

REGIONAL DISTRICT OF BULKLEY-NECHAKO

SPECIAL MEETING NO. 5

Thursday, May 7, 2020
Via Video/Teleconference

PRESENT: Chair Gerry Thiessen

Directors Shane Brienen
Mark Fisher
Dolores Funk
Clint Lambert
Brad Layton
Linda McGuire
Chris Newell
Mark Parker
Jerry Petersen
Michael Riis-Christianson
Sarrah Storey

Directors Gladys Atrill, Town of Smithers
Absent Judy Greenaway, District of Fort St. James
Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Nellie Davis, Regional Economic Development Coordinator
Janette Derksen, Deputy Director of Environmental Services
– arrived at 11:56 a.m.
John Illes, Chief Financial Officer
Haley Jeffrey, Emergency Services Manager
Deborah Jones-Middleton, Director of Protective Services
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

Other Taylor Turkington, Manager, Assurance, Beswick Hildebrandt
Lund

CALL TO ORDER

Chair Thiessen called the meeting to order at 11:31 a.m.

MOTION TO HOLD
SPECIAL BOARD MEETING

Moved by Director Petersen
Seconded by Director Parker

2020-5-1

"In accordance with Section 220 of the *Local Government Act*, the Regional District of Bulkley-Nechako Board of Directors calls a Special Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

AGENDA

Moved by Director Petersen
Seconded by Director McGuire

2020-5-2

"That the Board Meeting Agenda of May 7, 2020 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

BESWICK HILDEBRANDT LUND – Taylor Turkington, Manager, Assurance RE: 2019 Audit

Chair Thiessen welcomed Taylor Turkington, Manager, Assurance, Beswick Hildebrandt Lund.

Mr. Turkington provided an overview of the letter from Beswick Hildebrandt Lund dated March 7, 2020 regarding Audit Findings and the financial statements for the year ending December 31, 2019. Mr. Turkington indicated additional review of staff travel, meal expenses and CAO moving expenses was conducted to ensure that requirements and procedures are being met. No issues were found.

Chair Thiessen spoke of the possibility of a presentation regarding a Board's Role and Responsibilities.

Mr. Turkington noted the significance of cheque signatories asking questions and ensuring due diligence. He also commented that Board oversight and review of financial reports is important.

Discussion took place in regard to

- Note 12. Underfunded Liability for Landfill Closure Costs
- Temporary investments
 - GIC'S
 - Legislation and policy in regard to Local Government investments.

Chair Thiessen thanked Mr. Turkington for attending the meeting.

REPORTS

Approval of the 2019 Audited Financial Statements Moved by Director McGuire
Seconded by Director Layton

2020-5-3 "That the Board accept and authorize the Chair and the Chief Financial Officer to sign the Financial Statements for the year ending December 31, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Riis-Christianson removed himself from the meeting at 12:04 p.m. due to a conflict of interest in regard to the Lakes District Museum Society Grant Request. He is an employee of the Lakes District Museum.

Lakes District Museum Society Grant Request Moved by Director Funk
Seconded by Director Lambert

2020-5-4 "That the Board approve the grant request of the Lakes District Museum Society and authorize payment of \$1,105.85."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Funk
Seconded by Director Layton

2020-5-5 "That the meeting be adjourned at 12:06 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY