



REGIONAL DISTRICT
OF BULKLEY NECHAKO

AGENDA

MEETING NO. 10

JULY 20, 2017

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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

2

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

AGENDA

Thursday, July 20, 2017



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – July 20, 2017</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
10-27	Board Meeting Minutes – June 22, 2017	Adopt
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
28-31	Melany de Weerd, CAO - Regional District of Bulkley-Nechako Protocol Outline Draft	Direction
32-36	Melany de Weerd, CAO - Bulkley Valley Economic Development Association	Recommendation (Page 33)
37	Kristi Rensby, Finance/Administration Coordinator - Federal Gas Tax Funds - Electoral Area "A" (Smithers Rural) Village of Telkwa	Recommendation (Page 37)
38-39	Roxanne Shepherd, Chief Financial Officer - Bulkley Valley Pool Financial Plan Amendment Resolution	Recommendation (Page 39)
40	Roxanne Shepherd, Chief Financial Officer - Withdrawal from Environmental Services Vehicle Reserve	Recommendation (Page 40)
41-44	Roxanne Shepherd, Chief Financial Officer - Bulkley Valley Pool User Fees	Recommendation (Page 41)
45-47	Roxanne Shepherd, Chief Financial Officer - District of Vanderhoof Borrowing	Recommendation (Page 45)

<u>AGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
48-54	Roxanne Shepherd, Chief Financial Officer - Town of Smithers Borrowing	Recommendation (Page 48)
55-62	Deneve Vanderwolf, Regional Transit Coordinator - Community Transit Partnership Agreement - Prince George	Recommendation (Page 55)
63-70	Deneve Vanderwolf, Regional Transit Coordinator - Community Transit Partnership Agreement - First Nations	Recommendation (Page 63)
71	Cheryl Anderson, Manager of Administrative Services - Annual UBCM Convention - September 25-29, 2017, Vancouver, B.C.	Recommendation (Page 71)
72-75	Cheryl Anderson, Manager of Administrative Services - Stuart Lake Sailing Club - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	Recommendation (Page 72)
76-79	Cheryl Anderson, Manager of Administrative Services - Southside Seniors Housing Society - Request for Grant in Aid - Electoral Area "E" (Francois/Ootsa Lake Rural)	Recommendation (Page 76)
80-84	Cheryl Anderson, Manager of Administrative Services - Houston Public Library Association - Request for Grant in Aid - Electoral Area "G" (Houston Rural)	Recommendation (Page 80)
85-88	Cheryl Anderson, Manager of Administrative Services - Granisle Public Library - Request for Grant in Aid - Electoral Area "G" (Houston Rural)	Recommendation (Page 85)
89-118	Cheryl Anderson, Manager of Administrative Services - Town of View Royal - UBCM Resolution re Proposed Removal of 13 Non- Taxable Expense Allowance	Receive
119-133	Cheryl Anderson, Manager of Administrative Service - MLA Pimm's First Nations Stakeholder Advisory Committee - RDBN Impacted Lands	Receive
134-135	Director Tom Greenaway, Electoral Area "C" (Fort St. James Rural) - FGM	Receive

DISCUSSION ITEM**UBCM Minister Meetings**

<u>PAGE NO.</u>	<u>ENVIRONMENTAL SERVICES REPORT</u>	<u>ACTION</u>
136-137	Janette Derksen, Deputy Director of Environmental Services - Environmental Services Work Plan and Timeline Review	Receive
<u>DEVELOPMENT SERVICES</u> (All Directors)		
<u>Referrals</u>		
138-141	Land Referral File No. 6409002 Smith, Edwards & Hann Electoral Area "C"	Recommendation (Page 138)
142-150	Land Referral File No. 6400857 Corfe Electoral Area "E"	Recommendation (Page 143)
151-153	Land Referral File No. 7409935 Coghill Electoral Area "F"	Recommendation (Page 151)
154-157	Land Referral File No. 7409936 MacDougall Electoral Area "F"	Recommendation (Page 155)
158-172	Land Referral Files No. 6406827 & 6409000 Blastpro Construction Electoral Area "G"	Recommendation (Page 159)
173-175	Mines Referral File No. 243448 Thompson Creek Metals Company Electoral Area "D"	Recommendation (Page 174)
176-183	Mines Referral File No. 243447 Gold Corp Canada Electoral Area "G"	Recommendation (Page 176)
<u>ALR Application</u>		
184-214	ALR Application No. 1194 (Serle & Watt-Senner) Subdivision within the ALR Electoral Area "D"	Recommendation (Page 193)

6

Meeting No. 10
July 20, 2017

<u>PAGE NO.</u>	<u>Memos</u>	<u>ACTION</u>
215-222	Memo – Jason Llewellyn, Director of Planning RE: Parks and Recreation Services	Recommendation (Page 222)
223	<u>Memo</u> – Jennifer MacIntyre, Planner I RE: Recent Agricultural Land Commission Decisions	Receive
<u>ELECTORAL AREA PLANNING</u> (All Directors)		
<u>Bylaw for Second Reading</u>		
224-316	Rezoning File No. A-02-17 Bylaw No. 1797 Hudson Bay Mountain Electoral Area “A”	Recommendation (Page 232)
<u>Bylaws for Third Reading and Adoption</u>		
317-326	OCP Amendment & Rezoning File No. C-01-17 Bylaws No. 1801 & 1802 Andrew & Christie Hoy Electoral Area “C”	Recommendation (Page 321)
327-334	Rezoning File No. C-02-17 Bylaw No. 1803 Blue Jay Farms Electoral Area “C”	Recommendation (Page 331)
335-341	Rezoning File No. A-05-17 Bylaw No. 1804 Maria Kolnberger Electoral Area “A”	Recommendation (Page 339)
<u>BYLAW ENFORCEMENT</u> (All Directors)		
342-349	Enforcement File 2014-A-01 6865 Yelich Rd Electoral Area “A”	Recommendation (Page 348)
<u>PROTECTIVE SERVICES</u> (All Directors)		
<u>Memos</u>		
350	<u>Memo</u> – Jason Blackwell, Regional Fire Chief RE: Topley Fire Department Asset Disposal	Receive

Meeting No. 10
July 20, 2017

<u>PAGE NO.</u>	<u>OTHER (All Directors)</u>	<u>ACTION</u>
	<u>Planning Department Enquiries Report</u>	
351	For June 2017	Receive
	<u>Building Inspector's Report</u>	
352	For June 2017	Receive
	<u>Action List</u>	
353-354	Action List – June 2017	Receive
	<u>Correspondence</u>	
355-358	James O'Hanley, BC Oil and Gas Commission RE: Oil and Gas Commission Consultation Processes	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	(All grey highlighted items may be received as a block)	
359-363	Dze L K'ant Friendship Centre Society - Request for RDBN Sponsorship	Direction
364	Village of Telkwa - Request for Letter of Support - Village of Telkwa - Northern Health's Active Communities Grant - Smithers to Telkwa Bike Trail	Direction
365-366	Resource Breakfast Series - September 26-28, 2017 - Vancouver, B.C.	Direction
367-368	Northern B.C. Helicopter Emergency Rescue Operations Society - Request for Letter of Support	Direction
369-370	Rio Tinto - Feedback For: A New Way of Doing Business	Direction
371	North Central Local Government Association - Letter to Lt. Governor	Receive

Meeting No. 10
July 20, 2017

PAGE NO.	ADMINISTRATION CORRESPONDENCE (CONT'D)	ACTION
372	Northern Health - Bulkley Valley District Hospital's Mammography Screening Program	Receive
373	FCM - Thank You for Contribution to FCM's Legal Defense Fund	Receive
374-375	Union of B.C. Municipalities - 2016 Resolutions	Receive
376-377	St. Luke's Church on the Lake Society - Thank you for Contribution	Receive
378-382	Laurie Gallant - Bulkley Valley Food Security Forum Update - June 28, 2017	Receive
383-386	City of New Westminster - Request for Support re: UBCM Resolutions	Receive
387-390	Cathy Peters - Prevention of Youth/Child Sexual Exploitation	Receive
391	Northern Health - Wildfire Update & Impact on Northern Health	Receive
392-394	Fire Prevention Officers of B.C. Fire Away Magazine - Request for Support	Receive
395-396	Federation of Canadian Municipalities - Summer Advocacy Update	Receive
397	Northern Health - What Does Wellness Mean to You?	Receive
398-409	Union of B.C. Municipalities <ul style="list-style-type: none"> • Convention Registration Opens July 4 • Call for Nominations: UBCM Executive • Federal Abandoned Boats Funding Program • Regional Climate Advisors • Throne Speech Reverses Longstanding Policies • Wood Works! Community Recognition Awards • Funding & Resources Update • Energy Step Code Costing Study • National Energy Board Discussion Paper 	Receive

Meeting No. 10
July 20, 2017

PAGE NO. **INVITATIONS** **ACTION**

410 **BC Council of Forest Industries** **Receive**
 - 2017 Prince George Area Community Dinner
 - September 21, 2017

411-412 **Minerals North 2018 - April 25-27, 2018** **Receive**
 - Houston, B.C.

FINANCIAL

413-421 **Operating Accounts** **Ratify**
 - Accounts Paid June, 2017

ACTION LISTS

422-425 **Action List - March, 2017** **Receive**

426-430 **Action List - April, 2017** **Receive**

ADMINISTRATION BYLAWS

Bylaws for First, Second, Third Reading & Adoption

431-432 **No. 1805 - Bulkley Valley Regional Pool and** **1st, 2nd, 3rd**
 Racquet Courts User Fee **Reading &**
 (All/Directors/Majority) **Adoption**

433-437 **No. 1806 - RDBN Security Issuing - District of** **1st, 2nd, 3rd**
 Vanderhoof Aquatic Centre **Reading &**
 (All/Weighted/Majority) **Adoption**

438-442 **No. 1807 - RDBN Security Issuing - Town of** **1st, 2nd, 3rd**
 Smithers Airport Terminal Modernization **Reading &**
 (All/Weighted/Majority) **Adoption**

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 9

Thursday, June 22, 2017

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Tom Greenaway
John Illes
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker – left at 12:32 p.m.
Jerry Petersen
Darcy Repen – Via-Teleconference
Gerry Thiessen

Directors Absent Mark Fisher, Electoral Area "A" (Smithers Rural)
Dwayne Lindstrom, Village of Fraser Lake

Alternate Director Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning – arrived at 11:01 a.m., left at 11:46 a.m., returned at 12:04 p.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development – arrived at 10:58 a.m., left at 11:00 a.m.
Wendy Wainwright, Executive Assistant

Media Flavio Nienow, LD News - arrived at 10:57 a.m., left at 11:03 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:40 a.m.

SPECIAL IN-CAMERA MEETING MOTION

Moved by Alternate Director Stoltenberg
Seconded by Director Illes

2017-9-1

"In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to labour relations (Agriculture Coordinator) or other employee relations and 90 (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* be held in confidence, and therefore exercise their option of excluding the public for this meeting.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Reconvened at 10:57 a.m.



**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director MacDougall
Seconded by Director Greenaway

2017-9-2

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of June 22, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-May 25, 2017

Moved by Director Petersen
Seconded by Alternate Director Stoltenberg

2017-9-3

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of May 25, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Special Board Meeting
Minutes June 8, 2017

Moved by Director Bachrach
Seconded by Director Newell

2017-9-4

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of June 8, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Illes
Seconded by Director Greenaway

2017-9-5

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
 - June 8, 2017 (Unapproved);
- Agriculture Committee Meeting Minutes
 - April 20, 2017;
- Committee of the Whole Meeting Minutes
 - June 8, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
 - May 11, 2017;
- Rural Directors Committee Meeting Minutes
 - May 11, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - May 11, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

**Northern Development
Proposal for Agriculture
Coordinator**

Moved by Director Parker
Seconded by Director Greenaway

2017-9-6

"That the Regional District of Bulkley-Nechako Board of Directors
1. Support a 2 year pilot project for an Agriculture Coordinator reporting to the Chief Administrative Officer with the option to renew if successful;
2. Approve submitting an application to Northern Development Initiative Trust (NDIT) for consideration by their Board, outside of NDIT policy, for 2/3 of the budget;
3. Approve 1/3 of the funds to come from the RDBN budget; and,
4. Authorize entering into an agreement with Northern Development if funding is approved by NDIT."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Committee Meeting
Recommendations
-June 8, 2017**

Moved by Director MacDougall
Seconded by Alternate Director Stoltenberg

2017-9-7

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 6 as written

Agriculture Committee Meeting – June 8, 2017

Recommendation 1:

Re: Agriculture Coordinator Position

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate potential funding sources and research an Agriculture Coordinator Position; and further, that an application to Northern Development Initiative Trust (NDIT) be drafted including comments from the RDBN Board of Directors in regard to the Agriculture Coordinator position; and further that the draft NDIT application be brought forward to a future RDBN Board meeting for consideration."

Recommendation 2:

Re: UBCM Agriculture Session Proposal - 2018

"That the Regional District of Bulkley-Nechako Board of Directors submit an Agriculture Session Proposal for the 2018 Union of B.C. Municipalities Convention."

Rural Directors Committee Meeting – June 8, 2017

Recommendation 3:

Re: Northern Society for Domestic Peace -Request for Grant in Aid -Electoral Area "A" (Smithers Rural)

"That the Northern Society for Domestic Peace be given \$2,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with providing training for Bulkley Valley Critical Incident Response Team Volunteers."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – June 8, 2017 (Cont'd)

Recommendation 4:

Re: Bulkley Valley Christian School -Request for Grant in Aid -Electoral Area "A" (Smithers Rural)

"That the Bulkley Valley Christian School be given \$200 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the Litter-a-Thon."

Recommendation 5:

Re: Fort St. James Humane Society-Request for Grant in Aid-Electoral Area "C" (Fort St. James Rural)

"That the Fort St. James Humane Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the travelling spay and neuter clinic."

Committee of the Whole Meeting – June 8, 2017

Recommendation 6:

Re: Investment Policy Statement Revision

"That the Regional District of Bulkley-Nechako Board of Directors adopt Policy F-5 – Investment Policy Statement revision."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Executive Committee Meeting
 Recommendations
 -June 8, 2017**

Moved by Director Greenaway
 Seconded by Director Illes

2017-9-8

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 1 as written:

Executive Committee Meeting – June 8, 2017

Recommendation 1:

"That the CAO job description prepared May 2017 be adopted as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

**Truth and Reconciliation
Calls to Action Workshop**

Moved by Director Greenaway
Seconded by Director MacDougall

2017-9-9

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Administrative Officer's June 15, 2017 memo titled "Truth and Reconciliation Calls to Action Workshop;" and,

That the Regional District of Bulkley-Nechako Board of Directors direct Staff to accept the generous offer of Corinne George, Regional Principal, College of New Caledonia-Lakes District Campus to provide a Truth and Reconciliation Calls to Action Workshop to the Board for ½ day session and approve reimbursement of the necessary travel costs for the facilitators."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

It was suggested that the Truth and Reconciliation Calls to Action Workshop be held in August, 2017.

**Chinook Comfor Limited
-March 30, 2017 Shareholders'
Resolution**

Moved by Director Benedict
Seconded by Director Illes

2017-9-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 30, 2017 memo titled "Chinook Comfor Limited March 30, 2017 Shareholders' Resolution."

2. That the Regional District of Bulkley-Nechako authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Shareholders' Resolution effective March 30, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Chinook Comfor Limited
Partnership Special
Resolution**

Moved by Director Benedict
Seconded by Director Illes

2017-9-11

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's June 2, 2017 memo titled "Chinook Comfor Limited Partnership Special Resolution."

2. That the Regional District of Bulkley-Nechako authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Partnership Special Resolution, to change the partnership's year end, effective March 31, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Financial Information Act
Statements**

Moved by Director MacDougall
Seconded by Director Thiessen

2017-9-12

"That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Assistant's May 18, 2017 memo titled "Financial Information Act Statements" and approve the Financial Information Act Statements for the year ended December 31, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Fraser Lake Fire Rescue Training Society – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural) Moved by Director Parker
Seconded by Director Thiessen

2017-9-13

“That the Fraser Lake Fire Rescue Training Society be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with a Regional Training Centre.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Rob Newell, Electoral Area “G” (Houston Rural)

Moved by Alternate Director Stoltenberg
Seconded by Director Benedict

2017-9-14

“That the Regional District of Bulkley-Nechako Board of Directors receive Director Rob Newell, Electoral Area “G” (Houston Rural) following reports:

- BC Broadband Conference 2017;
- Minerals North 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell mentioned the Federal Government’s extension of its Mineral Exploration Tax Credit. Taxpayers who conduct exploration in BC are eligible for a 20% tax credit and RDBN taxpayers, being in a pine-infected area, are eligible for a 30% tax credit. He spoke to having the information on the RDBN website.

Director Newell noted that he spoke to Joel McKay, Chief Executive Officer, Northern Development Initiative Trust in regard to backbone and last mile and he will forward information to him.

DISCUSSION ITEM

North Central Local Government Association-Official Statement

Discussion took place regarding the backlash from NCLGA member municipalities and Regional Districts in regard to the letter sent to the Honourable Judith Guichon, Lieutenant Governor of British Columbia from Shaely Wilbur, President, North Central Local Government Association dated June 2, 2017. Director Brien indicated that NCLGA representatives across the region were disappointed in the letter that was sent without being reviewed by the NCLGA Board of Directors. The NCLGA Board of Directors expressed displeasure that the letter did not follow NCLGA’s non-partisan position as an organization. There has been positive feedback since the official letter of apology was sent by the NCLGA Board of Directors to all NCLGA local government members, all leaders of political parties in the BC Legislature and to her Honour, Lt. Governor Guichon.

Director Reppen mentioned the need for NCLGA to review its policies and work on what is important for the entire region. He noted the opportunity for the NCLGA to assist in promoting the Northwest Resource Benefits Alliance (RBA) agreement.

DISCUSSION ITEM (CONT'D)

Discussion took place in regard to the need to restructure the NCLGA and for it to do what the organization is meant to do and speak for everyone in the region in a non-partisan voice.

Concerns were voiced in regard to the NCLGA Board of Directors having to re-establish credibility with government ministries and higher levels of government. The importance of the organization being able to work to find a solution to regional issues and concerns that may arise was discussed. Director Benedict noted the need to move forward in a positive manner and that in the past NCLGA has been very supportive of issues and concerns of the region. She spoke to the need to repair the relationship between the NCLGA and the provincial government. Director Benedict suggested writing a letter to NCLGA outlining the RDBN's concerns. NCLGA needs to determine the issues and concerns facing its member communities and provide assistance and support where needed. Discussion took place regarding the role of the NCLGA staff in regard to sending the June 2, 2017 letter.

Director Bachrach spoke of the benefits of local government working together to come to a consensus and solving issues that arise throughout the region in a non-partisan way and the need for NCLGA to take a similar approach.

Chair Miller spoke of the importance of being supportive of NCLGA as being an organization that works together to bring forward issues and concerns in a unified voice that is mutually beneficial for the entire region. Director Brienens, the RDBN representative for the NCLGA Board of Directors will continue to bring forward the message of the RDBN Board of Directors.

DEVELOPMENT SERVICES (All Directors)

ALR APPLICATIONS

ALR Application No. 1191
(Enns) Non-Farm Use within
the ALR, Electoral Area "F"

Moved by Director Petersen
Seconded by Director Parker

2017-9-15

1. "That Agricultural Land Reserve Non-Farm Use Application No. 1191 be recommended for approval to the Agricultural Land Commission subject to the following condition:
2. That the area designated for non-farm use does not expand its current area."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO

CN Radio Communication
Tower

Moved by Director Parker
Seconded by Director MacDougall

2017-9-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Supplementary Agenda correspondence from CN RE: CN Radio Communication Tower; and direct staff to send a letter to CN stating that the RDBN has no objection to the proposed communication tower locations."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Temporary Use Permit Applications

TUP Application A-03-17 Moved by Alternate Director Stoltenberg
(Hubert Holdings Ltd) Seconded by Director Bachrach
John Morris, Electoral Area "A"

2017-9-17 "That the Regional District of Bulkley-Nechako Board of Directors
deny the issuance of Temporary Use Permit No. A-03-17."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Bylaws for First and Second Reading

OCP and Zoning Amendment Moved by Director Greenaway
File No. C-01-17, Bylaws Seconded by Director MacDougall
No. 1801 & 1802 Andrew &
Christie Hoy, Electoral Area "C"

2017-9-18 1. "That "Fort St. James Rural Official Community Plan
Amendment Bylaw No. 1801, 2017" and "Regional District of
Bulkley-Nechako Rezoning Bylaw No. 1802, 2017" be given first
and second reading the 22nd day of June, 2017 and
subsequently be taken to Public Hearing."

2. That the Public Hearing for "Fort St. James Rural Official
Community Plan Amendment Bylaw No. 1801, 2017" and
"Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802,
2017" be delegated to the Director or Alternate Director for
Electoral Area "C".

3. That the Regional District of Bulkley-Nechako Board of
Directors approve the consultation identified in the consultation
checklist attached as Appendix A."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning File No. C-02-17 Moved by Director Greenaway
Bylaw No. 1803 Blue Jay Seconded by Director MacDougall
Farms, Electoral Area "C"

2017-9-19 1. That "Regional District of Bulkley-Nechako Rezoning Bylaw
No. 1803, 2017" be given first and second reading this 22nd day
of June, 2017 and subsequently be taken to Public Hearing.

2. That the Public Hearing for "Regional District of Bulkley-
Nechako Rezoning Bylaw No. 1803, 2017" be held and
delegated to the Director or Alternate Director for Electoral Area
C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bylaws for First and Second Reading (Cont'd)

Rezoning File No.A-05-17
Bylaw No. 1804 Maria
Kolnberger, Electoral Area "A"

Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-9-20

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017" be given first and second reading this 22nd day of June, 2017."
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017" be held and delegated to the Director or Alternate Director for Electoral Area A."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PUBLIC HEARING REPORT

Rezoning File No. A-02-17
Bylaw No. 1797 & 1798
Public Hearing Report
Electoral Area "A"

Moved by Director Bachrach
Seconded by Alternate Director Stoltenberg

2017-9-21

"That Regional District of Bulkley-Nechako Board of Directors receive the Public Hearing Report for Rezoning File No. A-02-17, Bylaw No. 1797 & 1798, Electoral Area "A"."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Bachrach spoke to the change for some property owners from H2 zoning to R8 zoning designation, and the concerns that have been raised by those property owners. He also had questions in regard to the changes to the Gross Floor Area and proposed secondary buildings.

Jason Llewellyn, Director of Planning noted that the maximum gross floor area permitted for a seasonal dwelling in the Hudson Bay Mountain Recreational Residential Zone (R8) is 110 square metres (1184 ft²). There are some exemptions included in the gross floor area such as: stairwells, mechanical rooms, snowmobile storage areas etc. In some instances this has allowed people to build very large buildings and exempted areas may then be converted into livable areas. In reviewing the issue a total floor area of 1800 ft² with no exemptions would clarify the issue and allow a building size that is similar to the intended building size.

Mr. Llewellyn mentioned that staff are drafting a staff report to address the 4 lots being considered for R8 zoning, eliminate the allowance for a 2nd dwelling, and propose size limits for accessory buildings to address the potential for an accessory building becoming a secondary building..

OTHER (Planning Reports)

**Planning Department
Reports and Correspondence**

Moved by Director MacDougall
Seconded by Alternate Director Stoltenberg

2017-9-22

"That the Regional District of Bulkley-Nechako Board of Directors receive the following:

Protective Services

-Emergency Services Manager's June 12, 2017 memo titled "June 1, 2017 Snow Survey and Water Supply bulletin;"

Planning Department Reports:

- Planning Department Enquiries Report – May 2017;
- Building Inspector's Report -May, 2017;
- Action List – May, 2017."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

VERBAL REPORTS

**Bulkley Nechako Regional
Transit – First Trip**

Director Newell mentioned that he was the first person to ride the Bulkley-Nechako Regional Transit 162 Bus – Burns Lake to Smithers. He noted the bus was clean and in good shape and the stops were convenient.

Director Bachrach thanked staff for their work to assist in the launch of the Bulkley-Nechako Regional Transit system.

Portland Loo in Smithers

Director Bachrach mentioned that the Portland Loo has been delivered and is being installed on Second Avenue in Smithers. A downtown public washroom facility was identified as a need for the community for more than twenty years and he spoke of being innovative in moving forward and purchasing the Portland Loo. The Portland Loo is a sturdy, flush-toilet kiosk built from stainless steel that is easy to maintain and has a small footprint. It is also designed to deter vandalism and inappropriate activity.

Breweries in Smithers

Director Bachrach reported that three breweries are going through the process to open a business in Smithers.

**Girl Guides to Visit
Smithers for S.O.A.R**

Director Bacrach commented that approximately 2,500 Girl Guides from around North America will be visiting Smithers this summer for S.O.A.R., Spirit of Adventure Rendezvous that will be held at the Smithers Fall Fair Grounds. They will be arriving via 747 airplanes at the Smithers Regional Airport.

**Vanderhoof Search and
Rescue**

Director Petersen met with Vanderhoof Search and Rescue on June 6, 2017 and was given an update in regard to their operations and calls in and out of their jurisdiction. Director Petersen spoke of the incredible service that is provided by the organization. They have recently moved into a new building but are needing a building to store their rescue vehicle along with using it for training purposes. He noted the costs associated with building a structure. They are also in need of a new command vehicle. He will meet with Vanderhoof SAR to discuss possible assistance.

VERBAL REPORTS (CONT'D)

Grocery Store for Houston and other Businesses Reopen

Director Brienens mentioned that Houston will be getting a new grocery store in the near future. He also commented that the pub is reopening under new ownership and a restaurant on main street.

Director Brienens reported that the District of Houston is still transitioning through the timber swap between West Fraser Ltd. and Canfor but Houston is experiencing more positive initiatives and is becoming more stable. They have also noted a relocation of individuals from the lower mainland into the area.

Community to Community Forum – District of Fort St. James and Nak'azdli First Nation

Director MacDougall noted that the District of Fort St. James and Nak'azdli First Nation held a Community to Community Forum on June 14, 2017. Discussion took place regarding local challenges. Nak'azdli provided an update regarding a transition house that they have established south of Fort St. James to assist incarcerated individuals transitioning back into the community. Nak'azdli has also received a transfer of their reserve lands from the Federal Government. They have developed and adopted a land code and will provide an update to the District of Fort St. James at its next Council Meeting.

Work Camp Study

Director MacDougall stated that the Lake Babine Nation and Nak'azdli First Nation have completed a study and report on the impacts of work camps to vulnerable individuals in the communities. Director MacDougall will provide a website link to the report.

Geoscience BC Presentation

Director MacDougall commented that Geoscience BC provided a presentation at the District of Fort St. James June 21, 2017 Council Meeting. They have completed Phase 1 and 2 studies in the Smithers region and will be moving forward with a Phase 3 study of the Kemess Mine area. They indicated that they are also considering completing a study of the region (gap) between Mt. Milligan Mine and Mount Polley Mine.

District of Vanderhoof Projects

Director Thiessen mentioned that the District of Vanderhoof is busy working on the Vanderhoof Swimming Pool and its water tower infrastructure project.

Vanderhoof Tourist Information Centre and Chamber of Commerce

Director Thiessen reported that the District of Vanderhoof has also brought the Vanderhoof Tourist Information Centre and Chamber of Commerce under its responsibility. The OK Café is operating and the kitchen is currently being renovated.

Southern Interior Beetle Action Coalition – Keeping It Rural 2017 Conference

Director Thiessen noted that along with Director Illes he attended the Southern Interior Beetle Action Coalition keeping it Rural 2017 Conference on June 20-21, 2017 in Kelowna, B.C. He mentioned that the conference was one of the best he has attended in his 9 years as an elected official. He mentioned that many of the communities that have been through a revitalization included a new brewery. Director Thiessen commented that after the two days at the conference it was very clear that building relationships is what is important, not policies and programs. He mentioned that one of the speakers spoke of a success story of a bakery three hours from its closest town in

VERBAL REPORTS (CONT'D)

New Zealand that assisted in revitalizing a community by expanding and employing 170 people. It was also discussed that leaders in organized organizations are most often men but most leaders that change a community are women. Director Thiessen highly recommended that in the future if Directors have an opportunity to attend this conference they should do so.

Director Illes mentioned that the presentation from the Intervale Centre based in Burlington, Vermont in regard to Expanding the Rural Agriculture Sector was very informative. He commented that the Vermont Land Trust (similar to BC's Agricultural Land Reserve) has the first right of refusal to purchase agriculture land at agriculture land market value prices when lands are being sold. Another requirement is when purchasing a farm 50% of income must come from that farm.

Director Illes commented that all the presentations from the Keeping it Rural 2017 Conference will be on their website www.bcruralcentre.org.

Director Illes spoke of the community of Kaslo developing the Kaslo Community Investment Cooperation where individuals can invest RRSP's and cash free savings investments in an investment portfolio to create economic development and growth in their community.

New Bakery in Fraser Lake But No New Grocery Store

Director Parker mentioned that a new bakery has opened in Fraser Lake but unlike Houston a grocery store has not been secured for the larger location where the past grocery store was located. Fraser Lake currently has two smaller grocery stores filling the void of the closure of Super Value.

Fort Fraser Infrastructure Improvement Project

Director Parker reported that the survey crews have completed their preliminary works and collected data to proceed with TRUE Consulting moving forward with the Fort Fraser Infrastructure Improvement Project.

Electric Car Club Contacted Village of Burns Lake

Director Illes mentioned that representatives from the Electric Car Club in Prince George had contacted the Village of Burns Lake to determine the availability of electric vehicle charging stations to drive a Tesla car from Vancouver to Prince Rupert.

Colleymount Road Users Meeting

Director Benedict attended a meeting with stakeholders and the Ministry of Transportation and Infrastructure in regard to Colleymount Road on June 2, 2017. Director Benedict mentioned that some works had been completed in 2016. Concerns were raised that the work being considered to widen the road at the 46 km will only be a temporary fix and not provide the long term solution of straightening the s-corner at that location. Director Benedict spoke to resources extracted from the region and voiced concerns that funds are not returned to the area to mitigate the impacts to the infrastructure.

VERBAL REPORTS (CONT'D)

Manson Creek/Germansen Landing Road Washout

Director Greenaway commented that a road wash out occurred on June 12, 2017 on the Manson Forest Service Road leading to Manson Creek and Germansen Landing. There was no access in or out of Manson Creek/Germansen Landing for two days until the road could be repaired.

Fraser Basin Council Meeting

Director Greenaway attended the Fraser Basin Council meeting last week and one of the main topics of discussion was electric cars. He had the opportunity to drive an electric car but raised concerns in regard to heating an electric car in northern climates but suggested it may be a very good second car.

Granisle Father's Day Fishing Derby

Director Liversidge mentioned that the annual Granisle Father's Day Fishing Derby was a great success. The nine year child that won first place in the children's category intends to take his family to the PNE in Vancouver with his winnings.

Village of Granisle Community Bus

Director Liversidge noted that the Village of Granisle has purchased a Community Bus but has yet to receive the funds from the Province and are anxiously waiting to move forward with its bus program.

Village of Telkwa Town Hall Meeting

Director Repen stated that the Village of Telkwa will be hosting a Town Hall meeting on Saturday June 24, 2017. He mentioned he has had a number of questions from residents in regard to the Provincial Government and what is occurring since the election of May 9, 2017. Director Repen also noted that the Village of Telkwa is completing an extensive review of its zoning bylaw and is working on developing promotional and marketing media of the community. They are also working on the geological and architectural studies for the water tower project. He spoke of the opportunities in regard to access to high-speed internet and is optimistic of the possible economic growth that could occur in the community.

BC Transit Bulkley-Nechako Regional Transit Launch

Chair Miller attended the BC Transit launch of the Bulkley-Nechako Transit system and rode the bus on a tour. He noted speakers included Chief Dan George, Burns Lake Band and Mayor Chris Beach, Village of Burns Lake. He noted the role of the Bulkley-Nechako Transit system in regard to being an economic driver throughout the region moving forward. Chair Miller commended RDBN staff and thanked the RDBN Board of Directors for their work and support in moving forward the Bulkley-Nechako Regional Transit System.

Meetings – Softwood Lumber Agreement

Chair Miller has been in discussions since the dissolving of the Omineca Beetle Action Coalition, along with Directors Thiessen and Brien and Prince George Mayor Lyn Hall and Regional District of Fraser-Fort George Chair Art Kaehn in regard to important issues facing the region such as the Softwood Lumber Agreement and the market adjustment that will occur. Mayor Hall has indicated that City of Prince George Administration staff will be able to assist. Chair Miller spoke of the importance of having a strong voice for all northern communities.

VERBAL REPORTS (CONT'D)

Resource Benefits Alliance (RBA)

Chair Miller has an RBA meeting scheduled for June 27, 2017 to strategize next steps moving forward. Chair Miller has been invited to the Smithers Chamber of Commerce summer barbeque in July to speak to the RBA and they have indicated their desire to assist moving forward.

Community to Community Forum – July 28, 2017

Chair Miller provided an update in regard to the Community to Community Forum being hosted by the RDBN at Nadleh Whut'en First Nations on June 28, 2017. The agenda will be provided shortly.

Changes to the Building Codes

Chair Miller mentioned that he has been receiving concerns from residents in Electoral Area "B" (Burns Lake Rural) regarding wanting to build a house but the challenges they are facing due to the changes to the Building codes and regulations has discouraged them from doing so. He mentioned the impacts and ramifications to residents wanting to build a home.

New Ponsse Harvester

Chair Miller reported that he and his business partners have purchased a Ponsse Harvester which is a cross of a logging harvester and processor and it will be arriving via container ship in the near future.

Receipt of Verbal Reports

Moved by Alternate Director Stoltenberg
Seconded by Director Brien

2017-9-23

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for lunch 12:22 p.m.

Reconvened at 1:10 p.m.

ADMINISTRATION CORRESPONDENCE

Administration Correspondence

Moved by Director Stoltenberg.
Seconded by Director Bachrach

2017-9-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- John Fisher - Request to Consider Restoration of Land Value Tax;
- Union of B.C. Municipalities - 2016 Resolutions;
- Auditor General for Local Government Annual Report - 2016/2017;
- Cathy Peters - Prevention of Youth/Child Sexual Exploitation;
- Canadian Wood Council - Call for Nominations for the 2017 Community Recognition Awards;
- Climate and Energy Action News - Apply Now for a Climate & Energy Action Award;
- FCM News - May 26, 2017 - Mayors Call for Action on the Opioid Crisis;

ADMINISTRATION CORRESPONDENCE (CONT'D)

-Union of B.C. Municipalities

- Analysis of Marijuana Survey
- Resolutions Deadline June 30
- Oceans Protection Plan Initiatives Announced
- BC MLAs Bring Local Government Experience
- Tanker Ban Legislation Introduced;

INVITATIONS

-BC Assessment - UBCM 2017 Convention - BC Assessment Meeting Invitation."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-May 2017

Moved by Director MacDougall
Seconded by Alternate Director Stoltenberg

2017-9-25

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid May, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ACTION LISTS

Action Lists

Moved by Director Petersen
Seconded by Alternate Director Stoltenberg

2017-9-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Action Lists:

- In Progress from 2016;
- January, 2017;
- February and March, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Thiessen
Seconded by Alternate Director Stoltenberg

2017-9-27

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

- BC Chamber of Commerce - BC Chamber Buckles Down on Energy Policy & Clean Tech;
- Canada Wood Group - Canada Wood Global Markets Newsletter, May 2017;
- Canadian HR Reporter - RCMP Harassment/National HR Awards/Last Year's Winners;
- Clean Energy Review
 - Federal Carbon Pricing Plan Unveiled
 - The Job Numbers are Out
 - Trump. Paris. What's it Mean for Canada;

READING FILE (CONT'D)

- Federation of Canadian Municipalities
 - President's Corner - June 2017
 - FCM Green Update - June 5, 2017;
- Northern BC Tourism - May 2017 News & Updates;
- Northern Health - June 2017 Healthier Northern Communities Ebrief;
- Pellet Fuels Institute - PFI Annual Conference - Stowe, Vermont - July 23-25, 2017;
- Resource Works
 - News: BC's New Political Landscape
 - DAY OF ACTION: Standing Up for National Well Being
 - Newsletter: New Resource Reality for BC?
- Rio Tinto Alcan - Nechako Reservoir Updates
 - 13 May to 19 May 2017
 - 20 May to 26 May 2017
 - 27 May to 2 June 2017;
- Smithers Exploration Group - Golf with SEG September 15;
- Ministry of Transportation and Infrastructure - Bulkley-Stikine District - Load Restrictions in the Bulkley Nass Service Area 25
 - June 14, 2017
 - June 15, 2017;
- Wilderness Committee - Time's Up for the Tar Sands."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORTS

Change in CRA Policy for Elected Officials Allowances

Moved by Alternate Director Stoltenberg
Seconded by Director MacDougall

2017-9-28

"That the Regional District of Bulkley-Nechako Board of Directors Receive the Chief Administrative Officer's June 21, 2017 memo titled "Change in CRA Policy for Elected Officials Allowances."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the potential impact to elected officials in regard to the "Change in CRA Policy for Elected Officials Allowances." The discrepancy between Provincial and Federal elected officials remuneration and local governments was also discussed. Conversation took place in regard to discussing the issue with Garth Frizzell, Third Vice-President, Federation of Municipalities and Councillor for the City of Prince George to bring forward to FCM.

Director Benedict spoke of submitting a resolution to the Union of B.C. Municipalities for consideration (UBCM). A resolution needs to be submitted by June 30, 2017. Discussion took place in regard to working with UBCM to develop a resolution in regard to the issue. Director Benedict spoke to drafting a resolution requesting that no changes be made to the CRA Policy for Elected Officials Allowances.

ADMINISTRATION REPORTS (CONT'D)

The salary paid versus the large amount of time required as an elected local government official was discussed.

Discussion took place in regard to the deadline for change being 2019 and the possibility of amending the RDBN Remuneration Policy to broaden the scope of allowable reimbursements. Director Repen mentioned that some communities can't increase their compensations schemes to adjust for the change in CRA Policy for Elected Officials Allowances.

Director Thiessen suggested that staff provide information to the RDBN Executive for discussion and to be brought forward at a future RDBN Board Meeting.

Groundbreakers Agricultural Association – Request for Grant in Aid – Electoral Area “A” (Smithers Rural) Moved by Alternate Director Stoltenberg
Seconded by Director Bachrach

2017-9-29

“That the Groundbreakers Agricultural Association be given \$2,500 grant in aid monies from each of Electoral Area “A” (Smithers Rural) for costs associated with its Young Agrarian Youth Employment Program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

CORRESPONDENCE

Northern Health Authority

Moved by Director Greenaway
Seconded by Director Petersen

2017-9-30

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence from the Northern Health Authority:

- RE: Rezoning & OCP Amendment C-01-17 (Hoy), Electoral Area “C”;
- RE: Rezoning C-02-17 (Blue Jay Farms), electoral Area “C”.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

John Rustad, MLA Nechako Lakes named Minister of Forests, Lands and Natural Resource Operations

Director Thiessen mentioned that John Rustad, MLA Nechako Lakes was named the Minister of Forests, Lands and Natural Resource Operations by the Honourable Christy Clark, Premier in the minority elected liberal provincial government.

Rio Tinto hires a Community Liaison for Vanderhoof from Saskatchewan

Director Thiessen commented that Rio Tinto has hired a new Community Liaison for Vanderhoof that is relocating from Saskatchewan.

NEW BUSINESS (CONT'D)

Discussion took place regarding the lack of notice received for invitations to meetings planned by Rio Tinto. Director Thiessen spoke to concerns regarding the health of the Nechako River and the amount of sediment that is now in the river. Chair Miller mentioned that at the recent meeting with Rio Tinto the message was clearly provided that more notice was required to allow for attendance at meetings. Chair Miller commented that attendees clearly outlined that irrespective of what Rio Tinto views as their responsibilities they have a responsibility downstream of the Nechako River irrespective of their contract with the province.

**Grassy Plains Music Festival
Northern Development
Initiative Trust Application**

Moved by Director Benedict
Seconded by Director Illes

2017-9-31

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Grassy Plains Music Festival for its funding application of \$2,500 to Northern Development Initiative Trust."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Alternate Director Stoltenberg
Seconded by Director MacDougall

2017-9-32

"That the meeting be adjourned at 1:51 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****Memorandum**

TO: Chair Miller and Board of Directors
FROM: Melany de Weerd, CAO
DATE: July 12, 2017
SUBJECT: Regional District of Bulkley-Nechako Protocol Outline Draft

Background:

At the Community to Community Forum on June 28, 2017, the attendees gave consideration to the Regional District of Bulkley-Nechako Protocol Outline Draft presented at the meeting (copy attached).

Staff is seeking direction from the Board in relation to this draft document.

RECOMMENDATION: (All/Directors/Majority)

Direction.

Regional District of Bulkley-Nechako Relationship Protocol Outline

Communities in the Regional District of Bulkley-Nechako

Carrier Sekani Tribal Council
Office of the Wet'suwet'en
Regional District of Bulkley-Nechako
Binche Keyoh
Burns Lake Band
Cheslatta Carrier Nation
District of Fort St. James
District of Houston
District of Vanderhoof

Lake Babine Nation
Nadleh Whut'en Band
Nak'azdli Whuten
Nee Tahi Buhn Band
Saik'uz First Nation
Skin Tyee First Nation
Stellat'en First Nation
Takla First Nation
Tl'azt'en First Nation

Town of Smithers
Village of Burns Lake
Village of Fraser Lake
Village of Granisle
Village of Telkwa
Wet'suwet'en First Nation
Yekooche First Nation

PART I: Introduction

- WHEREAS there is a shared vision to develop a relationship based on respect, recognition, and reconciliation for the achievement of strong governments, social justices, and mutual benefit of all communities listed above.
- WHEREAS there is a need to adopt a collaborative approach to the development of strategies and management of agreements in relation to the economy, infrastructure, transportation, and environmental stewardship.
- WHEREAS this protocol empowers the communities to engage in economic, social, cultural and political development.
- WHEREAS the parties embrace this opportunity to work together in the spirit and intent of this Relationship Protocol which is to jointly develop new ways to ensure just and enduring reconciliation for all.

SECTION II: Purpose & Goals

- Strengthen local First Nations and local government relations
- Incorporate First Nations perspectives for effective provision of RDBN services
- Promote healthy communities and families
- Achieve fair and equitable human rights and recognition for all people in the region
- Advance awareness, knowledge and capacity
- Establish sustainable economic activities and arrangements



- Collaborate to ensure sustainable management, restoration and protection of the natural resources and ecosystems
- Support the self-determination of all communities
- Seek a share of revenue that flows to senior government from development across the region
- Address current impacts arising from major resource development, service, and infrastructure deficits in communities and to leave a positive legacy in Northwest British Columbia.

SECTION III: Principles

Shared Principles that guide all aspects of the Relationship:

- Acknowledgement that RDBN is on unceded First Nation territory
- Commitment to achieving true, meaningful, and enduring dialogue between First Nations and local government about our respective roles in support of the Truth and Reconciliation Commission's Calls to Action
- Recognition of the Tsilhqot'in Supreme Court of Canada decision and acknowledgement of title and rights
- Understanding that the RDBN and First Nation Governments benefit from a strong and mutually supportive relationship as neighbours who will live and prosper together as partners on the land
- Learning the First Nations history and gaining cultural awareness will be an ongoing endeavor to which both parties are committed to its pursuit
- Protocol represents a living relationship that will grow and evolve

SECTION IV: Framework

- Agreement Topics
 - Transportation
 - Economy
 - Jobs & Training
 - Infrastructure
 - Stewardship
- Work Plan/Implementation
 - What will be achieved – specific activities and outcomes
 - How will it be achieved – identification of process and responsible parties



- How long will it take to achieve the specific outcomes – measurable timelines
- Communications
 - Development of communications strategy that will guide the relationship, increase cultural competency, and inform all citizens of the Relationship and its intent
- Structure
 - Meeting Procedures
 - Shared Decision Making
 - Dispute Resolution
 - Representation
 - Term

SECTION V: Terms & Conditions

- This Protocol does not modify any relationships, agreements or negotiations the RDBN and the First Nation signatories have individually or jointly with any other levels of government or organizations.
- The Protocol is not binding in any way as related to matters and interactions between the RDBN and the communities that lie outside of this protocol.
- Any party can unilaterally withdraw from the Protocol at any time.
- This Protocol can be amended upon agreement of the Parties.
- Each party will obtain authorization before releasing sensitive information obtained through this agreement.





REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Melany de Weerd, Chief Administrative Officer

DATE: July 11, 2017

SUBJECT: Bulkley Valley Economic Development Association

BACKGROUND:

History and structure:

Bulkley Valley Economic Development Association (BVEDA) is a non-profit organization under contract to provide economic development service delivery in the Bulkley-Valley. BVEDA was created in 2010 under a three year contract. The agreement was renewed twice for two year periods, with the current agreement sent to expire on December 31, 2017.

BVEDA is governed by a seven person Board of Directors, appointed as follows:

- Town of Smithers – three appointees
- Regional District of Bulkley-Nechako – two appointees
- Office of the Wet-suwet'en – one appointee
- One appointee from the public, chosen by BVEDA

Appointees serve three year terms, staggered to maintain stability. The OW seat is currently vacant.

BVEDA has one Economic Development Officer as staff and contracts the tourism marketing function to an independent contractor.

BVEDA is funded by the Town of Smithers, the Regional District of Bulkley-Nechako (RDBN), and the Office of the Wet-suwet'en. The RDBN annual contribution is \$40,000.

DISCUSSION

On June 7, 2017 the Town of Smithers' Council voted not to renew its contract with the Bulkley Valley Economic Development Association (BVEDA) when it expires at the end of 2017.

Director Fisher has indicated that he would like this matter brought before the Board, given that the current contract expires on December 31, 2017. BVEDA was looking for a decision on the contract in order to plan appropriately and provide sufficient notification of any change(s) to that all stakeholders have time to plan accordingly. Director Fisher issued a letter to BVEDA indicating that he does not want to renew the contract with BVEDA and would like to review opportunities for Area A to pursue other economic development opportunities for 2018 and onwards. A copy of Director Fisher's letter is attached for ratification.

RECOMMENDATION:

(All/Directors/Majority)

THAT the Regional District of Bulkley-Nechako Board of Directors receive the memorandum entitled "Bulkley Valley Economic Development Association" dated July 11, 2017, and

THAT the Regional District of Bulkley-Nechako Board of Directors ratify Director Fisher's letter to BVEDA entitled 'Area A position on BVEDA' dated June 14, 2017, and

THAT the Regional District of Bulkley-Nechako Board of Directors direct staff to provide notification to Bulkley Valley Economic Development Association, the Town of Smithers, and the Office of the Wet-suwet'en that the Regional District of Bulkley-Nechako will not be renewing the Economic Development Funding Agreement for Smithers and Area when it expires on December 31, 2017.

Melany Deweerdt

From: Mark.Fisher
Sent: June 14, 2017 4:14 PM
To: sean
Cc: Al McCreary; Dana C Gorbahn; M Darcy; Allan Stroet; Melany Deweerdt
Subject: Area A position on BVEDA
Attachments: BVEDA transition.docx

Hi Sean (and everyone).

Please find attached a letter outlining Area A position on the expiring BVEDA contract.

Thanks.

Mark

Mark Fisher
Area A Director (Smithers / Telkwa Rural)
Regional District Bulkley Nechako
mark.fisher@rdbn.bc.ca
250-877-8434 (c)
250-846-9045 (h)

2017 06 14

Bulkley Valley Economic Development Association,

The purpose of this letter is to outline my position as Area A Director with regards to renewing the BVEDA contract set to expire at the end of the year. First let me say that there seems to be no clear way of doing this, so apologies if this letter seems inappropriate. Perhaps I should have met with you in person, and if you would like to do so then I am happy to in the future. I have been slow at getting a meeting and since you are meeting tomorrow I thought I better get you something in writing for the moment.

As you know, currently Area A residents contribute \$40,000 to the Bulkley Valley Economic Development Association. Area A residents also pay through general taxation to the Regional Economic Development department. Each has their own approach, each their own advantages. The question as to whether residents should be paying into two similar services is something I discuss frequently with community members. Some say we should, some say we should not.

That said, at this time I feel it not in the best interest to renew the contract for the following reason.

1. BVEDA was set up as a three-way partnership. With neither the Town of Smithers nor the OW interested in continuing, there is no partnership nor reason for Area A to continue with a stand-alone Economic Development function.
2. It is my understanding that the intention of BVEDA was to become self-sufficient. Currently it generates significant revenue from its co-office space and service contracts. To me this is a success story and the organization no longer needs a tax subsidy.
3. The Bulkley Valley has a broad range of organizations that are involved in tangible economic development activities. They are effective and no tax subsidy. For example:
 - a. The Smithers Exploration Group is a Provincial leader and ensures the Bulkley Valley is considered and engaged in the mining sector.
 - b. The Chamber of Commerce, local business and industry support do an excellent and effective job in networking, advocating, and educating both the community as well as members. They have strong leadership and are respected provincially for this.
 - c. Smithers Farmers Institute, Groundbreakers, the Farmers Market, and other groups work diligently on developing the agriculture sector in our Valley, with great success. They bring in both people and money into our community on an ongoing basis.
 - d. Northwest Innovation Challenge encourages and rewards local initiatives annually.
4. We also have several public organizations that are involved in economic development activities.

- a. The Regional District works tirelessly on promotion and facilitating all types of industry in the area, including mining, forestry, agriculture, tourism. Its approach has been project based (e.g. looking at lost opportunities due to limited connectivity, 'connecting agriculture producer and consumers' brochure and workshops, impact of forestry legislation on amount of fiber accessed and/or processed in our area, workforce analysis and strategy for our region, just to name a few).
 - b. Tourism Smithers works well with Destination BC and Tourism Northern BC and is effective in bringing more dollars into our community.
 - c. Community Futures as well as Work BC helps those looking for work, and supports employers trying to grow their business.
 - d. Northern Development Initiative Trust supports and funds initiatives and is a stable support network for communities.
5. Local government has limited budgets and limited ability to tax. There is such high demand for Regional District funding for local services that I feel it best to re-allocate the \$40,000. At this point no decision has been made but options include funding rural recreation opportunities (currently in discussion with several organizations about partnerships), an application based economic development fund for specific initiatives that is available to all groups, and returning tax levels to Area A grant in aid service function (that was reduced the last two years to offset other tax increases).

In terms of the future of BVEDA, I believe it is strong and has begun to carve out a niche for itself as an independent organization. It seems it is being run like a business and as such has the potential to continue on its own. I also feel there are ways to continue to work together with the Regional District however. For example, if there remains an Area A economic development fund available for specific projects BVEDA would be able to apply. Also, perhaps it is time for a 'diversification tax' discussion. There are examples in other jurisdictions of economic development functions being funded by an industrial 'diversification' tax. Finally, while the RDBN economic development department works on region wide initiatives, perhaps there is the potential for some sub region partnership in the future. At this time I am not committing to anything, but just suggesting that not renewing the contract with Area A does could lead to other opportunities, either for other groups in the Bulkley Valley or with BVEDA itself.

Once again, apologies for the slow response to this situation.

Thank you for your work, all of you, and Alan specifically.

Again, if you would like to chat further then please let me know, but for now I submit this with the intention of clearly stating that Area A will not be negotiating a new contract with BVEDA on its own when the current one expires.

Thanks again.

Mark Fisher

Director Area A RDBN



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
July 20, 2017**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: July 11, 2017
 Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Village of Telkwa

The Village of Telkwa has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to assist with a renovation project at the Telkwa Community Hall.

Village of Telkwa staff have estimated the project value at \$71,000 as follows:

Remove and replace roofing	\$20,000
Design and install overhangs	9,000
Upgrade roof insulation	12,000
Install soffits and fascia	15,000
Reroute interior waterlines	5,000
Contingency	<u>10,000</u>
Total Project Estimate	\$71,000

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$853,926.02. Director Fisher is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$60,736. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$60,736 of Electoral Area 'A' Federal Gas Tax allocation monies to the Village of Telkwa towards the Recreation Infrastructure renovation project at the Telkwa Community Hall upon submission of a complete application with the appropriate quotes from qualified contractors for eligible expenditures;
(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$60,736 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Memo – Board Agenda July 20, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: June 26, 2017
Re: Bulkley Valley Pool Financial Plan Amendment Resolution

On April 4, 2017 the Facility Manager for the Bulkley Valley Pool informed the Bulkley Valley Regional Pool Advisory Committee that the pool deck would need to be re-surfaced and re-sealed for a cost of approximately \$31,000. This is a cost that was not included in the 2017 financial plan and would require a financial plan amendment to proceed.

The staining on the deck at the pool has been worsening since 2015. At shut down 2015 they had a professional cleaning company come and use their floor scrubber on the deck. It temporarily reduced some of the staining but it returned within a couple of months. They then contacted the company who put in the original deck to get ideas, products and solutions. They tried a number of them without success. At shut-down 2016 they tried to use a power washer as a last resort, which caused some surface damage.

The Society's Board of Directors sent a request to the Advisory Committee to fund the project from the capital reserve.

The Bulkley Valley Pool Advisory Committee met on May 10, 2017 and adopted the following resolution;

“That the 2017 transfer to RDBN Capital Reserve be decreased by \$31,000 to fund the cost of re-decking, dependent on a second opinion”.

The Advisory Committee then met by teleconference on June 20, 2017 and adopted a resolution to proceed with the pool re-decking at a cost of \$31,000.

The Regional District Board is now being requested to pass a resolution to authorize a financial plan amendment in order to re-deck the pool. As this increase in cost would be offset by a decrease in capital reserve contribution, it will not affect taxation in 2017.

I would be pleased to answer any questions.

R Shepherd



39

Bulkley Valley Pool Financial Plan Amendment Resolution

Recommendation:

(all/ weighted/ majority)

That the memorandum from the Chief Financial Officer, regarding 'Bulkley Valley Pool Financial Plan Amendment Resolution' be received and;

That the Board resolve "To amend the 2017 Financial Plan to increase the annual grant to the Bulkley Valley Pool Society and decrease the transfer to capital reserve by \$31,000".



REGIONAL DISTRICT OF BULKLEY-NECHAKO
Memo – Board Agenda July 20, 2017

To: Chair Miller and the Board of Directors
 From: Roxanne Shepherd, Chief Financial Officer
 Date: July 4, 2017
 Re: Withdrawal from Environmental Services Vehicle Reserve

The 2017 Environmental Services budget includes capital expenditures of \$48,000 for the purchase of a new pickup truck and a withdrawal from the capital reserve for the same amount. A new Ford F150 was purchased on May 16, 2017 for a total cost including PST of 44,398.33. There will be additional costs for a headache rack and winter tires, which will be purchased later.

The Board is being requested to authorize the withdrawal from the Environmental Services vehicle reserve in an amount equal to the total cost of the vehicle not to exceed the amount in the 2017 budget.

If you have any questions, I would be pleased to discuss them with you.

R Shepherd

Recommendation:

(participants/weighted/majority)

That the Board of Directors:

1. Receives the Chief Financial Officer's, 2017 memo titled "Withdrawal from Environmental Services Vehicle Reserve"; and,
2. Authorizes the withdrawal from Environmental Services Vehicle Reserve of an amount equal to the total cost of a new pickup truck not exceeding the amount in the 2017 budget.



Regional District of Bulkley-Nechako Memo – Board Agenda July 20, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: June 26, 2017
Re: Bulkley Valley Pool User Fees

The Bulkley Valley Pool Society's process for reviewing user fees is to review each type of fee every second year. Program fees, including rental fees, were reviewed last year and Memberships and Admissions fees were reviewed this year.

Attached is the Pool Society's summary of the process for calculating Membership and Admissions fees. The new user fee schedule is attached as Schedule 'A'.

User fees are established by bylaw. The Bulkley Valley Pool Regional Advisory Committee met by teleconference on June 20, 2017 and approved the suggested user fees increases. At this time, the Board is being requested to consider giving three readings and adoption of Bylaw 1805 further in the agenda.

I would be pleased to answer any questions.

R. Shepherd

Recommendation:

(all/ directors/ majority)

1. That the memorandum from the Chief Financial Officer, regarding 'Bulkley Valley Pool User Fees' be received and;
2. That the Board consider giving three readings and adoption to Bylaw 1805, 'Bulkley Valley Pool User Fees' further in the agenda.

2017 User Fee Notes: Implementation September 2017**Summary of changes:**

- All admissions are "neat" rounded to 25cents
- Pool and Gym rates adjusted, increase varies 1%- 11%
 - Child rate adjusted to reflect main user age group
 - Family rate adjusted (based on admission of 1 adult and 2 children)
 - Adjusted youth and senior to reflect the same fee for ease
- Full Facility Drop-In rate created as an average of Climbing and Courts rates (*Wall sees an increase and Courts see a decrease in fees).
- NEW Family Full Facility Rate (Drop-in, 10 pass and Monthly/annual pass)
- NEW 6 month Membership options
 - *There have been many request for a Court or Climbing Wall only passes. We feel like a 6 month Full Facility pass would help offer option for people to get a pass for the "season".*

Other Admissions: See bylaw

- Increase shower rate by 3%
- No increase for: parent day time, twilight or toonie rates
- No increase for Group rates

Comparisons: We surveyed the following communities: Kitimat, Prince George, Terrace, Prince Rupert, Houston, Chetwynd, Williams lake and the RD of Nanaimo. Overall our Pool user fees are within range of other facilities in our area.

Age Category Research:

Infants/Children (BV Pool up to 2): Many facilities are free until 3 or 4 years of age. We are free until 2 years.

Child (BV Pool 2-6 years): Most facility's child rate are for 3/4- 12 years and youth 13-18 years (and students).

Youth (BV Pool 7-18 years): students under 19 are eligible for this rate.

Student rate, we do not have a true student rate, no break for students with ID (for example NWCC). Many other recreation facilities have a "student with student ID rate".

Adult: (19 -60 years): We are within range and are currently at the low end of the spectrum.

Senior (60+): This category had the widest range for cost, some facilities give a large discounts and others small. For many facilities, the Youth rate was the same as the Senior our rates is within range of other facilities.

FAMILY: The BV Pool rate is admission for 2 adults and up to 3 children living in the same dwelling entering the facility at the same time. All additional children of the same family receive 50% off.

The number one feedback from the frontline staff is the Family rate causes conflict and they get resistance from public while enforcing our family rate guidelines. Considering this we explored different ways to calculate a family rate (for example PG has a discounted "adult" rate when they come with kids and the kids also get a discount). After some research, we found majority of pools have a family rate (nicely reduced) and we concluded that a set family rate is still the best way to keep the rate easy to manage, consistent and affordable. At the frontline we need to be more united for who we charge for the family rate to avoid conflict. We also created a Full Facility "family" rate to add to our fee schedule to encourage use in all areas of the facility!

Based on board discussion and feedback these are the adjustments to our age rates:

Name	Age	Change?
Infant	Up to 2 years	No change
Child	2 -12 years	Was ages 2-6 years
Youth	13-18 year	Was ages 7-18years
Adult	19 - 59 years	No change
Senior	60 years +	No change
Family	admission for 2 adults and up to 3 child/youth living in the same dwelling entering the facility at the same time	No change

POOL & GYM comparisons:

Pool & Gym	2016 BV Pool & Rec Cntr	Terrace Aquatic Centre	Houston Leisure Center-Tair 2	Chetwyn, BC	Kildat	William Rupert	Prince Rupert	RD	Prince George, BC	Average	High	Low	Fall 2017 (various increase)
		Free	Free	Free	Free	Free	Free	Free	Free	Free	Free	Free	Free
Preschool under 2-6 yrs	\$2.90	\$2.75	\$3.75	\$3.00	\$2.40	\$3.15	\$2.31	\$3.16	\$3.68	\$3.03	\$3.75	\$2.31	\$ 3.25
Child 2-6 yrs	\$3.95	\$3.25	\$3.75	\$5.00	\$4.65	\$3.85	\$2.73	\$4.22	\$5.15	\$4.08	\$5.15	\$2.73	\$ 4.25
Youth 7-18 yrs	\$5.75	\$5.25	\$6.50	\$5.75	\$7.10	\$5.12	\$5.67	\$6.03	\$6.83	\$6.03	\$7.10	\$5.12	\$ 6.25
Adult 19+	\$4.20	\$3.25	\$5.00	\$5.75	\$2.60	\$3.85	\$2.73	\$4.71	\$5.15	\$4.13	\$5.75	\$2.60	\$ 4.25
Senior 60+	\$12.55	\$10.75	\$13.75	\$11.00	\$14.20	\$10.25	\$11.34	\$12.23	\$16.19	\$12.46	\$16.19	\$10.25	\$ 12.75
Family (see note)													

Pool & Gym	current drop in	2017 - fee adjustments						Annual Member rates	% difference from current rates
		Drop-in	10 pass	1 month	3 month	6 month	Annual		
Child	\$ 2.90	\$ 3.25	\$ 29.25	\$ 39.00	\$ 87.75	\$ 152.10	\$234.00	11%	
Youth 7-13	\$ 3.95	\$ 4.25	\$ 38.25	\$ 51.00	\$ 114.75	\$ 198.90	\$306.00	7%	
Adult	\$ 5.75	\$ 6.25	\$ 56.25	\$ 75.00	\$ 168.75	\$ 292.50	\$450.00	8%	
Senior	\$ 4.20	\$ 4.25	\$ 38.25	\$ 51.00	\$ 114.75	\$ 198.90	\$306.00	3%	
Family	\$ 12.55	\$ 12.75	\$ 114.75	\$ 153.00	\$ 344.25	\$ 596.70	\$918.00	1%	

WALL & COURTS (Full Facility)

In moving towards our goal of having more streamline user fees, we have taken the average for Wall and Court admissions rates to create one Full Facility drop-in fee. In our facility fees comparison we found that fees for Climbing and Squash are varied depending on the community. Here is a summary, you will notice there is large jump for private climbing facilities(not included in the average/Min/Max).

From the board, we have decreased the Fees for the Court and Climbing for Children and Youth to keep it affordable. Admission revenue for Child and Youth for the Courts and Wall are only 5% of all Child and Youth admissions, so whatever we do here the impact will be minimal on the budget as a whole.

Squash	BV Pool	Burnslake	Chetwynd	Prince Rupert	Terrece Squa Dawsoncr	Average	Max	Min	2017 BV Pool	unbc sportplex
Child 2-6 yrs	\$3.90	\$2.80			\$2.40	\$3.03	\$3.90	\$2.40	\$ 3.75	
Youth 7-18 yrs	\$4.95	\$4.40		\$3.00	\$4.65	\$4.25	\$4.95	\$3.00	\$ 4.75	
Adult 19+	\$8.34	\$5.80	\$13.00	\$6.00	\$7.10	\$8.05	\$13.00	\$5.80	\$ 8.00	\$11.35
Senior 60+	\$5.20	\$4.40		\$3.00	\$2.60	\$5.07	\$5.20	\$2.60	\$ 5.75	

Wall (Drop-in)	Current BV W	Burnslake	Chetwynd	Prince Rupert	Terrece Squa Dawsoncr	Average	Max	Min	2017 BV W	Overhang-PG
Child 2-6 yrs	\$3.90	\$2.80				\$3.35	\$3.90	\$2.80	\$ 3.75	\$10.00
Youth 7-18 yrs	\$4.95	\$4.40	\$5.25	\$5.00		\$8.40	\$5.60	\$8.40	\$ 4.75	\$14.00
Adult 19+	\$7.85	\$5.80	\$13.00	\$7.00		\$11.55	\$9.04	\$13.00	\$ 8.00	\$15.00
Senior 60+	\$5.20	\$4.40	\$5.25			\$8.40	\$5.81	\$8.40	\$ 5.75	\$15.00
Family (see note)	na	\$12.10				\$12.10	\$12.10	\$12.10	\$ 16.50	\$33.00

Bylaw No. 7

Schedule "A"

BULKLEY VALLEY REGIONAL POOL & RECREATION CENTRE - USER FEES (Effective Sept 1, 2017; GST included in prices)

ADMISSIONS	2016		2017		MEMBERSHIPS	2016		2017		PROGRAMS
Caregiver	free	free			10 Pass Pool and Fitness - Child	\$ 26.10	\$ 29.25	Advance Course/Programs		
Pool & Fitness - Infant Drop-in	free	free			10 Pass Pool and Fitness - Youth	\$ 35.55	\$ 38.25	Red Cross Babysitters Course		\$ 59.50
Pool & Fitness - Child Drop-in	\$ 2.90	\$ 3.25			10 Pass Pool and Fitness - Adult	\$ 51.75	\$ 56.25	Bronze Star		\$ 88.00
Pool & Fitness - Youth Drop-in	\$ 3.95	\$ 4.25			10 Pass Pool and Fitness - Senior	\$ 37.80	\$ 38.25	Bronze Medallion		\$ 236.00
Pool & Fitness - Adult Drop-in	\$ 5.75	\$ 6.25			10 Pass Pool and Fitness - Family	\$ 112.95	\$ 114.75	Bronze Cross		\$ 170.00
Pool & Fitness - Senior Drop-in	\$ 4.20	\$ 4.25			1 Month Pool and Fitness - Child	\$ 34.80	\$ 39.00	Emergency First Aid & CPR-A		\$ 105.00
Pool & Fitness - Family Drop-in	\$ 12.55	\$ 12.75			1 Month Pool and Fitness - Youth	\$ 47.40	\$ 51.00	CPR-C		\$ 105.00
Parent Daytime Rate	\$ 4.00	\$ 4.00			1 Month Pool and Fitness - Adult	\$ 69.00	\$ 75.00	CPR-C Recertification		\$ 50.00
Full Facility (Wall/Court/Pool) - Child Drop-in		\$ 3.75			1 Month Pool and Fitness - Senior	\$ 50.40	\$ 51.00	Standard First Aid (SFA)		\$ 205.00
Full Facility (Wall/Court/Pool) - Youth Drop-in		\$ 4.75			1 Month Pool and Fitness - Family	\$ 150.60	\$ 153.00	Standard First Aid Recertification		\$ 95.00
Full Facility (Wall/Court/Pool) - Adult Drop-in		\$ 8.00			3 Month Pool and Fitness - Child	\$ 77.70	\$ 87.75	Water Safety Instructor*New format		\$ 550.00
Full Facility (Wall/Court/Pool) - Senior Drop-in		\$ 5.75			3 Month Pool and Fitness - Youth	\$ 106.65	\$ 114.75	Water Safety Instructor Recert		\$ 105.00
Full Facility (Wall/Court/Pool) - Family Drop-in		\$ 16.50			3 Month Pool and Fitness - Adult	\$ 155.25	\$ 168.75	Climbing Programs		
Courts - Child Drop-in	\$ 4.90				3 Month Pool and Fitness - Senior	\$ 113.40	\$ 114.75	Monkey Climb - drop-in		\$ 10.00
Courts - Youth Drop-in	\$ 5.95				3 Month Pool and Fitness - Family	\$ 338.85	\$ 344.25	Adult Climb Time - dropin		\$ 12.10
Courts - Adult Drop-in	\$ 8.35				6 Month Pool and Fitness - Child		\$ 152.10	Vertical Climbing Club (10)		\$ 150.00
Courts - Senior Drop-in	\$ 6.20				6 Month Pool and Fitness - Youth		\$ 198.90	Little Rockers (10)		\$ 45.00
Climbing - Child Drop-in	\$ 3.90				6 Month Pool and Fitness - Adult		\$ 292.50	Little Rocker (1)		\$ 6.00
Climbing - Youth Drop-in	\$ 4.95				6 Month Pool and Fitness - Senior		\$ 198.90	Little Rocker (1)- 2nd child		\$ 3.00
Climbing - Adult Drop-in	\$ 7.85				6 Month Pool and Fitness - Family		\$ 596.70	Super Kids Climbing Club (10)		\$ 77.30
Climbing - Senior Drop-in	\$ 5.20				1 Year Pool and Fitness - Child	\$ 207.25	\$ 234.00	NID Grip & Swim - Day Camps (1)		\$ 38.00
Shower	\$ 3.55	\$ 3.65			1 Year Pool and Fitness - Youth	\$ 283.60	\$ 306.00	Introduction to Climbing (Belay)		\$ 53.75
Special Event - Pool	\$ 5.00	\$ 5.00			1 Year Pool and Fitness - Adult	\$ 414.50	\$ 450.00	Belay Refresher (1)		\$ 15.00
Special Event - Wall	\$ 5.00	\$ 5.00			1 Year Pool and Fitness - Senior	\$ 301.80	\$ 306.00	Court Programs		
Toonie Swim	\$ 2.00	\$ 2.00			1 Year Pool and Fitness - Family	\$ 905.35	\$ 918.00	Junior Squash (10)		\$ 70.00
Twilight Swim	\$ 4.00	\$ 4.00			10 Pass Full Facility - Child		\$ 33.75	Intro to Squash		\$ 66.00
Group Swim Adult	\$ 4.50	\$ 4.50			10 Pass Full Facility - Youth		\$ 42.75	Swimming Lessons* based on 10 sessions		
Group Swim Youth	\$ 3.50	\$ 3.75			10 Pass Full Facility - Adult		\$ 72.00	Preschool Swimming Lessons (30 min)		\$ 59.50
Group Swim Child	\$ 2.50	\$ 2.75			10 Pass Full Facility - Senior		\$ 42.75	Preschool School Group (30min)		\$ 48.50
Group Swim with Walleyball/Climb booking	\$ 2.50	\$ 2.75			10 Pass Full Facility - Family		\$ 148.50	Swim Kids 1 - 4 (30 min)		\$ 53.75
					1 Month Full Facility - Child	\$ 52.80	\$ 45.00	Swim Kids 5&6 (45 min)		\$ 64.75
					1 Month Full Facility - Youth	\$ 65.40	\$ 57.00	Swim Kids 7 - 10 (1 hour)		\$ 70.00
					1 Month Full Facility - Adult	\$ 97.20	\$ 96.00	School Group Lessons (30 min)		\$ 40.50
					1 Month Full Facility - Senior	\$ 68.40	\$ 69.00	Swim Patrol (6-11 yrs)		\$ 70.00
					1 Month Full Facility - Family	\$ 218.15	\$ 198.00	Junior Lifeguard Club (10 sessions)		\$ 84.55
					3 Month Full Facility - Child	\$ 118.80	\$ 101.25	Private Lessons (1)		\$ 26.50
					3 Month Full Facility - Youth	\$ 147.15	\$ 128.25	Private Lessons set (10)		\$ 200.00
					3 Month Full Facility - Adult	\$ 218.70	\$ 216.00	Tri-It Triathlon Training (6-8 yrs)		\$ 84.00
					3 Month Full Facility - Senior	\$ 153.90	\$ 155.25	Tri-It Triathlon Training (9-14 yrs)		\$ 84.00
					3 Month Full Facility - Family	\$ 491.40	\$ 445.50	Adult and Fitness		
					6 Month Full Facility - Child		\$ 175.50	Swimming Basics 1 & 2- Adult/teen		\$ 73.75
					6 Month Full Facility - Youth		\$ 222.30	Stroke Development -Adult/Teen		\$ 73.75
					6 Month Full Facility - Adult		\$ 374.40	Fitness Studio Orientation		\$ 25.00
					6 Month Full Facility - Senior		\$ 269.10	Small Group training/ WOW (20)		\$ 280.00
					6 Month Full Facility - Family		\$ 772.20	Personal Training (3)		\$ 115.00
					1 Year Full Facility - Child	\$ 316.80	\$ 270.00	Tri-It Triathlon Training (15+)		\$ 105.00
					1 Year Full Facility - Youth	\$ 392.40	\$ 342.00	Postnatal Aquaft		\$ 61.50
					1 Year Full Facility - Adult	\$ 583.20	\$ 576.00	Kayak Rolling (4)		\$ 45.00
					1 Year Full Facility - Senior	\$ 410.40	\$ 414.00	Kayaking Drop-in		\$ 15.00
					1 Year Full Facility - Family	\$ 1,310.40	\$ 1,188.00			
					10 Pass Courts - Child	\$ 44.10				
					10 Pass Courts - Adult	\$ 75.15				
					10 Pass Courts - Senior	\$ 58.80				
					10 Pass Courts - Youth	\$ 53.55				
					10 Pass Wall - Adult	\$ 70.65				
					10 Pass Wall - Child	\$ 35.10				
					10 Pass Wall - Senior	\$ 46.80				
					10 Pass Wall - Youth	\$ 44.55				

Legend:	
Existing fee- no change	Black
Increase Admissions	Purple
Existing fee but not in 2017	Grey
New fee	Blue
fee name change, or program no longer exists	Red



Regional District of Bulkley-Nechako Memo – Board Agenda July 20, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: July 11, 2017
Re: District of Vanderhoof Borrowing

The District of Vanderhoof has asked the Regional District to issue debentures on its behalf under the authority of the following District of Vanderhoof Loan Authorization Bylaw:

Vanderhoof Loan Authorization Bylaw No.	Purpose	Term	Amount
1121	Vanderhoof Aquatic Centre	20 years	\$ 2,000,000

Attached is a copy of the District of Vanderhoof certified council resolution requesting the borrowing along with a copy of the loan authorization bylaw. The Certificate of Approval is in process at the Province and will be received before this security issuing bylaw is sent to the Municipal Finance Authority.

The Board of Directors is requested to give three readings and adoption to RDBN Security Issuing Bylaw No. 1806 further in the agenda.

I would be pleased to answer any questions.

R. Shepherd

Recommendation: (all/weighted/majority)

That the Board of Directors:

1. Receive the Chief Financial Officer's July 6, 2017 memo titled "District of Vanderhoof Borrowing;
2. Consent to the District of Vanderhoof borrowing of \$2,000,000 over a term of 20 years; and,
3. Consider giving three readings and adoption to Bylaw No. 1806 further in the agenda.



46

District of Vanderhoof
Incorporated 1926
Geographical Centre of BC



PROVINCE OF BRITISH COLUMBIA

CERTIFIED RESOLUTION

The following resolution was adopted by Council at the District of Vanderhoof Special Meeting held 29 May 2017.

“That Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2017 Fall Borrowing Session, two million dollars (\$2,000,000) as authorized through District of Vanderhoof Aquatic Centre Loan Authorization Bylaw No. 1121, 2012 and that the Bulkley Valley Regional District be requested to consent to our borrowing over a twenty (20) year term and include the borrowing in their Security Issuing Bylaw.”

I hereby certify the above to be a true copy of the resolution adopted by the District of Vanderhoof Council of the on May 29, 2017.

Dated at Vanderhoof, British Columbia, this 29th day of May, 2017.

Lori Egli
Corporate Officer
District of Vanderhoof



47

DISTRICT OF VANDERHOOF BYLAW NO. 1121, 2012

**A bylaw to authorize the borrowing part of the estimated cost
of constructing an Aquatic Centre.**

WHEREAS it is deemed desirable and expedient to construct an Aquatic Centre within the District of Vanderhoof.

AND WHEREAS the estimated cost of constructing the Aquatic Centre including expenses incidental thereto is the sum of \$12,000,000.00 of which the sum of \$4,000,000.00 is the amount of debt intended to be borrowed by this bylaw;

NOW THEREFORE, the Council of the District of Vanderhoof in open meeting assembled enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the construction of an Aquatic Centre and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a. To borrow upon the credit of the Municipality a sum not exceeding \$4,000,000.00.
 - b. To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction of the said Aquatic Centre.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is thirty (30) years.
3. This bylaw may be cited for all purposes as District of Vanderhoof Aquatic Centre Loan Authorization Bylaw No. 1121, 2012.

READ A FIRST TIME THIS 11th DAY OF September, 2012.

READ A SECOND TIME THIS 11th DAY OF September, 2012.

READ A THIRD TIME THIS 11th DAY OF September, 2012.

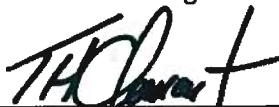
RECEIVED the approval of the Inspector of Municipalities this 29th day of November, 2012.

RECEIVED the assent of the electors of the District of Vanderhoof on the 16th day of February, 2013.

RECONSIDERED AND FINALLY PASSED AND ADOPTED THIS DAY 8th OF April, 2013.

MAYOR

Certified a true copy of Bylaw No. 1121
as at third reading.



Corporate Officer

CORPORATE OFFICER

Certified a true copy of Bylaw No. 1121
as adopted.



Corporate Officer



Regional District of Bulkley-Nechako Memo – Board Agenda July 20, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: July 6, 2017
Re: Town of Smithers Borrowing

The Town of Smithers has asked the Regional District to issue debentures on its behalf under the authority of the following Town of Smithers Loan Authorization Bylaw:

Smithers Loan Authorization Bylaw No.	Purpose	Term	Amount
1808	Smithers Airport Terminal Modernization	20 years	\$3,000,000

Attached is a copy of the Town of Smithers Council Resolution requesting the borrowing along with a copy of the loan authorization bylaw and the related certificate of approval.

The Board of Directors is requested to give three readings and adoption to RDBN Security Issuing Bylaw No. 1807 further in the agenda.

I would be pleased to answer any questions.

R. Shepherd

Recommendation:

(all/weighted/majority)

That the Board of Directors:

1. Receive the Chief Financial Officer's July 6, 2017 memo titled "Town of Smithers Borrowing;
2. Consent to the Town of Smithers' borrowing of \$3,000,000 over a term of 20 years; and,
3. Consider giving three readings and adoption to Bylaw No. 1807 further in the agenda.

49

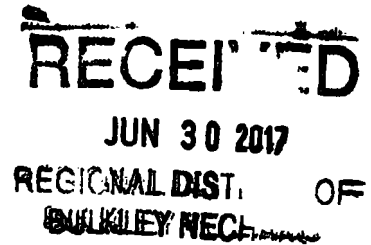


PO Box 879, 1027 Aldous Street, Smithers, BC V0J 2N0
Telephone (250) 847-1600 ~ Fax (250) 847-1601 ~ www.smithers.ca

June 28, 2017

FILE: 1860-02/1808

Ms. Roxanne Shepherd
Chief Financial Officer
Regional District of Bulkley-Nechako
37, 3rd Avenue,
PO Box 820
Burns Lake, B.C. V0J 1E0



Dear Ms. Shepherd:

RE: "Municipal Security Issuing Resolution For Bylaw 1808"

Attached please find a certified copy of the Municipal Security Issuing Resolution adopted by Smithers Town Council at their June 27, 2017 Regular Council meeting.

Please find enclosed a copy of "Bylaw No. 1808 - Smithers Regional Airport Terminal Modernization Loan Authorization", a bylaw to borrow \$3,000,000 towards the Smithers Regional Airport Modernization Project. Enclosed is the Certificate of Approval from the Inspector of Municipalities dated June 15th, 2017.

The construction part of the project will be underway in July. The Town is requesting that the Regional District of Bulkley Nechako consent to undertake the financing of **\$3,000,000** in the upcoming 2017 Fall MFA debenture issue.

Should you have any questions about the borrowing request please contact me at (250) 847-1631.

Yours truly,

A handwritten signature in blue ink, appearing to read "Leslie Ford".

Leslie Ford, CPA, CA
Director of Finance.

Encl



RESOLUTION

SECURITY ISSUING

CERTIFIED RESOLUTION #R17.287

The following resolution was adopted by Council at its Regular Meeting held June 27, 2017:

Browne/Atrill

THAT Council approve borrowing from the Municipal Finance Authority of British Columbia as part of their 2017 fall Borrowing Session, the amount of three million dollars (\$3,000,000), as authorized through "Bylaw No. 1808 - Smithers Regional Airport Terminal Modernization Loan Authorization Bylaw";

AND THAT the Regional District of Bulkley-Nechako be requested to consent to the Town's borrowing over a twenty-year term, and include the \$3,000,000 borrowing in their Security Issuing Bylaw.

CARRIED.

<p>I hereby certify the above to be a true copy of the resolution adopted by Council of the Town of Smithers on June 27, 2017.</p>
--



 Dianna Plouffe
 Corporate Officer



BYLAW NO. 1808

Smithers Regional Airport Terminal Modernization Loan Authorization Bylaw

**A bylaw to authorize the borrowing of the estimated cost of
the Smithers Regional Airport Terminal Modernization**

WHEREAS it is deemed desirable and expedient to expand and modernize the Smithers Regional Airport Terminal;

AND WHEREAS the estimated cost of designing, expanding and modernizing the Smithers Regional Airport Terminal Building, including expenses incidental thereto, is the sum of \$8,170,000; of which the sum of \$3,000,000 is the amount of debt intended to be borrowed by this bylaw.

NOW THEREFORE, the Council of the Town of Smithers in open meeting assembled, enacts as follows:

- 1. The Council is hereby empowered and authorized to undertake and carry out, or cause to be carried out, the modernization of the Smithers Regional Airport Terminal building generally in accordance with plans on file in the municipal office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:**
 - a) To borrow upon the credit of the Municipality a sum not exceeding Three Million Dollars (\$3,000,000).**
 - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction of the modernization improvements to the Smithers Regional Airport Terminal Building.**
- 2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 20 years.**
- 3. This bylaw may be cited for all purposes as "Bylaw No. 1808 – Smithers Regional Airport Terminal Modernization Loan Authorization Bylaw" and comes into effect on the date of adoption.**

TOWN OF SMITHERS

BYLAW NO. 1808

PAGE 2

READ A FIRST TIME THIS 10TH DAY OF JANUARY, 2017.

READ A SECOND TIME THIS 10TH DAY OF JANUARY, 2017.

READ A THIRD TIME THIS 10TH DAY OF JANUARY, 2017.

RECEIVED THE APPROVAL OF THE INSPECTOR OF MUNICIPALITIES THIS 3RD DAY OF FEBRUARY, 2017.

RECEIVED THE APPROVAL OF THE ELECTORS OF THE TOWN OF SMITHERS THIS 20TH OF APRIL, 2017

ADOPTED THIS 25TH DAY OF APRIL, 2017.

The Corporate Seal of the Town of Smithers
was hereto affixed in the presence of:


Taylor Bachrach
Mayor


Anne Yanciw
Chief Administrative Officer

CERTIFIED A TRUE AND CORRECT COPY
of Bylaw No. 1808 cited as "Bylaw
No. 1808 – Smithers Regional Airport
Terminal Modernization Loan
Authorization Bylaw" as at third reading.

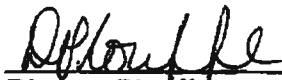

Dianna Plouffe
Corporate Officer

TOWN OF SMITHERS

BYLAW NO. 1808

PAGE 3

CERTIFIED A TRUE AND CORRECT COPY
of Bylaw No. 1808 cited as "Bylaw
No. 1808 – Smithers Regional Airport
Terminal Modernization Loan
Authorization Bylaw" as adopted.



Dianna Plouffe
Corporate Officer

LF/MA/jm

n:\wordpro\bylaws\bylaws frm 1750 to current\bl 1808 smithers regional airport terminal modernization loan authorization.doc

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****Memorandum**

TO: Chair Miller and Board of Directors

FROM: Deneve Vanderwolf, Regional Transit Coordinator

SUBJECT: Community Transit Partnership Agreement – Prince George

DATE: July 7, 2017

Attached is the Community Transit Partnership Agreement between the City of Prince George and the Regional District of Bulkley-Nechako. Contribution amount in the agreement is consistent with the January 31, 2017 Letter of Intent from the City of Prince George.

Recommendation

That the Regional District of Bulkley-Nechako Board of Directors receive the Community Transit Partnership Agreement and that the Regional District of Bulkley-Nechako Board of Directors approve entering into the Community Transit Partnership Agreement with the City of Prince George.

COMMUNITY TRANSIT PARTNERSHIP AGREEMENT

Among

REGIONAL DISTRICT OF BULKLEY NECHAKO

And

THE CITY OF PRINCE GEORGE

Effective: June 19, 2017

INFORMATION CONTAINED IN THIS AGREEMENT IS SUBJECT TO THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT. CONSULT WITH THE REGIONAL DISTRICT PRIOR TO RELEASING INFORMATION TO INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.

TABLE OF CONTENTS

COMMUNITY TRANSIT PARTNERSHIP AGREEMENT

Page

SECTION 1 - DEFINITION OF TERMS	3
SECTION 2 - MUNICIPAL RESPONSIBILITIES.....	3
SECTION 3 - PARTNER RESPONSIBILITIES	4
SECTION 4 - TERMINATION	4
SECTION 5 - SETTLEMENT OF DISPUTES.....	4
SECTION 6 - TERM	4
SECTION 7 - SCHEDULES.....	4
SECTION 8 - AMENDMENT	4
SECTION 9 - ASSIGNMENT.....	4
SECTION 10 - ENUREMENT	4
SECTION 11 - NOTICES AND COMMUNICATION	5

DRAFT

COMMUNITY TRANSIT PARTNERSHIP AGREEMENT

BETWEEN: REGIONAL DISTRICT OF BULKLEY NECHAKO
(the "Municipality")

AND: CITY OF PRINCE GEORGE
(the "Partner")

WHEREAS the Municipality, in partnership with BC Transit, will share in the costs of providing a public passenger transportation system pursuant to the British Columbia Transit Act, all through an Annual Operating Agreement, as defined hereunder.

WHEREAS the Partner is desirous of supporting enhanced public transportation options along the Highway 16 corridor by way of a Community Transit Partnership Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants herein contained, the parties covenant and agree with each other as follows:

SECTION 1 – DEFINITION OF TERMS

1.1 The following definitions shall apply to this Community Transit Partnership Agreement:

- a) **"ANNUAL OPERATING AGREEMENT"** shall mean the Annual Operating Agreement among the Municipality and BC Transit, as amended or renewed from time to time.
- b) **"CONVENTIONAL TRANSIT SERVICES"** shall mean services and facilities operated by or for a public passenger transportation system to transport persons on specified routes at scheduled times using public streets or thoroughfares, but does not include custom transit services.
- c) **"CUSTOM TRANSIT SERVICES"** shall mean services and facilities operated or provided by a public passenger transportation system to transport any person designated under Section 11 of the BC Transit Act and Regulations by prearrangement between the operating company of the service and such person without limitation by route or scheduled time.
- d) **"PARATRANSIT"** shall mean a class of transit service offering more flexible service than conventional fixed route transit. Paratransit service provides service to able bodied transit passengers as well as passengers with mobility difficulties.
- e) **"PUBLIC PASSENGER TRANSPORTATION SYSTEM"** shall mean a public system for the transportation of passengers and goods by any means operated under an Annual Operating Agreement, including Conventional, Custom and Paratransit Transit Services.
- f) **"SERVICE SPECIFICATION"** shall mean a detailed description of the Public Passenger Transportation system covered by Schedule "B" of this Agreement.
- g) **"MUNICIPALITY"** as defined by the British Columbia Transit Act includes a regional district or part of a regional district.

1.2 Words and expressions not defined in this Agreement shall have the meaning assigned to them in the British Columbia Transit Act, as amended or replaced from time to time.

SECTION 2 – MUNICIPAL RESPONSIBILITIES

2.1 **Responsibility of the Municipality:** In accordance with the terms of this Community Transit Partnership Agreement, the Municipality shall ensure the delivery of the Service Specifications of the Public Passenger Transportation System, as more fully described in Adjusted Revenue Hours and Adjusted Revenue Kilometres of Schedule "B" hereto.

SECTION 3 – PARTNER RESPONSIBILITIES

- 3.1 **Reimburse Municipality:** In accordance with the terms of this Community Transit Partnership Agreement, the Partner shall reimburse the Municipality as more fully described in Schedule “A” for providing the Service Specifications – Schedule “B” hereto.

SECTION 4 – TERMINATION

- 4.1 **Termination by the Municipality:** In the event that the Municipality decides to terminate this Agreement for any reason whatsoever, the Municipality shall provide the Partner with at least one year’s prior written notice of its decision to terminate this Agreement.
- 4.2 **Termination by the Partner:** In the event that the Partner decides to terminate this Agreement for any reason whatsoever, the Partner shall provide the Municipality with at least one year’s prior written notice of its decision to terminate this Agreement.

SECTION 5 – SETTLEMENT OF DISPUTES

- 5.1 **Arbitration:** In the event of any dispute arising between the parties as to their respective rights and obligations under this Community Transit Partnership Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to both parties, any party shall be entitled to give to the others notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 6 - TERM

- 6.1 **Term:** Subject to the annual amendment of the Schedules as set out in section 7, below, the term of this Agreement shall be for five years, commencing on January 1, 2017 and expiring on December 31, 2021, unless either party terminates this Agreement in accordance with section 4 before the expiry of the term.

SECTION 7 - SCHEDULES

- 7.1 **Schedules:** The schedules attached hereto shall form part of this Agreement and be binding on the parties hereto as though they were incorporated into the body of the Agreement; provided, however, that both parties acknowledge that the Schedules shall be amended on an annual basis for the upcoming twelve-month period.

SECTION 8 - AMENDMENT

- 8.1 **Amendment:** This Community Transit Partnership Agreement and the Schedules attached thereto may be amended only with the prior written consent of both parties and, as a minimum, on an annual basis, effective April 1.

SECTION 9 – ASSIGNMENT

- 9.1 **Assignment:** This Community Transit Partnership Agreement shall not be assignable without the prior consent of both parties.

SECTION 10 - ENUREMENT

- 10.1 **Enurement:** This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.

SECTION 11 – NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a responsible officer of the party hereto to whom it is addressed or if mailed by prepaid registered mail, to:

**REGIONAL DISTRICT OF
BULKLEY-NECHAKO**
P.O. Box 820
37 3rd Avenue
Burns Lake, British Columbia
VOJ 1E0

and to:

CITY OF PRINCE GEORGE
1100 Patricia Boulevard
Prince George, British Columbia
V2L 3V9

and, if so mailed during regular mail service, shall be deemed to have been received five (5) days following the date of such mailing. A copy of any notice required or permitted under this section shall also be delivered to:

BC Transit
c/o Vice-President and Chief Operating Officer
520 Gorge Road East
PO Box 610
Victoria, BC V8W 2P3

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals and where a party is a corporate entity the seal of such party has been affixed hereto in the presence of its duly authorized officer this day of 20 .

THE CORPORATE SEAL OF THE **REGIONAL DISTRICT OF BULKLEY-NECHAKO** has been hereto affixed in the presence of:

THE CORPORATE SEAL OF THE **CITY OF PRINCE GEORGE** has been hereto affixed in the presence of:

**COMMUNITY TRANSIT PARTNERSHIP AGREEMENT
SCHEDULE "A"**

Partner Fee for Service - Reimbursement to Municipality

The Partner agrees to pay the Municipality an annual payment of \$50,000 for the services described in Schedule "B" of this agreement.

This annual payment will be due on June 30th, 2017

This annual payment shall be amended as per Section 8.1 of this agreement to reflect changes in the costs of operating the transit system.

DRAFT

**COMMUNITY TRANSIT PARTNERSHIP AGREEMENT
SCHEDULE "B"****Service Specification****Bulkley-Nechako Transit Service****Burns Lake to Prince George**

Service Description: One round trip between Burns Lake and Prince George, three days per week (Tuesday, Thursday and Saturday) plus connector to Wet'suwet'en Village

Burns Lake to Smithers

Service Description: One round trip, three days per week (Monday, Wednesday and Friday), two round trips between Houston and Smithers, plus connector to Wet'suwet'en Village

63



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Memorandum

TO: Chair Miller and Board of Directors

FROM: Deneve Vanderwolf, Regional Transit Coordinator

SUBJECT: Community Transit Partnership Agreement – First Nations

DATE: July 7, 2017

Attached is the Community Transit Partnership Agreement between the 13 First Nation Bands and the Regional District of Bulkley-Nechako. Contribution amounts will vary depending on individual First Nations populations.

Recommendation

That the Regional District of Bulkley-Nechako Board of Directors receive the Community Transit Partnership Agreement and that the Regional District of Bulkley-Nechako Board of Directors approve entering into the Community Transit Partnership Agreement with the 13 First Nation Bands within Regional District of Bulkley-Nechako boundaries.

64

COMMUNITY TRANSIT PARTNERSHIP AGREEMENT

Among

REGIONAL DISTRICT OF BULKLEY NECHAKO

And

xxFUNDING PARTNERxx

Effective: June 19, 2017

INFORMATION CONTAINED IN THIS AGREEMENT IS SUBJECT TO THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT. CONSULT WITH THE REGIONAL DISTRICT PRIOR TO RELEASING INFORMATION TO INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.

TABLE OF CONTENTS

COMMUNITY TRANSIT PARTNERSHIP AGREEMENT

Page

SECTION 1 - DEFINITION OF TERMS 3

SECTION 2 - MUNICIPAL RESPONSIBILITIES..... 3

SECTION 3 - PARTNER RESPONSIBILITIES 4

SECTION 4 - TERMINATION 4

SECTION 5 - SETTLEMENT OF DISPUTES..... 4

SECTION 6 - TERM 4

SECTION 7 - SCHEDULES..... 4

SECTION 8 - AMENDMENT 4

SECTION 9 - ASSIGNMENT..... 4

SECTION 10 - ENUREMENT..... 4

SECTION 11 - NOTICES AND COMMUNICATION..... 5

DRAFT

COMMUNITY TRANSIT PARTNERSHIP AGREEMENT

BETWEEN: REGIONAL DISTRICT OF BULKLEY NECHAKO
(the “Municipality”)

AND: xxFUNDING PARTNERxx
(the “Partner”)

WHEREAS the Municipality, in partnership with BC Transit, will share in the costs of providing a public passenger transportation system pursuant to the British Columbia Transit Act, all through an Annual Operating Agreement, as defined hereunder.

WHEREAS the Partner is desirous of supporting enhanced public transportation options along the Highway 16 corridor by way of a Community Transit Partnership Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants herein contained, the parties covenant and agree with each other as follows:

SECTION 1 – DEFINITION OF TERMS

1.1 The following definitions shall apply to this Community Transit Partnership Agreement:

- a) “**ANNUAL OPERATING AGREEMENT**” shall mean the Annual Operating Agreement among the Municipality and BC Transit, as amended or renewed from time to time.
- b) “**CONVENTIONAL TRANSIT SERVICES**” shall mean services and facilities operated by or for a public passenger transportation system to transport persons on specified routes at scheduled times using public streets or thoroughfares, but does not include custom transit services.
- c) “**CUSTOM TRANSIT SERVICES**” shall mean services and facilities operated or provided by a public passenger transportation system to transport any person designated under Section 11 of the BC Transit Act and Regulations by prearrangement between the operating company of the service and such person without limitation by route or scheduled time.
- d) “**PARATRANSIT**” shall mean a class of transit service offering more flexible service than conventional fixed route transit. Paratransit service provides service to able bodied transit passengers as well as passengers with mobility difficulties.
- e) “**PUBLIC PASSENGER TRANSPORTATION SYSTEM**” shall mean a public system for the transportation of passengers and goods by any means operated under an Annual Operating Agreement, including Conventional, Custom and Paratransit Transit Services.
- f) “**SERVICE SPECIFICATION**” shall mean a detailed description of the Public Passenger Transportation system covered by Schedule "B" of this Agreement.
- g) “**MUNICIPALITY**” as defined by the British Columbia Transit Act includes a regional district or part of a regional district.

1.2 Words and expressions not defined in this Agreement shall have the meaning assigned to them in the British Columbia Transit Act, as amended or replaced from time to time.

SECTION 2 – MUNICIPAL RESPONSIBILITIES

2.1 Responsibility of the Municipality: In accordance with the terms of this Community Transit Partnership Agreement, the Municipality shall ensure the delivery of the Service Specifications of the Public Passenger Transportation System, as more fully described in Adjusted Revenue Hours and Adjusted Revenue Kilometres of Schedule “B” hereto.

SECTION 3 – PARTNER RESPONSIBILITIES

- 3.1 Reimburse Municipality: In accordance with the terms of this Community Transit Partnership Agreement, the Partner shall reimburse the Municipality as more fully described in Schedule “A” for providing the Service Specifications – Schedule “B” hereto.

SECTION 4 – TERMINATION

- 4.1 Termination by the Municipality: In the event that the Municipality decides to terminate this Agreement for any reason whatsoever, the Municipality shall provide the Partner with at least one year’s prior written notice of its decision to terminate this Agreement.
- 4.2 Termination by the Partner: In the event that the Partner decides to terminate this Agreement for any reason whatsoever, the Partner shall provide the Municipality with at least one year’s prior written notice of its decision to terminate this Agreement.

SECTION 5 – SETTLEMENT OF DISPUTES

- 5.1 Arbitration: In the event of any dispute arising between the parties as to their respective rights and obligations under this Community Transit Partnership Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to both parties, any party shall be entitled to give to the others notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 6 - TERM

- 6.1 Term: Subject to the annual amendment of the Schedules as set out in section 7, below, the term of this Agreement shall be in effect indefinitely except as otherwise provided herein.

SECTION 7 - SCHEDULES

- 7.1 Schedules: The schedules attached hereto shall form part of this Agreement and be binding on the parties hereto as though they were incorporated into the body of the Agreement; provided, however, that both parties acknowledge that the Schedules shall be amended on an annual basis for the upcoming twelve-month period.

SECTION 8 - AMENDMENT

- 8.1 Amendment: This Community Transit Partnership Agreement and the Schedules attached thereto may be amended only with the prior written consent of both parties and, as a minimum, on an annual basis, effective April 1.

SECTION 9 – ASSIGNMENT

- 9.1 Assignment: This Community Transit Partnership Agreement shall not be assignable without the prior consent of both parties.

SECTION 10 - ENUREMENT

- 10.1 Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.

SECTION 11 – NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a responsible officer of the party hereto to whom it is addressed or if mailed by prepaid registered mail, to:

**REGIONAL DISTRICT OF
BULKLEY-NECHAKO**
P.O. Box 820
37 3rd Avenue
Burns Lake, British Columbia
V0J 1E0

and to: **xx Funding partner xx**

and, if so mailed during regular mail service, shall be deemed to have been received five (5) days following the date of such mailing. A copy of any notice required or permitted under this section shall also be delivered to:

BC Transit
c/o Vice-President and Chief Operating Officer
520 Gorge Road East
PO Box 610
Victoria, BC V8W 2P3

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals and where a party is a corporate entity the seal of such party has been affixed hereto in the presence of its duly authorized officer this _____ day of _____, 20____

THE CORPORATE SEAL OF THE **REGIONAL DISTRICT OF BULKLEY-NECHAKO** has been hereto affixed in the presence of:

THE CORPORATE SEAL OF THE **xx Funding partner xx** has been hereto affixed in the presence of:

**COMMUNITY TRANSIT PARTNERSHIP AGREEMENT
SCHEDULE "A"**

Partner Fee for Service - Reimbursement to Municipality

The Partner agrees to pay the Municipality an annual payment of \$XXXX for the services described in Schedule "B" of this agreement.

The annual rate of increase will be established based on annual operating costs, not to exceed 10% of the effective base rate.

This annual payment will be due on XXXX.

This annual payment shall be amended as per Section 8.1 of this agreement to reflect changes in the costs of operating the transit system.

DRAFT

**COMMUNITY TRANSIT PARTNERSHIP AGREEMENT
SCHEDULE "B"**

Service Specification

Bulkley-Nechako Transit Service

Burns Lake to Prince George

Service Description: One round trip between Burns Lake and Prince George, three days per week (Tuesday, Thursday and Saturday) plus connector to Wet'suwet'en Village

Burns Lake to Smithers

Service Description: One round trip, three days per week (Monday, Wednesday and Friday), two round trips between Houston and Smithers, plus connector to Wet'suwet'en Village

DRAFT



Regional District of Bulkley-Nechako Memo

TO: Chair Miller and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: July 5, 2017

SUBJECT: ANNUAL UBCM CONVENTION
- September 25-29, 2017
- Vancouver, B.C.

This year's Union of B.C. Municipalities Convention is being held in Vancouver, B.C. from September 25-29.

At this time, formal authorization is being requested for attendance at the Convention for those Rural Directors wishing to attend, as well as the Chief Administrative Officer.

RECOMMENDATION

(ALL/DIRECTORS/MAJORITY)

"That the Board of the Regional District of Bulkley-Nechako authorize attendance of Rural Directors and the Chief Administrative Officer at the UBCM Convention from September 25-29, 2017 in Vancouver, B.C."

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: June 26, 2017

SUBJECT: Stuart Lake Sailing Club – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the Stuart Lake Sailing Club.

The Club is requesting \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the BC Sailing Camp.

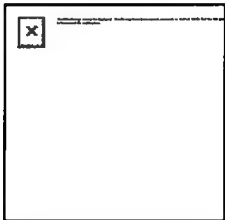
Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Stuart Lake Sailing Club be given \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the BC Sailing Camp.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: June-25-17 6:32 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 59506403ded54-File 2017-06-25, 6 27 58 PM.txt



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Stuart Lake Sailing Club

Mailing Address:
Box 1143, Fort St. James BC.

Email:
Contact Person:

Fnlro@icloud.com
Paul Inden, 250-996-5244

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Sponsorship of BC Sailing Camp

Amount Requested:

500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

There will be 3 weeks of sailing school and Camp at Cottonwood Park on Stuart Lake. 200 grade 4, 5, 6 and 7 students will be introduced to safety on water and to the basics of sailing and kayaking.

Describe the geographic area that receives services or benefits from your organization.

Tache, Binche, Nakazdli, Fort St. James

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

SLSC has been around since 1987. Membership is at 15 volunteers.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

This will be the 7th year that our club has hosted BC Sailing to come and do a sailing camp and school. This year we are asking for help because they will be here as billets for 3 weeks instead of one, because we are having to buy insurance, and because we are sponsoring 3 Syrian refugee kids to partake in the sailing camp.

Describe how this proposal will benefit the community:

*200 students will be introduced to safe water practices, as well as to the life-long skill of sailing and kayaking.
3 refugee children will be able to afford to take a week-long sailing camp for free; as well as the above skills, this will help in their introduction to life in Canada, as well as their English language skills.*

FUNDING AND FINANCIAL INFORMATION

files Submitted:

[59506403ded54-File 2017-06-25, 6 27 58 PM.txt](#)

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

*Village of Fort St. James**500**Pending*

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: July 5, 2017

**SUBJECT: Southside Seniors Housing Society – Request for Grant in Aid
– Electoral Area “E” (Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from the Southside Seniors Housing Society.

The Society is seeking \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside Garden Tour 2017.

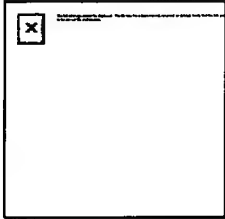
Director Benedict has indicated that she is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Southside Seniors Housing Society be given \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside Garden Tour 2017.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: July-04-17 10:47 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Southside Seniors Housing Society

Mailing Address:

*17781 Tatalrose Road, Burns Lake, BC
V0J 1E4*

Email:

mkhoesing@xplornet.com

Contact Person:

Kathy Hoelsing 250 694 3714

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Southside Garden Tour 2017

Amount Requested:

\$500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Southside Seniors Housing Society's mandate is to provide housing for seniors on the Southside.

Describe the geographic area that receives services or benefits from your organization.

The Southside of Francois Lake and surrounding areas.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

N/A

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Incorporated as a society in March of 2007. We have 30+ members and volunteers.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

2017 Southside Garden Tour The garden tour is a wonderful social event enjoyed by both seniors and people of all ages from the Southside and Northside as well as surrounding areas. We will use \$400 to cover costs of bus and driver. The additional \$100 will go towards advertising, brochures and food costs.

Describe how this proposal will benefit the community:

We will start our tour at the Mormon church parking lot just up from the Northbank ferry landing. We will then be travelling around Brown Road. One garden visit will show us a Haskap Honeysuckle berry commercial size start-up. We will also see many different and traditional methods of gardening. Lunch will be outside at the Mormon church grounds where we will also have an art and craft exhibit. There will be draws for homemade and homegrown items as well as prizes for the hat competition.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

We do a lot of in kind donations so that we can provide door prizes and gifts for the hosts that so kindly let us visit their gardens.

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application 1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2014 pay for rezoning of 2411 Hospital Point Road

Year, Amount and Purpose for assistance

2015 Garden tour \$400 for cost of bus and driver.

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: June 26, 2017

**SUBJECT: Houston Public Library Association – Request for Grant in Aid
– Electoral Area “G” (Houston Rural)**

Attached is a request for Grant in Aid monies from the Houston Public Library Association.

The Association is seeking \$2,040 grant in aid monies from Electoral Area “G” (Houston Rural) for the purchase of two computers.

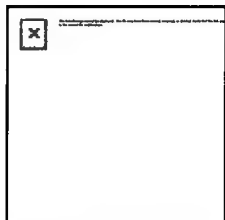
Director Newell has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Houston Public Library Association be given \$2,040 grant in aid monies from Electoral Area “G” (Houston Rural) for the purchase of two computers.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: June-24-17 11:39 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 594eb1c522adc-Computer Project Budget.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Houston Public Library Association

Mailing Address:
PO Box 840, 3150 - 14th Street

Email:

director@houstonlibrary.ca

Contact Person:

*Sara Lewis, Telephone: 250-845-2256
Fax Number: 250-845-2088*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

2 additional public access computers

Amount Requested:

2040

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Houston Public Library provides a variety of programs and services to the community. We offer computer/Wi-Fi use, print/photocopying/faxing/scan to email services, interlibrary loans, and reference services.

Our physical catalogued collection includes almost 20,000 print and audio/visual materials. Our digital collection includes around 20,000 e-books, audio books, streaming films (movies, TV shows, documentaries) and over 300 magazine titles. We also provide a variety of free programming and events for all ages throughout the year.

Describe the geographic area that receives services or benefits from your organization.

Before January 1, 2017, only residents residing within the District of Houston boundaries were eligible for a free membership. Starting in January we expanded our free membership service area to include anyone living outside District of Houston limits as long as they have a Houston mailing address. This enables members within Area G to sign up for a free library card to checkout material. That being said, anyone from anywhere is welcome to attend our programs and use our services free of charge with no membership required.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Staff are the only ones that receive wages. Our Board of Trustees are volunteers and receive no remuneration for services.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

We have 1,686 current members, This does not include the countless people that use our services but do not have a membership. The Houston Public Library Association was incorporated in 1965.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

83

We are requesting assistance to purchase 2 more Public Access computers and the labour fees to have them installed. We are also in need of 2 new computer chairs and a table to go with them.

Describe how this proposal will benefit the community:

Our public computer and Wi-Fi use have been on a rapid incline for several months now. In September we counted 1013 uses. The same period in 2015 was 470. We currently have 4 computers available for the public to use. Because of the increased interest in the service, wait times are often at 1.5 to 2 hours for some patrons. Many people use the service for things that may take longer than the allotted 30 mins, such a creating a resume. We always try to give people as much time as they need but it is becoming increasingly difficult as the demand rises. Adding 2 computers will decrease wait times and allow us to provide people with the time they need to write resumes or complete job applications.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

[594eb1c522adc-Computer Project Budget.xlsx](#)

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Imperial Metals donated computer monitors which will lessen the costs of this project.

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Yes

84

Have you received assistance before from us.

Year, Amount and Purpose for assistance

*2015- \$1500 for the purchase of
DVDs to enhance our collection*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct
contributions?:

OR, is your organization: Part of a provincial or national fund
raising campaign?:

Yes

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: July 7, 2017

SUBJECT: Granisle Public Library– Request for Grant in Aid – Electoral Area “G” (Houston Rural)

Attached is a request for Grant in Aid monies from the Granisle Public Library

The Granisle Public Library is requesting \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with technology and database upgrades.

Director Newell has indicated his support of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Granisle Public Library be given \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with technology and database upgrades.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: July-07-17 3:35 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 59600c7934bd8-2016 inside.docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Granisle Public Library

Mailing Address:
PO Box 550

Email:

library@granisle.net

Contact Person:

Sherry Smith, 250-697-2713/250-697-2306

APPLICATION SUMMARY

Project or purpose for which you require assistance:

To assist with our technology and database expenses

Amount Requested:

\$2,500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We are a resource for recreational and educational reading material and we foster a desire for lifelong learning through school visits and technology availability. These services are not offered by anyone else in our area.

Describe the geographic area that receives services or benefits from your organization.

Village of Granisle through to Topley Landing (Area G)

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Paid part-time staff.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Four part-time staff.
Six volunteer Board members.
Incorporated in 1974.*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

*capital project and/or equipment
other purpose*

Other Assistance Requested:

*Computer upgrading and assisting
with coverage of services to our
regional district library members.*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Village of Granisle funds over 80% of our current budget which benefits our village residents as well as our rural residents.

Describe how this proposal will benefit the community:

It will assist with budget costs of services provided by our Village.

FUNDING AND FINANCIAL INFORMATION

88

files Submitted:

59600c7934bd8-2016 inside.docx

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2015, \$2500, to assist with technology and database instruction.

Year, Amount and Purpose for assistance

2013, \$2000, computer instruction and database assistance.

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: July 13, 2017

SUBJECT: Change in CRA Policy for Elected Officials Allowances

At its June 22, 2017 Board Meeting, the RDBN Board of Directors discussed the change in CRA Policy for Elected Officials Allowances. Staff contacted UBCM to determine if any other local governments had submitted a resolution in this regard.

Attached is a resolution submitted by the Town of View Royal.

Recommendation: (all/directors/majority)

Receive



TOWN OF VIEW ROYAL

45 View Royal Avenue, Victoria, BC, Canada V9B 1A6
Ph. 250-479-6800 • Fx. 250-727-9551 • E. info@viewroyal.ca • www.viewroyal.ca

June 21, 2017

VIA EMAIL: rtagami@ubcm.ca

Union of British Columbia Municipalities
Suite 60 - 10551 Shellbridge Way
Richmond, BC
V6X 2W9

Attention: Reiko Tagami, Information and Resolutions Coordinator

Dear Ms. Tagami:

Re: Proposed Resolution – 2017 Federal Budget – Proposed Removal of 1/3 Non-Taxable Expense Allowance

Please find enclosed a copy of the proposed resolution and background information from View Royal Council regarding the 2017 Federal budget proposed removal of 1/3 non-taxable expense allowance for submission to the 2017 UBCM convention.

If you require further information, please contact the undersigned.

Sincerely,

A handwritten signature in cursive script that reads "E Bolster".

Elena Bolster
Deputy Corporate Officer

Enclosures

**UBCM RESOLUTION****2017 FEDERAL BUDGET – PROPOSED REMOVAL OF
1/3 NON-TAXABLE EXPENSE ALLOWANCE****TOWN OF VIEW ROYAL**

WHEREAS the 2017 federal budget proposes to remove the tax exemptions beginning in 2019 for the 1/3 non-accountable expense allowances paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders, including mayors, councillors, directors and alternate directors;

AND WHEREAS the impact of this change is that the full amount of remuneration will now be subject to income taxes and Canada Pension Plan (CPP) contributions and, resultantly, may be considered a disincentive to the holding of public office:

THEREFORE BE IT RESOLVED that UBCM urge the federal government to abandon its proposal to tax the 1/3 non-accountable expense allowances paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders.

92

Government
of CanadaGouvernement
du Canada[Home](#) → [Budget 2017](#) → [Budget Plan](#)

Chapter 4 – Tax Fairness for the Middle Class

Introduction

The Government remains concerned about income inequality and is taking action to ensure that the tax system is fair, both in its design and administration.

In 2017, the Government of Canada will continue to take concrete steps to close tax loopholes, crack down on tax evasion, improve tax relief for the middle class, and eliminate measures that are ineffective and inefficient, and that disproportionately benefit the wealthy.

Over the past year, the Government has put in place a plan to grow the economy in a way that works for the middle class and those working hard to join it. It has cut taxes for nearly 9 million middle class Canadians and targeted the Canada Child Benefit to parents who need it most.

In addition, the Government took strong action to fight tax evasion and avoidance, both at home and around the world. It boosted funding to the Canada Revenue Agency (CRA)—investing \$444 million in the CRA's ability to detect, audit and combat tax evasion and avoidance. These measures will enable the CRA to recover \$2.6 billion in additional federal revenues. Initial steps have also been taken to prevent wealthy individuals from using private corporations to inappropriately reduce their tax payable.

Budget 2017 also proposes targeted measures to support a resilient financial sector that contribute to a strong and growing economy.

A Fair and Efficient Tax System for Canadians

In December 2015, the Government took decisive action to make the tax system fairer.

The Government's first action was to raise taxes on the wealthiest one per cent, in order to cut taxes for the middle class. When middle class Canadians have more money to invest, save and grow the economy, all Canadians benefit.

93

Next, the Government replaced the previous child benefit system with the new Canada Child Benefit—one that is simpler, more generous, better targeted and tax-free. Because the benefit is tied to income, it provides greater support to those who need it most: single-parent families (single mothers in particular) and low-income families. Today, about 300,000 fewer children live below the poverty line and, by the end of this year, child poverty will have been reduced by 40 per cent from what it was in 2014.

In Budget 2016, the Government also committed to undertake a wide-ranging review of the increasingly complex tax expenditures that now exist. The review's objective is to eliminate poorly targeted and inefficient tax measures, and will allow the Government to identify opportunities to reduce tax benefits that unfairly help the wealthiest Canadians rather than the middle class and those working hard to join it.

As described below, Budget 2017 takes important steps to further enhance fairness in the tax system and to improve its efficiency and effectiveness. Specifically, Budget 2017 takes action to:

- Close tax loopholes that result in unfair tax advantages for some at the expense of others.
- Crack down on tax evasion and combat tax avoidance.
- Make existing tax relief for individuals and families more effective and accessible.
- Eliminate ineffective and inefficient tax measures.
- Provide greater consistency in the tax treatment of similar types of income and with other government priorities and current economic conditions.

A Tax System That's Fair for Middle Class Canadians

Fairness is essential to ensuring Canadians have confidence in their tax system. The commitment to tax fairness is what drives the Government to close loopholes and to ensure that no taxpayer is able to get a tax advantage at the expense of those who pay their fair share.

Fairness is also what drives the Government to ensure that the CRA has the resources to enforce tax laws, and it motivates the Government to actively participate in global efforts that combat international tax evasion and avoidance. Taken together, these efforts support an economy that works for the middle class.

Tax Planning Using Private Corporations

94

The review of federal tax expenditures highlighted a number of issues regarding tax planning strategies using private corporations, which can result in high-income individuals gaining unfair tax advantages. A variety of tax reduction strategies are available to these individuals that are not available to other Canadians. These strategies include:

- *Sprinkling income using private corporations*, which can reduce income taxes by causing income that would otherwise be realized by an individual facing a high personal income tax rate to instead be realized (e.g., via dividends or capital gains) by family members who are subject to lower personal tax rates (or who may not be taxable at all).
- *Holding a passive investment portfolio inside a private corporation*, which may be financially advantageous for owners of private corporations compared to otherwise similar investors. This is mainly due to the fact that corporate income tax rates, which are generally much lower than personal rates, facilitate accumulation of earnings that can be invested in a passive portfolio.
- *Converting a private corporation's regular income into capital gains*, which can reduce income taxes by taking advantage of the lower tax rates on capital gains. Income is normally paid out of a private corporation in the form of salary or dividends to the principals, who are taxed at the recipient's personal income tax rate (subject to a tax credit for dividends reflecting the corporate tax presumed to have been paid). In contrast, only one-half of capital gains are included in income, resulting in a significantly lower tax rate on income that is converted from dividends to capital gains.

A number of measures have been put in place over the years to limit the scope of some of these planning arrangements, but such measures have not always been fully effective. The Government is therefore further reviewing the use of tax planning strategies involving private corporations that inappropriately reduce personal taxes of high-income earners. In doing so, the Government will also consider whether there are features of the current income tax system that have an inappropriate, adverse impact on genuine business transactions involving family members. The Government intends to release a paper in the coming months setting out the nature of these issues in more detail as well as proposed policy responses. In addressing these issues, the Government will ensure that corporations that contribute to job creation and economic growth by actively investing in their business continue to benefit from a highly competitive tax regime.

Ensuring Tax Integrity

95

A fair tax system requires constant attention. Ongoing legislative adjustments are needed to ensure that the rules are functioning as intended and that they do not result in some taxpayers paying less than their fair share. Effective administration and enforcement of tax laws are also key factors in the fight to combat tax evasion and aggressive tax avoidance, both at home and abroad.

Closing Tax Loopholes

Budget 2017 proposes a number of actions to strengthen the integrity of the tax system. Specifically, it proposes to:

- Prevent the avoidance or deferral of income tax through the use of offsetting derivative positions in straddle transactions.
- Extend to Registered Education Savings Plans and Registered Disability Savings Plans anti-avoidance rules similar to the ones applicable in connection with Tax-Free Savings Accounts and Registered Retirement Savings Plans.
- Clarify the intended meaning of “factual control” under the *Income Tax Act* for the purpose of determining who has control of a corporation in order to prevent inappropriate access to supports such as the small business tax rate and the enhanced refundable 35-per-cent Scientific Research and Experimental Development Tax Credit for small businesses.
- Prevent the avoidance of tax on income from the insurance of Canadian risks by extending the foreign-affiliate base erosion rules to foreign branches of Canadian life insurers.

To ensure the tax system operates as fairly and effectively as possible moving forward, the Government will continue to study, identify and address tax loopholes and tax planning schemes.

Cracking Down on Tax Evasion and Combatting Tax Avoidance

Tax evasion and avoidance act to undermine the hard work of Canadian individuals and businesses that play by the rules. The Government will continue to crack down on these unfair practices to help ensure that all taxpayers pay their fair share.

Budget 2017 will invest an additional \$523.9 million over five years to prevent tax evasion and improve tax compliance. The investment will be used to fund new initiatives and extend existing programs that ensure our tax system is fair and equitable for all Canadians.

The measures in Budget 2017 will build on previous investments to support the CRA in its continued efforts to crack down on tax evasion and combat tax avoidance by:

96

- Increasing verification activities.
- Hiring additional auditors and specialists with a focus on the underground economy.
- Developing robust business intelligence infrastructure and risk assessment systems to target high-risk international tax and abusive tax avoidance cases.
- Improving the quality of investigative work that targets criminal tax evaders.

Revenue Expectations From Improved Tax Compliance

The CRA has a proven track record of meeting expectations from targeted compliance interventions. Budget 2017 accounts for the expected revenue impact of \$2.5 billion over five years from measures that crack down on tax evasion and combat tax avoidance, resulting in a return on investment of five to one. These amounts do not reflect the gain that will be realized by provinces and territories, whose tax revenues will also increase as a result of these initiatives.

Combatting International Tax Avoidance and Evasion

Canada has worked together with the other members of the Group of 20 (G20) and the Organisation for Economic Co-operation and Development (OECD) to develop recommendations that will address base erosion and profit shifting (BEPS). BEPS refers to international tax planning arrangements used by multinational enterprises to unfairly minimize their taxes. For example, some enterprises will shift their taxable profits away from the jurisdiction where the underlying economic activity has taken place in order to avoid paying their fair share.

The Government remains firmly committed to protecting Canada's tax system, and has implemented—or is in the process of implementing—the measures agreed to as minimum standards under the BEPS project:

- Legislation was enacted in December 2016 that requires large multinational enterprises to file country-by-country reports. These reports provide information about the international distribution of the activities of a corporate group. This information will give tax authorities in each country a clearer picture of where the operations of the group in their particular jurisdiction fit into the group's global operations. This will enable them to better assess high-level avoidance risks such as the potential for mispricing of transactions between entities of the group in different jurisdictions.
- Canada participated in the development of a multilateral instrument to streamline the implementation of tax treaty-related BEPS recommendations, including those

97

addressing treaty abuse. The multilateral instrument is a tax treaty that many countries could sign modifying certain provisions of existing bilateral tax treaties without the need for separate bilateral negotiations. The Government is pursuing signature of the multilateral instrument and is undertaking the necessary domestic processes to do so.

- Canada has committed to the effective and timely resolution of tax treaty-related disputes by improving the mutual agreement procedure in Canada's tax treaties.
- The CRA has begun the spontaneous exchange with other tax administrations of tax rulings that could otherwise give rise to BEPS concerns. As part of the effort to counter harmful tax practices, this helps ensure that revenue authorities are not granting to taxpayers non-transparent "private" rulings that guarantee favourable tax treatment with respect to a transaction.

With respect to other BEPS recommendations:

- Canada has robust "controlled foreign corporation" rules in the form of our foreign accrual property income regime, which helps prevent taxpayers from avoiding Canadian income tax by shifting income into foreign subsidiaries.
- Canada has implemented requirements for taxpayers, as well as promoters and advisors, to disclose specified tax avoidance transactions to the CRA.
- The CRA is applying revised international guidance on transfer pricing by multinational enterprises. These guidelines provide an improved interpretation of the requirement in the tax laws of Canada and most other countries that transactions between entities of a corporate group in different jurisdictions should be priced as if they were arm's length transactions.

The Government will continue to work with its international partners to ensure a coherent and consistent response to fight tax avoidance through BEPS.

The Government is also strengthening its efforts to combat international tax evasion through enhanced sharing of information between tax authorities. The automatic exchange of information with respect to financial accounts held by non-residents—under the framework of the Common Reporting Standard developed by the OECD—is an important tool to promote compliance, combat international tax evasion, and ensure that taxpayers are reporting their income from all sources. To date, more than 100 jurisdictions have committed to implement the new standard. Canada recently enacted legislation to implement the standard starting on July 1, 2017, which will allow for first exchanges of information with other countries in 2018.

98

Modernizing Business Fees

Businesses should pay their fair share for the services the Government provides. As part of its efforts to modernize services and deliver value to Canadians, the Government is proposing to make changes to the legislative framework governing fee setting for government services.

The proposed changes will streamline the fee setting process while ensuring continued accountability and oversight. In addition, the Government proposes to implement an automatic inflation escalator to allow existing business fees to keep pace with costs.

A modern business fee setting regime will support more cost-effective delivery of services. For example, Canadians could benefit from enhanced government business services such as approval processes for prescription drugs, medical devices and vehicles.

Consideration will also be given to modernizing the framework for recovering costs for certain northern pipeline projects, and, if appropriate, amendments would be brought forward.

A Better, More Efficient Tax System

The Government remains committed to building a fair tax system that benefits the middle class and those working hard to join it. The review of federal tax expenditures identified opportunities to make existing tax measures more effective, equitable and accessible to Canadians. The review also found a number of tax measures that could be eliminated because they are inefficient or no longer relevant. In other cases, the review identified tax changes that could improve consistency in the treatment of similar kinds of income and the consistency of tax measures with other priorities of the Government and current economic conditions. The measures proposed in Budget 2017 will lead to a simpler and fairer tax system.

Tax Relief for Individuals and Families

Budget 2017 will simplify and improve existing tax measures for caregivers, persons with disabilities and students.

Simplifying the Caregiver Credit System (2017)

99

Current Credits

Infirm Dependant Credit

Income phase-out range:
\$6,902-\$13,785

Maximum credit amount:
\$6,883



Caregiver Credit

Income phase-out range:
\$16,163-\$20,895

(for persons with
infirmities/disabilities:
\$16,163-\$23,045)

Maximum credit amount:
\$4,732 (if infirm \$6,882)



Family Caregiver Tax Credit

Income phase-out range:
variable

Maximum credit amount:
\$2,150



Proposed New Credit

Canada Caregiver Credit

Income phase-out range: \$16,163-\$23,046

Maximum credit amount: \$6,883 (spouses/common-law partners and minor children:
\$2,150)

100

Proposed Canada Caregiver Credit

Ann and Marie

Ann provides care for her sister Marie who lives nearby. Marie has chronic pain and cannot work, but she receives \$14,000 per year from social assistance and has managed to save a little bit over the years. She depends on her sister Ann for help with paying her rent, buying groceries and other chores.

Ann currently doesn't qualify for tax relief under the existing caregiver credits because of Marie's income. But under the new Canada Caregiver Credit, Ann will be able to claim \$6,883 this year, which represents \$1,032 in tax relief.

Jayden and Zach

On top of her full-time job, Jayden has cared for her husband Zach since an accident left him unable to work. Zach receives \$15,000 per year from the Canada Pension Plan disability benefit.

Under the new Canada Caregiver Credit, Jayden will be able to claim \$2,150, which represents \$323 in tax relief that she doesn't currently qualify to receive.

A New Canada Caregiver Credit

The current caregiver credit system that applies to Canadians who are caring for their loved ones is confusing and does not serve families well. The existing Caregiver Credit, Infirm Dependant Credit and Family Caregiver Tax Credit each have different eligibility rules.

Budget 2017 proposes to simplify the existing system. It will replace the Caregiver Credit, Infirm Dependant Credit and Family Caregiver Tax Credit with a single new credit: the Canada Caregiver Credit. This new, non-refundable credit will provide better support to those who need it the most, apply to caregivers whether or not they live with their family member, and help families with caregiving responsibilities.

The new Canada Caregiver Credit will provide tax relief on an amount of:

- \$6,883 (in 2017) in respect of expenses for care of dependent relatives with infirmities (including persons with disabilities)—parents, brothers and sisters, adult children, and other specific relatives.
- \$2,150 (in 2017) in respect of expenses for care of a dependent spouse/common-law partner or minor child with an infirmity (including those with a disability).

101

The Canada Caregiver Credit will extend tax relief to more caregivers, particularly those providing care to dependent relatives with infirmities or disabilities who do not live with their caregivers, by increasing the income threshold for the dependant at which the credit begins to phase out. The Canada Caregiver Credit will start to be reduced when the dependant's net income is above \$16,163 (in 2017). This income threshold, along with the amounts for the credit, will be indexed to inflation for taxation years after 2017.

Families will be able to take advantage of the new Canada Caregiver Credit as soon as the 2017 tax year. This measure will provide \$310 million in additional tax relief over the 2016–17 to 2021–22 period, and will support families struggling to take care of their loved ones.

Disability Tax Credit Certification—Adding Nurse Practitioners as Eligible Medical Practitioners

For many Canadians, nurse practitioners are the first and most frequent point of contact with the health care system, but today, these professionals are not allowed to certify application forms for individuals with impairments who are applying for the Disability Tax Credit.

Budget 2017 proposes to add nurse practitioners to the list of medical practitioners that can certify the impacts of impairments for Disability Tax Credit applicants. The measure will apply to Disability Tax Credit certifications made on or after Budget Day. This is an important step to improve access to the credit in areas where, due to a shortage of medical doctors, nurse practitioners may be the primary care provider.

Extend Eligibility for the Tuition Tax Credit

The Government is firmly committed to helping Canadians of all ages receive the training and skills they need to succeed in the economy of today and tomorrow. The Tuition Tax Credit plays an important role in this effort, and recognizes the cost of enrolling in post-secondary and occupational skills courses.

Currently, students who take occupational skills courses below the post-secondary level (e.g., training in a second language or in basic literacy and numeracy to improve job skills) at a college or university cannot claim the Tuition Tax Credit, but those who take similar courses at a non-post-secondary institution can claim it. To improve fairness, Budget 2017 proposes to expand the range of courses eligible for this credit to include occupational skills courses that are undertaken at a post-secondary institution in Canada, and to allow the full amount of bursaries received for such courses to qualify for the scholarship exemption (where conditions are otherwise met). These changes will take effect as of the 2017 tax year.

102

Medical Expense Tax Credit—Clarifying the Treatment of Fertility-Related Expenses

Some of life's greatest joys come from the experiences we share as a family, but some couples have difficulties expanding their families and require assistance. In some cases, such as single individuals and same-sex couples, the use of reproductive technologies may not be directly related to a medical infertility condition.

Budget 2017 proposes to clarify the application of the Medical Expense Tax Credit so that individuals who require medical intervention in order to conceive a child are eligible to claim the same expenses that would generally be eligible for individuals on account of medical infertility. This measure will apply to the 2017 and subsequent taxation years.

Eliminating Inefficient Tax Measures

Budget 2017 takes action to address tax measures that have had a limited impact, have had low take-up or duplicate other forms of federal support. Specifically, Budget 2017 proposes to:

- Eliminate the Public Transit Tax Credit, effective in respect of transit use occurring after June 30, 2017. Available evidence suggests that this credit has been ineffective in encouraging the use of public transit and reducing greenhouse gas emissions. The Government will provide \$20.1 billion over 11 years to provinces and territories, plus at least \$5 billion through the Canada Infrastructure Bank, for improved public transit (see Chapter 2).
- Repeal the Goods and Services Tax/Harmonized Sales Tax (GST/HST) rebate payable to non-resident tourists and non-resident tour operators in respect of the accommodation portion of tour packages. The rebate is complex and costly to administer, and benefits only a narrow segment of the Canadian tourism industry. The Government will instead invest in enhanced tourism marketing.
- Eliminate the surtax on domestic tobacco manufacturers, which now effectively applies to only a small share of tobacco products sold in Canada. Tobacco excise duties, which apply to all tobacco products sold in the Canadian market, will be adjusted to ensure that the peak level of revenues collected under the surtax in the early 2000s will be collected under the excise duty framework. This change will reinforce the goal of reducing tobacco consumption.
- Repeal the 25-per-cent Investment Tax Credit for Child Care Spaces given that it has had very low take-up and has not been effective in increasing the number of child care spaces provided by employers. Budget 2017 also proposes to invest an additional \$7 billion over 10 years, starting in 2018–19, to support and create more high-quality, affordable child care spaces across the country.

103

- Repeal the additional deduction available to corporations that donate medicine to eligible registered charities, given high compliance costs for charities and very low take-up. Corporations will continue to be able to deduct the fair market value of donated medicine.

In addition, Budget 2017 confirms that the First-Time Donor's Super Credit will be allowed to expire in 2017 as planned, due to its low take-up, small average amounts donated, and the overall generosity of existing tax assistance for charitable donations.

Providing Greater Consistency

Budget 2017 also makes changes to improve consistency in the treatment of similar kinds of income and the consistency of tax measures with other priorities of the Government and current economic conditions.

Employee Benefits and Allowances

In today's workforce, many Canadians receive benefits—such as a daily food allowance or transit fare—which are counted as taxable income. Yet certain tax measures allow some individuals to pay less than their fair share of taxes on such benefits. These measures are unfair and they lack a strong policy rationale. To improve consistency, Budget 2017 proposes to:

- Eliminate the deduction in respect of employee home relocation loans. Evidence suggests that this deduction disproportionately benefits the wealthy, and does little to help the middle class and those working hard to join it.
- Remove the tax exemptions for non-accountable expense allowances paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders. This exemption is only available to certain provincial, territorial and municipal office holders, and provides an advantage that other Canadians do not enjoy.

Fossil Fuel Subsidies

The Government has a strong plan to invest in clean growth that will help create middle class jobs and get the country on the path to a low-carbon economy. Consistent with this plan, Canada has made a commitment with its partners in the G20 and Asia-Pacific Economic Cooperation to phase out inefficient fossil fuel subsidies. Such subsidies can encourage wasteful consumption, impede investment in clean energy sources, and undermine efforts to combat the threat of climate change.

In recent years, Canada has phased out a number of corporate income tax preferences for oil, gas, and coal mining. To make further progress, Budget 2017 proposes to:

104

- Modify the tax treatment of successful oil and gas exploratory drilling. The success rates for exploratory drilling have increased substantially since the 1990s and, in a majority of cases, discovery wells now lead to production, which makes the well an asset of enduring value. Consistent with the usual treatment of enduring assets, expenses associated with oil and gas discovery wells will be treated as Canadian development expenses, which are deducted gradually over time, rather than as immediately deductible Canadian exploration expenses, unless and until they are deemed unsuccessful.
- Remove the tax preference that allows small oil and gas companies to reclassify Canadian development expenses as immediately deductible Canadian exploration expenses when they are renounced to flow-through share investors. This will ensure that these development expenses, which create an asset of enduring value, are deducted gradually over time.

Maintaining the Effectiveness of the Excise Duty on Alcohol

The Government applies excise levies to products like tobacco, alcohol and certain fuels. These levies are generally imposed at the time of production or importation, and are paid by the manufacturer or importer. Excise levies can also be used to achieve specific policy goals, such as improving health.

Excise duty rates on alcohol products have not effectively changed since the mid-1980s. Over time, they have represented a smaller and smaller proportion of the total price of alcohol products, reducing their effectiveness. Budget 2017 proposes that, to maintain their effectiveness, excise duty rates on alcohol products be increased by 2 per cent effective the day after Budget Day, 2017, and that rates be automatically adjusted to the Consumer Price Index on April 1 of every year starting in 2018.

As the Government moves forward with a new taxation regime on cannabis, it will take steps to ensure that taxation levels remain effective over time.

Updating Tax Measures to Reflect Changes in the Economy

Over time, changes in the economy have made a number of provisions in Canada's tax statutes less relevant than when they were first introduced. To address these changes, Budget 2017 proposes to:

- Amend the definition of a taxi business under the *Excise Tax Act* to level the playing field and ensure that ride-sharing businesses are subject to the same GST/HST rules as taxis.

105

- Eliminate the use of billed-basis accounting for income tax purposes by a limited group of professionals in order to avoid giving these professionals a deferral of tax that is not available to other taxpayers.
- Eliminate the income tax exemption for insurers of farming and fishing property, which was introduced in 1954 to encourage the provision of insurance in rural districts. With the increased sophistication today of the Canadian financial sector, insurance companies—including mutual companies—are well placed to effectively underwrite farming and fishing risks.

The income tax rules provide a deferral in respect of deferred cash purchase tickets issued for deliveries of certain listed grains. Given changes in the grain marketing regime in Canada, the Government is conducting a public consultation regarding the ongoing utility of this income tax deferral.

Maintaining a Resilient Financial Sector

To help provide a well-functioning environment in which citizens and businesses thrive, the Government's policy objectives for the financial sector are financial stability, competition, and utility for financial system users. The financial system continues to adapt to emerging developments including global economic uncertainty, increased internationalization, a changing demographic environment and evolving consumer preferences.

The Government recently launched the Review of the Federal Financial Sector Framework to allow consideration of whether the framework continues to effectively meet its objectives in light of these developments and remains technically sound. Also, the Government recently took action to reinforce the Canadian housing finance system to help protect the long-term financial security of borrowers and all Canadians, and to improve tax fairness for Canadian homeowners.

Budget 2017 proposes targeted measures to support a resilient financial sector which contributes to a strong and growing economy, and renews funding to the Department of Finance Canada to continue its work in these areas.

What Success Will Look Like

The financial sector measures proposed in Budget 2017 will lead to:

- *Greater resiliency for the Canadian financial sector.*
- *A modernized deposit insurance framework that continues to protect the deposits of Canadians and promote financial stability.*

106

- *Strengthened ability for Canada to combat money laundering and terrorist financing.*

Protecting Financial Stability in Canada

The financial sector plays an integral role in allocating capital efficiently to households and businesses across the country. A stable financial sector is critical to a healthy Canadian economy. In response to the 2008 financial crisis, the Government of Canada endorsed a G20 plan to make the global financial system more resilient in order to reduce the likelihood and potential severity of future crises and subsequently took a range of actions to implement this plan.

To further this agenda, Budget 2017 proposes to introduce targeted legislative amendments to bolster the toolkit for managing the resolution of Canada's largest banks, modernize the deposit insurance framework, and strengthen the oversight of systemically important financial market infrastructures which clear and settle financial transactions. These changes will further protect consumers and financial stability in the unlikely event of the failure of a financial institution.

Enhancing the Bank Resolution Regime

The 2008 financial crisis highlighted that some banks are "systemically important"—so important to the functioning of the financial system and economy that they cannot be wound up under a conventional bankruptcy and liquidation process should they fail without imposing unacceptable costs on the economy. Canada has six systemically important banks.

Following the financial crisis, and in line with international standards, the Government put into place measures to reduce the likelihood of failure for these banks and provide authorities with the means to restore a bank to viability in the unlikely event that it should fail, in a manner that protects financial stability as well as taxpayers.

These measures for systemically important banks include enhanced supervision, higher capital requirements and the development of a "bail-in" regime to reinforce that bank shareholders and creditors are responsible for the bank's risks—not taxpayers. Further, since 2015, large Canadian banks have been working with the Canada Deposit Insurance Corporation (CDIC) to prepare their own resolution plans which describe how they could be resolved in an orderly manner, while ensuring the continuity of critical financial services.

To further strengthen Canada's bank resolution regime, the Government proposes to introduce legislative amendments to:

107

- Formally designate CDIC as the resolution authority for its members and require Canada's biggest banks to develop and submit resolution plans.
- Clarify the treatment of, and protections for, eligible financial contracts—such as derivatives—in a bank resolution process.
- Reinforce the Superintendent of Financial Institutions' powers to set and administer the requirement for systemically important banks to maintain a minimum capacity to absorb losses in a resolution.

Deposit Insurance Review

Deposit insurance protects depositors' savings in the unlikely event that a deposit-taking institution (e.g., a bank) fails. The deposit insurance framework contributes to maintaining confidence in the financial system and promotes financial stability.

A comprehensive review of Canada's deposit insurance framework was recently undertaken to ensure that the framework provides adequate protection for the savings of Canadians. As part of the review, consultations were held in the fall of 2016 to seek the views of Canadians on possible improvements to the deposit insurance framework, such as streamlining deposit insurance categories, improving depositor understanding, and maintaining an adequate scope and level of coverage.

The Government proposes to introduce legislative amendments to modernize and enhance the Canadian deposit insurance framework to ensure it continues to meet its objectives, including supporting financial stability.

Strengthening the Oversight of Financial Market Infrastructures

A financial market infrastructure (FMI) is a system that facilitates the clearing, settling or recording of payments, securities, derivatives or other financial transactions among participating entities. FMIs play a critical role in the financial system and economy by enabling people and firms to safely and efficiently purchase goods and services, make financial investments, manage risks and transfer funds.

FMIs that are considered to have the potential to pose systemic or payments system risk are designated FMIs subject to Bank of Canada oversight. To support the efficiency and stability of Canada's core national clearing and settlement infrastructure, the Government proposes to introduce legislative amendments to the *Payment Clearing and Settlement Act* to expand and enhance the oversight powers of the Bank of Canada by further strengthening the Bank of Canada's ability to identify and respond to risks to FMIs in a proactive and timely manner.

1098

FMI apply strong risk management standards; however, there remains a remote possibility of a situation where they cannot continue to operate. The failure of a designated FMI could result in severe market disruption, and to contagion to other FMIs and the financial system more broadly, ultimately having a negative impact on the Canadian economy. The Government proposes to introduce legislative amendments to the *Payment Clearing and Settlement Act* to also implement an FMI resolution framework so that the appropriate toolkit is in place to intervene in the unlikely event that a designated FMI fails.

Strengthening Corporate and Beneficial Ownership Transparency

The Government of Canada is committed to implementing strong standards for corporate and beneficial ownership transparency that provide safeguards against money laundering, terrorist financing, tax evasion and tax avoidance, while continuing to facilitate the ease of doing business in Canada. Understanding the ownership and control of corporations is vital for good corporate governance and to protect the integrity of the tax and financial systems.

The Government will collaborate with provinces and territories to put in place a national strategy to strengthen the transparency of legal persons and legal arrangements and improve the availability of beneficial ownership information.

The Government is also examining ways to enhance the tax reporting requirements for trusts in order to improve the collection of beneficial ownership information.

These actions will ensure that law enforcement and other authorities have timely access to the information needed to crack down on money laundering, terrorist financing and tax evasion and to combat tax avoidance.

Strengthening Canada's Anti-Money Laundering and Anti-Terrorist Financing Regime

Legislative and regulatory provisions of Canada's anti-money laundering and anti-terrorist financing framework are regularly reviewed to ensure they meet the objectives of detecting and deterring money laundering and terrorist financing activities, while balancing rights under the *Canadian Charter of Rights and Freedoms* and privacy concerns. The Government proposes to introduce legislative amendments to the *Proceeds of Crime (Money Laundering) and Terrorist Financing Act* to:

107

- Expand the list of disclosure recipients that can receive financial intelligence related to threats to the security of Canada to include the Department of National Defence and the Canadian Armed Forces.
- Support more effective intelligence on beneficial owners of legal entities.
- Make various technical and other changes to: strengthen the framework, support compliance, improve the ability of reporting entities to operationalize the *Proceeds of Crime (Money Laundering) and Terrorist Financing Act*, and ensure the legislation functions as intended.

Parliamentary Approval of Government Borrowing

The Government is committed to enhancing the transparency and accountability of federal borrowing activities to Parliament and ultimately Canadians. To this end, it took steps in Budget 2016 to restore the requirement for Parliamentary approval of government borrowing plans.

As part of Budget 2016, amendments to the *Financial Administration Act* have been introduced to repeal the general power for the Governor in Council to authorize the Government's borrowings, thereby requiring Parliament to approve the borrowings. The amendments also added a requirement for the Minister of Finance to ensure that the debt of agent Crown corporations does not exceed any legislative limit.

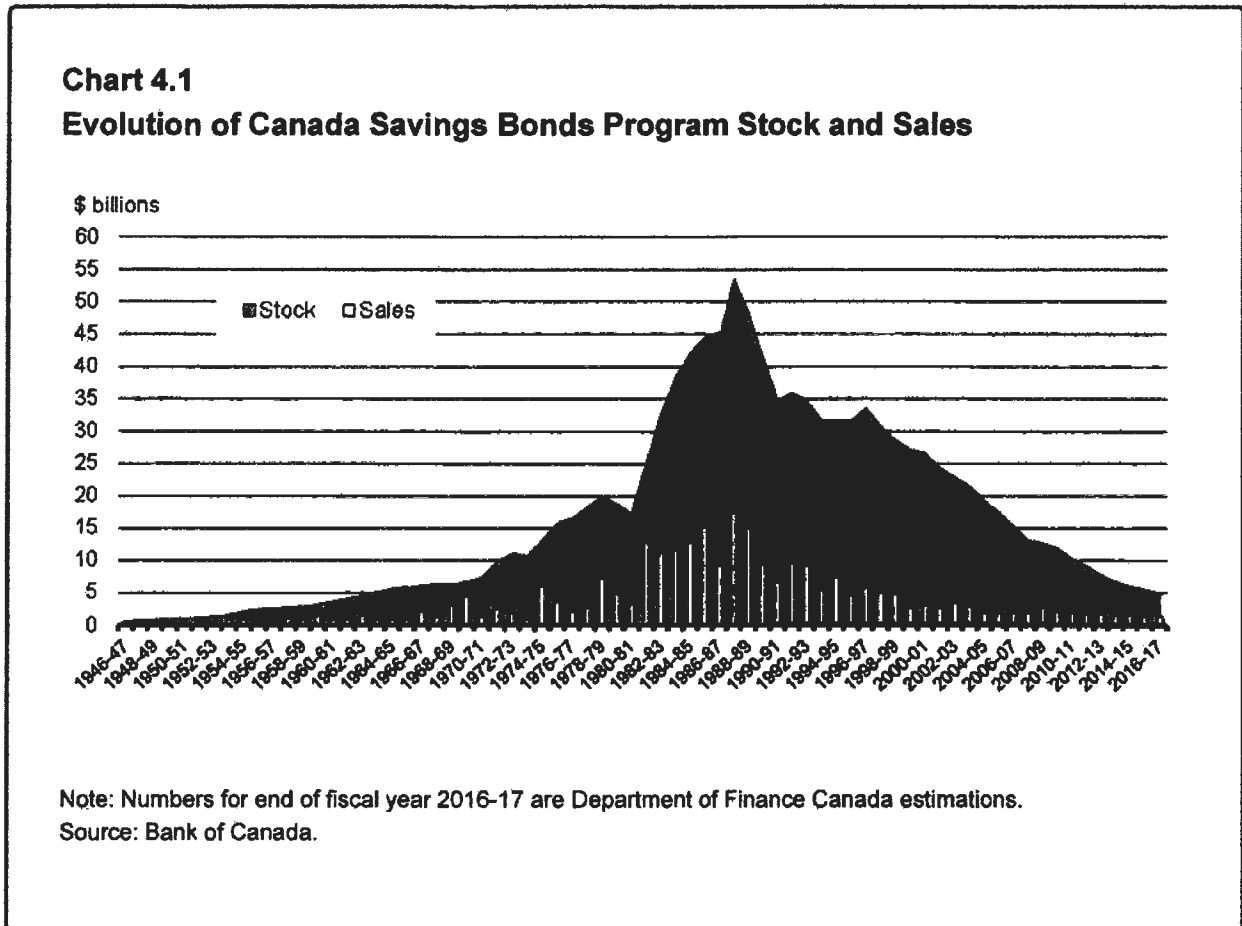
Budget 2017 proposes to implement this new framework by introducing legislation seeking Parliamentary approval of government borrowing.

In line with international standards, the Bank of Canada is modifying its methodology for publishing daily foreign exchange rates, which are used to translate borrowings and guarantees in foreign currency authorized by Parliament into Canadian dollars. Budget 2017 proposes to amend federal legislation to reflect the new published rates.

Phasing out the Canada Savings Bonds Program

The Canada Savings Bonds Program, created in 1946, has historically provided the Government of Canada with a diversified source of funds while offering Canadians a safe and easily accessible investment option. Since reaching its peak in the late-1980s, the Canada Savings Bonds Program has experienced a prolonged decline (see Chart 4.1). Canada Savings Bonds currently represent less than 1 per cent (about \$5 billion) of total federal market debt. The Program is no longer a cost-effective source of funds for the Government, compared to wholesale funding options.

110



[Chart 4.1 - Text version]

This decline in the Program’s popularity can be attributed to the proliferation of higher-yielding alternative retail investment instruments, such as Government of Canada-insured retail products (including guaranteed investment certificates), mutual funds and low-commission trading accounts.

Given the decreasing popularity of Canada Savings Bonds among Canadians and following a review of the Program, the Government of Canada will discontinue the sales of new Canada Savings Bonds in 2017. The phasing out of the Program will result in cost savings from reduced Program management and administration costs and allow the Government of Canada to focus on less-costly funding options. All outstanding retail debt will continue to be honoured.

More information regarding the phasing out of the Canada Savings Bonds Program is provided in Annex 2 and on the [Canada Savings Bonds website](#).



Table 4.1
Tax Fairness for the Middle Class
 millions of dollars

	2016 -2017	2017 -2018	2018 -2019	2019 -2020	2020 -2021	2021 -2022	Total
A Fair and Efficient Tax System for Canadians							
Closing Tax Loopholes	0	-54	-60	-60	-65	-65	-304
Cracking Down on Tax Evasion and Combatting Tax Avoidance	0	-122	-232	-335	-511	-733	-1,933
Modernizing Business Fees	0	0	-36	-72	-109	-147	-364
Tax Relief for individuals and Families	15	50	55	60	65	65	310
Eliminating Inefficient Tax Measures	0	-215	-265	-270	-275	-280	-1,305
Providing Greater Consistency	0	-68	-290	-356	-226	-251	-1,191
Subtotal—A Fair and Efficient Tax System for Canadians	15	-409	-827	-1,033	-1,122	-1,411	-4,788
Maintaining a Resilient Financial Sector							
Renewing Department of Finance Canada Funding to Support a Resilient Financial Sector	0	2	2	2	2	2	9

112

Subtotal—Maintaining a Resilient Financial Sector	0	2	2	2	2	2	9
Total—Chapter 4: Tax Fairness for the Middle Class	15	-407	-826	-1,032	-1,120	-1,409	-4,779
<i>Less funds existing in the fiscal framework</i>	0	-2	-2	-2	-2	-2	-9
<i>Less projected savings</i>	0	0	-1	-2	-4	-23	-31
Net Fiscal Cost	15	-409	-829	-1,036	-1,126	-1,434	-4,818

Note: Totals may not add due to rounding.

Date modified:

2017-03-22

BACKGROUND INFORMATION

Excerpt from the Minister William Morneau's 2017 Federal Budget "Tax Measures: Supplementary Information" dated March 22, 2017

ALLOWANCES FOR MEMBERS OF LEGISLATIVE ASSEMBLIES AND CERTAIN MUNICIPAL OFFICERS

The reimbursement of expenses incurred in the course of carrying out the duties of an office or employment is generally not a taxable benefit to the recipient. By contrast, a non-accountable allowance for which an individual does not have to provide details or submit receipts to justify amounts paid is generally a taxable benefit.

Certain officials may, however, receive non-accountable allowances for work expenses that are not included in computing income for tax purposes. These officials are:

- elected members of provincial and territorial legislative assemblies and officers of incorporated municipalities;
- elected officers of municipal utilities boards, commissions, corporations or similar bodies; and
- members of public or separate school boards or of similar bodies governing a school district.

The excluded amount is limited to half of the official's salary or other remuneration received in that capacity in the year.

Budget 2017 proposes to require that non-accountable allowances paid to these officials be included in income. The reimbursement of employment expenses will remain a non-taxable benefit to the recipient.

In order to provide affected organizations more time to adjust their compensation schemes, this measure will apply to the 2019 and subsequent taxation years.

**REPORT TO FINANCE COMMITTEE
MEETING OF WEDNESDAY, MAY 3, 2017**

SUBJECT 2017 Federal Budget Impact on Tax Exemptions

ISSUE

Provide additional information to the Capital Regional District (CRD) Board on impacts from the 2017 Federal Budget.

BACKGROUND

At the April 5, 2017, Finance Committee meeting, the Chief Financial Officer provided a verbal update on both the Provincial and Federal budget implications to the CRD. Speaking notes and a summary of budget highlights were distributed to committee members following the meeting (Appendix A & B).

A further detailed review of the 2017 Federal Budget revealed it proposes to “remove the tax exemptions for non-accountable expense allowances paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders.”

Detailed information can be obtained at:

<http://www.budget.gc.ca/2017/docs/plan/chap-04-en.html#Toc477707494>

FINANCIAL IMPLICATIONS

The 2017 Federal Budget proposes a change that would eliminate the 1/3 non-accountable allowance that is currently non-taxable to Board members, alternate attendees and any remunerated official on committee or commission business. The 1/3 allowance is reported in Box 70 of the T4, Statement of Remuneration. The impact of this change is that the full amount of the remuneration will now be subject to income taxes and Canada Pension Plan (CPP) contributions. The remuneration is not subject to Employment Insurance (EI) premiums. It is anticipated that this change would be effective from 2018 onwards.

The following table demonstrates the impact of this change (for illustrative purposes only);

	Current 1/3 Exemption	Proposed 2018 Onward
Income	\$20,000.00	\$20,000.00
Taxable Income	13,333.33	20,000.00
Tax Deduction	(4.94)	(974.48)
CPP Deduction	(486.72)	(816.66)
Net Income	\$19,508.34	\$18,208.86

CONCLUSION

The 2017 Federal Budget proposes targeted measures to remove the tax exemptions for non-accountable expense allowances paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders.

RECOMMENDATION

That the Finance Committee recommend to the Capital Regional District Board:

That this report be received for information.

Submitted By:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

NC:ngm

Attachments: Appendix A Highlights of BC 2017
Appendix B Highlights of Federal 2017

Highlights of BC 2017-18 budget released February 21, 2017:

- The Provincial Budget is set at \$50.2 billion for 2017-2018
- A forecast surplus of \$295 million, a fifth consecutive balanced budget.
- Forecasted surpluses for the next two years (in the multi-hundreds of millions of dollars).
- The previous forecasted surplus for 2016-2017 was \$2.2 billion but is expected to be revised to \$1.5 billion, mostly due to new spending on housing, forest fire prevention and infrastructure.
- Provincial debt is \$69.8 billion expected to grow to \$77.7 billion in next 3 years (\$25 billion in capital spending including \$2.4B Massey Tunnel replacement & \$8.7B for Site C Dam).

- **Specific details.** Medical Service Premiums will be reduced by 50% as of Jan. 1, 2018 for households with annual net income of less than \$120k. Exemption for families earning less than \$35k or individuals earning less than \$26k/yr.
 - BC is the only province in Canada that charges health care premiums
 - Indicated the program would be phased out completely in the long-term (no timetable)
 - **MSP costs to CRD were ~\$550k in 2016.**
- Provincial sales tax on electricity for business will be eliminated over the next two years
 - **CRD costs in PST for electricity were ~\$170k in 2016.**
- The small business corporate income tax rate will be reduced from 2.5% to 2.0%
 - **No impact to CRD**
- An increase in the property tax exemption threshold for first-time homebuyers from \$475k to \$500k. Partial exemption increased to \$525k.
 - **Indirect – Supports housing / home ownership**
- Health grew by \$875M to a total of \$18.8 billion or 40% of the budget (1994 budget was \$6B)
 - **Indirect – possible downstream impacts & flow to VIHA and as a result CRHD**

No tie to the CRD but newsworthy

- *The Ministry of Children and Family Development will get an incremental \$287 million over three years, including \$120 million to address recommendations in a report on indigenous child welfare.*
- *Education spending will increase by \$740 million over three years, with \$320 million of that total to cover the costs of ongoing negotiations with the teachers' union after the province lost a Supreme Court of Canada decision on class size related to special-needs children.*

Highlights of Federal 2017-18 budget released March 22, 2017:

- The Federal Budget was announced at \$5.7 billion for the next 6 years; contrast to the 2016 budget of \$26.5B in 2 years
- \$3B contingency included as an “economic cushion” to account for changes in assumptions
- Combination of execution of last year’s announcement with maintaining a stable debt-to-GDP ratio; just no room to spend. Currently at 31.5% - markets and exchanges tend to go volatile as ratio approaches 40%
- Deficit is currently estimated at \$23 billion and expected to grow to \$28.5 billion this year

- **Specific details.** Employment insurance premiums are increasing five cents or 3.1% to \$1.68 per every \$100 of insurable earnings – the maximum allowable increase under the Employment Insurance Act.
 - ***Employer portion of EI expenses in 2016 was ~\$825k***
 - ***Resulting increase would will be ~\$22k***
- \$11.2 billion to cities and provinces for affordable housing over 10 years as part of the second wave of the government’s infrastructure program, \$5 billion of which is to encourage housing providers to pool their resources with private partners to pay for new projects.
 - ***Indirect – Supports housing / home ownership***
- A national database of all housing properties in Canada, known as the Housing Statistics Framework, to track details on purchases, sales, demographics and financing, as well as foreign ownership.
 - ***Indirect – Supports housing information***
- \$20-billion towards public transit projects over the next 11 years.
 - ***Indirect – Supports transportation***
 - However, the public transit tax credit, which allows the cost of transit passes to be deducted, is being eliminated effective July 1.
- \$35-million over the next five years towards measures to help with the overdose crisis. This is in addition to the \$65-million announced in February for a total of \$100-million.
 - ***Indirect – possible downstream impacts & flow to VIHA and as a result CRHD***
- 2 x \$400M programs focused on community engagement (*indirect*)
 - \$400 million over three years through the Business Development Bank of Canada for a “venture capital catalyst initiative” to make more venture capital available to Canadian entrepreneurs.
 - \$395.5 million over three years for the youth employment strategy.

No tie to the CRD but newsworthy

- *The 71-year-old Canada Savings Bond program, first established in 1946, is no longer cost effective and is being phased out.*
- *\$7 billion in spending over 10 years for Canadian families, including 40,000 new subsidized daycare spaces across Canada by 2019, extended parental leave and allowing expectant mothers to claim maternity benefits 12 weeks before their due date.*
- *\$523.9 million over five years to prevent tax evasion and improve tax compliance, including more auditors, a crackdown on high-risk avoidance cases and better investigative efforts.*

- *\$59.8 million over four years, beginning in 2018-19, to make student loans and grants more readily available for part-time students, and \$107.4 million over the same period for assist students with dependent children.*
- *\$287.2 million over three years, starting in 2018-19, for a pilot project to facilitate adult-student access to student loans and grants.*
- *Higher taxes on alcohol and tobacco products: the excise duty rate on cigarettes goes up to \$21.56 per carton of smokes from \$21.03, while the rates on alcohol are going up two per cent. Both will be adjusted every April 1 starting next year, based on the consumer price index.*
- *\$9.6-million over the next five years towards Marijuana education and \$1-million a year afterward.*
- *The definition of a taxi business in being amended under the Excise Tax Act to include ride-sharing services. As of July 1, 2017 GST/HST will be applicable to companies such as Uber.*

- *The Canada Infrastructure Bank will work with provincial, territorial, municipal, Indigenous, and private sector and institutional investment partners to transform the way infrastructure is planned, funded and delivered across the country. With its focus on large, transformative projects such as regional transit plans, transportation networks and electricity grid interconnections, the Bank will make public dollars go farther. These projects will have the added benefit of creating good, well-paying jobs needed to grow the middle class now, and strengthen Canada's economy over the long term. The Canada Infrastructure Bank will be responsible for investing at least \$35 billion over 11 years, using loans, loan guarantees and equity investments.*



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: July 13, 2017

SUBJECT: MLA Pimm's First Nations Stakeholder Advisory Committee

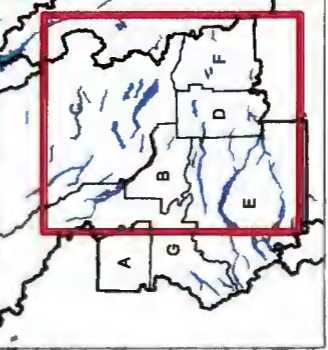
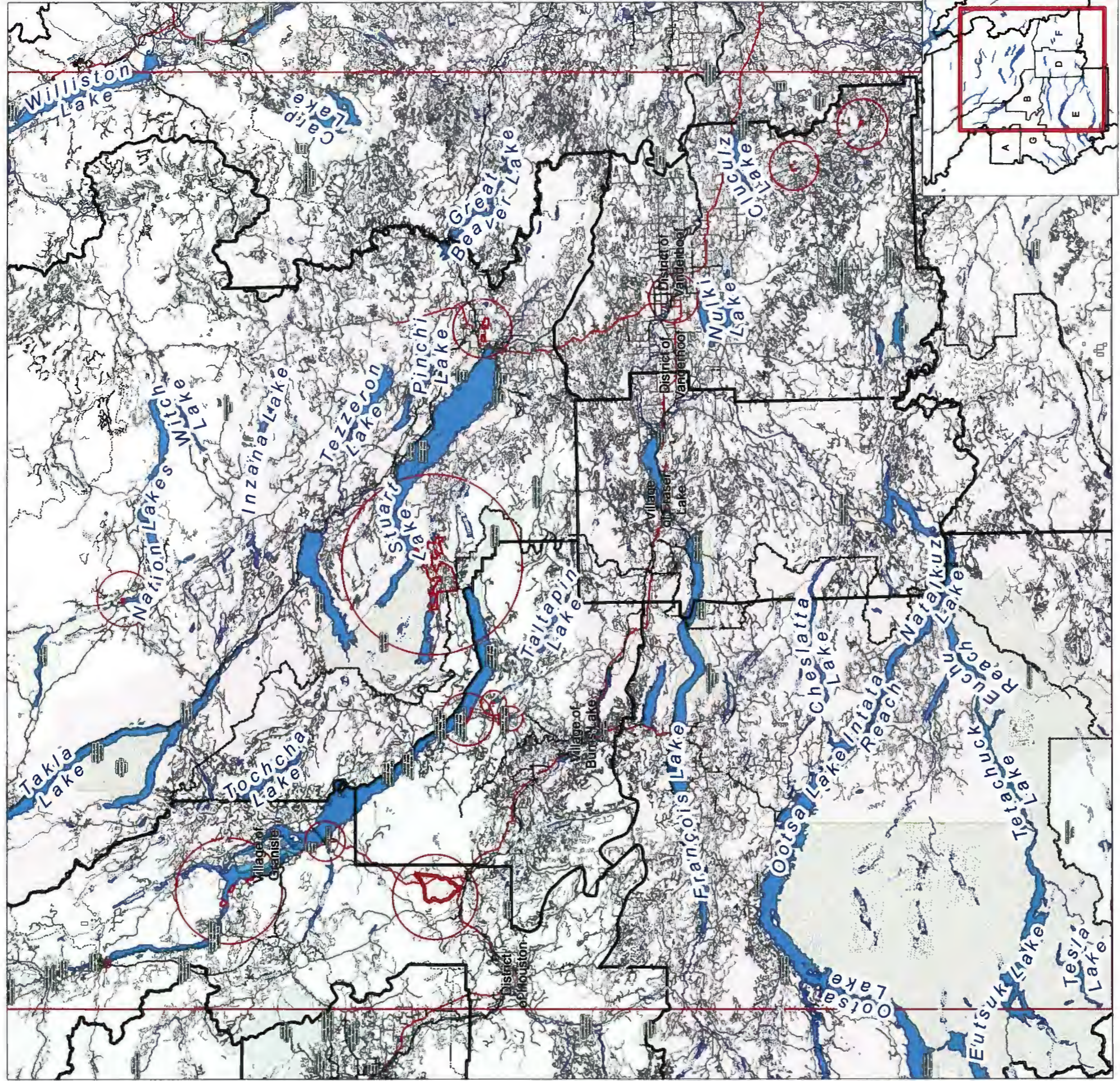
At its April 20, 2017 Board Meeting, the RDBN Board of Directors passed the following motion:

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate lands impacted under Notice of Interest by the Ministry of Aboriginal Relations and Reconciliations within the Regional District of Bulkley-Nechako."

Attached are maps outlining the impacted lands within the Regional District of Bulkley-Nechako.

Recommendation: (all/directors/majority)

Receive



DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

Negotiation Areas

- Red outline

Boundaries

- Municipalities
- Federal Indian Reserves/First Nations
- Regional District Boundaries
- Natural Resource Regions
- Natural Resource Districts
- Park or Protected Area

Transport

Rail Lines

- Active
- Abandoned
- Proposed

Roads - by surface type

- Asphalt
- Gravel
- Grass
- Unimproved

Highways

- Highway
- Trail
- Proposed

Mines and Minerals

Select Mineral Resources

Status

- Proposed
- Discovered
- Proven
- Reserve

Mining Projects

Type

- Proposed
- Active
- Operational

Scale: 0 5 10 20 30 40 Kilometers

Map 14718-01
 Date: 01/20/2011
 Author: G. H. H. H.





DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

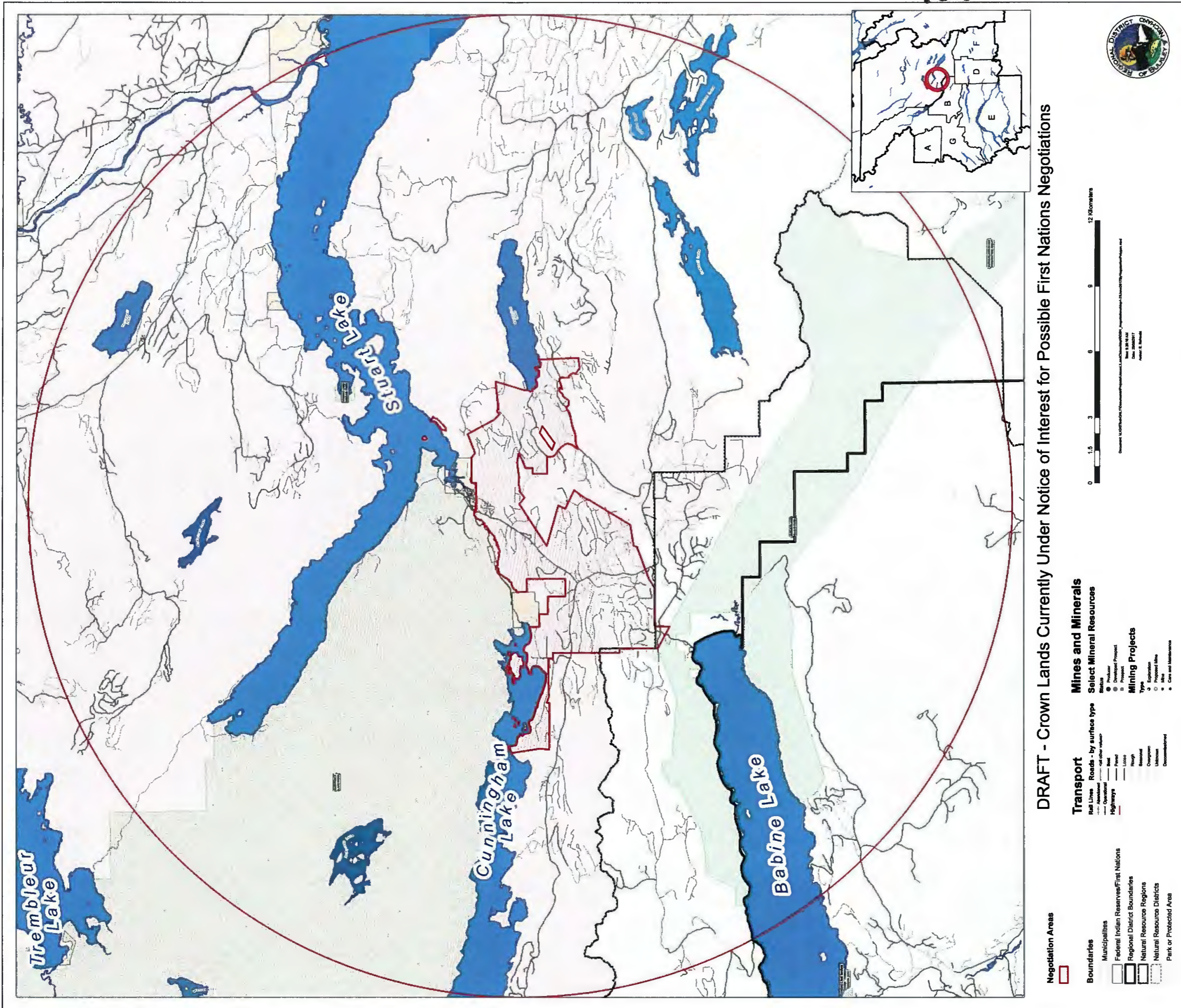
- Negotiation Areas**
- █ Boundaries
 - █ Municipalities
 - █ Federal Indian Reserves/First Nations
 - █ Regional District Boundaries
 - █ Natural Resource Regions
 - █ Natural Resource Districts
 - █ Park or Protected Area

- Transport**
- Roads - by surface type
- █ Highway
 - █ Road
 - █ Trail
 - █ Path
 - █ Other

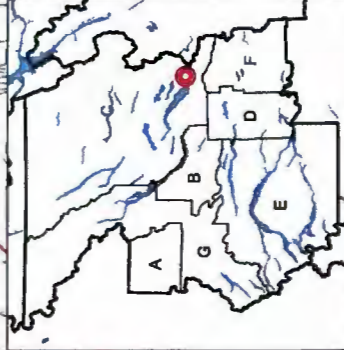
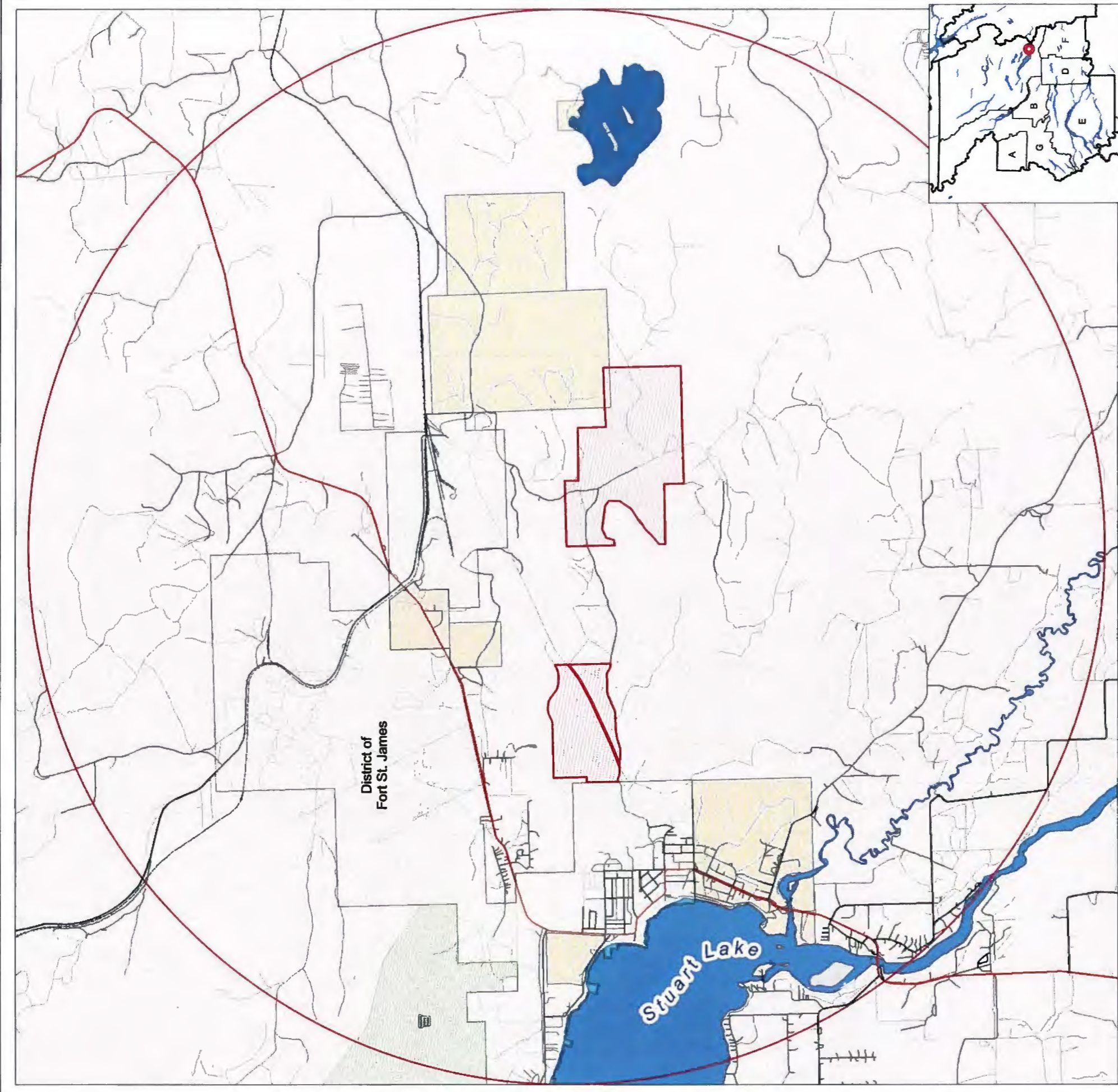
- Mines and Minerals**
- Select Mineral Resources
- Proven
 - Proposed
 - Potential
- Mining Projects**
- Approved
 - Proposed
 - Potential
 - Other



Map prepared by: Bulkley Regional District
 Date: 2008-08-15
 Project: Bulkley Regional District



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Negotiation Areas
[Red outline symbol] Park or Protected Area

Boundaries
[Dotted line symbol] Municipalities
[Dashed line symbol] Federal Indian Reserves/First Nations
[Solid line symbol] Regional District Boundaries
[Thick solid line symbol] Natural Resource Regions
[Thin solid line symbol] Natural Resource Districts

Transport
Rail Lines - by surface type
[Thick black line symbol] and other vehicles
[Thin black line symbol] Opened
[Dotted black line symbol] Closed
Highways
[Thick solid line symbol] Main
[Thin solid line symbol] Local
[Dotted line symbol] Road
[Thin solid line symbol] Unimproved
[Thin solid line symbol] Utility
[Thin solid line symbol] Other

Mines and Minerals
Select Mineral Resources
[Circle with dot symbol] Proven
[Circle with dot symbol] Probable
[Circle with dot symbol] Possible
[Circle with dot symbol] Potential
Mining Projects
Type
[Circle with dot symbol] Proposed
[Circle with dot symbol] Active
[Circle with dot symbol] New
[Circle with dot symbol] Open and Withdrawn



Map 13/07/04
Date Issued:
Page 1 of 1



DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

Negotiation Areas



Boundaries

- Municipalities
- Federal Indian Reserves/First Nations
- Regional District Boundaries
- Natural Resource Regions
- Natural Resource Districts
- Park or Protected Area

Transport

- Roads - by surface type
 - all other roads
 - Road
 - Paved
 - Dirt
 - Gravel
 - Unimproved
 - Decommissioned
- Highways

Mines and Minerals

Select Mineral Resources

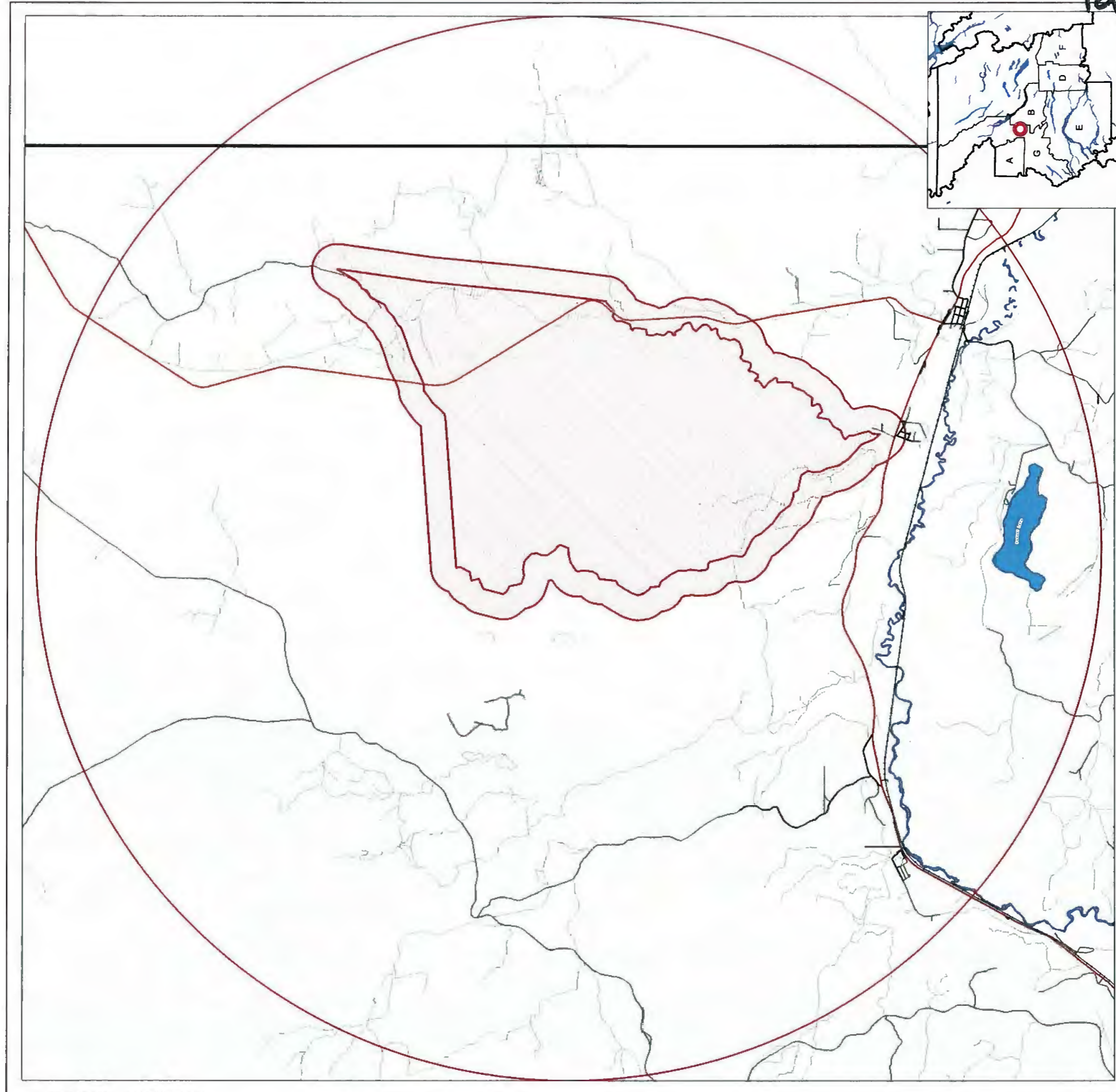
- Potential
- Potential
- Project

Mining Projects

- Exploration
- Proposed Mine
- Mine
- Open and Maintenance



Created: 11/07/2013 10:00:00 AM
Map 127-10-001
Author: S. [Name]



DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

Negotiation Areas

- Boundaries
- Municipalities
- Federal Indian Reserves/First Nations
- Regional District Boundaries
- Natural Resource Regions
- Natural Resource Districts
- Park or Protected Area

Transport

- Roads - by surface type
 - All other roads
 - Road
 - Local
 - Rough
 - Seasonal
 - Unimproved
 - Decommissioned
- Highways

Mines and Minerals

- Select Mineral Resources**
- Status
- Discovered Prospect
- Prospect
- Mining Projects**
- Type
- Exploration
- Proposed Mine
- Mine
- Core and Maintenance



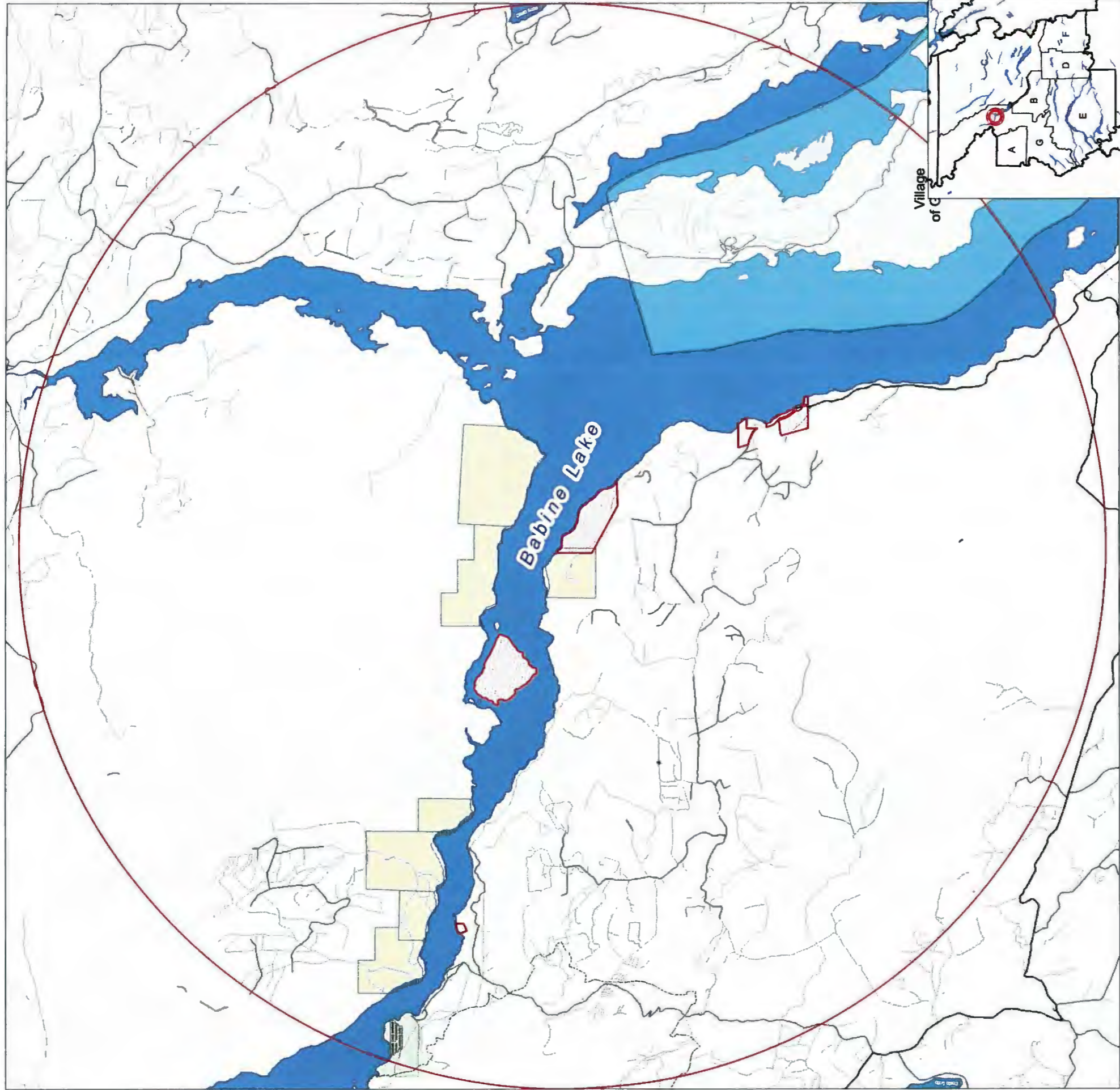
Source: BC Ministry of Forests, Lands and Natural Resource Operations, 2012
 Date: 2/28/2014
 Author: S. Hester



125

DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

126



Negotiation Areas

Boundaries

- Municipalities
- Federal Indian Reserves/First Nations
- Regional District Boundaries
- Natural Resource Regions
- Natural Resource Districts
- Park or Protected Area

Transport

Rail Lines

Roads - by surface type

- Other roads
- Highways
- Interstates
- Highways
- Interstates
- Highways
- Interstates
- Highways
- Interstates

Mines and Minerals

Select Mineral Resources

Status

- Proposed
- Project
- Project
- Project

Mining Projects

Type

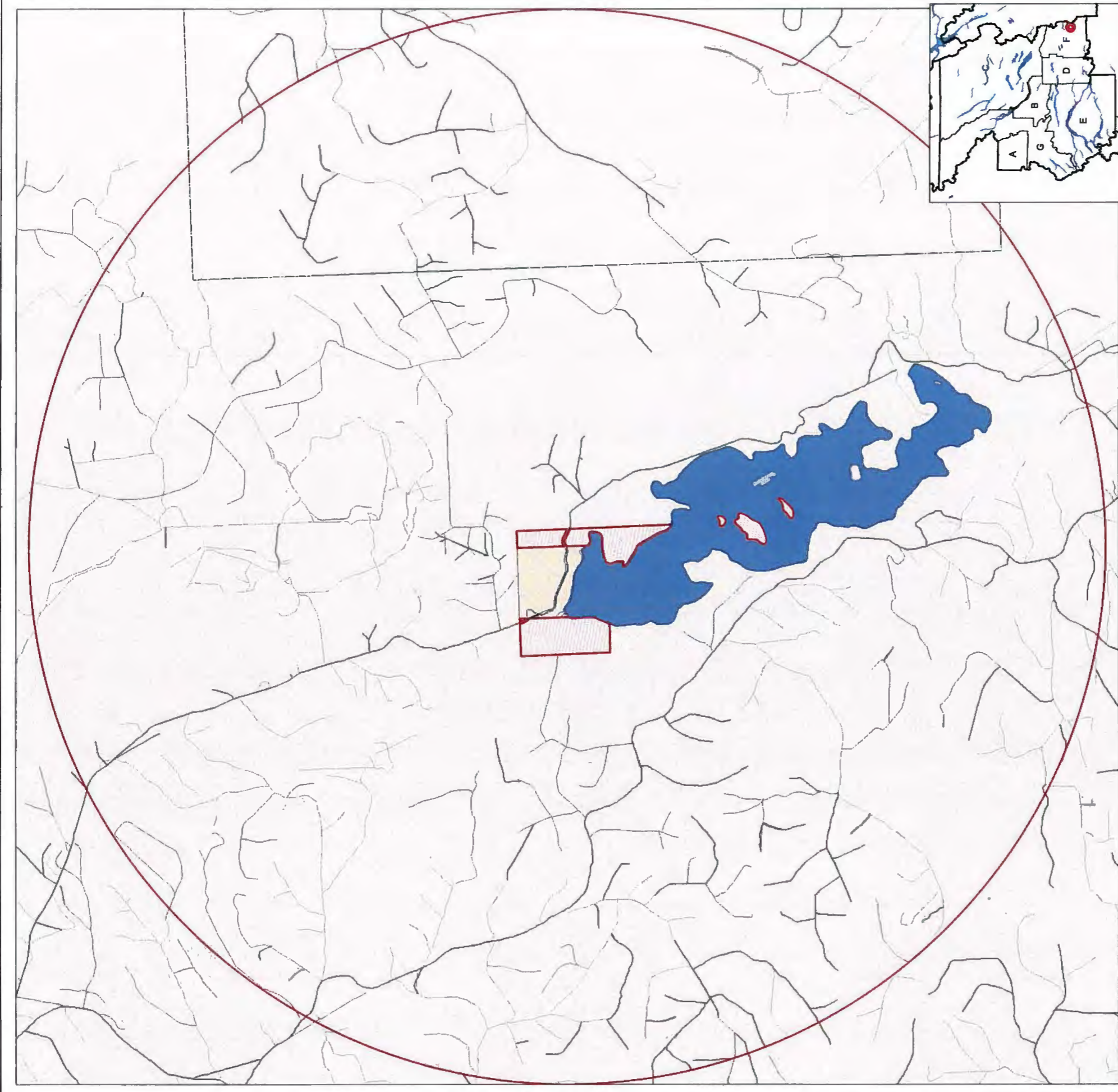
- Open Pit
- Project Mine
- Open Pit
- Project Mine
- Open Pit
- Project Mine



Map 2008-01
 Date: 11/15/08
 Author: S. Johnson

DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

127



Negotiation Areas
Municipalities
Federal Indian Reserves/First Nations
Regional District Boundaries
Natural Resource Regions
Natural Resource Districts
Park or Protected Area

Transport
Rail Lines
Roads - by surface type
Highways
Other

Mines and Minerals
Select Mineral Resources
Mining Projects



Source: 1:50,000 Topographic Map, Natural Resources Canada, 1990
Map 128 10 101
Date Issued: 11/11/11
Page 6 of 6

Negotiation Area



Boundaries

- Municipalities
- Federal Indian Reserves/First Nations
- Regional District Boundaries
- Natural Resource Regions
- Natural Resource Districts
- Part of Protected Area

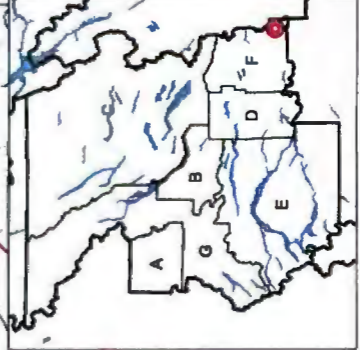
Transport

- Rail Lines
- Roads - by surface type
 - Asphalt
 - Gravel
 - Other
- Highways
- Canals
- Dredged Channels

Mines and Minerals

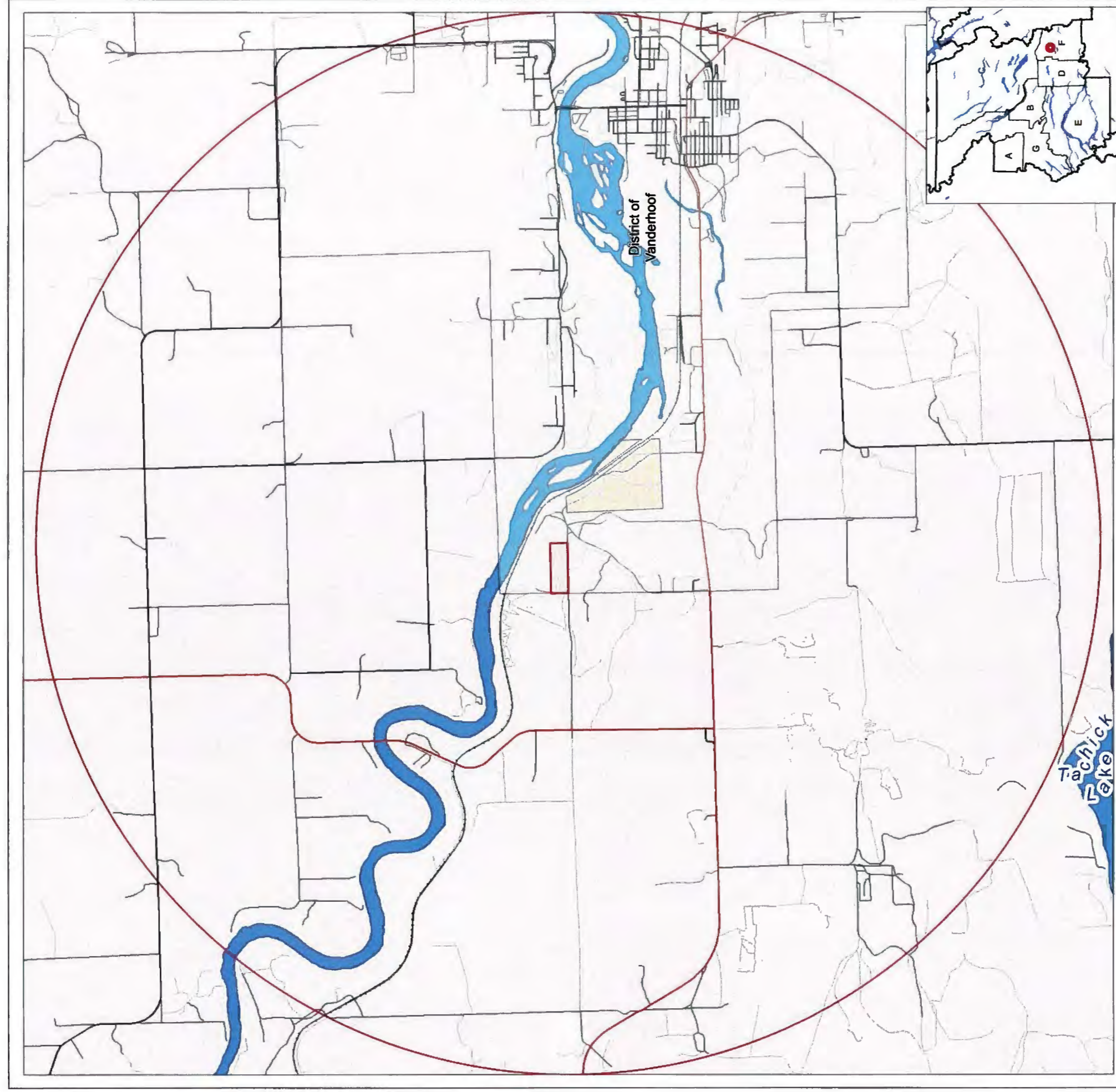
- Select Mineral Resources
 - Proven
 - Discovered
 - Speculative
- Mining Projects
 - Proposed
 - Active
 - Cancelled

DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations



Source: 1:50,000 Topographic Map Series, Natural Resources Canada, 2007. Digitized by the National Geographic Institute, 2008. Data courtesy of the Natural Resources Canada, 2007. Digitized by the National Geographic Institute, 2008. Date: 6/2009





DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

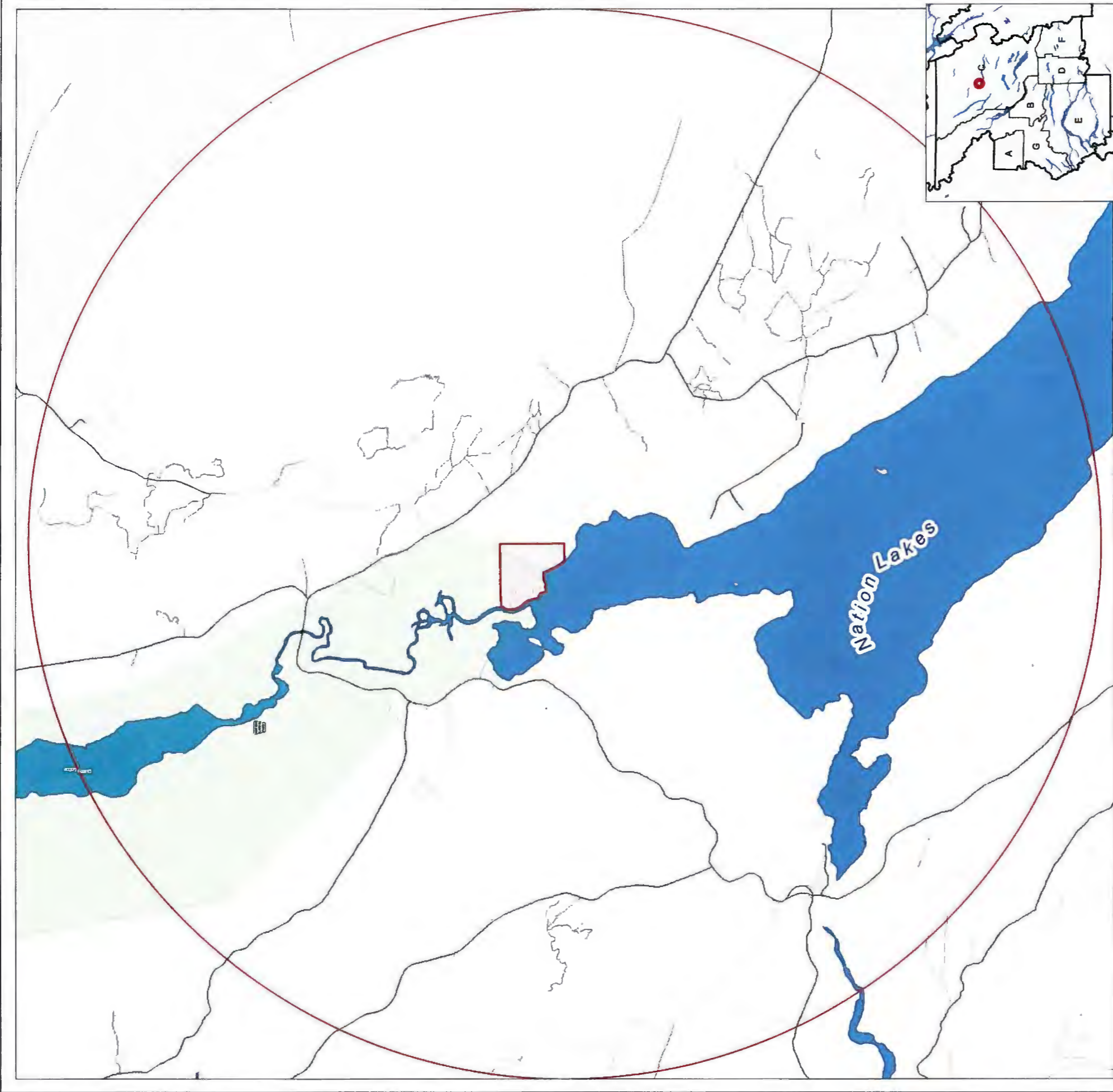
129



- Negotiation Area**
[Red outline symbol]
- Boundaries**
 - Municipalities
 - Federal Indian Reserves/First Nations
 - Regional District Boundaries
 - Natural Resource Regions
 - Natural Resource Districts
 - Park or Protected Area
- Transport**
 - Roads - by surface type
 - Asphalt
 - Gravel
 - Other
 - Highways
 - Trail
 - Local
 - Other
 - Unimproved
 - Disseminated
- Mines and Minerals**
 - Select Mineral Resources
 - Status
 - Proposed
 - Designated Project
 - Other
- Mining Projects**
 - Type
 - Open
 - Proposed
 - Other
 - Other
 - Other
 - Other
 - Other
 - Other
 - Other
 - Other



Document: 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Negotiation Areas



Boundaries

- Municipalities
- Federal Indian Reserves/First Nations
- Regional District Boundaries
- Natural Resource Regions
- Natural Resource Districts
- Park or Protected Area

Transport

Rail Lines

- All other railroads
- All other railroads

Roads - by surface type

- All other roads
- All other roads

Highways

- All other roads
- All other roads

Mines and Minerals

Select Mineral Resources

- Proven
- Designated Project
- Designated Project

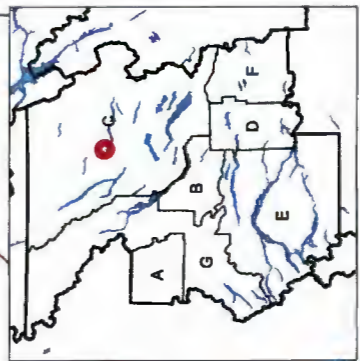
Mining Projects

- Proven
- Proven
- Proven

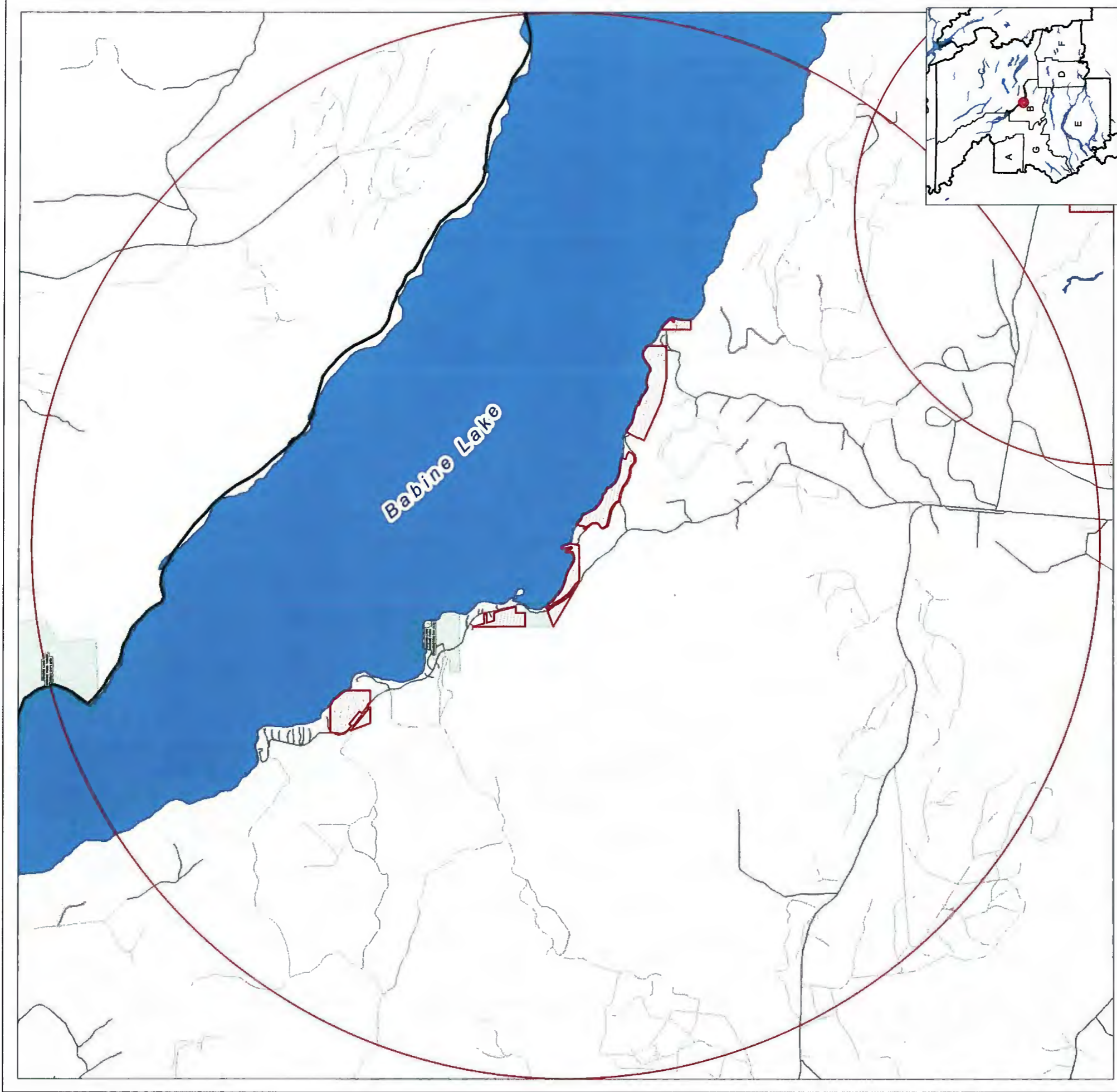
DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations



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 Date: 2008/04/04
 Author: J. Smith



DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations



Negotiation Areas



- ### Boundaries
- Municipalities
 - Federal Indian Reserves/First Nations
 - Regional District Boundaries
 - Natural Resource Regions
 - Natural Resource Districts
 - Park or Protected Area

- ### Transport
- Roads - by surface type
- All other roads
 - Dirt
 - Gravel
 - Paved
 - Lanes
 - High
 - Medium
 - Low
 - Unimproved
 - Disconnected
- Highways
-

- ### Mines and Minerals
- Select Mineral Resources
- Status
- Proven
 - Proven
 - Proven
 - Proven
- Mining Projects
- Type
- Proposed Mine
 - Mine
 - Claim or Maintenance

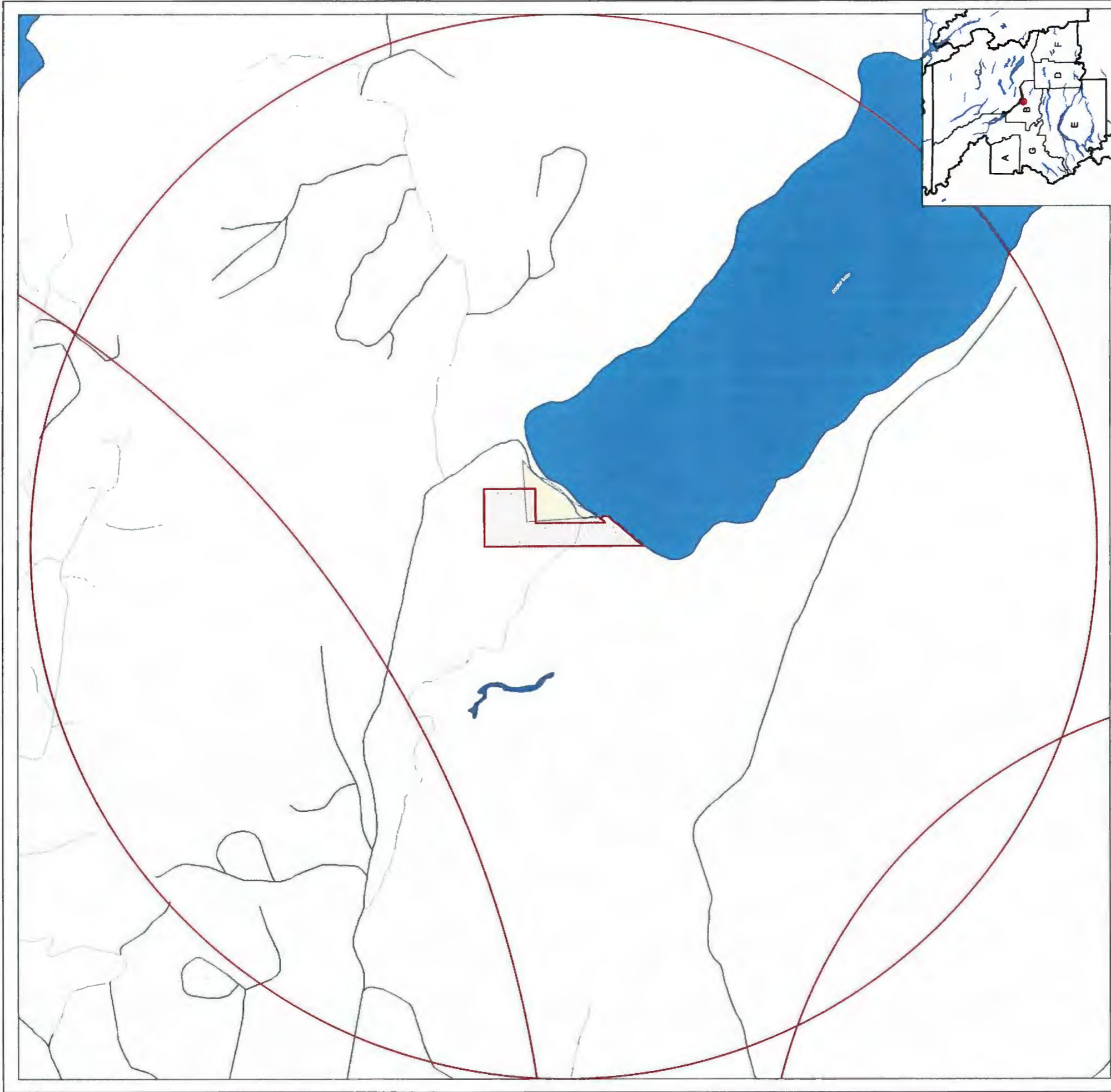


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 Page: 1 of 1



DRAFT - Crown Lands Currently Under Notice of Interest for Possible First Nations Negotiations

132



Negotiation Areas



- Boundaries**
- Municipalities
 - Federal Indian Reserves/First Nations
 - Regional District Boundaries
 - Natural Resources Regions
 - Natural Resources Districts
 - Part of Protected Area

Transport

- Roads - by surface type
- Highways
 - Other roads
 - Trail
 - Foot
 - Gravel
 - Grass
 - Unimproved
 - Unimproved

Mines and Minerals

- Select Mineral Resources
- Prospect
 - Project
 - Proposed

Mining Projects

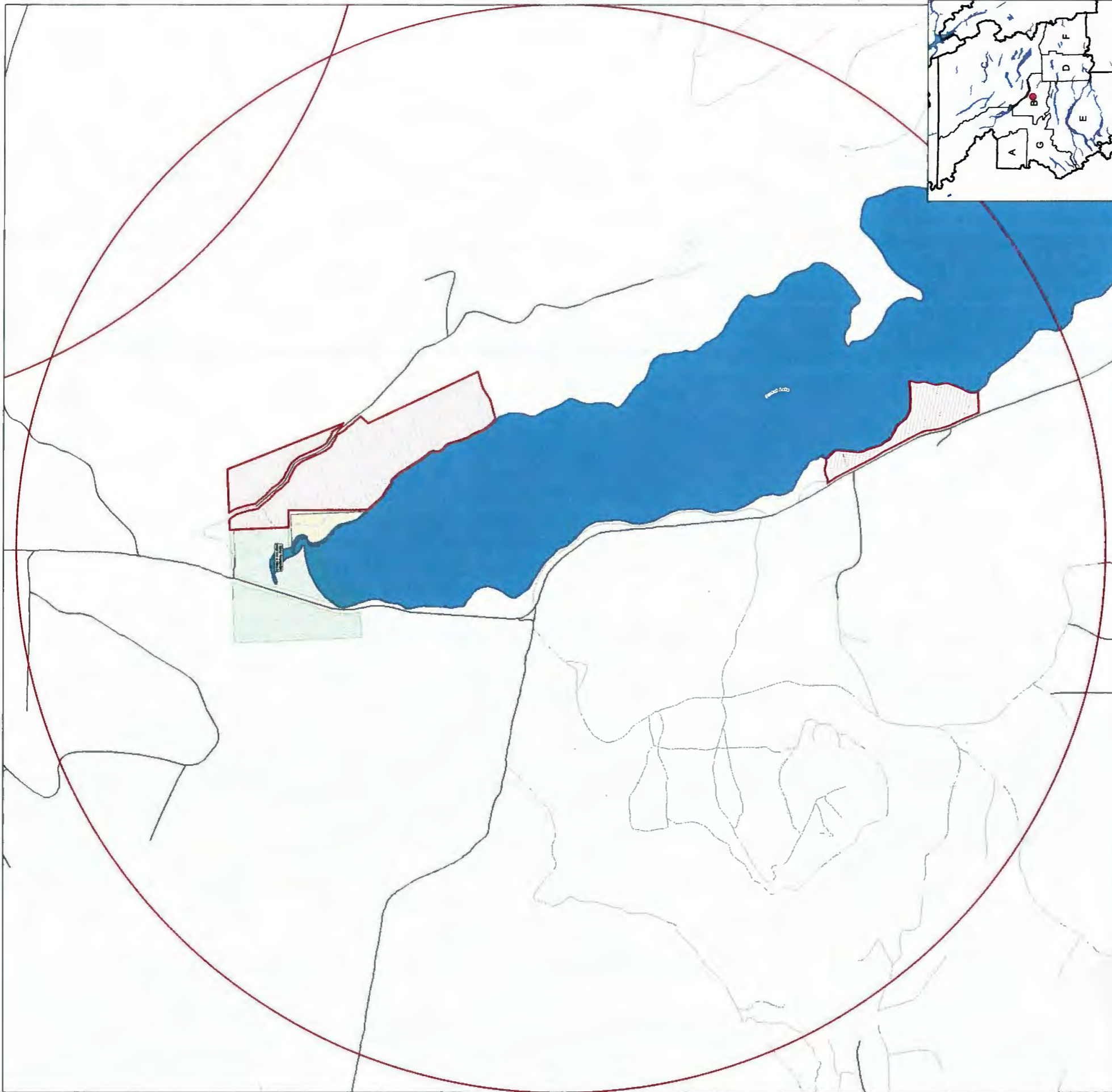
- Application
- Proposed
- Approved
- Cancelled



Source: Natural Resources Canada, Yukon Region, Northern Athabasca Regional District, 2014



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Negotiation Areas

- Municipalities
- Federal Indian Reserves/First Nations
- Regional District Boundaries
- Natural Resource Regions
- Natural Resource Districts
- Park or Protected Area

Transport

- Roads - by surface type**
- All-weather roads
 - Openroad
 - Highways
 - Footh
 - Roadbed
 - Unimproved
 - Dismantled

Mines and Minerals

- Select Mineral Resources**
- Open Pit
 - Project
 - Disposal Project
- Mining Projects**
- Exploration
 - Programmed Mine
 - Mine
 - Core and Infrastructure



Source: Natural Resources Canada, 1:50,000 Topographic Series, 95-10-001
 Date: 2004
 Author: S. Fothergill



REPORT

TO:	Chair and Regional Board of Directors
FROM:	Director Tom Greenaway
DATE:	23 June 2017
RE:	FCM

I attended the above-noted meeting workshop conference other

On 1 - 4 June 2017 in Ottawa

The key topics / points of interest were:

1. Trails west facility
2. Incubation farm businesses and Local food economy
3. Supporting food and farm business

Trails West Facility

1. Trail west facility is Ottawa’s solid waste landfill facility. Completed landfill stages are capped with a polyethylene membrane final cover system – crucial in reducing landfill gas emissions. Beneath the cap a gas collecting system is installed to collect the methane gas which is used to produce electricity. The system produces 6.2 MEGGA-watts of electricity enough to power 6000 residential homes. After feeding, Seagulls like to sit on the cap and their waste creates a problem of polluting the surface water. Falcons are used to keep the Seagulls off the cap. Ottawa diverts 50% of domestic solid waste to recycling and wants to move towards 70%.

Incubation farm businesses and Local food economy

2. The incubating farm business hosts a farm program providing access to farm land, shared equipment and infrastructure for start up farmers. There is also a network of established growers, with skills development, with training courses and staff support. The Just Food Farm also operates demonstration plots of diverse food production with educational programs for the general public and a special focus on children and youth. This program is similar to community garden using much larger plots. A lot of the food produced here goes to the local food banks in the Ottawa areas.

Supporting food and farm business

3. Housed in part of a 15000 sq. ft. warehouse is:
 - Ottawa incubator kitchen which promotes and supports small food manufacturers and start-ups.
 - The community food hub, a non-profit food warehouse initiative open to agencies serving low-income residents.

- Aggregation, co-packing and distribution services for Ottawa region and Ontario Food.

Produce should only remain out of refrigeration for a maximum of 20 minutes. Shipping containers can easily be modified to be made into a cold storage unit. In a one area test plot there is 600 varieties of seed planted for experimental purposes. They also have bee hives using the WARRE box hives. They use no antibiotics and are willing to accept higher losses in the hive in order to have a more resilient strain of bees.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

To: Chairperson Miller and Board of Directors (July 20, 2017)
 From: Janette Derksen, Deputy Director of Environmental Services
 Date: June 28, 2017
 Subject: Environmental Services Work Plan and Timeline Review

The Regional District of Bulkley-Nechako Board has requested a review of the Environmental Services work plan and timeline due to the staffing turnover in the spring of 2017.

The following is based on the Board approved 2017 work plan objectives:

Capital Projects:

Knockholt Phase 3 Development – Delayed start due to weather, Project Completion (July 14th).

Landfill Weigh Scale Software Upgrades – Scheduled for June – re-scheduled September due to unplanned projects requiring staff's time.

Fort Fraser Infrastructure Improvement Project - on-going

Planning Projects:

Solid Waste Management Plan Review and Update – 1st Issued January 2017 with no response, Re-issued (June 5th – July 31st 2017).

Extended Producer Responsibility Programs (participation in BC Stewardship Council) – Ongoing with new appointed staff to sit on Stewardship Board.

Assessment of LNG Impacts to Infrastructure & Legacy Funding Initiatives – Ongoing.

Operations:

Promote, provide education and support to local 3R's initiatives – Ongoing.

Address Salvaging Issues at RDBN SWM Facilities – Report Submitted to Board (July 20, 2017) for direction.

Composting Promotion Program – Scheduled for May launch date, program delayed for June launch date due to staff training in department and responses from participating retailers.

Metal Recycling Contract – Request for Quotes issued on June 26, 2017; contract to be awarded on the August 17th Board Meeting.

Operational Improvement

Recycling Services Funding Guideline – to be submitted for receipt by Waste Management Committee (July 20th)

Other Department Routine Operations and Reporting Projects:

Quarterly Environmental Monitoring - March & May completed

Wetlands Discharge – Knockholt Wetlands - initiated in spring and ongoing till September.

-BLTS Wetlands – initiated and completed spring event. Fall event, September.



Annual Reporting for Transfer Stations and Landfills - Completed in March, Clearview Landfill data was sent to consultant (XCG) in June. Report will be submitted to the ministry once report is completed by XCG.

CARIP Report – Completed in May.

CFIA Annual Permit renewal and inspection (Knockholt & Clearview Landfills) – Completed in June.

Monthly operations and reporting – ongoing

Upcoming Department Planning and Operations:

Septage Review

Water Conservation Plan for Fort Fraser CWS

Fort Fraser Sewer Condition Assessment Plan

Vanderhoof Transfer Station water supply – Well

Vanderhoof Transfer Station (old landfill) – Topsoil for cover soil

Fort Fraser water and sewer season projects – July & August

Knockholt Landfill – clear encroaching trees along ditch lines, leachate pond and north side of Phase 1 & 2

RECOMMENDATION

(All/Directors/Majority)

1. That the Committees of a Whole receive the memorandum titled, "Environmental Services Work Plan and Timeline Review".



138

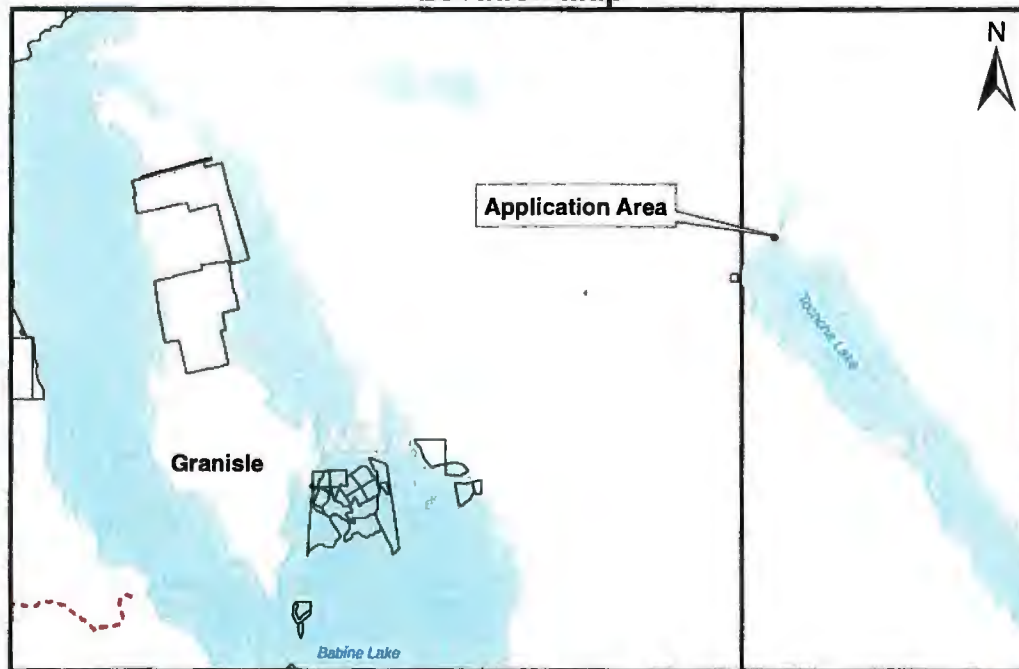
MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: July 6, 2017
Re: Land Referral File No. 6409002 (Smith, Edwards, Hann)

This application is regarding a Licence of Occupation on Crown land for recreation residential purposes that will allow the applicants to fix up the cabin.

The applicants have been utilizing an existing forestry cabin for 17 years that is located on unsurveyed crown land on Tochcha Lake approximately 18 km northeast from the Village of Granisle. The application area is approximately 0.119 ha. in size.

Location Map

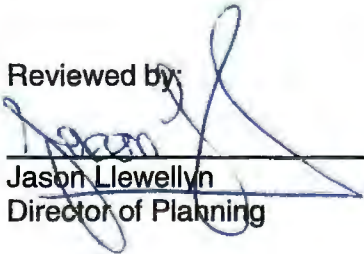


The application area is not zoned under RDBN Zoning Bylaw No. 700, 1993.

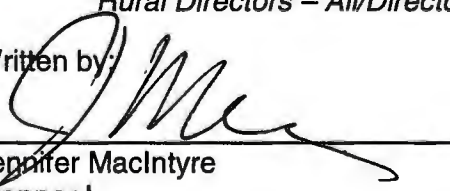
Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6409002.

Reviewed by:


Jason Lewellyn
Director of Planning

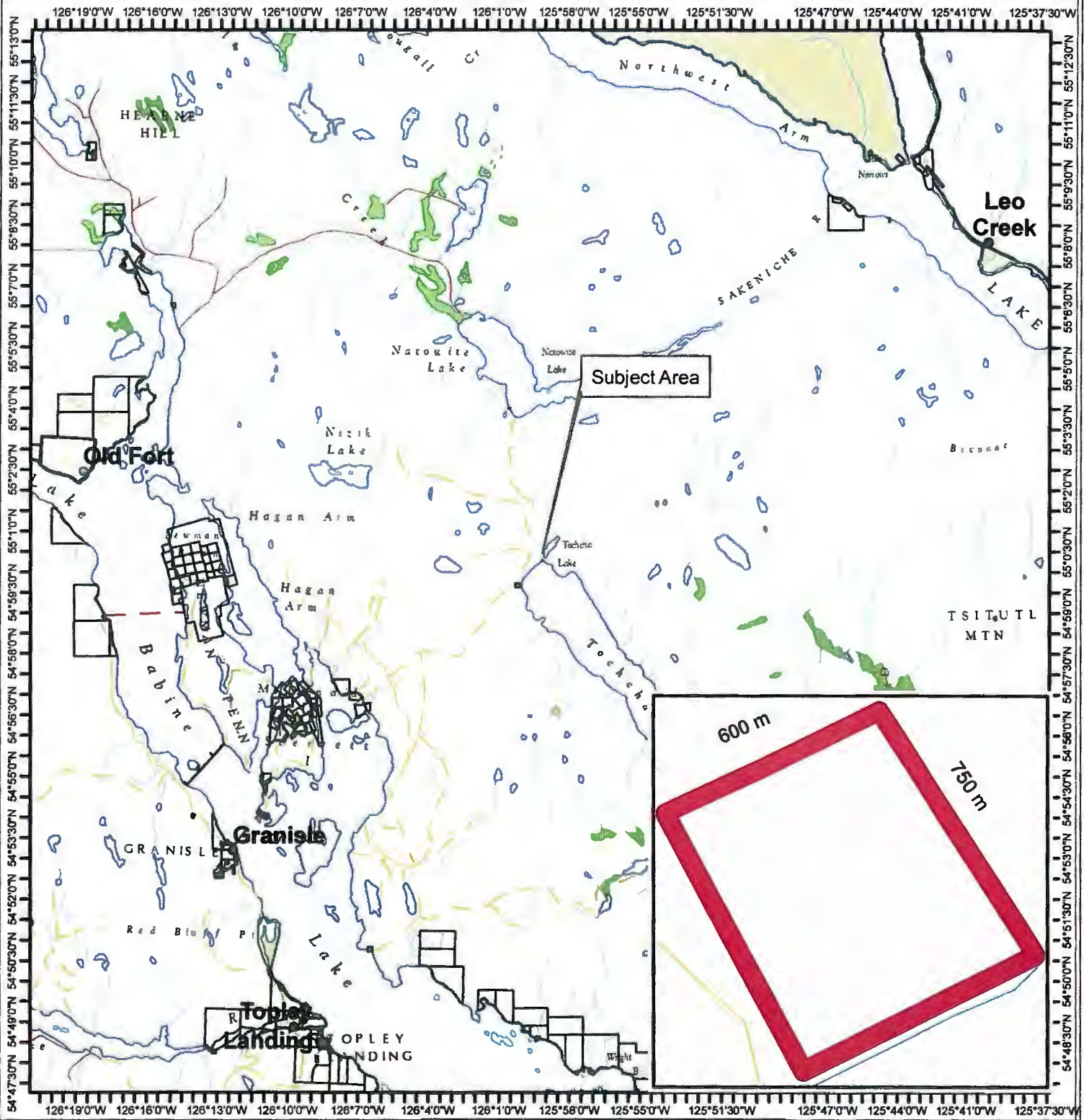
Written by:

Rural Directors – All/Directors/Majority

Jennifer MacIntyre
Planner I






**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 6409002**

Electoral Area:	C
Applicant:	Augustus Smith, Clenn Edwards, & Harold Hann
Existing Land Use:	Recreational Residential
Zoning:	Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Plan Designation	Not Designated
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Not within the ALR
Access Highway:	Jinx FSR
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None.



Scale: 1:250,000
 Type: LICENCE
 Sub Type: LICENCE OF OCCUPATION
 Purpose: RESIDENTIAL
 Subpurpose: RECREATIONAL RESIDENTIAL

-  Application Area
-  Indian Reserves
-  Park or Protected Area

Document Map



BRITISH COLUMBIA
www.gux.bc.ca

Date: 08 Jun 2017
Area: 0.119 ha

Tochcha Lake Cabin - Management Plan

Project background

Northwood Forest Products hauled the existing cabin to its current location at approximately km 22 on the Jinx Forest Service Road for its grader operator employee in the 1970's. The cabin was used for their employee to stay while working on the Forest Service Roads. They also stored safety equipment, first aid supplies, radios and any supplies that were required while logging operations were being conducted. Harold Hann, Glenn Edwards and Barry Smith have been using the existing cabin, woodshed/storage shed, outhouse and sauna seasonally since the early 2000 calendar year for hunting, fishing and seasonal recreation opportunities for our family and friends. In 2017 the Compliance and Enforcement officers were on the location and informed us of our trespass situation. We are applying for a Licence of Occupation under the Land Act to obtain a legal tenure document. A signed historical document has been uploaded separately regarding the history of this cabin. With a legal tenure, we would be able to do repairs and maintain the current infrastructure and surrounding contents.

Project overview:

The present user's Harold Hann, Glen Edwards and Barry Smith and their families would like to continue to maintain the cabin and regularly use it. No additional improvements or additions are planned and it would simply be maintaining what is already there. It is an historical location for the friends and one they would like to continue to enjoy. The cabin and area will be mostly used on an intermittent seasonal basis for recreational residential purposes.

Description:

The cabin is located next to Tochcha Lake. To reach Tochcha Lake one must drive to the Village of Granisle BC and cross Babine Lake on the barge service and follow the Jinx Forest Service road for approximately 22 km. Back in the 1970's kilometer 22 was the end of the road but with all the active logging occurring since the 70's the logging roads extend well beyond the cabin which has provided easy access for other hunters and residents that have in the past been dumping waste and refuse close to the property. With legal tenure we could attempt to put venues in place to discourage the dumping of personal refuse and improve the visual sight lines of the area. All of the amenities are existing and no new construction will be required. No tree removal is required. The property is developed to its current state and will be maintained.

First Nations Consultation:

A letter of support for this application from the Hereditary Chief Leon Taylor of the Lake Babine Nation is attached.



142

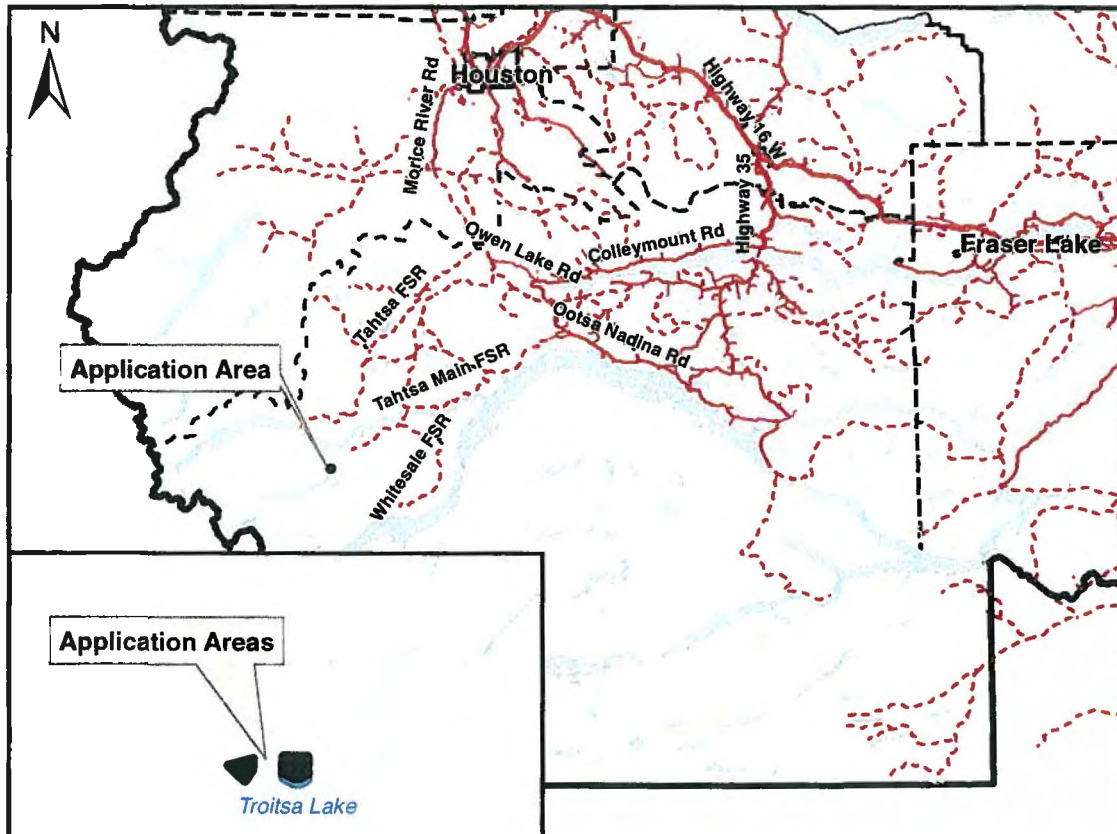
MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: July 7, 2017
Re: Land Referral File No. 6400857 (Corfe)

This referral from the Province is for a proposed amendment to an existing Licence of Occupation to allow Troitsa Lake Lodge to develop and use the application areas for commercial recreational purposes.

The application area is located on unsurveyed Crown lands on Troitsa Lake 95 km south of Houston. This application area is 2.088 ha. in size.

Location Map



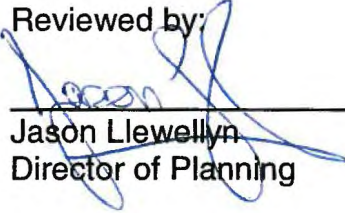
The new owners would like to amend the Management Plan associated with their existing tenure to add a new cabin, outhouse, shed and greywater septic system. Additional information is provided in the attached management plan. They wish to complete the upgrades to the existing site within two years.

Recommendation:

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6400857.

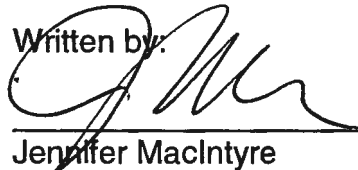
Rural Directors – All/Directors/Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



144

**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 6400857**

Electoral Area:	E
Applicant:	Patricia Corfe – Troitsa Lake Lodge
Existing Land Use:	
Zoning:	Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Proposed Use Comply With Zoning:	N/A
Plan Designation	N/A
Agricultural Land Reserve:	Not within the ALR
Access Highway:	Troitsa FSR
Archaeological Site:	Not according to Provincial mapping
Building Inspection:	Outside Building Inspection Area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	That the Ministry of Forests, Lands and Natural Resource Operations ensure that the proposed sewage disposal system for the property is installed and operated in accordance with provincial regulations, prior to the issuance of the amended Licence of Occupation

145

**Troitsa Lake Lodge
Box 136
Burns Lake BC
V0J 1E0**

Ministry of Forests, Lands and Natural Resource Operations
3726 Alfred Ave
Smithers, B.C. V0J 2N3

May 1, 2017

**File # 6400857
Licence # 636285**

Re: Management Plan Amendment– proposed improvements to Troitsa Lake Lodge

The owners of Troitsa Lake Lodge request the approval of the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) to amend the management plan for Commercial Recreation Licence #636285. The purpose of this amendment is to make some additional improvements to our lodge over the next couple of years. We are proposing four projects with commencement planned for June 15th, 2017 and completion by September 30, 2018. Two years is estimated for completing these projects due to the short snow free conditions at Troitsa Lake. All work is proposed to be completed by the owners. There will be minimal ground disturbance, and only danger trees will be removed.

Project #1 – Site 2 Cabin:

In order to accommodate groups larger than 6 people, we require a new cabin, as identified as site 2 on the attached site plans. An additional cabin will permit the main lodge to be used as a guest cabin and meeting place so that the larger groups can all be on the same lease, not having to separate them. The new cabin on Site 2 will then act as our main lodge and used for care takers accommodation and office space. The cabin will be 20feet x 20feet in size and placed on cement footings.

Project #2 –New Outhouse Construction:

A new outhouse is required for the Baptist cabin. It will be located behind the cabin and it will be a framed structure.

Project #3 – Storage Shed:

146

A 20 x 20 storage shed is required to store boats and miscellaneous items. The storage shed will be constructed using poles and lumber.

Project #4 – Grey Water Septic System:

This system will allow for the environmentally safe disposal of grey water from the Shower House and kitchen drains. An approved system will be constructed consistent with the requirements outlined in Greg Tones letter, dated September 24, 2012 from Northern Health.

Find attached an updated site plan that includes the location of the proposed building sites. The site plan is not to scale as we are not able to get into the lodge till mid June to take the measurements because of snow conditions.

We would appreciate if you could review and approve this amendment as soon as possible so that we can start planning for construction by mid June 2017. Please feel free to contact us by email if you have any questions.

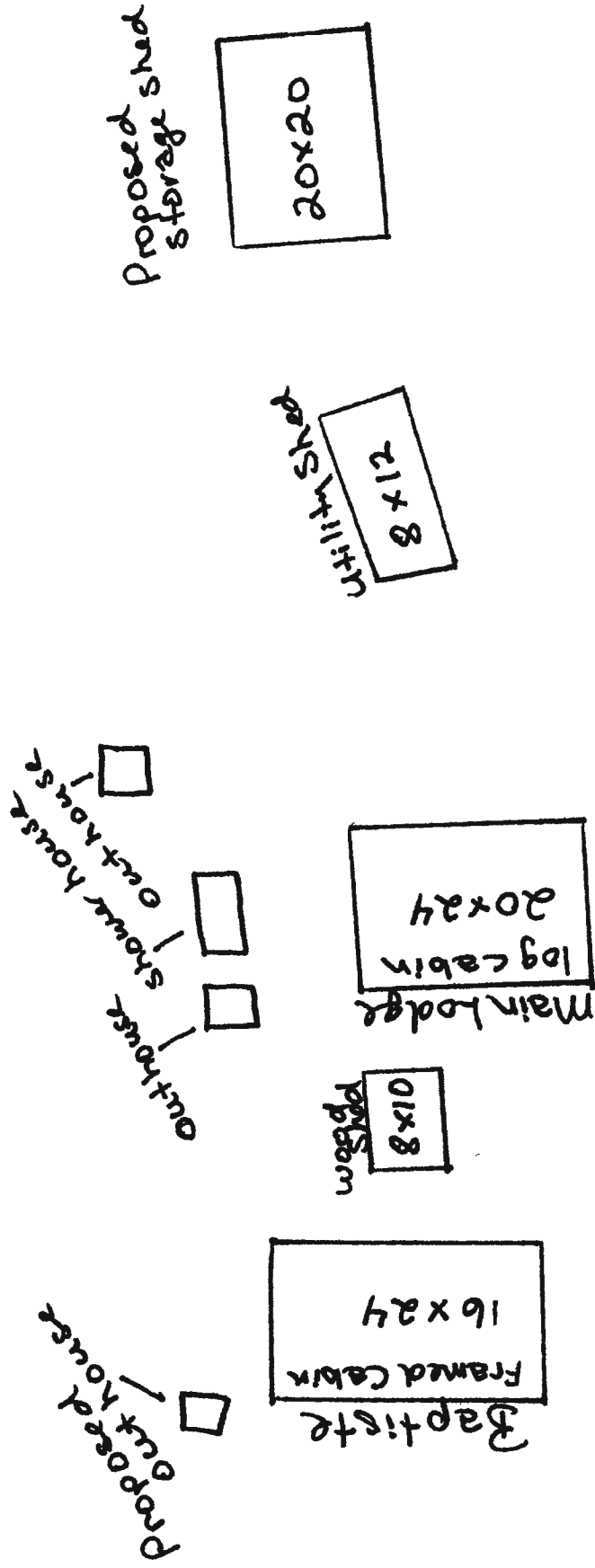
Thank you,



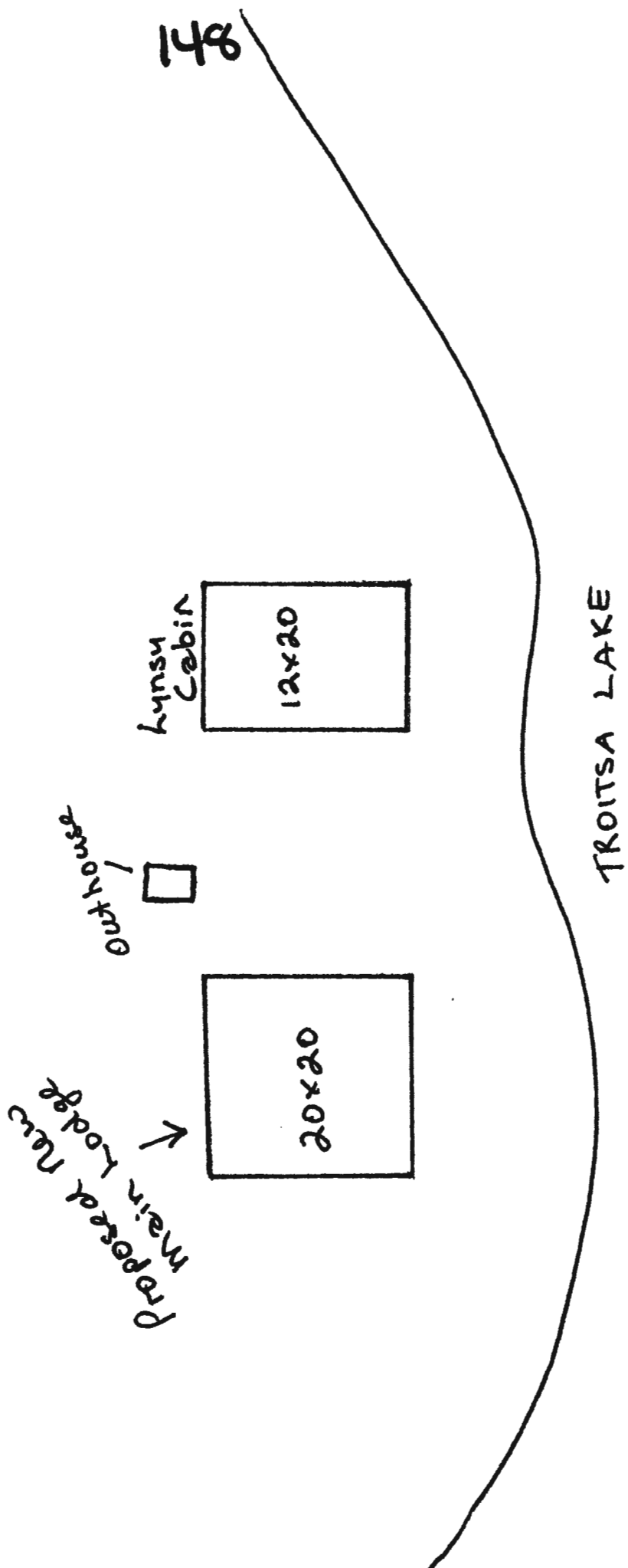
Pattie & Andy Corfe
Owners of Troitsa Lake Lodge

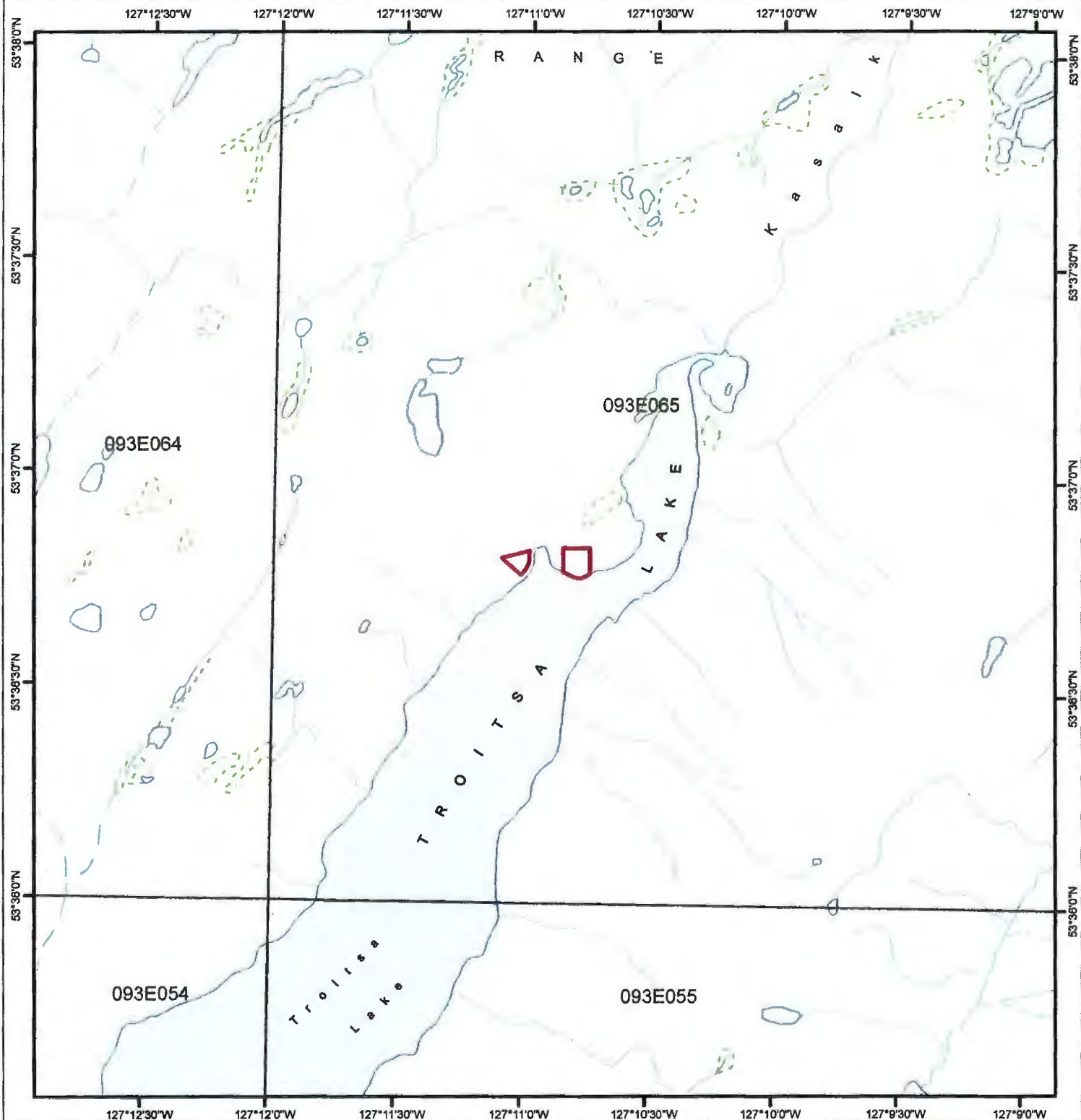
andypat@telus.net

Site I not to scale






TROUTSA LAKE





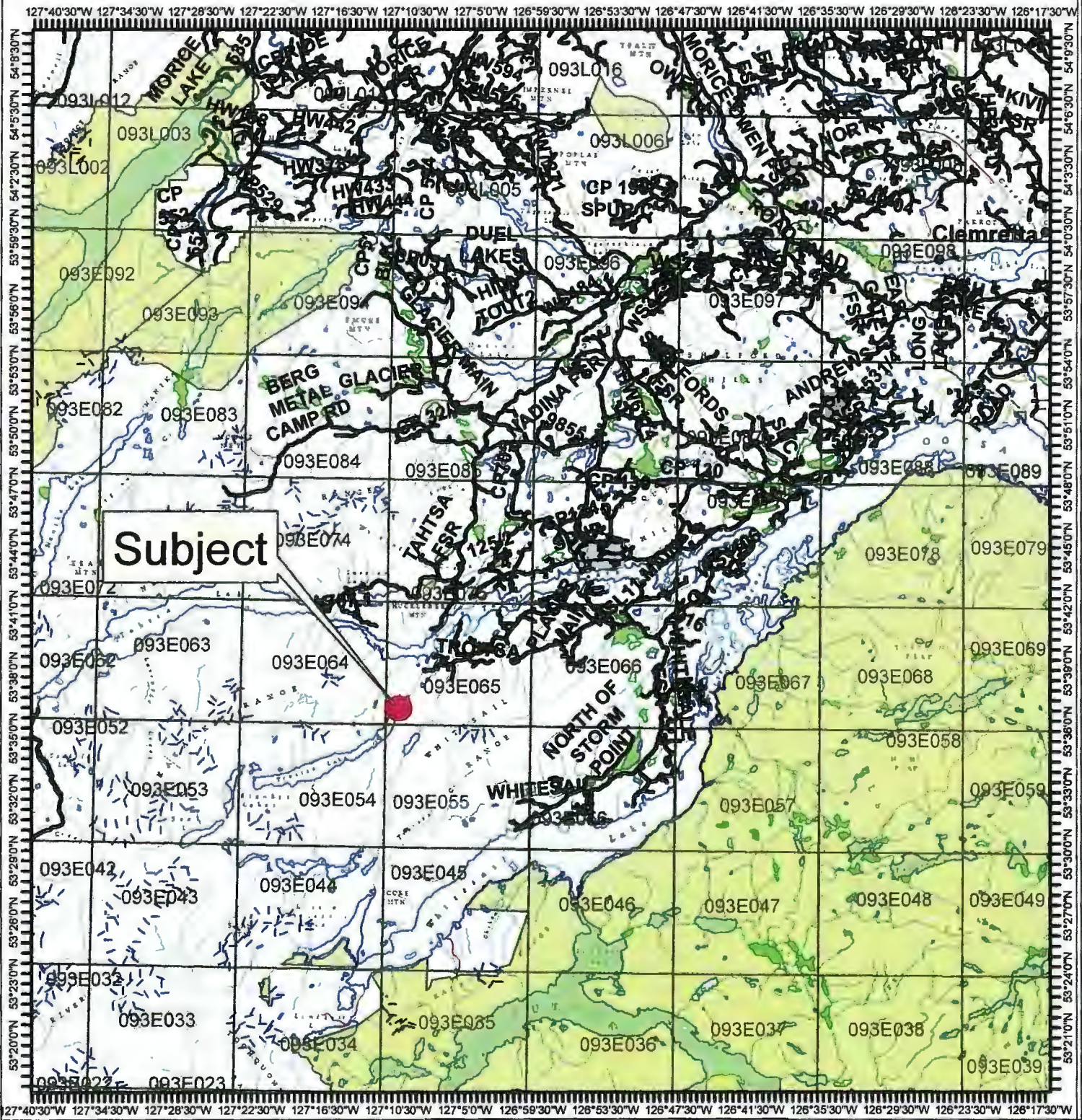
Scale: 1:24,000
 Type: LICENCE
 Sub Type: LICENCE OF OCCUPATION
 Purpose: COMMERCIAL RECREATION
 Subpurpose: FISH CAMPS

-  Application Area
-  Indian Reserves
-  Park or Protected Area

Referral Map


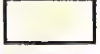



Date: 24 May 2017
 Area: 2.09 ha +/-

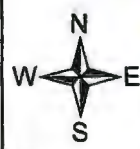


Subject

Scale: 1:500,000
 Type: LICENCE
 Sub Type: LICENCE OF OCCUPATION
 Purpose: COMMERCIAL RECREATION
 Subpurpose: FISH CAMPS

-  Application Area
-  Indian Reserves
-  Park or Protected Area

Referral Map



Date: 24 May 2017
 Area: 2.09 ha +/-



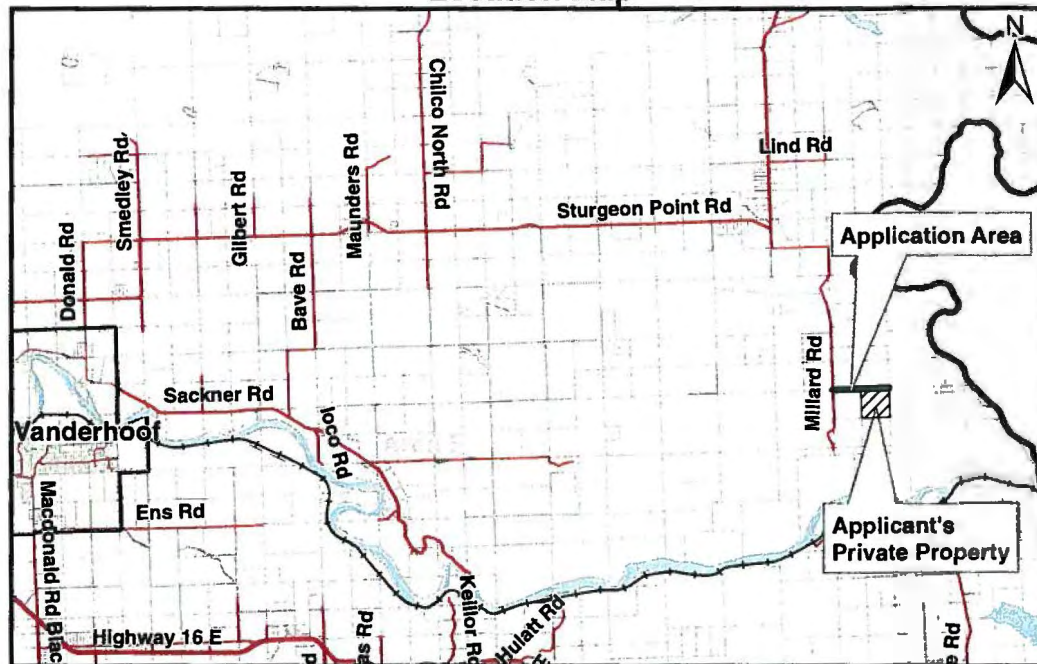
151

MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: July 7, 2017
Re: Land Referral File No. 7409935 (Coghill)

This application is regarding a Licence of Occupation for roadway purposes. The application area is located off of Millard Road on the properties legally described as "SE ¼ & SW ¼, Block D, District Lot 5408, Cariboo District" approximately 20 kilometres east of the District of Vanderhoof. The application area is approximately 3.95 ha. in size.

Location Map

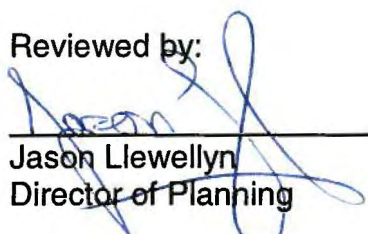


The applicant is proposing to use the roadway to access their private property which does not have legal access to Millard Road.

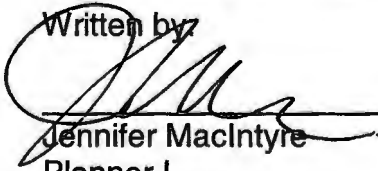
Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409935.

Reviewed by:


Jason Llewellyn
Director of Planning

Written by


Jennifer MacIntyre
Planner I

Rural Directors – All/Directors/Majority



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409935

Electoral Area:	F
Applicant:	Ashley Coghill
Existing Land Use:	Residential
Zoning:	Rural Resource (RR1) Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Plan Designation	Resource (RE) under Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009.
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Millard Rd
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None.



File Number: 7409935

Site # 1 of 1 - APPLICATION Area = 3.95 Ha.

TYPE: LICENCE PURPOSE: TRANSPORTATION

SUBTYPE: LICENCE OF OCCUPATION SUBPURPOSE: ROADWAY

LOCATION: PUTTAH LAKE IMAGERY: N/A

Produced by
 Ministry of Forests, Lands &
 Natural Resource Operations
 Northern Services Centre
 Forest Centre/BC
 Date: May 18, 2017

Scale: 1:20,000
 * if printed on 8.5X14 page

Projection: BC Albers
 Datum: NAD 83

0 250 500 750

FrontCounter

Legend

Crown Land Application	Protected Areas
Primary Survey Parcel	Provincial Park
Subdivision	Protected Area
Municipality	OC: Ecological Reserve
Surveyed Rights of Way	Recreation Area
Surveyed Road R/W	Base Mapping Features (200)
Gas/CM R/W District Lot	River or Stream
Power Transmission R/W	River or Stream - Dry
Gas/CM R/W	Lake
Telecom R/W District Lot	Reservoir - Duffin
Miscellaneous R/W	Glacier/icefield
Transportation Corridors	Contour - 20m Interval
Highway	Transportation - Lines (200)
Railway	Arfield
Surveyed Road R/W	Forest Service Road
	Road Permit
	Trail
	Rail Line

All measurements are approximate.



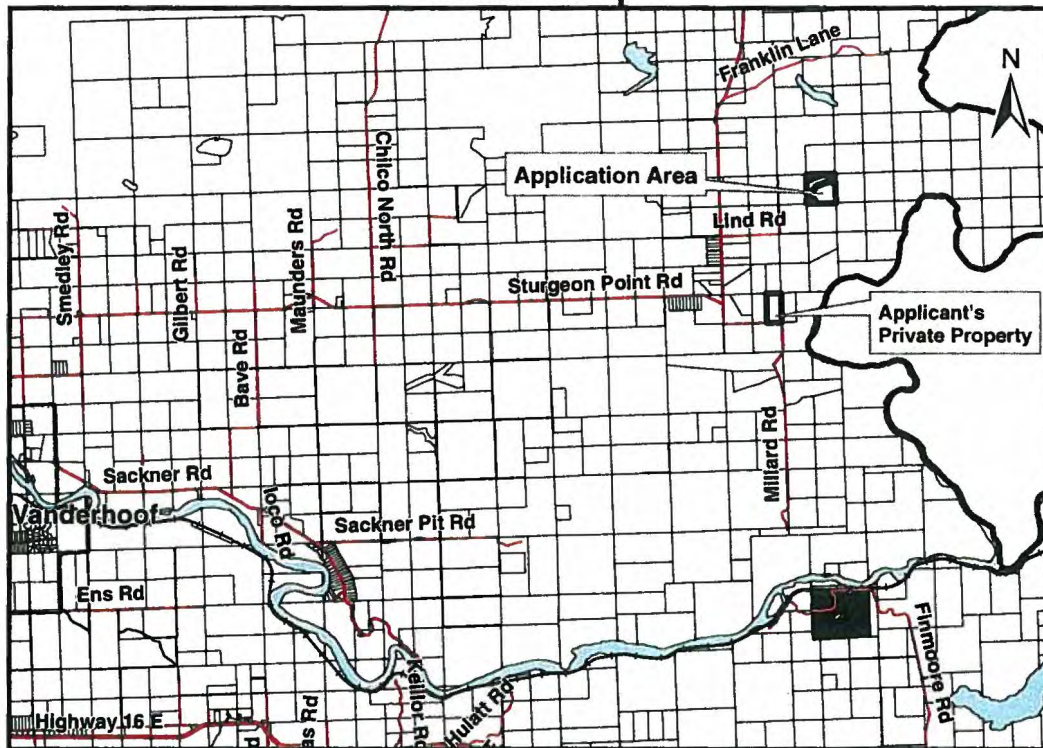
154

MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: July 7, 2017
Re: Land Referral File No. 7409936 (MacDougall)

This application is regarding a Crown Grant to obtain additional land for extensive agriculture purposes. The subject property is legally described as Part of NE 1/4, District Lot 5404, Cariboo District and is located near Sturgeon Point Road, approximately 21 kilometres east of the District of Vanderhoof. The applicant owns many parcels in the area with Farm Classification. The applicant's homestead is 2.9 km south of the application area. The application area is approximately 59.34 ha. in size.

Location Map



The intent of this application is to provide additional arable land to their existing farm operation. This Licence of Occupation will allow the applicant to establish fencing, harvest merchantable timber, and clear land for forage production.


The application area is zoned Agriculture (Ag1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 and is within the Agricultural Land Reserve. The application complies with zoning.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409936.

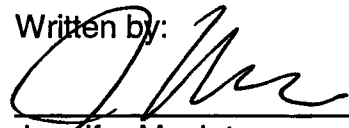
Rural Directors – All/Directors/Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:

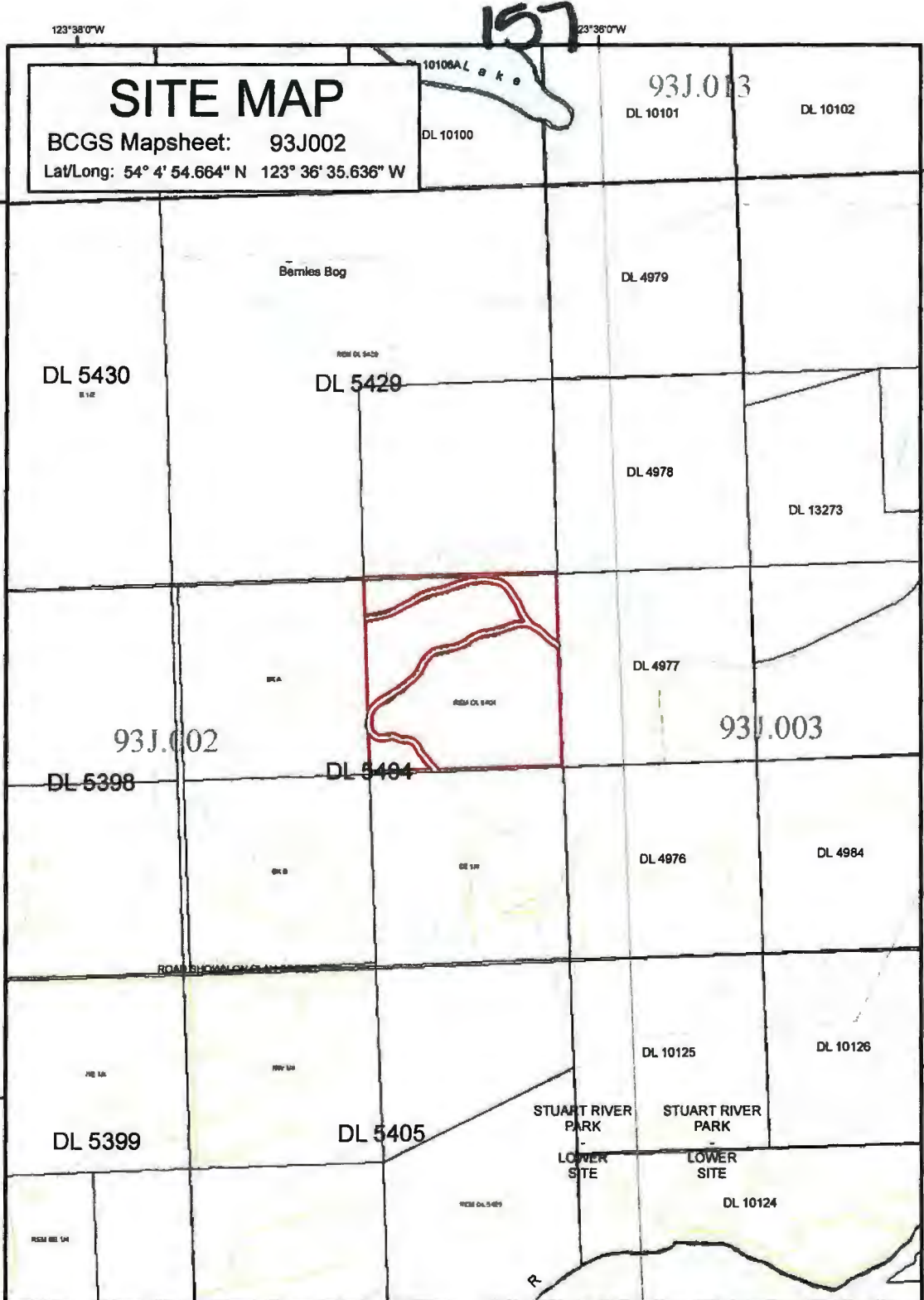


Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 7409936**

Electoral Area:	F
Applicant:	Scott & Raeann MacDougall
Existing Land Use:	Agriculture & Forested
Zoning:	Agricultural (Ag1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Plan Designation	Agriculture (AG) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Within the ALR
Access Highway:	Sturgeon Point Road
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None



File Number: 7409936

Site # 1 of 1 - APPLICATION Area = 59.34 Ha.

TYPE: LEASE PURPOSE: AGRICULTURE

SUBTYPE: LEASE - PURCHASE OPTION SUBPURPOSE: EXTENSIVE

LOCATION: Vanderhoof IMAGERY: N/A

Produced by
 Ministry of Forests, Lands &
 Natural Resource Operations
 Northern Services Centre
 Prince George BC
 Date: May 17, 2017

Scale: 1:20,000
 * if printed on 8.5X14 page

Projection: BC Albers
 Datum: NAD 83

0 250 500 750 Meters

FrontCounter

BRITISH COLUMBIA

Legend

Crown Land Application	Protected Areas
Primary Survey Parcel	Provincial Park
Subdivision	Protected Area
Municipality	DEC Ecological Reserve
Surveyed Rights of Way	Reclamation Area
Surveyed Road R/W	
Gas/Oil R/W District Lot	Base Mapping Features (20K)
Power Transmission R/W	River or Stream
Gas/Oil R/W	River or Stream - Dry
Telecom R/W District Lot	Lake
Miscellaneous R/W	Reservoir - Durbilo
Transportation Corridors	Glacier/icefield
Highway	Contour - 20m Interval
Railway	Transportation - Lines (20K)
Surveyed Road R/W	Airfield
	Road
	Forest Service Road
	Road Permit
	Trail
	Rail Line

All measurements are approximate.



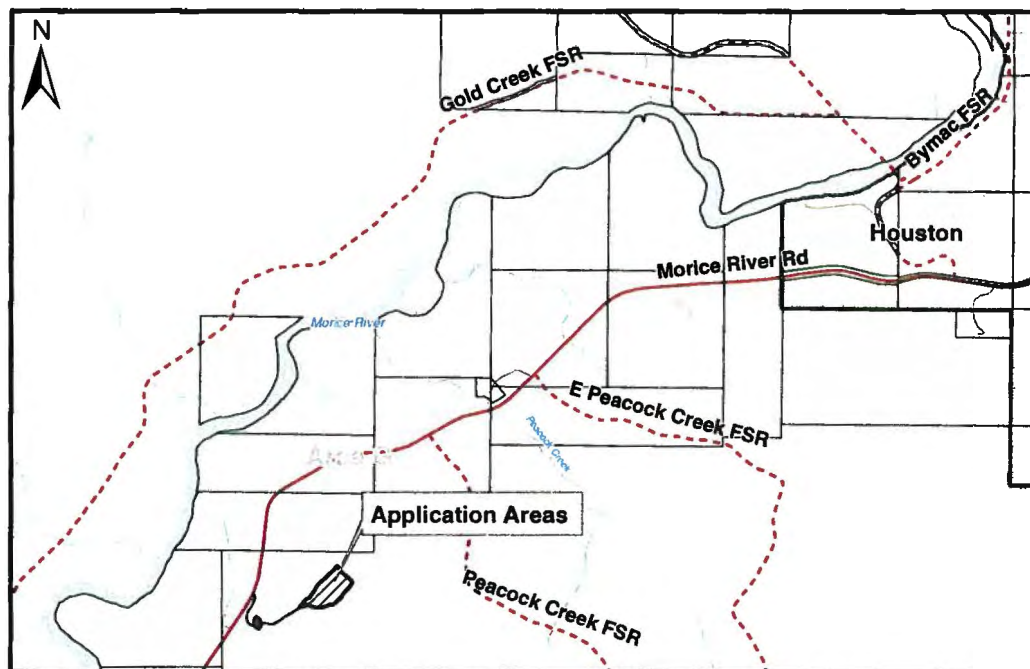
MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: July 7, 2017
Re: Land Referral File No. 6406827 & 6409000 (Blastpro)

This referral from the Province is for two Licence of Occupations to allow Blastpro Construction to expand their existing quarry operation (File No. 6406827) and to construct a new Roadway (File No. 6409000).

The application area is located on unsurveyed Crown lands in the vicinity of Morice River 10km south of Houston. This application area for the quarry is 5.11 ha. in size and the area for the roadway is 0.63 ha. in size.

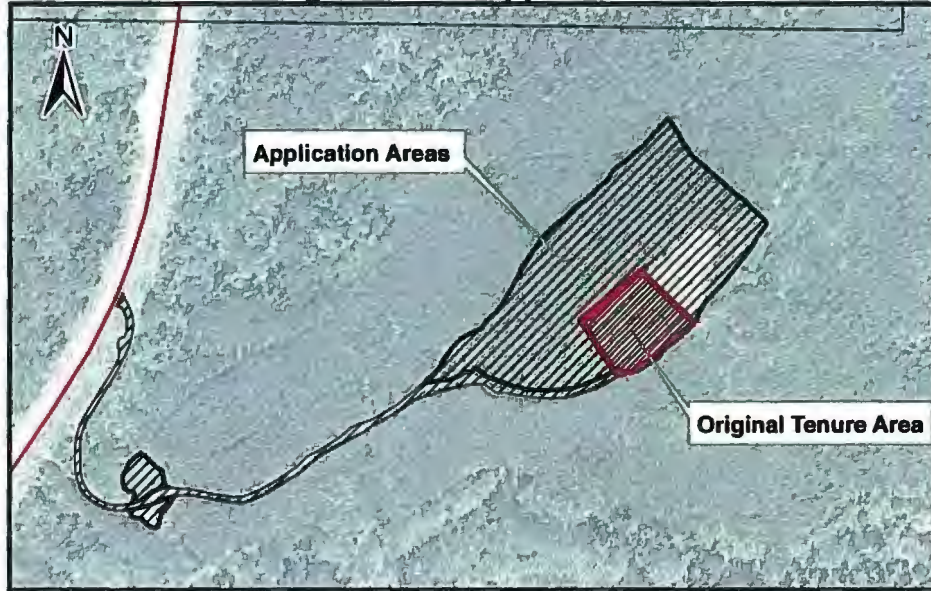
Location Map



The submitted Mine Plan states that the operations includes excavation, blasting, screening, and crushing. The work season will be from May to October 30th ending in 2026.

The property is zoned Rural Resource (RR1). The proposed crushing of aggregates is not permitted in the RR1 Zone. Therefore, the applicant must apply to rezone the application area to Heavy Industrial (M2) or obtain a Temporary Use Permit if they wish to use the application area for the crushing of gravel or asphalt production as proposed in the Mine Plan.

Existing Tenure & Application Areas



When the Province issues licenses or permits for uses which are not legally permitted on the land it often creates enforcement and compliance issues for the Regional District. Therefore, it is recommended that the Province not issue a Licence of Occupation and Mines NOW for uses which are not legally permitted on that land.

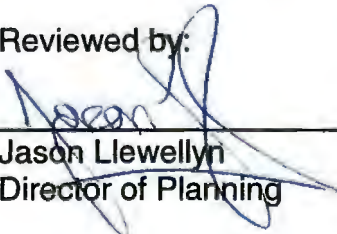
The nearest residence is only 1.5 km away from the application area. It is recommended that the resident at 9221 Morice River Road be consulted by the Province as part of their application review process.

Recommendation:

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6406827 & 6409000

Rural Directors – All/Directors/Majority

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6406827 & 6409000

Electoral Area:	G
Applicant:	Blastpro Construction
Existing Land Use:	Gravel Pit/ Quarry
Zoning:	Rural Resource (RR1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Proposed Use Comply With Zoning:	No, see comments below
Plan Designation	Resource (RE) under Houston, Topley, Granisle Rural Official Community Plan, Bylaw No. 1622, 2011.
Agricultural Land Reserve:	Not within the ALR
Access Highway:	Morice River Road
Archaeological Site:	None according to Provincial mapping
Building Inspection:	Outside Building Inspection Area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	<p>The property is zoned Rural Resource (RR1). The proposed crushing of aggregates is not permitted in the RR1 Zone. Therefore, the applicant must apply to rezone the property to Heavy Industrial (M2) or obtain a Temporary Use Permit if they wish to use the property for the crushing of aggregate as proposed in the Mine Plan.</p> <p>The nearest residence is only 1.5 km away from the application area. It is recommended that the resident at 9221 Morice River Road be consulted by the Province as part of their application review process.</p>



**Ministry of Energy, Mines and
Petroleum Resources**

**INFORMATION REGARDING THE COMPLETION
OF THE
NOTICE OF WORK AND RECLAMATION PROGRAM FOR A
SAND & GRAVEL/QUARRY OPERATION**

The information on this form and any supporting documents are subject to the *Freedom of Information and Protection of Privacy Act*. The information requested on this form is collected and used for the purpose of administering the *Mines Act* of British Columbia and the *Health, Safety and Reclamation Code for Mines in British Columbia*. The *Mines Act* authorises the collection of the requested information on this form. The completed form is routinely available to the public. Questions about how the *Freedom of Information and Protection of Privacy Act* applies to the information collected on this form can be directed to the Office of the Information and Privacy Commissioner—phone: (250) 387-5629; fax: (250) 387-1696; mailing address: PO Box 9038 Stn. Prov. Govt. Victoria, British Columbia, V8W 9A4

This form is to be filled out in **black ink**, either **typed** or **printed**.

This form is to be completed and signed by a company official or individual planning to commence operations for the extraction of sand and gravel and/or quarry materials; or planning to amend an existing operation; or providing an updated mining plan for an existing operation. Keep one copy and forward the original to the Inspector of Mines and the appropriate Regional Office.

This form provides notice pursuant to Section 10 of the *Mines Act* and must be submitted to the Inspector for review and approval prior to commencement of work. This notice of work will be referred to other agencies for their comments and the applicant may be required to advertise and gazette his/her intention to open a sand and gravel pit and/or quarry.

The notice of work form must be accompanied by suitable maps, including detailed plans and sections of the proposed work area. Maps required are detailed in Schedule A of this application.

The application will be returned if it is not accompanied by legible and suitable maps.

The applicant should attach all other approvals to the application, such as a Soil Removal Bylaw permit or Land Reserve Commission approval.

The applicant should allow for a 45-day review time in a standard situation, but a longer review time may be required in more sensitive sites.

Notices of work that are faxed to the appropriate Mining Regional Office will be accepted. Please forward the six copies by mail.

Information on Regional Offices is located at the following web address:

http://www.em.gov.bc.ca/Subwebs/mining/Regional_Offices/



1162

The information on this form and any supporting documents are subject to the Freedom of Information and Protection of Privacy Act. The information requested on this form is collected and used for the purpose of administering the Mines Act of British Columbia and the Health, Safety and Reclamation Code for Mines in British Columbia. The Mines Act authorises the collection of the requested information on this form. The completed form is routinely available to the public. Questions about how the Freedom of Information and Protection of Privacy Act applies to the information collected on this form can be directed to the Office of the Information and Privacy Commissioner— phone: (250) 387-5629; fax: (250) 387-1696; mailing address: PO Box 9038 Stn. Prov. Govt. Victoria, British Columbia, V8W 9A4

Application is for: [] Sand and Gravel Mine [X] Rock Quarry
This application is for (check one): [] Development [X] Amendment to existing permit Permit # 636229
Application is being made by: [] Owner (Private property) [X] Operator/Agent (Person or company making application on Crown land or on private property not owned by applicant)

Name Blastpro Construction Ltd E-mail Address: blastpro@bulkley.net
Company (if applicable) Same as above
Address Box 482
City Houston Bus. Phone (250) 845-0044
Province BC Postal Code V0J 1Z0 Fax ()

LOCATION INFORMATION - Maps are mandatory under Schedule A

Name of Mine (What will the operation be called when in production?): Blastpro Quarry
Legal Description of Property: Crownland in the vicinity of Peacock Creek Range 5, Coast District
Street Address of Property, if applicable:

Access route from nearest town to property: 13km southwest of Houston on Morice River Rd, located at 10km Morice River Rd.

B.C. Geographic System Map Sheet Number(s) [i.e. TRIM 093L.006] 093L.036
Northing: 6024600 Easting: 642470 UTM Zone: 9
or NTS Map Sheet Number(s) [i.e. NTS 093L/14E]: 54.349 -126.808
Latitude: 54 °/ 20 ' 58 " Longitude: 126 °/ 48 ' 30 "

OWNERSHIP (Complete a, b or c if the land is not privately held by applicant)

a) Proposed mine is on private land:
Name of property owner
Address
City Bus. Phone ()
Province Postal Code Fax ()
Signature of owner agreeing to the mining operation proposed in this application (or attach letter of authorization signed by owner):
Name: Date:

b) Proposed mine is on Crown land:
Assets and Lands Corporation (BCAL) file reference number: 6406827
License of Occupation/Lease number: 636229 Expiry date of License/Lease (y/m/d): 2026/Jan/7

c) Proposed mine is a mineral quarry (as defined under the Mineral Tenure Act):
What mineral is proposed to be mined? Rock
Mineral Claim/Lease Tenure Number(s):

MANAGEMENT

Correspondence regarding this application should be sent to: [] Owner or [X] Operator/Agent
The mine manager (Mines Act Sections 21 and 22) responsible for management and operation of the mine will be:
Name: Warren Himech Bus. Phone: (250) 845-0044

163



LAND USE

1) Cultural Heritage Resources (A cultural heritage resource is defined as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people". B.C. law requires the conservation of these resources. It is the responsibility of the applicant to identify these resources.

Are you aware of any cultural heritage resources present on the property?

- Yes - please attach a plan for the conservation of cultural heritage resources on the property
No - if cultural heritage resources are discovered while mining, you are required to report them to the Mining Division.

2) Soil Conservation

Average depth of overburden (material, including topsoil, overlying sand, gravel and/or rock): 5 cm, or m
Average depth of topsoil (Surface to maximum rooting depth of plants, plus 15 cm.): 10 cm, or m
Measures to stabilize soil/overburden stockpiles and control noxious weeds: Hand seeded with erosion control grass seed

Topsoil must be conserved for reclamation of the mine site.
Removal of topsoil from the site requires written approval of the Inspector

3) End Land Use

Is the site within the Agricultural Land Reserve?

- No Yes - authorization for soil removal from the Land Reserve Commission and Regional District must be obtained. Provide permit application number if available:

Is the site within the Forest Land Reserve?

- No Yes - authorization from the Land Reserve Commission must be obtained

Is the site within a Tree Farm License?

- No Yes - state the TFL number:
Name of TFL holder:

Does the local government have a Soil Removal Bylaw?

- No Yes - please be aware that a Soil Removal Permit may be required by the local government

Official Community Plan designation for the site is:

Current land use zoning for the site is:

Proposed end land use is: Wildlife / Forest Land

4) Reclamation of Site (If space provided below is insufficient, please attach separate sheet describing proposed reclamation)

Reclamation measures and schedule proposed to achieve end land use objectives as per part 10.7.4 and 10.7.5 of the Health Safety and Reclamation Code for Mines in British Columbia (hereafter referred to as the Code): No reclamation will be completed within the next 5 year time period.

If backfilling of pits or pit slopes is proposed in the final configuration for reclamation, provide details of materials to be used and placement procedure: N/A at this time.



164

MINE DEVELOPMENT PLAN (Maps are mandatory - please refer to Schedule A)

Unless otherwise required by the Inspector, complete the following mine development plan and prepare development maps and cross sections based on a period of 5 years or less. Mines operating for longer than 5 years, may be required to file updated Notices of Work every 5 years over the life of the mine at the discretion of the District Inspector.

Proposed start date (y/m/d): 2013/05/01 Proposed finish date (y/m/d): 2018/04/30

- The mining operation will generally be (check one) [] Continuous (operates throughout the year) [] Seasonal, usually operates from _____ to _____ [X] Intermittent (occasionally operates with extended periods of inactivity)

Estimate total mineable reserves over the life of the mine: _____ tonnes, or 40,000 m3
Estimated annual extraction from site: _____ tonnes/yr, or 1000 to 5000 m3/yr

Application must be made to the Environmental Assessment Office if estimated extraction for sand/gravel production is 500,000 tonnes/yr. or 1,000,000 tonnes over 4 years; or if estimated extraction is 250,000 tonnes/yr. for quarried product. Mineral quarries producing more than 1000 tonnes per year per claim require a mining lease.

Description of Work (Check appropriate boxes):

- [X] Excavation of Pit Run [] Washing - please complete Schedule B
[X] Crushing [X] Blasting - please complete Schedule C
[X] Mechanical Screening [] Timber Clearing * - estimate volume of timber: _____ m3

* Timber Clearing on Crown Land requires a Free Use Permit or License to Cut from the Ministry of Forests

Provide a brief description of operation, including proposed work schedule (i.e. hours, days of usual operation):

Seasonal operation - May 1-Oct 30, when local market requires aggregate.

Equipment List: (Please attach separate list if space provided below is insufficient)

Table with 4 columns: Type of Machine, Make/Model, Size/Capacity, # on Site. Rows include Excavator, Wheel Loader, Scraper, Dump Truck.

Surface Disturbance - Information provided must be documented in development maps submitted under Schedule A

(Note that 10,000 m2 = 1 hectare)

Existing Disturbance (Work areas, unreclaimed areas, access roads, etc.) _____ m2, or 0.67 hectares

Proposed Mining Disturbance (New work areas, settling ponds, access roads, buildings, etc. to be developed within the time frame of this Notice of Work) _____ m2, or 2.0 hectares

Total Disturbed Area (Existing + Proposed Disturbance) _____ m2, or 2.67 hectares

Will any portion of this disturbance be reclaimed within the time frame of this Notice of Work?

- [X] No [] Yes - state size of area to be reclaimed: _____ m2, or _____ hectares

Estimated Cost of Reclamation: Applicant \$ _____ Mining Division \$ _____

165



Are settling ponds or other structures proposed to control sedimentation in surface run off?

[X] No [] Yes - please complete Schedule B

What is the average depth to the high groundwater table at the proposed excavation? unknown m

Elevation of the groundwater table was determined from (check applicable boxes):

[] Existing area wells [] Test wells drilled for this purpose [] Test pits [] Other (describe)

Describe measures proposed to protect groundwater quantity and quality from potential impacts of the proposed mining activity (i.e. fuel management program, buffer above water table, etc.):

Note that excavations below the groundwater table may require special approval from the Inspector

Will fuel/lubricants be stored on site? [X] No [] Yes

If yes, handling, transportation and storage must adhere to B.C. Environment standards as detailed in "Summary of Environmental Standards and Guidelines for Fuel Handling, Transportation and Storage, 2nd edition"

Shortest distance between proposed excavation to nearest residence: m, or 5+ km

Shortest distance between proposed excavation to nearest residential water source: m, or 5+ km

Describe measures proposed to prevent inadvertent access of unauthorized persons on the mine site (i.e. fencing, vegetative barriers, berms, etc.): There is a chain gate installed on road to the rock quarry and there are also berms with established vegetation along the boundaries of the rock quarry.

Are measures proposed to minimize noise impacts of the operation? (i.e. equipment selection, restrictions on hours of operation, noise barriers, etc.) [X] No [] Yes - Please describe:

Are measures proposed to minimize dust impacts of the proposed operation? (i.e. apply dust suppressants, water sprays, wind breaks, vegetation, etc.) [X] No [] Yes - Please describe:

Are measures proposed to minimize visual impacts of the proposed operation? (i.e. vegetative barriers, berms, green belts, etc.) [X] No [] Yes - Please describe:

OCCUPATIONAL FIRST AID

First Aid Supplies and communication at the mine site are required as per Parts 3.6.1 to 3.6.3 of the Code.

Describe the means of communication from the mine site: Cell Phone

Location of nearest hospital: Smithers

Travel time to hospital: 60 min Estimated number of employees on site (includes contractors): 3

Describe First Aid Level and supplies Level 1 First Aid with Transportation Endorsement, Level 1 First Aid Kit (HSRC - Part 3.6.1)

I, hereby make application to undertake the mining activities described in this Notice, and in accordance with the Mines Act and the Health, Safety and Reclamation Code for Mines in British Columbia.

Applicant Signature: Date:

Applications will be returned if not accompanied by legible and suitable maps

Schedule A1 (compulsory): Location map (1:50,000 scale)

Indicate the location of the property with respect to local communities

Schedule A2 (compulsory): Local Features map (1:20,000 scale - TRIM map)

Map should show topography, water courses, existing access and/or proposed new or upgraded access, the location of proposed mining area, and location (if known) of historical/cultural resources. If applicable, locate the boundaries of Forest Land Reserves and Agricultural Land Reserves on the map.

Schedule A3 (compulsory): Land Title map

The subject parcel and adjacent properties must be clearly identified and the following items detailed:

- location of all structures and wells within 300 metres of proposed mining area
- identify current land uses on adjoining properties (i.e. forested, chicken farm, etc.)

Schedule A4: Mineral Tenure map (at scale maintained by Mineral Titles Branch for subject area)

Mineral Tenure map(s) are required if quarrying a mineral (*as defined under the Mineral Tenure Act*)

Schedule A5: Terrain/geology and Terrain Stability Map (1:20,000 scale)

Terrain map(s) are required:

- for excavations on slopes greater than 50%, and/or
- for excavations in areas with a stability rating of Class IV or V; or
- if requested by the Inspector

The Inspector may require a "Detailed Terrain Stability Assessment" and/or a "Soil Erosion Hazard Assessment".

Schedule A6 (compulsory): Mine Development Plan at 1:5,000 or more detailed scale

The District Inspector may require a mine plan to be prepared by a suitable qualified P.Eng/Geol based on a topographical site survey, terrain stability and erosion hazard assessments.

All plans and sections must indicate the scale and orientation of the drawing (please refer to attached sample)

1) Plan View of Proposed Development

Must illustrate the location of:

- Property boundaries and set back of excavation from property boundary
- Watercourses and drainages (wet, dry or intermittent) on the property and within 150 metres of its boundaries
- All previous surface workings, the final boundaries of proposed excavation, and boundaries of excavation at the end of development described in Notice of Work (please specify on drawing)
- Access roads, including development roads within the pit and access to public road(s)
- All proposed and existing stockpiles (i.e. topsoil, overburden, product, etc.)

Where applicable, show location of:

- All settling ponds (for both surface run off and process water) and source of process water
- Buildings and other facilities (i.e. fuel/lubricant storage, sanitary facilities, weigh scale, etc.)
- sediment control structures and the location of any point discharges from the property
- Fencing, berms, and/or vegetative buffers

1) Cross Sections of Proposed Development

At least two cross sections, orientated perpendicular to each other, must be provided

The location of cross sections must be shown on the plan view map(s). Cross sections must illustrate:

- The original land surface and, if applicable, the groundwater table elevation
- Typical configuration during mining, indicating angle of slope and, where applicable, bench locations
- Proposed configuration on completion of reclamation

Washing of Aggregate on Site/Sediment Control Structures

Mark the location(s) of all proposed settling ponds and/or sediment control structures on the appropriate map(s) under Schedule A.

Describe the source of water supply: _____

Estimate volume of water to be used: _____ (cu. ft./sec), or _____ (liters/sec)

Complete the following table for existing and proposed settling ponds:

Pond #	Water Source (i.e. surface run off, wash plant, etc.)	Width (m)	Length (m)	Depth (m)	Construction Method (excavated, dyked, etc.)

Water from ponds will (check one): be recycled exfiltrate to ground discharge to environment

If discharged to the environment, a Waste Management Act permit is required.

Where there is a discharge to the environment:

- provide a cross section illustrating the sediment control structure(s), decant structure(s), and point of discharge to environment
- describe the type of sediment control structure(s): _____

- describe the type and construction of the decant structure: _____

- describe area into which water is discharged: _____

For all settling ponds describe:

- Spillway design: _____

- Clean out method: _____

- Disposal of fines from clean out (i.e. use as a subsoil material): _____

Describe proposed reclamation activities and timing of reclamation work: _____

Applicant Signature _____

Date _____

1686

Schedule C
Blasting

Mark the location of all proposed blast sites on the appropriate map(s) under Schedule A. If any structure, water well(s), or roadways are located within 300 m of proposed blast sites, these items must be located on the map(s).

Shortest distance between blasting operations to nearest residence/structure _____ m, or 5 km

Shortest distance between blasting operations to nearest water well _____ m, or 5 km

Are any public use areas (i.e. picnic/camping areas, hiking trails etc.) located within 1 km of the blasting area?

No Yes - distance from recreation area to blasting operations is: _____ m

Will blasting be contracted out? No Yes

Name of Blaster/Company: Blastpro Construction Ltd

Blaster's Certificate # 100196 (Warren Himech)

Blaster must hold a valid BC Blasting Certificate as per Part 8.2.1 of the Code

Will explosives be stored on site? No Yes

If yes, has a B.C. Explosives Storage and Use Permit for Mining Purpose been issued?

No - Complete a permit application from the Mining Operations Regional Office and attach it to this schedule.

Yes - Provide current permit # U73729. Date of expiry (y/m/d): 2018/02/28

Provide details of (attach separate page(s) if space is insufficient):

- size and type of explosive(s) to be used: 2" NG based product
- detonation method: Non-electric shock tube
- type of explosives magazine: Type 4
- blasting procedure (public notification, on-site safeguards, timing, etc.): Site will be guarded, Signage will be placed and worksafe signals will be used.

If blasting is proposed within 1 km of any residence, structure, well or public use area, the Inspector may request further information regarding fly rock control and/or seismic impacts.

The Inspector may request that a Workers' Compensation Board Blaster's Log be kept

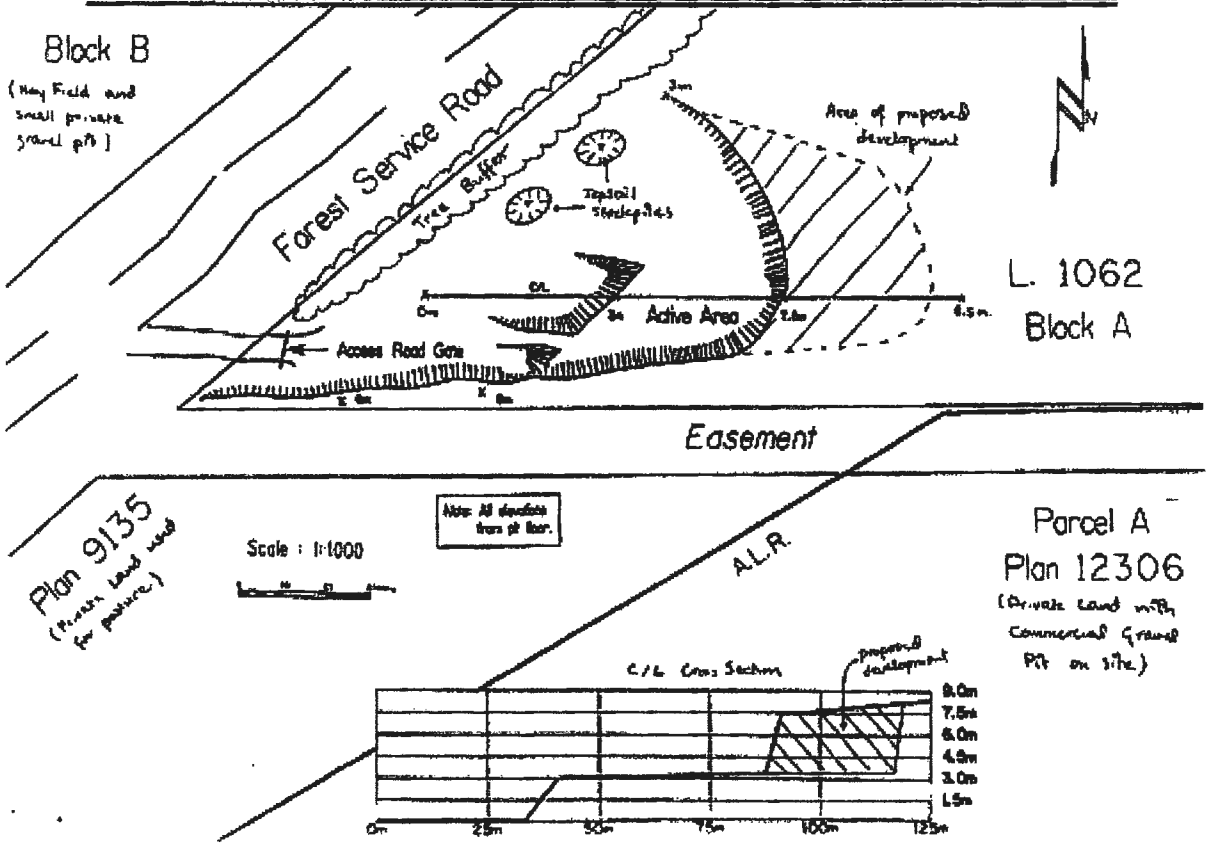
Applicant Signature

Date

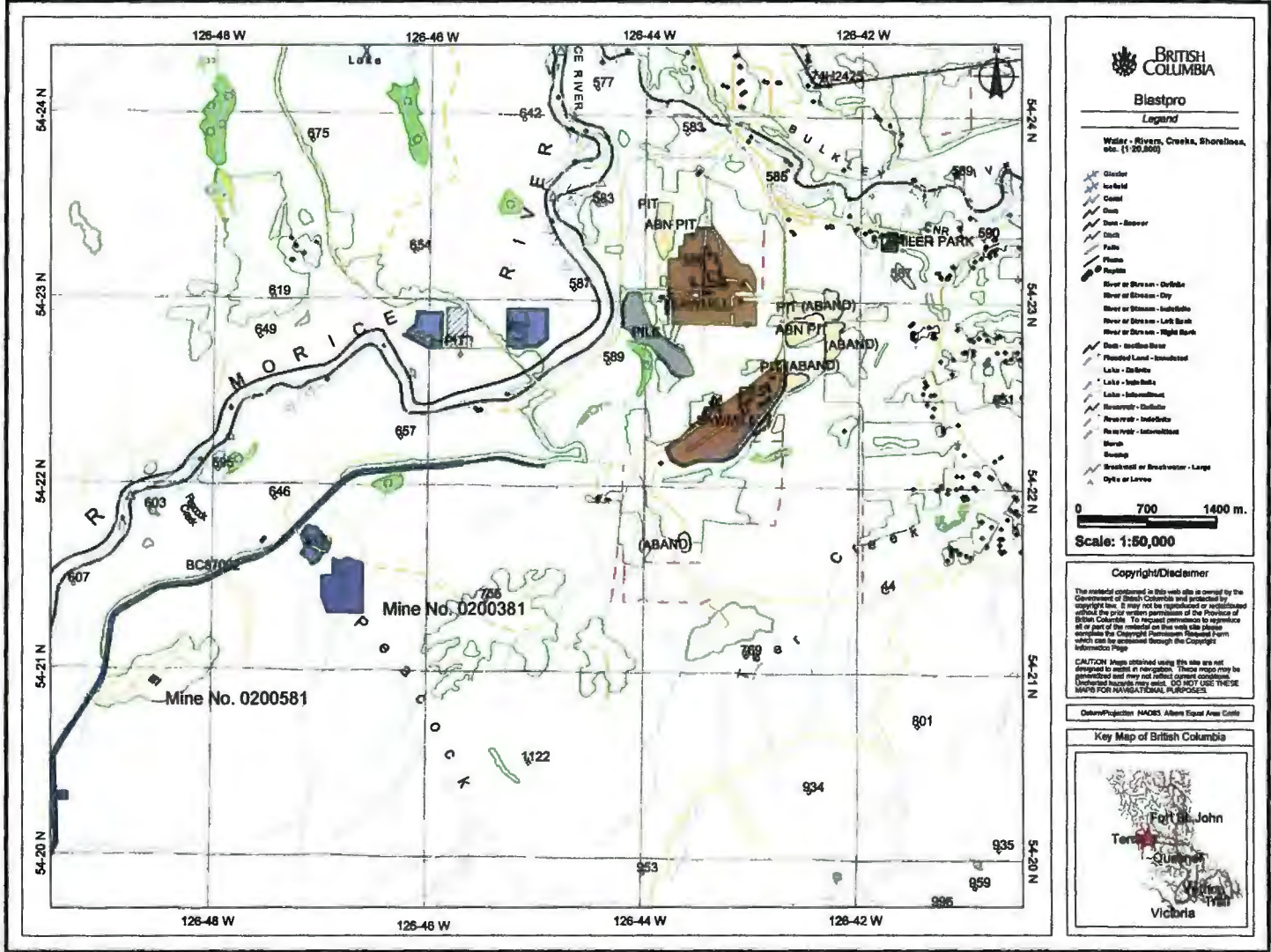
16a

SAMPLE MAP - Plan View and Cross-Section

Please provide separate maps for plan view and cross-sections, on paper no smaller than 8 1/2" x 11."
At least 2 cross sections orientated perpendicular to each other, are required.



Location Map

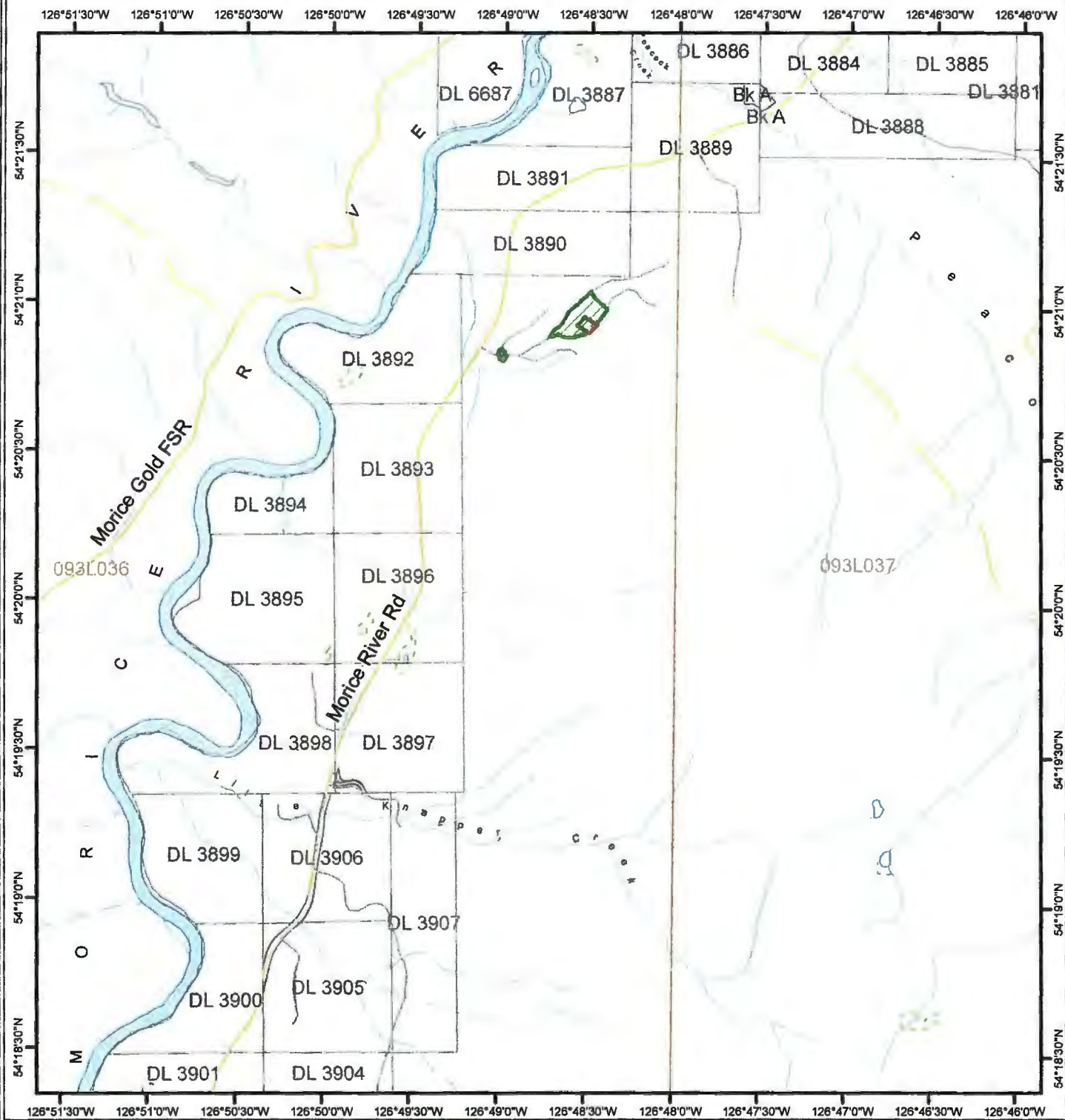


Update Notice of Work (2013-2018) Blastpro Rock Quarry - Mine No. 0200581

Figure A1



Referral Map



File No: 6406827

Scale: 1:35,000

Date: 20 Jun 2017

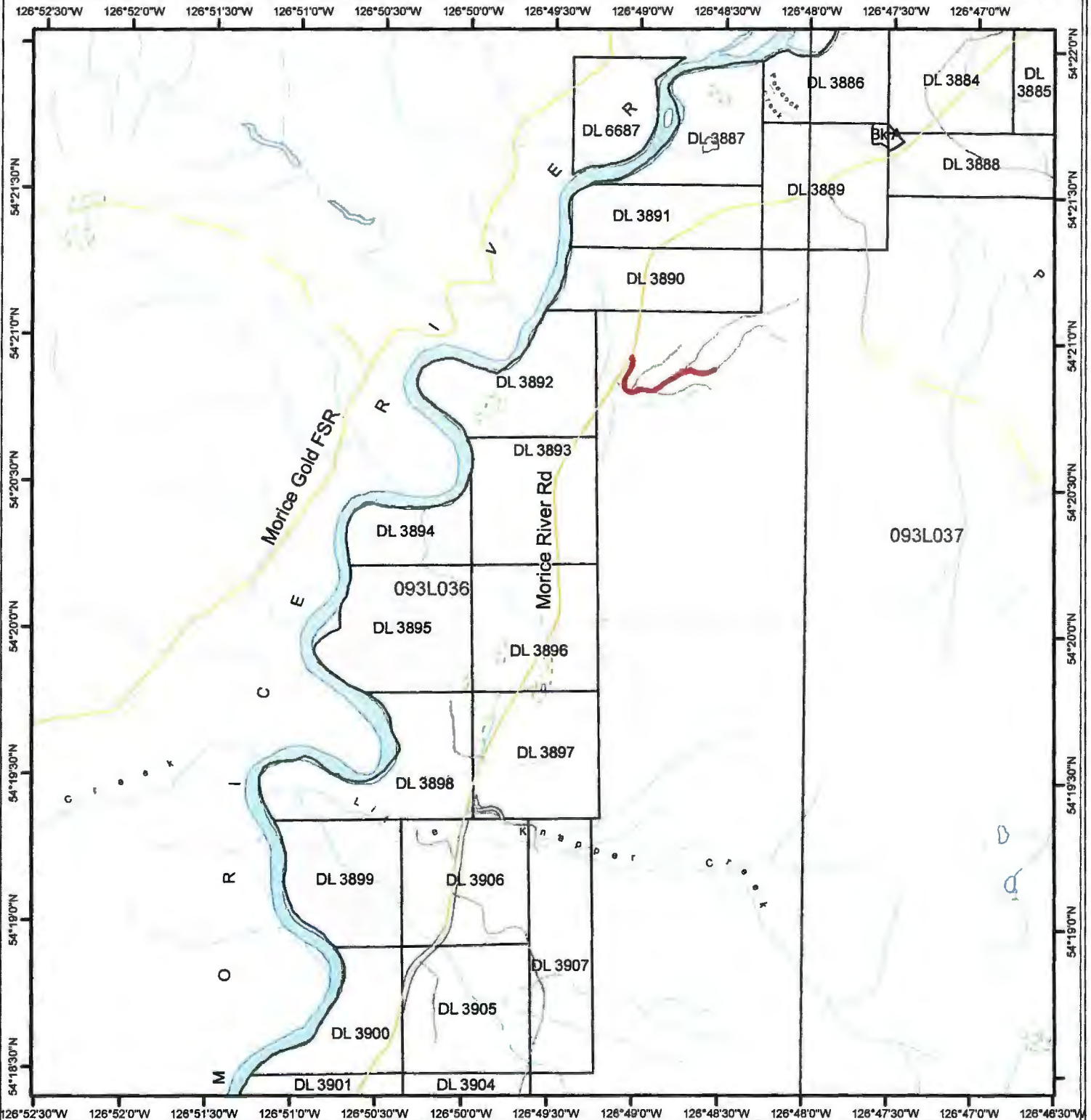
-  New Tenure Area
-  Original Tenure Area
-  Indian Reserves
-  Parks and Protected Areas






172

Interest Holder: BLASTPRO CONSTRUCTION LTD.

File No: 6409000
Disposition No: 929791



Scale: 1:35,000
 Type: LICENCE
 Sub Type: LICENCE OF OCCUPATION
 Purpose: TRANSPORTATION
 Subpurpose: ROADWAY

-  Application Area
-  Indian Reserves
-  Parks and Protected Area

Referral Map



Date: 20 Jun 2017
 Area: 0.63 ha +/-



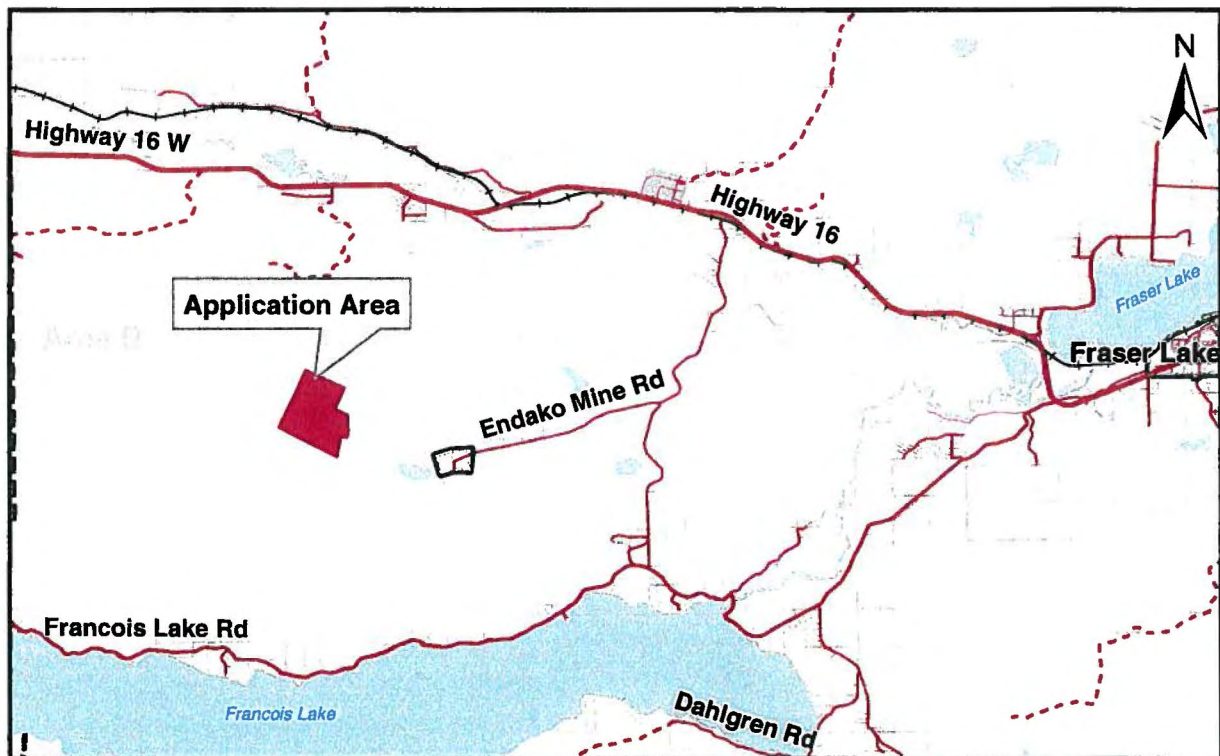
MEMORANDUM

To: Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: July 7, 2017
 Re: Mines File No. 243448 (Thompson Creek Metals Company Inc.)

This application is regarding an extension of a Mining Lease for the Thompson Creek Metals Company Inc.) that expires in May 2018.

Mine Tenure No 243448 is one of 26 leases for the Endako Mine site which is an open pit molybdenum mine located approximately 17 kilometres southwest of the Village of Fraser Lake.

Location Map



The Application area includes the Denak West Pit, PAG Storage, SW Denak Stockpile, Inpit Stockpile, and Denak East Pit areas of the Endako Mine. The Mining Lease extension will allow the Thompson Creek metals Company Inc to pursue their 'Endako Mine 2015 Closure Plan.' Please contact the Planning Department if you would like a copy.

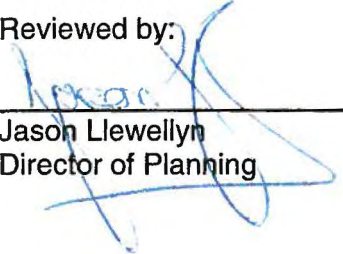
The application area is not zoned.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 243448.

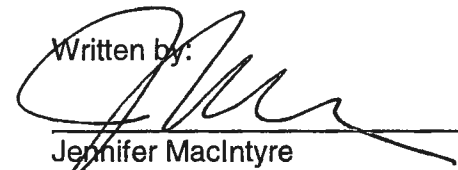
Rural Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I

175



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON Mines File No. 243448**

Electoral Area: D

Applicant: Thompson Creek Metals Company Inc.

Existing Land Use: Mine

Zoning: N/A

Plan Designation N/A

**Proposed Use Comply
With Zoning:** N/A

If not, why?

Agricultural Land Reserve: Not in the ALR

Access Highway: Endako Mine Road

Archaeological Site: Not according to provincial mapping

Building Inspection: Outside the Building Inspection area

Fire Protection: Outside Rural Fire Protection area

Other comments: None



176

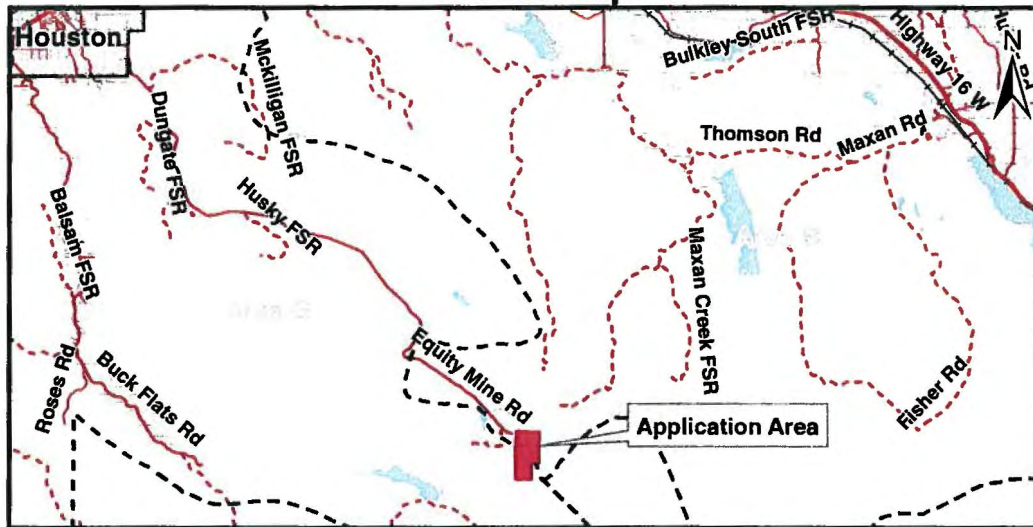
MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: July 7, 2017
Re: Mines File No. 243447 (Goldcorp - Equity Mine)

This application is regarding an extension of a Mining Lease for Goldcorp to operate reclamation operations at its Equity Silver Mine location.

Equity Mine is located 28 km southeast of District of Houston and is 301 ha. in size.

Location Map



The lease is the largest of three mining leases on the site and is located on the south eastern half of the site. More details on the reclamation process for Equity Mine is attached.

The application area is not zoned.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Mines File No. 243447 (GOLDCORP – Equity Mine).

Rural Directors – All/Directors/Majority

Reviewed by:

Jason Llewellyn
Director of Planning

Written by:

Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON Mines File No. 243447**

Electoral Area:	B & G
Applicant:	Goldcorp
Existing Land Use:	Mine
Zoning:	N/A
Plan Designation	N/A
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Equity Mine Road
Archaeological Site:	Not according to provincial mapping
Building Inspection:	Within the Building Inspection area
Fire Protection:	Outside Rural Fire Protection area
Other comments:	None

May 30, 2017

Rhonda Marshall
Senior Advisor, Mineral & Coal Titles
Ministry of Energy and Mines
300-865 Hornby Street
Vancouver, BC
V6Z 2G3

Dear Rhonda,

Goldcorp Canada Ltd. would like to extend the term for Mining Lease 243447 which is part of the Equity Silver Mine near Houston, BC. The present term will expire on the upcoming anniversary date of January 19, 2018. Goldcorp Canada Ltd. requests an extension of the mining lease term for the maximum 30 years.

Mining at the Equity Silver Mine ceased in 1994, but reclamation and extensive water treatment and water management will be required at the site for many years into the future. On October 3, 2016 Mineral Titles designated the Equity Silver Mine Reclamation Area as a No Registration Reserve with site ID 1006554. The Equity Silver mine is covered by MEM permit M-114 and MoE permit PE-4475.

Mining Lease 243447 is the largest of three mining leases on the property and covers a large portion of the eastern half of the site including:

- The southern portion of the tailings impoundment including Dam #2
- The eastern half of the old plantsite including the power substation
- The eastern portion of the reclaimed waste rock dumps
- The Waterline, Main Zone, and Southern Tail open pits
- The southern portion of the North Zone underground
- Portions of the Bessemer and Berzelius diversion ditches

The area within Mining Lease 243447 is critical for the proper management of the environmental aspects of the site. The main purpose of the site, since mining ceased, is to minimize the effects of the acid rock drainage (ARD) on the surrounding environment and to maintain the geotechnical structures that are present.

The ARD is collected from the waste rock dumps, plantsite, and the toe of #1 Dam in a series of collection ditches and ponds that transport the ARD to a large holding pond prior to treatment in a high density sludge lime plant. After treatment the water is pumped to the Main Zone pit to be discharged to the environment when the creek levels are sufficient to provide the required dilution as per permit PE-4475.

CONTINUED Page 2

There are 14 geotechnical water management structures at the Equity Mine (see table below) with incremental consequence classifications from Low to Very High. The water management structures are used for ARD containment, fresh water containment, and for the tailings impoundment. Annual reviews of the water management structures are completed through Dam Safety Inspections and every five years through Dam Safety Reviews.

Type	Structure Name	Consequence Classification (CDA 2013) ¹	Description of Contents	Max Dam Ht (m)	Maximum Capacity ³ (m ³)	Crest Elevation (m)	Crest Length (m)
Tailings Storage Facility	Dam No. 1	Very High	Tailings and Water	61.0	Tailings: 23,945,000 Free Water: 4,612,500	1,294.0	1,250
	Diversion Dam	Very High		38.0			1,000
	Dam No. 2	Very High		21.0			600
Contact Water Management Facility	No. 1 Seepage Pond Dam	Significant	ARD Impacted Water	5.0	29,000	1,232.9	75
	Sludge Ponds	Low	Treatment Precipitate and Contact Water	10.0	unknown	1,277.5	750
	ARD Storage Pond and South Dyke	High	ARD Impacted Water	1.0 ²	180,000	1,278.0	500
	Splitter Dyke and Diversion Pond	Significant		12.0	1,100,000	1,277.0	380
	Dam No. 3 and Emergency Pond	Significant		8.0	700,000	1,277.0	200
	ARD Surge Pond Dam	High		10.0	17,000	1,220.0	100
	Main ARD Pond Dam	High		10.0	14,000	1,207.5	65
	No. 1 Sump Dam	Significant		4.0	700	1,196.3	15
Getty Creek Pond Dam	Significant	4.0		5,000	1,133.8	70	
Non-Contact Water Management Facility	Bessemer Creek Silt Check Dam	High		Sediments and Fresh Water	5.0	30,000	966.0
	Lu Lake Dam	Significant	Fresh Water	2.5	unknown	1,289.6	330

Note:

1. CDA 2013 Dam Safety Guidelines categories: Low, Significant, High, Very High and Extreme
2. Height measured from the dyke's crest to the top of the road along the downstream toe.
3. Maximum volume at which no outflow through the spillway or overtopping of the containment of the structure occurs. This volume includes the dead storage volume

A fact sheet has been attached as Appendix 1 that describes the Equity Silver mine operations as a closed site under care and maintenance. Appendix 2 shows the aerial extent of Mining Lease 243447.

If further information is required please contact me at the site (250) 845-7799 or email me at mike.aziz@goldcorp.com.

Regards,

GOLDCORP INC.



Mike L. Aziz
Canadian Closed Site Manager

cc: Christine Saari Goldcorp Canada Ltd.
Tom Bokenfohr Goldcorp Inc.

Appendix 1: Fact Sheet for the Equity Silver Mine

Goldcorp Inc. — Canada/US Region
Equity Silver Mine

Closure Fact Sheet




Equity Silver Mine:

The Equity Silver mine is a former open pit and underground mine. The Equity Silver mine operated from 1980 to 1994 and then closed due to depletion of the economic ore. Mining took place in three open pits and a small underground mine. Copper, silver and gold were extracted through a conventional mill flotation circuit plus a cyanide leach circuit. There are currently five permanent employees at the site to take care of ongoing long term environmental issues.

Location:

The Equity Silver Mine is located 35 km southeast of Houston, British Columbia, Canada (population 3,600).

Key Facts

Type of Mine	Open Pit, Underground
Location	Houston, BC, Canada
Mine Start Date	1980
Mine Close Date	1994
Current Site Status	Ongoing Water Treatment

Reclamation:

The site has three open pits, two which have been flooded and one that was backfilled with mined rock. There are

three capped mine rock storage areas containing 85 million tonnes of rock that have been revegetated and a plant site area that has been dismantled and capped. The tailings impoundment, containing 33.5 million tonnes of tailings, was flooded during operations and remains flooded in closure.

Shortly after the mine opened, acid rock drainage (ARD) was found to be occurring from the oxidization of sulphide minerals contained in the mined rock. The ARD from the mine site is collected and processed in one of two lime treatment plants to neutralize the acid and remove metals prior to discharging the treated water back to the environment. To reduce water infiltration and oxidation the mine rock storage areas were re-sloped and covered with a compacted clay cap at closure. The engineered cover reduced the volume of ARD produced from the mine rock storage areas, but there is still a significant volume of ARD produced annually that is being collected and treated.

In 2015, the lime treatment plant used approximately 5,387 tonnes of lime to treat 1,151,282 m³ of ARD. All treated water discharged from the site in 2015 was channelled through the flooded Main Zone pit and the Emergency Pond. In 2015, approximately 2,406,215 m³ of treated ARD, site runoff, and excess tailings pond water was discharged from the pit to the environment. All metals and other parameters were well below the permit requirements during the year.

CONTINUED Page 4

Reclamation Continued:

Financial security funded by Goldcorp Canada Ltd is in place to provide sufficient funds for the long term operation of the site in the event that the company is no longer able to meet their financial obligations. The financial security has undergone five reviews by a technical committee since it was first established in 1991. In early 2016 the financial security was increased by \$20.020 million to a total of \$82.467 million. The next scheduled review of the financial security is in 2020.

Upgrades to the ARD collection and treatment systems continued in 2015. The key upgrades for the ARD collection system included the replacement of approximately 375 insulators on the Equity main power line. There were 172 preservative wraps installed around power poles on the power line from Houston to the site. Trees and brush were removed under the power line to the site from between 2 km and 14 km. Two sets of flanges were replaced on the Getty Creek pipeline with stainless steel to resolve gradually decreasing pressure readings in one of the two pipelines. A break in the 150 HP pipeline from the Main Pond was repaired. Spillways were upgraded on the Main ARD Pond, Surge Pond, Getty Pond, #1 Dam Seepage Pond and #1 Sump. The ARD Surge Pond, and Main ARD Pond were designed for a high classification 1/3 between a 1/1000 year event and PMF. Getty Pond and #1 Dam Seepage were designed to a significant classification for a 1/1000 year event. #1 sump was designed to a significant classification for a 1/200 year event. Geotechnical drilling was performed on the Tailings Dams to determine foundation conditions and rock fill composition. Instrumentation was installed to remotely monitor the status of Dam #1, instrumentation includes automatic prism measurement, vibrating tip piezometers, a weather station, pond water level, and a camera.

All environmental aspects of the Equity Silver site have been the focus of the Equity Mine Public Advisory Committee (EMPAC). The EMPAC consists of members from the Ministry of Energy and Mines, Ministry of Environment, District of Houston, Wet'Suwet'en First Nations, Environment Canada, Natural Resources Canada, local landowners, and Goldcorp Canada Ltd. The EMPAC discuss water quality trends, ARD collection and treatment upgrades and statistics, reclamation progress, security bonding, biological studies, and any other issues that may arise.

Appendix 2: Map of Mining Lease 243447



Source: Esri, DigitalGlobe, GeoEye, Earthstar (United States), CNES/Airbus DS, USDA, USDA, USDA, AeroGRID, IGN, and the GIS User Community

Goldcorp

Lease 243447

Legend

Lease 243447



183



Figure 1	Date: May 30, 2017	Drawn by: TB	Reviewed
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GOLDCORP



APPLICATION SUMMARY

- Name of Applicants:** Edward Serle & Kimberly Watt-Senner
- Name of Agent:** Gina Hidber (HBH Land Surveying Inc.)
- Electoral Area:** D
- Subject Properties:** Lot A, District Lot 508, Range 5, Coast District, Plan PRP13053; and, Lot 1, District Lot 508, Range 5, Coast District, Plan 11251
- Existing Parcel Size(s):** Lot 1: 0.74 ha.
Lot A: 25.5 ha.
- Location:** The subject properties are located at 8533 Stella Road and 2631 Johnson Road, 7 km from the Village of Fraser Lake.
- O.C.P. Designation:** Both lots are designated Agriculture (AG) under Endako, Fraser Lake, Fort Fraser Rural Official Community Plan Bylaw No, 1487, 2008.
- Zoning:** Lot 1: Split Zoned Country Residential (R5) and Small Holdings (H1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Lot A: Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
- Existing Land Use:** Agriculture and residential

Proposal:

This application is to obtain Agricultural Land Commission approval for a boundary adjustment between the two subject properties. The applicants wish to create a smaller lot for the owners of Lot A, that will transfer the majority of the farm lands to the neighbouring property on Lot 1, Plan 11251. Lot 1, Plan 11251 will become Proposed Lot 1 and is 20.2 ha. in size. Proposed Lot 1 will contain a residence, outbuildings and the existing fields. Lot A will become Proposed Lot 2 and is 5.8 ha. in size; contains the residence, farm buildings, and water supply for the existing farm operation.

Proposed Subdivision Plan



The applicants who own Lot 1 have plans to use the existing fields located on Lot A for their small scale farm operation and develop a therapeutic riding program for children with disabilities. Their plans and more information of their development is attached.

The applicants are currently leasing the field areas on Lot A, and are developing the field according to their plans. They wish to permanently subdivide the property for farm succession purposes for the benefit of their son.

Agricultural Capability:

Based on Canada Land Inventory mapping:

84.7% of the Subject Property is
 60% Class 4 limited by climate
 40% Class 5 limited by cumulative and minor adverse conditions

6.5% of the Subject Property is
 100% Class 5 limited by topography

8.8% of the Subject Properties are
 100% classified as Water

Class 4 Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

Class 5 Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and /or climate conditions severely limit capability.

Previous Applications:**No. 562** District Lot 508, Range 5, except Plan 4823, 5072 and 8662

Application to subdivide 3 lots from 121 ha. (1984).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 720 District Lot 508, Range 5, except Plan 4823, 5072 and 8662

Application to subdivide land described as District Lot 508, Range 5, Coast District into one lot of 86 ha. and one lot of 32 ha. (1989).

Staff recommendation:	Conditional Approval
Regional Board recommendation:	Conditional Approval
A.L.C. Decision:	Conditional Approval

Surrounding Applications:**No. 741** N 1/2 of District Lot 954, Range 5 Coast District.

Application for inclusion into the ALR (1989).

Staff recommendation:	N/A
Regional Board recommendation:	N/A
A.L.C. Decision:	Approved

No. 356 District Lot 509, Range 5, Coast District

Application to subdivide land described as the District Lot 509, Range 5, Coast District into one lot of 8 ha. and one lot of 121 ha. (1980).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 795 District Lot 1171, Range 5, Coast District

Application to construct a second dwelling (1991).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 35 District Lot 1170, Range 5, Coast District

Application to construct a second dwelling (1975).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 905 Fractional East ½ of District Lot 2030, Range 5, Coast District.

Application to subdivide the ±60 ha property into one lot of 9.4 ha, one lot of 3.7 ha and one lot of 46.9 ha. (1998).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 1102 The Fractional East 1/2 of District Lot 2030, Range 5, Coast District, except part subdivided by Plan 5809 and BCP32332

Application to subdivide the 115.9 ha. property and create a 2 ha. parcel (2010).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 306 Block B, District Lot 5992, Range 5, Coast District

Application to subdivide the property into five lots ranging in size from 6 ha. to 17.4 ha. (1979).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

REFERRAL COMMENTS

Ministry of Agriculture

Thank you for providing BC Ministry of Agriculture staff the opportunity to comment on the proposed subdivision noted above submitted by Edward Serle and Kimberly Watt-Senner. I have reviewed the documents you have provided and other reference materials related to the application. From an agricultural perspective I can provide the following comments for your consideration:

- The parcel is located within the Agricultural Land Reserve (ALR), a provincial zone in which agriculture is recognized as the priority use and where farming is encouraged and non-agricultural uses are restricted.
- The proposal (p4) indicates that permanent subdivision is sought for “farm succession purposes for the benefit of their son”; in general, subdivision in the ALR should not be considered a succession tool as it can impact the priority use for agriculture.
- The parcel is an area designated by the Official Community Plan as Agriculture (Ag1), this designation is intended to preserve land for farming.
- Parcel Lot A DL508 Range 5 CDP PRP13053 is in an area of mixed Agricultural Capability Classes with the majority of the parcel being a mix of Class 4 with some climate limitations (60%) and Class 5 with some minor mixed limitations (40%), there is also a portion of the parcel (western edge) of Class 5 with some

topographic limitations. The parcel mentioned above is also in an area of mixed Berman soils. This combination of soil and capability types has been shown to be well suited to agriculture including the production for forage crops and coarse grains.

- Aerial/satellite imagery indicates that the majority of the parcel is currently/recently in agricultural production for forage crops, this further confirms its capability.
- Maintaining agricultural parcels at a size and configuration that will allow for economically viable farm operations is in the long term interest of agriculture.
- The long term agriculture potential of Proposed Parcel 2 would be limited by its smaller size as the smaller size could limit the economic viability of certain types of agricultural production. It is unclear how the creation of Proposed Parcel 2 will benefit agriculture.
- The proposed subdivision sketches indicate that almost all the farm infrastructure e.g. corrals, outbuildings, and water supplies (well and stock water pond) would be part of Proposed Parcel 2. This would alienate the existing agricultural infrastructure from the associated farm land resulting in the requirement to install new infrastructure and in farm land being removed from potential production; current sketches of plans show this additional area of new infrastructure to be approximately 1 ha of Proposed Parcel 1.
- It is noted that the application indicates that existing infrastructure is in various states of disrepair however it is also noted that infrastructure can be repaired/replaced in place on land already dedicated to non-crop production purposes.
- Based on the information available it is unclear how water would be provided to Proposed Parcel 1 given that the existing well and stock water are located within Proposed Parcel 2 and that the status of water licenses is unknown. Lack of secured access to water can limit the long term potential of agriculture.
- In general, subdivision and creation of smaller lots can erode the long term agricultural and economic potential of a parcel, increase land cost per acre which limits farm business opportunities and in some cases have been shown to increase conflict between adjacent land uses.
- If any additional access points and structures are to be established on this, or other parcels they should be sited in a way that minimizes impact on most arable/productive areas and/or areas required for farming operations. Applicants/owners are advised to consult the "Guide for Bylaw Development in Farming Areas" for information on siting, size, and setback information, at: www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards/840000-1_guide_for_bylaw_development_in_farming_areas.pdf
- If subdivision were to take place it is highly recommended that appropriate, lawful fences are established for all resulting parcels. This is an important step in agricultural areas and can be a key step in protecting both parcels and any owners/future owners from legal issues such as livestock being at large and

reduces the potential for complaints and conflict. For more information on fencing requirements in rural areas please refer to Section 3 of the Trespass Act www.bclaws.ca/civix/document/id/complete/statreg/96462_01.

- It should be noted that if approved, any subdivision of this parcel should in no way be construed as support for any future Non-Farm Use or subdivision on the resulting parcels within the Agricultural Land Reserve (ALR) and would continue to be subject to ALR related regulations.

Advisory Planning Commission

Comments: Staff explained the ALR application process and what happens to the application after this meeting.

Kim and Gary outlined their plans for the proposed large parcel. The plans include horse breeding, therapeutic riding programs, an apiary and farming. They feel that the boundary they have proposed is appropriate, and that if the parcel was to be larger and the remainder parcel smaller there are concerns regarding reserve area for sewage and setbacks for sewage to property boundaries for the remainder property. They also feel that the area on the lower bench is not really usable for them, as it is clay and very soft ground.

The applicants left at 6:45.

A discussion was held regarding the agricultural capability of the various parts of the subject property and the impacts of smaller residential lots in agricultural areas. The APC felt that the improvements that the applicants have made to the property already are very positive and beneficial to the area.

Resolution: No objections to the proposal as presented, however the APC recommends that the proposed lot boundary be adjusted to follow the ridge closely and include as much of the agricultural land as possible in the larger parcel to increase the potential for agriculture.

PLANNING DEPARTMENT COMMENTS

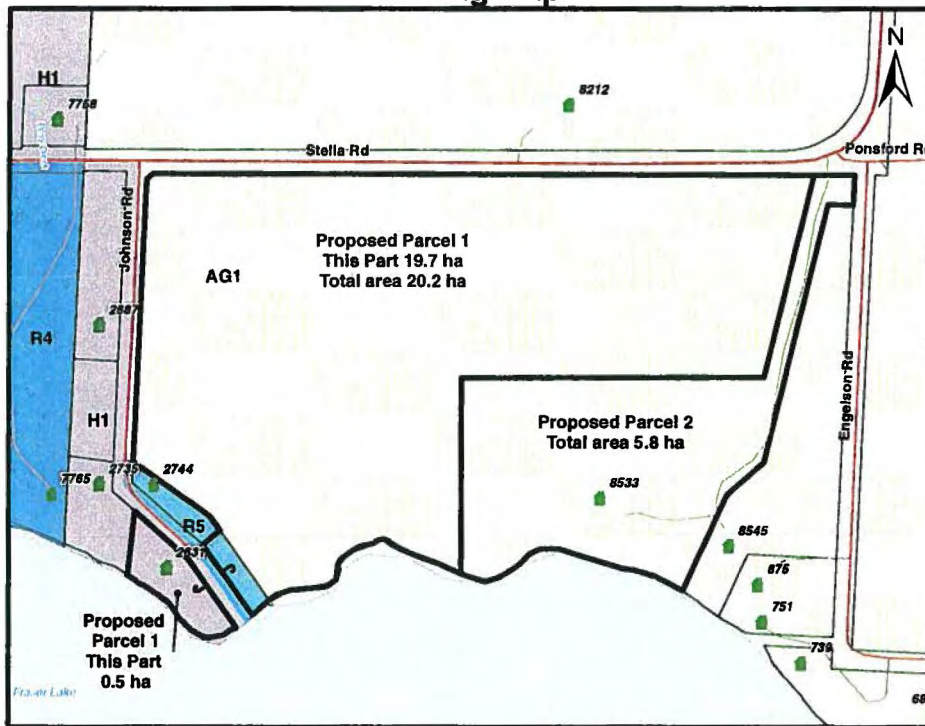
Zoning

The application area is zoned Agricultural (Ag1), Country Residential (R5) and Small Holdings (H1). The minimum parcel size requirement for the Ag1 zone is 16 ha.

Proposed Lot 2 does not meet the minimum parcel requirement for the Ag1 Zone. However, Section 514 of the *Local Government Act* allows the subdivision of land into parcels smaller than the minimum parcel size set by zoning, in certain circumstances, if the subdivision is to provide a family member with a residence.

The qualification of a parcel for subdivision under Section 514 is determined by the Provincial Approving Officer. If the property does not qualify the applicant will be required to rezone the land prior to subdivision.

Zoning Map



OCP & Agricultural Plan

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) *There is limited agricultural potential within the proposed area.*
- b) *Soil conditions are not suitable for agriculture.*
- c) *Neighbouring uses will not be compromised.*
- d) *Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) *The application is in the best interest of the local community.*
- f) *The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*
- g) *And, traffic management issues will be considered and addressed appropriately.*

The policy direction in the RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.

Current Land Use:

The subject properties and the immediate surrounding lands are in an area of mixed rural residential and agricultural uses. Along the lakeshore to the west and east land use is predominately residential. Mainly larger agricultural parcels are found to the north and east.

The fields located on Lot A have been farmed by the neighbouring farmer, Copper T Farms for hay production. The owners of Lot A have no interest in farming and have not maintained the existing farm buildings and fencing. The owners of Lot 1 have stated that they have signed a 99 year lease with the owners of Lot A, are currently using the land for their horses, and have invested \$13,000 in fencing and excavating. The horse arena area has been cleared and plans to be built this year.

Lot 1 is primarily used for residential purposes as its size is not large enough to support large scale farm operation. The applicants currently have a small apiary and vegetable garden located on the property. Lot 1 is also within the Agricultural Land Reserve.

Site visit



Option 1 will follow fence line, Field to the left of fence will be included in Proposed Lot 2 for Option 1.



Portion of the field that is proposed to be included in Proposed Lot 1 (Option 2)

192



New Fencing and sluffing in background.



Cleared area for riding arena

Proposed Subdivision Land Use Concerns:

Access

Lot 1, is split into two parts by Johnson Road. The portion of Lot 1 that includes the residence is located along Fraser Lake and is separated from Lot A by Johnson Road. Currently the portion that is adjacent to Lot A has two outbuildings located on it. Therefore, the residence would not be physically connected to the farming areas on Proposed Lot 1. However, this is not a major concern as Johnson Road is a no-through road and would not significantly impact the residents crossing.

Farm Use

It is noted that the proposed farm plans are considered 'Farm Use' as defined by the *Agricultural Land Reserve, Use, Subdivision and Procedure Regulation (Regulation)*. The use of lands for horse riding, training and boarding, are considered a farm use if the stables do not have more than 40 permanent stalls and the facility does not include a racetrack licensed by the BC Racing Commission. The use of horses for therapy purposes is not mentioned in the *Regulation* and is a matter of interpretation. The applicants have been in contact with BC Assessment and plan to have Farm Class Status for the portion of Lot A regardless of the subdivision approval.

Agricultural Capability and Property Size

It is noted that the applicants have invested considerable time and money into improving the agricultural capability and functionality of the arable lands. However, the proposal will divide a continuous productive hay field, and create a 5.8 ha parcel within the ALR. In addition, the proposed subdivision will cut off the stock water from the farm. Taking away the secured access to water can limit the long term potential of agriculture.

Generally, it has been found that subdivision of this nature in agricultural areas can erode long term agricultural and economic potential of the parcels, increase land cost per acre which limits farm business opportunities, and in some cases have been shown to increase conflict between adjacent land uses. Therefore, Staff have recommended to the applicant, that Proposed Lot 1 be revised to include the stock water and to follow the ridge line along the fields.

The applicants have agreed to submit a second option to their proposed subdivision application, see plan below. The Planning Department support Option 2 as it includes a larger farm area, and the stock water for the existing farm; meanwhile leaving the lagoon and residential well that is connected to the dwelling on Proposed Lot 2.

Revised Subdivision Plan including Option 1 & 2.



Recommendation

1. That the Regional District of Bulkley-Nechako support options 1 and 2.
2. That Agricultural Land Reserve Subdivision Application No. 1194 be recommended to the Agricultural Land Commission for approval.

Development Services – All/Directors/Majority

Reviewed by:

 Jason Llewellyn
 Director of Planning

Written by:

Jennifer MacIntyre

 Jennifer MacIntyre
 Planner I

PROPOSED SUBDIVISION PLAN

Of Part of Lot A Plan PRP13053 and
Lot 1 Plan 11251;
Both of District Lot 508 Range 5 Coast District

BCGS 93K.006

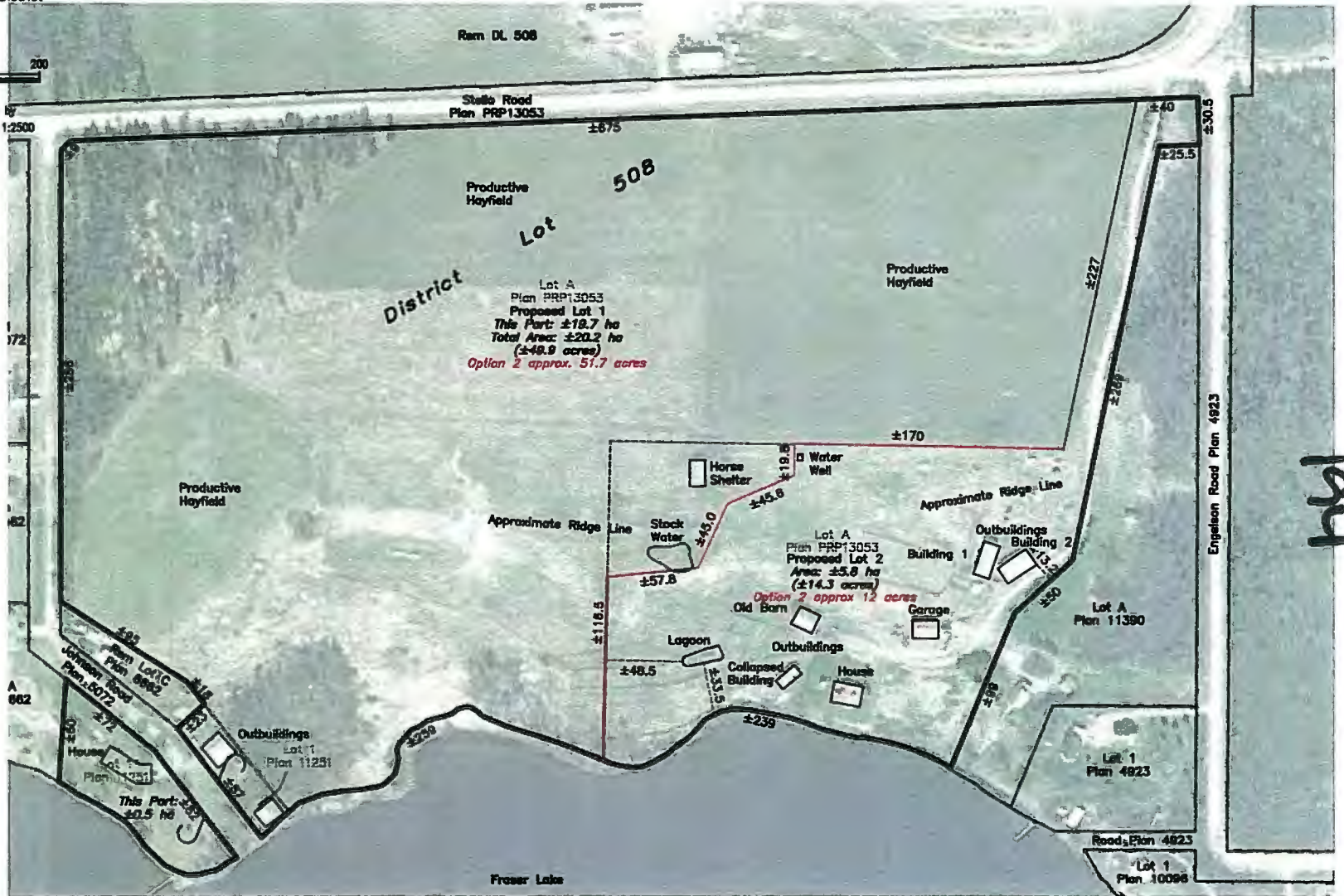
SCALE:



The intended plot size of this plan is 432mm in width by
280mm in height (8 alza) when plotted at a scale of 1:2500

NOTE:

Cadastral boundaries and aerial imagery locations are
assumed and subject to survey.



3750 1st Avenue, PO Box 538
Smithers, BC V0J 2N0
Phone & Fax: 250.847.3808
BCLSHBHLandSurveying.ca

HBH File No. WAT1601 July 11, 2017

Below are photos of the existing farm infrastructure on Lot A Plan PRP13053. The buildings and fences have not been maintained for many years and have fallen in to disrepair. (For building locations, please refer to the Proposed Plan of Subdivision).



Photo 1 – Horse Shelter



Photo 2 – Horse Shelter



Phot 3 - Building 2 and Surrounding Fences

196



Photo 4 Fences in disrepair



Photo 5 Pumphouse

197



Photo 6



Photo 7

1998



Photo 8 - Fences



Photo 9 – Fences and Old Barn



Photo 10 – View west toward horse shelter



Photo 11 – Fences in disrepair

200



Building 1



Photo 13

201



Photo 14



Photo 15 – Old Barn, Collapsed Building

202



Photo 16 – Old Barn, Collapsed Building, House in Background



Photo 17 – Collapsed Building



Photo 18 – Stock pens, unmaintained



Photo 19 – Stock Pens

204



Photo 20 – Building 1



Photo 21

205



Photo 22



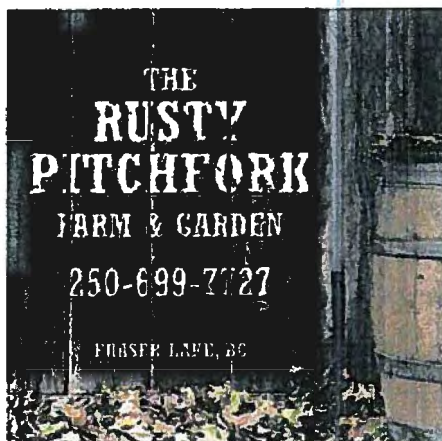
Photo 23

206



Photo 24

207



February 6th, 2017

Lavona Liggins
Ministry of Agriculture

RE: Section 514 Application

Dear Ms. Liggins:

This letter is being written to you for clarification purposes over the Section 514 Application and our intention as to how the proposed land purchase will be utilized.

Myself and My Husband, Gary Senner relocated from Kamloops, BC where we had an established hobby farm of 15 Acres. That farm was utilized as a small bovine operation (11 head of cattle at the height of production) as well as a small equine operation (a herd of eight on site at the height of operation) which was also used as a training and rental facility due to professional training services, round pen and an arena on site. At that time, I also ran a horse rescue and had rescued three mares from slaughter and resold once they were healthy and well trained. In addition, I also started a two hive bee colony.

In Kamloops we were both serving members of the RCMP and loved the acreage lifestyle however; we wanted more land and subsequently upon early retirement as police officers, purchased a home on Fraser Lake. As my husband grew up in the area, he knew the landowners that owned the adjacent land and also knew they would be willing to sell us a large portion of their land for us to carry on with our farming aspirations. With that ideology and plan in mind, all of our farm equipment was transported from Kamloops to our new residence for future farm use.

208

As it stands to date we have five horses, two dogs and a small apiary. While in Kamloops we also raised Black Angus cattle, however we did not relocate the cattle as we were in a time crunch to move and chose to sell them at the auction instead. That being said, once the land is acquired we will restock the bovine operation once again.

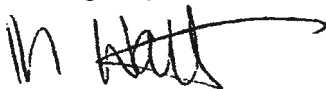
To be blunt, we want the land to continue our love of farming and to bring the land back to its intended use. As it stands now and has for the past 20 years, it is not being used at all for farming purposes. The current owners do not have the desire nor the commitment to farm the land. They know of our planned usage and look forward to the land being utilized to its natural state. We intend to do the following:

- * Build a 30' x 40' hay barn
- * Build a 150' x 200' riding arena (which will be used for lessons, English and Western, as well as a therapeutic riding program for children with visible and invisible disabilities)
- * Build a 60' round pen
- * Build a Stable/Tack Room
- * Build Lean To's for the horses
- * Erect approx \$20,000 in fencing (We have already invested over \$13,000 in fencing and excavating to keep our horses safe and contained on the Searle's property that is beside ours)
- * Increase the size of the Apiary to 10 hives
- * Erect a chicken coop and house approx 30 chickens for both egg sales and bird meat
- * Erect a pig pen for both consumption and meat sales
- * Purchase 10 head of cattle for both consumption and meat sales
- * Place the 25' x 30' garden and green house into production for both consumption and sales.

As you can see, we have spent a considerable amount of time in the planning phase of this purchase as well have dedicated a concerted amount of funds to augment the property's viability. By giving us an opportunity to purchase Searle's land, the community will witness the transition from barren land with falling down structures to being a fully operational beautiful farm which will produce consumables to augment their local food supply.

Should you require any additional information or would like photos sent to you of our current or past operation, please do not hesitate to contact us at 1-250-699-7727.

Best regards,



Kim Watt-Senner

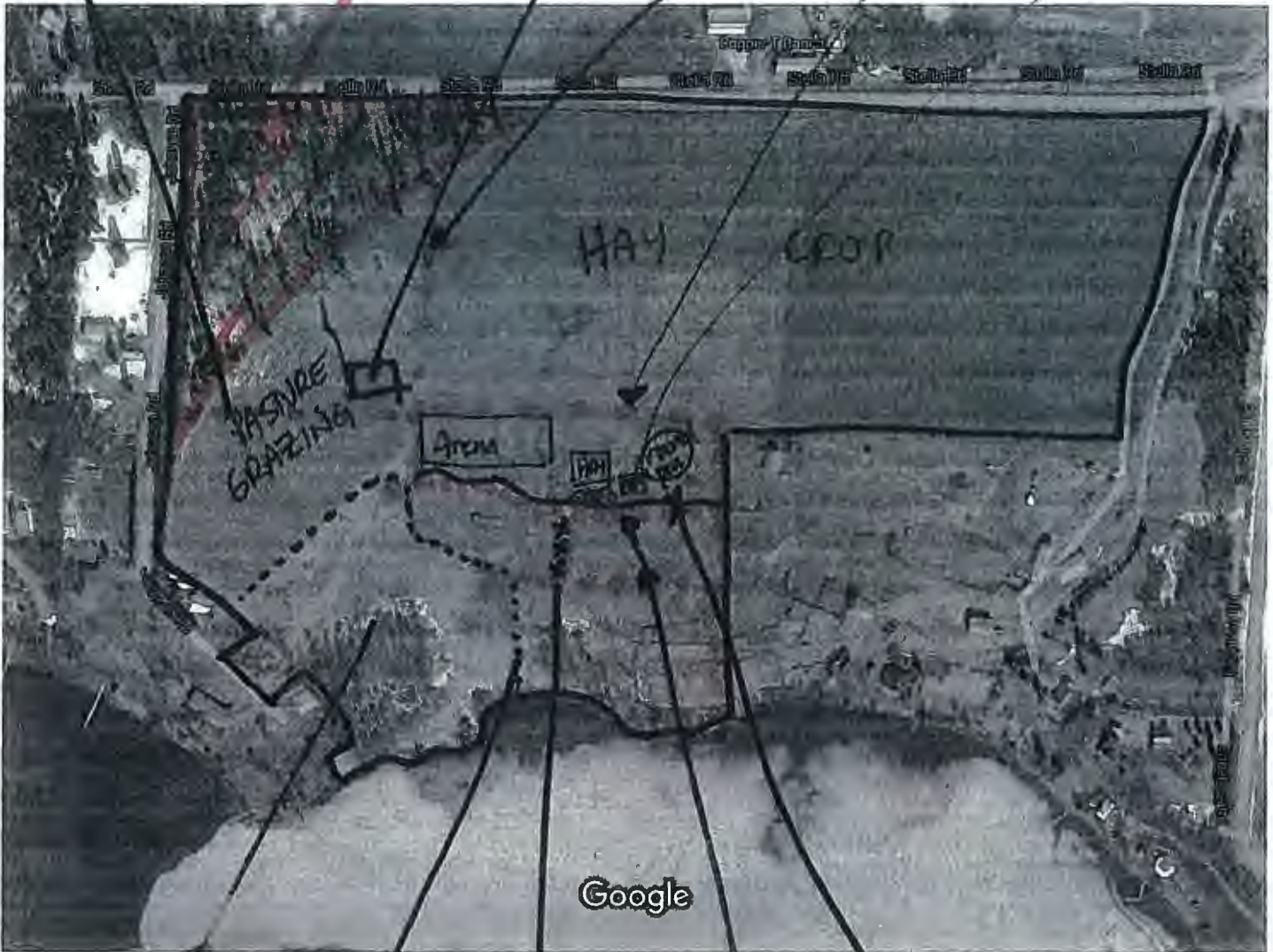
Cross fencing
Google Maps

All trees to be removed
209
Horse Shelter

fencing

fencing

Tack Room



50 m

Current horses location
(no pasture)

Current + recent fence line

large crevasse

ridge line

Cross fencing

WATT-SENNER



210

Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56415

Application Status: Under LG Review

Applicant: Edward Michael Serle

Agent: HBH Land Surveying Inc.

Local Government: Bulkley-Nechako Regional District

Local Government Date of Receipt: 04/19/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Subdivision

Proposal: The purpose of the subdivision is to relocate the boundaries between Lot A pRP13053 and Lot 1 Plan 11251 to include the useable farm land in the title of Lot 1 Plan 11251. The owners of Lot A PRP13053 do not farm the land and the farm infrastructure has degraded to a point of disrepair. (Photos of infrastructure attached). They do not wish to farm the land and would like to sell the land to the Watt-Senner's who have a comprehensive farm plan in place.

Agent Information

Agent: HBH Land Surveying Inc.

Mailing Address:

3750 First Avenue

Smithers, BC

V0J 2N0

Canada

Primary Phone: (250) 847-3808

Email: gina@hbhlandsurveying.ca

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

Parcel Identifier: 017-450-781

Legal Description: L A DL 508 R5C PL PRP13053

Parcel Area: 25.2 ha

Civic Address: 8533 STELLA ROAD Fraser Lake, BC V0J 1S0

Date of Purchase: 01/22/1992

Farm Classification: No

Owners

1. **Name:** Edward Michael Serle

Address:

8533 Stella Road (PO Box 129)

Fraser Lake, BC

V0J 1S0

Canada

Applicant: Edward Michael Serle

-
2. **Ownership Type:** Fee Simple
Parcel Identifier: 004-367-871
Legal Description: L 1 DL 508 R5C PL 11251
Parcel Area: 0.8 ha
Civic Address: 2631 Johnson Road Fraser Lake, BC V0J 1S0
Date of Purchase: 08/15/2016
Farm Classification: No
Owners

1. **Name:** Kimberly Anne Watt-Senner
Address:
2631 Johnson Road
Fraser Lake, BC
V0J 1S0
Canada
-

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

PID 017-450-781: Presently leased by a neighbouring farmer for hay. Fencing and clearing improvements are presently being undertaken by the owners of PID 004-367-871.

PID 004-367-871: Presently the home of "The Rusty Pitchfork". Please see attached letter for a description of the farm and livestock activities being undertaken by Kim Watt-Senner and Gary Senner.

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

PID: 017-450-781. Improvements to this parcel undertaken by the owners of PID 004-367-871 are as shown on the attached sketch entitled Watt_Senner Improvements Lot A Plan PRP13053.pdf

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

No non-agricultural uses.

Adjacent Land Uses

North

Land Use Type: Agricultural/Farm
Specify Activity: Copper T Farms - Beef

East

Land Use Type: Agricultural/Farm
Specify Activity: Uncleared pasture and hay lands.

South

Land Use Type: Agricultural/Farm
Specify Activity: Fraser Lake

West

212

Land Use Type: Agricultural/Farm

Specify Activity: Residential

Proposal

1. Enter the total number of lots proposed for your property.

20.2 ha

5.8 ha

2. What is the purpose of the proposal?

The purpose of the subdivision is to relocate the boundaries between Lot A pRP13053 and Lot 1 Plan 11251 to include the useable farm land in the title of Lot 1 Plan 11251. The owners of Lot A PRP13053 do not farm the land and the farm infrastructure has degraded to a point of disrepair. (Photos of infrastructure attached). They do not wish to farm the land and would like to sell the land to the Watt-Senner's who have a comprehensive farm plan in place.

3. Why do you believe this parcel is suitable for subdivision?

The owners of Lot 1 Plan 11251 require additional agricultural lands to enable the expansion of the "The Rusty Pitchfork Farm and Garden". I have attached a letter written from the owner, Ms. Kim Watt-Senner outlining the plans and present investment in to the land. As the time of sending this application, they continue to add additional cross fencing as well as removing tress to generate more pasture. The owners of Lot A PRP13053 are not farming the land and would like to keep the home they live in. In essence, there is a need for a land exchange which allows for each owner to stay in their present homes and for the Watt-Senner's to expand their farm.

4. Does the proposal support agriculture in the short or long term? Please explain.

The proposal supports agriculture in the long term. If the subdivision were approved, the land will, for the most part continue to be used in its present manner with the added benefit of increased pasture lands, and increased local produce and meat product for the people of Fraser Lake. In addition, the Watt-Senner's will be providing therapeutic riding services in an area where such facilities do not exist.

5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.

No

6. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The economic values associated with this proposal revolve around the production of a market garden, meat production (beef, poultry and pig) and production of a hay crop to support the operation. At present the land is being leased to a neighbouring farmer, this lease will continue until the forage crop needs of The Rusty Pitchfork

7. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The area in which the 2 properties are located has a long history of rural farming. The intention of Kim Watt - Senner and her husband Gary Senner (originally from Fraser Lake) keep within the accepted property use in the area.

8. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

As former RCMP, Kim and Gary are acutely aware of the issues facing people who live in areas with limited services and support of social programs. To that end, they will be setting up a therapeutic horse

Applicant: Edward Michael Serle

213

program to assist in the treatment of PTSD, have volunteered with the schools as athletic coaches and recognize the need for giving of ones self to the community.

9. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The objectives of this application fall within the guidelines of the OCP. The land uses will not change, simply ownership will.

Applicant Attachments

- Agent Agreement - HBH Land Surveying Inc.
- Site Photo - Lot A PRP13053 Improvement Plans
- Site Photo - Photos of Present Infrastructure on Lot A
- Proposal Sketch - 56415
- Other correspondence or file information - Proposal Sketch
- Other correspondence or file information - Letter Outling Farm Plan
- Certificate of Title - 017-450-781
- Certificate of Title - 004-367-871

ALC Attachments

None.

Decisions

None.

214

Jennifer.MacIntyre

From: Gina Hidber, BCLS <gina@hbhlandsurveying.ca>
Sent: July 11, 2017 9:44 AM
To: Jennifer.MacIntyre
Subject: RE: Senner ALC Application
Attachments: WAT1601 Option 2 to RDBN July 11 2017.pdf

Hi Jennifer,

Attached is a presentation of Option 2. Things could get lost in translation if not plotted in colour so let me know if you would prefer Option 1 to be completely removed from the plan.

Gina

Gina Hidber

BCLS, P.Eng (Geomatics)

Principal, HBH Land Surveying Inc.



3750 1st Ave, PO Box 536
Smithers, BC V0J 2N0
Ph & Fax 250.847.3808
Email: Gina@HBHLandSurveying.ca

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From: Jennifer.MacIntyre [mailto:Jennifer.MacIntyre@rdbn.bc.ca]
Sent: Tuesday, July 11, 2017 8:41 AM
To: Gina Hidber, BCLS
Subject: Senner ALC Application

Hi Gina,

I need to know before 10 am what the latest is with the subdivision application. Let me know if you do not want to change the boundaries. And if you do, we will need an updated plan. If I do not here confirmation I may have to postpone the application from getting on the board agenda.

Cheers,

Jennifer MacIntyre | Planner I
Regional District of Bulkley-Nechako
37 3rd Ave, Burns Lake, BC V0J 1E0



MEMORANDUM

To: Board of Directors
 From: Jason Llewellyn, Director of Planning
 Date: July 11th 2017
 Re: Parks and Recreation Services

INTRODUCTION:

On April 20th, 2017 the Board passed the following motion:

That staff work with community stakeholders and the Director for Electoral Area A to evaluate the full range of options for the establishment and operation of trails and recreation sites in Electoral Area A, including the proposed Highway 16 trail.

And, that staff report back to the Board for further direction following the above noted evaluation.

This report discusses the results of staff's evaluation of options for trails and recreation sites in Electoral Area A. It also includes discussion of related issues in other Electoral Areas, and makes recommendations for the Board's consideration.

TRAILS AND RECREATION IN THE RDBN: AN OVERVIEW

The RDBN makes notable financial contributions to recreation facilities located within municipalities. This report does not focus on these recreation facilities, and deals with outdoor recreation and trails in the rural area. For the Board's information the RDBN's annual contributions to recreation activities in municipalities is outlined below.

Municipality	Service	Contribution
Smithers	Bulkley Valley Pool	\$488,487
Smithers	Recreation	\$182,268
	Culture	\$114,434
Burns Lake	Arena	\$162,500
Vanderhoof	Rec. and Culture	\$95,240
Fort St. James	Arena	\$30,000

Trails and recreation facilities in the rural area typically fall into one of five categories. These categories are:

- **Recreation Sites and Trails BC (RSTBC) sites.** RSTBC is part of the Ministry of Forests, Lands and Natural Resource Operations, and most of the sites under RSTBC jurisdiction are sites previously operated by the Ministry of Forests. Over the years an increasing number of the former Ministry of Forests operated sites have been categorized as “unmanaged”, or “retired”. A number of the “unmanaged” sites remain operational and are user maintained. The remaining “managed” recreation sites are typically maintained by contractors or community groups working under funding agreements or contracts with the RSTBC. Many of these sites are used for camping, and may contain rudimentary boat launches and other basic facilities.

RSTBC trails are typically associated with a specific community group which operates the facilities under agreement with RSTBC. A significant portion of the operational and capital costs for these facilities is in the form of volunteer labour and various other funding sources. Community Forests are playing an increasingly important role in funding these recreation sites and trails.

The trend since 2002 has been for the Province to reduce the funding it expends on the operation of recreation sites and trails. This began when the Province began withdrawing from the operation of recreation sites in 2002. Since that time the Province has continued to reduce the level of funding available for maintenance and operation.

- **Provincial Parks** are established by the province under the *Park Act*.
- **RDBN License of Occupations.** These include crown lands where the RDBN has been issued a license for a recreation related purpose. In both cases where this has occurred the RDBN allows another group to take responsibility for the operation of the site, including the operations costs. (Glenannan Park / Stuart River rest stop).
- **MoTI Right of Way Use Agreements.** This is where the Ministry of Transportation and Infrastructure (MoTI) enters into an agreement with a formalized group to allow a recreation facility to be operated within a road right of way. These are relatively uncommon as the MoTI would prefer to enter into these agreements with a local government. Should the RDBN wish to facilitate the development of boat launches it is likely that they will be on road right of way.
- **Informal Recreation Sites and Facilities.** This category includes recreation sites that are frequently used, but are not formally recognized or maintained as a facility. Informal boat launches located within road right of way are a common example.

ELECTORAL AREA A RECREATION AND TRAILS ISSUES

Highway 16 Commuter Trail

Overview

The Cycle 16 Trail Society is a community group working on establishing a commuter trail between Smithers and Telkwa. The trail is proposed to be adjacent to the Highway within the Highway right of way. A Concept Design Report prepared for the Society is attached for the Board's information.

The proposed commuter trail involves the following.

- The majority of the trail is proposed to be within the Highway right of way.
- The trail is proposed to be approximately 3 metres wide and be either paved or have a gravel surface.
- The preferred route would involve an elevated bridge crossing of the highway or an underpass.
- A minimum of 10 crossings over private property (the registration of right of ways, or the subdivision and purchase of those lands would be required).
- Preliminary construction costs (not including land acquisition costs) are between \$4,094,752 and \$5,331,443.

As noted, the proposed trail is within the Highway right of way, which is under the jurisdiction of the Ministry of Transportation and Infrastructure (MoTI). The MoTI has clearly indicated that they will only allow the development of the trail within their right of way if the RDBN enters into an agreement with the MoTI to their satisfaction. This agreement would involve the following.

- The RDBN being responsible for the trail including all maintenance, liability, and management.
- The RDBN being responsible for capital replacement costs.
- The RDBN being responsible for the removal of trail infrastructure should the RDBN wish to no longer operate the trail.

The following is a very preliminary estimate of the minimum annual costs associated with the RDBN's operation of the trail. These costs are extremely preliminary and are based on the following assumptions.

- The RDBN would enter into an agreement with a 3rd party who would provide maintenance for the RDBN under contract.
- No furniture such as garbage cans, benches, bike racks, etc. will be provided.
- The trail is for summer use only and is closed during winter.

- The below costs do not consider the highway crossing required in options 1 or 2.
- Option 3 would require higher maintenance costs.

Operating Costs

Staff time	\$5,000 - \$10,000
Shoulder and trail maintenance and repair for a gravel trail.	\$15,000 (\$7,000 if paved)
Sign maintenance (10% replacement per year)	\$5,000
Road crossing line painting	\$5,000
Insurance (easements on private land)	\$5,000
Legal fee reserve	\$5,000

Repair and Replacement Costs

Re-paving and major repair capital reserve (25 year replacement)	\$50,000
Major repair capital reserve for gravel trail	\$15,000

Annual Paved Trail	=	\$82,000 plus 10% contingency = \$90,200
Annual Gravel Trail	=	\$55,000 plus 10% contingency = 60,500

These figures do not include the costs associated with planning and developing the trail. These costs include:

Detailed design	=	?
Construction cost	=	\$4,094,752 and \$5,331,443
Private land acquisition	=	??
Legal / surveying fees	=	?

Future RDBN Involvement

Currently the Cycle 16 Trail Society is expending much effort and resources based on the hope that the RDBN will agree to take responsibility for the trail to the satisfaction of the MoTI. It appears that the project will not be able to occur unless it becomes an RDBN project. If the Board is willing to consider taking responsibility for the Cycle 16 Trail project the RDBN should also take a greater role in overseeing and directing the project in the future. The future work includes:

- Developing a detailed implementation plan for Board approval. The implementation plan needs to deal with the following tasks
 - Budgeting for RDBN costs associated with the project in the 2018 budget. This includes consideration of staffing implications.
 - Negotiation of the RDBN's agreement with MoTI.

- Developing the necessary service establishment bylaw.
- Looking for funding opportunities and making applications.
- Preparing detailed design and construction drawings.
- Negotiating lands acquisitions with private property owners.

The above information is provided to allow the Board to consider whether the RDBN is prepared to take on responsibility for the project, and undertake the above noted work in cooperation with the Cycle 16 Trail Society. If the Board is not prepared to consider being fully responsible for the trail, as required by MoTI, the Cycle 16 Trail Society should be made aware so that it can evaluate it's future actions.

Electoral Area A Parks and Recreation Function

There have been preliminary discussions with the RSTBC regarding a potential partnership with the RDBN to allow the RDBN to contribute financially to the provision of recreation sites and trails in the rural area, and the idea is that the RDBN'S financial support will go towards assisting community groups maintaining recreation sites and trails.

The basis of the cooperation involves the RSTBC continuing to take responsibility for the management and administration of existing and future recreation sites and trails, and the RDBN would commit to providing a consistent source of funding for capital improvements and operations. In exchange for the RDBN's financial contributions the RDBN would have a formalized role in the RSTBC decision making process regarding the management of existing, and the development of new sites and trails. However, final decision making authority would rest with RSTBC.

The Area Director is considering the possibility of appointing a group, such as Electoral Area A recreation commission, to advise on recreation and trails issues and to advise the RSTBC. There has also been discussion regarding the involvement of the Wetzink'wa Community Forest in the partnership. Further details have yet to be developed and agreed upon.

The RDBN's participation in this partnership with the RSTBC would require the RDBN to adopt a Service Establishment Bylaw creating the necessary taxation area and taxation limits. Elector assent is not necessary for this type of service if it includes the entire Electoral Area.

ISSUES IN OTHER ELECTORAL AREAS

Lakes Outdoor Recreation Society

In 2002, the Province began the process to reduce their involvement in operating Ministry of Forest recreation Sites. To avoid the closure of Provincial operated sites in Electoral Areas A and E the community rallied, with the financial support of the Bums

Lake Community Forest Ltd. (BLCF), to form the non-profit Lakes Outdoor Recreation Society (LORS). LORS employs local contractors to maintain 28 recreation sites and 2 provincial parks within the Lakes District on behalf of RSTBC and with the continued financial support of the Burns Lake Community Forest.

Should Electoral Areas B and E wish to facilitate increase recreation and trails development in their areas there is a unique opportunity to explore a partnership involving one or more of the RDBN, RSTBC, LORS and BLCF.

As noted, the RDBN's participation in such a partnership would require the RDBN to adopt a Service Establishment Bylaw creating the necessary taxation area and taxation limits.

Electoral Area C Rest Area

As noted the RDBN currently holds a License of Occupation for land that is a rest area outside of Fort St James. The rest area is located next to the bridge over the Stuart River on Stuart Lake Highway. The Rotary Club of Fort St James has previously maintained the site. However, the Rotary Club is no longer active and the RDBN must either take over maintenance of the site or decommission the site.

The Director for Electoral Area C and staff are evaluating options for this site, which may potentially include the adoption of a Service Establishment Bylaw to cover the costs associated with the continued operation of the rest area.

OPTIONS

There is an apparent demand, which varies somewhat between Electoral Areas, for increased rural recreation amenity. This demand is a result of local residents requesting services, and is seen as an opportunity to improve tourism opportunities. Also, there is increasing recognition of the importance of improving regional quality of life as an economic development strategy. The current approach relies on RSTBC, local community volunteerism, and various funding sources such as community forests, to determine the nature of recreation and trail development.

It is not expected that the Province will notably increase RSTBC funding in the future. Based on past trends it can be expected that Provincial funding will continue to decrease. Therefore, maintenance of the status quo will likely not result in new or improved rural recreation and trail development.

There are great examples of recreation facilities developed by community groups. The Burns Lake Mountain Bike Association and their success with the Burns Lake Bike Park and Boer Mountain Recreation Site are a great example. However, community volunteer capacity is limited in most communities. Facilities such as boat launches and docks, small parks and picnic areas, and the development of the informal use areas, will likely not occur, to any notable extent, without some form of RDBN involvement.

Option 1: Partnership with RSTBC

The benefit of partnership with RSTBC is that they already perform the administrative functions associated with recreation sites and trails management in the rural areas. The RDBN could easily contribute to these operations without incurring the cost of developing in-house administrative capacity. However, the RDBN would have no direct control over the decision making process, and it is not clear how successful this model would be in facilitating the development of new recreation sites. Also, there is some concern that the RDBN's involvement in financially supporting RSTBC operations may facilitate the long term withdrawal of RSTBC funding and greater reliance on RDBN funding for existing recreation sites.

A variation on option 1 is for the RDBN to provide funding directly to community groups operating rural recreational facilities, and not funnel the funds through RSTBC.

The staffing implications associated with Option 1 would depend largely on the number of Electoral Areas that adopted this approach, the nature of the agreements entered into with RSTBC, and other factors such as the manner in which funding and recreation related decisions are made in each electoral area. It is estimated that the work could easily grow to consume from 20% to 50% of a full time employee.

Option 1 would require additional staffing resources that could either be allocated to the Electoral Areas receiving the service, as part of their Service Establishment Bylaw, or the staffing costs could be allocated to general government where the costs would be subsidized equally by all Electoral Areas and municipalities.

If the Board's preference is for option 1 staff can begin the process of creating the necessary service areas for interested Electoral Area Directors at the Board's discretion.

Option 2

Option 2 involves the RDBN taking a more proactive and long term approach to establishing recreational facilities, and involves hiring a full time recreation coordinator to do the following work:

- Develop a needs assessment for each Electoral Area in consultation with the community.
- Develop a strategy, and associated budget to facilitate the desired recreation and trails related development.
- Do the work necessary to enter into agreements with community groups, the MoTI, or Crown Lands as necessary to implement the strategies.
- Manage contracts and agreements with community groups and /or contractors responsible for maintaining facilities.

This is more similar to the model which is most typically adopted by regional districts, and would offer the RDBN greater control over what type of new facilities are provided. **If the Board's preference is for option 2 it is recommended that staff prepare a subsequent report on option 2 with recommendations on how to best proceed.**

Staff recommend that the Board consider the information provided in this report and indicate the preferred option.

Option 3

Option 3 is the status quo where the RDBN does not formally become involved in contribution to, or operating parks, or recreation facilities, as a service. **If the Board's preference is for option 3 it is recommended that the Board direct staff to not prepare any Service Establishment Bylaws related to parks and recreation in the rural areas.**

Recommendations:

Cycle 16 Trail

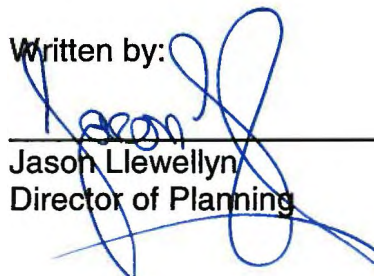
1. That the Regional District Board determine whether staff should continue working on the Cycle 16 Trail project on the understanding that the project is contingent on the RDBN taking full responsibility for the Cycle 16 Trail.
2. That the Regional District direct staff to develop a Cycle 16 Trail implementation strategy, for the Board's consideration, should the Board wish to consider developing the Cycle 16 trail.

Options 1, 2 or 3

3. That the Regional District Board identify its preferred option, and provide direction to staff regarding recreation and trail development in the rural areas.

Development Services – Directors/Majority

Written by:



Jason Llewellyn
Director of Planning



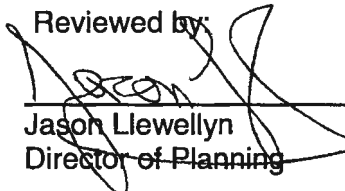
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MEMORANDUM

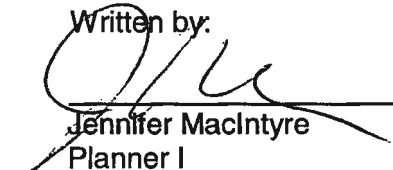
To: Chair Miller and Board of Directors
From: Jennifer MacIntyre, Planner I
Date: July 4, 2017
Re: Recent Agricultural Land Commission Decisions

For the Board's information, the following is a summary of recent decisions handed down by the Agricultural Land Commission. Please contact the Planning Department if you would like a copy of the ALC Minutes of Resolution for these applications.

File #	Elec. Area	Applicant	Description	Board Recommendation	Commission Decision
1189	F	Martens	Approval to subdivide a 8.8 ha and a 16.2 ha property	Approval	Approval

Development Services - All/Directors/Majority

Reviewed by:

Jason Llewellyn
Director of Planning

Written by:

Jennifer MacIntyre
Planner I

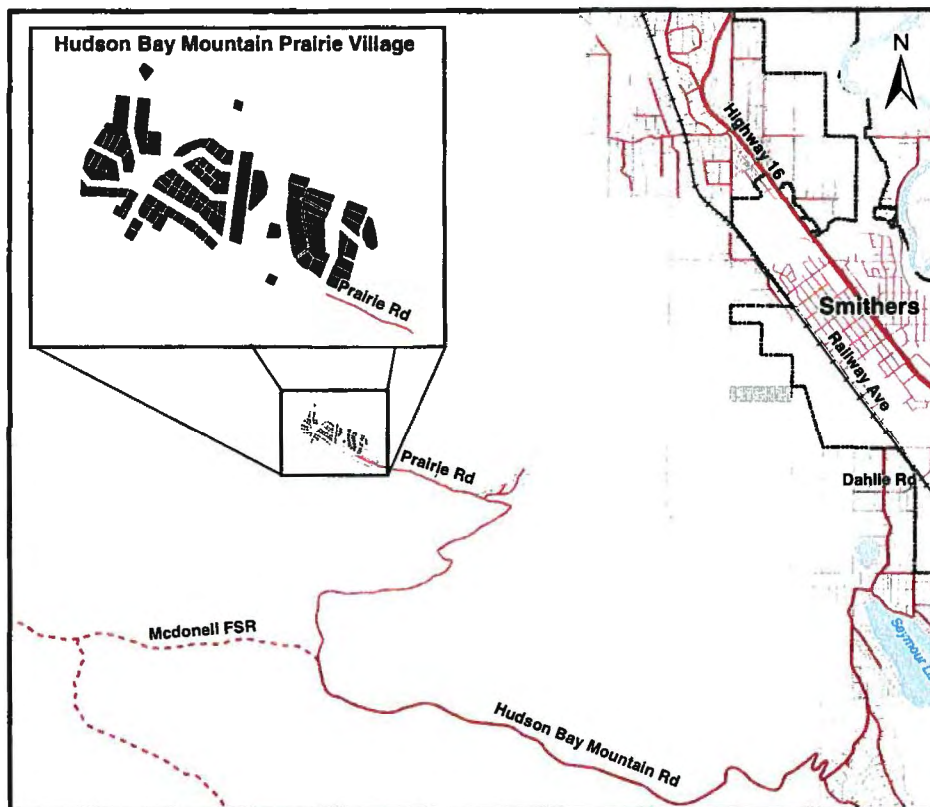


Planning Department Report
 Rezoning Bylaw No. 1797
 2nd Reading Report
 File No. A-02-17
 July 6, 2017

APPLICATION SUMMARY

Electoral Area: A

Location: The Prairie Village (Cabin Colony), is located 30 minutes from the Town of Smithers on Prairie Road at Hudson Bay Mountain Resort (HBMR). The development is functionally integrated into the recreational area of HBMR and has no developed road access. The majority of dwellings are ski in / ski out.



O.C.P. Designation: Ski Smithers Development Area (SSDA) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

Zoning: Hudson Bay Mountain Recreational Residential (R8) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Recreational Residential

ALR Status: Not within the ALR

The R8 Zone Review and Bylaws 1797 and 1798:

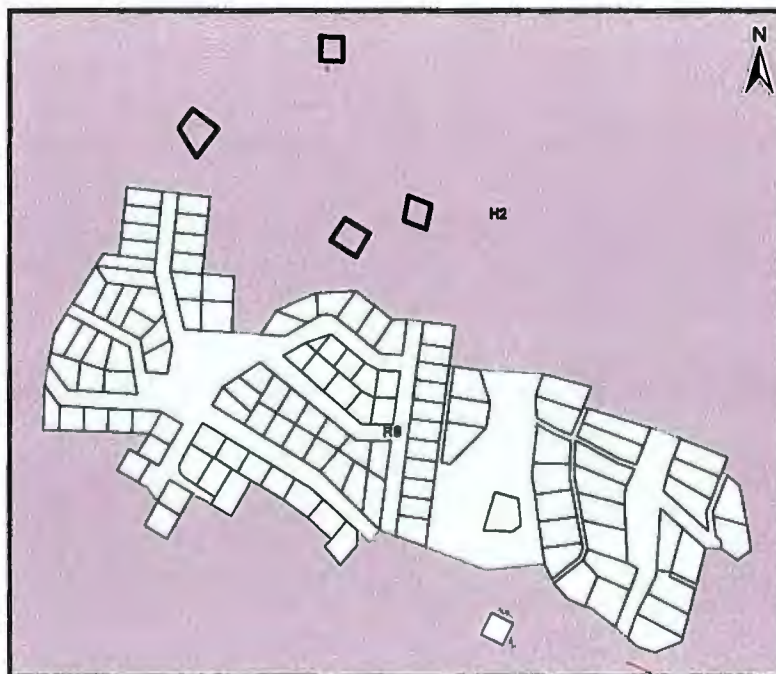
At its January 23, 2016 meeting the Board asked staff to initiate a review of the Hudson Bay Mountain Recreation Residential (R8) Zone in "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" (Zoning Bylaw).

This review was completed in December, and presented to the Board on January 26, 2017. The review recommended the following amendments to the R8 Zone (Bylaw No. 1797):

- Replacing the GFA restriction of 110 m² (1184 ft²) with a TFA restriction of 167.23 m² (1,800 ft²).
- Allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m² (1,800 ft²).

In addition to the amendments above, the Planning Department recommended rezoning four properties that are zoned Large Holdings (H2) to Hudson Bay Recreation Residential (R8) Zone as shown on the map below (Bylaw 1798).

Large Holdings Lots



On April 20th the Board gave Bylaws No. 1797 and 1798 1st and 2nd readings. The associated staff report dated April 5th, 2017 is attached.

MAY 15TH PUBLIC HEARING

On May 15th a public hearing was held for Bylaws No. 1797 and 1798. The report of the public hearing is attached. At this public hearing there were mixed opinions regarding the proposal to replace the GFA restriction of 110 m² (1184 ft²) with a TFA restriction of 167.23 m² (1,800 ft²).

Of note is the concern expressed by the Hudson Bay Mountain Resort (HBMR) regarding the impact of the proposed changes to the R8 Zone on the long term parking impacts associated with the Prairie Village. HBMR believe that the allowance for 2nd dwellings will increase the level of development and use of the Prairie Village, and will therefore increase parking related impacts.

The HBMR recommendations are discussed below, and are outlined in their May 11th, 2017 letter which is part of the attached public hearing report. Staff's comments relating to each recommendation is provided in italics following each recommendation.

1. "Switch the method of measurement of floor space from GFA to TFA without increasing the current density allowance."

Staff recommend a TFA of 167.23 m² (1,800 ft²). In staff's opinion the proposed TFA will not result in any notable increase in dwelling size. HBMA has verbally suggested a TFA of 140 m² (1,500 ft²).

2. "...prior to approval, information should be made available to ensure that each lot is sufficiently able to support an increase in dwelling size while adhering to building setback guidelines."

In staff's opinion it is not necessary to confirm, at this time, that a building with a TFA of 140 m² can be built on each parcel. There is no reason to believe that there would be issues, regardless, the building permit approval process will ensure that setbacks are met.

3. "Do not allow 2nd dwellings in this rezoning application."

HBMR has said that 2nd dwellings will tend to be used as rental accommodation or be made available for use by friends. Therefore, the frequency of use will increase above that if there were only a single recreational dwelling on a parcel. It is suggested that this will increase the parking demand. Staff agree with this assessment.

4. "Prior to adopting the rezoning bylaw all stakeholders should arrive at a common understanding of how best to maintain the desirable alpine aesthetic of the community."

The RDBN does not currently regulate the aesthetic form of development in this area. If the Board wishes to do this staff should be directed to evaluate, and report back to the Board, regarding the establishment of development permit area regulations.

5. "Unfinished or partially renovated homes need to be addressed, and a reasonable time frame for the completion of these homes should be put in place prior to any new building permits being issued."

The RDBN cannot refuse to issue building permits for a dwelling because other dwellings are not to a certain aesthetic standard, or remain unfinished.

6. "It would be to the benefit to the community to pass a bylaw that would see all cabins clearly numbered and a plan needs to be put in place to determine how this would be extended to accommodate multiple dwellings on a single lot.."

This regulation exists. Staff will send reminders to all property owners that they must post their building number.

7. "New parking needs to be developed and should allow for the accommodation of at least 2 parking spaces per land parcel. HBMR needs to be assured that RMB and RDBN will be responsible for this development, and this needs to be undertaken prior to any future cabin development. In the interim, parking logistics need to be agreed on that are acceptable to both HBMR, RDBN, and MRB. A registration process should be implemented that would reserve parking spots for residents of the Prairie Village. Permits would need to be clearly displayed with contact information and cabin number."

The parking issue is discussed below.

8. This rezoning should not proceed until the increased recreational vehicle and snowmobile use and access demands are fully addressed. HBMR would recommend a requirement that would limit the number of snowmobiles and recreational vehicles per cabin, and require the operator of such is qualified through the Canadian Safety Council Snowmobile Operators Course. All HBMR protocol for allowing access through the CRA must be followed failing which HBMR requires the ability to restrict access through the CRA to offenders.

The RDBN has no regulations or authority relating to the parking of recreational vehicles or use of snowmobiles in the Controlled Recreation Area (CRA) or within the Prairie Village. It is staff's understanding that HBMR has this authority and can control this activity within the CRA. If additional controls are necessary this is an issue to be addressed between the Mountain Resorts Branch (MRB) and HBMR.

9. "We urge the Regional District, in the strongest possible terms, to maintain consistency with approval requirements with similar or like developments as a condition of the proposed rezoning."

The RDBN maintains a high level of consistency regarding the manner in which it applies its regulations. Our experience is that the Ministry of Transportation and Infrastructure also manages their subdivision approval process with a high degree of consistency. Unfortunately, the Province used their ability to bypass the typical subdivision approval process to create the Prairie Village lots to a development standard that would not typically be allowed. It is not possible to retroactively make the Prairie Village subdivision consistent with other developments.

PARKING FOR PRAIRIE VILLAGE SKIERS

Ski and Ride Smithers Master Plan

In 2008, as part of the approval process for the Ski and Ride Smithers Master Plan The Regional District asked the Mountain Resorts Branch (MRB) of the Ministry of Forests, Lands, and Natural Resource Operations to include details regarding the Prairie Village parking and its maintenance to be included in the Master Plan. The Master Plan was subsequently drafted with the following wording.

The “Cabin Colony” or “Prairie Village” subdivision was originally created by the Province in the 1970s as a leasehold arrangement, similar to other recreational developments established at ski areas throughout the Province during that period of time. Over the last several years, the Province has allowed for lessees to purchase their properties, and while attractive to purchasers at the time, these properties have limited services and the quality of improvements are reflective of the age of this development. The Prairie Village is currently outside of the CRA, and any required upgrades to the infrastructure requirements of this development will be the responsibility of the property owners themselves, not HBMA. Currently, HBMA provides snowclearing for road access to the Prairie Village, as well as parking areas for Prairie Village property owners. Snowmobile use in this area is also controlled by the ski area. It is the expectation of the HBMA that future discussions will likely take place with the Regional District of Bulkley – Nechako to jointly examine the servicing options for the Prairie Village as the resort develops over time. It is the understanding of HBMA that the Province of BC will not be creating any further lots within the Prairie Village site.

The Regional District Board recommended to the Province that the Master Plan “identify the details regarding the provision and maintenance of access to the Cabin Colony, the number of parking spaces to be made available to the Cabin Colony, and the maintenance and location of those parking spaces”. Unfortunately, the Province approved the Ski and Ride Smithers Master Plan without these issues being addressed.

The Province subsequently entered into a Master Development Agreement with HBMR which requires HBMR to do the following:

- allow access, by snowmobile and otherwise, to all existing ski cabin owners and their guests, having regard for the safety and comfort of existing cabin owners, their guests and other users of the Controlled Recreation Area; and

- provide adequate parking for existing ski cabin owners and their guests

The Province's position is that HBMR has an obligation to provide parking for the current cabin owners (as of 2008) and that they are not obligated to provide additional parking if the number of cabin owners were to increase.

Staff's Evaluation of the Parking Situation

As noted above HBMR has taken the following position:

“New parking needs to be developed and should allow for the accommodation of at least 2 parking spaces per land parcel (in the Prairie Village). HBMR needs to be assured that RMB and RDBN will be responsible for this development, and this needs to be undertaken prior to any future cabin development. In the interim, parking logistics need to be agreed on that are acceptable to both HBMR, RDBN, and MRB. A registration process should be implemented that would reserve parking spots for residents of the Prairie Village. Permits would need to be clearly displayed with contact information and cabin number.”

Staff's assessment of the situation is that users of the dwellings in the Prairie Village are, almost exclusively, paying HBMR skiers. It is reasonable to expect that HBMR will provide adequate parking for their patrons, regardless of whether the patrons are also using Prairie Village dwellings, which are integrated into the ski hill. Therefore, in staff's opinion, it is hard to justify that the Prairie Village development has a negative impact on HBMR parking capacity. Any capacity issues that exist are the result of HBMR not having enough parking for patrons.

It appears that the Prairie Village users impact HBMR parking areas because they park overnight, and this poses maintenance and snow removal challenges for HBMR. In staff's opinion these snow clearing challenges associated with the Prairie Village is not an RDBN responsibility to resolve. This is an issue that HBMR needs to address in consultation with their patrons and the MRB. Staff have informed the HBMR and the MRB that the RDBN is not planning to become involved in the provision of parking for Prairie Village residents, or the regulation of overnight parking by HBMR patrons. Should the Board wish staff to explore the RDBN taking on these responsibilities the Board should provide that direction to staff.

Zoning Bylaw Parking Regulations

The R8 Zone requires the provision of two off street parking spaces per seasonal dwelling. The staff report discussing the implementation of the R8 Zone in 1995 states:

“It is recommended that parcels continue to be required to have two off-street parking spaces. This will ensure that cabin owners are aware that it is their responsibility to provide off-street parking in the event that their current parking area is no longer available at some time in the future. If

ski area parking lots were no longer available for their use, cabin owners may then be required to make arrangements with BC Lands to access an alternative area for parking purposes.”

Staff understand the intent behind the retention of the parking requirement in the R8 Zone. However, given the limited ability to provide developed and useable parking for motor vehicles staff are recommending that this parking requirement be removed from the R8 Zone.

H2 ZONED PROPERTIES

There are two subdivided lots and two License of Occupation permit areas that are zoned Large Holdings (H2) rather than the R8 Zone. It was proposed that these lands be considered for rezoning to R8 Zone as the H2 Zone does not appropriately limit the use and size of the buildings. The H2 Zone also allows 2 Single Family Dwellings, has a minimum parcel size of 8 ha. and allows a relatively wide range of uses.

Owners of parcels have expressed objections to the proposed change. Staff believe that the R8 Zone is more appropriate for these parcels; however, the negative impact of retaining the H2 Zone is somewhat limited given the small number of parcels and the practical limitations on their potential use. Therefore, staff are recommending that the H2 zone remain and that Bylaw No. 1798 not be approved.

BUILDING SIZE REGULATIONS

Given the challenges associated with the application of the GFA regulation in the Prairie Village, and the concern that builders are taking advantage of the definition to increase building size, staff continue to recommend that the Zoning Bylaw be amended to replace the GFA regulation with a regulation that uses a TFA measurement.

A TFA of 167.23 m² (1,800 ft²) is recommended as it is estimated to be relatively equivalent to a typical building with a GFA of 110 m² (1184 ft²). Therefore, the building size regulations are proposed to remain, in effect, similar to those that exist. Staff believe this is a reasonable compromise given the varied opinions of residents.

ILLEGAL SECOND DWELLINGS

There are 10 structures identified that are likely illegal second dwellings in the Prairie Village. All of these buildings are 1 story and averaged 20.3 m² (219 ft²) in size. Bylaw 1797 was proposed to allow a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m² (1,800 ft²). Staff believe that this would allow for development in a manner which will not jeopardize the character of the area, the sewage disposal situation, or the parking situation.

HBMR strongly objected to the proposal to allow 2nd dwellings in the Prairie Village as they believe that the 2nd dwellings will tend to be used as rental accommodation or be

made available for use by friends of the owners. Therefore, the frequency of use of the dwellings by skiers will be greater than that if there were only a single recreational dwelling on a parcel. HBMR believes that this increased use will have a negative impact. As noted staff's opinion is that the proposed amendments to the R8 Zone will result in little change to the existing overnight parking situation faced by HBMR.

Given the position of HBMR, and their close relationship with the Prairie Village, staff recommend that the bylaw be amended to remove the allowance for 2nd dwellings. If 2nd dwellings are not allowed staff also recommend that the size of accessory buildings be restricted. It is anticipated that people will build buildings that are proposed as accessory buildings, but these buildings will actually be used as dwellings. There will also be no practical enforcement options should large accessory buildings be allowed as there is no practical way to differentiate the building uses. Staff propose a maximum TFA of 14 m² (150 ft²) for accessory buildings.

SUMMARY OF RECOMMENDATIONS

That the H2 Zoned parcels not be rezoned to R8. Therefore "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017" should be defeated.

That Bylaw No. 1797 be amended to achieve the following:

- replace the GFA restriction of 110 m² (1184 ft²) with a TFA restriction of 167.23 m² (1,800 ft²),
- allow only one seasonal dwelling per parcel;
- restrict the size of accessory buildings to a maximum TFA of 14 m² (150 ft²).
- Remove the requirement for the provision of two off street parking spaces per seasonal dwelling in the R8 Zone.

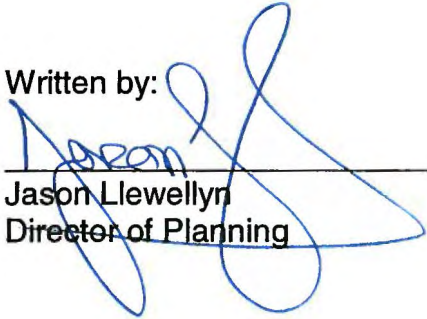
These changes are incorporated into the attached amended Schedule A to Bylaw No. 1797. The below recommendations outline the process necessary to amend the bylaw and hold another public hearing on the amended bylaw.

Recommendations:

1. That Second Reading of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be rescinded.
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be amended as outlined in the July 6, 2017 report from the Director of Planning.
3. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be given Second Reading as amended and subsequently be taken to Public Hearing.
4. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be delegated to the Director or Alternate Director for Electoral Area A.
5. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017" be defeated.

Electoral Area Planning – All Directors/ Majority

Written by:



Jason Llewellyn
Director of Planning



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1797

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following definition of "Total Floor Area" be added to "Section 2.02 Definitions".

TOTAL FLOOR AREA means the total area of all the floors in a Structure measured to the exterior faces of the exterior walls of the Structure, excluding crawl spaces with a vertical clearance of less than 1.8 metres.

2. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that Section 11.1 – Hudson Bay Mountain Recreational Zone (R8) is deleted and replaced with the new R8 Zone attached as Schedule A to this Bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017".

READ A FIRST TIME this 20th day of April, 2017

READ A SECOND TIME this 20th day of April, 2017

PUBLIC HEARING HELD this 15th day of May, 2017

SECOND READING RESCINDED this day of July, 2017

READ A SECOND TIME AS AMENDED this day of July, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017".

DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

SCHEDULE "A" BYLAW NO. 1797**SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)**11.1.01 Permitted Uses

- (1) In the Hudson Bay Mountain Recreational Residential Zone the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwelling;
 - (b) buildings and structures accessory to the permitted principal uses.

- (2) In the Hudson Bay Mountain Recreational Residential Zone, for the land described as: Block H, District Lot 2531, Range 5, Coast District, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwellings;
 - (b) bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year;
 - (c) buildings and structures accessory to the permitted principal uses.

11.1.02 Total Floor Area

- (a) The maximum Total Floor Area permitted for a seasonal dwelling in the Hudson Bay Mountain Recreational Residential Zone is 167.23 square metres (1,800 ft²).
- (b) The maximum Total Floor Area permitted for an accessory building in the Hudson Bay Mountain Recreational Residential Zone is 114 m² (150 ft²).

11.1.03 Parcel Area

The minimum parcel area required in the Hudson Bay Mountain Recreational Residential Zone is as follows:

- (a) 1,700 square metres (18,299 ft²);
- (b) notwithstanding subclause 11.1.03 (a) the minimum parcel area required for Block L, District Lot 1586, Range 5, Coast District is 1214 square metres (13, 068 ft²).

11.1.04 Density

Not more than one seasonal dwelling shall be located on a parcel in the Hudson Bay Mountain Recreational Residential Zone.

11.1.05 Setback

- (1) In the Hudson Bay Mountain Recreational Residential Zone no building or structure or part thereof shall be located within the setback prescribed below:
- (a) 7.5 metres (24.61 ft.) of any parcel line which abuts a highway;
 - (b) 1.5 metres (5 ft.) from any parcel line which does not abut a highway.

11.1.06 Height

The maximum Building height within the Hudson Bay Mountain Recreational Residential Zone is 8.0 metres (26.25 ft.).

11.1.07 Fences

No fences shall be constructed upon parcels in the Hudson Bay Mountain Recreational Residential Zone.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REPORT OF THE PUBLIC HEARING FOR BYLAWS NO. 1797 AND 1798**

May 15, 2017

The following is a summary of the proceedings of the Public Hearing for “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017” and “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017” held at 7:30 p.m. on May 15, 2017 at the Town of Smithers Municipal Office at 1027 Aldous Street in Smithers.

Present: Director Mark Fisher, Chairperson and Public Hearing Delegate
Jason Llewellyn, Director of Planning, Recording Secretary
Gary Mathiesen, Hudson Bay Mountain Resort (HBMR)
Frank McBride
Jason Northcott
Jayson Chaplin
Greg Stokes
Blair Wind
Jim Hinchliffe
Steve Howard
Stefan Bucher
Grant Marleau
Susan Greenlees
Brady Stokes
Norma Stokes

CORRESPONDENCE

The written submissions to this Public Hearing are attached to this Public Hearing Report as Appendix “A.”

CALL TO ORDER

The meeting was called to order at 7:35 P.M.

Chairperson Fisher

Stated that the Public Hearing is being convened pursuant to the *Local Government Act* in order to receive input on proposed Bylaws No. 1797 and 1798. He read a statement describing the purpose of the Public Hearing, describing the bylaws, noting the location of packages available containing information on the application, written submissions received prior to the meeting, and explaining the Public Hearing process.

Blair Wind

Noted that he had provided written comment to the Regional District of Bulkley Nechako (RDBN) by mail and records indicated that it was picked up by the RDBN prior to the submission deadline. He questioned why it was not included in the submissions package. He submitted the written comments at the Public Hearing and expressed concern that people did not have an opportunity to read his submission prior to the Public Hearing.

Jason Llewellyn

Said that the submission had not been received by the Planning Department. It was noted that given an advertising error by the local newspaper a 2nd Public Hearing would be required; and the submission will be available for review as part of the second Public Hearing process.

Blair Wind

Expressed concern regarding the little time that is allowed for people to prepare comments on the bylaws. He said he has invested his retirement savings on his property in the cabin colony and is concerned about the impact of the bylaws on the area. His concerns relate to the increased allowable building size, and the impact of the proposed 2nd dwellings. He has concerns that there will be increased density which will impact parking, and create issues with animal control. His verbal statements are reflected in greater detail in his written submission.

Gary Mathiesen

Read from his written submission. He said that the proposed Total Floor Area (TFA) of 1,800 sq. ft. is too large. He also objected to the proposal to allow 2nd dwellings. His concerns relate to the impacts associated with sewage disposal and parking. He said that the allowance for a 2nd dwelling would allow up to 80 new cabins to be developed, and that the 2nd dwellings would tend to become rentals.

He noted that HBMR provides parking for the cabin colony and as development increases so does the demand on their parking lots. He wants the RDBN to play a role in resolving the parking situation, and suggested that the RDBN should be responsible to resolve the parking problem. There are also concerns with cabin colony residents using snowmobiles and that the RDBN should control snowmobile use.

He also requested that the RDBN apply design standards to the cabin colony to protect the alpine character, and that the owners of buildings without proper siding be made to finish their buildings.

Steve Howard

Steve Howard said that the proposed dwelling size is too small. There is a desire for larger cabins.

There was general discussion regarding the parking issues, and whether it was the RDBN's responsibility to provide parking.

Jason Llewellyn

Explained that the RDBN has no automatic responsibility to provide parking lots for cabin colony residents. The province made the decision to create the cabin colony lots without meeting the access and servicing standards typically applied as part of the subdivision process. The province approved the Ski Smithers Master Plan for HBMR which addresses HBMR's responsibilities relating to parking and other issues. The cabin colony property owners made the decision to purchase land which do not have on-site parking, and it is assumed that this fact is reflected in the purchase price of the lots. If the RDBN were to provide parking to the cabin colony as a service all of the associated costs would have to be paid for by the benefitting property owners following an approval process for the service.

Jason asked Gary Mathiesen if he had a recommended TFA recommendation which he would find acceptable.

- Gary Mathiesen Said that the maximum TFA should be 1500 sq. ft.
- Jim Hinchcliffe Said that the 2nd dwellings will have a negative impact but the limit on dwelling size should be increased to a TFA of 2000 or 2500 sq. ft.
- Greg Stokes Said that he owns one of the lots proposed to be rezoned from H2 to R8. He said he purchased those lands 23 years ago and does not want the zoning changed. He believes that his parcel is separate enough from the cabin colony that it should remain excluded from the R8 zone.
- Gary Mathiesen Said that HBMR has spent much effort and money to ensure that their residential development had proper access and services, and he was disappointed that the province had allowed the cabin colony to be created without meeting the same standard. The cabin colony should have the same level of services.
- Susan Greenlees Said that the timeline to prepare for the Public Hearing is too short. There is a lot of information to process.
- Norma Stokes Said that the 2nd dwellings would encourage increased density and should not be allowed. She also confirmed that her submissions had been received.
- Blair Wind Said that the allowance for a 2nd dwelling and increase in building size will result in property values increasing which he does not want to see.
- Chairperson Fisher Called for comments three times. No further comments were forthcoming.
- CLOSING Chairperson Fisher closed the hearing at 9:05 P.M.

Mark Fisher, Chairperson

Jason Llewellyn, Recording Secretary

APPENDIX "A"

**WRITTEN SUBMISSIONS
TO THE PUBLIC HEARING FOR BYLAWS NO. 1797 AND 1798**

- E-mail from George Stokes to Jennifer MacIntyre dated May 4th, 2017
- Letter from Gil and Mary-Ellen Kallio dated May 6, 2017
- Letter from George and Norma Stokes dated May 10th, 2017
- Letter from Gary Mathiesen, HBMR, dated May 11th, 2017
- E-mail from Phil Malkow to the RDBN dated May 13, 2017
- Letter and attachments from Blair Wind dated May 10th, 2017

240

Jennifer.MacIntyre

From: George and Norma Stokes <gnstokes@uniserve.com>
Sent: May 4, 2017 9:32 PM
To: Jennifer.MacIntyre
Subject: Hudson Bay Mtn

Hi Jennifer,

I just got my mail and was surprised to find that, along with the bylaw to redefine R8 restrictions on Hudson Bay Mountain, there is an additional bylaw lumped in that targets my property directly. My property has always been defined as H2 and I am happy with that designation. I feel that if the zoning were to change that I would lose value on my property as well as lose options for future use.

I am not going to be able to be at the meeting and wish to vigorously express my objections to the rezoning proposal. It is unasked for and unwelcome. As far as the bylaw responding to the Huxtable situation and redefining the restrictions in R8, I am okay with that but I can't get along with my property being rezoned to R8 for the reasons stated above.

Thank you,
George Stokes

Box 3567
Smithers, B.C.
VOJ 2N0
250-847-9077 (H)
250-877-2482 (Cell)
gnstokes@uniserve.com

241

May 6, 2017

Comments on Proposed Bylaws No. 1797 & No. 1798 relevant to the
Prairie Village/Mountain Colony Rezoning Application (A-02-17)

We will be out of Province and unable to attend the Public Hearing in Smithers scheduled for
Monday, May15, 2017, thus appreciate the opportunity to submit our comments.

We agree with replacing the Gross Floor Area (GFA) restriction of 110 m² with a Total Floor Area (TFA)
restriction of 167.23 m² and allowing a second seasonal dwelling provided that the combined TFA of
both dwellings does not exceed 167.23 m².

We also agree that in order to preserve the natural beauty of the area, the Maximum Building Height
Should Not exceed 8 m.

Listed Below are our concerns and we believe they need further attention:

1)I am not sure how the minimum parcel area of 18,299 ft²was chosen, because the fact is that many of
the surveyed and deeded lots of Block H, D.L. 2532, including ours; are slightly less than that. We
believe that the minimum parcel area should be reduced to reflect that.

2) Even though the second seasonal dwelling allowed per lot must be included in max. TFA, we
believe that additional parking space will certainly become a bigger issue and needs to be dealt with
now.

Thank you.

Sincerely,

Gil & Mary-Ellen Kallio dated May 6, 2017

MAY 11 2017

242

May 10th, 2017

REGIONAL DISTRICT
OF BULKLEY NECHAKO

To whom it may concern,

Re: Proposed bylaw 1798 – 2017

We was surprised the other day to find three pieces of mail to us all from the Regional District of Bulkley Nechako (RDBN) in our mailbox. One was public notice of a hearing to amend the Hudson Bay Mountain Recreational Residential zoning (R8). The same letter references a second proposed bylaw (1798 - 2017) to rezone four properties from their H2 zoning to the R8 zoning. The other two pieces of mail were regarding the proposed rezoning proposal. We was shocked to discover that one of the properties subject to the potential rezoning was ours. Having reviewed the letters we have some concerns and objections around the rezoning proposal (bylaw 1798 – 2017).

First, my concerns.

We noticed that included with the Bylaw to amend the R8 zoning was paperwork stating the present bylaws as well as a printout of the proposed changes. This is very good information to pass along and informs people of all they will likely need to make up their minds about the proposal. There was no explanation of the H2 zoning to the property owners affected or how it differs from the proposed R8 zoning.

We also would like to note that there was no consultation with the property owners affected by the application to rezone before this point in time, while there were exhaustive efforts, that were much appreciated, made to canvas all the Cabin Colony prior to the proposal to amend the R8 zone.

So, our concerns are the lack of information given to, and lack of consultation with affected property owners. These are also two of our objections to the proposal.

My objections to the proposed Bylaw 1798 -2017 are as follows.

Our property has, as far as I am aware, for as long as we have been there been zoned H2. It has not been included in the R8 zone due to reasons unknown to me. Five years ago I contacted RDBN to ask what the R8 zone restrictions were as we were doing planning for our future use and was informed then that our zoning was H2. Since then we have been planning how best to use our land to help 3 generations enjoy the Mountain based on H2 zoning. R8 is more restrictive and so we would like to maintain the H2 zoning that we currently have, especially after we have been planning our future development of our property around the H2 zoning for so long.

MAY 11 2017

243

REGIONAL DISTRICT
OF BURLINGTON

Restrictions to the R8 zone are there to keep the size and height of cabins in keeping with the size of the lots and proximity to neighbours. Our lot is a "stand alone lot" with no neighbours sharing property lines. Given that there will not be any more lots developed in the area I cannot see why the restrictions of the R8 zone should apply to our land.

H2 is far less restrictive than R8. Allowed uses and less restrictions make a property with H2 zoning potentially more valuable than one zoned R8. As a result our land value would be diminished if made to change our zoning to R8.

We see no valid reason why our zoning should be changed. We would like to see the application to rezone our property be denied.

Sincerely,
George and Norma Stokes



RESORT

Hudson Bay Mountain Resort Inc
3866 Railway Avenue
P.O. Box 492
Smithers, BC
V0J 2N0

T 250 847 2058

May 11, 2017

Regional District of Bulkley Nechako
37 - 3rd Avenue, PO Box 820
Burns Lake, British Columbia
V0J 1E0

Attention: Jason Llewellyn

Dear Mr. Llewellyn;

**RE: Regional District of Bulkley Nechako
Hudson Bay Mountain Prairie Village Land Use Development Inventory
and R8 Zone Review
Rezoning Bylaw No. 1797 & 1798
(Prairie Village/Cabin Colony)**

Hudson Bay Mountain Resort Inc (HBMR) acknowledges the proposed Hudson Bay Mountain Prairie Village Land Use Development Inventory and R8 Zone Review, and realizes that the development of additional homes and dwellings could be beneficial to the community and the ski resort. However, in regards to Rezoning Bylaws 1797 & 1798, it is the opinion of HBMR that certain issues need to be investigated further and satisfied, prior to adopting the proposed bylaws in their present form.

Density:

- HBMR supports the proposed change from GFA to TFA as a better method of measurement but challenges the statement that a GFA 1,184 sq.ft. is approximately the same as TFA 1,800 sq. ft.
- In adopting rezoning bylaw 1797, which would allow an increase in the overall dwelling size from GFA 1,184 sq.ft. to TFA 1,800 sq.ft. it should be considered that lot sizes may not be suitable to accommodate dwellings of this magnitude while still adhering to building height and setback guidelines, taking into consideration terrain and grades of individual lots;
- The initial dwelling size limit was determined with these setbacks in mind to prevent cabins from encroaching on ski trails and roadways, and interfering with mountain operations.
- The RDBN study notes that the community is quite evenly split on whether the building size regulations should be reduced, or kept the same, or increased. Does this study not have an impact

on the Rezoning Application?

- The RDBN acknowledges that there are currently 10 illegal second dwellings. If the proposed rezoning application is adopted, how will the RDBN deal with the current illegal dwellings?
- The RDBN has stated that allowing the second dwelling “*will allow for increased development in the Prairie Village in a manner which will not jeopardize the character of the area, the sewage disposal situation, or the parking situation.*” HBMR strongly objects to this statement and has grave concerns over parking and sewage treatment or lack thereof and will have an impact of the character of the area;
- The RDBN study states the average cabin size is 754 sq.ft. This rezoning will allow on average a second dwelling of up to 1,050 sq.ft. to be built on each lot. This will have a significant impact on sewage, parking and access which has not been addressed.

Aesthetic:

- Increasing the permitted overall dwelling size, will require from RDBN assurances that existing building guidelines will be strictly adhered to, as this has not been the case;
- It is not desirable for current property owners to contend with neighbourhood developments impacting site lines blocking out views of the natural surroundings, thus information needs to be provided to ensure that the proposed bylaws will not adversely affecting the aesthetic appeal of the community;
- If multiple dwellings are to be allowed on a single lot, height and set back limits must still be met, and this must be accounted for prior to moving forward with the proposed bylaw changes;
- There are currently many unfinished or partially renovated homes that need to be addressed, and HBMR requests that RDBN take a more proactive role to ensure current zoning is being met.

Sewage:

- We note that Northern Health Authority has not responded and question whether this is due to having no concerns. Has RDBN had any correspondence with Northern Health as it relates to this application?
- The RDBN inventory noted currently there are 13 parcels that did not have visible outhouses and of the 92, half are serviced primarily by an outhouse with an holding tank and half are serviced primarily with a traditional dug out house. With the proposed increased density, there will be additional challenges with the increase number of outhouses and per the RDBN study the soils are not conducive to proper sewage systems.
- RDBN state that they “*do not foresee any notable sewage disposal issues provided that building sizes do not increase notably*”. What they are neglecting to realize is that the rezoning will allow

additional dwellings which will increase the amount of beds and thus sewage disposal demands.

Parking:

- MoTI stated in the Referral Comments that *“MoTI will not create road right of way for parking areas if this zoning amendment creates more vehicles that require overnight parking”* This will create a demand for more overnight parking. How will this be addressed?
- Mountain Resorts Branch (MRB) states in their Referral Comments that *“MRB agrees that the increased permitted size and number of dwellings may increase the parking requirements. Given that additional parking would be on Crown land and within the Hudson Bay Controlled Recreation Area (CRA), we would encourage RDBN to work with the resort to ensure that there is available land for parking within the CRAS that could be dedicated as such should the need arise.”* There has been no discussion on this matter to date.
- With an increased population density permitted under Bylaw 1797, the number of vehicles in the community will increase;
- There currently is not the capacity to accommodate the current demand two (2) parking spaces per land parcel plus the anticipated increased demand for parking;
- Currently Cabin Colony parking is impeding business and HBMR to provide parking to its day customers.

Snowmobiles and recreational vehicles:

- The increased population density permitted by Rezoning Bylaw 1797 will increase the number of individuals in the area engaging in recreational activities including increased snow mobile access and activity of which this bylaw does not address.
- HBMR has significant ongoing challenges and costs that arise from the inappropriate use of off road vehicles and snowmobiles and the conflict created between recreational access and use and privacy and property rights of owners and occupants.
- With the proposed increase in cabin density and road access, this problem will escalate;
- Recreational skiers, boarders and evening cat operators on HBMR are put in danger.

Development:

- Having been through the development application process, HBMR is aware of the high standards development applications are held to and necessity to address all concerns prior to moving forward with rezoning and development;
- Before HBME obtained regulatory approval to proceed with development in the Estates, HBME

was required to provide potable water, sewer and infrastructure to support our development density;

- HBME has complied with the approval requirements for its development and accepted those requirements as being in the public interest.
- The Regional District has not required the same (or any) requirements for the properties which are the subject of Rezoning Bylaws 1797 and 1798. We urge the Regional District, in the strongest possible terms, to maintain consistency with approval requirements as a condition of the proposed rezoning.

Recommendations:

Density

- Switch the method of measurement of floor space from GFA to TFA without increasing the current density allowance;
- The initial dwelling size limit was determined with setbacks in mind to prevent cabins from encroaching on ski trails and roadways, and interfering with mountain operations. The new proposed bylaw must also account for this, and prior to approval, information should be made available to ensure that each lot is sufficiently able to support an increase in dwelling size while adhering to building setback guidelines;
- Do not allow second dwellings in this rezoning application;
- If second dwellings are to be allowed, a stringent review process to be put in place that prior to allowing any second dwelling, consideration is given for aesthetics, placement, sewage disposal, access and parking.

Aesthetics:

- Prior to adopting the rezoning bylaws, all stakeholders should arrive at a common understanding of how best to maintain the desirable “alpine” aesthetic of the community;
- Unfinished or partially renovated homes need to be addressed, and a reasonable time frame for the completion of these homes should be put in place prior to any new building permits being issued;
- It would be to the benefit of the community to pass a bylaw that would see all cabins clearly numbered, and a plan needs to be put in place to determine how this would be extended to accommodate multiple dwellings on a single lot.

Parking:

- New parking needs to be developed and should allow for the accommodation of at least two (2) parking spaces per land parcel.
- HBMR needs to be assured that MRB & RDBN will be responsible for this development, and this

needs to be undertaken prior to any future cabin development.

- In the interim, parking logistics need to be agreed on that are acceptable to both HBMR, RDBN and MRB. A registration process should be implemented that would reserve parking spots for residents of the Prairie Village. Permits would need to be clearly displayed with contact information and cabin number.

Snowmobiles and recreation vehicles:

- This rezoning should not proceed unless the increased recreational vehicle and snowmobile use and access demands are fully addressed;
- HBMR would recommend a requirement that would limit the number of snowmobiles and recreational vehicles per cabin, and require the operator of such is qualified through the Canadian Safety Council Snowmobile Operator course.
- All HBMR protocol for allowing access through the CRA must be followed failing which HBMR requires the ability to restrict access through the CRA to offenders.

Development:

- We urge the Regional District, in the strongest possible terms, to maintain consistency with approval requirements with similar or like developments as a condition of the proposed rezoning.

Despite the concerns raised in the letter, HBMR is supportive of a controlled, fully conforming development on the Mountain, and is interested in working with the Prairie Village and the Regional District to arrive at a workable solution. Having been through the development application process, HBMR is aware of the high standards development applications are held to and necessity to address all concerns prior to moving forward with rezoning and development.

Respectfully,



Gary Mathiesen
President, and Director

249

Jason.llewellyn

From: Maria.Sandberg
Sent: Monday, May 15, 2017 8:50 AM
To: Jason.llewellyn
Cc: Jennifer.MacIntyre
Subject: FW: Public Hearing RDBN Bylaws 1797 & 1798

From: geraldine.craven
Sent: May 15, 2017 8:49 AM
To: Maria.Sandberg
Subject: FW: Public Hearing RDBN Bylaws 1797 & 1798

From: Jeannette Malkow [ma
Sent: May 13, 2017 12:04 PM
To: inquiries <inquiries@rdbn.bc.ca>
Subject: Public Hearing RDBN Bylaws 1797 & 1798

Hello

When discussing Bylaw No. 1797,2017 please also take in to consideration that when an offset variance is required that the fee be waived.

The reason is the lots in the Prairie Colony were surveyed after several cabins had been built. The survey was done best to accommodate each cabin on a lot.

This was discussed with Mark Fisher at the Smithers Trade Show.

With thanks,

Phil Malkow

Blair Wind
210 Prairie Road
Box 4215
Smithers B.C.
V0J 2N0

Provided at P.H.

May 10, 2017

Regional District of Bulkley Nechako
37, 3rd Ave.
Box 820
Burns Lake B.C.
V0J 1E0

Re: Rezoning Bylaw No. 1797 & 1798 (Prairie Village / Cabin Colony)

Firstly, I agree with statement c. in the May 3, 2017 Interior News Opinion Piece, Bulkley-Nechako land with a plan (Exhibit A), by Mark Fisher, Regional District of Bulkley Nechako (RDBN) director for Area A (Smithers rural) "Many people have expressed concern to me that the amount of time the public is given to comment is not sufficient, and that not enough people are contacted directly to give feedback." Ironically, the NOTICE OF PUBLIC HEARING (Exhibit B) appeared in the same issue, on the same day I received my my notification from RDBN. This gives very little time to review a 32 page legal document and compose a written submission to be received no later than May 15, 2017 at 1 :00 P.M. to be ensured of consideration at the Public Hearing. Previous personal experience with other bureaucracies leads me to believe this is intentional to purposefully limit public discussions in order to jam something through and sweat the details later.

Secondly, as stated in my March 16, 2016 letter (Exhibit C) attached with my filled out questionnaire returned to RDBN, "Many are concerned a false sense of urgency for change is being created by the personal situation of the proponent who precipitated the review. Others were unaware of the situation which necessitated the perceived need for review of the existing regulations."

Thirdly, I have reviewed the February 11, 2016 minutes of the HBM Cabin Owners Committee (Exhibit D). The only "Regrets" I have is that I was not invited by telephone as requested rather than by e-mail. I noticed numerous inaccuracies, erroneous statements and assumptions, and a general misunderstanding of the term highway in the regulations and "road right of ways" as appear in their minutes in regard to setbacks. My understanding of the term is included in RDBN Bylaw NO 700 (Exhibit E) to include "a street, road, lane, bridge, viaduct, and any other open way to public use, but does not include a private way on private property;". During subsequent telephone conversations with RDBN staff after my September 8, 2015 letter to them (exhibit F), I was further informed this included ski runs, cat tracks maintained by HBMR, and easements, and adjusted my site plan accordingly to be in compliance with existing regulations. Clearly, these are not "simply lines on maps" as suggested by the committee and should be taken into consideration, along with other applicable bylaws, prior to commencing any construction.

It should be noted that the three committee members present were three of the worst offenders identified in Bylaw 1797, including the guy who built first and asked questions later, the one who may be "exaggerating the space needed for parking, and that this area will later be converted into living space." on a ski run with no winter road access, and the only person on the mountain who has TWO illegal dwellings. The two committee members absent were the guy whose cabin appears to be in accordance with the regulations, and myself, who was told in telephone conversation with RDBN staff I was "following all procedures". I would suggest that any recommendations made by the committee, such as it was, be taken with three grains of salt.

Fourthly, I have read bylaw No. 1797 & 1798 front to back and have noticed many discrepancies,

omissions and assumptions.

Bylaw No. 14798 was a last minute throw in which caught me off guard. I do not have enough information in regards to the exact location of the four lots in question, whether they are currently developed or vacant, to form an opinion as to what impact they will have on the character of the area, or how they may impact the operations of HBMR.

Due to time and space limitations, I will review the more important statements made in Bylaw No. 1797 & 1798 in chronological order.

PROPOSED REZONING:

"Replacing the GFA restriction of 110 meters squared (1184 ft squared) with a TFA restriction of 167 meters squared (1800 ft squared)" is a 50% increase. Do either of these includes buildings and structures accessory to the permitted principal use?

"Allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 square meters (1800 square feet)", Does this allow for duplexes? Can one of the 22.2% of cabins less than 399 square feet build one of 1400 square feet or larger to block out the sun of a neighbours existing cabin?

The combination of the above is guaranteed to increase the density of the development. Has anyone estimated the increase in bodies, vehicle traffic, snowmobile traffic and dog poop?

REFERRAL COMMENTS;

Ministry of Transportation (MOTI)

"MOTI will not create road right of way for overnight parking areas if this amendment creates more vehicles that require overnight parking.". Who will build it, who will pay for it, in what location, and who will maintain it?

Ministry of Forests Lands and Natural Resources-Mountain Resort Branch (MRB)

"MRB agrees that the increased permitted size and number of dwellings may increase the parking requirements. Given that additional parking would be on Crown land and within the Hudson Bay Mountain Controlled Recreation Area (CRA), we would encourage RDBN to work with the resort to ensure that there is available land for parking within the CRA that could be dedicated as such should the need arise.". Has this been done?

The December 11, 2015 e-mail from RDBN's Jason Llewelyn to Gary Huxtable (Exhibit G) states "This review would need to include an opportunity for Northern Health, HBM (sic.), all property owners, MOE and others to provide their input into the process.". HBMR is noticeably absent in the REFERRAL COMMENTS. Have they been consulted? If not included in the process, I would suggest that RDBN is not following the advice of MRB and not fulfilling their own agenda. MRB further states "Given that the two parcels in question are within the CRA it is important that the proposed zoning will not conflict with existing and future resort development interests.". Has HBMR been consulted on this matter as well?

PLANNING DEPARTMENT COMMENTS

OCP

"The purpose of the designation of the Ski Smithers Area (SSDA) is to provide for the expansion, and possible redevelopment of the ski hill including new recreation and accomodation facilities.".

3.6.1 Objectives:

1. "To support economically and environmentally responsible development of the SSDA" in my

opinion should address affordability and the potential impacts of increased density on the environment.

2. "To encourage development of safe, functional and attractive alpine community." should address the safety concern of increased illegal operation of snowmobiles. This was also presented at the 2016 Cabin Owner's Meeting "Snowmobile operating rules within HBMR controlled Recreation Area" (Exhibit H) and in the 2014 AGM minutes (Exhibit I) safety concerns over snowmobiles and dogs are presented. Functionality will be affected by increased density in regards to parking and public access. Attractiveness is in the eye of the beholder. Whether an increase in dog traffic will create an increase in brown klister might be addressed in item 1. and item 2..

3. "To maintain current opportunities for public access for public access to outdoor recreation on Hudson Bay Mountain and facilitate increased access in the future." On weekends the upper Prairie Parking Lot is already a gong show. Local Legend Rick "Mole" Edwards describes the scene outside his front door as "Friday Night Follies". I characterize it as if the Telkwa Demo Derby, the Kennel Club and Smithers Snowmobile Association staged simultaneous events. The parking area is used as a staging area for the Crater Lake Trail / Highway by uphill skiers in the winter and hikers in the summer.

4. "To ensure that commercial development within the SSSDA supports, and does not compete with the commercial activity with, the commercial activity within the Town of Smithers and the Village of Telkwa." Some would argue that this proposal would compete with HBMR Estates, who already offer larger buildings and smaller secondary dwellings with full services and year round habitation.

H2 ZONED PROPERTIES

The minimum parcel size of 8 hectares seems unusually large. Is this a typo?

THE R8 ZONE

Due to "concerns that builders are taking advantage of the definition to increase building size" RDBN suggests changing from GFA to TFA . Some would ^{say} this rewards the offenders not the abiders. I say a cheater is still a cheater no matter what system they are operating under they will continue to cheat resulting in ever larger dwellings.

A TFA of 1800 square feet versus a GFA of 1200 square feet is a 50% increase. If RDBN considers this "slightly larger" I suggest they do the math.

Similarly, if this is a "reasonable compromise given the varied opinions of residents" I would suggest RDBN look at page 11 where 72% of respondents desired no change. If this were the Quebec Referendum, it would be case closed at 50.1%.

Regarding the "10 illegal second dwellings" it was noticed all were "1 story and averaged 20.3 square meters (219 square feet) in size. I understand the concept of grandfathering, and would describe these as guest cabins. A 16 x 16 foot structure is 256 square feet, within the parameters of an auxiliary building or structure. A Guest Cabin is 538 square feet under current regulations (refer to Exhibit E). I would consider this more of a "reasonable compromise" which would achieve the desired objective of a second dwelling with less chance of creating conflict among neighbours than the proposals contained in bylaw No 1797.

SCHEDULE "A" BYLAW NO. 1797

SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)

11.1.01 Permitted Uses

1 (b) Are buildings and structures accessory to the permitted use included or excluded in TFA?

11.1.03 Parcel Area

The minimum parcel area required is 18'299 square feet. 211 Praire Road directly above me is 18,295 square feet on the Remax Listing (Exhibit J) I do not believe we are in Block L, my legal description shows me in Block C (Exhibit K). Please explain the notwithstanding subclause (b) which requires a minimum of 13068 square feet.

11.1.04 Density

Under TFA 2 dwellings would be allowed. What does RDBN propose with the one property with ~~two~~ which would still be illegal if Bylaw No. 1797 was implemented?

THREE

I enclose a copy of the SCHEDULE OF RESTRICTIONS from 1985 (Exhibit L). Item (d) states "The owners of the Lots shall not erect or place mobile homes or campers on the said lands;". A "yurt" is the original mobile home of the nomadic Mongolian yaksman. Are mobile homes or campers allowed in the Prairie Village under existing regulations or Bylaw No. 1797? If so, are large homed, hoofed, domesticated mammals allowed in lieu of canines? They threw Ricky and Bubbles out of the P2 Parking Lot (refer to Exhibit I) due to complaints from cabin owners. Does RDBN or HBMR have any plans or suggestions for accomodating them as requested by Rob Blackburn in item (6)?

11.1.04 Setback

There appears to be some misunderstanding by some of the term highway as it appears in the regulations and what some refer to as roads (refer to Exhibit E). As previously mentioned, I contacted RDBN prior to commencing my project (refer to Exhibit F), then altered my site plan accordingly to be in compliance. Had others done the same we would not be here today. Could RDBN clarify this to avoid further confusion?

11.01.8

Could RDBN define "off street parking" and explain whether a dwelling on a ski run with no winter road access qualifies for a garage?

Bylaw No. 1798

As previously mentioned, this was news to everyone and more time may be required to comment after further information is provided.

1.2

Which two were previously ammended H2 to R8? It is my understanding that the Sidewinder Inn (formerly the Windsong) was another case of build first and ask questions later.

1.3 Official Community Plan

Hudson Bay Mountain Estates is a different ball of wax than the Prairie Village, as it allows year round habitation and is fully serviced. Does including it in the SSSDA explain the recent 30% tax increase to many Prairie Village residents with no improvements, or was this due to the construction of larger, many illegal, dwellings? Please explain.

3.6.1 Objectives

I believe i addressed this earlier under PLANNING DEPARTMENT COMMENTS.

(f) My immediate neighbour at 218 Prairie Road, Peter Gaube of Kitimat, has been skiing here since the 1960's and a cabin owner for nearly 40 years, has given me permission to speak on his behalf on all matters. He experienced this situation 20 years ago when the people who built above

him diverted the creek which now runs under his dwelling. The potential for similar stories may be increased under the current proposals.

(j) Similarly, the allowing of larger residences and second dwellings increases the potential for "unacceptable negative on significant views".

1.5 Building Sizes are Increasing

Regarding the servicing of electricity in 2005. While clearing my site in 2015 neighbours Barry Smith and Dean Allen were connecting to hydro. I consulted with my immediate neighbours to see if any of them were interested. Three were not, and one was 50-50. I determined it would be extremely difficult to access my property with the equipment being used, and possibly cost prohibitive. Does RDBN have access to the information collected by the Cabin Owners regarding what percentage of cabins are connected versus off grid?

I understand there some electricians in the crowd, as well as some who may be scared of the dark, but my neighbour and I consider leaving Christmas lights on from October to March and leaving floodlights on all night which could land a 747 to be excessive lighting. I am not suggesting creating a dark sky zone such as been implemented in other jurisdictions, but artificial illumination drastically affects the skyline, which some consider to be a "significant view". Some consideration should be given to those who wish to look at the stars rather than stare at a flat screen TV.

RDBN statistics show the TFA of the 12 building permits issued from 2005 to 2016 is on average 430 square feet more than currently allowed. How many of these were legal and did some of the "monster homes" skew the statistic?

Regarding the "concern that people are exaggerating the space needed for parking, and this will later be converted into living space.", once again I must ask why a dwelling on a ski run with no winter road access requires a garage?

Section 2: Inventory

2.1 Inventory Results

Parcels and Number of Dwellings:

RDBN statistics show 19 vacant lots, which will create further density and associated problems without the passing of these bylaws. Beyond the 15% vacancy rate, 76% were legal dwellings, 8% were illegal, and one was 2x illegal.

As previously mentioned, the 10 illegal second dwellings were all one story and averaged 219 square feet which would be within the parameters for auxiliary buildings, and under the 538 square foot restriction for guest cabins, which are not currently allowed in the Prairie Village but are allowed in HBM Estates. These 10 could probably be grandfathered without too much public outcry. I will let RDBN decide what to do the one which would still be illegal should Bylaw 1797 be passed.

Total Floor Area (TFA)

RDBN statistics show the mean average of current dwellings is 753 square feet, including the 17.95% which are illegal under current regulations. No mention is made of the size of the 9.4% "very Large Dwellings" or who is the biggest loser. Could any of the 22.22% of "Very Small Dwellings" build a second dwelling of 1400 square or larger if setbacks permit? I will remind you that 72% of respondents felt that 1184 square feet was adequate.

Height

Were any of the dwellings inventoried over 26.5 Feet?

Sewage Disposal:

No one including myself has any serious objections to the current situation. Many dwellings would be inaccessible for the honey wagon no matter what time of year. However, I have noticed on several occasions the Sidewinder Inn had the sewer or water truck string a 6 inch hose across the cat track without notifying HBMR or providing adequate protection during operating hours, creating an unsafe condition. This should be discouraged or regulated.

3.1 Survey Results

212 Cabin Owners for 124 parcels suggests either husband wife teams or multiple owners. Whatever the case may be, 45% is an average election result.

Questionnaire Design:

Question 1: Building Height

75% of respondents want it left the same, only one wanted a reduction. Case closed.

Question 2; Gross Floor Area(GFA) or Total Floor Area.

72% of respondents desired no change. Net result, same as above.

Gross Floor Area.

Of those who chose the GFA option "56% preferred to not change the 110m² (1184 ft²) GFA Regulation.". The crowd has spoken.

Preferred Total Floor Area (TFA)

Of the minority of respondents who preferred TFA over GFA, 4 (18%) of them desired a 4001-4500 square foot dwelling. I would suggest they sell their current dwelling in the Alpine Village and relocate to HBM Estates. See Ya!

The assertion by RDBN that the community is quite evenly split on whether building size should be reduced or kept the same, or increased." contradicts their own statistics.

Question 3:

Comment Section

Lot Coverage

10 (15%) mentioned a preference for lot coverage or floor space ratio. I mentioned this not as a preference but a possible option to demonstrate there numerous lots on lots of .25 acres rather than my .43 acres and .43 of lot 211 above me, as well as some on Turkey Shoot or Cinderella which are near .5 acres. The larger the lot, the more room to build, the smaller not so much.

Views:

18 (38%) are concerned with buildings impacting views. The majority desired no increase.

Character:

10 (15%) raised concerns for loss of the "Cabin Colony" feel using descriptive terms such as

"monster homes" "sprawl" and "skyscrapers". Their words not mine.

Affordability:

6 (9%) of respondents are concerned with the increasing size of cabins in relation to affordability. My concern was the previously mentioned 30% tax increase many of us saw with no improvements. Increased property value and assessments is great if you plan to sell, not necessarily if you plan to stay. I have witnessed this phenomena before where my parents and brother had recreational property at Victoria Beach in Manitoba, where people began building permanent homes versus uninsulated summer cabins. The result was a 200% tax increase over two years which forced one of our neighbours of 82 years of age to sell. There are many retirees on fixed incomes and families who could be affected if this trend continues on Hudson Bay Mountain.

Parking

3 (5%) respondents are concerned with the area being at capacity and there is not enough parking. Refer to my earlier comments.

6 (9%) felt everything was hunky dory just as it is.

Section 4: Evaluation of Land Use Issues

4.1 Character

RDBN states "The smaller dwellings ensure that views of the mountains are maintained and are not blocked by a neighbours dwelling. The dominant features of the landscape are trees and the natural environment, and not large dwellings.". Once again, your words not mine.

4.2 On Site Sewage Disposal

RDBN states "Staff do not foresee any notable sewage disposal issues provided that building sizes do not increase noticeably.". I will point out again that given a 50% increase in size coupled with secondary dwellings gives the appearance of contradicting yourself in relation to "slightly larger" and "reasonable compromise".

2.4 Parking and Prairie Village Access

Ski Smithers and Ski and Ride Smithers which you refer to no longer exist. The current owner calls it HBMR.

RDBN acknowledges " there has been busy occasions where there is not enough parking available.".

RDBN further states "Snowmobile access across ski runs during lift operations will be controlled to meet safety requirements.". By Whom and under what authority. Refer to my exhibit F.

RDBN might get a response if they contact HBMR not the now defunct Ski Smithers.

RDBN also claims "if parking demand becomes too great Ski Smithers (sic. HBMR), or area residents, can be expected to ask the RDBN to facilitate a solution utilizing Crown land.". Once again, who will pay for it, where will you put it, and who will pay to maintain it? I would suggest that when dealing with the inevitable, a plan should be in place before implementing change rather than after.

RDBN states "The existing R8 zone requires two off-street parking spaces per principle dwelling unit" in order to "ensure that cabin owners are aware that it is their responsibility to provide off-street parking in the event that their current parking area is no longer available." What does this

mean and will a second dwelling double this requirement?

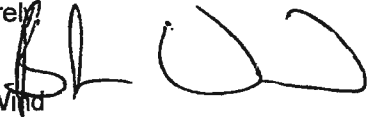
CONCLUSION

Lastly, I will refer to my paragraph one and Exhibit (A). Insufficient time allotted for response has not allowed me sufficient time to research the matter further or provide further evidence. Computer issues and lack thereof a secretary has not provided me with time to sufficiently check for spelling, typos and gramatical correctness. Please excuse the hurried state of this document. But here goes anyways.

In my opinion, given the evidence presented, proceeding with Bylaws No. 1797 & 1798 before addressing outstanding concerns would be putting the cart before the horse. More work needs to be done to address concerns of MOTI, MRB, Cabin Owners, and HBMR. To do otherwise will inevitably create more problems than it solves.

Sincerely,

B.A. Wind

A handwritten signature in black ink, appearing to be 'B.A. Wind', written over the printed name.

SCHEDULE OF ATTACHMENTS TO MAY 10 LETTER FROM B.A. WIND TO RDBN

Exhibit (A) May 3, 2017 Interior News Opinion Piece : Bulkley-Nechako land with a plan

Exhibit (B) May 3, 2017 NOTICE OF PUBLIC HEARING

Exhibit (C) March 16, 2016 letter from B.A. Wind to RDBN

Exhibit (D) February 11, 2016 Minutes from HBM Cabin Owners Committee

Exhibit (E) RDBN Bylaw No. 700

Exhibit (F) September 8, 2015 Letter B.A. Wind to RDBN

Exhibit (G) December 11, 2015 e-mail RDBN Jason Llewelyn to Gary Huxtable

Exhibit (H) Minutes from 2015 Cabin Owners AGM

Exhibit (I) Minutes from 2014 Cabin Owners AGM

Exhibit (J) Remax Listing Lot 211 Prairie Road

Exhibit (K) Legal Description 210 Prairie Road

Exhibit (L) 1985 SCHEDULE OF RESTRICTIONS (R 1916)

Bulkley-Nechako land with a plan

(TUP) may be issued to allow a property to be used for something that is not normally permitted in its zoning. TUPs are often controversial and the decision to grant a TUP is difficult and complex. Many of you are interested and concerned about how, when, and why TUPs are issued and therefore I will specifically talk more about this in a future article.

2. Referrals are when the provincial government requests comments on a proposed activity within or close to Electoral Areas. Many referrals are simply administrative, such as confirming a property is outside a fire protection district, or in the ALR. For complex issues the RD clearly states its concerns. For example,

a. The past few years the RD has been frustrated with the pipeline referral process, as the Province does not require proponents to adequately work with the RD on things such as invasive weeds (on corridors), protective services, and solid waste management (from work camps). This lack of engagement and fragmented process across the province has unnecessarily cost you, the property taxpayer, thousands of dollars in time and other expenses. The RD does not take a 'support or against' position on these projects, but is becoming increasingly leery of proponents and higher governments that are not proactively working with the RD to address real and practical local concerns.

b. There have been an increasing amount of referrals related to the Bulkley River. The RDBN has requested that the Province look at the concept of 'cumulative impacts' of all activity on the river. Any particular operation, be it tourism, agriculture, or gravel pits is not the issue. The impact of all activities together is the concern (noise, traffic, impact on agriculture). Leadership from the Province is lacking in this area. The RDBN will continue to call for an understanding of the cumulative impacts of activities on the economic value of the river, existing business, the environment, and on the health of residents in the area.

3. Public feedback is a large part of land use plan-

ning and includes the following:

a. APC. The Advisory Planning Commission is made up of eight Area A residents of diverse backgrounds who review land use applications (rezoning, subdivisions, TUPS) and makes a recommendation to the RDBN Board. The APC meeting provides applicants a chance to explain their application and answer questions.

b. Public hearing. Once a change in bylaw has passed first and second reading, then a public hearing is held. This is the final chance for anyone to give information about a proposal or express concern or support.

c. Many people have expressed concern to me that the amount of time

the public is given to comment is not sufficient, and that not enough people are contacted directly to give feedback. The Province legislates the distance from subject property for which people are to be notified and when and how meetings are advertised. This was a discussion at a recent APC meeting with the suggestion the RDBN board look at options for going beyond what is required.

Land use planning entails much more than this. For more info visit www.rdbn.bc.ca/planning-department, call me at 250-877-8434 or email: mark.fisher@rdbn.bc.ca.

Mark Fisher is the Regional District of Bulkley-Nechako director for Area A (Smithers rural).

District View

Mark Fisher

Land use planning is a part of what the Regional District (RD) does in Electoral Areas, particularly in Area A which has an active and engaged population. Here are just a few of the things involved: Temporary Use Permit



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Wednesday, May 3, 2017, 12:27

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NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing regarding Regional District of Bulkley-Nechako Zoning Bylaw No. 1797 and 1798 will be held on Monday, May 15, 2017 at 7:30 P.M. in the West Fraser Room at the Smithers Municipal Office, 1027 Aldous Street, Smithers, B.C. regarding Bylaws No. 1797 and 1798.

**Regional District of Bulkley-Nechako
Rezoning Bylaw No. 1797, 2017**

Regional District of Bulkley-Nechako Zoning Bylaw No. 1700, 1993 is proposed to be amended by Bylaw No. 1797 by adding a Total Floor Area (TFA) definition to Section 2.02 Definitions and by rezoning the Hudson Bay Mountain Recreational Residential (R8) Zone with the proposed new R8 Zone as follows:

The proposed new R8 Zone differs from the existing R8 Zone in the following ways:

- It replaces the 110 m Gross Floor Area (GFA) restriction with a TFA restriction of 167.23 m².
- It allows a second seasonal dwelling provided that the combined TFA of both dwellings does not exceed 167.23 m² and;
- Temporary regulations that apply where a community sewer system is in place.

The R8 zone applies to the Hudson Bay Mountain Prairie Village lands shown on the map below.

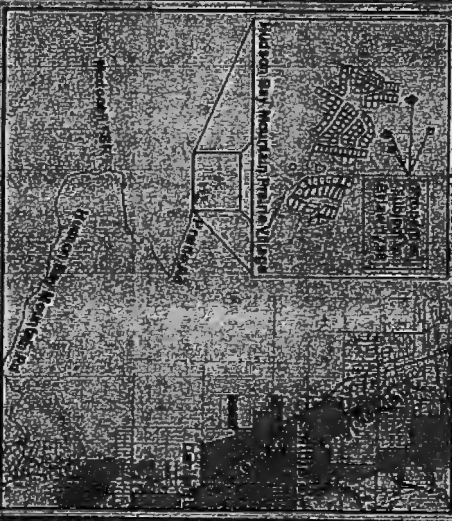
**Regional District of Bulkley-Nechako
Rezoning Bylaw No. 1798, 2017**

Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 is proposed to be amended by Bylaw No. 1798 that will rezone the following lands from "Large Holdings (H2)" to "Hudson Bay Mountain Recreational Residential (R8)" Zone:

- District No. 8100, Range 5, Coast District, District L20, B-61, Range 5, Coast District.
- All lands that are located in the vicinity of District Lot 1590, Range 5, Coast District and containing 0.09 ha. (more or less) (601018).
- All the lands that are located in the vicinity of District Lot 1590, Range 5, Coast District and containing 0.09 ha. (more or less) (6400660).

The subject properties are located north of the Prairie Village (Caplin, Goldens) and Prairie Road at Hudson Bay Mountain Resort and are shown, cross-hatched and labelled as Properties Subject to Bylaw 1798 on the map below.

LOCATION MAP



At the Public Hearing all persons who believe that their interest in property is affected by the proposed bylaws shall be afforded a reasonable opportunity to be heard or to present a written submission respecting matters contained in the bylaws that are the subject of the Public Hearing.

Written submissions sent by mail to P.O. Box 820/Burns Lake, B.C. V0J 1E0, by fax to (250) 692-2200 or by e-mail to rdn@rdn.bc.ca must be received by the Regional District of Bulkley-Nechako no later than May 15, 2017 at 1:00 P.M. to be considered for consideration at the Public Hearing.

The Public Hearing of Bylaws No. 1797 and 1798 will be chaired by the Director of Alternative Director for Electoral Area A/Asia delegate of the Board. A copy of the Board resolution making the delegation, copies of the proposed bylaws and other relevant information may be inspected at the office of the Regional District of Bulkley-Nechako between the hours of 8:30 A.M. to 12:00 noon and 1:00 P.M. to 4:30 P.M. Monday through Friday, excluding holidays, May 9, 2017 through May 15, 2017 (inclusive). A copy of the proposed bylaws and other relevant information will also be made available at the Smithers Public Library.

For further information, please call the Regional District of Bulkley-Nechako Planning Department at 250-692-3195 or 1-800-320-3389.

This is the first of two publications.

TRY AND CLASSTIFIED

EXHIBIT (C)

261

Blair Wind
210 Prairie Road
Hudson Bay Mountain
Box 4215
Smithers B.C.
V0J 2N0

March 16, 2016

Jason Llewellyn
Director of Planning
Regional District of Bulkley Nechako
37, 3rd Ave,
Box 820
Burns Lake, B.C.
V0J 1E0

Re: Building Regulations Review for Prairie Village (Cabin Colony)
Hudson Bay Mountain Recreational Residential (R8) Zone

Dear sir,

I attended the December 26, 2015 Annual General Meeting (AGM) of the Cabin Owner's Association. The meeting was essentially hijacked by the topic "if size matters, how big is too big?" to the point where no one was able to complain about dogs, snowmobiles, toboggans, and parking, as usually occurs.

I was appointed to the committee to review existing regulations regarding building regulations for the older, upper, existing development referred to as the Prairie Village or Cabin Colony. I requested to the proponent of the review, Gary Huxtable, that due to a changeover of my computer system I be contacted by telephone message to inform me of the meeting date. This did not occur. As a result I did not attend. Consider this my personal report.

Since the AGM, I have requested the opinion of cabin owners I have come in contact with. I have come to believe that everyone has their own version of paradise up-here. Many are concerned a false sense of urgency for change is being created by the personal situation of the proponent who precipitated the review. Others were unaware of the situation which necessitated the perceived need for review of the existing regulations.

No one can argue the contribution both Gary and his family have made to the ski hill over the years and continues to this day. However, similar to Section 19 of the Criminal Code which states that ignorance of the law is no excuse, neither is taking extremely poor advice, it only offers an explanation. I understand from talking to Gary he has been pursuing a variance with your office. One way or the other there will be a resolution to his matter and I will stay out that process and let you guys sort it out.

I will agree there needs to be some clarification of numerous building regulations, including Section 11.1.06 (Height) and 11.1.02 (Gross Floor Area), as well as a better understanding of these and other regulations by cabin owners.

We do not wish this process to turn into a finger pointing contest. One only need to walk around the area to realize there are plenty of seasonal dwellings which do not adhere to a variety of current regulations.

Section 11.1.06 regulating height appears to be subject to interpretation as to whether you can sneak an extra floor in underneath and call it crawl space.

Section 11.1.02 regulating Gross Floor Area demonstrates it is either subject to interpretation,

blatantly disregarded, or some are blissfully unaware of its existence. Many felt Mr. Huxtable's claim that existing regulations "penalizes someone who wants to build an energy efficient" cabin." is clutching at straws. I would counter that the recent higher standards for snowloading due to climate change would be a more plausible argument for overbuilding for structural rigidity.

Similarly, many felt the claims regarding pit privys and availability of power were overstated. Access to power varies due to location. Ease of building varies from site to site as well. I am concerned that the cabin colony will become like Scotland, divided between the highlanders and the lowlanders. For those who live along the primary road you can have the concrete pump truck pour your foundation, have the building supply truck hiab your supplies to the site, the truss truck deliver your roofing system and zoom boom it into place, rather than packing everything in by hand, overwinter, or by helicopter as many of us are required to do.

Myself and others received a 30% tax increase this year with no changes to our properties. Many felt this was largely due to the trend for larger dwellings exceeding the current Gross Floor Area regulations, one cabin owner described as "blatantly double or more that size." Others are concerned the new subdivision below us which allows for larger year round dwellings is skewing the figures unfairly for those who have smaller off the grid older style cabins. Many of us are pensioners on fixed incomes concerned steadily increasing assessments are unfair and may make cabin ownership unaffordable. The two different subdivisions are apples and oranges. I brought this up at the AGM. The previously quoted cabin owner also said in their e-mail "We agree with others that persons wishing to build very large "cabins" should be directed towards the new development."


How big is too big? Perhaps the Regional District should measure the few "blatant" examples many consider excessive to give a starting point we can work down from towards an acceptable size.

Myself, I feel that if there is an increase in allowable size it should be modest. Some have suggested that limits should be in relationship to lot size, which varies from one site to another.

I agree fully with your statement "This review would also need to include an opportunity for Northern Health, HBM, all property owners, MOE and others to provide their input into the process." I talked with Mike Huffman, HBM manager, who informed me no one, other than myself, had contacted them.

Many feel the Prairie Village/Cabin Colony is nearing saturation level and increased density will only exacerbate problems with dogs, snowmobiles, toboggans and parking which currently exist. We have already opened the can of worms by requesting this review. If an integral part of a review of the Cabin Colony zoning is to define "The desired character of the area", why not tear the lid right off and go beyond merely "Smaller cabins vs larger dwellings" and include the items listed above beyond the "Ten Rules of Engagement" circulated by the Cabin Owners Association. To that I can only add, be careful what you wish for.

Sincerely,



B.A. Wind

EXHIBIT (D)

263

Blair Wind

From: "Gary Huxtable"
To: "Prairie Cabin Owners Assn."

Cc:

Sent: Tuesday, February 16, 2016 11:34 AM
Attach: HBM Cabin Owners committee meeting.pdf
Subject: RE: AGM

Hello Everyone!!

It took a little work to try to get the committee together after the holidays, but last week we were finally able to meet up and discuss the zoning bylaw that was brought up at the AGM.

5/8/2017

CHIBN (D)

264

I have attached a copy of our minutes along with our recommendations to the Prairie Cabin Owners Association.

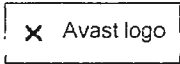
In general it was felt that the current 23 year old bylaw should be reviewed and changed to meet today's needs. One instance of the issue with the current bylaw is that it penalizes someone who wants to build an "energy efficient" cabin. By building thicker insulated walls under the current bylaw the cabin owner loses livable floor space on the interior. We should not penalize "energy efficiency" in this day & age.

I would suggest the next step is to hear from all cabin owners on the proposed recommendations. Would everyone prefer to set up another meeting, or we could pose a small questionnaire by email for cabin owners to submit their opinions.

Please respond to all with your concerns or comments.

Regards

Gary Huxtable



This email has been checked for viruses by Avast antivirus software.

www.avast.com

5/8/2017

HBM Cabin Owners Zoning Committee Meeting Minutes

Attending; Gary Huxtable, Jennifer Mulder, Rob Blackburn

Regrets; Blair Wind, Mack Murphy

Smithers Alpenhorn 7:00pm Thursday February 11, 2016

- The existing R8 Zoning was reviewed.
- The Town of Smithers R1 Zoning was reviewed
- The two bylaws were compared

- The attending committee members felt that it would be easier for the Regional District, and for cabin owners/builders to understand and to work within a bylaw which regulated a dwellings foot print or lot coverage rather than worry about what the interior space was used for.

- The committee felt that a less prescriptive bylaw was better for all.

- The committee agreed that the RDBN and Cabin Colony should continue to work within the guidelines of Northern Health. A discussion about how many bathrooms or bedrooms was discussed and the committee felt that the RDBN should not regulate or care about what was inside the building. The committee felt that Northern health could and should regulate the size and approval of septic systems based on the use, size, number of bathrooms, and number of bedrooms.

- The committee felt that the current height restriction was acceptable. There may be room for the RDBN to allow variance to the height provided that a new dwelling was not blocking the view and or exposure to a neighboring lot. A discussion was held around the need for flexibility of the height rules on certain lots as the lots on the hill are all irregularly shaped and some are on very steep slopes.

- The committee discussed the current setbacks and felt that they generally work. Aesthetics and footprint of each individual construction should be considered. A small cabin built in the middle of a large blasted clearing could be more upsetting to the neighbors than a large cabin nestled into a corner of a lot where the ground might be flatter and not require blasting. Feasible access should also be considered in this review process. Some lots do not have any summer access, and poor winter access. Being allowed to build closer to a lot line may make a

difficult access lot accessible. A lengthy discussion was held around the existing designated "road right of ways". The committee feels that the province, cabin owners, or ski hill operator will likely never build on any of the existing road right of ways. The rights of ways are simply lines on a map and would destroy many existing ski runs, require millions of dollars to construct and likely require the demolition of existing, conforming cabins due to the slope and contours. Any roads that will likely be built will likely follow the terrain and follow existing accesses. There are several road right of ways that should likely be either removed or re-designated as they simply will never be used as roads.

- The character of the cabin community is important. Protecting the look and feel of the general community is important.
- A general discussion around the existing zone and that it is not working both for the RDBN and the cabin colony was held. The committee felt it is not working for the cabin colony as there are many examples of dwellings that do not meet the current zoning requirements. The committee felt it is not working for the RDBN as the current bylaw requires complex calculations and verifications.
- Several emails from cabin owners have been reviewed by the committee. The general tone of the emails was that change is needed and supported in the current bylaw.

Generally the committee felt change is needed and unanimously agreed to the following.

Recommendations to the HBM Cabin Owners:

Forward a motion to the RDBN asking for

- 1) a change in the zoning to reflect more accurately what is already happening on the ski hill.
- 2) change the zoning bylaw to allow for up to 10-12% of lot coverage or limit the foundation footprint to allow for up to 1500 square feet of area inside the foundation and do not worry about what configuration is inside the dwellings
- 3) Continue to utilize setbacks but exercise more flexibility for lots next to "road right of ways" that will never be built and or for lots on steeper slopes which may not have feasible options other than crowding a lot line to protect the aesthetics and or to allow access.

- 4) Continue to use the current height restriction of 8 meters with some flexibility on steep or difficult to build on lots
- 5) Continue to work with Northern Health on regulating septic
- 6) Review and remove the "Road right of Ways" that are not practical, restrict development, serve no purpose, or are on steep side slopes. Could possibly designate these as "trails" rather than roads.

GROUP RESIDENCE means a building used or intended to be used for the communal residential use of 6 or more persons that is provided with sleeping, bathroom and shared living and recreation facilities, and which building may include a dwelling unit for the manager but the building is not a series of dwelling units or a hotel, motel, resort lodge, community care facility, or a facility designated pursuant to the Correction Act;

GUEST CABIN means any detached building which consists of one dwelling unit having a maximum floor space of 50 square metres (538 sq. ft.) and is used or intended to be used as temporary accommodation for one or more tourists, where the maximum length of stay is 200 days in any given year;

GUEST RANCH means the use of land, buildings, and structures, consisting of not more than three attached sleeping units or detached guest cabins and which caters to the needs of tourists in conjunction with agricultural use by furnishing temporary sleeping accommodation and recreation and may provide meals as an accessory use;

HIGHWAY includes a street, road, lane, bridge, viaduct and any other way open to public use, but does not include a private right of way on private property;

HORTICULTURE means the commercial practice of growing fruits, vegetables, flowers, or ornamental plants. This use does not include a Medical Marijuana Production Facility, or the growing, cultivating, harvesting, selling or storage of marijuana.

HOTEL means a building or part thereof consisting of individual sleeping units wherein temporary accommodation is provided for guests. Building entrance and exit ways are shared and the building may include public areas such as a lobby, restaurant, assembly, entertainment and recreation facilities;

LANDSCAPE SCREEN means a continuous fence, wall, compact evergreen hedge, berm or combination thereof that would effectively screen the property which it encloses and is broken only by access drives, walks and lanes;

LANE means a highway not less than 3 metres (9.8 ft.) nor more than 10 metres (32.8 feet) in width which provides secondary access to any abutting parcel;

MARINA means a building, structure or place, containing docking facilities and located on a navigable waterway, where boats and boat accessories are stored, serviced and repaired or kept for sale and where facilities for the sale of marine fuels and lubricants may be provided;

EXHIBIT (F) 269

Blair Wind
Box 4215
Smithers B.C.
V0J 2N0

September 8, 2015

Richard Wainright
Regional District of Bulkley Nechako
Burns Lake B.C.

Dear Richard,

Further to our telephone conversation September 2, 2015, I am writing to provide information concerning a site plan for 210 Prairie Road, Hudson Bay Mountain Ski Area, Blk C, DL 2530, CD, for you to consider and advise me if I require a building permit to begin work on the outbuildings, such as shed, outhouse, sauna, or generator shed this year.

Since purchasing the property one year ago, I have surveyed the lot lines, cleared the potential building areas, secured a contractor for the outbuildings for this Fall, and am on year one of a two year waiting list with two other contractors who have built numerous structures on the mountain.

As mentioned to you previously, my son Lyle suffered a spinal injury last spring, which has slowed our building plans considerably. Due to access and logistical concerns, we have decided that the large amount of materials for the actual cabin are best hauled in winter.

As soon as we have approval from your office, we would like to construct an approximately 16 x 16 foot slope roofed structure to store tools and building materials, located in the upper corner furthest from the cabins of my 3 immediate neighbours. We would like to be 5 feet from the upper lot line adjacent to block B and approximately 20 feet from my lot line across from blocks E, F, and G (see diagram attached).

Approximate locations of outhouse, sauna, generator/woodshed auxiliary structures are included on this diagram.

The actual cabin will be approximately 24x 24 feet. It will be built later and I will provide either architect's drawings or building design prior to construction.

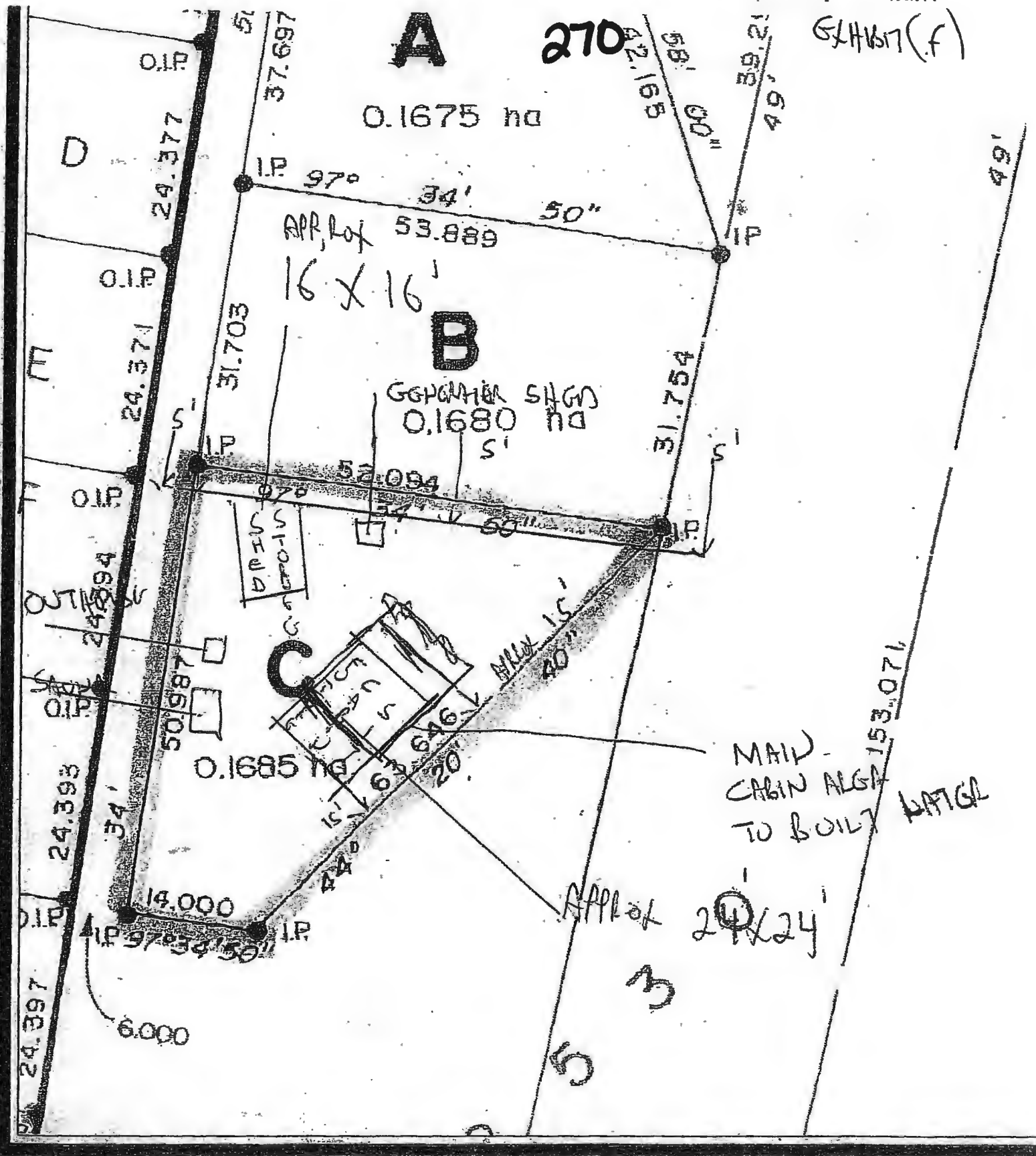
I have contacted Shane Wadden from Northern Health regarding sewage and septic concerns and he assures me there should be no problems.

Due to the short building period between bug season and the first snowfall, I wish to commence construction as soon as possible.

Please contact me at 250 847-5770 if you have any further questions or to inform me if I can proceed.

Sincerely,


B. A. Wind



SS: 210 Prairie Road
DESCRIPTION: Blk C, DL 2530, Rng 5, CD
RTY SIZE: .1685 ha; .416 acres; 18,137 s.f.

From: "Gary Huxtable" <gary@bvelectric.ca>
 To: "Blair Wind" ; "Gary Huxtable"
 ; "Mack Murphy"

"Jennifer Mulder"
 "Rob Blackburn"

Sent: Thursday, February 11, 2016 3:09 PM
 Subject: FW: Cabin addition On Hudson Bay Mountain
 FYI

Gary Huxtable

President
 BV Electric Ltd.

Web – www.bvelectric.ca

Ph



BV Electric Ltd.



From: Jason Llewellyn [mailto:jason.llewellyn@rdn.bc.ca]
 Sent: Friday, December 11, 2015 1:26 PM
 To: Gary Huxtable
 Cc: Jennifer MacIntyre; Maria Sandberg; Jason Berlin
 Subject: RE: Cabin addition On Hudson Bay Mountain

The zoning bylaw review we are working on is intended to amend the bylaw for clarity and enforceability, and clean up obvious errors and inconsistencies. We have avoided making any substantive changes to the nature of the actual uses or development that is allowed. Review of the Cabin Colony zoning, if undertaken, deserves its own process.

My preliminary thoughts are that the issues that need to be evaluated as part of any review of the Cabin Colony zoning are:

- The desired character of the area. Smaller rustic cabins vs larger dwellings.
- The impact of potential full-time residential use of larger dwellings.
- The impact of increased holding tank waste on RD facilities.
- The potential impacts of increased "pit toilet" use.

This review would also need to include an opportunity for Northern Health, HBM, all property owners, MOE and others to provide their input into the process. At this point the Planning Department is not prepared to propose that this review occur. We are, however, interested in hearing what the cabin owners association have to say regarding the issue.

At this time our focus is on processing your DVP application. Jennifer will continue to work with you to process that application. Once we have completed our preliminary review we will provide an indication of our thoughts regarding your proposal.

Cheers

2/16/2016

Exhibit 272
(H)

Prairie Cabin Owners Association
AGM
December 26, 2015
17:30 – 19:00

AGENDA:

1. Review and accept minutes from 2014 AGM
2. Additions to agenda
3. President's Report to report
4. Treasurer's Report
 - a. Numbers – see attached
 - b. Cell phone coverage at cabins --
5. Ski Area Report
6. District of Bulkley Nechako – R8 Bylaw. (Copy attached)
7. Hydro rebate – current cost to join Hydro line is \$2670
8. Prairie Village not Prairie Cabin Colony
9. Election of Officers – Sheila resignation

Date for next year's meeting:

EXHIBIT 273 (H)

Prairie Cabin Owners Association

AGM

December 27, 2014

17:00 – 19:00

AGENDA:

1. Introductions – present were the Gygers, Jennifer Mulder, Norma Stokes, the Dykstras, the Grahams, Remingtons, Challens, Eastmures, the Dahls/ Dolls; Barrie and Debbie Smith, McCreary's, Knights, Sheila Smith
2. Review and accept minutes from 2013 AGM
Motion to accept the minutes – from Debbie Smith, Lee McNeil seconded.
Passed.
3. Additions to agenda – Carl Dykstra added the topics of dogs. Sheila added topic of cell phone coverage at cabin.
4. President's Report to report – some concerns about the parking of the upper parking lot, and received a couple of letters regarding this. States that the hill has dealt with this well, and that there has been little else to report at this time.
5. Treasurer's Report
 - a. Numbers – see attached. Sheila went through the numbers of the bank accounts. Advised that there were no large expenditures to report.
Jennifer Mulder motion to accept. Seconded by Jay Holman. Passed.
6. Ski Area Report – Chrissy introduced Dikran Z as the new general manager. He has been a general manager for the last 26 years, with a background of hotels and resorts. He spoke of the ownership of the Mountain – Gary Matheson and A. Hermano are 2 of the owners and they are committed to making this mountain a successful venture. He addressed the issue of parking, and that the resort has hired a parking attendant to aid with parking at busy times. Also, that the parking lot camping will not be available next year, and we will be able to use those spots for parking. Mr. Doll thanked that hill for the excellent grooming that it happening. Rob Blackburn suggested that it is a good idea to have some spot available for people that want to have camping/ camper vans. That most ski hills in North America allow for this. Dikran suggested that there could have been a better way to organize the campers and that they could have taken up less space. Apparently, there are 8 vehicles parked presently.
Al brought up the point that every cabin that is owned or leased has a parking spot attached to it.
Chrissy stated that there is a beautiful new snowcat, upgrades to the lifts and a new snowmobile so this is showing that the owners continue to want to upgrade the hill. "Name that run" – Brian Hall and his group of volunteers did a great job

274
EXHIBIT (H)

of brushing that run this past summer, and are committed to coming back Summer 2015 to do again. That is will be really great to ski after this next go around. There is still a contest to “name that run” and that they have 10 nominations for names. The hill is hoping to have a vote this year to choose one and that the Cabin Owners will be contacted to vote. The BBQ’s on the hill during the summer were a huge success so they will be back again in Summer 2015. The Mountain Market is open again, so if you need groceries up the hill, the cafeteria may be able to help you with staples so that you don’t need to go down the hill and into town. Please speak with Chrissy directly about what you need. Chrissy also introduced Mike, who is the accountant, and Frank McBride who is the operations manager as the Management Team on the hill.

7. Dogs – Carl Dykstra wanted to bring up the concerns about unleashed dogs, and that his family has had 3 injuries from dogs on the ski hill. Wanting to know what the official rules are regarding dogs – advised that dogs are supposed to be on leashes at all times, and that owners are supposed to clean up dog waste. We, and the hill, are aware that not everyone follows these rules. Sheila suggested that he identify the owners of the dogs and speak directly to them. He has done this with one dog, but is not sure about the others. This brought up the topic of the Code of Conduct, see below.
8. Code of conduct – there is a copy of the 10 rules of cabin owners that was circulated 2-3 years ago. As a cabin owner, you are responsible to follow these rules, and make anyone that is using your cabin aware of them and realize that they need to follow them. This includes parking, use of snowmobiles, and dogs. **Action:** Chrissy will forward a copy of the code of conduct to Lee McNeil to upload on the website. Sheila will forward a copy to the email distribution list this week.
9. Cell phone coverage at cabin – Sheila wants to know how to boost her cell phone coverage at her cabin. Mr. Dahl and Mr. Carl Dykstra have offered to help her with that. Thanks!
10. Election of Officers - Al and Sheila have agreed to stay on as President and Secretary of the Cabin Colony. There were no other nominations for the position. Al Norma Stokes nominated both to continue and Jay Holman seconded. **Passed.**

Date for next year’s meeting: Dec 26, 2015 @ 5:00 PM

EXHIBIT 275 (H)

Prairie Cabin Owner's Association
Treasurer's Report
2015

1. Hydro Account

Balance as of Dec 1/14	\$200.75
June 16/15 Dividend	\$ 44.25
Balance as of Nov 30/15	\$245.00

2. Shares

Shares from Dec 1 /13	\$ 79.78
Dividend Shares - April 1/15	\$ 1.73
Total - Nov 30/15	\$ 81.51

3. Savings Account

Balance as of Dec 1/14	\$1560.18
Interest to Nov 30/15	\$ 0.48
	\$1560.66
Shares added to Savings: Balance as of Nov 30/14	\$1642.17

276
S/H1617 (H)

SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)

11.1.01 Permitted Uses

- (1) In the Hudson Bay Mountain Recreational Residential Zone, if the parcel is not served by a community sewer system, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwelling;
 - (b) buildings and structures accessory to the permitted principal uses.
- (2) In the Hudson Bay Mountain Recreational Residential Zone, if the parcel is served by a community sewer system, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) single family dwelling;
 - (b) home occupation;
 - (c) buildings and structures accessory to the permitted principal uses.
- (3) In the Hudson Bay Mountain Recreational Residential Zone, for the land described as: Block H, District Lot 2531, Range 5, Coast District, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwelling;
 - (b) bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year;
 - (c) buildings and structures accessory to the permitted principal uses.

11.1.02 Gross Floor Area

The maximum gross floor area permitted for a seasonal dwelling in the Hudson Bay Mountain Recreational Residential Zone is 110 square metres (1184 ft²).

11.1.03 Parcel Area

The minimum parcel area required in the Hudson Bay Mountain Recreational Residential Zone is as follows:

- (a) 1,700 square metres (18,299 ft²) if the parcel is not served by a community sewer system; or
- (b) 850 square metres (9,148 ft²) if the parcel is served by a community sewer system.
- (c) notwithstanding subclause 11.1.03 (a) the minimum parcel area required for Block L, District Lot 1586, Range 5, Coast District is 1214 square metres (13,068 ft²).

11.1.04 Density

Not more than one seasonal dwelling or one single family dwelling shall be located on a parcel in the Hudson Bay Mountain Recreational Residential Zone.

11.1.05 Setback

(1) In the Hudson Bay Mountain Recreational Residential Zone no building or structure or part thereof shall be located within the setback prescribed below:

- (a) 7.5 metres (24.61 ft.) of any parcel line which abuts a highway;
- (b) 1.5 metres (5 ft.) from any parcel line which does not abut a highway.

11.1.06 Height

The maximum Building height within the Hudson Bay Mountain Recreational Residential Zone is 8.0 metres (26.25 ft.).

11.1.07 Fences

No fences shall be constructed upon parcels in the Hudson Bay Mountain Recreational Residential Zone.

11.1.08 Parking

Off-street parking shall be provided in accordance with the provisions of Section 27 of this bylaw.

Snowmobile operating rules within HBMR Controlled Recreation Area

Snowmobiles may only operate 30 minutes after ALL lifts are closed for the day, no snowmobiling after 11pm. Typically this means between 4:45pm and 11pm. During twilight ski days this will be between 8pm and 11pm.

Snowmobiles are permitted for getting passengers and supplies/gear to and from their cabin, not tobogganing, night skiing or any other recreational activity.

If you need supplies brought to your cabin during operations, as a necessity/emergency, please contact operations or maintenance staff for assistance.

Only travel on designated routes – Upper Sidewinder is NOT a designated route. NO SKI RUN IS PART OF THE DESIGNATED ROUTES, WHERE A DESIGNATED ROUTE IS SHOWN ON A RUN< SNOWMOBILES SHALL REMAIN ON THE SIDE OF THE RUN AS DRAWN IN THE MAP BELOW.

Snowmobiles should travel the route around the low side of Prairie Drop Zone and P2, then parallel to the road, on the low side (we try to maintain a sled path, unfortunately road plowing will occasionally cause this route to be blocked. In this case it may be necessary to use the road edge) to get to the parking lots.

Snowmobiles shall be licensed and insured, and proof of such must be available upon request.

Snowmobiles shall have cabin # prominently displayed and a buggy whip with flag that also has the cabin # prominently displayed. Evergreen sells 8' flag whips for approx \$80. We can help to install them for a nominal fee if requested. Target for compliance on this is March 1, 2017.

One person shall be designated as "responsible" for each sled. They will be held responsible for the actions of their sled regardless of the operator. In other words, don't let others use your sled irresponsibly.

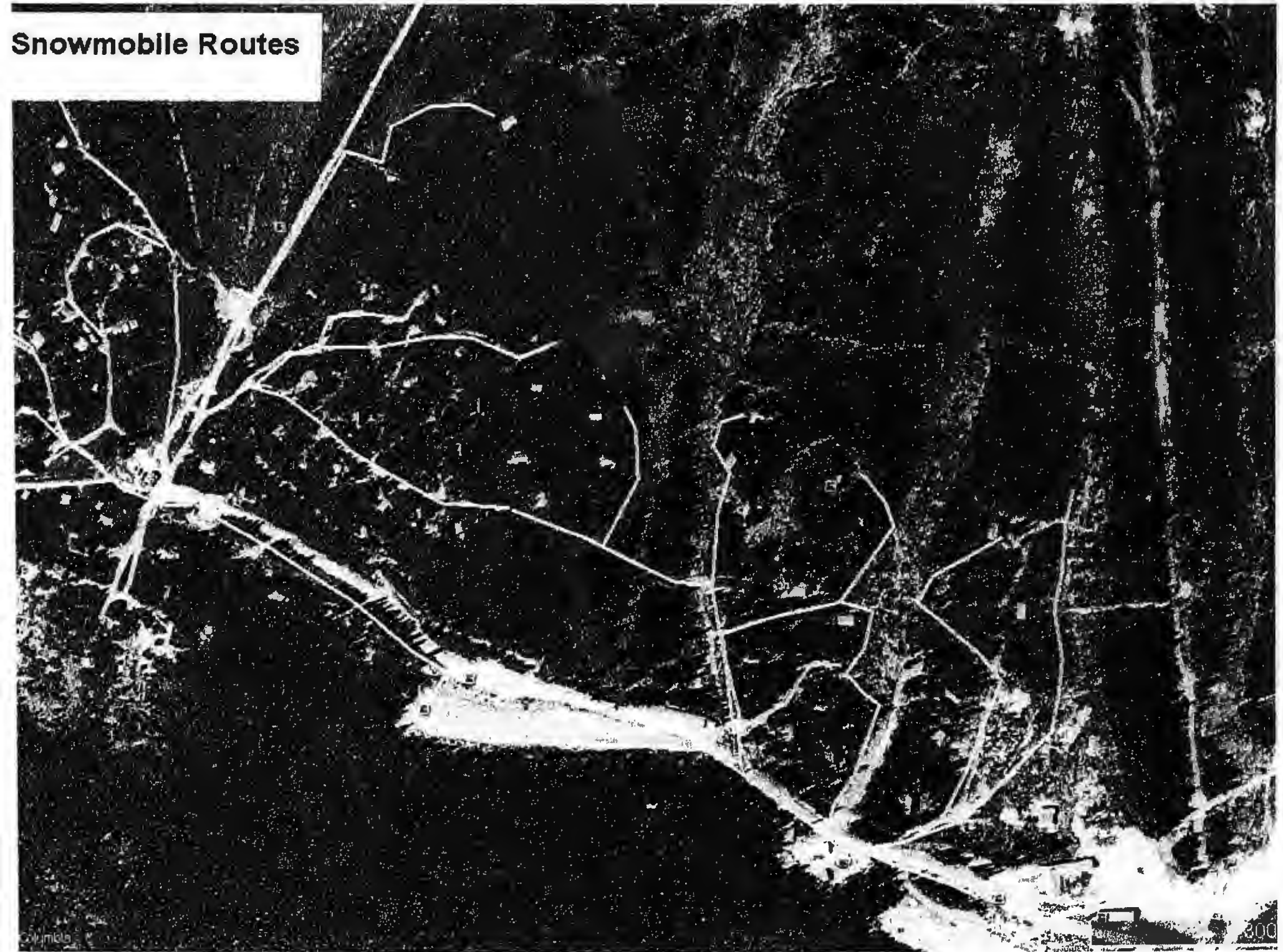
Effective 2017-18 each registered sled operator shall possess a valid "snowmobile operator certificate". HBMR can provide courses to issues these certificates, for groups of up to 6 at a time. Price is TBA.

A tidbit of operational information:

"I keep seeing public skidoos on the freshly groomed runs in the morning, there's an orange one on skiers left on Cinderella that I keep seeing and an red one coming down Nancy Greene from above mack's place on lower prairie road. Bottom of cannonball was wall to wall tracks in the fresh snow this morning. They use a trail below the yurts to cut across Cinderella to cannonball".

HBM Groomer Operator, December 2016

Snowmobile Routes



*Prairie Cabin Owners Association**AGM**December 27, 2014**17:00 – 19:00***AGENDA:**

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of brushing that run this past summer, and are committed to coming back Summer 2015 to do again. That is will be really great to ski after this next-go around. There is still a contest to "name that run" and that they have 10 nominations for names. The hill is hoping to have a vote this year to choose one and that the Cabin Owners will be contacted to vote. The BBQ's on the hill during the summer were a huge success so they will be back again in Summer 2015. The Mountain Market is open again, so if you need groceries up the hill, the cafeteria may be able to help you with staples so that you don't need to go down the hill and into town. Please speak with Chrissy directly about what you need. Chrissy also introduced Mike, who is the accountant, and Frank McBride who is the operations manager as the Management Team on the hill.

7. Dogs – Carl Dykstra wanted to bring up the concerns about unleashed dogs, and that his family has had 3 injuries from dogs on the ski hill. Wanting to know what the official rules are regarding dogs – advised that dogs are supposed to be on leashes at all times, and that owners are supposed to clean up dog waste. We, and the hill, are aware that not everyone follows these rules. Sheila suggested that he identify the owners of the dogs and speak directly to them. He has done this with one dog, but is not sure about the others. This brought up the topic of the Code of Conduct, see below.
8. Code of conduct – there is a copy of the 10 rules of cabin owners that was circulated 2-3 years ago. As a cabin owner, you are responsible to follow these rules, and make anyone that is using your cabin aware of them and realize that they need to follow them. This includes parking, use of snowmobiles, and dogs. **Action:** Chrissy will forward a copy of the code of conduct to Lee McNeil to upload on the website. Sheila will forward a copy to the email distribution list this week.
9. Cell phone coverage at cabin – Sheila wants to know how to boost her cell phone coverage at her cabin. Mr. Dahl and Mr. Carl Dykstra have offered to help her with that. Thanks!
10. Election of Officers - Al and Sheila have agreed to stay on as President and Secretary of the Cabin Colony. There were no other nominations for the position. Al Norma Stokes nominated both to continue and Jay Holman seconded. **Passed.**

Date for next year's meeting: Dec 26, 2015 @ 5:00 PM

Prairie Cabin Owner's Association
Treasurer's Report
2015

282
GCH 1/15/17 (1)

1. Hydro Account

Balance as of Dec 1/14	\$200.75
June 16/15 Dividend	\$ 44.25
Balance as of Nov 30/15	\$245.00

2. Shares

Shares from Dec 1 /13	\$ 79.78
Dividend Shares - April 1/15	\$ 1.73
Total - Nov 30/15	\$ 81.51

3. Savings Account

Balance as of Dec 1/14	\$1560.18
Interest to Nov 30/15	\$ 0.48
	\$1560.66
Shares added to Savings:	
Balance as of Nov 30/14	\$1642.17

SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)

11.1.01 Permitted Uses

- (1) In the Hudson Bay Mountain Recreational Residential Zone, if the parcel is not served by a community sewer system, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwelling;
 - (b) buildings and structures accessory to the permitted principal uses.
- (2) In the Hudson Bay Mountain Recreational Residential Zone, if the parcel is served by a community sewer system, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) single family dwelling;
 - (b) home occupation;
 - (c) buildings and structures accessory to the permitted principal uses.
- (3) In the Hudson Bay Mountain Recreational Residential Zone, for the land described as: Block H, District Lot 2531, Range 5, Coast District, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwelling;
 - (b) bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year;
 - (c) buildings and structures accessory to the permitted principal uses.

11.1.02 Gross Floor Area

The maximum gross floor area permitted for a seasonal dwelling in the Hudson Bay Mountain Recreational Residential Zone is 110 square metres (1184 ft²).

11.1.03 Parcel Area

The minimum parcel area required in the Hudson Bay Mountain Recreational Residential Zone is as follows:

- (a) 1,700 square metres (18,299 ft²) if the parcel is not served by a community sewer system; or
- (b) 850 square metres (9,148 ft²) if the parcel is served by a community sewer system.
- (c) notwithstanding subclause 11.1.03 (a) the minimum parcel area required for Block L, District Lot 1586, Range 5, Coast District is 1214 square metres (13,068 ft²).

GRAND (1)
284

11.1.04

Density

Not more than one seasonal dwelling or one single family dwelling shall be located on a parcel in the Hudson Bay Mountain Recreational Residential Zone.

11.1.05

Setback

(1) In the Hudson Bay Mountain Recreational Residential Zone no building or structure or part thereof shall be located within the setback prescribed below:

- (a) 7.5 metres (24.61 ft.) of any parcel line which abuts a highway;
- (b) 1.5 metres (5 ft.) from any parcel line which does not abut a highway.

11.1.06

Height

The maximum Building height within the Hudson Bay Mountain Recreational Residential Zone is 8.0 metres (26.25 ft.).

11.1.07

Fences

No fences shall be constructed upon parcels in the Hudson Bay Mountain Recreational Residential Zone.

11.1.08

Parking

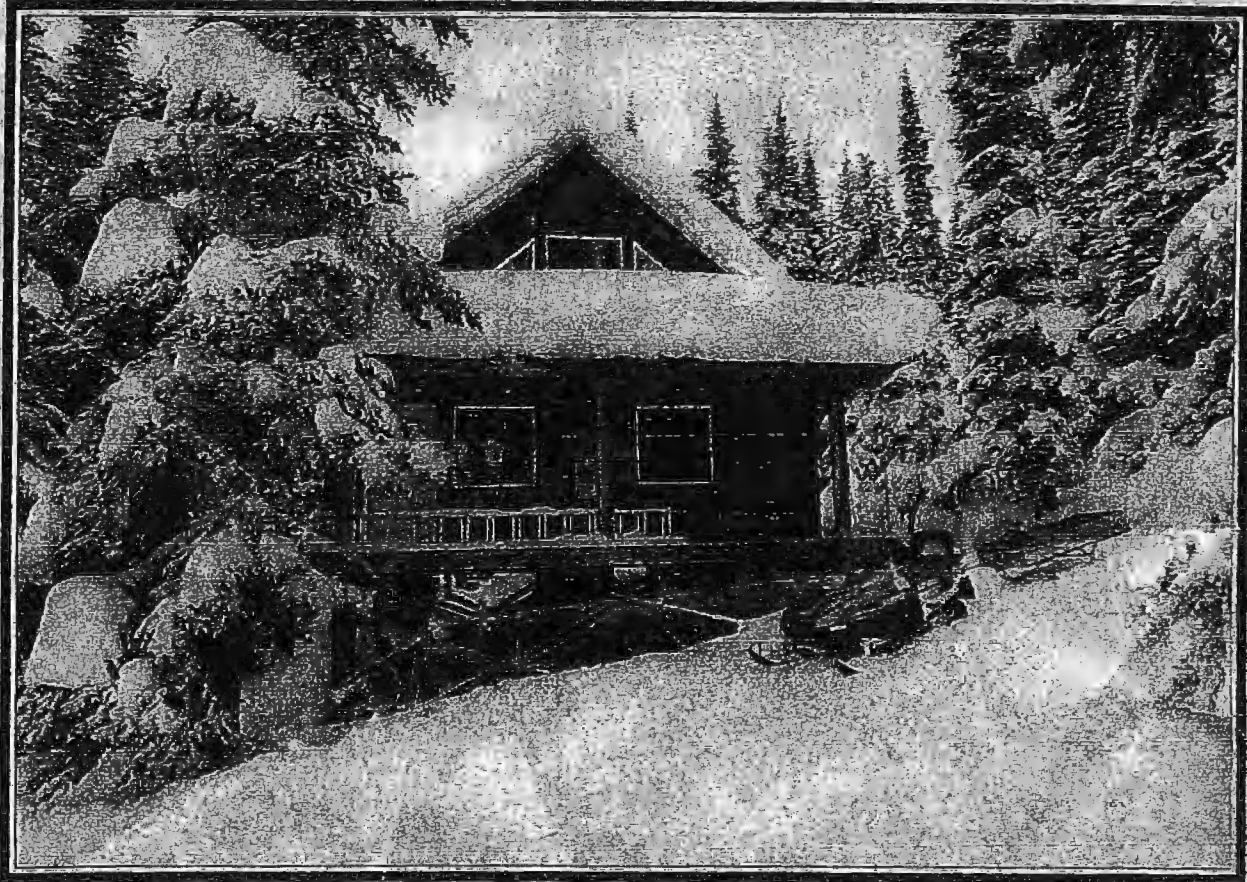
Off-street parking shall be provided in accordance with the provisions of Section 27 of this bylaw.



RE/MAX FEATURES

PHONE (250) 847-5999 FAX (250) 847-9039

285



List Price: \$229,500

You are welcome to view this listing at: 211 Prairie Road, Hudson Bay Mountain

Legal Description: Block B, District Lot 2530, Range 5, Coast District

Lot Size	<u>18,295 sq. ft.</u>	Gr. Taxes	<u>\$1221.45 (2016)</u>	<u>Main Floor</u>	<u>Second</u>		
Main	<u>672</u>	Zoning	<u>R8</u>	Living Room	<u>15 x 16' 4"</u>	Bedroom	<u>10 x 7' 10"</u>
Second	<u>243</u>	Sewer	<u>Pit-Privy</u>	Kitchen	<u>10 x 9' 4"</u>	Bedroom	<u>10 x 7' 10"</u>
Age	<u>23</u>	Water	<u>None</u>	Dining Room	<u>10 x 7'</u>	Landing	<u>6' 3 x 7' 9"</u>
Bedrooms	<u>3</u>	Heat	<u>Propane</u>	Master Bdrm	<u>10' 8 x 8' 5"</u>		
Bathrooms	<u>3 piece</u>						

More Good News

Cute and cozy, solid and well built cabin located on a large 0.42 acre lot on the Parliament Ski run. The spacious living room features a high open beam vaulted ceiling and a propane fireplace. Main floor master bedroom, basic 3 piece bath with tub/shower and sink, outdoor pit-privy. There are two bedrooms upstairs plus a landing/sitting area. All wired for generator power and possible future hydro service, propane heat and lights, plus some low voltage lights. Outside there are covered front and rear decks. Turn-key, all set up and ready to go. Includes furnishings, appliances, cooking implements, snowmobile and trailer, gas barbeque, etc. Enjoy years of family fun. Schedule your viewing today!

Above information is from sources believed to be reliable but should not be relied upon without verification. RE/MAX Buckle Valley assumes no responsibility for its accuracy.

It's the Experience!

EX H1617 K
286

**Tax Report - 210 PRAIRIE Road
Record Updated - 07/24/2013**

Jurisdiction 754-SMITHERS RURAL (AA25) **Roll Number** 01886200 **Property ID** 004-656-253
Property Addr 210 PRAIRIE RD
Municipality S4-SMITHERS RURAL **Board Code** N
Neighborhood 602-HUDSON BAY MOUNTAIN
Area N54-Smithers And Area (Zone 54)
Sub Area N54RU-Smithers - Rural **More PID's**
Gross Taxes \$492.07 (2013) **Water Conn**
Tax Amount Updated - 07/24/13

Owner Name & Mailing Address Information

Owner(s) 1 Name & Address **Owner(s) 2 Name & Address**
 ** NOT AVAILABLE **

21641 WALCOTT RD
 RR 2
 TELKWA BC
 V0J 2X2

Legal Information

Plan #	Lot	Block	Dist Lot	Land Dist	Section	Township	Range	Meridian
		C	2530	14			5	
Legal Description	BLK C DL 2530 LD 14 RNG 5							

Land & Building Information

Width	Depth	Lot Size	18295 SQUARE FEET
Land Use	Actual Use	Zoning	RES LESS THAN 2 ACRES
BCA Description			

BCAA Data Updated - 05/19/13

Total Value Information

<u>Actual Totals</u>		<u>Municipal Taxable Totals</u>		<u>School Taxable Totals</u>	
Land	\$81,100	Gross Land	\$81,100	Gross Land	\$81,100
Improvement		Gross Improve		Gross Improve	
		Exempt Land		Exempt Land	
		Exempt Improve		Exempt Improve	
Actual Total	\$81,100	Municipal Total	\$81,100	School Total	\$81,100

Sale History Information

Date	Price	Document #	Type of Sales Transaction
09/25/2009		CA1283929	REJECT NOT SUITED SALE ANALYSIS
04/30/2002	\$39,000	PT15313	VACANT SINGLE PROP CASH TRANSA
11/18/1994	\$23,000	TH17238	VACANT SINGLE PROP CASH TRANSA

Tax Detail View The enclosed information while deemed to be correct is not guaranteed. 09/03/13 2:47 PM

EXHIBIT (L)

287

R 1916

SCHEDULE OF RESTRICTIONS

- (a) The owners of the Lots shall not erect dwellings or homes exceeding One Thousand Two Hundred (1200) square feet per floor;
- (b) The owners of the Lots shall not erect a dwelling or home exceeding a height of twenty (20) feet from foundation to roof peak;
- (c) The owners of the Lots shall not erect more than one (1) residential structure on each lot;
- (d) The owners of the Lots shall not erect or place mobile homes or campers on the said lands;
- (e) The owners of the Lots shall not install any other sewage system other than a pit privy.
- (f) The owners of the lots shall not occupy the homes or dwellings until the exterior of the same are stained, painted or covered with siding.
- 2 (g) No subdivision of lots permitted.

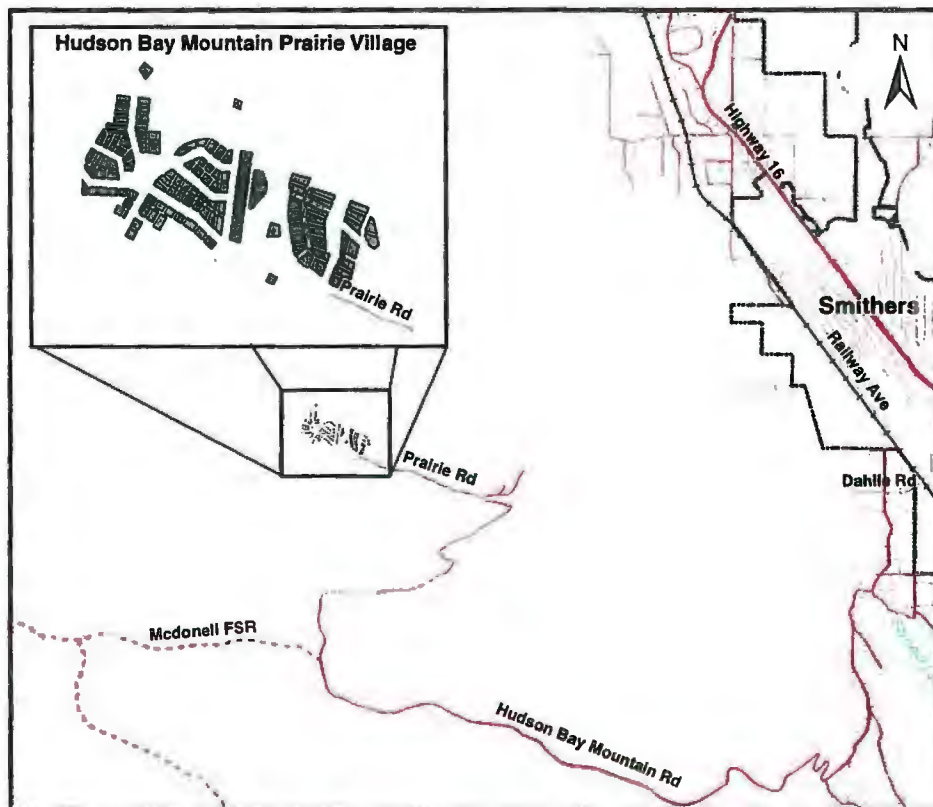


**Planning Department Report
Rezoning Bylaw Nos. 1797 & 1798
1st & 2nd Reading Report
File No. A-02-17
April 5, 2017**

APPLICATION SUMMARY

Electoral Area: A

Location: Prairie Village (Cabin Colony), is located 30 minutes from the Town of Smithers on Prairie Road at Hudson Bay Mountain Resort.



O.C.P. Designation: Ski Smithers Development Area (SSDA) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

Zoning: Hudson Bay Mountain Recreational Residential (R8) and Large Holdings (H2) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Recreational Residential

ALR Status: Not within the ALR

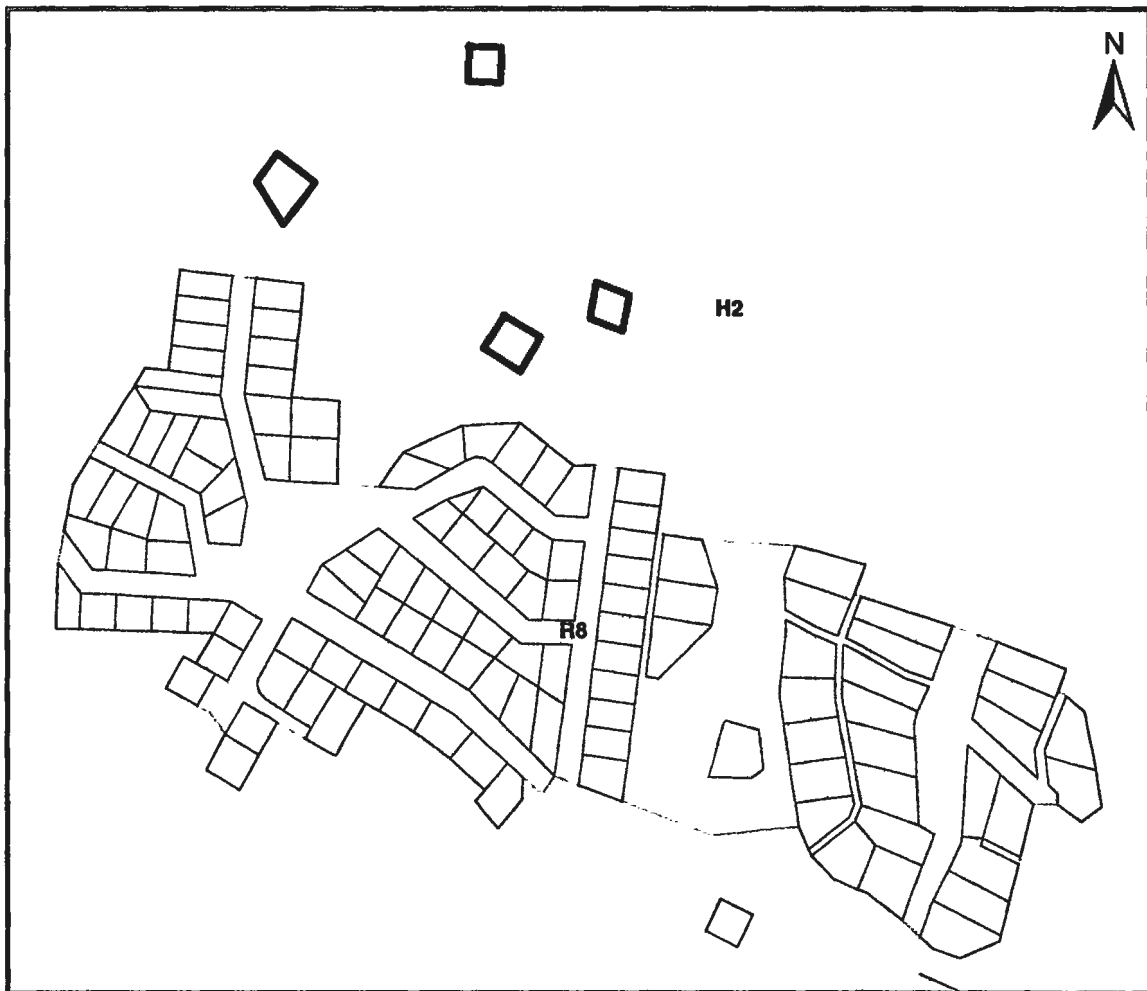
Proposed Rezoning:

At its January 23, 2016 meeting the Board asked staff to initiate a review of the Hudson Bay Mountain Recreation Residential (R8) Zone in "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" (Zoning Bylaw).

This review was completed in December, and presented to the Board on January 26, 2017. The review recommended the following amendments to the R8 Zone:

- Replacing the GFA restriction of 110 m² (1184 ft²) with a TFA restriction of 167.23 m² (1,800 ft²).
- Allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m² (1,800 ft²).

In addition to the amendments above, the Planning Department recommends rezoning four properties that are zoned Large Holdings (H2) to Hudson Bay Recreation Residential (R8) Zone.

Large Holdings Lots

290 REFERRAL COMMENTS

Ministry of Transportation

No Objections:

MOTI has no objections to the proposal from a road perspective, as Hudson Bay Mountain Road (Prairie Road in your document) to the cabin colony is sufficient for intended use.

Having said that, the public roads that were created by crown lands on the original survey are not constructible to minimum MoTI standards due to the steepness of the terrain.

MoTI will not create road right of way for parking areas if this zoning amendment creates more vehicles that require overnight parking.

Ministry of Forests Lands & Natural Resources - Mountain Resort Branch (MRB)

Thank you for the opportunity to review the amendment and rezoning application for the cabin colony parcels at HBMR. In response to the referral Mountain Resorts Branch (MRB) offers the following comments.

Amendment to R8 Zoning to increase dwelling size and number of dwellings on a property:

MRB will defer to the RDBN on the decision for amending the R8 Zoning. I have reviewed our lease/licence agreements within the cabin colony and there does not appear to be a building requirement, nor do they reference the number of buildings that are allowed on the parcel. The lease/licence agreements do reference the requirement to observe, abide by and comply with all applicable laws, bylaws, orders, etc... of any governmental authority; therefore the zoning amendment would be compatible with the existing lease/licence agreements. MRB agrees that the increased permitted size and number of dwellings may increase the parking requirements. Given that additional parking would be on Crown land and within the Hudson Bay Mountain Controlled Recreation Area (CRA), we would encourage RDBN to work with the resort to ensure that there is available land for parking within the CRA that could be dedicated as such should the need arise.

Change in zoning from H2 to R8 on those parcels that are not immediately within the Cabin Colony subdivision:

1. With regard to the 3 private, surveyed lots (DL8100, DL8101 & DL2519), MRB has no concern with the change in zoning.
2. With regard to the existing residential/recreational licences (Crown land Files 6400666 & 6401018), MRB would like RDBN to consider the following when determining if :

- The licences are within the CRA and under the MDA for the resort and the MDA is a prior interest to the licence
- Given that the 2 parcels in question are within the CRA it is important that the proposed zoning will not conflict with existing and future resort development interests
- The licences do not have legal access, are not surveyed and do not convey exclusive use

Northern Health Authority

No comments received.

PLANNING DEPARTMENT COMMENTS

OCP

The Prairie Village is currently designated as Ski Smithers Development Area (SSDA) under Smithers Telkwa Rural Official Community Plan No. 1704, 2014. The purpose of this designation is to provide for the expansion, and possible redevelopment of the ski hill including new recreation and accommodation facilities.

Objectives and policies that relate to the built environment of the Prairie Village and accommodation facilities are listed below.

3.6.1 Objectives:

- 1. To support, economically and environmentally responsible development of the Ski Smithers Development Area*
- 2. To encourage development of safe, functional and attractive alpine community.*
- 3. To maintain current opportunities for public access to outdoor recreation on Hudson Bay Mountain and facilitate increased access in the future*
- 4. To ensure that commercial development within the Ski Smithers Development Area supports, and does not compete with, the commercial activity within the Town of Smithers and the Village of Telkwa.*

H2 Zoned Properties

There are two subdivided lots and two License of Occupation permit areas that are zoned Large Holdings (H2) rather than the R8 Zone. These

These lands should be considered for rezoning to R8 Zone as the H2 Zone does not appropriately limit the use and size of the buildings. The H2 Zone also allows 2 Single

Family Dwellings, has a minimum parcel size of 8 ha. and allows a relatively wide range of uses.

The R8 Zone

As discussed in the attached Prairie Village Land Use Study staff recommend two changes to the R8 Zone.

Given the challenges associated with the application of the GFA regulation in the Prairie Village, and the concern that builders are taking advantage of the definition to increase building size, it is recommended that the Zoning Bylaw be amended to replace the GFA regulation with a regulation that uses a TFA measurement.

A TFA of 167.23 m² (1,800 ft²) is recommended as it is estimated to be slightly larger than a standard building with a GFA of 110 m² (1184 ft²). Therefore, the building size regulations are proposed to remain, in effect, similar to those that exist. Staff believe this is a reasonable compromise given the varied opinions of residents, and the desire to maintain the status quo with regards to sewage disposal and parking.

The inventory project brought to our attention the existence of 10 illegal second dwellings. All of the secondary dwellings were 1 story and averaged 20.3 m² (219 ft²) in size. Staff believe it is reasonable to amend the Zoning Bylaw to allow a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m² (1,800 ft²). This will allow for increased development in the Prairie Village in a manner which will not jeopardize the character of the area, the sewage disposal situation, or the parking situation.

Therefore, it is recommended that the Regional District Board amend the R8 Zone in "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1994" by:

- Replacing the GFA restriction of 110 m² (1184 ft²) with a TFA restriction of 167.23 m² (1,800 ft²).
- Allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m² (1,800 ft²).

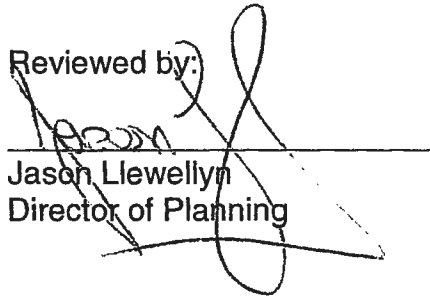
It is also noted that all references to permitted uses and parcel areas associated with a community sewer system have been removed from the proposed new zone. These regulations are not necessary.

Recommendations:

1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017 and 1798, 2017" be given First and Second Reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017 and 1798, 2017" be delegated to the Director or Alternate Director for Electoral Area A.

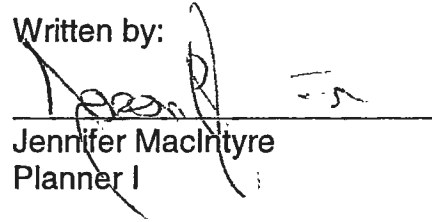
Electoral Area Planning – All Directors/ Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



294
REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1797

A Bylaw to Amend "Regional District of
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following definition of "Total Floor Area" be added to "Section 2.02 Definitions".

TOTAL FLOOR AREA means the total area of all the floors in a Structure measured to the exterior faces of the exterior walls of the Structure, excluding crawl spaces with a vertical clearance of less than 1.8 metres.

2. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that Section 11.1 – Hudson Bay Mountain Recreational Zone (R8) is deleted and replaced with the new R8 Zone attached as Schedule A to this Bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017".

READ A FIRST TIME this day of April, 2017

READ A SECOND TIME this day of April, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017".

DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

SCHEDULE "A" BYLAW NO. 1797**SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)**

11.1.01

Permitted Uses

- (1) In the Hudson Bay Mountain Recreational Residential Zone the following uses of land, buildings or structures, and no other uses, are permitted:
- (a) seasonal dwelling;
 - (b) buildings and structures accessory to the permitted principal uses.
- (2) In the Hudson Bay Mountain Recreational Residential Zone, for the land described as: Block H, District Lot 2531, Range 5, Coast District, the following uses of land, buildings or structures, and no other uses, are permitted:
- (a) seasonal dwellings;
 - (b) bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year;
 - (c) buildings and structures accessory to the permitted principal uses.

11.1.02

Total Floor Area

The maximum Total Floor Area permitted for a seasonal dwelling in the Hudson Bay Mountain Recreational Residential Zone is 167.23 square metres (1,800 ft²). Where there are more than one seasonal dwelling on a parcel the combined Total Floor Area of all dwellings shall not exceed 167.23 square metres (1,800 ft²).

11.1.03

Parcel Area

The minimum parcel area required in the Hudson Bay Mountain Recreational Residential Zone is as follows:

- (a) 1,700 square metres (18,299 ft²);
- (b) notwithstanding subclause 11.1.03 (a) the minimum parcel area required for Block L, District Lot 1586, Range 5, Coast District is 1214 square metres (13,068 ft²).

11.1.04

Density

Not more than two seasonal dwellings shall be located on a parcel in the Hudson Bay Mountain Recreational Residential Zone.

11.1.05 Setback

- (1) In the Hudson Bay Mountain Recreational Residential Zone no building or structure or part thereof shall be located within the setback prescribed below:
- (a) 7.5 metres (24.61 ft.) of any parcel line which abuts a highway;
 - (b) 1.5 metres (5 ft.) from any parcel line which does not abut a highway.

11.1.06 Height

The maximum Building height within the Hudson Bay Mountain Recreational Residential Zone is 8.0 metres (26.25 ft.).

11.1.07 Fences

No fences shall be constructed upon parcels in the Hudson Bay Mountain Recreational Residential Zone.

11.1.08 Parking

Off-street parking shall be provided in accordance with the provisions of Section 27 of this bylaw.



297
REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1798

A Bylaw to Amend "Regional District of
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That the following lands are rezoned from the "Large Holdings (H2)" to "Hudson Bay Mountain Recreational Residential Zone (R8)"

District Lot 8100, Range 5, Coast District, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

District Lot 8101, Range 5, Coast District, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing 0.09 ha, more or less, shown on Schedule "A", which is incorporated in and forms part of this bylaw (6401018).

All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing 0.09 ha, more or less, shown on Schedule "A", which is incorporated in and forms part of this bylaw (6400666).

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017".

READ A FIRST TIME this 20th day of April, 2017

READ A SECOND TIME this 20th day of April, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017".

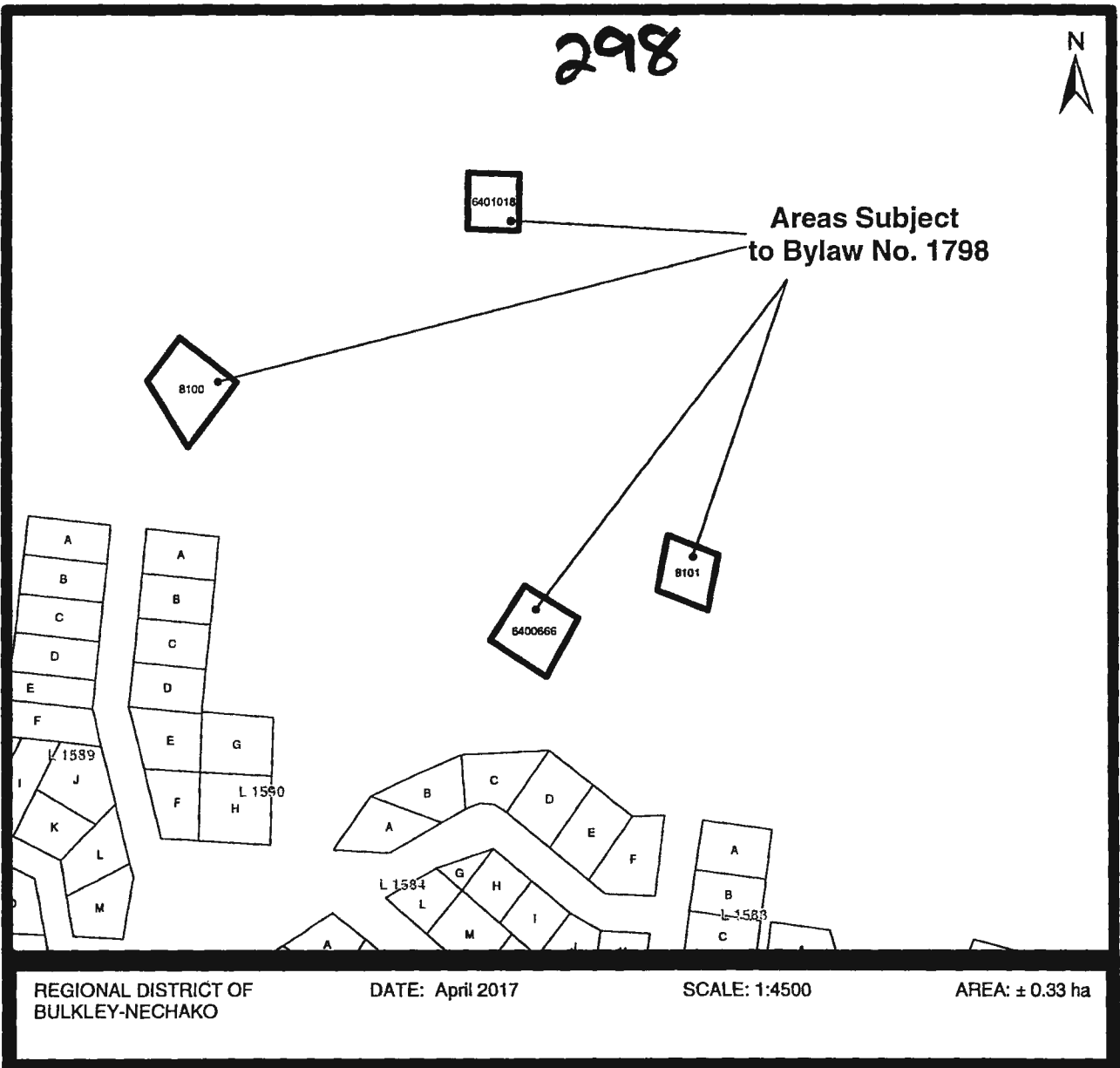
DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1798

All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing ±0.09 ha, more or less (6401018); All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing ±0.09 ha, more or less (6400666); District Lot 8100, Range 5, Coast District, comprising of ±0.149 ha; and, District Lot 8101, Range 5, Coast District, comprising of ±0.09 ha. all being rezoned from the "Large Holdings (H2)" to "Hudson Bay Mountain Recreational Residential Zone (R8)" as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1798, 2017.

Corporate Administrator

Hudson Bay Mountain Prairie Village

Land Use and Development Inventory and R8 Zone Review



Table of Contents

Section 1: Background Review 2

 1.0 Development History 2

 1.1 Zoning Regulation in the Prairie Village 3

 1.2 Zoning Amendments:..... 4

 1.3 Official Community Plan 4

 1.4 Land Tenure and Ownership 4

 1.5 Building Sizes are Increasing..... 5

Section 2: Inventory 6

 2.1 Inventory Results..... 6

Section 3: Owner Survey10

 3.1 Survey Results10

Section 4: Evaluation of Land Use Issues14

 4.1 Character.....14

 4.2 On-site Sewage Disposal14

 2.4 Parking and Prairie Village Access15

Section 5: Recommendations17

 5.1 Gross Floor Area17

 5.2 Density17

 5.3 Staff Recommendation17

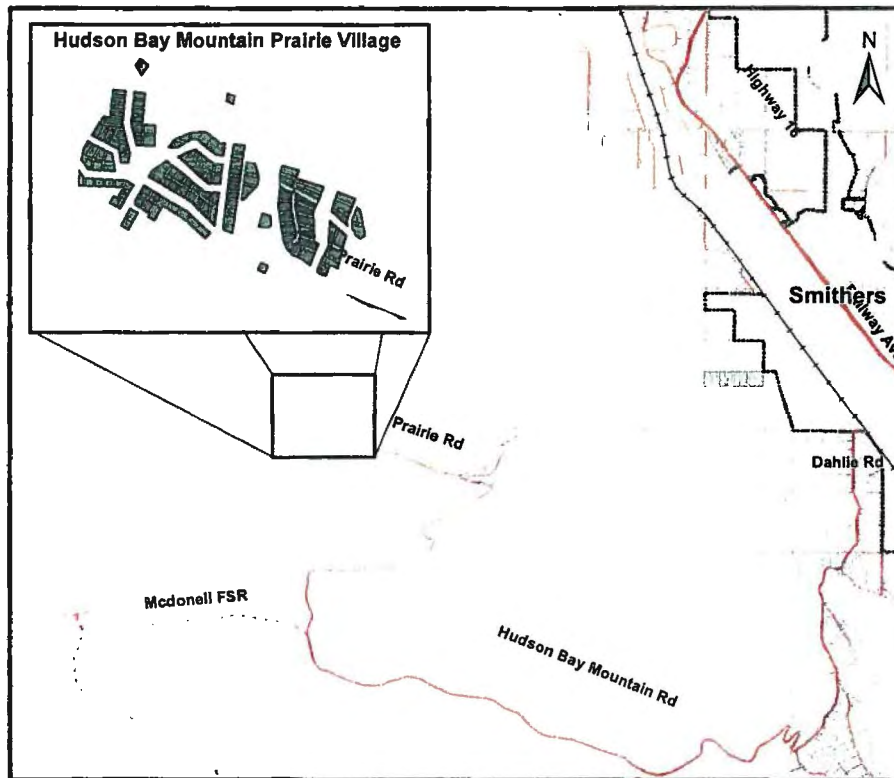
Section 1: Background Review

Hudson Bay Mountain Prairie Village – R8 Zone Review

1.0 Development History

Hudson Bay Mountain Prairie Village, (formerly known as the Cabin Colony) is located at the base of the 'Ski Smithers' ski resort on Hudson Bay Mountain. The community is a 30 minute drive from the Town of Smithers.

Study Area & Location Map



The mountain elevation reaches 2,331 metres with valleys, ridges and meadows attracting hikers and mountain bikers in the summer, and cross country skiers, snowshoers, and downhill skiers in the winter.

Development of the Prairie Village was initiated by squatters who built recreational cabins on Crown land without permission. In 1972 the Crown lands were subdivided under the Land Act (CLSR 38T 426) to allow for the formal sale or lease of the land by the users. The subdivision was approved under the *Land Act* by the Ministry of Lands, and was not approved by the Provincial Subdivision Approving Officer. It does not appear that access, servicing, parking, or other typical land use issues were given much consideration by the Province when developing the subdivision plan.

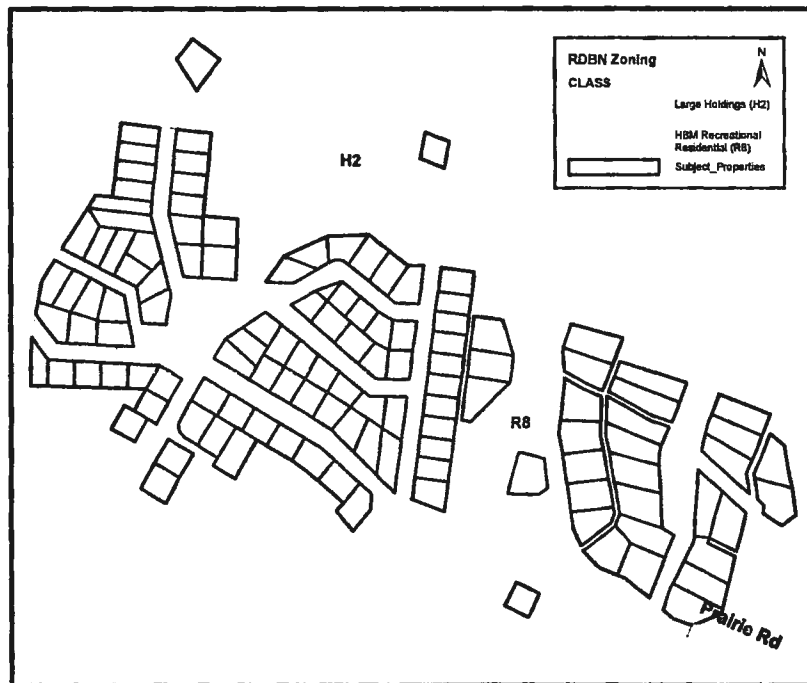
1.1 Zoning Regulation in the Prairie Village

Zoning was first applied to the Prairie Village in 1994, with the adoption of “Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1994.” The area was zoned Single Family Residential (R1). In 1995, Planning Department staff were directed by the Board to draft a new zone for the area given concern regarding the use of lots, and the area’s limited ability to accommodate on-site sewage disposal. The soils are characterized, in areas, as consisting of two feet or less of glacial till on top of bedrock. Therefore, there is limited ability to accommodate waste from outhouses.

In 1995 the Regional District applied the Hudson Bay Mountain Recreational Residential (R8) Zone to the Prairie Village. The zone does the following:

1. *limits the use of the dwellings to 200 days per year;*
2. *limits the building size to a gross floor area of 110 m² (1,184 ft²);*
3. *limits the building height to 8 m (26.25 ft.);*
4. *prohibits home occupations; and,*
5. *limits the number of dwellings to one seasonal dwelling per parcel.*

Current Zoning Map



There are three properties located within the Prairie Village neighbourhood zoned Large Holdings (H2) rather than the R8 Zone. The H2 Zone does not limit the use of the time an owner can use the dwelling, and does not limit the size and height of the buildings. The H2 Zone also allows 2 Single Family Dwellings, has a minimum parcel size of 8 ha., and allows a relatively wide range of uses.

1.2 Zoning Amendments:

There have been three amendments to the R8 Zone in the Prairie Village neighbourhood. Two amendments changed zoning from H2 to R8 to facilitate boundary adjustments. The third amendment was to allow the Sidewinder Inn to operate a bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year.

1.3 Official Community Plan

The Prairie Village is currently designated as Ski Smithers Development Area (SSDA) under Smithers Telkwa Rural Official Community Plan No. 1704, 2014. This designation area includes the Hudson Bay Mountain Estates, which is the newer subdivision that has its own sewer and water system that can support full time residences.

The purpose of this designation is to provide for the expansion, and possible redevelopment of the ski hill including new recreation and accommodation facilities.

Objectives and policies that relate to the built environment of the Prairie Village and accommodation facilities are listed below.

3.6.1 Objectives:

- (a) *To encourage development of safe, functional and attractive alpine community.*

3.6.2 Policies:

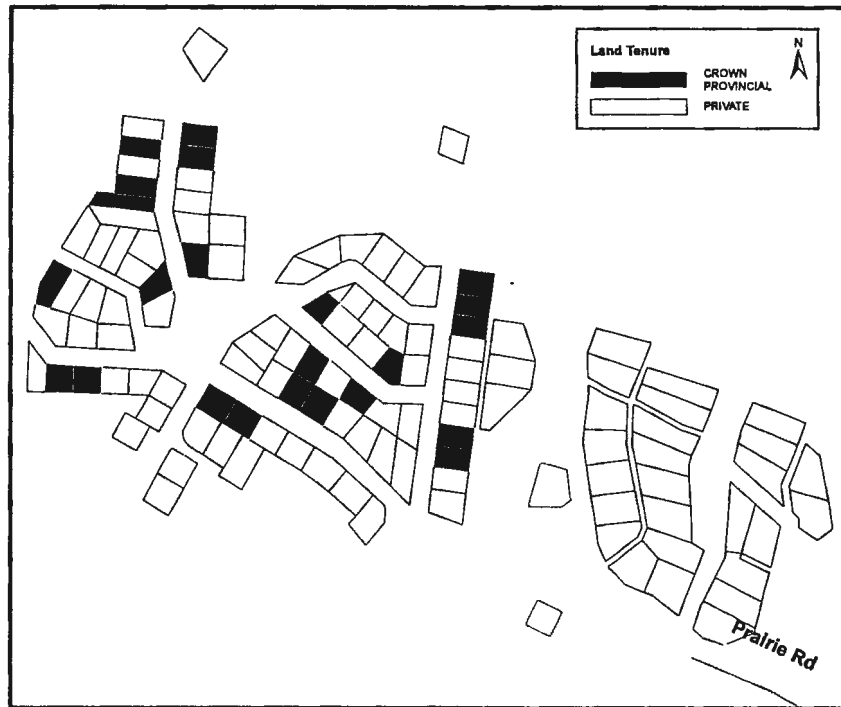
- (a) *Includes a diversity of housing types and densities*
- (b) *Incorporates alpine building styles that integrate the natural environment and the varied topography of the area*
- (c) *Includes dwelling units that are used for tourist accommodation on a daily, weekly or monthly basis*
- (f) *Encourages the control of drainage in a manner which does not increase discharge off the land, or alter the drainage pattern in a manner that negatively impacts other land*
- (j) *Does not have an unacceptable negative impact on significant views*

1.4 Land Tenure and Ownership

In 1995 when the R8 zone was created 35% of the parcels in the cabin area were privately owned. The majority of the lands were leased from the Crown. Currently 101 parcels (82% of the parcels) are privately owned.

This increase in private ownership has resulted in an increase in building activity and an increase in the size of recently constructed buildings.

Current Land Tenure



1.5 Building Sizes are Increasing

The area was serviced with electricity in 2005. This allowed the establishment of an on-site water supply. Also, as noted there was a notable change of tenure from leases to ownership. These changes made it feasible for people to build larger dwellings in the last 15 years.

The Prairie Village was included in the Regional District's Building Inspection Area in 2005. From 2005 until December 2016 the Regional District has received a total of 12 (10%) Building Permit Applications for properties located in the Prairie Village. The Average Total Floor Area of the buildings built with permits is 150.13 m² (1,616 ft²).

Most new dwellings are two-story, and a notable portion of the ground floor of the dwellings is identified for uses that are exempted from the Gross Floor Area (GFA) calculation (parking, water cisterns). There has been concern expressed that the GFA calculation is not a reliable method to regulate floor area. Some new dwellings have water cisterns indoors which allows for a notable increase in overall building size. There is also concern that people are exaggerating the space needed for parking, and that this area will be later converted into living space.

Section 2: Inventory

Hudson Bay Mountain Prairie Village – R8 Zone Review

2.1 Inventory Results

During the summer of 2016 the Planning Department visited each lot in the Prairie Village to inventory the development and land use that exists. The information collected during the site visits was combined with information available from the BC Assessment Authority and building permit data to complete the inventory. The following is a presentation of the inventory results.

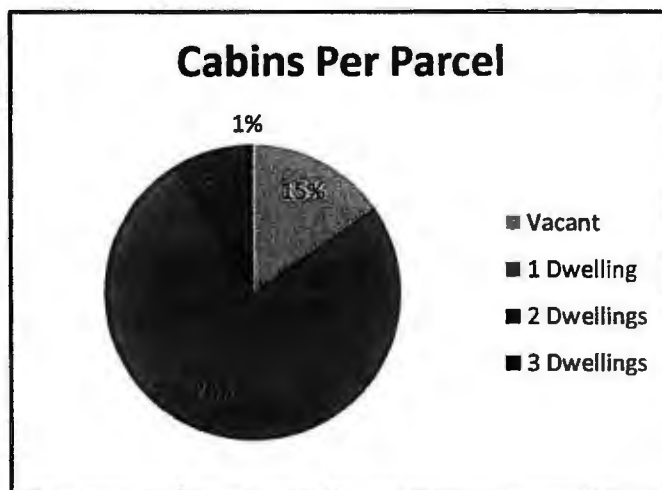
Parcels and Number of Dwellings:

There are a total of 124 parcels in the Prairie Village. There are 19 vacant and 105 developed parcels. During the inventory it was noticed that some parcels have more than one dwelling, contrary to zoning. In total, 117 dwellings were found on the 105 developed parcels. A total of 94 parcels contain one dwelling each, 10 parcels contain 2 dwellings each, and 1 parcel contains 3 dwellings.

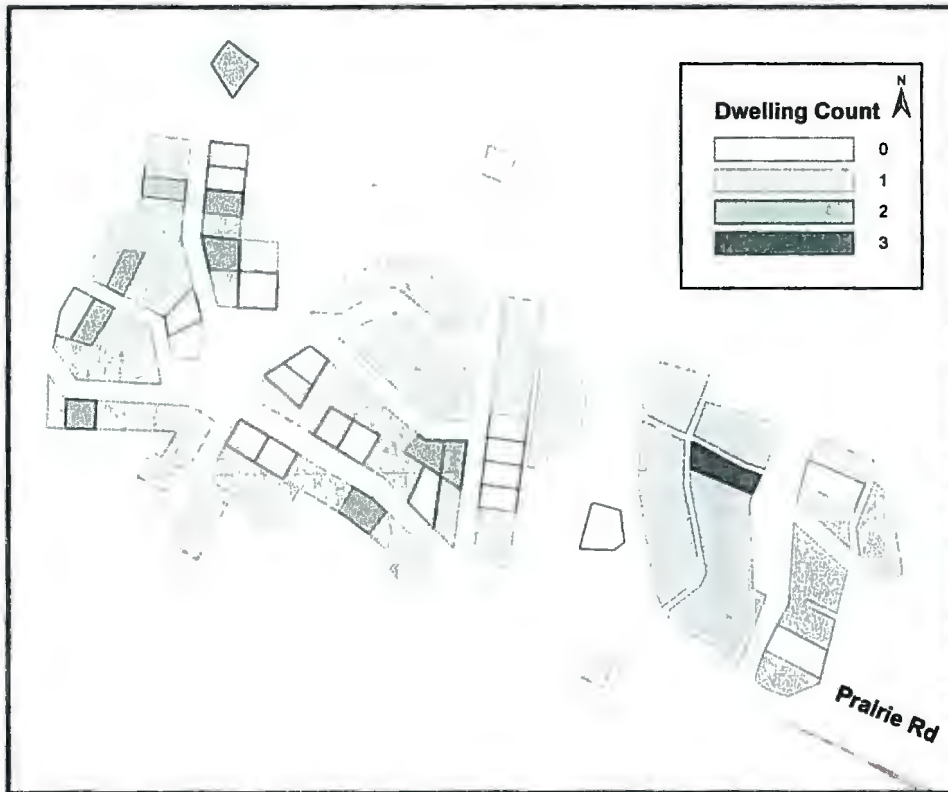
Primary dwellings are defined as the dwelling on the parcel that was measured as having the largest total floor area (TFA).

Cabins Per Parcel

Vacant	19	15%
1 Dwelling	94	76%
2 Dwellings	10	8%
3 Dwellings	1	1%
Total Parcels	124	-



Dwelling/Parcel Map



All secondary dwellings were 1 story and averaged 20 m² (219 ft²) in size. The parcel containing three dwellings consisted of two Yurts and one typical cabin. The pictures below show examples of Prairie Village lots containing additional dwellings. The yurts are shown in the second picture below.



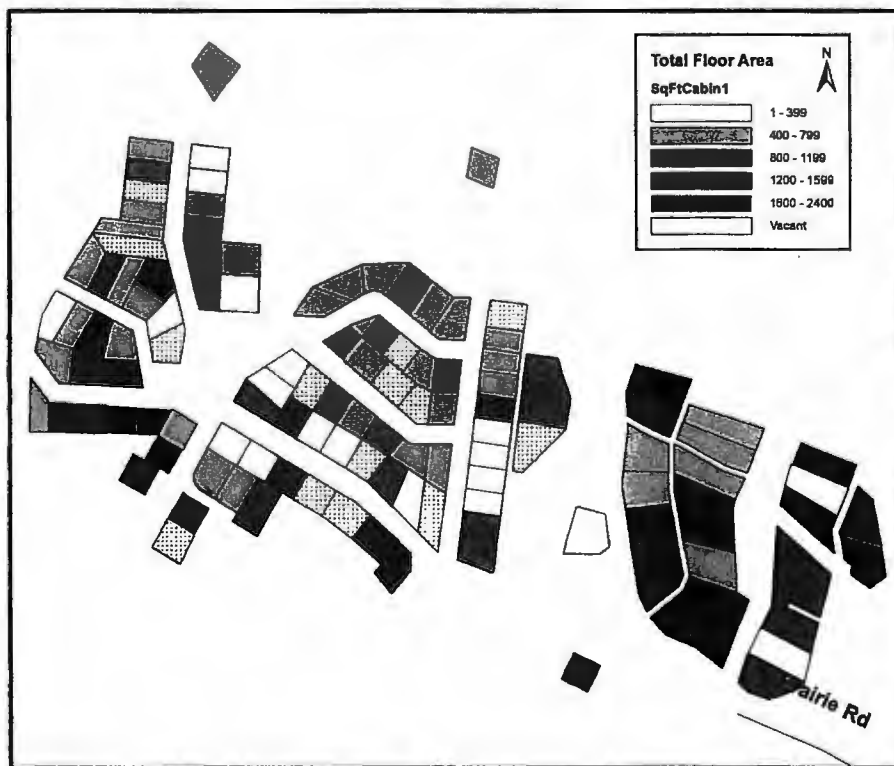
Total Floor Area (TFA):

During site visits measurements were taken to estimate the Total Floor Area (TFA) of the dwellings. The TFA is the total combined floor area of all livable space of all floors. Areas with dirt floors or a ceiling height of less than 6 feet were not considered livable space. Where accurate data exists from building permit records, that data was used. The TFA identified is shown in the table below. The map below shows the distribution of dwelling sizes in the neighbourhood. The mean TFA of the cabins inventoried is 70 m² (753 ft²).

Inventoried Total Floor Area

Category	Range (m ²)	Range (ft ²)	Cabin Count	Percentage
Very Small Dwellings	0 - 37	0 - 399	26	22.22%
Small Dwellings	37.16 - 74.22	400 - 799	38	32.48%
Medium Dwellings	74.32 - 111.39	800 - 1199	32	27.35%
Large Dwellings	111.48 - 148.55	1200 - 1599	10	8.55%
Very Large Dwellings	Over 148.55	Over 1600	11	9.40%
Total			117	

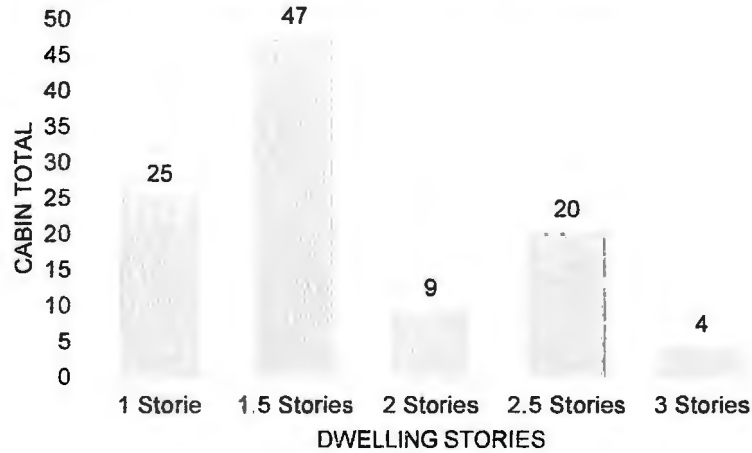
Dwelling Size Distribution Map



Height

To determine the heights of the cabins we looked at the number of stories, and the floor area of the 2nd or 3rd floor for each primary cabin. A 2nd or 3rd floor that was less than half of the area of the main floor is described as a 0.5 story. Of the 105 primary cabins inventoried, we found that the majority, 47 (45%) of cabins are 1.5 stories. Only 25 (24%) are 1 story, 9 (9%) are 2 stories, and 24 (23%) are more than 2 stories.

Dwelling Stories Distribution

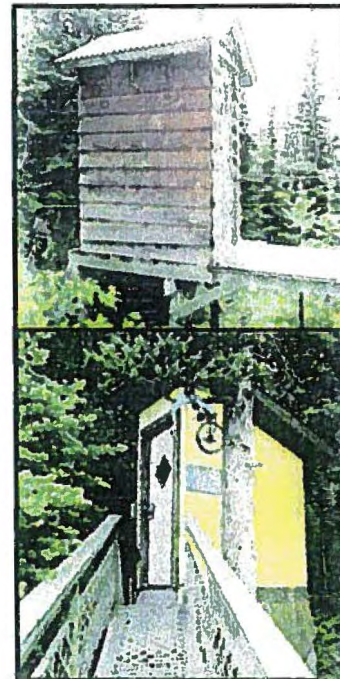


Sewage Disposal:

Of the 105 developed parcels, 92 had at least one outhouse and 13 did not have a visible outhouse.

There were 53 permits approved by Northern Health for an outhouse with a holding tank. It is estimated that half of the dwellings are serviced primarily by an outhouse with a holding tank and half are serviced primarily by a traditional dug outhouse.

The size of the lots and the area's soil structure precludes a Type 1 septic disposal system. A Type 2 or 3 system may be accommodated subject to an evaluation of each lot and approval by the Northern Health Authority. Given the soils, cost of a type 2 or 3 system, and limited water supply it is anticipated that dwellings will continue to rely on pit privies and holding tanks for sewage disposal.



Section 3: Owner Survey

Hudson Bay Mountain Prairie Village – R8 Zone Review

3.1 Survey Results

Staff undertook a survey of Prairie Village property owners to gain an understanding of the opinions regarding development in the Prairie Village, and the existing regulations.

A total of 212 Cabin Owners were identified using BC Assessment ownership data. The questionnaire was mailed out to these owners on February 9, 2016. The cabin owners were able to send back the questionnaire via a self-addressed-stamped-envelope, by email, or by phone. Of the 212 questionnaires sent, 95 (45%) were returned.

Questionnaire Design:

The questionnaire was designed to focus on resident's opinions on the regulations that control building height and size.

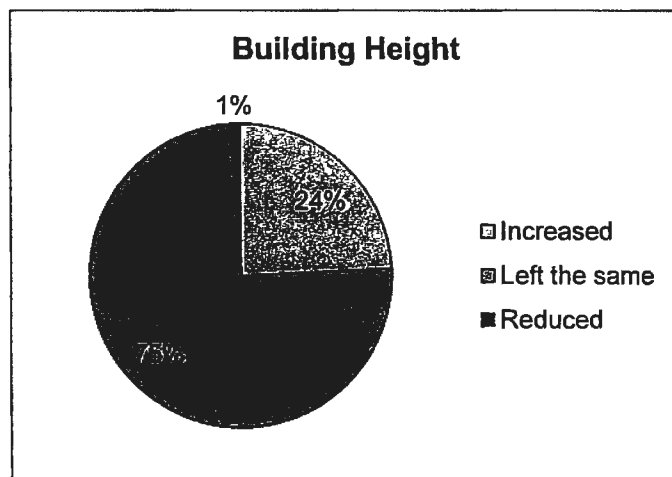
Two multiple choice questions were asked regarding Building Height and Gross Floor Area regulations. The questionnaire asked the respondent if they preferred to *increase*, *leave the same*, or *reduce* the existing regulations.

The second question asked the respondent to choose between the *Total Floor Area* option or the *Gross Floor Area* option. If respondents chose *Total Floor Area* option, there was space provided for the respondent to fill in a suggested maximum size.

At the end of the survey, there was additional space left for comments. Below is a summary of the results.

Question 1: Building Height

All of the 95 respondents filled out the building height question. 24 respondents (24%) listed their preference for the building height regulation to be increased. The majority of people preferred to leave building height the same, at 8 m. (26.25 ft). Only 1 respondent preferred the building height to be reduced.



Preferred building height (increase)

Of those who preferred an increase, 21 respondents specified a preferred height. Below is a list of the recommended heights listed by the respondents.

Increased to		Count
9.14 m	30 ft.	7
9.75 m	32 ft.	6
10 m	32.8 ft.	4
11 m	36 ft.	3
12 m	39.3 ft.	1
Total		21

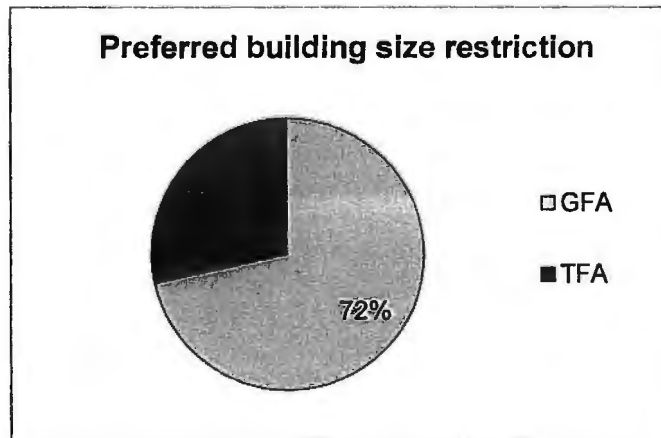
Preferred building height (decrease)

As mentioned above, only 1 respondent preferred a decrease in building height. However, three respondents filled in building heights that were lower than the current 8 m (26.25 ft.) building height regulation. The table below shows a list of the recommended heights listed by the respondents.

Decreased to		Count
6 m	20 ft.	2
7 m	22.96 ft.	1
Total		3

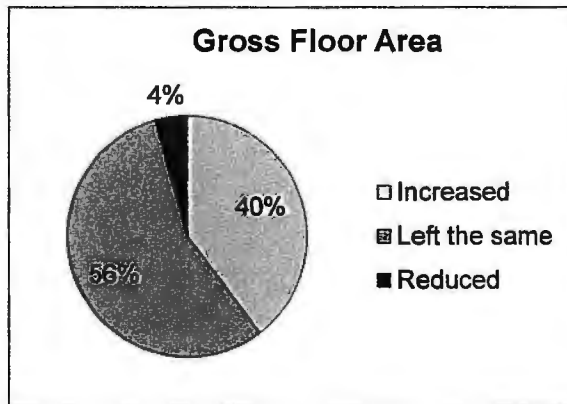
Question 2: Gross Floor Area (GFA) or Total Floor Area

All respondents filled out Question 2. Of the 95 respondents 68 (72%) chose the Gross Floor Area (GFA) option to regulate the size of their seasonal dwelling; whereas, 27 respondents (28%) preferred to change to the Total Floor Area (TFA) option.



Gross Floor Area (GFA)

Of those respondents who chose the GFA option, 27 (40%) respondents preferred to increase the GFA; 3 (4%) respondents preferred a reduction to the GFA regulation. A majority of 38 (56%) respondents preferred to not change the 110 m² (1184 ft²) GFA regulation.



Preferred Gross Floor Area (increase)

It is noted that 13 respondents who identified a preference to keep the GFA also identified a preferred TFA maximum size. These numbers are shown to the right. There is some question whether these persons are intending to identify their preferred TFA or GFA.

Range (m ²)	Range (ft ²)	Count
0-119	1000 - 1299	2
120 - 139	1300 - 1500	4
140 - 185	1501 - 2000	2
186 - 232	2001 - 2500	3
233 - 278	2501 - 3000	2
		11

Preferred Total Floor Area (TFA)

Of the 27 respondents who chose the TFA option, 22 (81%) respondents specified a maximum size preference, which is shown to the right. It is reasonable to consider that a TFA of 167 m² (1800 ft²) would on average be equivalent to a GFA of 110 m² (1184 ft²).

Range (m ²)	Range (ft ²)	Count	Percent
92.9 - 139.3	1000 - 1500	5	(23%)
139.4 - 185.8	1501 - 2000	8	(36%)
185.9 - 232.2	2001 - 2500	5	(23%)
232.3 - 278.7	2501 - 3000	0	
278.8 - 325.1	3001 - 3500	0	
325.2 - 371.6	3501 - 4000	0	
371.7 - 418.0	4001 - 4500	4	(18%)
Totals		22	100%

It is apparent that the community is quite evenly split on whether the building size regulations should be reduced or kept the same, or increased.

Section 4: Evaluation of Land Use Issues

Hudson Bay Mountain Prairie Village – R8 Zone Review

4.1 Character

Neighbourhood character can be defined to mean the collective qualities and characteristics that distinguish a particular area or neighbourhood. For many Prairie Village property owners the character is defined by building scale, height, housing type, and architectural style. In staff's opinion the neighbourhood character is very much defined by a ski culture and the unique form of the majority of the buildings. Structures are built tall on posts to gain height due to the accumulation of snow. The majority of cabins are typically small and have an alpine styling. Historically, the area contained A-Frame style cabins that did not have running water and relied on outhouses for sewage disposal. Over 80% of the dwellings are under 111 m² (1200 ft²) in TFA.

The smaller dwellings ensure that views of the mountains are maintained and are not blocked by a neighbour's dwelling. The dominant features in the landscape are the trees and the natural environment, and not large imposing dwellings. The importance of maintaining this character is noted in the comments received in the questionnaire. However, the community is split on whether to increase the maximum building size.

4.2 On-site Sewage Disposal

Records indicate that one of the main reasons the R8 zone contains a limitation on building size was out of concern for the number of outhouses in an area, which has shallow soils on top of bedrock.

It appears that over half of the cabins are using a pit privy with a holding tank, which is pumped out annually. This means there is likely to be less effluent distributed into the surrounding soils. There is some concern that holding tanks may fail, or effluent may be released illegally. However, this risk is considered to be low.

The area has a very limited ground water supply, and water must be shipped to the area and stored in cisterns. In winter water cannot easily be delivered, and holding tanks cannot be emptied. These access limitations force residents to limit waste water generation and holding tank use.

Staff do not foresee any notable sewage disposal issues provided that building sizes do not increase notably.

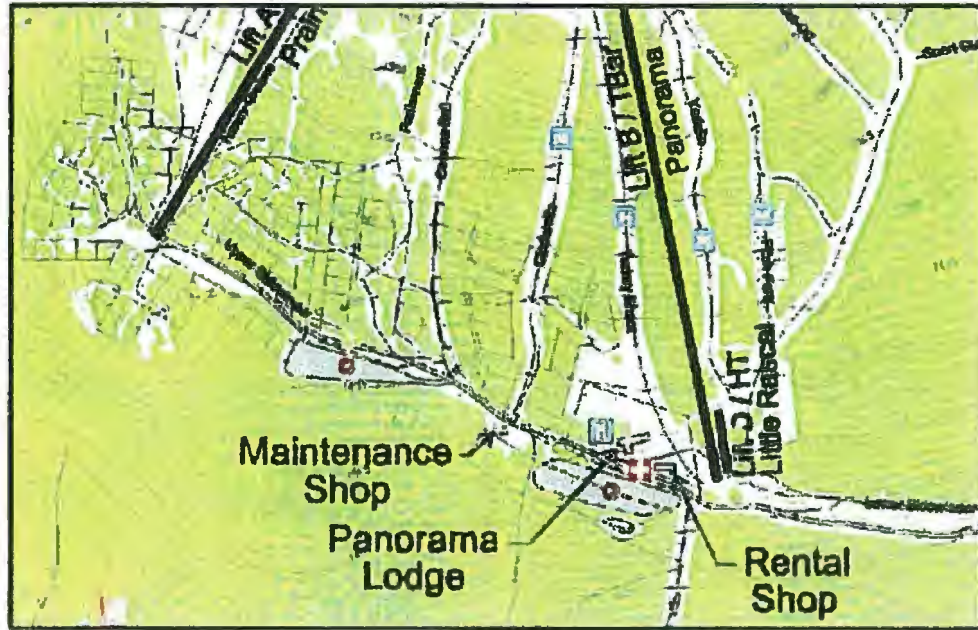
2.4 Parking and Prairie Village Access

The residents rely on overnight parking areas controlled and maintained by Ski Smithers. The Ski and Ride Smithers Ski Area Master Plan (2008) states that existing parking meets the current needs of the resort. However, there has been busy occasions where there is not enough parking available. The Master Plan states that "Whereas there are deeded and leased ski cabin properties within the existing and proposed controlled recreation area (CRA) and not all properties have formal right of way access, the tenure holder shall allow access, including by way of snowmobile, to all ski cabin properties. Snowmobile access across ski runs during lift operation hours will be controlled to meet safety requirements. Adequate parking will be made available for cabin owners and guests."

The Planning Department asked Ski Smithers for comment on the R8 Zone review, and their provision of parking for the benefit of the Prairie Village, on a number of occasions. Unfortunately, no response was received.

There is concern that increasing the permitted size of dwellings will increase the need for additional parking, which is already in short supply during periods of peak ski hill use. If parking demand becomes too great Ski Smithers, or area residents, can be expected to ask the RDBN to facilitate a solution utilizing Crown land.





The existing R8 zone requires two off-street parking spaces per principle dwelling unit. This parking requirement was included in the zone to “ensure that cabin owners are aware that it is their responsibility to provide off-street parking in the event that their current parking area is no longer available.”

Section 5: Recommendations

Hudson Bay Mountain Prairie Village – R8 Zone Review

5.1 Gross Floor Area

Given the challenges associated with the application of the GFA regulation in the Prairie Village, and the concern that builders are taking advantage of the definition to increase building size, it is recommended that the Zoning Bylaw be amended to replace the GFA regulation with a regulation that uses a TFA measurement.

A TFA of 167.23 m² (1,800 ft²) is recommended as it is estimated to be slightly larger than a standard building with a GFA of 110 m² (1184 ft²). Therefore, the building size regulations are proposed to remain, in effect, similar to those that exist. Staff believe this is a reasonable compromise given the varied opinions of residents, and the desire to maintain the status quo with regards to sewage disposal and parking.

5.2 Density

The inventory project brought to our attention the existence of 10 illegal second dwellings. All of the secondary dwellings were 1 story and averaged 20.3 m² (219 ft²) in size. Staff believe it is reasonable to amend the Zoning Bylaw to allow a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m² (1,800 ft²). This will allow for increased development in the Prairie Village in a manner which will not jeopardize the character of the area, the sewage disposal situation, or the parking situation.

5.3 Staff Recommendation

It is recommended that the Regional District Board direct staff to initiate an application to amend the R8 Zone in “Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1994” by:

- replacing the GFA restriction of 110 m² (1184 ft²) with a TFA restriction of 167.23 m² (1,800 ft²), and
- allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m² (1,800 ft²).



**Planning Department Report
OCP Amendment Bylaw No. 1801
& Rezoning Bylaw No. 1802
Third Reading & Adoption Report, File No. C-01-17
July 11, 2017**

APPLICATION SUMMARY

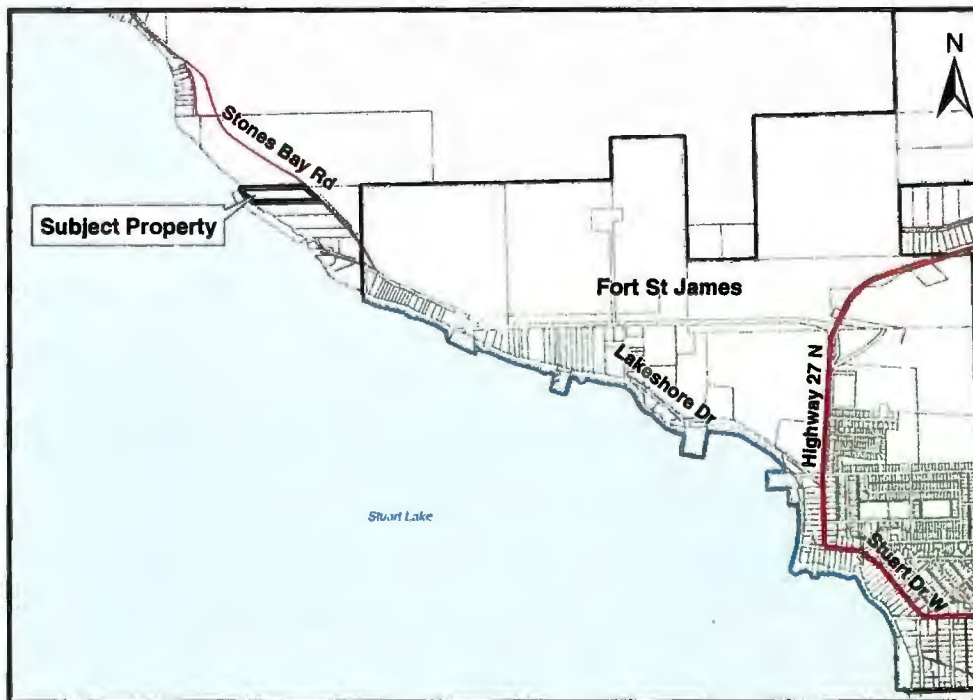
Name of Property Owner: Andrew and Christie Hoy

Electoral Area: C

Subject Property: Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511. The property is 2.8 ha. in size.

Location: The subject property is located at 4067 Stones Bay Rd, 400 metres northwest of the District of Fort St. James.

Location Map



O.C.P. Designation: Commercial (C) in the Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010

Zoning: Tourist Commercial (C3) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential

ALR Status: Not in the ALR

Proposed OCP Amendment and Rezoning:

To amend Fort St. James Rural Official Community Plan from **Commercial (C)** to **Rural Residential (RR)** for the application area.

To amend RDBN Zoning Bylaw from **Tourist Commercial (C3) Zone** to **Small Holdings (Additional Dwelling) (H1-A) Zone** for the application area.

The subject property was rezoned C3 in 1983 to accommodate plans for 20 rental cabins on the subject property and the 3 properties located to the south. However, the resort lodge was never built and the property has been used primarily for residential purposes only.

There is currently a single family dwelling located on the property. The dwelling was built in 1990 with a building permit. There is also an additional dwelling (cabin) built on the property in 2012. The building permit for the cabin was issued to allow the construction of a marine equipment rental shop (rental shop). The applicants do not use the existing cabin as the rental shop. The cabin has a sleeping area, washroom and kitchen amenities; therefore, it is more likely to be used as a dwelling. The applicants wish to keep the cabin and use it as a beach house and in the future, also use it as a rental shop. The rental shop would meet the requirements under the home occupation regulation in the Zoning Bylaw.

The applicants also wish to build a garage, which is accessory to the dwelling. Since the property is zoned Commercial, the Regional District cannot issue a permit for the proposed accessory building.

Given that the property is primarily residential, with two dwellings, the applicants wish to rezone the property to Small Holdings – Additional Dwelling to legalize the existing uses on the property.

Applicant's Site Plan



REFERRAL COMMENTS

Ministry of Transportation

No comments received.

Northern Health Authority

Thank you for the opportunity to comment on the attached land referral applications.

This office has no objections to the proposed applications provided that the applicant complies with the following applicable legislation:

PUBLIC HEALTH ACT (SBC 2008) Chapter 28, and the Sewerage System Regulation (B.C. Reg. 326/04).

DRINKING WATER PROTECTION ACT (SBC 2001) Chapter 9, and the Drinking Water Protection Regulation B.C. Re. 200/2003.

Copies of the above legislation can be found at the B.C. Queen's Printer website. (<http://www.bclaws.ca/>). Note that it is the responsibility of the applicant to be familiar with the applicable legislation and to ensure that all requirements are met.

If you would like to further information, please feel free to contact me at your convenience.

Advisory Planning Commission

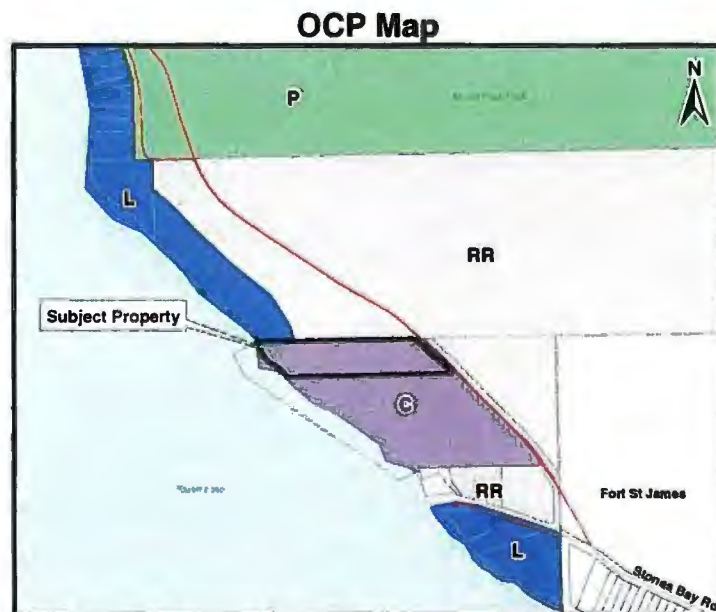
Resolution: The proposed zoning fits the proposed use of the lot; also the area's general use.

PLANNING DEPARTMENT COMMENTS

The public hearing for Bylaws 1801 and 1802 was held on July 11, 2017. The report of the Public Hearing is attached.

OCP

The property is designated Commercial (C) in the Fort St. James Official Community Plan (OCP). This designation is intended to provide opportunities for tourist and neighborhood commercial development throughout the Plan area where those services are necessary and do not conflict with exiting uses.



Changing the property's designation to Lakeshore would not be supported due to Section 3.5.1 (6) which states that,

"Only one dwelling per parcel shall be permitted."

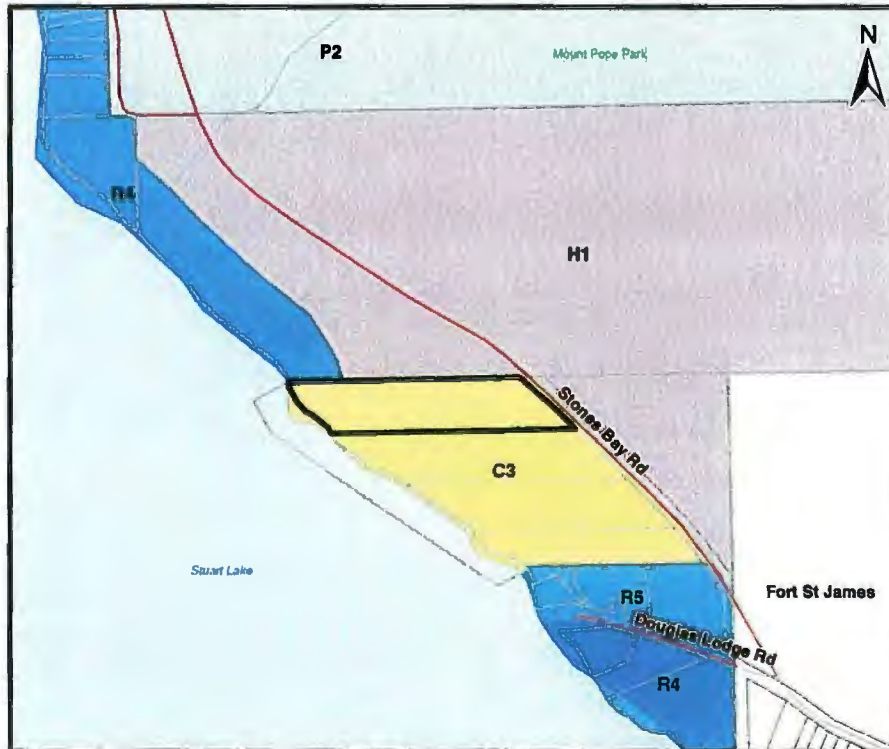
The proposed rezoning is not consistent with the current Commercial (C) Designation. The lakeshore Designation does not allow two dwellings. Therefore the designation for this property will be Rural Residential (RR). Within the Plan Area there are lakeshore properties designated as Rural Residential; therefore, the proposed OCP amendment to Rural Residential (RR) rather than Lakeshore (L) is consistent with the Plan Area.

As can be seen on the zoning map below, zoning in the area is mainly comprised of Tourist Commercial (C3), Small Holdings (H1) and Waterfront Residential II (R4). The permitted uses in the proposed H1-A zone fit the character of the area.

The following uses are permitted in the proposed H1-A zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*
- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*

Zoning Map



Land Use

The Stones Bay Road area is dominated by a mix of residential and tourist facilities that offer year-round opportunities for a variety of outdoor recreational pursuits.

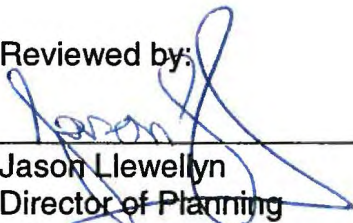
Changing the land use from commercial to residential would not impact the commercial opportunities in the area as the existing use of the land is already residential. Rezoning the area to the proposed H1A Zone rather than to the H1 Zone to accommodate the illegal second dwelling would facilitate an increase in density; however, it is not significant.

Recommendations:

1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaws No. 1801 & 1802, 2017"
2. That "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1801" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802, 2017" be given Third Reading and Adoption.

Electoral Area Planning – All/Directors/Two-Thirds

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



322

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1801

A Bylaw to Amend "Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That the "Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010" be amended such that the designation of the following land is changed from Commercial (C) to Rural Residential (RR).

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1801, 2017".

READ A FIRST TIME this 22 day of June, 2017

READ A SECOND TIME this 22 day of June, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1801, 2017".

DATED AT BURNS LAKE this day of

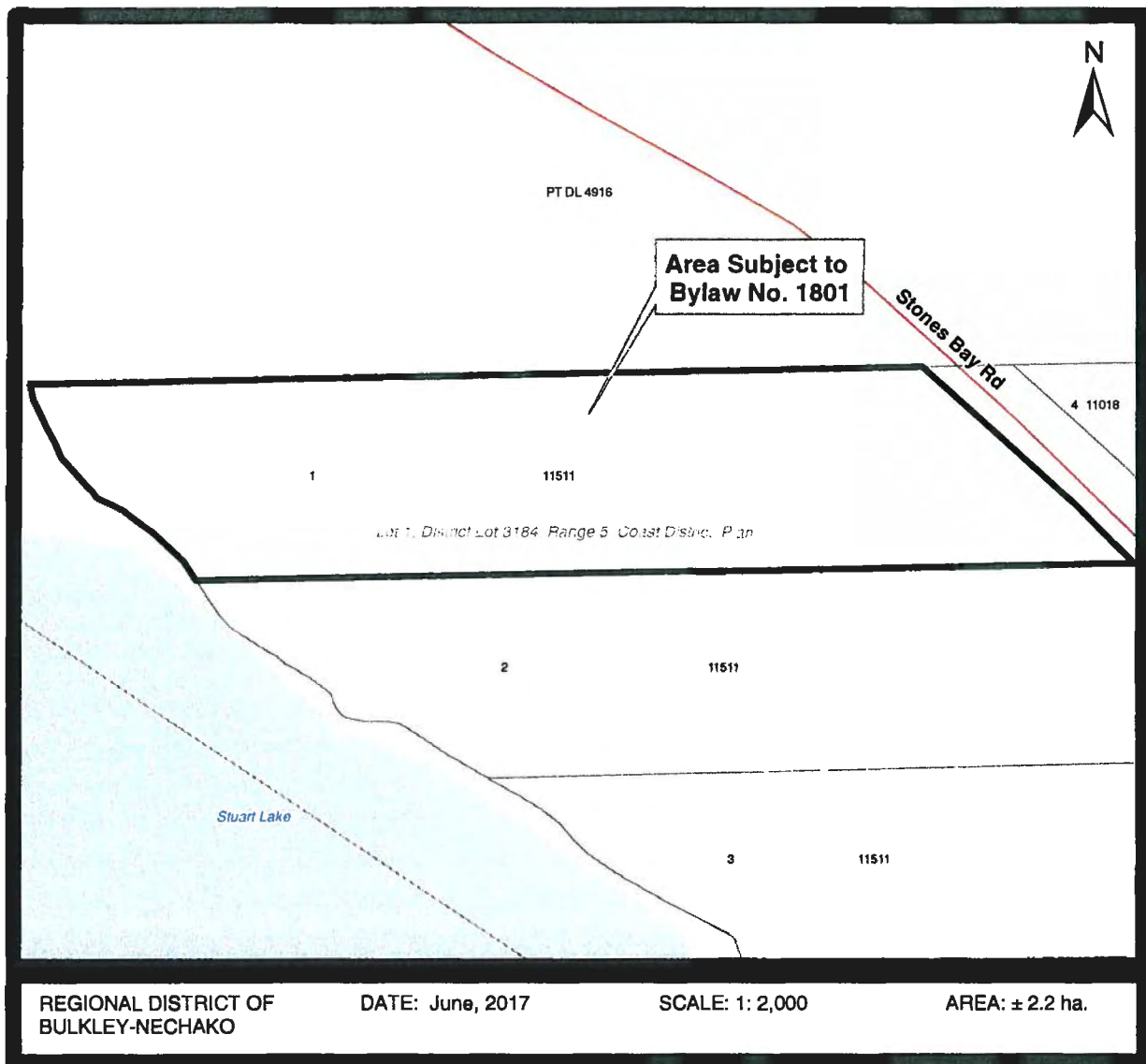
Corporate Administrator

ADOPTED this day of

Chairperson

Corporate Administrator

323



SCHEDULE "A" BYLAW NO. 1801

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511, comprising of ± 2.2 ha. Designation being changed from Commercial (C) to Rural Residential (RR) as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1801, 2017.

Corporate Administrator



324

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1802

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "General Commercial (C1)" Zone to "Small Holdings - Additional Dwelling (H1A)" Zone.

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802, 2017".

READ A FIRST TIME this 22 day of June ,2017

READ A SECOND TIME this 22 day of June, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802, 2017"

DATED AT BURNS LAKE this day of , 2017

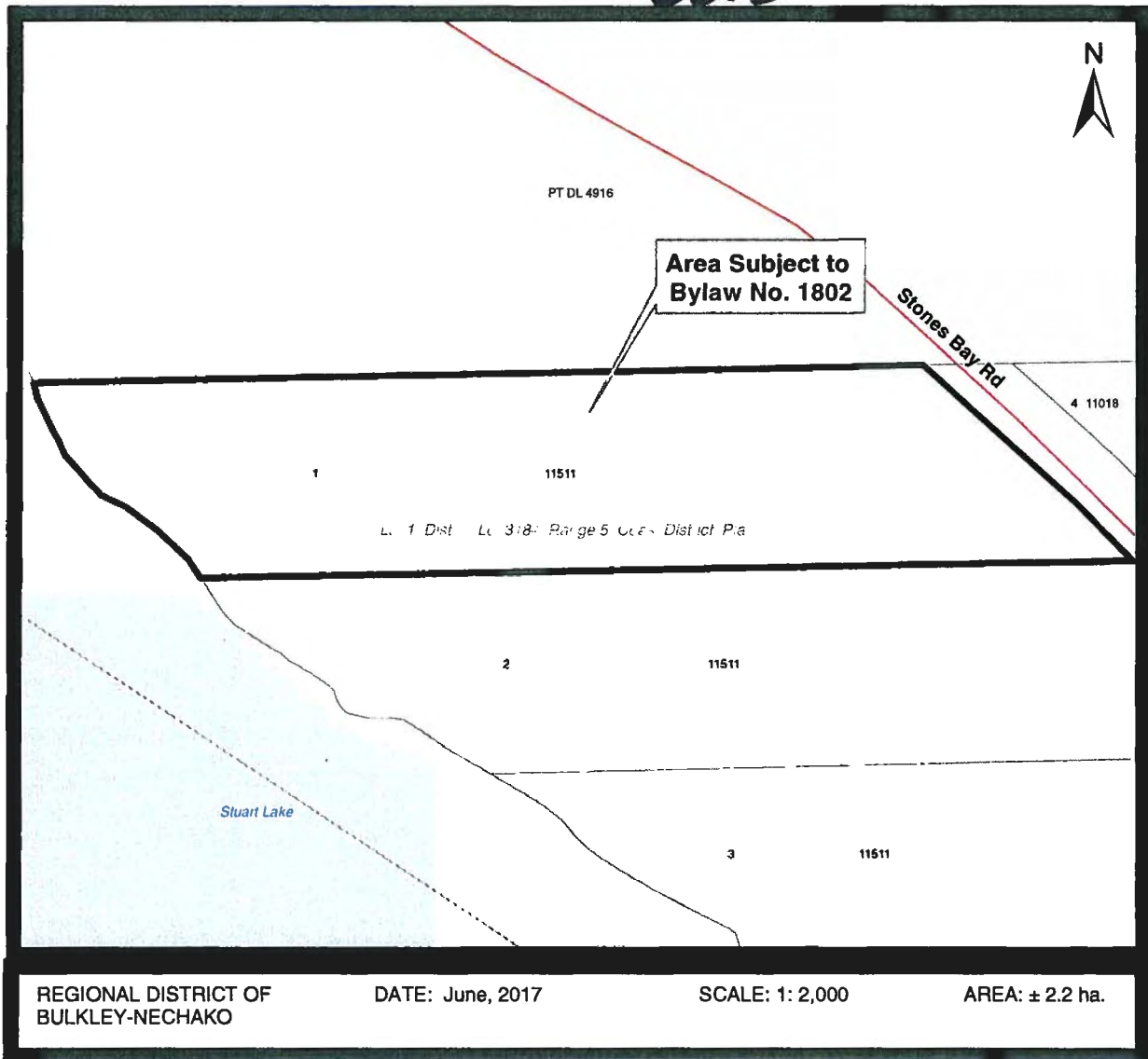
Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

325



SCHEDULE "A" BYLAW NO. 1802

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511, comprising of ± 2.2 ha. Being rezoned from the "General Commercial (C1)" to "Small Holdings - Additional Dwelling (H1A)" Zone as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1802, 2017.

Corporate Administrator

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REPORT OF THE PUBLIC HEARING FOR BYLAWS NO. 1801 & 1802
July 11, 2017**

Report of the Public Hearing held at 7:00 p.m., Tuesday, July 11, 2017 at the Fort St. James Municipal Office, 477 Stuart Drive West, Fort St. James BC regarding Bylaws No. 1801 & 1802.

Present: Tom Greenaway, Chairperson
Jennifer MacIntyre, Planner 1
Maria Sandberg, Recording Secretary
Andrew Hoy, Applicant
Terri-Ann Houghton

CALL TO ORDER: The meeting was called to order at 7:05 p.m.

BUSINESS:

Chairperson Greenaway Welcomed the persons present and read a statement regarding Bylaws No. 1801 & 1802, noting the location of information packages, and explaining the Public Hearing process.

Chairperson Greenaway . Called for comments on Bylaw 1801 & 1802.

Chairperson Greenaway Called for comments three times.

Chairperson Greenaway Closed the hearing at 7:08 p.m.

Tom Greenaway, Chairperson

Maria Sandberg, Recording Secretary



**Planning Department Report
Rezoning Bylaw 1803
3rd Reading & Adoption Report
File No. C-02-17
July 11, 2017**

APPLICATION SUMMARY

Name of Property Owner: Blue Jay Farms – Andrew Jackson

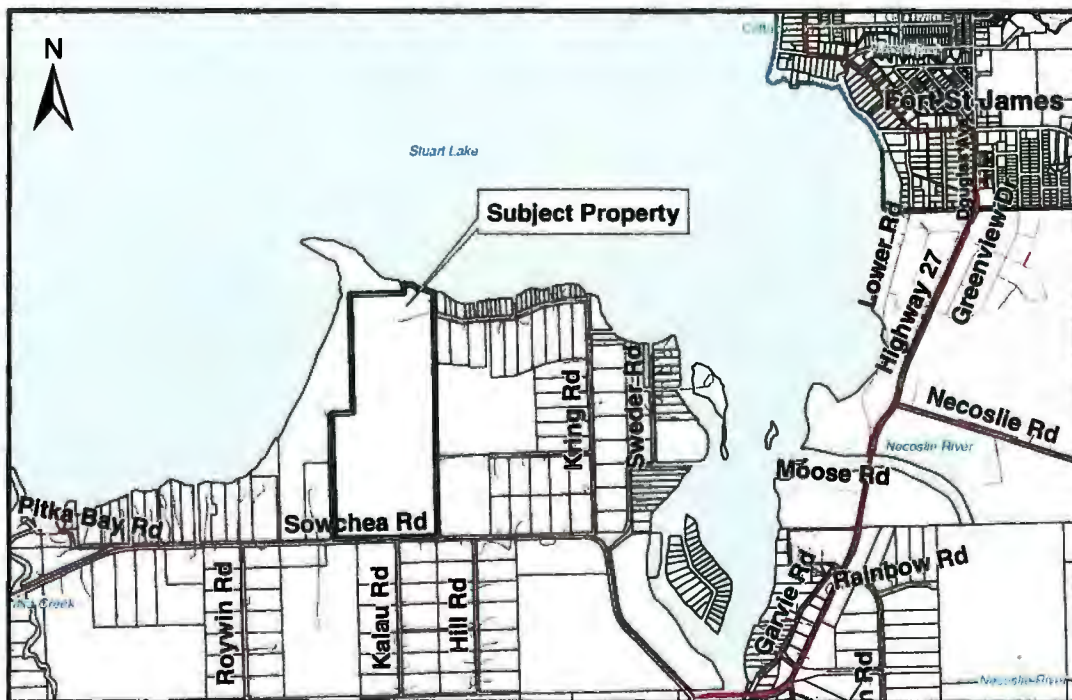
Name of Agent: Tom Silver (T&T Surveys Ltd.)

Electoral Area: C

Subject Property: Lot A, (BX151601), District Lot 1624, Range 5, Coast District, Plan 12787.

Location: The subject property is located at 941 and 933 Kring Road, 5 km southwest of the District of Fort St. James. The subject property is 60 ha. (148 acres) in size.

Location Map



O.C.P. Designation: Rural Residential (RR) and Lakeshore (L) in the Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010

Zoning: Waterfront Residential II (R4), Small Holdings (H1) and Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential, Agricultural

ALR Status: Not in the ALR

Proposed Rezoning:

To amend the zoning from **Rural Resource (RR1)** and **Waterfront Residential II (R4)** Zones to **Small Holdings (H1)** Zone for the application area.

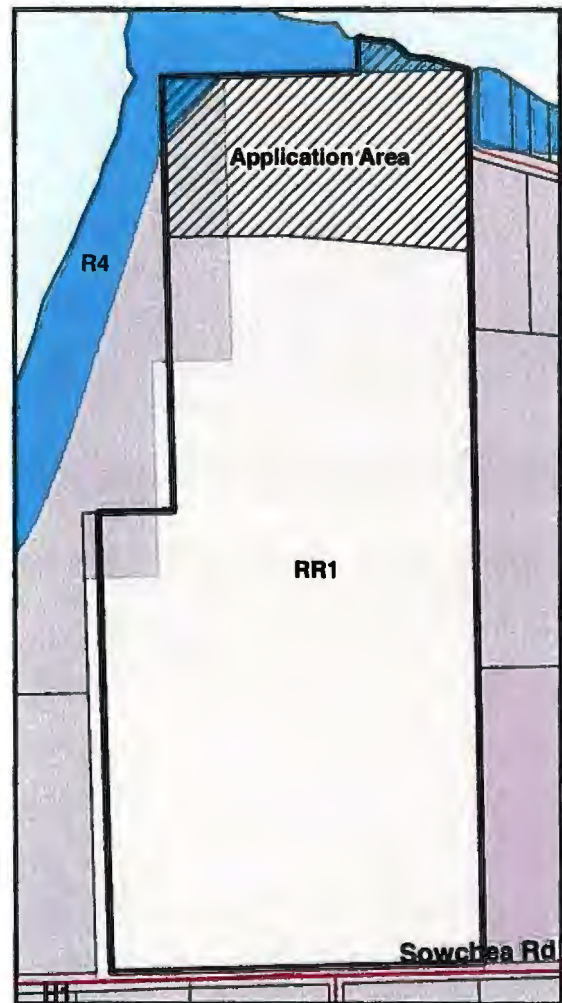
The applicant wishes to subdivide the northernmost 10.89 ha. of the subject property. The subject property is split zoned Waterfront Residential II (R4) along the water, Small Holdings (H1) and Rural Resource (RR1). Since a portion of the area to be subdivided is Rural Resource, the minimum parcel size of 28 ha. is required. Therefore, the applicant must rezone the application area to H1 to facilitate the subdivision.

Currently the property contains one single family dwelling built in 1983, a garage built in 1971 and a machine shop used for the farm built in 2009. All of the structures and the existing water and sewer systems are located within the rezoning application area of the subject property.

Plan of Proposed Subdivision



Zoning Map



REFERRAL COMMENTS**Ministry of Transportation**

No comments received.

Northern Health Authority

Thank you for the opportunity to comment on the attached land referral applications.

This office has no objections to the proposed applications provided that the applicant complies with the following applicable legislation:

PUBLIC HEALTH ACT (SBC 2008) Chapter 28, and the Sewerage System Regulation (B.C. Reg. 326/04).

DRINKING WATER PROTECTION ACT (SBC 2001) Chapter 9, and the Drinking Water Protection Regulation B.C. Re. 200/2003.

Copies of the above legislation can be found at the B.C. Queen's Printer website. (<http://www.bclaws.ca/>). Note that it is the responsibility of the applicant to be familiar with the applicable legislation and to ensure that all requirements are met.

If you would like to further information, please feel free to contact me at your convenience.

Advisory Planning Commission

Agree with the proposal in principle, subject to following the legal requirements that are outlined in the attachments.

PLANNING DEPARTMENT COMMENTS

The public hearing for Bylaw 1803 was held on July 11, 2017. The report of the Public Hearing is attached.

OCP

The property is designated Lakeshore (L) and Rural Residential (RR) in the Fort St. James Official Community Plan (OCP). These designations are intended to provide opportunities for residential lots that fit the existing character of the Plan area and ensure that future development does not have a negative impact on the natural environment.

Low to moderate density residential subdivisions will be permitted in the Rural Residential designation. Limited forms of agriculture may be permitted within the implementing zoning bylaw.

Zoning

The neighbourhood is mainly comprised of Small Holdings (H1) and Waterfront Residential (R4) zoned lands. The subject property is the only property in the neighbourhood zoned Rural Resource (RR1), due to its large size of 60.05 ha. The

proposed subdivision would create a 10.88 ha. parcel, which is a relatively large parcel for the neighbourhood. After subdivision, the proposed parcel will have subdivision potential given the minimum parcel size for the H1 Zone is 2 ha. Therefore, staff assess this application on the assumption that 5 parcels will be developed.

The application area is mainly comprised of Small Holdings (H1) and Waterfront Residential (R4) zoned lands. The proposed size and the permitted uses in the proposed H1 zone fit the character of the area. The following uses are permitted in the proposed H1 zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*
- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*

Land Use

The neighbouring uses consist of waterfront and acreage residential lots, vacant forest land, and a bible camp. The subject property consists of residential and agricultural uses. The applicants own Blue Jay Farms which has "beef" farm class status. The subject property has a 30 ha. field in hay production. The proposed subdivision follows an existing fence line that will divide 2 ha. off of the productive hay field and will separate the field from the farm buildings.

The applicants recently applied for a Crown Grant for Extensive Farm purposes in 2016. The application was disallowed as they did not have the minimum 40 ha. of private land in cultivation. The applicants are currently clearing lands to extend the areas used for farming on the subject property, and wish to reapply for a Crown Grant for Extensive Farm purposes once the subdivision process is completed.

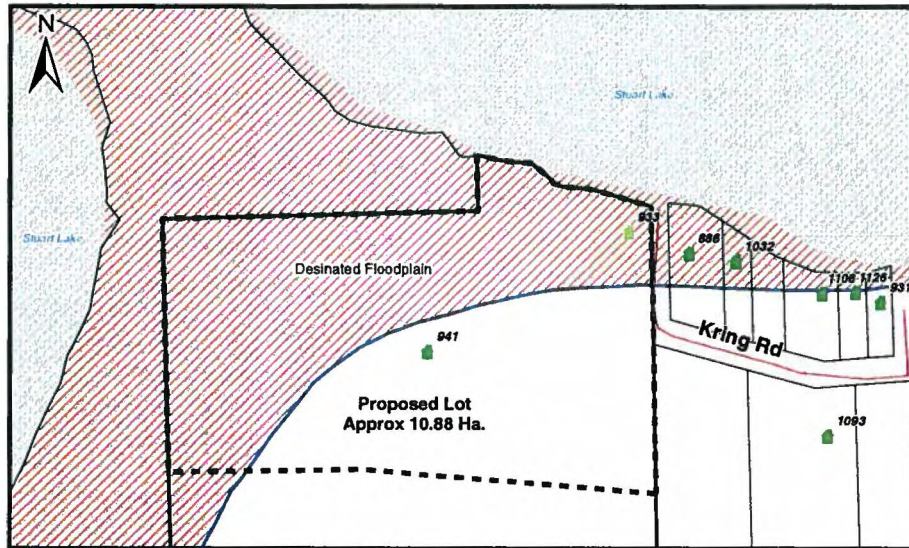
Charges on Title

There are two charges registered on title of the subject property. Charge No. TK016792 is an easement for a sewage disposal system for Lot B, which is no longer needed. Lot B has been consolidated with the subject property and the Mobile is no longer livable. It is unknown if this sewage system is still on the subject property.

Charge No. TD017551 restricts buildings or structures within 30 metres from Stuart Lake and sets a Flood Construction Level at 683.5 elevation metres Geodetic Survey of Canada datum. These covenants were applied to the subject property at the time of subdivision of Plan PRP 12787.

Floodplain Management

A portion of the proposed lot is found within the designated floodplain area of Stuart Lake as prescribed under Schedule 'A' of the Floodplain Management Bylaw No. 1300, 2004. There is currently an unused Mobile Home located within this area that was given a building permit in 1995. This application has been referred to the Ministry of Transportation and infrastructure to provide how the Provincial Subdivision Approving Officer will evaluate the hazards associated with bank erosion as part of the subdivision approval process.



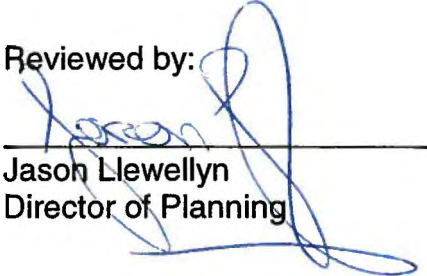
The rezoning will facilitate the addition of 5 parcels which is consistent with the intent of the Official Community Plan Rural Residential (RR) Designation. The H1 zone is a suitable zone as it facilitates the mix of residential and agricultural uses that are currently occurring on the property.

Recommendations:

1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017"
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017" be given Third Reading and Adoption.

Electoral Area Planning – All/Directors/Two-Thirds

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I



332

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1803

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Rural Resource (RR1) Zone and Waterfront Residential II (R4) Zone to the "Small Holdings (H1)" Zone.

Lot A, (BX151601), District Lot 1624, Range 5, Coast District, Plan 12787 shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017".

READ A FIRST TIME this 22 day of June, 2017

READ A SECOND TIME this 22 day of June, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017"

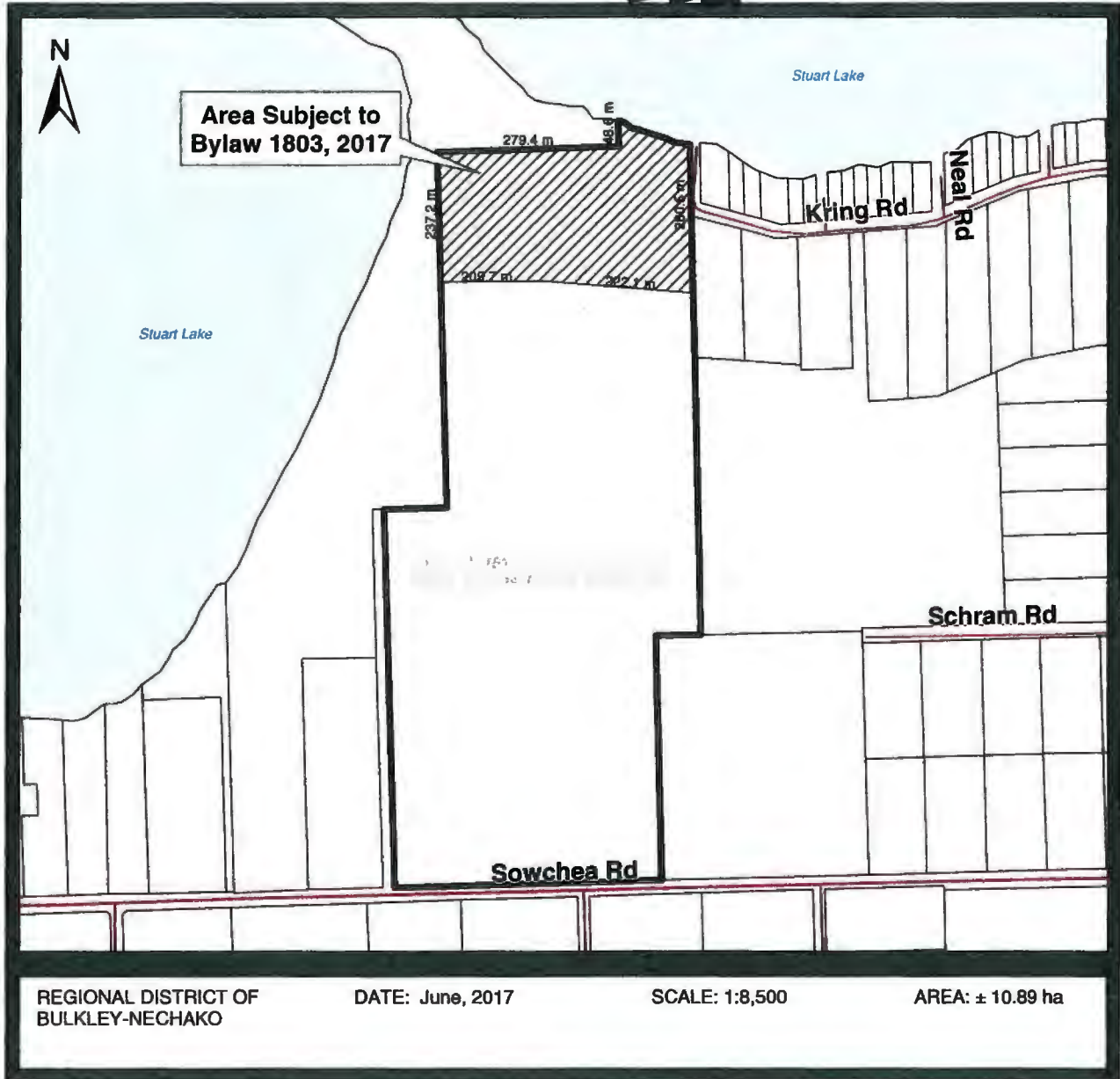
DATED AT BURNS LAKE this day of , 2017

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1803

Lot A, (BX151601), District Lot 1624, Range 5, Coast District, Plan 12787, comprising of the northern 10.89 ha. portion. Being rezoned from the "Rural Resource (RR1) Zone and Waterfront Residential II (R4) Zone to the "Small Holdings (H1)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1803, 2017.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO
REPORT OF THE PUBLIC HEARING FOR BYLAW NO. 1803
July 11, 2017

Report of the Public Hearing held at 7:00 p.m., Tuesday, July 11, 2017 at the Fort St. James Municipal Office, 477 Stuart Drive West, Fort St. James BC regarding Bylaw No. 1803.

Present: Tom Greenaway, Chairperson
Jennifer MacIntyre, Planner 1
Maria Sandberg, Recording Secretary
Harry Hooke, representing the Applicant
Terri-Ann Houghton

CALL TO ORDER: The meeting was called to order at 7:30 p.m.

BUSINESS:

Chairperson Greenaway Welcomed the persons present and read a statement regarding Bylaw No. 1803, noting the location of information packages, and explaining the Public Hearing process.

Chairperson Greenaway Called for comments on Bylaw 1803.

Terri-Ann Houghton, 3864 Sowchea Rd Asked what the plans for the property are.

Harry Hooke, 1765 Ketch Rd Spoke on behalf of Andrew Jackson, property owner, and explained that the property is the family home. The property is too much to handle and Andrew would like to sell the home and keep the farm and fields by subdividing into two lots.

Terri-Ann Houghton Asked about the supply of water for the farm.

Harry Hooke Explained that the property does not have access to great water. They use water from the lake until the water level drops in late summer and the house has a well but the water tends to get sandy.

Terri-Ann Houghton Asked if there is only two lots proposed.

Harry Hooke Replied yes and that Andrew would like to build a rancher on the lake eventually.

Terri-Ann Houghton Stated that she does not want a lot of new development in the area. It is reassuring that there is Crown land on one side and Camp Morice on the other side.

Chairperson Greenaway Called for comments three times.

Chairperson Greenaway Closed the hearing at 7:38 p.m.



Planning Department Report
Rezoning Bylaw No. 1804
3rd Reading & Adoption Report
File No. A-05-17
July 11, 2017

APPLICATION SUMMARY

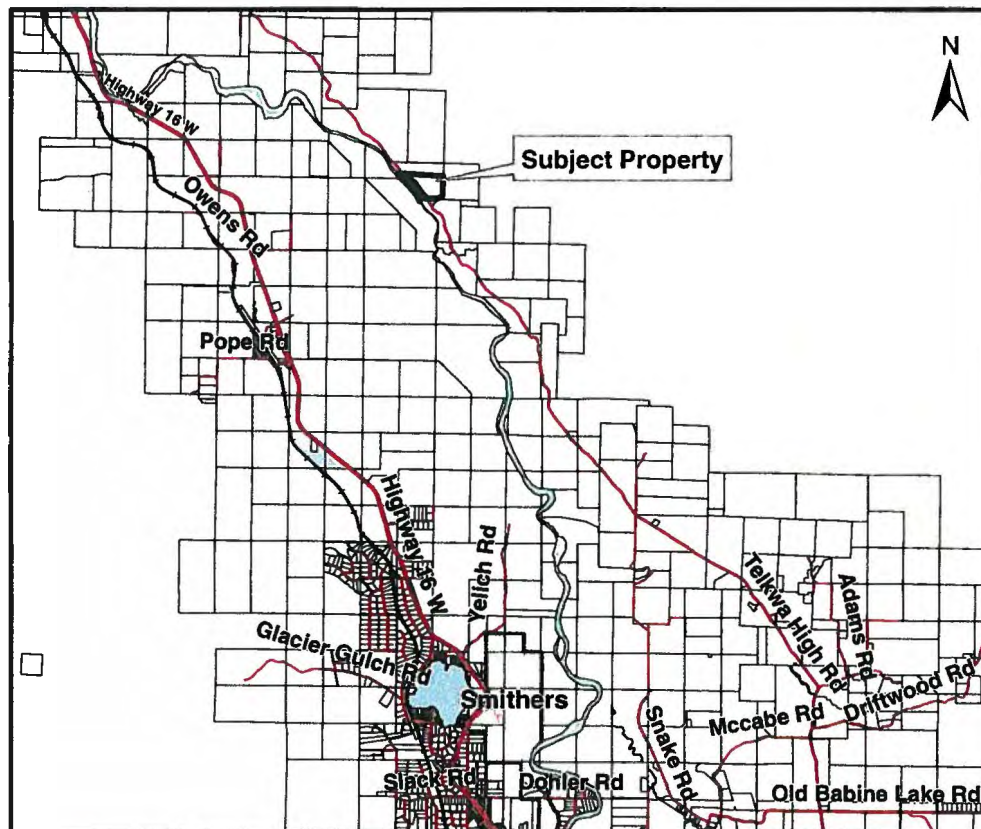
Name of Applicants: Maria Anna Kolnberger

Name of Agent: Markus Kolnberger

Electoral Area: A

Subject Property: Lot B, District Lot 350, Range 5, Coast District, Plan EPP147. The subject property is approximately 35.6 ha. in size.

Location: The subject property is located at 29090, 29218, 29589 Telkwa High Road, 25 kilometres from the Town of Smithers.



O.C.P. Designation: Resource (RE) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

336

Zoning: Rural Resource (RR1) zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential and Agriculture

ALR Status: Outside the ALR

Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Rural Resource (RR1)** to **Large Holdings (H2)** to allow the proposed subdivision.

Site Plan



REFERRAL COMMENTS

Ministry of Transportation and Infrastructure

Approval Recommended Subject to Conditions Below:

This approval of the rezoning does not indicate that the subdivision proposal will automatically be approved. The re-zoning will not create an amount of traffic that will affect the functionality of the Telkwa High Road.

Northern Health Authority

No comments received

Advisory Planning Commission

Resolution: APC does not have a strong opinion to support or deny the application as submitted. Please see comments.

Comments: The APC wants to support the applicants and their intention but has some concerns about another subdivision application (from the current owners, or another if the property is sold) for a third lot, divided by the road, in the future. Although the location of this parcel of land may not cause any issues or concern for precedent setting change.

The APC believes that if the applicants had discussed their intent with someone from the planning department at RDBN prior to making this application that their request may have been altered and may have only required a variance to achieve their goal.

The APC believes that we may agree to an application to subdivide, if the application were for a variance to consider the approximately 12ac parcel between the road and the river and the remaining approximately 75 ac as per the division made by the existing road.

PLANNING DEPARTMENT COMMENTS

The public hearing for Rezoning Bylaw 1804 will be held on July 17, 2017. The report of the Public Hearing will be on supplemental agenda.

Land Use

The surrounding area consists of large residential properties along the Bulkley River, agriculture and residential uses to the south and undeveloped forest to the east and north.

The subject property is a mix of residential and farm uses. The property consists of one primary residence built in 1998 and a rental cabin built in 1975. Accessory buildings include a workshop, storage building, shed and pole barn.

OCP

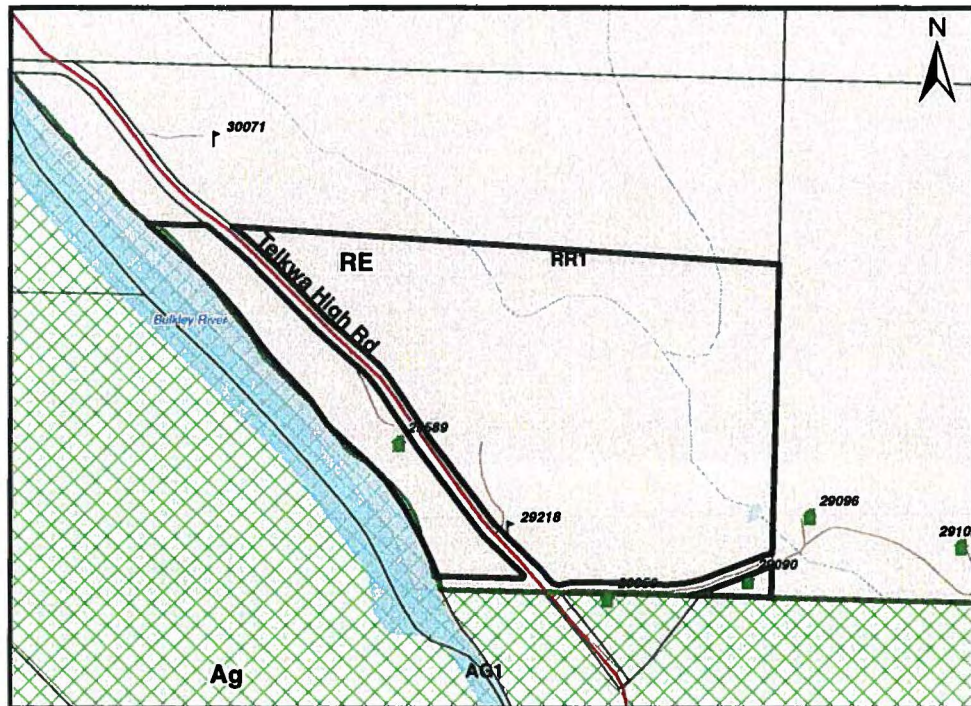
The OCP designation for the property is Resource. This designation is intended to protect the resource values of the designated area and to minimize resource conflicts among recreation, grazing, mining and wildlife by discouraging settlement on Resource designated lands.

With regards to subdivision in the RE designation, Section 3.9.2 (5) of the OCP states that rezoning applications to allow subdivision, subject to the 8 ha. (19.77 acres) minimum parcel size, may only be considered under the following circumstances.

- (a) *The proposed subdivision will not lead to a conflict with, or otherwise negatively impact forestry, agriculture and grazing, mineral or aggregate extraction, fish and wildlife management, trapping or wilderness oriented recreation.*
- (b) *The proposed subdivision will not unnecessarily increase community greenhouse gas emissions*
- (c) *The proposed subdivision will not increase demand for provision of Regional District services into a new or remote area*
- (d) *The proposed subdivision will not result in an unacceptable loss of public access to an area of Crown Land.*
- (e) *The proposed subdivision will not have an unacceptable negative impact on the environment*
- (f) *The proposed subdivision will not have an unacceptable negative impact on neighbouring land uses.*

A very limited amount of low density residential use may be permitted within the Rural Resource (RE) Designation, where appropriate. The proposed H2 Zone is compatible with the intent of the RE designation of the subject property and the surrounding area.

Zoning & OCP Designation Map



Zoning

The proposed subdivision will create one 8.09 ha. (20 acres) size parcel and a 27.7 ha (68.47 acres) size remainder parcel. The Large Holdings Zone has a minimum parcel size of 8 ha. (19.77 acres). The Rural Resource (RR1) Zone has a minimum parcel size

of 28 ha. (69 acres) therefore the applicant must rezone the parcel to Large Holdings (H2).

Both of the proposed parcels have dwellings. The RR1 zone and the H2 zone both allow two dwellings. The proposed zoning will allow an increase in density; however, it is not significant.

The size of the proposed parcels would not be out of character with the area. The Planning Department does not expect that the proposed rezoning will have a negative impact on the character of this area or any neighbouring uses.

Access

In 2007 District Lot 350 was subdivided to create the Lot A, and Lot B, the subject property (Plan EPP147). The Provincial Approving Officer required the existing Easement Plan 9093 to become dedicated access. This access connects the property to the west, located at 29096, and 29102 to Telkwa High Road. The Approving Officer also dedicated road to access the Bulkley River.

Therefore, the proposed subdivision will not affect the lands beyond or result in a loss of public access to Crown Lands.

Building Permits

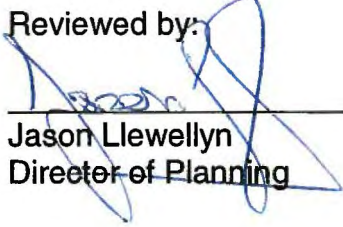
The property is located in the Regional District Building Inspection Area, therefore, any new development would require a building permit. There are no building permits on file for any of the structures on the property.

Recommendations:

1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017"
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017" be given Third Reading and Adoption.

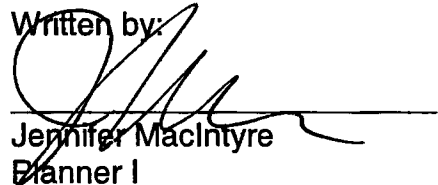
Electoral Area Planning – All/Directors/Two-Thirds

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1804

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Rural Resource (RR1) to Large Holdings (H2)" Zone.

Lot B, District Lot 350, Range 5, Coast District, Plan EPP147, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017".

READ A FIRST TIME this 22 day of June, 2017

READ A SECOND TIME this 22 day of June, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017"

DATED AT BURNS LAKE this day of , 2017

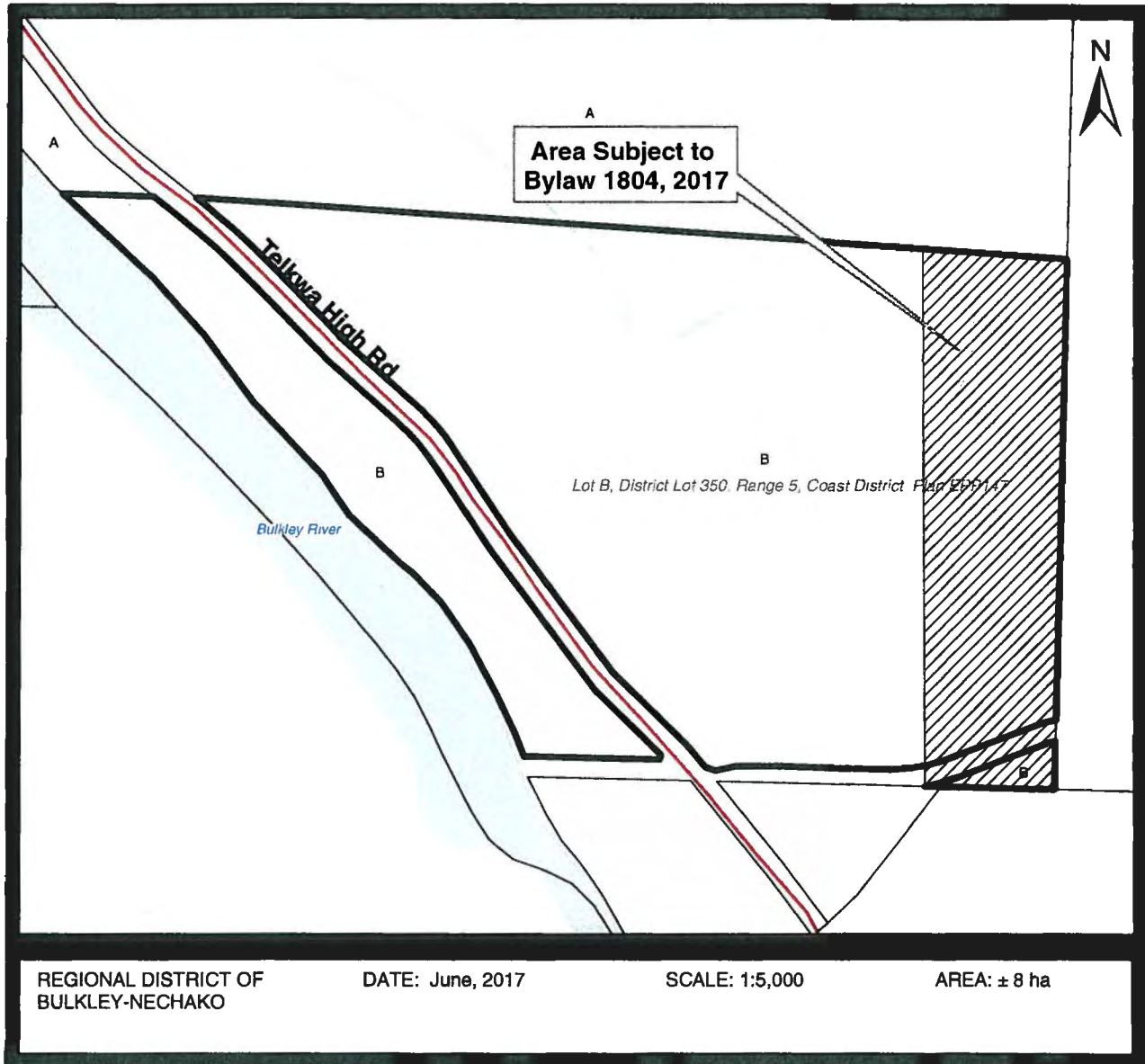
Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

341



SCHEDULE "A" BYLAW NO. 1804

Lot B, District Lot 350, Range 5, Coast District, Plan EPP147, comprising of ±8 ha. Being rezoned from the "Rural Resource (RR1) to Large Holdings (H2)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1804, 2017.

Corporate Administrator

Memorandum



To: Chair Miller and the Board of Directors
From: Jason Blackwell (Regional Fire Chief)
Date: July 20, 2017
Regarding: Enforcement File 2014-A-01 (6865 Yelich Rd)

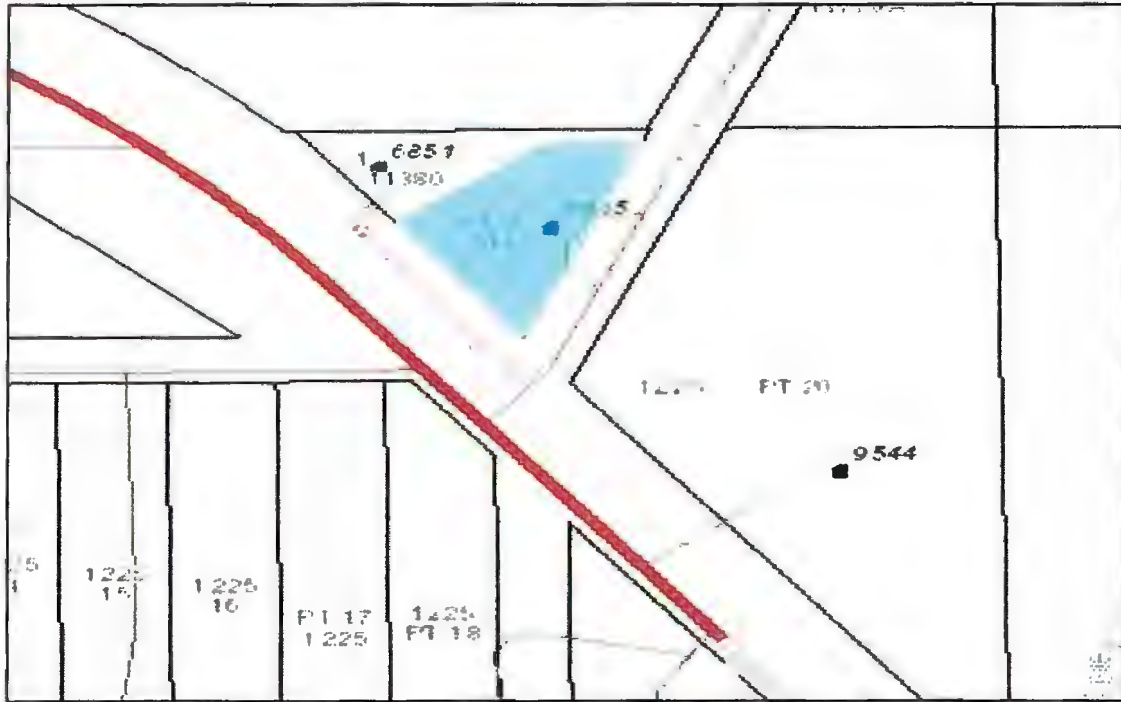
INTRODUCTION:

The purpose of this report is to provide the Board with an overview of the situation, and receive direction regarding enforcement for the property in Electoral Area A, on Yelich Rd. The issue involves an unsightly premises located at 6865 Yelich Road (Lot A, Plan PRP 5112, Section 14, Range 5)



The RDBN has received multiple complaints regarding the unsightly condition of the property over the years. There seems to be no effort taken to bring the property into compliance, and it appears to have gotten worse.

Correspondence associated with this enforcement file is available from staff upon request.

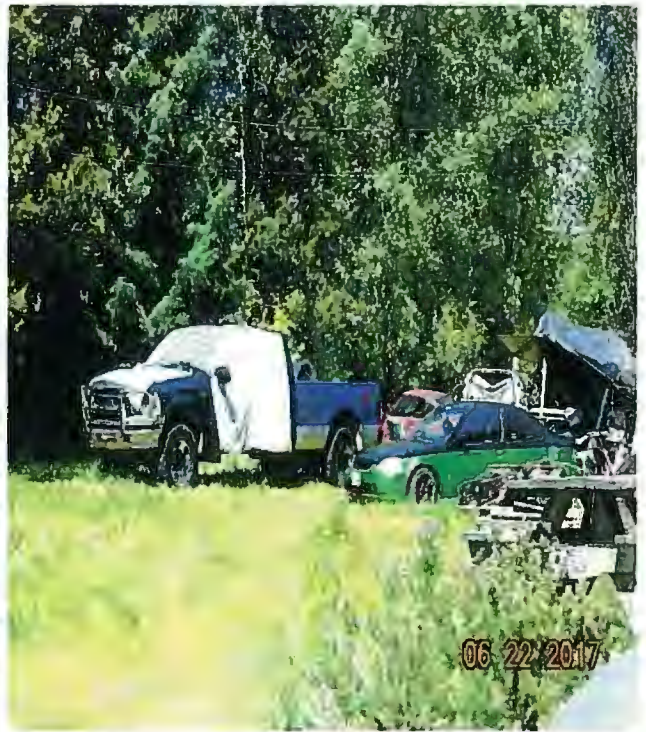


BACKGROUND:

This property contains multiple derelict vehicles. During a site visit in June 2017, it was noted that more vehicles have been brought to the property (19 vehicles were counted in various states of disrepair). This property also contains various atv's, snowmobiles, boats, parts, tires, scrap, and other materials that result in the property being unsightly. Some of the materials have been spilling over onto the adjacent property, as well as the frontage road. Multiple letters have been sent to the property owner, and hand delivered to the tenant (the owners son is living at the property). RDBN staff have met with the tenant, and were promised that clean up would take place. Since that meeting (April 15, 2016) no cleanup has been done, and more vehicles have been brought to the property. Voluntary compliance is not anticipated.







346



6865 YELICH ROAD ENFORCEMENT

“Regional District of Bulkley Nechako Unsightly Premises Bylaw No. 1649, 2012” states the following:“

4.2 No owner or occupier of real property, shall allow, cause, or permit the storage, collection or accumulation on such real property of any Filth, Discarded Materials and Rubbish.

4.3. No owner or occupier of real property shall allow, cause, or permit such real property to become unsightly.

Section 6.4 of the Bylaw states:

Where a Bylaw Enforcement Officer observes that real property does not comply with this bylaw, the Bylaw Enforcement Officer may notify and require the owner or occupier of the real property to comply within a stated time period.

Section 6.1 of the Bylaw states:

Upon any failure by the owner or occupier of real property to undertake the work necessary to comply with Section 4 of this bylaw, and upon the owner or occupier of such real property having been given an opportunity to be heard by the Board in respect of such failure, the Regional District may, by its own forces or those of a contractor, carry out the work necessary to comply with Section 4 of this bylaw at the expense of the owner or occupier, and the Regional District may recover the costs of undertaking the work either as a debt against the person in default or in the same manner and with the same remedies as property taxes.

If the Regional District Board so directs, the Bylaw Enforcement Officer will give direction to the property owner pursuant to Section 6.4 of the Bylaw. If the property owner fails to clean up the property as necessary to comply with the bylaw by the date stated, the Board may direct staff to undertake the work at the property owner's and tenant's cost.

To initiate enforcement of the Unsightly Premises Bylaw the Regional District Board should determine the following:

1. That the property is in contravention of the Unsightly Premises Bylaw, and that the owners and occupiers of the property have allowed it to become unsightly in contravention of the Bylaw.
2. The Bylaw Enforcement Officer should notify the property owners and any occupants that they are required to have significant cleanup of the property done by September 30, 2017, with full compliance by June 30, 2018. If they fail to do the work requested by the applicable dates, the Regional District may, by its own forces or those of a contractor, carry out the work identified at their expense.

Notice that the Board is Considering Enforcement

The property owner at 6865 Yelich Road has been sent notice advising of the Board's consideration of enforcement under the Unsightly Premises Bylaw at this time, and their ability to speak to the Board regarding their alleged contravention of the Bylaw. Before the Regional District Board considers the staff recommendations the Chair should announce this agenda item to the gallery and ask if the property owners, tenant, or persons with an interest in the property, are present and wish to make representations to the Board. After hearing any representations the Board is free to consider the staff recommendations.

Notice that the Regional District is completing the Work

If the property owners fail to undertake the work necessary to comply with Section 4 of this bylaw, as directed by the Bylaw Enforcement Officer the Board may direct that the Regional District, by its own forces or those of a contractor, carry out the work necessary to comply with Section 4 of this bylaw at the expense of the owner or occupier, and the Regional District may recover the costs of undertaking the work either as a debt against the person in default or in the same manner and with the same remedies as property taxes.

Prior to the Board providing such direction to staff the property owner, tenant, and other persons with an interest in the property must be given an opportunity to be heard by the Board. If necessary staff will provide the required notice and report to the Board for direction if the property is not cleaned up as required.

ALTERNATIVE OPTIONS

As an alternative to the below recommendations the Board may direct staff to continue working with the property owner in an attempt to gain voluntary compliance.

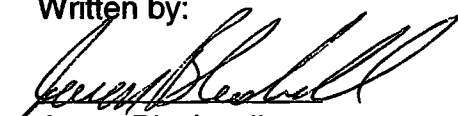
Recommendation

It is recommended that the RDBN Board:

1. Hear any representations from the property owners, tenant, or persons with an interest in 6865 Yelich Road.
2. Consider passing the attached resolution regarding enforcement of "Regional District of Bulkley Nechako Unsightly Premises Bylaw No. 1649, 2012" at 6865 Yelich Road.

All/Directors/Majority

Written by:


Jason Blackwell
Regional Fire Chief

Reviewed by:


Jason Llewellyn
Director of Planning and
Protective Services

349

**RESOLUTION REGARDING ENFORCEMENT OF
“REGIONAL DISTRICT OF BULKLEY NECHAKO UNSIGHTLY
PREMISES BYLAW NO. 1649, 2012” AT
6865 YELICH ROAD**

The Board of the Regional District of Bulkley-Nechako, pursuant to “Regional District of Bulkley Nechako Unsightly Premises Bylaw No. 1649, 2012” (the Bylaw) hereby resolves that:

1. The storage, collection and accumulation of Filth, Discarded Materials and Rubbish on the subject property, legally described as (Lot A, Plan PRP 5112, Section 14, Range 5),(6865 Yelich Road), is in contravention of the Bylaw.
2. The owner and occupier of the subject property have allowed the subject property to become unsightly in contravention of the Bylaw.
3. The Bylaw Enforcement Officer shall notify the property owner and any occupants that they are required to undertake the following work necessary to comply with the Bylaw by September 30, 2017, with total compliance by June 30, 2018:
 - a) Clear from the subject property any Automobile Wreck or any Derelict Motor Vehicles in excess of two (2).
 - b) Remove from the subject property all accumulations of Filth, Discarded Materials, and Rubbish.
 - c) Remove from the subject property all unsightly materials and conditions.
4. The Bylaw Enforcement Officer shall notify the property owner and occupants that if they fail to do the work identified in Section 3 of this resolution, the Regional District may, by its own forces or those of a contractor, carry out the work identified in section 3 of this resolution at the expense of the owner or occupier, and the Regional District may recover the costs of undertaking the work either as a debt against the person in default or in the same manner and with the same remedies as property taxes (once the property owner and occupant have been given an opportunity to be heard by the Board regarding their failure to do the work).



350

Memorandum

To: Chair Miller and the Board of Directors
From: Jason Blackwell (Regional Fire Chief)
Date: July 10, 2017
Regarding: Topley Fire Department Asset Disposal

BACKGROUND:

Topley Rural Fire Department has recently acquired a more functional rescue truck, and the RDBN is in the process of transferring it into the RDBN's name, and insuring it. The cost of the vehicle was below the threshold of being considered a Capital purchase. Due to the age, and condition of their current rescue vehicle, its value has depreciated to point that does not make it desirable for any other departments in the RDBN. The Topley Fire Department has requested permission to sell the old truck as a private sale. Moneys paid to the Department will go into their operational budget.

Recommendation

For Receipt

All/Directors/Majority

Written By:

A handwritten signature in black ink, appearing to read "Blackwell".

Jason Blackwell
Regional Fire Chief

Reviewed by:

A handwritten signature in blue ink, appearing to read "Jason Llewellyn".

Jason Llewellyn
Director of Planning and
Protective Services



Planning Department Enquiries Report, Month of June 2017

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of June 2017. During this month the Planning Department responded to 249 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In May 2017, the Planning Department answered 278 enquiries.

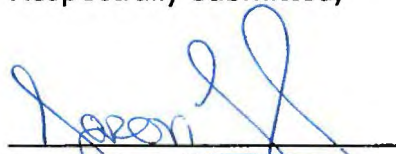
Subject Area	Feb 2017	March 2017	April 2017	May 2017	June 2017
Development Services	44	26	25	46	31
Electoral Area Planning	50	57	51	73	75
House Numbering	6	4	7	7	23
Maps	27	38	30	25	46
Bylaw Enforcement	4	4	8	61	8
Other	55	52	47	66	66
Total	186	181	168	278	249

Recommendation

"That the Board receive the June 2017 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,


 Jason Llewellyn
 Director of Planning



Building Inspector's Report ***For June, 2017***

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 20 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$9,898.13, with a total construction value of \$1,584,355.70. There have been 55 permits issued to date in 2017.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$27,450.00. There have been 6 permits issued to date in 2017.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There has been 1 permit issued to date in 2017.

4. Building Permit Summary for the Village of Granisle

There was 1 building permit application submitted this reporting period with a total construction value of \$1,800.00. There have been 3 permits issued to date in 2017.

5. Building Permit Summary for the District of Fort St. James

There were 2 building permit applications submitted this reporting period with a total construction value of \$32,000.00. There have been 6 permits issued to date in 2017.

6. Building Permit Summary for the Village of Telkwa

There were 8 building permit applications submitted this reporting period with a total construction value of \$540,000.00. There have been 10 permits issued to date in 2017.

Reviewed by:


Jason Llewellyn

Written by:


Jason Berlin

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

June 2017 - Action List

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Pages Board Agenda June 22 2017	ALR Application No. 1191 Enns Electoral Area "F"	Forward to the ALC	Jennifer	Completed	July 5, 2017
Pages Board Agenda June 22 2017	Temporary Use Permit A-03-17 John Morris (Hubert Holdings Ltd.) Electoral Area "A"	Inform applicant of Board decision	Jennifer	Completed	June 23, 2017
Pages Board Agenda June 22 2017	OCP & Zoning Amendment C-01-17 Bylaw No.s 1801 & 1802 Andrew and Christie Hoy Electoral Area "C"	Schedule public hearing	Jennifer	Completed	June 23, 2017
Pages Board Agenda June 22 2017	Rezoning File No. C-02-17 Bylaw No. 1803 Blue Jay Farms Electoral Area "C"	Schedule public hearing	Jennifer	Completed	June 23, 2017
Pages Board Agenda June 22 2017	Rezoning File No. A-05-17 Bylaw No. 1804 Maria Kolnberger Electoral Area "A"	Schedule public hearing	Jennifer	Completed	June 23, 2017
Pages Board Agenda June 22 2017	Rezoning File No. A-02-17 Bylaw No. 1797 & 1798 Public Hearing Report Electoral Area "A"		Jason		

353

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

June 2017 - Action List

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Board Agenda May 25 2017	ALR Application No. 1192 Redekop Electoral Area "F"	Application Denied Send letter to applicant Close File	Jennifer	Completed	May 26, 2017
Board Agenda May 25 2017	Rezoning File No. A-03-16 Phil's Boxes Electoral Area "A"	Letter to applicant Send Bylaw to MoTI for signatures	Jennifer	Completed	May 26, 2017
Pages 259-273 Board Agenda May 25 2017	Joint OCP Review process Electoral Area "D" and Village of Fraser Lake	Send PDF of contract	June/ Maria	Completed	June 26, 2017
Page 803 Board Agenda May 25 2017	Cluculz Lake Volunteer Fire Dept	Follow up with recommendations Investigate RD's responsibility for Fire Dept. Operations	Jason Blackwell	Ongoing	
Pages 232-233 Board Agenda April 20, 2017	Recreation Service Electoral Area "A"	Staff Report	Jason	Ongoing	
Pages 234-236 Board Agenda April 20, 2017	Pipeline Referral	Letter Invite OGC to Board Meeting Press Release	Jason	Ongoing	
Pages 62-79 Supp Board Agenda 20-Apr-17	BC Building & Safety Standards	Arrange Meeting	Jason	Ongoing	

354

June 30, 2017

Bill Miller, Chair
Regional District of Bulkley-Nechako
37, 3rd Ave, PO Box 820
Burns Lake, BC
V0J 1E0

email: bill.miller@rdbn.bc.ca

Dear Bill Miller:

Re: Oil and Gas Commission Consultation Processes

Thank you for your letter to the BC Oil and Gas Commission (Commission), dated June 6, 2017. I have been asked to respond on behalf of Paul Jeakins, Commissioner and CEO.

Your letter requests attendance at a meeting of the Regional District of Bulkley-Nechako (RDBN) Board by a representative of the Commission to discuss consultation processes and communications with local residents, stakeholders and the RDBN related to permitting and construction of proposed major pipelines. I, along with other Commission staff, would be happy to meet and discuss these, and any other topics related to the Commission, of interest to the Board.

As you are likely aware, the Commission's permitting of the Pacific Trails, Coastal Gaslink and Prince Rupert Gas Transmission pipelines within the RDBN is largely complete, although some authorization of ancillary activities as well as permit amendments will be ongoing. Approved permits are publicly available on the Commission's "Major Projects Center" website (<http://www.bcogc.ca/public-zone/major-projects-centre>) and it may be helpful to review some of these documents prior to our meeting.

The Commission is surprised at how your letter characterizes our engagement during the permitting process as our records indicate numerous responses, in the form of letters, emails, telephone conversations and presentations, to requests for information and concerns identified by the RDBN Board and staff. Despite much of the permitting having been completed, the Commission is always interested in further feedback on the permitting process, including RDBN's experiences and any suggestions for enhancements.

At this point, there have been no final investment decisions on any project involving the aforementioned pipelines and there will be little or no construction activity until there is a final decision. Should a project proceed, the Commission agrees with the RDBN that significant ongoing communication between all affected parties including local residents,

First Nations, stakeholders, project proponents, RDBN and ourselves will be required, especially during the construction phase.

For public concerns, the Commission already maintains a 24 hour reporting line to provide immediate and coordinated response to reported incidents, including public and stakeholder complaints about oil and gas activities. Information on reporting incidents and concerns to the Commission can be found at <http://www.bcogc.ca/node/11461/download>. This reporting process would apply to the proposed pipelines, if they proceed, and the Commission also expects to expand our presence, including field inspectors and community relations staff, wherever pipeline construction is planned. We are certainly interested in discussing any ideas RDBN may have to ensure communications between affected parties during all phases of pipeline construction and operations are effective and timely.

We look forward to meeting with the Board to discuss these matters. Our preferred meeting date is September 21 although we are prepared to accommodate other proposed dates except July 20. To allow us to make travel arrangements, please forward the meeting date, time and location when finalized.

Sincerely,



James O'Hanley
Vice President, Applications

Cc: David Kmet, TransCanada Corporation - via email
John Rustad, MLA – via email
Doug Donaldson, MLA – via email



37, 3RD AVE, PO BOX 820
BURNS LAKE, BC
VOJ 1E0

357

REGIONAL DISTRICT
OF BULKLEY NECHAKO
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

June 6, 2017

Paul Jeakins, Commissioner and Chief Executive Officer
Oil and Gas Commission
PO Box 9331 Stn Prov Govt
Victoria, BC, V8W 9N3

Sent by e-mail to Paul.Jeakins@bcogc.ca

Re: Oil and Gas Commission Consultation Process Regarding Pipeline Development

This letter requests that the Oil and Gas Commission (OGC) send a representative to attend a future meeting of the Board of the Regional District of Bulkley-Nechako. The intent of this meeting is to discuss the OGC's consultation processes and policies, and ensure that the pipeline development process proceeds with adequate and meaningful communication with local residents and other stakeholders.

It is anticipated that the following issues may be discussed at this meeting.

- The manner in which the OGC and industry communicates with residents prior to construction. The RDBN is concerned that there is a need for increased effort to reach out to residents and to ensure that their questions and concerns are addressed at this time.
- The manner in which the OGC consults with the RDBN. The RDBN has responded to numerous referrals relating to the OGC's consideration of permits for pipeline development activity. Many of the RDBN's referral responses expressed concerns and objections. The RDBN has never received any substantive feedback from the OGC regarding any of our concerns. In all cases it appears that the permits have been issued as applied for, and we are unaware of any circumstance where an action has been taken by the OGC to

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSALA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA

WWW.RDBN.BC.CA

PH: 250-692-3195

FX: 250-692-3305

TF: 800-320-3339

acknowledge, investigate or address an RDBN issue or concern. A more responsive approach by the OGC would be appreciated.

- The development of procedures and processes necessary to ensure that industry and the OGC are prepared to accept, evaluate, and respond to public complaints associated with pipeline construction. When this issue has been raised in the past the response has been that the Socio-Economic Effects Management Plans (SEEMPs) outline the process; however, it appears that the SEEMPS are largely silent regarding the specific manner in which industry will accept, evaluate and respond to the general public; and the role the OGC will play in ensuring that public concerns are adequately addressed.

The Regional District of Bulkley Nechako is available to meet with OGC representatives on the following dates: June 22nd, July 20th, August 17th, September 17th, and September 21st. We look forward to confirming your attendance.

Sincerely,



Bill Miller, Chair
Regional District of Bulkley-Nechako

cc: David Kmet, Sr. Lands Representative, TransCanada Corporation, 450 – 1st Street SW, Calgary, AB, Canada, T2P 5H1 (Dave_Kmet@transcanada.com)
John Rustad, MLA, Box 421, 183 First St, Vanderhoof BC V0J 3A0
Doug Donaldson, MLA, 1175 Main Street, PO Box 895, Smithers, BC, V0J 2N0 (doug.donaldson.mla@leg.bc.ca)

359

Board-Directors



Dze L K'ant Friendship Centre Society

1188 Main Street
PO Box 2920
Smithers BC
V0J 2N0

Phone (250) 847-5211
Facsimile (250) 847-5144

info@dzekant.com

July 12, 2017

Board of Directors
Regional District of Bulkley Nechako
37 3rd Avenue, PO Box 820
Burns Lake, BC V0J 1E0

Via email

Dear Directors,

The Dze L K'ant Friendship Centre Society (The Centre) has developed a proposal intended for submission to Northern Health's Active Community Grant. Information on the grant opportunity can be found at

<https://www.northernhealth.ca/YourHealth/HealthyLivingCommunities/HealthyCommunityDevelopment/ActiveCommunities.aspx>.

The Centre is requesting that the Regional District of Bulkley Nechako be the sponsor for this proposal and that the RDBN submit the proposal under its name. }

The goal of the project is to increase the level of physical activity of youth who live in the Bulkley Valley by a) increasing the leadership of organizations and governments and b) increasing the collaboration and synergies between organization and governments.

The Centre will be responsible for completing the application form for the grant including the preparation of a budget. The Centre will work with RDBN staff to ensure that the project meets all of the RDBN's parameters. Regarding the budget, the request is for \$30,000. The majority of the funds will be spent on the contract and expenses for the project lead who will undertake the outreach, the research, the organization and coordination of the community summit, and the write up of the action plan. Funds will be designated for expenses related to the Community Summit as well as an administration fee (10%) for The Centre. The Centre will be responsible for writing of the reports to the funders.

Possible government collaborators on this project have been engaged during the development of this proposal. These include representatives from the Town of Smithers, Village of Telkwa, District of Houston, School District 54, and Office of the Wet'suwet'en.

The aim is to have letters of support from these organization to accompany the grant application due on July 31st.

If you have any questions, feel free to email me at executive.director@dzekant.com.

Best regards,

Annette Morgan
Executive Director
Dze L K'ant Friendship Centre Society

DRAFT

Outline of Proposal to the Northern Health Active Communities Grant

Sponsoring Municipality: Regional District of Bulkley Nechako

Delivery Organization: Dze L K'Ant Friendship Centre (Lead: Annette Morgan)

Section 1. Brief description of project activity.**1. Pre-Summit**

- a. Outreach to partners and conduct research on existing assets. Types of assets include capital assets (infrastructure and equipment), human, and organizational that are currently in place which support active recreation and physical activity.
- b. Drafting of Statement of Principles

2. Community Summit

A one day meeting of community partners to

- a. Discuss and identify the barriers and opportunities for increasing the participation of rate of children in active recreation and physical activity.
- b. Discuss and identify the optimal model of service delivery for increasing the collaboration of children's physical activity in the Bulkley Valley.
- c. Finalize a statement of principles to be endorsed by project partners.

3. Endorsement of Statement of Principles

Community partners discuss the statement of principle and are asked to endorse at a board/council level.

4. Action Plan Compilation and Distribution

- a. Compilation of the Summit's Outcomes
- b. Distribution of the Action Plan to Project Partners.

Section 2. Main goals of the project and intended outcomes.

1. Overall goal is to increase physical activity of all youth in the Bulkley Valley from Moricetown to Houston.
2. Achieve greater awareness of the importance of physical activity and the related health outcomes and increased community wellbeing.
3. Increase commitment from groups to work from a child-at-the-centre model in the design and delivery of active recreation and physical activity opportunities.
4. Increase understanding of the positive role that intergenerational involvement has on a child's involvement in active recreation.
5. Increase understanding of the barriers (eg. physical, financial, cultural, institutional, transportation) that prevent children from being physical active.
6. Increase understanding between community partners.
7. Increase collaboration between community partners.
8. Increase synergies between community partners.
9. A Statement of Principles endorsed by community partners re: the contribution of active recreation and physical activity has on population health outcome and overall community wellbeing and that a child centric approach is a key principle in

our efforts. (Wording to be figured out).

10. Identify actions to remove barriers and open up opportunities for greater participation rates children and elders in physical activities.

Section 3. How the project was identified. How will it benefit community members?

The project was identified through:

- a. Conversations with sport associations regarding declining participation and declining volunteerism.
- b. Conversations with facility owners regarding declining use of built infrastructure.
- c. Conversations with community leaders regarding the population of children not begin physically active and barriers to get them involved.

The community members will benefit because of

- c. Increase leadership in multiple sectors to increase the participation of youth.
- d. Increased participation of children in physical activity.
- e. Increased utilization of existing capital assets (infrastructure and equipment).

Section 4. Possible Community Partners

The project would actively involved governments and organization in the Bulkley Valley (Morictown to Houston).

All interested sport associations.

All interested recreation associations.

Private companies providing physical activity opportunities

Non-governmental Associations

School District 54

Office of the Wet'suwet'en

District of Houston

Moricetown Band

Town of Smithers

Village of Telkwa

Regional District of Bulkley Nechako

Northern Health Active Communities Grant Information

Active Communities grants are a one-time funding opportunity supported through the provincial Ministry of Health's Active People, Active Places Physical Activity Strategy. The aim of the Strategy is to support and provide access to physical activity for individuals and families in communities across the province. Through this funding, the goal is to strengthen community relationships and capacity through multi-sector partnerships for physical activity planning. Funds are available from \$20,000 to \$30,000 per project.

Grant Criteria

Projects must be within the Northern Health region and support physical activity initiatives that focus on one or more of the following:

- Increase the number of opportunities available to be physically active, specifically through at least one of: improving access, inclusion and healthy community design
- Increase participation in physical activity
- Encourage and support physical activity leadership in the community
- Build capacity to help others be physically active
- Address barriers to physical activity faced by community members

Successful applicants must participate in online mid-term and final evaluations and complete all project activities by October 31, 2018.

Who can apply?

Only local governments are eligible to be awarded Active Communities grants, including:

- Municipalities
- Regional Districts
- First Nations Communities
- Métis Chartered Communities

Unincorporated communities are eligible to apply with submission through their Regional District.



Preference will be given to projects that:

- Demonstrate existing cross-sector relationships for physical activity with community stakeholders, including partnerships with the health authority
- Address an opportunity for physical activity that is missing in the community
- Reduce health inequities for those who are disadvantaged or vulnerable to improve their access to supports for physical activity and resources
- Last beyond the grant funding

Funding Limitations

- No more than 40% of the total requested grant funds can be used toward capital expenditures. Capital costs include items that are owned for longer than one year, and are not depleted or replenished during the normal course of operations. Examples of capital costs include fixed assets, such as land, buildings, equipment, furniture and fixtures, etc.
- Duplication of existing community programs
- Operational expenses for an established program or initiative
- Activities, programs and/or projects designed to generate a profit
- Seed granting
- Prize money

NORTHERN HEALTH ACTIVE COMMUNITIES GRANT: IMPORTANT DATES

Call for applications:	June 7, 2017
Deadline for Applications:	July 31, 2017
Successful Applicants Notified:	week of August 21, 2017
Projects must end prior to:	October 31, 2018

Application Process

Northern Health's Healthy Community Development, Population Health Programs will manage the application and selection process and field any inquiries. Funds will be distributed directly to local governments by the BC Healthy Living Alliance (BCHLA). Reporting will be to both the BCHLA and Northern Health. Interested applicants can access the application form through the Northern Health Active Communities webpage [here](#).

Resources:

[Government of BC News Release](#)
[Active People. Active Places Physical Activity Strategy](#)
[Advancing Equity and Inclusion- A Guide for Municipalities](#)

For more information, please contact Northern Health's Healthy Community Development, Population Health Programs: by email at healthycommunities@northernhealth.ca or by phone at 250-565-2131.



Board-Direction

RECEIVED
JUL 11 2017
REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Attn: Mr. Mark Fisher, Area A Director, Regional District of Bulkley-Nechako
37 3rd Avenue, PO Box 820, Burns Lake, British Columbia V0J 1E0

RE: Request for a Letter of Support: Village of Telkwa - Northern Health's Active Communities Grant – for Smithers to Telkwa Bike Trail

Dear Mr. Mark Fisher,

The Village of Telkwa Council has approved the submission of an application to Northern Health's Active Communities Grant Program in support of the Smithers-Telkwa Bike Trail. The application will request support for the completion of detailed engineering drawings, as discussed with Cycle 16 Society.

The proposed Smithers-Telkwa trail offers a vast range of potential benefits for the Regional District of Bulkley-Nechako, the Town of Smithers, and the Village of Telkwa. It offers a clear chance to encourage *Active People, Active Places* (Ministry of Health's Physical Activity Strategy) through the creation of a safe and accessible paved trail for use by all ages and physical abilities between and within our communities. It is also an excellent opportunity for adjacent municipalities and regional districts to work in partnership towards a common goal.

Northern Health offers full coverage through the program, and will expand funding allotted if lead applicants demonstrate strong partnership with other local governments. We recognize that official approval of the trail is pending; it is important to note that this grant is for detailed engineering drawings, and does not require a commitment to construction.

The Village of Telkwa respectfully requests your support through a letter that declares Area A of the Regional District of Bulkley-Nechako in support of the application by the Village of Telkwa to the Active Communities Grant for detailed engineering drawings of the Smithers-Telkwa Bike trail. Thank you in advance for your consideration and partnership.

Kind Regards,

Megan Peloso, MA
Grant Writer, Village of Telkwa
grantwriter@telkwa.ca

365

Board-Direction



RECEIVED
 June 22, 2017
JUN 29 2017
 REGIONAL DISTRICT OF
BULKLEY NECHAKO

Chairperson Bill Miller
 Regional District of Bulkley-Nechako
 37 - 3rd Avenue
 P.O. Box 820
 Burns Lake, BC
 V0J 1E0

Dear Chairperson Miller,

Re: 4th Annual Resource Breakfast Series September 26 to 28, 2017 – Vancouver, BC

On behalf of the BC Resource Sector, it is my sincere pleasure to offer two of your elected representatives complimentary tickets to the 4th Annual *Resource Breakfast Series*. The event will be hosted September 26 - 28, 2017, in Vancouver, BC during the annual Union of BC Municipalities' (UBCM) convention. The breakfasts take place from 7:00 am to 8:30 am and feature three key sectors including mining, energy, and forestry, in a friendly, relaxed and casual atmosphere. These breakfast events provide an excellent opportunity to network and receive brief updates on the resource sector's role in our provincial economy. It is also a fantastic chance to meet representatives from the resource sector and the generous sponsors.

The *Resource Breakfast Series* has become a must-attend event with sellout crowds each day. We encourage you to reserve your complimentary ticket early, as we sell out every year. This year, we are restructuring the program to make it even more informative, engaging and beneficial. We are committed to developing the event and want to keep it fresh and interesting. Therefore, we are introducing a new panel format which will include inviting the respective Minister, a resource sector business leader, and a local Mayor to engage in a constructive dialogue about the future of BC's resource sector. This diverse panel structure will ensure we share a variety of perspectives. As was the case last year, there will be broad representation from Mayors, Councillors, MLAs, resource sectors and association sponsors from across the province. These breakfasts present an excellent opportunity to meet, network, and learn first-hand the latest news about BC's important resource sector.

Event Details:

- Dates:** Tuesday, September 26, 2017 - *Mining Sector Breakfast*
 Wednesday, September 27, 2017 - *Energy Sector Breakfast*
 Thursday, September 28, 2017 - *Forest Sector Breakfast*
- Time:** 7:00 am-8:30 am
- Invited Guests:** MLAs, Mayors, Councillors, Association & Resource Sector Leaders
- Style:** Plated breakfast
- Location:** Terminal City Club – 837 West Hastings Street, Vancouver, BC
- Cost:** No charge, hosted breakfast
- Attire:** Business casual

408 – 688 West Hastings Street (604) 343-4847
Vancouver, British Columbia info@c3alliancecorp.ca
V6B 1P1, Canada www.c3alliancecorp.ca

Seating is limited and will be assigned on a first-come, first-served basis. To support and encourage a broad spectrum of leaders from across the Province, we are limiting local government seats to two per Municipal Council or Regional District at any or all of the breakfasts. Please RSVP to info@c3alliancecorp.ca and specify which event(s) you would like your representatives to attend. There is great demand for these popular events, therefore, we respectfully encourage you to request tickets to only the breakfasts you have an interest in attending and are available for. Also, please note, tickets are non-transferable.

We look forward to seeing you at the 4th Annual *Resource Breakfast Series*.

Kind regards,

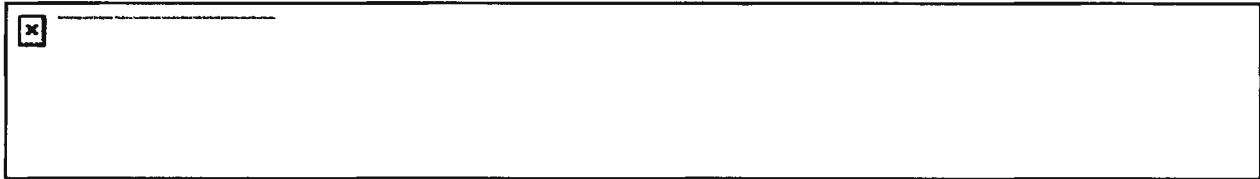


Dan Jepsen, RPF
President & CEO
C3 Alliance Corp. - *Resource Breakfast Series* Manager

367

geraldine.craven

From: Ted Clarke <tedc@nbcheros.org>
Sent: June 28, 2017 1:34 PM
To: Town of Smithers; Kitimat-Stikine RD; District of Houston; harry.nyce@gitwinksihlkw.ca; wells@goldcity.net; District of Fort St. James; feedback@districtoftaylor.com; District of Kitimat; District of Mackenzie; District of 100 Mile House; District of Chetwynd; cityclerk@city.pg.bc.ca; shaggerty@poucecoupe.ca; lackerman@fortstjohn.ca; Village of McBride; Village of Granisle; Mayor City of Prince Rupert; Village of Burns Lake; Village of Valemount; Ruby Decock; District of Hudson's Hope; District of Vanderhoof; District of Stewart; District of New Hazelton; Village of Fraser Lake; District of Tumbler Ridge; District of Port Edwards; Village of Telkwa; City of Dawson Creek; City of Terrace; CFO Peace River RD; justask@northernrockies.ca; inquiries; RD of Skeena-Queen Charlotte; RD of Fraser-Fort George; Village of Masset; info@hazelton.ca; RD of Cariboo
Subject: Proposal for public investigation into province's pre-hospital care system
Attachments: North Central Local Government Association.docx



June 28, 2017

To: All Northern B.C. mayors, district chairs and chief councillors
c/o North Central Local Government Association

From: Ted Clarke
Vice-president of Northern B.C. Helicopter Emergency Rescue Operations Society (HEROS)

Dear elected members,

I am writing to your organization today to ask for you to consider drafting a letter of support for our proposal that the provincial government establish an independent Royal Commission to examine all aspects of prehospital care in B.C., supported by a universal cost/benefit analysis study.



For five years, Northern B.C. HEROS has been working to create public awareness of the shortcomings of the current emergency medical services the provincial authorities provide. We are driven to highlight the need for a doctor-led, rapid-response helicopter service capable of reaching rural and remote areas of the province quickly to prevent unnecessary deaths and decrease morbidity of injuries and illnesses by reducing the time it takes to bring definitive medical care to the patient.

As an organization whose mandate is to take on challenges of public concern to facilitate positive change on regional issues, the North Central Local Government Association represents cities, towns, First Nations communities and organizations whose employees live and work in this vast geographic area. You oversee an area which contains 69 per cent of B.C.'s land mass and which is home to 60 per cent of our aboriginal people. Those people, as well as everyone who lives, works and travels in and around our region, deserve better prehospital care than is currently available to them.

When you are gravely ill or seriously injured, the medical system should not start once you arrive at the hospital door. Other provinces and countries realized decades ago the shortcomings of their own prehospital medical systems and took steps to improve patient care. That has resulted in fewer deaths and significant cost savings to their medical systems as a result of better patient outcomes and fewer lifelong medical conditions because those patients received timely interventions. B.C. Emergency Health Services estimates the cost to taxpayers of trauma (not including medical conditions such as strokes, heart attacks, and diabetic shock) at \$5 billion per year. Yet, in the history of this province, there has never been a non-partisan universal cost-benefit study on pre-hospital care to examine whether our health care system is spending tax dollars wisely. We think the findings of such a study would lead investigators to conclude money spent up to essentially bring the hospital to the patient will not only save lives but money as well. Those patients will recover quicker without the need for extended hospital stays with less of a chance of developing a longterm medical condition. As a result, WorkSafe BC and ICBC payouts will be reduced and premiums for coverage paid by employers and ordinary citizens would drop.

In this initiative to gather a groundswell of support for this pre-hospital care investigation, HEROS is appealing to private industry - foresters, truckers, miners, petroleum producers; public entities such as firefighters and other first responders and health authorities; and elected government officials like yourselves to push for real change in how the province conducts its emergency services.

Employers are reluctant to send their workers into areas where they are not protected and this issue can negatively affect decisions on where resource-based companies will be willing to establish their rural operations. They expect to have a modern system in place to protect their employees, should they need a rapid evacuation. In northern and rural regions of B.C., that system does not exist simply because our provincial authorities believe it is our choice to live in this area and that we should not expect the same level of emergency care as the people of the Lower Mainland and Victoria now receive. That very comment was taken directly from B.C. Forest Safety Council ombudsman Roger Harris two-year study into northern B.C.'s air ambulance helicopter services, released in February.

We are not the only region of this province that is underserved but this is without a doubt the area that has suffered the longest as a result of having our voices ignored by the people making decisions on how emergency resources are allocated.

We encourage you to join us in this opportunity to show your support in addressing an issue which potentially could affect all British Columbians as well as visitors to this province, by providing this letter showing you are in favour of our proposed system-wide prehospital care inquiry.

Thank you for considering this proposal.

For more information please contact:

Ted Clarke

Northern B.C Helicopter Emergency Operations Society (HEROS)

tedc@nbcheros.org

www.nbcheros.org

www.facebook.com/NorthernBCHeros

Cell: 250-981-0783

Feedback form: A new way of doing business

We believe that by working together we can make better decisions about our operations. As we look towards the future, we want to ensure that our operations and engagement meets your needs and reflects your interests. We invite you to complete the following feedback form to help us develop a plan for the future. Once we have received your feedback, we will share what we heard and what the next steps are in the process.

You can also complete this feedback form online by visiting www.surveymonkey.com/r/nechakowatershed

1. How did you learn about Rio Tinto's community engagement survey?

- Newspaper advertisement
- Flow Facts
- Word of mouth
- Open house
- Email from Rio Tinto
- Other _____

2. How important are each of the following aspects of Rio Tinto's operations to you?

	NOT AT ALL IMPORTANT	SLIGHTLY IMPORTANT	IMPORTANT	FAIRLY IMPORTANT	VERY IMPORTANT	NO OPINION
Reservoir operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job / contracting opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How we work with the community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fisheries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wildlife	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climate Change	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental research and monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other _____

3. What aspects of Rio Tinto's operations concern you the most, if any? How so?

4. How does Rio Tinto's operations benefit your community, if at all?

5. Please indicate your top three interests regarding Rio Tinto's operations?

- a) _____
- b) _____
- c) _____

6. How would you like to be engaged by Rio Tinto and/or receive updates in the future? Please select your top three (3):

- Open houses
- Small group meetings
- Through community offices
- Operational updates by email
- Online surveys
- Community advisory groups or committees
- Advertising
- Other _____

7. In your view, how can Rio Tinto improve how it engages with communities?

8. Do you have any other comments or feedback you would like Rio Tinto to consider?

Information about you (OPTIONAL)

Your name: _____

What community do you live in?

- Vanderhoof
- Burns Lake
- Fraser Lake
- Prince George
- Fort Fraser
- Southside
- Wistaria
- Other _____

Thank you for taking the time to complete this feedback form. Please provide your completed form to a Rio Tinto representative at the open house or as follows:

- Scan and email to – **NechakoReservoirUpdates@riotinto.com**
- Mail in or drop off at one of our community offices:
 - Vanderhoof** - 158 Stewart Street, Vanderhoof, BC V0J 3A0
 - Burns Lake** - Evergreen Mall - Unit 3B, 321 Highway 16, Burns Lake, BC V0J 1E0

371

Board-Receive



RECEIVED

JUN 21 2017

REC DISTRICT OF
BULKLEY NECHAKO

June 14, 2017

Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC V0J 1E0

Dear Chair Miller and Directors,

A letter was sent out recently to the Lt. Governor without going through due process. This failure meant the letter in question was clearly not a representation of the priorities and perspectives of all members. Furthermore, we thoroughly recognize that the letter has been perceived broadly as inappropriate, untimely, and partisan by some members.

Your NCLGA Board of Directors has unanimously and publicly reaffirmed that your local government area association is strictly non-partisan. Furthermore, we deeply regret any challenges this error might have caused any individual representative of your local government or your government as a whole.

The NCLGA Board will be sending this issue to the Governance Committee that will meet on July 14th to establish clear, succinct protocols around external messaging and public communication.

As you know the NCLGA Board is dedicated to promoting the environmental, economic and social well-being of the communities in the region as all of you are. Your NCLGA Board values the members and the power of a united front when advocating regional interests and identifying solutions. With your input and engagement, the NCLGA will continue to have a strong non-partisan voice as we all work to build a brighter future for our communities, our region, and our province.

We encourage you, as individuals or by resolution, to connect with your area association with any helpful or constructive input you might have. The road ahead holds many opportunities for collaboration and cooperation. Your NCLGA Board fully recognizes that through non-partisan, responsible, and careful planning, we can take advantage of those opportunities for the betterment of the entire region.

Yours sincerely, on behalf of the entire NCLGA Board,

A handwritten signature in black ink, appearing to read "Shaely Wilbur". The signature is fluid and cursive.

Shaely Wilbur
President, North Central Local Government Association

June 30, 2017

Regional District of Bulkley Nechako
Attention: Bill Miller, Chair
37, 3rd Avenue, PO Box 820
V0J 1E0

RECEIVED

JUL 07 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Mr. Miller

Re: Bulkley Valley District Hospital's Mammography Screening Program

Thank you for your inquiry into the mammography screening program at Bulkley Valley District Hospital (BVDH).

The current analog machine continues to operate within specifications and the unit receives regular preventative maintenance. We work closely with the Screening Mammography Program of BC to ensure all our units fulfill their quality standards. We have no reason to believe that the unit will not continue to operate within specifications while we carry out a transitional plan with regards to digital mammography.

This shift from analogue to digital mammography across the North has been a significant undertaking for the organisation, and a decision was made to carry out the transition in an incremental manner. I am pleased to inform you that we are proceeding to procure a digital mammography unit for BVDH. A project plan is being put together to determine installation and equipment estimates. Capital funding for digital mammography is provided by the Provincial Health Services Authority (PHSA). Further details will be discussed among key stakeholders participating in the Smithers Breast Health Advisory Group.

Sincerely,



Ciro Panessa,
Chief Operating Officer, Northwest HSDA,
Northern Health Authority

cc: Cathy Ulrich, CEO, Northern Health Authority
Penny Anguish, COO, NI HSDA
Cormac Hikisch, HSA Bulkley Valley, Northern Health Authority
Yvonne Koerner, Executive Director, North West Regional Hospital District

373

Board-Receive

Cheryl Anderson

Subject: FW: Thank you for your contribution

From: FCM Membership [<mailto:membership@fcm.ca>]
Sent: June 27, 2017 9:40 AM
To: Melany Deweerdt <Melany.Deweerdt@rdbn.bc.ca>
Subject: Thank you for your contribution

Dear Mrs. De Weerd,

I wanted to take this opportunity to thank you for your generous contribution to FCM's Legal Defense Fund. With the voluntary support of members like the Regional District of Buckley-Nechako, FCM can continue to advance the national legal interests of Canada's local governments.

Your donation supports FCM's legal efforts on a wide variety of issues that impact communities of all sizes. FCM has intervened in a number of precedent-setting cases under federal jurisdiction that are of national importance to our sector — such as rights-of-way management. The Fund is also used by FCM to obtain proactive legal opinions on emerging policy files that have implications for local governments.

Thank you once again for your contribution.

Sincerely,

Jenny Gerbasi
FCM President

374

Board-Receive
UBCM
Union of BC
Municipalities

June 12, 2017

Chair Bill Miller
Regional District of Bulkley-Nechako
Box 820
Burns Lake BC V0J 1E0

RECEIVED
JUN 16 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Chair Miller:

Re: 2016 Resolutions

One or more resolutions sponsored by your Board and submitted for consideration at the 2016 Convention was referred to the UBCM Executive by Convention.

The UBCM Executive has completed consideration of all referred resolutions from 2016.

Please find attached a copy of the referred resolution(s), as well as the Executive's decision on the resolution(s).

Resolutions endorsed by the UBCM Executive have been conveyed to the provincial or federal government, or other organization. UBCM awaits response from these governments or organizations.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, Information & Resolutions Coordinator with any questions.

Tel: 604 270 8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,



Councillor Murry Krause
President

Enclosure

Whereas previously, local governments received annual unconditional grants from the Province in two payments, one at the end of March and the other at the end of June;

And whereas the 2016 grants are being paid in a single payment at the end of June, creating a cash flow hardship for small local governments that depend on the March payment to meet their operational needs:

Therefore be it resolved that the provincial government process unconditional grants in two payments annually to alleviate cash flow hardships.

- | | |
|-----------------------------|---|
| Convention Decision: | Not Considered - Automatic Referral to Executive |
| Executive Decision: | Referred to Presidents Committee |
| Committee Decision: | Referred to 2017 Convention |

RECEIVED

JUN 22 2017

REGIONAL DISTRICT OF
MARKLEY NECHAKO

We, the executive of St Luke's
Church on the Lake Society would
like to thank you for the
donation of money so gratefully
accepted to aid us in our
restoration goals!

St Luke's Church on the Lake Society ^{Lake} (S)

377



378

RECEIVED

geraldine.craven

JUN 29 2017

From: Laurie Gallant <gallantlaurie@gmail.com>
Sent: June 28, 2017 7:24 PM
To: Laurie Gallant
Subject: Re: Bulkley Valley Food Security Forum Update June 28, 2017
Attachments: June 30, 2017.pdf, ATT00001.htm

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Greetings,

As promised I am sharing an update on actions taken since our gathering on May 19. The account of progress made and dovetailing of projects already underway is actually quite long and fills four pages. I hope you will also find this update inspiring and feel confident that the momentum we need to achieve sustainable food security really exists. The next phase of the project will be challenging without a paid coordinator however, we are a resourceful bunch and I'm sure we will find a solution.

For those of you who are new to this group, links to the Food Security Forum report can be found in the Update or just use this one: <http://www.smitherscommunitydirectory.com>

sincerely,

Laurie Gallant
PO Box 126
New Hazelton BC
V0J 2J0
250-847-1399
gallantlaurie@gmail.com

379

BV Food Security Initiative

Update #1 - June 30, 2017

1. Distribution of proceedings and media coverage

- Direct email to all participants including those who sent regrets and few new recruits for the cause for a total of 53.
- In addition the report is available on these community websites:
 - Bulkley Valley Social Planning Society (BVSPS)
<http://www.smitherscommunitydirectory.com>
 - Regional District of Bulkley-Nechako - Opportunities - Agriculture
<http://opportunities.rdbn.bc.ca/agrihiddenmenuitems/agricultural-resources#government-and-other-supports>
 - Northern Health: to be released after the July long weekend, as a blog
<http://blog.northernhealth.ca/author/mariannebloudoff> and potentially our event will be featured as one of the Homegrown Stories on the BC Food Security Gateway website found here <http://bcfoodsecuritygateway.ca>
 - Publicly shared on social media (www.facebook.com) by Laurie G. and a few others...
 - CBC Daybreak North did a follow up interview Tuesday May 23 with Laurie G. and it's available as an 8 minute podcast here: <http://www.cbc.ca/player/play/951815747573>
 - Upper Skeena Development Centre in Hazelton is reviewing a request to post the document on their website here <http://usdc.ca/community-economic-development/>
- Laurie G. presented on the Food Security Forum and Action Plan to a small group that met for a debriefing following the Ubuntu presentation by Michael Tellingier on June 15 in Smithers. Everybody in this group identified Food Security as a priority community initiative and some people have put their name forward to help with Next Steps.
- Curt Gesch did a feature article in his June issue of Just Farmers which generated two new contacts.
- Emily Bulmer is hoping to have an article published on the Forum in Country Life in BC magazine <http://www.countrylifeinbc.com>
- MP Nathan Cullen is considering using some of the report content and photos for mailouts this summer and potentially turning this into a handout for farmer's markets etc throughout the summer and fall.

2. Updates on Next Steps from p.11

1. Develop and implement a proper Action Plan.

- Liliana D. and Laurie G. are meeting next week to assess resources needed to properly carry on with the work started May 19.

2. Present original proceedings to agencies that make policies - tied to Action Plan above. So far:

- Wendy Hunt reported that she is putting the report on the next agenda for the District of New Hazelton Council meeting (July 10).
- Deklan Corstanje stated he would put the report on the agenda for the Regional District of Kitimat-Stikine Economic Development Commission meeting June 23.
- Regional District of Bulkley-Nechako Board discussed the forum at their May 25 meeting and it was clear that RDBN representatives in attendance thought the Forum had high value and aligned very well with the pre-existing Agriculture Initiative including the idea of an Agriculture Coordinator.
-

3. Work closely with the Regional Districts to advance the idea of a coordinated approach between the two so that political boundaries do not hinder progress on food security.

- so far we have succeeded in securing collaboration between Economic Development Officers on the next version of the Producer to Consumer Directory planned for August; further gains can be identified in the proposed Action Plan.

4. Organize a follow up forum for the Fall.

- original Action Team is proposing an early November date; anybody wishing to be on the Dinner Planning Crew should contact me ASAP - likely we will book the Old Church again.
- Dan Mesec says he will have some video clips ready to help with promotions by July 15.

5. Create a Toolkit for delivering events in other communities.

- The proceedings contain many of the toolkit items and planning has begun for a September event in Terrace. A team has been struck to plan out that event and details should be announced by July 31.

3. Progress on theme specific actions created by Forum Participants:

Education

RDBN Agriculture Coordinator Position has been approved by Board and funding now needs to be secured. This position is supported in principle by our regional agrologist, John Stevenson, and will hopefully get financial support from Northern Development Initiative Trust.

Groundbreakers has received funding for a Young Agrarians program that will see youth working on select local farms this summer for three days per week. Subsidized labour by enthusiastic youth is always welcome by farmers.

Permaculture Farm Festival Club (the same group that administered the Food Security Forum and headed by Laurie G.) is applying for funding to run a 3 day Hazelton Farming School in August. This also addresses the farming mentors action item (Curt Gesch will be an instructor).

Farm to Table Cooking Lessons has a second project leader: Kate Denstedt from Bulkley Valley Lamb & Goat - Kate and Marie-Eve Arseneault need to connect and make a plan so we can offer lessons before the year is over.

Professional Agrologist Yard Crawl (on bicycle) is happening August 26 and Laurie G. has agreed to accompany them to continue the food security conversation. Ryan Holmes is the contact.

Hazelton Hops is offering farm tours starting July 7 and again during their first annual harvest festival September 16 and 17. For details see Events at www.hazeltonhops.com. Two other Hazelton farms - Senden and Michel Simard - will give tours as part of the Hazelton Farming School.

Wild crafting classes for the public are offered by Path of the Herbalist - two field classes were offered June 3 and 4 in Hazelton, a medicine making class was offered June 17 in Smithers. The next class is happening August 5. There may be others, please share if you know of any. Contact is Laurie G.

Producers to Consumers Directory will now include Hazeltons; contact is Deklan Corstanje, RDKS.

Presentations on Emergency Preparedness - Jeremie Beaudoin has agreed to do a presentation on his experiences of managing food supplies when food shipments do not reach destination communities. Laurie G is coordinating this event and has spoken with Smithers Public Library about hosting. Contact Jeremie at 1-250-571-7119 or ceo@nationalemergency.ca

Infrastructure

Identify different infrastructure models to support producers, individuals and neighbourhoods.

- Laurie G. has contacted BVCU about presenting on Cooperative Business Models as part of the Hazeltons Farming School.
- Kate Denstedt from Bulkley Valley Lamb & Goat and Laurie G. are working on a model for private farms to host community gardens and root cellars.

1. Community Garden at BV L&G - approx. 1 acre with potential for several more; they can supply manure and mulch as well; this could be ready in time for fall planting in 2017

2. Community Root Cellar at BV L&G - 1700 sq feet is possible and it would be add on to a structure being relocated (quotes for moving are in the works); the addition of deep freezers is also possible. Could start with smaller project of 450 sq feet until there is enough interest for larger capacity.

For these projects to work, we will need to develop a business case and a cooperative model of cost-sharing is the preferred path forward.

Immediate needs in the next 2 months are as follows:

- business model
- fundraising dinner (this could coincide with our planned fall event and Katie is willing to help organize and can provide meat as her farm currently sells to BV)

- Wholesale)
 - invested participants (no exact number yet but we can crunch the numbers and come up with some scenarios)

Community food caches

- There are conversations about community food security and food caches happening on the Gitxsan Territories between local organizations in the Hazeltons. It's early days but we hope to report out more in a future update.

Community root cellar in Hazelton

- A root cellar was built at the Senden Agricultural Resource Centre a couple of years ago with the intention of providing community access but it is in need of repair because it leaks. Access to funds is a barrier here but perhaps the next step would be to get a quote.

Food Processing Facilities - Drying Kiln

- Conversations are happening between farmers about opportunities to share commercial scale drying kilns for compatible crops such as brewing hops, garlic and grain. Laurie G. at Hazelton Hops can be the main point of contact for this project - we are looking to buy or build a kiln with a temperature range of 50 -60 degrees Celsius before September. hello@hazeltonhops.com

These are the advancements that I know about and I'm sure there are a few more. Any thing that was missed can be reported out in the July newsletter, please send your news to gallantlaurie@gmail.com. As well, most of these projects and the ones listed in the proceedings likely need more people to help out, so if one grabs you, let me know and I'll do my best to connect people.

It seems to me that many of these initiatives could come under the job description of an Agriculture Coordinator which would be wonderful. I look forward to hearing more about that position including timelines.

In the meantime, we will continue to make progress and I will remain the main contact for this initiative until further notice.

Laurie Gallant
gallantlaurie@gmail.com
250-847-1399

geraldine.craven

From: External-Clerks <Clerks@newwestcity.ca> JUN 30 2017
Sent: June 30, 2017 10:37 AM
To: External-Clerks
Subject: Letter from City of New Westminster requesting support for three UBCM resolutions
Attachments: City of New Westminster letter requesting support for UBCM resolutions.pdf

Good morning,

Please find attached a letter to Mayor and Council from the City of New Westminster requesting support for three resolutions to be considered at the 2017 UBCM Convention.

Thank you.

Gillian Day | Agenda Secretary
T 604.527.4612 | E gday@newwestcity.ca

 City of New Westminster | Legislative Services
511 Royal Avenue, New Westminster, BC V3L 1H9
www.newwestcity.ca

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384



Jonathan X. Côté
Mayor

June 30, 2017

Via Email

Dear Mayor and Council,

I am writing to request your support for three resolutions submitted by New Westminster City Council to UBCM for consideration at the 2017 Convention, regarding 1) addressing homelessness, 2) restorative justice training, and 3) renovictions. The three resolutions follow below:

1) City of New Westminster resolution regarding addressing homelessness (adopted June 12, 2017)

Whereas the homeless population in Metro Vancouver increased by 29.8% between 2014 and 2017.

Whereas the federal Homelessness Partnering Strategy has focused its resources on crisis response to the chronically and episodically homeless resulting in those at-risk of homelessness not being eligible for housing support and advocacy services.

Whereas municipalities have experienced significant funding cuts to housing outreach, referral and advocacy services, and inadequate senior government funding to address addictions and mental illness are significantly impacting the sheltered and unsheltered homeless population.

THEREFORE, BE IT RESOLVED:

THAT the Union of BC Municipalities urge the Provincial Government to work collaboratively with the Federal Government to place equal emphasis on homelessness prevention and crisis response, to increase funding for housing outreach, referral and advocacy services, and to provide additional funding to address addictions and mental health.

2) City of New Westminster resolution regarding Restorative Justice training as a component of Law Enforcement training (adopted June 12, 2017)

Whereas Restorative Justice has become a valuable tool in addressing certain criminal activities, by mediating a dialogue between the victim and the offender;

And whereas this interaction creates a direct accountability, restitution and apology from the offender;

And further whereas this methods of redress reduces the volume of cases before the courts;

Therefore be it resolved that senior levels of government mandate that Restorative Justice training become a compulsory component of Law Enforcement training.

3) City of New Westminster resolution regarding Renovictions and calling for amendments to the Residential Tenancy Act (adopted June 26, 2017)

Whereas the practice of renovictions, by which some landlords evict their tenants under the guise of performing major renovations and then significantly increase the rent of those units, is on the rise in our province; and

Whereas this practice is very disruptive to those impacted, including the elderly, low-income families and new immigrants, and contributes to housing unaffordability and homelessness; and

Whereas municipalities are limited in their ability to address this issue and many tenants are unaware of their rights or are reluctant to exercise them;

THEREFORE, BE IT RESOLVED:

THAT the Union of BC Municipalities urge the Provincial Government to undertake a broad review of the Residential Tenancy Act including, but not limited to, amending the Residential Tenancy Act to:

- *allow renters the right of first refusal to return to their units at a rent that is no more than what the landlord could lawfully have charged, including allowable annual increases, if there had been no interruption in the tenancy;*
- *eliminate or amend fixed-term tenancy agreements to prevent significant rent increases upon renewal; and;*

386

- *permit one tenant or applicant to represent and take collective action on behalf of all tenants in a building.*

If you have any questions or would like more information about these resolutions, please contact me at jcote@newwestcity.ca or 604-527-4522.

Your support is appreciated.

Yours truly,

A handwritten signature in black ink, appearing to be 'Jonathan X. Coté', written in a cursive style.

Jonathan X. Coté
Mayor

387

Board-Receive

To: info@viewroyal.ca; warfieldadmin@shawlink.ca; office@wells.ca;
info@westkelownacity.ca; info@westvancouver.ca; info@whistler.ca;
Subject: webmaster@whiterockcity.ca; cbouchard@williamslake.ca; adminzeb@recn.ca
Prime Minister to fight sex crimes/trafficking: please send this email to City Council
Attachments: Dear Honorable Minister Jody Wilson.docx

Importance: High

Dear Mayors and City Councillors of British Columbia (urgent),
This statement from the Prime Minister came out yesterday (please see below).

This is an encouraging step; however, my focus/concern/mandate is **British Columbia**.
I have included my recent letter (attachment) to the Federal Ministry of Justice department in Ottawa
as a result of our Ministry of Justice Committee Roundtable discussion in Vancouver on May 24th.

My goal is to "traffick-proof" every community in BC.
I do not want another Robert Picton situation.
<http://www.bbc.com/news/magazine-38796464>
I confess this is my "mother bear instinct" rising up.

I hope to hear from you.

I have applied to speak (with a panel of experts) to the UBCM convention for this
September. Title: Prevention of Youth/Child Sexual Exploitation.
Please write a letter of support for my application to UBCM.

This is the fastest growing crime in Canada and the world.
British Columbia is not immune and our youth/children are being aggressively targeted for the
sex trade industry.

As a "seasoned" educator (former inner city high school teacher) I am available to speak to this issue
to any group.
Education is our greatest weapon and **collaboration is key**.

And I want to publicly thank OIC Inspector Sean Maloney from the Coquitlam RCMP SMT for
presenting me with a Coquitlam Police Challenge Coin. **This is an honor which I cherish and
value**. Thank you Inspector Maloney.

Most Sincerely and with appreciation to every Council for your important work and commitment to
community safety,
Mrs. Cathy Peters (BC's anti-human trafficking advocate and "just a mom")
#302-150 W. 15th St., North Vancouver, BC V7M 0C4

Prime Minister underlines commitment to fight sex crimes and trafficking

June 9, 2017
Ottawa, Ontario

The Government of Canada is committed to combat sexual crime and human trafficking for sexual exploitation. These crimes are global problems that have devastating impacts on their victims.

That is why the Prime Minister, Justin Trudeau, today underscored that, as part of the Government of Canada's continued financial support for the Formula 1 Grand Prix du Canada in Montréal, he has asked the Minister of Innovation, Science and Economic Development to monitor – in collaboration with the Province of Quebec, City of Montréal, and other partners – the results of their collective efforts to combat sex crimes and trafficking during this event, and ensure progress is achieved in reducing these criminal acts.

All three orders of government are collaborating on efforts that aim to reduce sexual exploitation and ensure that the Grand Prix remains a family-friendly event and a positive reflection of all that Montréal has to offer.

Quote

"Sex crimes and trafficking have no place in our country, and certainly not during the F1 Grand Prix weekend in Montréal. Our government is working closely with the Province of Quebec, the City of Montréal, and other partners to combat these activities. I believe these efforts will go a long way to protect some of our most vulnerable women and men. We expect a marked improvement in tackling this longstanding and pernicious problem as part of our ongoing support to the Grand Prix du Canada."

– *The Right Hon. Justin Trudeau, Prime Minister of Canada*

Quick Facts

- Vulnerable populations at risk of becoming trafficked include migrant workers, new immigrants, youth, Indigenous women and girls, those who are socially or economically disadvantaged, or those who may have been lured to urban centres or have gone of their own free will with the hopes of bettering their lives.
- The RCMP manages the Human Trafficking National Coordination Centre, which provides a focal point for law enforcement in their efforts to combat and disrupt individual and criminal organizations involved in human trafficking activities.

Associated Link

- [Extension of the Formula 1 Grand Prix du Canada in Montréal until 2029](#)

PMO Media Relations:
613-957-5555

Dear Honorable Minister Jody Wilson-Raybould
and Assistant Jessica Prince,

I had the privilege of attending the Ministry of Justice Roundtable in Vancouver on May 24 that was chaired by Parliamentary Secretary MP Marco Mendicino.

I would like to give you some feedback regarding that meeting.

Our group of 12, who support the Law (with the exception of Section 213) were given time to speak and no one felt rushed.

We all appreciated that. Thank you.

However, there is confusion as to why this meeting was held, why the Minister of Justice did not attend, and what the process is from here.

Could you clarify this for us, please?

The sex trade industry is powerful, strong, unchecked and global in Vancouver.

So there is a strong push for legalization/full decriminalization here.

The city of Vancouver is openly not targeting the buyers of sex or enforcing the law, and this is influencing all of British Columbia.

Hence, BC is the best place to traffick human beings in Canada.

The impact of legalization/decriminalization would be devastating to public/community safety.

Firstly to **aboriginal women and children** who have already been exploited for generations; their exploitation/destruction would be complete, normalized and final. (This needs to be addressed in the Inquiry for Missing Women).

Robert Pickton, Canada's most notorious john and serial killer is from the Vancouver area.

Legalization /decriminalization would certainly lead to more violence of this nature.

Human trafficking, **youth and child exploitation**, organized crime, presence of international crime syndicates would all exponentially grow and flourish in a legalized or full decriminalized situation. (Look at Germany for example and the State of Nevada).

I trust the Honorable Minister and Justice Committee understand these implications.

Bill C-36 is a good law. But it needs to be enforced and training is **needed by all police** in Canada. In the meantime, Canada and particularly the West Coast are becoming global sex tourism destinations.

Prime Minister Trudeau cites "gender equity" as a policy platform of his government. Therefore it is "unacceptable for women and children to be bought and sold in a modern equal society". (my quote)

I request an email response at your earliest convenience.

I also request a personal meeting with the Minister when she is in the Vancouver area. I had made this request a year ago through my local MP Pamela Goldsmith-Jones (West Vancouver-Sunshine Coast-Sea to Sky Country).

Thank you.

Most Sincerely, Mrs. Cathy Peters (educator and BC's anti-human trafficking advocate)
#302-150 W.15th St., North Vancouver, BC V7M 0C4

To: info@viewroyal.ca; warfieldadmin@shawlink.ca; office@wells.ca;
 info@westkelownacity.ca; info@westvancouver.ca; info@whistler.ca;
 webmaster@whiterockcity.ca; cbouchard@williamslake.ca; adminzeb@recn.ca

Subject: Best Practices to address human trafficking/sexual exploitation: Ottawa, Peel Region, Houston Texas

Importance: High

Dear Mayors and City Councillors of British Columbia (urgent),
 Here is recent news on the issue of human trafficking/sexual exploitation in Canada and information on **Best Practices**. Together we can stop this crime.
 Sincerely, Mrs. Cathy Peters #302-150 W. 15th St., North Vancouver, BC V7M 0C4

Latest Cases from Edmonton

<http://www.cbc.ca/news/canada/edmonton/home-made-child-porn-exploding-with-aid-of-technology-alert-investigator-says-1.4156794>

And a current case from Ottawa:

<http://ottawacitizen.com/news/local-news/a-murky-misunderstood-hell-on-the-front-lines-of-human-trafficking-in-ottawa>

Sgt. Damien Laflamme, a former drug squad investigator who now heads the human trafficking unit in Ottawa would be a good contact for police training/education in BC.

Best Practices: I encourage Cities/Police to bring in team leaders from Ottawa, Peel Region (Brampton, Ontario) and Houston Texas to share their expertise and experience. For example: Houston, Texas:

- Ms. [Minal Patel Davis](#), Special Advisor to Houston's Mayor on Human Trafficking: Ms. Davis shapes long-term, systematic collaboration with Houston stakeholders to prevent human trafficking in Houston. **The city of Houston has institutionalized its response to human trafficking across departments: including the health department, the municipal court, the police, procurement, the airport, and the informational services hotline.** Ms. Davis launched an anti-human trafficking media campaign, and regularly holds public events in collaboration with leaders in the field. Partnerships with the travel and transportation industries have helped increase victim identification in Houston, while public outreach events have helped decrease demand. The city of Houston's anti-Human Trafficking team has coordinated its victim services response to ensure efficient, comprehensive service delivery. **The city of Houston is one of the first cities in the United States to adopt a comprehensive, citywide approach to preventing human trafficking.** More information about the City of Houston's Task-Force for Anti-Human Trafficking: <http://humantraffickinghouston.org>. On this website you will find [toolkits](#) that are free and "contain resources, tools, and information that can be easily adopted and used in your own campaigns and initiatives."

391

Board - Receive



memo

Date:	July 10, 2017
To:	Northern Health Community Partners
From:	Cathy Ulrich, President & CEO
Re:	Wildfire update & Impact on Northern Health

As you are probably aware, wildfires are affecting communities in the Interior and Cariboo. With many of the evacuees from the interior coming to Quesnel and Prince George, there is potential for all of the communities in Northern BC to be impacted. Northern Health is working with Health Emergency Management BC and with community and provincial emergency operation centres as we support the health and residential care needs of those displaced by the fires.

Transfers from Interior Health – Effects on Northern facilities

More than 100 patients and residents from Interior Health's hospitals and long-term care homes have, and are, being evacuated to facilities in Quesnel and Prince George.

Emergency departments at UHNBC in Prince George and GR Baker in Quesnel are fully operational and able to offer emergency care. We are asking that people not use the emergency department services at these hospitals *unless* it's an emergency. We are establishing alternative clinics that will support the needs of displaced residents staying at the various Prince George evacuee reception centres.

In addition, we are working with the Patient Transfer Network and with other BC health authorities on patient transportation to higher levels of care to ensure that the best decisions are made for patients across the region, as well as for both the residents and displaced persons currently residing in Prince George and Quesnel.

Emergency Operations Centres (EOCs)

Northern Health's Emergency Operations Centre (EOC) has been activated to oversee and manage this situation. In addition, the UHNBC Site EOC is operating 24/7.

Updates and additional information

The situation continues to evolve and is expected to remain fluid over the coming days. I will be updating you regularly. If you have questions or concerns, please contact Steve Raper at Steve.Raper@northernhealth.ca or 250-640-0904.

Other sources of information:

- [Northern Health: Wildfire information](#)
- [Northern Health: News and updates](#)
- [Interior Health: Wildfire information](#)
- [Cariboo Regional District Emergency Operations Centre](#)
- [BC Wildfire Service: Fire Information](#)
- [Emergency Info BC](#)

We sincerely thank you for all you are doing to support those coming to the North in need. We are also grateful for the rapid and willing response from managers, staff and physicians as we are organizing Northern Health's services to meet these needs.

392

Cheryl Anderson

From: Nick Kypriotis <nick@firesafecommunications.com>
Sent: June-26-17 5:58 AM
To: Nick Kypriotis
Subject: Fire Prevention Officers of B.C- Fire Away Magazine
Attachments: FPOABC Rates.pdf; FPOABC Cover Letter.pdf

Sensitivity: Personal

Dear Trade Member,

F.S.C. is putting together the B.C. Fire Prevention officers annual magazine. These are the men and women who educate our children in the schools and the community in fire prevention and safety.

We are asking for your support once again with an Advertisement in the magazine which will greatly help us put it together and mail it out to all the Fire Prevention Officers as well as the Fire Halls throughout B.C. for free. }

We have no government or outside funding and our only way of support is through your help with an advertisement in the magazine.

Attached is a rate sheet for all ad sizes and a letter. Below is a link to our Conference issue May 2017.

<https://www.dropbox.com/s/9s018jncq8upfri/FPOABC-Convention%202017.pdf?dl=0>

Please let me know if you will be supporting us with an Advertisement.

Regards,

Nick Kypriotis
Fire Prevention Officers Association of B.C. Fire Away Magazine
1-877-308-2762
email: nick@firesafecommunications.com

393

**FireSafe Communications Inc. on behalf of the
Fire Prevention Officers' Association of
British Columbia Publication**
#142 4111 Hastings Street, Burnaby, BC, V5C 6T7
TEL: 1-877-308-2762 FAX: 1-888-546-0705
EMAIL: nick@firesafecommunications.com



ad space

\$399.00

business card

dimensions: 3.5" (w) X 2" (h)

\$499.00

one sixth page

dimensions: 3.625" (w) X 3.5"

\$795.00

quarter page

dimensions: 3.625" (w) X 4.875" (h)

\$1195.00

one third page

dimensions: 7.5" (w) X 3.166" (h)

\$1495.00

half page

dimensions: 7.5" (w) 4.875" (h)

\$2795.00

full page

dimensions: 7.5" (w) X 10"

\$3200.00

inside front/back cover

dimensions: 8.5" (w) X 10" (h)

ink: CMYK bleed: add ¼"

\$3500.00

outside back cover

dimensions: 8.5" (w) X 11" (h)

ink: CMYK bleed: add ¼"

digital files can be sent via email to: nick@firesafecommunications.com



394

Fire Prevention Officers' Association of British Columbia Publication

#142 4111 Hastings Street
Burnaby, BC, V5C 6T7

Fire Away Magazine

PRESIDENT

Gayanne Pacholzuk
Kelowna Fire Department

1st VICE PRESIDENT

Lisa Axelson
Chilliwack Fire Department

2nd VICE PRESIDENT

Mark Smitton
Maple Ridge Fire Department

ZONE ONE DIRECTOR

Umesh Lal
Nanaimo Fire Rescue

ZONE ONE DIRECTOR

Bryan Erwin
Colwood Fire Department

ZONE TWO DIRECTOR

Shaun Neighbour
Port Coquitlam Fire & Emerg. Services

ZONE TWO DIRECTOR

Stewart Novak
Port Coquitlam Fire & Emerg. Services

ZONE THREE DIRECTOR

Paul Johnson
Kelowna Fire Department

ZONE FOUR DIRECTOR

Rick Maida
Nelson Fire Rescue

ZONE FIVE DIRECTOR

Marcel Profeit
Prince George Fire Rescue

ZONE FIVE DIRECTOR

Alyn Stobbe
Fort S. John Fire Department

ADMINISTRATIVE ASSISTANT

Connie Hol

The Fire Prevention Officers' Association of British Columbia is comprised of dedicated men and women from Fire Departments and fire service related industries throughout the province of British Columbia as well as from others parts of Canada. Our members play a key role in establishing fire and life safety initiatives in our province, delivering training to our members and communities, conducting fire investigations and for providing input to the authorities on relevant codes and standards that directly relate to life safety.

We are a non-profit organization, run by a volunteer board of directors. Our organization depends on membership dues and corporate support/sponsorship to generate the financial resources necessary for the operation of our association. The first line of defense in the fire service is prevention and with your support, we can provide the best training possible to our members who deliver vital fire and life safety initiatives throughout our province.

Should you choose to support us through advertizing in the Fire Away Magazine; we thank you for your generous support.

Sincerely,
Gayanne Pacholzuk, President
Fire Prevention Officers' Association of BC

Thank you for your support!

395

Board-Receive

Cheryl Anderson

Subject: FW: Summer advocacy update

RECEIVED

JUL 11 2017

REGIONAL DISTRICT OF

SULLY NECHAKO

July 11, 2017

f in t d

Summer advocacy update

The House of Commons may have risen for the summer, but FCM is still hard at work bringing the municipal voice to a number of developing issues, on behalf of our members.

Phase 2 bilateral negotiations underway

Last week, in a series of letters to provinces and territories as well as to FCM, the federal government outlined its position on the design and delivery of Phase 2 of the federal infrastructure plan — which includes historic investments in local priorities put forward by FCM and the municipal sector.

These letters will form the basis for negotiations of the Integrated Bilateral Agreements between the federal government and each province and territory, which will take place in the coming months. It's these negotiations that will determine whether Phase 2's historic commitments translate into historic outcomes for communities of all sizes.

FCM welcomes the beginning of this vital process, but there's still urgent work to be done to ensure that local priorities are a part of these important conversations. Read our statement on the key areas FCM is focused on.

Launch of the National Trade Corridors Fund

On July 4, Transport Minister Marc Garneau announced the details for the federal government's National Trade Corridors Fund (NTCF) and launched the application period for funding requests. The fund will provide \$2 billion over 11 years to projects that reduce bottlenecks at major transportation hubs and modernize Canada's transportation network, including municipal priorities such as roads, bridges and grade separations.

The NTCF is an important new federal investment that responds directly to FCM's recommendations for improving Canada's transportation system by: a) providing dedicated funding for transportation needs not directly addressed in Phase 1 of the federal government's infrastructure plan; b) permitting proponents to stack multiple sources of federal funding beyond 50 percent of eligible costs; and c) including a \$400-million carve-out for Canada's northern transportation needs.

The submission period for Expressions of Interest is now open until September 5, 2017. If you have any further questions, please contact Transport Canada at tc.ntcf-fncc.tc@tc.gc.ca.

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The submission period for [Expressions of Interest](#) is now open until September 5, 2017. If you have any further questions, please contact Transport Canada at tc.ntcf-fncc.tc@tc.gc.ca.

What you need to know about CETA

As you may know, the Canada-E.U. Comprehensive Economic and Trade Agreement (CETA) will come into effect as of September 21, 2017. This will have an impact on the ways that municipalities procure goods and services.

Like other international and domestic trade agreements, the procurement obligations of CETA are based on four core principles: non-discrimination, equal treatment, transparency, and accountability.

Restrictions cannot be imposed against foreign suppliers and municipalities will not be able to favour domestic businesses. The emphasis is on allowing for open competition and free trade.

Still: many communities could be exempt from these procurement obligations if they are purchasing products or services that cost less than approximately \$360,000 and for construction services of less than \$9 million.

Visit [FCM's website](#) to read our full analysis of the ways that CETA could impact your municipality.

Find us: [f](#) [in](#) [t](#) [v](#)

FCM



NEWS RELEASE

For Immediate Release
July 04, 2017

What does wellness mean to you?

Summer is a beautiful time to live in northern BC. Sunshine, long days, and time spent with family and friends are just some of the things that contribute to one's wellness. Northern Health is challenging you to think about what wellness means to you to be entered to win a grand prize! How do you grow your wellness during this time of year?

Summer of Wellness is a campaign to share examples of how you can stay healthy in the North and how you can become a positive role model in healthy living. A diverse range of topics will be represented, including: air quality, indigenous health, immunization, psychological work place health & safety, and general health throughout the summertime months.

Share what wellness means to you with one or more of the following: **photograph, video, drawing, poem or story**. All submissions must be received or post-dated by September 03 blog.northernhealth.ca/summerofwellness, or via 'snail mail'. Submissions could:

- Show us how you incorporate wellness at home, at work, or in the wild!
- Showcase the healthy opportunities your community offers.
- Focus on physical activity, healthy eating, injury prevention, mental wellness, tobacco reduction or more.

Not sure if your submission qualifies? We'd be happy to help! Contact us at healthpromotions@northernhealth.ca. Be sure to share your wellness tips on Facebook and Twitter using the hashtag #healthynorth!

The campaign runs from **July 1, 2017 to September 3, 2017**. The goal of the campaign is to exemplify the Northern way of caring and promote wellness during the summertime months to those who live, learn, work, and play in our region.

For more information about the Summer of Wellness campaign or to arrange an interview please contact the media line.

Media Contact: NH Media Line: 250-961-7724



Convention Registration Opens July 4

June 14, 2017

The 2017 Annual Convention and Tradeshow will be held September 27–29 at the Vancouver Convention Centre. Registration opens on July 4 and closes September 15.

Pre-conference workshops and forums will be held September 25 and 26 and require separate registration.

A registration link for all events will be published on the "Convention & Awards" section of the UBCM website on July 4.

The refund policy is as follows:

- 100% refund if cancelled in writing by August 11, 2017.
- 50% refund if cancelled in writing August 12 – 25, 2017.
- No refund after 4:30 pm August 25, 2017.

Registration will remain open until September 15, 2017. There will be on-site registration as space permits.

Local Governments may pay with a cheque, but all other registration payments must be made with a credit card.

Please direct any questions regarding registration to convention@ubcm.ca.

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Call for Nominations: UBCM Executive

June 14, 2017

UBCM's 2017 Nominating Committee has been established and a Call for Nominations has been issued to local elected officials wishing to serve on the 2017-2018 UBCM Executive. The deadline for advance nominations is Monday July 31, 2017.

The Call for Nominations provides information about the positions open for nomination, the procedures, Executive member responsibilities, as well as a nomination form. For those who miss the advance nominations process, there will be an opportunity to be nominated from the floor at specified times during the week of Convention.

For further information please contact the Chair of the Nominating Committee, Immediate Past President, Chair Al Richmond.

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Federal Abandoned Boats Funding Program

June 21, 2017

Applications and project proposals are currently being accepted for the federal government's new \$6.85 million national, five-year Abandoned Boats Program. Funding is available for the assessment and removal of small, high priority abandoned boats; as well as education, awareness and research initiatives.

The first deadline for applications for education, awareness and research initiatives is September 30, 2017. The first deadline for applications for assessment and removal of small, high priority abandoned boats is October 30, 2017. There will be additional opportunities to apply for funding in 2018 and future years.

Transport Canada will hold an information session to assist local governments in preparing their applications; and to discuss issues such as the in-kind funding that is eligible under the program, the project ranking process, and the eligibility of landfill fees.

This session will take place on Thursday, July 6 from 10 am – 12 noon in Vancouver. A teleconference option is available. If you would like to attend this session, please contact Marylyn Chiang, Senior Policy Analyst, UBCM at (604) 270-8226, ext. 110, for the location, teleconference details and meeting materials.

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Regional Climate Advisors

June 21, 2017

The Community Energy Association (CEA) staff are now recognized as regional climate advisors with FCM-ICLEI *Partners for Climate Protection program (PCP)*. As advisors for BC and Yukon, the CEA climate advisory team will deliver tailored resources and one on one support to PCP members to help advance their commitments to climate action.

To learn more about our team members' collective experience in climate change planning and implementation in communities and individual areas of expertise, visit CEA's website. In addition, find out how our team of advisors can support communities in applying for PCP membership and milestone advancement as well as other valuable services.

For additional information on the PCP program and our services, you may also contact Janice Keyes at CEA.

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Throne Speech Reverses Longstanding Policies

June 23, 2017

Yesterday, the Honourable Judith Guichon opened the first session of the Forty-First Parliament of the Province of British Columbia by delivering the Speech from the Throne. The Throne Speech reverses several policies of the Government by increasing spending in the areas of welfare and childcare while removing a requirement for Metro Vancouver to hold a referendum for new transit revenue sources. The Throne Speech also commits the Government to a series of new measures that address housing affordability, transit and rural support.

Highlights from the Throne Speech of particular interest to local government include the following:

Campaign Finance Reform

- Ban corporate, union, and third party donations, including donations in kind, to political parties;
- Impose a maximum donation limit for individuals to political parties, comparable to other Canadian jurisdictions;
- Ban donations to political parties from outside British Columbia, including foreign donations;
- Ban funding to a provincial political party from a federal political party;
- Restrict the role of money influencing elections through third parties;
- Ban loans to parties by any organization other than a Canadian chartered bank or credit union; and
- Apply these reforms to local government candidates and political parties.

Electoral Reform

- Enable a referendum on electoral reform, with extensive public consultation to develop a clear question, and ensure that rural representation in the legislature is protected.

Affordable Housing

- Work with local governments and the private sector to increase the supply of family and starter housing for middle-income earners, especially along new transit lines and corridors.
- Work with the private sector to build 50,000 units of new housing across the province over 10 years that will go into a new Rent-to-Own home program available to middle class families.
- Work with and support municipalities to remove obstacles and eliminate backlogs to speed up the construction of new housing supply, especially for families.
- Protect renters as follows:
 - prohibit landlords from skirting rent control protections when term leases expire; and
 - make sure tenants' rights are protected while respecting a landlord's ability to make improvements to their buildings.
- Convene a Housing Summit this fall that will examine real estate speculation as one issue.

Public Transit

- Match federal funding to build rapid transit along Metro Vancouver's Broadway Corridor and in Surrey;

- Match federal funding for the next phase of the mayors' transit plan; and
- Repeal the requirement for new transit revenue sources to be affirmed by referendum in Metro Vancouver.
- Boost capital investment in partnership with other levels of government and the private sector to significantly expand a transit network that will transform the Lower Mainland. Better transit must connect housing and employment, and must lead to more supply and density with purposeful decision-making.
- Immediately undertake feasibility studies to connect communities by rapid transit, light rail and other means of expanded transit:
 - east from the Evergreen Line toward Maple Ridge and Mission;
 - into South Surrey;
 - into Langley, Abbotsford, and Chilliwack;
 - west to the University of British Columbia;
 - across to the North Shore; and
 - up to Squamish.
- Pursue light rail on the South Island and a passenger ferry connection between Nanaimo and Vancouver.
- Deliver fare relief for those in ferry-dependent communities.
- Any proposed legislation on ride sharing will be referred to an all-party committee for extensive consultation with the public and stakeholders, in particular regarding boundaries and insurance.
- Eliminate tolls on the Port Mann Bridge.

Taxation of Marijuana

- Commit to dedicating every dollar from the sale of cannabis to drug education, prevention, enforcement and treatment for those who are addicted to opioids and other drugs.

Addictions & Mental Health

- Create a Minister of State for Mental Health, Addiction and Recovery
- An Expert Panel on Mental Health will review how services are currently deployed and recommend ways to close gaps in service delivery that sometimes make it difficult to access care.
- Expand the province-wide Foundry program – a single point of entry for young people who are experiencing mental health issues.
- Ensure all schools across the province have one person trained to identify mental health issues and refer those in need to resources.

Rural Communities

- Double the Rural Economic Dividend, returning more resource revenue to the rural communities responsible for so much of our province's wealth.

Economic Development

- Open eight new mines by 2022, and bolster mining standards with \$18 million to improve mine permitting, oversight, compliance, and enforcement.

Childcare

- Amend the 2017 Budget to make a billion-dollar investment in childcare and early childhood education over the next four years, including:
 - building 60,000 new childcare spaces;
 - covering an additional 150,000 children with either full or partial childcare subsidies;

- funding up to 4,000 new early childhood educators with \$10 million in grants and bursaries;
- exploring partnerships with school districts to co-locate new childcare spaces at elementary schools.

Social Policy

- Implement a new province-wide Poverty Reduction Strategy, with a particular focus on children.
- Amend Budget 2017 to increase social assistance rates by \$100 per month, with a process to recommend future annual increases.
- Introduce a basic income support for youth aged 18 to 24 who are transitioning out of care, and will provide free post-secondary tuition for all children in care.
- Fully implement the recommendations in the Report on Indigenous Child Welfare from Special Advisor Grand Chief Ed John, including:
 - increasing early intervention and prevention services to keep families together;
 - creating a more equitable funding formula for child welfare; and
 - reunification and permanency planning.
- Increase legal aid funding by 25 per cent, ensuring British Columbia families can better access and navigate our legal system.

Environment, Climate Action

- Commit to an ambitious emissions-free target for all new non-commercial vehicles registered in Metro Vancouver by 2035.
- Invest an additional \$50 million over the next five years to fund a significant expansion of vehicle charging infrastructure throughout the province.
- Raise the carbon tax by \$5 per tonne per year starting in 2019, up to a total of \$50 per tonne by 2022.
- Increase funding for additional conservation officers.
- Review the system of professional reliance.

Education

- Review the funding formula for school districts. The review will focus on supporting districts with declining enrollment, as well as ensuring fast-growing districts can keep up with growing demand sooner than current system allows.

Accessibility

- Increase accessibility requirements on new construction and in the design of public spaces;
- Increase the minimum number of suites within a multi-unit residential building designed with basic accessibility features, ensuring these suites are distributed throughout the building and represent the types and sizes of suites otherwise available in the building.

Other elements in the Throne Speech include measures related to health care, education, seniors, and wildlife management, and is available on the Legislative Assembly website.

A confidence vote on the Throne Speech will be held on Thursday, June 29.

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405

Wood Works! Community Recognition Awards

July 5, 2017

Wood *WORKS!* BC and Canadian Wood Council are pleased to recognize the successes of communities across the province that have built projects using wood through the 2017 Community Recognition Awards. If you know of a wood structure that was completed by a local government in the last three years, please consider nominating it – self-nominations are encouraged and welcome.

To make a submission, download the nomination form and follow the instructions. The deadline for nominations is September 1. *If you have questions about your nomination, please contact Wood Works!* The 2017 Wood *WORKS!* BC Community Recognition Awards will be presented at the annual Area Association Luncheons during the 2017 UBCM convention in Vancouver from September 25-29.

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406

Funding & Resources Update

July 5, 2017

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

Local Government Program Services

2017 Strategic Wildfire Prevention Initiative: Applications are accepted on an on-going basis under four funding streams: Community Wildfire Protection Plans & Updates, Fuel Management Prescriptions, Demonstration projects, and Operational & Maintenance Treatment projects. The next intake deadline is October 6, 2017.

Other Funding

FortisBC 2017 Community Giving: Elected officials across FortisBC's service territory are invited to nominate local non-profit organizations whose community initiatives support stronger, healthier communities. Submit applications by July 14, 2017. Successful recipients will be announced at the UBCM Convention in September.

Northern Health Active Communities Grant: Local governments and First Nations in northern BC may apply to develop programs that get people moving and promote physical activity in their communities. The application deadline is July 21, 2017.

Enabling Accessibility Fund: This federal government program funds local governments, First Nations and other eligible recipients to improve accessibility and/or safety for people with disabilities by supporting the capital costs of renovation, construction and/or retrofit activities and the provision of accessible technologies in workplaces and communities. The application deadline is July 26, 2017.

Environmental Damages Fund: This fund, administered by Environment and Climate Change Canada, directs fines resulting from environmental damage to fund projects that benefit the natural environment. Almost \$500,000 is available for projects in British Columbia with specified geographic and/or use restrictions. The deadline to apply is July 28, 2017.

National Disaster Mitigation Program: Emergency Management BC has extended its deadline for NDMP "Intake 4" applications. Local governments, First Nations and other eligible parties now have until August 25, 2017 to apply through EMBC to access this Public Safety Canada funding program. The program's objective is to reduce the impacts of natural disasters on Canadians. It consists of four project streams: Risk Assessments, Flood Mapping, Mitigation Planning, and Investments in Non-Structural and Small Scale Structural Mitigation Projects.

Abandoned Boats Program: Funding is available from Transport Canada to assist in the removal of abandoned and/or wrecked small boats posing a hazard in Canadian waters. The program also helps to educate small boat owners about how to responsibly manage their boats and support research on boat recycling and environmentally responsible boat design. The deadline for Education, Awareness and Research applications is September 30, 2017. Assessments and removal applications are due by October 30, 2017.

An information session to assist local governments in preparing their applications will be held on July 6, 2017 from 10 a.m. to noon. A teleconference option is available. If you would like to attend this session, please contact Marylyn Chiang, UBCM Senior Policy Analyst at (604) 270-8226 ext. 110, for the location, teleconference details and meeting materials.

First Nations Adapt Program: This federal program supports First Nation communities to assess and respond to climate change impacts on community infrastructure and emergency management. It prioritizes communities most impacted by sea level rise, flooding, forest fires, and winter road failures. Applications are reviewed on an ongoing basis.

New Climate Change and Infrastructure Planning Programs: The federal government and the Federation of Canadian Municipalities have launched two programs to address climate change in communities and to strengthen infrastructure planning and decision-making. The Climate Innovation Program and The Municipal Asset Management Program will deliver funding, training, and learning opportunities to build local government capacity.

Resources

Dealing with Drought - What Communities Need to Know: Focused on improving local awareness and preparation for drought in 2017 and beyond, this interactive webinar is presented by the Ministry of Forests, Lands and Natural Resource Operations in partnership with UBCM, on July 12, 2017 from 11 a.m. to noon. Email BC Drought to register.

Happy Homes: This toolkit for building sociability through multi-family housing design intends to address the crisis of social disconnectedness. Happy City has produced this as an interactive visual toolkit to identify principles, strategies and actions to boost social wellbeing in multi-family housing.

Community Health Data: Updated Community Health Profiles, Community Health Database and Community Health Atlas provide an interactive platform to explore health topics of interest across BC.

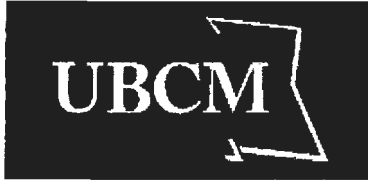
National Thought Table on Reconciliation: On May 10, 2017, thought leaders from across Canada gathered for a roundtable discussion on reconciliation within a Canadian multicultural context. Reconciliation Canada has made the video of this event available online.

Livable Cities Forum 2017: Join ICLEI Canada in Victoria September 18 - 20, 2017, for the sixth annual Livable Cities Forum: Advancing Low Carbon Resilience.

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408

Energy Step Code Costing Study

July 5, 2017

Preliminary findings from a costing assessment of the BC Energy Step Code will be made available in a lunch hour webinar on July 11th. BC Housing commissioned the study to show how the various steps may impact construction costs in varying building types, and in different climate zones across the province.

The provincial government enacted the regulation for the BC Energy Step Code in April of this year. The standard aims to create healthier, more efficient, and more comfortable new buildings by establishing measurable energy-efficiency requirements for new construction. It aims to help to ensure that new buildings will be designed and built, from the ground up, to be as energy-efficient as possible.

British Columbia local governments can use the BC Energy Step Code to incentivize or require better-than-code performance in new construction in their communities. The City of North Vancouver, the City of Richmond, and the City of Kimberley are some of the local governments considering this approach.

Since 2010, the *Local Government Act* has required that all new and updated Regional Growth Strategies and Official Community Plans include targets, policies, and actions to address climate change. Further, most local governments in BC have signed on to the Province's 2011 *BC Climate Action Charter*, which commits signatory local governments to a range of actions, including developing strategies and taking action to achieve "complete, compact, more energy-efficient rural and urban communities."

While many communities are keen to use policy tools to reduce energy use and greenhouse gas emissions, they are also sensitive to any regulations that could impact builder costs in addition to those already incurred through fees such as development cost charges, and that potentially increase barriers to development.

The costing initiative is anticipated to be complete in late summer 2017.

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409

National Energy Board Discussion Paper

July 5, 2017

On June 29th, the federal government released a new discussion paper on the modernization of the National Energy Board (NEB). This paper, *Environmental and Regulatory Reviews*, sets out proposed approaches to restore confidence in the NEB.

The paper is guided by five principles:

1. Fair, predictable and transparent environmental assessment and regulatory processes that build on what works
2. Participation of Indigenous peoples in all phases that advance the Government's approach to the United Nations Declaration on the Rights of Indigenous Peoples and reconciliation
3. Inclusive and meaningful public engagement
4. Timely, evidence-based decisions reflecting the best available science and Indigenous knowledge
5. One project-one assessment, with the scale of the assessment aligned to the potential impacts of the project

The deadline for submitting comments is August 28, 2017. Additional information on the Environmental and Regulatory Reviews can be found on the Government of Canada website.

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Board-Receive

geraldine.craven

From: Council of Forest Industries <gillrie@cofi.org>
Sent: June 16, 2017 11:21 AM
To: inquiries
Subject: Save the Date - COFI PG Community Dinner - September 21, 2017

RECEIVED
JUN 19 2017
REGIONAL DISTRICT OF BULKLEY NECHAKO

Save the Date
2017 Prince George Area Community Dinner

Hosted by
 BC Council of Forest Industries

September 21, 2017

Coast Inn of the North
 Prince George, BC

More Details to Follow in the Invitation in August

Council of Forest Industries, 1501-700 West Pender Street, Vancouver, BC V6C 1G8 Canada

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Board- Receive

geraldine.craven

From: Minerals North Conference Association <psclark.clark@gmail.com@cmail20.com> on behalf of Minerals North Conference Association <psclark.clark@gmail.com>
Sent: June 20, 2017 7:48 AM
To: inquiries
Subject: Mark your calendar for Minerals North 2018

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JUN 20 2017

REGIONAL DISTRICT OF

BULKLEY MECHAKO

Save the Date! Minerals North 2018 is April 25th - 27th, 2018 in Houston BC.

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Minerals North

Save the Date! Minerals North 2018

Save the Date! Minerals North 2018 is April 25th - 27th, 2018 in Houston BC.



Minerals North 2018 is April 25th - 27th, 2018 in Houston BC. Keep an eye on [this website](#) for additional information and registration as it becomes available.

Houston 2018 Minerals North: Mining - It's In Our Veins!

Sponsorship opportunities now available!

412

For sponsorship opportunities, including a limited number of exclusive sponsorship levels, please visit the [sponsorship page](#) on this website.

We hope to see you at Minerals North 2018 in Houston!

- The Minerals North 2018 Organizing Committee

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413

- Ratify

Sort order: Control account, vendor number, report group
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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
ABC003	ABC COMMUNICATIONS								
PA	30550	06/01/17			30550	-589.35	0.00		
	Vendor (ABC003) totals:								
ACE002	ACE HARDWARE								
PA	30578	06/08/17			30578	-65.12	0.00		
	Vendor (ACE002) totals:								
AER001	AERO GEOMETRICS LTD.								
PA	30579	06/08/17			30579	-5,197.50	0.00		
	Vendor (AER001) totals:								
ALT003	ALTERNATIVE GROUNDS								
PA	TP-300-001	06/08/17			TP-300-001	-346.50	0.00		
PA	TP-307-001	06/29/17			TP-307-001	-235.20	0.00		
	Vendor (ALT003) totals:								
ARM001	ARMTEC								
PA	TP-304-001	06/21/17			TP-304-001	-6,709.60	0.00		
	Vendor (ARM001) totals:								
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-299-001	06/01/17			TP-299-001	-196.52	0.00		
	Vendor (ARO001) totals:								
BCH002	BC HYDRO								
PA	TP-301-001	06/14/17			TP-301-001	-11,635.78	0.00		
	Vendor (BCH002) totals:								
BLA001	BLACK PRESS GROUP LTD								
PA	TP-300-002	06/08/17			TP-300-002	-2,219.03	0.00		
	Vendor (BLA001) totals:								
BLA002	BLAIR WILSON CONTRACTING								
PA	30611	06/29/17			30611	-50,484.00	0.00		
	Vendor (BLA002) totals:								
BLR001	BL RETURN-IT RECYCLING DEPOT								
PA	TP-301-002	06/14/17			TP-301-002	-2,798.25	0.00		
	Vendor (BLR001) totals:								
BUL008	BULKLEY VALLEY HOME CENTRE LTD								
PA	TP-299-002	06/01/17			TP-299-002	-9.03	0.00		
	Vendor (BUL008) totals:								
BUL010	BULKLEY VALLEY WATER SERVICES								
PA	TP-301-003	06/14/17			TP-301-003	-136.50	0.00		
	Vendor (BUL010) totals:								
BUL012	BULKLEY VALLEY ECONOMIC								
PA	TP-305-001	06/28/17			TP-305-001	-3,333.33	0.00		
	Vendor (BUL012) totals:								
BUL020	BULKLEY VALLEY CROSS COUNTRY								
PA	30580	06/08/17			30580	-17,325.00	0.00		
	Vendor (BUL020) totals:								
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-300-003	06/08/17			TP-300-003	-2,563.02	0.00		
	Vendor (BUR001) totals:								
BUR007	BURNS LAKE HEALTH CARE AUX								
PA	30587	06/14/17			30587	-17,000.00	0.00		

414

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BUR007	BURNS LAKE HEALTH CARE AUX (Continued)								
	Vendor (BUR007) totals:					-17,000.00	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-305-002	06/28/17			TP-305-002	-15,326.67	0.00		
	Vendor (BUR012) totals:					-15,326.67	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-305-003	06/28/17			TP-305-003	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-300-004	06/08/17			TP-300-004	-35.83	0.00		
	Vendor (BUR028) totals:					-35.83	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	30551	06/01/17			30551	-250.00	0.00		
PA	30581	06/08/17			30581	-300.00	0.00		
PA	TP-305-004	06/28/17			TP-305-004	-40,707.25	0.00		
	Vendor (BVA001) totals:					-41,257.25	0.00		
BVJ001	BV JET CONTROLS CO								
PA	30552	06/01/17			30552	-1,115.63	0.00		
	Vendor (BVJ001) totals:					-1,115.63	0.00		
CAP002	CAPRI INSURANCE								
PA	30612	06/29/17			30612	-27,968.00	0.00		
	Vendor (CAP002) totals:					-27,968.00	0.00		
CDW001	CDW CANADA INC								
PA	TP-301-004	06/14/17			TP-301-004	-232.97	0.00		
	Vendor (CDW001) totals:					-232.97	0.00		
CHE002	CHEVRON CANADA LIMITED								
PA	30582	06/08/17			30582	-5,402.22	0.00		
	Vendor (CHE002) totals:					-5,402.22	0.00		
CHI001	CHILCO CREEK CONTRACTING								
PA	30553	06/01/17			30553	-274.05	0.00		
PA	30583	06/08/17			30583	-274.05	0.00		
	Vendor (CHI001) totals:					-548.10	0.00		
CHR003	CHRIS SAVOIE								
PA	30598	06/20/17			30598	-189.00	0.00		
	Vendor (CHR003) totals:					-189.00	0.00		
CLU002	CLUCULZ LAKE COMMUNITY								
PA	30584	06/08/17			30584	-1,468.96	0.00		
	Vendor (CLU002) totals:					-1,468.96	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	TP-305-005	06/28/17			TP-305-005	-1,497.58	0.00		
	Vendor (CLU003) totals:					-1,497.58	0.00		
COL005	COLLEGE OF NEW CALEDONIA								
PA	30554	06/01/17			30554	-2,321.17	0.00		
	Vendor (COL005) totals:					-2,321.17	0.00		
CON004	THE CONCRETE MAN								
PA	TP-301-005	06/14/17			TP-301-005	-1,187.55	0.00		
	Vendor (CON004) totals:					-1,187.55	0.00		
CRA004	DANIEL CRAMER								

415

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CRA004 DANIEL CRAMER (Continued)										
PA		30555	06/01/17			30555	-928.51	0.00		
Vendor (CRA004) totals:										
D&M001 D&M INDUSTRIAL SUPPLIES										
PA		30588	06/14/17			30588	-10.81	0.00		
Vendor (D&M001) totals:										
DAV003 DAVERN ENTERPRISES										
PA		TP-301-006	06/14/17			TP-301-006	-262.50	0.00		
Vendor (DAV003) totals:										
DBL001 BLACKWELL TRUCKING										
PA		30589	06/14/17			30589	-456.75	0.00		
Vendor (DBL001) totals:										
DEA001 DEAN WILSON TRUCKING										
PA		30613	06/29/17			30613	-27,510.00	0.00		
Vendor (DEA001) totals:										
DIS001 DISTRICT OF FORT ST JAMES										
PA		TP-301-007	06/14/17			TP-301-007	-1,497.10	0.00		
Vendor (DIS001) totals:										
EAG001 EAGLE AUTOMOTIVE CENTER										
PA		TP-301-008	06/14/17			TP-301-008	-383.23	0.00		
Vendor (EAG001) totals:										
EVE002 EVERGREEN INDUSTRIAL SUPPLIES										
PA		TP-304-002	06/21/17			TP-304-002	-288.53	0.00		
Vendor (EVE002) totals:										
FED001 FEDERATION OF CANADIAN										
PA		30585	06/08/17			30585	-500.00	0.00		
Vendor (FED001) totals:										
FOR008 FORT FRASER VOL. FIRE DEP.										
PA		TP-305-006	06/28/17			TP-305-006	-1,516.67	0.00		
Vendor (FOR008) totals:										
FOR015 FORT ST. JAMES LIBRARY										
PA		TP-305-007	06/28/17			TP-305-007	-1,145.83	0.00		
Vendor (FOR015) totals:										
FOR032 DON & GAIL FORD										
PA		30556	06/01/17			30556	-692.85	0.00		
Vendor (FOR032) totals:										
FOR033 FORT SAINT JAMES TV SOCIETY										
PA		TP-305-008	06/28/17			TP-305-008	-13,667.67	0.00		
Vendor (FOR033) totals:										
FOU002 FOUR STAR COMMUNICATIONS INC										
PA		TP-305-009	06/28/17			TP-305-009	-118.13	0.00		
Vendor (FOU002) totals:										
FRA009 FRASER LAKE BUILDING SUPPLIES										
PA		30557	06/01/17			30557	-4.83	0.00		
Vendor (FRA009) totals:										
FRA014 FRASER LAKE LIBRARY BOARD										
PA		TP-305-010	06/28/17			TP-305-010	-2,013.00	0.00		
Vendor (FRA014) totals:										

416

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FRA016 FRASER LAKE REBROADCASTING SOC									
PA	TP-305-011	06/28/17			TP-305-011	-5,583.33	0.00		
Vendor (FRA016) totals:									
FRA038 FRASER LAKE FESTIVAL OF THE ARTS									
PA	30558	06/01/17			30558	-2,500.00	0.00		
Vendor (FRA038) totals:									
GRE003 GREYHOUND COURIER EXPRESS									
PA	TP-301-009	06/14/17			TP-301-009	-301.88	0.00		
PA	TP-304-003	06/21/17			TP-304-003	-472.02	0.00		
Vendor (GRE003) totals:									
GRE008 GREAT WEST EQUIPMENT									
PA	TP-299-003	06/01/17			TP-299-003	-2,897.54	0.00		
Vendor (GRE008) totals:									
GRO002 GROUSE MOUNTAIN TRUCKING LTD.									
PA	30599	06/20/17			30599	-17,473.80	0.00		
Vendor (GRO002) totals:									
GRO005 GROOT BROS CONTRACTING LTD.									
PA	30600	06/20/17			30600	-52.50	0.00		
Vendor (GRO005) totals:									
HIL003 HILL STOP TRUCK WASH									
PA	30590	06/14/17			30590	-54.10	0.00		
Vendor (HIL003) totals:									
HOL002 Joanne Holweg									
PA	30559	06/01/17			30559	-130.68	0.00		
Vendor (HOL002) totals:									
HOT001 HOTSUNC COMPUTER SOLUTIONS									
PA	TP-299-004	06/01/17			TP-299-004	-17,287.79	0.00		
PA	TP-307-002	06/29/17			TP-307-002	-2,740.51	0.00		
Vendor (HOT001) totals:									
HOU018 HOUSTON BOTTLE DEPOT									
PA	TP-304-004	06/21/17			TP-304-004	-3,346.04	0.00		
Vendor (HOU018) totals:									
HUB001 HUB INTERNATIONAL									
PA	30614	06/29/17			30614	-1,640.00	0.00		
Vendor (HUB001) totals:									
IND006 INDUSTRIAL TRANSFORMERS									
PA	TP-301-010	06/14/17			TP-301-010	-4,041.53	0.00		
Vendor (IND006) totals:									
INF001 INFOSAT COMMUNICATIONS									
PA	TP-307-003	06/29/17			TP-307-003	-52.38	0.00		
Vendor (INF001) totals:									
INL001 INLAND KENWORTH									
PA	TP-301-011	06/14/17			TP-301-011	-3,479.66	0.00		
Vendor (INL001) totals:									
JEN002 SANDI JENNINGS									
PA	30560	06/01/17			30560	-397.57	0.00		
Vendor (JEN002) totals:									
JUB001 JUBINVILLE ENTERPRISES									

417

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JUB001 JUBINVILLE ENTERPRISES (Continued)									
PA	30591	06/14/17			30591	-20.16	0.00		
Vendor (JUB001) totals:									
KAL003 KAL TIRE - BURNS LAKE									
PA	TP-301-012	06/14/17			TP-301-012	-3,486.92	0.00		
Vendor (KAL003) totals:									
KON001 KONE INC									
PA	TP-307-004	06/29/17			TP-307-004	-497.21	0.00		
Vendor (KON001) totals:									
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
PA	TP-305-012	06/28/17			TP-305-012	-6,250.00	0.00		
Vendor (LAK004) totals:									
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
PA	TP-305-013	06/28/17			TP-305-013	-3,083.33	0.00		
Vendor (LAK012) totals:									
LAK014 LAKES DISTRICT PRINTING									
PA	TP-301-013	06/14/17			TP-301-013	-306.88	0.00		
Vendor (LAK014) totals:									
LAK032 LAKES DISTRICT FILM									
PA	TP-305-014	06/28/17			TP-305-014	-150.00	0.00		
Vendor (LAK032) totals:									
LAK037 LAKES DISTRICT EXPRESS									
PA	30561	06/01/17			30561	-54.08	0.00		
Vendor (LAK037) totals:									
LDF001 LD FREE CLASSIFIEDS									
PA	TP-299-005	06/01/17			TP-299-005	-2,384.80	0.00		
PA	TP-301-014	06/14/17			TP-301-014	-71.68	0.00		
Vendor (LDF001) totals:									
MAX001 MAXXAM ANALYTICS INC									
PA	TP-300-005	06/08/17			TP-300-005	-6,966.60	0.00		
PA	TP-301-015	06/14/17			TP-301-015	-3,370.50	0.00		
PA	TP-304-005	06/21/17			TP-304-005	-3,822.00	0.00		
PA	TP-307-005	06/29/17			TP-307-005	-422.10	0.00		
Vendor (MAX001) totals:									
MED001 MEDICAL SER. PLAN									
PA	30573	06/02/17			30573	-4,555.00	0.00		
PA	30604	06/28/17			30604	-4,200.00	0.00		
Vendor (MED001) totals:									
MIL007 MILLS.CA OFFICE PRODUCTIVITY									
PA	30562	06/01/17			30562	-2,956.85	0.00		
Vendor (MIL007) totals:									
MIN002 MINISTER OF FINANCE									
PA	30615	06/29/17			30615	-600.00	0.00		
Vendor (MIN002) totals:									
MOB001 MOBY CONCRETE LTD.									
PA	TP-304-006	06/21/17			TP-304-006	-344.41	0.00		
Vendor (MOB001) totals:									
MUS001 MUSIC ON THE MOUNTAIN									

418

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MUS001 MUSIC ON THE MOUNTAIN (Continued)									
PA	30563	06/01/17			30563	-1,000.00	0.00		
	Vendor (MUS001) totals:								
NAP001 NAPA AUTO PARTS - BL									
PA	TP-301-016	06/14/17			TP-301-016	-69.29	0.00		
	Vendor (NAP001) totals:								
NAP003 NAPA AUTO PARTS - HOUSTON									
PA	TP-301-017	06/14/17			TP-301-017	-58.76	0.00		
	Vendor (NAP003) totals:								
NEC012 NECHAKO HEALTHY COM. ALLIANCE									
PA	30564	06/01/17			30564	-500.00	0.00		
	Vendor (NEC012) totals:								
NOR022 NORTHWEST FUELS LTD.									
PA	TP-300-006	06/08/17			TP-300-006	-1,761.01	0.00		
	Vendor (NOR022) totals:								
OVE002 OVERWAITEA FOODS									
PA	30586	06/08/17			30586	-308.61	0.00		
	Vendor (OVE002) totals:								
P&H001 P & H SUPPLIES									
PA	TP-299-006	06/01/17			TP-299-006	-7.23	0.00		
	Vendor (P&H001) totals:								
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-300-007	06/08/17			TP-300-007	-3,935.71	0.00		
PA	TP-301-018	06/14/17			TP-301-018	-338.81	0.00		
	Vendor (PAC004) totals:								
PAC007 PACIFIC TRUCK & EQUIPMENT INC									
PA	TP-301-019	06/14/17			TP-301-019	-131.52	0.00		
	Vendor (PAC007) totals:								
PAY002 PAYNE'S SEPTIC SERVICE (2010)									
PA	30592	06/14/17			30592	-200.00	0.00		
PA	30601	06/21/17			30601	-210.00	0.00		
RC	30592	06/21/17				200.00	0.00		
	Vendor (PAY002) totals:								
PET008 PETTY CASH FUND									
PA	30616	06/29/17			30616	-158.71	0.00		
	Vendor (PET008) totals:								
PLU001 PLUMBING OFFICIALS' OF BC									
RC	30425	06/13/17				160.00	0.00		
	Vendor (PLU001) totals:								
PRA002 PRAGMATIC CONFERENCING									
PA	TP-301-020	06/14/17			TP-301-020	-24.77	0.00		
	Vendor (PRA002) totals:								
REG001 REG.DIST.OF FRASER-FORT GEORGE									
PA	30617	06/29/17			30617	-203,797.67	0.00		
	Vendor (REG001) totals:								
REI001 REITSMA'S HOME HARDWARE									
PA	TP-301-021	06/14/17			TP-301-021	-15.10	0.00		
	Vendor (REI001) totals:								

419

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RIC001 RICH'S SAW SALES									
PA	TP-301-022	06/14/17			TP-301-022	-61.70	0.00		
Vendor (RIC001) totals:									
ROG001 ROGERS									
PA	TP-307-006	08/29/17			TP-307-006	-160.99	0.00		
Vendor (ROG001) totals:									
ROS003 ROSENAU TRANSPORT LTD.									
PA	TP-299-007	06/01/17			TP-299-007	-78.97	0.00		
PA	TP-300-008	06/08/17			TP-300-008	-50.74	0.00		
PA	TP-304-007	08/21/17			TP-304-007	-179.55	0.00		
Vendor (ROS003) totals:									
SAN004 SANGHA GEOMATICS + LAND SURVEYI									
PA	30565	06/01/17			30565	-600.00	0.00		
Vendor (SAN004) totals:									
SHA007 SHADOW LEATHERS									
PA	TP-304-008	06/21/17			TP-304-008	-314.44	0.00		
Vendor (SHA007) totals:									
SMI007 SMITHERS PUBLIC LIBRARY									
PA	30566	06/01/17			30566	-1,500.00	0.00		
PA	TP-305-015	06/28/17			TP-305-015	-7,067.00	0.00		
Vendor (SMI007) totals:									
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-305-016	06/28/17			TP-305-016	-1,992.00	0.00		
Vendor (SOU003) totals:									
SPO001 SPOTLESS UNIFORM LTD.									
PA	TP-300-009	06/08/17			TP-300-009	-46.86	0.00		
Vendor (SPO001) totals:									
SSQ001 SSQ FINANCIAL									
PA	30574	06/02/17			30574	-997.61	0.00		
PA	30606	06/28/17			30606	-1,019.49	0.00		
Vendor (SSQ001) totals:									
STA008 STARLAND SUPPLY LTD									
PA	TP-300-010	06/08/17			TP-300-010	-184.56	0.00		
Vendor (STA008) totals:									
STE012 STEWART MCDANNOLD STUART									
PA	TP-304-009	06/21/17			TP-304-009	-1,811.39	0.00		
PA	TP-307-007	06/29/17			TP-307-007	-2,398.34	0.00		
Vendor (STE012) totals:									
STU007 STUART LAKE SENIORS ASSOC.									
PA	30567	06/01/17			30567	-500.00	0.00		
Vendor (STU007) totals:									
STU008 STUART LAKE GOLF CLUB									
PA	30597	06/20/17			30597	-9,238.50	0.00		
Vendor (STU008) totals:									
SUD001 SUDS N' DUDS									
PA	TP-300-011	06/08/17			TP-300-011	-123.90	0.00		
Vendor (SUD001) totals:									
SUN002 SUN LIFE FINANCIAL									

420

Sort order: Control account, vendor number, report group
 Selection: Checks from Jun 01 2017 to Jun 30 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
SUN002 SUN LIFE FINANCIAL (Continued)										
PA		30575	06/02/17			30575	-15,622.29	0.00		
PA		30607	06/28/17			30607	-21,218.35	0.00		
Vendor (SUN002) totals:										
SWE001 SWEEPING BEAUTIES JANITORIAL										
PA	TP-305-017	06/28/17				TP-305-017	-2,073.27	0.00		
Vendor (SWE001) totals:										
TAY002 TAYLOR BROS HARDWARE										
PA	TP-300-012	06/08/17				TP-300-012	-70.75	0.00		
Vendor (TAY002) totals:										
TEL002 TELUS COMMUNICATIONS COMPANY										
PA		30618	06/29/17			30618	-3,261.71	0.00		
PA	TP-299-008	06/01/17				TP-299-008	-3,233.10	0.00		
Vendor (TEL002) totals:										
TEL007 TELUS MOBILITY										
PA		30619	06/29/17			30619	-1,642.56	0.00		
Vendor (TEL007) totals:										
TIP001 TIP OF THE GLACIER WATER CO										
PA		30593	06/14/17			30593	-50.00	0.00		
Vendor (TIP001) totals:										
TOP005 TOPLEY FIRE PROTECTION SOC.										
PA	TP-305-018	06/28/17				TP-305-018	-2,620.84	0.00		
Vendor (TOP005) totals:										
TOW001 TOWN OF SMITHERS										
PA	TP-307-008	06/29/17				TP-307-008	-157.50	0.00		
Vendor (TOW001) totals:										
TOW003 TOWER COMMUNICATIONS										
PA	TP-301-023	06/14/17				TP-301-023	-4,333.14	0.00		
Vendor (TOW003) totals:										
TWO001 TWO SISTERS CATERING										
PA		30568	06/01/17			30568	-384.83	0.00		
Vendor (TWO001) totals:										
USB001 US BANK CANADA										
PA	TP-306-001	06/22/17				TP-306-001	-7,153.17	0.00		
Vendor (USB001) totals:										
VAL005 VALLEY DIESEL										
PA		30594	06/14/17			30594	-135.41	0.00		
Vendor (VAL005) totals:										
VAN005 VANDERHOOF & DISTRICTS CO-OP										
PA	TP-304-010	06/21/17				TP-304-010	-13,070.13	0.00		
Vendor (VAN005) totals:										
VAN007 VANDERHOOF CHILDREN'S THEATER										
PA		30569	06/01/17			30569	-4,000.00	0.00		
Vendor (VAN007) totals:										
VAN015 Deneve Vanderwolf										
PA		30602	06/27/17			30602	-399.00	0.00		
Vendor (VAN015) totals:										
VAN019 Fay Van Horn										

421

Sort order: Control account, vendor number, report group
 Selection: Checks from Jun 01 2017 to Jun 30 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
VAN019 Fay Van Horn (Continued)									
PA	30570	06/01/17			30570	-238.68	0.00		
	Vendor (VAN019) totals:								
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	30571	06/01/17			30571	-795.90	0.00		
	Vendor (VIS001) totals:								
WAL003 SHELLEY WALL									
PA	30572	06/01/17			30572	-189.00	0.00		
	Vendor (WAL003) totals:								
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-301-024	06/14/17			TP-301-024	-12,272.67	0.00		
	Vendor (WAS001) totals:								
WIE004 Ken Wiebe									
PA	TP-301-025	06/14/17			TP-301-025	-197.80	0.00		
PA	TP-304-011	06/21/17			TP-304-011	-98.90	0.00		
	Vendor (WIE004) totals:								
WIL004 WILLIAMS MACHINERY									
PA	TP-301-026	06/14/17			TP-301-026	-243.43	0.00		
	Vendor (WIL004) totals:								
XER001 XEROX CANADA LTD.									
PA	TP-301-027	06/14/17			TP-301-027	-1,149.84	0.00		
PA	TP-307-009	06/29/17			TP-307-009	-321.81	0.00		
	Vendor (XER001) totals:								
	Control account (1) totals:								
REC002 RECEIVER GENERAL									
PA	30595	06/19/17			30595	-37,642.99	0.00		
PA	30605	06/28/17			30605	-42,597.62	0.00		
	Vendor (REC002) totals:								
	Control account (2) totals:								
	Report Total								
						-794,542.84	0.00		

127 vendor(s) printed.

Regional District of Bulkley-Nechako

Action List - March 9 & 23, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Comm. Of the Whole March 9, 2017	Delegation Thank You Letter	Write a thank you letter to Penni Adams, Program Manager and Darrell Hill, Field Coordinator, Northwest Invasive Plant Council.	Cheryl	Completed	April 24, 2017
C.W.2017-3-3 Comm. Of the Whole March 9, 2017	NWIPC Funding for 2017	Contribute \$43,500 to the Northwest Invasive Plant Council for invasive plant management for 2017.	Janette/Roxanne		Will receive invoice when complete
RDC.2017-3-3 Rural Dir. Comm. March 9, 2017	LDSS Ski and Snowboard Teams -Request for Grant in Aid -Electoral Areas "B" (Burns Lake Rural) & "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$250 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) to School District No. 91-LDSS Ski and Snowboard Teams for costs associated with LDSS Ski and Snowboard Teams attending Provincial Championships in Whistler, B.C.	Cheryl/Kristi	Completed	March 28, 2017
RDC.2017-3-4 Rural Dir. Comm. March 9, 2017	Fort St. James Secondary School-Request for Grant in Aid -Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to Fort St. James Secondary School for a Grade 12 Scholarship.	Cheryl/Kristi	Completed	March 28, 2017
RDC.2017-3-5 Rural Dir. Comm. March 9, 2017	Fort St. James Secondary School-Request for Grant in Aid -Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$1,500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to Fort St. James Secondary School Ski and Board Team for costs associated with Provincial Championships in Whistler, B.C.	Cheryl/Kristi	Completed	March 28, 2017
RDC.2017-3-6 Rural Dir. Comm. March 9, 2017	School District No. 91-Request for Grant in Aid -Electoral Area "D" (Fraser Lake Rural)	Write a letter and contribute \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) to School District No. 91 for costs associated with BC A Boys Basketball Provincials in Langley, B.C.	Cheryl/Kristi	Completed	March 28, 2017

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Regional District of Bulkley-Nechako

Action List - March 9 & 23, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2017-3-7 Rural Dir. Comm. March 9, 2017	Fraser Lake Minor Hockey Association (Midget Team) Request for Grant in Aid - Electoral Area "D" (Fraser Lake Rural)	Write a letter and contribute \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) to Fraser Lake Minor Hockey Association (Midget Team) for costs associated with Midget Hockey Provincials in Clearwater, B.C.	Cheryl/Kristi	Completed	March 28, 2017
RDC.2017-3-8 Rural Dir. Comm. March 9, 2017	Stellat'en First Nation- Request for Grant in Aid - Electoral Area "D" (Fraser Lake Rural)	Write a letter and contribute \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) to Stellat'en First Nation for costs associated with an Aboriginal Youth Hockey Tournament in Prince George, B.C.	Cheryl/Kristi	Completed	March 28, 2017
RDC.2017-3-9 Rural Dir. Comm. March 9, 2017	School District No. 91- Request for Grant in Aid - Electoral Area "D" (Fraser Lake Rural)	Write a letter and contribute \$500 grant in aid monies from Electoral Area "C" (Fraser Lake Rural) to School District No. 91 for costs associated with Junior Curling Provincials in Smithers, B.C.	Cheryl/Kristi	Completed	March 28, 2017
RDC.2017-3-15 Rural Dir. Comm. March 9, 2017	Letter of Support to CityWest RE: Connect to Innovate Program	Write a letter of support from all Rural Directors to CityWest for its application to the Connect to Innovate Program	Cheryl	Completed	March 28, 2017
2017-4-4 Board Meeting March 23, 2017	Letter of Support to CityWest RE: Connect to Innovate Program	Write a letter of support from the RDBN Board of Directors to CityWest for its application to the Connect to Innovate Program	Cheryl	Completed	April 3, 2017
Board Meeting March 23, 2017	Delegation Thank You Letter	Write a thank you letter to Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison, Rio Tinto	Cheryl	Completed	April 24, 2017
2017-4-5 Board Meeting March 23, 2017	NCLGA - Executive Nomination	Notify NCLGA of the Regional Board's nomination of Director Brien for the position of Regional Representative for the RDBN for the 2017-2018 NCLGA Executive and that Director Fisher be nominated as Alternate Director.	Cheryl	Completed	March 24, 2017

423

Regional District of Bulkley-Nechako

Action List - March 9 & 23, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-4-7 Board Meeting March 23, 2017	License of Occupation #0181968 -Ft. St. James Bridge Rest Area	Discontinue the License of Occupation #0181968 - Ft. S. James Rest Area; the RDBN approve the site clean-up and the associated costs if required by the Province.	Roxanne	On going	
2017-4-9 Board Meeting March 23, 2017	Chinook Comfor Limited Shareholders' Resolution	Chair Miller and Director Benedict to sign the Chinook Comfor Limited Shareholders' resolution appointing Lloyd Adams (Burns Lake Band Nominee) as Director effective November 15, 2016 and Shannon Haizimsque (Wet'suwet'en First Nation Nominee), as Director effective November 17, 2016.	Roxanne	Completed	
2017-4-10 Board Meeting March 23, 2017	License of Occupation #6406623 - Glenannan Community Park	Renew the License of Occupation #6406623 - Glenannan Community Park; and further, That the Regional Board of Director approve that the \$210 fee associated with renewal of the License of Occupation be funded by grant in aid monies from Electoral Area "D" (Fraser Lake Rural).	Roxanne/Kristi	Completed	
2017-4-12 Board Meeting March 23, 2017	Federal Gas Tax Funds Electoral Areas "G" (Houston Rural) & "B" (Burns Lake Rural) – Topley Fire Protection Society	<ol style="list-style-type: none"> 1. Withdraw and contribute \$15,000 of Electoral Area "G" and \$5,000 of Area "B" Federal Gas Tax allocation monies to the towards the energy efficiency upgrades at the Topley Fire Hall; 2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further, 3. That the RDBN Board of Directors authorize the withdrawal of up to \$20,300 from the Federal Gas Tax Reserve Fund. 	Kristi	Awaiting Application	h24

Regional District of Bulkley-Nechako

Action List - March 9 & 23, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-4-13 Board Meeting March 23, 2017	NCLGA Convention - May 3-5, 2017-Terrace, B.C.	Registration and travel arrangements for the attendance of the Rural Directors and the CAO to the NCLGA Conference on May 3-5,2017 in Terrace, B.C.	Ger	Completed	
2017-4-15 Board Meeting March 23, 2017	Knockholt Landfill Phase 3A Development - Authorization to Proceed Using Prime Contractor Arrangement	Staff to proceed with completion of the Phase 3A Development Project at the Knocholt Landfill with the RDBN assuming the role of Prime Contractor as authorized under Bylaw No. 1532. Further, that the Regional District of Bulkley-Nechako Board of Directors approve an expenditure limit for completion of the Phase 3A Development Project of \$350,000."	Janette/Rory	In Progress	
2017-4-16 Board Meeting March 23, 2017	2017 District of Fort St. James ICI Paper Recycling Proposal	That the Regional District of Bulkley-Nechako Board of Directors approve a contract with the District of Fort St. James in support of the proposal for the continuance of ICI (Industrial, Commercial, Institutional) mixed paper recycling services for Fort St. James and Area, for the time period of January 1 – December 31, 2017 at a total cost of \$14,000 (excluding GST)."	Janette/Rory	Contract signed and monthly invoicing proceeding	
2017-4-35 Board Meeting March 23, 2017	The BC Energy Step Code Awareness and Readiness Survey - Energy Step Code August 2016 Final Report	Direct that the letter attached to the staff report dated March 12, 2017 from the Director of Planning be sent to the Minister of Natural Gas Development and Minister Responsible for Housing.	Jason L	Completed	

425

Regional District of Bulkley-Nechako

Action List - April, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2017-4-3 Comm. Of the Whole April 6, 2017	FCM Convention - June 1-4, 2017, Ottawa, ON	Registration and Travel Arrangements for Chair Miller and Director Greenaway's attendance at the Federation of Canadian Municipalities Convention June 1-4, 2017 in Ottawa, ON."	Ger	Completed	
C.W.2017-4-4 Comm. Of the Whole April 6, 2017	Meeting with Building and Safety Standards Branch - Request for Meeting Date	Staff to follow-up with the Building and Safety Standards Branch in regard to data numbers in relation to Owner Builder Authorizations in the region; and further that the next conference call meeting with the Building Safety Standards Branch occur at the next Committee of the Whole Meeting.	Jason L	On Going	
RDC.2017-4-3 Rural Dir. Comm. April 6, 2017	St. Luke's on the Lake Society -Request for Grant in Aid -Electoral Area "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to St. Luke's on the Lake Society for costs associated with improvements to its building.	Cheryl/Kristi	Completed	April 24, 2017
RDC.2017-4-4 Rural Dir. Comm. April 6, 2017	Lakes District Folk Music Society -Request for Grant in Aid -Electoral Area "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$10,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to Lakes District Folk Music Society for costs associated with a summer music festival at the Grassy Plains fairgrounds.	Cheryl/Kristi	Completed	April 24, 2017
RDC.2017-4-6 Rural Dir. Comm. April 6, 2017	Stuart Lake Outreach Group Society-Request for Grant in Aid -Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to Stuart Lake Outreach Group Society for costs associated with its Hot Lunch Program/Foodbank.	Cheryl/Kristi	Completed	May 5, 2017
RDC.2017-4-7 Rural Dir. Comm. April 6, 2017	Vanderhoof Community Foundation-Request for Grant in Aid -Electoral Area "F" (Vanderhoof Rural)	Write a letter and contribute \$25,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to Vanderhoof Community Foundation to assist in building the Endowment Fund.	Cheryl/Kristi	Completed	April 24, 2017

496

Regional District of Bulkley-Nechako

Action List - April, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2017-4-8 Rural Dir. Comm. April 6, 2017	Nechako Valley Rodeo Association-Request for Grant in Aid -Electoral Area "F" (Vanderhoof Rural)	Write a letter and contribute \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to Nechako Valley Rodeo Association for costs associated with the 2017 BCRA Finals Rodeo	Cheryl/Kristi	Completed	April 24, 2017
RDC.2017-4-12 Rural Dir. Comm. April 6, 2017	Burns Lake Community Forest Referral - Electoral Areas "B" & "E"	Staff send a letter to the Burns Lake Community Forest Ltd. indicating that the RDBN has no comments regarding their 5 year plan.	Jason L	Completed	
RDC.2017-4-13 Rural Dir. Comm. April 6, 2017	Village of Granisle OCP Referral - Electoral Area "G"	Staff send a letter to the Village of Granisle indicating that the RDBN has no land use concerns or comments regarding their Draft Official Community Plan.	Jason L	Completed	
RDC.2017-4-15 Rural Dir. Comm. April 6, 2017	Pipeline Referrals	Staff to: a) write a letter outlining concerns in regard to the consultation process; b) that the letter be sent to John Rustad, MLA Nechako Lakes and Doug Donaldson, MLA Stikine; c) that a press release be drafted and sent to regional newspapers providing information in regard to the Regional District's concerns in regard to the consultation process; and further, d) that the Oil and Gas Commission be requested to attend a future Regional District of Bulkley-Nechako Board Meeting.	Jason L	On Going	4/27
RDC.2017-4-16 Rural Dir. Comm. April 6, 2017	Permaculture Farm Festival Club-Request for Grant in Aid -Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) to the Permaculture Farm Festival Club for costs associated with the Bulkley Valley Food Security Initiative Forum May 19, 2017 in Smithers.	Cheryl/Kristi	Completed	April 24, 2017
RDC.2017-4-17 Rural Dir. Comm. April 6, 2017	Southside Seniors Housing Society -Request for Grant in Aid -Electoral Area "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$3,500 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to the Southside Seniors Housing Society for costs associated with hiring M'akola Development Services to complete an Expression of Interest for the Provincial Investment in Affordable Housing to build a 6 unit housing project for seniors.	Cheryl/Kristi	Completed	April 24, 2017

Regional District of Bulkley-Nechako

Action List - April, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2017-4-18 Rural Dir. Comm. April 6, 2017	Nechako Valley Exhibition Society - Request for Grant in Aid -Electoral Area "F" (Vanderhoof Rural)	Write a letter and contribute \$10,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to Nechako Valley Exhibition Society for upgrades to the kitchen in the indoor arena.	Cheryl/Kristi	Completed	April 24, 2017
WMC.2017-1-4 Waste Management Comm. April 6, 2017	RCBC Conference 2017 Attendance	Registration and Travel Arrangements for Chair Mark Fisher and the Environmental Services Assistant's attendance at the 2017 RCBC Conference in Whistler, B.C. June 21-30, 2017.	Ger	Completed	
WMC.2017-1-6 Waste Management Comm. April 6, 2017	Wood and Metal Salvaging	Staff be directed to prepare a report in regard to wood and metal salvaging options to be brought forward at a future Waste Management Committee Meeting.	Janette/Rory		Report will be brought forward to WMC meeting July 20/17
WMC.2017-1-8 Waste Management Comm. April 6, 2017	2017 Backyard Composter - Fraser Lake Tradeshow April 22, 2017	Provide Director Parker, Electoral Area "D" (Fraser Lake Rural) a Backyard Composter for the Fraser Lake Tradeshow April 22, 2017.	Elaine	Completed	
Agriculture Committee April 20, 2017	Delegation Thank You Letter	Write a thank you letter to Alex Kulchar, Wayne Ray and Trevor Tapp, Nechako Valley Regional Cattlemen's Association.	Cheryl	Completed	May 5, 2017
AG.2017-3-3 Agriculture Committee April 20, 2017	Write a Letter of Support RE: Shavings for the Agriculture and Cattle Industry	Write a letter of support for the Agriculture and Cattle Industry to be provided a secure long term supply of shavings to ensure a healthy and sustainable cattle industry; and further, that the letter be provided to sawmills and pellet plants throughout the region.	Cheryl	Completed	June 21, 2017
RTC.2017-2-3 Regional Transit Committee April 20, 2017	Implementation Memorandum of Understanding	Approve and execute the Implementation Memorandum of Understanding between BC Transit and the Regional District of Bulkley-Nechako.	Deneve/Cheryl/Melany	Completed	

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Regional District of Bulkley-Nechako

Action List - April, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-5-4 Board Meeting April 20, 2017	2016 Audited Financial Statements	The audited Financial Statements for the year ended December 31, 2016 and the 2016 Audit Findings Report be signed.	Roxanne	Completed	
2017-5-5 Board Meeting April 20, 2017	FCM's Legal Defense Fund	Defer the Chief Financial Officer's April 7, 2017 memo titled "FCM's Legal Defense Fund Contribution." Staff research how FCM's Legal Defense Fund was previously funded and examples of how the fund was utilized; and further, that staff bring forward the report at a future RDBN Board Meeting.	Roxanne	Completed	Brought forward to the May 25, 2017 Board mtg
2017-5-8 Board Meeting April 20, 2017	Federal Gas Tax Funds Electoral Area "C" (Fort St. James Rural) – District of Fort St. James	1. Write a letter and contribute \$30,000 of Electoral Area "C" Federal Gas Tax allocation monies to the District of Fort St. James' Cottonwood Marina upgrade project; and further, 2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	
2017-5-9 Board Meeting April 20, 2017	The Regional News -Spring, 2017	Distribute the Spring 2017 edition of "The Regional News."	Ger	Completed	
2017-5-19 Board Meeting April 20, 2017	Luck Bay Fire Department	1. Send out letters to residences within 8 km of Luck Bay Fire Hall looking for new members; 2. Look into options and costs for an adequate water source within the Luck Bay Fire Protection Area; 3. Work with the District of Fort St. James to come up with solutions to keep the Luck Bay Hall operational.	Jason Blackwell/Jason L	Discussion on going	
2017-5-21 Board Meeting April 20, 2017	Electoral Area "A" Recreation Services	1. Work with community stakeholders and the Director of Electoral Area "A" to evaluate the full range of options for the establishment and operation of trails and recreation sites in Electoral Area A, including the proposed Highway 16 trail; 2. and , that staff report back to the Regional Board for further direction following the above noted evaluation.	Jason L	Report on July 20/17 Board Agenda	
2017-5-24 Board Meeting April 20, 2017	Pat Pimm, MLA Peace River North - MLA Pimm's First Nations Stakeholder Advisory Committee	Staff to investigate land impacted under Notice of Interest by the Ministry of Aboriginal Relations and Reconciliations within the RDBN.	Jason L	In Progress	

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Regional District of Bulkley-Nechako

Action List - April, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-5-25 Board Meeting April 20, 2017	College of New Caledonia Nechako Region/Nadleh Whut'en First Nation – Aboriginal Education Conference 2017 in Nadleh Whut'enne Yah – Request for Conference Sponsors	Write a letter and contribute \$250 grant in aid funds from each of Electoral Areas "D" (Fraser Lake Rural) and "B" (Burns Lake Rural) to the College of New Caledonia Nechako Region/Nadleh Whut'en First Nation/Prince George Nechako Aboriginal Employment Training Associations (PGNAETA) Aboriginal Education Conference 2017 for costs associated with being a Musdzi (owl) level sponsor.	Cheryl/Kristi	Postponed until September	
2017-5-27 Board Meeting April 20, 2017	Southern Interior Beetle Action Coalition - Keeping it Rural 2017 Conference - June 20-21, 2017 in Kelowna, B.C.	Register and Travel Arrangements for Director Thiessen's attendance at the Southern Interior Beetle Action Coalition - Keeping it Rural 2017 Conference on June 20-21, 2017 in Kelowna, B.C.	Ger/Cheryl	Completed	
2017-5-30 Board Meeting April 20, 2017	Approval of Terms and Conditions of Infrastructure Planning Grant #P175388	Sign the Terms and conditions of Infrastructure Planning Grant Project #P175388.	Roxanne	Completed	May 12, 2017
2017-5-31 Board Meeting April 20, 2017	SWOT Administration Services Contract	Enter into an agreement for Strategic Workforce Opportunities Team (SWOT) Administration Services with the successful proponent to a maximum of \$70,000.	Corrine	Completed	

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1st, 2nd, 3rd
Reading & Adoption

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1805

A bylaw to establish user fees for the Bulkley Valley Regional Pool and Public Racquet Courts Service

WHEREAS the Regional District of Bulkley-Nechako operates the Bulkley Valley Regional Pool and Public Racquet Courts Service;

AND WHEREAS the Regional District may, by bylaw, adopted under section 397 of the Local Government Act impose fees or charges for the provision of services or for the use of Regional District Property;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. The rates set out in Schedule "A", attached to and forming part of this bylaw, are applicable for the Bulkley Valley Regional Pool and Public Racquet Courts Service.
2. The "Bulkley Valley Regional Pool and Public Racquet Courts User Fee Bylaw No. 1767, 2016" is hereby repealed.
3. This bylaw may be cited as "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1805, 2017."

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1805.

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

Bylaw No. ?

Schedule "A"

BULKLEY VALLEY REGIONAL POOL & RECREATION CENTRE - USER FEES (Effective Sept 1, 2017; GST Included in prices)

ADMISSIONS	2016		2017		MEMBERSHIPS	2016		2017		PROGRAMS
Caregiver	free	free			10 Pass Pool and Fitness - Child	\$ 26.10	\$ 29.25	<i>Advance Course/Programs</i>		
Pool & Fitness - Infant Drop-in	free	free			10 Pass Pool and Fitness - Youth	\$ 35.55	\$ 38.25	Red Cross Babysitters Course	\$ 59.50	
Pool & Fitness - Child Drop-in	\$ 2.90	\$ 3.25			10 Pass Pool and Fitness - Adult	\$ 51.75	\$ 56.25	Bronze Star	\$ 88.00	
Pool & Fitness - Youth Drop-in	\$ 3.95	\$ 4.25			10 Pass Pool and Fitness - Senior	\$ 37.80	\$ 38.25	Bronze Medallion	\$ 236.00	
Pool & Fitness - Adult Drop-in	\$ 5.75	\$ 6.25			10 Pass Pool and Fitness - Family	\$ 112.95	\$ 114.75	Bronze Cross	\$ 170.00	
Pool & Fitness - Senior Drop-in	\$ 4.20	\$ 4.25			1 Month Pool and Fitness - Child	\$ 34.80	\$ 39.00	Emergency First Aid & CPR-A	\$ 105.00	
Pool & Fitness - Family Drop-in	\$ 12.55	\$ 12.75			1 Month Pool and Fitness - Youth	\$ 47.40	\$ 51.00	CPR-C	\$ 105.00	
Parent Daytime Rate	\$ 4.00	\$ 4.00			1 Month Pool and Fitness - Adult	\$ 69.00	\$ 75.00	CPR-C Recertification	\$ 50.00	
Full Facility (Wall/Court/Pool) - Child Drop-in		\$ 3.75			1 Month Pool and Fitness - Senior	\$ 50.40	\$ 51.00	Standard First Aid (SFA)	\$ 205.00	
Full Facility (Wall/Court/Pool) - Youth Drop-in		\$ 4.75			1 Month Pool and Fitness - Family	\$ 150.60	\$ 153.00	Standard First Aid Recertification	\$ 95.00	
Full Facility (Wall/Court/Pool) - Adult Drop-in		\$ 8.00			3 Month Pool and Fitness - Child	\$ 77.70	\$ 87.75	Water Safety Instructor*New format	\$ 550.00	
Full Facility (Wall/Court/Pool) - Senior Drop-in		\$ 5.75			3 Month Pool and Fitness - Youth	\$ 106.65	\$ 114.75	Water Safety Instructor Recert	\$ 105.00	
Full Facility (Wall/Court/Pool) - Family Drop-in		\$ 16.50			3 Month Pool and Fitness - Adult	\$ 155.25	\$ 168.75	<i>Climbing Programs</i>		
Courts - Child Drop-in	\$ 4.90				3 Month Pool and Fitness - Senior	\$ 113.40	\$ 114.75	Monkey Climb - drop-in	\$ 10.00	
Courts - Youth Drop-in	\$ 5.95				3 Month Pool and Fitness - Family	\$ 338.85	\$ 344.25	Adult Climb Time - dropin	\$ 12.10	
Courts - Adult Drop-in	\$ 9.35				6 Month Pool and Fitness - Child		\$ 152.10	Vertical Climbing Club (10)	\$ 150.00	
Courts - Senior Drop-in	\$ 6.20				6 Month Pool and Fitness - Youth		\$ 198.90	Little Rockers (10)	\$ 45.00	
Climbing - Child Drop-in	\$ 3.90				6 Month Pool and Fitness - Adult		\$ 292.50	Little Rocker (1)	\$ 6.00	
Climbing - Youth Drop-in	\$ 4.95				6 Month Pool and Fitness - Senior		\$ 198.90	Little Rocker (1)- 2nd child	\$ 3.00	
Climbing - Adult Drop-in	\$ 7.85				6 Month Pool and Fitness - Family		\$ 596.70	Super Kids Climbing Club (10)	\$ 77.30	
Climbing - Senior Drop-in	\$ 5.20				1 Year Pool and Fitness - Child	\$ 207.25	\$ 234.00	NID Grip & Swim - Day Camps (1)	\$ 38.00	
Shower	\$ 3.55	\$ 3.65			1 Year Pool and Fitness - Youth	\$ 283.60	\$ 306.00	Introduction to Climbing (Belay)	\$ 53.75	
Special Event - Pool	\$ 5.00	\$ 5.00			1 Year Pool and Fitness - Adult	\$ 414.50	\$ 450.00	Belay Refresher (1)	\$ 15.00	
Special Event - Wall	\$ 5.00	\$ 5.00			1 Year Pool and Fitness - Senior	\$ 301.80	\$ 306.00	<i>Court Programs</i>		
Toonie Swim	\$ 2.00	\$ 2.00			1 Year Pool and Fitness - Family	\$ 905.35	\$ 918.00	Junior Squash (10)	\$ 70.00	
Twilight Swim	\$ 4.00	\$ 4.00			10 Pass Full Facility - Child		\$ 33.75	intro to Squash	\$ 66.00	
Group Swim Adult	\$ 4.50	\$ 4.50			10 Pass Full Facility - Youth		\$ 42.75	<i>Swimming Lessons* based on 10 sessions</i>		
Group Swim Youth	\$ 3.50	\$ 3.75			10 Pass Full Facility - Adult		\$ 72.00	Preschool Swimming Lessons (30 min)	\$ 59.50	
Group Swim Child	\$ 2.50	\$ 2.75			10 Pass Full Facility - Senior		\$ 42.75	Preschool School Group (30min)	\$ 48.50	
Group Swim with Walleyball/Climb booking	\$ 2.50	\$ 2.75			10 Pass Full Facility - Family		\$ 148.50	Swim Kids 1 - 4 (30 min)	\$ 53.75	
					1 Month Full Facility - Child	\$ 52.80	\$ 45.00	Swim Kids 5&6 (45 min)	\$ 64.75	
FACILITY RENTAL					1 Month Full Facility - Youth	\$ 65.40	\$ 57.00	Swim Kids 7 - 10 (1 hour)	\$ 70.00	
Private Pool Rental (up 29 ppl)	\$76/hr	\$78.30			1 Month Full Facility - Adult	\$ 97.20	\$ 96.00	School Group Lessons (30 min)	\$ 40.50	
Private Pool Rental (30- 74 ppl)	\$107/hr	\$110.20			1 Month Full Facility - Senior	\$ 68.40	\$ 69.00	Swim Patrol (6-11 yrs)	\$ 70.00	
Private Pool Rental (75-125 ppl)	\$168/hr	\$173.05			1 Month Full Facility - Family	\$ 218.15	\$ 198.00	Junior Lifeguard Club (10 sessions)	\$ 84.55	
Wallyball Court Rental *not include swimming	\$ 16.65	\$ 17.45			3 Month Full Facility - Child	\$ 118.80	\$ 101.25	Private Lessons (1)	\$ 26.50	
Court Additional hour or with Climb	\$10/hr				3 Month Full Facility - Youth	\$ 147.15	\$ 128.25	Private Lessons set (10)	\$ 200.00	
Group Climb 1.5 hour (up 6 ppl)	\$ 60.00	\$ 60.00			3 Month Full Facility - Adult	\$ 218.70	\$ 216.00	Tri-It Triathlon Training (6-8 yrs)	\$ 84.00	
Group Climb 1.5 hour (7-12 ppl)	\$ 95.00	\$ 95.00			3 Month Full Facility - Senior	\$ 153.90	\$ 155.25	Tri-It Triathlon Training (9-14 yrs)	\$ 84.00	
Group Climb 1.5 hour (13- 18 ppl)	\$ 135.00	\$ 135.00			3 Month Full Facility - Family	\$ 491.40	\$ 445.50	<i>Adult and Fitness</i>		
Group Climb 1.5 hour (19- 25 ppl)	\$ 175.00	\$ 175.00			6 Month Full Facility - Child		\$ 175.50	Swimming Basics 1 & 2- Adult/teen	\$ 73.75	
Little Rocker set up with climb (1 belayer)	\$ 35.00	\$ 35.00			6 Month Full Facility - Youth		\$ 222.30	Stroke Development -Adult/Teen	\$ 73.75	
Little Rocker set up with climb (2 belayer)	\$ 20.00	\$ 20.00			6 Month Full Facility - Adult		\$ 374.40	Fitness Studio Orientation	\$ 25.00	
Lane rental (Swim club)		\$ 9.70/hr			6 Month Full Facility - Senior		\$ 269.10	Small Group training/ WOW (20)	\$ 280.00	
Pool rental (Swim club)		\$69.56/hr			6 Month Full Facility - Family		\$ 772.20	Personal Training (3)	\$ 115.00	
Lane Rental (private) (\$25/hr for 2+people)		\$15/hour			1 Year Full Facility - Child	\$ 316.80	\$ 270.00	Tri-It Triathlon Training (15+)	\$ 105.00	
					1 Year Full Facility - Youth	\$ 392.40	\$ 342.00	Postnatal Aquafit	\$ 61.50	
					1 Year Full Facility - Adult	\$ 583.20	\$ 576.00	Kayak Rolling (4)	\$ 45.00	
					1 Year Full Facility - Senior	\$ 410.40	\$ 414.00	Kayaking Drop-in	\$ 15.00	
					1 Year Full Facility - Family	\$ 1,310.40	\$ 1,188.00			
					10 Pass Courts - Child	\$ 44.30				
					10 Pass Courts - Adult	\$ 75.15				
					10 Pass Courts - Senior	\$ 55.80				
					10 Pass Courts - Youth	\$ 53.55				
					10 Pass Wall - Adult	\$ 70.65				
					10 Pass Wall - Child	\$ 36.10				
					10 Pass Wall - Senior	\$ 46.80				
					10 Pass Wall - Youth	\$ 44.55				

Legend:

Existing fee- no change	Black
Increase Admissions	Purple
Existing fee- but not include- (by Law)	Green
New fee	Blue
fee name change, or program no longer exists	

433

1st, 2nd, 3rd
Reading & Adaption

Regional District of Bulkley-Nechako

Security Issuing Bylaw

Bylaw No. 1806

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Bulkley-Nechako and the Municipal Finance Authority of British Columbia

WHEREAS the Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for Regional Districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the Regional District on whose request the financing is undertaken;

AND WHEREAS the District of Vanderhoof is a member municipality of the Regional District of Bulkley-Nechako (the "Regional District");

AND WHEREAS the Regional District is to finance from time to time on behalf of and at the sole cost of the member municipalities, under the provisions of Section 410 of the Local Government Act, the works to be financed pursuant to the herein mentioned loan authorization bylaw;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by the following loan authorization bylaw, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority:

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. The Regional Board hereby consents to financing the debt of the District of Vanderhoof in the amount of TWO MILLION DOLLARS (\$2,000,000) in accordance with the following terms.

<u>Municipality</u>	<u>L/A Bylaw Number</u>	<u>Purpose</u>	<u>Amount of Borrowing Authorized</u>	<u>Amount Already Borrowed</u>	<u>Borrowing Authority Remaining</u>	<u>Term of Issue</u>	<u>Amount of Issue</u>	<u>Date of Resolution</u>
District of Vanderhoof	1121	Aquatic Centre	\$4,000,000	\$NIL	\$4,000,000	20 Years	\$2,000,000	May 29/17

2. The Authority is hereby requested and authorized to finance from time to time the aforesaid undertakings at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding TWO MILLION DOLLARS (\$2,000,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$2,000,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
3. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
4. The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
5. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
6. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
7. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria and at such time or times as shall be determined by the Treasurer of the Authority.
8. During the currency of the obligation incurred under the said Agreement to secure borrowings in respect of the District of Vanderhoof Loan Authorization Bylaw No. 1121

there shall be requisitioned annually an amount sufficient to meet the annual payment of interest and the repayment of principal.

- 9. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 10. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
- 11. This bylaw may be cited as "Regional District of Bulkley-Nechako Security Issuing – District of Vanderhoof Aquatic Centre Bylaw No. 1806, 2017."

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

ADOPTED this day of , 2017

Chair

Corporate Administrator

Certified a true copy of Bylaw No. 1806 as adopted.

Corporate Administrator

SCHEDULE "A" to Bylaw No. _____

CANADA
PROVINCE OF BRITISH COLUMBIA
AGREEMENT

Regional District of

The Regional District of _____ (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia at its Head Office in Victoria, British Columbia, (the "Authority") the sum of _____ DOLLARS (\$_____) in lawful money of Canada, together with interest calculated semi-annually in each and every year during the currency of this Agreement; and payments shall be as specified in the table appearing on the reverse hereof commencing on the day of _____, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at _____, British Columbia, this ___ day of _____, 20__

IN TESTIMONY WHEREOF and under the authority of
Bylaw No. _____ cited as
"

_____. " This Agreement is sealed with
the Corporate Seal of the Regional District of
_____ and signed by the Chair and the
officer assigned the responsibility of financial
administration thereof.

Chair

Financial Administrator

Pursuant to the Local Government Act, I
certify that this Agreement has been
lawfully and validly made and issued and
that its validity is not open to question on
any ground whatever in any Court of the
Province of British Columbia.

Dated _____ (month, day) 20__

Inspector of Municipalities

(Reverse Side)

PRINCIPAL AND/ OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

<u>Date of Payment</u>	<u>Principal and/or Sinking Fund Deposit</u>	<u>Interest</u>	<u>Total</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

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Regional District of Bulkley-Nechako

Security Issuing Bylaw

Bylaw No. 1807

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Bulkley-Nechako and the Municipal Finance Authority of British Columbia

WHEREAS the Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for Regional Districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the Regional District on whose request the financing is undertaken;

AND WHEREAS the Town of Smithers is a member municipality of the Regional District of Bulkley-Nechako (the "Regional District");

AND WHEREAS the Regional District is to finance from time to time on behalf of and at the sole cost of the member municipalities, under the provisions of Section 410 of the Local Government Act, the works to be financed pursuant to the herein mentioned loan authorization bylaw;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by the following loan authorization bylaw, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority:

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. The Regional Board hereby consents to financing the debt of the Town of Smithers in the amount of THREE MILLION DOLLARS (\$3,000,000) in accordance with the following terms.

<u>Municipality</u>	<u>L/A Bylaw Number</u>	<u>Purpose</u>	<u>Amount of Borrowing Authorized</u>	<u>Amount Already Borrowed</u>	<u>Borrowing Authority Remaining</u>	<u>Term of Issue</u>	<u>Amount of Issue</u>	<u>Date of Resolution</u>
Town of Smithers	1808	Airport Terminal	\$3,000,000	\$NIL	\$3,000,000	20 Years	\$3,000,000	June 27/17

2. The Authority is hereby requested and authorized to finance from time to time the aforesaid undertakings at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding THREE MILLION DOLLARS (\$3,000,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$3,000,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
3. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
4. The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
5. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
6. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
7. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria and at such time or times as shall be determined by the Treasurer of the Authority.
8. During the currency of the obligation incurred under the said Agreement to secure borrowings in respect of the Town of Smithers Loan Authorization Bylaw No. 1808 there

shall be requisitioned annually an amount sufficient to meet the annual payment of interest and the repayment of principal.

- 9. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 10. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
- 11. This bylaw may be cited as "Regional District of Bulkley-Nechako Security Issuing – Town of Smithers Airport Terminal Modernization Bylaw No. 1807, 2017."

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

ADOPTED this day of , 2017

Chair

Corporate Administrator

Certified a true copy of Bylaw No. 1807 as adopted.

Corporate Administrator

SCHEDULE "A" to Bylaw No. _____

CANADA
PROVINCE OF BRITISH COLUMBIA
AGREEMENT

Regional District of

The Regional District of _____ (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia at its Head Office in Victoria, British Columbia, (the "Authority") the sum of _____ DOLLARS (\$_____) in lawful money of Canada, together with interest calculated semi-annually in each and every year during the currency of this Agreement; and payments shall be as specified in the table appearing on the reverse hereof commencing on the day of _____, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at _____, British Columbia, this ___ day of _____, 20__

IN TESTIMONY WHEREOF and under the authority of
Bylaw No. _____ cited as

"_____
_____" This Agreement is sealed with
the Corporate Seal of the Regional District of
_____ and signed by the Chair and the
officer assigned the responsibility of financial
administration thereof.

Chair

Financial Administrator

Pursuant to the Local Government Act, I
certify that this Agreement has been
lawfully and validly made and issued and
that its validity is not open to question on
any ground whatever in any Court of the
Province of British Columbia.

Dated _____ (month, day) 20__

Inspector of Municipalities

(Reverse Side)

PRINCIPAL AND/ OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

<u>Date of Payment</u>	<u>Principal and/or Sinking Fund Deposit</u>	<u>Interest</u>	<u>Total</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____