

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 7

Thursday, June 19, 2014

PRESENT:	Chair	Bill Miller
	Directors	Taylor Bachrach – arrived at 10:38 a.m. Stephen Freeman Carman Graf Bill Holmberg Tom Greenaway Dwayne Lindstrom Thomas Liversidge Rob MacDougall Rob Newell Ralph Roy Stoney Stoltenberg Luke Strimbold Gerry Thiessen
	Director Absent	Jerry Petersen, Electoral Area “F” (Vanderhoof Rural)
	Alternate Director	Art Wiens, Electoral Area “F” (Vanderhoof Rural)
	Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator Janine Dougall, Director of Environmental Services – arrived at 1:05 p.m., left at 2:58 p.m. Jason Llewellyn, Director of Planning – arrived at 10:46 a.m., left at 11:46 a.m., returned at 1:03 p.m., left at 2:30 p.m. Deborah Jones-Middleton, Protective Services Manager – arrived at 12:35 p.m. Corrine Swenson, Manager of Regional Economic Development – left at 12:07 p.m., returned at 1:49 p.m., left at 2:58 p.m. Deneve Vanderwolf, Regional Economic Development Assistant – left at 12:07 p.m. Wendy Wainwright, Executive Assistant
	Others	Jon Beale, Development Analyst, Millier Dickinson Blais – left at 12:07 p.m. Chris Beach, Councillor, Village of Burns Lake – left at 12:00 p.m. Deborah Bowman, Assistant Deputy Minister, Ministry of Transportation and Infrastructure – arrived at 12:05 p.m., left at 1:02 p.m. Kelly Friesen, Southside Economic Development – left at 12:07 p.m. Greg Gilks, Executive Director, Ministry of Transportation and Infrastructure – arrived at 12:05 p.m., left at 1:02 p.m. Valerie Kuhns, Senior Consultant, Millier Dickinson Blais – left at 12:07 p.m. Carl Lutz, District Manager, Ministry of Transportation and Infrastructure – arrived at 12:05 p.m., left at 1:02 p.m. Robert Smith, BC Hydro – left at 1:10 p.m.

Others (Cont'd) Krystin St. Jean, Economic Development Officer, Village of Burns Lake – left at 12:07 p.m.
Jolene Webb, Economic Development Officer, Village of Fraser Lake – left at 12:07 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:34 a.m.

**AGENDA, &
SUPPLEMENTARY AGENDA**

Moved by Director Stoltenberg
Seconded by Director Holmberg

2014-7-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of June 19, 2014 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting
Minutes –May 15, 2014

Moved by Director Roy
Seconded by Director MacDougall

2014-7-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of May 15, 2014 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Special Board Meeting
Minutes –June 5, 2014

Moved by Director Graf
Seconded by Director Stoltenberg

2014-7-3

“That the Regional District of Bulkley-Nechako Special Board Meeting Minutes of June 5, 2014 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Stoltenberg
Seconded by Director Newell

2014-7-4

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
-June 5, 2014 (Unapproved);
- Committee of the Whole Meeting Minutes
- May 1, 2014;
- Rural Directors Committee Meeting Minutes
-June 5, 2014 (Unapproved);
- Rural Directors Committee Meeting Minutes
- May 1, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

Millier Dickinson Blais – Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst

Chair Miller welcomed Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst, Millier Dickinson Blais.

Ms. Kuhns and Mr. Beale provided a PowerPoint Presentation.

Since then...

- Significant in-depth research of the local economy;
- Numerous one-on-one interviews with key local stakeholders;
- Online survey with 46 responses;
- Community workshops in 8 communities;
- RDBN Committee of the Whole workshop;
- RDBN Senior Management Team Workshop.

Some Key Research Highlights

- **RDBN Communities are growing:**
 - 2001-2006 population decrease of 6.4%;
 - 2006-2011 population growth 2.5%;
 - The rest of Northern B.C. grew by 0.1% in the same time period.
 - Northern B.C. is defined by combining the federal electoral district of Cariboo-Prince George, Prince George-Peace River, and Skeena-Bulkley Valley.

Community Growth Statistics

Town	Population			% Change 2006-2011
	2001	2006	2011	
Smithers	5,414	5,217	5,404	3.6%
Vanderhoof	4,390	4,064	4,480	10.2%
Houston	3,577	3,163	3,147	-0.5%
Burns Lake	1,947	2,107	2,029	-3.7%
Fort St. James	1,927	1,350	1,691	25.3%
Telkwa	1,371	1,295	1,350	4.2%
Fraser Lake	1,268	1,113	1,167	4.9%
Granisle	353	364	303	-16.8%

RDBN Shows Signs of Specialization

Key industries are:

- Agriculture, forestry, fishing, and hunting;
- Manufacturing.

Industry	Geography			Location Quotient	
	Bulkley-Nechako	Northern B.C.	B.C.	Bulkley-Nechako to Northern B.C.	Bulkley-Nechako to B.C.
11 Agriculture, forestry, fishing and hunting	2,740	11,515	61,210	1.89	5.05
31-33 Manufacturing	2,945	14,635	148,810	1.60	2.23

Specialization in these industries within B.C. and Northern B.C.

DELEGATION (CONT'D)

Millier Dickinson Blais – Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst

Top 20 Industry Jobs in RDBN (Highest to Lowest)

- Sawmills and wood preservations;
- Elementary and secondary schools;
- Logging;
- Farms (except aquaculture);
- Provincial and territorial public administration;
- Metal ore mining;
- Hospitals;
- Residential building construction;
- Full-service restaurants;
- Aboriginal public administration;
- Grocery stores;
- Support activities for forestry;
- Support activities for mining and oil and gas extraction;
- Other wood product manufacturing;
- Limited-service restaurants;
- Local, municipal and regional public administration;
- Services to building and dwellings;
- Other federal services;
- Traveller accommodations;
- Building equipment contractors.

Top Number of Businesses in RDBN

Industry (NAICS)	Total
Contract logging	233
Beef cattle ranching and farming, including feedlots	154
Residential building construction	114
Support activities for forestry	111
Logging (except contract)	88
Forest products trucking, local	79
Lessors of non-residential buildings (except mini-warehouses)	77
Lessors of residential buildings and dwellings (except social housing projects)	75
Holding companies	74
Hay farming	65

Changes in # of Business Establishments

Industry (NAICS)	December 2008	December 2013	2008-2013
Total Economy 4%	Total	Total	% Change Total
21 Mining, Quarrying, and Oil and Gas Extraction	34	55	62%
23 Construction	373	420	13%
51 Information and Cultural Industries	26	35	35%
52 Finance and Insurance	97	108	11%
53 Real Estate and Rental and Leasing	196	254	30%
54 Professional, Scientific and Technical Services	215	228	6%
56 Administrative and Support, Waste Management and Remediation Services	93	105	13%
62 Health Care and Social Assistance	120	138	15%
72 Accommodation and Food Services	182	199	9%

DELEGATION (CONT'D)

Millier Dickinson Blais – Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst

Corrine Swenson, Manager Regional Economic Development mentioned that the community forums provided a great opportunity to meet residents, business owners, municipal councillors and other community stakeholders. The community forums were held in each of the 8 municipalities within the RDBN. She noted that there was varying opinions as to what exactly is regional. Challenges regarding different agency, ministry, school and community sport boundaries were identified.

Two way communication was identified as a key challenge and there is an opportunity for improvement. Healthcare and communication infrastructure were identified as being important and a regional brand for tourism was discussed. Each community felt that it was unique and identified outdoor recreation, low cost of housing, and its people as their strengths. The region is diverse but there are a lot of similarities between communities and due to the limited resources available having a regional brand would benefit all in the region.

The community forums also provided an opportunity to discuss the roll of the RDBN Regional Economic Development Department to Economic Development Officers in the region. Discussion took place regarding support for training, networking, data collection and information sharing. Avoiding duplication was identified as important. The RDBN needs to be supportive of all communities in the region and work together for the betterment of the region. It was felt that the RDBN Board of Directors needed to lobby regarding resource revenue sharing and infrastructure which are items the RDBN is currently working towards.

Ms. Swenson introduced the Economic Development Officers that were in attendance.

Some Key Consultation Highlights

Key Issues:

- Not a strong regional identity;
- Lack of clarity regarding the role of the RDBN;
- Need for communications and collaboration among economic development offices;
- Clear desire to see RDBN focus on support for local EDOs, leadership of pan-regional projects.

Commonly-named areas for RDBN economic development efforts:

- Tourism (packaging, marketing);
- Resource sector co-ordination (education, information – LNG, etc.);
- Education & Training (attracting more, linking to industry, workforce development);
- Technology (last mile, telecommunications access);
- Infrastructure (transportation, 3-phase power);
- Lobbying (revenue sharing, access to services);
- Healthcare;
- Communications.

Question 1

- Are you surprised by some of the preliminary results from the community engagement process?
- Does the feedback make sense to you?

Discussion took place regarding the need for good and effective communications between all stakeholders in the region including residents. The RDBN is currently addressing areas that were identified as needing to have a focus such as resource revenue sharing and infrastructure.

Director MacDougall mentioned the need to identify and lobby as individual communities, sub-regionally and regionally. It is important to learn from one another and to share information with communities within the region.

DELEGATION (CONT'D)

Millier Dickinson Blais – Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst

Director Bachrach noted the need to identify key criteria to determine the function and/or role of the RDBN Economic Development Department in moving forward. It is also important to determine common goals in creating critical building blocks such as transportation, skills training and education.

Discussion took place regarding the challenges and difficulty of communicating. There are a number of options for communicating but people are overwhelmed with information overload and it can be difficult to get the message delivered to people. What is very effective communication? The issue is engaging people in the subjects facing the region and address issues that are important to them.

Thinking about priority targets

Consultations:

- Tourism;
- Resource Sector;
- Education;
- Technology;
- Infrastructure;
- Lobbying;
- Healthcare;
- Communications;

Board Workshop:

- Tourism and Recreation (12);
- Mining (12);
- Agriculture (10);
- Traditional Energy (including LNG) (10);
- Technology & Creative Class (10);
- Education and Training (8).

Question 2

- Do you feel that the “targets identified by the community align with those you identified in April?
- A few people disagree with these targets. For example, there are those who say that the RDBN should not be involved in tourism. How would you create consensus where these “targeting” conflicts exist?

The impact of LNG in the region was brought forward for discussion. The short-term impact of LNG to the economy in the region and the need for legacy funding to be developed was discussed. LNG may provide opportunities wherein people live in the region and work outside the region in LNG related jobs. The focus on long-term projects and economic drivers such as mining and forestry were mentioned as being an important role in the region.

Discussion took place regarding tourism being regional and sub-regional. As people tour the region it is beneficial to assist in promotion and keeping people in the area for longer periods of time during their travels. Director Strimbald noted that there may be opportunities for sub-regional communities to participate in packaging tourism opportunities and that those opportunities may not always include every community in the region.

The School District and College boundaries in the region may provide challenges when addressing education and training needs within the region.

DELEGATION (CONT'D)

Millier Dickinson Blais – Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst

The shared vision needs to be a priority area that provides a sustainable future for the region. Ms. Kuhns noted that discussions took place at the community forums regarding a sustainable future versus large projects coming forward that are short-term. Building an industrial, commercial, residential base that is long term is important.

Question 3

Many of the community consultations identified “soft” or “economic base” priority issues:

- Lobbying for services, revenues;
- Population attraction, retention;
- Infrastructure development;
- Technology support;
- Promoting regional co-operation.

This approach de-emphasizes “hard” economic development action (such as investment attraction).

How comfortable are you with this approach?

Question 3 (supplementary information)

RDBN stated economic development goals from April (Top 5):

- Economic growth, investment attraction and job creation (7 mentions);
- Economic diversification (6 mentions);
- Develop local workforce (6 mentions);
- Sustainability (5 mentions);
- Regional co-operation and communication (5 mentions).

Chair Miller noted that the Regional District may provide oversight and address more of the lobbying for services and revenues throughout the region.

Director Bachrach mentioned that economic diversification is key and that it is important to focus on the “soft” priority issues and build a more community based economic development. Economic development driven by people that have a commitment and understanding and live in the area and want their children to grow up in the area creates a resilient economy. Ms. Kuhns stated that in the majority of communities 80% of growth comes from existing businesses and they create a strong base in the future. Discussion took place regarding the possibility of having small and large businesses for economic growth. Concerns were voiced regarding the ability to have large businesses alongside/together with small businesses in small communities; it appears that one will often work at the expense of another.

Director Newell spoke of having infrastructure in place in order to entice people to come and stay in the area.

Director MacDougall indicated that the District of Fort St. James is currently working on its economic development plan and short/long term planning. It will be beneficial to complete their process in order to assist in addressing what can be more community, sub-regional and regional in regard to building economic development.

Director Thiessen spoke of having good conversation but identifying that each community has different needs. He also noted the challenges presented from people working in camps outside of the region and within the region.

DELEGATION (CONT'D)

Millier Dickinson Blais – Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst

From Targets to Action

- Imagine you had 100 potential economic development actions. In April, the RDBN Board of Directors identified the following ideas to help you set priorities:
 - Policy-oriented metrics:
 - Grounded in our common economic development vision;
 - Consistent with our strategy.
 - Capacity Issues:
 - Availability of resources to support action;
 - Impact-oriented metrics:
 - Long-term sustainability;
 - Return on investment;
 - Length of time to return on investment;
 - Likelihood of improving quality of life.

Current Priorities (Economic Development Department):

- Tourism;
- Bulkley-Nechako Directory;
- Mining;
- Agriculture;
- Regional Communications Meetings;
- Economic Development Workshops;
- RDBN Business Forum;
- RDBN Start up Business Contest;
- Regional Skills Gap Analysis;
- Department Priorities.

Question 4:

- What other ways of assessing potential actions would you identify?
- How should staff choose from among many different potential actions?
- Within a small group, identify 3-4 prioritization tools for sharing with the full group.

Discussion took place regarding the role of the Forestry Committee in economic development in the RDBN. Departments most suited to address different economic development tasks for the RDBN are the departments moving forward with priorities of the Regional Board. In developing the economic development plan communication is a key. Discussion took place regarding the delegation of priorities and projects between RDBN departments and the Regional Board.

The Regional Board moved into three person groups to conduct a Board Prioritization Exercise..

Group 1 (Director's MacDougall, Stoltenberg and Holmberg):

1. Resource Sector;
2. Healthcare;
3. Education;
4. Lobbying;
5. Technology.

Group 2 (Director's Bachrach, Newell and Alternate Director Wiens):

1. Technology infrastructure;
2. Lobbying – meta theme – tactic not objective.

Group 3 (Chair Miller, Director Graf, Gail Chapman, CAO):

Lobbying also as a meta theme:

1. Resource Sector;
2. Technology – Education;
3. Agriculture;
4. Tourism;
5. Communication.

DELEGATION (CONT'D)

Millier Dickinson Blais – Valerie Kuhns, Senior Consultant and Jon Beale, Development Analyst

Group 4 (Director's Liversidge, Greenaway, Freeman and Strimbold):

1. Resource Sector;
2. Technology;
3. Tourism;
4. Healthcare;
5. Education and Training.

Group 5 (Director's Roy, Lindstrom, Thiessen):

1. Resource sector;
 - a. Smaller manufacturers;
 - b. Bioenergy;
2. Mining – local involvement-purchasing;
3. Education;
4. Healthcare;
5. Infrastructure.

Question 5

Based on today's discussion:

- What is top one action to promote or enhance regional co-operation that the RDBN can undertake?

Discussion took place regarding the need to ensure strong levels of communication between communities, organizations, and economic development departments/officers.

Discussion took place regarding the small amounts of funding available and the challenges associated with all communities applying for the same funding.

- What is the top one action that should be the focus for internal development efforts?
- - e.g. infrastructure, workforce, quality of life, etc.
- What is the top one action that should be the focus for external development efforts?
 - Investment attraction, talent recruitment, etc.
- What is the top one action that should be the focus for internal development efforts?
 - E.g. infrastructure, workforce, quality of life, etc.

Director Bachrach brought forward the need for a strategy to address fly-in/fly-out camps. There needs to be a mechanism developed to engage companies building and locating within the region to be a part of the social commitment of developing in the region.

Director Thiessen mentioned that former Burns Lake Mayor Bernice Magee organized a healthcare tour through the region. He spoke of the success of the tour and that being one option to promote the region.

Discussion took place regarding developing a strategy to move forward, implementing actions and communicating collaboratively between communities and the regional district.

- What is the top one action that should be the focus for external development efforts?
 - E.g. investment attraction, talent recruitment, etc.

Next Steps

- Completion of full consultation results (including this session) – June, 2014;
- Clarification of targets – July, 2014;
- Development of Action Plan – July, 2014;
- Submission of Draft Action Plan – August, 2014;
- Revisions to Draft Action Plan – August, 2014;
- Final Presentation to September, 2014.

Chair Miller thanked Ms. Kuhns and Mr. Beale for attending the meeting.

Break for lunch at 12:07 p.m.

Reconvened at 12:35 p.m.

SUPPLEMENTARY AGENDA

DELEGATIONS (CONT'D)

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE Deborah Bowman, Assistant Deputy Minister, Greg Gilks, Executive Director, Carl Lutz, District Manager
RE: Transportation in the Region

Chair Miller welcomed Deborah Bowman, Assistant Deputy Minister, Policy/Planning, Greg Gilks, Executive Director, Policy, and Carl Lutz, District Manager, Ministry of Transportation and Infrastructure.

Director MacDougall, Chair, RDBN Transportation Committee spoke of questions regarding the Highway 16 corridor and the missing persons inquest and other local studies. Due to the expanse of Highway 16 continuing beyond the RDBN boundaries the topic has been brought forward to the Omineca Beetle Action Coalition (OBAC) and Regional District of Fraser Fort-George to develop a position paper to move forward to the Ministry of Transportation and Infrastructure (MoTI). It is important to the RDBN as a Regional Board to participate in conversations with the MoTI regarding the connection of communities throughout the region.

Ms. Bowman provided an overview of the process being undertaken by the MoTI. Ms. Bowman mentioned that starting the week of June 16, 2014 and over the next four weeks an engagement process has begun. MoTI is meeting with communities and First Nations to talk about individual transportation needs and services and what practical solutions there may be to address issues. Ms. Bowman spoke of capturing commonalities and ideas and moving forward with an action plan. One plan does not suit all thus moving forward with individual meetings will identify and recognize issues to be addressed.

Ms. Bowman noted that MoTI has been tasked by the Minister of Transportation and Infrastructure and the Premier to lead the discussion regarding transportation issues throughout the region.

Director Roy brought forward concerns discussed at the TransCanada Yellowhead Highway Association Annual General Meeting regarding the lines painted on the highways. He mentioned concerns regarding the quality of paint being used on the highway and the length of time that the paint remains is very short. Mr. Lutz mentioned that MoTI is governed by federal regulations regarding the paint used on the highways.

Ms. Bowman indicated that currently the meetings taking place by MoTI will not include secondary highways just the Highway 16 corridor and First Nations communities that feed into the corridor. She mentioned that if recommendations come forward from the initial meetings to include secondary highways they may investigate those also. Chair Miller expressed the need to include meeting with those communities now.

Discussion took place regarding the ability to coordinate community to community transportation. Director Lindstrom spoke of the possibility of perhaps utilizing school bus drivers to assist in developing a community to community and/or transportation within communities travel.

Director Bachrach noted the reason for the discussions taking place was to address concerns regarding safety issues and the ability for people that do not own their own transportation to travel throughout the region. He mentioned the need to include in the meeting social service organizations that have a good idea of what is needed in the region. Ms. Bowman mentioned that MoTI will be exploring the opportunity to work with Carrier Sekani Family Services to address some of the issues. Carrier Sekani Family Services has received funding to provide safety forums in the region.

DELEGATIONS (CONT'D)

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE Deborah Bowman, Assistant Deputy Minister, Greg Gilks, Executive Director, Ron Marshall, District Manager
RE: Transportation in the Region (CONT'D)

Ms. Bowman spoke of discussions with on the ground organizations that are aware of the issues and different programs that communities have developed will provide information and direction in moving forward.

Discussion took place regarding developing a unified survey to provide to all communities and organizations in order to have consistent information gathering. OBAC is currently developing a final draft of a survey asking questions regarding transportation that will be forwarded to organizations, communities and First Nations Communities in the region. The Regional Board encouraged Ms. Bowman to contact OBAC to discuss the survey.

The withdrawal of government services in communities was discussed in relation to individuals being required to travel to access services. Individuals that require services can't access due to the lack of transportation. Discussion took place regarding the diminishing Greyhound Service and having to board the bus in the middle of the night in several of the communities in the region.

Chair Miller thanked Ms. Bowman, Mr. Gilks and Mr. Lutz for attending

ADMINISTRATION REPORTS

2014 UBCM Premier/Cabinet Minister Meetings

Discussion took place regarding topics of discussion and Minister meetings that the Regional Board wishes to schedule during the Union of B.C. Municipalities Convention in September, 2014. Chair Miller noted the need to speak with the Premier and Ministry of Environment regarding land based spill preparedness and response. Further discussion topics are Highway 16 and 27 upgrades and a new hospital for Fort St. James. Directors will forward further information to staff regarding the meetings they wish to have scheduled.

Committee Meeting Recommendations -June 5, 2014

Moved by Director Stoltenberg
Seconded by Director Greenaway

2014-7-5

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 and 3 through 7 as amended:

Rural Directors Committee – June 5, 2014

Recommendation 1:

Re: Request for Grant in Aid

"That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid monies:

- Provincial Mine Rescue 2014 be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Mine Rescue Competition;
- Lakes District Arts Council be given \$1,000 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with events during the 2014/15 season;

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee – June 5, 2014 (CONT'D)

Recommendation 1:

Re: Request for Grant in Aid (Cont'd)

- Fraser Lake Elementary Secondary School Sr. Girls Soccer be given \$3,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the team to attend the Provincial Championships in Vancouver, B.C.;
- Fraser Lake Elementary Secondary School Breakfast Club Program be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the Fraser Lake Breakfast Club Program;
- Fraser Lake Elementary Secondary School Community Garden be given \$2,400 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the development of a community garden at the Fraser Lake Elementary Secondary School;
- Glennanan Community Association be given \$750 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the purchase of liability insurance for Glennanan Community Park;
- Grassy Plains Community Hall be given \$1,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to replace rotten floor joists in the Community Hall;
- Nechako Valley Wrestling Club be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for its Wrestling Mat Replacement Project;
- Dze L K'ant Friendship Centre Society be given \$2,500 grant in aid monies from Electoral Area "G" (Houston Rural) to purchase equipment for the All Nations Soccer League;
- Fort St. James Seniors Association be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with a membership drive."

Recommendation 3:

Re: Bulkley Valley Economic Development Association – Electoral Area "A" (Smithers Rural)

"That the Regional District of Bulkley-Nechako Board of Directors approve extending the appointment of Joe Wong as representative for Electoral Area "A" (Smithers Rural) to the Board of Directors of the Bulkley Valley Economic Development Association."

Recommendation 4:

Re: Letter to Federation of Canadian Municipalities (FCM) RE: Registering with Canadian National Railway Company (CN) in Regards to Transportation of Dangerous Goods through Communities

"That the Regional District of Bulkley-Nechako direct staff to write a letter to the Federation of Canadian Municipalities (FCM) outlining concerns regarding the registration for communities to receive information from Canadian National Railway Company (CN); further that information needs to be provided to the Regional District of Bulkley-Nechako in a timely manner in the event of a railway incident; and further, that the letter be copied to John Rustad, MLA, Nechako Lakes, Doug Donaldson, MLA, Stikine, Nathan Cullen MP, Skeena-Bulkley Valley, and Richard Harris, MP, Cariboo-Prince George

ADMINISTRATION REPORTS (CONT'D)

Committee of the Whole – June 5, 2014

Recommendation 5:

Re: Letter to Northern BC Tourism and Destination BC
RE: Northern BC Tourism Regional Offices

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to write a letter to Northern BC Tourism and Destination BC regarding continuation of and support for Northern BC Tourism Regional Offices; and that the letter be copied to the Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training, the Honourable Naomi Yamamoto, Minister of Tourism and Small Business, and further, that the letter be brought forward at the RDBN Board meeting, June 19, 2014 for ratification.”

Recommendation 6:

Re: Industrial Legacy Workplan Proposal

“That the Regional District of Bulkley-Nechako Board of Directors approve the “Industrial Legacy Workplan Proposal” together with costs and proceed to contract with Mr. Fred Banham as presented.”

Recommendation 7:

Re: Friends of the Smithers Public Library – Request for Letter of Support – Digitization of the *Interior News*

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Friends of the Smithers Public Library for digitization of the *Interior News*.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Freeman left the meeting at 1:06 p.m. due to a familial conflict of interest regarding Southside Economic Development Association Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural).

Rural Directors Committee
Meeting Recommendation
-June 5, 2014 Southside
Economic Development
-Request for Grant in Aid

Moved by Director Thiessen
Seconded by Director Stoltenberg

2014-7-6

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 2 as written:

Recommendation 2:

Re: Southside Economic Development Association
Request for Grant in Aid – Electoral Area “E”
(Francois/Ootsa Lake Rural)

“That the Regional District of Bulkley-Nechako Board of Directors approve the Southside Economic Development Association be given \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for gravel to refurbish the boat launch on the Southside of Francois Lake.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Director Freeman returned to the meeting at 1:07 p.m.

Federal Gas Tax Funds Moved by Director Stoltenberg
-Electoral Area "A" (Smithers Seconded by Director Roy
Rural) – Bulkley Valley
Regional Pool and Recreation Centre

2014-7-7

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$30,000 of Electoral Area "A" Federal Gas Tax allocation monies for the purchase and installation of a high efficiency heat exchanger at the Bulkley Valley Regional Pool and Recreation Centre; and further,
2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost; and further,
3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$30,300 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY.

Review of Governance Options Moved by Director Stoltenberg
for an Interior and Northern BC Seconded by Director Holmberg
Emergency Communications
Service: Scope of Work

2014-7-8

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's May 28, 2014 memo titled "Review of Governance Options for an Interior and Northern BC Emergency Communications Service: Scope of Work."
2. That the Regional District of Bulkley-Nechako Board of Directors approve the expenditure of \$1,355.00 the 1/15th of expenses for the Review of Governance Options for the "Interior and Northern BC Emergency Communications Service" project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Based Spill Preparedness Moved by Director Strimbold
and Response in British Seconded by Director Holmberg
Columbia – Ministry of
Environment Policy Intentions
Paper for Consultation – April, 2014

2014-7-9

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's May 27, 2014 memo titled "Ministry of Environment Land Based Spill Preparedness and Response in British Columbia – Ministry of Environment Policy Intentions paper for Consultation – April, 2014."
2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to submit the staff comments to the Ministry of Environment including a Letter of Introduction emphasizing the concerns of the Regional Board of Directors and copy the letter to our partner municipalities, fire departments and northern regional districts and First Nations."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Concerns were discussed regarding the Land Based Spill Preparedness and Response in British Columbia – Ministry of Environment Policy Intentions Paper for Consultation, April, 2014. Discussion regarding volunteer fire fighters being named as first responders in Emergency Response Plans from companies such as Canadian National Railway is very alarming when neither the training, the funding for training or the information as to the material being transported is being provided to volunteer fire departments. The Federal and Provincial Governments need to take responsibility for land based spill preparedness and response in the province.

Discussion took place regarding the fact that the RDBN did not receive the document from the Ministry of Environment, thus proper consultation is not being sought.

2014 Earthquake Preparedness Consultation – Written Feedback Moved by Director Holmberg
Seconded by Director Stoltenberg

2014-7-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's June 10, 2014 memo titled "2014 Earthquake Preparedness Consultation – Written Feedback."
2. That the Regional District of Bulkley-Nechako Board of Directors approve staff to forward the comments to Emergency Management BC."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional Skills Gap Analysis -Strategic Workforce Opportunities Team Moved by Director Graf
Seconded by Director Greenaway

2014-7-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the Regional Skills Gap Analysis Summary Report, *Bridging the Regional Skills Gap*, and further appoint Director Newell to the Strategic Workforce Opportunities Team."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Freeman left the meeting at 1:27 p.m. due to a familial conflict of interest regarding Request for Sponsorship: Southside Economic Development Association.

Request for Sponsorship: Southside Economic Development Association Moved by Director Roy
Seconded by Director Strimbald

2014-7-12

"That the Regional District of Bulkley-Nechako Board of Directors approve of the RDBN acting as a sponsoring agency for the Southside Economic Development Association funding application to Farm Credit Canada's AgriSpirt Fund for the upgrade of the Takysie Lake Recreation Site, and authorizes entering into an agreement with SEDA and Farm Credit Canada as well as issuing a tax receipt to Farm Credit Canada."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Director Freeman returned to the meeting at 1:28 p.m.

Items to be brought forward to the Public Agenda from Special (In-Camera) Meeting

Moved by Director Stoltenberg
Seconded by Director Strimbold

2014-7-13

"That the Regional District of Bulkley-Nechako Board of Directors ratify release of the motion as written from the Special (In-Camera) meeting of May 15, 2014:

"That the Regional District of Bulkley-Nechako Board of Directors hereby resolves and approve the formation of a community forest corporation; specific to Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lake Kathlyn Aquatic Weed Control and Glacier Gulch Water Diversion – Proposed Boundary Expansion

Moved by Director Stoltenberg
Seconded by Director Roy

2014-7-14

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's June 9, 2014 memo titled "Lake Kathlyn Aquatic Weed Control and Glacier Gulch Water Diversion – Proposed Boundary Expansion" and consider giving three readings to Bylaw No. 1698 and Bylaw No. 1699 further in the agenda.
2. i) That participating area approval for Bylaw No. 1698 is to be obtained for the entire proposed service area pursuant to S.801 (4) of the *Local Government Act*.
ii) That participating area approval for Bylaw No. 1699 is to be obtained for the entire proposed service area pursuant to S.801 (4) of the *Local Government Act*."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director's Bachrach and Stoltenberg will be attending the Watson Landing Strata AGM on July 18, 2014. The developer for the properties within the proposed boundary expansion for Lake Kathlyn Aquatic Weed Control and Glacier Gulch Water Diversion has expressed an interest in investigating a solution.

2013 Annual Report

Moved by Director MacDougall
Seconded by Director Roy

2014-7-15

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Senior Financial Assistant's June 10, 2014 memo titled "2013 Annual Report"; and further,
2. Approve the 2014 RDBN Annual Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional Board thanked staff for an excellent job completing the 2013 RDBN Annual Report.

ADMINISTRATION REPORTS (CONT'D)

Administration Reports

Moved by Director Stoltenberg
Seconded by Director MacDougall

2014-7-16

“That the Regional District of Bulkley-Nechako receive the following Administration Reports:
-Financial Administrator - Solid Waste Cost Analysis – 2013;
-Protective Services Manager
 - Northwest Region 2014 Seasonal Preparedness Meeting;
 -Snow Survey and Water Supply Bulletin – June 1, 2014
-Senior Financial Assistant - Financial Information Act Statements;
-Bill Miller, Chair, Electoral Area “B” (Burns Lake Rural)
 –Federation of Canadian Municipalities (FCM) Annual Conference and Tradeshow – Niagara Falls, ON – May 30 – June 2, 2014;
-Ralph Roy, Director, Electoral Area “D” (Fraser Lake Rural)
 –Trans Canada Yellowhead Highway Association Annual General Meeting – Valemount, B.C. – May 15-17, 2014;
-Ken Ponsford, Alternate Director, Electoral Area “D” (Fraser Lake Rural) – NCLGA.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Solid Waste Cost Analysis 2013 was brought forward for discussion. The opportunity in future discussions with First Nations regarding service agreements in regard to transfer stations and landfill was discussed. Tipping Fees and the challenges and benefits of tipping fees was brought forward for discussion. Director Bachrach spoke of the costs to the Town of Smithers to implement curbside recycling. The Town of Smithers was going to utilize the RDBN weigh scales to accumulate data to determine what was being collected.

Discussion took place regarding working together as a region regarding the provincial recycling initiative. The provincial recycling mandated program was initially to be zero cost and that is not the case.

DEVELOPMENT SERVICES (All Directors)

ALR Applications

**Application No. 1165
Paulson (BC Hydro)
Subdivision and
Non-Farm Use in the ALR
Electoral Area “B”**

Moved by Director Strimbold
Seconded by Director Lindstrom

2014-7-17

“That Agricultural Land Reserve Subdivision & Non-Farm Use Application No. 1165 (Paulson/BC Hydro) be recommended to the Agricultural Land Commission for approval and that BC Hydro be required to make a financial contribution to Community Futures Fraser-Fort George’s project Beyond the Market, equal to the market value of the agricultural land removed from agricultural use.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

ALR Applications (Cont'd)

Application No. 1166
Stewart (BC Hydro)
Subdivision and
Non-Farm Use in the ALR
Electoral Area "F"

Moved by Director Graf
Seconded by Director Greenaway

2014-7-18

"That Agricultural Land Reserve Subdivision & Non-Farm Use Application No. 1166 (Stewart/BC Hydro) be recommended to the Agricultural Land Commission for approval and that BC Hydro be required to make a financial contribution to Community Futures Fraser-Fort George's project Beyond the Market, equal to the market value of the agricultural land removed from agricultural use."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Application No. 1164
Heinz and Susanne Erbel
Subdivision within the ALR
Electoral Area "A"

Moved by Director Stoltenberg
Seconded by Director Roy

2014-7-19

"That Agricultural Land Reserve Subdivision Application No. 1164 (Erbel) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMOS

Jason Llewellyn outlined the history of the application, and associated frustrations. It was noted that the SMXA Track needs to be relocated due to it being on top of a closed landfill.

Director Bachrach thanked Mr. Llewellyn for the work involved in the application and expressed frustrations regarding the response from MFLNRO and the lack of recognition of the amount of work completed by the Regional District.

There was discussion regarding the request sent to BC Hydro requesting consideration of BC Hydro being able to coexisting with the SMXA track.

Director Graf spoke of the letter written to the RDBN from the Village of Telkwa requesting that the SMXA track remain at its current location. This was followed by discussion regarding the challenges associated with locating a motocross track on top of the landfill.

MEMOS (CONT'D)

Smithers Motocross
Association (SMXA)
Track Relocation

Moved by Director Stoltenberg
Seconded by Director Bachrach

2014-7-20

“That the Regional District of Bulkley Nechako Board of Directors direct staff to undertake the following:

1. Write a letter to the District Manager of the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) asking for confirmation of the following:
 - a. Is the MFLNRO agreeable to the use of site 1 if BC Hydro can identify a location that is acceptable for the SMXA track?
 - b. Is the SMXA’s (Smithers Motocross Association) ability to obtain a License of Occupation for Crown land impacted by the Province’s apparent disagreement with the Regional District of Bulkley-Nechako Board of Directors decision that the SMXA cannot stay at their current location on Donaldson Road?
 - c. Is the MFLNRO willing to work with the RDBN and / or the SMXA to identify an area of Crown land suitable for a License of Occupation for a SMXA track?
 - d. Will a future License of Occupation for a SMXA track be processed in accordance with typical timelines, or earlier?
2. Write a letter to the BC Hydro asking if BC Hydro can identify a location on site 1 that is acceptable for the SMXA track.
3. Copy the letters to the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations, and Doug Donaldson, MLA for the Stikine Region.
4. Work with the MFLNRO and the SMXA to identify a new SMXA track location on Crown land and obtain a License of Occupation if site 1 issues cannot be resolved, and the MFLNRO and the SMXA are agreeable to commit to that process.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Advisory Planning
Commission Bylaw
Amendment

Moved by Director MacDougall
Seconded by Director Roy

2014-7-21

“That the Regional District of Bulkley-Nechako Board of Directors give “Regional District of Bulkley-Nechako Advisory Planning Commission Amendment Bylaw No. 1701, 2014” first, second and third reading this 19th day of June, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMOS (CONT'D)

Recreation Sites Maintenance
Costs

Moved by Director Graf
Seconded by Director Stoltenberg

2014-7-22

“That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Planning’s May 20, 2014 memo titled “Recreation Site Maintenance Costs.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Coastal GasLink Pipeline
Environmental Assessment
Review

Moved by Director Roy
Seconded by Director Stoltenberg

2014-7-23

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to review the EAO’s assessment reports and referral package to the Minister, to ensure that the RDBN’s concerns have been adequately represented.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Recent Agricultural Land
Commission Decisions

Moved by Director Stoltenberg
Seconded by Director MacDougall

2014-7-24

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planner’s May 29, 2014 memo titled “Recent Agriculture Land Commission Decisions.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Advisory Planning Commission
Area “B” Minutes
– RE: June 3, 2014

Moved by Director Stoltenberg
Seconded by Director Strimbold

2014-7-25

“That the Regional District of Bulkley-Nechako Board of Directors receive the Advisory Planning Commission Area “B” minutes for June 3, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Development Variance Permit Application

Chair Miller called for comments from the gallery.

Development Variance Permit Application A-01-14, Brandon and Marieka Zimmerman, 593 Columbia Street, Smithers Electoral "A" Moved by Director Stoltenberg
Seconded by Director Freeman

2014-7-26

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit A-01-14 for the property located at 593 Columbia Street to vary Section 10.05 (1) (a) to reduce the front parcel setback from 7.5 metres (24.61 ft.) to 5 metres (16.61 ft.) for an accessory building developed in compliance with Schedule A of the permit."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Chair Miller called for comments from the gallery.

Development Variance Permit Application G-01-14 Lynn Chase, Thomas Reg Chase, 48290 Axe Road, Granisle Electoral "G" Moved by Director Newell
Seconded by Director Stoltenberg

2014-7-27

"That the Regional District of Bulkley-Nechako Board of Directors
1. Approve Development Variance Permit G-01-14, and
2. Direct staff to issue the Development Variance Permit once, and if, the required MoTI setback permit has been approved."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

BYLAWS FOR THIRD READING

Director Stoltenberg questioned whether the applicant has undertaken the work promised in the report of the public hearing. Staff did not have the answer. Director Stoltenbers said that he would like this information prior to proceeding.

Rezoning File No. A-04-13 OCP Amendment Bylaw No. 1687 Rezoning Bylaw No. 1688 Sheldon Armitage (Perry) Electoral Area "A" Moved by Director Stoltenberg
Seconded by Director Freeman

2014-7-28

"That the Regional District of Bulkley-Nechako Board of Directors defer Rezoning File No. A-04-13 OCP Amendment Bylaw No. 1687 and Rezoning Bylaw No. 1688 Sheldon Armitage (Perry), Electoral Area "A" to a future Regional District of Bulkley-Nechako Board Meeting."

(Participants/Present/Majority) CARRIED UNANIMOUSLY

BYLAWS FOR THIRD READING AND ADOPTION

Rezoning File No. A-01-14 Moved by Director Stoltenberg
Bylaw No. 1694 Province of BC/Kevin and Mary Knight (MoTI) Seconded by Director Bachrach
Electoral Area "A"

2014-7-29

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1694, 2014".
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1694, 2014" be given third reading and adoption this 19th day of June, 2014."

(Participants/Present/Majority) CARRIED UNANIMOUSLY

MONTHLY REPORTS (All Directors)

Enquiries Report and Action List - May, 2014 Moved by Director Roy
Seconded by Director MacDougall

2014-7-30

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Enquiries Report and Action List for May, 2014."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Building Inspection Report May, 2014 Moved by Director Stoltenberg
Seconded by Director Roy

2014-7-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the Building Inspector's Report for May, 2014."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence Moved by Director MacDougall
Seconded by Director Freeman

2014-7-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

-Ministry of Community, Sport and Cultural Development RE: Miscellaneous Statutes Amendment Act, 2014 (Bill 17, 2014) – Amendments to *Local Government Act*, *Community Charter* and *Vancouver Charter*;
-John Stevenson, Regional Agrologist – BC Ministry of Agriculture RE: ALR Regulations Changes: Consultation with Stakeholders."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

- Takysie Lake Campsite Director Freeman mentioned that prep work has started on the Takysie Lake Campsite improvement project. An archeologist has provided a review of the site.
- Newgold – Community Liaison Committee – Education/Training Position Paper Director Strimbald noted that the Newgold Community Liaison Committee has completed its Education/Training Position Paper and traveled to Victoria to present it to the various provincial ministries for consideration. The committee consisted of representatives from the College of New Caledonia, School District 91 Nechako-Lakes, Newgold and local government. The committee is currently bringing the position paper forward to other industries such as LNG and Forestry for them to participate and/or express their interest in participating.
- A conference call is being planned for the summer with the following Ministries: Aboriginal Relations and Reconciliation; Advance Education; Education; Jobs, Tourism and Skills Training, and Social Development and Social Innovation to discuss the next steps in creating a roundtable in the region to identify solutions, programs, and proposals to bring forward to the provincial government for training in regional college campuses and school districts. These Ministries make up the Market Planning Priorities Board which makes the decision on the blue print.
- Village of Fraser Lake – Senior Housing Director Lindstrom spoke of the Village of Fraser Lake being granted property beside the Silver Birch Lodge for Seniors Housing. The second phase of the process is moving forward and a senior's survey is being conducted to gather information on moving forward.
- Village of Fraser Lake – Cruise and Show and Shine Director Lindstrom mentioned that on July 13, 2014 a Cruise and Show in Shine is being organized by a local resident. There will be prizes and it's a great opportunity to show case residents antique cars.
- Heart and Stroke Big Bike Ride Director Lindstrom noted that the Heart and Stroke Big Bike was in Fraser Lake. There was 29 riders and they raised over \$4,400 for the Heart and Stroke Foundation.
- Canada Day Celebrations Director Roy mentioned that Fraser Lake will be providing Canada Day Celebrations on July 1, 2014.
- Village of Fraser Lake Walking Path and Exercise Equipment Director Roy reported that the Village of Fraser Lake has completed the walking path with exercise equipment.
- CN Celebrated Last Spike in Fort Fraser May 21, 2014 Director Roy mentioned that CN hosted a celebration in Fort Fraser on May 21, 2014 to recognize the 100th anniversary of the last spike in the rail line between the Prince Rupert and Jasper Lines.
- Resident of Vanderhoof Receives the Earth Day Canada Award Vice Chair Thiessen reported that Wayne Salewski, a local Vanderhoof resident was awarded Earth Day Canada's Hometown Heroes Award for his work regarding the Nechako White Sturgeon Recovery Initiative and other environmental initiatives.

VERBAL REPORTS (CONT'D)

BC's Environmental Stewardship Award

Director Thiessen stated that Richard Martens from Vanderhoof received the BC's Environmental Stewardship Award which was presented to him during the B.C. Cattleman's Association Annual General Meeting. The award recognizes the significant stewardship efforts to ensure a sustainable beef industry in B.C.

YMCA – District of Vanderhoof Recreation

Director Thiessen stated that the YMCA had its grand opening to now oversee Vanderhoof's recreation activities and programs.

70th Anniversary of D-Day Juno Beach – June 6, 2014

Director Thiessen reported that June 6, 2014 was the 70th Anniversary of D-Day. The grandfather of District of Vanderhoof Councillor Little was killed on Juno Beach. A plaque from the Government of Canada was presented. The event was well attended.

Nechako River White Sturgeon Hatchery Opening June 17, 2014

Director Thiessen mentioned that the Nechako River White Sturgeon Hatchery opening took place June 17, 2014 to release juvenile sturgeon into the Nechako River. Director Thiessen mentioned that there are over 100 000 sturgeon growing.

Chair Miller also indicated his pleasure in attending the opening and noted his appreciation for what can be built with cooperation between groups.

IDIDALAP

Director Thiessen reported that June 20, 2014 will be the annual IDIDALAP for Cancer at Riverside Park in Vanderhoof.

Northern Medical Program Trust

Director Thiessen stated that the Northern Medical Program Trust has met with the University of Northern B.C. (UNBC) to review the mandate of the program. There is a need to have a strategic planning session to meet with all member communities to decide the mandate moving forward. The trust has grown and needs to be reviewed to determine the best course of action.

Emergency Room Renovations Complete at St. John Hospital, Vanderhoof

Director Roy mentioned that the emergency room renovations at St. John Hospital in Vanderhoof are complete. He also noted that on May 21, 2014 at 10:00 a.m. Northern Health had a ribbon cutting ceremony to recognize the completion of the renovations.

Fort St. James and Nak'azdli Band Sign Protocol Agreement

Director MacDougall noted that at the June 11, 2014 District of Fort St. James Council meeting the District of Fort St. James and Nak'azdli Band signed a protocol agreement addressing cooperation and communications. The agreement provides a framework for working together and moving forward.

Chair Miller congratulated Director MacDougall on the signing of the protocol agreement and spoke of the mutual respect between the Nak'azdli Band and District of Fort St. James.

HFP (Houston Forest Products) Shutdown, May 9, 2014

Director Holmberg mentioned that 28 people remain without a job after HFP ceased operations on Friday, May 9, 2014. Director Holmberg noted that the District of Houston will have a tax loss of approximately \$500,000 per year from the closure.

VERBAL REPORTS (CONT'D)

Vice-President of Woodlands For Canfor Canada to Visit District of Houston Director Holmberg spoke of a meeting scheduled for July 5, 2014 with the Vice President of Woodlands for Canfor Canada to discuss timber allocation and wood volume for community forest and small operations.

District of Houston New Water Treatment Facility Director Holmberg reported that next week will be the ground breaking for the new Water Treatment Facility for the District of Houston.

Highway 27 Sawmill Alternate Director Wiens stated that the cleanup project of the sawmill on Highway 27 has commenced and should be completed in the summer of 2014.

Mine Rescue Competition in Smithers Director Bachrach mentioned that the Mine Rescue Competition held in Smithers was very successful, with approximately 400 people and 11 teams participating. The event was held at the BV Exhibition Fair Grounds. Next year's event is the 60 year anniversary and will also be held in Smithers.

Minerals North in Vanderhoof -May 21-23, 2014 Director Newell spoke of the Minerals North Conference in Vanderhoof, May 21 to 23, 2014. He mentioned that it was an excellent event and the best he has attended in the past 14 years.

Village of Telkwa will Host Peddle Bikers from Texas Director Graf reported that a group of peddle bikers are travelling from Texas to Alaska and the Village of Telkwa will host them on July 18, 2014.

Meeting with Minister Thomson, Minister of Forests, Lands and Natural Resource Operations Chair Miller met with Minister Thomson, Minister of Forests, Lands and Natural Resource Operations through the Omineca Beetle Action Coalition Executive. He noted that it was a good meeting.

Receipt of Verbal Reports Moved by Director MacDougall
Seconded by Director Wiens

2014-7-33 "That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Village of Fraser Lake -Request for Letter of Support -Seniors Housing in Fraser Lake Moved by Director Roy
Seconded by Director Holmberg

2014-7-34 "That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Village of Fraser Lake for the second phase of its Seniors Housing project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

RDBN Letter to Northern BC Tourism/Destination BC RE: Support for Northern BC Tourism Moved by Director Stoltenberg
Seconded by Director Holmberg

2014-7-35

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Regional District of Bulkley-Nechako letter to Northern BC Tourism and Destination BC regarding support for Northern BC Tourism; and further, that the use of the RDBN electronic signatures be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Correspondence

Moved by Director Roy
Seconded by Director Freeman

2014-7-36

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Village of Burns Lake – RE: Industrial Legacy Work Plan Proposal – Council Resolution;
- District of Houston – RE: Industrial Legacy Work Plan Proposal – Council Resolution;
- Nechako Waste Reduction Initiative – MMBC and Recycling Services in Vanderhoof;
- Multi Material BC – Packaging and Printed Paper Stewardship Plan;
- Ministry of Justice – Province-Wide Earthquake Preparedness Consultation;
- Ministry of Justice – Province-Wide Earthquake Preparedness Consultation;
- Ministry of Community, Sport and Cultural Development – Local Elections Reform;
- B.C. Federation of Labour – Commitment to BC Shipbuilding Industry;
- Fraser Lake Minor Hockey Association – Thank You;
- Lakes District Secondary School Ski and Snowboard Team – Thank You;
- Burns Lake and District Seniors – Thank You;
- Fort Fraser Elementary School – Thank You;
- Ministry of Forests, Lands and Natural Resource Operations, Land Tenures Branch – Changes to the Communication Sites Land Use Policy;
- Auditor General for Local Government - Update -Performance Audit Topics;
- Environment Canada – Canadian Wildlife Service, Species at Risk Special Projects – Woodland Caribou, Southern Mountain Population – Final Recovery Strategy;
- 2015 Canada Winter Games – Announcing Torch Community Celebration, Torchbearer Application;
- City of Pitt Meadows – RE: BCEHS Resource Allocation Plan;
- Peace River Regional District – RE: Site Ce Clean Energy Project Joint Review Panel Report Recommendations;
- Joint News Release – Government of Canada, Province of British Columbia, Union of B.C. Municipalities– Federal Funding Now Available for British Columbia Communities;
- Fort St. James T.V. Society Financial Statements – April 30, 2014;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Nadina Natural Resources District – Recourse Report – Issue 01 – June, 2014;
- Union of B.C. Municipalities
 - Deadline Extended on Landfill Criteria Paper
 - Funding and Resources Update
 - 911 Levy No Longer Under Consideration
 - Comments Invited for Land Based Spill Plan
 - Forest Practices Board Report Targets Drinking Water Protection
 - Introducing the Renewed Federal Gas Tax Agreement
 - All Local Governments to Receive Allocated Funds
 - Pooled Funding Programs Target Large-scale Investments
 - President’s Message: Area Associations Identify Emerging Themes
 - Feedback Invited on New Land Use Guidelines to Address Sea Level Rise
 - Healthy Communities Capacity Building Fund Announced
 - Funding and Resources Update
- UNBC 25th Anniversary – Celebrations from September 2014 – June 2015

INVITATION

-C3 Alliance Corp – RE: 1st Annual Energy, Mines & Natural Gas UBCM Breakfasts, Whistler, B.C.;

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-May, 2014

Moved by Director Stoltenberg
Seconded by Director Holmberg

2014-7-37

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid May, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ACTION LISTS

Action Lists – April, 2014
and May, 2014

Moved by Director Roy
Seconded by Director Greenaway

2014-7-38

“That the Regional District of Bulkley-Nechako Board of Directors receive the April and May, 2014 Action Lists.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

BYLAWS

Bylaws for First, Second and Third Reading

No. 1698 – Lake Kathlyn
Aquatic Weed Control
Extended Service Area
Boundary Amendment

Moved by Director Stoltenberg
Seconded by Director Freeman

2014-7-39

“That “Lake Kathlyn Aquatic Weed Control Extended Service Area Boundary Amendment Bylaw No. 1698, 2014” be given first, second and third reading this 19th day of June, 2014.”

(All/two-thirds/Majority)

CARRIED UNANIMOUSLY

No. 1699 – Glacier Gulch
Water Diversion Local
Service Boundary Amendment

Moved by Director Stoltenberg
Seconded by Director Roy

2014-7-40

“That “Glacier Gulch Water Diversion Local Service Boundary Amendment Bylaw No. 1699, 2014” be given first, second and third reading this 19th day of June, 2014.”

(All/two-thirds/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Bachrach
Seconded by Director Wiens

2014-7-41

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

CORRESPONDENCE:

- Association for Mineral Exploration British Columbia - AME BC News Alert Mines Act Permit Fee Consultation Paper Released;
- BC Chamber of Commerce – Public Affairs Update
 - June 9, 2014
 - June 2, 2014;
- BC Chamber of Commerce – Insight – BC Chamber Policy News June, 2014;
- British Columbia Community Forest Association Newsletter
 - June, 2014
 - May, 2014;
- British Columbia Healthy Communities Newsletter – May, 2014;
- British Columbia Parks and Public Works Group – June, 2014;
- Canada Forum – Canadian Aboriginal Minerals Association 22nd Annual Conference – November 16-18, 2014 – Toronto, ON;
- 2015 Canada Winter Games – Announcing Torch Community Celebration, Torchbearer Application Forms;
- Canadian Youth Justice Conference
 - Exclusive Interview with Prof. Barry Goldson
 - Prince Charles is Confident that Young Canadians are Ready to Take up the Challenge;

READING FILE (CONT'D):

CORRESPONDENCE (CONT'D):

- Canada Post
 - Potential Reductions to Weekday Business Hours at the Francois Lake Post Office
 - Potential Reductions to Weekday business Hours at the Southbank Post Office;
- Canadian Postmaster and Assistants Association RE: Canada Post's Five Point Plan and Reduction of Service to Your Citizens Canada Post Hour Reductions for Southbank and Francois Lake Post Offices;
- Centre for Sustainability Whistler – Leading Practices in Community Planning – What's New?;
- Clean Energy Review - Canada at Tides Canada:
 - June 9, 2014 – Seeing Gold
 - June 2, 2014 – Alberta Can Do it
 - May 28, 2014 – Special Report: Alberta Has "Power to Change"
 - May 26, 2014 – All Good to Go
 - May 20, 2014 – Do Owls Exist
 - May 12, 2014 – And the Verdict Is.... Maybe?;
- Coastal GasLink – Pipeline Project – Project Activity Update #17 - May – June, 2014
- Earthquake Preparedness Consultation 2014 Backgrounder;
- Encorp 2013 Annual Report;
- Federation of Canadian Municipalities – President's Corner;
- Federation of Canadian Municipalities – Annual Conference
 - Template News Release;
- Federation of Canadian Municipalities – FCM News Week of:
 - May 19, 2014
 - May 12, 2014
 - May 5, 2014;
- Initiatives Prince George – May "On the Move" Newsletter and Economic Update;
- Liquor Control and Licensing Branch – Policy Directive No: 14 – 04 – RE: Agent/Manufacturer Take-Home Public Sampling;
- Ministry of Forests, Lands and Natural Resource Operations
 - Update from Minister Thomson – May 2014;
- Ministry of Forests, Lands and Natural Resource Operations
 - Information Bulletin – Prince George Fire Centre Responds to Suspicious Fires;
- Ministry of Forests, Lands and Natural Resource Operations, Land Tenures Branch – Changes to the Communication Sites Land Use Policy – Maps;
- Ministry of Transportation and Infrastructure – Bulkley-Stikine District Load Restrictions
 - June 6, 2014
 - May 26, 2014
 - May 16, 2014;
- Nechako River Flow Facts:
 - June 11, 2014
 - June 4, 2014
 - May 28, 2014
 - May 21, 2014
 - May 14, 2014;

READING FILE (CONT'D):

CORRESPONDENCE (CONT'D):

- Northern Health News Release – May 30, 2014 – New IMAGINE: Legacy Grants are Now Available to Community Groups, Schools and Organizations;
- Northern Health Media News Release – May 28, 2014 – Preparing for Surgery? It May be Your Time to Quit Smoking;
- Northern Health – RE: Request for the Publication of an Opinion-Editorial Piece – Butt Out in Cabs and Work Vehicles, They are Places of Work;
- Northern Health – Let's Talk About Healthy Aging and Seniors' Wellness – Northern health 2013 Community Consultation;
- Northwest Corridor – Prince Rupert Port Authority Welcomes Kenneth Clayton to Board of Directors;
- Northwest Corridor – Grain Transportation Conference – Fields on Wheels 2014;
- Omineca Beetle Action Coalition – Collaboration on Passenger Transportation Ongoing;
- SeniorsBC.ca – e-Newsletter – Message from Parliamentary Secretary Linda Larson;
- Smithers Exploration Group – Mine Permit Fee Update;
- TransCanada – Prince Rupert Gas Transmission Project
 - Project Activity Update #12 – May – June, 2014;
- Union of B.C. Municipalities
 - In Memoriam: UBCM Life Member Hugh Curtis
 - Memorial Set for UBCM Life Member Dinwoodie
 - Community Poverty Reduction Strategy Report;
- Bill Woollam – Mayor and Councillors: Peer reviewed research on “Fracking” Contamination.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Lakes Economic
Development Service
– LD News Request

Moved by Director Strimbold
Seconded by Director Freeman

2014-7-42

“That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$4,000 of Lakes Economic Development Service funds to LD News for publishing 8,000 copies of the Lakes District tourism book.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Regional Mountain Bike
Tourism Strategy for Northern
BC – Agreement

Moved by Director Roy
Seconded by Director Stoltenberg

2014-7-43

“That the Regional District of Bulkley-Nechako Board of Directors authorize entering into a contribution agreement with the Western Canada Mountain Bike Tourism Association for the implementation of the Regional Mountain Bike Tourism Strategy for Northern BC.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Houston Snowmobile Club
NDI Application – North West
RAC

Moved by Director Newell
Seconded by Director Stoltenberg

2014-7-44

“That the Regional District of Bulkley-Nechako Board of Directors supports the Houston Snowmobile Club’s application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$12,500.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Solid Waste Taxation
Analysis – 2009-2014

Moved by Director MacDougall
Seconded by Director Holmberg

2014-7-45

“That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s June 12, 2014 memo titled “Solid Waste Taxation Analysis – 2009 to 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING

REPORT

Public Hearing for Rezoning File
No. A-01-14 Bylaw 1694
Province of BC/Kevin and Mary
Knight (MoTI) Electoral Area “A”

Moved by Director Stoltenberg
Seconded by Director Freeman

2014-7-46

“That the Regional District of Bulkley-Nechako Board of Directors receive the Public Hearing for Rezoning File No. A-01-14 Bylaw 1694 Province of BC/Kevin and Mary Knight (MoTI) Electoral Area “A”.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER (All Directors)

APC Minutes

APC Minutes

Moved by Director Stoltenberg
Seconded by Director Freeman

2014-7-47

“That the Regional District of Bulkley-Nechako Board of Directors receive the following APC Minutes:

- Advisory Planning Commission Area “F” RE: June 11, 2014
- Advisory Planning Commission Area “A” RE: June 10, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Omineca Beetle Action Coalition – Discussion Paper -Actions Needed to Achieve the Region’s Objectives for its Forest Sector

Moved by Director Stoltenberg
Seconded by Director Freeman

2014-7-48

“That the Regional District of Bulkley-Nechako Board of Directors receive the Omineca Beetle Action Coalition Discussion Paper – Actions Needed to Achieve the Region’s Objectives for its Forest Sector.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Office of the Premier – Letter to Honourable Steve Thomson Minister of Forests, Lands and Natural Resource Operations

Moved by Director Roy
Seconded by Director Lindstrom

2014-7-49

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Office of the Premier to Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the ministry mandate letters from Premier Christy Clark. Staff will provide the letters to the Regional Board.

Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour – Results of Regional Skills Gap Analysis

Moved by Director Stoltenberg
Seconded by Director Newell

2014-7-50

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour regarding Results of Regional Skills Gap Analysis;

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Northern Gateway - Federal Government Approval Another Step in Ongoing Process Moved by Director Graf
Seconded by Director Stoltenberg

2014-7-51

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Northern Gateway regarding Federal Government Approval Another Step in Ongoing Process.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEWBUSINESS

Citizen’s Remuneration Committee Moved by Director Stoltenberg
Seconded by Director Thiessen

2014-7-52

“That the Regional District of Bulkley-Nechako Board of Directors approve the Executive Committee’s June 19th Meeting recommendation as written:

“That the Regional District of Bulkley-Nechako Board of Directors move forward with the appointment of a Citizen’s Remuneration Committee of no more than 5 persons to review the Regional District of Bulkley-Nechako Remuneration Policy and make recommendations to the RDBN Board of Directors regarding remuneration.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional Board may provide names of individuals for nomination to Gail Chapman, Chief Administrative Officer no later than July 3, 2014.

Ministry of Transportation and Infrastructure Highway Projects Need Local Input

Alternate Director Wiens spoke of the importance of having local input in Ministry of Transportation and Infrastructure Highway projects. Upgrades and improvements require local input to make certain they are a benefit to the area and region.

RDBN Forestry Committee Field Trip

Chair Miller brought forward an invitation from Josh Pressey, District Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations for a RDBN Forestry Committee Field Trip. The field trip will provide an opportunity to discuss success and challenges first hand and provide an opportunity to observe what is happening in the field. Directors can provide staff with possible options for the field trip between July 14 to 17 or August 11 to 15, 2014.

**SPECIAL IN-CAMERA
MEETING MOTION**

Moved by Director MacDougall
Seconded by Director Roy

2014-7-53

“In accordance with Section 90 (1)(c) and 2 (b) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako that matters pertaining to Labour relations or other employee relations or other employee relations, including communications necessary for that purpose must be closed to the public therefore exercise their option of excluding the public for this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Thiessen
Seconded by Director Stoltenberg

2014-7-54

“That the meeting be adjourned at 3:09 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant