



REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 16

December 14, 2017

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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

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VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

REGIONAL DISTRICT OF BULKLEY-NECHAKO

AGENDA

Thursday, December 14, 2017



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>IN-CAMERA MOTION</u>	
	In accordance with Section 90 (1)(c) of the <i>Community Charter</i> , matters pertaining to labour relations or other employee and 90 (2)(b) of the <i>Community Charter</i> , consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Bulkley Valley Bottle Depot) it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that the meeting must be closed to the public and therefore exercise their option of excluding the public for this meeting.	
	<u>AGENDA – December 14, 2017</u>	Approve
	<u>MINUTES</u>	
9-32	Board Meeting Minutes – November 23, 2017	Adopt
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
	<u>DELEGATIONS</u>	
	<u>Community Energy Association (via teleconference)</u> Dale Littlejohn, Executive Director RE: Highway 16 Electric Vehicle Charging Network	
	<u>College of New Caledonia</u> Henry Reiser, President RE: Update	
	<u>ADMINISTRATION REPORTS</u>	
33-36	Deneve Vanderwolf, Regional Transit Coordinator – First Nation and Regional District of Bulkley-Nechako Relationship Protocol	Direction
37-70	Jason Llewellyn, Director of Planning - Parks and Recreation Services	Discussion
71	Corrine Swenson, Manager of Regional Economic Development – BC Rural Dividend Application	Recommendation (Page 71)

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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
72	Debbie Evans, Agriculture Coordinator - RDBN Regional Agricultural Forum	Recommendation (Page 72)
73	John Illes, Chief Financial Officer – Change in Vehicle Replacement Plans	Recommendation (Page 73)
74	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds - Electoral Area “A” (Smithers Rural) Dze L K’ant Friendship Centre Society	Recommendation (Page 74)
75	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “C” (Fort St. James Rural) Stuart Lake Outreach Group Society	Recommendation (Page 75)
76	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “F” (Vanderhoof Rural) Cluculz Lake Community Association	Recommendation (Page 76)
77	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “G” (Houston Rural) Topley Fire Protection Society	Recommendation (Page 77)
78-79	Corrine Swenson, Manager of Regional Economic Development – Regional Tradeshow Partnership 2018	Recommendation (Page 79)
80-83	Cheryl Anderson, Manager of Administrative Services – Nechako Valley Search and Rescue - Request for Grant in Aid – Electoral Areas “D” (Fraser Lake Rural) and “F” (Vanderhoof Rural)	Recommendation (Page 80)
84-86	Regional District of Bulkley-Nechako 2018 Appointments	Ratify
87	Corrine Swenson, Manager of Regional Economic Development – Recent Promotional Material Produced	Receive

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<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES</u> <i>(All Directors)</i>	<u>ACTION</u>
	<u>Referrals</u>	
88-91	Land Referral File No. 7409961 Jackson Electoral Area "F"	Recommendation (Page 89)
92-101	Jennifer MacIntyre, Planner 1 – Land Referral File Nos. 7409976 and 7409977 (Saik'uz First Nation)	Recommendation (Page 95)
102-129	Jason Llewellyn, Director of Planning - Mount Milligan Environmental Assessment Certificate Amendments	Receive
	<u>ELECTORAL AREA PLANNING</u> <i>(All Directors)</i>	
	<u>Development Variance Permit Application</u>	
130-134	Development Variance Permit A-03-17 Martin Henning Electoral Area "A" <i>(call for comments from the gallery)</i>	Recommendation (Page 132)
135-141	Development Variance Permit B-02-17 Judith and Wanda Wiebe (Giesbrecht) Electoral Area "B" <i>(call for comments from the gallery)</i>	Recommendation (Page 138)
	<u>Bylaw for Adoption</u>	
142-146	Rezoning File No. B-01-17 Bylaw 1812 Judith and Wanda Wiebe (Giesbrecht) Electoral Area "B"	Recommendation (Page 144)
	<u>EMERGENCY PREPAREDNESS AND RESPONSE</u> <i>(All Directors)</i>	
147-165	Memo – Haley Jeffrey, Emergency Services Manager RE: 9-1-1- Fire / Rescue Dispatch Service Agreement	Recommendation (Page 148)
166-167	Memo – Haley Jeffrey, Emergency Services Manager RE: Proposed UBCM Emergency Operations Centre Funding Application	Recommendation (Page 167)

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<u>PAGE NO.</u>	<u>RURAL FIRE PROTECTION (All Directors)</u>	<u>ACTION</u>
168-175	Memo – Jason Blackwell, Regional Fire Chief RE: Luck Bay Fire Protection Agreement	Recommendation (Page 169)
	<u>OTHER (All Directors)</u> (All grey highlighted items may be received as a block)	
	<u>Planning Department Enquiries Report</u>	
176	For November 2017	Receive
	<u>Action List</u>	
177-178	Action List – November 2017	Receive
	<u>Building Inspector's Report</u>	
179	For November 2017	
	<u>Correspondence</u>	
180-181	David Tupper, Municipal Insurance Association of BC RE: MIABC Model Building Bylaw Update	Receive
182-184	Kevin Jardine, Associate Deputy Minister RE: Mount Milligan Mine's Short Term Water Withdrawal from Phillips and Eskers Lakes	Receive
185-187	Bruce McGonigal RE: Control of Proliferating Billboards within the RDBN	Receive (Page xx)
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u> (All grey highlighted items may be received as a block)	
188-194	Minerals North – Request for Sponsorship - Houston B.C. – April 25-27, 2018	Direction/Receive
195-196	Nak'azdli Whut'en – Request for Sponsorship for Community Christmas Dinner	Direction/Receive
197-199	Ministry of Municipal Affairs and Housing - 2017 UBCM Convention Follow-up	Receive

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<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
200	Union of B.C. Municipalities – Gas Tax Agreement Receive Community Works Fund Payment	
201	Lakes District Arts Council – Thank you for Grant in Aid	Receive
202	Babine Laks Community Forest Society - Letter to Premier Horgan re Community Wildfire Mitigation and Community Forests	Receive
203-208	BC Assessment – Early Notification Letters to be Sent to Selected Property Owners	Receive
209-210	Smithers District Chamber of Commerce - Business Awards Attracts Over 150 People to Celebrate the Award Category Finalists	Receive
211	Ministry of Municipal Affairs and Housing -2018 Local Government Grants Program - Infrastructure Planning Grants	Receive
212-214	Greyhound – Passenger Transportation Board Public Meetings	Receive
215-220	District of Sicamous – Letter to Honourable George Heyman, Minister of Environment and Climate Change Strategy re: Prevention of Quagga and Zebra Mussels	Receive
221	Northern Health – Flu Policy for Visitors in Effect at all NH Facilities	Receive
222-223	Northern Health/Northwest Regional Hospital District – MRI Services Reach a Milestone at Mills Memorial Hospital	Receive
224	Northern Health – Northern Health Connections Modified Holiday Schedule	Receive
225-226	Northern Health – 17 Communities in the Northern Health Region to Benefit from Funding to Increase Physical Activity	Receive
227-230	Union of B.C. Municipalities	Receive
	<ul style="list-style-type: none"> • Excellence Awards Profile: Excellence in Action • MMIWG Inquiry Releases Interim Report 	

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 15****Thursday, November 23, 2017**

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Chris Beach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Absent Thomas Liversidge, Village of Granisle

Alternate Director Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Nellie Davis, Proposal Writer – left at 12:44 p.m.
Janette Derksen, Deputy Director of Environmental Services
- arrived at 12:43 p.m., left at 1:00 p.m.
Debbie Evans, Agriculture Coordinator – left at 12:43 p.m.
Jason Llewellyn, Director of Planning – arrived at 1:00 p.m.
Rory McKenzie, Director of Environmental Services – arrived at
12:43 p.m., left at 1:00 p.m.
Corrine Swenson, Manager of Regional Economic Development
– arrived at 1:42 p.m., left at 2:16 p.m.
Wendy Wainwright, Executive Assistant

Others George Veenstra, Telkwa – left at 1:14 p.m.
Tina Veenstra, Telkwa – left at 1:14 p.m.

CALL TO ORDER

Melany de Weerd, CAO called the meeting to order at 12:21 p.m.

ELECTIONS**Chairperson**

Ms. de Weerd called for nominations for the position of Chairperson of the Regional District of Bulkley-Nechako for the year 2018.

ELECTIONS (CONT'D)

Moved by Director Beach
Seconded by Alternate Director McGuire

2017-15-1

"That Director Miller be nominated for the position of Chairperson of the Regional District of Bulkley-Nechako for 2018."

Ms. de Weerdts called for nominations for Chairperson a second time.

Ms. de Weerdts called for nominations for Chairperson a third time.

There being no further nominations, Ms. de Weerdts declared Director Miller as Chairperson for the Regional District of Bulkley-Nechako for the year 2018 by acclamation.

Vice – Chairperson

Ms. de Weerdts called for nominations for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for the year 2018.

Moved by Director Brienens
Seconded by Director MacDougall

2017-15-2

"That Director Thiessen be nominated for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for 2018."

Ms. de Weerdts called for nominations for Vice-Chairperson a second time.

Ms. de Weerdts called for nominations for Vice-Chairperson a third time.

There being no further nominations, Ms. de Weerdts declared Director Thiessen as Vice-Chairperson for the Regional District of Bulkley-Nechako for the year 2018 by acclamation.

Chairperson Miller assumed the Chair.

Chair Miller spoke of the work that the Regional District of Bulkley-Nechako Board of Directors has accomplished and the important initiatives that the Regional Board is moving forward.

Vice Chairperson Thiessen commented that it has been great working as a team with Chair Miller and is excited about initiatives moving forward.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Repen
Seconded by Director Beach

2017-15-3

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of November 23, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-October 26, 2017

Moved by Director MacDougall
Seconded by Director Petersen

2017-15-4

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of October 26, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Newell
Seconded by Alternate Director McGuire

2017-15-5

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-November 9, 2017 (Unapproved);
- Agriculture Committee Meeting Minutes
-October 26, 2017;
- Committee of the Whole Meeting Minutes
-November 9, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
-October 12, 2017;
- Forestry Committee Meeting Minutes
-July 21, 2016;
- Rural Directors Committee Meeting Minutes
-November 9, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
- October 12, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Committee Meeting
Recommendations
-November 9, 2017

Moved by Director Benedict
Seconded by Director Beach

2017-15-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 9 as written:

Committee of the Whole Meeting – November 9, 2017

Recommendation 1:

**Re: Northwest BC Resource Benefits Alliance –
Authorization for Directors to Attend November 24, 2017
Meeting in Terrace, B.C.**

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the CAO and any Directors wishing to attend the Northwest BC Resource Benefits Alliance meeting in Terrace, B.C. on November 24, 2017."

ADMINISTRATION REPORTS (CONT'D)

**Committee of the Whole Meeting – November 9, 2017
(Cont'd)**

Recommendation 2:

Re: Solid Waste Management Plan – Authorization for Directors to Attend Site Visits

"That the Regional District of Bulkley-Nechako Board of Directors authorize Directors to attend site visits along with the consultants during the review of the Solid Waste Management Plan."

Recommendation 3:

Re: District of Vanderhoof – Letter to BC Environmental Office re: Mount Milligan's Environmental Assessment Amendment and Application for Review Under Sec. 31

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support in regard to the District of Vanderhoof's letter to the BC Environmental Office in support of Mount Milligan's Environmental Assessment Amendment and Application for Review Under Section 31 of the BC *Environmental Assessment Act*."

Rural Directors Committee Meeting – November 9, 2017

Recommendation 4:

Re: Treehouse Housing Association – Request for Grant in Aid – Electoral Area "A" (Smithers Rural)

"That Treehouse Housing Association be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) for repairs to its wheelchair lift."

Recommendation 5:

Re: Smithers Cohousing Association – Request for Grant in Aid – Electoral Area "A" (Smithers Rural)

"That Smithers Cohousing Association be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a team-building workshop."

Recommendation 6:

Re: Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)

"That the Southside Seniors Housing Society be given \$2,750 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for architectural conceptual drawings."

ADMINISTRATION REPORTS (CONT'D)

**Rural Directors Committee Meeting – November 9, 2017
(Cont'd)**

Recommendation 7:

Re: Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That the Southside Seniors Housing Society be given \$2,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the BC Not for Profit Housing Association Rent Conference.”

Agriculture Committee Meeting – November 9, 2017

Recommendation 8:

Re: Agriculture Grant Funding Opportunities

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to submit relevant grant funding opportunities for an agriculture forum in early 2018.”

Recommendation 9:

Re: Agriculture Coordinator Work Plan

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward a 2018 Agriculture Coordinator Work Plan for review.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Northern Development Local
Government Management
Internship**

Moved by Director MacDougall
Seconded by Director Repen

2017-15-7

1. “That the Regional District of Bulkley-Nechako Board of Directors support an application to Northern Development to host a Local Government Management Intern and receive a \$35,000 grant from the Northwest and Prince George Regional Advisory Committees, and;
2. That the Regional District of Bulkley-Nechako Board of Directors is committed to the vision and goals of the Local Government Management Program by committing \$15,500, providing staffing resources to host an intern, and providing training and exposure opportunities for an intern.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Smithers Lions Club Railcar
2010 Federal Gas Tax Project**

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-8

“That the Regional District of Bulkley-Nechako Board of Directors waive the repayment of \$172.54 from the Smithers Lions Club to the RDBN Federal Gas Tax Fund as long as the railcar is still owned by the Smithers Lions Club and is still functioning as a tourist attraction.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
-Electoral Area "A" (Smithers
Rural) Central Park Building

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-9

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$35,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Central Park Building Society once the Society meets all of the eligibility requirements including compliance with the RDBN Purchasing Policy; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$35,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "A" (Smithers
Rural) Town of Smithers &
Boarding for Brant - Skate Park

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-10

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$30,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Town of Smithers for the Skate Park renovation and expansion; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "C" (Fort St.
(Rural) Fort St. James
Snowmobile Club and Fort
St. James Arts Council – Pope
Mountain Arts

Moved by Director Greenaway
Seconded by Director MacDougall

2017-15-11

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$698.46 of Electoral Area "C" Federal Gas Tax allocation monies from the 2011 completed Fort St. James Snowmobile Club project to the current Fort St. James Arts Council for the Pope Mountain Arts renovation project."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Cluculz Lake Community Association – Northern Development Application -Prince George RAC

Moved by Director Petersen
Seconded by Director Thiessen

2017-15-12

1. "That the Regional District of Bulkley-Nechako Board of Directors rescind October 26, 2017 Board Motion 2017-14-9 stating "That the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association's application to Northern Development Initiative Trust (NDIT) – Community halls and Recreation Facilities in the amount of \$30,000."

2. That the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Request for Letter of Support

Addressed under New Business.

Tweedsmuir Park Rod and Gun Club– Northern Development Application -North West RAC

Moved by Director Benedict
Seconded by Director Beach

2017-15-13

"That the Regional District of Bulkley-Nechako Board of Directors support the Tweedsmuir Park Rod and Gun Club application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Men of the North Society – Northern Development Application Economic Diversification Infrastructure

Moved by Director Greenaway
Seconded by Director MacDougall

2017-15-14

"That the Regional District of Bulkley-Nechako Board of Directors support the Men of the North Society application to Northern Development Initiative Trust (NDIT) – Economic Diversification Infrastructure Fund for the creation of a Men of the North Leadership and Training Centre."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Grant Application Northern
Development Initiative Trust
-Economic Development
Capacity Building and Grant
Writing Support Programs
North West RAC

Moved by Director Benedict
Seconded by Alternate Director McGuire

2017-15-15

"That the Regional District of Bulkley-Nechako Board of Directors agree to enter into contracts with Northern Development Initiative Trust (NDIT) for Economic Development Initiatives and Grant Writing services as identified in the 2018 Work Plan, should the funding be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley Valley Community
Arts Council – Request for
Grant in Aid – Electoral Area
"A" (Smithers Rural)

Moved by Director Fisher
Seconded by Director Repen

2017-15-16

"That the Bulkley Valley Community Arts Council be given \$2,000 grant in aid monies form Electoral Area "A" (Smithers Rural) for an Arts Council Gala – Bursary Fundraiser."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Comfor Limited Inc.
Articles of Incorporation
Amendment

Moved by Director Benedict
Seconded by Director Beach

2017-15-17

"That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer's November 14, 2017 memo titled "Chinook Comfor Limited Inc. Articles of Incorporation Amendment (with subsequent shareholder agreement amendments)"; and,
2. authorize Chair Miller and Director Benedict to sign the Shareholders' resolution to change the Articles of Incorporation to amend article 17.10 (Quorum), the subsequent shareholders' agreement and the subsequent amended limited partnership agreement – all dated for reference the 29th of August, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Comfor Forest
2017 Dividend

Moved by Director Benedict
Seconded by Director Beach

2017-15-18

"That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer's November 14, 2017 memo titled "Chinook Community Forest 2017 Dividend"; and,
2. receive the \$50,720.95 dividend payment; and,
3. return \$25,360.47 to each of Electoral Areas "B" (Bums Lake Rural) and "E" (Francois/Ootsa Lake Rural) Grant in Aid."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

**District of Vanderhoof
Borrowing**

Moved by Director Parker
Seconded by Director Brienen

2017-15-19

"That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer's November 23, 2017 memo titled "District of Vanderhoof Borrowing;"
2. consent to the District of Vanderhoof borrowing of \$1,000,000 over a term of 20 years; and,
3. give three readings and adoption to Bylaw No. 1814 further in the agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Internet Service Provider and
Fibre Optic Service**

Moved by Director Bachrach
Seconded by Director Newell

2017-15-20

"That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer's November 14, 2017 memo titled "Internet Service Provider and Fibre Optic Service;"
2. direct staff to enter into a five year agreement with Telus to provide fibre internet connection to the Regional District Office located at 37-3rd Ave. in Burns Lake, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Electoral Area "A" Economic
Development Bylaw 1566
Amendment**

Moved by Director Fisher
Seconded by Director Repen

2017-15-21

"That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer's November 23, 2017 memo titled "Electoral Area "A" Economic Development Bylaw 1566 Amendment;" and,
2. provide three readings to "Regional District of Bulkley-Nechako Electoral Area "A" (Smithers Rural) Economic Development Service Area Establishment Amendment Bylaw No. 1815, 2017" further in the agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Schedule of Board Meetings
-2018**

Moved by Director MacDougall
Seconded by Alternate Director McGuire

2017-15-22

"That the Regional District of Bulkley-Nechako Board of Directors ratify the 2018 Regional District of Bulkley-Nechako Meeting Schedule."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

The Regional News
Fall/Winter-2017

Moved by Director Parker
Seconded by Director Beach

2017-15-23

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Fall/Winter 2017 edition of "The Regional News" as amended to include RDBN contact information for "Flagging the Bus" information."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration Reports

Moved by Director Brien
Seconded by Director Newell

2017-15-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

-John Illes, Chief Financial Officer:

- Increase in Glacier Gulch Water Diversion Service
- Quarterly Financial Report – September 30, 2017;
- Climate Action Revenue Incentive Program (CARIP) Update;

-Rob Newell, Director, Electoral Area "G"- Northern BC Tourism Summit 2017;

-Cheryl Anderson, Corporate Officer:

- Certificate of Alternative Approval Process Results- Braeside Community Hall Service Establishment Bylaw No. 1808, 2017;
- Certificate of Alternative Approval Process Results - Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

AGRICULTURE COORDINATOR WORK PLAN

Department Priorities and
Projects: 2018

Moved by Director Parker
Seconded by Director Brien

2017-15-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the Agriculture Coordinator's Work Plan – Department Priorities and Projects: 2018."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES REPORT

Director Beach removed himself due to a conflict of interest at 12:43 p.m. in regard to the Operations of Re-Use Sheds and Employment of four Re-Use Shed Attendants.

Operation of Re-use Sheds and Employment of 4 Re-Use Shed Attendants

Moved by Director Thiessen
Seconded by Director Greenaway

2017-15-26

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Service's November 23, 2017 memo titled "Operation of the Re-use Shed and the Employment of 4 Re-use Shed Attendants."

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the four Re-use Shed Attendants positions remain temporary to be reviewed during, and at the completion of the RDBN Solid Waste Management Plan review."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen spoke of utilizing volunteers and volunteer organizations to operate the Smithers/Telkwa Re-use Shed. Discussion took place regarding the risk control survey completed by the Municipal Insurance Association of B.C. for the RDBN Re-use Sheds and the potential safety issues and challenges associated with having volunteers at the Re-use sheds. Director Repen mentioned that Smithers has volunteer groups that may potentially be an option and it should be reviewed in the future.

Discussion took place in regard to the Knockholt Re-use Shed hours of operation. Staff is currently reviewing the hours the re-use shed is open.

Director Fisher requested information and reporting in regard to tracking products going in and out of the re-use sheds. Staff will provide available information to the Regional Board.

Director Beach returned to the meeting at 1:00 p.m.

DEVELOPMENT SERVICES (All Directors)

ALR Application

ALR Application No. 1199 (Simmons) Subdivision in the ALR -Electoral Area "A"

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-27

"That Agricultural Land Reserve Subdivision Application No. 1199 (Simmons) be recommended to the Agricultural Land Commission for denial."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

ALR Application (Cont'd)

ALR Application No. 1200
(Glenwood Dairy Ltd.)
Subdivision in the ALR
-Electoral Area "A"

Moved by Director Fisher
Seconded by Director Brienen

2017-15-28

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the letter from George Veenstra in regard to ALR Application No. 1200 (Glenwood Dairy Ltd.) re: Application Amendment."
2. That Agricultural Land Reserve Subdivision Application No. 1200 (Glenwood Dairy Ltd.) be recommended to the Agricultural Land Commission for approval as amended as per the applicant's letter on the November 23, 2017 RDBN Supplementary Agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ALR Application No. 1201
(Huisman) Subdivision in
the ALR -Electoral Area "A"

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-29

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the letters from Orvy & Cornelia Huisman and Bob Storey in regard to ALR Application No. 1201 (Huisman)."
2. That Agricultural Land Reserve Subdivision Application No. 1201 (Huisman) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMOS

Mount Milligan EA Certificate
Amendment Process

Moved by Director Thiessen
Seconded by Director Repen

2017-15-30

1. "That the Regional District of Bulkley-Nechako Board of Directors direct staff to participate as a member of the working group for TCMC's (Thompson Creek Metals Company Inc. applications to amend their Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine.
2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter attached to the Director of Planning's report dated November 14, 2017 to the Environmental Assessment Office (EAO) as amended to include Mt. Milligan's EA Amendment and Application for Review Under Section 31 of the *BC Environmental Assessment Act*."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen spoke of the importance and need to include in the letter a reference to Mt. Milligan's EA Amendment and Application for Review under section 31 of the *BC Environmental Assessment Act*.

MEMOS (CONT'D)

Ms. de Weerd, CAO mentioned that Thompson Creek Metals Company Inc. (TCMC) and the B.C. Environmental Assessment Office contacted the RDBN to provide information in regard to the process moving forward with the application to amend their Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine.

Chair Miller noted that in the past the Regional Board determined, due to the Environmental Assessment process being very technical, it was beneficial to have staff participate.

Discussion took place in regard to the importance of Mount Milligan to the region.

REFERRALS

Mines Referral File No.
13755-02-030 Carbon
Development Corp.
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Brien

2017-15-31

"That the Regional District of Bulkley-Nechako Board of Directors provide to the Province the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 13755-02-030."

Moved by Director Repen
Seconded by Director Newell

2017-15-32

"That the Regional District of Bulkley-Nechako Board of Directors defer Mines Referral File No. 13755-02-030 Carbon Development Corp., Electoral Area "A" to the December 14, 2017 RDBN Board meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

DVP Applications

Chair Miller called for comments from the gallery.

Development Variance Permit
Application No. B-03-17
Lakes District Maintenance Inc.
Electoral Area "B"

Moved by Alternate Director McGuire
Seconded by Director MacDougall

2017-15-33

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit B-03-17 or the property located at 2155 Highway 16 West to vary Section 20.04 (i) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the rear parcel line setback from 7.5 metres (24.61 ft.) to 3.6 metres (12 ft.) for the proposed pole shed developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for Third Reading

Rezoning File No. B-01-17
Judith & Wanda Wiebe
Electoral Area "B"

Moved by Director Greenaway
Seconded by Director Fisher

2017-15-34

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017"."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be given third reading this 23rd day of November, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES (All Directors)

Memo

Monthly 9-1-1 Call Report

Moved by Director MacDougall
Seconded by Director Brien

2017-15-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the Emergency Services Manager's November 6, 2017 memo titled "Monthly 9-1-1 Call Report – November, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

OTHER (Planning Reports)

Planning Department
Reports and Correspondence

Moved by Director Beach
Seconded by Director Parker

2017-15-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Reports:
-Planning Department Enquiries Report – October, 2017;
-Building Inspector's Report –October, 2017;
-Action List –October, 2017;
-Pacific Trail Pipelines Management Inc. RE: Trail Update."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Lakes District Food Bank
Grand Opening

Director Beach attended the Lakes District Food Bank Grand Opening on October 31, 2017. There was a good turn out to the event. The Food Bank recently moved into a building that the Village of Burns Lake donated located near the Lakes District Hospital. They have expanded their services to provide coats. The donated building will help to reduce costs for the food bank.

Burns Lake Parking and
Safety Standing Committee

Director Beach mentioned that the Village of Burns Lake in response to the Burns Lake Chamber of Commerce and business community have formed a Standing Committee to review concerns in regard to parking and safety issues in the downtown core of Burns Lake. The Ministry of Transportation and Infrastructure recommended that a Standing Committee be formed to discuss the issues.

VERBAL REPORTS (CONT'D)

55 Plus Seniors Housing Report

Director Beach reported that the Village of Burns Lake has received its completed 55 Plus Seniors Housing report that was completed with grant funds. He noted that there is excellent information in the report in regard to future seniors housing needs in the community.

Climate Action Conference -Vancouver

Director Beach attended a Climate Action Conference in Vancouver and noted that it was a good event and had provided good information to the attendees.

Village of Burns Lake Change of Meetings

Director Beach informed the Regional Board that the Village of Burns Lake for the past few year has held its Council meetings on Wednesdays but the meetings have now been changed back to Tuesdays for the 2018 year.

Negative Press in regard to Hockey in Burns Lake

Director Beach commented that there has been negative press recently in regard to hockey and Minor Hockey in Burns Lake. He spoke of the increased enrolment in Burns Lake Minor Hockey for the 2017/2018 season along with good enrollment in other hockey groups and that it is an important economic driver and community builder. Director Beach spoke of his appreciation for the support that the RDBN provides in regard to the Burns Lake arena. He also noted the health and mental health benefits for youth in playing hockey and all sports.

Southside Seniors Housing Project

Director Benedict mentioned that the Southside Seniors Housing Project is moving ahead quickly after ten years of work on the project. Ten acres of land was donated to the Southside Seniors Housing Society for a facility. They are applying for grant funding and working with BC Housing to build a low income six unit housing unit for seniors. They are currently reviewing the ability to increase the facility to ten units. The facility will be a huge benefit to the area and the Southside Seniors Housing Society is hoping to have shovels in the ground in 2018.

Issues at the Le Jac Camp Brought forward at a Past Meeting

Director Lindstrom mentioned that he has spoken with Chief Larry Nooski, Nadleh Whut'en during their Tri-Meeting between the Village of Fraser Lake, Nadleh Whut'en and Stellat'en First Nation in regard to comments made at a past Delegation presentation at a RDBN Committee of the Whole meeting in regard to possible issues that occurred at the Le Jac Camp near Fraser Lake when it was in operation. He has also spoken to the RCMP in regard to the information and both agencies have indicated they will look into the information.

New Grocery Store Opens in Fraser Lake

Directors Lindstrom and Parker reported that a new grocery store opened ahead of schedule in Fraser Lake on November 17, 2017. The Grand Opening will be held November 24, 2017. They have hired three local people to work in the store. Director Parker spoke of the social benefit that a grocery store provides to a small community.

VERBAL REPORTS (CONT'D)

Meeting with BID Group
in Vanderhoof

Director Thiessen mentioned that he attended a meeting this morning with BID Group in Vanderhoof. BID Group has started construction of its manufacturing plant and is in the process of purchasing property for office space in the community. They are also currently in the process of building ten more sawmills in the United States. A new Mill Manager for Nechako Lumber is also relocating to the community in the very near future. Director Thiessen spoke of the benefits of having the commitment from BID Group in the community.

Bulkley Valley Pool Energy
Study

Director Fisher provided a brief update in regard to the Bulkley Valley Pool Energy Study. A consultant has been hired to complete the study.

Electoral Area "A" Services

Director Fisher noted he has been working with staff to schedule meetings to review the eight joint services in Electoral Area "A" (Smithers Rural). Director Fisher thanked John Illes, RDBN CFO for the summary of information completed for each of the services.

Electoral Area "A" Rural Halls

Director Fisher reported that each of the three Rural Halls in Electoral Area "A" (Smithers Rural) are hosting different events in the area from fundraisers for playground equipment, 4H events, cultural events and coffee houses. He spoke of the importance of the rural halls in the community.

District of Houston

Director Brienens noted that at the beginning of 2017 the District of Houston was still facing challenges from the closure of one of the sawmills, Huckleberry Mine, its grocery store and the fire that occurred at Nadina Truck Services. He noted that nearing the end of 2017 has brought forward positive initiatives in the community. Nadina Truck Services has almost completed its rebuild, the pool facility had its 10 year maintenance shutdown and two climbing walls were installed at the deep end of the pool. Cottonwood Manor is also completing works on the facility. The new grocery store is scheduled to open November 27, 2017. They have hired 43 employees currently and are planning to hire a total of 50 employees. There has also been a couple of restaurants that have completed renovations and reopened along with a new clothing store. Tahtsa Group is also operating its sawmill. There has been the creation of approximately 100 full time positions in the community.

Town of Smithers Update

Director Bachrach mentioned that the Town of Smithers is moving forward with its Airport Project and the winter road upgrade to Rosenthal Road.

October 25, 2017 Flash
Flooding Event in Telkwa

Director Repen spoke of the flash flooding event that took place in Telkwa on October 25, 2017. He noted that the river had risen to its highest level in 24 years and pushed the dyke to its maximum capacity. There was significant damage to the dyke. Director Repen voiced concerns in regard to the spring freshet putting more pressure on the already damaged dyke. The river landscape changed completely in that one day event. The Village of Telkwa has recently received funding to complete a flood plain analysis. Director Repen spoke of grant funding available in the Spring of 2018 that may be utilized to repair the

VERBAL REPORTS (CONT'D)

dyke system but he raised concerns in regard to the dyke's current condition and its ability to continue to function. He noted that during the event BC Hydro had one of its towers compromised and put the risk of a power outage at extreme. BC Hydro worked extensively to repair the issue very quickly.

Receipt of Verbal Reports

Moved by Director Bachrach
Seconded by Director Repen

2017-15-37

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Administration Correspondence

Moved by Director Thiessen
Seconded by Director Bachrach

2017-15-38

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Minister of Jobs, Trade and Technology- 2018 Open for Business Awards;
- Quick Station Residents Association – Rail Transport;
- KPMG Forest Certification Services Inc.- Stakeholder Consultation – Nanaimo Forest Products Ltd. – Harmac Pacific Pulp Operations;
- Northern Society for Domestic Peace – Reporting Stats – Smithers RCMP Victim Assistance Program;
- Cheslatta Carrier Nation – Request for Donation - Annual Christmas Dinner;
- Community Futures Nadina – Support of the Northwest BC Resource Benefits Alliance;
- District of Houston – Greyhound Canada- Application for Cancellation of Northern Routes in B.C.;
- Auditor General for Local Government – AGLG Announces New Auditees;
- Citizens for Safe Technology – Action Required: Microcell Resolution & Notice of Wireless Harm;
- Crime Watch Canada – Wounded Warriors Canada Sponsorship Magazine – Request for Assistance;
- Salish Sea Trust – A Grande Finale for 2017,... Sustainable Development & Our Local & World Heritage;
- BC Rural Dividend – Fourth Rural Dividend Intake Announced!
- Bulkley Valley Research Centre – Thanks!
- Ministry of Transportation and Infrastructure - Highway 16 Transit Services to Start for Terrace to the Hazeltons;
- Northern BC Tourism Summit – Event Highlights;
- Northern Health – New Board Member, Medical Health Officer: NH Board Meeting Highlights;
- Northern Health – Bulkley Valley District Hospital Initiates Construction for New Digital Mammography Services;
- Northern Health – Apply Now! IMAGINE Community Grants of up to \$5,000 Available to Community Groups, Schools, and other Partners;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Union of B.C. Municipalities
 - Red Cross Funding Programs
 - Province Amends Flood Guidelines
 - Susie Koivu Awarded UBCM Life Membership
 - Panel Undertakes Railway Safety Act Review
 - Electoral Area Directors' Forum
 - EOC & Structural Flood Mitigation Funding
 - Input Sought on Vessel Restriction Regulations
 - Funding and Resources Update
 - Electronic Ticketing Legislation Introduced
 - Poverty Reduction Forum Underway
 - Federal Abandoned Vessels Legislation Introduced
 - Local Elections Campaign Finance Amendments
 - Excellence Awards Profile: Excellence in Action
 - 2018 LGLA Leadership Forum Registration
 - Asset Management Planning

INVITATIONS

- BC Chamber of Commerce - #TRUENORTH – Business Development Forum – January 16, 2018 – Prince George, B.C.
- 2017 Premier & Cabinet Luncheon – December 8, 2017 – Vancouver, B.C.
- BC Natural Resources Forum – Forum Speakers Sneak Preview."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell spoke of groups experiencing issues with the IMAGINE Community Grants of up to \$5,000. Director Brienens noted that the District of Houston has passed a motion to write a letter requesting that the process be simplified. Director Repen spoke of the IMAGINE Community Grants being utilized for a recreational summit to assist in developing an information data base to determine recreation services available in the area. He spoke of having potential projects ready for grant applications that may become available. Ms. de Weerdts spoke of parks and recreation being brought forward for discussion at the December 14, 2017 Regional Board meeting.

Director Newell commented that in speaking with Director Benedict input and topics for discussion for the Electoral Area Directors Forum January 30-31, 2018 can be submitted to her to be forwarded to UBCM.

FINANCIAL

Operating Accounts
-September, 2017

Moved by Director Benedict
Seconded by Director Beach

2017-15-39

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid October, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second, and Third Reading

No. 1815 – RDBN Electoral Area "A" (Smithers Rural) Economic Development Service Area Establishment Amendment

Moved by Alternate Director McGuire
Seconded by Director Bachrach

2017-15-40

"That "Regional District of Bulkley-Nechako Electoral Area "A" (Smithers Rural) Economic Development Service Area Establishment Amendment Bylaw No. 1815, 2017" be given first, second, and third reading this 23rd day of November, 2017."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

No. 1816 – Glacier Gulch Water Diversion Local Service Area Establishment Amendment

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-41

"That "Glacier Gulch Water Diversion Local Service Establishment Amendment Bylaw No. 1816, 2017" be given first, second, and third reading this 23rd day of November, 2017."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Bylaws for First, Second, Third Reading & Adoption

No. 1814 – RDBN Security Issuing – District of Vanderhoof Aquatic Centre

Moved by Director Parker
Seconded by Director Lindstrom

2017-15-42

"That "Regional District of Bulkley-Nechako Security Issuing – District of Vanderhoof Aquatic Centre Bylaw No. 1814, 2017" be given first, second, third reading and adoption this 23rd day of November, 2017."

(All/Weighted/Majority) **CARRIED UNANIMOUSLY**

Bylaws for Adoption

No. 1808 – Braeside Community Hall Service Establishment

Moved by Director Petersen
Seconded by Director Thiessen

2017-15-43

"That "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017" be adopted this 23rd day of November, 2017."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

No. 1809 – Laidlaw Street Lighting Service Establishment

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-44

"That "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017" be adopted this 23rd day of November, 2017."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

READING FILE

Reading File

Moved by Director Bachrach
Seconded by Director Repen

2017-15-45

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS

- BC Chamber of Commerce – November 28, 2017 - Collective Perspective Dinner 2017 – Delta Grand Okanagan Resort, Kelowna, BC;
- Federation of Canadian Municipalities – Sustainable Communities conference 2018 – Ottawa, Ontario – February 6-8, 2018– Registration Now Open;

CORRESPONDENCE:

- AE Today – Issue #3 – October 2017 – Designing Highways for Climate Change/Edmonton Valley Line LRT/Calgary Water & Wastewater Energy Audit;
- BC Chamber of Commerce – Insight October 2017;
- Canada Wood Group – Global Markets Newsletter – November 2017;
- Canfor Corporation Reports Results for Third Quarter of 2017;
- City of Prince George Economic Update – September 2017;
- Clean Energy Review:
 - November 6, 2017 – Well, This is Ironic
 - October 30, 2017 – 2019: A Year for Future History Books;
- Federation of Canadian Municipalities – Connect Update:
 - November 8, 2017 – Join our Webinar on Integrated Climate Change Action;
 - October 20, 2017 – New Webinars Share Solutions to Municipal Sustainability Challenges;
- Federation of Canadian Municipalities – The Voice –
 - November 3, 2017 – CEDI Partners Share Stories of Success/FCM Recommendations to Treasury Board of Canada/Jordan Municipal Support Program
 - October 27, 2017 – Fall Economic Statement/SCC 2018/Partnerships for Municipal Innovation/Wastewater Webinar
 - October 20, 2017 – Fighting Climate Change/Women's Scholarships/New Webinar Series;
- Northern Health – Healthier Northern Communities ebrief – November 2017;
- Resource Works – News: Naturally Resourceful Event coming Up;
- Resource Works Newsletter – October 2017 - Co-creating Solutions;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D)

-Rio Tinto Alcan - Nechako Reservoir Flow Facts:

- November 4 to November 10, 2017
- October 28 to November 3, 2017
- October 31, 2017 – Spillway Discharge Update
- October 26, 2017 – Spillway Discharge Update
- October 25, 2017 – Spillway Discharge Update
- October 14, 2017 to October 20, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Forestry Committee
Meeting Minutes
– November 9, 2017

Moved by Director Lindstrom
Seconded by Director Bachrach

2017-15-46

“That the Regional District of Bulkley-Nechako Board of Directors receive the Forestry Committee Meeting Minutes for November 9, 2017 (Unapproved).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Tourism Project Support

Moved by Director Bachrach
Seconded by Alternate Director McGuire

2017-15-47

“That the Regional District of Bulkley-Nechako Board of Directors enter into a partnership with Route 16 with a contribution of \$7,500 and Ride North with a contribution of \$5,000 in 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Corrine Swenson, Manager of Regional Economic Development mentioned that the Tourism Working Group met last week and discussed initiatives for visitbulkleynechako. A partnership with Route 16, a motorcycle initiative and Ride North, a mountain bike initiative was discussed. These initiatives were identified as the top two priorities for the region in a survey provided to the Tourism Working Group. Ms. Swenson noted that there are grant funding opportunities through Northern Development Initiative Trust in 2018.

Director Newell spoke of 360° virtual reality content for the area. Ms. Swenson mentioned that staff are developing a project and will be applying for grant funding for 360° virtual content development for the region. She mentioned that Google Backroads was in the region in 2016 and produced some content.

REPORTS (CONT'D)

Destination BC Cooperative
Marketing Partnership
Application

Moved by Director Beach
Seconded by Director Newell

2017-15-48

1. "That the Regional District of Bulkley-Nechako Board of Directors support submitting an application to Destination BC's Cooperative Marketing Partnerships Program for 2018/19 Tourism Initiatives, and,
2. "That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with Destination BC, should the funding be approved, and provide overall grant management for the project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Lakes District Family
Enhancement Society
-Donation Request for Volunteer/
Staff Dinner

Moved by Director Benedict
Seconded by Director Beach

2017-15-49

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Lakes District Family Enhancement Society regarding a Donation Request for Volunteer/Staff Dinner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

AME Roundup 2018
-January 22-25, 2018
- Vancouver, B.C.

Moved by Director Lindstrom
Seconded by Director Greenaway

2017-15-50

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Newell's attendance to AME Roundup 2018 January 22-25, 2018 in Vancouver, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR Applications

Advisory Planning Commission Meeting Minutes Electoral Area A Moved by Director Fisher
Seconded by Director Bachrach

2017-15-51 "That the Regional District of Bulkley-Nechako Board of Directors receive the following:

- Advisory Planning Commission Meeting Minutes Electoral Area A:
- ALR No. 1199 (Simmons)
- ALR No. 1200 (Glenwood Dairy Ltd.)
- ALR No. 1201 (Huisman)."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Memos

Coastal GasLink EA Certificate Amendment Electoral Area E Moved by Director Benedict
Seconded by Director Beach

2017-15-52 "That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the comments recommended in the November 22, 2017 staff report from the Planner 1 to TransCanada and the Environmental Assessment Offices as the RDBN's comments to the South of Houston Alternate Route Amendment Application review process."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Referrals

Land Referral File No. 6409021 Carbon Development Corp. Electoral Area 'A' Moved by Director Repen
Seconded by Director Fisher

2017-15-53 "That the Regional District of Bulkley-Nechako Board of Directors defer Land Referral File No. 6409021 Carbon Development Corp., Electoral Area "A" to the December 14, 2017 RDBN Board meeting."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

EMERGENCY PREPAREDNESS (All Directors)

Memos

October Rainfall Event & Disaster Financial Assistance Eligibility Moved by Director Newell
Seconded by Director Petersen

2017-15-54 "That the Regional District of Bulkley-Nechako Board of Directors receive the Emergency Services Manager's November 17, 2017 memo titled "October Rainfall Event & Disaster Financial Assistance Eligibility."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Director Bachrach removed himself from the meeting due to a conflict of interest at 2:22 p.m. in regard to a the Request for Letter of Support for the Smithers District Chamber of Commerce.

Request for Letter of Support Moved by Director Beach
Seconded by Director Repen

2017-15-55 "That the Regional District of Bulkley-Nechako Board of Directors provide a letter of support for the Smithers District Chamber of Commerce in support of their application to Northern Development Initiative Trust for the creation of a music industry website for the area."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Bachrach returned to the meeting at 2:25 p.m.

ADJOURNMENT Moved by Director MacDougall
Seconded by Director Petersen

2017-15-56 "That the meeting be adjourned at 2:26 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Memorandum

TO: Chair Miller and Board of Directors

FROM: Deneve Vanderwolf, Regional Transit Coordinator

DATE: November 27, 2017

SUBJECT: First Nation and Regional District of Bulkley-Nechako Relationship Protocol

Background:

Dan George at Four Direction Management Services Ltd. (FDMS) presented a Draft Outline for a Relationship Protocol between First Nations and the Regional District of Bulkley-Nechako at the Community to Community Forum on June 28, 2017. A working group was established to work on the draft document. The working group met on November 9 and 22, 2017. Attached is the First Nations and Regional District of Bulkley-Nechako Relationship Protocol.

The next step is for the Regional District of Bulkley-Nechako Board of Directors to approve the document and provide direction for staff regarding the following:

1. Presentation of the document to the Regions First Nations Communities
2. Date for the next Community to Community Forum to present the document to attendees

I would be pleased to answer any questions.

RECOMMENDATION:

(All/Directors/Majority)

Direction.

(all communities' logos would be on the final document)

First Nations and Regional District of Bulkley-Nechako Relationship Protocol

SECTION I: Introduction

WHEREAS there is a shared vision to develop a relationship based on respect, recognition, and collaboration for the achievement of strong governments, social justice, and mutual benefit of (list all communities here alphabetically).

WHEREAS the parties embrace this opportunity to work together in the spirit and intent of this Relationship Protocol.

THEREFORE, this agreement strives to strengthen local First Nations and Regional District relations, to achieve fair and equitable human rights, and demonstrate recognition for all people in the region.

SECTION II: Purpose & Goals

The purpose of this Protocol is to promote shared understanding and ongoing education opportunities that lead to the parties mutually benefitting as a result of our relationship. We will do this by actively working towards the following goals:

1. Strengthening local First Nations and local government relationships through ongoing education and engagement activities;
2. Incorporating First Nations perspectives for effective RDBN services and supporting one another in our respective initiatives; and,
3. Establishing sustainable economic activities and arrangements and identifying new opportunities that will bring us together.

SECTION III: Principles

In this protocol, we seek to forge a relationship that will give us a better understanding of each other and show the next generation how we can all work together for the betterment of all.

Through principles of respect, friendship, communication, openness/transparency, inclusion, trust, fairness, support, compassion, collaboration, reconciliation, and equality, we will be able to achieve true, meaningful, and enduring dialogue between First Nations and the Regional District of Bulkley-Nechako .

For the RDBN and local First Nations, these principles will be demonstrated when:

1. We are thriving and mutually benefitting as neighbours.



2. We are living and prospering together as partners on the land.

SECTION IV: Implementation

The parties agree to mutually support one another in the implementation of this Protocol. It is intended that just as our relationship will continue to grow and evolve as we move forward in this undertaking, so too will this Protocol. This Protocol does not signify a static moment of commemoration, but rather it is a living and breathing agreement that recognizes our mutual respect for each other, our different governance structures, our separate and shared histories, and our shared space on the territory.

In order to implement this commitment made herein, the parties agree to hold one another mutually accountable for our actions which may at times either work towards the achievement of our shared goals (as expressed in Section II) or they may fail to move us ahead. It is based on this respect that we have for each other that we agree to hold one another accountable through ongoing and regular dialogue to ensure the ongoing pursuit of the vision as expressed here. Only through true, meaningful, and long-lasting implementation, will this Protocol work to build a stronger overall community that we all seek.

SECTION V: Terms & Conditions

The Protocol will be a living relationship that can grow and evolve. This Protocol does not modify any relationships, agreements or negotiations the RDBN and the communities have individually or jointly with any other levels of government or organizations.

The protocol is not binding in any way as related to matters and interactions between the RDBN and the communities that lie outside of this protocol. Any party can unilaterally withdraw from the Protocol at any time. Each party will obtain authorization before releasing sensitive information obtained through this agreement.



Signed on behalf of... on (date).

Print Name, Title
Community/Organization





MEMORANDUM

To: Board of Directors
 From: Jason Llewellyn, Director of Planning
 Date: July 11th 2017
 Re: Parks and Recreation Services

INTRODUCTION:

On April 20th, 2017 the Board passed the following motion:

That staff work with community stakeholders and the Director for Electoral Area A to evaluate the full range of options for the establishment and operation of trails and recreation sites in Electoral Area A, including the proposed Highway 16 trail.

And, that staff report back to the Board for further direction following the above noted evaluation.

This report discusses the results of staff's evaluation of options for trails and recreation sites in Electoral Area A. It also includes discussion of related issues in other Electoral Areas, and makes recommendations for the Board's consideration.

TRAILS AND RECREATION IN THE RDBN: AN OVERVIEW

The RDBN makes notable financial contributions to recreation facilities located within municipalities. This report does not focus on these recreation facilities, and deals with outdoor recreation and trails in the rural area. For the Board's information the RDBN's annual contributions to recreation activities in municipalities is outlined below.

Municipality	Service	Contribution
Smithers	Bulkley Valley Pool	\$488,487
Smithers	Recreation	\$182,268
	Culture	\$114,434
Burns Lake	Arena	\$162,500
Vanderhoof	Rec. and Culture	\$95,240
Fort St. James	Arena	\$30,000

Trails and recreation facilities in the rural area typically fall into one of five categories. These categories are:

- **Recreation Sites and Trails BC (RSTBC) sites.** RSTBC is part of the Ministry of Forests, Lands and Natural Resource Operations, and most of the sites under RSTBC jurisdiction are sites previously operated by the Ministry of Forests. Over the years an increasing number of the former Ministry of Forests operated sites have been categorized as "unmanaged", or "retired". A number of the "unmanaged" sites remain operational and are user maintained. The remaining "managed" recreation sites are typically maintained by contractors or community groups working under funding agreements or contracts with the RSTBC. Many of these sites are used for camping, and may contain rudimentary boat launches and other basic facilities.

RSTBC trails are typically associated with a specific community group which operates the facilities under agreement with RSTBC. A significant portion of the operational and capital costs for these facilities is in the form of volunteer labour and various other funding sources. Community Forests are playing an increasingly important role in funding these recreation sites and trails.

The trend since 2002 has been for the Province to reduce the funding it expends on the operation of recreation sites and trails. This began when the Province began withdrawing from the operation of recreation sites in 2002. Since that time the Province has continued to reduce the level of funding available for maintenance and operation.

- **Provincial Parks** are established by the province under the *Park Act*.
- **RDBN License of Occupations.** These include crown lands where the RDBN has been issued a license for a recreation related purpose. In both cases where this has occurred the RDBN allows another group to take responsibility for the operation of the site, including the operations costs. (Glenannan Park / Stuart River rest stop).
- **MoTI Right of Way Use Agreements.** This is where the Ministry of Transportation and Infrastructure (MoTI) enters into an agreement with a formalized group to allow a recreation facility to be operated within a road right of way. These are relatively uncommon as the MoTI would prefer to enter into these agreements with a local government. Should the RDBN wish to facilitate the development of boat launches it is likely that they will be on road right of way.
- **Informal Recreation Sites and Facilities.** This category includes recreation sites that are frequently used, but are not formally recognized or maintained as a facility. Informal boat launches located within road right of way are a common example.

ELECTORAL AREA A RECREATION AND TRAILS ISSUES

Highway 16 Commuter Trail

Overview

The Cycle 16 Trail Society is a community group working on establishing a commuter trail between Smithers and Telkwa. The trail is proposed to be adjacent to the Highway within the Highway right of way. A Concept Design Report prepared for the Society is attached for the Board's information.

The proposed commuter trail involves the following.

- The majority of the trail is proposed to be within the Highway right of way.
- The trail is proposed to be approximately 3 metres wide and be either paved or have a gravel surface.
- The preferred route would involve an elevated bridge crossing of the highway or an underpass.
- A minimum of 10 crossings over private property (the registration of right of ways, or the subdivision and purchase of those lands would be required).
- Preliminary construction costs (not including land acquisition costs) are between \$4,094,752 and \$5,331,443.

As noted, the proposed trail is within the Highway right of way, which is under the jurisdiction of the Ministry of Transportation and Infrastructure (MoTI). The MoTI has clearly indicated that they will only allow the development of the trail within their right of way if the RDBN enters into an agreement with the MoTI to their satisfaction. This agreement would involve the following.

- The RDBN being responsible for the trail including all maintenance, liability, and management.
- The RDBN being responsible for capital replacement costs.
- The RDBN being responsible for the removal of trail infrastructure should the RDBN wish to no longer operate the trail.

The following is a very preliminary estimate of the minimum annual costs associated with the RDBN's operation of the trail. These costs are extremely preliminary and are based on the following assumptions.

- The RDBN would enter into an agreement with a 3rd party who would provide maintenance for the RDBN under contract.
- No furniture such as garbage cans, benches, bike racks, etc. will be provided.
- The trail is for summer use only and is closed during winter.

- The below costs do not consider the highway crossing required in options 1 or 2.
- Option 3 would require higher maintenance costs.

Operating Costs

Staff time	\$5,000 - \$10,000
Shoulder and trail maintenance and repair for a gravel trail.	\$15,000 (\$7,000 if paved)
Sign maintenance (10% replacement per year)	\$5,000
Road crossing line painting	\$5,000
Insurance (easements on private land)	\$5,000
Legal fee reserve	\$5,000

Repair and Replacement Costs

Re-paving and major repair capital reserve (25 year replacement)	\$50,000
Major repair capital reserve for gravel trail	\$15,000

Annual Paved Trail	=	\$82,000 plus 10% contingency = \$90,200
Annual Gravel Trail	=	\$55,000 plus 10% contingency = 60,500

These figures do not include the costs associated with planning and developing the trail. These costs include:

Detailed design	=	?
Construction cost	=	\$4,094,752 and \$5,331,443
Private land acquisition	=	??
Legal / surveying fees	=	?

Future RDBN Involvement

Currently the Cycle 16 Trail Society is expending much effort and resources based on the hope that the RDBN will agree to take responsibility for the trail to the satisfaction of the MoTI. It appears that the project will not be able to occur unless it becomes an RDBN project. If the Board is willing to consider taking responsibility for the Cycle 16 Trail project the RDBN should also take a greater role in overseeing and directing the project in the future. The future work includes:

- Developing a detailed implementation plan for Board approval. The implementation plan needs to deal with the following tasks
 - Budgeting for RDBN costs associated with the project in the 2018 budget. This includes consideration of staffing implications.
 - Negotiation of the RDBN's agreement with MoTI.

- Developing the necessary service establishment bylaw.
- Looking for funding opportunities and making applications.
- Preparing detailed design and construction drawings.
- Negotiating lands acquisitions with private property owners.

The above information is provided to allow the Board to consider whether the RDBN is prepared to take on responsibility for the project, and undertake the above noted work in cooperation with the Cycle 16 Trail Society. If the Board is not prepared to consider being fully responsible for the trail, as required by MoTI, the Cycle 16 Trail Society should be made aware so that it can evaluate it's future actions.

Electoral Area A Parks and Recreation Function

There have been preliminary discussions with the RSTBC regarding a potential partnership with the RDBN to allow the RDBN to contribute financially to the provision of recreation sites and trails in the rural area, and the idea is that the RDBN'S financial support will go towards assisting community groups maintaining recreation sites and trails.

The basis of the cooperation involves the RSTBC continuing to take responsibility for the management and administration of existing and future recreation sites and trails, and the RDBN would commit to providing a consistent source of funding for capital improvements and operations. In exchange for the RDBN's financial contributions the RDBN would have a formalized role in the RSTBC decision making process regarding the management of existing, and the development of new sites and trails. However, final decision making authority would rest with RSTBC.

The Area Director is considering the possibility of appointing a group, such as Electoral Area A recreation commission, to advise on recreation and trails issues and to advise the RSTBC. There has also been discussion regarding the involvement of the Wetzink'wa Community Forest in the partnership. Further details have yet to be developed and agreed upon.

The RDBN's participation in this partnership with the RSTBC would require the RDBN to adopt a ~~Service Establishment Bylaw creating the necessary taxation area and~~ taxation limits. Elector assent is not necessary for this type of service if it includes the entire Electoral Area.

ISSUES IN OTHER ELECTORAL AREAS

Lakes Outdoor Recreation Society

In 2002, the Province began the process to reduce their involvement in operating Ministry of Forest recreation Sites. To avoid the closure of Provincial operated sites in Electoral Areas A and E the community rallied, with the financial support of the Burns

Lake Community Forest Ltd. (BLCF), to form the non-profit Lakes Outdoor Recreation Society (LORS). LORS employs local contractors to maintain 28 recreation sites and 2 provincial parks within the Lakes District on behalf of RSTBC and with the continued financial support of the Burns Lake Community Forest.

Should Electoral Areas B and E wish to facilitate increase recreation and trails development in their areas there is a unique opportunity to explore a partnership involving one or more of the RDBN, RSTBC, LORS and BLCF.

As noted, the RDBN's participation in such a partnership would require the RDBN to adopt a Service Establishment Bylaw creating the necessary taxation area and taxation limits.

Electoral Area C Rest Area

As noted the RDBN currently holds a License of Occupation for land that is a rest area outside of Fort St James. The rest area is located next to the bridge over the Stuart River on Stuart Lake Highway. The Rotary Club of Fort St James has previously maintained the site. However, the Rotary Club is no longer active and the RDBN must either take over maintenance of the site or decommission the site.

The Director for Electoral Area C and staff are evaluating options for this site, which may potentially include the adoption of a Service Establishment Bylaw to cover the costs associated with the continued operation of the rest area.

OPTIONS

There is an apparent demand, which varies somewhat between Electoral Areas, for increased rural recreation amenity. This demand is a result of local residents requesting services, and is seen as an opportunity to improve tourism opportunities. Also, there is increasing recognition of the importance of improving regional quality of life as an economic development strategy. The current approach relies on RSTBC, local community volunteerism, and various funding sources such as community forests, to determine the nature of recreation and trail development.

It is not expected that the Province will notably increase RSTBC funding in the future. Based on past trends it can be expected that Provincial funding will continue to decrease. Therefore, maintenance of the status quo will likely not result in new or improved rural recreation and trail development.

There are great examples of recreation facilities developed by community groups. The Burns Lake Mountain Bike Association and their success with the Burns Lake Bike Park and Boer Mountain Recreation Site are a great example. However, community volunteer capacity is limited in most communities. Facilities such as boat launches and docks, small parks and picnic areas, and the development of the informal use areas, will likely not occur, to any notable extent, without some form of RDBN involvement.

Option 1: Partnership with RSTBC

The benefit of partnership with RSTBC is that they already perform the administrative functions associated with recreation sites and trails management in the rural areas. The RDBN could easily contribute to these operations without incurring the cost of developing in-house administrative capacity. However, the RDBN would have no direct control over the decision making process, and it is not clear how successful this model would be in facilitating the development of new recreation sites. Also, there is some concern that the RDBN's involvement in financially supporting RSTBC operations may facilitate the long term withdrawal of RSTBC funding and greater reliance on RDBN funding for existing recreation sites.

A variation on option 1 is for the RDBN to provide funding directly to community groups operating rural recreational facilities, and not funnel the funds through RSTBC.

The staffing implications associated with Option 1 would depend largely on the number of Electoral Areas that adopted this approach, the nature of the agreements entered into with RSTBC, and other factors such as the manner in which funding and recreation related decisions are made in each electoral area. It is estimated that the work could easily grow to consume from 20% to 50% of a full time employee.

Option 1 would require additional staffing resources that could either be allocated to the Electoral Areas receiving the service, as part of their Service Establishment Bylaw, or the staffing costs could be allocated to general government where the costs would be subsidized equally by all Electoral Areas and municipalities.

If the Board's preference is for option 1 staff can begin the process of creating the necessary service areas for interested Electoral Area Directors at the Board's discretion.

Option 2

Option 2 involves the RDBN taking a more proactive and long term approach to establishing recreational facilities, and involves hiring a full time recreation coordinator to do the following work:

- Develop a needs assessment for each Electoral Area in consultation with the community.
- Develop a strategy, and associated budget to facilitate the desired recreation and trails related development.
- Do the work necessary to enter into agreements with community groups, the MoTI, or Crown Lands as necessary to implement the strategies.
- Manage contracts and agreements with community groups and /or contractors responsible for maintaining facilities.

This is more similar to the model which is most typically adopted by regional districts, and would offer the RDBN greater control over what type of new facilities are provided. **If the Board's preference is for option 2 it is recommended that staff prepare a subsequent report on option 2 with recommendations on how to best proceed.**

Staff recommend that the Board consider the information provided in this report and indicate the preferred option.

Option 3

Option 3 is the status quo where the RDBN does not formally become involved in contribution to, or operating parks, or recreation facilities, as a service. **If the Board's preference is for option 3 it is recommended that the Board direct staff to not prepare any Service Establishment Bylaws related to parks and recreation in the rural areas.**

Recommendations:

Cycle 16 Trail

- 1. That the Regional District Board determine whether staff should continue working on the Cycle 16 Trail project on the understanding that the project is contingent on the RDBN taking full responsibility for the Cycle 16 Trail.
- 2. That the Regional District direct staff to develop a Cycle 16 Trail implementation strategy, for the Board's consideration, should the Board wish to consider developing the Cycle 16 trail.

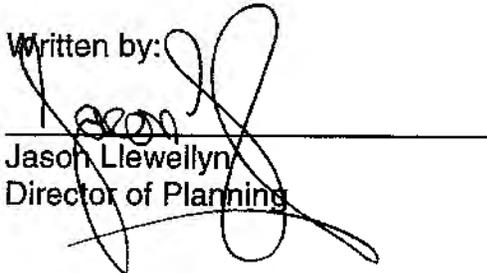
Options 1, 2 or 3

- 3. That the Regional District Board identify its preferred option, and provide direction to staff regarding recreation and trail development in the rural areas.

Development Services – Directors/Majority

Written by:

Jason Llewellyn
Director of Planning





MEMORANDUM

To: Chair Benedict and Regional District Board
From: Jason Llewellyn, Director of Planning
Date: November 30th, 2009
Re: RDBN Recreation Inventory

PURPOSE

At the July 9th, 2009 Committee of the Whole Meeting the Committee asked staff to provide the Regional District Board with the following information.

- The location and maintenance status of recreation sites previously maintained by the Ministry of Forests.
- The identification of other recreation amenities in the region.
- How other Regional District deal with the maintenance and operation of recreation sites.

DISCUSSION

Recreation Sites, Recreation Areas, and Provincial Parks

The Regional District has compiled a database, and mapping, for each Electoral Area showing Recreation Sites, Recreation Areas, Provincial Parks, and Community Recreation Areas. The inventory did not specifically include trails; however, many of the Recreation Areas contain trails.

The inventory data is included in Schedules A, B, C, and D. More complete data is available from staff as excel spreadsheets. The Recreation Sites, Recreation Areas, Provincial Parks, and Community Recreation Areas are shown on maps for each Electoral Area that are provided under separate cover.

Data sources for the inventory include the Ministry of Tourism, Culture and the Arts (MoTCA), the Land and Data Resource Warehouse (LRDW), Regional District staff, and local community groups. The MoTCA warned that recreation data from their website and from the LRDW may not be accurate. The information they provided directly was only valid for 2009 as the management of sites is dependent on available funding.

Staff consulted with the following community group in putting together this inventory.

Cluculz Lake Community Recreation Association	Hospital Point Community Hall Society
MPS Community Centre (Mapes, Blackwater, Sob Lake)	Round Lake Recreation Commission
Braeside Community Recreation Association	Evelyn Community Association
Sinkut Lake Community Group	Southside Recreation Society
Collymount Recreation Commission	Tweedsmuir Recreation Commission
Francois Tchesinkut Recreation Commission	Eagle Creek Recreation Commission
Lakes Outdoor Recreation Society	Endako Rod and Gun Club
Fort Fraser Community Hall Society	Endako Hall Society
Fort Fraser Recreation Society	Glenwood Women's Institute (Driftwood Community Hall)
Decker Lake Recreation Commission c/o Bev Olinyk	Fort Trap and Hand Gun Club
Palling Recreation Commission c/o Herb Neville	Glenannan Community Association
Rose Lake Community Club c/o Louise Fisher	Fulton River Rod & Gun Club C/O BL Coldwell
Topley Community Club	Bulkley Valley Rod & Gun Club
Grassy Plains Community Hall Association	Tweedsmuir Park Rod & Gun Club

The inventory database and maps are organized as follows.

- **Recreation Sites** are specific sites under the jurisdiction of the Ministry of Tourism, Culture and the Arts, the majority of which are used for camping, (former Ministry of Forests campsites). These sites are categorized as Managed, Unmanaged, or Retired.

Managed Recreation sites are those managed by the MoTCA. Some are maintained by contractors or community groups. Some are user maintained.

Recreation sites that are Unmanaged are typically low priority sites that are available for use but are not managed in any way because of a lack of funding. Unmanaged sites are those that remain listed as recreation sites but are not intended to be managed or maintained in any way.

Recreation sites that are Retired are those that have been closed.

Managed Recreation Sites and Recreation Areas are described in Schedule A to this report. Unmanaged and retired Recreation Sites and Recreation Areas are described in Schedule B.

Recreation Areas are areas of high recreation value where the land use priority is identified as recreation by the province. Recreation Areas are categorized as Managed or Unmanaged. Managed Recreation Areas are managed by the MoTCA. Most are user maintained however, some are operated by community groups.

Recreation Areas that are unmanaged are listed as being Active, Retired or Pending in Schedule B. Some Recreation Areas that are Retired are areas that have been given Provincial Park status.

- **Provincial Parks** are established by the province under the *Park Act*. The list of Provincial Parks only includes those that are advertised for recreational use on the BC Parks website.

Provincial Parks are described in Schedule C to this report.

- **Community Recreation Areas** are beach areas, boat launches, campsites, swimming holes, day use sites, docks, or popular fishing areas or sites that are operated by a community group, informally used for recreation by the public, or are areas that have the potential for development as recreation sites.

These areas have been identified by RDBN Staff or Board members. Also, community input was obtained by sending letters to community groups across the Regional District asking for information on Community Recreation Areas. Board members are encouraged to inform staff of any Community Recreation Areas which should be added to the maps.

It is noted that this list is incomplete and that the data base is to be updated as information is available. Also, some provincial Recreation Sites are also listed as community recreation areas where specifically identified as important by a community group.

Community Recreation Areas are identified in schedule D to this report.

Other Regional District Recreation Services

Schedule E provides a very brief description of the services provided by a number of Regional Districts. It also provides information on the manner in which the services are provided and the facilities operated.

Please note that the information provided is based on a search of each Regional District's web site and involved limited discussion with staff to confirm, clarify, or otherwise correct the information obtained. It is provided to give a general idea of the involvement of Regional Districts in providing recreation services and the range of options in providing the service.

Sincerely,

Jason Llewellyn
Director of Planning

Schedule A
Managed Recreation Sites and Recreation Areas

NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Canyon Cr Trail	A	REC3562	Bulkley Valley Outdoor Recreation Society (unofficial)		Unknown	0
Dennis Lake	A	REC3533	Darrel Leffers	This compact forested site offers 4 tenting sites and good access to the lake – boat launch & dock. Great views of Hudson Bay Mountain. This lake is the headwaters to the Copper (Zymoetz) River which travels to Terrace. A trail along the lakeshore leaves from the campsite, and nearby is the Silvern Lakes Recreation Trail (approx. 4km east).	Road (2 wheel drive)	4
Glacier Gulch Trail (Twin Falls)	A	REC0926	Blue Pearl Mining Inc. (Maintenance contracted out by MoTSA)	A very popular destination with tourists and locals. This Site can accommodate tent camping, however is mostly used as day-use for picnicking and viewing the spectacular Twin Falls coming down from the Lake Kathlyn Glacier on Hudson Bay Mountain and the Glacier Gulch Creek passing through the Site. This Site provides ample parking for RVs, and features a short trail to a viewing platform and creek. The Glacier Gulch BC Recreation Trail departs from this Recreation Site.	Road (2 wheel drive)	0
Jonas Creek	A	REC5567	Darrel Leffers		Unknown	5
Kitseguella Lake	A	REC0765	Darrel Leffers	A semi-open recreation site on a popular fishing lake. Access may be prohibitive to larger RVs and trailers due to a steep access road. This site has a large parking area, boat launch, and dock. 4 campsites ideal for tenting. Spectacular views of the Rocky Ridge Mountain Range from the north end of the lake.	Road (2 wheel drive)	4
Smithers Community Forest	A	REC1619 1	Bulkley Valley Cross-Country Ski Club (winter) Smithers Community Forest Society (summer)		Unknown	0
Taltzen Lake	A	REC0527	Darrel Leffers	A small grassy 4 unit campsite with a boat launch. While canoeing and fishing on the lake, be sure to keep watch for beavers and waterfowl.	Road (2 wheel drive)	4

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Augier Lake	B	REC0513	Lakes Outdoor Recreation Society		Road (2 wheel drive)	9
Boer Mountain	B	REC3207 7	Lakes Outdoor Recreation Society	A large recreation area designated with emphasis on hiking and mountain biking. The parking area is at Kager Lake, where a hiking/biking trail circles the lake. Connecting to the Kager Lake trail is the Long Lake hiking trail. Biking trails connect Kager Lake and the bike park to the west (which has its own parking area and posted maps). At the top of Boer Mtn. (via Boer Mtn. Road) are trailheads for Starr Lake (hiking) and the Boer Mtn mountain bike trail - a single track trail down to Kager Lake.	Road (2 wheel drive)	0
CO-OP Lake	B	REC0501	Lakes Outdoor Recreation Society		Road (2 wheel drive)	4
Division Lake	B	REC0509	Lakes Outdoor Recreation Society		Road (motorhome)	3
Eagle Creek/Opal Beds Trail	B	REC3502	Lakes Outdoor Recreation Society		Road (2 wheel drive)	7
Kager Lake Trail (incl in Boer Mtn Reserve)	B	REC0574	Lakes Outdoor Recreation Society		Unknown	0
Maxan Lake	B	REC0505	Lakes Outdoor Recreation Society		Road (2 wheel drive)	12
Pinkut Lake	B	REC0510	Lakes Outdoor Recreation Society		Road (motorhome)	5
Richmond Lake	B	REC0504	Lakes Outdoor Recreation Society		Road (4 wheel drive)	2

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Taltapin Lake	B	REC0502	Lakes Outdoor Recreation Society		Road (motorhome)	13
Ahtaday	C	REC5763	User Maintained	Sand beach, boat access only, user maintained.	Boat-in (motorized)	0
Battleship Bay	C	REC1269	User Maintained	Boat access only. toilet and beach site table. Very scenic; gravel beach, user maintained.	Boat-in (motorized)	1
Camp Lake	C	REC1039	Bell Heather Contracting	A small site in an open area next to a small lake. Suitable for canoeing.	Road (2 wheel drive)	1
Camsell Lake	C	REC1225	Bell Heather Contracting	A heavily used small 6 unit site with good gravel access and cartop boat launch.	Road (2 wheel drive)	6
Cripple Lake	C	REC1050	Bell Heather Contracting	A small open site on a large abandoned millsite. Cartop boatlaunch	Road (2 wheel drive)	4
Dem Lake	C	REC1392	Bell Heather Contracting		Unknown	6
Dolphin Lake	C	REC1390	Bell Heather Contracting	A small, 5 unit open site with gravel boat launch and day use parking. Good Rainbow Trout fishing.	Road (2 wheel drive)	5
Grassham Lake	C	REC1251	Bell Heather Contracting	Small open site in a regenerated pine stand on north side of lake. Good view of Mt. Shass; good gravel access. Good Rainbow Trout fishing.	Road (2 wheel drive)	5
Inzana Lake	C	REC5783	Bell Heather Contracting	An open reforested area with two levels. Top level has outhouse and camping area while bottom level has cement boat launch and parking area. Nice sand beach, SW exposure. Subject to windy conditions which could affect boat launch.	Road (2 wheel drive)	5

NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Kalder Lake	C	REC1048	Bell Heather Contracting		Unknown	6
Kloch Lake	C	REC1350	Bell Heather Contracting		Unknown	8
Pine Point	C	REC5762	User Maintained		Boat-in only	0
Progress Point	C	REC5761	User Maintained		Boat-in only	0
Sakeniche Crossing	C	REC1303	Bell Heather Contracting	Large staging area at the end of the Leo Creek Forest Service Road. Cement boat launch and parking area, used heavily on weekends.	Road (2 wheel drive)	5
Sarah Point	C	REC5765	User Maintained	Rough road or boat access. User maintained.	Boat-in	0
Takatoot Lake	C	REC5781	Bell Heather Contracting	Small site with rough cartop boatlaunch. Access is slippery when wet.	Road (2 wheel drive)	2
Tchentlo Hot Springs	C	REC5760	User Maintained	Boat access only; user maintained; natural hotsprings located on point opposite this recreation site.	Boat-in (motorized)	0
Tezzeron Lake	C	REC1046	Bell Heather Contracting	A small 7 unit site on an old mill site suitable for group camping as well as single units; cartop boat launch.	Road (2 wheel drive)	7
Tsilcoh River (Falls)	C	REC1044 REC1045	Bell Heather Contracting		Unknown	4
Whitefish Bay	C	REC1205	Bell Heather Contracting	10 sites spread along 300m of Stuart Lake shoreline. Gravel boat launch.	Road (2 wheel drive)	10
Angly Lake	D	REC1496	Northridge Consulting	A small, narrow lake in the hills above Ormond Lake. One vehicle unit.	Road (2 wheel drive)	2

NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Anzus Lake	D	REC1101	Northridge Consulting		Unknown	3
Arthur Lake	D	REC6862	Northridge Consulting		Unknown	0
Borel Lake	D	REC1100	Northridge Consulting	An open site on the waterway between Anzus and Borel Lake.	Road (2 wheel drive)	5
Brewster Lake	D	REC1497	User Maintained	A single unit site on a quiet forest lake. Narrow access road.	Road (2 wheel drive)	2
Burner Bay	D	REC5661	Northridge Consulting	A pretty roadside camp spot on an old sawmill site overlooking Borel Lake	Road (2 wheel drive)	3
Casey Lake	D	REC5739	Unknown	A project of Fraser Lake Elementary / Secondary School. Students studied and stocked the lake which is used on an ongoing basis for environmental research.	Road (2 wheel drive)	0
Cheslatta Falls	D	REC1098	Northridge Consulting		Unknown	8
Cutoff Creek	D	REC1097	Northridge Consulting	A 5 unit site on a treed flat overlooking the Nechako River. Good pull-out spot for canoe trips from below Cheslatta Falls.	Road (2 wheel drive)	5
Etcho Lake	D	REC1116	Northridge Consulting	One vehicle site on a small secluded lake. Rough narrow access road.	Road (2 wheel drive)	1
Fish Lake South	D	REC1096	Northridge Consulting	A 2 unit site on a small lake 3 kms from the Kenney Dam	Road (2 wheel drive)	6
Greer Creek	D	REC1103	Northridge Consulting		Unknown	4

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Hallett Lake	D	REC1330	Northridge Consulting	An 8 unit site on a scenic 7 km long lake. Cartop boat launch.	Road (2 wheel drive)	10
Hobson Lake	D	REC5740	Northridge Consulting	A narrow winding road leads to this lake named after cowboy author Rich Hobson. Suitable for small cartop or canoe only. No trailer boat launching. Please observe posted angling restrictions.	Road (4 wheel drive)	2
Knewstubb Lake	D	REC1095	Northridge Consulting	A 8 unit site overlooking the Knewstubb Lake portion of the Nechako Reservoir. Located just east of the Kenney Dam, it is an ideal base for day trips.	Road (2 wheel drive)	8
Laurie Lake	D	REC5659	Northridge Consulting	An open roomy 2 unit site located on a 2 km long lake high in the hills	Road (2 wheel drive)	2
Meuoon Lake	D	REC1102	Northridge Consulting	A one unit site on the side of the Holy Cross - Binta Forest Service Road	Road (2 wheel drive)	2
Oona Lake	D	REC1112	Northridge Consulting		Unknown	4
Ormond Lake	D	REC1111	Northridge Consulting		Road (2 wheel drive)	11
Peterson's Beach	D	REC1110	Nelson Louie	A gated 44 unit site in a sheltered bay with a sand beach located on the north shore of Fraser Lake. Features include cement boat launch, hiking trail and picnic shelter.	Road (2 wheel drive)	44
Rum Cache Lake	D	REC5656	Northridge Consulting	This scenic lake with its high rock bluffs is popular with fly fishers. Please observe posted special angling restrictions	Road (2 wheel drive)	6
Stern Lake	D	REC1394	User Maintained	One vehicle unit. User maintained access, slippery when wet.	Road (2 wheel drive)	3

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Top Lake and Peta Lake	D	REC1113	Northridge Consulting	Peta Lake - a 4 unit site on a small lake; narrow winding access, good canoeing. Top Lake - A single unit picnic site that marks the divide between the Skeena and Fraser River drainage.	Road (2 wheel drive)	5
Agate Point	E	REC0587	Lakes Outdoor Recreation Society		Road (2 wheel drive)	3
Binta Lake N	E	REC0632 REC0541	Lakes Outdoor Recreation Society		Unknown	9
Binta Lake South	E	REC0542	Lakes Outdoor Recreation Society		Road (2 wheel drive)	7
Colleymount	E	REC3510	Lakes Outdoor Recreation Society		Road (motorhome)	4
Eastern Lake	E	REC0582	Lakes Outdoor Recreation Society		Road (2 wheel drive)	3
Francois Lake West	E	REC0553	Lakes Outdoor Recreation Society		Road (motorhome)	3
Government Point (McClure Pit)	E	REC0508	Lakes Outdoor Recreation Society		Road (motorhome)	7
Indian Bay	E	REC0552	Lakes Outdoor Recreation Society		Road (2 wheel drive)	7
Knapp Lake	E	REC0551	Lakes Outdoor Recreation Society		Road (2 wheel drive), Trail (Multi-	4

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
					Use)	
Lund Lake	E	REC0547	Lakes Outdoor Recreation Society		Road (2 wheel drive)	4
Moose Lake	E	REC0633	Lakes Outdoor Recreation Society		Road (2 wheel drive)	1
Nadina Lake	E	REC0549	Square Log Holdings		Unknown	5
Noralee East	E	REC0507	Lakes Outdoor Recreation Society		Road (motorhome)	6
Noralee West	E	REC0511	Lakes Outdoor Recreation Society		Road (motorhome)	5
Ootsa Landing	E	REC0554	Lakes Outdoor Recreation Society		Road (motorhome)	3
Owen Hat Trail Head	E	REC6594	Army Cadet volunteers (unofficial)		Road (2 wheel drive)	0
Parrott Lake	E	REC0536	Square Log Holdings		Road (2 wheel drive)	7
Poplar Lake East	E	REC0545	Square Log Holdings		Unknown	9
Sweeney Lake E	E	REC0555	Square Log Holdings		Unknown	2

NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Sweeney Lake W	E	REC0586	Square Log Holdings		Unknown	2
Takysie Lake	E	REC0543	Lakes Outdoor Recreation Society		Road (motorhome)	11
Top Lake South	E	REC1300	User Maintained	A two unit siter on a small roadside lake where the Klukus-Ootsa Forest Road goes through a low pass in the Fawnie Range. Watch for logging traffic when pulling out.	Road (2 wheel drive)	2
Trout Lake	E	REC0588 REC0385	Lakes Outdoor Recreation Society		Road (2 wheel drive)	2
Twinkle Lake	E	REC0548	Square Log Holdings		Unknown	6
Uncha Lake	E	REC0544	Lakes Outdoor Recreation Society		Road (2 wheel drive)	9
Guyishton Lake Rec. Site/Trail	E, B	REC0503	Lakes Outdoor Recreation Society		Unknown	1
Cobb Lake	F	REC1106	Sherman Claypool	On the north shore of Cobb Lake, this site is usually accessible in winter for ice fishing.	Road (2 wheel drive)	8
Fish Lake North	F	REC1109	User Maintained	A 3 unit site on a small lake. Cartop boat launch.	Road (2 wheel drive)	3
Frank Lake	F	REC1459	Sherman Claypool	A small site on a 2 km long lake in the Nulki Hills.	Road (2 wheel drive)	3
Gluten Lake	F	REC5648	Unknown	A user maintained site located at the end of the Second Lake- Gluten Lake Trail. The site is 6 km from the trailhead.	Trail (multi-use)	0

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Graveyard Lake West	F	REC1104	Sherman Claypool	A 4 unit site overlooking Graveyard (Eulatazella)Lake. Gravel boat launch.	Road (2 wheel drive)	3
Grizzly Lake	F	REC1105	Sherman Claypool	A popular 2 km long fishing lake. Cartop baot launching; 6 units	Road (2 wheel drive)	10
Hogsback Lake	F	REC1108	Sherman Claypool	A small lake 23 km from Vanderhoof on good roads, offers excellent camping for small groups. This pretty lake with its Douglas Fir trees and small island was a favorite camping spot for Carrier peopleand isa protected archaeological site. 8 vehicle units. Suitable for swimming and picnics. Telegraph Trail trailhead.	Road (2 wheel drive)	10
Home Lake	F	REC1298	Unknown	A user maintained A frame cabin on the west end of Home Lake at the end of Home Lake Trail	Unknown	2
Lavoie Lake	F	REC5664	Northridge Consulting	A small 5 unit site on the eastern shore of a popular fishing lake	Road (2 wheel drive)	3
Woodcock Lake	F	REC5658	Sherman Claypool	A remote site on a small lake.	Road (2 wheel drive)	3
Aspen	G	REC0535	Square Log Holdings	This 8 unit campsite is located along the Morice river which is well known for its fishing but is also as an excellent destination for canoe trippers who have moving water experience.	Road (2 wheel drive)	8
Chapman Lake	G	REC0930 REC0570	Darrel Leffers	A medium-sized open grassy site on the southwest shores of Chapman Lake. Boat launch, dock. 5 campsites with overflow space. RV and trailer accessible. A popular lake for angling and boating.	Road (motorhome)	5
Doris Lake	G	REC0526	Darrel Leffers		Unknown	7
Helen Lake	G	REC0742	Square Log Holdings		Road (2 wheel drive)	4

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
Lamprey Creek	G	REC0532	Square Log Holdings		Road (2 wheel drive)	3
Morice Mtn Ski Trail / Silverthorne Lake Rec. Site	G	REC3523	Square Log Holdings		Unknown	9
Morin Lake	G	REC5570	Darrel Leffers	This small forested site is perfect for tenting and fishing. A spectacular view of the Babine Mountains. This Recreation Site has a boat launch and dock, with 3 campsites and a day-use site. Access may be prohibitive for large RVs and trailers due to tight spaces within the Site.	Road (2 wheel drive)	2
Mt. Harry Davis	G	REC3271 3	Pending agreement with Morice Outdoor Recreation Society for mountain bike trail development		Unknown	0
Old Fort	G	REC0539	Square Log Holdings		Road (2 wheel drive)	4
Owen Flats (A&B)	G	REC0533	Square Log Holdings		Road (2 wheel drive) Road (motorhome)	9
Owen Hill	G	REC3271 5	Pending agreement with Morice Outdoor Recreation Society for mountain bike trail development		Unknown	0
Owen Lake	G	REC0534	Square Log Holdings		Road (motorhome)	13
Paul Lake	G	REC0537	Square Log Holdings		Road (2 wheel drive)	6

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NAME	ELECTORAL AREA	NUMBER	MAINTENANCE PROVIDER	DESCRIPTION	ACCESS	CAMP SITES
					Road (motorhome)	
Starvation Lake	G	REC5571	Darrel Leffers		Unknown	2
Sunset Lake	G	REC0540	Square Log Holdings		Unknown	7
Tanglechain Lake	G	REC0528	Darrel Leffers		Unknown	2

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Schedule B
Unmanaged Recreation Sites

NAME	ELECTORAL AREA	NUMBER	STATUS
<unnamed>	A	REC16192	PENDING
<unnamed>	A	REC32387	PENDING
<unnamed>	A	REC32963	PENDING
<unnamed>	A	REC98167	PENDING
<unnamed>	A	REC98171	PENDING
Hankin Lake	A	REC3565	ACTIVE
<unnamed>	A, G	REC32385	PENDING
<unnamed>	A, G	REC32553	PENDING
<unnamed>	A, G	REC98173	PENDING
Bear Dens Trail	B	REC5937	ACTIVE
Bulkley Falls	B	REC0575	ACTIVE
Burns Lake Peninsula	B	REC0576	ACTIVE
Donald Landing	B	REC0659	ACTIVE
Helene Lake	B	REC0950	ACTIVE
Jones Lake	B	REC0584	ACTIVE
Ling Lake	B	REC0506	ACTIVE
Old Woman Lake	B	REC0724	ACTIVE
Palling (Lot 3543)	B	REC0717	ACTIVE
Taltapin Lake - Ander Creek	B	REC0681	ACTIVE
Taltapin Lake NW	B	REC0718	ACTIVE
28 Mile Lake	C	REC1049	ACTIVE
American Islands	C	REC5793	ACTIVE
Andrew Bay	C	REC5756	RETIRED
Aspen Point	C	REC1059	ACTIVE
Baldy Mountain Trail	C	REC5796 REC1404	RETIRED
Benoit Creek	C	REC5801	ACTIVE
Big Loon Lake	C	REC0981	ACTIVE
Blanchette Creek	C	REC1063	RETIRED
Calais Lake	C	REC5768	ACTIVE
Chuchi 1	C	REC5799	ACTIVE
Chuchi 2	C	REC5800	ACTIVE
Chuchi Lake	C	REC1056	ACTIVE
Chuchi Lake North	C	REC5797	ACTIVE
Crawdad Lake	C	REC1226	ACTIVE
Crosina Point	C	REC1061	ACTIVE
Cunningham Lake	C	REC1209	RETIRED
Cunningham Point	C	REC5805	ACTIVE
Dan Miner Lake	C	REC5778	ACTIVE
Destlay Lake	C	REC5753	ACTIVE

NAME	ELECTORAL AREA	NUMBER	STATUS
Elliot Lake	C	REC5780	ACTIVE
Elliott Lake West	C	REC6762	ACTIVE
Finger Lake	C	REC5985	ACTIVE
Frypan Creek	C	REC1055	ACTIVE
Gaffney Creek	C	REC1065	RETIRED
Gaffney Lakes	C	REC5738	ACTIVE
Germansen Flumes	C	REC1403	ACTIVE
Germansen Lake	C	REC1068	RETIRED
Germansen Lake E	C	REC1070	RETIRED
Germansen Narrows	C	REC1069	RETIRED
Gidegingla Lake	C	REC1057	ACTIVE
Gillespie Creek	C	REC1058	ACTIVE
Green Lake Trail	C	REC1388	ACTIVE
Humphrey Lake	C	REC1362	ACTIVE
Indata Lake	C	REC5758	RETIRED
Indian Point	C	REC5767	RETIRED
Inzana Bay	C	REC5787	ACTIVE
Inzana Creek	C	REC1270	ACTIVE
Inzana Lake (East)	C	REC1247	ACTIVE
Inzana Lake Island	C	REC1262	ACTIVE
Inzana Point	C	REC5798	ACTIVE
Inzana South Shore	C	REC5784	ACTIVE
Jaw Lake	C	REC1250	ACTIVE
Jean Marie	C	REC5764	RETIRED
Jumping Lake	C	REC1035	ACTIVE
Jus K'ell'o Bay	C	REC1389	RETIRED
Kasaan Bay	C	REC5788	ACTIVE
Kazchek Falls Trail	C	REC1320	ACTIVE
Kazchek Lake	C	REC1223	ACTIVE
Klawli Lake East	C	REC1489	ACTIVE
Klawli Lake West	C	REC1490	ACTIVE
Kwanika Beach	C	REC5755	RETIRED
Limestone Ridge	C	REC5759	RETIRED
Maclaing Creek	C	REC1197	ACTIVE
Manson Lake	C	REC1067	ACTIVE
Mitchell Wilderness Prop.	C	REC5804	RETIRED
Mt. Lovell	C	REC5789	RETIRED
Nation Canyon	C	REC1399	ACTIVE
Nina Creek	C	REC1196	RETIRED
Nina Lake N	C	REC1231	RETIRED
Nina Lake S	C	REC1232	RETIRED
North Arm	C	REC5795	RETIRED
Northwest Arm Takla	C	REC5786	ACTIVE

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NAME	ELECTORAL AREA	NUMBER	STATUS
Ocock River	C	REC1043	ACTIVE
Ogston Lake	C	REC1358	ACTIVE
Omineca River Boat Launch	C	REC5635	RETIRED
Otterson Lake	C	REC1047	ACTIVE
Philip Creek	C	REC5737	ACTIVE
Philip Lake	C	REC1352	ACTIVE
Philips Lake South	C	REC1400	ACTIVE
Pope Mountain Trail	C	REC1042	RETIRED
Reef Bluff	C	REC1052	RETIRED
Robinson Lake	C	REC1486	ACTIVE
Rock Lake	C	REC5782	ACTIVE
Rocky Bay	C	REC5766	RETIRED
Sandy Point	C	REC1060	RETIRED
Skunk Lake	C	REC1066	ACTIVE
Sowchea Bay	C	REC1040	RETIRED
Sowchea Creek	C	REC1038	RETIRED
Stuart Lake Dunah	C	REC5794	ACTIVE
Stuart Lake South Centre	C	REC5785	ACTIVE
Takla Lake	C	REC5790	ACTIVE
Takla Narrows	C	REC1062	ACTIVE
Takla-Nesabut	C	REC1064	ACTIVE
Takla-Teegee	C	REC1054	ACTIVE
Tarnezeil Creek	C	REC5792	ACTIVE
Tchentlo Lake	C	REC1259	RETIRED
Tchentlo North 1	C	REC5807	ACTIVE
Tchentlo North 2	C	REC5808	ACTIVE
Tchentlo North 3	C	REC5809	ACTIVE
Tezzeron Point	C	REC5779	ACTIVE
Tliti Creek	C	REC5791	ACTIVE
Tochcha Lake N	C	REC0754	ACTIVE
Trembleur Lake	C	REC1233	ACTIVE
Tsayta Island	C	REC5757	RETIRED
Tsayta North	C	REC5754	RETIRED
White Bluff	C	REC1053	RETIRED
Whitefish Lake	C	REC5833	ACTIVE
Witch Lake	C	REC1224	ACTIVE
Wolverine Lake	C	REC1353	ACTIVE
Bentzi Lake	D	REC1295	ACTIVE
Big Bend Meadow	D	REC5651	ACTIVE
Bird Lake	D	REC3519	ACTIVE
Black Point	D	REC1099	RETIRED
Borel Lake East	D	REC1219	RETIRED
Cabin Creek Falls	D	REC16064	ACTIVE

NAME	ELECTORAL AREA	NUMBER	STATUS
Chief Gray Lake	D	REC6140	ACTIVE
Crystal Lake	D	REC1215	RETIRED
Foster Lake	D	REC1418	ACTIVE
Francois Lake	D	REC1218	ACTIVE
Fraser Lk. N. Arm	D	REC1217	ACTIVE
Graham Lake	D	REC1416	ACTIVE
Kenny Dam (Knewstubb Lake)	D	REC1095	
Lucas Lake	D	REC4110	ACTIVE
Mary Jane (26 Mile) Lake	D	REC5660	ACTIVE
Nechako River View	D	REC1332	ACTIVE
Nithi River	D	REC1419	ACTIVE
Ormond Lake South	D	REC6858	
Ormond Lake Trail	D	REC1470	ACTIVE
Rum Cache Lake	D	REC1499	
Savory Lake	D	REC0969	ACTIVE
Sawmill Point	D	REC1498	RETIRED
Southbank Boat-Launch	D	REC0974	ACTIVE
Veronica Lake	D	REC1296	ACTIVE
Cache Inlet	E	REC5691	ACTIVE
Cow Lake	E	REC5667	RETIRED
Francois Lake (Lot 4514)	E	REC3546	ACTIVE
Francois Viewpoint	E	REC0720	ACTIVE
Getzuni Lake	E	REC0591	ACTIVE
Gordeau Lake	E	REC5693	ACTIVE
Gordeau Lake Boat Launch	E	REC3573	ACTIVE
Laidman Lake	E	REC6859	ACTIVE
McLeod Lake	E	REC3572	ACTIVE
Mcneil Chanel	E	REC5690	ACTIVE
Mollice Lake	E	REC0593	ACTIVE
Moose Lake	E	REC1301	ACTIVE
Nadina Lake Outlet	E	REC0747	ACTIVE
Nadina Pool	E	REC0594	ACTIVE
Nadina River	E	REC0550	ACTIVE
Newcombe Lake Trail	E	REC5692	ACTIVE
Nourse Creek Trail	E	REC5936	ACTIVE
Ootsa Lake (Lot 1743)	E	REC0719	ACTIVE
Ootsanee Lake	E	REC16017	ACTIVE
Picket	E	REC5688	ACTIVE
Poplar Lake West	E	REC0595	ACTIVE
Rainbow Lake	E	REC0546	ACTIVE
Red Hills	E	REC5691	RETIRED
Sinclair	E	REC5689	ACTIVE
Tahtsa Reach	E	REC0597	ACTIVE

NAME	ELECTORAL AREA	NUMBER	STATUS
Tchesinkut Lake NE	E	REC0690	ACTIVE
Tommy Lakes	E	REC6860	ACTIVE
Uncha Lake North	E	REC0968	ACTIVE
Wapoose Lake	E	REC0589	ACTIVE
Windy Point	E	REC5685	ACTIVE
Anzac-Newcombe Trail	E, G	REC5698	ACTIVE
Barton Lake	F	REC1156	ACTIVE
Blueberry Lake	F	REC5653	ACTIVE
Bobtail Lake	F	REC1159	ACTIVE
Chilako River*	F	REC1408	RETIRED
Cobb Lake North	F	REC1396	ACTIVE
Ed Fisher Lake	F	REC1161	ACTIVE
Finger Lakes	F	REC1202 REC1203	RETIRED
Graveyard Lake Is.	F	REC1107	RETIRED
Greer Creek Falls	F	REC5663	ACTIVE
Kohse Falls	F	REC1334	ACTIVE
Lumpy Lake	F	REC1245	ACTIVE
Paddle Lake	F	REC1297	ACTIVE
Secord Lake	F	REC5650	ACTIVE
Tatuk Lake	F	REC1093	RETIRED
Tatuk Lake North	F	REC1216	RETIRED
Tatuk Lake West #1	F	REC1361	RETIRED
Tory Lake	F	REC1160	ACTIVE
Upper Chilako River	F	REC1094	RETIRED
Webber Lake	F	REC1417	ACTIVE
Wonder Lake	F	REC6088	ACTIVE
Babine - East Arm N	G	REC0746	ACTIVE
Babine - Twin Bay	G	REC0734	ACTIVE
Bear Island	G	REC0538	ACTIVE
Chapman Lake SE	G	REC0924	RETIRED
Findlay Falls	G	REC0739	ACTIVE
Fulton River Rec Site	G	REC0570	ACTIVE
Goosly Falls	G	REC3540	ACTIVE
Lamprey Tableland Trail	G	REC5694	ACTIVE
McBride Lake West	G	REC0916	ACTIVE
Morice Lake	G	REC0531	ACTIVE
Morice Lake South	G	REC0738	ACTIVE
Nanika Kidprice Portage Trail	G	REC0922	ACTIVE
Nanika Lake Trail	G	REC5699	ACTIVE
Natowite Lake NW	G	REC0755	ACTIVE
Natowite Lake W	G	REC0756	ACTIVE
Owen Lake South	G	REC0914	
Pine Tree Lake	G	REC0525	ACTIVE

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NAME	ELECTORAL AREA	NUMBER	STATUS
Starr Creek Cabin	G	REC32116	ACTIVE
Summit Lake	G	REC0571	ACTIVE
Swans Lake	G	REC16061	ACTIVE
Tableland-Kidprice Trail	G	REC5697	ACTIVE
Thautil-Burnie Lakes Trail	G	REC5695	ACTIVE
Wilson Lake	G	REC0572	ACTIVE

Schedule C Provincial Parks

NAME	ELECTORAL AREA	SERVICES	FEES	DESCRIPTION	ACCESS	CAMPSITES
Call Lake Provincial Park	A	Developed	None	None	Road (2 wheel drive)	0
Driftwood Canyon Provincial Park	A	Developed	None	Campfires, pit toilets, picnic tables	Road (2 wheel drive)	0
Tyhee Lake Provincial Park	A	Developed	\$22.00 per night	Campfires, drinking water, picnic tables, Pit toilets, flush toilets, playground, sani-station, showers	Road (motorhome)	55?
Babine Mountains Provincial Park	A, G	Developed	\$5.00 per night	Cabin (sleeps 15-20), campfires, pit toilets	Road (2 wheel drive)	0
Ethel F. Wilson Memorial Provincial Park	B	Developed	None	Picnic tables	Road (2 wheel drive)	0
Mount Blanchet Provincial Park	C	Undeveloped	None	None	Boat-in	0
Mount Pope Provincial Park	C	Developed	None	None	Road (2 wheel drive)	0
Mudzenchoot Provincial Park	C	Undeveloped	None	None	Road (2 wheel drive)	0
Nation Lakes Provincial Park	C	Developed	None	None	Road (2 wheel drive)	Various
Omineca Provincial Park and Protected Area	C	Developed	None	Campfires, group camping, pit toilets	Road (2 wheel drive)	Various
Paarens Beach Provincial Park	C	Developed	\$10.00 per night	Picnic tables, campfires, drinking water, playground, wheelchair access	Road (motorhome)	36
Rubyrock Lake Provincial Park	C	Undeveloped	None	None	Boat-in	0
Sowchea Bay	C	Developed	\$10.00 per night	Campfires, drinking water	Road (motorhome)	30
Stuart Lake Marine Provincial Park	C	Undeveloped	None	None	Boat-in, Road	0
Takla Lake Marine Provincial Park	C	Undeveloped	None	None	Boat-in	0
Trembleur Lake Provincial Park	C	Undeveloped	None	None	Boat-in, Road	0

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NAME	ELECTORAL AREA	SERVICES	FEE S	DESCRIPTION	ACCESS	CAMPSITE S
Sutherland River Park and Protected Area	C, B	Undeveloped	None	None	Boat-in, Road	0
Beaumont Park	D	Developed	\$15.00 per night	Boat launch, campfires, drinking water, picnic areas, pit or flush toilets, playground, sani-station/dump, wheelchair access	Road (motorhome)	49
Finger-Tatuk Provincial Park	F	Developed	\$10.00 per night	Pit toilets, Flush toilets, cabins (in resorts), campfires	Road (2 wheel drive)	>14
Stuart River Provincial Park	F, C	Undeveloped	None	None	Boat-in, Road	0
Babine River Corridor Provincial Park	G	Developed	None	Campfires, drinking water, pit toilets	Road (2 wheel drive)	Various
Rainbow Alley Provincial Park	G	Undeveloped	None	None	Boat-in, Road	0
Red Bluff Provincial Park	G	Developed	\$15.00 per night	Campfires, drinking water, picnic tables	Road (motorhome)	27
Topley Landing Provincial Park	G	Unknown	None	Pit toilet	Road (2 wheel drive)	0
Babine Lake Marine (Smithers Landing) Provincial Park	G, B	Developed	\$10.00 per night	Campfires, pit toilets, picnic tables	Road (motorhome)	5

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Schedule D
Community Recreation Areas

NAME	ELECTORAL AREA	RECREATION TYPE	OPERATOR	DESCRIPTION
Bulkley River (West End Rd)	A	Recreation Site (REC16192)	User Maintained	Quick Chalet & Riverland Campsite
Lunan Road Boat Launch	A	Boat Launch	User Maintained	MoTI right of way
Chicken Creek Boat Launch	A	Boat Launch	User Maintained	
Decker Lake picnic site	B	Day use site	Decker Lake Rec Commission) User maintained	Picnic Site, needs to be cleaned up; is a bit overgrown; public site through Decker Lake Recreation (Sandy Point)
Stuart River Sest Stop	C	Rest Stop / Picnic Site	Formerly Rotary	License held by the RDBN
Stellako River	D	Day use site	Unknown	A boat launch/river access point to a very popular fishing area
Nechako River (Fort Fraser)	D	Day use site	User maintained	Commonly used river access point, good potential for development as a day use site
Francois Lake, East end	D	Park	Glenannan Comm Assoc. Maintained	Glenannan Community Park - day use only, incl picnic area and small boat launch
Francois Lake, East end (Ruby Rd)	D	Boat launch	User maintained	Boat launch
Francois Lake, East end (Biller Rd)	D	Boat launch	User maintained	Boat launch
Francois Lake, East end (Dahlgren Rd)	D	Recreation Site (REC1498)	Unknown	Sawmill Point Rec Site (in Provincial Park) has a boat launch; (is a retired unmanaged site?)
Francois Lake, East end (Black Point)	D	Provincial Park	Unknown	Black Point (in Prov Park) popular area for hiking and boating to
Endako Hall	D	Day use site	Endako Hall Society Maintained	Endako Hall; has 4 picnic tables, a gazebo, fire pit & plenty of parking as well as some sports equipment
Cheslatta Falls (#1)	E	Day use site	Unknown	Located on Alcan property
Nicholson Bay	E	Day use site	MoT Maintained?	MoT site, for day use only
Ferry Landing (N Shore)	E	Boat launch, docks	Unknown	Area beside ferry landing with good potential for upgrades
Tchesinkut Lake Boat Launch (#1)	E	Boat launch	Maintained?	Public (MoT) boat launch next to Beaver Point Resort
Tchesinkut Lake swimming area	E	Beach	User maintained	Beach along Hwy 35 commonly used for swimming
Tchesinkut Lake Boat Launch (#2)	E	Boat launch	User maintained	Beach off E Tchesinkut Rd used for lake access, rough boat launch
Francois Lake (Hospital Point)	E	Day Use Site	User Maintained	Public Beach, No Overnight Camping
Francois Lake (Indian Bay)	E	Recreation Site (REC0552)	Unknown	Boat Launch
Francois Lake (South Ferry Landing)	E	Boat Launch	Unknown	Only Accessible public Boat Launch available for entire summer
Babine Lake	G	Petroglyphs	Unknown	Suggested that the petroglyphs on Babine Lake could be better identified for boaters - locations were not provided

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Schedule E

Regional District Recreation Services and Administration Methods

Regional District	Parks Function	Services Provided					Service Delivery			
		Parks	Trails	Docks	Boat Launch	Other Services	Park & Rec. Commissions	Community Operators	Parks Manager	Maintenance Staff
ACRD	yes	2	no	1	1	marina		yes	no	no
ACRD has undertaken a study to take over operations and significantly expand park, trail, and boat launch services										
CCRD	yes	2	2	no	no	Rec programs	yes	yes	no	no
CKRD	yes	13	1			soccer fields, ball diamonds	no	no		
CORD	yes	38	yes	yes	yes	marina	no	no		
CRD	yes	yes	no	?	?		yes	yes	no	no
Recreation Commission is a partnership with the City of Quesnel to operate Arts and Rec Centre, arenas, etc. plus regional parks										
CSRD	yes	10 plus	yes	yes	yes	Conservation area parks	yes	yes	no	no
CSRD has recently undertaken a study to expand park and recreation services and examine operational / administrative options										
CowichanVRD	yes	130	yes	yes	yes		no		yes	yes
CVRD	yes	26	100 km			Skateboard park	no	no		
EKRD	yes	3	no	no	no	soccer fields, ball diamonds	no	no		yes
FFGRD	yes	11	no	yes	yes		no	no	yes	yes
KSRD	no					Marina	no	no	yes	yes
KSRD operates a large marina as a joint venture with first nations										
KBRD	yes	1	no	no	no		yes	yes	no	no
MWRD	yes	8	yes		yes	6 pay campsites ski hill	no	no	yes	yes
NRD	yes	165	yes	yes	yes		no	yes	yes	yes
NORD	yes	yes	yes	yes	yes		no	no	yes	yes
OSRD	yes	9	yes	yes	yes	Ball diamonds	no	yes	yes	yes
PeaceRRD	yes	4	yes	no	yes		no	no	yes	yes
PowellRRD										
SQCRD	no	no	no	no	no		no	no	no	no

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Regional District	Parks Function	Services Provided					Service Delivery			
		Parks	Trails	Docks	Boat Launch	Other Services	Park & Rec. Commissions	Community Operators	Parks Manager	Maintenance Staff
SLRD	yes	yes	yes	no	no		no	no	yes	yes
SLRD has taken over operation and maintenance of all crown land trails in the region										
SRD	yes	50+	yes	yes	yes		no	yes	yes	yes
SCRD	yes	30+	yes	yes	yes	Pay campsites	no	yes	yes	yes
TNRD	no	no	no	no	no	no	no	no	no	no



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**Regional District of Bulkley-Nechako
Board of Directors
December 14, 2017**

To: Chair Miller and the Board of Directors
From: Corrine Swenson, Manager of Regional Economic Development
Date: December 5, 2017
Regarding: BC Rural Dividend Application

Staff are working on an application to the BC Rural Dividend Program for 2018/19 Tourism Initiatives. The Regional Tourism Working Group met on November 16 and each member provided input into potential initiatives. The application will include the following initiatives and the request will be for 80% of the budget. Other funding opportunities are also being pursued. A Board Resolution is required to submit the application, and enter into a contract with the Province of BC, should the funding be approved.

The application includes:

1) Development of the Discovery App

This project will build on the current web-based itinerary generator to create a program to make a mobile-friendly app that will be able to be downloaded from the Google Play Store and iTunes.

Discovery App Online: <http://visitbulkleynechako.com/discovery-app>

Budget: \$10,000 Timeline: April, 2018 – December 2019

2) 360/Virtual Reality Video Production

This project will see the production of VR videos/games featuring the region to allow visitors to have a VR experience. It will also include the purchase of VR headsets for Visitor Information Centers around the region to be able to offer the experience.

Budget: \$70,000 Timeline: April, 2018 – December 2019

3) Tourism Investment Package

This project will include data collected through the Value of Tourism Study and Tourism Profiles created for the region in the creation of an Investment Package targeted at attracting tourism operators to the region.

Budget: \$25,000 Timeline: April, 2018-September, 2018

4) Participation in the User Generated Content Partnership

This exciting program, headed by Destination Canada, will allow efficient and streamlined access to the authentic content captured on social media for use in marketing the region.

Budget: \$15,000 Timeline: April, 2018 – March 31, 2019

Does the Board support an application to the BC Rural Dividend Program, and agree to enter into a contract, should the funding be approved?

RECOMMENDATION

(All/Directors/Majority)

- 1) That the RDBN Board of Directors authorize submitting an application to the BC Rural Dividend Program for 2018/19 Tourism Initiatives and that the Board supports this project through its duration, and,
- 2) That the RDBN Board of Directors agree to enter into a contract with the Province of BC, should the funding be approved.



**Regional District of Bulkley-Nechako
Board of Directors
December 14, 2017**

To: Chair Miller and the Board of Directors
From: Debbie Evans, Agriculture Coordinator
Date: December 5, 2017
Regarding: RDBN Regional Agricultural Forum

The Board has directed staff to plan a Regional Agricultural Forum to be held in 2018.

It is proposed that an Agriculture Forum be held in Burns Lake on the evening of Thursday September 20th with a dinner and a guest speaker to provide time for producers to meet and mingle. It is further proposed that workshop sessions be held during the day of Friday, September 21st with the event planned to finish mid afternoon.

Funding opportunities will be researched and brought before the Board for further consideration if available.

RECOMMENDATION:

(All/Directors/Majority)

“That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to plan the Agriculture Forum for Sept 20 – 21, 2018 in Burns Lake, and further, that staff gather topics for discussion for the RDBN Board of Directors.”



Regional District of Bulkley-Nechako Memo – Board Agenda December 14, 2017

To: Chair Miller and the Board of Directors
From: John Illes Chief Financial Officer
Date: December 14, 2017
Re: Change in Vehicle Replacement Plans

The Regional District's 2011 Ford Escape was involved in a collision with a moose. Staff were not injured and there was no loss of time worked as a result of this accident. This accident resulted in significant damage to the vehicle and the vehicle is described by our insurer as a "total loss". The pay-out for this vehicle is currently unknown.

We are seeking direction to replace this vehicle. Our current plans are to purchase a "heavy half tonne" four wheel drive truck with four doors. Estimates of the cost range from \$40,000 to \$50,000 depending on make and trim level. The Regional District will follow its purchasing policy to get the best value for money.

In addition, the Regional District has a 2008 Ford Escape that it planned to replace in 2018. The replacement for this vehicle will be in the 2018 budget; however, staff have indicated a need to keep the older vehicle to allow staff to maximize their field time. This will be an inexpensive way to increase the fleet size by one vehicle in 2018.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's December 14, 2017 titled 'Change in Vehicle Replacement Plans'; and

"That the Board authorize the purchase of a new vehicle to replace the 2011 Ford Explorer and that the Board authorize the withdrawal of the vehicle's cost from the Vehicle Reserve account; and

"That the Board amend the current Financial Plan by increasing capital expenditures in Service 1200 (General Government) by \$50,000 and increasing the withdrawal from capital reserves by \$50,000; and

"That the Board direct staff to include the increase in the vehicle fleet by one vehicle in the 2018 Financial Plan."



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
November 23, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: December 5, 2017
Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Dze L K'ant Friendship Centre Society

The Dze L K'ant Friendship Centre Society has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds for an energy efficiency project at the Friendship Centre located in Smithers.

The Society plans to replace two inefficient on-demand water heaters with one new, high efficiency, on-demand water heater. The cost for this project has been quoted at \$5,646.80.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$893,749.23. Director Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$5,646.80 from the Area 'A' allocation for this Community Energy Systems project.

RECOMMENDATION:
<ol style="list-style-type: none"> <li style="margin-bottom: 10px;">1. That the RDBN Board of Directors authorize contributing up to \$5,646.80 of Electoral Area 'A' Federal Gas Tax allocation monies to the Dze L K'ant Friendship Centre Society for an energy efficiency upgrade; and further, (All/Directors/Majority) 2. That the RDBN Board of Directors authorize the withdrawal of up to \$5,646.80 from the Federal Gas Tax Reserve Fund. (Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
December 14, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: December 5, 2017
Regarding: Federal Gas Tax Funds – Electoral Area 'C' (Fort St. James Rural)
 Stuart Lake Outreach Group Society

The Stuart Lake Outreach Group Society has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete an energy efficiency upgrade at the Fort St. James Food Bank, located in the old Catholic Church.

The Society plans to restructure the uninsulated contoured doors to the Food Bank storage area (loading area doors) by framing the space in and installing insulated steel doors along with an energy efficient window to allow for natural lighting, as well as replacing the uninsulated exterior doors to the Soup Kitchen with insulated doors.

The total cost of this renovation project is estimated at \$21,887.25, and the Nak'azdli Band has contributed \$1700 towards the upgrades.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'C' allocation is \$280,155.42. Director Greenaway is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$20,187.25 from Area 'C' Gas Tax Funds for this Community Energy Systems project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$20,187.25 of Electoral Area 'C' Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Fort St. James Food Bank; and further,
(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$20,187.25 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
December 14, 2017**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: December 5, 2017
 Regarding: Federal Gas Tax Funds – Electoral Area 'F' (Vanderhoof Rural)
 Cluculz Lake Community Association

The Cluculz Lake Community Association (CLCA) is just completing their highly successful renovation project at the Cluculz Lake Hall, located in Electoral Area "F" (Vanderhoof Rural). In fact, the Association was able to return GST rebate funds to the Area "F" Gas Tax Allocation.

The Hall still requires renovations to be done to the washrooms. The CLCA has used the services of a Registered Professional (Engineer) as required by the RDBN to provide drawings for this project. The estimated cost for this project is as follows:

Washroom renovations	\$39,060
Engineered drawings	752
Professional oversight	<u>3,150</u>
Total	\$42,962

The Association has pending funding applications with Northern Development Initiative Trust (NDIT), Four Rivers Coop, and Integris Credit Union. NDIT requires a commitment of other funding prior to their January Board Meeting but the Coop and Credit Union funding announcements have not yet been made. Director Petersen is willing to commit the funds required from the Area "F" Gas Tax Allocation to ensure that the NDIT application goes forward as strongly as possible.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'F' allocation is approximately \$401,991.33. Director Petersen is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$18,150. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$18,150 of Electoral Area 'F' Federal Gas Tax allocation monies to Cluculz Lake Community Association for a Recreation Infrastructure improvement project at the Cluculz Lake Hall; and further,

(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$18,150 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
December 14, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: December 1, 2017
Regarding: Federal Gas Tax Funds – Electoral Area 'G' (Houston Rural)
 Topley Fire Protection Society

The Topley Fire Protection Society has completed a number of upgrades at the new Fire Hall building located in Topley. The Society has now planned "Phase 3", and have requested the Regional District of Bulkley-Nechako's assistance in the form of further Federal Gas Tax Funds to complete additional energy efficiency upgrades, specifically replacing the inefficient fluorescent lighting with highly efficient LED lighting at the Topley Fire Hall, which is an RDBN-owned asset.

The total cost of the Phase 3 upgrades is estimated at \$9,523 plus GST.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'G' allocation is \$179,599.18. Director Newell is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$9,523 plus GST from Area 'G' for this Community Energy Systems project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$9,523 plus GST of Electoral Area 'G' Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Topley Fire Hall; and further,
(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$9,523 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



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Regional District of Bulkley-Nechako
December 14, 2017
Board of Directors

To: Chair Miller and the Board of Directors
From: Corrine Swenson, Manager of Regional Economic Development
Date: December 5, 2017
Regarding: Regional Tradeshow Partnership 2018

The RDBN has participated in the *Travel Northern BC* partnership to share a four-booth space at the Vancouver Outdoor Adventure Show, for the last six years. For two years before that, the RDBN rented one booth individually.

Travel Northern BC is an informal group including, Tourism Smithers, Tourism Kitimat, Kermodei Tourism (Terrace), Tourism Prince George, Tourism Prince Rupert and Regional District of Kitimat –Stikine. The group promotes tourism opportunities from Prince George to Prince Rupert as a region, not as individual communities.

Highlights from the 2017 Outdoor Adventure Show included:

- 16,300 visitors to the show
- The space occupied comprises four typical booth spaces and is strategically located for maximum attendance.
- Cedar walls surrounded the booth and displayed photos of outdoor activities that can be experienced in the north.
- Information requests (in order of most – least requested) included mountain biking, wildlife, salmon, fishing, camping, historic sites, and backcountry skiing.
- 350 bags of information and 100 Regional Tourism Guides were distributed.
- Collaboration between the northern partners ensured northern BC and tourism activities are marketed well, all communities are highlighted, and there is an adequate number of people staffing the booth.

Some of the benefits of participating in the Travel Northern BC Partnership include:

- Reduced costs as booth and supply costs are shared equally.
- Enhanced presence within the tradeshow area, four 10'x10' booths instead of one - 10'x10' booth. The larger area attracts a higher number of show attendees than the single RDBN booth. The booth display includes a log cabin with windows looking out to activity scenes with the intent of attracting people to the booth with a unique feature.
- Four booth attendants are available at all times to answer questions and promote the region.

Expense	2018 Budget
Booth Rental and Supplies	1,700
Attendee to staff the booth	1,750
Total Expenses	\$ 3,450

The budget for 2018 is \$3,450. This amount is included in the 2018 Regional Economic Development Department draft budget.

BC, Washington and Alberta are the target markets for visitors to the region. The Travel Northern BC Partnership has also extended the invitation to participate in the Outdoor Adventure Calgary Show in March, 2018. The Regional Tourism Working Group felt this partnership and attendance at the Calgary show was a high priority project of the group. This show would not require attendance by the RDBN and the budget would be \$1,800.

Does the Board of Directors wish to continue this partnership in 2018?

RECOMMENDATION:	(All/Directors/Majority)
That the RDBN Board of Directors supports the <i>Travel Northern BC</i> partnership and attends the 2018 Vancouver Outdoor Adventure Show as well as supports the <i>Travel Northern BC</i> partnership but does not attend the 2018 Calgary Outdoor Adventure Show.	

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: December 6, 2017

**SUBJECT: Nechako Valley Search and Rescue – Request for Grant in Aid
– Electoral Areas “D” (Fraser Lake Rural) and “F” (Vanderhoof
Rural)**

Attached is a request for Grant in Aid monies from Nechako Valley Search and Rescue.

The group is seeking \$3,100 grant in aid monies from Areas “D” (Fraser Lake Rural) and “F” (Vanderhoof Rural) to assist with costs associated with its new command vehicle.

Directors Parker and Petersen have indicated their support of the application.

RECOMMENDATION: (All/Directors/Majority)

“That Nechako Valley Search and Rescue be given \$1,550 grant in aid monies from each of Electoral Areas “D” (Fraser Lake Rural) and “F” (Vanderhoof Rural) to assist with costs associated with its new command vehicle.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: December-04-17 11:43 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5a25a53914404-Budget.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Nechako Valley Search and Rescue

Mailing Address:

Box 378 Vanderhoof BC V0J 3A0

Email:

nechakovalleysar@gmail.com

Contact Person:

Chris Mushumanski, director 250-567-0972

APPLICATION SUMMARY

Project or purpose for which you require assistance:

expenses for new command vehicle

Amount Requested:

\$3100

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

_____	_____	_____
(signature of authorized signatory)	(title)	Signature of Electoral Area Director
Amount Approved: _____		
Date: _____		

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

NVSAR provides emergency search, rescue, recovery and evacuation notice delivery for the Cluculz Lake, Vanderhoof, Fort Fraser, Fraser Lake and Sai' Kuz areas. There are no other SAR groups in this area

Describe the geographic area that receives services or benefits from your organization.

Mentioned above, but we also respond as requested by the other SAR groups in the regional district.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

reimbursements only by EMBC for out of pocket expenses on tasks such as mileage.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

26 years, 32 active members, 11 members in training currently

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

expenses for our new command vehicle

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

NVSAR has a brand new mobile command centre arriving soon, these funds will help offset the many expenses with getting truck fully outfitted and ready for response

Describe how this proposal will benefit the community:

Allow NVSAR to respond safely, effectively and quickly to any SAR call out.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

5a25a53914404-Budget.xlsx

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

The mobile command centre is fully funded, but the expenses to outfit it are not

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2011 for our mobile command trailer

Year, Amount and Purpose for assistance

2013 for Ipads

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct

contributions?:

OR, is your organization: Part of a provincial or national fund

raising campaign?:

Yes

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Board ~ Ratify



REGIONAL DISTRICT OF BULKLEY-NECHAKO
2018
APPOINTMENTS

Chairperson Bill Miller
Vice-Chairperson Gerry Thiessen

EXECUTIVE COMMITTEE

Chair Tom Greenaway
Vice-Chairperson Shane Brien

Directors Taylor Bachrach
Mark Fisher
Mark Parker
Gerry Thiessen
Bill Miller (ex-officio)

AGRICULTURE COMMITTEE

Chair Mark Parker

FORESTRY COMMITTEE (Committee of the Whole)

Co-Chair Gerry Thiessen
Co-Chair Rob MacDougall

WASTE MANAGEMENT COMMITTEE (Committee of the Whole)

Chair Mark Fisher

RURAL DIRECTORS COMMITTEE

Chair Eileen Benedict

TRANSIT COMMITTEE

Chair Taylor Bachrach

NORTHERN BC TOURISM ASSOCIATION

Rob Newell

YELLOWHEAD HIGHWAY ASSOCIATION

**Jerry Petersen
Eileen Benedict, Alternate**

MUNICIPAL FINANCE AUTHORITY

**Bill Miller
Alternate Gerry Thiessen**

FEDERATION OF CANADIAN MUNICIPALITIES

**(FCM Conference – May 31-June 3, 2018, Halifax, Nova Scotia)
Chair plus one Director**

MUNICIPAL INSURANCE ASSOCIATION

**Eileen Benedict
Alternate Bill Miller**

FRASER BASIN COUNCIL

Tom Greenaway

NECHAKO WATERSHED ROUNDTABLE

Tom Greenaway

PRINCE GEORGE TREATY ADVISORY COMMITTEE

Tom Greenaway

BULKLEY VALLEY REGIONAL POOL

**Darcy Repen (or designate from Council)
Taylor Bachrach (or designate from Council)
Mark Fisher**

NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

(presently, Shane Brien) - Appointment by the RDBN Board

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PARCEL TAX ROLL REVIEW PANEL (5)

**Eileen Benedict
Tom Greenaway
Jerry Petersen
Mark Parker
Mark Fisher
Chair Bill Miller (ex-officio member)**

NORTHERN DEVELOPMENT INITIATIVE

**Prince George RAC - Bill Miller
 - Jerry Petersen, Alternate**

**Northwest RAC - Mark Fisher
 - Rob Newell, Alternate**

NORTHWEST BC RESOURCE BENEFITS ALLIANCE

**Bill Miller
Alternate Gerry Thiessen**



**Regional District of Bulkley-Nechako
Board of Directors
December 14, 2017**

To: Chair Miller and the Board of Directors
 From: Corrine Swenson, Manager of Regional Economic Development
 Date: December 5, 2017
 Regarding: Recent Promotional Material Produced

A number of promotional materials have been produced over the last two months in the Regional Economic Development Department. These materials were produced to assist with marketing the region to potential business, residents, visitors. The materials are available on the opportunities website, have been shared with economic developers in the region, and are being shared on Social Media accounts. Printed copies of the materials will be available at the Board Meeting by request.

Industrial Land Use Inventory Overviews –

<http://opportunities.rdbn.bc.ca/regional-information/industrial-land-inventories>

Cost of Living Infographics

<http://opportunities.rdbn.bc.ca/regional-information/demographics>

Community and Regional Visitor Statistics - Tourism Profiles –

<http://opportunities.rdbn.bc.ca/tourism>

Regional Tourism Brochure – under development. To be complete by December 31, 2017

RECOMMENDATION:	(All/Directors/Majority)
Receive.	



MEMORANDUM

To: Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: December 4, 2017
 Re: Land Referral File No. 7409961 (Jackson)

This application is regarding a Crown Grant to obtain additional land for extensive agriculture purposes. The subject property is legally described as Part of NE ¼ and Part of the remainder of SE 1/4, District Lot 1086, Cariboo District and is located on Degal Pit Road, approximately 24 kilometres east of the District of Vanderhoof. The applicant's homestead is 1 km west of the application area. The application area is approximately 63.15 ha. in size.

Location Map



The intent of this application is to provide additional arable land to their existing farm operation. This Licence of Occupation will allow the applicant to establish fencing, harvest merchantable timber, and clear land for forage production.

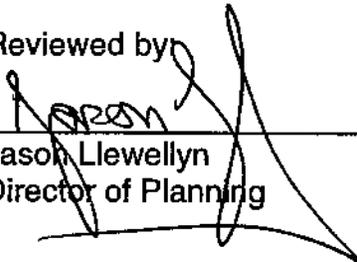
The application area is zoned Rural Resource (RR1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 and is outside the Agricultural Land Reserve. The application complies with zoning.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409961.

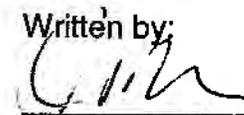
Rural Directors – All/Directors/Majority

Reviewed by



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409961

Electoral Area:	F
Applicant:	Eric Jackson
Existing Land Use:	Forested
Zoning:	Rural Resource (RR1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Plan Designation	Resource (RE) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Degal Pit Road
Archaeological Site:	None according to provincial mapping
Building Inspection:	Within the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None

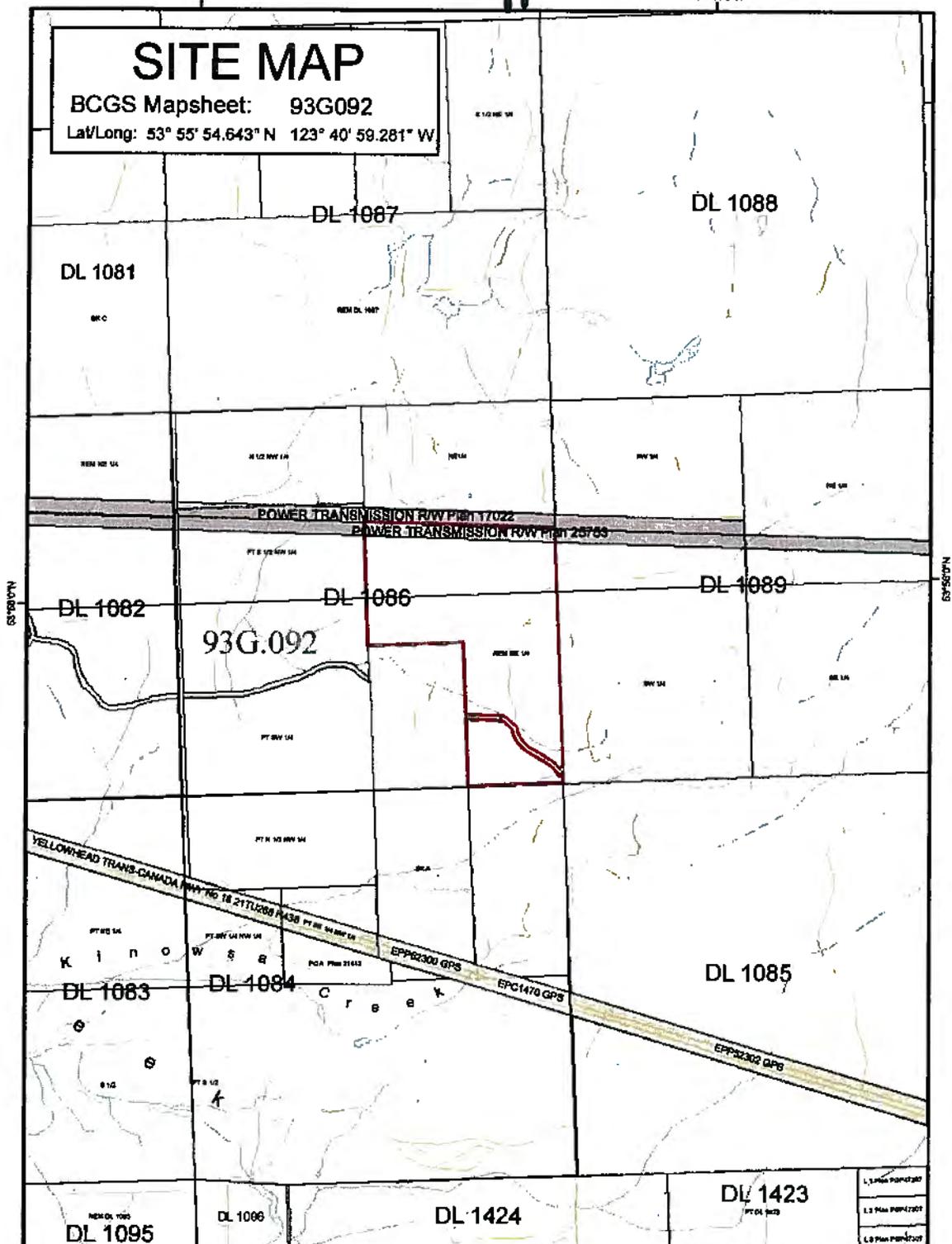
123°42'0"W

123°40'0"W

91

SITE MAP

BCGS Mapsheet: 93G092
Lat/Long: 53° 55' 54.643" N 123° 40' 59.281" W



File Number: 7409961

Site # 1 of 1 - APPLICATION Area = 63.15 Ha.

TYPE: CROWN GRANT

PURPOSE: AGRICULTURE

SUBTYPE: DIRECT SALE

SUBPURPOSE: EXTENSIVE

LOCATION: DEGAL PIT RD

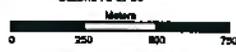
IMAGERY: N/A

Produced by
Ministry of Forests, Lands &
Natural Resource Operations
Northern Services Centre
Frontier BC
Date: October 13, 2017

Scale: 1:20,000

* if printed on 8.5x14 page

Projection: BC Albers
Datum: NAD 83



Legend

- | | |
|-------------------------|-------------------------------|
| Crown Land Application | Potential Park |
| Priority Survey Parcel | Protected Area |
| Subdivision | OIC Conditional Reserve |
| Municipality | Surrounding Area |
| Municipal Right of Way | Base Mapping Point (2017) |
| Unimproved Road RW | River or Stream |
| GasCB RW Control Lot | Road or Stream - Dry |
| Power Transmission RW | Lake |
| GasCB RW | Reserve - Details |
| Railway RW Control Lot | Chert/Bedrock |
| Municipality RW | Contour - 20m Interval |
| Transportation Corridor | Transportation - Lines (2017) |
| Highway | Aerial |
| Railway | Road |
| Unimproved Road RW | Road Service Road |
| | Road - emb. |
| | Rail Line |

All measurements are approximate.





MEMORANDUM

To: Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: December 6, 2017
 Re: Land Referral File Nos. 7409976 and 7409977 (Saik'uz First Nation)

These two applications are regarding a Conditional Withdraw (Section 17) application for a 30 year term to gain tenure over two areas for the purpose of establishing a traditional use area and an area dedicated as cultural significance for the Saik'uz First Nation.

The Saik'uz First Nation is currently in Treaty negotiations with the Province of British Columbia. The areas near Sinkut Mountain and at the confluence of the Nechako and Stuart Rivers are deemed important to the Saik'uz First Nation they wish to ensure protection of these areas until Treaty negotiations are finalized. Therefore, it is proposed that a Section 17 - Conditional Withdraw application would be the appropriate tool to manage the land use in these areas.

Section 17 - Conditional Withdraw

Conditional Withdraw applications under the *Land Act* designate a portion of Crown land for a particular use or for the conservation of natural or heritage resources. Only compatible uses with the designated use regulated under the *Land Act* will be considered by the Province. An example of a compatible use that would be considered, would be a low impact adventure tourism operation or interpretive trail system that reflects Saik'uz terms and values.

Allocating a Section 17 – Conditional Withdraw would prevent the Province to issue Crown Grants, Licence of Occupations or Land Leases in this area unless the use is compatible and has the consent of the Saik'uz First Nation. According to Provincial Government staff any application made to the Province in the proposed application areas would need to go through consultation with the Saik'uz First Nation. This consultation would require face to face meetings, 90 day referral times, and written permission from the Saik'uz for the proposed use of land in the areas. In effect it appears that the proposal would establish joint management of the areas, and restrict the private sale of lands in these areas.

Section 17 – Conditional Withdraw does not grant Saik'uz First Nation the exclusive right to use the proposed application areas. According to Provincial Government staff uses subject to other Acts such as the *Forest Act*, *Mines Act* etc. will not be restricted within the proposed application areas. For example, existing and future forestry licences and range tenures under the *Forest Act* are not impacted. In addition, existing licence and tenure holdings issued under the *Land Act* will be maintained.

Staff have confirmed with the Province that the Saik'uz would not be allowed to restrict

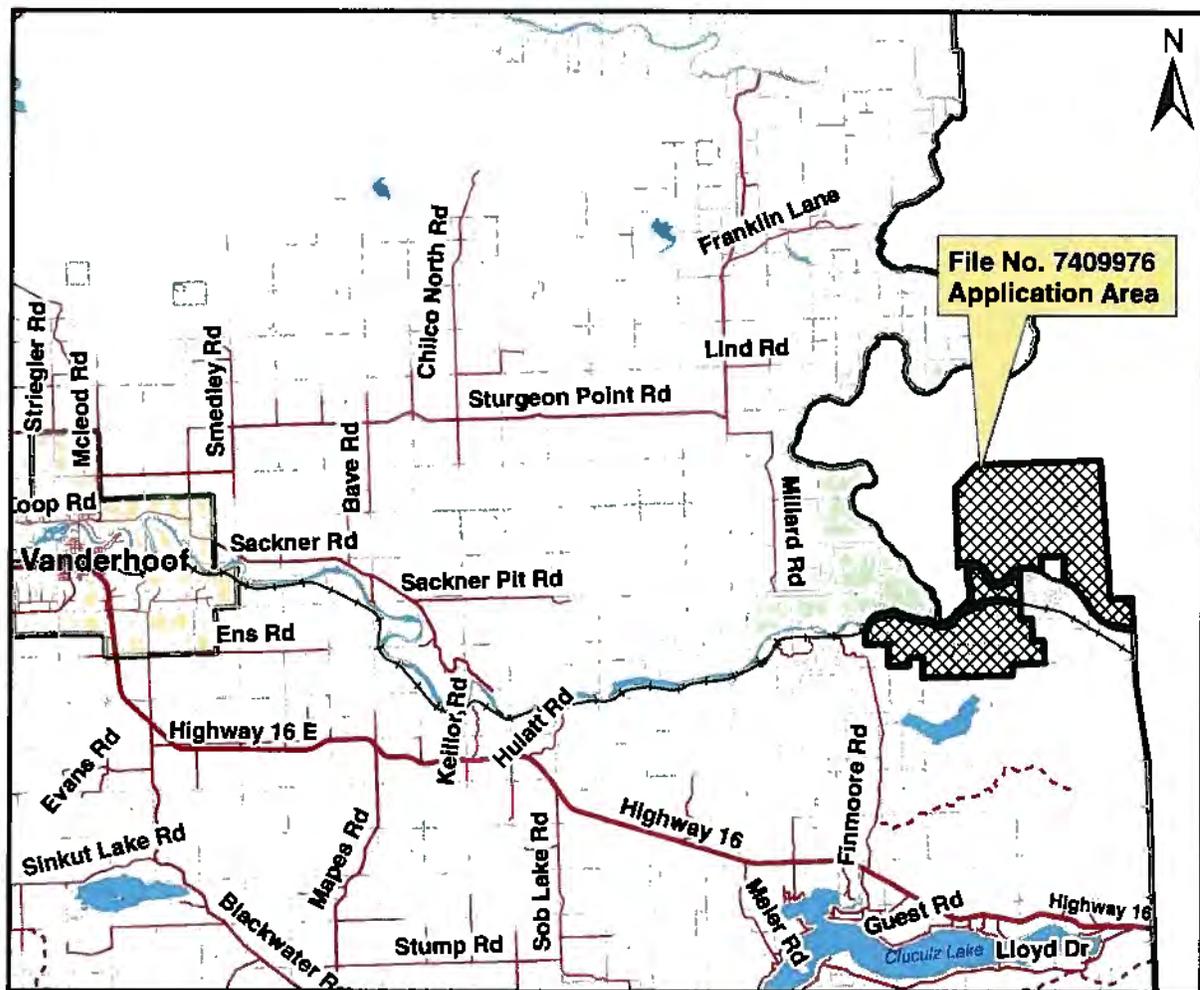
access to, or place any signage in, these areas. The public will be free to use the area for recreation or hunting. The existing hunting, trapping, guiding licences are being maintained. There are no known recreation sites, or tenured trail systems within the areas.

Sinkut Mountain has seen some interest for wind farm development. Innergex Wind Energy has done some investigative work in the area in 2014. However, the Province has confirmed that the application will not impact the company's area of interest.

Application Area Details - File No. 7409976

Application File No. 7409976 is located within the RDBN and the RDFFG at the confluence of the Stuart and Nechako Rivers, 24 kilometres east of the District of Vanderhoof. The application area is 3,582.6 ha in size. The portion of the application area lying south of the Nechako River is within the RDBN and Designated Resource (RE) under the Vanderhoof Rural OCP and zoned Rural Resource (RR1).

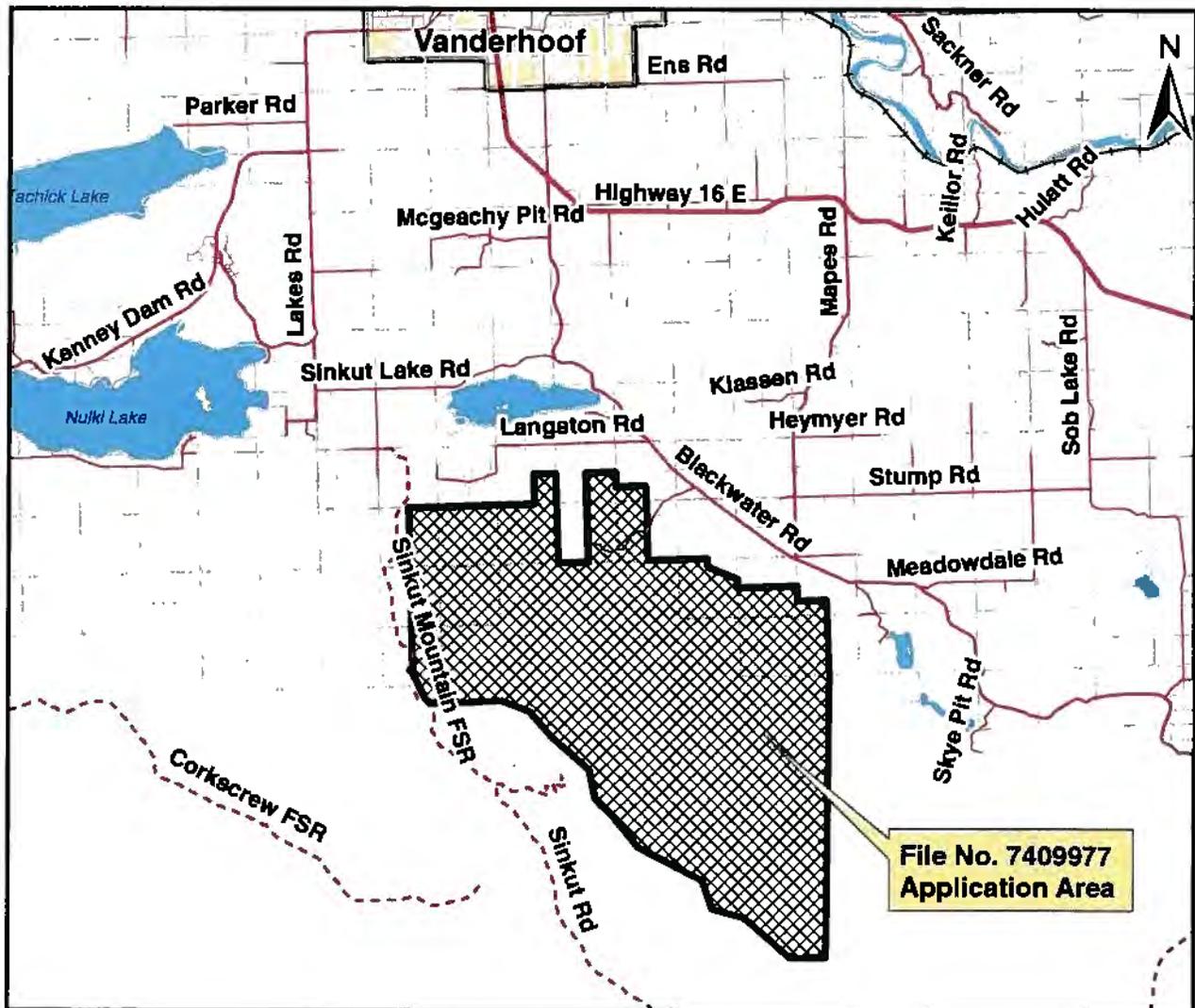
File No. 7409976 Location Map



Application Area Details - File No. 7409977

Application File No. 7409977 is located on Sinkut Mountain, 10 kilometres south of the District of Vanderhoof. The application area is 8,559.55 ha in size. A portion of the application area is Designated Resource (RE) and Agriculture (AG) under the Vanderhoof Rural OCP and zoned Rural Resource (RR1) and Agricultural (Ag1). A portion of the application area is within the Agricultural Land Reserve.

File No. 7409977 Location Map



Discussion

There is very limited written information regarding the referrals. Most of the information provided has been verbally provided by Provincial Government staff. RDBN staff are not aware of any potential tenure applications that may be impacted by the proposed Section 17 Conditional Withdrawal. It is noted that a portion of the land in the Sinkut Mountain area is within the ALR. This land does not appear to be developed for agricultural use.

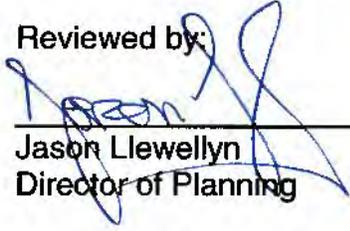
Staff would prefer to have more information on the referral; however, the Province has indicated that there are no associated studies or support documents available. The province has also indicated that the RDBN's comments are required by December 22, 2017.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409976 and 7409977.

Rural Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:

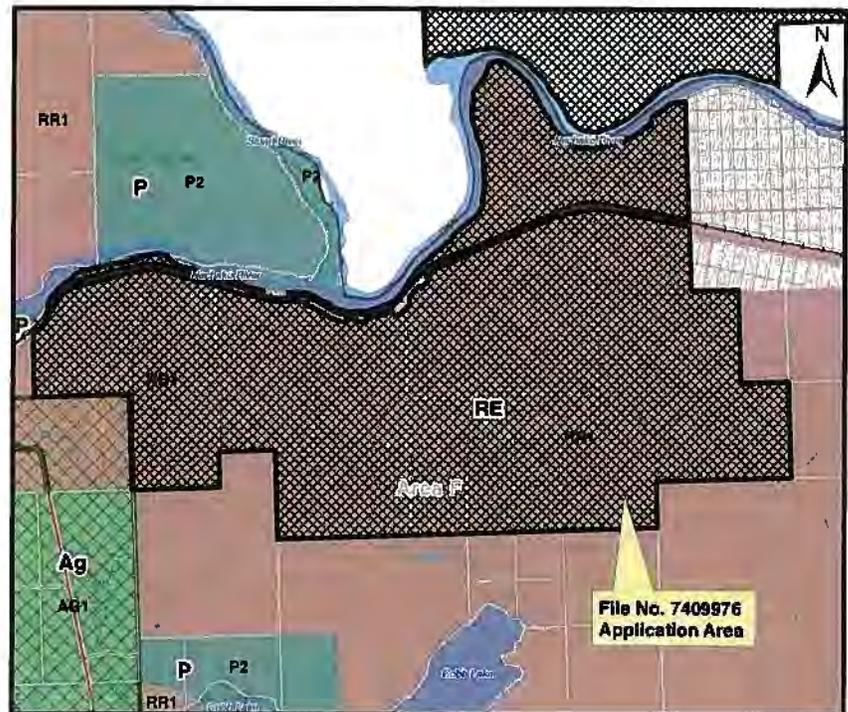
 For

Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409976

Electoral Area:	F
Applicant:	Saik'uz First Nation
Existing Land Use:	Vacant
Zoning:	Portion lying south of the Nechako river is zoned Rural Resource (RR1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

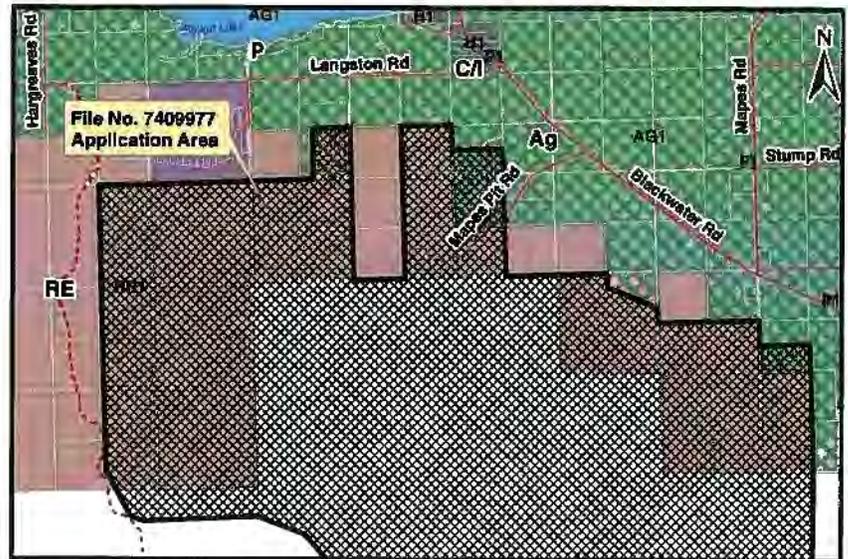


Plan Designation	Portion lying south of the Nechako river is designated Resource (RE) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	See attached zoning bylaw
Agricultural Land Reserve:	Not within the ALR
Access Highway:	Finmoore Road
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409977

Electoral Area:	F
Applicant:	Saik'uz First Nation
Existing Land Use:	Vacant
Zoning:	The majority of the application area is zoned Rural Resource (RR1) and small portion is zoned Agricultural (Ag1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.



Plan Designation

The majority of the application area is designated Resource (RE) and a small portion is designated Agriculture (AG) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009

Proposed Use Comply With Zoning:

See attached zoning bylaw

Agricultural Land Reserve:

Portions of the application area are within the ALR

Access Highway:

Sinkut Mountain FSR & Maps Pit Road

Archaeological Site:

None according to provincial mapping

Building Inspection:

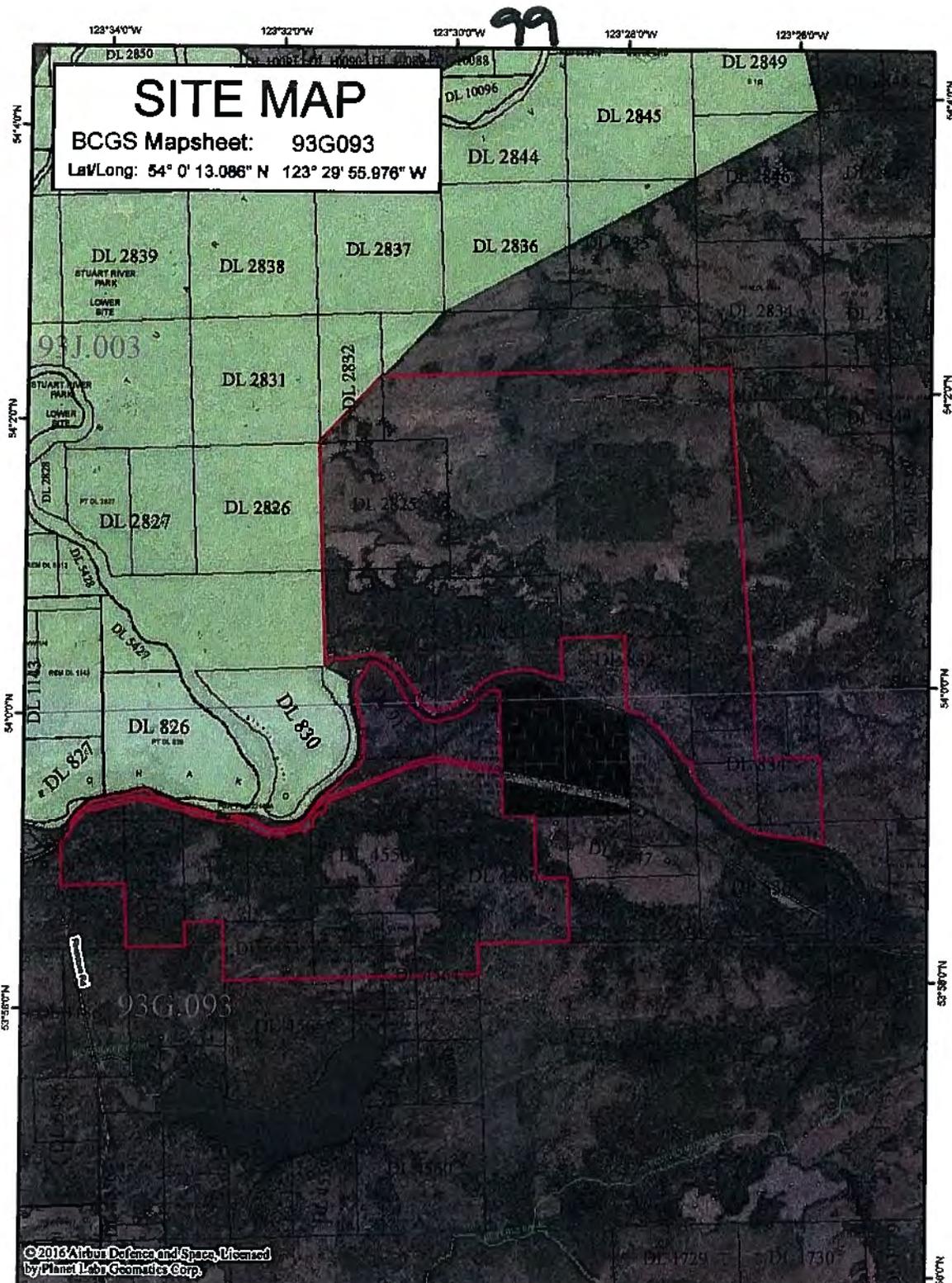
Outside the Building Inspection Area

Fire Protection:

Outside the Rural Fire Protection Area

Other comments:

None



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File Number: 7409976

Site # 1 of 1 - APPLICATION Area = 3582.6 Ha.

TYPE: RESERVE/NOTATION

PURPOSE: FIRST NATIONS

SUBTYPE: SEC 17 DESIGNATED USE AREA

SUBPURPOSE: CULTURAL SIGNIFICANCE

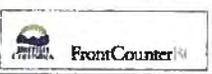
LOCATION Stuart and Nechako Confluence IMAGERY: Spot 67 - 2014-2015

Produced by
Ministry of Forests, Lands &
Natural Resource Operations
Northern Services Centre
FraserCoastBC
Date: November 21, 2017

Scale: 1:60,000

* if printed on 8.5x14 page

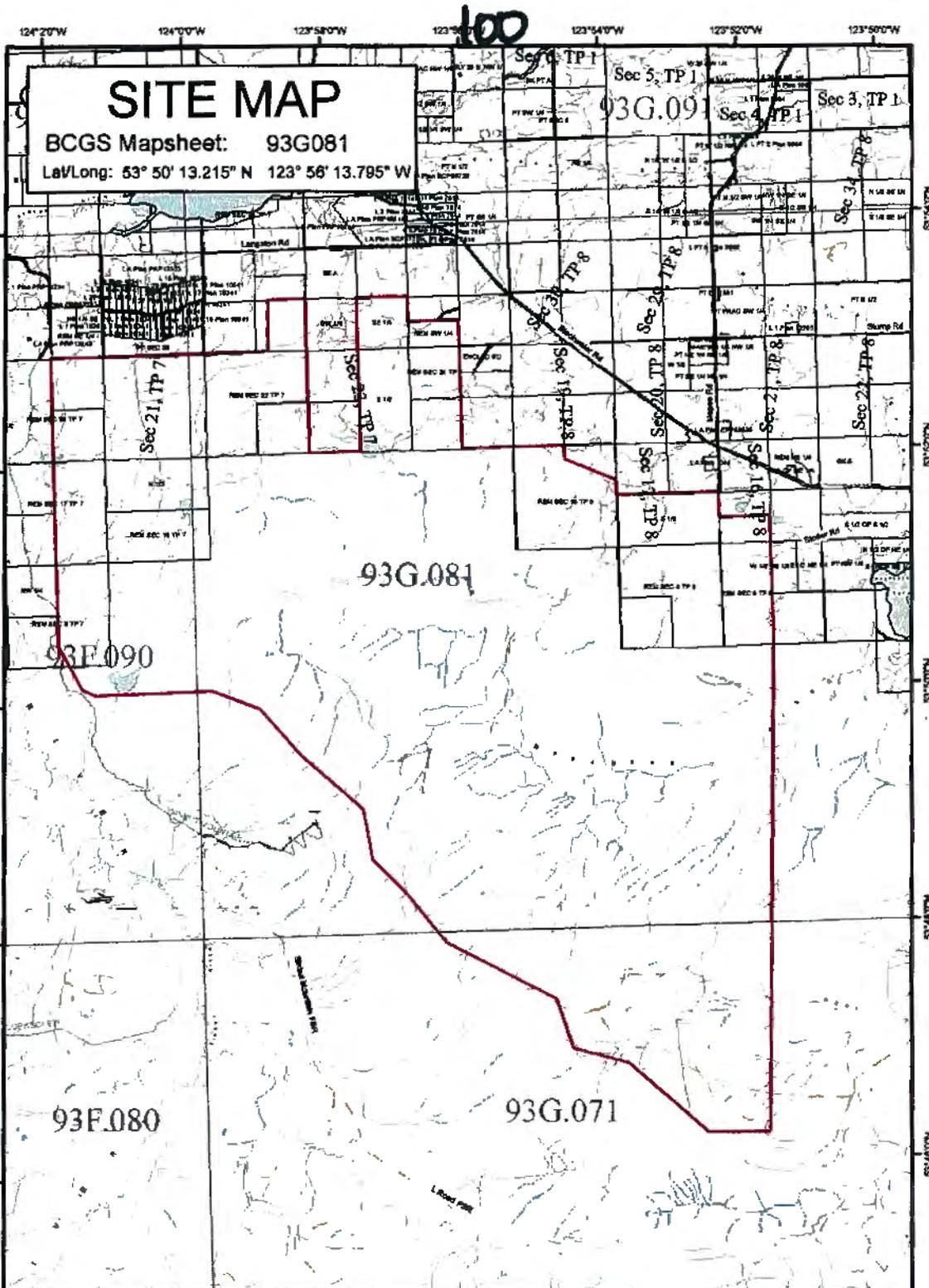
Projection: BC Albers
Datum: NAD 83



Legend

- | | |
|--------------------------|------------------------------|
| Crown Land Application | Protected Areas |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | OIC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road R/W | Base Mapping Features (20K) |
| Gas/Oil R/W Obsolete Lot | River or Stream |
| Power Transmission R/W | River or Stream - Dry |
| Gas/Oil R/W | Lake |
| Telecom R/W District Lot | Reserve - Detrital |
| Micro Business R/W | Glacier/icefield |
| Transportation Corridors | Contour - 50m Interval |
| Highway | Transportation - Lines (20K) |
| Railway | Artificial |
| Surveyed Road R/W | Road |
| | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

All measurements are approximate.



SITE MAP
 BCGS Mapsheet: 93G081
 Lat/Long: 53° 50' 13.215" N 123° 56' 13.795" W

File Number: 7409977
 Site # 1 of 1 - APPLICATION Area = 8559.55 Ha.

TYPE: RESERVE/NOTATION PURPOSE: FIRST NATIONS
 SUBTYPE: SEC 17 DESIGNATED USE AREA SUBPURPOSE: CULTURAL SIGNIFICANCE
 LOCATION: Sinkut Mountain IMAGERY: N/A

Produced by Ministry of Forests, Lands & Natural Resource Operations Northern Service Centre ForestCoastBC Date: November 21, 2017
 Scale: 1:75,000
 * If printed on 8.5X14 page
 Projection: BC Albers
 Datum: NAD 83



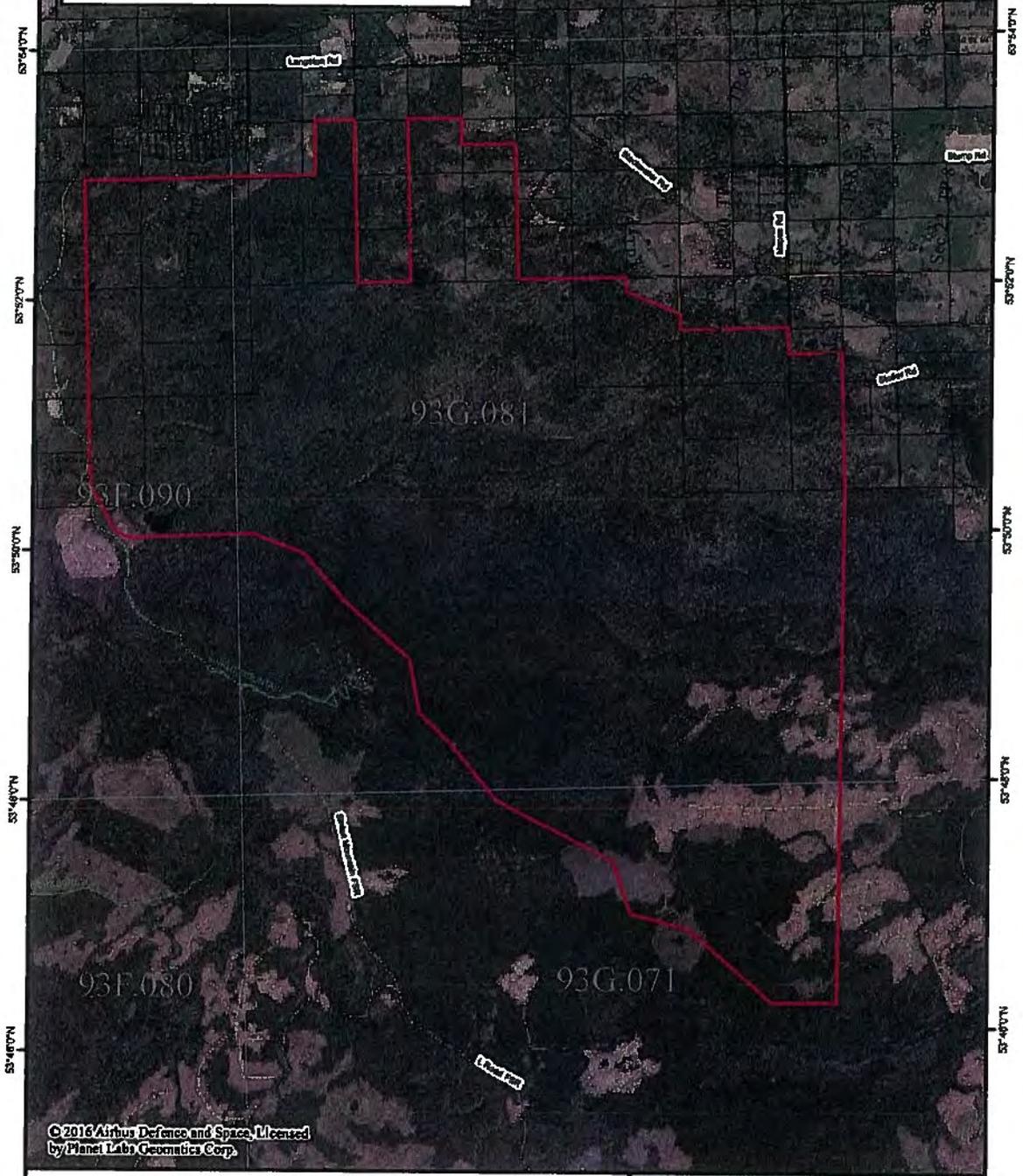
Legend

- | | |
|---------------------------------|-------------------------------------|
| Crown Land Application | Protected Area |
| Primary Survey Point | Protected Park |
| Setback | Protected Area |
| Municipality | Ecological Reserve |
| Intersected Rights of Way | Recreation Area |
| Agricultural Road R/W | State Manning Features (SRM) |
| Gas/Oil R/W Class 1 Lot | River or Stream |
| Public Transportation R/W | River or Stream - City |
| Gas/Oil R/W | Lake |
| Telephone R/W District Lot | Reservoir - Outlets |
| Miscellaneous R/W | Ditch/Inlet |
| Transportation Corridors | Canal - 20m Interval |
| Highway | Transportation - Lines (LWS) |
| Railway | Airfield |
| Intersected Road R/W | Road |
| | Forest Service Road |
| | Water Parcel |
| | Trail |
| | Belt Line |

All measurements are approximate.

124°2'0"W 124°0'0"W 123°58'0"W 123°56'0"W (0) 123°54'0"W 123°52'0"W 123°50'0"W

SITE MAP
 BCGS Mapsheet: 93G081
 Lat/Long: 53° 50' 13.215" N 123° 56' 13.795" W



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File Number: 7409977

Site # 1 of 1 - APPLICATION Area = 8559.55 Ha.

TYPE: RESERVE/NOTATION PURPOSE: FIRST NATIONS

SUBTYPE: SEC 17 DESIGNATED USE AREA SUBPURPOSE: CULTURAL SIGNIFICANCE

LOCATION: Siskut Mountain IMAGERY: Spot 6/7 - 2014-2015

Produced by Ministry of Forests, Lands & Natural Resource Operations Northern Service Centre ForestCentreBC
 Date: November 21, 2017

Scale: 1:75,000
 * if printed on 8.5X14 page

Projection: BC Albers
 Datum: MAD 83

Legend

Crown Land Application	Protected Areas
Primary Survey Parcel	Provincial Park
Subdivision	Protected Area
Municipality	CMO Ecological Reserve
Surveyed Rights of Way	Recreation Area
Surveyed Road R/W	Base Mapping Features (2011)
Gas/Oil N/W District Lot	River or Stream
Power Transmission R/W	River or Stream - City Lake
Gas/Oil R/W	Reserve - Deeds
Telecom R/W District Lot	District/Field Centre - 20m Interval
Miscellaneous R/W	Transportation - Lines (20K)
Transportation Corridors	Atfield Road
Highway	Forest Service Road
Railway	Road Permit
Surveyed Road R/W	Trail
	Rail Line

All measurements are approximate.





MEMORANDUM

To: Regional District Board
From: Jason Llewellyn, Director of Planning
Date: December 6, 2017
Re: Mount Milligan Environmental Assessment Certificate Amendments

BACKGROUND

At the November 23rd, 2017 Board meeting staff were directed to participate as a member of the working group for the Thompson Creek Metals Company Inc. (TCMC) applications to amend their Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine.

TCMC has recently submitted the following applications for review:

1. Environmental Assessment Certificate #M09-01 Amendment Application
2. Mines Act Permit M-236 Amendment Application
3. Occupant Licence to Cut L50834 Amendment Application (OLTC)
4. Short term Water Use Application for water withdrawal from Eskers and Philips Lake #1
5. Works Permit Application for pipeline construction within the Rainbow Forest Service Road Right-of-Way
6. Heritage Conservation Act Permit application
7. Request for Project Review by DFO for works in Philips Lake #1

The application for Amendment of Water Licence C125689 (Meadows Creek Water Supply Station) is expected within the next week.

A portion of the Mines Act permit application document is attached for the Board's information. The full application packages are available from staff on request.

APPLICATION REVIEW

The Environmental Assessment Office (EAO) and the Major Mine Permitting Office (MMPO) have requested review of the applications and the provision of comments by December 15th, 2017. They are seeking finalization of the draft application processing schedule as soon as possible in consultation with the company and Nak'azdli Whu'ten First Nation, McLeod Lake Indian Band and the Takla Lake First Nation.

The draft application processing schedule includes the following key dates:

- Working group/Mine Review Committee Round 1 Comments Due = December 15th
- Two day technical meeting workshop to discuss Round 1 Comments = December 18 and 19th
- TCMC Round 1 Comment Responses = January 2nd
- Working group/Mine Review Committee Round 2 Comments Due = January 10th
- TCMC Round 2 Comment Responses = January 15th
- Draft Joint Decision Package Completion = January 30th
- Joint Decision Makers Meeting = January 31st
- Referral to Decision Makers = February 1st

STAFF COMMENT

The application review focuses on the potential impacts on terrain, soils, and geology; water resources, fish and aquatic resources; vegetation and plant communities; wildlife and wildlife habitat; and archaeology and heritage resources. TCMC has submitted their applications, along with supporting documentation, and a conclusion that their proposals do not represent any notable negative impacts.

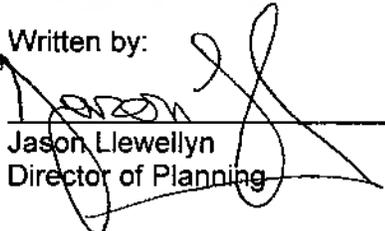
Staff are not in a position to make any notable technical contributions to the application review process, or the conclusions reached by TCMC in their application. Therefore, staff have no recommended comments for submission to the EAO or the MMPO relating to the TCMC applications.

Recommendation

Receipt

Development Services – All/Directors/Majority

Written by:



Jason Llewellyn
Director of Planning

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**Mt. Milligan Mines Act Permit
Amendment Application
(Draft)**



MOUNTMILLIGAN
centerra gold



Application for Amendment to
M-236 for the Mount Milligan
Gold-Copper Project



Prepared for:
Thompson Creek Metals
Company

Prepared in conjunction with:
Stantec Consulting Ltd.

December 5, 2017

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- APPENDIX 1: Pump Specifications (Philip Lake 1 and Esker Lakes)
- APPENDIX 2: Management Plans
- APPENDIX 3: Water Deficit Investigation
- APPENDIX 4: Engineer's Drawings

Introduction & Project Description

Centerra Gold Inc. is a publicly traded company on the Toronto Stock Exchange under the symbol CG. Centerra Gold maintains the wholly owned subsidiary of Thompson Creek Metals Company Inc. (TCMC) which owns Mount Milligan mine, located in north central British Columbia approximately 155 km northwest of Prince George. Mount Milligan is an open pit, gold-copper mine with a designed 60,000 tonnes per day processing plant and various ancillary support facilities. Initial mine production started in September 2013 and the facility has a projected mine life of approximately 22 years.

The Mount Milligan mine is an operating mine with fully developed Environment and Health and Safety Policies.

The Mount Milligan property includes 80 mineral claims under Mineral Lease 631503 with a combined area of 49,744.163 ha. The claims are on Crown land in the Omineca Mining Division of British Columbia. All of the mineral claims are wholly owned by Thompson Creek Metals Company Inc. The property is covered by a no staking reserve for placer minerals.

The mine site lies within the Rainbow Creek watershed, which is a tributary of the Nation River. The Rainbow Creek watershed has an area of 238 km² and ranges in elevation from approximately 1,100 metres above sea level, south of the mine site, to an elevation of about 850 m at its confluence with the Nation River. Rainbow Creek has several major tributaries including Meadows and Limestone Creeks. The confluence of Meadows Creek and Rainbow Creek is approximately 20 km downstream of the headwaters. Meadows Creek drains an area of approximately 26 km². Limestone Creek flows into Rainbow Creek about 40 km downstream of the headwaters and drains an area of 53 km². The Rainbow Creek-Nation River confluence is approximately 7 km downstream from Limestone Creek.

The open pit, processing plant and related support facilities, such as shops and camp facility, are located in the King Richard Creek drainage system. King Richard Creek originates immediately to the east of Heidi Lake and the entire catchment has been impounded behind the south embankment of the Tailings Storage Facility (TSF) dam.

At this time, there is only one open pit at the mine site, the MBX Pit. There are no underground workings at Mount Milligan. The on-site mill operates a Primary Crusher, Secondary Crusher, SAG mill, two (2) Ball Mills and 2 pebble crushers. The grinding circuit feeds a conventional rougher/cleaner floatation circuit with additional gravity recovery processes for gold. This produces a gold-copper concentrate which is shipped by truck and trailer to Mackenzie, BC where it is transferred to rail cars. The concentrate is then moved by rail to a port managed by Kinder Morgan in Vancouver, BC.

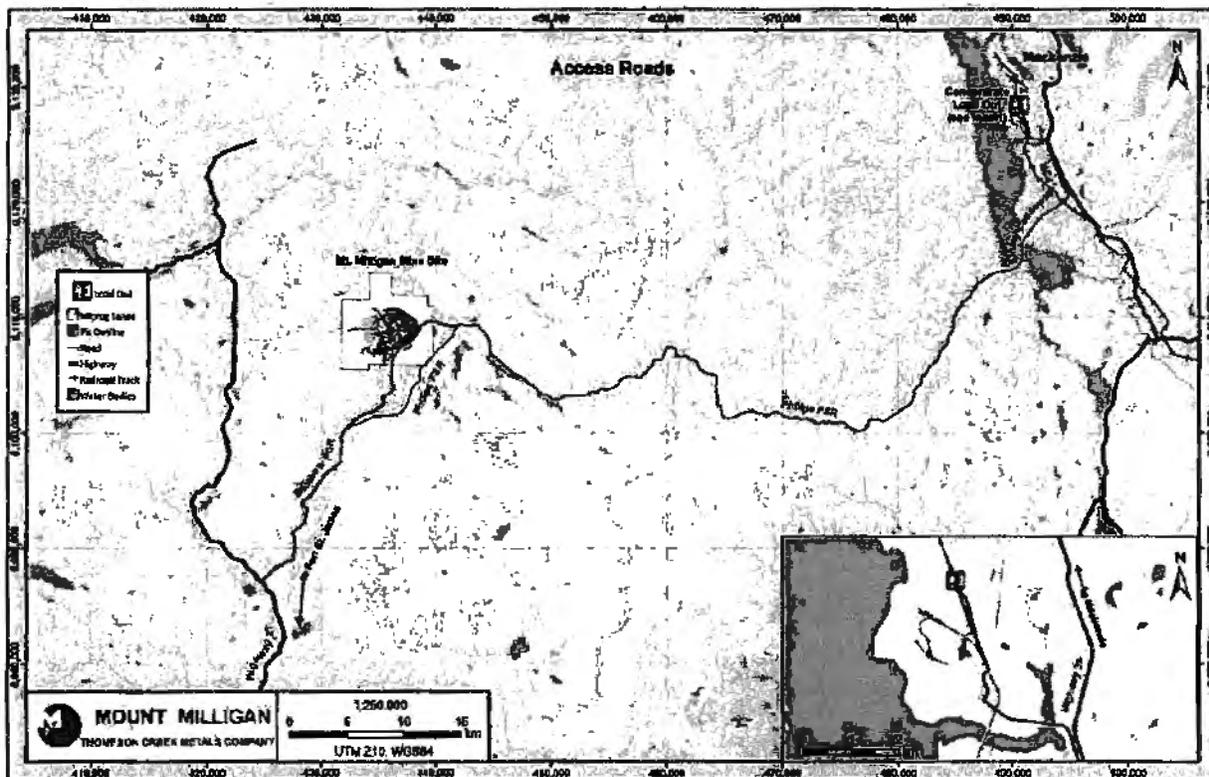


Figure 1: Mount Milligan Mine (Inset: Concentrate Port Terminal)

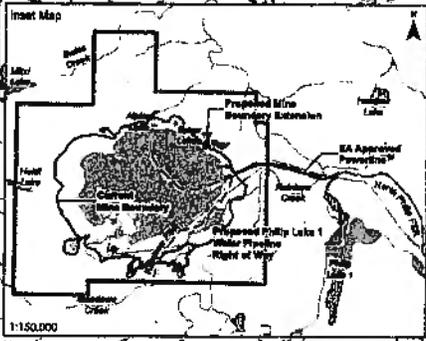
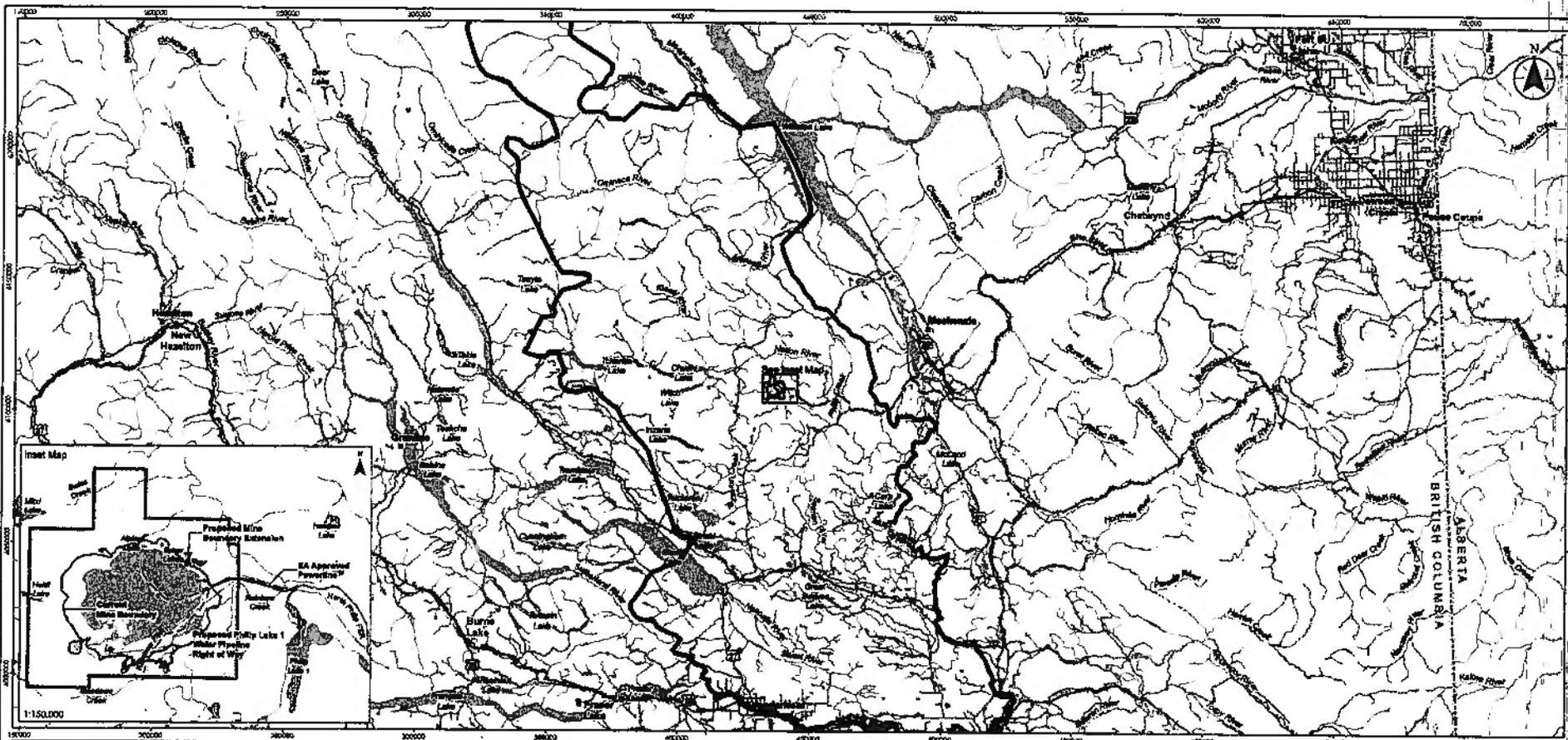
Indigenous Groups

The two closest Indigenous groups to the Mount Milligan mine site are McLeod Lake Indian Band (MLIB), located on Highway 97, 30 km south of Mackenzie, BC and Nak'azdli Whut'en, located near Fort St. James, BC. In accordance with the agreements signed between TCMC and MLIB and Nak'azdli respectively, the Company has undertaken frequent consultation with both Nations throughout the application process.

Past discussions have occurred with West Moberly First Nation and Halfway River First Nation regarding the Mount Milligan mine, but neither Nation has expressed interest in engaging with TCMC on the project since operations began.

The traditional territory boundaries of a third Nation, Takla Lake First Nation (TLFN), were revised between 2009 and 2017, and now include the Mount Milligan mine site. TLFN's main community of Takla Landing is located approximately 190 km northwest of Fort St. James. TCMC is working to ensure adequate consultation with TLFN takes place throughout the amendment process.

The following figures show the boundaries of the traditional territories for Nak'azdli Whut'en, McLeod Lake Indian Band, Takla Lake First Nation, West Moberly First Nations and Halfway River First Nation.



- City, Town, Village, or District Municipality
- Highway
- Road
- - - Gravel Road
- Railway
- - - Provincial Boundary
- ~ ~ ~ Watercourse
- Waterbody
- Mineral Tenure (S1503)
- Current Mine Boundary
- EA Approved Powerline
- EA Approved Project Footprint
- Proposed Water Pipeline Right of Way
- Proposed Mine Boundary Extension
- Nak'azdli Whut'en Territory Boundary



Project Location: [Redacted]
 NS 046-09004
 RCGI 046-190,011

Project Number: 12522642
 Prepared by: BC/ATIA 2017/11/16
 Checked by: SLM/CS 2017/11/16
 QA Review by: H/RE/AL 2017/11/16

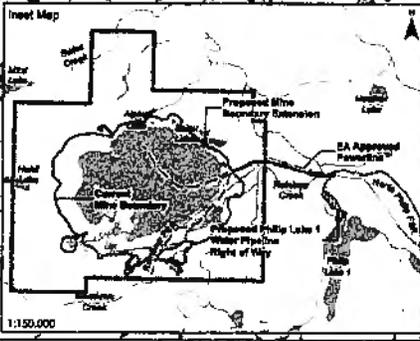
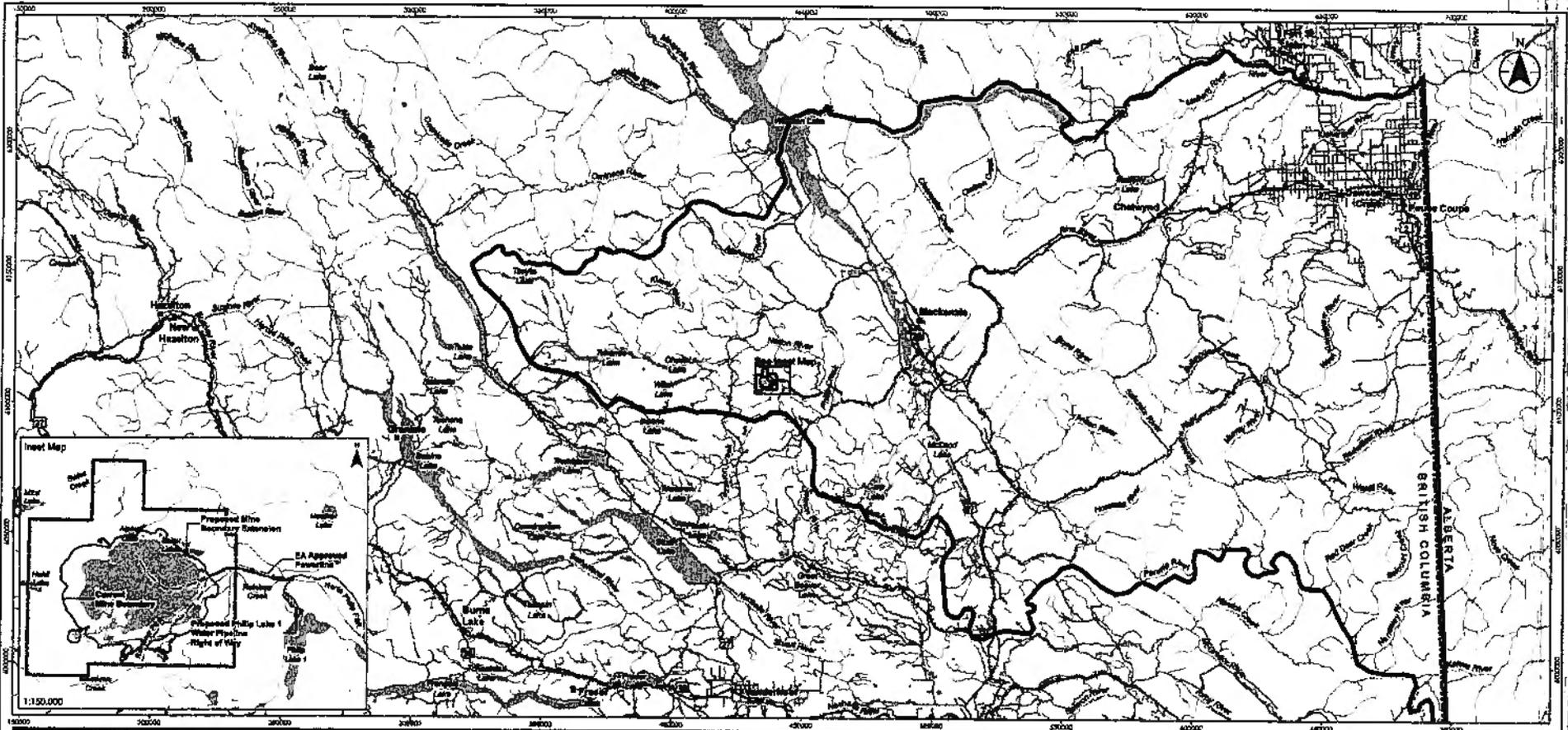
Client/Project:
 Thompson Creek Metals Company Inc.
 Murray Wilson Joffe
 Mineral A15 Permit Amendment

Figure No. 2 Page No. 1 of 1

Nak'azdli Whut'en Territory

1. Coordinate System: NAD 1983 UTM Zone 18N
 2. Data Source: DatasAC, Government of British Columbia; Natural Resources Canada; Thompson Creek Metals Company Inc.; TDAC
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- City, Town, Village, or District Municipality
- Highway
- Road
- Gravel Road
- Railway
- Provincial Boundary
- Watercourse
- Waterbody
- Mineral Tenure (631503)
- Current Mine Boundary
- EA Approved Powerline
- EA Approved Project Footprint
- Proposed Water Pipeline Right of Way
- Proposed Mine Boundary Extension
- McLeod Lake Indian Band Territory Boundary

0 10 20 30 40 50
 Km
 1:1,000,000 (at original document size of 11x17)

Project Location: K12 090 0000
 RGS Date: 930.011
 Prepared by: RCDATA 20171120
 Checked by: WJACK 20171120
 GIS Review by: MJP/REVA/20171120

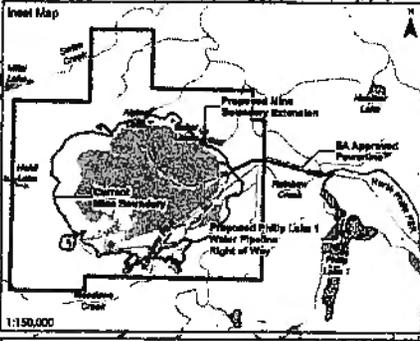
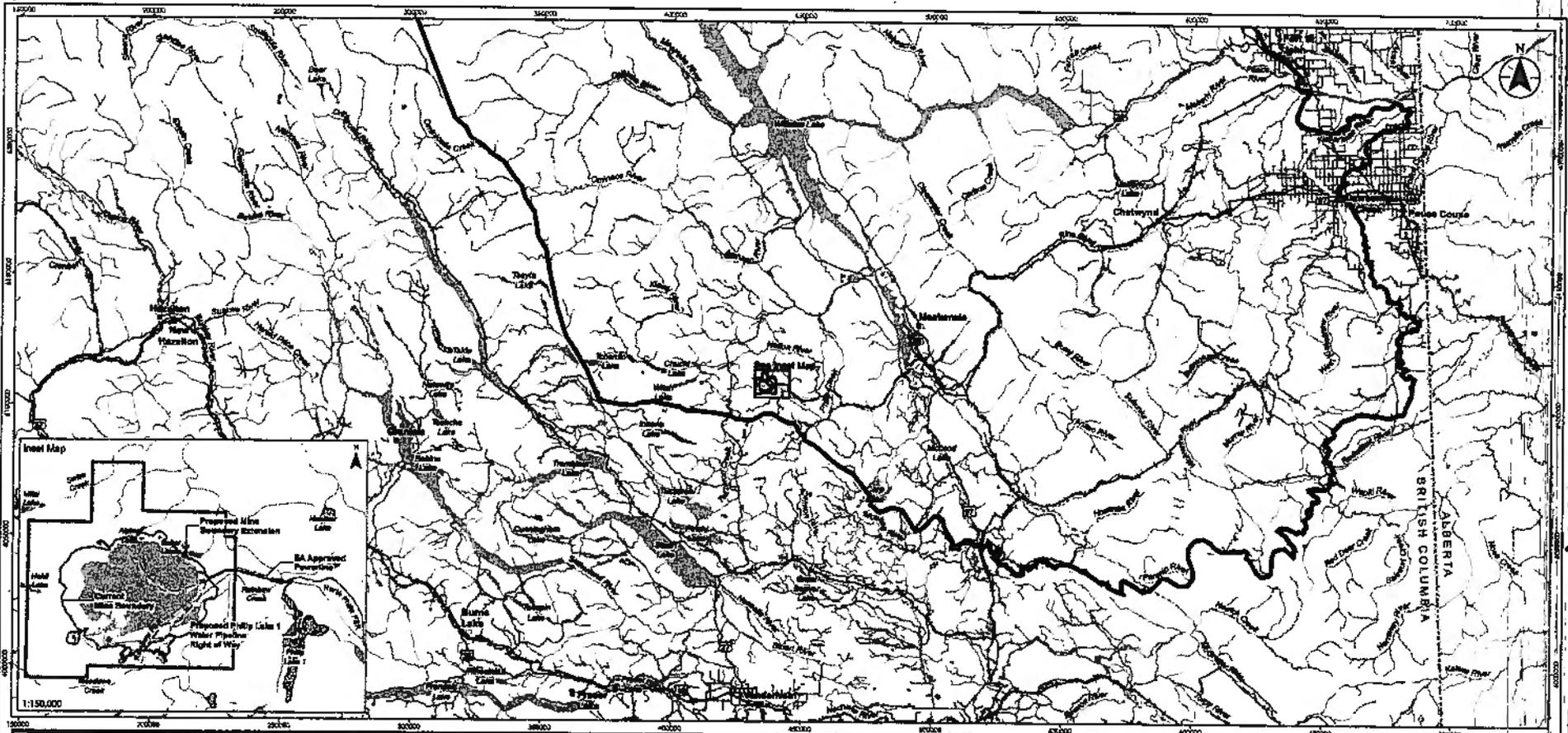
Client/Project: Thompson Creek Metals Company Inc.
 Mount Milligan Mine
 Mine Act Permit Amendment

Figure No. 3 Page No. 1 of 1

McLeod Lake Indian Band Territory

1. Coordinate System: NAD 1983 UTM Zone 10N
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- City, Town, Village, or District Municipality
- Highway
- Road
- Gravel Road
- Railway
- Provincial Boundary
- Watercourse
- Waterbody
- Mineral Tenure (631503)
- Current Mine Boundary
- EA Approved Powerline
- EA Approved Project Footprint
- ▨ Proposed Water Pipeline Right of Way
- ▨ Proposed Mine Boundary Extension
- Highway River Flat Nation Territory Boundary

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Project Location:
 NS G46: 975204
 SCOR G46: 730.011

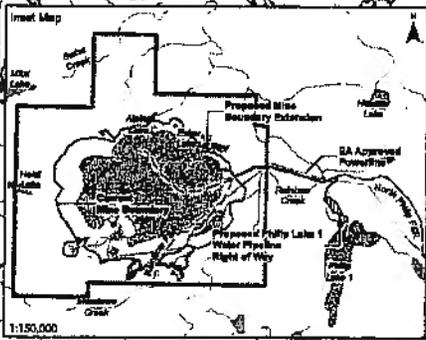
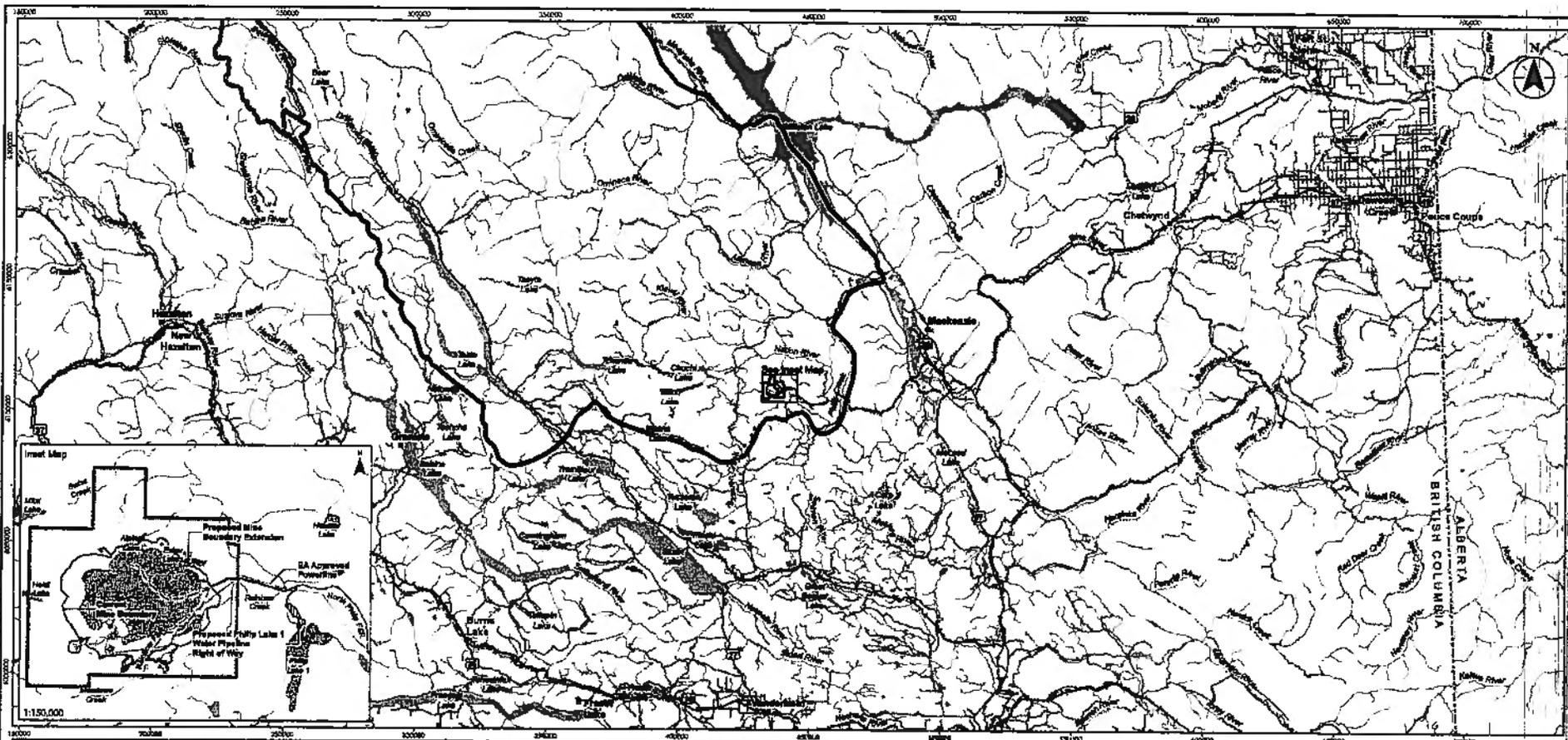
Project Number: 95322040
 Prepared by: BCORP/IA 2017/1130
 Drawn by: SLM/AC 2017/1130
 GE Review by: H/ST/10/1 2017/1301

Client/Project:
 The Highway River Flat Nation
 Highway River Flat
 Mine Act Permit Amendment

Figure No. Page No.
 1 of 1

Highway River Flat Nation Territory

1. Coordinate System: NAD 1983 UTM Zone 18M
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- City, Town, Village, or District Municipality
- Highway
- Road
- Gravel Road
- Railway
- Provincial Boundary
- Watercourse
- Waterbody
- Mineral Tenure (S1522)
- Current Mine Boundary
- ▨ EA Approved Powerline
- ▨ EA Approved Project Footprint
- ▨ Proposed Water Pipeline Right of Way
- ▨ Proposed Mine Boundary Extension
- Tsteta Lake First Nation Territory Boundary
- Tsteta Lake First Nation Territory Boundary (Area Under Review)

0 10 20 30 40 50
 1 km
 1:1,000,000 (At original document size of 11x17)

Project Number: 15202640
 Prepared by: BCALA 20171120
 Checked by: BLAKE 20171120
 QA Review by: MURKIN 20171120

Client/Project:
 Thompson Creek Metals Company Inc.
 Mount Milligan Mine
 Mine Act Permit Amendment

Figure No. 6 Page No. 1 of 1

Tsteta Lake First Nation Territory

Notes:
 1. Coordinate System: NAD 1983 UTM Zone 10N
 2. Data Source: BCALA, Government of British Columbia; National Resource Council; Thompson Creek Metals Company Inc., BCALA
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11a

Mines Act Permit Application (MAPA)

TCMC is applying for what the company has termed a Phase 1 amendment associated with alternate water resources

The personnel most directly involved in this application include the following:

- Phil Welten BSc.ME MAUSIMM – General Manager
 - Phil Welten has been in the industry for 40 years, working in both open pit and underground projects around the world. Phil will be providing guidance and resources to ensure a successful application.
- Tim Caldwell (RPF) – Environmental Superintendent
 - Tim Caldwell has been in the environmental field for 25 years, starting in the forest industry and over the last decade in mining. Tim will be assisting in writing the application and providing environmental expertise.
- Stantec Consulting - Project Management Consultants
 - This consultant will provide leadership expertise to ensure a comprehensive, high quality application is developed for submission, enabling a speedy, smooth approval.

The Mount Milligan mine requires approximately 10,000,000 cubic meters (m3) of water to produce gold-copper concentrate from mined ore. TCMC's water management plan includes storing precipitation and run-off that flows into the King Richard Watershed and then into the Tailings Storage Facility (TSF), using and recycling TSF water for use in the mill. The TSF is currently the primary source of make-up water and as such, TSF levels are critical to mill operations.

In late 2016, a bathymetric survey of TSF water levels showed that water levels were critically low. The current and anticipated water shortage is estimated to be 1,800,000 m3 in 2018 and in 2019. This shortage is currently being investigated via strengths, weaknesses, opportunities, and threats (SWOT) analysis (Appendix A), and may be due to several factors, including:

- Consecutive years of dry conditions limiting the replenishment of make-up water storage
- Inaccurate water balance model predictions (overestimating runoff to TSF)
- Less than half the expected water availability from the TSF (as suggested from an updated survey of TSF water storage)
- Basing calibrations of the model in recent years on annual average flows rather than actual flows
- Not constructing the Meadows Creek Water Supply Pond due to operational, Indigenous and environmental considerations; and
- Water infiltration into silt lenses within the TSF overburden resulting in the inability to access this water

For more details of the water deficit, please refer to the Water Deficit Investigation found in Appendix 3.

The construction of a supply pond in Meadows Creek was proposed in the original Environmental Assessment (EA) for Mount Milligan, but was not built because of potential adverse environmental effects, the cost to construct and operate the pond, and Indigenous concerns. Concerns included potential adverse effects to the headwaters of Meadows Creek which are utilized by fish, and the need to construct a 16.5 m dam and pond with an approximate footprint of 4,000 m².

To achieve an annual makeup water supply of 1,800,000 m3 in 2018 and 2019, TCMC is proposing to withdraw water from Philip Lake 1, Esker Lakes, and Meadows Creek, and to recover additional water from the TSF through tower drains and water recovery wells (Figure 2.0-1). Water withdrawal from Philip Lake 1, Esker

Lakes and Meadows Creek will be short-term; proposed to be functional for approximately 22 months starting in early 2018. Water will be pumped via a pipeline to the TSF.

Water withdrawal from Meadows Creek was assessed in the EA Application for Mount Milligan (Amec 2008) and approved and is therefore not assessed in this Application. As the two TSF water sources (tower drains and water recovery wells) will recover water contained in and under mine tailings currently stored in the TSF, they do not require amendments to the current EA Certificate or additional regulatory authorizations. The TSF water sources are discussed further in the water investigation report Appendix A.

This Application is seeking approval for the use of the Philip Lake 1 and Esker Lakes as short term water sources for mill processing. To achieve this, TCMC is seeking an amendment to the current mine boundary to facilitate burying pipes and installing the pumps required for water transport. The following information and appendices describe in detail the aspects proposed in this MAPA amendment.

On September 7, 2017, TCMC was informed by the BC Environmental Assessment Office that an amendment to the mine's current Environmental Assessment Certificate would also be required since the Meadows Creek Water Supply Pond was never constructed. This amendment application was submitted on December 5, 2017.

Mine Boundary

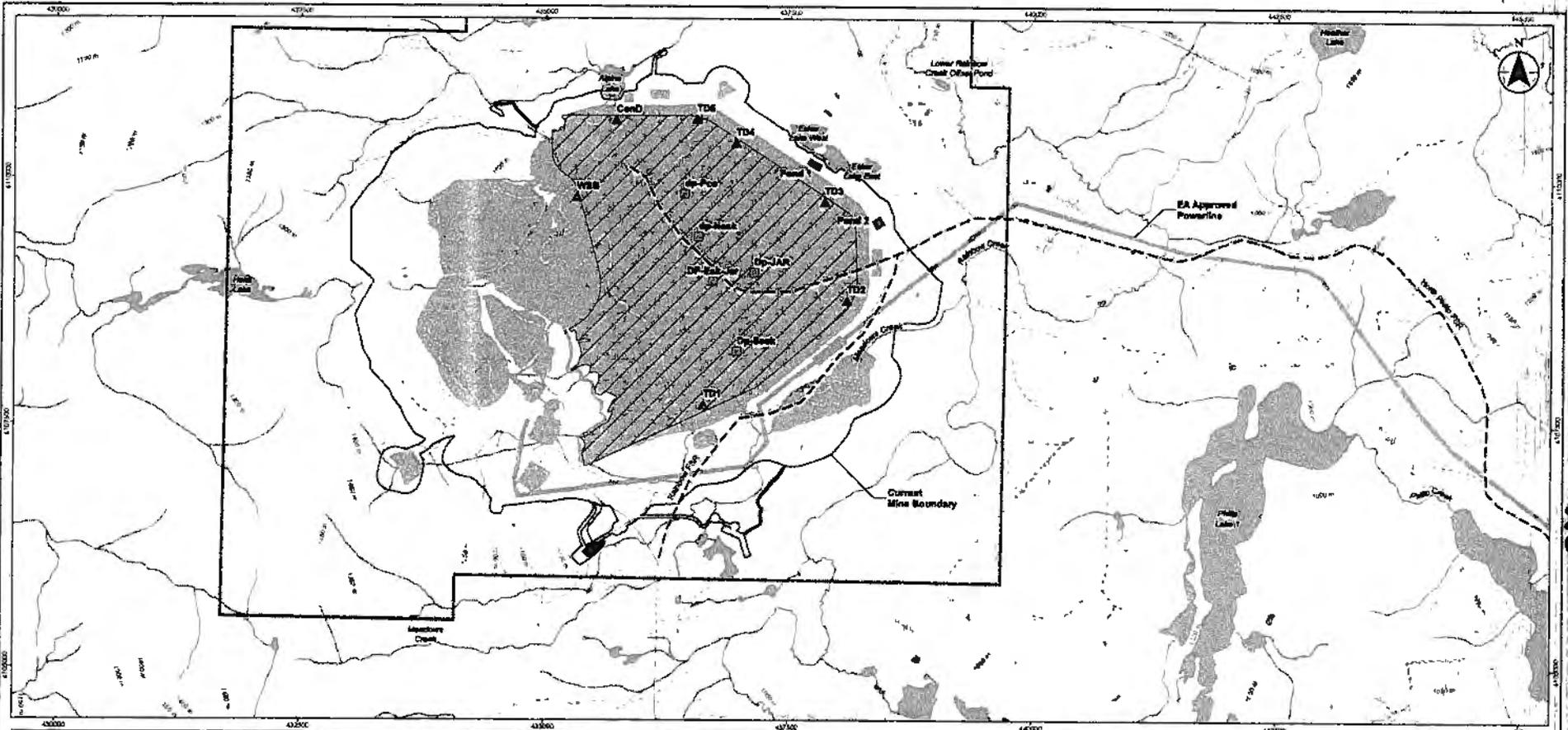
The current mine boundary (Figure 8) consists of an area of approximately 2,002 ha and includes the TSF, processing plant, camp facilities and other buildings critical or ancillary to the operation of the mine. In addition to what is shown in the map below, there is a 240KV powerline that extends approximately 96km from the mine to the Kennedy substation. The right-of-way for the powerline corridor is approximately 90 m wide, thus accounting for an additional 864 ha for a grand total of 2,866 ha.

The proposed pipeline requires the addition of 32 hectares to the mine boundary on the Philip Lake 1 route and 2 hectares for Esker Lakes, creating a total footprint for this amendment of 2,900 ha as shown in Figure 9. With the exception of the near-shore location of Philip Lake 1, a proposed corridor of approximately 5.7 km will be constructed on previously disturbed corridors adjacent to the Rainbow FSR, Mackenzie Connector and a harvested block and in-block road that stops within 75m to 100m of Philip Lake 1 (shown in Figure 7).

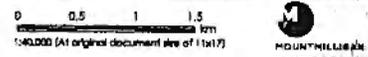


Figure 7: Philip Lake 1 - Pump Area

Esker Lakes will have approximately 100m of pipeline with floating pump in the lake. There are no anticipated ground disturbances associated with the pumping activities on Esker Lakes, as the pipe will be placed on ground surface.



- Gravel Road
- - - Forest Tenure Road
- Topographic Contour
- Watercourse
- Waterbody
- Forest Tenure Cut Block Opening
- Mining Lease (431303)
- Tailings Storage Facility
- Retention Pond
- EA Amendment 1 Camp and Access Road
- EA Approved Powerline
- EA Approved Project Footprint
- Current Mine Boundary
- Drill Pad Location for Water Recovery Well
- Tower Drain Location



Stantec

Project Location: H3 OME 09204
 BCOS OME P20 #11
 Project Number: 13022244
 Prepared by: WCDATA 20171204
 Date/Time Reviewed by: GWALCHER 20171204
 GE Review by: WPCORVAL 20171204

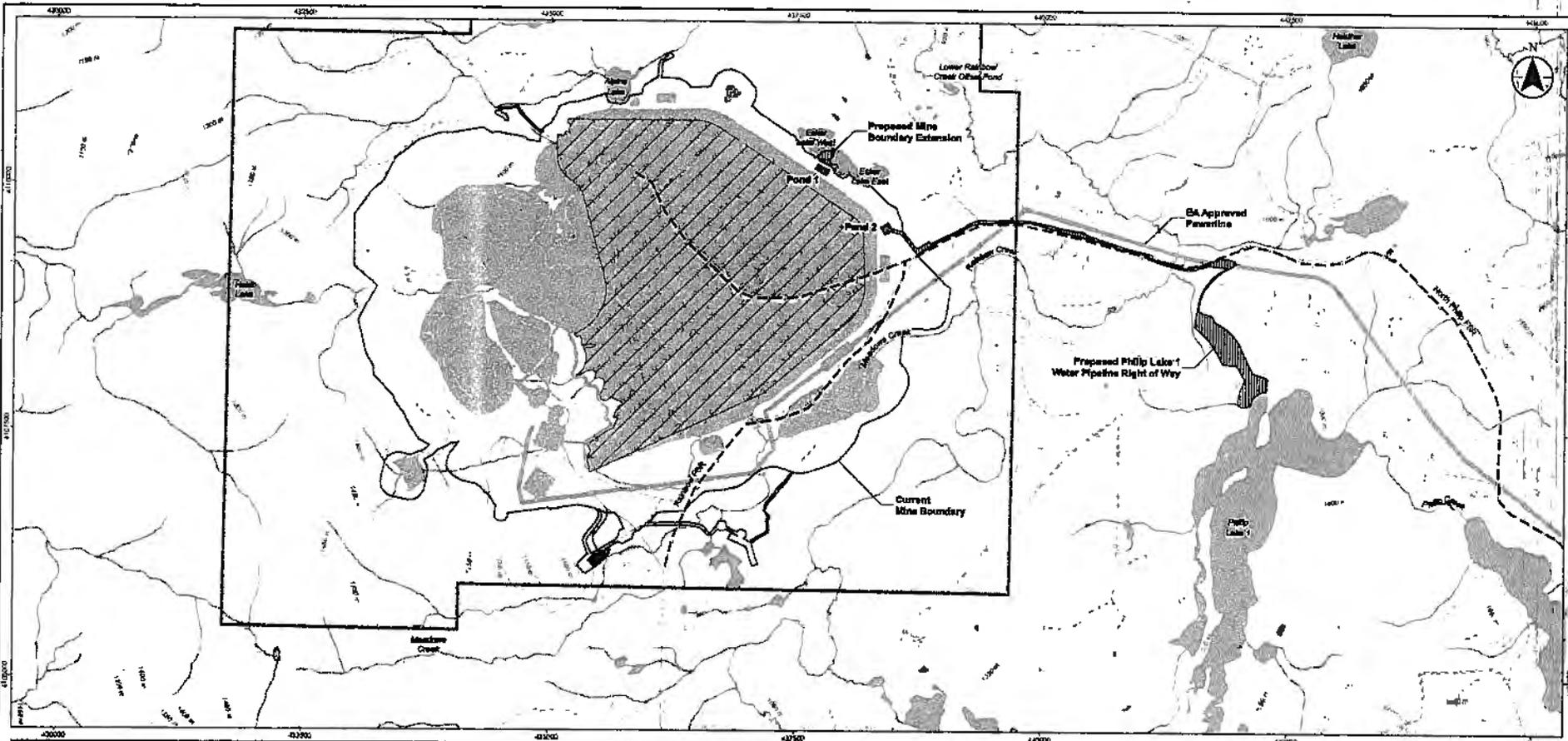
Client/Project:
 Perseus Creek Metals Company Inc.
 Mount Milligan Mine
 Mine Act Permit Amendment

Figure No. 8
 Page No. 1 of 1

Mine Boundary

1. Coordinate System: NAD 1983 NRS Zone 12N
 2. Data Source: CanVec, Government of British Columbia; Natural Resources Canada; Transcanada; Metek Company Inc.; BCAC
 3. This document is provided by CanVec (CC) for use by the licensee and its authorized agents. The information is confidential and proprietary to CC and it is not to be provided to any other recipient without the written consent of CC.
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- | | | |
|---------------------------------|-------------------------------------|--------------------------------------|
| Gravel Road | Tailings Storage Facility | Current Mine Boundary |
| Forest Tenure Road | Retention Pond | Proposed Water Pipeline Right of Way |
| Topographic Contour | EA Amendment 1 Camp and Access Road | Proposed Mine Boundary Extension |
| Watercourse | EA Approved Powerline | |
| Waterbody | EA Approved Project Footprint | |
| Forest Tenure Cut Block Opening | | |
| Mining Lease (A31503) | | |



Stantec

Project Location:
 NSJ (M); DR004
 BCSE (M); 930.011

Project Number: 12222640
 Prepared by: BCGEMA 20171904
 Checked/Reviewed by: DWAGNER 20171905
 CE Review by: NEWBWA 20171905

Client/Project:
 Thompson Creek Metals Company Inc.
 Mount Milligan Mine
 Mine A31503 Amendment

Figure No. Page No.
 9 1 of 1

Mine Boundary Change

Notes
 1. Coordinate System: NAD 1983 UTM Zone 10N
 2. Data Source: BCNRC, Government of British Columbia Natural Resources Canada; Thompson Creek Metals Company Inc., TCMC
 3. This document is provided by Carleton Place (CP) for use by the intended recipient only. It is intended to be confidential and proprietary to CP and it is not to be provided to any other recipient without the written consent of CP.
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Terrain, Soils & Geology

Philip Lake 1

As seen in Figure 10 below, the water pipeline between Philip Lake 1 and the mine site will be buried within right-of-ways and cut-blocks resulting in ground disturbance from trenching and cover of the pipeline. Placement of pump infrastructure will require the clearing of an area near Philip Lake 1. As the pipeline corridor follows existing linear disturbances for the majority of the alignment, there will be little additional ground disturbance anticipated for the burying of the pipe. An area of approximately 0.6 ha is expected for additional ground disturbance at Philip Lake 1 to set up for a pump pad and to allow access for a crane to place the pump barge into the lake. Sediment and erosion control measures will be implemented in areas where soils are disturbed for construction. The updated Water, Seepage and Erosion Control Plan has been included in Appendix 2.

Construction of the water infrastructure between Philip Lake 1 and TSF Pond 2 will require clearing of riparian vegetation within a 30-m wide, 200-m long section located on the northern bank of the western basin of Philip Lake 1. Clearing riparian vegetation may increase bank erosion, which could result in increased Total Suspended Solids (TSS) entering Philip Lake 1, potentially affecting surface water quality.

The following mitigations measures will be implemented to minimize potential adverse effects of increased TSS on surface water quality:

- Vegetation clearing will be limited to a 30-m wide strip within the riparian area of the lake, achieved by flagging the boundaries of the area and communicating these boundaries to heavy equipment operators prior to construction.
- An environmental monitor will be on-site throughout construction to ensure that riparian vegetation is not cleared beyond the flagged area
- Tree stumps in the ground that do not interfere with construction or operation of the pipe or pump house will be left
- Where possible, riparian vegetation will be cleared during the winter when the ground is frozen
- Heavy machinery will be prohibited from working within 5 m of the top of bank of the lake

The erosion and sedimentation mitigation measures implemented at Philip Lake 1 will be effective for limiting the amount of bank erosion and increased TSS that may occur at the water pipeline location. As a result, no residual adverse effects to surface water quality are anticipated to occur due to construction of the water pipeline and pump house.

The pipeline from Philip Lake 1 will cross Rainbow Creek at approximately 33km on the Rainbow FSR. An 18-inch HDPE will be placed upon a manufactured truss adjacent to but separate from the existing bridge crossing. To prevent sediment and erosion that could impact water quality, there will be no vegetation clearing within 15 metres of the wetted width of Rainbow Creek and construction will occur during snow-covered frozen periods.

During construction, third-party environmental monitors will be employed to observe construction activities and environmental conditions. They will provide feedback to the construction Project Manager when opportunities for further mitigation occur.

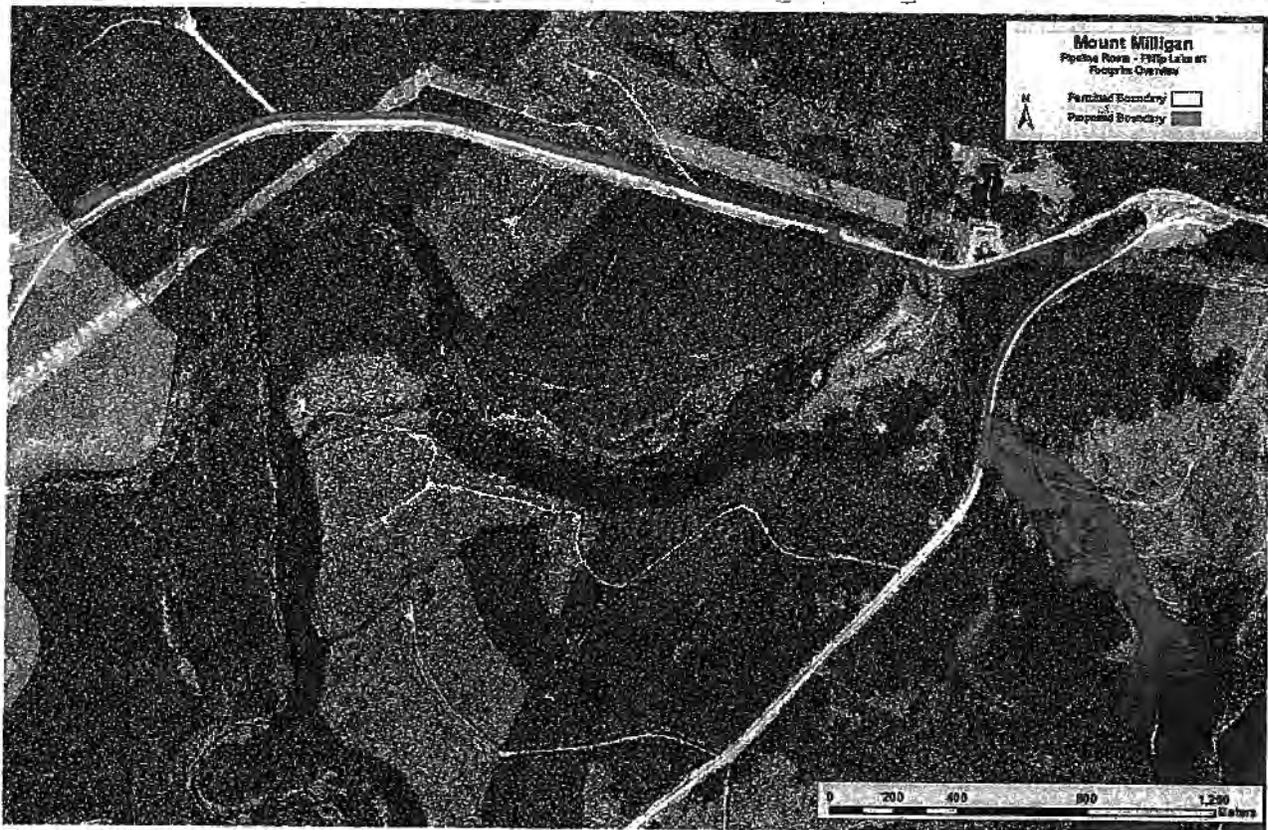


Figure 10: Philip Lake #1 Pipeline Footprint

Esker Lakes

Construction of the pipeline at Eskers Lake (Figure 11) will not involve ground disturbance or clearing of vegetation. The pipeline and associated pump will be installed during snow-covered, frozen periods, and the concrete pad for the generator will be placed outside of the riparian zone as to not cause erosion and/or the release of total suspended solids into surface waters.



Figure 11: Esker Lakes Footprint

Water Resources

Philip Lake 1

Philip Lake 1 is both ground and surface water fed. The main outlet for the lake is Philip Creek which outflows from the northeastern corner to the most western corner of Philip Lake 2. Philip Lake 2 drains to Philip Lake 3 and Philip Creek eventually drains into the Nation River. TCMC proposes to pump 15% of the outflow of Philip Creek between Philip Lake 1 and 2, drawing down the lake an estimated 1.8cm.

Esker Lakes

Esker Lakes is a groundwater fed waterbody that also discharges via groundwater. During the original EA Application, Esker Lakes was assessed to have a groundwater inflow of approximately 50L/sec. TCMC is proposing to pump at approximately half of this inflow rating, to be assessed further via a pump test. Monitoring of surrounding groundwater wells and a weir installed at the Lower Rainbow Pond (constructed as part of the Fish Habitat Compensation Program for the mine) will be performed during the pump test to determine potentials from impacts related to pumping.

Fish & Aquatic Resources

Philip Lake 1

Screens will be installed on the end of the intake pipe placed in Philip Lake 1. These screens will be designed to meet DFO's "Freshwater Intake End-of-Pipe Fish Screen Guidelines" (DFO 1995) to minimize the number of fish mortalities caused by impingement on the screen or entrainment into the pumps. Screen and mesh size

will be selected based on the total open screen area needed to maintain approach velocities < 0.038 m/s at the screen/water interface, the maximum approach velocity required to preclude impingement of juvenile (> 25 mm fork length), anguilliform swimming fish (e.g., burbot) on the screen (DFO 1995).

In addition to screens, impingement and entrainment of fish in Philip Lake 1 will be minimized by:

- Placing the intake pipe at least 30 cm above the bottom of the lake to avoid entrainment of sediment and benthic species
- Placing the intake pipe at least 15 m off-shore and in water at least 4 m in depth to avoid nearshore areas where concentrations of juvenile fish (i.e., smaller, poorer swimming fish than adults) may be higher than in off-shore areas. The northern end of the western basin of Philip Lake 1 has a maximum depth of 4 m (Figure 5.3-7)
- Including a manifold with screens to provide a more even distribution of water velocities across the screen surface
- Cleaning screens regularly by removing them from the water and pressure washing, manual scrubbing, or by back-washing with air or water from the pumps

Design and installation of fish screens on the end of the intake pipe is expected to be highly effective for minimizing impingement and entrainment of fish in Philip Lake 1. Fish mortalities resulting from impingement and entrainment are predicted to be low and the residual effect to fish populations in Philip Lake 1 is expected to be negligible.

Esker Lakes

Esker Lakes are non-fish bearing bodies of water. No direct impacts to fish and aquatic resources are anticipated arising from the construction/implementation of the pump and piping to Esker Lakes.

Rainbow Creek is down gradient of Esker Lakes and may be influenced by groundwater flows related to the aquifer that supplies both waterbodies. To ensure there are no significant impacts to Rainbow Creek, TCMC will design and implement an Operational Monitoring Plan that provides continuous data on lake levels in Esker Lakes, groundwater levels down gradient from Esker Lakes, and inflows to the Lower Rainbow Pond pond. Data from this monitoring plan will be used to determine if water withdrawals are having a larger effect on the aquifer than anticipated and are reducing inflows to the offset pond. Should inflow volumes to the offset pond decrease below 90% of base flows currently entering the pond in winter, TCMC will decrease pumping rates and lengthening the duration of pumping, temporarily stopping pumping to allow the aquifer to recharge, and/or permanently stop pumping from Esker Lakes during the winter of 2018.

Vegetation and Plant Communities

The pipeline corridor to Philip Lake 1 will follow existing linear disturbances for the majority of the alignment resulting in limited vegetation clearing to facilitate construction access (approximately 0.6 ha). There will be no vegetation clearing for access to Esker Lakes. Sediment and erosion control measures will be implemented in areas where soils are disturbed for construction.

Ecosystem mapping identified no plant communities at risk in the area adjacent to Philip Lake 1 to be cleared during construction. No rare plant species were identified during rare plant surveys conducted in the vegetation regional study area (Amec 2008) or through review of data from the BC Conservation Data Centre (2017). TCMC has committed to a salvage and relocation program for any incidental rare plants identified during construction activities, per the Landscape, Soils, and Vegetation Management Plan.

The effects determination from the Environmental Assessment Report was based on the loss or alteration of 1,820 ha of terrestrial and aquatic habitat and concluded no significant effect. In consideration of existing commitments, the changes to the Project are of a sufficiently small magnitude that they have no potential to alter the previous residual effects characterizations or significance determinations.

Wildlife and Wildlife Habitat

The majority of the pipeline required to support additional water extraction will follow existing linear disturbances.

A 5.7 km length of 18" HDPE pipeline will extend from TSF Pond 2 to Philip Lake 1 and will be buried within an existing Forest Service Roads and a forest access road right-of-way and riparian or upland vegetation adjacent to Philip Lake 1. A 30 m x 200 m (or 0.6 ha) parcel of forested areas and riparian vegetation adjacent to Philip Lake 1 will be required to allow for construction of the pump station, and will occupy <0.1% of the total perimeter of Philip Lake 1.

A 100-m length of 6" HDPE pipeline will be an above-ground installation along existing linear features from TSF Pond 1 to Esker Lakes, crossing a riparian area and upland low shrub. No ground disturbance or clearing will be required.

Pipelines will either be above-ground 6" HDPE (Esker Lake) or buried (Philip Lake 1) and are not expected to disrupt wildlife movement. As pipeline construction is scheduled between December 2017 and January 2018, clearing is not expected to affect breeding birds or amphibians.

Project mitigations and management plans previously developed for wildlife and wildlife habitat will be implemented to avoid or reduce residual effects from changes in this amendment. The changes in this amendment are of a sufficiently small magnitude and will have negligible potential to alter the previous residual effects characterizations or the determination of no significant effect for wildlife and their habitats.

TCMC's existing Wildlife Management Plan (TCMC, 2016) outlines restricted work periods and recommended nest setbacks for birds potentially occurring within the local study area, referencing the Region 7 Omineca – Reduced Risk Timing Windows for Fish and Wildlife (BC MOE 2004). Vegetation clearing for work outlined in this amendment will adhere to the restricted work periods outlined in the Wildlife Management Plan. If vegetation clearing is scheduled to occur within the restricted work period, a pre-clearing nest survey will be completed to confirm there are no active nests within or immediately adjacent to the proposed clearing footprint.

Water extraction is scheduled to occur at Philip Lake 1 between January and March 2018 and April to October 2019. In the unlikely event that decreased water depths are recorded at the lake and coincide with the breeding and development period for western toad (*Anaxyrus boreas*; approximately early May through early September), water extraction may result in residual effects beyond those described in the EA Certificate Amendment Application. If decreased water depths are observed during this period, then additional monitoring and salvage considerations may be required consistent with best industry practice (i.e., BC MFLNRO 2014).

Archeology and Heritage Resources

Archaeological sites or other HCA-protected heritage resources may be identified within the Project footprint during assessment. Any sites and corresponding interactions that may be uncovered will be assessed as part of the provincially regulated heritage review process overseen by the Archaeology Branch. Potential effects on identified sites resulting from proposed activities will be mitigated in accordance with the Archaeology and Cultural Heritage Resources Management Plan, input from First Nations, and applicable heritage legislation. Effects on individual archaeological or heritage sites resulting from proposed works will be reduced through engineering options, avoidance, or the application of mitigation procedures following the Cultural Heritage Resources Management Plan and as required under provincial legislation. With the implementation of these measures, adverse residual effects for archaeology and heritage resources are anticipated to be not significant.

The following table summarizes the potential effects from the changes proposed in the amendment.

Table 1: Summary of Potential Effects from the Changes in this Amendment

Valued Component	Change to Mitigation Measures in the Assessment Reports	Change to Characterization of Residual Effects in the Assessment Reports	Change to Determination of Significance in the Assessment Reports
Terrain, Soils and Geology	No change	No change	No change
Water Resources	Additional monitoring in Esker Lakes, Philip Lake 1, and Philip Creek in concert with set thresholds (Esker Lakes -10% reduction in discharge or oxygen levels in Rainbow Pond; Philip Lake 1 – 15% reduction in Philip Creek discharge) for water withdrawal rates.	No change	No change
Fish and Aquatic Resources	Water withdrawal rates to be set weekly (winter) and monthly (open water) to maintain >85% of monthly discharge at Philip Creek.	No change	No change
Vegetation and Plant Communities	No change	No change	No change
Wildlife and Wildlife Habitat	No change	No change	No change
Archaeology and Heritage Resources	Additional archaeological assessment will be required for the revised construction footprint.	No change	No change

Overview of Proposed Pipeline and Pumphouse

To withdraw water from Philip Lake 1 and Esker Lakes, two new water pipelines are proposed.

The first pipeline will be a 100 m long water pipeline (6" high-density polyethylene (HDPE) pipe) proposed for installation from TSF Pond 1 to Esker Lakes, crossing a riparian area and upland low shrub/forb vegetation. There will be no ground disturbance, and no clearing or grubbing will be required. Approximately 200,000 m³ of water will be withdrawn at 25 liters per second (L/s) from January 1 to April 1, 2018. Water withdrawal will then cease and the water pipeline will be dismantled and natural revegetation will occur.

The second pipeline is an approximately 5.4 km long water pipeline (18" HDPE pipe) proposed for installation from TSF Pond 2 to Phillip Lake 1. The pipeline will be buried within the right-of-way of existing forestry access roads (2 m depth along roads, 3-3.5 m at road crossings), and through a vegetated area comprised of riparian and upland vegetation immediately adjacent to Philip Lake 1. A 30 m x 200 m (0.6 hectare [ha]) vegetation clearing would be required from the edge of the cutover to Philip Lake 1 to allow construction of the pump station and intake placement into the water. The pipeline will cross Rainbow Creek adjacent to the existing bridge (km 33 on Rainbow Road), where the exposed section will be insulated to prevent freezing. The pipeline will have a purge valve installed near its low point at Rainbow Creek to drain into the adjacent upland forest in the event of an emergency shut down to prevent freezing. Approximately 260,000 m³ of water would be withdrawn at up to 35 L/s from January 1 to April 1, 2018, and approximately 1,010,000 m³ of water would be withdrawn at up to 60 L/s from April 2 to September 1, 2018. In the event the Phase 2 Environmental Assessment amendment is not approved by end of 2018, similar open-water withdrawal rates are proposed for 2019.

At Philip Lake 1, the proposed pump will be a close-coupled centrifugal pump coupled to an electric motor, capable of pumping 1650 USGPM (104 L/sec). Pumping at Esker Lakes will utilize a close-coupled centrifugal pump coupled to an electric motor, similar to that used at Philip Lake 1. The pump will be capable however, of 3,240 USGPM (205 L/sec). Pump specifications for the proposed (or similar) pumps have been included in Appendix 1.

A 10 m x 10 m floating barge pump station will be required at the terminus end of each water pipeline. The barges will be located in areas of the lakes where the water depth is greater than 2 m. The maximum pump capacity is anticipated to be 200 L/s, with sustained flow rates at 30 L/s to 60 L/s. A diesel generator, rated at 57 kW and 63 kVA under 80% load, will power each pump. Generators will be housed to produce a constant noise level of 68 dBA. Fuel consumption under 80% load will be approximately 13.08 L/hr, producing 3.45 x 10⁻² metric tonnes/hr in carbon dioxide emissions.

Both generators will be capable of producing 150KW and will be supplied by a 500 US gallon diesel fuel tank.

Engineered drawings of the project further explain the pipes and pumps in more detail and can be found in Appendix 4.

Construction Schedule

Pipe construction and pump installation will commence immediately upon permit approvals. The anticipated timelines are included in the Table below. Table 3 shows the timeline of events associated with the amendment project from construction to decommissioning.

Table 2: Construction/Implementation Timing Philip Lake 1

Activity	Timelines (days)
Pipe Fusion Works from Seepage Collection and Recycling Pond to Rainbow Creek Bridge within current ROW; approximately 3.0 km	9
Trenching, Pipe Installation, and Backfilling from Seepage Collection Pond to Rainbow Creek Bridge within current ROW; approximately 3.0 km	9
Pipe Fusion Works from Rainbow Creek Bridge to Philip Lake 1 within	12

Activity	Timelines (days)
proposed/updated ROW and mine lease boundary; Approximately 2.5 km	
Trenching, Pipe Installation, and Backfilling from Pipe Fusion Works from Rainbow Creek Bridge to Philip Lake 1 within proposed/updated ROW and mine lease boundary; Approximately 2.5 km	12
Roads and Rainbow Creek Crossings	3
Civil, structural, and concrete works at Philip Lake 1 for Pump Station	12
Installation of the generator and associated electrical works at the Philip Lake 1 pump station	4
Launching pump pontoon on Philip Lake 1	2
Commissioning	1

Table 3: Construction/Implementation Schedule Philip Lake 1

Project Activities and Physical Works	Description
Construction – December 2017 (or Immediately Upon Regulatory Approval)	
Water pipeline and pump station	<ul style="list-style-type: none"> • Bury water pipelines along existing linear features within current mine lease area using large excavator and/or small crane along the ground surface. Soil disturbance will include a 1.5 m wide trench, 2 m deep along the alignment, and 3-3.5 m deep at road crossings. Soils and small vegetation will be compacted by equipment, with few if any trees removed along the right-of-way. • Bury water pipelines along existing linear features outside of current mine lease area and one newly cleared area near Philip Lake 1 using large excavator and/or small cranes along the ground surface. Soil disturbance will include a 1.5 m wide trench, 2 m deep along the alignment, and 3-3.5 m deep at road crossings. Soils and small vegetation will be compacted by equipment, with few if any trees removed along the right-of-way except for the clearing near Philip Lake 1. • Clear a 30 m wide by 200 m long (0.6 ha) vegetated corridor near the terminus of the water pipeline route for Phillip Lake 1 (at end of cutblock down to lake edge). No vegetation clearing is required for any other infrastructure. • The water pipelines will be designed to have continuous flow and will not require heating during the winter. A drain at the low point near the Rainbow Creek bridge will be used to drain approximately 500 m of the water pipeline into nearby upland forest if required. • Fabricate two floating pump barges offsite, and assemble them at site. Build two generator pads from local materials. Ensure secondary containment is in place for any fueling and maintenance activities that may have a potential to result in hydrocarbon spills. • Float water pipelines on the lakes to reach the barge • Store general and recyclable waste in on-site facility • Operate vehicles along access roads (e.g., Rainbow Road FSR, Community Connector, and smaller deactivated side FSR to access cutblock) and the project tenure area for all aspects of construction activities, including transportation of workers, construction material, equipment and waste. These roads are mainly for mine traffic (i.e., crew buses, concentrate trucks, delivery vehicles, etc.); however, the roads are also used by the public.
Operations – January to September 2018	
Water extraction	<ul style="list-style-type: none"> • Pump water supply continuously from: <ul style="list-style-type: none"> ◦ Philip Lake 1 between January 1 and April 1, 2018 at up to 35 L/s, and between April 2 and October 1, 2018 and 2019 at 60 L/s

Project Activities and Physical Works	Description
	<ul style="list-style-type: none"> o Esker Lakes between January 1 and April 1, 2018 at 25 L/s • Temporarily store pumped water in TSF Pond 1 and Pond 2 prior to pumping to TSF using existing electric pumps • Operate diesel generator as power supplies for pumps • Operate vehicles along access roads and in the project tenure area for monitoring, maintenance of the water pipelines and pump station including fueling activities.
Decommissioning – Fall 2019	
Decommissioning and Reclamation	<ul style="list-style-type: none"> • Cease water withdrawal on April 2, 2018 for Esker Lakes and October 2, 2019 for Phillip Lake 1 • Dismantle infrastructure for: <ul style="list-style-type: none"> o Esker Lakes - end of 2018 o Phillip Lake 1 – end of 2019 unless Phillip Lake 1 is identified as a viable long-term source of water and its use is approved through a future amendment to the EAC. • Dispose dismantled facility components at on-site facilities • Operate vehicles along access roads and in the project tenure area • Manage cleared areas consistent with Project commitments for progressive reclamation outlined in section 3.9 of the EAC Application

Reclamation

All disturbances associated with this expansion will become part of the Long Term Closure Plan for the Mount Milligan project and will comply with the programs and guidelines outlined in that document. The 5.7km of pipeline to Phillip Lake 1 and pump area will be decommissioned at end of mine life. Piping will be removed and the pump pad will be reclaimed and revegetated allowing for both natural ingress as well as planting of native species appropriate for the ecology of the area. Road accesses will be reclaimed as per the Long Term Closure Plan for other roads in the area where applicable (i.e. road will not be used after mine life). Esker Lakes having no disturbance will be reclaimed in 2019 by removing the pump and pipe. Any disturbed ground that may have inadvertently occurred will be reclaimed and allowed to revegetate naturally or planted with local, native species.

Management Plans

Updated management plans associated with this amendment include the Construction and Environmental Management Plan, Erosion and Sediment Control Plan, Wildlife Management Plan, Cultural Heritage Management Plan and potentially the Invasive Plant Management Plan.

These plans have been included in Appendix 3 and address and project-specific requirements associated with this amendment.

Indigenous Considerations

All comments received from Indigenous groups will be included in either this application or the Environmental Assessment Application, depending on where appropriate.

Table 4 below outlines the comments provided by Indigenous groups during pre-application Technical Meetings which have been addressed by TCMC.

Table 4: Information Requirement Comments from Indigenous groups & TCMC Responses

Indigenous Group	Comment	TCMC Response
Takla Lake First Nation (TLFN) / McLeod Lake Indian Band (MLIB)	Greater baseline information on impacted waterbodies – a second report that describes baseline information required to assess impacts of increased water withdrawal on local and regional watershed for Surface and Groundwater	Components of this comment are included in the Phase 1 environmental assessment application. Please see additional detail in the Issues Tracking Table (ITT). Components that cannot be addressed during the Phase 1 process will be included in Phase 2.
TLFN/MLIB	Defined plans and water withdrawal thresholds.	<p>As above, components of this comment are addressed in the Phase 1 Environmental Assessment Application, while some will be addressed in appendices of this application, such as the Wildlife Management Plan and Erosion & Sediment Control Plan. The EA application will include the monitoring requirements as will components of the application for short-term water usage. Thresholds and associated adaptive management process will also be included in those application documents.</p> <p>Engagement with Indigenous groups with regard to thresholds will be addressed as part of Phase 2, recognizing the compressed timelines for the Phase 1 approval.</p>
TLFN/MLIB	Perfection of water quality	The Phase 1 component will include contaminants management to ensure protection of the environment.
TLFN/MLIB	Assessment of Impacts on Indigenous Title and Rights including framework for cumulative effects assessment.	With the compressed timelines for Phase 1, meaningful consultation on the assessment of impacts to Indigenous title and rights with TLFN/MLIB cannot effectively take place. The EA application for Phase 2 will seek to address these concerns more fully in collaboration with TLFN/MLIB. The Carrier Sekani Tribal Council framework for

Indigenous Group	Comment	TCMC Response —
		cumulative effects will also be considered in the Phase 2 process.
TLFN/MLIB	Mapping of Project effects and impacts at a traditional territorial-level	Traditional territories will be included on a map where activities are to be taking place and will include vegetation corridors that will be affected.
TLFN/MLIB	Impacts on Indigenous title and rights associated with assessed values.	Phase 1 has compressed timelines that do not properly allow for the ability of TLFN/MLIB to meaningfully exercise their Indigenous Title and Rights. As part of the Phase 2 EA application, this will be considered and addressed.
TLFN/MLIB	General Indigenous Considerations	Phase 2 aspects will consider the impacts of proposed activities on TLFN/MLIB Indigenous rights in a more meaningful way than can be undertaken in Phase 1.

MOUNT MILLIGAN ENVIRONMENTAL ASSESSMENT CERTIFICATE AMENDMENT APPLICATION

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Planning Department Report
Development Variance Permit Application A-03-17
November 30, 2017

APPLICATION SUMMARY

Name of Applicant:	Martin Hennig
Electoral Area:	A
Subject Property:	Lot 1, Sections 36 and 31, Township 5 & 6, Range 5, Coast District, Plan EPP61667
O.C.P. Designation:	Agricultural (Ag) in Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014.
Zoning:	Agriculture (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Existing Land Use:	Agriculture and residential
ALR Status:	Within the ALR
Location:	The subject property is located at 8265 Tyhee Lake Road, 1.5 km from the Village of Telkwa.

Proposal:

The applicant received approval from the Agricultural Land Commission to subdivide the proposed 2 ha. parcel from the ± 42.3 ha. subject property. Due to the minimum parcel area requirement prescribed by the Agricultural (Ag1) Zone, the applicant has applied for a development variance permit to vary the minimum parcel area from 16 ha to 2 ha to allow the creation of Proposed Lot 1.



REFERRAL COMMENTS

Advisory Planning Commission

Resolution: The APC recommends that the application be approved.

Comments: The APC has no questions or concerns.

Ministry of Agriculture

From an agriculture perspective, maintaining the current zoning of AG1 on the subject parcel is not ideal; AG1 zoning and permitted agriculture uses are specific to large (16Ha+) parcel size.

I have some concern with possible precedent with this DVP approach on smaller than 16Ha parcels created by subdivision and maintaining AG1 zoning by means of DVP and not pursuing re-zoning to perhaps H1 or even H2 on parcels between 2 – 16Ha. That said, many of the surrounding Hislop / Bluff private land parcels are 5 acre (2 Ha) small-lots with primary use being residential with AG1 zoning, so this proposed parcel is certainly not out-of-character.

Although not entirely specific to this subject parcel and DVP referral, if there is an opportunity to engage with the Agriculture Land Commission planning staff regarding ALR boundary amendments and/or a multi-property re-zoning (H1) for the Bluff/Hislop 5 acre parcels it might be a worthy endeavour to better reflect the land use limitations (including agriculture activities) on small lot parcels such as these. Constraints to agriculture endeavours on these smaller 2 Ha parcels include: challenging topography, shallow soils, intense summer aspect/exposure and limited water availability.

Ministry of Transportation

Approval Not Recommended Due to Reasons Outlined Below:

The proposed subdivision will take the steep terrain with access from Bluff Road out of the farmable land. The original Lot 7 Plan PRP10646 was 7.6 ha in size. As I recall, there was not sufficient land to accommodate septic disposal and building envelope and water line with their respective setbacks on the property located off of Bluff Road.

As well, under current regulations, the proposal will need to be evaluated for, safe for intended use from a geotechnical perspective. I would anticipate that at minimum, there would be setbacks prescribed for any construction from the scarp which would further inhibit the useable area.

I strongly suggest that this area be investigated prior to a DVP being issued.

If a DVP is issued, these items will be part of the subdivision requirements. The issuance of a DVP does not automatically indicate that a subdivision will be approved. All requirements of the subdivision process must be met prior to any approval.

PLANNING DEPARTMENT COMMENTS

The owners of property within 50m of the subject property have been provided notice of the application and will have an opportunity to comment on this application at the Board meeting on December 14, 2017. No comments have been received to date.

Zoning

The application area is zoned Agricultural (Ag1). The minimum parcel size requirement for the Ag1 zone is 16 ha. Proposed Lot 1 does not meet this requirement. Because the parcel is not larger than 2 ha in size, the Provincial Approving Officer did not allow the subdivision to be created under Section 514 of the *Local Government Act* which allows the subdivision of land into parcels smaller than the minimum parcel size set by zoning, in certain circumstances, if the subdivision is to provide a family member with a residence.

Land Use

The property is located near Tyhee Lake near Telkwa. The application is a mix of smaller rural residential acreages and larger agricultural parcels. The actively farmed areas surrounding the application area are mixed, comprising of managed forage and pasture lands, mixed grass and legume field crops.

Discussion

All of Proposed Lot 1 is limited by topography and is not suitable for farming. Maintaining the Ag1 zone by issuing the development variance permit will keep the property's zoning consistent with the neighbouring properties on Bluff Road.

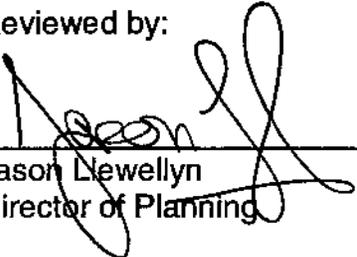
At the site visit, staff noted the challenges of the lot providing a safe building site and room for sewage due to the topography. The Provincial Subdivision Approving Officer will evaluate the hazards associated with geotechnical issues and the proposed parcel providing a suitable building site as part of the subdivision approval process. The Development Variance Permit will expire within three years of its issuance if these issues cannot be adequately addressed to the satisfaction of the Province

Recommendation:

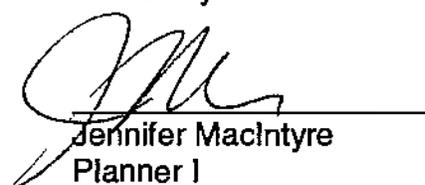
That the Board approve Development Variance Permit A-03-17 for the property legally described as "Lot 1, Sections 36 and 31, Township 5 & 6, Range 5, Coast District, Plan EPP61667" to vary Section 14.02 of the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from 16 ha. to 2 ha. developed in general compliance with Schedule A of the permit.

Electoral Area Planning – Participants/Directors/Majority

Reviewed by:


 Jason Newell
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT VARIANCE PERMIT NO. A-03-17**

ISSUED TO: Andrea and Martin Hennig
8265 Tyhee Lake Road
Telkwa, BC V0J 2X1

WITH RESPECT TO THE FOLLOWING LANDS:

**Lot 1, Sections 36 and 31, Township 5 & 6, Range 5, Coast District,
Plan EPP61667**

1. This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:

Section 14.02 of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 is varied by reducing the minimum parcel area from 16 ha. to 2 ha. to allow the creation of proposed Lot 1 as shown as shown on Schedule A.

2. This variance only applied to the subdivision of the subject property in general accordance with the plans shown on Schedule A, which forms part of this permit.
3. If the subject property has not been subdivided within 3 years after the date of this permit's issuance, this permit shall lapse.

AUTHORIZING RESOLUTION passed by the Regional Board this day of
, 2017.

PERMIT ISSUED on the ____ day of _____, 2017.

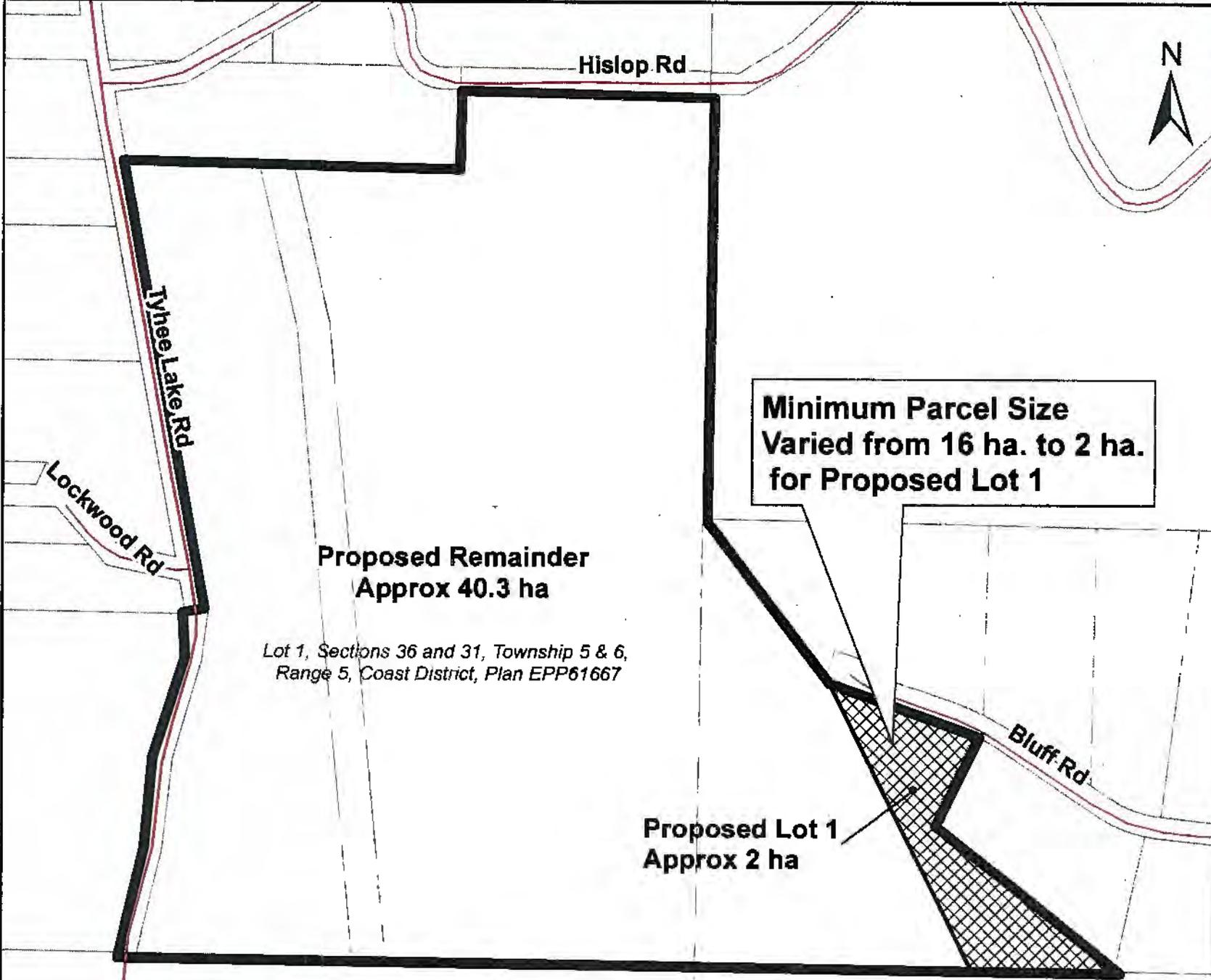
Corporate Administrator



Schedule A: DVP A-03-17

Legend

- DVP
-  DVP Area
 -  Subject Property
 -  INTEGRATED_CADASTRAL
 -  Major Secondary Road
 -  Secondary Road



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*DISCLAIMER: The Regional District of Sully-Hochstetler makes no warranty, representation or guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information. The Regional District of Sully-Hochstetler assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the value of such or for any decisions made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be considered on an ongoing basis, and as such, change frequently.

Scale: 1 cm = 50 m
 User: jennifer.madntyre
 Date: 2017-11-30
 Time: 9:14:36 AM



Planning Department Report
Development Variance Permit
File No. B-02-17
December 1, 2017

APPLICATION SUMMARY

Name of Property Owner: Judith & Wanda Wiebe

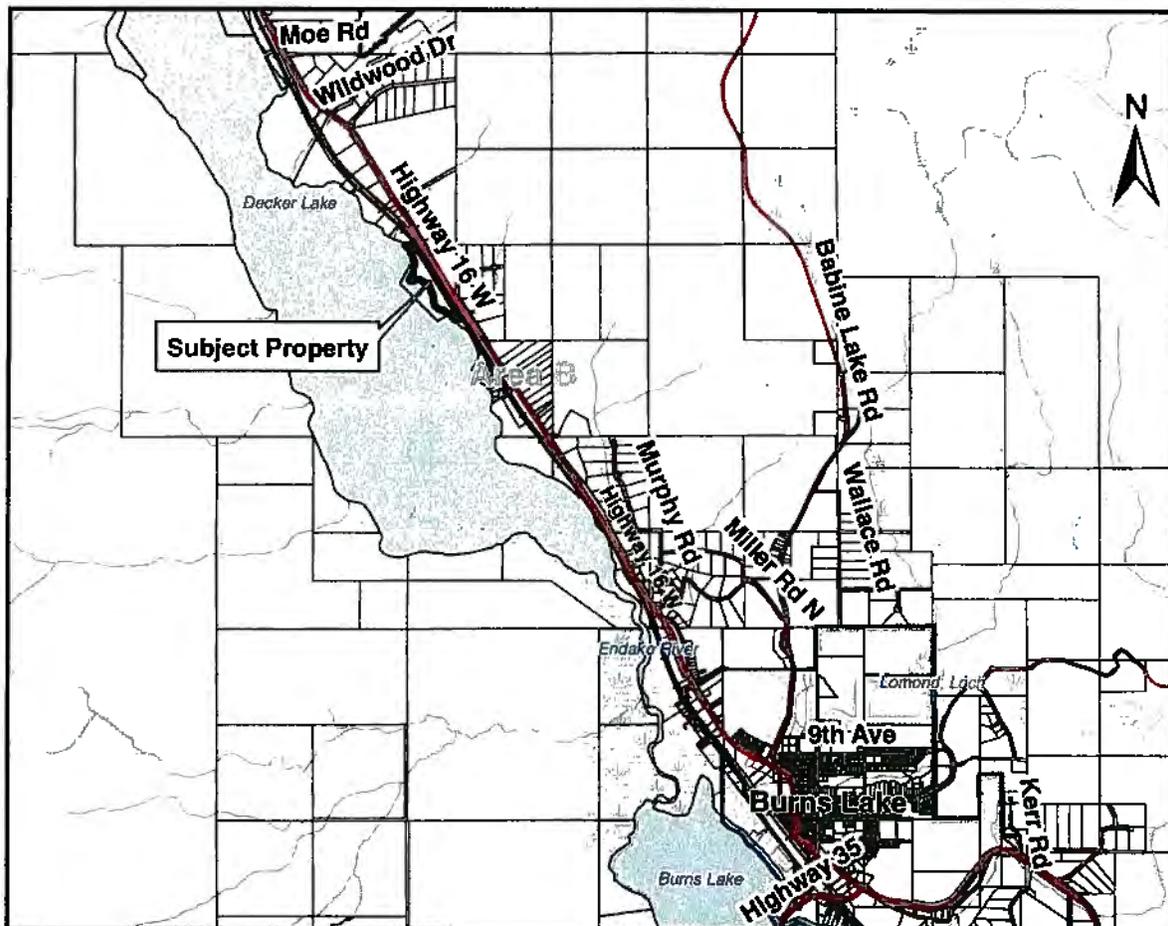
Name of Agent: Ed Giesbrecht

Electoral Area: B

Subject Properties: District Lot 2508, Range 5, Coast District, Except the Right-of-Way of the Dominion Telegraph Line having a width of 100 feet which may lie within the boundaries of these lands and except Plans 4055, 3920 and PRP42494.

Location: The subject property is approximately 7.73 ha (19.09 acres) in size and is located on Decker Lake at 5225 Highway 16, approximately 3.7 km northwest of Village of Burns Lake.

Location Map



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O.C.P. Designation: Lakeshore (L) in Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017.

Zoning: Heavy Industrial (M2) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

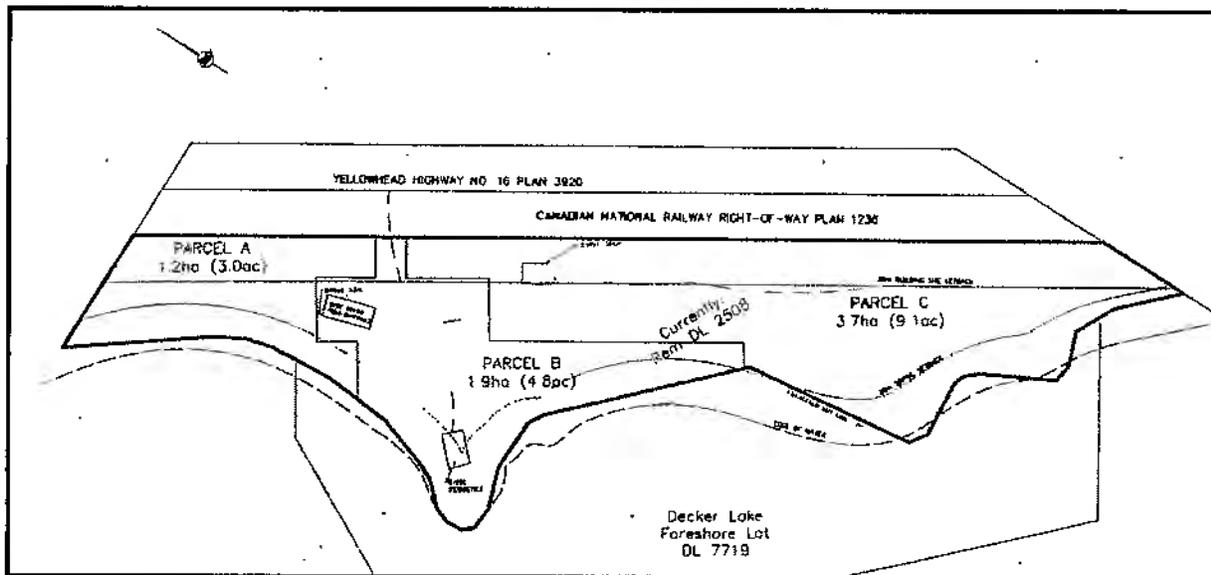
Existing Land Use: Residential

ALR Status: Not in the ALR

Proposal:

The applicants wish to sell their property to the Acting Agent. The interested buyers wish to rezone the property from Heavy Industrial (M2) to Small Holdings (H1) to facilitate a three residential lot subdivision and a shared common lot for access. This rezoning application is also being considered for adoption at the same Board meeting at which this application is being considered.

Preliminary Subdivision Plan



Please note, this plan is preliminary and is subject to changes.

DVP

The subject property is 7.73 ha. in size. The Small Holdings (H1) zone's minimum parcel area requirement is 2 ha, therefore the zone would facilitate a three lot subdivision. However, the interested buyers wish to have one lot be large enough for the option to build two single family dwellings. Under the H1 zone two single family dwellings are permitted if the property is as large as 4 ha. in size, but one lot can only be increased in size to 4 ha if one other lot is reduced in size.

The variance would allow one of the proposed lots to be smaller than the prescribed 2 ha. minimum parcel size provided that the number of residential lots created is not more than three. The DVP application would not vary density as long as the subdivision is limited to three residential parcels in total. As such, one parcel may need to be smaller

than the permitted H1 minimum parcel area requirement of 2 ha. to accommodate the 4 ha. parcel that is large enough to support two single family dwellings.

Common Lot for Access

The subject property's access crosses the CN railway. Ministry of Transportation and Infrastructure (MoTI) and CN have specified that they would like the proposed lots to use the same access point to decrease the number of crossings of the railway. As such, the applicants wish to create a 40m x 40m (0.16 ha.) Proposed Common Lot used for access purposes to satisfy CN and MoTI's access concerns.

Therefore, the applicant has applied for a Development Variance Permit to vary Section 12.02 of Zoning Bylaw No. 700, 1993, by reducing the minimum parcel area from 2 ha. to 1.2 ha. for one of the proposed lots and 0.16 ha. for a common lot used for access.

PLANNING DEPARTMENT COMMENTS

The adjacent property owners within 50m of the subject property have been provided notice of the application and will have an opportunity to comment on this application at the Board meeting on December 14, 2017 when the Board considers this application.

Official Community Plan

The property is currently designated as Lakeshore (L) in the Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw 1785, 2017 (the OCP). The OCP direction is that the property be developed for residential use rather than industrial use; therefore, the application is consistent with the Official Community Plan.

The intention of the Lakeshore Designation is to develop residential lots that fit the existing character of the Plan area, and ensures future development does not have a notably negative impact on the natural environment.

Section 3.5.2 (8) of the OCP states that rezoning applications to permit parcels as small as 2 hectares (4.94 acres) may be considered where:

- (a) *It has been demonstrated that the proposed lots can accommodate an on-site water supply and sewage disposal system;*
- (b) *The development is compatible with adjacent land uses and maintains the rural character of the area;*
- (c) *Parcels are not located on a floodplain or on other hazard lands; and,*
- (d) *The development addresses wildlife and ecological values.*

Zoning

The uses permitted in the Small Holdings (H1) zone include:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*

- (e) silviculture;
- (f) kennel and veterinary clinic;
- (g) home occupation;
- (h) buildings and structures accessory to the permitted principal uses.

The permitted uses fit the character of the area. The H1 Zone and the terms of the DVP would ensure that no more than 3 parcels and one common lot for access are created.

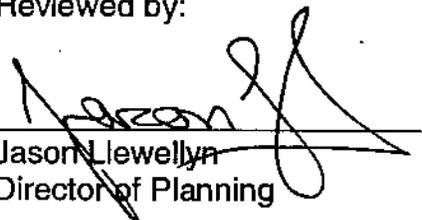
Sewage

The applicants have hired an engineer to ensure that the parcels can accommodate an on-site water supply and sewage disposal system. It is noted that the Ministry of Transportation and Infrastructure will evaluate the availability of a safe building site as part of the subdivision approval process. The subject property is within building inspection area.

Recommendation

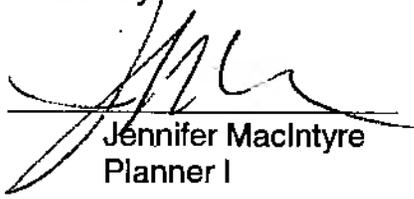
That the Board approve Development Variance Permit B-02-17 for the property located at 5225 Highway 16 to vary Section 12.02 of the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from 2 ha. to 1.2 ha. for one of the proposed parcels and varied from 2 ha to 0.16 ha for a common lot used for access.

Reviewed by:


Jason Lewellyn
Director of Planning

Electoral Area Planning – Directors/Majority

Written by:


Jennifer MacIntyre
Planner I

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Jennifer.MacIntyre

From: BigDog Construction <bigdog3755@gmail.com>
Sent: November 30, 2017 9:48 AM
To: Jennifer.MacIntyre
Subject: Re: HBH Survey Plan

Re rezoning...

To confirm following our conversation.... Lot A will be a minimum of 3 acres. We have already paid for this variance. Lot B will be a minimum of 5 acres and Lot C will be a minimum of 10 acres. No variance will be needed for those.

The access lot will be 40 x 40 and we will need a variance for that lot.

If you need further information please call me or Wanda at 250-692-7410 as we would like to see this go through without any further delays.

Below is copy of email from preliminary survey showing that there is more than enough acreage to meet our needs.

Thanks, Ed

From: Andrew Pearce
Sent: Thursday, November 16, 2017 11:26 AM
To: 'Ed Giesbrecht'
Subject: RE: Final lot areas

Ed,

I have calculated the preliminary area of Rem DL 2508 to be 7.99 ha (19.73 acres)

1. This area is preliminary and can only be confirmed if an application to the Surveyor General is accepted or a subdivision or reference plan is registered at the Land Title and Survey Authority (L TSA).

The area of Rem DL 2508 based on your current title is approximately 7.73 ha (19.09 acres)

2. This area is based on a tracing of the original Crown grant sketch and will vary slightly based on Crown grant sketch interpretation.

Give me a shout if you would like to discuss it further or if you require anything else.

-Andrew

Andrew Pearce, BCLS

B.C. Land Surveyor

<image002.jpg>

3750 1st Ave, PO Box 536
Smithers, BC V0J 2N0
Ph & Fax 250.847.3808
Email: andrew@HBHLandSurveying.ca

The information contained in this message is confidential and is intended for the addressee(s) only. If you have received this message in error or if there are any issues please notify the originator immediately and delete the message. The unauthorized use, disclosure, copying or alteration of this message is strictly forbidden.

From: [Jennifer.MacIntyre](#)
Sent: Wednesday, November 29, 2017 2:56 PM
To: [BigDog Construction](#)
Cc: [Andrew Pearce](#)
Subject: HBH Survey Plan

Hi Ed,

I'm doing the DVP notices for your application. I'd like to confirm the sizes of the parcels with HBH. Can you please update me on the sizes of the smallest proposed residential parcel and the common lot parcel.
Thanks!

Jennifer MacIntyre | Planner I
Regional District of Bulkley-Nechako
37 3rd Ave, Burns Lake, BC V0J 1E0
T: (250) 692-3195 | Fax: (250) 692-1220
TF: 1 (800) 320-3339 | www.rdbn.bc.ca



"A World Of Opportunities Within Our Region"

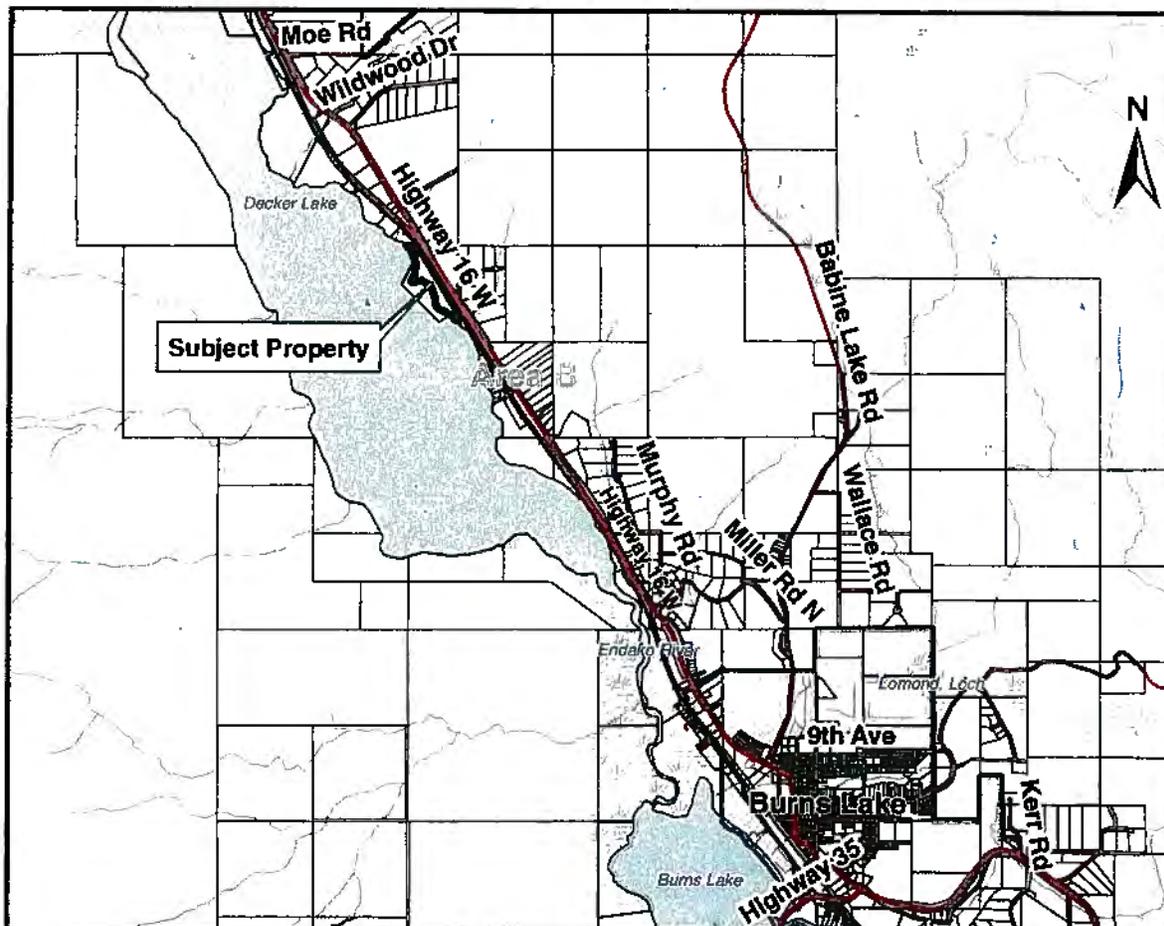


Planning Department Report
Rezoning Bylaw 1812
Adoption Report,
File No. B-01-17
December 1, 2017

APPLICATION SUMMARY

Name of Property Owner:	Judith & Wanda Wiebe
Name of Agent:	Ed Giesbrecht
Electoral Area:	B
Subject Property:	District Lot 2508, Range 5, Coast District, Except the Right-of-Way of the Dominion Telegraph Line having a width of 100 feet which may lie within the boundaries of these lands and except Plans 4055, 3920 and PRP42494.
Location:	The subject property is approximately 7.2 ha (17.88 acres) in size and is located on Decker Lake at 5225 Highway 16, approximately 3.7 km northwest of Village of Bums Lake.

Location Map



O.C.P. Designation: Lakeshore (L) in Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017.

Zoning: Heavy Industrial (M2) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Existing Land Use: Residential

ALR Status: Not in the ALR

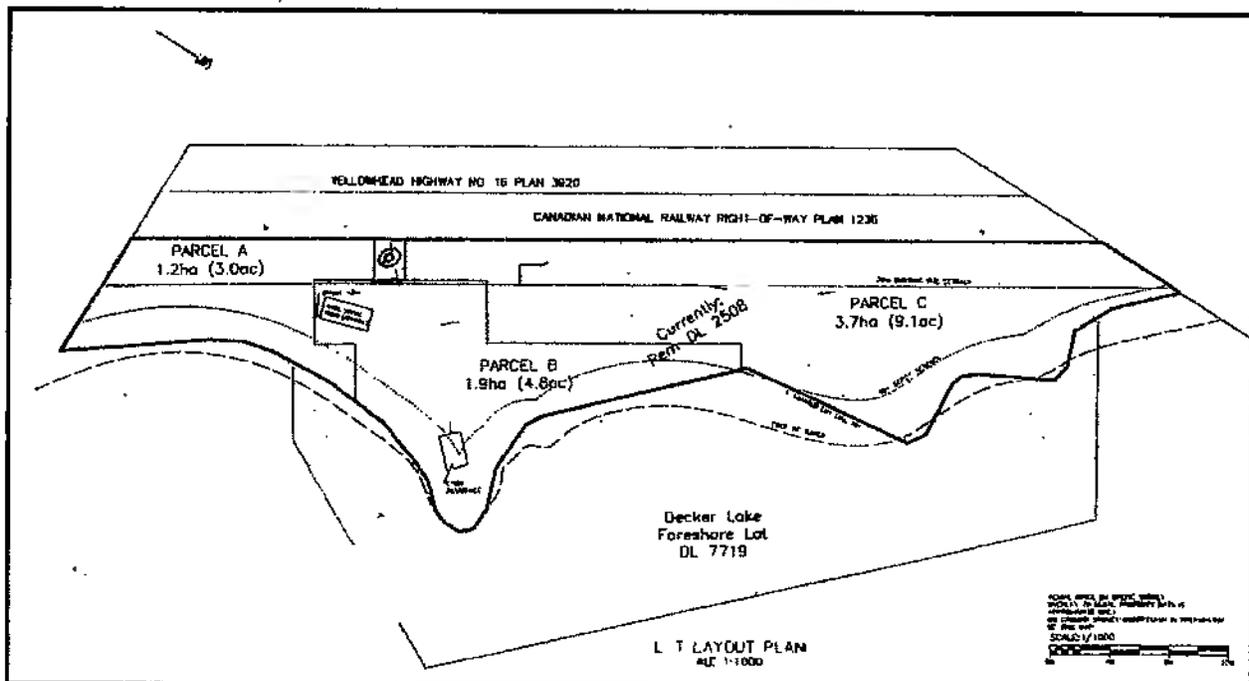
Proposal:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Heavy Industrial (M2)** to **Small Holdings (H1)** to allow the subdivision of the property into three parcels and a common lot for access.

The preliminary lot layout plan shows the proposed lots as follows,

- Preliminary Parcel A is 1.2 ha (3.0 acres) in size and will be vacant.
- Preliminary Parcel B is 1.9 ha (4.8 acres) in size and contains the existing residence and septic field.
- Preliminary Parcel C is 3.7 ha (9.1 acres) in size and contains the existing shop.
- Preliminary Parcel D is 80.9 m² (0.02 acres) in size and will be a common lot for access purposes.

Preliminary Lot Layout Plan (Revised October 30, 2017)



It is noted that the parcel layout shown above is preliminary and may change during the formal subdivision approval process through the Provincial Approving Officer with the Ministry of Transportation and Infrastructure.

Development Variance Permit

The property owner has also applied for a Development Variance Permit (DVP) to vary the minimum parcel size of one of the three proposed residential parcels and the common lot for access purposes. This application is also being considered in a separate report along with this adoption report.

PLANNING DEPARTMENT COMMENTS

The public hearing for Bylaw 1812 was held on November 20, 2017. No concerns or comments were raised.

At the Regional District of Bulkley-Nechako November 23, 2017 Board meeting third reading was given to "Regional District of Bulkley-Nehcako Rezoning Bylaw No. 1812, 2017".

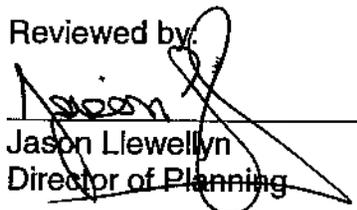
The rezoning bylaw has been signed by the Ministry of Transportation and Infrastructure, as required. This rezoning bylaw is therefore brought forward for consideration of adoption.

Recommendations:

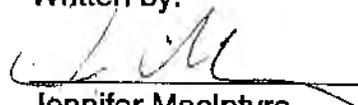
1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be adopted.

Electoral Area Planning – All Directors/ Majority

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1812

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Heavy Industrial (M2)" Zone to the "Small Holdings (H1)" Zone.

District Lot 2508, Range 5, Coast District, Except the Right-of-Way of the Dominion Telegraph Line having a width of 100 feet which may lie within the boundaries of these lands and except Plans 4055, 3920 and PRP42494, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017".

READ A FIRST TIME this 26 day of October, 2017

READ A SECOND TIME this 26 day of October, 2017

PUBLIC HEARING HELD this 20 day of November, 2017

READ A THIRD TIME this 23 day of November, 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017"

DATED AT BURNS LAKE this day of , 2017

Corporate Administrator

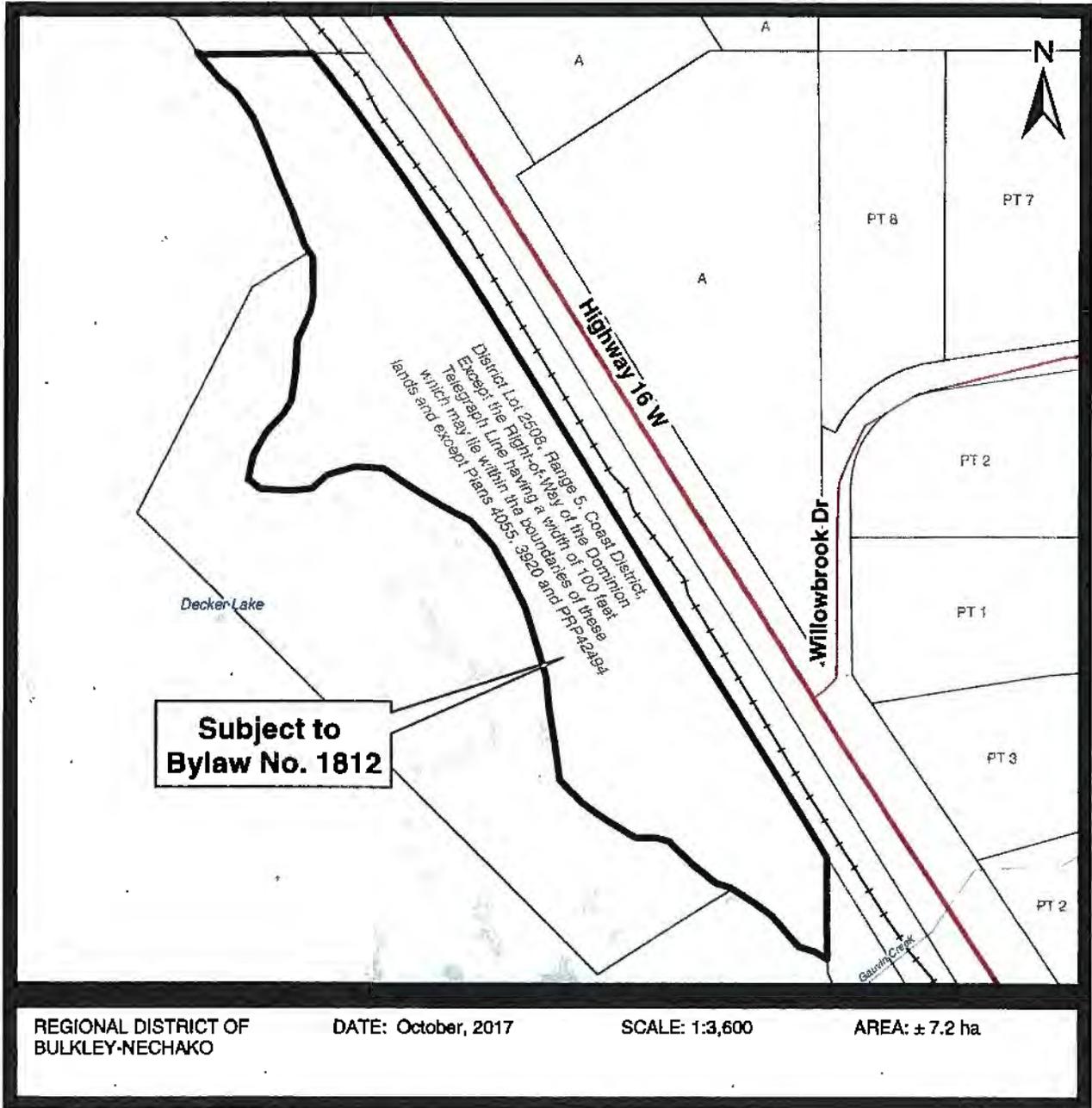
APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

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SCHEDULE "A" BYLAW NO. 1812

District Lot 2508, Range 5, Coast District, Except the Right-of-Way of the Dominion Telegraph Line having a width of 100 feet which may lie within the boundaries of these lands and except Plans 4055, 3920 and PRP42494, comprising of ±7.2 ha. Being rezoned from the "Heavy Industrial (M2)" Zone to the "Small Holdings (H1)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1812, 2017.

Corporate Administrator



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Memorandum

To: Chair Miller and the Board of Directors
From: Haley Jeffrey, Emergency Services Manager
Date: November 27, 2017
Regarding: 9-1-1 Fire/Rescue Dispatch Services Agreement

PURPOSE:

The purpose of this report is to obtain Board approval to re-enter into a 9-1-1 Call Answer and Fire/Rescue Dispatch Services Agreement with the Regional District of Fraser-Fort George (RDFFG). This agreement allows the RDBN to provide fire/rescue dispatch services to residents in the RDBN 9-1-1 service area.

DISCUSSION:

The current contract between the RDBN and RDFFG is due to expire on December 31, 2017. This contract allows residents within the RDBN 9-1-1 service areas, who have access to a telephone connected to a telephone system, to dial 9-1-1 and communicate with a Public Safety Answering Point (PSAP) for the purpose of reporting information relating to police, fire or ambulance emergencies.

The Cariboo Regional District, Regional District of Kitimat-Stikine, Regional District of Central Kootney and other unconfirmed Regional Districts have all received the same draft 9-1-1 Services agreement from RDFFG. Costs for Annual Maintenance are shared between all RDFFG 'Clients'.

This agreement is essential for providing 9-1-1 service to RDBN residents. The draft agreement between the Regional District of Fraser-Fort George is attached for your consideration. Section 2 of the draft agreement outlines the following services that RDFFG will provide to the RDBN:

1. 9-1-1 Call Answer Service within the RDBN's 9-1-1 Service Area;
2. Fire/Rescue Emergency Dispatch and Communications Service; and
3. CAD, RMS, and supporting GIS services.

Section 3.2 of the draft agreement outlines the RDBN's responsibility.

Annual Fees Based on Existing Contract:

	2015 Actual	2016 Actual	2017 Actual
RMS License	\$2,377.62	\$2,378.00	\$2,473.67
Fire Dispatch	\$145,558.56	\$145,571.84	\$145,886.00
9-1-1 Call Answer	\$51,110.64	\$48,840.07	\$55,438.00

Total Estimated Annual Fees for the 2018-2022 Contract:

	2018	2019	2020	2021	2022
RMS License	\$2,823.00	\$2,879.00	\$2,937.00	\$2,996.00	\$3,055.00
Fire Dispatch	\$154,086.00	\$154,086.00	\$155,395.00	\$156,696.00	\$158,296.00
9-1-1 Call Answer	\$55,280.00	\$56,939.00	\$58,647.00	\$60,407.00	\$62,219.00

Details associated with the above breakdown of costs are provided in the attached letter from the RDFFG for your information.

RDBN staff have been assured that dispatch 9-1-1 service will not be impacted due to the delay in receiving the draft agreement from RDFFG. Please see the attached email for this confirmation.

Notable changes from the previous contract are as follows:

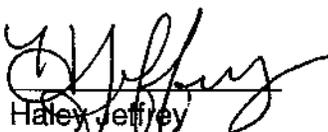
- the billing cycle has changed to a semi-annual system (4.0);
- RDBN responsibilities have been detailed regarding 9-1-1 address reporting, GIS responsibility and contact responsibility (3.2);
- RDBN responsibility for ensuring that 'Appendix C' is kept accurate and up-to-date(3.2);
- Taxes section (4.3); and
- Billing requirements should the RDBN wish not to renew after the 5 year term (9.1).

Recommendation

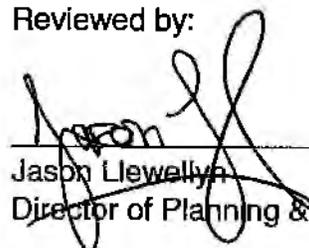
That the RDBN Board Chair and Corporate Officer be authorized to enter into the attached agreement with the Regional District of Fraser Fort-George for a 5 year contract ending on December 31, 2022.

All/Directors/Majority

Written By:


Haley Jeffrey
Emergency Services Manager

Reviewed by:


Jason Llewellyn
Director of Planning & Protective Services



**REGIONAL DISTRICT
of Fraser-Fort George**

**9-1-1 CALL ANSWER and
FIRE/RESCUE DISPATCH SERVICES AGREEMENT**

BETWEEN

the **REGIONAL DISTRICT OF FRASER-FORT GEORGE**

AND

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Draft date: November 22, 2017

**9-1-1 CALL ANSWER and
FIRE/RESCUE DISPATCH SERVICE AGREEMENT**

BETWEEN:

THE REGIONAL DISTRICT OF FRASER-FORT GEORGE,
a local government incorporated pursuant to the *Local Government Act*
and having its business office located at:
155 George Street
Prince George, British Columbia V2L 1P8

(hereinafter referred to as the "RDFFG")

AND:

REGIONAL DISTRICT OF BULKLEY-NECHAKO,
a local government incorporated pursuant to the *Local Government Act*
and having its business office located at:
37 3rd Avenue, PO Box 820
Burns Lake, British Columbia V0J 1E0

(hereinafter referred to as the "RDBN")

OF THE FIRST PART

OF THE SECOND PART

WHEREAS:

- A. the RDFFG provides 9-1-1 call answer and fire/rescue dispatch emergency services;
- B. the RDBN wishes the RDFFG to provide 9-1-1 call answer and fire/rescue dispatch services through the RDFFG System; and
- C. the parties have agreed to enter into this 9-1-1 Call Answer and Fire/Rescue Dispatch Services Agreement (the Agreement) on the terms and conditions set out herein.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT, in consideration of the premises, covenants, and promises of each party herein contained, the parties agree as follows:

1. DEFINITIONS

In this Agreement:

"9-1-1 Call Answer Service" means to permit persons within the RDBN 9-1-1 Service Area who have access to a telephone connected to a telephone system, to dial 9-1-1 for the purpose of reporting information relating to police, fire, or ambulance emergencies

"9-1-1 Service Area" means the geographic area as described in Appendix B

"CAD" means the Computer Aided Dispatch System used for dispatching fire/rescue agencies

"RDBN's 9-1-1 Service Area" means the geographic area as described in Appendix B

"RDBN's Agencies" means the fire/rescue emergency response agencies within the RDBN 9-1-1 Service Area listed in Appendix 'C'

"RDBN's System" means the RDBN's field radio dispatch and communications system, and all other equipment and facilities within the Service Area that are required for the purpose of receiving dispatches from and otherwise communicating with the FOCC

"DATA" means address points, street centerlines, zone boundaries and community boundaries, and all associated attributes

"E-Comm" means Emergency Communications for British Columbia Incorporated, responsible for providing the PSAP Service

"Effective Date" means the date that service commences as specified in Section 5.1

"ERA" or "Emergency Response Agency" means any emergency response agency to which emergency calls are transferred through the Services and which is responsible for dispatching police, fire, medical emergency or other emergency personnel

"Fire/Rescue Emergency Dispatch and Communications Service" means the service responsible for receiving 9-1-1 fire/rescue calls from the PSAP and other emergency telephone calls from another source and dispatching the agencies listed in Appendix C

"FOCC" means the Fire Operations Communications Centre designated by the RDFFG that is responsible for providing the Fire/Rescue Emergency Dispatch and Communications Service

"GIS" means the computerized Geographic Information System used to manage the Data

"PSAP" means the Primary Safety Answering Point operated by the operator designated in section 2.2 (a.) on behalf of the RDFFG

"RCMP" means the Royal Canadian Mounted Police

"RDFFG System" means the 9-1-1 Emergency Telephone Service provided by the RDFFG consisting of 9-1-1 call answer, fire/rescue dispatch, and supporting GIS services

"RMS" means the Records Management System provided by the RDFFG for use by the fire/rescue agencies

"Service Fee" means the amounts payable by the RDBN in respect of the Services as described in Appendix 'A'

"Services" means, collectively, the PSAP service and the Fire/Rescue Emergency Dispatch and Communications Service, and the additional services described in this Agreement, to be provided by the RDFFG, and

"Term" means the term of this Agreement as described in Section 5.1.

2. SERVICES

2.1 The RDFFG agrees to provide the Services to the RDBN as described below:

- a. 9-1-1 Call Answer Service within the RDBN's 9-1-1 Service Area;
- b. Fire/Rescue Emergency Dispatch and Communications Service; and
- c. CAD, RMS, and supporting GIS services.

2.2 Unless otherwise specified by the RDFFG:

- a. the PSAP shall be operated by E-Comm from the Emergency Communications Centre for Southwest British Columbia; and
- b. the Fire/Rescue Emergency Dispatch and Communications Service shall be operated by the City of Prince George and referred to as the FOCC for the purpose of this Agreement.

2.3 PSAP

In accordance with the terms of its contract with the PSAP provider, the RDFFG will require that all 9-1-1 calls routed by telecommunications service providers from the RDBN's 9-1-1 Service Area to the PSAP, or that are otherwise received by the PSAP from the RDBN's 9-1-1 Service Area, be:

- a. transferred by the PSAP to the RCMP if the call relates to a police emergency;
- b. transferred by the PSAP to the FOCC if the call relates to a fire or rescue emergency; and
- c. transferred by the PSAP to the BC Ambulance Service if the call relates to a medical emergency.

2.4 Fire/Rescue Emergency Dispatch and Communications Service

In accordance with the terms of its contract with the operator of the FOCC (but subject to section 3.1(d) of this Agreement), the RDFFG will require that upon receiving a 9-1-1 call from the PSAP, or an emergency call from another source within the RDBN's 9-1-1 Service Area, that relates to a fire or rescue emergency, the FOCC will dispatch and communicate with the appropriate RDBN's Agency(ies) when fire/rescue services are required.

3. ADDITIONAL SERVICES

3.1 The RDFFG agrees to:

- a. Supply the RDBN with a report of all fire/rescue dispatched incidents within the RDBN's 9-1-1 Service Area on a monthly basis, which will include statistics on the number of police, fire, and ambulance calls received.
- b. Receive, process, maintain, and update CAD and GIS data provided by the RDBN.
- c. Provide CAD and RMS software and software support services, maintain and operate the CAD and RMS software and undertake periodic software updates and equipment upgrades as required to maintain efficiency of the Services.
- d. Make reasonable efforts to require the FOCC to operate to standards established by the National Emergency Number Association and the National Fire Protection Association.
- e. Schedule meetings in Prince George or at the RDBN's office as necessary, to discuss system operation, maintenance, development, and costs. The cost of each party's attendance will be the responsibility of that party.

3.2 The RDBN agrees to:

- a. Maintain and operate the RDBN's System in the RDBN's 9-1-1 Service Area.
- b. Where the RDBN has or requires Crown tenures or private property agreements for communications sites, it is the responsibility of the RDBN to secure and maintain such agreements.
- c. Provide twenty-four (24) hours/seven (7) days per week technical repair and maintenance services for the RDBN's System.
- d. Maintain and update CAD and GIS Data derived from the RDBN's 9-1-1 Service Area, including all of the RDBN's member municipalities and First Nations, and to forward the Data and regular updates to the RDFFG. The RDBN acknowledges and agrees that if regular Data updates are not submitted by the RDBN to the RDFFG, the RDFFG shall not be responsible for missing or incorrect Data.
- e. Data submitted shall be spatial and in the format specified by the RDFFG, unless alternative arrangements have been mutually agreed upon by the RDFFG and the RDBN.
- f. All addressing inquiries received by the RDFFG shall be redirected to the RDBN.
- g. Notify Telus of all address changes for the RDBN's service area.
- h. Act as a liaison between the RDFFG/FOCC, all Emergency Response Agencies listed in Appendix C, member municipalities, and First Nations in its Service Area.
- i. Confirm and sign off on the agencies in Appendix C.
- j. Provide requests for all additions and deletions to the list of agencies in the RDBN's Service Area by way of an updated and signed-off Appendix C provided to the RDFFG. The amended Appendix C shall be attached to and form an integral part of this Agreement. Additions to the list of agencies serviced may result in costs to the RDBN to implement, see Appendix A, 4.0.

4. SERVICE FEES

4.1 Fees and Disbursements

The RDFFG will charge for the performance of the Services only the fees and disbursements authorized under this Agreement.

4.2 Invoices

Invoicing shall occur semi-annually. The RDFFG shall provide the RDBN with an invoice for the Service Fee payable for the previous six month's calls as determined in accordance with Appendix A.

The RDBN will pay to the RDFFG the Service Fee payable in respect of that invoicing period as determined in accordance with Appendix A.

4.3 Taxes

The RDBN will pay all applicable taxes levied by any governmental authority in connection with the payment of the Service Fee or the Services provided under this Agreement.

5. TERM, AMENDMENT AND TERMINATION

5.1 Term

This Services provided in this Agreement will be delivered January 1, 2018 to December 31, 2022.

5.2 Amendment

This Agreement may only be amended by agreement in writing by both parties. Any amendment(s) will be attached to and form an integral part of this Agreement.

5.3 Termination of the Services

The parties acknowledge that the Services are essential for the protection of the public in the RDBN's 9-1-1 Service Area.

In the event of a breach of this Agreement by the RDBN, the RDFFG agrees it will not terminate this Agreement unless the RDFFG provides notice of the breach of the Agreement by the RDBN, and the RDBN fails to rectify the breach within six (6) months of the date of notice.

In the event of a breach by the RDFFG that results in loss of or substantial degradation to, the Services, the RDBN may terminate this Agreement by providing six (6) months' notice to the RDFFG. In the event of early termination of this Agreement, the Service Fee will be adjusted on a pro-rata basis for Services that were completed up to and including the date of termination.

6. DISPUTE RESOLUTION

6.1 Procedure

If there is any dispute arising out of or relating to, this Agreement, the parties will attempt to resolve such dispute first by direct negotiation and then, if that is not successful and if the parties so agree, by mediation with a neutral third party mediator acceptable to both parties. Each party will bear its own costs and expenses in connection with any mediation and all costs and expenses of the mediator will be shared equally by the parties. If any dispute is not settled by negotiation or mediation within sixty (60) days either party may give written notice to the other requiring the dispute be settled exclusively by binding arbitration by a single arbitrator. If the parties cannot agree on an arbitrator, the arbitrator will be selected in accordance with the *Arbitration Act*.

6.2 No Suspension of Services

The parties agree that the Services are essential for the protection of the public within the RDBN's 9-1-1 Service Area and that the Services may not be suspended during the resolution of any dispute referred to in section 6.1 unless this Agreement has first been terminated in accordance with section 5.3.

7. INSURANCE

Each party will obtain and maintain a comprehensive general liability insurance policy against claims for bodily injury, including death, property damage or other loss arising out of the operation of the Services. The RDFFG and the RDBN will each include the other as an additional insured on the policy obtained and maintained by that party. Each policy will be written on a comprehensive basis with inclusive limits of not less than \$10,000,000 (ten million dollars) per occurrence or such higher limit as the parties may agree from time to time. If this Agreement is terminated prior to the expiration of the Term, the parties agree to maintain their respective policies for two (2) years after the date of such termination.

8. INDEMNIFICATION

8.1 RDFFG Indemnification

The RDFFG hereby indemnifies, saves harmless, releases and forever discharges the RDBN from and against any and all manner of actions, causes of actions, claims, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with, or attributable to the operation of the RDFFG System which is in any way contributed to, or by reason of, the negligence or other fault of the RDFFG, its servants, agents or employees in connection with or in consequence of this Agreement.

8.2 RDBN Indemnification

The RDBN hereby indemnifies, saves harmless, releases and forever discharges the RDFFG from and against any and all manner of actions, causes of actions, claims, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with, or attributable to, the negligence or other fault of RDBN, its servants, agents or employees in connection with, or in consequence of, this Agreement.

9. GENERAL PROVISIONS

9.1 Further Agreements

One (1) year prior to the expiry of the Term of this Agreement, the parties will meet to discuss the terms of a new agreement for the provision of the Services, but neither party will be bound to extend or renew this Agreement, or to enter into a new agreement, unless the terms of the extension, renewal or new agreement are approved by that party's Board and the agreement is executed by that party's authorized signatories.

In the event that six months prior to the end of the Term of this Agreement the RDBN provides the RDFFG with written notice that it does not intend to renew this Agreement or to enter into a new Agreement, the RDFFG will calculate the RDBN's invoice for the final year of the Term of this Agreement in accordance with Appendix A and with section 4.2.

9.2 Assignment

Neither party will have the right to assign, transfer, or otherwise dispose of any of its interest in all or any part of this Agreement, without the prior written consent of the other party.

9.3 Notices

Any notice required pursuant to this Agreement will be in writing and delivered personally, by courier, registered mail, or email to the address of the appropriate party as set forth herein, or to such other address as either party may substitute by written notice to the other:

for the RDBN to:

Administrator
Regional District of Bulkley-Nechako
37 3rd Avenue, PO Box 820
Burns Lake, British Columbia, V0J 1E0

Email:

for the RDIFFG to:

General Manager of Community Services
Regional District of Fraser-Fort George
155 George Street
Prince George, BC, V2L 1P8

Email: communityservices@rdffg.bc.ca

Any notice or other writing sent in compliance with this section is deemed to have been given and received on the day it is so delivered unless that day is not a business day, in which case the notice shall be deemed to have been given and received on the next day that is a business day. For clarity, "business day" means a day other than a Saturday, Sunday or statutory holiday in the Province of British Columbia.

9.4 Entire Agreement

This Agreement constitutes the entire agreement between the RDBN and the RDIFFG and supersedes all previous expectations, understandings, communications, representations and agreements, whether verbal or written, between the RDBN and RDIFFG with respect to its subject matter and may not be modified except by subsequent agreement in writing executed by the RDBN and the RDIFFG.

This Agreement will endure to the benefit of, and be binding upon the parties hereto, and their successors, administrators, executors, heirs and permitted assigns.

Each of the parties hereto covenants and agrees to execute such further documents and instruments and do such other things as may be necessary to implement and carry out the intent of this Agreement.

9.5 Waiver

Except as may be specifically agreed in writing, no action or failure to act by the RDBN or the RDIFFG shall constitute a waiver of any right or duty afforded either of them under this Agreement, nor shall any such action or failure to act, constitute an approval of, or acquiescence in any breach of this Agreement.

Waiver of any default by either party will not be deemed to be a waiver of any subsequent default by that party.

9.6 Relationship of Parties

The legal relationship between the RDFFG and the RDBN arising pursuant to this Agreement is that of service provider and purchaser of services and in particular, without limiting the generality of the foregoing, nothing in this Agreement shall be construed so as to render the relationship between the RDFFG and the RDBN to be that of partners in a partnership or joint venture, or employee and employer.

Nothing in this Agreement will be construed as creating any employment or other contractual relationship between the RDBN, E-Comm, or the City of Prince George, its employees, servants, or agents.

9.7 Access to Records

- a. The RDFFG will promptly provide the RDBN with operations information and records respecting the operation of the FOCC, as the RDBN acting reasonably may from time to time require.
- b. The RDFFG will provide to the RDBN a copy of any contract, agreement, or memorandum of understanding between E-Comm, the City of Prince George, and the RDFFG concerning the operation of the PSAP or the FOCC.

9.8 Access to Information Requests and Protection of Privacy

The RDFFG and RDBN both acknowledge and agree that all requests for access to records referred to in sections 2.3 and 2.4 of this Agreement that are received from third parties under the *Freedom of Information and Protection of Privacy Act (B.C.) ("FIPPA")* by the RDFFG or the RDBN shall be processed in accordance with *FIPPA*. The RDFFG and the RDBN will comply with all federal and provincial legislation applicable with respect to the protection of privacy as in effect from time to time, including without limitation the provisions of the *FIPPA*. Without limiting the foregoing, the RDFFG and the RDBN both acknowledge and agree that the records referred to in this section include personal information (as defined in the *FIPPA*) and that such personal information shall be collected, maintained, used and disclosed only as permitted by and in accordance with the provisions of the *FIPPA*.

9.9 Validity

Should any part of this Agreement be declared or held invalid for any reason, such invalidity will not affect the validity of the remainder which will continue in full force and effect and be construed as if this Agreement had been executed without the invalid portion.

9.10 Miscellaneous

- a. Every reference to each party is deemed to include the heirs, executors, administrators, successors, permitted assigns, employees, servants, agents, officers, and invitees of that party whenever the context so requires or allows.
- b. Time is of the essence concerning this Agreement.
- c. This Agreement will be governed by, and construed in accordance with, the laws of the Province of British Columbia.

9.11 Counterpart

This Agreement may be executed by the parties in counterparts and may be executed and delivered by email or fax and all such counterparts and emails and faxes together constitute one and the same agreement.

IN WITNESS WHEREOF the parties have duly executed this Agreement.

SIGNED ON BEHALF OF THE
REGIONAL DISTRICT OF FRASER-FORT GEORGE)

Signature

Date

Chair (Please print)

Signature

Date

Corporate Officer (Please print)

SIGNED ON BEHALF OF THE
REGIONAL DISTRICT OF BULKLEY-NECHAKO)

Signature

Date

Chair (Please print)

Signature

Date

Corporate Officer (Please print)

APPENDIX A'

SERVICE CHARGES

The RDBN will pay to the RDFFG for the Services at the times and frequencies specified in this Agreement, determined in accordance with the following provisions.

OPERATING AND CAPITAL COST CONTRIBUTION METHODOLOGY:

1.0 PSAP ANNUAL OPERATING COST CONTRIBUTION

The RDBN will pay a ratio of the total annual fee payable by the RDFFG under its 9-1-1 Call Answer Centre Service Contract with E-Comm Emergency Communications (the "Total Annual E-Comm Fee") determined by the formula:

$RDBN \text{ Fee} = RDBN's \text{ 9-1-1 Call Ratio} \times \text{Total Annual E-Comm Fee}$

where the RDBN's 9-1-1 Call Ratio = $RDBN's \text{ 9-1-1 calls} / \text{Total 9-1-1 calls}$

2.0 FIRE/RESCUE EMERGENCY DISPATCH AND COMMUNICATIONS ANNUAL OPERATING COST CONTRIBUTION

The RDBN will pay a ratio of the total budgeted costs for providing the Fire/Rescue Emergency Dispatch and Communications Service to all recipients of that service determined by the formula:

$RDBN \text{ Fee} = RDBN's \text{ Fire/Rescue Call Ratio} \times \text{Total Fire/Rescue Dispatch Fee}$

where the RDBN's Fire/Rescue Call Ratio = $RDBN's \text{ Fire/Rescue calls} / \text{Total Fire/Rescue calls}$

3.0 COMPUTER AIDED DISPATCH/RECORDS MANAGEMENT SYSTEMS

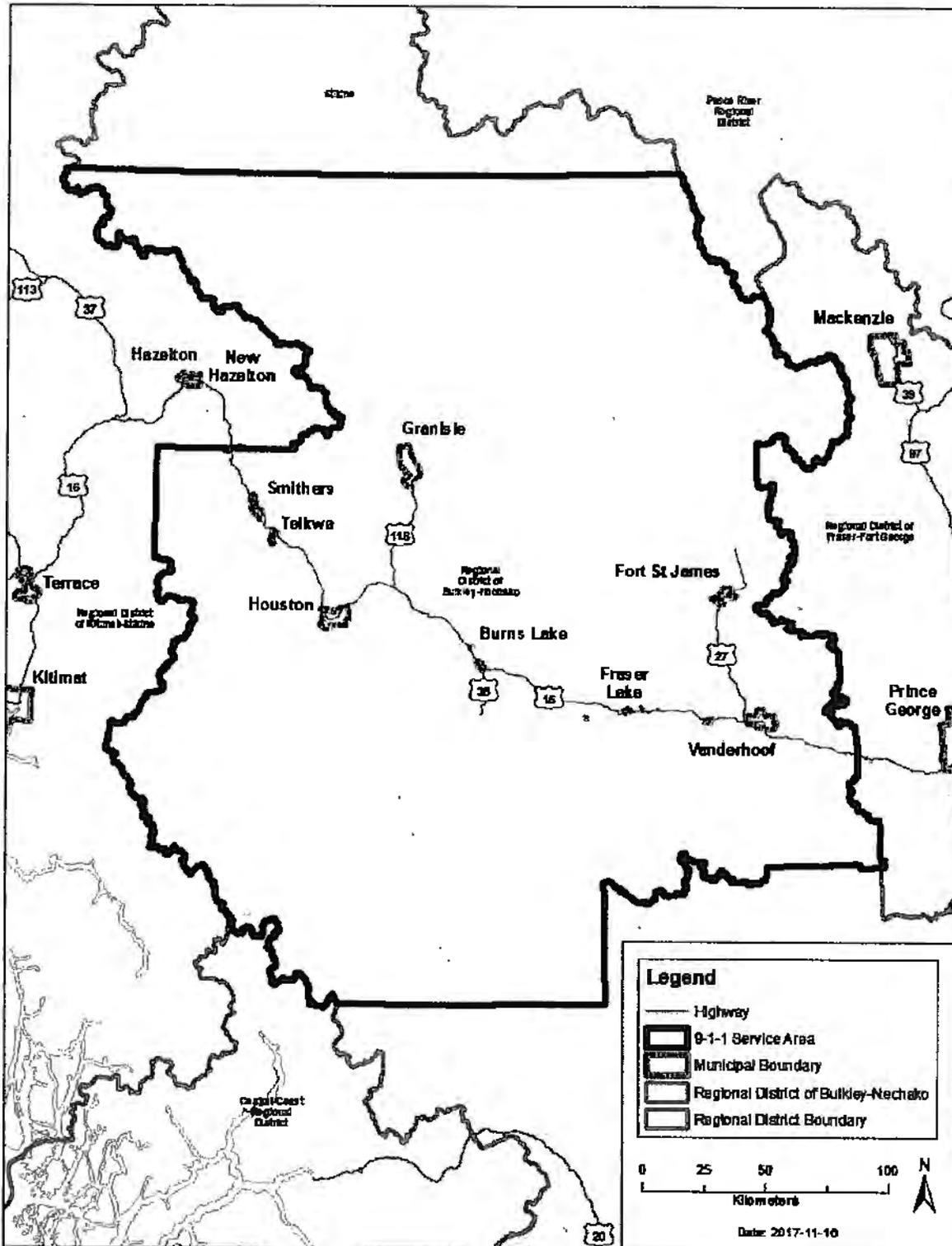
The RDBN will pay to the RDFFG the actual annual licensing fees attributed by the CAD/RMS vendor to the RDBN for CAD/RMS licensing fees.

4.0 ADDITIONAL FEES

Where the RDBN requests additions to the list of Agencies serviced results in costs incurred by the RDFFG to implement (i.e.: software licenses, hardware, etc.) such costs will be invoiced to the RDBN, payable within 30 days of the invoice date.

APPENDIX B

Regional District of Bulkley-Nechako Service Area



APPENDIX C

FIRE/RESCUE EMERGENCY RESPONSE AGENCIES

- (a) Bums Lake Volunteer Fire Department
- (b) Cluculz Lake Volunteer Fire Department
- (c) Fort Fraser Volunteer Fire Department
- (d) Fort St. James Volunteer Fire Department
- (e) Fraser Lake Volunteer Fire Department
- (f) Granisle Volunteer Fire Department
- (g) Houston Volunteer Fire Department
- (h) Smithers Volunteer Fire Department
- (i) Southside Volunteer Fire Department
- (j) Telkwa Volunteer Fire Department
- (k) Topley Volunteer Fire Department
- (l) Vanderhoof Volunteer Fire Department

I confirm that the above list of Agencies is accurate and complete:

Signature of Authorized Signatory for the Regional District of Bulkley-Nechako

Name (printed)

Head Office:
155 George Street
Prince George, BC
V2L 1P8

Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

Fax: (250) 563-7520

<http://www.rdffg.bc.ca>

Municipalities:
McBride
Mackenzie
Prince George
Valemount

Electoral Areas:
Chilako River-Nechako
Crooked River-Parsnip
Robson Valley-Cence
Salmon River-Lakas
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon

November 21, 2017

101.4

Melany de Weerd, CAO
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake, BC V0J 1E0

RE: Cost Estimates for Service Provided 2018-2022

Dear Ms. de Weerd:

We are pleased to provide cost estimates for 9-1-1 Call Answer and Fire/Rescue Dispatch services, provided by the Regional District of Fraser-Fort George (RDFFG) to the Regional District of Bulkley-Nechako, for service delivery from January 1, 2018 to December 31, 2022.

The costs provided are estimates and are subject to change based on actual fees charged by E-Comm and the actual call ratio for 9-1-1 calls and fire/rescue calls, calculated at the end of each invoice period.

Total Estimated Annual Fees

2018	2019	2020	2021	2022
\$212,190	\$213,904	\$216,979	\$220,098	\$223,570

The Total Estimated Annual Fees break down as follows:

ANNUAL MAINTENANCE: 9-1-1 CALL ANSWER

Total 9-1-1 call answer fees are shared between all RDFFG clients according to each client's ratio of calls per year. 9-1-1 Call Answer costs for the contract period have been estimated based on a projected call ratio of 13.735% and estimated costs from E-Comm.

2018	2019	2020	2021	2022
\$55,280	\$56,939	\$58,647	\$60,407	\$62,219

ANNUAL MAINTENANCE: FIRE/RESCUE DISPATCH

Total fire/rescue dispatch fees are shared between all RDFFG clients according to each client's ratio of calls per year. Fire/Rescue Dispatch costs for the contract period have been estimated based on a projected call ratio of 8.420%.

a. Annual total dispatch fees to be shared by all partners:

	2018	2019	2020	2021	2022
City of Prince George FOCC	\$1,555,000	\$1,555,000	\$1,570,550	\$1,586,000	\$1,605,000
CAD Licensing	175,000	175,000	175,000	175,000	175,000
Capital Reserve	100,000	100,000	100,000	100,000	\$100,000
Total	\$1,830,000	\$1,830,000	\$1,845,550	\$1,861,000	\$1,880,000

b. Annual estimated dispatch fees for the Regional District of Bulkley-Nechako:

2018	2019	2020	2021	2022
\$154,086	\$154,086	\$155,395	\$156,696	\$158,296

ANNUAL FDM RMS LICENSING

Actual annual licensing fees for FDM RMS.

2018	2019	2020	2021	2022
\$2,823	\$2,879	\$ 2,937	\$2,996	\$3,055

We hope this information assists with your decision process. A draft contract document is provided. If you have any questions or require clarification, please feel free to contact me. We look forward to being of service.

Sincerely,

Michael A. Higgins

Michael Higgins
General Manager of Community Services

MH:cp

Enclosure: Draft Contract Agreement

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haley.jeffrey

From: Michael Higgins <mhiggins@rdffg.bc.ca>
Sent: Monday, November 27, 2017 11:16 AM
To: Jason.llewellyn; haley.jeffrey
Subject: 9-1-1 and Fire Dispatch Service - RDBN
Attachments: 9-1-1 Service Agmt Draft RDBN Nov 22.17.pdf; Contract Costs Estimate ltr for RDBN.PDF

Importance: High

Good morning Jason and Haley,

Attached to this email are the estimates and proposed contract for your review regarding the continuation of 9-1-1 Call Answer and Fire Dispatch Services.

This email will also confirm that services we provide will not be impacted, by the delay's that will be required to have RD Boards consider and approve our draft 2018-2022 contract.

Some additional background and highlights on the Service:

- The 9-1-1 Call Answer and Fire Dispatch Service was first introduced in 1992 and was a FFG Extra-Territorial Service that captured the North Cariboo. I believe the BC Tel system dictated geography of the service area at the time which caused the North Cariboo to be included
 - o In 2005 the South Cariboo was brought in through a separate service agreement and the North Cariboo was still part of the Extra-Territorial Service Area
 - o In 2007 the Kitimat Stikine came on line through a service agreement
 - o In 2009 the Extra-Territorial Service with the North Cariboo was terminated (service withdrawal process) and service was continued through a single service agreement for the whole of the Cariboo
 - o In 2011 the Bulkley-Nechako came on line through a separate service agreement
 - o At this time 76 agencies are supported through our fire dispatch (FOCC) service
- The PSAP portion of the 9-1-1 service is provided by EComm and FFG has the contract with EComm on behalf of the four partners
- Our Fire Dispatch Service Level is based on a constant and open communication system with responding VFDs for the event duration to ensure constant support of the responding agency
- Fire Dispatch (FOCC) is an RD service and we contract with the City of Prince George for dispatcher personnel and the physical location of the dispatch center. Dispatch equipment and the CAD/RMS is RD supplied and maintained
 - o In the last set of IAFF negotiations the City was successful in reducing dispatcher wages
 - o The City is building a new fire hall and the dispatch centre will be relocated into this new facility. There is no capital expectations in respect of the bricks and mortar component of the project
- Costs are apportioned evenly among the partners based on call volume. This is a shared risk funding formula and RDFFG does not have a profit margin in the formula.

- o We are changing the billing cycle in this agreement to a twice-yearly cycle so we can be fluid in bringing in new partners and sharing any savings

- In the New Year:

- o we are hoping to expand service in the KSRD to a previously un-serviced area
- o we will be providing Fire Dispatch to a sub-set of halls in the Central Kootenay
- o we have been directed to continue to look to find others (and we have interest)
- o Any expansion will use the same cost apportionment formula with savings shared by all.

Thank you for your patience and support - please contact me for additional information that we can assist you with as you prepare to your Board Reports.

Michael A. Higgins
General Manager of Community Services
Regional District of Fraser-Fort George
Telephone: (250) 960-4443
After Hours Contact: (250) 960-4400



1967-2017 50 years of building strong communities

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Memorandum

To: Chair Miller and the Board of Directors
From: Haley Jeffrey, Emergency Services Manager
Date: December 4, 2017
Regarding: Proposed UBCM Emergency Operations Centre Funding Application

PURPOSE:

The purpose of this report is to obtain Board approval of the RDBN's application to UBCM's Community Emergency Preparedness Fund under the Emergency Operations Centre funding stream.

COMMUNITY EMERGENCY PREPAREDNESS FUND APPLICATION:

The application deadline for UBCM's Community Emergency Preparedness Fund's Emergency Operations Centre (EOC) intake is February 2, 2017. Up to \$25,000 is available per local government to build and enhance capacity and response to emergencies through training, purchase of equipment and other EOC needs. The grant application requires a Board resolution indicating support for the activities proposed and a willingness to provide overall grant management.

The Protective Services Department recommends that the RDBN apply for the grant for projects that will increase efficiency and capacity to respond to emergencies or disasters within the Region. These projects relate to our current responsibilities as designated by the *Emergency Program Act* in the provision of staff EOC training, EOC equipment, and a functional Emergency Operations Centre exercise. The recommended projects include the following:

- Staff EOC training expenses including training for emergency radio communications.
- The provision of EOC specific computers and necessary programming.
- Consultant, facility rental and other expenses associated with hosting a functional exercise.
- Backup power and communication equipment should the office be unusable or communications are down.

Recommendation

All/Directors/Majority

That the RDBN Board pass a resolution:

"That the RDBN Board supports application to UBCM's Community Emergency Preparedness Fund's Emergency Operations Centre program for the following activities.

1. Staff EOC training expenses including training for emergency radio communications.
2. The provision of EOC specific computers and necessary programming.
3. Consultant, facility rental and other expenses associated with hosting a functional exercise.
4. Portable Generator should the EOC need to be relocated or the current EOC not have power.
5. Handheld 2-way radios and satellite phones in the event communications are down.
6. That the RDBN Board will provide overall grant management.

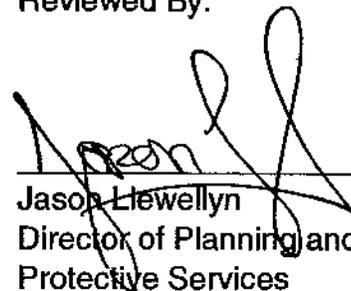
And, that the RDBN Board authorizes RDBN staff to enter into an agreement with UBCM for any grants received for the above purposes."

Written By:



Haley Jeffrey
Emergency Services Manager

Reviewed By:



Jason Llewellyn
Director of Planning and
Protective Services



Memorandum

To: Chair Miller and the Board of Directors
From: Jason Blackwell (Regional Fire Chief)
Date: December 14, 2017
Regarding: Luck Bay Fire Protection Agreement

PURPOSE:

To renew the Luck Bay Fire Protection Agreement for another five (5) year term.

BACKGROUND:

The Regional District of Bulkley Nechako currently owns and maintains the Luck Bay Fire Hall, and holds an agreement with the District of Fort St. James to provide fire protection to the Luck Bay Rural Fire Protection Area. This agreement expires on December 31, 2017. In 2016 the Luck Bay Fire Hall was downgraded from a 3B rating to a 5 by the Fire Underwriters Survey (FUS), mainly due to a lack of membership, availability of a water tender, and an established water supply. This means that even though the area is provided with fire protection services, residents do not receive a discount on their home insurance. The former Fire Chief of Fort St. James, in discussion with Regional District Staff, made it clear that he did not wish to go forward and renew the contract with Luck Bay when it expired. Since that time, a new Fire Chief has been hired. He, along with Regional District staff, are working to ensure the continued delivery of Fire Protection services to the Luck Bay area, and the hope to one day regain the 3B rating.

DISCUSSION:

The Luck Bay Rural Fire Protection Agreement has been reviewed by both Regional District staff, and the District of Fort St. James. The only proposed change is to Section 2 (b)(ii) of the attached draft agreement which reads as follows:

- "The Regional District will consider identifying and establishing a secondary water source" was changed to:
- The Regional District will actively assist the District in identifying and establishing sufficient dry hydrants within the Luck Bay Rural Fire Protection Area to provide primary all weather access water source(s) as deemed necessary by the District Fire Chief.

The identification and installation of a water source is one of the top priorities if the Luck Bay Fire Protection Service is to succeed. The Regional Fire Chief along with the District Fire Chief will work together to identify the best option/location for this water source in the spring/summer of 2018.

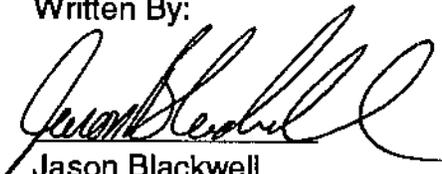
It is anticipated that the cost of the all-weather water source will be at the expense of the rural service area. These costs and budgeting implications will be discussed in detail as part of the Rural Fire Department Review being completed in 2018.

Recommendation

That the Board Chair and staff be authorized to enter into the attached agreement with the District of Fort St. James for a five (5) year contract ending on December 31, 2022

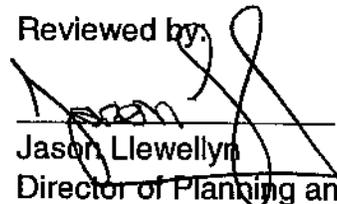
All/Directors/Majority

Written By:



Jason Blackwell
Regional Fire Chief

Reviewed by:



Jason Lewellyn
Director of Planning and
Protective Services

LUCK BAY RURAL FIRE PROTECTION AGREEMENT

THIS AGREEMENT DATED THIS _____ DAY OF _____, 2017

BETWEEN:

THE REGIONAL DISTRICT OF BULKLEY-NECHAKO,
P.O. BOX 820, Burns Lake, British Columbia, VOJ 1E0

(hereinafter referred to as "the Regional District")

OF THE FIRST PART

AND:

THE DISTRICT OF FORT ST. JAMES,
477 Stuart Drive West, P.O. Box 640, Fort St. James, British
Columbia, V0J 1P0

(hereinafter referred to as "the District")

OF THE SECOND PART

WHEREAS: a Regional District may, by bylaw establish and operate a local service under the provisions of Part 24 of the Local Government Act;

AND WHEREAS: The Regional District has established by Bylaw No. 1335, a service of fire protection for a portion of Electoral Area "C" known as the "Luck Bay Rural Fire Protection Service Area";

AND WHEREAS: to facilitate the provision of fire protection services in the Luck Bay Fire Protection Service Area (the Service Area), a satellite fire hall will be required in the Service Area;

AND WHEREAS: the parties wish to develop an integrated fire protection service, to include the Service Area, under the direction and management of the District of Fort St. James;

AND WHEREAS: the parties wish to enter into a contractual agreement to provide for a fire protection service in the Service Area;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of mutual covenants and agreements herein contained, the parties hereto covenant and agree each with the other as follows:

1. Service Provision

- a) The District undertakes to provide fire protection service to structures and dwellings for and to the residents of the "Luck Bay Rural Fire Protection Service Area" shown on Schedule "A" to "Luck Rural Fire Protection Service Establishment By-law No. 1335 (the Service Area) at the "Exterior Operations Level" as defined in the Structure Firefighters Competency and Training Playbook published by the Office of the Fire Commissioner of BC. In addition, the District will:
 - i) make every effort to recruit and train sufficient fire fighters to meet and maintain the District of Fort St. James Fire Department's operational requirements and guidelines, utilizing all available resources;
 - ii) make every effort to provide sufficient water for incidents using all available

resources; and

- iii) employ risk management options when providing fire protection services to the Luck Bay Rural Fire Protection Area.
- b) For the purpose of this Agreement, the service provision standards and requirements agreed to by the parties under section 1(a) are referred to hereafter as the "Service Provision Requirements".

2. Regional District Provisions

- a) The Regional District, on behalf of the Service Area, provides a satellite fire hall on a property within the Service Area suitable for housing a pumper fire truck. As the Regional District owns the satellite fire hall, it is responsible for the related debt repayments, the cost of maintenance, improvements, additions, and utilities. Improvements and additions must be mutually agreed upon by both parties.
- b) The Regional District will :
 - i) Actively assist the District with recruitment of firefighters that live within the protection area of the Luck Bay Fire hall by mailing letters and/or flyers provided by the District advising area residents of the requirement for new firefighters; and
 - ii) Actively assist the District in identifying, and establishing sufficient Dry Hydrants within the Luck Bay Rural Fire Protection Area to provide primary all weather access water sources as deemed necessary by the District Fire Chief.

3. Annual Fee for Service

The Regional District, on behalf of the Service Area, undertakes to pay the District an annual sum (to be paid on August 1st. in each year) in compensation for the provision of the said service during the lifetime of this Agreement as hereinafter determined.

- a) The formula for the calculation of the annual amount due under this section, shall be as follows:
 - i) Determine the converted hospital assessment on land and improvements within the District of Fort St. James, the existing rural service area, the Service Area and all three areas together;
 - ii) Calculate the percentage of the converted hospital assessment within the District of Fort St. James, the existing rural service area and the Service Area respectively; and
 - iii) Apply these percentages to the net annual operating costs of the fire protection service to determine the proportionate contribution of the District, the existing rural service area and the Luck Bay Service Area.
- b) The maximum amount the Service Area shall contribute to the fire protection

service shall not exceed THREE DOLLARS (\$3.00) per ONE THOUSAND DOLLARS (\$1,000) of the net taxable value of land and improvements in the Service Area. Renegotiation of the bylaw is required should the maximum amount be reached during the life of this Agreement.

- c) The Regional District and District will use the latest and/or adjusted assessment information provided by the British Columbia Assessment Authority in determining the converted hospital assessment on land and improvements.

4. Annual Budget

The Electoral Area "C" Director of the Regional District shall be involved in the preparation of the District's Fire Department Annual Budget, the net operating costs of which shall be furnished to the Regional District in time to be included in the Regional District's Annual Budget for that year, no later than March 1st.

5. Record of Fires

The District shall keep a record of fires within the District of Fort St. James and each rural service area for the benefit and information of both the District and Regional District.

6. Other Agreements

The District shall ensure that any agreement between the District of Fort St. James and the Ministry of Forests with respect to the control and extinguishment of fires shall apply to the Service Area.

7. Indemnities

- a) Except for the District Liabilities for which the District is responsible under section 7(b), the Regional District agrees to defend, indemnify and save harmless the District and its officers, employees, agents, successors and assigns, from any and all liability arising from personal injury, death or other damages or loss, whether to persons or property, which may be suffered, sustained or which are attributable to provision of the Fire Protection Services. This includes, but is not limited to, claims of third parties, and demands, actions, causes of action, losses, damages, costs, liabilities and expenses (including legal fees and costs on a solicitor and own client basis) of whatever kind or character on account of any actual or alleged loss, injury or damage to any person or to any property arising out of or in connection with the provision of or inability to provide Fire Protection Services, including liability arising from an insufficient number of firefighters capable of manning equipment attending an incident, response time to an incident, and an adequate water supply not being available to effectively fight a fire, provided the District has made every reasonable effort to comply with the Service Provision requirements agreed to by the Parties under section 1 of this Agreement.
- b) The District agrees to defend, indemnify and save harmless the Regional District and its officers, employees, agents, successors and assigns, from any and all liability arising from personal injury, death or other damages or

loss, whether to persons or property, which may be suffered, sustained or which are attributable to the negligence of the District in providing Fire Protection Services, or to the failure of the District to provide Fire Protection Services in accordance with the requirements of this Agreement (the "District Liabilities"). For certainty, the District's responsibility under this section 7(b) shall not apply to any liabilities arising out of the provision by the District of the Fire Protection Services that arise from an insufficient number of firefighters capable of manning equipment attending an incident, the response time to an incident, or an adequate water supply not being available to effectively fight a fire, provided the District has made every reasonable effort to comply with the Service Level requirements agreed to by the Parties under section 1 of this Agreement.

- c) The provisions of this section 7 shall survive the expiry or termination of this Agreement.

8. Force Majeure

- a) "Force Majeure" means any event or circumstance not within the reasonable control of the party claiming Force Majeure and includes:
 - i) acts of God, including wind, ice and other storms, lightning, floods, earthquakes, volcanic eruptions and landslides;
 - ii) strikes, lockouts and other industrial disturbances;
 - iii) epidemics, war (whether or not declared), blockades, acts or public enemies, acts of sabotage, civil insurrection, riots and civil disobedience; and
 - iv) explosions, fires or mechanical breakdowns.
- b) If at any time any party hereto is unable to fulfill an obligation under this Agreement due to an event of Force Majeure, that party shall be relieved from its obligation for the duration of such event of Force Majeure, provided that the party claiming the benefit of this section shall within twenty-four (24) hours of the occurrence of the event that party claims is an event of Force Majeure provide to the other parties a notice in writing specifying:
 - i) the event that party claims is an event of Force Majeure;
 - ii) the circumstances which that party claims prevents it from performance of its obligations under this Agreement.
- c) The provisions of this section shall not relieve a party of its obligation to continue to take all reasonable steps within that party's control to fulfill its obligations under this Agreement, or to resume the carrying out of its obligations hereunder at the earliest opportunity, or to mitigate the extent of the loss or damage it may suffer or incur as a result of the event of Force Majeure.

9. Term of Agreement

The procedures outlined in this Agreement shall apply to each succeeding year during the term of this Agreement. The term of this Agreement shall be Five (5) years commencing on January 1, 2018 and terminating on December 31, 2022.

10. Early Termination

- a) In the event that, at the discretion of the District of Fort St. James in consultation with the Regional District of Bulkley-Nechako, it is determined that the District of Fort St. James can no longer provide adequate fire protection to the Service Area due to a lack of appropriate volunteer firefighters or equipment, the District may terminate this agreement with six (6) months written notice.
- b) During the notice period, the Regional District will work with the Fort St. James Fire Department to attempt to resolve the lack of firefighters by mailing letters and/or flyers advising area residents of the requirement for new firefighters or equipment by looking for alternate funding options. If this effort is successful in resolving the lack of firefighters or equipment to the satisfaction of the District of Fort St. James, the termination notice may be rescinded by the District in consultation with the Regional District.
- c) In the event that this Agreement is terminated early, all payments from the Regional District to the District will terminate. The Regional District will continue to own the satellite fire hall and any equipment which it has purchased and it will continue to be responsible for the repayment of any debt it has incurred to purchase these assets.
- d) The District will offer the right of first refusal to the Regional District regarding the sale of any fire trucks or equipment should the satellite fire hall be closed

IN WITNESS THEREOF the said parties hereto have hereunto affixed their Seals the day and year first above written.

SIGNED, SEALED AND DELIVERED
on this ____ day of _____, 2017
by the Regional District of Bulkley-Nechako

Chair

Chief Administrative Officer

Chief Administrative Officer
SIGNED, SEALED, AND DELIVERED
on this ___ day of _____, 2017
by the District of Fort St. James

Mayor

Chief Administrative Officer



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Planning Department Enquiries Report, Month of November, 2017

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of November, 2017. During this month the Planning Department responded to 176 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other.

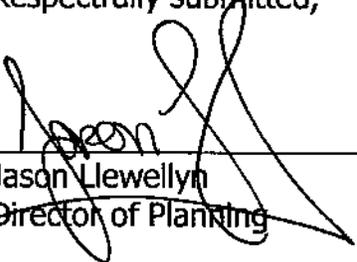
Subject Area	July 2017	August 2017	Sept 2017	October 2017	November 2017
Development Services	33	51	28	33	31
Electoral Area Planning	59	73	48	86	54
House Numbering	30	12	20	5	28
Maps	46	58	46	48	37
Bylaw Enforcement	4	12	16	20	5
Other	77	46	52	39	21
Total	249	249	210	231	176

Recommendation

"That the Board receive the November 2017 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



Jason Lewellyn
Director of Planning

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

November 2017 - Action List - Page 1 of 2

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Pages 132 - 145 Board Agenda Oct 26 2017	Oil & Gas Commission TransCanada Delegations	Draft Letter To OGC Tchesinkut Lake Workcamp pre-application research	Jason Jennifer	Complete Ongoing	10-Nov-17
Pages 62 - 79 Board Agenda Sept 21 2017	FLNRO Equity Mine Dam Plan	Ministry of Mines Arrange Delegation	Jason	Ongoing	
Pages 62 - 79 Supp Board Agenda 20-Apr-17	BC Building & Safety Standards	Arrange Delegation	Jason	Ongoing	
Page 803 Board Agenda May 25 2017	Cluculz Lake Volunteer Fire Dept	Follow up with recommendations Investigate RD's responsibility for Fire Dept. Operations	Jason Blackwell	Ongoing as part of comprehensive Fire Department review	
Pages 165 - 201 Board Agenda 20-Jul-17	9-1-1 System Maintenance Contract Renewal	Facilitate	Haley	Ongoing	
Pages 164 - 177 Board Agenda Nov 23 2017	ALR Application No. 1199 Simmons Electoral Area "A"	Notify Applicant Submit to ALC Send Cheque to ALC	Jennifer Jennifer Jennifer / Finance	Complete Complete Ongoing	24-Nov-17 28-Nov-17
Pages 178 - 194 Board Agenda Nov 23 2017	ALR Application No. 1200 Glenwood Dairy Electoral Area "A"	Notify Applicant Submit to ALC Send Cheque to ALC	Jennifer Jennifer Jennifer / Finance	Complete Complete Ongoing	24-Nov-17 28-Nov-17
Pages 195 - 209 Board Agenda Nov 23 2017	ALR Application No. 1201 Huisman (HBH) Electoral Area "A"	Notify Applicant Submit to ALC Send Cheque to ALC	Jennifer Jennifer Jennifer / Finance	Complete Complete Ongoing	24-Nov-17 28-Nov-17

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REGIONAL DISTRICT OF BULKLEY-NECHAKO
Planning Department

November 2017 - Action List - Page 2 of 2

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 210 - 229 Board Agenda Nov 23 2017	Mount Milligan EA Certificate Amendment	Participate in Working Group Send letter to EAO	Jason Jason	Ongoing Complete	24-Nov-17
Pages 240 - 247 Board Agenda Nov 23 2017	Rezoning Application No. B-01-17 Wiebe Electoral Area "B"	Request Signatures from Ministry of Transportation & Notify Applicant	Jennifer	Complete	24-Nov-17
Pages 25 - 52 Sup Board Agenda Nov 23 2017	CGL South of Houston Alternative Route (SHAR) Working Group Recommendations	Submit comments to Working Group & Trans Canada	Jennifer	Complete	30-Nov-17

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Building Inspector's Report For November, 2017

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 3 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$535.00, with a total construction value of \$75,500.00. There have been 100 permits issued to date in 2017.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$1,500.00. There have been 13 permits issued to date in 2017.

3. Building Permit Summary for the Village of Fraser Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$8,000.00. There have been 5 permits issued to date in 2017.

4. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period. There have been 4 permits issued to date in 2017.

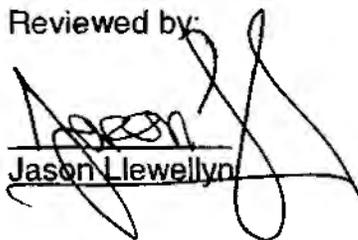
5. Building Permit Summary for the District of Fort St. James

There were no building permit applications submitted this reporting period. There have been 13 permits issued to date in 2017.

6. Building Permit Summary for the Village of Telkwa

There were no building permit applications submitted this reporting period. There have been 14 permits issued to date in 2017.

Reviewed by:


Jason Lewellyn

Written by:


Jason Berlin

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Jason.Hewellyn

From: David Tupper <dtupper@miabc.org>
Sent: Friday, November 17, 2017 12:27 PM
To: David Tupper
Subject: MIABC Model Building Bylaw Update

Greetings.

Note: You are receiving this update because at some point in the past, you have made an inquiry or attended a seminar regarding our model building bylaw project. I have also sent this update to our designated member contacts, so I apologize if you are getting this message more than once.

As you have probably heard, the MIABC has embarked upon a project to update the Core Building Bylaw that the MIABC released in 2002 – originally drafted by Tom Barnes. The new version is being drafted by Don Lidstone of Lidstone & Company. There are many reasons for this project: the old version is 15 years old, the Building Act has introduced new changes, and the Building Code has undergone significant revisions. The new version of the bylaw is in the final stages of development and is currently being reviewed by the Province for its feedback. It is not possible to announce a fixed release date, but the target we are working toward is to release the revised building bylaw before the December 15, 2017 milestone (i.e. the date that Section 5 of the *Building Act* takes effect).

The 2017 version of the Model Building Bylaw will be more detailed than the last, but it will be built on the same core principles that Tom Barnes developed fifteen years ago. There will be up to three versions: one for large cities, one for small villages, and one for regional districts.

The December 15, 2017 date is a milestone only because of section 5 coming into force. In reality, that date is not a deadline for you to enact a revision to your building bylaw. If your existing bylaw remains in force after December 15th, there are some issues that deserve your attention, but those issues can be dealt with. Any provision in a local government bylaw that contains a “local building requirement” (as defined in the Building Act) will be *ultra vires*. This is not limited to your building bylaw and possibly could affect other bylaws that contain building requirements. However, even if some provisions in your building bylaw become *ultra vires* on December 15th, the rest of your bylaw will remain in effect. What is important is that you identify those unlawful building requirements and issue clear directions to building department staff and to building permit applicants confirming that those requirements no longer apply and will not be enforced.

Also, if your current building bylaw has sprinkler requirements above and beyond those imposed by the building code, please take note. The Building Act was going to ban all such provisions under section 5 of the Act, but in response to pressure from municipal fire departments (particularly in rural areas), the Province has issued an exception for sprinkler requirements if those requirements were contained in a bylaw enacted prior to December 15th. If you have such sprinkler requirements in your bylaw now, they will be grandfathered. If you change your building bylaw after December 15th, you will lose the grandfathered status of those sprinkler provisions. The Province is reviewing the sprinkler situation

and will likely be issuing a Building Act supplemental regulation in the future. In the meantime, if you want to keep existing sprinkler provisions, they must be in force as of December 15 and you will lose them if you amend your bylaw after December 15th. What some local governments have decided to do about this is to pull their sprinkler requirements out of their building bylaw and enact a stand-alone sprinkler bylaw before December 15th. That way, they are free to amend their building bylaw after December 15th without losing their sprinkler provisions.

We have heard that many local governments plan to adopt new building bylaws in the new year (January to March). There is no real need to rush the process other than the sprinkler issue referred to above.

We have also learned that the province is working on a couple of potential changes that might further effect building regulation by local government. Therefore, there is a good chance that further amendments to your building bylaw might be necessary in the coming year or two. You might wish to keep an eye on the Building & Safety Standards Branch web site for ongoing changes to the Building Code and the Building Act.

If you have any additional questions, please feel free to contact me.

David Tupper

Claims and Risk Analyst

Tel: 604.449.6353 | Fax: 604.683.6244 | dtupper@miabc.org

Municipal Insurance Association of B.C.

200 - 429 West 2nd Ave.

Vancouver, BC V5Y 1E3

www.miabc.org



**MUNICIPAL INSURANCE ASSOCIATION
OF BRITISH COLUMBIA**



Reference: 312665

File: 30200-25/MMCG2-19

SENT VIA EMAIL

November 27, 2017

Bill Miller
District of Bulkley Nechako
37, 3rd Avenue
Burns Lake, BC VOJ 1E0
bill.miller@rdbn.bc.ca

Dear Mr. Miller:

Thank you for your November 24, 2017 letter of support for Thompson Creek Metals Company Inc.'s (TCMC) request to withdraw additional water on a short term basis for operation of the Mount Milligan Mine (Mine), to avoid shutdown of the Mine.

The Environmental Assessment Office (EAO) appreciates the employment and positive economic contributions the Mine provides to the local communities and the province of British Columbia more broadly.

Since July 2017, my staff and other regulators have been engaging TCMC on clarifying its proposed activities and the information necessary to support required regulatory approvals. I can assure you that the EAO staff have been prioritizing work on TCMC's proposed amendment to its Environmental Assessment Certificate and we are taking all measures to ensure that adequate staffing resources are allocated to support a timely review. I would note, however, that the EAO's ability to respond quickly to requested changes to an Environmental Assessment Certificate very much depends on the timeliness, quality and completeness of information that we receive to support the amendment process.

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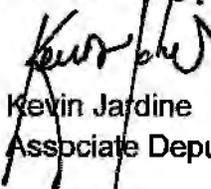
Environmental
Assessment
Office

Mailing Address:
PO Box 9426 Stn Prov Govt
Victoria BC V8W 9V1

Location:
1st & 2nd Fl - 836 Yates Street
Victoria BC V8W 1L8

Thank you for communicating your District's views on the importance of this matter. If you have any questions or wish to discuss this matter further, please feel free to contact David Grace, Project Assessment Manager, who is the EAO's lead for the review of TCMC's proposed project changes at 250 387-1417, or David.Grace@gov.bc.ca.

With best regards,


Kevin Jardine
Associate Deputy Minister

cc: Amy Avila, Acting Executive Director, Major Mines Permitting Office
Amy.Avila@gov.bc.ca

Peter Robb, Assistant Deputy Minister, Mines and Mineral Resources Division
Ministry of Energy, Mines and Petroleum Resources
Peter.Robb@gov.bc.ca

David Grace, Project Assessment Manager, Environmental Assessment Office
David.Grace@gov.bc.ca

Tim Caldwell, Environmental Superintendent, Mount Milligan
tcaldwell@tcrk.com

Phil Welten, General Manager, Mount Milligan
pwelten@tcrk.com

Gord Reid, Chief Operating Officer, Centerra Gold
Gordon.Reid@centerragold.com

Jason Llewellyn, Director of Planning, District of Bulkley Nechako
jason.llewellyn@rdbn.bc.ca

Wendy Wainwright, Executive Assistant, District of Bulkley Nechako
Wendy.wainwright@rdbn.bc.ca

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37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

November 24th, 2017

Kevin Jardine
Associate Deputy Minister
BC Environmental Assessment Office
PO Box 9424, Stn. Prov. Gov't.
Victoria, BC, V8W 9V1

Sent by e-mail to: Kevin.jardine@gov.bc.ca

RE: Mount Milligan Mine's Short Term Water Withdrawal from Phillips and Eskers Lakes

The Board of the Regional District of Bulkley-Nechako has recently become aware that Thompson Creek Metals Company Inc. has requested approval to withdraw water from Esker and Philip Lakes early in 2018 to avoid a shutdown of the Mount Milligan Mine. The Regional District Board is writing this letter in support of the District of Vanderhoof's letter to the Provincial Environmental Assessment Office supporting Mount Milligan's Environmental Assessment amendment application and request for a variance under Section 31 of the *Environmental Assessment Act*.

The Board of the Regional District of Bulkley-Nechako is very concerned about this situation and the potential shutdown of the Mount Milligan Mine. The Environmental Assessment Office is strongly encouraged to work with Thompson Creek Metals Company Inc. and the Ministry of Mines to facilitate the approvals necessary to allow the Mount Milligan Mine to continue operating.

Sincerely,

Bill Miller, Chair
Regional District of Bulkley-Nechako

cc: Peter Robb, ADM, Mines and Mineral Resources Division (Peter.Robb@gov.bc.ca)
Phil Welton, General Manager, Mount Milligan, (pwelton@tork.com)
Amy Avilla, Acting Executive Director, Major Mine Permitting Office (Amy.Avilla@gov.bc.ca)

E-MAILED
Nov 24/17 10:10

MUNICIPALITIES:
SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE

ELECTORAL AREAS:
A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.C
WWW.RDBN.BC.C
PH: 250-692-3119
FX: 250-692-3300

Jason.llewellyn

From: geraldine.craven
Sent: Monday, November 27, 2017 12:59 PM
To: Jason.llewellyn
Cc: Melany Deweerdt
Subject: FW: Control of Proliferating Billboards within the Regional District of Bulkley Nechako

From: Bruce McGonig]
Sent: November 27, 2017 11:55 AM
To: inquiries <inquiries@rdbn.bc.ca>; ..
Chris Gareau <editor@interior-news.com>
Subject: Control of Proliferating Billboards within the Regional District of Bulkley Nechako

Good Day!

I live in the very attractive community of Smithers.

It is becoming more and more depressing and annoying running the tawdry and expanding gauntlet of billboard advertising in the Smithers and Telkwa area. The numbers of distracting and unnecessary billboards is growing, alas, becoming more offense and embarrassing as a resident of this community.

The growth (on private property) of these commercial advertisements appears to be without control or check. And I believe it is time to establish some form of control of this growing highway blight.

The City of Vancouver has set in place a system for permitting and control the nature of signage.

I believe the Regional District should consider the steps Vancouver has taken and follow suit.

I append a copy of some of the permitting processes Vancouver has, currently, in place - for your edification.

I trust you will give consideration to my email and the content therein.

Respectfully

J Bruce McGonigal
PO Box 3825
Smithers, BC

Sign permit

All signs on private property in Vancouver require sign permits *except*:

- Signs containing only the building number and street name
- Signs located within a building, if the sign cannot be seen from the street ; however, these signs may require a building permit and an electrical permit if they are lit
- Signs related to traffic, parking, directions, bus shelters, and so on if those signs are authorized by the City Engineer

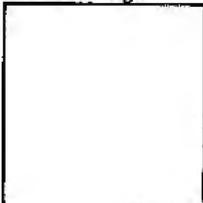
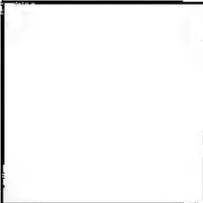
You need a permit for any sign type described in the Definitions section of the Sign Bylaw. If a sign type is not described in the Sign Bylaw, it is not allowed. Depending on the type of sign, you may need a sign permit, awning permit, billboard permit, and building permit. For more information, read the Sign Bylaw or contact the Development and Building Services Centre.

Sign Bylaw

If the property is on the Vancouver Heritage Register, a heritage alteration permit is also needed. You can apply for that permit at the same time as the sign permit.

Requirements

To apply for a sign permit, submit the following:

1. Completed application form 
2. Original copy of an owner's undertaking letter 
3. Unaltered photo of the building elevation or property frontage where you want the sign to go
4. Two copies of each of the following drawings:
 - A dimensioned site and floor plan
 - A dimensioned elevation drawing
 - A text or copy drawing
 - A partial section of the building, showing the location where you want the sign to go

Learn the requirements for these drawings 

We may need additional information if you apply for a permit for these types of signs:

- All free-standing signs
- All fascia signs located 15 ft (4.5 m) or more above ground
- All signs weighing more than 200 lbs (91 kg) including the combined weight of the channel letters
- All fixed-frame and retractable awnings
- Projecting signs weighing more than 50 lbs (22 kg)
- Canopy signs penetrating an I-beam or similar structural element of a canopy

- Any other signs where City staff are concerned with the structural integrity of the sign

Process

Register for an online account and submit your application.

You may also bring your application to the Development and Building Services Centre (see contact on this page).

Fees

Item	Fee
Permit fee, per sign	\$93.00
Additional fee for signs that need an electrical connection, per sign	\$93.00
Additional fee for signs that have a supporting structure, per sign	\$93.00
Additional fee for billboards, free-standing signs, or parking lot advertising signs, per sign	\$93.00

You pay for the permit when you apply for it. If you are applying by mail or courier, include a cheque payable to the City of Vancouver. If you are applying in person, you can pay by cheque or credit card.

If you have a sign on your business that was installed without a permit, the penalty is \$450.00.

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Board - Direction/
Receive



Minerals North - Houston 2018
P.O. Box 370
Houston, BC V0J 1Z0

RECEIVED

NOV 22 2017

REG. OF
BULKLEY NEIGHBORHOOD

To Whom It May Concern,

We, the committee and the community of Houston are excited to be hosting the 2018 Minerals North Conference which will be held on April 25, 26, & 27, 2018. Among a dedicated group of volunteers, we are working hard to ensure this event is second to none. With a keynote speaker lineup that will have attendees rooted to their chairs to the great facilities we have to offer, we will be extending a warm welcome to all the delegates to our home town of Houston, BC in 2018.

Our community is nestled in the beautiful Bulkley Valley amongst some of BC's finest outdoor recreational opportunities. Strategically located halfway between the hub cities of Prince George and Terrace, Houston is definitely home to the outdoor enthusiast. Houston is known as the Steelhead Capital of the World, and is proud to be the home to Canada's largest fly rod located in our award winning Steelhead Park.

Being selected as the host of Minerals North 2018, we are working diligently to ensure businesses have the opportunity to be involved in this exciting event. On behalf of the organizing committee, we would personally like to invite your company to be a part of this exciting opportunity as one of the event sponsors. Depending on the level of sponsorship you choose, the benefits range from exclusive investment opportunities to custom packages. We have enclosed a sponsorship package for your review. If you would like to promote your company, but feel none of the sponsorship packages suit your needs, please contact us and we would be happy to accept your proposal.

If you have any questions, please contact our EDO, Maureen Czirfusz at 250-845-7640 or visit mineralsnorth.ca.

Thank you for your time and we look forward to your sponsorship. You won't be disappointed.

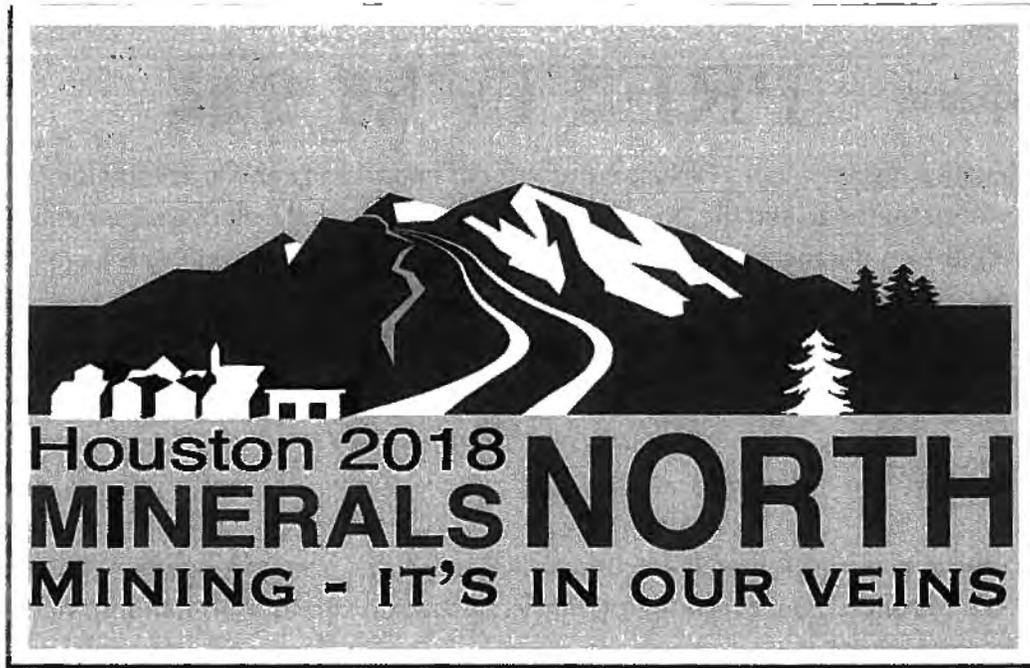
Sincerely,

Glenn Kelly

Sponsorship Chair, Minerals North 2018

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2018 Sponsorship Package



April 25-27, 2018

Sponsorship Inquiries: Glen Kelly

Phone: 250-845-4866

Email: gkelly@finning.com



GOLD LEVEL

Overall Conference Sponsor.....\$20,000

Sponsored by **PRETIVM** 

The gold level sponsorship is an Exclusive Investment opportunity and is acknowledged on signage, printed material, and the Minerals North website. Verbal acknowledgement will be made during the conference program. Four (4) complimentary registration packages and four (4) banquet tickets are included in the package. The sponsor's name/logo will be displayed on the conference registration form. At the opening ceremony, the conference sponsor will have five (5) minutes speaking opportunity to welcome delegates to the conference.

Banquet Sponsor..... \$15,000

Signage, printed material, Minerals North website and verbal acknowledgement will be made during the conference. Four (4) complimentary registration and four (4) banquet tickets are included in the package.

The banquet sponsor's logo with appear on the banquets tickets and have a five (5) minute speaking opportunity to welcome delegates to the banquet. Preferential seating.

All center pieces will bear the sponsor's name/logo.

SILVER LEVEL

Keynote Speaker Sponsor (2 Available)..... \$10,000

Acknowledgement on signage, print materials, & Minerals North website. Verbal acknowledgment will be given during the conference. Two complimentary registration packages and two (2) banquet tickets.

A company representative will have the opportunity to introduce the keynote speaker.

Opening Night Reception Sponsor \$10,000

Sponsored by SEABRIDGE GOLD

Acknowledgement of signage, print material, & Minerals North website. Verbal acknowledgment will be given during the conference. Two (2) complimentary registration packages and two banquet tickets.

Napkins, coasters, & decorations with sponsor's name/logo for opening night.

Large Equipment Display Sponsor (exclusive)..... \$7,500

Sponsored by



Acknowledgement of signage, print material, & Minerals North website. Verbal acknowledgment will be given during the conference. Two (2) complimentary registration packages and two (2) banquet tickets. Sponsor can display a piece of equipment at designated entry way to arena. 24 hour security will be provided for the duration of the conference. Preferential location (if logistically possible) for equipment display, special decoration attention for the outside display area.

Banquet Entertainment Sponsor \$7,500

Acknowledgement of signage, print material, & Minerals North website. Verbal acknowledgment will be given during the conference. Two (2) complimentary registration packages and two (2) banquet tickets.

Banner with sponsor logo will be displayed during entertainment be main stage.

COPPER LEVEL

Education Sponsor \$5,000

Sponsored by



Acknowledgement of signage, print material, & Minerals North website. Verbal acknowledgement will be given during the conference. Education programming will be offered to Houston students of all ages. Your company logo will be applied to educational materials (primary) or at the beginning of the session (high school)

Lunch & Breakfast Sponsor (2 available)\$5,000

Acknowledgement of signage, print material, & Minerals North website. Verbal acknowledgement will be given during the conference.
Banner with sponsor logo will be displayed during luncheons and breakfasts.
The luncheon sponsors will be introduced during the luncheon program and the sponsors will receive two (2) complimentary lunch passes.

Wine & Beer Sponsor \$4,000

Sponsored by



Acknowledgement of signage, print material, & Minerals North website. Sponsor will be acknowledged verbally at various times during the banquet. The wine will have the sponsor's logo attached.

Grand Prize Sponsor \$4,000

Acknowledgement of signage, print material, & Minerals North website. Verbal acknowledgement will be given during the conference.
The grand prize sponsor will announce the prize winner. Entries for the draw will be taken from the registration delegates list.
Grand prize value to be at least \$1,500 in value.

MOLYBDENUM LEVEL (Unlimited Sponsors)

\$3,500

Acknowledgement of signage, print material, and company's logo will appear on Minerals North website. Sponsors will be acknowledged verbally at various times during the conference.

Sponsors will contribute to events that will be announced once our agenda is developed.

COAL LEVEL (Unlimited Sponsors)

\$2,000

Acknowledgement of signage, print material, and company's logo will appear on Minerals North website. Sponsors will be acknowledged verbally at various times during the conference.

Sponsors will contribute to events that will be announced once our agenda is developed.



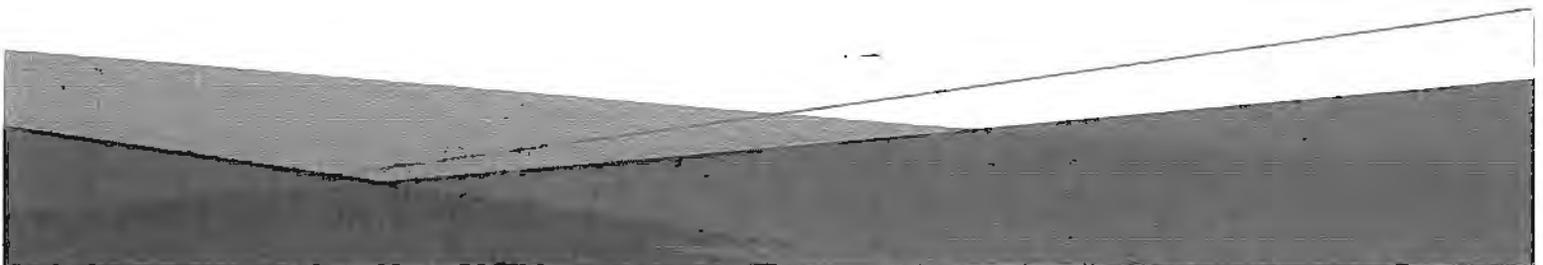
Additional Opportunities: Other opportunities for sponsorship will come available as the agenda is developed. If you do not see a level opportunity that meets your company's needs, we will be pleased to develop a custom package.

A limited number of exclusive sponsorship opportunities are available

Sign up now!

If you don't see an opportunity for your company here, please contact us and we would be happy to accept proposals.

Sponsor Inquiries: Glen Kelly
Ph: 250-845-4866
Email: gkelly@finning.com





195 Board - DIRECTION/
RECEIVE

NAK'AZDLI WHUT'EN

P.O. Box 1329, Fort St. James, B.C. V0J 1P0
Telephone (250) 996 - 7171
Fax (250) 996 - 8010
Email: events@nakazdli.ca

November 16, 2017

Regional District of Bulkley Nechako
PO Box 820
Burns Lake, B.C. V0J 1E0

RECEIVED

NOV 24 2017

REG. DISTRICT OF
BULKLEY NECHAKO

Re: Annual Community Christmas Dinner

Dear Sir/Madam,

As the Christmas season approaches, plans are now underway for Nak'azdli Whut'en's annual Community Christmas Dinner. The event will take place on December 12, 2017 at Kwah Hall. The dinner continues to be the most well attended event at Nak'azdli offering an opportunity for the community to come together in celebration of the season.

It is also a time for children, especially those in care, to come home and celebrate the magic of Christmas with their families.

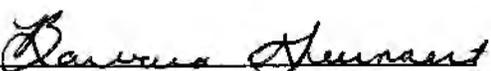
Your sponsorship will help us ensure that each Nak'azdli family will be fed well for the holidays and that deserving children in our community receive a Christmas present. Each year, our Annual Christmas Dinner has grown drastically. Last year we fed over 400 people and provided a gift to each child in attendance.

We would like to invite you to become an Elite Sponsor for this year's celebration. All Elite Sponsors will be recognized during the dinner. Please use the attached Sponsorship Form to indicate the level of sponsorship you can provide.

Thank you for your time and generosity. If you have any questions, please feel free to contact me at the phone number or e-mail listed above. I look forward to hearing back from you soon.

On behalf of Nak'azdli Whut'en, we would like to wish peace, happiness and love to you and your relations during the upcoming holiday season.

Thank you.


Barbara Geernaert, Events Coordinator
Nak'azdli Whut'en



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NAK'AZDLI WHUT'EN

P.O. Box 1329, Fort St. James, B.C. V0J 1P0
Telephone (250) 996 – 7171
Fax (250) 996 – 8010

Elite Sponsorship Form

2017 Nak'azdli Whut'en Community Christmas Dinner

ELITE SPONSORSHIP FORM

Our organization/business, _____, will sponsor the 2017 Nak'azdli Whut'en Community Christmas Dinner which will be held on December 12.

(Please indicate your level of sponsorship below)

Elite Sponsor's Choice

- | | | |
|---|-------|------------|
|  | _____ | \$ _____ |
|  | _____ | \$1,500.00 |
|  | _____ | \$1,000.00 |
|  | _____ | \$500.00 |

OR General Sponsor \$ _____

OR Christmas Gift _____

Date: _____

Signed: _____

Chq Number: _____



Board- Receive

November 8, 2017

Ref: 207253

Bill Miller
Chair
and Members of the Board
Regional District of Bulkley-Nechako
37 - 3rd Ave
PO Box 820
Burns Lake BC V0J 1E0

RECEIVED
NOV 14 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Chair Miller and Board Members:

It was a great pleasure to meet with your delegation at the 2017 UBCM Convention. Our new government is committed to building partnerships with local government to make life more affordable for all British Columbians, to improve service delivery and to promote a strong economy that creates sustainable jobs.

The issues brought forward in our meeting were of great interest to me.

I appreciate your delegation's concerns regarding owner-builder authorization requirements, mandatory qualifications for local government building officials in 2021 and the voluntary Energy Step Code. I understand that the implementation of housing policies has a different impact for small rural municipalities such as Telkwa, than it does for larger ones such as Saanich, which is why you are interested in seeing more flexibility built into these requirements for rural areas.

As discussed, government introduced the new building official qualification and owner-builder authorization requirements to ensure a level of consistency across the province for enforcement and to strengthen consumer protection for the owner-builder and subsequent purchasers. On the other hand, the Energy Step Code is a voluntary standard that communities may choose to adopt, but are not required to do so.

Our new government is committed to addressing housing affordability and does not want to see the development of new housing stall in communities such as your own. If your housing concerns have not been addressed, please feel to contact me so that we can discuss these concerns further. You may also wish to contact Andrew Pape-Salmon, Executive Director, Building Safety Standards Branch, to discuss your concerns. Mr. Pape-Salmon can be reach by telephone at: 250 812-1933; or by email at: Andrew.PapeSalmon@gov.bc.ca.

.../2

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Chair Miller and Board Members
Page 2

During our meeting at Convention, I was pleased to present your delegation with a \$10,000 Infrastructure Planning Grant to assist with the Fort Fraser Sewer Condition Assessment. I trust this grant will help the Regional District to achieve its goals.

I also appreciated our discussion on the needs of the Northwest Resource Benefits Alliance. As you know, our government has asked the Deputy Minister of Finance to receive and review the business case which I understand is underway. I look forward to the results of this review coming forward to our government for consideration. Staff in the Ministries of Finance and Municipal Affairs and Housing will continue to be in touch with yours.

I found tremendous value in hearing directly from you and other local governments over the course of the week. As a new Minister, this was an important opportunity to better understand challenges and opportunities in your communities. I am looking forward to working in partnership with you to address the priority issues for all British Columbians.

Thank you again to your delegation for taking the time to meet with me.

Sincerely,



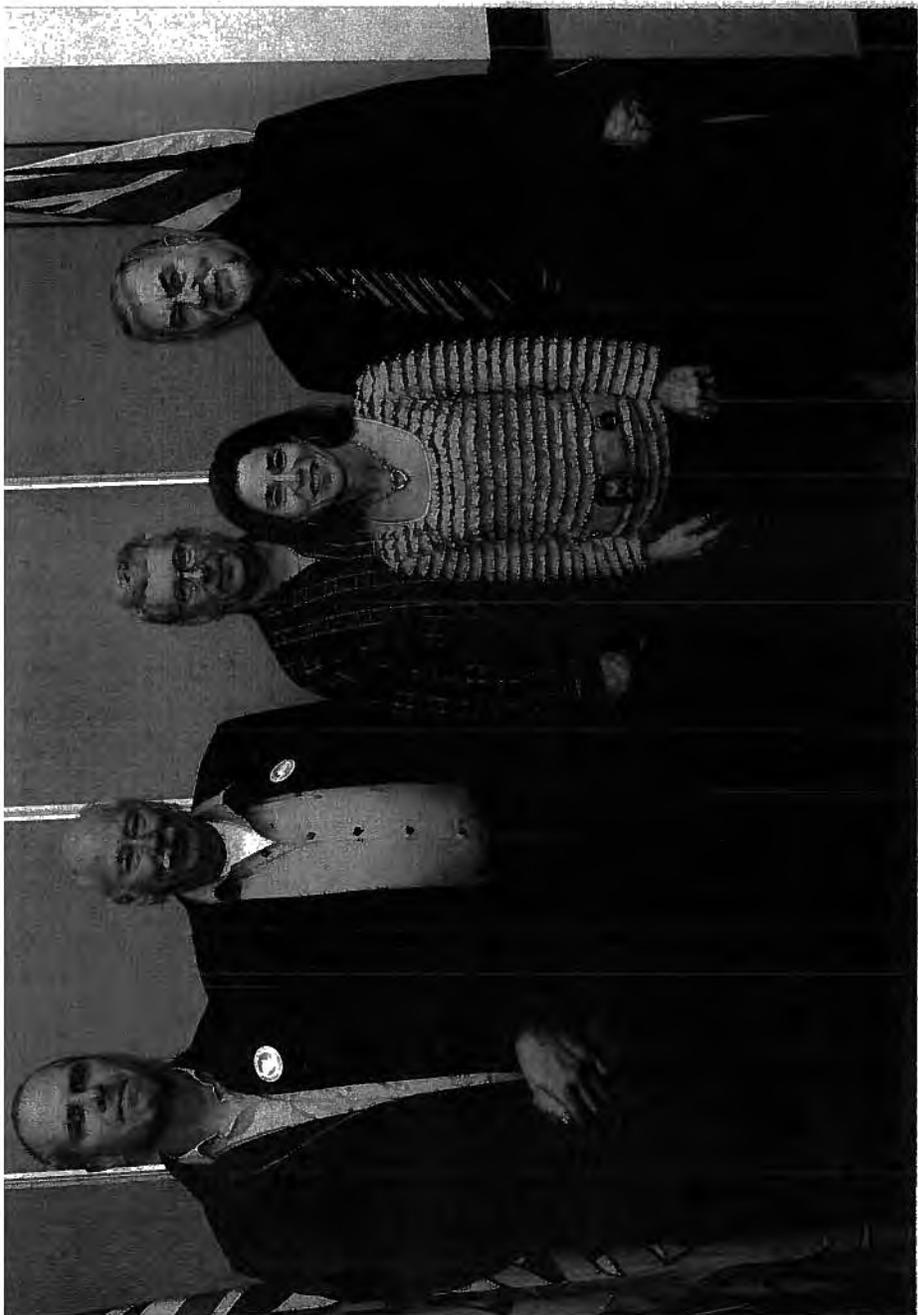
Selina Robinson
Minister

Enclosure

pc: Honourable Doug Donaldson, MLA
Stikine

John Rustad, MLA
Nechako Lakes

199



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Board-Receipt
UBCM
Union of BC
Municipalities

November 21, 2017

Chair Bill Miller
Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC V0J 1E0

COPY

Dear Chair Bill Miller:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second of two Community Works Fund (CWF) payments for fiscal 2017/2018. An electronic transfer of \$446,196.17 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

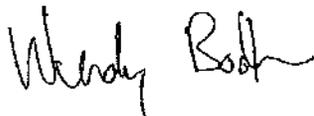
CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Also included with the 2017/18 funding payment is a one-time federal legacy infrastructure funding payment, which was committed by the Government of Canada in *Budget 2016*.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Kind regards,



Wendy Booth
UBCM President

Pc: John Illes, Chief Financial Officer

RECEIVED

NOV 28 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Board
- Receive

201

RDBN have placed in the 1113 account over many years. Of course we are always happy to see you and Patsy at LDAC live performances, and we hope to see members of the RDBN "family" at shows after the Holidays. In the meantime, we thank you for your long-standing support and encouragement, and the Grant-in-Aid from Area "B", and we wish you and Patsy and all your family a safe, enjoyable and relaxing Holiday Season.

For the LDAC group of volunteers
John and Sandra Barth

November 24, 2017

Bill:

Thank you for the Grant-in-Aid in support of the Arts Council's 17/B season, and our many other projects. Our group has had a very busy fall. The LDAC had a successful season ticket sales drive, and enthusiastic audiences for the first 31 live performances in our twelfth year. We've organized a wide range of activities for young people. Over 1,200 students and parents have attended live performances through the Arts 4 Youth program. Photos and comments from parents and young people are enclosed. Our volunteers continue to work hard to justify the confidence that you and the



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Board-Receive

BABINE LAKE COMMUNITY FOREST SOCIETY

PO Box 272 Granisle, BC V0J 1W0 • Tel. 250 697 6271
Canada • sfclarke@xplornet.ca

Premier John Horgan,
Office of the Premier
501 Belleville St.
Victoria, BC V8V 1X4

RECEIVED

NOV 21 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Premier Horgan:

The BC Forest Act does not specifically address two forest related activities being Community Wildfire Mitigation and Community Forests. There may be notable public benefit if both of these activities are reviewed. Presently some people may feel that in both cases Community Forests and Community wildfire mitigation are shoehorned into fitting the Act.

The forest industry is much like any other - profits, taxation and employment. Community Forests and wildfire mitigation should be about much more. We would very much like you to cause a conversation to come about to address these forest related activities.

We hope that in this very busy time that you will be able to strike the spark that starts the conversation.

Sincerely

Leon Taylor
Co Chair

Gail Warren
Co Chair

- c. Hon. Doug Donaldson Minister of Forests, Lands and Resource Operations
- Brent May, District Manager, Nadina Forest District
- Bill Miller, Chair, Bulkley Valley Regional District
- Mayor Linda McGuire, Municipality of Granisle



Toll Free: 1-866-valueBC (825-8322)

Fax: 1-855-995-6209

Click "Connect" at bcassessment.ca

December 4, 2017

BC Assessment Early Notification Letters to be Sent to Selected Property Owners

The following note is to advise Local Governments that BC Assessment will be sending *early notification letters* (ENLs) to property owners who will be seeing a significant increase above the average market change for that property class in your jurisdiction and to owners whose exemption or classification may have changed.

ENLs are intended to provide advanced notice to property owners that they will see a change in their upcoming assessment and to warn that their property taxes may change as a result. New for this year, and in consultation with Property Owners and Local Governments, BC Assessment has added content on our website to help explain the relationship between property assessments and taxes. The ENLs will reference this new content which can be found at bcassessment.ca/bcassessment.ca/propertytax.

The following table summarises the number of impacted folios by jurisdiction that will have ENLs sent to property owners later this week:

Assessment Area	Jurisdiction Code	Jurisdiction Name	No. Folios	No. Letters
Capital	213	City of Colwood	29	29
	234	City of Victoria	373	397
	302	District of Central Saanich	68	81
	307	Township of Esquimalt	13	16
	308	District of Saanich (SD61)	278	302
	309	District of Saanich (SD63)	80	88
	317	District of Oak Bay	27	29
	327	City of Langford	119	128
	332	District of North Saanich	96	147
	344	District of Metchosin	37	40
	349	District of Sooke	20	24
	362	District of Highlands (SD62)	8	12
	401	Town of View Royal (SD61)	9	9
	476	Town of Sidney	51	53
	762	Victoria Rural	24	34
	763	Gulf Islands Rural	3	3
764	Gulf Islands Rural	177	202	
Central Vancouver Island	207	City of Duncan	172	197
	223	City of Port Alberni	135	149
	250	City of Nanaimo	678	727
	315	District of North Cowichan	392	425
	350	District of Lantzville (SD68)	32	36
	404	Toquaht Nation	3	3
	445	Town of Ladysmith	52	59
	539	Town of Lake Cowichan	51	57
	559	City of Parksville	349	446
	565	Town of Qualicum Beach	51	55
580	District of Tofino	50	57	
583	District of Ucluelet	325	379	

	765	Duncan Rural	214	231
	766	Duncan Rural	20	21
	768	Nanaimo Rural	137	160
	769	Alberni Rural	284	301
	770	Alberni Rural	198	263
Courtenay	204	City of Courtenay	337	415
	330	City of Powell River	68	75
	334	District of Port Hardy	43	44
	336	City of Campbell River	252	281
	412	Town of Comox	170	186
	502	Village of Alert Bay	2	3
	516	Village of Cumberland	21	24
	563	Town of Port McNeill	2	2
	575	Village of Tahsis	3	3
	747	Powell River Rural	92	112
	771	Courtenay Rural	148	174
	772	Campbell River Rural	44	66
	784	Courtenay Rural	2	4
	785	Port Hardy Rural	14	18
North Shore-Squamish Valley	221	City of North Vancouver	260	281
	316	District of North Vancouver	466	519
	321	Bowen Island Municipality	96	124
	328	District of West Vancouver	700	759
	338	District of Squamish	267	288
	346	Sechelt Indian Govt Dist-SD46	1	1
	390	Resort Mun of Whistler	2184	3408
	524	Town of Gibsons	62	65
	537	Village of Lions Bay	7	7
	560	Village of Pemberton	146	176
	570	District of Sechelt	225	250
	746	Sechelt Rural	390	551
	748	Squamish Rural	89	100
Vancouver	200	City of Vancouver	7280	7895
	631	University Endowment Lands	8	8
	739	Lower Mainland Rural	6	15
North Fraser	220	City of New Westminster	2389	2527
	224	City of Port Coquitlam	1527	1612
	225	City of Port Moody	367	392
	301	City of Burnaby	4687	5104
	305	City of Coquitlam	3425	3651
	504	Village of Belcarra	1	2
Richmond-Delta	306	City of Delta	791	859
	320	City of Richmond	4925	5219
	403	Tsawwassen First Nation	30	35
Surrey-White Rock	236	City of White Rock	392	413
	326	City of Surrey	11682	12498
Fraser Valley	216	City of Langley	1196	1289
	303	City of Chilliwack	1255	1391
	310	District of Kent	182	224
	311	Township of Langley	1709	1924
	312	City of Maple Ridge	795	859
	313	City of Abbotsford	2143	2418

	314	District of Mission	536	587
	319	City of Pitt Meadows	84	96
	432	District of Hope	175	205
	527	Harrison Hot Springs	138	152
	732	Chilliwack Rural	94	110
	733	Chilliwack Rural	85	95
	775	Maple Ridge Rural	117	139
	776	Chilliwack Rural	2	2
Penticton	210	City of Grand Forks	17	19
	211	City of Greenwood	12	13
	222	City of Penticton	231	246
	325	District of Summerland	111	124
	535	Village of Keremeos	11	13
	547	Village of Midway	5	5
	555	Town of Oliver	80	90
	556	Town of Osoyoos	282	319
	562	Town of Princeton	10	11
	712	Grand Forks Rural	20	21
	713	Grand Forks Rural	440	483
	714	Oliver Rural	460	493
	715	Penticton Rural	76	90
	716	Keremeos Rural	59	64
	717	Princeton Rural	46	64
	777	Summerland Rural	24	26
Kelowna	214	City of Kelowna	196	356
	217	City of Kelowna	391	455
	318	District of Peachland	48	51
	331	District of Lake Country	124	138
	364	City of West Kelowna	57	67
	723	Central Okanagan Rural	259	275
Vernon	202	City of Armstrong	17	19
	208	City of Enderby	29	31
	228	City of Revelstoke	59	63
	233	City of Vernon	239	262
	304	District of Coldstream	34	43
	322	City of Salmon Arm	323	341
	323	Township of Spallumcheen	107	116
	348	District of Sicamous	65	72
	541	Village of Lumby	6	6
	719	Revelstoke Rural	6	7
	722	Vernon Rural	273	418
	789	Salmon Arm Rural	411	454
Nelson/Trail	201	City of Castlegar	10	12
	219	City of Nelson	102	119
	229	City of Rossland	22	27
	232	City of Trail	28	31
	413	Town of Creston	28	31
	521	Village of Fruitvale	4	4
	533	Village of Kaslo	8	11
	551	Village of New Denver	3	3
	553	Village of Nakusp	5	5
	569	Village of Salmo	1	1

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	572	Village of Silverton	2	3
	573	Village of Slocan	1	1
	588	Village of Warfield	2	3
	707	Nelson Rural	180	277
	709	Trail Rural	24	26
	710	Nakusp Rural	51	63
	711	Trail Rural	15	17
	786	Creston Rural	245	308
East Kootenay	205	City of Cranbrook	47	50
	209	City of Fernie	25	28
	215	City of Kimberley	193	215
	337	District of Sparwood	9	10
	426	Town of Golden	19	21
	517	District of Elkford	4	4
	532	District of Invermere	37	40
	567	Village of Radium Hot Springs	6	20
	568	Village of Canal Flats	4	4
	701	Fernie Rural	121	145
	702	Cranbrook Rural	27	31
	703	Cranbrook Rural	37	38
	704	Invermere Rural	180	193
	718	Golden Rural	91	103
Kamloops	212	City of Kamloops	364	404
	345	District of Barriere	28	28
	352	District of Clearwater	40	45
	451	City of Merritt	78	81
	503	Village of Ashcroft	37	38
	508	Village of Cache Creek	10	11
	512	Village of Chase	18	20
	515	Village of Clinton	5	5
	538	District of Logan Lake (SD73)	47	47
	540	District of Lillooet	20	22
	542	Village of Lytton	4	5
	544	Sun Peaks Mountain Resort	153	181
	724	Kamloops Rural	460	506
	726	Kamloops Rural	172	184
	729	Lillooet Rural	16	23
	730	Ashcroft Rural	30	34
	731	Merritt Rural	91	96
Cariboo	391	District of Wells	3	3
	470	City of Quesnel	19	21
	492	City of Williams Lake	20	25
	557	District of 100 Mile House	23	24
	727	Williams Lake Rural	310	346
	728	Quesnel Rural	101	114
	749	Bella Coola Rural	19	26
Northwest	227	City of Prince Rupert	31	32
	329	District of Kitimat	106	110
	339	City of Terrace	27	28
	340	District of Stewart	29	33
	341	District of Houston	13	14
	342	District of New Hazelton	4	4

	410	Gitlaxt'aamiks	2	2
	411	Gingolx	2	3
	415	Laxgalts'ap	4	5
	478	Town of Smithers	25	29
	528	Village of Hazelton	1	1
	529	Village of Queen Charlotte	3	3
	549	Village of Masset	7	8
	566	Village of Port Clements	2	2
	578	Village of Telkwa	5	5
	750	Queen Charlotte (Haida Gwaii)	16	26
	752	Prince Rupert Rural	1	2
	754	Smithers Rural	88	113
	780	Terrace Rural	2	3
	787	Dawson Creek Rural	15	18
	788	Terrace Rural	46	56
	792	Terrace Rural	1	1
Prince George	226	City of Prince George	303	364
	335	District of Mackenzie	8	10
	506	Village of Burns Lake	4	4
	519	District of Fort St James	11	11
	520	Village of Fraser Lake	2	2
	525	Village of Granisle	11	12
	545	Village of McBride	9	10
	584	Village of Valemount	178	195
	585	District of Vanderhoof	35	39
	755	Smithers Rural	112	143
	756	Vanderhoof Rural	201	239
	757	Prince George Rural	188	221
Peace River	206	City of Dawson Creek	32	34
	255	Northern Rockies Regional Mun	24	27
	333	District of Hudson's Hope	18	18
	343	District of Tumbler Ridge	13	15
	420	City of Fort St John	74	78
	514	District of Chetwynd	23	25
	561	Village of Pouce Coupe	3	3
	577	District of Taylor	5	5
	759	Dawson Creek Rural	135	150
	760	Fort St John Rural	300	345
First Nations-Central Vancouver Island	39	Cowichan Tribes First Nation	2	2
First Nations-North Shore-Squamish Valley	164	Squamish Nation	15	19
First Nations-Vancouver	107	Musqueam Indian Band	1	1
First Nations-Surrey-White Rock	38	Semiahmoo First Nation	27	80
First Nations-Fraser Valley	17	Sumas First Nation	4	4
	85	Leq'A:mel First Nation	1	1
	186	Tzeachten First Nation	2	4
First Nations-Penticton	94	Lower Similkameen Indian Band	1	1
	125	Osoyoos Indian Band	1	2
	131	Penticton Indian Band	26	31
First Nations-Kelowna	194	Westbank First Nation	121	129
First Nations-Vernon	1	Adams Lake Indian Band	1	2
First Nations-East Kootenay	147	Shuswap Indian Band	2	2

208

First Nations-Kamloops	66	Tk'emlups te Secwepemc	11	11
Total			67128	74942

Recipients of the ENLs have been advised to contact their local BC Assessment office should they have any questions. Consequently, should your staff receive inquiries regarding these letters, please refer the property owners to their local BC Assessment office.

Please note our public website bcassessment.ca will be updated on January 1, 2018 with 2018 Assessment Roll information including assessment details for all properties via our free, online assessment comparison service, a variety of statistics, and extensive lists of the top valued properties, both regionally and province-wide.

ease contact your local BC Assessment office if you have questions regarding ENLs.

Regards,

Michael Spatharakis BA, AACI, P.App
Manager, Local Government Customers

michael.spatharakis@bcassessment.ca
T 1-866-valueBC (825-8322) x 00498 | C 250-208-3508
400 – 3450 Uptown Blvd. | Victoria, BC V8Z 0B9 | bcassessment.ca



Check out the latest posts & share your feedback with us on *Community Corner* @ <https://forum.bcassessment.ca>



Cheryl Anderson

Subject: FW: Business Award winners for sponsors

From: Heather Gallagher <heather@smitherschamber.com>

Date: Monday, November 20, 2017 11:27 AM

To: Mark Fisher <mark.fisher@rdbn.bc.ca>

Subject: FW: Business Award winners for sponsors

As sponsors I thought I'd send you this event recap to outline the Community and Business Awards. Thank you for your sponsorship of the Environmental Business of the Year Award and sorry you were snowed in and couldn't make it to the event. All the Best, Heather.

Business Awards attracts over 150 people to celebrate the award category finalists

The town was painted "Red and White" as Smithers businesspeople applauded their peers at the 2017 Community and Business Awards held by the Smithers District Chamber of Commerce, Saturday, November 18 at the Prestige Hudson Bay Lodge. The theme was In celebration of Canada's 150th so guests came dressed in Canada's colours and weaved through maple leaf decor. Vice-President Greg Wacholz introduced the MC, Mike Bundock, who orchestrated the evening's events and announced winners in 13 categories along with Town of Smithers Building Excellence Awards and a Telkwa Business Leadership Award. The three finalists for Business of the Year (sponsored by The Interior News) were Bugwood Bean, Pacific Inland Resources and Hudson Bay Mountain Resort. After Richard Jenne gave the drum roll and the MC tore open the sealed envelope, PIR was announced Business of the Year for 2017. Up for Businessperson of the Year (sponsored by Vandergaag & Bakker) were Tom Devries and Doug Veenstra of Smithers Feed Store; Kelly Ehalt and Mike Bovill from Hetherington and Hooper and Scott Olesiuk of Glacier Toyota. The award recipients for Business Person of the Year were Kelly Ehalt and Mike Bovill. Customer Service Excellence for a Business (sponsored by the Prestige Hudson Bay Lodge) finalists were Bulkley Valley Credit Union, Bulkley Valley Wholesale and Heartstrings Home Decor with the Credit Union being announced as the finalist. For Customer Service Excellence as an individual (sponsored by Salvation Army) Adin Bennett of Boston Pizza, Vereen Mitchell of Shoppers Drug Mart and Jeremy Roth were the three finalists with Vereen of Shoppers taking home the coveted Alpenman trophy. In other categories the awards went to: Citizen/Volunteers of the Year, sponsored by RW Calderwood Realty, Organizers of the Girl Guides of Canada SOAR; Environmental Business of the Year, sponsored by the Town of Smithers and Regional District of Bulkley Nechako, Joe and Simone Hug of Hugs Organic Farm; Family-Friendly Business of the Year, sponsored by BV Credit Union, the Roi Theatre; Home-Based Business of the Year, sponsored by Smithers Lumber Yard, Mathew Eastabrook of Integrity Lock and Key; Major Contributors to Arts and Culture, sponsored by Scotiabank, Valley Youth Fiddlers; Public Service Excellence, sponsored by the Aspen Inn & Suites, Smithers Community Services; Technology/Innovation Award, sponsored by BV Economic Development Association, Etienne St. Onge and Jim Dewar of Jet Controls; Tourism Excellence Award, sponsored by Tourism Smithers, the Celebrity Golf Organizers; and the Young Entrepreneur Award, sponsored by the Bulkley Valley Credit Union, went to operators of the Chamber's mobile ice cream parlour, Emerene Saefkow and Hannah Pow of Frozen North Ice Cream. In the Residential Building Excellence Category, sponsored by the Town of Smithers, the home of Thomas Christian and Danielle Bruce at 3841 15th Avenue was chosen for its renovation project that was an improvement to the community. In the Commercial/Industrial Building Excellence Category, the Smithers Legion took the award, for its mural project that improved the building's appeal; and for the Accessibility Award the improvements on the facade and accessibility features at the Smithers Friendship Centre on Main Street were honoured. Mayor Darcy Repen of Telkwa presented the Telkwa Business Leadership Award to new owners of the Tyhee Market, Katie and Cindy Savage. Mayor Repen applauded the Savages for the improvements to the store and for its value to the community. The Smithers District Chamber of Commerce appreciates the tremendous support of the business community for contributions to the event that result in the evening's success. The Chamber would also like to thank the Colin Maskell Jazz Quartet for the excellent band music; Camus Photography for bringing the Green Screen Photo area; Gordon Kerr as the auctioneer; Sascha and Rob from Noir's at the Prestige for the wonderful "Flavours of Canada" appetizers and thanks, as well, to the entire staff at the Prestige. Thanks also to the Interior News

for sponsoring a new award this year, the David McKenzie Community Champion Award. Bonnie and Al McCreary were the recipients in recognition of their dedicated volunteer work. They have contributed greatly through the years.

Heather Gallagher

Manager, Smithers District Chamber of Commerce

heather@smitherschamber.com

250-847-5072

all

Board-Receive



Ministry of Municipal
Affairs and Housing

Local Government Infrastructure
and Finance Branch
PO Box 9838 Stn Prov Govt
(4th Floor – 800 Johnson Street)
Victoria, BC V8W 9T1
Phone: 250-387-4060
Fax: 250-387-7972

CIRCULAR

Circular No. 17:16
ARCS File #: 195-20

November 29, 2017

To: All Local Government Chief Administrative Officers

Re: **2018 Local Government Grants Program – Infrastructure Planning Grants**

The Infrastructure Planning Grant Program (the Program) offers grants up to \$10,000 to help local governments plan, design and manage infrastructure. The Program can assist in the development of long-term comprehensive plans and feasibility studies that will improve public health and safety, enhance environmental protection and increase infrastructure sustainability. Funding is available for projects that support improved water, sewer, drainage and other environmental infrastructure.

In addition to selection criteria established by the Province of British Columbia, preference will be given to applications that will lead to future capital projects and those that promote innovation, build partnerships, and generate transferable knowledge.

Local governments that are involved in proactive infrastructure planning are better prepared to take advantage of capital grant programs. The Program can be used to help develop the long term plans and feasibility studies that are often key to the success of an application to a capital grant program.

The Program has a year round open intake with two application review deadlines. The next deadline for the 2018 Program is January 17, 2018. Program documents can be downloaded from the Ministry's website at:

http://www.cscd.gov.bc.ca/lgd/infra/infrastructure_grants/infrastructure_planning_grant.htm

Local governments are encouraged to submit applications on behalf of organizations such as improvement districts, registered water utilities or other small water systems if they have been approached by these groups to assist them to benefit from the Program. Please see the Program Guide for more information regarding such partnerships.

Liam Edwards
Executive Director
Local Government Infrastructure and Finance Branch

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Board-Receive



November 30, 2017

RECEIVED

NOV 30 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Greetings:

Please find enclosed notice of four (4) public meetings to be held by the Passenger Transportation Board relating to the application # 256-17 by Greyhound Canada Transportation ULC to eliminate certain routes in your region and to reduce minimum frequency on other routes.

Please take note of the instructions contained therein.

Yours sincerely,

Brad Scott
BC District Manager, Passenger Services
Greyhound Canada Transportation ULC

Notice of Public Meetings

Prince George | Terrace | Smithers | Fort St John

Application:	256-17
Applicant:	Greyhound Canada Transportation ULC
Type of Application:	<ul style="list-style-type: none"> • Eliminate 9 routes • Reduce minimum route frequency to 4 trips weekly (2 times in each direction) and eliminate some route points on 10 routes <p>Details are posted at the Greyhound Application 256-17 Webpage</p>
Dates, Cities, Times and Location of Public Meetings	<p>Monday, December 11, 2017</p> <p>Prince George 10:00 am – 1:00 pm PST (Speaker's List posted @ 9:45 am)</p> <p>Coast Inn of The North Tabor Room 770 Brunswick Street, Prince George, BC V2L 2C2</p>
	<p>Tuesday, December 12, 2017</p> <p>Terrace 1:00 pm – 3:00 pm PST (Speaker's List posted @ 12:45 pm)</p> <p>Best Western Terrace Inn Skeena Room 4553 Greig Avenue Terrace, BC V8G 1M7</p>
	<p>Wednesday December 13, 2017</p> <p>Smithers 8:30 am – 10:30 am PST (Speaker's List posted @ 8:15 am)</p> <p>Prestige Hudson Bay Lodge Summit Ballroom 3251 Highway 16 Smithers, BC V0J 2N0</p>

	<p>Thursday, December 14, 2017</p> <p>Fort St John 2:00 pm – 4:00 pm MST (Speaker's List posted @ 1:45 pm)</p> <p>Pomeroy Hotel & Conference Center Scotty Room 11308 Alaska Rd. Fort St. John, BC V1J 5T5</p>
Purpose of Hearing	<p>The Board wants to hear:</p> <ul style="list-style-type: none"> • from individuals and community representatives about what transportation services people use and how Greyhound's proposed changes would affect them; • from Greyhound on its passenger services and business model that relate to the application; and • from all sides with information and evidence that will allow a balanced assessment in rendering its decision.
Registering as a Speaker	<p>If you want to make an oral statement to the Board at a public meeting please complete the Speaker Registration form and return it to the Board by 12 noon on December 8, 2017 by:</p> <ul style="list-style-type: none"> • email: ptboard@gov.bc.ca or • fax: 250-953-3788 <p>You may also contact the Board to register by:</p> <ul style="list-style-type: none"> • phone: 250-953-3777 • mail: PO Box 9850 STN PROV GOVT Victoria, BC V8W 9T5
About Public Meetings	<p>See Reference Sheet 13: Public Meetings about an Application to Reduce Inter-City Bus Service.</p>
Application Details	<p>More information and documents about this application are posted on the Board's Greyhound Application 256-17 Webpage.</p>

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Board-Receive

To: cao@dtr.ca; info@ucluelet.ca; admin@valemount.ca; info@vancouver.ca; District of Vanderhoof; City of Vernon; publicservice@victoria.ca; info@viewroyal.ca; warfieldadmin@shawlink.ca; office@wells.ca; info@westkelownacity.ca; info@westvancouver.ca; info@whistler.ca; webmaster@whiterockcity.ca; cbouchard@williamslake.ca; adminzeb@recn.ca

Subject: District of Sicamous - Prevention of Quagga and Zebra Mussels

Attachments: 2017-11-29 - Invasive Mussels Letter.pdf; TEMPLATE - Invasive Mussels Letter.docx

Dear member cities,

On behalf of the District of Sicamous please find attached a copy of a letter sent to Honourable Heyman, Minister of Environment and Climate Change Strategy regarding the prevention of quagga and zebra mussels.

Mayor and Council are requesting your support in this action. A template letter has been attached for convenience.

Thank you on behalf of Mayor and Council,

Julia



Julia Payne, Deputy Corporate Officer
District of Sicamous | Box 219, 446 Main Street | Sicamous, BC V0E 2V0
t: [250-836-2477](tel:250-836-2477) | f: [250-836-4314](tel:250-836-4314)

Please consider the environment before printing this email and any attachments.

The information contained in this communication is confidential and intended only for the use of those to whom it is addressed. If you have received this this communication in error, please notify me by telephone (collect if necessary) or email and delete this communication, attachment, and any copies. Thank you.

216

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
V0E 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



November 29, 2017

Honourable George Heyman
Minister of Environment and Climate Change Strategy
Via E-mail: ENV.Minister@gov.bc.ca
PO Box 9047 Stn Prov Govt
Rm 112, Parliament Buildings
Victoria, BC V8W9E2

RECEIVED
NOV 30 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Re: Prevention of Quagga and Zebra Mussels

Dear Honourable Heyman,

On behalf of the District of Sicamous we write to express our concern about the threat of Quagga and Zebra mussels. Sicamous submitted a resolution at UBCM that was endorsed requesting more funding from the Provincial Government to increase awareness and Education for the threat of Quagga and Zebra mussels into BC Lakes.

The effects to ALL BC Lakes would be devastating:

- Zebra and quagga mussels filter water to the point where food sources such as plankton are removed, altering food webs. This also causes clearer water, allowing sunlight to penetrate deeper, increasing growth of aquatic vegetation. One mussel can produce one million mussels per year.
- Impact fish and wildlife by increasing toxic algal blooms.
- Large colonies affect spawning areas, impacting the survival of fish eggs.
- Affects recreational activities by cutting swimmers feet as a result of their sharp shell
- Non-reversible once infested with mussels, all BC Lakes will be contaminated and there is currently no solution to destroy them.
- Cost to British Columbia will be Billions, to government, taxpayers and businesses if mussels manage to get into our eco-system
- Eco-system compromised, water intakes plugged, fish destroyed, beaches destroyed
- No long-term research provided on drinking water quality
- Negative tourism impact

Solutions:

- Guard the borders - cost British Columbia Millions to guard the borders 24/7 365 days per year to prevent infestation or Boat border crossing hours, that work.
- Train border patrols - this is a serious issue, they must collect the correct information from boaters (of all kinds such as zodiacs, blow up paddle boards)

- More conservation officers, with more authority
- This is no longer a campaign, it should now be a department of the government with funding to continue prevention
- This is no longer a provincial problem, it is a federal problem, lakes that are contaminated in Canada should not be allowed to let boats leave without inspection to prevent contaminating other lakes.
- Transport Canada should now prevent float planes from hopping provinces and states
- Education – Major Media campaign announcing BC's commitment to keep our waters pristine. TV, Billboards, News paper, social media
- All Municipalities and Regional Districts should run a banner on their website home pages – "British Columbia is Committed to keeping their lakes Quagga and Zebra Mussel free. Please respect our Lakes and boarder crossing patrols. STOP at the boat inspection stations". This should have a link to a website explaining the seriousness of this issue, and explain fines for breaking the law by transporting invasive species.
- All British Columbia tourism sites should also announce and run the banner on their sites. Tourism will stay healthy if BC lakes stays healthy.
- Boaters registration, should include education
- Immediate allocations of funds dedicated to research, to enable BC biologists to work on a solution with Manitoba & US studies research groups. Let's work on removing them, together.
- Collaborate with infested US bordering Lakes on research and prevention of cross contamination.
- Collaborate with Alberta and Saskatchewan to stay mussel free

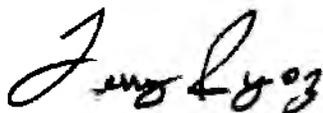
Funding:

BC government will find the funds (billions) if we lose the battle against mussels, as we'll need to manage the problem. This is how can we help fund the prevention now (millions):

- Out of province user pay at all BC boat ramps
- Lake passes for BC boaters
- All fines are allocated back to the program
- Boat registration increase some funding back to project

Thank you for your consideration of this issue.

Regards,



Terry Rysz, Mayor
DISTRICT OF SICAMOUS

Cc: Mark Zarcharias, Deputy Minister (via email: DM.ENV@gov.bc.ca)
Wendy Booth, UBCM President (via email: wndbooth@gmail.com)
UBCM Members (via emails)

DATE, YEAR

Honourable George Heyman
 Minister of Environment and Climate Change Strategy
 Via E-mail: ENV.Minister@gov.bc.ca
 PO Box 9047 Stn Prov Govt
 Rm 112, Parliament Buildings
 Victoria, BC V8W9E2

Re: Prevention of Quagga and Zebra Mussels

Dear Honourable Heyman,

On behalf of YOUR MUNICIPALITY we write to express our concern about the threat of Quagga and Zebra mussels. Sicamous submitted a resolution at UBCM that was endorsed requesting more funding from the Provincial Government to increase awareness and Education for the threat of Quagga and Zebra mussels into BC Lakes.

The effects to ALL BC Lakes would be devastating:

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Solutions:

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- More conservation officers, with more authority
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- Boat registration increase some funding back to project

Thank you for your consideration of this issue.

Regards,

220

Cc: Mark Zarcharias, Deputy Minister (via email: DM.ENV@gov.bc.ca)
Wendy Booth, UBCM President (via email: wndbooth@gmail.com)
UBCM Members (via emails)



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NEWS RELEASE

For immediate release
December 1, 2017

Flu policy for visitors in effect at all NH facilities

As of today, all visitors to Northern Health (NH) facilities are being asked to wear a surgical mask if they haven't received their annual flu shot. The policy is part of the province's strategy to prevent the spread of flu and protect already vulnerable patients from a potentially fatal infection.

"Patients and clients in hospitals and long term care facilities often have weakened immune systems that put them at greater risk of serious complications from influenza," says Northern Health Chief Medical Health Officer Dr. Sandra Allison. "The best way to protect not only yourself but the people around you is to get a flu shot, even if you're normally a healthy individual."

The policy is applicable to all patient care areas in Northern Health hospitals, long-term care homes and other health facilities between December 1, 2017 and approximately March 31, 2018. Flu shots for visitors are free and can be obtained at your family doctor, walk-in clinics or pharmacies. The ImmunizeBC website lists all clinics across B.C. at immunizebc.ca.

People who have not had a flu shot can obtain a mask at a nursing station or outpatient reception desk. Doctors, staff, students and volunteers are also required to get immunized or wear a mask in patient care areas during the flu season.

Flu shots are free in B.C. for all children from six months to five years of age, people 65 years and older, Aboriginal people, those with chronic health conditions or compromised immune systems, and for anyone who lives or works with a person who is at higher risk of problems from the flu. Flu shots are also free for anyone visiting any Northern Health facility, including people who are accompanying patients to their appointments.

Media Contact: NH media line – 1-877-961-7724



NEWS RELEASE

DEC 01 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

For Immediate Release
December 1, 2017

MRI services reach a milestone at Mills Memorial Hospital

Northern Health leaders and staff in Terrace joined with the Northwest Regional Hospital District today to mark a milestone in diagnostic imaging services at Mills Memorial Hospital. The new MRI unit at Mills Memorial has now performed its first 500 exams.

"This milestone means that hundreds of residents of Northwest B.C. have been able to receive important diagnostic imaging services closer to home," said Northern Health Board of Directors chairperson, Colleen Nyce. "This is a key aim of our overall strategy to help improve access to medical imaging technology in northern B.C."

The new MRI unit at Mills Memorial Hospital went into service in late August, following approximately 5 months of construction, and equipment testing. The unit is expected to do approximately 2,000 scans in its first year of operation.

Funding for the \$2.9 million Terrace MRI project came from:

- Ministry of Health (Province of B.C.) - \$1,779,964
- Northwest Regional Hospital District - \$1,135,612

"MRI is a service that was greatly needed in our region, and we welcomed the opportunity to contribute to this project," said Harry Nyce, North West Regional Hospital District Board Chair. "We appreciate Northern Health's leadership on this project, which will see our residents able to access MRI services with shorter wait times and less travel."

The Mills Memorial project was one of three MRI installation projects across the Northern Health region in 2017, including a new MRI at Fort St. John Hospital, and a replacement unit at the University of Northern BC in Prince George. Together, the new units triple the number of MRI's in the region, improving access and wait times and bringing services closer to home for residents across the north.

An MRI is a valuable test for medical professionals that use a magnetic field and pulses of radio wave energy to make pictures of organs and structures inside the body. Muscles, ligaments, cartilage, and other joint structures are often best seen with an MRI. In many cases MRI gives information about structures in the body that cannot be seen as well with an X-ray, ultrasound, or CT scan.

Northern Health's 10-year medical imaging plan to help improve access to medical imaging technology in northern B.C. also includes the implementation of the Provincial Breast Health Strategy, which has recently seen state-of-the-art digital mammography units installed at hospitals in Quesnel, Dawson Creek, Smithers, Terrace and Prince Rupert.

Media contact: NH Communications – 877-961-7724



MEDIA BULLETIN

DEC 04 2017

REGIONAL DISTRICT OF
BULKLEY NECHAY

For immediate release

December 4, 2017

Northern Health Connections modified holiday schedule

The Northern Health Connections program will run on a modified schedule starting December 19th, leading up to a holiday season break.

NH Connections provides transportation for clients travelling to non-emergent health services outside their home communities. A variety of routes connect communities across northern B.C., along with service to Vancouver. Demand for the service typically drops over the holiday season as fewer people book health care appointments.

Starting December 19th, NH Connections buses will begin their last routes for 2017. Regular routes will resume the week of January 2nd, 2018.

Departs	Last route for (2017)	First route (2018)
Prince George to Vancouver	December 21 st	January 2 nd
Vancouver to Prince George	December 23 rd	January 4 th
Prince George to Prince Rupert	December 22 nd	January 3 rd
Prince Rupert to Prince George	December 23 rd	January 4 th
Prince George to Fort St. John	December 21 st	January 4 th
Fort St. John to Prince George	December 23 rd	January 6 th
Valemount to Prince George	December 19 th	January 2 nd
McBride, Valemount to Kamloops	December 21 st	January 4 th
Burns Lake to Terrace	December 21 st	January 4 th
Fort Nelson to Dawson Creek	December 19 th	January 2 nd
Dawson Creek to Fort Nelson	December 21 st	January 4 th
Mackenzie to Prince George	December 20 th	January 3 rd
Quesnel to Prince George	December 19 th	January 2 nd
Burns Lake to Prince George	December 19 th	January 2 nd
Burns Lake via Fort St. James	December 20 th †	January 3 rd

The NH Connections booking centre will be closed on statutory holidays (December 25th and 26th, and January 1st, 2018), but open on regular business days. Full details on the NH Connections holiday schedule and other program information are available through the booking centre at 1-888-647-4997; via e-mail at NHConnections@northernhealth.ca; or on the internet www.nhconnections.ca.

Media Contact: NH media line – 1-877-961-7724

NEWS RELEASE

17 Communities in the Northern Health Region to Benefit from Funding to Increase Physical Activity

For immediate release: November 29, 2017

Northern Health, in partnership with the BC Alliance for Healthy Living (BCAHL), has awarded a total of \$353,800.00 in funds to 10 projects that will benefit 17 communities across the north. These initiatives will improve opportunities for physical activity in their communities.

The Active Communities grants are a one-time opportunity supported through the provincial Ministry of Health's [Active People, Active Places Physical Activity Strategy](#). The aim of the strategy is to support and provide access to physical activity for individuals and families in communities across the province.

Regional Districts and local governments including, municipalities, Indigenous communities and Métis Chartered communities, were eligible to apply for the community grants. Successful applicants and communities were chosen based on their plans to strengthen community relationships and capacity through multi-sector partnerships for physical activity planning. Projects are to be completed by October 2018 and are to focus on one or more of the following grant criteria:

- Increase the number of opportunities available to be physically active by one or more of the following: improving access, supporting inclusion, and/or promoting healthy community design
- Increase participation in physical activity
- Encourage and support physical activity leadership in the community
- Build capacity to help others be physically active
- Address barriers to physical activity faced by community members

Northern Health Active Communities grant funds were awarded to:

1. District of Houston- Houston Accessible Recreation Program
2. Gitanmaax Band- Gitxsan Getting Active
3. Village of Telkwa- Smithers to Telkwa Multi-Use Trail
4. Kwadacha First Nation- Kwadacha Roller Derby

5. North Cariboo Metis Association- ROADS: Reaching Out And Doing Something
6. Takla Lake First Nation- Takla: An Active Community
7. Village of Burns Lake- Youthful Hearts: Seniors and Elders Fitness Program
8. District of Hudson's Hope- District of Hudson's Hope Multi-Use Trail Project
9. District of Tumbler Ridge- Promoting Universal Access in the Tumbler Ridge UNESCO Global Geopark
10. Peace River Regional District- Connecting Community Trails in South and North Peace

Contacts:

- **NH media Line 250-961-7724**
- Stakeholder contacts can be provided – please contact the media line above.





Excellence Awards Profile: Excellence in Action

Nov. 8, 2017

The Community Excellence Awards are designed to profile excellence in local government and to inspire other communities to take risks to innovate, establish new partnerships, and pioneer new customer service practices. Over the coming months, profiles of the 2017 winning projects will be shared.

The Best Practices, Excellence in Action category acknowledges programs and services that exemplify excellence and that exhibit qualities of a true best practice by successfully addressing an issue or concern with positive results.

The 2017 winner of the Best Practices, Excellence in Action category is the City of Coquitlam for their 'Productivity Enhancement Using Web Mapping' project. The project demonstrates how specialized web mapping applications and tools have increased operational efficiency, streamlined business processes, and improved data analysis and work programming.

Over 25 applications for web maps are currently being used. The City's GIS and Engineering staff have shared information on the development of their web mapping tools with other municipalities and stakeholders at a number of provincial and regional events and conferences.

The 2017 Honourable Mention for Excellence in Action was awarded to the Regional District of Central Okanagan (RDCO) for the 'My Dog Matters Rewards Program and Licensing App' project. In 2013, the RDCO embarked on a strategic 5-year campaign to promote positive public relations with dog owners and citizens and to increase dog licensing. Today, the RDCO has more than doubled its dog licenses, increased revenue and reduced taxation.

Dog owners can easily renew a license through the App and the RDCO is able to communicate directly to dog owners through email and notifications, saving thousands of dollars by moving away from doing business by mail. The RDCO reports that citizen feedback has been extremely positive and 5,000 users started using the app within the first five months.

The My Dog Matters Rewards Program connects licensed dog owners with more than 60 pet-friendly local businesses who offer discounts on products and services. Businesses choose the rewards they offer and benefit from free advertising.

Follow Us On

- Twitter: @ubcm



MMIWG Inquiry Releases Interim Report

Nov. 8, 2017

The National Inquiry into Missing and Murdered Indigenous Women and Girls (MMIWG) released their Interim Report on November 1. Recommendations include calls for the federal government to create a national police task force to reopen cases or review investigations, and to fully comply with a 2016 Canadian Human Rights Tribunal ruling that found that Canada was racially discriminating against First Nations children.

The Inquiry has been the subject of intense scrutiny since its inception, and continues to face considerable criticism by First Nations advocates and others concerned with slow progress and inquiry methods. Commissioners have stated that they are working hard to resolve their operational issues, and continue to push forward.

The Inquiry has now heard approximately 270 testimonies over several hearings taking place in Yukon, BC, Manitoba and Nova Scotia, and is now sitting for three days in Edmonton. Going forward, it will also be establishing an Institutional Hearings process that will focus on conduct and practices in police services and child welfare agencies, among other institutions. It also plans to establish expert panels to examine overarching themes and educate the Canadian public on subjects such as Indigenous law and decolonization.

The current deadline for completion of the Inquiry is December 31, 2018. In conjunction with the release of the Interim Report, Commissioners noted the need for more time to complete the work, but did not make a recommendation on a specific new end date.

UBCM members endorsed resolution B111 in 2015, calling for the federal government to convene a national inquiry into the widespread and severe violence faced by Indigenous women and girls in Canada. UBCM subsequently prepared a submission to Indigenous and Northern Affairs Canada on Inquiry design.

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Status of Asset Management in BC

Nov. 8, 2017

In May 2016, UBCM launched the *Phase 1 Asset Management Assessment Form - Baseline Survey*, and collected asset management data from all 189 local governments in BC. A report describing the cumulative data is now available: *The Status of Asset Management in British Columbia: Results from the 2016 Gas Tax Fund Asset Management Baseline Survey*.

Results from the survey are the first of their kind in BC and demonstrate there is a growing awareness of the importance of asset management to support the long-term delivery of local government services.

Some highlights from the report include:

- Over half of local governments have, or are in the process of having developed formal asset management processes.
- Approximately three-quarters of local governments reported that elected officials and local government staff understand the need for and benefits of asset management.
- On average, potable water, wastewater, sports & recreation facilities, and other types of buildings & facilities were reported as in good condition.
- On average, roads & bridges and storm water assets were reported as in fair condition.

Visit the Renewed Gas Tax Agreement Asset Management webpage for more information.

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UBCM Submission On Cannabis Legalization

Dec. 5, 2017

UBCM has provided a submission regarding the development of a provincial framework for non-medical cannabis to the provincial Cannabis Legalization and Regulation Secretariat (CLRS). The submission is based upon the work undertaken by the Joint Provincial-Local Government Committee on Cannabis Regulation (JCCR) and has been endorsed by UBCM's Executive.

UBCM's recommendations call for a hybrid retail model (public and private retailers) that resembles the hybrid provincial liquor retail framework. Other notable recommendations call on the Province to retain the federal 4 plants per household limit for personal cultivation operations, and to extend existing public tobacco regulations/restrictions to smoking or vaping non-medical cannabis.

The recommendations contained in UBCM's submission relate to the seven broad issues outlined in the provincial discussion paper, *Cannabis Legalization and Regulation in British Columbia*, including:

- Minimum age to buy, grow and possess non-medical cannabis;
- Personal possession limits for adults and youth;
- Public consumption (e.g. smoking, vaping);
- Drug-impaired driving regulations;
- Personal cultivation (number of plants, location, security, etc.);
- Distribution model; and,
- Retail model.

The local government JCCR members' responses to these questions have informed the recommendations made by UBCM in this submission. This document represents the first portion of UBCM's feedback, addressing specific time-sensitive issues tabled by the Cannabis Legalization and Regulation Secretariat. Other local government issues and concerns (e.g. distribution of taxation revenue, regulation of edibles) will be addressed through the JCCR over the coming months.

Background

On September 21, 2017, UBCM received an invitation from Minister of Public Safety and Solicitor General, Mike Farnworth, to form a standing committee on cannabis legalization. In addition to the broader provincial engagement strategy to support the development of the provincial regulatory framework for legalized cannabis, the standing committee provides a forum for local governments to share their experiences and knowledge and discuss issues of interest or concern with the Cannabis Legalization and Regulation Secretariat. The Committee may also be used to assist in required statutory consultation if changes to local government legislation are considered.

The twelve JCCR members include a mix of local government elected officials, senior staff members and staff members with specialized skill sets and experience in planning, building inspection, bylaw enforcement and/or public safety. Understanding that the provincial Cabinet may consider policy decisions prior to 2018, the JCCR undertook an intensive two-month engagement process. Members met every two weeks to consider expert opinions, analyze high priority policy issues, and determine appropriate recommendations, with the objective of using this information to form a submission.

Provincial Action

Earlier today, the province announced its initial decisions with regard to minimum age, distribution and retail model, each of which reflect UBCM's submission.

Follow Us On

Cheryl Anderson

Subject:

FW: COFI 2018 Convention - Prince George, BC - REGISTER NOW !

From: BC Council of Forest Industries [<mailto:gillrie@cofi.org>]

Sent: November 21, 2017 7:41 AM

To: Melany Deweerdt <Melany.Deweerdt@rdbn.bc.ca>

Subject: COFI 2018 Convention - Prince George, BC - REGISTER NOW !



2018 COFI Convention

April 4 - 6, 2018

Prince George Civic Centre

**Register now and take advantage of
\$100 off for Early Bird Registration**

[Click here for more information and to register](#)



The BC Council of Forest Industries' Annual Convention is the largest gathering of the forest sector in Western Canada. From April 4-6, 2018, industry CEOs, executives, managers, suppliers, local and international businesses, financial institutions, law firms, and government leaders will gather in Prince George to discuss key issues and opportunities in the B.C. forest industry today and in the future.

For more information, contact Diana Gillrie

gillrie@cofi.org

778.760.1166

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Board-Receive

geraldine.craven

RECEIVED

From: FCM Conference <communiqué@fcm.ca>
Sent: November 30, 2017 12:32 PM
To: geraldine.craven
Subject: Live the unique SCC experience! Two weeks left before the early-bird deadline

NOV 30 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

November 30, 2017

f in t v



SUSTAINABLE COMMUNITIES CONFERENCE

OTTAWA

February 6 to 8



Live the unique SCC experience!

Two weeks left before the early-bird deadline

Early-bird rates for FCM's 2018 Sustainable Communities Conference are in full swing until December 11. In the wake of COP23 and historic federal investments in green infrastructure, FCM's leading sustainability conference is one event you won't want to miss.

Whether you're an elected official, a municipal staff member or a sustainability practitioner, SCC 2018 is your opportunity to learn the latest in municipal green innovation, network with the country's foremost sustainability leaders, and bring a national spotlight to your community's own climate action.

Join us February 6-8 in Ottawa for an experience you won't forget! Here's a sneak peek at just a few of the highlights our exceptional 2018 program has to offer:

- Hear about the **transformative potential of renewable energy** as a catalyst for economic and social change at a special plenary session featuring successful Indigenous-municipal partnerships.
- **NEW THIS YEAR:** award winners at **FCM's Sustainable Communities Awards** will present their green initiatives live onstage with TED talk-style presentations, with delegates nominating one of them for a brand new Inspire

Award.

- Learn how Canada's small communities are **balancing limited resources with climate ambitions** using tailor-made solutions to grow their economy and meet environmental challenges at the Sustainable and Resilient Small Towns: Cost-Effective Solutions workshop.
- Join a dynamic workshop and study tour that explain how the circular economy can help you **redefine how you see waste**. Learn from real-life examples how using waste can cut GHG emissions, and how optimizing underused land or resources can benefit your municipality.
- **Solve thorny sustainability problems** through the innovative design thinking approach during a full-day training session featuring renowned speakers.

Be part of the conversation that's shaping a more sustainable Canada and bring home solutions that can help your municipality meet its climate goals. Register for SCC 2018 today and save.

Find us:    

FCM

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24 Clarence Street, Ottawa, Ontario K1N 5P3 | T. 613-241-5221 | F. 613-241-7440

This newsletter was sent to geraldine.craven@rdbn.bc.ca.
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Board - Ratify

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ALL002	ALL WEST GLASS - BURNS LAKE								
PA	TP-340-001	11/21/17			TP-340-001	-244.48	0.00		
PA	TP-342-001	11/30/17			TP-342-001	-63.00	0.00		
	Vendor (ALL002) totals:					-307.48	0.00		
ALT003	ALTERNATIVE GROUNDS								
PA	TP-336-001	11/07/17			TP-336-001	-524.71	0.00		
PA	TP-340-002	11/21/17			TP-340-002	-161.28	0.00		
	Vendor (ALT003) totals:					-685.99	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-340-003	11/21/17			TP-340-003	-982.04	0.00		
	Vendor (ARO001) totals:					-982.04	0.00		
BCH002	BC HYDRO								
PA	TP-340-004	11/21/17			TP-340-004	-7,633.78	0.00		
	Vendor (BCH002) totals:					-7,633.78	0.00		
BCT001	BCTRANSIT								
PA	30884	11/21/17			30884	-11,314.00	0.00		
	Vendor (BCT001) totals:					-11,314.00	0.00		
BER005	BERRN CONSULTING LTD.								
PA	30902	11/30/17			30902	-1,893.78	0.00		
	Vendor (BER005) totals:					-1,893.78	0.00		
BLA001	BLACK PRESS GROUP LTD								
PA	TP-337-001	11/09/17			TP-337-001	-57.75	0.00		
PA	TP-342-002	11/30/17			TP-342-002	-1,030.90	0.00		
	Vendor (BLA001) totals:					-1,088.65	0.00		
BLR001	BL RETURN-IT RECYCLING DEPOT								
PA	TP-337-002	11/09/17			TP-337-002	-2,798.25	0.00		
	Vendor (BLR001) totals:					-2,798.25	0.00		
BNK001	B N K AUTOMOTIVE LTD.								
PA	TP-337-003	11/09/17			TP-337-003	-45.70	0.00		
	Vendor (BNK001) totals:					-45.70	0.00		
BUL008	BULKLEY VALLEY HOME CENTRE LTD								
PA	TP-336-002	11/07/17			TP-336-002	-520.72	0.00		
	Vendor (BUL008) totals:					-520.72	0.00		
BUL010	BULKLEY VALLEY WATER SERVICES								
PA	TP-340-005	11/21/17			TP-340-005	-136.50	0.00		
PA	TP-342-003	11/30/17			TP-342-003	-130.00	0.00		
RC	30720	11/17/17				136.50	0.00		
	Vendor (BUL010) totals:					-130.00	0.00		
BUL012	BULKLEY VALLEY ECONOMIC								
PA	TP-341-001	11/23/17			TP-341-001	-3,333.33	0.00		
	Vendor (BUL012) totals:					-3,333.33	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-340-006	11/21/17			TP-340-006	-1,333.38	0.00		
	Vendor (BUR001) totals:					-1,333.38	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-341-002	11/23/17			TP-341-002	-15,326.67	0.00		
	Vendor (BUR012) totals:					-15,326.67	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								

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BUR014	BURNS LAKE REBROADCAST SOCIETY (Continued)								
PA	TP-341-003	11/23/17			TP-341-003	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-337-004	11/09/17			TP-337-004	-430.03	0.00		
PA	TP-340-007	11/21/17			TP-340-007	-38.57	0.00		
	Vendor (BUR028) totals:					-468.60	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	30903	11/30/17			30903	-29,583.97	0.00		
PA	TP-341-004	11/23/17			TP-341-004	-40,707.25	0.00		
	Vendor (BVA001) totals:					-70,291.22	0.00		
CAN008	CANCADD IMAGING SOLUTIONS								
PA	30879	11/08/17			30879	-1,730.83	0.00		
	Vendor (CAN008) totals:					-1,730.83	0.00		
CAP002	CAPRI INSURANCE								
PA	30904	11/30/17			30904	-516.00	0.00		
	Vendor (CAP002) totals:					-516.00	0.00		
CAR007	CARVELLO LAW CORPORATION								
PA	TP-337-005	11/09/17			TP-337-005	-1,414.70	0.00		
	Vendor (CAR007) totals:					-1,414.70	0.00		
CAS002	CASCADES RECOVERY INC.								
PA	TP-336-003	11/07/17			TP-336-003	-3,398.07	0.00		
PA	TP-340-008	11/21/17			TP-340-008	-1,854.46	0.00		
	Vendor (CAS002) totals:					-5,252.53	0.00		
CHE002	PARKLAND REFINING (BC) LTD.								
PA	TP-336-004	11/07/17			TP-336-004	-5,100.09	0.00		
	Vendor (CHE002) totals:					-5,100.09	0.00		
CHR003	CHRIS SAVOIE								
PA	30905	11/30/17			30905	-1,732.50	0.00		
	Vendor (CHR003) totals:					-1,732.50	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	TP-341-005	11/23/17			TP-341-005	-1,497.58	0.00		
	Vendor (CLU003) totals:					-1,497.58	0.00		
COM009	COMMUNITY ARTS COUNCIL OF FSJ								
PA	30864	11/07/17			30864	-19,698.54	0.00		
	Vendor (COM009) totals:					-19,698.54	0.00		
DIS001	DISTRICT OF FORT ST JAMES								
PA	30885	11/21/17			30885	-5,000.00	0.00		
PA	TP-342-004	11/30/17			TP-342-004	-2,451.10	0.00		
	Vendor (DIS001) totals:					-7,451.10	0.00		
DIS004	DISTRICT OF VANDERHOOF								
PA	30865	11/07/17			30865	-95.89	0.00		
	Vendor (DIS004) totals:					-95.89	0.00		
EAG001	EAGLE AUTOMOTIVE CENTER								
PA	TP-336-005	11/07/17			TP-336-005	-582.60	0.00		
PA	TP-342-005	11/30/17			TP-342-005	-476.58	0.00		
	Vendor (EAG001) totals:					-1,059.18	0.00		
EVE002	EVERGREEN INDUSTRIAL SUPPLIES								

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EVE002	EVERGREEN INDUSTRIAL SUPPLIES (Continued)								
PA	TP-337-006	11/09/17			TP-337-006	-121.13	0.00		
	Vendor (EVE002) totals:					-121.13	0.00		
FOR008	FORT FRASER VOL. FIRE DEP.								
PA	TP-341-006	11/23/17			TP-341-006	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015	FORT ST. JAMES LIBRARY								
PA	TP-341-007	11/23/17			TP-341-007	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,145.83	0.00		
FOR033	FORT SAINT JAMES TV SOCIETY								
PA	TP-341-008	11/23/17			TP-341-008	-13,667.67	0.00		
	Vendor (FOR033) totals:					-13,667.67	0.00		
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-341-009	11/23/17			TP-341-009	-118.13	0.00		
	Vendor (FOU002) totals:					-118.13	0.00		
FOU003	FOUR DIRECTIONS MGMT SERVICES								
PA	30906	11/30/17			30906	-1,837.50	0.00		
	Vendor (FOU003) totals:					-1,837.50	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-341-010	11/23/17			TP-341-010	-2,013.00	0.00		
	Vendor (FRA014) totals:					-2,013.00	0.00		
FRA016	FRASER LAKE REBROADCASTING SOC								
PA	TP-341-011	11/23/17			TP-341-011	-5,583.33	0.00		
	Vendor (FRA016) totals:					-5,583.33	0.00		
FRA025	FRASER LAKE BOTTLE DEPOT								
PA	TP-337-007	11/09/17			TP-337-007	-7,758.04	0.00		
	Vendor (FRA025) totals:					-7,758.04	0.00		
FRE003	FRED SURRIDGE LTD								
PA	30866	11/07/17			30866	-1,136.22	0.00		
	Vendor (FRE003) totals:					-1,136.22	0.00		
FRO002	FRONTIER CHRYSLER LTD								
PA	30907	11/30/17			30907	-88.76	0.00		
	Vendor (FRO002) totals:					-88.76	0.00		
GAR002	GARY PHILLIPS TRUCKING								
PA	30867	11/07/17			30867	-315.00	0.00		
	Vendor (GAR002) totals:					-315.00	0.00		
GLA001	GLACIER ELECTRIC LTD.								
PA	TP-336-006	11/07/17			TP-336-006	-57.75	0.00		
	Vendor (GLA001) totals:					-57.75	0.00		
GRE003	GREYHOUND COURIER EXPRESS								
PA	30919	11/30/17			30919	-28.09	0.00		
	Vendor (GRE003) totals:					-28.09	0.00		
GRE008	GREAT WEST EQUIPMENT								
PA	TP-342-006	11/30/17			TP-342-006	-1,578.44	0.00		
	Vendor (GRE008) totals:					-1,578.44	0.00		
GRO005	GROOT BROS CONTRACTING LTD.								
PA	30868	11/07/17			30868	-26.57	0.00		
PA	30886	11/21/17			30886	-31.19	0.00		

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GRO005 GROOT BROS CONTRACTING LTD. (Continued)									
Vendor (GRO005) totals:						-57.76	0.00		
HOT001 HOTS SYNC COMPUTER SOLUTIONS									
PA	TP-340-009	11/21/17			TP-340-009	-3,780.00	0.00		
Vendor (HOT001) totals:						-3,780.00	0.00		
HOU007 HOUSTON TODAY									
PA	30908	11/30/17			30908	-50.00	0.00		
Vendor (HOU007) totals:						-50.00	0.00		
HOU018 HOUSTON BOTTLE DEPOT									
PA	TP-337-008	11/09/17			TP-337-008	-3,346.04	0.00		
Vendor (HOU018) totals:						-3,346.04	0.00		
IGI001 IGI RESOURCES									
PA	TP-340-010	11/21/17			TP-340-010	-903.21	0.00		
Vendor (IGI001) totals:						-903.21	0.00		
IMP002 IMPERIAL DATA									
PA	30909	11/30/17			30909	-407.68	0.00		
Vendor (IMP002) totals:						-407.68	0.00		
IND006 INDUSTRIAL TRANSFORMERS									
PA	TP-340-011	11/21/17			TP-340-011	-4,342.06	0.00		
Vendor (IND006) totals:						-4,342.06	0.00		
INF001 INFOSAT COMMUNICATIONS									
PA	TP-340-012	11/21/17			TP-340-012	-71.47	0.00		
Vendor (INF001) totals:						-71.47	0.00		
KAL003 KAL TIRE - BURNS LAKE									
PA	TP-342-007	11/30/17			TP-342-007	-6,181.97	0.00		
Vendor (KAL003) totals:						-6,181.97	0.00		
KIL001 DIANE KILLMAN									
PA	30869	11/07/17			30869	-462.50	0.00		
PA	30887	11/21/17			30887	-462.50	0.00		
PA	30910	11/30/17			30910	-400.00	0.00		
Vendor (KIL001) totals:						-1,325.00	0.00		
KOL002 MARKUS KOLNBERGER									
PA	30870	11/07/17			30870	-350.00	0.00		
Vendor (KOL002) totals:						-350.00	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
PA	TP-341-012	11/23/17			TP-341-012	-6,250.00	0.00		
Vendor (LAK004) totals:						-6,250.00	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
PA	TP-341-013	11/23/17			TP-341-013	-3,083.33	0.00		
Vendor (LAK012) totals:						-3,083.33	0.00		
LAK014 LAKES DISTRICT PRINTING									
PA	TP-342-008	11/30/17			TP-342-008	-497.28	0.00		
Vendor (LAK014) totals:						-497.28	0.00		
LAK027 LAKES DISTRICT ARTS COUNCIL									
PA	30888	11/21/17			30888	-2,000.00	0.00		
Vendor (LAK027) totals:						-2,000.00	0.00		
LAK032 LAKES DISTRICT FILM									
PA	TP-341-014	11/23/17			TP-341-014	-150.00	0.00		

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LAK032	LAKES DISTRICT FILM (Continued)								
	Vendor (LAK032) totals:					-160.00	0.00		
LBP001	LB PAVING								
PA	30880 11/08/17				30880	-7,347.90	0.00		
	Vendor (LBP001) totals:					-7,347.90	0.00		
LDF001	LD FREE CLASSIFIEDS								
PA	TP-336-007 11/07/17				TP-336-007	-1,157.92	0.00		
	Vendor (LDF001) totals:					-1,157.92	0.00		
LEP001	LEPKA HOLDINGS LTD.								
PA	30889 11/21/17				30889	-13,650.00	0.00		
	Vendor (LEP001) totals:					-13,650.00	0.00		
LIN002	LINO'S SALES & SERVICE LTD.								
PA	TP-336-008 11/07/17				TP-336-008	-66.13	0.00		
	Vendor (LIN002) totals:					-66.13	0.00		
LOO001	LOOMIS EXPRESS								
PA	TP-340-013 11/21/17				TP-340-013	-58.11	0.00		
	Vendor (LOO001) totals:					-58.11	0.00		
M4E001	M 4 ENTERPRISES								
PA	TP-337-009 11/09/17				TP-337-009	-8,338.40	0.00		
	Vendor (M4E001) totals:					-8,338.40	0.00		
MAX001	MAXXAM ANALYTICS INC								
PA	TP-336-009 11/07/17				TP-336-009	-582.75	0.00		
	Vendor (MAX001) totals:					-582.75	0.00		
MED001	MEDICAL SER. PLAN								
PA	30861 11/01/17				30861	-4,500.00	0.00		
	Vendor (MED001) totals:					-4,500.00	0.00		
MIL004	MDB INSIGHT INC.								
PA	30890 11/21/17				30890	-5,250.00	0.00		
PA	30911 11/30/17				30911	-6,825.00	0.00		
	Vendor (MIL004) totals:					-12,075.00	0.00		
MIL007	MILLS.CA OFFICE PRODUCTIVITY								
PA	30883 11/08/17				30883	-3,014.51	0.00		
PA	TP-340-014 11/21/17				TP-340-014	-324.58	0.00		
RC	30852 11/08/17					3,014.51	0.00		
	Vendor (MIL007) totals:					-324.58	0.00		
MIN001	MINISTER OF FINANCE								
PA	30871 11/07/17				30871	-239.41	0.00		
	Vendor (MIN001) totals:					-239.41	0.00		
MIN002	MINISTER OF FINANCE								
PA	30881 11/08/17				30881	-600.00	0.00		
	Vendor (MIN002) totals:					-600.00	0.00		
MOB001	MOBY CONCRETE LTD.								
PA	TP-342-009 11/30/17				TP-342-009	-376.32	0.00		
	Vendor (MOB001) totals:					-376.32	0.00		
NAP001	NAPA AUTO PARTS - BL								
PA	TP-337-010 11/09/17				TP-337-010	-79.94	0.00		
	Vendor (NAP001) totals:					-79.94	0.00		
NEC012	NECHAKO HEALTHY COM. ALLIANCE								

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
NEC012 NECHAKO HEALTHY COM. ALLIANCE (Continued)									
PA	TP-337-011	11/09/17			TP-337-011	-11,455.14	0.00		
PA	TP-342-010	11/30/17			TP-342-010	-5,996.61	0.00		
Vendor (NEC012) totals:						-17,451.75	0.00		
NEC017 NECHAKO VALLEY COMMUNITY SVCS									
PA	30891	11/21/17			30891	-500.00	0.00		
Vendor (NEC017) totals:						-500.00	0.00		
NEC022 NECHAKO VALLEY FOOD NETWORK									
PA	30892	11/21/17			30892	-2,199.46	0.00		
Vendor (NEC022) totals:						-2,199.46	0.00		
NOR015 NORTHERN LITES TECH LTD									
PA	30893	11/21/17			30893	-22,927.33	0.00		
Vendor (NOR015) totals:						-22,927.33	0.00		
NOR019 NORTHLAND AUTOMOTIVE									
PA	TP-337-012	11/09/17			TP-337-012	-47.47	0.00		
Vendor (NOR019) totals:						-47.47	0.00		
NOR022 NORTHWEST FUELS LTD.									
PA	TP-342-011	11/30/17			TP-342-011	-2,197.89	0.00		
Vendor (NOR022) totals:						-2,197.89	0.00		
NOR027 N.W. INVASIVE PLANT COUNCIL									
PA	30872	11/07/17			30872	-7,130.69	0.00		
PA	30897	11/21/17			30897	-972.05	0.00		
Vendor (NOR027) totals:						-8,102.74	0.00		
NOR029 NORTH CENTRAL PLUMBING & HEAT									
PA	TP-337-013	11/09/17			TP-337-013	-75.35	0.00		
Vendor (NOR029) totals:						-75.35	0.00		
NUR001 NURNDY-FORFIRE EMERG. GRAPHICS									
PA	30912	11/30/17			30912	-848.99	0.00		
Vendor (NUR001) totals:						-848.99	0.00		
OKT001 OK TIRE									
PA	30898	11/21/17			30898	-2,919.06	0.00		
PA	30913	11/30/17			30913	-6,725.93	0.00		
Vendor (OKT001) totals:						-9,644.99	0.00		
OVE002 OVERWAITEA FOODS									
PA	30873	11/07/17			30873	-266.42	0.00		
Vendor (OVE002) totals:						-266.42	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-336-010	11/07/17			TP-336-010	-3,974.69	0.00		
PA	TP-337-014	11/09/17			TP-337-014	-201.17	0.00		
Vendor (PAC004) totals:						-4,175.86	0.00		
PAC007 PACIFIC TRUCK & EQUIPMENT INC									
PA	TP-340-015	11/21/17			TP-340-015	-9,355.58	0.00		
Vendor (PAC007) totals:						-9,355.58	0.00		
PET001 EDITH PETERS									
PA	30914	11/30/17			30914	-200.00	0.00		
Vendor (PET001) totals:						-200.00	0.00		
PET008 PETTY CASH FUND									
PA	30894	11/21/17			30894	-185.00	0.00		

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PET008 PETTY CASH FUND (Continued)									
Vendor (PET008) totals:						-185.00	0.00		
PIT001 PITNEY BOWES									
PA	30915	11/30/17			30915	-534.74	0.00		
Vendor (PIT001) totals:						-534.74	0.00		
PRA002 PRAGMATIC CONFERENCING									
PA	TP-340-016	11/21/17			TP-340-016	-47.79	0.00		
Vendor (PRA002) totals:						-47.79	0.00		
PUR001 PURELY H2O									
PA	TP-336-011	11/07/17			TP-336-011	-132.00	0.00		
Vendor (PUR001) totals:						-132.00	0.00		
RAN004 RANDY WILSON TRUCKING									
PA	30874	11/07/17			30874	-301.35	0.00		
Vendor (RAN004) totals:						-301.35	0.00		
RED004 RED ROCKET SERVICES									
PA	TP-337-015	11/09/17			TP-337-015	-262.50	0.00		
Vendor (RED004) totals:						-262.50	0.00		
REI001 REITSMA'S HOME HARDWARE									
PA	TP-337-016	11/09/17			TP-337-016	-51.48	0.00		
PA	TP-340-017	11/21/17			TP-340-017	-150.00	0.00		
Vendor (REI001) totals:						-201.48	0.00		
ROG001 ROGERS									
PA	TP-340-018	11/21/17			TP-340-018	-182.95	0.00		
Vendor (ROG001) totals:						-182.95	0.00		
ROS003 ROSENAU TRANSPORT LTD.									
PA	TP-336-012	11/07/17			TP-336-012	-19.19	0.00		
Vendor (ROS003) totals:						-19.19	0.00		
SAN005 BRENDA SANDBACH									
PA	30918	11/30/17			30918	-40.00	0.00		
Vendor (SAN005) totals:						-40.00	0.00		
SCO003 SCORE CONSTRUCTION LTD.									
PA	30895	11/21/17			30895	-1,259.90	0.00		
Vendor (SCO003) totals:						-1,259.90	0.00		
SMI007 SMITHERS PUBLIC LIBRARY									
PA	TP-341-015	11/23/17			TP-341-015	-7,067.00	0.00		
Vendor (SMI007) totals:						-7,067.00	0.00		
SMI009 SMITHERS & AREA RECYCLING									
PA	TP-340-019	11/21/17			TP-340-019	-10,620.22	0.00		
Vendor (SMI009) totals:						-10,620.22	0.00		
SMI027 SMITHERS HOME HARDWARE									
PA	30875	11/07/17			30875	-41.49	0.00		
Vendor (SMI027) totals:						-41.49	0.00		
SMS001 SMS EQUIPMENT INC.									
PA	TP-342-012	11/30/17			TP-342-012	-433.70	0.00		
Vendor (SMS001) totals:						-433.70	0.00		
SOU002 SOUTHSIDE ECONOMIC DEVELOPMEN									
PA	TP-342-013	11/30/17			TP-342-013	-800.00	0.00		
Vendor (SOU002) totals:						-800.00	0.00		

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SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-341-016	11/23/17			TP-341-016	-1,992.00	0.00		
Vendor (SOU003) totals:						-1,992.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.									
PA	TP-340-020	11/21/17			TP-340-020	-32.36	0.00		
Vendor (SPO001) totals:						-32.36	0.00		
SSQ001 SSQ FINANCIAL									
PA	30862	11/01/17			30862	-1,280.31	0.00		
Vendor (SSQ001) totals:						-1,280.31	0.00		
STE012 STEWART MCDANNOLD STUART									
PA	TP-337-017	11/09/17			TP-337-017	-1,721.91	0.00		
PA	TP-340-021	11/21/17			TP-340-021	-3,539.32	0.00		
Vendor (STE012) totals:						-5,261.23	0.00		
SUD001 SUDS N' DUDS									
PA	TP-340-022	11/21/17			TP-340-022	-108.96	0.00		
Vendor (SUD001) totals:						-108.96	0.00		
SUN002 SUN LIFE FINANCIAL									
PA	30863	11/01/17			30863	-20,846.95	0.00		
Vendor (SUN002) totals:						-20,846.95	0.00		
SUP003 SUPERIOR PROPANE									
PA	TP-340-023	11/21/17			TP-340-023	-136.27	0.00		
Vendor (SUP003) totals:						-136.27	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL									
PA	TP-341-017	11/23/17			TP-341-017	-2,073.27	0.00		
Vendor (SWE001) totals:						-2,073.27	0.00		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-336-013	11/07/17			TP-336-013	-30.00	0.00		
PA	TP-340-024	11/21/17			TP-340-024	-10.07	0.00		
PA	TP-342-014	11/30/17			TP-342-014	-103.97	0.00		
Vendor (TAY002) totals:						-144.04	0.00		
TEC002 TECHNOPURE WATER									
PA	30896	11/21/17			30896	-40.50	0.00		
Vendor (TEC002) totals:						-40.50	0.00		
TEL002 TELUS COMMUNICATIONS INC.									
PA	30876	11/07/17			30876	-3,339.11	0.00		
Vendor (TEL002) totals:						-3,339.11	0.00		
TEL007 TELUS MOBILITY									
PA	TP-340-025	11/21/17			TP-340-025	-1,231.00	0.00		
Vendor (TEL007) totals:						-1,231.00	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-341-018	11/23/17			TP-341-018	-2,620.84	0.00		
Vendor (TOP005) totals:						-2,620.84	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-337-018	11/09/17			TP-337-018	-3,552.09	0.00		
Vendor (TOW003) totals:						-3,552.09	0.00		
TRU002 TRUE CONSULTING									
PA	30877	11/07/17			30877	-18,701.64	0.00		
PA	30917	11/30/17			30917	-10,951.24	0.00		

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TRU002 TRUE CONSULTING (Continued)									
Vendor (TRU002) totals:						-29,852.88	0.00		
USB001 US BANK CANADA									
PA	TP-339-001	11/21/17			TP-339-001	-9,942.85	0.00		
Vendor (USB001) totals:						-9,942.85	0.00		
VAL005 VALLEY DIESEL									
PA	30882	11/08/17			30882	-2,497.23	0.00		
Vendor (VAL005) totals:						-2,497.23	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-340-026	11/21/17			TP-340-026	-10,945.70	0.00		
Vendor (VAN005) totals:						-10,945.70	0.00		
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	30899	11/21/17			30899	-236.25	0.00		
PA	30918	11/30/17			30918	-236.25	0.00		
Vendor (VIS001) totals:						-472.50	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-337-019	11/09/17			TP-337-019	-1,050.00	0.00		
PA	TP-338-001	11/09/17			TP-338-001	-3,928.71	0.00		
Vendor (WAS001) totals:						-4,978.71	0.00		
WIE004 Ken Wiebe									
PA	TP-342-015	11/30/17			TP-342-015	-98.90	0.00		
Vendor (WIE004) totals:						-98.90	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-342-016	11/30/17			TP-342-016	-503.44	0.00		
Vendor (WIL004) totals:						-503.44	0.00		
XCG001 XCG CONSULTANTS LTD.									
PA	TP-340-027	11/21/17			TP-340-027	-4,800.08	0.00		
Vendor (XCG001) totals:						-4,800.08	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-336-014	11/07/17			TP-336-014	-807.82	0.00		
PA	TP-337-020	11/09/17			TP-337-020	-939.15	0.00		
PA	TP-340-028	11/21/17			TP-340-028	-239.46	0.00		
PA	TP-342-017	11/30/17			TP-342-017	-347.04	0.00		
Vendor (XER001) totals:						-2,333.47	0.00		
Control account (1) totals:						-494,166.18	0.00		
REC002 RECEIVER GENERAL									
PA	30878	11/07/17			30878	-31,594.86	0.00		
PA	30901	11/28/17			30901	-33,193.82	0.00		
Vendor (REC002) totals:						-64,788.68	0.00		
Control account (2) totals:						-64,788.68	0.00		
Report Total						-558,954.68	0.00		

128 vendor(s) printed.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1816

A bylaw to amend the tax limit for the Glacier Gulch Water Diversion
Service

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 850 the Glacier Gulch Water Diversion Local Service within a portion of Electoral Area "A";

AND WHEREAS the Regional District wishes to increase the maximum annual tax requisition for this service from FIVE THOUSAND (\$5,000) DOLLARS TO SIX THOUSAND TWO HUNDRED FIFTY (\$6,250) DOLLARS;

AND WHEREAS under Section 347 of the *Local Government Act*, the sole participant has consented to the adoption of this Bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 5 of Bylaw No. 850, is hereby repealed and the following substituted therefore:

"5. The maximum amount that may be requisitioned annually for the cost of the service shall be SIX THOUSAND TWO HUNDRED FIFTY (\$6,250) DOLLARS."

2. This bylaw may be cited as the "Glacier Gulch Water Diversion Local Service Establishment Amendment Bylaw No. 1816, 2017".

READ A FIRST TIME this 23 day of November, 2017

READ A SECOND TIME this 23 day of November, 2017

READ A THIRD TIME this 23 day of November, 2017

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "A" received this 23 day of November, 2017.

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ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1816 as adopted.

Corporate Administrator