

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

AGENDA

THURSDAY, MARCH 26, 2015

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – March 26, 2015

Approve

PAGE NO.

MINUTES

ACTION

2-5

Stuart-Nechako Regional Hospital District
Meeting Minutes – February 16, 2015

Adopt

REPORTS

6-9

Hans Berndorff, Treasurer – 2015 Draft Final
Budget

Receive

BYLAW

Bylaw for First, Second, Third Reading & Adoption

10-11

**No. 52 – Stuart-Nechako Regional Hospital
District Annual Budget**
(All/Weighted/Majority)

1st, 2nd, 3rd
Reading &
Adoption

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, FEBRUARY 26, 2015**

PRESENT: Chairperson Jerry Petersen

Directors Eileen Benedict
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Bill Miller
Mark Parker
Luke Strimbold
Gerry Thiessen

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Treasurer
Janine Dougall, Director of Environmental Services – arrived at 10:44 a.m.
Corrine Swenson, Manager of Economic Development – arrived at 10:34 a.m.
Wendy Wainwright, Executive Assistant

Others Ron Holland, CAO, Village of Fraser Lake
Krystin St. Jean, EDO, Village of Burns Lake – arrived at 10:39 a.m.

Media Flavio Nienow, LD News – arrived at 10:26 a.m.

CALL TO ORDER

Chair Petersen called the meeting to order at 10:20 a.m.

**SUPPLEMENTARY AGENDA
& AGENDA**Moved by Director Benedict
Seconded by Director Lindstrom**SNRHD.2015-2-1**

"That the Stuart-Nechako Regional Hospital District Supplementary Agenda be received; and further, that the Agenda of February 26, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Stuart-Nechako Regional
Hospital District Meeting
Minutes – January 29, 2015**Moved by Director Lindstrom
Seconded by Director Miller**SNRHD.2015-2-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of January 29, 2015 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Northern Health Capital
 Spending Reports
 -December 31, 2014

Moved by Director Greenaway
 Seconded by Director Parker

SNRHD.2015-2-3

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's February 17, 2015 memo titled "Capital Spending Reports, December 31, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Draft 2015 Final Budget

Moved by Director Benedict
 Seconded by Director MacDougall

SNRHD.2015-2-4

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's February 18, 2015 memo titled "Draft 2015 Final Budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Capital reserve contributions for the future building of facilities required within the Stuart-Nechako Region Hospital District can begin in 2016.

Moved by Director MacDougall
 Seconded by Director Greenaway

SNRHD.2015-2-5

"That the Stuart-Nechako Regional Hospital District Board of Directors authorize the residential tax rate to remain at \$0.54 per \$1,000 for the 2015 fiscal year."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Liversidge noted the increase of assessments in the Village of Granisle. Discussion took place regarding residential taxation based on assessments.

Lakes District Hospital
 Replacement Liaison
 Committee Meeting

Moved by Director Benedict
 Seconded by Director Miller

SNRHD.2015-2-6

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's February 17, 2015 memo titled "Lakes District Hospital Replacement Liaison Committee Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Thiessen
Seconded by Director MacDougall

SNRHD.2015-2-7

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence:

-Northern Health

- Northern Health Releases Houston Health Services Review;
- Old Lakes District Hospital and Health Centre Disposal Auction for Items Not Included in the Move;
- Northern Health Finishes Top of the Class as a Top Employer in B.C.;
- Lakes District Hospital and Health Centre Move Information;
- Lakes District Hospital and Health Centre Project – Volume 3, Issue 1 – January, 2015;
- Northwest Regional Hospital District – Minutes – January 23, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORT

Request from Northern Health to Relocate Burns Lake X-Ray Equipment

Moved by Director Greenaway
Seconded by Director Benedict

SNRHD.2015-2-8

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's February 25, 2015 memo titled "Request from Northern Health to Relocate Burns Lake X-Ray Equipment" and consent to the transfer of decommissioned radiology equipment from the old Burns Lake Hospital for storage at the UHNBC in Prince George to support other facilities in the SNRHD."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Memorandum of Understandings between Northern Health and the Stuart-Nechako Regional Hospital District, and Northern Health and other organizations in regard to the dispersal of shared equipment purchased was discussed.

BYLAW FOR FIRST, SECOND, THIRD READING

No. 52 – Stuart-Nechako Regional Hospital District Annual Budget

Moved by Director Thiessen
Seconded by Director Miller

SNRHD.2015-2-9

"That "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 52, 2015" as amended to increase taxation to maintain the residential tax rate of \$0.54 per \$1,000 be given first, second, and third reading this 26th day of February, 2015."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Healthy Communities Webinar Chair Petersen mentioned that he took part in a Healthy Communities Webinar on February 24, 2015. The discussion during the webinar was regarding the First Nations Health Authority. Partnerships between Northern Health and the First Nations Health Authority was also discussed. Chair Petersen spoke of continuing to observe the development of the First Nations Health Authority and future partnerships that may develop.

Loss of Physicians and Shortage of Operating Room Nurses in Vanderhoof

Director Thiessen reported that the community of Vanderhoof is losing three doctors and there is also a shortage of operating room nurses. This is a huge concern for the region. The on call hours are often a deterrent for operating room nurses.

Chair Petersen spoke of the University of Northern B.C. increasing the number of seats available in its nursing program.

Receipt of Verbal Reports

Moved by Director Miller
 Seconded by Director Greenaway

SNRHD.2015-2-10

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Greenaway

SNRHD.2015-2-11

"That the meeting be adjourned at 10:46 a.m."

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

Stuart-Nechako Regional Hospital District

Memo

March 19, 2015

Board Agenda – March 26, 2015

To: Chairman Petersen and the Board of Directors
From: Hans Berndorff, Treasurer
Regarding: 2015 Draft final Budget

2015 Draft Final Budget

Attached as Schedule A is a draft final budget for 2015. As noted during the February 26th meeting, we accrued in 2014 invoices for the Burns Lake Hospital and the Vanderhoof Anesthetic Machine that were paid in 2015. This resulted in a deficit of \$2.3 million for 2014. After further review, the offsetting withdrawal from the capital reserve that was done in 2015 was also accrued into 2014, eliminating the deficit. This has been discussed with the Auditors and they agree with this approach.

Taxation has been increased to \$1,790,000 to bring the tax rate to \$0.54 per \$1,000, as requested during the February 26th Board meeting. The amount of short term borrowing has been reduced as a result.

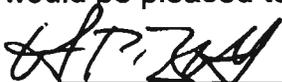
Attached as Schedule B are graphs of taxation and the residential tax rate from 2001 to 2015.

Five Year Financial Projections

Attached as Schedule C are financial projections for the 5 year period from 2015 to 2019. In 2016, the short term borrowing of \$373,590 for the Burns Lake Hospital will be repaid and \$902,396 invested in the capital reserve. If we assume that the Fort St. James Hospital will be replaced in 2019, the capital reserve will have accumulated \$3,383,187 including interest. This would reduce the required borrowing to \$10.5 million to contribute \$15.2 million (40% of the projected cost of \$38 million). Hopefully, we could get this reduced to 20% to make the facility more affordable for the region.

The Board is being requested to rescind third reading of Bylaw No. 52 further in the agenda and give third reading and adoption to Bylaw No. 52 as amended.

I would be pleased to answer any questions.



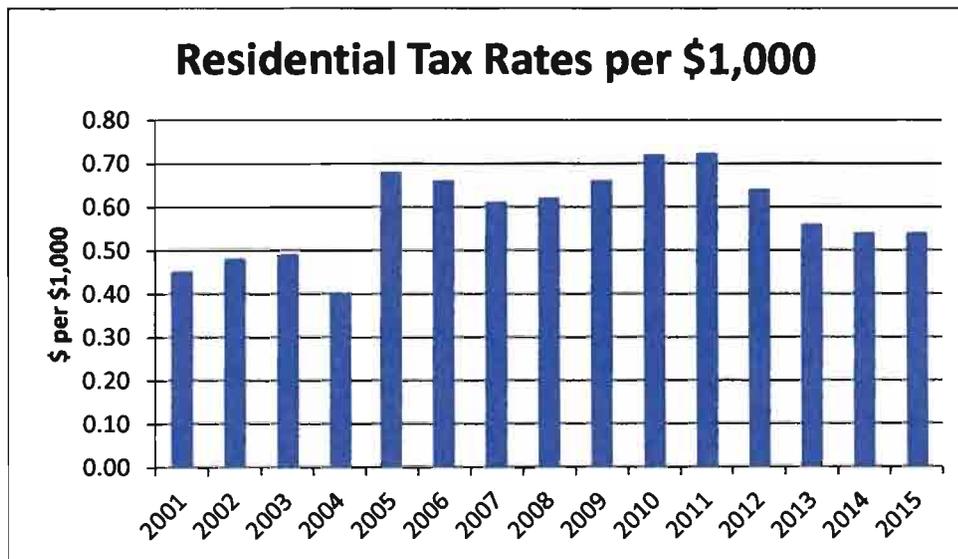
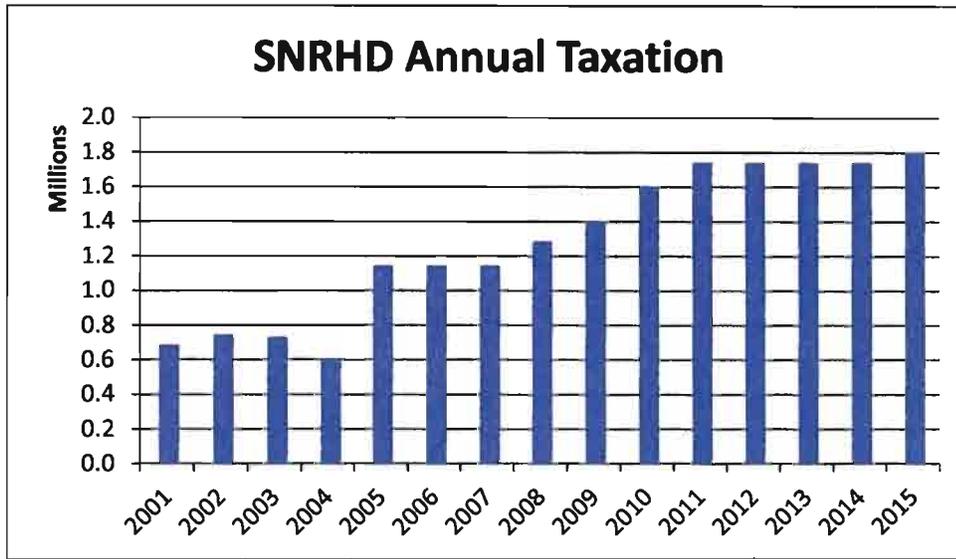
Recommendation:

(all/directors/majority)

That the memorandum from the Treasurer, dated March 19, 2015 regarding the 2015 Draft Final Budget be received.

Stuart-Nechako R.H.D.
2015 Final Budget

	2014 Budget	2014 Actual	2015 Provisional Budget	2015 Final Budget
REVENUE:				
Surplus from prior year	1,338,768	1,338,768	13,751	44,245
Interest Income	10,000	11,511	1,000	6,500
Grants in lieu of taxes	10,000	9,680	10,000	10,000
Withdrawal from Capital Reserve	3,868,063	2,529,241	840,000	1,555,728
Withdrawal from Special Capital Reserve	62,000		62,500	63,000
Temporary Borrowing			425,911	373,590
TAXATION:				
Conv. Hosp. Assmts. (2015 Completed Roll)	\$ 331,723,544			
2015 Estimated Tax Rate	54 Cents per \$1,000			
Conv. Hosp. Assmts. (2014 Revised Roll)	\$ 321,634,494			
2014 Estimated Tax Rate	54 Cents per \$1,000			
Conv. Hosp. Assmts. (2013 Revised Roll)	\$ 313,082,572			
2013 Estimated Tax Rate	56 Cents per \$1,000			
Conv. Hosp. Assmts. (2012 Revised Roll)	\$ 269,721,292			
2012 Estimated Tax Rate	65 Cents per \$1,000			
Total Revenue	7,031,431	5,631,814	3,095,762	3,843,063
EXPENDITURES:				
Annual Grants				
Building Integrity < \$100,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	208,016	179,169	180,000	180,000
	232,016	203,169	204,000	204,000
Major Capital Projects				
Major Project - St. John Outpatient CFWD from 2008	818,804			794,545
Major Project - Burns Lake Hospital Planning				
Major Project - Burns Lake Hospital Construction	5,408,167	5,076,650	1,941,585	1,941,585
Major Project - Fraser Lake D&T Heating System (40%)	128,000		128,000	128,000
	6,354,971	5,076,650	2,069,585	2,864,130
Building Integrity > \$100,000				
Fort St. James Electrical Upgrades - CFWD from 2011	160,000	110,738		
Fort St. James Aire Handling Unit - CFWD from 2011	100,000	87,805		
Fort St. James - Sprinkler System (40%)			400,000	400,000
	260,000	198,543	400,000	400,000
Major Equipment				
Vanderhoof Hospital Chemistry Analyser	49,200	42,755		
Vanderhoof Hospital Anesthetic Machine	47,744	47,545	47,744	
Vanderhoof & Fort St. James Telephone System Upgrades			90,000	90,000
	96,944	90,300	137,744	90,000
Information Technology Projects				
Integrated Community Clinical Information System			131,413	131,413
Emergency Department Information system			65,020	65,020
Health Link North - Cerner Upgrade			0	0
	0	0	196,433	196,433
Administration & Other:				
Directors' Remuneration & Travel	10,000	4,934	10,000	10,000
Administration (staff time, audit & other)	15,500	13,973	15,500	15,500
	25,500	18,907	25,500	25,500
Burns Lake Hospital Healing Garden (100% donation funded)	62,000		62,500	63,000
Total Expenditures	7,031,431	5,587,569	3,095,762	3,843,063



Stuart-Nechako R.H.D.
Five Year Financial Projections

	2015 Final Budget	2016 Projection	2017 Projection	2018 Projection	2019 Projection
REVENUE:					
Surplus from prior year	44,245				
Interest Income	6,500	1,000	1,000	1,000	1,000
Grants in lieu of taxes	10,000	10,000	10,000	10,000	10,000
Withdrawal from Capital Reserve	1,555,728				3,383,187
Withdrawal from Special Capital Reserve	63,000				
Debt	373,590				10,545,313
TAXATION					
Tax Rate \$0.54 per \$1,000	1,790,000	1,790,000	1,790,000	1,790,000	1,790,000
	3,843,063	1,801,000	1,801,000	1,801,000	15,729,500
EXPENDITURES:					
Annual Grants					
Building Integrity < \$100,000	24,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	180,000	180,000	180,000	180,000	180,000
IT - Clinical Information Systems	196,433	288,042	153,578	13,575	
	400,433	492,042	357,578	217,575	204,000
Major Capital Projects					
Vanderhoof Outpatient Renovations - CFWD from 2008	794,545				
Burns Lake Hospital Construction	1,941,585				
Fraser lake D&T Centre Heating System Upgrade	128,000				
Pines Residential Dining Room Expansion			240,000		
Replace Fort St. James Hospital					15,200,000
Other Capital Projects				200,000	200,000
	2,864,130	0	240,000	200,000	15,400,000
Building Integrity > \$100,000					
Fort St. James Sprinkler system	400,000				
	400,000	0	0	0	0
Major Equipment					
Vanderhoof & Fort St. James Telephone System Upgrades	90,000				
Other Major Equipment				100,000	100,000
	90,000	0	0	100,000	100,000
Administration & Other:					
Directors' Remuneration & Travel	10,000	10,000	10,000	10,000	10,000
Administration (staff time, audit & other)	15,500	15,500	15,500	15,500	15,500
	25,500	25,500	25,500	25,500	25,500
Burns Lake Hospital Healing Garden	63,000				
Contribution to Capital Reserve		902,396	1,177,922	1,257,925	
Debt Payments					
Principal		373,590			
Interest		7,472			
	0	381,062	0	0	0
Total Expenditures	3,843,063	1,801,000	1,801,000	1,801,000	15,729,500

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 52

**Being a bylaw to adopt the Annual Budget
for the year 2015**

The Stuart-Nechako Regional Hospital District in open meeting assembled
ENACTS as follows:

1. Schedule "A" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2015.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 52, 2015."

READ A FIRST TIME this 26th day of February, 2015

READ A SECOND TIME this 26th day of February, 2015

READ A THIRD TIME this 26th day of February, 2015

THIRD READING RESCINDED this day of , 2015

READ A THIRD TIME AS AMENDED this day of , 2015

ADOPTED this day of , 2015

Chairperson

Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 52 as adopted.

Corporate Administrator

Stuart-Nechako R.H.D.
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