



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**RURAL DIRECTORS COMMITTEE  
SUPPLEMENTARY AGENDA**

**Thursday, January 11, 2018**

**REPORTS**

- |              |   |                                 |
|--------------|---|---------------------------------|
| <b>2-6</b>   | <b>Cheryl Anderson, Manager of Administrative Services – Fort St. James Secondary Sr Girls Soccer Team - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural Rural)</b>                                       | <b>Recommendation (Page 2)</b>  |
| <b>7-14</b>  | <b>Wendy Wainwright, Executive Assistant Services – Vanderhoof Clippers/Fort St. James Falcons Speed Skating Club - Request for Grant in Aid – Electoral Areas “C”(Fort St. James Rural Rural) and “F” (Vanderhoof Rural)</b> | <b>Recommendation (Page 7)</b>  |
| <b>15-18</b> | <b>Cheryl Anderson, Manager of Administrative Services – Houston Christian School Society - Request for Grant in Aid – Electoral Area “G” (Houston Rural)</b>   | <b>Recommendation (Page 15)</b> |

**NEW BUSINESS**

**ADJOURNMENT**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****SUPPLEMENTARY MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: January 10, 2018**

**SUBJECT: Fort St. James Secondary Sr Girls Soccer Team – Request for  
Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

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Attached is a request for Grant in Aid monies from the Fort St. James Secondary Sr. Girls Soccer Team.

The Team is seeking \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) grant in aid monies for costs associated with the Hawaii Soccer Tour 2018.

Director Greenaway has indicated that he is supportive of this application.

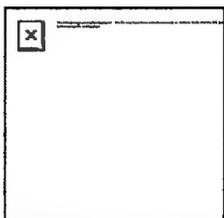
**RECOMMENDATION: (All/Directors/Majority)**

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary Sr. Girls Soccer Team be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Hawaii Soccer Tour 2018.”

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** January-04-18 6:42 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 5a4ee5eed0d55-Hawaii Budget RD.xlsx



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Fort St James Secondary Sr Girls Soccer Team***

Mailing Address:  
Box 220, Fort St. James BC V0J1P0

Email:

*jwaddell@sd91.bc.ca*  
James Waddell 250-996-7126 School) 250-996-1920 (Cell) 250-996-7456 (HM)

Contact Person:

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Hawaii Soccer Tour 2018*

Amount Requested:

*\$1000*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)  
Signature of Electoral Area Director  
Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The Sr. Girls Soccer Team has been a very strong member of our school athletics program. The team represents our area annually at the Zone Championships and most often the Provincial Championships. The high level that the girls on this team play at is not available from any other organization in the area. Each and every year this team includes a group of 16-20 girls that train 4 days a week and compete 2 days a week. Some of the girls start working out in January and continue until June.*

Describe the geographic area that receives services or benefits from your organization.

*All participants will be from Fort St James and the surrounding area. 13 of the 16 participants live in the Regional District*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*The coach and chaperones are 100% volunteer*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Each year the team has from 16 to 20 players. The team has been competing since the single A Girls league started in approximately 1999. The current coach has been with the team for 12 years.*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

*The team will:  
Play Soccer Games against Hawaiian U-16 Teams, Soccer Skills Training with Hawaiian Coaches, Snorkeling Lessons, Surfing Lessons, Hiking, Historical Tours, Cultural Tours, Lifelong Memory Building.*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*We are requesting help with a portion of our travel costs. Specifically the portion of travel that occurs in in our region and in British Columbia.*

Describe how this proposal will benefit the community:

*This trip is very beneficial to our community in several ways.*

*1) It builds interest in sports (and the healthy benefits that come from being active) and especially providing opportunity for girls in sport which is a major focus of sport Canada.*

*2) It provides a very unique experience to our students that they would not normally get. Especially coming from a small town rural school.*

*3) It provides a first hand opportunity for our students to tour historical and cultural areas of significance to world history.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

*5a4ee5eed0d55-Hawaii Budget RD.xlsx*

Have you applied for a grant/funding from other source(s)?:

*Yes*

If not, please comment.:

Name of Grant or Funding Agency1:

*District of Fort St James*

Amount Applied for 1:

*\$1800*

Status of Grant Application1:

*Pending*

Name of Grant or Funding Agency2:

*McLeod Lake Indian Band*

Amount Applied for2:

*\$1400*

Status of Grant Application2:

*Approved*

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

*Yes*

Year, Amount and Purpose for assistance

*2001 to travel to Provincial Championships in Whistler*

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Year, Amount and Purpose for assistance

*2015 to travel to Provincial Championships  
in Surrey*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?: **Yes**

Provide an opportunity for individuals to make direct  
contributions?: **Yes**

OR, is your organization: Part of a provincial or national  
fund raising campaign?:



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Wendy Wainwright  
Executive Assistant**

**DATE: January 10, 2018**

**SUBJECT: Vanderhoof Clippers/Fort St. James Falcons Speed Skating Club – Request for Grant in Aid – Electoral Areas “C” (Fort St. James Rural) and “F” (Vanderhoof Rural)**

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Attached is a request for Grant in Aid monies from the Vanderhoof Clippers/Fort St. James Falcons Speed Skating Club.

The Teams are seeking \$1,500 grant in aid monies from Electoral Areas “C” (Fort St. James Rural) and “F” (Vanderhoof Rural) for costs associated with purchasing safety equipment for the Zone 7 Speed Skating Team travelling to the 2018 BC Winter Games in Kamloops, B.C.

Directors Greenaway and Petersen have indicated their support of contributing \$750 from each of their grant in aid funds toward the application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Clippers/Fort St. James Falcons Speed Skating Club be given \$750 grant in aid monies from each of Electoral Areas “C” (Fort St. James Rural) and “F” (Vanderhoof Rural) for costs associated with purchasing safety equipment for the Zone 7 Speed Skating Team travelling to the 2018 BC Winter Games in Kamloops, B.C.**

REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA REQUEST FOR GRANT IN AID  
APPLICATION

APPLICATION SUBMITTED BY:

**Applicant Name:** Vanderhoof Clippers Speed Skating Club/Fort St James Falcons Speed Skating Club

**Mailing Address:** Vanderhoof Clippers Speed Skating Club  
Box 2209  
Vanderhoof, B.C. V0J 3A0

**E-mail Address:** mvmap@outlook.com

**Contact(s):** Vince Sewell, 250-567-3001  
Name, Telephone/Fax Number

\_\_\_\_\_  
Name, Telephone/Fax Number

APPLICATION SUMMARY

**Project or purpose for which you require assistance:**

To purchase safety equipment for BC Winter Games Zone 7 Speed Skating Team

**Amount of Grant Requested \$1500.00**

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Vince Sewell

(Signature of authorized signatory)

(title) Zone 7 Speed Skating Assistant Coach

Jan 10 2018

Amount Approved: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Electoral Area Director

## APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The Vanderhoof Clippers and the Fort St James Falcons SpeedSkating clubs are athletic clubs which encourage fitness, fun and a love of sport for life to people of all ages. The clubs also support high performance athletes with many past members moving on to national and international competitions. The benefits available to the community are not provided by other organizations.*

2. Describe the geographic area that receives services or benefits from your organization.

*The Vanderhoof Clippers and Fort St James Falcons are primarily based out of the two communities and most members live in or near these communities. Volunteer officials from each club travel often to assist other clubs throughout BC to organize and run competitions*

3. Is your organization voluntary and non-profit?  YES  NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

*Both clubs are completely voluntary with a large number of people donating many hours to coach, organize, prepare ice surfaces, maintain equipment and officiate at competitions*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

*The Vanderhoof Clippers was established approx. 2005 currently has about 85 skates and at least 60 people volunteering as required during the year. The Fort St James Falcons was established in 1984 but has shrunk in recent years and is currently a much smaller club with about 20 members and volunteers.*

**PROJECT/PROPOSAL PROFILE**

1. Assistance is being requested for:

\_\_\_\_\_ capital project and/or equipment

\_\_\_\_\_ special event

  x   other purpose (           BC Winter Games Participation           )

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

*The BC Winter Games is a biennial multi-sport event being held in Kamloops this year. Seven speed skaters, three from Fort St James and four from Vanderhoof between the ages of 12-16 have qualified to represent Zone 7, which runs from Vanderhoof to Prince Rupert. As this is the first time most of these young skaters have competed at this level of competition their current safety equipment needs to be upgraded to provide a higher degree of safety. We are currently attempting to raise approximately \$5500 from donors in the Vanderhoof and Fort St James area to supply these safety items. Our highest priority is to provide dynema cut proof skin suits to protect the athletes from skate blades during a fall or crash. These suits cover the full body from neck to ankle and cost about \$400 each. We are requesting \$1500.00 from the Regional District of Bulkley Nechako and hope other donors will help cover the remaining costs.*

3. Describe how this proposal will benefit the community.

*These athletes are representing the communities of Zone 7 in the BC Winter Games. These competitors come back from the games excited about the sport and spread that excitement within the club's younger members, as well as at school and in the general community. The spreading of this excitement encourages other community members to try the sport which can strengthen the club and inspire participation. Most of the equipment purchased will be passed on to other members of the clubs after the athlete no longer required it and will provide improved safety for many skaters in the future years.*

### Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
  - Total cost of project/proposal;
  - Grants/funding from other sources;
  - Funding contributed by applicant through funding raising activities or other sources of revenue;
  - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
  
2. Have you applied for a grant/funding from othersource(s)?  
 YES  NO

If yes, complete the following chart. If not, please comment.

*We have not applied for formal grants but rather have requested donations from local businesses, but at the time have not yet received any responses.*

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

  X   YES             NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2014		Assisting athletes for the 2014 BC Winter Games

4. Does your organization:

- a) Offer direct financial assistance to individuals or families?             YES   X   NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency?             YES   X   NO
- c) Provide an opportunity for individuals to make direct contributions?        X   YES        NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign?        YES   X   NO

**Don't forget to attach the required financial report.**

**Financial Report  
BC Winter Games  
Zone 7 Speed Skating**

**Please note:** While both the Vanderhoof Clippers and the Fort St James Falcons Speed Skating clubs are fully supportive of these athletes by providing training, speed skates and technical support, neither club is in the position to provide financial support for the purchase of safety equipment. The parent clubs will manage all donations and purchases to ensure that all funding and expenses are properly documented. This joint community fundraising effort is being conducted by parents of these athletes and volunteer coaches, with all money raised split evenly between all 7 athletes from the 2 communities. If not enough money is raised to pay the costs for purchase all of the desired safety equipment, the highest priority equipment will be purchased with the parents paying the difference between the money raised by the group and the required costs.

The Vanderhoof Clippers Speed Skating Club will pay the entry fee for the Vanderhoof skaters for a total donation of \$700.00. The Fort St James Falcons Speed Skating club has not yet decided upon the payment of the entry fees for their 3 skaters.

Starting Balance \$0

**Expenses**

Cut Proof Suits	$\$400.00 \times 7 = \$2800.00$
Skating Glasses	$\$105.00 \times 7 = \$735.00$
Neck Guards	$\$55.00 \times 7 = \$385.00$
Cut Proof Socks	$\$50.00 \times 7 = \$350.00$
Skating Gloves	$\$65.00 \times 7 = \$455.00$
Helmets	$\$145.00 \times 7 = \$1015.00$
<b>Total Expenses</b>	<b>\$5740.00</b>

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Vanderhoof Clipper Speed Skating Club  
Box 2209  
Vanderhoof, B.C. V0J 3A0



January 9, 2018

Regional District of Bulkley-Nechako  
37-3<sup>rd</sup> Avenue  
Burns Lake, B.C. V0J 1E0

**Re: Funding Application for 2018 Winter Games Safety Equipment**

This application for funding to buy safety equipment for young speed skaters from the Vanderhoof and Fort St James clubs to attend the 2018 Winter Games is a joint parent lead effort. While all funds collected will go to the parent clubs and all purchases will be completed by the parent clubs, this fundraising is being completed by the skater's parents and volunteers raising money for this one event. While both community clubs support the skaters in many ways, neither speed skating club is able to provide funding to buy safety equipment which is usually the responsibility of the skaters.

Short Track Speed Skating is a fast and exciting but unfortunately dangerous sport. While it is not possible to prevent all crashes and falls, having the proper equipment can reduce the severity of injury. By attending the winter games the skaters will be involved in competitions with faster and more competitive skaters than they have ever raced before, this increases the opportunity for more serious crashes which raises the risk of injury. All of our skaters have been skating for many years and their current equipment is getting older, may not fit properly or may not be acceptable to race at this event.

Our highest priority safety items to purchase are the cut suits as having a proper cut proof suit is mandatory for this event. A request has been made to a large corporation for a donation of the required suits. If that request is successful, all additional money raised will go towards the other required safety equipment. In the event that the request for the donation of the suits is unsuccessful, then any money raised will go towards the purchase of the suits first.

In the event that we are not able to raise enough money to buy these safety items, the highest priority items will be purchased and the parents will be required to pay the costs. Unfortunately not all parents are able to afford these costs which may result in the skater using older inadequate equipment or not being able to attend the games.

Thank-you for your consideration.

Sincerely,

Vince Sewell

Assistant Speed Skating Coach Zone 7  
250-567-3001





**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**SUPPLEMENTARY MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: January 10, 2018**

**SUBJECT: Houston Christian School Society – Request for Grant in Aid –  
Electoral Area “G” (Houston Rural)**

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Attached is a request for Grant in Aid monies from the Houston Christian School.

The School is seeking monies from Electoral Area “G” (Houston Rural) grant in aid monies for the purchase of playground equipment.

Director Newell has indicated that he is supportive of contributing \$2,500 towards this project.

**RECOMMENDATION: (All/Directors/Majority)**

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Houston Christian School be given \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) for the purchase of playground equipment.”

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** January-08-18 2:13 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Houston Christian School***

**Mailing Address:**

*Box 237, Houston, B.C., V0J1Z0*

Email:

*jana.seinen@hotmail.com*

Contact Person:

*Jana Seinen, Tel  
250.845.7080 (no text)*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Playground Grant Applications*

Amount Requested:

*\$70-80,000*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

***Yes***

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Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Elementary and Secondary School Education from a Christian Worldview. No- HCS is the only Christian School in Houston.*

Describe the geographic area that receives services or benefits from your organization.

*Students attend from Walcott Rd/Hungry Hill area from Topley and of course from within city limits. The Students and Staff perform community projects locally as part of their Community Builders initiative.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*Our staff members (Teachers, admin & teacher aids) are paid a competitive teaching wage according to the grid. Board Members and Committee members are volunteer.*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Houston Christian School began in 1962 for grades 1-7 & has since grown to include grade 8-12. Presently 162 students attend HCS. The Board and Committee Members include 15 committed volunteers who rotate on a 3 year term. Parent and society volunteers make up the bulk of our volunteer hours and range between 30-50 volunteers per large fundraisers. Yearly HCS puts on 2 or 3 catering jobs, apple pie days, & one larger spring fundraiser (auction or golf tournament).*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*capital project and/or equipment*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*HCS has a playground which requires upgrading. The vision of the HCS board is to designate all fundraising efforts until December 2018 towards the playground upgrade. The goal is to raise \$70-80,000 for a playground and purchase a structure that is inclusive for children of all types of developmental abilities.*

Describe how this proposal will benefit the community:

*HCS is located near the heart of the town of Houston, and behind the school is the start of a large subdivision. Many community members, families & children use the playground regularly. HCS is also the only school in town located right along the highway & we seek to provide an attractive place for families passing through to stop and play. Of course, the students will also benefit greatly from a structure that is inclusive and challenging for all the benefits of play and movement.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.: *Northern Health Grant for diggers on the playground*

Name of Grant or Funding Agency1:  
Amount Applied for 1: *\$800*  
Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us. *No*

Year, Amount and Purpose for assistance  
Year, Amount and Purpose for assistance

Does your organization:  
Offer direct financial assistance to individuals or families?:  
Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?:  
Provide an opportunity for individuals to make direct contributions?:  
OR, is your organization: Part of a provincial or national fund raising *Yes*  
campaign?: