

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, JANUARY 25, 2018

CALL TO ORDER

AGENDA – January 25, 2018

Approve

PAGE NO.

MINUTES

ACTION

2-5

Stuart-Nechako Regional Hospital District Meeting Minutes – January 11, 2018

Adopt

REPORTS

6-11

John Illes, Treasurer – 2018 Budget for 1st and 2nd Reading

Recommendation (Page 7)

CORRESPONDENCE

12-17

North West Regional Hospital District Meeting Minutes – November 24, 2017

Receive

BYLAW

Bylaw for First and Second Reading

18-21

No. 65 – SNRHD Annual Budget Bylaw (All/Weighted/Majority)

1st and 2nd Reading

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, JANUARY 11, 2018**

PRESENT: Chairperson Jerry Petersen

Directors Chris Beach
Eileen Benedict
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Mark Parker

Directors Absent Thomas Liversidge, Village of Granisle
Gerry Thiessen, District of Vanderhoof

Alternate Director Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Melany de Weerd, Chief Administrative Officer, called the meeting to order at 10:00 a.m.

ELECTIONS**Chairperson**

Ms. de Weerd called for nominations for the position of Chairperson for the Stuart-Nechako Regional Hospital District for the year 2018.

Moved by Director Greenaway
Seconded by Director Miller

SNRHD.2018-1-1

"That Director Petersen be nominated for the position of Chairperson of the Stuart-Nechako Regional Hospital District for the year 2018."

Ms. de Weerd called for nominations for Chairperson a second time.

Ms. de Weerd called for nominations for Chairperson a third time.

There being no further nominations, Ms. de Weerd declared Director Petersen as Chairperson of the Stuart-Nechako Regional Hospital District for the year 2018 by acclamation.

Acting Chairperson

Ms. de Weerd called for nominations for the position of Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2018.

ELECTIONS (CONT'D)

Moved by Director Petersen
Seconded by Alternate Director McGuire

SNRHD.2018-1-2

"That Director Greenaway be nominated for the position of Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2018.

Ms. de Weerdts called for nominations for Acting Chairperson a second time.

Ms. de Weerdts called for nominations for Acting Chairperson a third time.

There being no further nominations, Ms. de Weerdts declared Director Greenaway as Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2018 by acclamation.

Chairperson Petersen assumed the Chair and thanked the SNRHD Board of Directors for their support and spoke of the achievements of the SNRHD Board of Directors.

AGENDA

Moved by Director Miller
Seconded by Director Greenaway

SNRHD.2018-1-3

"That the Stuart-Nechako Regional Hospital District Agenda of January 11, 2018 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Stuart-Nechako Regional
Hospital District Meeting
Minutes December 14, 2018

Moved by Director Beach
Seconded by Director Parker

SNRHD.2018-1-4

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of December 14, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT

Financial Services

Moved by Director Miller
Seconded by Director Greenaway

SNRHD.2018-1-5

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's January 11, 2018 memo titled "Financial Services"; and, that the Stuart-Nechako Regional Hospital District account at the Royal Bank of Canada (Burns Lake Branch) be closed; and, that the Stuart-Nechako Regional Hospital District open an account at the Bulkley Valley Credit Union (Burns Lake Branch) with five signing authorities:

- Chair and Vice Chair of the Stuart-Nechako Regional Hospital District and the Chief Administrative Officer, Corporate Officer and Chief Financial Officer of the Regional District of Bulkley-Nechako."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT (CONT'D)

Update from Northern Health
-3rd Quarter Minor Capital
Report

Moved by Director MacDougall
Seconded by Director Beach

SNRHD.2018-1-6

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's January 11, 2018 memo titled "Update from Northern Health – 3rd Quarter Minor Capital Reports."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

First Draft Budget for
Discussion

Moved by Director Benedict
Seconded by Director Greenaway

SNRHD.2018-1-7

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's January 11, 2018 memo titled "First Draft Budget for Discussion."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

John Illes, Treasurer highlighted for consideration the three large capital projects and the two projects being considered to begin in 2019. He noted that the cost assumption for the two major projects is based on a 20% contribution by the SNRHD. Mr. Illes also outlined the difference in fiscal years between the SNRHD and Northern Health.

The Regional Hospital District Board of Directors discussed gradually increasing taxation in order to fund the major projects.

Mr. Illes provided an example of the breakdown of potential cost to taxpayers owning a \$100,000 home over a five-year period. Commercial properties are taxed two times the residential rate.

Chair Petersen mentioned the need to continue to negotiate and lobby the provincial government for the 20% contribution for major projects. Discussion took place regarding the small geographic size of the SNRHD boundary in comparison to other Hospital Districts in the Province. The small tax base having a higher tax rate in the SNRHD vs. other Hospital Districts was also discussed.

CORRESPONDENCE

Correspondence

Moved by Director Benedict
Seconded by Director Miller

SNRHD.2018-1-8

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence:

-letter from John Rustad, MLA, Nechako Lakes to the Honourable Adrian Dix, Minister of Health re: Stuart Lake Hospital Replacement Fort St. James, BC."

-letter from the District of Vanderhoof to the Honourable Adrian Dix, Minister of Health re: Replacement of Stuart Lake Hospital."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director Miller
Seconded by Director Beach

SNRHD.2018-1-9

"In accordance with Section 90 (2)(b) of the *Community Charter*, consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Stuart Lake Hospital Replacement) it is the opinion of the Stuart-Nechako Regional Hospital District Board of Directors that the meeting must be closed to the public and therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Parker
Seconded by Director Miller

SNRHD.2018-1-10

"That the meeting be adjourned at 10:31 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

Stuart-Nechako Regional Hospital District

Memo

Board Agenda – January 11, 2018

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Regarding: 2018 Budget for 1st and 2nd Reading

Attached is the 2018 Five Year Financial Plan for the Stuart Nechako Regional Hospital District.

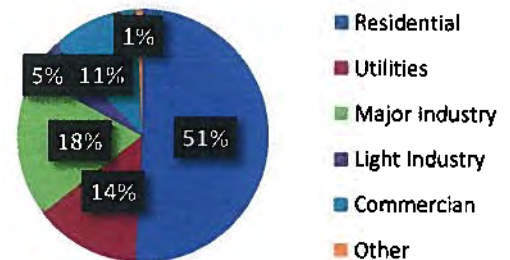
Several changes have been made based on discussions at the Committee of the Whole meeting on January 11, 2018.

Revenue from taxation has been adjusted so that the 2018, 2019 and 2020 budgets are 20%, 40% and 60% more, respectively, than the revenue from taxation in the approved 2017 budget. This will give taxpayers an even increase every year for the next four years.

This budget proposes that in fall of 2019 a request will be made to Municipal Finance for the spring 2020 borrowing. This will allow for the beginning of the construction of a new hospital in Fort. St. James in the fall of 2019 or spring of 2020. Similarly, this will allow for the upgrade of the Fraser Lake Health Centre in the same time frame.

Major projects under \$5 million include the Pines Cafeteria Expansion and the Ft. St. James primary care leasehold improvement projects.

Hospital Taxation by Property Class



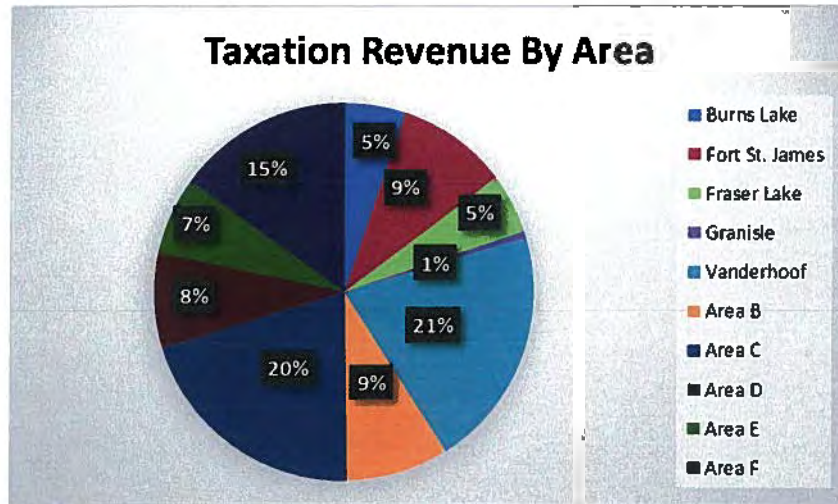
Taxation for a residential property worth:

	2018	2019	2020	2021	2022
\$ 100,000	\$ 64.73	\$ 75.52	\$ 86.30	\$ 90.40	\$ 90.40
\$ 150,000	\$ 97.09	\$ 113.27	\$ 129.46	\$ 135.60	\$ 135.60
\$ 200,000	\$ 129.46	\$ 151.03	\$ 172.61	\$ 180.80	\$ 180.80
\$ 250,000	\$ 161.82	\$ 188.79	\$ 215.76	\$ 226.00	\$ 226.00
\$ 300,000	\$ 194.18	\$ 226.55	\$ 258.91	\$ 271.21	\$ 271.21

The assessment rates used in this updated budget have been updated from the 2017 revised roll to the 2018 completed roll. The borrowing rate has been updated to 3.15%

which is the current rate from Municipal Finance Authority for loans of ten years or more.

The directors could consider providing the budget 1st and 2nd reading later in the Agenda.



I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

"That the memorandum from the Treasurer, dated January 16, 2018 regarding 2018 Budget for 1st and 2nd Reading be received", and further

"That the Board of Directors consider giving Bylaw 65 1st and 2nd reading later in the agenda."

Logged in as John Iles [Logout](#)

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Member's Area – Bulkley-Nechako RD

Message

Lending Rates - Fall Issue 142

Lending rates: 5 yrs: 2.80%, 10yrs: 3.15%, and loans with terms exceeding 10yrs have the first 10 years set at 3.15%

[Terms and Conditions](#)



Stuart-Nechako R.H.D.
2018 Preliminary Budget

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
REVENUE:									
Surplus from prior year	535,510	551,738	551,738	551,738	1,018,147	0	0	0	0
Interest Income	7,628	5,000	5,000	4,428	5,000	500	500	500	500
Grants in lieu of taxes	9,042	7,900	7,900	5,175	6,500	6,500	6,500	6,500	6,500
Withdrawal from Capital Reserve							3,500,000		2,150,000
Withdrawal from Special Capital Reserve	62,000								
Borrowing							15,300,000		
TAXATION:									
Conv. Hosp. Assmts. (2018 Completed Roll)	1,790,001	1,790,000	1,790,000	1,790,000	2,148,000	2,508,000	2,864,000	3,000,000	3,000,000
2017 Estimated Tax Rate		0.5590			0.6473	0.7552	0.8630	0.9040	0.9040
Total Revenue	2,404,181	2,354,638	2,354,638	2,351,341	3,177,647	2,513,000	21,871,000	3,007,000	5,157,000

Schedule "A"

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
EXPENDITURES:									
Annual Grants									
Building Integrity < \$100,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	172,920	178,108	177,000	177,000	177,000	180,540	184,151	187,834	187,834
	196,920	202,108	201,000	201,000	201,000	204,540	208,151	211,834	211,834
Major Capital Projects > \$5,000,000									
Major Projects		800,000					18,800,000		2,800,000
Major Project - Burns Lake Hospital Construction	622,582	-	15,299	15,299	-				
Capital Projects < \$5,000,000									
Major Projects					948,000	532,000			
	622,582	800,000	15,299	15,299	948,000	532,000	18,800,000	-	2,800,000
Building Integrity > \$100,000									
Fort St. James - Sprinkler System (40%)	273,573								
	273,573	-	-	-	-	-	-	-	-
Contingency For Future Equipment and Projects									
	-	-	-	-	-	-	700,000	1,200,000	1,200,000
Major Equipment									
Vanderhoof & Fort St. James Telephone System Upg	24,112								
Vanderhoof & Southside Telephone System Upgrades		105,200	105,200		105,200				
SJH C Arm Replacement						88,000			
Phone Systems Faser Lake/Granisle							40,000		
FLC Carestream Quantum					224,800				
Vanderhoof C-Arm Operating Room X-ray									
Vanderhoof Post-Aneashtetic Recovery Patient Monitoring		130,000	130,000	66,768	63,232				
	24,112	235,200	235,200	66,768	393,232	88,000	40,000	-	-
Information Technology Projects									
Integrated Community Clinical Information System	71,224								
Community Health Record - Public Health, Regional C	0	77,099	77,099	77,099	-				
Community Health Record - Mental Health/HCC/Clinic	0	45,548	29,514	29,514	62,034	124,904	14,101		
Emergency Department						70,800	83,072		
Clinical Media Management							42,480		
Cardiology Information System		59,894							
Medical Imaging/Radiology Echo PACS		73,106	86,709	86,709					
Health Link North - Cerner Upgrade		19,132	19,132	19,053	193,456				
	71,224	274,579	212,454	212,375	255,490	195,704	139,853	-	-
Administration & Other:									
Directors' Remuneration & Travel	5,840	10,000	10,000	5,000	10,000	10,000	10,000	10,000	10,000
Administration (staff time, audit & other)	17,176	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
	23,016	28,000	28,000	23,000	28,000	28,000	28,000	28,000	28,000
Burns Lake Hospital Healing Garden (100% donat	62,000								
Debenture Repayment							451,165	902,331	902,331
Contribution to Capital Reserve	579,016	814,751	814,751	814,751	1,351,926	1,464,756	1,304,031	664,835	14,836
Total Expenditures	1,852,443	2,354,638	1,508,704	1,333,194	3,177,648	2,513,000	21,871,000	3,007,000	5,157,000
	551,738	0	847,934	1,018,147	(0)	-	(0)	0	(0)

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Schedule "A"

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
Capital Reserve Account									
Opening				1,371,698	2,204,072	3,600,998	1,637,774	2,974,560	1,548,887
Addition				814,751	1,351,926	1,484,758	1,304,031	664,835	14,836
Interest Revenue (Oct 31))				17,623	45,000	72,019.96	32,755	59,491	30,978
Ending Balance				2,204,072	3,600,998	5,137,774	2,974,560	3,698,887	1,594,700

		Taxation for a residential property worth:					
		2018	2019	2020	2021	2022	
Estimated 20% for major capital projects for 2019/2020	\$ 18,800,000	\$ 100,000	\$ 84.73	\$ 75.52	\$ 88.30	\$ 90.40	\$ 90.40
Less Reserves	3,500,000	\$ 150,000	\$ 97.09	\$ 113.27	\$ 129.46	\$ 135.80	\$ 135.80
To Finance	\$ 15,300,000	\$ 200,000	\$ 129.48	\$ 151.03	\$ 172.81	\$ 180.80	\$ 180.80
Yearly Payments @ 3.15% for 25 Years	(\$902,330.58)	\$ 250,000	\$ 161.82	\$ 188.79	\$ 215.76	\$ 228.00	\$ 226.00
		\$ 300,000	\$ 194.18	\$ 226.55	\$ 258.91	\$ 271.21	\$ 271.21

For the 2018 and 2019 Budget Year the capital projects may include the Fort St. James Primary Care Leasehold Improvements and the Pines Cafeteria Expansion Project



Minutes of the Meeting of the North West Regional Hospital District held Friday, November 24, 2017 in the Regional District of Kitimat-Stikine Board Room, located at 300-4545 Lazelle Avenue, Terrace, B.C., commencing at 1:07 p.m.

Members Present:

Vice Chair Pages Presided

Mark Fisher	Bulkley-Nechako Regional District	Electoral Area A
Rob Newell	Bulkley-Nechako Regional District	Electoral Area G
Jonathan Van Barneveld (Attended Electronically)	Bulkley-Nechako Regional District	District of Houston
Taylor Bachrach	Bulkley-Nechako Regional District	Town of Smithers
Brad Layton	Bulkley Nechako Regional District	Village of Telkwa
Linda Pierre	Kitimat-Stikine Regional District	Electoral Area B
Jessica McCallum-Miller	Kitimat-Stikine Regional District	Electoral Area C
Dave Brocklebank	Kitimat-Stikine Regional District	Electoral Area D
Ted Ramsey	Kitimat-Stikine Regional District	Electoral Area E
Tina Etzerza	Kitimat-Stikine Regional District	Electoral Area F
Lynne Christiansen	Kitimat-Stikine Regional District	City of Terrace
Philip Germuth	Kitimat-Stikine Regional District	District of Kitimat
Gail Lowry	Kitimat-Stikine Regional District	District of New Hazelton
Galina Durant	Kitimat-Stikine Regional District	District of Stewart
Willard Martin	Kitimat-Stikine Regional District	Nisga'a Nation
Alice Maitland	Kitimat-Stikine Regional District	Village of Hazelton
Des Nobels	North Coast Regional District	Electoral Area A
Karl Bergman	North Coast Regional District	Electoral Area C
Bill Beldessi (Attended Electronically)	North Coast Regional District	Electoral Area E
Nelson Kinney	North Coast Regional District	City of Prince Rupert
Barry Cunningham	North Coast Regional District	City of Prince Rupert
Dave MacDonald (Attended Electronically)	North Coast Regional District	District of Port Edward
Barry Pages	North Coast Regional District	Village of Masset
Urs Thomas	North Coast Regional District	Village of Port Clements
Greg Martin	North Coast Regional District	Village of Queen Charlotte

Others Present:

Barb Fitzsimmons	Chief Operating Officer	BC Emergency Health Services
Paul Valley	Senior Provincial Executive Director, Patient Care Delivery	BC Emergency Health Services
Mike Sorensen	Manager of Patient Care, Skeena North West	BC Emergency Health Services
Michael Lee	District Manager, Patient Care Delivery, Nechako District	BC Emergency Health Services
Ciro Panessa	Chief Operating Officer, Northwest Health Service Delivery Area	Northern Health

Staff Present:

Yvonne Koerner	Executive Director
Verna Wickie	Treasurer
Megan Glover	Recording Secretary

Members Absent with Apologies:

Shane Brien	Bulkley-Nechako Regional District	District of Houston
Harry Nyce	Kitimat-Stikine Regional District	Electoral Area A
Sean Bujtas	Kitimat-Stikine Regional District	City of Terrace
Michael Racz	North Coast Regional District	Electoral Area D

Vice Chair Pages called the meeting to order at 1:07 p.m..

Vice Chair Pages called for Introductions.

SUPPLEMENTARY AGENDA:

R102-2017 MOVED by Director Layton/Director Kinney to adopt the Supplementary Agenda and circulated Information.

Carried.

DELEGATIONS AND GUESTS:**BC Emergency Health Services – Local Issues**

Barb Fitzsimmons, Chief Operating Officer, BC Emergency Health Services.

Paul Vallely, Senior Provincial Executive Director, Patient Care Delivery, BC Emergency Health Services.

Mike Sorensen, Manager of Patient Care, Skeena North West, BC Emergency Health Services.

Michael Lee, District Manager, Patient Care Delivery, Nechako District, BC Emergency Health Services.

IN-CAMERA:

R103-2017 MOVED by Director Bachrach/Director Kinney to Move In-Camera.

The meeting moved in-camera at 2:06 p.m.

The meeting moved out of camera at 2:20 p.m.

RISE AND REPORT:

Rise and Report that Northern Health will begin the Master Planning process for Bulkley Valley Hospital in April 2018. There is still a need to finalize sequencing, but Wrinch Memorial Hospital and Prince Rupert Regional Hospital will be next.

MINUTES:

Presented were the minutes of the August 18, 2017, regular meeting of the North West Regional Hospital District.

R104-2017 MOVED by Director Ramsey/Director Newell to adopt the minutes of the August 18, 2017, regular meeting of the North West Regional Hospital District as presented.

Carried.

CORRESPONDENCE

R105-2017 MOVED by Director Layton/Director Ramsey to receive the Letter from the Smithers Caregivers Support Group, dated September 8, 2017, re: Lack of Support for Family Caregivers.

Carried.

R106-2017 MOVED by Director Christiansen/Director Nobels to receive the Email from Michelle Taylor, Executive Director, Terrace & District Chamber of Commerce, dated September 22, 2017, re: The North West Regional Hospital District is one of Three Finalists in the Terrace & District Chamber of Commerce Business Excellence Awards.

Carried.

R107-2017 MOVED by Director Layton/Director Ramsey to receive the Letter from Lil Milani, Capital Accounting Coordinator, Northern Health, dated October 3, 2017, re: Second Quarter 2017/18 Capital Status Reports.

Carried.

R108-2017 MOVED by Director G. Martin/Director Ramsey to receive the Letter from Cathy Ulrich, President and Chief Executive Officer, Northern Health, dated October 23, 2017, re: UBCM Meeting September 26, 2017.

Carried.

R109-2017 MOVED by Director Germuth/Director Ramsey to receive the Letter from Manjit Sidhu, Assistant Deputy Minister, Ministry of Health, dated November 1, 2017, re: Status of the Concept Plan for Mills Memorial Hospital in Terrace.

Carried.

R110-2017 MOVED by Director Ramsey/Director McCallum-Miller to receive the Letter from Shane Brienen, Mayor, District of Houston, re: Imagine Grants Application & Reporting Requirements.

Carried.

REPORTS:

R111-2017 MOVED by Director Layton/Director Bachrach to receive, ratify and record the Special Vote R101-2017, dated October 6, 2017, re: Special Vote for Approve Signing the MOU with Northern Health.

Carried.

R112-2017 MOVED by Director Ramsey/Director Christiansen to receive the Report from Administration, dated August 18, 2017, re: Directors' Report, NWRHD Meeting August 18, 2017, and Follow-up Action List.

Carried.

R113-2017 MOVED by Director Ramsey/Director Newell to receive the Report from Administration, dated September 26, 2017, re: Directors' Update from UBCM 2017.

Carried.

Director Thomas left the meeting at 2:41 p.m.

R114-2017 MOVED by Director Ramsey/Director Bachrach to receive the Report from Administration, dated November 14, 2017, re: Directors' Update from November 9, 2017 Meeting with BC Emergency Health Service re: Removal of the District of New Hazelton Ambulance.

Carried.

R115-2017 MOVED by Director Bergman/Director Nobels to write a letter to BC Emergency Health Services saying that we strongly oppose the move and want the ambulance returned to New Hazelton. We want justification for why it was ever moved in the first place. Local Government consultation needs to occur, municipality, fire, RCMP, hospital.

Carried.

R116-2017 MOVED by Director Layton/Director Ramsey to receive the Report from Administration, dated November 14, 2017, re: Bylaw Requests – Mills Memorial Hospital Boiler Replacement and Terraceview Lodge Nurse Call System.

Carried.

Director Etzerza presented a verbal report re; Dease Lake Airport Beacons Update.

R117-2017 MOVED by Director Newell/Director Kinney to receive the verbal report from Director Etzerza, re: Dease Lake Airport Beacons Update.

Carried.

Director Etzerza left the meeting 3:01 p.m.

BYLAWS:

Introduced and presented for three readings and adoption was the North West Regional Hospital District Capital Expenditure Bylaw No. 104, 2017.

R118-2017 MOVED by Director Nobels/Director Kinney that the North West Regional Hospital District Capital Expenditure Bylaw No. 104, 2017, be read for a first and second time by title only and passed in its first and second reading.

Carried.

R119-2017 MOVED by Director McCallum-Miller/Director Maitland that the that the North West Regional Hospital District Capital Expenditure Bylaw No. 104, 2017, be read for a third time by title only and passed in its third reading.

Carried.

R120-2017 MOVED by Director Lowry/Director Bachrach that the North West Regional Hospital District Capital Expenditure Bylaw No. 104, 2017, be adopted.

Carried.

Introduced and presented for three readings and adoption was the North West Regional Hospital District Capital Expenditure Bylaw No. 105, 2017.

R121-2017 MOVED by Director Durant/Director Nobels that the North West Regional Hospital District Capital Expenditure Bylaw No. 105, 2017, be read for a first and second time by title only and passed in its first and second reading.

R122-2017 MOVED by Director Ramsey/Director Lowry that the that the North West Regional Hospital District Capital Expenditure Bylaw No. 105, 2017, be read for a third time by title only and passed in its third reading.

Carried.

R123-2017 MOVED by Director Brocklebank/Director Newell that the North West Regional Hospital District Capital Expenditure Bylaw No. 105, 2017, be adopted.

Carried.

NEW BUSINESS:

R124-2017 MOVED by Director Maitland/Director Nobels to request to the Regional Districts that the North West Regional Hospital District meeting be moved from January 19, 2018 to January 26, 2018 to line up with the NDI meetings and to not be at the same time as the mayor's caucus.

Carried.

The next regular meeting of the North West Regional Hospital District will be held January 26, 2018 (tentative).

Director Newell left the meeting at 3:06 p.m.

INFORMATION:

R125-2017 MOVED by Director Layton/Director Kinney that 1.) Letter to Ted Clarke, Northern BC Helicopter Emergency Operations Society (HEROS), dated September 14, 2017, re: HEROS Call for a Royal Commission for Prehospital Care., 2.) News Release from Northern Health, dated October 19, 2017, re: New Board Member, Medical Health Officer: NH Board Meeting Highlights, 3.) Letter to the Honorable Adrian Dix, Minister of Health, dated October 25, 2017, re: Replacement of Mills Memorial Hospital, 4.) Media Bulletin from Northern Health, dated October 25, 2017, re: Bulkley Valley District Hospital Initiates Construction for New Digital Mammography Services, 5.) News Release from Northern Health, dated November 1, 2017, re: Apply Now! IMAGINE Community Grants of up to \$5,000 Available to Community Groups, Schools and Other Partners, 6.) Invitation from YDL Dease Lake Airport, dated November 23, 2017 re: Annual General Meeting, 7.) Email from Tim Lambert, Executive Director, Health Protection Branch, Ministry of Health, dated November 1, 2017, re: Guidelines for Industrial Camps Regulation, and 8.) Circulated Letter from Dr. Peter Newberry Clinical Professor Emeritus, Family Medicine, UBC, dated November 23, 2017 be received as a block.

Carried.

ADJOURNMENT:

R126-2017 MOVED by Director Ramsey/Director Nobels that the meeting be adjourned.

Carried.

The meeting adjourned at 3:19 p.m.

DULY APPROVED**CERTIFIED CORRECT:**

NOT RATIFIED

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 65

**Being a bylaw to adopt the Annual Budget
for the year 2018**

The Stuart-Nechako Regional Hospital District in open meeting assembled
ENACTS as follows:

1. Schedule "A" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2018.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 65, 2018."

READ A FIRST TIME this day of , 2018

READ A SECOND TIME this day of , 2018

READ A THIRD TIME this day of , 2018

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 65 as adopted.

Corporate Administrator

Stuart-Nechako R.H.D.
2018 Preliminary Budget

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
REVENUE:									
Surplus from prior year	535,510	551,738	551,738	551,738	1,018,147	0	0	0	0
Interest Income	7,628	5,000	5,000	4,428	5,000	500	500	500	500
Grants in lieu of taxes	9,042	7,900	7,900	5,175	6,500	6,500	6,500	6,500	6,500
Withdrawal from Capital Reserve							3,500,000		2,150,000
Withdrawal from Special Capital Reserve	62,000								
Borrowing							15,300,000		
TAXATION:									
Conv. Hosp. Assmts. (2018 Completed Roll)	1,790,001	1,790,000	1,790,000	1,790,000	2,148,000	2,506,000	2,864,000	3,000,000	3,000,000
2017 Estimated Tax Rate		0.5590			0.8473	0.7552	0.8630	0.9040	0.9040
Total Revenue	2,404,181	2,354,638	2,354,638	2,351,341	3,177,647	2,513,000	21,671,000	3,007,000	5,157,000

Schedule "A"

	2018 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
EXPENDITURES:									
Annual Grants									
Building Integrity < \$100,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	172,920	178,108	177,000	177,000	177,000	180,540	184,151	187,834	187,834
	196,920	202,108	201,000	201,000	201,000	204,540	208,151	211,834	211,834
Major Capital Projects > \$5,000,000									
Major Projects		800,000					18,800,000		2,800,000
Major Project - Burns Lake Hospital Construction	822,582	-	15,299	15,299	-				
Capital Projects < \$5,000,000									
Major Projects					948,000	532,000			
Building Integrity > \$100,000	622,582	800,000	15,299	15,299	948,000	532,000	18,800,000	-	2,800,000
Fort St. James - Sprinkler System (40%)	273,573								
	273,573								
Contingency For Future Equipment and Projects									
							700,000	1,200,000	1,200,000
Major Equipment									
Vanderhoof & Fort St. James Telephone System Upg	24,112								
Vanderhoof & Southside Telephone System Upgrades		105,200	105,200		105,200				
SJH C Arm Replacement						88,000			
Phone Systems Faser Lake/Granisle							40,000		
FLC Carestream Quantum					224,800				
Vanderhoof C-Arm Operating Room X-ray									
Vanderhoof Post-Aneathetic Recovery Patient Monitoring		130,000	130,000	66,768	63,232				
	24,112	235,200	235,200	66,768	393,232	88,000	40,000		
Information Technology Projects									
Integrated Community Clinical Information System	71,224								
Community Health Record - Public Health, Regional C	0	77,099	77,099	77,099					
Community Health Record - Mental Health/HCC/Clinic	0	45,548	29,514	29,514	62,034	124,904	14,101		
Emergency Department						70,800	83,072		
Clinical Media Management							42,480		
Cardiology Information System		59,694							
Medical Imaging/Radiology Echo PACS		73,106	86,709	86,709					
Health Link North - Cerner Upgrade		19,132	19,132	19,053	193,458				
	71,224	274,579	212,454	212,375	255,490	195,704	139,653		
Administration & Other:									
Directors' Remuneration & Travel	5,840	10,000	10,000	5,000	10,000	10,000	10,000	10,000	10,000
Administration (staff time, audit & other)	17,178	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
	23,018	28,000	28,000	23,000	28,000	28,000	28,000	28,000	28,000
Burns Lake Hospital Healing Garden (100% donat)									
Debenture Repayment	62,000						451,165	902,331	902,331
Contribution to Capital Reserve	579,016	814,751	814,751	814,751	1,351,926	1,464,758	1,304,031	684,835	14,836
Total Expenditures	1,852,443	2,354,838	1,506,704	1,333,194	3,177,648	2,613,000	21,871,000	3,007,000	5,167,000
	551,738	0	847,934	1,018,147	(0)	-	(0)	0	(0)

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Schedule "A"

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
Capital Reserve Account									
Opening				1,371,698	2,204,072	3,800,998	1,837,774	2,974,580	1,548,887
Addition				814,751	1,351,926	1,484,756	1,304,031	864,835	14,836
Interest Revenue (Oct 31))				17,623	45,000	72,019.96	32,755	59,491	30,978
Ending Balance				2,204,072	3,800,998	5,137,774	2,974,560	3,698,887	1,594,700

For the 2018 and 2019 Budget Year the capital projects may include the Fort St. James Primary Care Leasehold Improvements and the Pines Cafeteria Expansion Project

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