

REGIONAL DISTRICT OF BULKLEY-NECHAKO

COMMITTEE OF THE WHOLE MEETING

Thursday, February 9, 2017

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
John Illes
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Thomas Liversidge, Village of Granisle
Absent Mark Parker, Electoral Area "D" (Fraser Lake Rural)

Alternate Director Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janine Dougall, Director of Environmental Services
Jason Llewellyn, Director of Planning
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Other Chris Beach, Mayor, Village of Burns Lake

Media Flavio Nienow, LD News

CALL TO ORDER

Chair Miller called the meeting to order at 10:34 a.m.

AGENDA

Moved by Director MacDougall
Seconded by Director Bachrach

C.W.2017-2-1

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of February 9, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

**Committee of the Whole
Minutes – January 12, 2017**

Moved by Director Petersen
Seconded by Director Illes

C.W.2017-2-2

"That the Committee of the Whole meeting minutes of January 12, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Roxanne Shepherd, Chief Financial Officer provided a PowerPoint presentation and outlined the Senior Financial Assistant's January 27, 2017 memo titled "2017 Budget – Second Draft."

2017-2021 Budget

2017 Draft Budget

Questions from the January 12, 2017 Budget Meeting

- How do RDBN costs for environmental services compare to neighboring Regional Districts?
- How were assessments from the Huckleberry Mine properties affected by the shut down in August?
- List of Administration Special Projects;
- Tax brochure review and deadline for changes.

RDBN Environmental Services

- 2016 RDBN total expenditures budget \$18,287,174;
- 2016 Environmental expenditures budget:
 - Operations \$4,214,233;
 - Debt payments \$495,093;
 - Capital \$540,000;
 - Amortization \$650,000;
 - Total Expenditures \$5,899,327:
 - 32% of total expenditures;
- Peace River Regional District 2016 total expenditures budget \$64,304,491:
 - Regional Solid Waste budget \$18,974,155 or 30% of total expenditures;
- Regional District of Fraser-Fort George 2016 total expenditures budget \$44,761,420:
 - Regional Solid Waste budget \$17,755,964 or 40% of total expenditures;
- Regional District of Kitimat-Stikine 2016 total expenditures budget \$44,643,912:
 - Regional Solid Waste budget \$25,419,205 or 57% of total expenditures;
 - **2016 anomaly – usually approx. \$19.8 million or 44%.

Huckleberry Mine Assessments

- 2016 Hospital Assessments for all 8 folios - \$15,067,100
- 2017 Hospital Assessments for all 8 folios - \$14,865,100 – a 1% decrease

The mine has been put on care and maintenance allowing for a reasonably quick restart if metal prices improve. There has been little impact on property assessments. The mine could remain in care and maintenance mode for a couple of years.

If the mine decides the closure is permanent, they will provide written notification to BC Assessment and BC Assessment will let the Regional District know. Assessments would be reduced by approximately 50%. Buildings would remain and decision is reversible;

- RDBN would lose approximately 0.5% of its tax base.

If the mine decided to demolish the improvements on the properties, only the land value would remain:

- RDBN would lose approximately 1% of its tax base.

REPORTS (CONT'D)

List of 2017 Special Administration Project

➤ Forestry Strategy	\$ 10,000
➤ Legacy Funding	\$ 10,000
➤ Northwest Resource Benefit Alliance	\$ 50,000
➤ Transportation Strategy	\$ 5,000
➤ Agricultural Strategy	\$ 10,000
➤ Records Management Software	\$ 25,000
➤ Contingency	<u>\$ 13,001</u>
TOTAL SPECIAL PROJECTS	\$123,001

2017 Tax Brochures

- For rural areas, brochures for each area are sent to the Surveyor of Taxes to be included with the tax notices;
- For municipalities, brochures are sent to each municipality to be included with the tax notices if they so choose;
- Tax brochures for each area and municipality are also available on the RDBN website;
- Copies of 2017 tax brochures will be emailed February 10, 2017 to each Director for questions and changes;
- Deadline for changes to the brochures – **March 15th**.

Janine Dougall, Director of Environmental Services provided an outline of the Vanderhoof well project. In construction the Vanderhoof Transfer Station's water source for the fire suppression system and the water used in the building were provided by connecting to an adjacent property. Staff have investigated the ability for the Vanderhoof Transfer Station to access its own water source and researched the ability to connect to the District of Vanderhoof water system. That option was not viable. Funds have been put into the budget to drill a drinking water/ground water well at the Vanderhoof Transfer Station and to use its own water source.

Funds have also been allocated in the 2017 Budget for the former Smithres/Telkwa Landfill.

Discussion took place regarding the weed control budget allocation and having the Northwest Invasive Plant Council attend the March 9, 2017 RDBN meeting.

Ms. Dougall noted that the metal recycling revenues are based on global market commodity prices. In order to avoid paying and/or receiving no revenue for metal recycling the Regional District offers a request for proposals every two years to ensure that the stock pile of metal is sufficient and valuable enough for recycling. If the price is not favourable the option to wait an additional length of time and continue to stockpile the metal for recycling was discussed.

Ms. Shepherd provided a review on the use of an interactive budget worksheet in future RDBN budget processes.

2017 Budget – Second Draft

Moved by Director Petersen
Seconded by Director Repen

C.W.2017-2-3

"That the Committee of the Whole receive the Senior Financial Assistant's January 27, 2017 memo titled "2017 Budget – Second Draft."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

BC Innovation Council
-Regional Innovation
Opportunities Tour

Moved by Director Illes
Seconded by Director Brienen

C.W.2017-2-4

“That the Committee of the Whole receive the invitation from the BC Innovation Council – Regional Innovation Opportunities Tour.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

RDBN In-Camera Meeting
Information Sharing with
RDBN Municipalities

Director Illes requested that a policy be considered to allow for the RDBN to share its In-Camera Meeting information with RDBN member municipalities.

Melany de Weerd, Chief Administrative Officer commented that there are legislative requirements for information provided in an In-Camera meeting and there may be benefits and risks to providing all In-Camera information to RDBN municipalities. Staff will bring forward a report outlining the RDBN’s ability and outline where legislation will prevent and allow the sharing of information from In-Camera meetings to a future Regional Board meeting for discussion.

ADJOURNMENT

Moved by Director Benedict
Seconded by Alternate Director McGuire

C.W.2017-2-5

“That the meeting be adjourned at 10:56 a.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant