

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

AGENDA

THURSDAY, FEBRUARY 26, 2015

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – February 26, 2015

Approve

PAGE NO.

MINUTES

ACTION

3-6

Stuart-Nechako Regional Hospital District
Meeting Minutes – January 29, 2014

Adopt

ADMINISTRATION REPORTS

7-18

Hans Berndorff, Treasurer – Northern Health
Capital Spending Reports, December 31, 2014

Receive

19-21

Hans Berndorff, Treasurer – Draft 2015 Final
Budget

Receive

22-26

Hans Berndorff, Treasurer – Lakes District
Hospital Replacement Liaison Committee Meeting

Receive

CORRESPONDENCE

27-28

Northern Health – Northern Health Releases
Houston Health Services Review

Receive

29

Northern Health – Old Lakes District Hospital
and Health Centre Disposal Auction for Items
Not Included in the Move

Receive

30-33

Northern Health – Northern Health Finishes Top
of the Class as a Top Employer in B.C.

Receive

34-35

Northern Health – Lakes District Hospital and
Health Centre Move Information

Receive

36-39

Northern Health – Lakes District Hospital and
Health Centre Project – Volume 3, Issue 1
-January 2015

Receive

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

MEETING MINUTES

THURSDAY, JANUARY 29, 2015

PRESENT: Chairperson Jerry Petersen

Directors Eileen Benedict
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Mark Parker
Jerry Petersen
Luke Strimbold

Director Thomas Liversidge, Village of Granisle
Absent Gerry Thiessen, District of Vanderhoof

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Treasurer
Haley Jeffrey, Protective Services Coordinator – arrived at 10:29 a.m.
Deborah Jones-Middleton, Protective Services Manager – arrived at 10:29 a.m.
Joe Pacheco, Regulation Control Officer- arrived at 10:29 a.m.
Wendy Wainwright, Executive Assistant

Others Tan Calhoun, West Fraser Sawmills Fraser Lake – arrived at 10:27 a.m.
John Dodds, Smithers
Dave Kmet, Regional Manager Prince George and LNG Land, Prince Rupert Gas Transmission – TransCanada Pipelines Ltd. – arrived at 10:24 a.m.
Don Reyden, Village of Fraser Lake
Catie Underhill, Community Relations Liaison, Prince Rupert Gas Transmission – TransCanada Pipelines Ltd.- arrived at 10:24 a.m.

CALL TO ORDER

Gail Chapman, Chief Administrative Officer, called the meeting to order at 10:21 a.m.

ELECTIONS

Chairperson

Ms. Chapman called for nominations for the position of Chairperson for the Stuart-Nechako Regional Hospital District for the year 2015.

Moved by Director Greenaway
Seconded by Director MacDougall

SNRHD.2015-1-1

“That Director Petersen be nominated for the position of Chairperson of the Stuart-Nechako Regional Hospital District for the year 2015.”

Ms. Chapman called for nominations for Chairperson a second time.

Ms. Chapman called for nominations for Chairperson a third time.

There being no further nominations, Ms. Chapman declared Director Petersen as Chairperson of the Stuart-Nechako Regional Hospital District for the year 2015 by acclamation.

ELECTIONS (CONT'D)

Acting Chairperson

Ms. Chapman called for nominations for the position of Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2015.

Moved by Director Miller
Seconded by Director Lindstrom

SNRHD.2015-1-2

"That Director MacDougall be nominated for the position of Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2015.

Director MacDougall declined the nomination.

Ms. Chapman called for nominations for Acting Chairperson a second time.

Moved by Director MacDougall
Seconded by Director Benedict

SNRHD.2015-1-3

"That Director Greenaway be nominated for the position of Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2015.

Ms. Chapman called for nominations for Acting Chairperson a third time.

There being no further nominations, Ms. Chapman declared Director Greenaway as Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2015 by acclamation.

Chairperson Petersen took the Chair.

Chair Petersen and Acting Chair Greenaway spoke to the successes achieved by the Stuart-Nechako Regional Hospital District Board of Directors and the future work to be completed.

AGENDA

Moved by Director Greenaway
Seconded by Director Benedict

SNRHD.2015-1-4

"That the Stuart-Nechako Regional Hospital District Agenda of January 29, 2015 be approved."

(All/Directors/Majority) CARRIED UNANIMOUSLY

RALPH ROY

Chair Petersen and Director MacDougall spoke of the recent loss of Ralph Roy, past Chair of the Stuart-Nechako Regional Hospital District. They spoke of his dedication and commitment to the region and the amazing job he did. He will be sorely missed.

A moment of silence was held in honour of Director Ralph Roy.

MINUTES

Stuart-Nechako Regional
Hospital District Meeting
Minutes – December 11, 2014

Moved by Director MacDougall
Seconded by Director Miller

SNRHD.2015-1-5

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of December 11, 2014 be adopted."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Lindstrom
 Seconded by Director Greenaway

SNRHD.2015-1-6

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence:

-Northern Health

- Northern Health Notifying Patients about Endoscope Processing;
- Vanderhoof Benefits from Northern B.C. Physical Therapy Program;
- Northern Health Awards 36 IMAGINE: Legacy Grants to Northwest BC Partners;
- Northern Health Awards 42 IMAGINE: Legacy Grants to Northern Interior BC Partners."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Grand Opening – Lakes District Hospital and Health Centre

Chair Petersen spoke of attending the Grand Opening event of the new Lakes District Hospital and Health Centre on January 22, 2015. The facility is amazing and all those that helped to advocate for the new facility can be very proud of a job well done.

Director Benedict noted that the process for the new facility began approximately 10 years ago. She recalled being told at that time that expectations were set very high and the possibility of all the requests being completed may not be possible. With the support of the community the majority of the requests were implemented in the new facility.

Director Strimbold noted that the opening of the new facility is a very exciting time for the Village of Burns Lake and the region. The facility will be officially open to the public on February 5, 2015.

Director Strimbold also mentioned the importance of community advocacy in regard to the building of a new facility and that it will be very important for the District of Fort St. James as a whole community to advocate for a new facility in that community.

Director MacDougall stated that he also attended the grand opening and looks forward to working on a new facility for Fort St. James. He spoke with the Honourable Terry Lake, Minister of Health at the Premier's Natural Resource Forum in Prince George on January 21, 2015.

Chair Miller spoke to the importance of never underestimating the strength of regional lobbying and a strong Regional Board position in regard to advocating for a new hospital in a community and receiving the funding required from the provincial government in moving such a project forward. He noted the business plan that was put forward in regard to the new Lakes District Hospital and thanked staff for their assistance. The steadfast determination of past Chair Ralph Roy in regard to his advocacy of the new hospital for Burns Lake was amazing.

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VERBAL REPORTS (CONT'D)

Ralph Roy

Director Greenaway spoke of travelling with Director Ralph Roy during 2014 and the wealth of information and knowledge of the region that Director Roy shared was wonderful.

Director Lindstrom mentioned that he had posted information in regard to Director Roy on his Village of Fraser Lake Mayor Facebook page.

Receipt of Verbal Reports

Moved by Director MacDougall
Seconded by Director Miller

SNRHD.2015-1-7

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Greenaway

SNRHD.2015-1-8

"That the meeting be adjourned at 10:35 a.m."

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

**Stuart-Nechako
Regional Hospital District**

Memo

February 17, 2015

Board Agenda – February 26, 2015

To: Chairman Roy and the Board of Directors
From: Hans Berndorff, Treasurer
Regarding: Northern Health Capital Spending Reports, December 31, 2014

Attached are the following Northern Health capital spending reports for the SNRHD for the quarter ending December 31, 2014.

- Minor Capital < \$100,000 (Fiscal year 2013 ending March 31, 2013)
- Minor Capital < \$100,000 (Fiscal year 2014 ending March 31, 2014)
- Minor Capital < \$100,000 (Fiscal year 2015 ending March 31, 2015)
- Building Integrity
- Project Status Report – Lakes District Hospital Replacement
- Project Status Report – Fort St. James Hospital Sprinkler System Installation

I would be pleased to answer any questions.



Recommendation: (all/directors/majority)

That the Board of Directors receives the Treasurer’s February 17, 2015 memo titled “Northern Health Capital Spending Reports, December 31, 2014”.



Fund Budget Reconciliation

Period Date: **December 04, 2014**

Minor Capital < \$100,000

	FUNDING SOURCES					Actual Expenditures	Committed (Spent)
	MOH	RHD	Aux/ Foundation	Opening Cash	Total		
	\$229,800	\$210,000	\$65,044	\$184,273	\$689,117	\$635,608	\$653,334
Budget Total:	\$229,800	\$210,000	\$65,044	\$184,273	\$689,117	\$635,608	\$653,334
Expense Total:	\$222,027	\$210,000	\$65,044	\$156,264	\$653,334		
Variance:	\$7,773			\$28,009	\$35,783		

Capital Expenditures

2013

Minor Capital < \$100,000

St. John Hospital	N661390045	Lift - Sabina
St. John Hospital	N661390077	Gastroscope
St. John Hospital	N661390079	Lift - Over bed
St. John Hospital	N661390080	Lift - Over bed
St. John Hospital	N661390112	Monitor - Fetal
St. John Hospital	N661390113	Monitor - Fetal
Stuart Lake Hospital	N661390105	Steamer
Stuart Lake Hospital	N661390106	Bed
Stuart Lake Hospital	N661390107	Bed
Stuart Lake Hospital	N661390108	Bed
Stuart Lake Hospital	N661390109	Bed
Lakes District Hospital	N661340006	CPU Replacement - Fire Panel
Southside	N661390114	Vision Screener
The Pines	N661390067	Fire Alarm Upgrade
Stuart Nechako Manor	N661390115	Lift - Sit to Stand
Fraser Lake D & T Centre	N661390075	Stretcher - Emergency
Fraser Lake D & T Centre	N661390082	Auto Scrubber
Fraser Lake D & T Centre	N661390110	Blood Pressure Unit
Count::	18	Finalized Total

	\$5,370			\$5,370	5,370	Finalized
	\$30,250			\$30,250	30,250	Finalized
		\$12,309		\$12,309	12,309	Finalized
		\$12,308		\$12,308	12,308	Finalized
	\$34,363			\$34,363	34,363	Finalized
	\$34,363			\$34,363	34,363	Finalized
	\$7,036			\$7,036	7,036	Finalized
	\$5,927			\$5,927	5,927	Finalized
	\$5,927			\$5,927	5,927	Finalized
	\$5,927			\$5,927	5,927	Finalized
	\$5,927			\$5,927	5,927	Finalized
	\$5,280			\$5,280	5,280	Finalized
	\$5,929			\$5,929	5,929	Finalized
	\$6,720			\$6,720	6,720	Finalized
		\$5,457		\$5,457	5,457	Finalized
	\$6,207			\$6,207	6,207	Finalized
	\$7,299			\$7,299	7,299	Finalized
	\$8,303			\$8,303	8,303	Finalized
	\$174,824	\$30,074		\$204,898	204,898	

St. John Hospital	N661390026	Endoscope Reprocessor
St. John Hospital	N661390057	Defibrillator Lifepak 15
St. John Hospital	N661390078	Mpower Electric System
St. John Hospital	N661390111	Stretcher - 5th Wheel
St. John Hospital	N661390130	Bed - Acute Care
St. John Hospital	N661390131	Bed - Acute Care
St. John Hospital	N661390132	Bed - Acute Care
St. John Hospital	N661390147	Ligasure Unit
St. John Hospital	N661390185	Scanner - Bladder
Stuart Lake Hospital	N661390023	Monitor - Fetal
Stuart Lake Hospital	N661390044	Analyzer - Satellite
Stuart Lake Hospital	N661390069	Mobile Lift
Stuart Lake Hospital	N661390182	Cabinet - Warming
Lakes District Hospital	N661260002	Telehealth Equipment
Lakes District Hospital	N661390118	Lift - Bariatric

			\$41,028	\$41,028	41,028	Completed
			\$22,590	\$22,590	22,590	Completed
	\$9,297		\$8,116	\$17,413	17,413	Completed
	\$5,493			\$5,493	5,493	Completed
	\$5,941			\$5,941	5,941	Completed
	\$5,941			\$5,941	5,941	Completed
	\$3,251	\$2,690		\$5,941	5,941	Completed
	\$928		\$16,197	\$17,125	17,125	Completed
	\$2,776	\$16,342		\$19,118	19,118	Completed
			\$22,967	\$22,967	22,967	Completed
			\$37,530	\$37,530	37,530	Completed
		\$1,355	\$7,835	\$9,190	9,190	Completed
	\$5,891			\$5,891	5,891	Completed
		\$15,454		\$15,454	15,454	Completed
	\$7,702			\$7,702	7,702	Completed

Fund Budget Reconciliation

Capital Expenditures

Year(s): 2013

Lakes District Hospital	N661390196	ECG System		
The Pines	N661390117	Macerator		
The Pines	N661390119	Lift - Ceiling		
Stuart Nechako Manor	N661390120	Lift - Overbed		
Stuart Nechako Manor	N661390121	Lift - Overbed		
Stuart Nechako Manor	N661390122	Lift - Overbed		
Stuart Nechako Manor	N661390123	Lift - Overbed		
Stuart Nechako Manor	N661390124	Lift - Overbed		
Stuart Nechako Manor	N661390125	Lift - Overbed		
Stuart Nechako Manor	N661390126	Lift - Overbed		
Stuart Nechako Manor	N661390127	Lift - Overbed		
Stuart Nechako Manor	N661390128	Lift - Overbed		
Stuart Nechako Manor	N661390129	Lift - Overbed		
	Count::	28	Completed Total	
Stuart Nechako Manor	N661360002	Vocera Communications System		
	Count::	1	Ordered Total	
Fraser Lake D & T Centre	N661320001	Sidewalk replacement - bricks		
	Count::	1	Tsf to Operatng Total	
St. John Hospital	N661390024	Pump - Syringe		
St. John Hospital	N661390025	Pump - Syringe		
St. John Hospital	N661390042	Pyxis Plan Upgrade required to 4000 and p		
St. John Hospital	N661390054	Pump - triple colleague IV and pole		
Stuart Lake Hospital	N661390043	Pyxis Plan Upgrade required to 4000 and p		
Stuart Lake Hospital	N661390055	Dishwasher		
Lakes District Hospital	N661390041	Pyxis Plan Upgrade required to 4000 and p		
Stuart Nechako Manor	N661390191	Lift - Ceiling		
Stuart Nechako Manor	N661390192	Lift - Ceiling		
Stuart Nechako Manor	N661390193	Lift - Ceiling		
Stuart Nechako Manor	N661390194	Lift - Ceiling		
Stuart Nechako Manor	N661390195	Lift - Ceiling		
	Count::	12	Cancelled Total	
			Minor Capital < \$100,000 Total	
'Approved' Count::	0	Count::	60	Report Total
'On Hold' Count::	0			
'Ordered' Count::	1			
'Completed' Count::	28			

FUNDING SOURCES					Period Date:	December 04, 2014	
MOH	RHD	Aux/ Foundation /Other	Opening Cash /Deferred /Internal	Total	Expenditures to Date		File Status
		\$19,515		\$19,515	19,515	Completed	
\$7,784				\$7,784	7,784	Completed	
\$12,445				\$12,445	12,445	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$7,884				\$7,884	7,884	Completed	
\$131,504	\$35,176	\$34,970	\$156,264	\$357,913	357,913		
\$90,523				\$90,523	72,797	Ordered	
\$90,523				\$90,523	72,797		
				\$0		Tsf to Operatr	
				\$0			
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
				\$0		Cancelled	
\$222,027	\$210,000	\$65,044	\$156,264	\$653,334	635,608		
\$222,027	\$210,000	\$65,044	\$156,264	\$653,334	635,608		

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Fund Budget Reconciliation

Period Date: **December 04, 2014**

Minor Capital < \$100,000

	FUNDING SOURCES					Actual Expenditures	Committed (Spent)
	MOH	RHD	Aux/ Foundation	Opening Cash	Total		
Minor Capital < \$100,000	\$264,600	\$210,000	\$28,462	\$95,275	\$598,337	\$538,727	\$562,315
Budget Total:	\$264,600	\$210,000	\$28,462	\$95,275	\$598,337	\$538,727	\$562,315
Expense Total:	\$229,955	\$210,000	\$28,462	\$93,898	\$562,315		
Variance:	\$34,645			\$1,377	\$36,022		

Capital Expenditures

2014

Minor Capital < \$100,000

Location	Item ID	Description	MOH	RHD	Aux/ Foundation	Opening Cash	Total	Actual Expenditures	Committed (Spent)
St. John Hospital	N661490115	Saw - Surgical		\$8,286			\$8,286	8,286	Completed
St. John Hospital	N661490116	Console - Surgical		\$7,687			\$7,687	7,687	Completed
St. John Hospital	N661490117	Laparoscope		\$18,457			\$18,457	18,457	Completed
St. John Hospital	N661490119	Table - Ultrasound		\$9,394			\$9,394	9,394	Completed
St. John Hospital	N661490129	Fridge & Freezer - Walk In		\$25,112		\$46,772	\$71,884	71,884	Completed
St. John Hospital	N661490130	Instrument Set		\$8,585			\$8,585	8,585	Completed
St. John Hospital	N661490131	Pump - Infusion		\$6,124			\$6,124	6,124	Completed
St. John Hospital	N661490132	Pump - Infusion		\$6,124			\$6,124	6,124	Completed
St. John Hospital	N661490133	Table - Exam		\$5,766			\$5,766	5,766	Completed
St. John Hospital	N661490159	Mattress		\$10,800			\$10,800	10,800	Completed
St. John Hospital	N661490172	Centrifuge		\$11,332			\$11,332	11,332	Completed
St. John Hospital	N661490244	Storage System		\$13,689			\$13,689	13,689	Completed
St. John Hospital	N661490245	Cabinet - Warming		\$10,780			\$10,780	10,780	Completed
St. John Hospital	N661490247	Washing Machine - Commercial		\$14,259			\$14,259	14,259	Completed
St. John Hospital	N661490248	Washing Machine - Commercial		\$14,259			\$14,259	14,259	Completed
St. John Hospital	N661490250	Data Drop		\$11,517			\$11,517	11,517	Completed
Stuart Lake Hospital	N661440001	Air Conditioner Unit		\$7,602			\$7,602	7,602	Completed
Stuart Lake Hospital	N661440003	Compressor - Air		\$5,143			\$5,143	5,143	Completed
Stuart Lake Hospital	N661490162	Refrigerator - Pharmacy	\$9,190				\$9,190	9,190	Completed
Stuart Lake Hospital	N661490222	Scrubber - Floor		\$8,125			\$8,125	8,125	Completed
Stuart Lake Hospital	N661490223	Refrigerator	\$6,134				\$6,134	6,134	Completed
Lakes District Hospital	N661490166	Scrubber - Floor	\$5,019				\$5,019	5,019	Completed
The Pines	N661430009	Doors - Automatic	\$5,881				\$5,881	5,881	Completed
The Pines	N661440008	Fire Panel (Replacement)	\$45,493				\$45,493	45,493	Completed
The Pines	N661490167	Heat Exchanger	\$9,383				\$9,383	9,383	Completed
The Pines	N661490210	Lift - Ceiling	\$11,981				\$11,981	11,981	Completed
The Pines	N661490211	Lift - Ceiling	\$9,078				\$9,078	9,078	Completed
The Pines	N661490212	Lift - Ceiling	\$9,078				\$9,078	9,078	Completed
Stuart Nechako Manor	N661490053	Mattress - Alternating Pressure	\$10,800				\$10,800	10,800	Completed
Stuart Nechako Manor	N661490054	Mattress - Alternating Pressure	\$10,800				\$10,800	10,800	Completed
Stuart Nechako Manor	N661490128	Wanderer Management System	\$6,447	\$6,959			\$13,406	13,406	Completed
Stuart Nechako Manor	N661490134	Lift - Ceiling	\$7,869				\$7,869	7,869	Completed
Stuart Nechako Manor	N661490135	Lift - Ceiling	\$7,869				\$7,869	7,869	Completed
Stuart Nechako Manor	N661490136	Lift - Ceiling	\$7,869				\$7,869	7,869	Completed
Stuart Nechako Manor	N661490137	Lift - Ceiling	\$7,869				\$7,869	7,869	Completed

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Fund Budget Reconciliation

 Period Date: **December 04, 2014**
Minor Capital < \$100,000

	FUNDING SOURCES				Actual Expenditures	Committed (Spent)	
	MOH	RHD	Aux/ Foundation	Opening Cash			Total
	\$218,754	\$179,169	\$100,169	\$37,500	\$535,592	\$230,216	\$500,613
Budget Total:	\$218,754	\$179,169	\$100,169	\$37,500	\$535,592	\$230,216	\$500,613
Expense Total:	\$219,471	\$180,972	\$100,169		\$500,613		
Variance:	\$(717)	\$(1,803)		\$37,500	\$34,979		

Capital Expenditures
2015
Minor Capital < \$100,000

St. John Hospital	N661590005	Security Camera System		\$20,998			\$20,998	20,998	Completed
St. John Hospital	N661590036	Nitronox Unit		\$6,687			\$6,687	6,687	Completed
St. John Hospital	N661590067	Fire Alarm System upgrade		\$5,426			\$5,426	5,426	Completed
St. John Hospital	N661590107	Floor Scrubber - Taski Swingo		\$8,316			\$8,316	8,316	Completed
St. John Hospital	N661590109	Floor Scrubber - Taski Ergodisc		\$5,474			\$5,474	5,474	Completed
Lakes District Hospital	N661590031	Water Softener		\$7,608			\$7,608	7,608	Completed
The Pines	N661590034	Ceiling Lift		\$9,178			\$9,178	9,178	Completed
The Pines	N661590035	Ceiling Lift (x4)		\$31,624			\$31,624	31,624	Completed
	Count::	8	Completed Total	\$67,626	\$27,686		\$95,312	95,312	
Lakes District Hospital	N661590100	Slit Lamp			\$8,800		\$8,800		Approved
	Count::	1	Approved Total		\$8,800		\$8,800		
St. John Hospital	N661590002	Digitizer		\$77,040			\$77,040	76,970	Ordered
St. John Hospital	N661590051	Light - surgical		\$13,360	\$16,444		\$29,804	32,144	Ordered
St. John Hospital	N661590075	Sretcher - Gynnie			\$9,043		\$9,043		Ordered
St. John Hospital	N661590091	Sign - lit entrance		\$9,800			\$9,800		Ordered
St. John Hospital	N661590108	Ice and Water Dispenser		\$4,915			\$4,915	4,915	Ordered
St. John Hospital	N6615N0002	Door Renovations - Front Entrance		\$7,000			\$7,000		Ordered
Stuart Lake Hospital	N661590074	Water Filtration System - Lab			\$8,925		\$8,925		Ordered
Stuart Lake Hospital	N661590130	I Stat		\$13,121			\$13,121		Ordered
Stuart Lake Hospital	N6615N0003	Laboratory Renovations		\$40,000			\$40,000	20,876	Ordered
Lakes District Hospital	N661590032	Queue sytem for Lab		\$26,690			\$26,690		Ordered
Lakes District Hospital	N661590033	Analyzer - chemistry		\$18,122	\$50,878		\$69,000		Ordered
Lakes District Hospital	N661590099	Infant Warmer			\$37,000		\$37,000		Ordered
	Count::	12	Ordered Total	\$133,008	\$153,287	\$46,043	\$332,337	134,904	
St. John Hospital	N661590030	Pump - syringe			\$12,618		\$12,618		On Hold
St. John Hospital	N661590058	Sigma IV Pump and battery (x6)			\$32,707		\$32,707		On Hold
	Count::	2	On Hold Total		\$45,326		\$45,326		
St. John Hospital	N661590069	Theatre Wall repairs		\$18,838			\$18,838	18,838	sf to Operatr
	Count::	1	Tsf to Operatng Total	\$18,838			\$18,838	18,838	
St. John Hospital	N661590001	Shelving - Medical Records					\$0		Cancelled
St. John Hospital	N661590003	Lights - Operating					\$0		Cancelled
St. John Hospital	N661590004	Sink - Scrub					\$0		Cancelled
St. John Hospital	N6615N0001	Lock Upgrade					\$0		Cancelled

12

Fund Budget Reconciliation

Capital Expenditures

St. John Hospital

N6615N0004

Year(s): 2015
Wall Repairs - OR Theatre

Count:: 5 **Cancelled Total**

Minor Capital < \$100,000 Total

'Approved' Count:: 1
'On Hold' Count:: 2
'Ordered' Count:: 12
'Completed' Count:: 8

Count:: 29 **Report Total**

FUNDING SOURCES					Period Date:	December 04, 2014	
MOH	RHD	Aux/ Foundation /Other	Opening Cash /Deferred /Internal	Total	Expenditures to Date	File Status	
				\$0		Cancelled	
				\$0			
\$219,471	\$180,972	\$100,169		\$500,613	249,054		
\$219,471	\$180,972	\$100,169		\$500,613	249,054		

3

BUILDING INTEGRITY



Fund Budget Reconciliation

Stuart Nechako RHD Area

Period Date: December 4, 2014

	MOH	RHD	Aux/ Foundation/Ot her	Prior Years Unspent	Total	Actual Expenditures	Committed (Spent)
Building Integrity Prior Years Unspent		\$0	\$0	\$286,882	\$286,882		
Building Integrity 2011/2012	\$0	\$0	\$0	\$0	\$0		
Building Integrity 2012/2013	\$1,173	\$0	\$0	\$0	\$1,173		
Building Integrity 2013/14	\$36,000	\$14,400	\$0	\$0	\$50,400		
Building Integrity 14/15	\$36,000	\$24,000			\$60,000		
Funding Total:	\$73,173	\$38,400	\$0	\$286,882	\$398,455	\$149,251	175,000
Expense Total:	\$37,173	\$9,827	\$0	\$170,000	\$217,000		
Variance:	\$36,000	\$28,573	\$0	\$116,882	\$181,455		

Capital Expenditures

Building Integrity

Location	Code	Description	MOH	RHD	Aux/Other	Prior Years Unspent	Total	Actual Expenditures	Committed (Spent)	Status
St. John Hospital	N661330013	Roof Reinforcing				\$0	\$0	\$0		Ten'd to operating
St. John Hospital	N661430013	Roof Replacement (Nurses Residence)	\$37,173	\$9,827		\$6,000	\$55,000	\$44,972		In Progress
Lakes District Hospital	N661530007	Roof Replacement (Nurses Residence)				\$120,000	\$120,000	\$104,279		In Progress
Fraser Lake D & T	N6615N0031	Wall, Ambulance Bay Screen				\$42,000	\$42,000			Approved
Total Building Integrity			\$37,173	\$9,827	\$0	\$170,000	\$175,000	\$149,251		
			\$37,173	\$9,827	\$0	\$170,000	\$175,000	\$149,251		

14

Project Detail

Created By : Lori Pelletier on Monday, January 05, 2015
 Report Status as of : 1/5/2015
 Project Activity for : Last Month (Last 30 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

EXECUTIVE SUMMARY

PROJECT PROFILE

Identification

Name: SLH Lakes District Hospital & Health Centre Replacement (Number: CAP-0010)
 Description: Replacement of the existing hospital.

Classification

Type: Construction Business Priority:
 Status: Executing Category: Cap - Priority Investment
 Priority: Refer to Evaluation Portfolio: Capital
 Organization Owner Project Owner: Rudecki, Paul

Status Update (Last Modified: 1/5/2015 12:55:22 PM)

Jan. 5, 2015 - Substantial completion was achieved on schedule at the beginning of December, minor deficiencies are being complete and we are on schedule for the move in date.

Health

Name	Value
Cost	Project is on track in this area.
Overall Project Health	Project is on track in this area.
Quality	Project is on track in this area.

Name	Value
Schedule	Project is on track in this area.
Scope	Project is on track in this area.

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	5800.85.6613700
Project File Number	N661370001

Name	Value
City	Burns Lake
HSDA	NI

SCHEDULE SUMMARY

Schedule Details

Start Date: 3/18/2013 Baseline Start Date: Actual Effort To Date(hrs): 4,072.25 Planned Effort to Date(hrs): 41,940.00
 End Date: 7/31/2015 Baseline End Date: % Complete: 98 % Expected % Complete: 90 %
 Duration(days): 602 Baseline Duration(days):

Accomplishments

None for the selected period.

Exceptions

None for the selected period.

Upcoming Tasks

Type	Task #	WBS #	Task Name	Start Date	End Date	Task Duration (days)	% Complete	Resources
Milestone	9	9	Commissioning	1/5/2015	1/5/2015	0	75	

FINANCIAL SUMMARY

Financial Plan: 2014-12-01 Financial Plan [Draft/Working Copy]
 Year View: Fiscal

Name	Value
Total Budget (B)	\$55,047,000.00
Total Funding (F)	\$55,047,000.00
Total Committed (C)	\$6,536,576.20

Name	Value
Total Actual (A)	\$43,932,423.80
Total Expenditures (C + A)	\$50,469,000.00

RISKS SUMMARY

New Risks This Period

No new risks for selected period.

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ISSUES SUMMARY

New Issues This Period

No new issues for selected period.

STATUS UPDATE SUMMARY

Modified By	Pelletier, Lori	Modified Date	1/5/2015 12:55:23 PM
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Jan. 5, 2015 - Substantial completion was achieved on schedule at the beginning of December, minor deficiencies are being complete and we are on schedule for the move-in date.

PROJECT DETAIL

SCHEDULE

Schedule - Initial Schedule

Type	Task #	WBS #	Name	Start Date	End Date	Task Duration (days)	% Complete	Resources
Milestone	2	2	Site Prep Tender Approved	7/6/2012	7/6/2012	0	100	
Milestone	3	3	Contract Documents Early Works Tender	8/3/2012	8/3/2012	0	100	
Milestone	4	4	Design Development	10/1/2012	10/1/2012	0	100	
Milestone	5	5	Nurse Residence Relocation	11/1/2012	11/1/2012	0	100	
Milestone	6	6	Construction	12/5/2014	12/5/2014	0	100	
Milestone	8	8	Equipment Installation	12/5/2014	12/5/2014	0	100	
Milestone	9	9	Commissioning	1/5/2015	1/5/2015	0	75	
Milestone	10	10	Occupancy	4/15/2015	4/15/2015	0	5	

Project Detail

Created By : Lori Pelletier on Tuesday, January 06, 2015
 Report Status as of : 1/5/2015
 Project Activity for : Last Month (Last 30 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

EXECUTIVE SUMMARY

PROJECT PROFILE

Identification

Name: [STH Stuart Lake Hospital Sprinkler System](#) Number: CAP 0043
 Description: Installation of a fire protection sprinkler system

Classification

Type: Construction Business Priority:
 Status: Executing Category: Cap - Routine Capital
 Priority: Refer to Evaluation Portfolio: Capital
 Organization Owner Project Owner Sommerfeld , Albert

Status Update (Last Modified: 1/6/2015 11:48:00 AM)

Jan. 5, 2015 - Civil engineering related to the unknown water connection is complete and recommendation has been forwarded to prime consultant for review; tender documents can now be finalized.

Health

Name	Value
Cost	Project is on track in this area.
Overall Project Health	Project is on track in this area.
Quality	Project is on track in this area.

Name	Value
Schedule	Project needs attention in this area.
Scope	Project is on track in this area.

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	5800.85.6615403
Project File Number	N661540003

Name	Value
City	Fort St. James
HSDA	NI

SCHEDULE SUMMARY

Schedule Details

Start Date: 4/24/2014 Baseline Start Date: Actual Effort To Date(hrs): 40.00 Planned Effort to Date(hrs): 3,960.00
 End Date: 12/10/2014 Baseline End Date: % Complete: 41 % Expected % Complete: 100 %
 Duration(days): 159 Baseline Duration(days):

FINANCIAL SUMMARY

Financial Plan: 2014-07-04 Financial Plan [Approved]
 Year View: Fiscal

Name	Value
Total Budget (B)	\$733,025.00
Total Funding (F)	\$300,000.00
Total Committed (C)	\$637,688.00

Name	Value
Total Actual (A)	\$18,866.71
Total Expenditures (C + A)	\$656,554.71

RISKS SUMMARY

New Risks This Period

No new risks for selected period.

ISSUES SUMMARY

New Issues This Period

No new issues for selected period.

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STATUS UPDATE SUMMARY

Modified By	Pelletier, Lori	Modified Date	1/6/2015 11:48:01 AM
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Jan. 5, 2015 - Civil engineering related to the unknown water connection is complete and recommendation has been forwarded to prime consultant for review; tender documents can now be finalized.

PROJECT DETAIL**SCHEDULE**

Schedule - Initial Schedule

Type	Task #	WBS #	Name	Start Date	End Date	Task Duration (days)	% Complete	Resources
Milestone	2	1.1	Consultant Selection	3/31/2014	3/31/2014	0	100	
Milestone	3	1.2	Schematic Design	5/15/2014	5/15/2014	0	100	
Milestone	4	1.3	Design Development	9/12/2014	9/12/2014	0	90	
Milestone	5	1.4	Tender	10/2/2014	10/2/2014	0	0	
Milestone	6	1.5	Contract Award	10/9/2014	10/9/2014	0	0	
Milestone	7	1.6	Construction	12/3/2014	12/3/2014	0	0	
Milestone	8	1.7	Commissioning and Closeout	12/10/2014	12/10/2014	0	0	

**Stuart-Nechako
Regional Hospital District**

Memo

February 18, 2015

Board Agenda – February 26, 2015

To: Chairman Petersen and the Board of Directors
From: Hans Berndorff, Treasurer
Regarding: Draft 2015 Final Budget

Attached as Schedule A is a draft final budget for 2015, which is substantially the same as the 2015 provisional budget that was approved by the SNRHD Board at its meeting on December 11, 2014, adjusted for actual results for 2014. Note that the provisional budget also assumed that the final bill for the Vanderhoof Outpatient renovations would be received and accrued in 2014. Since it has still not been received, it has been moved to the 2015 budget. Also, invoices for the construction of the Burns Lake Hospital and the Vanderhoof Anesthetic Machine that were received and accrued in December, were paid February, when our investments matured. As a result, we are showing a deficit of \$2.3 million at the end of December and also a capital reserve that is \$2.3 million higher than estimated. Taxation has not changed from the provisional budget.

Taxation is the same as last year, however the 3.1% increase in assessments has resulted in a decrease in the residential tax rate from \$0.54 per \$1,000 to \$0.53 per \$1,000. Schedule B includes graphs showing the history of annual taxation and the residential tax rate from 2001 to 2015.

The Board is being requested to give three readings to Bylaw No. 52 further in the agenda.

I would be pleased to answer any questions.



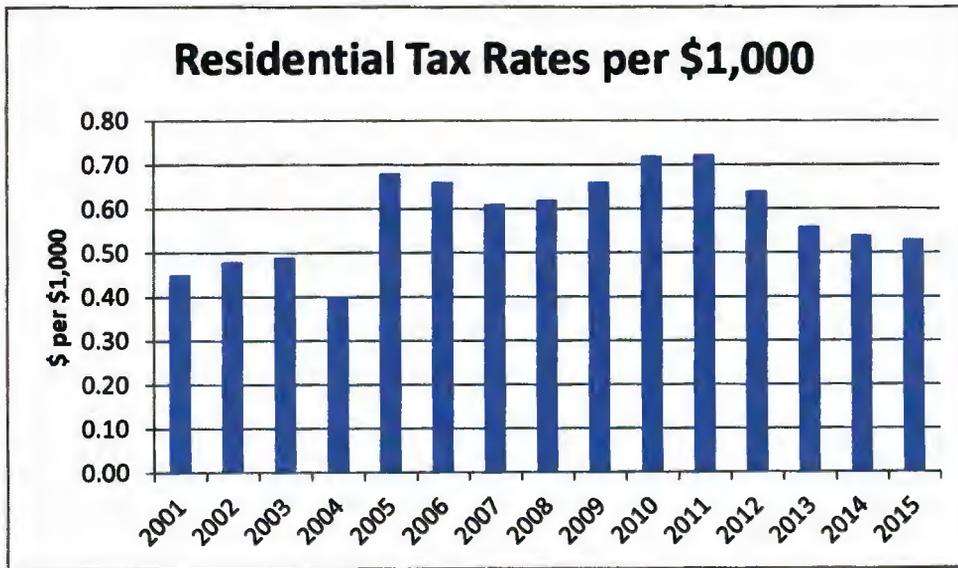
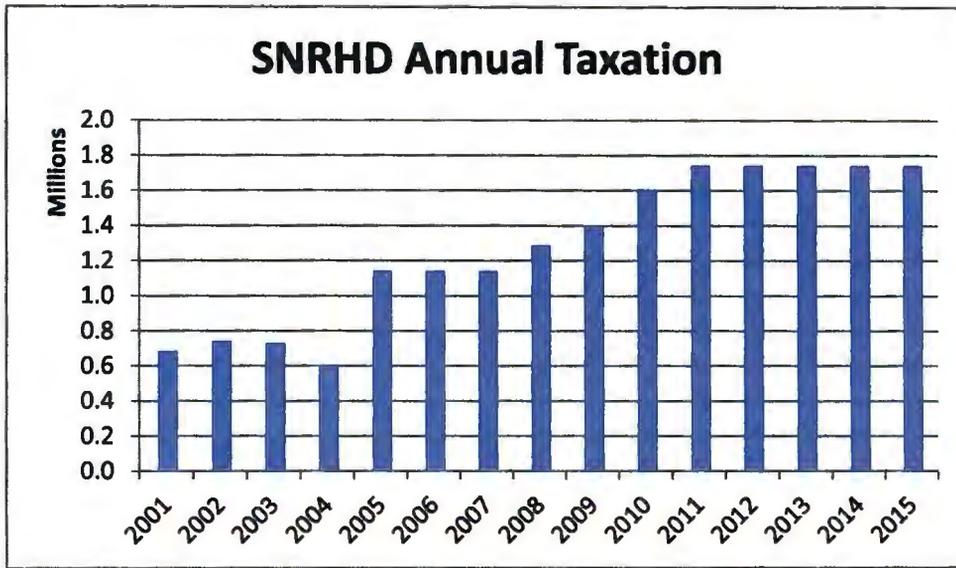
Recommendation:

(all/weighted/majority)

That the Board of Directors receives the Treasurer's February 18, 2015 memo titled "Draft 2015 Final Budget".

Stuart-Nechako R.H.D.
2015 Final Budget - As Amended

	2014 Budget	2014 Actual	2015 Provisional Budget	2015 Final Budget
REVENUE:				
Surplus from prior year	1,338,768	1,338,768	13,751	-2,271,917
Interest Income	10,000	11,511	1,000	1,000
Grants in lieu of taxes	10,000	9,680	10,000	10,000
Withdrawal from Capital Reserve	3,868,063	213,079	840,000	3,933,292
Withdrawal from Special Capital Reserve	62,000		62,500	62,500
Temporary Borrowing			425,911	436,691
TAXATION:				
Conv. Hosp. Assmts. (2015 Completed Roll)	\$ 331,723,544			
2015 Estimated Tax Rate	53 Cents per \$1,000			
Conv. Hosp. Assmts. (2014 Revised Roll)	\$ 321,634,494			
2014 Estimated Tax Rate	54 Cents per \$1,000			
Conv. Hosp. Assmts. (2013 Revised Roll)	\$ 313,082,572			
2013 Estimated Tax Rate	56 Cents per \$1,000			
Conv. Hosp. Assmts. (2012 Revised Roll)	\$ 269,721,292			
2012 Estimated Tax Rate	65 Cents per \$1,000			
Total Revenue	7,031,431	3,315,652	3,095,762	3,914,166
EXPENDITURES:				
Annual Grants				
Building Integrity < \$100,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	208,016	179,169	180,000	180,000
	232,016	203,169	204,000	204,000
Major Capital Projects				
Major Project - St. John Outpatient CFWD from 2008	818,804			818,404
Major Project - Burns Lake Hospital Planning				
Major Project - Burns Lake Hospital Construction	5,408,167	5,076,650	1,941,585	1,941,585
Major Project - Fraser Lake D&T Heating System (40%)	128,000		128,000	128,000
	6,354,971	5,076,650	2,069,585	2,887,989
Building Integrity > \$100,000				
Fort St. James Electrical Upgrades - CFWD from 2011	160,000	110,738		
Fort St. James Aire Handling Unit - CFWD from 2011	100,000	87,805		
Fort St. James - Sprinkler System (40%)			400,000	400,000
	260,000	198,543	400,000	400,000
Major Equipment				
Vanderhoof Hospital Chemistry Analyser	49,200	42,755		
Vanderhoof Hospital Anesthetic Machine	47,744	47,545	47,744	47,744
Vanderhoof & Fort St. James Telephone System Upgrades			90,000	90,000
	96,944	90,300	137,744	137,744
Information Technology Projects				
Integrated Community Clinical Information System			131,413	131,413
Emergency Department Information system			65,020	65,020
Health Link North - Cerner Upgrade			0	0
	0	0	196,433	196,433
Administration & Other:				
Directors' Remuneration & Travel	10,000	4,934	10,000	10,000
Administration (staff time, audit & other)	15,500	13,973	15,500	15,500
	25,500	18,907	25,500	25,500
Burns Lake Hospital Healing Garden (100% donation funded)	62,000		62,500	62,500
Total Expenditures	7,031,431	5,587,569	3,095,762	3,914,166



**Stuart-Nechako
Regional Hospital District**

Memo

February 17, 2015

Board Agenda – February 26, 2015

To: Chairman Petersen and the Board of Directors
From: Hans Berndorff, Treasurer
Regarding: Lakes District Hospital Replacement Liaison Committee Meeting

The minutes of the January 9, 2015 Lakes District Hospital Replacement Liaison Committee Meeting are attached.

I would be pleased to answer any questions.



Recommendation: (all/directors/majority)

That the Board of Directors receive the Treasurer's February 17, 2015 memo titled "Lakes District Hospital Replacement Liaison Committee Meeting".

AGENDA

Meeting:	Lakes District Hospital Replacement Liaison Committee	Date & Time:	January 9, 2015 2:00- 3:00pm - Pacific ST		
Location:	Videoconference sites: Prince George - 3 rd Floor Fraser Room - HSBC Building Burns Lake - Lakes District Hospital - Conference Room 1 Audio Only (telephone): please dial 1-855-707-4540 enter ID 426505#				
Chair:	Cathy Ulrich	Recorder:	Cora-Lee Mayert		
Members:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Cathy Ulrich <input type="checkbox"/> Michael Hoefler <input type="checkbox"/> Marie Hunter <input type="checkbox"/> Rick Steele <input type="checkbox"/> Hans Berndorff <input type="checkbox"/> Bill Miller <input type="checkbox"/> Manjit Sidhu <input type="checkbox"/> Chief Wilf Adam <input type="checkbox"/> Janice Nooski <input type="checkbox"/> Chief Rene Skin <input type="checkbox"/> Katie White <input type="checkbox"/> Michael McMillan <input type="checkbox"/> Jonathon Dyck </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Paul Rudecki <input type="checkbox"/> Louise Burgart <input type="checkbox"/> Luke Strimbold <input type="checkbox"/> Eileen Benedict <input type="checkbox"/> Chief Richard Peters <input type="checkbox"/> Chief Al Gerow <input type="checkbox"/> Chief Raymond Morris <input type="checkbox"/> Penny Perlotto <input type="checkbox"/> Shelley Moen <input type="checkbox"/> Sabine Feulgen <input type="checkbox"/> John Rustad <input type="checkbox"/> Nancy South </td> </tr> </table>			<input type="checkbox"/> Cathy Ulrich <input type="checkbox"/> Michael Hoefler <input type="checkbox"/> Marie Hunter <input type="checkbox"/> Rick Steele <input type="checkbox"/> Hans Berndorff <input type="checkbox"/> Bill Miller <input type="checkbox"/> Manjit Sidhu <input type="checkbox"/> Chief Wilf Adam <input type="checkbox"/> Janice Nooski <input type="checkbox"/> Chief Rene Skin <input type="checkbox"/> Katie White <input type="checkbox"/> Michael McMillan <input type="checkbox"/> Jonathon Dyck	<input type="checkbox"/> Paul Rudecki <input type="checkbox"/> Louise Burgart <input type="checkbox"/> Luke Strimbold <input type="checkbox"/> Eileen Benedict <input type="checkbox"/> Chief Richard Peters <input type="checkbox"/> Chief Al Gerow <input type="checkbox"/> Chief Raymond Morris <input type="checkbox"/> Penny Perlotto <input type="checkbox"/> Shelley Moen <input type="checkbox"/> Sabine Feulgen <input type="checkbox"/> John Rustad <input type="checkbox"/> Nancy South
<input type="checkbox"/> Cathy Ulrich <input type="checkbox"/> Michael Hoefler <input type="checkbox"/> Marie Hunter <input type="checkbox"/> Rick Steele <input type="checkbox"/> Hans Berndorff <input type="checkbox"/> Bill Miller <input type="checkbox"/> Manjit Sidhu <input type="checkbox"/> Chief Wilf Adam <input type="checkbox"/> Janice Nooski <input type="checkbox"/> Chief Rene Skin <input type="checkbox"/> Katie White <input type="checkbox"/> Michael McMillan <input type="checkbox"/> Jonathon Dyck	<input type="checkbox"/> Paul Rudecki <input type="checkbox"/> Louise Burgart <input type="checkbox"/> Luke Strimbold <input type="checkbox"/> Eileen Benedict <input type="checkbox"/> Chief Richard Peters <input type="checkbox"/> Chief Al Gerow <input type="checkbox"/> Chief Raymond Morris <input type="checkbox"/> Penny Perlotto <input type="checkbox"/> Shelley Moen <input type="checkbox"/> Sabine Feulgen <input type="checkbox"/> John Rustad <input type="checkbox"/> Nancy South				
Regrets	John Rustad Michael McMillan	Sabine Feulgen			

Discussion Item	Designate	Directive	Attachments
1. Call to Order	Cathy Ulrich		
2. Minutes	Cathy Ulrich	Discussion	
3. Action Items	Cathy Ulrich	Discussion	
4. Project Update & Schedule	Paul Rudecki	Information	
5. Communications Update	Jonathon Dyck	Information	
6. New Business		Discussion	
7. Next Meeting April 17, 2015 2:30-3:30pm PST		Review	
8. Adjournment			

Confidential

Date:	January 09, 2015	
Agenda item	Lakes District Hospital -Status Report	
Purpose:	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Seeking direction	<input type="checkbox"/> Decision
Prepared for:	Liaison Committee	
Prepared by:	Paul Rudecki, Project Director, Capital Planning and Support Services	
Reviewed by:	Mike Hoefler, RD, Capital Planning and Support Services	

Executive Summary:

During the months of November 2014 to January 2015, the Lake District Hospital Project Team focused on construction project management. Work on the project continues to progress well. On December 4th, 2014 we received occupancy permit and formally took possession of the newly constructed Hospital building.

Project Scope:

PCL is on schedule with Hospital construction and all building components and furnishings have been procured and scheduled for delivery. All construction material deliveries to the site are continuously coordinated with the work progress to eliminate or minimize the need for on-site storage.

Major Construction progress up to date:

- Masonry work is complete
- All building structure including the delivery ramp and Ambulance enclosure have been completed
- The installation of exterior panels are 100% completed
- Medical gas, pipe insulation and acoustic duct insulation 100% complete
- All fans and HVAC systems are on site and 100% installed.
- TELUS has completed its permanent servicing work, network connected and live
- Backfill has been completed to grade around the perimeter walls in conjunction with the perimeter drains and foundation waterproofing.
- Ceilings and flooring installation 100% completed

- Mechanical Room with Boilers and water softeners installation has been completed - tested and commissioned.
- Elevators installation 100% complete
- Fire Suppression System 100% complete
- Electrical work is 100% complete
- Medical equipment installation 90% complete
- An Erosion and Sedimentation Control plan have been completed for the project. PCL has established a silt fence perimeter, catch basin protections and check dams in the ditches downstream of the site.
- Sewer drainage system 100% completed.

Project Schedule:

Key milestone dates for the Lakes District Hospital Replacement Project (LDHRP) is presented in the following table.

Milestone	Date	Status
<i>Procurement</i>		
Compliance Team Award	Aug-11	√
Design Build RFQ issue date	Dec-11	√
Site Prep Consultant Award	Jan-12	√
Introductory Project Meeting	Mar-12	√
RFQ Close	May-12	√
RFQ Evaluation	Jun-12	√
DBFM Shortlist Announced	Jul-12	√
Issue DBFM RFP and Initial Draft Agreement to Proponents	Aug-12	√
Collaborative Meetings	Sep-12	√
Issue Final Draft DBFM Agreement	Nov-12	√
Site Prep Construction	Apr-13	√
RFP Technical Submissions Close	Jan-13	√
RFP Financial Submissions Close	Feb-13	√
Selection of Preferred Proponent	Mar-13	√
DBFM Contract Award	April 2/013	√
<i>Construction</i>		
Schematic Design & Drawings	May-13	√
Construction start	Jun-13	√
Design complete	Feb-14	√
Clinical Support Renovations	Nov-14	√
Substantial Completion of Inpatient Units	Dec-14	√
Operational Commissioning and Move in	Feb-15	G

COLOR LEGEND:	
Green-Stay the Course, no corrective action required	Green
Yellow-Warning, corrective action required in the near term	Yellow
Red-Urgent, corrective action required immediately	Red
Completed	√

Moving Schedule for LDH:

The schedule for the relocation and move to the new facility remains unchanged and details are presented in the table below:

LDH - Moving Schedule		
Monday Feb2/2015	Tuesday Feb3/2015	Wednesday Feb3/2015
Auxiliary/Volunteers	CSR - Final	Emergency (Cut over -0600)
Aboriginal Liason	Maintenance - final	Support Services - final
Spiritual care	Nursing Unit	Pharmacy
Public Health	Nursing L&D	Radiology
Home & Community care	Emergency	Lab - Equipment
Mental Health	Radiology	Patient move - 1300
Administration	Lab	Any/all remaining
Chronic Disease	Stores	
Pharmacy	Nurse Practitioners	
OT/PT rehab		

Project Budget:

The LDH construction is operating within its overall budget.

Decommissioning & Parking Lot construction:

Decommissioning of the old hospital structure will commence in March 2015, after Hazardous material abatement completion. Parking lot construction and Landscaping will follow after completion of all work related. Project completion: September 2015.

Project Communications Plan:

Communication for the Lakes District Hospital and Health Centre remains positive. An event was held on Friday, October 24, 2014 to officially start the countdown until opening on February 6, 2014. There is a sign placed in-front of the hospital and one inside of the old hospital with countdown numbers attached. There was also a news release sent on October 1, 2014 informing the public of the new timeline for the project.

FEB 10 2015

Geraldine CravenREGIONAL DISTRICT OF
BULKLEY NECHAKO

From: Dyck, Jonathon <Jonathon.Dyck@northernhealth.ca>
Sent: February-06-15 2:31 PM
Subject: Media Bulletin - Northern Health releases Houston health services review
Attachments: 20150206_MB_Houston Health Services Review.pdf

Good afternoon,

Please be advised the attached media bulletin will be sent to media in the Houston region at 3 p.m. today.

Thanks,

Jonathon

For immediate release
February 6, 2015

Northern Health releases Houston health services review

Northern Health is making a commitment to strengthen primary care services in Houston after a review of health care in the community. Today, Northern Health will release the Houston health services review report, which identifies primary care services, as well as partnering with the community to implement the goals and recommendations, as priorities for improving health care in Houston.

In Fall 2014, Northern Health consulted with 53 physicians, staff, and stakeholders from various backgrounds and sectors throughout Houston and reviewed health care services in other communities in northern B.C.

The review report includes five key recommendations

1. Transform the Houston Health Centre into a primary care home and establish an inter-professional team with physicians and community health services, such as home and community care, public health nursing, and mental health and addictions, augmented by physiotherapy.
2. Develop a Primary Care Nurse function and consider expanding the nursing scope of practice from Registered Nurse First Call to Remote Nursing.
3. Work collaboratively with the community to recruit at least two full-time physicians to a practice based in the Houston Health Centre.
4. Collaborate further with B.C. Ambulance Service to determine partnerships that can benefit the community.
5. Work collaboratively with the local community, social services, education groups, and other key stakeholders in Houston to help strengthen and improve population health.

Northern Health is aware some Houston resident's see 24/7 urgent care as the solution to many of the community's health needs. Through the review process, Northern Health determined this would not provide the most valuable benefits for the community at this time. It is well-established evidence that urgent and emergent care are not the solution to most health needs.

Northern Health will act on the recommendations identified in the Houston health services review with a focus on developing strong primary care services, including working collaboratively with the community to recruit physicians and organizing our community services into inter-professional teams. This will have the greatest impact on improving the health status of Houston residents.

Participants in the process have been provided with the report and a presentation on the results. Northern Health would like to thank the participants and the community for their involvement and continued support.

Media Contact: NH media line - 1-877-961-7724

Jonathon Dyck, BA, MA
Lead, Public Affairs and Media Relations
Communications
Northern Health
600-299 Victoria St., Prince George, BC V2L 5B8
Tel: 250.645.6394
Cell: 778.349.4717
Media Line: 250.961.7724
Fax: 250.565.2640
jonathon.dyck@northernhealth.ca
northernhealth.ca
blog.northernhealth.ca



the northern way of caring

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29

RECEIVED

FEB 10 2015

Geraldine Craven

REGIONAL DISTRICT OF
BULKLEY NECHAKO

From: Dyck, Jonathon <Jonathon.Dyck@northernhealth.ca>
Sent: February-06-15 9:21 AM
Subject: Media Bulletin - Old Lakes District Hospital and Health Centre Disposal Auction for Items Not Included in the Move

Good morning,

Please see the media bulletin below about the disposal auction for items not included in the move to the new Lakes District Hospital and Health Centre prior to the old building being decommissioned and demolished.

Thanks,

Jonathon

For Immediate Release
February 6, 2015

Old Lakes District Hospital and Health Centre Disposal Auction for Items Not Included in the Move

A closed bid process for items in the old Lakes District Hospital and Health Centre will begin on February 11, 2015 and run until February 19, 2015. Forms for the closed bid can be picked up at the Emergency and Main Entrance of the new Lakes District Hospital and Health Centre. The items available are those that were not included in the move to the new hospital and health centre.

Viewing times in the old hospital and health centre are:

- February 12, 2015 - 2 p.m. to 4 p.m. and 6 p.m. to 8 p.m.
- February 13, 2015 - 2 p.m. to 4 p.m.
- February 16, 2015 - 2 p.m. to 4 p.m. and 6 p.m. to 8 p.m.

Successful bidders will be notified by phone between February 20 and February 23. Pick-up will be available by appointment February 24 to the 26.

The move into the new facility was successfully completed this week, and the old building is now closed. The disposal auction will occur before the final stages of the project which include landscaping, demolition of the old facility and paving of the new parking lots.

Media Contact: NH media line - 1-877-961-7724

Jonathon Dyck, BA, MA
Lead, Public Affairs and Media Relations
Communications
Northern Health
600-299 Victoria St., Prince George, BC V2L 5B8
Tel: 250.645.6394
Cell: 778.349.4717
Media Line: 250.961.7724
Fax: 250.565.2640
jonathon.dyck@northernhealth.ca

FEB 02 2015

Geraldine CravenREGIONAL DISTRICT OF
BULKLEY NECHAKO

From: Dyck, Jonathon <Jonathon.Dyck@northernhealth.ca>
Sent: January-30-15 9:11 AM
Subject: News Release - Northern Health finishes top of the class as a top employer in B.C.
Attachments: 20150130_NR_Top Employer.pdf

Good morning,

Please see the attached news release about Northern Health being named to the 2015 B.C. Top Employers list.

Thanks,

Jonathon

For immediate release
January 30, 2015

Northern Health finishes top of the class as a top employer in B.C.

Northern Health is proud to announce we have been named to the B.C. Top Employers for 2015. A special magazine in the Vancouver Sun today highlighted the organizations selected to the 2015 class.

“It is very exciting to have Northern Health named as a top employer in B.C. as it recognizes the hard work of staff across the health authority,” said Health Minister Terry Lake. “Each day health care workers provide exceptional health services to northerners, and that is reflected in the leadership of the organization.”

The editors of Canada’s top 100 Employers were used to evaluate the employers from across B.C. using eight criteria. The criteria used in the evaluation were:

- Physical Workplace
- Work Atmosphere & Social
- Health, Financial & Family Benefits
- Vacation and Time Off
- Employee Communications
- Performance Management
- Training and Skills Development

According to the B.C. Top Employers for 2015 website: “Employers are compared to other organizations in their field to determine which offers the most progressive and forward-thinking programs.”

“Our mission statement emphasizes that it is through Northern Health’s staff and physicians that we are able to deliver excellent health services in communities across northern B.C.,” said Cathy Ulrich, Northern Health’s president and chief executive officer. “Being named one of B.C.’s Top Employers for 2015 showcases the dedication and passion that our staff and physicians put into their work on a daily basis.”

Northern Health has over 7,000 employees in an area that covers two-thirds of the province from just south of Quesnel, north to the Yukon border, west to Haida Gwaii and the Pacific Ocean, and east to the Alberta border. With such a large geographical area, Northern Health recognizes the need to find unique methods to engage employees, along with the importance of building strong teams.

Northern Health's application to the B.C. Top Employers 2015 highlighted the benefits of working for the organization, and unique programs implemented by the organization. The highlights include further training opportunities for physicians, nurses, and students such as the regional simulation training program. Award winners from across the region were also recognized with winners walking away with awards from the B.C. College of Registered Nurses, A Healthier You Awards, Health Employers of B.C. Awards, and more!

"As an employee the Fort St. John Hospital, I am proud to hear that Northern Health is being named as a Top BC Employer for 2015," said Colleen Skinner, Fort St. John Hospital Registered Nurse. "I can understand why Northern Health was given this recognition. To be able to say you love what you do for a living and enjoy where you work is such a rarity these days. I can honestly say I go to work feeling like I am a part of a team whose focus is in providing quality healthcare. So congratulations Northern Health on being recognized for all the hard work that has been done in improving working conditions within this organization."

Employee engagement was also highlighted through the Gallup Employee Engagement Survey and My Healthy Workplace campaign that won national and international awards. Northern Health has also developed strong programs such as the student led rehabilitation clinic in Prince Rupert that benefits recruitment and retention efforts for physiotherapists, occupational therapists, and rehabilitation aids.

Northern Health has been successful at filling difficult to fill position, reducing the percentage from 74 in 2012 to 60 in 2014. A difficult to fill position is defined as a role posted for more than 90 days. Additional advertising is then put towards these positions if they are left open for that amount of time. Reducing the percentage of difficult to fill positions that are available indicates qualified candidates are interested in roles with Northern Health.

For information on career opportunities within Northern Health, visit careers.northernhealth.ca.

Media Contacts:

Northern Health media line - 250-961-7724

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the northern way of caring

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NEWS RELEASE

For immediate release
January 30, 2015

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Media Contacts:

Northern Health media line - 250-961-7724

Geraldine Craven

From: Dyck, Jonathon <Jonathon.Dyck@northernhealth.ca>
Sent: January-26-15 3:00 PM
Subject: Media Bulletin - Lakes District Hospital and Health Centre move information
Attachments: 20150126_MB_Lakes District Hospital Transition.pdf

RECEIVED
JAN 27 2015
 REGIONAL DISTRICT OF
 BULKLEY NECHAKO

Good afternoon,

Please see the attached media bulletin about the move for the Lakes District Hospital and Health Centre.

Thanks,

Jonathon

For immediate release
 January 26, 2015

Lakes District Hospital and Health Centre move information

The new Lakes District Hospital and Health Centre will officially open to patients on Wednesday, February 4, 2015 at noon. At this time, the old hospital and health centre will officially close.

The move into the new facility will occur from Monday, February 2, 2015 to Wednesday, February 4, 2015. At this time, there will be minor service changes for staff to move into the new facility.

Laboratory and X-Ray departments will observe the following changes to hours:

- Monday, February 2 - Regular hours in the old facility
- Tuesday, February 3 - Urgent testing only
- Wednesday, February 4 - Urgent testing only
- Thursday, February 5 - Regular hours in new facility

We have been working hard on transition planning to avoid disruptions, however during the there may be other minor disruptions to service.

Thank you for your patience and cooperation during this time.

Media Contact: NH media line - 1-877-961-7724

Jonathon Dyck, BA, MA
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MEDIA BULLETIN

For immediate release

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Media Contact: NH media line - 1-877-961-7724



Lakes District Hospital and Health Centre Project

Volume 3 • Issue 1

January 2015

Lakes District Hospital and Health Care Centre open for business on February 4, 2015

The state-of-the-art Lakes District Hospital and Health Care Centre has been completed six months ahead of schedule and is scheduled to open on February 4, 2015.

Project Manager Paul Rudecki says the construction crew has received an occupancy permit, with the main hospital building now complete. Mild winter weather, combined with good construction and timely execution by the contractor, PCL Constructors Westcoast Inc., led to the early completion date. The exact number of people that worked on the project was not available, but Rudecki says about 10 to 20 percent of all employees were local residents.

“Move-in is scheduled to start on February 2 which means we’ll move our services from the old hospital to the new facility on February 2, 3 and 4,” says Rudecki. “By the end of February 4, the new hospital will be open for patients.”

Health Care Relocation Services, an Ontario-based firm, will help facilitate the move from the old facility to the

new hospital, with their staff brought in to help with the transition.



The new Emergency entrance of the Lakes District Hospital and Health Centre. Photo: Six Sigma Productions

“We also have all our Northern Health employees being summoned to do this work on the move-in date,” says Rudecki. “All the moving rehearsals have been done and all the schedules have been posted. All that needs to be done is just an execution of the move.”

The hospital’s grand opening is scheduled for Thursday, January 22, 2015, from 9 a.m. to 11 a.m., with Minister of Health Terry Lake scheduled to attend along with representatives from local First Nations, and area dignitaries.

The dignitaries will tour the new complex after the official ceremony; a public open house is scheduled to follow on Thursday afternoon.

(Continued on page 2)

Grand Opening
hospital downstairs lobby, invitation only:
Thursday, Jan. 22, 9 a.m. to 11 a.m.

Public tours: Thursday, Jan. 22, 2 p.m.

Moving days:
Monday, Feb. 2, Tuesday, Feb. 3, Wednesday, Feb. 4

(Continued from page 1)

“There will be extensive cleaning required after the tours,” says Rudecki. “We’ll need to do thorough infection control to ensure the hospital is ready for move-in.”

The \$55-million capital project features 16 beds, including 13 acute care beds; one isolation room; one palliative care room; and one labour/delivery/recovery site. The two-storey building is 6,100 square metres (65,000 square feet), and is a green and energy-efficient facility designed to achieve Leadership in Energy and Environmental Design (LEED) Gold certification. The project cost is being shared between the Province of BC

and the Stuart Nechako Regional Hospital District.

PCL Constructors Westcoast Inc. built the facility with CEI Architecture as the lead architects for the project.

The parking lot and landscaping will be completed in the fall, with the old hospital scheduled for demolition in September 2015.

Rudecki says the countdown to opening the new hospital has produced an upbeat feeling throughout the Burns Lake community. “Everyone is trying to participate and it’s a very vibrant situation,” he says. •

A message from Marie Hunter — Health Services Administrator, Lakes District

The new Lakes District Hospital and Health care centre will offer our community a hospital in a modern environment, something that they’ve never had before. And just as important, it will give our staff the ability to deliver client-focussed health services, which will ultimately improve outcomes for patients.

This will be a state-of-the-art facility for a community that’s been operating with a hospital built by the United Church and volunteer groups in the 1950s. They moved into the facility in 1959/60, so this new complex will be a huge change for our community.

Designed for primary health care delivery, that means our hospital will deliver wrap-around integrated health care. This will be a building where an integrated model of care can flourish.

I think that the public should know that in a building that has state-of-the-art technology, that it’s not just about the size of the facility. It’s about all of the new systems, from the decontamination systems to the ceiling lifts and more.

The community tours will give the public a snapshot of all the benefits that the new building offers. For example, you’ll see how we’ve met all the provincial standards around such features as single patient rooms and our new sprinkler system.

The public should also be aware that during the move, every hospital service will be impacted. As a result, some of the support services will move early, such as supplies, housekeeping and laundry, to ensure that cleaning has been completed and there are supplies to set up the new site.

Our move schedule will take place over three days, with patients moving on the morning of the third day, February 4. It will be a very compressed process, with the move taking place literally across the roadway from the Emergency department into the main entrance of the new hospital. There will not be any ambulances involved.

I visualize it going very smoothly. We’ll have hiccups for sure. But people are so very excited that they can tolerate a lot. The community, right down to the arts community, have all participated, and that has been a huge benefit. Everybody has had the opportunity to give input on this project.

Personally, I’ve never had the experience of going to work in a new facility that met all the standards for building requirements and modern technology. It’s a dream come true. Now it’s time for our community to put our mark on it!

For more details about our new hospital and health care centre, please visit our website at <http://www.northernhealth.ca/AboutUs/CapitalProjects/LakesDistrictHospitalProject.aspx> •



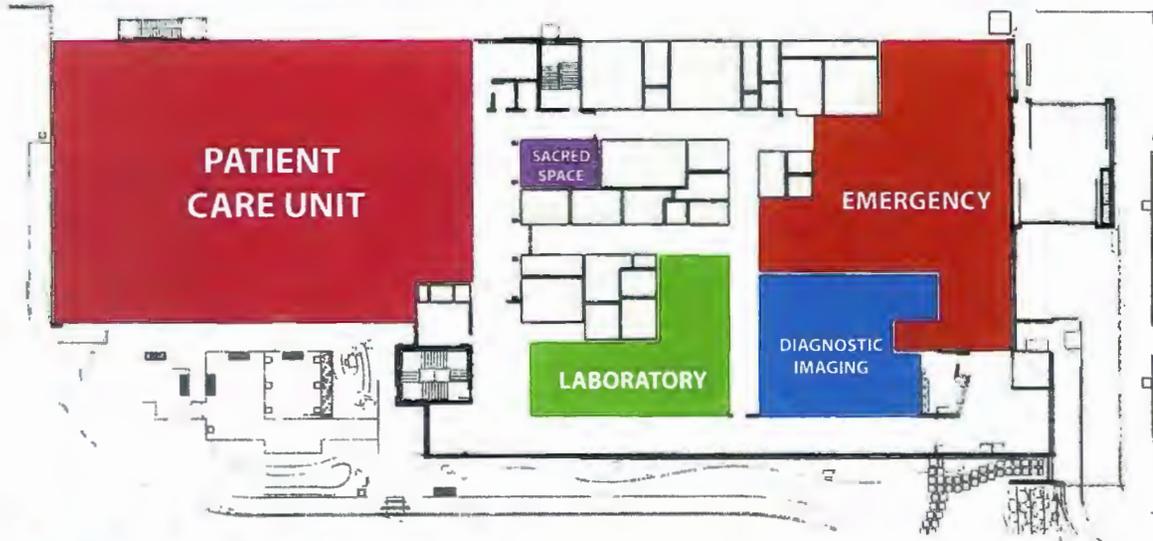
Grant Blackier, PCL Westcoast Constructors Inc., Luke Strimbold, mayor of Burns Lake, and Marie Hunter, Northern Health Lakes District health services administrator. Photo: 6ix Sigma Productions

- PATIENT CARE UNIT
- LABORATORY
- DIAGNOSTIC IMAGING
- EMERGENCY
- SACRED SPACE



Our Emergency Nurse's station is fully equipped to help you in any way needed.

LEVEL 2



Please enjoy our stunning lake view

<https://www.northernhealth.ca/OurServices/Facilities.aspx?FacilityID=10>

Lakes District Hospital

A non-smoking facility

741 Centre St.
Burns Lake,
British Columbia



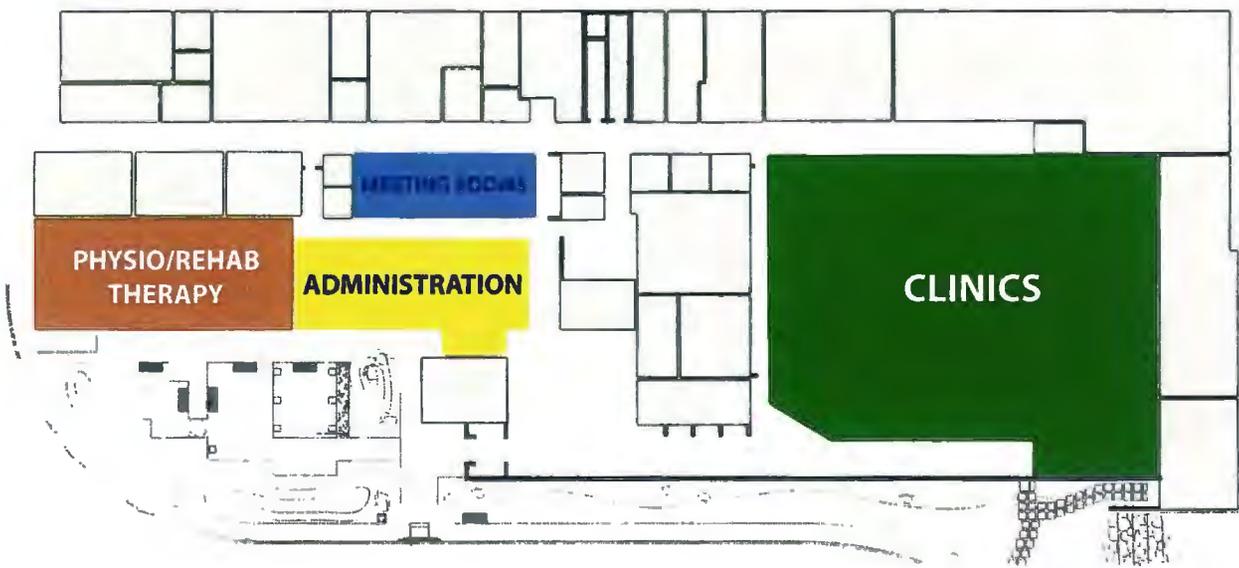
38



northern health
the northern way of caring

- CLINICS
- PHYSIO/REHAB
- ADMINISTRATION
- MEETING ROOMS

LEVEL 1



For all appointments, tests and procedures please come to the main desk on Level 1 to have your appointment registered.



Please feel free to use our bright lobby to wait to see one our registration clerks.

Minutes of the Meeting of the North West Regional Hospital District held Friday, January 23, 2015 in the Regional District of Kitimat-Stikine Board Room, located at 300-4545 Lazelle Avenue, Terrace, B.C., commencing at 11:30 am.

Members Present:

Chair Nyce presided.

Mark Fisher	Bulkley-Nechako Regional District	Electoral Area A
Rob Newell	Bulkley-Nechako Regional District	Electoral Area G
Shane Brienen	Bulkley-Nechako Regional District	District of Houston
Taylor Bachrach	Bulkley-Nechako Regional District	Town of Smithers
Brad Layton	Bulkley Nechako Regional District	Village of Telkwa
Harry Nyce	Kitimat-Stikine Regional District	Electoral Area A
Linda Pierre	Kitimat-Stikine Regional District	Electoral Area B
Jessica McCallum-Miller	Kitimat-Stikine Regional District	Electoral Area C
Dave Brocklebank	Kitimat-Stikine Regional District	Electoral Area D
Ted Ramsey	Kitimat-Stikine Regional District	Electoral Area E
Tina Perez	Kitimat-Stikine Regional District	Electoral Area F
Alice Maitland	Kitimat-Stikine Regional District	Village of Hazelton
Gail Lowry	Kitimat-Stikine Regional District	District of New Hazelton
Mary Murphy	Kitimat-Stikine Regional District	District of Kitimat
Galina Durant	Kitimat-Stikine Regional District	District of Stewart
Stacey Tyers	Kitimat-Stikine Regional District	City of Terrace
James Cordeiro	Kitimat-Stikine Regional District	City of Terrace
Des Nobels	Skeena-Queen Charlotte R.D.	Electoral Area A
Karl Bergman	Skeena-Queen Charlotte R.D.	Electoral Area C
Bill Bell	Skeena-Queen Charlotte R.D.	Electoral Area E
Greg Martin	Skeena-Queen Charlotte R.D.	Village of Queen Charlotte
Nelson Kinney	Skeena-Queen Charlotte R.D.	City of Prince Rupert
Barry Cunningham	Skeena-Queen Charlotte R.D.	City of Prince Rupert
Eva Clayton	Nisga'a Lisims Government	Nisga'a Nation

Others Present:

Penny Anguish	Northern Health	COO, NW HSDA
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Staff Present:

Yvonne Koerner	Executive Director
Verna Wickie	Treasurer
Megan Glover	Recording Secretary

Members Absent with Apologies:

Barry Pages	Skeena-Queen Charlotte R.D.	Village of Masset
Ian Gould	Skeena-Queen Charlotte R.D.	Village of Port Clements
Dave MacDonald	Skeena-Queen Charlotte R.D.	District of Port Edward
Michael Racz	Skeena Queen Charlotte R.D.	Electoral Area D

SUPPLEMENTARY AGENDA:

- R002-2015 MOVED by Director Tyers/Director Newell to accept the Supplementary Agenda as presented.
Carried.
- R003-2015 MOVED by Director Bergman/Director Ramsey to move the In-Camera portion of the Agenda to the end of the meeting.
Carried.

DELEGATIONS AND GUESTS:

Penny Anguish, Chief Nursing Executive and Chief Operating Officer, Northwest Health Service Delivery Area, Northern Health, presented on Resource Development.

Chair Nyce thanked the Delegation.

MINUTES:

Presented were the minutes of the November 21, 2014 Meeting of the North West Regional Hospital District.

- R004-2015 MOVED by Director Tyers/Director Cordeiro to receive the minutes of the November 21, 2014 Meeting of the North West Regional Hospital District.
Carried.

CORRESPONDENCE:

- R005-2015 MOVED by Director Kinney/Director Tyers to receive the letter from Honorable Terry Lake, Minister of Health, dated November 18, 2014, re: Thank You For Your Letter Regarding the Establishment of a Dialysis Unit in Prince Rupert.
Carried.
- R006-2015 MOVED by Director Tyers/Director Brienen to receive the letter from Cathy Morgan, Director, Kitwanga Community Association, dated December 8, 2014, re: Kitwanga Ambulance Station.
Carried.

REPORTS:

The Executive Director presented on the North West Regional Hospital District 2015 Directors Overview, dated January 23, 2015.

- R007-2015 MOVED by Director Martin/Director Tyers to receive the North West Regional Hospital District 2015 Directors Overview, dated January 23, 2015.
Carried.
- R008-2015 MOVED by Director Tyers/Director Kinney to receive the Directors Report for the NWRHD November 21, 2014 Board Meeting Including the Follow Up Action List.

R009-2015 MOVED by Director Tyers/Director Cunningham to receive the North West Regional Hospital District 2015 Draft Budget.

Carried.

R010-2015 Moved by Director Kinney/Director Ramsey to move In-Camera at 12:37 pm.

Carried.

The meeting resumed at 12:49 pm.

R011-2015 Moved by Director Tyers/Director Fisher to receive 1) the NWRHD Directors Update dated January 16, 2015, re: QCI/Haida Gwaii Hospital Replacement Liaison Committee Meeting, and 2) Agenda for the January 16, 2015 QCI/Haida Gwaii Hospital Replacement Liaison Committee Meeting.

Carried.

NEW BUSINESS:

Next Meeting Date:

R012-2015 MOVED by Director Ramsey/Director Etzerza that the next meeting be held March 20, 2015.

Carried.

INFORMATION:

R013-2015 MOVED by Beldessi/Correia to receive 1) the Media Advisory from Northern Health, dated December 2, 2014, re: Upcoming Northern Health Board Meeting in Prince George, 2) the Release from Rio Tinto Alcan, dated November 18, 2014, re: Statement from Rio Tinto Alcan on Kitimat Air Quality, 3) the News Release from Northern Health, dated November 25, 2014, re: Northern Health Participates in Canada's World Youth Program, 4) the Letter from Marc Douglas, Sr. Advisor External Affairs, Kitimat LNG, dated November 26, 2014, re: The Kitimat LNG Project Will Be Working on the Pacific Trail Pipeline in Your Region, 5) the News Release from Northern Health, dated December 11, 2014, re: Northern Health Board Discusses Presentations on the 2015 Canada Winter Games Health Care Preparedness and Foundations Work in the Region, 6) the News Release from Northern Health, dated December 12, 2014, re: Northern Health Awards 36 IMAGINE: Legacy Grants (\$99,619.20) to Northwest BC Partners, 7) the News Article from Northwest Coast Energy News, dated December 16, 2014 titled "BC Orders Prince Rupert Airshed Study With Wider Scope Than The Kitimat Report," 8) the Request for Proposal e-Advertisement from Ministry of Environment, dated December 16, 2014, re: RFP Prince Rupert Airshed Study, and 9) the News Article from Kitimat Daily, dated December 16, 2014, titled "Kitimat Air Shed Study Defended" for information.

Carried.

ADJOURNMENT:

R014-2014 MOVED by Director Cunningham/Director Macdonald that the meeting be adjourned, 12:55 p.m.

Carried.

Chair Nyce adjourned the meeting at 12:55 pm.

APPROVED:

CERTIFIED CORRECT:

Chair

Executive Director

Draft

Minutes of the Statutory Board Meeting of the North West Regional Hospital District, Held Friday, January 23, 2015 in the Regional District of Kitimat-Stikine Board Room, located at 300-4545 Lazelle Avenue, Terrace, B.C., commencing at 11:05 a.m.

Members Present:

Yvonne Koerner, Executive Director opened the meeting.
Harry Nyce, Chair presided after elections for Chair.

Mark Fisher	Bulkley-Nechako Regional District	Electoral Area A
Rob Newell	Bulkley-Nechako Regional District	Electoral Area G
Shane Brienen	Bulkley-Nechako Regional District	District of Houston
Taylor Bachrach	Bulkley-Nechako Regional District	Town of Smithers
Brad Layton	Bulkley Nechako Regional District	Village of Telkwa
Harry Nyce	Kitimat-Stikine Regional District	Electoral Area A
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Jessica McCallum-Miller	Kitimat-Stikine Regional District	Electoral Area C
Dave Brocklebank	Kitimat-Stikine Regional District	Electoral Area D
Ted Ramsay	Kitimat-Stikine Regional District	Electoral Area E
Tina Berzsa	Kitimat-Stikine Regional District	Electoral Area F
Alice Waitland	Kitimat-Stikine Regional District	Village of Hazelton
Gail Lawry	Kitimat-Stikine Regional District	District of Hazelton
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James Cordeiro	Kitimat-Stikine Regional District	City of Terrace
Des Hobels	Skeena-Queen Charlotte R.D.	Electoral Area A
Karl Bergman	Skeena-Queen Charlotte R.D.	Electoral Area C
Bill Boldess	Skeena-Queen Charlotte R.D.	Electoral Area E
Greg Martin	Skeena-Queen Charlotte R.D.	Village of Queen Charlotte
Nelson Kinney	Skeena-Queen Charlotte R.D.	City of Prince Rupert
Barry Cunningham	Skeena-Queen Charlotte R.D.	City of Prince Rupert
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Others Present:

Penny Anguish Northern Health COO, NW HSDA

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Verna Wickie Treasurer
Megan Glover Recording Secretary

Members Absent with Apologies:

Barry Pages	Skeena-Queen Charlotte R.D.	Village of Masset
Ian Gould	Skeena-Queen Charlotte R.D.	Village of Port Clements
Dave MacDonald	Skeena-Queen Charlotte R.D.	District of Port Edward
Michael Racz	Skeena Queen Charlotte R.D.	Electoral Area D

The Executive Director called the meeting to order at 11:05 am.

The Roster of Directors and Alternates was presented and Directors introduced themselves.

The Executive Director called for nominations for:

ELECTION OF CHAIR:

Director Brocklebank/Director Newell nominated Director Nyce for Chair for the North West Regional Hospital District 2015.

Director Nyce allowed his name to stand.

Director Tyers/Director McCallum-Miller nominated Director Ramsey for Chair for the North West Regional Hospital District 2015.

Director Ramsey allowed his name to stand.

Director Lowry/Director Bachrach nominated Director Pages for Chair for the North West Regional Hospital District 2015.

Director Pages had previously provided consent by email to allow his name to stand.

There was a call for a election. Verna Wickie, Treasurer distributed the ballots.

Director Clayton arrived at 11:15 am.

Director Ramsey and Director Nyce introduced themselves to the New Directors, the Executive Director spoke on behalf of Director Pages.

Director Ramsey and Director Nyce having the majority of the votes, Director Pages was dropped from the ballot and a second vote occurred.

Director Nyce was declared Chair for the North West Regional Hospital District.

Chair Nyce resumed the meeting.

R001-2015 MOVED by Director Tyers/Director Bachrach to destroy the Ballots.

Carried.

Chair Nyce called for nominations for:

ELECTION OF VICE CHAIRS:

Director Kinney/Director Lowry nominated Director Pages for Vice Chair for the North West Regional Hospital District 2015.

Director Pages had previously provided consent by email to allow his name to stand.

There being no further nominations, Director Pages was declared Vice Chair for the North West Regional Hospital District 2015.

Director Bachrach/Director Brocklebank nominated Director Newell for Vice Chair for the North West Regional Hospital District 2015.

Director Newell allowed his name to stand.

There being no further nominations, Director Newell was declared Vice Chair for the North West Regional Hospital District 2015.

All three Regional Districts are represented at the Executive Level.

ADJOURNMENT:

The Statutory Meeting of the North West Regional Hospital District adjourned at 11:30 a.m.

DULY APPROVED:

CERTIFIED CORRECT:

Chair

Executive Director

Draft

47

1st, 2nd, 3rd Reading
Adoption

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 52

**Being a bylaw to adopt the Annual Budget
for the year 2015**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2015.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 52, 2015."

READ A FIRST TIME this day of , 2015

READ A SECOND TIME this day of , 2015

READ A THIRD TIME this day of , 2015

ADOPTED this day of , 2015

Chairperson

Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 52 as adopted.

Corporate Administrator

Stuart-Nechako R.H.D.
2015 Final Budget - As Amended

	2014 Budget	2014 Actual	2015 Provisional Budget	2015 Final Budget
REVENUE:				
Surplus from prior year	1,338,768	1,338,768	13,751	-2,271,917
Interest Income	10,000	11,511	1,000	1,000
Grants in lieu of taxes	10,000	9,680	10,000	10,000
Withdrawal from Capital Reserve	3,868,063	213,079	840,000	3,933,292
Withdrawal from Special Capital Reserve	62,000		62,500	62,500
Temporary Borrowing			425,911	436,691
TAXATION:				
Conv. Hosp. Assmts. (2015 Completed Roll) 2015 Estimated Tax Rate	\$ 331,723,544 53 Cents per \$1,000	1,742,600	1,742,614	1,742,600
Conv. Hosp. Assmts. (2014 Revised Roll) 2014 Estimated Tax Rate	\$ 321,634,494 54 Cents per \$1,000			
Conv. Hosp. Assmts. (2013 Revised Roll) 2013 Estimated Tax Rate	\$ 313,082,572 56 Cents per \$1,000			
Conv. Hosp. Assmts. (2012 Revised Roll) 2012 Estimated Tax Rate	\$ 269,721,292 65 Cents per \$1,000			
Total Revenue	7,031,431	3,315,652	3,095,762	3,914,166
EXPENDITURES:				
Annual Grants				
Building Integrity < \$100,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	208,016	179,169	180,000	180,000
	232,016	203,169	204,000	204,000
Major Capital Projects				
Major Project - St. John Outpatient CFWD from 2008	818,804			818,404
Major Project - Burns Lake Hospital Planning				
Major Project - Burns Lake Hospital Construction	5,408,167	5,076,650	1,941,585	1,941,585
Major Project - Fraser Lake D&T Heating System (40%)	128,000		128,000	128,000
	6,354,971	5,076,650	2,069,585	2,887,989
Building Integrity > \$100,000				
Fort St. James Electrical Upgrades - CFWD from 2011	160,000	110,738		
Fort St. James Aire Handling Unit - CFWD from 2011	100,000	87,805		
Fort St. James - Sprinkler System (40%)			400,000	400,000
	260,000	198,543	400,000	400,000
Major Equipment				
Vanderhoof Hospital Chemistry Analyser	49,200	42,755		
Vanderhoof Hospital Anesthetic Machine	47,744	47,545	47,744	47,744
Vanderhoof & Fort St. James Telephone System Upgrades			90,000	90,000
	96,944	90,300	137,744	137,744
Information Technology Projects				
Integrated Community Clinical Information System			131,413	131,413
Emergency Department Information system			65,020	65,020
Health Link North - Cerner Upgrade			0	0
	0	0	196,433	196,433
Administration & Other:				
Directors' Remuneration & Travel	10,000	4,934	10,000	10,000
Administration (staff time, audit & other)	15,500	13,973	15,500	15,500
	25,500	18,907	25,500	25,500
Burns Lake Hospital Healing Garden (100% donation funded)	62,000		62,500	62,500
Total Expenditures	7,031,431	5,587,569	3,095,762	3,914,166