

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 15

Thursday, November 24, 2016

PRESENT: Chair Bill Miller

Directors Eileen Benedict
Shane Brienen
Mark Fisher
John Illes
Dwayne Lindstrom
Rob MacDougall
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Taylor Bachrach, Town of Smithers
Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)
Thomas Liversidge, Village of Granisle
Rob Newell, Electoral Area "G" (Houston Rural)

Alternate Directors Bob Hughes, Electoral Area "C" (Fort St. James Rural)
Linda McGuire, Village of Granisle
Andrea Newell, Electoral Area "G" (Houston Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janine Dougall, Director of Environmental Services – left at 11:25 a.m.
Jason Llewellyn, Director of Planning – arrived at 10:49 a.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Others Tom Clement, Chief Administrative Officer, District of Vanderhoof – left at 11:41 a.m., returned at 12:49 p.m.
Lori Egli, Deputy Corporate Officer, District of Vanderhoof– left at 11:41 a.m., returned at 12:49 p.m.
Gina Hidber, HBH Land Surveying Inc. – arrived at 11:16 a.m., left at 12:06 p.m.
Christine Wingfield, Lakes Animal Friendship Society – left at 10:48 a.m.

CALL TO ORDER

Melany de Weerd, CAO called the meeting to order at 10:34 a.m.

ELECTIONS

Chairperson

Ms. de Weerd called for nominations for the position of Chairperson of the Regional District of Bulkley-Nechako for the year 2017.

ELECTIONS (CONT'D)

Moved by Director Petersen
Seconded by Alternate Director McGuire

2016-15-1

“That Director Miller be nominated for the position of Chairperson of the Regional District of Bulkley-Nechako for 2017.”

Ms. de Weerdts called for nominations for Chairperson a second time.

Ms. de Weerdts called for nominations for Chairperson a third time.

There being no further nominations, Ms. de Weerdts declared Director Miller as Chairperson for the Regional District of Bulkley-Nechako for the year 2017 by acclamation.

Vice – Chairperson

Ms. de Weerdts called for nominations for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for the year 2017.

Moved by Director Parker
Seconded by Director Miller

2016-15-2

“That Director Thiessen be nominated for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for 2017.”

Ms. de Weerdts called for nominations for Vice-Chairperson a second time.

Director Illes nominated Director Repen. Director Repen declined the nomination.

Ms. de Weerdts called for nominations for Vice-Chairperson a third time.

There being no further nominations, Ms. de Weerdts declared Director Thiessen as Vice-Chairperson for the Regional District of Bulkley-Nechako for the year 2017 by acclamation.

Chairperson Miller assumed the Chair.

Chair Miller thanked the Regional Board of Directors for their support and spoke to the challenges in 2016 and moving forward. He mentioned the strength in bringing forward issues while attending the Union of B.C. Municipalities Convention in September 2016 as a strong unified Regional Board. Chair Miller recognized the changes in 2016 with hiring a new Chief Administrative Officer and Chief Financial Officer along with working on a number of strategies throughout the region and the creation of the RDBN Agriculture Committee.

Vice-Chairperson Thiessen mentioned his appreciation for the opportunity to work with the Regional Board and also thanked Chair Miller for his diligent work in 2016. He outlined his support role as Vice-Chairperson. He noted the challenges moving forward in waste management and forestry and is looking forward to working with the Regional Board and Chair Miller to address any issues that might arise.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director MacDougall
Seconded by Director Petersen

2016-15-3

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of November 24, 2016 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-October 20, 2016

Moved by Director Brienen
Seconded by Director Lindstrom

2016-15-4

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of October 20, 2016 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Thiessen
Seconded by Director Parker

2016-15-5

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
 - November 3, 2016 (Unapproved);
- Committee of the Whole Meeting Minutes
 - October 6, 2016;
- Regional Transit Committee Meeting Minutes
 - November 3, 2016 (Unapproved)
- Regional Transit Committee Meeting Minutes
 - October 6, 2016;
- Rural Directors Committee Meeting Minutes
 - November 3, 2016 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - October 6, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

LAKES ANIMAL FRIENDSHIP SOCIETY – Christine Wingfield RE: Update

Chair Miller welcomed Christine Wingfield, Lakes Animal Friendship Society.

Ms. Wingfield explained that she moved to Burns Lake a year ago from Victoria where she previously volunteered with the BC SPCA. She mentioned that she has worked with Lakes Animal Friendship Society (LAFS) to provide dog bite safety education at the schools and attended every classroom in Burns Lake to provide copies of the new book published by Valerie Ingram & Alistair Schroff titled “Out of the Cold.”

The Lakes District Hospital and Healthcare Centre indicated that they have had a decrease of 16% in dog bite cases since 2010 when LAFS began its spay/neuter program.

In June, 2016 LAFS hosted the Canadian Animal Assistance Team (CAAT) for the 5th time for clinics in Burns Lake and Fort St. James. In Burns Lake 111 animals were spayed/neutered and in Fort St. James 102 animals were spayed/neutered. They also completed health checks, vaccinations and deworming of a number of animals. CAAT will not be returning to Burns Lake

DELEGATION (CONT'D)

LAKES ANIMAL FRIENDSHIP SOCIETY – Christine Wingfield RE: Update (Cont'd)

as they have been in the community for five years but there is a possibility they may return to Fort St. James. LAFS is developing a program to continue to assist low income families to spay/neuter their animals. Support has been provided by Burns Lake Band and Lake Babine Nation for 2017. LAFS is budgeting \$2,500 from the Village of Burns Lake annually to assist with keeping impoundment costs low. Since the inception of the program impoundment costs have been reduced approximately \$8,000 per year equaling approximately \$48,000 to date.

Ms. Wingfield thanked RDBN staff for their assistance in applying for gaming grant funding to help educate students in 2017 and the Regional Board for its continued support through grant in aid funding.

LAFS Dog House program is now being implemented in Prince George and Terrace, BC, Guelph, ON, and Arkansas.

Director MacDougall thanked the efforts of all those that have assisted Fort St. James to control the packs of dogs in its communities and there has been a reduction of 60% in regard to dog control.

Chair Miller spoke to the important work that LAFS has implemented in regard to educating children in regard to dog safety.

Chair Miller thanked Ms. Wingfield for attending the meeting.

ADMINISTRATION REPORTS

2017 Regional Business Forum

Moved by Director Illes
Seconded by Director Repen

2016-15-6

“That the Regional District of Bulkley-Nechako Board of Directors approve the 2017 Regional Business Forum be held on September 19 and 20, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Recommendations -November 3, 2016

Moved by Director Fisher
Seconded by Director MacDougall

2016-15-7

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 5 as written:

Committee of the Whole – November 3 2016

Recommendation 1:

Re: National Zero Waste Council and Zero Waste Canada

“That the Regional District of Bulkley-Nechako Board of Directors become a member of the National Zero Waste Council (\$0 membership fee) and Zero Waste Canada; and further approve the membership fee for Zero Waste Canada in the amount of \$125.”

ADMINISTRATION REPORTS (CONT'D)

Committee of the Whole – November 3 2016 (Cont'd)

Recommendation 2:

**Re: Truth and Reconciliation Commission of Canada:
Calls to Action recommendations**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to explore opportunities to move forward in regard to the Truth and Reconciliation Commission of Canada: Calls to Action recommendations for the RDBN 2017 Budget year.”

Recommendation 3:

**Re: Local Government Leadership Academy re: 2016
Chief Elected Officials Forum – December 6-7, 2016, Metro
Vancouver.”**

“That the Regional District of Bulkley-Nechako Board of Directors authorize Chair/Director Miller’s attendance at the Local Government Leadership Academy re: 2016 Chief Elected Officials Forum – December 6-7, 2016, Metro Vancouver.”

Regional Transit Committee – November 3, 2016

Recommendation 4:

**Re: “Draft” Terms of Reference for the Bulkley-Nechako
Regional Transit Service Committee.’**

“That the Regional District of Bulkley-Nechako Board of Directors approve the “Draft” Terms of Reference for the Bulkley-Nechako Regional Transit Service Committee.

Rural Directors Committee – November 3, 2016

Recommendation 5:

Re: Request for Grant in Aid

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

- Lakes Animal Friendship Society be given \$650 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with its Community Animal Care Event – Animal Health Clinic;
- Omineca Ski Club be given \$1,250 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with the purchase of a race clock;
- Fort Fraser Local Community Commission be given \$10,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) to assist with the Fort Fraser Infrastructure Improvement Project;
- Houston Link to Learning be given \$2,996 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with its Good Food Boxes Program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Executive Committee
Recommendations
-October 20, 2016

Moved by Director Thiessen
Seconded by Director Fisher

2016-15-8

"That the Regional District of Bulkley-Nechako Board of Directors:
1. Approve of the new Regional Transit Coordinator position being posted and that the budget be amended to reflect the addition of this position, with all costs for the 2016 and 2017 budget years to be reimbursed by the Ministry of Transportation and Infrastructure via BC Transit."
2. Appoint Melany de Weerd as the Deputy Corporate Administrator and Deputy Financial Administrator; and, Appoint Cheryl Anderson as the Deputy Chief Administrative Officer."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the posting and hiring of the Regional Transit Coordinator and the most effective start date for the position.

Regional Transit Service
Grant in Aid

Moved by Director Fisher
Seconded by Alternate Director Newell

2016-15-9

"That the Regional District of Bulkley-Nechako Electoral Areas "A" (Smithers Rural), "B" (Burns Lake Rural), and "G" (Houston Rural) each contribute \$1,000 toward startup costs for the Regional Transit Service.
Further, that the RDBN Board of Directors send a letter to the Regional District of Fraser-Fort George asking if Electoral Area "C" (Chilako River-Nechako) wishes to contribute a "one time" grant in aid toward startup costs for the Regional Transit Service."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Cycle 16 Trail Society
-Request for Grant in Aid
-Electoral Area "A" (Smithers
Rural)

Moved by Director Fisher
Seconded by Director Repen

2016-15-10

"That Cycle 16 Trail Society be given \$2,158.24 grant in aid monies from Electoral Area "A" (Smithers Rural) for research, mapping, engineering and legal fees associated with the Cycle 16 Trail."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Fraser Lake Minor Hockey Association-Request for Grant in Aid –Electoral Area “D” (Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Lindstrom

2016-15-11

“That Fraser Lake Minor Hockey Association be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) to replace the arena score clock.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Secondary School Ski/Snowboard Team (School District No. 91)-Request for Grant in Aid –Electoral Areas “D” (Fraser Lake Rural) and “F” (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Parker

2016-15-12

“That Nechako Valley Secondary School Ski/Snowboard Team be given \$250 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) and \$4,742 from Electoral Area “F” (Vanderhoof Rural) for training equipment and team wear.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Rodeo Association – Request for Grant in Aid –Electoral “F” (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Thiessen

2016-15-13

“That Nechako Valley Rodeo Association be given \$3,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with a 2017 Rodeo in the Nechako Valley.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof Children’s Theatre– Request for Grant in Aid –Electoral “F” (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Thiessen

2016-15-14

“That Vanderhoof Children’s Theatre be given \$4,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the *Wizard of Oz* production in Prince George.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Chinook Comfor Ltd.
Partnership Subscription for
Class B Units

Moved by Director Benedict
Seconded by Director Illes

2016-15-15

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officers November 14, 2016 memo titled "Chinook Comfor Ltd. Partnership Subscription for Class B Units."

2. That the RDBN Board resolves to subscribe for and agrees to take 894 Class B Units of Chinook Comfor Ltd. Partnership shares for the sum of \$894 as per the Limited Partnership Agreement."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Comfor Ltd.
Partnership Revenue Sharing

Moved by Director Benedict
Seconded by Director Illes

2016-15-16

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officers November 14, 2016 memo titled "Chinook Comfor Ltd. Partnership Revenue Sharing."

2. That the RDBN Board of Directors approve the Village of Burns Lake and Regional District of Bulkley-Nechako Partnering agreement for Chinook Comfor Ltd. Partnership Revenue Sharing;

3. That the RDBN Board of Directors approve the Chinook Comfor Community Foundation Society Terms of Reference;

4. That staff be directed to begin the process of setting up the Chinook Comfor Community Foundation Society."

Moved by Director Benedict
Seconded by Director Illes

2016-15-17

"That the Regional District of Bulkley-Nechako Board of Directors defer Motion 2016-15-16 to the December 15, 2016 Regional Board Meeting to allow the following:

- Meet with the Village of Burns Lake to discuss disbursement;
- Formalize agreement in regard to criteria and parameters;
- Chinook Comfor Ltd. partnership costs borne by the Regional District of Bulkley-Nechako to be recovered prior to funds being disbursed to the foundation."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Withdrawal from Building
Inspection Vehicle Reserve

Moved by Director MacDougall
Seconded by Director Lindstrom

2016-15-18

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officers October 25, 2016 memo titled "Withdrawal from Building Inspection Vehicle Reserve;" and,
2. Authorize a withdrawal of \$61,060.64 from the Building Inspection Vehicle Reserve."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Schedule of Board Meetings
-2017

Moved by Director Illes
Seconded by Director Repen

2016-15-19

"That the Regional District of Bulkley-Nechako Board of Directors ratify the 2017 Regional District of Bulkley-Nechako Meeting Schedule."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional News
-Fall/Winter 2016

Moved by Director Fisher
Seconded by Alternate Director Newell

2016-15-20

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Fall/Winter 2016 edition of "The Regional News."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher spoke to providing information in regard to woodstove usage and proper burning education in future *Regional News* editions.

Quarterly Financial Report
-September 30, 2016

Moved by Director Illes
Seconded by Director Repen

2016-15-21

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Report from the Chief Financial Officer – Quarterly Financial Report – September 30, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Monthly 9-1-1 Call Report
-October, 2016

Moved by Director MacDougall
Seconded by Director Benedict

2016-15-22

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Report from the Acting Protective Services Manager -Monthly 9-1-1 Call Report – October, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the high number of abandoned calls in Vanderhoof for the month of October. Staff will follow-up with E-COMM.

ADMINISTRATION REPORTS (CONT'D)

Administration Reports

Moved by Director Repen
Seconded by Director Illes

2016-15-23

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Report from the Manager of Regional Economic Development – Facebook Advertising Campaign.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen thanked staff for the information and discussion took place regarding other social media platforms.

ENVIRONMENTAL SERVICES REPORTS

Berman Lake Regional Transfer Station Cost Sharing Agreement – Renewal

Moved by Director Petersen
Seconded by Director Benedict

2016-15-24

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services’ October 27, 2016 memo titled “Berman Lake Regional Transfer Station Cost Sharing Agreement – Renewal.”

2. Further, that the RDBN Board of Directors enter into a three year cost sharing agreement (beginning January 1, 2017 and expiring December 31, 2019) with the Regional District of Fraser-Fort George for operation of the Berman Lake Regional Transfer Station for an annual cost of \$30,744.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Canada – British Columbia Clean Water and Wastewater Fund - Application

Moved by Director Parker
Seconded by Director Illes

2016-15-25

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services’ and Manager of Regional Economic Development’s November 22, 2016 memo titled “Canada-British Columbia Clean Water and Wastewater Fund – Application.”

2. THAT staff submit an application for grant funding for the Fort Fraser Infrastructure Improvement Project through the Clean Water and Wastewater Fund; and

3. THAT the Regional District of Bulkley-Nechako support the project and commit to its share (\$635,224) of the project; and,

4. THAT this project could not proceed without program funding; and,

5. THAT the full scope of this project would not otherwise have been undertaken in fiscal years 2016-17 or 2017-18.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR APPLICATIONS

Director Thiessen removed himself from the meeting at 11:23 a.m. due to a conflict of interest in regard to past ownership and application for subdivision of the property being considered in Application No. 1189 Martens, Subdivision within the ALR, Electoral Area "F".

Director Petersen spoke to property access if it were to be subdivided and the size of acreages in the vicinity of the property. He also commented on the property's agricultural value being low.

Application No. 1189 Martens Moved by Director Petersen
Subdivision within the ALR Seconded by Director Parker
Electoral Area "F"

2016-15-26

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Advisory Planning Commission (APC) Minutes for Electoral Area "F" RE: November 16, 2016; and,
2. "That Agricultural Land Reserve Subdivision Application No. 1189 be recommended to the Agricultural Land Commission for approval."

Opposed: Director Benedict CARRIED
 Director Illes

(All/Directors/Majority)

Director Thiessen returned to the meeting at 11:29 a.m.

Application No. 1190 Yelich Moved by Director Fisher
Subdivision within the ALR Seconded by Director Illes
Electoral Area "A"

2016-15-27

"That Agricultural Land Reserve Subdivision Application No. 1190 be recommended to the Agricultural Land Commission for denial."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REFERRALS

Bulkley Adventure Tours Moved by Director Fisher
Licence of Occupation Seconded by Director Repen
Electoral Area "A"

2016-15-28

"That "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 219247" be amended to include the following:

1. That the Lunan Road boat launch is a very important community amenity that should be formally recognized and maintained as a recreation site by the province; and,
2. That the Bulkley River is a critical natural asset to the economic and social fabric of the Bulkley Valley. Impacts from industry and individuals are currently a concern for both river residents and local river users;

REFERRALS (CONT'D)

3. And it is recommended that prior to support of the proposal an extensive community consultation process in regard to the current and potential cumulative noise and traffic on the river corridor is conducted that will look at mitigation through such options as limiting number of trips; and,
4. That the comment sheet be provided to the Province as the Regional District's comments on Crown Land Application 219247 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING

Bylaw for First and Second Reading

Rezoning File No.E-01-16
Bylaw 1788 (Wilder)
Electoral Area "E"

Moved by Director Benedict
Seconded by Director Illes

2016-15-29

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Supplementary Agenda Correspondence from Sherrie Applegate, Ministry of Transportation and Infrastructure titled RE: Application E-01-16 (Wilder), Electoral Area "E"."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1788, 2016" be given first and second reading this 24th day of November, 2016 and subsequently be taken to Public Hearing."
3. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1788, 2016" be delegated to the Director or Alternate Director for Electoral Area E."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning File No.A-03-16
Bylaw 1786 & 1787 (Phil's
Boxes) Electoral Area "A"

Moved by Director Fisher
Seconded by Alternate Director McGuire

2016-15-30

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Supplementary Agenda Correspondence from the Town of Smithers regarding Application A-03-16 (Phils Boxes Ltd.), Electoral Area "A"."
2. "That the Regional District of Bulkley-Nechako Board of Directors consider and approve the consultation identified in the consultation checklist attached as "Appendix A".
3. That "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1786, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1787, 2016" be given first and second reading this 24th day of November, 2016 and subsequently be taken to Public Hearing."

ELECTORAL AREA PLANNING (CONT'D)

Bylaw for First and Second Reading (Cont'd)

4. That the Public Hearing for "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1786, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1787, 2016" be delegated to the Director or Alternate Director for Electoral Area A."

5. That the Public Hearing for Bylaw 1786, 2016 and Bylaw 1787, 2016 not be held until a draft Noise Covenant is completed to the satisfaction of the Director of Planning and the Town of Smithers and the applicant's position on the Section 219 covenant has been confirmed."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

APPLICATION FOR DENIAL

Rezoning File No. D-01-16
FRC Holdings Inc. (Gala Bay
Springs) Electoral Area "D"

Moved by Director Parker
Seconded by Director Lindstrom

2016-15-31

"That OCP Amendment and Rezoning Application No. D-01-16 be denied."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

PLANNING DEPARTMENT REPORTS

OTHER (All Directors)

Planning Department
Reports & Correspondence

Moved by Director MacDougall
Seconded by Director Thiessen

2016-15-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Planning Department Enquiries Report – October, 2016;
- Building Inspector's Report - October, 2016;

Correspondence:

-Letter from Randall Sweet, Chevron Canada RE: Kitimat LNG work on the Pacific Trail Pipeline in your region."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Telkwa's Outdoor Skating
Rink Grand Opening
-January, 2017

Director Repen commented that the grand opening for Telkwa's Outdoor Skating Rink will be held in January, 2017 in the hopes that the winter weather will allow for an ice surface. Director Repen thanked the RDBN Board of Directors for its support of the project.

VERBAL REPORTS (CONT'D)

Provincial and Federal Government Meetings

Director Repen reported that he is working diligently to schedule meetings with the Provincial and Federal government in regard to the challenges the Village of Telkwa is facing in regard to infrastructure deficits and the Northwest Resource Benefits Alliance advocacy for a more fair approach to allow small communities to remain sustainable.

Vanderhoof Airshed Meeting

Director Petersen attended a meeting in Vanderhoof in regard to the air quality in the Vanderhoof area. He mentioned that information was provided in regard to air particulate monitoring in the Nechako Valley.

Meeting with Bulkley Valley Christian School

Director Fisher met with Bulkley Valley Christian School in regard to their garbage pickup initiative and the possibility of working with RDBN staff to tour RDBN Solid Waste Management Facilities in the future.

Bulkley Valley Community Foundation Celebrates 25th Anniversary

Director Fisher attended the Bulkley Valley Community Foundation's 25th Anniversary Celebration. The BV Community Foundation is a not-for-profit society which awards grants to community organizations through responsibly managed donations and legacies and has given substantial amounts of money to the community through its 25 years.

Lake Kathlyn – Smithers

Director Fisher mentioned he has been addressing an issue that has arisen on Lake Kathlyn which is classified as a non-motorized lake. There is a float plane that is utilizing the lake for its landings and this activity is governed by federal jurisdiction. A local group is investigating possibilities to prevent the plane from landing on the lake.

The water flow infrastructure has also experienced some issues which was implemented for weed control and health of the lake. Investigations are taking place to find solutions.

Bulkley Valley Airshed Meeting

Director Fisher attended a meeting in Smithers in regard to the air quality in the Bulkley Valley. He mentioned that there is a direct correlation between an increase in particulate matter in the air to the number of visits to the emergency room for breathing issues and the number of inhalers provided to patients. Director Fisher met with the Bulkley Valley Lakes District Airshed Management Society.

Meeting with Doug Donaldson, MLA Stikine and Nathan Cullen, MP Skeena Bulkley Valley

Director Fisher met with Doug Donaldson, MLA Stikine and Nathan Cullen, MP Skeena Bulkley Valley in regard to Genetically Modified Organisms.

Invitation for Feedback RE: Report to North Central Local Government Association

Director Fisher invited the Regional Board to provide feedback to him in regard to his receiving verbal reports and forwarding them to the North Central Local Government Association Board of Directors when he attends meetings. The Regional Board indicated its approval.

VERBAL REPORTS (CONT'D)

<u>Open House in Fort St. James with Nathan Cullen, MP Skeena Bulkley Valley</u>	Director MacDougall mentioned that Nathan Cullen, MP Skeena Bulkley Valley held an open house in Fort St. James on November 18, 2016 to discuss "What a Trump presidency means for Canada and the world." MP Cullen spent the last 10 days of the US election campaign as an election observer.
<u>Fort St. James Hospital Auxiliary Celebrated 50 Years</u>	Director MacDougall noted that he attended a luncheon to celebrate the Fort St. James Hospital Auxiliary's 50 th Anniversary.
<u>Fort St. James Remembrance Day Ceremony</u>	Director MacDougall spoke of the Remembrance Day Ceremony in Fort St. James and noted the significant number of people and families that attended.
<u>Fort St. James Moonlight Madness and Parade</u>	Director MacDougall mentioned that Fort St. James will be having its Moonlight Madness and Parade on November 25, 2016.
<u>Vanderhoof Community Centre and Aquatic Centre</u>	Director Thiessen reported that the Vanderhoof Community Centre is nearing completion and the hope is to be moved in by the end of 2016. The Vanderhoof Aquatic Centre has sent designs out to tender and will be hiring contractors in February 2017 to build the centre.
<u>Water Infrastructure</u>	Director Thiessen noted the challenges that the District of Vanderhoof is experiencing, similar to Telkwa and Fort Fraser, in regard to water infrastructure issues and funding.
<u>Vanderhoof Community for Kids – BC Children's Hospital Fundraiser</u>	Director Thiessen spoke of the number of children in Vanderhoof that have needed to utilize BC Children's Hospital and the great work by the Vanderhoof Community for Kids group that raised over \$61,000 at its annual fundraising event on November 5, 2016.
<u>Primary and Remanufacturing Plants</u>	Director Thiessen voiced concerns in regard to provincial policies that encourage exporting of marginal wood to other countries wherein the wood could be manufactured in the region. He will bring forward the issue at a future RDBN Forestry Committee Meeting.
<u>Fort Fraser Water and Waste Water System</u>	Director Parker has been working with RDBN staff in regard to a funding application for the Fort Fraser water and waste water infrastructure.
<u>Agriculture Forum</u>	Director Parker mentioned that the RDBN hosted Agriculture Forum on November 9 th in Burns Lake went well.
<u>Fraser Lake Remembrance Day Ceremony</u>	Director Parker noted that Mayor Lindstrom and he attended the Fraser Lake Remembrance Day ceremony. He mentioned that there was a large number of families in attendance.
<u>Village of Burns Lake By-Election</u>	Director Illes stated that the Village of Burns Lake By-Election for Mayor and Councillor will be held December 10, 2016.

VERBAL REPORTS (CONT'D)

<u>Colleymount Road</u>	Director Benedict reported that Carl Lutz, District Manager, Smithers, Ministry of Transportation and Infrastructure attended a meeting with approximately 50 Colleymount residents in attendance. Discussion took place regarding the costs needed for major repairs and that the resource monies leaving the area need to be utilized to complete the major repairs to allow industry, recreation and community members the ability to use the road. Director Benedict thanked Chair Miller and the Regional Board for its support in regard to the meeting with Minister Stone, Ministry of Transportation and Infrastructure during the UBCM Convention in September, 2017.
<u>Fort St. James Craft Fair</u>	Alternate Director Hughes spoke of the Fort St. James Craft Fair taking place on November 26 & 27, 2016 and there are over 100 tables rented for local crafters.
<u>Nak'azdli First Nations "Tiny Houses" Project</u>	Alternate Director Hughes mentioned that Nak'azdli First Nations has finished building four new "Tiny Houses" to assist with housing needs in the community.
<u>Soft Roads</u>	Alternate Director Hughes commented that the soft roads, due to weather conditions and lack of freezing have been very challenging.
<u>Pharmacy and Community Paramedic for Granisle</u>	Alternate Director McGuire reported that Granisle has a Community Paramedic and will have a Pharmacy in the future.
<u>BC Healthy Community and Plan H – Community Video of Granisle</u>	Alternate Director McGuire mentioned that BC Healthy Community and Plan H chose Granisle to be featured in a video in regard to being an age friendly community initiative.
<u>Granisle Community Luncheon</u>	Alternate Director McGuire spoke of the Granisle Community Luncheon that was held on October 31, 2016 and the menu included all locally grown products and produce from the region and Beyond the Market.
<u>Granisle Biomass Heating System Project</u>	Alternate Director McGuire provided an update in regard to the Biomass Heating System Project. The technician will be arriving from Austria on November 27, 2016 to assist with the start up. The project is to be implemented in the Babine Lake School, Village of Granisle offices, Curling Rink, Fire Hall, Arena, Info Centre and Public Works. She thanked the Regional Board for support in receiving provincial and federal grant funding for the project.
<u>Three Phase Power for Granisle Curling Rink</u>	Alternate Director McGuire reported that BC Hydro is currently installing three phase power to the Granisle Curling Club utilizing grant funding.
<u>Granisle Lions Club – Light Up Contest at Memorial Park</u>	Alt. Director McGuire also noted that the Granisle Lions Club will be having its Light up Contest at the Memorial Park wherein individuals can purchase a Memorial Tree for \$20 and the light up event will take place on December 12 th and will be lit for the month of December.

VERBAL REPORTS (CONT'D)

Infrastructure Grant Funding for Granisle Water System

Alt. Director McGuire commented that the Village of Granisle has also applied for infrastructure grant funding to replace its aging water infrastructure.

Village of Fraser Lake By-Election

Director Lindstrom mentioned that the Village of Fraser Lake held a by-election for municipal Councillor on November 12, 2016 and Tyrel Ray was elected.

Chair Miller's Report

Chair Miller spoke to seeing the list of producers for the Granisle luncheon and noted the value of Beyond the Market and Connecting Consumers Projects in the region.

Omineca Beetle Action Coalition

- Annual General Meeting was held November 18, 2016;
- \$800 million funding shortfall from the Federal Government as promised in 2005 to Mountain Pine Beetle affected communities was discussed;
- Met with Todd Doherty, MP Cariboo Prince George and Nathan Cullen, MP Skeena Bulkley Valley to release a press release to the federal government to have those funds forwarded to communities.

Meeting with Chris Stagg, Assistant Deputy Minister, Timber Operations, Pricing and First Nations Division, Prince George, Ministry of Forests, Lands and Natural Resource Operations (MFLNRO)

- ADM Stagg has worked in small and large industry and is a Registered Professional Forester;
- The OBAC Members update is In-Camera - information will be provided once released to the public.

Northwest Resource Benefits Alliance

- CAO's are working diligently to schedule a meeting with Minister Fassbender, Ministry of Community, Sport and Cultural Development;
- He spoke of the need to ensure that the Regional District's concerns are met and in moving forward that a solid strategy is developed;
- Director Repen noted that the NWRBA was discussed with Nathan Cullen, MP Skeena Bulkley Valley and it was suggested to seek in writing from all Provincial Electoral Area Candidates their support for the NWRBA if elected.

Telkwa Diking Issue

- Chair Miller spoke with Eamon O'Donoghue, Regional Executive Director-Skeena, MFLNRO in regard to following up with Telkwa's diking issue.

Grand Opening Event of Hampton's Babine Sawmill

- While attending the grand opening event of Hampton's Babine Sawmill the first logs from Chinook Community Forest Ltd. went across the scales;
- The funds from those logs will remain in the community.

VERBAL REPORTS (CONT'D)

Receipt of Verbal Reports

Moved by Director MacDougall
Seconded by Director Fisher

2016-15-33

“That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for lunch at 12:06 p.m.

Reconvened at 12:40 p.m.

ADMINISTRATION CORRESPONDENCE

Omineca Coalition –Request for Core Funding Commitment April 2017-March 2018

Moved by Alternate Director McGuire
Seconded by Director Illes

2016-15-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Omineca Coalition RE: Request for Core Funding Commitment April 2017 – March 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Smithers Air Quality

Director Fisher requested staff to include the Bulkley Valley Lakes District Airshed Management Society's Agendas and Minutes on the RDBN Agendas. He also requested that staff include links on the RDBN Website in regard to proper burning practices.

Discussion took place in regard to changes in regard to the Ministry of Environment's Open Burning Regulations.

Chair Miller mentioned that for approximately three years he was appointed to the BVLD Airshed Management Society's Board of Directors along with Director Newell. During that time there was changes in regard to provincial support. Chair Miller noted that it would be a benefit to have the BVLD Airshed Management Society present an update to the Regional Board. Director Repen has spoken with the BVLD Airshed Management Society President and they are an active group.

Mark Fisher, Director, Electoral Area "A" (Smithers Rural) Smithers Air Quality

Moved by Director Fisher
Seconded by Director Thiessen

2016-15-35

“That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Ministry of Environment regarding its intentions to change its Open Burning Smoke Control Regulations and request clarification regarding the zones of sensitivity being proposed; and further, that concerns are brought forward in regard to deregulations of venting forecasting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

RDBN Letter to Village of Burns Lake – Support for Economic Diversification: A Journey to Shared Prosperity Project Moved by Alternate Director McGuire
Seconded by Director Illes

2016-15-36 “That the Regional District of Bulkley-Nechako Board of Directors ratify the letter to the Village of Burns Lake in regard for Support for Economic Diversification: A Journey to Shared Prosperity Project subject to having the application be successful.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration Correspondence Moved by Director MacDougall
Seconded by Director Illes

2016-15-37 “That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Village of Burns Lake - Appointment of Village Representatives to the RDBN;
- District of Houston – Appointments;
- Ministry of Community, Sport and Cultural Development - Thank you for UBCM Meeting;
- Report from Fall Fair Beef Committee - Thank You for Support;
- Burns Lake Christian Supportive Society/Movin' On Up - Thank You for Support;
- Bulkley Valley Child Development Centre - Thank You for Support;
- TransCanada - Coastal Gaslink Pipeline Inc.- Proposed Multi-Use Site;
- The Bulkley Valley Dairymen's Association - Genetically Modified Organisms;
- Smithers Farmers' Institute – Genetically Modified Organisms;
- Ministry of Forests, Lands and Natural Resource Operations
- Canadian Forest Products Ltd. Purchase of Forest Licence from Conifex Timber Inc.;
- Transport Canada - Rail Safety Improvement Program 1;
- Transport Canada - Rail Safety Improvement Program 2;
- Mrs. Cathy Peters - Human Trafficking/Sexual Exploitation, Youth and Child Exploitation, Youth Porn Use/Addiction in BC;
- Bulkley Valley Naturalists/Skeena Watershed Coalition letter to Minister of Transportation and Infrastructure – Roadside Vegetation Management in BC;
- The Royal Canadian Legion - Annual "Military Service Recognition Book - Thank You for Support;
- Community Advisory Boards – Northern Gateway Update;
- BC Healthy Living Alliance/Heart & Stroke Foundation - *Communities on the Move* Declaration: Creating Smart, Fair and Healthy Transportation Options for All BC Communities;
- Minister of Forests, Lands and Natural Resource Operations/Minister of Jobs, Tourism & Skills Training & Minister Responsible for Labour- Great Bear Rainforest;
- Municipal Advocacy Solutions - New Federal Safety Funding Available for Municipalities;
- Federation of Canadian Municipalities- Fall Fiscal Update: A Big Win for Rural, Remote and Northern Communities;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- North Central Local Government Association- October Newsletter;
- Northern Health - News Release - Access to Health Services Across the Regional Highlighted at Northern Health Board Meeting;
- Northern Health - Media Bulletin – Questions Save Lives - Canadian Patient Safety Week 2016;
- Union of B.C. Municipalities
 - Anti-Gang Unit Seeks Local Government Engagement
 - Registration Open for CEOs Forum
 - Consultation on Species at Risk Policies
 - Input Sought on Biosolids & Composting Policies
 - RCMP Seeking Input on Auxiliary Constable Program
 - RCMP Contract Management Committee Seeks Input
 - UBCM Appears Before Tax Competiveness Commission
 - Species at Risk Engagement
 - Urban Deer Management Funding Applications Now Available
 - New Federal Infrastructure Funding Announced
 - BC Building Act Update: Variation Requests
 - Electoral Area Directors Forum
 - 2017 LGLA Leadership Forum
 - Funding & Resources Update
 - Sponsorship Training for Arts Organizations
 - Community Energy, Climate Action Funding
 - Oceans Protection Plan Announced;

INVITATIONS

- Association for Mineral Exploration Roundup- 2017 Registration Open;
- 13th Annual Dr. Bob Ewert Memorial Lecture and Dinner - April 8, 2017 - Prince George, B.C.;
- Federation of Canadian Municipalities - 2017 Annual Conference and Trade Show Ottawa;
- National Planning Forum for Plant and Animal Health - December 6-7, 2016 - Ottawa, ON."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Parker spoke to reviewing the RDBN 2013 resolution in regard to Genetically Modified Organisms (GMO's). He spoke to the need for different farming practices to coexist in the region and to help build knowledge and information in regard to agriculture in the region. Director Repen mentioned that the Village of Telkwa Council has also requested its staff to bring forward its resolution in regard to GMO's for further discussion. Chair Miller suggested that the topic be brought forward at a future Agriculture Committee Meeting.

Director MacDougall spoke to the correspondence from the Ministry of Forests, Lands and Natural Resource Operations regarding Canadian Forest Products Ltd. Purchase of Forest Licence from Conifex Timber Inc. He spoke to the impact to the communities when forest licences are bought and sold between forest companies. Discussion took place in regard to frustrations with the Provincial Government in allowing the sale of forest licences and not understanding the impacts to communities.

FINANCIAL

Operating Accounts **-October, 2016**

Moved by Director Benedict
Seconded by Director Illes

2016-15-38

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid October, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director MacDougall
Seconded by Director Illes

2016-15-39

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATION:

-Today's BC Liberals – Dallas Smith and Friends Fundraising Reception December 6, 2016 Terminal City Club, Vancouver, B.C.;

CORRESPONDENCE:

-Association for Mineral Exploration – Short Courses at Roundup 2017;

-BC Chamber of Commerce – Insight:

- November 2016

- October 2016;

-BC Community Forest Association – October 2016 Newsletter;

-Canada Research Connections – Upcoming e-Dialogue: MC3 2.0 Data Collection & Analysis Update;

-Canada Wood Group – Global Markets Newsletter November 2016;

-Clean Energy Canada Review:

-November 14, 2016 – Is it Really Game Over?

-November 7, 2016 – Alberta Makes it Official

-October 24, 2016 – Just the Beginning?

-October 17, 2016 – China Plugs in and Pulls Ahead

-October 31, 2016 – Leaving Coal in the dust;

-Community Advisory Boards – Northern Gateway Update;

-Federation of Canadian Municipalities – President's Corner October 2016;

-Federation of Canadian Municipalities – Join the Nation-Wide Network: Canada 150 Community Leaders;

-Federation of Canadian Municipalities – Canada's Voice of Municipal Government:

-November 10, 2016 – Fall Update Analysis, COP22, Women's Scholarships

-November 4, 2016 – Fall Fiscal Update, New Initiative in Jordan

-October 28, 2016 – FCM Brings Phase 2 Priorities to Finance Committee

-October 21, 2016 – Canada's Housing Opportunity

-Fresh Outlook Foundation – Explore BC's Climate Change Plan at Fresh Dialogues;

-Legion – In the Service of Canada – Military Service Recognition Book 2016;

READING FILE (CONT'D)

- Ministry of Forests, Lands and Natural Resource Operations – Update From Minister Thomson – October 2016;
- Ministry of Transportation and Infrastructure – Bulkley-Stikine District;
- Nechako Reservoir Update – Flow Facts – Launching Interactive Nechako Reservoir Flow Facts – Register for Weekly Updates;
- Nechako Reservoir Update - Flow Facts:
 - October 21, 2016
 - October 13, 2016;
- Northern BC Tourism – News from Northern BC Tourism
- Northern Health – Healthier Northern Communities ebrief:
 - November 3, 2016
 - October 13, 2016;
- Northern Health – Media Bulletin –Questions Save Lives – Canadian Patient Safety Week 2016;
- Resource Works News:
 - November 3, 2016 – Voices of Concern From BC's Northwest
 - October 20, 2016 – Export Goods, Not Jobs.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaw for First, Second, Third Reading

No. 1789- Fort Fraser Water Service Establishment Amendment

Moved by Director Parker
Seconded by Director Lindstrom

2016-15-40

“That “Fort Fraser Water Service Establishment Amendment Bylaw No. 1789, 2016” be given first, second, and third reading this 24th day of November, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Northern Development Local Government Management Internship

Moved by Director Illes
Seconded by Alternate Director McGuire

2016-15-41

1. “That the Regional District of Bulkley-Nechako Board of Directors support an application to Northern Development Initiative Trust to host a Local Government Management Intern and receive a \$35,000 grant from the North West and/or Prince George Regional Advisory Committees, and;
2. That the RDBN Board of Directors is committed to the vision and goals of the Local Government Internship Program by committing \$15,500, providing staffing resources to host an intern, and providing training and exposure opportunities for an intern.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Francois/Tchesinkut Lake
Recreation-Request for Grant
in Aid-Electoral Area "E"
(Francois/Ootsa Lake Rural)

Moved by Director Benedict
Seconded by Director Illes

2016-15-42

"That the Francois/Tchesinkut Lake Recreation be given \$2,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to assist with costs of publishing a picture/history book of the Francois/Tchesinkut Lake area."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Not for Profit Webinar
December 3

Moved by Alternate Director McGuire
Seconded by Director Benedict

2016-15-43

"That the Regional District of Bulkley-Nechako Board of Directors receive the Manager of Regional Economic Development's November 23, 2016 memo titled "Not for Profit Webinar December 3."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Corrine Swenson, Manager of Regional Economic Development noted that in June, 2016 the RDBN Regional Economic Development Department provided a survey to Not for Profit societies in regard to information they would like to receive. The initial invitation for the Not for Profit Webinar was sent to 116 societies and 31 responses have been received. Ms. Swenson will send the invitation out again November 24/25th including the Regional Board to provide to Not for Profit Societies that they may be aware of. Director Fisher and Chair Miller requested a list of Electoral Areas "A" and "B" respectively of those societies invited.

ADMINISTRATION CORRESPONDENCE

Reta Herrick, Cluculz Lake
– Mail Ballot Voting

Moved by Director Repen
Seconded by Director Illes

2016-15-44

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Reta Herrick, Cluculz Lake regarding Mail Ballot Voting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen requested staff to follow up with the Union of B.C. Municipalities in regard to Mail Ballot Voting.

ELECTORAL AREA PLANNING

APC Minutes

HBH Land Surveying Re:
ALR Application: ALR 1190
(Yelich) Electoral Area "A"

Moved by Director McGuire
Seconded by Director Parker

2016-15-45

"That Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Gina Hidber, HBH Land Surveying RE: ALR Application: ALR 1190 (Yelich) Electoral Area "A"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Alternate Director McGuire
Seconded by Director Lindstrom

2016-15-46

"That the meeting be adjourned at 1:06 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant