

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 4

Thursday, March 23, 2017

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
John Illes
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen

Directors Absent Dwayne Lindstrom, Village of Fraser Lake
Gerry Thiessen, District of Vanderhoof

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janine Dougall, Director of Environmental Services – arrived at 10:48 a.m., left at 11:23 a.m., returned at 12:45 p.m., left at 12:47 p.m.
Jason Llewellyn, Director of Planning
Rory McKenzie, Environmental Services Operations Manager – arrived at 10:48 a.m., left at 11:23 a.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Others Chris Beach, Village of Burns Lake – arrived at 11:31 a.m., left at 12:14 p.m.
Justus Benckhuysen, Nechako Operations Coordinator, Rio Tinto Alcan – left at 10:56 a.m.
Michel de la Salle, Burns Lake – left at 12:14 p.m.
Lianne Olson, Stakeholder & Community Relations Liaison, Rio Tinto Alcan – left at 10:56 a.m.
Elena Schultz, Burns Lake - left at 12:14 p.m.
Ray Schultz, Burns Lake – arrived at 11:57 a.m., left at 12:14 p.m.

Media Flavio Nienow, LD News – arrived at 10:55 a.m., left at 11:15 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:30 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Bachrach
Seconded by Director Illes

2017-4-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 23, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes **-March 2, 2017**

Moved by Director MacDougall
Seconded by Director Benedict

2017-4-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of March 2, 2017 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee **Meeting Minutes**

Moved by Director Petersen
Seconded by Director Parker

2017-4-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-March 2, 2017 (Unapproved);
- Agriculture Committee Meeting Minutes
-January 26, 2016;
- Committee of the Whole Meeting Minutes
-March 9, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
-February 9, 2017;
- Rural Directors Committee Meeting Minutes
-March 9, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
- February 9, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF THE MINUTES

Letter of Support to CityWest **RE: Connect to Innovate** **Program**

Moved by Director Benedict
Seconded by Director Newell

2017-4-4

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to CityWest for its Connect to Innovate Program application.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update

Chair Miller welcomed Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison, Rio Tinto Alcan.

Ms. Olson and Mr. Benckhuysen provided a PowerPoint Presentation.

DELEGATIONS (CONT'D)

Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update

Update

1. Overall operations, smelter and reservoir;
2. Tunnel project;
3. Company contributions to the economy:
 - B.C.;
 - Regional;
 - Community;
4. Reservoir/Snowpack
5. Future.

Region:

- Terrace;
 - Kitimat;
- Watershed
- 13 First Nations communities;
 - Communities from Burns Lake to Vanderhoof.

Completed new Smelter

- New Technology – AP40;
- Fully operational;
- 1000 fully trained fulltime employees;
- Reduced greenhouse gas emissions by 50%;
- Increased production by 48%.

Carbon Footprint

- One of the lowest carbon footprints in the world in regard to the making of aluminum;
- The market demand is for an environmentally responsible product;
- Kitimat Smelter is one of the cleanest most efficient smelters in the world.

Backup Tunnel

- 2011-2012 spoke to communities regarding the Backup Tunnel Project;
- Phase 1 – linked the 2 tunnels together;
 - o Completed in 2013;
- Phase 2 – no approval as of yet;
 - o Awaiting internal approval – notice to proceed;
 - o Moving ahead on preliminary works;
 - o Will provide long-term reliability to supply power to Kemano;
 - o 8.4 km of the tunnel requires refurbishing;
 - o 7.6 km on the Tahtsa side requires drilling;
 - o Initial thought would require a 2nd intake;
 - No longer required;
 - Use existing intake;
 - Lower environmental impact;
 - o Open houses in early May to speak towards expansion of tunnel.

DELEGATIONS (CONT'D)

Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update

2016 Contributions by Rio Tinto

- \$339 million to the B.C. economy;
- Single largest contributor to the gross domestic product of B.C.
- \$190 million – salaries and pension funds;
- \$43 million – municipal and provincial taxes;
- 1 million to local organizations and communities;
 - o \$700,000 donations and sponsorships;
 - o \$300,000 in kind donations from the dismantling of the Kitimat Modernization Project;
- \$105 million to contract services.

Research and Monitoring Initiatives

- Environment and conservation important to Rio Tinto;
- Environmental stewardship:
 - o How to manage operations and support the Nechako Watershed;
 - o NEEF (Nechako Environmental Enhancement Fund);
 - o NFCP (Nechako Fisheries Conservation Program);
 - o BC Fisheries Society and Sturgeon Hatchery in Vanderhoof.
- Participate on National Climate Change Boards and working group
 - o Aware of initiatives.

Reservoir and Snowpack 2017

- Snowpack – normal – long-term average;
- Modeling - inflow to the reservoir will be slightly below 100% of the long-term average;
- No increase of risk of flooding or risk of water shortage at this time;
- Currently the Reservoir is slightly higher than long-term average but very minor;

Spent approximately 1 ½ years to develop better communications to provide information regarding the reservoir to residents;

- Developed new website and interactive tool;
 - o Provides Environment Canada, Province of B.C. and Rio Tinto's data in one location;
 - o Consultation and the opportunity to provide feedback asking whether the website works better? Is more information needed? Or what works well for individuals;
 - o Survey has 5 questions;
 - o Flow Facts mail out list – to receive a link and update weekly.

Engagement

- Working to engage more in communities;
 - o What's important to the communities?
 - o How do residents access information?
 - o How does Rio Tinto better get information to the communities?
 - o How to better contact Rio Tinto;
 - o What are residents' interests?
 - o Monitoring the watershed.
- Number one priority, interested in learning how to better communicate.

Building Business Together

- The new smelter is cleaner, more efficient, and more automated;
- Are investing in improvements and the reservoir;
- How to operate to better communicate with communities.

DELEGATIONS (CONT'D)

Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update

Director Newell brought forward concerns regarding the SO₂ emissions from the Kitimat Smelter. Sitting on the Northwest Regional Hospital District Board of Directors there is concern regarding the impact to residents near the smelter and the health issues caused by the SO₂ emissions. Ms. Olson noted that there are monitors throughout the airshed that test real time levels of SO₂. The SO₂ emissions have remained the same and are lower than expected. Director Newell mentioned there are not monitors in the watershed and it is a concern. The Northwest Regional Hospital District has conducted a study to investigate the SO₂ impacts.

Director Benedict spoke to the need for better internet service throughout the region to be able to access services and that there may be an opportunity for Rio Tinto to provide support. Ms. Olson will follow up with Director Benedict in regard to the issue.

Discussion took place regarding Rio Tinto providing a formal statement and letter of support for the NWBC Resource Benefits Alliance (RBA). Ms. Olson indicated that the letter will be forthcoming once it has been internally approved.

Chair Miller thanked Mr. Benckhuysen and Ms. Olson for attending the meeting.

ADMINISTRATION REPORTS

North Central Local
Government Association
-Executive Nomination
Procedures

Moved by Director Bachrach
Seconded by Director Greenaway

2017-4-5

“That the Regional District of Bulkley-Nechako Board of Directors nominate Director Brienen for the position of Regional Representative for the Regional District of Bulkley-Nechako for the 2017-2018 North Central Local Government Association Executive.”

Moved by Director Bachrach
Seconded by Director Greenaway

2017-4-6

“That Motion 2017-4-5 be amended to include: Director Fisher be nominated as Alternate Director for the position of Regional Representative for the Regional District of Bulkley-Nechako for 2017-2018 North Central Local Government Association Executive.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

“That the question be called on Motion 2017-4-5 as amended.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

License of Occupation #0181968 –Ft. St. James Bridge Rest Area

Moved by Director Greenaway
Seconded by Director MacDougall

2017-4-7

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 12, 2017 memo titled "License of Occupation #0181968 – Ft. St. James Rest Area."
2. That the Regional Board of Directors discontinue the License of Occupation; and further,
3. That the Regional Board of Directors approve the site clean-up and the associated costs if required by the Province."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director MacDougall mentioned that the Fort St. James Tourism Group is looking to start up and there is a desire for the Kiosk to remain at the location in partnership with Ministry of Transportation and Infrastructure.

Staff has contacted the Province to determine costs for cleanup and is awaiting a response.

Committee Meeting Recommendations -March 9, 2017

Moved by Director Benedict
Seconded by Director Illes

2017-4-8

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 9 as written:

Rural Directors Committee Meeting – March 9, 2017

Recommendation 1:

Re: LDSS Ski and Snowboard Teams – Request for Grant in Aid – Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)

"That School District No. 91 – LDSS Ski and Snowboard Teams be given \$250 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with LDSS Ski and Snowboard Teams attending Provincial Championships in Whistler, B.C."

Recommendation 2:

Re: Fort St. James Secondary School– Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

"That Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – March 9, 2017 (Cont'd)

Recommendation 3:

Re: Fort St. James Secondary School– Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That Fort St. James Secondary School Ski and Board Team be given \$1,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Whistler, B.C.”

Recommendation 4:

Re: School District No. 91– Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That School District No. 91 be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with BC A Boys Basketball Provincials in Langley, B.C.”

Recommendation 5:

Re: Fraser Lake Minor Hockey Association (Midget Team) – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That Fraser Lake Minor Hockey Association (Midget Team) be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with Midget Hockey Provincials in Clearwater, B.C.”

Recommendation 6:

Re: Stelat'en First Nation – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That Stelat'en First Nation be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with an Aboriginal Youth Hockey Tournament in Prince George, B.C.”

Recommendation 7:

Re: School District No. 91 – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That School District No. 91 be given \$500 grant in aid monies from Electoral Area “D”(Fraser Lake Rural) for costs associated with Junior Curling Provincials in Smithers, B.C.”

Recommendation 8:

Re: Letter of Support to CityWest RE: Connect to Innovate Program

“That the Rural Directors Committee write a letter of support from all Rural Directors to CityWest for its application to the Connect to Innovate Program.”

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – March 9, 2017 (Cont'd)

Recommendation 9:

Re: NWIPC Funding for 2017

“That the Regional District of Bulkley-Nechako Board of Directors contribute \$43,500 to the Northwest Invasive Plant Council for invasive plant management for 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Comfor Limited
Shareholders' Resolution

Moved by Director Illes
Seconded by Director Benedict

2017-4-9

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s March 16, 2017 memo titled Chinook Comfor Limited Shareholders’ Resolution.”
2. That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Shareholders’ resolution appointing Lloyd Adams (Burns Lake Band Nominee) as Director effective November 15, 2016 and Shannon Haizimsque (Wet’suwet’en First Nation Nominee), as Director effective November 17, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

License of Occupation
#6406623 –Glenannan
Community Park

Moved by Director Parker
Seconded by Director Petersen

2017-4-10

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s March 12, 2017 memo titled “License of Occupation #6406623 – Glenannan Community Park”; and,
2. That the Regional Board of Directors renew the License of Occupation; and further,
3. That the Regional Board of Director approve that the \$210 fee associated with renewal of the Licence of Occupation be funded by grant in aid monies from Electoral Area “D” (Fraser Lake Rural).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley Valley Pool Budget
for 2017

Moved by Director Fisher
Seconded by Director Repen

2017-4-11

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s March 12, 2017 memo titled “Bulkley Valley Pool Budget for 2017”; and,
2. That the Regional Board of Directors approve the 2017 Budget for the Bulkley Valley Regional Pool.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds Moved by Director Newell
Electoral Areas "G" (Houston Seconded by Director Illes
Rural) & "B" (Burns Lake Rural)
- Topley Fire Protection Society

2017-4-12

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$15,000 of Electoral Area "G" and \$5,000 of Area "B" Federal Gas Tax allocation monies to the towards the energy efficiency upgrades at the Topley Fire Hall;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

3. That the RDBN Board of Directors authorize the withdrawal of up to \$20,300 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

North Central Local
Government Association
Convention – May 3-5, 2017
-Terrace, B.C.

Moved by Director Greenaway
Seconded by Director Parker

2017-4-13

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of Rural Directors and the CAO to the North Central Local Government Association Conference on May 3-5, 2017 in Terrace, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration Reports

Moved by Director Brien
Seconded by Director Parker

2017-4-14

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Manager of Administrative Services' March 14, 2017 memo titled "RDBN Directors' Remuneration Amendment Bylaw No. 1796, 2017";
- Finance/Administration Coordinator's February 17, 2017 memo titled "Report on Federal Gas Tax Projects Approved in 2016";
- Chief Financial Officer's March 12, 2017 memo titled "Final 2017 Draft Budget."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES REPORTS

Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement

Moved by Director Illes
Seconded by Director Liversidge

2017-4-15

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' March 13, 2017 memo titled "Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement."
2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to proceed with completion of the Phase 3A Development Project at the Knockholt Landfill with the RDBN assuming the role of Prime Contractor as authorized under Bylaw No. 1532.
3. Further, that the Regional District of Bulkley-Nechako Board of Directors approve an expenditure limit for completion of the Phase 3A Development Project of \$350,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Janine Dougall, Director of Environmental Services provided an overview of the memo titled "Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement." Ms. Dougall noted that the project has been in development for the last couple of years and 2016 work included the design and test fitting activities to determine the liner design required. Ms. Dougall mentioned that the RDBN has received approval from the Ministry of Environment to proceed with the development of Phase 3 of the Knockholt Landfill. This will assist in providing certainty in moving forward with the RDBN Solid Waste Management Plan. Phase 3 will include two main leachate pipes that will give more certainty for long term clogging of the holes in pipes for leachate collection. Staff reviewed the previous design and the current landfill requirements from the Ministry of Environment to determine the best possible needs for Knockholt Landfill that will provide environmental protection and would be good for the life of the landfill along with the longterm quality and efficiency without increasing costs drastically. The ability to utilize the existing clay liner material in Phase A and B will assist in costs. 2017 will include a more detailed design and actual construction of the Knockholt Landfill Phase 3A Development.

Discussion took place regarding the ammonia created from the leachate collection system downstream from the landfill with the engineered wet land system and then discharged to ground. It appears to be more in relation to the septage receiving facility above the leachate collection facility. A solution is to create an aerated lagoon system to convert the ammonia to nitrogen based compounds that can be released through the current system. Further investigation will need to take place.

ENVIRONMENTAL SERVICES REPORTS (CONT'D)

The lifespan of the Knockholt Landfill Phase development was discussed.

Chair Miller brought forward possible reductions to the volume being landfilled in regard to the cardboard ban that took place in July 2016. Ms. Dougall noted that waste generation data is being completed for the Ministry of Environment reporting requirements currently but a full year of data is required to determine a full data analysis. There appears to be some changes in the volumes being brought to the landfills.

**2017 District of Fort St. James
ICI Paper Recycling Proposal**

Moved by Director Illes
Seconded by Director Parker

2017-4-16

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' March 13, 2017 memo titled "2017 District of Fort St. James ICI Paper Recycling Proposal."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve a contract with the District of Fort St. James in support of the proposal for the continuance of ICI (Industrial, Commercial, Institutional) mixed paper recycling services for Fort St. James and Area, for the time period of January 1 – December 31, 2017 at a total cost of \$14,000 (excluding GST)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors)
REFERRALS**

**OGC Referral: Proposed
Coastal GasLink Pipeline
Huckleberry Multi-Use Site
Electoral Area "G"**

Moved by Director Newell
Seconded by Director Benedict

2017-4-17

"That the Regional District of Bulkley-Nechako Board of Directors direct that the letter attached to the staff report dated March 14, 2017 from the Director of Planning be sent as the Regional District of Bulkley-Nechako's response to the referral for the Huckleberry Multi-Use Site."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Concern was raised regarding the lack of time to respond to the referral. It was noted that the Regional District has repeatedly requested that the deadlines be extended. It was also noted that the deadline relates to the response to the Company. It is not too late to send the response to the Oil and Gas Commission.

Concerns were brought forward in regard to the lack of response related to the location of work camps and other uses on lands not appropriately zoned. Requests have been made to the proponent to address the land use issues associated with these sites. There are also concerns that once construction begins there will be applications submitted at the last minute and there will be pressure to approve the applications or risk delaying the project. The Regional Board spoke of the importance of addressing the issues immediately.

DEVELOPMENT SERVICES (All Directors)

REFERRALS (CONT'D)

Moved by Director Repen
Seconded by Director Newell

2017-4-18

"That Motion 2017-4-17 be amended to include a statement noting that an application for a temporary use permit should be made to allow the Regional Board to consider the uses proposed at the Huckleberry multi-use site."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

"That the question be called on Motion 2017-4-17 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Crown Land Referral No.
7408719 RE: Tophay Leo
Farms, Electoral Area "C"

Moved by Director Fisher
Seconded by Director Greenaway

2017-4-19

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to write a letter to Crown Lands outlining the Regional Board's comments in regard to Crown Land Referral No. 7408719 Tophay Leo Farms, Electoral Area "C"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional Board discussed the following in regard to Crown Land Referral No. 7408719 (Tophay Leo Farms Ltd.):

- 1 The Regional District of Bulkley-Nechako Board of Directors encourages the production of value added agricultural products. The use of large areas of land devoted to the export of hay is not the best use of the land.
- 2 The RDBN has concerns regarding the economic impacts of large industrial farm operations monopolizing available farm land on the region.
- 3 The RDBN is concerned that new entrants to farming, small farmers looking to expand their operations, and farms looking to add value to agricultural products will be impacted by the continued monopolization of farm lands by large industrial farm operations.
- 4 If single farm operations get too large and control too much land they will reduce the availability of the products they are shipping out of the region.

ELECTORAL AREA PLANNING (All Directors)

BYLAW FOR FIRST AND SECOND READING

Rezoning File No. A-01-17
Gary Fearnside
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Repen

2017-4-20

1. "That the Regional District of Bulkley-Nechako Board of Directors approve the applicant's request to waive the \$700 application fee pursuant to Section 5.2 of "Development Procedures Bylaw No. 1422, 2007."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017" be given first and second reading this 23rd day of March, 2017 and subsequently be taken to Public Hearing.
3. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017" be held and delegated to the Director or Alternate Director for Electoral Area A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning File No. A-01-17
Gary Fearnside
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Repen

2017-4-21

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to Rezoning File No. A-01-17 applicant and future applicants outlining the following:

- a. that Lunan Road is public access that currently has no amenities.
- b. Use of this space is increasing dramatically each year and the need for basic services like garbage collection have been identified.
- c. there may be future opportunities to explore a user based system to recover costs for basic services at the public access at Lunan Road.
- d. Due to the increased use of the Bulkley River the RDBN has requested that the Province consider the cumulative noise and congestion impacts of activates on and near the river to businesses, recreation users and residents living near the river.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the Lunan Road access being a road right of way under the Ministry of Transportation and Infrastructure. Any potential to create a system to recover costs for basic services will require a society or organization to take responsibility for the right of way. Due to the current access being road right of way a License of Occupation is not an option.

ELECTORAL AREA PLANNING (All Directors)

BYLAW FOR FIRST AND SECOND READING (CONT'D)

Rezoning File No. A-01-17
Gary Fearnside
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Repen

2017-4-22

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

1. Research options in regard to the potential management of the Lunan Road public access right of way;
2. Investigate options to recover costs for basic services from businesses using the access;
3. Investigate management options for specific local sites;
4. Investigate options to partner with other agencies such as BC Parks."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

APPLICATION FOR DENIAL

The Regional Board provided Elena Schultz an opportunity to speak to her Rezoning File No. E-02-16 application.

Ms. Schultz noted that the proposed building could be changed from a one story to a two story building to minimize the footprint of the proposed building. She also indicated that the traffic associated with the proposed development could use alternate Forest Service Roads from Houston and Fraser Lake rather than the ferry to travel to the facility. Ms. Schultz spoke to the need for development and it can happen along with people wanting solitude. She also explained that they will endeavor to be very considerate of the environmental impact to the land.

Director Repen noted that the impacts to the character of the region is a concern and the infrastructure on the Southside of Francois Lake was not built to accommodate the applicant's proposed number of people expected to visit the area. Director Benedict also noted that the Area "E" Advisory Planning Committee considered the application and resolved that rezoning application E-02-16 be denied as the scale of the proposed development is not suitable for the area.

Rezoning File No. E-02-16
Schultz, Electoral Area "E"

Moved by Director Benedict
Seconded by Director Repen

2017-4-23

"That Rezoning Application No. E-02-16 be denied."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for Lunch at 12:14 p.m.

Reconvened at 12:45 p.m.

THANK YOU

Thank You to Janine Dougall,
Director of Environmental
Services

Chair Miller thanked Janine Dougall, Director of Environmental Services for her hard work and commitment to the Regional District throughout her time with the RDBN. Ms. Dougall spoke to the team effort between staff and the Regional Board in developing Environmental Services throughout the region. Chair Miller wished Ms. Dougall well in moving forward with her new job opportunity.

PROTECTIVE SERVICES (All Directors)

MEMOS

Monthly 9-1-1 Call Report
-January, 2017

Moved by Director MacDougall
Seconded by Director Petersen

2017-4-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Assistant's February 17, 2017 memo titled "Monthly 9-1-1 Call Report – January 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

OTHER (All Directors)

PLANNING DEPARTMENT REPORTS

Planning Department Reports

Moved by Director Bachrach
Seconded by Director Newell

2017-4-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Enquiries Report for February, 2017;
- Action List for February, 2017;
- Building Inspector's Report for February, 2017.

Planning Department Correspondence:

- Prince Rupert Gas Transmission Project RE: Socio-Economic Effects Management Plan Update, Rev 1, December, 2016."

ADMINISTRATION CORRESPONDENCE:

- Ministry of Transportation and Infrastructure - Thank You for Meeting at 2016 UBCM Convention;
- Canadian Radio-television and Telecommunications Commission – Response to January 12, 2017 RDBN Letter re: High-Speed Internet Targets;
- BC Transit – Welcome – Bulkley Nechako Regional Transit System;
- Small Business BC Awards – RDBN: Smithers Business Nominated for Small Business BC Awards;
- Northern Development Initiative Trust – 2017 Local Government Management Internship Program;
- Northern Development Initiative Trust – Murray Ridge Trail Upgrade;
- Northern Development Initiative Trust – Fair Grounds Improvement;
- Enbridge – Shell Group LNG Announcement;
- Enbridge – Announcement: Enbridge Day 1;
- Cathy Peters – Youth and Child Exploitation: Recommendations to Help Stop It;
- District of Coldstream – Provincial Private Moorage Program;
- FCM Communiqué – Budget Day is March 22: This is Our Moment;

ADMINISTRATION CORRESPONDENCE (CONT'D)

-Union of B.C. Municipalities:

- Budget 2017 Highlights
- Ruling Allows Municipal Regulation of Dispensaries
- New Intake for Federal Gas Tax Fund
- In Memoriam: Gerry Kingston
- National Energy Board Modernization: Expert Panel Consultations
- Windshield Repair Resolution Implemented
- Gas Tax Fund Signage Templates
- Local Governments and the Sharing Economy;

INVITATIONS

-Raising the Profile Project Regional Community Meetings.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the Connect to Innovate Program and funding from the CRTC.

The funding from the Federal and Provincial Government for the Evergreen Transit Line in Vancouver was discussed in comparison to the discrepancy in per capita funding provided to the urban areas in relation to the per capita funding provided to rural areas. The funding model for greater Vancouver in regard to transit and health care was discussed. Chair Miller noted that these issues are in direct relation to why the NWBC Resource Benefits Alliance (RBA) was formed and the need to strengthen the RBA.

VERBAL REPORTS

Village of Granisle
-Successful Grant Applications

Director Liversidge commented that the Village of Granisle has been successful in receiving grant funding for a number of projects: Community Vehicle Grant, grant funding to further develop its marina and funds to create a study and model of the Village of Granisle water works system. This is very encouraging for the community.

Fraser Lake and Area “D”
(Fraser Lake Rural) Funding

Director Parker noted that Fraser Lake and Electoral Area “D” (Fraser Lake Rural) has also received funding for the Community Vehicle Grant, the Endako Hall and the Fraser Lake Crisis Centre. Fort Fraser has also been successful in receiving \$3.1 million for its Fort Fraser Infrastructure Improvement Project.

VERBAL REPORTS (CONT'D)

Presentation to the Senate on the Acquisition of Farmland

Director Parker mentioned that on March 7, 2017, he along with Director Thiessen participated in a video conference with the Senate on the Acquisition of Farmland in regard to foreign ownership of lands. The video conference was hosted by Community Futures Fraser Fort George due to equipment needed for the Video conference. Director Parker noted that the Senate Committee was not aware that B.C. did not have regulations in place to address foreign ownership of land in B.C. Director Parker and Thiessen encouraged the Senate Committee to consider a federal policy with each province having their own policy. He noted that the large amounts of land being purchased by foreign owned companies is having a negative impact on the possibility for new entrants to buy into the agriculture sector.

Smithers Haskap Berry Farm Helps Okanagan Spirits Craft Distillery Win Gold at the World Spirit Competition

Director Fisher mentioned that Randy and Elaine Rogers had notified him informing him that the Okanagan Spirits Craft Distillery had won gold at the World Spirit Competition with the haskap berries they provided to the distillery from their farm in Electoral Area "A" (Smithers Rural).

North Central Local Government – Executive Meeting – Update

Director Fisher reported that he had recently attended the North Central Local Government (NCLGA) Executive Meeting. He mentioned that the NCLGA has been developing a Strategic Plan and are seeking new memberships with First Nations communities. They are also looking to develop an endowment fund to fund various local government initiatives and also develop Memorandums of Understanding (MOU) with communities similar to the NCLGA, Northern Development Initiative Trust and Omineca Beetle Action Coalition MOU.

Discussion took place with the Northern Building and Construction Associations and forming an MOU. Concerns were expressed in regard to the role of NCLGA regarding building codes.

NCLGA Convention corporate sponsorship and the levels in which there is corporate sponsorship was discussed. There needs to be further information regarding the companies providing sponsorship.

Conversation was also held in regard to making NCLGA resolutions more effective.

- Writing of them – 2 “therefore’s” and 1 “be it resolved”;
- Resolution Committee may return resolutions for further clarification;
- After a resolution has passed at the NCLGA Convention and the committee will work to move it forward;
- Structure in terms of advocacy;
- Resolution committee work with host committee to move forward;
- Priority and planning committee take themes – forestry/transportation;
- Board is feeling there is not a lot of engagement and that follow-up is required.

VERBAL REPORTS (CONT'D)

NCLGA is also working to increase communication with member communities and producing a video on NCLGA's organizational redevelopment. NCLGA is needing a Terms of Reference that will result in a more effective organization.

Meeting with Building Safety Standards Branch

Director Petersen spoke of participating in a meeting with the Building Safety Standards Branch in regard to its new building code and step code document. Director Petersen voiced concerns regarding the impacts to the Regional District and that the Building Safety Standards Branch has no authority to make any changes to the regulations. He noted that the BSSB was participating in the call to inform the group of how to implement the regulations but he noted there is very serious concerns that need to be addressed. Director Petersen mentioned the need to bring the issue forward during any of the Provincial Election All Candidates Forums that may take place throughout the region.

Topley Fire Department Building

Director Newell mentioned he attended the Topley Fire Department Annual General Meeting and received a tour of the renovated Topley Fire Department Building. He spoke of the good work completed by the volunteers with the funding provided by the Regional District.

Village of Telkwa – Update

Director Repen spoke of being contacted by the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development in regard to the Village of Telkwa receiving funding for its much needed water tower project. He noted that the application was to the Clean Water and Waste Water Fund. He received information from the Province that they had removed the application from the Clean Water and Waste Water Fund and the funding that was being provided under the New Building Canada Fund - Small Communities Fund which requires the municipality to contribute a larger amount of funds to the project. He spoke of the Province indicating that the project was denied under the Clean Water and Waste Water Fund due to the timelines of completing the project in the timelines outlined by the fund. He expressed frustration in receiving the information that Fort Fraser still received their funds after receiving a one year deferral to complete their project.

Director Repen expressed his frustrations and concerns and felt that the Village of Telkwa was not treated fairly in the process. He noted that the Village of Telkwa is in dire need of support similar to what is provided to the District of Taylor BC through their participation in the Peace Agreement. Director Repen spoke of the need to move forward with the Resource Benefits Alliance to help support small communities such as Telkwa.

VERBAL REPORTS (CONT'D)

Chair's Update

Building Safety Standards Branch Teleconference Meeting

- Discussion took place regarding the cost implications to RDBN residents with the new regulations;
- Chair Miller, Directors Petersen and Greenaway and staff participating in the call outlined valid points of concern and impact to the region;
- More time is needed to have further discussions;
- Building Safety Standards Branch has requested a future meeting date with the RDBN.

NWBC Resource Benefits Alliance

- Continuing to move forward with the RBA;
- The importance of resource revenue sharing to the region and communities such as Telkwa is very much needed.

Spruce Beetle Public Advisory Committee

- Met with the Spruce Beetle PAC at the RDBN;
- Local FLNRO involvement;
- Gain information in regard to the Spruce Beetle for the Lakes TSA;
- The Lakes Timber Supply Area is not in a critical state in regard to the Spruce Beetle but there may be strategies to utilize and learn from what is occurring in the Omineca region;
- Suggestion that an audit be completed of the plantaking place in the Omineca region;
- Chair Miller will be a part of the audit process.

Local Service Area Budget Meetings

- Attending meetings with the Burns Lake Library, Village of Burns Lake and Director Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural) in regard to the joint services that are provided in the area.

UBCM CAO/CEO Conference and Municipal Finance Authority Conference in Victoria March 27-29, 2017

- Chair Miller and Melany de Weerd, CAO will be attending the UBCM CAO/CEO Conference;
- Providing a presentation in regard to the 9-1-1 Levy and Fee Structure.

Receipt of Verbal Reports

Moved by Director MacDougall
Seconded by Director Illes

2017-4-26

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts -February, 2017

Moved by Director Benedict
Seconded by Director Illes

2017-4-27

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid February, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Newell
Seconded by Director Petersen

2017-4-28

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

- Global Learning Forum 2017 – Renewable Cities Forum -May 17-19, 2017 – Vancouver, B.C.;
- National Privacy & Data Governance Congress 2017 April 5-7, 2017, Calgary, Alberta;
- BC Community Forest Association – February 2017 Newsletter;
- C3 Alliance Corp – News Release February 28, 2017 – C# Alliance Corp Announces Retirement of CO-Founder and President, Philip Jerry Asp;
- Canfor News Release March 2, 2017 – Canfor Announces Renewal of Normal Course Issuer Bid;
- Clean Energy Canada Review:
 - March 13, 2017 – Just How Big is Clean Energy
 - March 6, 2017 – Brace for Impact;
- Federation of Canadian Municipalities – Green Update – Wastewater Case Studies Solutions and Strategies;
- Federation of Canadian Municipalities – President's Corner –March 2017;
- Federation of Canadian Municipalities – FCM Voice
 - March 10, 2017 – Budget Day is March 22/Haiti Rebuilding Fund/Infrastructure Projects Extensions;
 - February 24, 2017 – Jon Montgomery at AC 2017/ #IDW2017/ March 7th Webinar/Roll of Honor;
- Ministry of Forests, lands and Natural Resource Operation
 - Update from the Minister – February 2017;
- Nechako Reservoir Update - Flow Facts:
 - February 4th to February 10th, 2017
 - February 25th to March 3rd, 2017
 - February 18th to February 24th, 2017;
- Nechako Reservoir Updates – Provide Your Feedback – Flow Facts;
- RDBN Newspaper Clippings;
- Resource Works Newsletter – Disruptive Innovation Comes to Mining;
- SeaLegacy in Partnership with The Salish Sea Trust – Is the Salish;
- Sea Canada's Next World Heritage Site?

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second, Third Reading and Adoption

No. 1795 – Regional District of Bulkley-Nechako Financial Moved by Director Bachrach
Seconded by Director Brien

2017-4-29 “That “Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1795, 2017” be given first, second, third reading and adoption this 23rd day of March, 2017.”

(All/Weighted/Majority) CARRIED UNANIMOUSLY

No. 1796 – Regional District of Bulkley-Nechako Directors’ Remuneration Amendment Moved by Director Bachrach
Seconded by Director Parker

2017-4-30 “That “Regional District of Bulkley-Nechako Directors’ Remuneration Amendment Bylaw No. 1796, 2017” be given first, second, third reading and adoption this 23rd day of March, 2017.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bylaws for Adoption

No. 1792 – Colony Point Street Lighting Local Service Service Establishment Amendment Moved by Director Greenaway
Seconded by Director MacDougall

2017-4-31 “That “Colony Point Street Lighting Local Service Establishment Amendment Bylaw No. 1792, 2017” be adopted this 23rd day of March, 2017.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

No. 1793 – Vanderhoof Rural Fire Protection Local Service Establishment Amendment Moved by Director Petersen
Seconded by Director Greenaway

2017-4-32 “That “Vanderhoof Rural Fire Protection Local Service Establishment Amendment Bylaw No. 1793, 2017” be adopted this 23rd day of March, 2017.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

DEVELOPMENT SERVICES (All Directors)

Rezoning File No. A-01-17 RE: Ministry of Agriculture Referral Response, Gary Fearnside, Electoral Area “A” Moved by Director Fisher
Seconded by Director Repen

2017-4-33 “That the Regional District of Bulkley-Nechako Board of Directors receive the Ministry of Agriculture referral response to Rezoning File No. A-01-17, Gary Fearnside, Electoral Area “A.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA (CONT'D)

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Rezoning File No. E-02-17
RE: Letter – Amending
Application, Elena & Nelson
Schultz, Electoral Area “E”

Moved by Director Benedict
Seconded by Director Illes

2017-4-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the letter from Elena & Nelson Schults re: Amending Application Rezoning File No. E-02-17, Electoral Area “E”.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER (All Directors)

The BC Energy Step Code
Awareness and Readiness
Survey – Energy Step Code,
August 2016 Final Report

Moved by Director Petersen
Seconded by Director Brien

2017-4-35

“That the Regional District of Bulkley-Nechako Board of Directors direct that the letter attached to the staff report dated March 12, 2017 from the Director of Planning be sent to the Minister of Natural Gas Development and Minister Responsible for Housing.”

Opposed: Director Bachrach CARRIED

(All/Directors/Majority)

Jason Llewellyn, Director of Planning commented that the Province released the Energy Step Code in relation to the Province’s Climate Leadership Plan. The Plan set a goal that all new buildings in British Columbia will be net zero ready within 15 years. A net-zero energy building is one that has reduced energy requirements, and renewable energy systems, so that the building produces as much energy as it consumes. The Provincial Government initiated the Energy Step Codes to assist local governments to implement the requirements by 2032. The Energy Step Code is a series of 5 steps. Under Step 1, every class of home and building will be required to be energy modeled prior to construction and then tested for airtightness prior to occupancy. Subsequent steps establish targets relating to the efficiency of the total building and the performance of the mechanical system.

Director Llewellyn noted that Northern BC may struggle to have access to the certified professionals and the costs associated to hire those individuals to provide energy modeling and testing throughout the process may be challenging.

Discussion took place regarding the different energy needs and costs to build a home in areas of the province with milder temperatures compared to homes in areas in the northern parts of the province with colder temperatures for longer periods of time. Director Petersen spoke to homes being built so airtight that ventilation and circulation of air are an issue.

OTHER (All Directors) (CONT')

Director Bachrach noted that buildings represent 50% of emissions in B.C. He noted that emphasis is being placed on the costs of construction and not the life span of the building. He spoke of the need to have incentives to invest in better efficiency systems at the start of a build of a home to assist with the cost to operate a home over the homes lifespan. Director Bachrach mentioned that as energy costs increase individuals will be wanting houses that are more energy efficient to operate. He commented that municipalities could provide incentives to homes being built to Step 2 and/or 3 of the Energy Step Code to encourage construction of more energy efficient homes. Director Bachrach spoke of the need to reduce emissions dramatically.

Chair Miller stated that there is a need to encourage lower energy usage in homes. He spoke of the difference between a "net-zero" home and a "passive" home. A passive house reduces the carbon foot print and reduces the energy usage in the house to a minimum. A net-zero house is one that generates only as much energy as it uses. Chair Miller noted that Europe uses a passive house building code. He spoke of the significant costs associated with building a net-zero house. Chair Miller noted that communities in the region also have very few certified builders and the cost to build a house in locations such as Burns Lake is worth more than what a house can be sold for in the community.

Director Repen spoke of concerns in regard to the dis-connect in regard to the differences between northern and southern communities and that there are differences in building homes in different locations of the Province.

Director Bachrach mentioned that the concepts of a net-zero house and a passive house are similar. He noted that the BC Energy Step Code mentions the need to be net-zero ready and that different steps of the code have higher requirements to meet. He spoke of the need to have a concept and or initiative that will send a market signal that there needs to be a change to address housing emissions and energy efficiency. Chair Miller noted the importance of addressing the carbon footprint in a cost effective manner.

**SPECIAL IN CAMERA
MEETING MOTION**

2017-4-36

Moved by Director Illes
Seconded by Director Brien

"In accordance with Sections (1)(c) – labor relations or other employee relations 90 (2)(b) of the *Community Charter* – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Clean Water and Waste Water Fund) or information received relating to these matters must be closed to the public therefore exercise their option of excluding the public for this meeting."

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Brien

2017-4-37

“That the meeting be adjourned at 1:58 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant