

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**  
**AGENDA**  
**THURSDAY, AUGUST 17, 2017**

**CALL TO ORDER**

**SUPPLEMENTARY AGENDA**

Receive

**AGENDA – August 17, 2017**

Approve

**PAGE NO.**

**MINUTES**

**ACTION**

2-5

Stuart-Nechako Regional Hospital District  
Meeting Minutes – June 22, 2017

Adopt

**REPORTS**

6-12

Roxanne Shepherd, Treasurer – Financial  
Statements – June 30, 2017

Receive

13-25

Roxanne Shepherd, Treasurer - Northern Health  
Capital Status Reports March 2017 and June 2017

Receive

26-27

Roxanne Shepherd, Treasurer – Capital  
Expenditure Bylaw No. 64

Receive

**CORRESPONDENCE**

28

Northern Health – News Release – What Does  
Wellness Mean to You?

Receive

29-30

Northern Health – Media Bulletin – Northern  
Health Connections Annual Summer  
Maintenance Modified Schedule for the Month  
of August

Receive

**BYLAW FOR FIRST, SECOND, THIRD READING  
AND ADOPTION**

31

No. 64 - SNRHD Capital Expenditure Bylaw  
(All/Weighted/Majority)

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading  
and Adoption

**VERBAL REPORTS**

**RECEIPT OF VERBAL REPORTS**

**SUPPLEMENTARY AGENDA**

**NEW BUSINESS**

**ADJOURNMENT**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT****MEETING MINUTES****THURSDAY, JUNE 22, 2017**

PRESENT: Chairperson Jerry Petersen

Directors Eileen Benedict  
Tom Greenaway  
John Illes  
Thomas Liversidge  
Rob MacDougall  
Bill Miller  
Mark Parker  
Gerry Thiessen

Director Absent Dwayne Lindstrom, Village of Fraser Lake

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Roxanne Shepherd, Treasurer  
Wendy Wainwright, Executive Assistant – left at 10:15 a.m., returned at 10:25 a.m.

Media Flavio Nienow, Lakes District News – arrived at 10:35 a.m.

**CALL TO ORDER**

Chair Petersen called the meeting to order at 10:14 a.m.

**AGENDA**Moved by Director Illes  
Seconded by Director Benedict**SNRHD.2017-7-1**

"That the Stuart-Nechako Regional Hospital District Agenda of June 22, 2017 be approved."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Stuart-Nechako Regional  
Hospital District Meeting  
Minutes – May 11, 2017**Moved by Director Illes  
Seconded by Director Miller**SNRHD.2017-7-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of May 11, 2017 be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****REPORTS****Capital Expenditure Bylaw  
No. 63**Moved by Director MacDougall  
Seconded by Director Parker**SNRHD.2017-7-3**

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's June 1, 2017 memo titled "Capital Expenditure Bylaw No. 63."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

Debra Oakman, Retired CAO, Comox Valley Regional District -Province of BC-Ministry of Health-Hospital District Act Moved by Director Benedict  
Seconded by Director Parker

SNRHD.2017-7-4 "That the Stuart-Nechako Regional Hospital District Board of Directors receive the correspondence from Debra Oakman, Retired CAO, Comox Valley Regional District – Province of BC – Ministry of Health – Hospital District Act."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Letter of Support – RE: Province of BC-Ministry of Health-Hospital District Act and Request for Meeting Moved by Director Benedict  
Seconded by Director Illes

SNRHD.2017-7-5 "That the Stuart-Nechako Regional Hospital District Board of Directors write a letter to the Minister of Health requesting that the *Hospital District Act* be updated to reflect the recommendations from the 2003 Ministry of Health review; and further, that a meeting with the Minister of Health be requested at the 2017 Union of B.C. Municipalities Convention."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Debra Oakman, Retired CAO, Comox Valley Regional District -Province of BC-Ministry of Health-Hospital District Act Moved by Director Miller  
Seconded by Director Liversidge

SNRHD.2017-7-6 "That the Stuart-Nechako Regional Hospital District Board of Directors receive the correspondence from the North West Regional Hospital District re: Directors' Report."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Director Miller questioned if there has been feedback from Northern Health in regard to a digital mammography machine for the Bulkley Valley District Hospital (BVDH). Director Newel indicated that Northern Health is intending to move forward with a digital machine for the BVDH.

**VERBAL REPORTS**

Fort St. James Primary Care Facility – Update Director Greenaway mentioned that the Fort St. James Primary Care Society received an update from Michael Hoefler, Regional Director, Capital Planning and Support Services, Northern Health.

- Northern Health (NH):
- has notified the unsuccessful and successful proponents of the Lease and Tenant Improvement Request for Proposals;
  - is currently negotiating the lease rate;
  - once negotiations are complete schematics and development design drawings will be finalized;
  - Completing final financing details:
    - NH is contributing approximately \$1.6 Million for the Capital Plan;
    - NH confirmed the SNRHD's contribution of 20%;
  - Still on schedule and will be moving forward quickly;

## VERBAL REPORTS (CONT'D)

### Mental Health Issues

Director Benedict brought forward concerns in regard to the mental health issues that are being experienced in the north and what is being done to address the issues. She mentioned the need to invite Northern Health to a future SNRHD meeting to discuss the issue and available mental health counselling in each of the communities in the SNRHD. Melany de Weerd, CAO commented that Northern Health had the issue on its spring meeting agenda but deferred the topic to its fall meeting. Director Benedict spoke to the lack of mental health counselling for adults. Staff will invite Northern Health to a future meeting to discuss mental health in the region.

Director Thiessen noted that in a recent meeting with physicians and the BC Rural Doctors in Vanderhoof, mental health was brought forward as an issue and frustrations were expressed in regard to a lack of information as to who and what is available in Vanderhoof.

Discussion took place regarding the lack of personnel and information in regard to accessing mental health services in Northern Health and Ministry of Children and Family Development.

### Village of Burns Lake and Northern Health – Community Ambassador Committee

Director Illes mentioned that the Village of Burns and Northern Health have joined together to form a Community Ambassador Committee for the Lakes District. The initiative is to assist in the recruitment of physicians. Two new physicians have arrived and are currently working at the Lakes District Hospital and Health Centre.

### Meeting with Dr. Dave Snadden Rural Doctors' UBC Chair in Rural Health and Dr. Stuart Johnston, Associate Director, Rural Coordination Centre of B.C.

Director Thiessen reported that on June 8, 2017 he met with Dr. Dave Snadden, Rural Doctors' UBC Chair in Rural Health and Dr. Stuart Johnston, Associate Director, Rural Coordination Centre of B.C. (RCCbc) in Vanderhoof to discuss rural health care. They are travelling to 200 communities in rural B.C. and one of the key topics of discussion was mental health and a lack of service provisions. He spoke to the daunting case load that is often experienced by the Ministry of Children and Family Development and other agencies when addressing mental health needs.

### Meeting in Vanderhoof RE: Opioid Issues

Director Thiessen mentioned that a meeting is being scheduled in Vanderhoof with the RCMP, healthcare and high school representatives in regard to opioid concerns and potential issues.

### Stuart Lake Hospital Replacement

Director MacDougall noted that he attended a meeting with the Fort St. James Primary Care Society and John Rustad, MLA Nechako Lakes and it was recommended that Fort St. James continue to lobby the provincial government for the Stuart Lake Hospital Replacement.

### Seniors Care Facility in Fort St. James

Director MacDougall reported that a community plan to acquire the closed Sowchea Elementary School for a Seniors Care Facility has recently been initiated. A meeting has been planned for June 29, 2017, with physicians, First Nations, Northern Health, Fort St. James Primary Care Society, Vanderhoof long term care facility representatives and stakeholders to discuss options moving forward.

### Fort St. James Primary Care Society and Northern Health Meeting

Melany de Weerd, CAO mentioned that a follow-up meeting is scheduled for June 28, 2017 in Fort St. James with the Fort St. James Primary Care Society and Northern Health to discuss an update in regard to the Primary Care Facility. Roxanne Shepherd, Treasurer, SNRHD will be in attendance.

**VERBAL REPORTS (CONT'D)**

Charles Jago, Board Chair  
Northern Health - Retirement

Director Thiessen noted he attended the retirement celebrations for Charles Jago, Board Chair, Northern Health.

Receipt of Verbal  
Reports

Moved by Director MacDougall  
Seconded by Director Illes

SNRHD.2017-7-7

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**BYLAW**

**Bylaw for First, Second, Third Reading & Adoption**

No. 63 – SNRHD Capital  
Expenditure

Moved by Director Illes  
Seconded by Director Benedict

SNRHD.2017-7-8

"That "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 63, 2017" be given first, second, third reading and adoption this 22<sup>nd</sup> day of June, 2017."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director Thiessen  
Seconded by Director Parker

SNRHD.2017-7-9

"That the meeting be adjourned at 10:37 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Jerry Petersen, Chairperson

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Wendy Wainwright, Executive Assistant

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**Stuart-Nechako  
Regional Hospital District**

**Memo**

August 8, 2017

**Board Agenda – August 17, 2017**

**To:** Chair Petersen and the Board of Directors  
**From:** Roxanne Shepherd, Treasurer  
**Regarding:** Financial Statements – June 30, 2017

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Attached are the financial statements for the Stuart-Nechako Regional Hospital District for the six months ending June 30, 2017.

2017 payments to date for Northern Health include the annual capital grants for \$413,375 and the first claim for the St John Hospital Patient Monitoring System for \$66,768. Payments left to make include \$105,200 for phone system replacements at St. John Hospital and Southside Health Centre, payments for Fort St James primary care facility, and the balance of the St. John patient monitoring (total budget \$130,000). At June 30, 2017 the SNRHD had a surplus of \$74,547. This surplus reflects the fact that the revenue from taxation has not yet been recorded.

At June 30, 2017 there was \$1.48 million in cash and investments, including \$1,379,122 in the capital reserve and \$1,625 remaining in a separate donation account that is committed for the Healing Garden at the Burns Lake Hospital.

There is no debt outstanding at this time.

I would be pleased to answer any questions.

*R Shepherd*

|                                                                                                                         |                                 |
|-------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <b>Recommendation:</b>                                                                                                  | <b>(all/directors/majority)</b> |
| That the memorandum from the Treasurer, dated August 8, 2017 titled 'Financial Statements – June 30, 2017' be received. |                                 |

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**Stuart-Nechako Regional Hosp. Dist.**  
**Income Statement**  
**As of June 30, 2017**

**Department\* Consolidated Departments**

| <b>Revenue</b>        |                                   | <b>Current Month</b> | <b>Total YTD</b> | <b>YTD Budget</b> | <b>Variance YTD</b> | <b>Annual Budget</b> |
|-----------------------|-----------------------------------|----------------------|------------------|-------------------|---------------------|----------------------|
| 4000                  | Tax Requisitions                  | 0                    | 0                | 0                 | 0                   | 1,790,000            |
| 4050                  | Grants in Lieu of Taxes           | 0                    | 542              | 0                 | 542                 | 7,900                |
| 4100                  | Interest Income                   | 1,947                | 12,472           | 2,500             | 9,972               | 5,000                |
| 4999                  | Surplus Carried Forward           | 0                    | 551,738          | 551,738           | 0                   | 551,738              |
| <b>Revenue total</b>  |                                   | <b>1,947</b>         | <b>564,753</b>   | <b>554,238</b>    | <b>10,515</b>       | <b>2,354,638</b>     |
| <b>Expenses</b>       |                                   |                      |                  |                   |                     |                      |
| 5026                  | Global Minor Equipment Grants     | 177,000              | 177,000          | 178,108           | 1,108               | 178,108              |
| 5031                  | Major Project - FSJ Primary Care  | 0                    | 0                | 400,000           | 400,000             | 800,000              |
| 5040                  | Building Integrity                | 24,000               | 24,000           | 24,000            | 0                   | 24,000               |
| 5048                  | Vanderhoof Hospital Anesthetic Ma | 66,768               | 66,768           | 70,000            | 3,232               | 130,000              |
| 5049                  | VHF & SS Telephone System Upgr    | 0                    | 0                | 0                 | 0                   | 105,200              |
| 5061                  | CHR - Public Health, Reg Chronic  | 77,099               | 77,099           | 77,099            | 0                   | 77,099               |
| 5062                  | CHR-Mental Health/HCC/Clinical D  | 29,514               | 29,514           | 45,548            | 16,034              | 45,548               |
| 5063                  | Cardiology Information System     | 0                    | 0                | 59,694            | 59,694              | 59,694               |
| 5064                  | Medical Imaging/Radiology Echo    | 86,709               | 86,709           | 73,106            | (13,603)            | 73,106               |
| 5065                  | Health Link North - Cerner Upgrad | 19,053               | 19,053           | 19,132            | 79                  | 19,132               |
| 5460                  | Bank charges & interest           | 3                    | 18               | 0                 | (18)                | 0                    |
| 5470                  | Administration & Audit            | 1,325                | 7,950            | 9,000             | 1,050               | 18,000               |
| 5471                  | Director's Remuneration & Travel  | 349                  | 2,094            | 5,000             | 2,906               | 10,000               |
| 5600                  | Transfer to Capital Reserve       | 0                    | 0                | 0                 | 0                   | 814,751              |
| <b>Total Expenses</b> |                                   | <b>481,820</b>       | <b>490,205</b>   | <b>960,687</b>    | <b>470,482</b>      | <b>2,354,638</b>     |
| <b>Net Income</b>     |                                   | <b>(479,873)</b>     | <b>74,547</b>    | <b>(406,449)</b>  | <b>480,996</b>      | <b>0</b>             |

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**Stuart-Nechako Regional Hosp. Dist.**  
**Income Statement**  
**As of June 30, 2017**

**Department1 Capital Reserve Fund**

| 4100 | <b>Revenue</b>                | <b>Current Month</b> | <b>Total YTD</b> | <b>YTD Budget</b> | <b>Variance YTD</b> | <b>Annual Budget</b> |
|------|-------------------------------|----------------------|------------------|-------------------|---------------------|----------------------|
|      | Interest Income on Cap. Resv. | 1,497                | 9,050            | 0                 | 9,050               | 0                    |
|      | <b>Revenue total</b>          | <b>1,497</b>         | <b>9,050</b>     | <b>0</b>          | <b>9,050</b>        | <b>0</b>             |
|      | <b>Expenses</b>               |                      |                  |                   |                     |                      |
|      | <b>Total Expenses</b>         | <b>0</b>             | <b>0</b>         | <b>0</b>          | <b>0</b>            | <b>0</b>             |
|      | <b>Net Income</b>             | <b>1,497</b>         | <b>9,050</b>     | <b>0</b>          | <b>9,050</b>        | <b>0</b>             |

**Stuart-Nechako Regional Hosp. Dist.**  
**Income Statement**  
**As of June 30, 2017**

**Department2 General Fund**

| <b>Revenue</b>        |                                   | <b>Current Month</b> | <b>Total YTD</b> | <b>YTD Budget</b> | <b>Variance YTD</b> | <b>Annual Budget</b> |
|-----------------------|-----------------------------------|----------------------|------------------|-------------------|---------------------|----------------------|
| 4000                  | Tax Requisitions                  | 0                    | 0                | 0                 | 0                   | 1,790,000            |
| 4050                  | Grants in Lieu of Taxes           | 0                    | 542              | 0                 | 542                 | 7,900                |
| 4100                  | Interest Income                   | 450                  | 3,422            | 2,500             | 922                 | 5,000                |
| 4999                  | Surplus Carried Forward           | 0                    | 551,738          | 551,738           | 0                   | 551,738              |
| <b>Revenue total</b>  |                                   | <b>450</b>           | <b>555,703</b>   | <b>554,238</b>    | <b>1,465</b>        | <b>2,354,638</b>     |
| <b>Expenses</b>       |                                   |                      |                  |                   |                     |                      |
| 5026                  | Global Minor Equipment Grants     | 177,000              | 177,000          | 178,108           | 1,108               | 178,108              |
| 5031                  | Major Project - FSJ Primary Care  | 0                    | 0                | 400,000           | 400,000             | 800,000              |
| 5040                  | Building Integrity                | 24,000               | 24,000           | 24,000            | 0                   | 24,000               |
| 5048                  | Vanderhoof Hospital Anesthetic Ma | 66,768               | 66,768           | 70,000            | 3,232               | 130,000              |
| 5049                  | VHF & SS Telephone System Upgr    | 0                    | 0                | 0                 | 0                   | 105,200              |
| 5061                  | CHR - Public Health, Reg Chronic  | 77,099               | 77,099           | 77,099            | 0                   | 77,099               |
| 5062                  | CHR-Mental Health/HCC/Clinical D  | 29,514               | 29,514           | 45,548            | 16,034              | 45,548               |
| 5063                  | Cardiology Information System     | 0                    | 0                | 59,694            | 59,694              | 59,694               |
| 5064                  | Medical Imaging/Radiology Echo    | 86,709               | 86,709           | 73,106            | (13,603)            | 73,106               |
| 5065                  | Health Link North - Cerner Upgrad | 19,053               | 19,053           | 19,132            | 79                  | 19,132               |
| 5460                  | Bank Charges & Interest           | 3                    | 18               | 0                 | (18)                | 0                    |
| 5470                  | Administration & Audit            | 1,325                | 7,950            | 9,000             | 1,050               | 18,000               |
| 5471                  | Director's Remuneration & Travel  | 349                  | 2,094            | 5,000             | 2,906               | 10,000               |
| 5600                  | Transfer to Capital Reserve       | 0                    | 0                | 0                 | 0                   | 814,751              |
| <b>Total Expenses</b> |                                   | <b>481,820</b>       | <b>490,205</b>   | <b>960,687</b>    | <b>470,482</b>      | <b>2,354,638</b>     |
| <b>Net Income</b>     |                                   | <b>(481,370)</b>     | <b>65,498</b>    | <b>(406,449)</b>  | <b>471,947</b>      | <b>0</b>             |

D  
**Stuart-Nechako Regional Hosp. Dist.**

**Balance Sheet**  
**As of June 30, 2017**

**Department\* Consolidated Departments**

| <b>Assets</b>                 |                                   | <b>Current Month</b> | <b>Prior Month</b> | <b>Prior Year</b>  |
|-------------------------------|-----------------------------------|----------------------|--------------------|--------------------|
| 1000                          | Cash & Bank Accounts              | 54,475               | 24,821             | 5,246              |
| 1020                          | Investments & Term Deposits       | 1,426,503            | 1,934,558          | 1,071,480          |
| 1021                          | Investments - BL Hospital Replace | 1,625                | 1,623              | 1,532              |
| 1060                          | Accts Receivable - Municipal      | 5,259                | 5,259              | 3,153              |
| <b>Total Assets</b>           |                                   | <b>\$1,487,862</b>   | <b>\$1,966,061</b> | <b>\$1,081,411</b> |
| <b>Liabilities</b>            |                                   |                      |                    |                    |
| 2100                          | Accounts Payable - General        | 2,000                | 2,000              | 2,000              |
| 2150                          | Due to Regional District          | 32,984               | 31,310             | 31,826             |
| <b>Total Liabilities</b>      |                                   | <b>\$34,984</b>      | <b>\$33,310</b>    | <b>\$33,826</b>    |
| <b>Net Financial Position</b> |                                   | <b>\$1,452,878</b>   | <b>\$1,932,751</b> | <b>\$1,047,785</b> |

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**Stuart-Nechako Regional Hosp. Dist.**  
**Balance Sheet**  
**As of June 30, 2017**

**Department1 Capital Reserve Fund**

| <b>Assets</b>                 |                                   | <b>Current Month</b> | <b>Prior Month</b> | <b>Prior Year</b> |
|-------------------------------|-----------------------------------|----------------------|--------------------|-------------------|
| 1020                          | Reserve Investments               | 1,379,122            | 1,377,628          | 783,478           |
| 1021                          | Investments - BL Hospital Replace | 1,625                | 1,623              | 1,532             |
| <b>Total Assets</b>           |                                   | <b>\$1,380,748</b>   | <b>\$1,379,251</b> | <b>\$785,009</b>  |
| <br>                          |                                   |                      |                    |                   |
| <b>Liabilities</b>            |                                   |                      |                    |                   |
| <br>                          |                                   |                      |                    |                   |
| <b>Net Financial Position</b> |                                   | <b>\$1,380,748</b>   | <b>\$1,379,251</b> | <b>\$785,009</b>  |

## Stuart-Nechako Regional Hosp. Dist.

## Balance Sheet

As of June 30, 2017

## Department2 General Fund

| <b>Assets</b>                 |                             | Current Month    | Prior Month      | Prior Year       |
|-------------------------------|-----------------------------|------------------|------------------|------------------|
| 1000                          | Cash & Bank Accounts        | 54,475           | 24,621           | 5,246            |
| 1020                          | Investments & Term Deposits | 47,381           | 556,930          | 286,003          |
| <b>Total Assets</b>           |                             | <b>\$101,855</b> | <b>\$581,551</b> | <b>\$293,249</b> |
|                               |                             |                  |                  |                  |
| <b>Liabilities</b>            |                             |                  |                  |                  |
| 2100                          | Accounts Payable - General  | 2,000            | 2,000            | 2,000            |
| 2150                          | Due to Regional District    | 32,984           | 31,310           | 31,826           |
| <b>Total Liabilities</b>      |                             | <b>\$34,984</b>  | <b>\$33,310</b>  | <b>\$33,826</b>  |
|                               |                             |                  |                  |                  |
| <b>Net Financial Position</b> |                             | <b>\$66,871</b>  | <b>\$548,241</b> | <b>\$259,623</b> |

# Stuart-Nechako

## Regional Hospital District

# Memo

July 28, 2017

### Board Agenda – August 17, 2017

**To:** Chair Petersen and the Board of Directors  
**From:** Roxanne Shepherd, Treasurer  
**Regarding:** Northern Health Capital Status Reports March 2017 and June 2017

Attached are the following Northern Health capital status reports for the SNRHD for the final 2016/17 quarter ending March 31, 2017.

- Building Integrity
- Minor Capital < \$100,000 (Fiscal year 2017 ending March 31, 2017)
- Minor Capital < \$100,000 (Fiscal year 2018 ending March 31, 2018)

Also attached are the following Northern Health capital status reports for the SNRHD for the first 2017/18 quarter ending June 30, 2017.

- Building Integrity
- Minor Capital < \$100,000 (Fiscal year 2017 ending March 31, 2017)
- Minor Capital < \$100,000 (Fiscal year 2018 ending March 31, 2018)

I would be pleased to answer any questions.

*R. Shepherd*

Recommendation:

(all/directors/majority)

That the memorandum from the Treasurer, dated July 28, 2017 regarding Northern Health Capital Spending Reports for the quarters ending March 31, 2017 and June 30, 2017 be received.

July 12, 2017

Email: [roxanne.shepherd@rdbn.bc.ca](mailto:roxanne.shepherd@rdbn.bc.ca)

Roxanne Shepherd  
Financial Administrator  
Stuart-Nechako Regional Hospital District  
P.O. Box 820  
Burns Lake, BC V0J 1E

**RE: Final Quarter 2016/17 Capital Status Reports**

Dear Ms. Shepherd:

Thank you for your continued support.

Enclosed please find capital status reports for the final quarter of our 2016/2017 year for the Building Integrity and the Minor Capital Grant(s).

If you have any questions on the attached, please do not hesitate to contact our office.

Best wishes for the New Year,

*Lil Milani*

A. Lil Milani  
Capital Accounting Coordinator



Period Date **March 31, 2017**

|                         | FUNDING SOURCES |                 |                 |                  | Actual Expenditures | Committed (Spent) |
|-------------------------|-----------------|-----------------|-----------------|------------------|---------------------|-------------------|
|                         | MOH             | RHD             | Aux/ Foundation | Opening Cash     |                     |                   |
| BI - Building Integrity | \$38,000        | \$24,000        |                 | \$276,419        | \$338,419           | \$58,240          |
| <b>Budget Total:</b>    | <b>\$38,000</b> | <b>\$24,000</b> |                 | <b>\$276,419</b> | <b>\$338,419</b>    | <b>\$0</b>        |
| <b>Expenses Total:</b>  |                 |                 |                 | <b>\$58,240</b>  | <b>\$58,240</b>     |                   |
| <b>Variance:</b>        | <b>\$38,000</b> | <b>\$24,000</b> |                 | <b>\$217,179</b> | <b>\$277,179</b>    |                   |

Capital Expenditures

2017

St. John Hospital

BI - Building Integrity

N6617N0043

Boiler Tube Replacement

Count: 1 Ref to Op In Progress Total

BI - Building Integrity Total

'Approved' Count: 0  
'On Hold' Count: 0  
'Ordered' Count: 0  
'Completed' Count: 0

Count: 1 Report Total

|  |  |  |          |          |  |            |
|--|--|--|----------|----------|--|------------|
|  |  |  | \$58,240 | \$58,240 |  | Op In Prog |
|  |  |  | \$58,240 | \$58,240 |  |            |
|  |  |  | \$58,240 | \$58,240 |  |            |
|  |  |  | \$58,240 | \$58,240 |  |            |



Period Date **March 31, 2017**

Minor Capital < \$100,000

|                       | FUNDING SOURCES  |                  |                 |              | Actual Expenditures | Committed (Spent) |
|-----------------------|------------------|------------------|-----------------|--------------|---------------------|-------------------|
|                       | MOH              | RHD              | Aux/ Foundation | Opening Cash |                     |                   |
|                       | \$180,000        | \$177,000        |                 |              | \$357,000           | \$0               |
| <b>Budget Total:</b>  | <b>\$180,000</b> | <b>\$177,000</b> |                 |              | <b>\$357,000</b>    | <b>\$0</b>        |
| <b>Expense Total:</b> | <b>\$17,950</b>  | <b>\$78,567</b>  |                 |              | <b>\$96,517</b>     |                   |
| <b>Variance:</b>      | <b>\$162,050</b> | <b>\$98,433</b>  |                 |              | <b>\$260,483</b>    |                   |

Capital Expenditures

2018

Minor Capital < \$100,000

| Entity               | Item                                      | Count | MOH             | RHD             | Aux/ Foundation | Opening Cash | Total           | Status     |
|----------------------|-------------------------------------------|-------|-----------------|-----------------|-----------------|--------------|-----------------|------------|
| St. John Hospital    | Ice Machine                               | 1     |                 | \$9,578         |                 |              | \$9,578         | Approved   |
|                      | <b>Approved Total</b>                     |       |                 | <b>\$9,578</b>  |                 |              | <b>\$9,578</b>  |            |
| St. John Hospital    | Processor - Video & Lightsource           |       |                 | \$30,775        |                 |              | \$30,775        | Ordered    |
| St. John Hospital    | Bed X2                                    |       |                 | \$19,607        |                 |              | \$19,607        | Ordered    |
| Stuart Lake Hospital | Bed - GoBed X2                            |       |                 | \$19,607        |                 |              | \$19,607        | Ordered    |
| Stuart Nechako Manor | Chair - Bathing                           |       | \$15,254        |                 |                 |              | \$15,254        | Ordered    |
|                      | <b>Ordered Total</b>                      | 4     | <b>\$15,254</b> | <b>\$69,989</b> |                 |              | <b>\$85,243</b> |            |
| Stuart Lake Hospital | Training - Biomed (for file N661790102)   |       |                 | \$2,696         |                 |              | \$2,696         | Op In Prog |
|                      | <b>1 Ref to Op In Progress Total</b>      | 1     |                 | <b>\$2,696</b>  |                 |              | <b>\$2,696</b>  |            |
|                      | <b>Minor Capital &lt; \$100,000 Total</b> |       | <b>\$17,950</b> | <b>\$78,567</b> |                 |              | <b>\$96,517</b> |            |
|                      | <b>Report Total</b>                       | 6     | <b>\$17,950</b> | <b>\$78,567</b> |                 |              | <b>\$96,517</b> |            |

'Approved' Count: 1  
'On Hold' Count: 0  
'Ordered' Count: 4  
'Completed' Count: 0



Fund Budget Reconciliation

Period Date: March 31, 2017

Minor Capital < \$100,000

|                       | FUNDING SOURCES  |                  |                  |                  | Actual Expenditures | Committed (Spent) |
|-----------------------|------------------|------------------|------------------|------------------|---------------------|-------------------|
|                       | MOH              | RHD              | Aux/ Foundation  | Opening Cash     |                     |                   |
|                       | \$184,714        | \$172,920        | \$234,072        | \$189,948        | \$761,654           | \$412,342         |
| <b>Budget Total:</b>  | <b>\$184,714</b> | <b>\$172,920</b> | <b>\$234,072</b> | <b>\$189,948</b> | <b>\$761,654</b>    | <b>\$412,342</b>  |
| <b>Expense Total:</b> | <b>\$171,265</b> | <b>\$172,920</b> | <b>\$234,071</b> | <b>\$169,848</b> | <b>\$748,205</b>    | <b>\$748,205</b>  |
| <b>Variance:</b>      | <b>\$13,448</b>  |                  | <b>\$1</b>       |                  | <b>\$13,448</b>     |                   |

Capital Expenditures

2017

Minor Capital < \$100,000

| Location                | Item ID    | Description                                 | MOH                    | RHD             | Aux/ Foundation  | Opening Cash     | Total           | Actual Expenditures | Committed (Spent) | Status        |
|-------------------------|------------|---------------------------------------------|------------------------|-----------------|------------------|------------------|-----------------|---------------------|-------------------|---------------|
| St. John Hospital       | N661790040 | Cabinet - Biological Safety                 |                        | \$8,191         |                  |                  | \$8,191         | 8,191               |                   | Completed     |
| St. John Hospital       | N661790059 | Bed - GoBed X2                              |                        | \$19,602        |                  |                  | \$19,602        | 19,602              |                   | Completed     |
| St. John Hospital       | N661790060 | Bed - Bariatric                             |                        | \$12,488        |                  | \$11,033         | \$23,521        | 23,531              |                   | Completed     |
| St. John Hospital       | N661790061 | Bed - Labour & Delivery                     |                        | \$23,860        |                  |                  | \$23,860        | 23,860              |                   | Completed     |
| St. John Hospital       | N661790070 | Oven - Combi                                |                        | \$24,114        |                  |                  | \$24,114        | 24,114              |                   | Completed     |
| St. John Hospital       | N661790072 | Pumps - IV X4                               |                        | \$1,727         | \$22,000         |                  | \$23,727        | 23,727              |                   | Completed     |
| St. John Hospital       | N661790074 | Cart - Meal                                 |                        | \$9,714         |                  |                  | \$9,714         | 9,714               |                   | Completed     |
| St. John Hospital       | N661790104 | Evacuator - Smoke                           |                        |                 | \$8,628          |                  | \$8,628         | 8,628               |                   | Completed     |
| Stuart Lake Hospital    | N661790041 | Cabinet - Biological Safety                 |                        | \$8,758         |                  |                  | \$8,758         | 8,758               |                   | Completed     |
| Stuart Lake Hospital    | N661790049 | Scanner - Bladder                           |                        | \$16,869        |                  |                  | \$16,869        | 16,869              |                   | Completed     |
| Stuart Lake Hospital    | N661790050 | ECG System                                  |                        | \$19,278        |                  |                  | \$19,278        | 19,278              |                   | Completed     |
| Stuart Lake Hospital    | N661790073 | Stainer - Slide                             |                        | \$19,353        |                  |                  | \$19,353        | 19,353              |                   | Completed     |
| Stuart Lake Hospital    | N661790090 | Ultrasound - Portable                       |                        |                 | \$59,526         |                  | \$59,526        | 59,526              |                   | Completed     |
| Lakes District Hospital | N661770001 | Decontamination Room, BLH                   |                        |                 | \$23,462         |                  | \$23,462        | 23,462              |                   | Completed     |
| Lakes District Hospital | N661790051 | Call Station                                |                        | \$6,640         |                  |                  | \$6,640         | 6,640               |                   | Completed     |
| Lakes District Hospital | N661790052 | Scanner - Bladder                           |                        | \$427           | \$17,613         |                  | \$18,040        | 18,040              |                   | Completed     |
| Lakes District Hospital | N661790088 | Stretcher - Trauma                          |                        | \$9,176         |                  | \$1,982          | \$11,158        | 11,158              |                   | Completed     |
| Lakes District Hospital | N661790092 | Scrubber - Floor                            |                        | \$8,193         | \$2,089          |                  | \$10,282        | 8,282               |                   | Completed     |
| The Pines               | N661790057 | Lift - Ceiling (X4)                         |                        | \$32,124        |                  |                  | \$32,124        | 32,124              |                   | Completed     |
| The Pines               | N661790087 | Lift - Sit to Stand                         |                        | \$9,322         |                  |                  | \$9,322         | 9,322               |                   | Completed     |
| Stuart Nechako Manor    | N661790077 | Scrubber - Floor                            |                        |                 |                  | \$10,374         | \$10,374        | 10,374              |                   | Completed     |
|                         | Count:     | 21                                          | <b>Completed Total</b> | <b>\$56,815</b> | <b>\$172,920</b> | <b>\$131,229</b> | <b>\$23,390</b> | <b>\$384,354</b>    | <b>384,354</b>    |               |
| St. John Hospital       | N661730004 | Renovations to meet infection control stand |                        | \$74,589        |                  |                  | \$74,589        |                     |                   | Approved      |
|                         | Count:     | 1                                           | <b>Approved Total</b>  | <b>\$74,589</b> |                  |                  | <b>\$74,589</b> |                     |                   |               |
| St. John Hospital       | N661790098 | Pump - Syringe                              |                        |                 | \$9,478          |                  | \$9,478         | 7,959               |                   | Ordered       |
| St. John Hospital       | N661790103 | Storage System                              |                        | \$328           | \$19,091         |                  | \$19,419        |                     |                   | Ordered       |
| Stuart Lake Hospital    | N661790102 | Ventilator - Transport                      |                        | \$20,839        | \$15,650         |                  | \$36,489        |                     |                   | Ordered       |
| The Pines               | N661760004 | Vocera                                      |                        |                 |                  | \$17,190         | \$17,190        | 20,029              |                   | Ordered       |
|                         | Count:     | 4                                           | <b>Ordered Total</b>   | <b>\$21,187</b> | <b>\$44,219</b>  | <b>\$17,190</b>  | <b>\$82,576</b> | <b>27,989</b>       |                   |               |
| St. John Hospital       | N6617N0004 | Pump Remediation (X12)                      |                        |                 | \$55,000         | \$14,576         | \$69,576        | 69,576              |                   | if to Operati |
| St. John Hospital       | N6617N0016 | Software for 14/15 Pump Remediation         |                        | \$4,034         |                  |                  | \$4,034         | 4,034               |                   | if to Operati |
| Stuart Lake Hospital    | N6617N0005 | Pump Remediation (X8)                       |                        |                 |                  | \$45,448         | \$45,448        | 45,448              |                   | if to Operati |
| Lakes District Hospital | N661790039 | PICC Line Placement Tracker                 |                        |                 | \$3,624          |                  | \$3,624         | 3,624               |                   | if to Operati |
| Lakes District Hospital | N6617N0023 | Automatic Door Opener                       |                        | \$5,188         |                  |                  | \$5,188         | 5,188               |                   | if to Operati |

**Fund Budget Reconciliation**

Capital Expenditures

Year(s): 2017

|                          |            |                            |                                 |
|--------------------------|------------|----------------------------|---------------------------------|
| Fraser Lake D & T Centre | N6617N0002 | Pump Remediation (X3)      |                                 |
| Granisle                 | N6617N0003 | Pump Remediation (X1)      |                                 |
|                          | Count:     | 7                          | Tot to Operating Total          |
| Lakes District Hospital  | N661790043 | Equipment (to be assigned) |                                 |
|                          | Count:     | 1                          | Cancelled Total                 |
| Stuart Lake Hospital     | N6617N0027 | Conditioner - Air          |                                 |
| Stuart Lake Hospital     | N6617N0028 | Flooring - Granit          |                                 |
|                          | Count:     | 2                          | Tot to Op In Progress Total     |
|                          |            |                            | Minor Capital < \$100,000 Total |
| 'Approved' Count:        | 1          | Count:                     | 36 Report Total                 |
| 'On Hold' Count:         | 0          |                            |                                 |
| 'Ordered' Count:         | 4          |                            |                                 |
| 'Completed' Count:       | 21         |                            |                                 |

| FUNDING SOURCES |           |                              |                                           |           | Period Date:         | March 31, 2017 |
|-----------------|-----------|------------------------------|-------------------------------------------|-----------|----------------------|----------------|
| MOH             | RHD       | Alb/<br>Foundation<br>/Other | Opening<br>Cash<br>/Deferred<br>/Retainal | Total     | Expenditures to Date | File<br>Status |
|                 |           |                              | \$14,775                                  | \$14,775  | 14,775               | if to Operati  |
| \$7,447         |           |                              |                                           | \$7,447   | 7,447                | if to Operati  |
| \$16,669        |           | \$56,624                     | \$74,800                                  | \$150,092 | 150,092              |                |
|                 |           |                              |                                           | \$0       |                      | Cancelled      |
|                 |           |                              |                                           | \$0       |                      |                |
| \$2,025         |           |                              | \$36,127                                  | \$38,152  | 25,485               | Op In Prog     |
|                 |           |                              | \$18,442                                  | \$18,442  |                      | Op In Prog     |
| \$2,025         |           |                              | \$54,669                                  | \$56,694  | 25,468               |                |
| \$171,285       | \$172,920 | \$234,071                    | \$169,948                                 | \$748,205 | 587,919              |                |
| \$171,285       | \$172,920 | \$234,071                    | \$169,948                                 | \$748,205 | 587,919              |                |



Period Date: **March 31, 2017**

**Fund Budget Reconciliation**

Minor Capital < \$100,000

Budget Total:  
Expense Total:  
Variance:

| FUNDING SOURCES |                  |                 |                  |                  | Actual Expenditures | Committed (Spent) |
|-----------------|------------------|-----------------|------------------|------------------|---------------------|-------------------|
| MOH             | RHD              | Aux/ Foundation | Opening Cash     | Total            |                     |                   |
| \$38,042        | \$180,000        | \$93,874        | \$138,901        | \$450,817        | \$374,040           | \$450,816         |
| <b>\$38,042</b> | <b>\$180,000</b> | <b>\$93,874</b> | <b>\$138,901</b> | <b>\$450,817</b> | <b>\$374,040</b>    | <b>\$450,816</b>  |
|                 |                  |                 |                  |                  | \$1                 |                   |

Capital Expenditures

| 2018                     | Minor Capital < \$100,000 |                           |                                           |  |
|--------------------------|---------------------------|---------------------------|-------------------------------------------|--|
| St. John Hospital        | N661640053                | Pegging System            |                                           |  |
| St. John Hospital        | N661690058                | Stress System             |                                           |  |
| St. John Hospital        | N661690059                | Life Pak 15               |                                           |  |
| St. John Hospital        | N661690082                | Cabinet - Warming         |                                           |  |
| St. John Hospital        | N661690097                | Cabinet - Endoscope       |                                           |  |
| St. John Hospital        | N661690100                | Cabinet - Display         |                                           |  |
| St. John Hospital        | N661690106                | Ultrasound - Portable     |                                           |  |
| St. John Hospital        | N661690118                | Table - Medical Tilt      |                                           |  |
| St. John Hospital        | N661690133                | Scale - Wheelchair        |                                           |  |
| St. John Hospital        | N661690135                | Probe - Ultrasound (X2)   |                                           |  |
| Stuart Lake Hospital     | N661640003                | Air conditioning unit     |                                           |  |
| Stuart Lake Hospital     | N661690009                | Oven - Combi              |                                           |  |
| Stuart Lake Hospital     | N661690010                | Monitor/Defibrillator     |                                           |  |
| Stuart Lake Hospital     | N661690062                | Analyzer - Chemistry      |                                           |  |
| Stuart Lake Hospital     | N661690114                | Stretcher - Imaging       |                                           |  |
| Southside                | N661690120                | Table - Exam              |                                           |  |
| The Pines                | N661690131                | Lift - Ceiling (X4)       |                                           |  |
| Stuart Nechako Manor     | N661690067                | Dishwasher                |                                           |  |
|                          | Count:                    | 18                        | <b>Completed Total</b>                    |  |
| St. John Hospital        | N661690071                | Infusion Pumps (18)       |                                           |  |
| St. John Hospital        | N661690001                | Boiler Retube             |                                           |  |
| Stuart Lake Hospital     | N661690072                | Infusion Pumps (10)       |                                           |  |
| Fraser Lake D & T Centre | N661690069                | Infusion Pumps (4)        |                                           |  |
| Granisle                 | N661690070                | Infusion Pump             |                                           |  |
|                          | Count:                    | 5                         | <b>Taf to Operating Total</b>             |  |
| St. John Hospital        | N661690041                | IV Pump Allocation - SN   |                                           |  |
| Lakes District Hospital  | N661690134                | Centrifuge - Refrigerated |                                           |  |
|                          | Count:                    | 2                         | <b>Cancelled Total</b>                    |  |
|                          |                           |                           | <b>Minor Capital &lt; \$100,000 Total</b> |  |
|                          |                           |                           | <b>Report Total</b>                       |  |
| 'Approved' Count:        | 0                         | Count:                    | 25                                        |  |
| 'On Hold' Count:         | 0                         |                           |                                           |  |
| 'Ordered' Count:         | 0                         |                           |                                           |  |
| 'Completed' Count:       | 18                        |                           |                                           |  |

|                 |                  |                 |                  |                  |                |            |
|-----------------|------------------|-----------------|------------------|------------------|----------------|------------|
| \$15,035        |                  |                 | \$1,690          | \$16,725         | 16,725         | Completed  |
|                 |                  | \$36,953        |                  | \$36,953         | 36,953         | Completed  |
|                 |                  | \$24,475        |                  | \$24,475         | 24,475         | Completed  |
|                 |                  | \$5,580         |                  | \$5,580          | 5,580          | Completed  |
| \$3,952         | \$1,980          |                 |                  | \$5,932          | 5,932          | Completed  |
|                 | \$6,040          |                 | \$728            | \$6,768          | 6,768          | Completed  |
|                 | \$53,601         |                 |                  | \$53,601         | 53,601         | Completed  |
|                 |                  | \$5,289         |                  | \$5,289          | 5,289          | Completed  |
|                 |                  | \$5,893         |                  | \$5,893          | 5,893          | Completed  |
|                 |                  | \$10,785        |                  | \$10,785         | 10,785         | Completed  |
|                 |                  |                 | \$17,124         | \$17,124         | 17,124         | Completed  |
|                 | \$23,197         |                 |                  | \$23,197         | 23,197         | Completed  |
|                 | \$25,143         |                 |                  | \$25,143         | 25,143         | Completed  |
|                 | \$68,258         |                 | \$1,845          | \$70,103         | 70,103         | Completed  |
|                 | \$1,782          |                 | \$3,549          | \$5,331          | 5,331          | Completed  |
| \$3,524         |                  | \$4,699         |                  | \$8,223          | 8,223          | Completed  |
|                 |                  |                 | \$32,822         | \$32,822         | 32,822         | Completed  |
|                 |                  |                 | \$14,096         | \$14,096         | 14,096         | Completed  |
| <b>\$22,511</b> | <b>\$180,000</b> | <b>\$93,874</b> | <b>\$77,858</b>  | <b>\$374,040</b> | <b>374,040</b> |            |
| \$9,736         |                  |                 |                  | \$9,736          | 8,736          | to Operati |
|                 |                  |                 | \$60,561         | \$60,561         | 60,561         | to Operati |
| \$4,853         |                  |                 |                  | \$4,853          | 4,853          | to Operati |
| \$1,941         |                  |                 |                  | \$1,941          | 1,941          | to Operati |
|                 |                  |                 | \$485            | \$485            | 485            | to Operati |
| <b>\$15,530</b> |                  |                 | <b>\$61,046</b>  | <b>\$76,577</b>  | <b>78,577</b>  |            |
|                 |                  |                 |                  | \$0              |                | Cancelled  |
|                 |                  |                 |                  | \$0              |                | Cancelled  |
|                 |                  |                 |                  | \$0              |                |            |
| <b>\$38,042</b> | <b>\$180,000</b> | <b>\$93,874</b> | <b>\$138,901</b> | <b>\$450,816</b> | <b>450,816</b> |            |
| <b>\$38,042</b> | <b>\$180,000</b> | <b>\$93,874</b> | <b>\$138,901</b> | <b>\$450,816</b> | <b>450,816</b> |            |

July 12, 2017

Email: [roxanne.shepherd@rdbn.bc.ca](mailto:roxanne.shepherd@rdbn.bc.ca)

Roxanne Shepherd  
Financial Administrator  
Stuart-Nechako Regional Hospital District  
P.O. Box 820  
Burns Lake, BC V0J 1E

**RE: First Quarter 2017/18 Capital Status Reports**

Dear Ms. Shepherd:

Thank you for your continued support.

Enclosed please find capital status reports for the first quarter of our 2017/2018 year for the Building Integrity and the Minor Capital Grant(s).

If you have any questions on the attached, please do not hesitate to contact our office.

Best wishes for the New Year,

*Lil Milani*

A. Lil Milani  
Capital Accounting Coordinator

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**Fund Budget Reconciliation**

Period Date: **June 15, 2017**

**BI - Building Integrity**

|                                | FUNDING SOURCES |                 |                 |                  | Total            | Actual Expenditures | Committed (Spent) |
|--------------------------------|-----------------|-----------------|-----------------|------------------|------------------|---------------------|-------------------|
|                                | MOH             | RHD             | Aux/ Foundation | Opening Cash     |                  |                     |                   |
| <b>BI - Building Integrity</b> | <b>\$36,000</b> | <b>\$24,000</b> |                 | <b>\$213,019</b> | <b>\$273,019</b> | <b>\$0</b>          | <b>\$45,297</b>   |
| <b>Budget Total:</b>           | <b>\$36,000</b> | <b>\$24,000</b> |                 | <b>\$213,019</b> | <b>\$273,019</b> | <b>\$0</b>          | <b>\$45,297</b>   |
| <b>Expense Total:</b>          |                 |                 |                 | <b>\$45,297</b>  | <b>\$45,297</b>  |                     |                   |
| <b>Variance:</b>               | <b>\$36,000</b> | <b>\$24,000</b> |                 | <b>\$167,722</b> | <b>\$227,722</b> |                     |                   |

Capital Expenditures

2016  
St. John Hospital

**BI - Building Integrity**

NS618N0009 Heater - Hot Water X2  
Count: 1 Ref to Op In Progress Total

|  |  |  |          |          |  |            |
|--|--|--|----------|----------|--|------------|
|  |  |  | \$45,297 | \$45,297 |  | Op In Prog |
|  |  |  | \$45,297 | \$45,297 |  |            |
|  |  |  | \$45,297 | \$45,297 |  |            |
|  |  |  | \$45,297 | \$45,297 |  |            |

'Approved' Count: 0  
'On Hold' Count: 0  
'Ordered' Count: 0  
'Completed' Count: 0

Count: 1 **Report Total**

22



Period Date: **June 16, 2017**

|                         | FUNDING SOURCES |                 |                 |                 | Actual Expenditures | Committed (Spent) |                 |
|-------------------------|-----------------|-----------------|-----------------|-----------------|---------------------|-------------------|-----------------|
|                         | MOH             | RHD             | Aux/ Foundation | Opening Cash    |                     |                   | Total           |
| BI - Building Integrity | \$36,000        | \$24,000        |                 | \$62,400        | \$122,400           | \$0               | \$58,240        |
| <b>Budget Total:</b>    | <b>\$36,000</b> | <b>\$24,000</b> |                 | <b>\$62,400</b> | <b>\$122,400</b>    | <b>\$0</b>        | <b>\$58,240</b> |
| <b>Expense Total:</b>   |                 |                 |                 | \$58,240        | \$58,240            |                   |                 |
| <b>Variance:</b>        | \$36,000        | \$24,000        |                 | \$4,160         | \$64,160            |                   |                 |

Capital Expenditures

2017  
St. John Hospital

**BI - Building Integrity**  
N6617N0043 Boiler Tube Replacement  
Count: 1 Ref to Op In Progress Total

BI - Building Integrity Total

Report Total

'Approved' Count: 0  
'On Hold' Count: 0  
'Ordered' Count: 0  
'Completed' Count: 0

|  |  |  |          |          |  |            |
|--|--|--|----------|----------|--|------------|
|  |  |  | \$58,240 | \$58,240 |  | Op In Prog |
|  |  |  | \$58,240 | \$58,240 |  |            |
|  |  |  | \$58,240 | \$58,240 |  |            |
|  |  |  | \$58,240 | \$58,240 |  |            |



**Fund Budget Reconciliation**

Period Date: **June 16, 2017**

**Minor Capital < \$100,000**

|                       | FUNDING SOURCES |           |                 |              | Total     | Actual Expenditures | Committed (Spent) |
|-----------------------|-----------------|-----------|-----------------|--------------|-----------|---------------------|-------------------|
|                       | MOH             | RHD       | Aux/ Foundation | Opening Cash |           |                     |                   |
|                       | \$180,000       | \$177,000 | \$38,288        | \$13,448     | \$418,737 | \$138,872           | \$180,074         |
| <b>Budget Total:</b>  | \$180,000       | \$177,000 | \$38,288        | \$13,448     | \$418,737 | \$138,872           | \$180,074         |
| <b>Expense Total:</b> | \$47,815        | \$82,521  | \$38,288        | \$13,449     | \$180,074 |                     |                   |
| <b>Variance:</b>      | \$142,185       | \$94,479  |                 |              | \$238,663 |                     |                   |

Capital Expenditures

2018

**Minor Capital < \$100,000**

| Entity                   | Item ID    | Description                               | MOH      | RHD      | Aux/ Foundation | Opening Cash | Total     | Actual Expenditures | Committed (Spent) | Status          |
|--------------------------|------------|-------------------------------------------|----------|----------|-----------------|--------------|-----------|---------------------|-------------------|-----------------|
| St. John Hospital        | N661890014 | Bed X2                                    |          | \$19,457 |                 |              | \$19,457  | 19,457              |                   | Completed       |
| St. John Hospital        | N661890027 | Ice Machine                               |          | \$9,983  |                 |              | \$9,983   | 9,983               |                   | Completed       |
| St. John Hospital        | N661890040 | Colonoscope                               |          | \$2,649  | \$36,288        |              | \$39,137  | 39,137              |                   | Completed       |
| Stuart Lake Hospital     | N661890012 | Bed - GoBed X2                            |          | \$19,457 |                 |              | \$19,457  | 19,457              |                   | Completed       |
| Stuart Nechako Menor     | N661890013 | Chair - Bathing                           | \$21     |          |                 | \$13,449     | \$13,470  | 13,470              |                   | Completed       |
| NI Community Services-SN | N661890036 | Refrigerator - Vaccine                    | \$6,592  |          |                 |              | \$6,592   | 6,592               |                   | Completed       |
|                          | Count:     | 6                                         |          | \$68,613 | \$36,288        | \$13,449     | \$108,097 | 108,097             |                   | Completed Total |
| St. John Hospital        | N661890011 | Processor - Video & Lightsource           |          | \$30,775 |                 |              | \$30,775  | 30,775              |                   | Ordered         |
| Stuart Lake Hospital     | N661890054 | Auto Loader                               |          | \$6,363  |                 |              | \$6,363   |                     |                   | Ordered         |
|                          | Count:     | 2                                         |          | \$37,138 | \$30,775        |              | \$67,913  | 30,775              |                   | Ordered Total   |
| St. John Hospital        | N6618N0021 | Walk-in Cooler System Upgrade             |          | \$7,740  |                 |              | \$7,740   |                     |                   | Op In Prog      |
| Stuart Lake Hospital     | N6618N0005 | Training - Biomed (for file N661790102)   |          | \$2,698  |                 |              | \$2,698   |                     |                   | Op In Prog      |
| The Pines                | N6618N0019 | Replace existing storage tank             |          | \$24,403 |                 |              | \$24,403  |                     |                   | Op In Prog      |
|                          | Count:     | 3 fail to Op In Progress Total            |          | \$34,839 |                 |              | \$34,839  |                     |                   |                 |
|                          |            | <b>Minor Capital &lt; \$100,000 Total</b> | \$47,815 | \$82,521 | \$38,288        | \$13,449     | \$180,074 | 138,872             |                   |                 |
|                          |            | <b>Report Total</b>                       | \$47,815 | \$82,521 | \$38,288        | \$13,449     | \$180,074 | 138,872             |                   |                 |

'Approved' Count: 0  
 'On Hold' Count: 0  
 'Ordered' Count: 2  
 'Completed' Count: 8

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Fund Budget Reconciliation

Period Date: June 15, 2017

Minor Capital < \$100,000

|                       | FUNDING SOURCES |           |                 |              |           | Actual Expenditures | Committed (Spent) |
|-----------------------|-----------------|-----------|-----------------|--------------|-----------|---------------------|-------------------|
|                       | MOH             | RHD       | Aux/ Foundation | Opening Cash | Total     |                     |                   |
|                       | \$171,265       | \$172,920 | \$231,841       | \$169,948    | \$745,974 | \$507,776           | \$751,721         |
| <b>Budget Total:</b>  | \$171,265       | \$172,920 | \$231,841       | \$169,948    | \$745,974 | \$507,776           | \$751,721         |
| <b>Expense Total:</b> | \$177,011       | \$172,920 | \$231,841       | \$169,948    | \$751,721 |                     |                   |
| <b>Variance:</b>      | \$(5,746)       |           |                 |              | \$(5,747) |                     |                   |

Capital Expenditures

2017

Minor Capital < \$100,000

| Location                | Item ID    | Description                                 | MOH                    | RHD       | Aux/ Foundation | Opening Cash | Total    | Actual Expenditures | Committed (Spent) | Status        |
|-------------------------|------------|---------------------------------------------|------------------------|-----------|-----------------|--------------|----------|---------------------|-------------------|---------------|
| St. John Hospital       | N661730004 | Renovations to meet infection control stand | \$77,054               |           |                 |              | \$77,054 | 77,054              |                   | Completed     |
| St. John Hospital       | N661790040 | Cabinet - Biological Safety                 |                        | \$8,191   |                 |              | \$8,191  | 8,191               |                   | Completed     |
| St. John Hospital       | N661790059 | Bed - GoBed X2                              |                        | \$19,602  |                 |              | \$19,602 | 19,602              |                   | Completed     |
| St. John Hospital       | N661790060 | Bed - Bariatric                             |                        | \$12,488  |                 | \$11,033     | \$23,531 | 23,531              |                   | Completed     |
| St. John Hospital       | N661790061 | Bed - Labour & Delivery                     |                        | \$23,660  |                 |              | \$23,660 | 23,660              |                   | Completed     |
| St. John Hospital       | N661790070 | Oven - Combi                                |                        | \$24,114  |                 |              | \$24,114 | 24,114              |                   | Completed     |
| St. John Hospital       | N661790072 | Pumps - IV X4                               |                        | \$1,727   | \$22,000        |              | \$23,727 | 23,727              |                   | Completed     |
| St. John Hospital       | N661790074 | Cart - Meal                                 |                        | \$9,714   |                 |              | \$9,714  | 9,714               |                   | Completed     |
| St. John Hospital       | N661790098 | Pump - Syringe                              |                        |           | \$7,959         |              | \$7,959  | 7,959               |                   | Completed     |
| St. John Hospital       | N661790103 | Storage System                              |                        |           | \$18,379        |              | \$18,379 | 18,379              |                   | Completed     |
| St. John Hospital       | N661790104 | Evacuator - Smoke                           |                        |           | \$8,628         |              | \$8,628  | 8,628               |                   | Completed     |
| Stuart Lake Hospital    | N661790041 | Cabinet - Biological Safety                 |                        | \$8,758   |                 |              | \$8,758  | 8,758               |                   | Completed     |
| Stuart Lake Hospital    | N661790049 | Scanner - Bladder                           |                        | \$16,869  |                 |              | \$16,869 | 16,869              |                   | Completed     |
| Stuart Lake Hospital    | N661790050 | ECG System                                  |                        | \$19,278  |                 |              | \$19,278 | 19,278              |                   | Completed     |
| Stuart Lake Hospital    | N661790073 | Stainer - Slide                             |                        | \$19,353  |                 |              | \$19,353 | 19,353              |                   | Completed     |
| Stuart Lake Hospital    | N661790090 | Ultrasound - Portable                       |                        |           | \$59,526        |              | \$59,526 | 59,526              |                   | Completed     |
| Lake District Hospital  | N661770001 | Decontamination Room, BLH                   |                        |           | \$23,462        |              | \$23,462 | 23,462              |                   | Completed     |
| Lakes District Hospital | N661790051 | Call Station                                |                        | \$6,640   |                 |              | \$6,640  | 6,640               |                   | Completed     |
| Lakes District Hospital | N661790052 | Scanner - Bladder                           |                        | \$427     | \$17,613        |              | \$18,040 | 18,040              |                   | Completed     |
| Lakes District Hospital | N661790088 | Stretcher - Trauma                          | \$9,176                |           |                 | \$1,982      | \$11,158 | 11,158              |                   | Completed     |
| Lakes District Hospital | N661790092 | Scrubber - Floor                            | \$6,183                | \$2,089   |                 |              | \$8,282  | 8,282               |                   | Completed     |
| The Pines               | N661760004 | Vocera                                      | \$2,809                |           |                 | \$17,190     | \$20,029 | 20,029              |                   | Completed     |
| The Pines               | N661790057 | Lift - Ceiling (X4)                         | \$32,124               |           |                 |              | \$32,124 | 32,124              |                   | Completed     |
| The Pines               | N661790067 | Lift - Sit to Stand                         | \$9,322                |           |                 |              | \$9,322  | 9,322               |                   | Completed     |
| Stuart Nechako Manor    | N661790077 | Scrubber - Floor                            |                        |           |                 | \$10,374     | \$10,374 | 10,374              |                   | Completed     |
|                         | Count:     | 25                                          | <b>Completed Total</b> | \$136,708 | \$172,920       | \$157,687    | \$40,880 | \$507,776           | 507,776           |               |
| Stuart Lake Hospital    | N661790102 | Ventilator - Transport                      | \$20,839               |           | \$15,650        |              | \$36,489 |                     |                   | Ordered       |
|                         | Count:     | 1                                           | <b>Ordered Total</b>   | \$20,839  | \$15,650        |              | \$36,489 |                     |                   |               |
| St. John Hospital       | N6617N0004 | Pump Remediation (X12)                      |                        |           | \$55,000        | \$14,576     | \$69,576 | 69,576              |                   | if to Operati |
| St. John Hospital       | N6617N0016 | Software for 14/15 Pump Remediation         | \$4,034                |           |                 |              | \$4,034  | 4,034               |                   | if to Operati |
| Stuart Lake Hospital    | N6617N0005 | Pump Remediation (XB)                       |                        |           |                 | \$45,448     | \$45,448 | 45,448              |                   | if to Operati |
| Stuart Lake Hospital    | N6617N0029 | Flooring - Granit                           | \$770                  |           |                 | \$18,442     | \$19,212 | 18,212              |                   | if to Operati |
| Lakes District Hospital | N661790039 | PICC Line Placement Tracker                 |                        |           | \$3,624         |              | \$3,624  | 3,624               |                   | if to Operati |
| Lakes District Hospital | N6617N0023 | Automatic Door Opener                       | \$5,186                |           |                 |              | \$5,186  | 5,186               |                   | if to Operati |

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**Fund Budget Reconciliation**

Capital Expenditures

Year(s): 2017

|                          |            |                            |                                 |
|--------------------------|------------|----------------------------|---------------------------------|
| Fraser Lake D & T Centre | N6617N0002 | Pump Remediation (X3)      |                                 |
| Granisle                 | N6617N0003 | Pump Remediation (X1)      |                                 |
|                          |            | Count: 8                   | Taf to Operating Total          |
| Lakes District Hospital  | N661790043 | Equipment (to be assigned) |                                 |
|                          |            | Count: 1                   | Cancelled Total                 |
| Stuart Lake Hospital     | N6617N0027 | Conditioner - Air          |                                 |
|                          |            | Count: 1                   | Ref to Op In Progress Total     |
|                          |            |                            | Minor Capital < \$100,000 Total |
|                          |            |                            | Report Total                    |
| 'Approved' Count:        | 0          | Count:                     | 36                              |
| 'On Hold' Count:         | 0          |                            |                                 |
| 'Ordered' Count:         | 1          |                            |                                 |
| 'Completed' Count:       | 25         |                            |                                 |

| FUNDING SOURCES |           |                              |                                                     |           | Period Date:         | June 16, 2017  |
|-----------------|-----------|------------------------------|-----------------------------------------------------|-----------|----------------------|----------------|
| MOH             | RHD       | Aux/<br>Foundation<br>/Other | Opening<br>Cash<br>/Deferred<br><i>(In arrears)</i> | Total     | Expenditures to Date | File<br>Status |
|                 |           |                              | \$14,775                                            | \$14,775  | 14,775               | Ref to Operati |
| \$7,447         |           |                              |                                                     | \$7,447   | 7,447                | Ref to Operati |
| \$17,439        |           | \$65,824                     | \$93,242                                            | \$169,304 | 169,304              |                |
|                 |           |                              |                                                     | \$0       |                      | Cancelled      |
|                 |           |                              |                                                     | \$0       |                      |                |
| \$2,025         |           |                              | \$36,127                                            | \$38,152  | 25,485               | Op In Prog     |
| \$2,025         |           |                              | \$36,127                                            | \$38,152  | 25,485               |                |
| \$177,011       | \$172,920 | \$231,841                    | \$169,948                                           | \$751,721 | 702,565              |                |
| \$177,011       | \$172,920 | \$231,841                    | \$169,948                                           | \$751,721 | 702,565              |                |

# Stuart-Nechako Regional Hospital District

# Memo

July 17, 2017

## Board Agenda August 17, 2017

**To:** Chair Petersen and the Board of Directors  
**From:** Roxanne Shepherd, Treasurer  
**Regarding:** Capital Expenditure Bylaw No. 64

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In order to fund the capital expenditures that are included in the 2017 final budget, authorization in bylaw form is required by S. 32 of the *Hospital District Act*.

The 2017 budget includes capital expenditures:

| Name of Facility                            | Description              | SNRHD Share | Province Share | Total      |
|---------------------------------------------|--------------------------|-------------|----------------|------------|
| St. John Hospital & Southside Health Centre | Phone System Replacement | \$ 105,200  | \$ 157,800     | \$ 263,000 |

The Board is being requested to consider giving three readings and adoption to bylaw No. 64 further in the agenda.

I would be pleased to answer any questions.

*R Shepherd*

Recommendation: (all/directors/majority)

That the memorandum from the Treasurer, dated July 17, 2017 regarding Capital Expenditure Bylaw No. 64 be received.

July 17, 2017

Roxanne Shepherd  
Financial Administrator  
Stuart-Nechako Regional Hospital District  
P.O. Box 820  
Burns Lake, BC V0J 1E0

Email: [Roxanne.Shepherd@rdbn.bc.ca](mailto:Roxanne.Shepherd@rdbn.bc.ca)

**RE: Bylaw request – Phone Systems**

Dear Ms. Shepherd:

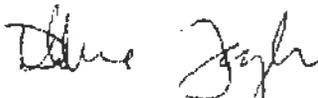
Northern Health would like to formally request a bylaw in the amount of \$105,200 to replace the phone systems at the St. John Hospital and Southside Health Centre. This is 40% of the total project budget:

|     | <u>Amount</u>  |
|-----|----------------|
| MOH | \$157,800      |
| RHD | <u>105,200</u> |
|     | \$263,000      |

This project was on the 2017 budget schedule.

Thank you for your consideration of this request. If you have any questions, please contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA  
Regional Manager, Capital Accounting

Cc: Penny Anguish, Chief Operating Officer, NI  
Mike Hoefler, RD, Capital Planning and Support Services



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## NEWS RELEASE

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For Immediate Release

July 04, 2017

### What does wellness mean to you?

Summer is a beautiful time to live in northern BC. Sunshine, long days, and time spent with family and friends are just some of the things that contribute to one's wellness. Northern Health is challenging you to think about what wellness means to you to be entered to win a grand prize! How do you grow your wellness during this time of year?

Summer of Wellness is a campaign to share examples of how you can stay healthy in the North and how you can become a positive role model in healthy living. A diverse range of topics will be represented, including: air quality, indigenous health, immunization, psychological work place health & safety, and general health throughout the summertime months.

Share what wellness means to you with one or more of the following: **photograph, video, drawing, poem or story**. All submissions must be received or post-dated by September 03 [blog.northernhealth.ca/summerofwellness](http://blog.northernhealth.ca/summerofwellness), or via 'snail mail'. Submissions could:

- Show us how you incorporate wellness at home, at work, or in the wild!
- Showcase the healthy opportunities your community offers.
- Focus on physical activity, healthy eating, injury prevention, mental wellness, tobacco reduction or more.

Not sure if your submission qualifies? We'd be happy to help! Contact us at [healthpromotions@northernhealth.ca](mailto:healthpromotions@northernhealth.ca). Be sure to share your wellness tips on Facebook and Twitter using the hashtag #healthynorth!

The campaign runs from **July 1, 2017 to September 3, 2017**. The goal of the campaign is to exemplify the Northern way of caring and promote wellness during the summertime months to those who live, learn, work, and play in our region.

For more information about the Summer of Wellness campaign or to arrange an interview please contact the media line.

**Media Contact:** NH Media Line: 250-961-7724

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## MEDIA BULLETIN

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For Immediate Release  
 August 09, 2017

### Northern Health Connections annual summer maintenance modified schedule for the month of August

Northern Health's Connections program will run on the annual modified summer schedule during the month of August. The modified schedule affects service from August 08 to 31, and the program will not run on the regular routes during that period. The table below indicates the last run before the summer break and the first day back in service for each route.

| Route description                              | Last route before summer break | First day back in service |
|------------------------------------------------|--------------------------------|---------------------------|
| Prince George to Vancouver                     | Thursday, August 10            | Sunday, August 27         |
| Vancouver to Prince George                     | Saturday, August 12            | Tuesday, August 29        |
| Prince George to Prince Rupert                 | Friday, August 11              | Sunday, August 27         |
| Prince Rupert to Prince George                 | Saturday, August 12            | Monday, August 28         |
| Prince George to Fort St. John                 | Thursday, August 10            | Sunday, August 29         |
| Fort St. John to Prince George                 | Saturday, August 12            | Tuesday, August 27        |
| Valemount to Prince George                     | Tuesday, August 08             | Tuesday, August 29        |
| McBride, Valemount to Kamloops                 | Thursday, August 10            | Thursday, August 31       |
| Burns Lake to Terrace                          | Thursday, August 10            | Thursday, August 31       |
| Burns Lake to Prince George                    | Tuesday, August 08             | Tuesday, August 29        |
| Burns Lake to Prince George via Fort St. James | Wednesday, August 09           | Wednesday, August 30      |
| Fort Nelson to Dawson Creek                    | Tuesday, August 08             | Tuesday, August 29        |
| Prince George to Mackenzie                     | Wednesday, August 09           | Wednesday, August 30      |
| Quesnel to Prince George                       | Tuesday, August 08             | Tuesday, August 29        |

The modified schedule was implemented three years ago and times annual maintenance requirements with a period of traditionally low ridership. This time period allows for more than typical, and more time consuming, maintenance of the bus fleet and also provides time for additional driver education.

The call centre will remain open and the online reservation system will be available for the regular scheduled routes after August 27<sup>th</sup>- 31<sup>st</sup>. More information about the NH Connections program is available through the NH Connections booking centre at 1-888-647-4997, via e-mail at [NHConnections@northernhealth.ca](mailto:NHConnections@northernhealth.ca) or visit us online at [nhconnections.ca](http://nhconnections.ca).



NH Connections is open to anyone who needs to travel to out-of-town health care appointments, regardless of their age or income. NH Connections offers routes connecting communities across Northern B.C., along with service to Vancouver. NH Connections uses custom-fitted wheelchair accessible buses and coaches, providing same-day short-distance trips as well as long-distance travel. Fares range from \$20 to \$80 return, depending on the length of travel.

**Media Contact**

Northern Health Media Line: 1 (877) 961-7724



**BRITISH  
COLUMBIA**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW  
BYLAW NO. 64**

**WHEREAS**, the Board of the Stuart-Nechako Regional Hospital District proposes to expend money for capital expenditures included in the 2017 annual budget;

**AND WHEREAS**, those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

**NOW THEREFORE**, the Board of the Stuart-Nechako Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*;

1. The Board hereby authorizes and approves expenditures of money necessary to complete the following capital expenditures totaling \$105,200 representing a portion of the capital expenditures included in the 2017 budget more particularly detailed as follows:

| Name of Facility                            | Description              | SNRHD Share | Province Share | Total      |
|---------------------------------------------|--------------------------|-------------|----------------|------------|
| St. John Hospital & Southside Health Centre | Phone System Replacement | \$ 105,200  | \$ 157,800     | \$ 263,000 |

2. The board hereby delegates the necessary authority to the Treasurer to settle payment.

3. This bylaw may be cited for all intents and purposes as the "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 64, 2017."

READ A FIRST TIME this            day of                            , 2017

READ A SECOND TIME this            day of                            , 2017

READ A THIRD TIME this            day of                            , 2017

ADOPTED this            day of                            , 2017

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

I, hereby, certify that this is a true copy of Bylaw No. 64 as adopted.

\_\_\_\_\_  
Corporate Administrator