

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 3

Thursday, March 2, 2017

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Tom Greenaway
John Illes
Dwayne Lindstrom
Thomas Liversidge
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Absent Mark Fisher, Electoral Area "A" (Smithers Rural)
Rob MacDougall, District of Fort St. James

Alternate Director Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning – left at 1:01 p.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
– left at 12:54 p.m., returned at 12:59 p.m.
Deneve Vanderwolf, Regional Economic Development Assistant
– arrived at 12:59 p.m., left at 1:04 p.m.
Wendy Wainwright, Executive Assistant

Others Chris Fudge, Regional Transit Manager, BC Transit
Silas Brownsey, Executive Director, Transit Branch, Ministry of
Transportation and Infrastructure

Media Flavio Nienow, LD News – left at 12:17 p.m., returned at 12:56
p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:49 a.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Benedict
Seconded by Alternate Director Stoltenberg

2017-3-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 2, 2017 be approved as amended; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-January 26, 2017

Moved by Director Parker
Seconded by Director Petersen

2017-3-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of January 26, 2017 be adopted.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Board Meeting Minutes
-February 9, 2017

Moved by Director Illes
Seconded by Director Brien

2017-3-3

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of February 9, 2017 be adopted.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Benedict
Seconded by Director Repen

2017-3-4

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-January 26, 2017 (Unapproved);
- Agriculture Committee Meeting Minutes
-November 24, 2016;
- Committee of the Whole Meeting Minutes
-February 9, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
-January 12, 2017;
- Rural Directors Committee Meeting Minutes
-February 9, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
- January 12, 2017, 2016.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Community to Community
Forum

Moved by Director Lindstrom
Seconded by Director Illes

2017-3-5

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate options to host a Community to Community Forum in Burns Lake or the East portion of the RDBN; and further that discussion take place with Nadleh Whut’en and Stellat’en First Nations regarding the potential utilization of their facilities; and further, that the following agenda items be considered: Regional and Inter-community Transit; developing a communications protocol/memorandum of understanding, and economic development.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Discussion took place regarding the importance of contacting the First Nations communities throughout the RDBN for input in regard to the agenda for a future Community to Community Forum. Chair Miller noted that in discussions with First Nations Chiefs they indicated the importance of having regional meetings including Chiefs and local government leaders throughout the entire region in attendance.

Committee Meeting
Recommendations
-February 9, 2017

Moved by Director Parker
Seconded by Alternate Director Stoltenberg

2017-3-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 3 as written:

Rural Directors Committee Meeting – February 9, 2017

Recommendation 1:

Re: Smithers Bikes – Request for Grant in Aid – Electoral Area 'A' (Smithers Rural)

"That Smithers Bikes be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to install a public bike pump in downtown Smithers."

Recommendation 2:

Re: Metis Nation New Caledonia Society – Request for Grant in Aid – Electoral Area 'C' (Smithers Rural)

"That Metis Nation New Caledonia Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to purchase a transport ventilator to be used in Fort St. James and surrounding communities should their pending grant funding applications not be successful."

Recommendation 3:

Re: Write a Letter to CN in regard to Rail Cars Blocking Grade Crossings

"That the Regional District of Bulkley-Nechako Board of Directors, in support of the Fort Fraser Livestock Association, write a letter to CN expressing concerns that the Grade Crossings are being blocked by rail cars for lengths of time up to 3 hours in duration which creates safety concerns and delays transportation of goods and personnel; and further, that the letter be forwarded to the Honourable Marc Garneau, Minister of Transport (Canada), Nathan Cullen, MP, Skeena-Bulkley Valley, Todd Doherty, MP, Cariboo-Prince George, John Rustad, MLA Nechako Lakes, Doug Donaldson, MLA Stikine and Fort Fraser Livestock Association."

Moved by Director Greenaway
Seconded by Director Brien

2017-3-7

"That Motion 2017-3-6 be amended to remove Recommendation 2."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

"That the question be called on Motion 2017-3-6 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes District Fall Fair
Association - Northern
Development Application
-North West RAC

Moved by Director Benedict
Seconded by Director Illes

2017-3-8

"That the Regional District of Bulkley-Nechako Board of Directors support the Lakes District Fall Fair Association application to the Northern Development Initiative Trust – Fabulous Festivals and Events in the amount of \$2,500."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN – Northern Development
Application - Marketing
Initiative Program

Moved by Director Illes
Seconded by Alternate Director Stoltenberg

2017-3-9

"That the Regional District of Bulkley-Nechako Board of Directors
1. support the Regional Tourism Brochure Update application to the Northern Development Initiative Trust – Marketing Initiatives program in the amount of \$5,945;
2. authorize entering into an agreement for funding of the Regional Tourism Brochure Update project with Northern Development Initiative Trust, should the funding request be successful."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
Electoral Area "A" (Smithers
Rural) – Bulkley Valley Cross
Country Ski Club

Moved by Alternate Director Stoltenberg
Seconded by Director Repen

2017-3-10

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$25,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Bulkley Valley Cross Country Ski Club for a renovation project at the Buchfink Family Memorial Ski Lodge;

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$25,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
Electoral Area "C" (Fort St.
James Rural) – Stuart Lake
Golf Club

Moved by Director Greenaway
Seconded by Alternate Director Stoltenberg

2017-3-11

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$22,460.84 of Electoral Area "C" Federal Gas Tax allocation monies to the Stuart Lake Golf Club for a Community Energy Systems project at the Stuart Lake Golf Club;

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$22,460.84 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
Electoral Area "A" (Smithers
Rural) –Town of Smithers

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-12

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$75,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Town of Smithers for a Tourism Infrastructure project located at 3743 2nd Avenue in Smithers;

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$75,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Bulkley Valley Dairymen's
Association-Request for Grant
in Aid - Electoral Area "A"
(Smithers Rural)

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-13

"That the Bulkley Valley Dairymen's Association be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with an education/speaking session regarding dairy nutrition."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Colony Point Street Lighting
Service – Proposed Increase
in Tax Limit

Moved by Director Greenaway
Seconded by Alternate Director Stoltenberg

2017-3-14

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 21, 2017 memo titled "Colony Point Street Lighting Service – Proposed Increase in Tax Limit" and consider giving three readings to Bylaw No. 1792 further in the agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Vanderhoof Rural Fire
Protection Service - Proposed
Increase in Tax Limit

Moved by Director Petersen
Seconded by Director Thiessen

2017-3-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 21, 2017 memo titled "Vanderhoof Rural Fire Protection Service – Proposed Increase in Tax Limit" and consider giving three readings to Bylaw No. 1793 further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Audit Engagement Letter

Moved by Director Bachrach
Seconded by Alternate Director Stoltenberg

2017-3-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 1, 2017 memo titled "Audit Engagement Letter;" and further, that the Audit Engagement Letter for the year ended December 31, 2016 be approved for signature."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The possible option to utilize a different Accounting Firm to provide a new approach to the audit of the RDBN was discussed. Chair Miller provided a history of RHB Schmitz and de Grace Chartered Accountants joining with PWC Canada. Staff suggested providing information in regard to Accounting Firm options prior to the 2018 Budget considerations.

Rob Newell, Director, Electoral
Area "G" (Houston Rural)
-Minerals Roundup 2017

Moved by Director Benedict
Seconded by Director Illes

2017-3-17

"That the Regional District of Bulkley-Nechako Board of Directors receive Rob Newell, Director, Electoral Area "G" (Houston Rural) report re: Minerals Roundup 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

MEMO

Report on Pipeline Referrals and Future Development Issues Moved by Director Parker
Seconded by Director Lindstrom

2017-3-18

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to send a letter to the Oil and Gas Commission (OGC) and TransCanada stating the following:

1. A lack of response from the RDBN to referrals is not an indication that the RDBN supports, or has no objection to, the proposed activity;
2. The Regional Board reminds the OGC of its recommendations regarding public communication contained in its May 20, 2014 letter to the OGC.
3. The Regional Board’s previous responses to referrals provided by letters dated July 21, 2014; October 14, 2014; October 26, 2015; and December 10, 2014 remain valid and are the Regional Board’s response to the 2017 permit renewal referrals for Coastal Gaslink (CGL) and Prince Rupert Gas Transmission Line.
4. The OGC should ensure that the province and industry develop the procedures and processes necessary to directly accept, evaluate, and respond to public complaints, associated with pipeline construction.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding having further discussion at a Rural Directors Committee meeting in regard to land referrals. Director Benedict brought forward concerns in regard to industry negotiating on a one on one basis with land owners and not as a collective whole.

BYLAW FOR THIRD READING AND ADOPTION

Burns Lake Rural and Francois Lake (North Shore) Rural Official Community Plan Review Moved by Director Benedict
Bylaw No. 1785 Seconded by Director Illes

2017-3-19

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing held on February 16, 2017 for “Burns Lake Rural and Francois Lake (North Shore) Rural Official Community Plan Bylaw No. 1785, 2017.”
2. “That “Burns Lake Rural and Francois Lake (North Shore) Rural Official Community Plan Bylaw No. 1785, 2017” be given third reading and adoption this 2nd day of March, 2017.”

(Participants/Directors/Two-Thirds) CARRIED UNANIMOUSLY

Jason Llewellyn, Director of Planning provided an overview of Supplementary Agenda Correspondence item “ALC – Response to Burns Lake and Francois Lake (North Shore) OCP Review – Bylaw 1785, 2016.”

APPLICATION FOR DENIAL

Rezoning File No. E-02-16
Schultz, Electoral Area "E"

Withdraw for consideration at a later date.

OTHER (All Directors)

PLANNING DEPARTMENT REPORTS

Planning Department Reports Moved by Director Lindstrom
Seconded by Director Illes

2017-3-20

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Enquiries Report for January, 2017;
- Minutes: Advisory Planning Commission (APC) – Electoral Area "E" RE: January 24, 2017;
- Building Inspector's Report for January, 2017.

Planning Department Correspondence:

- Ministry of Forests, Lands and Natural Resource Operations RE: Snow Survey and Water Supply Bulletin – February 1, 2017;
- Union of BC Municipalities – Local Government Feedback Regarding the Emergency Program Act Review."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Accident in Fort St. James
-February 9, 2017

Director Greenaway spoke of an accident that involved three logging trucks and a vehicle on February 9, 2017 near Fort St. James. The accident involved a fatality and serious injuries. The three logging trucks were from Vanderhoof and the First Responders that attended the scene to assist were also from Vanderhoof. Director Greenaway brought forward concerns regarding the issues of the number of logging trucks travelling through communities and speeds and driving behavior of those trucks. Due to the large amount of fibre resources leaving the community there are a large number of trucks from outside of the communities.

Discussion took place regarding the erratic behavior of some logging truck drivers.

Director Thiessen mentioned the importance of lobbying the Ministry of Transportation and Infrastructure in regard to the behavior of highway truck traffic through communities. He commented that the District of Vanderhoof has reduced the speed limit in its community to 30 km/hr for heavy trucks.

Director Brienens spoke to further lobbying efforts in regard to issues with heavy truck traffic having longer loads (more axles), more trucks, lack of consistent drivers due to turnover in the industry, lines on the highways not lasting a season and wearing off and the need for better highway maintenance. Director Brienens empathized driving behavior of good drivers. Numerous factors from the road conditions to the behavior of the drivers are

VERBAL REPORTS (CONT'D)

considerations in the issues that occurring on the highways with large truck traffic.

Director Repen noted that the driver being paid per load may impact the driving behavior of a truck driver.

Director Lindstrom mentioned he will be attending the COFI Convention in April 5-7, 2017 in Vancouver and intends to bring the issues forward at the convention.

Alternate Director Stoltenberg brought forward the need for RCMP to stop trucks not adhering to traffic laws. He also noted that roads deteriorate in the spring during the spring thaw and roads in the northern portion of the province do not appear to be in as good of condition as roads in the southern portion of the province.

Discussion took place in regard to inviting the RCMP Traffic Division and Ministry of Transportation and Infrastructure to a future Regional Board Meeting to discuss the issues.

Changes to the Societies Act for Not-for-Profit Organizations

Director Benedict spoke of having five community halls located in Electoral Area "E" (Francois/Ootsa Lake Rural) and attending a number of not-for-profit organizations' Annual General Meetings recently. She mentioned that some of the organizations are working with the changes to the *Societies Act* but some are still struggling. They will need to be in compliance by November, 2018. In attending the AGM's Director Benedict noted that it provides an opportunity for her to provide information in regard to the RDBN. She provided information recently in regard to the teleconference with ABC Communications and CityWest. She commented that the organizations were very interested to have an update in regard to internet service levels. ABC Communications also provided information in regard to upgrades to their infrastructure on the Southside of Francois Lake.

Lakes District Cattlemen's Association Annual General Meeting

Director Benedict attended the Lakes District Cattlemen's Association Annual General Meeting. The Bulkley Valley Cattlemen's Association is proposing to host the BC Cattlemen's Association Convention in 2018 in Smithers and has requested support from the Lakes District Cattlemen's Association.

RDBN Business Forum -September 19-20, 2017

Director Illes commented that the Village of Burns Lake has agreed to be a luncheon sponsor at the RDBN Business Forum in Burns Lake on September 19-20, 2017.

VERBAL REPORTS (CONT'D)

Fraser Lake Family Day Celebrations

Director Lindstrom mentioned that the Village of Fraser Lake, the Fraser Lake Volunteer Fire Department and residents of Fraser Lake came together to flood a skating rink, an oval rink and set a cross country ski track on Fraser Lake for Family Day. The event was a huge success and approximately 700 people were in attendance. Director Parker attended the event and noted that it was great to have an opportunity to bring everyone together in a good family atmosphere. He expressed his appreciation to the Village of Fraser Lake for taking the initiative to host the event.

Brownfields

Director Thiessen spoke of needing support from the Regional Board in regard to issues with brownfield sites and the costs and impacts to communities. In speaking with the Ministry of Environment the District of Vanderhoof is requesting a special tax rate that is available for brownfields that are not being mitigated.

District of Vanderhoof
- Update

Thankful for Small Communities

- a young family in Vanderhoof has recently experienced a medical crisis and the community came together and raised over \$65,000 to assist;
- Director Thiessen expressed appreciation for small community support.

Vanderhoof Chamber of Commerce

- Currently conducting a re-evaluation of its operations.
- Director Thiessen is interested in discussing how Chambers of Commerce operate in other communities within the RDBN.

Vanderhoof Pool Construction Set to Begin

- construction of the Vanderhoof pool is set to begin April 17, 2017.

Vanderhoof Community Forest

- On Tuesday, February 28, 2017 the first load of logs for Vanderhoof Community Forest was delivered across the scales at the sawmill.

Vanderhoof Community Centre Grand Opening

- The grand opening for the Vanderhoof Community Centre is scheduled for March 28, 2017;
- YMCA Canadian Director will be in attendance.

Alternative Approval Process
-Smithers Regional Airport
Terminal Modernization Project

Director Bachrach mentioned that the Town of Smithers is proceeding with its Alternative Approval Process after needing to correct the original documentation for Provincial approval. Construction is scheduled to begin in the spring of 2017.

New Terms of Reference for
The Smithers Transportation
Committee

Director Bachrach noted that a new Terms of Reference and funding agreement has been signed that includes services and funding contribution from Moricetown Band to provide transit service between Smithers and Moricetown.

Director Repen expressed his satisfaction with the expansion of the Moricetown to Smithers transit service. He mentioned that services to Telkwa have also expanded including an additional run at 5:20 p.m.

VERBAL REPORTS (CONT'D)

New Public Washrooms for
Downtown Smithers

Director Bachrach mentioned that the Town of Smithers is moving ahead with new public washrooms for downtown Smithers on 2nd Avenue near Main Street.

Terrace's Mills Memorial
Hospital – Replacement

Director Newell stated that on February 28, 2017 the Honourable Mike de Jong, Minister of Finance announced that there is funding in the provincial budget for the replacement of Mills Memorial Hospital in Terrace.

Carrots to Cattle Conference
February 17-18, 2017
-Smithers

Director Repen mentioned that he attended the Carrots to Cattle Conference in Smithers on February 17-18, 2017. He attended a business planning meeting and was very encouraged by the promotion of agriculture in the area.

Chair's Update

FLNRO Hiring Panel for District Manager

- Chair Miller was invited to participate on the hiring panel for a District Manager for the Lakes District;
- The invitation was extended because of the relationship building and the work the Regional District has accomplished in regard to forestry issues in the region;
- Chair Miller thanked the Regional Board for its work in forestry.

UBCM CAO/CEO Forum – March 28-29, 2017 – Victoria, B.C.

- Chair Miller and Melany de Weerd, CAO are attending the UBCM CAO/CEO Forum March 28-29, 2017 in Victoria, B.C.;
- The forum provides a good opportunity to network with Regional Districts throughout the province;
- Chair Miller and Ms. de Weerd have been invited to provide a presentation in regard to the 9-1-1 levy cell phone surcharge;

NW Resource Benefits Alliance (RBA)

- Working to schedule a meeting with the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development;
- Currently working to complete the amendments to the Memorandum of Understanding for March 24, 2017;

Business trip to Eugene, Oregon US

- While on a personal business trip to Eugene, Oregon, USA Chair Miller noted the urban growth that is occurring in Seattle, Washington;
- Population growth in the Pacific Northwest around Seattle, Washington in 2016 to date has increased by 150,000 people.

Receipt of Verbal
Reports

Moved by Director Repen
Seconded by Director Brien

2017-3-21

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS (CONT'D)

Invitation to RCMP and
Ministry of Transportation
and Infrastructure

Moved by Director Illes
Seconded by Director Greenaway

2017-3-22

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to invite the Ministry of Transportation and Infrastructure and RCMP to a future RDBN Board Meeting to discuss issues in regard to truck driver behavior, heavy truck speeds being traveled on highways and through communities within the RDBN, and conditions of highways.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

ABC Communications
-Request for Letter of Support
-ABC Communications ISED
-Connect to Innovate

Moved by Director Benedict
Seconded by Director Illes

2017-3-23

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support in principal to ABC Communication for its application to the Connect to Innovate Program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell voiced concerns that the CRTC mapping that has been provided to outline areas qualified for the Connect to Innovate Program does not fully outline the areas that are in need of internet service. He mentioned the need to contact the CRTC to inform them of the lack of information on the maps. Director Benedict noted that in conversations with ABC Communications and CityWest they are aware that the map is not completely accurate and does not fully outline the areas that are lacking internet provision. Ms. de Weerd commented that ABC Communications and CityWest have agreed to provide maps to the RDBN to overlay with the maps from the CRTC to better understand the areas lacking internet coverage.

Administration
Correspondence

Moved by Alternate Director Stoltenberg
Seconded by Director Lindstrom

2017-3-24

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Forests, Lands and Natural Resource Operations
– Rural Connectivity Projects – Denial;
- Ministry of Forests, Lands and Natural Resource Operations
– Working Together: British Columbia’s Spruce Beetle Mitigation Strategy;
- Ministry of Transportation and Infrastructure - Fire Safety Act;
- Norm Letnick, MLA, Kelowna-Lake Country - Minister of Agriculture – B.C. Government Francophone Affairs Program;
- Northern Development Initiative Trust – 2017 Economic Development Capacity Building;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Northern Development Initiative Trust – 2017 Grant Writing Support Funding;
- Northern Development Initiative Trust – Glenwood Hall Revitalization – Phase Three;
- Northern Development Initiative Trust – Buchfink Lodge Upgrade;
- Northern Development Initiative Trust – Lake Babine Nation Biomass Heating and Job Creation;
- Canadian Postmasters and Assistants Association - Federal Government Standing Committee on Government Operations and Estimates Report;
- B.C. Professional Fire Fighters Association Magazine
 - Request for Support With an Advertisement;
- Prince Rupert Gas Transmission Ltd – TransCanada’s Scholarship Program;
- Nechako Valley Post-Secondary Education Committee
 - Reconfirming Support for Replacement of the CNC Campus in Vanderhoof;
- Canadian Fallen Heroes Foundation – Youth Remembrance Initiative;
- North Central Local Government Association - Call for Nominations;
- Minerals North 2017 – January Update;
- The Plant and Animal Health Strategy Team - Planning Forum Summary and Next Steps;
- Fort Fraser Local Community Commission Meeting Minutes
 - February 14, 2017;
- Smithers and District Transit Committee Meeting Minutes
 - February 17, 2017;
- Canada 150 Celebration – Canada 150 Merchandise
- Union of B.C. Municipalities
 - Community Gaming Grants
 - Local Government Program Services Reports
 - Communities in Bloom
 - New Liquor Act Comes Into Force
 - Connect to Innovate
 - Changes to Provincial Private Moorage Program
 - New Reconciliation Resources on UBCM.ca
 - Funding and Resources Update February 2017
 - Energy Star Builder Workshops
 - SpaceFinder: A Creative EconomyTool
 - 2017 Trade Show
 - Throne Speech Highlights

INVITATIONS

- Minerals North Conference Association - Minerals North 2019;
- Leaders PowerLunch Series – March 3, 2017- Vancouver, B.C.;
- #BCTECH Summit – March 14-15, 2017 Vancouver, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Discussion took place regarding the Northern Development Initiative Trust funding and applications requiring support of the Regional Advisory Committees (RAC's) prior to moving forward to the NDIT Board of Directors. The subscription to the program has increased and a number of funding allocations are now oversubscribed. Director Thiessen noted that the original funding provided by the province at the inception of the program has since been utilized and the investments that have been made have made the program sustainable. Director Benedict noted that the intent is to have further discussions at the Rural Directors Committee.

Break for lunch 12:17 p.m.

Reconvened 12:49 p.m.

FINANCIAL

Operating Accounts
-January, 2017

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-25

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid January, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Bachrach
Seconded by Director Illes

2017-3-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

- Federation of Canadian Municipalities – Webinar: Preview of FCM's New Climate and Asset Management Network –March 7, 2017 – 11:00 am – noon;
- Fresh Outlook Foundation – Breakfast of Champions Celebrating Sustainability Successes – Driving the Business of Collaboration - March 2, 2017 UBC Okanagan;

CORRESPONDENCE:

- AE Today – Issue #4 2016;
- BC Chamber of Commerce – Insight Newsletter February, 2017;
- BC Community Forest Association – January, 2017 Newsletter;
- Clean Energy Canada Review:
 - February 20, 2017 – Zoom, Zoom...Blast Off
 - February 13, 2017 – Yes, We Can Go it Alone
 - February 6, 2017 – RIP Fossil Fuel Growth
 - January 30, 2017 - The Alternative Facts Problem
 - January 23, 2017 – Clean Energy's Tipping Point;
- E-Comm Quarterly Newsletter February, 2017;
- Federation of Canadian Municipalities – New Climate and Infrastructure Programs;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- Federation of Canadian Municipalities – President’s Corner
- February 2017;
- Federation of Canadian Municipalities – FCM Voice
 - February 10, 2017 – Register for AC 2017/Northern Remote #CDNmuni/FCM International Awards of Excellence/Gas Tax Fund
 - January 27, 2017 – Share our Budget Submission/FCM Roll of Honor/ Membership Drive/NEB Review
 - January 20, 2017 – Seizing the Moment/BCMC/WILG Scholarships/International Development Week;
- Fresh Outlook Foundation – Exciting Events for FOF in 2017;
- Government of Canada – Connect to Innovate Program;
- Human Trafficking/Sexual Exploitation in BC and Every Community – Public Presentations Handout;
- Municipal Advocacy Solutions – Marijuana Legalization and Municipalities;
- National Plant and Animal Health Planning Forum – Information;
- Nechako Reservoir Update - Flow Facts:
 - February 11th to February 17, 2017
 - January 28th to February 3, 2017
 - January 21st to February 27, 2017
 - January 14th to January 20, 2017;
- Northern BC Tourism – News from Northern BC Tourism;
- Premier’s BC Natural Resource Forum – Record Attendance at Best-Forum Ever;
- Resource Works News – Resource Jobs a BC Strength;
- Transportation of Dangerous Goods – Safety Awareness;
- University of Northern British Columbia – CIRC 2016 Year End Report.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second, and Third Reading

No. 1792 – Colony Point
Street Lighting Local Service
Establishment Amendment

Moved by Director Greenaway
Seconded by Director Illes

2017-3-27

“That “Colony Point Street Lighting Local Service Establishment Amendment Bylaw No. 1792, 2017” be given first, second, and third reading this 2nd day of March, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1793 – Vanderhoof Rural
Fire Protection Local Service
Establishment Amendment

Moved by Director Petersen
Seconded by Director Illes

2017-3-28

“That “Vanderhoof Rural Fire Protection Local Service Establishment Amendment Bylaw No. 1793, 2017” be given first, second, and third reading this 2nd day of March, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for Adoption

No. 1790 – RDBN Regional
Public Transit and Para-Transit
(Highway 16) Service
Establishment

Moved by Director Bachrach
Seconded by Director Illes

2017-3-29

“That “Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016” be adopted this 2nd day of March, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Carrots to Cattle Agriculture
Conference Tradeshow

Moved by Director Illes
Seconded by Director Parker

2017-3-30

“That the Regional District of Bulkley-Nechako Board of Directors authorize the Carrots to Cattle Agriculture Conference Tradeshow expenses of \$800 be allocated to the Administration Local Tradeshow Budget.”

(All/Directors/Majority)

DEFEATED

Carrots to Cattle Agriculture
Conference Tradeshow

Moved by Director Repen
Seconded by Director Illes

2017-3-31

“That the Regional District of Bulkley-Nechako Board of Directors authorize the Carrots to Cattle Agriculture Conference Tradeshow expenses of \$800 be allocated to the Administration Agriculture Strategy Budget.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Transit Service Agreement
with BC Transit

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-32

“That the Regional District of Bulkley-Nechako Board of Directors approve and execute the Transit Service Agreement between the Regional District of Bulkley-Nechako and British Columbia Transit.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach commented that the Adoption of Bylaw No. 1790 – RDBN Regional Public Transit and Para-Transit (Highway 16) Service Establishment is a monumental step forward in the development of regional transit.

Director Bachrach recognized Silas Brownsey, Executive Director, Transit Branch, Ministry of Transportation and Infrastructure and Chris Fudge, Senior Regional Manager, BC Transit present in the gallery for their work and assistance in moving forward with the service.

Director Thiessen removed himself from the meeting at 12:56 p.m. due to a conflict of interest regarding the District of Vanderhoof's requests for Building Inspection Service.

DEVELOPMENT SERVICES (All Directors)

Request for Building Inspection Service- District of Vanderhoof Moved by Director Petersen
Seconded by Director Liversidge

2017-3-33

"That the Regional District of Bulkley-Nechako Board of Directors authorize the RDBN entering into the agreement with the District of Vanderhoof for the provision of building inspection services for the months of March and April, 2017, as outlined in the March 1, 2017 staff report from the Director of Planning."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen returned at 1:00 p.m.

CORRESPONDENCE

ALC – Response to Burns Lake and Francois Lake (North Shore) OCP Review – Bylaw 1785, 2016 Moved by Director Illes
Seconded by Director Brienen

2017-3-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the ALC – Response to Burns Lake and Francois Lake (North Shore) OCP Review – Bylaw 1785, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Office of Housing and Construction Standards - What Building and Plumbing Officials Need to Know about the *Building Act* Moved by Alternate Director Stoltenberg
Seconded by Director Repen

2017-3-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Office of Housing and Construction Standards- What Building and Plumbing Officials Need to Know about the *Building Act*."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

Regional District of Fraser-Fort George – RDFFG's 50th Anniversary Celebration -March 8, 2017 Moved by Director Newell
Seconded by Alternate Director Stoltenberg

2017-3-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the invitation from the Regional District of Fraser-Fort George - Regional District of Fraser-Fort George's 50th Anniversary Celebration – March 8, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Transit Service – Verbal Update on Next Steps Towards Implementation - Silas Brownsey, Executive Director, Transit Branch, Ministry of Transportation and Infrastructure and Chris Fudge, Senior Regional Transit Manager, BC Transit

Mr. Brownsey commented that today marks a significant milestone with the adoption of Bylaw 1790 and the approval of the Transit Service Agreement with BC Transit. He noted that today also represents a lot of work completed by a lot of people to be at this point in the process and he recognized today as an opportunity to celebrate.

Next Steps

- Strong partner from BC Transit;
 - o A letter of welcome from the President of BC Transit;
- Operational Phase:
 - o Marketing;
 - o Procurement;
 - o Acquisition;
 - o Stop location clarification and final decisions.
- Need to ensure open and clear communication between BC Transit and the Regional District of Bulkley-Nechako and Regional Transit Committee.

BC Transit

- Shifting into implementation stage with the signing of the Transit Service Agreement:
 - o Treating implementation similar to the 24 service agreement expansions occurring in the province currently;
 - o Has an established process in this phase;
 - o Implementation MOU between RD and BC Transit:
 - Establishes exactly what service is put on the road;
 - Establish timeline;
 - BC Transit to bring resources and experts to the forefront:
 - Fleet/scheduling/marketing;
 - Any assets that will support the implementation of the service;
 - Proposed operating companies perspective:
 - Time frame for the operating company to be set up.
- **Decisions to be made in the short term:**
 - o Competitive procurement process;
 - o Preliminary dialogue with known potential bidders that could handle service;
 - o Level of interest is low;
 - o Couple of options in terms of procuring operating;
 - Direct award system;
 - Identify an operating company to operate the service for approximately two years;
 - Provides an opportunity to align a competitive procurement for April 1, 2019;
 - Direct award system has been applied in other service areas;
 - Realize economies of scale – labour/facility/vehicle management;
 - Regional contracting strategy would apply to systems in northeast BC;
 - Process that BC Transit would work in consultation with the Regional District;
 - BC Transit Board of Directors make final decision:
 - Would like support from the Regional District.
- **Marketing and promotional campaign:**
 - o Very comprehensive:
 - Social media;
 - Print ads;
 - High profile;
 - Collaborative;
 - Support from local community to everyone's benefit;
 - Very comprehensive/collaborative approach.

DISCUSSION ITEM (CONT'D)

Director Repen thanked Mr. Brownsey and Mr. Fudge for their assistance in moving the Highway 16 Regional Transit Service forward. Director Repen commented that due to this occurring at the same time as the Moricetown to Smithers route and the additional runs added to the Smithers to Telkwa service that it be clearly identified in the Smithers/Telkwa area that there are two separate services.

Mr. Brownsey noted that in moving forward BC Transit will work with Regional District staff in regard to the operational component and determine any asks that will be required from the Regional District Board of Directors. Mr. Fudge indicated that the process is now similar to other BC Transit Service establishment processes that have occurred. He mentioned the need to ensure that work going forward is completed collaboratively.

Ms. de Weerdts mentioned that the next meeting of the Regional District Board of Directors is scheduled for March 9th and the following meeting is March 23th. Chair Miller spoke of the different levels of government following different legislative requirements and thanked MOTI and BC Transit for their patience in moving the service forward. Chair Miller also thanked RDBN staff and Ms. de Weerdts for her continued assistance throughout the process. He also spoke to the importance of continuing to work to connect the communities throughout the region that are located off the Highway 16 corridor.

ADJOURNMENT

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-3-37

“That the meeting be adjourned at 1:19 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant