



**RURAL DIRECTORS COMMITTEE  
AGENDA  
Thursday, May 1, 2014**

| <u>PAGE NO.</u> | <u>SUPPLEMENTARY AGENDA</u>   | <u>ACTION</u>            |
|-----------------|---|--------------------------|
|                 | <u>AGENDA- May 1, 2014</u>  | Approve                  |
|                 | <u>MINUTES</u>  |                          |
| 3-5             | Rural Directors Committee Meeting Minutes<br>- April 3, 2014  | Receive                  |
|                 | <u>REPORTS</u>  |                          |
| 6-11            | Cheryl Anderson, Manager of Administrative Services – Bulkley Valley Christian School – Request for Grant in Aid - Electoral Area “A” (Smithers Rural)  | Recommendation (Page 6)  |
| 12-16           | Cheryl Anderson, Manager of Administrative Services – William Konkin Elementary Parent Advisory Committee - Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) | Recommendation (Page 12) |
| 17-20           | Cheryl Anderson, Manager of Administrative Services – Fort St. James Snowmobile Club Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)   | Recommendation (Page 17) |
| 21-27           | Cheryl Anderson, Manager of Administrative Services – Fraser Lake & District Senior Citizens Home Society – Request for Grant in Aid - Electoral Area “D” (Fraser Lake Rural)                                     | Recommendation (Page )   |
| 28-31           | Cheryl Anderson, Manager of Administrative Services – Vanderhoof Children’s Theatre - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)  | Recommendation (Page 28) |
| 32-35           | Cheryl Anderson, Manager of Administrative Services – Riverside Place – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)  | Recommendation (Page 32) |
| 36              | Kristi Rensby, Finance/Administration Coordinator - Allocation of Federal Gas Tax Community Works Fund Money  | Recommendation (Page 36) |

| <b><u>PAGE NO.</u></b> | <b><u>REPORTS (CONT'D)</u></b>   | <b><u>ACTION</u></b>                |
|------------------------|--|-------------------------------------|
| <b>37-38</b>           | <b>Kristi Rensby, Finance/Administration Coordinator<br/>- Directors Allocations of Federal Gas Tax Funds<br/>- First Quarter 2014</b> | <b>Receive</b>                      |
|                        | <b><u>DEVELOPMENT SERVICES</u> <i>(All Directors)</i></b>  |                                     |
|                        | <b><u>Referrals</u></b>  |                                     |
| <b>39-43</b>           | <b>Land Referral File No. 7409714<br/>Harold Gould<br/>Electoral Area "F"</b>  | <b>Recommendation<br/>(Page 39)</b> |
| <b>44-47</b>           | <b>Land Referral File No. 7409715<br/>John and Brenda Wookey<br/>Electoral Area "C"</b>  | <b>Recommendation<br/>(Page 44)</b> |
|                        | <b><u>SUPPLEMENTARY</u></b>  |                                     |
|                        | <b><u>NEW BUSINESS</u></b>   |                                     |
|                        | <b><u>ADJOURNMENT</u></b>  |                                     |

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****RURAL DIRECTORS COMMITTEE MEETING****Thursday, April 3, 2014**

**PRESENT:** Chair Jerry Petersen

Directors Stephen Freeman  
Tom Greenaway  
Rob Newell  
Ralph Roy  
Stoney Stoltenberg

Director Absent Bill Miller, Electoral Area "B" (Burns Lake Rural)

Alternate Director Stuart Abels, Electoral Area "B" (Burns Lake Rural)

Staff Gail Chapman, Chief Administrative Officer  
Hans Berndorff, Financial Administrator  
Jason Llewellyn, Director of Planning  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Chair Petersen called the meeting to order at 12:22 p.m.

**SUPPLEMENTARY  
AGENDA**Moved by Director Stoltenberg  
Seconded by Director Freeman**RDC.2014-4-1**

"That the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Rural Directors Committee  
Meeting Minutes  
-March 6, 2014**Moved by Director Roy  
Seconded by Director Stoltenberg**RDC.2014-4-2**

"That the minutes of the Rural Directors Committee meeting of March 6, 2014 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## REPORTS

### Request for Grant in Aid

Moved by Director Stoltenberg  
Seconded by Director Freeman

### RDC.2014-4-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the following requests for grant in aid be approved:

- Fort St. James Senior Secondary School Student Council be given \$200 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with an internet safety presentation;
- Fraser Lake Minor Hockey Bantams be given \$2,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with competing in the Provincials;
- Endako Hall Society be given \$3,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with Endako Cowboy Days & Western Canadian Farriers Association Competition;
- Fraser Lake Elementary Secondary School be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for a scholarship for a student that lives in the Regional District."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Petersen mentioned that Search and Rescue had expressed their thank you to the Regional Board for its grant in aid support to purchase Ipads and programming to assist in search and rescue efforts. Director Newell provided a brief overview of the Search and Rescue training that took place in Houston regarding the equipment.

## DEVELOPMENT SERVICES

### REFERRALS (All Directors)

Land Referral File  
No. 7409697 The Resource  
Stewardship Division of the  
Ministry of Forests, Lands and  
Natural Resource Operations  
Electoral Area "C"

Moved by Director Greenaway  
Seconded by Director Freeman

### RDC.2014-4-4

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409697" be provided to the Province as the Regional District's comments on Crown Land application 7409697."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File  
No. 6408644 & 6408645  
Babine Barge Ltd. Electoral  
Area "G"

Moved by Director Newell  
Seconded by Director Stoltenberg

### RDC.2014-4-5

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral File No's 6408644 and 6408645" be provided to the Province as the Regional District's comments on Crown Land Referral File No's 6408644 and 6408645."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**REFERRALS (CONT'D)**

Mines Referral File No. 367223 Moved by Director Greenaway  
-1708852 Alberta Ltd. Seconded by Director Stoltenberg  
Electoral Area "C"

RDC.2014-4-6 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 367223" be provided to the Province as the Regional District's comments on Mines File No. 367223."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA**

**REFERRALS (All Directors)**

Land Referral File No. 7409700 Moved by Director Greenaway  
CTF Enterprises Inc. Seconded by Director Stoltenberg  
Electoral Area "C"

RDC.2014-4-7 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral application 7409700" as amended be provided to the Province as the Regional District's comments on Crown Land application 7409700."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7409698 Moved by Director Greenaway  
Telus Communications Seconded by Director Freeman  
Electoral Area "C"

RDC.2014-4-8 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral application 7409698" be provided to the Province as the Regional District's comments on Crown Land application 7409698."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS**

Nulki Hills Windmills

Discussion took place regarding the windmills being proposed for Nulki Hills near Vanderhoof, B.C. Jason Llewellyn, Director of Planning, at the request of the Regional Board, takes part in the Environmental Assessment process involving the Nulki Hills windmill development and will provide information to the Regional Board as the project moves forward.

**ADJOURNMENT**

Moved by Director Roy

RDC.2014-4-9 "That the meeting be adjourned at 12:36 p.m."

6



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Petersen and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: April 23, 2014**

**SUBJECT: Litter - a- Thon at Bulkley Valley Christian School– Request for  
Grant in Aid – Electoral Area “A” (Smithers Rural)**

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Attached is a request for Grant in Aid monies from the Bulkley Valley Christian School (Danielle Posthuma) for a Litter – a – Thon to clean up garbage along Highway 16 .

Ms. Posthuma on behalf of the Bulkley Valley Christian School is seeking \$200 from Electoral Area “A” (Smithers Rural) grant in aid monies to help support the Litter – a – Thon.

Director Stoltenberg has indicated that he is supportive of the application.

**RECOMMENDATION: (All/Directors/Majority)**

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Bulkley Valley Christian School be given \$200 grant in aid monies from Electoral Area “A” (Smithers Rural) towards the Litter – a – Thon.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA REQUEST FOR GRANT IN AID  
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Bulkley Valley Christian School  
 (Danielle Posthuma)

Mailing Address: Box 3635 Smithers BC (School address)  
6042 Willow Rd Smithers BC V0S-2N2 (self)

E-mail Address: danielleposthuma1@hotmail.com

Contact(s): Danielle Posthuma (250) 847-5302 (phone)  
 Name, Telephone/Fax Number (250) 847-1956 fax  
Glenda Posthuma (250) 847-4238  
 Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Annual  
Litteration, cleaning up garbage along highway 16.

Amount of Grant Requested \$ 200.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature] - Student  
[Signature] - Business Administrator  
 (signature of authorized signatory) (title)

Amount Approved: \_\_\_\_\_  
 Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Electoral Area Director

### APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Service = cleaning up litter on May 7th  
along highway 16 between Moricetown + Quick.  
Benefits = beautification of the Bulkley  
Valley!

2. Describe the geographic area that receives services or benefits from your organization.

Moricetown to Quick

3. Is your organization voluntary and non-profit?  YES  NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

Approx 100 members / students, staff  
volunteer parents cleaning highway ditches.



### PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (student funds for school related events)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

n/a

3. Describe how this proposal will benefit the community.

Making the Bulkeley Valley a nice, clean community

### Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
  - Total cost of project/proposal;
  - Grants/funding from other sources;
  - Funding contributed by applicant through funding raising activities or other sources of revenue;
  - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
  
2. Have you applied for a grant/funding from other source(s)?  
 \_\_\_\_\_ YES     NO

If yes, complete the following chart. If not, please comment.

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| Name of Grant or Funding Agency | Amount Applied For | Status of Grant Application |        |         |
|---------------------------------|--------------------|-----------------------------|--------|---------|
|                                 |                    | Approved                    | Denied | Pending |
|                                 |                    |                             |        |         |
|                                 |                    |                             |        |         |
|                                 |                    |                             |        |         |
|                                 |                    |                             |        |         |

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES  NO If yes, complete the following chart.

| Year | \$ Amount | Purpose for which assistance was used |
|------|-----------|---------------------------------------|
| 2010 | \$200-    | Literation                            |
| 2011 | \$200-    | Literation                            |
| 2012 | \$200-    | Literation                            |
| 2013 | \$200-    | Literation                            |

4. Does your organization:

a) Offer direct financial assistance to individuals or families?  YES  NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency?  YES  NO

c) Provide an opportunity for individuals to make direct contributions?  YES  NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign?  YES  NO

**Don't forget to attach the required financial report.**



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Petersen and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: April 23, 2014**

**SUBJECT: William Konkin Elementary Parent Advisory Committee –  
Request for Grant in Aid – Electoral Areas “B” (Burns Lake  
Rural) and “E” (Francois/Ootsa Lake Rural)**

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Attached is a request for Grant in Aid monies from the William Konkin Elementary Parent Advisory Committee.

The Committee is seeking \$1,000 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) toward the purchase and installation of playground equipment.

Director Miller has indicated he is supportive of providing \$1,000 grant in aid funding and Director Freeman has indicated he is supportive of providing \$500.

**RECOMMENDATION: (All/Directors/Majority)**

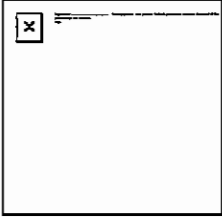
**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the William Konkin Elementary Parent Advisory Committee be given \$1,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) and \$500 from Electoral Area “E” (Francois/Ootsa Lake Rural) toward the purchase and installation of playground equipment.”**

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-21-14 12:55 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"

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REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***William Konkin Elementary Parent  
Advisory Committee***

Mailing Address:  
*Box 7000 Burns Lake V0J 1E0*

Email:

[trixie425@hotmail.com](mailto:trixie425@hotmail.com)

Contact Person:

*Trina Bysouth 250 692 7633 Gina Strimbold 250  
698 7725*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Purchasing playground equipment for ages 9-12*

Amount Requested:

*\$1000 from Electoral Area B (Burns Lake Rural)  
\$1,000 from Electoral Area "E" (Francois/Ootsa  
Lake Rural)*

To the best of my knowledge, all of the information that is  
provided in this application is true and correct.

Furthermore, I hereby certify that this application for  
assistance is NOT being made on behalf of an individual,  
industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?: *Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The William Konkin Elementary School Parent Advisory Committee (WKE PAC) is a group of parents that volunteer in various school programs, events, and activities to the benefit of the children attending WKE. One of the activities we are currently planning and fundraising for is the installation of expanded children's playground at WKE with new equipment for the older elementary aged children (Gr 4-7).*

Describe the geographic area that receives services or benefits from your organization.

*The playground would be open for all children that wished to use it from the village of Burns Lake and outlying areas, not just WKE students. The school consists of children from Kindergarten to grade 7 from the Village of Burns Lake, Electoral Area "B", and Electoral Area "E".*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*All WKE PAC positions are volunteer (not paid).*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*All members of the WKE PAC are volunteer and none are paid. We are composed of 7 board members with approximately 20+ volunteers engaged in various school activities.*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested: *capital project and/or equipment*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*The proposal is the purchase and installation of new playground equipment and new playground area next to WKE suitable for Gr 4-7 children. This has been a significant fundraising project by the WKE PAC for the past three years, and more than 75% of the*

*projected cost has been fundraised so far.*

Describe how this proposal will benefit the community:

*Not only will this benefit the students of WKE but the community of Burns Lake as well, as this playground is available to all community members, including those that reside in the surrounding areas.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?:

*No*

If not, please comment.:

*WKE PAC have not asked nor applied for other grants as we did not know there were grants available to us. It was brought to our attention that this grant in aid could be available to help purchase new playground equipment. We do have a good portion of the monies for this project raised through WKE PAC fundraising activities.*

Name of Grant or Funding Agency1:  
Amount Applied for 1:  
Status of Grant Application1:

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us.

*No*

Year, Amount and Purpose for assistance  
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Petersen and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: April 23, 2014**

**SUBJECT: Fort St. James Snowmobile Club – Request for Grant in Aid –  
Electoral Area “C” (Fort St. James Rural)**

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Attached is a request for Grant in Aid monies from the Fort St. James Snowmobile Club.

The Club is requesting \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with a trail improvement program.

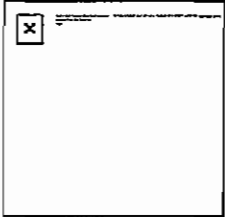
Director Greenaway has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Snowmobile Club be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with a trail improvement program.”**

**Cheryl Anderson**

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** March-24-14 6:30 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Fort St. James Snowmobile club***

Mailing Address:  
*PO Box 1237*

Email:  
Contact Person:

*fsjsnowmobile@gmail.com*  
*Wayne Moll 250-996-1420*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Trail improvement program*

Amount Requested:

*\$2,000.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory)

(title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*We supply 300 km of groomed trail for snowmobiles in the winter and atv's in the summer. The dog mushers also use our to train dogs summer and winter. We also have other recreational users.*

Describe the geographic area that receives services or benefits from your organization.

*Prince George, Vanderhoof, Fraser Lake, Fort St. James and Tourists.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*None*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Paid Members 62 / 10 or 12 volunteers show up to help at anyone time. The FSJSC was formed in 1972 and became a society in 1998.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*capital project and/or equipment*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*Our project is to improve the local trail system, with new grooming equipment that can be used summer and winter.*

Describe how this proposal will benefit the community:

*This equipment and signage would improve the trail quality and safety for all users of our 300 km of tenured trails. Maps placed along the trail system will let people know where they are and where they want to go.*

## **FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

*Fort Machine Works*

Amount Applied for 1:

*\$ 7378.00*

Status of Grant Application1:

*Approved*

Name of Grant or Funding Agency2:

*FSJ Snowmobile Club*

Amount Applied for2:

*\$ 8,081.60*

Status of Grant Application2:

*Approved*

Name of Grant or Funding Agency3:

*Northern Development Initiative Trust*

Amount Applied for3:

*\$ 13,311.00*

Status of Grant Application3:

*Approved*

Name of Grant or Funding Agency4:

*Integris Community Foundation*

Amount Applied for4:

*\$ 16,000.00*

Status of Grant Application4:

*Pending*

Have you received assistance before from us.

*No*

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising **Yes**

campaign?:



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Petersen and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: April 23, 2014**

**SUBJECT: Fraser Lake & District Senior Citizens Home Society – Request  
for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)**

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Attached is a request for Grant in Aid monies from the Fraser Lake & District Senior Citizens Home Society.

The Society is seeking \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) to upgrade its garbage storage facilities.

Director Roy has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake & District Senior Citizens Home Society be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) to upgrade its garbage storage facilities.”**

RECEIVED

APR 01 2014

REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA REQUEST FOR GRANT IN AID  
APPLICATION

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

APPLICATION SUBMITTED BY:

Applicant Name:

FRASER LAKE & DISTRICT SENIOR CITIZENS  
HOME SOCIETY (FLDSCHS)

Mailing Address:

BOX 428  
FRASER LAKE, B.C. V0J 1S0

E-mail Address:

SBLUDGE@TELUS.NET

Contact(s):

WINONIA HANSEN (250) 699-1394

Name, Telephone/Fax Number

KERRY JANTZ (250) 699-8021

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance:

GARBAGE STORAGE FACILITIES  
UPGRADE (2)

Amount of Grant Requested \$

2,000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Winonia Hansen  
(signature of authorized signatory)

(FLDSCHS) VICE-PRESIDENT  
(title) PRESIDENT

Amount Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Electoral Area Director

## APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

FLDSCHS IS A NON-PROFIT SOCIETY OPERATING  
THE 23 SUITE, LOW INCOME, SENIORS HOUSING COMPLEX  
(SILVER BIRCH LODGE) IN FRASER LAKE. WE OFFER  
AFFORDABLE HOUSING AND RENT SUBSIDY SUPPORT  
THROUGH B.C. HOUSING AND "SAFER" TO INDEPENDENT  
SENIORS IN OUR REGION.

2. Describe the geographic area that receives services or benefits from your organization.

WE SUPPORT SENIORS FROM THE COMMUNITIES OF  
FRASER LAKE, FORT FRASER, GENDAKO, STELLATON,  
NADLEH AND THE REGIONAL DISTRICT RURAL  
AREAS CONNECTING THESE COMMUNITIES.

3. Is your organization voluntary and non-profit?  YES  NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

THE SOCIETY EMPLOYS 2 PART-TIME PEOPLE; A  
BOOKKEEPER & A FACILITIES MANAGER. ALL OTHER  
OPERATIONS OF THE SOCIETY ARE VOLUNTEER.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

THE SOCIETY WAS INCORPORATED IN MAY, 1979  
AND AT PRESENT HAS A PAID MEMBERSHIP OF 40.

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RDBN Application for  
Grant in Aid Assistance  
Page 3 of 5

## PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

capital project and/or equipment

special event

other purpose (FACILITIES REPAIR & UPGRADE  
OF 2 GARBAGE SHEDS)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

THE EXISTING GARBAGE CONTAINMENT STRUCTURES (2)  
WERE DESIGNED TO HOUSE METAL GARBAGE CANS AND  
WERE BUILT 25 YEARS AGO. THEY ARE IN NEED OF  
MAJOR REPAIRS. AS WELL THEY DO NOT ACCOMMODATE  
THE NEW STYLE MECHANICAL TIP CONTAINERS IN USE  
IN FRASER LAKE NOR DO THEY SUPPORT THE EFFORTS  
OF OUR SOCIETY TO ENCOURAGE THE RESIDENTS  
TO RE-CYCLE IN ORDER TO REDUCE MATERIALS GOING  
TO THE TRANSFER STATION AND LANDFILLS.

3. Describe how this proposal will benefit the community.

- OUR RESIDENTS WILL HAVE EASIER ACCESS TO  
THEIR GARBAGE CANS AND CONVENIENT RE-CYCLED  
MATERIALS STORAGE (IE) BOTTLES, CANS, GLASS, PAPER, CARDBOARD.  
- IT WILL TAKE LESS TIME AND EFFORT FOR VILLAGE  
WORKS CREWS TO COLLECT THE GARBAGE.  
- THE UPGRADED STRUCTURES WILL BE SAFER FOR THE  
RESIDENTS TO USE AND WILL IMPROVE THE APPEARANCE  
OF THOSE AREAS OF THE FACILITY.



25

RDBN Application for  
Grant in Aid Assistance  
Page 4 of 5

### Funding and Financial Information

1. Attach supporting financial information, i.e., budget/financial report. Ensure the following information is clearly itemized:

- Total cost of project/proposal;
- Grants/funding from other sources;
- Funding contributed by applicant through funding raising activities or other sources of revenue;
- Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?

YES  NO

If yes, complete the following chart. If not, please comment.

| Name of Grant or Funding Agency               | \$ Amount Applied for | Status of Grant Application |            |             |
|---|-----------------------|-----------------------------|------------|-------------|
|   |                       | Approved (Y)                | Denied (Y) | Pending (Y) |
| VILLAGE OF FERRIS LAKE<br>GRANT-IN-AID (2014) | 500.00                | Y                           |            |             |
|   |                       |                             |            |             |
|   |                       |                             |            |             |
|   |                       |                             |            |             |

26

RDBN Application for  
Grant In Aid Assistance  
Page 5 of 5

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

\_\_\_\_ YES;  NO If yes, complete the following chart.

| Year: | \$ Amount | Purpose for which assistance was used |
|-------|-----------|---------------------------------------|
|       |           |                                       |
|       |           |                                       |
|       |           |                                       |

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? \_\_\_\_ YES  NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? \_\_\_\_ YES  NO
- c) Provide an opportunity for individuals to make direct contributions?  YES \_\_\_\_ NO  
*FLDSCHS IS A CHARITABLE ORGANIZATION*

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? \_\_\_\_ YES  NO

**Don't forget to attach the required financial report.**

21

131547

**WEKARE**  
**Renovations**  
 P.O. Box 318  
 Fraser Lake B.C. V0J 1S0  
 #250-699-5024

TO  
 SILVER BIRCH LODGE  
 FRASER LAKE


DATE  
 FEB 22/14  
 INQUIRY NUMBER  
 ESTIMATED DELIVERY DATE  
 TERMS

WE THANK YOU FOR THE OPPORTUNITY TO SUBMIT THE FOLLOWING PRICES AND SPECIFICATIONS.

| QTY | DESCRIPTION  | UNIT PRICE | AMOUNT |
|-----|--|------------|--------|
|     | REVAMP GARBAGE STORAGE, TO ACCOMMODATE NEW STYLE GARBAGE CANS. |            |        |
|     | MATERIALS - - -  |            | 478 32 |
|     | LABOUR - - - -   |            | 720 00 |
|     | <u>* THIS QUOTE IS PER UNIT</u>                                |            |        |

PLEASE REFER TO THE ABOVE QUOTATION NUMBER WHEN PLACING YOUR ORDER.

ABOVE PRICES GOOD FOR 60 DAYS.

SIGNATURE 

|                |         |
|----------------|---------|
| GST            | 36 00   |
| <del>PST</del> |         |
| TOTAL          | 1234 32 |

QUOTATION/PROPOSAL

STAPLER 84E

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Petersen and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: April 23, 2014**

**SUBJECT: Vanderhoof Children's Theatre-- Request for Grant in Aid –  
Electoral Area "F" (Vanderhoof Rural)**

---

Attached is a request for Grant in Aid monies from the Vanderhoof Children's Theatre.

The Theatre group is seeking \$4,000 from Electoral Area "F" (Vanderhoof Rural) grant in aid monies for traveling to Prince George to perform *The Little Mermaid*.

Director Petersen has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) towards expenses for its upcoming tour in Prince George, B.C."**

**Cheryl Anderson**

---

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-10-14 4:23 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Vanderhoof Children's Theatre***

Mailing Address:

*Box 1701, Vanderhoof, BC, V0J 3A0*

Email:

[r\\_wruth@hotmail.com](mailto:r_wruth@hotmail.com)

Contact Person:

[r\\_wruth@hotmail.com](mailto:r_wruth@hotmail.com),  
2505670949

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Tour to Prince George in June 2014*

Amount Requested:

*\$4000.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory)

(title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

---

Please describe the services/benefits that your organization provides to the community. Are these

services/benefits available to the community from another organization or agency?

*Vanderhoof Children's Theatre strives to give school age children a chance to participate in live theatre. VCT is the only after school activity that is available to students to experience acting, music, dance and team work.*

Describe the geographic area that receives services or benefits from your organization.

*The Vanderhoof Children's Theatre is open to every child in Grade 2 to 12 with no previous experience required. When the show is ready for the stage then schools in Vanderhoof, Fort Fraser, Fraser Lake and Fort St. James are invited. We also have 6 public shows. And we travel to Prince George where we invite over 1800 school kids to the Prince George playhouse.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*N/A*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*our current production of The little Mermaid has 55 students from grades 2-12. And have around 40 adult volunteers between, costumes, sets, performances.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*VCT is requesting assistance with hotel costs in Prince George on June 3, 4, 5, 6. For our tour to the Prince George playhouse*

Describe how this proposal will benefit the community:

*With assistance VCT will be able to provide an amazing and educational experience for those involved with the production. This will help provide for a great live theater experience for the families of Vanderhoof and surrounding area as well as give the opportunity for many children within Prince George the chance to see the talent the youth of Vanderhoof has to offer.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *L&M Lumber*  
 Amount Applied for 1: *\$500.00*  
 Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2:  
 Amount Applied for2:  
 Status of Grant Application2:

Name of Grant or Funding Agency3:  
 Amount Applied for3:  
 Status of Grant Application3:

Name of Grant or Funding Agency4:  
 Amount Applied for4:  
 Status of Grant Application4:

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance

*December 2013 , \$4000.00 ,  
 Hotel Costs in Prince George  
 May 2013, \$4000.00 , Trip to  
 Kelowna*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Petersen and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: April 23, 2014**

**SUBJECT: Riverside Place– Request for Grant in Aid – Electoral Area “F”  
(Vanderhoof Rural)**

---

Attached is a request for Grant in Aid monies from Riverside Place.

Riverside Place is seeking \$2,000 from Electoral Area “F” (Vanderhoof Rural) grant in aid monies for the purchase of local photos to hang in the main area of Riverside Place.

Director Petersen has indicated that he is supportive of this application.

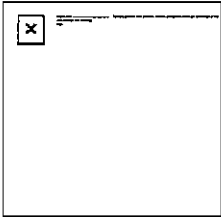
**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Riverside Place be given \$2,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for the purchase of local photos.”**



**Cheryl Anderson**

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-07-14 2:17 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

*Anne Davidson for Riverside Place*

Mailing Address:  
Box 886 Vanderhoof B.C. V0J 3A0

Email:  
Contact Person:

[adavidso@hwy16.com](mailto:adavidso@hwy16.com)  
Anne Davidson 250 567-4101

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*We are a group of 5 amateur photographers and we went to Riverside place to a fun shoot of the 35 senior residents. The place is a dull drab beige in the main area and nothing has been done there for at least 10 years due to lack of funding. I thought it would be nice to brighten the place up by hang the photos of the seniors and adding fake windows with local photos. All residents loved the idea. The administrator thought it was a great idea. But of course once again lack of funding.*

Amount Requested: \$2000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

*No*

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

No

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*No one else would supply these services for free. We need the funding to print the seniors photos and the 30" by 40" photo windows.*

Describe the geographic area that receives services or benefits from your organization.

*This is a seniors complex in Vanderhoof. Many of these seniors are no longer able to get outside. Looking at nothing on beige walls day in and day out is very depressing. We hope to really liven the place up with our local photos. Which we hope to change seasonally.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*There are others who have also said they would like to help us out. Nechako Valley Community Services will give them tax receipts for their donations*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*We are a group of 5 photographers who want to do this project with full support from Riverside Place Admin.*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*capital project and/or equipment*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*To pay for local photos to printed for the complex to liven it up for the Seniors.*

Describe how this proposal will benefit the community:

*Make a lot of happy seniors and families.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?: *No*

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us. *No*

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct

contributions?:

OR, is your organization: Part of a provincial or national fund

raising campaign?:



**Regional District of Bulkley-Nechako  
Rural Directors Committee Memorandum  
May 1, 2014**

To: Chair Petersen and Rural Directors  
From: Kristi Rensby, Finance/Administration Coordinator  
Date: April 14, 2014  
Regarding: Allocation of Federal Gas Tax Community Works Fund Money

---

In 2006, when the Federal Gas Tax Community Works Fund was first being received, the Regional District of Bulkley-Nechako Board of Directors passed a resolution to allocate the funds based on population in each electoral area, subject to adjustment for population figures from the 2006 Census.

The population figures from the 2011 Census have now been received. A Board Resolution is required to update the allocations of monies received in 2014 and going forward.

| <b>RECOMMENDATION:</b>  | <b>(All/Directors/Majority)</b> |
|---|---------------------------------|
| That the Rural Directors Committee recommend to the RDBN Board of Directors that the Federal Gas Tax Community Works Fund monies received after January 1, 2014, be allocated among the electoral areas based on the electoral area population figures from the most recent Census. |                                 |



**Regional District of Bulkley-Nechako  
Rural Directors Committee Memorandum  
May 1, 2014**

To: Chair Petersen and Rural Directors  
From: Kristi Rensby, Finance/Administration Coordinator  
Date: April 16, 2014  
Regarding: Directors Allocations of Federal Gas Tax Funds – First Quarter 2014

---

The Directors Allocations of the Federal Gas Tax Funds have been updated for the first quarter of 2014 as per the enclosed spreadsheet.

If you have any questions, I would be pleased to discuss them further with you.

|   |                                 |
|---|---------------------------------|
| <b>RECOMMENDATION:</b>  | <b>(All/Directors/Majority)</b> |
| That the Rural Directors Committee receive the Finance/Administration Coordinator's April 16 <sup>th</sup> memorandum titled "Directors Allocations of Federal Gas Tax Funds – First Quarter 2014". |                                 |

Updated as of: March 31, 2014

**Federal Gas Tax Community Works Fund**  
**Year: 2014**

| Electoral Area | Population | Opening Balance 2014 | Interest Earnings | Funds Spent | Funds Committed | Funding Received | YTD Funds Available |
|----------------|------------|----------------------|-------------------|-------------|-----------------|------------------|---------------------|
| A              | 5,696      | 1,340,477.42         | 3,578.34          | 44,127.65   | 247,187.12      | -                | 1,052,740.99        |
| B              | 2,277      | 276,276.21           | 737.51            | 13,875.00   | 39,280.50       | -                | 223,858.22          |
| C              | 1,688      | 316,175.58           | 844.02            | -           | 12,311.13       | -                | 304,708.47          |
| D              | 1,848      | 451,948.14           | 1,206.45          | -           | 250,000.00      | -                | 203,154.59          |
| E              | 1,617      | 194,010.31           | 517.90            | -           | 109,287.00      | -                | 85,241.21           |
| F              | 3,384      | 770,169.71           | 2,055.93          | 52,500.00   | 150,472.67      | -                | 569,252.97          |
| G              | 1,099      | 39,306.21            | 104.93            | -           | -               | -                | 39,411.14           |
|                | 17,609     | 3,388,363.58         | 9,045.07          | 110,502.65  | 808,538.42      | -                | 2,478,367.58        |

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## MEMORANDUM

To: Rural Directors  
 From: Maria Sandberg, Planner  
 Date: April 16, 2014  
 Re: Land Referral File No. 7409714 (Gould)

### COMMENTS:

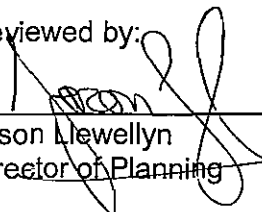
This is a referral from the Province for a Roadway Inclusion of Crown Land. The applicant is undertaking a boundary adjustment between two properties and a condition of the Preliminary Layout Approval given by the Ministry of Transportation and Infrastructure is a dedication of 33 feet of road along the eastern boundary of the applicant's property (NE1/4, Section 12, Township 1, Range 4, Coast District). The 33 feet were excluded from the Crown grant when the remainder of the property was originally sold and therefore remained Crown land. The applicant is now seeking permission from the Province to dedicate the land as public road, so they can proceed with the subdivision proposal.

The application area is zoned Agricultural (Ag1) and is located in the Agricultural Land Reserve. Under B.C Regulation 171/2002 a Transportation and Utility Use Application must be filed directly with the Agricultural Land Commission for widening of an existing right-of-way, construction of a road within an existing right of way, dedication of a right of way or construction of a new or existing road.

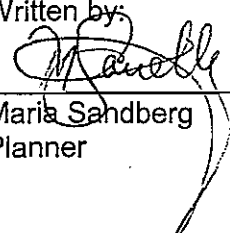
### Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 7409714.

Reviewed by:

  
 Jason Llewellyn  
 Director of Planning

Written by:

  
 Maria Sandberg  
 Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT  
SHEET ON CROWN LAND REFERRAL No. 7409714**

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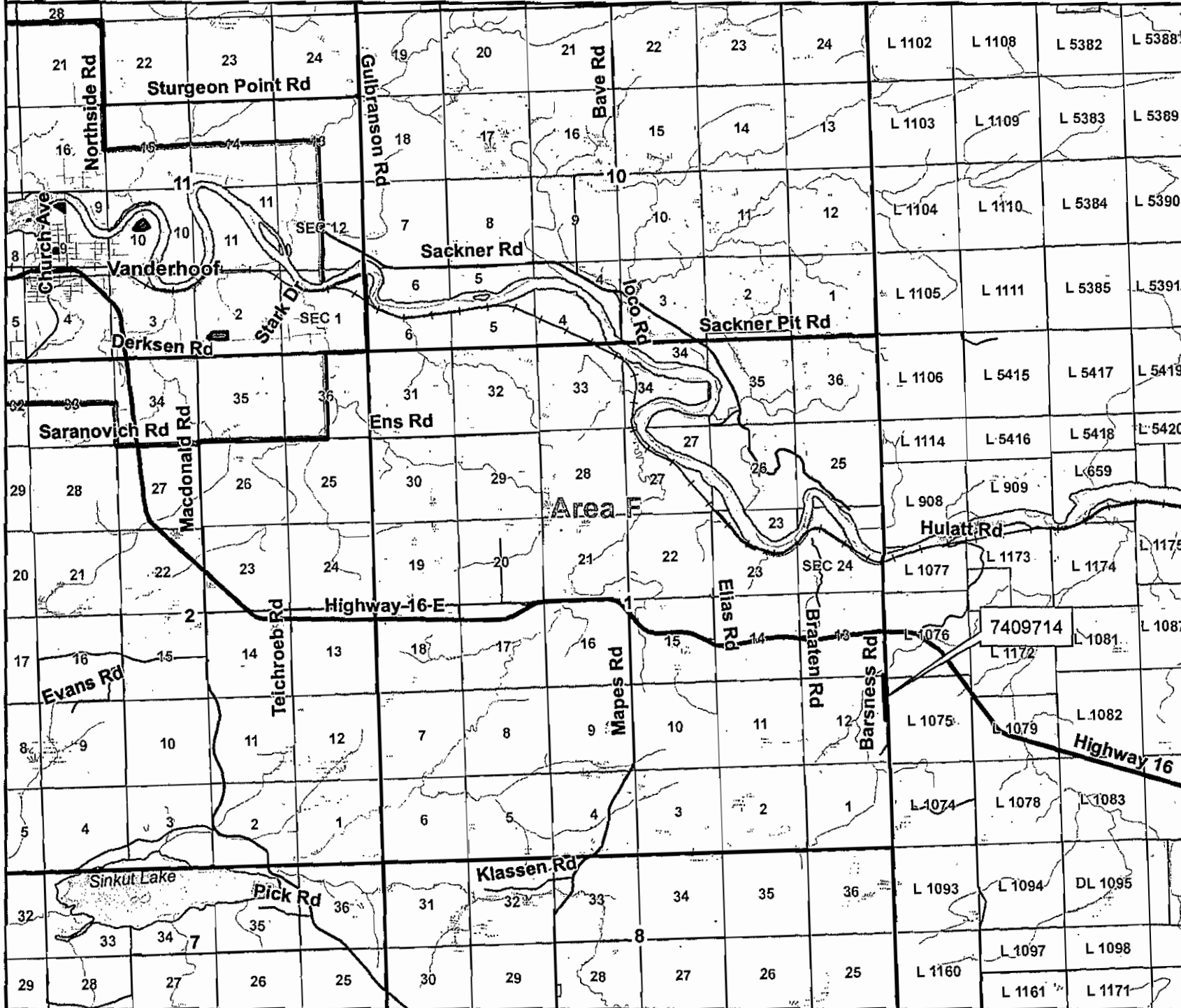
|   |  |
|---|--|
| <b>Electoral Area:</b>                  | F  |
| <b>Applicant:</b>                       | Harold Gould   |
| <b>Existing Land Use:</b>               | Recreational, vacant   |
| <b>Zoning:</b>                          | Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993                      |
| <b>Plan Designation</b>                 | Agricultural (AG)  |
| <b>Proposed Use Comply With Zoning:</b> | Yes  |
| <b>If not, why?</b>                     |  |
| <b>Agricultural Land Reserve:</b>       | In the ALR   |
| <b>Access Highway:</b>                  | Barsness Rd  |
| <b>Archaeological Site:</b>             | Not according to our mapping   |
| <b>Building Inspection:</b>             | Not within the building inspection area  |
| <b>Fire Protection:</b>                 | Outside Rural Fire Protection Area   |
| <b>Other comments:</b>                  | This proposal may require a Transportation and Utility Use Application to the Agricultural Land Commission |





# Land Referral File No. 7409714

## Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary

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DISCLAIMER: The Regional District of Bulkley-Nechako makes no warranty, representation or guarantee of any land regarding other maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, change frequently.

Scale: 1 cm = 1,000 m  
 User: dionditen  
 Date: 16/04/2014  
 Time: 1:09:57 PM

123°45'0"W

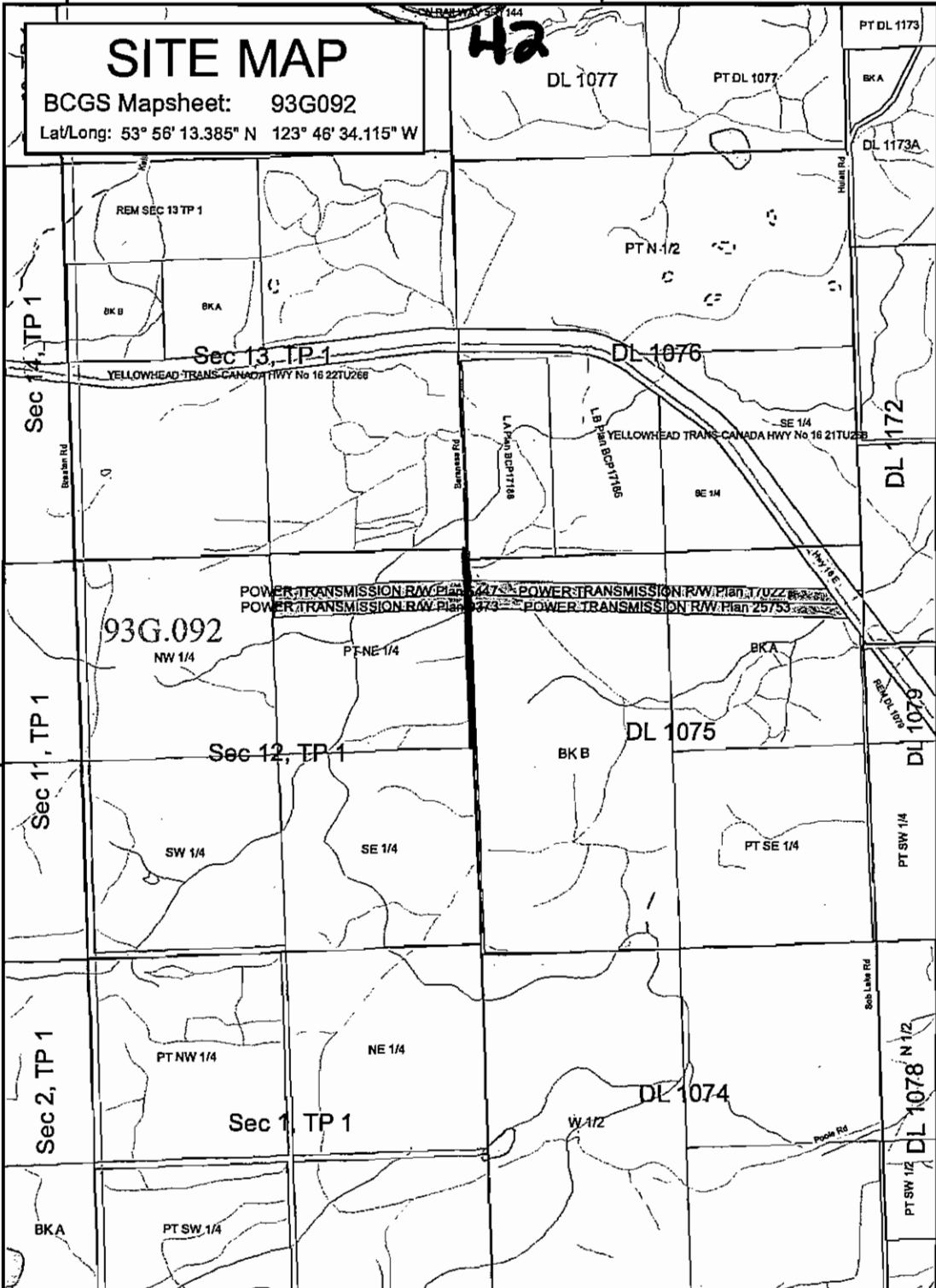
123°45'0"W

# SITE MAP

BCGS Mapsheet: 93G092

Lat/Long: 53° 56' 13.385" N 123° 46' 34.115" W

# 4a



## File Number: 7409714

Site # 1 of 1 - APPLICATION Area = 0.82 Ha.

TYPE: INCLUSION

PURPOSE: TRANSPORTATION

SUBTYPE: ACCESS

SUBPURPOSE: ROADWAY

LOCATION: BARSNESS ROAD

ORTHO PHOTO YEAR: N/A

Produced by  
Ministry of Natural Resource Operations  
Northern Service Centre  
FrontCounterBC  
Date: March 27, 2014

Scale: 1:20,000

\* if printed on 8.5X14 page

Projection: BC Albers  
Datum: NAD 83



### Legend

- |  |                          |  |   |
|--|--------------------------|--|---|
|  | Crown Land Application   |  | Protected Area                          |
|  | Primary Survey Parcel    |  | Protected Park                          |
|  | Subdivision              |  | Protected Area                          |
|  | Municipality             |  | OIC Ecological Reserve                  |
|  | Surveyed Rights of Way   |  | Recreation Area                         |
|  | Surveyed Road RW         |  | Base Mapping Features (20K)             |
|  | Gas/Oil RW District Lot  |  | River or Stream                         |
|  | Power Transmission RW    |  | River or Stream - Dry                   |
|  | Gas/Oil RW               |  | Lands                                   |
|  | Telecom RW District Lot  |  | Reservoir - Definite                    |
|  | Miscellaneous RW         |  | Glaciolacustrine Contour - 20m Interval |
|  | Transportation Corridors |  | Transportation - Lines (20K)            |
|  | Highway                  |  | Airfield                                |
|  | Railway                  |  | Road                                    |
|  | Surveyed Road RW         |  | Forest Service Road                     |
|  |                          |  | Road Permit                             |
|  |                          |  | Trail                                   |
|  |                          |  | Rail Line                               |

All measurements are approximate.

MANAGEMENT PLANBarness RoadRE: NE ¼ Sec 12, Tp 1, R 4, Coast District

We are working our way to completion on a subdivision file here along Hwy 16. I have attached an early sketch of the proposal here (4293 Prop2). One of the conditions of the subdivision (PLA attached – Condition #4) is that Barsness road be dedicated to provide access to the eastern portion of Proposed Lot B. However, we have determined that the required 33' of dedication for Barsness was éxcepted from the title at the time of the Crown Grant (Crown Grant sketch and present certificate of title attached) and remains Crown Land. For our clients to be able to dedicate this strip of land as road, they will need the permission of the Crown.

If this request is granted and the Crown allows the strip of land to be dedicated as public road, the Ministry of Transportation and Infrastructure will complete construction of Barsness Road as needed. Construction techniques and standards will be appropriate for the MOTI roadways, and will ensure that all environmental issues are addressed before they become concerns.

Will it be possible for you to provide the necessary approvals to allow this strip of Crown Land to be dedicated as road on the proposed subdivision using Section 80 of the Land Act? If you are able to provide something in writing that indicates that the Provincial Crown need not retain this strip and would be prepared to allow it to be dedicated as road, I will contact the Surveyor General's branch to have their signature per Sec 80 for it on our subdivision plan.



## MEMORANDUM

To: Rural Directors  
From: Maria Sandberg, Planner  
Date: April 16, 2014  
Re: Land Referral File No. 7409715, Direct sale of Crown land for Extensive Agricultural purposes

### COMMENTS:

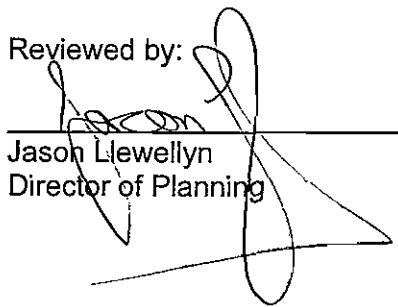
This application is regarding the direct sale of Crown Land for extensive agriculture purposes. The application area is located adjacent to the District of Fort St James, and is 128 ha in size. The applicants own 160 acres of land in the vicinity of the application area.

The application area is within the Agricultural Land Reserve (ALR), and is zoned Rural Resource (RR1). Agriculture is a permitted use in this zone and the proposed agricultural use of the application area complies with Regional District Zoning Bylaw No. 700, 1993.

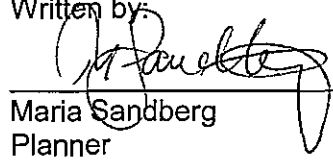
### Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409715.

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Maria Sandberg  
Planner



## REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409715

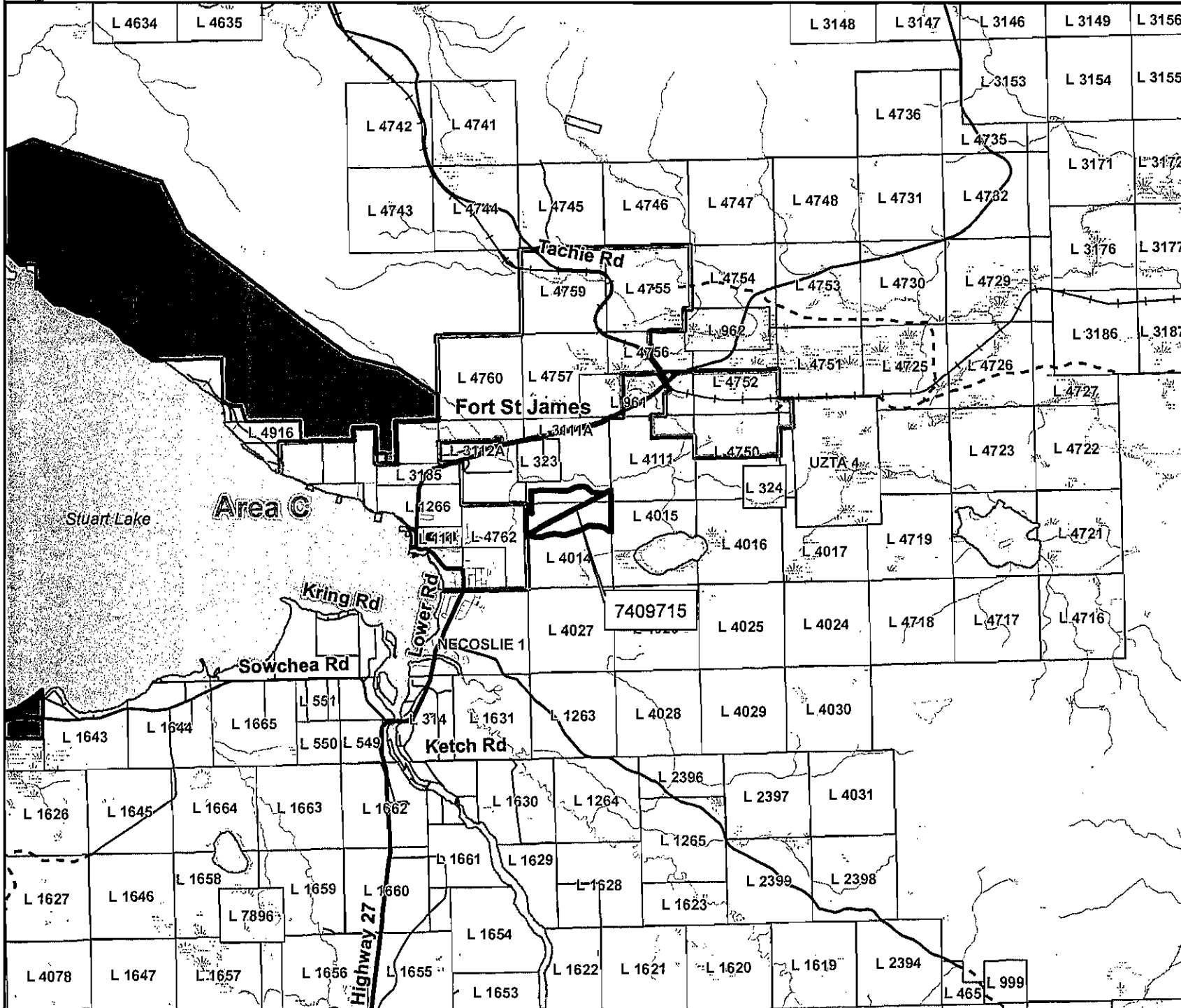
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|   |   |
|---|---|
| <b>Electoral Area:</b>                  | C   |
| <b>Applicant:</b>                       | John and Brenda Wookey  |
| <b>Existing Land Use:</b>               | Forested  |
| <b>Zoning:</b>                          | Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 |
| <b>Plan Designation</b>                 | Agricultural (AG) in the Fort St James Rural OCP Bylaw No. 1578, 2010                   |
| <b>Proposed Use Comply With Zoning:</b> | Yes   |
| <b>If not, why?</b>                     |   |
| <b>Agricultural Land Reserve:</b>       | In the ALR  |
| <b>Access Highway:</b>                  | Unknown   |
| <b>Archaeological Site:</b>             | Not according to our mapping  |
| <b>Building Inspection:</b>             | Within the building inspection area   |
| <b>Fire Protection:</b>                 | Within Fort St James Rural Fire Protection Area   |
| <b>Other comments:</b>                  | None  |



# Land Referral File No. 7409715

## Legend

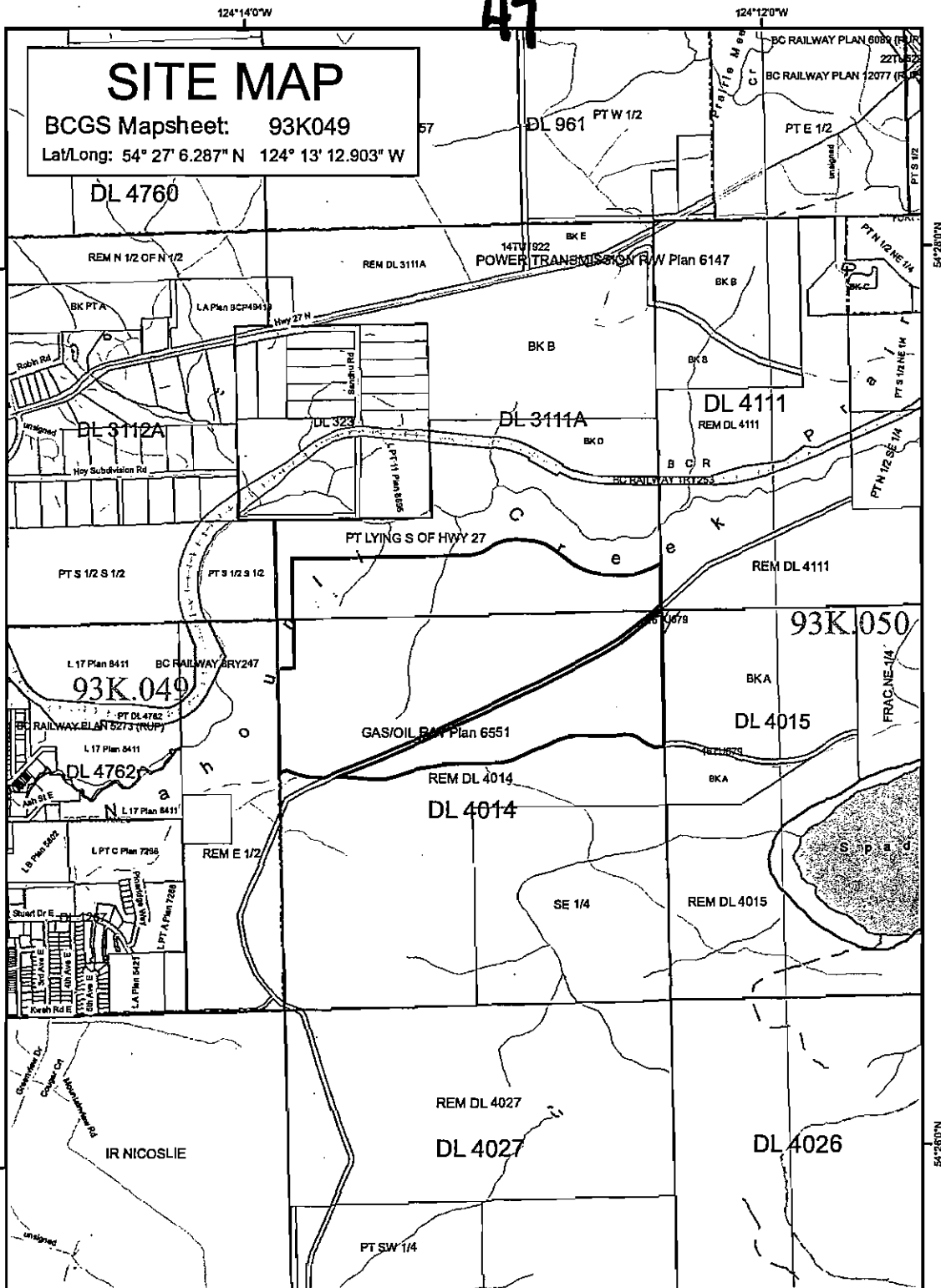


- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary

df

\*DISCLAIMER. The Regional District of Bulkley-Nechako makes no warranty, representation or guarantee of any kind regarding other maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any action made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 1,000 m  
 User: djondi.tan  
 Date: 16/04/2014  
 Time: 3:21:47 PM



**SITE MAP**  
 BCGS Mapsheet: 93K049  
 Lat/Long: 54° 27' 6.287" N 124° 13' 12.903" W

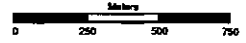
**File Number: 7409715**  
 Site # 1 of 1 - APPLICATION Area = 128 Ha.

TYPE: CROWN GRANT  
 SUBTYPE: DIRECT SALE  
 LOCATION: SPAD LAKE

PURPOSE: AGRICULTURE  
 SUBPURPOSE: EXTENSIVE  
 ORTHOPHOTO YEAR: N/A

Produced by  
 Ministry of Natural Resources Operations  
 Northern Service Centre  
 FrontCounterBC  
 Date: March 27, 2014

Scale: 1:20,000  
 \* If printed on 8.5X14 page  
 Projection: BC Albers  
 Datum: NAD 83



**Legend**

- |                          |                                     |
|--------------------------|-------------------------------------|
| Green Land Application   | Protects 4 Area                     |
| Primary Survey Parcel    | Provincial Park                     |
| Subdivision              | Protected Area                      |
| Municipality             | OEC Ecological Reserve              |
| Surveyed Rights of Way   | Recreation Area                     |
| Surveyed Road R/W        | <b>Base Mapping Features (20K)</b>  |
| Gas/Oil R/W District Lot | River or Stream                     |
| Power Transmission R/W   | River or Stream - Dry               |
| Gas/Oil R/W              | Lake                                |
| Telecom R/W District Lot | Reservoir - Defined                 |
| Miscellaneous R/W        | Diastrophical                       |
| Transportation Corridors | Contour - 20m interval              |
| Highway                  | <b>Transportation - Lines (20K)</b> |
| Railway                  | Airfield                            |
| Surveyed Road R/W        | Road                                |
|                          | Forest Service Road                 |
|                          | Road Permit                         |
|                          | Trail                               |
|                          | Rail Line                           |

All measurements are approximate.