

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 4**

**Thursday, April 17, 2014**

**PRESENT:**

Chair	Bill Miller
Directors	Taylor Bachrach Stephen Freeman Carman Graf Bill Holmberg Tom Greenaway Thomas Liversidge Rob MacDougall Rob Newell Jerry Petersen Stoney Stoltenberg Luke Strimbold Gerry Thiessen
Directors Absent	Dwayne Lindstrom, Village of Fraser Lake Ralph Roy, Electoral Area "D" (Fraser Lake Rural)
Alternate Directors	Kerry Jantz, Village of Fraser Lake Ken Ponsford, Electoral Area "D" (Fraser Lake Rural)
Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator – left at 11:14 a.m., returned at 11:20 a.m. Janine Dougall, Director of Environmental Services – arrived at 11:23 a.m. Deborah Jones-Middleton, Protective Services Manager Jason Llewellyn, Director of Planning – arrived at 11:20 a.m., left at 11:27 a.m. Corrine Swenson, Manager of Regional Economic Development – left at 11:28 a.m. Wendy Wainwright, Executive Assistant
Others	Agathe Bernard, Stewardship Officer, Nadina, Burns Lake, Ministry of Forests, Lands and Natural Resource Operations – arrived at 11:18 a.m., left at 12:00 p.m., returned at 12:58 p.m. Tan Calhoun, Fraser Lake Sawmills Carla Carlson, Burns Lake – left at 12:00 p.m. Charlie Carlson, Burns Lake – left at 12:00 p.m. Carl Lutz, District Manager, Ministry of Transportation and Infrastructure – left at 11:14 a.m. Norm Hildebrandt, CPA, CA, RHB Schmitz de Grace – left at 11:20 a.m. Rilla Middleton, Stewardship Forester, Nadina, Burns Lake, Ministry of Forests, Lands and Natural Resource Operations – arrived at 11:21 a.m., left at 12:00 p.m., returned at 12:58 p.m. Kelli Payne, Burns Lake – left at 12:00 p.m. Josh Pressey, District Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations – left at 2:50 p.m. Phil Terrault, Phil's Boxes Ltd. (Smithers) – left at 12:00 p.m.
Media	Steven Maisey, LD News – left at 12:00 p.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:36 a.m.

**AGENDA, &  
SUPPLEMENTARY AGENDA**

Moved by Director Stoltenberg  
Seconded by Director Holmberg

2014-4-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of April 17, 2014 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Special Board Meeting  
Minutes – April 3, 2014

Moved by Director Graf  
Seconded by Director Stoltenberg

2014-4-2

“That the Regional District of Bulkley-Nechako Special Board Meeting Minutes of April 3, 2014 be adopted as amended.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Board Meeting  
Minutes –March 20, 2014

Moved by Director MacDougall  
Seconded by Director Stoltenberg

2014-4-3

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of March 20, 2014 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee  
Meeting Minutes

Moved by Director Newell  
Seconded by Director Petersen

2014-4-4

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
  - April 3, 2014 (Unapproved);
- Committee of the Whole Meeting Minutes
  - March 6, 2014;
- Forestry Committee Meeting Minutes
  - March 20, 2014 (Unapproved);
- Forestry Committee Meeting Minutes
  - March 5, 2014;
- RDBN/MFLNRO/Forest Industry Representatives Meeting Minutes – March 5, 2014;
- Forestry Committee Meeting Minutes
  - November 7, 2014;
- Rural Directors Committee Meeting Minutes
  - April 3, 2014 (Unapproved);
- Rural Directors Committee Meeting Minutes
  - March 6, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DELEGATION**

### **MINISTRY OF TRANSPORTATION & INFRASTRUCTURE – Carl Lutz, District Manager** **RE: Update (Highway 16 Reclassification)**

Chair Miller welcomed Carl Lutz, District Manager, Ministry of Transportation & Infrastructure.

Mr. Lutz provided YouTube Videos regarding winter maintenance, avalanche control and load restrictions.

Director Thiessen mentioned concerns regarding the size and coarseness of the sand being used on the highway in the Vanderhoof area. Mr. Lutz explained that contractors must meet certain criteria for the size and coarseness of sand utilized on the highway, depending on the highway classification.

Discussion took place regarding the reclassification of Highway 16 from a Class B highway to a Class A highway. Mr. Lutz noted the reclassification would mean more crews and equipment on the highway and the snow removal for snow accumulation of 4-6 cm. There will be a quicker response time and coarser sand. There are noticeable differences with the reclassification but there will still be challenges associated with maintaining winter roads. This change is specific to winter maintenance, Highway 16 from the Alberta border to Prince Rupert and sections of Highway 97. There are provisions in the contracts between the province and road maintenance contracts that allow for negotiations for reclassification of highways. This is still in the process and details have not yet been released. At this time there will be no changes to the classification of tributary highway such as Highway 27 to Fort St. James and Highway 118 to Granisle.

Discussion took place regarding adequate tires during the winter months on transport trucks that travel through the region. Mr. Lutz noted that the CVSE (Commercial Vehicle Safety and Enforcement) oversees the inspection of proper tires on transport vehicles.

Concerns were brought forward regarding winter maintenance and the need to have more consistency between road maintenance contractors throughout the region. Mr. Lutz mentioned that communication between road maintenance contractors and the Ministry of Transportation and Infrastructure (MoTI) does occur and MoTI will continue to work to improve on the issue. Mr. Lutz indicated that he is very willing to meet with people with specific concerns to address any issues.

Discussion took place regarding tire inflation systems utilized to traverse roads that are less than 100% and that CVSE may be the department to discuss tire inflation systems.

Mr. Lutz noted that there is some significant work planned for the region along with a similar budget to 2013. At this time the work and budget have not yet been released to the public.

Mr. Lutz mentioned that the MoTI hosts a pre-winter stakeholders meeting to provide information and discuss upcoming winter maintenance. He noted that in the past the meetings have not always been well attended. It was mentioned that information regarding the meetings can be sent to the RDBN to be distributed to its Directors. There is a toll free number that can be contacted to report any issues and problems that will be distributed to the appropriate people to resolve.

Discussion took place regarding the challenges in the event of an accident that closes the road for long periods of time. If the RCMP determine that the accident is a crime scene a process needs to be followed and they work closely with MoTI to address the road closure but of first importance is the crime scene.

Chair Miller thanked Mr. Lutz for attending the meeting.

## **ADMINISTRATION REPORTS**

### **Committee Meeting Recommendation -April 3, 2014**

Moved by Director Greenaway  
Seconded by Alternate Director Ponsford

2014-4-5

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 1 as written:

### **Rural Directors Committee – April 3, 2014**

#### **Recommendation 1:**

**Re: Request for Grant in Aid**

“That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid monies:

-Fort St. James Senior Secondary School Student Council be given \$200 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with an internet safety presentation;

-Fraser Lake Minor Hockey Bantams be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with competing in the Provincials;

-Endako Hall Society be given \$3,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with Endako Cowboy Days & Western Canadian Farriers Association Competition;

-Fraser Lake Elementary Secondary School be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for a scholarship for a student that lives in the Regional District.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **2013 Audited Financial Statements**

Hans Berndorff, Financial Administrator introduced Norm Hildebrandt, RHB Schmitz de Grace.

Mr. Berndorff left the meeting at 11:14 a.m.

Mr. Hildebrandt provided a brief overview of the 2013 Audited Financial Statements.

Mr. Berndorff returned to the meeting at 11:20 a.m.

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-4-6

“That the Regional District of Bulkley-Nechako Board of Directors

1. Receive the Financial Administrator’s April 4, 2014 memo titled “2013 Audited Financial Statements;
2. Approve the Audited Financial Statements for the year ended December 31, 2013 and authorize the Chairperson and the Financial Administrator to sign the Statement of Financial Position; and,
3. Approve the Audit Letter for signature.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Miller thanked Mr. Berndorff and staff for a clean audit and the work completed in the budget process.

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds  
-Electoral Area "A" (Smithers  
Rural) – Evelyn Community  
Association

Moved by Director Stoltenberg  
Seconded by Director Bachrach

2014-4-7

1. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the Evelyn Community Association Federal Gas Tax Funds project to a maximum of \$295 cost; and further,  
2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of \$295 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY.

Regional Tradeshow  
Partnership 2015

Moved by Director Stoltenberg  
Seconded by Director Bachrach

2014-4-8

"That the Regional District of Bulkley-Nechako Board of Directors support the *Travel Northern BC* partnership to attend the 2015 Vancouver Outdoor Adventure Show."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Items to Be Brought Forward  
to the Public Agenda from  
Special (In-Camera) Meeting of  
the RDBN Forestry Committee

Moved by Director Graf  
Seconded by Director Bachrach

2014-4-9

"That the Regional District of Bulkley-Nechako Board of Directors ratify release of the following motion as written from the Forestry Special (In-Camera) meeting:

**March 20, 2014**

**I.C.F.C.2014-1-5**

**Triangle Resources Incorporated – Proposal to Provide**  
**Services - 2014**

"That the Forestry Committee recommend that the Regional District of Bulkley-Nechako Board of Directors hire Triangle Resources Incorporated on an as required basis."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS (CONT'D)**

### Administration Reports

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-4-10

"That the Regional District of Bulkley-Nechako Board of Directors receive the following administration reports:

- Manager of Regional Economic Development – Tracking Sheet Year: 2014;
- Protective Services Manager – Monthly 9-1-1 Call Report – March, 2014;
- Protective Services Manager – Snow Survey and Water Supply Bulletin – April 1, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ENVIRONMENTAL SERVICES REPORT**

### Multi-Material BC and Packaging and Printed Paper Update

Moved by Director Holmberg  
Seconded by Director Bachrach

2014-4-11

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' April 10, 2014 memorandum titled "Multi-Material BC (MMBC) and Packaging and Printed Paper Update."
2. Further, that the Regional District of Bulkley-Nechako Board of Directors write a letter demanding that the Ministry of Environment initiate enforcement actions against those producers that have failed to meet their obligations under the Recycling Regulation and ensure that fair, equitable and 100% industry funded recycling opportunities are provided to all residents of the RDBN."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach spoke of concerns regarding the future of a recycling depot in Smithers. He provided an overview of the future of the Smithers and Area Recycling Society due to the inability to meet MMBC's deadlines to become a depot under MMBC's guidelines. The Smithers and Area Recycling Society has indicated that it intends to apply for depot status under MMBC in the future. Director Bachrach noted the implications to Smithers, Electoral Area "A" (Smithers Rural) and other communities such as Telkwa, Houston and Burns Lake that utilize the Smithers and Area Recycling Society's depot.

Janine Dougall, Director of Environmental Services noted that Allen Langdon, Managing Director, Multi-Material BC (MMBC) has indicated that he would like to schedule a meeting with the RDBN and municipal representatives in early June to allow for the development of a coordinated approach for the Packaging and Printed Paper Program (PPP) and determine the service gaps in the region. The next round of service provision in the Regional District is expected to be launched in the second quarter of 2015 and planning will begin in the summer 2014. Mr. Langdon has mentioned that MMBC is not guaranteeing services in the second quarter of 2015 as it will be dependent on the signing of more producers to provide MMBC with financial resources to expand and sign additional contracts for services.

## **ENVIRONMENTAL SERVICES REPORT (CONT'D)**

### Recycling Project Contracts

Moved by Director Bachrach  
Seconded by Director Graf

2014-4-12

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to extend existing contracts between the RDBN and recycling groups within the RDBN to December 31, 2014, to allow for the continuance of recycling services; and further, that should recycling groups sign additional contracts with industry for residential PPP recycling, during the RDBN contract extension period, that those RDBN contracts be reviewed and renegotiated as required."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Scheduling a Workshop with MMBC and RDBN

Moved by Director Bachrach  
Seconded by Director Holmberg

2014-4-13

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with scheduling a workshop for the development of a coordinated vision for packaging and printed paper in early June as requested by Allen Langdon, MMBC."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Packaging and Printed Paper Recycling Update Media Release

Moved by Director Holmberg  
Seconded by Director MacDougall

2014-4-14

"That the Regional District of Bulkley-Nechako Board of Directors approve the issuance of the media release as drafted April 17, 2014 titled "Packaging and Printed Paper Recycling Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DEVELOPMENT SERVICES (All Directors)**

### **REFERRALS**

#### Land Referral File No. 6408661 BC Hydro, Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Holmberg

2014-4-15

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408661" be provided to the Province as the Regional District's comments on Crown Land application 6408661."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ALR APPLICATIONS**

Application No. 1162  
Phil's Boxes Ltd. Inc.  
BC0767668 (HBH)  
Exclusion from the ALR  
Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Holmberg

2014-4-16

1. That the Regional District of Bulkley-Nechako receive the e-mail correspondence from John Stevenson, Regional Agrologist regarding Referral Response to ALR 1162 Phil's Boxes Ltd. Inc. BC0767668 (HBH) Exclusion from the ALR, Electoral Area "A" on the April 17, 2014 RDBN Supplementary Agenda."

2. "That the Agricultural Land Reserve Exclusion Application No. 1162 (Phil's boxes/HBH) be recommended to the Agricultural Land Commission for denial."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Application No. 1161  
Virgo Holdings Ltd. (Penninga)  
Non-Farm Use in the ALR  
Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Freeman

2014-4-17

"That the Agricultural Land Reserve Non-Farm Use Application No. 1161 (Virgo Holdings Ltd./Penninga) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **MEMOS**

Recent Agricultural Land  
Commission Decisions

Moved by Director Graf  
Seconded by Director Petersen

2014-4-18

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planner's March 28, 2014 memo titled "Recent Agricultural Land Commission Decisions."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Outdoor Wood Burning Heater/  
Stearns Subdivision Road

Moved by Director Holmberg  
Seconded by Director Stoltenberg

2014-4-19

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Planning's April 8, 2014 memo titled "Outdoor Wood Burning Heater/Stearns Subdivision Road."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Miller mentioned that prior to the RDBN Board meeting he attended a meeting with Director Stoltenberg, Gail Chapman, CAO and Jason Llewellyn, RDBN Director of Planning. The residents/neighbors concerned regarding the outdoor wood burning heater on Stearns Subdivision Road, and an Air Quality Meteorologist from the Ministry of Environment.



**MEMOS (CONT'D)**

**Outdoor Wood Burning  
Heater/Stearns Subdivision  
Road (Cont'd)**

Ministry of Environment and Northern Health has indicated that it was shifting responsibility to the Regional District of Bulkley-Nechako to address the issue. The Medical Health Officer under the *Public Health Act* has the authority to issue a "cease to operate order" in the case of an issue that was or may be a "health hazard." A precedent has been set; Interior Health issued an Order of the Medical Health Officer under the *Health Act* to a property owner to cease the operation of an outdoor boiler.

Moved by Director Stoltenberg  
Seconded by Director Holmberg

**2014-4-20**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to Northern Health to request that they enforce the *Public Health Act* under the Order of the Medical Health Officer in regard to the outdoor wood heater at Stearns Subdivision; and further, that a copy be sent to the Ministry of Environment

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding the Ministry of Environment guidelines regarding outdoor wood heaters and that some outdoor wood heaters do not meet Environmental Protection Agency (EPA) Standards.

The challenges and timeline for the RDBN to develop and implement a regulatory bylaw regarding outdoor wood heaters was brought forward for discussion. Due to the vastness of the region and the ability to monitor air quality there are concerns it may be difficult to enforce. This issue has been the first formal complaint in six years.

The Ministry of Environment and Northern Health have guidelines and regulations in place along with the appropriate monitoring equipment to address the issue at this time.

**Break for lunch at 12:00 p.m.**

**Reconvened at 12:35 p.m.**

## **MEMOS (CONT'D)**

### **Coastal GasLink Pipeline Project**

Moved by Director MacDougall  
Seconded by Director Stoltenberg

2014-4-21

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

1. Provide comments to the EAO as part of the application review process as discussed in the staff report dated April 8, 2014 regarding the Coastal GasLink Pipeline Project.
2. Work with TransCanada Pipelines Ltd. to address the issues.
3. And, report back to the Regional District of Bulkley-Nechako Board of Directors on June 19, 2014 regarding the manner in which the above issues have been addressed by TransCanada Pipelines Ltd."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding solid waste disposal regarding projects proposed for the region. Staff is currently investigating options to address solid waste management for proposed projects. Further discussion took place regarding action management plans, and the role of the Environmental Assessment Office and BC Oil & Gas Commission.

## **ELECTORAL AREA PLANNING (All Directors)**

### **Bylaws for Third Reading**

Rezoning File No. D-02-13  
OCP Amendment Bylaw  
No. 1685 Rezoning Bylaw  
No. 1686 West Fraser Mills Ltd.  
Electoral Area "D"

Moved by Alternate Director Ponsford  
Seconded by Alternate Director Jantz

2014-4-22

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Endako, Fraser Lake, Fort Fraser Rural Official Community Plan Amendment Bylaw No. 1685, 2013", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1686, 2013.
2. That "Endako, Fraser Lake, Fort Fraser Rural Official Community Plan Amendment Bylaw No. 1685, 2013", and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1686, 2013 be given third reading this 17<sup>th</sup> day of April, 2014."

**ELECTORAL AREA PLANNING (All Directors) (CONT'D)**

**Bylaws for Third Reading (Cont'd)**

3. And that should Bylaws No. 1685 and 1686 be supported at 3<sup>rd</sup> reading, final reading not be considered until the lands proposed to be rezoned have a covenant registered on title, to the satisfaction of staff, that does the following:
- a. Restricts the use of the subject properties to log storage, wood fibre storage, and or finished product storage, equipment storage, grinding of wood fibre, a water treatment facility, a snow storage area, and an Industrial Non-Hazardous Waste Landfill.
  - b. Restricts the disturbance of the treed area along the northern, eastern, and highway border of the property, and along the highway frontage, as shown on the site plan, except for a proposed future power-line right of way from the highway.
  - c. Restricts the hours of operation for the grinding of wood fibre to be from 7:00 a.m. to 8:00 p.m.”

(Participants/Present/Majority) CARRIED UNANIMOUSLY

**MEMOS**

Request to Release Covenant  
TE026156, 5855 Lake Kathlyn  
Electoral Area “A”

Moved by Director Stoltenberg  
Seconded by Director Holmberg

2014-4-23

“That the Regional District of Bulkley-Nechako Board of Directors deny the request to release, or provide a letter agreeing to allow a contravention of the covenant registered on title of Lot 1, Section 10, Township 1A, Range 5, Coast District, Plan 5829 as charge no. TE026165.”

(Participants/Present/Majority) CARRIED UNANIMOUSLY

Moved by Director Holmberg  
Seconded by Director Bachrach

2014-4-24

“That the Regional District of Bulkley-Nechako Board of Directors receive the letter on the RDBN Supplementary Agenda of April 17, 2014 from Perry & Company regarding Request to Release Covenant TE026165, 5855 Lake Kathlyn, Electoral Area “A”; and further that the Regional Board move forward with amending the covenant registered on title of Lot 1, Section 10, Township 1A, Range 5, Coast District, Plan 5829 as charge no. TE026165 without a public hearing process.”

(Participants/Present/Majority) DEFEATED

**MEMOS (CONT'D)**

Request to Release Covenant  
TE026156, 5855 Lake Kathlyn  
Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Bachrach

2014-4-25

"That the Regional District of Bulkley-Nechako Board of Directors agree to consider an amendment to the covenant registered on title of Lot 1, Section 10, Township 1A, Range 5, Coast District, Plan 5829 as charge no. TE026165 with a public hearing process if the property owner wishes to make the request."

(Participants/Present/Majority) CARRIED UNANIMOUSLY

**MEMOS**

Request to Modify Covenant  
CA1634238, 8794 Highway  
16 W, Electoral Area "A"

Moved by Director Stoltenberg  
Seconded by Director Graf

2014-4-26

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for the proposed modifications to Covenant No. CA1634238 on the April 17, 2014 RDBN Supplementary Agenda.
2. That the Regional District of Bulkley-Nechako Board of Directors approve the proposed modifications to Covenant No. CA1634238 registered on title of the property at 8794 Highway 16 W and authorize the signing of the covenant amendment document, once prepared to the satisfaction of Planning Department staff."

(Participants/Present/Majority) CARRIED UNANIMOUSLY

**Break at 1:03 p.m. for RDBN Forestry Committee Meeting**

**Reconvened at 1:35 p.m.**

Minutes: Advisory Planning  
Commission Area "A"  
RE: March 25, 2014

Moved by Director Stoltenberg  
Seconded by Director Petersen

2014-4-27

"That the Regional District of Bulkley-Nechako Board of Directors receive the minutes from the Advisory Planning Commission Area "A" regarding March 25, 2014."

(All/Directors/Majority) CARRIED UNANIMOUSLY

## **REPORTS (All Directors)**

### **Planning Department Reports**

2014-4-28

Moved by Director MacDougall  
Seconded by Director Stoltenberg

"That the Regional District of Bulkley-Nechako Board of Directors receive the following:

#### **Planning Department Reports:**

- Enquiries Report for March, 2014;
- Action List for February, 2014;
- Action List for March, 2014;"

#### **BUILDING INSPECTION**

-Building Inspector's Report for March, 2014;"

#### **CORRESPONDENCE**

- Trish Balcaen, Environmental Assessment Office – RE: Response to Carrier Sekani Tribal Council;
- Carrier Sekani Tribal Council – RE: Environmental Assessment of Liquefied Natural Gas Pipelines;
- Coastal GasLink Pipeline Project – RE: Project Activity Update #15 (March-April, 2014);
- Young Anderson Barristers & Solicitors – RE: New Medical Marihuana Regulations Delayed March 25, 2014 Client Bulletin;
- Lidstone & Company Barristers and Solicitors RE: Constitutional exemption affecting new MMPR's March 31, 2014 Client Bulletin;
- Ministry of Community, Sport and Cultural Development. RE: Bill 17, 2014 – Amendments to Local Government Act and Community Charter;
- Provincial Agricultural Land Commission RE: Message from the Chair: An Update March 6, 2014;
- Ministry of Agriculture, Ministry of Energy and Mines and Ministry Responsible for Core Review RE: Bill 24, 2014 – Media Release Regarding ALR;
- Felice Griffith, Project Assessment Officer BC Environmental Assessment Office RE: Pacific Northern Gas Project – Final AIR and S.13 order issued."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **VERBAL REPORTS**

Minerals North in Vanderhoof  
May 21-23, 2014

Director Thiessen noted that Minerals North in Vanderhoof on May 21-23, 2014 is coming soon and there are currently 300 delegates registered and 200 tradeshow participants/displays.

Fort St. James Secondary  
School Ski and Snowboard  
Team and Lakes District  
Secondary School Ski and  
Snowboard Team

Director Greenaway mentioned that the Fort St. James Secondary School Girls Snowboard team and Boys Ski Team travelled to Whistler for Provincials. The Girls Snowboard team placed first and came home with the first provincial banner for Fort St. James Secondary School. The LDSS Secondary School Ski and Snowboard Team also brought home provincial banners. The Boys Snowboard Team placed first and the Girls and Boys Snowboard Team combined placed first. Director Greenaway mentioned that the comradeship and support between Fort St. James, Burns Lake and Smithers was noted by the coaches from Fort St. James.

## **VERBAL REPORTS (CONT'D)**

### Village of Telkwa Volunteer Appreciation Day -April 12, 2014

Director Graf mentioned that on April 12, 2014 the Village of Telkwa hosted a Volunteer Appreciation Day. There was also a ribbon cutting for the biomass heating system and opening of the Municipal Building. Director Graf thanked Chair Miller, Directors Bachrach, and Roy for attending.

### Funding from NDIIT to Develop Commercial Rental in the Village of Telkwa Municipal Building

Director Graf spoke of receiving funding from Northern Development Initiative Trust (NDIT) to develop three commercial rental units in the Village of Telkwa Municipal Building to be ready June 1, 2014.

### Chair Miller's Report

Chair Miller reported that he had attended the Local Government Management Association CAO/CEO Forum, the Municipal Finance Authority (MFA) Annual General Meeting, COFI Convention, Smithers Council Meeting regarding the Smithers and Area Recycling Facility, and Omineca Beetle Action (OBAC) Coalition meetings. OBAC had presentations from Pacific Western and Northern Health regarding transportation. There was also discussion regarding the forest tenure issues.

### 100<sup>th</sup> Anniversary of the Last Spike in the Railway

Alternate Director Ponsford spoke of a celebration that took place in Fort Fraser to celebrate the 100<sup>th</sup> anniversary of the last spike in the rail line. A special tourist rail train that started in Toronto, Ontario also stopped in Fort Fraser.

### Receipt of Verbal Reports

Moved by Director Stoltenberg  
Seconded by Director MacDougall

2014-4-29

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION CORRESPONDENCE**

### Administration Correspondence

Moved by Director Greenaway  
Seconded by Director Freeman

2014-4-30

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Aboriginal Relations and Reconciliation – Additions to Reserve/Reserve Creation (ATR) Policy;
- Grassy Plains School – Thank you for Grant in Aid;
- Fort St. James Community Foundation – Thank You for Opportunity to Access NDIIT Funds;
- Telkwa Museum – Thank you for Support;
- Pleasant Valley Cattlemen's Association - Protecting the Viability of the Agricultural Land Reserve;
- Auditor General for Local Government - Annual Service Plan for 2014/15 – 2016/17;
- Omineca Beetle Action Coalition/Cariboo Chilcotin Beetle Action Coalition – Rural BC Project;
- Northwest Corridor Development Corporation - Preliminary Motion to Close NCDC;

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

- Coastal GasLink Pipeline Project – Application to Undertake Geotechnical Assessments- Electoral Area “C” (Fort St. James Rural);
- Environmental Assessment Office – Coastal GasLink Proposal for 6 Application Corridor Revisions;
- Westcoast Connector Gas Transmission - Application for Environmental Assessment Certificate;
- Transport Canada – Transport Canada Proposes New Regulations to Strengthen Railway Safety Oversight;
- BC North Central Community Advisory Board - Round 19;
- District of West Vancouver – Canada Post Proposal to Eliminate Home Mail Delivery System;
- Regional District of Central Kootenay - Critique of *The Best Practice Guidelines for Approving New Small Water Systems*;
- Fort Fraser Community Cemetery – Annual Cemetery Report – December 31, 2013;
- Fort Fraser Local Community Commission Meeting Minutes – March 10, 2014;
- Fort St. James T.V. Society Financial Statements - February 28, 2014;
- Alberta Farmer Express – Guenther: West Coast’s Grain Capacity a Question Mark;
- CN – News Release – CN Delivers More than 5,000 Hopper Cars to Western Canadian Grain Elevators in Just Ended Crop-Week 34;
- CN – CN Disturbed by Canadian Government Legislation Introducing Heavy-Handed Regulatory Intrusion into Rail Grain Transportation;
- Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour - Opportunities BC;
- NCLGA Connector – March 2014;
- Prince Rupert Gas Transmission Project - Project Activity Update #10 – March-April 2014;
- Union of B.C. Municipalities
  - Finance Study Focus of Outreach to MLAs
  - Healthy Eating and Food Security Survey
  - Elections Legislation Introduced
  - 2014 Advocacy Days Underway in Victoria
  - Funding Programs Update
  - 245 Problem Vessels Identified in BC
  - LGCMC Meets to Discuss RCMP Contract
  - Miscellaneous Bill Addresses Land Use Planning and Development Matters
  - BC Policing Plan – Local Government Participation
  - 2014 Wildfire Prevention Funding Update
  - Feedback Sought on Geoduck Management Plan
  - MMBC Committee Invites Expressions of Interest
  - Healthy Forest-Healthy Communities Initiative;
- Work BC – *Community and Employer Partnership*;

## **INVITATIONS**

- Resources North – June 17-18, 2014 - Prince George, B.C.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **ADMINISTRATION CORRESPONDENCE (CONT'D)**

Briefing Paper RE: Additions  
To Reserve/Reserve Creation  
(ATR) Policy

Moved by Director Graf  
Seconded by Director Newell

2014-4-31

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to draft a briefing paper regarding Additions to Reserve/Reserve Creation (ATR) Policy to bring forward to the Federation of Canadian Municipalities Conference on May 30 to June 2, 2014 in Niagara Falls, Ontario.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **FINANCIAL**

Operating Accounts  
-March, 2014

Moved by Director Graf  
Seconded by Director Stoltenberg

2014-4-32

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid March, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **ACTION LISTS**

Action Lists

Moved by Director MacDougall  
Seconded by Director Stoltenberg

2014-4-33

“That the Regional District of Bulkley-Nechako Board of Directors receive the Action Lists for February and March, 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **READING FILE**

Reading File

Moved by Director  
Seconded by Director

2014-4-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

#### **INVITATIONS:**

- Association for Mineral Exploration BC – AME Charity Golf Tournament Info – May 27, 2014 – Richmond, B.C.;
- Canadian Youth Justice Conference – June 25-26, 2014 Toronto, Ontario;
- International Bioenergy Conference – June 11-13, 2014 Prince George, B.C.;
- Lexpert Events – Canada’s Anti-Spam Legislation: In Force April 30, 2014 Toronto, Ontario;
- Lieutenant Governor of British Columbia – Leadership Prayer Breakfast May 16, 2014 – Hyatt Regency, Vancouver, B.C.;



**READING FILE (CONT'D):**

**CORRESPONDENCE:**

- BC Chamber of Commerce – Public Affairs Update
  - April 1, 2014
  - March 24, 2014
  - March 17, 2014;
- BC Chamber of Commerce – Insight – BC Chamber Policy News March 18, 2014;
- British Columbia Community Forest Association – April, 2014 News Update;
- British Columbia Community Forest Association – March, 2014 Newsletter;
- British Columbia Healthy Communities Newsletter – March, 2014;
- Clean Energy Review - Canada at Tides Canada:
  - April 7, 2014 – Climbing the Ranks
  - March 31, 2014 – Cleaner Power for All
  - March 24, 2014 – Young and Carfree
  - March 17, 2014 – Gold Star Performance;
- Federation of Canadian Municipalities – President’s Corner Update – April 2014;
- Federation of Canadian Municipalities – New Building Canada;
- Federation of Canadian Municipalities – Annual Conference and Trade Show – Get Answers to your Municipal Challenges at FCM’s Annual Conference Workshops;
- Federation of Canadian Municipalities – FCM News Week of:
  - April 4, 2014
  - March 28, 2014
  - March 21, 2014;
- Fresh Outlook Foundation – R. Bill Rees & Eco-blast;
- Initiatives Prince George – On the Move Newsletter and Economic Update March 31, 2014;
- Ministry of Community, Sport and Cultural Development
  - Message from the Minister;
- Minister of Transportation and Infrastructure – Bulkley-Stikine Area Public Notice for Load Restrictions:
  - March 21, 2014
  - March 16, 2014;
- Nechako River Flow Facts:
  - April 9, 2014
  - April 3, 2014
  - March 26, 2014
  - March 19, 2014;
- Northern Development Initiative Trust – Building a Stronger North Newsletter April 7, 2014;
- Northern Health Media Bulletin – April 7, 2014 – Spike in Number of Cases of Gastrointestinal Illness;
- Northern Health Media Bulletin – March 18, 2014 Northern Residents are Reminded to Take Steps to Protect Themselves Against Pertussis (Whooping Cough);
- Northwest Corridor – CN Delivers More than 5,000 Hopper Cars to Western Canadian Grain Elevators In Just Ended Crop-Week 34;
- Northwest Corridor – Russian Risk is Canada’s Gain Industry New Pipeline News North Northwest Corridor – Joint Action Plan – Trucker Work Stoppage 3 at Port Metro Vancouver;

**READING FILE (CONT'D):**

**CORRESPONDENCE (CONT'D):**

- Northwest Institute For Bioregional Research – Radically Different Conclusions – Comparing the BC Government’s Submissions on Enbridge Northern Gateway with the Joint Review Panel’s Final Report;
- Northwest Regional Hospital District – Action List from March 21, 2014 Regular Meeting;
- Office of the Premier – Thank you for Letter Regarding Changes to Coastal Ferry Services;
- Opportunities BC – Poster – Promote Your Investment Opportunities to a Global Audience;
- SeniorsBC.ca – e-Newsletter – March, 2014;
- Smithers Exploration Group – Permit Fees Feedback at SEG Rocks n Rambling March 28, 2014;
- Union of British Columbia Municipalities – Are Care Homes in BC Safe?
- Union of British Columbia Municipalities – BC Road Safety Strategy – Local Government Participation;
  - Westac – March 15 to 21, 2014 – WESTAC Info Services;
  - Westac – March 8 to 14, 2014 – WESTAC Info Services;
  - Westac – March 22 to 29, 2014 – WESTAC Info Services;
- Young Anderson – Client Bulletin – Bill 17 Revises Ministerial Approval Requirements.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

**REPORTS**

Fort Fraser Local Commission  
Request for Grant in Aid  
Electoral Area “D” (Fraser Lake  
Rural)

Moved by Alternate Director Ponsford  
Seconded by Alternate Director Jantz

2014-4-35

“That the Fort Fraser Local Commission be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for a consultant to attend a public meeting in Fort Fraser in regard to replacement of the water system in Fort Fraser.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**REPORTS (CONT'D)**

Committee Meeting  
Recommendations  
-March 20, 2014

Moved by Director Stoltenberg  
Seconded by Director Newell

2014-4-36

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 and 2 as written:

**Forestry Committee Meeting – March 20, 2014**

**Recommendation 1:**

**Re: Follow-up - Motions as Suggested by Mr. Al Gorley**

“The RDBN understands that there is not a consensus to re-open Land Use Plans, therefore, the Province is unlikely to do so. However, the RDBN believes there is a need to monitor the effectiveness of current plans, and ensure that implementation takes into account changes that have occurred since the plans were adopted. The RDBN encourages the Province, in partnership with Plan Implementation Monitoring Committees, to establish and lead a monitoring program that will inform stakeholders and improve operation decisions.”

**Recommendation 2:**

“The RDBN recognizes that the Ministry is contemplating an analysis of the impacts of existing visual quality objectives on wildfire risk in the region. The RDBN understands the analysis could lead to recommendations to change the legal objectives in land use plans, possibly, enabling the mitigation of hazardous fuel build-up by salvaging dead timber and reforestation. Based upon this understanding, the RDBN supports the analysis and requests that it be consulted further before any decisions are made to change legal objectives.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **MEMOS**

### **Environmental Assessment Process Update**

Moved by Director Freeman  
Seconded by Alternate Director Jantz

2014-4-38

“That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Planning’s April 15, 2014 memo titled “Environmental Assessment Process Update.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ELECTORAL AREA PLANNING (All Directors)**

### **BYLAWS FOR FIRST AND SECOND READING**

#### **Rezoning File No. A-04-13 (Amended) OCP Amendment Bylaw No. 1695 Rezoning Bylaw No. 1696, Sheldon Armitage -Electoral Area “A”**

Moved by Director Stoltenberg  
Seconded by Director Holmberg

2014-4-37

1. That “Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1687, 2014”, and “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1688, 2014” be rescinded.
2. That “Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1695, 2014”, and “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1696, 2014” be given first and second reading this 17<sup>th</sup> day of April, 2014 and subsequently be taken to public hearing.
3. That the Public Hearing for “Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1695, 2014”, and “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1696, 2014” be held and delegated to the Director or Alternate Director for Electoral Area A.
4. That the RDBN Board consider and approve the consultation identified in the consultation checklist attached as Appendix A.
5. That the applicant be informed that the required work to decommission the illegal second dwelling must be completed, as discussed in the staff report dated April 15, 2014 including permanent capping of the sewage drain by filling of concrete or other method. The covenant must be registered on title, and the Building Code issues must be resolved within three months of the date of 3<sup>rd</sup> Reading of Bylaws 1695 and 1696.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ADMINISTRATION CORRESPONDENCE**

### **Omineca Beetle Action Coalition-Members’ Quick Notes –April 15, 2014**

Moved by Director MacDougall  
Seconded by Director Stoltenberg

2014-4-39

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Omineca Beetle Action Coalition titled “Members’ Quick Notes – April 15, 2014.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Stoltenberg

2014-4-40

“That the meeting be adjourned at 1:48 p.m.”

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant