

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, FEBRUARY 22, 2018

CALL TO ORDER

AGENDA –February 22, 2018

Approve

PAGE NO.

MINUTES

ACTION

3-5

Stuart-Nechako Regional Hospital District
Meeting Minutes – January 25, 2018

Adopt

REPORT

6-9

John Illes, Treasurer - 2018 Budget for 3rd Reading
and Adoption

Recommendation
(Page 6)

CORRESPONDENCE

10-11

The Honourable Adrian Dix, Minister of Health
- Letter to John Rustad, MLA, Nechako Lakes re:
Stuart Lake Hospital Replacement

Receive

12-13

The Honourable Adrian Dix, Minister of Health
- Letter to Mayor Rob MacDougall, District of Fort St.
James, Chief Alec McKinnon, Nak'azdli Whut'en, and
Director Tom Greenaway, RDBN re: Stuart Lake Hospital
Replacement

Receive

14

Northern Health – Bylaw 64 – St. John Hospital and
Southside Phone Systems

Receive

15-16

BC Emergency Health Services – Community
Paramedicine Initiative – Northern Health

Receive

17

Northern Health – Media Bulletin – St. John Hospital
Remains Open; Some Services Impacted by Flooding

Receive

18-19

Northern Health – News Release – Bulkley Valley
District Hospital Celebrates Improved access to
Breast Cancer Screening

Receive

20-27

Northwest Regional Hospital District Minutes
-January 26, 2018

Receive

BYLAW

Bylaw for Third Reading and Adoption

28-30

No. 65 – SNRHD Annual Budget Bylaw
(All/Weighted/Majority)

3rd Reading &
Adoption

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

MEETING MINUTES

THURSDAY, JANUARY 25, 2018

PRESENT: Chairperson Jerry Petersen

Directors Chris Beach
Eileen Benedict
Tom Greenaway
Dwayne Lindstrom
Bill Miller
Mark Parker
Gerry Thiessen

Directors Absent Thomas Liversidge, Village of Granisle
Rob MacDougall, District of Fort St. James

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Petersen called the meeting to order at 10:06 a.m.

AGENDA

Moved by Director Beach
Seconded by Director Miller

SNRHD.2018-2-1

"That the Stuart-Nechako Regional Hospital District Agenda of January 25, 2018 be approved."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

**Stuart-Nechako Regional
Hospital District Meeting
Minutes January 11, 2018**

Moved by Director Beach
Seconded by Director Parker

SNRHD.2018-2-2

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of December 14, 2017 be adopted."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORT

**2018 Budget for 1st and
2nd Reading**

Moved by Director Miller
Seconded by Director Greenaway

SNRHD.2018-2-3

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's memo titled "2018 Budget for 1st and 2nd Reading"; and further, that the Stuart-Nechako Regional Hospital Board of Directors give Bylaw 65 1st and 2nd reading further in the agenda."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

CORRESPONDENCE

North West Regional Hospital
District Meeting Minutes
-November 24, 2017

Moved by Director Benedict
Seconded by Director Beach

SNRHD.2018-2-4

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the North West Regional Hospital District Meeting Minutes of November 24, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAW

Bylaw for First and Second Reading

No. 65 – SNRHD Annual
Budget Bylaw

Moved by Director Greenaway
Seconded by Director Parker

SNRDH.2018-2-5

"That "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 65, 2018" be given first and second reading this 25th day of January, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Fort St. James Primary
Care Facility

Melany de Weerd, CAO provided an update in regard to the Fort St. James Primary Care Facility. A draft media release was forwarded to staff this morning from Northern Health to move forward as soon as the agreement has been signed.

Northern Health has indicated that the proposed move in date for the Fort St. James Primary Care Facility will be Spring, 2019.

Ms. de Weerd noted that at Northern Health's meeting scheduled for February 2, 2018 an update will be provided in regard to the facility. Chair Petersen mentioned that at the November 30, 2017 meeting Northern Health had indicated they would schedule a follow-up meeting in January, 2018 to discuss the Fort St. James Primary Care Facility.

Fort St. James Primary Care
Facility Meeting Request

Moved by Director Greenaway
Seconded by Director Beach

SNRHD.2018-2-6

"That the Stuart-Nechako Regional Hospital District Board of Directors write a letter to Northern Health requesting that a follow-up meeting to the November 30, 2017 Stuart Lake Hospital Replacement meeting be scheduled in the near future."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS (CONT'D)

**Burns Lake Medical
Professionals Dinner**

Director Beach mentioned that in December, 2017 Burns Lake hosted a medical professional's dinner to provide an opportunity for local medical professionals to network and connect with local community members. Approximately 20 people attended and it was a good event. He also spent New Year's Eve with one of the new doctors and his family. Director Beach will be attending a dinner with the Chief of Staff of the Lakes District Hospital and Health Centre tonight. He commented that Burns Lake is working to connect doctors and medical professionals to the community to encourage retention in the community similar to the work that Director Thiessen has done in the District of Vanderhoof.

**Seniors Care Facility
-District of Vanderhoof**

Director Thiessen noted that the District of Vanderhoof has been working with physicians and Nechako Valley Community Services (NVCS) to develop a seniors care facility to free up acute care beds in the hospital similar to a pilot project being conducted in New Brunswick, Canada. A meeting has been scheduled for February 6, 2018 with Northern Health and NVCS to find a facility. Director Thiessen spoke of the facility needing to be located in the core of the community in order to have access to community amenities.

Director Greenaway noted that Fort St. James is experiencing similar situations and there is a facility (decommissioned school) that could possibly be used for a seniors facility.

**Meeting with College of New
Caledonia RE: Care Worker
Education Programs**

Director Thiessen mentioned that he has met with the College of New Caledonia in regard to the need for more Care Worker Education Programs that can be offered as an evening course or be more flexible for individuals wanting to take the course but need to retain employment. He expressed frustration in regard to universities in other areas of the Province being able to offer the flexibility to take the courses in the evenings but CNC and the University of Northern B.C. not offering the same flexibility.

**Receipt of Verbal
Reports**

Moved by Director Beach
Seconded by Director Miller

SNRHD-2018-2-7

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Beach
Seconded by Director Greenaway

SNRHD.2018-2-8

"That the meeting be adjourned at 10:21 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Stuart-Nechako Regional Hospital District

Memo

Board Agenda – February 22, 2018

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: February 7, 2018
Regarding: 2018 Budget for 3rd Reading and Adoption

Attached is the 2018 Five Year Financial Plan for the Stuart Nechako Regional Hospital District. There have been no changes since first and second reading of the Five Year Financial Bylaw #65.

Northern Health has indicated that there are no changes to the Northern Health proposed capital budget for their fiscal year April 1, 2018 to March 31, 2019.

As a reminder, here are the proposed tax requisitions for different assessments proposed for this year and over the next four years.

Taxation for a residential property worth:		2018	2019	2020	2021	2022
\$	100,000	\$ 64.73	\$ 75.52	\$ 86.30	\$ 90.40	\$ 90.40
\$	150,000	\$ 97.09	\$ 113.27	\$ 129.46	\$ 135.60	\$ 135.60
\$	200,000	\$ 129.46	\$ 151.03	\$ 172.61	\$ 180.80	\$ 180.80
\$	250,000	\$ 161.82	\$ 188.79	\$ 215.76	\$ 226.00	\$ 226.00
\$	300,000	\$ 194.18	\$ 226.55	\$ 258.91	\$ 271.21	\$ 271.21

The directors could consider providing the budget 3rd reading and Adoption later in the Agenda.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

“That the memorandum from the Treasurer, dated February 7, 2018 regarding 3rd Reading and Adoption of the 2018 Budget be received”, and further

“That the Board of Directors consider giving Bylaw 65 3rd Reading and Adoption later in the agenda.”

Stuart-Nechako R.H.D.
2018 Budget (Bylaw #65)

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
REVENUE:									
Surplus from prior year	535,510	551,738	551,738	551,738	1,018,147	0	0	0	0
Interest Income	7,628	5,000	5,000	4,428	5,000	500	500	500	500
Grants in lieu of taxes	9,042	7,900	7,900	5,175	6,500	6,500	6,500	6,500	6,500
Withdrawal from Capital Reserve							3,500,000		2,150,000
Withdrawal from Special Capital Reserve	62,000								
Borrowing							15,300,000		
TAXATION:									
Conv. Hosp. Assmts. (2018 Completed Roll)	1,790,001	1,790,000	1,790,000	1,790,000	2,148,000	2,506,000	2,864,000	3,000,000	3,000,000
2017 Estimated Tax Rate		0.5590			0.6473	0.7552	0.8630	0.9040	0.9040
Total Revenue	2,404,181	2,354,638	2,354,638	2,361,341	3,177,647	2,513,000	21,671,000	3,007,000	5,167,000

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Schedule "A"

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
EXPENDITURES:									
Annual Grants									
Building Integrity < \$100,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	172,920	178,108	177,000	177,000	177,000	180,540	184,151	187,834	187,834
	196,920	202,108	201,000	201,000	201,000	204,540	208,151	211,834	211,834
Major Capital Projects > \$5,000,000									
Major Projects		800,000		-	-		18,800,000		2,800,000
Major Project - Burns Lake Hospital Construction	622,582	-	15,299	15,299	-				
Capital Projects < \$5,000,000									
Major Projects					948,000	532,000			
	822,582	800,000	15,299	15,299	948,000	532,000	18,800,000	-	2,800,000
Building Integrity > \$100,000									
Fort St. James - Sprinkler System (40%)	273,573								
	273,573	-	-	-	-	-	-	-	-
Contingency For Future Equipment and Projects									
	-	-	-	-	-	-	700,000	1,200,000	1,200,000
Major Equipment									
Vanderhoof & Fort St. James Telephone System Upg	24,112								
Vanderhoof & Southside Telephone System Upgrades		105,200	105,200		105,200				
SJH C Arm Replacement						88,000			
Phone Systems Faser Lake/Granisle							40,000		
FLC Carestream Quantum					224,800				
Vanderhoof C-Arm Operating Room X-ray									
Vanderhoof Post-Aneasthetic Recovery Patient Monitoring		130,000	130,000	86,788	63,232				
	24,112	235,200	235,200	86,788	393,232	88,000	40,000	-	-
Information Technology Projects									
Integrated Community Clinical Information System	71,224								
Community Health Record - Public Health, Regional C	0	77,099	77,099	77,099	-				
Community Health Record - Mental Health/HCC/Clinic	0	45,548	29,514	29,514	62,034	124,904	14,101		
Emergency Department						70,800	83,072		
Clinical Media Management							42,480		
Cardiology Information System		59,894							
Medical Imaging/Radiology Echo PACS		73,108	86,709	86,709					
Health Link North - Cerner Upgrade		19,132	19,132	19,053	193,458				
	71,224	274,579	212,454	212,375	255,490	195,704	139,853	-	-
Administration & Other:									
Directors' Remuneration & Travel	5,840	10,000	10,000	5,000	10,000	10,000	10,000	10,000	10,000
Administration (staff time, audit & other)	17,178	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
	23,018	28,000	28,000	23,000	28,000	28,000	28,000	28,000	28,000
Burns Lake Hospital Healing Garden (100% donat	62,000								
Debenture Repayment							451,185	902,331	902,331
Contribution to Capital Reserve	579,018	814,751	814,751	814,751	1,351,926	1,484,758	1,304,031	664,835	14,836
Total Expenditures	1,852,443	2,354,638	1,606,704	1,333,194	3,177,648	2,513,000	21,671,000	3,007,000	5,157,000
	551,738	0	847,934	1,018,147	(0)	-	(0)	0	(0)

Schedule "A"

	2018 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
Capital Reserve Account									
Opening				1,371,898	2,204,072	3,600,998	1,637,774	2,974,560	1,548,887
Addition				814,751	1,351,926	1,464,756	1,304,031	664,835	14,836
Interest Revenue (Oct 31))				17,823	45,000	72,019.96	32,755	59,491	30,978
Ending Balance				2,204,072	3,600,998	5,137,774	2,974,560	3,698,887	1,594,700

			Taxation for a residential property worth:		2018	2019	2020	2021	2022
Estimated 20% for major capital projects for 2019/2020	\$	18,800,000	\$	100,000	\$ 64.73	\$ 75.52	\$ 86.30	\$ 90.40	\$ 90.40
Less Reserves		3,500,000	\$	150,000	\$ 97.09	\$ 113.27	\$ 129.46	\$ 135.60	\$ 135.60
To Finance	\$	15,300,000	\$	200,000	\$ 129.46	\$ 151.03	\$ 172.81	\$ 180.80	\$ 180.80
Yearly Payments @ 3.15% for 25 Years		(\$902,330.58)	\$	250,000	\$ 161.82	\$ 188.79	\$ 215.76	\$ 226.00	\$ 226.00
			\$	300,000	\$ 194.18	\$ 226.55	\$ 258.91	\$ 271.21	\$ 271.21

For the 2018 and 2019 Budget Year the capital projects may include the Fort St. James Primary Care Leasehold Improvements and the Pines Cafeteria Expansion Project

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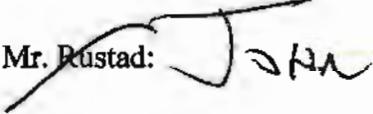
JAN 24 2018

Mr. John Rustad
MLA, Nechako Lakes
183 First St.
Box 421
Vanderhoof BC V0J 3A0

RECEIVED

JAN 30 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Mr. Rustad: 

Thank you for your letter of December 14, 2017, regarding the replacement of Stuart Lake Hospital (SLH) and your support for the Stuart-Nechako Regional Hospital District's (SNRHD) concerns about cost-sharing in this project.

I understand that the replacement of SLH is a high priority for the Northern Health Authority (NHA) and the Fort St. James community, and that there is a significant need for the project. The Ministry of Health (the Ministry) will continue to look for opportunities to accommodate the replacement of SLH within its capital plan; however, the availability and timing of the capital funding for this major capital project has not yet been confirmed.

Regional Hospital Districts (RHDs) continue to be key partners in building and maintaining local healthcare infrastructure. The amount of RHD financial contribution towards capital projects has historically been 40 percent; however I understand that due to its relatively small tax base, the SNRHD may be challenged to cost share at that level. Once the SLH replacement project has planning approval, the SNRHD, NHA and the Ministry can undertake a discussion on the affordability of capital cost sharing at that time.

The Ministry is also aware that some RHDs have requested review of and amendments to the *Hospital District Act* (the Act) in order to clarify a number of issues, including funding. The Ministry recognizes that the Act and its regulations need to be updated and aligned with current practices. If the Ministry receives direction that there is an opportunity to amend the Act, then consultations with RHDs will be part of the amendment process

I appreciate your interest in replacing SLH and encourage you to maintain a dialogue with the SNRHD and NHA regarding this project.

Sincerely,



Adrian Dix
Minister

- pc: Honourable Carole James, Minister of Finance and Deputy Premier of British Columbia
- His Worship Rob McDougall, Mayor of Fort St James District
- Ms. Cathy Ulrich, Chief Executive Officer, Northern Health Authority
- Mr. Jerry Peterson, Chair, Stuart Nechako Regional Hospital District
- Mr. Tom Greenaway, Director, Regional District Bulkley Nechako
- Ms. Ann McCormick, Chair, Fort St James Primary Care Society



BRITISH
COLUMBIA

1099619

JAN 24 2018

His Worship Rob MacDougall
Mayor of the District of Fort St. James
PO Box 640
Fort St. James BC V0J 1P0

RECEIVED
JAN 30 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Mr. Alec McKinnon
Chief
Nak'azdli Whut'en
PO Box 1329
Fort St. James BC V0J 1P0

Mr. Tom Greenaway
Director
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake BC V0J 1E0

Dear Mayor MacDougall, Chief McKinnon and Mr. Greenaway:

Thank you for your letter of December 11, 2017, regarding the replacement of Stuart Lake Hospital (SLH) and the Stuart-Nechako Regional Hospital District's (SNRHD) ability to cost share in the project. I apologize for the delayed response.

I understand that the replacement of SLH is a high priority for the Northern Health Authority (NHA) and the Fort St. James community, and that there is a significant need for the project. The Ministry of Health (the Ministry) will continue to look for opportunities to accommodate the replacement of SLH within its capital plan; however, the availability and timing of the capital funding for this major capital project has not yet been confirmed.

Regional Hospital Districts (RHDs) continue to be key partners in building and maintaining local healthcare infrastructure. The amount of RHD financial contribution towards capital projects has historically been 40 percent; however I understand that due to its relatively small tax base, the SNRHD may be challenged to cost share at that level. Once the SLH replacement project has planning approval, the SNRHD, NHA and the Ministry can undertake a discussion on the affordability of capital cost sharing at that time.

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The Ministry is also aware that some RHDs have requested review of, and amendments to, the *Hospital District Act* (the Act) in order to clarify a number of issues, including funding. The Ministry recognizes that the Act and its regulations need to be updated and aligned with current practices. If the Ministry receives direction that there is an opportunity to amend the Act, then consultations with RHDs will be part of the amendment process.

I appreciate your interest in replacing SLH and encourage you to maintain a dialogue with the SNRHD and NHA regarding this project and potential phasing options and construction methods. I appreciate the opportunity to respond.

Sincerely,



Adrian Dix
Minister

pc: Honourable Carole James, Minister of Finance and Deputy Premier
Mr. John Rustad, MLA, Nechako Lakes
Mr. Nathan Cullen, MP, Skeena Bulkley Valley
Ms. Cathy Ulrich, President and Chief Executive Officer, Northern Health Authority
Ms. Colleen V. Nyce, Board Chair, Northern Health Authority
Mr. Jerry Peterson, Chair, Stuart-Nechako Regional Hospital District
Ms. Mary McCullough, Regional Manager – Interior, First Nations Health Authority
Ms. Ann McCormick, Chair, Fort St. James Primary Care Society

February 6, 2018

Melany deWeerd
Chief Administrative Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: Melany.deWeerd@rdbn.bc.ca

RE: Bylaw 64 – St. John Hospital and Southside Phone Systems

Dear Ms. deWeerd:

In August 2017, the Stuart-Nechako Regional Hospital District (SNRHD) issued a bylaw in the amount of \$105,200 to replace the phone systems at the St. John Hospital and Southside Health Centre.

As the planning for these phone systems wraps up and work is about to begin, we thought it prudent to ensure that the SNRHD is aware that the Southside Health Centre is not a Northern Health owned facility. The facility is owned by the Southside Health and Wellness Society, and Northern Health provides operational funding for the facility, as well as some staff, equipment and network and telephone infrastructure.

In the spirit of transparency, we wanted to make sure this was clear before any requests for payment are made to the SNRHD.

If you have any questions or concerns, do not hesitate to contact us.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, Chief Operating Officer, NI
Mike Hofer, RD, Capital Planning and Support Services
John Illes, CFO, Stuart Nechako Regional Hospital District

Date: January 30, 2018

To: Regional District Chairs of Communities in Northern Health Selected for Community Paramedicine

From: Linda Lupini, Executive Vice President, Provincial Health Services Authority and BC Emergency Health Services

Re: **COMMUNITY PARAMEDICINE INITIATIVE – Northern Health**

The final phase of bringing community paramedicine to rural and remote communities across BC is now underway with the posting, for the first time, of full-time positions, as well as the introduction of rural advanced care community paramedics (RACCPs) in larger rural communities.

To date, community paramedicine in BC has focused on establishing a foundation of practice within the scope of a Primary Care Paramedic with IV endorsement (PCP IV). The broader clinical scope and expertise of RACCPs allows for expanded community paramedicine services such as assessing and treating higher acuity patients and supporting local physicians and nurse practitioners in residential care, clinic and other facilities. RACCPs may also support local clinicians in emergency patient transfers, provide clinical mentorship to CPs in surrounding communities, respond to high acuity calls in rural and remote communities, and provide treat and release services.

The following chart shows the Northern Health communities selected for this final phase, the full-equivalents (FTEs) per community (0.53: regular part-time; 1.00: regular full-time), and the number of positions per community.

Location	FTE	# of positions	Location	FTE	# of positions
Burns Lake	0.53	1 – PCP IV	Village of Queen Charlotte*	1.00	1 – RACCP
Dawson Creek	1.00	1 – PCP IV	Smithers	1.00	1 – PCP IV
Fort Nelson	1.00	1 – PCP IV	Valemount	1.00	1 – RACCP
Fort St. John	1.00	1 – RACCP	Vanderhoof	1.00	1 – PCP IV
Prince Rupert	1.00	1 – PCP IV			

(*Note: The position in the Village of Queen Charlotte was previously posted as 0.53: 1-PCP IV)

The community paramedicine provincial rollout began in April 2016 with the selection of the first 76 communities, and the allocation of the majority of the 80 full-time equivalent (FTE) community paramedicine positions provided under this program.

In this final phase of the implementation, communities were selected based on an evaluation of the first year of implementation, priority communities identified in consultation with regional health authorities, and opportunities to expand the program.

It is expected that community paramedics for this final phase will be hired, have completed the orientation program and be ready to begin providing services in patients' homes by the summer of 2018. These patients will be referred by their family physician or other local health care provider.

More information is available by visiting bcehs.ca and clicking on Our Services/Programs & Services/Community Paramedicine.

Please let us know if you have any questions by emailing communityparamedicine@bcehs.ca.

Sincerely,



Linda Lupini

cc:

Cathy Ulrich, President and CEO, Northern Health

Penny Anguish, Chief Operating Officer, Northern Interior Health Service Delivery Area

Angela De Smit, Chief Operating Officer, Northeast Health Service Delivery Area

Ciro Panessa, Chief Operating Officer, Northwest Health Service Delivery Area

Cormac Hikisch, Health Service Administrator, Smithers, Northern Health

April Hughes, Health Service Administrator, Omineca, Northern Health

Peter Martin, Health Service Administrator, Chetwynd, Northern Health

Daryl Petsul, Health Service Administrator, Hazelton

Barbara Fitzsimmons, Chief Operating Officer, BCEHS

Nancy Kotani, Chief Transformation Officer and CPI Project Lead, BCEHS

Rita Jervis, Project Director, Community Paramedicine Initiative, BCEHS

Rick Mowles, Area Director, Northern Region, BCEHS

MEDIA BULLETIN

**For Immediate Release
February 14, 2018**

St. John Hospital remains open; some services impacted by flooding

Vanderhoof and area residents are advised that St. John Hospital in Vanderhoof remains open, as the facility recovers from a weekend flooding incident inside the hospital.

The hospital's emergency department, inpatient areas, oncology services, laboratory and medical imaging departments are fully operational. Patients can continue to access these services as they normally would; the public is asked to pay close attention to directional signs, as access to some areas of the hospital may have changed.

Northern Health is working closely with physicians to communicate with any patients whose scheduled procedures or other appointments will need to be rescheduled, as the hospital's operating rooms and maternity department are among areas of the hospital that experienced water damage. We are working with care providers to notify impacted patients, and to minimize any disruption in services.

Northern Health appreciates the patience of patients, visitors and our staff, as we recover from this unexpected incident.

Another update will be distributed on Thursday afternoon (February 15, 2018).

Media Contact: NH media line – 877-961-7724

geraldine.craven

From: Collins, Eryn <Eryn.Collins@northernhealth.ca>
Sent: January 29, 2018 12:18 PM
To: Communications Account
Subject: NH news release - Bulkley Valley District Hospital celebrates improved access to breast cancer screening

JAN 29 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

The following NH news release will be distributed shortly and posted online, as an event takes place in Smithers to mark the addition of digital mammography at Bulkley Valley District Hospital.

For Immediate Release
January 29, 2018

Bulkley Valley District Hospital celebrates improved access to breast cancer screening

Stikine MLA Doug Donaldson was joined by representatives from Northern Health and BC Cancer's Screening Mammography Program, along with members of the Smithers Breast Health Advisory Group and other stakeholders to celebrate the official opening of Bulkley Valley District Hospital's new digital mammography service in Smithers.

"People from Hazelton to Houston, and beyond, now have a better chance of having breast cancer detected early, and will wait less time between screening and the treatment plans that can help save lives," said Donaldson, who attended the event on behalf of Health Minister Adrian Dix. "Investing in advanced technology such as digital mammography also supports health professionals in providing the best possible care."

Funding for the upgrade, which included improved IT equipment and renovations to support the new unit, was \$947,576, provided by the Province through the Provincial Health Services Authority to BC Cancer's Screening Mammography Program.

"Breast cancer is the most frequently diagnosed cancer for women in British Columbia, yet only half of eligible women are getting regular mammograms," said Nancy Aldoff, Provincial Professional Practice Leader for the Screening Mammography Program. "The best chance for survival is early detection and women in British Columbia are fortunate to have access to the latest advances in digital equipment and treatment of breast cancer. More women should get screening mammograms and I encourage them to share that message with their family and friends."

One in eight women will develop breast cancer in her lifetime and around 3,500 women in BC are diagnosed each year. Women age 40 to 74 who have a mother, daughter, sister with breast cancer are recommended to have a mammogram every year. Women age 40 to 74 without a family history of breast cancer can have a mammogram every two years.

The new mammography unit at Bulkley Valley District Hospital is state-of-the-art, using direct digital technology to provide both screening exams and diagnostic breast x-ray exams. This delivers more sensitive images with less discomfort for the patient, allowing for a better overall patient experience.

The upgrade to digital mammography aligned with the recommendations of the Smithers Breast Health Advisory Group, which looked to improve screening rates, patients' experiences, and patients' breast health outcomes in the Bulkley Valley.

"The Smithers Breast Health Advisory Group brought people from our community together for a common purpose – to enhance the services available locally." states Advisory Group member Debbie Courtliff, "We worked hard to see this through and are elated over the resulting new digital mammography upgrades."

Improvements to breast cancer screening for northern B.C. residents are part of the Provincial Breast Health Strategy that aims to improve breast cancer prevention, screening, diagnosis and staging as well as treatment throughout British Columbia. Regular mammograms help find cancer in its earliest stages when there are more treatment options and a better chance for successful treatment.

BC Cancer, an agency of the Provincial Health Services Authority, is committed to reducing the incidence of cancer, reducing the mortality from cancer and improving the quality of life of those living with cancer. It provides a comprehensive cancer control program for the people of British Columbia by working with community partners to deliver a range of oncology services, including prevention, early detection, diagnosis and treatment, research, education, supportive care, rehabilitation and palliative care. For more information, visit www.bccancer.ca or follow on Twitter [@BCCancer](https://twitter.com/BCCancer).

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the northern way of caring

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Minutes of the Statutory Meeting of the North West Regional Hospital District held Friday, January 26, 2018, in the Regional District of Kitimat-Stikine Board Room, located at 4545 Lazelle Avenue, Terrace, B.C., commencing at 1:04 p.m.

Members Present:

Executive Director Koerner Presided

Mark Fisher	Bulkley-Nechako Regional District	Electoral Area A
Rob Newell	Bulkley-Nechako Regional District	Electoral Area G
Jonathan Van Barneveld (Attended Electronically)	Bulkley-Nechako Regional District	District of Houston
Taylor Bachrach	Bulkley-Nechako Regional District	Town of Smithers
Brad Layton	Bulkley Nechako Regional District	Village of Telkwa
Linda Pierre	Kitimat-Stikine Regional District	Electoral Area B
Jessica McCallum-Miller	Kitimat-Stikine Regional District	Electoral Area C
Dave Brocklebank	Kitimat-Stikine Regional District	Electoral Area D
Ted Ramsey	Kitimat-Stikine Regional District	Electoral Area E
Tina Etzerza	Kitimat-Stikine Regional District	Electoral Area F
James Cordeiro	Kitimat-Stikine Regional District	City of Terrace
Sean Bujtas	Kitimat-Stikine Regional District	City of Terrace
Mary Murphy	Kitimat-Stikine Regional District	District of Kitimat
Gail Lowry	Kitimat-Stikine Regional District	District of New Hazelton
Galina Durant	Kitimat-Stikine Regional District	District of Stewart
Willard Martin	Kitimat-Stikine Regional District	Nisga'a Nation
Alice Maitland	Kitimat-Stikine Regional District	Village of Hazelton
Des Nobels	North Coast Regional District	Electoral Area A
Karl Bergman	North Coast Regional District	Electoral Area C
Michael Racz	North Coast Regional District	Electoral Area D
Nelson Kinney	North Coast Regional District	City of Prince Rupert
Barry Cunningham	North Coast Regional District	City of Prince Rupert
Barry Pages	North Coast Regional District	Village of Masset
Urs Thomas	North Coast Regional District	Village of Port Clements
Greg Martin	North Coast Regional District	Village of Queen Charlotte

Staff Present:

Yvonne Koerner	Executive Director
Verna Wickie	Treasurer
Megan Glover	Recording Secretary

Members Absent with Apologies:

Shane Brienen	Bulkley-Nechako Regional District	District of Houston
Harry Nyce	Kitimat-Stikine Regional District	Electoral Area A
Bill Beldessi	North Coast Regional District	Electoral Area E
Dave MacDonald	North Coast Regional District	District of Port Edward

Executive Director Koerner called the meeting to order at 1:04 p.m.

Executive Director Koerner noted a correction to the Roster of Votes.

Director Bachrach noted that the Alternate Director for Smithers will be updated.

ELECTION OF CHAIR:

Executive Director Koerner called for Nominations for Chair.

Director Pages/Director Ramsey nominated Director Nyce for Chair for the North West Regional Hospital District 2018.

Director Nyce had provided permission previously for his name to stand.

Executive Director Koerner called for Nominations for Chair a Second time.

Executive Director Koerner called for Nominations for Chair for a Third and Final time.

There being no further nominations, Director Nyce was declared Chair for the North West Regional Hospital District 2018.

ELECTION OF VICE CHAIR

Executive Director Koerner called for Nominations for Vice Chair.

Director Thomas/Director Bachrach nominated Director Pages for Vice Chair for the North West Regional Hospital District 2018.

Director Pages allowed his name to stand.

Executive Director Koerner called for Nominations for Vice Chair a Second time.

Director Pages/Director Ramsey nominated Director Newell as Vice Chair for the North West Regional Hospital District 2018.

Director Newell allowed his name to stand.

Executive Director Koerner called for Nominations for Vice Chair for a Third and Final time.

There being no further nominations representing from the North Coast Regional District, Director Pages was declared Vice Chair for the North West Regional Hospital District 2018.

There being no further nominations representing from the Bulkley-Nechako Regional District, Director Newell was declared Vice Chair for the North West Regional Hospital District 2018.

All three Regional Districts are represented at the Executive Level.

ADJOURNMENT:

The meeting adjourned at 1:07 p.m.

DULY APPROVED:

CERTIFIED CORRECT:

Chair

Executive Director

Not Ratified

Minutes of the Regular Meeting of the North West Regional Hospital District held Friday, January 26, 2018, in the Regional District of Kitimat-Stikine Board Room, located at 4545 Lazelle Avenue, Terrace, B.C., commencing at 1:07 p.m.

Members Present:

Vice Chair Pages Presided

Mark Fisher	Bulkley-Nechako Regional District	Electoral Area A
Rob Newell	Bulkley-Nechako Regional District	Electoral Area G
Jonathan Van Barneveld (Attended Electronically)	Bulkley-Nechako Regional District	District of Houston
Taylor Bachrach	Bulkley-Nechako Regional District	Town of Smithers
Brad Layton	Bulkley Nechako Regional District	Village of Telkwa
Harry Nyce (Attended Electronically)	Kitimat-Stikine Regional District	Electoral Area A
Linda Pierre	Kitimat-Stikine Regional District	Electoral Area B
Jessica McCallum-Miller	Kitimat-Stikine Regional District	Electoral Area C
Dave Brocklebank	Kitimat-Stikine Regional District	Electoral Area D
Ted Ramsey	Kitimat-Stikine Regional District	Electoral Area E
Tina Etzerza	Kitimat-Stikine Regional District	Electoral Area F
James Cordeiro	Kitimat-Stikine Regional District	City of Terrace
Sean Bujtas	Kitimat-Stikine Regional District	City of Terrace
Mary Murphy	Kitimat-Stikine Regional District	District of Kitimat
Gail Lowry	Kitimat-Stikine Regional District	District of New Hazelton
Galina Durant	Kitimat-Stikine Regional District	District of Stewart
Willard Martin	Kitimat-Stikine Regional District	Nisga'a Nation
Alice Maitland	Kitimat-Stikine Regional District	Village of Hazelton
Des Nobels	North Coast Regional District	Electoral Area A
Karl Bergman	North Coast Regional District	Electoral Area C
Michael Racz	North Coast Regional District	Electoral Area D
Nelson Kinney	North Coast Regional District	City of Prince Rupert
Barry Cunningham	North Coast Regional District	City of Prince Rupert
Dave MacDonald (Attended Electronically)	North Coast Regional District	District of Port Edward
Barry Pages	North Coast Regional District	Village of Masset
Urs Thomas	North Coast Regional District	Village of Port Clements
Greg Martin	North Coast Regional District	Village of Queen Charlotte

Others Present:

Ed Hoffman	Ministry of Environment and Climate Change Strategy, Environmental Protection Division	Regional Director, Authorizations North
Donna Haga	Ministry of Environment and Climate Change Strategy, Environmental Protection Division	Air Quality Meteorologist
Dr. Raina Fumerton	Northern Health	Northwest Medical Health Officer
Jennifer Haas	Northern Health	Team Lead, Intensive Case Management

Staff Present:

Yvonne Koerner
Verna Wickie
Megan Glover

Executive Director
Treasurer
Recording Secretary

Members Absent with Apologies:

Shane Brienen
Bill Beldessi

Bulkley-Nechako Regional District
North Coast Regional District

District of Houston
Electoral Area E

Vice Chair Pages called the meeting to order at 1:07 p.m.

SUPPLEMENTARY AGENDA:

R002-2018

MOVED by Director Racz/Director Nobels to adopt the Supplementary Agenda.

Carried.

DELEGATIONS AND GUESTS:

Vice Chair Pages called for Introductions.

Ministry of Environment and Climate Change Strategy – Emissions Monitoring

Ed Hoffman, Regional Director, Authorizations North, Ministry of Environment and Climate Change Strategy, Environmental Protection Division.

Donna Haga, Air Quality Meteorologist, Ministry of Environment and Climate Change Strategy, Environmental Protection Division.

Director Nyce called in at 1:13 p.m.

Director Nyce left the meeting at 1:21 p.m.

Director MacDonald called in at 1:38 p.m.

Vice Chair Pages thanked the delegation from the Ministry of Environment and Climate Change Strategy for their presentation.

Ed Hoffman and Dona Haga left the meeting at 2:31 p.m.

Dr. Raina Fumerton and Jennifer Haas arrived at 2:31 p.m.

Vice Chair Pages recessed the meeting at 2:31 p.m.

Vice Chair Pages called the meeting to order at 2:38 p.m.

Vice Chair Pages called for Introductions.

Northern Health – Opioid Crisis

Dr. Raina Fumerton, Northwest Medical Health Officer, Northern Health.

Jennifer Haas, Team Lead Intensive Case Management, Northern Health.

Director Racz left the meeting at 3:37 p.m.

Dr. Raina Fumerton and Jennifer Haas left the meeting at 4:01 p.m.

MINUTES:

Presented were the minutes of the November 24, 2017, regular meeting of the North West Regional Hospital District.

R003-2018 MOVED by Director Layton/Director Lowry to adopt the minutes of the North West Regional Hospital District as presented.

Carried.

CORRESPONDENCE:

R004-2018 MOVED by Director Nobels/Director Layton to receive the Email from Ursula Renaud, dated December 13, 2017, re: Critical Doctors Shortage.

Carried.

R005-2018 MOVED by Director Ramsey/Director Cunningham to receive the Letter from Lil Milani, Capital Accounting Coordinator, Northern Health, dated December 21, 2017, re: Third Quarter 2017/18 Capital Status Reports.

Carried.

R006-2018 MOVED by Director Cunningham/Director Layton to receive the Letter from Barb Fitzsimmons, Chief Operating Officer, dated January 10, 2018, re: Relocation of the Ambulance Bay from the District of New Hazelton.

Carried.

REPORTS:

R007-2018 MOVED by Director Lowry/Director McCallum-Miller to receive the Report from Administration, dated November 24, 2017, re: Directors' Report – North West Regional Hospital District Board Meeting and Follow-up Action List.

Carried.

R008-2018 MOVED by Director Nobels/Director Layton to receive the Report from Administration, dated January 16, 2018, re: 2018 Annual Budget.

Carried.

R009-2018 MOVED by Director Kinney/Director Ramsey that Administration prepare the 2018 Annual Budget based on a requisition of \$9,258,968.

Carried.

R010-2018 MOVED by Director Layton/Director Bachrach to receive the Report from Northern Health, re: BC's Overdose Emergency and the Northern Health Response – Delegation Presentation Slides.

Carried.

NEW BUSINESS:

R011-2018 MOVED by Director Layton/Director Ramset that the next regular meeting of the North West Regional Hospital District be held March 23, 2018.

Carried.

The next regular meeting of the North West Regional Hospital District will be held March 23, 2018.

R012-2018

MOVED by Director Layton/Director Ramsey that the North West Regional Hospital District send delegates to the Official Opening of the New Digital Mammography Services at Bulkley Valley District Hospital in Smithers on January 29, 2018.

Carried.

INFORMATION:

R013-2018

MOVED by Director Layton/Director Newell that 1.) the Memorandum of Understanding, between Northern Health, and Cariboo-Chilcotin Regional Hospital District, Fraser-Fort George Regional Hospital District, North West Regional Hospital District, Northern Rockies Regional Hospital District, Peace River Regional Hospital District, and Stuart-Nechako Regional Hospital District, dated October 16, 2017, 2.) the Letter to Barb Fitzsimmons, Chief Operating Officer, BC Emergency Health Services, from the North West Regional Hospital District Executive and Board, dated December 4, 2017, re: Ambulance Located in the District of New Hazelton, 3.) the Letter to Marie Rainville, Executive Assistant, BC Emergency Health Services, from Dr. Peter Newbery, Clinical Professor Emeritus, Family Medicine, University of BC, dated November 23, 2017, re: Relocation of an Ambulance in the Hazeltons, 4.) the Letter to Barb Fitzsimmons, Chief Operating Officer, BC Emergency Health Services, from Gail Lowry, Mayor, District of New Hazelton, dated December 13, 2017, re: Letter in Support of the North West Regional Hospital District's letter of December 4, 2017, 5.) the Letter to Barb Fitzsimmons, Chief Operating Officer, BC Emergency Health Services, from Shane Brienen, Mayor, District of Houston, dated December 29, 2017, re: Letter in Support of the North West Regional Hospital District's letter of December 4, 2017 and the District of New Hazelton's Letter of December 13, 2017, 6.) the Letter to Barb Fitzsimmons, Chief Operating Officer, BC Emergency Health Services, from Philip Germuth, Chair, Regional District of Kitimat-Stikine, dated December 1, 2017, re: Ambulance Located in the District of New Hazelton, 7.) the Letter to Philip Germuth, Chair, Regional District of Kitimat-Stikine, from Barb Fitzsimmons, Chief Operating Officer, dated January 10, 2018, re: Relocation of the Ambulance Bay from District of New Hazelton, 8.) the News Release, from Northern Health, dated November 29, 2017, re: 17 Communities in the Northern Health Regional to Benefit from Funding to Increase Physical Activity, 9.) the News Release, from Northern Health, dated December 1, 2017, re: Flu Policy for Visitors in Effect at all Northern Health Facilities, 10.) News Release, from Northern Health, dated December 1, 2017, re: MRI Services Reach a Milestone at Mills Memorial Hospital, 11.) the Letter from Barb Fitzsimmons, Chief Operating Officer, BC Emergency Health Services, to Shane Brienen, Mayor, District of Houston, dated January 16, 2018, re: Relocation of the Ambulance Bay from the District of New Hazelton, and 12.) the Email from Kitimat Weekly Updates, Rio Tinto, dated January 19, 2018, re: New Air Quality Monitoring Report. be received as a block.

Carried.

IN-CAMERA:

R014-2018

MOVED by Director Murphy/Director Layton that the meeting move in-camera.

Carried.

The meeting moved in-camera at 4:10 p.m.

The meeting resumed at 4:12 p.m.

ADJOURNMENT:

R015-2018

MOVED by Director Layton/Director Ramsey that the meeting be adjourned.

Carried.

The meeting adjourned at 4:12 p.m.

DULY APPROVED:

CERTIFIED CORRECT:

Chair

Executive Director

Not Ratified

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3rd Reading & Adoption

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 65

**Being a bylaw to adopt the Annual Budget
for the year 2018**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2018.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 65, 2018."

READ A FIRST TIME this 25th day of January, 2018

READ A SECOND TIME this 25th day of January, 2018

READ A THIRD TIME this day of , 2018

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 65 as adopted.

Corporate Administrator

Stuart-Nechako R.H.D.
2018 Budget (Bylaw #65)

	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
REVENUE:									
Surplus from prior year	535,510	551,738	551,738	551,738	1,018,147	0	0	0	0
Interest Income	7,628	5,000	5,000	4,428	5,000	500	500	500	500
Grants in lieu of taxes	9,042	7,900	7,900	5,175	6,500	6,500	6,500	6,500	6,500
Withdrawal from Capital Reserve							3,500,000		2,150,000
Withdrawal from Special Capital Reserve	82,000								
Borrowing							15,300,000		
TAXATION:									
Conv. Hosp. Assmts. (2018 Completed Roll)	1,790,001	1,790,000	1,790,000	1,790,000	2,148,000	2,506,000	2,864,000	3,000,000	3,000,000
2017 Estimated Tax Rate		0.5590			0.6473	0.7552	0.8630	0.9040	0.9040
Total Revenue	2,404,181	2,354,638	2,354,638	2,351,341	3,177,647	2,513,000	21,671,000	3,007,000	5,157,000

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	2016 Actual	2017 Budget March	2017 Budget/ Updated NH	2017 Year End EST	2018 Provisional Budget	2019 Provisional Budget	2020 Provisional Budget	2021 Provisional Budget	2022 Provisional Budget
EXPENDITURES:									
Annual Grants									
Building Integrity < \$100,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Global Equipment Grant for Minor Capital <\$100,000	172,920	178,108	177,000	177,000	177,000	180,540	184,151	187,834	187,834
	198,920	202,108	201,000	201,000	201,000	204,540	208,151	211,834	211,834
Major Capital Projects > \$5,000,000									
Major Projects		800,000					18,800,000		2,800,000
Major Project - Burns Lake Hospital Construction	822,582	-	15,299	15,299	-				
Capital Projects < \$5,000,000									
Major Projects	622,582	800,000	15,299	15,299	948,000	532,000	18,800,000	-	2,800,000
Building Integrity > \$100,000									
Fort St. James - Sprinkler System (40%)	273,573								
	273,573	-	-	-	-	-	-	-	-
Contingency For Future Equipment and Projects									
	-	-	-	-	-	-	700,000	1,200,000	1,200,000
Major Equipment									
Vanderhoof & Fort St. James Telephone System Upg	24,112								
Vanderhoof & Southside Telephone System Upgrades		105,200	105,200		105,200				
SJH C Arm Replacement						88,000			
Phone Systems Faser Leke/Granisle							40,000		
FLC Carestream Quantum					224,800				
Vanderhoof C-Arm Operating Room X-ray									
Vanderhoof Post-Aneasthetic Recovery Patient Monitoring		130,000	130,000	66,768	63,232				
	24,112	235,200	235,200	66,768	393,232	88,000	40,000	-	-
Information Technology Projects									
Integrated Community Clinical Information System	71,224								
Community Health Record - Public Health, Regional C	0	77,099	77,099	77,099	-				
Community Health Record - Mental Health/HCC/Clinic	0	45,548	29,514	29,514	62,034	124,904	14,101		
Emergency Department						70,800	83,072		
Clinical Medie Management							42,480		
Cardiology Information System		59,894							
Medical Imaging/Radiology Echo PACS		73,106	86,709	88,709					
Health Link North - Cemer Upgrade		19,132	19,132	19,053	193,458				
	71,224	274,579	212,454	212,375	255,490	195,704	138,853	-	-
Administration & Other:									
Directors' Remuneration & Travel	5,840	10,000	10,000	5,000	10,000	10,000	10,000	10,000	10,000
Administration (staff time, audit & other)	17,178	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
	23,018	28,000	28,000	23,000	28,000	28,000	28,000	28,000	28,000
Burns Lake Hospital Healing Garden (100% donat)									
Debenture Repayment	62,000						451,165	902,331	902,331
Contribution to Capital Reserve	579,016	814,751	814,751	814,751	1,351,926	1,464,756	1,304,031	664,835	14,836
Total Expenditures	1,852,443	2,354,838	1,506,704	1,333,194	3,177,648	2,513,000	21,871,000	3,007,000	5,157,000
	551,738	0	847,934	1,018,147	(0)	-	(0)	0	(0)