



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**RURAL DIRECTORS COMMITTEE  
AGENDA**

**Thursday, April 5, 2018**

**PAGE NO.**

**ACTION**

**AGENDA- April 5, 2018**

**Approve**

**Supplementary Agenda**

**Receive**

**MINUTES**

**2-5**

**Rural Directors Committee Meeting Minutes  
- March 8, 2018**

**Receive**

**REPORTS**

**6-11**

**Cheryl Anderson, Manager of Administrative  
Services – Smithers Farmers' Institute  
- Request for Grant in Aid – Electoral Area "A"  
(Smithers Rural)**

**Recommendation  
(Page 6)**

**12-15**

**Cheryl Anderson, Manager of Administrative  
Services – Stuart Lake Outreach Group Society  
Grant in Aid – Electoral Area "C" (Fort St. James  
Rural)**

**Recommendation  
(Page 12)**

**16-19**

**Cheryl Anderson, Manager of Administrative  
Services – Fort St. James Secondary School  
- Request for Grant in Aid – Electoral Area "C"  
(Fort St. James Rural)**

**Recommendation  
(Page 16)**

**20-25**

**Cheryl Anderson, Manager of Administrative  
Services – Fort St. James Taekwondo Society  
- Request for Grant in Aid – Electoral Area "C"  
(Fort St. James Rural)**

**Recommendation  
(Page 20)**

**26-31**

**Cheryl Anderson, Manager of Administrative  
Services – Granisle T.V. Society  
- Request for Grant in Aid – Electoral Area "G"  
(Houston Rural)**

**Recommendation  
(Page 26)**

**SUPPLEMENTARY AGENDA**

**NEW BUSINESS**

**ADJOURNMENT**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**RURAL DIRECTORS COMMITTEE MEETING**

**Thursday, March 8, 2018**

**PRESENT:** Chair Eileen Benedict

Directors Mark Fisher  
Tom Greenaway  
Bill Miller  
Rob Newell  
Mark Parker  
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
John Illes, Chief Financial Officer  
Jason Llewellyn, Director of Planning  
Wendy Wainwright, Executive Assistant

Others Chris Beach, Mayor, Village of Burns Lake - left at 12:55 p.m.  
Dwayne Lindstrom, Mayor, Village of Fraser Lake  
Linda McGuire, Mayor, Village of Granisle  
Darcy Repen, Mayor, Village of Telkwa - left at 12:56 p.m.  
Gerry Thiessen, Mayor, District of Vanderhoof

**CALL TO ORDER**

Chair Benedict called the meeting to order at 12:53 p.m.

**AGENDA**

Moved by Director Petersen  
Seconded by Director Greenaway

**RDC.2018-2-1**

"That the Rural Directors Committee Agenda for March 8, 2018 be approved."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

**Rural Directors Committee  
Meeting Minutes  
-January 11, 2018**

Moved by Director Parker  
Seconded by Director Fisher

**RDC.2018-2-2**

"That the minutes of the Rural Directors Committee meeting of January 11, 2018 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **REPORTS**

Permaculture Farm Festival Club- Request for Grant in Aid – Electoral Area “A” (Smithers Rural) Moved by Director Fisher  
 Seconded by Director Newell

RDC.2018-2-3

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Permaculture Farm Festival Club be given \$1,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Northwest Food Security Partnership.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Town of Smithers - Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

Moved by Director Fisher  
 Seconded by Director Miller

RDC.2018-2-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Town of Smithers be given \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with a Smithers and District Transit Marketing Initiative.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes District Fair Association - Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

Moved by Director Miller  
 Seconded by Director Greenaway

RDC.2018-2-5

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Fair Association be given \$5,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for the parking lot expansion project.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Public Library - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Moved by Director Greenaway  
 Seconded by Director Petersen

RDC.2018-2-6

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Public Library be given \$2,700 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for staff training in Interlibrary Loan Code and Outlook Online.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**REPORTS (CONT'D)**

Fort St. James Secondary School Ski and Snowboard Team- Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Moved by Director Greenaway  
Seconded by Director Miller

RDC.2018-2-7

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School Ski and Snowboard Team be given \$1,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Sun Peaks, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary Secondary School Senior Boys Basketball Team- Request for Grant in Aid– Electoral Area “D” (Fraser Lake Rural)

Moved by Director Parker  
Seconded by Director Newell

RDC.2018-2-8

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School Senior Boys Basketball Team be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Senior Boys’ Provincial Basketball Tournament in Langley, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors)**

**Referrals**

Land Referral File No. 0276534 Ken Redecopp Electoral Area “D”

Moved by Director Parker  
Seconded by Director Greenaway

RDC.2018-2-9

“That the comment sheet titled “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No.0276534 be provided to the Province as the Regional District’s comments on Crown Land Referral 0276534.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7409975 Vivian Buchanan Electoral Area “F”

Moved by Director Petersen  
Seconded by Director Miller

RDC.2018-2-10

“That the comment sheet titled “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409975 be provided to the Province as the Regional District’s comments on Crown Land Referral 7409975.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director Newell  
Seconded by Director Miller

**RDC.2018-2-11**

"That the meeting be adjourned at 1:00 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

---

Eileen Benedict, Chair

---

Wendy Wainwright, Executive Assistant

6



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: March 26, 2018**

**SUBJECT: Smithers Farmers' Institute – Request for Grant in Aid –  
Electoral Area "A" (Smithers Rural)**

---

Attached is a request for Grant in Aid monies from the Smithers Farmers' Institute.

The Institute is seeking \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with "Smithers Farmers' Institute Northern Agricultural Gala 2018: Food for Thought."

Director Fisher has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**"That the Smithers Farmers' Institute be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with "Smithers Farmers' Institute Northern Agricultural Gala 2018: Food for Thought."**

REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA REQUEST FOR GRANT IN AID  
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Smithers Farmers' Institute

Mailing Address: 11658 Snake Road,  
Smithers, BC V0J 2N7

E-mail Address: mdarcy@uniserve.com

Contact(s): Megan D'Arcy, 250-846-9854  
Name, Telephone/Fax Number

Al Brandsma, 250-847-5217  
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Smithers Farmers'  
Institute Northern Agricultural Gala 2018: Food for Thought

Amount of Grant Requested \$ 1,000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Megan D'Arcy  
(signature of authorized signatory) (title)

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Electoral Area Director

**APPLICANT PROFILE**

- 1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Smithers Farmers' Institute is an umbrella organization for agricultural producers in the general geographic area of the Bulkley Valley. In the past we have organized & hosted two conferences, several workshops and we have completed a pasture fertilization demonstration trial. We are the only Farmers' Institute in the Bulkley Valley.

---



---

- 2. Describe the geographic area that receives services or benefits from your organization.

We work to represent our members, most of whom live within the Bulkley Valley area. Our events are marketed to producers and consumers throughout the Northwest.

---



---



---

- 3. Is your organization voluntary and non-profit?  YES  NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

At this time we are not offering remuneration to any of our members or officers.

---



---

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The Smithers Farmers' Institute was formed in 1909, and registered in 1922 under the Farmers' and Womens' Institutes Act. We have approximately 30 members.



### PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose ( \_\_\_\_\_ )

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

We are hosting a second Northern Agricultural Gala in Smithers on April 28, 2018. We have asked the Communications Director from the BC Agricultural Council to come and speak about public trust in agriculture. The emphasis of the event is to celebrate agriculture, both in the Bulkley Valley and throughout the northwest. The Train Wrecks have been asked to come as after dinner entertainment. We did the first Northern Agricultural Gala last year in conjunction with a second Carrots to Cattle Conference. It gave the community a chance to come out, have fun, and support local agriculture. It was so well received that we decided to do it again.

3. Describe how this proposal will benefit the community.

The community is able to come out, eat a dinner featuring local food, and learn more about the primary food production that is happening in their backyard. They are able to socially network with the producer community, ask questions, and generally support and celebrate local agriculture.

---



---



---



---



---

**Funding and Financial Information**

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
  - Total cost of project/proposal;
  - Grants/funding from other sources;
  - Funding contributed by applicant through funding raising activities or other sources of revenue;
  - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
  
2. Have you applied for a grant/funding from other source(s)?  
 \_\_\_\_\_ YES     NO

If **yes**, complete the following chart. If **not**, please comment.

The event is being sponsored financially, primarily by Farm Credit Canada, Smithers Feed and Vedder Transportation. Ticket sales will help offset costs.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES  NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2017	\$4,000	Carrots to Cattle 2017 Gala & Conference (emphasis on youth)
2015	\$2,500	Carrots to Cattle 2015 Conference

4. Does your organization:

a) Offer direct financial assistance to individuals or families?  YES  NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency?  YES  NO

c) Provide an opportunity for individuals to make direct contributions?  YES  NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign?  YES  NO

**Don't forget to attach the required financial report.**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: March 26, 2018**

**SUBJECT: Stuart Lake Outreach Group Society – Request for Grant in Aid  
– Electoral Area “C” (Fort St. James Rural)**

---

Attached is a request for Grant in Aid monies from the Stuart Lake Outreach Group Society.

The Society is requesting \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with its food bank and lunch program.

Director Greenaway has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Outreach Group Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with its food bank and lunch program.”**

**Cheryl Anderson**

---

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** March 23, 2018 4:05 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 5ab5880c10957-Financial data 2017.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Stuart Lake Outreach Group Society***

Mailing Address:  
*PO Box 1144*

Email:  
Contact Person:

*revgwen45@gmail.com*  
*Name, Gwen C Andrews*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Food Bank and Lunch Program*

Amount Requested:

*\$1,000.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

**Yes**

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

**Yes**

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*We provide regular and emergency food/meals to the needy in Fort St James and surrounding areas. We have over 300 families registered at the Food Bank and we serve an average of 30-40 people each Tuesday and Thursday.*

Describe the geographic area that receives services or benefits from your organization.

*Fort St James and surrounding areas*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*Nil*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*In operation since 2010, incorporated Stuart Lake Outreach Group in July 2014. Approximately 30-35volunteers*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*other purpose*

Other Assistance Requested:

*Ongoing provision of food service*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*Assistance with the costs of purchasing nutritional food and other life necessities for the poor, needy, and marginalized. Providing a safe space for the homeless to gather and fellowship*

Describe how this proposal will benefit the community:

*It will reduce public loitering and give the homeless a place to gather. It will provide needed food for the hungry. We also try to encourage a sense of self worth to motivate people to change their circumstances and begin to self support*

## **FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

*Mazon*

Amount Applied for 1:

*\$1,000.00*

Status of Grant Application1:

*Pending*

Name of Grant or Funding Agency2:

*BC Gaming Grant*

Amount Applied for2:

*\$14,050.00 rec 9,600.00*

Status of Grant Application2:

*Approved*

Name of Grant or Funding Agency3:

*Dist of Fort St James*

Amount Applied for3:

*\$1,000.00*

Status of Grant Application3:

*Pending*

Name of Grant or Funding Agency4:

*FSJ Community Foundation*

Amount Applied for4:

*\$2,000.00*

Status of Grant Application4:

*Pending*

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*Most recent, Mar 2016*

Year, Amount and Purpose for assistance

*\$1,000.00 for food purchase*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising

campaign?:

**Yes**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: March 23, 2018**

**SUBJECT: Fort St. James Secondary School – Request for Grant in Aid –  
Electoral Area “C” (Fort St. James Rural)**

---

Attached is a request for Grant in Aid monies from the Fort St. James Secondary School.

The School is seeking \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 12 Scholarship.

Director Greenaway has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

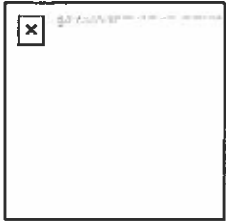
**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 12 Scholarship.”**



**Cheryl Anderson**

---

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** March 5, 2018 9:18 AM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 5a9d7bc3895de-Reg. District of Bulkley-Nechako Area C Bursary.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Fort St. James Secondary School***

Mailing Address:  
Box 220

Email:  
Contact Person:

*nstainton@sd91.bc.ca*  
*Naomi Stainton 250-996-7126*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Grade 12 Scholarship*

Amount Requested:

*\$1000.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

**Yes**

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

**Yes**

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*We are a secondary school with approximately 300 students in grades 8-12. This is the only secondary school for Fort St. James, Tache, Binche, Portage and Takla.*

Describe the geographic area that receives services or benefits from your organization.

*See above for service area. The next closest secondary school is in Vanderhoof.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*Employer is Ministry of Education and they determine the funding to run the school and salaries for staffing. There are 46 staff ( 21 teachers, 2 administrators, and 25 support staff) at Fort St. James Secondary School (450 Douglas Ave) and Fort St. James Alternate Secondary School(located at the Goodwin Building: Ste 221-250 Stuart Dr.)*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*History of school: 1945-1952 2-room school supported education and high school correspondence to grade 10 for further education needed to go to Prince George/ 1953-1975 up to grade 10 and students who continued past grade 10 boarded or travelled to Vanderhoof or Prince George/ 1976-present day Fort St. James Secondary School to grade 12*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*other purpose*

Other Assistance Requested:

*Grade 12 scholarship to help finance post secondary education*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*Regional District of Bulkley-Nechako Area "C" Bursary: see attached bursary description.*

Describe how this proposal will benefit the community:

*Help provide financial assistance to a grade 12 student entering a post secondary program of studies.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:  
Amount Applied for 1:  
Status of Grant Application1:

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*yearly for this scholarship  
\$1000.00 grade 12 scholarship for  
financial aid to attend post  
secondary institution*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:  
Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?:  
Provide an opportunity for individuals to make direct contributions?:  
OR, is your organization: Part of a provincial or national fund raising  
campaign?:



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: March 26, 2018**

**SUBJECT: Fort St. James Taekwondo Society – Request for Grant in Aid  
– Electoral Area “C” (Fort St. James Rural)**

---

Attached is a request for Grant in Aid monies from the Fort St. James Taekwondo Society.

The Society is seeking \$2,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with students competing at the ITF (International Taekwondo Federation) World Cup, Australia in September, 2018.

Director Greenaway has indicated that he is supportive of providing \$1,000 grant in aid funds toward this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Taekwondo Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with students competing at the ITF World Cup, Australia in September, 2018.”**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA REQUEST FOR GRANT IN AID  
APPLICATION**


**APPLICATION SUBMITTED BY:**

- **Applicant Name:** Fort St James Taekwondo Society  
Society number #S0068539
- **Mailing Address:** FSJ Family Taekwondo  
PO Box 1555  
Fort St. James, BC  
VOJ 1P0
- **Contact(s):**
  - Gretchen Vogelsang
  - 250.996.1066 (c)
  - 250.996.7708 (f)
  - gvogelsang@sd91.bc.ca
- **Contact(s):**
  - Vera Poole
  - 250.996.1300 (c)
  - [vns@live.ca](mailto:vns@live.ca)

**APPLICATION SUMMARY**

- **Project or purpose for which you require assistance:** Fort. St. James Family Taekwondo, led by Vera Poole 3<sup>rd</sup> Dan Black Belt, has gained a distinguished reputation since the club's establishment 8 years ago. Five of its oldest youth students were recently invited, by name, on behalf of ITF British Columbia to train alongside Team BC and compete at the World Cup mentioned above. This is a distinct honour for these young people, and their instructor, but in addition to requiring a lot of extra time and resources to train with Team BC in Prince George, Kelowna and Vernon, the honour of the invitation also requires a huge financial burden to make it to the event in Australia. Therefore we, the Fort St James Taekwondo Society, are committed to fundraising as much of the costs as possible, to actualize this dream for the youth of the FSJ Family Taekwondo club.
- **Amount of Grant Requested \$2500.00**

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

 PAC Society Member  
(signature of authorized signatory) (title)

Amount Approved: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Electoral Area Director

## APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?
2. Describe the geographic area that receives services or benefits from your organization.
  - Fort St. James Family Taekwondo serves the communities of Nak'azdli, Fort St. James, and Tl'azt'en.
  - This club strives to make participation in this sport available to all – regardless of financial situation – and as the gear, uniforms and travel required are expensive, it is a group effort to succeed in this goal: Taekwondo for all. This club is one of the few, and maybe the only, youth organizations in Fort St. James that reflects the diversity of our larger communities.
3. Is your organization voluntary and non-profit?
  - yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

- membership of the society PAC is entirely voluntary and unpaid

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

- Fort. St. James Family Taekwondo, led by Vera Poole 3<sup>rd</sup> Dan Black Belt, has gained a distinguished reputation since the club's establishment 8 years ago
- There are currently 49 students in the club
- official society/PAC established 2017
- members of above
  - Sherry MacDonald
  - Angie Dhaliwal
  - Michelle Vanderish
  - Shelane Howel
  - Melissa Howel
  - Maryann Grondin
  - Gretchen Vogelsang

## PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:
  - special event: ITF World Cup, Australia September 2018
  
2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.
  - Fort. St. James Family Taekwondo, led by Vera Poole 3<sup>rd</sup> Dan Black Belt, has gained a distinguished reputation since the club's establishment 8 years ago. Five of its oldest youth students were recently invited, by name, on behalf of ITF British Columbia to train alongside Team BC and compete at the World Cup mentioned above. This is a distinct honour for these young people, and their instructor, but in addition to requiring a lot of extra time and resources to train with Team BC in Prince George, Kelowna and Vernon, the honour of the invitation also requires a huge financial burden to make it to the event in Australia. Therefore we, the Fort St James Taekwondo Society, are committed to fundraising as much of the costs as possible, to actualize this dream for the youth of the FSJ Family Taekwondo club.
  
3. Describe how this proposal will benefit the community.
  - The expected outcomes of the project will build physical, mental and social capacity in the competitors themselves, as well as the younger members of the club. Competing at this level will introduce team members to a level of skill they've not experienced thus far in their competitive histories, even though each has completed locally, provincially and regionally. The collective taekwondo knowledge displayed at the World Cup, in addition to extra training opportunities and coaching, will also deepen their understanding of the study of taekwondo. Taekwondo is not just a study of the physical self, but encourages self-control, community mindedness, and personal integrity. Each of the students attending, and those watching from afar, will benefit from this level of exposure.
  - As mentioned above, each of the students attending this competition will return to educate those in Fort St. James about their experience at the ITF World Cup. This will inspire other youth in our community, both those in taekwondo and those not yet involved, to reach for their goals and never stop working towards them. It will also instill the understanding in the youth of Fort St. James that no obstacle, financial or otherwise, is unattainable if it is worked at consistently and with pride. The support from family, friends and community will also demonstrate to these young competitors that there is support of their efforts from outside of their club.

**Funding and Financial Information**

1. Attach supporting financial information, ie. budget/financial report. Ensure the following information is clearly itemized:

<u>Expenditures</u>	<u>Quantity</u>	<u>Amount</u>
\$ - Airfare	\$2000 (flight+taxes)/person	\$ 10,000.00 -
\$ - Accommodation	\$262/night/room (2 rooms for 10 nights)	\$ 5,240.00 -
\$ - Required gear	\$250/person	\$ 1,250.00 -
\$ - Entry Fee	\$153/person	\$ 612.00 -
\$ - Food	\$50/day/person	\$ 2,500.00 -
\$ -		\$ -
<b>Total Expenditures</b>		<b>\$ 19,602.00</b> -

2. Have you applied for a grant/funding from other source(s)?

- YES

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application	
		Approved (Y)	Denied (Y)
<ul style="list-style-type: none"> <li>• Mount Milligan Legacy Grant</li> <li>• District of Fort St. James – Grant In Aid</li> <li>• Fort St. James Community Fund – Grant</li> </ul>	\$10,000.00 \$2,500.00 \$1000.00	Approved (Y)	Denied (Y)
Sponsorship requests: <ul style="list-style-type: none"> <li>• Integris Credit Union</li> <li>• Nak'azdli Band</li> <li>• David Hoy PAC</li> <li>• Nakalbun PAC</li> <li>• FSJSS PAC</li> <li>• Tl'azt'en Nation</li> <li>• local business</li> </ul>	Donation amount to be determined by requestee		



3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

- NO

4. Does your organization:

a) Offer direct financial assistance to individuals or families? **YES**

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? **NO**

c) Provide an opportunity for individuals to make direct contributions? **YES**

**OR**, is your organization:

d) Part of a provincial or national fund raising campaign? **NO**

26



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: March 27, 2018**

**SUBJECT: Granisle T.V. Society – Request for Grant in Aid – Electoral Area “G” (Houston Rural)**

---

Attached is a request for Grant in Aid monies from the Granisle T.V. Society.

The Society is seeking \$2,000 from Electoral Area “G” (Houston Rural) grant in aid monies for costs associated with maintenance.

Director Newell has indicated that he is supportive of this project.

**RECOMMENDATION: (All/Directors/Majority)**

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Granisle T.V. Society be given \$2,000 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with maintenance.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA REQUEST FOR GRANT IN AID  
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: GRANISLE T.V. SOCIETY

Mailing Address: BOX 126

GRANISLE, B.C. - V0J-1W0

E-mail Address: ZADILLEY@GRANISLE.NET (LOW CASE)

Contact(s): ZARNA DILLEY  
Name, Telephone/Fax Number

250-697-6380  
Name, Telephone/Fax Number

---

APPLICATION SUMMARY

Project or purpose for which you require assistance: TV + RADIO SERVICE  
FOR GRANISLE AND SURROUNDING AREA &

Amount of Grant Requested \$ 2000<sup>00</sup>

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Jane A. Willey  
(signature of authorized signatory)

(title) Secretary

Amount Approved: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Electoral Area Director

**APPLICANT PROFILE**

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

PROVIDES TV ~ RADIO TO THE RESIDENTS  
OF GRANISLE AND SURROUNDING AREA  
WITHOUT COST TO RESIDENTS + AREA

2. Describe the geographic area that receives services or benefits from your organization.

VILLAGE OF GRANISLE  
AREA G OF RDBN  
ALONG BARINE LAKE + HWY 118 To Topley Landing

3. Is your organization voluntary and non-profit?  YES  NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

EXPENSE FOR ITEMS IF APPROVED

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

SOCIETY PAPERS SHOW 1979  
MEMBERSHIP VARIES FROM 5-10  
EVERYONE IS WELCOME TO JOIN

**PROJECT/PROPOSAL PROFILE**

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose ( SERVICE MAINTENANCE )

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

DO TO THE AGE OF DIRECTORS WE HAVE HAD  
TO HIRE SNOW CLEARING AND BRUSH CUTTING  
INSIDE OUR FENCE, KEEP INSIDE BLDG CLEAN  
AND KEEP FAN CLEAN + WORKING.  
THE VILLAGE HAS BEEN MORE THAN HELPFUL IN  
KEEPING SNOW CLEARED TO GATE.

WE HAVE CANCELLED TELUS - USE OUR OWN CEL PHONES  
AT OUR TOWER BLDG,

3. Describe how this proposal will benefit the community.

KEEPING TV + RADIO AVAILABLE TO OUR  
COMMUNITY OF MAINLY SENIORS AND A  
NUMBER OF RESIDENTS ON DISABILITY + LOW  
INCOME

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Funding and Financial Information**

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
  - Total cost of project/proposal;
  - Grants/funding from other sources;
  - Funding contributed by applicant through funding raising activities or other sources of revenue;
  - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
  
2. Have you applied for a grant/funding from other source(s)?  
 YES    NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (N)	Pending (Y)
Village of Granville	25,000.00			Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES  NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2012	2000.00	MAINTENANCE

4. Does your organization:

a) Offer direct financial assistance to individuals or families?  YES  NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency?  YES  NO

c) Provide an opportunity for individuals to make direct contributions?  YES  NO

*But we might consider this.*

OR, is your organization:

d) Part of a provincial or national fund raising campaign?  YES  NO

**Don't forget to attach the required financial report.**