

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 14**

**Thursday, October 26, 2017**

**PRESENT:** Chair Bill Miller

Directors Chris Beach  
Taylor Bachrach  
Shane Brienen  
Mark Fisher  
Tom Greenaway – arrived at 11:01 a.m.  
Dwayne Lindstrom  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Gerry Thiessen – arrived at 12:03 p.m.

Directors Absent Eileen Benedict, Electoral Area “E” (Francois/Ootsa Lake Rural)  
Thomas Liversidge, Village of Granisle

Alternate Director Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Nellie Davis, Proposal Writer – left at 11:29 a.m., returned 11:53 a.m., returned at 12:53 p.m., left at 1:05 p.m.  
Haley Jeffrey, Protective Services Manager – left at 11:29 a.m.  
Jennifer MacIntyre, Planner 1 - left at 11:00 a.m.  
Wendy Wainwright, Executive Assistant

Others Myrna Bailey, Vanderhoof  
Colleen Wiens, Vanderhoof

Media Flavio Nienow, LD News - left at 11:40 a.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:31 a.m.

**AGENDA & SUPPLEMENTARY AGENDA**

Moved by Director Beach  
Seconded by Director MacDougall

2017-14-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of October 26, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

Board Meeting Minutes  
-September 21, 2017

Moved by Director McGuire  
Seconded by Director Petersen

2017-14-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of September 21, 2017 be adopted.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES (CONT'D)**

### Committee Meeting Minutes

Moved by Director Repen  
Seconded by Director Newell

2017-14-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes  
-October 12, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes  
-September 7, 2017;
- Regional Transit Committee Meeting Minutes  
-October 12, 2017 (Unapproved);
- Regional Transit Committee Meeting Minutes  
- September 7, 2017;
- Rural Directors Committee Meeting Minutes  
-October 12, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes  
- September 7, 2017;
- Waste Management Committee Meeting Minutes  
-October 12, 2017 (Unapproved);
- Waste Management Committee Meeting Minutes  
-July 20, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS**

### 2017 Regional Business Forum Report

Moved by Director Repen  
Seconded by Director Beach

2017-14-4

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to invite the previously approved order of municipalities to host the next Business Forum: Fraser Lake, Vanderhoof and Smithers; and further, that the Business Forum continue to be held every second year with the next Forum being held in 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Committee Meeting Recommendations -October 12, 2017

Moved by Director Newell  
Seconded by Director Beach

2017-14-5

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 6 as written:

#### **Committee of the Whole Meeting – October 12, 2017**

##### **Recommendation 1:**

**Re: North Central Local Government Association Letter  
re: Greyhound Service Reduction**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Passenger Safety Transportation Board outlining its concerns about Greyhound Canada Transportation Corp.'s application to reduce service in central and northern B.C."

**ADMINISTRATION REPORTS (CONT'D)**

**Regional Transit Committee Meeting – October 12, 2017**

**Recommendation 2:**

**Re: Memorandum of Understanding to Amend the AOA Service Specifications**

“That the Regional District of Bulkley-Nechako Board of Directors approve signing the Memorandum of Understanding to Amend the AOA Service Specifications.”

**Rural Directors Committee Meeting – October 12, 2017**

**Recommendation 3:**

**Re: Lakes District Arts Council – Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)**

“That Lakes District Arts Council be given \$2,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with events during the 2017/18 season.”

**Recommendation 4:**

**Re: District of Fort St. James – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

“That the District of Fort St. James be given \$5,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with equipping its new fire truck.”

**Recommendation 5:**

**Re: Nechako Valley Community Services Society – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)**

“That the Nechako Valley Community Services Society be given \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for its 3<sup>rd</sup> Annual Christmas Dinner for seniors.”

**Recommendation 6:**

**Re: BC Natural Resources Forum – January 16-18, 2018 – Prince George, B.C.**

“That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Rural Directors wanting to attend the BC Natural Resources Forum – January 16-18, 2018 in Prince George, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Grant Opportunity: Northern  
Development Initiative Trust  
-Building Façade Improvement  
Program

Moved by Director Bachrach  
Seconded by Director Brienen

2017-14-6

1. "That the Regional District of Bulkley-Nechako Board of Directors support submitting an application to Northern Development Initiative Trust (NDIT) – Building Façade Improvement Program for grant funding to encourage economic development by providing grants to commercially zoned businesses in Fort Fraser, Endako and Grassy Plains for building façade improvement projects.
2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with NDIT, should the funding be approved, and provide overall grant management for the project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nellie Davis, Proposal Writer noted that the application has been updated to include Topley. Staff will follow-up to clarify the eligibility for agriculture based businesses in the rural areas in regard to the Building Façade Improvement Program. Ms. de Weerdts noted that the Regional District had received a number of inquiries from businesses in Fort Fraser, Endako and Grassy Plains area and NDIT suggested that the Regional District begin with those areas and move forward in the future.

Director Repen commented that he has encouraged businesses in his community to access the possible funding and this year the program was fully subscribed.

Tweedsmuir Recreation  
Commission – Northern  
Development Application  
-North West RAC

Moved by Director Fisher  
Seconded by Director Beach

2017-14-7

"That the Regional District of Bulkley-Nechako Board of Directors support the Tweedsmuir Recreation Commission's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities in the amount of \$15,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Colleymount Recreation  
Commission – Northern  
Development Application  
-North West RAC

Moved by Director Parker  
Seconded by Director Newell

2017-14-8

"That the Regional District of Bulkley-Nechako Board of Directors support the Colleymount Recreation Commission's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities in the amount of \$10,590."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Cluculz Lake Community  
Association – Northern  
Development Application  
-Prince George RAC

Moved by Director Petersen  
Seconded by Director MacDougall

2017-14-9

“That the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association’s application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities in the amount of \$30,000.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds  
-Electoral Area “A” (Smithers  
Rural) Smithers & Area  
Recycling Society – Styrofoam  
Densifier

Moved by Director Fisher  
Seconded by Director Bacharach

2017-14-10

1. “That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$45,212.34 of Electoral Area “A” Federal Gas Tax allocation monies to Smithers & Area Recycling for the purchase and installation of a Styrofoam densifier; and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. “That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$45,212.34 from the Federal Gas Tax Reserve Fund.”

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

Director Fisher stated that the Styrofoam densifier may be utilized as a mobile unit and will have further conversation at the SWMP review.

Federal Gas Tax Funds  
-Electoral Area “A” (Smithers  
Rural) Bulkley Valley Child  
Development Centre Society  
– Doors & Windows

Moved by Director Fisher  
Seconded by Director Repen

2017-14-11

1. “That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$32,447 of Electoral Area “A” Federal Gas Tax allocation monies to Bulkley Valley Child Development Centre Society on condition they receive a third quote and meet all eligibility requirements for the purchase and installation of energy efficient doors and windows; and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. “That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$32,447 from the Federal Gas Tax Reserve Fund.”

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds  
-Electoral Area "E" (Francois/  
Ootsa Lake Rural) Tweedsmuir  
Recreation Commission  
- Wistaria Hall

Moved by Director Beach  
Seconded by Alternate Director McGuire

2017-14-12

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$75,000 of Electoral Area "E" Federal Gas Tax allocation monies to the Tweedsmuir Recreation Commission for the foundation repair project at the Wistaria Hall; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$75,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

RDBN Appointments - 2018

Moved by Director Newell  
Seconded by Director Petersen

2017-14-13

"That the Regional District of Bulkley-Nechako Board of Directors ratify the appointments as outlined for the year 2018:

-Bankers: - Bulkley Valley Credit Union

-Lawyers: - Stewart McDannold Stuart, Victoria, BC  
Young Anderson, Vancouver, BC  
Carvello Law Corp., Victoria, BC

-Election Officers: - Cheryl Anderson, Chief Election Officer (with authority to appoint election officials as necessary)  
Geraldine Craven and Wendy Wainwright, Deputy Chief Election Officers

-Signing Authority: - The Chairperson, Director from the Village of Burns Lake, the Director from Electoral Area "B", The Director from Electoral Area "E", and the Chief Administrative Officer, Financial Administrator, Manager of Administrative Services or Deputy Chief Administrative Officer

Auditors - RHN Schmitz & de Grace."

(All/Directors/Majority) CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS (CONT'D)**

### **UBCM Meeting with Ministry of Citizens' Services/Network BC**

Moved by Director Newell  
Seconded by Director Beach

2017-14-14

"That the Regional District of Bulkley-Nechako Board of Directors receive Rob Newell, Director, Electoral Area "G" (Houston Rural) report titled "UBCM Meeting with Ministry of Citizens' Services/Network BC."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Newell noted the need for information from ISP's (Internet Service Providers) including coverage provided to the entire Regional District along with projected coverage, wireless or wire technology, upload and download speed. He also spoke of providing a timeline for response from the ISP's. Chair Miller spoke of Network BC indicating that this information was required as soon as possible during the meeting at the UBCM 2017 Convention.

In speaking with Network BC's GIS Technician they indicated they would provide updated mapping, backbone and last mile information to the Regional District. Director Newell suggested follow-up on the information.

Melany de Weerd, CAO commented that the RDBN has received approval for its Rural Dividend application in the amount of \$10,000 for an RDBN Connectivity strategy.

## **DEVELOPMENT SERVICES (All Directors)**

### **ALR Application**

#### **ALR Application No. 1197 (Kirsch) Exclusion for the ALR –Electoral Area "A"**

Moved by Director Fisher  
Seconded by Director Repen

2017-14-15

"That Agricultural Land Reserve Exclusion Application No. 1197 (Kirsch) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Fisher noted that there is no access to the portion of Lot 1, lying west of the Bulkley River. He referenced the Advisory Planning Commission's comments: "it is not opposed to this portion of land being removed from the ALR, because it is inaccessible and impossible to farm with access" in his request for approval of Application No. 1197. Director Fisher mentioned that he has concerns, along with the APC in regard to the potential for commercialization and impacts to the Bulkley River. He noted the need for conversations to take place in the future in regard to the potential cumulative effects on the river.

Director Fisher commented that CN Rail has provided information that it would not allow access across its tracks and right of way to the property. The property is currently not being used for agriculture purposes as it can only be accessed by foot.

## **MEMOS**

### **Recent Agricultural Land Commission Decisions**

Moved by Director Parker  
Seconded by Director Brienen

2017-14-16

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planner 1’s memo titled “Recent Agricultural Land Commission Decisions.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **Oil and Gas Commission and TransCanada Delegations**

Moved by Director Newell  
Seconded by Director Beach

2017-14-17

“That the Regional District of Bulkley-Nechako Board of Directors:  
1. send to the Oil and Gas Commission (OGC) the letter attached to the staff report from the Director of Planning dated October 16, 2017;  
2. undertake pre-application research to identify the land use issues and impacts associated with the proposed Tchesinkut Lake Work Camp, and work with TransCanada in an attempt to address the issues identified in a proactive manner.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director MacDougall spoke of the recent study completed by Lake Babine Nation and Nak’azdli First Nation in regard to impacts of work camps to communities. Anne Marie Sam, Councillor, Nak’azdli First Nation is scheduled to attend the RDBN Committee of the Whole Meeting November 9, 2017. Director MacDougall spoke to the RDBN following up with the OGC in regard to the Indigenous Communities and Industrial Camps report if it is the desire of the Regional Board.

Director Repen noted that there are a number of ways work camps may be developed and commented that excluding the work camps from communities is an option. Director Lindstrom mentioned that a camp that was built near Fraser Lake had zero tolerance rules and when an incident arose with a camp worker at a community event they were immediately dismissed.

**ELECTORAL AREA PLANNING (All Directors)**

**DVP Applications**

Chair Miller called for comments from the gallery.

Development Variance Permit  
Application No. D-01-17  
Robert and Colleen Wiens,  
and John and Myrna Bailey  
Electoral Area "D"

Moved by Director Parker  
Seconded by Director Lindstrom

2017-14-18

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit D-01-17 for the property located at 8403 Peterson Road to vary Section 9.06 (1)(a) of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to reduce the front parcel setback from 7.5 metres (24.61 ft.) to 3.0 metres (9.84 ft.) for a garage developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Chair Miller called for comments from the gallery.

Development Variance Permit  
Application No. A-02-17  
Mark & Jaclyn Penninga  
Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Bachrach

2017-14-19

"That the Regional District of Bulkley-Nechako Board of Directors deny Development Variance Permit A-02-17 for the property located at 6120 Telkwa High Road to vary Section 14.02 of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from 16 ha. to 7 ha. developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Director Fisher mentioned that the Advisory Planning Commission and the Ministry of Agriculture indicated as stated in the Ministry's Guide for Bylaw Development in Farming Areas, "...the largest possible lot size for land in the ALR is recommended and...subdivision should be considered only where it will enhance farming opportunities." Director Fisher noted that the proponent has a number of considerations moving forward.

Director Repen spoke to the land being identified as non-favourable for agriculture purposes.

**Bylaws for First and Second Reading**

Rezoning File No. B-01-17  
Judith & Wanda Wiebe  
Electoral Area "B"

Moved by Director Parker  
Seconded by Director Beach

2017-14-20

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be given first and second reading this 26<sup>th</sup> day of October, 2017 and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be delegated to the Director or Alternate Director for Electoral Area B."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning File No. A-07-17  
Maria Anna Kolnberger  
Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Repen

2017-14-21

"That Regional District of Bulkley-Nechako Board of Directors deny rezoning application A-07-17."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Bylaws for Third Reading and Adoption**

Rezoning File No. A-02-17  
Prairie Village (Cabin Colony)  
Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Bachrach

2017-14-22

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing held on September 13, 2017 for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017"."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be given third reading and adoption this 26<sup>th</sup> day of October, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**PROTECTIVE SERVICES (All Directors)**

**Memo**

UBCM: Emergency Preparedness Fund – Flood Risk Management, Flood Mapping & Flood Mitigation Planning

Moved by Director Repen  
Seconded by Director Beach

2017-14-23

1. "That the Regional District of Bulkley-Nechako Board of Directors support the application to UBCM's Community Emergency Preparedness Fund – Flood Risk Management, Flood Mapping & Flood Mitigation Planning for grant funding to create a Flood Mitigation Plan for the area at Ebenezer Flats and Kidd Road.
2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with UBCM, should the funding be approved, and provide overall grant management for the project."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to the Provincial Government proactively supporting issues identified in the UBCM Emergency Preparedness Fund studies and planning reports. While at UBCM 2017 Ministry of Public Safety and Solicitor General staff indicated there will possibly be funding to support infrastructure improvements identified in the UBCM Emergency Preparedness studies and planning reports.

UBCM: Emergency Support Services Funding

Moved by Director Fisher  
Seconded by Director MacDougall

2017-14-24

"That the Regional District of Bulkley-Nechako Board of Directors support the application to UBCM's Community Emergency Preparedness Fund's Emergency Social Services program for the following activities:

- An evaluation and purchase of volunteer and supplier management software, and associated web site development;
- The provision of an ESS functional exercise and training activities;
- The purchase of reception centre kits, group lodging kits, and computers and printers for use in reception centres.

That the Regional District of Bulkley-Nechako Board of Directors will provide overall grant management;

And, that the Regional District of Bulkley-Nechako Board of Directors authorize RDBN staff to enter into an agreement with UBCM for any grants received for the above purposes."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**PROTECTIVE SERVICES (All Directors) (CONT'D)**

A meeting is scheduled for November 1, 2017 with the member municipality CAO's, RDBN CAO and staff to review and evaluate the proposed emergency social services (ESS) strategy in the region. Some of the member municipalities have reviewed the proposed strategy and provided comments. Discussion took place in regard to bringing the strategy forward to Councils for review. Ms. de Weerdts spoke to having all the CAO's together to discuss what can reasonably be managed at a regional and municipal level and the expertise at the local level to achieve the best results for ESS throughout the region and member municipalities.

Director Reppen mentioned that the Regional District of Kitimat-Stikine has an ESS Coordinator staff member position and researching information in regard to that position may be beneficial.

Discussion took place in regard to the ESS program relying heavily on volunteers and in some events volunteers assist in other areas of the region where there is minimal ESS volunteers or extra assistance is required.

Staff will bring forward information from the CAO's meeting to the Regional Board for review.

**OTHER (Planning Reports)**

Planning Department  
Reports and Correspondence

Moved by Director MacDougall  
Seconded by Director Greenaway

2017-14-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Reports:  
-Planning Department Enquiries Report – September, 2017;  
-Building Inspector's Report –September, 2017;  
-Action List – September, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**VERBAL REPORTS**

Granisle Waterfront and  
Marina Project

Alternate Director McGuire reported that the Granisle Waterfront Enhancement and Marina Project is moving forward. The projects are separate with separate grant funding.

Granisle Apartment Building

Alternate Director McGuire mentioned that through a recent tax sale the Village of Granisle has acquired an apartment complex and is considering selling the building. Other multi-residential facilities have sold recently in the community.

Village of Granisle Wildfire  
Mitigation

Alternate Director McGuire commented that the Village of Granisle has a meeting with the Forest Enhancement Society in regard to completing wildfire mitigation works surrounding the Village of Granisle and removing at risk trees and reforesting with trees less susceptible to fire.

Physicians Coming to  
Granisle

Alternate Director McGuire reported that the Village of Granisle will now have physicians travelling to the community from Burns Lake on Mondays.

**VERBAL REPORTS (CONT'D)**

Lake Babine – Fire Protection Tachet

Alternate Director McGuire mentioned that the Village of Granisle has been approached by Lake Babine Nation to have the Village of Granisle Volunteer Fire Department provide fire protection for the community of Tachet. Alternate Director McGuire has had a brief discussion with Director Newell, Electoral Area "G" (Houston Rural) but indicated further discussion needs to take place with the Regional District of Bulkley-Nechako.

RCMP and Granisle – Cram the Cruiser Event

Alternate Director McGuire mentioned that the RCMP in Granisle will be conducting their Cram the Cruiser event to assist the local food bank.

Physicians – Fort St. James

Director Greenaway reported that the District of Fort St. James will have two new physicians in 2018, a wife and husband team.

Burns Lake Centre Street Paving Project

Director Beach mentioned that the \$180,000 Centre street paving project is complete along with the \$40,000 paving patching in the community.

Economic Diversification Project

Director Beach reported that the new Economic Diversification Projects Committee began in Burns Lake on October 23, 2017 and is being chaired by Village of Burns Lake Councillor Michael Riis-Christianson. Chair Miller also attended the meeting. The funding was granted through the Rural Dividend Fund. The meeting was three hours long and produced some good ideas moving forward.

Village of Burns Lake – New Hires

Director Beach mentioned that the Village of Burns Lake has recently hired a new Chief Financial Officer and is in the process of hiring a new Recreation Director.

Village of Burns Lake -By-Election January, 2018

Director Beach stated that the Village of Burns Lake will be holding a By-election January 20, 2018.

Fraser Lake Community Bus Coming Soon

Director Lindstrom reported that Fraser Lake has recently acquired its community bus with grant funding from the Highway 16 Community Transportation Grant Program and Director Parker, Electoral Area "D" (Fraser Lake Rural). He has volunteered to pick up the bus and deliver it to Fraser Lake.

Cops for Cancer Tour de North

Director Lindstrom mentioned that Village of Fraser Lake Councillor Craig Le Poidevin and his wife Cathy participated in the Cops for Cancer Tour de North biking approximately 1000 kms.

Grocery Store to Open in Fraser Lake

Director Lindstrom spoke of a new grocery store opening soon in the old Super Value location in Fraser Lake. Director Parker mentioned that it will be a locally owned and operated store. He spoke of the benefit of having a grocery store in the community and not having to travel for daily grocery shopping.

## **VERBAL REPORTS (CONT'D)**

### Fraser Lake Community Forest

Director Lindstrom commented that the Village of Fraser Lake has been awarded a Community Forest and is currently in negotiations with West Fraser Sawmill in Fraser Lake.

### Rio Tinto Alcan

Director Parker received a call from Justus Benckhuysen, Nechako Operations Coordinator, Rio Tinto Alcan last night to inform him that due to the recent 10 day rainfall over Tahtsa Reservoir of over 330 mm Rio Tinto Alcan is increasing its outflow of water in the Nechako Reservoir from 32 m<sup>3</sup> to 100 m<sup>3</sup>. Mr. Benckhuysen indicated that they would continue to monitor the situation and assess the flood potentials for 2018.

### Fort St. James Community Forum

Director MacDougall mentioned that the District of Fort St. James hosted a Community Forum and brought forward five topics for community discussion. He noted that it went very well.

### Laidlaw Street Lighting Alternative Approval Process

Director Fisher commented that he hosted an open house for the Laidlaw Street Lighting Alternative Approval Process at the trailer park located within the proposed service area. He mentioned that it was a good way to conduct an open house.

Director Fisher also has a petition currently taking place within Electoral Area "A" (Smithers Rural).

### RDBN Solid Waste Management Plan

Director Fisher reported that he participated in the Solid Waste Management Plan (SWMP) consultant visits at the RDBN Solid Waste Management Facilities this week. He mentioned that it was a good visit and the review helped to identify existing opportunities and potential opportunities moving forward with the SWMP review. Director Petersen noted that the consultants were very knowledgeable and thorough in their review of the facilities. Director Fisher indicated he looks forward to working with them moving forward.

### New 9-Hole Mini Golf Course In Houston

Director Brienien commented that Houston has a new 9 hole mini golf course in Houston. It is located downstairs of the movie theatre and has been drawing people into town.

### Houston Grocery Store

Director Brienien mentioned that the grocery store is nearing completion of its renovations and set up and is hoping to open December 1, 2017.

### Phase 1 of Highway 16 Sidewalk Project

Director Brienien reported that the Phase 1 Highway 16 sidewalk project has started in Houston. The sidewalks and pedestrian crossings that are being implemented will provide pedestrian friendly areas from Riverside Park to the downtown core of Houston.

Director Brienien commented that there is a lot of activity occurring in Houston and it is very positive as the community has faced a lot of challenges since the mill closure.

**VERBAL REPORTS (CONT'D)**

Northern Health/Regional  
Hospital Districts Fall Meeting  
-October 16, 2017 – Prince  
George, B.C.

Director Petersen, Director Greenaway and Melany de Weerd, CAO attended the Northern Health and Regional Hospital District's Fall Meeting October 16, 2017 in Prince George, B.C. Northern Health provided a review of 2017 to date and projects moving forward. Director Petersen spoke of the impacts of the wildfires in the central interior and the impacts to Northern Health with the evacuation of communities, hospitals, extended care facilities being transported to Prince George and Kamloops. Northern Health set up receiving centres and did an excellent job to meet the needs of the central interior communities.

Town of Smithers Town Hall  
Meeting

Director Bachrach mentioned that the Town of Smithers held a Town Hall meeting to discuss the plan for a new Arts & Culture Centre that would house the library and art gallery at the end of Main Street by Veteran's Park in order to keep Main Street vibrant. There were over 100 people in attendance and the meeting was live streamed on Facebook.

Rosenthal Road (Dohler Flats)  
Restoration

Director Bachrach reported that Town of Smithers Council voted to repair Rosenthal Road (Dohler Flats) at a cost of \$375,000 which is funded mostly by Federal Gas Tax Funds. The road provides the only access to the waste water treatment plant.

Town of Smithers Parking  
Lot

Director Bachrach spoke of the ribbon cutting ceremony taking place October 27, 2017 to open the Second Avenue parking lot with an electric vehicle charging station. Director Fisher, Electoral Area "A" (Smithers Rural) provided support through Federal Gas Tax Funds.

Northern Health, Northern BC  
Tourism and RDBN SWOT  
Meetings

Director Newell commented that he also attended Northern Health's fall meeting and noted the focus for the Northwest Regional Hospital District and Northern Health is the new Mills Memorial Trauma Centre. Director Newell also attended the Northern BC Tourism Meeting in Prince George, October 16-17, 2017 and the RDBN Strategic Workforce Opportunities Team (SWOT) meeting in Burns Lake October 24, 2017. He mentioned that the SWOT meeting had good attendance and is moving forward with initiatives and the consultant will provide an interim report in the near future.

Slash Piles Burning

Director Newell mentioned that he saw 18 slash piles burning in a 3-5 km radius of the pellet plant in Houston. He spoke of his disappointment in seeing the piles being burnt.

BC Mineral and Coal  
Exploration Survey for 2016

Director Newell spoke of mining data currently made available by BC Mineral and Coal Exploration Survey for 2016 identifying 41% of exploration occurred in northwest B.C., with 259 projects and \$205 million being expended.

Coal Project – Telkwa

Director Repen noted that he has met twice with Allegiance Coal Limited to discuss a potential coal mine project in Telkwa. He stated that he is willing to listen to both sides and that it's important to be respectful in forming an educated decision in regard to the potential project. Director Repen commented that Allegiance Coal is starting its public engagement process.

**VERBAL REPORTS (CONT'D)**

Regional Strategic Priorities Fund

Director Repen mentioned that the Village of Telkwa is awaiting the results of the UBCM Strategic Priorities Fund and will continue promoting the advantages and beauty of the area and grow in a positive sustainable direction.

Attended WorkBC Meeting in Smithers

Chair Miller attended a WorkBC meeting in Smithers to discuss the RBA. He remained at the meeting for a presentation on automation and robotics in the work place. It was a very fascinating discussion. It brought to the forefront the assets in the region and the ability to be creative and innovative in all aspects of life.

RDBN Agriculture Coordinator

Chair Miller, along with Agriculture Committee Chair Mark Parker and Melany de Weerd, CAO have been in the process of interviewing candidates for the RDBN Agriculture Coordinator Position. Chair Miller spoke of the highly qualified applicants and that the interviews have been a great experience to be a part of. He mentioned that there are a number of other Regional Districts and provincial agencies monitoring the Agriculture Coordinator pilot project and it is a very positive direction moving forward for the Regional District and agriculture in the region.

Northwest BC Resource Benefits Alliance (RBA)

Chair Miller provided an update in regard to the RBA. He spoke of the positive energy around the RBA table and from the province. There is a meeting being scheduled in November for all members to attend and have initial discussion moving forward in negotiations with the Province. The RBA Business Case was well developed. Ellis Ross, MLA Skeena, during question period at the House of Commons questioned the Minister of Finance in regard to a time frame and plan for negotiations with the RBA. This was also a positive step along with confirming the commitment at the UBCM 2017 Convention to support the RBA.

RBA Strategic Committee

- Moving to start the process to build a framework in regard to the distribution of funds;
- Work in parallel with negotiations with the province;
- Province wants an equitable distribution solution within the framework;
- Initially a group of RBA member CAO's will meet;
  - Three Regional District CAO's will be core and Municipal CAO's to start to develop recommendations;
- November 24, 2017 RBA meeting in Terrace
  - Opportunity for elected officials to meet and review recommendations to begin moving forward.

Alternate Director McGuire compared the monies received yearly by Pouce Coupe and Chetwynd under the Peace River Agreement to the lack of legacy funds received by the Village of Granisle from the Noranda mine that had been operational in the community.

Director Brienens suggested that the RBA Business Case be forwarded to all municipal councilors for review.

**VERBAL REPORTS (CONT'D)**

Director Beach commented that he met with Dianne Watts, BC Liberal Party Candidate while she was in Burns Lake and he identified the RBA as an issue in Northwest B.C. Ms. Watts mentioned that she had not visited northern B.C. in 25 years but recognized the importance of moving forward.

Chair Miller participated in a teleconference with the BC Chambers of Commerce in the region and the President and Executive Director of the BC Chamber of Commerce and was provided full support for the RBA. He also noted that there is response from industry in support of the RBA and while at the UBCM 2017 Convention he met with NewGold and they committed to a letter of support and discussed bringing forward the RBA to the Association for Mineral Exploration (AME) Board of Directors.

Receipt of Verbal Reports

Moved by Director Bachrach  
Seconded by Director Brienen

2017-14-26

“That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Break for lunch – 12:07 p.m.**

**Reconvened at 12:52 p.m.**

**ADMINISTRATION CORRESPONDENCE**

Administration Correspondence

Moved by Director McGuire  
Seconded by Director Beach

2017-14-27

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- The Honourable George Heyman, Minister of Environment and Climate Change Strategy- UBCM 2017 Ministry of Environment Follow Up;
- Northern Development Initiative Trust- Vanderhoof Community Foundation (RDBN Area F) – Community Foundation Matching Grants Program;
- North Central Local Government Association - Resolutions Deadline;
- North Central Local Government Association - NCLGA Board Report;
- Ministry of Municipal Affairs and Housing - Bulkley-Nechako Regional District 2017 Voting Table;
- Groundbreakers – Thank you for Support for Young Agrarian Program;
- Nechako Community Arts Council – Thank You for Grant in Aid;
- The Big Pig Mountain Biking Festival – Thank You for Grant in Aid;
- Nechako Valley Food Network and the Vanderhoof Community Garden – Thank You for Support;
- E-Comm 9-1-1 – Next Generation 9-1-1;
- Fraser Lake Fire Rescue Training Society - Fraser Lake Fire Rescue Training Society Program Description;

### **ADMINISTRATION CORRESPONDENCE (CONT'D)**

- Salish Sea Trust – Salish Sea Heritage and House of Commons E-Petition 1269;
- Nechako-Kitamaat Development Fund Society Approves \$10 Millionth Grant Dollar;
- Agriculture and Agri-Food Canada/Agricultural Credit Corporation – Advance Payments Program;
- Environmental Protection Notice – Kemess Underground Project Public Comment Period;
- Ministry of Transportation and Infrastructure - BikeBC Survey;
- Information Systems Audit and Control Association (ISACA) BCAWARE Campaign - Proclamation Request;
- Association for Mineral Exploration Roundup - New Location for 2018;
- BC Hydro – BC Hydro 2017 Northern Region Annual Report;
- Canadian Wood Council for Wood WORKS! BC - BC Local Governments Recognized for Leadership in Wood Design and Building at 2017 Union of BC Municipalities Convention; Union of BC Municipalities
- 2017 UBCM Annual Convention – Resolutions Decisions
- Canada – EU CETA Entering Provisional Application
- Age-friendly Communities Funding
- Canadian Free Trade Agreement
- Asset Management Planning
- Water Sustainability and the City Forum
- Local Governments, Stakeholders Discuss Cannabis Legalization
- Working Group on Cannabis Legalization
- Evidence-based Policy for BC's Affordability Crisis
- Community Emergency Preparedness & Response
- Moving Towards Zero Waste in BC
- Uncivil Civic Engagement
- Transit, Childcare Feature in Urban Forum
- Decisions from September 27 Resolutions Debate
- UBCM Focused on Cannabis Legalization, Housing
- Robinson Champions Affordability
- Softwood Lumber
- Weaver Sets out Goals
- Resist the Fake News Tide
- Responsible Conduct Policy Paper Endorsed
- Decisions from September 28 Resolutions Debate
- A Call to Protect the Most Vulnerable
- Community Excellence Award Winners
- Wildfire Prevention and Mitigation
- Funding & Resources Update
- Community Emergency Preparedness Fund
- LGLA CEO Forum December 7-8;

### **INVITATIONS**

- BC Broadband Association – BC Broadband Conference – May 1-2, 2018 – Richmond, B.C.
- Canadian Bioeconomy Conference & Exhibition - June 6-8, 2018 – Prince George, B.C.
- Canadian Bioeconomy Conference & Exhibition- Call for Presentations;
- Scaling Up Conference – November 27-29, 2017- Ottawa, ON;

**INVITATIONS (CONT'D)**

- Resource Breakfast Series – September 11-13, 2018  
– Whistler, B.C.
- Council of Forest Industries Conventions - April 4-6, 2018  
– Prince George, B.C.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**Invitations**

Moved by Director Fisher  
Seconded by Director Parker

**2017-14-28**

“That the Regional District of Bulkley-Nechako Board of Directors authorize the following invitations:

- Director Newell’s attendance at the BC Broadband Association Conference, May 1-2, 2018 in Richmond, B.C.;
- Two Director’s attendance at the Canadian Bioeconomy Conference & Exhibition, June 6-8, 2018 in Prince George, B.C.;
- RDBN Chair’s attendance at the Council of Forest Industries Conventions April 4-6, 2018 in Prince George, B.C.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**FINANCIAL**

**Operating Accounts**  
**-September, 2017**

Moved by Director MacDougall  
Seconded by Director Greenaway

**2017-14-29**

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid September, 2017.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**ACTION LISTS**

**Action Lists**

Moved by Director Beach  
Seconded by Director Greenaway

**2017-14-30**

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Action Lists:

- May, 2017;
- June, 2017;
- July, 2017;
- August, 2017.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**READING FILE**

Reading File

Moved by Director Beach  
Seconded by Director Thiessen

2017-14-31

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

**CORRESPONDENCE**

- Alzheimer Society of BC – Coffee Break!
- BC Community Forest Association – September 2017 Newsletter;
- Canfor Corporation and Canfor Pulp Products Inc. Announce Third Quarter Result Conference Call October 23, 2017;
- City of Prince George Economic Update – October 2017;
- City of Prince George Economic Update – August 2017;
- Clean Energy Review:
  - October 9, 2017 – If You Recognize C:/, You Know What's Coming
  - October 2, 2017 - The Year They've Been Waiting For
  - September 25, 2017 – What the iPhone Can Tell us About EVs
  - September 18, 2017 – China's Latest Industry-Shaking Unveil;
- Enertelligence Monthly Review – Fall 2017;
- Federation of Canadian Municipalities – October 18, 2017 – See how FCM's Corporate Partners Can Help You;
- Federation of Canadian Municipalities – The Voice
  - October 6, 2017 – Budget 2018 / Women's History Month / Getting the National Housing Strategy Right
  - September 29, 2017 - National Housing Strategy/Columbian Partners Visit Red Lake/New Asset management Training Partners
  - September 22, 2017 – Parliament Back in Session / Cannabis Legalization / FCM Board;
- Federation of Canadian Municipalities – Connect Update – 3 Projects That Will Inspire New Ideas in Your Community;
- Federation of Canadian Municipalities – President's Corner – September 2017;
- Innovation Summit – Thank You for making the Innovation Summit Such a Success!
- Joy Smith Foundation – All Girls at Risk of Exploitation;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – BC Wildfire Services – Burn Prohibitions to be Lifted in Prince George Fire Centre;
- Real Estate Foundation of BC – Fall 2017 eNews / Growing Smarter, Fall Grants, Impact Investing;
- Resource Works Newsletter – Resource Works Adds Voice to Generation Energy;
- Resource Works Newsletter – Study Hits Vancouver's Natural Gas Ban;
- Resource Works News Release – Vancouver's “de facto” Natural Gas Ban;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D)**

- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
  - October 7 to October 13, 2017
  - September 30 to October 6, 2017
  - September 23 to September 29, 2017
  - September 15 to September 22, 2017
  - September 9 to September 14, 2017;
- Smithers Exploration Group – October 2017 Newsletter;
- Thompson Nicola Regional District – Highlights from October 12, 2017 Board Meeting;
- Whistler Centre for Sustainability – Upcoming Workshop  
–Building Knowledge and Capacity for Affordable Housing in BC Small Communities.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA**

**REPORTS**

BC Air Access Program Survey for Ministry of Transportation and Infrastructure Moved by Director Bachrach  
Seconded by Director Beach

2017-14-32

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to complete the BC Air Access Program Survey for Ministry of Transportation and Infrastructure in regard to its experience in applying and receiving funds from the BC Air Access Program towards the completion of the Baker Airport Rehabilitation Project.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2018 NCLGA Convention Attendance Authorization and Airline Charter

Moved by Alternate Director McGuire  
Seconded by Director Greenaway

2017-14-33

“That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the Chief Administrative Officer and Rural Directors to the North Central Local government Association Conference on May 8-10, 2018 in Fort Nelson, B.C. and further,  
That the regional District of Bulkley-Nechako Board of Directors authorize staff to book the airline charter, as quoted, through Northern Thunderbird Air Inc. for the 2018 NCLGA Convention in Fort Nelson, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

Union of B.C. Municipalities  
– Electoral Area Directors’  
Forum

Moved by Director Fisher  
Seconded by Director Newell

2017-14-34

“That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of two Electoral Area Directors to the UBCM Electoral Area Directors Forum January 30-31, 2018 in Richmond, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

North Central Local  
Government Association  
- Input for Cannabis  
Committee

Moved by Director MacDougall  
Seconded by Director Beach

2017-14-35

“That the Regional District of Bulkley-Nechako Board of Directors receive the North Central Local Government Association – Input for Cannabis Committee.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the short timeline provided for a response for input for the development of regulatory framework for legalized non-medical cannabis. Discussion took place in regard to bringing forward the issue directly to the Minister of Public Safety and Solicitor General Mike Farnworth’s Office.

Director Lindstrom commented that the Village of Fraser Lake had an opportunity to discuss the issue at its Council Meeting on October 25, 2017 and will be providing a letter to Brian Frenkel, NCLGA representative, UBCM appointed to the Joint Provincial – Local Government Committee on Cannabis Regulation (JCCR).

Director Thiessen mentioned that the District of Vanderhoof has struck a committee and are asking as many people as possible to provide a response. Director Thiessen provided a brief outline of the District of Vanderhoof’s requested regulations. He spoke of the importance of providing input.

**DEVELOPMENT SERVICES (All Directors)**

Coastal GasLink Route  
Amendment – South of  
Houston/North of Colleymount  
Road

Moved by Director Beach  
Seconded by Director Brienen

2017-14-36

“That the Regional District of Bulkley-Nechako Board of Directors identify any potential concerns with the route amendment proposed by Coastal GasLink (CGL), and direct staff to provide these comments to CGL for consideration.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors) (CONT'D)**

Advisory Planning Commission Meeting Minutes Moved by Director Fisher  
Seconded by Director Bachrach

2017-14-37 "That the Regional District of Bulkley-Nechako Board of Directors receive the following Advisory Planning Commission Meeting Minutes – Electoral Area "A":  
- Kirsch (ALR Application No. 1197);  
- Penninga (Development Variance Permit Application (A-02-17);  
- Kolnberger (Rezoning File No. A-07-17)."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Development Services & Electoral Area Planning Correspondence Moved by Director Thiessen  
Seconded by Director Parker

2017-14-38 "That the Regional District of Bulkley-Nechako Board of Directors receive the ALR Application No. 1197 (Kirsch) RE: Ministry of Agriculture Referral Comments Exclusion for the ALR – Electoral Area "A"; and,

**ELECTORAL AREA PLANNING (All Directors)**

-Development Variance Permit Application (A-02-17):  
-Ministry of Agriculture Referral Comments Mark & Jaclyn Penninga, Electoral Area "A";  
-Northern Health Authority Referral Comments Mark & Jaclyn Penninga Electoral Area "A";  
-Rezoning File No. B-01-17 RE: Advisory Planning Commission Meeting Minutes Ed Giesbrecht Electoral Area "B"."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**NEW BUSINESS**

Letter to all Provincial Ministries RE: Timelines for Response and Recommendations Moved by Director Repen  
Seconded by Director Beach

2017-14-39 "That the Regional District of Bulkley-Nechako Board of Directors write a letter to all Provincial Ministries requesting that a change be made to the current practice of short timelines being provided to the Regional District of Bulkley-Nechako Board of Directors for recommendation and response to requests; and further that the timelines be extended to allow sufficient time for the Regional Board to consider the matter and respond effectively."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**NEW BUSINESS (CONT'D)**

Submit NCLGA & UBCM  
Resolution in 2018  
RE: Timelines for Request  
for Response and  
Recommendations

Moved by Alternate Director McGuire  
Seconded by Director Newell

2017-14-40

“That the Regional District of Bulkley-Nechako Board of Directors submit a resolution to the North Central Local Government Association and Union of B.C. Municipalities (UBCM) requesting that a change be made to the current practice of short timelines being provided to the Regional Board for recommendation and response to requests; and further that the timelines be extended to allow sufficient time for Regional Boards to consider the matter and respond effectively.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Dale Littlejohn, Executive  
Director & CAO, Community  
Energy Association

Director Bachrach spoke of meeting with Dale Littlejohn, Executive Director and CAO, Community Energy Association in regard to providing a presentation to the RDBN Board of Directors to discuss super charger vehicle charging stations along Highway 16 from Prince Rupert to Prince George. Director Bachrach will provide the RDBN contact information to Mr. Littlejohn to schedule a time to present to the Regional Board.

Nechako River Update– Rio  
Tinto Alcan

Director Thiessen mentioned that he just received an update in regard to the water levels of the Nechako River which is currently at 32 ft<sup>3</sup> per second and Rio Tinto Alcan will be adjusting the out flow of the Nechako Reservoir to mitigate the recent rain to 300 ft<sup>3</sup> per second.

Chief Stanley Thomas,  
Saik'uz First Nation

Director Thiessen spoke of the passing of Chief Stanley Thomas, Saik'uz First Nation and his service is scheduled for October 28, 2017.

NDIT-Façade Improvement  
Program

Director MacDougall questioned if Northern Development Initiative Trust's Façade Improvement Program now includes consideration for accessibility upgrades. Director Bachrach commented that the program does allow for a component of the improvement to be for accessibility under the funding guidelines.

**ADJOURNMENT**

Moved by Director MacDougall  
Seconded by Director Bachrach

2017-14-41

“That the meeting be adjourned at 1:32 p.m.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant