

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 10**

**Thursday, September 18, 2014**

**PRESENT:** Chair Bill Miller

Directors Taylor Bachrach  
Stephen Freeman  
Carman Graf  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Rob Newell  
Jerry Petersen  
Ralph Roy  
Stoney Stoltenberg  
Gerry Thiessen

Directors Absent Bill Holmberg, District of Houston  
Luke Strimbold, Village of Burns Lake

Alternate Director Chris Beach, Village of Burns Lake

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Jason Llewellyn, Director of Planning – left at 11:44 a.m.  
Deborah Jones-Middleton, Protective Services Manager  
– arrived at 10:34 a.m., left at 10:37 a.m.  
Wendy Wainwright, Executive Assistant

Other Henry Bucher, Vanderhoof – left at 11:44 a.m.

**CALL TO ORDER**

Chair Miller called the meeting to order 10:32 a.m.

**AGENDA, &  
SUPPLEMENTARY AGENDA**

Moved by Director Stoltenberg  
Seconded by Director Greenaway

2014-10-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of September 18, 2014 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

Board Meeting Minutes  
–August 14, 2014

Moved by Director Graf  
Seconded by Director Lindstrom

2014-10-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of August 14, 2014 be adopted as amended.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES (CONT'D)**

### Committee Meeting Minutes

Moved by Director Petersen  
Seconded by Director MacDougall

2014-10-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes  
-September 4, 2014 (Unapproved);
- Committee of the Whole Meeting Minutes  
- June 5, 2014;
- Rural Directors Committee Meeting Minutes  
-September 4, 2014 (Unapproved);
- Rural Directors Committee Meeting Minutes  
- August 14, 2014;
- Rural Directors Committee Meeting Minutes  
- July 17, 2014;
- Waste Management Committee Meeting Minutes  
- August 14, 2014;
- Waste Management Committee Meeting Minutes  
- May 1, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS**

### Committee Meeting Recommendations -August 14, 2014 & September 4, 2014

Moved by Director Stoltenberg  
Seconded by Director Greenaway

2014-10-4

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 7 as written:

### **Waste Management Committee – August 14, 2014**

#### **Recommendation 1:**

#### **Re: Industrial Waste Generated from Pipeline Projects**

"That the Regional District of Bulkley-Nechako Board of Directors refuse to accept industrial waste generated from pipeline projects or other short-term projects in the region in accordance with the Regional District of Bulkley-Nechako's Operational Certificate issued by the Ministry of Environment."

#### **Recommendation 2:**

#### **Re: Manson Creek Landfill – RDBN Staff Inspection Results**

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to initiate conversations with Ministry of Environment (MoE) representatives to discuss the results of the inspection by the RDBN and determine what upgrades will be required by the MoE."

## **ADMINISTRATION REPORTS (CONT'D)**

### **Committee of the Whole – September 4, 2014**

#### **Recommendation 3:**

**Re: UBCM Convention (Whistler, B.C.) – Breakfast Meetings and RDBN Dinner**

“That the Regional District of Bulkley-Nechako Board of Directors authorize staff to schedule a Regional District of Bulkley-Nechako Board of Directors dinner for Monday, September 22, 2014 at the UBCM Convention in Whistler, B.C.”

#### **Recommendation 4:**

**Re: Burns Lake Mountain Biking Association (BLMBA) – Request for Tax Exemption- Electoral Area “B” (Burns Lake Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors approve discussion between the Regional District of Bulkley-Nechako and the Village of Burns Lake in regard to the land in which the Burns Lake Mountain Biking Association Bike Park is located.”

#### **Recommendation 5:**

**Re: Letter of Recognition to RDBN Emergency Operations Centre Staff and Assisting Agencies**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to provide a letter of recognition to all Emergency Operations Centre staff, Emergency Social Services staff, and assisting agencies that were part of the Wildfire Event of 2014.”

### **Rural Directors Committee – September 4, 2014**

#### **Recommendation 6:**

**Re: Smithers Chamber of Commerce – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors approve the Smithers District Chamber of Commerce be given \$157.50 grant in aid monies from Electoral Area “A” (Smithers Rural) to co-sponsor with the Town of Smithers the “Environmental Business of the Year Award” at the 2014 Community and Business Awards.”

#### **Recommendation 7:**

**Re: Smithers Seniors Citizens Association – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors approve the Smithers Seniors Citizens Association be given \$20,000 grant in aid monies from Electoral Area “A” (Smithers Rural) to provide flooring for a walking path at the new arena in Smithers.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Fort Fraser Volunteer Fire  
Department Agreement with  
BC Emergency Health Services

Moved by Director Roy  
Seconded by Director Lindstrom

2014-10-5

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's September 10, 2014 memo titled "Fort Fraser Volunteer Fire Department Agreement with BC Emergency Health Services."
2. That the Regional District of Bulkley-Nechako Board of Directors has no objection to the Fort Fraser Volunteer Fire Department entering into an agreement with BC Emergency Health Services for the provision of First Responder Services.
3. That the Regional District of Bulkley-Nechako Board of Directors authorize staff to write a letter to the Fort Fraser Volunteer Fire Department and BC Emergency Health Services advising the Board's position."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Drought Indices to  
September 9, 2014

Moved by Director MacDougall  
Seconded by Director Graf

2014-10-6

"That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's September 11, 2014 memo titled "Drought Indices to September 9, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rescind: Committee Meeting  
Recommendations  
-August 14, 2014 &  
September 4, 2014

Moved by Director Stoltenberg  
Seconded by Director Freeman

2014-10-7

"That the Regional District of Bulkley-Nechako Board of Directors rescind Motion 2010-10-4."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting  
Recommendations  
-August 14, 2014 &  
September 4, 2014

Moved by Director Stoltenberg  
Seconded by Director Bachrach

2014-10-8

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 6 as written and 7 as amended:

**Waste Management Committee – August 14, 2014**

**Recommendation 1:**

**Re: Industrial Waste Generated from Pipeline Projects**

"That the Regional District of Bulkley-Nechako Board of Directors refuse to accept industrial waste generated from pipeline projects or other short-term projects in the region in accordance with the Regional District of Bulkley-Nechako's Operational Certificate issued by the Ministry of Environment."

## **ADMINISTRATION REPORTS (CONT'D)**

### **Waste Management Committee – August 14, 2014 (CONT'D)**

#### **Recommendation 2:**

#### **Re: Manson Creek Landfill – RDBN Staff Inspection Results**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to initiate conversations with Ministry of Environment (MoE) representatives to discuss the results of the inspection by the RDBN and determine what upgrades will be required by the MoE.”

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“That the Regional District of Bulkley-Nechako Board of Directors authorize staff to schedule a Regional District of Bulkley-Nechako Board of Directors dinner for Monday, September 22, 2014 at the UBCM Convention in Whistler, B.C.”

#### **Recommendation 4:**

#### **Re: Burns Lake Mountain Biking Association (BLMBA) – Request for Tax Exemption- Electoral Area “B” (Burns Lake Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors approve conversation between the Regional District of Bulkley-Nechako and the Village of Burns Lake in regard to the land in which the Burns Lake Mountain Biking Association Bike Park is located.”

#### **Recommendation 5:**

#### **Re: Letter of Recognition to RDBN Emergency Operations Centre Staff and Assisting Agencies**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to provide a letter of recognition to all Emergency Operations Centre staff, Emergency Social Services staff, and assisting agencies that were part of the Wildfire Event of 2014.”

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“That the Regional District of Bulkley-Nechako Board of Directors approve the Smithers District Chamber of Commerce be given \$157.50 grant in aid monies from Electoral Area “A” (Smithers Rural) to co-sponsor with the Town of Smithers the “Environmental Business of the Year Award” at the 2014 Community and Business Awards.”

**ADMINISTRATION REPORTS (CONT'D)**

**Rural Directors Committee – September 4, 2014 (CONT'D)**

**Recommendation 7:**

**Re: Federal Gas Tax Funds - Electoral Area "A"  
(Smithers Rural) - Smithers Seniors Citizens Association -  
Walking Path Flooring for New Arena in Smithers**

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$20,000 of Electoral Area "A" Federal Gas Tax allocation monies for the purchase of flooring for a walking path at the new arena in Smithers; and further,
2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$20,000 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ENVIRONMENT SERVICES REPORT**

Nechako Waste Reduction  
Initiative-Request for Funding  
Increase

Moved by Director Petersen  
Seconded by Director Thiessen

2014-10-9

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Sustainability Assistant's September 8, 2014 memo titled "Nechako Waste Reduction Initiative – Request for Funding Increase."
2. "That the Regional District of Bulkley-Nechako Board of Directors approve the increase to the Nechako Waste Reduction Initiative's (NWRI) budget by \$2,490.00 for the period of June 1, 2014 to December 31, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors)**

**MEMO**

Agricultural Land Use  
Inventory

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-10-10

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Technician's August 22, 2014 memo titled "Agricultural Land Use Inventory – Smithers, Telkwa, Electoral Area "A" and Agricultural Land Use Inventory – Vanderhoof & Electoral Area "F"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Blackwater Gold  
Environmental Assessment

Moved by Director Graf  
Seconded by Alternate Director Beach

2014-10-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Planning's September 8, 2014 memo titled "Blackwater Gold Environmental Assessment."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors) (CONT'D)**

**MEMO (CONT'D)**

Reckitt Benckiser  
Reforestation of Agricultural  
Lands

Moved by Director Petersen  
Seconded by Director Thiessen

2014-10-12

“That the Regional District of Bulkley-Nechako Board of Directors send the letter attached to the staff report dated September 9, 2014 to Reckitt Benckiser, and copy the letter to the Honourable Norm Letnick, Minister of Agriculture, Honourable John Rustad, MLA Nechako Lakes, Honourable Mary Polak, Minister of Environment, Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations and the Agricultural Land Commission.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Petersen mentioned that the Area Administrator for Reckitt Benckiser gave him a tour of the land being reforested. He noted that Reckitt Benckiser is planting spruce, fir and pine trees. Reckitt Benckiser indicated to Director Petersen that they would be interested in reforesting Crown Land if that was an option.

The reforestation program being implemented by Reckitt Benckiser is a voluntary company initiative to offset its carbon production from its manufacturing facilities in the United Kingdom and not a formal carbon credit program.

Concerns were brought forward regarding purchasing of centrally located and productive agricultural lands for reforestation by international companies. Options were discussed to eliminate planting of quality agricultural land and the need to find solutions to address the impact to the atmosphere from carbon emissions.

**DEVELOPMENT SERVICES (All Directors) (CONT'D)**

**MEMO (CONT'D)**

Donaldson Road Landfill  
Remediation

Moved by Director Stoltenberg  
Seconded by Director Graf

2014-10-13

"That the Regional District of Bulkley-Nechako Board of Directors directs that:

1. Staff initiate discussions with the owner of Lot A, Section 4, Township 4, Range 5, Coast District Plan 11348 except Plan PRP14965 to:
  - a. Determine if the property owner will allow the SMXA (Smithers Motocross Association) use of the property for the 2015 motocross season contrary to zoning;
  - b. Determine if the property owner will allow the Regional District access to the property as necessary to return the landfill to the condition outlined in the landfill closure plan;
  - c. Determine if the property owner will agree to undertake any of the work, or cover any of the costs, necessary to return the landfill to the condition outlined in the landfill closure plan; and
  - d. Prepare a preliminary work plan for undertaking the work in 2015.
2. Staff report to the Regional District Board in November, 2014 with the results of the discussions with the property owner.
3. And, should the property owner not agree to allow access, or indicate that the SMXA will be allowed to operate in 2015, staff report to the Regional District Board regarding enforcement options, and options through the Ministry of Environment, to allow the works to occur in 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ALR APPLICATION**

Application No. 1167  
Dyck – Subdivision in the ALR  
Electoral Area "B"

Moved by Director Freeman  
Seconded by Director Stoltenberg

2014-10-14

"That Agricultural Land Reserve Subdivision Application No. 1167 (Dyck) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ELECTORAL AREA PLANNING (All Directors)**

### **DEVELOPMENT VARIANCE PERMIT**

Chair Miller called for comments from the gallery.

Development Variance Permit    Moved by Director Stoltenberg  
359039 BC Ltd (McVey)            Seconded by Director Greenaway  
95 Laidlaw Road, Smithers  
Electoral Area "A"

2014-10-15

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit A-04-14 for the Mountain View Manufactured Home Park to vary:

- Section 4.8 (1) (a) of the Manufactured Home Park Bylaw by reducing the required distance between manufactured homes within a fire protection area, from 6 metres (16.69 ft.) to 4.9 metres (16 ft.);
  - Section 4.8 (2) (b) of the Manufactured Home Park Bylaw by reducing the required distance from the manufactured home to the side manufactured home space line from 1.5 metres (4.92 ft.) to 1.37 metres (4.5 ft.);
- for a manufactured home developed on manufactured home space 2 in compliance with Schedule A of the permit."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **MEMOS**

### **BYLAW FOR FIRST AND SECOND READING**

Rezoning File No. A-05-14            Moved by Director Stoltenberg  
Bylaw 1711 Joseph & Smith        Seconded by Director Roy  
Electoral Area "A"

2014-10-16

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1711, 2014" be given first and second reading this 18<sup>th</sup> day of September, 2014 and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1711, 2014" be held and delegated to the Director or Alternate Director for Electoral Area A.
3. And that should Bylaw No. 1711 be supported at 3<sup>rd</sup> reading, final reading not be considered until:
  - A covenant that prohibits subdivision of the subject property into parcels smaller than 2.4 ha is registered on title.
  - The applicant provides written confirmation from a Registered On-Site Wastewater Practitioner or a qualified Professional that the existing sewerage system can sustain two primary dwellings in accordance with the requirements of the B.C. Sewerage System Regulation."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

### **BYLAW FOR THIRD READING**

Rezoning File No. A-04-13  
OCP Amendment Bylaw  
No. 1695, Rezoning Bylaw  
No. 1696 Armitage (Perry)  
Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Bachrach

2014-10-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1695, 2014", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1696, 2014;"
2. That "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No.1695, 2014", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1696, 2014" be given third reading this 18<sup>th</sup> day of September, 2014."
3. That should Bylaws 1695 and 1696 be supported at 3<sup>rd</sup> Reading, final reading not be considered until:
  - a. the covenant is registered on title, and
  - b. the Building Code issues are resolved.
4. That the Chair of the Regional District Board be authorized to approve the removal of the covenant registered on title as charge No. TE026165 should Bylaws No. 1695 and 1696 be adopted;
5. That the Regional District of Bulkley-Nechako Bylaw Enforcement Officer visit the site and inspect the dwelling in 12 months' time to determine proper adherence to the Zoning Bylaw."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

### **BYLAW FOR THIRD READING AND ADOPTION**

Rezoning File No. A-02-14  
Bylaw 1707 Tugnum (HBH)  
Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Graf

2014-10-18

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1707, 2014."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1707, 2014" be given third reading and adoption this 18<sup>th</sup> day of September, 2014."

(Participants/Directors/Two-Thirds) CARRIED UNANIMOUSLY

### **BYLAW FOR ADOPTION**

Rezoning File No. F-02-13  
Bylaw 1681, Stevens  
Electoral Area "F"

Moved by Director Petersen  
Seconded by Director Stoltenberg

2014-10-19

"That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1681, 2013" be adopted this 18<sup>th</sup> day of September, 2014."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

### **BYLAW ENFORCEMENT (All Directors)**

Enforcement File 2010-A-01  
1490 Weme Road  
Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Graf

2014-10-20

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to not proceed with the process to petition the BC Supreme Court for an injunction for 120 days in regard to Enforcement File 2010-A-01, 1490 Weme Road, Electoral Area "A"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Enforcement File 2008-F-04  
100 Finmoore Road  
Electoral Area "F"

Moved by Director Petersen  
Seconded by Director Greenaway

2014-10-21

"That the Regional District of Bulkley-Nechako Board of Directors direct that staff:

1. Retain the services of a contractor to enter onto the subject property as soon as possible and remove and dispose of all filth, discarded materials, rubbish, scrap metal, automotive wrecks, and other such materials as authorized under the Consent order dated February 27, 2014; and
2. Require payment of costs in the amount of \$2,500 as authorized under the Consent Order dated February 27, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Petersen noted that the property owner of 100 Finmoore Road, Electoral Area "F" has completed some cleanup of the property.

Chair Miller called for comments from the gallery. Henry Bucher, neighbor to 100 Finmoore Road noted that as of last night the property owner is still processing materials on his property and causing significant noise. Mr. Bucher expressed his frustration in regard to the lengthy process. Jason Llewellyn, Director of Planning outlined the process that will take place to move forward with Enforcement File 2008-F-04 and the need to follow policy and procedure with due diligence.

### **MONTHLY REPORTS (All Directors)**

Planning Department  
Enquiries Reports  
-August, 2014

Moved by Director Freeman  
Seconded by Director Stoltenberg

2014-10-22

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Enquiries Report for August, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Action List  
-August, 2014

Moved by Director MacDougall  
Seconded by Director Newell

2014-10-23

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Action List for August, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **MONTHLY REPORTS (All Directors) (CONT'D)**

### **Building Inspector's Report**

Moved by Director Stoltenberg  
Seconded by Director Freeman

2014-10-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the Building Inspector's Report for August, 2014."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **VERBAL REPORTS**

### **Smithers New Arena**

Director Bachrach mentioned that the slab for the new arena in Smithers has been poured. The completion date is the end of October, 2014.

### **RDBN Business Forum -Fort St. James**

Directors MacDougall, Greenaway, Alternate Director Beach and Chair Miller attended the RDBN Business Forum in Fort St. James, September 12 & 13, 2014 and mentioned that it was a well-organized successful event.

### **Fort St. James Block Party**

Director MacDougall spoke of the Block Party held September 15, 2014 on Kwah Rd. in Fort St. James to celebrate and sign a protocol agreement between the District of Fort St. James and Nak'azdli Band. The agreement is for the communities to work together for the betterment of the people.

### **Running for Mayor**

Directors MacDougall and Lindstrom announced that they will be seeking re-election during the municipal elections held November 15, 2014.

### **District of Vanderhoof – Hotel Evaluation Study**

Director Thiessen mentioned that the District of Vanderhoof is currently working on gas line projects in the region and a Hotel Evaluation Study was completed to address the need in the community. There have been a number of companies expressing interest in the study.

### **BC Rivers Day Celebration**

Director Thiessen noted that on September 28, 2014 the District of Vanderhoof will be hosting BC Rivers Day.

### **Fraser Lake Bottle Depot - Sold**

Director Lindstrom reported that the Fraser Lake Bottle Depot has sold.

### **Wildfire Management Branch Fire Camp**

Alternate Director Beach spoke of attending the Wildfire Management Branch Fire Camp in August and noted the complexity and levels of expertise associated with fighting wildfires.

### **Lakes District Fall Fair and Terry Fox Run**

Alternate Director Beach mentioned that two events that occurred in Burns Lake, the Lakes District Fall Fair on September 5 to 7, 2014 and the Terry Fox Run on September 14, 2014 were both very successful events in Burns Lake.

Chair Miller spoke of the support from the Vanderhoof Cattleman's Association at the Lakes District Fall Fair and the support from the entire region to make the fair such a success.

### **VERBAL REPORTS (CONT'D)**

The Big Pig Mountain Bike Festival Rescheduled -September 26 to 27, 2014

Alternate Director Beach stated that the 7<sup>th</sup> Annual Big Pig Mountain Bike Festival has been rescheduled for September 26 to 27, 2014 on Boer Mountain in Burns Lake.

Grand Opening of the Lakeside Multiplex in Burns Lake – October 4, 2014

Alternate Director Beach welcomed everyone to attend the Grand Opening of the Lakeside Multiplex in Burns Lake on October 4, 2014.

Takysie Lake Recreation Site

Director Freeman noted that the Takysie Lake Recreation Site is nearing completion. There is a covered barbeque pit, handicap access sites, new dock and boat launch. Joanne Williams, Recreation Technician, Nadina/Skeena Recreation District, Recreation Sites and Trails BC, Smithers has been of great assistance.

Telus to Install Fibre Optic Cable to Granisle

Director Liversidge reported that Telus has engaged contractors to install fibre optic cable to 1.5 kms outside the Village of Granisle boundary. In order to have the line continue to the Village of Granisle Information Centre the municipality will need to fund it at a cost of \$40,000.

New Babine Elementary Secondary School

Director Liversidge mentioned that the Village of Granisle has received an expression of interest from School District 91 Nechako-Lakes to provide heat energy to the new Babine Elementary Secondary School (BESS) similar to the Village of Telkwa and School District 54 Bulkley-Valley.

Meeting with TransCanada -Coastal GasLink

Chair Miller spoke of meeting with TransCanada Coastal GasLink along with RDBN staff. Discussion took place regarding infrastructure needs in the region and legacy funding. Chair Miller noted that the meeting was productive.

Receipt of Verbal Reports

Moved by Director Roy  
Seconded by Alternate Director Beach

2014-10-22

“That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **ADMINISTRATION CORRESPONDENCE**

Regional District of Kitimat -Stikine – Memorandum of Understanding RE: Northwest BC Resource Benefits Project

Moved by Director Stoltenberg  
Seconded by Director Newell

2014-10-25

“That the Regional District of Bulkley-Nechako Board of Directors receive the Regional District of Kitimat-Stikine Memorandum of Understanding RE: Northwest BC Resource Benefits Project.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding scheduling a meeting at UBCM in Whistler, September 22 to 26, 2014 with the Regional District of Kitimat-Stikine to discuss costs associated and a work plan in regard to the Northwest BC Resource Benefits Project.

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

### **Administration Correspondence**

Moved by Director Freeman  
Seconded by Director MacDougall

2014-10-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Union of B.C. Municipalities – Green Communities Committee – 2013 Corporate Greenhouse Gas Emissions;
- Lakes District Arts Council – Thank you for Grant in Aid;
- Riverside Place – Thank you for Grant in Aid;
- District of Vanderhoof – Industrial Legacy Project;
- Northwest Corridor Development Corporation - Closure of NCDC;
- BC Newsroom - Area-Based Tenures Report Released;
- BC Federation of Labour – Commitment to BC Shipbuilding Industry;
- Sunshine Coast Regional District – Local Fuel Tax – Transit;
- Environment Canada – Canadian Wildlife Service - Proposed Management Plan of the Rusty Blackbird;
- Fort St. James T.V. Society – Financial Statements;
- Federation of Canadian Municipalities – Update on Rail Safety and the Transportation Safety Board's Final Report on the Lac-Mégantic Derailment;
- Union of B.C. Municipalities
  - UBCM Session Examines Historic Land Title Decision
  - Forest Practices Board Assessing Fuel Management Projects
  - Funding and Resources Update
  - Former Kimberley Mayor, UBCM President, passes
  - Leap in Gas Tax Funded Projects
  - StewardChoice Holds Consultation Sessions on PPP Plan
  - Resource Outlines Competencies for First Nations Relations;

### **INVITATIONS**

- Premier's BC Natural Resource Forum - January 20-22, 2015 – Prince George, B.C.;
- Adam Olsen, Leader, B.C. Green Party- Invitation to Meet at UBCM Convention;

### **ACTION LIST**

- July, 2014;
- August, 2014."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Gail Chapman, CAO, provided an outline of the progress of the RDBN legacy project being completed. Information has been gathered from the municipalities in the region and the RDBN, and is being compiled to be brought forward to the RDBN Board of Directors.

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

Discussion took place regarding resource revenue sharing and legacy funding as local regions and as a province in its entirety along with initiatives being taken by the Union of B.C. Municipalities.

The Federation of Canadian Municipalities Update on Rail Safety and the Transportation Safety Board's Final Report on the Lac-Mégantic Derailment was brought forward for discussion along with liability associated with fire departments establishing barriers around the perimeter of a derailment without knowledge of what is being transported.

## **FINANCIAL**

Operating Accounts  
-August & July, 2014

Moved by Director Graf  
Seconded by Director Stoltenberg

2014-7-27

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid August and July, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **READING FILE**

Reading File

Moved by Director Newell  
Seconded by Director Stoltenberg

2014-10-28

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

## **INVITATION**

-Initiatives Prince George – August – Workshop Invite: Planning Your Staffing and Inventory for the 2015 Games;

## **CORRESPONDENCE:**

- Alzheimer Society of B.C. – Annual Nationwide Alzheimer Coffee Break – Beginning September 18, 2014;
- Association for Mineral Exploration British Columbia
  - AME BC Celebrates Commissioning of Northwest Transmission Line;
- BC Chamber of Commerce – Insight – BC Chamber Policy News – August, 2014;
- BC Chamber of Commerce – Public Affairs Update
  - September 2, 2014
  - August 25, 2014
  - August 18, 2014
  - August 11, 2014;
- British Columbia Community Achievement Awards – Nomination Deadline: November 19, 2014;
- British Columbia Federation of Labour – Commitment to BC Shipbuilding Industry;
- BC Municipal Safety Association – Issue 21 – August, 2014;
- Clean Energy Review - Canada at Tides Canada:
  - September 2, 2014 – A Canadian Climate and Energy Strategy?
  - August 25, 2014 – Group Hug Time
  - August 18, 2014 – Architects for Humanity
  - August 11, 2014 – Faster, Cheaper, Better;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- Federation of Canadian Municipalities – President’s Corner Update - August, 2014;
- Federation of Canadian Municipalities – FCM News Week of:
  - August 14, 2014
  - August 7, 2014;
- Ministry of Community, Sport and Cultural Development
  - Message from the Minister – Building Community Success in the North;
- Ministry of Forests, Lands and Natural Resource Operations
  - Area Restrictions in Place for Mt. McAllister Fire;
- Ministry of Forests, Lands and Natural Resource Operations – Wildfire News
  - Chelaslie River Wildfire – September 1, 2014 - Bulletin 32
  - China Nose Wildfire – August 25, 2014 - Bulletin 10;
- Nechako River Flow Facts:
  - September 3, 2014
  - August 27, 2014
  - August 20, 2014
  - August 13, 2014
  - August 9, 2014;
- Northern BC Tourism – Important News from Northern BC Tourism;
- Northern Development Initiative Trust – Prince George Region
  - Quarterly Update – Summer 2014;
- Northern Gateway Community Advisory Boards
  - Aboriginal Equity Partnership: Building a New Model of Economic Cooperation
  - Leading Spirits Application;
- Real Estate Foundation of B.C. – August 2014 eNews;
- Thompson-Nicola Regional District – The Current – August 21, 2014;
- SeniorsBC.ca – e-Newsletter – Volume 5 – Issue 8 – Message from Parliamentary Secretary Michelle Stilwell.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Break for lunch at 12:06 p.m.**

**Reconvened at 12:35 p.m.**

## **SUPPLEMENTARY AGENDA**

### **REPORTS**

#### **Houston Bottle Depot – New Owners**

Moved by Director Graf  
Seconded by Director Newell

2014-10-29

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Sustainability Assistant's September 17, 2014 memo titled "Houston Bottle Depot – New Owners".
2. "That the Regional District of Bulkley-Nechako Board of Directors approve transferring the recycling contract between the Houston Bottle Depot and the RDBN to the new Bottle Depot owners when an agreement is made which reflects the very same terms and conditions as the recent contract, with the new owners."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding the new ownership of the Houston Bottle Depot. Staff is sourcing the information.

#### **Glenannan Community Park Service Establishment Bylaw No. 1705, 2014 - Alternative Approval Process – Date Change**

Moved by Director Roy  
Seconded by Director Lindstrom

2014-10-30

"That the deadline for receiving elector response forms for Bylaw No. 1705 be Friday, December 5, 2014; and further, that the Elector Response Form attached to the Manager of Administrative Services' September 17, 2014 memo be approved as the Elector Response Form for Bylaw No. 1705."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **REPORTS**

Hans Berndorff, Financial Administrator provided an overview of the RFP for Short Term Investment Services.

#### **RFP for Short Term Investment Services**

Moved by Director Stoltenberg  
Seconded by Director Greenaway

2014-10-31

1. "That the Regional District of Bulkley-Nechako Board of Director receive the Financial Administrator's September 16, 2014 memo titled "RFP Short Term Investment Services"; and
2. Approve the issuance of a request for proposals for short term investment services."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **DEVELOPMENT SERVICES (All Directors)**

### **ALR Application**

John Stevenson – Regional  
Agrologist RE: Referral  
Response to ALR 1167 (Dyck)  
Electoral Area “B”

Moved by Director Stoltenberg  
Seconded by Director Roy

2014-10-32

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from John Stevenson, P.Ag, Regional Agrologist – Northern Interior Hwy 16 West, Ministry of Agriculture RE: Referral Response to ALR 1167 (Dyck), Electoral Area “B”.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **BYLAW ENFORCEMENT (All Directors)**

Rezoning and ALR Application  
RE: Enforcement File  
2010-A-01 1490 Weme Rd  
Electoral Area “A”

Moved by Director Stoltenberg  
Seconded by Director Bachrach

2014-10-33

“That the Regional District of Bulkley-Nechako Board of Directors receive the letter from Perry & Company RE: John Whitfield Dodds, 1490 Weme Road, Smithers, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Correspondence Henry Bucher  
RE: Enforcement File  
2008-F-04 100 Finmoore Road  
Electoral Area “F”

Moved by Director Petersen  
Seconded by Director Greenaway

2014-10-34

“That the Regional District of Bulkley-Nechako Board of Directors receive correspondence from Henry Bucher RE: Enforcement File 2008-F-04, 100 Finmoore Road, Electoral Area “F”.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **APC Minutes**

Minutes: Advisory Planning  
Commission Area “A”  
RE: September 15, 2014

Moved by Director Stoltenberg  
Seconded by Director Bachrach

2014-10-35

“That the Regional District of Bulkley-Nechako Board of Directors receive the Advisory Planning Commission Area “A” Minutes for September 15, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION CORRESPONDENCE**

### **Administration Correspondence**

Moved by Director MacDougall  
Seconded by Director Stoltenberg

2014-10-36

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

-ABC Communications – Industry Canada 3500 MHz Spectrum Consultation;  
-Union of B.C. Municipalities – For Councils and Boards: President Martin Responds to Compensation Review.”

## **UBCM CORRESPONDENCE/INVITATIONS**

-Willow MacDonald – UBCM Director at Large-Request for Support;  
-Murry Krause – UBCM 3<sup>rd</sup> Vice President - Request for Support;  
-City of Duncan – Resolution RE: Provincial Social Policy Framework;  
-Northern Gateway UBCM Reception Invitation;  
-Municipal Insurance Association Reception Invitation.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **INVITATION**

### **Invitation**

Moved by Director Roy  
Seconded by Director Stoltenberg

2014-10-37

“That the Regional District of Bulkley-Nechako Board of Directors receive the invitation from the Prince Rupert Port Authority RE: Networking Reception - October 9, 2014 – Prince George, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **BC Ambulance Service**

Director Freeman spoke of the different designations (Fox and Kilo cars) of ambulances, the staffing and response times according to the designation of ambulances and differences in the communities in the region in regard to ambulance service. Certain designations have staff at the ambulance station and are a 90 second response while others have staff at home and the response is to be without undue delay and have a longer response time. There are different ambulance designations for remote, rural and municipal ambulance stations.

Moved by Director Freeman  
Seconded by Director Petersen

2014-10-38

“That the Regional District of Bulkley-Nechako Board of Directors write a letter to BC Ambulance Service regarding concerns and requesting clarification in regard to the different designations of ambulances in communities within the Regional District of Bulkley-Nechako.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS (CONT'D)**

Fort Fraser

Director Roy mentioned that Fort Fraser may potentially have a tire store open at the old gas station in Fort Fraser.

Health Care Advocacy  
Advertisement

Director Stoltenberg brought forward a Health Care Advocacy Advertisement that was on a bulletin board that advertised services to navigate the health care system. Concerns were brought forward regarding the possible use of such a service and the implications to residents accessing health care.

**ADJOURNMENT**

Moved by Director MacDougall  
Seconded by Director Stoltenberg

2014-10-39

"That the meeting be adjourned at 12:57 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant