

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 5**

**Thursday, March 15, 2018**

**PRESENT:** Vice Chair Gerry Thiessen

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienen  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Mark Parker  
Jerry Petersen

Directors Absent Chris Beach, Village of Burns Lake  
Bill Miller, Electoral Area "B" (Burns Lake Rural)  
Rob Newell, Electoral Area "G" (Houston Rural)  
Darcy Repen, Village of Telkwa

Alternate Directors Doug Bysouth, Electoral Area "B" (Burns Lake Rural)  
Brad Layton, Village of Telkwa

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Debbie Evans, Agriculture Coordinator - arrived at 10:39 a.m.  
John Illes, Chief Financial Officer  
Lindsay Larsen, Regional Economic Development Assistant - left at 10:55 a.m.  
Jason Llewellyn, Director of Planning  
Corrine Swenson, Manager of Regional Economic Development - arrived at 10:32 a.m., left at 11:15 a.m.  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Vice Chair Thiessen called the meeting to order at 10:30 a.m.

**AGENDA & SUPPLEMENTARY AGENDA**

Moved by Director Greenaway  
Seconded by Director Liversidge

2018-5-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 15, 2018 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Board Meeting Minutes  
-February 22, 2018

Moved by Director Petersen  
Seconded by Director MacDougall

2018-5-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of February 22, 2018 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES (CONT'D)**

Committee  
Meeting Minutes

Moved by Director Bachrach  
Seconded by Director Lindstrom

2018-5-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Regional Transit Committee Meeting Minutes  
-February 22, 2018 (Unapproved);
- Regional Transit Committee Meeting Minutes  
- October 12, 2017;
- Waste Management Committee Meeting Minutes  
- February 22, 2018 (Unapproved);
- Waste Management Committee Meeting Minutes  
- December 14, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS**

Northwest Resource Benefit  
Alliance – Stakeholder  
Discussions

Moved by Alternate Director Layton  
Seconded by Director Fisher

2018-5-4

“That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Administrative Officer’s March 5, 2018 memo titled “Northwest Resource Benefit Alliance – Stakeholder Discussions;” and further, that Directors provide updates to Ms. de Weerd in regard to discussions and responses they have with key stakeholders.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Melany de Weerd, CAO mentioned that the designated RBA Political Committee has been meeting via teleconference weekly and one of the priorities identified is key stakeholder engagement. The RBA Political group is reaching out to all its members requesting assistance in gathering key stakeholder stories identifying issues and what is needed to grow stronger communities and assist organizations to thrive. The shared information will be provided to the Province as the RBA moves forward. An RBA All Members teleconference meeting will take place on March 23, 2018.

Vehicle Insurance for Directors  
Use of their Personal Vehicles

Moved by Director Benedict  
Seconded by Director Liversidge

2018-5-5

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s March 5, 2018 memo titled “Vehicle Insurance for Directors use of their Personal Vehicles.”
2. “That the Regional District of Bulkley-Nechako Board of Directors direct staff to inform newly elected Directors of their responsibility to insure their vehicle as appropriate; and further,
3. That the Regional District of Bulkley-Nechako Board of Directors direct staff to include Vehicle Insurance for Directors Use of their Personal Vehicles during a future remuneration review.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS (CONT'D)**

Discussion took place regarding the potential additional cost to Directors to insure their vehicle for business use and notification to future Directors. Staff are reviewing Canada Revenue Agency (CRA) changes to Directors' remuneration, including further information in regard to the RDBN Remuneration Bylaw review process and will provide a report to the Regional Board in April, 2018. Discussion took place in regard to forming a Remuneration Review Committee.

### **Committee Meeting Recommendations - February 22, 2018**

Moved by Director Benedict  
Seconded by Director Greenaway

### **2018-5-6**

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 4 as written:

### **Waste Management Committee Meeting – February 22, 2018**

#### **Recommendation 1:**

#### **Re: Vanderhoof Transfer Station Recycling Contract Negotiations with Recycle BC**

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize staff to further investigate and negotiate a contract with Recycle BC to host a small scale Recycling Depot at the Vanderhoof Transfer Station; and
2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to provide a follow-up report including the cost of a small scale Recycling Depot at the Vanderhoof Transfer Station."

#### **Recommendation 2:**

#### **Re: RDBN Solid Waste Management Plan Advisory Committee Recommendation – Amendment**

"That the Regional District of Bulkley-Nechako Board of Directors approve the amended appointments to the Solid Waste Management Planning Advisory Committee Membership in the staff memo dated February 13, 2018."

#### **Recommendation 3:**

#### **Re: Northern Voice – Northern Waste Diversion Position Paper – Feb 2018**

"That the Regional District of Bulkley-Nechako Board of Directors direct Mark Fisher, Chair RDBN Waste Management Committee to continue to collaborate and facilitate with neighboring Regional Districts to develop a northern approach for solid waste issues in the region."

**ADMINISTRATION REPORTS (CONT'D)**

**Regional Transit Committee Meeting – February 22, 2018**

**Recommendation 4:**

**Re: 2018 Regional Transit Committee Meeting Schedule**

“That the Regional District of Bulkley-Nechako Board of Directors approve the 2018 Regional Transit Committee Meeting Schedule.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Invest in BC Advertising  
Opportunity

Moved by Director Parker  
Seconded by Director MacDougall

2018-5-7

“That the Regional District of Bulkley-Nechako Board of Directors support placing a half page advertisement in the 2018 Invest in BC publication at a cost of \$1,750.”

Opposed: Director Bachrach CARRIED

(All/Directors/Majority)

Trans Canada Yellowhead  
Highway Association 2018  
Invoice

Moved by Director Bachrach  
Seconded by Director Brienens

2018-5-8

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to cancel the RDBN’s Trans Canada Yellowhead Highway Association membership for 2018.”

(All/Directors/Majority)

DEFEATED

Concerns were brought forward in regard to the effectiveness of the Trans Canada Yellowhead Highway Association (TCYHA) to the region. Director Bachrach raised concerns regarding consultation in regard to the TCYHA passing a resolution to advocate for the twinning of Highway 16 from Hinton, AB to Prince Rupert, BC. Director Petersen noted that the TCYHA has been in place for a number of years and is a lobbying body for Highway 16 in its entirety. Discussion took place in regard to the lack of engagement by the TCYHA and having a representative attend a future Regional Board meeting to discuss the TCYHA mandate and initiatives.

The ability for the Regional Board to communicate issues and concerns in regard to roadways within the region directly with the Ministry of Transportation and Infrastructure was discussed. Discussion took place regarding the importance and value of the Highway 16 transportation corridor to the region.

## ADMINISTRATION REPORTS (CONT'D)

### Trans Canada Yellowhead Highway Association 2018 Invoice

Moved by Director Benedict  
Seconded by Director Brien

2018-5-9

"That the Regional District of Bulkley-Nechako Board of Directors Direct staff to renew the Trans Canada Yellowhead Highway Association membership at a cost of \$2,728.66 for 2018; and further, that the Regional District of Bulkley-Nechako request that the Trans Canada Yellowhead Highway Association be in attendance at the Union of B.C. Municipalities and/or North Central Local Government Association Conventions to provide better accessibility to the organization."

Opposed: Alt. Director Layton CARRIED  
Director Liversidge

(All/Directors/Majority)

Director Petersen mentioned that the TCYHA Annual General Meeting will be held April 6, 2018 in Edmonton, AB. He has requested to attend the AGM via teleconference. Director Fisher indicated he would like to be apprised of the decision to teleconference the TCYHA AGM.

### Bulkley Valley Regional Pool Advisory Committee

Moved by Director Fisher  
Seconded by Director Brien

2018-5-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 5, 2018 memo titled "Bulkley Valley Regional Pool Advisory Committee" and further,

2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1828 three readings further in the agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

### Administration Reports

Moved by Director Brien  
Seconded by Director MacDougall

2018-5-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Proposal Writer's March 5, 2018 memo titled "Seniors Housing;"
- Rob Newell, Director, Electoral Area "G"
  - 2018 Minerals Roundup
  - 2018 UBCM Electoral Area Directors
  - BC Natural Resources Forum."

(All/Directors/Majority) CARRIED UNANIMOUSLY

## **DEVELOPMENT SERVICES (All Directors)**

### **Memo**

#### **Oil and Gas Commission and TransCanada Meeting**

Moved by Director Brien  
Seconded by Director Lindstrom

2018-5-12

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Planning's March 3, 2018 memo titled "Oil and Gas Commission and TransCanada Meetings."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ELECTORAL AREA PLANNING (All Directors)**

### **MEMOS**

#### **Coastal GasLink Tchesinkut Lake Work Camp Preliminary Review**

Moved by Director Benedict  
Seconded by Alternate Director Layton

2018-5-13

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with undertaking a preliminary review of the proposed Tchesinkut Lake work camp as outlined in the March 5, 2018 staff report on the Tchesinkut Lake Work Camp."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **Bylaw For Third Reading and Adoption**

#### **OCP Amendment & Rezoning File No. F-01-17 Bylaws No. 1825 & 1826 Terry and Marianne Arndt – Electoral Area "F"**

Moved by Director Petersen  
Seconded by Director MacDougall

2018-5-14

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1825 & 1826, 2018".
2. "That "Vanderhoof Rural Official Community Plan Amendment Bylaw No. 1825, 2018" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1826, 2018" be given third reading and adoption this 15<sup>th</sup> day of March, 2018."

(All/Directors/Two-Thirds)

CARRIED UNANIMOUSLY

## **RURAL FIRE PROTECTION**

### **Memos**

#### **Village of Burns Lake ESS Strategy**

Moved by Director Benedict  
Seconded by Alternate Director Bysouth

201-5-15

1. "That the Regional District of Bulkley-Nechako Board of Directors direct staff to continue with discussions with the Village of Burns Lake regarding an agreement where the RDBN provides the Village of Burns Lake with an ESS Director and the Village of Burns Lake provides the RDBN EOC with a BC Wildfire Service (BCWS) liaison officer;" and further,
2. "That the discussions include the assistance of Village of Burns Lake staff in establishing acceptable communications protocols and procedures with the BCWS regarding active wildfires that have the potential to impact residents; and further,
3. That staff report back to the RDBN Board of Directors with a draft agreement for further consideration following discussions with the Village of Burns Lake."

Opposed: Director Greenaway CARRIED  
Director Liversidge

(All/Directors/Majority)

#### **2017 Provincial Flood & Fire Review**

Moved by Alternate Director Bysouth  
Seconded by Director Bachrach

2018-5-16

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter attached to the March 6, 2018 staff report regarding BC Flood and Wildfire Review to the Provincial Flood and Wildfire Review Committee."

(All/Directors/Majority) CARRIED UNANIMOUSLY

#### **Rio Tinto's Nechako Reservoir Dam Emergency Plan**

Moved by Director Parker  
Seconded by Director Bachrach

2018-5-17

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter attached to the March 5, 2018 staff report regarding the Nechako Reservoir Dam Emergency Plan to Rio Tinto Alcan as amended to include: Fraser Lake in the communities that would be severely impacted if there was a dam breach."

(All/Directors/Majority) CARRIED UNANIMOUSLY

### **OTHER (All Directors)**

#### **Planning Department Reports**

Moved by Director Bachrach  
Seconded by Director MacDougall

2018-5-18

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Reports:  
-Building Inspector's Report –February, 2018  
-Planning Department Enquiries Report – February, 2018  
-Action List – February & March, 2018."

(All/Directors/Majority) CARRIED UNANIMOUSLY

## **CORRESPONDENCE**

Rio Tinto, Aluminium  
Production Group RE:  
Invitation to Participate in Rio  
Tinto's Water Management  
Initiative

Moved by Director Bachrach  
Seconded by Director Benedict

2018-5-19

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Rio Tinto, Aluminium Production Group re: Invitation to Participate in Rio Tinto's Water Management Initiative."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **VERBAL REPORTS**

Grant Funding for the  
Village of Granisle

Director Liversidge mentioned that the Village of Granisle received a grant for just over \$5 million for the construction of the Granisle Water Treatment Plant. The Village of Granisle also received grant funding for seniors accessibility to install an elevator in its curling rink. Director Liversidge also noted that the Village of Granisle is applying for funding to install an elevator in the new Community Hall which has been built inside the arena.

Logging Truck Fatality in  
Fort St. James

Director Greenaway raised concerns in regard to two separate logging truck accidents in Fort St. James and safety in the logging industry.

RCMP Musical Ride Coming  
to Burns Lake – Summer, 2018

Director Benedict announced that the Lakes District Fall Fair Association is hosting the RCMP Musical Ride at the Eagle Creek Fall Fair grounds this summer. She noted plans are for two showings and it will be a great community event.

Village of Fraser Lake Grant  
Funding

Director Lindstrom reported that the Village of Fraser Lake received grant funding to extend its water system.

ALR & ALC Revitalization  
-Stakeholder Meeting – Prince  
George-March 14, 2018

Director Parker, along with Jason Llewellyn, Director of Planning attended the Minister of Agriculture's Advisory Committee Regional Stakeholder Meeting regarding the Agricultural Land Reserve and Agricultural Land Commission Revitalization on March 14, 2018 in Prince George, B.C. He noted that it was a good meeting and it was worth attending. A report will be brought forward at a future meeting.

Staff Thank You

Alternate Director Bysouth thanked staff on behalf of Chair Miller for the 2017 Provincial Flood and Fire Review staff report.

Burn Smart Workshops

Alternate Director Bysouth mentioned that there are a series of Burn Smart Workshops being provided throughout the region. They will be in Burns Lake March 21<sup>st</sup>, Houston March 22<sup>nd</sup>, Telkwa March 23<sup>rd</sup> and Smithers March 24<sup>th</sup>. Alternate Director Bysouth noted that they are very good workshops to attend.

Smithers District Chamber of  
Commerce – Music Initiative

Director Fisher commented that the Smithers District Chamber of Commerce is working on a musical strategy for the area and investigating the economic impacts of music. They are wanting to provide information regarding music available in the community.

## **VERBAL REPORTS (CONT'D)**

### Passive House Workshop

Director Fisher mentioned that he provided grant in aid funding for a Passive House Workshop in Smithers. The workshop will take place April 12-13, 2018.

### Food Security Workshop

Director Fisher noted he has also provided grant in aid funding for a Food Security Workshop in Smithers and the dates chosen for the workshop are May 17-18, 2018.

### Houston Hosting Tier 4 Midget Hockey Provincials

Director Brienen invited the Regional Board to attend the Tier 4 Midget Hockey Provincials hosted by Houston on March 18-21, 2018. A team from Vanderhoof, with players from Burns Lake, Fraser Lake and Fort St. James will be participating along with the Houston Team which includes players from Burns Lake.

### Seniors Housing Meeting in Vanderhoof

Director Petersen remarked that he recently attended a meeting in Vanderhoof regarding seniors housing with Northern Health and BC Housing. He noted that discussions regarding funding for seniors housing has been challenging. Vice Chair Thiessen mentioned that there is a meeting later today with Cathy Ulrich, President and CEO, Northern Health. If the seniors housing pilot project being proposed for Vanderhoof is successful in moving forward plans are to implement similar housing in Kitimat and Smithers.

### Smithers Tourism Marketing

Director Bachrach mentioned that Smithers has had the opportunity this winter to host a number of journalists in regard to tourism marketing with Destination BC and Northern BC Tourism.

Director Bachrach spoke of Arc'Teryx, an outdoor supply company, using Smithers as its photoshoot background for its upcoming catalogue. Their global advertising and catalogue will feature the Bulkley Valley and Smithers. They also completed a virtual reality video of the Burnie Glacier Chalet in the Howson Range north of Smithers that will allow visitors to their stores to wear virtual reality glasses and have a virtual reality tour of the Burnie Glacier Chalet and its surrounding vistas.

Director Bachrach commented that, this evening, a celebration is taking place in Smithers for all the local community members who play a role in hosting all the visiting members to the community and supporting the tourism industry.

### Village of Telkwa Received Grant Funding For Water Tower

Alternate Director Layton mentioned that the Village of Telkwa received federal grant funding for its water tower project. The municipality had been applying for grants for 31 years and will continue to pursue grant funding for further works to the water infrastructure in the community.

### Meeting with the Honourable Doug Donaldson on April 4, 2018 at the COFI Convention

Vice Chair Thiessen noted that a meeting has been scheduled with the Honourable Doug Donaldson on April 4, 2018 while at the COFI Convention in Prince George. Director Lindstrom and Alternate Director Layton expressed interest in attending the meeting.

### **VERBAL REPORTS (CONT'D)**

Receipt of Verbal Reports

Moved by Director Brien  
Seconded by Director Petersen

2018-5-20

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **ADMINISTRATION CORRESPONDENCE**

Ministry of Forests, Lands, Natural Resource Operations and Rural Development  
-Name Change – Witch Lake to "Onjo Lake"

Moved by Director Greenaway  
Seconded by Director MacDougall

2018-5-21

"That the Regional District of Bulkley-Nechako Board of Directors support the Nak'azdli Whut'en request to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to change the name of Witch Lake to "Onjo Lake"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Sean Sharpe Environmental Consulting Ltd. –Opportunity to Comment on Proposed Government Action Regulation and Management Regulation Orders

Moved by Alternate Director Layton  
Seconded by Director Bachrach

2018-5-22

"That the Regional District of Bulkley-Nechako Board of Directors invite Sean Sharpe, R.P.Bio., Ms.Sc., Sean Sharpe Environmental Consulting Ltd. to a future RDBN Forestry Committee meeting to discuss the proposed Mountain Goat Ungulate Winter Range (UWR) orders."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Correspondence

Moved by Director Bachrach  
Seconded by Director Brien

2018-5-23

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Village of Burns Lake NCLGA Resolutions- Request for Support;
- North Central Local Government Association - NCLGA February Board Report;
- Bulkley Valley Christian School – Thank You for Grant in Aid;
- Town of Oliver – Alberta-British Columbia Trade War;
- Village of Chase – Prevention of Quagga and Zebra Mussels;
- City of Enderby – Revenue from Cannabis Sales - Equitable Share Between Province and Local Government;
- District of North Saanich – Marihuana Addiction Treatment, Prevention and Education;
- Village of Port Alice – Revenue from Cannabis Sales – Equitable Share Between Province and Local Government;
- District of Sicamous – Cannabis Sales Revenue Sharing;

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

- The Corporation of the Township of Spallumcheen – 2018 Resolution – Asset Management;
- Cathy Peters – Child Sex Trafficking in BC Municipalities and How to Stop It;
- Association for Mineral Exploration – AME Responds to Federal Budget;
- Federation of Canadian Municipalities Voice February 16;
- Union of B.C. Municipalities
  - Focus on Affordability in Throne Speech
  - Changes Proposed for Major Projects Reviews
  - Changes Proposed to Fisheries Act
  - Local Elections Campaign Financing Guide
  - Best Practices for Resolutions
  - Update on National Contract Management Committee
  - Budget 2018
  - Scope Expanded for C2C Program
  - CivX 2018: Smart Communities, Smart Region
  - Advocacy Days at the Legislature
  - Federal Budget 2018
  - Homes for BC
  - Flood and Wildfire Review Engagement;

## **INVITATIONS**

- Municipal Issues in the Legalization of Cannabis - Vancouver, B.C. – April 17-18, 2018;
- BC Community Forest Ltd.- Annual General Meeting – May 24-26, 2018- Burns Lake, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Village of Burns Lake's  
Request for Support - 2018  
NCLGA Resolution  
-Underfunding of Public Libraries

Moved by Director Benedict  
Seconded by Alternate Director Layton

2018-5-24

“That the Regional District of Bulkley-Nechako Board of Directors support the Village of Burns Lake's 2018 NCLGA Resolution in regard to Underfunding of Public Libraries.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **FINANCIAL**

Operating Accounts  
-February, 2018

Moved by Director Parker  
Seconded by Director Petersen

2018-5-25

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid February, 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION BYLAW**

### **Bylaw for First, Second, Third Reading & Adoption**

No. 1828 – Bulkley Valley  
Regional Pool Advisory  
Committee Amendment Bylaw

Moved by Director Bachrach  
Seconded by Director Brien

2018-5-26

“That “Bulkley Valley Regional Pool Advisory Committee Amendment Bylaw No. 1828, 2018” be given first, second, third reading and adoption this 15<sup>th</sup> day of March, 2018.”

(All/Directors/Two-thirds)

CARRIED UNANIMOUSLY

### **Bylaw for Adoption**

No. 1817 – Goetjen Road  
Street Lighting Local Service  
Establishment Repeal Bylaw

Moved by Director Greenaway  
Seconded by Director Bachrach

2018-5-27

“That “Goetjen Road Street Lighting Local Service Establishment Repeal Bylaw No. 1817, 2018” be adopted this 15<sup>th</sup> day of March, 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **READING FILE**

Reading File

Moved by Director Bachrach  
Seconded by Director Layton

2018-5-28

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

### **INVITATION:**

-Canadian BioEconomy Conference & Exhibition – June 6-8, 2018 –Prince George, BC;

### **CORRESPONDENCE:**

- Association for Mineral Exploration – BC Exploration Sees Resurgence after Years of Stagnation;
- Association for Mineral Exploration – New Board, BC Budget Response, Roundup 2018;
- BC Community Forest Association – February 2018 Newsletter;
- BC Healthy Communities Society – STEVE, here’s your March BCHC eNews;
- BC Natural Resources Forum – 2019 Speaker Announcement / Keynote Presentation Videos;
- Canada Research Connections – Upcoming Biodiversity Conversation, Drivers and Barriers;
- CANFO Corporation:
  - March 5, 2018 - Announces Renewal of Normal Course Issuer Bid
  - February 22, 2018 – Canfor Announces Construction of New State of the Art Greenfield Sawmill in Washington, Georgia
  - February 22, 2018 – Update to Greenfield Sawmill Announcement
  - February 22, 2018 – Canfor Reports Results for Fourth Quarter of 2017;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- City of Prince George Economic Development – Economic Update – January 2018;
- Clean Energy Review:
  - March 5, 2018 – It’s the Biggest Ever!
  - February 26, 2018 – The Honeymoon is Over
  - February 19, 2018 – 2017 Canadian EV Sales Revealed;
- Federation of Canadian Municipalities – Connect Update
  - March 2, 2018 Find Opportunities in Your Data: Sign Up For Our New Webinar;
- Federation of Canadian Municipalities – The Voice –
  - March 2, 2018 – Federal Budget 2018, International Women’s Day , First Nations Local Government Collaboration
  - February 23, 2018 – Federal Cost Share Boost is a Win for Small Communities;
- Northern Development Initiative Trust – 2018 Grant Writing Support Funding;
- Resource Works – Newsletter – Tankers, Spills; Facts or Fears?
- Resource Works – Rally in Vancouver: Time to Get Things Built;
- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
  - February 24 to March 2, 2018
  - February 17 to February 23, 2018
  - February 10 to February 16, 2018;
- Rio Tinto Alcan – Nechako Reservoir 2017 Review – January 2018;
- Smithers Exploration Group – SEG Rocks and Rambling March 2, 2018;
- Wilderness Committee – Kinder Morgan Pipeline Must Be Stopped;
- Union of British Columbia Municipalities – Minutes 114<sup>th</sup> Convention in Vancouver – September 25-29, 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA**

**REPORTS**

RDBN Northern Development  
Application – Strategic  
Initiatives Fund

Moved by Director MacDougall  
Seconded by Alternate Director Layton

2018-5-29

1. “That the Regional District of Bulkley-Nechako Board of Directors support the Regional District of Bulkley-Nechako’s *Regional Strategies for Economic Sustainability* application to Northern Development Initiative Trust’s – Strategic Initiatives Fund, and;
2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with Northern Development, should the funding be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **REPORTS (CONT'D)**

### **Committee Meeting Recommendations - March 5, 2018**

2018-5-30

Moved by Director Fisher  
Seconded by Director Parker

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 11 as written:

### **Committee of the Whole Meeting – March 8, 2018**

#### **Recommendation 1:**

**Re: Business Façade Program**

"That the Regional District of Bulkley-Nechako Board of Directors approve the Business Façade Improvement Program Guidelines."

#### **Recommendation 2:**

**Re: Vanderhoof Transfer Station Recycling Contract  
Negotiations with Recycle BC – Follow-up Report**

1. "That the Regional District of Bulkley-Nechako Board of Directors direct staff to enter into a recycling depot contract with Recycle BC for the depot service at the Vanderhoof Transfer Station."
2. "That the Regional District of Bulkley-Nechako Board of Directors approve operational and staffing changes to provide a small scale recycling depot that provides full operational coverage in accordance to the requirements of the Recycle BC contract."

#### **Recommendation 3:**

**Re: Northern Healthy Communities Forum 2018 – May 7, 2018 – Fort Nelson, B.C.**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to Northern Health requesting that the time be changed from a 9:00 a.m. start time to a later time in the day for its Northern Healthy Communities Forum 2018 meeting May 7, 2018 in Fort Nelson, B.C. during the North Central Local Government Association Convention to accommodate NCLGA members confirmed flight arrival times."

**REPORTS (CONT'D)**

**Committee of the Whole Meeting – March 8, 2018 (CONT'D)**

**Recommendation 4:**

**Re: Smithers/Telkwa Transfer Station Recycling Contract Negotiations with Recycle BC – Follow Up Report**

1. "That the Regional District of Bulkley-Nechako Board of Directors direct staff to enter into a recycling depot contract with Recycle BC for the depot service at the Smithers/Telkwa Transfer Station.
2. That the RDBN Board of Directors approve operational and staffing changes to provide a small scale recycling depot that provides full operational coverage in accordance to the requirements of the Recycle BC contract.
3. That the RDBN Board of Directors direct staff to write a press release, once details are finalized, in regard to small scale recycling at the Smithers/Telkwa Area Transfer Station and Vanderhoof Transfer Station."

**Recommendation 5:**

**Re: Federal Gas Tax Funds – Electoral Area "A" (Smithers Rural) Smithers/Telkwa Transfer Station**

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$30,000 (plus recoverable GST) of Electoral Area "F" Federal Gas Tax allocation monies and up to \$30,000 (plus recoverable GST) of Electoral Area "A" Federal Gas Tax allocation monies for the purchase and set up of two recycle depots to be located one each at the Vanderhoof Transfer Station and the Smithers/Telkwa Transfer Station, and further,

(All/Directors/Majority)

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$60,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

**Rural Directors Committee – March 8, 2018**

**Recommendation 6:**

**Re: Permaculture Farm Festival Club- Request for Grant in Aid – Electoral Area "A" (Smithers Rural)**

"That the Permaculture Farm Festival Club be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Northwest Food Security Partnership."

**Recommendation 7:**

**Re: Town of Smithers - Request for Grant in Aid – Electoral Area "A" (Smithers Rural)**

"That the Town of Smithers be given \$2,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a Smithers and District Transit Marketing Initiative."

**REPORTS (CONT'D)**

**Rural Directors Committee – March 8, 2018 (CONT'D)**

**Recommendation 8:**

**Re: Lakes District Fair Association - Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)**

“That the Lakes District Fair Association be given \$5,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for the parking lot expansion project.

**Recommendation 9:**

**Re: Fort St. James Public Library - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

“That the Fort St. James Public Library be given \$2,700 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for staff training in Interlibrary Loan Code and Outlook Online.”

**Recommendation 10:**

**Re: Fort St. James Secondary School Ski and Snowboard Team - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

“That the Fort St. James Secondary School Ski and Snowboard Team be given \$1,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Sun Peaks, B.C.”

**Recommendation 11:**

**Re: Fraser Lake Elementary Secondary School Senior Boys Basketball Team - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)**

“That the Fraser Lake Elementary Secondary School Senior Boys Basketball Team be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Senior Boys’ Provincial Basketball Tournament in Langley, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Trans Canada Yellowhead  
Highway Association  
-Resolution

Moved by Director Petersen  
Seconded by Director Greenaway

2018-5-31

“That the Regional District of Bulkley-Nechako Board of Directors submit the resolution titled “Safety Infrastructure Funding” to the Trans Canada Yellowhead Highway Association for consideration.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**REPORTS (CONT'D)**

Executive Committee Meeting Recommendation -March 8, 2018 Moved by Director Fisher  
Seconded by Director Greenaway

2018-5-32

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 1 as written:

**Executive Committee Meeting – March 8, 2018**

**Recommendation 1:**

"That the Regional District of Bulkley-Nechako Board of Directors rescind the Regional District of Bulkley-Nechako Wages and Paydays Policy, and

That the Paydays Policy be converted to an operational procedure under the direction of the Chief Administrative Officer."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Houston Mountain Biking Association – Request for Grant In Aid – Electoral Area "G" Moved by Director Bachrach  
Seconded by Director Brien

2018-5-33

"That the Regional District of Bulkley-Nechako Board of Directors rescind motion 2018-3-20 – "That the Houston Mountain Bike Association be given \$1,000 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with signage for the promotion of its trail system; and further,

"That the Houston Mountain Bike Association be given \$2,500 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with signage for the promotion of its trail system."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

UBCM 2018 Invoice Moved by Director Fisher  
Seconded by Director Brien

2018-5-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 14, 2018 memo titled "UBCM 2018 Invoice;" and further,

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to renew the UBCM membership at a cost of \$11,572.72 for 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ELECTORAL AREA PLANNING**

### **Public Hearing Minutes**

OCP Amendment & Rezoning    Moved by Director Petersen  
File No. F-01-17                      Seconded by Director Brien  
Bylaws No. 1825 & 1826  
Terry and Marianne Arndt  
Electoral Area "F"

2018-5-35                                      "That the Regional District of Bulkley-Nechako Board of Directors receive the Public Hearing Minutes for OCP Amendment & Rezoning File No. F-01-17 Bylaws No. 1825 & 1826 Terry and Marianne Arndt Electoral Area "F".

(All/Directors/Majority)                      CARRIED UNANIMOUSLY

### **CORRESPONDENCE & Invitation**

Correspondence & Invitation    Moved by Alternate Director Layton  
Seconded by Director Brien

2018-5-36                                      "That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence and invitation:

-British Columbia News – B.C. Government Announces More Funding for Expanded High-Speed Internet

#### **INVITATION**

-BC Community Forest Association- 2018 Conference and AGM – May 24-26, 2018- Burns Lake, B.C."

(All/Directors/Majority)                      CARRIED UNANIMOUSLY

## **BYLAW**

### **BYLAW FOR ADOPTION**

No. 1818 – Smithers/Houston    Moved by Director Fisher  
Telkwa Television                      Seconded by Alternate Director Layton  
Rebroadcasting Local Service  
Establishment

2018-5-37                                      "That "Smithers/Houston Telkwa Television Rebroadcasting Local Service Establishment Bylaw No. 1818, 2018" be adopted this 15<sup>th</sup> day of March, 2018."

(All/Directors/Majority)                      CARRIED UNANIMOUSLY

**SPECIAL IN-CAMERA  
MEETING MOTION**

2018-5-38

Moved by Director Bachrach  
Seconded by Director Brien

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Sections 90 (1)(c) and 90 (2)(b), labour relations or other employee relations and matters pertaining to the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Northwest BC Resource Benefits Alliance) must be closed to the public therefore exercise their option of excluding the public for this meeting.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADJOURNMENT**

2018-5-39

Moved by Director Benedict  
Seconded by Director Greenaway

“That the meeting be adjourned at 12:00 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Gerry Thiessen, Vice Chair

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Wendy Wainwright, Executive Assistant