

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 5**

**Thursday, April 20, 2017**

**PRESENT:** Chair Bill Miller

Directors Eileen Benedict  
Shane Brienen  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge – left at 2:50 p.m.  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
John Illes  
Gerry Thiessen

Director Taylor Bachrach, Town of Smithers  
Absent

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Jason Blackwell, Regional Fire Chief arrived at 1:19 p.m., left at 2:23 p.m.  
Jason Llewellyn, Director of Planning, arrived at 1:19 p.m., left at 2:58 p.m.  
Laura O'Meara, Senior Financial Assistant – left at 1:24 p.m.  
Corrine Swenson – arrived at 3:02 p.m., left at 3:04 p.m.  
Wendy Wainwright, Executive Assistant

Others Steffen Apperloo, Steti Transport Ltd., Smithers, left at 2:07 p.m.  
Colin Bruintjes, Westend Ventures Ltd., Smithers – left at 2:07 p.m.  
Norm Hildebrandt, Audit Partner, Price Waterhouse Coopers – left at 1:30 p.m.  
Fred Wilson, Westend Ventures Ltd., Smithers – left at 2:07 p.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 1:15 p.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**

Moved by Director Greenaway  
Seconded by Director Illes

2017-5-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of April 20, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES**

### **Board Meeting Minutes** **-March 23, 2017**

Moved by Director Petersen  
Seconded by Director Parker

2017-5-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of March 23, 2017 be adopted.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **Committee** **Meeting Minutes**

Moved by Director Illes  
Seconded by Director MacDougall

2017-5-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes as amended:

- Committee of the Whole Meeting Minutes
  - April 6, 2017 (Unapproved);
  - Committee of the Whole Meeting Minutes
    - March 9, 2017
- Rural Directors Committee Meeting Minutes
  - April 6, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
  - March 9, 2017;
- RDBN Planning Session – February 9, 2017.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **DELEGATION**

### **PRICE WATERHOUSE COOPERS – Norm Hildebrandt, Audit Partner RE: 2016 Audit**

Chair Miler welcomed Norm Hildebrandt, Audit Partner, Price Waterhouse Coopers.

Mr. Hildebrandt spoke to the new Canadian generally accepted auditing standards and that the 2016 RDBN Audit was a very in depth detailed audit. Price Waterhouse Coopers found no errors and Mr. Hildebrandt noted that it was an excellent audit. Director Lindstrom thanked staff for their hard work in providing excellent financial management.

Chair Miller thanked Mr. Hildebrandt for attending the meeting.

## **SUPPLEMENTARY AGENDA**

### **ADMINISTRATION REPORTS**

#### **2016 Audited Financial** **Statements**

Moved by Director Illes  
Seconded by Director Repen

2017-5-4

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s April 12, 2017 memo titled “2016 Audited Financial Statements.”
2. That the audited Financial Statements for the year ended December 31, 2016 be approved for signature; and,
3. That the 2016 Audit Findings Reports be approved for signature.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ADMINISTRATION REPORTS**

### **FCM's Legal Defense Fund Contribution**

Moved by Director Benedict  
Seconded by Director Repen

2017-5-5

"That the Regional District of Bulkley-Nechako Board of Directors defer the Chief Financial Officer's April 7, 2017 memo titled "FCM's Legal Defense Fund Contribution;" and further, direct staff to research how FCM's Legal Defence Fund was previously funded and examples of how the fund was utilized; and further, that staff bring forward the report at a future RDBN Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **Committee Meeting Recommendations -April 6, 2017**

Moved by Director Benedict  
Seconded by Director Greenaway

2017-5-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 15 as written:

#### **Rural Directors Committee Meeting - April 6, 2017**

##### **Recommendation 1:**

**Re: St. Luke's on the Lake Society - Request for Grant in Aid-Electoral Area "E" (Francois/Ootsa Lake Rural)**

"That St. Luke's on the Lake Society be given \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with improvements to its building."

##### **Recommendation 2:**

**Re: Lakes District Folk Music Society - Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)**

"That Lakes District Folk Music Society be given \$10,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with a summer music festival at the Grassy Plains fairgrounds."

##### **Recommendation 3:**

**Re: Stuart Lake Outreach Group Society- Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)**

"That Stuart Lake Outreach Group Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Foodbank."

##### **Recommendation 4:**

**Re: Vanderhoof Community Foundation- Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural)**

"That Vanderhoof Community Foundation be given \$25,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to assist in building the Endowment Fund."

## **ADMINISTRATION REPORTS (CONT'D)**

### **Rural Directors Committee Meeting - April 6, 2017 (CONT'D)**

#### **Recommendation 5:**

##### **Re: Nechako Valley Rodeo Association- Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural)**

"That Nechako Valley Rodeo Association be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 2017 BCRA Finals Rodeo."

#### **Recommendation 6:**

##### **Re: Burns Lake Community Forest Referral- Electoral Areas "B" & "E"**

"That staff be directed to send a letter to the Burns Lake Community Forest Ltd. indicating that the RDBN has no comments regarding their 5 year plan."

#### **Recommendation 7:**

##### **Re: Village of Granisle OCP Referral- Electoral Area "G"**

"That staff be directed to send a letter to the Village of Granisle indicating that the RDBN has no land use concerns or comments regarding their Draft Official Community Plan."

#### **Recommendation 8:**

##### **Re: Pipeline Referrals**

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

- a) write a letter outlining concerns in regard to the consultation process;
- b) that the letter be sent to John Rustad, MLA Nechako Lakes and Doug Donaldson, MLA Stikine;
- c) that a press release be drafted and sent to regional newspapers providing information in regard to the Regional District's concerns in regard to the consultation process; and further,
- d) that the Oil and Gas Commission be requested to attend a future Regional District of Bulkley-Nechako Board Meeting."

#### **Recommendation 9:**

##### **Re: Permaculture Farm Festival Club- Request for Grant in Aid - Electoral Area "A" (Smithers Rural)**

"That the Permaculture Farm Festival Club be given \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Bulkley Valley Food Security Initiative Forum May 19, 2017 in Smithers."

#### **Recommendation 10:**

##### **Re: Southside Seniors Housing Society - Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)**

"That Southside Seniors Housing Society be given \$3,500 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with hiring M'akola Development Services to complete an Expression of Interest for the Provincial Investment in Affordable Housing to build a 6 unit housing project for seniors."

**ADMINISTRATION REPORTS (CONT'D)**

**Rural Directors Committee Meeting - April 6, 2017 (CONT'D)**

**Recommendation 11:**

**Re: Nechako Valley Exhibition Society- Request for Grant In Aid – Electoral Area "F" (Vanderhoof Rural)**

"That Nechako Valley Exhibition Society be given \$10,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for upgrades to the kitchen in the indoor arena."

**Committee of the Whole Meeting -April 6, 2017**

**Recommendation 12:**

**Re: Federation of Canadian Municipalities Convention June 1-4, 2017 - Ottawa, ON**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller and Director Greenaway's attendance at the Federation of Canadian Municipalities Convention June 1-4, 2017 in Ottawa, ON."

**Recommendation 13:**

**Re: Meeting with Building and Safety Standards Branch - Request for Meeting Date**

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to follow-up with the Building and Safety Standards Branch in regard to data numbers in relation to Owner Builder Authorizations in the region; and further that the next conference call meeting with the Building Safety Standards Branch occur at the next Committee of the Whole Meeting."

**Waste Management Committee Meeting - April 6, 2017**

**Recommendation 14:**

**Re: RCBC Conference 2017 Attendance**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Mark Fisher and the Environmental Services Assistant's attendance at the 2017 RCBC Conference in Whistler, B.C. June 21-23, 2017."

**Recommendation 15:**

**Re: Backyard Composter for Fraser Lake Tradeshow - April 22, 2017**

"That the Regional District of Bulkley-Nechako Board of Directors provide Director Parker, Electoral Area "D" (Fraser Lake Rural) a Backyard Composter for the Fraser Lake Tradeshow April 22, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Smithers and District Transit/  
Paratransit Service Funding  
Partners' Agreement

Moved by Director Fisher  
Seconded by Director Repen

2017-5-7

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Administrative Officer's April 5, 2017 memo titled "Smithers and District Transit/Paratransit Service Funding Partners' Agreement be received," and  
"That the Regional District of Bulkley-Nechako Board of Directors approve the revised Smithers and District Transit/Paratransit Service Funding Partners' Agreement, and  
"That the Regional District of Bulkley-Nechako Board of Directors approve the revised Terms of Reference."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds  
Electoral Area "C" (Fort St.  
James Rural) – District of Fort  
St. James

Moved by Director Greenaway  
Seconded by Director Benedict

2017-5-8

"That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$30,000 of Electoral Area "C" Federal Gas Tax allocation monies to the District of Fort St. James' Cottonwood Marina upgrade project; and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

The Regional News  
-Spring, 2017

Moved by Director Parker  
Seconded by Director Illes

2017-5-9

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Spring 2017 edition of "The Regional News."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Fisher, Director,  
Electoral Area "A" – Electoral  
Area Directors Forum Report  
January 31/February 1, 2017

Moved by Director Illes  
Seconded by Director Repen

2017-5-10

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Report from Mark Fisher, Director, Electoral Area "A" (Smithers Rural) in regard to the Electoral Area Directors Forum Report January 31/February 1, 2017 Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Director Fisher spoke of new technology for fire suppression available with standard plumbing which provides a misting suppression system that is very effective and affordable for rural properties. Director Fisher requested staff to investigate the technology to determine its effectiveness and provide the information at a future Regional Board Meeting.

**DEVELOPMENT SERVICES (All Directors)**

**MEMO**

Proposed CN Radio  
Communication Towers

Moved by Director Petersen  
Seconded by Director Lindstrom

2017-5-11

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to send a letter to CN stating that:  
1. the RDBN has no objection to the proposed communication tower location; and  
2. the RDBN objects to the arbitrary and unreasonable deadlines included in their referral letters, which are not in accordance with Industry Canada’s Public Communication Policy.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ALR APPLICATIONS**

ALR Application No. 1193  
(Hennig) Subdivision within  
the ALR, Electoral Area “A”

Moved by Director Fisher  
Seconded by Director Repen

2017-5-12

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Supplementary Agenda Correspondence item from the Ministry of Agriculture regarding ALR Application No. 1193 (Hennig), Electoral Area “A”.”  
  
2. “That the Agricultural Land Reserve Subdivision Application No. 1193 be recommended to the Agricultural Land Commission for Approval.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## ELECTORAL AREA PLANNING

### TEMPORARY USE PERMITS

Chair Miller called for comments from the Gallery.

<u>Temporary Use Permit No.</u>	Moved by Director Fisher
<u>A-01-17 RE: B &amp; A Rentals Ltd</u>	Seconded by Director Repen
<u>Electoral Area "A"</u>	

2017-5-13

"That the Regional District of Bulkley-Nechako Board of Directors approve the issuance of Temporary Use Permit No. A-01-17 as amended to include a requirement that the applicant keep records of the days and times of operation of the gravel crusher, and that the information, including the expected remaining days of operation, be provided to the Regional District of Bulkley-Nechako on request."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the cumulative effects of various industrial and recreational activities on and near the Bulkley River in the Tatlow Road area south of the Town of Smithers. Director Repen spoke to having community conversation in regard to the resource, economic and employment opportunities of the area. Jason Llewellyn, Director of Planning noted that the most appropriate time to conduct a community review process in regard to this type of issue is during the Official Community Plan (OCP) review process. Smithers and Area OCP review was completed in 2015 and a future review will be in approximately four years. Discussion took place regarding preliminary community discussions taking place prior to an OCP review to determine the values in the area. The Planning Department noted that their 2017 work plan is very optimistic and includes a review of the Fraser Lake, Fort Fraser and Area "D" (Fraser Lake Rural) OCP. Staff noted that if the work in Area A is undertaken in 2017 it will delay the work in Area D. Staff would bump the Area A planning work in front of the Area D Planning work at the Board's direction. Discussion also took place regarding a summer student completing the preliminary works. Staff noted that funding has not been allocated to have a planning student in 2017, and the nature of the work would require notable attention from regular Planning staff to do the project justice.

Mr. Llewellyn spoke to the role of local governments in regard to the processing of gravel in a gravel pit through the Temporary Use Permit process and the role of the Ministry of Energy and Mines and Responsible in the regulation of gravel pits. It was noted that the RDBN has little control over the location and operation of gravel pits. Local governments have no authority to outline operating times, and/or days of operation for gravel pits.

**TEMPORARY USE PERMITS (CONT'D)**

Temporary Use Permit No.  
A-02-17 RE: Steti Transport  
Ltd., Electoral Area "A"

Director Fisher mentioned that a Temporary Use Permit for a 1 year period, instead of a 3 year period, would provide an opportunity to understand the impacts to the surrounding area of the TUP No. A-02-17. He also spoke to moving the TUP No. A-02-17 to a future meeting in May to Permit a public feedback meeting process.

Chair Miller called for comments from the Gallery.

Steffen Apperloo, Steti Transport Ltd., noted the area residents' concerns regarding his intention to have an asphalt plant in his gravel pit. He outlined his plans in regard to two paving projects in the area. The deadline for submission is May 2, 2017 and both projects have a completion date of September 30, 2017. The delay required to hold the meeting would impact his ability to submit a bid on those paving projects. Mr. Apperloo indicated that 20-30 days may be sufficient to satisfy the requirements of the projects. Mr. Apperloo's regular operations are for gravel extraction and removal, and these projects are a onetime opportunity. Mr. Apperloo spoke to asphalt operations that have taken place in a Ministry of Transportation and Infrastructure gravel pit in the area.

Temporary Use Permit No.  
A-02-17 RE: Steti Transport  
Ltd., Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Repen

2017-5-14

"That the Regional District of Bulkley-Nechako Board of Directors approve the issuance of Temporary Use Permit No. A-02-17 with the following amendments:  
1. Section 4. (g) Operate the asphalt plant for a maximum of 30 days per calendar year;  
2. Section 5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of one year from the date of issuance of this permit;  
3. That after the maximum 30 days of operation is complete that the Planning Department consult with area residents to determine the land use impact of the asphalt plant for future consideration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT PERMIT**

Development Permit No.  
A-01-16 RE: West-End  
Ventures Inc. Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Repen

2017-5-15

"That Development Permit No. A-01-16 be approved and that staff not issue the permit until the required landscaping security has been received in a form satisfactory to the Director of Planning."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **APPLICATION FOR FIRST AND SECOND READING**

Rezoning File No. A-04-17  
Cynthia Cardinal  
Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Repen

2017-5-16

1. "That Supplementary Correspondence from the Town of Smithers RE: Rezoning Application No. A-04-17 (Cardinal), Electoral Area "A" be received."
2. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017" be given first and second reading this 20<sup>th</sup> day of April, 2017 and subsequently be taken to Public Hearing."
3. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017" be held and delegated to the Director or Alternate Director for Electoral Area "A"."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning File No. A-02-17  
Hudson Bay Mountain  
Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Repen

2017-5-17

- "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be given first and second reading this 20<sup>th</sup> day of April, 2017 and subsequently be taken to Public Hearing."
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be held and delegated to the Director or Alternate Director for Electoral Area "A"."

(All/Directors/Majority) CARRIED UNANIMOUSLY

### **BYLAW FOR THIRD READING AND ADOPTION**

Rezoning File No. A-01-17  
Gary Fearnside  
Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Repen

2017-5-18

1. That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017 be given third reading, and adoption this 20<sup>th</sup> day of April, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

## **PROTECTIVE SERVICES**

### **Luck Bay Fire Department**

Moved by Director Illes  
Seconded by Director Liversidge

2017-5-19

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

1. Send out letters to residences within 8 km of Luck Bay Fire Hall looking for new members;
2. Look into options and costs for an adequate water source within the Luck Bay Fire Protection Area;
3. Work with the District of Fort St. James to come up with solutions to keep the Luck Bay Hall operational.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Greenaway brought forward concerns regarding the lack of membership for the Luck Bay Fire Department and the struggle to increase the numbers. He also voiced concerns regarding the large size of a water tank that was recommended for a secondary water source. Jason Blackwell, Regional Fire Chief mentioned that he will further research the cost to install a 3,000 to 5,000 gallon tank as a secondary water source. Director MacDougall noted the need for further discussion to determine a possible solution.

Director Thiessen commented that a number of the volunteer Fire Departments are experiencing the same issues with the regulations and requirements currently being mandated by the province. Director Thiessen noted the importance of having a discussion with all Volunteer Fire Departments and the Regional Fire Chief to review the issues of adequate membership, the impacts of the Playbook requirements/regulations, the additional work for volunteer firefighters and the inability to respond to certain types of fires, challenges of extrication and pressure on volunteers and the requirements and regulations for equipment replacement.

## **OTHER (All Directors)**

### **Planning Department Reports and Correspondence**

Moved by Director MacDougall  
Seconded by Director Newell

2017-5-20

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Planning Department Enquiries Report – March 2017;
- Action List – March, 2017;
- Building Inspector’s Report – March, 2017.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

**OTHER (All Directors) (CONT'D)**

Electoral Area "A" Recreation Services

Moved by Director Fisher  
Seconded by Director Illes

2017-5-21

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to

1. work with community stakeholders and the Director of Electoral Area "A" to evaluate the full range of options for the establishment and operation of trails and recreation sites in Electoral Area A, including the proposed Highway 16 trail;
2. and , that staff report back to the Regional Board for further direction following the above noted evaluation."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Planning Department Correspondence

Moved by Director Newell  
Seconded by Director Greenaway

2017-5-22

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Correspondence:

-Prince Rupert Gas Transmission Newsletter RE: Transmission signs project agreement Lax Kw'allaams Band;  
-Coastal GasLink Connector;  
-News Release – Provincial Investment in Emergency Preparedness National Disaster Mitigation Program;  
-Fort St. James Green Energy Limited Partnership RE: Application pursuant to the Environmental Management Act;  
-TransCanada Corporation RE: Response to OGC Notification/Invitation to Consult Regarding Permit Extension Applications."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen expressed the need for TransCanada Corporation to provide an outline of the process that it has undertaken in the past in regard to pipeline development in a region.

Director Newell requested an update in regard to Equity Silver Mine's earthquake and emergency preparedness plan. Mr. Llewellyn commented that he has met with representatives of Equity Silver Mine to review their emergency preparedness plan. The plan presented was a communications plan in the event of an emergency. Mr. Llewellyn requested that an emergency management plan be provided. Director Brienen noted that Equity Silver Mine has dams on both the Maxan and Buckflats areas of the mine and that it is critical that the company develop a plan for the possible occurrence of a disaster event.

Discussion took place regarding the Province's recent announcement of \$80 million for emergency preparedness and whether a portion of that funding will be provided to Northern B.C. for emergency preparedness.

## **VERBAL REPORTS**

### **Chair Miller RE: RBA Update**

- Chamber of Commerce Meetings
  - o Meetings have been scheduled and taken place with the six Chambers of Commerce in the RDBN;
  - o Smithers – April 11, 2017 – Director Fisher attended;
  - o Houston – April 18, 2017 – Chair Miller, Directors Brienen and Newell attended;
  - o Burns Lake – April 19, 2017 – Chair Miller, Director Illes and Mayor Chris Beach attended;
  - o Fraser Lake – April 19, 2017 – Director Parker attended;
  - o Fort St. James – April 12, 2017 – District of Fort St. James Councillor Judy Greenaway attended and questioned the candidates in regard to their support of RBA; Anne Marie Sam, BC NDP Candidate Nechako Lakes and Al Trampuh, BC Independent Candidate for Nechako Lakes verbally supported RBA, John Rustad, Incumbent MLA BC Liberals, Nechako Lakes spoke to the Rural Dividend Fund addressing additional funding for rural initiatives;
  - o Vanderhoof – April 20, 2017 – Directors Petersen and Thiessen will attend;
- The Burns Lake and Houston Chambers of Commerce have indicated their willingness to question the Provincial Candidates at the All Candidate Forums in regard to their position about the RBA;
  - o Feedback from Candidates has been positive:
    - Wanda Good, BC Liberal Candidate – Stikine – positive and supportive of the RBA;
    - Anne Marie Sam, BC NDP Candidate – Nechako Lakes – attended today's meeting for an RBA update;
  - o Director Benedict noted that RBA members in attendance at the All Candidates Forums to question candidates would be beneficial;
- The Chambers of Commerce have indicated a willingness to bring forward a resolution of support of the RBA at the BC Chamber of Commerce Executive;
- Munro Thompson Communications Inc.
  - o Producing marketing and media materials;
    - Buttons and paraphernalia;
  - o Website is now live and interactive;
  - o All print material developed and printed is also linked to the RBA website;
  - o Up to date news feed;
  - o Focus media attention during the BC Election Campaign and continue after the election;
  - o Strongly committed to continuing public information campaign;
  - o Material needs to be provided to the communities to ensure that residents are well educated;
  - o RDBN staff will be in attendance at Minerals North in Prince George, B.C. April 25-27, 2017 and will have RBA material for distribution;
  - o Will have material available at the North Central Local Government Association's Annual Convention in Terrace, B.C. May 3-5, 2017;
- Chair Miller spoke to the importance of representing and working for the constituents;
- Director Repen has registered with Elections BC as a third party advertising sponsor under the *Local Elections Campaign Financing Act* to promote the RBA and will be touring the Province.

Director Benedict voiced frustrations regarding lack of response from the MLA in Nechako Lakes when she has attempted to contact him in regard to issues in Electoral Area "E" (Francois/Ootsa Lake Rural).

## **VERBAL REPORTS (CONT'D)**

### Receipt of Verbal Reports

Moved by Director MacDougall  
Seconded by Director Repen

2017-5-23

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION CORRESPONDENCE**

### Pat Pimm, MLA Peace River North – MLA Pimm's First Nations Stakeholder Advisory Committee

Moved by Director Illes  
Seconded by Director Newell

2017-5-24

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate lands impacted under Notice of Interest by the Ministry of Aboriginal Relations and Reconciliations within the Regional District of Bulkley-Nechako."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### College of New Caledonia Nechako Region/Nadleh Whut'en First Nation – Aboriginal Education Conference 2017 in Nadleh Whut'enne Yah – Request for Conference Sponsors

Moved by Director Parker  
Seconded by Director Illes

2017-5-25

"That the College of New Caledonia Nechako Region/Nadleh Whut'en First Nation/Prince George Nechako Aboriginal Employment Training Associations (PGNAETA) Aboriginal Education Conference 2017 be given \$250 grant in aid funds from each of Electoral Areas "D" (Fraser Lake Rural) and "B" (Burns Lake Rural) for costs associated with being a Musdzi (owl) level sponsor."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Administration Correspondence

Moved by Director Lindstrom  
Seconded by Director Benedict

2017-5-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- British Columbia Housing Management Commission;
- Environmental Assessment Office – Response to RDBN Letter re: Blackwater Gold Project Environmental Assessment;
- Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink - *Local Government Grants Act* Approval of General Government Asset Management Planning;
- Canada Post - Response to RDBN Letter re: Germansen Landing Post Office;

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

- Northern Development Initiative Trust - Regional Tourism Brochure Update Marketing Initiatives Program;
- Rio Tinto Alcan - Consultation and Engagement About Rio Tinto Operations;
- Rio Tinto Alcan - Rio Tinto Integrated Pest Management Plan to Manage Vegetation on Electrical, Rail, Landfill, and Dam Sites, and Associated Infrastructure;
- LDSS Snowboard/Ski Teams - Thank You for Support for the 2017 Provincial Championships in Whistler, B.C.
- Fort St. James Secondary School Ski and Snowboard Team
  - Thank you for Support;
- Selina Robinson, MLA for Coquitlam-Maillardville - Local Government Spring Newsletter;
- Ministry of Forests, Lands and Natural Resource Operations
  - District of Coldstream Council's Resolution on the Provincial Private Moorage Program;
- Harrison Hot Springs - Council's Support Re: Provincial Private Moorage Program;
- Peter Urbanc, CAO, Municipal Finance Authority - Presentation to the RD Chairs/CAO Forum;
- The BC Rural Centre - Southern Interior Beetle Action Coalition
  - 2016 Year End Review and Conference;
- Documents Posted to the Species at Risk Public Registry for Public Comment;
- Fort Fraser Local Community Commission Meeting Minutes
  - March 14, 2017;
- Federation of Canadian Municipalities- Nominations to FCM's Board of Directors;
- Federation of Canadian Municipalities - Budget 2017: A Game-Changer for Communities;
- Ministry of Forests, Lands and Natural Resource Operations/BC Wildfire Service - Dry and Windy Conditions Increase Wildfire Threats;
- Municipal Advocacy Solutions Federal Budget 2017 - What's in Store for Municipalities and New Funding Available;
- Rio Tinto - Nechako Reservoir in Review - 2015 and 2016;
- The University of B.C. - Wildfire Prevention Survey;
- Union of B.C. Municipalities
  - UBCM Submission to National Energy Board Consultation
  - Funding & Resources Update
  - New Funding for Emergency Preparedness
  - Input Sought for Marijuana Regulation
  - UBCM-FCM Small Communities Travel Fund
  - Building Act Update
  - Federal Legacy Infrastructure Funds
  - Gas Tax Information Management System
  - Budget 2017 Advances Infrastructure, Housing Investments
  - Additional Funding for Wildfire Risk Reduction
  - RCMP Contract Committee Seeks Input;

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

### **INVITATIONS**

- FCM Communiqué - Shaping Canada's Future - June 1-4, 2017, Ottawa, ON;
- Northern Healthy Communities Forum 2017 - May 2, 2017 - Terrace, B.C.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Jason Llewellyn, Director of Planning commented that staff has followed-up with the Building and Safety Standards Branch (BSSB) in regard to the data numbers in relation to the Owner Builder Authorizations in the region and is awaiting a response. An invitation was also extended to the BSSB to attend the May 11, 2017 RDBN Committee of the Whole Meeting. They have said they are unable to attend and will provide a workshop at the Building Inspectors Conference in regard to Owner Builder Authorizations. Mr. Llewellyn communicated that the Regional Board of Directors still requires a meeting and has provided a schedule of RDBN meetings they could attend.

Southern Interior Beetle Action Coalition – Keeping it Rural 2017 Conference-June 20-21, 2017 in Kelowna, B.C.

Moved by Director Greenaway  
Seconded by Director Illes

2017-5-27

“That the Regional District of Bulkley-Nechako Board of Directors authorize Director Thiessen’s attendance at the Southern Interior Beetle Action Coalition – Keeping it Rural 2017 Conference on June 20-21, 2017 in Kelowna, B.C.; and further, that Chair Miller be authorized to attend should Director Thiessen be unavailable.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **FINANCIAL**

Operating Accounts -March 2017

Moved by Director Benedict  
Seconded by Director Thiessen

2017-5-28

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid March, 2017.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **READING FILE**

Reading File

Moved by Director MacDougall  
Seconded by Director Illes

2017-5-29

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

### **INVITATIONS:**

- Webinar – April 19 & 25, 2017 – Draft Plant and Animal Health Strategy;

**READING FILE (CONT'D)**

**CORRESPONDENCE:**

- Canada Wood Group – Canada Wood Global Markets Newsletter - March 2017;
- Canfor News Release March 21, 2017 – Canfor Corporation and Canfor Pulp Products Inc. Announce Annual General Meeting and First Quarter Results Conference Call on April 26, 2017;
- Clean Energy Canada Review:
  - April 10, 2017 – Ontario Sells out (in a good way!)
  - April 4, 2017 – Webinar – Can Clean Energy Thrive in the Trump era?
  - April 3, 2017 – The Unstoppable Force
  - March 27, 2017 – So, How about that Budget
  - March 20, 2017 – Trump Takes on Electric Cars;
- Federation of Canadian Municipalities – Green Update
  - April 10, 2017 – Sign up for our Free Webinar Series about FCM Funding
  - April 6, 2017 - Apply for FCM's Climate and Asset Management Network
  - March 29, 2017 – FCM Member Discount for 2017 Renewable Cities Conference;
- Federation of Canadian Municipalities – President's Corner –March 2017;
- Federation of Canadian Municipalities – FCM Voice
  - March 31, 2017 – Budget 2017/Community Leaders/ CEDI in Saskatchewan/Membership;
- Federation of Canadian Municipalities – What #Budget 2017 Means for Cities and Communities;
- Fresh Outlook Foundation
  - April 4, 2017 - Event & Donation Update
  - March 28, 2017 – Become An FOF Member & Save;
- Ministry of Forests, Lands and Natural Resource Operations –Update from the Minister – March 2017;
- Nechako Reservoir Update - Flow Facts:
  - April 1-7, 2017
  - March 31, 2017
  - March 24, 2017
  - March 17, 2017;
- Northern Health – Healthier Northern Communities ebrief;
- Plant and Animal Health Strategy Team – Consultation on Draft Plant and Animal Health Strategy for Canada;
- Resource Works – Newsletter: BC Election and Resources;
- Resource Works – Innovation for the World: Live Broadcast From Global Natural Resources Conclave;
- Thompson-Nicola Regional District Board of Directors' Meeting of March 23, 2017;
- Whistler Centre for Sustainability – Spring into Action with the Whistler Centre.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **SUPPLEMENTARY AGENDA**

### **ADMINISTRATION REPORTS**

Approval of Terms and  
Conditions of Infrastructure  
Planning Grant #P175388

Moved by Director Parker  
Seconded by Director Illes

2017-5-30

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's April 12, 2017 memo titled "Approval of Terms and Conditions of Infrastructure Planning Grant #P175388"; and,
2. Approve the Terms and Conditions of Infrastructure Planning Grant Project #P175388 for signature."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SWOT Administration  
Services Contract

Moved by Director Newell  
Seconded by Director Illes

2017-5-31

"That the Regional District of Bulkley-Nechako Board of Directors authorize entering into an agreement for Strategic Workforce Opportunities Team (SWOT) Administration Services with the successful proponent to a maximum of \$70,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Corrine Swenson, Manager of Regional Economic Development noted that the SWOT Administration Services is funded by grants received by the Province.

### **APC MINUTES**

Electoral Area "A" Advisory  
Planning Commission  
-April 10, 2017 Meeting Minutes

Moved by Director Fisher  
Seconded by Director Repen

2017-5-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the Electoral Area "A" Advisory Planning Commission April 10, 2017 Meeting Minutes."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **CORRESPONDENCE**

Correspondence

Moved by Director Fisher  
Seconded by Director MacDougall

2017-5-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence in regard to Temporary Use Permit No. A-02-17 (Steti), Electoral Area "A":  
-Ministry of Transportation;  
-Bernadette Miners;  
-Doug Veenstra;  
-Derek Botchford;  
-Steffen Apperloo;  
-Debby Meissner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **BUILDING INSPECTION**

### **Correspondence**

BC Building & Safety  
Standards RE: BC Energy  
Step Code Implementation  
Guide

Moved by Director MacDougall  
Seconded by Director Repen

2017-5-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the BC Building & Safety Standards RE: BC Energy Step Code Implementation Guide.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

Groundbreakers Agricultural  
Association – Young Agrarian  
Program

Director Fisher mentioned that the Groundbreakers Agricultural Association Young Agrarian program is developing an 8 week youth employment pilot program that is requesting funding support. Director Fisher indicated that the program may be able to apply for funding through the Northern Development Initiative Trust’s proposed Agriculture Initiative.”

## **SPECIAL IN-CAMERA MEETING MOTION**

Moved by Director Illes  
Seconded by Director Greenaway

2017-5-35

“In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to labour relations or other employee relations be held in confidence, and therefore exercise their option of excluding the public for this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADJOURNMENT**

Moved by Director Repen  
Seconded by Director Newell

2017-5-36

“That the meeting be adjourned at 3:09 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant