

REGIONAL DISTRICT OF BULKLEY-NECHAKO

COMMITTEE OF THE WHOLE MEETING

Thursday, October 6, 2016

PRESENT:	Chairperson	Bill Miller
	Directors	Taylor Bachrach Eileen Benedict Shane Brien John Illes Dwayne Lindstrom Thomas Liversidge Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
	Directors Absent	Mark Fisher, Electoral Area "A" (Smithers Rural) Tom Greenaway, Electoral Area "C" (Fort St. James Rural) Rob MacDougall, District of Fort St. James
	Alternate Directors	Bob Hughes, Electoral Area "C" (Fort St. James Rural) Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)
	Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Janine Dougall, Director of Environmental Services – arrived at 12:58 p.m., left at 1:26 p.m. arrived at 2:25 p.m. Jason Llewellyn, Director of Planning – left at 2:25 p.m., arrived at 2:47 p.m. Roxanne Shepherd, Chief Financial Officer Corrine Swenson, Manager of Regional Economic Development Wendy Wainwright, Executive Assistant
	Others	Val Anderson, Economic Development Officer – arrived at 12:41 p.m. Gladys Atrill, Councillor, Town of Smithers – left at 12:10 p.m. David Borth, Executive Director, Rural Dividend Fund – arrived at Peter Johnson, Stewart McDannold Stuart – via teleconference and GoTo Meeting 10:30 to 12:10 p.m. Susan Schienbein, Councillor, Village of Burns Lake – left at 12:10 p.m. Sheryl Worthing, CAO, Village of Burns Lake – arrived at 12:41 p.m.
	Via Tele- Conference:	Greg Brown, Councillor, Town of Smithers – left at 12:10 p.m. Tom Clement, CAO, District of Vanderhoof – left at 12:10 p.m. Kevin Crook, CAO, District of Fort St. James – left at 12:10 p.m. Lina Gasser, Deputy Corporate Officer, District of Fort St. James – left at 12:10 p.m. Brenda Gouglas, Councillor, District of Fort St. James – left at 12:10 p.m. Sara Storey, Councillor, Village of Fraser Lake – left at 12:10 p.m. Anne Yanciw, CAO Town of Smithers – left at 12:10 p.m.

Media Flavio Nienow, LD News – left at 10:43 a.m.

CALL TO ORDER Chair Miller called the meeting to order at 10:30 a.m.

AGENDA & SUPPLEMENTARY AGENDA Moved by Alternate Director Stoltenberg
Seconded by Director Petersen

C.W.2016-8-1 “That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of October 6, 2016 be approved; and further, that the Supplementary Agenda be received.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole Minutes – September 8, 2016 Moved by Director Brienen
Seconded by Director Bachrach

C.W.2016-7-2 “That the Committee of the Whole meeting minutes of September 8, 2016 be received.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

DELEGATIONS

Peter Johnson, Stewart McDannold Stuart Barristers and Solicitors re: Conflict of Interest Exception Regulation – Via GoTo Meeting and Teleconference

Chair Miller welcomed Peter Johnson, Stewart McDannold Stuart Barristers and Solicitors.

Mr. Johnson provided a PowerPoint Presentation in regard to:

- **Conflict of Interest of Elected Officials:**
 - o What is a conflict of interest?
 - o Sources of Law – Conflict of Interest;
 - Pre-1993;
 - New Conflict of Interest Legislation for BC – 1993;
 - *Community Charter*;
 - Common Law (case law);
 - Disclosure of Conflict;
 - Restrictions on Participation;
 - Withdrawing the Declaration of Conflict;
 - Pecuniary Conflicts of Interest;
 - o Direct vs. Indirect pecuniary interests;
 - Appointments to Outside Boards, Agencies;
 - o New Regulations *Conflict of Interest Exceptions Regulations*, B.C. Reg. 91/2016;
 - Who does the exemption apply to?
 - What interests are exempted?
 - Summary of New Regulations;
 - Non-Pecuniary Conflicts of Interest;
 - Non-Pecuniary Conflicts of Interest – Political bias;
 - Statutory Exceptions;
 - Consequences;
 - Restrictions on Influence;
 - Gifts;
 - Disclosure of Contracts;
 - Confidentiality/Insider Information.

DELEGATIONS (CONT'D)

Peter Johnson, Stewart McDannold Stuart Barristers and Solicitors re: Conflict of Interest Exception Regulation – Via GoTo Meeting and Teleconference (Cont'd)

Discussion took place regarding Regional Board members being appointed to outside Boards and/or Agencies.

Specific issues need to be brought forward to Municipal Councils or Regional District Board solicitors directly in order to clarify all the facts and details.

Chair Miller thanked Mr. Johnson for attending the meeting.

Break for lunch at 12:10 p.m.

Reconvened at 12:41 p.m.

DELEGATIONS (CONT'D)

David Borth, Executive Director, Rural Dividend Fund

Chair Miller welcomed David Borth, Executive Director, Rural Dividend Fund.

Mr. Borth provided an overview of the formation of the BC Rural Dividend Fund and the mandate to Minister Thomson, Ministry of Forests, Lands and Natural Resource Operations to administer the fund.

Mr. Borth provided a PowerPoint Presentation.

First Intake Funding Announcements:

- Sent to applicants September 29th;
- Rural Dividend Second Intake:
 - o October 3rd to October 31st;
- Three year program;
- Assist communities to identify projects;
 - o There has been changes to the criteria;

Program Overview

- \$25 million a year for three years;
- Spring 2019;
- Two intakes in 2016, 2017 and one intake in 2018;
- Provide benefits to rural communities populations under 25,000;

Eligible Applicants

- Local Governments:
 - o Municipalities;
 - o Regional Districts;
 - o Unincorporated areas;
- First Nations;
- Not – for – Profit Organization's;
 - o OBAC and NDIT not eligible to apply
 - Can partner with communities;
 - o Community Futures are now able to apply;

DELEGATIONS (CONT'D)

David Borth, Executive Director, Rural Dividend Fund (Cont'd)

Project Categories

- Community Capacity Building;
- Workforce Development;
- Community and Economic Development;
- Business Sector Development;

Funding Streams

- Project Development – Up to \$10,000:
 - o Feasibility studies, business cases;
 - o Up to 100% of costs;
- Single Applicant – Up to \$100,000:
 - o Up to 80% of costs;
- Partnerships – Up to \$500,000:
 - o Up to 60% of costs;

Program Changes

- Revisions based on feedback from applicants and Rural Advisory Committee (RAC);
- Easier and quicker application process;
- Greater program accessibility;

Infrastructure Projects – NEW

- Up to 25% of project costs;
- Must directly link to economic development/diversification;
- Not for traditional infrastructure;

Destination Trail Projects – NEW

- Directly linked to economic development;

Financial Statements – NEW:

- Tiered depending upon funding request:
 - o Up to \$10,000 – internally prepared and signed by two board members;
 - o \$10,000-100,000 – review engagement;
 - o \$100,000-500,000 – audited financials;

Selection Criteria

- Listed in the Program Guide, including:
 - o Strength of the project;
 - o Rural communities most in need;
 - o Capacity to deliver project;
 - o Anticipated benefit of project on community;

Second Intake Review Timelines:

- Project Development applications:
 - o Expedited process – decisions by early 2017;
 - o \$100,000-500,000 – decisions by February 2017;
- Project applications:
 - o On the website;
 - Q&A being approved to be on the website;
 - Project descriptions;
 - Program guide.

Director Repen voiced concerns and frustration in regard to the need for critical infrastructure in small communities and yet this fund cannot be used for critical infrastructure. He spoke to critical infrastructure being an economic benefit as it directly relates to the attraction and retention of residents. Director Repen also spoke to the resource benefit funds that some small communities in the province receive which allows those communities to upgrade their infrastructure and benefit economically.

DELEGATIONS (CONT'D)

David Borth, Executive Director, Rural Dividend Fund (Cont'd)

Mr. Borth spoke to the term "Dividend" and the political decisions to make the Rural Dividend Fund an application based fund. He spoke to the Rural Dividend Advisory Committee discussing some of the issues in the future.

Discussion took place regarding communities attempting to find projects that align with the criteria. An arena is an example of an economic development tool for communities and yet the infrastructure does not align with the criteria of the program. If infrastructure is not taken care of there will be no economic development. Communities would like to have funding for their core priorities. Director Bachrach spoke to concerns in regard to taking capacity from municipal core priorities and reallocating to try and find projects that would fit the criteria.

Director Thiessen spoke to being a member of the Rural Advisory Committee and being one of four Mayors on the fourteen member Board. He spoke to the UBCM completing a similar survey to the Forestry Consultation Process that was recently undertaken to determine the actual needs and requirements of rural B.C. communities. Mr. Borth spoke of bringing the ideas forward at the Rural Advisory Committee next week at its meeting in Victoria.

Director Benedict asked if each Electoral Area could apply for the Rural Dividend Fund. Mr. Borth indicated that each Electoral Area would be eligible to apply for funds and collectively use the funds on a project. Director Benedict spoke to potentially applying for funds for an Electoral Area joint project.

Chair Miller thanked Mr. Borth for attending the meeting.

Break to move to the Regional Transit Meeting at 1:26 p.m.

Reconvened at 2:24 p.m.

DISCUSSION ITEM

Darlene Morgan, Chief Administrative Officer, Nisaga's Village of Gitlaxt'aamiks – Travel and Accommodation Cost for Appearing as a Delegation at an Upcoming Board Meeting

Chair Miller noted Darlene Morgan's experiences and spoke to her knowledge in regard to the Truth and Reconciliation Commissions Report's recommendations for local government. Discussion took place in regard to having First Nations representatives from within the RDBN present at RDBN meetings. The ability to utilize GoTo Meeting (Video/Teleconference program) for a presentation was also discussed.

REPORTS

Liability Insurance for Private Instructors at Bulkley Valley Pool

Moved by Alternate Director Stoltenberg
Seconded by Director Repen

C.W.2016-8-3

"That the Committee of the Whole defer the Chief Financial Administrators September 29, 2016 memo titled "Liability Insurance for Private Instructors at Bulkley Valley Pool" to a future Regional District of Bulkley-Nechako Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

RDBN Solid Waste
Management Plan Update
Issuance of Request for
Proposals

Moved by Director Thiessen
Seconded by Director Repen

C.W.2016-8-4

“That the Committee of the Whole receive the Director of Environmental Service’s September 27, 2016 memo titled “RDBN Solid Waste Management Plan Update Issuance of Request for Proposals.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

Discussion took place in regard to providing a gift to the Nadleh Whut’enne Yah for their Grand Opening Celebrations.

Nadleh Whuet’enne Yah
Grand Opening Celebration
-October 22, 2016

Moved by Director Parker
Seconded by Alternate Director Stoltenberg

C.W.2016-8-5

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors approve up to \$500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with providing a gift for the Nadleh Whut’enne Yah Grand Opening Celebrations.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

BC Hydro – Planned Power
Outage – Fort St. James and
Area – October 16 & 23, 2016

Moved by Alternate Director Stoltenberg
Seconded by Alternate Director Hughes

C.W.2016-8-6

“That the Committee of the Whole receive the correspondence from BC Hydro regarding Planned Power Outage – Fort St. James and Area – October 16 & 23, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

CORRESPONDENCE

Moricetown Band – Request for Letters of Support – Grant Applications – Northern Development Initiative Trust and BC Rural Dividend Fund Moved by Director Repen
Seconded by Director Bachrach

C.W.2016-8-7

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors provide a letter of support to the Moricetown Band for its grant application to Northern Development Initiative Trust and BC Rural Dividend Fund for infrastructure upgrades to the RV Park and Campground overlooking Moricetown Canyon.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

Yellowhead Road & Bridge -Pre-Winter Stakeholders Meeting – October 20, 2016 Moved by Director Parker
Seconded by Alternate Director Stoltenberg

C.W.2016 -8-8

“That the Committee of the Whole receive the invitation from Yellowhead Road & Bridge regarding the Pre-Winter Stakeholders Meeting on October 20, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Smithers/Telkwa Transfer Station Metal and Wood Salvaging

Director Repen spoke to receiving a twenty-three page petition with 451 signatures to provide the public access to the metal and wood piles for salvaging at the Smithers/Telkwa Transfer Station. Director Repen noted the need to find a solution to address the liability issues with salvaging of metal and wood at RDBN Solid Waste Management Facilities.

Janine Dougall, Director of Environmental Services mentioned that during the Solid Waste Management Plan review that is currently being undertaken by the Regional Board a component will be to analyze how to encourage reduce, reuse and recycle materials and programs in the RDBN. The costs involved in mitigating the liability associated with allowing salvaging of metal and wood was brought forward for discussion.

Discussion took place regarding utilizing grant funding from the Municipal Insurance Association of B.C. for local government risk management programs. Ms. Dougall stated that the grant funding was accessed for the Reuse Shed Risk Management study conducted in the process of reopening the sheds. The opportunity for the RDBN to apply for funding is not available again until 2017. In 2017, as part of the SWMP review the RDBN Board can determine how to move forward. Providing public notification was discussed.

NEW BUSINESS (CONT'D)

Solid Waste Management Plan Moved by Director Repen
Review Public Notification, Seconded by Director Illes
Rural Dividend Fund and
MIA BC Risk Management
Funding

C.W.2016 -8-8

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to:
a. Write an article providing public notification of the Solid Waste Management Plan review process being undertaken by the RDBN and the inclusion of reduce, reuse and recycle initiatives to be reviewed in regard to metal and wood salvaging;
b. that staff apply to the Rural Dividend Fund for a metal and wood salvaging study in the region;
c. that staff apply to the Municipal Insurance Association of BC in January, 2017 for Risk Management grant funding in regard to metal and wood salvaging at RDBN Solid Waste Management Facilities.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Alternate Director Stoltenberg
Seconded by Director Repen

C.W.2016-8-7

“That the meeting be adjourned at 2:48 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant