

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 14**

**Thursday, December 10, 2015**

**PRESENT:** Chair Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienens  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Gerry Thiessen

Director Luke Strimbold, Village of Burns Lake  
Absent

Alternate Director John Illes, Village of Burns Lake

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services – arrived at 10:40 a.m., left at 11:16 a.m.  
Deborah Jones Middleton, Protective Services Manager – left at 10:55 a.m.  
Jason Llewellyn, Director of Planning  
Corrine Swenson Manager of Economic Development – left at 10:44 a.m.  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Gail Chapman, CAO called the meeting to order at 10:32 a.m.

**ELECTIONS**

**Chairperson**

Ms. Chapman called for nominations for the position of Chairperson of the Regional District of Bulkley-Nechako for the year 2016.

Moved by Director Petersen  
Seconded by Director Greenaway

**2015-14-1**

“That Director Miller be nominated for the position of Chairperson of the Regional District of Bulkley-Nechako for 2016.”

Ms. Chapman called for nominations for Chairperson a second time.

**ELECTIONS (CONT'D)**

Ms. Chapman called for nominations for Chairperson a third time.

There being no further nominations, Ms. Chapman declared Director Miller as Chairperson for the Regional District of Bulkley-Nechako for the year 2016 by acclamation.

Vice – Chairperson

Ms. Chapman called for nominations for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for the year 2016.

Moved by Director Brien  
Seconded by Director MacDougall

2015-14-2

“That Director Thiessen be nominated for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for 2016.”

Ms. Chapman called for nominations for Vice-Chairperson a second time.

Ms. Chapman called for nominations for Vice-Chairperson a third time.

There being no further nominations, Ms. Chapman declared Director Thiessen as Vice-Chairperson for the Regional District of Bulkley-Nechako for the year 2016 by acclamation.

Chairperson Miller assumed the Chair.

**AGENDA & SUPPLEMENTARY AGENDA**

Moved by Director Brien  
Seconded by Director Petersen

2015-14-3

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of November 19, 2015 be approved as amended to remove Land Referral File No. 7409817 and 7409818; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Board Meeting Minutes – November 19, 2015

Moved by Director MacDougall  
Seconded by Director Greenaway

2015-14-4

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of November 19, 2015 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS**

Lakes Economic Development Service – Lakes District Family Enhancement Society Application Moved by Alternate Director Illes  
Seconded by Director Benedict

2015-14-5

“That the Regional District of Bulkley-Nechako Board of Directors support the Lakes District Family Enhancement Society accessing a grant of \$10,000 from the Lakes Economic Development Service for the development of a project plan for the Rural Centre of Excellence in Post-Secondary Education in Burns Lake.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN 50<sup>th</sup> Anniversary Celebration Working Group Recommendations

Moved by Director Benedict  
Seconded by Director Parker

2015-14-6

“That the Regional District of Bulkley-Nechako Board of Directors approve the RDBN 50<sup>th</sup> Anniversary Celebration recommendations as presented by the RDBN 50<sup>th</sup> Anniversary Celebration Working Group.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds -Electoral Area “A” (Smithers Rural) – Royal Canadian Legion Branch #63 – Bulkley Valley Legion

Moved by Director Fisher  
Seconded by Director Bachrach

2015-14-7

1. “That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$33,000 of Electoral Area “A” Federal Gas Tax allocation monies to Royal Canadian Legion Branch #63 – Bulkley Valley Legion for an energy efficiency improvement project at the Bulkley Valley Legion;
2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$33,300 from the Federal Gas Tax Reserve Fund.”

(Participants/Directors Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds  
-Electoral Area "G" (Houston  
Rural) – Topley Fire Hall

Moved by Director Newell  
Seconded by Director Liversidge

2015-14-8

1. "That the Regional District of Bulkley-Nechako Board of Directors rescind Motion 2015-1-40 passed on January 29, 2015;
2. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$50,000 of Electoral Area "G" Federal Gas Tax allocation monies and \$20,000 of Electoral Area "B" Federal Gas Tax allocation monies towards the energy efficiency portion of the renovation project at the Topley Fire Hall;
3. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$70,300 from the Federal Gas Tax Reserve Fund."

(Participants/Directors Majority)

CARRIED UNANIMOUSLY

Request for Sponsorship:  
Glenwood Women's Institute  
in Electoral Area "A" (Smithers  
Rural)

Moved by Director Fisher  
Seconded by Director Bachrach

2015-14-9

"That the Regional District of Bulkley-Nechako Board of Directors approve of the RDBN acting as a sponsoring agency for the Glenwood Women's Institute funding application to Bulkley Valley Community Foundation (BVCF), thus entering into an agreement with Glenwood Women's Institute and the BVCF as well as issuing a tax receipt to the BVCF."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Referendum – Lakes District  
Airport Contribution Local  
Service Establishment  
Amendment

Moved by Alternate Director Illes  
Seconded by Director Benedict

2015-14-10

"That the Regional District of Bulkley-Nechako schedule a referendum to take place on Saturday, February 27, 2016 regarding "Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015." Further, that Cheryl Anderson be appointed Chief Election Officer and Geraldine Craven be appointed Deputy Chief Election Officer."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Nechako Valley Rodeo Association –Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural) Moved by Director Petersen  
Seconded by Director Thiessen

2015-14-11

“That the Regional District of Bulkley-Nechako Board of Directors authorize that Nechako Valley Rodeo Association be given \$3,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its 4<sup>th</sup> Annual Nechako Valley Rodeo.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Withdrawal from Emergency Preparedness Emergency Response Reserve

Moved by Director MacDougall  
Seconded by Director Greenaway

2015-14-12

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s December 2, 2015 memo titled “Withdrawal from Emergency Preparedness Emergency Response Reserve;” and

2. That the withdrawal of up to \$15,000 from the Emergency Response Reserve for unreimbursed emergency response expenditures be authorized.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the work completed by staff prior to an emergency event being given a task number by Emergency Management B.C. Director Repen also noted that in the spring of 2015 the RDBN had to cancel meetings due to the occurrence of an emergency event and the impacts that events have on staff workloads can be substantial.

Farmed Animal GIS Study

Moved by Director Fisher  
Seconded by Director Petersen

2015-14-13

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager’s December 1, 2015 memo titled “Farmed Animal GIS Study.”

2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to work with the Investment Agriculture Foundation of BC to identify potential sites for farmed animal mass carcass burial.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional News -Winter 2015

Moved by Director Benedict  
Seconded by Alternate Director Illes

2015-14-14

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Winter 2015 edition of “*The Regional News*” as amended.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS (CONT'D)**

### Administration Reports

Moved by Director MacDougall  
Seconded by Director Newell

2015-14-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administrative Reports:

- Protective Services Manager's November 30, 2015 memo titled "Equity Silver Mine Emergency Response Planning";
- Manager of Administrative Services' December 1, 2015 memo titled "Topley Emergency Response Contribution Local Service Area Establishment Repeal Bylaw No. 1759, 2015";
- Financial Administrator's November 26, 2015 memo titled "Impact of Endako Mine Closure;"
- Financial Administrator's December 2, 2015 memo titled "2015 to 2019 Financial Plan Amendments."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Newell spoke of the importance of including area residents in regard to the Equity Silver Mine Emergency Response planning. Chair Miller noted that the company must be responsible for its impact to the region and the safety to the residents potentially impacted by a possible dam breach in the future. Gail Chapman, CAO has been informed that Equity Silver Mines does intend to include area residents in future discussions in the beginning of 2016.

## **ENVIRONMENTAL SERVICES REPORT**

### 2015 Recycling Program Update and 2016 Recycling Program Contract Renewals

Moved by Alternate Director Illes  
Seconded by Director Parker

2015-14-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' November 27, 2015 memorandum titled "2015 Recycling Program Update and 2016 Recycling Program Contract Renewals."

2. Further, that the Board of Directors approve the following recommendations:
  - a. For the recycling programs in Vanderhoof, Fraser Lake, Burns Lake, Southside of Francois Lake and Houston, extend the contracts with the existing service providers and provide sufficient funding for the continuance of existing recycling programs for the months of January 1 to June 30, 2016.
  - b. For the Smithers and Area Recycling Society, renew contract for ICI recycling service provision for 6 months (January 1, 2016 to June 30, 2016) at 80% of historic funding levels (as compared to the current 60%) pending accurate reporting and regular meetings are held to move forward with the development of a long term sustainable business plan that does not include funding from the RDBN. The 80% funding would equate to a total of \$34,939.60 for a six month program.

## **ENVIRONMENTAL SERVICES REPORT (CONT'D)**

c. For the recycling program in Fort St. James, extend the contract with the Nak'azdli Band for ICI mixed paper and cardboard recycling and increase the funding available to 80% of historic funding levels (pre-MMBC program). The 80% funding would equate to a total of \$19,780 available for funding a six month program."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Extending the contracts with the existing service providers and providing sufficient funding for the continuance of existing recycling programs does not reflect the total budget monies which may allow for funding for additional education or recycling programs.

Discussion took place in regard to funds for communities that have expanded recycling service levels.

## **DEVELOPMENT SERVICES (All Directors)**

### **REFERRALS**

Addition to Reserve  
5373-3-607-07507

Moved by Alternate Director Illes  
Seconded by Director Newell

2015-14-17

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Addition to Reserve Referral No. 5373-3-607-07507" to Aboriginal Affairs and Northern Development Canada as the Regional District's comments on Addition to Reserve Referral No. 5373-3-607-07507."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Land Referral File No. 7400440  
Harvey and Leena March  
Electoral Area "C"

Moved by Director Greenaway  
Seconded by Director MacDougall

2015-14-18

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7400440" to the Province as the Regional District's comments on Crown Land Application No. 7400440."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Land Referral File No. 7409810  
ABC Communications  
Electoral Area "F"

Moved by Director Petersen  
Seconded by Director Thiessen

2015-14-19

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409810" to the Province as the Regional District's comments on Crown Land Application No. 7409810."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **REFERRALS (CONT'D)**

Land Referral File No. 0280400 Moved by Director Petersen  
Andrew Mark and Cheryl Lynn Seconded by Director Newell  
Vogt, Electoral Area "F"

2015-14-20

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 0280400" to the Province as the Regional District's comments on Crown Land Application No. 0280400."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Referral from Coastal GasLink Moved by Director Newell  
Pipeline Ltd. (TransCanada) Seconded by Director Benedict  
regarding Multi-Use and  
Stockpile Sites

2015-14-21

"That the letter attached to the staff report dated November 30<sup>th</sup>, 2015 be sent to TransCanada in regard to Notification regarding Coastal GasLink Pipeline Ltd. (TransCanada) Multi-use and Stockpile Sites referral document CGW 4703-HMA-LA-LTR-0191, 0913, 0915 and 0917."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Referral from Prince Rupert Moved by Director Newell  
Gas Transmission Ltd. Seconded by Director MacDougall  
(TransCanada) regarding  
Multi-Use Sites 113B and 113C

2015-14-22

"That the letter attached to the staff report dated November 30<sup>th</sup>, 2015 be sent to TransCanada in regard to Notification regarding Prince Rupert Gas Transmission Ltd. (TransCanada) Multi-use sites 113B and 113C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **MEMOS**

Recent Agricultural Land Moved by Director MacDougall  
Commission Decisions Seconded by Director Petersen

2015-14-23

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planner's November 17, 2015 memorandum titled "Recent Agricultural Land Commission Decisions."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MEMOS (CONT'D)**

Building Inspection Contracts

Moved by Director Parker  
Seconded by Director Lindstrom

2015-14-24

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize staff to offer to provide building inspection services to the Village of Burns Lake, the Village of Fraser Lake, the Village of Granisle, and the District of Fort St. James for the next 5 years on the same terms as the existing contracts.
2. That the Regional District Board Chair and CAO be authorized to enter into the contracts for the provision of building inspection services with the Village of Burns Lake, the Village of Fraser Lake, the Village of Granisle, and the District of Fort St. James for the next 5 years on the same terms as the existing contracts."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Zoning Bylaw Review Process

Moved by Director Repen  
Seconded by Director Parker

2015-14-25

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to undertake steps 1 and 2 as outlined in the November 30, 2015 report from Maria Sandberg, Planner titled "Zoning Bylaw Review Work Plan."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding a variable fee structure for residents that do not abide by RDBN Zoning Bylaws and the enforcement of non-compliance issues. Jason Llewellyn, Director of Planning noted that the Procedures Bylaw for Development applications has been amended in the past to implement fee increases for variance development permits and building inspection permits that are requested after building has already commenced.

Mr. Llewellyn, at the Regional Board's direction, will bring forward for review the Bylaw Enforcement Policy in 2016 and will include a review of the fee structure associated with zoning bylaw infractions.

**ELECTORAL AREA PLANNING (All Directors)**

**BYLAWS FOR FIRST AND SECOND READINGS**

Rezoning Re-Application  
A-03-15, Richard and Allita  
Barendregt, Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Newell

2015-13-26

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be given first and second reading this 10<sup>th</sup> day of December, 2015 and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "A".
3. And that prior to consideration of adoption of Bylaw No. 1755, 2015 the following conditions are met:
  - a. The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.
  - b. The applicant upgrades the sewage system as necessary, recommended by the engineer, to accommodate the additional workshop residence, in accordance with Northern Health regulations.
4. And, that the Board direct that the public hearing for Bylaw No. 1755, 2015 not be held until the proposed covenant document has been drafted to the satisfaction of the Director of Planning."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning and OCP  
Amendment File No. G-03-15  
Bylaw 1758, Pauline Watson  
(HBH), Electoral Area "G"

Moved by Director Newell  
Seconded by Director Fisher

2015-14-27

1. "That "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be given first and second reading this 10<sup>th</sup> day of December, 2015 and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be held and delegated to the Director or Alternate Director for Electoral Area G.
3. That the Board consider and approve the consultation identified in the consultation checklist attached as Appendix A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **BYLAW FOR THIRD READING**

Rezoning File No. G-02-15  
Bylaw 1756 Topley Fire  
Protection Society  
Electoral Area "G"

Moved by Director Newell  
Seconded by Alternate Director Illes

2015-14-28

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015" be given third reading this 10<sup>th</sup> day of December, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

### **OTHER**

Planning Department  
Reports & Correspondence

Moved by Director MacDougall  
Seconded by Director Greenaway

2015-14-29

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department reports:

- Enquiries Report – November, 2015;
- Planning Department Action List – November, 2015;
- Building Inspector's Report - November, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

### **VERBAL REPORTS**

Cell Service within the  
Village of Telkwa

Director Repen mentioned that the Village of Telkwa now has cell service within the Village boundaries. He noted that City West is moving forward with providing fibre optic to home service within a year.

Telkwa Business Leadership  
Award

Director Repen noted that Kimberly's Kitchen in Telkwa received the Telkwa Business Leadership Award during the Smithers District Chamber of Commerce Annual Awards night. Kimberly, the owner of Kimberly's Kitchen, originally had her business and lived in greater Vancouver and chose to move to Telkwa. She has developed and grown her business to include "Telkwa Takeout", grocery and meal delivery, and continues to make and ship her marshmallows. Director Repen mentioned that Kimberly's Kitchen is a perfect example of businesses relocating from an urban centre to northern rural B.C. and being successful.

Meeting with TransCanada  
-Prince Rupert Gas  
Transmission Line and  
Saipem Canada Inc.

Director Newell along with Chair Miller and RDBN staff met with TransCanada – Prince Rupert Gas Transmission Line and Saipem Canada Inc. to discuss the TransCanada's Socio-Economic plan and the impacts to the region in regard to work camps, waste management, legacy development and communication. Director Newell noted that the meeting went well. Chair Miller mentioned that the meeting provided an opportunity for TransCanada and Saipem Canada Inc. representatives to understand RDBN concerns.

## **VERBAL REPORTS (CONT'D)**

- First Nations Health Authority and B.C. MoTi -Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015 Director Newell attended the First Nations Health Authority and B.C. Ministry of Transportation and Infrastructure Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015. He reported that the symposium had provided an opportunity to develop a potential solution to the issues in regard to safe available travel between Prince George and Prince Rupert. He noted they discussed a hub and spoke system and the creation of an advisory group. He spoke of the need to have non-native representation on the working group.
- Doctor Recruitment in Houston Director Newell reported that a physician that is scheduled to practice in Houston will not arrive until February, 2017. The Northwest Regional Hospital District Board of Directors is proposing to Northern Health that a locum and nurse practitioner be placed in Houston for a term of one year.
- Town of Smithers Hires a New Chief Administrative Officer Director Bachrach commented that the Town of Smithers has recently hired Anne Yanciw as its new Chief Administrative Officer. Ms. Yanciw grew up near Burns Lake, on the Southside of Francois Lake and was formally the CAO for the Village of Valemount, B.C. and Interim CAO for the Village of Lions Bay.
- Town of Smithers Staffing Positions Director Bachrach mentioned that the Town of Smithers has had changes in staffing in its Recreation and Planning Departments.
- Town of Smithers Sign Bylaw Review Director Bachrach noted that the Town of Smithers is currently reviewing its Downtown Sign Bylaw.
- Town of Smithers Air Quality Director Bachrach spoke of the air quality in Smithers and that the Town of Smithers is investigating possible ideas to provide awareness to area residents and determine the number of non-compliant wood stoves in the area contributing to the particulate level in the air.
- Town of Smithers Meeting RE: New Cultural Centre Director Bachrach mentioned that the Town of Smithers has begun discussions regarding the planning of a new cultural centre that would house the Public Library, Art Centre and the Town of Smithers Information Centre.
- Resource Prices Director Brienens noted his concerns regarding the struggling resource prices. He mentioned that lumber prices have risen but commodity prices are still a big concern.
- Electoral Area "A" (Smithers Rural) Director Fisher has been meeting with community groups to discuss current projects and future plans. He has also contacted the Town of Smithers to continue to build good relationships between the municipalities and the RDBN.

## **VERBAL REPORTS (CONT'D)**

### District of Fort St. James Community Response Plan

Director MacDougall mentioned that he has met with representatives from School District 91 Nechako/Lakes, First Nations, RCMP, BC Ambulance and other key stakeholders in regard to the development of a community response plan for Fort St. James to address the trauma events that have impacted the community. There will be a follow-up meeting to develop protocol for the Community Response Plan.

### District of Vanderhoof Air Quality Concerns

Director Thiessen noted that the District of Vanderhoof is dealing with the same issues as the Town of Smithers in regard to particulate levels in the air.

### District of Vanderhoof Recycling and Waste Management

Director Thiessen commented that the District of Vanderhoof is meeting to work on recycling and waste management in the community.

### Vanderhoof Winter Wonderland Christmas Festival 2015

Director Thiessen spoke of the Winter Wonderland Christmas Festival 2015 that took place on December 5, 2015 in Vanderhoof, which also included the Vanderhoof Community Museum being illuminated and a parade of lights. The event was very well attended.

### Vanderhoof Children's Theatre -Peter Pan Production

Director Thiessen attended the Vanderhoof Children's Theatre Peter Pan Production and thanked Director Petersen for his grant in aid support to the Vanderhoof Children's Theatre. The theatre provides an opportunity for the youth in the community to be able to experience and participate in the fine arts.

### Minister of Jobs, Tourism and Skills Training Transition Team Working in Fraser Lake

Director Lindstrom stated that Richard Brown, Senior Workforce Advisor, Organizational Development Team, Ministry of Jobs, Tourism and Skills Training has been working with Fraser Lake to transition after the closure of Endako Mines. He is developing a workshop in Fraser Lake on January 9, 2016 for economic development planning. Director Lindstrom invited the Regional Board to attend.

### Fraser Lake By-Election

Director Lindstrom mentioned that on November 28, 2015 Sarrah Storey was elected to the Village of Fraser Lake Council in a By-Election.

### Colleymount Road

Director Benedict spoke of the accident between a logging truck and a grader that occurred on Colleymount Road yesterday, December 9<sup>th</sup>, 2015. The logging truck went into Francois Lake. Director Benedict spoke of her concerns in regard to Colleymount Road and the response from the Ministry of Transportation and Infrastructure. She also noted emergency vehicles did not have two way radios to communicate while travelling Colleymount Road.

### Nechako Watershed Roundtable Meeting

Director Greenaway attended a Nechako Watershed Roundtable meeting. He mentioned that the terms of reference are being developed and there is strong community support.

## **VERBAL REPORTS (CONT'D)**

### **Fort St. James Seniors Helping Seniors Alternative Approval Process Public Meeting**

Director Greenaway attended the Fort St. James Seniors Helping Seniors Alternative Approval Process Public Meeting on December 8, 2015 in Fort St. James. He thanked Hans Berndorff, Financial Administrator for attending the meeting. Director Greenaway mentioned that there was very low turnout.

### **Village of Granisle Christmas Light Up on December 12, 2015**

Director Liversidge noted that on December 12, 2015 the Village of Granisle will have the Village Christmas Light Contest and the Granisle Lions Club Light Up the Park Event. The Granisle Lions Club lights up a tree in Granisle Memorial Park in an individual's name or in memory of someone. They have in excess of 30 trees this year.

### **Cram the Cruiser in Granisle December 5, 2015**

Director Liversidge commented that on December 5, 2015 the Houston RCMP and the Village of Granisle hosted a Cram a Cruiser event. The RCMP truck was completely filled and the food was distributed by the Granisle Lions Club to community members. Director Liversidge noted the overwhelming support and good will of the community.

### **Chair Miller – Update**

Chair Miller provided an update regarding: Northwest Resource Benefits Alliance and the Omineca Beetle Action Coalition. The OBAC Executive Committee is working on moving forward with wildfire initiatives with the RDBN and RD Fraser-Fort George that were identified at the Wildfire Workshop held in Burns Lake on October 13, 2015.

### **Electoral Area Directors Forum – February 2-3, 2016, Vancouver, B.C.**

Chair Miller noted that he has been invited to present at the Electoral Area Directors Forum in Vancouver, B.C. on February 2-3, 2016 in regard to the action items brought forward from the Wildfire Workshop and the initiatives being undertaken by the Regional District in regard to wildfire mitigation.

### **Electoral Area "B" (Burns Lake Rural)**

Chair Miller has been working with the Village of Burns Lake in regard to a strategy for the joint Economic Development Function between the Village of Burns Lake and Electoral Area "B" (Burns Lake Rural). He has also been working with Director Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural) and the Village of Burns Lake in regard to the Burns Lake Airport.

Chair Miller has been attending meetings in regard to the challenges facing the College of New Caledonia Lakes Campus.

Chair Miller wished everyone a very Merry Christmas and recognized the friends and individuals that he has met and served with during his time as a Director for the Regional District of Bulkley-Nechako.

## **VERBAL REPORTS (CONT'D)**

### **Receipt of Verbal Reports**

Moved by Director MacDougall  
Seconded by Director Brienen

2015-13-30

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **Break for lunch 12:09 p.m.**

### **Reconvened at 1:05 p.m.**

## **ADMINISTRATION CORRESPONDENCE**

### **Administration Correspondence**

Moved by Director MacDougall  
Seconded by Alternate Director Illes

2015-14-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Village of Telkwa – Appointees of Alternative Municipal Director;
- Ministry of Health – Follow Up on UBCM Meeting;
- Ministry of Agriculture – Follow Up on UBCM Meeting;
- Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink – Follow Up on UBCM Meeting;
- Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment;
- Auditor General for Local Government - Audit Report on the City of Merritt;
- Environmental Assessment Office – Notification: Upcoming Review of Coastal GasLink Amendment Application;
- Nechako Watershed Roundtable Launch Follow Up and Report;
- Selina Robinson, MLA, Coquitlam-Maillardville - Selina's Update from Victoria;
- Northern Gateway CAB Sharing Table Meeting - September 23, 2015;
- North Central Local Government Association – Executive Meeting Summary – November 13<sup>th</sup> and 14<sup>th</sup>, 2015;
- B.C. Community Forest Association - November 2015 Newsletter;
- Small Business BC – 13<sup>th</sup> Annual Small Business Awards – Smithers Nomination;
- Union of B.C. Municipalities:
  - Policy Update: Community Paramedicine Initiative
  - National Long-Form Census Reinstated
  - Respectful Leadership Focus at 2016 LGLA Forum
  - DNA Analysis Costs Shifting to Local Government;

**ADMINISTRATION CORRESPONDENCE (CONT'D):**

**INVITATIONS:**

- International Bioenergy Conference - June 15-17, 2016  
– Prince George, B.C.;
- National Aboriginal Energy and Power Association – NAEPA  
Power Breakfast - December 15, 2015 – Vancouver, B.C.;
- How Can the Impacts of Development be Better Managed in the  
Skeena? - December 10, 2015 – Prince Rupert, B.C.;
- 2016 Agricultural & Municipal Biogas Forum: Closing the Loop  
– January 28-29, 2016 - Abbotsford, B.C.;

**ACTION LIST**

- Action List – October, 2015
- Action List – November, 2015
- Action Items in Progress – Updated -December 1, 2015.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

**FINANCIAL**

Operating Accounts  
-November, 2015

Moved by Director Benedict  
Seconded by Director Bachrach

2015-14-32

“That the Regional District of Bulkley-Nechako Board of Directors  
ratify the Operating Accounts – Paid November, 2015.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

**BYLAWS**

**Bylaws for First, Second and Third Reading**

No. 1759 – Topley Emergency  
Response Contribution Local  
Service Establishment

Moved by Director Newell  
Seconded by Director Liversidge

2015-14-33

“That “Topley Emergency Response Contribution Local Service  
Area Establishment Bylaw No. 1759, 2015” be given first, second  
and third reading this 10<sup>th</sup> day of December, 2015.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Bylaws for First, Second, Third Reading and Adoption**

No. 1760 – RDBN Financial  
Plan Amendment

Moved by Director Fisher  
Seconded by Director Petersen

2015-14-34

“That “Regional District of Bulkley-Nechako Financial Plan  
Amendment Bylaw No. 1760, 2015” be given first, second, third  
reading and adoption this 10<sup>th</sup> day of December, 2015.”

(All/Weighted/Majority) CARRIED UNANIMOUSLY

## **BYLAWS FOR ADOPTION**

No. 1754 – Smithers Rural Fire Protection Service Area Amendment Moved by Director Fisher  
Seconded by Director Bacharach

2015-14-35 “That “Smithers Rural Fire Protection Service Area Amendment Bylaw No. 1754, 2015” be adopted this 10<sup>th</sup> day of December, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **READING FILE**

Reading File Moved by Director Benedict  
Seconded by Director Greenaway

2015-14-36 “That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

### **INVITATIONS:**

-Sustainable Communities Conference – February 9-11, 2015  
The Westin Ottawa, Ontario;

### **CORRESPONDENCE:**

-BC Chamber of Commerce – Public Affairs Update – Mixed Results For BC Government as Legislation Adjourns; BC Federation Of Labour Targets Union Growth;  
-British Columbia Community Forest Association – November 2015 Newsletter;  
-Clean Energy Canada – Clean Energy Review:  
- November 23, 2015 – Alberta Goes Big  
- November 16, 2015 – All Ministerial Hands on Deck;  
-Clean Energy Canada – Showtime in Paris;  
-Federation of Canadian Municipalities - FCM News Week of:  
- November 23, 2015  
- November 16, 2015  
- November 9, 2015;  
-Federation of Canadian Municipalities – What an Impressive Week The FCM Board of Directors had in Ottawa!;  
-International Bioenergy Conference & Exhibition – June 15-17, 2016  
- November 30, 2015 – BioEnergy 2016 – Final Call for Presenters!  
- November 12, 2015 – Bioenergy Excellence Award Nominations Being Accepted;  
-Minerals Roundup January 25-28, 2016 – Top 3 Things You Need to Know About Roundup This Week!;  
-Ministry of Forests, Lands and Natural Resource Operations  
- Update from the Minister November 2015;  
-Nechako Reservoir Update - Flow Facts:  
- November 25, 2015  
- November 18, 2015;  
-Northern BC Tourism Association – Destination BC Tourism Marketing Committee: Application Deadline;  
-Northern BC Tourism Association – Destination BC Tourism Marketing Committee: Call for Applications;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- Northern Health News Release – Northern Health Marks World AIDS Day 2015 by Building on Past Success;
- Northern Health – ‘Connecting’ Health Care Services Through Innovative Access: Northern Health Connections!
- Northern Health – Healthier Northern Communities ebriefs:
  - November 25, 2015
  - November 10, 2015;
- Prince Rupert Gas Transmission – November 19, 2015 Project Activity Update 30;
- Resource Works:
  - November 26, 2015 – Two Questions About Energy
  - November 19, 2015 – BC LNG Transforming Society
  - November 16, 2015 – The Huge Value of BC’s Steelmaking Coal
  - October 12, 2015 – She Talks Technology, Blockadia, and More;
- Legion – Military Service Recognition Book;
- Seniors BC – e-Newsletter November 2015;
- Union of British Columbia Municipalities – Truth and Reconciliation at the Local Level.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

Nominees to the Chinook  
Comfor Board

Moved by Director Benedict  
Seconded by Alternate Director Illes

2015-14-37

“That the Regional District of Bulkley-Nechako Board of Directors resolves that Louise Fisher and Miles Fuller be appointed as Directors of the proposed Chinook Community Forest Corporation if and when the proposed Chinook Community Forest Corporation is fully registered as a corporation with the Registrar of Companies.

Further be it resolved that if either or both of the proposed Directors Louise Fisher or Miles Further are unable or elect not to be Directors, either or both, as necessary, of Lloyd Adams and Murray LaBrash be appointed as Directors of the proposed Chinook Community Forest Corporation if and when the proposed Chinook Community Forest Corporation is fully registered as a corporation with the Registrar of Companies as Alternate Directors.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ELECTORAL AREA PLANNING (All Directors)**

### **Public Hearing Minutes**

#### **Public Hearing Minutes and APC Minutes**

Moved by Director Newell  
Seconded by Alternate Director Illes

2015-14-38

“That the Regional District of Bulkley-Nechako Board of Directors receive the following minutes:

-Public Hearing minutes in regard to Bylaw 1756 (Topley Fire Protection Society) Electoral Area “G”;  
-Advisory Planning Commission minutes - Area “G” for December 8, 2015.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ADMINISTRATION CORRESPONDENCE**

#### **Fraser Research Bulletin – Economic Development Projects in Jeopardy? Implications of the Saik’uz First Nation and Stellat’en First Nation v. Rio Tinto Decision**

Moved by Director Thiessen  
Seconded by Director Greenaway

2015-14-39

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Fraser Institute titled “Fraser Research Bulletin – Economic Development Projects in Jeopardy? Implications of the Saik’uz First Nation and Stellat’en First Nation v. Rio Tinto Decision.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

#### **Transportation Working Group**

Director Fisher mentioned the importance of having a Regional Board representative on the Transportation Working group formed by the Ministry of Transportation and Infrastructure and the First Nations Health Authority to address issues of safe transportation between Prince Rupert and Prince George. Chair Miller noted that Director MacDougall is a part of the working group.

### **SPECIAL IN-CAMERA MEETING**

Moved by Director Benedict  
Seconded by Director Greenaway

2015-13-40

“In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Board of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public this meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Greenaway  
Seconded by Director Petersen

2015-14-41

“That the meeting be adjourned 1:17 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant