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REGIONAL DISTRICT OF BULKLEY-NECHAKO
WASTE MANAGEMENT COMMITTEE
(Committee of the Whole)

**SUPPLEMENTARY
AGENDA**

Thursday, April 6, 2017

<u>PAGE NO.</u>	<u>REPORT</u>	<u>ACTION</u>
2-6	Elaine Wiebe, Environmental Services Assistant -2017 Backyard Composting Program	Receive
7	Elaine Wiebe, Environmental Services Assistant -RCBC Conference 2017 Attendance	Recommendation (Page 7)

NEW BUSINESS

ADJOURNMENT



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

To: Mark Fisher, Chair, Waste Management Committee (April 6, 2017)

From: Elaine Wiebe
Environmental Services Assistant

Date: March 30, 2017

Subject: 2017 Backyard Composting Program

RDBN residents dispose of approximately 515kg of waste per person annually. Of this 515kg, over 30% is organic material, including food scraps, yard trimmings and paper (*Source: 2008 RDBN Waste Composition Study*). By composting, much of this waste can be diverted from the landfill resulting in countless benefits, including: reducing the production of methane as organics decompose in landfills and reducing fuel consumption and emissions generated from transporting organic waste to landfills. In addition to waste reduction, compost is beneficial in home gardening; it produces a rich natural soil supplement that improves plant growth, increases moisture retention and reduces soil erosion.

There are also countless social benefits that occur as a result of backyard composting, such as higher levels of environmental awareness and attitudes through education, training and outreach, improved residential acceptance, increased capacity for social interaction, and knowledge sharing (*Source: Villegas, 2004*).

The 2017 Backyard Composting Program is following the successes of the 2014, 2015 and 2016 Programs. In previous years, the RDBN has purchased composters and then sold them to residents at a subsidized rate. There has been an educational component, whether it has been workshops offered or materials shared.

2017 Program Description

For the main portion of the program, RDBN staff, specifically Elaine Wiebe, Environmental Services Assistant, will advertise Composter Rebates for this gardening season. Residents will be able to go to their local retailer and pick out what kind of composter they would like. They will then send in an original receipt and a rebate form (see attached). If they meet all the criteria listed, they will be issued the rebate.

This will give residents more choice in the type of composter they purchase, as well as cutting out a lot of the manual labor associated with past programs. However, we will still look for opportunities to partner with local organizations to have composting demonstrations/classes in each community.



Program Financing

The most favorable option for financing the program involves giving rebates for residents who purchase approved composters from local retailers. This type of program has worked in other jurisdictions. The financing methodology proposed for the project is as follows:



Rebates will be offered in the amount of \$30. Composters range in price from \$74.99 to \$119.99. For this project, rebates will be available for the first 300 residents. This allows for the following distribution (minimum of 5 composters per community):

Municipality and Surrounding Area	Single Family Households	Percentage of Total	Percentage of Composters	Total (including min. of 5)
Burns Lake and area (Area B & E, including Southside)	1665	14.9%	15%	45
Fort St. James and area (Area C)	1130	10.1%	10%	30
Fraser Lake and area (Area D)	1020	9.1%	9%	27
Granisle	140	1.3%	1%	5
Houston and area (Area G)	1100	9.9%	10%	30
Smithers and area (Area A)	3215	28.8%	29%	86
Telkwa	470	4.3%	4%	13
Vanderhoof and area (Area F)	2410	21.6%	22%	64
Total	11150	100%	100%	300



Program Budget

Items	Number	Each	Cost to RDBN	Total cost to RDBN if all rebates are claimed
Rebates				
Rebates	300	\$30	\$30	\$9,000
Printed Materials				
Brochures, etc (printing)	300	\$0.16	\$48.00	\$48
Advertising				\$500
Staff Travel				\$400
TOTAL				\$9,948

Monies have been included in the 2017 budget for this project.

Respectfully submitted,

Elaine Wiebe
Environmental Services Assistant



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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

2017 Composter Rebate Form

Applicant Information

Name: _____

Mailing Address: _____

City/Prov: _____ Postal Code: _____

Phone: _____ Email address: _____

Terms & Conditions:

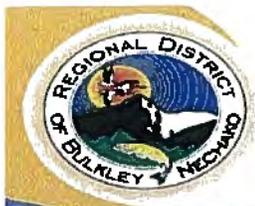
1. Purchase (in-store only) must be made during 2017. All submissions must be received within 60 days of the date indicated on the receipt. Final submission date is December 31, 2017.
2. Legible, **original** sales receipt from one of the participating retailers (see reverse side) must accompany completed rebate form. Receipt must indicate: name, address and phone number of retailer, date of purchase, model number and description of unit purchased. Incomplete application forms will be rejected. No copies of sales receipts please!
3. Rebate amount is \$30 per application. Maximum one rebate per Bulkley-Nechako household. Limited number of rebates available.
4. The applicant shall indemnify and hold harmless the Regional District of Bulkley-Nechako, its directors, officers and employees, from and against all liabilities and damages, in any way based upon or attributable to the applicant's participation in the Composter Rebate Program.
5. The Regional District of Bulkley-Nechako reserves the right to alter, cancel, or discontinue this program at any time, and to reverse the rebate if the information provided by the applicant is inaccurate or false, or if the terms and conditions of this program have not been met.

I certify that the information provided on this application form and attachment(s) is true and accurate to the best of my knowledge. I have read, understood and agree to the Terms and Conditions of the Composter Rebate Program.

Print Name: _____

Signature: _____ Date: _____

**Please mail or drop off this completed form and a valid sales receipt to:
Regional District of Bulkley-Nechako, PO Box 820, 37-3rd Ave, Burns Lake, BC V0J 1E0**



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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

The Regional District of Bulkley-Nechako is please to offer composter rebates with the following participating retailers **ONLY** (We would have to work with local retailers to build this list!):

Vanderhoof

Fort St. James

Fraser Lake

Burns Lake

Granisle?

Houston

Telkwa?

Smithers

Some examples of composters (Final version may vary) accepted in the Composter Rebate Program:



Terra Garden Composter



* Freegarden Round



* Soilsaver (square)



* Tumbling composter

For hands on instruction use of your composter, go to www.rdbn.bc.ca/composters

Rebate Program Checklist

I completed every applicable section on the reverse side including my signature and date.

I am a resident in the Regional District of Bulkley-Nechako.

I attached a legible, original sales receipt with the name, address and phone number of the retailer, date of purchase, model number and description of unit purchased. Maximum one per household.

I have retained copies of all submitted documents.

My reimbursement should arrive approximately 8 to 12 weeks of mailing/dropping off my form and meeting all eligibility requirements.

For questions, please contact Elaine
@ 1-800-320-3339 or 250-692-3195 or
elaine.wiebe@rdbn.bc.ca



Waste Management Committee Supplementary Agenda Memo

To: Mark Fisher, Chair, Waste Management Committee (April 6, 2017)
Date: April 5, 2017
From: Elaine Wiebe, Environmental Services Assistant
Regarding: Attendance of the Chair of the Waste Management Committee and Environmental Services Assistant at the 2017 RCBC Conference in Whistler, BC.

The 2017 RCBC conference is being held in Whistler from June 21-23, 2017. In years past, the Director of Environmental Services has attended this conference. The estimated costs for this conference are as follows (sufficient monies have been allocated in the budget):

Item	Estimated Cost
Conference Registration	\$670
Plane Ticket	\$400
Hotel (3 nights)	\$600
Parking at Hotel (3 days)	\$105
Meals (8)	\$240
Rental Car and Fuel	\$350
Parking at YXS (Prince George)	\$75
Total	\$2,440

Some topics of discussion at the 2017 conference will include:

- Illegal dumping, the circular economy and textiles & organics diversion.

By attending the RCBC Conference we will have the opportunity to participate in the BC Product Stewardship Council meeting along with meeting with representatives from the Ministry of Environment and the BC Stewards (organizations such as MMBC).

RECOMMENDATION:

(All/Directors/Majority)

1. That the Waste Management Committee receive the memorandum titled, "Attendance of the Chair of the Waste Management Committee and Environmental Services Assistant at the 2017 RCBC Conference in Whistler, BC." and dated March 27, 2017.
2. Further, that the Waste Management Committee recommend that the Board of Directors authorize Chair Mark Fisher and the Environmental Services Assistant's attendance at the 2017 RCBC conference.