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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 4

MARCH 26, 2015

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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

VISION

***“A World of Opportunities
Within Our Region”***

MISSION

***“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region
Through Effective
Leadership”***



AGENDA

Thursday, March 26, 2015

<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – MARCH 26, 2015</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	<u>(All grey highlighted items may be received as a block)</u>	
11-28	Board Meeting Minutes – February 26, 2015	Adopt
29-30	Bulkley-Nechako Resource Legacy Committee Meeting Minutes – March 12, 2015 (Unapproved)	Receive
31-40	Committee of the Whole Meeting Minutes - March 12, 2015 (Unapproved)	Receive
41-50	Committee of the Whole Meeting Minutes - February 12, 2015	Receive
51-57	Forestry Committee Meeting Minutes -March 12, 2015 (Unapproved)	Receive
58-60	Forestry Committee Meeting Minutes -January 15, 2015	Receive
61-70	Rural Directors Committee Meeting Minutes - March 12, 2015 (Unapproved)	Receive
71-76	Rural Directors Committee Meeting Minutes - February 12, 2015	Receive
77-78	Waste Management Committee Meeting Minutes – March 12, 2015 (Unapproved)	Receive
79-81	Waste Management Committee Meeting Minutes -October 9, 2014	Receive
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	

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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
(All grey highlighted items may be received as a block)		
82-84	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - February 12, 2015	Recommendation (Page 84)
85	Corrine Swenson, Manager of Regional Economic Development – Request for Sponsorship: Glenwood Women’s Institute in Electoral Area A (Smithers Rural)	Recommendation (Page 85)
86	Corrine Swenson, Manager of Regional Economic Development –Fort St. James Community Foundation– Northern Development Application – Prince George RAC	Recommendation (Page 86)
87	Kristi Rensby, Finance Administration Coordinator – Federal Gas Tax Funds - Electoral Area “B”, Burns Lake Rural and Electoral Area “E”, Francois/Ootsa Lake Rural – Lakes District Fair Association	Recommendation (Page 87)
88	Kristi Rensby, Finance Administration Coordinator – Federal Gas Tax Funds - Electoral Area “F” (Vanderhoof Rural) Nechako Valley Search and Rescue Society	Recommendation (Page 88)
89-100	Hans Berndorff, Financial Administrator -Landfill Equipment Financing	Recommendation (Page 92)
101-102	Hans Berndorff, Financial Administrator -Environmental Services Tax Limit	Receive
103-113	Hans Berndorff, Financial Administrator -2015 Draft Final Budget	Receive
114	Regional District of Bulkley-Nechako -North Central Local Government Association Resolution – British Columbia Fire Service Minimum Training Standards	Ratify
115-116	Deborah Jones-Middleton, Protective Services Manager – Monthly 9-1-1 Call Report - February 2015	Receive

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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
117-122	Deborah Jones-Middleton, Protective Services Manager – Snow Survey and Water Supply Bulletin – March 2015	Receive
<u>ENVIRONMENTAL SERVICES REPORTS</u>		
123	Janine Dougall, Director of Environmental Services – Authorization to Proceed with Purchase of Capital Equipment for Landfill Operations	Recommendation (Page 123)
<u>ENVIRONMENTAL CORRESPONDENCE</u>		
124-125	Letter from Ingo Oevermann – Electronics Recycling and E-Waste	Receive
126	British Columbia Cattlemen’s Association -RE: Designated Sites for Mass Carcass Disposal in the Regional District of Bulkley-Nechako	Receive
<u>DEVELOPMENT SERVICES</u> (All Directors)		
<u>Memo</u>		
127-139	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: Proposed meeting with Reckitt Benckiser regarding reforestation of agricultural lands. Electoral Area “F”	Direction
140	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: Members appointment and removal Electoral Area “A” APC	Recommendation (Page 140)
141-164	<u>Discussion Paper</u> – Jason Llewellyn, Director of Planning RE: Work Camps in the RDBN	Receive
<u>ALR Applications</u>		
165-174	Application No. 1177 Hans Ueli Tugnum Non-farm use within the ALR Electoral Area “A”	Recommendation (Page 170)

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<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING</u> (All Directors)	<u>ACTION</u>
	<u>Temporary Use Permit Application</u>	
175-183	Temporary Use Permit A-01-15 Hans Ueli Tugnum Gilbert Road, Smithers Electoral Area "A" <i>(call for comments from the gallery)</i>	Recommendation (Page 180)
	<u>Development Variance Permit Application</u>	
184-189	Development Variance Permit A-01-15 Alexander Creagh and Crystal Waters 1873 Highland Road, Smithers Electoral Area "A" <i>(call for comments from the gallery)</i>	Recommendation (Page 186)
	<u>Bylaws for First and Second Reading</u>	
190-197	Rezoning File No. E-01-14 Southside Seniors Housing Society, Inc. No. S-51984 (Hoising) Electoral Area "E"	Recommendation (Page 194)
	<u>Bylaw for Adoption</u>	
198-204	Rezoning File No. A-08-14 Bylaw 1718 & 1719 Bulkley Valley Rod and Gun Club Electoral Area "A"	Recommendation (Page 200)
	<u>OTHER</u> (All Directors) <i>(All grey highlighted items may be received as a block)</i>	
	<u>Planning Department Enquiries Report</u>	
205	For February 2015	Receive
	<u>Action List</u>	
206-207	Action List -- February 2015	Receive

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<u>PAGE NO.</u>	<u>APC Minutes</u>	<u>ACTION</u>
208	Minutes: Advisory Planning Commission Area "E" RE: February 24, 2015	Receive
209	Minutes: Advisory Planning Commission Area "A" RE: March 5, 2015	Receive
210	Building Inspector's Report For February 2015	Receive

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

ADMINISTRATION CORRESPONDENCE

(All grey highlighted items may be received as a block)

211-260	Union of B.C. Municipalities – Request for Feedback – First nation Property Tax, Services and Economic Development in British Columbia	Direction
261-262	Fire Prevention Officers Association of B.C. – Advertisement in the FPOABC Program Magazine – May 4-8, 2015, Kamloops, B.C.	Direction
263	Federation of Canadian Municipalities -Nominations to FCM's Board of Directors	Receive
264	DWB Consulting Services Ltd. – RE: Landfill Registration Pursuant to the <i>Environmental Management Act</i> on behalf of Fraser Lake Sawmills, a Division of West Fraser Mills Ltd.	Receive
265-266	Canada Post – RE: Potential Reduction of Hours at the Fort Fraser Post Office	Receive
267-268	Nathan Cullen, MP, Skeena-Bulkley Valley - Support for Bill C-628, <i>An Act to Defend the Pacific Northwest</i>	Receive
269-270	Election BC – Disqualification Lists	Receive
271	Ministry of Forests, Lands and Natural Resource Operations – Changing the Channel on Resource Road Safety	Receive

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<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
272-273	City of Port Moody – Declaration of Right to a Healthy Environment – Resolution Submission to LMLGA, UBCM and FCM	Receive
274-279	City of Port Moody – Proposed Closure of Burrard Thermal Plant – Resolution Submission to LMLGA and UBCM	Receive
280-294	North Central Local Government Association –February Newsletter	Receive
295-297	Selina Robinson, MLA – Difficult Questions For the BC Minister Responsible for Local Government	Receive
298-305	Fort Fraser Community Hall Society – Financial Statements	Receive
306-307	Community Development Institute – Community Connections – The UNBC Community Development Institute Newsletter – Winter 2015	Receive
308-309	OHS Canada – The Transportation Safety Board Raises Concerns over Lac-Megantic Response	Receive
310-311	TransCanada – Coastal GasLink Pipeline Project –Themes that Occurred during our Recent Local Government Meetings	Receive
312	BC Environmental Assessment Office - Pacific Northern Gas Looping Project	Receive
313-330	Union of B.C. Municipalities <ul style="list-style-type: none"> • SCIF Payments, Public Sector Compensation Feature in Budget • Building Act Introduced • RCMP Contract Oversight Committee Appointed • Firefighter Training Linked to Service Level • Wildfire Preparation Campaign Focuses on Community • Major Capital Funding for the Creation of New Licensed Child Care Spaces • Elections Expense Limits, Compensation Highlight Executive Meeting 	Receive

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PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

- Gas Tax Fund, Asset Management Workshops Set to Begin
- Former Merritt Councillor, Mayor Passes Away
- Survey: Healthy Built Environment Linkages Toolkit
- Funding & Resources Update
- Environment Committee Policy Update

331-332 University of Northern British Columbia – Receive
Release the Receive the Date – Updated
Information on the Installation of President and
Vice Chancellor

INVITATION

333 Northwest community College – Meet and Greet Receive
-Thursday, April 16, 2015 5:00 p.m.-6:15 p.m.
-NWCC, Smithers Campus

ACTION LISTS

334-338 Action List Receive
• February, 2015

FINANCIAL

339-346 Operating Accounts Paid – February, 2015 Ratify

BYLAWS

Bylaw for First, Second, Third Reading and Adoption

347-348 **No.1726** – Refuse Disposal Service Amendment 1st, 2nd, 3rd
(All/Directors/Majority) Reading &
Adoption

349-354 **No. 1727** – RDBN Financial Plan 1st, 2nd, 3rd
(All/Weighted/Majority) Reading &
Adoption

355-360 **No. 1729** – RDBN Administration and Regulation 1st, 2nd, 3rd
for the Provision of Fire Protection in the RDBN Reading &
Established Rural Fire Protection Areas Adoption
(All/Directors/Majority)

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<u>PAGE NO.</u>	<u>Bylaw for First, Second, Third Reading and Adoption (Cont'd)</u>	<u>ACTION</u>
361-362	<u>No. 1731 – RDBN Water Service Regulatory Amendment</u> (Participants/Weighted/Majority)	1 st , 2 nd , 3 rd Reading & Adoption
363-364	<u>No. 1732 – RDBN Sewer Service Regulatory Amendment</u> (Participants/Weighted/Majority)	1 st , 2 nd , 3 rd Reading & Adoption

READING FILE

RECEIVE ALL

- Contents listed under Separate Cover

SUPPLEMENTARY AGENDA

NEW BUSINESS

SPECIAL IN-CAMERA MEETING MOTION

In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations be held in confidence, including communications necessary for that purpose (job description and reclassification) must be closed to the public therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 3

Thursday, February 26, 2015

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen – left at 1:28 p.m.
Darcy Repen
Luke Strimbold – left at 11:35 a.m., returned at 1:42 p.m.
Gerry Thiessen – left at 1:28 p.m.

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services – left at 1:28 p.m.
Deborah Jones-Middleton, Protective Services Manager – arrived at 11:41 a.m., left at 12:08 p.m.
Jason Llewellyn, Director of Planning – arrived at 10:56 a.m., left at 11:11 a.m., returned at 1:00 p.m., left at 1:28 p.m.
Corrine Swenson, Manager of Regional Economic Development – left at 11:53 a.m.
Wendy Wainwright, Executive Assistant

Others Ron Holland, CAO, Village of Fraser Lake – left at 11:11 a.m., returned at 12:01 p.m., left at 1:00 p.m.
Krystin St. Jean, EDO, Village of Burns Lake – left at 11:11 a.m.

Media Flavio Nienow, LD News – left at 11:32 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:49 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Repen
Seconded by Director Newell

2015-3-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of February 26, 2015 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-January 29, 2015

Moved by Director MacDougall
Seconded by Director Greenaway

2015-3-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of January 29, 2015 be adopted."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Special Board Meeting
Minutes – February 12, 2015

Moved by Director Petersen
Seconded by Director Newell

2015-3-3

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of February 12, 2015 be adopted."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Repen
Seconded by Director Newell

2015-3-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
-February 12, 2015 (Unapproved);
- Committee of the Whole Meeting Minutes
- January 15, 2015;
- Rural Directors Committee Meeting Minutes
-February 12, 2015 (Unapproved);
- Rural Directors Committee Meeting Minutes
-January 15, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Minerals North Conference
-May 27-29, 2015
-Mackenzie, B.C.

Moved by Director Bachrach
Seconded by Director Brien

2015-3-5

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Newell's attendance at Minerals North, May 27-29, 2015 in Mackenzie, B.C.; and further, that accommodations be reserved at an RV park."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Committee Meeting
Recommendations
-February 12, 2015

Moved by Director Thiessen
Seconded by Director Greenaway

2015-3-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 8 as written:

Committee of the Whole – February 12, 2015

Recommendation 1:

Re: 2015 Recycling Options

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to draft an "Option 3" that reflects current assessments and costs to be added to the Director of Environmental Services December 31, 2015 memo titled "2015 Recycling Options;" and further, that the amended memo be brought forward at a future RDBN Meeting."

Recommendation 2:

Re: Name for Legacy/Resource Sharing Committee

"That the Regional District of Bulkley-Nechako Board of Directors approve the name "Bulkley Nechako Resource Legacy Committee" for the RDBN Legacy/Resource Sharing Committee."

Recommendation 3:

Re: 2015 COFI Convention – April 8-9, 2015, Prince George, B.C.

"That the Regional District of Bulkley-Nechako Board of Directors approve Chair Miller's attendance at the 2015 COFI Convention on April 8-9, 2015 in Prince George, B.C."

Rural Directors Committee – February 12, 2015

Recommendation 4:

Re: Request for Grant in Aid

"That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

- Burns Lake Minor Hockey Association Midget Team be given \$500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural and "E" (Francois/Ootsa Lake Rural) to assist with costs for the Midget Team to attend the Provincials in Clearwater, B.C. from March 15-20, 2014;
- Stuart Lake Outreach Group Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Food Bank;
- Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Caledonia Classic Dog Sled Races;
- Fort St. James Secondary School be given \$350 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for an "End Gang Life" evening presentation;

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee – February 12, 2015 (CONT'D)

- District of Fort St. James be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Canada Day 2015 celebrations;
- Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship;
- Nechako Valley Rodeo Association be given \$2,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 3rd Annual Nechako Valley Rodeo."

Recommendation 5:

Re: Letter to the Ministry of Justice RE: Rural Fire Departments

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Ministry of Justice outlining concerns regarding funding and responsibility for rural fire departments."

Recommendation 6:

Re: Draft Bylaw RE: RDBN Administration and Regulation for the Provision of Fire Protection in RDBN Established Rural Fire Protection Areas

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to amend the draft bylaw to meet legislative requirements and provide clarification in regard to when a fire department may respond to an "Incident", the use of "Occupier", and "Conduct of Incidents" number 8 to read "No person shall maliciously damage or destroy the Fire Department Apparatus or Equipment; and further, that a second draft be brought forward to the Rural Directors Committee for consideration."

Recommendation 7:

Re: Pacific Northwest Regional Science Fair – Request for Grant in Aid – Electoral Area "A" (Smithers Rural)

"That the Regional District of Bulkley-Nechako Board of Directors approve Pacific Northwest Regional Science Fair be given \$4,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Pacific Northwest Regional Science Fair."

Recommendation 8:

Re: Letter of Support for 4 Wheel Drive Ambulances

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Northwest Regional Hospital District regarding the need to have 4 wheel drive ambulances in northern B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Northern BC Mountain Bike
 Recreation & Tourism
 Development Strategy

Moved by Director Bachrach
 Seconded by Director Newell

2015-3-7

"That the Regional District of Bulkley-Nechako Board of Directors
 1. Will direct staff to take a supportive role with user groups
 who wish to identify trail development opportunities and
 develop trail plans;
 2. Will include trail plans in the RDBN Official Community Plans
 as they are updated; and
 3. Will direct staff to assist local trail user groups who request
 assistance preparing and submitting funding applications."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Corrine Swenson, Manager of Regional Economic Development
 noted that a Teleconference will be held Monday, March 2, 2015.

Grant Opportunity: Federal
 Gas Tax Fund – Strategic
 Priorities Fund – RDBN Landfill
 Infrastructure Costs

Moved by Director Benedict
 Seconded by Director MacDougall

2015-3-8

"That the Regional District of Bulkley-Nechako Board of Directors
 support submitting an application to the Federal Gas Tax Funds
 – Strategic Priorities Fund for the startup capital costs for the
 RDBN landfill operations."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN – Northern Development
 Application – North West/
 Prince George RAC's

Moved by Director Benedict
 Seconded by Director Repen

2015-3-9

"That the Regional District of Bulkley-Nechako Board of Directors
 support the RDBN's application to the Northern Development
 Initiative Trust – Marketing Initiatives in the amount of \$20,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes District Fall Fair
 Association – Northern
 Development Application
 -North West RAC

Moved by Director Benedict
 Seconded by Director Strimbold

2015-3-10

"That the Regional District of Bulkley-Nechako Board of Directors
 support the Lakes District Fall Fair Association's application to
 the Northern Development Initiative Trust – Community Halls
 and Recreation Facilities in the amount of \$11,690."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Discussion took place regarding the number of project applications being submitted to NDI and the funding available for this year's submissions with NDI's new pooled funding model. The advisory role and effectiveness of the NDI RAC's (Regional Advisory Committees) was discussed. The number of communities in each region of the Northern Development Initiative Trust was also brought forward for discussion.

Director Strimbold noted that the RDBN Board of Directors could prioritize endorsed applications so that if funding is not available for all applications the NDI Board of Directors has direction in regard to the highest priority applications.

The following priority was given to the Northern Development Applications – North West RAC as follows: Tweedsmuir Recreation Commission, St. Luke's Church on the Lake and Lakes District Fall Fair Association.

Further discussion needs to take place in regard to the strategic priorities for NDI submissions at a future RDBN Committee of the Whole meeting.

Tweedsmuir Recreation
Commission – Northern
Development Application
-North West RAC

Moved by Director Benedict
Seconded by Director Bachrach

2015-3-11

"That the Regional District of Bulkley-Nechako Board of Directors support the Tweedsmuir Recreation Commission's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$30,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

St. Luke's Church on the
Lake - Northern Development
Application -North West RAC

Moved by Director Benedict
Seconded by Director Brien

2015-3-12

"That the Regional District of Bulkley-Nechako Board of Directors support St. Luke's Church on the Lake's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$28,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Director Thiessen left the meeting at 11:35 a.m. due to a conflict of interest in regard to The Gospel Chapel Evangelical Free Church.

Federal Gas Tax Funds Moved by Director Petersen
-Electoral Area "F" (Vanderhoof Seconded by Director Benedict
Rural) The Gospel Chapel
Evangelical Free Church

2015-3-13

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$98,000 as amended of Electoral Area "F" Federal Gas Tax allocation monies to The Gospel Chapel Evangelical Free Church for energy efficiency upgrade project at The Gospel Chapel Sanctuary;
2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost; and further

(All/Directors/Majority)

CARRIED UNANIMOUSLY

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$98,300 as amended from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

The Gospel Chapel Evangelical Moved by Director Petersen
Free Church – Northern Seconded by Director Repen
Development Application
–Prince George RAC

2015-3-14

"That the Regional District of Bulkley-Nechako Board of Directors support the Gospel Chapel Evangelical Free Church's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$30,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen returned to the meeting at 11:45 a.m.

MOU with the District of Fort Moved by Director MacDougall
St. James for Emergency Seconded by Director Greenaway
Support Services and
Emergency Management Support

2015-3-15

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's January 30, 2015 memo titled "Memorandum of Understanding with the District of Fort St. James for Emergency Support Services and Emergency Management Support."
2. "That the Regional District of Bulkley-Nechako Board of Directors approve and authorize the signing of the Memorandum of Understanding with the District of Fort St. James for Emergency Support Services and Emergency Management Support."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Director MacDougall thanked Deborah Jones-Middleton, Protective Services Manager and the District of Fort St. James staff for developing the MOU with the District of Fort. St. James for Emergency Support Services and Emergency Management Support. Chair Miller also noted the example being set in establishing a good and efficient working relationship.

Administration Reports

Moved by Director MacDougall
Seconded by Director Lindstrom

2015-3-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Manager of Regional Economic Development's February 18, 2015 memo titled "Regional Skills Gap Analysis – Strategic Workforce Opportunities Team (SWOT) Update;
- Finance/Administration Coordinator's February 18, 2015 memo titled "Climate Action Revenue Incentive Program (CARIP) Public Report – Climate Actions Survey 2014";
- Protective Services Manager's
 - February 3, 2015 memo titled "Amendment to the "Regional District of Bulkley-Nechako Rural Fire Department Firefighting Level of Service Policy"
 - February 16, 2015 memo titled "Monthly 9-1-1 Call Report – February, 2015"
 - February 18, 2015 memo titled "2014 Annual 9-1-1 Call Summary"
 - February 17, 2015 memo titled "Snow Survey and Water Supply Bulletin – January, 2015";
- Financial Administrator's
 - February 18, 2015 memo titled "MIA Equity Position"
 - February 17, 2015 memos titled
 - "Analysis of 2015 Property Assessments – Completed Roll"
 - "Round Lake Rural Fire Protection Service Establishment"
 - "RDBN 2014 Budget Amendments"
 - "2015 Revenue Anticipation Borrowing Bylaw";
- Director Rob Newell, Electoral Area "G" (Houston Rural)
 - Minerals Roundup 2015;
- Alternate Director Andrea Newell – Electoral Area "G" (Houston Rural) – Report for the Community Advisory Board Meeting – Northern Gateway."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher spoke to having agricultural/ranching representation on the Regional Skills Gap Analysis – Strategic Workforce Opportunities Team. Corrine Swenson, Manager of Regional Economic Development noted that invitations had been provided to the agricultural and ranching communities.

Director Fisher also spoke to the possibility of having BC Transit provide a presentation to the Regional Board. Staff will further investigate.

ENVIRONMENTAL SERVICES

2015 Recycling Options (Updated)

Janine Dougall, Director of Environmental Services provided an overview of Options 1, 2 and 3 from the February 16, 2015 memo titled "2015 Recycling Options – Updated."

The funding currently provided to communities where MMBC (Multi-Material B.C.) is not providing services, Houston, Burns Lake, Fraser Lake and Vanderhoof do not differentiate between the processing/recycling from industrial, commercial or residential markets.

EMPLOYEE RECOGNITION OF SERVICE AWARD

Chair Miller provided employee recognition certificates to Charlie Sherwood for 10 years' service, Corrine Swenson and Wendy Wainwright for 5 years' of service to the RDBN.

Break for lunch at 12:18 p.m.

Reconvened at 1:00 p.m.

Discussion took place regarding the complexity of recycling in the RDBN and the challenges associated in regard to having two different recycling programs within the RDBN, communities that have depot contracts with MMBC and communities that do not. Allocating funds equitably and elevating service levels throughout the region was discussed. Suggestions were brought forward in regard to a pooled funding model for communities that do not have contracts with MMBC and communities that do have contracts with MMBC would have a different funding model. The implementation of curbside collection is removing volume from the depot operations thus creating a challenge as the depots have a lack of volume.

Frustrations were brought forward regarding the effectiveness of the MMBC initiative and the lack of service being provided to northern B.C. The overall objective of the RDBN is to reduce the amount of garbage being brought to RDBN landfills.

2015 Recycling Options (Updated)

Moved by Director Bachrach
 Seconded by Director Repen

2015-3-17

"That the Regional District of Bulkley-Nechako Board of Directors continue to support sustainable recycling initiatives across the RDBN; and further that, the Board of Directors authorize the allocation of sufficient funding in the annual recycling budgets in each area to fully cover the projected costs of the expanded recycling programs in those areas where MMBC is not providing PPP recycling services. Further that, in those areas where the current annual allocation is sufficient to cover costs of the expanded program, keep the annual allocations the same and continue to carry forward unused allocations to future years. In those areas where the annual allocation is insufficient, increase the annual allocation to match the projected costs of the expanded recycling program. The increase in annual allocation would only take effect once any residual (unused) allocations were fully utilized."

Opposed: Director Parker **CARRIED**

(All/Directors/Majority)

ENVIRONMENTAL SERVICES

**.Manson Creek Landfill
-Operations Contract**

Moved by Director Greenaway
Seconded by Director MacDougall

2015-3-18

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' February 17, 2015 memo titled "Manson Creek Landfill – Operations contract."
2. Further, that the Board of Directors award a Contract extension for operation of the Manson Creek Landfill from June 1, 2015 to October 31, 2015 to Lepka Holdings Ltd. at a cost of \$13,000 (excluding taxes) and include a provision that allows for the rates to be reviewed by both parties should fuel prices increase significantly."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

MEMOS

**OCP Amendment and
Rezoning Application F-01-13
Henry and Trudy Guenter
Electoral Area "F"**

Moved by Director Petersen
Seconded by Director Thiessen

2015-3-19

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Planning's February 17, 2015 memo titled "OCP Amendment and Rezoning Application F-01-13, Henry and Trudy Guenter, Electoral Area "F"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Electoral Area "B" APC
Member Appointment**

Moved by Director Benedict
Seconded by Director MacDougall

2015-3-20

"That the Regional District of Bulkley-Nechako Board of Directors appoint Erwin Tom to the Advisory Planning Commission for Electoral Area "B".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAW FOR THIRD READING

**Rezoning File No. A-08-14
Bylaw 1718 & 1719
Bulkley Valley Rod and Gun
Club Electoral Area "A"**

Moved by Director Bachrach
Seconded by Director Fisher

2015-3-21

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1718, 2015", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1719, 2015".
2. That the "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1718, 2015", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1719, 2015" be given third reading this 26th day of February, 2015."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER
(All Directors)

Enquiries Report and Action List-January, 2015

Moved by Director Bachrach
Seconded by Director Benedict

2015-3-22

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Enquiries Report and Action List for January, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BUILDING INSPECTOR'S Report

Building Inspectors Report for January, 2015

Moved by Director MacDougall
Seconded by Director Parker

2015-3-23

"That the Regional District of Bulkley-Nechako Board of Directors receive the Building Inspector's Report for January, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Connection of Fibre Optic Cable for the Village of Granisle

Director Liversidge mentioned that Telus has confirmed the connection of fibre optic internet service cable to the Granisle Information Centre and will complete the process on Highway 118 between April 30 and June 30, 2015.

Opening Ceremonies – 2015 Winter Games in Prince George, B.C.

Director Lindstrom reported that he attended the opening ceremonies of the 2015 Canada Winter Games in Prince George. The ceremonies were amazing.

Update – Director Parker

Director Parker stated that he has been attending Electoral Area "D" (Fraser Lake Rural) community meetings to understand the happenings and the needs and wants of the area.

Teleconference with Senate Committee on Aboriginal Relations

Director MacDougall mentioned that along with Kevin Crook, CAO, District of Fort St. James and Hereditary Chief Peter Erickson, Nak'azdli Band had a teleconference meeting with the Senate Committee on Aboriginal Relations to present the District of Fort St. James/Nak'azdli Band Protocol Agreement and the benefits of the Community Infrastructure Partnership Program (CIPP) and facilitating the workshop that led to the signing of the program. It was a good opportunity to discuss the relationship built between the District of Fort St. James and the Nak'azdli Band and the importance of the federal government maintaining the CIP Program. Director MacDougall also noted that on the teleconference call, a member of the Senate Committee was Senator Nancy Greene Raine of B.C.

Update – Director Fisher

Director Fisher reported that he attended several community meetings:

- Intensive motorized group that is working to implement riding areas for all terrain vehicles (atvs) and motorcycles.
- Ecological Services Initiative meeting that included representatives from the Ministry of Environment, BC Conservation Officers Service and several agricultural groups from the Smithers area.
 - o The initiative is to maintain and improve sensitive areas that have a benefit to the community by placing a dollar value on the maintenance of those areas and paying the producer/farmer to oversee and maintain the sensitive area.
- Smithers Farmers' Institute Agricultural Conference on February 20 & 21, 2015 in Smithers. It was a very good conference.
- Town of Smithers and Village of Telkwa Council meetings to provide an update of the happenings in Electoral Area "A" (Smithers Rural).

Future Community Meeting:

- A professor from UNBC will be attending an upcoming Bulkley Valley Agricultural Steering Committee to discuss land use planning, subdivisions and zoning.

District of Houston Transition Programs

Director Brien spoke of the transition programs being utilized in the District of Houston to assist with the closure of Houston Forest Products. He noted that trades training has been a key component and a millwright program was initiated in partnership with industry, the province of B.C. and the Houston Secondary School. The provincial government also provided funding for a mobile heavy duty mechanic unit at the Northwest Community College. Both programs have been a benefit to providing transitional education to employees of the closed Houston Forest Products sawmill.

Town of Smithers Update

Director Bachrach thanked Director Fisher for attending the Town of Smithers Council meeting.

Director Bachrach mentioned that he attended the 2015 Canada Games in Prince George for three days of the event.

Director Bachrach noted that the Honourable Judith Guichon, Lieutenant Governor of B.C. was in Smithers on February 25, 2015.

Town of Smithers Relationship Building Meeting with the Wet'suwet'en -March 6, 2015

Director Bachrach reported that on March 6, 2015 the Town of Smithers and the Wet'suwet'en will be having a relationship building meeting to discuss the three year old protocol agreement between the communities and discuss researching the shared history of both communities.

Telkwa Homecoming Weekend -August 1-3, 2015

Director Repen spoke of the Village of Telkwa hosting the Telkwa Homecoming Weekend on August 1-3, 2015.

VERBAL REPORTS (CONT'D)

Recognition for Village of
Telkwa District Heating
System

Director Repen noted that the Village of Telkwa received recognition from the Union of B.C. Municipalities (UBCM) for its district heating system. He mentioned that arrangements could be made if Directors wished to tour the heating system.

LGLA Elected Officials Training
-February 4-5, 2015, Prince
George, B.C.

Chair Miller stated that he attended the LGLA Elected Officials Training on February 4-5, 2015 in Prince George, B.C. It provided a good opportunity for networking. He also had conversations with Northern Development Initiative Trust (NDI) regarding strategic direction. He noted the opportunity to have discussions with RDBN Board members outside the board room was very beneficial.

Omineca Beetle Action
Coalition (OBAC)

Chair Miller is the Chair of the Omineca Beetle Action Coalition and he has been attending meetings in Prince George. He noted that discussions have taken place regarding the impact and effects of the beetle epidemic currently being felt and upcoming impacts that may occur in the region. Chair Miller advised that the Community Development Institute (CDI) has created a Community Transition Toolkit to assist communities through the process and impacts of mill closures or tragic events in communities.

Chair Miller had the opportunity to meet with Greg Halseth, Co-Director, Community Development Institute and one of the creators of the Community Transition Toolkit and mentioned the possible benefit of having Mr. Halseth come and provide a presentation at a future Board Meeting.

Receipt of Verbal
Reports

Moved by Director Brienen
Seconded by Director Bachrach

2015-3-24

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Administration
Correspondence

Moved by Director MacDougall
Seconded by Director Fisher

2015-3-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Village of Fraser Lake – RDBN Representatives;
- ABC Communications – Industry Canada's Consultation Process;
- Skeena-Queen Charlotte Regional District - Regional District Representation in B.C. Environmental Stewardship Initiatives;
- Kitimal LNG – Kitimal LNG will be Working on the Pacific Train Pipeline in Your Region;
- Species at Risk Recovery Team – Invitation to Provide Input on the Draft Recovery Strategies for Three Landbirds;
- Wet'suwet'en First Nation – Wet'suwet'en First Nation Renews Commitment to Forestry Best Practices with New License Manager;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Community Advisory Boards – BC North Central Community Advisory Board – Round 22;
- Northern Health – Northern Health Releases Houston Health Services Review;
- Omineca Beetle Action Coalition Newsletter - January 2015;
- Union of B.C. Municipalities
 - Draft Documents Available for Groundwater Consultation
 - New Members Added to UBCM Executive
 - Deadline Nearing for Site Remediation Consultation
 - Report Supports Local Government Crime Prevention Measures
 - Fire Safety Review of Residential Care Facilities Released;

ACTION LISTS

- Action Lists:
 - December, 2014
 - January, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-January, 2015

Moved by Director Greenaway
Seconded by Director Repen

2015-3-26

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid January, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BYLAWS

BYLAWS FOR FIRST, SECOND, AND THIRD READING

No. 1722 – Round Lake
Rural Fire Protection Service
Area Establishment

Moved by Director Fisher
Seconded by Director Bachrach

2015-3-27

"That "Round Lake Rural Fire Protection Service Establishment Bylaw No. 1722, 2015" be given first, second and third reading this 26th day of February, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

No. 1723 – Round Lake
Rural Fire Protection Loan
Authorization

Moved by Director Fisher
Seconded by Director Bachrach

2015-3-28

"That "Round Lake Rural Fire Protection Loan Authorization Bylaw No. 1723, 2015" be given first, second and third reading this 26th day of February, 2015."

(All/Weighted/Majority) CARRIED UNANIMOUSLY

**BYLAWS FOR FIRST, SECOND,
AND THIRD READING AND ADOPTION**

**No. 1724 – RDBN Financial
Plan Amendment**

Moved by Director Greenaway
Seconded by Director Brienen

2015-3-29

"That "Regional District of Bulkley-Nechako Financial Plan Amendment Bylaw No. 1724, 2015" be given first, second third reading and adoption this 26th day of February, 2015."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

**No. 1725 – RDBN Revenue
Anticipation Borrowing**

Moved by Director Greenaway
Seconded by Director Liversidge

2015-3-30

"That "Regional District of Bulkley-Nechako 2015 Revenue Anticipation Borrowing Bylaw No. 1725, 2015" be given first, second third reading and adoption this 26th day of February, 2015."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director MacDougall
Seconded by Director Greenaway

2015-3-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

CORRESPONDENCE:

- AFOA Canada - 15th Anniversary National Conference
-February 17-19, 2015;
- BC Chamber of Commerce - Public Affairs Update
-January 26, 2015
-February 2, 2015
-February 10, 2015
-February 16, 2015
-February 17, 2015;
- BC Municipal Safety Association News Meeting Agenda
- February 13, 2015;
- CANFOR Corporation - Press Release Notification
-January 28, 2015
-February 4, 2015;
- CBC News – Removal of Smart Meters over Safety Concerns
- Clean Energy Review:
-January 26, 2015 - Mills, Mines and Sunshine
-February 02, 2015 - A Dangerous Fallacy
-February 9, 2015 - A Win for Weaver
-February 16, 2015 - Apple Zooms Past Rivals;
- COFI Market News - February 2015;
- Emergency Management British Columbia - Snow Survey and Water Supply Bulletin - February 1, 2015;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- Federation of Canadian Municipalities - FCM News Week of:
 - January 19, 2015 - Federal Budget Update
 - January 28, 2015 - President's Corner
 - January 30, 2015 - FCM News
 - February 4, 2015 - FCM Ramps up its Advocacy Work - Election 2015
 - February 9, 2015 - Disaster Financial Assistance Arrangements (DFAA)
 - February 6, 2015 - FCM News
 - February 9, 2015 - FCM News;
- Initiative Prince George - January 30, 2015 - January 'On the Move' Newsletter and Economic Update;
- Local Government Update – February 5, 2015;
- Ministry of Transportation and Infrastructure
 - 2015 Advance Notice - January 26, 2015
 - 2015 Public Notice #1 - February 18, 2015;
- Nechako Reservoir Update - Flow Facts:
 - February 4, 2015
 - February 11, 2015
 - February 18, 2015;
- Northern BC Tourism - Northern BC Tourism Plaza - Canada Winter Games - February 6, 2015;
- Northern Health - News Release
 - February 2, 2015 - Northern B.C. Men Stepping Up to Healthy Living in the Workplace;
 - February 13, 2015 - Growing for Gold Program allows Local Businesses and Service Providers to Show Support for Breastfeeding Mothers;
- Ministry News Release Related to Sport - Accessibility programming encourages lifelong love of sport;
- Northern Health Finishes top of the class as a top employer in B.C.;
- Northern Health Communications - Encourage your guys to Come in from the Cold - January 16, 2015;
- PWABC - Public Works Association of BC - National Public Works Week, May 17-23, 2015 "Community Begins Here" - February 2, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORT

North Central Local
 Government Association
 Convention - May 6-8, 2015
 – Prince George, B.C.

Moved by Director Greenaway
 Seconded by Director Repen

2015-3-32

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of Rural Directors and Gail Chapman, CAO, to the North Central Local Government Association Conference on May 6-8, 2015 in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORT (CONT'D)

Proposed Amendment to
 Chinook Community Forest
 Bylaw No. 1714

Moved by Director Strimbold
 Seconded by Director Benedict

2015-3-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's February 25, 2015 memo titled "Proposed Amendment to Chinook Community Forest Bylaw No. 1714."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAW

Bylaw for First, Second, and Third Reading

No. 1728 – Chinook Community Forest Economic Development Service Establishing Amendment Moved by Director Benedict
 Seconded by Director Strimbold

2015-3-34

"That "Chinook Community Forest Economic Development Service Establishing Amendment Bylaw No. 1728, 2015" be given first, second, and third reading this 26th day of February, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

NCLGA Resolution RE: Rural Fire Departments

Moved by Director Benedict
 Seconded by Director Newell

2015-3-35

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to draft a resolution to the North Central Local Government Association (NCLGA) for submission prior to its resolution deadline of March 2, 2015 regarding the funding and responsibility for rural fire departments; and further, that the "Therefore be it Resolved" clause include "that the province provide adequate funding for rural fire departments." Further, that the said resolution be brought forward for ratification at the March 26, 2015 Regional Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director MacDougall
 Seconded by Director Greenaway

2015-3-36

"In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations be held in confidence, including communications necessary for that purpose must be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Meeting No. 3
February 26, 2015
Page 18

ADJOURNMENT

Moved by Director Bachrach
Seconded by Director Greenaway

2015-3-37

"That the meeting be adjourned at 2:07 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BULKLEY-NECHAKO RESOURCE LEGACY COMMITTEE**
(Committee of the Whole)**Thursday, March 12, 2015**

PRESENT: Chair Gerry Thiessen

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen

Directors Present Thomas Liversidge, Village of Granisle
Absent Luke Strimbold, Village of Burns Lake

Alternate Directors John Illes, Village of Burns Lake
Linda McGuire, Village of Granisle

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Wendy Wainwright, Executive Assistant

Others Falko Kadenbach, Vice-President, ABC Communications
Steven Derksen, Area Manager, Burns Lake, ABC
Communications

CALL TO ORDER

Chair Thiessen called the meeting to order at 2:53 p.m.

**SUPPLEMENTARY AGENDA
& AGENDA**Moved by Director MacDougall
Seconded by Director Brienen**BNRL.2015-1-1**"That the Bulkley-Nechako Resource Legacy Committee Meeting
Supplementary Agenda of March 12, 2015 be received; and
further, that the Bulkley-Nechako Resource Legacy Committee
Meeting Agenda of March 12, 2015 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

**Resource Works – Exploring
 the Potential of BC's
 Prosperity Fund**

Moved by Director McGuire
 Seconded by Director Newell

BNRL.2015-1-2

"That the Bulkley-Nechako Resource Legacy Committee receive correspondence titled "Resource Works-Exploring the Potential of BC's Prosperity Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

**Ministry of Forests, Lands and
 Natural Resource Operations
 -Rural Advisory Council
 Members Announced**

Moved by Director Bachrach
 Seconded by Director Greenaway

BNRL.2015-1-3

"That the Bulkley-Nechako Resource Legacy Committee receive the correspondence from the Ministry of Forests, Lands and Natural Resource Operations regarding the Rural Advisory Council Members Announced."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brienon
 Seconded by Director Greenaway

BNRL.2015-1-4

"That the meeting be adjourned at 2:58 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, March 12, 2015**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen – arrived at 10:35 a.m.
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Absent Thomas Liversidge, Village of Granisle
Luke Strimbold, Village of Burns Lake

Alternate Directors John Illes, Village of Burns Lake
Linda McGuire, Village of Granisle

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services – left at 10:53 a.m., returned at 11:05 a.m.
Corrine Swenson, Manager of Economic Development
Wendy Wainwright, Executive Assistant

Others Claudette Gouger, Community Manager, New Gold Inc. – left at 10:50 a.m.
Steven Derksen, Area Manager - Burns Lake, ABC Communications – arrived at 1:10 p.m.
Falko Kadenbach, Vice-President, ABC Communications – arrived at 1:10 p.m.
Josh Pressey, District Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations – arrived at 11:20 a.m.
Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre, Wildfire Management Branch – arrived at 11:20 a.m.
Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations – left at 2:49 p.m.

Media Flavio Nienow, LD News – arrived at 10:55 a.m., left at 12:30 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:30 a.m.

OATH OF OFFICE

Gail Chapman, Chief Administrative Officer administered the Oath Office for John Illes, Alternate Director, Village of Burns Lake.

**SUPPLEMENTARY
 AGENDA**

Moved by Alternate Director McGuire
 Seconded by Director Greenaway

C.W.2015-3-1

"That the Supplementary Agenda be received and dealt with at this meeting; and further, that the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of March 12, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole
 Minutes – February 12, 2015

Moved by Director MacDougall
 Seconded by Director Petersen

C.W.2015-3-2

"That the Committee of the Whole meeting minutes of February 12, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

NEW GOLD INC. Claudette Gouger, Community Manager RE: Update

Chair Miller welcomed Claudette Gouger, Community Manager, New Gold Inc.

Ms. Gouger provided a PowerPoint Presentation.

Presentation Overview

- Company Overview;
- Blackwater Project Update;
- 2015 Exploration Plan;
- Environmental Assessment Update;
- Next Steps.

Company Overview

Portfolio of Assets in Top-Rated Jurisdictions

All Assets Ranked in Top 5 Global Mining Jurisdictions ⁽¹⁾

#1 Canada

Development

- Blackwater – Mine Life – 17 years;
- Rainy River Mine Life – 14 years;

Operating

- New Afton – Mine Life 8 years + C-zone potential;

#3 United States

Operating

- Mesquite – Mine Life 8 years + residual leach;

#5 Mexico

Operating

- Cerro San Pedro – Mine Life 1 year + residual leach;

#4 Chile

Development

- El Morro (30%) – Mine Life 17 years ⁽²⁾

#2 Australia

Operating

- Peak Mines – Mine Life 6+ years.

1. Based on 2014 Behre Dolbear Report – "2014 Ranking of Countries for Mining Investment"
2. Mine Life based on December 2011 feasibility study.

DELEGATION (CONT'D)

NEW GOLD INC. Claudette Gouger, Community Manager RE: Update

Multiple Growth Initiatives ⁽¹⁾

Construction

- New Afton mill expansion;
- Rainy River – 325 Koz of annual production;

Permitting

- Blackwater – 485 Koz of annual production;

Engineering/Planning

- New Afton C- zone;
- 30% carried interest in El Morro;

2015E Gold Production;

- 390-430 Koz;

New Gold has multiple organic growth options in its portfolio.

Blackwater Project Update

Blackwater Project Location

Jurisdiction

- #1 Country Ranking ⁽¹⁾;

2013 Feasibility Study

- ~\$1.576 million Development Capital ⁽²⁾;
- 17 year mine life;
- First nine years: 485 Koz Annual Production;
- \$590 /oz All-in Sustaining Costs ⁽³⁾
 - o Includes \$60 per ounce silver credit;

Significant Gold and Silver Resource

- 8.2 Moz Gold Reserves ⁽⁴⁾;
- 60.8 Moz Silver Reserves ⁽⁴⁾;
- 1.1 Moz Gold M&I Resources ⁽⁴⁾;
- 12.6 Moz Silver M&I Resources ⁽⁴⁾;

Regional Upside

~1,100 km² Land Package – Multiple newly identified targets.

1. Based on 2014 Behre Dolbear Report – “2014 Ranking of Countries for Mining Investment”.
2. Development capital assumes \$1.25 CDN/USD exchange rate.
3. Refer to Endnote on all-in sustain costs under the heading “Non-GAAP Measures”.
4. Mineral resources are exclusive of reserves. For a detailed breakdown of mineral resources and reserves by category and the key assumptions and parameters,

Mine Site Facilities

- Open pit, waste rock dumps, low grade ore and overburden stockpiles;
- Mill;
- Tailings storage facilities;
- Water management facilities;
- Ancillary on-site infrastructure;

Off-Site Infrastructure

- 140 km long 230 kV transmission line;
- 15 km access road;
- Airstrip and 6 km airstrip access road;
- 21 km freshwater supply pipeline and water intake on Tatelkuz Lake.

DELEGATION (CONT'D)

NEW GOLD INC. Claudette Gouger, Community Manager RE: Update

Committed to Working with Local Communities

- Since 2012 over \$240 million spent to develop the Blackwater Project with an average of 75% spent locally;
- 65% of Blackwater's 2013 exploration workforce was from the local region, of that 23% were of Aboriginal descent;
- >\$260,000 distributed in local sponsorships and donations since 2012.

Services/Supplies Purchased in the Region to Date

- Industrial supplies;
- Catering & camp services;
- Bulk fuel;
- Light vehicle purchases & servicing;
- Expedition;
- Tire purchase and repair
- Steel supply & fabrication;
- Heavy equipment rentals;
- Office furniture/supplies;
- Civil construction;
- Carpentry/electrical services;
- Road clearing/civil works;
- Plumbing services;
- Gravel & aggregate supply.

Currently

- Blackwater camp currently demobilized for winter;
- Onsite services and security in place;
- Initial planning and preparation for 2015 exploration starting in May;
- Continue environmental assessment and permitting process.

Annual Exploration Plan

2015 Exploration Program Overview

2014 Achievements

- 11,045 metres of reconnaissance drilling at Blackwater South, Key and Van Time prospects;
- Discovered high grade porphyry-style mineralization two kilometres south of main Blackwater deposit;
- Confirmed multiple centres of gold mineralization in region.

2015 Program

- Focus on high-grade opportunities immediately south of Blackwater mine development area;
- Extend surface geophysical coverage over southern area;
- Expand surface mapping and sampling coverage;
- Up to 35 line km of IP lines;
- Maximum 4,000 m of core drilling upon defined target definition;
- Camp mobilization to begin mid-May and go through to end of August.

Environmental Assessment Update

Projected EA Timeline 2015

- 2nd Quarter 2015 potential start of technical review and public comment period;
- BCEAO Open Houses likely hosted in Vanderhoof and Fraser Lake;
- Ministerial decision could be issued as early as end of 2015.

DELEGATION (CONT'D)

NEW GOLD INC. Claudette Gouger, Community Manager RE: Update

Next Steps

Rainy River Project Update

Significant milestones have been achieved to date:

- Federal and Provincial environmental approvals;
- Consolidated land position with acquisition of private properties and Bayfield Ventures Ltd.
- Impacts and Benefits agreements completed with key First Nations and Métis;
- Building team – General Manager, Mine Manager, and key additional personnel.

Environmental approvals received on schedule, however, New Gold has decided to extend development timeline by six months to enhance financial flexibility.

- ~\$120 million less capital in 2015 than contemplated in January, 2014 Feasibility study;
- Commissioning target for mid-2017;

Detailed engineering now 70% complete;

Development capital estimate of \$877 million ⁽¹⁾ – includes adjustments from detail engineering offset by depreciation of Canadian dollar.

2015 Next Steps

- Regional Exploration Program scheduled for summer 2015;
- Proceed with environmental assessment and permitting process:
 - o BCEAO Open Houses;
 - o Public comment period;
- Continue community engagement program:
 - o Information sessions throughout region;
 - o Tradeshows;
 - o Minerals North – Mackenzie;
 - o Newsletters & website updates;
- Continue with First Nations consultation;
- Continue with community consultation:
 - o Municipal project updates throughout region;
 - o Community liaison and community leaders meetings.

Discussion took place regarding the life of the mine and the molybdenum and copper that has been found on the Blackwater property that could potentially extend the life of the mine.

The Cluskus road near Vanderhoof is the access road to the Blackwater project that is being utilized and is part of the environmental assessment but there is a group in Quesnel conducting a study to determine the potential access of the site near Quesnel.

Chair Miller thanked Ms. Gouger for attending the meeting.

REPORTS

2015 Budget Draft No. 3

Hans Berndorff, Financial Administer provided an overview of the 2015 Budget Draft No. 3.

Discussion took place regarding the following:

- Part time planner position to a full time planner position;
- Costs associated with the increase for additional computer documentation storage;
- Unightly Premises and the RDBN Board of Directors decision to reinstate the position;
- Low tax rates in the past 4 years due to the additional industrial development in the region;

REPORTS (CONT'D)

2015 Budget Draft No. 3 (CONT'D)

- Budget surplus from previous year;
 - o In the past there was more project based work and currently it is more operational based;
 - o Less surplus moving forward;
- Cost increases due to regulation changes;
 - o A discussion paper completed by the RDBN titled "The Regional District of Bulkley-Nechako: Changing Service Delivery Requirements and Expectations"
 - Brings forward the impacts of regulation changes and funding impacts to the RDBN;
- Possible development of a rising trend in cost analysis;
- Ministry of Community, Sport and Cultural Development shows information on its website in regard to the RDBN tax rate being lower than other Regional Districts
- Building Inspection:
 - o 2014 Building Permit estimations were almost exactly what was received thus the surplus carried forward is less;
- Emergency Preparedness:
 - o Two components:
 - Increase in cost:
 - 20% of staff cost previously allocated to rural government due to rural fire protection;
 - 2015 budget – didn't belong in rural government – moved to Emergency Preparedness;
 - Cost to manage rural fire protection primarily to address the "British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook" regulations;
 - Shift in cost:
 - Increase in cost in Emergency Preparedness;
- Largest portion of the taxation increase is due to a decrease in revenues;
- Decrease in revenues is due to less surplus to use towards the 2015 budget
 - o Past year larger operating budget;
- Regional District vs. Municipal taxation ability;
 - o RDBN has 68 services paid for by a diverse tax base vs. approximately 5 services for a municipality paid for by the same tax payers;
 - o Municipalities can tax more over a 5 year period for reserves, Regional Districts don't typically apply that funding model;
 - o Municipalities move surpluses into reserves and use for special projects – usually at the end of a budget year;
 - o Difficult to move from the model of using prior years surpluses to a reserve model as the tax increase would be substantial;
 - Possible to take a long term view and transition over a longer period to attempt to minimize the impact to the tax base;
 - o *Local Government Act* directs Regional Districts to apply any surplus to the exact service it is allocated to;
- Reserves vs. Surplus
 - o Build reserves to tax now for future spending;
 - o Provides a buffer to offset a possible future tax increase;
- Surplus
 - o Conservative budgets provide less surplus;
 - o Regional Districts can only use surpluses for services for that specific service;
- Increasing taxes to develop a reserve vs. having surplus is similar model;
- The time to move forward with a reserve model which is a substantial increase to the tax base is when there is a tax decrease as the Regional District has had in the past;

REPORTS (CONT'D)

2015 Budget Draft No. 3 (CONT'D)

- Being extremely accurate and conservative in budget preparations in order to have less of a surplus coming forward in future years;
- Inflation rate for B.C. was 0.9%;
 - o Increase in benefits in the past year– mitigated - moving to a new benefit provider;
- Deferring expenditures:
 - o Due to regulation requirements some expenditures are required;
 - o Staff have deferred expenditures where possible:
 - E.g. computer, admin vehicle, etc.

Discussion took place regarding another budget scenario. For Regional Districts the budget must be approved under the *Local Government Act* by the end of March. The RDBN pre-budget planning session began in September, 2014 to formulate the budget for 2015 which included projects completed in 2014 and still needing completion, 2015 work plans and direction to staff to move forward. The 1st draft of the 2015 budget was brought forward in January 15, 2015, the 2nd draft of the budget in February 12, 2015. There are challenges due to the Local Government Elections in November, 2014 and the elections of new directors to the Regional Board. Discussion took place regarding the Regional Board's decisions and initiatives that have influenced the budget, for example, the recycling initiatives in Environmental Services.

The Regional Boards implementation of the initiatives being brought forward is to provide the ability to move away from having to rely on taxation and that is included in the 2015 Draft Budget for example the Legacy/Resource Revenue sharing initiative.

2015 Budget Draft No. 3

Moved by Director Benedict
 Seconded by Director Greenaway

C.W.2015-3-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors accept the 2015 Budget Draft No. 3 as presented."

Opposed: Director Bachrach CARRIED
 Director Newell

(All/Directors/Majority)

North Central Local Government Association -Executive Nomination Procedures

Moved by Alternate Director Illes
 Seconded by Director Thiessen

C.W.2015-3-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako appoint Director Strimbald for the position of Regional Representative for the Regional District of Bulkley-Nechako for the 2015-2016 North Central Local Government Association Executive."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REPORTS (CONT'D)

2015 Canada Winter Games Partnership

Moved by Director Benedict
 Seconded by Director Newell

C.W.2015-3-5

"That the Committee of the Whole receive the Manager of Regional Economic Development's March 3, 2015 memo titled "2015 Canada Winter Games Partnership."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2015 Regional Marketing Initiative

Moved by Director MacDougall
 Seconded by Director Fisher

C.W.2015-3-6

"That the Committee of the Whole receive the Manager of Regional Economic Development's March 3, 2015 memo titled "2015 Regional Marketing Initiative."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the measuring tools used for marketing initiatives and the positive feedback received from agricultural industry in regard to signage and brochures that have been produced.

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORTS

Landfill Equipment Financing

Mr. Berndorff spoke to the Landfill Equipment Financing options. Janine Dougall, Director of Environmental Services noted that an application is being prepared to be submitted for Federal Gas Tax Funds to purchase infrastructure for the landfills.

Discussion took place regarding the impacts to the budget and the need for more time to review the options outlined.

Landfill Equipment Financing

Moved by Alternate Director Illes
 Seconded by Director Repen

C.W.2015-3-7

1. "That the Committee of the Whole receive the Financial Administrator's March 11, 2015 memo titled "Landfill Equipment Financing."
2. Further, that the Committee of the Whole recommend to the Regional District of Bulkley-Nechako Board of Directors that a liability under Section 175 of the *Community Charter* not exceeding \$1,547,000 (one million, five hundred and forty-seven thousand dollars and zero cents) for a term not exceeding five years with no provisions for renewal be authorized for the purchase of landfill equipment."

ADMINISTRATION REPORTS

Landfill Equipment Financing (CONT'D)

Moved by Director Bachrach
 Seconded by Alternate Director Illes

C.W.2015-3-8

"That the Committee of the Whole defer the Financial Administrator's March 11, 2015 memo titled "Landfill Equipment Financing" to the March 26, 2015 Regional Board Meeting."

Opposed: Director Benedict CARRIED
 Alt. Director Illes
 Director McGuire
 Director Parker
 Director Repen

(All/Directors/Majority)

Electronic Agendas

Moved by Alternate Director Illes
 Seconded by Alternate Director McGuire

C.W.2015-3-9

"That the Committee of the Whole receive the Financial Administrator's March 12, 2015 memo titled "Electronic Agendas."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Mr. Berndorff provided an overview of the memo titled "Electronic Agendas." Discussion took place regarding the challenges in regard to the search capabilities of the system currently being utilized by the municipal directors and concerns were expressed in regard to information being stored on a cloud based system. Discussion took place regarding the continuation of current practices and the possibility of revisiting options again in the future.

NEW BUSINESS

RDBN Board Meeting
-March 26, 2015

Chair Miller, Vice-Chair Thiessen and Director Repen will not be in attendance for the Regional District of Bulkley-Nechako Board Meeting on March 26, 2015. The meeting will move forward with the Regional Board voting to appoint a Chairperson for the March 26, 2015 meeting.

Vanderhoof Curling Club

Director Petersen mentioned that on March 7, 2015 he attended, along with Director Thiessen an appreciation dinner at the Vanderhoof Curling Club. Director Petersen was presented with a certificate for the partnership and funding support for the works and upgrades completed at the Vanderhoof Curling Club. Director Thiessen thanked Director Petersen for his support as Director of Electoral Area "F" (Vanderhoof Rural).

ADJOURNMENT

Moved by Director Petersen
Seconded by Director MacDougall

C.W.2015-3-10

"That the meeting be adjourned at 2:00 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, February 12, 2015**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold
Gerry Thiessen

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Alternate Director Bob Hughes, Electoral Area "C" (Fort St. James Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services
Deborah Jones-Middleton, Protective Services Manager
– arrived at 12:03 p.m.
Jason Llewellyn, Director of Planning – left at 11:11 a.m.,
returned at 12:27 p.m.
Corrine Swenson, Manager of Economic Development – left at
11:11 a.m., returned at 12:03 p.m.
Wendy Wainwright, Executive Assistant

Others Scott Reid, Engineering Coordinator, TransCanada Coastal
GasLink Pipeline Ltd.- left at 11:11 a.m.
Kiel Giddens, Land, Community, and Aboriginal Relations
Liaison, TransCanada Coastal GasLink Pipelines Ltd.- left at
11:11 a.m.

Media Flavio Nienow, LD News – left at 1:12 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:38 a.m.

**SUPPLEMENTARY
AGENDA**Moved by Director Petersen
Seconded by Director Brien**C.W.2015-2-1**"That the Supplementary Agenda be received and dealt with at
this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

AGENDA

Moved by Director Newell
Seconded by Director Fisher

C.W.2015-2-2

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of February 12, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OATH OF OFFICE

Gail Chapman, Chief Administrative Officer administered the Oath of Office to Bob Hughes, Alternate Director, Electoral Area "C" (Fort St. James Rural).

MINUTES

Committee of the Whole Minutes – January 15, 2015

Moved by Director MacDougall
Seconded by Director Lindstrom

C.W.2015-2-3

"That the Committee of the Whole meeting minutes of January 15, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

TRANSCANADA COASTAL GASLINK PIPELINE LTD. – Scott Reid, Engineering Coordinator, Kiel Giddens, Land, Community, and Aboriginal Relations Liaison RE: Update

Chair Miller welcomed Scott Reid, Engineering Coordinator and Kiel Giddens, Land, Community and Aboriginal Relations Liaison, TransCanada Coastal GasLink Pipeline Ltd.

Mr. Reid and Mr. Giddens provided a PowerPoint Presentation.

Coastal GasLink Pipeline Project – Proposed Route

- 650 km, 40" diameter pipeline transporting natural gas from near Dawson Creek to Kitimat;
- Coastal GasLink's customer, LNG Canada, a consortium of Shell Canada, Mitsubishi, Kogas and PetroChina has proposed to build a facility in the District of Kitimat to liquefy the natural gas for export;
- Proposed route passes to the north of Vanderhoof and Fraser Lake, crosses Highway 16 near Endako, and passes to the south of Burns Lake and Houston.

What is the Market for B.C.'s Natural Gas?

- Natural gas use in Asia will replace higher emitting fuels, helping to reduce global GHG (Green House Gas) emissions.

LNG Value Chain

- Exploration & Development in Canada
 - Gas Production as the resource is gathered in the field – LNG Canada – near Dawson Creek;
 - Transport of the natural gas through the Coastal GasLink Pipeline;
 - Liquefaction to Liquid Natural Gas at the LNG Canada facility – in Kitimat;
 - Transport to export markets – via ship;
 - Regasification;
 - Distribution & Transport.

DELEGATION (CONT'D)

TRANSCANADA COASTAL GASLINK PIPELINE LTD. – Scott Reid, Engineering Coordinator, Kiel Giddens, Land, Community, and Aboriginal Relations Liaison RE: Update

Environmental Assessment Certificate

- Coastal GasLink launched: June 2012;
- Initial landowner and public engagement: fall 2012;
- Coastal GasLink field studies and EAO Working Group review of information needs: 2013;
- Environmental Assessment Certificate Application filed: January 2014;
- EAO Working Group review: March-September 2014;
- EA Certificate issued: October 24, 2014.

Environmental Assessment Certificate – Examples of Conditions

- Water Quality Monitoring Program;
- Wildlife and Wildlife Habitat Management Plan;
- Visual Quality Management Plan;
- Timber Salvage Strategy;
- Social and Economic Effects Management Plan.

Responding to Public Input

- Open house dates planned in consultation with local governments;
- Proposed route revised in response to First Nations, landowner and public input;
- Facilities located in response to input and landowner offers;
- Road upgrades planned in cooperation with current industrial users;
- Training and education program;
- Local and Aboriginal participation plans.

Project Contact to date in RDBN

- Ongoing discussions with First Nations;
- EAO open houses in Burns Lake (2013 and 2014) and Fraser Lake (2014);
- Project information sessions in Vanderhoof, Fort St. James, Fraser Lake, Burns Lake and Smithers;
- “LNG Conversation” community presentations in Smithers, Burns Lake and Vanderhoof, October 2014;
- RDBN Board presentations (2012, 2013) and construction issues meetings with Board members and staff (2014);
- Municipal government presentations;
- Chamber of Commerce memberships, sponsorships, presentations;
- Community investment: search and rescue (Vanderhoof, Houston), fire/rescue (Fraser Lake), sturgeon habitat restoration (Vanderhoof), Burns Lake Fall Fair.

Aboriginal Engagement

- Ongoing engagement with 19 Aboriginal groups, and notification across a wider area;
- Collaboration on traditional land use and ecological knowledge;
- Project agreements in process;
- Designated contracting opportunities identified.

Local and Aboriginal Participation Plans

- Most opportunities to be provided through prime contractors;
- Each prime contractor must present a plan for local participation;
- Prime contractors to attend regional networking events;
- TransCanada will monitor implementation of local participation plans through regular reporting.

DELEGATION (CONT'D)

TRANSCANADA COASTAL GASLINK PIPELINE LTD. – Scott Reid, Engineering Coordinator, Kiel Giddens, Land, Community, and Aboriginal Relations Liaison RE: Update

Education & Training Plan

- Pathway to Pipeline Readiness Program:
 - Local workforce readiness training directly related to the Project;
 - Northwest Community College, PGNAETA;
- TransCanada Education Legacy Program:
 - Long term community capacity building;
 - Breakfast Club of Canada, University of Northern British Columbia.

Construction Camps

- Eight potential sites currently identified in Bulkley-Nechako region. Plans are still tentative;
- Contractor selection scheduled for Q3;
- Contractors are responsible for camp construction and management, including waste management and emergency response;
- Level of on-site medical care still to be determined.

2015-16 Project Schedule

- January-June – Develop regulatory-driven management plans (e.g. Socio-economic Effects Management Plan);
- January-October – Construction planning: camp locations, waste management, traffic management;
- April – Public information sessions;
- Spring – OGC permitting decision;
- Fall – Temporary use permitting, camps and facilities;
- Fall – Vendor networking sessions;
- Early 2016 – Final investment decision.

RDBN Issues

- Business opportunities and jobs;
- Potential pressure on retail and public services;
- Waste management;
- Construction traffic;
- Timber salvage.

Discussion took place regarding the sharing of right of way for the TransCanada proposed pipeline projects, Coastal GasLink, Prince Rupert Gas Transmission Project and Pacific Trails Connector pipeline. Mr. Reid noted the difficulty of sharing right of way between the Coastal GasLink and Prince Rupert Gas Transmission Project as the two lines are separated by a significant distance. The projects are also operated by two separate companies, LNG Canada and Pacific Northwest LNG and it is a very competitive market. The Pacific Trails pipeline is operated by Chevron but through the Oil and Gas Commission permitting TransCanada has requested to co-locate where possible. Mr. Giddens noted that through the consultation process land owners have requested to relocate lines and this has been accommodated.

Director Newell spoke of base line monitoring and the information being provided to the RDBN. Mr. Giddens mentioned that TransCanada has a number of monitoring programs that need to be implemented in the plans and the information will be discussed and shared with the RDBN when completed. Mr. Reid mentioned that in the past two years Coastal GasLink has completed significant field work to collect information for base line studies and that data is available publicly.

DELEGATION (CONT'D)

TRANSCANADA COASTAL GASLINK PIPELINE LTD. – Greg Cano, Project Manager, Kiel Giddens, Land, Community, and Aboriginal Relations Liaison RE: Update

The workforce readiness planning was discussed and will be available for First Nations and non-First Nations citizens. TransCanada is partnering with the College of New Caledonia and Northwest Community college to develop programming. Mr Giddens is also a member of the SWOT (Strategic Workforce Opportunities Team) working group.

Chair Miller thanked Messrs Giddens and Reid for attending the meeting.

ENVIRONMENTAL SERVICES REPORT

2015 Recycling Options

Janine Dougall, Director of Environmental Services brought forward the economic challenges of recycling options in the RDBN due to economies of scale and population base. The funding programs initiated by the RDBN in 2009 were to start local recycling programs by providing funding based on an allocation of funds across the RDBN based on assessments.

Since 2009, a number of communities have developed a recycling program and have been funded by the RDBN. Smithers and Area Recycling Society has been a long term organization with funding beginning in 2003. Since 2009, other recycling groups in the region have utilized the funding: the Greening Up the Fort (GUF) in Fort St. James, Vanderhoof, Fraser Lake, and Houston. Burns Lake has had challenges in developing a recycling program and in lieu of the challenges the RDBN provides bins at the Burns Lake and Southside Transfer Stations.

The allocation of funds originally developed in 2009, has in some instances provided sufficient funding for recycling programs, but in other instances the funding has not been sufficient to pay for existing programs. Concerns were brought forward for Houston and Fraser Lake as these two communities do not receive sufficient funding for current levels of recycling services.

The Regional Board requested staff to investigate equivalent service levels across the region in comparison to service levels provided by the Multi-Material B.C. (MMBC) depot service in Smithers and Nak'azdli. In order to determine costs for said service, discussion took place with Cascades in Prince George, the processing company wherein all MMBC recycling materials are transported for processing and the closest processing facility to the RDBN. Cascades in Prince George is affiliated with Green by Nature, the company that contracts to MMBC to collect post recycling products.

The information provided in Ms. Dougall's 2015 Recycling Options report includes expanding the program to cardboard, paper, general plastics and general metals. The MMBC program includes additional products collected: Styrofoam, plastic film and glass. Staff did not include these additional products in the potential RDBN expanded program due to the lack of an end market for the products and the high cost associated with transportation of the products. The intent would be to investigate the expansion of recycling programs in areas to include cardboard, paper and general plastics and general metals (e.g. pie plates, tin cans) with the intent being, if MMBC in the future provides services to the areas of the RDBN that it does not currently provide services to, the Regional Board would investigate including Styrofoam, plastic film and glass.

Discussion took place regarding the Extended Producer Responsibility (EPR) programs that are currently received at the Fraser Lake Bottle Depot and the changes to the recycling of milk jugs. Multi-Materials B.C. (MMBC) is currently recycling milk jugs but prior to the MMBC program, milk jug recycling was paid for by the dairy industry. MMBC does not provide services to depots in Fraser Lake, Vanderhoof, Burns Lake and Houston, thus the depots no longer receive compensation to recycle the milk jugs.

ENVIRONMENTAL SERVICES REPORT (CONT'D)
2015 Recycling Options (CONT'D)

Ms. Dougall outlined the costs in maintaining the allocations and increasing service levels and the possible increase to the budget of 110%. Staff require further direction from the Regional Board if it wishes to investigate the impact of expanding the existing programs, have sustainable funding, and maintain the annual allocation based on taxation of 2009 assessments.

The Regional Board's request of staff to investigate the possible expansion of recycling services was due to MMBC not providing services in all areas of the RDBN. The budget would potentially double in order to maintain the recycling allocation scenario and allocate monies to different areas of the region based on taxation.

Director Petersen expressed concerns in regard to expanding the budget to expand recycling programs in the Vanderhoof area. Discussion took place regarding the bin and baler utilized at the Vanderhoof Co-op. The possibility of moving the bin to the Vanderhoof Transfer Station was discussed.

Ms. Dougall noted that if the RDBN were to contract with Cascades to expand its recycling program there may be a possibility for revenue sharing opportunities. The potential revenue is unknown as it is market driven.

Director Bachrach spoke of the complexity of the issues and the fact that each community within the RDBN has a different aspiration to the level of recycling occurring in the communities. He spoke of Smithers having a system that has been in place for a number of years involving a very proactive organization, the Smithers and Area Recycling Society (S.A.R.S) that has had the cooperation of Electoral Area "A" (Smithers Rural) and Telkwa residents. S.A.R.S is currently facing issues involving the building it currently rents and the lack of options seeming to face the society. He spoke of the possible opportunity to work together with communities such as Houston and Moricetown as a region in the Bulkley Valley to move forward with recycling. If this opportunity is expanded there will be a significant gap in service levels through the rest of the region.

Director Bachrach also noted that the funding for recycling has been distributed fairly based on assessments. He mentioned that the Town of Smithers and the Smithers and Area Recycling group chose to assume the risk of contracting with MMBC to provide some levels of service to its community. Director Bachrach expressed concern that if there is a reduction of funding that Smithers and Area Recycling may not be able to continue its current levels of service and that the Town of Smithers will not receive the same funding benefit as other communities. He noted that volunteer societies and local governments need to step forward to find solutions to recycling in communities.

Chair Miller mentioned that each community and electoral area has done what is possible with the resources they have available to recycle products in the RDBN. Residents often travel long distances to Smithers and/or Prince George to bring their recyclables to a location that is able to bring the products to end market. Discussion took place regarding MMBC's contract constraints and no negotiation approach that did not allow for all communities in the region to move forward with the MMBC program. Chair Miller expressed his concerns that essentially communities are now working against each other. There is a need and benefit to review recycling from a regional perspective and looking at the question of "How does the entire region reduce waste and work with efficiencies of scale with a large geographical area and limited capacity." Chair Miller also spoke to the importance of finding a base level of reasonable accessible service for the entire region.

ENVIRONMENTAL SERVICES REPORT (CONT'D)
2015 Recycling Options (CONT'D)

Director Thiessen brought forward the issues that the District of Vanderhoof encountered when an MMBC contract offer was provided to them. He noted that in the past the District of Vanderhoof had expanded its boundaries but only provided garbage pick up to those residents in the original boundaries. MMBC would only offer collection to certain areas of the District of Vanderhoof thus the District of Vanderhoof rejected the contract restrictions. Discussion took place regarding the importance and need of developing a regionally based waste management and recycling program.

Director Repen brought forward the need to look to the future for new possibilities and opportunities. Discussion took place regarding a centralized hub within the region where recyclable products could be transported to and continue to end market from this centralized hub.

Concerns were brought forward in regard to the current levels of services being offered in the Regional District and how to move to an equivalent service level for all areas within the region. Residents are paying eco-fees at the time of purchase that are supposed to be used to provide recycling options at end of life by industry. Due to the lack of services provided by MMBC residents are having to additionally fund the end of life recycling of the products.

Discussion took place regarding "Option 2" as outlined in the Director of Environmental Services' December 31, 2015 memo titled "2015 Recycling Options." Director Fisher spoke to the importance of focusing on education to assist the residents of the region in understanding recycling programs and options.

Industrial Commercial Institutional (ICI) component of the waste stream was brought forward for discussion. Originally it was estimated that the ICI component was 60% and the residential component was 40% of the waste stream but now it is estimated that the split is perhaps 75% ICI and 25 % residential. Discussion took place regarding the importance of reducing the amount of waste being brought to RDBN landfills. It was noted that eventually in the future the ICI component will be addressed by industry.

The possibility of using roll off bins to provide a central location for the drop off of products and said bins then being transported to a centralized hub for further processing and/or transportation was discussed. Ms. Dougall noted that roll off bins are not the most cost effective solution but do provide an option in moving forward. In moving forward data will be collected to provide a more accurate summary of volumes of waste/recyclables being generated.

The Regional Board has expressed a desire to create a region wide service that investigates possible options moving forward and possibly forming partnerships with local groups, MMBC and Industry.

2015 Recycling Options

Moved by Director Petersen
Seconded by Director Benedict

C.W.2015-2-4

"That the Committee of the Whole recommend that the RDBN continue to support sustainable recycling initiatives across the RDBN, without increasing the overall 2015 recycling budget. Further, the Committee of the Whole recommends to the Board of Directors to redistribute the overall recycling budget monies to match the costs of the proposed expanded recycling programs in each area of the RDBN where MMBC is not providing PPP (Printed Paper and Packaging) recycling services. Further, that any 2015 unallocated budget monies be placed into a "general recycling" budget line item for future use as directed by the Board of Directors."

(All/Directors/Majority)

DEFEATED

ENVIRONMENTAL SERVICES REPORT (CONT'D)
2015 Recycling Options (CONT'D)

Discussion took place regarding "Options 1 and 2" as outlined in the Director of Environmental Services' December 31, 2015 memo titled "2015 Recycling Options" and the breakdown of costs associated with each option.

Break for lunch at 12:34 p.m.

Reconvened at 1:04 p.m.

Staff indicated that a third option may be drafted to bring forward for the Regional Board to consider that would reflect current assessments and costs for communities to provide a level of recycling that benefits communities and the region.

Moved by Director Thiessen
 Seconded by Director Lindstrom

C.W.2015-2-5

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to draft an "Option 3" that reflects current assessments, and costs to be added to the Director of Environmental Services' December 31, 2015 memo titled "2015 Recycling Options;" and further, that the amended memo be brought forward at a future RDBN Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Name for Legacy/Resource Revenue Sharing Committee

The Regional Board discussed suggestions to name the RDBN Legacy/Resource Revenue Sharing Committee.

Name for Legacy/Resource
 Sharing Committee

Moved by Director Petersen
 Seconded by Director Repen

C.W.2015-2-6

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors approve the name "Bulkley Nechako Resource Legacy Committee" for the RDBN Legacy/Resource Sharing Committee."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORTS

Hans Berndorff, Financial Administrator provided an outline of the second draft of the 2015 budget. Mr. Bendorff noted that he is in the process of reviewing the local service areas with the Rural Directors and the full budget will be presented at the March 12, 2015 Committee of the Whole meeting.

ADMINISTRATION REPORTS (CONT'D)

Discussion took place regarding public engagement opportunities. Mr. Berndorff provided an outline of past presentations and the minimal attendance. Chair Miller mentioned that if there is a desire from communities or rural areas to have a meeting regarding the budget he would attend. The RDBN produces a yearly annual report that can be provided to the municipalities and Mr. Berndorff can provide a summary of the Regional District budget process to Directors wishing to receive the information.

2015 Draft Budget

Moved by Director MacDougall
Seconded by Director Parker

C.W.2015-2-7

"That the Committee of the Whole receive the Senior Financial Assistant's February 11, 2015 memo titled "2015 Draft Budget."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Capital Reserve Adequacy

Moved by Director Benedict
Seconded by Director Liversidge

C.W.2015-2-8

"That the Committee of the Whole receive the Financial Administrator's February 12, 2015 memo titled "Capital Reserve Adequacy."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Grant Opportunity - Federal Gas Tax Fund - Strategic Priorities Fund

Moved by Director Strimbold
Seconded by Director Lindstrom

C.W.2015-2-9

"That the Committee of the Whole receive the Manager of Regional Economic Development's February 11, 2015 memo titled "Grant Opportunity – Federal Gas Tax Fund – Strategic Priorities Fund."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place regarding the challenges of having a "shovel ready" project by the application due date of April 15, 2015.

The possibility to apply for funding for broadband connectivity or alternative processing for landfills was discussed. Further information regarding broadband will be brought forward at a future Rural Directors meeting and Director Reppen commented that there is a need to understand what is being planned for the region in terms of broadband connectivity.

CORRESPONDENCE

Smithers and Area Recycling Society – S.A.R.S. – Contract Changes – November 5, 2014

Moved by Director Fisher
 Seconded by Director Petersen

C.W.2015-2-10

“That the Committee of the Whole receive the correspondence from the Smithers and Area Recycling Society regarding S.A.R.S – Contract Changes – November 5, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

2015 COFI Convention -April 8-9, 2015, Prince George, B.C.

Moved by Director Thiessen
 Seconded by Director Newell

C.W.2015-2-11

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors approve Chair Miller’s attendance at the 2015 COFI Convention on April 8-9, 2015 in Prince George, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SPECIAL IN-CAMERA MEETING MOTION

C.W.2015-2-12

“In accordance with Section 90 (2)(b) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako (COW) that matters pertaining to consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party, including communications necessary for that purpose must be closed to the public therefore exercise their option of excluding the public for the meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

C.W.2015-2-13

Moved by Director Thiessen
 Seconded by Director MacDougall

“That the meeting be adjourned at 1:52 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORESTRY COMMITTEE MEETING**
(Committee of the Whole)**Thursday, March 12, 2015**

PRESENT: Chair Rob MacDougall

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Thomas Liversidge, Village of Granisle
Absent Luke Strimbold, Village of Burns Lake

Alternate Directors John Illes, Village of Burns Lake
Linda McGuire, Village of Granisle

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Wendy Wainwright, Executive Assistant

Other Steven Derksen, Area Manager, Burns Lake, ABC
Communications
Falko Kadenbach, Vice-President, ABC Communications
Josh Pressey, District Manager, Nadina, Ministry of Forests,
Lands and Natural Resource Operations – left at 2:49 p.m.
Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre,
Wildfire Management Branch – left at 2:49 p.m.
Darrell Whelan, Resource Manager, Nadina, Ministry of Forests,
Lands and Natural Resource Operations – left at 2:49 p.m.

CALL TO ORDER

Chair MacDougall called the meeting to order at 2:01 p.m.

AGENDAMoved by Director Bachrach
Seconded by Director Miller**F.C.2015-2-1**"That the Forestry Committee Meeting Agenda of March 12,
2015 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Forestry Committee Meeting
Minutes – January 15, 2015

Moved by Director Petersen
Seconded by Director Brien

F.C.2015-2-2

“That the Forestry Committee Meeting Minutes of January 15, 2015 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS Josh Pressey, District Manager, Nadina, Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations and Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre, Wildfire Management Branch RE: Mid Term Timber

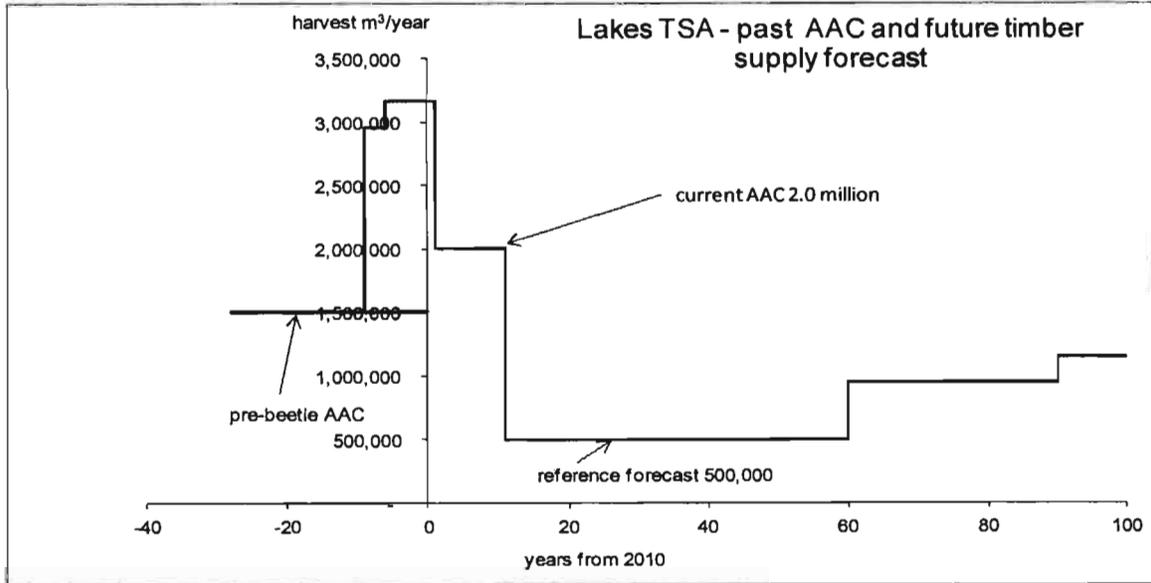
Chair MacDougall welcomed Josh Pressey, District Manager, Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations and Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre, Wildfire Management Branch.

Messrs. Pressey, Whelan and Walsh provided a PowerPoint Presentation.

Ministry of Forests, Lands and Natural Resource Operations (MFLNRO)

Progress Update – Response to Hampton & Special Committee on Timber Supply

**Current Status of AAC (Annual Allowable Cut)
Conventional AAC**



DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS Josh Pressey, District Manager, Nadina, Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations and Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre, Wildfire Management Branch RE: Mid Term Timber (CONT'D)

Recommendations of Special Committee

- a) Reconvened local planning table, with appropriate membership, evaluate, consider the appropriateness, and make recommendations on non-spatial management of old growth in the TSA (Timber Supply Area).
- b) Alterations to the management of visual quality objectives and other sensitive areas in the Lakes TSA are not recommended for review at this time, unless there is absolute agreement by the reconvened planning table to do so. This holds true for any other elements of the Lakes TSA Land and Resource Management Plan.
- c) Confirm a long-term funding allocation to support a targeted fertilization program in the Lakes TSA.
- d) Complete a type 4 silviculture analysis for the Lakes TSA.
- e) Revise the Minister's letter that expresses the social and economic objectives of the province to emphasize the importance of maximizing volume flows in the Lakes TSA to assist with economic recovery in the area.
- f) Update the Lakes TSA inventory in a timely manner.
- g) Expedite negotiations with Burns Lake First Nations marginally economic forest types.
- h) Clarify whether the non-replaceable forest licence allocation will be removed from the apportionment when the licences expire.
- i) Retain the replaceable forest licence harvest rights of existing licensees in the TSA.
- j) Respond to Hampton's request for a tree farm.

Minister of FLNRO Offer Letter to Hampton Securing Timber Supply

- New Community Forest of 150,000 m³;
- Expedite First Nations Tenures;
- Offer marginal sawlog opportunities.

Increase Fibre Supply in the Mid Term

- Implement Pine partition in the Lakes TSA;
- Complete a re-inventory in the Lakes TSA;
- New AAC as soon as inventory is complete.

Progress – Securing Timber Supply

- New Community Forest – Offered;
- Low Volume Stands – Offered;
- First Nations Licences – Offered;
- Volume to Area Based conversion – complete.

Progress - Increase Fibre Supply in the Mid Term/Special Committee Recommendations

- New Lakes TSA inventory- 2/3 complete;
- New Lakes TSA Timber Supply Review – 2017 projected;
- Social and economical letter to Chief Forester– Complete;
- Lakes TSA Type 4 silviculture strategy – Complete;
- Long term funding for fertilization – Complete;
- Lakes Land Use Review – Complete.

Provincial-Level Projection of the Current Mountain Pine Beetle Infestation

- Cumulative percentage of pine killed:
 - Observed 1999 to 2013;
 - Projected 2014 to 2020.

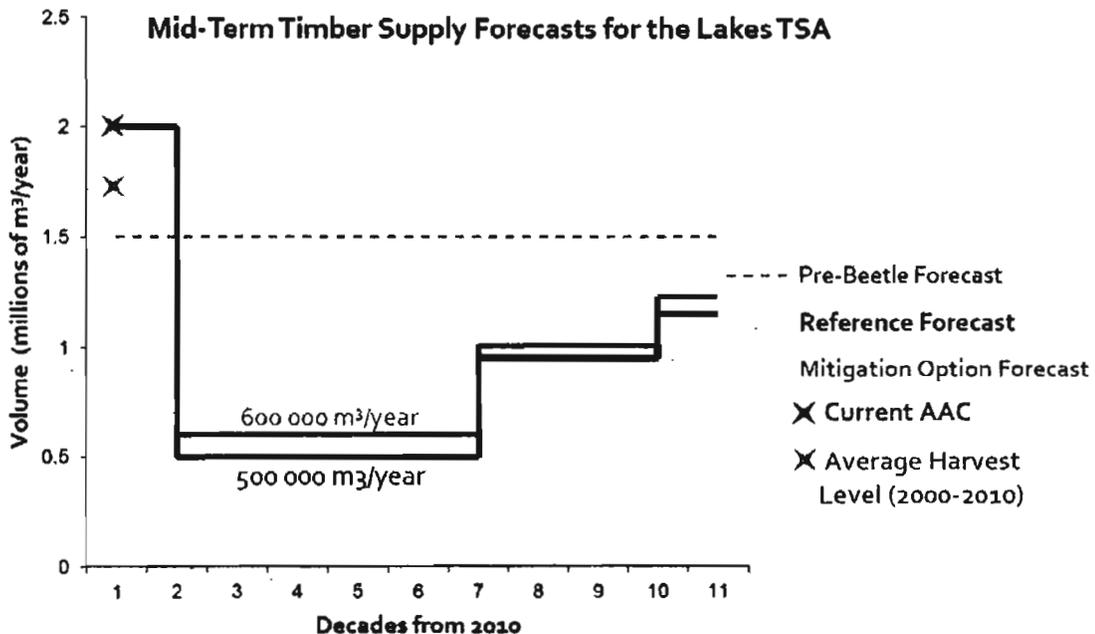
DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS Josh Pressey, District Manager, Nadina, Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations and Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre, Wildfire Management Branch RE: Mid Term Timber (CONT'D)

Lakes TSA - Land Use Plan Review

Hampton and Lakeland Fire

- Legislative Assembly Special Committee on Timber Supply;
- Specific recommendations for the Lakes TSA;
- Reconvene the planning table;
- Lakes Land Use Plan Review;
- Review land use objectives to see what opportunities existed for increased timber supply.



Report Adopted by Legislature

- Commitment to look at land use planning and objectives to determine community's inclination for potential changes
- Science Based Review of Sensitive Areas
 - "Ensure that the review process is cost effective and justifiable, and that no changes are implemented in the management of sensitive areas in any area where there is lack of general consensus"
 - Modelling only found opportunity in OGMA (Old Growth Management Areas)
 - Approx 80,000 m³

Stakeholder meetings and community engagement

Lakes TSA

Old Growth Management Areas (OGMA)

Overlap with:

First Nations' Values;
 High Value Caribou Habitat;
 High Value Grizzly Bear Habitat;
 Biological Ecosystem Network.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS Josh Pressey, District Manager, Nadina, Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations and Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre, Wildfire Management Branch RE: Mid Term Timber (CONT'D)

What MFLNRO Heard

Minister Decision

"Sound forest management with incremental changes to land use strategies"

1. Plan for incremental changes through monitoring of landscape level strategies:
 - a. Maximize benefits to all values;
 - b. Monitor the *effectiveness* of land use strategies and *implementation*.
2. Adjusting harvests in some visually sensitive areas:
 - a. In conjunction with fire management planning in urban interface areas.

Landscape Fire Management Planning

Integrating wildfire management objectives into resource management activities: Proactively identifying actions to reduce the threat from wildfire to communities, critical infrastructure, and natural resource values.

Fire Management at All Scales

Fire Smart: Private Land and Property

Community Wildfire Protection Planning

Landscape Fire Management Planning

Values: Identifying and Prioritizing

Priority Theme 1: Human Life and Safety;

Priority Theme 2: Property and Critical Infrastructure;

Priority Theme 3: High Environmental and Cultural Values;

Priority Theme 4: Resource Values.

Provincial Strategic Threat Analysis: A Spatial Representation of Fire Threat for British Columbia

- Historical fire density;
- Spotting impact classification;
- Head fire intensity;
- CFFDRS (Canadian Forest Fire Danger Rating System) fuel typing.

Nadina Fire Management Planning Project

- Identifying and prioritizing wildfire management planning units;
- Creating a landscape fire management planning co-ordination team;
- Identifying wildfire management objectives;
- Designing fire adapted communities and more resilient landscapes;
- Analyzing the degree to which land use constraints may impact pro-active management actions;
- Building partnerships and engaging stakeholders.

Partnering with Local Governments in Fire Management Planning

- Fire smart education;
- Community Wildfire Protection Planning;
- Finding the balance between social values and threat mitigation activities;
- Identifying and prioritizing values for protection;
- Strengthening relationships to deal with natural disasters.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS Josh Pressey, District Manager, Nadina, Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations and Jeff Walsh, Forest Protection Assistant, Northwest Fire Centre, Wildfire Management Branch RE: Mid Term Timber (CONT'D)

Mr. Whelan mentioned that the modelling that was completed for the mid-term timber supply forecasts for the Lakes TSA (Timber Supply Area) were based on the current utilization of volume per hectare. Mr. Pressey noted that once new inventory numbers are available for the Lakes TSA they will re-evaluate the mid-term timber supply forecasts.

Discussion took place regarding the shelf life of the Mountain Pine Beetle (MPB) wood. Mr. Pressey explained that the prediction of shelf life for the MPB is 10-15 years. It has now been 15 years and the wood is starting to rot quite quickly now. The shelf life is also impacted by the growing site, if the trees are in a site where there is active growth the trees don't have as long of shelf life than sites that are dryer with a longer growth cycle.

Mr. Walsh stated that they are currently working with local licensees, BC Timber Sales and tenure holders to develop the Nadina Fire Management Planning Project.

Discussion took place regarding the impact of building lodges and infrastructure in remote regions when wildfire events occur. Mr. Pressey explained that the benefits of the new process that has been undertaken by MFLNRO is that all decision making regarding land tenures now sit at the same table.

Director Newell brought forward concerns regarding the cutting, salvaging and burning of wood after a wildfire event. Mr. Pressey noted that a contractor is granted a license to cut with conditions and consideration that include area reforestation needing to be completed. In areas that have been burnt the contractor cuts and salvages the most economical wood and the non-economical wood is usually cut and burnt. Director Miller spoke of the importance of utilizing all possible fibre not just the easily accessible fibre and moving toward a zero waste policy that will assist the mid-term timber supply.

Chair MacDougall thanked Messrs Pressey, Walsh and Whelan for attending the meeting.

CORRESPONDENCE

RDBN Letter to the Minister of Forests, Lands and Natural Resource Operations
RE: Stumpage

Moved by Director Thiessen
 Seconded by Director Lindstrom

F.C.2015-2-3

"That the Forestry Committee receive the following correspondence:

-RDBN Letter to the Minister of Forests, Lands and Natural Resource Operations RE: Stumpage;
 -the Ministry of Forests, Lands and Natural Resource Operations provided to the Omineca Beetle Coalition titled, "Fire Management in BC "Our New Reality".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Future Meeting Discussion

Chair MacDougall mentioned that Director Fisher has submitted a list of forestry topics that will be brought forward at a future Forestry Meeting. Director Greenaway is also bringing forward information on bioenergy. Chair MacDougall spoke of having a delegation come to a future meeting to discuss licensee opportunities and who and what is being processed.

Wildfire Stakeholders Meeting

Gail Chapman, CAO mentioned that in April, 2015 the RDBN is hosting a Wildfire Stakeholders meeting to bring together the Wildfire Management Branch, fire departments and other key stakeholders involved during a wildfire.

ADJOURNMENT

Moved by Director Newell
Seconded by Director Parker

F.C.2015-2-4

"That the meeting be adjourned at 2:51 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob MacDougall, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORESTRY COMMITTEE MEETING**
(Committee of the Whole)**Thursday, January 15, 2015**

PRESENT: Chair Rob MacDougall

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Bill Miller
Rob Newell
Jerry Petersen
Darcy Repen
Luke Strimbold

Directors Absent Ralph Roy, Electoral Area "D" (Fraser Lake Rural)
Gerry Thiessen, District of Vanderhoof

Alternate Director Mark Parker, Electoral Area "D" (Fraser Lake Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair MacDougall called the meeting to order at 3:09 p.m.

AGENDAMoved by Director Liversidge
Seconded by Director Greenaway**F.C.2015-1-1**

"That the Forestry Committee Meeting Agenda of January 15, 2015 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Forestry Committee Meeting**
Minutes – July 17, 2014Moved by Director Petersen
Seconded by Director Lindstrom**F.C.2015-1-2**

"That the Forestry Committee Meeting Minutes of July 17, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – David Van Dohla, District Manager VanJam Forest District RE: Stuart Nechako Natural Resource District – Name Change from Vanderhoof Forest District and Fort St. James Forest District

Delegation presented at the January 15, 2015 RDBN Committee of the Whole Meeting at the request of the Regional Board.

Moved by Director Miller
 Seconded by Director Bachrach

F.C.2015-1-3

"That the Forestry Committee receive the correspondence titled "District Name Change" regarding the Fort St. James and Vanderhoof Natural Resource District's name change to the Stuart Nechako Natural Resource District."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Vancouver Sun – Report Warns of Soaring Risk of "Mega-fires" in B.C. Moved by Director Bachrach
 Seconded by Director Greenaway

F.C.2015-1-4

"That the Forestry Committee receive the correspondence from the Vancouver Sun titled "Report Warns of Soaring Risk of "Mega-fires" in B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

Tabular Rates/Stumpage Rates

Community Forest stumpage rates are based on a tabular rate and BC Timber Sales (BCTS) has voiced concerns to Assistant Deputy Minister in regard to the influence this formula has on BCTS. Chair MacDougall noted that Community Forests are approximately 2% of the total cut of the province. If the rate for Community Forests is changed it would impact the money returning to the communities.

Discussion has also taken place at the Omineca Beetle Action Coalition and further research is being conducted in regard to Community Forests tabular rates.

Chair MacDougall and Director Miller indicated that they will be investigating and bringing information forward.

NEW BUSINESS

Director Newell brought forward resident concerns in regard to cutting and burning of wood from wildfires, and the decommissioning of access ways by removing bridges in the Buck Flats Road area. The Ministry of Forests, Lands and Natural Resource Operations Nadina Office is the oversight agency to contact in regard to said issues.

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NEW BUSINESS (CONT'D)

Forestry Initiative

Moved by Director Fisher
Seconded by Director Newell

F.C.2015-1-5

"That the Forestry Committee recommend that the Regional District of Bulkley-Nechako Board of Directors include funding in the 2015 RDBN Budget in regard to a forestry related small scale locally controlled project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair MacDougall and Director Fisher will have further discussions with staff.

Forestry Related Ideas/
Concerns/Challenges

Chair MacDougall mentioned to the Forestry Committee that any forestry related ideas, concerns and/or challenges can be brought forward to Gail Chapman, Chief Administrative Officer.

ADJOURNMENT

Moved by Director Miller
Seconded by Director Newell

F.C.2015-1-6

"That the meeting be adjourned at 3:23 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob MacDougall, Chair

Wendy Wainwright, Executive Assistant

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, March 12, 2015

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services – left at 4:53 p.m.
Deborah Jones-Middleton, Protective Services Manager – left at 4:53 p.m.
Maria Sandberg, Planner – arrived at 3:30 p.m.
Wendy Wainwright, Executive Assistant

Others John Illes, Village of Burns Lake
Steven Derksen, Area Manager, Burns Lake, ABC Communications – left at 4:00 p.m.
Falko Kadenbach, Vice President, ABC Communications – left at 4:00 p.m.
Nicholas Monkman, Burns Lake – arrived at 4:45 p.m.

CALL TO ORDER

Chair Benedict called the meeting to order at 3:16 p.m.

**SUPPLEMENTARY
AGENDA & AGENDA**

Moved by Director Greenaway
Seconded by Director Petersen

RDC.2015-3-1

“That the Supplementary Agenda be received and dealt with at this meeting; and further, that the Rural Directors Committee Agenda for March 12, 2015 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Rural Directors Committee
Meeting Minutes
-February 12, 2015

Moved by Director Fisher
Seconded by Director Greenaway

RDC.2015-3-2

“That the minutes of the Rural Directors Committee meeting of February 12, 2015 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

ABC COMMUNICATIONS – Falko Kadenbach, Vice President, and Steven Derksen, Area Manager, Burns Lake RE: Rural Connectivity

Chair Benedict welcomed Falko Kadenbach, Vice President and Steven Derksen, Area Manager, Burns Lake, ABC Communications.

Mr. Kadenbach provided a PowerPoint Presentation.

Corporate Overview

Who ABC is:

- Founded originally as a supplier of office telephone systems in 1989 in Quesnel, B.C.;
- ABC Communications was one of the first companies to offer Internet services in British Columbia in 1994;
- ABC's business has grown Province wide into BC's largest privately held telecommunications solution provider;
- ABC's private network includes over 200 broadband broadcast sites across the Province stretching from the US border through to Northern B.C.;
- ABC's fibre backbone links 32 cities to network centres in Prince George and Vancouver.

Strategic Partners

- **TELUS**
 - o Long-standing partnership;
 - o ADSL, M2M, Fibre;
- **Province of B.C.**
 - o Corporate connectivity services;
- **Network BC**
 - o Bridging the digital divide;
- All Nations Trust Company;
- Regional Districts and First Nations Communities across B.C.;

Partnerships are a vital component to realizing common goals.

ABC Communications

VOICE LINK - TELECOM Services

- VOIP Voice Over Internet Protocol;
- Mobile Unified Messaging;
- Private Instant Messaging;
- Find-Me Follow-Me;
- Hotel / Motel Solutions.

MOBILE Link – Business Cellular Services

- Cell phones;
- Telus Optik TV;
- Machine 2 Machine.

NET Link – Internet, Anywhere!

- Dial Up & ADSL;
- Fixed Wireless & LTE;
- Bonded Internet;
- Fibre Optic Access;
- Network Support & Repair;
- Routing and Firewalls;
- Wide Area Network Infrastructure.

WEB Link – All Inclusive Web Sites!

- Web Design;
- Website Hosting;
- E-Commerce;
- Domain Name Registration.

DELEGATION (CONT'D)

ABC COMMUNICATIONS – Falko Kadenbach, Vice President, and Steven Derksen, Area Manager, Burns Lake RE: Rural Connectivity (CONT'D)

ABC Offices

- Burns Lake;
- Prince George;
- Quesnel;
- 100 Mile House;
- Kelowna;
- Penticton;
- Vancouver.

New Broadband Standards

The CRTC recognizes that a well-developed broadband infrastructure is essential to help Canadians participate in the digital economy. As a result, the CRTC has set a target speed for broadband Internet access across Canada (Telecom Regulatory Policy CRTC 2011-291). By the end of 2015, the CRTC expects all Canadians to have access to broadband speeds of at least

- **5 Mbps for downloads** (data that consumers are receiving from the Internet, including files, web sites, pictures, music, and movies)
- **1 Mbps for uploads** (data that consumers are sending to the Internet).

Telecom Regulatory Policy CRTC 2011-291

In Telecom Regulatory Policy 2011-291 the Commission recognized that Internet access service is an increasingly important means of communication. The Commission was of the view that it would be in the public interest to establish universal target speeds for broadband Internet access in order to ensure that all Canadians, particularly those in rural and remote areas, could benefit from a greater level of broadband connectivity. In that decision, the Commission established target speeds of 5 Mbps downstream and 1 Mbps upstream. These speeds should be available to all Canadians, through a variety of technologies, by the end of 2015. Further, the Commission noted that it would gather information from Internet service providers (ISPs) in order to monitor progress towards reaching these target speeds.*

* <http://www.crtc.gc.ca/eng/publications/reports/broadband/bbreport1111.htm#a1>

Digital Canada 150 Connecting Canadians

ABC Communications Digital Canada 150 Connecting Canadians

ABC Communications submitted an application towards Industry Canada's Digital Canada 150 Connecting Canadians program on January 9th 2015.

More information about the program can be found at:

http://www.ic.gc.ca/eic/site/028.nsf/eng/h_00587.html

In ABC Communications' submission to the Digital Canada 150 Connecting Canadians Program, ABC included multiple eligible projects that fall within the Regional District of Bulkley-Nechako

- Complete network upgrades throughout the RDBN;
- Sinkut & Fraser Mountain LTE upgrades;
- Cluculz Lake, Tache & Yekooche upgrades;

Digital Canada 150 – Funding Eligibility

Under the Digital Canada 150 Connecting Canadians Program, Industry Canada will provide 50% funding for all eligible project costs and up to 75% funding for 100% Aboriginal coverage.

ABC is eligible for a total of 55% funding provincially based on the Aboriginal Coverage provided within the project scope.

The current funding contribution in percentages:

- Industry Canada Funding 55%;
- ABC Communications Funding 45%.

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DELEGATION (CONT'D)

ABC COMMUNICATIONS – Falko Kadenbach, Vice President, and Steven Derksen, Area Manager, Burns Lake RE: Rural Connectivity (CONT'D)

Mr. Kadenbach spoke of forming a BC Broadband Association sub-committee with other ISP's in order to collaborate in submitting conflict free applications to Industry Canada. Discussion took place regarding coverage in areas where an ISP is already in existence but does not fully cover the area.

Discussion took place regarding the options that ABC Communications can provide in comparison to TELUS. The upgrades that ABC Communications is planning to complete will provide 10 Mbps down. The average download speeds and the capabilities of those speeds were discussed. Charging for the usage of internet service similar to a utility such as BC Hydro was brought forward for discussion.

Project Details

Fraser Mountain LTE

- Estimated population coverage – 1098;
- Estimated underserved households – 479;
- Projected build year – 2015/16;
- Project Budget - \$154,229.

Sinkut Mountain LTE

- Estimated population coverage – 11,290;
- Estimated underserved households – 2131;
- Projected build year – 2016/17;
- Project Budget - \$93,996.

Cluculz Lake LTE

- Estimated population coverage – 551;
- Estimated underserved households – 324;
- Projected build year – 2015-2017;
- Project Budget - \$205,015.

Burns Lake and Surrounding Area

- Estimated population coverage – 5281;
- Estimated underserved households – 1175;
- Projected build year – 2015-2018;
- Project Budget - \$592,478.

Fort St James, Tache & Yekooche

- Estimated population coverage – 499;
- Estimated underserved households – 138;
- Projected build year – 2016-2018;
- Project Budget - \$414,697.

4G & LTE Technology

4G WiMAX (Worldwide Interoperability for Microwave Access)

- Operates in ABC's licensed 3.5 GHz band;
- Exceptional coverage;
- Increased capacity;
- Improved indoor signal penetration;
- Interference immunity.

LTE (Long Term Evolution)

LTE is a wireless broadband technology that provides significantly increased peak data rates, with the potential for download speeds of up to 100 Mbps and upload speeds of up to 30 Mbps, reduced latency, which provides significantly faster data rates for both downloading and uploading with exceptional coverage.

Chair Benedict thanked Mr. Kadenbach for attending the meeting.

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REPORTS

Discussion Regarding Cost of
Implementing the "British
Columbia Fire Service Minimum
Training Standards – Structure
Firefighters Competency and
Training Playbook" Regulations

Moved by Director Miller
Seconded by Director Greenaway

RDC.2015-3-3

"That the Rural Directors Committee receive the Protective Services Manager's March 2, 2015 memo titled "Discussion regarding Cost of Implementing the "British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook" Regulations."

Opposed: Director Miller CARRIED

(All/Directors/Majority)

Hans Berndorff, Financial Administrator provided an overview of the Rural Fire Protection Services Taxation Capacity. Discussion took place regarding public sentiment for rural fire departments, fire protection and the costs associated. Director Petersen referenced the unsuccessful referendum that was held at Cluculz Lake regarding the increase to taxation for rural fire protection.

The RDBN in the past has strongly lobbied the province in regard to the direction in which the province was moving regarding rural fire departments. The province has developed the "British Columbia Fire Service Minimum Training Standards Structure Firefighters Competency and Training Playbook" but costs associated with implementation of the Playbook needs to be applied to the service areas wherein there is a rural fire department. Implementing the Playbook is to commence immediately with the expected timeline for full implementation being potentially one to two years. A resolution from the RDBN Board of Directors has been forwarded to the North Central Local Government Association Convention for May 6-8, 2015 in Prince George, B.C. regarding funding to implement the Playbook. The Playbook has been forwarded to the fire departments within the RDBN.

Discussion took place regarding the definition for Authority Having Jurisdiction (AHJ) and the roles and responsibilities outlined in the Playbook in regard to the AHJ. Downloading from the provincial government to local government in regard to fire departments was discussed.

At the November 20, 2014 RDBN Board Meeting the RDBN Board of Directors approved the Exterior Operations service level for the rural fire departments within the RDBN jurisdictional boundaries. Discussion took place regarding the scope of the Playbook and reasons for implementation. The Playbook provides a minimum training standard that will assist fire fighters in providing an effective and safe level of service.

Concerns were brought forward regarding the lack of volunteers for volunteer fire departments and the qualifications and requirements for volunteers.



REPORTS (CONT'D)

The need to have further discussion with rural fire departments in the RDBN was discussed.

Mr. Berndorff, noted that the *Local Government Act* outlines that a service can only be funded through taxation by residents of that service area and not those residents living outside a service area. Discussion took place regarding the *Local Government Act* allowing for a 25% tax increase every five years if required to adjust for changing economies.

Discussion took place regarding the ability for fire departments to withdraw service and the process that may be involved.

Moved by Director Newell
Seconded by Director Petersen

RDC.2015-3-4

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to meet with rural fire departments to discuss options in regard to operations of rural fire departments within the Regional District of Bulkley-Nechako."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Requests for Grant in Aid

Moved by Director Fisher
Seconded by Director Parker

RDC.2015-3-5

"That the Rural Directors Committee receive the following grant in aid applications:

- Yellowhead West 4-H Regional Council from Electoral Areas "A" (Smithers Rural), "B" (Burns Lake Rural), "D" (Fraser Lake Rural), "E", "F" (Vanderhoof Rural);
- Access Smithers from Electoral Area "A" (Smithers Rural) for costs associated with the "Get Benched in a Restful Place" project;
- LDSS Senior Girls Basketball Team from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with representing the Lakes District at the Single A Provincial High School Girls Basketball Championship in Lumby, B.C.;
- Luck Bay Community Association from Electoral Area "C" (Fort St. James Rural) to host an open house;
- Fort St. James 4-H Club from Electoral Area "C" (Fort St. James Rural) to purchase a shade tent for 4-H events;
- Fort St. James Secondary School Ski and Board Team from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Revelstoke, B.C.;
- Fraser Lake Elementary Secondary from Electoral Area "D" (Fraser Lake Rural) for the Boys Highschool Curling Provincials and the Boys and Girls Tim Hortons Juvenile Provincials;
- Fraser Lake Minor Hockey Association from Electoral Area "D" (Fraser Lake Rural) for the 2015 Bantam Tier 4 Championship;
- Dry Grad Committee 2015 from Electoral Area "F" (Vanderhoof Rural) for costs associated with Dry Grad Night June 13, 2015;
- Vanderhoof Children's Theatre from Electoral Area "F" (Vanderhoof Rural) for costs associated with traveling to Prince George, B.C. for performances;

REPORTS (CONT'D)

Request for Grant in Aid (CONT'D)

-Nechako Lake Speedskating Club from Electoral Area "F" (Vanderhoof Rural) for costs associated with hosting the BC Short Track Speedskating Provincials and Regionals."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Request for Grant in Aid
-Yellowhead West 4-H
Regional Council

Moved by Director Miller
 Seconded by Director Parker

RDC.2015-3-6

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid application:

-Yellowhead West 4-H Regional Council be given \$720 grant in aid monies from Electoral Area "A" (Smithers Rural), \$730 grant in aid monies from Electoral Area "B" (Burns Lake Rural), \$730 grant in aid monies from Electoral Area "D" (Fraser Lake Rural), \$500 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural), \$720 grant in aid monies from Electoral Area "F" (Vanderhoof Rural), \$200 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with the 2015 Yellowhead West Junior Camp."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Requests for Grant in Aid

Moved by Director Greenaway
 Seconded by Director Fisher

RDC.2015-3-7

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

-Access Smithers be given \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the "Get Benched in a Restful Place" project;
 -LDSS Senior Girls Basketball Team be given \$500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with representing the Lakes District at the Single A Provincial High School Girls Basketball Championship in Lumby, B.C.;
 -Luck Bay Community Association be given \$300 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to host an open house;
 -Fort St. James 4-H Club be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to purchase a shade tent for 4-H events;
 -Fort St. James Secondary School Ski and Board Team be given \$2000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Revelstoke, B.C.;
 -Fraser Lake Elementary Secondary School be given \$2,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the Boys Highschool Curling Provincials and the Boys and Girls Tim Hortons Juvenile Provincials;

REPORTS (CONT'D)

Request for Grant in Aid (CONT'D)

- Fraser Lake Minor Hockey Association be given \$2,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the 2015 Bantam Tier 4 Championship;
- Dry Grad Committee 2015 be given \$1,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with Dry Grad Night June 13, 2015;
- Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with traveling to Prince George, B.C. for performances;
- Nechako Lake Speedskating Club be given \$500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with hosting the BC Short Track Speedskating Provincials and Regionals."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Revised Bylaw No.1729 RDBN
Bylaw to Establish Rules for
the Provision of Fire Protection
in the RDBN Established
Rural Fire Protection Areas

Moved by Director Miller
Seconded by Director Greenaway

RDC.2015-3-8

1. "That the Rural Directors Committee receive the Protective Services Manger's February 26, 2015 memo regarding the amended "Bylaw No. 1729 Regional District of Bulkley-Nechako Bylaw to Establish Rules for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Areas."
2. That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors give three readings and adoption to Bylaw No. 1729 Regional District of Bulkley-Nechako Bylaw to Establish Rules for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Areas."

Opposed: Director Petersen CARRIED

(All/Directors/Majority)

BC Fire Training Officers
Association Training
and Evaluation Program

Moved by Director Fisher
Seconded by Director Miller

RDC.2015-3-9

1. "That the Rural Directors Committee receive the Protective Services Manager's March 2, 2015 memo titled "BC Fire Training Officers Association Training and Evaluation Program."
2. That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize staff to use the BC Fire Training Officers Association Training and Evaluation Program as the training material for all rural fire departments."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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REPORTS (CONT'D)

NWIPC Funding for 2015

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2015-3-10

1. "That the Rural Directors Committee receive the Director of Environmental Services' March 2, 2015 memo titled "NWIPC Funding for 2015" and
2. Further, that the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the 2015 funding contribution to the Northwest Invasive Plant Council (NWIPC) be continued at a value of \$43,000, that the funding be divided equally between each Invasive Plant Management Area (IPMA) and that the distribution of funds be 85% for on-the-ground work and a maximum of 15% for administration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Access to Affordable High Speed Internet and Cell Coverage (Regional Connectivity)

Moved by Director Greenaway
Seconded by Director Newell

RDC.2015-3-11

"That the Rural Directors Committee receive the Chief Administrative Officers March 3, 2015 memo titled "Access to Affordable High Speed Internet and Cell Coverage (Regional Connectivity)"; and further, that the memo be brought forward to a future Rural Directors Committee Meeting for further discussion."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

Land Referral File No. 6408793 Smithers Snowmobile Club Electoral Area "A"

Moved by Director Fisher
Seconded by Director Miller

RDC.2015-3-12

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral. 6408793" be provided to the Province as the Regional District's comments on Crown Land Referral 6408793."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

BC Broadband Conference 2015 – April 28-29, 2015 -Richmond, B.C.

Moved by Director Miller
Seconded by Director Greenaway

RDC.2015-3-13

"That the Rural Directors Committee receive the correspondence titled "BC Broadband Conference 2015 on April 28-29, 2015 in Richmond, B.C.; and further, that the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Director Newell at said conference."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

DEVELOPMENT SERVICES

REFERRALS (All Directors)

Land Referral File No. 6408800 Moved by Director Fisher
& 6408801 Corporation of the Seconded by Director Greenaway
Village of Telkwa Electoral
Area "A"

RDC.2015-3-14

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral. 6408800 & 6408801" be provided to the Province as the Regional District's comments on Crown Land Referral 6408800 & 6408801."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

ABC Communications - Burns Moved by Director Greenaway
Lake Broadband - Project Seconded by Director Parker
Summary

RDC.2015-3-15

"That the Rural Directors Committee receive the correspondence titled "ABC Communications – Burns Lake Broadband – Project Summary."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Petersen
 Seconded by Director Greenaway

RDC.2015-3-16

"That the meeting be adjourned 4:59 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

 Eileen Benedict, Chair

 Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, February 12, 2015**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Alternate Director Bob Hughes, Electoral Area "C" (Fort St. James Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Deborah Jones-Middleton, Protective Services Manager – left at 3:05 p.m.
Jason Llewellyn, Director of Planning – left at 3:09 p.m.
Wendy Wainwright, Executive Assistant

Others Taylor Bachrach, Town of Smithers – arrived at 2:57 p.m.
Dwayne Lindstrom, Village of Fraser Lake – left at 2:28 p.m.
Darcy Repen, Village of Telkwa – left at 2:09 p.m., returned at 2:57 p.m.

CALL TO ORDER

Chair Benedict called the meeting to order at 2:25 p.m.

SUPPLEMENTARY AGENDAMoved by Director Fisher
Seconded by Alternate Director Hughes**RDC.2015-2-1**

"That the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**AGENDA**Moved by Director Petersen
Seconded by Director Miller**RDC.2015-2-2**

"That the Rural Directors Committee Agenda for February 12, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee Meeting Minutes -January 15, 2015**Moved by Director Miller
Seconded by Director Petersen**RDC.2015-2-3**

"That the minutes of the Rural Directors Committee meeting of January 15, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Request for Grant in Aid

Moved by Director Miller
Seconded by Director Fisher

RDC.2015-2-4

“That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

-Burns Lake Minor Hockey Association Midget Team be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural and “E” (Francois/Ootsa Lake Rural) to assist with costs for the Midget Team to attend the Provincials in Clearwater, B.C. from March 15-20, 2014;

-Stuart Lake Outreach Group Society be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with its Hot Lunch Program/Food Bank;

-Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Caledonia Classic Dog Sled Races;

-Fort St. James Secondary School be given \$350 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for an “End Gang Life” evening presentation;

-District of Fort St. James be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Canada Day 2015 celebrations;

-Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 12 Scholarship;

-Nechako Valley Rodeo Association be given \$2,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 3rd Annual Nechako Valley Rodeo.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

**Mines File No.14675-20/
1650866 Radley Contracting
Electoral Area “B”**

Moved by Director Miller
Seconded by Alternate Director Hughes

RDC.2015-2-5

“That the comment sheet titled “Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 14675-20/1650866” be provided to the Province as the Regional District’s comments on Mines File No. 1475-20/1650866.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (CONT'D)

REFERRALS (All Directors) (CONT'D)

MoTi File No.2014-06076 Moved by Director Miller
Lillian and Donald Tychowsky Seconded by Director Parker
Uncha Lake Road
Electoral Area "E"

RDC.2015-2-6 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on MoTi Referral 2014-06076" be provided to the Province as the Regional District's comments on MoTi Referral 2014-06076."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Bylaw RE: RDBN Administration and Regulation for the Provision of Fire Protection in RDBN Established Rural Fire Protection Areas

Discussion took place regarding the regulations outlined by the Office of the Fire Commissioner and the provincial government and the responsibilities being downloaded to Regional Districts in regard to rural fire departments. Concerns were brought forward regarding the involvement required by Regional Districts in the administration and oversight of rural fire departments. A Regional District is responsible to manage the training and evaluation of all fire departments as the authority that oversees the jurisdiction.

Director Miller noted the struggle that rural fire departments are having in maintaining adequate levels of capacity and meeting the guidelines being brought forward from the Office of the Fire Commissioner. He noted concerns in regard to rural fire departments being able to fund the administrative component of operations. Director Petersen spoke to a past referendum held for the Cluculz Lake Fire Protection area and the residents' decision to decline increasing taxation. Without the necessary funding small rural fire departments may not be able to continue to function in the future.

Director Newell noted that Topley Fire Protection is investigating the option to expand its boundaries. All other fire protection service areas within the RDBN have been extended to the limit allowed for a fire protection boundary. The Topley Fire Protection Society is researching options to enable them to continue to operate under the budget constraints that they face.

Director Miller and Gail Chapman, CAO mentioned that in the past the RDBN has brought its concerns forward to the provincial government.

Alternate Director Hughes suggested amendments to the draft bylaw for further clarification.

Discussion took place regarding the fire departments meeting necessary requirements in order for the Regional District, in writing, to authorize one or all of the following: Medical First Response, Road Rescue and Extrication, Mutual Aid to other Fire Services, and Hazardous Material Incidents.

Discussion took place regarding the hard work and dedication of the volunteer firemen and women wanting to better the communities they live in and help their neighbors but the challenges in doing so may prevent future small fire departments from continuing to operate.

Chair Miller and Gail Chapman, CAO will be bring the issues and concerns regarding small rural fire departments forward for discussion at the CAO/CEO Meeting they will be attending on March 24-25, 2015 in Victoria, B.C. It may be beneficial to also bring concerns forward at the North Central Local Government Association Annual Convention, May 6-8, 2015 in Prince George, B.C.

DISCUSSION ITEM (CONT'D)

Letter to the Ministry of
 Justice RE: Rural Fire
 Departments

Moved by Director Petersen
 Seconded by Director Parker

RDC.2015-2-7

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter to the Ministry of Justice outlining concerns regarding funding and responsibility for rural fire departments."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The draft bylaw for the RDBN Administration and Regulation for the Provision of Fire Protection in RDBN Established Rural Fire Protection Areas is based on the RDBN's legislated requirements from the Ministry of Justice.

Draft Bylaw RE: RDBN
 Administration and Regulation
 for the Provision of Fire
 Protection in RDBN Established
 Rural Fire Protection Areas

Moved by Director Petersen
 Seconded by Director Parker

RDC.2015-2-8

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to amend the draft bylaw to meet legislative requirements and provide clarification in regard to when a fire department may respond to an "Incident", the use of "Occupier", and "Conduct of Incidents" number 8 to read "No person shall maliciously damage or destroy the Fire Department Apparatus or Equipment; and further, that a second draft be brought forward to the Rural Directors Committee for consideration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORT

Pacific Northwest Regional
 Science Fair – Request for
 Grant in Aid – Electoral
 Area "A" (Smithers Rural)

Moved by Director Fisher
 Seconded by Director Newell

RDC.2015-2-9

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve Pacific Northwest Regional Science Fair be given \$4,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Pacific Northwest Regional Science Fair."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

MoTi File No.2014-06070
Canyon Creek Resources Ltd.
Electoral Area "A"

Moved by Director Fisher
 Seconded by Director Miller

RDC.2015-2-10

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on MoTi Referral 2014-06070 be provided to the Province as the Regional District's comments on MoTi Referral 2014-06070."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.7409756
Crystal Lake Resort Ltd.
Electoral Areas "D" & "F"

Moved by Director Petersen
 Seconded by Director Parker

RDC.2015-2-11

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409756" be provided to the Province as the Regional District's comments on Crown Land Referral 7409756."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.7409759
Tyrol Craig Forfar
Electoral Area "F"

Moved by Director Petersen
 Seconded by Director Newell

RDC.2015-2-12

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409759" be provided to the Province as the Regional District's comments on Crown Land Referral 7409759."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Letter of Support for
4 Wheel Drive Ambulances

Director Newell mentioned that he brought forward an issue to the Northwest Regional Hospital District Board of Directors to write a letter to the Minister of Health regarding the need for 4 wheel drive ambulances in northern B.C. He noted an incident wherein an ambulance was stuck on a rural road in the Houston area attending a call out.

Moved by Director Newell
 Seconded by Director Fisher

RDC.2015-2-13

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Northwest Regional Hospital District regarding the need to have 4 wheel drive ambulances in northern B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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NEW BUSINESS (CONT'D)

BC Broadband Conference
April 28-29, 2015, Richmond,
B.C.

Director Newell spoke of the BC Broadband Conference being held on April 28-29, 2015 in Richmond, B.C. He noted that the theme for the conference is "Bringing Urban Internet to Rural Canada" and he felt that it may be beneficial for the RDBN to have a representative attend.

Chair Benedict mentioned that the information that the RDBN has gathered will be brought forward at a future RDBN Board Meeting for further discussion. Director Newell will provide staff with the information in regard to the conference.

ADJOURNMENT

Moved by Director Miller
Seconded by Director Newell

RDC.2015-2-14

"That the meeting be adjourned 3:12 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**WASTE MANAGEMENT COMMITTEE MEETING
(Committee Of The Whole)****Thursday, March 12, 2015**

PRESENT:

Chair	Taylor Bachrach
Directors	Eileen Benedict Shane Brien Mark Fisher Tom Greenaway Dwayne Lindstrom Rob MacDougall Bill Miller Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
Directors Absent	Thomas Liversidge Luke Strimbald
Alternate Directors	John Illes, Village of Burns Lake Linda McGuire, Village of Granisle
Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator Janine Dougall, Director of Environmental Services Wendy Wainwright, Executive Assistant
Others	Falko Kadenbach, Vice-President, ABC Communications Steven Derksen, Area Manager, Burns Lake, ABC Communications

CALL TO ORDER

Chair Bachrach called the meeting to order at 2:59 p.m.

AGENDAMoved by Director Miller
Seconded by Director MacDougall**WMC.2015-1-1**

"That the Waste Management Committee receive the March 12, 2015 Waste Management Committee Agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Waste Management
Committee Meeting Minutes
-October 9, 2014**Moved by Director Petersen
Seconded by Director Benedict**WMC.2015-1-2**

"That the Minutes of the Waste Management Committee for October 9, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Benedict
 Seconded by Director Miller

WMC.2015-1-3

"That the Waste Management Committee receive the following correspondence:

- Letter to Earnie Harding, Smithers and Area Recycling Society
 Re: Response to Letter Dated March 3, 2015;
- Letter from Earnie Harding, Smithers and Area Recycling Society
 Re: Reference to RDBN Letter Dated February 17, 2015;
- Letter from Will Corbett, Manager, Bulkley Valley Bottle Depot
 Re: Diversion Credits;
- Letter to Earnie Harding, Smithers and Area Recycling Society
 Re: S.A.R.S Contract Changes November 5, 2014;
- Letter from Earnie Harding, Smithers and Area Recycling Society
 Re: S.A.R.S – Contract Changes November 5, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Bachrach mentioned that a meeting was held in Smithers on March 11, 2015 with Multi-Material B.C. (MMBC), Smithers and Area Recycling Society (S.A.R.S), and the Regional District of Bulkley-Nechako to discuss issues and concerns regarding depot services.

Chair Bachrach noted that he spoke with MMBC regarding their provision of recycling service levels to the entire RDBN. MMBC indicated that they require more producers to become part of the program in order to have the budget to move forward with any additional recycling programs.

Discussion took place regarding the RDBN Board of Directors advocating to the Provincial Government and the Minister of Environment the need for adequate service levels in the RDBN.

Further discussion will take place at a future Waste Management Committee meeting.

ADJOURNMENT

Moved by Director MacDougall
 Seconded by Director McGuire

WMC.2015-1-4

"That the meeting be adjourned at 3:13 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Taylor Bachrach, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**WASTE MANAGEMENT COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, October 9, 2014**

PRESENT: Chair Taylor Bachrach

Directors Steve Freeman
Carman Graf
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Bill Miller
Rob Newell
Jerry Petersen
Stoney Stoltenberg
Gerry Thiessen

Directors Absent Bill Holmberg, District of Houston
Ralph Roy, Electoral Area "D" (Fraser Lake Rural)
Luke Strimbold, Village of Burns Lake

Alternate Directors Ken Ponsford, Electoral Area "D" (Fraser Lake Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services
Carolynn Lane, Sustainability Assistant
Wendy Wainwright, Executive Assistant

CALL TO ORDER Chair Bachrach called the meeting to order at 11:42 a.m.**AGENDA** Moved by Director Miller
Seconded by Director Stoltenberg**WMC.2014-5-1** "That the Waste Management Committee receive the October 9, 2014 Waste Management Committee Agenda."(All/Directors/Majority) **CARRIED UNANIMOUSLY****MINUTES****Waste Management Committee Meeting Minutes -August 14, 2014** Moved by Director Graf
Seconded by Director Petersen**WMC.2014-5-2** "That the Minutes of the Waste Management Committee for August 14, 2014 be received."(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS

Discussion took place regarding the options brought forward in the staff report titled "Packaging and Printed Paper Recycling: Planning for 2015" and combining options to assist in providing recycling services for the RDBN.

An update was provided in regard to Packaging and Printed Paper (PPP) services in Fort St. James and Area. Multi-Materials BC (MMBC) has partnered with the Nak'azdli Band to provide residential depot services and curbside pickup for municipal residents and Nak'azdli Reserve. Greening Up the Fort (GUF) provides depot service to residential, commercial and institutional organizations within the Regional District of Bulkley-Nechako for the Fort St. James Area. Discussion took place regarding the Federal Gas Tax Funding used for the building for GUF's recycling facility.

The need to expand the PPP opportunities across the region was brought forward for discussion. Concerns were brought forward regarding industry collecting eco fees and not providing adequate service levels to the region.

Discussion took place regarding the need to evaluate waste management in the region and determine short term goals to address the lack of service in regard to MMBC and long term goals to continually address future changes.

Funding opportunities for communities that have implemented curbside collection through the Multi-Materials BC program was brought forward for discussion as the costs for the curbside programs are not fully funded by MMBC.

The ability of the Regional District of Bulkley-Nechako to expand the collection of products to be recycled similar to the program implemented by MMBC was discussed. There is a continued market for such products currently being collected such as paper and cardboard. Products such as Styrofoam and plastics would require further investigation to determine marketability.

Packaging and Printed Paper
Recycling –Planning for 2015

Moved by Director Stoltenberg
Seconded by Director Lindstrom

WMC.2014-5-3

1. "That the RDBN Waste Management Committee receive the Director of Environmental Services' September 29, 2014 memo titled Packaging and Printed Paper Recycling: Planning for 2015."
2. Further, that the Waste Management Committee recommend that the RDBN Board of Directors in the 2015 year;
 - a. Continue to fund residential PPP recycling in communities where MMBC is not providing recycling services at 2014 funding levels and reduce funding in areas where MMBC is providing residential recycling services;
 - i. in areas where there is a reduction in the direct funding of residential PPP recycling programs, that the overall budget be kept the same and the unallocated funds be made available for community recycling education programs;
 - b. direct staff to engage in further discussions with Cascades representatives to investigate the expansion of PPP recycling opportunities within the RDBN to match the products being collected under the MMBC program;
 - c. direct staff to pursue future development of product collection by MMBC within the Regional District of Bulkley-Nechako; and further,
 - d. that staff bring forward the information to a future RDBN Board of Directors meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Manson Creek Landfill -Discussions with MoE

Moved by Director Greenaway
 Seconded by Director MacDougall

WMC.2014-5-4

1. "That the RDBN Waste Management Committee receive the Director of Environmental Services' September 4, 2014 memo titled "Manson Creek Landfill – Discussions with Ministry of Environment."
2. Further, that the Waste Management Committee recommend that the RDBN Board of Directors proceed with planning and budgeting for completion of required upgrades at the Manson Creek Landfill in 2015.
3. Further, that a letter be sent to the Ministry of Environment, indicating the decision of the RDBN to continue to operate the Manson Creek Landfill and the commitment to completing the required upgrades in 2015. The upgrades will include the installation of infrastructure to prevent bear access to the putrescible waste and the removal of trees for the establishment of an adequate fireguard as well as establishing some additional surface water drainage."

Opposed Director Petersen CARRIED

(All/Directors/Majority)

Discussion took place regarding the effectiveness of an electric fence in preventing bears from accessing waste.

NEW BUSINESS

Cardboard Bin at the Vanderhoof Transfer Station

Director Petersen spoke of the inconvenience of having a cardboard bin at the Vanderhoof Co-op building and suggested having a cardboard bin at the Vanderhoof Transfer Station. Staff will investigate the option and costs associated with having a cardboard bin at the Vanderhoof Transfer Station.

Concerns were brought forward regarding the possible drop off of cardboard from businesses outside the Regional District of Bulkley-Nechako at the Vanderhoof Transfer Station.

ADJOURNMENT

Moved by Director Stoltenberg
 Seconded by Director Newell

WMC.2014-5-5

"That the meeting be adjourned at 12:26 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Taylor Bachrach, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: March 19, 2015

**SUBJECT: Committee Meeting Recommendations
– March 12, 2015**

Following are recommendations from the March 12, 2015 Committee meetings for the Regional Board's consideration and approval.

Committee of the Whole – March 12, 2015

Recommendation 1:

Re: North Central Local Government Association – Executive Nomination Procedures

“That the Regional District of Bulkley-Nechako appoint Director Strimbold for the position of Regional Representative for the Regional District of Bulkley-Nechako for the 2015-2016 North Central Local Government Association Executive.”

Rural Directors Committee – March 12, 2015

Recommendation 2:

Re: Meet with Rural Fire Departments RE: Operations of Rural Fire Departments within the RDBN

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to meet with rural fire departments to discuss options in regard to operations of rural fire departments within the Regional District of Bulkley-Nechako.”

Recommendation 3:

Re: Request for Grant in Aid – Yellowhead West 4- H Regional Council

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid application:

-Yellowhead West 4-H Regional Council be given \$720 grant in aid monies from Electoral Area “A” (Smithers Rural), \$730 grant in aid monies from Electoral Area “B” (Burns Lake Rural), \$730 grant in aid monies from Electoral Area “D” (Fraser Lake Rural), \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural), \$720 grant in aid monies from Electoral Area “F” (Vanderhoof Rural), \$200 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with the 2015 Yellowhead West Junior Camp.”



Rural Directors Committee – March 12, 2015 (CONT'D)

Recommendation 4:

Re: Requests for Grant in Aid

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid application:

- Access Smithers be given \$2,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the “Get Benched in a Restful Place” project;
- LDSS Senior Girls Basketball Team be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with representing the Lakes District at the Single A Provincial High School Girls Basketball Championship in Lumby, B.C.;
- Luck Bay Community Association be given \$300 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to host an open house;
- Fort St. James 4-H Club be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to purchase a shade tent for 4-H events;
- Fort St. James Secondary School Ski and Board Team be given \$2000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Revelstoke, B.C.;
- Fraser Lake Elementary Secondary School be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the Boys Highschool Curling Provincials and the Boys and Girls Tim Hortons Juvenile Provincials;
- Fraser Lake Minor Hockey Association be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the 2015 Bantam Tier 4 Championship;
- Dry Grad Committee 2015 be given \$1,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with Dry Grad Night June 13, 2015;
- Vanderhoof Children’s Theatre be given \$4,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with traveling to Prince George, B.C. for performances;
- Nechako Lake Speedskating Club be given \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with hosting the BC Short Track Speedskating Provincials and Regionals.”

Recommendation 5:

Re: BC Fire Training Officers Association Training and Evaluation Program

“That the Regional District of Bulkley-Nechako Board of Directors authorize staff to use the BC Fire Training Officers Association Training and Evaluation Program as the training material for all rural fire departments.”

Recommendation 6:

Re: NWIPC Funding for 2015

“That the Regional District of Bulkley-Nechako Board of Directors that the 2015 funding contribution to the Northwest Invasive Plant Council (NWIPC) be continued at a value of \$43,000, that the funding be divided equally between each Invasive Plant Management Area (IPMA) and that the distribution of funds be 85% for on-the-ground work and a maximum of 15% for administration.”

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Committee Meeting Recommendations
Page 3 of 3

RECOMMENDATION:

(ALL/DIRECTORS/MAJORITY)

Recommendations 1 through 6 as written.



**Regional District of Bulkley-Nechako
Board of Directors
March 26, 2015**

To: Chair Miller and the Board of Directors
 From: Corrine Swenson, Manager of Regional Economic Development
 Date: March 17, 2015
 Regarding: **Request for Sponsorship: Glenwood Women's Institute in Electoral Area A
 (Smithers Rural)**

The Glenwood Women's Institute is requesting the RDBN act as a sponsor agency for receiving a grant donation of \$3000 from the Bulkley Valley Community Foundation (BVCF) for the purchase of kitchen appliances for the Glenwood Hall.

Glenwood Women's Institute is an institute in good standing under the Farmers and Women's Institutes Act of BC that has provided the RDBN with a completed application for sponsorship including a resolution from their Board approving the request and agreeing to enter into an agreement with the RDBN.

A Board resolution is required in order to sponsor the Glenwood Women's Institute for the purpose of issuing charitable donation receipts. When the Regional District accepts donations for a project and issues tax receipts, there is a responsibility on the RDBN to ensure that the funds are spent on the project for which it is intended. A letter of agreement will be requested from the Glenwood Women's Institute, committing the group to spending the donations received on the intended project and submitting a final report to the RD upon completion.

The Regional District of Bulkley-Nechako has previously sponsored other Not for Profit Societies in the same manner.

Director Fisher is supportive of this request.

RECOMMENDATION

(All/Directors/Majority)

"That the Regional District of Bulkley-Nechako Board of Directors approves of the RDBN acting as a sponsoring agency for the Glenwood Women's Institute funding application to Bulkley Valley Community Foundation(BVCF), thus entering into an agreement with Glenwood Women's Institute and the BVCF as well as issuing a tax receipt to the BVCF."

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**Regional District of Bulkley-Nechako
Board of Directors
March 26, 2015**

To: Chair Miller and the Board of Directors
From: Corrine Swenson, Manager of Regional Economic Development
Date: March 17, 2015
Regarding: Fort St James Community Foundation
Northern Development Application- Prince George RAC – RDBN, Electoral Area 'C'

The RDBN (Electoral Area C) is requesting \$25,000 for the Fort St James Community Foundation from Northern Development Initiative Trust's (Northern Development) Community Foundation Matching Grants Program. The funds, if approved would be allocated from the Prince George Regional Advisory Committee's Account.

Grants of up to \$50,000 are available from Northern Development's Community Foundation Matching Grants Program. Eligible applicants are municipalities or electoral areas who wish to support their community foundation that has raised matching funds.

This is the second grant request of \$25,000 from the RDBN (Electoral Area C) to support the Fort St James Community Foundation. The first grant was in 2013 and since that time, the Community Foundation has raised an additional \$25,000 to make an application in 2015.

Electoral Area 'C' Director Greenaway is supportive of this application. A Board resolution is required in order for Northern Development Board approval.

A copy of the application will be available at the Board of Directors meeting for your review.

<p>Recommendation: (All/Directors/Majority) That the Regional District of Bulkley-Nechako Board of Directors supports the RDBN, Electoral Area C's application to the Northern Development Initiative Trust – Community Foundation Matching Grants in the amount of \$25,000 for support of the Fort St James Community Foundation.</p>
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**Regional District of Bulkley-Nechako
Board of Directors Memorandum
March 26, 2015**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: March 17, 2015
 Regarding: Federal Gas Tax Funds – Electoral Area 'B', Burns Lake Rural and Electoral Area 'E', Francois/Ootsa Lake Rural
 Lakes District Fair Association

The Lakes District Fair Association has requested the Regional District's assistance in the form of Federal Gas Tax Funds to complete a recreation infrastructure project on the Eagle Creek Recreation Grounds, located in Electoral Area 'B'.

The Lakes District Fair Association wishes to improve the livestock parking area to enhance the exhibitors' experience and improve safety for loading and unloading livestock and people at the facility. The project has a budget of \$54,598. The Fair Association has approached both NDI and NKDF for assistance with funding this project, and they have requested \$18,463 in Federal Gas Tax funding to complete the improvements.

Directors Miller and Benedict are both supportive of this project and accessing Federal Gas Tax Funds in the amount of \$9,231.50 each. Total uncommitted Gas Tax Funds remaining in Electoral Area 'B' allocation received to date is \$286,901.86 and in Electoral Area 'E' is \$134,427.69. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing \$9,231.50 of Electoral Area 'B' Federal Gas Tax allocation monies and \$9,231.50 of Electoral Area 'E' Federal Gas Tax allocation monies to Lakes District Fair Association for a recreation infrastructure improvement project at the Eagle Creek Recreation Grounds; and further

(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$18,463 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
March 26, 2015**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: March 17, 2015
 Regarding: Federal Gas Tax Funds – Electoral Area 'F' (Vanderhoof Rural)
 Nechako Valley Search and Rescue Society

The Nechako Valley Search and Rescue Society (NVSAR), a non-profit organization, has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete an energy efficiency upgrade to the Nechako Valley Search and Rescue team training centre and office building, located in Vanderhoof.

The NVSAR wishes to renovate the building with energy efficient insulation upgrades, a new high efficiency furnace, and insulated doors. Total project budget is \$159,355. They have also applied to Nechako-Kitamaat Development Foundation for assistance with funding, which has been approved to 39% of the pre-taxes project amount; the District of Vanderhoof has committed \$16,000 to the project; and the NVSAR has committed \$10,000 of their own funds, as well as the in-kind donation of project management.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'F' allocation is \$653,901.50. Director Petersen is supportive of this project and accessing Federal Gas Tax Funds in the amount of \$63,894. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing \$63,894 of Electoral Area 'F' Federal Gas Tax allocation monies to Nechako Valley Search and Rescue Society for an energy efficiency upgrade project at the Nechako Valley Search and Rescue building;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,
(All/Directors/Majority)
3. That the RDBN Board of Directors authorize the withdrawal of up to \$64,194 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Memo – Board Agenda March 26, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: March 18, 2015
Re: Landfill Equipment Financing

The memo from the March 12th Committee of the Whole meeting has been revised to include a discussion of the current Strategic Priorities Fund application and further comments on the financing risks.

At its meeting on January 29, 2015, the Board passed a resolution to take over the operation of the landfills and purchase the necessary equipment. The staff report presented at the January 15th Committee of the Whole meeting included 10 year MFA debenture borrowing as the method of financing the equipment. The purpose of this memo is to discuss various equipment financing options along with the related public approval process.

Background

MFA debenture financing requires a loan authorization bylaw that must undergo a public approval process. For financing Environmental Services capital expenditures, the RDBN has historically relied on the *Environmental Management Act (EMA)*, which waives the requirements for public approval where there is an approved Solid Waste Management Plan (SWMP) in place.

The last Environmental Services Loan Authorization Bylaw was in 2009. When the Ministry of Community, Sport and Cultural Development (MCSCD) approved that bylaw, it stated that future loan authorization bylaws related to the SWMP would not be able to rely on the public approval waiver in the *EMA* until the SWMP cost estimates have been updated. At that time, MCSCD staff were asked if a SWMP review was needed. They responded “no, only an update to the cost estimates”.

Updated SWMP Cost Estimates

On January 8, 2015, SWMP cost estimates, with operating costs updated for changes in the Consumer Price Index and capital costs updated for changes in the Engineering News Record Construction Cost Index were provided to MCSCD staff. The revised cost estimates showed that the total annual Solid Waste Management costs of \$2.8 million became \$3.65 million when indexed for inflation. MCSCD staff were requested to review the information and to advise us whether they would be prepared to recommend approval to the Inspector of Municipalities if a new loan authorization bylaw were proposed to rely on the *EMA* waiver of public approval. Subsequently, MCSCD staff



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were also sent a copy of the analysis of landfill operations that showed why it was beneficial for the taxpayers for the RDBN to purchase capital equipment and take the operation of the landfills in house.

On February 26, 2015, MCSCD staff advised that the RDBN would not be able to rely on the *EMA* waiver of the public approval process without a formal SWMP cost estimate update that was approved by the Ministry of Environment. This would not be possible in the time available before equipment had to be ordered. There were several conference calls with MCSCD staff and RDBN staff to further explain the RDBN case. Ministry staff did not change its decision and it recommended an Alternative Approval Process to obtain public approval.

Public Approval Options

1. Alternative approval Process (AAP)

A region-wide AAP would take about two months to get bylaw approval and would cost about \$15,000 for advertising. It has also been our practice to have public meetings in each community and send a letter to the owner of each property, so a region-wide AAP would result in significant travel and overtime costs as well as mailing costs of about \$12,000.

In addition, our recent experience with AAPs in a portion of Area "D" and in the Lakes District has shown that we could expect a large number of phone calls from taxpayers asking questions about this unfamiliar process and complaining that the AAP process is unfair. This may result in additional costs if we have to hire temporary staff to supplement administrative capacity.

2. Referendum

A region-wide referendum would be a huge undertaking that would take four to five months to receive bylaw approval. The expected cost is estimated to be about \$65,000 for advertising, election official wages, polling station facility rental and supplies. In addition, if past practice were followed, there would be \$12,000 in mailing costs for a letter to property owners as well as the cost of staff travel and overtime for public meetings. Because of the lengthy process and extensive cost, this would not seem feasible.

Other Financing Options without a Public Approval Process

3. Borrowing from RDBN Capital Reserves

We usually borrow short term from RDBN capital reserves in the period between the time that our operating surpluses are used up in March or April and when we collect our taxes for the year at the end of July. The reserves continue to accrue interest and the amount is repaid to the reserves when taxes are collected. In the unlikely event that capital reserves are needed for their intended purpose during that short period, the Revenue Anticipation Borrowing Bylaw authorizes temporary borrowing.



Borrowing from capital reserves to finance equipment purchases to be repaid over a 10 year period entails significantly more risk. While the current capital reserves of about \$7 million are more than enough to fund \$2.4 million in equipment purchases, it is very difficult to predict if a large portion of the \$7 million reserves may be needed for their intended purpose with a 10 year period. In addition, there would be no loan authorization bylaw to provide alternative funding if this occurred.

4. Withdraw \$850,000 from Environmental Services Capital Reserves and Borrow \$1,547,000 under MFA Equipment Financing Program (Schedule 1)

In addition to the vehicle reserve, Environmental Services has a Capital Reserve with a current balance of \$1,162,000. Although the Capital Reserve Bylaw is intended for any type of capital expenditure in Environmental Services, internally, these funds have been allocated to landfill closure and landfill phase development. It would be possible to withdraw up to \$850,000 from this reserve for purchasing landfill equipment.

The cash flow analysis on Schedule 1 shows that this would result in negative \$48,000 in the reserve starting in mid-2018, growing to negative \$297,000 in the year 2020, but only if there were no operating surplus over that period that could be used to supplement reserve contributions. History shows that there are usually substantial operating surpluses in Environmental Services, although these have been declining in recent years. For example, the 2014 Environmental Services operating surplus was \$860,000 compared with \$1,268,000 in the previous year. About \$513,000 of the current year's surplus is due to unspent recycling budget allocations. In addition, although the cash flow analysis includes planned capital projects, there is no allowance for additional costs due to circumstances beyond the RDBN's control (e.g.: Implementation of the new MOE landfill guidelines).

The MFA has replaced its equipment leasing program with a new equipment financing program that is simpler, has lower rates, no lease registration fees and is much more flexible. Borrowing under this program does not require public approval for terms of five years or less.

If the RDBN borrowed \$1,547,000 under this program for a five year term at an interest rate of 1.75%, annual payments would be \$323,539 for five years. This is similar to the annual payments of \$324,693 for 10 years that was included in the original proposal that was approved by the Board.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Low rates 	<ul style="list-style-type: none"> • Floating rates (see note below)
<ul style="list-style-type: none"> • Short Term 	<ul style="list-style-type: none"> • Depletes capital reserves (see note below)
<ul style="list-style-type: none"> • Flexibility – can make additional principal payments at any time 	
<ul style="list-style-type: none"> • No costly public approval needed for terms of 5 years or less 	



Interest Rate Sensitivity

The current rate for the MFA Equipment Financing Program is 1.5%. The analysis in Schedule 1 uses 1.75%. A sensitivity analysis has also been done. If rates were to increase by 0.5% each year to 3.75% for the last year of the 5 year term, total cost over the term would increase from \$1,616,795 to \$1,643,044 (see Schedule 2).

Capital Reserve Depletion

Although there are some risks in depleting the capital reserves within 3½ years, the debt is completely repaid after 5 years. If desired, the RDBN could contribute the \$323,359 annual savings to the capital reserve in each year of the second 5 years without increasing costs. If, during the first 5 years, Environmental Services has costs imposed by the new landfill regulations or some other unexpected event, it could borrow temporarily from other capital reserves. This is much less risky that option 3 because it is for a much shorter period of time and for a much smaller amount.

Federal Gas Tax Strategic Priorities Fund Application

It should be noted that we are also in the process of applying for funding from the Federal Gas Tax Strategic Priorities Fund. If successful, the withdrawal from the capital reserve can be eliminated and the equipment financing loan can be reduced by \$168,000. It will be several months before successful applications are announced.

5. Commercial Leasing

Commercial banks and equipment dealers offer equipment leasing programs. The interest rates on these programs are usually a spread over prime. As the current prime rate is 2.75%, it is unlikely that this would be cost effective. In addition, there would be fees and charges related to registering the lease and the equipment belongs to the bank until the lease is paid off.

Although there are some risks, the conservatively estimated net benefit for investing in landfill equipment and managing the operations internally is a tax reduction of \$268,000 annually compared with accepting the lowest bid in the recent tender process. After considering all of the alternatives, Option 4 is being recommended by staff.

I would be pleased to answer any questions.

Recommendation:

(all/weighted/majority)

That the memorandum from the Financial Administrator, dated March 11, 2015 regarding Landfill Equipment Financing be received.

Further, that a liability under Section 175 of the Community Charter not exceeding \$1,547,000 (One million, five hundred and forty-seven thousand dollars and zero cents) for a term not exceeding five years with no provisions for renewal be authorized for the purchase of landfill equipment.

Landfill Equipment Financing

	Debt	Cap Res	Total
Capital Expenditures	-1,547,000	-850,000	-2,397,000
Gloating Interest Rate	1.75%		
Monthly Payment	26,947		
Annual Payment	323,359		

Equipment Debt Financing					
Month	Opening Balance	Payment	Interest	Principal	Closing Balance
Oct-15	1,547,000	26,947	2,256	24,691	1,522,309
Nov-15	1,522,309	26,947	2,220	24,727	1,497,583
Dec-15	1,497,583	26,947	2,184	24,763	1,472,820
		80,840	6,660	74,180	
Jan-16	1,472,820	26,947	2,148	24,799	1,448,022
Feb-16	1,448,022	26,947	2,112	24,835	1,423,187
Mar-16	1,423,187	26,947	2,075	24,871	1,398,316
Apr-16	1,398,316	26,947	2,039	24,907	1,373,408
May-16	1,373,408	26,947	2,003	24,944	1,348,465
Jun-16	1,348,465	26,947	1,967	24,980	1,323,484
Jul-16	1,323,484	26,947	1,930	25,017	1,298,468
Aug-16	1,298,468	26,947	1,894	25,053	1,273,415
Sep-16	1,273,415	26,947	1,857	25,090	1,248,325
Oct-16	1,248,325	26,947	1,820	25,126	1,223,199
Nov-16	1,223,199	26,947	1,784	25,163	1,198,037
Dec-16	1,198,037	26,947	1,747	25,199	1,172,837
		323,359	23,376	299,983	
Jan-17	1,172,837	26,947	1,710	25,236	1,147,601
Feb-17	1,147,601	26,947	1,674	25,273	1,122,328
Mar-17	1,122,328	26,947	1,637	25,310	1,097,018
Apr-17	1,097,018	26,947	1,600	25,347	1,071,671
May-17	1,071,671	26,947	1,563	25,384	1,046,288
Jun-17	1,046,288	26,947	1,526	25,421	1,020,867
Jul-17	1,020,867	26,947	1,489	25,458	995,409
Aug-17	995,409	26,947	1,452	25,495	969,914
Sep-17	969,914	26,947	1,414	25,532	944,382
Oct-17	944,382	26,947	1,377	25,569	918,813
Nov-17	918,813	26,947	1,340	25,607	893,206
Dec-17	893,206	26,947	1,303	25,644	867,562
		323,359	18,084	305,275	
Jan-18	867,562	26,947	1,265	25,681	841,880
Feb-18	841,880	26,947	1,228	25,719	816,162
Mar-18	816,162	26,947	1,190	25,756	790,405
Apr-18	790,405	26,947	1,153	25,794	764,611
May-18	764,611	26,947	1,115	25,832	738,780
Jun-18	738,780	26,947	1,077	25,869	712,911
Jul-18	712,911	26,947	1,040	25,907	687,004
Aug-18	687,004	26,947	1,002	25,945	661,059
Sep-18	661,059	26,947	964	25,983	635,076
Oct-18	635,076	26,947	926	26,020	609,056
Nov-18	609,056	26,947	888	26,058	582,998
Dec-18	582,998	26,947	850	26,096	556,901
		323,359	12,698	310,661	
Jan-19	556,901	26,947	812	26,134	530,767
Feb-19	530,767	26,947	774	26,173	504,594
Mar-19	504,594	26,947	736	26,211	478,384
Apr-19	478,384	26,947	698	26,249	452,135
May-19	452,135	26,947	659	26,287	425,847
Jun-19	425,847	26,947	621	26,326	399,522
Jul-19	399,522	26,947	583	26,364	373,158
Aug-19	373,158	26,947	544	26,402	346,756
Sep-19	346,756	26,947	506	26,441	320,315
Oct-19	320,315	26,947	467	26,479	293,835
Nov-19	293,835	26,947	429	26,518	267,317
Dec-19	267,317	26,947	390	26,557	240,760
		323,359	7,218	316,141	
Jan-20	240,760	26,947	351	26,595	214,165
Feb-20	214,165	26,947	312	26,634	187,531
Mar-20	187,531	26,947	273	26,673	160,857
Apr-20	160,857	26,947	235	26,712	134,145
May-20	134,145	26,947	196	26,751	107,395
Jun-20	107,395	26,947	157	26,790	80,605
Jul-20	80,605	26,947	118	26,829	53,776
Aug-20	53,776	26,947	78	26,868	26,907
Sep-20	26,907	26,947	39	26,907	0
		242,519	1,759	240,760	
	1,616,795	69,795	1,547,000		

Capital Reserves					
Opening Balance	Contribution	Regular Withdrawal	Equipment Withdrawal	Interest @ 1.5%	Closing Balance
1,162,220			-850,000	1,453	313,673
313,673				392	314,065
314,065				393	314,457
314,457				393	314,851
314,851				394	315,244
315,244				394	315,638
315,638				395	316,033
316,033				395	316,428
316,428				396	316,823
316,823				396	317,219
317,219	115,000	-250,000		397	182,616
182,616				228	182,844
182,844				229	183,073
183,073				229	183,301
183,301				229	183,531
183,531				229	183,760
183,760				230	183,990
183,990				230	184,220
184,220				230	184,450
184,450				231	184,681
184,681				231	184,911
184,911				231	185,143
185,143	120,000	-121,500		231	183,874
183,874				230	184,104
184,104				230	184,334
184,334				230	184,564
184,564				231	184,795
184,795				231	185,026
185,026				231	185,257
185,257				232	185,489
185,489				232	185,721
185,721				232	185,953
185,953				232	186,185
186,185				233	186,418
186,418	120,000	-355,000		233	-48,349
-48,349				-60	-48,409
-48,409				-61	-48,470
-48,470				-61	-48,530
-48,530				-61	-48,591
-48,591				-61	-48,652
-48,652				-61	-48,713
-48,713				-61	-48,774
-48,774				-61	-48,834
-48,834				-61	-48,896
-48,896				-61	-48,957
-48,957				-61	-49,018
-49,018	120,000	-363,880		-61	-292,959
-292,959				-366	-293,325
-293,325				-367	-293,692
-293,692				-367	-294,059
-294,059				-368	-294,427
-294,427				-368	-294,795
-294,795				-368	-295,163
-295,163				-369	-295,532
-295,532				-369	-295,902
-295,902				-370	-296,271
-296,271				-370	-296,642
-296,642				-371	-297,013
-297,013	120,000	-55,000		-371	-232,384
-232,384				-290	-232,674

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Landfill Equipment Financing

	Debt	Cap Res	Total
Capital Expenditures	-1,547,000	-850,000	-2,397,000
Gloating Interest Rate	1.75%		
Monthly Payment	26,947		
Annual Payment	323,359		

Interest Rate Sensitivity				
Year 1	Year 2	Year 3	Year 4	Year 5
1.75%	2.25%	2.75%	3.25%	3.75%

Equipment Debt Financing					
Month	Opening Balance	Payment	Interest	Principal	Closing Balance
Oct-15	1,547,000	26,947	2,256	24,691	1,522,309
Nov-15	1,522,309	26,947	2,220	24,727	1,497,583
Dec-15	1,497,583	26,947	2,184	24,763	1,472,820
		80,840	6,660	74,180	
Jan-16	1,472,820	26,947	2,148	24,799	1,448,022
Feb-16	1,448,022	26,947	2,112	24,835	1,423,187
Mar-16	1,423,187	26,947	2,075	24,871	1,398,316
Apr-16	1,398,316	26,947	2,039	24,907	1,373,408
May-16	1,373,408	26,947	2,003	24,944	1,348,465
Jun-16	1,348,465	26,947	1,967	24,980	1,323,484
Jul-16	1,323,484	26,947	1,930	25,017	1,298,468
Aug-16	1,298,468	26,947	1,894	25,053	1,273,415
Sep-16	1,273,415	26,947	1,857	25,090	1,248,325
Oct-16	1,248,325	26,947	2,341	24,606	1,223,719
Nov-16	1,223,719	26,947	2,294	24,652	1,199,067
Dec-16	1,199,067	26,947	2,248	24,698	1,174,369
		323,359	24,908	298,451	
Jan-17	1,174,369	26,947	2,202	24,745	1,149,624
Feb-17	1,149,624	26,947	2,156	24,791	1,124,833
Mar-17	1,124,833	26,947	2,109	24,838	1,099,996
Apr-17	1,099,996	26,947	2,062	24,884	1,075,112
May-17	1,075,112	26,947	2,016	24,931	1,050,181
Jun-17	1,050,181	26,947	1,969	24,977	1,025,203
Jul-17	1,025,203	26,947	1,922	25,024	1,000,179
Aug-17	1,000,179	26,947	1,875	25,071	975,108
Sep-17	975,108	26,947	1,828	25,118	949,990
Oct-17	949,990	26,947	2,177	24,770	925,220
Nov-17	925,220	26,947	2,120	24,826	900,394
Dec-17	900,394	26,947	2,063	24,883	875,511
		323,359	24,501	298,858	
Jan-18	875,511	26,947	2,006	24,940	850,570
Feb-18	850,570	26,947	1,949	24,997	825,573
Mar-18	825,573	26,947	1,892	25,055	800,518
Apr-18	800,518	26,947	1,835	25,112	775,406
May-18	775,406	26,947	1,777	25,170	750,237
Jun-18	750,237	26,947	1,719	25,227	725,009
Jul-18	725,009	26,947	1,661	25,285	699,724
Aug-18	699,724	26,947	1,604	25,343	674,381
Sep-18	674,381	26,947	1,545	25,401	648,980
Oct-18	648,980	26,947	1,758	25,189	623,791
Nov-18	623,791	26,947	1,689	25,257	598,534
Dec-18	598,534	26,947	1,621	25,326	573,208
		323,359	21,057	302,302	
Jan-19	573,208	26,947	1,552	25,394	547,814
Feb-19	547,814	26,947	1,484	25,463	522,351
Mar-19	522,351	26,947	1,415	25,532	496,820
Apr-19	496,820	26,947	1,346	25,601	471,218
May-19	471,218	26,947	1,276	25,670	445,548
Jun-19	445,548	26,947	1,207	25,740	419,808
Jul-19	419,808	26,947	1,137	25,810	393,999
Aug-19	393,999	26,947	1,067	25,880	368,119
Sep-19	368,119	26,947	997	25,950	342,170
Oct-19	342,170	26,947	1,069	25,877	316,292
Nov-19	316,292	26,947	988	25,958	290,334
Dec-19	290,334	26,947	907	26,039	264,295
		323,359	14,445	308,914	
Jan-20	264,295	26,947	826	26,121	238,174
Feb-20	238,174	26,947	744	26,202	211,972
Mar-20	211,972	26,947	662	26,284	185,688
Apr-20	185,688	26,947	580	26,366	159,321
May-20	159,321	26,947	498	26,449	132,873
Jun-20	132,873	26,947	415	26,531	106,341
Jul-20	106,341	26,947	332	26,614	79,727
Aug-20	79,727	26,947	249	26,697	53,030
Sep-20	53,030	53,196	166	53,030	0
		268,768	4,473	264,295	
	1,643,044		96,044		1,547,000

Capital Reserves					
Opening Balance	Contribution	Regular Withdrawal	Equipment Withdrawal	Interest @ 1.5%	Closing Balance
1,162,220			-850,000	1,453	313,673
313,673				392	314,065
314,065				393	314,457
314,457				393	314,851
314,851				394	315,244
315,244				394	315,638
315,638				395	316,033
316,033				395	316,428
316,428				396	316,823
316,823				396	317,219
317,219	115,000	-250,000		397	182,616
182,616				228	182,844
182,844				229	183,073
183,073				229	183,301
183,301				229	183,531
183,531				229	183,760
183,760				230	183,990
183,990				230	184,220
184,220				230	184,450
184,450				231	184,681
184,681				231	184,911
184,911				231	185,143
185,143	120,000	-121,500		231	183,874
183,874				230	184,104
184,104				230	184,334
184,334				230	184,564
184,564				231	184,795
184,795				231	185,026
185,026				231	185,257
185,257				232	185,489
185,489				232	185,721
185,721				232	185,953
185,953				232	186,185
186,185				233	186,418
186,418	120,000	-355,000		233	-48,349
-48,349				-60	-48,409
-48,409				-61	-48,470
-48,470				-61	-48,530
-48,530				-61	-48,591
-48,591				-61	-48,652
-48,652				-61	-48,713
-48,713				-61	-48,774
-48,774				-61	-48,834
-48,834				-61	-48,896
-48,896				-61	-48,957
-48,957				-61	-49,018
-49,018	120,000	-363,880		-61	-292,959
-292,959				-366	-293,325
-293,325				-367	-293,692
-293,692				-367	-294,059
-294,059				-368	-294,427
-294,427				-368	-294,795
-294,795				-368	-295,163
-295,163				-369	-295,532
-295,532				-369	-295,902
-295,902				-370	-296,271
-296,271				-370	-296,642
-296,642				-371	-297,013
-297,013	120,000	-55,000		-371	-232,384
-232,384				-290	-232,674

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* Memo from
March 12, 2015
C.O.W. Agenda

Regional District of Bulkley-Nechako Memo – Board Supplementary Agenda March 12, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: March 11, 2015
Re: Landfill Equipment Financing

At its meeting on January 29, 2015, the Board passed a resolution to take over the operation of the landfills and purchase the necessary equipment. The staff report presented at the January 15th Committee of the Whole meeting included 10 year MFA debenture borrowing as the method of financing the equipment. The purpose of this memo is to discuss various equipment financing options along with the related public approval process.

Background

MFA debenture financing requires a loan authorization bylaw that must undergo a public approval process. For financing Environmental Services capital expenditures, the RDBN has historically relied on the *Environmental Management Act (EMA)*, which waives the requirements for public approval where there is an approved Solid Waste Management Plan (SWMP) in place.

The last Environmental Services Loan Authorization Bylaw was in 2009. When the Ministry of Community, Sport and Cultural Development (MCSCD) approved that bylaw, it stated that future loan authorization bylaws related to the SWMP would not be able to rely on the public approval waiver in the *EMA* until the SWMP cost estimates have been updated. At that time, MCSCD staff were asked if a SWMP review was needed. They responded “no, only an update to the cost estimates”.

Updated SWMP Cost Estimates

On January 8, 2015, SWMP cost estimates, with operating costs updated for changes in the Consumer Price Index and capital costs updated for changes in the Engineering News Record Construction Cost Index were provided to MCSCD staff. The revised cost estimates showed that the total annual Solid Waste Management costs of \$2.8 million became \$3.65 million when indexed for inflation. MCSCD staff were requested to review the information and to advise us whether they would be prepared to recommend approval to the Inspector of Municipalities if a new loan authorization bylaw were proposed to rely on the *EMA* waiver of public approval. Subsequently, MCSCD staff were also sent a copy of the analysis of landfill operations that showed why it was beneficial for the taxpayers for the RDBN to purchase capital equipment and take the operation of the landfills in house.



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On February 26, 2015, MCSCD staff advised that the RDBN would not be able to rely on the *EMA* waiver of the public approval process without a formal SWMP cost estimate update that was approved by the Ministry of Environment. This would not be possible in the time available before equipment had to be ordered. There were several conference calls with MCSCD staff and RDBN staff to further explain the RDBN case. Ministry staff did not change its decision and it recommended an Alternative Approval Process to obtain public approval.

Public Approval Options

1. Alternative approval Process (AAP)

A region-wide AAP would take about two months to get bylaw approval and would cost about \$15,000 for advertising. It has also been our practice to have public meetings in each community and send a letter to the owner of each property, so a region-wide AAP would result in significant travel and overtime costs as well as mailing costs of about \$12,000.

In addition, our recent experience with AAPs in a portion of Area "D" and in the Lakes District has shown that we could expect a large number of phone calls from taxpayers asking questions about this unfamiliar process and complaining that the AAP process is unfair. This may result in additional costs if we have to hire temporary staff to supplement administrative capacity.

2. Referendum

A region-wide referendum would be a huge undertaking that would take four to five months to receive bylaw approval. The expected cost is estimated to be about \$65,000 for advertising, election official wages, polling station facility rental and supplies. In addition, if past practice were followed, there would be \$12,000 in mailing costs for a letter to property owners as well as the cost of staff travel and overtime for public meetings. Because of the lengthy process and extensive cost, this would not seem feasible.

Other Financing Options without a Public Approval Process

3. Borrowing from RDBN Capital Reserves

We usually borrow short term from RDBN capital reserves in the period between the time that our operating surpluses are used up in March or April and when we collect our taxes for the year at the end of July. The reserves continue to accrue interest and the amount is repaid to the reserves when taxes are collected. In the unlikely event that capital reserves are needed for their intended purpose during that short period, the Revenue Anticipation Borrowing Bylaw authorizes temporary borrowing.

Borrowing from capital reserves to finance equipment purchases to be repaid over a 10 year period entails significantly more risk. While the current capital reserves of about \$7 million are more than enough to fund \$2.4 million in equipment purchases, it is very difficult to predict if a large portion of the \$7 million reserves may be needed



for their intended purpose with a 10 year period. In addition, there would be no loan authorization bylaw to provide alternative funding if this occurred.

4. Withdraw \$850,000 from Environmental Services Capital Reserves and Borrow \$1,547,000 under MFA Equipment Financing Program (Schedule 1)

In addition to the vehicle reserve, Environmental Services has a Capital Reserve with a current balance of \$1,162,000. Although the Capital Reserve Bylaw is intended for any type of capital expenditure in Environmental Services, internally, these funds have been allocated to landfill closure and landfill phase development. It would be possible to withdraw up to \$850,000 from this reserve for purchasing landfill equipment.

The cash flow analysis on Schedule 1 shows that this would result in negative \$48,000 in the reserve starting in mid-2018, growing to negative \$297,000 in the year 2020, but only if there were no operating surplus over that period that could be used to supplement reserve contributions. History shows that there are usually substantial operating surpluses in Environmental Services, although these have been declining in recent years. For example, the 2014 Environmental Services operating surplus was \$860,000 compared with \$1,268,000 in the previous year. About \$513,000 of the current year's surplus is due to unspent recycling budget allocations. In addition, although the cash flow analysis includes planned capital projects, there is no allowance for additional costs due to circumstances beyond the RDBN's control (e.g.: Implementation of the new MOE landfill guidelines).

The MFA has replaced its equipment leasing program with a new equipment financing program that is simpler, has lower rates, no lease registration fees and is much more flexible. Borrowing under this program does not require public approval for terms of five years or less.

If the RDBN borrowed \$1,547,000 under this program for a five year term at an interest rate of 1.75%, annual payments would be \$323,539 for five years. This is similar to the annual payments of \$324,693 for 10 years that was included in the original proposal that was approved by the Board.

Advantages	Disadvantages
<ul style="list-style-type: none">• Low rates	<ul style="list-style-type: none">• Floating rates (see note below)
<ul style="list-style-type: none">• Short Term	<ul style="list-style-type: none">• Depletes capital reserves (see note below)
<ul style="list-style-type: none">• Flexibility – can make additional principal payments at any time	
<ul style="list-style-type: none">• Not public approval needed for terms of 5 years or less	



Interest Rate Sensitivity

The current rate for the MFA Equipment Financing Program is 1.5%. The analysis in Schedule 1 uses 1.75%. A sensitivity analysis has also been done. If rates were to increase by 0.5% each year to 3.75% for the last year of the 5 year term, total cost over the term would increase from \$1,616,795 to \$1,643,044 (see Schedule 2).

Capital Reserve Depletion

Although there are some risks in depleting the capital reserves within 3½ years, the debt is completely repaid after 5 years. If desired, the RDBN could contribute the \$323,359 annual savings to the capital reserve in each year of the second 5 years without increasing costs.

5. Commercial Leasing

Commercial banks and equipment dealers offer equipment leasing programs. The interest rates on these programs are usually a spread over prime. As the current prime rate is 2.75%, it is unlikely that this would be cost effective. In addition, there would be fees and charges related to registering the lease and the equipment belongs to the bank until the lease is paid off.

After considering all of the alternatives, Option 4 is being recommended by staff. At this time, the Committee of the Whole is being requested to recommend Option 4 to the Board of Directors.

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated March 11, 2015 regarding Landfill Equipment Financing be received.

Further, that the Committee of the Whole recommend to the Board of Directors that a liability under Section 175 of the Community Charter not exceeding \$1,547,000 (One million, five hundred and forty-seven thousand dollars and zero cents) for a term not exceeding five years with no provisions for renewal be authorized for the purchase of landfill equipment.

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Landfill Equipment Financing

	Debt	Cap Res	Total
Capital Expenditures	-1,547,000	-850,000	-2,397,000
Gloating Interest Rate	1.75%		
Monthly Payment	26,947		
Annual Payment	323,359		

Equipment Debt Financing					
Month	Opening Balance	Payment	Interest	Principal	Closing Balance
Oct-15	1,547,000	26,947	2,256	24,691	1,522,309
Nov-15	1,522,309	26,947	2,220	24,727	1,497,583
Dec-15	1,497,583	26,947	2,184	24,763	1,472,820
		80,840	6,660	74,180	
Jan-16	1,472,820	26,947	2,148	24,799	1,448,022
Feb-16	1,448,022	26,947	2,112	24,835	1,423,187
Mar-16	1,423,187	26,947	2,075	24,871	1,398,316
Apr-16	1,398,316	26,947	2,039	24,907	1,373,408
May-16	1,373,408	26,947	2,003	24,944	1,348,465
Jun-16	1,348,465	26,947	1,967	24,980	1,323,484
Jul-16	1,323,484	26,947	1,930	25,017	1,298,468
Aug-16	1,298,468	26,947	1,894	25,053	1,273,415
Sep-16	1,273,415	26,947	1,857	25,090	1,248,325
Oct-16	1,248,325	26,947	1,820	25,126	1,223,199
Nov-16	1,223,199	26,947	1,784	25,163	1,198,037
Dec-16	1,198,037	26,947	1,747	25,199	1,172,837
		323,359	23,376	299,983	
Jan-17	1,172,837	26,947	1,710	25,236	1,147,601
Feb-17	1,147,601	26,947	1,674	25,273	1,122,328
Mar-17	1,122,328	26,947	1,637	25,310	1,097,018
Apr-17	1,097,018	26,947	1,600	25,347	1,071,671
May-17	1,071,671	26,947	1,563	25,384	1,046,288
Jun-17	1,046,288	26,947	1,526	25,421	1,020,867
Jul-17	1,020,867	26,947	1,489	25,458	995,409
Aug-17	995,409	26,947	1,452	25,495	969,914
Sep-17	969,914	26,947	1,414	25,532	944,382
Oct-17	944,382	26,947	1,377	25,569	918,813
Nov-17	918,813	26,947	1,340	25,607	893,206
Dec-17	893,206	26,947	1,303	25,644	867,562
		323,359	18,084	305,275	
Jan-18	867,562	26,947	1,265	25,681	841,880
Feb-18	841,880	26,947	1,228	25,719	816,162
Mar-18	816,162	26,947	1,190	25,756	790,405
Apr-18	790,405	26,947	1,153	25,794	764,611
May-18	764,611	26,947	1,115	25,832	738,780
Jun-18	738,780	26,947	1,077	25,869	712,911
Jul-18	712,911	26,947	1,040	25,907	687,004
Aug-18	687,004	26,947	1,002	25,945	661,059
Sep-18	661,059	26,947	964	25,983	635,076
Oct-18	635,076	26,947	926	26,020	609,056
Nov-18	609,056	26,947	888	26,058	582,998
Dec-18	582,998	26,947	850	26,096	556,901
		323,359	12,698	310,661	
Jan-19	556,901	26,947	812	26,134	530,767
Feb-19	530,767	26,947	774	26,173	504,594
Mar-19	504,594	26,947	736	26,211	478,384
Apr-19	478,384	26,947	698	26,249	452,135
May-19	452,135	26,947	659	26,287	425,847
Jun-19	425,847	26,947	621	26,326	399,522
Jul-19	399,522	26,947	583	26,364	373,158
Aug-19	373,158	26,947	544	26,402	346,756
Sep-19	346,756	26,947	506	26,441	320,315
Oct-19	320,315	26,947	467	26,479	293,835
Nov-19	293,835	26,947	429	26,518	267,317
Dec-19	267,317	26,947	390	26,557	240,760
		323,359	7,218	316,141	
Jan-20	240,760	26,947	351	26,595	214,165
Feb-20	214,165	26,947	312	26,634	187,531
Mar-20	187,531	26,947	273	26,673	160,857
Apr-20	160,857	26,947	235	26,712	134,145
May-20	134,145	26,947	196	26,751	107,395
Jun-20	107,395	26,947	157	26,790	80,605
Jul-20	80,605	26,947	118	26,829	53,776
Aug-20	53,776	26,947	78	26,868	26,907
Sep-20	26,907	26,947	39	26,907	0
		242,519	1,759	240,760	
		1,616,795	69,795	1,547,000	

Capital Reserves					
Opening Balance	Contribution	Regular Withdrawal	Equipment Withdrawal	Interest @ 1.5%	Closing Balance
1,162,220			-850,000	1,453	313,673
313,673				392	314,065
314,065				393	314,457
314,457				393	314,851
314,851				394	315,244
315,244				394	315,638
315,638				395	316,033
316,033				395	316,428
316,428				396	316,823
316,823				396	317,219
317,219	115,000	-250,000		397	182,616
182,616				228	182,844
182,844				229	183,073
183,073				229	183,301
183,301				229	183,531
183,531				229	183,760
183,760				230	183,990
183,990				230	184,220
184,220				230	184,450
184,450				231	184,681
184,681				231	184,911
184,911				231	185,143
185,143	120,000	-121,500		231	183,874
183,874				230	184,104
184,104				230	184,334
184,334				230	184,564
184,564				231	184,795
184,795				231	185,026
185,026				231	185,257
185,257				232	185,489
185,489				232	185,721
185,721				232	185,953
185,953				232	186,185
186,185				233	186,418
186,418	120,000	-355,000		233	-48,349
-48,349				-60	-48,409
-48,409				-61	-48,470
-48,470				-61	-48,530
-48,530				-61	-48,591
-48,591				-61	-48,652
-48,652				-61	-48,713
-48,713				-61	-48,774
-48,774				-61	-48,834
-48,834				-61	-48,896
-48,896				-61	-48,957
-48,957				-61	-49,018
-49,018	120,000	-363,880		-61	-292,959
-292,959				-366	-293,325
-293,325				-367	-293,692
-293,692				-367	-294,059
-294,059				-368	-294,427
-294,427				-368	-294,795
-294,795				-368	-295,163
-295,163				-369	-295,532
-295,532				-369	-295,902
-295,902				-370	-296,271
-296,271				-370	-296,642
-296,642				-371	-297,013
-297,013	120,000	-55,000		-371	-232,384
-232,384				-290	-232,674



Landfill Equipment Financing

	Debt	Cap Res	Total
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Interest Rate Sensitivity					
Year 1	Year 2	Year 3	Year 4	Year 5	
1.75%	2.25%	2.75%	3.25%	3.75%	

Equipment Debt Financing					
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Dec-15	1,497,583	26,947	2,184	24,763	1,472,820
		80,840	6,660	74,180	
Jan-16	1,472,820	26,947	2,148	24,799	1,448,022
Feb-16	1,448,022	26,947	2,112	24,835	1,423,187
Mar-16	1,423,187	26,947	2,075	24,871	1,398,316
Apr-16	1,398,316	26,947	2,039	24,907	1,373,408
May-16	1,373,408	26,947	2,003	24,944	1,348,465
Jun-16	1,348,465	26,947	1,967	24,980	1,323,484
Jul-16	1,323,484	26,947	1,930	25,017	1,298,468
Aug-16	1,298,468	26,947	1,894	25,053	1,273,415
Sep-16	1,273,415	26,947	1,857	25,090	1,248,325
Oct-16	1,248,325	26,947	2,341	24,606	1,223,719
Nov-16	1,223,719	26,947	2,294	24,652	1,199,067
Dec-16	1,199,067	26,947	2,248	24,698	1,174,369
		323,359	24,908	298,451	
Jan-17	1,174,369	26,947	2,202	24,745	1,149,624
Feb-17	1,149,624	26,947	2,156	24,791	1,124,833
Mar-17	1,124,833	26,947	2,109	24,838	1,099,996
Apr-17	1,099,996	26,947	2,062	24,884	1,075,112
May-17	1,075,112	26,947	2,016	24,931	1,050,181
Jun-17	1,050,181	26,947	1,969	24,977	1,025,203
Jul-17	1,025,203	26,947	1,922	25,024	1,000,179
Aug-17	1,000,179	26,947	1,875	25,071	975,108
Sep-17	975,108	26,947	1,828	25,118	949,990
Oct-17	949,990	26,947	2,177	24,770	925,220
Nov-17	925,220	26,947	2,120	24,826	900,394
Dec-17	900,394	26,947	2,063	24,883	875,511
		323,359	24,501	298,858	
Jan-18	875,511	26,947	2,006	24,940	850,570
Feb-18	850,570	26,947	1,949	24,997	825,573
Mar-18	825,573	26,947	1,892	25,055	800,518
Apr-18	800,518	26,947	1,835	25,112	775,406
May-18	775,406	26,947	1,777	25,170	750,237
Jun-18	750,237	26,947	1,719	25,227	725,009
Jul-18	725,009	26,947	1,661	25,285	699,724
Aug-18	699,724	26,947	1,604	25,343	674,381
Sep-18	674,381	26,947	1,545	25,401	648,980
Oct-18	648,980	26,947	1,758	25,189	623,791
Nov-18	623,791	26,947	1,689	25,257	598,534
Dec-18	598,534	26,947	1,621	25,326	573,208
		323,359	21,057	302,302	
Jan-19	573,208	26,947	1,552	25,394	547,814
Feb-19	547,814	26,947	1,484	25,463	522,351
Mar-19	522,351	26,947	1,415	25,532	496,820
Apr-19	496,820	26,947	1,346	25,601	471,218
May-19	471,218	26,947	1,276	25,670	445,548
Jun-19	445,548	26,947	1,207	25,740	419,808
Jul-19	419,808	26,947	1,137	25,810	393,999
Aug-19	393,999	26,947	1,067	25,880	368,119
Sep-19	368,119	26,947	997	25,950	342,170
Oct-19	342,170	26,947	1,069	25,877	316,292
Nov-19	316,292	26,947	988	25,958	290,334
Dec-19	290,334	26,947	907	26,039	264,295
		323,359	14,445	308,914	
Jan-20	264,295	26,947	826	26,121	238,174
Feb-20	238,174	26,947	744	26,202	211,972
Mar-20	211,972	26,947	662	26,284	185,688
Apr-20	185,688	26,947	580	26,366	159,321
May-20	159,321	26,947	498	26,449	132,873
Jun-20	132,873	26,947	415	26,531	106,341
Jul-20	106,341	26,947	332	26,614	79,727
Aug-20	79,727	26,947	249	26,697	53,030
Sep-20	53,030	53,196	166	53,030	0
	268,768		4,473	264,295	
	1,643,044		96,044	1,547,000	

Capital Reserves					
Opening Balance	Contribution	Regular Withdrawal	Equipment Withdrawal	Interest @ 1.5%	Closing Balance
1,162,220			-850,000	1,453	313,673
313,673				392	314,065
314,065				393	314,457
314,457				393	314,851
314,851				394	315,244
315,244				394	315,638
315,638				395	316,033
316,033				395	316,428
316,428				396	316,823
316,823				396	317,219
317,219	115,000	-250,000		397	182,616
182,616				228	182,844
182,844				229	183,073
183,073				229	183,301
183,301				229	183,531
183,531				229	183,760
183,760				230	183,990
183,990				230	184,220
184,220				230	184,450
184,450				231	184,681
184,681				231	184,911
184,911				231	185,143
185,143	120,000	-121,500		231	183,874
183,874				230	184,104
184,104				230	184,334
184,334				230	184,564
184,564				231	184,795
184,795				231	185,026
185,026				231	185,257
185,257				232	185,489
185,489				232	185,721
185,721				232	185,953
185,953				232	186,185
186,185				233	186,418
186,418	120,000	-355,000		233	-48,349
-48,349				-60	-48,409
-48,409				-61	-48,470
-48,470				-61	-48,530
-48,530				-61	-48,591
-48,591				-61	-48,652
-48,652				-61	-48,713
-48,713				-61	-48,774
-48,774				-61	-48,834
-48,834				-61	-48,896
-48,896				-61	-48,957
-48,957				-61	-49,018
-49,018	120,000	-363,880		-61	-292,959
-292,959				-366	-293,325
-293,325				-367	-293,692
-293,692				-367	-294,059
-294,059				-368	-294,427
-294,427				-368	-294,795
-294,795				-368	-295,163
-295,163				-369	-295,532
-295,532				-369	-295,902
-295,902				-370	-296,271
-296,271				-370	-296,642
-296,642				-371	-297,013
-297,013	120,000	-55,000		-371	-232,384
-232,384				-290	-232,674



Regional District of Bulkley-Nechako Memo – Board Agenda March 26, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: March 17, 2015
Re: Environmental Services Tax Limit

As mentioned during the January 15th Committee of the Whole meeting, an increase in the tax limit for Environment Services would be needed to accommodate the proposed budget.

The current tax limit of \$2.8 million was established in 2005. Over the last 10 years, costs have increased and the size of our surplus from the prior year has been decreasing. The tender process for the landfill contract renewals have shown that certain costs are increasing significantly. Even with the cost reductions that will result from managing the landfills in-house, taxation in the current draft budget exceeds the existing tax limit.

The draft budget, shows that taxation will reach \$3.5 million by 2016, assuming no surpluses carried forward from the prior year. See the table below.

Year	Projected Tax
2015	\$3,007,330
2016	\$3,516,857
2017	\$3,294,172
2018	\$3,448,645
2019	\$3,373,058

The current budget for 2015 and subsequent years assumes that the full budget is spent in each year. While we will likely have some surplus to mitigate taxation, we cannot count on it. Therefore, an increase in the tax limit is necessary to accommodate the 2015 to 2019 financial plan.

Public approval is normally required for increases in the tax limit, unless other exemptions apply. To provide for minor cost increases over time, the *Local Government Act* allows for a 25% increase in the tax limit every five years without public approval and without the approval of the Inspector of Municipalities. Since the RDBN has not increased the tax limit for Environmental Services in 10 years, an increase of 25% is possible with the approval of the Board.

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March 17, 2015
Environmental Services Tax Limit

Page 2 of 2

The Board is being requested to consider giving three readings and adoption to bylaw No. 1726, further in the agenda, increasing the tax limit for Environmental Services by 25% to \$3.5 million.

I would be pleased to answer any questions.

A handwritten signature in black ink, appearing to be 'A. P. ...'.

Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated March 17, 2015 regarding a proposed increase in the tax limit for Environmental Services be received.



Regional District of Bulkley-Nechako Memo – Board Agenda March 26, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: March 18, 2015
Re: 2015 Draft Final Budget

The fourth and final draft of the 2015 budget is complete, including sub-regional and local service budgets which were circulated to participating Directors along with explanatory notes and requests for direction.

Summary Budget Schedules

Schedules A, B, C, D, and E are summary budgets for all regional district services for each year on the five year financial plan. There have been no changes to the region-wide or regional rural service budgets since the March 12th Committee of the Whole meeting. The summary schedule which is attached as Schedule 3 is identical to the one reviewed by the Committee of the Whole on March 12th. Schedule 4 is a summary of the initiatives included in the 2015 draft budget.

Budgets for sub-regional and local service areas reflect any input received from the participating Directors. The budget for the Bulkley Valley Regional Pool is still subject to revision following tonight's meeting with the Pool Committee and the BV Pool Society.

Actual Expenditures for the Last 5 Years

Because of concerns raised at the March 12th Committee of the Whole meeting about prior years' spending, staff have prepared a graph of actual expenses for the years 2010 to 2014. Amortization of tangible capital assets is excluded because this is a non-cash expense and contribution to capital reserves is excluded to avoid double counting of actual capital expenditures which are included. Actual expenses are shown separately for Region-wide services and Regional Rural Services in Schedule 1.

For Region-wide services, except for the spike in 2012 due to capital expenditures for the wood waste hauling trailer, Knockholt Phase Development and final closure of the Burns Lake Landfill, actual expenses are relatively flat. In fact, the annual increase over the five year period is 0.5%.

For Regional Rural Services, the increase in expenses are somewhat higher. Due primarily to increase in expenses for Building Inspection, Emergency Preparedness, Weed control and the new Unsightly Premises service, the annual increase in expenses over the five year period was about 1.2%.



Taxation over the Last 5 Years

Schedule 2 is a graph of actual taxation for the same 5 year period from 2010 to 2014.

For Region-wide services, while tax rates have decreased over that period, this was due primarily to increases in property assessment resulting from industrial development, mostly the Mt. Milligan Mine and the expansion of the Endako mine. Actual taxation has been virtually flat over the five year period.

For Regional Rural Services, taxation has increased for Emergency Preparedness, Building Inspection and the new Unsightly Premises service. The annual increase in taxation over the last 5 years was about 6%.

Detailed Service Budgets

If Directors would like copies of the detailed budgets for each service, these are available on request.

The Board is being requested to consider giving three readings and adoption to bylaw No. 1727 further in the agenda.

I would be pleased to answer any questions.

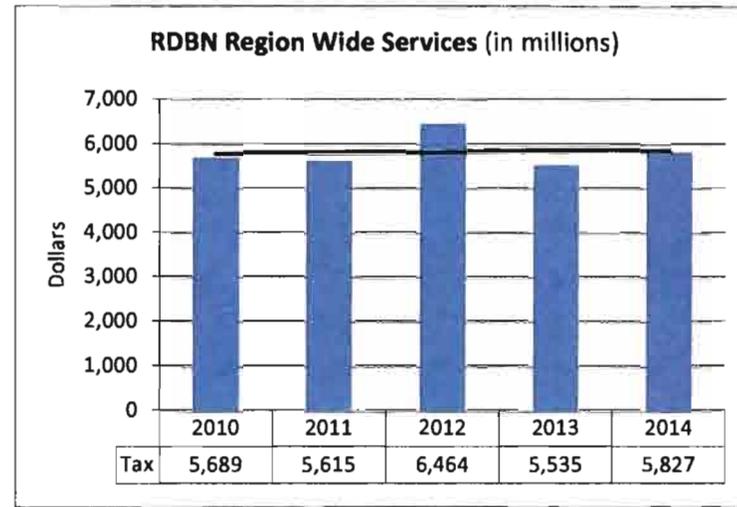
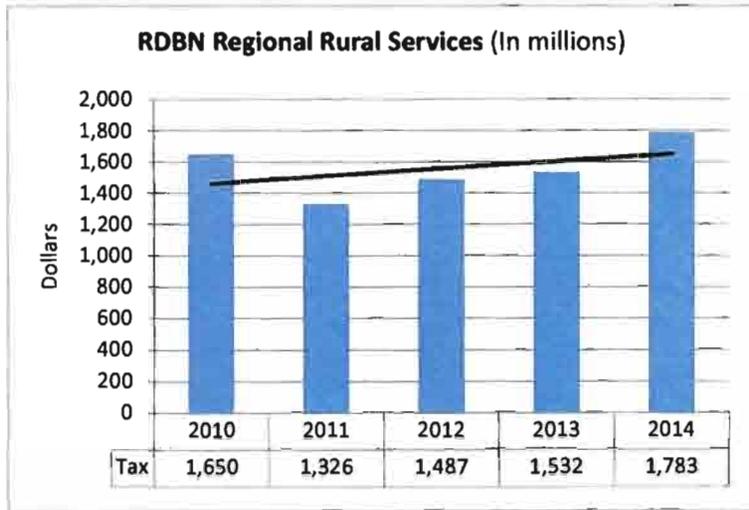


Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated March 18, 2015 regarding the 2015 draft Final Budget be received.

RDBN Actual Expenditures 2010 - 2014 (excludes local services)



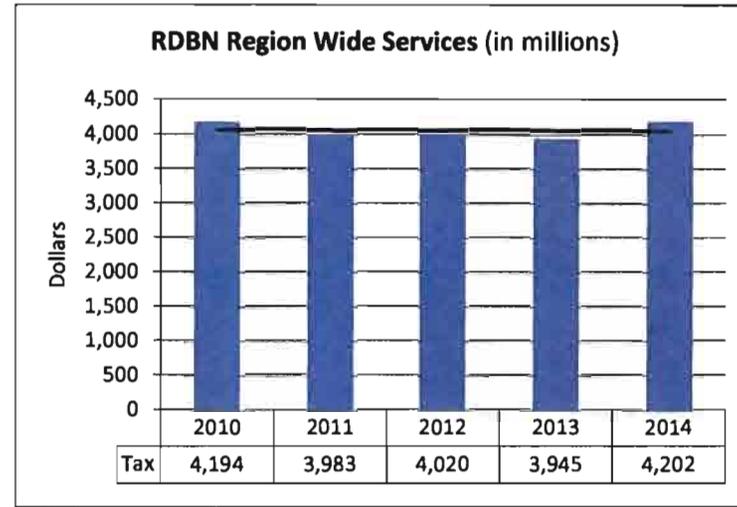
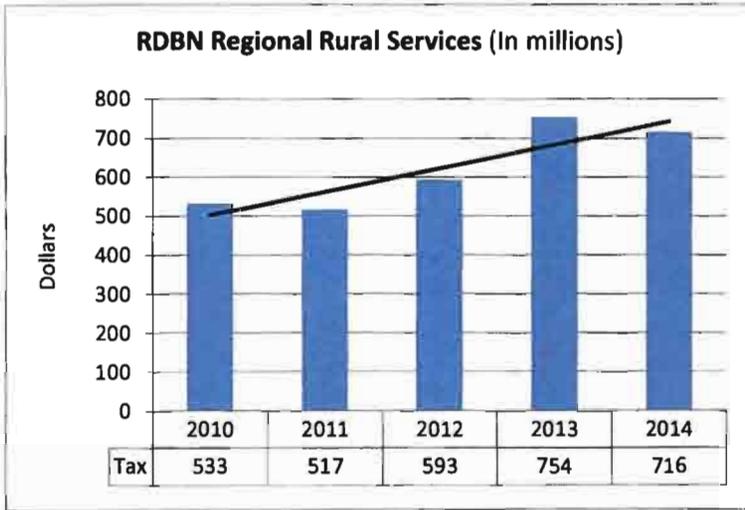
Includes:

- Rural Government
- Rural Grants in Aid
- Planning
- Building Inspection
- Building Numbering
- Unightly Premises
- Noxious Weed Control
- Emergency Preparedness

- General Government
- Regional Economic Development
- Feasibility Studies
- Development Services
- Environmental Services
- 9-1-1 Service

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RDBN Taxation 2010 - 2014 (excludes local services)



Includes:

- Rural Government
- Rural Grants in Aid
- Planning
- Building Inspection
- Building Numbering
- Unightly Premises
- Noxious Weed Control
- Emergency Preparedness

- General Government
- Regional Economic Development
- Feasibility Studies
- Development Services
- Environmental Services
- 9-1-1 Service

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RDBN - 2015 Budget
Projected Tax Rates for Regional Services
 (excludes local services)

Dept	Function	2014 Tax 2015 Tax 2014 vs 2015			Converted Assessments		Tax on a \$100,000 Residential Property					
					2014	2015	Rural Taxpayers			Municipal Taxpayers		
					Completed Roll	Completed Roll	2014	2015	2015 vs 2014	2014	2015	2015 vs 2014
Region-Wide Services												
1201	General Govt - Legislative	243,945	257,641	13,696	543,712,951	542,160,596	4.49	4.75	0.27	4.49	4.75	0.27
1202	General Govt - Administration	420,437	491,327	70,890	543,712,951	542,160,596	7.73	9.06	1.33	7.73	9.06	1.33
1203	General Govt - Finance	288,152	288,121	(31)	543,712,951	542,160,596	5.30	5.31	0.01	5.30	5.31	0.01
		952,534	1,037,089	84,555	543,712,951	542,160,596	17.52	19.13	1.61	17.52	19.13	1.61
1301	Feasibility Studies	-	-	-	543,712,951	542,160,596	-	-	-	-	-	-
2500	Regional Economic Development	288,188	294,550	6,362	543,712,951	542,160,596	5.30	5.43	0.13	5.30	5.43	0.13
4301	Development Serv	227,303	278,687	51,384	543,712,951	542,160,596	4.18	5.14	0.96	4.18	5.14	0.96
5000	Environmental Serv.	2,451,433	3,007,330	555,897	543,712,951	542,160,596	45.09	55.47	10.38	45.09	55.47	10.38
7501	9-1-1 Service	283,157	237,235	(45,922)	543,712,951	542,160,596	5.21	4.38	(0.83)	5.21	4.38	(0.83)
	Total Region-Wide Services	4,202,615	4,854,892	652,277	543,712,951	542,160,596	77.29	89.55	12.25	77.29	89.55	12.25
Regional Rural Services												
1101	Rural Govt - Legislative	83,021	79,152	(3,869)	272,543,950	271,411,242	3.05	2.92	(0.13)			
1102	Rural Govt - Administration	69,518	60,379	(9,139)	272,543,950	271,411,242	2.55	2.22	(0.33)			
		152,539	139,531	(13,008)	272,543,950	271,411,242	5.60	5.14	(0.46)			
1103	Rural Grant in Aid	122,837	134,381	11,544	272,543,950	271,411,242	4.51	4.95	0.44			
4101	Rural Planning	180,247	199,178	18,931	543,712,951	542,160,596	3.98	4.25	0.27	2.65	2.83	0.18
4201	Building Inspection	85,229	141,041	55,812	157,952,776	157,952,776	5.40	8.93	3.53			
4401	Building Numbering	5,458	5,896	438	272,543,950	271,411,242	0.20	0.22	0.02			
4501	Unightly Premises	26,780	36,131	9,351	254,063,404	252,001,120	1.05	1.43	0.38			
5901	Weed Control	38,540	38,602	62	272,543,950	271,411,242	1.41	1.42	0.01			
7601	Emergency Preparedness	97,339	182,180	84,841	272,543,950	271,411,242	3.57	6.71	3.14			
7602	Emergency Response	7,500	-	(7,500)	272,543,950	271,411,242	0.28	-	(0.28)			
	Total Regional Rural Services	716,469	876,939	160,470			25.99	33.06	7.06			
		4,919,084	5,731,831	812,747			103.29	122.60	19.31	79.94	92.38	12.43

Percentage Change - Region-wide Services	15.5%
Percentage Change - Regional Rural Services	22.4%
Percentage Change - Total	16.5%

Tax Rate	1.03	1.23	0.19	0.80	0.92	0.12
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RDBN - 2015 Budget
Initiatives for 2015

Administration & Finance

Increase in Directors Remuneration	47,000
Capital Asset Management Plan	30,000
Development of Office Space	19,250
Legacy Funding	20,000
Northwest Resource Benefit Alliance	50,000
Administration Cabinetry	16,000
New Office Phone System (Funded from Capital Reserve)	26,849
	<u>209,099</u>

Regional Economic Development

Hire SWOT Coordinator (Position is fully funded from Provincial Grants)	44,819
Economic Development Workshop Sponsorship (funded from grants)	26,522
	<u>71,341</u>

Planning

Plotter Purchase (Funding from Capital Reserve)	34,000
GIS Server Purchase	14,330
Hire Full Time Planner to Replace Part Time Planner	18,000
Increase Property Database Contingency from \$40,000 to \$50,000	10,000
	<u>76,330</u>

Environmental Services

Increase reserve for carbon emission reduction initiatives	13,250
Remediation of old Smithers/Telkwa Landfill	50,000
Top Soil, Grass and Rip Rap for Vanderhoof Landfill Site	50,000
RDBN Operation of Clearview and Knockholt Landfills	48,639
Knockholt Scale Upgrade, Plants & Lechate Pipe Extension	60,000
Clearview Landfill Scale Upgrade	40,000
Replace STTS and BLTS Transfer Station Bobcats	120,000
New Storage area at Smithers/Telkwa Transfer Station	5,000
Well Remediation and Lighting at Vanderhoof Transfer Station (\$20k from Gas Tax)	30,000
Manson Creek Site Upgrades	75,000
Bobcat Hauling Trailer	10,000
Area "D" Transfer Station recycling Area	15,000
	<u>516,889</u>

Emergency Preparedness

Regulatory Compliance Officer Salary and Benefits	<u>40,656</u>
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914,315

Regional District of Bulkley-Nechako
2015 to 2019 Financial Plan - Bylaw No. 1727

Schedule "A"

Service	2015 Financial Plan: FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value	Parcel	Fees and	Proceeds of	Other	Total	Reserve	Surplus of	Equity in	Total	Debt Pmts.	Capital	Amortization	Other	Deficit from	Total
	Taxes	Taxes	Charges	Borrowing	Revenue	Funding	Funds	Prior Yr.	TCA's	Transfers	Int. & P'pal.	Expenditures	of TCA's	Expenses	Prior Year	Expenditures
1101 Rural Government Services	273,912				957,541	1,231,453	-141,028	232,908		91,882						1,323,335
1200 General Government Services	1,037,089		11,700		262,404	1,341,193	3,015	197,785	70,000	270,800	3,800	55,950	70,000	1,482,243		1,611,993
1301 Feasibility Studies					1,805	1,805		17,278		17,278					19,081	19,081
1501 Local Community of Fort Fraser					5,000	5,000		5,584		5,584					10,564	10,564
2100 Lakes Economic Development	97,593				1,000	98,593		94,809		94,809				193,402		193,402
2200 Area "E" Economic Development	22,764				27,232	49,996	-1,000	3,404		2,404				52,400		52,400
2300 Stuart-Nechako Economic Development								10,218		10,218				10,218		10,218
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	294,550				304,298	598,848	-1,790	74,929		73,139				871,987		871,987
3101 Member Fiscal Services					713,818	713,818					713,818					713,818
4101 Planning	199,178		12,250		29,748	241,174	8,173	35,984	4,000	48,137		10,700	4,000	274,811		289,311
4201 Building Inspection	141,041		159,542			300,583	-9,850	22,974	9,000	22,124			9,000	313,707		322,707
4301 Development Services	278,687		5,000		31,236	314,923	27,008	65,933	6,000	98,941		34,000	8,000	373,884		413,884
4401 Building Numbering Extended Service	5,896				1,213	7,109	-230	2,939		2,709				9,818		9,818
4501 Unsanitary Premises Regulatory Control	38,131				4,687	40,818	-1,782	3,811		1,849				42,967		42,967
5101 Environmental Services	3,007,330		385,000		378,094	3,750,424	2,535,600	859,605	450,000	3,845,205	256,682	2,752,000	450,000	4,138,947		7,585,629
5901 Weeds	38,802		5,029		14,440	58,071		8,211		8,211				88,281		88,281
5902 Lake Kathryn Aquatic Weed Harvesting		7,472	544		150	8,166		9		9				8,175		8,175
5903 Glacier Gulch Water Diversions		2,420	180		25	2,825		18,487		18,487				19,112		19,112
6101 Ft. Fraser Sewer System		43,308	25,000			68,308	-18,058	6,883	15,200	5,805	2,305		15,200	56,608		74,113
6201 Ft. Fraser Water System		51,084	41,303			92,387	-80,129	35,847	28,100	3,818			28,100	68,085.17		98,185
6301 Cluculz Lake - Somerset Estates Sewer								3,358		3,358				3,358		3,358
6401 Pump & Haul Sewer Disposal			500			500								500		500
6402 Liquid Waste Disposal			6,000			6,000		4,358		4,358				10,358		10,358
7101 Ft. Fraser Fire Protection	34,818				5,000	39,818	-3,571	856	10,800	8,085	14,817		10,800	22,284		47,701
7102 Southside Rural Fire Protection	32,864					32,864	-4,071	415	18,000	14,344			18,000	29,008		47,008
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	152,778					152,778	-10,000			-10,000				142,778		142,778
7203 Houston Rural Fire Protection	15,236					15,236	-1,250			-1,250				13,986		13,986
7204 Luck Bay Rural Fire Protection	53,688					53,688	-3,000		9,300	6,300	10,732		9,300	39,259	695	59,988
7205 Smithers Rural Fire Protection	169,839					169,839	-10,000			-10,000				159,839		159,839
7206 Telkwa Rural Fire Protection	97,017					97,017								97,017		97,017
7207 Vanderhoof Rural Fire Protection	33,303					33,303								33,303		33,303
7301 Cluculz Lake Emergency Response	18,750					18,750		194		194				18,944		18,944
7302 Topley Emergency Response	18,750					18,750		20		20				18,770		18,770
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extrication Services	2,907					2,907								2,907		2,907
7403 Lakes District Emergency Services	899				302	1,001		193		193				1,194		1,194
7404 Area "D" Extrication	2,174				2,601	4,775		2,382		2,382				7,137		7,137
7405 Area "C" Road Rescue Service	17,588					17,588		47		47				17,615		17,615
7501 9-1-1 Service	237,235		172,600		22,873	432,508	-50,271	32,796	70,000	52,525			70,000	415,033		485,033
7800 Emergency Preparedness Planning	182,180				409,226	591,406	9,811	33,198	1,000	43,797		10,700	1,000	823,503		835,203
7701 Burns Lake & Area Victim Services	12,518				2,995	15,513		1,254		1,254				16,767		16,767
8101 Lakes District Airport	93,750				29,488	123,238		3,631		3,631				128,867		128,867
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		8,906	350			9,256								9,171	85	9,256
9102 Endako Street Lighting	3,088		224			3,292								3,292		3,292
9103 Ft. Fraser Street Lighting	7,492		353			7,845								7,300	545	7,845
9104 Gerow Island Street Lighting	4,060					4,060								4,000	60	4,060
9105 Goetjen Road Street Lighting								504		504				504		504
9106 Colony Point Street Lighting	2,588					2,588								2,582	24	2,588
10101 Bulkley Valley Regional Pool and Rec. Centre	804,970				19,135	824,105	-117,587	23,944	90,000	-3,843	1,200		90,000	729,282		820,482
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-79,496	15,125		-64,371	19,030			162,500		181,530
10301 Smithers Rural Recreation/Culture	259,312					259,312								259,312		259,312
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,959		40			1,999		1		1				2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,501				825	50,126								50,000	126	50,126
10502 Fraser Lake and Area TV Rebroadcasting	42,240				24,055	66,295		10,375		10,375				76,670		76,670
10503 Ft. St. James and Area TV Rebroadcasting	129,702				2,200	131,902								131,650	252	131,902
10504 Burns Lake and Area TV Rebroadcasting	22,735				7,329	30,064		3,981		3,981				34,025		34,025
10601 Burns Lake and Area Library Grant	129,848				41,047	170,895		8,991		8,991				177,888		177,888
10602 Fraser Lake Rural Library Grant	9,049		100		10,825	19,974		3,518		3,518				23,492		23,492
10603 Fort St. James Library	13,685					13,685		65		65				13,750		13,750
10701 Burns Lake Museum Society	24,737				7,848	32,585		2,582		2,582				35,167		35,167
10801 Fort Fraser Community Hall	2,445		50			2,495		5		5				2,500		2,500
Total for all Departments	8,634,736	113,170	805,765		3,350,336	12,904,007	2,072,316	1,844,874	781,400	4,688,590	1,021,984	2,863,350	781,400	12,934,077	1,787	17,802,597

18/03/2015

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Regional District of Bulkley-Nechako
2016 to 2019 Financial Plan - Bylaw No. 1727

Schedule "B"

Service	2016 Financial Plan:						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value	Parcel	Fees and	Proceeds of	Other	Total	Reserve	Surplus of	Equity in	Total	Debt Pmts.	Capital	Amortization	Other	Deficit from	Total
	Taxes	Taxes	Charges	Borrowing	Revenue	Funding	Funds	Prior Yr.	TGAs	Transfers	Int. & Ppal.	Expenditures	of TGAs	Expenses	Prior Year	Expenditures
1101 Rural Government Services	323,019				957,541	1,280,560	-147,026			-147,026						1,133,534
1200 General Government Services	1,177,647		11,700		286,704	1,456,051	-13,434		70,000	56,566	3,800	10,000	70,000			1,428,817
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290										8,290
2100 Lakes Economic Development	112,844				1,000	113,844										113,844
2200 Area "E" Economic Development	24,788				27,232	52,000										52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000										40,000
2500 Regional Economic Development	348,852				281,806	830,658	-1,790			-1,790						828,868
3101 Member Fiscal Services					708,772	708,772					708,772					708,772
4101 Planning	238,451		12,250		26,746	280,447	-2,527		4,000	1,473			4,000			277,920
4201 Building Inspection	154,930		159,542			314,472	21,150		9,000	30,150		31,000	9,000			304,622
4301 Development Services	339,012		5,000		31,238	375,248	-6,992		6,000	-992			6,000			368,256
4401 Building Numbering Extended Service	9,026				1,213	10,239	-230			-230						10,008.81
4501 Unsanitary Premises Regulatory Control	39,273				4,887	43,960	-1,782			-1,782						42,198
5101 Environmental Services	3,516,857		265,000		378,094	4,159,951	-17,900		450,000	432,100	499,201	150,000	450,000			3,482,851
5901 Weeds	48,979		5,029		14,440	66,448										66,448
5902 Lake Kathryn Aquatic Weed Harvesting			7,481		544	8,175										8,175
5903 Glacier Gulch Water Diversion			2,420		180	2,625										2,625
6101 Ft. Fraser Sewer System			41,703		32,000	73,703	-16,058		15,200	-858	2,305		15,200			55,340
6201 Ft. Fraser Water System			78,680		42,129	120,809	-60,129		28,100	-32,029			28,100			60,680
6301 Clucutz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal					500	500										500
6402 Liquid Waste Disposal			6,000			6,000										6,000
7101 Ft. Fraser Fire Protection	35,488				5,000	40,488	-3,571		10,800	7,229	14,617		10,800			22,300
7102 Southside Rural Fire Protection	33,079					33,079	-4,071		18,000	13,929			18,000			29,008
7201 Burns Lake Rural Fire Protection	103,017					103,017										103,017
7202 Ft. St. James Rural Fire Protection	165,684					165,684	-10,000			-10,000						155,684
7203 Houston Rural Fire Protection	16,103					16,103										16,103
7204 Luck Bay Rural Fire Protection	52,851					52,851	-5,000		9,300	4,300	10,896		9,300			38,955
7205 Smithers Rural Fire Protection	161,614					161,614	-10,000			-10,000						151,614
7206 Telkwa Rural Fire Protection	95,264					95,264										95,264
7207 Vanderhoof Rural Fire Protection	33,958					33,958										33,958
7301 Clucutz Lake Emergency Response	18,750					18,750										18,750
7302 Topley Emergency Response	18,750					18,750										18,750
7401 Area "A" Emergency Services	5,000					5,000										5,000
7402 Area "F" Extrication Services	2,964					2,964										2,964
7403 Lakes District Emergency Services	892				302	1,194										1,194
7404 Area "D" Extrication	4,536				2,801	7,137										7,137
7405 Area "C" Road Rescue Service	10,762					10,762										10,762
7501 9-1-1 Services	281,055		138,788		53,533	473,358	-50,271		70,000	19,729			70,000			423,085
7600 Emergency Preparedness Planning	226,632				337,471	564,103	-1,089		1,000	-89			1,000			563,014
7701 Burns Lake & Area Victim Services	12,247				2,995	15,242										15,242
8101 Lakes District Airport	93,228				33,500	126,728										126,728
8201 Smithers Para-Transit	5,000					5,000										5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000										1,000
9101 Decker Lake Street Lighting			9,265		350	9,615										9,615
9102 Endako Street Lighting	3,206				224	3,430										3,430
9103 Ft. Fraser Street Lighting	7,305		360			7,665										7,665
9104 Gerow Island Street Lighting	4,200					4,200										4,200
9105 Goeljen Road Street Lighting	504					504										504
9106 Colony Point Street Lighting	2,890					2,890										2,890
10101 Bulkley Valley Regional Pool and Rec. Centre	817,171				19,135	836,306	-117,587		90,000	-27,587	1,200		90,000			717,519
10201 Ft. St. James Arena Grant	24,000					24,000										24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371			-64,371	19,030					182,500
10301 Smithers Rural Recreation/Culture	252,788					252,788										252,788
10302 Vanderhoof Recreation & Culture	95,985					95,985										95,985
10401 Ft. Fraser Cemetery Grant	1,960		40			2,000										2,000
10402 Topley Cemetery Grant	1,500					1,500										1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				825	50,000										50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,615				24,055	76,670										76,670
10503 Ft. St. James and Area TV Rebroadcasting	153,722				2,200	155,922										155,922
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525										33,525
10601 Burns Lake and Area Library Grant	138,839				41,047	177,886										177,886
10602 Fraser Lake Rural Library Grant	12,587		100		10,825	23,492										23,492
10603 Fort St. James Library	13,750					13,750										13,750
10701 Burns Lake Museum Society	26,319				7,848	36,167										36,167
10801 Fort Fraser Community Hall	2,450		50			2,500										2,500
Total for all Departments	9,701,963	139,549	879,766		3,261,612	13,782,589	-512,658		781,400	268,742	1,259,820	191,000	781,400			11,919,111
18/03/2015																14,051,331

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Regional District of Bulkley-Nechako
2015 to 2018 Financial Plan - Bylaw No. 1727

Schedule "C"

2017 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	324,592				857,541	1,282,133	-147,020			-147,020						1,135,107
1200 General Government Services	1,184,582		11,700		286,704	1,482,986	-13,434	70,000	58,568	3,800	10,000	70,000				1,519,532
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290										8,290
2100 Lakes Economic Development	112,844				1,000	113,844										113,844
2200 Area "E" Economic Development	24,788				27,232	52,000										52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	325,379				281,806	607,185	-1,790		-1,790					605,395		605,395
3101 Member Fiscal Services						708,772				708,772						708,772
4101 Planning	238,451		12,250		29,746	280,447	-2,527	4,000	1,473			4,000		277,920		281,920
4201 Building Inspection	159,577		159,542			319,119		21,150	30,150		31,000	9,000		309,269		349,269
4301 Development Services	314,465		5,000		31,236	350,701	-8,992		8,000			8,000		343,709		349,709
4401 Building Numbering Extended Service	9,182				1,213	10,395			-230					10,165		10,165
4501 Unsanitary Premises Regulatory Control	39,889				4,887	44,556			-1,762					42,794		42,794
5101 Environmental Services	3,294,172		385,000		383,094	4,022,266	252,800	450,000	702,800	499,201	342,000	450,000		3,433,685		4,724,866
5901 Weeds	47,148		5,029		14,440	66,617								66,617		66,617
5902 Lake Kathlyn Aquatic Weed Harvesting			7,464		544	150								8,158		8,158
5903 Glacier Gulch Water Diversion			2,420		180	25			2,825					2,825		2,825
8101 Ft. Fraser Sewer System			31,380		32,640	64,000	-18,058	15,200	-858			15,200		47,942		63,142
8201 Ft. Fraser Water System			78,327		42,971	119,298	-80,129	28,100	-32,029			28,100		59,169		87,289
8301 Clucutz Lake - Somerset Estates Sewer																
8401 Pump & Haul Sewer Disposal					500	500								500		500
8402 Liquid Waste Disposal					6,000	6,000								6,000		6,000
7101 Ft. Fraser Fire Protection	35,505				5,000	40,505	-3,571	10,800	7,229	14,817		10,800		22,317		47,734
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,829			18,000		29,008		47,008
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	159,441					159,441	-10,000		-10,000					149,441		149,441
7203 Houston Rural Fire Protection	18,322					18,322								16,322		16,322
7204 Luck Bay Rural Fire Protection	54,384					54,384	-7,800	9,300	1,700	10,896		9,300		35,888		56,084
7205 Smithers Rural Fire Protection	183,213					183,213	-10,000		-10,000					153,213		153,213
7206 Telkwa Rural Fire Protection	97,202					97,202								97,202		97,202
7207 Vanderhoof Rural Fire Protection	34,809					34,809								34,809		34,809
7301 Clucutz Lake Emergency Response	18,750					18,750								18,750		18,750
7302 Topley Emergency Response	18,750					18,750								18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extrication Services	3,021					3,021								3,021		3,021
7403 Lakes District Emergency Services	892				302	1,194								1,194		1,194
7404 Area "D" Extrication	4,538				2,801	7,137								7,137		7,137
7405 Area "C" Road Rescue Service	10,782					10,782								10,782		10,782
7501 9-1-1 Service	291,305		135,893		53,533	480,831	-50,271	70,000	19,729			70,000		430,560		500,560
7800 Emergency Preparedness Planning	215,021				337,471	552,492	-1,089	1,000	-99			1,000		551,403		552,403
7701 Burns Lake & Area Victim Services	12,533				2,985	15,528								15,528		15,528
8101 Lakes District Airport	93,228				33,500	126,728								126,728		126,728
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting			9,731		350	10,081								10,081		10,081
9102 Endako Street Lighting	3,377				224	3,601								3,601		3,601
9103 Ft. Fraser Street Lighting	7,888				380	8,048								8,048		8,048
9104 Gerow Island Street Lighting	4,410					4,410								4,410		4,410
9105 Goetjen Road Street Lighting	504					504								504		504
9106 Colony Point Street Lighting	2,825					2,825								2,825		2,825
10101 Bulkley Valley Regional Pool and Rec. Centre	817,968				19,135	837,101	-117,587	90,000	-27,587	1,200		90,000		718,314		809,514
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-84,371		-84,371	19,030				182,500		181,530
10301 Smithers Rural Recreation/Culture	255,479					255,479								255,479		255,479
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,980		40			2,000								2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				825	50,000								50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870								76,870		76,870
10503 Ft. St. James and Area TV Rebroadcasting	181,812				2,200	184,012								184,012		184,012
10504 Burns Lake and Area TV Rebroadcasting	28,198				7,329	33,525								33,525		33,525
10601 Burns Lake and Area Library Grant	138,839				41,047	177,886								177,886		177,886
10602 Fraser Lake Rural Library Grant	12,587		100		10,825	23,492								23,492		23,492
10603 Fort St. James Library	13,750					13,750								13,750		13,750
10701 Burns Lake Museum Society	29,319				7,848	37,167								37,167		37,167
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500		2,500
Total for all Departments	9,457,189	127,302	778,473		3,248,812	13,609,578	-244,758	781,400	538,642	1,257,516	383,000	781,400		11,724,302		14,148,218

Regional District of Bulkley-Nechako
2015 to 2019 Financial Plan - Bylaw No. 1727

Schedule "D"

Service	2018 Financial Plan:						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmts. Int. & Ppal.	Capital Expenditures	Amortization of TCAs	Other		Total Expenditures
														Expenses	Deficit from Prior Year	
1101 Rural Government Services	328,197				957,541	1,283,738	-96,786							1,188,972		1,188,972
1200 General Government Services	1,188,951		11,700		296,704	1,485,355	1,566	70,000	71,566	3,800	25,000	70,000		1,438,121		1,538,921
1301 Feasibility Studies	18,500				3,000	21,500								21,500		21,500
1501 Local Community of Fort Fraser	7,290				5,000	12,290								12,290		12,290
2100 Lakes Economic Development	112,844				1,000	113,844								113,844		113,844
2200 Area "E" Economic Development	24,788				27,232	52,000								52,000		52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	396,554				215,806	612,360	-1,790		-1,790					610,570		610,570
3101 Member Fiscal Services					705,086	705,086				705,086						705,086
4101 Planning	239,532		12,250		26,746	281,528	12,473	4,000	16,473		15,000	4,000		279,001		298,001
4201 Building Inspection	164,016		159,542			323,558	-9,850		9,000			9,000		313,706		322,706
4301 Development Services	320,027		5,000		31,236	356,263	-9,992		6,000			6,000		349,271		355,271
4401 Building Numbering Extended Service	9,342				1,213	10,555	-230							10,325		10,325
4501 Unsanitary Premises Regulatory Control	40,477				4,687	45,164	-1,762							43,402		43,402
5101 Environmental Services	3,448,845		265,000		373,094	4,086,939	261,480	450,000	711,480	499,201	102,000	450,000		3,747,018		4,798,219
5901 Weeds	47,322		5,029		14,440	66,791								66,791		66,791
5902 Lake Kathlyn Aquatic Weed Harvesting			7,484		544	150	8,158							8,158		8,158
5903 Glacier Gulch Water Diversion			2,420		180	25	2,625							2,625		2,625
6101 Ft. Fraser Sewer System			31,285		33,283	64,578	-16,058	15,200	-858			15,200		48,520		63,720
6201 Ft. Fraser Water System			75,938		43,831	119,769	-60,129	28,100	-32,029			28,100		59,640		87,740
6301 Clucutz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal			500			500								500		500
6402 Liquid Waste Disposal			6,000			6,000								6,000		6,000
7101 Ft. Fraser Fire Protection	35,522				5,000	40,522	-3,571	10,800	7,229	14,817		10,800		22,334		47,751
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929			18,000		29,008		47,008
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	161,989					161,989	-10,000							151,989		151,989
7203 Houston Rural Fire Protection	18,545					18,545								18,545		18,545
7204 Luck Bay Rural Fire Protection	54,864					54,864	-7,600	9,300	1,700	10,896		9,300		36,368		56,564
7205 Smithers Rural Fire Protection	164,826					164,826	-10,000							154,826		154,826
7206 Telkwa Rural Fire Protection	99,428					99,428								99,428		99,428
7207 Vanderhoof Rural Fire Protection	35,262					35,262								35,262		35,262
7301 Clucutz Lake Emergency Response	18,750					18,750								18,750		18,750
7302 Topley Emergency Response	18,750					18,750								18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Exctricalion Services	3,078					3,078								3,078		3,078
7403 Lakes District Emergency Services	892				302	1,194								1,194		1,194
7404 Area "D" Exctricalion	4,536				2,601	7,137								7,137		7,137
7405 Area "C" Road Rescue Service	17,815					17,815								17,815		17,815
7501 9-1-1 Service	301,738		133,273		53,533	488,544	-50,271	70,000	19,729			70,000		438,273		508,273
7600 Emergency Preparedness Planning	218,846				337,471	556,317	-1,089	1,000	-89			1,000		555,228		556,228
7701 Burns Lake & Area Victim Services	12,825				2,995	15,820								15,820		15,820
8101 Lakes District Airport	93,228				33,500	126,728								126,728		126,728
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		10,221	350			10,571								10,571		10,571
9102 Endekeo Street Lighting	3,557		224			3,781								3,781		3,781
9103 Ft. Fraser Street Lighting	8,091		360			8,451								8,451		8,451
9104 Gerow Island Street Lighting	4,631					4,631								4,631		4,631
9105 Goetjen Road Street Lighting	504					504								504		504
9106 Colony Point Street Lighting	2,966					2,966								2,966		2,966
10101 Bulkley Valley Regional Pool and Rec. Centre	818,800				19,135	837,935	-117,587	90,000	-27,587	1,200		90,000		719,148		810,348
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371			19,030				182,500		181,530
10301 Smithers Rural Recreation/Culture	258,192					258,192								258,192		258,192
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,960		40			2,000								2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				825	50,000								50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870								76,870		76,870
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012								164,012		164,012
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525								33,525		33,525
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886								177,886		177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492								23,492		23,492
10603 Fort St. James Library	13,750					13,750								13,750		13,750
10701 Burns Lake Museum Society	30,319				7,848	38,167								38,167		38,167
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500		2,500
Total for all Departments	9,737,567	127,328	677,266		3,186,926	13,729,067	-186,618	781,400	594,782	1,253,830	142,000	781,400		12,146,639		14,323,869

18/03/2015

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Regional District of Bulkley-Nechako
2015 to 2019 Financial Plan - Bylaw No. 1727

Schedule "E"

2019 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	327,834				957,541	1,285,375	-147,026			-147,026						1,138,349
1200 General Government Services	1,209,624		11,700		298,704	1,488,028	-13,434		70,000	56,566	3,800	10,000	70,000			1,480,794
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290										8,290
2100 Lakes Economic Development	112,844				1,000	113,844										113,844
2200 Area "E" Economic Development	24,788				27,232	52,000										52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	332,597				215,808	548,403	-1,790			-1,790				546,813		546,813
3101 Member Fiscal Services					644,876	644,876					644,876					644,876
4101 Planning	240,894		12,250		29,748	282,890	-2,527		4,000	1,473			4,000	280,163		284,163
4201 Building Inspection	166,851		159,542			326,393	-9,850		9,000	-850			9,000	316,543		325,543
4301 Development Services	325,700		5,000		31,236	361,936	-6,982		6,000	-982			6,000	354,944		360,944
4401 Building Numbering Extended Service	9,505				1,213	10,718	-230			-230				10,488		10,488
4501 Unsightly Premises Regulatory Control	41,098				4,687	45,785	-1,782			-1,782				44,023		44,023
5101 Environmental Services	3,373,058		385,000		393,094	4,131,152	280,478		450,000	730,478	416,210	535,000	450,000	3,480,420		4,881,630
5901 Weeds	52,498		29		14,440	66,967								66,967		66,967
5902 Lake Kathlyn Aquatic Weed Harvesting			7,484	544	150	8,158								8,158		8,158
5903 Glacier Gulch Water Diversion			2,420	180	25	2,625								2,625		2,625
6101 Ft. Fraser Sewer System			31,170	33,959		85,128	-16,058		15,200	-858			15,200	49,070		84,270
6201 Ft. Fraser Water System			75,509	44,708		120,217	-60,129		28,100	-32,029			28,100	60,088		88,188
6301 Clucutz Lake - Somerset Estates Sewer																
8401 Pump & Haul Sewer Disposal				500		500								500		500
8402 Liquid Waste Disposal				6,000		6,000								6,000		6,000
7101 Ft. Fraser Fire Protection	35,539				5,000	40,539	-3,571		10,800	7,229	14,817		10,800	22,351		47,768
7102 Southside Rural Fire Protection	33,079					33,079	-4,071		18,000	13,929			18,000	29,008		47,008
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	164,589					164,589	-10,000			-10,000				154,589		154,589
7203 Houston Rural Fire Protection	16,772					16,772								16,772		16,772
7204 Luck Bay Rural Fire Protection	55,354					55,354	-7,800		9,300	1,700	10,896		9,300	36,858		57,054
7205 Smithers Rural Fire Protection	166,497					166,497	-10,000			-10,000				156,497		156,497
7206 Telkwa Rural Fire Protection	102,051					102,051								102,051		102,051
7207 Vanderhoof Rural Fire Protection	35,500					35,500								35,500		35,500
7301 Clucutz Lake Emergency Response	18,750					18,750								18,750		18,750
7302 Topley Emergency Response	18,750					18,750								18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extermination Services	3,125					3,125								3,125		3,125
7403 Lakes District Emergency Services	892				302	1,194								1,194		1,194
7404 Area "D" Extermination	4,538				2,601	7,137								7,137		7,137
7405 Area "C" Road Rescue Service	10,782					10,782								10,782		10,782
7501 9-1-1 Service	312,359		130,807		53,533	496,499	-50,271		70,000	19,729			70,000	446,228		516,228
7600 Emergency Preparedness Planning	222,820				337,471	560,291	-1,089		1,000	-89			1,000	559,202		560,202
7701 Burns Lake & Area Victim Services	13,123				2,995	16,118								16,118		16,118
8101 Lakes District Airport	93,228				33,500	126,728								126,728		126,728
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		10,735	350			11,085								11,085		11,085
9102 Endako Street Lighting	3,747		224			3,971								3,971		3,971
9103 Ft. Fraser Street Lighting	8,513		360			8,873								8,873		8,873
9104 Gerow Island Street Lighting	4,862					4,862								4,862		4,862
9105 Goeljen Road Street Lighting	504					504								504		504
9106 Colony Point Street Lighting	3,114					3,114								3,114		3,114
10101 Bulkley Valley Regional Pool and Rec. Centre	819,878				19,135	838,811	-117,587		90,000	-27,587	1,200		90,000	720,024		811,224
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371			-64,371	19,030			162,500		181,530
10301 Smithers Rural Recreation/Culture	260,859					260,859								260,859		260,859
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,980		40			2,000								2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				625	50,000								50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870								76,870		76,870
10503 Ft. St. James and Area TV Rebroadcasting	181,812				2,200	184,012								184,012		184,012
10504 Burns Lake and Area TV Rebroadcasting	28,198				7,329	33,525								33,525		33,525
10601 Burns Lake and Area Library Grant	138,839				41,047	177,886								177,886		177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492								23,492		23,492
10603 Fort St. James Library	13,750					13,750								13,750		13,750
10701 Burns Lake Museum Society	30,319				7,848	38,167								38,167		38,167
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500		2,500
Total for all Departments 18/03/2015	9,854,547	127,298	771,143		3,146,716	13,899,704	-247,880		781,400	533,520	1,110,829	545,000	781,400	11,796,195		14,233,224

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British Columbia Fire Service
Minimum Training Standards

Regional District of Bulkley-Nechako

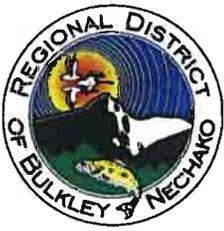
WHEREAS the Office of the Fire Commissioner issued the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' which establishes the "minimum standards of training required for fire services personnel in British Columbia" in September 2014 applicable to any fire service/department in British Columbia that provides fire services and includes municipal fire departments, volunteer fire departments, and fire departments established as a society under the *Society Act* of BC."

WHEREAS the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' states the "Authority Having Jurisdiction" describes local or regional government and further states that each local government must select and declare its firefighting Service Level in order for the local government to determine which set of minimum standards are to be met."

Further it is the responsibility of each local government to immediately take steps to ensure implementation of the training requirements associated to the Service Level selected.

WHEREAS the financial cost to local government to implement the new 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations are extremely prohibitive for rural communities and small volunteer fire departments, and may result in the closure of these departments;

THEREFORE BE IT RESOLVED that the Province provide funding for rural communities and small volunteer fire departments to cover the additional costs as a result of the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations.

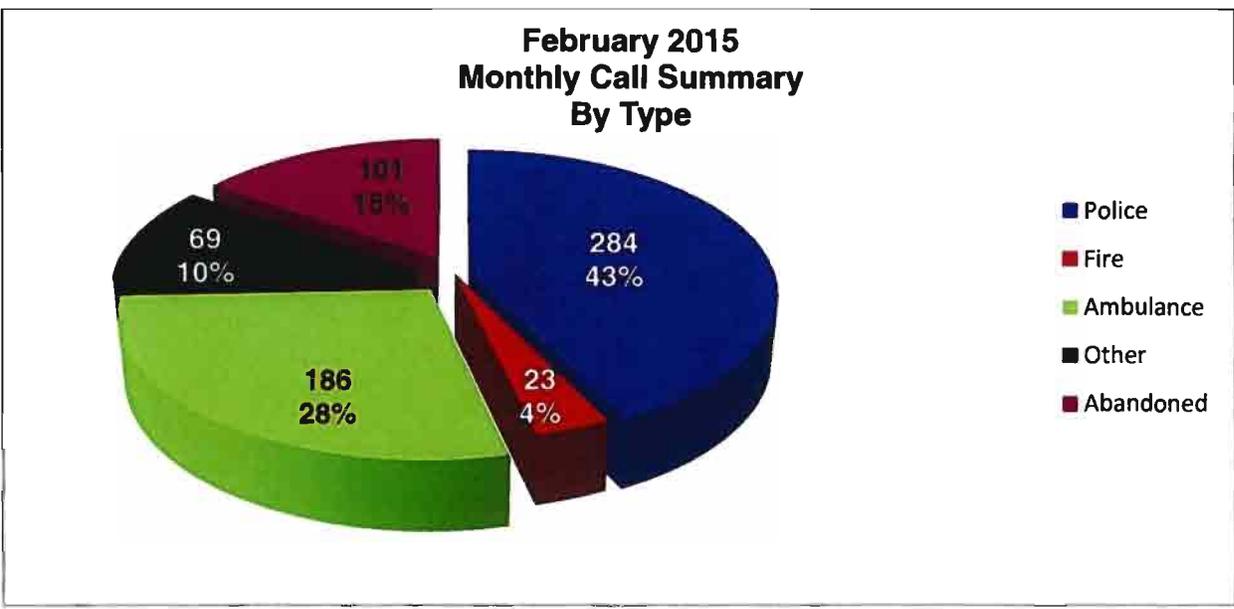
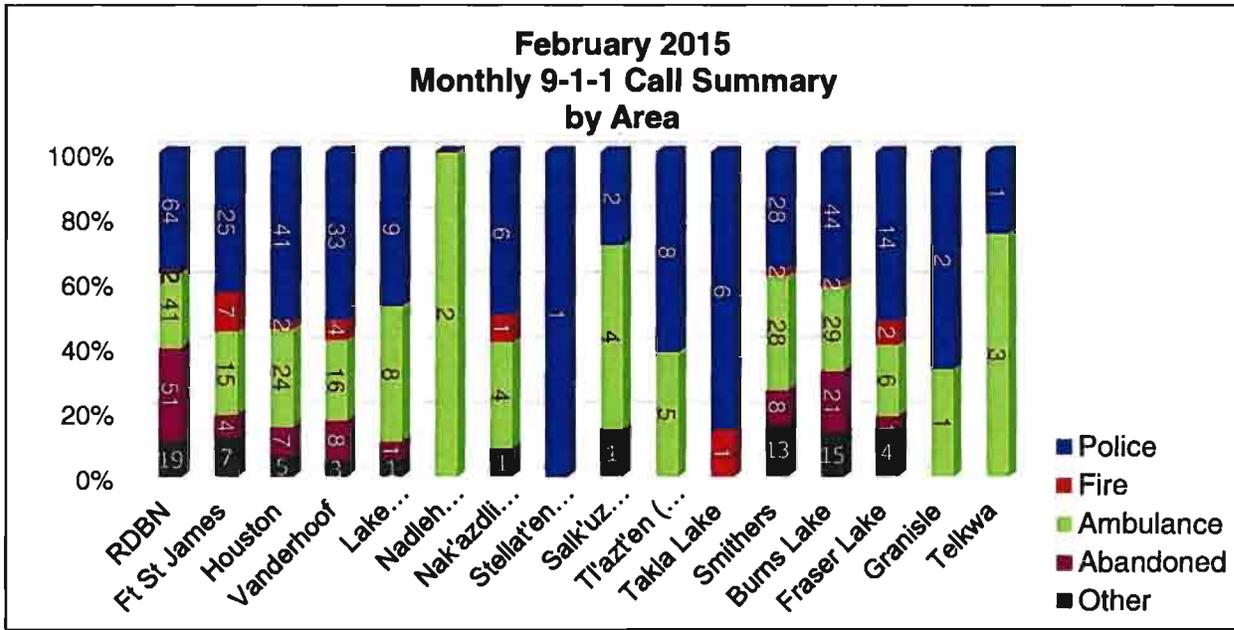


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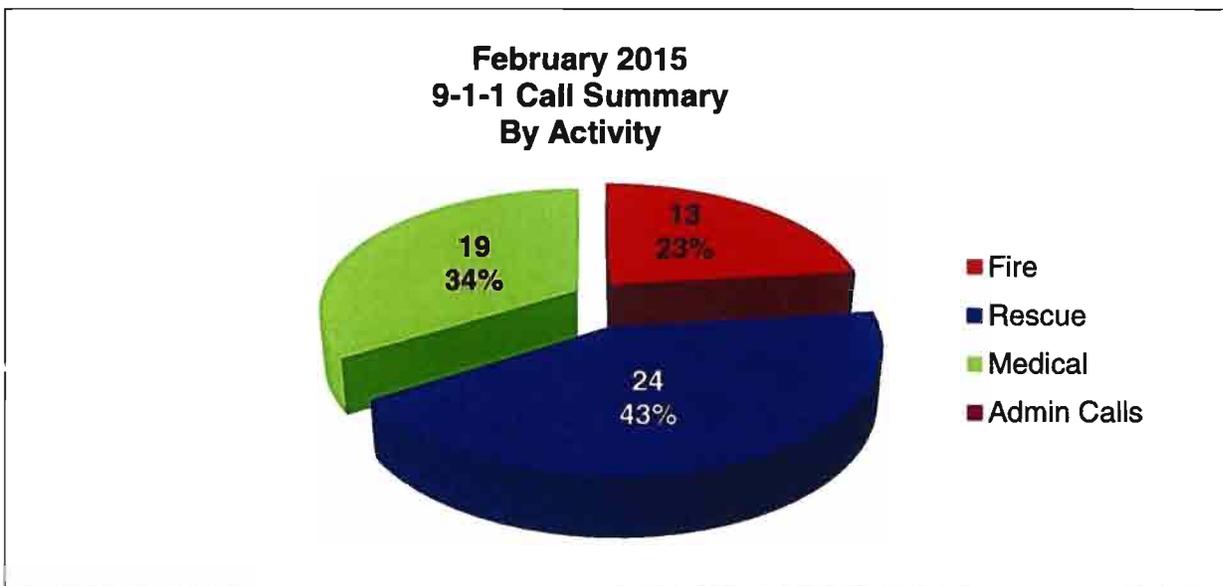
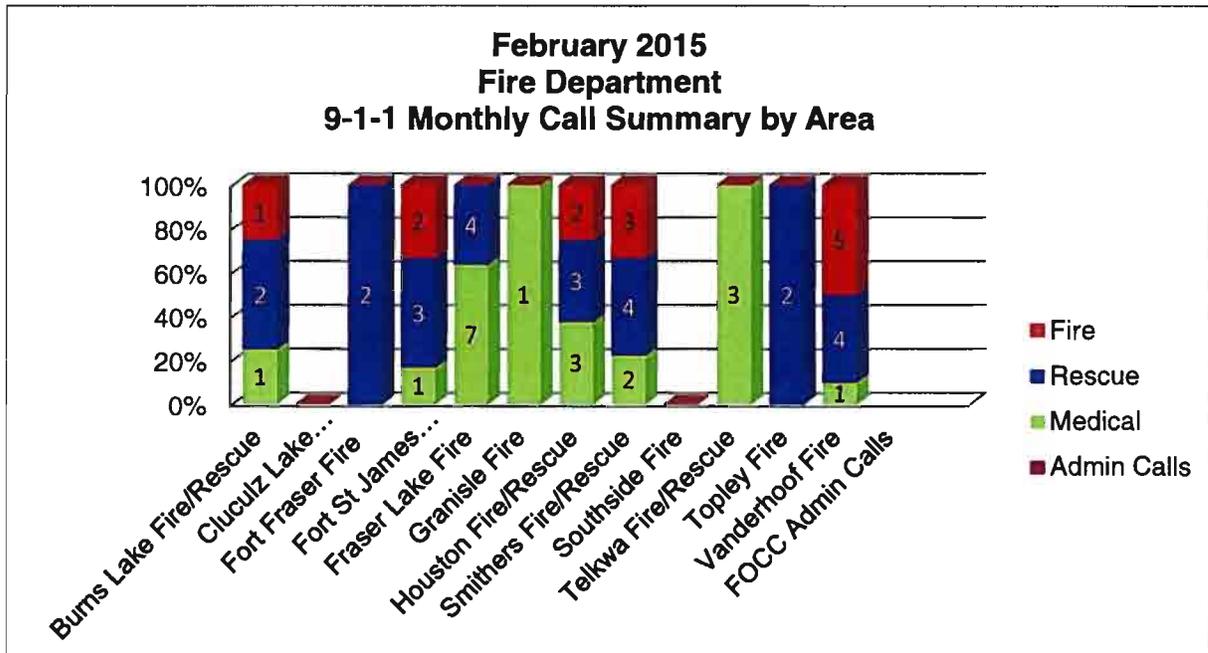
Regional District of Bulkley-Nechako Memorandum March 26, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: March 19, 2015
Regarding: Monthly 9-1-1 Call Report – February 2015

The Regional District of Bulkley-Nechako received 663 9-1-1 calls for the month of February 2015. The charts below indicate the Total 9-1-1 calls received by the PSAP from the Regional District of Bulkley-Nechako.



The charts below indicate the 9-1-1 calls received by the PSAP from the Regional District of Bulkley-Nechako that were down streamed to Fire Departments.



Recommendation
All /DIRECTORS/MAJORITY

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report" from Deborah Jones-Middleton, Protective Services Manager.



Regional District of Bulkley-Nechako Memorandum March 26, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: March 18, 2015
Regarding: Snow Survey and Water Supply Bulletin – March 2015

Attached for your review is the Snow Survey and Water Supply Bulletin – March, 2015.

The snow pack report is as follows:

- Nechako Basin is 105% of normal.
- Skeena-Nass is 92% of normal.

“Snow pack accumulation trends from early in the season have persisted throughout February. Modest declines in snow basin indices were observed in most basins between the February and March surveys.”

“Near-normal (90-110%) to slightly below normal (80-90%) snow packs are present through most of the province.”

“Moderately low snow packs (70-80%) are present in Stikine and the Northwest”

“Variability in snow packs is present within snow basins. Above normal (>120%) snow measurements were observed in West Central BC including areas around Burns Lake, Francois Lake and around Houston.”

Recommendation

All /DIRECTORS/MAJORITY

That the Board of Directors receive the memo titled “Snow Survey and Water Supply Bulletin March 2015” from Deborah Jones-Middleton, Protective Services Manager.



The March 1st snow survey is now complete. Data from 147 snow courses and 50 snow pillows around the province and climate data from Environment Canada have been used to form the basis for the following report.

The full version of the bulletin including text, data, and basin index map can be viewed at the River Forecast Centre web site: <http://bcrcf.env.gov.bc.ca/bulletins/watersupply/current.htm>

Weather

Temperatures across British Columbia continued to be well above normal through the month of February. Temperatures were generally 3-5°C above normal, with the largest temperature anomalies occurring in southwest British Columbia. February sea surface temperature anomalies in the Pacific Ocean off the shores of British Columbia have continued to be several degrees above normal.

February precipitation trends have been varied across the province. Vancouver Island, South Coast, and the Kootenay's experienced below normal precipitation. Above normal precipitation occurred in the Okanagan, Central Interior, Northwest and Northeast BC. With increased temperatures, rainfall was the dominant form of precipitation through mid-elevation terrain.

Snowpack

Snow pack accumulation trends from early in the season have persisted throughout February. Modest declines in snow basin indices were observed in most basins between the February and March surveys. With the exception of the Upper Fraser West, all regions of the province have near normal or below normal March 1st snow basin indices (Figure 1). Snow basin indices range from a low of 15 % on the South Coast to a high of 142% of in Upper Fraser West (Table 1 and Figure 1).

Table 1 - BC Snow Basin Indices – March 1, 2015

Basin	% of Normal	Basin	% of Normal
Upper Fraser West	142	Boundary	75
Upper Fraser East	98	Similkameen	89
Nechako	105	South Coast	15
Middle Fraser	84	Vancouver Island	21
Lower Fraser	28	Central Coast	93
North Thompson	96	Skagit	27
South Thompson	91	Peace	95
Upper Columbia	91	Skeena-Nass	92
West Kootenay	83	Stikine	70
East Kootenay	76	Liard	83
Okanagan	85	Northwest	78

Near-normal (90-110%) to slightly below normal (80-90%) snow packs are present through most of the province. Moderately low snow packs (70-80%) are present in the East Kootenay, Boundary, Stikine and the Northwest. Extremely low snow packs (<40%) are present throughout southwest BC, including the Lower Fraser, South Coast, Vancouver Island and Skagit basins.



The overall Fraser Basin snow index is 84%, with the extremely low snow pack in the Lower Fraser offsetting the moderate snow packs in the Upper Fraser, Middle Fraser and Thompson basins.

Variability in snow packs is present within snow basins. Above normal (>120%) snow measurements were observed in West Central BC including areas around Burns Lake, Francois Lake and around Houston, and through the Chilcotin.

Streamflow Runoff

As a result of warmer temperatures, increased proportion of precipitation falling as rain rather than snow, and mid-season melt of snow packs (particularly at low- to mid-elevation), rivers across the province have seen well above normal flows through the winter. Flows through this water year (October 1st, 2014 to February 28th, 2015) have been approximately 130-170% of normal through the Thompson River Basin, 115% of normal in the Okanagan, 150% of normal on the Skeena River, and near historic maximum levels through the Fraser River (from Prince George through Hope) for the time of year, but remain below flood stage.

Outlook

Warm Pacific Ocean temperatures and weak El Niño-like conditions are expected to persist into the spring. However NOAA is suggesting that the influence of El Niño through the spring is likely to be small given the weak nature of the El Niño conditions. In the north Pacific, well above normal sea surface temperatures continue to persist and are likely to have a stronger influence on temperature patterns into the spring, particularly along coastal sections of the province. Environment Canada is forecasting a high likelihood of above normal temperatures over the March to May period across British Columbia.

By early March, 80% of the annual BC snow pack has typically accumulated. At a basin-wide scale, higher than normal snow packs in the Upper Fraser West basin indicate a trend towards increased seasonal flood risk in the unregulated regions of the Nechako basin this year. Similar smaller pockets of higher snow packs and potential for increased flood risk exist in west central BC (Houston, Burns Lake, Vanderhoof) and West Chilcotin. Near-normal snow packs (90-110%) in the Upper Fraser East, Nechako, North Thompson, South Thompson, Upper Columbia, Central Coast, Peace and Skeena-Nass indicate normal seasonal flood risk. Similarly, seasonal flood risk for the entire Fraser River is below normal, with the observed 84% of normal snow basin index being the 54th lowest year out of the past 63 years of snow observations, and the forecast peak flow for the Fraser River at Hope, given normal seasonal weather, is estimated to be 7500-8500 m³/s, or slightly below mean annual flood level.

Flooding is always possible during the snowmelt freshet season, even in years with normal or lower than normal snow packs. Given the snow conditions this year, extreme weather, such as extreme precipitation or combined hot and wet weather, would be required to produce flooding or higher than expected flows.

The River Forecast Centre will continue to monitor snow pack conditions and streamflows and will provide updated seasonal flood risk and water supply forecasts in the April 1st 2015 bulletin, which is scheduled for release on Wednesday, April 8th.

BC River Forecast Centre

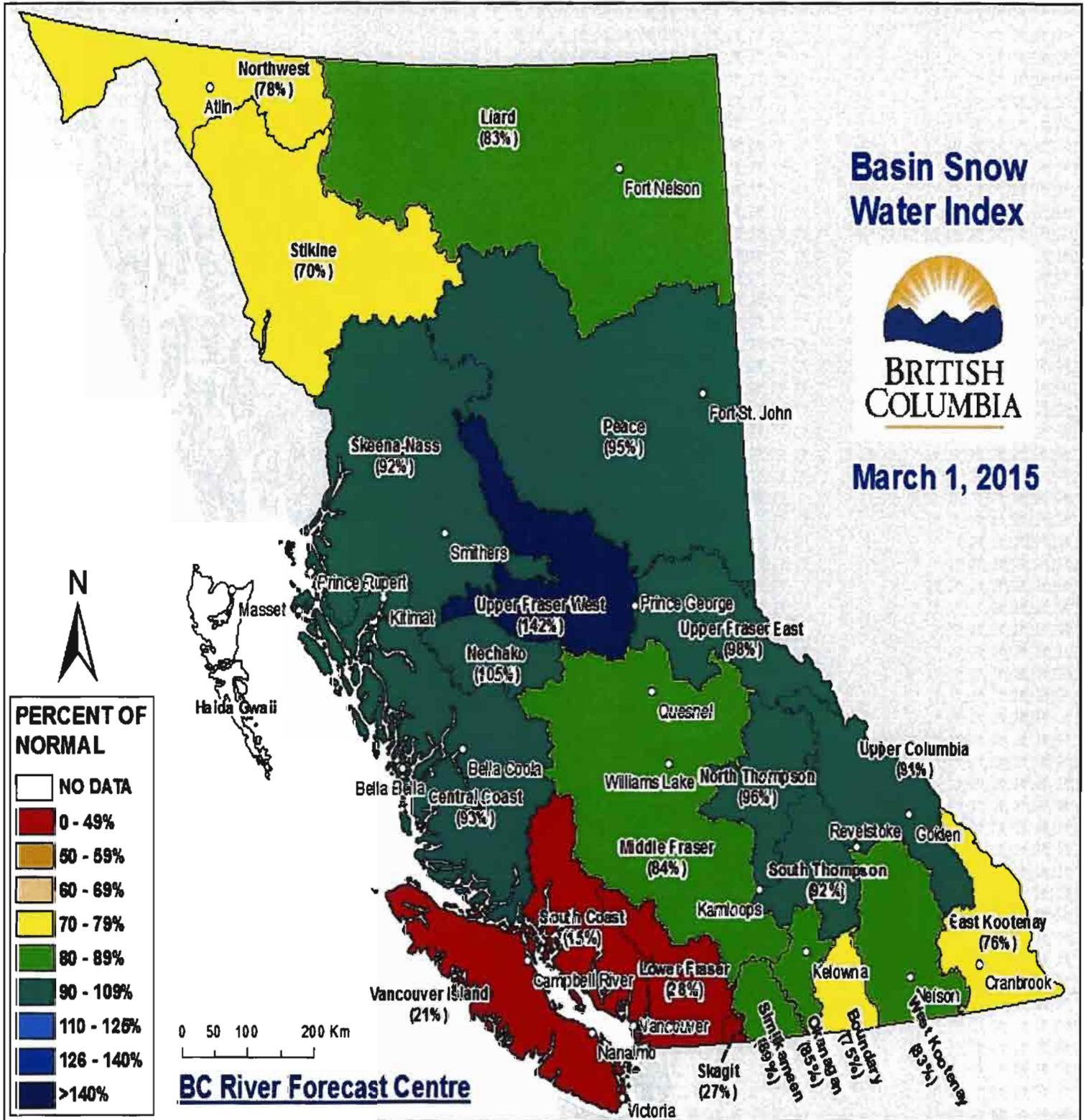
March 9, 2015

Produced by: BC River Forecast Centre

February 7, 2014



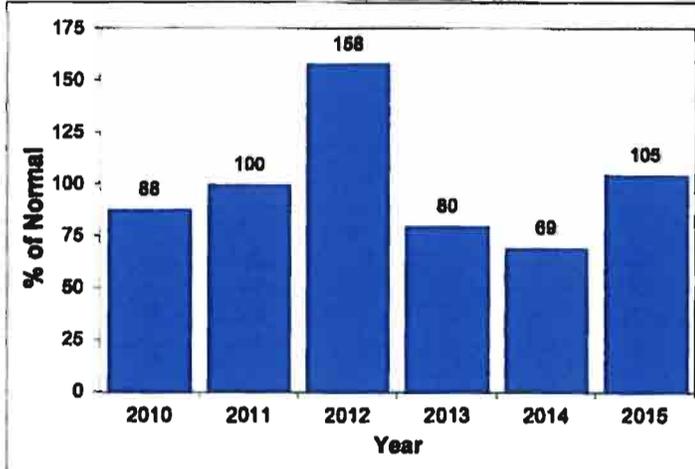
Figure 1: basin Snow Water Index Map



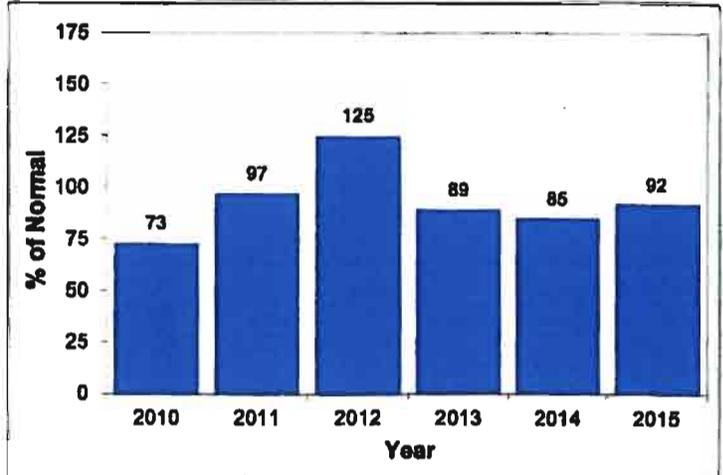


Snow Basin Index Graphs - March 1, 2015

Nechako



Skeena-Nass



2015 Automated Snow Pillow/Manual Snow Survey Data

Station ID	Name	Basin	Elevation (masl)	Survey Date YY-MM-DD	SD(cm)	SWE(mm)	SWE% 1981-2010 Normal
1B01	MOUNT WELLS	Nechako	1489	2015-02-27	167	533	118
1B01P	MOUNT WELLS	Nechako	1489	2015-03-01	N/A	585	124
1B02	TAHTSA LAKE	Nechako	1319	2015-02-27	276	1017	98
1B02P	TAHTSA LAKE	Nechako	1319	2015-03-01	N/A	999	90
1B05	SKINS LAKE	Nechako	877	NS			
1B06	MOUNT SWANNELL	Nechako	1596	2015-02-27	120	359	142
1B07	NUTLI LAKE	Nechako	1502	2015-02-27	141	439	95
1B08P	MOUNT PONDOSY	Nechako	1413	2015-03-01	N/A	798	116
4B11A	BEAR PASS	Nass	437	NS			
4B12P	GRANDUC MINE	Skeena	790		N/A		
4B13A	TERRACE AIRPORT	Skeena	219	2015-02-26	28	106	75
4B14	EQUITY MINE	Skeena	1434	2015-02-24	129	426	128
4B15	LU LAKE	Skeena	1296	2015-02-24	111	334	131
4B15P	LU LAKE	Skeena	1308	2015-03-01	108	388	176
4B16P	SHEDIN CREEK	Skeena	1320	2015-03-01	153	475	66

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4B17P	TSAI CREEK	Skeena	1369	2015-03-01	214	921	95
4B18P	CEDAR - KITEEN	Skeena	912	2015-03-01	489	416	71

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM**

To: Chair Miller and Board of Directors (March 26, 2015)
From: Janine Dougall
Director of Environmental Services
Date: March 16, 2015
Subject: Authorization to Proceed with Purchase of Capital Equipment for Landfill Operations

The Board of Directors has provided staff with direction to proceed with taking over the operations of the Knockholt and Clearview Landfills once the contracts expire in 2015.

Staff are in the process of finalizing Request for Proposal Documents for purchase of the necessary capital. Bid documents will be issued on BC Bid and provided to local suppliers. At this time, staff are requesting authorization to proceed with the purchase of the capital equipment and buildings. This request is contingent on the total costs being equal to or less than the value presented in the landfill operations analysis which was \$2.4 million.

RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "Authorization to Proceed with Purchase of Capital Equipment for Landfill Operations" and dated March 16, 2015.
2. Further, that the Board of Directors authorize staff to purchase the necessary capital equipment and buildings for a total cost not to exceed \$2.4 million.

Respectfully submitted,

Handwritten signature of Janine Dougall in cursive script.

Janine Dougall
Director of Environmental Services

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Gail Chapman

From: Mark Fisher
Sent: March-09-15 12:01 AM
To: Gail Chapman; janine Dougall
Subject: FW: Electronics Recycling and E-Waste:

Hi Gail and Janine,
I noticed that Ingo's letter wasn't sent to you.
Is it appropriate for me to ask for this to be received at the Board meeting?
If not, no problem. FYI only I guess.
Hope you had a good weekend.
MF

Mark Fisher
Area A Director (Smithers / Telkwa Rural)
Regional District Bulkley Nechako
mark.fisher@rdbn.bc.ca
250-877-8434 (c)
250-846-9045 (h)

Begin forwarded message:

From: "Ingo Oevermann" <bc01@telus.net>
Date: March 3, 2015 1:11:20 AM PST
To: "Mayor Taylor Bachrach" <mayor@smithers.ca>, "Mayor Shane Brien" <iamshane@telus.net>, "Mayor Dwayne Lindstrom" <dwaynelindstrom@fraserlake.ca>, "Mayor Rob MacDougall" <mayor@fortstjames.ca>, "Mayor Linda McGuire" <lmcguire@villageofgranisle.ca>, "Mayor Darcy Repen" <darcyrepen@hotmail.com>, "Mayor Luke Strimbold" <mayor@burnslake.ca>, "Mayor Gerry Thiessen" <g.thiessen@telus.net>
Cc: "RDBN Chair. Bill Miller" <bmiller.pbm@gmail.com>, "RDBN Dir. Mark Fisher" <markfisher@bulkley.net>, "RDBN Dir. Tom Greenaway" <greenawayfarms@gmail.com>, "RDBN Dir. Rob Newell" <robnewelleag@gmail.com>, "RDBN Dir. Jerry Petersen" <jeraud@telus.net>
Subject: Electronics Recycling and E-Waste:

Dear Mayors and RDBN Directors:

For the past three years, I have been making two to three trips per week to our Re-Use Shed and transfer station to gather old TVs and electronics E-Waste to

125

take back to our bottle depot for recycling.

That helps to keep the toxic 4-8 lbs of lead, plus mercury, barium, cadmium,

nickel, chromium, arsenic, beryllium, gallium arsenide, PVC - polyvinyl

chlorides, and brominated flame retardants out of the land fill.

My average is approximately 250 lbs per week / 1000 lbs per month.

I'm not saying that to impress anyone, but to highlight that we still have some people who are ignoring the posted *Signs* and dumping their old electronics rather

than taking them to the Smithers Bottle Depot.

The good news, shared with me recently by Earnie Harding of the Smithers Bottle Depot, and Smithers Recycling Society, is that in 2014, they shipped *65 TONS* of electronics waste south for processing, thanks to the many people who are doing their part for recycling.

I encourage you to check that your community and area is doing all it can to ensure that toxic electronics E-Waste is properly recycled.

Thank you for all that you do. Ingo Oevermann, Smithers, B.C.

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BRITISH COLUMBIA CATTLEMEN'S ASSOCIATION

Representing the Beef Cattle Industry of British Columbia

AGRI CENTRE - #4 - 10146 DALLAS DRIVE, KAMLOOPS, B.C. V2C 8T4 PHONE (250) 573-3811 FAX (250) 573-5155

Janine Dougall
Director, Environmental Services
Bulkley-Nechako Regional District
janine.dougall@rdbn.bc.ca

RECEIVED

MAR 08 2015

File #: 2015-010

February 5, 2015

Dear Janine,

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

Over the past year, there have been two significant cattle liner rollover accidents in British Columbia. These incidents have highlighted once again, the need for dedicated sites to bury a significant number of animals. The closest disposal sites are often outside the district where livestock accidents occur, and regional districts typically can't accept waste materials from outside their district boundaries.

BCCA understands that many regional districts are working towards identifying sites for mass carcass disposal, whether as a result of an animal disease outbreak or a situation like a cattle liner rollover. However, we realize the process takes a considerable period of time and requires the continued political will to move the initiatives forward. BCCA understands that the Bulkley-Nechako Regional District has a site that can accept animal carcasses, but the daily limit is only five (5). During a significant emergency event, such as the liner rollover that occurred earlier this year in the area, this is often insufficient. We hope that the regional district will continue to investigate possible sites where a more significant number of animals may be disposed of should such a situation arise in the future.

Though there have been very few incidents over the years, the potential for requiring a mass carcass burial site is a strong possibility, particularly with the BC Livestock Coop stockyard in Vanderhoof, which handles transportation of approximately 30,000 animals in and out of the region each year.

Should you require any information about the beef industry in the region, technical expertise, or can identify ways that we might assist in the process, please don't hesitate to contact the BCCA office. We look forward to working with you to develop a viable carcass disposal option for ranchers in the Bulkley-Nechako Regional District.

Best Regards,

Larry Fossum
President, BC Cattlemen's Association

cc: Bill Miller, Chair RDBN
Larry Garrett, Chair, BCCA Livestock Industry Protection Committee
Rick VanKleeck, Livestock Waste Tissue Initiative Coordinator, IAFBC



MEMORANDUM

To: Chair Miller and Board of Directors
 From: Jason Llewellyn, Director of Planning
 Date: March 10, 2015
 Re: Proposed meeting with Reckitt Benckiser regarding reforestation of agricultural lands

This report is regarding a proposed meeting between the RDBN and representatives from Reckitt Benckiser Inc. to discuss their tree planning on agricultural lands in Electoral Area F.

The following is a short history of the issue.

- September 18th, 2014 - The Regional District Board considered the attached staff report regarding tree planning on agricultural lands by Reckitt Benckiser Inc..
- September 30th, 2014 - Staff sent the attached letter dated September 30th to Reckitt Benckiser.
- November 20th 2014 - The Regional District Board received a letter from Reckitt Benckiser Inc. dated October 27th, and requested that Reckitt Benckiser be asked to attend a meeting with the RDBN Board.
- December 11th, 2014 – Staff sent the attached letter dated December 11th to Reckitt Benckiser requesting a meeting.
- March 10th, 2015 - Reckitt Benckiser send an e-mail to the RDBN suggesting a meeting with “a few key members” of the RDBN on June 15th or 17th, 2015.

This report is seeking direction from the Regional District Board regarding the proposed June 15th or 17th meeting with Reckitt Benckiser.

Recommendations

Direction

Development Services – All/Directors/Majority

Written by:


 Jason Llewellyn
 Director of Planning

MEMORANDUM



To: Chair Miller and Board of Directors
 From: Jason Llewellyn, Director of Planning
 Date: September 9th, 2014
 Re: Reckitt Benckiser Reforestation of Agricultural Lands

BACKGROUND:

In 2007 – 2008 Reckitt Benckiser (Canada) Inc., a subsidiary of Reckitt Benckiser (a producer of household, consumer, and healthcare products from the United Kingdom) purchased approximately 1460 hectares of agricultural land in the rural area directly east of the District of Vanderhoof. This land was planted with aspen in 2009 -2010.

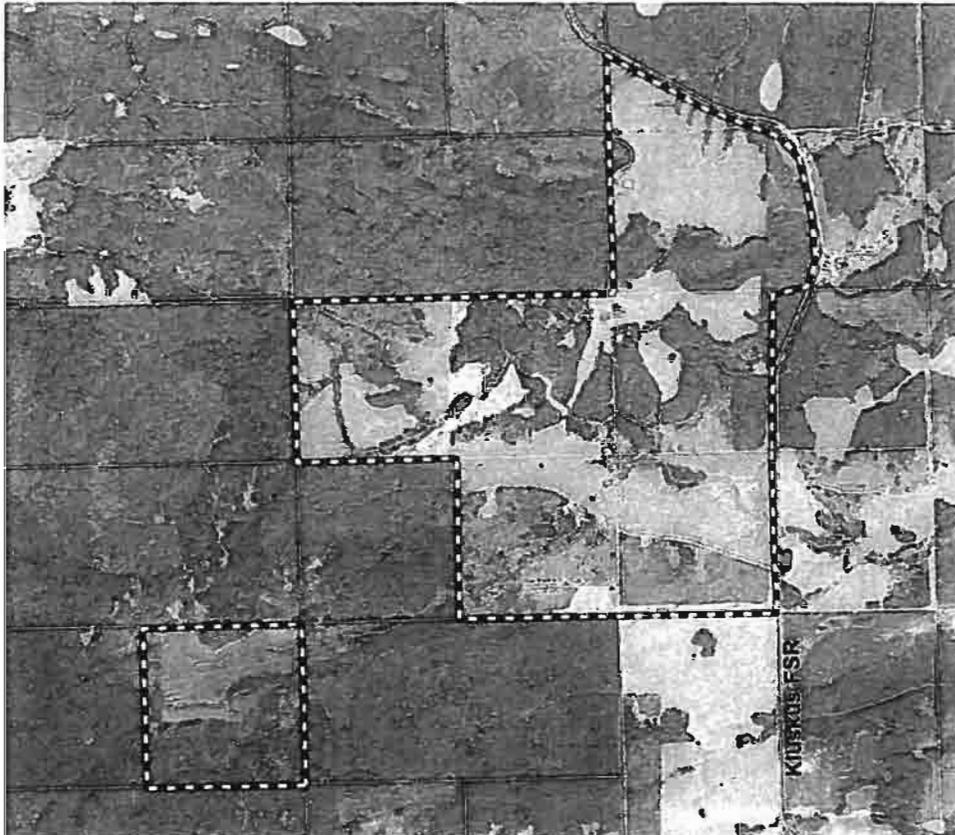
The map below shows the land purchased by Reckitt Benckiser in 2007 – 2008.



The land acquisition and tree planting in the Vanderhoof rural area was associated with the company's "Trees for Change" project. This project involved the planting of trees on previously deforested land to offset greenhouse gas emissions from the company's manufacturing operations.

In 2010 Planning Department staff contacted the VP of Sustainability for Reckitt Benckiser to discuss their future land acquisition and reforestation plans for the region. Reckitt Benckiser indicated that they do not plan to acquire more lands for the planting of trees in the region. They agreed to contact the Regional District to discuss the location of future planting should their plans change. The company contact was not able to confirm the number of trees planted, the area planted, or the type of tree planted.

In 2013 Reckitt Benckiser purchased approximately 500 additional hectares of land to the southwest of Vanderhoof in the rural area. Reckitt Benckiser currently owns approximately 1987 hectares of land in Electoral Area F. The land purchased in 2013 is shown on the map below.



Reckitt Benckiser has confirmed that their intent is to plant trees on this land as part of their "RB Trees" project (formerly known as the "Trees for Change" project). Information from the Reckitt Benckiser web site explaining the "RB Trees" project is attached.

DISCUSSION:

The goals of the "Trees for Change" and the "RB Trees" projects are positive. However, the planting of trees on centrally located and productive agricultural lands may not be a sustainable practice and is not likely to result in a net reduction of greenhouse gas emissions. In the Planning Department's opinion this practice may be unsustainable for the following reasons:

- It may have a negative impact on the region's economy if centrally located and productive agricultural land continues to be taken out of production in the long term. This centrally located farm land is an important factor in the maintenance of a healthy agricultural economy.
- It reduces the region's ability to produce local agricultural products and maximize local food security. Agricultural products necessary to support the local population and agricultural industry may have to be provided from out of region or from lands which are less centrally located. This reduces efficiencies and increases costs. It can also be expected to increase greenhouse gas emissions associated with increased transportation costs.
- It promotes the clearing and development of new agricultural lands that are not as centrally located as the lands taken out of production. This means the clearing of natural vegetation and increased deforestation of lands that are a greater distance from the local community and the majority of agricultural activity and support services. This clearing activity also serves to increase greenhouse gas production.

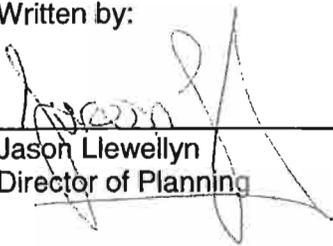
The Planning Department is hopeful that Reckitt Benckiser can be convinced to not plant trees on centrally located and productive agricultural land. The planting should be directed towards lands that are not used for agricultural purposes, or where there are opportunities for the rehabilitation of environmentally sensitive areas.

Recommendations

That the Chair of the Regional District Board send the letter attached to the staff report dated September 9th, 2014 to Reckitt Benckiser, and copy the letter to the Honourable Norm Letnick, Minister of Agriculture.

Development Services – All/Directors/Majority

Written by:

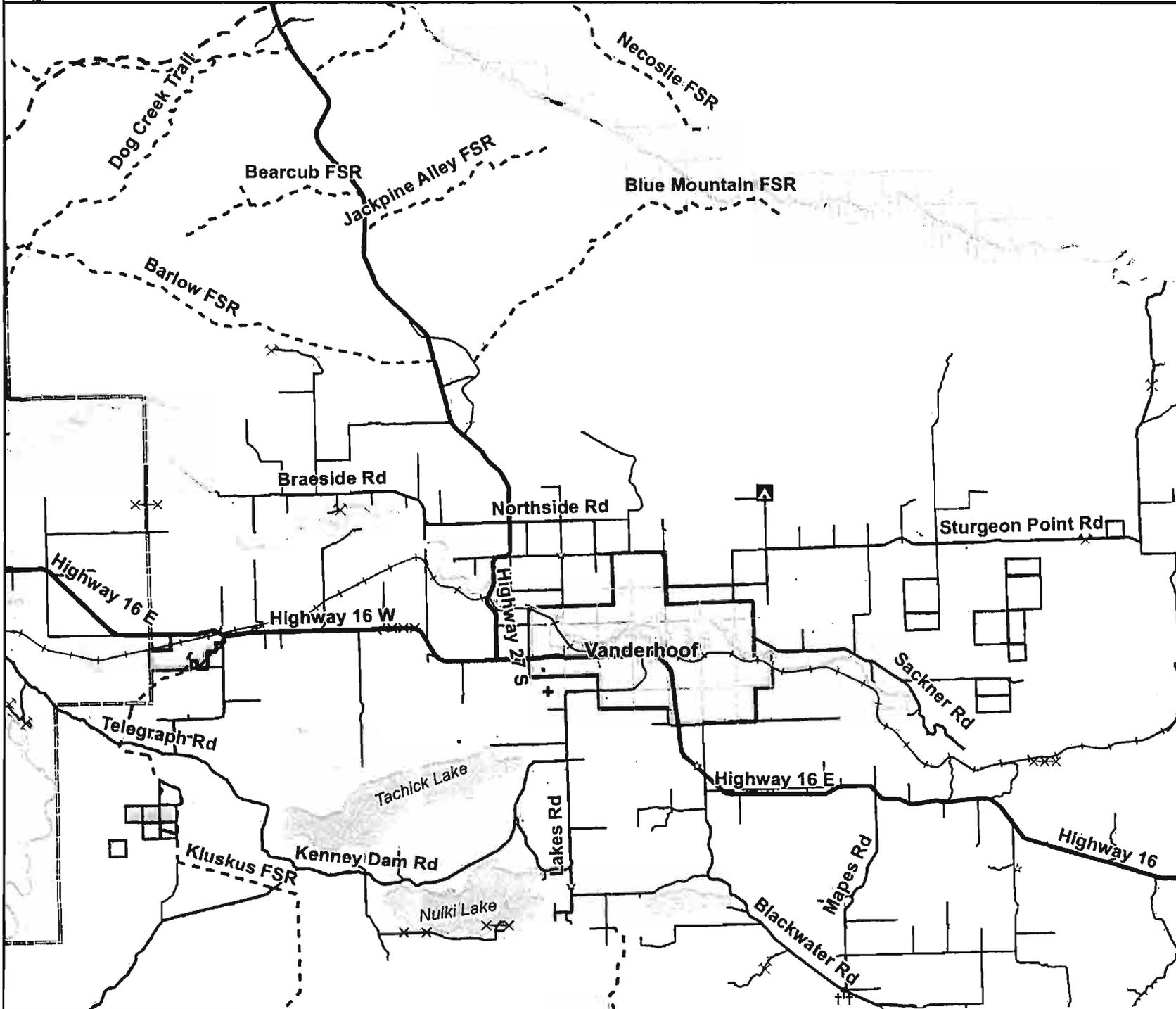


Jason Llewellyn
Director of Planning



Reckitt Benckiser Properties in the RDBN

Legend



- Forest Service Road
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Railways
- Reckitt Benckiser Property
- Municipal Boundary
- Electoral Area Boundary
- Parks

Total 1987.41 Ha

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*DISCLAIMER: The Regional District of Bulkley-Nechako makes no warranty, representation or guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information.
The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided, regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein.
Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 2,500 m
 User: diondi.tan
 Date: 27/08/2014
 Time: 11:30:52 AM

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Home > Our responsibility > RB Trees



...to date we
have planted 6.15
million trees...

Planting for our future

RB Trees is our ambitious project to offset the greenhouse gas emissions from our manufacturing operations from 2006 to 2014 through planting trees

Why is it important to us?

Over their lives, trees take in carbon dioxide from the atmosphere. By converting land used, or previously cleared for cultivation back to forest we help to remove carbon dioxide from the atmosphere that would otherwise have remained there contributing to global warming.

Through RB Trees, we will plant enough trees to take in the same amount of carbon dioxide as our manufacturing operations will generate from 2006 to 2014, effectively making our manufacturing operations carbon neutral over this period.

What do we mean by 'carbon neutral'?

To make our manufacturing operations 'carbon neutral' we measure the carbon emissions from the energy consumed at our manufacturing facilities, take action to minimise these emissions and then offset the remaining, unavoidable, emissions.

Measure & minimise

Each year we report on the total greenhouse gas emissions from our manufacturing activities in our Sustainability Report. We have a challenging carbon reduction target – to reduce our total carbon footprint by 1/3 -- and are implementing a wide range of emissions reduction initiatives at our manufacturing facilities to help us achieve this, such as installing on-site renewable energy technologies and rolling out energy efficiency projects. Further details on these can be found in our Sustainability Report.

Offset

For the remaining unavoidable emissions, we are planting trees that, over 100+ years, will take in the same amount of carbon dioxide from the atmosphere as our manufacturing operations produce each year (from 2006 to 2014). We are only planting on land that has been used, or cleared for use, for cultivation and are committed to ensuring our trees remain in situ for 100 years.

Our methodology for estimating the carbon that will be sequestered by the trees planted in our RB Trees Programme is aligned to the Intergovernmental Panel on Climate Change's (IPCC) Good Practice Guidance (GPG) for Land Use, Land-Use Change and Forestry (LULUCF) Projects (2003). Our methodology (as at December 2012), used for estimating the carbon sequestered by trees planted between 2006 and 2010*, and its alignment with the IPCC GPG for LULUCF Projects have been subject to independent assurance. Further details can be found [here](#).

* Note: Trees planted since 2010 are subject to an interim simplified estimation method, which will be updated to the method described above once the current planting cycle is complete (i.e. in 2013/14).

Did you know...

- RB reduced its absolute manufacturing CO₂e emissions by 16% between 2000 and 2013
- We also measure and work to reduce the emissions associated with our full product life cycle – from product design through to final disposal.
- RB reduced its products' average lifecycle carbon footprint by 7% in 2013
- Planting trees will not only lock in carbon but it will also help the environment by enhancing local biodiversity and water quality

- Deforestation accounts for approximately 20% of global greenhouse gas emissions*
- Each year, we lose around 130,000km² of forest across the globe – an area the size of England*

*Source WWF

Mangrove planting in Thailand

In October 2013, our supply manufacturing director in Thailand led 30 staff from the Bangpakong condom plant out into the muddy waters of Bangpu Nature Education Center. They were planting 1,000 mangrove tree saplings which will protect the coastline as well as absorb approximately 30 tonnes of CO2 a year.

RB Colombia

RB Colombia is supporting a local reforestation project that will see over 30,000 trees planted this year in the Cali river basin.





37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

September 30, 2014

Victoria Wood
Reckitt Benckiser Inc.
215 Bath Road,
Slough, Berkshire SL1 4AA,
United Kingdom

RE: Tree Planting on Agricultural Lands in the RDBN

This letter is provided to Reckitt Benckiser Inc. on behalf of the Board of the Regional District of Bulkley-Nechako (RDBN). The RDBN Board includes the Mayors of the 8 municipalities in the region, and the elected representatives from each of the region's 7 rural areas.

We understand that Reckitt Benckiser Inc. purchased and planted approximately 1460 hectares of farm land in the rural area surrounding the District of Vanderhoof by 2010. We have recently become aware that Reckitt Benckiser Inc. purchased an additional 500 hectares of land in 2013 with the intent to plant trees on this land in 2015 as part of the "RB Trees" project.

The RDBN acknowledges that the goals of the RB Trees project are positive. However, there are concerns that the tree planting on agricultural lands in the RDBN may have a negative impact on the region's economy, as centrally located and productive agricultural land is taken out of production in the long term. This farm land is an important factor in the maintenance of a healthy agricultural economy. There are also concerns that the continued planting of trees on centrally located and productive agricultural lands is not sustainable, and will not result in a net reduction of greenhouse gas emissions.

The RB Trees project reduces the region's ability to produce local agricultural products and maximize local food security. Agricultural products necessary to support the local agricultural industry will have to be provided from out of region or from lands which are less centrally located. This reduces efficiency and increases costs.

The RB Trees project promotes the clearing and development of new agricultural lands that are not as centrally located as the lands taken out of production. This means the clearing of natural vegetation and increased deforestation of lands that are at a greater distance from the local community and the majority of agricultural activity and support services. This clearing activity and long term increased transportation distance results in increased greenhouse gas production.

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCO S/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA

WWW.RDBN.BC.CA

PH: 250-692-3195

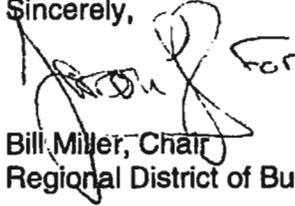
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TF: 800-320-3339

135

The RDBN does not want to discourage Reckitt Benckiser from reforesting lands in the RDBN. The intent of this letter is to ask that the reforestation efforts be focused on lands that are not used for agricultural purposes, or where there are opportunities to rehabilitate an environmentally sensitive area. The planting of trees on centrally located and productive agricultural lands is not appropriate, and may not help Reckitt Benckiser achieve the goals of the RB Trees project.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Miller". To the right of the signature, the word "for" is written in a smaller, less distinct hand.

Bill Miller, Chair
Regional District of Bulkley-Nechako Board

cc. Greg Wood, Reckitt Benckiser Inc., 1680 Tech Avenue, Unit 2, Mississauga, Ontario, L4W 5S9
Honourable Norm Letnick, Minister of Agriculture
Honourable John Rustad, MLA
Honourable Mary Polak, Minister of Environment
Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations
Brian Underhill, Deputy Chief Executive Officer, Agricultural Land Commission

27 October 2014

Bill Miller
Regional District of Bulkley Nechako
37, 3rd Avenue, PO Box 820
Burns Lake, BC
VOJ 1E0

Re: Tree Planting on Agricultural Lands in the RDBN

Dear Mr. Miller,

Thank you for your enquiry regarding RB Trees.

The RB Trees afforestation project was initiated in British Columbia in 2006 to sequester carbon on private land for the purpose of offsetting greenhouse gas emissions. The project is aligned to the Intergovernmental Panel on Climate Change's (IPCC) Good Practice Guidance (GPG) for Land Use, Land-Use Change and Forestry (LULUCF) Projects (2003), which places restrictions on the land we can use for our project. (Further background on this project can be found here: <http://www.rb.com/our-responsibility/trees>).

Our approach is, and always has been, to target land that is marginally productive, such as rough pasture, pasture, hay land and abandoned farms or farms that have been on the real estate market for an extended period of time.

Of the land in the agriculture land reserve (ALR) in the Regional District of Bulkley-Nechako (RDBN), our program consists of <1% of the land actively farmed in the area and <0.5% of the total ALR. As a result, we do not believe our activities in the RDBN are of sufficient scale to significantly affect the overall agricultural production of the district.

For every stage of our project, we have been committed to enlisting the assistance of local farmers, retaining local contractors and professionals, maintaining a low-key but open relationship with all neighbours and government agencies, and following good agriculture and forestry practices. We believe that our contribution to the community of the RDBN has been both constructive and positive.

In addition, we believe our economic contribution to the local economy has been substantial, due to the range of goods and services we procure in order to achieve the objectives of our project. Our data suggests that since 2007, our financial contribution has been equivalent to >2% of the Gross Farm Revenue for the area.

In reaching a solution to both encourage RB to continue to invest in your community and to alleviate concerns regarding the acquisition of suitable lands, we would welcome the input and support from your organization to help us identify potentially suitable areas for our programme, should we require these in future.



Lastly, we must also stress that all efforts associated with the project are permitted under the BC Agricultural Land Commission Act and in accordance with local, regional and national law.

We look forward to hearing from you.

Sincerely,

Victoria Wood.

Victoria Wood
Global Head of Sustainability

cc. Greg Wood, Reckitt Benckiser Inc., 1680 Tech Avenue , Unit 2, Mississauga, Ontario
Honourable Norm Letnick, Minister of Agriculture
Honourable John Rustad, MLA
Honourable Mary Polak, Minister of Environment
Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations
Brian Underhill, Deputy Chief Executive Officer, Agricultural Land Commission



37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

December 11, 2014

Victoria Wood
Reckitt Benckiser Inc.
215 Bath Road,
Slough, Berkshire SL1 4AA,
United Kingdom

RE: Tree Planting on Agricultural Lands in the RDBN

Thank you for your letter dated October 27th, 2014 discussing your RB Trees project.

As you may be aware the Regional District of Bulkley-Nechako (RDBN) Board invited a representative from your company to attend a RDBN Board meeting to discuss the RB Trees project. Your company has requested that the RDBN make this request in writing with a list of the topics to be addressed at the meeting. Please consider this letter to be the RDBN's formal request that a representative from your company attend a RDBN Board meeting to discuss the RB Trees project.

We understand from your letter that your project targets what you would consider to be marginally productive land; however, the land in question is not marginal in the context of northern British Columbia. As previously noted this is centrally located farm land which has a high value to the cultural and economic future of the Vanderhoof area.

We realize that you have expended financial resources locally purchasing land and planting trees. However, this short term contribution to the local economy can not be expected to compensate for the long term impacts associated with the loss of this land for farming.

We appreciate the offer to work together in the future to identify potentially suitable lands for the RB Trees project, should you plan further activities in the region. We note that a similar offer was made following your company's initial planting activities in 2010. The RDBN looks forward to meeting with a representative of your company to discuss our differing opinions on the value of the land being planted and the long term impact of continued planting on agricultural land, and our working together in the future to ensure that the RB Trees project is implemented in a sustainable manner in our region.

MUNICIPALITIES:

SMITHERS FORT ST JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

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INQUIRIES@RDBN.BC.CA

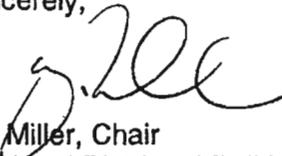
WWW.RDBN.BC.CA

PH: 250-692-3195

FX: 250-692-3305

TF: 800-320-3339

Sincerely,



Bill Miller, Chair
Regional District of Bulkley-Nechako Board

- cc. Greg Wood, Reckitt Benckiser Inc., 1680 Tech Avenue, Unit 2, Mississauga, Ontario, L4W 5S9
- Honourable Norm Letnick, Minister of Agriculture
- Honourable John Rustad, MLA
- Honourable Mary Polak, Minister of Environment
- Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations
- Brian Underhill, Deputy Chief Executive Officer, Agricultural Land Commission
- Alex Kulchar, Nechako Valley Regional Cattlemen's Association



MEMORANDUM

To: Chair Miller and Board of Directors
From: Jason Llewellyn, Director of Planning
Date: March 10, 2015
Re: Advisory Planning Commission Member Appointment

"Regional District of Bulkley Nechako Advisory Planning Commission Bylaw No. 1501, 2009" states that the Board of Directors shall appoint members to an Advisory Planning Commission on the recommendation of the Electoral Area Director for a term of four years.

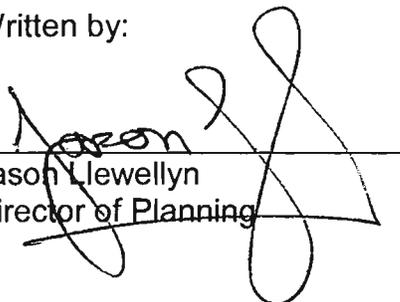
The Director for Electoral Area A recommends that the Regional District Board remove Lyn Nugent and appoint Janik Heer to the APC for Electoral Area A.

Recommendations

1. That the Regional District Board remove Lyn Nugent from the Advisory Planning Commission for Electoral Area A.
2. That the Regional District Board appoint Janik Heer to the Advisory Planning Commission for Electoral Area A.

Electoral Area Planning – Participants/Directors/Majority

Written by:



Jason Llewellyn
Director of Planning



*Work Camps in the
Regional District of Bulkley
Nechako*

-A Discussion Paper-



Work Camps in the Regional District of Bulkley-Nechako

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Work Camps in the Regional District of Bulkley-Nechako

INTRODUCTION

There has been, and continues to be, significant investment in mining, exploration, and natural gas extraction in the province. This new investment and industry brings new opportunities as well as challenges. There is no doubt that this shift in the nature of industrial development in the province will have significant long term social and economic implications to the Regional District of Bulkley-Nechako. Many of these long term implications are related to the nature of employment, and the reliance of industry on work camps to accommodate its workforce.

The use of work camps in the Regional District of Bulkley-Nechako (RDBN) has traditionally been in support of logging operations (and a few very remote mining operations). Logging work camps are commonly used when there is logging in areas where travel distances from a population centre are notable. These camps are typically small scale and house less than 100 persons, and most of these employees are local to the region. The scale and nature of these camps does not cause any notable negative impact on the region given their distance from populated areas and the local nature of the workforce.

The number of new work camps associated with pipeline construction projects, and the construction and operation of mines can be expected to increase in the future. These camps will likely be significant in size, they may be temporary in nature, and many of the workers will be from outside of the region. There are also a notable number of small temporary work camps associated with mineral exploration work. The increase in the number of work camps in the region is expected to increase and the manner in which the RDBN responds to this development may have long term implications in the future.

This paper discusses the issues associated with work camps in the region, and the manner in which work camps are planned for and regulated.

OVERVIEW OF WORK CAMPS IN THE RDBN

Construction Project Work Camps

Construction project work camps in the RDBN are typically in place for periods ranging from 1 to 3 years. These camps can be located very close to communities, or can be remotely located, depending upon the project. The following are recent examples of actual construction project work camps in the RDBN:

- The work camp located near Fort Fraser for the expansion of the Endako Mine (now decommissioned).
- The 650 person work camp located at the Mount Milligan Mine for the construction of the mine (now a smaller operations camp).

The following construction project work camps are anticipated:

- A number of potential work camps of up to 1500 persons are proposed for workers constructing the Pacific Trails Pipeline, the Prince Rupert Gas Transmission Project, the Westcoast Connector Gas Transmission Line, the Coastal Gaslink Pipeline, and / or the Pacific Natural Gas Pipeline Looping Project. The known potential camp locations are shown on the wall map at the Board meeting where this report is being considered. A number of potential work camps are located in relative close proximity to the Hwy 16 corridor.
- A 800-1200 person work camp is proposed for the construction of the Blackwater Gold Mine 110 km. south of Vanderhoof down the Kluskus FSR.

Local communities cannot adequately provide housing for a large influx of workers associated with short term construction projects, such as pipelines. Inadequate worker accommodation, for even a small scale construction project, could have a significant negative impact on a community or region. For example too high of a demand for rental housing can lead to:

- rental rate spikes, and local renter displacement;
- enforcement issues regarding illegal or unsafe housing;
- hotels, recreational cabins, and other commercial tourist accommodation being unavailable for local or tourism use; and
- workers living in recreation vehicles taking up recreation sites, and camping areas frequented by tourists and locals.

It is not practical, or necessarily beneficial, to attempt to provide housing for a large number of out of region workers in communities. Therefore, work camps are often necessary for large construction projects.

Operations Work Camps

Work camps housing workers involved in the operation of remote mines is not new to the region. The Huckleberry Mine has operated a large work camp at their mine site for many years. However, there are potential new mines which are expected to rely on work camps for worker housing.

The following operations work camps exist or are anticipated:

- The Blackwater Gold Mine is planning a 400 person work camp at their mine.
- The Mount Milligan Mine has established a work camp that is expected to typically accommodate 280 person, with the approval in place to accommodate up to 450 persons at the mine.

There are no known proposals for operations work camps within close proximity to a developed area.

New industry is decreasingly relying on a local long term work force for its regular operations. This can be expected to result in reduced industry support for local community development, which has been historically associated with new industrial development in the region. This represents a notable shift that will have long term impacts on how communities develop and approach economic development.

Out of Region Workers and Reduced Investment in Community Building

Remote mining operations, and pipeline construction projects, cannot practically be expected to be constructed or operated without some form of on-site housing given that the workers in the camps are predominantly coming from out of the region. Unfortunately, the current ability of industry to rely on work camps and out of region workers reduces their incentive to invest in local community infrastructure, housing, or services, as they have a reduced stake in the quality of life in the region and its ability to attract workers. This reduced investment in community compounds the long standing inequity related to resources, profits, and revenues being generated in the region with limited return to the local community.

There are also concerns that out of region workers use local infrastructure, resources, and services without bringing adequate new revenue to the service providers or adequately contributing to the local tax base.

Maximizing Benefit from New Industrial Development

There is certainly the potential for new industrial development to benefit local communities in the region. Work camp workers will use local businesses, the industry activity will provide opportunity for local business, and there will be increased employment opportunities available to local residents.

Out of region workers, especially those working long term in the region, are a potential pool of future residents that can be convinced of the lifestyle benefits associated with living locally. However, competing with other areas of the province for these new residents will require investment in amenity and other quality of life initiatives. This will require resources, which may not be adequately available.

The challenge for local communities is to take advantage of the opportunities, and mitigate the potential negative impacts, associated with new industry and their use of work camps. These issues are discussed in more detail in this report.

WORK CAMPS IN SURROUNDING JURISDICTIONS

The situation regarding work camps throughout the north differs between jurisdictions. The situations in the Peace River Regional District, the Kitimat-Stikine Regional District, and the Regional District of Fraser Fort George are outlined below.

Regional District of Fraser Fort George

Potential future work camps in the Regional District of Fraser Fort George (RDFFG) are relatively remote and are not notable in number. At present the RDFFG plans to require all work camps to obtain a Temporary Use Permit. The RDFFG is not anticipating taking any specific actions to deal with work camps.

Peace River Regional District

The Peace River Regional District (PRRD) currently has over 5000 persons accommodated in a large number of work camps in the rural area, and many of these camps are long term in nature. The existing camps range in size from a few dozen people to over 2000 persons. The PRRD has indicated challenges evaluating and dealing with work camps in their region given the number of camps and lack of information regarding their location and size. The issue is complicated by the fact that camps are located on private and Crown land, and there are numerous authorizing agencies/jurisdictions which fragments the regulatory regime making the accurate tracking of camps very difficult. Therefore, these numbers may be underestimated.

The PRRD is anticipating a significant increase in the number of work camps associated with expanded oil and gas exploration and production. The concerns in the PRRD relate to the significant number of workers to be located in work camps, compounded by the fact that the camps are expected to be long term housing solutions that may commonly be located within, or in close proximity to, communities.

As a result of this expected growth in the number of work camps the PRRD commissioned a comprehensive study looking at the benefits and impacts associated with industrial work camps and the transient work force in the region. This study (available from Planning Department staff on request) contains a number of recommendations regarding the role of the PRRD and the regulation of work camps. The PRRD Board has referred these recommendations to staff for consideration.

At present, in the PRRD, work camps require the issuance of a Temporary Use Permit (in areas that have zoning). Existing policy allows for temporary camps with 30 persons or less for a duration up to 6 months; however, most camps do not fit this criterion and a Temporary Use Permit is required.

Proposed camps on ALR lands require a non-farm use approval. If a camp is proposed by an oil & gas company, which is associated with a related project (ie. well, pipeline, gas processing plant, etc.) the ALR decision has been delegated to the BC Oil & Gas Commission (OGC) by way of a delegation agreement with the ALC. The local government gets a referral but does not have a decision role as in normal ALR applications. Third party camp operators on ALR lands make non-farm use applications through the normal local government process.

The PRRD has indicated that they continue to grapple with how to accurately quantify the coming and going of work camps, and play a meaningful role in the regulatory regime, with a primary concern for the direct and indirect effects on the host communities' infrastructure, housing and social fabric. Identifying and implementing an effective role for the PRRD in the regulatory regime is a strategic objective of the Board's Draft 2015-2018 Strategic Plan.

Kitimat Stikine Regional District

In the Kitimat-Stikine Regional District (KSRD) the majority of the existing, and expected, large work camps are concentrated in the District of Kitimat. According to Planning Department staff at the District there are currently approximately 1,800 workers housed in work camps. This is down from approximately 2800-3000 in late 2014. The District of Kitimat expects this number to increase as high as 12,500 in the coming years. These work camps range in size from 500-4500 persons. The largest camps will accommodate the significant number of workers required for very large and longer term LNG construction projects. The District of Kitimat allows work camps in their manufacturing zone. Two work camps outside of the industrial area (Civeo Spruce Lodge, 2154 capacity; and Horizon North Camp, 1000 capacity) have recently been approved through the rezoning process. Zoning has a sunset clause allowing these two camps to operate until 2035; and requires contribution to a new Affordable Housing Reserve Fund. A bylaw to modify zoning regulations for the heavy industry zone, and introduce required contribution to the Affordable Housing Reserve Fund, is under consideration (at Public Hearing).

The City of Terrace amended the OCP and Zoning Bylaws in 2014 to include "Industrial Work Camp Accommodations" as a site specific permitted use on a single heavy industrial zoned parcel in the Skeena Industrial Development Park. Work camps in the heavy industrial zone are subject to approval of a development permit issued by the City of Terrace.

Currently there is one work camp for 220 persons located in the Skeena Industrial Development Park near the airport. This work camp has been established to house workers for one of the many proposed LNG pipeline projects and is anticipated to double in size to approximately 500 persons when construction begins on the pipeline. Enquiries have also been received for a second larger work camp up to 3,000 sleeping units.

In the rural area of the KSRD there are a number of potential temporary work camps associated with pipeline and transmission line construction; however, the number of workers housed in camps in the rural area is significantly less than that expected in the municipalities.

In the rural area there are a limited number of small work camps outside of zoned areas. Any work camps located close to a developed area, where there is zoning in place, would require rezoning of the issuance of a Temporary Use Permit. The KSRD is not anticipating taking any specific actions to deal with work camps.

WORK CAMPS AND THE PROVINCIAL ENVIRONMENTAL ASSESSMENT PROCESS

Work camps associated with a project that requires an Environmental Assessment Certificate are reviewed as part of that process. Where an Environmental Assessment review process is initiated the RDBN is typically invited to participate on the working group which advises the Province on the review. The impacts of the work camps on communities are, theoretically, reviewed as part of the process.

It is noted that 3rd party work camps operated by parties separate from the pipeline companies are not part of the Environmental Assessment Review Process.

The Environmental Assessment Process Outlined

The RDBN Board has directed staff to participate on the working group for the Coastal Gaslink Pipeline Project and the Pacific Northern Gas Looping Project. These two pipelines are in close proximity to a number of communities in the Regional District. The RDBN has not participated as a member of the working group for the Natural Gas Transmission Line and the Prince Rupert Gas Transmission Pipeline, which are located well north of the developed lands within the RDBN. However, the Board's positions on work camps has been communicated to all pipeline companies.

Where the Board has directed staff to participate as a member of a Working Group staff report to the RDBN Board as outlined below:

a) **Draft Application Information Requirement Stage.**

At this stage the Working Group participants are provided with an opportunity to comment on a draft Application Information Requirement document, which outlines the information to be submitted with the application. Staff report to the RDBN Board seeking direction on information required in relation to an RDBN interest, if any.

b) **Application Screening Stage.**

At this stage the Working Group screens the application to determine if all necessary information has been provided. Staff report to the Board at this stage if staff determines that information important to an RDBN interest is missing.

c) **Application Analysis Stage.**

Once the application and associated information has been submitted and reviewed, the Working Group members are given an opportunity to comment on the application. Staff report to the RDBN Board requesting comment on the application in relation to an RDBN interest, if any.

d) Applicant Response stage.

At this stage the applicant responds to comments received and concerns raised during the application review. Staff may not report to the RDBN Board at this stage if the RDBN had not raised any issues requiring a response.

e) EA Decision stage.

Staff forward to the RDBN Board any Provincial decisions in a timely manner.

The RDBN's Input into the Environmental Assessment Process

Land Use and Social Impacts Related to Work Camps

The RDBN Board has requested that adequate information relating to proposed work camp location, size, and operation should be identified and evaluated as part of the Environmental Assessment review process for pipelines. Without this information the RDBN is unable to evaluate, and comment on, the impacts associated with the proposed locations.

Unfortunately, the work camp information provided by pipeline companies as part of the Environmental Assessment process is limited. In some cases tentative work camp locations were identified as part of the process; however, in no case was adequate information provided to allow the identification and evaluation of potential impacts or the evaluation or discussion of proposed mitigation measures.

The Environmental Assessment process allows for a very general overview of potential adverse social or infrastructure effects with the pipeline companies concluding that no adverse effects are anticipated because the company's contractors will develop plans to mitigate any potential adverse effects at some point in the future. The pipeline companies continue to maintain that they cannot confirm any work camp locations, sizes, operational details or specific mitigation measures until the construction planning stage once their contractors have been selected.

It was suggested during the Environmental Assessment process that the RDBN will have the ability to provide comment to the Oil and Gas Commission (OGC) as part of their process to permit the work camps. However, conversations with the OGC have confirmed that the bulk of the RDBN's issues are outside of their mandate. It is noted that the RDBN has had to lobby the OGC to ensure that the RDBN receives notices and referrals from the OGC.

Solid and Liquid Waste Disposal

The RDBN Board has requested that the method and location of solid waste disposal from work camps be confirmed as part of the Environmental Assessment process to allow the RDBN to comment on, and make plans regarding, any potential impacts on our infrastructure, and our ability to accommodate the waste. The RDBN Board also requested information and discussions relating to the capacity of facilities, our operational limitations, and our long term costs.

The Environmental Assessment process did not require the pipeline companies to confirm the method and location of solid and liquid waste disposal from construction camps and other construction activity. The pipeline companies have indicated that the method of disposal of solid and liquid waste cannot be confirmed until the locations of the work camps are finalized and contractors are hired.

The RDBN has been unable, to date, to convince the pipeline companies to enter into meaningful discussions with the RDBN regarding our transfer station and landfill capacity, operational requirements, and our long term costs associated with waste from work camps and the construction process.

Given the RDBN's limited ability to accept liquid waste at our facilities the most beneficial solution may be to dispose of liquid waste at municipal facilities; however, the capacity of municipal facilities to accommodate the waste from all of the potential pipeline projects is not known, and infrastructure upgrades may be required. The RDBN has encouraged the pipeline companies to work with municipalities to identify their capacity to accept liquid waste, identify any facility upgrades that may be necessary, and discuss the fees associated with utilizing municipal facilities. There may also be an option to develop a regional facility.

At present companies bidding on contracts to operate work camps for pipeline construction are contacting the RDBN asking where they can take solid and liquid waste in order to prepare their bids. Unfortunately, it appears that the potential of using municipal infrastructure has not been investigated. It would be a lost opportunity if money is spent on trucking liquid waste out of region or building on-site disposal systems instead of supporting improvements to local infrastructure. This same opportunity may be available for municipal water systems.

Emergency Response for Work Camps

The RDBN Board has requested, as part of the Environmental Assessment process, that the pipeline companies consult with the RDBN regarding fire protection and emergency response issues relating to work camps. The RDBN interest is to ensure that the emergency response plans for the work camps are adequate, coordinated with RDBN procedures, and consistent between work camps and camp operators.

To date there has been minimal discussion with pipeline companies regarding the proposed content of their emergency management plans. They indicate that plans will be developed by the contractors selected to operate the work camps.

Summary of the Environmental Assessment Process

As noted, the majority of work camp related issues raised by the Regional District Board have not been addressed as part of the Environmental Assessment process. The information regarding work camps provided during the process is limited and tentative. Little or no specific information regarding the nature of work camp operations was provided. The general response to the input provided by the RDBN into the Environmental Assessment process has been that the work camp issues cannot be addressed until some later date once the contractors operating the work camps are selected.

Therefore, it was not possible for the RDBN to understand, evaluate or comment on the impacts of work camps through the Environmental Assessment process as the nature of the impacts, and the manner in which they may be addressed, will depend on details that are not available. It is noted that this approach also did not allow the RDBN to use the Environmental Assessment process to take advantage of or maximize any potential benefits to the region that may exist.

Details regarding the location, size and operation of work camps associated with mines are well known and can be appropriately reviewed as part of the Environmental Assessment process. However, when dealing with pipeline construction the Environmental Assessment process has not, to any meaningful extent, dealt with work camp related issues.

Social and Economic Effects Management Plans (SEEMP)

One potential future benefit from participation in the Environmental Assessment process is the requirement for the Coastal Gaslink Pipeline Project, the Westcoast Connector Gas Transmission Pipeline, and the Prince Rupert Gas Transmission Pipeline to develop and implement a Social and Economic Effects Management Plan (SEEMP) to the satisfaction of the Ministry of Community, Sport and Cultural Development (CSCD), and approved by the EAO.

The SEEMP must include “specific actions to address...effective consultation planning and implementation with affected Aboriginal Groups, local governments and service delivery agencies regarding effects related to community level infrastructure and services including water, waste (solid and liquid), health and social services”. The SEEMP must also address the “approach to designing and communicating programs related to employment and contracting opportunities, skills training and education” among other things.

The pipelines must provide the SEEMP to CSCD no less than 90 days prior to the planned date of construction. The pipelines must not commence construction

until the SEEMP has been approved by EAO. Planning Department staff are hopeful that the issues identified by the RDBN Board, and any identified adverse effects, can be addressed in a meaningful way through the SEEMP process.

OVERVIEW OF THE REGULATION OF WORK CAMPS

The following discussion highlights the role of some of the key agencies involved in the regulation of work camps. The PRRD report on work camps gives a more complete overview of the multiple agencies which regulate the various aspects of work camps.

Oil and Gas Commission (OGC)

Work camps associated with Oil and Gas activity, such as those required for the construction of pipelines, receive approvals through the OGC. Mining Camps on Crown Lands receive their approvals through the Ministry of Mines.

It is noted that 3rd party work camps operated by parties separate from the pipeline companies do not have to go through the OGC for approval. These work camps will be permitted by the Ministry of Forest, Lands and Natural Resource Operations if they are located on Crown Land (MFLNRO).

The Regional District receives many notification letters regarding applications to the OGC for permits to allow the use of Crown Land for activities associated with the construction of pipelines. Most of these referrals relate to minor aspects of the proposed pipeline such as geotechnical work, underground watercourse or road crossings, or the establishment of helicopter pads. Some notifications relate to the entire pipeline and associated facilities, including work camps.

The RDBN responds to the referrals and notices that relate to the development of facilities such as work camps. The referral responses request that the pipeline companies consult with the RDBN regarding the issues raised during the Environmental Assessment process. To date no meaningful consultation has occurred as a result of the referral or notification responses.

Agricultural Land Reserve

In our region a work camp is not permitted on land that is within the Agricultural Land Reserve (ALR) unless the Agricultural Land Commission (ALC) has approved the non-farm use within the reserve.

This application is made through the RDBN, and the RDBN Board is provided an opportunity to make a recommendation to the ALC regarding the non-farm use. The ALC is concerned primarily with the impact of the work camp on agriculture, and this process is not an opportunity for the RDBN to address non-agriculture related concerns.

Ministry of Forests, Lands, and Natural Resource Operations

Work Camps on Crown Lands which are outside of the jurisdiction of the OGC receive approvals through the Ministry of Forests, Lands, and Natural Resource

Operations (MFLNRO). Previously work camps were issued Special Use Permits. This approval process has changed to require work camp operators to obtain a License of Occupation from the Ministry.

The MFLNRO will refer License of Occupation applications for new work camps to the RDBN. It is unknown how affective the referral process will be at addressing any issues the RDBN may have.

Ministry of Health / Northern Health

Northern Health's Role Regulating Work Camps

Northern Health is responsible for implementing the *Public Health Act*, the *Drinking Water Protection Act*, and the associated regulations that apply to work camps. These regulations apply to the water supply, sanitation, food safety, waste management, and other health related issues. Applications must be made to Northern Health for permits relating to drinking water, sewage disposal, and food services.

Northern Health is currently developing a new *Work Camp Regulations* document which is intended to replace the existing *Industrial Camps Regulation*. The proposed new document is described as representing a shift from a prescriptive to an outcome based regulation. A document titled the "draft BC Guidelines for Work Camp Operations" has been prepared to assist operators and regulators in interpreting the new regulations. This draft document is available from staff on request. It is not known when the new regulations will be implemented.

Northern Health's Role Regarding Community Health Services

Northern Health also has a role to play in relation to the broader impact of work camps on worker health and the surrounding communities. These issues relate to mental health and substance abuse, the impact on regional health services, and general public health.

Northern Health has acknowledged that more information is needed regarding work camps in northern BC in order to develop an overall health service delivery strategy. It was noted by staff during the Environmental Assessment process that Northern Health representatives involved in the process were challenged with obtaining specific details from the pipeline companies relating to the evaluation of health related impacts, and the identification of the necessary mitigation measures.

Northern Health has produced a number of documents regarding work camps and health in northern BC. These are:

- "Understanding the State of Industrial Camps in Northern BC: A Background Paper. Version 1: Oct. 17, 2012."

- “Summary of Findings: Understanding the State of Industrial camps in Northern BC: An Integrated Population Health Approach. Sept 24, 2012.”
- “Understanding Resource and Community Development in Northern British Columbia: A Background Paper. Version 1: June 2013.”

These documents are available from staff on request.

It is also noted that a research team from the University of British Columbia is undertaking a study, in cooperation with health and social service providers in the Fort St. James region, to investigate the potential impacts that may stem from mining and other development on communities in the region. The study is titled “Opportunities to meet the Health Needs of the Stuart Lake / Na’kal Bun Area: A baseline Study of Community Health, Community Health and Social Services and Reported Impacts from Local Mining Developments”. This study does the following:

- Identify select quantitative health status indicators.
- Identify the major health concerns in these communities.
- Characterize existing health and social services in order to identify current service gaps required to address community health issues identified in objective one.
- Identify impacts on community health and on the provision and level of health and social services associated with the construction phase of mining based on the expert opinions of regional health and social service providers.
- Highlight key opportunities to the three study communities, industry and Northern Health / the provincial government as to how they could make positive contributions to the health and well-being of community members in the Fort St. James District in the context of increased mining developments in the region.

It is anticipated that the results of this study may provide knowledge that is transferrable to other areas and communities of the region. In particular this study may help identify the potential impact of work camps, the health and social service indicators that should be monitored, and the measures that should be taken to mitigate any impacts.

Ministry of Environment

The Ministry of Environment is responsible for implementing a number of Acts and regulations, including the *Environmental Management Act*, in relation to work camp activities. The Ministry’s key responsibilities regarding work camps relate to the disposal of solid waste, the treatment and disposal of liquid waste over a certain volume, the open burning of wood and other materials, and hazardous materials management.

RDBN REGULATIONS

Regional Districts, including the RDBN, may regulate work camps using the following regulatory tools: zoning, temporary use permits, building permits, and development permits. It is noted that the RDBN's regulations do not apply to work camps on First Nations reserve lands.

Zoning

Zoning is the regulation of the use of land through the application of a specific zone which specifies the permitted uses on the land; the density of those uses; and the number, size, and siting of buildings and structures on the land. Zoning also includes regulations regarding subdivision, parking requirements, setbacks, etc. Work camps are subject to RDBN zoning regulations where zoning is applied.

In the RDBN work camps are not permitted in any zone. Therefore, if a work camp was proposed to occur on land which is zoned the camp operator, with the approval of the property owner, must either apply for a rezoning or a Temporary Use Permit (discussed further below) to allow the use. A rezoning application would likely only be proposed for a permanent work camp. Temporary work camps would typically be addressed through the consideration of a temporary use permit.

If a rezoning application was initiated the Regional District Board has the discretion to allow the work camp or deny the application, based on the applicants inability to address the Board's concerns regarding the impact of the work camp.

Most lands in the RDBN which are in close proximity to developed areas, or which have development potential, are subject to zoning. The exception to this is Electoral Area E which does not have zoning in areas which are within the Agricultural Land Reserve. In un-zoned areas the RDBN has little control over the location of work camps, and the manner in which they operate.

If the RDBN Board wishes to have the ability to control the location and operation of work camps on un-zoned lands the Board must amend the zoning bylaw to apply zoning to those areas.

Temporary Use Permits

Temporary Use Permits allow the RDBN Board to permit a work camp for a maximum of three years from the date the permit is issued where that use is not permitted by the Zoning Bylaw. The RDBN Board may extend the permit for up to another three years. Following this a new application may be submitted.

The Regional District may require an undertaking and financial security to ensure that a temporary use is removed and a site is reclaimed following the expiry of a permit. Also, a Temporary Use Permit may contain conditions or terms at the discretion of the Board to address any land use issues or concerns regarding the proposed work camp. Also, as with rezoning applications, the Regional District Board has the discretion to allow, or not allow, the work camp.

Temporary Use Permits may only be issued in areas designated as temporary use permit areas in the applicable Official Community Plan (OCP). The OCPs may also specify general conditions regarding the issuance of temporary use permits. The “Burns Lake Rural and Francois Lake (North Shore) Official Community Plan” section regarding temporary use permits is outlined below. This wording is typical of all OCPs in the RDBN.

“Temporary Use Permits

- (1) *Temporary commercial or industrial permits may be issued, pursuant to Section 921 of the Local Government Act, throughout the plan area, where:*
 - (a) *The use is clearly temporary in nature;*
 - (b) *The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;*
 - (c) *The environment would not be negatively affected by the proposed temporary use;*
 - (d) *The proposed temporary use will not have adverse affects on neighbouring land uses or property owners;*
 - (e) *The proposed temporary use does not require a significant amount of capital investment in a particular location;*
 - (f) *The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).”*

It is noted that a Temporary Use Permit for a work camp could only be issued if it complied with the above guidelines established by OCP. If the work camp were not in compliance with the above guidelines an OCP amendment may be necessary, prior to the issuance of the permit.

It is also noted that in Electoral Area E, south of Francois Lake, a temporary use permit may only be issued by bylaw following the holding of a public hearing. These additional requirements are necessary as there is no OCP in place for Electoral Area E, south of Francios Lake.

In association with the issuance of a TUP, the RDBN may also require the payment of any reasonable costs associated with the proposed use. For example if a work camp were expected to result in increased operation costs at a RDBN landfill because of the sudden and significant increase in waste from the work camp the cost could be passed on to the applicant. Consideration of such cost recovery as part of the TUP process would require RDBN staff to identify the specific costs resulting from the proposed work camp.

One limitation of the use of TUPs is that the majority of work camps will not be located on lands that are zoned. Therefore, work camps are allowed and TUP applications are not required.

Building Inspection

Buildings in a work camp are required to obtain building permits in accordance with “Regional District of Bulkley-Nechako Building Amendment Bylaw No. 1634, 2012” if the work camp is located within the Building Inspection Service area.

Development Permits

A development permit is a land use regulatory tool which may be employed to protect a value such as the natural environment, or the character of a certain area. The Regional Board may, in an OCP or zoning bylaw, designate areas of land as development permit areas and require that development plans be approved by permit to ensure that they conform to certain guidelines to the satisfaction of the Board.

At present the Regional District of Bulkley Nechako does not have any development permit areas.

TEMPORARY USE PERMIT CONSIDERATIONS

In the RDBN the most obvious and direct impacts associated with work camps are likely to be those relating to the placement of work camps, which are in essence large scale high density residential developments, in a rural residential area. The population of proposed work camps can rival the population of local communities in the region. This type of development can potentially result in land use conflicts and other negative impacts if located in the wrong place, or managed inappropriately. These impacts will be most notable where the development is placed in proximity to an area of rural residential development.

Where an application is received for the issuance of a TUP there are a number of land use, social and infrastructure issues that will be reviewed by the Planning Department in formulating its recommendation to the RDBN Board.

The Planning Department has developed a brochure which discusses the temporary use permit application process, and the issues to be considered as part of the process. This brochure is available from staff on request.

Noise and Aesthetics

The noise and visual impacts associated with work camps is highly dependent on the specific location of the proposed work camp, specific aspects of the development plan such as lighting, and the manner in which the camp is managed. The Planning Department will ask the applicants for a TUP to provide the specific information necessary to evaluate these issues.

Transportation and Roads

The traffic associated with work camps may have impacts on road networks, and may conflict with other users of those roads. However, these impacts are highly dependent on the specific location of the camp, and the manner in which the traffic to and from the camp is managed.

A work camp cannot directly access a road controlled by the Ministry of Transportation and Infrastructure (MoTI) without obtaining an access permit. Where a work camp is on crown land and accessed by a forest service road the approving agency would be responsible for evaluating the impact of the work camp on a forest service road and its users. In the case of an oil and gas related work camp the OGC is the approving agency. Other work camps on Crown land would be approved by the MFLNRO.

The MoTI, OGC, or MFLNRO would be referred any application for a rezoning or TUP for a work camp as appropriate to provide them the opportunity to comment on their interest in the application.

Liquid Waste Disposal

Most long term work camps in remote locations develop on-site sewage disposal systems. However, the cost to develop a sewage disposal system to treat liquid waste from a short term work camp of hundreds of people may not be cost effective. It is likely that an alternative means of disposal may be considered.

Holding tank waste has a high volume of water and relatively low solids content. The RDBN's septage receiving facilities are designed to accept septage waste from septic tanks, which has less volume and is more solid in consistency. RDBN facilities cannot the anticipated volume of liquid waste.

It is not known which, if any, municipal sewage disposal systems in the region may be willing or able to accept liquid waste from work camps. There is no indication that the pipeline companies have undertaken this research, as suggested. Unfortunately, if this opportunity is not identified and evaluated prior to the TUP application stage the time constraints may not allow for the option of improving local infrastructure to accommodate the waste. The money may be spent on on-site treatment or the hauling of waste out of region.

Solid Waste Disposal

Long term work camps in remote locations may incinerate the majority of their organic waste, and landfill the ash, in order to save transportation costs. However, it is possible that short term work camps, such as those associated with pipeline construction, which are located in relative proximity to a RDBN facility, may find it cost effective to truck that waste to the RDBN facility. The RDBN may be obliged to accept that material subject to restrictions set out in our bylaws or permits through the Ministry of Environment.

Certain materials may not be accepted at landfills, and work camps will be expected to implement appropriate recycling programs to reduce unnecessary waste disposal. It is also noted that the RDBN may be receiving solid waste from more than one pipeline project. The solid waste volumes may be notable and there is no certainty that the facilities will be ready to accommodate solid waste from work camps within the time lines expected by the camp operators.

The RDBN's ability to accommodate solid waste from work camps will be a consideration during the evaluation of any TUP for a work camp. Staff will also evaluate the impacts to infrastructure and operations, and the associated costs to taxpayers.

Policing, Health, and Social Issues

The social issue associated with work camps, and their causes, are difficult to quantify and evaluate. They are also largely beyond the capacity of the RDBN to evaluate or address in any meaningful way. Strict camp rules regarding the behavior of workers may serve to reduce social impacts, but if those rules result

in decreased worker interaction with the local community there may also be a reduced economic benefit associated with work camps.

It is also important to note that issues such as shift schedule and convenience of worker transportation to communities can also have a notable impact on local employment opportunities at facilities using work camps. The more local residents that are employed the potential negative implications associated with work camps decreases.

The RCMP and Northern Health will be referred any application for a TUP for a work camp as appropriate to provide them the opportunity to comment on their interest in the application.

The TUP Application Process

The pipeline companies have been made aware that work camps are not allowed in areas which have zoning, and the requirement for a TUP to be issued by the RDBN Board. They have also been made aware that the Board's approval of a TUP is entirely discretionary, and there is no guarantee that approvals will be given. Unfortunately, it appears that the contractors bidding on work camp contracts are unaware that RDBN approval is required for work camps in those locations.

Given the lack of engagement between the RDBN Planning Department and the pipeline companies regarding the TUP process it is feared that the RDBN will not receive required TUP applications until after contracts are entered into and the work camp locations are no longer in the proposal stage, from the pipeline companies' perspective. If the pipeline companies take this approach staff foresee notable pressure to approve the proposed work camp locations with little delay. However, properly evaluating the associated community impacts, and working with the applicants to identify appropriate mitigation measures, may take some time.

It is hoped that the pipeline companies and their contractors make accommodation for the time it may take to evaluate and address the land use issues associated with their TUP applications. It is also hoped that the pipeline companies will accommodate for the possibility that the RDBN Board may find a proposed work camp location unacceptable.

WORK CAMPS AND OPPORTUNITY

There is certainly potential for new industrial development to benefit local communities in the region. Work camp workers will use local businesses, the industry activity will provide opportunity for local business, and there will be increased employment opportunities available to local residents.

Given the increased reliance of industry on work camps throughout the north, many workers have a high degree of mobility and choice regarding their home community. Industry, regions and communities are going to be increasingly competing for skilled labour in the future. Out of region workers are a potential pool of future residents that can be convinced of the lifestyle benefits associated with living locally and economic development activity can be expected to increasingly focus on convincing workers to become local residents for quality of life or lifestyle reasons.

In the north, community growth and vitality is going to be dependent upon the ability to attract residents. Out of region workers that are coming to the RDBN represent an opportunity to market the region as a good place to live and raise a family. Community quality of life, and the ability to attract residents will depend on many factors related to urban amenities and services, housing availability and living costs, recreation opportunities, health care, and crime and community safety. Unfortunately, competing with other areas of the province for these new residents by investing in amenities and other quality of life initiatives is challenging given the RDBN's and member municipalities limited financial resources.

The new investment in mining, and natural gas extraction, represents opportunity for the region. The challenge for local communities is to take advantage of the opportunities, and mitigate the potential negative impacts. Meeting these challenges successfully may require efforts to forge new relationships with the Province and industry.



APPLICATION SUMMARY

Name of Applicant:	Hans Ueli Tugnum
Electoral Area:	A
Subject Property:	Lot 3, Section 10, Township 2A, Range 5 Coast District Plan 6536 except Plan 7543. The subject property is ±24 ha (±60 acres) in size.
Location:	The subject property is located at Telkwa High Rd and Gilbert Rd, in the Driftwood area approximately 6.5 kilometres northeast of the Town of Smithers.
O.C.P. Designation:	Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014
Zoning:	Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Existing Land Use:	Gravel pit, hay field

Proposal:

The purpose of this application is to receive approval to operate a non-farm use on a 0.8 ha portion of the property. A small log house construction business has been operating in a gravel pit on the property for more than 20 years. The houses are built to order and typically one house per year is constructed. It is a seasonal operation, where the logs are brought onto the property in the spring, the house is constructed during the summer and then moved off the property. There are two personnel on-site during construction.

The equipment used for construction includes a crane, which is stored on-site. There are no permanent structures or facilities such as sewage or water associated with the use.

Agricultural Capability based on Canada Land Inventory mapping:

63% of the Subject Property is:

Class 5 Land limited by Stoniness and Inundation (flooding by streams, etc.)



37% of the Subject Property is:

Class 4 Land limited by Soil moisture deficiency and Stoniness

Class 4 Land has limitations that require special management practises or severely restrict the range of crops, or both.

Class 5 Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

Surrounding Applications:

No. 1147 Part 80.12 acres of the Fractional NE1/4 of Section 10, Township 2A, Range 5 Coast District, Except Plan 6536 and 6537

To allow the subdivision of the property into two parcels as divided by Driftwood Creek (Jun-13).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 1101 District Lot 179, Range 5, Coast District

To allow the subdivision of the property in half to create two parcels. (Jul-10).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 1074 S ½ of the NW ¼ of Section 11, Township 2A, Range 5 Coast District

The purpose of this application is to allow the subject property to be subdivided into three lots - 11 ha (28 acres), 9 ha (22 acres) and 10 ha (24 acres) in size. (Mar-09)

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 801 S 1/2, NW 1/4, Section 11, Township 2A, Range 5, Coast District

Application to subdivide property into two parcels of 26 ha and 6 ha respectively. (Dec-91)

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 441 Section 15 exc Plans 5934 & 8253, Twp 2A, Coast Range 5 Land District

Application to subdivide one, 2 ha parcel from ± 12.5 ha. (Sep-81)

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

No. 55 Fractional SE 1/4, Section 15, Township 2A, Coast Range 5

Application to subdivide the 40.87 acres of the above described property into two parcels of ±20 acres each. (Jul-75)

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved





COMMENTS

Ministry of Agriculture

"I have no concerns with the Temporary Use Permit for non-farm use proposal with respect to the log-home construction site on the subject property. The TUP site area under application has been impacted by gravel extraction that pre-dates the ALR and the log home operation has no permanent infrastructure on-site. I do have some suggestions for site-level management for RDBN and ALC's consideration that may be included in the issuance of a TUP. I am not familiar enough with the construction site or gravel pit area, but I recommend specific activities and measures should be in place for: site rehabilitation, top-soil stockpiling and seeding, and control of all invasive plants. These are management issues that typically arise as a result of ground disturbance, industrial activities, and repeated vehicle traffic and therefore should also be included in any MEMPR gravel permit tenure conditions."

Advisory Planning Commission (APC)

"Resolution: The APC recommends support of the application."

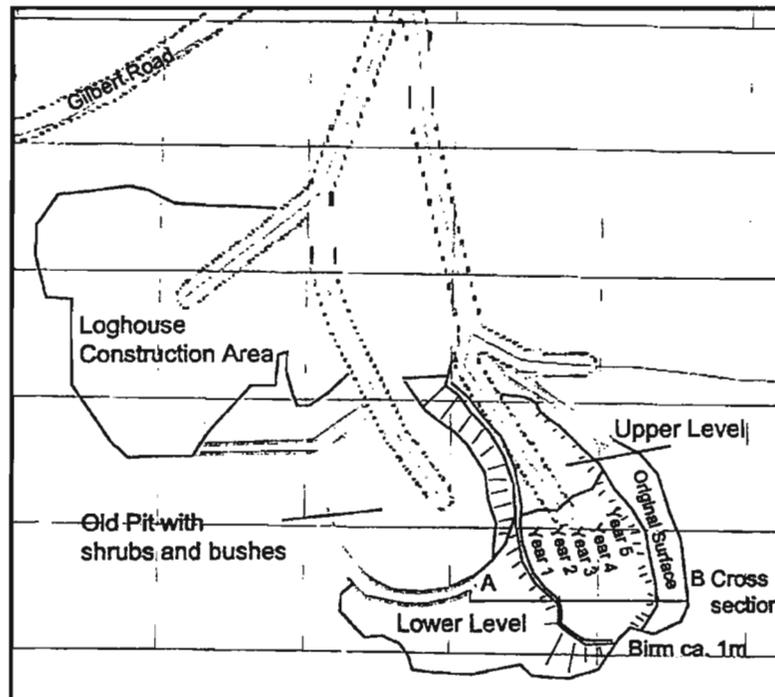
"Comment: Discussion regarding if hours of operation should be a concern, no known complaints in 20+ years. Further discussion regarding concern for reclamation. Considerations – Tugnum is a long time community member and property owner; historical reputation of the log home building operation nearly 30 years."

Planning Department

Application Background

The log house construction operation came to the attention of the Regional District in the fall of 2014 when a referral was received from the Province for an amended Mines Act - Notice of Work Permit for sand and gravel quarry operations for the subject property. In the referral it was noted that there is an active log-house construction operation located on the property. Staff informed the property owner of the non-compliance to the ALC regulations and the Zoning Bylaw, as a log-house construction operation is not a permitted use in the ALR or the Ag1 zone. The property owner has submitted this ALC non-farm use application and a Temporary Use Permit application concurrently.

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Gravel pit application site plan

The Ministry of Energy and Mines indicate that this operation was first permitted in 1978 although it has been active since the 1950's. The last Notice of Work was issued in 1998. The applicant states that the sand and gravel operation is intermittent, as materials are requested, and that the estimated annual extraction from the site is 3,000 m³ per year.

The sand and gravel extraction would normally require a Notice of Intent to Remove Soil or an application for Non-Farm Use under the Agricultural Land Reserve Use, Subdivision and Procedure Regulation. However, according to Ministry of Energy and Mines staff, as the operation existed before the ALR came into effect it does not require a permit.

Zoning

The subject property is zoned Agriculture (Ag1). The proposed industrial use is not permitted under the current Ag1 zoning. The broader land use issues associated with the use are the subject of a temporary use permit application, which is being processed concurrently with this application.

A temporary use permit (TUP) allows a commercial or industrial business to be carried out on land that is not zoned for that purpose for a maximum of 3 years. An applicant may also apply for a one-time renewal for an additional 3-year period.

Agricultural Impact

The application area is located in an existing gravel pit. There is no infrastructure or permanent structure required and the operation is small in scale. The operation may create some additional traffic during operation. There is some agricultural activity occurring on the property, which does not appear to be impacted by the non-farm use,

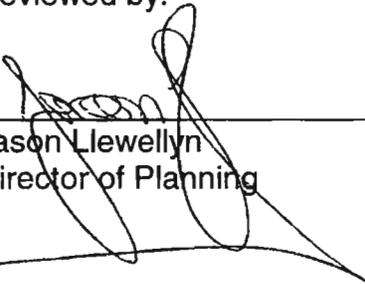
given its location in a gravel pit. Therefore, in staff's opinion, the proposed non-farm use should not permanently affect the agricultural capability of the subject property or any surrounding agricultural operations.

Recommendation

That Agricultural Land Reserve Non-Farm Use Application No. 1177 (Tugnum) be recommended to the Agricultural Land Commission for approval.

Development Services – All/Directors/Majority

Reviewed by:



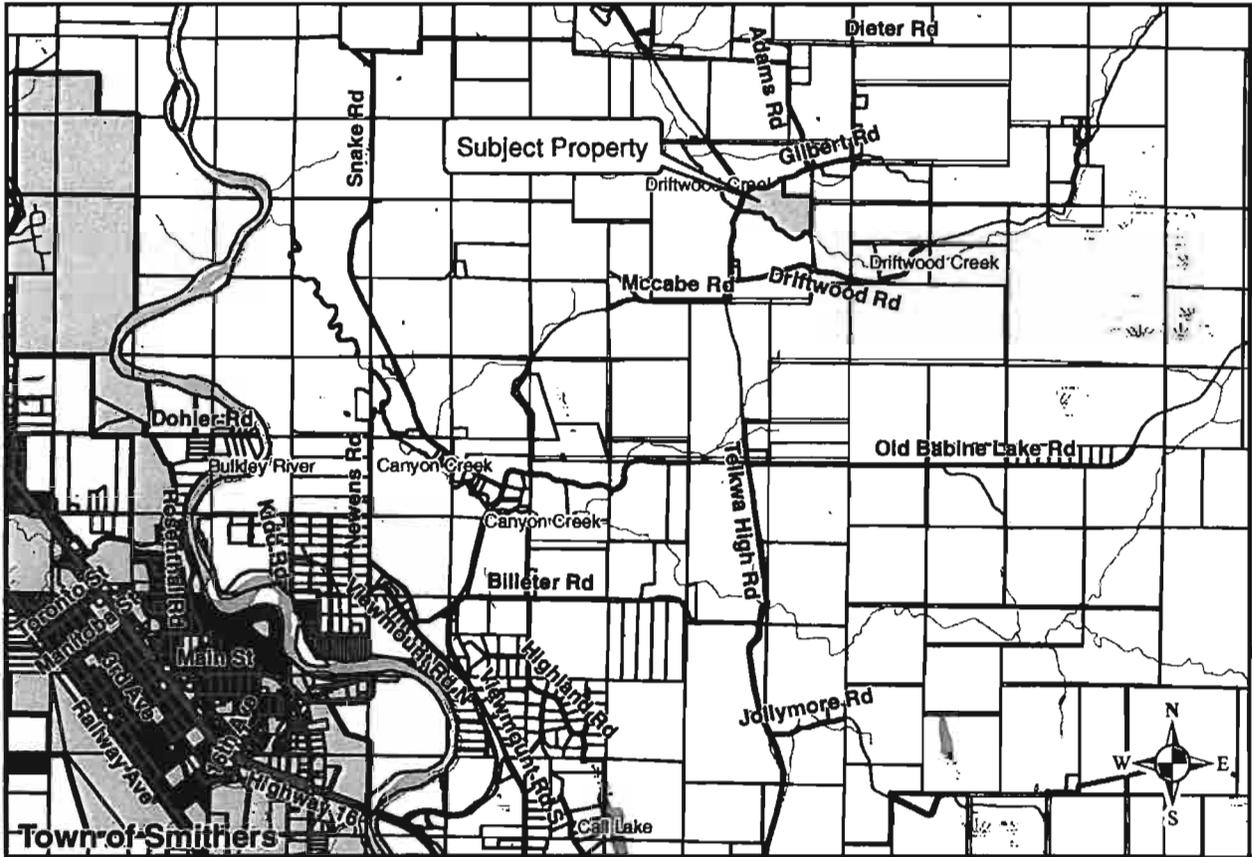
Jason Llewellyn
Director of Planning

Written by:

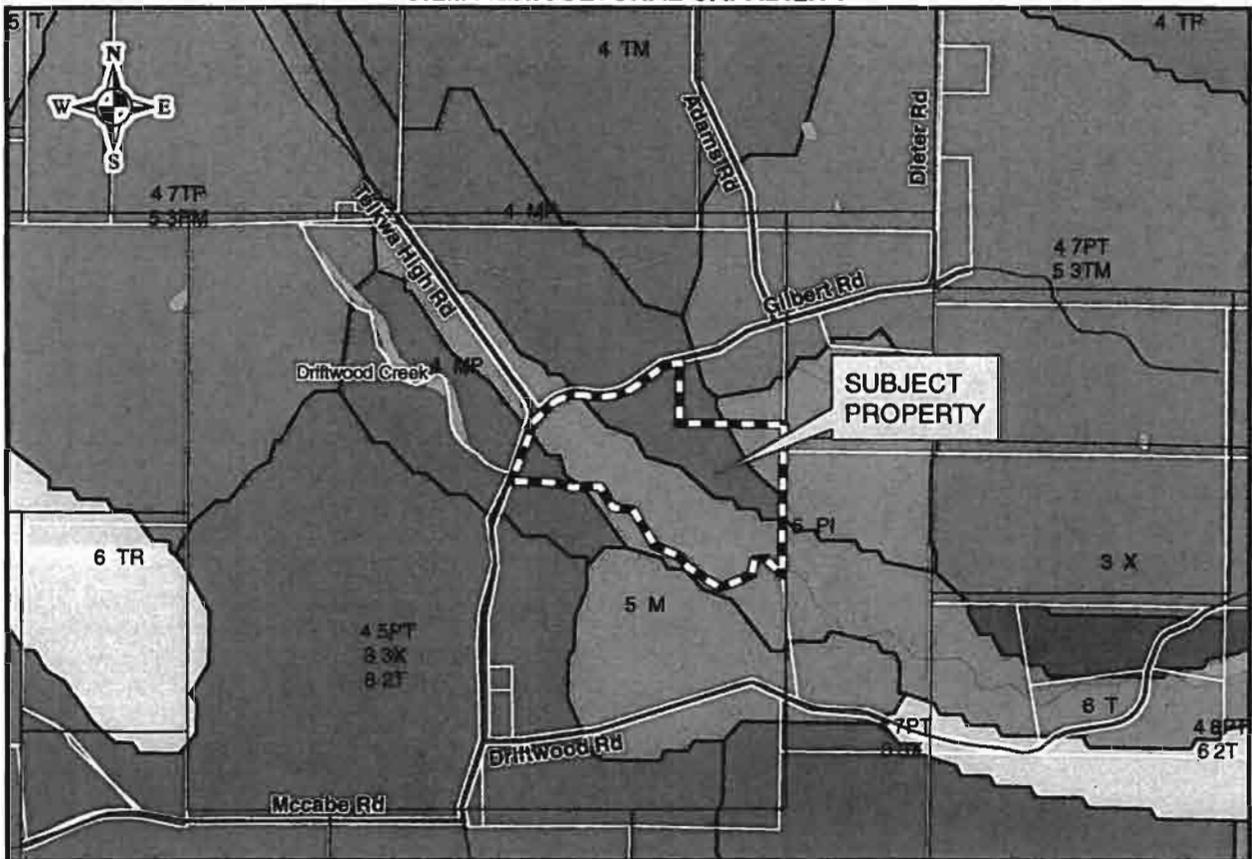


Maria Sandberg
Planner

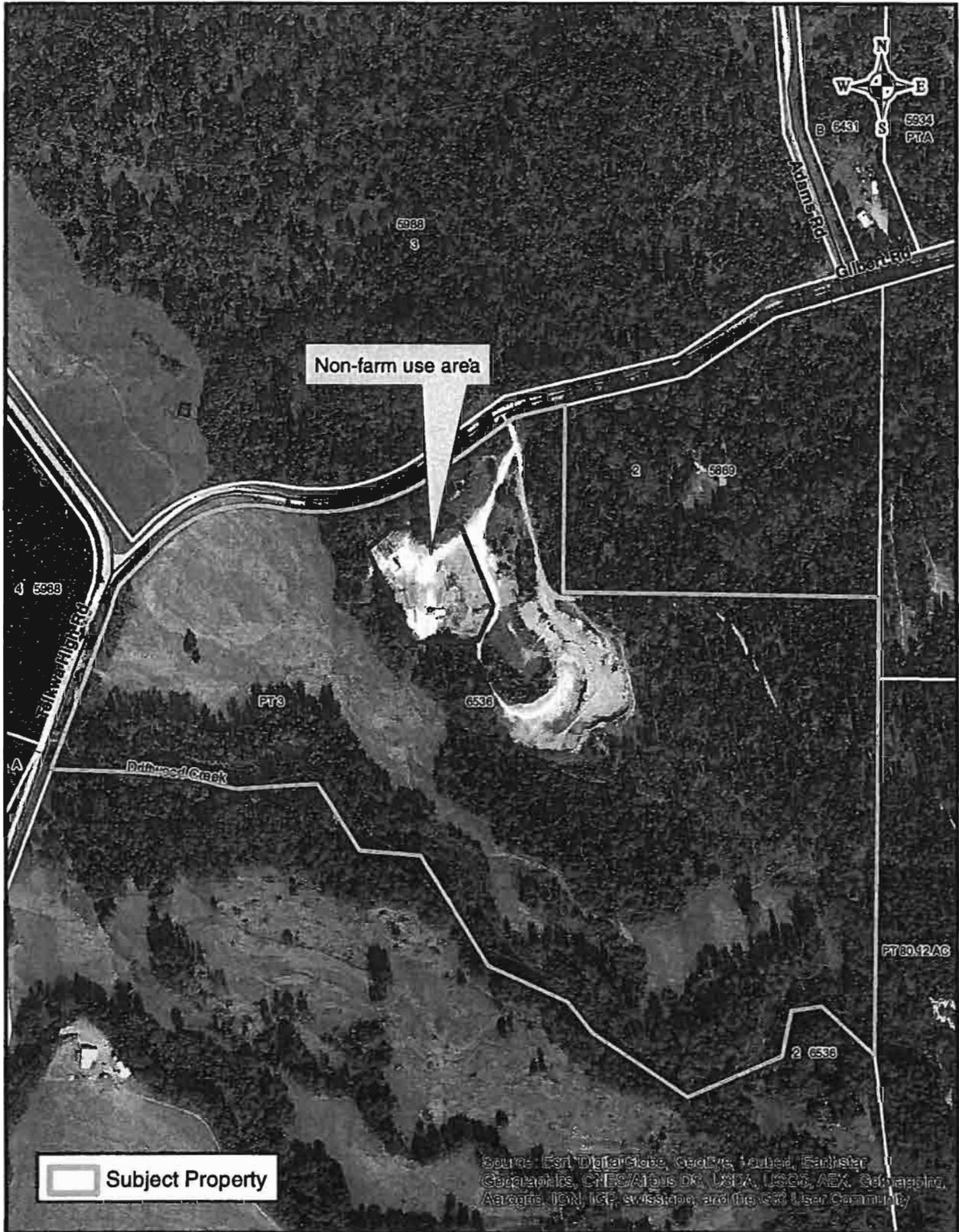
GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY



Specific Location



January 28, 2015

Application for a temporary use permit and ALC non-farm use for Lot 3 Section 10 Township 2A District Lot 850 Range 5 Coast District Plan 6536 Except Plan 7543, on Gilbert Rd.

Mr. Tugnum would like approval to continue to have a log house construction operation on his property.

The log house construction operation has taken place on-site for at least 20 years. It is located in an approximately 2-acre flat portion of an existing gravel pit on the property, and is a seasonal operation. Logs are brought onto the property in the spring; the log house is built in the summer and then removed to its permanent site after completion. There are two persons working on-site during construction. There is a maximum of two log houses constructed per year, although some years there is no construction, depending on orders received. The traffic to and from the property consists of two pick-up trucks while construction is on-going, in addition to the trucks needed to off-load the log before and after construction.

There are no facilities, power or water on-site and no permanent infrastructure. Some pieces of mobile equipment are present on the site, such as a crane. No expansion of the use or investment in infrastructure is planned.

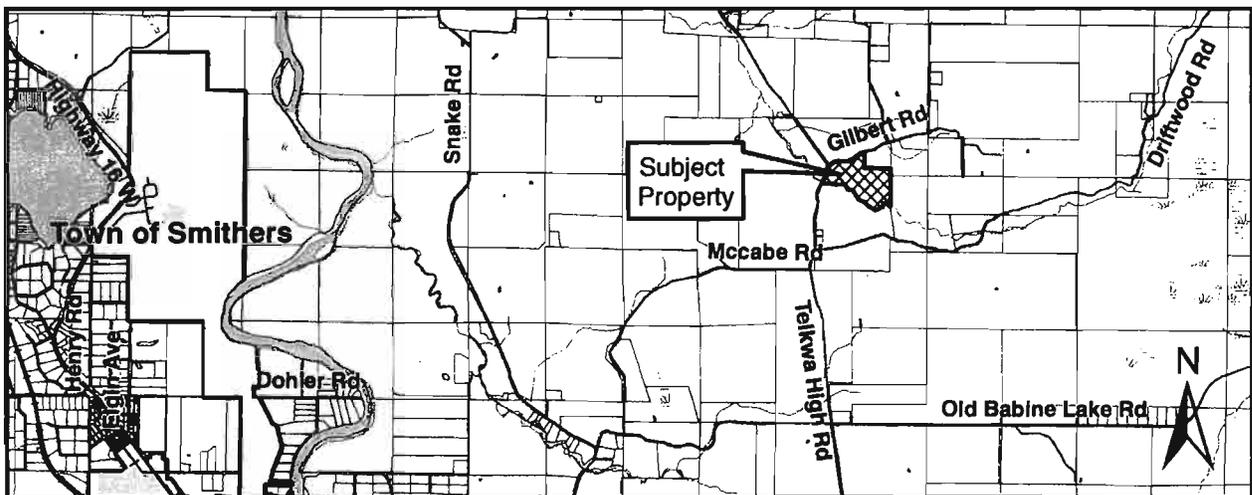
There is a hay field and a gravel pit located on the property.



Planning Department Report
Temporary Use Permit
File A-01-15
March 10, 2015

APPLICATION SUMMARY

- Name of Applicant:** Hans Ueli Tugnum
- Electoral Area:** A
- Subject Property:** Lot 3, Section 10, Township 2A, Range 5 Coast District Plan 6536 except Plan 7543. The subject property is ± 24 ha (± 60 acres) in size.
- OCP Designation:** Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014
- Zoning:** Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
- Existing Land Use:** Gravel pit, hay field
- ALR Status:** The property is located in the Agricultural Land Reserve, and an ALR non-farm use application has been submitted concurrently with this application.
- Location:** The subject property is located at Telkwa High Rd and Gilbert Rd, in the Driftwood area approximately 6.5 kilometres northeast of the Town of Smithers.



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PROPOSAL

The applicant has requested the issuance of a Temporary Use Permit (TUP) to allow the operation of a log house construction operation.

The business has been operating in a gravel pit on the property for more than 20 years. The houses are built to order and typically one house per year is constructed. It is a seasonal operation, where the logs are brought onto the property in the spring, the house is constructed during the summer, and then moved off the property. There are two people on-site during construction.



The equipment used for the construction, such as a crane, are stored on-site and there are no permanent structures. There are no facilities on-site such as sewage disposal or water systems associated with the operation.

The subject parcel is zoned Ag1. Wood products manufacturing is not a permitted use under the Ag1 Zoning. The applicant has therefore applied for a TUP.

Temporary Use Permits Explained

A TUP allows the use to continue for up to three years, after which a subsequent request can then be made to have the Board consider renewing the permit for an additional three years. After the six years a new application can be made to allow the use to continue.

The permit should only be issued in accordance with the policy identified in the applicable OCP. The Smithers Telkwa Rural Official Community Plan allows for the issuance of a Temporary Use Permit on the following basis:

- (1) Temporary use permits may be issued for temporary uses, pursuant to Section 921 of the *Local Government Act*, under the following circumstances.

- (a) The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;
- (b) The environment would not be negatively affected by the proposed temporary use.
- (c) The proposed temporary use will not have adverse effects on neighbouring land uses or property owners.
- (d) The applicant has provided, for consideration as part of the application process, a decommissioning and reclamation plan, if the temporary use requires a significant amount of capital investment in a particular location, or otherwise results in the need for site reclamation.
- (e) The need for security in the form of an irrevocable letter of credit with an automatic extension clause has been considered to ensure that required decommissioning and reclamation is completed.
- (f) The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).

The Approval Process

Notice of this application has been published in the Interior News informing the public of the time and location of the Board's consideration of the application, and their ability to provide input. Property owners and tenants within 50 metres of the subject property have also been sent a similar notice. Any written submissions received from the public prior to the Regional District Board meeting will be put on the supplementary agenda.

Prior to the Board's consideration of the application the gallery should be asked if anyone wishes to provide comment on the application.





COMMENTS

Ministry of Environment

No referral response received to date.

Ministry of Mines

"In regards to the above application the Ministry of Energy and Mines (MEM) does not have any concern.

The location of the proposed small scale log house construction operation does not impact the operation of the adjoining sand and gravel extraction operation."

Ministry of Transportation

"No objections. Access OK."

Advisory Planning Commission (APC)

"Resolution: The APC recommends support of the application."

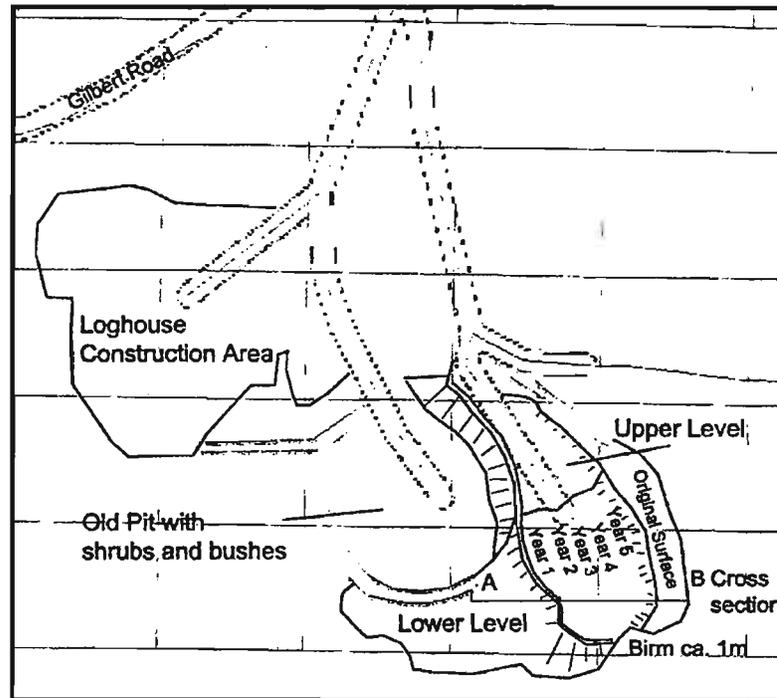
"Comment: Discussion regarding if hours of operation should be a concern, no known complaints in 20+ years. Further discussion regarding concern for reclamation. Considerations – Tugnum is a long time community member and property owner; historical reputation of the log home building operation nearly 30 years."

Planning Department

Application Background

The log house construction operation came to the attention of the Regional District in the fall of 2014 when a referral was received from the Province for an amended Mines

Act - Notice of Work Permit for sand and gravel quarry operations for the subject property. In the referral it was noted that there is an active log-house construction operation located on the property. Staff informed the property owner of the non-compliance to ALC regulations and the Zoning Bylaw, as a log-house construction operation is not a permitted use in the ALR or the Ag1 zone. The property owner has submitted an ALC non-farm use application concurrently with this application.



Gravel pit application site plan

The Ministry of Energy and Mines indicate that this operation was first permitted in 1978 although it has been active since the 1950's. The last Notice of Work was issued in 1998. The applicant states that the sand and gravel operation is intermittent, as materials are requested, and that the estimated annual extraction from the site is 3,000 m³ per year.

The sand and gravel extraction would normally require a Notice of Intent to Remove Soil or an application for Non-Farm Use under the Agricultural Land Reserve Use, Subdivision and Procedure Regulation. However, according to Ministry of Energy and Mines staff, as the operation existed before the ALR came into effect it does not require a permit.

Land use impacts

The subject property is located in a rural area with large parcels. The closest residence is located east of the application area on Gilbert Rd, approximately 200 metres from the site. No complaints regarding the operation have been received by staff. There is no visual impact of the operation, as it is screened from Gilbert Rd by a 25-40 metre treed buffer.

An active gravel pit is currently located on the subject property, as well as a large hay field along Telkwa High Rd and Gilbert Rd. Driftwood Creek runs along the southern

boundary of the subject parcel. No negative impacts on the creek are expected from the proposal.

The operation may create some additional traffic during operation. However, there are no permanent structures required for the industrial use and the proposed development does not require a significant amount of capital investment. The operation is small in scale and seasonal. Therefore, the use can be relatively easily removed from the site at the end of the permit period. The temporary industrial use of the property is not expected to have a significant negative impact on the area. The Planning Department has no concerns regarding this application.

The subject property is located within the Agricultural Land Reserve. An ALC application for non- farm use has been made for the industrial use.

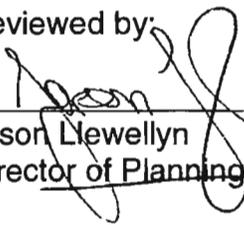
Recommendations

That the Regional District Board:

1. Approve the issuance of Temporary Use Permit No. A-01-15;
2. Direct staff to issue the Temporary Use Permit once, and if, the applicant has received non-farm use approval for the log house construction operation on the subject property.

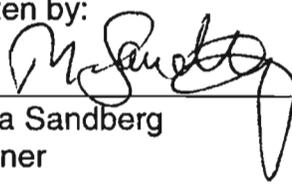
***Electoral Area Planning – Participants/Directors/Majority
(All Directors)***

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Maria Sandberg
Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TEMPORARY USE PERMIT NO. A-01-15**

ISSUED TO: Hans Tugnum
3985 Gilbert Road
Smithers, BC V0J 2N7

WITH RESPECT TO THE FOLLOWING LANDS:

Lot 3, Section 10, Township 2A, District Lot 850, Range 5 Coast
District Plan 6536 except Plan 7543

1. This Temporary Use Permit authorizes the following temporary use:

The operation of a log house construction operation at the location shown on Schedule A, which is attached to and forms part of this permit.

2. The temporary use identified in Section 1 may only operate within the area identified in Schedule A, which forms part of this permit.
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. The permit holder shall, as a term of this permit:
 - a. Not exceed the building of two (2) log houses on-site per year.
 - b. Have a maximum of three (3) employees on-site.
 - c. Maintain the treed area which screens the site from Gilbert Rd, on the north end of the property, throughout the life of the permit (this section does not apply to the removal of dangerous trees for safety reasons).
 - d. All waste wood fibre to be removed from the property annually.
5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of issuance of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.

6. As a term of this permit the owner of the land must remove all equipment and materials associated with the temporary use from the land upon which the temporary use is occurring, or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board.
7. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. _____ passed by the Regional Board this _____ day of _____,

PERMIT ISSUED on the _____ day of _____

Corporate Administrator



Schedule A: Temporary Use Permit A-01-15 Site Plan

Legend



- Road
- Highway
- Cadastre
- Lakes

This map is an approximate representation and should only be used for reference purposes.

Created by the
Regional District of
Bulkley-Nechako

SCALE 1:4,000

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroX, Geomatics, AeroMap, IGN, ICF, and the GIS User Community

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Planning Department Report
Development Variance Permit Application A-01-15
 March 16, 2015

APPLICATION SUMMARY

Name of Applicants:	Alexander Creagh and Crystal Waters
Electoral Area:	A
Subject Property:	Lot 11, Section 28, Township 4, Range 5 Coast District , Plan PRP10551. The subject property is ± 2 ha (± 5 acre) in size.
OCP Designation:	Rural Residential (RR)
Zoning:	Small Holdings (H1)
ALR:	No
Existing Land Use:	Residential
Location:	The subject property is located at 1873 Highland Rd, approximately 2.5 kilometres east of the Town of Smithers.



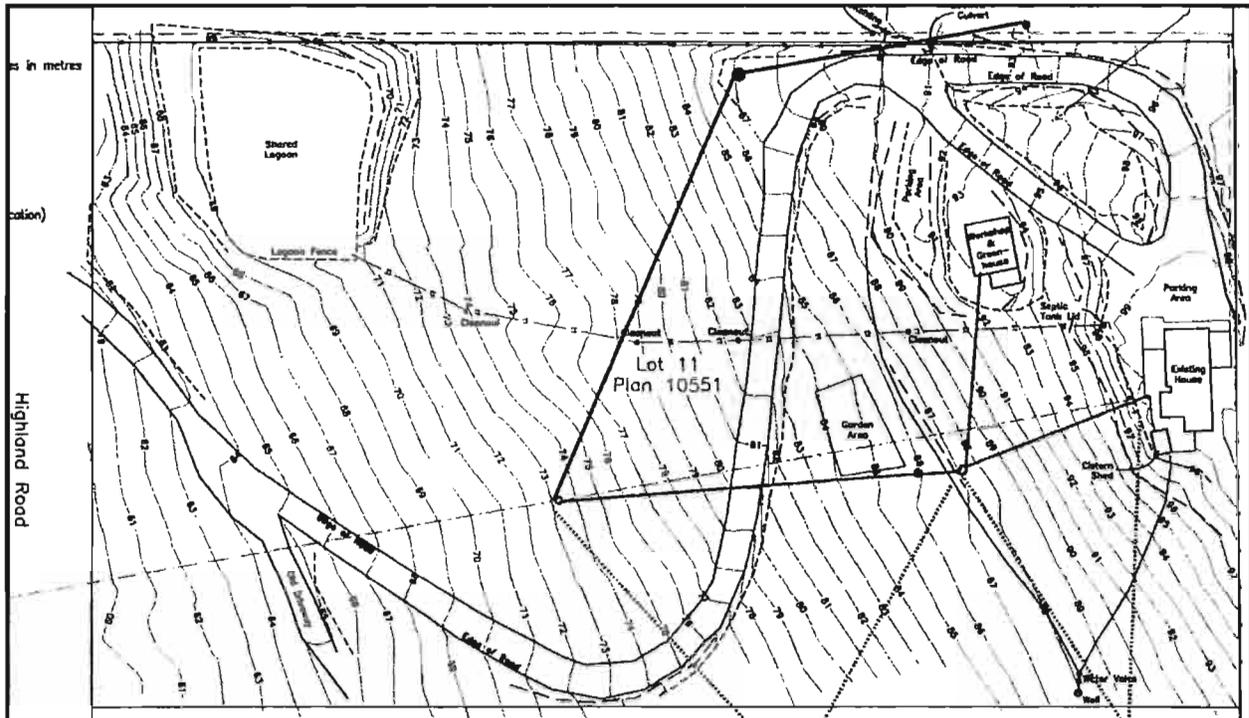
Proposal:

The applicants purchased the 2 ha property and residence in 2013. The house, a newer addition and attached carport are located within the setback area of the rear parcel line of the zoning bylaw. The applicants have requested a variance to reduce the required setback from 7.5 metres (24.61ft.) to 3.4 metres (11.15 ft.) for the residence; and 0.7 metres (2.3 ft.) for the carport to legalize the location of the house and carport.

The subject property is zoned "Small Holdings (H1) pursuant to the Zoning Bylaw. Section 12.04(1) of the Zoning Bylaw states that: "... no building or structure or part thereof, except a fence shall be located within the setback prescribed below:

- a) 7.5 metres (24.61 feet) from the front and rear parcel lines,
- b) 5 metres (16.4 feet) from any other parcel line which does not abut a highway,
- c) 7.5 metres (24.6 ft.) from any other parcel line which abuts a highway."

Applicants' site plan



COMMENTS

Planning Department

A site visit confirmed that the property has topographical challenges, which limits the area suitable for development, as can be seen on the site plan above.

The property adjacent to the eastern boundary and the proposed setback reduction, is vacant Crown land.

Staff do not anticipate any negative functional or safety implications resulting from the approval of the location of the existing buildings. The Planning Department believes that the proposed building site location in the setback area is reasonable, and staff have no objection to the application as proposed.

All neighboring property owners within 50 metres of the subject property will receive a notification letter in the mail 10 days before the meeting when this application will be

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considered. The neighbours and the public will have an opportunity to comment on the application at the Board meeting on March 26th, 2015.

Building Code Requirements

A building permit was issued in 1990 for the house. Two additions and a carport have since been added to the structure, without the required building permits. There also appears to be a workshop and greenhouse located on the property without building permits.

In staff's opinion, the residence and carport wall and overhang fronting the rear property line should be required to meet BC Building Code requirements for fire protection, due to its close proximity to the property boundary. The applicant has retained an engineer to evaluate and review what needs to be done to meet the BC Building Code in this respect. Staff recommends that the development variance permit not be issued until such time that the work required to bring the walls facing the rear property boundary up to BC Building Code standards for fire protection, has been done to the satisfaction of the RDBN building inspector.

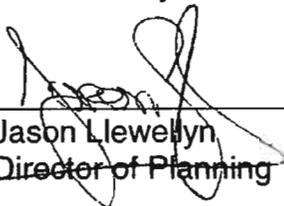
Recommendations

That the Regional District Board:

1. approve Development Variance Permit A-01-15 for the property located at 1873 Highland Rd to vary Section 12.04(1) (a) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the front parcel setback from 7.5 metres (24.61 ft.) to 3.4 metres (11.15 ft.) for the residence, and 0.7 metres (2.3 ft.) for the carport, developed in compliance with Schedule A of the permit; and
2. direct staff to issue Development Variance Permit A-01-15 once, and if, the applicant brings the walls facing the rear property boundary up to BC Building Code standards for fire protection, to the satisfaction of the RDBN building inspector.

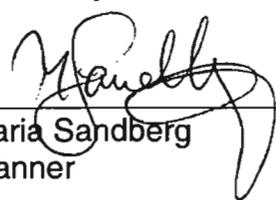
Electoral Area Planning – Participants/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Maria Sandberg
Planner

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT VARIANCE PERMIT NO. A-01-15**

ISSUED TO: Crystal Waters
Alex Creagh
1873 Highland Rd
Smithers, BC
V0J 2N6

WITH RESPECT TO THE FOLLOWING LANDS:

Lot 11, Section 28, Township 4, Range 5, Plan 10551

1. This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:
 - Section 12.04(1) (a) is varied by reducing the rear parcel line setback from 7.5 metres (24.61 ft.) to:
 - 3.4 metres (11.15 ft.) ft. for the residence; and
 - 0.7 metres (2.3 ft.) for the carport;developed in general compliance with Schedule A.
2. This variance applies only to the development shown on the plan attached as Schedule A, which forms part of this permit.
3. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.
4. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. _____ passed by the Regional District Board
this day of _____, 2015

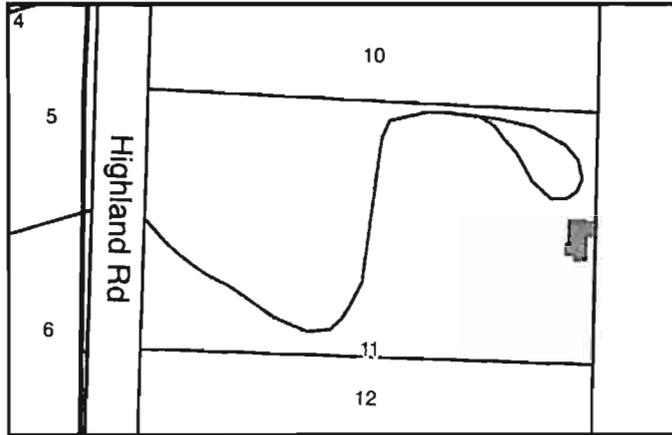
PERMIT ISSUED on the ____ day of _____, _____.

Corporate Administrator

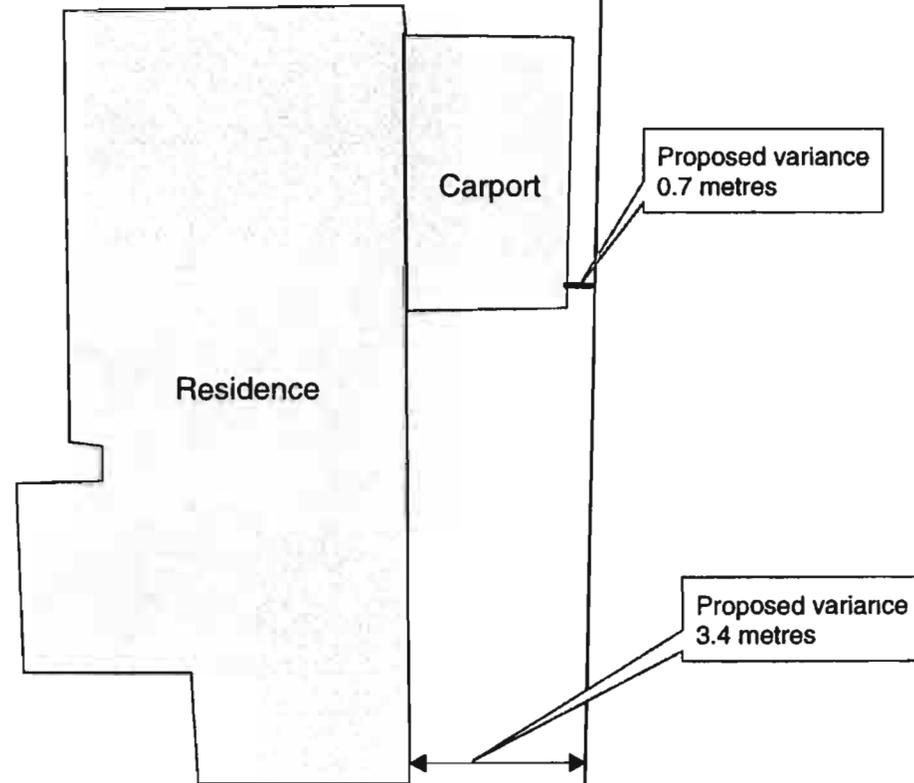


Schedule A: Development Variance Permit A-01-15 Site Plan

SCALE 1:150



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Lot 11 Section 28 Township 4
Range 5 Coast District Plan 10551

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Alex Creagh and Crystal Waters
1873 Highland Rd.
Smithers, BC
V0J 2N6
Lot 11, Sec 28, Twp 4, Rge 5
Coastal District Plan 10551

Maria Sandberg, Planner
Regional District of Bulkley-Nechako
37 3rd Avenue, PO Box 820
Burns Lake, BC
V0J 1E0

February 12, 2015

**Re: Amendment to Application for Amendment to a Plan, Bylaw, Permit, or
Floodplain Exemption # A01-15**

Maria,

As discussed on February 11, 2015 (phone conversation), please accept this letter in replacement to the existing cover letter for **Application for Amendment to a Plan, bylaw, Permit, or Floodplain Exemption #A01-15** (herein referred to as Application #A01-15). Revisions to Application #A01-15 have been made within the document and are shown in "Red" (**Attachment 1**).

Due to topographical restrictions, the property was constructed within the current 7.5 m setback from the property boundary. Application #A01-15 is to request a variance to the current 7.5 m setback. The attached site plans show the location of the property in relation to the property line (**Attachment 2**). *BC Building Code* at the time of development in 1990 did not include a 7.5 m setback; thus the approval for development under Permit no 87 (**Attachment 3**).

To complicate matters, the permitted residence constructed in 1990 only included a 30'2.5" x 24' dwelling, and in 1992 the residence was modified, without development permits in place. The modifications included the construction of a master bedroom and ensuite, carport and garage. The master bedroom and ensuite are the same distance from the property line as the existing permitted infrastructure; however, the carport is within 0.5 m of the property line.

A variance would be required for the carport and residence. It is understood that *BC Building Code* and *BC Fire Code* may require specific modifications to the carport. We are in the process of having an engineer inspect the residence to outline the code requirements.

We were not aware of the unpermitted portions of the property during the purchase of the property in November 2013, as the residence information was reviewed by a lawyer and no "issues" were identified by them; however, we will be applying for a retro-active development permit for the additions and the garage to rectify this non-compliance.

We would appreciate your flexibility in time, as modifications to will likely need to be completed in the construction season (late spring/early summer start time) and, depending on the magnitude of modifications, also may need to be staggered through the year for financial feasibility.

Regards,

Crystal Waters, BSc., P.Bio
403-813-2730
Alex Creagh, M.Sc., A.Stat
403-813-1756



Planning Department Report
Rezoning Bylaw No. 1730
File No. E-01-14, 1&2 Reading
March 16, 2015

APPLICATION SUMMARY

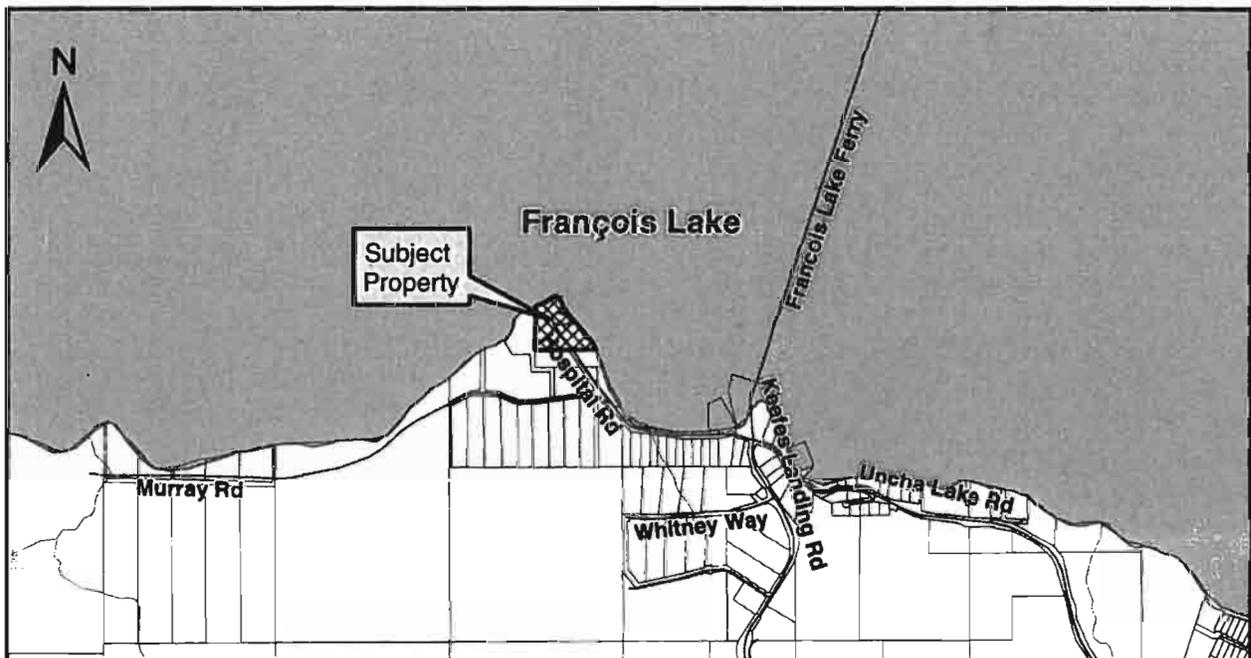
Name of Owner: Southside Seniors Housing Society, Inc. No. S-51984

Name of Agent: Kathy Hoelsing

Electoral Area: E

Subject Property: Lot B, District Lot 716, Range 4, Coast District, Plan 1379.
The property is 4.4 ha in size

Location: The subject property is located at 2411 Hospital Rd at Hospital Point, approximately 800 metres northwest of the Southside ferry landing.



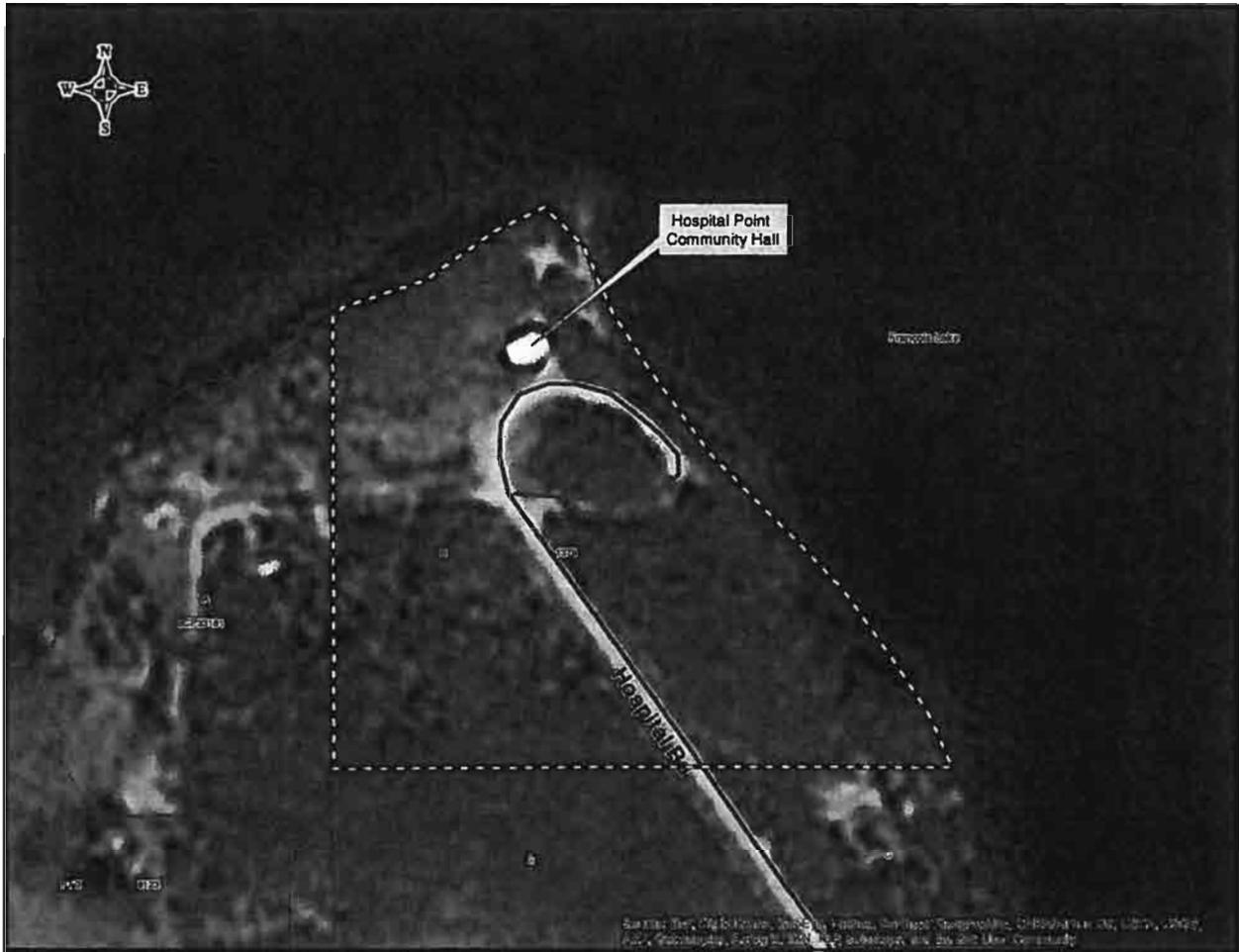
Zoning: Civic/Institutional (P1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Community Hall

ALR Status: Not in the ALR.

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Aerial of subject property



Proposed Rezoning:

To amend the **Civic/Institutional (P1) Zone** in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

The purpose of this application is to allow the property to be used for a multiple-family dwelling with six dwelling units. The Southside Seniors Housing Society is proposing this development to house seniors. A multi-family dwelling is not permitted in the P1 Zone.

The proposed location is approximately 500 metres from the ferry landing and the facilities located in Southbank (post office, café and the SEDA Centre). The Hospital Point Community Hall is located on the property, and has kitchen facilities and a seating capacity of 50 people.

There is also an outhouse and a lakeside picnic and boat launch area for smaller boats.

COMMENTS

Ministry of Transportation

"No objections.

- Parking should be made available as to not block the main flow of traffic"

Northern Health

"The above noted rezoning application has been reviewed by this office with a primary focus on sewage disposal concerns. Detail and soil information was received from the application as prepared by McElhanney Consulting Services Ltd.

Based on the review of the soil information, I have no objections with this rezoning application. The information presented by the consulting firm reasonably confirms that the property can support the addition of a multi room living accommodation through a raised bed infiltration pressure distribution system. It is important to note that the assessment was conducted in 2010 using the Sewerage System Standard Practices Manual Version 2 and that the sewage design will not necessarily be limited to an infiltration pressure distribution system. Construction will be carried out using the Sewerage System Standard Practices Manual Version 3, which should in fact provide more options for sewage system design.

Also, the domestic water supply system for this property will fall within the jurisdiction of the Drinking Water Protection Act. Prior to construction of this system, a waterworks construction permit will need to be obtained."

Advisory Planning Commission

"Resolution: That the application be supported as proposed. Comments: The proposed seniors housing as it is a good use for the location and a benefit for the community."

Planning Department

Zoning

The current permitted uses in the P1 zone are as follows:

- (a) *public institutional uses including schools, hospitals, fire halls, police stations, and correctional centres;*
- (b) *churches and cemeteries;*
- (c) *community halls and associated recreation facilities including baseball diamonds, tennis courts, riding rings and skating rinks;*
- (d) *fraternal lodges and clubs;*
- (e) *community care facilities;*

- (f) *fire suppression crew camps;*
- (g) *public utility uses;*
- (h) *government offices, storage structures and compounds.*

The proposed development is not a community care facility, which must be designated as such under the *Community Care Facility Act*. The proposed development is a multiple family dwelling, which is defined as follows:

DWELLING, MULTIPLE FAMILY means a detached building used exclusively for residential purposes, consisting of three or more dwelling units, either with private individual access or common access and hallways. Dwelling, Multiple Family shall include apartments, row houses and townhouses.

Staff propose that the multiple family dwelling use be added as a permitted use to the existing P1 zone in such a manner that the amendment would apply only to the subject property, as proposed and with a maximum total of 12 units. The application is for a six unit facility, so the proposed 12-unit limit would allow for a doubling of capacity in the future. This limit appears reasonable based on the size of the property, and the already existing presence of the community hall.

Land Use

A multiple-family dwelling is not typical in a rural residential area, and can have a negative impact on community character. However, given the intended use of the development and its location on a large parcel in Southbank, staff do not have any notable concerns with the proposed rezoning. The ability for elderly Southside residents to remain in the community in such a development is a notable community benefit.

While there is a potential for a small increase in traffic to the neighbourhood the Planning Department does not expect that the proposed use will result in an unacceptable negative impact. It is noted that the existing P1 zone permits a number of uses that could have a significantly greater impact on the area. The Ministry of Transportation and Infrastructure (MoTI) did not raise any concerns regarding traffic and access issues in their referral response.

The application has been referred to Northern Health for comments to help evaluate the ability of the property to accommodate an appropriate sewage disposal and water system. Northern Health raised no concerns as, based on the information provided, the property can support appropriate sewage disposal for a multi-unit accommodation.

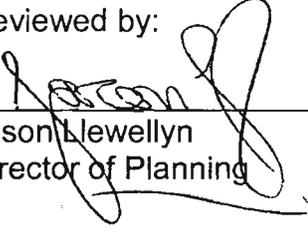
The subject property is located outside the Regional District Building Inspection area. It is noted that the applicants have provided a geotechnical assessment providing recommendations for the construction.

Recommendations

1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1730, 2015" be given first and second reading and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1730, 2015" be held and delegated to the Director or Alternate Director for Electoral Area E.

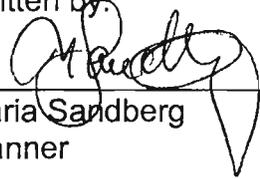
Electoral Area Planning – Participants/Directors/Majority

Reviewed by:



Jason Jewellyn
Director of Planning

Written by:



Maria Sandberg
Planner



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1730

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That the "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following be added to the Permitted Uses for the Civic/Institutional Zone as Section 23.01 (1):

"multiple family dwellings, with a maximum combined total of 12 dwelling units, for the parcel legally described as Lot B, District Lot 716, Range 4, Coast District, Plan 1379 only."

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1730, 2015".

READ A FIRST TIME this day of

READ A SECOND TIME day of

PUBLIC HEARING HELD this day of

READ A THIRD TIME this day of

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1730, 2015"

DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of

Chairperson

Corporate Administrator

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Jason Ilewellyn

From: Kathy and Merle Hoelsing
Sent: November-30-14 11:07 AM
To: Jason Ilewellyn
Subject: SSHS rezoning
Attachments: 2331-20054 Northern Health Southside Seniors.pdf

Southside Seniors Housing Society
17781 Tatalrose Rd
Burns Lake, B.C.
VOJ 1E4
November 30th, 2014

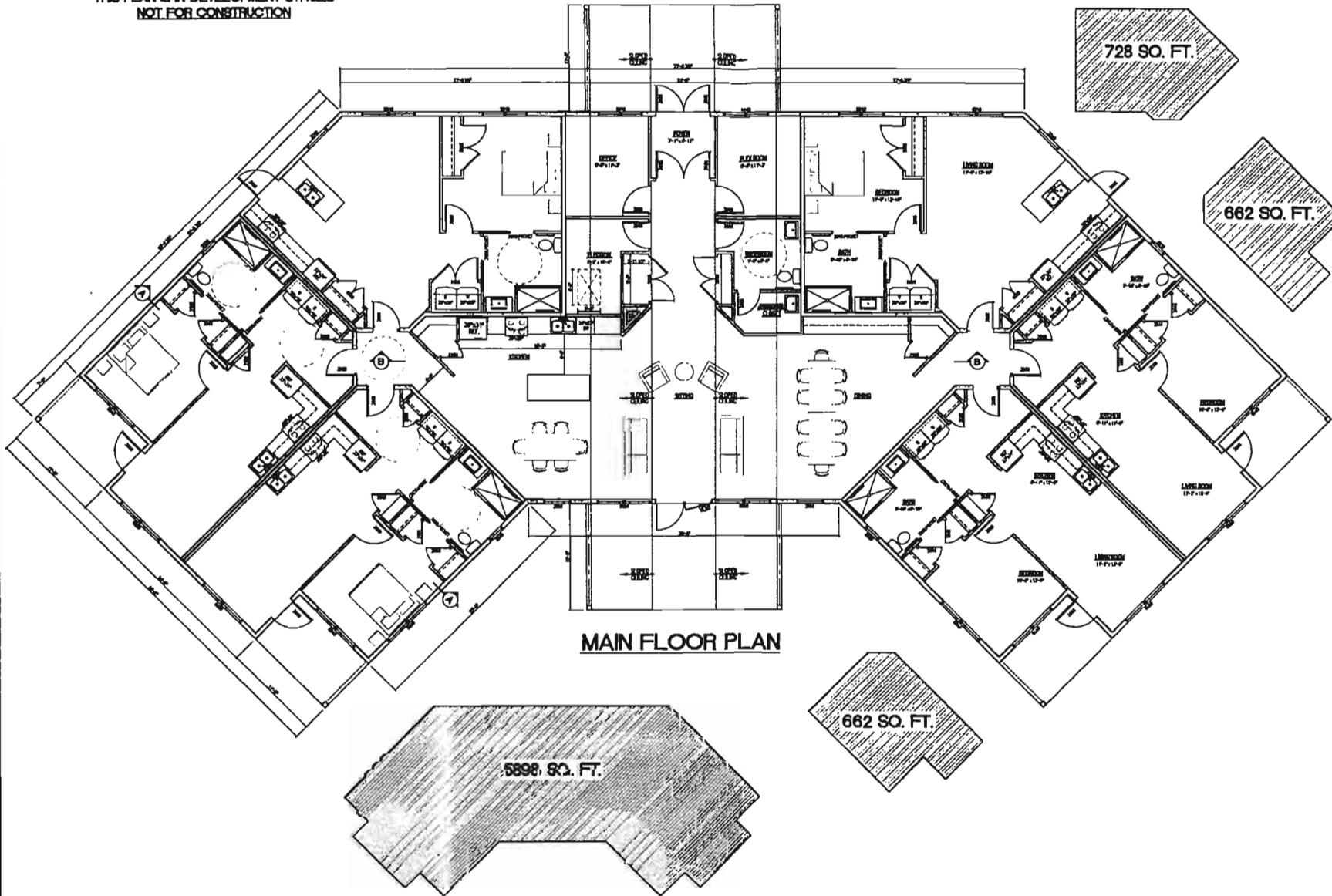
To Whom It May Concern:
(re: rezoning of 2411 Hospital Road)

Southside Seniors Housing Society would like our property (2411 Hospital Road, Lot B, Plan PRP1379, District Lot 716, Coast Range 4 Land District PID: 004-868-471) re-zoned to make possible the construction of our independent housing project. There are 6 units with a centralized meeting area. This meeting area could be for the residents as well as community gatherings. Keep in mind that Southbank Hall still remains on this property. If all goes well and there is a need in the future we might consider another housing project on this property.

If you need additional information please feel free to call.

Kathy Hoelsing (secretary)
Southside Seniors Housing Society
250 694 3714

THIS PLAN IS IN DEVELOPMENT STAGES
NOT FOR CONSTRUCTION



MAIN FLOOR PLAN



590-A Tomlin Road
Prince George BC
V2K 4L4
Canada
Toll Free 1.888.296.8059
wintonhomes.ca

CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY.

FRAMING LEGEND

- STANDARD HEIGHT INTERIOR WALLS
- HIGH RISE INTERIOR WALLS
- STANDARD HEIGHT EXTERIOR WALLS
- HIGH RISE EXTERIOR WALLS
- CONCRETE WALLS OR FORMER FOOTING
- CONCRETE STRUCTURAL MEMBER
- STRUCTURAL COLUMN
- BEAM/POCKET
- CONCRETE SILL/BLIND
- NON-COMPLETED

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PROJECT	
6 FLEX	
DRAWN BY	
PROCESSED BY, BC	
DATE	NO. OF 4
BY	02
DATE	
NO.	



**Planning Department Report
 OCP Amendment Bylaw No. 1718
 Rezoning Bylaw No. 1719
 File No. A-08-14, Adoption
 March 10, 2015**

APPLICATION SUMMARY

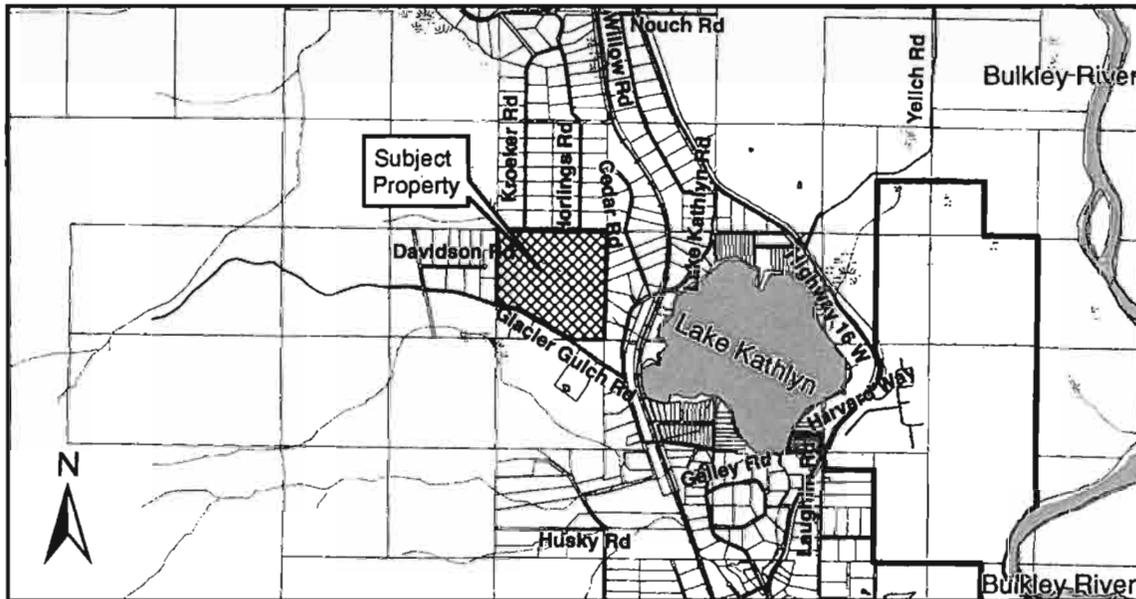
Name of Owner: Bulkley Valley Rod and Gun Club

Name of Agent: Brian Atherton, President

Electoral Area: A

Subject Property: The fractional SW $\frac{1}{4}$ of Section 15, Township 1A, Range 5, Coast District except Plan 8967. Property is 57.2 ha (141.4 acres) in size

Location: The subject property is located at 6448 Glacier Gulch Rd, approximately 4 kilometres northwest of the Town of Smithers.



O.C.P. Designation: Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1425, 2007

Zoning: Small Holdings (H1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Shooting range, club house, mobile home

ALR Status: Not in the ALR.

Aerial of subject property

**Proposed Rezoning:**

To amend Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 from **Rural Residential (RR)** to **Resource (R)** for the subject property.

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Small Holdings (H1)** to **Community Development and Public Use (P4)** for the subject property.

The Bulkley Valley Rod and Gun Club has been established on the property for many years, before the current zoning bylaw came into effect. Under the previous zoning bylaw (RDBN Zoning Bylaw No. 18, 1970) the property was zoned Rural II which permitted the use of the property for a rifle range. When the current zoning bylaw was adopted the zoning was changed to H1, which did not recognize the existing use. Therefore, the use of the property for a firearms range is legal but non-conforming to

existing zoning. The club wishes to amend the zoning of their property to allow a firearms range as a permitted use.

There is a clubhouse, a shooting shed and a mobile home located on the property.

COMMENTS

Planning Department

At its February 26th, 2015 meeting, the Board of the Regional District of Bulkley Nechako received the Report of the Public Hearing for the Bylaws (held on February 17, 2015) and gave third reading to "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1718, 2015", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1719, 2015".

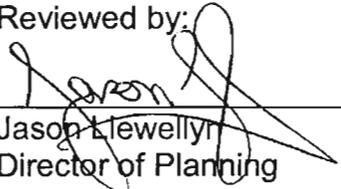
Bylaws No. 1718 and 1719 are now forwarded to the Board for consideration of adoption.

Recommendation

That "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1718, 2015", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1719, 2015" be adopted.

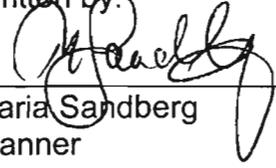
Electoral Area Planning – Participants/Directors/Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:



Maria Sandberg
Planner



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO.1718

A Bylaw to Amend "Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That "Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014" be amended such that the designation of the following land is changed from Rural Residential (RR) to Resource (R).

The fractional SW ¼ of Section 15, Township 1A, Range 5, Coast District except Plan 8967, as shown on Schedule "A", which is incorporated into and forms part of this bylaw.

This bylaw may be cited as the "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1718, 2015".

READ A FIRST TIME this 29th day of January, 2015

READ A SECOND TIME this 29th day of January, 2015

PUBLIC HEARING HELD this 17th day of February, 2015

READ A THIRD TIME this 26th day of February, 2015

I hereby certify that the foregoing is a true and correct copy of "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1718, 2015".

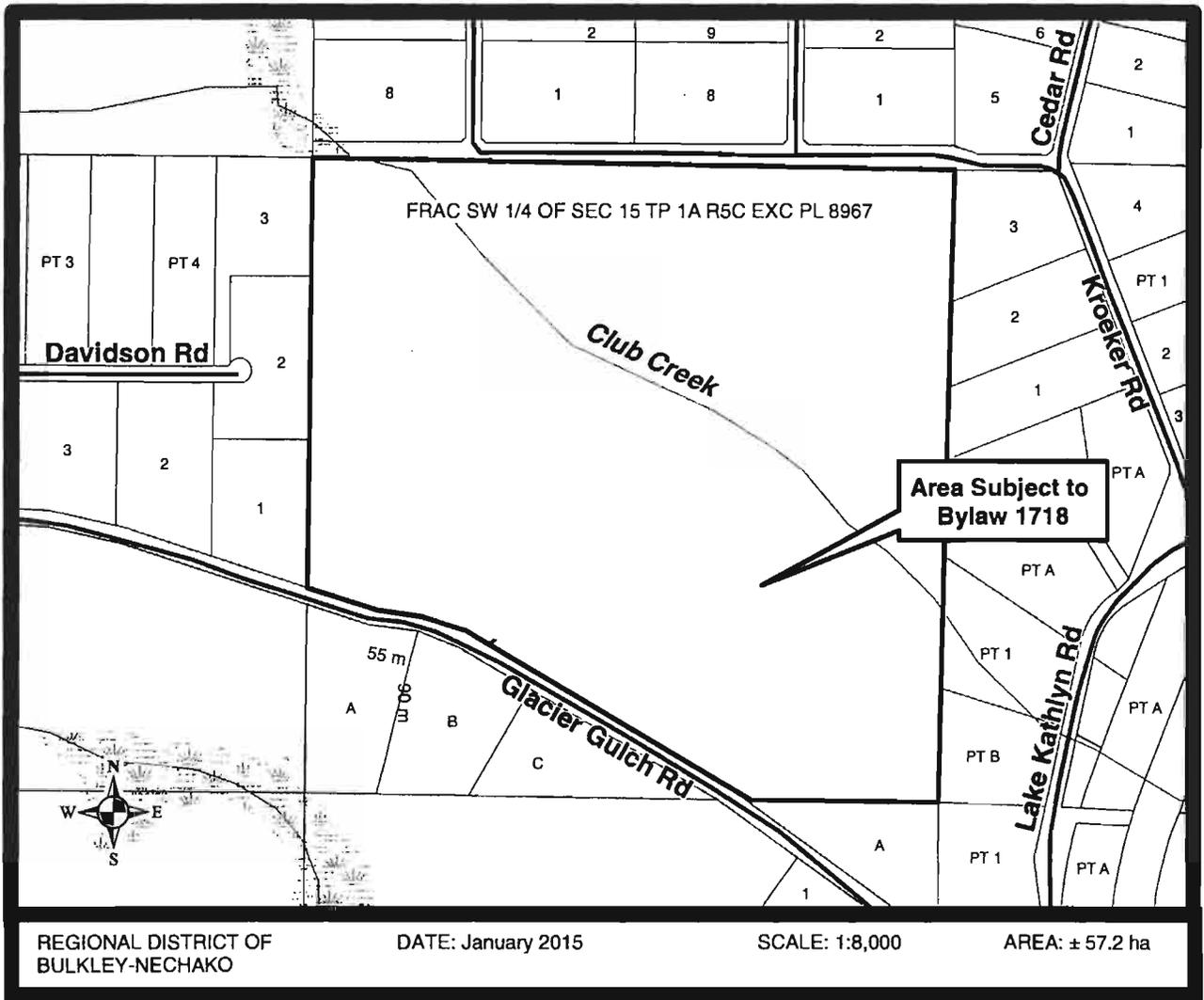
DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of

Chairperson

Corporate Administrator



SCHEDULE “A” BYLAW NO. 1718

The fractional SW ¼ of Section 15, Township 1A, Range 5, Coast District except Plan 8967, comprising of ±57.2 ha.

Designation being changed from Rural Residential (RR) to Resource (R)

I hereby certify that this is Schedule “A” of Bylaw No. 1718, 2015.

Corporate Administrator



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1719

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700; 1993" be amended such that the following land is rezoned from the "Small Holdings (H1)" Zone to the "Community Development and Public Use (P4)" Zone.

The fractional SW ¼ of Section 15, Township 1A, Range 5, Coast District except Plan 8967, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1719, 2015".

READ A FIRST TIME this 29th day of January, 2015

READ A SECOND TIME this 29th day of January, 2015

PUBLIC HEARING HELD this 17th day of February, 2015

READ A THIRD TIME this 26th day of February, 2015

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1719, 2015"

DATED AT BURNS LAKE this day of

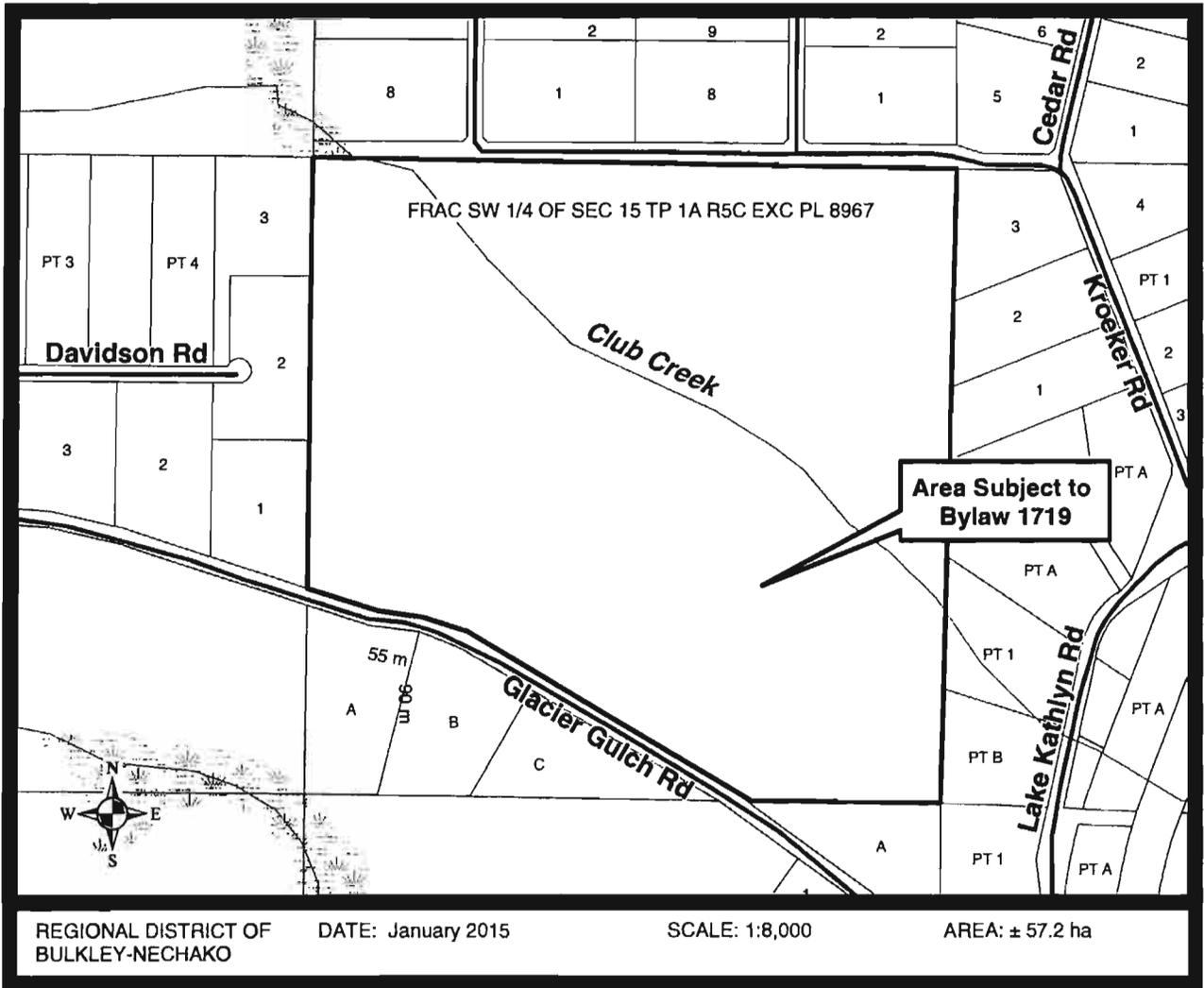
Corporate Administrator

ADOPTED this day of

Chairperson

Corporate Administrator

201



SCHEDULE "A" BYLAW NO. 1719

The fractional SW ¼ of Section 15, Township 1A, Range 5, Coast District except Plan 8967, comprising of ±57.2 ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Community Development and Public Use (P4)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1719, 2015.

Corporate Administrator



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Planning Department Enquiries Report,
Month of February 2015

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of February 2015. During this month the Planning Department responded to 137 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In February 2014, the Planning Department answered 167 enquiries.

Subject Area	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
Development Services	36	25	29	20	32	40
Electoral Area Planning	48	38	35	36	45	42
House Numbering	21	9	11	13	12	10
Maps	49	31	34	26	37	25
Bylaw Enforcement	9	8	7	7	12	7
Other	40	31	33	21	34	13
Total	203	142	149	123	172	137

Recommendation

"That the Board receive the February 2015 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,


 Jason Llewellyn
 Director of Planning

REGIONAL DISTRICT OF BULKLEY-NECHAKO
Planning Department

February 2015 – Action List

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 38-41 Rural Agenda February 12, 2015	Mines File No. 14675-20/1650866 Radley Contracting Inc. Electoral Area "B"	Respond to Referral	Maria	Completed	February 13, 2015
Page 42-50 Rural Agenda February 12, 2015	MoTI File No. 2014-06076 Lillian and Donald Tychowsky Electoral Area "E"	Respond to Referral	Maria	Completed	February 13, 2015
Page 7-10 Rural Supp Agenda February 12, 2015	MoTI File No. 2014-06070 Canyon Creek Resources Ltd. Electoral Area "A"	Respond to Referral	Maria	Completed	February 13, 2015
Page 11-14 Rural Supp Agenda February 12, 2015	Land Referral File No. 7409756 Crystal Lake Resort Ltd Electoral Area "F"	Respond to Referral	Maria	Completed	February 13, 2015
Page 15-19 Rural Supp Agenda February 12, 2015	Land Referral File No. 7409759 Tyrol Craig Forfar Electoral Area "F"	Respond to Referral	Maria	Completed	February 13, 2015

2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 178-205 Board Agenda February 12, 2015	OCP Amendment and Rezoning File No. F-01-13 Bylaw No. 1671 and 1672, 2013 Henry and Trudy Guenter Electoral Area "F"	Initiate enforcement action	Jason L	Ongoing	
Page 206-220 Board Agenda February 12, 2015	Rezoning File No A-08-14 Bylaw No. 1718 and 1719 Bulkley Valley Rod and Gun Club Electoral Area "A"	Advise applicant of Board decision	Maria	Completed	February 13, 2015

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Advisory Planning Commission Meeting Minutes for Area E
February 24, 2015 ~ Location: RDBN office, Burns Lake

Attendance <i>E</i>	<input checked="" type="checkbox"/> Chris Lovas <input checked="" type="checkbox"/> Glen Stewart <input checked="" type="checkbox"/> Norbert Mund <input checked="" type="checkbox"/> Russel Skillen <input checked="" type="checkbox"/> Vicky Hill	<input checked="" type="checkbox"/> Eileen Benedict <input type="checkbox"/> Kathy Hoelsing (applicant) <input type="checkbox"/> Donna Lambert (applicant) Jason Llewellyn, RDBN
Meeting called to order @:	5:00 p.m.	
Chairperson:	Norbert Mund	
Secretary:	Vicky Hill	
Old Business / Updates:		
New Business:	Appointment of Vicky Hill as Secretary and Norbert Mund as chair for this meeting only.	
Applications:	RZ E-01-14	
Application Number:		
Resolution:	That the proposal is a good idea as proposed.	
Comments		
Application Number:		

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**Advisory Planning Commission Meeting Minutes for Area A
05 March 2015 ~ Location: Smithers Municipal Office**

A	<input checked="" type="checkbox"/> Alan Koopmans <input checked="" type="checkbox"/> Andrew Watson <input type="checkbox"/> Bob Posthuma <input type="checkbox"/> Brian Atherton <input checked="" type="checkbox"/> Natalie Trueit <input checked="" type="checkbox"/> Sandra Hinchliffe	<input checked="" type="checkbox"/> Shelly Worthington <input checked="" type="checkbox"/> Janik Heer <input checked="" type="checkbox"/> Mark Fisher <input checked="" type="checkbox"/> Jason Llewellyn <input checked="" type="checkbox"/> Maria Sandberg <input checked="" type="checkbox"/> Hans and Barb Tugnum
Meeting called to order @:	7:30 by Jason	
Chairperson:	Volunteered and appointed Sandra Hinchliffe	
Secretary:	Volunteered and appointed Natalie Trueit	
Old Business / Updates:	1 st meeting of the new APC	
New Business:	Appoint Chair and Secretary Review and make recommendations on applications	
Applications:	TUP File # A-01-15 and Non-farm use within the ALR	
Application Number:	1177	
Resolution	APC recommends the submitted applications be supported	
Comments	Discussion regarding if hours of operation should be a concern, no known complaints in 20+ years Further discussion regarding concern for reclamation. Considerations - Tugnum is a long time community member and property owner; historical reputation of the log home building operation nearly 30 years	

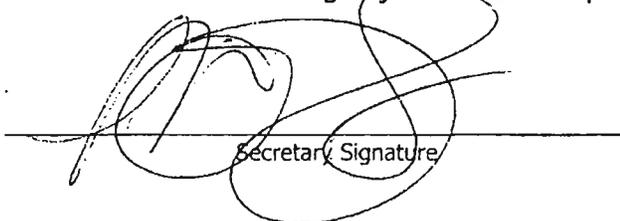
Discussion regarding meeting days / time, estimate next meeting no sooner than Monday, April 13, more likely the 20th at 7pm at T of S Municipal office.

RECEIVED

MAR 08 2015

RECORDS SECTION
OF BULKY DEPARTMENT

Meeting Adjourned @ 8:15 pm



Secretary Signature



Building Inspector's Report For February, 2015

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 2 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$500.00, with a total construction value of \$295,000.00. There have been 5 permits issued to date in 2015.

2. Building Permit Summary for the Village of Burns Lake

There were 2 building permit application submitted this reporting period with a total construction value of \$505,000.00. There have been 3 permit issued to date in 2015.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2015.

4. Building Permit Summary for the Village of Granisle

There was 1 building permit application submitted this reporting period with a total construction value of \$5,000.00. There has been 1 permit issued to date in 2015.

5. Building Permit Summary for the District of Fort St. James

There was 1 building permit application submitted this reporting period with a total construction value of \$115,000.00. There have been 5 permits issued to date in 2015.

Reviewed by:

Written by:


Jason Llewellyn


Jason Berlin

211

Board - Direction

Geraldine Craven

From: radamson@ubcm.ca
Sent: March-12-15 3:50 PM
To: inquiries
Subject: Local Government Feedback Requested
Attachments: FNTC Report - Email to LG's - March 12 2015.pdf
Categories: Forward

RECEIVED
MAR 13 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Geraldine Craven,

Dear Local Government Representatives,

Please read and distribute the attached letter to senior management and elected officials.

UBCM is requesting local government feedback regarding the report, First Nation Property Tax, Services and Economic Development in British Columbia. The final deadline to submit feedback is April 3, 2015. If you have any questions, please feel free to contact Bhar Sihota, UBCM Policy Analyst at (604) 270-8226 x113 or bsihota@ubcm.ca *

Thank You,
Union of BC Municipalities

This advisory is provided through a distribution system that is maintained and monitored by UBCM. To change or update the contact information for your organization, please contact radamson@ubcm.ca.





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Union of BC Municipalities
Suite 60 10551 Shellbridge Way
Richmond, BC, Canada V6X 2W9

Phone: 604.270.8226
Email: ubcm@ubcm.ca

March 12, 2015

UBCM Members

Attn: Elected Officials and Senior Staff

Re: Local Government Feedback on the Professor Robert Bish/Fiscal Realities Report, "First Nation Property Tax, Services and Economic Development in British Columbia"

On October 22, 2014, the Union of BC Municipalities (UBCM) and First Nations Tax Commission (FNTC) jointly released the Professor Robert Bish/Fiscal Realities Report, First Nation Property Tax, Services and Economic Development in British Columbia, for discussion amongst UBCM's membership. Among other things, the Report examines many policy areas relevant to First Nations and local governments, including:

- First Nations' revenue options;
- Taxation for the provision of services;
- Tax rates and the implications on residential and commercial properties;
- Political representation; and,
- The relationship between First Nations and regional districts.

After the allotted 4 weeks for local governments to submit feedback, limited feedback was received. In January 2015, UBCM and FNTC again released the Report, this time allowing 6 weeks for local governments to provide feedback. As of the final deadline (February 27, 2015), only a few local governments have provided comments on the Report.

The results, and subsequent feedback obtained from local governments, will not only inform UBCM's response to the Report, but also UBCM's level of engagement regarding the aforementioned policy issues, and the relationship with the First Nations Tax Commission. As such, UBCM is providing one last opportunity to comment on the Report. UBCM members have until **Friday, April 3, 2015** to submit their feedback to Bhar Sihota, UBCM Policy Analyst at bsihota@ubcm.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Murry Krause', written in a cursive style.

Councillor Murry Krause, Chair
UBCM First Nations Relations Committee

**First Nation Property Tax, Services
and Economic Development in
British Columbia**

**Presented to:
the First Nations Tax Commission and
the Union of BC Municipalities**

This paper reflects the views of the authors only and not necessarily those of the First Nations Tax Commission or the Union of BC Municipalities.



**Prepared by:
Professor Robert
Bish and
Fiscal Realities
Economists**

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I. First Nation Property Tax, Services, and Economic Development in British Columbia

First Nations in British Columbia have made more progress toward becoming part of the Canadian federal system in the 26 years since the introduction of First Nation taxation in 1988 than they did in the more than one hundred previous years, dating back to the passage of the *Indian Act* in 1876. In this short policy analysis we will briefly review the problems that led to the 1988 *Indian Act* amendments, the progress since that time, and the kinds of policies that will contribute most toward continued benefits for First Nations, other governments, and all citizens of Canada.



II. First Nation Taxation and Service Issues before First Nation Property Tax (pre-1988)

Before 1988, forty five reserves were considered within the boundaries of municipalities and the remaining reserves within regional districts, school districts, and other kinds of local governments. These local governments all levied property taxes on leaseholds held by non-Aboriginals on reserves, as did the provincial government on reserves outside of municipal boundaries. None of these governments had any legal requirement to provide services to the lease-paying taxpayers.¹ The levying of taxes by the local and provincial government on reserve lands, a practice abandoned in other provinces, while generating significant revenues for a few local governments, also resulted in problems for both First Nations and local governments, especially municipalities.

Complaints about the levying of property taxes on reserves by non-Aboriginal governments had been voiced by First Nations since the 1970's. The complaints from First Nations included that such taxation lowered the market value of leaseholds because leaseholders had to pay taxes but did not receive service benefits in return. First Nations also objected to their lack of political control over taxation levied on their territories.

The findings of a study of taxation and service relationships in 1987 concluded²:

- Overall tax revenues from reserve lands for all governments in BC were \$7.6 million, less than 1% of all provincial property tax revenues.
- Some municipalities obtained significant revenues (Vancouver, West Vancouver, District of North Vancouver) and others derived a significant share of their property tax revenue (Burns Lake 28.9%, Duncan 15%) from reserve leaseholds.

¹ In a technical sense these BC governments were not levying a "property tax" on reserve lands, but rather were levying a tax on the non-Aboriginal leaseholder with the amount calculated as if it were a property tax.

² Robert L. Bish, Property Taxation and the Provision of Government Services on Indian Reserves in British Columbia. Center for Public Sector Studies, University of Victoria, March 1987. (53pp).



- On average, only 25% of the on-site services provided to other municipal tax payers were provided to leaseholders without additional contractual relationships and payment, but some municipalities provided full services while others provided none (on-site services include fire protection, water, sewers, roads, etc).

The most important problem for local governments was that there was no way to enforce the collection of delinquent taxes, but as collectors for the provincial government (school taxes), regional districts and other local governments, they had to pass on the amounts levied by those governments whether or not they actually collected the taxes from leaseholders. With no way to enforce collection, and the lack of cooperation from First Nations who objected to the taxation in the first place, delinquency rates were very high. While delinquency data for individual municipalities was not available, the Provincial Surveyor of Taxes reported that delinquencies on current and back taxes were 59.8% of the 1986 levy on reserve.

Complicating the tax-service-delinquency issues were several other issues in the relationship between First Nations and other governments. While provincial legislation required municipalities to tax leaseholders on reserves, there was no obligation to provide services, and municipal regulatory by-laws such as zoning, noise, and animal control were not applicable to reserve lands. Further complicating matters for both First Nations and municipalities was the uncertain status of legal contracts between First Nations and municipalities, and subsequently, regional districts. While the *BC Municipal Act* provided that municipalities had the authority to contract with First Nations and court decisions concluded that First Nations had the power to contract without Indian and Northern Affairs Canada (INAC) involvement, some British Columbia lawyers advised their clients that contracts with First Nations had to be signed by the Minister. Earlier research indicated that the Minister was historically involved in contracts for capital projects between First Nations and municipalities, but that INAC also was a very poor contract manager, a problem that was complicating First Nation-local government relationships in several communities. In spite of these difficulties there were many contracts for services between First Nations and municipalities that were working well and did not have the involvement of INAC.



Provincial government property taxes in rural areas are used to provide partial funding for policing and roads. Policing was always provided to reserves under the subsidized provincial contract with the RCMP, but because roads on First Nation reserves were not owned by the Provincial government, they provided no roads or road maintenance to the tax-paying leaseholders on reserve. Throughout the province, the provincial and municipal governments collected property taxes for schools. Because these taxes are submitted to the provincial government, which in turn provides financing to school districts on a formula basis, there is no relationship between school property taxes and school services. All children in the province are entitled to attend public schools and this included children residing on reserve leaseholds. The federal government also finances public schooling for Aboriginal children with transfer payments to the province.



III. Clarifying Property Taxation and Service Responsibility on Reserves: Bills C-115 and 64 (post-1988)

While the 1987 study of tax-services relationships was underway, Kamloops Indian Band Chief Manny Jules and INAC developed Bill C-115, the 1988 amendment to the *Indian Act*. The amendment clarified that conditionally surrendered reserve lands (land leased to non-Aboriginals and called "designated lands" in the legislation) remained under jurisdiction of the First Nation and that all First Nations were authorized to levy property taxation. The Bill did not exclude provincial and local government taxation of leasehold land on reserves, but legal opinions held that if a First Nation introduced property tax that was specifically for the benefit of the First Nation, courts would rule to exclude provincially sponsored taxation. A consequence of the legislation was the creation of the Indian Taxation Advisory Board (ITAB) to regulate First Nation property tax. Following the passage of the legislation, ITAB proceeded to sponsor information workshops, provide informative publications, conduct research, and provide training in implementing property tax to representatives of interested First Nations.

As part of INAC funded research, a very detailed analysis of the implications of Bill C-115 was published in 1991³. Because of its use of specific case studies, it revealed an additional problem in the relationship between local property taxes and service provision that was not revealed by the previous province-wide study. This study analyzed taxes, service arrangements, service costs, and the revenue-service cost balance for the Cowichan, Musqueam, Westbank, Burns Lake, and Lake Babine First Nations and all BC governments within whose tax jurisdiction they were located. The leaseholds on these reserves accounted for approximately 30% of all leasehold property taxes in the province and represented a variety of situations.

³ Robert L Bish, Eric G. Clemens, and Hector G. Topham. Study of the Tax and Service Implications of Bill C-115 (Taxation amendments to the Indian Act). Center for Public Sector Studies, University of Victoria, October 1991. (134pp).



The study concluded that where leaseholds were primarily commercial (Cowichan, Burns Lake) or very high-value residential (Musqueam), property tax revenues exceeded the average share of service costs funded by property taxes in the respective local governments. However, where leaseholds were primarily residential (Westbank), especially if low-valued, property tax revenues did not cover the average share of service costs financed from property tax revenues.⁴ It was also recognized that by selecting case studies where revenues were significant, most service delivery issues had been resolved by local agreements in the past. Such agreements were not as common for First Nations where lesser revenues were involved. The mismatch between property tax revenue and service costs continues to be a problem for some First Nations just as it is for small municipalities that lack a balanced tax base.

The initial provincial government response to Bill C-115 (the taxation amendments to the *Indian Act*), the *Indian Land Tax Co-operation Act* (Bill 77), authorized the British Columbia Assessment Authority, the Surveyor of Taxes and local governments to provide tax administration services to First Nations. It did not, however, end the main issues under dispute: the taxation of First Nation lands without the permission of the First Nation and without the provision of services.

Bill 77 was replaced in 1990 by Bill 64, the *Indian Self Government Enabling Act*. This act provided three options for First Nations:

1. **Concurrent property tax jurisdiction:** This would be an arrangement where both BC local governments and the First Nation would levy taxes on leasehold lands, with an agreement on tax sharing and service responsibility worked out between them.
2. **Independent property taxation:** First Nations could exclude all other taxing jurisdictions, levy their own property taxes, and make their own purchase of service agreements with other governments.

⁴ The most important reason for this result is that in BC it is common for property tax rates to be much higher on commercial and industrial property than on residential. Thus commercial and industrial property taxes tend to be much higher than the costs of services to those properties while residential property taxes do not cover the costs of servicing residential property.



3. **Indian Districts:** If the federal government granted corporate status (similar to Sechelt) the First Nation could use either property tax option and participate in provincial programs for municipalities including provincial revenue sharing, the Municipal Finance Authority, and other grant programs.

With all of the options, the First Nation could contract with the BC Assessment Authority, other BC government agencies, or local governments, for tax administration and services. Bill 64 clearly recognized that First Nation governments had both tax and service responsibility for reserve lands. However, for any First Nation that did not implement property taxation, the provincial government and local governments would continue to tax the leaseholds on those lands. There are still some First Nation lands in BC (such as the Okanagan First Nation) where the provincial and regional district governments continue to collect taxes from First Nation lessees.



IV. The Implementation of First Nation Property Tax

There were four very important changes with the passage of Bills C-115 and 64. They were:

1. The legislation clarified jurisdiction on First Nation reserves. It was now clear that the First Nation government had regulatory control and exclusive jurisdiction for taxation of leasehold lands on reserves.
2. The legislation changed bargaining power between local governments and the First Nations. Local governments lost jurisdiction to impose taxes on leaseholders without providing services. Future relationships would be between equal parties who could make service arrangements for mutual benefit.
3. The legislation provided for First Nations to have an independent revenue base. Such a revenue base could be used to finance infrastructure to promote economic development on reserve lands.
4. The Indian Taxation Advisory Board was established in 1989 to regulate and make recommendations to the federal Minister of Indian and Northern Affairs Canada on the approval of property tax by-laws enacted pursuant to the Indian Act. The Board included both First Nation and non-First Nation members. All of the non-First Nation members were experts in property taxation and some of whom also represented taxpayers.

ITAB proceeded to develop an extensive body of policy and assisted First Nations with the development and implementation of their property tax systems. It also maintained a policy that First Nation property tax systems should be compatible with their respective provincial systems to ensure a smooth transition to First Nation jurisdiction. This policy meant that First Nations would use compatible assessment practices and classifications as those used by other property taxing governments in the province.



The implementation of First Nation property tax and renegotiation of existing contracts went reasonably well, although some local governments, who wanted a veto over First Nation property tax within their area until service revenue sharing contracts were in place, objected to the implementation of property tax by First Nations⁵. ITAB played a major role in providing research, consulting, training, and dispute resolution services. The provincial Ministries of Aboriginal Affairs, Finance, and Municipal Affairs all facilitated implementation of the Bill 64 legislation. The BC Assessment Authority provided the First Nations with initial assessment rolls at no cost and entered into contracts to continue the assessment function for most First Nations entering into taxation. The Ministry of Finance also agreed to withdraw from school taxation⁶ with no reduction in education services. This freed up tax revenues for First Nation use that were often in excess of the costs of providing other local government services. The Ministry also agreed that if a First Nation submitted school taxes to the province, it would rebate the funds for homeowner grants.

Because there was considerable variety in First Nation-municipal tax-service relationships, there was less uniformity in the response by local governments to a First Nation's implementation of taxation on a reserve within municipal boundaries where the municipality had previously received tax revenue—whether or not it provided services to leaseholders or the entire reserve. It was also becoming clear that some First Nations outside of municipal boundaries could potentially benefit from either contracting with the regional district or participating directly in regional district functions to obtain services in the most efficient manner.

⁵ See for example UBCM Resolutions 1993:B22, 1995:LR4, and 1995:A16. Online at <http://www.ubcm.ca/resolutions/default.aspx>

⁶ School taxes are collected under that designation by the provincial government and go into provincial general revenue. School district funding is through a formula by the provincial government and has no relationship to the "school taxes" collected. Provincial "school taxes" cover only one-third of school expenditures with the remainder coming from other provincial revenue sources. However, if the deduction of the Home owner Grants are taken into account school tax revenues are even less, perhaps no more than 10% of the cost of schools. School districts themselves do not levy property taxes.



Tzeachten and Chilliwack – A Model Service Agreement

In 1991, Tzeachten signed a service agreement with Chilliwack. The negotiations were acrimonious and neither party was particularly satisfied with the agreement because the First Nation felt they were paying too much for the services they received and the local government felt uncertainty about future development on Tzeachten lands. In 2006, the parties renegotiated their service agreement. It included a comprehensive land use planning process, an agreement about development cost charges and a new pricing approach for services provided on First Nation lands. As a second generation service agreement it not only represents a model that has been used by other First Nations in the Chilliwack area and Fraser Valley, but it demonstrates how both parties can realize mutual benefits when they focus on their common interest – regional economic growth.

Many of the early service contracts have been renegotiated and renewed. There were also mediations and some arbitrations where disputes arose. There are now many contracts between First Nations, municipalities and regional districts.⁷

In general, contracts provide for the provision of on-site services to reserve lands (in some cases just leaseholds; in others the entire reserve). The common services negotiated within these agreements are fire protection, water provision, sanitary sewage collection and disposal, and 911 emergency dispatch. In some cases, they can also include such services as building inspection, transit, storm water management, dog control, noxious weed control, parks and recreation, and libraries. Payment approaches vary with the two most common being a negotiated price for the service package or a payment equal to the municipal taxes that would have otherwise been collected from the leaseholders. Different approaches are taken because reserve lands vary

considerably both in their land use and in the relationship between taxes that would be raised at municipal rates and the costs of services. In general, reserves with commercial or high valued residential properties would raise more tax revenue than service costs while reserve lands that are residential, especially if occupied by low-valued mobile homes, do not generate sufficient taxes revenues to cover service costs. Some municipalities have entered into contracts to provide services at a tax-equivalent price to residential reserves because they recognize that the reserve leaseholders are part of their community and that everyone will benefit if reserves maintain higher service quality and have future economic development.

⁷ Appendices A and B contain examples of many of these agreements in British Columbia.



The creation of an independent revenue source has also provided First Nations with the resources and greater incentive to promote economic development. The development of property tax powers allowed several First Nations to either finance capital improvements necessary to attract further investment or to provide investors with the certainty that services would be available through the life of their investment. The former was more often the case where property tax room was assumed from a local government. In some cases, such as Osoyoos, the assumption of tax authority also provided an impetus for the courts to clarify the status of land over which the adjacent jurisdiction had claimed a right of way.

The Squiala First Nation is a more recent success story. The enactment of tax laws in this case allowed the First Nation to ensure services for Walmart. This resulted in an increase in annual tax revenues from roughly \$9,000 per annum to \$800,000. There are many other examples throughout the province where the implementation of taxation has led to revenues to finance infrastructure, which in turn led to additional economic development on the reserve. Other First Nations that have used tax revenues to finance major economic development on their reserve include the Tsawout, Squamish, Shuswap, Tk'emlups and Skeetchestn First Nations.

Education and Training

ITAB

When the amendments to the *Indian Act* permitting property taxation on reserve were passed, followed shortly by Bill 64 in BC, there was virtually no experience with property taxation in First Nation communities or within INAC. One of the first education and training priorities for ITAB was to provide the opportunity for First Nation administrators to become knowledgeable about the steps in property taxation, including assessment policies and practices, assessment appeals, budgeting and rate setting, collection systems and enforcement.



To achieve this end, ITAB contracted with experienced professionals to prepare and teach courses. These included a course in setting budget-based property tax rates, a course in establishing a financial management by-law, and a course in using ITAB's proprietary tax administration software at that time: CLASS. Over 60 students, representing 32 tax collecting First Nations, took these courses.

In addition to these courses, ITAB also developed spreadsheet applications to help First Nations and local governments establish pricing arrangements for service agreements and to help First Nations conduct a preliminary property tax revenue potential estimate. The service agreement application was used in 12 service agreement negotiations and the revenue potential application was used by 15 First Nations who eventually passed property tax by-laws.

All of the early ITAB software, spreadsheet applications and courses were updated or replaced and are still in use by the First Nations Tax Commission (FNTC), the successor to ITAB. For example, the CLASS software was replaced by the Tax Administrator's Software (TAS), the service agreement application was updated to include the latest formulas, and all of the early courses were updated and rewritten for use in the accredited First Nation Tax Administration Certificate offered by the Tulo Centre of Indigenous Economics (Tulo) and Thompson Rivers University (TRU).



University of Victoria

The School of Public Administration at the University of Victoria had the most developed courses for local government officials among the universities in the province. Courses in Local Government were offered as a Certificate Program, as part of a Diploma in Public Sector Management and as part of the MPA. The courses also met requirements for provincial government issued certificates in Local Government Administration. In 1994, the School received a grant from the Donner Canadian Foundation to begin a course in Property Tax Policy and Administration with a First Nation focus and to create the First Nations Tax Administrators Institute. The property tax course covered the components of property tax administration plus the issues of service delivery contracting from local governments. This course was offered in Victoria and Vancouver and enrolled both First Nation and non-First Nation students beginning in 1995. With Professor Bish's retirement in 1998, the course evolved into a course in local government finance and finally into a focus on local government financial management (its title was changed to Local Government Finance). The course continues to be offered as part of the Local Government Administration Certificate, Diploma in Public Sector Management, and is available as part of the MPA program. However, it no longer has either a property tax or First Nation emphasis. The University also offered a Certificate in the Administration of Aboriginal Governments for several years but, following Professor Frank Cassidy's death, Professor Robert Bish's retirement, and the administrator moving to Camosun College, it has been discontinued due to lack of interest among other faculty. More recently Capilano University and Northwest College have been enrolling First Nation students in their local government courses and representatives from the Tulo Centre of Indigenous Economics have been participating in discussions about local government education opportunities with the local government community.



The First Nations Tax Administrators Institute (FNTAI) began in 1994. The Institute was modeled on the Municipal Officers Association of British Columbia (now the Local Government Management Association) and its purpose was to bring together First Nation tax administrators annually to provide continuing education in taxation. Annual meetings included updates on assessment appeals, ITAB policies, and other issues related to First Nation taxation. The Institute also included sessions for new Tax Administrators. The FNTAI was run for its first 5 years by the Local Government Institute at the University of Victoria, and then its operation was turned over to a committee of First Nation tax administrators who incorporated it as the First Nations Tax Administrators Association (FNTAA). The FNTAA continues to hold annual conferences and provides advice to the FNTC on tax policy issues. Its 21st annual conference will be held in Songhees in September 2014.

The education and training provided during produced a large number of First Nation tax administrators who are knowledgeable in property taxation. By 2013, 183 First Nations across Canada collected over \$70 million in property taxes.



V. The Evolution of First Nation Institutions

The development of First Nation taxation after the passage of Bill C-115 created a need for an agency to support First Nations in implementing taxation. There was also a need to provide a regulatory framework that would ensure the integrity and fairness of the system and supported its evolution in a way that would eventually allow low administration costs and participation in regional systems. However, at the time that Bill C-115 passed there was virtually no familiarity with property taxes, limited experience with municipal type services and very limited experience with relationships between First Nations and local governments. To fill this gap, the Indian Taxation Advisory Board (ITAB) was created to advise the Minister of Indian Affairs and Northern Development Canada on the approval of by-laws passed pursuant to s.83 of the *Indian Act*.

The establishment of ITAB to support the implementation of First Nation property tax led to the development of a considerable body of expertise within ITAB and the establishment of a fully specified regulatory framework. It was successful beyond expectations in terms of the growth of revenues and the number of participating First Nations. However, taxation-supported developments on First Nation lands led to a new type of challenge: integrating First Nation economies more fully into the economic union of Canada. Related to this was the challenge of integrating First Nation governments into more fully specified fiscal and service relationships, particularly at the local and regional level.



Several new pieces of legislation were passed to address this new challenge, including, most importantly, the *First Nations Fiscal Management Act* (FMA) in 2005, which established the First Nations Tax Commission (FNTC), as well as the *First Nations Commercial and Industrial Development Act* (FNCIDA), the *First Nations Land Management Act* (FNLMA) and the proposed *First Nation Property Ownership Act* (FNPOA). These acts are designed to increase the capacity of First Nations to become part of the Canadian market economy. The FNTC has also created the Tulo Centre of Indigenous Economics to provide education and research to support the FNTC objectives, including greater coordination with other governments and creating the statutory and regulatory environment for First Nations to become full participants in the Canadian economy.

First Nations Fiscal Management Act (FMA)

The *First Nations Fiscal Management Act* (FMA) was enacted in 2005. The FMA transferred Ministerial authority over First Nation property taxation from the former ITAB to the First Nations Tax Commission (FNTC), a shared-governance institution with federal law-approval powers. The reassignment of law-approval powers was intended partly to improve the efficiency of the First Nations tax system. When Ministerial approval was required, laws would take two months to be approved. The same laws can now be approved in one to four weeks. First Nations are now much more responsive to opportunity as a result. In addition, the FMA also allowed First Nations to address the issues of economic development, services, and fiscal integration. It provided First Nations with important new revenue authorities and also created a regulatory regime which will better support First Nations accessing financing and attracting investment. It is also intended to serve as a better platform for developing partnerships with other governments. This legislation was designed to raise First Nations local revenue powers to the same level as local governments in Canada, improve First Nations access to capital markets for infrastructure financing, and enhance the First Nations investment climate. However, it should be noted that First Nations still have the option to collect property tax using the *Indian Act*.



The FMA established three institutions⁸ to support participating First Nations in the implementation of their local revenue, financial management, and long term financing powers. These three institutions create a regulatory framework for First Nations equivalent to the provincial regulatory framework for local governments.

First Nations Tax Commission (FNTC) – The FNTC creates the regulatory framework for First Nation local revenue and expenditure systems and provides supportive services to help First Nations implement their local revenue and expenditure powers, including debenture financing. The regulatory system includes ensuring First Nation laws comply with the FMA, FMA regulations, and FNTC standards. It includes resolving taxpayer or First Nation complaints about the local revenue system through an administrative tribunal process and establishing the criteria for First Nations local revenue borrowing laws. The regulatory system is intended to provide investor and taxpayer confidence and certainty. FNTC services include sample laws, law development, and review, university accredited education and training, tax administration software, the *First Nations Gazette*, service agreement negotiations support and dispute management. Nine members of the Commission are appointed by Canada and one by the Native Law Centre and include both First Nation and non-First Nation members. In sum, the FNTC provides many functions and services similar to provincial ministries responsible for regulating local governments. Through a memorandum of understanding with the Minister of Aboriginal Affairs and Northern Development Canada, the FNTC provides advice to the Minister on the approval of by-laws enacted pursuant to the *Indian Act*.

⁸ Originally, the FMA included a First Nations Statistical Institute as well as the other three institutions. However, FNSI never became operational. The sections of the FSMA, as it was then, pertaining to FNSI were removed and the legislation became the FMA.



First Nations Financial Management Board (FMB) – The FMB provides First Nations with a regulatory framework for financial management. This includes review and approval of financial administration laws, creating and certifying First Nation financial management standards, education and training, creating and reviewing First Nation local and other revenue auditing and financial reporting standards and, if required, providing intervention services to rectify issues related to improper application of local revenue laws or debenture non-payment. The FMB provides confidence in First Nation financial management systems to taxpayers, investors, and First Nation members. Six members of the FMB are appointed by Canada, three members by the Aboriginal Financial Officer Association, and include both First Nation and non-First Nation members. Together with the FNTC, the FMB provides regulatory functions that are similar to the inspector of municipalities within provincial governments.

First Nations Finance Authority (FNFA) – The FNFA is similar to the Municipal Finance Authority of BC except it is based on voluntary participation. It helps to create First Nation borrowing pools and then markets and issues debentures on behalf of that pool. It secures these debentures with local or other (non-local) revenues.

The legislation and institutions created by the FMA changed the fiscal framework within which First Nations entering into property taxation can operate. The most important features include:

- First, and most important, the FMA created a system of regulatory oversight and enforcement to support First Nations in improving accountability and transparency beyond that possible through the commitment of a Chief and Council alone. One important feature was the development of an enforcement regime that can impose 3rd party management (the FMB) in the event of non-compliance with regulation. The regulatory system is supported by training and templates that encourage more transparency in financial management and reporting. It is working to ensure that both expenditures and revenues made out of the local revenue account are consistent with local purposes. This allows First Nations to replicate, in many important respects, the system used by other governments.



- Second, the FMA expanded the range of revenue options available to First Nations. Some of the most important expansions were to allow for Development Cost Charges (DCCs) similar to those used by municipalities; hotel taxes to encourage the development of tourism on First Nation lands; taxation for the provision of services, business activity taxes and long term debentures. All of these new revenue options will help First Nations overcome the challenge of needing to finance initial infrastructure improvements in order to realize the potential of land development.
- Third, First Nations may now create laws that specify that, in the event of property tax non-payment or a violation of land-use rules, individual's property rights can revert or be appropriated back to the First Nation. This resolves one of the most difficult aspects of property taxation: clear enforcement powers.
- And finally, the FMA provides for a voice by taxpayers in tax decisions accompanied by provisions to reconcile conflicts of interests and provide measures for facilitating solutions, including mediation.

It is important to note that the initiative for the FMA came from First Nations and was passed by Parliament with all party support.

First Nations Commercial and Industrial Development Act (FNCIDA)

First Nations are increasingly advancing major on-reserve projects that are: (1) large in scale, (2) long term, (3) complex (i.e. involve First Nations, industry, provinces, and multiple federal departments), and/or (4) have revealed regulatory gaps.

Accordingly, FNCIDA was introduced in the House of Commons on November 2, 2005 and came into force on April 1, 2006. It came about as an initiative led by the Squamish Nation (British Columbia), Fort McKay First Nation (Alberta), Tsuu T'ina Nation (Alberta), Carry the Kettle First Nation (Saskatchewan) and Fort William First Nation (Ontario). FNCIDA was intended to develop First Nation economies, provide additional tools for management of reserves, increase quality of life and allow First Nations to become more self-sufficient.



This optional, First-Nation-led legislation also received all-party support in Parliament. It is an innovative piece of legislation designed to fill the regulatory gaps⁹ on First Nation lands. In particular, it enables the federal government to develop regulations that allow provincial legislation and regulations to apply on First Nation lands, with the concurrence of the relevant province. These regulations would also allow First Nations to contract with provincial regulatory bodies as required.¹⁰

It is important to note that the FNCIDA deals only with provincial regulatory legislation and not local government regulation. The UBCM has expressed concerns regarding regulatory and liability issues related to servicing reserve land and has requested federal and provincial assistance in resolving these issues.¹¹ There are likely to be cases where First Nations will want to contract with local governments to extend local government regulations to First Nation leasehold lands. Those kinds of agreements are already in some service agreements and are done through contracts with the respective parties.

⁹ A regulatory gap creates uncertainty with respect to the process, time and costs associated with a project, and can divert potential investors from First Nation reserve lands to off-reserve jurisdictions where an established and familiar regulatory framework exists. Off-reserve commercial and industrial activities are governed by comprehensive provincial statutes and regulations that the province updates periodically. However, the elements of provincial regulatory regimes that relate to land use do not apply to reserve lands. Source: Indian and Northern Affairs Canada, 2008, "Frequently Asked Questions - First Nations Commercial And Industrial Development Act," Online at <http://www.ainc-inac.gc.ca/ecd/cid/faq-eng.asp>.

¹⁰ Alcantara, C., Flanagan, T., & LeDressay, A., "Beyond The Indian Act: Restoring Aboriginal Property Rights," McGill-Queen's University Press, 2010.

¹¹ See UBCM Resolution 2012:SR1 "Service Agreements with First Nations and the Regulatory Gap" online at <http://www.ubcm.ca/resolutions/>



First Nations Land Management Act (FNLMA)

The *Framework Agreement on First Nation Land Management* was signed by the Minister of Indian Affairs and Northern Development and 13 First Nations in 1996, and was ratified and implemented by Canada in the *First Nations Land Management Act*, in 1999. A First Nation signatory to the Framework Agreement can exercise land management powers outside of the *Indian Act* by creating its own Land Code, approved through a community ratification process and entering into a further Individual Transfer Agreement with Canada. Participation is voluntary, and the Framework Agreement creates an indigenous institution, the Lands Advisory Board, to help implement the jurisdiction. 36 First Nations have operational land codes and a further 58 are in development ¹².

First Nations under the FNLMA can assume authority over many land management jurisdictions. This means First Nations using the FNLMA can provide certainty to investors with respect to a number of land management responsibilities including land use planning, zoning, development processes, leasing and rules associated with land usage. In particular, First Nations have the power to make laws in respect of the development, conservation, protection, management, use, and possession of their First Nation land.

The FNLMA also has the potential to significantly reduce the costs of doing business on First Nation lands. Well crafted and administered land laws can provide transparency and certainty to investors. The FNLMA can also allow First Nations to establish more secure and tradable land tenure. Local administrations can provide these services and reduce investor transaction costs.

The powers provided for in the FNLMA are common to all local governments in Canada and are essential for First Nation governments that want to cooperate with adjacent local governments and participate in regional district growth strategies.

¹² Department of Aboriginal Affairs and Northern Development, *First Nations Land Management - Operational and Developmental First Nations*), on line at www.aadnc-aandc.gc.ca



First Nation Property Ownership Act (FNPOA)

FNPOA is a proposed piece of legislation for First Nations who want to opt out of the *Indian Act* reserve land system, and have greater jurisdiction and title to their lands:

- First Nations would have the option (requiring majority support of members) to hold the legal title to the land currently held by the Crown as "reserves" under the Indian Act;
- Individual First Nations would have the power to transfer title in fee simple (with any restrictions they would deem fit) to individuals without any loss of their jurisdiction over the land despite any possible change in ownership;
- First Nation jurisdiction over First Nation Land would be substantially expanded;
- A number of important safeguards should be included to preserve the First Nation character of the land; and
- The new First Nation Land would be registered in a "Torrens" style land registry

Recognizing the work and commitment of the proponent First Nations and the FNTC, in January 2014, the House of Commons Standing Committee on Finance recommended that the FNPO legislation be developed and passed in the near future. They recommended that the federal government should "*Move forward with a First Nations property ownership act in order to provide Aboriginal Canadians with the same property rights as other Canadians.*"

The FNTC is pleased that it has received support for this initiative from the Minister of Aboriginal Relations and Reconciliation. There are now twelve First Nations that have indicated their support for FNPOA and ten of them are from BC. The FNTC believes that this initiative, by providing First Nations with greater certainty over their own lands and jurisdictions, will create economic benefit for First Nations, increase their stake in the economic success of the province as a whole, and thus create better conditions for the conclusion of Treaties and the resolution of other outstanding issues.



Tulo Centre of Indigenous Economics

The Tulo Centre of Indigenous Economics (Tulo) was created by the First Nations Tax Commission to operate as an independent non-for-profit educational and research institution. It is governed by a three person board of Directors. The chair is Chief Mike Lebourdais of Whispering Pines First Nations, the Academic Chair is University of Victoria Professor Emeritus Robert Bish, and the Vice Chair is Bud Smith, the former Attorney General of BC.

Tulo's mission is to continue the education and training formerly provided by ITAB and the University of Victoria and to expand its efforts to include a broader range of activities to assist First Nations and their members to participate in the Canadian governance and market systems. One specific objective is to help interested First Nations build the legal, administrative and infrastructure frameworks to support markets on their lands. Tulo currently delivers two certificate programs in partnership with Thompson Rivers University and the First Nations Tax Commission – an eight course - 17 credit certificate in First Nation Tax Administration, and a six course - 18 credit certificate in First Nation Applied Economics. Each course in these certificate programs has the applied economics (APEC) designation within the Business School. Twelve of the courses involve original curriculum only offered by Tulo-TRU that focus on specific First Nation legal, administrative, infrastructure or communications requirements to reduce the high costs of doing business on First Nation lands.

Tulo Centre of Indigenous Economics Courses

First Nation Tax Administration

APEC 1610: Introduction to First Nation Taxation

APEC 1620: Establishing First Nations Tax Rates & Expenditures

APEC 1630: Assessment and Assessment Appeals

APEC 1640: Administration – Tax Notices, Collecting and Enforcement

APEC 1650: Communications and Taxpayer Relations

APEC 1660: Service Agreements and Joint Contracts

APEC 1670: Development Cost Charges

APEC 1680: Capital Infrastructure & Debenture

First Nation Applied Economics

ENGL 1810: Business, Professional, and Academic Composition

ECON 1220: Introduction to Basic Economics

ECON 2630: Issues in Aboriginal Economics

ECON 2640: Residential and Commercial Development on First Nation Lands

ECON 2650: Investment Facilitation on First Nation Lands

ECON 2700: Economic Feasibility and Impact Analysis on First Nation Lands



Financing |

Courses are delivered in either an online or intensive format. Online courses are taught online in a paced, cohort, tutor-led model over the space of eight to twelve weeks. They are offered through Thompson Rivers University Open Learning. Intensive courses are delivered in a classroom format. This format condenses the content from the full 8-12 week course into an intensive one-week session. Students attend the classes on the Thompson Rivers University campus.¹³

The courses developed by Tulo and Thompson Rivers University offer a wide range of course work in tax administration and economic development for First Nations. They are the most comprehensive on these topics available and the most extensive in the province.

Other Colleges and Universities

While Tulo-TRU courses serve First Nation students directly, a variety of courses in local government administration and finance are also available to First Nation students, with Northwest College and Capilano University specifically including First Nation content in their local government courses. Other universities and colleges with courses directly focussed on local government administration and service delivery for entering students include Camosun College, College of the Rockies, and the University of Northern BC. Their courses meet the requirements for the beginning certificate for local government administrators from the provincial government Board of Examiners. Local government courses for the more advanced certificates are offered by the University of Victoria, School of Public Administration. Tulo is currently working with UVIC and possibly Capilano to ensure transferability of courses and programs and to encourage more students to register in these programs.

¹³ Tulo Centre of Indigenous Economics. (2011). Online at <http://www.tulo.ca/default.htm>.



VI. Emerging Policy Issues: Where do First Nations go from here?

Institutions necessary for First Nations to take their place among Canadian governments and participate in the market economy have been created over the past two decades. The task is not complete, however, and both opportunities and problems remain. Some of these are described below.

Implementing New Revenue Options

The FMA is providing First Nations with revenue raising options similar to other local governments. In 2013/14, the first FMA development cost charges law (Tk'emlups te Secwepemc), and the first FMA property transfer tax law (Tzeachten First Nation) were approved by the FNTC.

FMA Development Cost Charges (DCCs) are similar to municipal DCCs and charge a one-time tax on new developments to help finance infrastructure. The revenue is used for specific projects identified in the community's long term capital plan. Tk'emlups te Secwepemc's capital projects include a highway traffic interchange and a water reservoir, and the DCC law will play an important part in funding their capital infrastructure enhancements over the long term. Having the capacity to impose DCC's will also facilitate service contracts with adjacent local governments where similar treatment of new developments is desired.

Another revenue option for First Nations under the FMA is Business Activity Taxes which includes collecting hotel taxes on reserve. Some First Nations in BC are interested in developing a hotel tax that would duplicate the hotel tax collected elsewhere in the Province. This tax would provide First Nations with needed revenues and also give them a greater stake in the successful development of the recreational potential of British Columbia. It would provide them with improved opportunities to participate in resort development by ensuring that more of the resultant tax benefits are made available to them.



First Nations in BC are currently exploring other FMA revenue options including taxation for the provision of services, and other business activity taxes.

In 2013, the first FMA long term capital borrowing law (Tsawout First Nation) was approved. This law enabled the Tsawout First Nation to borrow \$2.15 million through the First Nations Finance Authority (FNFA)'s pooled debentures for the completion of much needed upgrades to Tsawout's sewage treatment plant. This means that Tsawout will be able to access capital at costs similar to those for BC municipalities, over a longer amortization period, and without requirements for collateral.

These new revenue options mean that First Nations have similar revenue raising powers to local governments in BC and will hopefully begin to close the substantial infrastructure gap that exists on First Nation lands compared to local governments.

Pricing Contracts for Services

An extensive range of service contracts between First Nations, municipalities and regional districts is listed in Appendix A and Appendix B. Because of the variable rate property tax system used in British Columbia those reserves with significant commercial property may generate property tax revenue in excess of service costs. Those First Nations with residential lands often do not generate sufficient revenue to cover service costs when the First Nation uses the same tax rates as adjacent jurisdictions, which most First Nations do.



One result of equivalent tax rates is that those First Nations with commercial property are reluctant to enter into service contracts based on tax revenues instead of actual costs. At the same time, municipalities are reluctant to sell services on a tax revenue equivalent basis when those revenues do not cover the costs of the services, as is the case for reserves that are substantially residential unless that residential is of very high value. The provincial government policy to exit the collection of school taxes on First Nation lands has left many First Nations with additional resources to improve infrastructure and obtain services beyond what could be provided with only the tax equivalent of municipal or regional district and provincial rural taxes. At the same time commercial reserves may generate large surpluses. The mismatch between property tax revenues and service costs caused by the use of variable tax rates the same as those used in adjacent jurisdictions is the root cause of these problems. They need to be understood during the service contract process.¹⁴

The alternative to First Nations using the same variable tax rates as adjacent jurisdictions is for First Nations to go to budget-based tax rate setting the same as is done by municipalities. This would result in property tax rates being either higher or lower than those in adjacent jurisdictions—the same as occurs between adjacent municipalities. Because municipalities must add provincially determined school tax rates to their municipal rates, this could mean that municipal rates may be higher than the rates on reserves and many would regard this tax competition as unfair. However, it must be recognized that for residences the Provincial Home Owner Grant (especially where the carbon tax abatement program applies) off-sets most of the “school tax” and for low-valued residences offsets part of their municipal taxes as well. There is no obvious reason to make a change in the existing situation, especially as earlier research also called into question whether the Federal government was paying the province too much per student for the education of First Nation students.

¹⁴ Not everyone understands that when equivalent tax rates are used by a First Nation, the First Nation residential taxpayers may actually pay higher property taxes than residents in the municipality because in some cases the First Nation may not implement the provincial Home Owner grant program or, more recently, the provincial carbon tax abatement program that uses the Home Owner grant program. Tax equivalency only results for non-residential properties unless the First Nation has implemented an equivalent Home Owner grant program that includes carbon tax abatement.



Political Representation

Prior to First Nation taxation municipalities taxed reserve lands without being required to provide services to those lands. At the same time the leaseholders occupying those lands, as well as First Nation members, were allowed to vote in municipal elections. Now that First Nations exercise jurisdiction over First Nation lands for both taxes and services the issue of political representation needs to be revisited.

Two problems exist. First, in the past, First Nation leaseholders have had no voice in First Nation policies on taxes and services on leasehold lands. However, it is in the direct financial interest of the First Nation to maximize the value of leasehold lands and that is done by providing the mix of services at reasonable tax prices to satisfy leaseholders. In addition, the FMA provides First Nations with the jurisdiction to provide a voice in decisions over leasehold lands. To fulfil this responsibility, the FNTC has worked with taxpayers and interested First Nations to develop the legal and administrative framework for greater participation of taxpayers in decisions that impact them. In particular, the FNTC has developed a sample taxpayer representation law that ensures that taxpayers have a forum for their input and a local mechanism to resolve any disputes that arise. This model system is comparable and perhaps more inclusive than the system developed to support treaties.

The second problem is that First Nation members and leaseholders on reserves within municipal boundaries are allowed to vote in municipal elections even though none of the municipality's services, regulations, or taxes are provided to the reserve unless it is through a contract with the First Nation government.¹⁵

¹⁵ This problem was the topic of a discussion paper by the Lower Mainland Treaty Advisory Committee entitled "Voting in Local Government Elections and Referenda by Residents Living on Indian Reserves" online at http://www.metrovancouver.org/region/aboriginal/LMTAC/LMTACDocs/VotingInLocalGovernmentElectionsAndReferendaByResidentsLivingOnIndianReserves%20_22-Sept-2011.pdf



One solution to the voting in municipal elections by voters who do not receive its services or pay its taxes would be to exclude these reserve lands from municipal boundaries. This would be accomplished using an Order in Council to redefine the municipality boundaries to exclude reserve lands. This would make absolutely clear that First Nations are responsible for their residents, both First Nation and non-First Nation, including arrangements for both services and taxes, and that municipalities are governed by their citizens who also receive services and pay taxes. With this clarification, the two governments can proceed to make joint service arrangements for the mutual benefit of their citizens. It should be the policy of the provincial government to respond favourably to requests from a municipal council that requests removal of a reserve from within its legal boundaries. This leaves this as a local option where the local council knows the relationship with the First Nation and makes the decision¹⁶.

While relations between First Nations and municipalities need the most clarification, especially in regard to voting and representation, there are other situations where First Nation members and leaseholders vote in general local government elections for an electoral area director of a regional district outside of municipal boundaries. While this issue has not been as prominent as the mismatch between representation and taxation in reserves within municipal boundaries, the uncertainty of the relationship between First Nations and regional districts poses some problems.

¹⁶ Removing a population from a municipality will also require adjustments within regional districts, where the population may need to be assigned to an electoral area if the First Nation itself is not becoming a member of the regional district. Such new arrangements will need to be worked out between the regional district and the Ministry of Community, Sport and Cultural Development—the current Incarnation of Municipal Affairs.



Some Regional Districts provide services that are available to all residents within the area. These include recreation facilities and libraries that both First Nation members and leaseholders can make use of. One of the benefits of having First Nations as participating members within regional districts would be that First Nations could participate in the decisions and make financial contributions, including financial contributions based on the assessed value of all lands on the reserve instead of only on leasehold lands¹⁷.

One solution for service cooperation is for a First Nation representative to sit on the Regional District committee that supervises that particular service and makes payments for that service as if it were a member municipality. This provides for more flexibility in service decisions, especially when capital investments are involved, than simple service contracts. As most Regional District Committee decisions are simply ratified by the Board, this would provide a useful approach to integrating First Nations into the governmental system without going immediately to full Board membership (although this option should be considered). This approach is especially relevant because First Nations are unlikely to enter into full membership where regional growth strategies are involved because they were not part of the regional growth strategy planning process. However, the prospect of full regional district participation would be an incentive for both First Nation and non-First Nation consideration of First Nation lands in future growth strategy planning.

Other Tax-Service Relationships

In addition to matching representation to taxation, there are other tax-service relationships that would benefit from resolution. The relationship of First Nations to Hospital Districts is one example. Hospital Districts levy small property taxes to provide for hospital planning and capital construction. Their governing board is usually the same members as the directors of the regional district.

¹⁷ For First Nations to become full members of a regional district the aboriginal residents need to be included. This could include having a member on the regional district. Regional districts do not levy property taxes on individual properties; they send a requisition to the member municipality with the price based on their tax rate applied to the tax roll.



All First Nation members and leaseholders have access to hospitals across the province and it would appear appropriate that First Nations collect and submit equivalent hospital taxes to the hospital boards. First Nation members themselves are covered by transfers from the federal to provincial government on their behalf, although it is uncertain what is actually passed through to individual Hospital Boards.

One special issue in the lower mainland is TRANSLINK. Translink is essentially a provincial government body that levies significant property taxes to provide transportation throughout the Greater Vancouver Regional District and adjacent areas that wish to become members. All residents benefit from their services. We are unaware that any First Nations have been included in either the planning or governance of TRANSLINK. Our recommendation would be that, if TRANSLINK would like to obtain tax equivalent revenues from First Nations, their governing system would need to be revised to include First Nation participation in governance at the same time. At present, such participation is a decision to be made by each individual First Nation.

Planning and Mutual Boundary Coordination

Forty-five reserves are geographically within municipal boundaries - whether or not they are included in the legal definition of the municipality. Others are adjacent to municipalities. Physical proximity provides opportunities for cooperation for mutual benefit, rivalry to attract business and residents, and the potential for conflict over spillovers from developments within one government to the other. These situations are no different from those of adjacent municipalities with one major exception—the provincial government has created regional districts to deal with most of the boundary issues that arise and many regional districts have growth strategies that have not included First Nation participation.



Regional districts were specifically designed to provide a forum to promote cooperation on services and land use planning among local governments. While some regional planning functions have been abandoned, members still create growth strategies and have access to a provincially designated mediation-arbitration dispute resolution function. First Nations lack these institutions in dealing with municipalities or regional districts and although dispute resolution processes are included in many service contracts, they are specific to that contract.

One of the problems that face First Nations wanting to engage in major economic development is that they were never included in any planning or growth strategy processes at either the municipal or regional level. One approach to boundary problems is simple: First Nations will take impacts on adjacent governments into account to the same degree those governments took First Nation interests into account in their past decisions—a position that is certainly justified by past municipality and regional district decision-making. There would, however, be mutual benefits by having more regular processes for cooperation and dispute resolution. A problem is that no single senior government has the jurisdiction to impose such an institutional arrangement. This is because the provincial government creates the legal structure for municipalities, regional districts and other local governments and it is the federal government and FNTC which creates the legal structures for First Nations.



Because the provincial government has already created institutional arrangements specifically to facilitate cooperation among local governments—regional districts—the obvious solution is for the provincial government to enter into discussions with First Nations and local governments regarding First Nations membership on regional district boards. Presently this option is open only to Treaty First Nations, but many First Nations do not plan on entering into treaty arrangements. To exclude non-treaty First Nations from potential regional district membership is to exclude most First Nations from this option for the foreseeable future, including the largest and most economically developed First Nations, which would benefit most from better coordination with other local governments. The provincial government needs to revisit their policies on how First Nation participate in regional districts to enable First Nations to coordinate their activities with other governments at the local level for the mutual benefit of all parties¹⁸.

¹⁸ The inclusion of First Nations in regional districts will require some participation to be different from municipal members. Most important is that First Nations would use the First Nations Finance Authority for debt finance instead of the Municipal Finance Authority. The regulatory system for First Nations under the FMA is similar in many ways to that for municipalities under Municipal Affairs but there are other differences that result from the FMA applying nationally instead of provincially.



Treaties and FMA

The FMA represents a major step to provide the regulatory framework for First Nations to participate in the Canadian federal-provincial governance system and to promote the inclusion of First Nations and First Nation members in to the Canadian market economy. Without certainty and stability for taxpayers, lenders, and investors, economic development equivalent to that outside of reserves is simply not possible. These are the most likely paths for improving conditions found on many First Nations. These developments are also consistent with the objectives of all governments in treaty negotiations. Many policies the provincial or federal government have requested be included in treaties are also provided by the legislation, policies and regulations that have evolved within the institutions encompassed by the FMA. These institutions are also an appropriate option for First Nations within treaty agreements. It is much better policy to provide treaty First Nations with the option of the FMA regulatory framework, which mainly parallels provincial practices, than it is for each of them to operate their own independent taxation system without a regulatory framework, as seems to be the case after the treaty is signed.

The FNTC is currently working with interested First Nations, BC and Canada to develop a regulation under the authority of the FMA to ensure that the services and products of the FMA institutions remain available to First Nations with modern treaties.



VII. Conclusions and Suggestions

First Nations continue to be successful in implementing property tax jurisdiction on First Nation lands and providing services to their communities. There are now more than 150 taxing First Nations across Canada collecting a total of over \$70 million¹⁹ each year and 62 of those are located in BC. Generally, service agreements are working well for both First Nations and municipalities. Economic development is expanding, and assessment values continue to rise, and in some cases even surpass those in adjacent municipalities. Using local revenues as well as other revenue sources, First Nations are being able to build and finance the infrastructure needed to support continued economic expansion. Regulatory and educational gaps that have been hindering First Nation economic development are being addressed by progressive First Nations institutions. First Nations are increasingly participating in and benefiting from their regional economies. However, there is still more to do that will benefit all governments providing local services and their citizens.

This paper makes these suggestions to build on the recent positive history between First Nations and local governments in BC and to continue the strong working relationship between the UBCM and the FNTC:

1. Promote and support collaboration and cooperation between the Tulo Centre of Indigenous Economics and universities that support the local government officers association such as Capilano, Northwest and UVIC.
2. Develop processes to remove First Nations from municipal boundaries on the request of First Nations to clarify service and representation responsibilities.
3. Consider a pilot project coordinated by the FNTC and UBCM with a non-treaty First Nation to directly participate in regional district governance, planning, services and infrastructure.
4. Consider other First Nation regional participation opportunities such as those associated with hospital districts.

¹⁹ www.fntc.ca



5. The UBCM and the FNTC should work together to encourage the provincial legislative changes necessary to ensure the FMA applies to First Nations in post treaty environment so that they have access to institutional services and long term infrastructure capital.

None of the changes proposed on these issues entail radical change; they all simply continue the evolution of greater participation of First Nations in the British Columbia local government system and Canadian federalism and they provide a base for raising the productivity of First Nation lands and citizens within the Canadian market economy. No one expects these changes to occur quickly. Two suggestions, however, should help. First, the participation of First Nation and local government administrators in the same classrooms at our universities will contribute to greater understanding of how similar administration issues are for all small governments. Second, a renewed strong working relationship between the FNTC and UBCM will provide the institutional support and coordination necessary to implement these possible changes.



VIII. Appendix A – Service Agreement Examples

CivicInfo #	Agreement	Participants	Year	Services	Cost
2	Agreement	RD East Kootenay and Akisqnuq First Nation	2007 2012	<ul style="list-style-type: none"> ▪ Building and plumbing inspection 	Actual wages of the building inspector plus 38.5% (for benefits, administration and vehicle costs).
3	Agreement	RD East Kootenay and Columbia Lake Indian Band	2002 2006	<ul style="list-style-type: none"> ▪ Fire Protection services 	<p>Annual fee of \$1,575.00 for the fire protection services provided by the Fairmont Hot Springs Volunteer Fire Department.</p> <p>Annual fee of \$2,625.00 for the fire protection services provided by the Windemere Volunteer Fire Department.</p>
4	Agreement	RD East Kootenay and Tobacco Plains Band	2009 2013	<ul style="list-style-type: none"> ▪ 911 Emergency Dispatch 	Annual Operating and capital costs for 911 plus total number of dwellings in RDEK. This is multiplied by the number of dwellings on Reserve including Leased Reserve Land.
20	General Servicing Agreement	Central Saanich and Tsawout First Nation	2007	<ul style="list-style-type: none"> ▪ General Government Services ▪ 911 Emergency Dispatch ▪ Fire Protection ▪ Public Works ▪ Parks and Recreation ▪ Contingency Wages ▪ Reserves and Contingency Funds 	\$80,251 per year (adjusted slightly every year based on tax levy - 5% max increase per year).
22	Leaseholder Service Agreement	Campbell River and Campbell River Indian Band	2005	<ul style="list-style-type: none"> ▪ "Municipal services that are ordinarily provided to the City's residents." ▪ Maintenance and Repair is taken care of by the city. 	<p>72.5% of the property taxes using the city's tax rates.</p> <p>Water and Sewer: User fee is charged by the city for water and sewer services.</p>

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CivicInfo #	Agreement	Participants	Year	Services	Cost
70	Services Agreement	Campbell River and Homalco Indian Band	1992	<ul style="list-style-type: none"> ▪ Domestic Water (repair and maintenance also) ▪ Sanitary sewage collection and disposal (repair and maintenance also), ▪ Fire protection 	<p>Water and Sewer: User fee is charged by the city for water and sewer services.</p> <p>Fire Protection: \$90 per residential unit and \$360 for non-residential (CPI increase every year).</p>
71	Services Agreement	Central Okanagan RD and Westbank First Nation	2007	<ul style="list-style-type: none"> ▪ Mt. Boucherie Arena ▪ Johnson-Bentley Aquatic Centre ▪ Westside Seniors Activity Centre ▪ Westside Transit Services ▪ Handi-dart Transit ▪ Regional Parks ▪ Okanagan Basin Water Board ▪ Effluent/Water Disposal ▪ Regional Rescue Service ▪ 911 Emergency Number ▪ Crime Stoppers ▪ Victims/Witness Assistance ▪ Westside Sanitary Landfill 	<p>Net taxable values of lands and improvements in the First Nation multiplied by District service annual requisition.</p> <p>Landfill: Number of parcels in the First Nation multiplied by parcel tax (cost of district services divided by number of parcels in district electoral areas [Westside and Eastside]).</p>

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CivicInfo #	Agreement	Participants	Year	Services	Cost
72	Service Agreement	Campbell River and Cape Mudge Indian Band	2004	<ul style="list-style-type: none"> ▪ Water ▪ Sanitary Waste ▪ Storm Water Management ▪ Fire Protection 	<p>Water: \$10 per year for each building on-reserve.</p> <p>Collection, Treatment and Disposal of Sanitary Waste: \$39 per year for each building on-reserve and \$1700/year for sewer system maintenance (CPI increase per year).</p> <p>Water and Sewer: User fee is charged by the city for water and sewer services.</p> <p>Storm Water Management: Parcel tax (according to local government bylaw).</p> <p>Fire Protection: \$80 per year for each residential building (CPI increase per year) and equivalent district property taxes multiplied by % of total district budget to fire services for every other development.</p>
73	Service Agreement	Pitt Meadows and Katzie Indian Band	2007	<ul style="list-style-type: none"> ▪ Water supply ▪ Sanitary sewage disposal ▪ Fire Response 	<p>Water: \$2057 per month.</p> <p>Disposal of Sanitary Sewage: Number of buildings on the Reserve Area multiplied by the rate per single-family residential building as the City charges.</p> <p>Fire Response: operating costs for previous year plus fire services capital costs from previous year divided by total population of Pitt Meadows plus Katzie Reserve multiplied by the total population of the Katzie reserve</p>

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CivicInfo #	Agreement	Participants	Year	Services	Cost
74	Service Agreement	RD East Kootenay and Akisqnuq First Nation	2007 2011	<ul style="list-style-type: none"> ▪ Building and plumbing inspection ▪ Dog control ▪ Emergency 911 ▪ Eddie Mountain Memorial Arena ▪ Parks and Trails ▪ Emergency response and recovery program ▪ Fire protection ▪ Grants in aid ▪ Libraries ▪ Regional hospital district ▪ Regional parks ▪ Septage disposal ▪ Solid waste disposal ▪ Weed control 	Sum of the levies made by RDEK for the services for that calendar year multiplied by the assessment of all non-native interests on-Reserve as determined by the First Nation.
75	Service Agreement	RD East Kootenay and Shuswap Indian Band	2007 2011	<ul style="list-style-type: none"> ▪ Dog Control ▪ Emergency 911 ▪ Eddie Mountain Memorial Arena ▪ Parks and Trails ▪ Emergency response and recovery program ▪ Grants in aid ▪ Libraries ▪ Noxious weed control ▪ Regional Hospital District ▪ Regional Parks ▪ Septage Disposal ▪ Solid Waste Disposal 	Sum of the levies made by RDEK for the services for that calendar year multiplied by the assessment of all non-native interests on-Reserve as determined by the Band.



CivicInfo #	Agreement	Participants	Year	Services	Cost
76	Service Agreement & Bylaw	Tofino and Tlaocquiaht First Nation	2009	<ul style="list-style-type: none"> ▪ Water (maintenance and repair also) ▪ Sanitary Sewer Service (maintenance and repair also) ▪ Fire Protection 	<p>Water: Rates, rents or charges as set forth in the Tofino Water Utility Rates and Regulation by-laws.</p> <p>Sanitary Sewer: Rates, rents or charges as set forth in the Tofino Sanitary Sewer Utility Rates and Connection Regulation by-laws.</p> <p>Fire Protection: Annual sum based on the assessed value for land and improvements. The parties (re-calculated annually based on assessed value of lands and improvements and fire protection costs).</p>
77	Servicing Agreement	District of North Vancouver and Tsleil-Waututh Nation	2005	<ul style="list-style-type: none"> ▪ Discharge of storm water (maintenance and repair also) ▪ Discharge of Sanitary Sewage (maintenance and repair also) ▪ Provision of water (maintenance and repair also) ▪ Fire fighting protection 	<p>\$484,852.15 per year and an increase or decrease in the Annual Service Charge equal to % change in total resident tax levy of the District on District ratepayers (single and multifamily residential properties) and a % increase or decrease in the Annual Service Charge equal to the number of additional completed units of any development as a % of the total number of units of any development existing the previous calendar year.</p>
89	General Servicing Agreement	Central Saanich and Tsawout First Nation	2001	<ul style="list-style-type: none"> ▪ General Government Services (related to services) ▪ 911 Emergency dispatch ▪ Fire Protection ▪ Emergency Measures ▪ Public Works ▪ Parks and Recreation ▪ Contingency Wages ▪ Reserves and Contingency Funds 	<p>Property tax (rate multiplied by assessment) of all property classes multiplied by (Gross expenditure minus non tax revenue) divided by (General and debt tax levy plus Tsawout First Nation's contribution).</p>

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IX. Appendix B – Specific Service Agreements

CivicInfo #	Agreement	Participants	Year	Cost
Fire Protection				
9	Fire Protection Agreement	Central Saanich and Tsawout First Nation	2007	(Number of band buildings/ [Number of band buildings + Total number of buildings within district and reserve]) x Cost
10	Fire Protection Agreement	Enderby and Splatstsin First Nation	2009	\$11,457/year
11	Fire Protection Agreement	Kamloops and Kamloops Indian Band	2008	Property Tax fee x parcels (\$604,890 in 2009)
12	Fire Protection Agreement	Kitimat and Kitimaat Village	1990	Fee schedule not attached
13	Fire Protection Agreement	Kitimat Stikine RD Kitselas Band	2004	Not outlined clearly in agreement.
14	Fire Protection Agreement	North Cowichan and Chemainus Band	2009	Building fee (per month per building; set out in schedule A till 2014) x Number of buildings
15	Fire Protection Agreement	North Cowichan and Halalt Band	2009	Building fee (per month per building; set out in schedule A till 2014) x Number of buildings
16	Fire Protection Agreement	North Cowichan and Penelakut Band	2009	Building fee (per month per building; set out in schedule A till 2014) x Number of buildings
17	Fire Protection Agreement	Osoyoos Osoyoos Indian Band*	2002	<p>Native non-residential Structures: Assessed net taxable value of non-residential improvements for school and hospital purposes x 1000 x appropriate tax rate</p> <p>Non-native leased properties: Net taxable assessed value of land and improvements for school and hospital purposes * 1000 x appropriate tax rate</p> <p>Dwelling structures: Number of dwelling units x average Osoyoos residential dwelling assessment x appropriate tax rate</p>



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CivicInfo #	Agreement	Participants	Year	Cost
19	Fire Services Agreement	Port Coquitlam and Coquitlam Indian Band	1996	Assessed value of land and improvements on-reserve / Assessed value of land and improvements in city (incl. reserve) x Fire Dept. budget for that year.
88	Fire Protection Agreement	Central Saanich and Tsawout First Nation	2001	(Number of band buildings/ [Number of band buildings + Total number of buildings within district and reserve]) x Cost
Sanitary Sewer				
69	Sanitary Sewer Agreement	Kamloops and Kamloops Indian Band	1996	<p>Capital Development Fee (consists of a DCC and ACC) based on a schedule outlined in the agreement.</p> <p>Sanitary sewer user fee equal to a meter rate in the City Sanitary Sewer By-law.</p> <p>Services user fee of \$200 per year for each dwelling unit (amended each year by CPI).</p>
79	Sewage Treatment Service Agreement	Penticton and Penticton Indian Band	2008	<p>Operating Service Fee Includes all direct and indirect operating costs and relevant admin costs and overhead during period of connection with services plus 10% of the total (recalculated every year).</p> <p>Capital Costs Portion of the capital depreciation costs of the annual value of the Advanced Waste Water Treatment Plant over it's life allocated to the band based on contribution to the waste water stream during the period determined by the city (recalculated every year).</p> <p>This equals PIB Sewage Flows/(PIB Sewage Flows + City Sewage Flows) x capital depreciation (as set out in a schedule).</p> <p>Service Fee An amount not exceeding 10% of the total costs of the Capital and Operating fees.</p>

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CivicInfo #	Agreement	Participants	Year	Cost
80	Sewer Agreement	Enderby and Splitsin First Nation	2009	\$747.90/year
82	Sewer Service Agreement	Kitimat Stikine RD Kitselas Band	2003	Annual user fee based on number of Household Equivalent Units on the Reserve connected to the RDKS x annual sanitary sewer user fee prescribed by the board of the RDKS in the Sewer Regulation Bylaw. Connection fee based on charge described in the Sewer Regulation bylaw x number of Household Equivalents (paid on every additional connection of any premises).
Transit				
85	Transit Agreement	Campbell River and Homalco Indian Band	2004	Not included
86	Transit Agreement	Kitimat Stikine RD Gitksan Government Commission	2005	45% of the local share of costs incurred by RDKS for the Hazelton Regional Transit System (apportioned to the four band councils).
87	Transit System Partnership Agreement	Kitimat Stikine RD Kitamaat Kitselas Kitsumkalum Kitimat Terrace	2006	Actual local net share of costs incurred by the RD. It is apportioned as follows: <ul style="list-style-type: none"> ▪ Kitamaat Village Council (15%) ▪ District of Kitimat (26%) ▪ Kitselas Band Council (11%) ▪ Kitsumlakum Band Council (10%) ▪ City of Terrace (18%) ▪ Regional District of Kitimat-Stikine (20%)
Wastewater Treatment Project				
91	Wastewater Treatment Project Agreement	Capital Regional District and Beecher Bay Nation	2008	Not included
92	Wastewater Treatment Project Agreement	Capital Regional District and Songhees Nation	2008	Not included

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CivicInfo #	Agreement	Participants	Year	Cost
Water				
90	Water Servicing Agreement	Central Saanich and Tsawout First Nation	2001	Charge calculated using the metered water rate, excluding any fixed charges set out in the Water Rates by-law.
93	Watershed Accord	Sechelt Indian Band and Sunshine Coast Regional District	2003	Not Included
94	Water Agreement Lassertie Subdivision	Enderby and Splat sin First Nation	2009	\$231.00/year for each unit connected to the system.
95	Water Agreement Mabel Lake Road	Enderby and Splat sin First Nation	2009	\$488.50/year for each unit connected to the system.
96	Water Metered Agreement	Enderby and Splat sin First Nation	2009	\$470.25/year for each unit connected to the system and \$2.15 per 4,500 litres that consumption exceeds 180,000 litres.
97	Water Servicing Agreement	Central Saanich and Tsawout First Nation	2007	Charge calculated using the metered water rate, excluding any fixed charges set out in the Water Rates By-law.
98	Water Sewer Services Agreement	Ucluelet Yuutluthaht Ucluelet First Nation	2008	One time capital payment of \$354,710.36 towards Ucluelet's sewer infrastructure. 50% of the monthly water rate charges to cover sewer treatment and disposal
N/A	Sewer and Water Agreement	City of Chilliwack and Tzeachten Indian Band	2006	Lessee must pay the city all costs incurred to design and construct the connections or an extension to the services system, operating fees (city engineer assesses based on previous year and adjustments), additional off-site costs, and other costs and expenses incurred by the city with respect to extensions. The city and the band agree that the tax sharing formula is 75% city and 25% band.

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X. References

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261

Board-Direction

Cheryl Anderson

From: Nick Kypriotis <nick@canadian-publishers.ca>
Sent: February-24-15 7:01 AM
To: Nick Kypriotis
Subject: Fire Prevention Officers Assoc of B.C. Conference and Seminars 2015
Attachments: FPOABC All Ad Rates & Sizes.pdf

Dear Trade Member,

The Fire Prevention Officer's in your community are having their annual conference, seminar and trade show, May 4th to 8th, 2015 in Kamloops, B.C., this year it is being hosted by the Kamloops Fire Department. They spend a good portion of the year keeping our communities safe and our students educated on all fire prevention matters.

We are approaching the deadline and C.P.I. is putting together the program magazine for the conference which will be distributed to all the delegates attending the conference, as well as mailed out to the Fire Prevention Officers and Fire Halls throughout B.C for free.

We have no outside or government funding, so we are asking for your support with an Advertisement in the convention magazine which will greatly help us put it together and distribute it for free.

Attached is a rate sheet for all ad sizes.
Please let me know if you will be supporting us with an Advertisement.

Regards,

Nick Kypriotis
C.P.I. *publishers of the*
Fire Prevention Officers Assoc of B.C. Conference Magazine
1-877-898-3732
Email: nick@canadian-publishers.ca



262

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263

Board-Receive

Geraldine Craven

From: FCM Communiqué <communiqué@fcm.ca>
Sent: March-11-15 10:47 AM
To: inquiries
Subject: Nominations to FCM's Board of Directors

RECEIVED
MAR 11 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

March 11, 2015

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FCM FEDERATION OF CANADIAN MUNICIPALITIES
FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

Nominations to FCM's Board of Directors

FCM's 2015 Board of Directors election period is now open. If you are interested in running for election to FCM's Board of Directors, please [visit FCM's website](#).

For more information, [contact Julie Hayes](#), assistant to the Chief Elections Officer, 613-907-6283.

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264

Board-Receive.

DWB Consulting Services Ltd.

ENGINEERING • ENVIRONMENTAL • FORESTRY • MAPPING



March 3, 2015

Regional District of Bulkley-Nechako
37 3rd Avenue, PO Box 820
Burns Lake, British Columbia V0J 1E0

Attn: Gail Chapman, Chief Administrative Officer

Re: Landfill Registration Pursuant to the *Environmental Management Act* on behalf of Fraser Lake Sawmills, a Division of West Fraser Mills Ltd.

Fraser Lake Sawmills, a Division of West Fraser Mills Ltd. wish to develop a woodwaste landfill facility adjacent to their mill site. Fraser Lake Sawmills has constructed a bioenergy plant which will convert biomass in the form of residual hog fuel to power. They propose to construct a new landfill site adjacent to the mill for the disposal of ash from the plant.

The Ministry of Environment requires that new wood waste landfills comply with all relevant provisions of the Environmental Management Act (EMA), the Waste Discharge Regulation (WDR), and the Code of Practice for Industrial Non-Hazardous Waste Landfills Incidental to the Wood Processing Industry (the Code). The Code applies to the discharge of non-hazardous wood waste that originates from the primary and secondary wood processing industry as defined in Schedule 2 of the Waste Discharge Regulation. The Code does not require formal notification to government agencies other than local government. It is Fraser Lake Sawmills intention to complete the registration process for this project as expeditiously as possible.

Re-zoning and an OCP amendment were initiated in 2013 to allow for the landfill siting. Subsequently an open house was held by West Fraser Mills Ltd. on Wednesday March 5, 2014 and a public hearing was held on April 2, 2014 in conjunction with the process to change the local bylaw to allow for the development for the new landfill. The Regional District of Bulkley-Nechako Bylaw No. 1685 was approved on May 1, 2014. Concurrently with the above process an application was also made to re-zone lands in the Agricultural Land Reserve. On January 29th, 2015 the application to amend Endako, Fraser Lake, Fort Fraser Rural Official Community Plan Bylaw No. 1685, 2013 and Regional District of Bulkley-Nechako Rezoning Bylaw No. 1686, 2013 was adopted as was the application to amend Endako, Fraser Lake, Fort Fraser Rural Official Community Plan Bylaw No. 1487, 2008 from Agricultural and Resource to Industrial for the application area, and Regional District of Bulkley-Nechako Zoning Bylaw no. 700, 1993 from Agricultural and Rural Resource to Heavy Industrial for the application area. Re-zoning and the OCP amendment have been approved.

Yours truly,

Carol Nissila, P.Ag.
Environmental Specialist
DWB Consulting Services Ltd.
Phone: (250)-562-5541
Fax: (250) 562-5561
Email: cnissila@dwbcconsulting.ca

Cc: Tomas Schulz, Fraser Lake Sawmills, a division of West Fraser Mills Ltd.
Stephen J Vinnedge RPF, Stewardship Forester, West Fraser Mills Ltd.

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MAR 09 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

265

Board-Receive

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FEB 20 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO



From anywhere... to anyone

Local Area Manager
9598 Penn Road
Prince George, B.C. V2N 2K0

Feb 17th, 2015

Mark Parker
Regional District
37-3rd Ave.
PO Box 820
Burns Lake, B.C.
V0J 1E0

Re: Potential reduction of hours at the Fort Fraser Post Office

Dear Mark Parker ,

Having the country's largest retail network is not only important to the communities we serve, but also to Canada Post. It's a competitive advantage that will help us to compete in growing markets such as parcel delivery, fuelled by online shopping.

However, with Letter mail volumes declining, we need to make smart choices to maintain local service without becoming a burden on Canadian taxpayers because Canada Post has a mandate to remain financially self-sufficient.

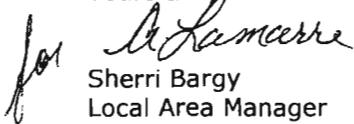
Our goal is to serve the people in your community when they use the post office most. A careful review has determined that we have a very little customer traffic in the Fort Fraser Post Office. Canada Post is therefore considering reducing and changing the open hours to the public during the week.

We will be holding discussions with the local representative of our employees' association, the Canadian Postmasters and Assistants Association (CPAA), and will communicate with you once these discussions have occurred.

Rest assured that this potential change will take our customers' and your constituents' postal needs into consideration. We remain committed to providing postal services in urban and rural communities across the country.

Please do not hesitate to contact me at the address above or at 250-562-5241 x2002, if you require further information or assistance.

Yours truly,


Sherri Bargy
Local Area Manager
North Central B.C.

2160



CANADA POST
XXXXXXXX
XXXXXXXX

POSTES CANADA
XXXXXXXX
XXXXXXXX

March 16, 2015

****REVISED - REVISED****

Fort Fraser Post Office
521 Highway 16 West
Fort Fraser, B.C. V0J 1N0

Re: Closure on Saturdays only at the Fort Fraser Post Office

Dear Mark Parker,

Canada Post has conducted a review of customer traffic patterns at the Fort Fraser Post Office at 521 Highway 16 West, and determined that we have a very small number of local customers on Saturdays.

As a result of this review, we will no longer offer Saturday retail service as of April 13, 2015. We will continue to offer full access to postal services on weekdays.

Our weekday hours at this post office will be:

Monday, Tuesday, Wednesday and Friday

0900-1230 and 1300-1700

Thursday

1000-1230 and 1300-1800

Saturday

CLOSED

Postal box customers will have full access to their mail between Monday to Saturday between 830 am and 800 pm Monday through Saturday.

Customers will continue to enjoy access to a full range of postal services and products at this post office. There will be no change to the range of services we offer. As well, customers can purchase stamps, pay for and print shipping labels and access other postal services online at canadapost.ca.

While I recognize this is a change for your community, I want to reassure you that we remain committed to providing postal services in urban and rural communities across the country. Our operations are funded by the sale of our products and services, not taxpayer dollars. Changes are necessary as part of our response to the decline of Lettermail volumes and being able to offer affordable services to all Canadians.

Thank you for your understanding. Please do not hesitate to contact me at the above address or at 250-562-5241 ext 2002, if you require further information or assistance

Yours truly,

Sherri Bargy
Local Area Manager – North Central BC
250-562-5241 ext 2002

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MAR 18 2015

**REGIONAL DISTRICT OF
BULKLEY NECHAKO**

267

Board-Receive

nathan cullen

MEMBER OF PARLIAMENT / SKEENA-BULKLEY VALLEY



February 20, 2015

Dear Regional District of Bulkley Nechako Council,

I am writing to ask for your support for my Bill C-628, *An Act to Defend the Pacific Northwest*, which I tabled in Parliament in September. This bill will protect BC's pristine North Coast from the threat of oil supertankers and the Northern Gateway pipeline and supertanker project. A vote on this important bill is expected at the end of March, and I am writing to seek your help to spread the word.

Over the past year, I have toured across British Columbia from Prince George to Powell River, from Kamloops to Kitimat, talking to thousands of Canadians about our coast and how we can protect it from the devastation of a diluted bitumen supertanker spill. Our campaign has been a strong success, and we are gaining momentum.

As we approach this crucial vote, I am seeking your help in signing as many names to this campaign as possible from across British Columbia to show Conservatives MP's from BC that our numbers are great – and that how they choose to vote on Bill C-628 will be remembered when voters go to the polls in the October election.

Attached you will find a copy of the backgrounder on the *Act to Defend the Pacific Northwest*, as well as a copy of our petition which I encourage you to share widely with your friends, family, and colleagues. You can also sign on digitally and download the petition at www.takebackourcoast.ca.

We all share a stake in protecting our beautiful coast. It is my hope that you'll join me in this important initiative before Canada's Parliament.

Best wishes,

Nathan Cullen, MP
Skeena--Bulkley Valley

RECEIVED

FEB 27 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

268

nathan cullen

MEMBER OF PARLIAMENT / SKEENA-BULKLEY VALLEY



Bill C-628 An Act to Defend the Pacific Northwest **BACKGROUND**

Background: The *Act to Defend the Pacific Northwest* is a bill designed to fully and finally stop the Enbridge Northern Gateway pipeline in its tracks. The bill will also change the work of the National Energy Board toward a process that respects communities and First Nations, and puts Canadian energy security first. Inspired, in part, by the experience of Northwest BC and our fight against the Enbridge Northern Gateway pipeline, Nathan's bill would legislate immediate protection for BC's pristine North Coast from the threat of oil tankers, while addressing key concerns raised by the poor process that led the Conservative government to approve the pipeline. Stephen Harper's Conservatives have shut out communities and First Nations from the conversation, and failed to look at the long-term economic and environmental impacts of runaway "rip-and-ship" development.

North Coast tanker ban: Nathan's bill would finally ban supertankers from transporting oil across the North Coast of British Columbia for the first time in history. This region is one of the most environmentally, culturally and historically important areas in our country – and some of the most difficult waters in the world, with waves up to 26 metres high and winds up to 185km/h. This bill is also an opportunity for all Members of Parliament, especially those from British Columbia, to stand up against Enbridge's pipeline and to Ottawa's bullying tactics to send 11,000 supertankers through these sensitive and important waters.

Making the NEB more accountable: The Harper government has taken away the voice of the people who will be most impacted by pipeline projects in Canada. Thousands of people wrote letters and testified before the Northern Gateway joint review panel, municipalities and the province of British Columbia formally declared their opposition, and 130 First Nations signed a declaration opposing Northern Gateway, only to have their views virtually ignored by the Harper Conservatives. Nathan's bill would make the National Energy Board more accountable for ensuring adequate consultation occurs between the federal government and First Nations, provincial and municipal governments, and local communities impacted by a proposed project – and for ensuring the concerns raised by Canadians are reflected in the Board's final decisions. Bill C-628 will complement the significant Supreme Court decisions that have strengthened rights and title for First Nations people.

Energy security: Review panels assessing pipeline proposals are not presently required to consider the impacts of projects on jobs and energy security in Canada. Exporting raw bitumen, as is the case under the Northern Gateway proposal, does not only mean shipping our raw resources to foreign jurisdictions with weaker environmental standards. It also means shipping out potential tax revenues, as well as Canadian jobs and energy security. Bill C-628 would give the National Energy Board a mandate to assess the impacts of proposed pipelines on employment in Canada's upgrading and refining sectors, and ask it to consider whether a pipeline project will add value to natural resources in Canada as part of its public interest criteria. Bill C-628 also complements Nathan's advocacy for a stronger green economy, and the NDP's commitments to implementing a "polluter-pay" model, putting a price on carbon, and eliminating the \$1.3 billion subsidy to the oil industry.

Elections BC

Disclosure

Under the Local Elections Campaign Financing Act, all candidates, elector organizations, third party advertising sponsors and non-election assent voting advertising sponsors must file a disclosure statement with Elections BC.

A disclosure statement discloses all campaign contributions, election expenses, transfers, surplus funds and other transactions related to a local election or assent voting.

Disclosure statements **must be filed within 90 days after General Voting Day** for a local election or assent voting. Disclosure statements may be filed for another 30 days (120 days after General Voting Day) but must be accompanied by a \$500 late filing fee.

Search disclosure statements

The Financial Reports and Political Contributions (FRPC) System contains scanned images of all disclosure statements filed with Elections BC under the Local Elections Campaign Financing Act, which came into effect on May 29, 2014.

Please contact your local jurisdiction for information about disclosure statements for local elections that took place before the 2014 General Local Elections.



Disqualification lists

Candidates

The following candidates did not file a disclosure statement within the applicable time and are therefore disqualified from seeking office until after the 2018 General Local Elections.

Candidate	Jurisdiction	Endorsement
Marlisa Power	Abbotsford	
Jason Kramer	Chilliwack	
Christopher Clarke	Fort St. John	
Lori Baxendale	Golden	
Peter Demski	Grand Forks	
Kevin Millership	Slocan	
James Duncan	Surrey	
Anthony Guitar	Vancouver	
Max Clough	West Vancouver	
John Bjornstrom	Williams Lake	
Karen Conway	SD33 – Chilliwack School District	

Glen Armstrong	SD40 – New Westminster School District	
James Pepa	SD40 – New Westminster School District	
June Lewis	SD52 – Prince Rupert School District	
Christina Bolton	SD92 – Nisga'a School District	

Elector organizations

Third party and non-election assent voting advertising sponsors



Ministry of Forests, Lands
and Natural Resource Operations

IMPORTANT NOTICE TO RESOURCE ROAD USERS

Changing the Channel on Resource Road Safety

New mobile radio channels for forestry workers and other resource road users will take effect beginning June 1, 2015 in the Northern and Central Interior of British Columbia.

Fort St. James, Vanderhoof, Nadina, Mackenzie, Skeena Stikine, and Prince George Resource Districts will be converting to new resource road radio channels.

The changes will impact Forest Service Roads and most Road Permit roads in these areas. All affected road users will need to have the new channels programmed into their mobile radios prior to June 1, 2015. Please contact your local radio shops for installation of the new channels. Drivers are advised to retain current radio channels and frequencies until they are no longer required.

New signs posted on local resource roads will advise which radio channels to use and provide the communication protocols, including the road name and required calling intervals. Vehicle operators using mobile radios to communicate their location and direction of travel must use the posted radio channels and call protocols.

All resource road users in the affected areas should exercise additional caution. Drivers are reminded that forest service roads are radio-assisted, not radio-controlled, and therefore it's essential to drive safely according to road and weather conditions.

Local resource road safety committees have worked with the Ministry of Forests, Lands and Natural Resource Operations and Industry Canada to implement these changes.

Learn more about resource road radio communications protocols online at: www.for.gov.bc.ca/hth/engineering/Road_Radio_Project.htm or by contacting the Ministry of Forests, Lands and Natural Resource Operations district office in your area or Industry Canada at 1 800 667-3780.



Lori Borth
Acting District Manager
Stuart Nechako Natural Resource District

PORT MOODY
CITY OF THE ARTS

100 Newport Drive, P.O. Box 36, Port Moody, B.C., V3H 3E1, Canada
Tel 604.469.4500 Fax 604.469.4550
www.portmoody.ca

February 23, 2015

File No. 01-0230-40

Dear Mayor and Council:

Re: Declaration of the Right to a Healthy Environment

At the Regular Council meeting of February 10, 2015, Port Moody City Council passed the following resolution:

"WHEREAS municipalities and regional districts are the governments nearest to people and the natural environment, and therefore share a deep concern for the welfare of the natural environment and understand that a healthy environment is inextricably linked to the health of individuals, families, future generations and communities;

AND WHEREAS fostering the environmental well-being of the community is a municipal purpose under section 7(d) of the *Community Charter* and a regional district purpose under section 2(d) of the *Local Government Act*;

The Council of the City of Port Moody declares that:

1. every resident has the right to live in a healthy environment, including the right to:
 - a. breathe clean air,
 - b. drink clean water,
 - c. consume safe food,
 - d. access nature,
 - e. know about pollutants and contaminants released into the local environment, and
 - f. participate in decision making that will affect the environment;
2. The City of Port Moody has the authority, within its jurisdiction, to respect, protect, fulfill and promote these rights;
3. The City of Port Moody will consider the precautionary principle when making decisions: where threats of serious or irreversible damage to human health or the environment exist, the City of Port Moody will consider cost effective measures to prevent the degradation of the environment and protect the health of its citizens, and the absence of full scientific certainty will not be viewed as sufficient reason for the City of Port Moody to postpone such measures;

4. The City of Port Moody will apply full cost accounting when evaluating reasonably foreseeable costs of proposed actions and alternatives, the City of Port Moody will consider costs to human health and the environment;
5. By 2016, the City of Port Moody will specify objectives, targets, timelines and actions the City of Port Moody will consider, within its jurisdiction, to address the residents' right to a healthy environment under section 1, including priority actions to:
 - a. Ensure infrastructure and development projects of the City of Port Moody and private sector respect the objective of protecting the environment, including air quality;
 - b. address climate change by reducing greenhouse gas emissions and implementing adaptation measures;
 - c. prioritize walking, cycling and public transit as preferred modes of transportation;
 - d. prioritize infrastructure and protected water sources for the provision of safe and accessible drinking water;
 - e. reduce solid waste and promote recycling, re-use and composting;
 - f. establish and maintain accessible green spaces in all residential neighbourhoods, and protect and conserve nature in public open spaces;
6. The City of Port Moody will review the objectives, targets, timelines and actions of its healthy environment policy every five (5) years, and measure progress toward fulfilling this Declaration; and
7. The City of Port Moody will consult with residents as part of this process.

AND THAT this declaration be forwarded to the Lower Mainland Local Government Association, the Union of BC Municipalities, the Federation of Canadian Municipalities and member local governments, requesting favourable consideration by local councils and by delegates at the 2015 annual general meetings of these associations.”

The City of Port Moody has forwarded this resolution to the Lower Mainland Local Government Association (LMLGA), the Union of British Columbian Municipalities (UBCM), and the Federation of Canadian Municipalities (FCM) for discussion at their 2015 Conference/Convention. We respectfully request that your Council favourably support this initiative when it comes forth for discussion. Should you have any questions, please feel free to contact the undersigned at 604-469-4505.

Yours truly,

Kelly Ridley
Manager of Legislative Support



CITY OF PORT MOODY

OFFICE OF THE MAYOR

March 09, 2015

File No. 0390-20

LMLGA
10551 Shellbridge Way #60
Richmond, BC
V6X 2W9

Dear Sirs/Mesdames,

Re: Proposed Closure of Burrard Thermal Plant – Resolution for Consideration at LMLGA and UBCM Conventions

On February 24, 2015, City Council of the City of Port Moody unanimously passed the following resolution:

"WHEREAS the City of Port Moody has been informed by the Government of British Columbia that the 900 MW (megawatt) natural gas-fired Burrard Thermal Generating Station in Port Moody is scheduled for closure in 2016, a plant which can provide an essential service by generating electricity to meet peak electrical loads in British Columbia during the winter months, is located in the lower mainland (the load centre of British Columbia) as an important strategic asset and can provide backup electricity in the event of low water levels behind BC Hydro dams or the failure of lengthy transmission lines due to forest fires, ice storms or similar causes;

AND WHEREAS the annual operating cost of Burrard Thermal, which has the lowest nitrogen oxides emissions of any natural gas standby plant in Canada, is approximately \$20 million, as opposed to the \$55 million presently being paid by BC Hydro to keep a smaller 275 MW natural gas-fired plant on standby in the outlying community of Campbell River;

AND WHEREAS BC Hydro's Integrated Resource Plan (2013) indicates a possible shortage of capacity (even in the absence of new electricity-supported Liquefied Natural Gas) as early as 2018, a shortage which is proposed to be met by constructing new natural gas plants;

Proposed Closure of Burrard Thermal Plant – Resolution for Consideration at UBCM Convention
March 16, 2015

BE IT THEREFORE RESOLVED that the City of Port Moody petition the Government of BC and BC Hydro to keep the Burrard Thermal Generating Station open until at the very least a review by the British Columbia Utilities Commission is conducted on the closing of Burrard Thermal and the construction of Site C Dam and that City staff be directed to forward a copy of this resolution to the Union of British Columbia Municipalities, Lower Mainland Local Government Association, British Columbia Utilities Commission and other local governments in British Columbia to seek support for this request."

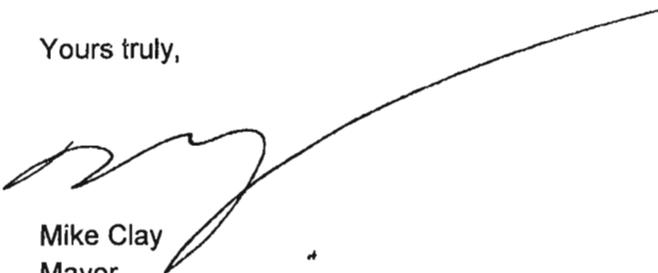
We request that this resolution be included with the 2015 Resolutions for discussion at the LMLGA Annual General Meeting in May 2015. The City of Port Moody is seeking endorsement of this Resolution for submission to the annual Convention in September and the support of all UBCM delegates.

Burrard Thermal is a relatively clean and economic power source that is an important strategic asset not just for the City of Port Moody, but more importantly for the entire Metro Vancouver Region and surrounding areas of the Province.

The threatened closure of this plant will potentially have significant economic and environmental consequences, as well as resulting in the region losing a critical emergency backup energy supply in the event of adverse future disruption to the long distance transmission network.

Attached is a background report. If there are any issues with respect to proceeding with consideration of this resolution, kindly contact our City Manager, Kevin Ramsay for further details.

Yours truly,



Mike Clay
Mayor

Enclosure

CC: British Columbia Utilities Commission
Local Governments in British Columbia

Proposed Closure of Burrard Thermal Plant: Background Paper

The reasons why Burrard Thermal plays an important role as *a standby plant* fall under three main categories: Electrical, Environmental and Economic.

Electrical

- BC Hydro is relying on an aggressive conservation program to reduce projected electricity demand by 78% over the next 20 years. Hydro's 20-year Integrated Resource Plan (released Nov. 2013) indicates that this reduction may not be met, which could result in Hydro being short of the electricity required ("capacity") to meet peak loads on cold winter days. As a standby plant, Burrard can play a critical role in ensuring Hydro can meet its capacity requirements.
- The Plan indicates that Hydro could be short of capacity as early as 2016, the same year Burrard is scheduled to close. The Plan calls for imported power from the spot market to meet any shortages, and admits such power may not always be available. It is also likely to be more expensive.
- As early as 2018, Hydro may have to rely on *new* gas-fired peaking plants in addition to imports, to meet capacity requirements. Such plants would be located elsewhere in BC.
- Hydro is advancing the installation of Revelstoke Unit 6 (by 10 years) to meet a potential capacity shortage. However, that Unit would not be available until 2020, and by then, demand may have grown sufficiently that gas plants would still be required to supply capacity. This could occur even without any LNG electrical load being added to the system.
- After Revelstoke Unit 6, the Plan shows there are no other major sources of reliable capacity available except for new gas plants and Site C. Even if Site C comes on line in 2023, gas plants could still be required to meet capacity needs until the end of the Plan in 2033.
- The installation of additional transmission lines to the Lower Mainland increases the reliability of the system, but not its capacity. However, the lines are hundreds of kilometers long and are vulnerable to icing, flash floods, forest fires, earthquakes and sabotage. In 1998 an ice storm resulted in the loss of 5 of the 6 major transmission lines supplying Montreal, blacking out parts of the city for weeks.
- Long transmission lines can result in energy losses as high as 7%, between the BC interior and the Lower Mainland.
- Unexpected failures of generating units at Hydro stations during the winter months have resulted in sudden capacity shortages in past years, requiring Burrard to fill the need.

- Ice jams on the Peace River can require Hydro to severely curtail power generation at the Peace River dams. This normally occurs when Hydro is experiencing high winter loads. Burrard has been required to meet the resulting capacity shortage(as recently as 2008) when 5 of the 6 generating units at Burrard were required to provide electricity.
- The proposed Woodfibre LNG facility at Squamish could be operational as early as 2017 and would result in a new year-round 180 MW load increase for Hydro, which would increase capacity requirements. This is 3 years earlier than anticipated in BC Hydro's Plan.
- During critical low water years, Burrard could provide up to 7,000 GWh/yr of firm reliable energy. Burrard is the only large gas-fired generating plant in the province. BC Hydro relies on water for 90% of its energy. The recent California drought has required that state to rely on gas plants for over 50% of its in-state power generation.
- Most Independent Power Producers (IPPs) supply intermittent power when Hydro least needs it (in the spring) and thus contribute very little to meeting Hydro's capacity needs.

Environmental

- Over \$200 million has been spent upgrading Burrard over the last 20 years to make it cleaner and more reliable.
- The cooling water to Burrard inlet is now dechlorinated before release.
- Nitrogen oxide (NOx) emissions have been reduced by 90%. If the plant produced 900 MW 10% of the time, the NOx emitted would be less than 100 tonnes/yr out of a Lower Fraser Valley total of 55,000 tonnes/yr.
- New peaking gas plants are built as single cycle gas turbines with roughly the same efficiency as Burrard (35% vs 32%) and similar GHG emissions. However, nitrogen oxide emissions would be at least **three times higher**, as such plants would not have SCR NOx reduction like Burrard.
- Burrard is the only standby gas plant in Canada that has SCR NOx reduction.
- Shutting down Burrard and importing power instead would result in increased emissions overall. 39% of US power and 43% of Alberta power is coal generated.
- Even if Burrard ran at full output 85% of the year, GHG emissions would be no more than that emitted by one LNG export terminal burning natural gas to supply its energy needs.
- Burrard could produce 900 MW for 10% of the time and be within the designated 7% limit on fossil fuel-derived electricity as required under the Clean Energy Act.

Economic

- New gas-fired peaking plants cost hundreds of millions of dollars to build and normally sit idle about 90% of the time. They are built as economically as possible with minimal priority on efficiency or emissions.
- Burrard is a fully paid for heritage asset and could be refurbished for tens of millions of dollars. The plant would cost over one billion dollars to replace. It is ideally located in the lower mainland in the middle of the load centre of BC.
- Peaking power imported from the spot market can be as expensive as \$1,000 a MWh. In comparison Burrard's fuel price at current market prices is approx. \$40 a MWh.
- BC Hydro would save only \$14 million/yr by removing Burrard's generating capability while keeping the voltage regulation function of the plant. In comparison Ontario Power Generation spends \$85 million/yr to keep its 2,000 MW Lennox gas-fired plant on standby. BC Hydro spends \$55 million/yr to keep a 275 MW private gas-fired plant in Campbell River on standby.

SUMMARY

If Burrard were retained as a stand-by generating plant, it would be hard to state how often it would be needed. Hydro's peak loads vary each year according to the weather. Failures within the Hydro system often occur without warning. The exact amount of load growth and the success of Hydro's conservation program are unknowns. A best case scenario would be if Burrard did have to run at all. At the other extreme, a critical low water year could require Burrard to run year-round to provide energy to the system.

Hydro's Plan indicates that its options are limited should Hydro require additional capacity on short notice. It is common practice for other electrical utilities to maintain stand-by plants like Burrard to provide reliable power to deal with contingencies. Hydro's Plan indicates that if Burrard is shut down, there will be a need over the next 20 years to build replacement gas plants as a contingency measure. In past years, the BC Utilities Commission examined such issues when the need for Burrard was being questioned. That has not happened this time.

Attachment

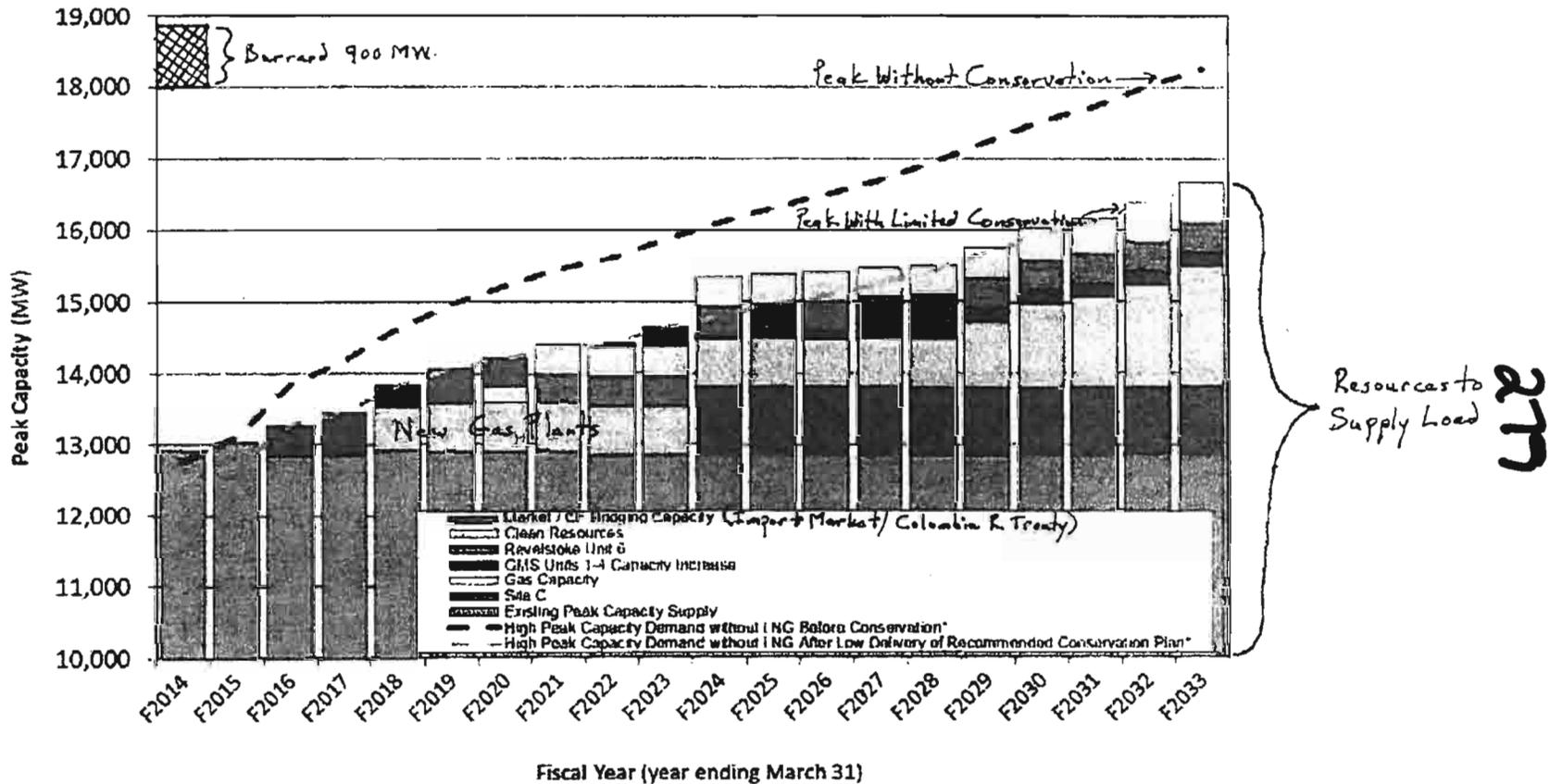
BC Hydro Integrated Resource Plan Nov. 2013 Appendix 9A, Figure 6 "CRP without LNG – Capacity"

This figure is from Hydro's Contingency Resource Plan (CRP), which shows what resources Hydro proposes to use, to meet higher than expected peak loads from 2014 to 2033. Potential load from LNG plants is not included.

Contingency Resource Plan

Figure 6

CRP without LNG – Capacity (Peak Demand)



* including planning reserve requirements



Q&A with Janine North, CEO, Northern Development

The NCLGA sat down with Janine North, CEO of Northern Development Initiative Trust, to talk about Northern capacity, trends in local governments, and how Northern Development provides support to communities within the NCLGA region.

**What is Northern Development, and how does it assist local governments?**

As the region's public trust fund, Northern Development provide grants and capacity building programs that strengthen the economy and build a stronger north. Each of the 49 local governments within our service region has an elected representative appointed to one of the four regional advisory committees (Northwest, Northeast, Prince George and Cariboo-Chilcotin/ Lillooet). The board also consists of 13 members from local government, industry and First Nations throughout the region. The regional advisory committees provide advice to assist the board in making decisions that shape funding programs and stimulate economic development growth throughout the region. Northern Development is very much led by the communities it serves.

How does Northern Development remain connected to communities when it covers such a vast geographic region (75% of the province)?

Our approach has always been to be responsive yet responsible. The Trust is celebrating its 10th anniversary this year, and in the last decade we've taken that approach to build a strong network throughout the region. Our team is using that network daily to respond to the different needs of each community - working with, meeting with or speaking with representatives from local governments, businesses, First Nations and non-profits every day of the year to address their economic development challenges and help them find success.

How do you assess and provide help for such a wide variety of challenges and hurdles communities encounter?

It's true that serving 75% of B.C. isn't easy – every community is different. We've addressed this by shaping our capacity building services to provide support to the region to encourage more funding opportunities. For example, Northern Development provides \$50,000 every year to every local government in the region. That funding can be used to hire an economic development officer in a specific community. Those local government staff work with us to access additional grant funding through the Trust's programs to support the unique initiatives in that community. In this way we're putting decision-making ability back into the hands of the communities and empowering them to chart their own economic future.

Do you have any advice to better prepare communities for working with Northern Development?

The most important thing to know about Northern Development is that Trust staff are here to help each and every community. Reach out to us and we will respond quickly. If you have an idea for an economic development project but you're not sure where to begin, give us a call and we'll talk to you about how to achieve it. The other thing to know about the Trust is that we're a sustainable fund – the board only grants out a portion of our capital base equal to the average investments earnings over the last decade. The decision to be a sustainable trust means that central and northern B.C. now has a community-led fund that will help diversify the economy for generations to come. That's a legacy. And it's unique to our region and something we should all be proud of.

Most of Northern Development's programs are specifically marketed to local governments – have you done any work with First Nations governments?

Absolutely. Although Northern Development was not structured to serve solely First Nations like the New Relationship Trust, we actively work with First Nations throughout the region every day and serve them with many grant programs. In 2008, a \$1.5 million grant and \$500,000 loan was provided to the Skidegate Band Council to complete the Haida Heritage Centre at Kay Llnagaay which is now a world-renowned tourist attraction. In 2009, the Trust provided a \$278,000 grant to the Cook's Ferry Indian Band to construct an interpretive and cultural centre that recognizes the First Nations history in the Nicola Valley and has since become a major event space. The grant writing program has also supported 426 capacity building grant writers in First Nations communities over the past few years. Trust staff recently provided communications services to the Heiltsuk Tribal Council in Bella Bella, working with their Council and staff to build a comprehensive communications plan for the community.

What are some great, under shared success stories that Northern Development has had over its 10-year span?

Certainly, the grant writing program is a major success story. The Trust has provided \$8,000 grants to help fund the costs of 426 grant writers in communities and First Nations throughout the region. With that support, communities have had local experts who have accessed \$88 million in additional funding for important community projects. It's an example of the importance of adding capacity to regional communities. We were in Fort St. John with our board earlier in February and attended a reception celebrating regional grant writing successes. The local grant writer has worked with non-profits to raise nearly \$5 million in additional funding for the North Peace area, supporting everything from Nordic ski parks to skate parks, airport expansions and the paleontology centre in Tumbler Ridge.

What's different for local governments in northern B.C. versus their counterparts in the south?

Every part of our province has its own unique challenges, but two things that separate the north from the rest of the province are geography and our sense of community. The Trust serves an area the size of France – each community is unique. The issues on Haida Gwaii are very different than in the Northern Rockies or Robson Valley. Yet, that said, the north has this incredible network of dedicated community leaders who are working together at a grassroots level to chart a sustainable future for the region. At the Trust, we focus on working with communities and organizations to strengthen that collaboration – our programs and policies are shaped to encourage teamwork throughout the region. Despite the vast distances between communities, there is collaboration like never before – we're talking, we're learning from one another and genuine partnerships between local governments and First Nations are being formed. This region is setting a new standard for economic development in Canada, and I think the Lower Mainland and the rest of Canada are starting to pay attention to what is being achieved.

The 2015 Canada Winter Games is happening right now in Prince George – how has Northern Development supported the Games?

Northern Development has approved more than \$800,000 in funding to support venue upgrades and Games-related activities to ensure the 2015 Games are successful and leave a lasting legacy for our region. The funding has been used to support the Northern Sport Centre at UNBC, the Prince George Golf and Curling Club, Otway Nordic Ski Centre, Tabor Mountain, Canada Games Plaza and the Lheidli T'enneh aboriginal pavilion, to name a few. But, more importantly, 90% of our staff volunteered to help out during the Games. We're proud that our staff are part of the "green army" of volunteers that are donating time to help make the Games successful – It speaks to every staff member's passion to serve the region. Plus, it's a lot of fun.

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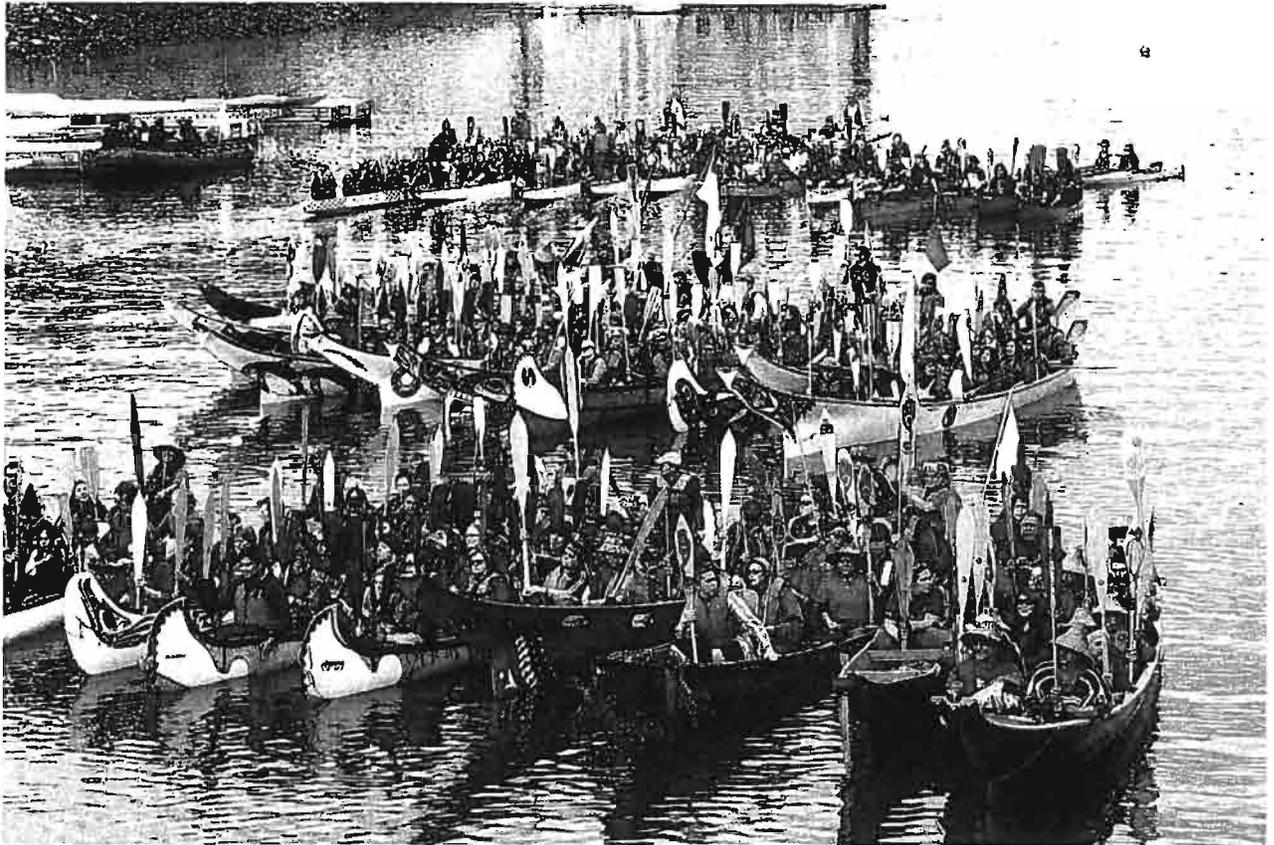
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NCLGA

National Council of Local Governments

You are here: Home (/) » Newsletter » February Edition (/) » Reconciliation Canada

Reconciliation Canada: A Catalyst for Social Change in Canada



Reconciliation Canada, an Aboriginal-led non-profit initiative, began in September 2012 with a bold vision to promote reconciliation by engaging Canadians in dialogue that revitalizes the relationships between Aboriginal peoples and all Canadians in order to build vibrant, resilient and sustainable communities.

This vision is based on a dream held by Chief Dr. Robert Joseph, Reconciliation Canada Ambassador, to witness tens of thousands of people of every culture and faith walking together for a shared tomorrow.

Based on this vision, Reconciliation Canada hosted its very first workshop in November 2012 - a gathering of multi-cultural elders - to set the foundation for its work moving forward. For two days, Elders from Aboriginal and ancient histories gathered to discuss what 'reconciliation' means to each respective culture and explore how reconciliation, as a way of being, can help our society move forward. The outcomes of this initial Elders Gathering formed what would come to be the Reconciliation Dialogue Workshop process.

In September 2013, Reconciliation Canada hosted three major events to help advance the work of the Truth and Reconciliation Commission of Canada (TRC) and support the National Event that was held in Vancouver the same week. These events culminated on September 22, 2013 where 70,000 people braved the pouring rain to join the Walk for Reconciliation in Downtown Vancouver. Thousands of people from all cultures and faiths came together to honour Indian Residential School Survivors and to show their commitment to reconciliation.

“A torrential downpour the likes of which is seldom seen in these parts only heightened the resolve and inspiration that is now slowly spreading across the nation”, says Chief Dr. Robert Joseph, describing the ongoing impact of the Walk for Reconciliation.

To date, Reconciliation Canada has hosted Reconciliation Dialogue Workshop programs in communities throughout British Columbia, Alberta and the Yukon. The workshops have been hosted in a number of formats to best suit the community in which they are based, and have included leadership training programs and workshops specifically for young adults.



Through a partnership with Union of BC Municipalities (UBCM) and the BC Association of Aboriginal Friendship Centres (BCAAFC), Reconciliation Canada will continue to expand their programs and will host up to 100 Reconciliation Dialogue Workshops in communities throughout British Columbia over the next two to three years.

In March, Reconciliation Canada is honoured to deliver two workshops as part of *Gathering Our Voices* (GOV), a BCAAFC Aboriginal youth conference happening in Prince George. Additionally, Reconciliation Canada has been invited to work with the Prince George Native Friendship Centre to co-host a Reconciliation Dialogue Workshop for the Elders at GOV.

For more information, please visit: www.reconciliationcanada.ca
(<http://www.reconciliationcanada.ca/>)

To download Community Action Toolkits, please visit:
<http://reconciliationcanada.ca/reconciliation-begins-with-me/participate/>
(<http://reconciliationcanada.ca/reconciliation-begins-with-me/participate/>)

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NCLGA 60th AGM & Convention to Host 2nd Annual Literacy Legacy

Established in 2014, the NCLGA's Literacy Legacy is intended to leave behind a positive impact for the Annual General Meeting's host community.

Literacy is fundamental for learning. It has an impact on an individual's ability to participate in society, and to understand important public issues. It also provides the foundation upon which skills needed in the labour market are built. Being literate gives a person the ability to thrive in our society - a privilege that 22 per cent of adult Canadians lack. These Canadians (figure based on a 1994 survey) have serious problems dealing with any printed material, and are severely limited in their job prospects, let alone their daily responsibilities, such as bill payments, understanding contracts, and more.

In a step to foster learning and growth, the NCLGA created the Literacy Legacy, as no Canadian should ever be illiterate. By providing others with books, we are giving them the tools to succeed, for sometimes, the problem is as simple as not having the materials to learn with. It is our hope that by sharing and teaching our abilities to others, that they may someday take up our torch.

All delegates are asked to donate a book at the conference– this can be their favourite book, a book with meaning, or a book that they believe others will enjoy. Delegates are encouraged to sign the book's front cover, and include a small note detailing what this book means to them. Books for all ages are accepted – right from children's books to adult non-fiction. All books will be gathered by the NCLGA, and given to the community that hosts the AGM & Convention for that year. This year, Prince George will be receiving books collected through the NCLGA Literacy Legacy. A recipient for the books, be it a local library, nonprofit, or school, is to be chosen by the host community.



Registration is now open for the NCLGA's 2015 AGM & Convention in Prince George, BC. All information (including registration, accommodation, and sponsorship opportunities) is available on the City of Prince George's website [here](http://www.princegeorge.ca/infocentre/events/2015NCLGA/pages/default.aspx)

(<http://www.princegeorge.ca/infocentre/events/2015NCLGA/pages/default.aspx>).

The deadline for submitting resolutions is Monday, March 2nd, and nominations for NCLGA Executive Board will close on Friday, March 27th. If you are interested in running for the Board, please find the procedures book [here](http://nclga.ca/uploads/executivenominationprocedure2016.pdf)

(<http://nclga.ca/uploads/executivenominationprocedure2016.pdf>).



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NCLGA

A 1988 Act of the **General Local Government Act**
<http://nclga.ca/>

You are here: [Home \(http://nclga.ca/\)](http://nclga.ca/) » [Newsletter » February Edition \(http://nclga.ca/newsletter-2/February-Edition\)](#) » [Canada Winter Games 2015](#)

2015 Canada Winter Games



Teammates Emily Dickson (Burns Lake), Claire LaPointe (Prince George), Tekarra Banser (West Kelowna) and Jennah Smailes (West Kelowna) are all smiles after their gold medal finish in the female 3x6km biathlon relay race.

For the first time since its inception, the Canada Winter Games is being held in British Columbia. More than that, it is being held in the North. It is estimated that the Winter Games will not likely be held in British Columbia for another 25 years – thus, this is a rare opportunity for those in both Prince George, Fort St. John, and beyond to volunteer, participate, and cheer on local athletes at a national-level event.

The Games brings over 2,400 Canadian athletes and an estimated 15,000 visitors to the city over an 18-day period. With a forecasted economic impact sitting between \$70 to 90 million dollars, it's no secret that the event puts the brightest of spotlights on our Northern Capital of almost 75,000 people.

This is also the first time in the history of the Games that an Official Host First Nation has been named. The Lheidli T'enneh First Nation's flag is showcased on the roof of Canada Games House in downtown Prince George, and flies in the center of the Canadian and provincial flags. From their Pavilion downtown to art installations at the Prince George airport, their involvement in the Games changes the spirit and connection visitors experience in Prince George.

It also gives homegrown athletes the competitive advantage of playing on their own field. As the training grounds for up and coming Canadian athletes, the Canada Winter Games sees future NHL players and potential Olympic competitors alike. This national-level event gives them the opportunity to size up the competition while striving to bring their game to the next level against worthy competitors – a rare opportunity for some, whose only comparable competition lies outside of provincial, or even national, boundaries.



The NCLGA's region is broad, and so are the athletes that come from it. From biathletes from Burns Lake, to speed skaters from Dawson Creek, or archers from Quesnel, our region is home to national-level talent. At the close of the Games's first week, Northern athletes contribute nearly one quarter of Team BC's medals. For a region whose population makes up just 10% of BC, it shows the drive and dedication our athletes possess to compete, and succeed, against comparative Canadian talent.

The NCLGA would like to thank not only the athletes and families who have worked tirelessly to compete at such a high calibre, but all visitors, Canada Games staff, volunteers,

and performers who have made this event such a memorable one.

Regardless of how the region benefits economically from the Games, countless memories and relationships have been formed that will endure far longer than the Games's short two-week life in our Northern Capital. From Fort St. John to Prince George, our ambassadors have heartily shown visitors what Northern hospitality is all about, and it is our hope that it is something that will not be soon forgotten.

Jacob Graham (Dawson Creek) took home gold in the men's 500 metre race.

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Air Quality & Fraser Basin Council

Industrial Emitters, Local, Regional and Provincial Governments team up with the Fraser Basin Council to support air quality monitoring systems in other communities.



Communities interested in monitoring air quality now have access to new air quality resources. The Prince George Ambient Air Quality Monitoring Working Group, previously a PG AIR working committee, has now transitioned to the Fraser Basin Council, a provincial body.

The ambient air quality-monitoring network, supported by private sector emitters; the City of Prince George; Regional District of Fraser Fort George; and the British Columbia Ministry of Environment, was established in the early 1990s. It has since expanded considerably, growing to 16 pollutant monitors within the Prince George air shed alone.

The current ambient air quality monitoring network is funded on a 50/50 split between private sector and multiple levels of government (local, provincial, and federal). The Fraser Basin Council is looking to mentor similar partnerships in additional communities. The mentorship program will be run out of Fraser Basin Council's Prince George office. They're looking to provide resources to all communities, from basic knowledge such as start up and replacement costs; to setting up funding models; to forming agreements with industrial partners; and as specific as how to strategically place pollutant monitors to yield the best results.

"Fraser Basin Council is extending mentorship opportunities to all NCLGA communities. We're looking to help equip communities (in regards to air quality concerns and objectives) with the tools they need to start monitoring their air quality," says Terry Robert, Senior Manager of the

Upper Fraser Region for Fraser Basin Council. “Many years of collaboratively establishing and operating the air quality monitoring network has resulted in high levels of financial, technical and operational capacity. We’re looking to use this knowledge to help inform other communities as they work towards setting up independent air quality networks. This can be in the form of upgrading or replacing monitoring equipment, addressing staffing requirements, contracting out data collection, and the like.”

Prince George’s Monitoring Working Group measures a wide variety of pollutants in the air shed, including PM2.5, PM10, sulphur dioxide (SO₂), nitrogen oxides (NO_x), total reduced sulphur (TRS), carbon monoxide (CO), and volatile organic compounds (VOCs).

When asked if there is much interest from communities in this sort of partnership, Robert directed us toward a recent article. “The Vancouver Sun published an article detailing the top 10 industrial air polluters in B.C. Out of the top 5, 3 are located in the NCLGA region.”

Those three communities were Chetwynd (Spectra Energy’s Pine River gas plant), Kitimat (Rio Tinto Alcan) and Prince George (Canfor’s Intercontinental Mill). It should be noted that currently, Canfor is the industrial partner that funds a significant portion of Prince George’s Monitoring Working Group.

There are various options available depending on the size and needs of each community. If this is something your community would be interested in exploring, please contact Trisha Gustafson for more information.

Trisha Gustafson

Assistant Regional Manager, Upper Fraser

250-612-0252

tgustafson@fraserbasin.bc.ca

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295

Board - Receive

RECEIVED

Geraldine Craven

From: Selina Robinson <selina.robinson.mla@leg.bc.ca>
Sent: March-10-15 12:50 PM
To: inquiries
Subject: Difficult questions for the BC minister responsible for local government

MAR 10 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Mayor/Counsellor/Director,

The provincial government is in the fifth week of the Spring Legislative session and I thought I would provide a bit of an update on my activities on the local government file.

Last week my colleague Michelle Mungall, MLA from Nelson-Creston and I asked the Minister responsible for local government some serious questions about the productivity of the Auditor General for Local Government (AGLG) over the past two years. There have been varied opinions about the role and purpose of the AGLG among local government officials. Regardless of perspective, I have concerns that spending \$5.2 million on this office over two years only to produce only one report is an incredibly poor return on investment. Click [here](#) to see the seven minute exchange in the Legislature last week.

This week we followed up with additional questions after learning from a leaked document prepared by the Director of Strategic Human Resources from the Ministry of Community, Sport and Cultural Development. We learned that the office of the AGLG is in disarray with poor leadership, lack of focus and changing priorities. Click [here](#) to learn more about what we learned.

I will be heading into Ministry Estimates next month. This is a process where I have several hours to ask the Minister responsible for local government questions about her priorities and her budget. If you have some questions you think I ought to ask please don't hesitate to send me a note at Selina.robinson.mla@leg.bc.ca before the end of March.

Until next time,
Selina

Selina Robinson MLA Coquitlam-Maillardville
Opposition Spokesperson for Local Government and Sport



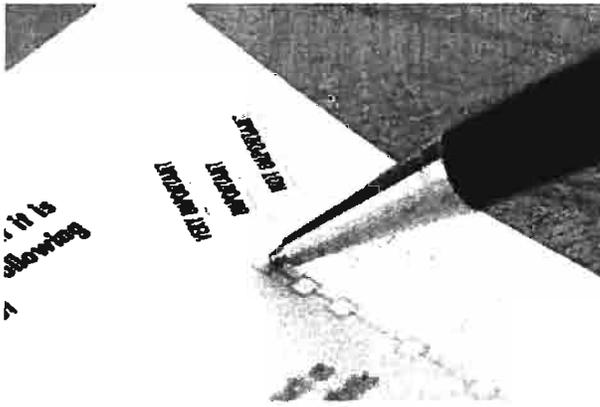
If you would no longer like to receive emails from me regarding Local Government, please [click here](#)

NEW DEMOCRAT
OFFICIAL OPPOSITION

Leaked report shows Auditor General for Local Government office in chaos

March 9, 2015

Posted in: Accountability, Liberal Mismanagement, Strong Communities



VICTORIA – A damning internal government review shows while the B.C. Liberals' Auditor General for Local Government wasted more than \$5 million, the office has struggled to set priorities and address deteriorating staff morale.

“Based on this report, I doubt the office of the Auditor General for local Government itself could pass a value for money audit,” said New Democrat leader John Horgan. “The premier’s pet project has already gone off the rails, and cost taxpayers far more than it has saved them.”

Premier Christy Clark promised British Columbians that the agency would help local governments improve their internal operations practices and save taxpayers money. Unlike the independent provincial auditor general, the AGLG reports to a government-appointed council and is directly accountable to the minister.

According to a leaked report entitled Auditor General Local Government 2015 Work Environment Review, produced by the Director of Strategic Human Resources in the Ministry of Community, Sport and Cultural Development in January, the office is in complete chaos.

“Reading through this report, it is clear there is almost no support for the auditor’s leadership,” said New Democrat spokesperson on local government Selina Robinson.

“It’s clear that the B.C. Liberals had no idea what they were getting into in creating this office. After 2 years of effort and \$5.2 million in costs, the office is still wrestling with issues that should have been addressed in the first month of operation”.

“Minister Oakes needs to take responsibility for this fiasco,” said Robinson.

On March 3, New Democrats challenged Oakes to answer why the office had spent \$5.2 million dollars and only produced the first half of a single audit.

The leaked report’s observations include:

- › A lack of clear direction on objectives and priorities is causing wasted work and effort;
- › Management has not determined what skills and professional qualifications staff require;
- › 78% of staff were dissatisfied with the organization and 78% of staff had a negative view of executive management.

CONNECT WITH US

New Democrat Caucus Main Reception
Room 201, Parliament Buildings,
Victoria, B.C. V8V 1X4
Phone: 250-387-3655

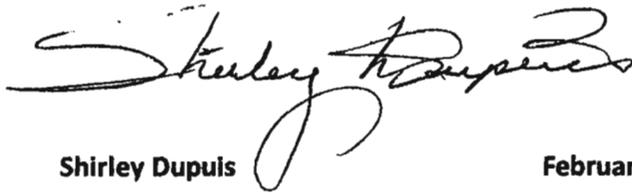
298

RE: FORT FRASER COMMUNITY HALL SOCIETY

FOR THE YEAR ENDED OCTOBER 31, 2014

This is to acknowledge that I have examined the entries,
(deposits & expenses) given to me from the Fort Fraser
Community Hall Society. I have found the figures to be
Correct, and correspond with the reconciliation detail.

My Pleasure,

A handwritten signature in black ink, appearing to read "Shirley Dupuis". The signature is fluid and cursive, with a large loop at the end.

Shirley Dupuis

February 25, 2015

299

Hall Society.
Board-Recd

9:30 PM
01/26/15
Accrual Basis

Fort Fraser Community Hall Society
Balance Sheet
As of October 31, 2014

	<u>Oct 31, 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
Fort Fraser Community Hall Soc	19,777.08
Total Chequing/Savings	<u>19,777.08</u>
Total Current Assets	<u>19,777.08</u>
TOTAL ASSETS	<u><u>19,777.08</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	7,934.08
Retained Earnings	13,728.13
Net Income	<u>-1,885.13</u>
Total Equity	<u>19,777.08</u>
TOTAL LIABILITIES & EQUITY	<u><u>19,777.08</u></u>

SB Irvine, Treasurer
Feb. 28, 2015

300

20

9:29 PM
01/28/15
Accrual Basis

Fort Fraser Community Hall Society
Profit & Loss
November 2013 through October 2014

	<u>Nov '13 - Oct 14</u>
Income	
ABC Internet	360.00
Donations	100.00
Equipment Rentals	93.50
Interest	4.81
Parking Lot rent	1,800.00
Regional District	2,500.00
Rents	4,235.00
Total Income	<u>9,093.31</u>
Expense	
Administration	25.00
Bank Service Charge	30.90
Gas	2,060.09
Grant purchases	
Activities	821.59
Appliances	145.00
Kitchen upgrades	1,798.63
tables	290.00
Total Grant purchases	<u>3,055.22</u>
Hydro	568.39
Insurance	2,441.00
Janitor	1,940.32
Misc. expense	2.70
Repairs	224.68
Supplies	391.74
Water/sewer	238.40
Total Expense	<u>10,978.44</u>
Net Income	<u><u>-1,885.13</u></u>

301

Fire Dept

RD

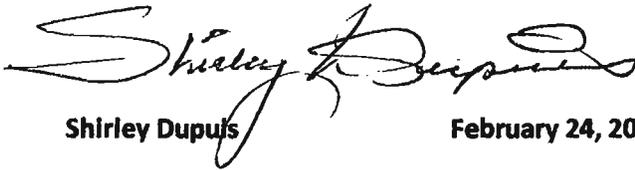
RE: FORT FRASER VOLUNTEER FIRE DEPARTMENT - Tax ~~st~~, Expenditures.

RE: FORT FRASER FIRE FIGHTERS Local Fund Raising

FOR THE YEAR ENDED DECEMBER 31, 2014

This is to acknowledge that I have examined the entries and information given to me by the Fort Fraser Volunteer Fire Department and the Fort Fraser Fire Fighters. I have found the figures to coincide with the reconciled bank statements . Both books are in balance.

My Pleasure,


Shirley Dupuis

February 24, 2015

100%
BEEH

To Deb or Hans
(Not sure who to
send these to)

Copies of financial
statements for

F.F. Community Well Soc

F.F. Vol Fire Dept


I'm helping sick
children get better



302

RP

10:17 PM
02/21/15
Accrual Basis

Fort Fraser Volunteer Fire Department
Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
Fort Fraser Volunteer Fire Dept	
Capital Reserve	29,557.52
Fort Fraser Volunteer Fire Dept - Other	29,741.25
Total Fort Fraser Volunteer Fire Dept	<u>59,298.77</u>
Total Chequing/Savings	<u>59,298.77</u>
Total Current Assets	<u>59,298.77</u>
TOTAL ASSETS	<u><u>59,298.77</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	33,399.74
Retained Earnings	25,899.03
Total Equity	<u>59,298.77</u>
TOTAL LIABILITIES & EQUITY	<u><u>59,298.77</u></u> ✓

A.B. Irwin, Treasurer

Feb 28, 2015

303

10:31 PM
02/21/15
Accrual Basis

Fort Fraser Volunteer Fire Department
Profit & Loss
January through December 2014

	Jan - Dec 14
Income	
Bank Interest	261.53
Memberships	22.00
RDBN	18,200.00
Total Income	18,483.53
Expense	
Administration	
Telus internet	515.39
Administration - Other	96.60
Total Administration	611.99
Communications	
Radios, pagers	288.80
Telus	1,103.11
Total Communications	1,391.91
Community/Personnel	77.79
Equipment-Personal	456.96
Fire Hall -	
Fire Hall -misc.	39.08
Hall repair/supplies	35.21
Hydro	447.21
PNG	2,797.51
Water/sewer	347.20
Total Fire Hall -	3,666.21
Liability Insurance	2,393.00
Misc. Expense	159.93
Training	1,550.00
Trucks	
Diesel	254.82
Gas	156.30
Truck inspection	577.50
Truck repair	988.75
Truck supplies	4.48
Total Trucks	1,981.85
Total Expense	12,289.64
Net Income	6,193.89

A.B. Irvine, Treasurer
Feb 28, 2015

3:10 PM
02/23/15
Accrual Basis

304
Fort Fraser Fire Fighters
Balance Sheet
As of December 31, 2014

RP

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Chequing/Savings	
Fort Fraser Fire Fight...	8,617.73
Total Chequing/Savings	<u>8,617.73</u>
Total Current Assets	<u>8,617.73</u>
TOTAL ASSETS	<u><u>8,617.73</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	11,177.75
Retained Earnings	-2,040.27
Net Income	<u>-519.75</u>
Total Equity	<u>8,617.73</u>
TOTAL LIABILITIES & EQUI...	<u><u>8,617.73</u></u> ✓

AB Iruoni, Treasurer
Feb. 28, 2015

305

3:08 PM
02/23/15
Accrual Basis

**Fort Fraser Fire Fighters
Profit & Loss
January through December 2014**

	<u>Jan - Dec 14</u>
Ordinary Income/Expense	
Income	
Donations	50.00
Interest	68.45
Total Income	<u>118.45</u>
Expense	
Barbeque	0.00
EMS Dinner expenses	419.40
Misc. expense	218.80
Total Expense	<u>638.20</u>
Net Ordinary Income	<u>-519.75</u>
Net Income	<u><u>-519.75</u></u>

Community Connections

The UNBC Community Development Institute Newsletter

Winter 2015, Volume 11, Number 1

New Paper Released in CDI Publications Series *Learning circles: what is their potential in Aboriginal community development?*

The CDI's Publications Series is dedicated to sharing knowledge and information on a range of topics important to northern British Columbia and relevant to the CDI's community, economic, and regional development mandate. The peer review aspect of the Series ensures that only high quality research is published.

Through this Series, the CDI is pleased to announce the publication of a new paper entitled, "*Learning circles: what is their potential in Aboriginal community development?*" co-authored by John McBride and Julia Good.

The paper explores learning circles and their potential as effective community economic development (CED) tools. Special emphasis is placed on learning circles as an Aboriginal methodology, and on opportunities to use these as an appropriate approach in Aboriginal contexts.

Drawing upon the experiences of the Urban Aboriginal Economic Development Network and its learning circles, the paper examines important lessons and challenges in the wider context of learning circle methodologies, knowledge mobilization theory, and an effective CED framework.

The authors show that learning circles can be integrated very well into the community economic development process, and that they have a high potential for effectiveness in Aboriginal CED. The study concludes that this approach, based on empowering all participants, fostering partnerships and networking, building capacity, striving for financial sustainability, and supporting the internalization of stakeholders' values, is a valuable CED tool.

[Learn more and download the full report on the CDI website](#)

2015 Spring Speaker Series Announced *Building a Revitalized Future: The Role of Community Leadership and Vision*

The CDI is proud to announce the **Spring 2015 Community Speaker Series** will feature **Lori Ackerman, Mayor of Fort St. John**.

Mayor Ackerman will present a free public lecture on the importance of community leadership, and the power of a community vision, in building and sustaining vibrant and livable communities. Drawing on her experience working to revitalize Fort St. John's downtown core, and the development of the community's Downtown Action Plan, Mayor Ackerman will speak to effective ways to engage a variety of stakeholders, including community residents, business owners, local government employees, and elected officials. Her talk will address ways to draw on community strengths and maintain interest and participation in the process of revitalization over time. Mayor Ackerman will also discuss the different components of an effective revitalization plan, and how to manage challenges and opportunities encountered.

The free Speaker Series event is open to the public:

- **Wednesday, April 15, 2015: Prince George Public Library (Bob Harkins Branch), 7-8.30pm**

Highlighting the CDI's commitment to knowledge exchange, Marleen Morris, Co-Director of the CDI, said, "Communities throughout the north are engaging in community planning and revitalization. We are pleased to host this event to encourage the sharing of experiences and best practices to the benefit of communities across the region."

Mayor Ackerman has lived in the Peace Region for over 30 years and has been Mayor of Fort St. John since 2011. She has been appointed to a number of boards, and from 2002-2013 was the Executive Director of Sci-Tech North, a non-profit organization that supported entrepreneurs and innovators in the Northeast. She serves as the Vice Chair of the BC Regional Science and Technology network, and as a member of the Economic Development Association of BC.

For more information about the Speaker Series, please contact Jennifer Hall at the CDI: jennifer.hall@unbc.ca

CDI Co-Directors Make Presentation to BC Government Caucus

At the invitation of Mike Morris, MLA for Prince George-Mackenzie, Marleen Morris and Greg Halseth, Co-Directors of the CDI, had the opportunity in January to address the BC Government Caucus. Highlighting lessons from BC's past, data about the current state of the BC economy, and information about northern communities, the presentation, "*Towards BC's New Economy: The Vital Role of Northern BC in Realizing a New Generation of Prosperity*," spoke to the future of the province and the important role that the north will play.

Key messages in the presentation highlighted the need for strategic action in northern BC to realize and sustain prosperity in the province through a focus on three main areas: 1) growing and transforming the Northern BC economy, through infrastructure development, economic magnification and diversification, and small and medium-size enterprise support; 2) growing jobs and the workforce, through education and training, workforce deployment and community attraction and retention; and, 3) growing communities, by focusing on quality of life, community amenities, municipal infrastructure, and property tax structure.

The CDI's messages included specific recommendations to develop a small airport strategy, expand broadband Internet coverage, enhance the electrical and natural gas grid, and upgrade key highways in the north. The presentation stressed the need to increase high school graduation rates and post-secondary enrolment to prepare for a labour market where 78% of all jobs (source: 2011-2022 Labour Market Outlook study) will require post-secondary training. Developing career pathways that are flexible, adaptive, and cross-industry, as well as integrating entrepreneurship into the curriculum, were also suggested as strategies to help grow jobs and the workforce. In the area of community development, the CDI's recommendations included attention to renewing housing stock through renovation and redevelopment, building accessible housing with supports for seniors, and developing "smart service" approaches that enhance access, effectiveness, and efficiency through co-location, the use of technology, and shared services.

The presentation demonstrated that a variety of actions to grow and diversify Northern BC communities will help ensure that these communities are more self-reliant and sustainable.

Clearwater Shares Award-Winning Bylaw

The CDI has been working with the District of Clearwater on a seniors mobility study. As part of this work, the District developed a bylaw for road networks that facilitates mobility in the community. UBCM presented the District with a 2014 Community Excellence Award for the bylaw. Leslie Groulx, District of Clearwater Chief Administrative Officer, has offered to share the bylaw as a resource for other local governments. She can be reached via email at: lgroulx@docbc.ca

Upcoming Events, News and Information

Northern BC Citizen Series Webinars: Call for Host Sites
BC Healthy Communities and Northern Health are inviting northern communities to become a "host site" for their upcoming spring 2015 webinars.
[Learn more: 'Citizens Series' webinars](#)
[Learn more: Becoming a host site](#)

2015 Council of Forest Industries (COFI) Annual Convention: April 8-9, 2015, Prince George.
[Learn more and register](#)

BC Healthy Communities Citizens Series Webinar: *The Best is Yet to Be: Engaging Seniors' Wisdom and Voices in Building Healthy Age-Friendly Communities*: Thursday, April 16, 2015 from 1:30-3:30 pm PDT.
[Learn more and register](#)

The Community Development Institute at UNBC

The Community Development Institute at UNBC is dedicated to understanding and realizing the potential of BC's non-metropolitan communities in a changing global economy, preparing students and practitioners for leadership roles in economic and community development, and creating a body of knowledge, information, and research that enhances our understanding and our ability to deal with the impacts of ongoing transformation.

In keeping with the vision of the University of Northern British Columbia, the Community Development Institute is committed to working with all communities – Aboriginal and non-Aboriginal – to help them further their community and regional development aspirations.

For more information contact:

Marleen Morris, Co-Director by phone at 250 960-9806 or email at marleen.morris@unbc.ca, or visit our website at www.unbc.ca/community-development-institute



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Board-Receive

News

TSB raises concerns over Lac-Mégantic response

Safety board sounds alarm on lack of oversight at Transport Canada

(Canadian OH&S News) — The Transportation Safety Board of Canada (TSB) has said that it remains concerned about Transport Canada's (TC) response to outstanding recommendations stemming from its investigation into the train derailment in Lac-Mégantic, Que. in July 2013.

Kathy Fox, chair of the TSB, said in a statement that TC was still taking steps to address the rail safety deficiencies identified in the safety board's investigation. "With respect to preventing runaway trains, TC has introduced multiple layers of defences that, if fully implemented, will significantly reduce risks," Fox said. "But with respect to TC auditing and oversight activities, we are concerned that the department has not yet put in place an effective oversight regime that guarantees all railways will be audited in sufficient breadth and frequency to ensure safety issues are addressed in a timely manner."

Regarding prevention of runaway trains (unattended equipment), the TSB investigation determined that more robust defences are required to prevent runaway trains. "Even if they have a low probability of occurrence, these events can have extreme consequences, particularly if they involve dangerous goods — as was seen in Lac-Mégantic," the statement noted.

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Last October, TC issued an Emergency Directive, which expires on April 29, to address weaknesses in the *Canadian Rail Operating Rules* pertaining to the securement of equipment. Along with a standardized hand brake chart and explicit instructions for hand brake effectiveness testing, additional securement measures must be used. TC has also said that it will hire additional specialized staff to strengthen oversight related to train securement. "If the proposed measures are fully implemented on a permanent basis, the risk of runaway equipment will be significantly reduced," the statement said. "Therefore, the board assesses the response as having Satisfactory Intent."

The TSB also recommended that TC audit safety management systems (SMS) of railways in sufficient depth and frequency to confirm that the required processes are effective and that it implement corrective actions to improve safety. The TSB said that while significant progress has been made, "TC has not yet demonstrated that it has implemented an effective oversight regime to ensure all railways will be adequately audited. Furthermore, TC has not committed to auditing every SMS component within a given time period. As a result, deficiencies within a railway's SMS may not be identified and addressed in a timely manner; therefore, the board assesses the response as being Satisfactory in Part."

"The Minister of Transport and the department have taken strong action to improve rail safety in the wake of the Lac-Mégantic tragedy, but more work needs to be done," Fox concluded in the statement. "We will continue to monitor the department and rail industry's progress in implementing new regulations and procedures introduced by TC. Canadians deserve no less than the safest transportation system."

At about 1:15 a.m. on July 6, the Montreal, Maine & Atlantic Railway train derailed near the centre of Lac-Mégantic, spilling about six million litres of petroleum crude oil. The ensuing blaze and explosions killed 47 people, destroyed much of the downtown core and forced about 2,000 people from their homes.

310

Board - Receive
RECEIVED

MAR 06 2015



REGIONAL DISTRICT OF
BULKLEY-NECHAKO
TransCanada
In business to deliver

March 4, 2015

Bill Miller
Chair, Regional District of Bulkley-Nechako
P.O. Box 820
Burns Lake, BC V0J 1E0

TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 1-855-633-2011
Fax: (403) 920-2443
Email: coastalgaslink@transcanada.com
Web: www.coastalgaslink.com

CGL4703-CGP-RDBN -PR-LTR-1201

Dear Mr. Miller,

On behalf of the Coastal GasLink Pipeline Project, I would like to thank you for including our project update on your Board agenda for February 12, 2015.

During January and February, we met with 14 local government boards or councils across northern B.C. This continues the program of public engagement that we launched on the day our project was announced – June 5, 2012.

Through public and private meetings, forums and individual conversations, we have developed a clear sense of local priorities as they vary from community to community across the project area. Here are some of the themes that recurred during our recent local government meetings:

- *The Social and Economic Mitigation and Management Plan [SEEMP].* This Coastal GasLink plan is being developed to satisfy a condition of our regulatory approval from the BC EAO. It will set out a process for implementation and monitoring of the mitigation identified for potential social and economic adverse effects in the Application for an Environmental Assessment Certificate. We are developing the plan over the next six months with input from local governments, Aboriginal groups and provincial agencies.
- *Business opportunities and jobs.* On the Coastal GasLink project, most business opportunities and jobs during construction will be provided through prime contractors or their sub-contractors. The process of selecting prime contractors is currently underway. Each prime contractor will be required to complete a local and Aboriginal participation plan, which will be a detailed description of how they intend to make use of qualified local businesses and labour. In fulfillment of the SEEMP, Coastal GasLink will also require regular reporting from each contractor and will stay engaged with communities throughout construction.
- *Skills training.* We have entered into training agreements with the Prince George-Nechako Aboriginal Employment and Training Association, Northwest Community College, and the College of New Caledonia. We are also advancing discussions with an Aboriginal Training organization in the Northwest, and Northern Lights College in the Northeast, among others, to build transferable skills in Northern B.C.
- *First Nations.* We are finalizing project agreements with Aboriginal groups along the project footprint. Whether or not every group chooses to conclude project agreements, we are committed to providing economic opportunity for Aboriginal communities.

Coastal GasLink
Pipeline Project



We will continue with construction planning through 2015 and remain committed to keeping the RD staff informed, especially on matters of regional interest such as camp location and waste management. We continue to emphasize that while we have full confidence in the project, it is in the proposal stage. To proceed to construction, we need to satisfy the pre-construction requirements as defined in the conditions of the Environmental Assessment Certificate; acquire further necessary permits including a permit from the BC Oil and Gas Commission; and receive a final investment decision from our customer, LNG Canada.

Please feel free to contact us any time through our toll-free line, 1-855-633-2011, or our project team email address, coastalgaslink@transcanada.com.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Kiel Giddens".

Kiel Giddens
Aboriginal, Land and Community Liaison
Kiel_Giddens@TransCanada.com

Gail Chapman

From: Griffiths, Felice EAO:EX <Felice.Griffiths@gov.bc.ca>
Sent: March-17-15 8:53 AM
To: Griffiths, Felice EAO:EX
Cc: Toledo, Ricardo M EAO:EX; Ferbey, Stasia EAO:EX
Subject: Update on the EA for the Pacific Northern Gas Looping Project

To the Working Group for the proposed Pacific Northern Gas Looping Project:

This is to provide an update on the status of the EA for the proposed Pacific Northern Gas Looping Project. The proposed Project remains in the Pre-Application stage of the EA process, and PNG has revised the anticipated date of submission of their application to September 2016.

As most of you likely know from recent EAs, once the proponent submits their application to EAO, there is a 30-day Application evaluation period during which EAO makes a decision on whether to accept the Application for review or not. EAO will be in contact with the Working Group ahead of the proponent's submission to prepare for that stage of the EA.

If you have any questions, please do not hesitate to contact myself, or Ricardo Toledo at Ricardo.Toledo@gov.bc.ca or 250-387-0833.

Thank-you,

Felice Griffiths MRM
Project Assessment Officer | BC Environmental Assessment Office
T: 250-387-3801 | E: Felice.Griffiths@gov.bc.ca



SCIF Payments, Public Sector Compensation Feature in Budget

Feb 18, 2015

On Tuesday, Finance Minister Mike de Jong tabled Budget 2015, announcing a budget surplus of \$879 million in 2014-15. The budget also outlines accelerated payments of \$40 million under the Strategic Community Investment Funds (SCIF) program in 2014/15 without reducing overall funding for SCIF over the three-year plan.

Additional surplus forecasts were forecasted for all three years of the fiscal plan - \$284 million in 2015/16, \$376 million in 2016/17, and \$399 million in 2017/18. The budget relies on continued economic growth, with forecasts of 2.3% in 2015, 2.4% in 2016, and 2.3% in 2017, as well as continued spending discipline within provincial ministries and service delivery agencies.

Budget details of interest to local governments include:

Local Government Finance

- Budget 2015 outlines accelerated payments of \$40 million under the Strategic Community Investment Funds (SCIF) program in 2014/15, which will impact the Traffic Fine Revenue Sharing and Small Community Grant payments.
- The Ministry of Community, Sport and Cultural Development has assured UBCM that despite the accelerated payments, there will be no reduction in the 'base' amount for SCIF over the three year plan. Additional clarification from the Ministry will be forthcoming.
- The maximum tax rate on the purchase of accommodation under the Municipal and Regional District Tax Program that may be imposed in a designated accommodation area is increased from two (2) to three (3) percent of the purchase price of accommodation.

Public Sector Compensation

- Budget 2015 highlights the Province's continued focus on managing public sector compensation, referencing the 2014 BC Public Sector Compensation Review.
- The budget states that the 'provincial government is pursuing opportunities to work with the Union of BC Municipalities to address the principle of appropriate compensation in a local government context within the broader public sector, promote best practices, and help local governments deliver efficient, effective services for citizens.'
- Budget 2015 notes that 'the initial focus is on building reliable data to assist local governments to set appropriate compensation levels, and to make existing reporting of local government information more useful, transparent, and accessible.'
- **Note:** At its February meeting, the UBCM Executive had a preliminary discussion on reviewing the issue of compensation with the Province. UBCM staff was directed to develop a terms of reference on the issue for consideration by the UBCM Presidents Committee, with a focus on data collection, benchmarking, and best practices.

Infrastructure

- Budget 2015 outlines continued investment of \$2.9 billion in transportation investments, which includes projects such as the Evergreen Line Rapid Transit, Highway 97 - Cariboo Connector, and Highway 1 – Mountain Highway Interchange.
- The budget does not include new funding allocated for the Building Canada Fund at this time.

Environment

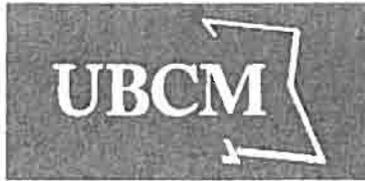
- Providing \$25 million over three years to the ministries of Environment and Forest, Lands, and Natural Resource Operations to implement the new Water Sustainability Act.

Economic Development

- Budget 2015 sets the goal of expanding high-speed Internet access to all of B.C. by 2021.
- Base budget increase of \$6.3 million to the Ministry of Energy and Mines to support continued improvements to permitting and regulatory oversight, including mine inspections.

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Building Act Introduced

Feb 18, 2015

The Province of B.C. has introduced new legislation to streamline building requirements and establish mandatory qualifications for local building officials. The legislative changes will remove the "concurrent authority" powers under the Community Charter with respect to the BC Building Code and will remove the references to the Code under the Local Government Act.

The new Act raises questions about the about the validity of a number of local government bylaws, such as those that require sprinklers in residential homes or restrict the type of building materials that can be used in wildfire areas or in floodplain areas.

The new Building Act (Bill 3), which was introduced on February 12, 2015, will enable the following provisions:

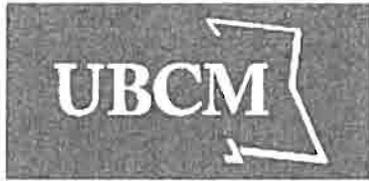
- Authorize the Minister to enact building codes and other regulations relating to building and requires the Minister to hear certain requests for variations from those codes and regulations;
- Limit the jurisdiction of local authorities in respect of building;
- Provide for the qualification and regulation of officials who take certain decisions on behalf of local authorities in relation to building codes and other regulations relating to building, and provides for delegation outside government of the administration of the qualification and regulation of those officials;
- Continue the Building Code Appeal Board; and
- Provide for the recovery of costs to the government of variation requests and applications to the Building Code Appeal Board.

The new building legislation applies to all areas of the Province, except the City of Vancouver, which has its own building requirements. The legislation takes precedence over the Community Charter, the Fire Services Act, the Islands Trust Act, the Local Government Act, and the University Act. A local building requirement has no effect to the extent that it relates to a matter that is subject to the BC Building Code or prescribed by regulation as a restricted matter by the Province.

Local government under the new legislation may apply for a variation to the Building Code or the Province could identify by regulation a list of building activities that may continue to be regulated by local government. Requests for a variation to the Building Code may be subject to new cost recovery charges by the Province.

A two-year transition period has been proposed to give local governments time to amend its bylaws and a four-year transition period has been proposed to ensure that building inspection staff meet the mandatory Provincial training qualifications.

UBCM is looking for local government views on the new legislation introduced by the Province. Questions or comments should be directed to Ken Vance, Senior Policy Advisor, UBCM.



RCMP Contract Oversight Committee Appointed

Feb 18, 2015

A new Local Government Contract Management Committee (LGCMC) has been appointed from RCMP policed communities. The Committee provides a forum for consultation, analysis and communication between local government and the Province on RCMP contract management issues.

The local government representatives appointed by the UBCM Executive and the term of the appointment are outlined below:

Population Over 15,000

Three local government representatives from the Lower Mainland:

- Mayor Linda Hepner, City of Surrey (3 year term)
- Mayor Malcolm Brodie, City of Richmond (2 year term)
- Paul Gill, GM Corporate & Financial Services, District of Maple Ridge (3 year term)

Two representatives from other parts of the Province:

- Mayor Peter Milobar, City of Kamloops (3 year term)
- Mayor Lori Ackerman, City of Fort St. John (2 year term)

Population Between 5,000 & 15,000

Two representatives from around the Province

- Mayor Paul Ives, Town of Comox (3 year term)
- Mayor Ron Toyota, Town of Creston (2 year term)

Population under 5,000

Vacant (2 year term)

Regional District representative

- Director Ray Boucher, Fraser Valley Regional District (2 year term)

UBCM President Councillor Sav Daliwal was appointed the Chair of the LGCMC.

The LGCMC will hold at least two in-person meetings per year. Reasonable meeting attendance expenses will be borne by UBCM.

If you have any questions about the LGCMC, please contact Ken Vance, Senior Policy Analyst, UBCM.



Firefighter Training Linked To Service Level

Feb 18, 2015

Under new Provincial policy, local governments that are responsible for a fire department, volunteer or full-time, will be expected to establish the service level for the fire department. The level of service will determine the training requirements that the firefighters will need to have.

Local government, as the Authority Having Jurisdiction (AHJ) for the provision of fire services in the community, will need to carefully assess the needs of the community (i.e. exterior and/or interior firefighting) and establish in a bylaw or policy outlining the level of firefighting training that is required to deliver the level of service. Local government as a result of the policy change may face additional firefighting training costs depending on the level of service chosen for the community.

Local government has been given some flexibility in implementing the changes, in recognition of the fact that achieving initial compliance will require differing amounts of time in each community. No deadline has been established for compliance with the new rules, although the new standards are effective immediately. Local governments will need to show that they are taking measures to meet the new requirements or they could face potential liability problems in the future.

The Office of the Commissioner established a new minimum fire training standard for the Province and it is outlined in the *Structure Firefighters Competency and Training Playbook*. The new policy replaces the training standard that was previously established on January 1, 2003.

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Wildfire Preparation Campaign Focuses on Community

Feb 18, 2015

National Wildfire Community Preparedness Day, on Saturday, May 2, 2015, is a chance to organize friends, neighbours or a community group to participate in a project that reduces the risk of wildfire damage to homes and neighbourhoods.

Join others across the country making communities safer by committing a couple of hours or the entire day. Efforts will raise community wildfire awareness, help protect homes and contribute to making neighbourhoods and entire communities more FireSmart.

Up to twenty \$500 awards are available to implement neighbourhood projects. The application deadline for the awards is March 20, 2015.

Challenge your neighbourhood, friends, family members, co-workers, community service group, youth organization, club or any eligible group to create a project and accomplish something great together.

This first National Wildfire Community Preparedness Day is a collaboration of FireSmart Canada, the National Fire Protection Association, the Institute for Catastrophic Loss Reduction and The Co-operators.

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B.C. Home

Ministry of Children and Family Development

Child Care

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Major Capital Funding for the Creation of New Licensed Child Care Spaces

Major Capital Funding is available to help with the costs associated with the creation of new licensed child care spaces. Under this program, non-profit child care organizations may receive up to a maximum of \$500,000 and private sector child care organizations may receive up to a maximum of \$250,000 for:

- Building a new child care facility including the cost of buying land or a building;
- Assembly of a modular building and site development;
- Renovations to a building; and/or
- Buying eligible equipment and furnishings to support new child care spaces in an existing facility or as part of the above activities to create new spaces.

Funding will not be considered for the following:

- Applicants/organizations not in good standing with the Ministry of Children and Family Development (i.e., has a history of non-compliance with Child Care Operating Fund requirements).
- Applicants/organizations not in compliance with the *Community Care and Assisted Living Act* and *Child Care Licensing Regulation*.
- Costs associated with operating child care facilities.
- Costs associated with assets acquired prior to approval of the funding agreement.
- Costs associated with non-capital items such as toys, art supplies, books, games, and small appliances (please see List of Eligible and Ineligible Items).
- Projects proposing to create Childminding, Occasional Child Care, and/or Residential Care spaces.
- Projects proposing to enhance existing spaces without creating new licensed child care spaces.
- Projects completed prior to release of the application intake period (see below for intake period dates).
- Projects that commenced more than three months prior to the release of the application intake period (see below for intake period dates).

How to apply for 2014/15 Major Capital Funding:

1. Review the Funding Guidelines, Recommended Templates and List of Eligible and Ineligible Items:
 - [2014/15 Child Care Major Capital Funding Guidelines](#)
 - [Recommended Templates](#)
 - [Major Capital List of Eligible and Ineligible Items.](#)
2. Complete the online Major Capital Funding for Creation of New Child Care Spaces application form and attach all required documentation:
 - [2014/15 Major Capital Funding for Creation of New Child Care Spaces application form](#)
 - For a complete list of required documentation refer to the application checklist.
3. There will be two voluntary public Major Capital information sessions offered:

Special Needs Supplement

- February 11, 2105
- February 25, 2015

Translation Services

Subsidy Contacts

Applicants who wish to participate in an Information Session may complete the [Expression of Interest in Attending Form](#).

How do Claims and Payments work?

How does Child Care Subsidy work?

4. Mail your application with required documentation to the address provided on the Major Capital Funding for Creation of New Child Care Spaces application form.

Report a Change to Child Care Subsidy

How to Renew Child Care Subsidy

Applications will be accepted:

- January 23 – March 20, 2015

For New Child Care Providers

FAQ's

Funding applications must be received by 4:30 p.m., March 20, 2015.

Provincial Child Care Council

Please note:

RESOURCES

Legislation

Publications

Links

Contact Child Care

- Funding approval will be based on funding guidelines, selection criteria and availability of Child Care Major Capital Funding Program funds.
- A key goal of the Early Years Strategy is improving the quality of early years programs including child care. The [BC Early Learning Framework](#) provides guidance to early years professionals on how to best support young children's early learning and development. It is strongly encouraged that staff of successful applicants providing care for children between the ages of 0-6 years complete the online training module on the Early Learning Framework. Completion of the ELF online training module counts towards the 40 hours of professional development required for ECEs to renew their educator certificates. More information and a link to the online training will be provided to successful applicants.
- To assist with navigating local government processes and requirements for Child Care providers, A [Handbook for Child Care Providers](#) is provided for your reference.

Applicants that were unsuccessful in the 1st Intake and wish to reapply are required to resubmit a new application and all required documentation using the current Major Capital Funding Guidelines.

Contact Information

- In Greater Victoria call 250 356-6501 or call toll-free across BC 1-888-338-6622

 TOP



Elections Expense Limits, Compensation Highlight Executive Meeting

Mar 4, 2015

UBCM Executive held its quarterly meeting February 12-13, 2015 in Richmond. The Executive provided direction on a variety of policy matters, including the need for a submission by UBCM to the Special Committee on Local Elections Expense limits; a commitment to work with the province on the issue of local government compensation; and a decision to maintain UBCM's current Convention resolutions process.

President Dhaliwal commenced the meeting by welcoming four newly appointed Executive members:

- Chair Jim Abram, Strathcona RD, Director at Large
- Mayor Wayne Baldwin, White Rock, Metro Vancouver Representative
- Mayor Nils Jensen, Oak Bay, Director at Large
- Councillor Alison Morse, Bowen Island, Vancouver Metro Area Representative

Highlights of the plenary meeting include:

- received the President's report noting his participation at the series of Local Government Leadership Academy elected officials seminars.
- confirmed that UBCM would make a presentation/submission to the Special Committee on Local Elections Expense Limits as part of its Phase 2 deliberations on setting expense limits in the coming months.
- received a report on new and amended legislation and policy put forward by the Province in the last House sitting including: Greenhouse Gas Industrial Reporting and Control Act; Miscellaneous Statutes Act (No.2) [related to policing services]; Liquefied Natural Gas Income Tax Act; Nisga'a Final Agreement Amendment Act (property taxation authority); Protected Areas of British Columbia Amendment Act.
- received a status and action report on a variety of policy areas that continue to be monitored by UBCM including: implementation of new Off Road Vehicle Act; Natural Resource Roads Act project; problem vessels; Assessment Appeals: Special Use Properties; Aggregate Resource Management; and Rail Proximity and Rail Safety.
- received a status report on work underway to address the issue of joint and several liability.
- received the financial report for the period ending December 31, 2014.
- received reports on Victoria Operations including status of various Local Government Program Services and the launch of new round of applications to the federal Gas Tax Strategic Priorities Fund.
- received correspondence from the Municipal Pension Board of Trustees providing an update on the Municipal Pension Plan Highlights for 2014.
- received a delegation from Dr. Granger Avery of the Rural Coordinating Center of BC (RCCBC). Dr. Avery provided information on the shortage of health professionals in BC, particularly in rural areas of the province; RCCBC initiatives such as the Provincial Privileging Project, the "GP for me" program and the "Sustainable Communities" project; and addressed the need for more generalists in medicine.

Recommendations of UBCM Executive Committees as endorsed by Executive are as follows:

Presidents Committee

The Committee provided direction on reviewing the issue of local government compensation with the Province, following on the release of the Ernst and Young report on public sector compensation prior to the 2014 Convention. The Committee directed UBCM staff to work with the Province to develop a draft terms of reference to address local government compensation, with a focus on data collection, benchmarking, and best practices. The draft terms of reference will be considered by Presidents Committee at a future meeting.

The Committee also provided direction on an advocacy strategy for the April Executive meeting in Victoria; setting a date for the September 2018 UBCM Convention and work underway by the Municipal Pension Plan (MPP) Partners on the MPP. Committee members confirmed appointments to the Local Government RCMP Contract Management Committee and two appointments – Mayor Derek Corrigan (Burnaby) and David Stuart (North Vancouver District) - to the PRIME Corp Board. The Committee also considered routine business related to member services and group benefits programs, Excellence Awards programming and financial and administrative matters.

Direction was also provided on three referred resolutions from the 2014 Convention:

- in response to referred resolution 2014-B83 Establishing a Youth Caucus, a survey of members will be conducted on youth engagement efforts to determine how local governments support youth at local levels; action
- will take no action on resolution 2014-B8; UBCM Committees.
- will not establish a new Committee on Arts, Culture and Heritage in response to resolution 2014-B86; Standing Committee on Arts, Culture and Heritage, but will be investigating how best to incorporate these matters into the terms of reference for existing committees.

Resolutions Committee

The Resolutions Committee met and discussed its Terms of Reference and the timeline for the 2015 resolutions process. Committee members reviewed delegate feedback and Committee experiences and suggested improvements for 2015, including a discussion of Resolution 2014-B85 concerning the handling of resolutions. The Presidents Committee joined with the Resolutions Committee to consider this resolution.

The Committee discussed the number of resolutions admitted for debate; screening of resolution topics, to ensure that the issues raised are of concern to local governments; use of the electronic voting system; and scheduling conflicts between policy sessions and ministers' meetings. The Committee also affirmed the need for the resolutions process to continue to allow for the discussion of a broad range of public policy issues. In light of this need, the Committee recommended that no significant changes be undertaken to the resolution process for the 2015 Convention.

The committee did, however, recommend improvements to communication with UBCM members, as well as increased frequency of communication, regarding the resolutions process. The Committee also agreed to undertake several small changes to improve the flow of debate. Staff was asked to investigate the development of guidelines for determining the relevance of particular issues or resolutions to the local government context.

Convention Committee

The Committee completed its assessment of the 2014 Convention, reviewing the Sponsorship Final Report and December 31, 2014 financial statements. The basic program format for this year's Convention was discussed, including consideration of timing for plenary addresses, the 2015 theme and keynote speaker options. The Committee will be finalizing the 2015 theme and keynote speaker in the coming weeks. A preliminary discussion was had on banquet entertainment options, with a final decision expected in April.

The Committee also approved the following updates to the Registration Refund Policy:

- That the time period for full refunds be reduced from approximately two weeks prior to convention to six weeks prior to the start of convention.
- That UBCM permit a partial refund of 50% up to four weeks prior to convention.
- That refunds will not be permitted after four weeks prior to convention.
- That UBCM provides exceptions to the refund policy for any medical or extenuating circumstances.

Community Safety Committee

The Committee reviewed its priorities for the upcoming year. Key areas are:

- agreed to look at the growing mental health issues that policing services face in local communities and to write the Minister of Health and the Minister of Justice to request increased financial resources to help address the problem.
- identified the need for increased consultation with local government on policing issues by the Federal and Provincial government.
- agreed to look at the impact of the new rules for the delivery of fire services on rural areas.

The Committee also agreed to continue to monitor and provide input into:

- Blue Ribbon Panel report on Crime Reduction;
- BC Policing Plan – report on policing responsibilities at the federal, provincial and municipal level which will be released later in the year;
- implementation of RCMP contract;
- implementation of new liquor policy and legislation as the new policy is developed; and
- implementation of federal Medical Marihuana regulations by Health Canada and the pending court ruling on this issue.

The Committee is looking to arrange meetings with a number of Cabinet Ministers in April when it meets in Victoria.

Community Economic Development Committee

The Committee discussed the appointment process for the Province's new Rural Advisory Council; considered potential opportunities for Minister meetings as part of the April Executive meeting in Victoria; and reviewed UBCM's submission to the BC Ferries Commissioner in response to his role in setting the price caps for the next performance term.

Correspondence was received from Forests Minister Steve Thomson, confirming the appointment of Councillor Brian Frenkel as UBCM's representative to the Advisory Council on Forest and Range Practices. Direction was provided on referred resolution 2014-B133 *Strengthening Telecommunications Infrastructure* and direct representation on the Provincial Trails Strategy Advisory Council was declined at this time. A delegation was received from Russ Cameron, President of the Independent Wood Processors Association regarding the challenges facing the value-added, secondary manufacturers of wood products.

Healthy Communities Committee

The Committee received two delegations. The first was from the Doctors of BC to discuss physician recruitment and retention, and the upcoming Summit on March 5th. The second delegation was with MLA Jackie Tegart to discuss the Community Poverty Reduction Strategy. Direction was also provided on the request from the BC Emergency Health Services for representation on the Community Paramedicine Advisory Committee. Reports and information were received on the Healthy Families BC Communities initiative; Local Government Program Services; the City of Vancouver's Mental Health Strategy; and the Rural Maternity/Surgical Collaboration.

First Nations Committee

The First Nations Relations Committee received one delegation from Marissa Lawrence, Reconciliation Canada Director of Community Engagement. An update on the Reconciliation Dialogue Workshop Series was provided, including the first workshop, which took place in Merritt on February 2, 2015. Also received were updates on the LGPS Grant Programs, the pending Hwlitsum First Nation civil lawsuit, the Nisga'a Final Agreement Amendment Act, joint projects with MARR and monitoring activities relating to federal legislation. The Committee discussed options for local government cultural sensitivity training, the lapsed Protocol between UBCM and First Nations Summit, as well as the possibility of hosting a provincial C2C forum in 2015 or 2016.

An update on UBCM's discussions with AANDC regarding the development of a formalized communication and information sharing agreement was provided and members discussed pursuing a meeting with the Honourable John Rustad, Minister of Aboriginal Relations and Reconciliation, to discuss policy matters of mutual interest.

Environment Committee

The Environment Committee received a delegation from Ministry of Environment staff to discuss the province's approach to land based spill preparedness and response in BC. The Committee also discussed Urban Deer Management and reviewed the recommendations arising from the Forum on January 12 and 13th. Reports and information were received on Transport Canada's Vessel Pollution and Dangerous Chemicals Regulation; the Ministry of Health's Groundwater Consultation; and the Riparian Area Regulations.

A more in depth review of the Committee's recent work was profiled in last week's Compass.

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Gas Tax Fund, Asset Management Workshops Set to Begin

Mar 4, 2015

Registration is now open for workshops in seven communities that will explore the Federal Gas Tax Fund and Asset Management in British Columbia. The events will be held through March and April in the communities of Abbotsford, Nanaimo, Kelowna, Cranbrook, Prince George, Fort St. John and Terrace.

The workshops will provide local government senior staff with an overview of recent changes to the Gas Tax program in British Columbia, including new capital infrastructure investment opportunities and updates on the allocated and pooled funding streams.

The events will also include a session on Asset Management and its integration into the Gas Tax Agreement. Topics will include an overview of *Asset Management for Sustainable Service Delivery: A BC Framework*, an overview of Asset Management commitments under the Gas Tax Agreement and discussion on tools and resources available to local governments. Glen Brown, General Manager for Victoria Operations, and Brant Felker, Gas Tax Policy and Program Manager, will lead the sessions.

The workshops are free to attend but due to limited space, registration will be required. The deadline for registration is seven days prior to the date of the workshop and lunch will be provided.

The Workshops will run from 9:30 a.m. - 3:30 p.m. in the following locations:

Fraser Valley: Tuesday, March 17, 2015
Location: Ramada Plaza & Conference Centre, Abbotsford

Nanaimo: Thursday, March 19, 2015
Location: Coast Bastion Hotel, Nanaimo

Kelowna: Thursday, March 26, 2015
Location: Coast Capri Hotel, Kelowna

Cranbrook: Thursday, April 2, 2015
Location: Prestige Rocky Mountain Resort, Cranbrook

Prince George: Tuesday, April 7, 2015
Location: Coast Inn of the North, Prince George

Fort St. John: Friday, April 10, 2015
Location: Quality Inn Northern Grand, Fort St John

Terrace: Wednesday, April 15, 2015
Location: Best Western Terrace Inn, Terrace

To register, please contact Sasha Prynne by email or (250) 356-5133.

Further details, including final workshop agendas, will be made available closer to the dates of the workshops.



Former Merritt Councillor, Mayor Passes Away

Mar 4, 2015

Harry Kroeker, who held public office with the City of Merritt for 21 years, passed away last weekend. Mr. Kroeker served as Alderman, Councillor and Mayor during his years of elected service. Kroeker also was a elected President of the Southern Interior Local Government Association and served on UBCM's Executive for two terms.

"Harry served his community faithfully for many years," said UBCM President Sav Dhaliwal. "He was a champion for Merritt and kept the best interests of the City in mind in all of his work. It was a pleasure to serve with him on UBCM Executive; he will be missed."

Mr, Kroeker also served as a Director with the TransCanada Yellowhead Highway Association.

A memorial service will be held Saturday March 7, 3:00 p.m. at Crossroads Community Church in Merritt. The family has asked for donations to the Heart and Stroke Foundation in lieu of flowers.

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Survey: Healthy Built Environment Linkages Toolkit

Mar 4, 2015

The Provincial Health Services Authority is asking local governments to complete a short survey to find out more about how the Healthy Built Environment Linkages Toolkit has been used, possible impacts on built environment awareness and decision making processes, and which components have been most helpful for different stakeholders.

The Toolkit was launched in April 2014 as a project of the Provincial Health Services Authority and the Healthy Built Environment Alliance. It is intended to be a conversation starter document for public health professionals, community planners and local government representatives who share a responsibility to promote active living and to shape healthier built environments. It provides evidence-based and expert-informed messages for use in communications and discussions of health and the built environment.

If this is the first time you have received the Toolkit, your input is still valued. The survey is tailored towards the extent of your knowledge or use of the Toolkit.

The survey should take less than 10 minutes to complete and is completely confidential. Your data will never be linked with your name or contact information. Please feel free to forward the survey link to others who may have an interest in the Toolkit or promoting healthy built environments. Deadline to complete is Wednesday, March 11th. By completing the survey you will be entered to win a 16 GB iPad Mini in your choice of color.

If you have any questions about the survey or the Toolkit itself, please contact Charito Gailling, Project Manager, Provincial Health Services Authority (604) 875-7385.

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Funding & Resources Update

Mar 4, 2015

Each month we provide an update on application and final report deadlines for UBCM funding programs, and information on other programs or resources that may be of interest to local governments and First Nations.

Renewed Gas Tax Agreement

Strategic Priorities Fund: Applications will be accepted until April 15, 2015.

Local Government Program Services

Asset Management Planning Program: Applications will be accepted until March 20, 2015.

Strategic Wildfire Prevention Initiative: Funding permitting, the next application deadlines are April 25 and October 2, 2015, for Community Wildfire Protection Plans and CWPP Updates only. Until further notice, applications are not being accepted for fuel management prescriptions, demonstration projects or operational treatments.

Resources

Age-friendly BC Recognition: March 31 is the deadline to apply under this Ministry of Healthy and BC Healthy Communities program. Eligible local governments receive a \$1,000 award, a recognition poster and promotion on the SeniorsBC.ca website.

North West & Prince George Fire Centres Local FireSmart Representative Workshop: April 15-16, 2015, in Prince George. This workshop is offered free of charge, but registration is required.

Municipal Alcohol Policy Grants: Local governments and First Nations that own or manage venues where liquor is served can access support and funding (up to \$7000) to develop a Municipal Alcohol Policy (MAP).

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Environment Committee Policy Update

Feb 25, 2015

UBCM's Environment Committee monitors and advocates for changes in environmental policy of interest to local governments. Two of the key issues the committee is engaged with concern land based spill preparedness and urban deer management.

Land Based Spills Preparedness and Response

In November 2012, the Province released a policy intentions paper on Land Based Spill Preparedness and Response. This was the first step towards creating a world leading land based spill preparedness and response regime, which is one of the five conditions necessary for support of heavy oil projects.

UBCM has been actively engaged in this file over the past few years and has provided comments on the Province's first intentions paper; attended a 3-day symposium in March 2013 to discuss world leading preparedness and response regimes for land based spills, coastal shorelines, human health, and safety; and participated as a member on the Province's Advisory Committee. UBCM has also received delegations from Ministry of Environment staff to discuss their approach; provided comments on the Province's second intentions paper; and received a delegation at the July 2014 Environment Committee meeting from the Canadian Energy Pipelines Association (CEPA) to discuss their joint paper with the Railway Association of Canada.

With respect to this issue, the membership has provided clear direction and has asked for:

- An industry-funded contingency fund to address spills response in a timely manner;
- Response plans for high-risk areas;
- A collaborative approach to spill response;
- A regional planning authority to oversee spill response; and
- Wildlife system and ecosystem restoration funded by industry

UBCM continues to advocate for local government interests and recently met with Ministry staff at the February 2015 Environment Committee meeting. It was noted at this meeting that Ministry staff have collated the consultation feedback and provided options and recommendations for the government's consideration. They are currently waiting for direction before proceeding with next steps, including the drafting of regulations.

Recommendations from Ministry staff include the creation of an oversight organization for land-based spills in BC. The Province would set the rules for the oversight organization, require membership in the organization, and certify members that meet the standards. Staff have also advised that local governments and First Nations should have input and be involved with setting rules, planning and preparedness, and other matters as local governments will likely be the first responders in the case of a spill. On the issue of a contingency fund, Ministry staff have indicated their support and recommended that a contingency fund be BC based, and industry funded. For more information on this initiative, please visit the Ministry's website.

Urban Deer

At the 2013 UBCM Convention, Premier Clark and Minister Thomson, Forest, Lands and Natural Resources Operations (FLNRO) met with several mayors on the issue of urban deer management. Following this meeting, Premier Clark committed to provincial engagement with the UBCM in the creation of an Urban Deer Management Task Force.

Following an exchange of correspondence with the Province, Executive consideration, and staff discussions, it was agreed that the best way forward would be to offer a forum with affected mayors and Ministry staff from around the province to discuss deer management. At the 2014 Convention, it was announced that UBCM and the Ministry would collaborate in the delivery of a two-day workshop to engage the provincial government, UBCM and local government. The workshop would provide the participants with up to date legal, policy, administrative, communications and best practices information; and offer a structured opportunity for local governments to make recommendations on improvements and priorities for the management of urban deer in BC.

The Urban Deer Forum was held on January 12th and 13th in Richmond, BC. Thirty- three (33) participants attended the forum including staff from the provincial government, UBCM, local governments and the non-profit community. Twelve (12) local governments were represented by their staff and elected officials. This constitutes the majority of communities that have been actively engaging with FLNRO staff on urban deer issue.

On the first day of the Forum, presentations were received from experts, provincial government staff and non-profit organizations. The second day of the Forum focused on creating ideas and drafting recommendations. General categories for recommendations were established: roles and responsibilities; process and decision making; resources; communication and education; and tools.

UBCM staff will be sending out the draft recommendations via email to the affected communities for member feedback, prior to submitting them to the Province for consideration. If other members wish to receive and comment on the draft recommendations, please contact UBCM (604-270-8226, ext. 100). Provincial government staff have committed to responding to the report and recommendations within three (3) months of receipt.

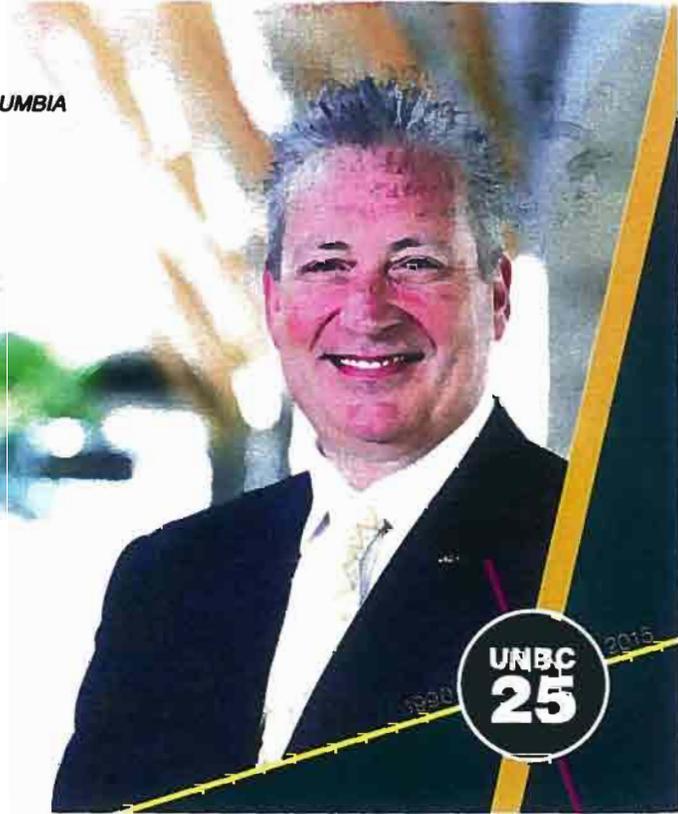
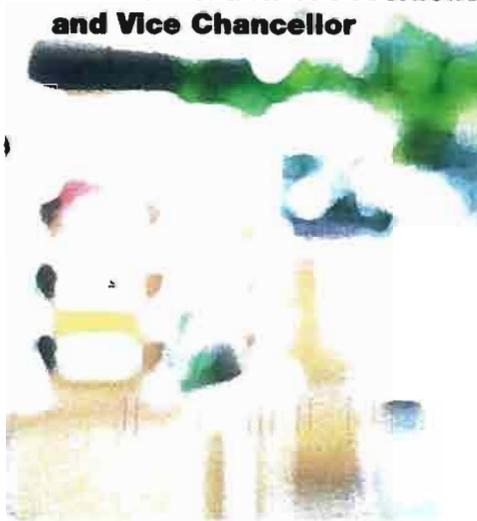
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Release the Date

**Updated information on
the Installation of President
and Vice Chancellor**



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Board-
Receive

Family, friends, and colleagues

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David J. [unclear]

UNBC UNIVERSITY OF NORTHERN BRITISH COLUMBIA

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CAO Gail Chapman
Regional Representative - NCLGA
37 3rd Avenue
PO Box 820
Burns lake, BC V0J 1E0

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On behalf of the Board of Governors for Northwest Community College, we would like to extend an invitation for you to attend a meet and greet on:

Date: Thursday, April 16, 2015

Time: 5:00 pm-6:15 pm

Location: NWCC, Smithers Campus
3966 2nd Avenue

Please R.S.V.P. by April 8th to
LPayjack-Mohler@nwcc.bc.ca

Appetizers will be offered, please indicate any food allergies.

A handwritten signature in black ink, appearing to read "Herb Pond".

Herb Pond, Chair

A handwritten signature in black ink, appearing to read "Ken Burt".

Ken Burt, President & CEO

Regional District of Bulkley-Nechako
Action List – February, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2015-2-5 Comm. of the Whole Meeting February 12, 2015	2015 Recycling Options	Staff to draft an "Option 3" that reflects current assessments, and costs to be added to the Director of Environmental Services' December 31, 2015 memo titled "2015 Recycling Options;" and further, that the amended memo be brought forward at a future RDBN Meeting.	Janine/Gail	Completed	February 26, 2015
C.W.2015-2-11 Comm. of the Whole Meeting February 12, 2015	2015 COFI Convention	Registration and travel arrangements for Chair Miller's attendance at the 2015 COFI Convention on April 8-9, 2015 in Prince George, B.C."	Wendy/Gail	Completed	February 13, 2015
RDC 2015-2-4 Rural Directors Committee February 12, 2015	Request for Grant in Aid	<p>Write a letter and allocate grant in aid monies for the following applications:</p> <ul style="list-style-type: none"> -Burns Lake Minor Hockey Association Midget Team be given \$500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural and "E" (Francois/Ootsa Lake Rural) to assist with costs for the Midget Team to attend the Provincials in Clearwater, B.C. from March 15-20, 2014; -Stuart Lake Outreach Group Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Food Bank; -Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Caledonia Classic Dog Sled Races; -Fort St. James Secondary School be given \$350 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for an "End Gang Life" evening presentation; -District of Fort St. James be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Canada Day 2015 celebrations; -Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship; -Nechako Valley Rodeo Association be given \$2,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 3rd Annual Nechako Valley Rodeo. 	Cheryl/Hans/Gail	Completed	<p align="center">March 6, 2015</p> <p align="right">SAJ Board - Receive</p>
RDC.2015-2-7 Rural Dir. Committee Meeting February 12, 2015	Letter to the Ministry of Justice RE: Rural Fire Departments	Write a letter to the Ministry of Justice outlining concerns regarding funding and responsibility for rural fire departments.	DebJM/Gail	Completed	March 12, 2015

**Regional District of Bulkley-Nechako
Action List – February, 2015**

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2015-2-8 Rural Dir. Committee Meeting February 12, 2015	Draft Bylaw RE: RDBN Administration and Regulation for the Provision of Fire Protection in RDBN Established Rural Fire Protection Areas	Staff to amend the draft bylaw to meet legislative requirements and provide clarification in regard to when a fire department may respond to an "Incident", the use of "Occupier", and "Conduct of Incidents" number 8 to read "No person shall maliciously damage or destroy the Fire Department Apparatus or Equipment; and further, that a second draft be brought forward to the Rural Directors Committee for consideration.	DebjM/Gail		Rural Directors Committee March 12, 2015
RDC.2015-2-9 Rural Dir. Committee Meeting February 12, 2015	Pacific Northwest Regional Science Fair – Request for Grant in Aid – Electoral Area "A" (Smithers Rural)	Write a letter and allocate \$4,000 grant in aid monies to the Pacific Northwest Regional Science Fair from Electoral Area "A" (Smithers Rural) for costs associated with the Pacific Northwest Regional Science Fair.	Cheryl/Hans/Gail	Completed	March 6, 2015
RDC.2015-2-13 Rural Dir. Comm. Meeting February 12, 2015	Letter of Support for 4 Wheel Drive Ambulances	Write a letter of support to the Northwest Regional Hospital District regarding the need to have 4 wheel drive ambulances in northern B.C.	Cheryl/Gail	Completed	March 13, 2015
2015-2-2 Special Board Meeting February 12, 2015	By-Election – Electoral Area "D" (Fraser Lake Rural)	That the Regional District of Bulkley-Nechako hold the by-election for Electoral Area "D" on Saturday, April 25 th , 2015 and the Advance Poll on Wednesday, April 15 th , 2015.	Cheryl/Wendy/Gail	In Progress	
2015-3-5 Board Meeting February 26, 2015	Minerals North Conference -May 27-29, 2015 -Mackenzie, B.C.	Registration and travel arrangements for Director Newell's attendance at Minerals North, May 27-29, 2015 in Mackenzie, B.C.; and further, that accommodations be reserved at an RV park.	Wendy/Gail	Completed	March 3, 2015
2015-3-7 Board Meeting February 26, 2015	Northern BC Mountain Bike Recreation & Tourism Development Strategy	<ol style="list-style-type: none"> 1. Direct staff to take a supportive role with user groups who wish to identify trail development opportunities and develop trail plans; 2. Will include trail plans in the RDBN Official Community Plans as they are updated; and 3. Will direct staff to assist local trail user groups who request assistance preparing and submitting funding applications. 	Corrine/Gail	Completed	

Regional District of Bulkley-Nechako
Action List – February, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-3-8 Board Meeting February 26, 2015	Grant Opportunity: Federal Gas Tax Fund – Strategic Priorities Fund – RDBN Landfill Infrastructure Costs	Provide notification that the Regional Board Supports submitting an application to the Federal Gas Tax Funds – Strategic Priorities Fund for the startup capital costs for the RDBN landfill operations.	Corrine/Gail	Completed	March 2, 2015
2015-3-9 Board Meeting February 26, 2015	RDBN – Northern Development Application – North West/ Prince George RAC's	Provide notification that the Regional District of Bulkley-Nechako Board of Directors support for the RDBN's application to the Northern Development Initiative Trust – Marketing Initiatives in the amount of \$20,000.	Corrine/Gail	Completed	March 2, 2015
2015-3-10 Board Meeting February 26, 2015	Lakes District Fall Fair Association – Northern Development Application -North West RAC	Provide notification that the Regional District of Bulkley-Nechako Board of Directors support for the Lakes District Fall Fair Association's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$11,690.	Corrine/Gail	Completed	March 2, 2015
2015-3-11 Board Meeting February 26, 2015	Tweedsmuir Recreation Commission – Northern Development Application	Provide notification that the Regional District of Bulkley-Nechako Board of Directors support for the Tweedsmuir Recreation Commission's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$30,000.	Corrine/Gail	Completed	March 2, 2015
2015-3-12 Board Meeting February 26, 2015	St. Luke's Church on the Lake - Northern Development Application -North West RAC	Provide notification that the Regional District of Bulkley-Nechako Board of Directors support for the St. Luke's Church on the Lake's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$28,000.	Corrine/Gail	Completed	March 2, 2015
2015-3-13 Board Meeting February 26, 2015	Federal Gas Tax Funds- Electoral Area "F" (Vanderhoof Rural) The Gospel Chapel Evangelical Free Church	<ol style="list-style-type: none"> 1. Withdraw and contribute \$98,000 of Electoral Area "F" Federal Gas Tax allocation monies to The Gospel Chapel Evangelical Free Church for energy efficiency upgrade project at The Gospel Chapel Sanctuary; 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost; and further 3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$98,300 as amended from the Federal Gas Tax Reserve Fund. 	Kristi/Hans/Gail	In Progress	

Regional District of Bulkley-Nechako
Action List – February, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-3-14 Board Meeting February 26, 2015	The Gospel Chapel Evangelical Free Church – Northern Development Application –Prince George RAC	Provide notification that the Regional District of Bulkley-Nechako Board of Directors support the Gospel Chapel Evangelical Free Church's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$30,000.	Corrine/Gail	Completed	March 2, 2015
2015-3-15 Board Meeting February 26, 2015	MOU with the District of Fort St. James for Emergency Support Services and Emergency Management Support	Sign the Memorandum of Understanding with the District of Fort St. James for Emergency Support Services and Emergency Management Support.	DebJM/Gail	Completed	
2015-3-17 Board Meeting February 26, 2015	2015 Recycling Options (Updated)	Allocation of sufficient funding in the annual recycling budgets in each area to fully cover the projected costs of the expanded recycling programs in those areas where MMBC is not providing PPP recycling services. Further that, in those areas where the current annual allocation is sufficient to cover costs of the expanded program, keep the annual allocations the same and continue to carry forward unused allocations to future years. In those areas where the annual allocation is insufficient, increase the annual allocation to match the projected costs of the expanded recycling program. The increase in annual allocation would only take effect once any residual (unused) allocations were fully utilized.	Janine/Hans/Gail	Draft 2015 budget includes allocation of sufficient funding	331
2015-3-18 Board Meeting February 26, 2015	Manson Creek Landfill - Operations Contract	Award a Contract extension for operation of the Manson Creek Landfill from June 1, 2015 to October 31, 2015 to Lepka Holdings Ltd. at a cost of \$13,000 (excluding taxes) and include a provision that allows for the rates to be reviewed by both parties should fuel prices increase significantly.	Janine/Gail	In Progress	
2015-3-32 Board Meeting February 26, 2015	North Central Local Government Association Convention - May 6-8, 2015– Prince George, B.C.	Register and travel arrangements for the attendance of Rural Directors and Gail Chapman, CAO, to the North Central Local Government Association Conference on May 6-8, 2015 in Prince George, B.C.	Cheryl/Gail	Completed	

Regional District of Bulkley-Nechako
Action List – February, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-3-35 Board Meeting February 26, 2015	NCLGA Resolution RE: Rural Fire Departments	Staff to draft a resolution to the North Central Local Government Association (NCLGA) for submission prior to its resolution deadline of March 2, 2015 regarding the funding and responsibility for rural fire departments; and further, that the "There For it Be Resolved" clause include "that the province provide adequate funding for rural fire departments." Further, that the said resolution be brought forward for ratification at the March 26, 2015 Regional Board Meeting.	Cheryl/Gail		Resolution complete and sent February 27, 2015 and on March 26, 2015 Board meeting for ratification.
Committee of the Whole February 12, 2015	Delegation Thank You Letter	Write a thank you letter to Scott Reid, Engineering Coordinator and Kiel Giddens, Land, Community, and Aboriginal Relations Liaison, TransCanada Coastal GasLink Pipeline Ltd.	Cheryl/Gail		March 11, 2015

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339

Board
 - Ratify

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2015 to Feb 28 2015 with
 All control accounts
 Vendor number [] to [ZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
ABS001	ABSOLUTE ENERGY								
PA	TP-154-001	02/25/15			TP-154-001	-38.12	0.00		
	Vendor (ABS001) totals:					-38.12	0.00		
ALL002	ALL WEST GLASS - BURNS LAKE								
PA	TP-151-001	02/10/15			TP-151-001	-40.32	0.00		
PA	TP-154-002	02/25/15			TP-154-002	-310.74	0.00		
	Vendor (ALL002) totals:					-351.06	0.00		
ALT003	ALTERNATIVE GROUNDS								
PA	TP-154-003	02/25/15			TP-154-003	-407.42	0.00		
	Vendor (ALT003) totals:					-407.42	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-151-002	02/10/15			TP-151-002	-346.31	0.00		
	Vendor (ARO001) totals:					-346.31	0.00		
BCH002	BC HYDRO								
PA	TP-154-004	02/25/15			TP-154-004	-10,388.76	0.00		
	Vendor (BCH002) totals:					-10,388.76	0.00		
BLA001	BLACK PRESS GROUP LTD								
PA	TP-151-003	02/10/15			TP-151-003	-3,584.08	0.00		
	Vendor (BLA001) totals:					-3,584.08	0.00		
BUL010	BULKLEY VALLEY WATER SERVICES								
PA	TP-151-004	02/10/15			TP-151-004	-120.00	0.00		
	Vendor (BUL010) totals:					-120.00	0.00		
BUL011	BULKLEY VALLEY WHOLESALE								
PA	TP-151-005	02/10/15			TP-151-005	-292.75	0.00		
PA	TP-154-005	02/25/15			TP-154-005	-104.12	0.00		
	Vendor (BUL011) totals:					-396.87	0.00		
BUL012	BULKLEY VALLEY ECONOMIC								
PA	TP-152-001	02/26/15			TP-152-001	-3,333.33	0.00		
	Vendor (BUL012) totals:					-3,333.33	0.00		
BUL023	BULKLEY VALLEY VETERINARY CLIN								
PA	28890	02/10/15			28890	-369.44	0.00		
	Vendor (BUL023) totals:					-369.44	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-151-006	02/10/15			TP-151-006	-761.66	0.00		
	Vendor (BUR001) totals:					-761.66	0.00		
BUR002	BURNS LAKE CHAMBER OF COMMERC								
PA	28891	02/10/15			28891	-1,550.00	0.00		
	Vendor (BUR002) totals:					-1,550.00	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-152-002	02/26/15			TP-152-002	-14,487.42	0.00		
	Vendor (BUR012) totals:					-14,487.42	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-152-003	02/26/15			TP-152-003	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-151-007	02/10/15			TP-151-007	-3.14	0.00		
	Vendor (BUR028) totals:					-3.14	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								

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BVA001	B V AQUATIC CENTRE MANG. SOCIE (Continued)								
PA	TP-152-004	02/26/15			TP-152-004	-46,536.33	0.00		
	Vendor (BVA001) totals:					-46,536.33	0.00		
CHE002	CHEVRON CANADA LIMITED								
PA	28884	02/05/15			28884	-6,238.76	0.00		
	Vendor (CHE002) totals:					-6,238.76	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	TP-152-005	02/26/15			TP-152-005	-1,514.92	0.00		
	Vendor (CLU003) totals:					-1,514.92	0.00		
CON001	CONCEPT DESIGN LTD.								
PA	28892	02/10/15			28892	-4,804.35	0.00		
PA	TP-154-006	02/25/15			TP-154-006	-598.50	0.00		
	Vendor (CON001) totals:					-5,402.85	0.00		
DAV003	DAVERN ENTERPRISES								
PA	TP-151-008	02/10/15			TP-151-008	-929.25	0.00		
	Vendor (DAV003) totals:					-929.25	0.00		
EAG001	EAGLE AUTOMOTIVE CENTER								
PA	TP-154-007	02/25/15			TP-154-007	-906.33	0.00		
	Vendor (EAG001) totals:					-906.33	0.00		
EVE002	EVERGREEN INDUSTRIAL SUPPLIES								
PA	TP-151-009	02/10/15			TP-151-009	-22.39	0.00		
	Vendor (EVE002) totals:					-22.39	0.00		
FOC001	FOCUS CORPORATION								
PA	28893	02/10/15			28893	-300.00	0.00		
	Vendor (FOC001) totals:					-300.00	0.00		
FOR008	FORT FRASER VOL. FIRE DEP.								
PA	TP-152-006	02/26/15			TP-152-006	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015	FORT ST. JAMES LIBRARY								
PA	TP-152-007	02/26/15			TP-152-007	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,145.83	0.00		
FOR033	FORT SAINT JAMES TV SOCIETY								
PA	TP-152-008	02/26/15			TP-152-008	-10,970.83	0.00		
	Vendor (FOR033) totals:					-10,970.83	0.00		
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-152-009	02/26/15			TP-152-009	-128.53	0.00		
	Vendor (FOU002) totals:					-128.53	0.00		
FRA012	FRASER LAKE ELEM-SECOND SCHOOL								
PA	28894	02/10/15			28894	-1,000.00	0.00		
	Vendor (FRA012) totals:					-1,000.00	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-152-010	02/26/15			TP-152-010	-1,679.67	0.00		
	Vendor (FRA014) totals:					-1,679.67	0.00		
FRA016	FRASER LAKE REBROADCASTING SOC								
PA	TP-152-011	02/26/15			TP-152-011	-5,583.33	0.00		
	Vendor (FRA016) totals:					-5,583.33	0.00		
FRA025	FRASER LAKE BOTTLE DEPOT								
PA	TP-151-010	02/10/15			TP-151-010	-4,339.47	0.00		

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FRA025 FRASER LAKE BOTTLE DEPOT (Continued)									
	Vendor (FRA025) totals:					-4,339.47	0.00		
FRA027 FRASER LAKE & AREA CANCER									
PA	28917	02/12/15			28917	-75.00	0.00		
	Vendor (FRA027) totals:					-75.00	0.00		
GOR001 GORDON A. MCINTOSH INC.									
PA	28895	02/10/15			28895	-5,028.26	0.00		
	Vendor (GOR001) totals:					-5,028.26	0.00		
GRA002 GRAYDON SECURITY SYSTEMS									
PA	TP-154-008	02/25/15			TP-154-008	-220.19	0.00		
	Vendor (GRA002) totals:					-220.19	0.00		
HER003 HERMANN'S FIRE EXTINGUISHER									
PA	28896	02/10/15			28896	-104.74	0.00		
	Vendor (HER003) totals:					-104.74	0.00		
HIL003 HILL STOP TRUCK WASH									
PA	28897	02/10/15			28897	-55.05	0.00		
	Vendor (HIL003) totals:					-55.05	0.00		
HIP001 HI-PRO CORPORATE SPORTSWEAR									
PA	TP-151-011	02/10/15			TP-151-011	-682.51	0.00		
PA	TP-154-009	02/25/15			TP-154-009	-364.49	0.00		
	Vendor (HIP001) totals:					-1,047.00	0.00		
HOB001 HOBAN EQUIPMENT LTD									
PA	TP-151-012	02/10/15			TP-151-012	-67,578.33	0.00		
	Vendor (HOB001) totals:					-67,578.33	0.00		
HOS001 HOSKINS FORD									
PA	28898	02/10/15			28898	-1,092.46	0.00		
	Vendor (HOS001) totals:					-1,092.46	0.00		
HOT001 HOTSUNC COMPUTER SOLUTIONS									
PA	TP-153-001	02/13/15			TP-153-001	-10,858.07	0.00		
	Vendor (HOT001) totals:					-10,858.07	0.00		
HOU018 HOUSTON BOTTLE DEPOT									
PA	TP-154-010	02/25/15			TP-154-010	-3,157.08	0.00		
	Vendor (HOU018) totals:					-3,157.08	0.00		
IGI001 IGI RESOURCES									
PA	TP-154-011	02/25/15			TP-154-011	-701.97	0.00		
	Vendor (IGI001) totals:					-701.97	0.00		
IND006 INDUSTRIAL TRANSFORMERS									
PA	TP-154-012	02/25/15			TP-154-012	-4,248.28	0.00		
	Vendor (IND006) totals:					-4,248.28	0.00		
INF001 INFOSAT COMMUNICATIONS									
PA	TP-151-013	02/10/15			TP-151-013	-53.37	0.00		
PA	TP-154-013	02/25/15			TP-154-013	-58.32	0.00		
	Vendor (INF001) totals:					-111.69	0.00		
ING001 INGRAM WELL & PUMP SERVICE									
PA	28899	02/10/15			28899	-2,758.88	0.00		
	Vendor (ING001) totals:					-2,758.88	0.00		
INT001 INTERIOR ELECTRICAL AUTOMATION									
PA	TP-151-014	02/10/15			TP-151-014	-1,615.78	0.00		

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INT001 INTERIOR ELECTRICAL AUTOMATION (Continued)										
Vendor (INT001) totals:							-1,615.78	0.00		
KON003 KONICA MINOLTA BUSINESS										
PA	TP-154-014	02/25/15				TP-154-014	-28.00	0.00		
Vendor (KON003) totals:							-28.00	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY										
PA	TP-152-012	02/26/15				TP-152-012	-6,250.00	0.00		
Vendor (LAK004) totals:							-6,250.00	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY										
PA	TP-152-013	02/26/15				TP-152-013	-2,666.67	0.00		
Vendor (LAK012) totals:							-2,666.67	0.00		
LDF001 LD FREE CLASSIFIEDS										
PA	TP-151-015	02/10/15				TP-151-015	-1,755.19	0.00		
Vendor (LDF001) totals:							-1,755.19	0.00		
LIB001 LIBERTY TRANSPORT LTD.										
PA	TP-154-015	02/25/15				TP-154-015	-121.64	0.00		
Vendor (LIB001) totals:							-121.64	0.00		
LOC002 LOCAL GOVERNMENT MANAGEMENT #										
PA	28922	02/25/15				28922	-75.00	0.00		
Vendor (LOC002) totals:							-75.00	0.00		
LOO001 LOOMIS EXPRESS										
PA	TP-154-016	02/25/15				TP-154-016	-57.34	0.00		
Vendor (LOO001) totals:							-57.34	0.00		
MAG001 MAGNUM TRAILER & EQUIPMENT										
PA	28921	02/18/15				28921	-65,070.95	0.00		
Vendor (MAG001) totals:							-65,070.95	0.00		
MED001 MEDICAL SER. PLAN										
PA	28900	02/10/15				28900	-3,296.75	0.00		
Vendor (MED001) totals:							-3,296.75	0.00		
MIN002 MINISTER OF FINANCE										
PA	28886	02/07/15				28886	-300.00	0.00		
PA	28887	02/07/15				28887	-300.00	0.00		
PA	28888	02/07/15				28888	-300.00	0.00		
PA	28889	02/07/15				28889	-300.00	0.00		
Vendor (MIN002) totals:							-1,200.00	0.00		
MOB001 MOBY CONCRETE LTD.										
PA	TP-151-016	02/10/15				TP-151-016	-431.20	0.00		
Vendor (MOB001) totals:							-431.20	0.00		
NAP001 NAPA AUTO PARTS - BL										
PA	28901	02/10/15				28901	-108.97	0.00		
Vendor (NAP001) totals:							-108.97	0.00		
NEW003 NEW LEAF CAFE										
PA	TP-151-017	02/10/15				TP-151-017	-431.55	0.00		
Vendor (NEW003) totals:							-431.55	0.00		
NOR019 NORTHLAND AUTOMOTIVE										
PA	TP-151-018	02/10/15				TP-151-018	-147.06	0.00		
Vendor (NOR019) totals:							-147.06	0.00		
NOR027 N.W. INVASIVE PLANT COUNCIL										

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NOR027 N.W. INVASIVE PLANT COUNCIL (Continued)										
PA	28923	02/25/15				28923	-11,925.77	0.00		
Vendor (NOR027) totals:							-11,925.77	0.00		
OVE002 OVERWAITEA FOODS										
PA	28902	02/10/15				28902	-361.47	0.00		
Vendor (OVE002) totals:							-361.47	0.00		
PAC001 PACIFIC BLUE CROSS										
PA	28918	02/12/15				28918	-2,241.08	0.00		
Vendor (PAC001) totals:							-2,241.08	0.00		
PAC002 WEIGH TRONIX CANADA, ULC										
PA	28903	02/10/15				28903	-340.18	0.00		
Vendor (PAC002) totals:							-340.18	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.										
PA	TP-151-019	02/10/15				TP-151-019	-5,704.08	0.00		
PA	TP-154-017	02/25/15				TP-154-017	-1,356.38	0.00		
Vendor (PAC004) totals:							-7,060.46	0.00		
PAC007 PACIFIC TRUCK & EQUIPMENT INC										
PA	TP-151-020	02/10/15				TP-151-020	-1,046.78	0.00		
Vendor (PAC007) totals:							-1,046.78	0.00		
PEA001 THE MOOSE - VISTA RADIO LTD.										
PA	28904	02/10/15				28904	-220.50	0.00		
Vendor (PEA001) totals:							-220.50	0.00		
PID001 PIDHERNY CONTRACTING LTD.										
PA	28905	02/10/15				28905	-9,400.13	0.00		
Vendor (PID001) totals:							-9,400.13	0.00		
PLU001 PLUMBING OFFICIALS' OF BC										
PA	28906	02/10/15				28906	-160.00	0.00		
Vendor (PLU001) totals:							-160.00	0.00		
PRA002 PRAGMATIC CONFERENCING										
PA	TP-154-018	02/25/15				TP-154-018	-52.99	0.00		
Vendor (PRA002) totals:							-52.99	0.00		
PUR001 PURELY H2O										
PA	TP-154-019	02/25/15				TP-154-019	-150.00	0.00		
Vendor (PUR001) totals:							-150.00	0.00		
QUI001 QUICKSCRIBE SERVICES LTD										
PA	TP-154-020	02/25/15				TP-154-020	-124.95	0.00		
Vendor (QUI001) totals:							-124.95	0.00		
ROG001 ROGERS										
PA	TP-154-021	02/25/15				TP-154-021	-158.58	0.00		
Vendor (ROG001) totals:							-158.58	0.00		
SMI003 SMITHERS CHAMBER OF COMMERCE										
PA	28907	02/10/15				28907	-20.00	0.00		
Vendor (SMI003) totals:							-20.00	0.00		
SMI007 SMITHERS PUBLIC LIBRARY										
PA	TP-152-014	02/26/15				TP-152-014	-6,389.33	0.00		
Vendor (SMI007) totals:							-6,389.33	0.00		
SMI020 SMITHERS FARMERS' INSTITUTE										
PA	28908	02/10/15				28908	-2,500.00	0.00		

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SMI020 SMITHERS FARMERS' INSTITUTE (Continued)									
	Vendor (SMI020) totals:					-2,500.00	0.00		
SOU002 SOUTHSIDE ECONOMIC DEVELOPMEN									
PA	TP-152-015	02/26/15			TP-152-015	-3,500.00	0.00		
	Vendor (SOU002) totals:					-3,500.00	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-152-016	02/26/15			TP-152-016	-1,992.00	0.00		
	Vendor (SOU003) totals:					-1,992.00	0.00		
SOU007 SOUTHSIDE SENIORS HOUSING SOC.									
PA	28909	02/10/15			28909	-700.00	0.00		
	Vendor (SOU007) totals:					-700.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.									
PA	TP-151-021	02/10/15			TP-151-021	-80.94	0.00		
	Vendor (SPO001) totals:					-80.94	0.00		
STA008 STARLAND SUPPLY LTD									
PA	TP-151-022	02/10/15			TP-151-022	-1.71	0.00		
	Vendor (STA008) totals:					-1.71	0.00		
STE012 STEWART MCDANNOLD STUART									
PA	28910	02/10/15			28910	-224.37	0.00		
PA	28925	02/25/15			28925	-2,284.11	0.00		
	Vendor (STE012) totals:					-2,508.48	0.00		
STU010 STUART LAKE NORDIC SOCIETY									
PA	28911	02/10/15			28911	-2,000.00	0.00		
	Vendor (STU010) totals:					-2,000.00	0.00		
SUB001 SUBWAY BURNS LAKE									
PA	28926	02/25/15			28926	-64.15	0.00		
	Vendor (SUB001) totals:					-64.15	0.00		
SUD001 SUDS N' DUDS									
PA	TP-151-023	02/10/15			TP-151-023	-89.49	0.00		
	Vendor (SUD001) totals:					-89.49	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL									
PA	TP-152-017	02/26/15			TP-152-017	-1,996.67	0.00		
	Vendor (SWE001) totals:					-1,996.67	0.00		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-154-022	02/25/15			TP-154-022	-39.12	0.00		
	Vendor (TAY002) totals:					-39.12	0.00		
TEL002 TELUS COMMUNICATIONS COMPANY									
PA	28885	02/05/15			28885	-3,046.72	0.00		
	Vendor (TEL002) totals:					-3,046.72	0.00		
TEL007 TELUS MOBILITY									
PA	TP-154-023	02/25/15			TP-154-023	-988.10	0.00		
	Vendor (TEL007) totals:					-988.10	0.00		
TIP001 TIP OF THE GLACIER WATER CO									
PA	28912	02/10/15			28912	-50.00	0.00		
	Vendor (TIP001) totals:					-50.00	0.00		
TIR002 TIRETECH									
PA	TP-151-024	02/10/15			TP-151-024	-2,952.85	0.00		
	Vendor (TIR002) totals:					-2,952.85	0.00		

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TOM002 ELIZABETH TOM									
PA	28913	02/10/15			28913	-100.00	0.00		
Vendor (TOM002) totals:						-100.00	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-152-018	02/26/15			TP-152-018	-1,494.83	0.00		
Vendor (TOP005) totals:						-1,494.83	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-154-024	02/25/15			TP-154-024	-8,027.61	0.00		
Vendor (TOW003) totals:						-8,027.61	0.00		
TWE006 TWEEDSMUIR ENTERPRISES LTD									
PA	TP-152-019	02/26/15			TP-152-019	-150.00	0.00		
Vendor (TWE006) totals:						-150.00	0.00		
TWI001 TWISTERS CAR WASH									
PA	TP-151-025	02/10/15			TP-151-025	-180.54	0.00		
Vendor (TWI001) totals:						-180.54	0.00		
ULI001 ULINE CANADA CORPORATION									
PA	28914	02/10/15			28914	-130.98	0.00		
Vendor (ULI001) totals:						-130.98	0.00		
UNI006 UNION OF BC MUNICIPALITIES									
PA	28927	02/25/15			28927	-9,591.63	0.00		
Vendor (UNI006) totals:						-9,591.63	0.00		
USB001 US BANK CANADA									
PA	TP-155-001	02/26/15			TP-155-001	-6,197.73	0.00		
Vendor (USB001) totals:						-6,197.73	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-154-025	02/25/15			TP-154-025	-7,766.93	0.00		
Vendor (VAN005) totals:						-7,766.93	0.00		
VAN017 VANDERHOOF CURLING CLUB									
PA	28928	02/25/15			28928	-104,493.17	0.00		
Vendor (VAN017) totals:						-104,493.17	0.00		
VIH001 VIHAR CONSTRUCTION LTD									
PA	28929	02/25/15			28929	-282.24	0.00		
Vendor (VIH001) totals:						-282.24	0.00		
WES006 WESTLINE FORD LTD.									
PA	28915	02/10/15			28915	-76.32	0.00		
Vendor (WES006) totals:						-76.32	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-154-026	02/25/15			TP-154-026	-6,430.45	0.00		
Vendor (WIL004) totals:						-6,430.45	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-151-026	02/10/15			TP-151-026	-1,210.86	0.00		
PA	TP-154-027	02/25/15			TP-154-027	-293.15	0.00		
Vendor (XER001) totals:						-1,504.01	0.00		
Control account (1) totals:						-516,734.76	0.00		
REC002 RECEIVER GENERAL									
PA	28883	02/03/15			28883	-48,657.99	0.00		
PA	28916	02/11/15			28916	-35,945.27	0.00		
PA	28924	02/25/15			28924	-31,461.53	0.00		

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Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2015 to Feb 28 2015 with
 All control accounts
 Vendor number [] to [ZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
REC002 RECEIVER GENERAL (Continued)									
	Vendor (REC002) totals:					-116,064.79	0.00		
	Control account (2) totals:					-116,064.79	0.00		
					Report Total	-631,799.55	0.00		

106 vendor(s) printed.

Recommendation: (All/Directors/Majority)
 That the Board of the Regional District of Bulkley Nechako
 ratify the payments issued for the month of February 2015

347 1st, 2nd, 3rd Reading
& Adoption

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1726

A bylaw to amend the tax requisition limit from \$2,800,000 per annum to \$3,500,000 per annum for the Refuse Disposal Local Service

WHEREAS the Regional District of Bulkley-Nechako has enacted Refuse Disposal Local Service Establishment Bylaw No. 638, 1990 and established a local Service for Garbage Disposal with all Municipal and Electoral Areas of the Regional District as participants;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from TWO MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$2,800,000) per annum to THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000) per annum;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 5 of Refuse Disposal Local Service Establishment Bylaw No. 638 is hereby repealed and the following substituted therefore:
 6. The maximum amount of taxation that may be requisitioned for the cost of this service shall be THREE MILLION FIVE HUNDRED THOUSAND (\$3,500,000).
2. This bylaw may be cited as "Refuse Disposal Service Amendment Bylaw No. 1726, 2015."

READ A FIRST TIME this day of , 2015

READ A SECOND TIME this day of , 2015

READ A THIRD TIME this day of , 2015

ADOPTED this day of , 2015

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1726 as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1727

**Being a bylaw to adopt the Financial Plan
for the years 2015 to 2019**

The Regional District of Bulkley-Nechako in open meeting assembled ENACTED as follows:

1. Schedules "A", "B", "C", "D", and "E" attached hereto and made part of this bylaw, is the Financial Plan for the Regional District of Bulkley-Nechako for the years 2015 through 2019.
2. This bylaw may be cited as "Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1727, 2015".

READ A FIRST TIME this day of , 2015

READ A SECOND TIME this day of , 2015

READ A THIRD TIME this day of , 2015

ADOPTED this day of , 2015

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 1727 as adopted.

Corporate Administrator

Regional District of Bulkley-Nechako
2015 to 2018 Financial Plan - Bylaw No. 1727

Schedule "A"

2015 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmt's. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	273,912				957,541	1,231,453	-141,026	232,908		91,882				1,323,335		1,323,335
1200 General Government Services	1,037,089		11,700		292,404	1,341,193	3,015	197,785	70,000	270,800	3,800	55,950	70,000	1,482,243		1,611,993
1301 Feasibility Studies					1,805	1,805		17,276		17,276				19,081		19,081
1501 Local Community of Fort Fraser					5,000	5,000		5,564		5,564				10,584		10,584
2100 Lakes Economic Development	97,593				1,000	98,593		94,809		94,809				193,402		193,402
2200 Area "E" Economic Development	22,784				27,232	49,996	-1,000	3,404		2,404				52,400		52,400
2300 Stuart-Nechako Economic Development								10,218		10,218				10,218		10,218
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	294,550				304,298	598,848	-1,790	74,929		73,139				671,887		671,887
3101 Member Fiscal Services					713,618	713,618					713,618					713,618
4101 Planning	199,178		12,250		29,746	241,174	8,173	35,964	4,000	48,137		10,700	4,000	274,611		289,311
4201 Building Inspection	141,041		159,542			300,583	-9,850	22,974	9,000	22,124			9,000	313,707		322,707
4301 Development Services	278,987		5,000		31,238	314,923	27,908	65,933	8,000	98,941		34,000	8,000	373,884		413,864
4401 Building Numbering Extended Service	5,896				1,213	7,109	-230	2,939		2,709				9,818		9,818
4501 Unsanitary Premises Regulatory Control	36,131				4,887	40,818	-1,762	3,611		1,649				42,867		42,867
5101 Environmental Services	3,007,330		365,000		378,094	3,750,424	2,535,600	859,605	450,000	3,845,205	256,662	2,752,000	450,000	4,138,947		7,595,629
5901 Weeds	36,602		5,029		14,440	58,071		8,211		8,211				66,281		66,281
5902 Lake Kathlyn Aquatic Weed Harvesting		7,472	544		150	8,166		9		9				8,175		8,175
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625		16,487		16,487				19,112		19,112
6101 Ft. Fraser Sewer System		43,308	25,000			68,308	-16,058	6,663	15,200	5,805	2,305		15,200	56,808		74,113
6201 Ft. Fraser Water System		51,064	41,303			92,367	-60,129	35,847	28,100	3,818			28,100	68,085.17		96,185
6301 Clucutz Lake - Somerset Estates Sewer								3,358		3,358				3,358		3,358
6401 Pump & Haul Sewer Disposal			500			500								500		500
6402 Liquid Waste Disposal			6,000			6,000		4,356		4,356				10,356		10,356
7101 Ft. Fraser Fire Protection	34,616				5,000	39,616	-3,571	856	10,800	8,085	14,617		10,800	22,284		47,701
7102 Southside Rural Fire Protection	32,864					32,864	-4,071	415	18,000	14,344			18,000	29,008		47,008
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	152,778					152,778	-10,000			-10,000				142,778		142,778
7203 Houston Rural Fire Protection	15,236					15,236	-1,250			-1,250				13,986		13,986
7204 Luck Bay Rural Fire Protection	53,886					53,886	-3,000		9,300	6,300	10,732		9,300	39,259	695	59,986
7205 Smithers Rural Fire Protection	169,839					169,839	-10,000			-10,000				159,839		159,839
7206 Telkwa Rural Fire Protection	97,017					97,017								97,017		97,017
7207 Vanderhoof Rural Fire Protection	33,303					33,303								33,303		33,303
7301 Clucutz Lake Emergency Response	18,750					18,750		194		194				18,944		18,944
7302 Topley Emergency Response	18,750					18,750		20		20				18,770		18,770
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extrication Services	2,907					2,907								2,907		2,907
7403 Lakes District Emergency Services	899				302	1,001		193		193				1,194		1,194
7404 Area "D" Extrication	2,174				2,601	4,775		2,382		2,382				7,137		7,137
7405 Area "C" Road Rescue Service	17,588					17,588		47		47				17,615		17,615
7501 9-1-1 Service	237,235		172,600		22,673	432,508	-50,271	32,796	70,000	52,525		70,000		415,033		485,033
7600 Emergency Preparedness Planning	182,180				409,226	591,406	9,811	33,188	1,000	43,797		10,700	1,000	823,503		835,203
7701 Burns Lake & Area Victim Services	12,518				2,995	15,513		1,254		1,254				18,787		18,787
8101 Lakes District Airport	93,750				29,486	123,236		3,631		3,631				126,867		126,867
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		8,906	350			9,256								9,171	85	9,256
9102 Endako Street Lighting	3,068		224			3,292								3,292		3,292
9103 Ft. Fraser Street Lighting	7,492		353			7,845								7,300	545	7,845
9104 Gerow Island Street Lighting	4,060					4,060								4,000	60	4,060
9105 Goeljen Road Street Lighting								504		504				504		504
9106 Colony Point Street Lighting	2,586					2,586								2,562	24	2,586
10101 Bulkley Valley Regional Pool and Rec. Centre	804,670				19,135	824,105	-117,587	23,944	90,000	-3,643	1,200		90,000	729,262		820,462
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-76,496	15,125		-64,371	19,030			162,500		181,530
10301 Smithers Rural Recreation/Culture	259,312					259,312								259,312		259,312
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,959		40			1,999		1		1				2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,501				825	50,126								50,000	126	50,126
10502 Fraser Lake and Area TV Rebroadcasting	42,240				24,055	66,295		10,375		10,375				76,670		76,670
10503 Ft. St. James and Area TV Rebroadcasting	129,702				2,200	131,902								131,850	252	131,902
10504 Burns Lake and Area TV Rebroadcasting	22,735				7,329	30,064		3,961		3,961				34,025		34,025
10601 Burns Lake and Area Library Grant	128,848				41,047	170,895		6,991		6,991				177,886		177,886
10602 Fraser Lake Rural Library Grant	9,049		100		10,825	19,974		3,518		3,518				23,492		23,492
10603 Fort St. James Library	13,665					13,665		65		65				13,750		13,750
10701 Burns Lake Museum Society	24,737				7,848	32,585		2,582		2,582				35,167		35,167
10801 Fort Fraser Community Hall	2,445		50			2,495		5		5				2,500		2,500

Total for all Departments
18/03/2015

8,634,736 113,170 805,785 3,350,336 12,904,007 2,072,316 1,844,874 781,400 4,698,590 1,021,964 2,863,350 781,400 12,934,077 1,787 17,802,597

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Regional District of Bulkley-Nechako
2016 to 2018 Financial Plan - Bylaw No. 1727

Schedule "B"

Service	2016 Financial Plan:						TRANSFERS From/(To)				EXPENDITURES:					
	FUNDING						Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Prnts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding										
1101 Rural Government Services	323,019				957,541	1,280,580	-147,028			-147,028						1,133,534
1200 General Government Services	1,177,847		11,700		286,704	1,456,051	-13,434	70,000	56,566		3,800	10,000	70,000			1,512,817
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290										8,290
2100 Lakes Economic Development	112,844				1,000	113,844										113,844
2200 Area "E" Economic Development	24,768				27,232	52,000										52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000										40,000
2500 Regional Economic Development	348,852				281,806	630,658	-1,790		-1,790							628,868
3101 Member Fiscal Services						708,772					708,772					708,772
4101 Planning	238,451		12,250		29,748	280,447	-2,527	4,000	1,473				4,000			277,920
4201 Building Inspection	154,930		159,542			314,472	21,150	9,000	30,150			31,000	9,000			304,822
4301 Development Services	339,012		5,000		31,236	375,248	-8,992	8,000	-892				8,000			368,256
4401 Building Numbering Extended Service	9,026				1,213	10,239	-230		-230							10,008.61
4501 Unslightly Premises Regulatory Control	39,273				4,887	43,960	-1,762		-1,762							42,198
5101 Environmental Services	3,516,857		285,000		378,094	4,159,951	-17,900	450,000	432,100		499,201	150,000	450,000			4,592,051
5901 Weeds	48,879		5,029		14,440	68,448										68,448
5902 Lake Kathlyn Aquatic Weed Harvesting			7,481		544	150	8,175									8,175
5903 Glacier Gulch Water Diversion			2,420		180	25	2,625									2,625
6101 Ft. Fraser Sewer System			41,703		32,000	73,703	-18,058	15,200	-858		2,305		15,200			55,340
6201 Ft. Fraser Water System			78,880		42,128	120,809	-60,129	28,100	-32,029				28,100			60,880
6301 Cluculz Lake - Somerset Estates Sewer																88,780
6401 Pump & Haul Sewer Disposal			500			500										500
6402 Liquid Waste Disposal			6,000			6,000										6,000
7101 Ft. Fraser Fire Protection	35,488				5,000	40,488	-3,571	10,800	7,229		14,817		10,800			22,300
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929				18,000			29,008
7201 Burns Lake Rural Fire Protection	103,017					103,017										103,017
7202 Ft. St. James Rural Fire Protection	165,684					165,684	-10,000		-10,000							155,684
7203 Houston Rural Fire Protection	16,103					16,103										16,103
7204 Luck Bay Rural Fire Protection	52,851					52,851	-5,000	9,300	4,300		10,896		9,300			36,955
7205 Smilthens Rural Fire Protection	181,614					181,614	-10,000		-10,000							151,614
7206 Telkwa Rural Fire Protection	95,264					95,264										95,264
7207 Vanderhoof Rural Fire Protection	33,956					33,956										33,956
7301 Cluculz Lake Emergency Response	18,750					18,750										18,750
7302 Topley Emergency Response	18,750					18,750										18,750
7401 Area "A" Emergency Services	5,000					5,000										5,000
7402 Area "F" Exrtication Services	2,964					2,964										2,964
7403 Lakes District Emergency Services	892				302	1,194										1,194
7404 Area "D" Exrtication	4,536				2,601	7,137										7,137
7405 Area "C" Road Rescue Service	10,762					10,762										10,762
7501 9-1-1 Service	281,055		138,768		53,533	473,356	-50,271	70,000	19,729				70,000			423,085
7600 Emergency Preparedness Planning	228,832				337,471	564,103	-1,089	1,000	-89				1,000			563,014
7701 Burns Lake & Area Victim Services	12,247				2,995	15,242										15,242
8101 Lakes District Airport	93,228				33,500	126,728										126,728
8201 Smilthens Para-Transit	5,000					5,000										5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000										1,000
9101 Decker Lake Street Lighting			9,265		350	9,615										9,615
9102 Endako Street Lighting	3,206		224			3,430										3,430
9103 Ft. Fraser Street Lighting	7,305		360			7,665										7,665
9104 Gerow Island Street Lighting	4,200					4,200										4,200
9105 Goetjen Road Street Lighting	504					504										504
9106 Colony Point Street Lighting	2,690					2,690										2,690
10101 Bulkley Valley Regional Pool and Rec. Centre	817,171				19,135	836,306	-117,587	90,000	-27,587		1,200		90,000			717,519
10201 Ft. St. James Arena Grant	24,000					24,000										24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-84,371		-84,371		19,030					182,500
10301 Smilthens Rural Recreation/Culture	252,788					252,788										252,788
10302 Vanderhoof Recreation & Culture	95,985					95,985										95,985
10401 Ft. Fraser Cemetery Grant	1,960		40			2,000										2,000
10402 Topley Cemetery Grant	1,500					1,500										1,500
10501 Smilthens, Telkwa, Houston TV Rebroadcast	49,375				825	50,000										50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	78,870										78,870
10503 Ft. St. James and Area TV Rebroadcasting	153,722				2,200	155,922										155,922
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525										33,525
10601 Burns Lake and Area Library Grant	138,839				41,047	177,886										177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492										23,492
10603 Fort St. James Library	13,750					13,750										13,750
10701 Burns Lake Museum Society	28,319				7,848	36,167										36,167
10801 Fort Fraser Community Hall	2,450		50			2,500										2,500
Total for all Departments	9,701,663	139,549	679,766		3,261,612	13,782,569	-512,658	781,400	288,742	1,259,820	191,000	781,400	11,819,111			14,051,331

16/03/2015

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Regional District of Bulkley-Nechako
2015 to 2019 Financial Plan - Bylaw No. 1727

Schedule "C"

Service	2017 Financial Plan:						TRANSFERS From/(To)				EXPENDITURES:					
	FUNDING						Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Prnts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding										
1101 Rural Government Services	324,592				957,541	1,282,133	-147,026			-147,026						1,135,107
1200 General Government Services	1,184,582		11,700		286,704	1,482,986	-13,434	70,000	56,566		3,800	10,000	70,000			1,435,732
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290										8,290
2100 Lakes Economic Development	112,644				1,000	113,644										113,644
2200 Area "E" Economic Development	24,768				27,232	52,000										52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000										40,000
2500 Regional Economic Development	325,379				281,806	607,185	-1,790		-1,790							605,395
3101 Member Fiscal Services					708,772	708,772					708,772					708,772
4101 Planning	238,451		12,250		29,746	280,447	-2,527	4,000	1,473				4,000			277,920
4201 Building Inspection	159,577		159,542			319,119	21,150	9,000	30,150		31,000		9,000			309,269
4301 Development Services	314,465		5,000		31,238	350,701	-9,992	8,000	-992				8,000			343,709
4401 Building Numbering Extended Service	9,182				1,213	10,395	-230		-230							10,165
4501 Unsanitary Premises Regulatory Control	39,869				4,687	44,556	-1,782		-1,782							42,774
5101 Environmental Services	3,294,172		365,000		383,094	4,022,266	252,800	450,000	702,800		499,201	342,000	450,000			4,424,866
5901 Woods	47,148		5,029		14,440	66,617										66,617
5902 Lake Kathryn Aquatic Weed Harvesting		7,484	544		150	8,158										8,158
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625										2,625
6101 Ft. Fraser Sewer System		31,380	32,640			64,000	-16,058	15,200	-858				15,200			83,142
6201 Ft. Fraser Water System		78,327	42,971			119,298	-60,128	28,100	-32,028				28,100			87,269
6301 Clucutz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal			500			500										500
6402 Liquid Waste Disposal			6,000			6,000										6,000
7101 Ft. Fraser Fire Protection	35,505				5,000	40,505	-3,571	10,800	7,229		14,617		10,800			22,317
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929				18,000			29,008
7201 Bums Lake Rural Fire Protection	103,017					103,017										103,017
7202 Ft. St. James Rural Fire Protection	159,441					159,441	-10,000		-10,000							149,441
7203 Houston Rural Fire Protection	16,322					16,322										16,322
7204 Luck Bay Rural Fire Protection	54,384					54,384	-7,800	9,300	1,700		10,896		9,300			56,084
7205 Smithers Rural Fire Protection	163,213					163,213	-10,000		-10,000							153,213
7206 Telkwa Rural Fire Protection	97,202					97,202										97,202
7207 Vanderhoof Rural Fire Protection	34,609					34,609										34,609
7301 Clucutz Lake Emergency Response	18,750					18,750										18,750
7302 Topley Emergency Response	18,750					18,750										18,750
7401 Area "A" Emergency Services	5,000					5,000										5,000
7402 Area "F" Extrication Services	3,021				302	3,021										3,021
7403 Lakes District Emergency Services	892					1,194										1,194
7404 Area "D" Extrication	4,538				2,601	7,137										7,137
7405 Area "C" Road Rescue Service	10,762					10,762										10,762
7501 9-1-1 Service	291,305		135,993		53,533	480,831	-50,271	70,000	19,729				70,000			500,560
7600 Emergency Preparedness Planning	215,021				337,471	552,492	-1,089	1,000	-89				1,000			551,403
7701 Bums Lake & Area Victim Services	12,533				2,995	15,528										15,528
8101 Lakes District Airport	93,228				33,500	126,728										126,728
8201 Smithers Para-Transit	5,000					5,000										5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000										1,000
9101 Decker Lake Street Lighting		9,731	350			10,081										10,081
9102 Endako Street Lighting	3,377		224			3,601										3,601
9103 Ft. Fraser Street Lighting	7,888		360			8,048										8,048
9104 Gerow Island Street Lighting	4,410					4,410										4,410
9105 Goetjen Road Street Lighting	504					504										504
9106 Colony Point Street Lighting	2,825					2,825										2,825
10101 Bulkley Valley Regional Pool and Rec. Centre	617,968				19,135	837,101	-117,587	90,000	-27,587		1,200		90,000			718,314
10201 Ft. St. James Arena Grant	24,000					24,000										24,000
10202 Bums Lake Arena	243,401				2,500	245,901	-84,371		-84,371		19,030					162,500
10301 Smithers Rural Recreation/Culture	255,479					255,479										255,479
10302 Vanderhoof Recreation & Culture	95,985					95,985										95,985
10401 Ft. Fraser Cemetery Grant	1,960		40			2,000										2,000
10402 Topley Cemetery Grant	1,500					1,500										1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				825	50,000										50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,615				24,055	76,670										76,670
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012										164,012
10504 Bums Lake and Area TV Rebroadcasting	26,196				7,329	33,525										33,525
10601 Bums Lake and Area Library Grant	138,839				41,047	177,886										177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492										23,492
10603 Fort St. James Library	13,750					13,750										13,750
10701 Bums Lake Museum Society	29,319				7,848	37,167										37,167
10801 Fort Fraser Community Hall	2,450		50			2,500										2,500
Total for all Departments	9,457,189	127,302	778,473		3,248,612	13,609,576	-244,758	781,400	536,842		1,257,516	383,000	781,400	11,724,302		14,146,216

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Regional District of Bulkley-Nechako
2015 to 2019 Financial Plan - Bylaw No. 1727

Schedule "D"

Service	2018 Financial Plan: FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value	Parcel	Fees and	Proceeds of	Other	Total	Reserve	Surplus of	Equity in	Total	Debt Pmts.	Capital	Amortization	Other	Deficit from	Total
	Taxes	Taxes	Charges	Borrowing	Revenue	Funding	Funds	Prior Yr.	TCA's	Transfers	Int. & P'pal.	Expenditures	of TCAs	Expenses	Prior Year	Expenditures
1101 Rural Government Services	328,197				957,541	1,283,738	-96,766			-96,766				1,188,972		1,188,972
1200 General Government Services	1,188,951		11,700		268,704	1,468,355	1,568	70,000	71,568	3,800	25,000	70,000	1,438,121		1,536,921	
1301 Feasibility Studies	18,500				3,000	21,500									21,500	
1501 Local Community of Fort Fraser	7,290				5,000	12,290									12,290	
2100 Lakes Economic Development	112,844				1,000	113,844									113,844	
2200 Area "E" Economic Development	24,768				27,232	52,000								52,000	52,000	
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000								40,000	40,000	
2500 Regional Economic Development	396,554				215,806	612,360	-1,790		-1,790					610,570	610,570	
3101 Member Fiscal Services					705,086	705,086				705,086					705,086	
4101 Planning	239,532		12,250		29,748	281,528	12,473	4,000	16,473		15,000	4,000	279,001		298,001	
4201 Building Inspection	164,018		159,542			323,558	-9,850		9,000			9,000	313,708		322,708	
4301 Development Services	320,027		5,000		31,236	356,263	-8,992		8,000			8,000	349,271		355,271	
4401 Building Numbering Extended Service	9,342				1,213	10,555	-230						10,325		10,325	
4501 Unsanitary Premises Regulatory Control	40,477				4,887	45,164	-1,782						43,402		43,402	
5101 Environmental Services	3,448,845		265,000		373,084	4,086,739	261,480	450,000	711,480	489,201	102,000	450,000	3,747,018		4,788,219	
5901 Weeds	47,322		5,029		14,440	66,791							66,791		66,791	
5902 Lake Kathryn Aquatic Weed Harvesting			7,484		544	150							8,158		8,158	
5903 Glacier Gulch Water Diversion			2,420		180	25							2,625		2,625	
6101 Ft. Fraser Sewer System			31,285		33,293	64,578	-18,058	15,200	-858			15,200	46,520		63,720	
6201 Ft. Fraser Water System			75,938		43,831	119,769	-60,129	28,100	-32,029			28,100	59,640		87,740	
6301 Cluculz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal					500	500							500		500	
6402 Liquid Waste Disposal					6,000	6,000							6,000		6,000	
7101 Ft. Fraser Fire Protection	35,522				5,000	40,522	-3,571	10,800	7,229	14,817		10,800	22,334		47,751	
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929			18,000	20,008		47,008	
7201 Burns Lake Rural Fire Protection	103,017					103,017							103,017		103,017	
7202 Ft. St. James Rural Fire Protection	161,889					161,889	-10,000		-10,000				151,889		151,889	
7203 Houston Rural Fire Protection	18,545					18,545							18,545		18,545	
7204 Luck Bay Rural Fire Protection	54,884					54,884	-7,800	9,300	1,700	10,896		9,300	36,388		56,584	
7205 Smithers Rural Fire Protection	164,826					164,826	-10,000		-10,000				154,826		154,826	
7206 Telkwa Rural Fire Protection	99,428					99,428							99,428		99,428	
7207 Vanderhoof Rural Fire Protection	35,262					35,262							35,262		35,262	
7301 Cluculz Lake Emergency Response	18,750					18,750							18,750		18,750	
7302 Topley Emergency Response	18,750					18,750							18,750		18,750	
7401 Area "A" Emergency Services	5,000					5,000							5,000		5,000	
7402 Area "F" Extrication Services	3,078					3,078							3,078		3,078	
7403 Lakes District Emergency Services	892				302	1,194							1,194		1,194	
7404 Area "D" Extrication	4,536				2,601	7,137							7,137		7,137	
7405 Area "C" Road Rescue Service	17,815					17,815							17,815		17,815	
7501 9-1-1 Service	301,738		133,273		53,533	488,544	-50,271	70,000	19,729			70,000	438,273		508,273	
7600 Emergency Preparedness Planning	218,848				337,471	556,317	-1,089	1,000	-89			1,000	555,228		556,228	
7701 Burns Lake & Area Victim Services	12,825				2,995	15,820							15,820		15,820	
8101 Lakes District Airport	93,228				33,500	126,728							126,728		126,728	
8201 Smithers Para-Transit	5,000					5,000							5,000		5,000	
8301 Telkwa Pedestrian Crosswalk	1,000					1,000							1,000		1,000	
9101 Decker Lake Street Lighting			10,221		350	10,571							10,571		10,571	
9102 Endako Street Lighting	3,557				224	3,781							3,781		3,781	
9103 Ft. Fraser Street Lighting	8,091				360	8,451							8,451		8,451	
9104 Gerow Island Street Lighting	4,831					4,831							4,831		4,831	
9105 Goetjen Road Street Lighting	504					504							504		504	
9106 Colony Point Street Lighting	2,968					2,968							2,968		2,968	
10101 Bulkley Valley Regional Pool and Rec. Centre	818,800				19,135	837,935	-117,587	90,000	-27,587	1,200		90,000	719,148		810,348	
10201 FLSt.James Arena Grant	24,000					24,000							24,000		24,000	
10202 Burns Lake Arena	243,401				2,500	245,901	-84,371		-84,371	19,030			182,500		181,530	
10301 Smithers Rural Recreation/Culture	258,192					258,192							258,192		258,192	
10302 Vanderhoof Recreation & Culture	95,985					95,985							95,985		95,985	
10401 Ft Fraser Cemetery Grant	1,980		40			2,000							2,000		2,000	
10402 Topley Cemetery Grant	1,500					1,500							1,500		1,500	
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				625	50,000							50,000		50,000	
10502 Fraser Lake and Area TV Rebroadcasting	52,615				24,055	76,670							76,670		76,670	
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012							164,012		164,012	
10504 Burns Lake and Area TV Rebroadcasting	26,198				7,329	33,525							33,525		33,525	
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886							177,886		177,886	
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492							23,492		23,492	
10603 Fort St. James Library	13,750					13,750							13,750		13,750	
10701 Burns Lake Museum Society	30,319				7,848	38,167							38,167		38,167	
10801 Fort Fraser Community Hall	2,450		50			2,500							2,500		2,500	

Total for all Departments
18/03/2015

6,737,587 127,328 677,293 3,188,926 13,729,087 -186,018 781,400 594,782 1,253,830 142,000 781,400 12,146,639 14,323,869

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Regional District of Bulkley-Nechako
2015 to 2018 Financial Plan - Bylaw No. 1727

Schedule "E"

2019 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Paroel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Prnts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	327,834				957,541	1,285,375	-147,028			-147,028						1,138,349
1200 General Government Services	1,209,824		11,700		286,704	1,488,028	-13,434		70,000	56,566	3,800	10,000	70,000			1,460,764
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290										8,290
2100 Lakes Economic Development	112,844				1,000	113,844										113,844
2200 Area "E" Economic Development	24,768				27,232	52,000										52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000										40,000
2500 Regional Economic Development	332,597				215,806	548,403	-1,790			-1,790						546,613
3101 Member Fiscal Services					644,878	644,878					644,878					644,878
4101 Planning	240,894		12,250		29,748	282,890	-2,527		4,000	1,473			4,000		280,163	284,163
4201 Building Inspection	166,851		159,542			326,393	-9,850		9,000	-850			9,000		316,543	325,543
4301 Development Services	325,700		5,000		31,236	361,936	-6,992		8,000	-992			8,000		354,944	360,944
4401 Building Numbering Extended Service	9,505				1,213	10,718				-230					10,488	10,488
4501 Unshightly Premises Regulatory Control	41,098				4,687	45,785	-1,782			-1,782					44,023	44,023
5101 Environmental Services	3,373,058		365,000		393,094	4,131,152	280,478		450,000	730,478	416,210	535,000	450,000		3,480,420	4,681,630
5901 Weeds	52,498		29		14,440	66,967									66,967	66,967
5902 Lake Kathlyn Aquatic Weed Harvesting			7,464	544		150	8,158								8,158	8,158
5903 Glacier Gulch Water Dverson			2,420	180		25	2,825								2,825	2,825
8101 Ft. Fraser Sewer System			31,170	33,959		85,128	-18,058		15,200	-858			15,200		49,070	64,270
8201 Ft. Fraser Water System			75,509	44,708		120,217	-60,129		28,100	-32,029			28,100		60,088	88,188
8301 Clucutz Lake - Somerset Estates Sewer																
8401 Pump & Haul Sewer Disposal				500		500									500	500
8402 Liquid Waste Disposal				6,000		6,000									6,000	6,000
7101 Ft. Fraser Fire Protection	35,539				5,000	40,539	-3,571		10,800	7,229	14,817		10,800		22,351	47,788
7102 Southside Rural Fire Protection	33,079					33,079	-4,071		18,000	13,929			18,000		29,008	47,008
7201 Bums Lake Rural Fire Protection	103,017					103,017									103,017	103,017
7202 Ft.St.James Rural Fire Protection	164,589					164,589	-10,000			-10,000					154,589	154,589
7203 Houston Rural Fire Protection	18,772					18,772									18,772	18,772
7204 Luck Bay Rural Fire Protection	55,354					55,354	-7,800		9,300	1,700	10,896		9,300		36,858	57,054
7205 Smilthers Rural Fire Protection	166,497					166,497	-10,000			-10,000					156,497	156,497
7206 Telkwa Rural Fire Protection	102,051					102,051									102,051	102,051
7207 Vanderhoof Rural Fire Protection	35,500					35,500									35,500	35,500
7301 Clucutz Lake Emergency Response	18,750					18,750									18,750	18,750
7302 Topley Emergency Response	18,750					18,750									18,750	18,750
7401 Area "A" Emergency Services	5,000					5,000									5,000	5,000
7402 Area "F" Extrication Services	3,125					3,125									3,125	3,125
7403 Lakes District Emergency Services	892				302	1,194									1,194	1,194
7404 Area "D" Edricallon	4,536				2,601	7,137									7,137	7,137
7405 Area "C" Road Rescue Service	10,782					10,782									10,782	10,782
7501 9-1-1 Service	312,359		130,807		53,533	496,499	-50,271		70,000	19,729			70,000		448,228	516,228
7600 Emergency Preparedness Planning	222,820				337,471	560,291	-1,089		1,000	-89			1,000		559,202	560,202
7701 Bums Lake & Area Victim Services	13,123				2,995	16,118									16,118	16,118
8101 Lakes District Airport	93,228				33,500	126,728									126,728	126,728
8201 Smilthers Para-Transit	5,000					5,000									5,000	5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000									1,000	1,000
9101 Decker Lake Street Lighting		10,735	350			11,085									11,085	11,085
9102 Endako Street Lighting	3,747		224			3,971									3,971	3,971
9103 Ft. Fraser Street Lighting	8,513		360			8,873									8,873	8,873
9104 Gerow Island Street Lighting	4,882					4,882									4,882	4,882
9105 Goetjen Road Street Lighting	504					504									504	504
9106 Colony Point Street Lighting	3,114					3,114									3,114	3,114
10101 Bulkley Valley Regional Pool and Rec. Centre	819,878				19,135	838,811	-117,587		90,000	-27,587	1,200		90,000		720,024	811,224
10201 Ft.St.James Arena Grant	24,000					24,000									24,000	24,000
10202 Bums Lake Arena	243,401				2,500	245,901	-64,371			-64,371	19,030				182,500	181,530
10301 Smilthers Rural Recreation/Culture	260,959					260,959									260,959	260,959
10302 Vanderhoof Recreation & Culture	95,985					95,985									95,985	95,985
10401 Ft Fraser Cometary Grant	1,980		40			2,000									2,000	2,000
10402 Topley Cemetery Grant	1,500					1,500									1,500	1,500
10501 Smilthers, Telkwa, Houston TV Rebroadcast	49,375				825	50,000									50,000	50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870									76,870	76,870
10503 Ft. St. James and Area TV Rebroadcasting	181,812				2,200	184,012									184,012	184,012
10504 Bums Lake and Area TV Rebroadcasting	28,196				7,329	33,525									33,525	33,525
10601 Bums Lake and Area Library Grant	138,839				41,047	177,886									177,886	177,886
10602 Fraser Lake Rural Library Grant	12,587		100		10,825	23,492									23,492	23,492
10603 Fort St. James Library	13,750					13,750									13,750	13,750
10701 Bums Lake Museum Society	30,319				7,848	38,167									38,167	38,167
10801 Fort Fraser Community Hall	2,450		50			2,500									2,500	2,500
Total for all Departments	9,654,947	127,298	111,143		3,146,716	13,899,704	-247,880	761,406	533,520	1,110,829	545,000	781,400	11,796,185		14,233,224	

18/03/2015

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**A BYLAW TO ESTABLISH RULES FOR THE ADMINISTRATION AND REGULATION
FOR THE PROVISION OF FIRE PROTECTION
IN THE REGIONAL DISTRICT OF BULKLEY-NECHAKO
ESTABLISHED RURAL FIRE PROTECTION AREAS**

- A. **WHEREAS** by Section 798 of the *Local Government Act*, the Board has all necessary powers to do anything incidental or conducive to the exercise or performance of any power, duty or function conferred on a board or regional district;
- B. **AND WHEREAS** under Section 522 of the *Local Government Act* a Board may by bylaw, make rules respecting the authority of the fire chief and deal with any matter within the scope of the *Fire Services Act* in a manner not contrary to that Act or the regulations under it;
- C. **AND WHEREAS** the Board of the Regional District of Bulkey-Nechako deems it necessary to make rules for the provision, operation and administration of the service established for fire protection, prevention and suppression and the provision of assistance in response to other classes of circumstances that may cause harm;
- D. **NOW, THEREFORE**, the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

TITLE

This bylaw may be cited as the "The Regional District of Bulkley-Nechako Administration and Regulation for the Provision of Fire Protection in the Regional District of Bulkley-Nechako established Rural Fire Protection Areas Bylaw No. 1729, 2015".

INTERPRETATION

1. In this bylaw unless the context otherwise requires:

"Apparatus" means any vehicle provided with machinery, devices, equipment or materials for the purpose of fire protection and assistance response as well as vehicles used to transport fire fighters or supplies.

"Equipment" includes any hoses, tools, contrivances, devices or materials used by the fire department to combat an Incident.

"Fire Chief" refers to the person designated by the Management Committee and ratified at the discretion of the Regional District as defined by this bylaw.

"Fire Protection" means all aspects of fire safety including, but not limited to, fire prevention, firefighting or suppression, pre-planning, fire investigation, public education and information, training or other staff volunteer development and advising and response to Incidents.

"Fire Department" means a fire department operating within the Service Area under the direction of a Management Committee that by contract with the Regional District provides Fire Protection within an established Fire Protection Service Area.

"Incident" includes fire protection, prevention and suppression and the provision of assistance in response to other classes of circumstances that may cause harm that are dispatched via the 9-1-1 System or Ministry of Forests, Lands, and Natural Resource Operations – Wildfire Management Branch.

"Member" means a person that is so designated in accordance with the rules established for the selection and appointment of Members by an operating Society providing Fire Protection services under contract to the Regional District.

"Mutual Aid Services" means assistance response pursuant to an agreement between the Regional District and another public authority.

"Officer" means a Member that is so designated in accordance with the rules established for the selection and appointment of Officers by a Society providing Fire Protection services under contract to the Regional District and who is given specific authority to assist the Fire Chief in his/her duties.

"Playbook" refers to the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' issued by the Office of the Fire Commissioner of British Columbia in September 2014 and any amendments thereto.

"Level of Service Policy" refers to the 'Regional District of Bulkley-Nechako Rural Fire Department Firefighting Service Level & Training' Policy.

"Regional District" means the Board of the Regional District of Bulkley-Nechako or any committee or commission established by the Board of the Regional District of Bulkley-Nechako with responsibility for fire services matters.

"Service" means the service of fire protection and assistance response established by Regional District of Bulkley-Nechako Bylaw and all subsequent amendments.

"Service Area" means the boundaries of the Service(s) established under Regional District of Bulkley-Nechako Bylaw(s) and all subsequent amendments.

"Standard Operating Guidelines" refers to the Regional District of Bulkley-Nechako Fire/Rescue Service Standard Operating Guidelines, Regional District of Bulkley-Nechako Fire/Rescue Service Occupational Health and Safety Program, and Regional District of Bulkley-Nechako Fire/Rescue Service Respiratory Protection Program as amended from time to time.

"Management Committee" means a society incorporated under the laws of British Columbia and in good standing, having as its purposes fire protection and suppression and response to other classes of Incidents.

ADMINISTRATION

The Chief Administrative Officer, or his/her designate of the Regional District will administrate this Bylaw.

JURISDICTION

1. The jurisdiction of a Fire Department is restricted to the boundaries of the Fire Protection Service Area. The Fire Department shall not respond to any calls for Fire Protection under this Bylaw outside of the boundaries of the Fire Protection Service Area except as follows:
 - a. when, in the opinion of the Fire Chief, or his/her designate at an Incident that occurred outside of the Fire Protection Service Area that is considered to be a threat to persons or property within the Fire Protection Service Area; or

- b. without the express authorization of a signed Mutual Aid Agreement, providing for the supply of firefighting and assistance response services outside the boundaries of the Fire Protection Service Area; or
- c. when there is a conscription of Apparatus and manpower during declaration of a provincial or local state of emergency under the *Emergency Program Act*.

FALSE REPRESENTATION

- 1. No person who is not a Member of the Fire Department shall represent himself or herself as being a Member.

AUTHORITY OF FIRE DEPARTMENT MEMBERS

- 1. Officers and Members shall carry out duties and responsibilities assigned by the Management Committee in accordance with its agreement with the Regional District.

FIRE CHIEF

- 1. The Fire Chief appointed by the Management Committee and ratified at the discretion of the Regional District.
- 2. The Fire Chief shall have complete operational responsibility and authority over the Fire Department, subject to the administrative direction and control of the Management Committee and the Chief Administrative Officer, or his/her designate of the Regional District:
 - a. the Fire Chief will ensure this bylaw is adhered to by all members of the Fire Department and the Fire Department Society;
 - b. the Fire Chief will adhere to the Standard Operating Guidelines and the Level of Service Policy at all times;
 - c. the Fire Chief shall ensure that all Members adhere to the Standard Operating Guidelines and the Level of Service Policy at all times; and
 - d. the Fire Chief shall organize or establish programs on matters regarding fire safety through education, and containment or suppression of fires or other circumstances that may cause harm to persons or property; and
 - e. the Fire Chief may establish committees necessary for the proper organization and administration of the fire department, including but not limited to:
 - use, care and protection of fire department property;
 - conduct and discipline of officers and Members of the fire department;
 - efficient operations of the fire department; and
 - safety of the firefighters.
 - f. the Fire Chief shall not permit response to any of the following services unless authorized by the Regional District in writing, including but not limited to:
 - Medical First Response;
 - Road Rescue and Extrication;
 - Mutual Aid to other Fire Services; and
 - Hazardous Material Incidents.

CONDUCT AT INCIDENTS

1. The Fire Chief, or his/her designate at an Incident is authorized during the Incident to enter, pass through or over buildings or property adjacent to an Incident and to cause Members of the Fire Department, Apparatus or Equipment of the Fire Department to enter or pass through or over buildings or property, where he or she considers it necessary or advisable to gain access to the Incident or to protect any person or property.
2. The Fire Chief, or his/her designate at an Incident is empowered to enter the premises or property where the Incident occurred, and to cause any Member, Apparatus, or Equipment of the Fire Department to enter, as they deems necessary, in order to combat, control or deal with an Incident. No person at an Incident shall impede, obstruct, or hinder a Member of the Fire Department or other person assisting or acting under the direction of the Fire Chief.
3. The Fire Chief, or his/her designate at an Incident is empowered to enter, pass through or over a building or property adjacent to an Incident, and to cause Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter, pass through or over a building or property, where they deem it necessary to gain access to protect a person or property.
4. The Fire Chief, or his/her designate, will have control direction and management of all the Fire Department Apparatus, Equipment or manpower assigned to an Incident.
5. The Fire Chief, or his/her designate at an Incident shall assign a Team Leader and Risk Management Officer as defined in the Playbook.
6. The Fire Chief, or his/her designate at an Incident may at their discretion establish boundaries or limits at an Incident and keep persons from entering the area within the prescribed boundaries or limits of the Incident unless authorized to enter by them.
7. The Fire Chief, or his/her designate at an Incident may remove any obstruction, such as vehicles, if it interferes with fire operations at an Incident.
8. No person shall damage or destroy the Fire Department Apparatus or Equipment.
9. No person at an Incident shall drive a vehicle over any equipment without the permission of the Fire Chief, or his/her designate at an Incident.
10. No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any fire Incident, fire hydrant, cistern or body of water designated for firefighting purposes.
11. Where the Fire Chief, or his/her designate at an Incident is of the opinion that there is imminent and serious danger to life or property, or that panic is imminent in an emergency arising from an Incident, they are authorized to do one or more of the following:
 - a. order or cause people to be removed from a building or an area;
 - b. order or cause the evacuation of a building or area;
 - c. call upon a peace officer to assist and to provide security to an evacuated area;

- d. obtain assistance from other persons as they consider necessary or advisable in order to discharge their duties and responsibilities under this bylaw;
 - e. make one or more orders or take one or more steps they consider necessary or advisable to remove a hazard or risk;
 - f. establish lines marked by tape, rope, guards, barricade or similar means;
 - g. request persons who are not Members to assist in whatever manner they considers necessary to deal with the Incident, including removing furniture, goods and merchandise from any building on fire or in danger of catching fire and in guarding and securing a building, in demolishing a building structure at or near the fire or other Incident;
 - h. assume control of privately owned Equipment that is considered necessary to deal with an Incident without the consent of the owner;
 - i. enter onto or order Members to enter onto any property or into any premises and damage, break up, remove or destroy any part or parts of any premises including any buildings, structures, improvements or vegetation on any premises, when the Fire Chief, or his/her designate at an Incident is of the opinion that there is imminent and serious danger to life or property arising from a fire, fire hazard, or risk of explosion if deemed necessary to prevent the spread of fire to other building structures or things; and/or
 - j. request assistance from the Chief Administrative Officer, or his/her designate of the Regional District, or his/her designate, if they deem necessary in order to discharge their duties and responsibilities under this bylaw.
12. No person shall be permitted to enter any burning building or structure, or within the lines established by the Fire Chief, or his/her designate at an Incident which are marked by tape, rope, guards, barricades or similar means.
 13. No person shall drive, push or pull a vehicle of any kind over Fire Department Equipment without the permission of the Fire Chief, or his/her designate at an Incident.
 14. No person shall damage, destroy, obstruct or interfere with, impede or obstruct or interfere with the operation of any Fire Department Apparatus or Equipment.
 15. No person shall place or maintain any object or matter which interferes with free access or approach to any fire hydrant, dry hydrant, cistern, or body of water designated for firefighting purposes, for a distance of 7.6 metres (25 feet) on either side of the fire hydrant, dry hydrant, cistern or body of water.

PARKING PROHIBITION

1. No person shall park or leave a vehicle within 7.6 meters (25 feet) of a Standpipe.

OFFENCE

1. Any person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this bylaw, or who neglects to do or refrain from doing anything required to be done by any of the provisions in this bylaw will be deemed to have committed an offence, and upon a summary conviction is liable to a penalty in accordance with the *Offence Act* of British Columbia.

3d

1st, 2nd, 3rd
Reading &
Adoption

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1731

A bylaw to amend "Regional District of Bulkley-Nechako Fort Fraser Water Service Regulatory Bylaw No. 1575, 2011"

WHEREAS the Regional District of Bulkley-Nechako has enacted "Regional District of Bulkley-Nechako Fort Fraser Water Service Regulatory Bylaw No. 1575, 2011";

AND WHEREAS the Regional Board of the Regional District of Bulkley-Nechako wishes to amend the user fees;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Schedule "A" of "Regional District of Bulkley-Nechako Fort Fraser Water Service Regulatory Bylaw No. 1575, 2011" is hereby repealed and replaced with Schedule "A" attached to this bylaw.
2. This bylaw may be cited for all purposes as "Regional District of Bulkley-Nechako Water Service Regulatory Amendment Bylaw No. 1731, 2015."

READ A FIRST TIME this day of , 2015

READ A SECOND TIME this day of , 2015

READ A THIRD TIME this day of , 2015

ADOPTED this day of , 2015

Chairperson

Corporate Administrator

Certified a true and correct copy of Bylaw No. 1731 as adopted.

Corporate Administrator

**SCHEDULE "A" – WATER USER AND CONNECTION FEES
Fort Fraser Water System**

A. USER FEES

<u>Category of Consumer</u>	<u>Annual User Fee Beginning January 1, 2015</u>
1. Residential Dwelling	\$ 297.00
2. Café or Restaurant	\$ 497.00
3. Laundromat (per washer)	\$ 129.00
4. Motel or Hotel (per unit)	\$ 129.00
5. School (per Classroom)	\$ 396.00
6. Service Station	\$ 497.00
7. Churches & Community Halls	\$ 197.00
8. Commercial Users	\$ 497.00
9. Truck Shop, Car or Truck Wash	\$ 994.00

B. CONNECTION/DISCONNECTION FEES

<u>CATEGORY</u>	<u>CHARGE</u>
New Connection	Actual Cost plus \$100.00 connection Fee
Permanent Disconnection Fee	Actual Cost

Turn-On / Turn-Off

Requests associated with repair:

1) Emergency – outside normal operators work schedule	\$ 15.00
2) Requests – scheduled with operators work schedule	\$ 5.00
3) Other requests not associated with repair works	\$ 25.00

Repair works may include; repair or replace defective pipes, fittings, valves, tanks or appliances.

The costs shall be estimated and paid to the Regional District by the applicant before the work is initiated, provided however, should such estimate cost be insufficient to cover the cost, the deficiency shall be charged against the persons for whom such installation was made, and provided further that any excess payment shall be returned to the persons for the installation.

Fort Fraser Sewer System

A. USER FEES

<u>Category of Consumer</u>	<u>Annual User Fee Beginning January 1, 2015</u>
1. Residential Dwelling	\$140.00
2. Café or Restaurant	\$280.00
3. Laundromat (per washer)	\$ 70.00
4. Motel or Hotel (per unit)	\$104.00
5. School (per Classroom)	\$549.00
6. Service Station	\$280.00
7 Churches & Community Halls	\$104.00
8. Commercial Users	\$280.00
9. Truck Shop, Car or Truck Wash	\$560.00

B. CONNECTION/DISCONNECTION FEES

<u>CATEGORY</u>	<u>CHARGE</u>
New Connection	Actual Cost plus \$100.00 Connection Fee
Permanent Disconnection Fee	Actual Cost

The costs shall be estimated and paid to the Regional District by the applicant before the work is initiated, provided however, should such estimate cost be insufficient to cover the cost, the deficiency shall be charged against the persons for whom such installation was made, and provided further that any excess payment shall be returned to the persons for the installation.