



RURAL DIRECTORS COMMITTEE AGENDA

Thursday, February 12, 2015

<u>PAGE NO.</u>	<u>SUPPLEMENTARY AGENDA</u>	<u>ACTION</u>
	<u>AGENDA- February 12, 2015</u>	Approve
	<u>MINUTES</u>	
3-5	Rural Directors Committee Meeting Minutes - January 15, 2015	Receive
	<u>REPORTS</u>	
6-9	Cheryl Anderson, Manager of Administrative Services – Burns Lake Minor Hockey Association – Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 6)
10-14	Cheryl Anderson, Manager of Administrative Services – Stuart Lake Outreach Group Society Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 10)
15-19	Cheryl Anderson, Manager of Administrative Services – Fort St. James Sled Dog Association Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 15)
20-25	Cheryl Anderson, Manager of Administrative Services – Fort St. James Secondary School - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 20)
26-29	Cheryl Anderson, Manager of Administrative Services – District of Fort St. James - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 26)
30-33	Cheryl Anderson, Manager of Administrative Services – Fort St. James Secondary School - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 30)
34-37	Cheryl Anderson, Manager of Administrative Services – Nechako Valley Rodeo Association - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 34)

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<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES</u> (All Directors)	<u>ACTION</u>
	<u>Referrals</u>	
38-41	Mines File No. 14675-20/1650866 Radley Contracting Electoral Area "B"	Recommendation (Page 39)
42-44	MoTI File No. 2014-06076 Lillian and Donald Tychowsky Uncha Lake Road Electoral Area "E"	Recommendation (Page 43)

DISCUSSION ITEM

45-50	Bylaw RE: RDBN Administration and Regulation for the Provision of Fire Protection in RDBN Established Rural Fire Protection Areas	
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SUPPLEMENTARY

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, January 15, 2015**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell
Jerry Petersen

Director Absent Ralph Roy, Electoral Area "D" (Fraser Lake Rural)

Alternate Director Mark Parker, Electoral Area "D" (Fraser Lake Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Benedict called the meeting to order at 3:25 p.m.

**SUPPLEMENTARY
AGENDA & AGENDA**Moved by Director Greenaway
Seconded by Director Fisher**RDC.2015-1-1**

"That the Supplementary Agenda be received and dealt with at this meeting; and further, that the Agenda for January 15, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-November 6, 2014**Moved by Director Greenaway
Seconded by Director Miller**RDC.2015-1-2**

"That the minutes of the Rural Directors Committee meeting of November 6, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**REPORTS****Request for Grant in Aid**Moved by Director Petersen
Seconded by Director Greenaway**RDC.2015-1-3**

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

-Smithers Farmers' Institute be given \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with an agriculture conference;

REPORTS (CONT'D)

Request for Grant in Aid (CONT'D)

- Stuart Lake Nordic Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the hydraulic track setter;
- School District #91 be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for a scholarship for the Fraser Lake Elementary Secondary School;
- Southside Seniors Housing Society be given \$700 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to cover the cost of rezoning fees;
- Nechako Community Arts Council be given \$500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with an Art Show and Coffee House."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocations of
Federal Gas Tax Funds
-Fourth Quarter 2014

Moved by Director Miller
Seconded by Alternate Director Parker

RDC.2015-1-4

"That the Rural Directors Committee receive the Finance/Administration Coordinator's January 5, 2015 memo titled "Electoral Area Allocations of Federal Gas Tax Funds – Fourth Quarter 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

Land Referral File No.
6408759 Larry Palmer
Electoral Area "E"

Moved by Director Miller
Seconded by Director Greenaway

RDC.2015-1-5

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408759" be provided to the Province as the Regional District's comments on Crown Land application 6408759."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REFERRALS (All Directors)

Land Referral File No.
0222653 Gordon Judzentis
Electoral Area "G"

Moved by Director Newell
Seconded by Director Petersen

RDC.2015-1-6

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 0222653" be provided to the Province as the Regional District's comments on Crown Land application 0222653."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

DEVELOPMENT SERVICES

Land Referral File
Richmond Lake
Access Province of B.C.
Electoral Area "B"

Moved by Director Miller
Seconded by Director Greenaway

RDC.2015-1-7

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral Richmond Lake Access – Jan 2015" be provided to the Province as the Regional District's comments on Crown Land application for Richmond Lake Access – Jan 2015"

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

RDBN E-Mail Addresses

Hans Berndorff, Financial Administrator mentioned that he had received a request from a Director for a Regional District of Bulkley-Nechako e-mail address. He mentioned that any Directors wishing to have an RDBN e-mail address can be accommodated.

ADJOURNMENT

Moved by Director Petersen
Seconded by Director Miller

RDC.2015-1-8

"That the meeting be adjourned at 3:30 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 4, 2015

**SUBJECT: Burns Lake Minor Hockey Association Midget A Team –
Request for Grant in Aid – Electoral Areas “B” (Burns Lake
Rural) and “E” (Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from the Burns Lake Minor Hockey Association Midget Team.

The Team is seeking \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs for the Burns Lake Minor Hockey Association Midget Team to attend Provincials in Clearwater, B.C. from March 15 to 20, 2015.

Directors Miller and Benedict have indicated their support of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Minor Hockey Association Midget Team be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs for the Midget Team to attend the Provincials in Clearwater, B.C. from March 15-20, 2014.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-03-15 8:57 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54d0fde2bce72-midgets fundraising letter 2015.pdf



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

BLMHA Midget Team

Mailing Address:

Box 702

Email:
Contact Person:

kcminger@tns-hosting.net
Kim MInger, 692 4184

APPLICATION SUMMARY

Project or purpose for which you require assistance:

BLMHA Midget Team

Amount Requested:

*\$500 from each electoral
areas B and E*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

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Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

BLMHA provides our children with endless hours of fun, practice and skills that will be with them forever.

Describe the geographic area that receives services or benefits from your organization.

Electoral areas B and E are both areas in which our players and their families live.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

we are a non profit organization

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Approx. 150 members/volunteers and over 30 years in operation.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

We are looking for assistance with travel cost associated with going to the BC Hockey Championships that are being held in Clearwater, BC March 15 - 20, 2015.

Describe how this proposal will benefit the community:

Burns Lake will be put on the map once again as we compete with teams across the province.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

*54d0fde2bce72-midgets
fundraising letter 2015.pdf*

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*2014 Provincial
Championships \$500*

Year, Amount and Purpose for assistance

*2013 Provincial
Championships \$500*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising
campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 3, 2015

**SUBJECT: Stuart Lake Outreach Group Society – Request for Grant in Aid
– Electoral Area “C” (Fort St. James Rural)**

Attached is a request for Grant in Aid monies from the Stuart Lake Outreach Group Society.

The Society is requesting \$2,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for its Hot Lunch Program/Foodbank.

Director Greenaway has indicated that he is supportive of providing \$2,000 toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Outreach Group Society be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with its Hot Lunch Program/Foodbank.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January-30-15 3:24 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54cc1285ec6c2-Budget for Grant in aid 2015.docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Stuart Lake Outreach Group Society

Mailing Address:

PO Box 1144, Fort St James, BC V0J 1P0

Email:

revgwen45@gmail.com

Contact Person:

*Gwen Andrews 567-6744; Kerry Sparling
996-0024*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Hot Lunch Program/Foodbank

Amount Requested:

2,500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title) _____
Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Our group hosts a Hot Meals program that provides hot, healthy food to individuals who would not otherwise have access to it. This program provides hot lunches to up to 90 people every Tuesday year round, as well as a free Christmas Dinner on Christmas Day. We also provide monthly food hampers for 60-90 families as well as emergency hampers for special needs. These services are not duplicated by anyone else in the area.

Describe the geographic area that receives services or benefits from your organization.

Fort St James, Tachie, Yechooche and surrounding area.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*There are approximately 35-40 volunteers with regular teams but more people are involved on an "as needed" basis.
We have been in operation since 2010, (formerly operating under Stuart Nechako Lakes Regional Parish.)*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

*To purchase food/supplies for the Lunch Program.
To purchase fresh fruit, produce and other foods necessary to make up nutritional hampers, as well as to pay to have donated beef cut and wrapped - approximately \$1,600.00 per year.*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

As above

Describe how this proposal will benefit the community:

In the 4 years since we began offering the service, we have noticed a significant change in the attitudes of many of our program participants. Many are helping out on a regular basis and becoming more involved with the program volunteers who help to cook and serve the meals. Many of our clientele are First Nations (about 70%), are elderly, single Mom's, or come from situations where they are living below the poverty line, have addictions problems, feel isolated or disenfranchised, or are abused or have been abused. Many have no homes, all are hungry and in need of a place to not only get a hot meal, but feel welcome and accepted. Our program provides that opportunity to anyone who wishes to participate, regardless of situation. The area churches are working well together across denominational and ethnic lines, which is a positive influence in building a healthy community.

FUNDING AND FINANCIAL INFORMATION

files Submitted: *54cc1285ec6c2-Budget for Grant in aid 2015.docx*

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.: *We are waiting for grants to become available.*

Name of Grant or Funding Agency1: *District of Fort St James*
 Amount Applied for 1: *2,500.00*
 Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2:
 Amount Applied for2:
 Status of Grant Application2:

Name of Grant or Funding Agency3:
 Amount Applied for3:
 Status of Grant Application3:

Name of Grant or Funding Agency4:
 Amount Applied for4:
 Status of Grant Application4:

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *\$2,500.00 for purchase of food.*
 Year, Amount and Purpose for assistance

Does your organization:
 Offer direct financial assistance to individuals or families?:

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Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct
contributions?:

Yes

OR, is your organization: Part of a provincial or national
fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 4, 2015

SUBJECT: Fort St. James Sled Dog Association – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the Fort St. James Sled Dog Association.

The Association is requesting \$2,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Caledonia Classic Dog Sled Races.

Director Greenaway has indicated that he is supportive of providing \$2,000 toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Caledonia Classic Dog Sled Races.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January-08-15 9:06 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54af61c0ab9aa-2015 Draft Budget_Jan7_15.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Fort St. James Sled Dog Association

Mailing Address:
PO Box 1908 Fort St. James BC V0J 1P0

Email:

choughton@sd91.bc.ca
Craig Houghton 250-996-7159
(H) 250-996-1739 (Cell)

Contact Person:

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Caledonia Classic Sled Dog Races

Amount Requested:

\$2500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)
Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Caledonia Classic Dogsled races will provide a safe, high quality event for dog mushers across western Canada. It will provide an opportunity for local school children to be introduced to the sport of dog mushing and learn from an organized sporting event. The event provides a venue for local mushers, and for community members to watch an exciting sporting event. Local businesses benefit. The hosting of the event results in the establishment and maintenance of a winter safety trail on Stuart Lake, and the maintenance of a designated recreation trail. This event and the safety trail on Stuart Lake are uniquely provided by the Fort St. James Sled Dog Association.

Describe the geographic area that receives services or benefits from your organization.

The Caledonia Classic Sled Dog races provide race opportunities to mushers across western North America. Locally, mushers from Smithers, Fort Fraser, Quesnel, Fort St. James and Prince George attend every year, with others mushers coming from northern Alberta, Saskatchewan, Yukon and NWT. Spectators visit from Vanderhoof, Quesnel, Smithers, and Prince George.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

All members of the Fort St. James Sled Dog Association are volunteers. No one receives any remuneration.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

The Caledonia Classic dog sled races are in their 16th year, and one of two BC races offered in 2015. We collaborate closely with the Fort St. James Snowmobile club to fundraise for trail construction and maintenance. The Fort St. James Sled Dog Association has 10 active members throughout the year, with approximately 40 volunteers active during race weekend.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

We plan to host a 3 day, 150-mile stage race, and 2 days of 4-dog, 6-dog and 10-dog sprint

aces, junior musher race, Kid'n mutt race, and popular politician's race. A 7-dog 50-mile overnight race was added in 2014, and will continue in 2015.

Describe how this proposal will benefit the community:

The Caledonia Classic Dogsled Races are a unique winter event that Fort Saint James is proud to host. Local politicians plan a business meeting around this race weekend, and the 2014 race saw the participation of two provincial Cabinet ministers. The event is well known as a high quality race throughout the North American dog mushing community. The North American sprint champion sends a training team to this event each year. As Fort St. James struggled through the economic downturn, the Fort St. James Sled Dog Association worked particularly hard to continue to host an event which brought skilled professionals to our community. The dog mushing and racing lifestyle facilitated by this event and the Fort St. James Sled Dog Association has provided opportunities for local youth to develop critical life skills of healthy sport, outdoor activity, and significant animal care.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

54af61c0ab9aa-2015 Draft Budget Jan7 15.docx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Note that while we apply to Canfor for funding every year, their support has been variable.

Name of Grant or Funding Agency1:

District of Fort St. James

Amount Applied for 1:

3000.00

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

All West Glass

Amount Applied for2:

500.00

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

Riverside Repairs

Amount Applied for3:

125.00

Status of Grant Application3:

Approved

Name of Grant or Funding Agency4:

Canfor

Amount Applied for4:

750.00

Status of Grant Application4:

Pending

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2012, 2013 received 2500 for race costs.

Year, Amount and Purpose for assistance

2003 - 2011 received 2000 for race costs

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct
contributions?:

OR, is your organization: Part of a provincial or national fund
raising campaign?:

Yes

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 4, 2015

**SUBJECT: Fort St. James Secondary School – Request for Grant in Aid –
Electoral Area “C” (Fort St. James Rural)**

Attached is a request for Grant in Aid monies from the Fort St. James Secondary School.

The School is requesting \$350 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for an “End Gang Life” evening presentation.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School be given \$350 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for an “End Gang Life” evening presentation.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Fort St. James Secondary School

Mailing Address: PO Box 307
Fort St. James BC, V0J 1P0

E-mail Address: jbridgeman@sd91.bc.ca

Contact(s): Jhenipher Bridgeman 250-996-3935

Name, Telephone/Fax Number

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: _____

To help cover costs for End Gang Life Evening Presentation to be held in Fort St. James

Amount of Grant Requested \$ 350.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

(signature of authorized signatory)

(title)

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Fort St. James Secondary School is partnering with Nak'azdli Band and the RCMP to host a timely presentation called End Gang Life, Fort St. James. Each year we work together to coordinate timely presentations that are relevant to our communities. Our goal is to make sure that they are free and fun but, at the same time, informative and address concerns and issues our communities, especially our youth face

2. Describe the geographic area that receives services or benefits from your organization.

This event is specifically targeted to attract parents and teenagers from within the Fort St. James Community, the Nak'azdli and Tl'azt'en Reserves, and, the Regional District of Bulkley Nechako Area 'C'. Based on past successful presentations, we expect approximately 100 individuals to attend the evening presentation

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

There is no remuneration for this event. It is a free event for attendees, is organized by the Nak'azdli Youth Council and Fort St. James Secondary School youth volunteers. Jhenipher Bridgeman (at risk youth worker) and Kelly Dawson (Nakazdli Youth Council Coordinator) provide support and guidance to the youth for this event.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The Fort St. James Secondary School uses events such as these for youth to volunteer and help make a difference in our community. This year 6 youth will volunteer to coordinate and run this event.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

The Fort St. James Secondary School along with Nak'azdli Band and the RCMP will be hosting the evening
End Gang Life presentation on January 20th at the new High School Gym in Fort St. James. The evening will include
a free lasagna dinner for attendees and there will be a special door prize - a Samsung Galaxy Tablet. We want to
make sure that it this event is free as it is designed for youths, parents, families and professional organization members
to attend. The date is January 20th from 5:30 to 7:00 p.m. and will have local youth volunteers helping to set up and
clean up after the event.

3. Describe how this proposal will benefit the community.

Gang activity is something that affects every community. Quite often, this issues is only associated with large cities.
We, who are members of small communities can mistakenly believe that this doesn't happen in our own backyards.
Reports indicate that gang activity is moving into rural areas and our best preventative measures are education and
communication. Gang related activities do have an impact even in our locale. Gang activities and recruitment can and
does affect all of us, especially our young people. The End of Gang Life presentation is part of an ongoing provincial
public outreach effort to bring attention to gang activities and stimulate discussion about gangs and, at the same time,
demystify and eliminate misperceptions about gangs.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. **If not**, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
District of Fort St. James	\$300.00			Y
Nak'azdli Band Council	Has covered costs of school presentations throughout the day. Costs include pizzas and prizes at two youth presentations			

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2014	\$ 200.00	To help cover costs of Internet Safety presentation

4. Does your organization:

a) Offer direct financial assistance to individuals or families? YES NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO

c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 4, 2015

SUBJECT: District of Fort St. James – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the District of Fort St. James.

The District is seeking \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Canada Day 2015 celebrations.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the District of Fort St. James be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Canada Day 2015 celebrations.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January-22-15 11:16 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54c14c6c45e52-Canada Day Budget 2015.pdf



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

District of Fort St. James

Mailing Address:
Box 640

Email:
Contact Person:

office@fortstjames.ca
Mel Chesnutt, 250-996-8233

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Canada Day 2015

Amount Requested:

2000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title) Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these



services/benefits available to the community from another organization or agency?

The District of Fort St. James annually promotes and hosts free family activities and entertainment on Canada Day, in an effort to enhance the community's knowledge and sense of belonging. The National Historic Park is the only other local organization that offers Canada Day activities. The past two years, the District worked with the Historic Park to offer free horse & wagon rides to and from both events, which the public really enjoyed and is looking forward to again this year. Starting with a parade down Main Street, then carnival games and bandstand entertainment, the day is followed by the much anticipated 'helicopter drop' for children 12 years of age and under. The evening hosts a Multicultural Dinner with a family entertainer and fireworks cap off the day's events.

Describe the geographic area that receives services or benefits from your organization.

The town of Fort St. James will benefit from this event as well as Rural Area 'C'.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

All monetary donations collected are for Canada Day event expenses only.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Approximately 40+ volunteers work very hard to pull off this exciting fun filled day. The District of Fort St. James has always organized the event.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Canada Day 2015

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*Children's prizes for the Helicopter Drop are a bit more (\$1000) this year as it is the 50th Anniversary of the Canadian Flag and we would like to purchase more prizes which have the flag on it.
Fireworks are \$7000.
Canada Day Cake is \$350.
Entertainment, security and sound equipment is \$3000.*

Describe how this proposal will benefit the community:

All contributions towards this event will be enjoyed by the communities of Fort St. James and Nak'azdli. We try to keep as many people in town for the holiday.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

54c14c6c45e52-Canada Day Budget 2015.pdf

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

Canadian Heritage

Amount Applied for 1:

\$7120.00

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

New Gold

Amount Applied for2:

\$500

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2014, \$2000, Children's Prizes & Entertainment

Year, Amount and Purpose for assistance

2013, \$2000, Children's Prizes & Entertainment

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign? *Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 4, 2015

**SUBJECT: Fort St. James Secondary School – Request for Grant in Aid –
Electoral Area “C” (Fort St. James Rural)**

Attached is a request for Grant in Aid monies from the Fort St. James Secondary School.

The School is seeking \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 12 Scholarship.

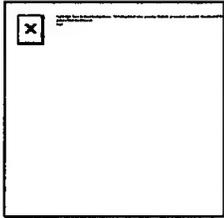
Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 12 Scholarship.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January-16-15 11:41 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54b9692ddc28d-Regional Dist. of Bulkley Nechako Area C Bursary.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Fort St. James Secondary School

Mailing Address:
Box 220 Fort St. James, BC V0J 1P0

Email:

nstainton@sd91.bc.ca
Naomi Stainton PH. 250- 996-7126 Fax: 250- 996-7708

Contact Person:

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Grade 12 Scholarship

Amount Requested:

\$1000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)
Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We are a secondary school with approximately 325 students in grades 8-12. This is the only secondary school for Fort St. James, Tache, Binche, Portage and Takla.

Describe the geographic area that receives services or benefits from your organization.

See above for the service area. The next closest secondary school is in Vanderhoof.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Employer is Ministry of Education and they determine the funding to run the schools and salaries for staffing.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are 57 staff at Fort St. James Secondary School (27 teachers and 30 support staff). We have two buildings where our students may attend: the main high school building at 450 Douglas Ave and the Alternate secondary program at the Goodwin Building (Ste. 221-250 Stuart Dr.) History of school: 1945-1952 2-room school supported education and high school correspondence to grade 10 for further education needed to go to Prince George / 1953-1975 up to grade 10 and students who continued past grade 10 boarded or travelled to Vanderhoof or Prince George / 1976 - present day Fort St. James Secondary School to grade 12

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

Grade 12 scholarship to help finance post secondary education

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Regional District of Bulkley- Nechako Area "C" Bursary : see attached bursary description

Describe how this proposal will benefit the community:

Help provide financial assistance to a grade 12 student entering a post secondary program of

studies.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

54b9692ddc28d-Regional Dist. of Bulkley Nechako Area C Bursary.pdf

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

yearly for this scholarship grade 12 scholarship for financial aid to attend post secondary education

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct

contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

Yes

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 5, 2015

**SUBJECT: Nechako Valley Rodeo Association – Request for Grant in Aid
– Electoral Area “F” (Vanderhoof Rural)**

Attached is a request for Grant in Aid monies from the Nechako Valley Rodeo Association.

The Association is requesting \$2,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 3rd Annual Nechako Valley Rodeo.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Rodeo Association be given \$2,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 3rd Annual Nechako Valley Rodeo.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January-12-15 1:58 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 54b4436d9b0cf-Scan.jpeg



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Nechako Valley Rodeo Association

Mailing Address:
16019 Sob Lake Road, Vanderhoof BC

Email:

CAS@hwy16.com

Contact Person:

Carol Ann Shearer, Vice-President, 250-567-6971

APPLICATION SUMMARY

Project or purpose for which you require assistance:

To bring thee 3rd annual Nechako Valley Annual Rodeo to the region

Amount Requested:

\$2,500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

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Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The NVRA is proud to host the 3rd annual BCRA-sanctioned rodeo in our region. Benefits: local enthusiasts and families can enjoy a rodeo event with the expense of travel; local youth can experience the thrill of rodeo and hone their developing skills; businesses gain revenue from contestants and spectators who travel to our communities.

Describe the geographic area that receives services or benefits from your organization.

Nechako Valley: Vanderhoof, Ft. St. James, Fraser Lake, Fort Fraser, Burns Lake, Prince George. Contestants come from all over the province and beyond.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

NVRA was incorporated as a Not for Profit Society in January, 2013. Board members: 7. Association members: 30.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Funding sought to contribute to budget required to bring this event to the region. All funds are raised from local/regional businesses, local governments, and granting agencies. A new event this year, the Rodeo Queen Competition, will give local young women an opportunity to compete to become the Ambassador for our Association in areas such as public speaking, horsemanship, and interview skills. We would welcome the Regional District to sponsor this new and worthwhile event.

Describe how this proposal will benefit the community:

The entire local area gets exposure; businesses, restaurants, motels benefit from the visitors

in the area; area seen as a desirable place to visit and to live; local youth are sponsored and supported in their pursuit of rodeo sports.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

54b4436d9b0cf-Scan.jpeg

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

District of Vanderhoof

Amount Applied for 1:

\$2,500

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

Integris Credit Union

Amount Applied for2:

\$1,500

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

CIBC

Amount Applied for3:

\$1,500

Status of Grant Application3:

Pending

Name of Grant or Funding Agency4:

Canfor

Amount Applied for4:

\$1,500

Status of Grant Application4:

Pending

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2013: \$1,500; purpose as above

Year, Amount and Purpose for assistance

2014: \$2,000; purpose as above

Does your organization:

Offer direct financial assistance to individuals or families?:

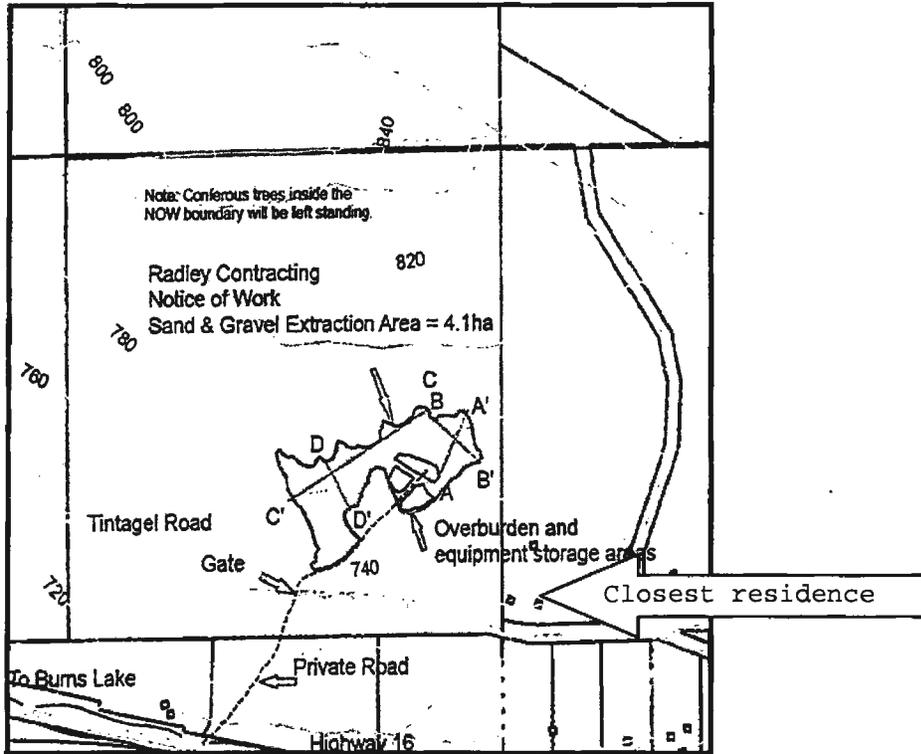
Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

is located 150-200 metres east of the extraction area, on an adjacent private property. The Planning Department recommends that the Ministry solicit public input from area residents to identify any potential concerns and appropriate measures to mitigate any negative impacts associated with the proposed activity, such as implementing restricted hours of operation.



It is noted that a crushing plant is not a permitted use on the property pursuant to "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Mines File No. 14675-20/1650866 (Radley).

Rural Directors – All/Directors/Majority

Reviewed by:

Jason Llewellyn
Director of Planning

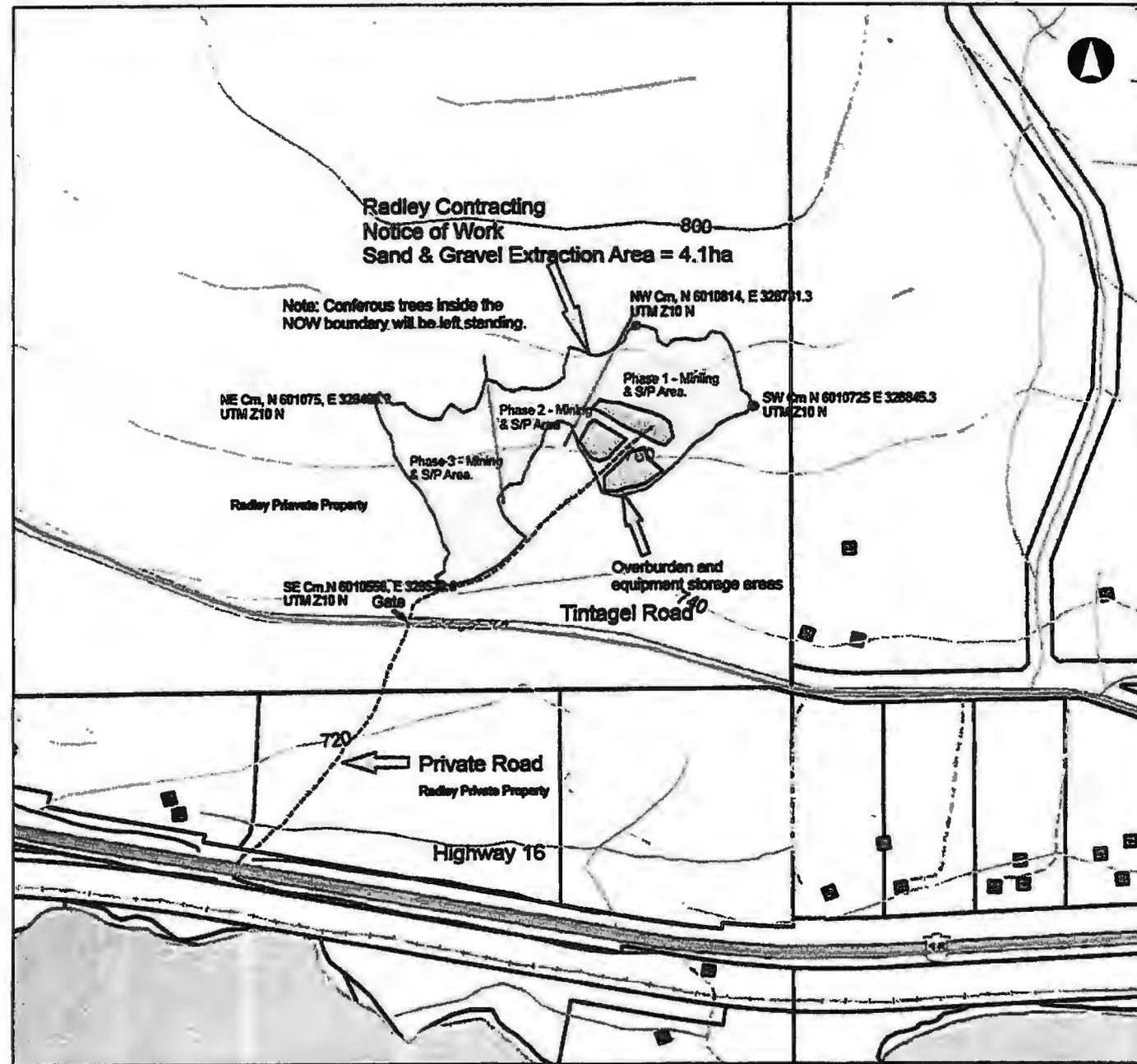
Written by:

Maria Sandberg
Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON Mines File No. 14675-20/1650866**

Electoral Area:	B
Applicant:	Radley Contracting Inc.
Existing Land Use:	Vacant
Zoning:	Large Holdings (H2) and Small Holdings (H1)
Plan Designation	Rural Residential (RR)
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Tintagel Rd
Archaeological Site:	Not according to provincial mapping
Building Inspection:	Within the Building Inspection area
Fire Protection:	Outside Rural Fire Protection area
Other comments:	<p>That the Ministry of Energy and Mines be encouraged to consult with the local community to identify their potential concerns and appropriate measures to mitigate any negative impacts associated with the proposed activity, such as implementing restricted hours of operation.</p> <p>It is noted that a crushing plant is not a permitted use on the property pursuant to "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.</p> <p>The applicant is encouraged to discuss any future plans for the sales of gravel on the property and construction of the equipment repair shop with the RDBN Planning Department to ensure that these activities occur in a manner that is consistent with RDBN zoning.</p>

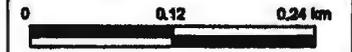


Radley NOW Site Plan

Legend

Transportation - Roads, Rail (1:20,000)

- FCODE
- Airfield
 - Airport
 - Airstrip
 - Airport Abandoned
 - Ferry Route
 - Road
 - Road (Gravel Undivided) - 1 Lar
 - Road (Gravel Undivided) - 2 Lar
 - Road (Gravel Undivided) - U C -
 - Road (Gravel Undivided) - U C -
 - Road (Paved Divided) - Not Eler
 - Road /Paved /Undivided - Not Eler



1: 5,822

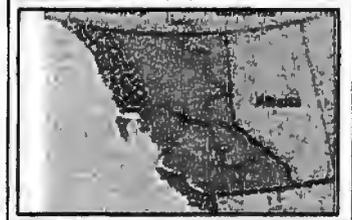
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Datum: NAD83
Projection: NAD_1983_BC_Environment_Albers

Key Map of British Columbia



14

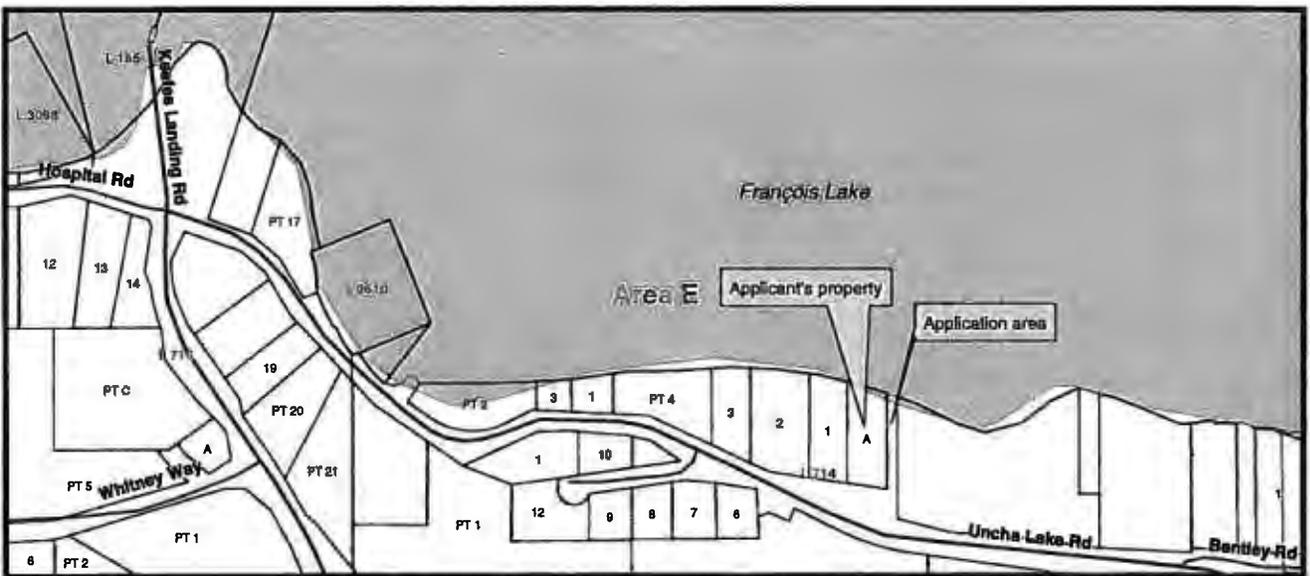


42

MEMORANDUM

To: Rural Directors
From: Maria Sandberg, Planner
Date: February 3, 2015
Re: MoTI File No. 2014-06076 (Tychowsky)

This referral is regarding an application made by a property owner to the Ministry of Transportation and Infrastructure to close a road right-of-way adjacent to their private property. The road right-of-way accesses François Lake from Uncha Lake Rd. The application area is located 800 metres east of the Southside ferry landing, and is 0.12 ha in size. The designated 10 metre wide road-right-of-way runs along the eastern boundary of the subject property and appears to be undeveloped.



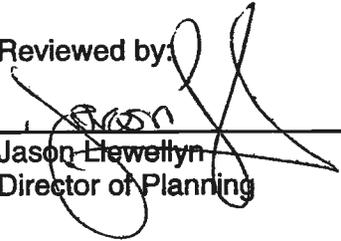
Highway access to water is required under Section 75(1) (c) of the *Land Title Act* to allow public access to bodies of water at regular intervals. This application may not impact public access to water as there are existing developed public accesses and boat launches at the old ferry landing, adjacent to the Southside Economic Development Centre and at the Indian Bay recreation site. The application area is small in size and there is no adjacent Crown land available to create a larger parcel. In addition, the application area may also have some steep topography and therefore not be suitable for lake access.

The application area and applicant's property are zoned Waterfront Residential I (R3) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993. The R3 zone requires a minimum parcel size of 2500 square metres if the parcel is not served by a community water system or a community sewer system. On its own the application area does not meet the

minimum parcel area requirement. Therefore, the land must be consolidated with the applicant's adjacent parcel, and not be created as a separate parcel.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on MoTI Referral 2014-06076.

Reviewed by: 

Jason Lewellyn
Director of Planning

Written by: 

Maria Sandberg
Planner



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON MoTI REFERRAL 2014-06076

Electoral Area:	E
Applicant:	Lillian and Donald Tychowsky
Existing Land Use:	Vacant
Zoning:	Waterfront Residential I (R3) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Lakeshore (L) in the Southside Rural Community Plan Resource Document, 2013
Proposed Use Comply With Zoning:	NA
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Uncha Lake Rd
Archaeological Site:	Not according to our mapping
Building Inspection:	Not within the building inspection area
Fire Protection:	Within the Southbank Rural Fire Protection Area
Other comments:	The application area does not meet the minimum parcel area requirement of the R3 zone. Therefore a consolidation with the applicant's adjacent parcel is required. The creation of a parcel of land smaller than 2500 square metres, in this area, is not permitted.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. XXXX**

**A BYLAW TO ESTABLISH RULES FOR THE ADMINISTRATION AND REGULATION
FOR THE PROVISION OF FIRE PROTECTION
IN THE REGIONAL DISTRICT OF BULKLEY-NECHAKO
ESTABLISHED RURAL FIRE PROTECTION AREAS**

- A. **WHEREAS** under Section 798 of the *Local Government Act*, the Board has all necessary powers to do anything incidental or conducive to the exercise or performance of any power, duty or function conferred on a board or regional district;
- B. **AND WHEREAS** under Section 522 of the *Local Government Act* a Board may by bylaw, make rules respecting the authority of the fire chief and deal with any matter within the scope of the *Fire Services Act* in a manner not contrary to that Act or the regulations under it;
- C. **AND WHEREAS** the Board of the Regional District of Bulkley-Nechako deems it necessary to make rules for the provision, operation and administration of the service established for fire protection, prevention and suppression and the provision of assistance in response to other classes of circumstances that may cause harm;
- D. **NOW, THEREFORE**, the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

TITLE

This bylaw may be cited as the "The Regional District of Bulkley-Nechako Administration and Regulation for the Provision of Fire Protection in the Regional District of Bulkley-Nechako established Rural Fire Protection Areas Bylaw No. xxxx, 2015".

INTERPRETATION

1. In this bylaw unless the context otherwise requires:

"Apparatus" means any vehicle provided with machinery, devices, equipment or materials for the purpose of fire protection and assistance response as well as vehicles used to transport fire fighters or supplies.

"Equipment" includes any hoses, tools, contrivances, devices or materials used by the fire department to combat an Incident.

"Fire Chief" refers to the person designated by the Management Committee and ratified at the discretion of the Regional District as defined by this bylaw.

"Fire Protection" means all aspects of fire safety including, but not limited to, fire prevention, firefighting or suppression, pre-planning, fire investigation, public education and information, training or other staff volunteer development and advising and response to Incidents.

"Fire Department" means a fire department operating within the Service Area under the direction of a Management Committee that by contract with the Regional District provides Fire Protection within an established Fire Protection Service Area.

"Incident" includes fire protection, prevention and suppression and the provision of assistance in response to other classes of circumstances that may cause harm.

"Member" means a person that is so designated in accordance with the rules established for the selection and appointment of Members by an operating Society providing Fire Protection services under contract to the Regional District.

"Mutual Aid Services" means assistance response pursuant to an agreement between the Regional District and another public authority.

"Occupier" includes a person having a right to use land or a building under a license or permit.

"Officer" means a Member that is so designated in accordance with the rules established for the selection and appointment of Officers by a Society providing Fire Protection services under contract to the Regional District and who is given specific authority to assist the Fire Chief in his/her duties.

"Playbook" refers to the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' issued by the Office of the Fire Commissioner of British Columbia in September 2014 and any amendments thereto.

"Level of Service Policy" refers to the 'Regional District of Bulkley-Nechako Rural Fire Department Firefighting Service Level & Training' Policy.

"Regional District" means the Board of the Regional District of Bulkley-Nechako or any committee or commission established by the Board of the Regional District of Bulkley-Nechako with responsibility for fire services matters.

"Service" means the service of fire protection and assistance response established by Regional District of Bulkley-Nechako Bylaw and all subsequent amendments.

"Service Area" means the boundaries of the Service(s) established under Regional District of Bulkley-Nechako Bylaws) and all subsequent amendments.

"Standard Operating Guidelines" refers to the Regional District of Bulkley-Nechako Fire/Rescue Service Standard Operating Guidelines, Regional District of Bulkley-Nechako Fire/Rescue Service Occupational Health and Safety Program, and Regional District of Bulkley-Nechako Fire/Rescue Service Respiratory Protection Program as amended from time to time.

"Management Committee" "means a society incorporated under the laws of British Columbia and in good standing, having as its purposes fire protection and suppression and response to other classes of Incidents.

ADMINISTRATION

The Chief Administrative Officer, or his/her designate of the Regional District will administrate this Bylaw.

JURISDICTION

1. The jurisdiction of a Fire Department is restricted to the boundaries of the Fire Protection Service Area. The Fire Department shall not respond to any calls for Fire Protection under this Bylaw outside of the boundaries of the Fire Protection Service Area except as follows:
 - a. when, in the opinion of the Fire Chief, or his/her designate at an Incident that occurred outside of the Fire Protection Service Area that is considered to be a threat to persons or property within the Fire Protection Service Area; or

- b. without the express authorization of a signed Mutual Aid Agreement, providing for the supply of firefighting and assistance response services outside the boundaries of the Fire Protection Service Area; or
- c. when there is a conscription of Apparatus and manpower during declaration of a provincial or local state of emergency under the *Emergency Program Act*.

FALSE REPRESENTATION

- 1. No person who is not a Member of the Fire Department shall represent himself or herself as being a Member.

AUTHORITY OF FIRE DEPARTMENT MEMBERS

- 1. Officers and Members shall carry out duties and responsibilities assigned by the Management Committee in accordance with its agreement with the Regional District.

FIRE CHIEF

- 1. The Fire Chief appointed by the Management Committee and ratified at the discretion of the Regional District.
- 2. The Fire Chief shall have complete operational responsibility and authority over the Fire Department, subject to the administrative direction and control of the Management Committee and the Chief Administrative Officer, or his/her designate of the Regional District:
 - a. the Fire Chief will ensure this bylaw is adhered to by all members of the Fire Department and the Fire Department Society;
 - b. the Fire Chief will adhere to the Standard Operating Guidelines and the Level of Service Policy at all times;
 - c. the Fire Chief shall ensure that all Members adhere to the Standard Operating Guidelines and the Level of Service Policy at all times; and
 - d. the Fire Chief shall organize or establish programs on matters regarding fire safety through education, and containment or suppression of fires or other circumstances that may cause harm to persons or property; and
 - e. the Fire Chief may establish committees necessary for the proper organization and administration of the fire department, including but not limited to:
 - use, care and protection of fire department property;
 - conduct and discipline of officers and Members of the fire department;
 - efficient operations of the fire department; and
 - safety of the firefighters.
 - f. the Fire Chief shall not permit response to any of the following services unless authorized by the Regional District in writing, including but not limited to:
 - Medical First Response;
 - Road Rescue and Extrication;
 - Mutual Aid to other Fire Services; and
 - Hazardous Material Incidents.

CONDUCT AT INCIDENTS

1. The Fire Chief, or his/her designate at an Incident is authorized during the Incident to enter, pass through or over buildings or property adjacent to an Incident and to cause Members of the Fire Department, Apparatus or Equipment of the Fire Department to enter or pass through or over buildings or property, where he or she considers it necessary or advisable to gain access to the Incident or to protect any person or property.
2. The Fire Chief, or his/her designate at an Incident is empowered to enter the premises or property where the Incident occurred, and to cause any Member, Apparatus, or Equipment of the Fire Department to enter as they deems necessary, in order to combat, control or deal with an Incident. No person at an Incident shall impede, obstruct, or hinder a Member of the Fire Department or other person assisting or acting under the direction of the Fire Chief.
3. The Fire Chief, or his/her designate at an Incident is empowered to enter, pass through or over a building or property adjacent to an Incident, and to cause Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter, pass through or over a building or property, where they deem it necessary to gain access to protect a person or property.
4. The Fire Chief, or his/her designate, will have control direction and management of all the Fire Department Apparatus, Equipment or manpower assigned to an Incident.
5. The Fire Chief, or his/her designate at an Incident shall assign a Team Leader and Risk Management Officer as defined in the Playbook.
6. The Fire Chief, or his/her designate at an Incident may at their discretion establish boundaries or limits at an Incident and keep persons from entering the area within the prescribed boundaries or limits of the Incident unless authorized to enter by them.
7. The Fire Chief, or his/her designate at an Incident may remove any obstruction, such as vehicles, if it interferes with fire operations at an Incident.
8. No person shall damage or destroy the Fire Department Apparatus or Equipment.
9. No person at an Incident shall drive a vehicle over any equipment without the permission of the Fire Chief, or his/her designate at an Incident.
10. No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any fire Incident, fire hydrant, cistern or body of water designated for firefighting purposes.
11. Where the Fire Chief, or his/her designate at an Incident is of the opinion that there is imminent and serious danger to life or property, or that panic is imminent in an emergency arising from an Incident, they are authorized to do one or more of the following:
 - a. order or cause people to be removed from a building or an area;
 - b. order or cause the evacuation of a building or area;
 - c. call upon a peace officer to assist and to provide security to an evacuated area;

- d. obtain assistance from other persons as they consider necessary or advisable in order to discharge their duties and responsibilities under this bylaw;
 - e. make one or more orders or take one or more steps they consider necessary or advisable to remove a hazard or risk;
 - f. establish lines marked by tape, rope, guards, barricade or similar means;
 - g. request persons who are not Members to assist in whatever manner they considers necessary to deal with the Incident, including removing furniture, goods and merchandise from any building on fire or in danger of catching fire and in guarding and securing a building, in demolishing a building structure at or near the fire or other Incident;
 - h. assume control of privately owned Equipment that is considered necessary to deal with an Incident without the consent of the owner;
 - i. enter onto or order Members to enter onto any property, into any premises and damage, break up, remove or destroy any part or parts of any premises including any buildings, structures, improvements or vegetation on any premises, when the Fire Chief, or his/her designate at an Incident is of the opinion that there is imminent and serious danger to life or property arising from a fire, fire hazard, or risk of explosion if deemed necessary to prevent the spread of fire to other building structures or things; and/or
 - j. request assistance from the Chief Administrative Officer, or his/her designate of the Regional District, or his/her designate, if they deem necessary in order to discharge their duties and responsibilities under this bylaw.
12. No person shall be permitted to enter any burning building or structure, or within the lines established by the Fire Chief or his/her designate at an Incident which are marked by tape, rope, guards, barricades or similar means.
 13. No person shall drive, push or pull a vehicle of any kind over Fire Department Equipment without the permission of the Fire Chief, or his/her designate at an Incident.
 14. No person shall damage, destroy, obstruct or interfere with, impede or obstruct or interfere with the operation of any Fire Department Apparatus or Equipment.
 15. No person shall place or maintain any object or matter which interferes with free access or approach to any fire hydrant, dry hydrant, cistern, or body of water designated for firefighting purposes, for a distance of 7.6 metres (25 feet) on either side of the fire hydrant, dry hydrant, cistern or body of water.

PARKING PROHIBITION

1. No person shall park or leave a vehicle within 7.6 meters (25 feet) of a Standpipe.

OFFENCE

1. Any person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this bylaw, or who neglects to do or refrain from doing anything required to be done by any of the provisions in this bylaw will be deemed to have committed an offence, and upon a summary conviction is liable to a penalty in accordance with the *Offence Act* of British Columbia.

READ A FIRST TIME this day of , 2015

READ A SECOND TIME this day of , 2015

READ A THIRD TIME this day of , 2015

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1700 at third reading.

Corporate Administrator

ADOPTED THIS _____ day of _____, 2015

Chair

Corporate Administrator

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