

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 13

Thursday, September 22, 2016

PRESENT: Chair Bill Miller

Directors Taylor Bachrach – Via Teleconference
Eileen Benedict
Mark Fisher
Tom Greenaway
John Illes
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Shane Brienen, District of Houston
Absent

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Service
Janine Dougall, Director of Environmental Services
Jason Llewellyn, Director of Planning – arrived at 10:36 a.m., left at 10:40 a.m., returned at 10:49 a.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development – left at 10:20 a.m.
Wendy Wainwright, Executive Assistant

Other Chief Larry Nooski, Nadleh Whut'en Band – arrived at 10:46 a.m.

Media Flavio Nienow, LD News – arrived at 10:34 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:02 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Benedict
Seconded by Director Petersen

2016-13-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of September 22, 2016 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes -August 18, 2016

Moved by Director MacDougall
Seconded by Director Illes

2016-13-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of August 18, 2016 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Special Board Meeting Minutes -September 22, 2016

Moved by Director Petersen
Seconded by Director Greenaway

2016-13-3

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of September 22, 2016 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Minutes

Moved by Director Benedict
Seconded by Director Greenaway

2016-13-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
 - September 8, 2016 (Unapproved);
- Committee of the Whole Meeting Minutes
 - June 9, 2016;
- Rural Directors Committee Meeting Minutes
 - September 8, 2016 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - August 18, 2016;
- Waste Management Committee Meeting Minutes
 - September 8, 2016 (Unapproved) as amended;
- Waste Management Committee Meeting Minutes
 - January 14, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Recommendations -August 18 & September 8, 2016

Moved by Director Benedict
Seconded by Director MacDougall

2016-13-5

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 8 as written:

Rural Directors Committee – August 18, 2016

Recommendation 1:

Re: Internet Service Information Request for Proposal

"That the Regional District of Bulkley-Nechako Board of Directors request staff to consult with a Communications Consultant to draft a Request for Proposal (RFP) that will outline the tangible information that is required to determine the high speed internet needs of rural RDBN; and further, that the RFP include the deliverables required to have high speed internet throughout rural RDBN; and further, that staff investigate the possibility of utilizing Federal Gas Tax funds or other funding for the costs of developing the RFP."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee – September 8, 2016

Recommendation 2:

Re: Request for Grant in Aid

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

- the Smithers District Chamber of Commerce be given \$170.62 grant in aid monies from Electoral Area “A” (Smithers Rural) for the “Environmental Business of the Year Award” at the 2016 Community and Business Awards;
- the Grassy Plains Community Hall be given \$6,532 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) to assist with the purchase of a riding lawn mower;
- the Fraser Lake Cops for Cancer be given \$600 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) to assist with accommodation costs for the Cops for Cancer Riders.”

Recommendation 3:

Re: Rural Connectivity – Funding Research

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to further investigate the cost to hire a consultant; and further, that staff research the ability to utilize RDBN civic address mapping and Internet Service Provider mapping to determine areas that have a lack of internet coverage.”

Waste Management Committee – September 8, 2016

Recommendation 4:

Re: RDBN Solid Waste Management Plan Update – Process Forward

“That the Regional District of Bulkley-Nechako Board of Directors begin the process of updating the Solid Waste Management Plan for the entire regional district (including the Town of Smithers, District of Houston, District of Vanderhoof, District of Fort St. James, Village of Burns Lake, Village of Fraser Lake, Village of Telkwa, and Village of Granisle) and direct staff to notify the public of its intention to update the plan and begin a process of consultation.”

Recommendation 5:

Re: RDBN Solid Waste Management Plan Scope of Work

“That the scope of work for the RDBN Solid Waste Management Plan Update include a full review and update of the existing 1996 Plan.”

ADMINISTRATION REPORTS (CONT'D)

**Waste Management Committee – September 8, 2016
(Cont'd)**

Recommendation 6:

**Re: Paint, Pesticides and Flammable Liquids Collection
– Information – Burns Lake Recycling Center**

“That the Burns Lake Recycling Center be provided the opportunity to become a partner with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint Collection; and further, that if the Burns Lake Recycling Center does partner with ReGeneration paint collection be removed from the Burns Lake Transfer Station.”

Recommendation 7:

**Re: Paint, Pesticides and Flammable Liquids Collection
– Information – Smithers/Telkwa Transfer Station**

“That the Smithers/Telkwa Transfer Station remain a partner with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint, Pesticides and Flammable Liquids due to environmental concerns and ReGeneration’s recommendation that due to the population base served a second drop off location is required.”

Recommendation 8:

**Re: Paint, Pesticides and Flammable Liquids Collection
– Information – Fraser Lake Bottle Depot**

“That the Fraser Lake Bottle Depot be provided the opportunity to become a partner with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint Collection; and further, that if the Fraser Lake Bottle Depot does partner with ReGeneration paint collection be removed from the Area “D” Transfer Station.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Items to be brought forward
to the Public Agenda from
Special (In-Camera) Meeting

Moved by Director Benedict
Seconded by Director Fisher

2016-13-6

“That the Regional District of Bulkley-Nechako Board of Directors ratify release of the following motion from the Special (In-Camera) meeting of September 8, 2016:

“That the Regional District of Bulkley-Nechako Board of Directors appoint Melany de Weerd as its Chief Administrative Officer effective retroactively to July 1, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Western Canada Mountain Bike Tourism Association Northern Development Application – Cross Regional Account Moved by Director Newell
Seconded by Director Repen

2016-13-7

“That the Regional District of Bulkley-Nechako Board of Directors support Western Canada Mountain Bike Tourism Association’s application to the Northern Development Initiative Trust – Cross Regional Account in the amount of \$8,000 for creation of mountain biking trail maps as well as a northern BC brand and logo.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell spoke to the Houston Mountain Bike Association not being included in the application. Staff have provided the contact information for the Canada Mountain Bike Tourism Association to the Houston Mountain Biking Association.

Discussion took place regarding inviting the Western Canada Mountain Bike Tourism Association to present to the Regional Board. Staff will invite the Association to a future Regional Board Meeting.

Disposal of Vehicles

Moved by Director Fisher
Seconded by Director Illes

2016-13-8

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s September 7, 2016 memo titled “Disposal of Vehicles”; and
2. Authorize Staff to dispose of the 2010 Ford Escape and the 2004 Pontiac Vibe through the BC Government’s BC Auction service.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Comfor Limited Shareholders’ Resolution

Moved by Director Benedict
Seconded by Director Illes

2016-13-9

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s September 15, 2016 memo titled “Chinook Comfor Limited Shareholders’ Resolution”; and
2. Authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Shareholders’ Resolution appointing Barry Ryan Tibbett, Burns Lake Nation Forestry Ltd. (Burns Lake Band), as Director effective August 31, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Monthly 9-1-1 Call Report
-August, 2016

Moved by Director MacDougall
Seconded by Director Fisher

2016-13-10

"That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's September 7, 2016 memo titled "Monthly 9-1-1 Call Report – August, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

PLANNING DEPARTMENT REPORTS

OTHER (All Directors)

Planning Department
Reports

Moved by Director Newell
Seconded by Director Fisher

2016-13-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Planning Department Enquiries Report – August, 2016;
- Action List – August, 2016;
- APC Minutes: Advisory Planning Commission Electoral Area "B" and "E" Re: August 17, 2016;
- Building Inspector's Report - August, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Kevin Jardine, Environmental
Assessment Officer – RE: New
Gold Inc.'s Blackwater Gold
Project

Moved by Director Petersen
Seconded by Director MacDougall

2016-13-12

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Kevin Jardine, Environmental Assessment Officer Re: New Gold Inc.'s Blackwater Gold Project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Meeting with Stellat'en First
Nation and Nadleh Whut'en
Band

Director Lindstrom, along with Director Parker attended a meeting with Stellat'en First Nation and Nadleh Whut'en Band to discuss working together and how to assist one another. Director Lindstrom presented the two communities with handmade glass plates from a local artisan on behalf of the Village of Fraser Lake. Nadleh Whut'en will host the next meeting and they hope to have quarterly meetings.

Grocery Store in Fraser Lake

Director Parker mentioned that they are still working on getting a grocery store in Fraser Lake.

VERBAL REPORTS (CONT'D)

Brink Forest Products Ltd. Purchases Vanderhoof Specialty Woods

Director Thiessen reported that Brink Forest Products Ltd. purchased Vanderhoof Specialty Woods. Director Thiessen noted that this will assist with sustainability and job security in Vanderhoof.

Town of Smithers Small Business Task Force

Director Bachrach mentioned that he attended a meeting to discuss the Small Business Task Force Recommendations to make business development easier for the Town of Smithers. One of the recommendations is in regard to parking and businesses not having to provide off street parking.

Red Apple Store Opening in Fort St. James

Director MacDougall commented that a Red Apple Store opened in Fort St. James on September 17, 2016.

Unveiling of a Commemorative Plaque in Remembrance of Chief Ke'eh

Director MacDougall noted that he attended the unveiling of a commemorative plaque at the Fort St. James National Historic Site to acknowledge the contribution of Chief Ke'eh as a significant figure in Canadian history. Director MacDougall thanked Director Thiessen for attending the ceremony.

Lieutenant Governor of B.C. in Fort St. James

Director MacDougall mentioned that on September 12, 2016 the Lieutenant Governor of B.C. Judith Guichon spent the day in Fort St. James. She toured the community and attended two school assemblies.

Meeting with John Rustad, MLA Nechako Lakes

Director MacDougall commented that John Rustad, MLA Nechako Lakes attended a District of Fort St. James council meeting to provide an update.

Physician Recruitment -Houston

Director Newell attended a physician recruitment meeting this week in Houston. The Nurse Practitioner in the community currently has 350 patients and the Physician has 700 patients. A second physician is expected to arrive in March, 2017.

Federal Gas Tax Fund -Telkwa

Director Reppen mentioned that Telkwa was awarded Federal Gas Tax Funds from Electoral Area "A" for the ball diamond and outdoor rink in the community. The concrete for the ice rink was poured the week of September 12-16, 2016. The next step is to complete a roof over the ice rink. He thanked Director Fisher and the Regional Board for their support.

Village of Telkwa - Asset Management Report

Director Reppen spoke of completing the Village of Telkwa's Asset Management Report and noted the challenges faced by small communities regarding aging infrastructure. There will be a meeting held October 12, 2016.

VERBAL REPORTS (CONT'D)

Chair Miller – Update

Chair Miller attended the Northern Mayors & Regional District Chairs Roundtable in Prince George on September 9, 2016. He mentioned that there was a good turnout and some good discussion took place. There were three topics discussed: economic, social and environmental impacts. They outlined the common interests, obstacles and struggles in regard to the three topics. The North Central Local Government Association and Prince George Mayor Lyn Hall will work with a subcommittee to work on the items that formulated from the discussion. There was also discussion in regard to the Northwest Resource Benefits Alliance, reconciliation process and usable climate action plan.

OBAC Meeting

- Met with Jason Fisher, Associate Deputy Minister, Ministry of Forests, Lands and Natural Resource Operations:

-Portfolio includes:

- Rural Secretariat and Rural Dividend Fund;
- Tenures, Competitiveness and Innovation Division;

- Discussion took place regarding:

- o mill closures and timber swaps;
- o impacts to communities;
- o fiber usage and waste;
 - the need to utilize all fiber is critical.
- o Rural Dividend and the structure of the advisory council.

Receipt of Verbal Reports

Moved by Director MacDougall
Seconded by Director Newell

2016-13-13

“That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Fort Fraser Sidewalk

Moved by Director Parker
Seconded by Director Lindstrom

2016-13-14

“That the Regional District of Bulkley-Nechako Board of Directors receive the letter from Ashley Thon – Fort Fraser Sidewalk.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Parker has followed up and will continue to work on the issue of the Fort Fraser Sidewalk.

ADMINISTRATION CORRESPONDENCE (CONT'D)

Administration Correspondence

Moved by Director Illes
Seconded by Director Greenaway

2016-13-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Transport Canada – Requirements under the *Grade Crossings Regulations* pursuant to the *Railway Safety Act*;
- Doug Donaldson, MLA, Stikine – 2016 Union of BC Municipalities Convention;
- Selina Robinson – Reminder, Book your Meeting With the Opposition at UBCM;
- Letter from Jim Abram – Director and Vice Chair Strathcona Regional District – Running for a Position as Director at Large on the UBCM Executive;
- Burns Lake Mountain Biking Association- Thank you for Supporting The Big Pig;
- Ben Rokorath – Thank you for Electoral Area "C" Bursary;
- Joe Warshawsky, Councillor, City of Fernie - How Your Regional Economy is Affected by Highway Maintenance;
- BC Ministry of Energy & Mines Community Energy Leadership Program – NEW Federal Energy Innovation Program;
- Ministry of Environment – Head, Climate Action Secretariat – Province of B.C. releases its Climate Leadership Plan;
- British Columbia News – B.C.'s Climate Leadership Plan to Cut Emissions While Growing the Economy;
- Physiotherapists for Northern Communities -Shortage of Physiotherapists;
- FCM Communique – Looking for Canada 150 Community Leaders;
- FCM Communique – Municipal Sector gets a Voice at the FPT Table;
- Union of B.C. Municipalities
 - Funding for Local Emergency Preparedness
 - And the Nominations Are In!
 - New Factsheet on Burning
 - Building Act Update for Local Governments
 - Road Safety Survey Report Released
 - CAPP Oil Sands Tour
 - Input Sought for Federal Housing Strategy
 - UBCM's Annual Report Now Available
 - Community Works Fund Payments
 - Convention Bulletin #4
 - Gang Violence Focus of Convention Session
 - Funding & Resources Update
 - Provincial Urban Deer Advisory Committee Update
 - Emergency Management Framework for Agriculture."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Administration Invitations

2016-13-16

Moved by Director Parker
Seconded by Director MacDougall

"That the Regional District of Bulkley-Nechako Board of Directors receive the following invitations:

- Small Business Roundtable's "Open for Business Awards" Presentation – September 26, 2016
- Victoria, B.C.;
- Council of Forest Industries – 2016 Prince George Community Dinner – September 22, 2016;
- Rio Tinto Alcan – Tour of Modernized Smelter
- September 24, 2016 – Kitimat, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen spoke to the correspondence titled "Transport Canada – Requirements under the *Grade Crossings Regulations* pursuant to the *Railway Safety Act*". He spoke to the Village of Telkwa's challenges associated with the crossing in his community. CN and Ministry of Transportation and Infrastructure control the crossing but it affects the Village of Telkwa. Director Repen spoke to the issue being the responsibility of CN and the Province and the impact of downloading to the municipality.

Discussion took place regarding the CN whistles at rail crossings and the impact CN has on the spread of invasive weeds.

FINANCIAL

Operating Accounts -August, 2016

2016-13-17

Moved by Director Benedict
Seconded by Director Fisher

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid August, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ACTION LISTS

Action Lists

2016-13-18

Moved by Director MacDougall
Seconded by Director Newell

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Action List:

- August, 2016;
- July, 2016;
- June, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaw for First, Second, Third Reading & Adoption

No. 1782 –RDBN Officers
Amendment

Moved by Director Greenaway
Seconded by Director Illes

2016-13-19

“That “Regional District of Bulkley-Nechako Officers Amendment Bylaw No. 1782, 2016” be given first, second, third reading and adoption this 22nd day of September, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Newell
Seconded by Director Greenaway

2016-13-20

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATION:

-Bioenergy – Scaling Up Conference November 14-16, 2016
Fairmont Chateau Laurier, Ottawa, Canada;

CORRESPONDENCE:

-BC Association of Farmers’ Markets – BC Association of Farmers’ Markets Names New Executive Director;
-BC Chamber of Commerce – Chamber News September 2016;
-BC Chamber of Commerce – Insight Advocacy News – Trans Mountain Pipeline, B.C. Sales tax, BC Chamber new CEO;
-BC Community Forest Association – Newsletter 2016;
-BC Healthy Communities – BC Healthy Communities is on the Move;
-BC Road Builders & Heavy Construction Association – 2016 Strategic Work Plan & Brochure “Standardization of Construction Specifications and Contract language”;
-Clean Energy Canada – Deep Investing;
-Clean Energy Canada – Meet B.C.’s Climate Procrastination Plan;
-Federation of Canadian Municipalities – FCM Voice – Week of September 5, 2016;
-Federation of Canadian Municipalities – Presidents Corner;
-Journal of Ecosystems and Management – Riparian Management of Perennial Coastal Streams with Potential Habitat for Tailed Frog;
-Ministry of Forests, Lands and Natural Resource Operations – Update From Minister Thomson;
-Nechako Reservoir Update - Flow Facts:
 - September 14, 2016
 - September 6, 2016
 - August 31, 2016
 - August 17, 2016;
-Northern BC Tourism – New from Northern BC Tourism;
-Smithers Exploration Group – Update August 30, 2016;
-University of Northern British Columbia – August 2016 News.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Smithers and Area Victims Services Service Establishment -Alternative Approval Process Moved by Director Fisher
Seconded by Director Bachrach

2016-13-21

“That the Alternative Approval Process be used to determine approval of the electors for “Smithers and Area Victims’ Services Service Establishment Bylaw No. 1776, 2016”;

Further, that for the purpose of obtaining approval for the “Smithers and Area Victims’ Services Service Establishment Bylaw No. 1776, 2016” using the alternative approval process, 387 be used as the fair determination of 10% of the total number of eligible electors within Electoral Area “A”;

Further, that the deadline for receiving elector responses for Bylaw No. 1776 be Monday, December 5, 2016;

And further, that the attached Elector Response Form be approved as the Elector Response Form for Bylaw No. 1776.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Municipal Insurance Association

Moved by Director Illes
Seconded by Director Greenaway

2016-13-22

“That the Regional District of Bulkley-Nechako Board of Directors ratify the appointment of Director Eileen Benedict to the Municipal Insurance Association for 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MISC UBCM CORRESPONDENCE

UBCM Correspondence

Moved by Director Thiessen
Seconded by Director Lindstrom

2016-13-23

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

-Union of B.C. Municipalities Forums Focus: Streetside Health Care; Reconciliation; Marijuana Dispensaries

- Promoting Communities to Business Investors Online
- Province Seeks Input for National Housing Strategy;

-Sharon Gaetz, Mayor, City of Chilliwack/Chair, Fraser Valley Regional District – Request for Support for Director at Large;

-Hilary Crowley, Physiotherapist – Shortage of Physiotherapists in the North;

-Cathy Peters – Human Trafficking/Sexual Exploitation, Youth and Child Exploitation, Youth Porn Use/Addiction.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

District of Vanderhoof
Brian Frenkel – UBCM
Director at Large

Director Thiessen mentioned that Brian Frenkel, Councillor, District of Vanderhoof is running for Director at Large for the Union of B.C. Municipalities. Director Thiessen encouraged the Regional Board's support for Councillor Frenkel's bid for Director at Large.

SPECIAL IN-CAMERA
MEETING MOTION

Moved by Director MacDougall
Seconded by Director Petersen

2016-13-24

"In accordance with Section 90 (2)(b) of the *Community Charter*, the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Highway 16 Transit) or information received relating to these matters must be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Newell
Seconded by Director Petersen

2016-13-25

"That the meeting be adjourned at 10:50 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant