

1

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 13

SEPTEMBER 21, 2017

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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

2

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

AGENDA

Thursday, September 21, 2017



PAGE NO. CALL TO ORDER ACTION

IN-CAMERA MOTION

In accordance with Section 90 (1)(i) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Glacier Gulch Water Diversion Project) be held in confidence, and therefore exercise their option of excluding the public for this meeting.

AGENDA – August 17, 2017 Approve

SUPPLEMENTARY AGENDA Receive

MINUTES

(All grey highlighted items may be received as a block)

9-27 Board Meeting Minutes – August 17, 2017 Adopt

28-30 Special Board Meeting Minutes - September 7, 2017 Adopt

31-33 Agriculture Committee Meeting Minutes Receive
- September 7, 2017 (Unapproved)

34-40 Agriculture Committee Meeting Minutes Receive
- June 8, 2017

41-58 Committee of the Whole Meeting Minutes Receive
- September 7, 2017 (Unapproved)

59-61 Committee of the Whole Meeting Minutes Receive
- June 8, 2017

62-68 Rural Directors Committee Meeting Minutes Receive
- September 7, 2017 (Unapproved)

Meeting No. 13
September 21, 2017

<u>PAGE NO.</u>	<u>MINUTES (CONT'D)</u>	<u>ACTION</u>
69-71	Rural Directors Committee Meeting Minutes - July 20, 2017	Receive
72-77	Regional Transit Committee Meeting Minutes - September 7, 2017 (Unapproved)	Receive
78-83	Regional Transit Committee Meeting Minutes - April 20, 2017	Receive

BUSINESS ARISING OUT OF THE MINUTES

DELEGATIONS

TRANSCANADA PIPELINES

Kiel Giddens, BC Public Affairs Liaison
Howard Backus, Manager, Coastal GasLink Execution Planning
RE: Coastal Gaslink Pipeline Project Update

BC OIL AND GAS COMMISSION (11:30 am)

James O'Hanley, Vice President, Applications
RE: Oil and Gas Commission Consultation Processes

ADMINISTRATION REPORTS

84-85	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - September 7, 2017	Recommendation (Page 85)
86-89	Deneve Vanderwolf, Regional Transit Coordinator - Regional District of Bulkley- Nechako Relationship Protocol Draft	Direction
90	Melany de Weerd, Chief Administrative Officer - Chief Financial Officer Appointment	Recommendation (Page 90)
91	Melany de Weerd, Chief Administrative Officer - Policy for Winter Break Closures, 2017 and Subsequent Years	Recommendation (Page 91)
92-93	Kristi Rensby, Finance/Administration Coordinator - Federal Gas Tax Funds - Electoral Area "A" (Smithers Rural) Lake Kathlyn Protection Society - Glacier Gulch Water Diversion	Recommendation (Page 93)

Meeting No. 13
September 21, 2017

<u>PAGE NO.</u>	<u>ENVIRONMENTAL SERVICES REPORT</u>	<u>ACTION</u>
94-95	Rory McKenzie, Director of Environmental Services – Solid Waste Management Plan Review and Update - Request for Proposals Award	Recommendation (Page 95)
	<u>DEVELOPMENT SERVICES</u> (All Directors)	
	<u>ALR Application</u>	
96-115	ALR Application No. 1195 (Nageli) Subdivision within the ALR Electoral Area "A"	Recommendation (Page 103)
	<u>Other</u> (All Directors)	
	<u>Planning Department Enquiries Report</u>	
116	For August 2017	Receive (Page xx)
	<u>Building Inspector's Report</u>	
117	For August 2017	Receive (Page xx)
	<u>Memo</u>	
118-121	Notice on Title: Jason Llewellyn, Director of Planning and Jason Berlin, Chief Building Inspector RE: Section 57 Community Charter, Lot 2, District Lot 4266, Range 5, Coast District, Plan 1329 (1698 Hudson Bay Mountain Road)	Recommendation (Page 121)
	<u>Action List</u>	
122-123	For August 2017	Receive
	<u>Correspondence</u>	
124-135	Federation of Canadian Municipalities RE: Cannabis Legalization Primer (How Municipalities Can Get Ready)	Receive
136-138	Ministry of Forests, Lands and Natural Resource Operations RE: Guide & Template For Preparing A Dam Emergency Plan	Receive

Meeting No. 13
September 21, 2017

<u>PAGE NO.</u>	<u>CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
139-142	Emergency Management British Columbia New Policy 5.11 – Deploying Local Government (Local Authority and First Nations) Staff to EOC's Other Jurisdictions	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	(All grey highlighted items may be received as a block)	
143-146	Rotary Club - Request for Donation for Rotary Auction	Direction
147	District of Vanderhoof - Request for Letter of Support - Provincial Woodstove Exchange Program	Direction
148	Smithers Branch, Navy League of Canada - Request for Letter of Support for Sea Cadets	Direction
149-151	Northwest BC Resource Benefits Alliance - Letters of Support Campaign	Discussion/ Receive
152	Village of Fraser Lake - Appointment of Alternate Director for Mayor Dwayne Lindstrom	Receive
153	District of Houston - Appointment of Alternate Director to the Regional District of Bulkley-Nechako	Receive
154-155	TransCanada - Prince Rupert Gas Transmission Project Update	Receive
156-159	Houston Search and Rescue - Building Update	Receive
160-161	Fraser Lake Fire Rescue Training Society - Thank you for Grant in Aid	Receive
162-163	Granisle Information Centre - Thank You for Assistance	Receive
164	College of New Caledonia - Lakes Campus - Thank you for Grant in Aid	Receive

Meeting No. 13
September 21, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
165-168	Green Communities Committee - Reducing GHG Emissions	Receive
169	North Central Local Government Association - Response to Concern re: Keynote Speakers	Receive
170	John Fisher – Request for Support of UBCM Resolution re: Tax Shift	Receive
171-175	Greyhound Canada Transportation - Application for Route Elimination	Receive
176-177	City of Prince George - Proposed Resolution to UBCM: Commercial Inter-city Bus Transportation	Receive
178-180	Federation of Canadian Municipalities - President's Corner - August, 2017	Receive
181-182	Union of B.C. Municipalities - Convention Bulletin #4	Receive
183-199	Union of B.C. Municipalities <ul style="list-style-type: none"> • UBCM Special Committee on Housing • Province Seeks Input on Proposed Liquor Policy • Long Service Awards • Executive Nominations Have Been Received • Appointment to RCMP Management Committee • Annual Report and Resolutions Book Available • Wildfire Prevention Funding • Deepening Climate Leadership • Connecting Cultural Workers with Vacant Spaces • LGLA 2016/17 Annual Report Released • Community Energy Planning • 2017 Budget Update Highlights • Province Commits to UN Declaration • Emergency Preparedness Funding • NAFTA Renegotiations 	Receive

Meeting No. 13
September 21, 2017

<u>PAGE NO.</u>	<u>INVITATIONS</u>	<u>ACTION</u>
200-201	Northern B.C. Tourism Summit - October 16-17, 2017 - Prince George, B.C.	Receive
202-203	Local Government Management Association of B.C. – 2017 Walk for Reconciliation - September 24, 2017 – Vancouver, B.C.	Receive
204	Todd Stone, MLA, Official Opposition Critic for Municipal Affairs - 2017 UBCM Meeting Opportunity	Receive
205	Municipal Insurance Association - 30th Anniversary Reception - September 25, 2017 - Vancouver, B.C.	Receive
206-208	CivicInfo BC - Daniel Burrus Conference - October 25, 2017, Langley, B.C.	Receive
209	A Rocha Canada - Grand Opening Celebration - September 23, 2017 - Houston, B.C.	Receive

FINANCIAL

210-216	Operating Accounts - Accounts Paid August, 2017	Ratify
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SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 11****Thursday, August 17, 2017**

PRESENT:

Chair	Bill Miller
Directors	Eileen Benedict Shane Brienen Mark Fisher Tom Greenaway John Illes Thomas Liversidge Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
Directors Absent	Taylor Bachrach, Town of Smithers Dwayne Lindstrom, Village of Fraser Lake Rob MacDougall, District of Fort St. James
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Janette Derksen, Deputy Director of Environmental Services – left at 10:47 a.m. Jason Llewellyn, Director of Planning – arrived at 10:47 a.m., left at 12:06 p.m. Rory McKenzie, Director of Environmental Services – left at 10:47 a.m. Roxanne Shepherd, Chief Financial Officer Corrine Swenson, Manager of Regional Economic Development – arrived at 10:34 a.m. Wendy Wainwright, Executive Assistant
Others	Tyrel Ray, Village of Fraser Lake Marlene Erickson, Director of Aboriginal Education, College of New Caledonia – arrived at 12:09 p.m. Corrine George, Regional Principal, College of New Caledonia- Lakes District Campus - arrived at 12:09 p.m. Nicholette Prince, Regional Principal –College of New Caledonia – Nechako Campus – arrived at 12:09 p.m. Birdy Markert, District Principal – Aboriginal education, SD 54 (Bulkley Valley) – arrived at 12:09 p.m.
Media	Flavio Nienow, LD News – arrived at 10:34 a.m., left at 10:44 a.m.
<u>CALL TO ORDER</u>	Chair Miller called the meeting to order at 10:30 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Brien
Seconded by Director Petersen

2017-11-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of August 17, 2017 be approved as amended; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-July 20, 2017

Moved by Director Illes
Seconded by Director Greenaway

2017-11-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of July 20, 2017 be adopted as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Committee Meeting Minutes

Moved by Director Newell
Seconded by Director Brien

2017-11-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Rural Directors Committee Meeting Minutes
- July 20, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
- June 8, 2017;
- Waste Management Committee Meeting Minutes
- July 20, 2017 (Unapproved);
- Waste Management Committee Meeting Minutes
-April 6, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Committee Meeting Recommendations
-July 20, 2017

Moved by Director Benedict
Seconded by Director Greenaway

2017-11-4

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 3 as written

Recommendation 1:
Re: Mail Ballot Voting

"That the Regional District of Bulkley-Nechako Board of Directors rescind "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Bylaw No. 1617, 2011."

ADMINISTRATION REPORTS (CONT'D)

Waste Management Committee – July 20, 2017

Recommendation 2:

Re: Salvaging of Wood Waste at RDBN Sites

"That the Regional District of Bulkley-Nechako Board of Directors authorize staff to create a designated salvaging area at RDBN Transfer Stations and the Knockholt Landfill; and further, that staff complete appropriate safety measures and signage at sites to allow wood waste salvaging."

Recommendation 3:

Re: Salvaging of Metal at RDBN Sites

"That the Regional District of Bulkley-Nechako Board of Directors ban salvaging of metal at all RDBN Transfer Stations and Landfills."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes Economic Development Service – Burns Lake and District Chamber of Commerce Request

Moved by Director Illes
Seconded by Director Benedict

2017-11-5

"That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$7,432 of Lakes Economic Development Service funds to the Burns Lake Chamber of Commerce for publishing 8,000 copies of the Burns Lake and Lakes District Visitors Guide."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Smithers District Chamber of Commerce-Request for Grant in Aid -Electoral Area "A" (Smithers Rural)

Moved by Director Fisher
Seconded by Director Brienon

2017-11-6

"That the Smithers District Chamber of Commerce be given \$157.50 grant in aid monies from Electoral Area "A" (Smithers Rural) for the "Environmental Business of the Year Award" at the 2017 Community and Business Awards."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Rest Area License of Occupation Site Clean Up-Request for Grant in Aid -Electoral Area "C" (Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Liversidge

2017-11-7

"That up to \$10,000 from Electoral Area "C" (Fort St. James Rural) grant in aid monies be utilized for the reclamation of the Fort St. James rest area."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Proposed New RDBN Service
Braeside Community Hall

Moved by Director Petersen
Seconded by Director Illes

2017-11-8

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's August 8, 2017 memo titled "Proposed new RDBN Service – Braeside Community Hall" amended as follows:

"the tax limit of \$5,000 results in a residential property tax rate of \$0.3025 per \$1,000 (\$30.25 on a \$100,000 property." (Based on Total Assessed Value).

amended to:

"the tax limit of \$5,000 results in a residential property tax rate of \$0.2312 per \$1,000 (\$23.12 on a \$100,000 property." (Based on Net Taxable Value)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Braeside Community Hall
Service Establishment
Alternative Approval Process

Moved by Director Petersen
Seconded by Director Thiessen

2017-11-9

"That the alternative approval process be used to determine approval of the electors for "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017";

Further, that for the purpose of obtaining approval for the "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017" using the alternative approval process, 23 be used as the fair determination of 10% of the total number of eligible electors within the Braeside Community Hall Service Establishment area;

Further, that the deadline for receiving elector responses for Bylaw No. 1808 be Monday, October 30, 2017;

And further, that the attached Elector Response Form be approved as the Elector Response Form for Bylaw No. 1808."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Chinook Comfor Ltd.
Partnership Revenue Pooling
Agreement and Chinook
Community Foundation
Constitution and Bylaws

Moved by Director Benedict
 Seconded by Director Illes

2017-11-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's August 1, 2017 memo titled "Chinook Comfor Ltd. Partnership Revenue Pooling Agreement and Chinook Community Foundation Constitution and Bylaws;" and,

2. That the Regional District of Bulkley-Nechako Board of Directors authorize that "The Revenue Pooling Agreement be amended by hand in Section 4.1 (b) to cross out June 15, 2017 and add in March 15, 2018, with initials next to the change; and,

3. That the Regional District of Bulkley-Nechako Board of Directors approve the Chinook Community Foundation Constitution and Bylaws."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Benedict mentioned the need to review the Chinook Comfor Ltd. Partnership Revenue Pooling Agreement and Chinook Community Foundation Constitution Bylaws once the "Draft" has been removed from the document.

2017 Regional Business
Forum Update

Moved by Director Illes
 Seconded by Director Newell

2017-11-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the Manager of Regional Economic Development's August 8, 2017 memo titled "2017 Regional Business Forum Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

July 20, 2017 Snow Survey
and Water Supply Bulletin

Moved by Director Illes
 Seconded by Director Benedict

2017-11-12

"That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Assistant's July 24, 2017 memo titled "July 20, 2017 Snow Survey and Water Supply Bulletin."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES REPORT

**2017 Recycling Program
Contract with Smithers and
Area Recycling Society**

Moved by Director Fisher
Seconded by Director Repen

2017-11-13

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Deputy Director of Environmental Services' August 8, 2017 memo titled "2017 Recycling Program Contract with Smithers and Area Recycling Society."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors enter into a contract with Smithers and Area Recycling Society for the proposed recycling project starting September 1 and ending December 31, 2017; and,

3. Further, that the Regional District of Bulkley-Nechako Board of Directors approve \$5,057.25 per month (September-December 2017) be allocated to Smithers and Area Recycling Society to carry out the proposed project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Metal Recycling
-Recommendation for Contract
Award**

Moved by Director Illes
Seconded by Director Parker

2017-11-14

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' July 24, 2017 memo titled "Metal Recycling – Recommendation for Contract Award;"

2. Further, that Regional District of Bulkley-Nechako Board of Directors award a contract for metal recycling services for 2017, expiring January 31, 2018, to Schnitzer Steel Canada Ltd. with revenue paid to the RDBN of \$69.71/metric tonne of scrap metal recycled from RDBN sites other than the Manson Creek Landfill. Scrap metal will be removed and recycled from the Manson Creek Landfill with revenue paid at \$17.47/metric tonne."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

REFERRALS

**Land Referral File No. 7409929
& 7409930 Takla First Nation
Electoral Area "C"**

Moved by Director Greenaway
Seconded by Director Liversidge

2017-11-15

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409929 & 7409930 be provided to the Province as the Regional District's comments on Crown Land Referral File Nos. 7409929 & 7409930."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

REFERRALS (Cont'd)

Subdivision Referral File No. D-01-14 (Revised) Ministry of Transportation and Infrastructure Electoral Area "D" Moved by Director Parker
Seconded by Director Thiessen

2017-11-16 "That the Regional District of Bulkley-Nechako Board of Directors not require the property owner to provide parkland dedication as part of their subdivision of "District Lot 3192 Range 5 Coast District."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ELCTORAL AREA PLANNING (All Directors)

DVP Applications

Development Variance Permit No. B-01-16 John and Melanie Chretien, Electoral Area "B" Moved by Director Illes
Seconded by Director Benedict

2017-11-17 "That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit B-01-17 for the property located at 2275 Highland Place to vary Section 12.04 (1)(a) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the rear parcel line setback from 7.5 metres (24.61 ft.) to 1.82 metres (5.97 ft.) for the proposed garage developed in general compliance with Schedule A of the permit."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning & Re-application No. A-06-17 (Kilback) -Re-application, Electoral Area "A" Moved by Director Fisher
Seconded by Director Brien

2017-11-18 "That the Regional District of Bulkley-Nechako Board of Directors direct the Building Inspectors to make recommendations regarding the filing of a notice on title of the subject property (1698 Hudson Bay Mountain Road) pursuant to Section 57 of the *Community Charter*, should the processing of Rezoning Application A-06-17 not be allowed."

Opposed: Director Benedict CARRIED

(All/Directors/Majority)

Concerns were brought forward in regard to the non-compliance of the property to the BC Building Code and the Regional District's Building Bylaw. Discussion took place regarding the potential impact to the value of the property. Strong messaging needs to be provided to the public in regard to the importance of complying with provincial and local government policies and regulations.

ELCTORAL AREA PLANNING (All Directors) (CONT'D)

DVP Applications (Cont'd)

Discussion took place in regard to implementing punitive fines to residents that choose to be in non-compliance of building regulations and bylaws.

Article – Non-Compliance of BC Building Code and RDBN Building Bylaws

Moved by Director Thiessen
Seconded by Director Brien

2017-11-19

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to consult with RDBN Solicitors to draft an article for RDBN communications regarding the Regional Board's resolution in regard to the property located at 1698 Hudson Bay Mountain Road and the potential impacts to a property, such as property values, resale (mortgaging) and insurance, if there is a notice on title."

(All/Directors/Majority) CARRIED UNANIMOUSLY

EMERGENCY SERVICES (All Directors)

Reception Centre Memorandum of Understanding

Moved by Director Illes
Seconded by Director Greenaway

2017-11-20

"That the Regional District of Bulkley-Nechako Board of Directors approve the use of the ESS Reception Centre Memorandum of Understanding (MOU) template and allow RDBN Staff to enter into ESS Reception Centre MOUs at their discretion."

(All/Directors/Majority) CARRIED UNANIMOUSLY

9-1-1 System Maintenance Contract Renewal

Moved by Director Petersen
Seconded by Director Benedict

2017-11-21

"That the Regional District of Bulkley-Nechako Board of Directors authorize staff to renew the existing contract with Tower Communications for an additional 2 year term, with a contract expiration date of December 31, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

OTHER (Planning Reports)

Planning Department Reports and Correspondence

Moved by Director Parker
Seconded by Director Illes

2017-11-22

"That the Regional District of Bulkley-Nechako Board of Directors receive the following:

Planning Department Reports:

- Planning Department Enquiries Report – July 2017;
- Building Inspector's Report -July, 2017;
- Action List – July, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY



VERBAL REPORTS

Village of Telkwa – Update

Director Repen mentioned that the Village of Telkwa has been very busy with its Summer Fun in the Village program, ball hockey at the Joseph Dockrill outdoor rink and Tyhee Lake Triathlon. The Village of Telkwa has also been working on its water tower architectural and engineering studies along with moving ahead with a core infrastructure review.

Village of Granisle -Granisle Day

Director Newell commented that he attended the Village of Granisle's Granisle Day on August 12, 2017 and commented that the event was very good and provided an opportunity to provide information to attendees regarding the RDBN and the Northwest BC Resource Benefits Alliance.

Director Liversidge thanked Director Newell for attending Granisle Day and noted that John Rustad, MLA Nechako Lakes was also in attendance. Village of Granisle staff and Granisle community members have made an effort and worked hard to have a successful event.

Community of Vanderhoof -Loss of Two Young People in Tragic Accident

Director Thiessen mentioned that two young individuals were killed in a vehicle accident in a road construction site near Cluculz Lake that has been very hard for the community.

Nechako Mechanical -Vanderhoof

Director Thiessen reported that Nechako Mechanical in Vanderhoof, a fabricating facility, has 117 employees and is currently looking to hire 100 more employees. This will have a huge economical boost for the community.

Northern Development Initiative Trust Farm Tour -August 15, 2017

Director Thiessen attended a Farm Tour Day in Vanderhoof on August 15, 2017 where they visited local farms and agriculture businesses. They also attended an agriculture think tank to discussion.

Nechako Valley Exhibition -August 18-20, 2017

Director Thiessen invited everyone and their families to attend the Nechako Valley Exhibition August 18-20, 2017 in Vanderhoof.

Construction of Vanderhoof Water Tower & Vanderhoof Pool

Director Thiessen reported that the District of Vanderhoof is moving forward with the construction of a water tower for the community. The Vanderhoof Pool construction is also progressing well.

BLMBA – Big Pig Festival

Director Illes noted that the Burns Lake Mountain Biking Big Pig Festival was held August 11-13, 2017. He mentioned that the number of attendees was impacted by the wildfires in the Cariboo and throughout the province.

Thank you To Chair Miller -NW BC Resource Benefits Alliance (RBA)

Director Illes thanked Chair Miller for the RBA media release and expressed optimism for the success of the RBA in the future.

Hay Fever Music Festival -Grassy Plains

Director Benedict mentioned that the Hay Fever Music Festival that took place at Grassy Plains July 21-23, 2017 was very successful and had attendees from Prince Rupert to Quesnel. The current organizers for the event were very enthusiastic and did a good job.

VERBAL REPORTS (CONT'D)

Lakes District Fall Fair
September 8-10, 2017
Burns Lake

Director Benedict invited everyone to attend the Lakes District Fall Fair that will be held September 8-10, 2017. This event attendance has been increasing yearly.

Village of Granisle
-Physician Twice a Week

Director Liversidge mentioned that the Village of Granisle has a physician visiting the community twice a week and has also purchased property in the community.

The pharmacy in the Village of Granisle is open four days a week and is a great bonus to the community.

Northwest BC Resource
Benefits Alliance (RBA)

Chair Miller mentioned that he along with Phil Germuth and Barry Pages, Chairs of the Northwest Resource Benefits Alliance and Lee Brain, Mayor, Prince Rupert met with the new provincial government ministers, MLAs and senior staff to begin discussions regarding revenue sharing for the Northwest. They met with Andrew Weaver, BC Green Party Leader and provided the history of the RBA. Mr. Weaver extended his support and asked that he be kept apprised of discussions with the Provincial Government.

They met with Geoff Meggs, Chief of Staff to Premier John Horgan due to Premier Horgan having prior commitments and being unable to attend. Chair Miller mentioned that the RBA received a positive response from Mr. Meggs and he ensured the RBA that the provincial government lead in further discussions with the RBA would need to have the authority to oversee all ministries due to the cross regional approach of the RBA.

They also had meetings with Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, Selina Robinson, Minister of Municipal Affairs and Housing, Deputy Minister Carole James, Minister of Finance and Jennifer Rice, Parliamentary Secretary via teleconference.

Chair Miller commented that the RBA will be moving forward with its business case at the end of September, 2017 to hopefully begin negotiations and further discussions in October, 2017.

The Postmen – Disaster
Relief

Chair Miller mentioned that the disaster relief group "The Postmen" have opened a drop off location in Burns Lake and are collecting items to deliver to areas impacted by wildfire in the Cariboo Chilcotin area.

Receipt of Verbal
Reports

Moved by Director Brien
Seconded by Director Repen

2017-11-23

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Men of the North Society
– Request for Letter of Support
Re: Training Centre

Moved by Director Greenaway
Seconded by Director Illies

2017-11-24

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Men of the North Society for its Training Centre.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CivicInfo 2017 UBCM
Convention – Meeting
Requests with the Minister of
Municipal Affairs and Housing
& Union of B.C. Municipalities
Meeting Requests 2017

Chair Miller noted that during his meeting with the new provincial government in regard to the RBA the government expressed its openness to listen and bridge the gap between rural and urban B.C.

The Regional Board requested staff to request the following Minister Meetings at the 2017 Union of B.C. Municipalities Convention on September 25 to 29, 2017 in Vancouver.

- **Minister of Health** (Jerry Petersen – introductions)
 - Fort St. James Hospital Replacement (Rob MacDougall and Tom Greenaway)
 - Seniors Health Care and gap in assisted living (Darcy Repen & Gerry Thiessen)
 - Resource Benefits Alliance
- **Minister of Transportation and Infrastructure** (Bill Miller – introductions)
 - Colleymount Road (Eileen Benedict)
 - Need for more passing lanes on Hwy 16 (Bill Miller)
 - Northroad (Fort St. James to Mackenzie Connector) – opposition to change from MOTI Road to Forestry Road (Tom Greenaway)
 - Resource Benefits Alliance
- **Minister of Municipal Affairs and Housing** (Bill Miller – introductions)
 - Housing – prohibitive creating housing due to regulations and owner/builder restrictions (Gerry Thiessen & Darcy Repen)
 - Resource Benefits Alliance
- **Minister of Energy Mines and Petroleum Resources (Also Jennifer Rice if Possible)** (Bill Miller and Rob Newell)
 - Tailings Ponds (Equity Mine Dam Safety)
 - Oil and Gas Commission Process
 - Resource Benefits Alliance
- **Network BC (Rob Newell)**
 - Internet and cell phone connectivity
 - Resource Benefits Alliance
- **Minister of Agriculture** (Mark Parker – lead and Mark Fisher – support)
 - Tree planting agricultural land for carbon offsets
 - Foreign ownership of agricultural land
 - Agricultural Land Commission (support)
 - Resource Benefits Alliance

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Minister of Forests, Lands and Natural Resource Operations, and Rural Development (Gerry Thiessen & Bill Miller)

- Wildfires (inability to protect resources)
- Community Wildfire Protection Plans
- Spruce Beetle
- Harvesting practices (landscape objectives)
- Grizzly Bear Population (impacts on ranchers and communities) (Shane Brien)
- Jobs & Rural Development (Fibre Supply, other)
- Resource Benefits Alliance

-Minister of Environment and Climate Change Strategy (Mark Fisher)

- Zero Waste
- Landfill Guidelines
- Resource Benefits Alliance
- Water Licensing

-Minister of Finance (Darcy Repen)

- Clean Water and Waste Water Fund (release of funds, allocation formulas and timelines)
- Infrastructure Funding
- Resource Benefits Alliance

-Minister of Mental Health and Addictions (Eileen Benedict and Gerry Thiessen)

- Youth and Adult Mental Health Services
- Opioid Crisis
- Resource Benefits Alliance

-Minister of Public Safety and Solicitor General (Also Jennifer Rice if Possible)

- Provincial Download of Emergency Preparedness (Bill Miller)
- Tailings Ponds (Equity Mine Dam Safety)
- Flood Mitigation
- Resource Benefits Alliance
- Dikes

Northern B.C. Helicopter
Emergency Rescue Operations
Society – Request for Letter of
Support

Moved by Director Illes
Seconded by Director Petersen

2017-11-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the Northern B.C. Helicopter Emergency Rescue Operations Society request for Letter of Support."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Administration
 Correspondence

Moved by Director Parker
 Seconded by Director Illes

2017-11-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Town of Smithers – Bulkley Valley Regional Pool Advisory Committee Appointments;
- Northern Society for Domestic Peace - Quarterly Reporting;
- Metro Vancouver – UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings;
- Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment;
- Fraser Lake Elementary Secondary School Junior Curling Team – Thank You for Grant in Aid;
- Fort St. James Humane Society – Thank You for Grant in Aid;
- District of Squamish – Request for Support of Resolutions at UBCM Convention;
- City of New Westminster – Request for Support of Resolutions at UBCM Convention;
- Executive Council of the B.C. Government Making Nature Count – Municipal Natural Assets Initiative – Call for Expressions of Interest;
- Interior Health – Info Bulletin – 100 Mile Emergency Department is Open;
- Northern Health
 - Wildfire July 14 Update
 - Wildfire July 21 Update
 - Wildfire July 28 Update;
- Northern Health – Media Bulletin- Blue-green Algae Tips for Summer – Have Fun But be Safe Around the Lake;
- UBCM Convention Bulletin #1;
- Union of B.C. Municipalities
 - Federal Flood Ready Initiative
 - National Disaster Mitigation Program Funding
 - Chief Elected Officials Forum
 - Liquor Policy Working Group Update
 - Police Resources Impacted by Wildfire Situation
 - Funding for Asset Management
 - Abandoned Boats Funding Information Session
 - Rail Safety Improvement Program Funding
 - RCMP Contract Management Committee Update
 - In Memoriam – Councillor Andrée Janyk, Whistler
 - Input Sought for Convention Forums
 - Highlights of the July 2017 Executive Meeting
 - UBCM Supports Report on the Opioid Crisis
 - UBCM Welcomes Convention Keynote Terry Milewski
 - Funding & Resources Update
 - Municipal Natural Assets Initiative
 - Responsible Conduct Report Released

ADMINISTRATION CORRESPONDENCE (CONT'D)

INVITATIONS

-BC Natural Resources Forum – January 16-18, 2018 – Prince George, B.C.;
 -B.C. Community Forest Association - 2018 BCCFA Conference and AGM – May 24-26, 2018, Burns Lake, B.C.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BC Natural Resources Forum
- January 16-18, 2018
- Prince George, B.C.

Moved by Director Thiessen
 Seconded by Director Illes

2017-11-27

"That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of the Chair and Chief Administrative Officer at the BC Natural Resources Forum, January 16-18, 2018 in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional Board requested staff to bring forward the invitation to the Rural Directors Committee meeting for their consideration.

FINANCIAL

Operating Accounts
-July, 2017

Moved by Director Benedict
 Seconded by Director Thiessen

2017-11-28

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid July, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Repen
 Seconded by Director Illes

2017-11-29

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

- BC Chamber of Commerce – Insight – Know What's on BC's Mind;
- Canada Wood Group – Canada Wood Global Markets Newsletter – August 2017;
- Canfor – July 26, 2017 - Reports Results for Second Quarter of 2017;
- Clean Energy Review:
 - August 9, 2017 – Get Practical Tips for a Wastewater System Upgrade
 - July 31, 2017 - Guess Who's Getting an EV
 - July 24, 2017 – What's on BC's Horizon
 - July 17, 2017 – It took a Century
 - July 10, 2017 – Volvo Doesn't Hold Back;
- Cumulative Impacts Research Consortium (CIRC) – Summer Updates;

READING FILE (CONT'D)

- Federation of Canadian Municipalities - Voice
 - July 27, 2017 – 2018 Sustainable Communities Awards/Make Infrastructure Count!/Abandoned Boats Program
 - July 13, 2017 – Ending Poverty Starts Locally/Sustainable Development Goals/Federal Environmental and Regulatory Review;
- Federation of Canadian Municipalities:
 - August 9 2017 - Get Practical Tips for a Wastewater System Upgrade
 - July 2017 – Ending Poverty Starts Locally
 - July 2017 – Presidents Corner
 - July 20, 2017 - Sustainable Communities Awards: Learn More and Apply;
 - July 20, 2017 – Make Infrastructure Count!/Survey Launches July 24th;
- Northern BC Tourism:
 - July 26, 2017 – Wildfire Update & Survey
 - July 21, 2017 – Call for Board of Directors Nominations
 - July 20, 2017 – Register for the 2017 Tourism Summit!
 - July 13, 2017 – Special Bulletin – Wildfires;
- Resource Works Newsletter:
 - August 10, 2017 – Canada Depends on Energy Exports
 - July 27, 2017 – Many losers as Petronas Pulls Plug
 - July 13, 2017 – Stand up for BC's Rural People and Resources
 - July 13, 2017 – Links fixed: Resource Works Newsletter; With Apologies;
- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
 - July 29 to August 4, 2017
 - July 22 to July 28, 2017
 - July 15 to July 21, 2017
 - July 8 to July 14, 2017
 - July 1 to July 7, 2017
 - June 24 to June 30, 2017;
- Whistler Centre for Sustainability – Hot Topic for the Summer!"

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaw For First, Second & Third Reading

No. 1808 – Braeside
 Community Hall Service
 Establishment

Moved by Director Petersen
 Seconded by Director Thiessen

2017-11-30

"That "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017" be given first, second, and third reading this 17th day of August, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS (CONT'D)

Bylaw For First, Second, Third Reading & Adoption

No. 1811 – RDBN Mail Ballot Moved by Director Benedict
Authorization and Procedure Seconded by Director Fisher
Repeal Bylaw

2017-11-31 "That "Regional District of Bulkley-Nechako Mail Ballot
Authorization and Procedure Repeal Bylaw No. 1811, 2017" be
given first, second, third reading and adoption this 17th day of
August, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Proposed New RDBN Service Moved by Director Fisher
Laidlaw Street Lights Seconded by Director Brienen

2017-11-32 "That the Regional District of Bulkley-Nechako Board of Directors
receive the Chief Financial Officer's August 15, 2017 memo titled
"Proposed new RDBN Service –Laidlaw Street Lights."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Laidlaw Street Lights Moved by Director Fisher
Service Establishment Seconded by Director Parker
Alternative Approval Process

2017-11-33 "That the alternative approval process be used to determine
approval of the electors for "Laidlaw Street Lighting Service
Establishment Bylaw No. 1809, 2017";

Further, that for the purpose of obtaining approval for the
"Laidlaw Street Lighting Service Establishment Bylaw No. 1809,
2017" using the alternative approval process, 19 be used as the
fair determination of 10% of the total number of eligible electors
within the Braeside Community Hall Service Establishment area;

Further, that the deadline for receiving elector responses for
Bylaw No. 1809 be Monday, October 30, 2017;

And further, that the attached Elector Response Form be
approved as the Elector Response Form for Bylaw No. 1809."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

Town of Smithers – CWPP
and Wildfire Risk to Local
Governments

Moved by Director Illes
Seconded by Director Newell

2017-11-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Town of Smithers re: CWPP and Wildfire Risk to Local Governments."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

CORRESPONDENCE

Correspondence

Moved by Director Repen
Seconded by Director Newell

2017-11-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Marylou and Pat Westman RE: Rezoning & Re-application No.A-06-17 (Kilback) Electoral Area "A";
- J. Deacon-Rodgers RE: Rezoning & Re-application No.A-06-17 (Kilback) Electoral Area "A"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS FOR FIRST, SECOND AND THIRD READING

No. 1809 – Laidlaw Street
Lighting Service
Establishment

Moved by Director Fisher
Seconded by Director Newell

2017-11-36

"That "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017" be given first, second and third reading this 17th day of August, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

26

NEW BUSINESS

City of Prince George
UBCM Resolution – Support
For Forest Dependent
Communities

Moved by Director Thiessen
Seconded by Director Illes

2017-11-37

"That the Regional District of Bulkley-Nechako Board of Directors co-sponsor and support the City of Prince George's resolution to the Union of B.C. Municipalities for consideration at the 2017 UBCM Convention titled:

Municipal Resolution to Support Forest Dependent Communities:

WHEREAS the expired Softwood Lumber Agreement between Canada and US failed to address the needs of workers and Forest Dependent Communities; and

WHEREAS in the absence of a new, negotiated Softwood Lumber Agreement, in 2017 the US has begun a series of escalating duties that will threaten the very existence of forest dependent communities across Canada; and

WHEREAS industry may take the step of moving production to other countries and shutting Canadian mills for the foreseeable future; and

WHEREAS Forestry is one of the foundations on which Canada's prosperity has been built, supporting over 259,000 family-supporting jobs and contributing approximately \$22.1 billion to Canada's GDP; and

WHEREAS Forestry is a renewable industry and can be a perpetual source of sustainable jobs; now

THEREFORE BE IT RESOLVED that this Council support a campaign aimed at securing, through fair negotiation with the United States, a softwood lumber agreement that puts the interests of communities, forestry workers and their families first."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rio Tinto Alcan

Chair Miller mentioned that he recently spoke with Phil Gemuth, Mayor, City of Kitimat in regard to Rio Tinto Alcan. The City of Kitimat has similar concerns and issues with Rio Tinto Alcan as communities in the Nechako Reservoir. He spoke of Rio Tinto Alcan potentially applying for a provincial tax cap available to marine export industries that would substantially reduce taxation for Rio Tinto Alcan. Discussion took place regarding the need to form a working group with First Nations and other community stakeholders, similar to the structure of the RBA, to bring forward topics of concerns with industry and corporations.

Discussion took place in regard to the impacts that occur along the Nechako River and watershed with the raising and lowering of the water levels by Rio Tinto Alcan. Frustrations were expressed in regard to the lack of communication with Rio Tinto Alcan, the impacts to the watershed, hay crops along the river and the air quality in the Northwest Regional Hospital District.

ADJOURNMENT

Moved by Director Newell
Seconded by Director Repen

2017-11-38

"That the meeting be adjourned at 12:21 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO

SPECIAL MEETING NO. 12

Thursday, September 7, 2017

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors John Illes, Village of Burns Lake
Absent Thomas Liversidge, Village of Granisle

Alternate Director Susan Schienbein, Village of Burns Lake

Staff Melany de Weerd, Chief Administrative Officer
Roxanne Shepherd, Chief Financial Officer
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

Others Gladys Atrill, Town of Smithers
Theresa Fresco, Assistant Regional Manager, Fraser Basin Council

CALL TO ORDER

Chair Miller called the meeting to order at 2:10 p.m.

MOTION TO HOLD SPECIAL BOARD MEETING

Moved by Director Thiessen
Seconded by Director MacDougall

2017-12-1

"In accordance with Section 220 of the *Local Government Act*, the Regional District of Bulkley-Nechako Board of Directors calls a Special Board Meeting."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

AGENDA

Moved by Director Repen
Seconded by Director Thiessen

2017-12-2

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of September 7, 2017 be approved."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS

**Bylaw 1808, 2017 – Braeside
Community Hall Rescind 3rd
Reading**

Moved by Director Thiessen
Seconded by Director Brienen

2017-12-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's August 28, 2017 memo titled "Bylaw 1808, 2017 – Braeside Community Hall Rescind 3rd Reading."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAW

RESCIND THIRD READING

**No. 1808 – Braeside
Community Hall Service
Establishment**

Moved by Director Thiessen
Seconded by Director Petersen

2017-12-4

"That third reading of "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017" be rescinded this 7th day of September, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAW FOR THIRD READING

**No. 1808 – Braeside
Community Hall Service
Establishment**

Moved by Director Petersen
Seconded by Director Thiessen

2017-12-5

"That "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017" be given third reading this 7th day of September, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SPECIAL IN-CAMERA
MEETING MOTION**

Moved by Director Thiessen
Seconded by Director Repen

2017-12-6

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90 (1)(c) – labour relations or other employee relations (Chief Financial Officer) must be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

30

Meeting No. 12
September 7, 2017
Page 3

ADJOURNMENT

Moved by Director Thiessen
Seconded by Director Greenaway

2017-12-6

"That the meeting be adjourned at 2:12 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, September 7, 2017**

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Rob Newell
Jerry Petersen
Darcy Reppen
Gerry Thiessen

Directors John Illes, Village of Burns Lake
Absent Thomas Liversidge, Village of Granisle

Alternate Susan Schienbein, Village of Burns Lake
Directors

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Other Theresa Fresco, Assistant Regional Manager, Fraser Basin
Council

CALL TO ORDER

Chair Parker called the meeting to order at 2:20 p.m.

AGENDAMoved by Director MacDougall
Seconded by Director Miller**AG.2017-5-1**

"That the Agriculture Committee Agenda of September 7, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Agriculture Committee**
Meeting Minutes
-June 8, 2017Moved by Director Brien
Seconded by Director Reppen**AG.2017-5-2**

"That the Minutes of the Agriculture Committee Meeting of June 8, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT

Connecting Consumers and Producers

Moved by Director Brien
Seconded by Director Newell

AG.2017-5-3

"That the Agriculture Committee receive the Manager of Regional Economic Development's August 29, 2017 memo titled "Connecting Consumers and Producers."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Corrine Swenson, Manager of Regional Economic Development noted that available funding remains for further Connecting Consumers and Producers Events

CORRESPONDENCE

Northern Development Initiative Trust

Moved by Director Fisher
Seconded by Director Miller

AG.2017-5-4

"That the Agriculture Committee receive the following: correspondence:

- Northern Development Initiative Trust – Agriculture Coordinator Pilot;
- Northern Development Initiative Trust/Regional District of Bulkley-Nechako-Media Release – Bulkley-Nechako Farmers Get a Helping Hand."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the positive response from the Agriculture Sector in the region in regard to the Agriculture Coordinator Pilot Project and the agriculture initiatives being taken by the RDBN and Northern Development Initiative Trust. Chair Parker spoke of the positive responses he's received in regard to the support for the agriculture sector during the Sutherland Wildfire that occurred in the region.

Director Thiessen mentioned that Northern Development Initiative Trust spent a day in Vanderhoof to obtain an overview of agriculture in the area. There was a very positive response from participants.

Melany de Weerd, Chief Administrative Officer commented that the Agriculture Coordinator Position posting closes September 15, 2017.

The Ontario Federation of Agriculture has also been in contact with Ms. de Weerd in regard to the pilot project and is interested in continuing to follow up as the project moves forward.

Discussion took place in regard to the Agriculture Committee reviewing its strategic priorities and ideas with the successful Agriculture Coordinator candidate at a future Agriculture Committee Meeting.

CORRESPONDENCE (CONT'D)

Co-existence Discussion Moved by Director Fisher
-May 18, 2017 – Glenwood Hall Seconded by Director Thiessen
-Smithers

AG.2017-5-5 "That the Agriculture Committee receive the correspondence titled "Co-existence Discussion – May 18, 2017 – Glenwood Hall Smithers."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Director Fisher mentioned that the event provided a good opportunity for attendees to discuss Genetically Modified Organisms and the different farming practices in the Smithers area. Chair Parker noted that the event also provided an opportunity to dispel false perceptions and speak to the facts.

Correspondence

Moved by Director Brienon
 Seconded by Director MacDougall

AG.2017-5-6 "That the Agriculture Committee receive the following correspondence:
 -Laurie Gallant – Bulkley Valley Food Security Forum
 -Update #1 – June 30, 2017
 -Update #2 – July 25, 2017;
 -Laurie Gallant – Final Farm School Program – August 8, 9, 10, 2017;
 -Plant and Animal health Strategy of Canada – FPT Ministers of Agriculture Endorse the Plant and Animal Health Strategy for Canada."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Director Miller noted that the Bulkley Valley Food Security Forum reiterates the importance of food security in the region in the event of a natural or manmade disaster event that could potentially impact the regions access to food.

ADJOURNMENT

Moved by Director Brienon
 Seconded by Director MacDougall

AG.2017-5-7 "That the meeting be adjourned at 2:34 pm."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

 Mark Parker, Chair

 Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, June 8, 2017**

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Tom Greenaway
Rob MacDougall
Bill Miller
Rob Newell
Jerry Petersen
Darcy Repen
Gerry Thiessen – arrived at 11:20 a.m.

Directors Absent John Illes, Village of Burns Lake
Dwayne Lindstrom, Village of Fraser Lake
Thomas Liversidge, Village of Granisle

Alternate Directors Linda McGuire, Village of Granisle
Susan Schienbein, Village of Burns Lake

Staff Melany de Weerd, Chief Administrative Officer
Jason Llewellyn, Director of Planning – arrived at 11:04 a.m.
Roxanne Shepherd, Chief Financial Officer
Corinne Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Other John Stevenson, Regional Agrologist, Sector Development
Branch, Smithers, Ministry of Agriculture

CALL TO ORDER

Chair Parker called the meeting to order at 11:00 a.m.

AGENDAMoved by Director Miller
Seconded by Director MacDougall**AG.2017-4-1**

"That the Agriculture Committee Agenda of June 8, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Agriculture Committee**
Meeting Minutes
-April 20, 2017Moved by Director Brien
Seconded by Director Greenaway**AG.2017-4-2**

"That the Minutes of the Agriculture Committee Meeting of April 20, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Agriculture Coordinator

Director Miller, RDBN staff and Chair Parker met with Susan Stearns, General Manager, Community Futures Fraser-Fort George regarding a Beyond the Market Program update. Community Futures Fraser-Fort George spoke to the departure of its Beyond the Market Coordinator and receiving grant funding from the Rural Dividend Fund. The funding focused on the Fraser-Fort George region and they wouldn't be providing the outreach to the RDBN as they had in previous years. There was discussion in regard to:

- The ability to deliver the program as before:
 - A cross regional program;
 - At funding levels that were previously provided from the RDBN to the Beyond the Market Program;
 - If the RDBN contributed dollars - could potentially do some work in the RDBN.

In the discussion regarding the RDBN considering an Agriculture Coordinator Position, Community Futures Fraser-Fort George indicated that they felt it would be better for the RDBN to have its own program similar to Beyond the Market. Community Futures Fraser-Fort George (CFFFG) would continue to provide support and communicate to address cross regional topics and issues. CFFFG is moving its focus to export based production but continues to be available to support producers in the RDBN.

Agriculture Coordinator Position

- Chair Parker provided direction to staff to investigate potential funding sources for an Agriculture Coordinator;
- Although outside Northern Development Initiative Trust (NDIT) Board policy, RDBN staff are recommending submitting an application to NDIT. Proposal could include:
 - A 2 year pilot project;
 - A grant request of 2/3 of the project cost.

Budget

- Could potentially utilize the \$5,000 from the RDBN budget that had previously been used for the Beyond the Market program;
- If the Agriculture Committee recommends moving forward with an Agriculture Coordinator a full job description/salary/competencies etc. would move to the RDBN Executive Committee for consideration and the RDBN Board of Directors;
- Currently the Agriculture Coordinator is based on receiving grant funding – further consideration by the Regional Board would need to take place if the funding is not available.

Potential Coordinator Tasks

- Concern:
 - Don't want to take away from the support provided to local agriculture groups currently in place;
- Want to ensure an Agriculture Coordinator assists to empower, encourage, support groups that are currently in place;
- Want to also have the ability to provide grant funding assistance where applicable to agriculture groups along with in-kind works;
- Community and volunteer groups work hard to grow and enhance agriculture in the region.

Director Repen mentioned that it is important to move forward with support for the agriculture tasks. He noted that the agriculture industry creates a high level of financial contribution and there needs to be recognition of the positive impact agriculture has in the region. Director Repen spoke to the necessity of creating an agriculture research facility in the region in order to assist in the development of agriculture growth, knowledge and technologies for sustainable production similar to the Summerland Research and Development Centre.

DISCUSSION ITEMS (CONT'D)

1. Agriculture Coordinator (Cont'd)

Discussion took place regarding NDIT's policy in regard to funding salaries. NDIT has funded Grant Writer, Intern and Economic Development Positions and RDBN staff believe that there is a strong case to pursue funding for an Agriculture Coordinator.

Chair Miller mentioned that while in attendance at the Federation of Canadian Municipalities Conference on June 1-4, 2017 in Ottawa, Ontario discussions took place regarding food security and supplying food to domestic markets. He reported that there was strong messaging in regard to the world demand for food increasing and domestic food production is also a growing market. He also noted that in 2011 the Omineca Beetle Action Coalition (OBAC) formed the Northern Agriculture Research Initiative (NARI) and work was completed to improve the capacity and profitability of the agriculture and agri-food sector of northern B.C. He noted that many of the projects that were completed and are being completed in the Agriculture sector are working in isolation of one another. He commented that it would be beneficial to have an Agriculture Coordinator to leverage opportunities and coordinate activities of groups working in the region. He spoke of attending the Bulkley Valley Food Security Workshop in Smithers and mentioned that a number of the individuals in attendance are involved in other agriculture groups and spoke to having a coordinator that would assist in moving agriculture forward in the region.

John Stevenson, Regional Agrologist, Ministry of Agriculture spoke of the parallels in the region similar to the Kootenay region. He has been in conversations with the Columbia Basin Trust in regard to the Farm Business Advisory Services, a Ministry of Agriculture program that provides specialists to assist farming that encompasses human resources, production economics, farm succession, marketing and business planning. The program is cost shared with the majority funded by the Ministry of Agriculture (MoA). The MoA is considering reviewing the qualifications to allow for less restrictions. Challenges have been identified where farmers know the program exists but there is a lack of specialists to provide the services in the north and Kootenay regions of B.C. He mentioned that perhaps through Community Futures there may be an opportunity to have experts come to the region to provide train the trainer workshops to build regional capacity.

Mr. Stevenson also commented that it would be beneficial to obtain and utilize the materials and research completed by Beyond the Market for the region. He commended the Agriculture Committee for recognizing the need for an Agriculture Coordinator in the region and he is fully supportive of the initiative.

Discussion took place regarding a number of the tasks outlined in the draft Agriculture Coordinator Position paper being tasks that were the role of the province of B.C. in the past. The north now receives less services from the Province. There are three Ministry of Agriculture Agrologists in northern B.C. including the Peace River, Fraser-Fort George, Kitimat-Stikine and North Coast Regional Districts.

Chair Parker noted that the potential Coordinator tasks outlined are an initial framework and there is a broad range of potential tasks that can be more clearly established by the Regional Board moving forward.

Director Greenaway spoke of the need to support the agriculture industry as well as the mining and forestry industries due to the possible future changes in both forestry and mining. Chair Miller mentioned in the past 10 years the Agriculture Industry is the only industry that has shown year over year positive growth. He also noted the competitive advantage that is in the region in regard to what is needed for agriculture, energy and water. Director Petersen expressed caution to ensure an Agriculture Coordinator is what is needed in the region. He explained a past situation with an agrologist that was relocated from Vanderhoof to Prince George. Chair Parker mentioned that in attending meetings with different associations in the region they expressed appreciation when they have received assistance addressing such issues as rail crossing blockages. The groups have also been receptive to the RDBN Agriculture Committee.

DISCUSSION ITEMS (CONT'D)

1. Agriculture Coordinator (Cont'd)

Discussion took place in regard to organizations such as the Cattlemen's Associations being pioneers and leaders in their areas of expertise but there are a number of emerging agriculture sectors that require support and coordination of services. Director Repen mentioned the importance of investing in an industry that is in demand. Mr. Stevenson spoke to the agriculture sector gaining a higher profile. He commented that there is such a varying degree of operations investigating and researching options in farming such as a haskap berry orchard looking at the long term possibility of a distillery and grain producers investigating options for malting barley. He expressed the need for assistance in further developing agriculture in the region.

Discussion took place in regard to the need for political will from upper levels of the provincial government for the agriculture industry.

Director Miller mentioned that NDIT has provided support in the forestry sector and is now investigating options for agriculture sector initiatives. Chair Parker commented that the cost for the agriculture coordinator would be shared by the Regional Economic Development and Planning Departments. Jason Llewellyn, Director of Planning indicated that one of the Agriculture Coordinator tasks for the Planning Department would be to process the Agriculture Land Reserve (ALR) applications and provide reports in regard to crown land grant applications.

Corrine Swenson, Regional Manager of Economic Development spoke to clarifying how the Regional Board sees the position working, what kind of tasks the position should include and what success will look like after the two year period for the NDIT application. Discussion took place about changing the title of the Agriculture Coordinator to Agriculture/Economic Development Officer. Melany de Weerd, CAO commented that the information will be beneficial for the Regional Board also to build successes moving forward. The position may provide a better opportunity for information to be provided to the Regional Board in its consideration of applications regarding agriculture.

Ms. Swenson noted that in developing and producing the Connecting Consumers brochure feedback has been very positive from the various farming groups in regard to having on the ground contact and support in promoting their organizations, businesses and operations. Ms. Swenson mentioned that the Agriculture Coordinator will continue to build relationships and determine what is required in the region for the agriculture sector and take the initiatives to develop projects and further funding opportunities.

Director Brienens mentioned the need to develop an inventory of specialists to improve resources and capacity in the region.

Director MacDougall commented that in the past the municipalities have provided support to Beyond the Market. He suggested that a letter be sent to the municipalities requesting support for an Agriculture Coordinator for the region.

Moved by Director Miller
Seconded by Director Repen

AG.2017-4-5

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate potential funding sources and research an Agriculture Coordinator Position; and further, that an application to Northern Development Initiative Trust (NDIT) be drafted including comments from the RDBN Board of Directors in regard to the Agriculture Coordinator position; and further that the draft NDIT application be brought forward to a future RDBN Board meeting for consideration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS (CONT'D)**1. Agriculture Coordinator (Cont'd)**

Director Thiessen commented that there is a need to build education and capacity in regard to agriculture. Discussion also took place in regard to the success measurements for the project/position.

The Regional Board can provide input to staff in regard to the Agriculture Coordinator Position. The timeline for the application to be submitted to NDIT staff and Board of Directors and the RDBN Executive and Board of Directors was discussed.

2. UBCM – Session Proposal – Agriculture

Director Fisher brought forward the possibility of developing a session proposal for the 2017 UBCM convention. He spoke to determining if the Agriculture Committee is in favour of submitting an Agriculture session proposal, timeline to develop a session and whether it should be a clinic or workshop. Director Fisher mentioned that staff workloads may be full to provide a submission for this year. Director Parker also noted his schedule is very full at this time. The deadline for submission is June 23, 2017. Ms. de Weerd mentioned that if the Regional Board moves forward with an Agriculture Coordinator they may be able to assist in developing a very well prepared application for a future UBCM workshop. Discussion took place in regard to time constraints for both staff and the Regional Board of Directors.

UBCM Agriculture Session Proposal - 2018

Moved by Director Repen
Seconded by Director Miller

AG.2017-4-4

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors submit an agriculture session Proposal for the 2018 Union of B.C. Municipalities Convention."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE**Correspondence**

Moved by Director Miller
Seconded by Alternate Director McGuire

AG.2017-4-3

"That the Agriculture Committee receive the following: correspondence:

- Beyond the Market – Annual Report 2016/2017;
- A Guide to On-Farm Demonstration Research;
- Vancouver Sun – B.C. Real Estate: Speculators Target Farmland After Foreign Buyer Tax Introduced;
- BC Farmers Eligible for Funding – BC's Buy Local Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federation of Canadian Municipalities (FCM) Convention – June 1-4, 2017 – Ottawa, ON

Rural Town Hall

Director Miller attended the Rural Town Hall Workshop while in attendance at FCM June 1-4, 2017. The panel of rural leaders and experts included MP Francis Drouin (Glengarry-Prescott-Russell, ON). He serves as a member on the Standing Committee on Agriculture and Agri-Food. Chair Miller mentioned that Mr. Drouin has a very strong agriculture background. During the session export issues, marketing, farming products, food sustainability and security was discussed. At the end of the session Chair Miller had an opportunity to speak about the foreign land ownership issue in the RDBN, agricultural lands being planted with trees for carbon offsets. He also brought forward the issue in regard to the accumulation of large tracts of agriculture land for industrial export projects and the impacts to local markets. He spoke of being open to investment but outlined the concerns in regard to the impacts to the region. He brought forward the BC Government's tax on urban real estate having an impact to agricultural lands. He provided an outline of the Regional Board's desire for a national strategy in regard to foreign ownership. Mr. Drouin requested the background information that Chair Parker and Director Thiessen presented to the Senate Committee on Agriculture. Mr. Drouin spoke of the Senate Committee needing to move the information forward to the House of Commons. Chair Miller spoke with Scott Ross, Director of Business Management and Farm Policy. He provides background information and research to the Federal Government. He also requested the RDBN background information in regard to foreign land ownership. He is currently working with UNBC and two other Universities across Canada in regard to agricultural land development. Chair Parker noted that he will provide the information to Mr. Drouin and Mr. Ross. Director Parker will also contact David Connell, Associate Professor, UNBC.

Director Thiessen mentioned that there is a need for the RDBN to develop a policy in regard to an agriculture development strategy in the region. He spoke of the impacts of large tracts of lands being owned by companies and individual owners. Director Thiessen noted the benefits of small scale farmers. Chair Miller mentioned that the Universities are working on the issue and commented that it would be helpful to have Mr. Connell attend a future meeting.

Director Repen spoke of identifying areas in the region for small plot intensive farming, range lands, etc. and quantifying the information to bring forward to the ALR and the Ministry of Agriculture. Mr. Llewellyn mentioned that small plot farming lands is the most comprehensively discussed issue during an Official Community Plan (OCP) review and when completing the Agriculture Land Use Plan for the region. He noted that the potential negative impact in the long term prevents the debate from moving forward. He commented that in 10-15 years 80-90% of small plot lands will be owned by non-farmers and that is one of the reasons the ALR hesitates to move forward with any changes to allow small plot farming. Mr. Llewellyn indicated that solutions have been brought forward utilizing covenants on property titles when subdividing parcels that would identify that the property could only be used for agriculture purposes. The ALR indicated they would object to an OCP that includes such a proposal. Director Repen spoke to protecting the land and encouraging high intensity production.

Mr. Stevenson mentioned that there is soil capability rating data available. It could be used to determine the best crop for the best capability and location. It would assist Planners to identify the best use and capabilities for pockets of agricultural lands. He mentioned that it could also be a tool used by the Ministry of Forests, Lands and Natural Resource Operations Crown Land division.

Director Fisher brought forward the need to understand the economic impact of small land agriculture. He suggested that taxation could be used for small plot farm lands that are not being used for agriculture to make it prohibitive to use the lands for anything but agriculture. He mentioned bringing the issues forward to a future Agriculture meeting to identify key concerns, items to address those concerns and create an action plan to move forward.

NEW BUSINESS

Frank Leonard, Chair
Agricultural Land Commission

Director Thiessen mentioned that Frank Leonard, Chair, Agricultural Land Commission will be in the region in the near future. He will be in the Peace River Regional District prior to June 22, 2017. Chair Parker will contact the ALC.

Winter Kill in the Vanderhoof Area

Chair Parker mentioned that there has been approximately 25,000 acres of winter kill of hay crops in the Vanderhoof area. He spoke to the seriousness of the issue and that there are discussions taking place in an attempt to mitigate the impact to the farmers in the area.

ADJOURNMENT

Moved by Alternate Director McGuire
Seconded by Director Repen

AG.2017-4-6

"That the meeting be adjourned at 12:31pm."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, September 7, 2017**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director John Illes, Village of Burns Lake
Absent

Alternate Director Susan Schienbein, Village of Burns Lake

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Steve Buhr, Building Inspector/Bylaw Enforcement Officer – left at 10:05 a.m.
Janette Derksen, Deputy Director of Environmental Services – arrived at 11:24 a.m., left at 12:34 p.m.
Lindsey Larsen, Regional Economic Development Coordinator – left at 10:05 a.m., returned at 11:24 a.m., left at 12:32 p.m.
Jason Llewellyn, Director of Planning – left at 10:04 a.m., returned at 10:43 a.m., left at 11:00 a.m.
Rory McKenzie, Director of Environmental Services – arrived at 11:24 a.m., left at 12:34 p.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development – left at 10:43 a.m., returned at 10:45 a.m. left at 12:32 p.m.
Wendy Wainwright, Executive Assistant

Others Gladys Atrill, Town of Smithers – left at 12:15 p.m.
Pauline Derksen, Economic Development Officer, Lake Babine Nation – left at 11:23 a.m.
Maxwell Harrison, BA Associate, Expedition Management Consulting – Via-teleconference – 10:14 a.m.-10:42 a.m.
Bruce Low, Regional Manager, Prince George, Ministry of Aboriginal Relations and Reconciliation – arrived at 10:12 a.m., left at 11:23 a.m.
Lianne Olson, Stakeholder and Community Relations Liaison, Rio Tinto Alcan - left at 11:23 a.m.
Linda Robertson, Manager, Skeena Region, Ministry of Aboriginal Relations and Reconciliation– arrived at 10:12 a.m., left at 11:23 a.m.

Others (Cont'd)

Justin Rousseau, BA, MBA Managing Director, Expedition Management Consulting – 10:14 a.m. – 10:42 a.m.
Cindy Shelford, Nechako Kitimaat Development Fund – left at 12:32 p.m.

Media

Flavio Nienow, LD News – left at 10:56 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:04 a.m.

STAFF INTRODUCTIONS

RDBN Management staff introduced Steve Buhr, Building Inspector/Bylaw Enforcement Officer and Lindsey Larsen, Regional Economic Development Coordinator.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director MacDougall
Seconded by Director Greenaway

C.W.2017-7-1

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of September 7, 2017 be approved, and that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole Minutes – June 8, 2017

Moved by Director Bachrach
Seconded by Director Petersen

C.W.2017-7-2

"That the Committee of the Whole meeting minutes of June 8, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Northwest BC Resource Benefits Alliance – Video

Moved by Director Newell
Seconded by Director Lindstrom

C.W.2017-7-3

"That the Committee of the Whole receive the Northwest BC Resource Benefits Alliance – Video."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

EXPEDITION MANAGEMENT CONSULTING – (Via Teleconference) – Maxwell Harrison, BA Associate & Justin Rousseau, BA, MBA Managing Director RE: Regional Value of Tourism Study (Via-Teleconference)

Chair Miller welcomed Maxwell Harrison, BA Associate and Justin Rousseau, BA MBA Managing Director, Expedition Management Consulting.

Mr. Rousseau thanked RDBN staff and the Value of Tourism Study Committee, along with the accommodation providers for assistance during the study.

Mr. Rousseau and Mr. Harrison provided a PowerPoint Presentation.

DELEGATIONS (CONT'D)

EXPEDITION MANAGEMENT CONSULTING – (Via Teleconference) – Maxwell Harrison, BA Associate & Justin Rousseau, BA, MBA Managing Director RE: Regional Value of Tourism Study (Via-Teleconference) (Cont'd)

Regional District of Bulkley-Nechako Value of Tourism Study

Presentation Overview

1. Project Overview;
2. Value of Tourism Model and Methodology;
3. Results of the Study.

Project Overview

Objective:

To identify the value of tourism in the RDBN and within each of the partner municipalities, in order to support future tourism planning, development and marketing.

Process:

- Phase 1 – Project Start-Up (July, 2016);
- Phase 2 – Operator Interviews and Survey (August – December, 2016);
- Phase 3 – Value of Tourism Research (November, 2017);
- Phase 4 – Draft Value of Tourism Reports (June, 2017);
- Phase 5 – Final Value of Tourism Reports (July, 2017).

Project Overview

- District of Fort St. James;
- District of Houston;
- District of Vanderhoof;
- Town of Smithers;
- Village of Burns Lake;
- Village of Fraser Lake;
- Village of Granisle;
- Village of Telkwa.

Tourism-Related Planning

- Significant tourism-related planning already exists in the region. The RDBN and its partner municipalities recognize the potential that tourism has to add value to their local economies and communities.
- Tourism Planning Context:
 - o RDBN:
 - Regional Economic Development Action Plan;
 - Electoral Area Plans;
 - Tourism Plan.
 - o Smithers
 - Strategic Tourism Plan;
 - Official Community Plan.
 - o Houston:
 - Economic Development Strategy;
 - Official Community Plan.
 - o Vanderhoof:
 - Economic Development Strategy;
 - Tourism Assessment.
 - o Fort St. James:
 - Economic Development Strategy;
 - Master Trails Plan;
 - Official Community Plan.
 - Tourism Plan.

DELEGATIONS (CONT'D)

EXPEDITION MANAGEMENT CONSULTING – (Via Teleconference) – Maxwell Harrison, BA Associate & Justin Rousseau, BA, MBA Managing Director RE: Regional Value of Tourism Study (Via-Teleconference) (Cont'd)

- o Burns Lake:
 - Sustainability Plan;
 - Economic Development Strategic Plan;
 - Community Tourism Plan.
- o Fraser Lake:
 - Economic Development Strategy.
- o Telkwa:
 - Official Community Plan.
- o Granisle:
 - Official Community Plans.
 -

Economic Benefits of Tourism

"Tourism is an important industry for British Columbia and is poised to continue to grow... there is enormous potential." – Destination British Columbia

In 2015, British Columbia's tourism industry:

- Generated \$15.7 billion in revenue;
- Resulted in a \$7.4 billion direct contribution to British Columbia's GDP;
- Supported 18,938 tourism-related businesses throughout the Province;
- Employed 127,700 people;
- Generated \$4.5 billion in total tourism wages and salaries (with an average compensation of \$34,000);
- Generated \$1.1 billion in provincial taxes.

Social Benefits of Tourism

Tourism can also provide compelling social benefits for communities, such as:

- A source of community pride;
- Enhanced community engagement;
- Enhancements to the quality of life for residents;
- Contributes to the preservation and revitalization of built and natural environments.

Value of Tourism Model

Purpose:

To provide a conservative and credible estimate of visitor volume and direct tourism expenditures within a community.

Goals:

1. Collect surveys from 50% of the total room/site base.
2. Collect surveys from 50% of each accommodation type (e.g. fixed roof accommodations, RV site and campgrounds, etc.).
3. Within each accommodation type, collect a representative sample.

Methodology

- Accommodation Inventory;
- Develop Survey;
- Survey Accommodations;
- Send Data to Destination BC;
- Final Value of Tourism Report.

DELEGATIONS (CONT'D)

EXPEDITION MANAGEMENT CONSULTING – (Via Teleconference) – Maxwell Harrison, BA Associate & Justin Rousseau, BA, MBA Managing Director RE: Regional Value of Tourism Study (Via-Teleconference) (Cont'd)

Results of the Study

Visitation and Annual Direct Visitor Expenditures by Municipality (2015)

Community	Overall Visitation	Annual Direct Visitor Expenditures
RDBN	250,400	\$58,680,000
Smithers/Telkwa	124,100	\$28,730,000
Vanderroof	35,300	\$10,220,000
Burns Lake	30,000	\$6,360,000
Granisle	5,900	\$1,420,000

Source: Destination British Columbia

*Output reports for Houston, Fort St. James and Fraser Lake were not generated because they did not achieve the minimum response criteria of the Value of Tourism Model.

RDBN Estimates of Visitors (2015)

Type of Visitor	Volume of Visitors
Fixed Roof (Hotels, Motels, B&B)	
- Leisure	70,800
- Business	39,100
RV & Campground	23,000
Total Visitors in Commercial Accommodations	132,900
Visiting Friends & Relatives (VFR)	20,200
Day Visitors	97,300
Overall Visitation	250,400

Source: Destination British Columbia

RDBN Estimates of Direct Visitors Expenditures (2015)

Type of Visitor	Number of Visitors	Average Length of Stay (days)	Average Total Spend (per visitor per trip)	Totals
Leisure (commercial accommodation)	93,800	3.2	\$210	\$20,030,000
Business	39,100	5.4	\$630	\$24,550,000
Visiting Friends & Relatives (VFR)	20,200	4.5	\$210	\$4,170,000
Day Visitors	97,300		\$100	\$9,930,000
Annual Direct Visitor Expenditures				\$58,680,000

Source: Destination British Columbia

Conclusion

The RDBN and its partners now have valuable information to inform future tourism planning and investment decisions.

Director Parker questioned if the information could be reviewed on a seasonal basis. Mr. Rousseau indicated that the information is accumulated for an entire year and not by season.

Discussion took place regarding the \$210 average total spent per visitor per trip and the formulation of that dollar amount. The calculation is a formula determined by Destination British Columbia as a northern indicator of what is spent per visitor per trip.

DELEGATIONS (CONT'D)

EXPEDITION MANAGEMENT CONSULTING – (Via Teleconference) – Maxwell Harrison, BA Associate & Justin Rousseau, BA, MBA Managing Director RE: Regional Value of Tourism Study (Via-Teleconference) (Cont'd)

Director Bachrach questioned how the Value of Tourism Report may be used in future considerations by the Regional District and its partner municipalities. Mr. Rousseau noted that the report can be used and interjected into various plans to bring tourism to the for front as an economic drive. It can also be utilized in budget deliberations when considering monies to support tourism. Director Bachrach spoke to the importance of determining trends to show if the tourism sector has shown growth and if Destination British Columbia reviewed past information. Mr. Rousseau noted that in 2008 Smithers completed a tourism report that identified 110,000 visitors to Smithers with \$21,400,000 in direct expenditures compared to 2015 with 124,000 visitors to Smithers with \$29,000,000 in direct expenditures.

Corrine Swenson, Manager of Regional Economic Development thanked the Tourism Working Group representatives and Expedition Management Consulting Ltd. Ms. Swenson indicated that staff would like to follow up with Destination British Columbia to determine trends in the future.

The Value of Tourism Report – Regional District of Bulkley-Nechako will be a baseline as it is the first time such a report has been completed for the region.

Discussion took place in regard to how the RDBN compares to other Regional Districts of similar size in the Province such as the Peace River Regional District and the Regional District of East Kootenay. Mr. Harrison commented that Lillooet, in its previous study, has overall visitation to the community at just below 48,000 with \$5.3 million in direct expenditures and the South Peace region had an overall visitation in 2009 of 230,000 visitors with just under \$92 million in direct expenditures.

Chair Miller spoke to monitoring the trends to assist in determining if what is being completed in terms of the promotion of tourism is effective.

Chair Miller thanked Messrs. Harrison and Rousseau for attending the meeting.

DELEGATIONS (CONT'D)

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION (MIRR)– Linda Robertson, Manager, Skeena Region and Bruce Low, Regional Manager, Prince George RE: Update

Chair Miller welcomed Linda Robertson, Manager, Skeena Region and Bruce Low, Regional Manager, Prince George, Ministry of Indigenous Relations and Reconciliation.

Ms. Robertson mentioned that Reconciliation Canada's Train the Trainer Workshop that took place in Smithers in the spring of 2017 provided an opportunity to network with a number of individuals. It was identified that the Ministry of Indigenous Relations and Reconciliation needed to collaborate more with local government and discuss options to better connect moving forward.

Ms. Robertson's region is Burns Lake to Prince Rupert and north to the Yukon border with her office being in Smithers. Mr. Low's region is Burns Lake east to the Alberta border, northeast to the Skeena boundary and north to the Yukon border with his office being in Prince George. Geoff Recknell is the Regional Executive Director for the North and is located in Smithers. The regional offices in Smithers and Prince George consist of staff that address negotiations and liaisons with agencies on First Nations activities in the region. The regional offices also assist the Provincial negotiations teams.

DELEGATIONS (CONT'D)

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION (MIRR)– Linda Robertson, Manager, Skeena Region and Bruce Low, Regional Manager, Prince George RE: Update (Cont'd)

There are some shifts occurring within the Ministry of Indigenous Relations and Reconciliations that began prior to the BC Provincial Elections in May, 2017 and are now continuing with the new government. The implementation of the UN Declaration on the Rights of Indigenous People, the Truth and Reconciliation Report and Calls to Action are addressing reconciliation in B.C. The 4th Annual BC Cabinet and First Nations Leaders' Gathering is taking place September 6-7, 2017 in Vancouver B.C. A joint statement was released from the Union of British Columbia Indian Chiefs, British Columbia Assembly of First Nations and the Provincial Government to signify a unified commitment for a government to government relationship based on recognition of indigenous rights and title. Along with the UN Declaration on the Rights of Indigenous People and the Truth and Reconciliation Report, the Tsilhqot'in Supreme Court of Canada decision and case law is shaping the legal relationship between the Crown and First Nations. There is an acknowledgement within government that reconciliation occurs on a community by community approach.

The Ministry of Indigenous Relations and Reconciliation is shifting from a treaty only approach to broader spectrum negotiations with First Nations. MIRR is moving from a model based on sole accountability to a model where every agency within the Provincial Government has a role. MIRR participates in a leadership and coordination role in discussion with First Nations and is moving towards an outcome based approach to change the socioeconomic conditions of First Nations investments, certainty and sustainable communities. MIRR is moving towards an area based approach to have an enhanced role in the region to advance reconciliation initiatives and recognizes that regional staff are better positioned to develop the local relationship required to move forward. There is also a renewed priority focus by MIRR to engage stakeholders more frequently than has occurred in the past. Ms. Robertson indicated that it will be the role of herself and Mr. Low to develop a rigorous stakeholder engagement program to ensure that communities are engaged in the agreement and negotiation process.

Mr. Low spoke to the importance of treaties but identified that the broader area based agreement process provides a manageable component and portion of a treaty agreement. Reconciliation agreements can provide a focus on identified First Nations concerns. With support to move forward from stakeholders there can be a focus on that aspect within a negotiation.

Cheslatta Carrier Nation

- Negotiations over the past year toward a Settlement and Reconciliation Agreement:
 - o To address the impacts of the flooding of the Nechako Reservoir in 1952 by Rio Tinto Alcan;
 - Settlement and Reconciliation Agreement:
 - Terms of the agreement were agreed upon in January, 2017;
 - The agreement is confidential to protect each party's interest;
 - MIRR staff will want to meet with stakeholders and local governments soon to discuss land transfers.

Lake Babine Nation

- Good example of the new type of agreement that is being implemented in B.C.;
- 25 year agreement with short, medium and long term objectives:
 - o Intent to have full benefits while negotiating the agreement;
- Pathways Forward Agreement
 - o Signed in March, 2017;
 - o Terms for a foundation agreement for the 25 year process;
- Forestry and sociocultural initiatives;
- Will be having further discussions with Lake Babine in regard to forestry initiatives.

DELEGATIONS (CONT'D)

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION (MIRR)– Linda Robertson, Manager, Skeena Region and Bruce Low, Regional Manager, Prince George RE: Update (Cont'd)

Carrier Sekani Tribal Council

- Actively negotiating for three years;
 - o Initial negotiations were in regard to LNG;
- Recognized at the early stages that there needed to be a larger discussion;
 - o Developed a Collaboration Agreement;
 - o Developed a Sociocultural Agreement;
- Take components that could be implemented while also committing to develop a longer term agreement;
- First time the province started into revenue sharing agreements with social cultural components:
 - o Language;
 - o Sociocultural values;
 - o Skills training.
- Relationship that developed from that work between the communities, industry and First Nations was exceptional;
- 2 year commitment;
 - o Looked at the development of a reconciliation agreement;
- In March, 2017 signed a Pathways Forward Agreement:
 - o one year bridging agreement to allow for the development of a reconciliation table and outline of major components that the Province and First Nations want;
 - o Major agreement – 7 First Nations at the table;
- At the end of the year move forward into a larger reconciliation agreement;
- Land components;
- Funding substantial for First Nations to move forward with agreement;
- Other First Nations are looking at the process favourably;
- These agreements are very labour intensive;
 - o Stewardship working group;
 - o Sociocultural working group;
 - o Collaboration working group;
 - o Reconciliation table;
 - o Forestry table.

Kaska Dena Council

- In Treaty negotiations for a long time;
 - o Tried to advance large Forestry initiatives;
 - o Do have an Interim Treaty Agreement (ITA) on some lands;
- Have had success with a Strategic Engagement Agreement signed a number of years ago;
- March, 2018 agreement expires;
- In discussion in regard to moving forward and possibly expanding negotiations.

Lheidli T'enneh First Nation

- Slow process in regard to Treaty negotiations;
- Some Challenges;
- Indicated there is no desire to be a part of a provincial forestry agreement;
- Positive discussion in regard to reconciliation agreements across the north moving forward.

DELEGATIONS (CONT'D)

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION (MIRR)– Linda Robertson, Manager, Skeena Region and Bruce Low, Regional Manager, Prince George
RE: Update (Cont'd)

Gitxsan

- Pilot project – creating readiness for a broader reconciliation and to engage effectively with the Hereditary Chiefs;
- Investigating creating structures within the Gitxsan which operate a hereditary system;
- Look at a different model where Chiefs aggregate on watershed level and work on a watershed model;
- Positive and making local relationships;
- It's a type of reconciliation agreement recognizing the wants of the community.

Wet'suwet'en

- Working with the Office of the Wet'suwet'en to find a way to better engage on a government to government level;
- Separate agreements with First Nations within the Office of the Wet'suwet'en:
 - o Skin Tye Nation;
 - o Nee Tahi Buhn;
 - o Wet'suwet'en;
- Working overtime to create an opportunity for all of the Wet'suwet'en to come together overtime.

Yekooche First Nation

- Treaty negotiations.

Ms. Robertson requested input in moving forward as to how MIRR negotiators can best engage with local government.

Director Thiessen mentioned the importance of recognizing each community is different just as each First Nation is different. The relationship between communities and its First Nations neighbors are important and discussions need to be on a community to community basis.

Discussion took place in regard to negotiations and agreements that have been finalized. Revenue share agreements, mining, forestry and economic development have also been finalized and negotiated within larger negotiations. Reconciliation and Treaty agreements are large broad scale agreements but are beginning to have bridging and framework agreements within them.

Environmental Stewardship Initiative

- Came forward when Liquid Natural Gas (LNG) was discussed;
- Funding commitment for the initiative;
- First Nations and agencies are coming to the table that have not been at the table in the past;
- Environmental sustainable protocols to measure and monitor environmental quality over time;
 - o scientific information that government and First Nations can share and that decisions can be based on;
- Gitxsan, Wet'suwet'en, Lake Babine Nation, Moricetown Band, Skin Tye Band, Nee Tahi Buhn Band, Gitanow and local government agencies have been working together to collect information and best collate that information;
- Look at regional approach – some will be First Nation by First Nation;
- Bring everyone together to talk about common issue on the landscape;
- Good initiative and looking at how to do more with innovative models moving forward;
- Move toward a model where everyone can work together.

DELEGATIONS (CONT'D)

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION (MIRR)- Linda Robertson, Manager, Skeena Region and Bruce Low, Regional Manager, Prince George RE: Update (Cont'd)

Director Thiessen spoke of wanting to see significant successes in the North and within the region. Mr. Low spoke of the advantages of the regional offices and working on a more local basis.

Director Newell commented that long term reconciliations work where it is mutually beneficial for all parties. The agreements discussed have been between the Provincial Government and First Nations and questioned the role of local government. Ms. Robertson stated that the opportunity is now to determine where local government has a role and how they fit in the process. She noted that with the new provincial government there is a hope that those discussions will take place. Chair Miller noted that the Provincial Government hasn't been consulting with stakeholders and information has been provided by First Nations through community relationships. He spoke of legislative issues that create barriers to local government and impedes open discussion with everyone at the table. Eliminating those barriers will build strong and lasting agreements with all levels of government. Land management planning lacks clear engagement as to where responsibilities lie and discussions at the negotiations tables impact local governments' decision making process. Emergency preparedness is also an example of a local responsibility but has a large scope when it comes to such events as wildfire. He noted the need to have an open negotiations process moving forward.

Discussion took place in regard to short term agreements that are being built bridging the gap towards medium and long term agreements and goals that will move toward the Treaty process. Ms. Robertson noted that the Lake Babine negotiations are determining short, medium and long term goals developing the 25 year approach and at the same time treaty negotiations are moving forward. There are still questions to be answered and how to stay connected to local government is an integral part of the process. Mr. Low spoke of developing tools to be able to apply in each area where they may be needed and to achieving reconciliation.

Mr. Low commented that the key focus is stakeholder engagement with industry, local governments and all stakeholders to ensure understanding moving forward.

Chair Miller thanked Ms. Robertson and Mr. Low for attending the meeting.

REPORTS

Federal Gas Tax Funding Process Document

Moved by Director Benedict
Seconded by Director Parker

C.W.2017-7-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors approve the September 7, 2017 Federal Gas Tax Process Document and that staff be directed to follow the process with all applicants, including non-profit organizations and municipalities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen expressed frustrations in regard to the lack of flexibility regarding the Federal Gas Tax criteria and staff having to implement the criteria. He voiced frustrations in regard to the amount of staff time and cost required to administer the program that takes place for each application.

REPORTS (CONT'D)

Director Repen mentioned that the Village of Telkwa is bringing forward a resolution to the Union of B.C. Municipalities Convention in Vancouver, B.C. September 25-29, 2017 in regard to the Federal Gas Tax criteria. He spoke also to the inability for communities to use Federal Gas Tax Funds to leverage further government funding.

Discussion took place in regard to Directors knowing what will benefit their community and the pressures on staff to determine if a project can be eligible for Federal Gas Tax funding. Melany de Weerd, CAO noted that the Federal Gas Tax Funding Process document outlines the steps that are needed in order to determine eligibility for a project. Staff recognizes that Directors are the knowledgeable source as to what their community needs are and can best determine whether there is a public benefit. Once the value of a project is determined there are a number of other steps that are also required by the Federal Gas Tax Program to allow a project to move forward.

Discussion took place in regard to the definition of a direct or indirect benefit of a project.

Chair Miller spoke of the history of lobbying the Federal Government in regard to expanding the criteria for the Federal Gas Tax Fund Program and the expansion of the criteria when they renewed the program. There are still restrictions and roadblocks that may need further lobbying to address concerns. Director Greenaway commented that when the criteria expanded to include sports and recreation his community was able to recognize a number of benefits.

Ms. de Weerd noted that the Federal Gas Tax Funding Process Document does not change or slow down the process. It identifies the information that is required to determine whether potential projects meet all of the eligibility criteria and can be considered for approval.

Director Fisher questioned the new criteria for signage and mentioned the need to simplify the process and have the onus be on the applicant to install and oversee signage. Staff will bring forward the concern for further discussions during budget deliberations and to the Rural Directors Committee.

Administration Reports

Moved by Director Greenaway
Seconded by Director Newell

C.W.2017-7-5

"That the Committee of the Whole receive the following Administration Reports:

- Chief Financial Officer
 - August 28, 2017 memo titled "Financials to June 30, 2017;"
 - August 28, 2017 memo titled "Bylaw 1809 – Laidlaw Street Lighting Map Update;"
- Deputy Director of Environmental Services
 - August 24, 2017 memo titled "Region Wide Cardboard Ban Review;"

REPORTS (CONT'D)

CORRESPONDENCE

- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – BC Wildfire Service – Information Bulletin:
 - Campfires to be Allowed Again in Parts of the Northwest Fire Centre;
 - Campfires to be Allowed Again in Parts of the Prince George Fire Centre;
- Northern Health re: Wildfire Memo – Update – Stakeholders – August 17, 2017;
- Liquor Control and Licensing Branch re: Invitation for Input – Special Event Permit Policy;
- Canadian Postmasters and Assistants Association Re: Postal Service for Germansen Landing."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Discussion took place regarding the cost to transfer, haul and landfill cardboard. Staff will provide a cost analysis of the cost per truck load to landfill cardboard at a future RDBN Meeting. Janette Derksen, Deputy Director of Environmental Services noted that the volumes of cardboard being diverted from the landfill provided to the RDBN from the recycling centres may include mixed paper.

INVITATION

BC Council of Forest Industries (COFI) – 2017 COFI Community Dinner – Thursday, September 21, 2017 – Prince George, B.C. Moved by Director Thiessen
Seconded by Director Newell

C.W.2017-7-6 "That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller's attendance at the BC Council of Forest Industries (COFI) 2017 COFI Community Dinner – Thursday, September 21, 2017, Prince George, B.C."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

DISCUSSION – UBCM Convention – Meeting Attendees

Director Bachrach noted that a number of the topics for discussion being brought forward at the UBCM Convention are both municipal and regional issues. Director Bachrach spoke of the Child Development Centre in Smithers, which is a regional facility and services communities from Vanderhoof to Atlin. They are completing a renovation to a building in Smithers and do not have sufficient funding and it has been identified that the Ministry of Municipal Affairs and Housing has provided funds to other child development centres in the Province as a one time gift to assist in funding needs. Director Thiessen voiced concerns that the Child Development Centre does not have regional representation on its Board of Directors. Director Benedict requested further information in regard to the issues facing the Child Development Centre and the services it provides to the entire region. Discussion took place in regard to the services provided by the Child Development Centre being provided by the College of New Caledonia in the past. Director Bachrach will provide further information to the Regional Board of Directors.

2017 UBCM Minister Meeting Requests

Attendance at Minister Meetings is at the discretion of the Regional Board of Directors.

- **Minister of Health** (Jerry Petersen – introductions)
 - Fort St. James Hospital Replacement (Rob MacDougall and Tom Greenaway)
 - That the provincial government keep the Fort St. James Hospital Replacement as a high priority
 - Seniors Health Care and gap in assisted living (Darcy Repen & Gerry Thiessen)
 - That the provincial government be requested to provide new assisted living accommodations to address increased seniors healthcare and the deficit in assisted living.
 - Resource Benefits Alliance
- **Minister of Transportation and Infrastructure** (Bill Miller – introductions)
 - Colleymount Road (Eileen Benedict)
 - There are considerable safety hazards associated with the condition of Colleymount Road. Improvements are necessary in reducing the danger for residents and other road users travelling on this road.
 - Need for more passing lanes on Hwy 16 (Bill Miller)
 - The RDBN would like to thank MOTI for improvements that have taken place to date in relation to twinning on Highway 16 and requests continued improvements inclusive of local consultation
 - Northroad (Fort St. James to Mackenzie Connector) (Tom Greenaway and Rob MacDougall)
 - The RDBN opposes this change and requests that the MOTI oppose the change as well
 - Resource Benefits Alliance
- **Minister of Municipal Affairs and Housing** (Bill Miller – introductions)
 - Housing – prohibitive creating housing due to regulations and owner/builder restrictions (Gerry Thiessen & Darcy Repen)
 - The Minister to support in a timely fashion the promised second round of changes to the regulations that relate to the requirements for level 3 building inspectors and exemptions for new building inspectors who are in the process of becoming qualified.
 - Resource Benefits Alliance
- **Minister of Energy Mines and Petroleum Resources (Also Jennifer Rice if Possible)** (Bill Miller and Rob Newell)
 - Tailings Ponds (Equity Mine Dam Safety)
 - That Equity Mine be requested to have an Emergency Response Plan and follow through process in place regarding tailings ponds.
 - Oil and Gas Commission Process
 - That the Oil and Gas Commission communicate to local residents and stakeholders early in the process and that Local Government be able to provide input on referrals that is meaningfully considered by the OGC early in the process.
 - Resource Benefits Alliance
- **Network BC (Rob Newell and Eileen Benedict)**
 - Internet and cell phone connectivity
 - 1. What is the status of CityWest? 2. The RDBN requests that continuity of funding for internet and cell phone connectivity remains in place. 3. The RDBN is concerned with the increased number of lost calls on the Highway 16 Corridor. Cell phone connectivity is both an economic driver and important for safety when travelling. The RDBN requests that the issue of dropped calls be addressed. 4. The RDBN requests support for access to funding for increased cell coverage.
 - Resource Benefits Alliance

DISCUSSION – UBCM Convention – Meeting Attendees (Cont'd)

- **Minister of Agriculture** (Mark Parker – lead and Mark Fisher – support and Gerry Thiessen)
 - Secure Fibre supply for bedding
 - That the provincial government recognizes that fibre supply decisions impact the region and develop policy that addresses the need for a secure supply for bedding livestock and good animal husbandry.
 - Foreign ownership of agricultural land
 - Request that the provincial government develop and implement restrictions on foreign ownership of agricultural land.
 - Agricultural Land Commission (support)
 - 1. Request that the provincial government keep zones 1 and 2 as per current policy. 2. Request that a northern panel remain in place to reflect the differing agricultural requirements. 3. Request for continued funding at the same level from the Province.
 - Resource Benefits Alliance
- **Minister of Forests, Lands and Natural Resource Operations, and Rural Development** (Gerry Thiessen & Bill Miller)
 - **Request for a meeting with the Minister subsequent to the UBCM Convention**
 - Wildfires (inability to protect resources)
 - That the Provincial Government form a Commission on Wildfire Management and Response in BC independent of the provincial government to fulfil the mandate
 - Community Wildfire Protection Plans
 - That the Province develop a Wildfire Protection Plan and strategy at a provincial level where the local government role is to provide input into the plan and strategy
 - Spruce Beetle
 - 1. That the provincial government have a pro-active response to the spruce beetle infestation. 2. That the provincial government conduct an audit of industry licensees for compliance to a) determine if they are doing what's in their plan b) Is it effective?
 - Harvesting practices (landscape objectives)
 - That the Provincial Government develop a policy that requires full utilization of fibre.
 - Grizzly Bear Population (impacts on ranchers and communities) (Shane Brien)
 - That the population numbers need to be managed and culled in consultation with local input including the farming community.
 - Jobs & Rural Development (Fibre Supply)
 - That tariff negotiations be conducted to protect the interest of BC's interior mills and that local government be involved in the discussions.
 - That policies be implanted that ensure a secure fibre supply for regional agricultural producers.
 - Resource Benefits Alliance

DISCUSSION – UBCM Convention – Meeting Attendees (Cont'd)

- **Minister of Environment and Climate Change Strategy (Mark Fisher)**
 - Zero Waste
 - That the Province creates a zero waste strategy and review landfill guidelines in collaboration with local government so that diversion initiatives and concerns of more rural and northern communities are addressed. These include, but are not limited to, province wide material bans, requirements for industry (including agriculture) to work with local governments during the project planning process and ongoing activities, lack of Recycle BC services (because of provincial vs. regional targets) and residents who are thereby double paying for diversion initiatives (through EPR and RD fees).
 - Resource Benefits Alliance
 - Water Licensing
 - That provincial staff be available to support the licensing process, and that the province release clear and regular updates regarding the transition.
- **Minister of Finance (Darcy Repen)**
 - Clean Water and Waste Water Fund (release of funds, allocation formulas and timelines)
 - That the provincial government request that the federal government increase the funding allocation and release the funding as soon as possible.
 - Infrastructure Funding
 - As per the mandate letter, that the provincial government evaluate the fairness of revenue and taxation to level the playing field.
 - Resource Benefits Alliance
- **Minister of Mental Health and Addictions (Eileen Benedict and Gerry Thiessen)**
 - Youth and Adult Mental Health Services
 - What services are available in our region. Request that additional services be provided.
 - Opioid Crisis
 - That additional services be provided.
 - Resource Benefits Alliance
- **Minister of Public Safety and Solicitor General (Also Jennifer Rice if Possible)**
 - Provincial Download of Emergency Preparedness (Bill Miller)
 - That Emergency Preparedness responsibilities previously downloaded from the province to local government be taken back by the province and, as per Section 2 of the *Community Charter*, that the provincial government not assign responsibilities to local government unless there is provision for resources required to fulfill the responsibilities.
 - Tailings Ponds (Equity Mine Dam Safety)
 - That Equity Mine be requested to have an Emergency Response Plan and follow through process in place regarding tailings ponds.
 - Flood Mitigation/Dikes (Mark Fisher)
 - That there be increased funding and increased flexibility with flood mitigation funding for property owners in flood prone areas.
 - Resource Benefits Alliance.

Break for Lunch at 12:32 p.m.

Reconvened at 1:00 p.m.

REGIONAL TRANSIT COMMITTEE

Regional Transit Committee Meeting

Moved by Director Newell
Seconded by Director Bachrach

C.W.2017-7-7

"That the Committee of the Whole recess at 1:00 p.m. to convene the Regional Transit Committee Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RECONVENED at 1:46 p.m.

UBCM Information

Moved by Director Newell
Seconded by Director MacDougall

C.W.2017-7-8

"That the Committee of the Whole receive the following UBCM information:
-UBCM 2017 Minister Meeting Requests;
-UBCM 2016 Convention Meetings and Attendees."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

UBCM ADMINISTRATION CORRESPONDENCE

UBCM Convention – MIABC 30th Annual General Meeting

Moved by Director Benedict
Seconded by Director Petersen

C.W.2017-7-9

"That the Committee of the Whole receive the UBCM correspondence: UBCM Convention –MIABC 30th Annual General Meeting – Tuesday, September 26, 2017 – Fairmount Waterfront Hotel."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Benedict will attend the MIABC 30th Annual General Meeting Tuesday, September 26, 2017.

UBCM 2017 Convention -Meeting with Northern Health

Moved by Director Petersen
Seconded by Director Brienon

C.W.2017-7-10

"That the Committee of the Whole receive the UBCM correspondence: UBCM 2017 Convention – Meeting with Northern Health."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

UBCM 2017 Convention -Roots to Results Convention Bulletins

Moved by Director Newell
Seconded by Director MacDougall

C.W.2017-7-11

"That the Committee of the Whole receive the UBCM correspondence: UBCM 2017 Convention –Roots to Results Convention Bulletin:
-Bulletin #2
-Bulletin #3."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

UBCM ADMINISTRATION CORRESPONDENCE (CONT'D)

UBCM 2017 Staff Attendance Moved by Director Greenaway
Seconded by Director Newell

C.W.2017-7-12 "That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Cheryl Anderson, Manager of Administrative Services at the 2017 UBCM Convention September 25-29, 2017 in Vancouver, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

CORRESPONDENCE

Terry Fox Committee
-Request for Donation Moved by Director Thiessen
Seconded by Director Bachrach

C.W.2017-7-13 "That the Committee of the Whole receive the correspondence from the Terry Fox Committee re: Request for Donation."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to the RDBN providing a composter in the past. The Committee of the Whole directed staff to include in the RDBN's written response to the Terry Fox Committee's request for donation the option to potentially speak with the Electoral Area Directors in the future and outline the requirements of the RDBN's Grant in Aid Policy.

John Rustad, MLA, Nechako
Lakes – Attendance at UBCM
Minister Meetings Moved by Director Fisher
Seconded by Director Newell

C.W.2017-7-14 "That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako write a letter to John Rustad, MLA, Nechako Lakes providing a list of Regional District of Bulkley-Nechako UBCM Minister Meetings and topics of discussion; and further that if he wishes to attend the meetings he is welcome to do so as an observer."

(All/Directors/Majority) CARRIED UNANIMOUSLY

North Central Local
Government Association
-NCLGA/Greyhound Bus
Response Moved by Director Fisher
Seconded by Director Parker

C.W.2017-7-15 "That the Committee of the Whole receive the correspondence from the North Central Local Government Association – NCLGA/Greyhound Bus Response."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE (CONT'D)

Canada Post – Closure of
Germansen Landing Post
Office

Moved by Director Newell
Seconded by Director Schienbein

C.W.2017-7-16

"That the Committee of the Whole receive the correspondence from Canada Post – Closure of Germansen Landing Post Office."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Director Greenaway indicated he has been addressing the Canada Post Office closure in Germansen Landing. Mail will be continued to be delivered in General Mail Boxes once a week. Other postal services and parcel services will be available in Manson Creek. Director Greenaway will follow up to determine where out-going mail can be dropped off.

Ministry of Forests, Lands,
Natural Resource Operations
And Rural Development/BC
Wildfire Service – Campfires to
be allowed again in all of Northern B.C.

Moved by Director Thiessen
Seconded by Director Brienen

C.W.2017-7-17

"That the Committee of the Whole receive the correspondence from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development/BC Wildfire Service – Campfires to be allowed again in all of Northern B.C."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

INVITATIONS

Invitations

Moved by Director Thiessen
Seconded by Director Bachrach

C.W.2017-7-18

"That the Committee of the Whole receive the following invitations:
-Topley Volunteer Fire Department – Grand Opening – September 9, 2017;
-Terus Construction Ltd. – Invitation to Reception at UBCM Convention;
-LNG Canada – Invitation to Reception at UBCM Convention;
-TransCanada – Invitation to Reception at UBCM Convention;

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADJOURNMENT

Moved by Director Benedict
Seconded by Director Greenaway

C.W.2017-7-19

"That the meeting be adjourned at 2:09 p.m."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, June 8, 2017**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen

Directors Absent John Illes, Village of Burns Lake
Dwayne Lindstrom, Village of Fraser Lake
Thomas Liversidge, Village of Granisle
Gerry Thiessen, District of Vanderhoof

Alternate Directors Linda McGuire, Village of Granisle
Susan Schienbein, Village of Burns Lake

Staff Melany de Weerd, Chief Administrative Officer
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
– arrived at 10:38 a.m.
Wendy Wainwright, Executive Assistant

Media Flavio Nienow, LD News - arrived at 10:41 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:30 a.m.

OATH OF OFFICE

Melany de Weerd, Chief Administrative Officer administered the Oath of Office to Susan Schienbein, Alternate Director, Village of Burns Lake.

AGENDAMoved by Director MacDougall
Seconded by Director Petersen**C.W.2017-6-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of June 8, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Committee of the Whole
Minutes – May 11, 2017**Moved by Director Parker
Seconded by Director Benedict**C.W.2017-6-2**

"That the Committee of the Whole meeting minutes of May 11, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

60

REPORT

Investment Policy Statement Revision

Moved by Director Repen
Seconded by Alternate Director McGuire

C.W.2017-6-3

1. "That the Committee of the Whole receive the Chief Financial Officer's May 31, 2017 memo titled "Investment Policy Statement Revision."
2. That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors adopt Policy F-5 – Investment Policy Statement revision."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Union of B.C. Municipalities RE: Community to Community Forum

Moved by Director MacDougall
Seconded by Director Bachrach

C.W.2017-6-4

"That the Committee of the Whole receive the correspondence from the Union of B.C. Municipalities re: Community to Community Forum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

North Central Local Government Association -Final NCLGA Resolution Results

Moved by Director Benedict
Seconded by Director Greenaway

C.W.2017-6-5

"That the Committee of the Whole receive the correspondence from the North Central Local Government Association – Final NCLGA Resolution Results."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Staff will contact NCLGA to inform them that the Final NCLGA Resolution Results has an error under Nominations for Director at Large section 9. - Elections Results wherein it states Sandy Salt – Village of Valemount, needs to be corrected to state Sarah Storey, Village of Fraser Lake.

NEW BUSINESS

Chair Miller FCM Update

Chair Miller mentioned that while in attendance at the Federation of Canadian Municipalities (FCM) Conference in Ottawa, Ontario June 1-4, 2017 he spoke with Elected Third Vice President, Garth Frizzell, Councillor, City of Prince George, B.C. in regard to rail safety issues. Third Vice President Frizzell committed to connecting Chair Miller with the new Chair of the Rail Safety Committee.

Chair Miller commented that the 2017 FCM Conference was very good and provided a good opportunity for engagement with other local governments, Federal policy makers and Federal Members of Parliament (MP). He attended a Reconciliation workshop,

61

NEW BUSINESS (CONT'D)

Rural Forum, and Resolution Sessions. The Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Thomas Mulcair, leader of the New Democratic Party of Canada, the Honourable Elizabeth May, leader of the Green Party of Canada and Official Opposition Finance Critic and Conservative MP Gérard Deltell spoke at the Conference as well.

Director Greenaway attended the FCM Agriculture Study Tour. He commented that one focus was the transportation and transfer of food that is purchased and packaged into smaller packages for sale. He noted that there are very strict temperature controls in place during the handling and packaging of the food. He also toured a farm that contained an insulated c-can that had a refrigeration unit installed for cold storage.

ADJOURNMENT

Moved by Director Brienen
Seconded by Director Repen

C.W.2017-6-6

"That the meeting be adjourned at 10:46 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

62

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, September 7, 2017

PRESENT: Chair Eileen Benedict – left at 3:13 p.m.

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell – arrived at 2:45 p.m., left at 3:00 p.m.
Mark Parker
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning – left at 3:15 p.m.
Deneve Vanderwolf, Regional Transit Coordinator – left at 3:23 p.m.
Roxanne Shepherd, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Other Theresa Fresco, Assistant Regional Manager, Upper Fraser, Fraser Basin Council – left at 3:30 p.m.

CALL TO ORDER

Chair Benedict called the meeting to order at 2:41 p.m.

AGENDA

Moved by Director Petersen
Seconded by Director Parker

RDC.2017-8-1

“That the Rural Directors Committee Agenda for September 7, 2017 be approved; and that the Supplementary Agenda be received.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

SUPPLEMENTARY AGENDA

Moved by Director Petersen
Seconded by Director Miller

RDC.2017-8-2

“That the Supplementary Agenda be dealt with at this meeting.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Rural Directors Committee Meeting Minutes
-July 20, 2017

Moved by Director Parker
Seconded by Director Miller

RDC.2017-8-3

“That the minutes of the Rural Directors Committee meeting of July 20, 2017 be received.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

63

DELEGATION

**FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE:
Update Nechako Watershed**

Chair Benedict welcomed Theresa Fresco, Assistant Regional Manager, Upper Fraser, Fraser Basin Council.

Ms. Fresco provided a PowerPoint Presentation.

Nechako Watershed Roundtable (NWR): Update on Activities and Progress

Nechako Watershed Roundtable – Timeline

Date	Key Milestones
October 2015	<ul style="list-style-type: none">• Launch of the Nechako Watershed Roundtable
October 2015	<ul style="list-style-type: none">• Nechako Watershed Health Report• Nechako Watershed Health Online Atlas
October 2016	<ul style="list-style-type: none">• Nechako Watershed Strategy
2016-2017	<ul style="list-style-type: none">• Recruitment of New Core Committee Members• Implementation of the Nechako Watershed Strategy• Sustainable Funding for Watershed Governance Project

Core Committee Membership

Local Government

- Brian Frenkel, Councillor, District of Vanderhoof
 - Alternate – Micheal Riis-Christianson, Burns Lake
- Director Tom Greenaway, RDBN
- Director Lara Beckett, FFGRD

First Nations

- Mike Robertson, Cheslatta Carrier Nation
- Christina Ciesielski, Carrier Sekani Tribal Council
- TBD, Nak'azdli Whut'en

NGO / Civil Society

- Steve Litke, Fraser Basin Council (CHAIR)
- Dr. Margot Parkes, UNBC
- Wayne Salewski, Nechako Environment and Water Stewardship Society (NEWSS)
- Adam Thomas, Saik'uz First Nation (Youth Representative)

Nechako Watershed Strategy – Action Categories

- Water quality and quantity
- Lakes and Wetlands
- Invasive Species
- Education and outreach
- Addressing data gaps

Actions Underway

- Water Portal
- Data Assessment
- Citizen Science
- Relationship Building
- Watershed Planning
- Sustainable Funding

NWR Organizational Development

- ✓ Scoping and creation of the NWR
- ✓ Pursuit of shorter term development funds
- ✓ Completion of foundational research
- ✓ Strategic plan developed
- ✓ Convening of diverse interests in the watershed

64

DELEGATION (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE: Update Nechako Watershed (Cont'd)

NEXT STEP:

- ❖ Pursuit of sustainable funding

Sustainable Funding for Watershed Governance Initiative (SFWGI)

PROJECT OBJECTIVE

- Research, test and implement sustainable local funding mechanism(s) to support the operational and project expenses for the Nechako Watershed Roundtable

MAJOR OUTPUTS:

- Business Case
- Successful BC Case Studies
- Comparative Analysis / Feasibility Study
- Communications Strategy to gauge public support

NWR Funding Needs	Expenses	Cost
Operational Expenses	<ul style="list-style-type: none"> • Coordinator Labour • Core Committee and Roundtable meetings • Watershed queries • Relationship building • Administration expenses 	\$90,000
Project Expenses	<ul style="list-style-type: none"> • Coordinator Labour • Strategy implementation • Consultation fees • Travel • Administration expenses 	\$110,000
Total Annual Expenses		\$200,000

Examples of Local Government Mechanisms

- Establishment of a Water/Watershed Service Bylaw (Regional District)
 - **Examples:** Shuswap Watershed Council, Regional District of Nanaimo, Shawnigan Basin Authority
- Establishment of a Conservation Fund
 - **Example:** East Kootenay Regional District – Columbia Valley Conservation Fund
- Funding the service
 - Parcel Tax (flat rate per parcel, \$ per assessed value)
 - Per Capita or Per Household levy (\$2/capita/year, \$5/household/year)

Business Case Findings

(1) Alignment with Local Government Objectives and Policies

- OCP's (5 municipalities, 7 electoral areas)
- Regional District strategic priorities
 1. Protection and enhancement of watersheds and water resources
 2. Collaboration with First Nations, residents and community groups
 3. Enhancing environmental awareness
 4. Connection between a healthy environment and economic development

(2) Value of economic activities in the Nechako watershed

- \$ value of key economic activities that depend on watershed health – forestry, mining, agriculture, tourism

NWR Information hub:

- State of watershed health
- Recommendations on actions to improve watershed health
- Valuation of the Nechako – economic activities, ecosystem services
- Public inquiries and concerns

DELEGATION (CONT'D)

**FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE:
Update Nechako Watershed (Cont'd)**

Accomplishments to Date

Milestones	Accomplishments
Launch of the Nechako Watershed Roundtable (2015)	Consensus on the vision, mission, goals, objectives, guiding principles and governance structure from diverse interests in the watershed
Nechako Watershed Health Report (2015)	First report on the state of health of the watershed Establishment of the Technical Advisory Committee
Nechako Watershed Strategy (2016)	Overview of issues, concerns and proposed actions. List of projects and initiatives in the watershed.

Fostering Strategic Partnerships

- **FFGRD Electoral Area C and FLNRO**
 - Monitoring station on the Chilako River
 - Restoration projects to mitigate erosion
- **NEWSS, School District 91, UNBC, CNC**
 - Environmental education program with elementary and high school students
 - Students and faculty partnering with NEWSS on restoration projects and research
- **Lakes Monitoring Proposal** - NWIPC, BC Lakes Stewardship Society, Yekooche FN, Bednesti Lake Community Association

What We've Heard....

"The Roundtable has united everyone behind the same conversation. It is a place where people's voices and concerns can be heard."

"The Roundtable has demonstrated that there is a need and a momentum for watershed work. It connects and enables groups to forge strategic partnerships with stakeholders and funders."

"The greatest value of the Roundtable is communications and knowledge sharing amongst individuals, agencies and communities who live and work in the watershed."

Next Steps

- Assess feasibility of proposed local government mechanisms with local government staff
- Delegations to Nechako municipalities, electoral areas and regional districts (Sept – Nov)
- Communications strategy to engage the public and elicit support
- Seek short-term funding for the 'transition period' - \$20,000

Questions for Nechako Electoral Area Directors

- Willingness to financially support the NWR in the transition period (Oct 2017- 2018) as a sustainable funding mechanism is established?
- Willingness to support the NWR's ask for a sustainable funding mechanisms at the Regional District Board table?

Ms. Fresco mentioned that a Nechako Watershed meeting is being scheduled for October 12, 2017 in Vanderhoof. A Watershed Plan is being proposed for the Nechako Reservoir.

66

DELEGATION (CONT'D)

**FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE:
Update Nechako Watershed (Cont'd)**

Discussion took place in regard to the potential workload for the Nechako Watershed Roundtable if a water use plan moves forward for the Nechako Reservoir. Ms. Fresco indicated that the Province moving forward with a plan and the scope of work the Nechako Watershed Roundtable (NWR) could potentially be used as a mechanism to engage representatives.

Director Miller questioned if there was industry funding to assist with sustainable funding for the NWR. Ms. Fresco mentioned that a 1:2 ratio for funding has been considered, local government provides funding that can be utilized to leverage additional funding from industry. Director Petersen asked if a service was developed for the Nechako Watershed Roundtable and what areas would be considered. Ms. Fresco identified the Districts of Vanderhoof and Fort St. James and the Villages of Fraser Lake and Burns Lake along with Electoral Areas "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), "E" (Francois/Ootsa Lake Rural), and "F" (Vanderhoof Rural). If a service moves forward there will need to be further consideration in regard to the area that will provide the service. Chair Benedict mentioned that involving more of the First Nations communities within the Nechako Watershed is very important moving forward. Ms. Fresco noted that she has received a verbal commitment of funding support from the Regional District of Fraser-Fort George and will provide that information to the RDBN in October, 2017.

Chair Benedict noted that in the past Rio Tinto and the Province contributed to the Watershed Council. She questioned if that funding model was considered. Ms. Fresco mentioned that it had been considered.

Discussion took place regarding the Northwest BC Resource Benefits Alliance (RBA) and the potential for funding in the future as discussions move forward with the Province.

Ms. Fresco spoke of the importance of involving residents and tax payers in the education and value of the watershed to the region. She also indicated the need to find ways to include residents in the process.

Director Greenaway mentioned that the Nechako Watershed Roundtable has moved forward due to the work from the Fraser Basin Council and the University of Northern B.C. (UNBC).

Acting Chair Miller thanked Theresa for attending the meeting.

REPORT

The Grendel Group - Request Moved by Director Fisher
for Grant in Aid – Electoral Seconded by Director Parker
Area "A" (Smithers Rural)

RDC.2017-8-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that The Grendel Group be given \$4,000 grant in aid monies from Electoral Area "A" (Smithers Rural) to purchase specialized kitchen equipment for its "From the Garden to the Kitchen" project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

REFERRALS

Land Referral File No.7409947 Moved by Director Petersen
Prince & Harvey Seconded by Director Greenaway
- Electoral Area "F"

RDC.2017-8-4 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409947 be provided to the Province as the Regional District's comments on Crown Land Referral 7409947."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

July 2017 Transit Ridership Breakdown

Discussion took place in regard to further information being provided in the Ridership Breakdown once the Community buses become operational.

Melany de Weerd, CAO mentioned that reviewing the Ridership Breakdown is to assist the Rural Directors in determining rural contributions moving into the 2018 Budget preliminary discussions.

Staff will continue to provide the monthly Ridership Breakdown to the Rural Directors Committee.

Director Petersen noted the need to gather further information as to where riders reside that are taking the bus. Director Fisher suggested completing spot questions in the future and asking questions to have a better determination as to where people live that are riding the Regional Transit System.

July 2017 Transit Ridership Breakdown Moved by Director Greenaway
Seconded by Director Parker

RDC.2017-8-5 "That the Rural Directors Committee receive the Regional Transit Coordinator's August 24, 2017 memo titled "July 2017 Ridership Breakdown."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN – Electoral Area Grant in Aid

Acting Chair Miller mentioned that at times the needs in Electoral Area "B" (Burns Lake Rural) for electoral area grant in aid do not always fit the exact guidelines and numerous factors require consideration. Discussion took place in regard to having some flexibility in the guidelines to fit the needs of each area individually. Groups requesting grant in aid on a more consistent basis was discussed. Some groups have different projects yearly or twice yearly that benefit the communities so there are challenges to determine eligibility. If there is a need for an organization to seek annual funding the Electoral Area Director can determine if a service should be established.

Discussion took place regarding the RDBN Electoral Area Grant in Aid Guidelines working well and providing the flexibility required to be able to assist the various groups requesting grant in aid. The ability to have a simple form or report for organizations to provide if their grant in aid exceeds \$2,500 was discussed. Staff can request for organizations to provide follow up information in the letter documenting the grant approval at the discretion of the Electoral Area Director.

68

DISCUSSION ITEMS (CONT'D)

Discussion took place in regard to options utilized by other Regional Districts in the Province and the use of a pooled approach to grant in aid funds. The *Local Government Aici* legislation that allows Electoral Area Directors to determine the funding for grant in aid was discussed.

SUPPLEMENTARY

REPORT

Fort St. James Primary Care Services- Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Petersen

RDC.2017-8-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Primary Care Services be given \$1,250 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for attendance at the St. Paul's Medical Conference in Whistler, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2017-8-7

"That the meeting be adjourned at 3:39 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

69

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, July 20, 2017

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Roxanne Shepherd, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Other Darcy Repen, Mayor, Village of Telkwa – left at 3:55 p.m.

CALL TO ORDER

Chair Benedict called the meeting to order at 3:46 p.m.

AGENDA

Moved by Director Miller
Seconded by Director Greenaway

RDC.2017-7-1

"That the Rural Directors Committee Agenda for July 20, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

**Rural Directors Committee
Meeting Minutes
-June 8, 2017**

Moved by Director Newell
Seconded by Director Parker

RDC.2017-7-2

"That the minutes of the Rural Directors Committee meeting of June 8, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Mail Ballot Voting

Cheryl Anderson, Manager of Administrative Services clarified that the Vanderhoof Referendum passed and noted the referenced schedules corresponding with the dates outlined. A copy of "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Bylaw No. 1617, 2011" was provided to the Rural Directors. The Bylaw encompasses the Cluculz Lake Fire Protection Area.

Director Petersen mentioned that residents of Cluculz Lake requested the option for mail ballot voting after a referendum failed to establish a service to provide for the provision of fire protection and suppression within a portion of Electoral Area "F" (Vanderhoof Rural). As a pilot project the RDBN considered and passed "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Bylaw No. 1617, 2011."

REPORTS (CONT'D)

The first opportunity for mail in ballots was for the February 16, 2013 Electoral Area "F" (Vanderhoof Rural) Vanderhoof Swimming Pool Contribution Service Establishment Bylaw No. 1644. The referendum passed and the Regional District received numerous complaints in regard to concerns that mail ballot voting was not allowed for all Area "F" residents (only residents in the Cluculz Lake Fire Protection Area as per Bylaw 1617.) Director Petersen indicated that "A Petition to amend Bylaw 1617, 2011 to allow Mail in Ballots during all RDBN elections" that was signed by residents did not include the cost to tax payers to allow for mail ballot voting.

Discussion took place in regard to the number of voting opportunities that are provided during general local elections and by-elections. The staff time required of the Chief Election Officer to examine and verify the mail ballot package certification envelope and the completed elector registration application, along with the cost to have additional staff to conduct mail ballot voting was discussed.

Discussion took place in regard to the limited ability for taxation to provide requested services for areas and the impact to permanent residents in an area vs. seasonal residents.

The future potential for the Province to implement internet voting was discussed.

In the past ten years staff has received very few requests from other electoral areas besides Area "F" for mail ballot voting. The demand is from the area with a large contingent of seasonal dwellers.

Director Petersen commended staff for their dedication to accommodate residents throughout the Regional District.

Mail Ballot Voting

Moved by Director Greenaway
 Seconded by Director Miller

RDC.2017-7-3

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors rescind "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Bylaw No. 1617, 2011."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The cost implication of mail ballot voting to tax payers for region wide mail ballot voting and the future opportunity for the Province to establish internet voting were brought forward as key considerations. Chair Benedict spoke of the legislation creating challenges in regard to the acceptance of mail ballots up to and on the day of elections and that those mail ballots must be delivered to the polling stations to be included for the final count. The RDBN during a general election may have up to 17 polling stations.

REPORTS (CONT'D)

**Electoral Area Allocation of
Federal Gas Tax Funds
-Second Quarter 2017**

Moved by Director Parker
Seconded by Director Newell

RDC.2017-7-4

"That the Rural Directors Committee receive the Finance/Administration Coordinator's July 5, 2017 memo titled "Electoral Area Allocations of Federal Gas Tax Funds – Second Quarter 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Parker
Seconded by Director Greenaway

RDC.2017-7-5

"That the meeting be adjourned 4:06 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**REGIONAL TRANSIT COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, September 7, 2017**

PRESENT:	Chair	Taylor Bachrach
	Directors	Eileen Benedict Shane Brienen Mark Fisher Tom Greenaway Dwayne Lindstrom Rob MacDougall Bill Miller Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
	Directors Absent	John Illes, Village of Burns Lake Thomas Liversidge, Village of Granisle
	Alternate Director	Susan Schienbein, Village of Burns Lake
	Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Roxanne Shepherd, Chief Financial Officer Deneve Vanderwolf, Regional Transit Service Coordinator Wendy Wainwright, Executive Assistant
	Other	Gladys Atrill, Town of Smithers Theresa Fresco, Regional Manager Upper Fraser, Fraser Basin Council – arrived at 1:35 p.m.
	Via Tele- Conference	Deborah Bowman, Assistant Deputy Minister, Transportation Policy and Programs, Ministry of Transportation and Infrastructure Tom Clement, Chief Administrative Officer, District of Vanderhoof Zoe Dhillon, Special Projects Coordinator, District of Vanderhoof Lyn Hall, Mayor, City of Prince George Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure Chris Fudge, Senior Regional Transit Manager, BC Transit Art Kaehn, Chair, Regional District of Fraser-Fort George Jim Martin, CAO, Regional District of Fraser-Fort George Jillian Merrick, Councillor, City of Prince George Dyra Pridham, Executive Assistant, City of Prince George Tiina Schaeffer, Manager of Sustainable Community Development and Transit, City of Prince George
	Media	Flavio Nienow, Lakes District News – left at 1:42 p.m.
	<u>CALL TO ORDER</u>	Chair Bachrach called the meeting to order at 1:03 p.m.

AGENDA

Moved by Director Repen
 Seconded by Director Miller

RTC. 2017-3-1

"That the Regional Transit Committee Agenda for September 7, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Regional Transit Committee
 Meeting Minutes
 -April 20, 2017

Moved by Director Petersen
 Seconded by Alternate Director Schienbein

RTC.2017-3-2

"That the Minutes of the Regional Transit Committee Meeting of April 20, 2017 be received as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

BC TRANSIT – Chris Fudge, Senior Regional Transit Manager, RE: Bulkley-Nechako Regional Transit RE: Update (Via-Teleconference)

Chair Bachrach welcomed Chris Fudge, Senior Regional Transit Manager, BC Transit.

Mr. Fudge provided an update of the Bulkley Nechako Regional Transit Service.

Bulkley Nechako Regional Transit Service

- Very positive response;
- Good results in regard to ridership:
 - This indicates that public awareness for the service is fairly high and information is being provided to people;
- BC Transit reviewing - Is the service implementation meeting demand?
 - Who?
 - Where?
 - How often are people using Transit?
 - Why?
 - Reasons why people are taking transit.
- Information is being collected from a variety of resources:
 - Website;
 - Drivers;
 - Staff on buses;
 - All information collected is very valuable.
- In terms of ridership:
 - At the outset of the service there has been a request for ridership data;
 - Regular monthly reporting cycle;
 - Plan to have ridership for each calendar month:
 - Tabulate ridership;
 - By middle of month have ridership for the past month;
 - Master account sheet – single source of truth:
 - Very manual process;
 - Data includes:
 - Where are riders getting on the bus?
 - Number of riders for each day;
 - Not normal data collection for a transit service.

DELEGATION (CONT'D)

BC TRANSIT – Chris Fudge Senior Regional Transit Manager, RE: Bulkley-Nechako Regional Transit Update (Via Teleconference) (Cont'd)

- **July 2017**
 - **Route 161 Burns Lake to Prince George**
 - 261 passengers;
 - **Route 162 Burns Lake to Smithers**
 - 153 passengers;
- Will continue to analyze ridership;
- **August 2017 – Preliminary data**
 - **Route 161 Burns Lake to Prince George**
 - 316 passengers;
 - **Route 162 Burns Lake to Smithers**
 - 123 passengers;
- The Bulkley Nechako Regional Transit System is in its very early stages:
 - Service has been in place for under three months;
 - Beginning to have an understanding of trends;
 - BC Transit perspective – the number of passengers is higher than expected;
- **Route 161 Burns Lake to Prince George**
 - Awareness that it is a busy route;
 - Two incidents where bus was at capacity and there were pass ups;
 - Tuesday, August 15 – due to bus capacity - three passengers in Vanderhoof were unable to ride the bus;
 - Saturday, August 19 – due to bus capacity - 2 riders at Stellako and 2 riders in Fraser Lake were unable to ride the bus;
 - May have been due to the PG Exhibition taking place;
 - Be aware of large regional events;
 - Could address in the future by having an additional bus.
 - An incident where a passenger was missed due to visibility and BC Transit was made aware of the incident immediately and addressed the situation.
- BC Transit will continue to gather information to assist in determining how the service will evolve.
- **Scheduling**
 - Construction has caused 15-30 minute delays:
 - BC Transit has done its best to mitigate the delays;
 - BC Transit has provided communication to customers to expect delays due to unforeseen construction delays;
 - Slight modification required to address the need for bathroom breaks:
 - Consideration has been given to where bathroom breaks can be built into the schedule and how much time is required;
 - Implement early November, 2017;
 - Making slight adjustment to the schedule due to changing winter weather conditions;
 - Good time to make changes for bathroom breaks;
 - Find an opportunity to make changes that allows for passengers to adjust to the new transit system;
 - Planning in place for possible snow routing;
 - Heavy snow may impact communities and routes;
 - Plans will be implemented if required;
 - Schedulers will be on the ground the week of September 11, 2017 to determine feasibility of the potential changes.

DELEGATION (CONT'D)

BC TRANSIT – Chris Fudge Senior Regional Transit Manager, RE: Bulkley-Nechako Regional Transit Update (Via Teleconference) (Cont'd)

- Work on bus stops continues:
 - BC Transit Planning staff will also be on the ground the week of September 11, 2017 in collaboration with Ministry of Transportation and Infrastructure staff to review the potential for additional stops that have been requested.
- **Media Awareness**
 - Article in the Canadian Urban Transit Association's latest Urban Mobility Forum Magazine Cover Story "Creating a Safer Transportation Option for BC Communities along Highway 16 – Implementing a New Transit System."
 - CBC National Reporter Briar Stewart, along with a news crew, travelled on the Bulkley Nechako Regional Transit Bus from Prince George to Burns Lake and Burns Lake to Smithers recently;
 - Interviewed passengers and elected officials;
 - The story will be featured mid-September, 2017.

Hazelton and Terrace Transit Service

- Hoping to implement fall 2017;
- Awaiting final approval from Regional District of Kitimat-Stikine;
- BC Transit completing final works also.

Discussion took place in regard to the questions asked when CBC National interviewed riders on the Bulkley Nechako Regional Transit Bus during their recent ride along. The questions focused on the travel habits of transit riders prior to the implementation of the service and how the service benefited the riders.

Deborah Bowman, Assistant Deputy Minister, Ministry of Transportation and Infrastructure mentioned that it may be beneficial to have regular monthly reporting that included data with the ridership for each day of the week and times to provide information in regard to the most travelled days and times. This information would provide the Regional Transit Committee with a complete overview of the growth of the service. Mr. Fudge commented that this information could be tabulated and provided to the committee.

Director Newell mentioned that on Route 162 Burns Lake to Smithers there was no riders for Electoral Area "G" (Houston Rural) due to most riders travelling to the District of Houston to board the bus. He spoke of the number of students riding the bus daily and with the recent closure of the college in Houston that may increase ridership from Houston to Smithers. He also noted that some riders have been able to adjust their work hours to fit the bus schedule. Director Newell spoke of the need to provide a commuter service between Houston and Smithers to allow for more people to utilize the bus service for work. Director Newell mentioned that the ability to provide a daily link between Smithers and Prince George would be beneficial along with increasing the number of commuter trips between Houston and Smithers. Chair Bachrach mentioned that he has received comments from riders in Smithers in regard to the lack of emergency accommodation in Burns Lake that would allow for them to travel from Smithers to Prince George with an overnight in Burns Lake to make the connection.

Concerns were discussed regarding the pass up of passengers and if there has been consideration given for options and solutions if the transit service becomes even more successful and the number of riders continues to increase. Mr. Fudge indicated that due to the higher than expected ridership options are currently being considered and if necessary moving forward restructuring of the service may and will be considered. In 2018 the 30 seat buses will be implemented in comparison to the 20 seat buses currently being utilized.

DELEGATION (CONT'D)

BC TRANSIT – Chris Fudge Senior Regional Transit Manager, RE: Bulkley-Nechako Regional Transit Update (Via Teleconference) (Cont'd)

Jillian Merrick, Councillor, City of Prince George thanked and congratulated the Regional Transit Committee members and stakeholders for the update provided. She noted that ridership may continue to grow as the service continues with college and university students returning to school, work schedules being adjusted where possible and safety concerns during winter driving months.

Mayor Hall brought forward concerns in regard to the safety of riders that are passed up due to the bus being at capacity. Mr. Fudge spoke of the issue being a top priority for BC Transit and noted that BC Transit has recognized the potential safety concern of bus stops located in rural areas if pass ups occur and will review when and why pass ups are occurring to determine potential options to best eliminate pass ups and not have stranded riders at a bus location.

The recent media release by Greyhound to reduce service levels along the Highway 16 corridor was discussed. Director Repen noted that discussions took place in regard to the potential impact of a transit service along the Highway 16 corridor to Greyhound services. Greyhound indicated in its media release that the Bulkley Nechako Regional Transit Service did have an impact on Greyhound ridership. He voiced concerns in regard to Greyhound reducing service levels. Ms. Bowman noted that Ministry staff is reviewing Greyhound's announcement that it plans to reduce service levels. She commented that the Ministry of Transportation and Infrastructure has been in conversation with Greyhound in the past and spoke to Greyhound's reduction to service on Vancouver Island and a smaller company implementing a successful service. Ms. Bowman spoke of the Ministry reviewing Greyhounds ridership numbers and that Greyhound must bring forward its request to the Passenger Transportation Board for review prior to any reduction in service. Greyhound's announcement to reduce service levels in areas throughout the Province will impact people trying to long haul travel throughout B.C. and other locations. Greyhound's middle of the night times for drop off of passengers in a number of communities in the region was discussed.

Chair Bachrach thanked Mr. Fudge for attending the meeting.

REPORT

July 2017 Ridership Breakdown Moved by Director Miller
Seconded by Director MacDougall

RTC.2017-3-3 "That the Regional Transit Committee receive the Regional Transit Coordinator's August 24, 2017 memo titled "July 2017 Ridership Breakdown."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

CORRESPONDENCE

Greyhound Canada Applies to Stop Serving Northern B.C., Including "Highway of Tears." Moved by Director Miller
Seconded by Director Petersen

RTC.2017-3-4 "That the Regional Transit Committee receive the correspondence from Greyhound Canada RE: Applies to Stop Serving Northern B.C., Including "Highway of Tears."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

77

ADJOURNMENT

Moved by Director Parker
Seconded by Director Miller

RTC.2017-3-5

"That the meeting be adjourned at 1:45 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Taylor Bachrach, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**REGIONAL TRANSIT COMMITTEE MEETING****(Committee Of The Whole)****Thursday, April 20, 2017**

PRESENT: Acting Chair Bill Miller

 Directors Taylor Bachrach – via-teleconference – 11:45 a.m. – 12:00 p.m.
 Eileen Benedict
 Shane Brienen
 Mark Fisher
 Tom Greenaway
 John Illes
 Dwayne Lindstrom
 Thomas Liversidge
 Rob MacDougall
 Bill Miller
 Rob Newell
 Mark Parker
 Jerry Petersen
 Darcy Repen
 Gerry Thiessen

 Staff Melany de Weerd, Chief Administrative Officer
 Cheryl Anderson, Manager of Administrative Services
 Laura O'Meara, Senior Financial Assistant – left at 11:58 a.m.,
 returned at 12:07 p.m.
 Deneve Vanderwolf, Regional Transit Service Coordinator
 Wendy Wainwright, Executive Assistant

 Others Chris Beach, Mayor, Village of Burns Lake – left at 12:16 p.m.
 Matthew Boyd, Manager, Planning, BC Transit
 Chris Fudge, Senior Regional Transit Manager, BC Transit
 Norm Hildebrandt, Audit Partner, Price Waterhouse Cooper
 Anne Marie Sam, BC New Democratic Party Candidate Nechako
 Lakes– arrived at 12:10 p.m.
 Sheryl Worthing, CAO, Village of Burns Lake – left at 12:00 p.m.

 ViaTele- Deborah Bowman, Assistant Deputy Minister, Transportation
 Conference Policy and Programs, Ministry of Transportation and
 Infrastructure
 Silas Brownsey, Executive Director, Transit & Crown Agency
 Programs, Ministry of Transportation and Infrastructure
 Tom Clement, Chief Administrative Officer, District of
 Vanderhoof
 Zoe Dhillon, Special Projects Coordinator, District of Vanderhoof
 Linda Harmon, Transit Crown Agency Programs, Ministry of
 Transportation and Infrastructure
 Tiina Schaeffer, Manager of Sustainable Community
 Development and Transit, City of Prince George
 Kathleen Soltis, City Manager, City of Prince George

 Media Flavio Nienow, Lakes District News – left at 12:19 p.m.

CALL TO ORDER Acting Chair Miller called the meeting to order at 11:30 a.m.

79

AGENDA

Moved by Director Petersen
Seconded by Director MacDougall

RTC. 2017-2-1

"That the Regional Transit Committee Agenda for April 20, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Regional Transit Committee
Meeting Minutes
-January 26, 2017

Moved by Director Illes
Seconded by Director Benedict

RTC.2017-2-2

"That the Minutes of the Regional Transit Committee Meeting of January 26, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

BC TRANSIT – Chris Fudge Senior Regional Transit Manager, and Matthew Boyd, Manager, Planning RE: Bulkley-Nechako Regional Transit Service Implementation Plan

Acting Chair Miller welcomed Chris Fudge, Senior Regional Transit Manager and Matthew Boyd, Manager, Planning, BC Transit.

Messrs. Fudge and Boyd provided a PowerPoint Presentation.

Update

- Smithers-Moricetown service implementation (late January);
- Transit Service Agreement signed between RDBN and BC Transit (early March);
- Direct award for service provision to Pacific Western Transportation (PWT) (mid-March);
- Community Transportation Grant Program (late March).

Where are we now?

- **Completed:**
 - Service area segment meetings;
 - Revise options, engage further partners;
 - Detailed scheduling;
 - Revise route maps;
 - Confirm stop locations;
 - Assess vehicles;
 - Finalize governance & agreement strategy;
 - Begin procurement process;
 - Conduct further engagement;
 - Finalize operating details;
 - Finalize schedules, routes;
 - Confirm service hours;
 - Build infrastructure;
 - Order signage;
 - Prepare vehicles;

DISCUSSION ITEMS (CONT'D)

BC TRANSIT – Chris Fudge Senior Regional Transit Manager, and Matthew Boyd, Manager, Planning RE: Bulkley-Nechako Regional Transit Service Implementation Plan (Cont'd)

- **We are here**
 - Finalize Implementation Plan and Agreements;
 - Create marketing materials;
 - Coordinate with other providers;
 - Ramp up operating centres;
 - Deliver & prepare vehicles;
 - Train new staff;
 - Install signage, wayfinding;
 - Implement Service.

Burns Lake to Prince George Service:

- Route 161;
- One round trip per day;
- 3 days per week (Tue., Thru. Sat.);
- 4 hour window in Prince George;
- No service on stat holidays.

Communities served:

- Wet'suwet'en;
 - Decker Lake;
 - Burns Lake*;
 - Tintagel;
 - Endako;
 - Stellaquo;
 - Fraser Lake;
 - Nautley;
 - Fort Fraser;
 - Vanderhoof*;
 - Beaverly;
 - Prince George*.
- (*denotes local routing).

Burns Lake to Smithers

Service:

- Route 162;
- One round trip per day;
- 3 days per week (Mon. Wed. Fri)
- 5 hour window in Smithers;
- No service on stat holidays.

Communities served:

- Wet'suwet'en;
 - Burns Lake;
 - Decker Lake;
 - Broman/Duncan Lake;
 - Topley;
 - Houston*
 - Telkwa
 - Smithers*;
 - Additional midday round trip between Houston and Smithers.
- (*denotes local routing).

DISCUSSION ITEMS (CONT'D)

BC TRANSIT – Chris Fudge Senior Regional Transit Manager, and Matthew Boyd, Manager, Planning RE: Bulkley-Nechako Regional Transit Service Implementation Plan (Cont'd)

Infrastructure

- New transit shelters and bus stop signage being installed.

Special Consideration and Contingency Strategies

- Vehicle breakdowns;
- Service overloads;
- Cell reception?
- Inclement weather;
- Washroom access;
- Bicycle racks;
- Luggage and parcel storage;
- Flagging the bus:
 - Recommend using designated bus stops;
 - Safety concerns.

Fare Structure

- Single \$5.00 cash fare – one way;
- Sheet of 10 TICKETS: \$45;
- Children five and under travel free if with paying guardian;
- BC Bus Pass
 - Universal bus pass for low income seniors, people with a disability;
- Transfer policies;
- Vendors.

Marketing/Communication Action Plan

- Riders Guide;
- Web-site;
- Interior Bus Cards-Prince George & Smithers;
- Print advertising;
- Radio advertising;
- Social media (Facebook/Twitter)
- Promotional items;
- Additional material?

Riders Guide*

- Still in development.

Website

- In development;
- Mobile version:
 - Trip alerts;
 - Subscribe to those alerts;
- Report a concern:
 - Provide suggestions, complaints, and comments.

Regional Transit System

- BC Transit staff provide operational support to operating partners and focus on enhancing stakeholder relations;
- Annual partner communications calendar;
- Quarterly Performance Report to BC Transit senior leadership;
- Annual Performance Summary;
- The Hub – Partner Site;
- Marketing & Communication.

DISCUSSION ITEMS (CONT'D)

BC TRANSIT – Chris Fudge Senior Regional Transit Manager, and Matthew Boyd, Manager, Planning RE: Bulkley-Nechako Regional Transit Service Implementation Plan (Cont'd)

Vehicles

Ford Polar

- Passenger Capacity – 20;
- Wheelchair positions – 4 or 6;
- Length – 7.46m;
- Width 2.44m;
- GVW – 6,373-6,577kg.

Aero Elite 320

"International"

- Passenger Capacity – 30;
- Wheelchair positions – 4 or 6;
- Length – 9.83m;
- Width – 2.4m;
- GVW – 10,659kg.

Post Implementation

- Service will be monitored closely by BC Transit and the local partners to ensure the schedules and route alignments are meeting the customer needs;
- Include ridership analysis, on-time performance analysis, operator feedback and customer feedback;
- If required, adjustments will be made to the service within a reasonable timeframe;
- Full thorough service review after three years.

Discussion took place in regard to ensuring the transit service provider is fully engaged with the local communities and the region. BC Transit will forward the request to PWT, the service provider for the Regional Transit, to ensure full engagement.

Director Fisher voiced concerns in regard to the recommendation from BC Transit to use designated bus stops and discouraging flagging the bus. Discussion took place to the safety concerns in regard to flagging the bus and finding a balance in regard to creating and developing safe stop locations. Mr. Boyd spoke of ensuring dialogue continues in regard to flagging the bus and bus stops along the Bulkley-Nechako Regional Transit route. Director Fisher and Newell emphasized the need to provide service to the rural residents of the region. Deborah Bowman, Assistant Deputy Minister, Transportation Policy and Programs, Ministry of Transportation and Infrastructure (MoTI) commented that the maintenance, snow removal and safety considerations are a main consideration of MoTI and its regional highways departments. The safety action funding of \$1.5M of the five point Highway 16 Action Plan was to specifically support the safety of bus stops in providing transit shelters with wifi access for the Regional Transit Service and the Community Vehicle Programs. Ms. Bowman noted that the MoTI will be working with BC Transit and the organizations that were granted the Community Vehicle Programs to develop the links between the Bulkley-Nechako Regional Transit and the Community Vehicle Programs.

Chair Miller thanked Messrs. Fudge and Boyd for attending the meeting.

REPORT

**Implementation Memorandum
of Understanding**

Moved by Director MacDougall
Seconded by Director Lindstrom

RTC.2017-2-3

"That the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors that it approve and execute the Implementation Memorandum of Understanding between BC Transit and the Regional District of Bulkley-Nechako."

Opposed: Director Fisher **CARRIED**

(All/Directors/Majority)

Director Fisher voiced concerns in regard to bus stop locations and the need to find solutions and for constant communication. Director MacDougall mentioned that the Regional Transit System is a work in progress and may need adjustments as it develops.

**Regional Transit Service
Coordinator & Correspondence**

Moved by Director Illes
Seconded by Director Petersen

RTC.2017-2-4

"That the Regional Transit Committee receive the following:

Report

Chief Administrative Officer's April 11, 2017 memo titled "Regional Transit Service Coordinator";

CORRESPONDENCE

- from the Village of Telkwa RE: Regional District of Bulkley-Nechako Regional Public Transit and Para – Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016";
- from the Ministry of Transportation and Infrastructure RE: Highway 16 Transportation Action Plan Enables \$2 Million for Community Grants";
- from the Ministry of Transportation and Infrastructure RE: Highway 16 Transportation Action Plan Enables Enhance Transit Service in Kitimat-Stikine";
- from BC Transit RE: #ExploreBCbyBus-Spring Province-wide Campaign."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADJOURNMENT

Moved by Director Newell
Seconded by Director Repen

RTC.2017-2-5

"That the meeting be adjourned at 12:22 p.m."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: September 14, 2017

**SUBJECT: Committee Meeting Recommendations
– September 7, 2017**

Following are recommendations from the September 7, 2017 Committee meetings for the Regional Board's consideration and approval.

Committee of the Whole Meeting – September 7, 2017

Recommendation 1:

Re: Federal Gas Tax Funding Process Document

"That the Regional District of Bulkley-Nechako Board of Directors approve the September 7, 2017 Federal Gas Tax Process Document and that staff be directed to follow the process with all applicants, including non-profit organizations and municipalities."

Recommendation 2:

**Re: BC Council of Forest Industries (COFI) – 2017 COFI Community Dinner
– Thursday, September 21, 2017 – Prince George, B.C.**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller's attendance at the BC Council of Forest Industries (COFI) re: 2017 COFI Community Dinner – Thursday, September 21, 2017, Prince George, B.C."

Recommendation 3:

Re: UBCM 2017 Staff Attendance

"That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Cheryl Anderson, Manager of Administrative Services at the 2017 UBCM Convention September 25-29, 2017 in Vancouver, B.C."

Recommendation 4:

Re: John Rustad, MLA, Nechako Lakes – Attendance at UBCM Minister Meetings

"That the Regional District of Bulkley-Nechako write a letter to John Rustad, MLA, Nechako Lakes providing a list of Regional District of Bulkley-Nechako UBCM Minister Meetings and topics of discussion; and further that if he wishes to attend the meetings he is welcome to do so as an observer."

85

Rural Directors Committee Meeting – September 7, 2017

Recommendation 5:

**Re: The Grendel Group – Request for Grant in Aid – Electoral Area “A”
(Smithers Rural)**

“That The Grendel Group be given \$4,000 grant in aid monies from Electoral Area “A” (Smithers Rural) to purchase specialized kitchen equipment for its “From the Garden to the Kitchen” project.”

Recommendation 6:

Re: Fort St. James Primary Care Services – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Fort St. James Primary Care Services be given \$1,250 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for attendance at the St. Paul’s Medical Conference in Whistler, B.C.”

RECOMMENDATION:

(ALL/DIRECTORS/MAJORITY)

Recommendations 1 through 6 as written.

86



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Memorandum

TO: Chair Miller and Board of Directors

FROM: Deneve Vanderwolf, Regional Transit Coordinator

DATE: September 5, 2017

SUBJECT: Regional District of Bulkley-Nechako Relationship Protocol Draft

Background:

Dan George at Four Direction Management Services Ltd. (FDMS) provided the final draft document of the Relationship Protocol on August 9, 2017. The draft Protocol Outline was presented at the Community to Community Forum on June 28, 2017 and brought forth to the July 20, 2017 RDBN Committee Meeting. Staff has reviewed the attached Draft Relationship Protocol and together with Dan George, made edits to the original document.

Attached are the following:

- RDBN Relationship Protocol Memo
- Regional District of Bulkley-Nechako Relationship Protocol

The next step, as indicated by Dan George, is to reconvene with the established working group to finalize the document once approved by the Regional District of Bulkley-Nechako Board of Directors.

Working Group Members that volunteered at the June 28, 2017 Community to Community Forum include the following:

- Bill Miller, Chair, Regional District of Bulkley-Nechako
- Rob MacDougall, Mayor, Fort St. James
- Archie Patrick, Chief, Stellat'en First Nation
- Taylor Bachrach, Mayor, Town of Smithers
- Annette Morgan, Executive Director, Dze L K'ant Friendship Centre

Subsequently Director Newell has expressed interest in participating. If other RDBN Board members are interested in participating, please let me know.

Staff is seeking direction from the Board in relation to the Regional District of Bulkley-Nechako Relationship Protocol.

I would be pleased to answer any questions.

RECOMMENDATION:

(All/Directors/Majority)

Direction.

Regional District of Bulkley-Nechako Relationship Protocol

(all communities' logos would be on the final document)

PART I: Introduction

- WHEREAS there is a shared vision to develop a relationship based on respect, recognition, and collaboration for the achievement of strong governments, social justice, and mutual benefit of (list all communities here alphabetically).
- WHEREAS the parties embrace this opportunity to work together in the spirit and intent of this Relationship Protocol.
- THEREFORE, this agreement strives to strengthen local First Nations and Regional District relations, to achieve fair and equitable human rights, and demonstrate recognition for all people in the region.

SECTION II: Purpose & Goals

The purpose of this Protocol is to achieve the following goals:

1. Strengthen local First Nations and local government relations
2. Incorporate First Nations perspectives for effective RDBN services
3. Establish sustainable economic activities and arrangements

SECTION III: Principles

In this protocol, we seek to forge a relationship that will give us a better understanding of each other and show the next generation how we can all work together for the betterment of all.

Through principles of respect, communication, openness/transparency, inclusion, trust, fairness, support, compassion, collaboration, fairness, reconciliation, and equality, we will be able to achieve true, meaningful, and enduring dialogue between First Nations and the Regional District of Bulkley-Nechako (RDBN).

For the RDBN and local First Nations, these principles will be demonstrated when:

1. We are thriving and mutually benefitting as neighbours
2. We are living and prospering together as partners on the land

SECTION IV: Framework

The Framework of the Protocol lays out the foundation for how our goals will be achieved through the identified topic areas where collaboration is desired, the general and specific outcomes we seek to accomplish, and our communications goals that will further our relations both internally and externally.

Topics:

The following topics will be the core areas for discussion, collaboration, and improvement as guided by this Relationship Protocol:

1. Transportation
2. Economy, Jobs & Training
3. Social & Community Wellness
4. Infrastructure
5. Stewardship

General Outcomes:

The general outcomes we seek to achieve by entering into this Relationship Protocol are:

- Better communication & information sharing
- Improved relationships & collaboration
- Community awareness & education
- Increased skills & education
- Improved access to employment

Specific Outcomes:

The specific outcomes we agree to accomplish in an effort to actualize our expressed goals will include:

- A work plan will be jointly developed that identifies goals and timeframes for key tasks to be accomplished for each of the topic areas.
- Regularly scheduled meetings will take place where goals and activities can be reported out on and relationships can be further developed.
- The incorporation of information sharing and collaboration in relation to economic development and resource extraction
- Education and training will be conducted to increase cultural awareness and knowledge.
- The RDBN and local First Nations will work together to jointly advocate to different levels of government (Provincial & Federal) on common issues when it would be strategic to do so.

Communication Goals:

The implementation of this Relationship Protocol will include the development of a Communications Strategy that will:

- Promote information sharing
- Increase cultural competency



- Inform all citizens of the relationship and its intent

SECTION V: Terms & Conditions

The Protocol will be a living relationship that can grow and evolve. This Protocol does not modify any relationships, agreements or negotiations the RDBN and the communities have individually or jointly with any other levels of government or organizations.

The protocol is not binding in any way as related to matters and interactions between the RDBN and the communities that lie outside of this protocol. Any party can unilaterally withdraw from the Protocol at any time. Each party will obtain authorization before releasing sensitive information obtained through this agreement.

Structure

The implementation of this Relationship Protocol will be structured through two levels of meetings which will each be guided by Terms of Reference that will be developed at their inception:

- Leadership Protocol meetings with Chiefs & Councilors, RDBN Board Members, and Mayors & Councils
- Strategy Committee meetings that will be comprised of appointed representatives that will focus on one or more topics.

Dispute Resolution

If a disagreement emerges in the implementation of the protocol, it is suggested that the dispute resolution be flexible enough to respond to the organic/ever changing needs, culture, and personalities and will follow the simple process of: discussion, debate, and vote.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****Memorandum**

TO: Chair Miller and Board of Directors

FROM: Melany de Weerd, Chief Administrative Officer

SUBJECT: Chief Financial Officer Appointment

DATE: September 13, 2017

On September 7, 2017 the Regional Board passed a motion to offer John Illes the CFO position and enter into a contract. Mr. Illes has accepted the contract as presented.

Under Section 233 of the *Local Government Act*, a Board may provide for the appointment of officers and other employees for the regional district.

At this time, the Board of Directors is being requested to officially appoint John Illes as the Chief Financial Officer for the Regional District of Bulkley-Nechako.

RECOMMENDATION: (All/Directors/Majority)

- 1. That the Regional District of Bulkley-Nechako Board of Directors appoint John Illes as its Chief Financial Officer commencing October 10, 2017.**



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Memorandum

TO: Chair Miller and Regional Board Members

FROM: Melany de Weerd, CAO

SUBJECT: Policy for Winter break Closures, 2017 and subsequent years

DATE: September 12, 2017

Historically staff has brought a report before the Board each year requesting consideration of closure for the work days between the statutory holidays of Christmas/Boxing Day and New Year's Day. It is noted that the RDBN office is extremely quiet during the winter break/holiday with very few, if any, telephone calls and minimal or no attendance by the public to the office. Typically staff use vacation time or overtime (time off in lieu) for these days; these days off will do not constitute additional days of 'paid leave' over and above annual leave entitlements.

In order to incorporate this closure as an annual practice, it is requested that the Board consider establishing the annual closure for the work days between the statutory holidays of Christmas/Boxing Day and New Year's Day for 2017 and subsequent years. Staff overtime and/or vacation time may optionally be used for the closure days if agreeable by the Board.

Public notification will be given annually well in advance should the Regional Board approve of the closure.

RECOMMENDATION

(ALL/DIRECTORS/MAJORITY)

That the Board of the Regional District of Bulkley-Nechako receive the report from the CAO entitled "Policy for Winter break Closures, 2017 and subsequent years" dated September 12, 2017, and

That the Regional District of Bulkley-Nechako office be closed from December 25th each year for one week through to January 1st of each year (inclusive)."



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
September 21, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: September 12, 2017
Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Lake Kathlyn Protection Society – Glacier Gulch Water Diversion

The Lake Kathlyn Protection Society has been responsible for the Glacier Gulch water diversion into Club Creek for a number of years. The diversion provides fresh water to Lake Kathlyn, which in turn creates a better lake system, including providing higher quality recreation for a number of Area 'A' residents.

The infrastructure that makes up the diversion was washed out about a year ago, and the Society is very concerned about the degradation of the lake quality since that occurred. The RDBN actually owns the infrastructure of the diversion, although the Society has been maintaining it. There is a tax service area set up that provides funding for the annual maintenance.

The Society has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete the replacement and repairs required to the water diversion under the Recreation Category of the Gas Tax program.

The total cost of the diversion works replacement is estimated at \$50,000. This is based on quotes for the materials and work expected, and the addition of nearly \$14,000 in contingency for unforeseen works once the project has begun. The Society is hoping to offset some of the costs with up to \$15,000 in volunteer labour, equipment, and donations.

If funded, the Lake Kathlyn Protection Society will be required to enter into an agreement with the RDBN, and the Society will be required to provide reporting in accordance with the RDBN Gas Tax program.

It must be noted that this project provides an "indirect benefit" to the public. The infrastructure itself does not have a public use, but the benefit is to the residents of Lake Kathlyn and the surrounding community who use the lake for recreation. The Town of Smithers maintains a public beach access on Lake Kathlyn as well, benefiting many in the area.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$941,143.03. Director Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$50,000 from the Area 'A' allocation for this recreation project.

Director Fisher's recommendation to the RDBN Board of Directors is to support this project with Gas Tax Funds. If the Board is in agreement, a Board Resolution is required to contribute up to \$50,000 in Gas Tax Funds to the Glacier Gulch Water Diversion Replacement Project, and a further resolution is required to withdraw up to \$50,000 from the Federal Gas Tax Reserve Fund.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$50,000 of Electoral Area 'A' Federal Gas Tax allocation monies towards the replacement of the Glacier Gulch water diversion infrastructure; and further,
(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$50,000 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



94
REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

"Board Agenda"

To: Chair Miller and Board of Directors (September 21, 2017)
From: Rory Mckenzie
Director of Environmental Services
Date: September 7, 2017
Subject: Solid Waste Management Plan Review and Update – Request for Proposals Award

On June 5, 2017 RDBN Environmental Services staff issued a Request for Proposals (RFP) document on BC Bid and the RDBN web site for the Solid Waste Management Plan Review and Update (RFP-17-SWPRU). The deadline for submission of the Proposals was July 31, 2017 at 3:00pm. Prior to the closing date and time, the Regional District received three proposals which all met the mandatory requirements stated in the RFP . They were from the following companies:

- Tetra Tech Canada Inc.
- Dillon Consulting Limited
- Morrison Hershfield

Environmental Services staff have reviewed the received proposals in accordance with the terms outlined in the Request for Proposals document and identified the company to proceed to the next stage of the project, which is the awarding of the contract for consulting services. Staff recommends that the Board of Directors awards the consulting services contract to TetraTech Canada Inc. Please see Evaluation summary results of the submitted proposals on the following page. Tetra Tech Canada Inc. is proposing a \$79,474.74 value to provide the services outlined in the RFP.

Following the awarding of the contract, the Regional District will be entering into a contract with the successful proponent for the following services:

- Stage 1- Project Initiation System Assessment
- Stage 2- Plan Update and Stakeholder Engagement
- Stage 3- Public Consultation and Plan Finalization

The initial 'Kick off' meeting will be scheduled for the end of September or early October. Staff will be working closely with the successful proponent throughout the project and will be providing project updates to the Board of Directors at key stages of the project. The desired end date of the project is August 2018.



Company	Points for Price		Average from Evaluated Scores			Total Score
	Proposed Cost	Average Points	Proponent	Proposal	Historical Performance	
			(30 Points)	(25 Points)	(15 Points)	
Dillion Consulting Limited	\$94,762.41	19.00	19.5	20.5	12	50.50
Tetra Tech Canada	\$79,475.74	24.00	30	23.5	15	68.00
Morrison Hershield	\$62,488.00	27.50	20.5	18.5	10	58.00

RECOMMENDATIONS (All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "Solid Waste Management Plan Review and Update – Request for Proposals Award dated September 21, 2017".
2. Further, that the Board of Directors award the Solid Waste Management Plan Review and Update Proposal contract to Tetra Tech Canada Inc. based on the recommendations provided from the Environmental Services staff.



APPLICATION SUMMARY

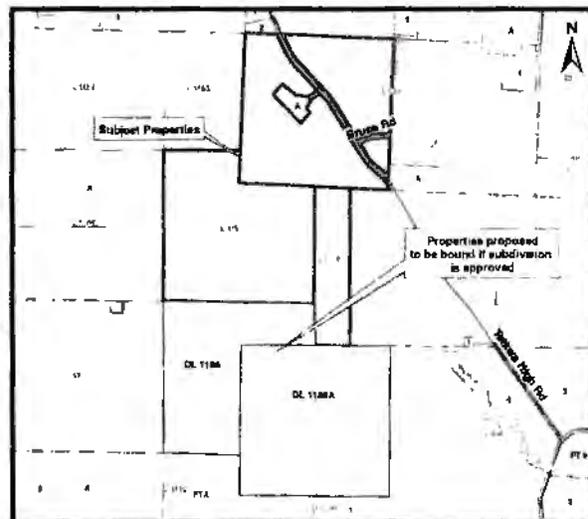
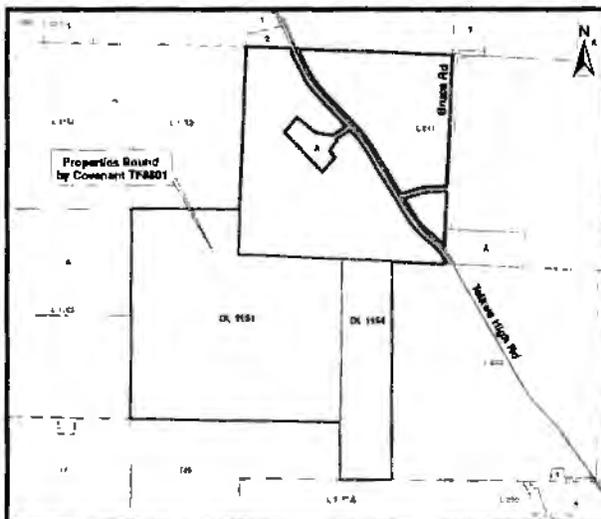
Name of Applicant(s): Susanne, Gordon, Barbara and Esther Nageli
Name of Agent: Mark Rossmann, HBH Land Surveying Ltd.
Electoral Area: A
Subject Property(ies): SW 1/4, District Lot 844, Range 5, Coast District, Except Plan PRP13319; District Lot 1151, Range 5, Coast District, and; District Lot 1154, Range5, Coast District.
Location: The subject properties are located at 16428 and 16525 Telkwa High Road, 10 km northeast from the Town of Smithers.
O.C.P. Designation: Agricultural (Ag) in Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014.
Zoning: Agriculture (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Existing Land Use: Agriculture and residential

Proposal:

This application is to obtain approval from the Agricultural Land Commission to remove a restrictive covenant (TF8801) from the titles of District Lot 1151 and 1154 in order to allow for a boundary adjustment. The subdivision will provide all parcels road access onto Telkwa High Road, and will create a parcel that can be sold.

The applicants would consider transferring the binding covenant to the southern properties, (District Lot 1189 and District Lot 1189A) in exchange for unbinding District Lot 1151 and District Lot 1154, and allowing the subdivision.

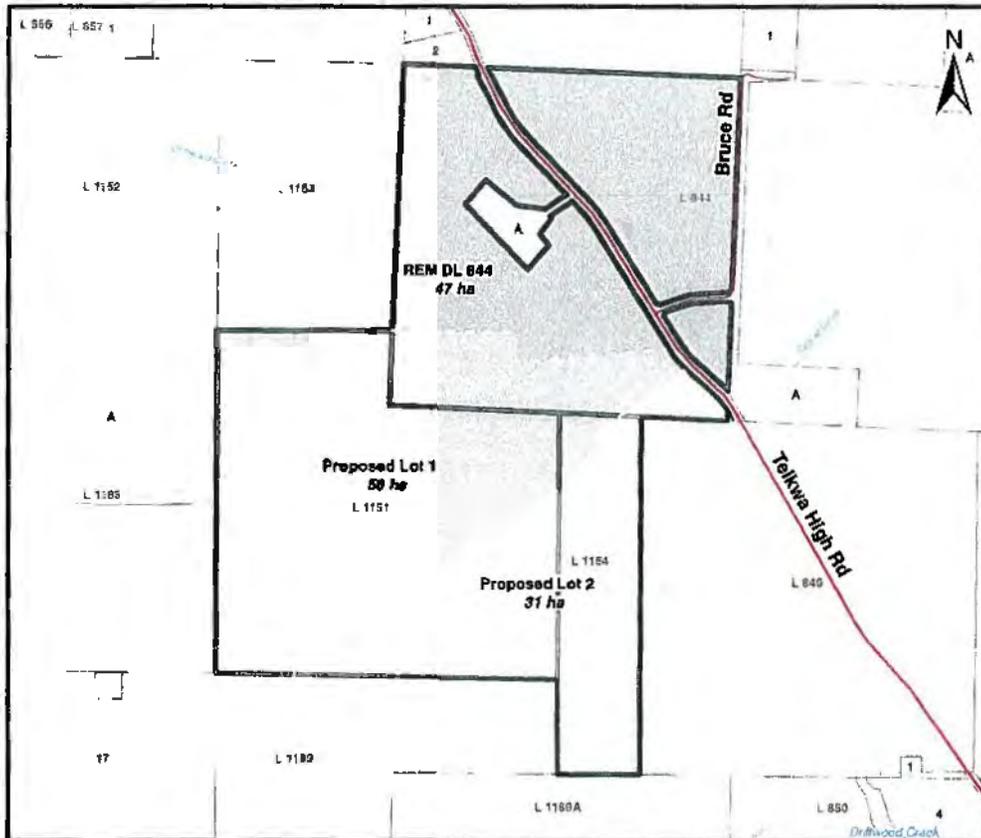
Existing property configuration & bound properties (existing & proposed)



The proposed property sizes are as follows:

- District Lot 844 is 59.3 ha. and proposed to become (Rem DL 844) which is 47 ha. in size.
- District Lot 1151 is 58.2 ha. and is proposed to become (Proposed Lot 1) which is 56 ha. in size.
- District Lot 1154 is 15.3 ha. and is proposed to become (Proposed Lot 2) which is 31 ha. in size.

Proposed Subdivision Layout



Agricultural Capability:

Based on Canada Land Inventory mapping:

34.4% of the application area is
Class 5 limited by topography

18.1% of the application area is
Class 4 limited by soil moisture deficiency and stoniness

17% of the application area is
70% Class 6 limited by topography
30% Class 5 limited by stoniness and adverse climate

12.5% of the application area is

70% Class 4 limited by topography and stoniness

30% Class 5 limited by stoniness and soil moisture deficiency

11.8% of the application area is

Class 6 limited by topography and shallow soil over bedrock/ bedrock outcropping

6.2% of the application area is

60% Class 3 limited by cumulative factors

40% Class 4 limited by soil moisture deficiency

Class 3 Land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.

Class 4 Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

Class 5 Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and /or climate conditions severely limit capability.

Class 6 Land is important in its natural state as grazing land. These lands cannot be cultivated due to soil and/or climate limitations.

Previous Applications:

No. 758 SW 1/4 District Lot 844, Range 5, Coast District

Application to unconditionally subdivide one 2 ha parcel from 64.75 ha. (1990).

Staff recommendation:

Denial

Regional Board recommendation:

Denial

A.L.C. Decision:

Approved

Surrounding Applications:

No. 1089 District Lot 1188, Range 5, Coast District

Application to allow the subdivision of a vacant property into two ±32.5 ha parcels (2010).

Staff recommendation:

Denial

Regional Board recommendation:

Approval

A.L.C. Decision:

Approved

No. 1119 District Lot 857, Range 5, Coast District

Homesite Severance, subdivided into Lot A (± 17 ha (± 42 acres)) and remainder of ± 111 ha (± 274 acres) (2011).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 2 E 1/2, District Lot 844, Range 5 Coast District

Request to subdivide area, but stay within the A.L.R. It is proposed to subdivide the area into five acre lots and sell them to hobby farmers (1975).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 130 Lots 1 and 2, Plan 6469, NE $\frac{1}{4}$, District Lot 844 and Fractional NW $\frac{1}{4}$ Section 22, Township 2A, Range 5 Coast District

Application to adjust the boundary between the two properties in order to make the boundary conform more closely to the natural terrain (1976).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 811 Part NW $\frac{1}{4}$, Section 22, Township 2A, Range 5 Coast District, Except Plan 6469

Application to subdivide 0.26 ha from the ± 16 ha property (1992).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 1126 Fractional NW $\frac{1}{4}$ of Section 22, Township 2A, Range 5 Coast District Except Plan 6469

To allow the subdivision of the property into two parcels (2012).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

No. 1151 Lot A, Except Part in Plan BCP16335, District Lots 1190, 1191, and 1192, Range 5, Coast District, Plan PRP41664

To allow the subdivision of the property into two parcels (2013).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

REFERRAL COMMENTS

Ministry of Agriculture

Thank you very much for your comprehensive ALR referral package dated July 14, 2017 and submitted on behalf of the Nageli family by Mark Rossmann, HBH Land Surveying Ltd.

Current agricultural activities are primarily taking place on DL 844 with a beef herd cow/calf operation, with supplemental grazing and haying of forage crops on portions of DL 1151, DL 1154, DL 1189 and possibly Rem SE ¼ Sec 17 Tp 2A. With these several parcels in mind and being used in various intensity for agriculture production, I believe it would be fair to say this is a fairly large and intact agriculture operation, with the potential for many future uses and increased cultivation in strategic areas.

Although I am supportive of an equitable farm-succession plan between the applicants to continue active and future farming operations, the main concern I have with removing the binding covenant and parcel reconfiguration proposed, is that proposed Lot 1 of approx 56 Ha is right in the middle of the larger and relatively intact farm unit. Despite the topography and generally poor soil capability on proposed Lot 1, this parcel provides connectivity between DL 844 and the southern parcels listed above which are held in ownership between the applicants as well.

In the referral package, it is mentioned that with the successful creation of proposed Lot 1 by removing the restrictive covenant and gaining legal road access, this parcel could then be sold and generate funds to assist with farm succession plans among family members. My concern is how this property sale would affect future farm management options between the rest of the farm parcels (farm unit) held by family members i.e. movement of livestock and farm goods, grazing, and fencing.

A new neighbour who may not be supportive of nearby agriculture activities (noise, odour, dust etc), would not be in the best interest of the adjacent farm operations.

I do support the consolidation or binding of titles between DL 1189 and Rem SE1/4 Sec 17 Tp2A because there appears to be significant forage values and cultivated land in production, which should be not subjected to further fragmentation if possible.

If you have any questions or need further information please let me know.

Advisory Planning Commission

Resolution: Recommending approval

Comments: The APC feels that the restrictive covenant was unnecessary considering that the property qualified for home site severance. It was observed that allowing this subdivision and the Right of Way as documented would open up options for other property previously land locked.

PLANNING DEPARTMENT COMMENTS

Subdivision History:

In 1990, the Nageli family applied to create a 2 ha property (Lot A) from District Lot 844 for the owner's daughter as shown on the plan on the right. The ALC approved the application to create Lot A on the condition that the owner concurrently consolidate District Lot 1151 and 1154 into one parcel.

Restrictive Covenant

Instead of consolidating the lots, the applicants registered a restrictive covenant that restricts the sale of District Lot 1154 and 1151 separately.

This application wishes to remove the restrictive covenant to proceed with the boundary adjustment to allow the lots access to Telkwa High Road and to split off the portion that is not well suited to agriculture (Proposed Lot 1). This will create a separate title that may be sold. The applicants also own District Lot 1189 and Rem SE ¼ Section, 17 Township 2A, and are willing to consolidate those two lots in exchange for removing the restrictive covenant on District Lot 1154 and 1151.

Zoning:

The application area is zoned Agricultural (Ag1). The minimum parcel size requirement for the Ag1 zone is 16 ha. Therefore, the proposal meets the minimum parcel size requirement.

OCP and Agricultural Plan

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) There is limited agricultural potential within the proposed area.*
- b) Soil conditions are not suitable for agriculture.*
- c) Neighbouring uses will not be compromised.*
- d) Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) The application is in the best interest of the local community.*
- f) The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*

g) And, traffic management issues will be considered and addressed appropriately.

A guiding policy under RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.

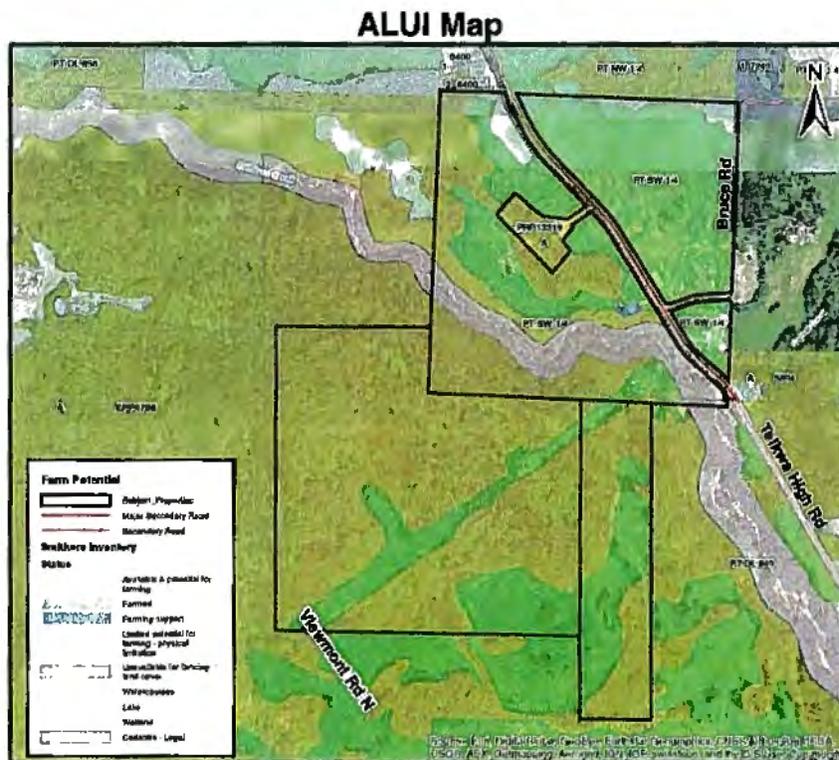
Land Use:

The property is located on Telkwa High Road near the Driftwood Creek area. The application consists of primarily agricultural parcels that are ¼ sections and larger. The actively farmed areas surrounding the subject properties are mixed, comprising of managed forage and pasture lands, and mixed grass and legume field crops.

Agricultural Land Use Inventory – Farm Potential:

In the summer of 2013, RDBN staff did an Agricultural Land Use Inventory (ALUI), which includes the subject property.

According to the ALUI most of the application area is classified as actively farmed. Majority (65% or 87.4 ha) of the properties are actively farmed with mixed grass/legume used for forage and pasture. Only 1.8% (2.52 ha) of the properties were identified as available for farming. The remainder area of the properties are identified as limited potential for farming or unavailable for farming due to topography, climate and stoniness.



Discussion

The application will improve access to the land locked properties. In addition, the proposal will transfer most of the productive lands from District Lot 1151 onto Proposed Lot 2. However, as discussed in the comments provided by the Ministry of Agriculture the proposed boundary adjustment will create a parcel that is not currently used for farming that is located between two properties used for a cow/calf operation.

Creating a parcel that is not suitable for farming in between two actively farmed parcels this proposal will fragment the existing farm operation and may create a conflict between agriculture and non-agriculture users. Therefore, the proposed boundary adjustment is not consistent with the policies to protect agricultural lands under the Smithers Telkwa Rural Official Community Plan or the RDBN Agricultural Plan.

Recommendation:

That Agricultural Land Reserve Subdivision Application No. 1195 (Nageli) be recommended to the Agricultural Land Commission for denial.

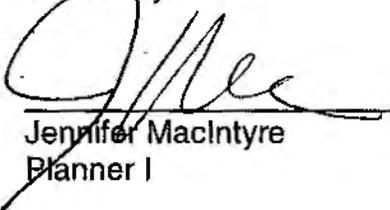
Development Services – All/Directors/Majority

Reviewed by:



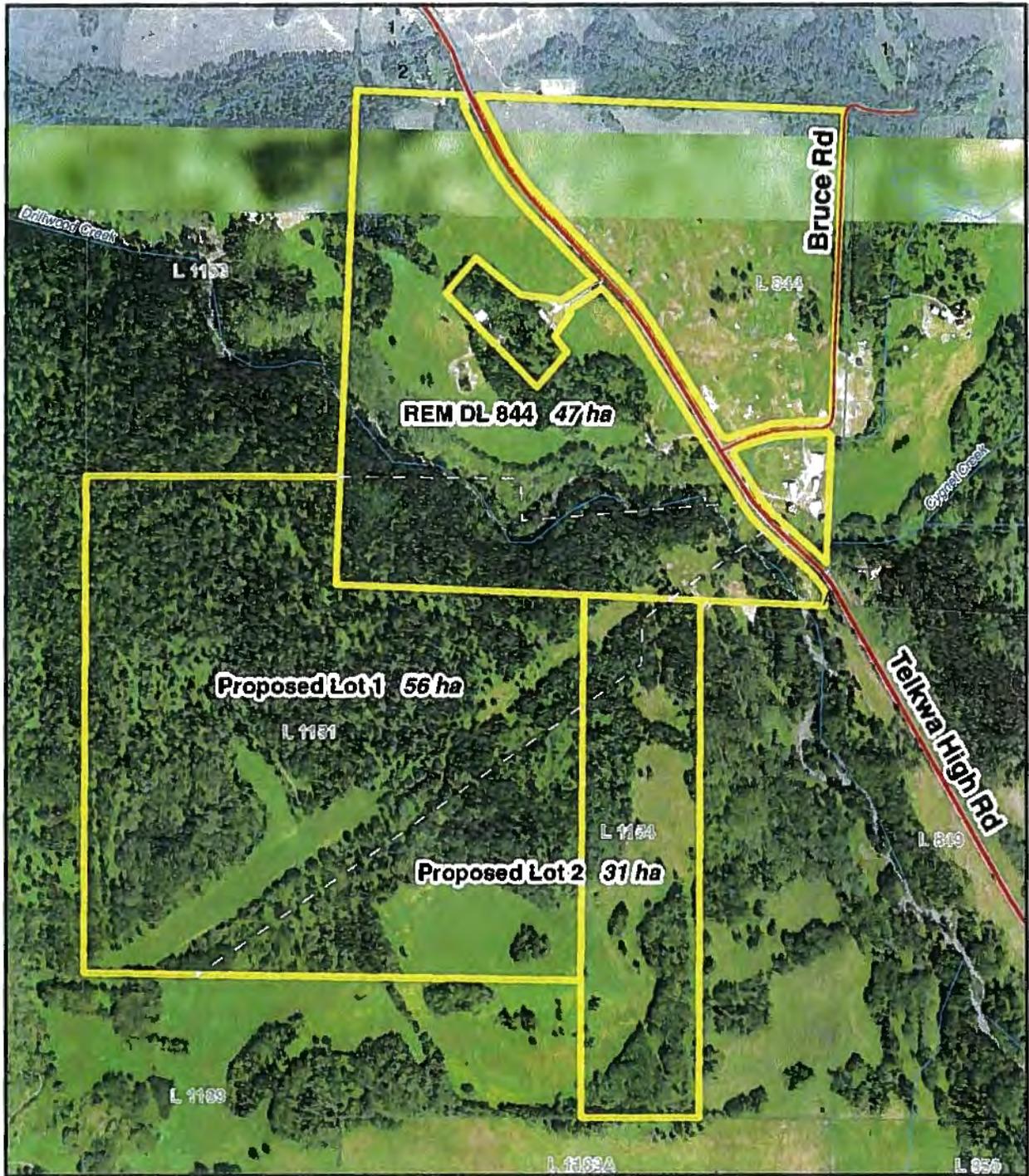
Jason Llewellyn
Director of Planning

Written by:

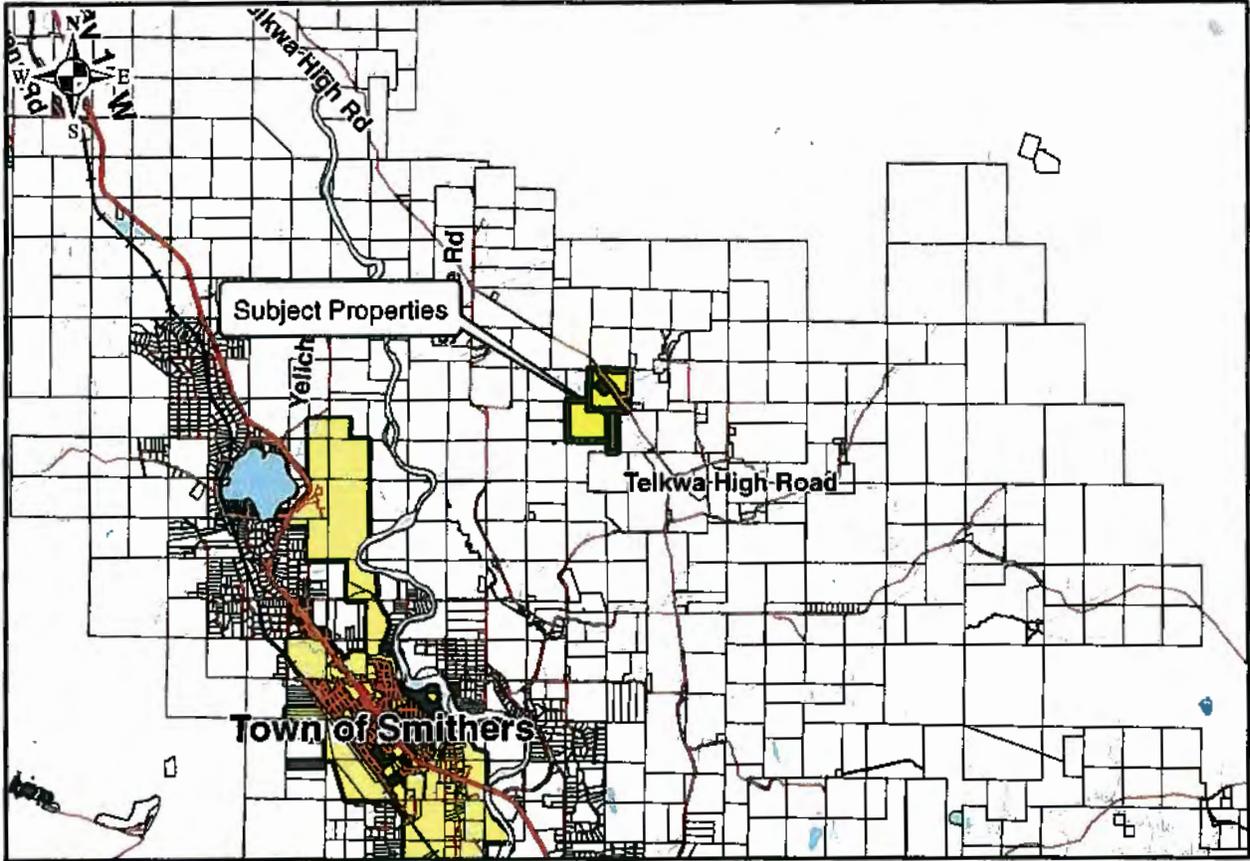


Jennifer MacIntyre
Planner I

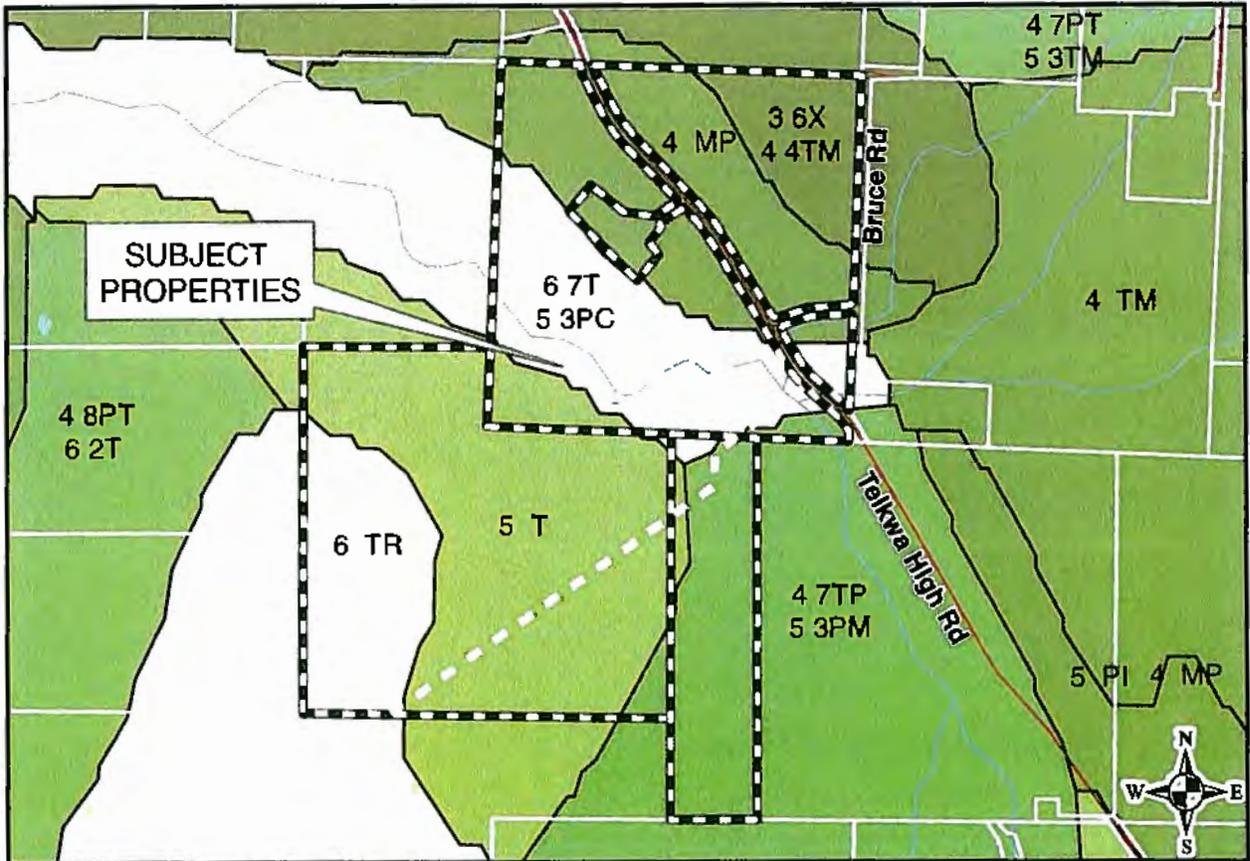
Specific Location



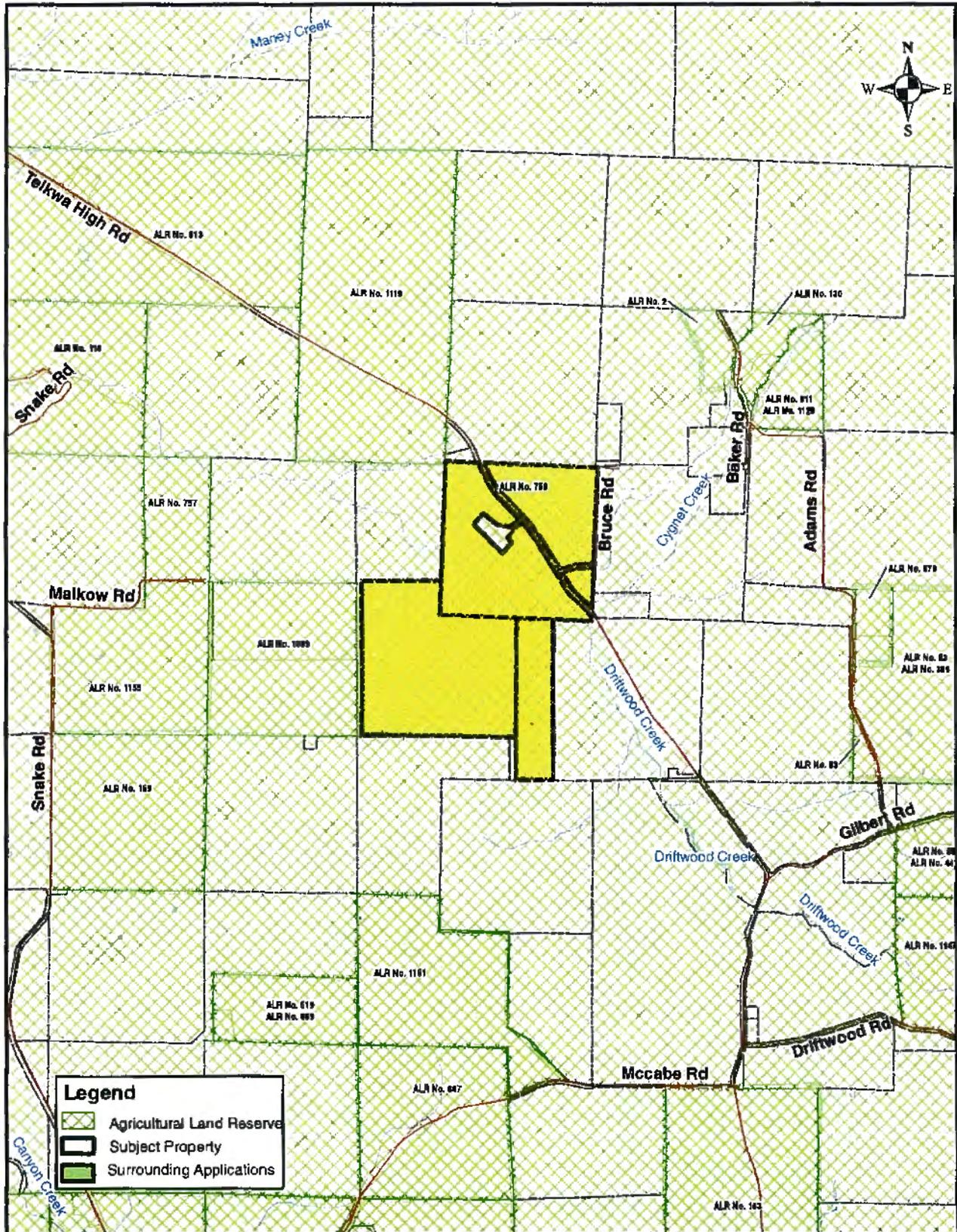
GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY



Surrounding Applications, ALR Status & Surrounding Development



SKETCH PLAN

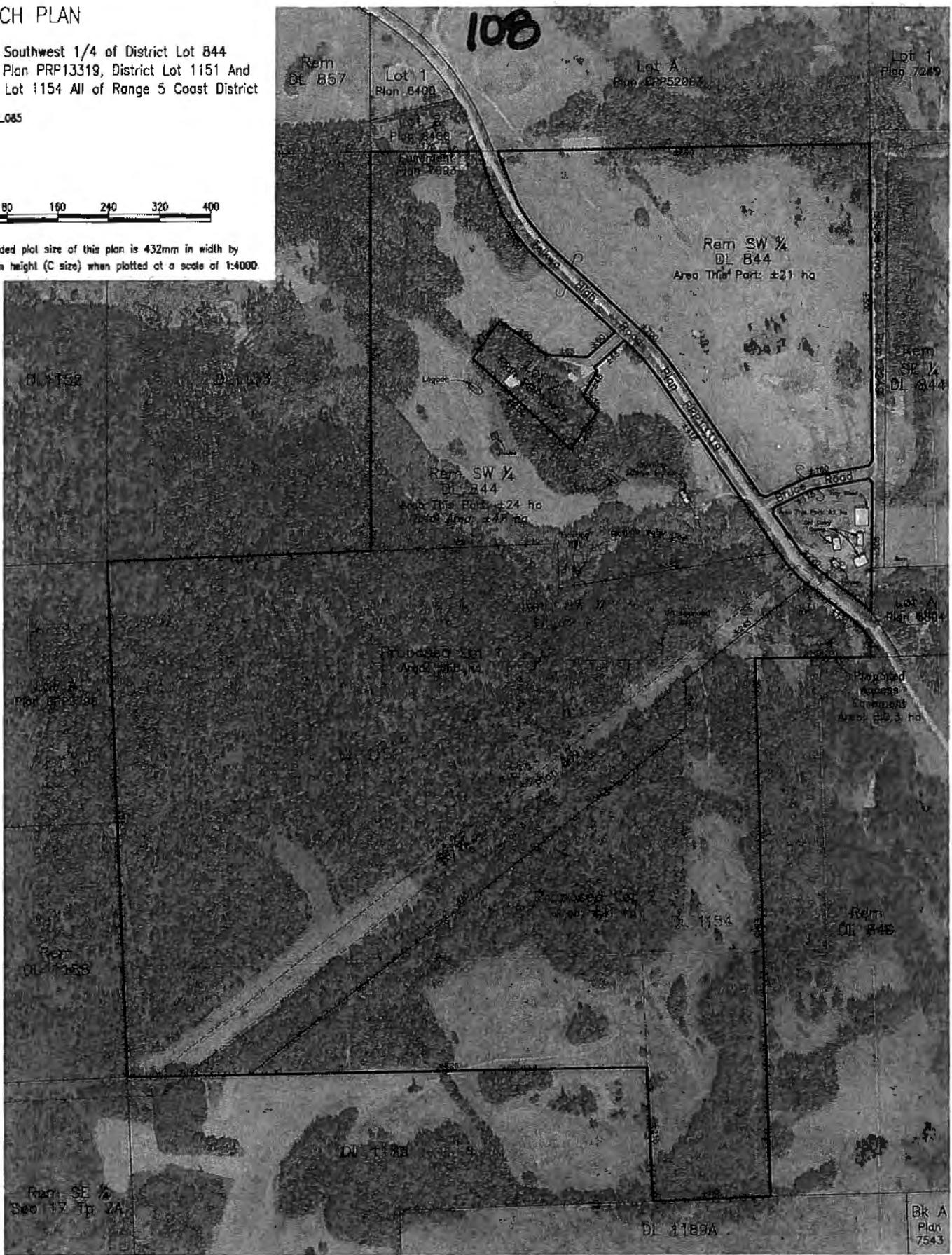
Of the Southwest 1/4 of District Lot 844
 Except Plan PRP13319, District Lot 1151 And
 District Lot 1154 All of Range 5 Coast District

BCGS 93L085

SCALE:



The intended plot size of this plan is 432mm in width by
 560mm in height (C size) when plotted at a scale of 1:4000.



HBH Land Surveying Inc.
 3750 1st Avenue, PO Box 536
 Smithers, BC V0J 2N0
 Phone & Fax: 250.847.3608
 BCL50HBHLandSurveying.ca

HBH File No. MAC1601

This subdivision lies within the Agricultural Land Reserve.
 This plan lies within the Regional District of Bulkley Nechako.



109

Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56297

Application Status: Under LG Review

Applicant: Gordon Nageli , Sussanne Nageli , Barbara Nageli , Esther Nageli

Agent: HBH Land Surveying Inc.

Local Government: Bulkley-Nechako Regional District

Local Government Date of Receipt: 06/14/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Subdivision

Proposal: The intent of this proposal is to remove the restrictive dealings covenant (binding of titles) on the titles of DL 1151 and 1154 (TF8801) in order to allow for an adjustment of the boundaries of the three parcels in question. Currently all the of the properties in the proposal as well as DL 1189 and Rem SE ¼ Sec 17 Tp 2A are owned by 4 siblings who inherited the property. Currently only Rem SW ¼ DL 844 has road access.

The proponents would like to split off the portion that is not well suited to agriculture (Proposed Lot 1) to create a standalone title with road access in order to facilitate the equitable division of the inheritance. No additional titles will be created, but in order for Proposed Lot 1 to be owned independently of the other parcels the covenant will need to be removed.

Although removal of the covenant is the preferred option, should it not be agreeable to the commission, the proponents would consider transferring the restricted dealing covenant onto two of the other parcels (DL 1189 and Rem SE ¼ Sec 17 Tp 2A) as an alternative.

Agent Information

Agent: HBH Land Surveying Inc.

Mailing Address:

PO Box 536

Smithers, BC

V0J 2N0

Canada

Primary Phone: (250) 847-3808

Email: mark@hbhlandsurveying.ca

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

Parcel Identifier: 007-766-611

Legal Description: SW 1/4 OF DL 844 R5C EXC PL PRP13319

Parcel Area: 56.9 ha

Civic Address:

Date of Purchase: 02/11/2011

Farm Classification: Yes

Owners

Applicant: Gordon Nageli , Sussanne Nageli , Barbara Nageli , Esther Nageli

1. **Name:** Gordon Nageli
Address:
 PO Box 4309
 Smithers, BC
 V0J 2N0
 Canada
Phone: (250) 877-9253
Email: luwayo@gmail.com
 2. **Name:** Sussanne Nageli
Address:
 1339 McClintock Valley Road
 Marsh Lake, YT
 Y0B 1Y1
 Canada
Phone: (250) 877-3580
 3. **Name:** Barbara Nageli
Address:
 616 Saint Andrews Road
 Henderson, NV
 89015
 USA
Phone: (702) 239-2254
 4. **Name:** Esther Nageli
Address:
 16835 Telkwa High Road
 Smithers, BC
 V0J 2N7
 Canada
Phone: (250) 847-0792
-

2. **Ownership Type:** Fee Simple
Parcel Identifier: 015-097-153
Legal Description: DL 1151 R5C
Parcel Area: 59.4 ha
Civic Address: 16426 Telkwa High Road, Smithers, BC
Date of Purchase: 02/11/2011
Farm Classification: Yes

Owners

1. **Name:** Gordon Nageli
Address:
 PO Box 4309
 Smithers, AB
 V0j 2n0
 Canada
Phone: (250) 877-9253
Email: luwayo@gmail.com
2. **Name:** Barbara Nageli
Address:
 616 Saint Andrews Road
 Henderson, NV
 89015
 USA
Phone: (702) 239-2254
3. **Name:** Susanne Nageli
Address:
 1339 McClintock Valley Road

Applicant: Gordon Nageli , Sussanne Nageli , Barbara Nageli , Esther Nageli

Marsh Lake, Smithers, YT
y0b 1y1
Canada

Phone: (250) 877-3580

4. **Name:** esther nageli

Address:
16835 telkwa high road
smithers, BC
v0j 2n7
Canada

Phone: (250) 847-0792

3. **Ownership Type:** Fee Simple
Parcel Identifier: 015-097-102
Legal Description: DL 1154 R5C
Parcel Area: 19.9 ha
Civic Address:
Date of Purchase: 02/11/2011
Farm Classification: Yes
Owners

1. **Name:** Gordon Nageli
Address:
PO Box 4309
Smithers, BC
V0J 2n0
Canada
Phone: (250) 877-9253
Email: luwayo@gmail.com

2. **Name:** Barbara Nageli
Address:
616 Saint Andrews Road
Henderson, NV
89015
USA
Phone: (702) 239-2254

3. **Name:** Susanne Nageli
Address:
1339 McClintock Valley Road
Marsh Lake, YT
y0b 1y1
Canada
Phone: (250) 877-3580

4. **Name:** Esther Nageli
Address:
16835 Telkwa High Road
Smithers, BC
v0j 2n7
Canada
Phone: (250) 847-0792

Ownership or Interest in Other Lands Within This Community

1. **Ownership Type:** Fee Simple

Applicant: Gordon Nageli , Sussanne Nageli , Barbara Nageli , Esther Nageli

Parcel Identifier: 015-103-692
Owner with Parcel Interest: Gordon Nageli
Parcel Area: 64.6 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership

2. Ownership Type: Fee Simple
Parcel Identifier: 015-103-676
Owner with Parcel Interest: Gordon Nageli
Parcel Area: 42.5 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

Currently the properties are used for a beef cattle operation. The majority of the farm infrastructure is located on Rem SW ¼ DL 844. The other parcels are mainly used for grazing/pasture and hay production.

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

Rem SW ¼ DL 844 is mostly cleared with fields for grazing/pasture as well as hay production. There are several farm related buildings including a large hay shed, storage sheds and an old dairy barn located on this parcel. The arable portions of DLs 1161 and 1154 have been cleared for hay production and grazing.

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

There are two houses and a mobile home on the SW1/4 of DL 844 as well as an unserviced cabin on DL 1151. DL 1154 has no non agricultural uses.

Adjacent Land Uses

North

Land Use Type: Agricultural/Farm
Specify Activity: Hay/grazing

East

Land Use Type: Agricultural/Farm
Specify Activity: Hay/grazing

South

Land Use Type: Agricultural/Farm
Specify Activity: Hay/grazing

West

Land Use Type: Agricultural/Farm
Specify Activity: grazing / undeveloped

Proposal

1. Enter the total number of lots proposed for your property.

56.5 ha

31.9 ha

47.8 ha

2. What is the purpose of the proposal?

The intent of this proposal is to remove the restrictive dealings covenant (binding of titles) on the titles of DL 1151 and 1154 (TF8801) in order to allow for an adjustment of the boundaries of the three parcels in question. Currently all the of the properties in the proposal as well as DL 1189 and Rem SE ¼ Sec 17 Tp 2A are owned by 4 siblings who inherited the property. Currently only Rem SW ¼ DL 844 has road access.

The proponents would like to split off the portion that is not well suited to agriculture (Proposed Lot 1) to create a standalone title with road access in order to facilitate the equitable division of the inheritance. No additional titles will be created, but in order for Proposed Lot 1 to be owned independently of the other parcels the covenant will need to be removed.

Although removal of the covenant is the preferred option, should it not be agreeable to the commission, the proponents would consider transferring the restricted dealing covenant onto two of the other parcels (DL 1189 and Rem SE ¼ Sec 17 Tp 2A) as an alternative.

3. Why do you believe this parcel is suitable for subdivision?

While separating the inheritance is one of the goals of this proposal, the proponents feel the overall viability of the farm is of paramount importance. As such they have developed a plan which will provide access to two more of the parcels while putting the land with the least agricultural potential into one lot (Proposed Lot 1) in order to minimize impacts to the overall farm.

Most of Proposed Lot 1 is comprised of steep land which has never been cleared as it is impractical to do so. The portions that are cleared were done in conjunction with the clearing for the BC Hydro Right of Way and are very difficult to cultivate due to the steep grades. The western boundary of the parcel runs along a steep side hill and in some spots has very little topsoil with bedrock at the surface.

4. Does the proposal support agriculture in the short or long term? Please explain.

In order for a farm of this nature to remain viable, the owners must be willing to input time and resources towards its continued operation. When the property is owned by several people, it is much more difficult to individually invest if the other owners are not willing to do so. This proposal will help facilitate the separating of shared assets of the siblings by allowing one party to be bought out with land (being Proposed Lot 1 which is made up of the land with the least agricultural value) that will not negatively impact the operation of the farm.

The overall outcome will benefit agriculture as it will be more attractive for the remaining owners to invest in the property. There will likely be further separation of assets but with only three parties involved (instead of 4) the likelihood of keeping the farm in one operating unit is highly increased.

5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.

No

6. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

This proposal allows for one of the owners to be bought out of the shared property owned by the 4 siblings, without causing the hardship of the remaining owners having to payout a large sum of money. This leaves the remaining owners in a better position to further invest in the farm business.

The other economic consideration is that the overall value of the property is increased as the proposal will provide access to two additional parcels that were previously land locked.

Applicant: Gordon Nageli , Sussanne Nageli , Barbara Nageli , Esther Nageli

7. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

N/A

8. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

As discussed above, this proposal will increase the odds of the proponents keeping the farm in the family instead of simply selling it and splitting up the profits to share out each siblings portion. By keeping the farm within the family there is significant emotional and social buy in from the remaining owners to keep the business going. This helps them carry on with operations during difficult economic times and creates a "hardier" owner that is willing to personally invest more into the property.

9. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The property is currently zoned Agricultural and will remain so.

Applicant Attachments

- Agent Agreement - HBH Land Surveying Inc.
- Other correspondence or file information - overview map
- Proposal Sketch - 56297
- Other correspondence or file information - Sketch with Aerial
- Other correspondence or file information - Covenant - Binding of Titles
- Certificate of Title - 007-766-611
- Certificate of Title - 015-097-153
- Certificate of Title - 015-097-102

ALC Attachments

None.

Decisions

None.



Bulkley-Nechako Map



Parcels in Blue
are bound

Legend

- Community Locations
- Roads
 - Forest Service Road
 - Forey
 - Highway
 - Major Secondary Road
 - Other Secondary Road
 - City Street
 - Trail, Minor
- Cadastral
- Railways
- Watercourses
- Waterbodies
 - Lake
 - River
 - Wetlands
- Parks & Projected Areas
- Jurisdictional Boundaries
 - Electoral Area
 - First Nations Reserve
 - Municipality
 - Regional District

115

1,058.5 0 Distance / 1,058.5 Meters

Warning: This map is a composite of data from many sources. While all reasonable efforts have been made to ensure the accuracy and currency of this data, the Regional District of Bulkley-Nechako makes no warranties regarding its suitability for a particular purpose nor for the validity of the base data from which it is compiled. Reliance on this information without verification from original records is done at the user's own risk.

Regional District of Bulkley-Nechako
37 3rd Ave, PO Box 820
Burns Lake BC, V0J 1B0
TF: 1-800-820-0308
www.rdnb.bc.ca

Scale 1:20,837
Map Generated: 9/20/2016 10:57 AM
Projector: W05_194_Walk_Meckstro_Aertery_Sphere



116

Planning Department Enquiries Report, Month of August 2017

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of August 2017. During this month the Planning Department responded to 252 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other.

Subject Area	April 2017	May 2017	June 2017	July 2017	August 2017
Development Services	25	46	31	33	51
Electoral Area Planning	51	73	75	59	73
House Numbering	7	7	23	30	12
Maps	30	25	46	46	58
Bylaw Enforcement	8	61	8	4	12
Other	47	66	66	77	46
Total	168	278	249	249	252

Recommendation

"That the Board receive the August 2017 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



Jason Llewellyn
Director of Planning



Building Inspector's Report For August, 2017

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 6 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$1,170.00, with a total construction value of \$140,000.00. There have been 70 permits issued to date in 2017.

2. Building Permit Summary for the Village of Burns Lake

There were 4 building permit applications submitted this reporting period with a total construction value of \$478,566.45. There have been 10 permits issued to date in 2017.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting. There have been 3 permits issued to date in 2017.

4. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period. There have been 3 permits issued to date in 2017.

5. Building Permit Summary for the District of Fort St. James

There were no building permit applications submitted this reporting period. There have been 10 permits issued to date in 2017.

6. Building Permit Summary for the Village of Telkwa

There were no building permit application submitted this reporting period . There have been 11 permits issued to date in 2017.

Reviewed by:

Written by:


Jason Llewellyn


Jason Berlin



118

MEMORANDUM

To: Cheryl Anderson, Corporate Officer and
the Regional District Board
From: Jason Llewellyn, Director of Planning and
Jason Berlin, Chief Building Inspector
Date: September 12, 2017
Re: Notice on Title - Section 57 Community Charter, Lot 2, District Lot 4266,
Range 5, Coast District, Plan 1329 (1698 Hudson Bay Mountain Road)

BACKGROUND

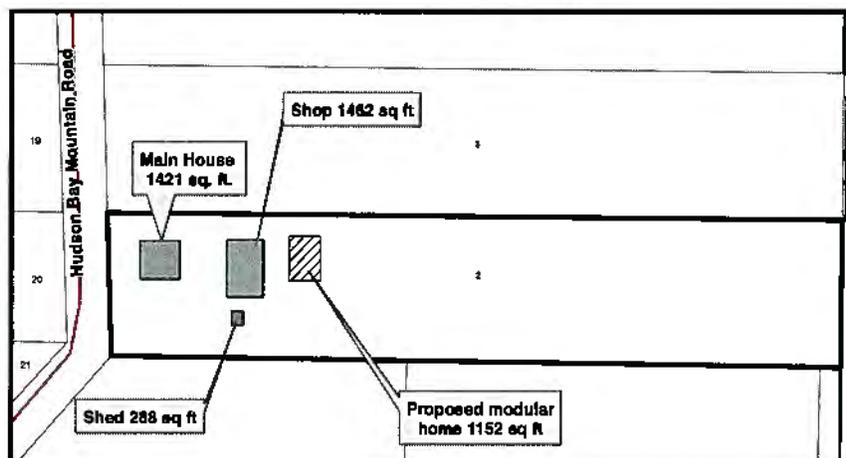
On August 4, 2016 the owner of 1698 Hudson Bay Mountain Road applied to amend the zoning bylaw for the subject property from Small Holdings (H1) to Small Holdings (Additional Dwelling) (H1-A) to allow the construction of a modular home for the applicant's mother.

Subject Property



At the October 25, 2016 Board Meeting, the rezoning application to rezone the property to Small Holdings (Additional Dwelling) (H1-A) that would have allowed the construction of the modular home was denied. The Board denied the application for a second dwelling.

Rezoning Site Plan



In July 2017, in response to a public complaint regarding the construction of multiple dwellings at 1698 Hudson Bay Mountain Road, it was discovered that a

carport and a modular home (additional dwelling) had been constructed on the property without a Building Permit.



On July 14, 2017 a stop work order was placed on the carport and modular home. The property owner was informed of the requirement for a building permit and was asked to obtain the necessary permit for the carport.

On July 20, 2017 the property owner was informed of the option to re-apply to rezone the property to H1A. Therefore, on August 2, 2017 Staff received a re-application to rezone the property to Small Holdings Additional Dwelling (H1A). At the Regional District of Bulkley Nechako's August 17, 2017 Board meeting the Board did not accept the re-application.

As of September 12, 2017 the property owner has not applied for a Building Permit for the Carport.

NOTICE ON TITLE

Under Section 57 of the Community Charter, which applies to Regional Districts, the Regional District Board may direct the corporate officer to file a notice on title of a property that serves to inform any interested persons that there are certain issues with a structure on the property.

The Community Charter requires the following with respect to the filing of a notice on title:

- The Building Inspector for the Regional District must provide a recommendation in writing to the corporate officer that the Regional District Board consider a resolution directing the corporate officer to file a notice in the land title office stating that a resolution relating to the non-compliance of the property to the BC Building Code and the Regional District's Building Bylaw has been made, and further information about it may be inspected at the Regional District offices. This report serves as the written recommendation from the Building Inspector to the Corporate Officer.
- The Corporate Officer must give notice to the registered owner of the land to which the recommendation relates that the Board will be considering a

recommendation that notice be placed on title pursuant to Section 57 of the Community Charter, and subsequently place the matter before the Regional District Board for consideration. This notice has been given to the property owner.

- Once the Regional District Board has provided the Building Inspector and the owner with an opportunity to be heard, the Board may confirm the recommendations of the Building Inspector and pass a resolution directing the corporate officer to file a notice in the land title office.
- The RDBN must then ensure that all public records relating to the resolution and the reason for the resolution are available for public view.

If the Building Inspector provides the corporate officer with a report that the reason for the filing of notice on title is rectified, the Corporate Officer must file a cancellation notice and, on receiving the notice, the registrar of land titles must cancel the note against the title.

BUILDING INSPECTOR COMMENTS

The Building Inspector submits this report to the Corporate Officer regarding the accessory building situated at 1698 Hudson Bay Mountain Road (Lot 2, District Lot 4266, Range 5, Coast District, Plan 1329).

The modular home at 1698 Hudson Bay Mountain Road was constructed on the Land without a building permit required under *Regional District of Bulkley-Nechako Building Bylaw No. 222, 1979*, or subsequent building bylaws.

It is requested that the Regional District Board confirm the Building Inspectors recommendations and pass a resolution directing the Corporate Officer to file a notice on title of Lot 2, District Lot 4266, Range 5, Coast District, Plan 1329 (1698 Hudson Bay Mountain Road) pursuant to Section 57 of the Community Charter.

PROPERTY OWNER NOTICE

The property owner has been sent notice advising of the Board's consideration of a request from the Building Inspector to register a notice on the title of the subject property.

At the Board meeting the property owner must be provided an opportunity to make representations to the Regional District Board concerning the Building Inspectors report.

After hearing the representations of the Building Inspector and the owner, if any, the Regional District Board may pass the resolution directing the Corporate Officer to file a Notice of the Resolution in the Land Title Office.

RECOMMENDATION

That the Regional District Board consider and adopt the following resolution.

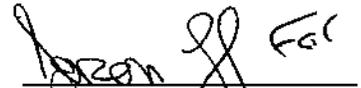
Be it resolved that:

1. The report dated September 12, 2017 and the recommendations of the Building Inspector regarding Lot 2, District Lot 4266, Range 5, Coast District, Plan 1329 (1698 Hudson Bay Mountain Road) under section 57 of the Community Charter, are accepted and confirmed by this Board, and;
2. The Corporate Officer shall file a notice in the Land Title Office stating that a Resolution has been passed under Section 57 of the Community Charter by this Board relating to land legally described as Lot 2, District Lot 4266, Range 5, Coast District, Plan 1329 and that further information respecting the resolution may be inspected at the offices of the Regional District of Bulkley-Nechako.

Respectfully submitted,



Jason Llewellyn
Director of Planning



Jason Berlin,
Chief Building Inspector

REGIONAL DISTRICT OF BULKLEY-NECHAKO
Planning Department

August 2017 - Action List - Page 1 of 2

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 803 Board Agenda May 25 2017	Cluculz Lake Volunteer Fire Dept	Follow up with recommendations Investigate RD's responsibility for Fire Dept. Operations	Jason Blackwell	Ongoing	
Pages 232-233 Board Agenda April 20, 2017	Recreation Service Electoral Area "A"	Staff Report	Jason	Ongoing	
Pages 234-236 Board Agenda April 20, 2017	Pipeline Referral	Letter Invite OGC to Board Meeting Press Release	Jason	Ongoing	122
Pages 62-79 Supp Board Agenda 20-Apr-17	BC Building & Safety Standards	Arrange Meeting	Jason	Ongoing	
Page 119-121 Board Agenda Aug 17 2017	Land Referral File No.s 7409929 7409930 Takla First Nation Electoral Area "C"	Submit	Jennifer	Completed	August 18 2017
Page 122-132 Board Agenda Aug 17 2017	Subdivision Referral File No. D-01-16 (Revised) Ministry of Transportation Electoral Area "D"	Submit	Jennifer	Completed	August 22 2017

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

July 2017 - Action List - Page 2 of 2

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 133-139 Board Agenda Aug 17 2017	DVP File No. B-01-16 John and Melainie Chretien Electoral Area "B"	Notify Applicant Issue DVP	Jennifer Maria/Jason LI	Completed Ongoing	August 21 2017
Page 140-159 Board Agenda Aug 17 2017	Rezoning Reapplication No. A-06-17 Kilback Electoral Area "A"	Re-application refused Letter & Refund B/I Report - Notice on Title Unlawful 2nd Dwellings Article	Jennifer B/I and Jason LI Jason LI	Completed Ongoing	Aug 21, 2017
Page 165-201 Board Agenda 20-Jul-17	9-1-1 System Maintenance Contract Renewal	Facilitate	Haley	Ongoing	
Page 215-222 Board Agenda 20-Jul-17	Parks and Recreation Services Electoral Area "A"	N/A	Jason Llewellyn	Deferred	
Page 327-334 Board Agenda 20-Jul-17	Rezoning File No. C-02-17 Bylaw No. 1803 Blue Jay Farms Electoral Area "C"	Close File	Jennifer	Ongoing	
Page 335-341 Board Agenda 20-Jul-17	Rezoning File No. A-05-17 Bylaw No. 1803 Maria Kolnberger Electoral Area "A"	Close File	Jennifer	Ongoing	
Page 20 - 35 Supp Agenda 20-Jul-17	Rezoning File No. A-03-16 Bylaw No.'s 1786 & 1787 Phil's Boxes (HBH) Electoral Area "A"	Close File	Jennifer	Ongoing	

123

Cannabis Legalization Primer

August 2017

How Municipalities Can Get Ready

This is the first of two reference documents developed by FCM to help municipalities address cannabis legalization locally. It provides general information and steps for consideration for municipalities looking to introduce by-laws, zoning and business practices, among other things.

The second-phase of this project, set to be released in the coming months, is a more comprehensive resource to provide guidance in by-law development and highlight promising practices related to cannabis legalization at the local level.

125

Table of Contents

1. Federal Legislative Overview	1
2. Timelines	2
3. Jurisdictional Responsibilities	3
4. Where to Begin	4



1. Federal Legislative Overview

On April 13, 2017, the federal government tabled two bills to legalize and regulate cannabis in Canada:

- **Bill C-45, *The Cannabis Act***, addresses the regulation, sale and cultivation of recreational cannabis.
- **Bill C-46, *An Act to amend the Criminal Code*** (offences relating to conveyances, focuses on strengthening impaired-driving measures).

This new legislation flows from the work of the federal Task Force on the Legalization and Regulation of Cannabis. FCM brought the municipal perspective to that process, grounding our advocacy in four broad principles:

- **Consultation and communication** with municipalities during the development and implementation of a cannabis legalization framework.
- **Respect for municipal authority** in the development of local implementation plans for production, distribution and consumption within their boundaries.
- **Coordinated implementation and enforcement** of the cannabis legalization framework across all orders of government.
- **Fair distribution of new revenue streams**, set in partnership among orders of government.

2. Timelines

The federal government intends to enact both pieces of legislation by July 2018. This means that all orders of government must begin their internal process immediately to ensure that regulations, laws and by-laws are in place by the time the federal cannabis legislation comes into force.

For implementation to be safe, timely and effective, clear coordination between all orders of government is essential. FCM and the municipal sector are taking a proactive approach toward cannabis implementation, as much as feasible, to help ensure that the municipal sector is well prepared for the July 2018 legalization.

3. Jurisdictional Responsibilities

Federal:

The federal government will be responsible for regulating the production of cannabis, as well as setting the rules and parameters around possession limits, trafficking, advertising, the tracking of seed to sale, establishing minimum age limits, personal cultivation and the continued oversight of the medical cannabis regime.

Provincial/territorial:

Provinces and territories will likely govern many aspects of the legalization framework, including wholesale and retail distribution, the selection of a retail distribution model and workplace safety. Provinces will also have discretion to set higher age limits or more restrictive possession limits.

Municipal:

Municipal regulations stem from the frameworks set out by provinces and territories. Bills C-45 and C-46 provide latitude to provinces and territories to develop their own rules and regulations around the distribution and consumption of fresh or dried cannabis, cannabis oil, plants and seeds.

For municipalities, this means that local jurisdiction could vary in a number of ways. Still, there are common elements across the country for which municipalities are responsible. Based on the pan-Canadian analysis conducted to date, municipalities are likely to be most active in the areas of zoning, business licensing, building code, municipal workplace safety and enforcement of regulations around public consumption and impaired driving.

Please consult your own provincial or territorial government for a more precise outline of responsibilities in your jurisdiction.

Shared areas of responsibility:

What is much less clear is the role municipalities will play in areas of shared responsibility. Depending on how the legislation and regulations are shaped in the coming months, there could be shared jurisdictional responsibility in areas such as public consumption, rules for retail locations, home cultivation, taxation from cannabis sales, public education, public health and law enforcement. The extent to which municipalities will have access to federally regulated production facilities also remains unclear.

4. Where to Begin

Cannabis legalization will have specific impacts for municipalities, and the timelines are short. Below is a list of considerations and actions that your municipal councils and staff may wish to start considering now to be better prepared for July 2018.



Assemble a municipal working group on cannabis

legalization that includes members of relevant municipal divisions (police, fire services, building code, city planning, municipal licensing and standards, public health, social services, communications, law etc.) to discuss municipal considerations and identify gaps. This will be particularly important as more federal, provincial and territorial information on the issue becomes available. Recognizing the wide-ranging impact cannabis legalization will have on departments and services, many municipal jurisdictions have assembled an interdepartmental working group as a first step on the road toward legalization. In very small municipalities, there may not be the human resource capacity to bring such a group together. In this case, information sharing in collaboration with your provincial or territorial association or bringing the issue forward at your local government association meetings could be alternative options.



Engage with your province or territory early through your provincial or territorial municipal association. Ensure that there is an open line of communication and that you are on the same page about areas of shared jurisdictional responsibility. This could include impaired driving, public education, taxation, business licensing, public consumption, and land use/zoning.

Having a good understanding of the provincial, territorial and federal rules as they become law will help provide municipalities with clear direction on where you will and will not have jurisdiction.

Most provinces and territories have already begun to consult with municipalities and the public about the impact of the upcoming cannabis legalization. Your municipality or your PTA can engage in this process, raise municipal concerns and communicate back important information to your council and staff.



Seek legal advice. Given the complicated multi-jurisdictional nature of cannabis legalization, your municipality may want to seek legal advice. FCM will also be developing more detailed guidelines. But this tool will be designed to complement, not replace, legal advice that is tailored to the needs of your community.



Seek appropriate municipal approvals. Think about your municipality's approval processes and how they will align with provincial/territorial processes. Start planning now.



Establish a timeline and work plan. Take a look at your municipal agenda and develop a work plan that takes the need for public consultation into account. Align this with your province or territory's timeline for implementation.



Engage the public and other key stakeholders, including industry. There is a lot of public concern about cannabis legalization. People are going to have questions. Ways to engage the public in this process will vary, but could include:

- A formal public consultation process
- Conducting a public hearing of Council
- Using online surveys, public meetings and targeted stakeholder consultations
- Social media

Make sure to keep public engagement focused on issues that fall under specific municipal jurisdiction.



Assess which by-laws and other municipal programs require adjustment or creation.

Cannabis legalization may require amendments to existing municipal by-laws, such as those around land-use. It may also mean new by-laws will have to be enacted, which could include those for business licensing. Here are the most common areas of by-law amendment/creation for consideration, as identified by municipalities that have been highly engaged with federal and provincial governments throughout the legalization process:

- **Land use planning/zoning.** This clear area of municipal jurisdiction could be used to regulate where licensed recreational cannabis dispensaries can operate. Land use planning by-laws can limit dispensaries' proximity to schools and playgrounds. They can also define and classify cannabis retail and lounge facilities (if these are allowed in your province/territory) distinctly from other zoning categories such as general retail where alcohol sale is permitted. Municipalities will also have to work with the federal government on zoning/land use planning for production facilities. The government has also signalled it will work on regulations for cannabis edibles once the regime is established for fresh/dried cannabis, seeds and oils. How edibles will be managed under municipal zoning by-laws and regulated by your province or territory may be an issue to discuss when reviewing potential local impact.
- **Public consumption.** Direction as to where people can consume cannabis will come through provincial and territorial legislation. This is much like laws across the country that place restrictions on smoking cigarettes and drinking alcohol in public places. We encourage you to engage with your respective province or territory regarding the parameters of public consumption of recreational cannabis, including edibles, and then develop corresponding by-laws.
- **Business licensing.** Through business licences, municipal authorities can set individual requirements for businesses. Business licensing can also correspond to related by-laws such as those for nuisance or zoning. For example, only a properly zoned building could obtain the required municipal business licence authorizing the sale of federally regulated cannabis. While density requirements are generally addressed through zoning, setting the maximum number of locations of cannabis retail stores could be a business licensing issue, as is sometimes the case with adult entertainment stores in many municipalities.
- **Human resources policies.** You will need to ensure that workplace drug and alcohol policies for municipal staff will comply with provincial or territorial changes with regard to cannabis.
- **Enforcement and policing.** Municipally-delivered police and by-law services will have to make the necessary adjustments to respond to new federal and provincial laws, as well as municipal by-laws. This could range from issues such as developing protocols and parameters around issuing tickets related to cannabis consumption, to the new training and enforcement of new impaired driving rules.

- **Public education.** Municipalities developed anti-smoking campaigns for tobacco use as part of local efforts to improve public health. It is likely that the municipal sector will want to focus their education efforts on areas of municipal jurisdiction. This would include where people can and can't consume cannabis at public events and on municipally-owned property such as parks and recreation facilities. Coordination with other orders of government on the development of public education campaigns could help streamline efforts, capitalize on external funding or expertise where it exists, and ensure consistent messaging.
- **Public health.** Depending on the size of your municipality, local public health officials will want to consider how cannabis legalization will change and impact the public health mandate.



Can you revise or develop municipal by-laws immediately, even if federal or provincial/territorial regulations are not ready yet?

Recognizing the short time municipalities have to prepare for cannabis legalization and the amount of time it takes to develop by-laws, there are a few things your municipality can do to prepare for cannabis legalization now. Some questions to ask:

- What requires clear regulatory direction from the provincial/territory?
- What is being deferred federally until a later time?

Some initial steps that can begin immediately include:

- Passing a motion in council directing municipal staff to prepare options for land-use by-law amendments in anticipation of direction from other orders of government.
- Conducting research on the local impacts of cannabis legalization and implications for municipal governments.
- Engaging with your province or territory through provincial/territorial municipal associations or directly in a PT consultation process.
- Creating a timeline and work plan.
- Scoping out the anticipated municipal roles and responsibilities into phases—by-laws required for Day One of legalization, by-laws required based on further provincial/territorial regulatory direction, and by-laws to be addressed further along in the process (e.g. cannabis edibles).

Edmonton for example, began their work by preparing amendments to their zoning by-law. The definition of a “major home-based business” was changed to clarify that cannabis sales, production and distribution were excluded from this type of business classification.



Establish areas where your municipality cannot proceed without federal or provincial/territorial direction and authority.

There are several areas where municipalities say they cannot advance cannabis legalization until other orders of government provide direction. This may include:

- Decision areas that are solely the jurisdiction of a province or territory such as cannabis distribution, or areas of shared jurisdictional responsibility such as enforcement of impaired driving, or First Nation and municipal boundary overlap.
- The type of distribution model—Crown Corporation or retail model?
- Rules to prevent existing illegal dispensaries from claiming that they deserve to be "grandfathered" into the licensing system.
- Business licences—a new application process and new business licences will be required depending on what provinces/territories decide concerning where cannabis can be purchased and consumed.
- Business licenses—a new application process and new business licences will be required depending on what provinces/territories decide concerning where cannabis can be purchased and consumed.
- Home cultivation – it is unclear what the role for municipalities will be in regulating this.
- Cost and scope of impaired driving detection training.
- Type of equipment to detect impaired driving.
- Distribution of tax revenue.
- Support for implementation costs.

In Ontario, municipalities are waiting for the province to decide whether cannabis will be sold through a Crown Corporation or a regulated retail model. In the case of a Crown Corporation, municipalities would not licence cannabis retailers and would have no land use jurisdiction as to where sales or production could be located. However, if the regulated retail model is used, municipalities would be required to regulate the location of retail outlets through existing municipal zoning by-laws.

Calculate cost estimates and make a financial plan. Once we know more about what the municipal role will look like in this process, it will be time to plan for staffing and other costs, including public education, public engagement, staff training, administration and enforcement.

Develop draft by-law amendments. Municipal legal affairs departments or by-law services groups, with the help of outside legal expertise if necessary, can now prepare text amendments to regulate cannabis-related activities. Some of this may begin without authority or direction from other orders of government. Some municipalities in Canada have developed a phased approach to this work, where by-law development occurs in different stages as the guidance and direction from other orders of government becomes available.

It can take time to develop by-laws, conduct public engagement and fit hearings into a busy council schedule. We recommend thinking about these processes early and assessing whether certain aspects of the work can begin immediately. Also consider the time businesses need to gain necessary municipal approvals and licences to be ready to open for when the federal cannabis legislation comes into force.

Presenting amendments to Council and obtaining Council approval. Each by-law that requires amending will need to go before council for approval. Ensuring that your municipal council is well informed and ready to approve the series of amendments regarding cannabis legalization is an obvious, but important step in the process. For this stage, it is important to look ahead in the municipal calendar and establish how by-law amendments are organized and when they will go before council for decision.

Public education, internal training and enforcement. Educating the public and ensuring there is consistent and fair enforcement of the new cannabis rules will be important. Institutional change of this nature will also require internal training in order to properly prepare your own staff for the new federal, provincial/territorial and municipal rules.

135





136 INFORMATION SHEET

GUIDE & TEMPLATE FOR PREPARING A DAM EMERGENCY PLAN (DEP) IN BRITISH COLUMBIA

INTRODUCTION

Emergency response procedures and emergency preparedness plans have been a recommended best dam safety management practice since 1984 in British Columbia. The previous British Columbia Dam Safety Regulation, *Water Act*, required all owners of dams with a consequence classification of significant or higher to prepare an Emergency Preparedness Plan (EPP) for their dams.

In 2016, the *Water Sustainability Act* and Dam Safety Regulation replaced the *Water Act* and British Columbia Dam Safety Regulation. The new regulation still requires owners of dams to prepare an emergency plan, now called a Dam Emergency Plan (DEP), however with some differences including what they must contain, what must be done with them, and the date by which they must be prepared and submitted for acceptance by the Dam Safety Officer.

REQUIREMENT

As per Sections 9 and 33 of the Dam Safety Regulation, *Water Sustainability Act*, an owner of a dam that has a consequence of failure classification of significant, high, very high or extreme must prepare a DEP that includes:

- (i) a record describing the actions to be taken by the owner if there is an emergency at the dam, and
- (ii) a record containing information for the use of the local emergency authorities for the dam for the purpose of preparing local emergency plans under the Emergency Program Act.

A *Guide & Template for Preparing a Dam Emergency Plan (DEP) in British Columbia* has been developed to assist dam owners in preparing their DEP.

CHANGES TO THE REQUIREMENTS OF AN EMERGENCY PREPAREDNESS PLAN

The new DEP is similar in part to the former EPP as it must describe the actions to be taken by the dam owner if a hazardous condition or potential safety hazard at the dam is detected. However, in addition, Section 9(1)(a)(ii) of the Regulation now requires that the DEP include a *record* containing specific information about the dam to be used by *local emergency authorities* (as defined in Part 1, Section 1(2) of the Regulation) for their local emergency plan; a plan mandated under the [Emergency Program Act](#).

To prepare this record, the DEP template is designed so that several parts of the DEP can be easily separated to become the *record* described under Section 9(1)(a)(ii) of the Regulation for provision to local emergency authorities. Those portions of the DEP that make up this *record* from the template are: **Sections 1, 2 & 4.1 and Appendix A (A-1, A-2 & A-3)**.

GUIDELINE AND TEMPLATE

The Canadian Dam Association (CDA) provides guidance on Emergency Preparedness for dam owners, local emergency authorities and communities in their [Dam Safety Guidelines](#). As well as this, the Association of State Dam Safety Officials (ASDSO) and the National Dam Safety Review Board (NDSRB) in the United States have developed an [EAP Resource Center](#) to provide dam owners with simple and low cost tools for creating and implementing an Emergency Action Plan (EAP) at their dam(s).

The *Guide & Template for Preparing a Dam Emergency Plan (DEP) in British Columbia* has been adapted from the CDA guidelines and ASDSO EAP

Resource Center for use by dam owners in British Columbia to assist in the preparation of their mandatory *Dam Emergency Plan*. The DEP template is intended for smaller to mid-sized dams but could also be adapted to larger dams.

USING THE DEP TEMPLATE

It is recognized that many dam owners currently have Emergency Preparedness Plans in place. Section 33 (*Transition – Dam Emergency Plan*) of the Regulation outlines the date of the next review of this document and when changes, if any, must be submitted to the Dam Safety Officer for acceptance. Existing EPP's may be acceptable as long as the Regulation requirement outlined in section 9(1)(a)(ii) is fulfilled. For owners of previously unregulated dams, Section 33(1) of the Regulation provides timelines for submission of the DEP.

As every dam owner and their dam are unique, so are DEPs. Therefore the DEP template may be modified to reflect your dam's requirements. The DEP template is only a suggested model of an acceptable DEP and there is no requirement to follow it as long as the information contained in the DEP is acceptable to the Dam Safety Officer (Section 9(1)(b)).

WHAT TO DO ONCE DEP HAS BEEN COMPLETED

Once the dam owner has completed the DEP, the DEP needs to be forwarded to the Dam Safety Officer for acceptance. The Dam Safety Officer may return the DEP to the owner with suggestions for improvement if not satisfied with the DEP. Once accepted by the Dam Safety Officer, and as per Section 9(10) of the Regulation, the dam owner must then forward relevant sections of the DEP to the local emergency authority for the purpose of the local emergency authority's preparation of their own local emergency plans under the *Emergency Program Act*. Once again, those portions of the DEP that make up this *record* from the template are: **Sections 1, 2 & 4.1 and Appendix A (A-1, A-2 & A-3)**.

MORE INFORMATION

More information on the DEP can be obtained by contacting:

Dam Safety Section
Water Management Branch
PO Box 9340 Stn Prov Govt
Victoria BC V8W 9M1

Email: dam.safety@gov.bc.ca

Or through the provincial dam safety website at:
www.gov.bc.ca/water

Additional information on dam emergency preparedness can be found in the Canadian Dam Associations' *Dam Safety Guidelines* and website at:
www.cda.ca/

Last Update: June 24, 2016

From: DeFord, Darren FLNR:EX <Darren.DeFord@gov.bc.ca>
Sent: Friday, June 2, 2017 2:31 PM
To: haley.jeffrey
Subject: Dam Emergency Plans

Good Afternoon Haley,

I'm not sure if you would be the best contact as the Local Emergency Authority for Regional District Bulkley-Nechako. If not, could you forward this on appropriately?

I am reaching out to Local Emergency Authorities in the North Area BC, regarding changes to the Dam Safety Program's requirements for Dam Emergency Plans (DEP), as a result of the updated Water Sustainability Act and Dam Safety Regulations. Basically, dam owners (with 'Significant' or higher consequence ratings) have always been required to have an Emergency Preparedness Plan, the updated Regulations require the dam owner to share a portion of their (now called) Dam Emergency Plans with Local Emergency Authorities for the purpose of preparing local emergency plans under the Emergency Program Act. The following link is an Info Sheet that will provide more context. I've also attached a DEP template (see link) for you see what is involved.

http://www2.gov.bc.ca/assets/gov/environment/air-land-water/water/dam-safety/2016_06_24_-_final_-_dep_info_sheet.pdf

It will take some time for me to work with dam owners to get their DEP's updated for this requirement. RDBN appears to occupy both the Skeena and Omineca Regions of which there are about 55 dams (currently in my registered dam portfolio) with consequence classification of 'significant' or 'high' which will require updated DEP's. Not all of these fall with RDBN boundaries but I wanted to you be aware of these documents before they started coming to your office.

I'm curious if you have any awareness on this yet, perhaps through EMBC? I'm available for further discussion on this.

Darren DeFord, P.Ag.
Dam Safety Officer – North Area, Water Stewardship Division
Ministry of Forests, Lands, and Natural Resource Operations

Phone: 250-561-3442 cell 250-617-4671
Sth Flr, 499 George Street
Prince George, BC V2L 1R5

<http://www2.gov.bc.ca/gov/content/environment/air-land-water/water/drought-flooding-dikes-dams/dam-safety>

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Subject: New Policy 5.11 on Deploying Local Government (Local Authority and First Nations) Staff to EOCs in Other Jurisdictions

From: TRAN EMBC PECC Director 1 TRAN:EX

Sent: Friday, June 2, 2017 15:36

Subject: RE: New Policy 5.11 on Deploying Local Government (Local Authority and First Nations) Staff to EOCs in Other Jurisdictions

Good Afternoon,

RE: New Policy 5.11 on Deploying Local Government (Local Authority and First Nations) Staff to EOCs in Other Jurisdictions

I understand there have been questions from around the approach and reimbursement for deploying trained emergency responders from local governments to EOCs in other jurisdictions requiring surge support or extra personnel resources in response to or in preparation for an emergency/disaster. This email is to introduce the new EMBC Policy and Procedures, developed through a special project (led by Leslie MacDonald) in consultation with EMBC staff and local governments. Some key points around the new policy:

- It is intended to support local governments responding to an incident
- It clarifies that if Local Government A is operating an EOC and is bringing in staff to support their EOC from Local Government B (i.e. outside the jurisdiction of Local Government A), the Local Government B staff base and overtime costs (as well as expenses) are reimbursable.
- Base pay is NOT covered for the staff employed by the same local government that has activated their EOC, only incremental costs.
- Clarifies WorkSafeBC and liability coverage for the deployed personnel.
- It follows ICS principles and BCEMS.
- The arrangement is between local governments, with support from the Province as required. A draft Letter of Agreement template is provided for local governments to use for their specific situation.

Attached are the new Policy and Procedure documents including FAQ and Process Flow ANNEX. These documents will be posted on EMBC's website and are to be shared with external audiences.

There are also internal documents to assist implementation of the policy in the PREOC and PECC, and ensure a consistent approach.

If you have any questions, please contact your regional EMBC office.

Kind Regards,

Christopher Duffy

Executive Director, Operations & Recovery Transition
EMERGENCY MANAGEMENT BRITISH COLUMBIA

Block A - Suite 200 2261 Keating X Road

Saanichton BC CANADA V8W 2A5

Ph: 250.952.4544 Fax: 250.952.4888

24 hour Emergency Reporting: 1.800.663.3456

www.embc.bc.ca



5.11 PROVINCIAL SUPPORT FOR DEPLOYING 'OUT-OF-JURISDICTION' LOCAL AUTHORITY AND FIRST NATIONS STAFF TO A LOCAL GOVERNMENT EMERGENCY OPERATIONS CENTRE (EOC) Policy

5.11.1 RELATED DOCUMENTS

- Provincial Support for Deploying 'Out-of-Jurisdiction' Local Authority and First Nations Staff to a Local Government EOC Policy
- Provincial Support for Deploying 'Out-of-Jurisdiction' Local Authority and First Nations Staff to a Local Government EOC Procedure
- Letter of Agreement Template for Local Authorities and/or First Nations for Deploying 'Out-of-Jurisdiction' Local Government Staff to Another Jurisdiction Emergency Operations Centre (EOC)
- Out of Jurisdiction EOC Personnel Deployment Process Flow Annex

5.11.2 FREQUENTLY ASKED QUESTIONS

Q. What are the Reimbursement Rates for municipal staff that are being deployed?

A. Municipal staff will be paid their normal wage and overtime rates. Deployed Personnel will use normal procedures and timelines from their Home Employer Community to submit their hours and expenses for payment through normal channels. The Home Employer will process the Deployed Personnel's wage (including overtime) and expense claims as per their normal operating procedures, and invoice the Requesting Community for reimbursement.

The Requesting Community EOC will pay the invoice from the sending community for reimbursement of the Deployed Personnel wages (all-found amount) and related expenses (travel, accommodation, per diems, and incidentals as defined, e.g. cell phones). As per the Response Request and EAF, these response costs, along with all receipts and supporting documentation, will be included in the response claim that the receiving EOC will compile and submit to EMBC.

Q. How can I find out myself who might have staff available for deployment?

A. The BC Association of Emergency Managers (BCAEM) has a Deployment Database that identifies members who have indicated they are available for deployment, along with their basic contact information. Their website is www.bcaem.ca. Note: you need to be a BCAEM member to access the database. The deployment database is user driven. Each member is responsible for updating his/her information and the BCAEM does not verify contact information or experiences, etc.

Q. Will EMBC follow local authority collective agreement criteria for deployment of municipal staff?

 <p>Emergency Management BC</p>	<p>5.11 FAQs</p> <p>Created: 2017-JUN 2 Revised:</p>
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A. To address potential collective agreement requirements, it may be beneficial to canvass staff for an expression of interest for the opportunity. The staff would be expected to meet the deployment requirements e.g. minimum of 7 days, specific experience, minimum training levels etc.

Q. How are travel expenses being covered and who make s the travel arrangements for Municipal staff?

A. The 'receiving community' EOC will make the accommodation arrangements for the personnel if possible. If necessary, the PREOC/PECC Logistics Section (whichever one reached out to the local government for personnel to deploy) may be able to assist with air travel and accommodation arrangements directly.

Travel expenses of the Deployed Personnel will be included as part of the invoice from the Sending Community to the Receiving EOC. As per the Response Request and EAF, these response costs, along with all receipts, will be included in the response claim that the receiving EOC will compile and submit to EMBC.

Q. Are there set per diem rates and if so what are they?

A. Reimbursement rates for mileage, accommodation and meal allowances will conform to: Provincial meal/per diem travel rate http://www2.gov.bc.ca/assets/gov/careers/all-employees/pay-and-benefits/work-related-expenses-allowances/travel_allowances.pdf for Group 1. If local authority/First Nations rates are similar, they may be used; provide a copy of the local government expense schedule. Exceptions to the provincial government rate can be made if endorsed through discussion with the PREOC Director and noted in the EAF.

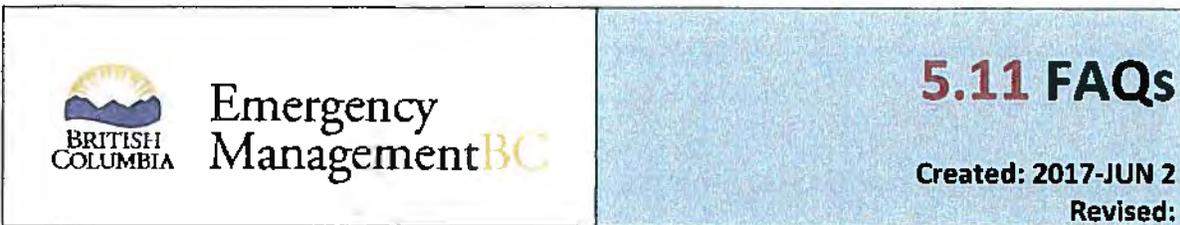
Q. When staff are being deployed are they under the control of the PREOC (EMBC) or the Local Authority they are being deployed too (reporting structure)?

A. The staff being deployed (Deployed Personnel) are doing so as a result of the implementation of a local emergency plan in the Requesting Community. The Deployed Personnel is authorized to carry out measures relating to the implementation of the local emergency plan. The EOC will determine the hours of work and provide oversight.

Q. Is there a standard deployment duration, i.e. 10-day deployment?

A. There is no standard deployment duration.

Q. Does EMBC provide Workplace BC Coverage for deployed staff?



A. The deployed employee maintains their WorkSafeBC coverage from their “home employer”, even when deployed into another jurisdiction.

Q. What costs are not eligible for reimbursement?

A. Firstly, it is recommended that the EOC submit an Expense Authorization Form (EAF/EOC Form 530) to the PREOC to confirm assumptions around response costs. Once an EAF has been authorized by the PREOC, the local authority is assured the province will provide assistance to the dollar limit identified, as long as the local government provides the proper documentation with the claim. What is critical in all cases is that the costs be incremental to the normal operation costs of the local government. The costs also need to be incurred.

If Local Government A is operating an EOC and is bringing in staff to support their EOC from Local Government B (i.e. outside the jurisdiction of Local Government A), the Local Government B staff base and overtime costs (as well as expenses) ARE reimbursable.

Local government base pay is NOT covered for the staff employed by the same local government that has activated their EOC, only incremental costs.

Banked overtime hours are not a reimbursable cost and neither are % increases for the benefit portion of paid overtime. If there are further questions around eligibility for reimbursement, contact your regional EMBC office.

143

Board-Direction
RECEIVED

geraldine.craven

AUG 23 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

From: Sandy Dore <sdore@bvcu.com>
Sent: August 23, 2017 11:13 AM
To: inquiries
Subject: Burns Lake Rotary Auction 2017
Attachments: 2017 Auction letter.pdf

Good morning

I know I am contacting you much earlier this year, but would like to get started on my requests as soon as possible as I will be retiring from my position here in Burns Lake at the end of October. With this happening, I will have plenty to do prior to this and we know as time flies by so quickly, the day will be upon me before I know it.

So anyway, once again I am contacting you to ask if you would considering donating again this year. As per the attached letter, the local Rotary Club contributes a great deal to our community and we are able to do this due to the support of community members such as yourselves and we thank you for your past contributions toward our annual event.

Thank you for your consideration of this request and please let me know if you are able to contribute again this year.

Thanks

Sandy

Sandy Doré- Branch Manager
Bulkley Valley Credit Union
Lakes District Branch
Highway 16, Lakeview Mall
PO Box 1029
Burns Lake, BC V0J 1E0
Tel: 250 692-7761
Fax: 250 692-3661

By default, emails are sent in unencrypted plain text over the Internet. Bulkley Valley Credit Union will not send private or confidential information without first encrypting the data. Bulkley Valley Credit Union will never request confidential or private data be sent to us via email without also requesting that data be encrypted by the sender. Bulkley Valley Credit Union's email infrastructure utilizes "Opportunistic TLS" encryption. All parties wishing to use TLS encryption for email communications with us should request through their email provider that TLS encryption be configured and tested with our email domain mail.bvcu.com. This e-mail and any attachments may contain confidential and privileged information. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and destroy any copies. You must not copy this message or attachment or disclose the contents to any other person. Bulkley Valley Credit Union will never act on financial instructions delivered solely via email, encrypted or otherwise.

144



ROTARY CLUB OF BURNS LAKE

British Columbia
Box 616, Burns Lake, B.C. V0J 1E0
Luncheon Tuesdays at Noon

August 22, 2017

Our Annual 2 Day Live Radio Auction will be broadcast again across Northwestern BC – including the communities of Burns Lake, Granisle, Houston, Smithers, Telkwa, and Hazelton – covering a population of approximately 30,000. The dates for this year's auction are November 15th & 16th, 2017. The auction has been extremely successful in the past and is the primary way that the Burns Lake Rotary Club raises money to support community projects for the next year.

Would your business consider offering a donation this year? Examples of items that we typically auction off include: a piece of merchandise, gift certificate or a gift basket. Cash donations are also accepted and will be acknowledged throughout the program and on air. Please remember that in addition to the newspaper and radio coverage, we also photograph and list the donated items on our **Rotary Club of Burns Lake Auction Facebook page**. We plan on having items up for display on our Facebook page as well as displayed in town.

If you are interested in donating, please feel free to contact myself or any other Burns Lake Rotarian regarding how you may be able to help us this year.

With your donations and contributions, community auction bidders have helped us raised over \$100,000 in past 3 years. The funds raised have allowed the Burns Lake Rotary Club to complete projects in your community such as:

Annual Projects/Initiatives

Shelterboxes
Tweedsmuir Trek/Wilderness Adv.
Rotary Community Calendar
Rotary Park at CNC maintenance
Youth Citizen of the Year
Rotary Youth Exchange Program

Special Projects 2014-2015

Tennis courts resurfacing
Purchase equipment for the
Lakes District Search & Rescue
boat

Special Projects 2016

Community Garden Storage Shed
Cemetery Upgrade Project
Cemetery Tourism Initiative

Special Projects 2017

Rod Reid Hiking Trail Upgrade

Our most recent projects completed are the upgrades at the Rod Reid Trail Upgrade, we spent over \$20,000 redoing all the view points, signs, benches and upgrading the entire walking trail. The Rotary Club of Burns Lake partnered with Babine Forest Products, Decker Lake Forest Products, Burns Lake Community Forest, Chinook Community Forest, Lakes District Maintenance and the Village of Burns Lake on this major community project.

Thank you in advance for your support!

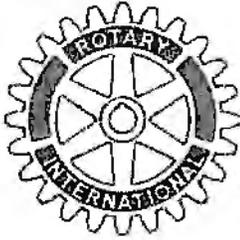
Yours sincerely,

Richard Vossen
President Rotary Club of Burns Lake
Cell: 250-692-9591

"Service above Self"

MS

Board - Direction



Rotary Club

PO Box 616, Burns Lake, BC V0J 1E0

August 22, 2017

Our Annual two Day Live Radio Auction will be broadcast again across Northwestern BC – including the communities of Burns Lake, Granisle, Houston, Smithers, Telkwa, and Hazelton – covering a population of approximately 30,000. The dates for this year's auction are November 15th & 16th, 2017. The auction has been extremely successful in the past and is the primary way that the Burns Lake Rotary Club raises money to support community projects for the next year.

Would your business consider offering a donation this year? Examples of items that we typically auction off include: a piece of merchandise, gift certificate or a gift basket. Cash donations are also accepted and will be acknowledged throughout the program and on air. Please remember that in addition to the newspaper and radio coverage, we also photograph and list the donated items on our **Rotary Club of Burns Lake Auction Facebook page**. We plan on having items up for display on our Facebook page as well as displayed in town.

If you are interested in donating, please feel free to contact myself or any other Burns Lake Rotarian regarding how you may be able to help us this year.

With your donations and contributions, community auction bidders have helped us raised over \$100,000 in past 3 years. The funds raised have allowed the Burns Lake Rotary Club to complete projects in your community such as:

Annual Projects/Initiatives

- Shelterboxes
- Tweedsmuir Trek/Wilderness Adv.
- Rotary Community Calendar
- Rotary Park at CNC maintenance
- Youth Citizen of the Year
- Rotary Youth Exchange Program

Special Projects 2014-2015

- Tennis courts resurfacing
- Purchase equipment for the Lakes District Search & Rescue boat

Special Projects 2016

- Community Garden Storage Shed
- Cemetery Upgrade Project
- Cemetery Tourism Initiative

146

Special Projects 2017

Rod Reid Hiking Trail Upgrade

Our most recent projects completed are the upgrades at the Rod Reid Trail Upgrade, we spent over \$20,000 redoing all the view points, signs, benches, bridges and upgrading the whole walking trail. The Rotary Club of Burns Lake partnered with Babine Forest Products, Decker Lake Forest Products, Burns Lake Community Forest, Chinook Community Forest, Lakes District Maintenance and the Village of Burns Lake on this major community project.

Thank you in advance for your support!

Yours sincerely,

Richard Vossen

President Rotary Club of Burns Lake

Cell: 250-692-9591

SERVICE ABOVE SELF

Cheryl Anderson

Subject: FW: letter of support

From: Hilary Irvine [mailto:HilaryIrvine@district.vanderhoof.ca]
Sent: September-12-17 1:08 PM
To: Cheryl Anderson <cheryl.anderson@rdbn.bc.ca>
Subject: RE: letter of support

Thanks very much Cheryl,

We are applying for the Provincial Woodstove Exchange Program. Our goal is to exchange 10 woodstoves within the District municipality. We are matching the funds from MOE, at \$250-\$400 per stove (depending on what type of stove is getting replaced). We are requesting rebate funds as well as approximately \$5000 to put on a Burn-It-Smart workshop this winter. The program will run until the end of April.

A letter would be great to show the RD's support, and stress the importance of the poor air quality in Vanderhoof.

Kind regards,

Hilary Irvine
Deputy Director of Community Development
District of Vanderhoof
250 567 4711



148

Board- Direction
(Letter of Support)

Cheryl Anderson

From: geraldine.craven
Sent: September-14-17 8:53 AM
To: Cheryl Anderson
Subject: FW: Letter of Support for Sea Cadets (Navy League)

From: G [mailto:hi.gina@icloud.com]
Sent: September 14, 2017 8:50 AM
To: inquiries <inquiries@rdbn.bc.ca>
Cc: Mark.Fisher <Mark.Fisher@rdbn.bc.ca>
Subject: Letter of Support for Sea Cadets (Navy League)

To whom it may concern,

The Smithers Branch of the Navy League of Canada is the official sponsor of Babine 204 Royal Canadian Sea Cadets. We would like to request a Letter of Support from the Regional District of Bulkley-Nechako in our efforts to pursue grants for a new cadet hall, replacing the current building at Fourth and Columbia in Smithers.

Please advise us on obtaining a Letter of Support.

Thank you,
Gina LaHaye

Email: hi.gina@icloud.com
Tel: (250) 847-4469
Postal Address:
Smithers Branch, Navy League of Canada
Sponsor, Royal Canadian Sea Cadets - Babine 204 Corps based in Smithers
PO Box 2328
Smithers, BC V0J2N0



Letters of Support Campaign

As the RBA prepares for negotiations this fall, it is important to demonstrate the strong support across the region from industry, industry associations, businesses, community groups and organizations by gathering letters of support.

Here is how you can help in gathering support letters:

1. A list of contacts have already received a letter requesting support for the RBA (here is an example of that letter).

ASK: Please review this list to see who has been sent a letter and indicate which contacts/organizations you and your staff/council will be following up with.

- We're looking for all organizations to be taken on by the RBA member(s) who have existing relationships (see #4 below for material you can provide that will make it easier for them to draft letters of support).
- This list will be updated with new contacts and letters sent, as well as any responses that have been received, as they happen.

2. We're looking for your input on which businesses and industry groups/associations from your community/area, to add to the list.

ASK: Please add any contacts on the bottom of the list and we will send out an official letter of request.

- We will continue to check this list, and update it so you can check back to find out when the letters have been sent.

3. Help to gather support letters from local community groups and organizations.

ASK: We've already requested that you use your contacts with community groups and organizations to attend meetings and engage the groups and their members to continue to raise the profile of the RBA in your community. Now we're asking that you also **seek letters of support from community groups and organizations and their members.**

4. We've drafted some materials to help the letter writing process along:

- A draft letter can be downloaded here.
- Sample paragraphs can be downloaded here.

Goal: by October, each Municipality/RD to:

1. Engage with **5** businesses from those already asked, for letters of support;
2. Add **3** additional businesses or industry groups to the list; and
3. Generate **5** letters of support from community groups/organizations.

Questions?

Reach us at communications@rdks.bc.ca or on any of our social channels.

130



NORTHWEST BRITISH COLUMBIA
RESOURCE BENEFITS ALLIANCE
 300-4545 Lazelle Avenue, Terrace, BC V8G 4E1

Our file no. 2280 03 01 B

August 25, 2017

Alan Dunlop
 Vice President & General Manager, Asset Development
 Kitimat Chevron Canada Limited
 500-5th Avenue SW
 Calgary, Alberta T2P 0L7
 AlanDunlop@chevron.com

Dear Alan Dunlop,

Re: Support of the Northwest BC Resource Benefits Alliance

We are writing as the Chairs of the Northwest BC Resource Benefits Alliance (RBA) to provide you with an update and to seek your support for a revenue sharing arrangement between the provincial government and the RBA.

The RBA is an alliance of all 21 local governments, made up of regional districts and municipalities, in Northwest BC. As a group, we have suffered for years from a fiscal disadvantage caused by the costs imposed on local governments by major projects and economic activity taking place largely outside of municipal boundaries and service areas. Even when the activity is within municipal boundaries, it often affects other surrounding municipalities but does not generate revenue for those municipalities. The result is local governments that struggle to provide needed services and infrastructure. Throughout the Northwest, local governments cannot even afford their third of cost-shared infrastructure projects that are desperately needed.

Revenue sharing would provide Northwest local governments with a proportionate share of the revenues collected by the provincial government from this economic activity. Having a share would solve the local government fiscal shortfall in the Northwest and significantly improve the livability and sustainability of the region.

During the recent election campaign, the RBA worked hard to increase understanding on the part of businesses and taxpayers throughout the Northwest about the issues facing local governments and build public support for a negotiated revenue sharing arrangement. An Insights West poll undertaken during the campaign indicated 85% support throughout the region for revenue sharing. Revenue sharing became a significant election issue, garnering considerable media coverage and discussion at campaign events. Public awareness of the issue has increased significantly.

The RBA believes that an equitable revenue sharing agreement would have significant benefits for businesses in the Northwest, including both proponents of major new capital projects, and local businesses, large and small that have been operating in the area for years. Revenue sharing will:

- help build local support for major projects,
- help keep local business fees and taxes down,
- help recruit employees to the Northwest and retain them for the long-term, and,
- perhaps most importantly, ensure that the local governments have the capacity to supply the services and infrastructure that businesses need.



NORTHWEST BRITISH COLUMBIA
RESOURCE BENEFITS ALLIANCE
 300-4545 Lazelle Avenue, Terrace, BC V8G 4E1

151

The RBA is not seeking any increase to fees and taxes already paid by businesses. We are just seeking a modest share of the significant provincial government revenue already earned from economic activity in the Northwest. The result will be to make our communities more attractive and resilient, and to keep the Northwest vibrant.

During the election campaign, Premier Horgan committed to negotiate revenue sharing with the RBA. Now that the NDP has formed government with the support of the Green Party, the RBA is looking forward to starting negotiations. Strong support from the business community would be very helpful in encouraging the provincial government to reach an agreement with the RBA.

We would appreciate a letter from you indicating that you also believe that an equitable and reasonable revenue sharing agreement would encourage economic activity and economic development in the Northwest, and would thereby benefit the business community and people of the Northwest considerably. We would also appreciate a statement of support for revenue sharing negotiations as a matter of priority.

If you would like to discuss this request or if you have any questions, please do not hesitate to contact us through the CAO from your Regional District. Contact information can be found below.

Yours truly,

Bill Miller
 Chair, RBA and
 Chair, Regional District of
 Bulkley Nechako

Phil Germuth
 Vice-Chair, RBA and
 Chair, Regional District of
 Kitimat Stikine

Barry Pages
 Vice Chair, RBA and
 Chair, North Coast
 Regional District

Contact Information

Regional District of Bulkley-Nechako (RDBN)

Melany de Weerd, CAO
 melany.deweerd@rdbn.bc.ca or 250-692-3195
 37 - 3RD Avenue, Burns Lake, BC V0J-1E0

Regional District of Kitimat-Stikine (RDKS)

Bob Marcellin, CAO
 info@rdks.bc.ca or 250-615-6100
 300-4545 Lazelle Avenue, Terrace, B.C., V8G 4E1

North Coast Regional District (NCRD)

Doug Chapman, CAO
 cao@sqcrd.bc.ca or (250) 624-2002
 14-342 3rd Avenue West, Prince Rupert BC Canada V8J 1L5

Village of Fraser Lake

Regional District Bulkley Nechako
P.O. Box 820,
37 - 3rd Avenue,
Burns Lake, B.C.
V0J 1E0



September 11, 2017

Re: Village of Fraser Lake – Appointment of Alternate Director for Mayor Dwayne Lindstrom

A new alternate Director has been appointed for Mayor Dwayne Lindstrom. Councillor Tyrel Ray volunteered for this role. The following resolution was carried in a Regular Meeting of Council on August 23, 2017:

Resolution 08-23-229 M/S Councillor Storey/Councillor Reyden

“Motion to appoint Councillor Ray as the Village of Fraser Lake’s Alternate Director to the Regional District Bulkley Nechako”

Councillor Ray’s contact information is:

Tyrel Ray
P.O. Box 212, Fraser Lake, B.C. V0J 1S0
Cellular phone: (250) 699-2724
Work phone: (250) 699-6233 (Fraser Lake Elementary Secondary School)
Email: tray@fraserlake.ca

Should you require further information, please feel free to contact me at the Village Office. Phone: (250) 699-6257

Thank you,


Rodney J. Holland, Chief Administrative Officer
Village of Fraser Lake
P.O. Box 630
Fraser Lake, B.C.
V0J 1S0





Board-Receive
RECEIVED

SEP 11 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

CERTIFIED TRUE COPY OF COUNCIL RESOLUTION

DATE: September 11, 2017

File: 0570-20

BE IT RESOLVED:

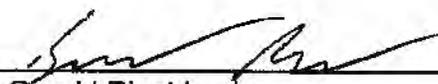
***0339-2017

"That Council resolves to ratify the decision approved by telephone poll conducted on August 17, 2017 on the following recommendation, carried unanimously:

"That Councillor Jonathan Van Barneveld be appointed to the Regional District of Bulkley Nechako Board as Mayor Shane Brienen's alternate."

CARRIED UNANIMOUSLY

I HEREBY CERTIFY, in accordance with section 148 of the *Community Charter*, the following to be a true copy of a resolution as approved by the Council of the District of Houston on Tuesday, September 5, 2017 in the District of Houston Council Chambers.



Gerald Pinchbeck
Corporate Services Officer

154
RECEIVED

AUG 16 2017

August 10, 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

THE REGIONAL DISTRICT OF BULKLEY-NECHAKO
37 - 3RD AVENUE
PO BOX 820
BURNS LAKE BC V0J 1E0



TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 1-855-253-0099

Email:

PrinceRupertGas@transcanada.com

<http://www.princerupertgas.com/>
PRGT004776-TC-GEN-AB-LT-0696

Dear Resident:

Re: Prince Rupert Gas Transmission Project Update

On July 25, 2017, Pacific Northwest LNG announced that it would not be proceeding with the proposed LNG facility near Port Edward. We were notified about this decision on the same day, and wanted to reach out to you as quickly as possible to let you know what means for our proposed Prince Rupert Gas Transmission (PRGT) project.

In its announcement, PETRONAS / PNW LNG indicated that after a careful and total review of their project, they could not proceed because of changes in market conditions. If you don't have a copy of their announcement, please view it at www.pacificnorthwestlng.com. Shortly after learning about this decision, TransCanada also issued a public statement, which can be found at www.transcanada.com.

The Prince Rupert Gas Transmission (PRGT) pipeline project was intended to serve the Pacific Northwest LNG project and with this announcement we are reviewing our options for the proposed PRGT pipeline project. At this time, we advise there is no longer a planned construction start for the PRGT pipeline project.

There is still a strong need for Canadian natural gas supplies to get to market, and the infrastructure we are building in Alberta and British Columbia – including recently announced multi-billion dollar investments in our NGTL system and North Montney Mainline - are designed to help move natural gas supplies to markets where they are needed.

We are proud of the work we have done along the PRGT route, which has included the acquisition of land rights, signing 14 Project Agreements with First Nations and securing the key regulatory approvals and permits. We have built strong new relationships, and look forward to continuing our strong partnerships with landowners, First Nations, stakeholders and communities in B.C. as we develop natural gas assets. We want to thank you for the role you have played in this and for your cooperation and support.

Prince Rupert
Gas Transmission Project

155



TransCanada
In business to deliver

If you have questions about the project, please contact us through the project toll-free line at 1-855-253-0099, or by email at community_relations@transcanada.com . PRGT appreciates the input and co-operation provided to progress the PRGT pipeline project.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Bruce'.

Keri Bruce
Land Representative
Prince Rupert Gas Transmission Pipeline
1-855-253-0999
PrinceRupertGas@TransCanada.com
www.princerupertgas.com

Prince Rupert
Gas Transmission Project

156

Board - Receive

wendy.wainwright

From: wendy.wainwright
Sent: Thursday, August 31, 2017 11:53 AM
To: wendy.wainwright
Subject: FW: Houston Search and Rescue building update

From: Robert Newell [<mailto:robnewelleag@gmail.com>]
Sent: August 27, 2017 8:20 AM
To: Melany Deweerdt <Melany.Deweerd@rdbn.bc.ca>; Shane Brien <mayor@houston.ca>
Subject: Fwd: Houston Search and Rescue building update

Sent from my iPad

Begin forwarded message:

From: Andy Muma <muma.andy@gmail.com>
Date: August 26, 2017 at 3:29:49 PM PDT
To: robnewelleag@gmail.com
Cc: "Nellie. Davis" <Nellie.Davis@rdbn.bc.ca>, "Frank (HSAR) McDonald" <sundog05@telus.net>
Subject: Houston Search and Rescue building update

Hi Rob

I thought I should give you an update on what Houston SAR has been up to this year. As a result of last years grant writing we received enough funding to purchase a swift water rescue boat and train 5 more Swift water rescue technicians giving us a total of 8 volunteers trained.





We have also been working very hard on a capital project to build a new 3 bay SAR building to store our equipment and train in. Capital funding has been much more challenging to raise then funds for equipment so our team as been saving funds over the past several years and recently acquired additional funds from BCSARA with less restrictions and can be applied to a capital project. We have acquired \$110 000.00 to date to apply to our building project. We also submitted a proposal to the town of Houston for a long term lease of land to build on directly across from the fire department. The town of Houston has been very supportive and granted us a long term lease for \$1.00/year. We now have a building permit approved and will be breaking ground in the next few weeks. The \$110 000.00 will not be enough funding to complete the building. As such, we have proposed a three year, three phase process. Phase one is to build the foundation and outside structure to lockup. Phase two will be to pour a concrete floor and insulate the building with phase three being the final finishing of the inside. The three years will give us time to raise additional money as we estimate the cost to completion will be approximately \$250 000.00.

159

We are currently working with Nellie on a capital gaming grant to try and secure funds to phase three completion. This grant is new this year and challenging to win and will only cover 50% of the project leaving us short funds. We are working hard this fall to try and raise an additional \$20 000.00 to \$30 000.00 to use both as seed money for the capital grant as well as give us additional funds to bring us to a further state of completion for phase 1 of the building.

We are wondering if there would be any "grant in aid" funding available to help us this year. If you have more questions or require more details please call anytime. Nellie has been helping us with this project and can give you some back ground on the capital grant requirements.

Any assistance would be much appreciated.

Thanks

Andy Muma
President and SAR Manager
Houston Search and Rescue
Houston, BC

THANK YOU

For Your Support



THE PURPOSES OF THE SOCIETY ARE:

1. TO PROVIDE A SAFE, ADAPTIVE AND CHALLENGING TRAINING ENVIRONMENT FOR FIREFIGHTERS AND OTHER EMERGENCY SERVICES ORGANIZATIONS;
2. TO ASSIST AND SUPPORT FRASER LAKE AREA INDUSTRIAL ORGANIZATIONS WITH THEIR FIRST RESPONDER TRAINING REQUIREMENTS;
3. TO CREATE A REGIONAL FIRE RESCUE TRAINING FACILITY, WHICH WILL PROVIDE A SAFE TRAINING ENVIRONMENT AND CREATE REALISTIC TRAINING SCENARIOS. THE FACILITY WILL HOST FIRE AND RESCUE DEPARTMENTS AND EMERGENCY SERVICES ORGANIZATIONS.

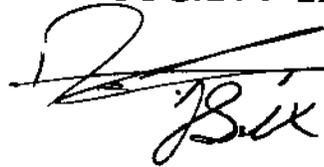


Fernando Silva

THE FRASER LAKE FIRE RESCUE TRAINING SOCIETY WOULD LIKE TO THANK YOU FOR YOUR GENEROUS DONATION TOWARDS THE FRASER LAKE FIRE RESCUE REGIONAL TRAINING CENTRE.

YOUR SUPPORT HAS LARGELY CONTRIBUTED TO THE SUCCESS OF THE REGIONAL TRAINING CENTRE.

THANKS AGAIN FOR YOUR SUPPORT.
THE FRASER LAKE FIRE RESCUE TRAINING SOCIETY EXECUTIVE AND MEMBERSHIP.


Diane Hand

Diane Hand



101

THANK YOU

163

RECEIVED

AUG 24 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

It was an honour having you
at our 2017 Granisle Day Event,
thank you so much for helping to
make it a success and we hope
to see you next year.

From: Lisa, Dan & Nessa
Granisle Information Centre.

164 Board-Receive
To Area G-Houston Rural-Director - Rob Newell



Hi Rob - we wanted to thank you for making "Paint the lake" available to our aspiring landscape artists. As you can see, Lion's Beach has been well recorded and will hang on the walls of many homes.

- We want to have this offered again !! -

Lynn Synette
Project Planner
CNC-lakes



RECEIVED

SEP 06 2017

REGIONAL DISTRICT OF
OKANAGAN-CHILCOTIN



**GREEN COMMUNITIES
COMMITTEE**

Ref: 206635

September 1, 2017

**Mr. Bill Miller and Board Members
Regional District of Bulkley-Nechako
Box 820
Burns Lake BC V0J 1E0**

Dear Chair Miller and Board Members:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your successful efforts to undertake significant corporate or community-wide climate action to reduce GHG emissions in the 2016 reporting year.

As a signatory to the Climate Action Charter, you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has achieved Level 1 and Level 2 recognition, and demonstrated significant climate action (corporately or community-wide) to reduce GHG emissions for the 2016 reporting year, you have been awarded Level 3 recognition – 'Accelerating Progress on Charter Commitments'.

166

Chair Miller and Board Members
Page 2

In recognition of your significant achievements, the GCC is very pleased to provide you with climate action community branding for use on websites and letterheads. An electronic file with the 2016 logo will be provided to your Chief Administrative Officer. Also enclosed is a *BC Climate Action Community 2016 – Climate Leader* window decal, for use on public buildings.

Congratulations again on your achievement. We applaud your leadership and wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality, and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing



Gary MacIsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for B.C. local governments for the 2016 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (*Charter*) signatory. Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Demonstrating Progress on Charter Commitments

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measuring GHG Emissions

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) for their community receive a letter from the GCC and a 'BC Climate Action Community 2016' logo, for use on websites, letterhead, etc.

Level 3: Accelerating Progress on Charter Commitments (NEW this year)

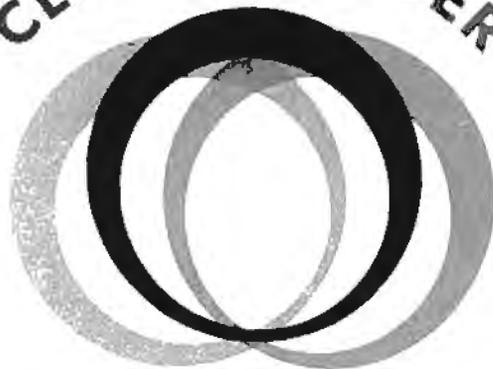
Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2016 – Climate Leader' logo, for use on websites, letterhead, etc.

Level 4: Achievement of Carbon Neutrality

Local governments that achieve carbon neutrality in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2016 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements of the Climate Action Revenue Incentive Program (CARIP) including reporting on their progress to carbon neutrality. The GCC will determine recognition levels for the *Recognition Program* based on the information included in each local government's annual CARIP public report. Further information on CARIP and the public reporting requirements is available online.

CLIMATE LEADER



**BC CLIMATE ACTION
COMMUNITY 2016**

168

169

Board-Receive



RECEIVED
SEP 07 2017
REGIONAL DISTRICT OF
BULKLEY NECHAMOC

Chair Bill Miller
37 3rd Ave, Po Box 820
Burns Lake, BC
VOJ 1E0

August 30, 2017

Dear Chair Miller,

Thank you for your letter dated July 5th, 2017.

Your NCLGA board of directors takes the concerns of all NCLGA members very seriously. Your comments have been duly noted. We want to assure you that no individual, company or organization has ever paid to deliver a keynote address at an NCLGA convention, and we will strive to ensure that it does not happen in the future.

Your appointed NCLGA representative will be able to keep you updated as we move toward May, 2018.

We greatly appreciate your time and input.

Sincerely,

Shaely Wilbur
President, NCLGA

Cheryl Anderson

From: John Fisher <jmfisher134@gmail.com>
Sent: September-13-17 9:44 PM
To: Cheryl Anderson
Subject: Fwd: Tax Shift

----- Forwarded message -----

From: John Fisher <jmfisher134@gmail.com>
Date: Wed, 13 Sep 2017 19:12:32 -0700
Subject: Tax Shift
To: cherylanderson@rdbn.bc.ca

Attention to Cheryl Anderson for RDBN Directors,

On the RDBN agenda of June 22 (pg 250-252) was a letter from John Fisher outlining the benefits of a Property Tax Shift from private buildings and business to publicly created site values.

This correspondence included a further explanation of Tax Shift in the enclosed Thomas Davidoff letter and the Land Value Tax resolution to the UBCM from the City of Victoria.

Among the many issues the Tax Shift could address is affordable housing, transit funding, urban sprawl and income equity.

I encourage RDBN Directors to vote yes to resolution B14 at the upcoming UBCM Conference.

Thanks in advance for Directors' support for this resolution.

John Fisher

Box 103, Smithers, B.C. V0J2N0, 250 877 0230

171

RECEIVED

geraldine.craven

SEP 13 2017

From: Blair, David F <DBLAIR@mccarthy.ca>
Sent: September 13, 2017 11:10 AM
To: inquiries; 'crdboard@crd.bc.ca'; 'arichmond@cariboord.ca'; 'mayor@northcowichan.ca'; Chair Fraser-Fort George RD; Kitimat-Stikine RD; 'chair@metrovancouver.org'; RD of Nanaimo; RD of Skeena-Queen Charlotte; 'Bill.Streeper@northernrockies.ca'; CFO Peace River RD; RD of Skeena-Queen Charlotte
Subject: Greyhound Canada Transportation ULC - APPLICATION FOR ROUTE ELIMINATION (Application # 256-17) - notice A
Attachments: DOCS-#17032358-v2-Greyhound_Canada_-_public_notice_#_A_Elimination.pdf; DOCS-#17058319-v1-Transmission_notice_A_(Regional_Districts).pdf

Greetings,

Please see enclosed documents.

Kind regards,



David F Blair
 Associé | Partner
 Droit des affaires | Business Law
 T: 418-521-3053
 C: 418-654-8899
 F: 418-521-3099
 E: DBLAIR@mccarthy.ca

McCarthy Tétrault LLP
 500, Grande-Allée est.
 9e étage
 Québec, QC G1R 2J7

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172

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Suite 5300, TD Bank Tower, Box 48, 66 Wellington Street West, Toronto, ON M5K 1E6

173



September 13, 2017

Greetings:

Greyhound Canada Transportation ULC has filed an application with the B.C. Passenger Transportation Board for the elimination of certain bus routes that affects intercity bus service in your regional district. Details of these changes appear in the enclosed Public Notice.

Should your regional district have any comments regarding this proposal, please notify the B.C. Passenger Transportation Board at the address set out in the Public Notice by **Friday October 13, 2017**.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Brad Scott", with a stylized flourish extending to the right.

Brad Scott
BC District Manager, Passenger Services
Greyhound Canada Transportation ULC



PUBLIC NOTICE OF APPLICATION FOR ROUTE ELIMINATION

**Greyhound Canada Transportation ULC (Greyhound)
B.C. Passenger Transportation Board ("Board") Application # 256-17
Posting Period September 13, 2017 to October 13, 2017**

Please take note that Greyhound has applied to the Board to amend its Passenger Transportation License # 70414 to eliminate service on the following routes:

- I1: Dawson Creek - Fort Nelson
- I2: Fort Nelson - Yukon Border & Highway 97
- J: Dawson Creek - Prince George
- K: Prince George - Fort St James
- L1: Prince Rupert - Prince George
- L2: Prince George - Albert Border & Highway 16
- S2: University Endowment Lands (UBC) - Whistler
- T: Victoria - Nanaimo
- Y: Victoria - Vancouver

This application is a regrettably unavoidable response to a challenging transportation environment that is characterized by diminishing ridership [51% decline in ridership over these routes], escalating costs and increased competition from publicly subsidized services. Despite significant efforts over the past several years to reduce costs as well as other measures to adapt to the market, Greyhound continues to suffer important losses from its passenger operations in BC and is now forced to make this application as part of an effort to offer a viable, streamlined Intercity Bus Service in the Province. .

Business as Usual Pending Regulatory Review and Approval

Greyhound's BC operations will continue to operate normally on these routes during the regulatory process review period-the Company does not foresee any changes to operations in 2017. Subject to the outcome of the Board's review of our application we do not anticipate these changes will come into effect until early 2018. We expect no impact on passenger ticketing and package transport for the remainder of this year.

- More information about the application, including, changes affecting other routes and the "Applicant's Rationale" by Greyhound is available at www.ptboard.bc.ca/bus.htm.
- The Passenger Transportation Board will consider written comments it receives by **Friday October 13, 2017**.
 - Send comments to the Passenger Transportation Board at Box 9850 STN PROV GOVT, Victoria BC, V8W 9T5, or by fax at (250) 953-3788 or email at ptboard@gov.bc.ca.
 - The Board forwards comments to Greyhound, comments from private individuals are subject to a privacy and confidentiality agreement that Greyhound Canada Transportation ULC has made with the Board.

Eliminated Route Points on Eliminated Routes:

- I1: Dawson Creek - Fort Nelson
City of Dawson Creek, District of Taylor, City of Fort St John, Wonowon, Pink Mountain, Buckinghorse River, Prophet River, Town of Fort Nelson.
- I2: Fort Nelson - Yukon Border & Highway 97
Town of Fort Nelson, Steamboat, Summit Lake, Toad River Lodge, Muncho Lake, Liard River, Coal River, Fireside, (Contact Creek, Yukon), (Iron Creek, Yukon), Lower Post, Yukon Border & Highway 97.
- J: Dawson Creek - Prince George
City of Dawson Creek, Arras, Groundbirch, District of Chetwynd, Pine Valley, Azouetta Lake, Mackenzie Junction, District of Mackenzie, McLeod Lake Lodge, Bear Lake, Salmon River, City of Prince George.
- K: Prince George - Fort St James
City of Prince George, Mud River, Telechik Road, Bednesti Resort, Finmore, Mapes Road, District of Vanderhoof, 12 Mile, Dog Creek, District of Fort St James.
- L1: Prince Rupert - Prince George
City of Prince Rupert, Port Edward Corner, Tye, Kwinitza, Shames, City of Terrace, Kitwanga Junction, Skeena Cross, District of New Hazelton, Moricetown, Town of Smithers, Village of Telkwa, District of Houston, Topley, Broman Lake, Village of Burns Lake, Fraser Lake, Fort Fraser, District of Vanderhoof, City of Prince George.
- L2: Prince George - Alberta Border & Highway 16
City of Prince George, Bowron River, Dome Creek, Crescent Spur, Lamming Mills, Village of McBride, Tete Jaune Cache Junction, Village of Valemount, Mount Robson, Alberta Border & Highway 16.
- S2: University Endowment Lands (UBC) – Whistler
University Endowment Lands, City of Vancouver, City of West Vancouver, Resort Municipality of Whistler. [Note that service between Vancouver, Whistler and Pemberton is preserved under Route S1]
- T: Victoria – Nanaimo
City of Victoria, City of Langford, Goldstream, Mill Bay, Cobble Hill, Cowichan Bay, City of Duncan, District of North Cowichan, Saltair, Town of Ladysmith, Cassidy, City of Nanaimo.
- Y: Victoria - Vancouver
City of Victoria, District of Saanich, District of Central Saanich, District of North Saanich, Town of Sidney, Tsawwassen Ferry Terminal, Vancouver International Airport, City of Vancouver.



CITY OF
PRINCE GEORGE

MAYOR REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: September 12, 2017

TO: CITY COUNCIL

NAME AND TITLE: Mayor Lyn Hall

SUBJECT: Union of British Columbia Municipalities (UBCM) Late Resolution for Commercial Inter-City Bus Transportation

ATTACHMENTS: Appendix "A" – Proposed Resolution to UBCM: Commercial Inter-city Bus Transportation

RECOMMENDATIONS:

That Council:

1. **SUPPORT** the draft resolution to UBCM attached as Appendix "A" to the report, calling on the Passenger Transportation Board to decline Greyhound Canada's application to cease operation of selected inter-city bus routes, and instead ensure that BC's transportation network remains fully connected, to achieve our province's collective public safety, economic, social and environmental goals.
2. **REQUEST** the provincial government to review and strengthen transportation infrastructure and networks across the province, enabling British Columbians to support community resilience, diversity, and competitiveness; spark and sustain economic growth; and seize opportunities.

DISCUSSION:

Greyhound Canada is proposing to end all of its passenger service in Central and Northern British Columbia. The routes proposed to end are: Prince George to Prince Rupert; Prince George to Valemount; Prince George to Dawson Creek; and Dawson Creek to Whitehorse. They have indicated that they will continue with freight services to these communities.

RESPECTFULLY SUBMITTED:

Mayor Lyn Hall

MEETING DATE: September 18, 2017

Commercial Inter-city Bus Transportation**Prince George**

Whereas Greyhound Canada has applied to the Passenger Transportation Board (PTB) to cease operation of the following inter-city bus routes: Victoria to Nanaimo, Prince George to Prince Rupert, Prince George to Valemount, Prince George to Dawson Creek, and Dawson Creek to Whitehorse;

And whereas in 2012 and 2013, Greyhound Canada received PTB approval to cease operation of a route on Vancouver Island; reduce frequency of service on 15 other routes in BC; and eliminate multiple "route points" (stops) from 11 routes;

And whereas the Bulkley Nechako Regional Transit pilot project along the Highway 16 Corridor is designed to dovetail rather than compete with existing commercial inter-city bus transportation services;

And whereas further reductions in commercial inter-city bus service will have significant public safety, economic, social, and environmental impacts on business, industry, local governments and First Nations throughout British Columbia:

Therefore be it resolved that the Passenger Transportation Board decline Greyhound Canada's application to cease operation of selected inter-city bus routes, and instead ensure that BC's transportation network remains fully connected, to achieve our province's collective public safety, economic, social, and environmental goals;

And be it further resolved that the provincial government review and strengthen transportation infrastructure and networks across the province, enabling British Columbians to support community resilience, diversity and competitiveness; spark and sustain economic growth; and seize opportunities.

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From: FCM Communiqué <communique@fcm.ca>
Sent: August 22, 2017 1:32 PM
To: inquiries
Subject: President's Corner

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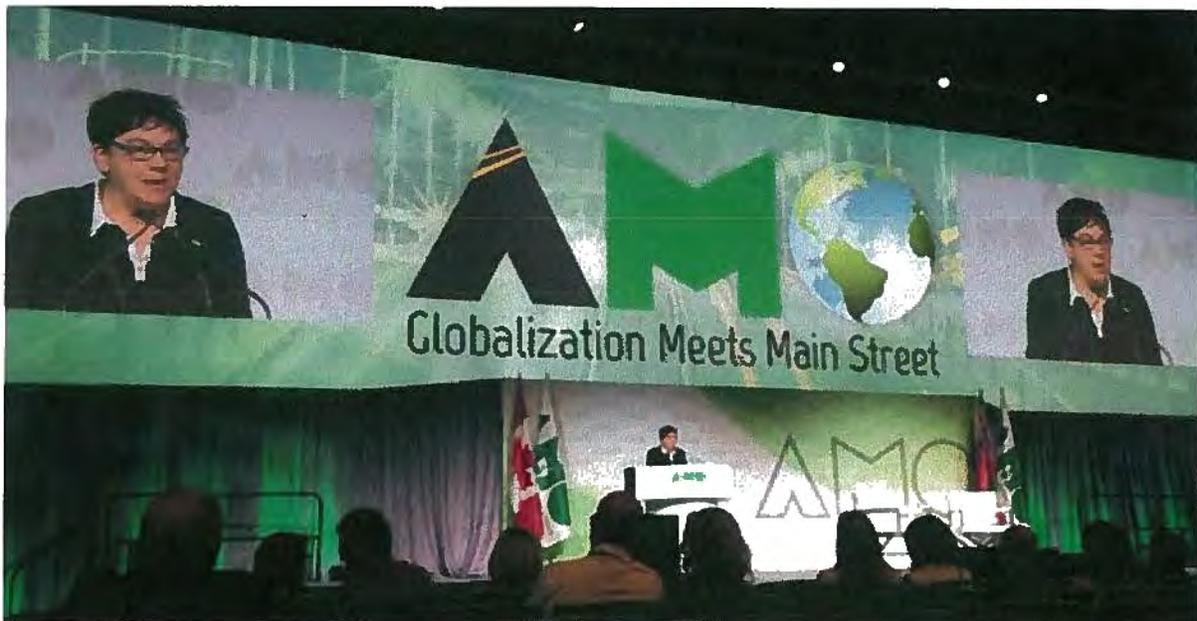
AUG 22 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

FCM August 2017

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President's Corner



It seems like just yesterday that we gathered for FCM's biggest ever annual conference. Since then, it's been an incredibly productive summer for FCM — filled with high-level meetings, federal submissions, program updates, funding announcements and more.

I'd like to take this opportunity to update you on just some of the work FCM has been doing on your behalf over these past few months.

Just last week, I was in Ottawa to address the Association of Municipalities of Ontario 2017 Annual Conference. I spoke about one of the summer's most important developments — the [launch in July](#) of bilateral negotiations between the federal government and each province and territory on Phase 2 of the historic [federal infrastructure plan](#).

It's these negotiations that will determine whether Phase 2's commitments translate into outcomes that transform our communities. So throughout the summer, FCM has been pressing local priorities with our federal counterparts — priorities like full and fair cost-sharing, municipal access to green infrastructure funding and empowering rural communities. We're also supporting our PTA partners in their conversations with the provinces and territories. Together, we're ensuring that the local voice is loud and clear as these negotiations unfold.

As an organization, FCM has never been stronger. Our sector has the ear of the federal government like never before — and communities of all sizes are already benefitting.

FCM has been laying some important groundwork on another key issue as well — the all-important National Housing Strategy. A national strategy is expected later this year, so FCM has been meeting regularly with federal officials to make it clear that municipal leaders need to see real investments in social and affordable housing, as well as local say in which housing projects move forward. The federal government needs to get this right.

Of course, that's not all. This summer FCM submitted municipal recommendations to the federal government on its [poverty reduction strategy](#) and on the NAFTA renegotiations, as well as to the CRTC [urging better broadband access](#) for under-served communities. We've been involved in extensive consultations on the Smart Cities Challenge and the Canada Infrastructure Bank. Earlier this month, we submitted our preliminary recommendations for Federal Budget 2018. And later this week, we'll be releasing a handy primer on the [legalization of marijuana](#).

We've been busy on the program front, too. Over the summer FCM launched a new [innovation network](#), announced [new grants](#) for climate change infrastructure projects and began accepting nominations for [FCM's 2018 Sustainable Communities Awards](#). Internationally, we wrapped up our hugely successful [CARILED](#) program, which has been using Canadian municipal expertise to support sustainable economic development in the Caribbean for the past five years.

Not bad for three months of work.

I'm pleased we're making progress on so many files. As an organization, FCM has never been stronger. Our sector has the ear of the federal government like never before — and communities of all sizes are already benefitting. With municipal influence on the rise, now is our opportunity to really cement the local role on the

national stage.

But to seize this moment, we'll have to remain strong and united. After all, it's our collective strength that's gotten us this far. There's much more to do, so keep an eye out in the weeks and months to come for ways you can help.

By working together, the decisions we influence today will shape the Canada of tomorrow. A Canada with world-class transit and affordable housing. A Canada where economic growth and opportunity flourish in communities of all sizes.

I'm excited to be a part of it. I hope you are too.



Jenny Gerbasi is the Deputy Mayor of the City of Winnipeg, MB. She was elected president of FCM in June 2017.

Send me your thoughts

Please send me your comments. I would love to hear from you.

✉ president@fcm.ca

☎ 613-241-5221

PRESIDENT'S CALENDAR

August 25, 2017

PAM MCCONNELL CELEBRATION
OF LIFE

Toronto, ON

September 12-15, 2017

FCM BOARD
MEETING

Wood Buffalo, AB

September 25-29, 2017

UNION OF BC MUNICIPALITIES
CONVENTION

Vancouver, BC

@JennyGerbasi Tweets

Great to see my Ontario [@FCM_online](#) friends & colleagues [@AMOPolicy](#) Conference in Ottawa... Thx for listening so well and not heckling!

Happy to see start of bilateral infra talks. [@FCM_online](#) & [#CDNmuni](#) ready to partner to improve the lives of Cdns. <http://bit.ly/2tVqEBu>

Local solutions help reduce poverty. That's why Ottawa must engage local govns every step of way. <http://bit.ly/2tG0iHk> [#CDNmuni](#) [#cdnpoli](#)

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From: Union of BC Municipalities <convention@ubcm.ca>
Sent: September 8, 2017 2:21 PM
To: inquiries
Subject: UBCM Convention Bulletin #4

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 REGIONAL DISTRICT OF
 BULKLEY NECHAKO

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Roots to RESULTS

UBCM 2017

CONVENTION BULLETIN

The UBCM Convention Bulletin is a service provided to all registrants, as well as to staff who are organizing the attendance of elected officials, in advance of the UBCM Convention. If you do not wish to receive updates on the 2017 Convention, you may unsubscribe using the link below.

Registration Deadline Approaching
 Registration closes on September 15 at 4:30 pm. After September 15, new registrations, as well as any additions or amendments to existing registrations, must be completed on-site. To learn more about registration, please visit our [Convention Information page](#).

Convention Program and Trade Show Guide Now Online
 Check out the [2017 Convention Program](#) and [Trade Show Guide](#). Copies of the Convention Program and Trade Show Guide will be distributed on-site.

Sign up for the Agricultural Tour!
 There is still room on the Agricultural Tour on Monday, September 25, so sign up now before it sells out! This year, the Minister of Agriculture, Honourable Lana Popham, will be on the tour, as it visits Richmond and Delta to showcase recent approaches and trends in the agriculture industry. The tour will visit a dairy operation, a family-owned and operated century farm, and a cranberry research farm.

'Explore The Floor' Contest

September 8, 2017
 Bulletin #4



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 r_curtis@ducks.ca

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CONTEST

For a chance to enter to win the Grand Prize of a 9.7 inch Samsung Galaxy Tablet S2 with 64-bit Octacore Processor, visit any 12 exhibitors on the Trade Show Floor displaying the 'Explore the Floor' icon in their booth. See contest rules and game play instructions on the end panel of the *Convention Pocket Program*. Drop your completed entry into the Draw Box at the UBCM Booth #500 (inside Exhibition Hall B/C) before 2:30pm on Thursday, September 28.

Orange Shirt Day: September 29

UBCM is pleased to once again recognize Orange Shirt Day at this year's UBCM Convention. Delegates are encouraged to wear orange on Friday, September 29 for Orange Shirt Day - an annual day of recognition of the harm the residential school system did to children's sense of self-esteem and wellbeing. Wearing an orange shirt is a way to honour the survivors and remember those that did not survive. UBCM has purchased a supply of Orange T-shirts through the official supplier and will have these available to delegates, by donation, on site at the Convention. Other items are also for sale on-line through the supplier. Proceeds of the sales will be going to Phyllis (Jack) Webstad's Orange Shirt Society.

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Union of BC Municipalities, 60 - 10551 Shellbridge Way, Richmond, BC V6X 2W9 Canada

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UBCM Special Committee on Housing

Aug. 16, 2017

UBCM has established a Special Committee on Housing to identify ways to make housing more affordable for people who live, work and contribute to BC's communities. The Committee will consider potential federal and provincial actions and supports, in addition to opportunities for voluntary local government action, recognizing that local governments cannot tackle the housing crisis alone.

The Terms of Reference for the Committee identify four broad areas of focus:

1. *The Current Housing System:* a review of key elements of the current housing system as a framework for identifying feasible solutions to the affordability crisis.
2. *Local Government Best Practices:* the Special Committee will highlight actions that local governments are currently taking to increase affordability.
3. *Opportunities for Innovation:* innovations that would give local governments additional options to support affordable housing.
4. *Provincial and Federal Roles:* including opportunities presented by the National Housing Strategy, federal and provincial actions to address housing prices that lie outside local government jurisdiction, and supports (legislative, funding or policy) necessary to enable local government innovation.

Committee members are drawn from local governments across BC, and from other sectors involved in researching and identifying solutions to the affordability crisis.

The Committee held its first meeting on August 10th, and will hold further meetings monthly through to November. Upon completion of its work, the Committee's findings and recommendations will be summarized in a report to UBCM Executive.

"The Special Committee will be taking a comprehensive look at the challenges across the full continuum of housing in all regions of the Province," said UBCM President Murry Krause. "Housing needs have a different face in each community, so we are looking to develop a report that speaks to the diversity of challenges in BC communities."

"To date, much of the analysis on housing has been focused on supply, and a simplistic notion that more supply will restore affordability," said Mayor Greg Moore, Chair of the Special Committee. "We want to better understand all of the forces that are driving demand in the current market. Without a thorough understanding of demand, policies aimed at increasing affordability will likely be ineffective."

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Province Seeks Input on Proposed Liquor Policy

Aug. 16, 2017

The Province of British Columbia is seeking input regarding the distribution of profits resulting from Special Event Permits (SEPs) issued by the Liquor Control and Licensing Branch. Local governments are invited to provide feedback toward the Province's proposed policy by September 15, 2017.

Under the previous regulatory framework, if the holder of a SEP charged over the liquor cost recovery price list, all profits made from the event were required to be transferred to a charitable purpose. As of April 6, 2017 the amended Liquor Control and Licensing Regulation authorizes the General Manager to exempt permit holders from this requirement if they charge over the liquor cost recovery price list. Due to the election period, an exemption policy and criteria have yet to be determined. The General Manager currently considers each exemption request as a unique submission, basing decisions on policy guidelines used in Ontario.

The Province is proposing a new policy that will exempt holders of SEPs from donating event profits to charity when they charge over the liquor cost recovery price list, provided that the events in question are of municipal, provincial, national or international significance. It is proposed that for an event to be deemed municipally significant, documentation be provided in the form of a municipal resolution or letter from a delegated official designating the event as "municipally significant."

Local governments are asked to indicate if they support this new policy, and/or if they have any concerns. Feedback may be sent to lclb.lclb@gov.bc.ca with the heading, "SEP Policy Consult" prior to end of day on September 15, 2017. Any questions or concerns may be directed to Josh Huska, Project Lead, at (250) 952-5794.

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Long Service Awards

Each year, UBCM presents Long Service Awards to eligible local elected officials at the Annual UBCM Convention. The award is outlined in Section 6.6.1 of the UBCM Executive Policies as follows:

UBCM shall present Long-Service certificates to any person who has served a total of twenty-five (25) years as an elected member of a council or regional board. UBCM shall also present Special Long-Service awards to any person who has served a total of thirty-five (35) years or more as an elected member of a council or regional board. Service required for both awards need not be continuous nor on the same council or board but must be municipal or regional district service and not on other public bodies.

Nominations are accepted every year from the beginning of June until the end of August for both the Long Service Awards (25 years) and Special Long Service Awards (35+ years). Local government administrators are asked to advise UBCM of the names of any persons who they feel would qualify for this award.

Replies should contain:

- the full name of the individual;
- the dates during which he/she served as a member of Council or Regional Board; and,
- the position(s) held during the dates given.

Long Service Awards Criteria

The following prerequisites should be adhered to:

1. The recipient must have served, as an elected member, on a BC Municipal Council or Regional District Board for a total of 25 years or more. Service can be in broken periods and on different Councils or Regional District Boards, but the time so involved must add up to at least 25 years of service.
2. The recipient can have served as Mayor, Reeve, Alderman, Councillor, Electoral Area Director, Village Chairman, or Village Commissioner, but service on other municipal bodies or boards, etc., such as School Trustee, Hospital Board members, Library Board, etc. cannot be considered in computing the total length of elected service.
3. The recipient can be presently in elected office or might now be retired from the field.

Special Long Service Awards Criteria

Individuals who have served as an elected member on a BC Municipal Council or Regional District Board for 35 years or more are eligible for this special award. To qualify for the Special Long Service Award, the individual:

- must meet the long service criteria, listed above,
- may or may not have also received a regular long-service award for 25 years of service.

1986

Please email your nomination by August 31, 2017 to Liz Cookson: lcookson@ubcm.ca

Subject line: *Long Service Awards*

Please indicate whether the nominee qualifies for **LONG SERVICE** or **SPECIAL LONG SERVICE – 35+ YEARS**

To view a list of past recipients, please follow this link:

[UBCM Long Service Award Recipients](#)

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Executive Nominations Have Been Received

Aug. 23, 2017

In response to a Call for Nominations by UBCM's Nominating Committee, the Nominating Committee Report has been prepared and is now available online. The report includes a summary of candidates running for Executive positions and their bios. Members will receive hard copies of the report by mail before the end of August.

Based on the advance nominations received, there will be an election for Third Vice-President. At present, no candidates have come forward to run for two Vancouver Metro Area Representative positions on the UBCM Executive.

For those who missed the July 31 deadline, there will be an opportunity to be nominated from the floor at Convention. Please contact the Chair of the Nominating Committee, Chair Al Richmond, for further information about the process.

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Appointment to RCMP Management Committee

Aug. 23, 2017

UBCM is currently looking to appoint one local government representative from an RCMP-policed jurisdiction to the British Columbia Local Government Contract Management Committee (LGCMC). This vacancy is the result of a resignation and shall be filled for a term ending December 31, 2018.

The LGCMC Terms of Reference stipulate that the Committee consist of nine representatives, representing a variety of categories, from local governments policed by the RCMP. As the result of a member resignation, the following category requires a local government representative:

- Community with population over 15,000, from the Lower Mainland RCMP District but outside the Metro Vancouver Regional District.

If, upon the conclusion of the appointment process, this category remains vacant due to a lack of candidates who meet all criteria (as outlined above), a representative from the remaining pool of applicants shall be selected to fill the vacancy. As such, all interested parties are encouraged to apply for this vacant Committee position.

The Local Government Contract Management Committee is a forum for consultation, analysis, and communication between local governments and the Province regarding the management of the Agreement under which the RCMP provide local police services in BC. The Committee is mandated to analyze and respond to changes proposed by the federal government and/or RCMP.

The Committee will hold at least two in-person meetings per year, to be held in Richmond, BC. Elected officials shall be reimbursed for out-of-pocket expenses, in accordance with UBCM policy.

Interested parties may contact Bhar Sihota, UBCM Policy Analyst, by September 15, 2017.

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Annual Report and Resolutions Book Available

Aug. 23, 2017

The 2017 UBCM Annual Report and Resolutions Book is now available online. The Annual Report summarizes UBCM's advocacy, program management, and member services from the past year along with the financial statements for the preceding fiscal year. Also included are the resolutions for consideration at the upcoming UBCM Convention.

A hard copy of the 2017 UBCM Annual Report and Resolutions Book will be mailed next week to each elected official and CAO from member local governments and member First Nations.

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Wildfire Prevention Funding

Aug. 30, 2017

Local governments and First Nations can access funding for wildfire prevention activities through the Strategic Wildfire Prevention Initiative, a suite of funding programs administered by UBCM and managed through the Strategic Wildfire Prevention Working Group. The next application intake deadline is October 6, 2017.

Since 2004 the program has supported communities to mitigate risk from wildfire in the wildland urban interface (WUI). Applications are accepted on an ongoing basis for four of the Initiative's funding streams, including Community Wildfire Protection Plans, Fuel Management Prescriptions, Demonstration projects and Operational Treatment projects. FireSmart planning grants are made available annually, typically for the January intake.

Funding for 100% of operational treatment costs may be available for eligible projects in unincorporated areas within regional districts, which cannot be treated due to fiscal constraints related to service area requirements. In addition operationally logical treatments that are both within and outside the WUI on adjacent crown land may be funded, and annual SWPI funding limits may be exceeded under certain circumstances through joint funding provided by the Forest Enhancement Society of BC.

For the current (October) intake only, the program requirement that local governments consult with their regional BC Wildfire Service Fuel Management Specialist is being waived, due to staff deployment during this very active wildfire season. An effort to contact the appropriate Fire Centre should still be made, and First Nations should contact the First Nations' Emergency Services Society, in advance of applying.

Full program information is available on the UBCM website, and program staff may be contacted with questions at swpi@ubcm.ca or 250-356-2947.

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Deepening Climate Leadership

Aug. 30, 2017

The BC Municipal Climate Leadership Council (BCMCLC) is hosting the Climate Leadership Institute from November 1-3, 2017. This year's event will provide an intensive learning experience with leading professionals, peers, and inspirational colleagues from the BCMCLC.

With local governments influencing a significant portion of greenhouse gas emissions in BC, locally elected officials need the hard skills and knowledge to lead their community into the green future they desire.

Key focus areas include:

- *Communication:* Learn ways to effectively communicate the importance of acting on climate change and build support with your internal and external stakeholders.
- *Planning:* Discover best practices and policies to ensure a climate action lens is embedded in every decision your community makes over the long term.
- *Knowledge sharing:* Hear about successful solutions and innovative ideas in reducing greenhouse gas emissions and energy use in other BC communities and learn how to adapt them to your own community.

Early bird registration is \$245 per person (valid until October 1). To reserve a room at the Hilton Vancouver Airport, Richmond, contact 604-233-3990 and quote CEA11.

BCMCLC thanks its supporters for making this event possible: BC Hydro, the Sitka Foundation, and the Province of BC - UBCM Green Communities Committee.

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Connecting Cultural Workers with Vacant Spaces

Aug. 30, 2017

An online tool is helping to connect creative and cultural renters with vacant spaces. With BC touting the highest percentage of working artists in the country, thousands of arts and culture workers are seeking of adaptive, affordable space options.

SpaceFinder BC is a not for profit website that allows renters to search spaces by over fifty types of criteria, including use, rate and location. Searching and posting listings are unlimited, and free.

SpaceFinder BC success stories include yoga studios rented for special events, local businesses leading second lives as film shoot locations, and empty meeting rooms being rediscovered for creative sessions and organizational retreats. As BC Outreach Coordinator Rhiannon Herbert notes, "we're not a competitor in the market, we are an ally of those already in it." Traffic on the site is growing rapidly, with hundreds of new visitors on the site each month. The Metro-Vancouver region is well covered with over 260 spaces and the directory is now poised to flourish in other regions.

SpaceFinder was recently represented in the City of Kelowna's Creative Space summit, and presented at the 2017 Heritage BC conference this May. Their next stop is in Nanaimo, this September. To learn more about SpaceFinder BC or if you are interested in booking a presentation in your community please email for further information.

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LGLA 2016/17 Annual Report Released

Aug. 30, 2017

The Local Government Leadership Academy has released its 2016/17 Annual Report. Included is a full accounting of the organization's activities and events over the past year.

2016/17 was a very busy year for the Local Government Leadership Academy. Two major events were held in Richmond: the 2016 CEO Forum and the 2017 Leadership Forum; sessions were held at each of the five Area Association conferences; five webinars were jointly hosted with LGLA partners. A full list of LGLA Certificate recipients is also included in the report.

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Community Energy Planning

Aug. 30, 2017

Interested in learning more about community energy and emissions planning? BC Institute of Technology is again offering *Introduction to Community Energy & Emissions Planning* in September 2017.

Registration is now open for this five week, online, cross-Canada introductory course. Understand the energy savings opportunities specific to your community and learn how to create actionable energy and emissions plans that achieve results.

Registration closes September 10. Online lectures are recorded and can be viewed in your own time zone.

"I have to say, the course has been fantastic in how it helped me bridge between deep energy audits and CEEP outcomes. I believe this is why we have been able to get buy in so quickly for our project."

- P. Amsler (Nativus Energy Ltd.), Manitoba, CCEM Student 2016-2017

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2017 Budget Update Highlights

Sept. 11, 2017

Earlier today, Finance Minister Carole James tabled an update to Budget 2017. The update projects modest surpluses over the next three years and includes provincial commitments that address several UBCM advocacy priorities, including housing affordability and additional supports for mental health.

The Province will provide \$500 million in new capital investments for housing as follows:

- \$208 million over four years to build 1,700 new units of affordable housing;
- \$291 million over two years to build and \$170 million to operate 2,000 new modular housing units for people who are homeless.

\$7 million will also be provided for the Residential Tenancy Branch to address the current backlog.

During the lockup, Minister James noted that although housing starts are well above average, with 41,251 annualized units as of July 2017, increased supply alone would not deliver housing affordability. "We're working on a comprehensive strategy to improve housing affordability, close speculation loopholes, and reduce tax fraud and money laundering in B.C. real estate." Minister James said the elements of a new strategy would be delivered later this fall.

Other new measures in the September Update of interest to local government include the following:

Addictions and Mental health

- \$265 million for Ministry of Health to address the fentanyl emergency;
- \$32 million for police (to disrupt the drug supply chain and provide more naloxone training) and the BC Coroners Service; and
- \$25 million to establish the Ministry of Mental Health and Addictions to develop a seamless, coordinated mental health and addictions system.

Wildfire Response

- \$506 million provided to cover wildfire fighting costs for the 2017 wildfire season
- \$100 million to Canadian Red Cross for emergency services; and
- \$15 million in new capital funding to BC Wildfire Service to upgrade wildfire bases.

Taxation

- Increase the individual tax rate to 16.8% (up from 14.7%) on taxable income over \$150,000.
- Increasing general corporate income tax rate to 12% from 11%.
- Elimination of the International Business Activity Program.

- Small business corporate income tax rate reduced to 2% from 2.5% effective April 1, 2017.
- Restore tax benefit for credit unions.

Climate Action

- Carbon tax rates increased by \$5 per tonne commencing April 1, 2018;
- Revenue neutrality will be removed; and
- Low and middle-income climate action tax credit enhanced.

Economic Development

- Provide \$5 million for:
 - An Innovation Commissioner (to support the tech sector);
 - The Emerging Economy Task Force (to encourage innovative and sustainable industries); and
 - The Fair Wages Commission (to support the move towards a \$15 per hour minimum wage).

Services for Children and Families

- Initial funding to develop a comprehensive poverty reduction strategy, including a basic income pilot;
- \$312 million to rebuild the child protection system and respond to the Grand Chief Ed John Report;
- \$20 million for new childcare investments;
- \$15 million to enhance the Healthy Kids program (hearing aids and dental assistance);
- \$114 million to fund income and disability assistance caseloads;
- \$20 million to increase earnings exemptions for social assistance recipients by \$200 per month.

Follow Us On

- Twitter: @ubcm



Province Commits to UN Declaration

Sept. 13, 2017

Premier Horgan announced on September 6 that the Province was committed to adopting the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) and to accept and implement the 94 Calls to Action in the Truth and Reconciliation Commission (TRC) final report.

The announcement was made at a joint press conference with First Nations leaders at the Fourth Annual BC Cabinet-First Nations Leaders' Gathering. It builds on NDP campaign promises to work towards reconciliation with First Nations in British Columbia. It also represents a move towards addressing UBCM resolution 2015-B106, requesting that the Province undertake a review to determine how they intend to move forward with the recommendations of the Truth and Reconciliation Commission.

In making the announcement, the Premier highlighted the government's strong cross-government commitments to work in partnership with First Nations and Indigenous peoples, as addressed in a requirement in all government ministers' mandate letters that they review policies, programs and legislation to determine how to implement UNDRIP.

While the announcement was met favourably by representatives of the Assembly of First Nations, the Union of BC Indian Chiefs and the First Nations Summit, others have pointed towards potential concerns arising from UNDRIP being interpreted as giving First Nations veto powers over decision making on crown land and resources. UNDRIP does not explicitly refer to veto powers, but indicates that "States shall consult indigenous peoples in order to obtain their free and informed consent before the approval of any project affecting their lands or territories and other resources".

Stemming from the 2013 proclamation of a Year of Reconciliation, UBCM supports relationship building between First Nations and local governments. This commitment has been put into action through partnerships with organizations such as Reconciliation Canada, the First Nations Summit and the Provincial Health Services Authority. UBCM also supports a variety of reconciliation opportunities and resources for local governments interested in moving towards reconciliation.

Those interested in learning more about First Nations relations and opportunities for reconciliation may also be interested in attending Advancing Local Government - First Nations Relations, a Monday pre-convention session scheduled for 1:30-4:30 on September 25. In addition, Reconciliation Canada and the City of Vancouver are hosting a Walk for Reconciliation on Sunday September 24, 2017, to celebrate a shared commitment to transforming and renewing relationships between Indigenous peoples and all Canadians. This event is being held in Vancouver the day prior to the UBCM Convention start, presenting a unique opportunity for interested local government representatives to participate. For more information, visit the Reconciliation Canada website.

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Emergency Preparedness Funding

Sept. 13, 2017

Local governments and Treaty First Nations in BC will be eligible to apply under the new Community Emergency Preparedness Fund (CEPF) to build emergency response capacity and mitigate future flooding events. Program information is available now, and applications will open in October.

The Community Emergency Preparedness Fund (CEPF) is a suite of programs intended to enhance the resiliency of communities and their residents in responding to emergencies. Announced this spring, \$32 million in provincial funding is available in five program streams:

- Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning, grants of up to \$150,000 with an application deadline of October 27, 2017
- Emergency Social Services, grants of up to \$25,000 with an application deadline of November 17, 2017
- Emergency Operations Centres and Training, grants of up to \$25,000 with an application deadline of February 2, 2018
- Structural Flood Mitigation, grants of up to \$750,000 with an application deadline of April 13, 2018
- Evacuation Route Planning. Details to follow in late 2017

Program and application materials are available on the UBCM website. UBCM staff will be available during Convention to answer questions about the new program. For more information, please send email to cepf@ubcm.ca.

Follow Us On

- Twitter: @ubcm



NAFTA Renegotiations

Sept. 13, 2017

The US, Canada, and Mexico are currently renegotiating the North American Free Trade Agreement (NAFTA). Although the federal governments of the three countries are conducting the negotiations, the BC Ministry of Jobs, Trade and Technology is leading the Province's involvement, and has a representative at the negotiating rounds to advocate for BC's interests. The Ministry welcomes hearing from local governments on any interests or issues they believe should be considered in the negotiations.

The Ministry has met with UBCM staff and is committed to keeping UBCM apprised during the course of the negotiations. The NAFTA, which has been in effect since 1994, covers goods, services, and investment. The NAFTA does not currently cover government procurement at the subnational or local levels. Local governments are invited to submit input to the BC Government's Call for Submissions webpage, which will remain open throughout the negotiations. Issues and questions can be sent to James Hammond, Assistant Deputy Minister, International Strategy, or to Trade.Policy@gov.bc.ca.

The next round of negotiations will be held in Ottawa, September 23-27.

Follow Us On

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200

Board-Review

September 1, 2017

Chair Miller and Board of Directors
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake, BC V0J 1E0

RECEIVED

SEP 07 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Chair Miller and Board,

Re: Northern BC Tourism Summit, October 16 – 17, 2017 in Prince George

Northern BC Tourism, in partnership with Tourism Prince George, is presenting the Northern BC Tourism Summit on October 16th and 17th. This year's professional development event features outstanding keynote speakers to educate and inspire the future of our industry. UBC professor and former National Geographic explorer-in-residence **Wade Davis** will inspire us with his explorations and deep cultural knowledge of northern BC, and **Nikolas Badminton** – a worldwide in-demand futurist – will talk about how technology is shaping the future and what we might expect or consider as a tourism industry. Considerable time will be spent on actionable professional development – sharing best practices, exploring tourism-marketing skills and learning more about developing the tourism industry in northern BC. **Aboriginal Tourism BC** will moderate a panel, and **Northern BC Tourism** and **Destination British Columbia** will present their annual updates.

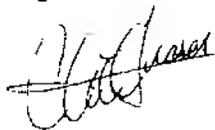
This truly is a premier learning conference, and we would like your support in putting it on. Over 100 delegates from marketing organizations, local and provincial governments and tourism operations regularly attend the annual tourism summit, and this is their best education and networking opportunity.

The Northern BC Tourism Summit is a perfect chance for the Regional District of Bulkley-Nechako to show its support of tourism growth and education in northern British Columbia, and be recognized at this meeting of industry leaders and learners. Please review the sponsorship information and benefits, and become part of this cutting edge event!

A full agenda for the event is on our corporate website, at www.travelnbc.com/tourismsummit.

If you have any questions about attending or sponsoring the Northern BC Tourism Summit, please contact the event organizer Susan Clarke at 778-349-3887 or summit@nbctourism.com. We also encourage you to attend, or register and send your Economic Development and tourism staff.

Regards,



Clint Fraser
CEO, Northern BC Tourism



Main Office: 1274 5th Avenue, Prince George BC V2L 3L2
250.561.0432 travelnbc.com info@nbctourism.com

NORTHERN BC TOURISM SUMMIT 2017

Sponsorship Opportunities

LUNCHEON WITH KEYNOTE SPEAKER

\$10,000

one opportunity avail.

You will be invited to introduce the Keynote Speaker at an event luncheon, and will receive two complimentary conference registrations and space to set up a booth display. Your contribution will also be acknowledged with signage and print materials.

RECEPTION AT CROSSROADS BREWERY

\$4,000

one opportunity avail.

You will be introduced during the reception, and will receive a complimentary conference registration and space to set up a booth display. Your contribution will also be acknowledged with signage and print materials.

BREAKFAST

\$2,500

two opportunities avail.

You will be introduced during the breakfast, and will receive a complimentary conference registration and space to set up a pop-up banner. Your contribution will also be acknowledged with signage and print materials.

BREAKOUT OR SPEAKER OF CHOICE

\$1,000

several opportunities avail.

Sponsor a speaker, panel or breakout session of your choice. You will be acknowledged with signage and print materials, and as a part of the speaker introductions.

BREAKS

\$500

three opportunities avail.

Sponsor of one of the breaks for our delegates. You will be recognized with signage at the refreshment stations, as well as in print materials.

POP UPS & BOOTHS

\$100 - \$250

several opportunities avail.

Have your pop up banner or booth display featured in the conference area. Please contact us for more details.

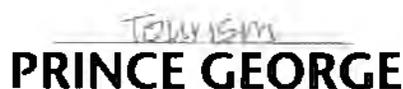
SILENT AUCTION

donated items

several opportunities avail.

Donate an item for the Silent Auction. Gift items, attraction passes and trip packages are always popular and promote your business at the event.

For more information, contact Susan Clarke at 778.349.3887 or summit@nbctourism.com



Cheryl Anderson

Subject: FW: 2017 Walk for Reconciliation

From: Local Government Management Association of BC [<mailto:office@lgma.ca>]

Sent: September 13, 2017 10:01 AM

To: Melany Deweerdt <Melany.Deweerdt@rdbn.bc.ca>

Subject: 2017 Walk for Reconciliation

[Display this email in your browser](#) | [Visit us Online](#) | [Send this to a friend](#)



LGMA

LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

Join the LGMA at the 2017 Walk for Reconciliation

On September 24th the 2017 Walk for Reconciliation will be held in Vancouver and Members of the Local Government Management Association of BC are walking to show our commitment to the reconciliation movement.

If you are in the Vancouver area or will be in the area to attend the 2017 UBCM Convention, we hope you will join our team at the Walk for Reconciliation.

The route follows a 2km path from Cambie St. and St. George to Strathcona Park and is set to begin at 9:30 am.

You can register to join the LGMA at the 2017 Walk for Reconciliation by [clicking here](#).

"Reconciliation includes anyone with an open mind and an open heart who is willing to look into the future with a new way" – Chief Dr. Robert Joseph

203

Sign up to walk with
the LGMA



Twitter

Follow us on twitter to stay up to date with LGMA news and other information.

710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7 Canada
[250-383-7032](tel:250-383-7032) | office@lgma.ca

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September 11, 2017

Chair Bill Miller
and Directors of the Regional District
Bulkley-Nechako
inquiries@rdbn.bc.ca

RECEIVED

SEP 11 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Re: 2017 UBCM Meeting Opportunity

To Chair Bill Miller,

With the 2017 Union of BC Municipalities (UBCM) conference in Vancouver fast approaching, the Members of the Official Opposition would like to extend an invitation to meet during the UBCM conference. As the Official Opposition, we continue to value the positive working relationships we have with local governments, and intend to strongly advocate for you in Victoria. As the Opposition Critic for Municipal Affairs, I look forward to learning more about the unique challenges and opportunities facing your community.

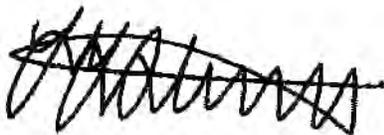
Serving as an MLA for the past four and half years, I have developed tremendous respect for the work of local governments. The passion you have for bettering your communities is inspiring. The dedication of local government elected officials is moving; I witnessed first-hand the commitment of Chairs, Mayors, Board and Council members to their residents during our wildfire crisis in the Interior. I was proud to work side-by-side with local government officials and fellow MLAs as we pulled together to ensure our residents were safe and homes were protected. Whether it was distributing emergency supplies or hosting public information meetings, elected officials were the first to step up to support the evacuees and those affected by the wildfires. Thank you for all that you have done and will continue to do.

Local governments are often thought of as the "boots on the ground" when it comes to government interaction with our shared constituents. While times of crisis allow you to demonstrate the responsiveness and flexibility of your governments, your consistent and reliable delivery of services such as water, solid-waste collection, the arts, and recreation programs, are essential to the quality of life we all enjoy as BC residents. It is my job to ensure that you are being provided the necessary Provincial resources and supports to continue to provide those quality-of-life services to your residents.

I hope each of you will take the time to meet with me during UBCM so I can connect directly, learning of your greatest needs and opportunities. Solutions are possible when we work together towards creative and positive outcomes for our communities.

Our Caucus will be hosting the Official Opposition UBCM Breakfast at the Fairmont Waterfront in the Mackenzie Ballroom for all delegates from 6:30am to 7:55am on Friday, September 29th and I invite you to join us for a hot breakfast. If you would like to set up a time to meet with myself or any of our opposition critics at UBCM, please contact Gul Gulsen at Gul.Gulsen@leg.bc.ca, or via phone at 604-660-2630.

Sincerely,



Todd G. Stone, MLA
Official Opposition Critic for Municipal Affairs

*MIABC'S
30th
Anniversary*

205

Board-Receive

You are invited!

The Municipal Insurance Association of BC's
Board of Directors requests the
pleasure of your company at our
30th Anniversary Reception.

*Monday, September 25, 2017
6:30 p.m.*

*MIABC Office
Suite 200 - 429 West 2nd Avenue
Vancouver, BC V5Y 1E3*

RSVP
Monday, September 18, 2017
hkriz@miabc.org



**RECEIVED**

SEP 05 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

August 24, 2017

Dear Colleagues,

The Fraser Valley Regional Library and CivicInfo BC are hosting an exciting event that you will not want to miss.

On October 25th at the Cascade Casino Resort in Langley, please join us for a one-day workshop with best-selling author Daniel Burrus, one of the world's leading futurists on global trends and innovation. The enclosed letter from Scott Hargrove, CEO of the Fraser Valley Regional Library, contains full details.

The workshop has been tailored for local elected officials, senior local government staff, provincial government representatives, and senior library employees. In short, this event is for any public sector leader who wishes to learn techniques for embracing change, and how to thrive in times when disruption seems commonplace.

With this letter, we have also provided a one-page poster that we invite you to share with others in your office, as you may see fit.

Registrations are now open at: www.fvrl-civicinfo.ca. A discount is available for groups of six or more.

We hope to see you in October.

Sincerely,

Todd D. Pugh
Executive Director
CivicInfo BC

Enclosures: (2) FVRL Letter; Poster

207
FUTURIST | STRATEGIC ADVISOR | BEST-SELLING AUTHOR

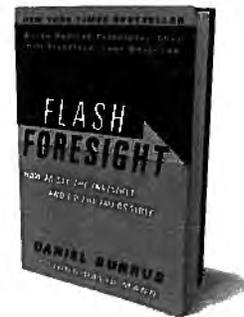
DANIEL BURRUS



WEDNESDAY, OCTOBER 25
9 AM - 4 PM

CASCADES CASINO RESORT | 20393 FRASER HIGHWAY | LANGLEY, BC

Daniel Burrus, leading futurist on global trends and innovation, has over three decades of being right about where things are going, and has worked with leaders from Fortune 500 companies, delivering powerful insights and actionable strategies. He is the author of six books, including New York Times and Wall Street Journal best seller *Flash Foresight: How To See The Invisible and Do The Impossible* as well as the international best seller *Technotrends*.



Daniel Burrus will help equip Fraser Valley Regional Library's local government leaders and library professionals to embrace change and seize opportunities by:

1. Teaching how to elevate plans and accelerate results.
2. Mastering the Burrus Hard Trend methodology of uncovering hidden opportunities to drive transformational innovation.
3. Learning to use Hard Trends to anticipate disruption and use it to develop game-changing products and services.



Tickets \$275 per person, or \$250 per person for groups of 6+. Includes catered lunch and refreshments. Reserve your seat at www.fvrl-civicinfo.ca





2017



Administrative Centre | 34589 DeLair Road | Abbotsford, BC | V2S 5Y1
Tel: 604-859-7141 | Toll-free: 1-888-668-4141 | Fax: 604-852-5701

August 11, 2017

Dear Local Governments:

Re: Daniel Burrus Conference Hosted by Fraser Valley Regional Library and CivicInfo BC

Fraser Valley Regional Library and CivicInfo BC invite you to attend a conference with Daniel Burrus on Wednesday, October 25, 2017 at the Cascades Casino Resort and Conference Centre in Langley. Daniel Burrus, leading futurist on global trends and innovation, has over three decades of being right about where things are going, and has worked with leaders from Fortune 500 companies, delivering powerful insights and actionable strategies. He is the author of six books, including *New York Times* and *Wall Street Journal* best seller *Flash Foresight: How To See The Invisible and Do The Impossible* as well as the international best seller *Technotrends*.

This workshop is designed for mayors, council members, municipal staff, provincial government, and senior library leadership. Daniel Burrus will help equip Fraser Valley Regional Library's local government leaders and library professionals to embrace change and seize opportunities by:

1. Teaching how to elevate plans and accelerate results.
2. Mastering the Burrus Hard Trend methodology of uncovering hidden opportunities to drive transformational innovation.
3. Learning to use Hard Trends to anticipate disruption and use it to develop game-changing products and services.

Preview Daniel Burrus in action here: www.youtube.com/watch?v=QxKzZyqOiTY

Wednesday, October 25, 9 am - 4 pm
Cascades Casino Resort | 20393 Fraser Highway, Langley, BC
Reserve your seat at www.fvrl-civicinfo.ca

Sincerely,

A handwritten signature in black ink that reads 'Scott Hargrove'.

Scott Hargrove, Chief Executive Officer
Fraser Valley Regional Library

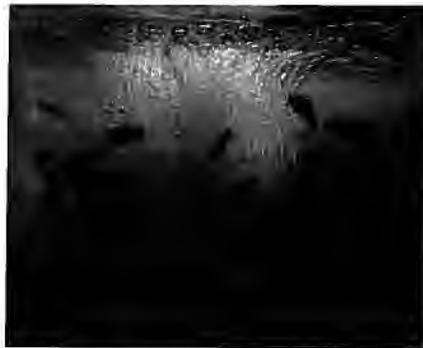
Board-Receive
RECEIVED
SEP 07 2017
REGIONAL DISTRICT
BULKLEY NECHAKO

You are invited to celebrate with us

We are so grateful that you are a part of our story. Thank you.

"I've discovered that Salmon (or fish) is the common language in our community. It doesn't matter if you're a clerk at the grocery store or a CEO of a big company, as soon as you start talking about Salmon people's eyes light up and they get all excited and they have stories to tell." Cindy Verbeek, A Story of Salmon video
www.arocho.ca/northern-bc

Over the summer local streamkeepers, volunteers and contractors have been busy building phase 1 of our watershed stewardship centre, a stewardship coho hatchery and streamkeepers lab. Please join us to celebrate the completion of this milestone at our:



Grand Opening Celebration
Saturday, September 23, 2017
11 am – 1 pm
**On W 5th Street, east of N Tweedie Ave,
Houston**
**(Across the tracks from 7-11, near Kal Tire
& U-haul)**

You are invited to bring your family for a Bar-B-Q lunch, silent auction, door prizes, activities for the kids and, of course, a tour of the building.

Please RSVP to Cindy Verbeek at 250-845-4540 or email cindy.verbeek@arocho.ca so that we have an idea of how much food to make.

We look forward to celebrating the beginning of this new chapter with you. A chapter that we hope will have us telling stories of raising coho, monitoring our river and restoring our watershed.

With thanksgiving,

Cindy Verbeek
Bulkley Valley Project Coordinator
A Rocha Canada



Inspiring Hope. Caring for Creation.

210

Sort order: Control account, vendor number, report group
 Selection: Invoices, Credit notes from Aug 01 2017 to Aug 31 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Board-Ratify

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
ABC003	ABC COMMUNICATIONS								
IN	29213	08/01/17	08/01/17		IRVCE AGRMNT	3,894.91	0.00		
	Vendor (ABC003) totals:					3,894.91	0.00		
ALT003	ALTERNATIVE GROUNDS								
IN	434	08/17/17	08/17/17		BRD MTG	123.64	0.00		
IN	435	08/17/17	08/17/17		BRD MTG	391.82	0.00		
	Vendor (ALT003) totals:					515.46	0.00		
ASS004	ASSOC OF REG DIST PLANNING MGR								
IN	JL 2017	08/02/17	08/02/17			150.00	0.00		
	Vendor (ASS004) totals:					150.00	0.00		
BCH002	BC HYDRO								
IN	AUG 2 2017	08/02/17	08/02/17			8,968.57	0.00		
	Vendor (BCH002) totals:					8,968.57	0.00		
BLU004	BLUE MOUNTAIN HONEY								
IN	244079	08/19/17	08/19/17		HONEY SMPLES	600.00	0.00		
	Vendor (BLU004) totals:					600.00	0.00		
BUL004	BULKLEY VALLEY COMMUNITY ARTS C								
IN	2017 ANNUAL	08/01/17	08/01/17			1,108.00	0.00		
	Vendor (BUL004) totals:					1,108.00	0.00		
BUL012	BULKLEY VALLEY ECONOMIC								
IN	AUG 2017	08/31/17	08/31/17			3,333.33	0.00		
	Vendor (BUL012) totals:					3,333.33	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
IN	AUG 2017	08/31/17	08/31/17			15,326.67	0.00		
	Vendor (BUR012) totals:					15,326.67	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
IN	AUG 2017	08/31/17	08/31/17			2,500.00	0.00		
	Vendor (BUR014) totals:					2,500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
IN	AUG 28 2017	08/28/17	08/28/17		COMPSTR PRG	330.00	0.00		
	Vendor (BUR028) totals:					330.00	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
IN	AUG 2017	08/31/17	08/31/17			40,707.25	0.00		
IN	AUG 8 2017	08/08/17	08/08/17		FGTF#17A-008	13,497.00	0.00		
	Vendor (BVA001) totals:					54,204.25	0.00		
BVH001	B. V. HISTORICAL & MUSEUM SOC.								
IN	2017 ANNUAL	08/01/17	08/01/17			19,661.00	0.00		
	Vendor (BVH001) totals:					19,661.00	0.00		
CAR009	CARMEN CHARLIE								
IN	64	08/07/17	08/07/17			645.00	0.00		
	Vendor (CAR009) totals:					645.00	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
IN	AUG 2017	08/31/17	08/31/17			1,497.58	0.00		
	Vendor (CLU003) totals:					1,497.58	0.00		
COL005	COLLEGE OF NEW CALEDONIA								
IN	AUG 17 2017	08/17/17	08/17/17		PRESENTATION	246.24	0.00		
	Vendor (COL005) totals:					246.24	0.00		
DIS001	DISTRICT OF FORT ST JAMES								

Sort order: Control account, vendor number, report group
 Selection: Invoices, Credit notes from Aug 01 2017 to Aug 31 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
DIS001 DISTRICT OF FORT ST JAMES (Continued)									
IN	2017-3	08/01/17	08/01/17			18,242.00	0.00		
IN	2017-4	08/01/17	08/01/17			43,000.00	0.00		
IN	2017-5	08/01/17	08/01/17			30,000.00	0.00		
IN	2017 LB	08/01/17	08/01/17			22,813.00	0.00		
IN	2017 ANNUAL	08/01/17	08/01/17			135,864.00	0.00		
Vendor (DIS001) totals:						249,719.00	0.00		
DIS002 DISTRICT OF HOUSTON									
IN	2017	08/01/17	08/01/17			13,816.00	0.00		
Vendor (DIS002) totals:						13,816.00	0.00		
DIS004 DISTRICT OF VANDERHOOF									
IN	2017-3	08/01/17	08/01/17			3,021.00	0.00		
IN	2017-4	08/01/17	08/01/17			95,985.00	0.00		
IN	2017 ANNUAL	08/01/17	08/01/17			34,809.00	0.00		
Vendor (DIS004) totals:						133,815.00	0.00		
ERI001 ERIN MARTENS									
IN	AUG 20 2017	08/20/17	08/20/17		AGRI BROCHRE	2,585.00	0.00		
Vendor (ERI001) totals:						2,585.00	0.00		
FOR002 FORT FRASER CEMETERY COMMISSIO									
IN	2017 ANNUAL	08/01/17	08/01/17			2,000.00	0.00		
Vendor (FOR002) totals:						2,000.00	0.00		
FOR005 FORT FRASER HALL SOCIETY									
IN	2017 ANNUAL	08/01/17	08/01/17			2,500.00	0.00		
Vendor (FOR005) totals:						2,500.00	0.00		
FOR008 FORT FRASER VOL. FIRE DEP.									
IN	AUG 2017	08/31/17	08/31/17			1,516.67	0.00		
Vendor (FOR008) totals:						1,516.67	0.00		
FOR015 FORT ST. JAMES LIBRARY									
IN	AUG 2017	08/31/17	08/31/17			1,145.83	0.00		
Vendor (FOR015) totals:						1,145.83	0.00		
FOR033 FORT SAINT JAMES TV SOCIETY									
IN	AUG 2017	08/31/17	08/31/17			13,667.67	0.00		
Vendor (FOR033) totals:						13,667.67	0.00		
FRA014 FRASER LAKE LIBRARY BOARD									
IN	AUG 2017	08/31/17	08/31/17			2,013.00	0.00		
Vendor (FRA014) totals:						2,013.00	0.00		
FRA016 FRASER LAKE REBROADCASTING SOC									
IN	AUG 2017	08/31/17	08/31/17			5,583.33	0.00		
Vendor (FRA016) totals:						5,583.33	0.00		
GRE003 GREYHOUND COURIER EXPRESS									
IN	5587187	08/15/17	08/15/17			167.41	0.00		
Vendor (GRE003) totals:						167.41	0.00		
HOT001 HOTSINCE COMPUTER SOLUTIONS									
IN	12995	08/14/17	08/14/17		TECH SUPPORT	4,856.25	0.00		
IN	12996	08/14/17	08/14/17		WEBSITE	262.50	0.00		
IN	12997	08/14/17	08/14/17		WEB MAINT	262.50	0.00		
IN	12998	08/14/17	08/14/17		WEB MAINT	262.50	0.00		
IN	12999	08/14/17	08/14/17		JOOMLA UPDTS	262.50	0.00		
IN	13000	08/14/17	08/14/17		NETWRK MAINT	1,260.00	0.00		

212

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HOT001 HOTSUNC COMPUTER SOLUTIONS (Continued)									
IN	13003	08/25/17	08/25/17		EMRG EXPENSE	2,425.50	0.00		
IN	13006	08/25/17	08/25/17		EMRG EXPENSE	2,331.00	0.00		
Vendor (HOT001) totals:						11,922.76	0.00		
HOU006 HOUSTON SMITHERS REBROADCASTING									
IN	2017 ANNUAL	08/01/17	08/01/17			50,000.00	0.00		
Vendor (HOU006) totals:						50,000.00	0.00		
HOU018 HOUSTON BOTTLE DEPOT									
IN	34	08/08/17	08/08/17		RECYCLING	3,346.04	0.00		
Vendor (HOU018) totals:						3,346.04	0.00		
IGI001 IGI RESOURCES									
IN	1707150	08/08/17	08/08/17		UTILITIES	739.53	0.00		
Vendor (IGI001) totals:						739.53	0.00		
INF001 INFOSAT COMMUNICATIONS									
IN	302250	08/25/17	08/25/17		SATT PHONES	57.33	0.00		
IN	308276	08/01/17	08/01/17		911 BACKUP	56.34	0.00		
Vendor (INF001) totals:						113.67	0.00		
JOH001 BRANDT TRACTOR LTD									
IN	2707806	08/25/17	08/25/17		SKIDSTEER	373.87	0.00		
Vendor (JOH001) totals:						373.87	0.00		
JRO001 JR OVERHEAD DOORS LTD									
IN	2580	08/01/17	08/01/17			284.55	0.00		
Vendor (JRO001) totals:						284.55	0.00		
KEY002 KEYNOTE SPEAKERS CANADA									
IN	JULY 21 2017	08/12/17	08/12/17		ART NAPOLEON	2,750.00	0.00		
Vendor (KEY002) totals:						2,750.00	0.00		
KIL003 JOANNE KILBACK									
IN	AUG 21 2017	08/21/17	08/21/17		A-06-17	1,050.00	0.00		
Vendor (KIL003) totals:						1,050.00	0.00		
LAK002 LAKE KATHLYN PROTECTION SOCIETY									
IN	ANNUAL 2017	08/01/17	08/01/17			8,000.00	0.00		
Vendor (LAK002) totals:						8,000.00	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
IN	AUG 2017	08/31/17	08/31/17			6,250.00	0.00		
Vendor (LAK004) totals:						6,250.00	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
IN	AUG 2017	08/31/17	08/31/17			3,083.33	0.00		
Vendor (LAK012) totals:						3,083.33	0.00		
LAK032 LAKES DISTRICT FILM									
IN	AUG 2017	08/31/17	08/31/17		PARKING	150.00	0.00		
Vendor (LAK032) totals:						150.00	0.00		
LDF001 LD FREE CLASSIFIEDS									
IN	10859	08/09/17	08/09/17		PAPER	144.95	0.00		
Vendor (LDF001) totals:						144.95	0.00		
MAR008 BIRDY MARKERT									
IN	AUG 17 2017	08/17/17	08/17/17		FN PRES	154.44	0.00		
Vendor (MAR008) totals:						154.44	0.00		
MAX001 MAXXAM ANALYTICS INC									

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MAX001 MAXXAM ANALYTICS INC (Continued)									
IN	VA1060642	08/02/17	08/02/17		ENVIRO MONT	422.10	0.00		
IN	VA1081930	08/11/17	08/11/17		ENV MONT	422.10	0.00		
IN	VA1083704	08/21/17	08/21/17		ENVIRO MONIT	537.60	0.00		
IN	VA1083706	08/21/17	08/21/17		ENVIRO MONIT	422.10	0.00		
IN	VA1084901	08/24/17	08/24/17		ENVIRO MONT	422.10	0.00		
Vendor (MAX001) totals:						2,226.00	0.00		
MED001 MEDICAL SER. PLAN									
IN	AUG 2017	08/01/17	08/01/17		EMP MEDICAL	4,425.00	0.00		
Vendor (MED001) totals:						4,425.00	0.00		
MIN001 MINISTER OF FINANCE									
IN	CMS73498	08/05/17	08/05/17		SMARTTOOL	688.28	0.00		
Vendor (MIN001) totals:						688.28	0.00		
MOB001 MOBY CONCRETE LTD.									
IN	5448	08/10/17	08/10/17		FSJTS GRAVEL	537.60	0.00		
Vendor (MOB001) totals:						537.60	0.00		
MUR002 ROSANNE MURRAY									
IN	08/23/17	08/23/17	08/23/17		ONEY SAMPLE	450.00	0.00		
Vendor (MUR002) totals:						450.00	0.00		
NOR014 NORTHERN LOG HARVESTING LTD.									
IN	2385444	08/03/17	08/03/17		GRVL DELIV	3,535.35	0.00		
Vendor (NOR014) totals:						3,535.35	0.00		
NOR027 N.W. INVASIVE PLANT COUNCIL									
IN	BNRD 203	08/11/17	08/11/17			9,599.28	0.00		
Vendor (NOR027) totals:						9,599.28	0.00		
OVE002 OVERWAITEA FOODS									
IN	9890	08/25/17	08/25/17		BRD MTG	29.98	0.00		
IN	71374	08/22/17	08/22/17		BRD MTG	17.90	0.00		
IN	174217	08/16/17	08/16/17		BRD MTG	128.28	0.00		
Vendor (OVE002) totals:						176.16	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.									
IN	UG2017SOWCH	08/10/17	08/10/17		UTILITIES	103.87	0.00		
Vendor (PAC004) totals:						103.87	0.00		
PAC009 PACIFIC COASTCOM									
IN	PCCKWIN67214	08/10/17	08/10/17		CELL PHONE	151.20	0.00		
IN	PCCKWIN67216	08/10/17	08/10/17		CELL PHONE	50.39	0.00		
Vendor (PAC009) totals:						201.59	0.00		
PIT002 PITNEY WORKS									
IN	AUG 21 2017	08/21/17	08/21/17		POSTAGE	2,100.00	0.00		
Vendor (PIT002) totals:						2,100.00	0.00		
PUB001 PUBLIC SECTOR PUBLICATIONS									
IN	1278/7476	08/16/17	08/16/17		SUBSCRIPTION	367.35	0.00		
Vendor (PUB001) totals:						367.35	0.00		
REG001 REG.DIST.OF FRASER-FORT GEORGE									
IN	10059	08/01/17	08/01/17		BERMAN LAKE	30,744.00	0.00		
Vendor (REG001) totals:						30,744.00	0.00		
ROG001 ROGERS									
IN	1789115476	08/01/17	08/01/17		911 BACK UP	180.99	0.00		

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ROG001	ROGERS (Continued)								
	Vendor (ROG001) totals:					160.99	0.00		
SMI007	SMITHERS PUBLIC LIBRARY								
IN	AUG 2017	08/31/17	08/31/17			7,067.00	0.00		
	Vendor (SMI007) totals:					7,067.00	0.00		
SMI024	SMITHERS ART GALLERY								
IN	2017 ANNUAL	08/01/17	08/01/17			8,861.00	0.00		
	Vendor (SMI024) totals:					8,861.00	0.00		
SMI027	SMITHERS HOME HARDWARE								
IN	AUG 16 2017	08/16/17	08/16/17		COMPOSTERS	1,384.66	0.00		
	Vendor (SMI027) totals:					1,384.66	0.00		
SOU003	SOUTHSIDE VOLUNTEER FIRE DEPT.								
IN	AUG 2017	08/31/17	08/31/17			1,992.00	0.00		
	Vendor (SOU003) totals:					1,992.00	0.00		
SSQ001	SSQ FINANCIAL								
IN	1R745AUG2017	08/01/17	08/01/17		ADD 1R745	156.88	0.00		
IN	1R750AUG2017	08/01/17	08/01/17		ADD 1R750	16.70	0.00		
IN	1R755AUG2017	08/01/17	08/01/17		CI 1R755	1,217.15	0.00		
IN	1R760AUG2017	08/01/17	08/01/17		CI 1R760	69.41	0.00		
	Vendor (SSQ001) totals:					1,460.14	0.00		
SUN002	SUN LIFE FINANCIAL								
IN	AUG 2017	08/01/17	08/01/17		EMP BENEFITS	21,010.88	0.00		
	Vendor (SUN002) totals:					21,010.88	0.00		
SWE001	SWEeping BEAUTIES JANITORIAL								
IN	AUG 2017	08/31/17	08/31/17		JANITORIAL	2,073.27	0.00		
	Vendor (SWE001) totals:					2,073.27	0.00		
TAY002	TAYLOR BROS HARDWARE								
IN	AUG 21 2017	08/21/17	08/21/17		CMPOSTR PRG	120.00	0.00		
	Vendor (TAY002) totals:					120.00	0.00		
TEL002	TELUS COMMUNICATIONS COMPANY								
IN	AUG 20 2017	08/20/17	08/20/17		PHONE SERVICE	3,222.74	0.00		
	Vendor (TEL002) totals:					3,222.74	0.00		
TEL007	TELUS MOBILITY								
IN	08/09/17	08/09/17	08/09/17			955.10	0.00		
	Vendor (TEL007) totals:					955.10	0.00		
TIL001	TILTED HEART GIFTS								
IN	20452	08/03/17	08/03/17			360.00	0.00		
	Vendor (TIL001) totals:					360.00	0.00		
TOP001	TOPELY CEMETERY BOARD								
IN	2017 ANNUAL	08/01/17	08/01/17			1,500.00	0.00		
	Vendor (TOP001) totals:					1,500.00	0.00		
TOP005	TOPELY FIRE PROTECTION SOC.								
IN	AUG 2017	08/31/17	08/31/17			2,620.84	0.00		
	Vendor (TOP005) totals:					2,620.84	0.00		
TOW001	TOWN OF SMITHERS								
IN	2017-3	08/01/17	08/01/17			5,000.00	0.00		
IN	2017-4	08/01/17	08/01/17			182,268.00	0.00		
IN	2017 ANNUAL	08/01/17	08/01/17			170,506.00	0.00		

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TOW001 TOWN OF SMITHERS (Continued)									
IN	IANN 2017-2	08/01/17	08/01/17			3,000.00	0.00		
Vendor (TOW001) totals:						3,000.00	0.00		
USB001 US BANK CANADA									
IN	0872017	08/07/17	08/07/17		RMCKENZIVISA	19.31	0.00		
IN	17-1637-6	08/07/17	08/07/17		SWENSONVISA	278.58	0.00		
IN	17-1637-7	08/07/17	08/07/17		WNWRGHTVISA	38.25	0.00		
IN	17-1637-8	08/07/17	08/07/17		JBERLINVISA	53.26	0.00		
IN	17-1637-9	08/07/17	08/07/17		LOMEARAVISA	53.31	0.00		
IN	08/07/2017	08/07/17	08/07/17		RDUNNVISA	71.60	0.00		
IN	17-1637-12	08/07/17	08/07/17		VVNDRWLFVISA	10.99	0.00		
IN	17-1637-14	08/07/17	08/07/17		CUMSTATTERV	111.87	0.00		
IN	17-1637-15	08/07/17	08/07/17		ANDRSONVISA	865.20	0.00		
IN	17-1637-16	08/07/17	08/07/17		HJEFFREYVISA	138.10	0.00		
IN	17-1637-18	08/07/17	08/07/17		IDWEERDTVIS	7,016.85	0.00		
IN	17-1637-19	08/07/17	08/07/17		RSHEPHERDVIS	32.53	0.00		
IN	17-1637-20	08/07/17	08/07/17		E WIEBE VISA	67.59	0.00		
IN	17-1637-21	08/07/17	08/07/17		JDERKSENVISA	47.47	0.00		
Vendor (USB001) totals:						8,004.91	0.00		
VIL001 VILLAGE OF FRASER LAKE									
IN	2017-2	08/01/17	08/01/17			5,000.00	0.00		
Vendor (VIL001) totals:						5,000.00	0.00		
VIL002 VILLAGE OF GRANISLE									
IN	AUG 9 2017	08/09/17	08/09/17		COMM MARKET	99.00	0.00		
Vendor (VIL002) totals:						99.00	0.00		
VIL003 VILLAGE OF TELKWA									
IN	2017-4	08/01/17	08/01/17			1,000.00	0.00		
IN	2017-2L	08/01/17	08/01/17			2,000.00	0.00		
IN	RL 17 ANN	08/01/17	08/01/17			8,823.00	0.00		
IN	2017 ANNUAL	08/01/17	08/01/17			101,033.00	0.00		
Vendor (VIL003) totals:						112,856.00	0.00		
VIL004 VILLAGE OF BURNS LAKE									
IN	2017-2	08/01/17	08/01/17			1,000.00	0.00		
IN	2017-3	08/01/17	08/01/17			15,875.00	0.00		
IN	VIL004	08/01/17	08/01/17			162,500.00	0.00		
IN	ANNUAL 2017	08/01/17	08/01/17			100,951.00	0.00		
Vendor (VIL004) totals:						280,326.00	0.00		
WEI002 WEIGH TRONIX CANADA, ULC									
IN	381635	08/14/17	08/14/17			79.22	0.00		
Vendor (WEI002) totals:						79.22	0.00		
WOO005 WOODS N' WATER SPORTS & RECREA'									
IN	32440	08/29/17	08/29/17		GIFT CERTIF	250.00	0.00		
Vendor (WOO005) totals:						250.00	0.00		
XCG001 XCG CONSULTANTS LTD.									
IN	52582	08/11/17	08/11/17		CLEARVIEW	1,329.83	0.00		
IN	52584	08/11/17	08/11/17		BLTS	1,314.08	0.00		
Vendor (XCG001) totals:						2,643.91	0.00		
Control account (1) totals:						1,508,249.29	0.00		
REC002 RECEIVER GENERAL									

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REC002 RECEIVER GENERAL (Continued)									
IN	AUG 4 2017	08/04/17	08/04/17		DUE AUG 25	13,666.51	0.00		
IN	AUG2017DIR	08/31/17	08/31/17		DUE SEPT 10	2,757.30	0.00		
IN	AUG 15 2017	08/15/17	08/15/17		DUE AUG 25	19,633.74	0.00		
IN	AUG 22 2017	08/22/17	08/22/17		DUE SEPT 10	14,289.46	0.00		
IN	AUG 31 2017	08/31/17	08/31/17		DUE SEPT 10	19,477.03	0.00		
IN	31AUG2017EOC	08/31/17	08/31/17		DUE SEPT 10	147.24	0.00		
IN	31AUG2017KLF	08/31/17	08/31/17		DUE SEPT 10	1,706.01	0.00		
IN	AUG152017EOC	08/15/17	08/15/17		DUE AUG 25	9,635.44	0.00		
Vendor (REC002) totals:						81,312.73	0.00		
Control account (2) totals:						81,312.73	0.00		
Report Total						1,589,562.02	0.00		

79 vendor(s) printed.