

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 13**

**Thursday, November 19, 2015**

**PRESENT:** Chair Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienens  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Luke Strimbold  
Gerry Thiessen

Director Absent Darcy Repen, Village of Telkwa

Alternate Director Brad Layton, Village of Telkwa

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Jason Blackwell, Regulation Compliance Officer – arrived at 11:17 a.m., left at 11:53 a.m.  
Jason Llewellyn, Director of Planning  
Wendy Wainwright, Executive Assistant

Media Andrea Currie, Lakes District News

**CALL TO ORDER** Chair Miller called the meeting to order at 10:31 a.m.

**OATH OF OFFICE** Gail Chapman, Chief Administrative Officer administered the Oath of Office to Brad Layton, Alternate Director, Village of Telkwa.

**AGENDA & SUPPLEMENTARY AGENDA** Moved by Director Benedict  
Seconded by Alternate Director Layton

**2015-13-1** “That the agenda of the Regional District of Bulkley-Nechako Board meeting of November 19, 2015 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting .”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

## **MINUTES**

### **Board Meeting Minutes** **– October 22, 2015**

Moved by Director MacDougall  
Seconded by Director Petersen

**2015-13-2**

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of October 22, 2015 be adopted.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **Committee Meeting Minutes**

Moved by Director Benedict  
Seconded by Director Fisher

**2015-13-3**

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
  - November 5, 2015 (Unapproved);
- Committee of the Whole Meeting Minutes
  - October 8, 2015;
- Forestry Committee Meeting Minutes
  - November 5, 2015 (Unapproved);
- Forestry Committee Meeting Minutes
  - October 8, 2015;
- Rural Directors Committee Meeting Minutes
  - November 5, 2015 (Unapproved);
- Rural Directors Committee Meeting Minutes
  - October 22, 2015.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ADMINISTRATION REPORTS**

### **Committee Meeting Recommendations** **-November 5, 2015**

Moved by Director Fisher  
Seconded by Director Greenaway

**2015-13-4**

“That the Regional District of Bulkley-Nechako Board of Directors approve recommendations 1 through 8 as amended:

#### **Committee of the Whole – November 5, 2015**

##### **Recommendation 1:**

**Re: Pre-Budget Planning – Staff Work Plan Additions**

“That the Regional District of Bulkley-Nechako Board of Directors include the following items for consideration on staff work plans:

##### **Administration**

- o Education:
  - Teacher shortage;
  - Class sizes;
- o Transportation – Advocacy
  - Continuing to advocate;
  - Log haul changes – concern;
- o Agricultural Sector (Admin/Planning) (on work plan)
  - Sustainability;
  - Impacts of compression hay facilities;
  - Planting of trees on Agricultural Land;
  - Agricultural Sector Meetings;

## **ADMINISTRATION REPORTS (CONT'D)**

- Health Services – Community Based;
- Parks/Roads/Docks/Recreation (on work plan)

### **Finance**

- Highlight and colour code increases;

### **Protective Services**

- Spill response;
- CN Rail issues;

### **Bylaw Enforcement (Planning)**

- Review policy in regard to enforcement issues:
  - Investigate a fine structure;

### **Environmental Services**

- Regional hub for recycling;
- Review tipping fees Construction & Demolition and general tipping fees;
  - Solid waste management plan review – tipping fee structure;
  - ODS and C&D – investigate – budget implications to revenue stream;
- Continue discussions regarding LNG development infrastructure implications:
  - Work camps.

### **Recommendation 2:**

**Re: First Nations Health Authority/B.C. Ministry of Transportation and Infrastructure-Transportation Symposium Invitation - Smithers, BC: Tuesday, November 24, 2015**

“That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Directors Fisher and Newell at the First Nations Health Authority and B.C. Ministry of Transportation and Infrastructure Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015.”

### **Forestry Committee Meeting – November 5, 2015**

### **Recommendation 3:**

**Re: Write a Letter to FP Innovations**

“That the Regional District of Bulkley-Nechako Board of Directors write a letter to FP Innovations requesting further information regarding the analysis completed by FP Innovations in regard to a tandem-drive 9-axle B-train and a tri-drive 9-axle B-train.”

### **Rural Directors Committee – November 5, 2015**

### **Recommendation 4:**

**Re: Fraser Basin Council – Request for Grant in Aid – Electoral Areas “C” (Fort St. James Rural), “D” (Fraser Lake Rural) and “F” (Vanderhoof Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors authorize the Fraser Basin Council be given \$1,666.67 grant in aid monies from each of Electoral Areas “C” (Fort St. James Rural), “D” (Fraser Lake Rural), and “F” (Vanderhoof Rural) for the Nechako Watershed Roundtable Watershed Strategy and Launch.”

**ADMINISTRATION REPORTS (CONT'D)**

**Recommendation 5:**

**Re: School District No. 91 – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors authorize School District No. 91 be given \$1,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a class trip to Haida Gwaii.”

**Recommendation 6:**

**Re: Fort St. James Secondary School Boys Soccer Team – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors authorize Fort St. James Secondary School Boys Soccer Team be given \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Kamloops, B.C.”

**Recommendation 7:**

**Re: Southside Economic Development Association – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors authorize Southside Economic Development Association be given \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for its annual Halloween Party.”

**Recommendation 8:**

**Re: Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors authorize \$275 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) be allocated for the purchase of a dump truck load of firewood for the Burns Lake Legion’s Silent Auction.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Fort St. James Seniors Helping Seniors Transportation Service Establishment – Alternative Approval Process Moved by Director Greenaway  
Seconded by Director Fisher

2015-13-5

“That the alternative approval process be used to determine approval of the electors for “Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015”;

Further, that for the purpose of obtaining approval for the “Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015” using the Alternative Approval Process, 121 be used as the fair determination of 10% of the total number of eligible electors within the Fort St. James Seniors Helping Seniors Transportation Service Establishment area;

Further, that the deadline for receiving elector responses for Bylaw No. 1750 be Friday, January 15, 2016;

And further, that the attached Elector Response Form be approved as the Elector Response Form for Bylaw No. 1750.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

St. Luke’s on the Lake Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural) Moved by Director Benedict  
Seconded by Director Strimbold

2015-13-6

“That the Regional District of Bulkley-Nechako Board of Directors authorize St. Luke’s on the Lake Society be given \$5,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) toward a restoration project for a new foundation and roof.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof Children’s Theatre Society – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural) Moved by Director Petersen  
Seconded by Director Thiessen

2015-13-7

“That the Regional District of Bulkley-Nechako Board of Directors authorize Vanderhoof Children’s Theatre be given \$4,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its Peter Pan Production in Prince George, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Round Lake Rural Fire  
Protection Area Service  
Agreement with the Village  
of Telkwa

Moved by Director Fisher  
Seconded by Alternate Director Layton

2015-13-8

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's November 6, 2015 memo titled "Round Lake Rural Fire Protection Area Service Agreement with the Village of Telkwa."
2. That the Regional District of Bulkley-Nechako Board of Directors approve staff entering into the agreement with the Village of Telkwa for Round Lake fire protection service."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Southside Volunteer Fire  
Department Society Revised  
Agreement

Moved by Director Benedict  
Seconded by Director Strimbold

2015-13-9

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's November 6, 2015 memo titled "Southside Volunteer Fire Department Society Revised Agreement."
2. That the Regional District of Bulkley-Nechako Board of Directors approve staff entering into the agreement with the Southside Volunteer Fire Department Society.
3. That by adding the Southside Volunteer Fire Department Society to the Regional District the Municipal Insurance Association Contract as an "Associate Member" any claims incurred could potentially affect the Regional District's insurance premium and deductible."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort Fraser Volunteer Fire  
Department Society Revised  
Agreement

Moved by Director Parker  
Seconded by Director Lindstrom

2015-13-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's November 6, 2015 memo titled "Fort Fraser Volunteer Fire Department Society Revised Agreement."
2. That the Regional District of Bulkley-Nechako Board of Directors approve staff entering into the agreement with the Fort Fraser Volunteer Fire Department Society.
3. That by adding the Fort Fraser Volunteer Fire Department Society to the Regional District the Municipal Insurance Association Contract as an "Associate Member" any claims incurred could potentially affect the Regional District's insurance premium and deductible."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Baker Airport Runway  
Rehabilitation Project  
-Northern Development  
Application – North West RAC

Moved by Director Strimbold  
Seconded by Director Benedict

2015-13-11

“That the Regional District of Bulkley-Nechako Board of Directors support the Lakes District Airport Society’s application to the Northern Development Initiative Trust – Economic Diversification Infrastructure in the amount of \$250,000.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rose Lake Community Club  
-Northern Development  
Application – North West RAC

Moved by Director Petersen  
Seconded by Director Strimbold

2015-13-12

“That the Regional District of Bulkley-Nechako Board of Directors support the Rose Lake Community Club’s application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities Program in the amount of \$15,000.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Decker Lake Recreation  
Commission-Northern  
Development Application  
– North West RAC

Moved by Director Strimbold  
Seconded by Director Petersen

2015-13-13

“That the Regional District of Bulkley-Nechako Board of Directors support the Decker Lake Recreation Commission’s application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities Program in the amount of \$11,181.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Glenwood Hall Revitalization  
Project-Northern Development  
Application – North West RAC

Moved by Director Fisher  
Seconded by Alternate Director Layton

2015-13-14

“That the Regional District of Bulkley-Nechako Board of Directors support the Glenwood Women’s Institute’s application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities Program in the amount of \$16,578.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grassy Plains Community Hall  
Association-Northern  
Development Application  
– North West RAC

Moved by Director Benedict  
Seconded by Director Liversidge

2015-13-15

“That the Regional District of Bulkley-Nechako Board of Directors support the Grassy Plains Community Hall Association application to the Northern Development Initiative Trust – Fabulous Festivals and Events in the amount of \$2,500.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION REPORTS (CONT'D)**

Lakes Economic Development Service – Village of Burns Lake Application for the Wet'suwet'en First Nation China Trade Mission Moved by Director Strimbold  
Seconded by Alternate Director Layton

2015-13-16

"That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$3,803 of Lakes Economic Development Service funds to the Village of Burns Lake for the Wet'suwet'en First Nations China Trade Mission."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Financial Plan Guidelines

Moved by Director Benedict  
Seconded by Alternate Director Layton

2015-13-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's November 10, 2015 memo titled "Financial Plan Guidelines."
2. That the Regional District of Bulkley-Nechako Board of Directors approve Financial Plan Guidelines dated October 22, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Miller brought forward for discussion the opportunity to have a budget information session with Hans Berndorff, Financial Administrator to provide information regarding the RDBN Budget process and the differences between municipal and Regional District budgets. Director Thiessen noted that there has been a desire expressed by members of the Regional Board to have a Finance Committee. He explained that the participation of the entire Regional Board during budget discussions is beneficial. Having an information session will provide an opportunity for those that wish to delve deeper into the RDBN budgeting process can do so.

Discussion took place regarding the ability to bring suggestions from the information session forward to the Regional Board for consideration. The timeline in which to have a budget information session was discussed.

Individual Directors meeting with Mr. Berndorff was brought forward. Chair Miller indicated that it is important to continue individual meetings or to contact Mr. Berndorff at any time.

Director Thiessen spoke of the importance of having a variety of options to discuss the budget process to provide a better understanding and to make the process more efficient. Having a clearer understanding of the complexities of the RDBN budget allows for clearer decision making. Alternate Director Layton noted the importance of being able to understand the RDBN budget process in order to be able to explain the process to municipal councils and residents.

Discussion took place regarding the information session being scheduled prior to the January, 2016 RDBN Committee of the Whole meeting.

## ADMINISTRATION REPORTS (CONT'D)

### Chinook Community Forest Start-up Costs

Moved by Director Benedict  
Seconded by Director Strimbold

2015-13-18

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's November 10, 2015 memo titled "Chinook Community Forest Start-up Costs."
2. That the Regional District of Bulkley-Nechako Board of Directors approve the use of up to \$25,000 in electoral area grant in aid funds from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)."

Opposed: Director Greenaway CARRIED

(All/Directors/Majority)

### Chinook Comfor Limited Articles of Incorporation

Moved by Director Benedict  
Seconded by Director Strimbold

2015-13-19

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's November 12, 2015 memo titled "Chinook Comfor Limited Articles of Incorporation."
2. Whereas the Regional District of Bulkley-Nechako intends to be a shareholder in a community forest corporation and has sought approval from the Inspector of Municipalities for the incorporation of the proposed Chinook Comfor Limited,

Therefore be it resolved that should the Inspector of Municipalities approve the Articles of Incorporation for the proposed Chinook Comfor Limited, the Board of the Regional District of Bulkley-Nechako approves for execution by its authorized signatories the Chinook Comfor Limited Articles of Incorporation for registration with the Registrar of Companies in accordance with the *Business Corporation Act. (BC)*."

Opposed: Director Greenaway CARRIED

(All/Directors/Majority)

### Regional Board Appointment -2015 Executive Committee

Moved by Director Greenaway  
Seconded by Director Strimbold

2015-13-20

"That the Regional District of Bulkley-Nechako Board of Directors ratify the appointment of Director Mark Fisher to the 2015 Executive Committee."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Administration Reports

Moved by Director MacDougall  
Seconded by Director Brienen

2015-13-21

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administrative Reports:

- Financial Administrator's November 9, 2015 memo titled "Burns Lake Airport Resurfacing";
- Financial Administrator's November 9, 2015 memo titled "Quarterly Financial Report – September 30, 2015";

**ADMINISTRATION REPORTS (CONT'D)**

- Manager of Regional Economic Development's November 4, 2015 memo titled "Regional Tourism Working Group Meeting Summary";
- Protective Services Manager's November 9, 2015 memos titled "Monthly 9-1-1 Call Report – September 2015; and Monthly 9-1-1 Call Report - October 2015";
- Chief Election Officer's Official Voting Results – Topley Rural Fire Protection Service Establishment Bylaw No. 1743, 2015 and Topley Rural Fire Protection Loan Authorization Bylaw No. 1744, 2015;
- Chief Election Officer's Official Voting Results – Topley Road Rescue and Medical First Responders Service Establishment Bylaw No. 1745, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Draft Guiding Principles

Moved by Director Bachrach  
Seconded by Director Brienen

2015-13-22

"That the Regional District of Bulkley-Nechako Board of Directors adopt the following as its guiding principles:

*"We, the Board of Directors, recognize that the physical health of its citizens, much of the economic activity in the RDBN, and efficient delivery of public services are all dependent on a well-managed, vibrant, and healthy environment. As such, we welcome partnerships with industry, business, visitors, and citizens that are focused on reducing the impact of all types of activity on human health, as well as the natural environment on which we depend. Furthermore, it is the expectation of the RDBN that all types of activities in the district will be done in a way that helps communities meet the provincial air quality guidelines, does not place extra cost on residential taxpayers to increase (commercial or industrial) waste management capacity, and that it pro-actively mitigates and compensates for negative impacts on individuals' health, home and community caused by regular operations and emergency situations. We welcome industry, business, visitors, and residents who are aware and responsive to the challenges and impacts of their activities on the physical and economic health of the region. We encourage and are committed to partnerships that enhance the region and help it remain a healthy and diverse place to live, work, and play".*

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DEVELOPMENT SERVICES (All Directors)**

### **Referrals**

Municipal (Smithers) Rezoning & OCP Amendment Bylaws No. 1782 and 1783 West Fraser Mills Ltd. Electoral Area "A" Moved by Director Fisher  
Seconded by Alternate Director Layton

2015-13-23

1. "That the Regional District of Bulkley-Nechako Board of Directors request that the Town of Smithers consider holding a public meeting once the details of the OCP amendment and rezoning applications are developed to allow residents the opportunity to comment.
2. That the Regional District of Bulkley-Nechako Board of Directors recommend that the applications involve:
  - a. the development of a new zone which allows the uses proposed by the applicant, with the exception of wood grinding or chipping, and
  - b. the registration of a Section 219 Covenant on title of the subject properties that requires the maintenance of a 100 metre treed buffer along the Regional District Boundary."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the benefits of a public information session. The 100 metre treed buffer and the development of fire smart areas was also discussed.

### **ALR APPLICATION**

Application No. 1185 7561466 Canada Inc (HBH), Subdivision within the ALR Electoral Area "A" Moved by Director Fisher  
Seconded by Director Bachrach

2015-13-24

"That Agricultural Land Reserve Subdivision Application No. 1185 (7561466 Canada Inc./HBH Land Surveying Inc.) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **MEMO**

Pacific Trails Pipeline Environmental Assessment Certificate Amendment Moved by Director Newell  
Seconded by Director Greenaway

2015-13-25

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter attached to the staff report dated November 10<sup>th</sup>, 2015 to Chevron Canada Limited."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**BYLAWS FOR FIRST AND SECOND READINGS**

Rezoning File No. A-03-15  
Bylaw 1755 Richard and Allita  
Barendregt, Electoral Area "A"

Moved by Director Fisher  
Seconded by Alternate Director Layton

2015-13-26

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be given first and second reading and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "A".
3. And that prior to consideration of adoption of Bylaw No. 1755, 2015 the following conditions are met:
  - a. The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.
  - b. The applicant upgrades the sewage system as necessary, recommended by the engineer, to accommodate the additional workshop residence, in accordance with Northern Health regulations."

Moved by Director Bachrach  
Seconded by Director Liversidge

2015-13-27

"That the Regional District of Bulkley-Nechako Board of Directors defer Motion 2015-13-26 until staff have an opportunity to speak with the property owner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Moved by Director Bachrach  
Seconded by Director Thiessen

2015-13-28

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to inform Rezoning File No. A-03-15 applicant (Richard and Allita Barendregt) of the Regional Board's concerns regarding the lack of a Section 219 Covenant on title of the property which restricts the future reinstallation of a kitchen, toilet, and bath or shower facilities in the area above the garage on the said property."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**BYLAWS FOR FIRST AND SECOND READINGS (CONT'D)**

Rezoning File No. G-02-15  
Bylaw 1756 Topley Fire  
Department, Electoral Area "G"

Moved by Director Newell  
Seconded by Director Brienen

2015-13-29

1. That the Regional District of Bulkley-Nechako Board of Directors consider the applicant's request to waive the \$700.00 application fee pursuant to Section 5.2 of "Development Procedures Bylaw No. 1422, 2007."
2. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015" be given first and second reading this 19<sup>th</sup> day of November, 2015 and subsequently be taken to public hearing.
3. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "G".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**BYLAW FOR ADOPTION**

Rezoning File No. E-01-14  
Bylaw 1730 Housing  
Agreement Bylaw No 1753  
Southside Seniors Housing  
Society Inc. No. S-51984  
(Hoesing), Electoral Area "E"

Moved by Director Benedict  
Seconded by Director Greenaway

2015-13-30

"That the Regional District of Bulkley-Nechako Housing Agreement (Southside Seniors – 2411 Hospital Road) Bylaw No. 1753, 2015 be given first, second, third reading, and adoption this 19<sup>th</sup> day of November, 2015."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning File No. E-01-14  
Bylaw 1730 Housing  
Agreement Bylaw No 1753  
Southside Seniors Housing  
Society Inc. No. S-51984  
(Hoesing), Electoral Area "E"

Moved by Director Benedict  
Seconded by Director Greenaway

2015-13-31

"That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1730, 2015" be adopted this 19<sup>th</sup> day of November, 2015."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

**MEMO**

**Amendment of Covenant  
Document CA1963381**

Moved by Director Fisher  
Seconded by Alternate Director Layton

2015-13-32

“That the Regional District of Bulkley-Nechako Board of Directors approve the proposed amendments to Covenant No. CA1963381, as approved in 2014, including the 3<sup>rd</sup> geotechnical report prepared by Ryzuk Geotechnical on Sept 22, 2015, and authorize the Board Chair to sign the covenant amendment document.”

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

**BYLAW ENFORCEMENT (All Directors)**

Chair Miller called for comments from the gallery.

**Enforcement File 2012-G-01  
& 2015-G-01 – 15944 &  
15806 Balsam Road, Electoral  
Area “G”**

Moved by Director Newell  
Seconded by Director Fisher

2015-13-33

“That the Regional District of Bulkley-Nechako Board of Directors, pursuant to “Regional District of Bulkley-Nechako Unsightly Premises Bylaw No. 1649, 2012” (the Bylaw) hereby resolves that:

1. The storage, collection and accumulation of Filth, Discarded Materials and Rubbish on the subject property, legally described as (Lot 1, District Lot 5202, Range 5, Coast District Plan 9925) (15944 Balsam Road), is in contravention of the Bylaw.
2. The owners and occupiers of the subject property have allowed the subject property to become unsightly in contravention of the Bylaw.
3. The owners and occupiers of the subject property be notified to:
  - a. Clear from the subject property any Automobile Wreck or any Derelict Motor Vehicles in excess of two (2).
  - b. Remove from the subject property all accumulations of Filth, Discarded Materials, and Rubbish.
  - c. Remove from the subject property all unsightly materials and conditions.
4. AND BE IT FURTHER RESOLVED that the Bylaw Enforcement Officer of the Regional District of Bulkley-Nechako BE AND IS HEREBY AUTHORIZED, in default of such removal or remedial measures being undertaken by the owners or occupiers by July 30<sup>th</sup>, 2016 to carry out or have such work carried out and the expense charged to the owners or occupiers. If unpaid on December 31<sup>st</sup> in the year in which the work is done, the expenses shall be added to and form part of the taxes payable on that real property as taxes in arrears.”

**BYLAW ENFORCEMENT (All Directors) (CONT'D)**

5. That the Regional District of Bulkley-Nechako Board of Directors direct staff to monitor the land use at 15806 Balsam Road and report to the Board if an illegal use of the property occurs.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**OTHER**

Planning Department  
Reports & Correspondence

Moved by Alternate Director Layton  
Seconded by Director Fisher

2015-13-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department reports:

**REPORTS**

- Enquiries Report - October, 2015;
- Planning Department Action List –October, 2015;
- Minutes: Advisory Planning Commission Area “G” RE: November 2, 2015;
- Building Inspector’s Reports
  - October, 2015;

**CORRESPONDENCE:**

- Coastal GasLink Pipelines Project RE: Project Activity Update #34 – October-November, 2015;
- TransCanada Pipelines Ltd. RE: Coastal GasLink Pipeline Project Socio-Economic Effects Management Plan – October 21, 2015;
- TransCanada Corporation RE: Prince Rupert Gas Transmission Project Mt. Milligan Route Alternative and Witter Lake Compressor Station Amendment November 3, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**VERBAL REPORTS**

Endako Mine

Director Lindstrom mentioned that Endako Mine has officially shutdown and has moved equipment to other locations. They have also applied to BC Assessment for a reduction in taxes.

Remembrance Day Ceremony

Director Parker participated in the Remembrance Day Ceremony as Director for Electoral Area “D” (Fraser Lake Rural). He noted the large number of people in attendance.

Vanderhoof Pool Fund Raising

Director Thiessen noted that through contributions from community residents and small businesses the Vanderhoof Pool fundraising group has raised well over \$300,000 to date.

Economic Development  
Officer Leaving Fort St. James

Director MacDougall reported that the District of Fort St. James Economic Development Officer has accepted a job with the Ministry of Jobs, Tourism and Skills Training and would be leaving the community to work in the Cariboo region. He mentioned that she will be missed.

Meeting with Summit Camps  
Electoral Area “A” (Smithers  
Rural)

Director Fisher spoke of meeting with the owner of Summit Camps and the possibility of Summit Camps being involved in the building of the LNG Pipeline work camps.

## **VERBAL REPORTS (CONT'D)**

### **Northwest Invasive Plant Council Meeting**

Director Fisher attended the Northwest Invasive Plant Council Meeting and mentioned that NWIPC is a great resource to have in the region.

### **Discussion between LNG Proponents and Local Sawmills**

Director Brien reported that he had spoken with Canfor sawmill in Houston and they have had discussions with LNG Proponents regarding the utilization of fibre from the right of way clearing. They have taken some of the fibre and will continue to investigate taking the marketable fibre. The pellet plants take wood waste from the local mills in order to be economically feasible.

### **Topley Rural Fire Protection Service and Topley Rural Road Rescue and Medical First Responders Service Referenda**

Director Newell mentioned the referenda held on November 7, 2015 for the Topley Rural Fire Protection Service and the Topley Rural Road Rescue and Medical First Responders Service and both referendums received consent of the voters.

### **Village of Telkwa – Completing Community Wildfire Protection Plan (CWPP)**

Alternate Director Layton commented that the Village of Telkwa is completing its Community Wildfire Protection Plan (CWPP) initiative and will be moving forward with maintenance in the future.

### **Wildfire Mitigation Grant Funding**

Alternate Director Layton noted that there is an opportunity for a \$10,000 grant for community wildfire mitigation. The application has to be submitted by November 30, 2015.

### **Chair Miller –Update**

Chair Miller had discussions and meetings with the following:

#### **Northwest Resource Benefits Alliance (NWRBA)**

- What is currently being done;
- What is happening;
- Commitment has been made to meet with mining, forestry and other sectors;
- Discussions taking place with Mining Association of B.C.;
- Current recognition and stance of the provincial government;
- Provincial strategy is not yet in place;
- NWRBA next steps;
- NWRBA action plan;
- Continue to try to meet with industry;
- More outreach to First Nations and the general public;
- Investigating a distribution model if funding is received;
- Building plan B;
- Province has requested more information regarding infrastructure gaps;
- Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development will be in Terrace and meeting with the NWRBA Chair;
- Possible meeting in January, 2016 including Chief Administrative Officer's;
- Possible NWRBA Group meeting in January, 2016:
  - Possibly via conference call.

## **VERBAL REPORTS (CONT'D)**

### **Omineca Beetle Action Coalition (OBAC)**

- Met with the Honourable Shirley Bond, Minister of Jobs, Tourism, and Skills Training and Minister Responsible for Labour:
  - Discussed Extension of funding for OBAC;
- Transportation;
- Education.

### **North Central Local Government Association**

- Forestry Policy Paper completed by OBAC.

Chair Miller also noted that he along with the Village of Burns Lake, and Director Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural) have met to develop an Economic Development strategy.

### **Receipt of Verbal Reports**

Moved by Director MacDougall  
Seconded by Director Strimbold

2015-13-35

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **Break for Lunch at 12:07 p.m.**

### **Reconvened at 12:40 p.m.**

## **ADMINISTRATION CORRESPONDENCE**

### **Fire Prevention Officers**

Moved by Director Strimbold

### **Association of B.C. Conference Magazine – Request for Support**

Seconded by Director Lindstrom

2015-13-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the Fire Prevention Officers Association of B.C. Conference Magazine – Request for Support."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **Administration**

Moved by Director MacDougall

### **Correspondence**

Seconded by Director Thiessen

2015-13-37

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Town of Smithers – Appointment to the Regional District of Bulkley-Nechako Board of Directors;
- Town of Smithers – Re-use Shed at the Smithers/Telkwa Waste Transfer Station;
- Ministry of Environment – Follow Up on Meeting at 2015 UBCM Convention;
- Office of the Chief Information Officer, Network BC – Meeting with Network BC at UBCM;
- Fraser Lake Festival of the Arts Committee - Thank You for Support;
- Lakes District Art Council – Thank you for Support;

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

- Canadian Postmasters and Assistants Association – Manson Creek Post Office;
- Auditor General for Local Government - B.C.'s New Auditor General;
- The Kordyban Lodge: A Report on Your Gift;
- Clean Energy Canada – Canada Can Lead on Climate and Clean Energy with New Liberal Government;
- Coastal GasLink Connector – October 2015;
- Prince Rupert Gas Transmission – News Release - PRGT Receives BC Oil and Gas Commission Permits;
- The College of Family Physicians of Canada - Canada's 'Top Docs' Recognized for Outstanding Contributions to Patients, Communities and Advancing Family Medicine;
- Federation of Canadian Municipalities - Federal Election;
- Nechako-Kitimaat Development Fund Society - NKDF Approves Funding for Two New Projects;
- Resource Works – Justin Trudeau's Agenda for Natural Resources;
- Union of B.C. Municipalities
  - Funding & Resources Update
  - Register for RBC Sports Day
  - 2015 Federal Election Results.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **INVITATIONS**

Roundup 2016  
– January 25-28, 2016  
- Vancouver, B.C.

Director Newell spoke to changing the Board Members' Attendance at Events Policy.

Invitations

Moved by Alternate Director Layton  
Seconded by Director Liversidge

2015-13-38

“That the Regional District of Bulkley-Nechako Board of Directors receive the following invitations:

- LGLA Leadership Forum: Feb. 3-5, 2016 - Richmond, B.C.;
- Electoral Area Directors Forum – February 2-3, 2016 – Richmond, B.C.;
- Spill Response Forum – November 20, 2015 - Vancouver, B.C.;
- Freedom of Information Webinar – November 25, 2015;
- 12<sup>th</sup> Annual Dr. Bob Ewert Memorial Lecture and Dinner – April 2, 2015 – Prince George, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **FINANCIAL**

Operating Accounts  
-October, 2015

Moved by Director MacDougall  
Seconded by Director Petersen

2015-13-39

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid October, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **BYLAWS**

### **Bylaws for First, Second and Third Reading**

No. 1751– Lakes District  
Airport Contribution Local  
Service Establishment  
Amendment

Moved by Director Strimbold  
Seconded by Director Benedict

2015-13-40

“That “Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015” be given first, second and third reading this 19<sup>th</sup> day of November, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1752 – Lakes District  
Airport Loan Authorization

Moved by Director Strimbold  
Seconded by Director Benedict

2015-13-41

“That “Lakes District Airport Loan Authorization Bylaw No. 1752, 2015” be given first, second and third reading this 19<sup>th</sup> day of November, 2015.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

No. 1754 – Smithers Rural Fire  
Protection Service Area  
Amendment

Moved by Director Bachrach  
Seconded by Director Fisher

2015-13-42

“That “Smithers Rural Fire Protection Service Area Amendment Bylaw No. 1754, 2015” be given first, second and third reading this 19<sup>th</sup> day of November, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **BYLAWS FOR ADOPTION**

No. 1743 – Topley Rural Fire  
Protection Service  
Establishment

Moved by Director Newell  
Seconded by Alternate Director Layton

2015-13-43

“That “Topley Rural Fire Protection Service Area Establishment Bylaw No. 1743, 2015” be adopted this 19<sup>th</sup> day of November, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1744 – Topley Rural Fire  
Protection Loan Authorization

Moved by Director Newell  
Seconded by Alternate Director Layton

2015-13-44

“That “Topley Rural Fire Protection Loan Authorization Bylaw No. 1744, 2015” be adopted this 19<sup>th</sup> day of November, 2015.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

## **BYLAWS FOR ADOPTION (CONT'D)**

No. 1745 – Topley Rural Road  
Rescue and Medical First  
Responders Service  
Establishment Moved by Director Newell  
Seconded by Alternate Director Layton

2015-13-45 “That “Topley Rural Road Rescue and Medical First Responders Service Establishment Bylaw No. 1745, 2015” be adopted this 19<sup>th</sup> day of November, 2015.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

No. 1749 – Vanderhoof Rural  
Fire Protection Service  
Area Boundary Amendment Moved by Director Petersen  
Seconded by Director Thiessen

2015-13-46 “That “Vanderhoof Rural Fire Protection Service Area Boundary Amendment Bylaw No. 1749, 2015” be adopted this 19<sup>th</sup> day of November, 2015.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

## **READING FILE**

Reading File Moved by Director MacDougall  
Seconded by Director Fisher

2015-13-47 “That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

### **INVITATIONS:**

- International Bioenergy Conference & Exhibition – June 15-17, 2015 Prince George, B.C. Call for presenters!;
- National Aboriginal Energy and Power Association – NAEP Power Breakfast Series – Speaker Shane Gottfriedson Terminal City Club, Vancouver, B.C.;

### **CORRESPONDENCE:**

- BC Chamber of Commerce – Public Affairs Update:
  - November 9, 2015 – Premier Clark Signs Climate Agreement on China Trade Mission; BC MPs in Cabinet and their Priorities
  - October 26<sup>th</sup> – Western Premiers Optimistic After Election of PM Trudeau
  - October 19<sup>th</sup> – Tight Three-way Race in Battleground BC
  - October 5<sup>th</sup> – Trans-Pacific Partnership Agreement Reached;
- BC Healthy Communities – BCHC November eNews;
- BC Ministry of Energy & Mines – Community Energy Leadership Program Call for Applications 2016/2017;
- Canada Research Connections – Vote for Your Climate Future 2050;
- Canfor News Releases: October 28, 2015 – Canfor Reports Results for Third Quarter of 2016;
- Clean Energy Canada – Clean Energy Review:
  - November 9, 2015 – Right Here, Right Now

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- November 2, 2015 – No Big Deal...Just 900,000 New Jobs
- October 26, 2015 – Dear Prime Minister: Start Here
- October 21, 2015 – Canada can Lead on Climate and Clean Energy with New Liberal Government
- October 19, 2015 – Where the Federal Parties Stand on Clean Energy and Climate Solutions
- October 19, 2015 – Clean Energy on the Ballot
- October 5, 2015 – The King's Speech;
- Federation of Canadian Municipalities - FCM News Week of:
  - October 16, 2015
  - October 9, 2015
  - October 2, 2015;
- Federation of Canadian Municipalities – FCM and the New Federal Cabinet;
- Federation of Canadian Municipalities: President's Corner Update – October 2015;
- Federation of Canadian Municipalities – New Report on Seniors and Housing;
- Geoscience BC News Release:
  - November 4, 2015 – New Information for Gold Explorers in Southeastern British Columbia
  - October 20, 2015 - Rapid Surface Water analysis for Mineral Exploration
  - October 8, 2015 - Celebrating a Decade of Independent Earth Science for BC;
- Heart and Stroke Foundation – Action Required: Update from the Heart and Stroke Foundation;
- Kitimat LNG Community News Summer/Fall 2015;
- Ministry of Forests, Lands and Natural Resource Operations
  - Update from the Minister October 2015;
- The Nature Trust of British Columbia – Gifts to Nature and Upcoming Events!;
- Nechako Reservoir Update - Flow Facts:
  - November 11, 2015
  - November 4, 2015
  - October 21, 2015
  - October 7, 2015;
- North Central Local Government Association – Stepping up Seniors' Care;
- Northern BC Tourism Association – Northern BC Tourism Wins Innovation Award;
- Northern BC Tourism Association – Northern BC Tourism Wins Tourism Impact Award;
- Northern BC Tourism – DBC Strategy & Marketing Plan Update;
- Northern Health – BC Seniors' Fall Prevention Awareness Week November 2-8, 2015;
- Northern Health – Workplace Health and Safety Programs Front and Center at Northern Health Board Meeting;
- Northern Health – Northern Health Marks Canadian Patient Safety Week;
- Northern Health – New Seniors' Health Action Plan to Guide Northern Health for Next Five Years;
- Northern Health – Healthier Northern Communities ebrief:
  - October 15, 2015;
- Northern Health – Getting Inked? Make Sure it is from an Approved Tattoo Service;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- Resource Works:
  - November 10, 2015 Making Their Mark in the Energy Sector
  - November 6, 2015 – Leading Edge Women of Industry -
  - November 5, 2015 - Busting Myths, Connecting BC & Hunting Fugitive Emissions
  - October 22, 2015 - BC Resources and First Nations
  - October 15, 2015 - Resources and the Election;
- Seniors BC – e-Newsletter October 2015;
- Smithers Exploration Group – SEG November 2015 Enews Update;
- Union of British Columbia Municipalities – Policy Update: Poverty Reduction.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

Federal Gas Tax Funds  
– Electoral Area “F”  
(Vanderhoof Rural) – Nechako  
Valley Sporting Association

Moved by Director Petersen  
Seconded by Director Greenaway

2015-13-48

“That the Regional District of Bulkley-Nechako Board of Directors authorize the change in scope of the Nechako Valley Sporting Association’s Ski Trail Lighting Project and allow the Nechako Valley Sporting Association to access \$3,355.80 of the project contingency.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**DEVELOPMENT SERVICES (All Directors)**

**Correspondence**

John Stevenson, Regional  
Agrologist RE: ALR  
Application No. 1185

Moved by Director Benedict  
Seconded by Director Fisher

2015-13-49

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from John Stevenson, Regional Agrologist regarding ALR Application No. 1185.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ELECTORAL AREA PLANNING (All Directors)**

**Memo**

RE: Zoning Bylaw  
Review

Moved by Director Petersen  
Seconded by Director MacDougall

2015-13-50

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planner’s November 17, 2015 memo titled “Zoning Bylaw Review” and provide feedback to staff on the proposed draft bylaw.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**OTHER (All Directors)**

**APC Minutes**

Minutes: Advisory Planning  
Commission Area "A"  
RE: November 9, 2015

Moved by Director Fisher  
Seconded by Alternate Director Layton

2015-13-51

"That the Regional District of Bulkley-Nechako Board of Directors receive the minutes from the Advisory Planning Commission Area "A" for November 9, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SPECIAL IN-CAMERA  
MEETING**

Moved by Director Brien  
Seconded by Director Greenaway

2015-13-52

"In accordance with Section 90 (1)(g) of the *Community Charter*, it is the opinion of the Board of the Regional District of Bulkley-Nechako that matters pertaining to litigation or potential litigation or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director MacDougall  
Seconded by Director Petersen

2015-13-53

"That the meeting be adjourned at 1:00 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant