

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

AGENDA

THURSDAY, FEBRUARY 25, 2016

SUPPLEMENTARY AGENDA

Receive

AGENDA – FEBRUARY 25, 2016

Approve

PAGE NO.

MINUTES

ACTION

2-4

Stuart-Nechako Regional Hospital District
Meeting Minutes – January 28, 2016

Adopt

REPORTS

5-7

Hans Berndorff, Treasurer – Draft 2016 Final
Budget

Receive

8-14

Hans Berndorff, Treasurer – Financial
Statements – December 31, 2015

Receive

15-23

Hans Berndorff, Treasurer – Northern Health
Capital Spending Reports, December 31, 2015

Receive

CORRESPONDENCE

24-25

Northern Health – New Nurse Practitioners
Increase Access to Primary Care in Northern B.C.

Receive

BYLAW

Bylaw for First and Second Reading

26-27

No. 57 – SNRHD Annual Budget Bylaw

1st & 2nd Reading

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, JANUARY 28, 2016**

PRESENT: Chairperson Jerry Petersen

Directors Eileen Benedict
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Bill Miller
Mark Parker
Luke Strimbold
Gerry Thiessen

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Treasurer
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Gail Chapman, Chief Administrative Officer, called the meeting to order at 10:12 a.m.

ELECTIONS**Chairperson**

Ms. Chapman called for nominations for the position of Chairperson for the Stuart-Nechako Regional Hospital District for the year 2016.

Moved by Director Miller
Seconded by Director Greenaway

SNRHD.2016-1-1

"That Director Petersen be nominated for the position of Chairperson of the Stuart-Nechako Regional Hospital District for the year 2016."

Ms. Chapman called for nominations for Chairperson a second time.

Ms. Chapman called for nominations for Chairperson a third time.

There being no further nominations, Ms. Chapman declared Director Petersen as Chairperson of the Stuart-Nechako Regional Hospital District for the year 2016 by acclamation.

Acting Chairperson

Ms. Chapman called for nominations for the position of Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2016.

Moved by Director Petersen
Seconded by Director Liversidge

SNRHD.2016-1-2

"That Director Greenaway be nominated for the position of Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2016.

Ms. Chapman called for nominations for Acting Chairperson a second time.

Ms. Chapman called for nominations for Acting Chairperson a third time.

ELECTIONS (CONT'D)

There being no further nominations, Ms. Chapman declared Director Greenaway as Acting Chairperson of the Stuart-Nechako Regional Hospital District for the year 2016 by acclamation.

Chairperson Petersen assumed the Chair.

AGENDA

Moved by Director Miller
 Seconded by Director MacDougall

SNRHD.2016-1-3

"That the Stuart-Nechako Regional Hospital District Agenda of January 28, 2016 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Stuart-Nechako Regional Hospital District Meeting Minutes – December 10, 2015

Moved by Director Parker
 Seconded by Director Benedict

SNRHD.2016-1-4

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of December 10, 2015 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Long Term Financial Projections

Moved by Director MacDougall
 Seconded by Director Benedict

SNRHD.2016-1-5

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's January 20, 2016 memo titled "Long Term Financial Projections."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Hans Berndorff, Treasurer advised that Northern Health has requested changes to the 2016 budget, which are reflected in the "Long Term Financial Projections" report. The adjustments will also be reflected in the next draft of the 2016 budget.

Mr. Berndorff spoke to the Fort St. James Hospital replacement project. The projected cost from Northern Health to rebuild the hospital is estimated at \$75 million. He outlined the analysis for three scenarios regarding the replacement of the Fort St. James Hospital:

1. 40% SNRHD contribution financed with 30 year debt;
2. 40% SNRHD contribution financed with 20 year debt;
3. 20% SNRHD contribution financed with 20 year debt.

Northern Health has also indicated that the Vanderhoof Hospital will need to be replaced sometime after 20 years. This would mean that the Fort St. James debt and the Vanderhoof debt would be in place at the same time. Discussion took place regarding the potential tax rates and whether the tax rates are reasonable and sustainable.

Director Thiessen noted that Vanderhoof hospital often has a number of patients in care due to the Stuart Nechako Manor being at capacity. It would be a benefit to discuss this with Northern Health in future conversations regarding the Vanderhoof hospital replacement.

REPORTS (CONT'D)

Mr. Berndorff noted that the projections outlined in the Long Term Financial Projection report are very long term and there could be many changes that could materially change the conclusions.

Chair Petersen noted the importance of utilizing the Long Term Financial Projection report in moving forward with further discussions with Northern Health and the Provincial Government in regard to hospital replacement and tax implications.

VERBAL REPORTS

Community Sustainability Grant – Burns Lake

Director Strimbald mentioned that Northern Health and Burns Lake Physicians have received a community sustainability grant for physician recruitment and establishing a clinic within the Lakes District Hospital and Health Centre.

Primary Care Society in Fort St. James

Director MacDougall reported that the Primary Care Society in Fort St. James has decided to proceed with the construction of a medical clinic near the Stuart Lake Hospital. They will develop a business plan and determine funding moving forward.

Receipt of Verbal Reports

Moved by Director Thiessen
Seconded by Director Greenaway

SNRHD.2016-1-6

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

New Gold Blackwater Project

Chair Petersen spoke of the New Gold Blackwater project being located outside the SNRHD but they utilize regional facilities and services. Blackwater New Gold has indicated that they would consider contributing to the region.

ADJOURNMENT

Moved by Director Miller
Seconded by Director MacDougall

SNRHD.2016-1-7

"That the meeting be adjourned at 10:42 a.m."

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

Stuart-Nechako

Regional Hospital District

Memo

February 16, 2016

Board Agenda – February 25, 2016

To: Chair Petersen and the Board of Directors
From: Hans Berndorff, Treasurer
Regarding: Draft 2016 Final Budget

Attached as Schedule A is a draft final budget for 2016, which is substantially the same as the 2016 provisional budget that was approved by the SNRHD Board at its meeting on December 10, 2015, adjusted for actual results for 2015.

Now that actual results for 2015 have been reflected in the 2016 budget, the surplus carried forward has decreased by \$6,482. This, plus a \$1,000 increase in administration costs to reflect the estimated administration time spent in 2015, has the effect of decreasing the contribution to capital reserves from \$716,498 in the Provisional Budget to \$709,016 in the draft final budget.

Taxation is the same as last year, however the 3.5% decrease in assessments has resulted in an increase in the residential tax rate from \$0.54 per \$1,000 to \$0.56 per \$1,000, bringing the tax rate back to the same level as 2014. Schedule B includes graphs showing the history of annual taxation and the residential tax rate from 2001 to 2016.

The Board is being requested to give first and second reading to Bylaw No. 57 further in the agenda.

I would be pleased to answer any questions.



Recommendation:

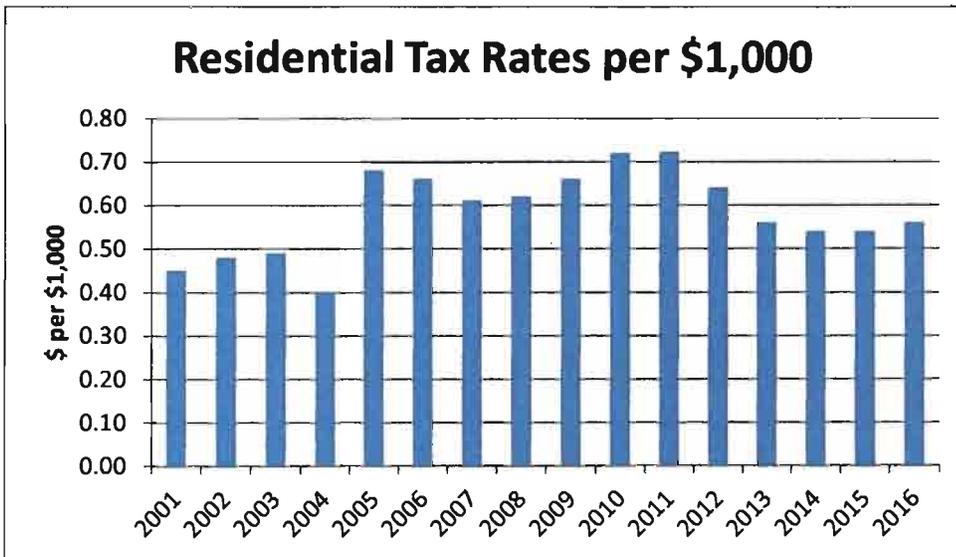
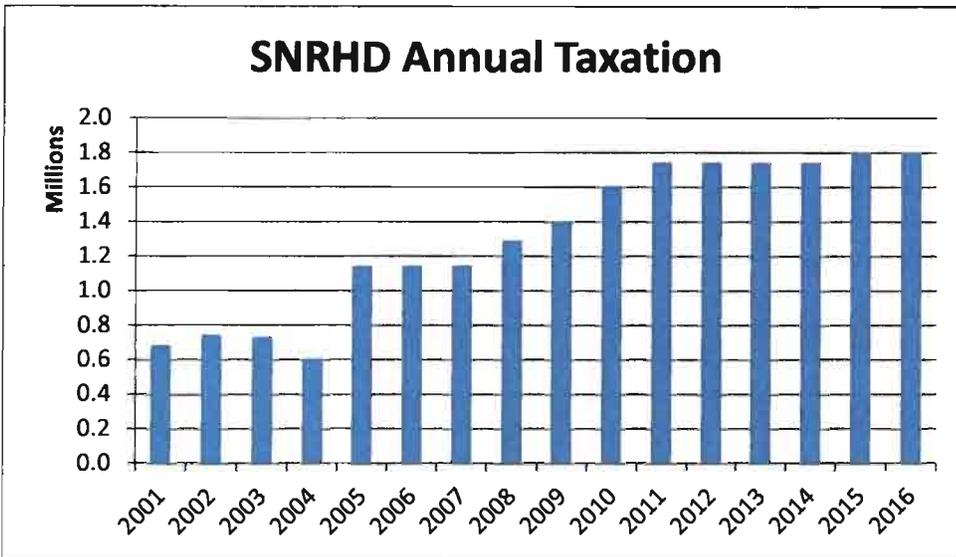
(all/directors/majority)

That the Board of Directors receives the Treasurer's February 16, 2016 memo titled "Draft 2016 Final Budget".

6

Stuart-Nechako R.H.D.
2016 Final Budget

	2015 Budget	2015 Actual	2016 Provisional Budget	2016 Final Budget
REVENUE:				
Surplus from prior year	44,245	44,245	541,992	535,510
Interest Income	6,500	12,341	5,000	5,000
Grants in lieu of taxes	10,000	6,220	8,000	8,000
Withdrawal from Capital Reserve	1,555,728	794,544		
Withdrawal from Special Capital Reserve	63,000		63,500	63,500
Temporary Borrowing	373,590			
TAXATION:	1,790,000	1,790,000	1,790,000	1,790,000
Conv. Hosp. Assmts. (2015 Completed Roll)	\$ 319,110,071			
2016 Estimated Tax Rate	56 Cents per \$1,000			
Conv. Hosp. Assmts. (2015 Completed Roll)	\$ 330,790,830			
2015 Estimated Tax Rate	54 Cents per \$1,000			
Conv. Hosp. Assmts. (2014 Revised Roll)	\$ 321,634,494			
2014 Estimated Tax Rate	54 Cents per \$1,000			
Conv. Hosp. Assmts. (2013 Revised Roll)	\$ 313,082,572			
2013 Estimated Tax Rate	56 Cents per \$1,000			
Total Revenue	3,843,063	2,647,350	2,408,492	2,402,010
EXPENDITURES:				
Annual Grants				
Building Integrity < \$100,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	180,000	180,000	172,920	172,920
	204,000	204,000	196,920	196,920
Major Capital Projects				
Major Project - St. John Outpatient CFWD from 2008	794,545	794,544		
Major Project - Burns Lake Hospital Planning				
Major Project - Burns Lake Hospital Construction	1,941,585	898,193	854,370	854,370
Major Project - Fraser Lake D&T Heating System (40%)	128,000	67,561		
	2,864,130	1,760,298	854,370	854,370
Building Integrity > \$100,000				
Fort St. James - Sprinkler System (40%)	400,000		340,000	340,000
	400,000	0	340,000	340,000
Major Equipment				
Vanderhoof & Fort St. James Telephone System Upgrades	90,000		91,440	91,440
Vanderhoof C-Arm Operating Room X-ray			50,040	50,040
	90,000	0	141,480	141,480
Information Technology Projects				
Integrated Community Clinical Information System	131,413	123,468	71,224	71,224
Emergency Department Information system	65,020			
Health Link North - Cerner Upgrade				
	196,433	123,468	71,224	71,224
Administration & Other:				
Directors' Remuneration & Travel	10,000	7,044	10,000	10,000
Administration (staff time, audit & other)	15,500	17,030	16,000	17,000
	25,500	24,074	26,000	27,000
Burns Lake Hospital Healing Garden (100% donation funded)	63,000		62,000	62,000
Contribution to Capital Reserve			716,498	709,016
Total Expenditures	3,843,063	2,111,840	2,408,492	2,402,010



Stuart-Nechako

Regional Hospital District

Memo

February 16, 2016

Board Agenda – February 25, 2016

To: Chair Petersen and the Board of Directors
From: Hans Berndorff, Treasurer
Regarding: Financial Statements – December 31, 2015

Attached are the financial statements for the Stuart-Nechako Regional Hospital District for the twelve months ending December 31, 2015.

During the third quarter of 2015, the following payments were made to Northern Health:

Burns Lake Hospital construction	\$898,193
Fraser Lake D&T Centre Heating System Upgrade	<u>\$67,561</u>
	<u>\$965,754</u>

At December 31, 2015, the SNRHD had a net financial position of \$1,383,349. There was \$1,340,782 in cash and investments, including \$777,762 in the capital reserve and \$63,445 in a separate donation account that is committed for the Healing Garden at the new Burns Lake Hospital.

There is no debt outstanding at this time.

I would be pleased to answer any questions.



Recommendation: (all/directors/majority)

That the memorandum from the Treasurer, dated February 16, 2016 regarding the December 31, 2015 Financial Statements be received.

Stuart-Nechako Regional Hosp. Dist.
Balance Sheet
As of December 31, 2015

Department* Consolidated Departments

Assets		Current Month	Prior Month	Prior Year
1000	Cash & Bank Accounts	4,263	(63,734)	2,471
1020	Investments & Term Deposits	1,336,519	1,403,733	3,933,293
1021	Investments - BL Hospital Replac	63,445	63,369	62,464
1060	Accts Receivable - Municipal	3,214	3,200	5,842
Total Assets		\$1,407,441	\$1,406,567	\$4,003,870
Liabilities				
2100	Accounts Payable - General	2,000	2,000	2,318,162
2150	Due to Regional District	22,092	17,446	16,638
Total Liabilities		\$24,092	\$19,446	\$2,334,799
Net Financial Position		\$1,383,349	\$1,387,121	\$1,669,071

10

Stuart-Nechako Regional Hosp. Dist.

Balance Sheet

As of December 31, 2015

Department2 General Fund

Assets		Current Month	Prior Month	Prior Year
1000	Cash & Bank Accounts	4,263	(63,734)	2,471
1020	Investments & Term Deposits	558,757	626,908	2,377,564
Total Assets		\$563,020	\$563,174	\$2,380,035
Liabilities				
2100	Accounts Payable - General	2,000	2,000	2,318,162
2150	Due to Regional District	22,092	17,446	16,638
Total Liabilities		\$24,092	\$19,446	\$2,334,799
Net Financial Position		\$538,929	\$543,728	\$45,236

11

Stuart-Nechako Regional Hosp. Dist.
Balance Sheet
As of December 31, 2015

Department1 Capital Reserve Fund

Assets		Current Month	Prior Month	Prior Year
1020	Reserve Investments	777,762	776,825	1,555,729
1021	Investments - BL Hospital Replac	63,445	63,369	62,464
Total Assets		\$841,207	\$840,193	\$1,618,193
Liabilities				
Net Financial Position		\$841,207	\$840,193	\$1,618,193

12

**Stuart-Nechako Regional Hosp. Dist.
Income Statement
As of December 31, 2015**

Department* Consolidated Departments

	Revenue	Current Month	Total YTD	YTD Budget	Variance YTD	Annual Budget
4000	Tax Requisitions	0	1,790,000	1,790,000	0	1,790,000
4019	Transfer from Capital Reserve	0	794,544	1,618,728	(824,184)	1,618,728
4050	Grants in Lieu of Taxes	1,967	6,220	10,000	(3,780)	10,000
4100	Interest Income	862	29,899	6,500	23,399	6,500
4230	Temporary Borrowing	0	0	373,590	(373,590)	373,590
4999	Surplus Carried Forward	0	44,245	44,245	0	44,245
	Revenue total	2,829	2,664,908	3,843,063	(1,178,155)	3,843,063
	Expenses					
5026	Global Minor Equipment Grants	0	180,000	180,000	0	180,000
5034	TB Minor - St. John Hospital	0	794,544	794,544	0	794,544
5037	Building Integrity-FSJ Sprinkler Sy	0	0	400,000	400,000	400,000
5040	Building Integrity	0	24,000	24,000	0	24,000
5042	Major Proj.- Fraser Lk D&T Ctr	0	67,561	128,000	60,439	128,000
5049	VHF & FSJ Telephone System Up	0	0	90,000	90,000	90,000
5056	Burns Lake Hospital Construction	0	898,193	1,941,585	1,043,392	1,941,585
5060	Inegrated Com Clinical Info Syste	0	123,468	131,413	7,945	131,413
5061	Emerq Dept Info System	0	0	65,020	65,020	65,020
5460	Bank charges & interest	3	30	0	(30)	0
5470	Administration & Audit	3,250	17,000	15,500	(1,500)	15,500
5471	Director's Remuneration & Travel	3,348	7,044	10,000	2,956	10,000
5476	Burns Lake Hospital Healing Gard	0	0	63,000	63,000	63,000
5500	Transfer to Capital Reserve	0	794,544	0	(794,544)	0
	Total Expenses	6,601	2,906,385	3,843,062	936,678	3,843,062
	Net Income	(3,772)	(241,476)	1	(241,477)	1

**Stuart-Nechako Regional Hosp. Dist.
Income Statement
As of December 31, 2015**

Department2 General Fund

Revenue		Current Month	Total YTD	YTD Budget	Variance YTD	Annual Budget
4000	Tax Requisitions	0	1,790,000	1,790,000	0	1,790,000
4019	Transfer from Capital Reserve	0	794,544	1,618,728	(824,184)	1,618,728
4050	Grants in Lieu of Taxes	1,967	6,220	10,000	(3,780)	10,000
4100	Interest Income	(151)	12,341	6,500	5,841	6,500
4230	Temporary Borrowing	0	0	373,590	(373,590)	373,590
4999	Surplus Carried Forward	0	44,245	44,245	0	44,245
Revenue total		1,816	2,647,350	3,843,063	(1,195,713)	3,843,063
Expenses						
5026	Global Minor Equipment Grants	0	180,000	180,000	0	180,000
5034	TB Minor - St. John Hospital	0	794,544	794,544	0	794,544
5037	Building Integrity-FSJ Sprinkler Sy	0	0	400,000	400,000	400,000
5040	Building Integrity	0	24,000	24,000	0	24,000
5042	Major Project - Fraser Lake D&T	0	67,561	128,000	60,439	128,000
5049	VHF & FSJ Telephone System Up	0	0	90,000	90,000	90,000
5056	Burns Lake Hospital Construction	0	898,193	1,941,585	1,043,392	1,941,585
5060	Integrated Com Clinical Info Syste	0	123,468	131,413	7,945	131,413
5061	Emerg Dept Info System	0	0	65,020	65,020	65,020
5460	Bank Charges & Interest	3	30	0	(30)	0
5470	Administration & Audit	3,250	17,000	15,500	(1,500)	15,500
5471	Director's Remuneration & Travel	3,348	7,044	10,000	2,956	10,000
5476	Burns Lake Hospital Healing Gard	0	0	63,000	63,000	63,000
Total Expenses		6,601	2,111,840	3,843,062	1,731,222	3,843,062
Net Income		(4,785)	535,510	1	535,509	1

**Stuart-Nechako Regional Hosp. Dist.
Income Statement
As of December 31, 2015**

Department1 Capital Reserve Fund

		Current Month	Total YTD	YTD Budget	Variance YTD	Annual Budget
Revenue						
4100	Interest Income on Cap. Resv.	1,013	17,558	0	17,558	0
	Revenue total	1,013	17,558	0	17,558	0
	Expenses					
5500	Transfer to General Fund	0	794,544	0	(794,544)	0
	Total Expenses	0	794,544	0	(794,544)	0
	Net Income	1,013	(776,986)	0	(776,986)	0

Stuart-Nechako

Regional Hospital District

Memo

February 15, 2016

Board Agenda – February 25, 2016

To: Chair Petersen and the Board of Directors
From: Hans Berndorff, Treasurer
Regarding: Northern Health Capital Spending Reports, December 31, 2015

Attached are the following Northern Health capital spending reports for the SNRHD for the quarter ending December 31, 2015.

- Building Integrity
- Minor Capital < \$100,000 (Fiscal year 2015 ending March 31, 2015)
- Minor Capital < \$100,000 (Fiscal year 2016 ending March 31, 2016)
- Project Status Report – Fort St. James Hospital Sprinkler System Installation

I would be pleased to answer any questions.



Recommendation:

(all/directors/majority)

That the memorandum from the Treasurer, dated February 15, 2016 regarding Northern Health Capital Spending Reports for the quarter ending December 31, 2015 be received.

16



Northern Health: Finance Department
300-299 Victoria Street, Prince George, BC V2L 5B8
Telephone (250) 565-2300, Fax: (250) 565-2833, www.northernhealth.ca

January 26, 2016

Email: hans.berndorff@rdbn.bc.ca

Hans Berndorff
Financial Administrator
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E

RE: Third Quarter 2015/16 Capital Status Reports

Dear Mr. Berndorff:

Thank you for your continued support.

Enclosed please find capital status reports for the third quarter of our 2015/2016 year for the Building Integrity and the Minor Capital Grant(s).

We have also attached the Dashboards for any projects currently in progress.

If you have any questions on the attached, please do not hesitate to contact our office.

Sincerely,

Lil Milani

A. Lil Milani
Capital Accounting Coordinator



Fund Budget Reconciliation

Stuart Nechako RHD Area

Period Date: December 31, 2015

	MOH	RHD	Aux/ Foundation/Ot her	Prior Years Unspent	Total	Actual Expenditures	Committed (Spent)
Building Integrity 2013/14	\$0	\$14,400	\$0	\$0	\$14,400		
Building Integrity 14/15	\$36,000	\$24,000		\$174,804	\$234,804		
Building Integrity 15/16	\$36,000	\$24,000			\$60,000		
Funding Total:	\$72,000	\$62,400	\$0	\$174,804	\$309,204	\$33,785	33,785
Expense Total:	\$0	\$0	\$0	\$33,785	\$33,785		
Variance:	\$72,000	\$62,400	\$0	\$141,019	\$275,419		

Capital Expenditures

Building Integrity

Fraser Lake D & T	N6615N0031	Wall, Ambulance Bay Screen	\$0			\$33,785	\$33,785	\$33,785	Complete
Total Building Integrity			\$0	\$0	\$0	\$33,785	\$33,785	\$33,785	
			\$0	\$0	\$0	\$33,785	\$33,785	\$33,785	

17



Fund Budget Reconciliation

Period Date: **December 31, 2015**

Minor Capital < \$100,000

Budget Total:

Expense Total:

Variance:

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
\$218,754	\$179,169	\$94,993	\$37,500	\$530,416	\$389,075	\$485,128
\$218,754	\$179,169	\$94,993	\$37,500	\$530,416	\$389,075	\$485,128
\$173,466	\$179,169	\$94,993	\$37,500	\$485,128		
\$45,288				\$45,288		

Capital Expenditures

2015

Minor Capital < \$100,000

St. John Hospital	N661590002	Digitizer		\$76,337			\$76,337	76,337	Completed
St. John Hospital	N661590005	Security Camera System		\$20,998			\$20,998	20,998	Completed
St. John Hospital	N661590036	Nitronox Unit		\$6,685			\$6,685	6,685	Completed
St. John Hospital	N661590051	Light - surgical		\$12,847		\$19,297	\$32,144	32,144	Completed
St. John Hospital	N661590067	Fire Alarm System upgrade	\$5,426				\$5,426	5,426	Completed
St. John Hospital	N661590075	Sretcher - Gynnies			\$9,043		\$9,043	9,043	Completed
St. John Hospital	N661590107	Floor Scrubber - Taski Swingo	\$8,316				\$8,316	8,316	Completed
St. John Hospital	N661590109	Floor Scrubber - Taski Ergodisc	\$5,474				\$5,474	5,474	Completed
Stuart Lake Hospital	N661590074	Water Filtration System - Lab		\$8,925			\$8,925	8,925	Completed
Stuart Lake Hospital	N661590130	I Stat	\$13,502				\$13,502	13,502	Completed
Lakes District Hospital	N661590031	Water Softener	\$7,608				\$7,608	7,608	Completed
Lakes District Hospital	N661590032	Queue sytem for Lab	\$17,195				\$17,195	17,195	Completed
Lakes District Hospital	N661590033	Analyzer - chemistry	\$17,182	\$53,377			\$70,559	70,559	Completed
Lakes District Hospital	N661590099	Infant Warmer			\$40,034		\$40,034	40,034	Completed
Lakes District Hospital	N661590100	Slit Lamp			\$8,416		\$8,416	8,416	Completed
Lakes District Hospital	N661590165	Scrubber - Floor	\$7,584				\$7,584	7,584	Completed
The Pines	N661590034	Ceiling Lift	\$9,178				\$9,178	9,178	Completed
The Pines	N661590035	Ceiling Lift (x4)	\$31,624				\$31,624	31,624	Completed
	Count::	18	Completed Total	\$123,089	\$179,169	\$57,493	\$19,297	\$379,048	379,048
Stuart Lake Hospital	N661590169	Analyzer - coagulation	\$4,961		\$37,500	\$5,092	\$47,553	10,027	Ordered
	Count::	1	Ordered Total	\$4,961	\$37,500	\$5,092	\$47,553	10,027	
St. John Hospital	N661590069	Theatre Wall repairs	\$18,838				\$18,838	18,838	sf to Operatr
St. John Hospital	N661590091	Sign - lit entrance			\$8,520		\$8,520	8,520	sf to Operatr
St. John Hospital	N661590108	Ice and Water Dispenser			\$4,591		\$4,591	4,591	sf to Operatr
St. John Hospital	N6615N0002	Door Renovations - Front Entrance	\$5,702				\$5,702	5,702	sf to Operatr
Stuart Lake Hospital	N6615N0003	Laboratory Renovations	\$20,876				\$20,876	20,876	sf to Operatr
	Count::	5	Tsf to Operatng Total	\$45,416		\$13,111	\$58,527	58,527	
St. John Hospital	N661590001	Shelving - Medical Records					\$0		Cancelled
St. John Hospital	N661590003	Lights - Operating					\$0		Cancelled
St. John Hospital	N661590004	Sink - Scrub					\$0		Cancelled
St. John Hospital	N661590030	Pump - syringe					\$0		Cancelled
St. John Hospital	N661590058	Sigma IV Pump and battery (x6)					\$0		Cancelled
St. John Hospital	N6615N0001	Lock Upgrade					\$0		Cancelled
St. John Hospital	N6615N0004	Wall Repairs - OR Theatre					\$0		Cancelled

18

Fund Budget Reconciliation

Capital Expenditures

Year(s): 2015
 Count: 7 **Cancelled Total**

Minor Capital < \$100,000 Total

'Approved' Count:: 0
 'On Hold' Count:: 0
 'Ordered' Count:: 1
 'Completed' Count:: 18

Count: 31 **Report Total**

FUNDING SOURCES					Period Date:	December 31,2015
MOH	RHD	Aux/ Foundation /Other	Opening Cash /Deferred /Internal	Total	Expenditures to Date	File Status
				\$0		
\$173,466	\$179,169	\$94,993	\$37,500	\$485,128	447,602	
\$173,466	\$179,169	\$94,993	\$37,500	\$485,128	447,602	

61



Fund Budget Reconciliation

Period Date: **December 31, 2015**

Minor Capital < \$100,000

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
\$207,990	\$180,000	\$76,996	\$92,458	\$557,444	\$172,968	\$426,006
Budget Total:	\$207,990	\$180,000	\$76,996	\$92,458	\$557,444	\$426,006
Expense Total:	\$76,551	\$180,000	\$76,996	\$92,458	\$426,006	
Variance:	\$131,439			\$131,438		

Capital Expenditures

2016

Minor Capital < \$100,000

St. John Hospital	N661690058	Stress System					
St. John Hospital	N661690059	Life Pak 15					
St. John Hospital	N661690082	Cabinet - Warming					
Stuart Lake Hospital	N661640003	Air conditioning unit					
Stuart Lake Hospital	N661690009	Oven - Combi		\$23,197			
Stuart Lake Hospital	N661690010	Monitor/Defibrillator		\$25,143			
Stuart Nechako Manor	N661690057	Dishwasher			\$14,096		
	Count:	7					
		Completed Total		\$48,340	\$67,008	\$31,220	\$146,568
Lakes District Hospital	N661690122	Lift - Sit to Stand		\$8,403			
Southside	N661690120	Table - Exam		\$3,922	\$4,699		
	Count:	2					
		Approved Total		\$12,325	\$4,699	\$17,024	
St. John Hospital	N661640053	Paging System		\$18,310			
St. John Hospital	N661690071	Infusion Pumps (18)		\$12,264			
St. John Hospital	N661690097	Cabinet - Endoscope		\$4,704	\$1,524		
St. John Hospital	N661690100	Cabinet - Display			\$6,433	\$677	
St. John Hospital	N661690106	Ultrasound - Portable			\$53,601		
St. John Hospital	N661690118	Table - Medical Tilt			\$5,289		
Stuart Lake Hospital	N661690072	Infusion Pumps (10)		\$7,969			
Stuart Lake Hospital	N661690114	Stretcher - Imaging		\$11,072			
Fraser Lake D & T Centre	N661690069	Infusion Pumps (4)		\$4,747			
Granisle	N661690070	Infusion Pump		\$537			
	Count:	10					
		Ordered Total		\$59,603	\$61,558	\$5,289	\$677
Stuart Lake Hospital	N661690062	Analyzer - Chemistry			\$70,103		
	Count:	1					
		On Hold Total			\$70,103		
St. John Hospital	N6616N0001	Boiler Retube				\$60,561	
	Count:	1					
		Tsf to Operatng Total				\$60,561	\$60,561
St. John Hospital	N661690041	IV Pump Allocation - SN				\$0	
	Count:	1					
		Cancelled Total				\$0	
Lakes District Hospital	N6616N0024	Snow Blower		\$4,623			
	Count:	1					
		Tsf to Op In Progress Total		\$4,623			\$4,452
		Minor Capital < \$100,000 Total		\$76,551	\$180,000	\$76,996	\$92,458
						\$426,006	233,529

20

Fund Budget Reconciliation

Capital Expenditures

'Approved' Count:: 2
 'On Hold' Count:: 1
 'Ordered' Count:: 10
 'Completed' Count:: 7

Year(s): 2016
 Count:: 23 **Report Total**

FUNDING SOURCES					Period Date:
MOH	RHD	Aux/ Foundation /Other	Opening Cash /Deferred /Internal	Total	December 31, 2015
					Expenditures to Date
					File Status
\$76,551	\$180,000	\$76,996	\$92,458	\$426,006	233,529

21

22

Project Detail

Created By : Leah Joseph on Monday, January 25, 2016
 Report Status as of : 1/25/2016
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

EXECUTIVE SUMMARY

PROJECT PROFILE

Identification

Name: STH Stuart Lake Hospital Sprinkler System Number: CAP-0043
 Description: Installation of a fire protection sprinkler system

Classification

Type: Construction Business Priority:
 Status: Executing Category: Cap - Routine Capital
 Priority: Refer to Evaluation Portfolio: Capital
 Organization Owner: Capital Planning and Support Services Project Owner: Sommerfeld , Albert

Status Update (Last Modified: 1/19/2016 12:40:32 PM)

January 19, 2016 - Project nearing substantial completion, anticipated mid-February. Jan 14/16 walkthrough identified that project is nearly complete with only minor defeciciencies holding up substantial completion.
 December 23, 2015 - There are 4 zones left to complete in January. Tentative walk through date is January 14, 2016.
 November 30, 2015 - Still on schedule for mid January completion. Everything running smoothly.
 October 28, 2015 - Currently finishing up zone 8, 9, & 10 this week. First week in November contractor and crew will be off site for the week. Project on schedule, admin happy with contractor, and no issues to report.
 October 5, 2015 - Work complete in zones 1 & 2. Still on schedule, things going smoothly on site. Water supply connection schedule for end of October.
 September 4, 2015 - Trainor has provided a credit for the Fire Pump and Jockey Pump assembly, and will supply a siamese connection face plate to replace the existing. By-weekly progress meeting have been set up and will start on Sept 8th.
 August 7, 2015 - Still redesigning and planning. Schedule will be adjust.
 July 10, 2015 - At kick off meeting discovered the Fire Pump will not fit in the crawl space. Redesign and planning has gone into the placement of the fire pump. Talks with the city. Have now decided no Fire Pump is required.
 June 12, 2015 - Funding approved by A&F. Project awarded. Consultant preparing CCDC2. Kick-off meeting scheduled for June 23 on site.

Health

Name	Value
Cost	Project is on track in this area.
Overall Project Health	Project is on track in this area.
Quality	Project is on track in this area.

Name	Value
Schedule	Project is on track in this area.
Scope	Project is on track in this area.

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	5800.85.6615403
Project File Number	N661540003

Name	Value
City	Fort St. James
HSDA	NI

SCHEDULE SUMMARY

Schedule Details

Start Date:	4/24/2014	Baseline Start Date:	Actual Effort To Date(hrs):	262.25	Planned Effort to Date(hrs):	13,980.00
End Date:	2/29/2016	Baseline End Date:	% Complete:	95 %	Expected % Complete:	91 %
Duration(days):	474	Baseline Duration(days):				

Accomplishments

None for the selected period.

Exceptions

None for the selected period.

Upcoming Tasks

None for the selected period.

FINANCIAL SUMMARY

Financial Plan: 2015.11.19 - Financial Plan [Approved]
 Year View: Fiscal

Name	Value
Total Budget (B)	\$850,000.00
Total Funding (F)	\$850,000.00
Total Committed (C)	\$205,646.51

Name	Value
Total Actual (A)	\$499,334.49
Total Expenditures (C + A)	\$704,981.00

23

RISKS SUMMARY

New Risks This Period

No new risks for selected period.

ISSUES SUMMARY

New Issues This Period

No new issues for selected period.

STATUS UPDATE SUMMARY

No new Status update for selected period.

PROJECT DETAIL

SCHEDULE

Schedule - Initial Schedule

Type	Task #	WBS #	Name	Start Date	End Date	Task Duration (days)	% Complete	Resources
Task	1	1	Project Summary Task	3/31/2014	2/29/2016	491	95	maris, Jennifer; Josepn, Lean; Reseuer, Lori; Sommerfeld, Albert
Milestone	2	1.1	Consultant Selection	3/31/2014	3/31/2014	0	100	
Milestone	3	1.2	Schematic Design	5/15/2014	5/15/2014	0	100	
Milestone	4	1.3	Design Development	1/30/2015	1/30/2015	0	100	
Task	5	1.4	Tender	2/23/2015	4/23/2015	44	100	
Milestone	6	1.5	Contract Award	3/25/2015	3/25/2015	0	100	
Task	7	1.6	Construction	8/3/2015	2/15/2016	141	94	
Milestone	8	1.7	Commissioning and Closeout	2/29/2016	2/29/2016	0	0	

NEWS RELEASE

RECEIVED

JAN 29 2016

REGIONAL DISTRICT OF
BULKLEY NECHAKO

January 29, 2016
For Immediate Release

New nurse practitioners increase access to primary care in northern B.C.

Strong partnerships between Northern Health, Ministry of Health, First Nations Health Authority, municipal governments and communities across northern B.C. have led to the recruitment of seven new nurse practitioners to the Northern Health region, increasing access to primary care for residents.

“Nurse practitioners work in both independent and collaborative practice roles in B.C., providing valuable support to health care services,” said Health Minister Terry Lake. “The addition of seven nurse practitioners to communities throughout northern B.C. complements existing health care services and helps improve access for residents.”

The new nurse practitioners have started settling into their positions. They are:

- Barb Nielsen has returned to Quesnel and Northern Health after working for Interior Health for eight years.
- Shawna Glassel is originally from Kamloops, B.C. and has come to Burns Lake as a recent grad of the University of Victoria.
- Kristan Ellis-MacDonald is a recent grad of Athabasca University and has moved from Halifax, Nova Scotia to practice in Chetwynd.
- Katherina Choka has returned to Canada to work in Northwest B.C. after gaining 17 years of experience as a nurse practitioner in the United States.
- Michael Tantongco recently completed his nurse practitioner studies at the University of Victoria and has brought his background in pediatric oncology to Fort St. John.
- Virginia Davis recently completed her master’s program through University of Northern British Columbia and has moved back to Fort St. John to work as a nurse practitioner.
- Lisa Creelman worked as a registered nurse for nine years prior to completing her master of science in nursing from the University of Northern British Columbia and moving from Chilliwack to Mackenzie to work as a nurse practitioner.

“There were no jobs for nurse practitioners available in the Maritimes when I was looking, so I feel very fortunate to join Northern Health as a nurse practitioner at the Chetwynd Primary Care Clinic,” said Kristan Ellis-MacDonald. “I’m excited to live in Chetwynd as I had been in northern B.C. before and I always had a draw to come back out here because I



found the people very nice, the community that I was in was great, and the environment is beautiful.”

The Nurse Practitioner for British Columbia program introduced by the Ministry of Health has played an important role in assisting with the recruitment of these seven new Nurse Practitioner positions to communities throughout northern B.C.

“Nurse practitioners are valuable members of the health care team that have been serving northern B.C. for over a decade,” said Helen Bourque, lead of nurse practitioners at Northern Health. “The additional nurse practitioners joining northern communities will help us to further enhance primary care resources and delivery of service to the public.”

Nurse practitioners are registered nurses with a graduate level nursing degree in advanced practice. Legislation that enables them to work in British Columbia was passed in 2005. All 21 full-time, four part-time and five casual nurse practitioners who currently work in the health authority provide primary care.

“The recruitment of additional nurse practitioners in the North will enhance primary care for First Nations people,” said Becky Palmer, chief nursing officer with the First Nations Health Authority. “Nurse practitioners offer a scope of practice that make them an extremely valued asset for rural and remote First Nations communities, as well as citizens accessing services in the urban setting. We have heard from our clinicians and other partners working in First Nations communities, that nurse practitioners are an important contributor to enhancing care for First Nations.”

Nurse practitioners can serve as a primary health care provider and refer patients to physicians and specialists when appropriate. They are qualified to see patients for acute issues like a cold or injury, follow patients with chronic health issues like diabetes or high blood pressure, provide prenatal care, do check-ups and physical exams, and prescribe medications.

For more information on nurse practitioners, see www.bcnpa.org or www.crnbc.ca.

Media Contact:

NH media line - 1 (877) 961-7724

Stuart-Nechako R.H.D.
2016 Final Budget

	2015 Budget	2015 Actual	2016 Provisional Budget	2016 Final Budget
REVENUE:				
Surplus from prior year	44,245	44,245	541,992	535,510
Interest Income	6,500	12,341	5,000	5,000
Grants in lieu of taxes	10,000	6,220	8,000	8,000
Withdrawal from Capital Reserve	1,555,728	794,544		
Withdrawal from Special Capital Reserve	63,000		63,500	63,500
Temporary Borrowing	373,590			
TAXATION:	1,790,000	1,790,000	1,790,000	1,790,000
Conv. Hosp. Assmts. (2015 Completed Roll)	\$ 319,110,071			
2016 Estimated Tax Rate	56 Cents per \$1,000			
Conv. Hosp. Assmts. (2015 Completed Roll)	\$ 330,790,830			
2015 Estimated Tax Rate	54 Cents per \$1,000			
Conv. Hosp. Assmts. (2014 Revised Roll)	\$ 321,634,494			
2014 Estimated Tax Rate	54 Cents per \$1,000			
Conv. Hosp. Assmts. (2013 Revised Roll)	\$ 313,082,572			
2013 Estimated Tax Rate	56 Cents per \$1,000			
Total Revenue	3,843,063	2,647,350	2,408,492	2,402,010
EXPENDITURES:				
Annual Grants				
Building Integrity < \$100,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	180,000	180,000	172,920	172,920
	204,000	204,000	196,920	196,920
Major Capital Projects				
Major Project - St. John Outpatient CFWD from 2008	794,545	794,544		
Major Project - Burns Lake Hospital Planning				
Major Project - Burns Lake Hospital Construction	1,941,585	898,193	854,370	854,370
Major Project - Fraser Lake D&T Heating System (40%)	128,000	67,561		
	2,864,130	1,760,298	854,370	854,370
Building Integrity > \$100,000				
Fort St. James - Sprinkler System (40%)	400,000		340,000	340,000
	400,000	0	340,000	340,000
Major Equipment				
Vanderhoof & Fort St. James Telephone System Upgrades	90,000		91,440	91,440
Vanderhoof C-Arm Operating Room X-ray			50,040	50,040
	90,000	0	141,480	141,480
Information Technology Projects				
Integrated Community Clinical Information System	131,413	123,468	71,224	71,224
Emergency Department Information system	65,020			
Health Link North - Cerner Upgrade				
	196,433	123,468	71,224	71,224
Administration & Other:				
Directors' Remuneration & Travel	10,000	7,044	10,000	10,000
Administration (staff time, audit & other)	15,500	17,030	16,000	17,000
	25,500	24,074	26,000	27,000
Burns Lake Hospital Healing Garden (100% donation funded)	63,000		62,000	62,000
Contribution to Capital Reserve			716,498	709,016
Total Expenditures	3,843,063	2,111,840	2,408,492	2,402,010