

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 4

Thursday, March 26, 2015

PRESENT: Vice Chair Gerry Thiessen

Directors Taylor Bachrach
Eileen Benedict
Shane Brienens
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob Newell
Mark Parker
Jerry Petersen

Directors Absent Rob MacDougall, District of Fort St. James
Bill Miller, Electoral Area "B" (Burns Lake Rural)
Darcy Repen, Village of Telkwa
Luke Strimbald, Village of Burns Lake

Alternate Directors Doug Bysouth, Electoral Area "B" (Burns Lake Rural)
John Illes, Village of Burns Lake

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services
Deborah Jones-Middleton, Protective Services Manager – left at 1:52 p.m.
Corrine Swenson, Manager of Regional Economic Development

Others Lee Nelson, Senior Dangerous Goods Officer, CN
Emily Hamer, Regional Manager, CN Public and Government Affairs

Media Flavio Nienow, LD News – left at 12:10 p.m.

CALL TO ORDER

Vice Chair Thiessen called the meeting to order at 10:43 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Greenaway
Seconded by Alternate Director Illes

2015-4-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 26, 2015 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes **–February 26, 2015**

Moved by Director Benedict
Seconded by Director Greenaway

2015-4-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of February 26, 2015 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee **Meeting Minutes**

Moved by Director Liversidge
Seconded by Director Lindstrom

2015-4-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Bulkley-Nechako Resource Legacy Committee Meeting Minutes
-March 12, 2015 (Unapproved);
- Committee of the Whole Meeting Minutes
-March 12, 2015 (Unapproved);
- Committee of the Whole Meeting Minutes
- February 12, 2015;
- Forestry Committee Meeting Minutes
-March 12, 2015 (Unapproved);
- Forestry Committee Meeting Minutes
-January 15, 2015;
- Rural Directors Committee Meeting Minutes
-March 12, 2015 (Unapproved);
- Rural Directors Committee Meeting Minutes
-February 12, 2015;
- Waste Management Committee Meeting Minutes
-March 12, 2015 (Unapproved)
- Waste Management Committee meeting Minutes
-October 9, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

CN – Lee Nelson, Senior Dangerous Goods Officer and Emily Hamer, Regional Manager, CN Public and Government Affairs

Vice Chair Thiessen welcomed Lee Nelson, Senior Dangerous Goods Officer, Western Region and Emily Hamer, Regional Manager, CN Public and Government Affairs to the meeting.

Mr. Nelson and Ms. Hamer provided a PowerPoint Presentation.

Mr. Nelson provided an overview of the CN Network wherein CN transports a wide range of products across 23,000 miles. From Prince George to Prince Rupert there are a large number of intermodal containers. Some dangerous goods are also shipped along the corridor.

CN is run under a Safety Management System:

- CN Safety Policy: “Safety is of the utmost importance”;
- Customers rely on safe handling;
- Public expectations;
- CN’s reputation;
- Partnership with its employees;

CN also has a “Responsible Care” commitment:

- Dangerous Goods are an important and carefully managed part of the business.

DELEGATION (CONT'D)

CN – Lee Nelson, Senior Dangerous Goods Officer and Emily Hamer, Regional Manager, CN Public and Government Affairs

Mr. Nelson advised that CN has invested heavily in technology that assists in foreseeing problems with trains and infrastructure ahead of having an incident. There are detectors that measure bearing temperatures on all cars. The automated detectors radio to the train to let the crew know if there are warm or hot bearings on the train to eliminate a potential train derailment. There are also WILD (Wheel Impact Load Detector) Sites that identify issues with wheels. In addition there are Driving Equipment Detectors that identify issues with the train.

CN has spent more than \$8 Billion over the past five years on technology and capital.

Mr. Nelson stated that CN is a Federally regulated railroad, however, CN goes above and beyond what the Federal Government requires for compliance. The following risk reduction initiatives have been implemented to further reduce risk during transportation:

- Implementation of the Association of American Railroads (AAR) "OT-55" Guideline in Canada: maximum speed of 50 mph for "key trains" transporting dangerous goods;
- Route Risk Assessment and Mitigation for Dangerous Goods: continuing review of mainline routes using a risk-based approach: assessment of multiple factors.

CN does not run 1-person train crews. All trains have at least 2 crew members including a conductor and a locomotive engineer.

CN has detailed and specific rules with respect to securing unattended equipment. When locomotives are attached:

- Application of air brakes on all locomotives in lead consist:
- Full application of air brakes on the entire train;
- Hand brake applied on the lead locomotive;
- All locomotive controls secured to prevent movement, and the reverser removed from the control stand;
- All doors and windows locked on the locomotives;
- Peer-to-peer verification among two crew members to ensure compliance verification;
- All CN locomotives are also equipped with a Reset Safety Control device, which prompts full-service train brake application if it detects locomotive movement and there is no control stand response.

When no locomotives are attached:

- Cars cannot be left unattended without handbrakes applied and specific operating instructions are met which mitigate risk;
- Peer-to-peer verification among two crew members to ensure compliance verification.

Specific handbrake guidelines applicable reflect specific grades on territory.
All CN main line crews are composed of two members.

DOT-111 Tank Cars are non-pressure tank cars designed to carry a mixture of hazardous and non-hazardous materials, including crude oil. Railroads own very few DOT-111s. The majority are owned by leasing companies or rail customers. The U.S. Department of Transportation, Transport Canada, and the Association of American Railroads North American Tank Car Committee issue car regulations and standards.

Mr. Nelson noted that much of what CN transports are products that people use every day such as chlorine, propane, propylene, butadiene and styrene, and sodium hydroxide.

DELEGATION (CONT'D)

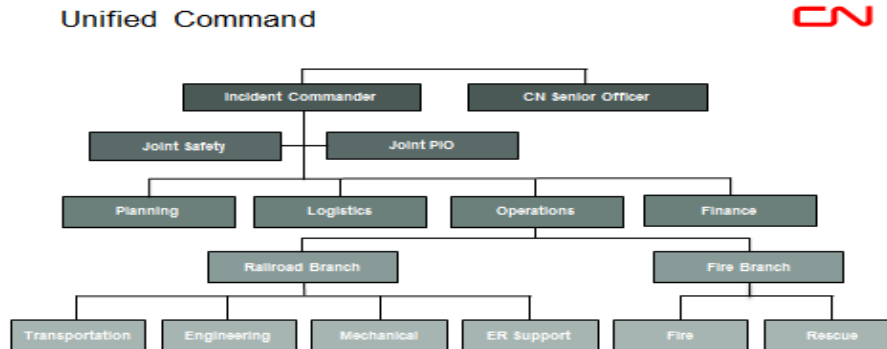
CN – Lee Nelson, Senior Dangerous Goods Officer and Emily Hamer, Regional Manager, CN Public and Government Affairs

Mr. Nelson explained the System Protection Model for Dangerous Goods



CN's Emergency Response Plan covers how the plan is activated and how notifications are carried out both externally and internally. It covers how incidents are assessed and how CN intends to work in unified Incident Command. Where there are incidents within a municipality, CN is in custody and control of the materials and has a duty to respond. CN also works with the municipality in which the event occurred as the municipality has the legal authority to act.

Mr. Nelson described Unified Command.



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Mr. Nelson discussed CN's notification system. If a CN employee discovers an incident, they contact the Rail Traffic Control Centre (RTC). At that time, the conductor will leave the engine with the paperwork and try to determine what has happened. RTC then contacts the Network Operations Centre who prepares the mandatory government reporting. The Senior Region Officers that run the railroad are notified and the CN Police Communication Center will notify the response team at the railroad. The eBusiness and Transaction Center will immediately take the information on what has been relayed regarding the cars known or believed to be involved and will notify the shippers. A safety data sheet for the product involved will be requested at that time. That information is distributed electronically to CN's distribution lists and emergency responders. The Dangerous Goods Officer, Risk Management and the Environmental Officer are notified, as well as Public Affairs, Human Resources, and the legal team.

The crew is responsible for a sequential train list of all the cars and what is being carried. That information is available in the event that emergency responders require the information. If the crew is incapacitated, the information is available digitally.

DELEGATION (CONT'D)

CN – Lee Nelson, Senior Dangerous Goods Officer and Emily Hamer, Regional Manager, CN Public and Government Affairs

CN has a number of Outreach Programs:

- Railway Emergency Response Course;
- TransCAER/Training Car or Training Trailer;
- Joint Training Exercises;
- CN Sponsored Tank Car Specialist Week for Fire Departments in Pueblo, CO;
- CN Sponsored Advanced Tank Car Specialist for ER Contractors in Pueblo, CO.

Vice Chair Thiessen asked how many dangerous goods emergencies CN has had to respond to in the RDBN in the last 1-2 years.

Mr. Nelson indicated that there had not been any incidents.

Vice Chair Thiessen asked how CN engages the Regional District when an event occurs outside of a municipality.

Mr. Nelson indicated that that would be an ongoing process. Currently, municipal representatives are notified as per Federal regulations. New internal protocol has been developed to ensure Regional District representatives are notified for events outside of municipal boundaries.

Mr. Nelson stated that Transport Canada has put into place Protective Direction 32. Emergency Response Representatives, when registered through Canutec, will receive an annual report inclusive of the aggregate total of dangerous goods that move through the community, a breakdown of the type and quantity of dangerous goods that are being moved through the community, as well as a quarterly breakdown.

When an incident occurs, First Responders can immediately contact CN Police and request the document identifying what materials are being carried on the train.

Mr. Nelson advised that spill response equipment is located in Burns Lake and Smithers. Trained personnel are located in Terrace. Equipment and responders are flown in where required.

Vice Chair Thiessen questioned how CN wraps up an event ie. reporting and communicating.

Mr. Nelson responded that following an event, CN participates in a critique and debrief that is typically run by fire services. CN holds an internal critique and debrief. Depending on the severity of the incident, the Transportation Safety Board prepares a report.

Vice Chair Thiessen asked if CN obtains a list of local contractors.

Mr. Nelson replied that CN does maintain a list and uses the closest resources they can get during an incident.

Vice Chair Thiessen asked about training opportunities such as those offered in Colorado being offered in northern B.C.

Mr. Nelson stated that there is a specialized training facility in Colorado that cannot be decentralized. He added that there is a smaller scale version in Maple Ridge where training is offered. Transport Canada is currently discussing having a training facility in eastern and western Canada.

How does CN determine compensation for communities when damage has been done?

DELEGATION (CONT'D)

CN – Lee Nelson, Senior Dangerous Goods Officer and Emily Hamer, Regional Manager, CN Public and Government Affairs

Ms. Hamer advised that during an incident, a Risk Manager would be on site. A community would work with the Risk Manager to determine damage and costs. Costs surrounding accommodations, meals etc. would be considered for any incident caused by CN.

Vice Chair Thiessen thanked Mr. Nelson and Ms. Hamer for their presentation.

ADMINISTRATION REPORTS

Committee Meeting **Recommendations** **-March 12, 2015**

Moved by Director Greenaway
Seconded by Director Brienen

2015-4-4

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 6 as written:

Committee of the Whole – March 12, 2015

Recommendation 1:

Re: North Central Local Government Association – Executive Nomination Procedures

“That the Regional District of Bulkley-Nechako appoint Director Strimbold for the position of Regional Representative for the Regional District of Bulkley-Nechako for the 2015-2016 North Central Local Government Association Executive.”

Rural Directors Committee – March 12, 2015

Recommendation 2:

Re: Meet with Rural Fire Departments RE: Operations of Rural Fire Departments within the RDBN

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to meet with rural fire departments to discuss options in regard to operations of rural fire departments within the Regional District of Bulkley-Nechako.”

Recommendation 3:

Re: Request for Grant in Aid – Yellowhead West 4-H Regional Council

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid application:

-Yellowhead West 4-H Regional Council be given \$720 grant in aid monies from Electoral Area “A” (Smithers Rural), \$730 grant in aid monies from Electoral Area “B” (Burns Lake Rural), \$730 grant in aid monies from Electoral Area “D” (Fraser Lake Rural), \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural), \$720 grant in aid monies from Electoral Area “F” (Vanderhoof Rural), \$200 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with the 2015 Yellowhead West Junior Camp.”

ADMINISTRATION REPORTS (CONT'D)

Recommendation 4:

Re: Requests for Grant in Aid

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid application:

- Access Smithers be given \$2,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the “Get Benched in a Restful Place” project;
- LDSS Senior Girls Basketball Team be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with representing the Lakes District at the Single A Provincial High School Girls Basketball Championship in Lumby, B.C.;
- Luck Bay Community Association be given \$300 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to host an open house;
- Fort St. James 4-H Club be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) to purchase a shade tent for 4-H events;
- Fort St. James Secondary School Ski and Board Team be given \$2000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Revelstoke, B.C.;
- Fraser Lake Elementary Secondary School be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the Boys Highschool Curling Provincials and the Boys and Girls Tim Hortons Juvenile Provincials;
- Fraser Lake Minor Hockey Association be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the 2015 Bantam Tier 4 Championship;
- Dry Grad Committee 2015 be given \$1,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with Dry Grad Night June 13, 2015;
- Vanderhoof Children’s Theatre be given \$4,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with traveling to Prince George, B.C. for performances;
- Nechako Lake Speedskating Club be given \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with hosting the BC Short Track Speedskating Provincials and Regionals.”

Recommendation 5:

Re: BC Fire Training Officers Association Training and Evaluation Program

“That the Regional District of Bulkley-Nechako Board of Directors authorize staff to use the BC Fire Training Officers Association Training and Evaluation Program as the training material for all rural fire departments.”

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee – March 12, 2015 (CONT'D)

Recommendation 6:

Re: NWIPC Funding for 2015

“That the Regional District of Bulkley-Nechako Board of Directors authorize that the 2015 funding contribution to the Northwest Invasive Plant Council (NWIPC) be continued at a value of \$43,000, that the funding be divided equally between each Invasive Plant Management Area (IPMA) and that the distribution of funds be 85% for on-the-ground work and a maximum of 15% for administration.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Request for Sponsorship
Glenwood Women’s Institute
in Electoral Area A
(Smithers Rural)

Moved by Director Fisher
Seconded by Director Bachrach

2015-4-5

“That the Regional District of Bulkley-Nechako Board of Directors approve of the RDBN acting as a sponsoring agency for the Glenwood Women’s Institute funding application to Bulkley Valley Community Foundation (BVCF), thus entering into an agreement with Glenwood Women’s Institute and the BVCF as well as issuing a tax receipt to the BVCF.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Northern Development
Application – Prince George
RAC – RDBN, Electoral Area “C”

Moved by Director Greenaway
Seconded by Director Benedict

2015-4-6

“That the Regional District of Bulkley-Nechako Board of Directors support the RDBN, Electoral Area C’s application to the Northern Development Initiative Trust – Community Foundation Matching Grants in the amount of \$25,000 for support of the Fort St. James Community Foundation.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds Moved by Director Benedict
-Electoral Areas "B" (Burns Seconded by Alternate Director Illes
Lake Rural) and "E" (Francois/
Ootsa Lake Rural) Lakes District
Fair Association

2015-4-7

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$9,231.50 of Electoral Area "B" Federal Gas Tax allocation monies and \$9,231.50 of Electoral Area "E" Federal Gas Tax allocation monies to Lakes District Fair Association for a recreation infrastructure improvement project at the Eagle Creek Recreation Grounds; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$18,463 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds Moved by Director Petersen
-Electoral Area "F" Seconded by Director Greenaway
(Vanderhoof Rural) Nechako
Valley Search and Rescue Society

2015-4-8

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$63,894 of Electoral Area "F" Federal Gas Tax allocation monies to Nechako Valley Search and Rescue Society for an energy efficiency upgrade project at the Nechako Valley Search and Rescue building;

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$64,194 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Landfill Equipment Financing Moved by Alternate Director Illes
Seconded by Director Greenaway

2015-4-9

"That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's March 11, 2015 memo titled "Landfill Equipment Financing."

Further, that a liability under Section 175 of the *Community Charter* not exceeding \$1,547,000 (One million, five hundred and forty-seven thousand dollars and zero cents) for a term not exceeding five years with no provisions for renewal be authorized for the purchase of landfill equipment."

(All/Weighted/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Environmental Services
Tax Limit

Moved by Director Petersen
Seconded by Alternate Director Illes

2015-4-10

“That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s March 17, 2015 memo titled “Environmental Services Tax Limit.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

2015 Draft Final Budget

Moved by Director Fisher
Seconded by Director Bachrach

2015-4-11

“That the Image Bank be removed from the 2015 Budget.”

(All/Weighted/Majority) DEFEATED

Moved by Director Fisher
Seconded by Director Bachrach

2015-4-12

“That the administration cabinetry be removed from the 2015 Budget.”

(All/Weighted/Majority) DEFEATED

Moved by Director Fisher
Seconded by Alternate Director Illes

2015-4-13

“That a Finance Committee (Committee of the Whole) be established to address the 2016 budget process. Further, that the Finance Committee deal only with the budget process on a separate day from other Regional District business. Further, that staff bring forward a budget process outline for the Board’s consideration.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Moved by Director Benedict
Seconded by Director Brien

2015-4-14

“That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s March 18, 2015 memo titled “2015 Draft Final Budget.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Break for lunch at 12:10 p.m.

Meeting reconvened at 12:50 p.m.

Landfill Equipment Financing

Moved by Alternate Director Illes
Seconded by Director Lindstrom

2015-4-15

“That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$850,000 from the Environmental Services Capital Reserve for the purchase of landfill equipment.”

(All/Weighted/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

RDBN – North Central Local
Government Association
Resolution – British Columbia
Fire Service Minimum Training
Standards

Moved by Director Petersen
Seconded by Director Newell

2015-4-16

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Regional District of Bulkley-Nechako resolution to the North Central Local Government Association Re: British Columbia Fire Service Minimum Training Standards.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Monthly 9-1-1 Call Report
- February 2015

Moved by Director Benedict
Seconded by Director Brien

2015-4-17

“That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager’s memo of March 19, 2015 titled “Monthly 9-1-1 Call Report – February 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Snow Survey and Water
Supply Bulletin – March 2015

Moved by Director Bachrach
Seconded by Alternate Director Illes

2015-4-18

“That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager’s March 18, 2015 memo titled “Snow Survey and Water Supply Bulletin – March, 2015”.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

Authorization to Proceed with
Purchase of Capital Equipment
for Landfill Operations

Moved by Director Greenaway
Seconded by Director Lindstrom

2015-4-19

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services’ March 16, 2015 memo titled “Authorization to Proceed with Purchase of Capital Equipment for Landfill Operations.”

2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to purchase the necessary capital equipment and buildings for a total cost not to exceed \$2.4 million.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES CORRESPONDENCE

Letter from Ingo Oevermann
-Electronics Recycling and
E-Waste

Moved by Director Fisher
Seconded by Director Lindstrom

2015-4-20

"That the Regional District of Bulkley-Nechako Board of Directors receive the letter from Ingo Oevermann Re: Electronics Recycling and E-Waste."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

British Columbia Cattlemen's
Association Re: Designated
Sites for Mass Carcass Disposal
in the Regional District of
Bulkley-Nechako

Moved by Director Petersen
Seconded by Director Parker

2015-4-21

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the British Columbia Cattlemen's Association Re: Designated Sites for Mass Carcass Disposal in the Regional District of Bulkley-Nechako."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

MEMOS

Proposed Meeting with Reckitt
Benckiser regarding
Reforestation of Agricultural Lands
Electoral Area "F"

Moved by Director Petersen
Seconded by Director Greenaway

2015-4-22

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to arrange a meeting with Reckitt Benckiser on either June 15th or 17th, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

APC Members Appointment
and Removal, Electoral Area
"A"

Moved by Director Fisher
Seconded by Director Petersen

2015-4-23

1. "That the Regional District of Bulkley-Nechako Board of Directors remove Lyn Nugent from the Advisory Planning Commission for Electoral Area A.
2. "That the Regional District of Bulkley-Nechako Board of Directors appoint Janik Heer to the Advisory Planning Commission for Electoral Area A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Discussion Paper RE: Work Camps in the RDBN Moved by Director Petersen
Seconded by Director Lindstrom

2015-4-24 "That the Regional District of Bulkley-Nechako Board of Directors receive the Discussion Paper titled "Work Camps in the Regional District of Bulkley-Nechako."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ALR APPLICATION

Application No. 1177 Moved by Director Fisher
Hans Ueli Tugnum Seconded by Director Bachrach
Non-Farm Use within the ALR
Electoral Area "A"

2015-4-25 "That Agricultural Land Reserve Non-Farm Use Application No. 1177 (Tugnum) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

TEMPORARY USE PERMIT APPLICATION

Vice Chair Thiessen called for comments from the gallery.

Temporary Use Permit A-01-15 Moved by Director Fisher
Hans Ueli Tugnum, Gilbert Seconded by Director Bachrach
Road, Smithers, Electoral Area
"A"

2015-4-26 "That the Regional District of Bulkley-Nechako Board of Directors:

1. Approve the issuance of Temporary Use Permit No. A-01-15;
2. Direct staff to issue the Temporary Use Permit once, and if, the applicant has received non-farm use approval for the log house construction operation on the subject property."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT VARIANCE PERMIT APPLICATION

Vice Chair Thiessen called for comments from the gallery.

Development Variance Permit
A-01-15 Alexander Creagh
and Crystal Waters 1873
Highland Road, Smithers
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Petersen

2015-4-27

"That the Regional District of Bulkley-Nechako Board of Directors:

1. Approve Development Variance Permit A-01-15 for the property located at 1873 Highland Rd to vary Section 12.04(1) (a) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the front parcel setback from 7.5 metres (24.61 ft.) to 3.4 metres (11.15 ft.) for the residence, and 0.7 metres (2.3 ft.) for the carport, developed in compliance with Schedule A of the permit; and
2. Direct staff to issue Development Variance Permit A-01-15 once, and if, the applicant brings the walls facing the rear property boundary up to BC Building Code standards for fire protection, to the satisfaction of the RDBN building inspector."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

BYLAW FOR FIRST AND SECOND READING

Rezoning File No. E-01-14
Southside Seniors Housing
Society, Inc. No. S-51984 (Hoelsing)
Electoral Area "E"

Moved by Director Benedict
Seconded by Alternate Director Illes

2015-4-28

1. "That "Regional District of Bulkley-Nechako Zoning Bylaw No. 1730, 2015" be given first and second reading this 26th day of March, 2015 and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1730, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "E".

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

BYLAW FOR ADOPTION

Rezoning File No. A-08-14
Bylaw 1718 & 1719
Bulkley Valley Rod and Gun
Club Electoral Area "A"

Moved by Director Fisher
Seconded by Alternate Director Illes

2015-4-29

"That the "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1718, 2015", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1719, 2015" be adopted this 26th day of March, 2015."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

OTHER
(All Directors)

ENQUIRIES & ACTION LIST

Enquiries Report

Moved by Director Bachrach
Seconded by Director Greenaway

2015-4-30

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Enquiries Report of February, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Action List
-February, 2015

Moved by Director Greenaway
Seconded by Director Newell

2015-4-31

“That the Regional District of Bulkley-Nechako Board of Directors receive the Action List for February, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

APC MINUTES

Advisory Planning Commission
Minutes Area “E”
February 24, 2015

Moved by Director Benedict
Seconded by Alternate Director Illes

2015-4-32

“That the Regional District of Bulkley-Nechako Board of Directors receive the Advisory Planning Commission (APC) Minutes for Area “E” - February 24, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Advisory Planning Commission
Minutes Area “A”
– March 5, 2015

Moved by Director Fisher
Seconded by Director Brienen

2015-4-33

“That the Regional District of Bulkley-Nechako Board of Directors receive the Advisory Planning Commission (APC) Minutes for Area “A” – March 5, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BUILDING INSPECTOR’S REPORT

Building Inspector’s Report
for February, 2015

Moved by Director Liversidge
Seconded by Alt. Director Bachrach

2015-4-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the Building Inspector’s Report for February, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Bulkley Valley Economic
Development Association

Director Fisher reported that he had appointed Megan D’Arcy and Dana Gorbahn to the Bulkley Valley Economic Development Association for Electoral Area “A” representation.

VERBAL REPORTS (CONT'D)

West Fraser Timber Co. Ltd/ Canfor Corp. Timber Swap

Director Brienens advised that the Competition Bureau had completed its review of the West Fraser Timber Co. Ltd./Canfor Corp. Timber Swap and ruled that the swap did not take away from competition. He added that the Morice Timber Supply Review had been released.

Judith Guichon, OBC Lieutenant Governor of BC

Director Petersen reported that he and Director Thiessen had met with the Honourable Judith Guichon, OBC Lieutenant Governor of B.C. on February 26, 2015 in Vanderhoof.

National Ski Cross Championships

Director Bachrach stated that Smithers had hosted the National Ski Cross Championships that had originally been scheduled to take place in Prince George.

NHL Stanley Cup

Director Bachrach added that Joe Watson, former NHL player and Smithers resident brought the Stanley Cup to the Smithers Arena for one day where approximately 1,500 people attended to see the Stanley Cup.

Town of Smithers Council Retreat

Director Bachrach noted that the Town of Smithers Council would be spending 2 days at the Logpile Lodge for a retreat.

Topley School

Director Newell reported that a proposal has been put forward to use the Topley School as a private music school.

North West Regional Benefits Alliance Meeting

Director Newell advised that he had attended the North West BC Resource Benefits Alliance Meeting where discussion took place regarding the Draft Memorandum of Understanding. He felt the meeting was very positive.

Electoral Area "E" Update

Director Benedict commented that she has been busy with the Southside Economic Development Association as well as the Chinook Community Forest.

Director Benedict reported that road maintenance/upgrades are lacking in Electoral Area "E". Many school bus routes were cancelled during the winter due to the lack of maintenance. Currently, there are sloughing issues along Colleymount road.

College of New Caledonia Burns Lake Campus – Layoffs

Alternate Director Illes expressed concerns regarding the layoffs of 20% of the staff at the College of New Caledonia Burns Lake Campus.

Tier 4 Bantam Hockey Provincials

Director Lindstrom reported that Fraser Lake hosted the Tier 4 Bantam Hockey Provincials. Six teams participated from Revelstoke, Windermere Valley, Whistler, Fraser Lake, Burns Lake, and Houston. The event was a huge success.

Electoral Area "D"

Director Parker expressed his enthusiasm as the Director of Electoral Area "D" for the remainder of the term.

Director Parker added that the hockey provincials put Fraser Lake and the surrounding communities on the map. It was an economic benefit to the Village of Fraser Lake.

VERBAL REPORTS (CONT'D)

Provincial Short Track
Speed Skating

Vice Chair Thiessen commented that the District of Vanderhoof hosted the Provincial Short Track Speed Skating Championships. It was a huge boost to the community.

Sewage Treatment Plant

On April 18th, the District of Vanderhoof will be celebrating its last payment for its sewage treatment plant.

Receipt of Verbal
Reports

Moved by Director Greenaway
Seconded by Director Brien

2015-4-35

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Union of B.C. Municipalities
-Request for Feedback – First
Nation Property Tax, Services
and Economic Development in
British Columbia

Moved by Director Petersen
Seconded by Director Greenaway

2015-4-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Union of B.C. Municipalities regarding Local Government Feedback on the Professor Robert Bish/Fiscal Realities Report, "First Nation Property Tax, Services and Economic Development in British Columbia."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fire Prevention Officers
Association of B.C.
-Advertisement in the FPOABC
Program Magazine
– May 4-8, 2015, Kamloops, B.C.

Moved by Director Bachrach
Seconded by Director Benedict

2015-4-37

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Fire Prevention Officers Association of B.C. regarding the program magazine."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration
Correspondence

Moved by Director Parker
Seconded by Alternate Director Illes

2015-4-38

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

-Federation of Canadian Municipalities -Nominations to FCM's Board of Directors;
-DWB Consulting Services Ltd. – RE: Landfill Registration Pursuant to the *Environmental Management Act* on behalf of Fraser Lake Sawmills, a Division of West Fraser Mills Ltd.;
-Canada Post – RE: Potential Reduction of Hours at the Fort Fraser Post Office;
-Nathan Cullen, MP, Skeena-Bulkley Valley- Support for Bill C-628, *An Act to Defend the Pacific Northwest*;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Election BC – Disqualification Lists;
 - Ministry of Forests, Lands and Natural Resource Operations
 - Changing the Channel on Resource Road Safety;
 - City of Port Moody – Declaration of Right to a Healthy Environment – Resolution Submission to LMLGA, UBCM and FCM;
 - City of Port Moody – Proposed Closure of Burrard Thermal Plant – Resolution Submission to LMLGA and UBCM;
 - North Central Local Government Association -February Newsletter;
 - Selina Robinson, MLA – Difficult Questions for the BC Minister Responsible for Local Government;
 - Fort Fraser Community Hall Society – Financial Statements;
 - Community Development Institute – Community Connections – The UNBC Community Development Institute Newsletter – Winter 2015;
 - OHS Canada – The Transportation Safety Board Raises Concerns over Lac-Megantic Response;
 - TransCanada – Coastal GasLink Pipeline Project -Themes that Occurred during our Recent Local Government Meetings;
 - BC Environmental Assessment Office - Pacific Northern Gas Looping Project;
- Union of B.C. Municipalities
- SCIF Payments, Public Sector Compensation Feature in Budget
 - Building Act Introduced
 - RCMP Contract Oversight Committee Appointed
 - Firefighter Training Linked to Service Level
 - Wildfire Preparation Campaign Focuses on Community
 - Major Capital Funding for the Creation of New Licensed Child Care Spaces
 - Elections Expense Limits, Compensation Highlight Executive Meeting
 - Gas Tax Fund, Asset Management Workshops Set to Begin
 - Former Merritt Councillor, Mayor Passes Away
 - Survey: Healthy Built Environment Linkages Toolkit
 - Funding & Resources Update
 - Environment Committee Policy Update;
- University of Northern British Columbia – Release the Receive the Date – Updated Information on the Installation of President and Vice Chancellor.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

Northwest Community
College – Meet and Greet
- April 16, 2015

Moved by Director Fisher
Seconded by Director Bachrach

2015-4-39

“That the Regional District of Bulkley-Nechako Board of Directors receive the invitation from the Northwest Community College for the Meet and Greet on April 15, 2015 in Smithers, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ACTION LISTS

Moved by Director Newell
Seconded by Director Bachrach

2015-4-40

“That the Regional District of Bulkley-Nechako Board of Directors receive the February, 2015 Action List.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-February, 2015

Moved by Director Benedict
Seconded by Alternate Director Illes

2015-4-41

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid February, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS

BYLAWS FOR FIRST, SECOND, THIRD READING AND ADOPTION

No. 1726 – Refuse Disposal
Service Amendment

Moved by Alt. Director Illes
Seconded by Director Greenaway

2015-4-42

“That “Refuse Disposal Service Amendment Bylaw No. 1726, 2015” be given first, second, third reading, and adoption this 26th day of March, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1727 – RDBN Financial
Plan

Moved by Director Benedict
Seconded by Director Greenaway

2015-4-43

“That “Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1727, 2015” be given first, second, third reading and adoption this 26th day of March, 2015.”

BYLAWS (CONT'D)

Moved by Director Bachrach
Seconded by Director Fisher

2015-4-44

“That “Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1727, 2015” be amended to defer \$25,000 from the 2015 Resource Benefits Alliance budget to 2016.”

DEFEATED

The question was called on motion 2015-4-43

Opposed – Director Bachrach CARRIED
(All/Weighted/Majority)

No. 1729 – RDBN
Administration and Regulation
For the Provision of Fire
Protection in the RDBN
Established Rural Fire Protection
Areas

Moved by Director Benedict
Seconded by Alt. Director Illes

2015-4-45

“That “Regional District of Bulkley-Nechako Administration and Regulation for the Provision of Fire Protection in the Regional District of Bulkley-Nechako Established Rural Fire Protection Area Bylaw No. 1729, 2015” be given first, second, third reading and adoption this 26th day of March, 2015.”

Opposed – Director Petersen CARRIED
(All/Directors/Majority)

No. 1731 – RDBN Water
Service Regulatory
Amendment

Moved by Director Parker
Seconded by Director Lindstrom

2015-4-46

“That “Regional District of Bulkley-Nechako Water Service Regulatory Amendment Bylaw No. 1731, 2015” be given first, second, third reading and adoption this 26th day of March, 2015.”

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

No. 1732 – RDBN Sewer
Service Regulatory
Amendment

Moved by Director Parker
Seconded by Director Lindstrom

2015-4-47

“That “Regional District of Bulkley-Nechako Sewer Service Regulatory Amendment Bylaw No. 1732, 2015” be given first, second, third reading and adoption this 26th day of March, 2015.”

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Greenaway
Seconded by Director Brienen

2015-4-48

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATION

-BC Community Forest Association – 2015 Conference and AGM;

CORRESPONDENCE:

- BC Community Forest Association Newsletter February 2015;
- BC Chamber of Commerce - Public Affairs Update
 - March 17, 2015
 - March 16, 2015
 - March 9, 2015
 - March 2, 2015
 - February 23, 2015;
- BC Healthy Communities Newsletter – February, 2015;
- Canadian Occupational Safety – Canada's Safest Employers Award;
- CANFOR Corporation - Press Release Notification – March 3, 2015;
- Child Find British Columbia – Proclamation May is National Missing Children's Month;
- Clean Energy Review:
 - March 16, 2015 – More Green Claptrap
 - March 9, 2015 – Smog Goes Viral
 - March 2, 2015 – The Best Price is Free
 - March 2, 2015 – A New Chapter for Clean Energy Canada;
- Communities in Bloom – An Invitation to Participate in a Program That Will Showcase, Involve and Benefit your Community;
- Community Development Institute - Housing Study Highlights;
- Federation of Canadian Municipalities - FCM News Week of:
 - March 13, 2015
 - March 6, 2015
 - February 23, 2015
 - February 20, 2015;
- Fresh Outlook Foundation – Community Innovation Lab Presentations and Photos;
- Hudson's Hope District – Further Information Regarding Site C;
- Initiatives Prince George – February 27, 2015 - January 'On the Move' Newsletter and Economic Update;
- Kitimat LNG Community News – Winter 2015;
- Liquor Control and Licensing Branch – Liquor in Grocery Store Relocations;
- Minerals North Conference Association – Minerals North 2017;
- Ministry of Forests, Lands and Natural Resource Operations – Update from the Minister – February, 2015;
- Nechako Reservoir Update - Flow Facts:
 - March 18, 2015
 - March 11, 2015
 - March 4, 2015
 - February 25, 2015;

READING FILE

- Northern Health - News Release
 - March 9, 2015 – Men Make Commitment to their Health by Quitting Smoking during Week Long QuitNow BC Campaign
 - March 2, 2015 – Nutrition Month Contest
 - February 27, 2015 – Old Lakes District Hospital and Health Centre Demolition
 - February 19, 2015 – Northern Health Board Provided with Update on Vision for the Innovative Chetwynd Primary Care Clinic, UHNBC Capacity and Recruitment Successes
- Public Relations and Communications – Announce Account Manager Dave Pernarowdki Selected to Serve on the Government of BC's New Rural Advisory Council."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORTS

TI'azt'en Nation/Binche Keyoh
- Northern Development
Application – Prince George
RAC

Moved by Director Greenaway
Seconded by Alt. Director Illes

2015-4-49

"That the Regional District of Bulkley-Nechako Board of Directors support the TI'azt'en Nation's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities in the amount of \$30,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
Electoral Area "A" (Smithers
Rural) – Bulkley Valley Aquatic
Management Centre Society

Moved by Director Fisher
Seconded by Director Liversidge

2015-4-50

"That the RDBN Board of Directors authorize contributing \$9,916.20 of Electoral Area "A" Federal Gas Tax allocation monies for the purchase and installation of LED lighting at the BV Pool; and further

(All/Directors/Majority)

CARRIED UNANIMOUSLY

"That the RDBN Board of Directors authorize the withdrawal of up to \$9,916.20 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Mines File No. 13990-04-404
Douglas Grant Luck
Electoral Area "C"

Moved by Director Greenaway
Seconded by Director Liversidge

2015-4-51

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 13990-04-404" be provided to the Province as the Regional District's comments on Mines File No. 13990-04-404."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

RDBN Procedure Bylaw

Moved by Director Benedict
Seconded by Director Lindstrom

2015-4-52

"That the the RDBN Procedure Bylaw be brought forward at the next Committee of the Whole meeting for discussion/review."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director Greenaway
Seconded by Director Brien

2015-4-53

"In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations be held in confidence, including communications necessary for that purpose (job description and reclassification) must be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brien
Seconded by Director Bachrach

2015-4-54

"That the meeting be adjourned at 2:05 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Vice Chair

Cheryl Anderson, Manager of Administrative Services