



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REGIONAL TRANSIT COMMITTEE AGENDA**

**THURSDAY, JANUARY 26, 2017
1:00 P.M.**

Regional District of Bulkley-Nechako Boardroom

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>AGENDA – January 26, 2017</u>	Approve
	<u>Supplementary Agenda</u>	Receive
	<u>MINUTES</u>	
2-7	Regional Transit Committee Meeting Minutes – November 24, 2016	Receive
	<u>REPORT</u>	
8-21	Melany A. de Weerd, CAO - Update on Highway 16 Regional Para- Transit Service Establishment	Recommendation/ Direction (Page 11-12)
	<u>SUPPLEMENTARY AGENDA</u>	
	<u>NEW BUSINESS</u>	
	<u>ADJOURNMENT</u>	

REGIONAL DISTRICT OF BULKLEY-NECHAKO**REGIONAL TRANSIT COMMITTEE**
(Committee of the Whole)**Thursday, November 24, 2016**

PRESENT:

Chair	Bill Miller
Directors	Eileen Benedict Shane Brienen Mark Fisher John Illes Dwayne Lindstrom Rob MacDougall Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
Directors Absent	Taylor Bachrach, Town of Smithers Tom Greenaway, Electoral Area "C" (Fort St. James Rural) Thomas Liversidge, Village of Granisle Rob Newell, Electoral Area "G" (Houston Rural)
Alternate Directors	Bob Hughes, Electoral Area "C" (Fort St. James Rural) Linda McGuire, Village of Granisle Andrew Newell, Electoral Area "G" (Houston Rural)
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Roxanne Shepherd, Chief Financial Officer Wendy Wainwright, Executive Assistant
Others	Tom Clement, Chief Administrative Officer, District of Vanderhoof Lori Egli, Deputy Corporate Officer, District of Vanderhoof Tara William, Wet'suwet'en First Nation Debbie West, General Manager, Nee Tahi Buhn Band
Via Tele- Conference:	Matthew Boyd, Regional Planning, Work Lead, BC Transit Chris Fudge, Senior Regional Transit Manager, BC Transit Lyn Hall, Mayor, City of Prince George Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure Art Kaehn, Chair, Regional District of Fraser-Fort George Jillian Merrick, Councillor, City of Prince George Kathleen Soltis, City Manager, City of Prince George Tania Wegwitz, MCIP, RPP, Manager of Planning, BC Transit Anne Yanciw, CAO, Town of Smithers Lara Beckett, Director, Electoral Area C/Chilako River-Nechako, Regional District of Fraser-Fort George Jim Martin, Chief Administrative Officer, Regional District of Fraser-Fort George

CALL TO ORDER

Chair Miller called the meeting to order at 1:08 p.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Petersen
Seconded by Director Illes

RTC.2016-4-1

"That the agenda of the November 24, 2016 Regional Transit Committee Meeting be approved; and further, that the Supplementary Agenda be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Regional Transit Committee
Minutes – November 3, 2016
& Regional Transit Committee
Minutes (In-Camera)
-September 22, 2016

Moved by Alternate Director McGuire
Seconded by Director Illes

RTC.2016-4-2

"That the Regional Transit Committee Minutes of November 3, 2016 be received; and further, that the Regional Transit Committee Minutes (In-Camera) of September 22, 2016 be brought forward to the public."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

City of Prince George
-Highway 16 Inter-Community
Transit

Moved by Director Illes
Seconded by Director Brien

RTC.2016-4-3

"That the Regional Transit Committee receive the following correspondence:

-City of Prince George regarding Highway 16 Inter-Community Transit Appointees;
-BC Healthy Living Alliance/Heart & Stroke Foundation – *Communities on the Move* Declaration: Creating Smart, Fair and Healthy Transportation Options for All BC Communities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Regional Transit Service Establishment – Participants and Cost Apportionment Model

Chair Miller mentioned that he has met with Deborah Bowman, Assistant Deputy Minister, Transportation Policy and Programs, Ministry of Transportation and Infrastructure, Chief Vivian Tom, Wet'suwet'en First Nation, and along with Director Bachrach, has also met with Chief Wilf Adam, Lake Babine Nation. He mentioned that further meetings are being scheduled to engage with the First Nations communities and provide a formal invitation to participate in the Regional Transit discussions.

Village of Burns Lake

- Agreed to contribute \$12,500 for 2017;
- At this time will not join a Regional District service function unless it includes the entire Regional District;

DISCUSSION ITEM (CONT'D)

- Propose that the Regional District proceed with an elector assent process in 2017 to establish a service for the entire region;
- Develop a costing system in relation to all considerations in order to be equitable to all areas of the region.

District of Vanderhoof

- Committed \$22,460 for 2017;
- Providing notice that the \$22,460 is the total commitment;
- Desire to see an assessment of the service based on ridership for each area;

Village of Fraser Lake

- Passed a motion at Village of Fraser Lake Council Meeting on November 23, 2016 in the amount indicated on the RDBN Chief Administrative Officer's October 26, 2016 memo titled "Transit Committee Preliminary Cost Calculations" for the Village of Fraser Lake;

Village of Telkwa

- Discussed the matter In-Camera.

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director Repen
Seconded by Director Illes

RTC.2016-4-4

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90 (1)(k) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public (Highway 16 Transit) or information received relating to these matters must be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

DEFEATED

Town of Smithers

- Resolved to commit \$24,660 towards the Highway 16 Inter-Community Transit;
- Resolved to commit approximately \$10,000 to extend the Smithers and District Transit system to provide six days a week service between Smithers and Moricetown.

Village of Telkwa

- Approved the funding request as per the RDBN Chief Administrative Officer's October 26, 2016 memo titled "Transit Committee Preliminary Cost Calculations" for the Village of Telkwa.

District of Houston

- Discussed In-Camera;
 - o Budget considerations have been made;
 - o Will be brought forward at the District of Houston December 6, 2016 Council Meeting.

District of Fort St. James

- Resolved to contribute \$1,776.

DISCUSSION ITEM (CONT'D)

Village of Granisle

- Transit Committee Preliminary Cost Calculations will be discussed at the December 7, 2016 Village of Granisle Council Meeting;
 - o Off Corridor Preliminary Cost Allocation of \$304 was discussed;
 - o Off Corridor cost allocations took into consideration a reduced rate to offset the cost it will require off corridor communities to tie into the Highway 16 Inter-Community Transit System;
 - Residents from the Village of Granisle will need to access the service principally at the Topley location.

City of Prince George

- Mayor Lyn Hall and Councillor Jillian Merrick have been tasked with contacting Lheidli T'enneh and the Regional District of Fraser-Fort George to discuss Regional Transit;
- Will bring forward the "Transit Committee Preliminary Cost Calculation" of \$50,000 flat rate allocation for Prince George at the next City of Prince George Council Meeting.

Mayor Lyn Hall, City of Prince George requested clarification in regard to the municipalities that are committing to Regional Transit for a one year term. Chair Miller mentioned that they are committing to the "draft" Terms of Reference until there is a better understanding of the ridership. Director Thiessen commented that the District of Vanderhoof is committing to one year with the request that a different funding model be formulated, possibly based on ridership, and that challenges faced by Vanderhoof in accessing the western portion of the service are considered. The service is intended to be a regional service and the current funding model, due to legislative requirements, relies heavily on the municipalities along the Highway 16 Inter-Community Transit route. The District of Vanderhoof is willing to contribute to begin the initial process in order to better determine the possible benefits and challenges of Regional Transit to the community. Councillor Merrick, City of Prince George spoke to the challenges in determining where riders reside unless asked to show identification. Discussion took place in regard to having further detailed discussions in the future in regard to funding models.

The hiring of a Transit Coordinator and the ability for the Coordinator to examine the function and make recommendations as the transit system moves forward in the first year was discussed. Director Repen spoke to the benefits to communities that will be receiving riders. Anne Yanciw, CAO, Town of Smithers mentioned that the Town of Smithers considers the Regional Transit Service as an economic development opportunity to support its residents.

Director Fisher mentioned that during the Regional District of Bulkley-Nechako Board meeting held earlier the following resolution was passed: "That the Regional District of Bulkley-Nechako Electoral Areas "A" (Smithers Rural), "B" (Burns Lake Rural), and "G" (Houston Rural) each contribute \$1,000 toward startup costs for the Regional Transit Service."

Debbie West, General Manager, Nee Tahi Buhn Band has not yet brought the information forward to her council but will do so in the future. Chair Miller commented that he is committed to meeting with Nee Tahi Buhn Band in the future.

Tara William, Wet'suwet'en First Nation indicated that they may have a Council meeting in December wherein the topic will be on the agenda for discussion.

In moving forward, Chair Miller noted that the Ministry of Transportation and Infrastructure and BC Transit are needing a commitment from the majority of the partners by the end of 2016 in order to continue with developing the Regional Transit Service.

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DISCUSSION ITEM (CONT'D)

Discussion took place regarding the continuance of the transit service if a partner removes themselves from the service. The following options would need to be reviewed:

1. Continue the services status quo with the reapportionment of costs allocated;
2. Reduce service levels to make the service more affordable; and/or
3. Terminate the service.

Next Steps

- **Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure and Chris Fudge, Senior Regional Transit Manager, BC Transit**
 - o Draft service establishment bylaw brought forward to Ministry of Community, Sport and Cultural Development;
 - o Be in a position to sign an operating agreement with BC Transit;
 - o Allow for logistical arrangements;
 - Ongoing process of refining and revising proposed routing;
 - BC Transit – Updated – Detailed Route and Stop Locations – October 24, 2016 document is the most recent update;
 - City of Prince George Stops:
 - o Westgate;
 - o Pine Centre Mall;
 - o Spruce Land Mall;
 - o University of Northern B.C. Hospital; and,
 - o Downtown.
 - Incorporate into an implementation agreement;
 - RFP for Provision of Services;
 - Process will take approximately five months;
 - o Implementation of service Summer 2017.

Ms. Merrick noted the need to determine ridership detail metrics prior to people riding the bus and targeting vulnerable users and users that don't have the means to pay for transport. Further and ongoing discussions will need to continue to take place as the service moves forward.

Director Fisher noted that the service extends from Prince Rupert to Prince George, and questioned the progress of the Regional District of Kitimat-Stikine in regard to service levels from Moricetown to Prince Rupert. Mr. Fudge noted that there are direct parallels but due to existing transit services and agreements existing transit services will move at a quicker pace.

Director Repen spoke to the possibility of extending funding for the Regional Transit Coordinator in order to assess the transit system for an entire year and determine the effectiveness of the system. Ms. Harmon mentioned that the Regional Transit Coordinator position was to be provided \$80,000 through to the end of March, 2019. Ms. Harmon noted that a review could take place in the future if it is determined that the position may need to be extended time wise. Chair Miller provided a brief overview of the Regional Transit Coordinator posting and position and noted that the Regional Board is considering hiring in January, 2017.

Director Repen noted that the intent of the transit system is to provide safe access to transportation on the Highway 16 corridor but it is also to provide a support system for all rider demographics.

Jim Martin, CAO, Regional District of Fraser-Fort George requested BC Transit provide the document titled "BC Transit – Updated – Detailed Route and Stop Locations – October 24, 2016" and any other documentation related to the Highway 16 Inter-Community Transit System. Mr. Fudge indicated that they will provide the information and would be willing to meet with anyone needing further information.

DISCUSSION ITEM (CONT'D)

The Carrier Sekani Family Services Highway of Tears Project has been involved at a higher level and on the original steering committee formulated by the Province. Carrier Sekani Family Services has requested that they be included in the Regional Transit Committee Distribution List to receive information and are interested in partnering in the Highway 16 Inter-Community Transit service. Discussion took place regarding new participants to the Regional Transit Committee. They will be financial contributors to the transit service and will follow the Regional Transit Committee "draft" Terms of Reference which will be a steering committee that will address all items regarding transit.

Chair Miller thanked everyone that attended the Regional Transit Committee in person and via teleconference.

SUPPLEMENTARY AGENDA

Correspondence

Moved by Director Brien
Seconded by Director MacDougall

RTC.2016-4-5

"That the Regional Transit Committee receive the following correspondence:

- Village of Burns Lake – BC Transit Initiative;
- District of Vanderhoof – Highway 16 Inter-Community Transit."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Alternate Director McGuire
Seconded by Alternate Director Hughes

RTC.2016-4-6

"That the meeting be adjourned at 2:02 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant



Regional District of Bulkley-Nechako Memo – Transit Committee Agenda January 26, 2017

To: Chair Miller and the Regional Transit Committee
From: Melany A. de Weerd, Chief Administrative Officer
Date: January 19, 2017
Re: **Update on Highway 16 Regional Para-Transit Service Establishment**

Background

The Board passed first three readings on Bylaw 1790, "Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016". Subsequently Staff sent out the Bylaw to the eight municipalities who are participating areas, to the City of Prince George, to the Regional District of Fraser-Fort George, to the First Nations partner communities, and to the Ministry of Community, Sport and Cultural Development.

Status of bylaw

At this time, the Regional District of Bulkley-Nechako has received feedback as follows:

District of Fort St. James – waiting for response

District of Houston – resolution in support of bylaw 1790 – copy of letter attached

District of Vanderhoof – have indicated that they would like changes made to bylaw before further consideration of support – copy of email and Staff report attached

Town of Smithers – resolution in support of bylaw 1790 – copy of letter attached

Village of Burns Lake – waiting for response; feedback on December 2, 2016 indicated three conditions – copy attached

Village of Fraser Lake – resolution in support of bylaw 1790 – copy of letter attached

Village of Granisle – resolution in support of bylaw 1790 – copy of letter attached

Village of Telkwa – waiting for response



Regional District of Fraser Fort George – have approved a grant in aid in the amount of \$1,000 to assist with start up costs of the transit service

City of Prince George – resolution in support of one year of funding – copy of letter attached

Ministry of Community, Sport and Cultural Development – have indicated that they are awaiting approval from the participating areas before consideration of Bylaw 1790 can be completed.

Comments:

The approval of bylaw 1790 by the Ministry of Community, Sport and Cultural Development and adoption by the Regional District of Bulkley-Nechako is contingent upon unconditional support of each of the participating areas. The bylaw cannot be approved by a municipality 'as amended'. Any changes require a new service establishment bylaw to be initiated and follow the legislative approval process by all participating areas. At this time, we do not have that unconditional participating area approval; therefore the bylaw cannot proceed.

The points of concern raised by the participating areas to date are:

1. Terms of MOT/BC Transit extraordinary funding; this consists of several sub points:
 - o The capital costs are fully covered for five years; what happens after that?
 - o The currently proposed operating formula is currently 2/3 provincially funded & 1/3 lg funded with projected fare revenues reducing lg total costs; RDBN has been advised that this funding is assured for three years; what happens after that?
 - o The RDBN has been advised there will be funding to contribute to a Regional Transit Coordinator position for a limited period of time to a maximum dollar amount; resource implications are expected to continue well beyond the funds committed. Burns Lake has raised specific concerns about this position being funded for at least two years. A review of the position requirements, including funding partner engagement, identifies an ongoing need for this position during the operation of the service. Given that the standard transit agreements provide a maximum 2% administrative overhead for local government, and given that there is no other means of funding the position through this service except through the service and funding that is proposed to be established, how can this resource allocation be effectively funded into the future?
 - o The three year (operating) and five year (capital) commitments from the Province if not renewed could result in the transit service being financially unsustainable for the participating areas. How can the RDBN and member municipalities who are the participating areas commit to a service



establishment bylaw with long range implications and enter into Agreements contingent upon service establishment if the financial sustainability of the service is uncertain? Vanderhoof has proposed that the bylaw needs to include a service 'end date' triggered by the provincial funding formula changing.

- Should the service need to shut down due a reduction in the level of provincial funding, or any other factor(s), there will be costs to end the service. How can these costs be effectively addressed?

It is recommended that the RDBN send a letter to MOTI and BC Transit requesting clarification on their commitment to the service in terms of the operating formula, capital funding, Transit Coordinator position funding; the duration of funding for each of the forgoing and the distribution of 'end of service costs'.

2. Participating areas:

- Several municipalities have revisited the topic of who is included as a 'participating area', point out that the RDBN electoral areas are not included in bylaw 1790. The RDBN Board's and RDBN Transit Committee's direction has been not to include the electoral areas as participating areas at this time due to a number of factors. A change to the participating areas to include electoral areas would require elector approval from those participating areas added.

Direction is sought from the Transit Committee on whether to review the participating areas.

3. "Opt out" clause:

- Included in Vanderhoof staff report and follow up email;
- The *Local Government Act* requires a process whereby the Regional District considers a participant opting out of the service so as to adequately consider the implications to the other participating areas.

The recommendation is that the legislative process be followed to give due consideration to all participating areas, if the service is established.

4. Funding formula in bylaw 1790 & among participants and funding partners

- The City of Prince George has only committed to one year of funding. In a follow up discussion, the City has requested that RDBN send a letter outlining what is being requested of them (number of years, draft terms of agreement) to present to their Council for further consideration;

It is recommended that after the RDBN has duly considered the funding formula, participating areas, and other concerns raised in this report, and if the RDBN intends to proceed with establishing the service, the RDBN



send a letter to Prince George outlining the request for a long term funding commitment and provide draft terms of the agreement.

- o Vanderhoof has requested that the transit bylaw require ('must') rather than permitting ('may') a service review after one year of operations. There are significant resource implications to a service review for both BC Transit and the Regional District of Bulkley-Nechako. The current wording allows the Transit Committee and Board to decide whether to undertake a full service review or if the current funding formula is adequate, to simply continue applying it. Current wording in bylaw 1790 is as follows:

9. Service Review

For the purposes of section 357(1)(a) of the *Local Government Act*, a participant in the Service may initiate a review of the Service at any time commencing one year from the date operation of the Service commences.

Direction is sought from the Transit Committee on whether to change 'may initiate review of the Service at any time commencing one year...' to 'must initiate review of the Service after one year...'

- o The funding formula can be based on a number of factors, provided they are outlined clearly in the bylaw and consented to.

Direction is sought from the Transit Committee on whether to require keep the population based funding formula or reconsider other funding formulas.

Recommendation:

(all/directors/majority)

That the RDBN send a letter to MOTI and BC Transit requesting clarification on their commitment to the service in terms of the operating formula, capital funding, Transit Coordinator position funding; the duration of funding for each of the forgoing and the distribution of 'end of service costs'.

That after the RDBN has duly considered the funding formula, participating areas, and other concerns raised in this report, and if the RDBN intends to proceed with establishing the service, the RDBN send a letter to Prince George outlining the request for a long term funding commitment and provide draft terms of the agreement

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Direction:

Direction is sought from the Transit Committee on whether to review the participating areas.

Direction is sought from the Transit Committee on whether to change 'may initiate review of the Service at any time commencing one year...' to 'must initiate review of the Service after one year...'

Direction is sought from the Transit Committee on whether to require keep the population based funding formula or reconsider other funding formulas.



CERTIFIED TRUE COPY OF COUNCIL RESOLUTION

DATE: January 19, 2017

File WF 256

BE IT RESOLVED:

***0021-2017

Moved/Seconded

"That Council considers and resolves to support and consent to the provisions of *Regional District of Bulkley Nechako Transit and Paratransit Service Establishment Bylaw No. 1790, 2016* as passed at third reading."

CARRIED

I HEREBY CERTIFY the following to be a true copy of a resolution as approved by the Council of the District of Houston on Tuesday, January 17, 2017 in the District of Houston Council Chambers.



Gerald Pinchbeck
Corporate Services Officer

Cheryl Anderson

From: Lori Egli <LoriEgli@district.vanderhoof.ca>
Sent: January-12-17 9:40 AM
To: Cheryl Anderson
Subject: RDBN Bylaw 1790, 2016

Good Morning Cheryl,

The RDBN Public Transit & Para-Transit Service Establishment Bylaw 1790, 2016 was presented to Council at the Jan. 9th Regular Council meeting, Council would like to see the inclusion of the following prior to further consideration of support for this bylaw.

- 1) That the funding formula be reviewed after the first year of service
- 2) An opt out clause after the one year term
- 3) And a service end date be added

Should you require any further information or need further clarification, please don't hesitate to contact me. Thank you for your time and I look forward to your response.

Regards,
Lori Egli
Deputy Corporate Officer



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District of Vanderhoof
Discussion Paper
Mayor and Council

Prepared by: Tom Clement
Subject: RDBN Regional Public Transit Service
Meeting Date: 9 January 2017

RECOMMENDATIONS

If Council wishes to provide their consent, the following resolution is required:

That the District of Vanderhoof supports the adoption of Regional Public Transit and Para Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016.

SUMMARY OF THE ISSUE

The RDBN is seeking Council's consent, in writing, for the adoption of their Regional Public Transit and Para Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016.

BACKGROUND

The RDBN has given first three readings to a bylaw that will establish a regional transit service which will be paid for through regional requisition. The RDBN will be responsible for one third of the annual operating costs which will be shared among the participating municipalities following a formula based on population. The remaining two thirds will come from MoTI, the City of Prince George and participating First Nations.

Council agreed, by resolution, to participate in this service for the first year only with the requirement that at the end of the first year the funding formula be amended to be based on ridership not population.

"That the District of Vanderhoof commit to funding the Highway 16 Inter-Community Transit Service for a period of one year in the amount of \$22,460 and further

That the cost share formula be adjusted after one year to reflect costing based on ridership and

That Staff forward these comments to BC Transit by the November 10th, 2016 deadline."

DISCUSSION

Regional Public Transit and Para Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016, establishes a public transit service from Burns Lake to Smithers and Burns Lake to Prince George.

Staff has the following concerns regarding the approval of the Bylaw:

- (1) There is no definitive timeline for the service, the MoTI has indicated that it will only guarantee funding for the first three years, the bylaw has no end date.

Staff recommends that the bylaw include a clause that ends the service should MoTI funding change.

- (2) The bylaw does not have a clause that permits Vanderhoof to opt out of the service once it is established.

Staff recommends that the bylaw include a clause that specifically permits a participant to opt out of the service with an agreed upon term of notice. This is permitted under the Local Government Act Section 340 (1)(f) which states that the bylaw may establish terms and conditions for withdrawal from the service.

(3) The bylaw does provide for a service review but not in the form that Council had desired:

"For the purpose of section 357(1)(a) of the Local Government Act, a participant in the Service may initiate a review of the Service at any time commencing one year from the date of operation of the Service commences."

A review under the Local Government Act is very detailed and is not guaranteed.

Staff recommends that the bylaw include a clause that specifically requires the funding formula to be reviewed after the first year of service.

(4) Only municipalities, not rural areas, within the RDBN are contributing to the annual operating costs of the service through this bylaw.

Once the service is established through bylaw, it is difficult to alter the service, including cost allocation, without the consent of the other participating communities. Staff is concerned that approval of this bylaw will lock the District of Vanderhoof into this service beyond the limits that Council has indicated they were willing to participate.

FINANCIAL PLAN IMPLICATIONS

The annual cost to Vanderhoof taxpayers will be about \$22,000 but will come from direct taxation from the RDBN.

ATTACHMENTS

RDBN Public Transit and Para Transit (WHY 16) Service Establishment memo.



Prepared By:
Tom Clement
CAO

Approved by:

Reviewed by CAO



January 13, 2017

FILE: 0400-55

Ms. Cheryl Anderson
Manager of Administrative Services
Regional District of Bulkley-Nechako
Box 820
Burns Lake, B.C. V0J 1E0

Dear Ms. Anderson:

RE: RDBN Bylaw No. 1790

At its Regular Meeting held January 10, 2017, Council received your letter requesting the Town's consent in writing to the adoption of "Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016".

The following is the motion from the January 10, 2017, Regular Meeting of Council:

Wray/Brown

THAT the Town of Smithers supports the adoption of "Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016".

CARRIED.

Yours truly,

A handwritten signature in black ink, appearing to read 'D. Plouffe', followed by a dash.

Dianna Plouffe
Director of Corporate Services

DP/jm

02/12/2016

RECEIVED
DEC 02 2016
REGIONAL DISTRICT OF
BULKLEY NECHAKO

To whom it may concern:

Re: Northern BC Transit Initiative Funding Approval

Please accept this resolution, carried unanimously at the December 1, 2016 meeting of Council, as proof of Council's conditional support for the Northern BC Transit Initiative:

THAT the Village of Burns Lake commit to a maximum contribution of \$12,500 to the Northern BC Transit initiative year over year ongoing, on the condition that:

- The downtown portion of the bus path be rerouted to Government and Gilgan Drive;
- a joint bus stop and train shelter be installed on Gilgan Drive; and
- That the Project Coordinator position be funded by the Provincial Government for a minimum of two years.

Should you require any further information in regards to this resolution, please contact me at chart@burnslake.ca or by phone at 250-692-7587.

Sincerely,



Cameron Hart
City Clerk - Village of Burns Lake



Cheryl Anderson

From: Rodney Holland <rjholland@fraserlake.ca>
Sent: January-19-17 12:04 PM
To: Cheryl Anderson
Subject: RE: RDBN Bylaw No. 1790

Cheryl, yes we have. This was considered at our January 11th Regular Meeting of Council. The following resolution was carried:

Resolution 01-11-07 M/S Councillor Storey/Councillor Lepoidevin

“That the Village of Fraser Lake supports the adoption of “Regional District of Bulkley Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016”.

The Village of Fraser Lake is happy and committed to providing our annual contribution of \$5745.00 for the Highway 16 Public and Para Transit service. I was planning to forward this information with a covering letter but if this will do the trick, advise and that'll be it.

Rodney J Holland, Chief Administrative Officer
 The Village of Fraser Lake
 210 Carrier Crescent
 Box 430
 Fraser Lake, BC V0J 1S0
 250-699-6257

From: Cheryl Anderson [mailto:cheryl.anderson@rdbn.bc.ca]
Sent: January-19-17 10:54 AM
To: Rodney Holland <rjholland@fraserlake.ca>
Subject: RDBN Bylaw No. 1790

Good morning,

I'm wondering if the Village of Fraser Lake has passed a resolution in regard to the adoption of “RDBN Regional Public Transit and Para Transit (Highway 16) Service Establishment Bylaw No. 1790, 2016.”

If so, could you please provide me with a copy of your resolution?

Thank you.

Cheryl Anderson
 Manager of Administrative Services
 Regional District of Bulkley-Nechako

20
VILLAGE OF GRANISLE

Incorporated June 29, 1971

BOX 128, GRANISLE, B.C.
VOJ 1W0

TELEPHONE (250) 697-2248
FAX (250) 697-2306



December 20, 2016

Regional District of Bulkley-Nechako
37 3rd Avenue
PO Box 820
Burns Lake, BC
VOJ 1E0

RECEIVED

JAN 03 2017

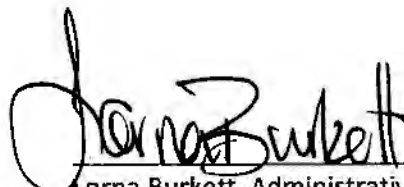
COPY

At its Regular Meeting of Council held December 21, 2016, Mayor and Council for the Village of Granisle unanimously endorsed the following resolution:

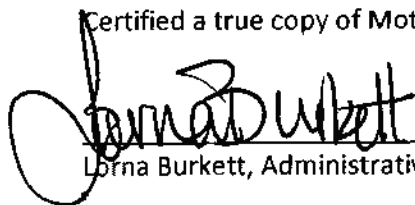
Motion #2016/226
RDBN Public Transit
Para-Transit Service

Moved by Councillor Tom Liversidge, Seconded by Councillor Zarna A. Dilley
That Council for the Village of Granisle supports the adoption of "Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service Establishment Bylaw No. 179D, 2016"

CARRIED UNANIMOUSLY


Lorna Burkett, Administrative Assistant

Certified a true copy of Motion #2016/226


Lorna Burkett, Administrative Assistant

**ADMINISTRATIVE SERVICES**

LEGISLATIVE SERVICES DIVISION

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December 20, 2016

Transmitted by Email: kathleen.soltis@princegeorge.caKathleen Soltis, City Manager
City of Prince George

At the City of Prince George regular Council meeting held December 19, 2016, Council gave consideration to the report dated December 12, 2016 from Mayor Lyn Hall requesting Council's approval to include financial support of the proposed Highway 16 Inter-Community Transit Service in the 2017 Operating Budget. The following is a certified copy of the section of minutes pertaining to this item:

Regular Council Minutes – December 19, 2016**Agenda Item F.1 | Highway 16 Inter-Community Transit****COUNCIL RESOLUTION:**

Moved by Councillor Krause, seconded by Councillor Everitt, that the City of Prince George CONTRIBUTES up to \$50,000 in 2017 as its share of the proposed Highway 16 Inter-Community Transit Service.

Carried Unanimously

The undersigned hereby certifies the above resolution to be a true and correct copy of the resolution passed by the Council of the City of Prince George on December 19, 2016.

Sincerely,

Maureen Connelly
Deputy Corporate Officer

cc: Kris Dalio, Director of Finance