

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**  
**AGENDA**  
**THURSDAY, JANUARY 11, 2018**

**CALL TO ORDER**

**ELECTION OF CHAIR**

**ELECTION OF ACTING CHAIR**

**SUPPLEMENTARY AGENDA**

Receive

**AGENDA** – January 11, 2018

Approve

**PAGE NO.**      **MINUTES**      **ACTION**

3-6      Stuart-Nechako Regional Hospital District Meeting Minutes – December 14, 2017      Adopt

**REPORTS**

7      John Illes, Treasurer – Financial Services      Recommendation (Page 7)

8-11      John Illes, Treasurer - Update from Northern Health – 3<sup>rd</sup> Quarter Minor Capital Reports      Receive

12-17      John Illes, Treasurer – First Draft Budget for Discussion      Receive

**CORRESPONDENCE**

18-19      Letter from John Rustad, MLA, Nechako Lakes to the Honourable Adrian Dix, Minister of Health re: Stuart Lake Hospital Replacement Fort St. James, BC      Receive

20      Letter from District of Vanderhoof to the Honourable Adrian Dix, Minister of Health re: Replacement of Stuart Lake Hospital      Receive

**VERBAL REPORTS**

**RECEIPT OF VERBAL REPORTS**

**SUPPLEMENTARY AGENDA**

**NEW BUSINESS**

2

**IN-CAMERA MOTION**

**In accordance with Section 90 (2)(b) of the *Community Charter*, consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Stuart Lake Hospital Replacement) it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that the meeting must be closed to the public and therefore exercise their option of excluding the public for this meeting.**

**ADJOURNMENT**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT****MEETING MINUTES****THURSDAY, DECEMBER 14, 2017**

PRESENT: Chairperson Jerry Petersen

Directors Chris Beach  
Eileen Benedict  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Bill Miller  
Mark Parker  
Gerry Thiessen – arrived at 10:05 a.m.

Director Absent Rob MacDougall, District of Fort St. James

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
John Illes, Chief Financial Officer  
Wendy Wainwright, Executive Assistant

Others Noel Fairley, Burns Lake – arrived at 10:11 a.m.  
Rob Newell, Electoral Area "G" (Houston Rural)  
Lianne Olson, Community Stakeholder Relations, Rio Tinto Alcan – left at 10:03 a.m.  
Monique Svehla, Burns Lake – arrived at 10:14 a.m.

**CALL TO ORDER**

Chair Petersen called the meeting to order at 10:00 a.m.

**AGENDA & SUPPLEMENTARY AGENDA**Moved by Director Beach  
Seconded by Director Parker**SNRHD.2017-11-1**

"That the Stuart-Nechako Regional Hospital District Agenda of December 14, 2017 be approved; and further, that the Supplementary Agenda be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Stuart-Nechako Regional Hospital District Meeting Minutes – November 23, 2017**Moved by Director Greenaway  
Seconded by Director Beach**SNRHD.2017-11-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of November 23, 2017 be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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## REPORT

### Banking Services for 2018

Moved by Director Benedict  
Seconded by Director Beach

### SNRHD.2017-11-3

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's December 14, 2017 memo titled "Banking Services for 2018"; and, that the Stuart Nechako Regional Hospital District Board of Directors authorize staff to negotiate with the Bulkley Valley Credit Union concerning the provision of banking services."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## CORRESPONDENCE

### Northern Health – Flu Policy for Visitors in Effect at All NH Facilities

Moved by Director Miller  
Seconded by Director Benedict

### SNRHD.2017-11-4

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the correspondence from Northern Health re: Flu Policy for Visitors in Effect at All NH Facilities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## SUPPLEMENTARY AGENDA

## CORRESPONDENCE

### Village of Burns Lake - Letter to the Minister of Health Re: Replacement of Stuart Lake Hospital

Moved by Director Greenaway  
Seconded by Director Benedict

### SNRHD.2017-11-5

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the correspondence from the Village of Burns Lake to the Minister of Health re: Replacement of Stuart Lake Hospital."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### The Burns Lake Medical Clinic -Letter to Aeronautical Information Management NAV CANADA – Re: Medevac Services

Moved by Director Miller  
Seconded by Director Liversidge

### SNRHD.2017-11-6

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the correspondence from the Burns Lake Medical Clinic to Aeronautical Information Management NAV CANADA re: Medevac Services."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Miller spoke of the inadequate notification from NAV Canada that led to the cancelling of the GPS approach at the Burns Lake Airport in August, 2017. He noted that the Burns Lake Airport Society hired a contractor and worked to complete the necessary regulatory review process and is requesting NAV Canada reinstate its instrument approaches and departures during its December 7, 2017 publication cycle.

**CORRESPONDENCE (CONT'D)**

Chair Miller spoke of concerns in regard to NAV CANADA's error and the impact to the Burns Lake Airport and its ability to provide Medevac services.

Director Thiessen brought forward concerns regarding Vanderhoof Airport experiencing similar challenges with NAV Canada and spoke of the lack of a timely response.

Discussion took place about NAV CANADA being a private air navigation services company and the need to understand its process. Chair Miller also spoke of the need to contact the region's Members of Parliament to inform them of the issues that the small regional airports are facing concerning NAV CANADA.

Letter to NAV CANADA  
-Letter to Aeronautical  
Information Management NAV  
CANADA

Moved by Director Miller  
Seconded by Director Benedict

SNRHD.2017-11-7

"That the Stuart-Nechako Regional Hospital District Board of Directors write a letter to NAV CANADA in regard to the issues being experienced by small airports within the Stuart-Nechako Regional Hospital District; and further, that the letter request NAV CANADA's process in regard to approach and departure procedures; and further, that the letter be cc'd to Nathan Cullen, MP Skeena-Bulkley Valley and Todd Doherty, MP Cariboo-Prince George."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**VERBAL REPORTS**

Tour of Stuart Lake  
Hospital, Fort St. James

Director Beach mentioned that he had attended a tour of the Stuart Lake Hospital in Fort St. James and spoke of the obvious need for a new hospital in the community.

Meeting with Northern Health

Director Greenaway, along with Chair Petersen, Melany de Weerd, CAO and the Fort St. James Primary Care Society, attended a meeting with Northern Health on November 30, 2017 to discuss a solution for the replacement of the Fort St. James Hospital. He noted that discussion took place regarding the construction of a modular facility. Northern Health has requested a follow-up meeting in January 2018.

Director Greenaway spoke with John Rustad, MLA Nechako Lakes in regard to the Minister of Health's consideration of a new hospital for Fort St. James and the Stuart-Nechako Regional Hospital District's share of the major capital project. He suggested that the SNRHD along with its partner municipalities forward letters to the Minister of Health in regard to the contribution amount for the SNRHD.

Director Greenaway also met with Todd Stone, BC Liberal Party Leadership Candidate when he toured the Stuart Lake Hospital and he recognized the need to replace the current facility.

Chair Petersen and Director Greenaway thanked staff for the letter to the Minister of Health regarding the replacement of Stuart Lake Hospital.

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**VERBAL REPORTS (CONT'D)**

Dr. Bert Kelly

Director Lindstrom mentioned that Dr. Bert Kelly passed away on December 12, 2017. Dr. Kelly practiced in Fraser Lake from 1975 to 1998 and was integral to medical care in the community. Dr. Kelly moved to Prince George in 1998 and continued to advocate for northern communities regarding the chronic doctor shortage.

Receipt of Verbal Reports

Moved by Director Miller  
Seconded by Director Benedict

SNRHD.2017-11-8

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**SPECIAL IN-CAMERA MEETING MOTION**

SNRHD.2017-11-9

Moved by Director Beach  
Seconded by Director Greenaway

"In accordance with Section 90 (2)(b) of the *Community Charter*, consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Stuart Lake Hospital Replacement) it is the opinion of the Stuart-Nechako Regional Hospital District Board of Directors that the meeting must be closed to the public and therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ADJOURNMENT**

SNRHD.2017-11-10

Moved by Director Miller  
Seconded by Director Parker

"That the meeting be adjourned at 10:20 a.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

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Jerry Petersen, Chairperson

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Wendy Wainwright, Executive Assistant

# Stuart-Nechako

## Regional Hospital District

# Memo

### Board Agenda – January 11, 2018

**To:** Chair Petersen and the Board of Directors  
**From:** John Illes, Treasurer  
**Regarding:** Financial Services

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On December 14, 2017, the board made a motion for staff to investigate the provision of financial services from the Bulkley Valley Credit Union. Staff have reviewed the level of services that would be provided (and the cost for those services) and recommend that the Hospital District move the services from the Royal Bank of Canada to the credit union in order to capitalize on the advantage of working with only one financial service provider (for both the Regional District and Regional Hospital District).

The costs for services are expected to decrease for the Hospital District with this change.

In reviewing the Hospital District's account transactions there are only a minimal amount of cheques issued each year and these cheques are normally issued to Northern Health every two to three months. Therefore the recommendation is for the Chair and the Vice Chair to have signing authority on behalf of the directors for this new account.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

"That the memorandum from the Treasurer, dated January 11, 2018 regarding financial services be received", and

"That the Stuart-Nechako Regional Hospital District's account at the Royal Bank of Canada (Burns Lake Branch) be closed", and

"That the Stuart-Nechako Regional Hospital District open an account at the Bulkley Valley Credit Union (Burns Lake Branch) with five signing authorities:

Chair and Vice Chair of the Stuart Nechako Regional Hospital District and the Chief Administrative Officer, the Corporate Officer, and the Chief Financial Officer of the Regional District of Bulkley-Nechako.

# **Stuart-Nechako Regional Hospital District**

# **Memo**

## **Board Agenda – January 11, 2018**

**To:** Chair Petersen and the Board of Directors  
**From:** John Illes, Treasurer  
**Regarding:** Update from Northern Health – 3<sup>rd</sup> Quarter Minor Capital Reports

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Attached is the 3<sup>rd</sup> quarter minor capital status reports from Northern Health for the Stuart-Nechako Hospital District area. The 3<sup>rd</sup> quarter from Northern Health runs from October 1 to December 31 with their fiscal year end on March 31.

There is nothing unusual to note in these reports

I would be pleased to answer any questions.

**Recommendation:** (all/directors/majority)

That the memorandum from the Treasurer, dated January 11, 2018 regarding the third quarter building integrity and minor capital grants received.



Northern Health: Finance Department  
300-299 Victoria Street, Prince George, BC V2L 5B8  
Telephone (250) 565-2300, Fax (250) 565-2833, [www.northernhealth.ca](http://www.northernhealth.ca)

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December 21st, 2017

Email: [melany.deweerd@rdbn.bc.ca](mailto:melany.deweerd@rdbn.bc.ca)

Melany de Weerd  
Financial Administrator  
Stuart-Nechako Regional Hospital District  
P.O. Box 820  
Burns Lake, BC V0J 1E

**RE: Third Quarter 2017/18 Capital Status Reports**

Dear Ms. de Weerd:

Thank you for your continued support.

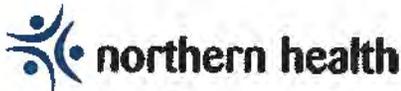
Enclosed please find capital status reports for the third quarter of our 2017/2018 year for the Building Integrity and the Minor Capital Grant(s).

If you have any questions on the attached, please do not hesitate to contact our office.

Sincerely,

*Lil Milani*

A. Lil Milani  
Capital Accounting Coordinator



**Fund Budget Reconciliation**

Period Date: **November 30, 2017**

Minor Capital < \$100,000

**Budget Total:**  
**Expense Total:**  
**Variance:**

| FUNDING SOURCES |           |                 |              |           | Actual Expenditures | Committed (Spent) |
|-----------------|-----------|-----------------|--------------|-----------|---------------------|-------------------|
| MOH             | RHD       | Aux/ Foundation | Opening Cash | Total     |                     |                   |
| \$190,000       | \$177,000 | \$74,264        | \$14,091     | \$455,355 | \$195,524           | \$389,522         |
| \$190,000       | \$177,000 | \$74,264        | \$14,091     | \$455,355 | \$195,524           | \$389,522         |
| \$169,028       | \$132,139 | \$74,264        | \$14,091     | \$389,522 |                     |                   |
| \$20,972        | \$44,861  |                 |              | \$65,833  |                     |                   |

PAID.  
JUNE 30

Capital Expenditures

2018

Minor Capital < \$100,000

|                          |   |   |                                    |  |  |  |  |
|--------------------------|---|---|------------------------------------|--|--|--|--|
| St. John Hospital        | N661890011                                | Processor - Video & Lightsource         |                                    |  |  |  |  |
| St. John Hospital        | N661890014                                | Bed X2                                  |                                    |  |  |  |  |
| St. John Hospital        | N661890027                                | Ice Machine                             |                                    |  |  |  |  |
| St. John Hospital        | N661890040                                | Colonoscope                             |                                    |  |  |  |  |
| St. John Hospital        | N661890056                                | Rack - Washer                           |                                    |  |  |  |  |
| St. John Hospital        | N661890059                                | Insufflator                             |                                    |  |  |  |  |
| Stuart Lake Hospital     | N661890012                                | Bed - GoBed X2                          |                                    |  |  |  |  |
| Lakes District Hospital  | N661890066                                | Scrubber - Floor                        |                                    |  |  |  |  |
| Stuart Nechako Manor     | N661890013                                | Chair - Bathing                         |                                    |  |  |  |  |
| NI Community Services-SN | N661890035                                | Refrigerator - Vaccine                  |                                    |  |  |  |  |
|                          | Count::                                   | 10                                      | <b>Completed Total</b>             |  |  |  |  |
| St. John Hospital        | N661890090                                | Incubator - Transport                   |                                    |  |  |  |  |
| The Pines                | N661890067                                | Lift - Ceiling X9                       |                                    |  |  |  |  |
|                          | Count::                                   | 2                                       | <b>Approved Total</b>              |  |  |  |  |
| St. John Hospital        | N661890086                                | Analyzer - Blood Gas                    |                                    |  |  |  |  |
| Stuart Lake Hospital     | N661890054                                | Auto Loader                             |                                    |  |  |  |  |
| Stuart Lake Hospital     | N661890060                                | Mattress - Alternating Pressure         |                                    |  |  |  |  |
|                          | Count::                                   | 3                                       | <b>Ordered Total</b>               |  |  |  |  |
| St. John Hospital        | N6618N0021                                | Walk-in Cooler System Upgrade           |                                    |  |  |  |  |
| St. John Hospital        | N6618N0024                                | C-Arm Repair                            |                                    |  |  |  |  |
| The Pines                | N6618N0019                                | Replace existing storage tank           |                                    |  |  |  |  |
|                          | Count::                                   | 3                                       | <b>Tsf to Operating Total</b>      |  |  |  |  |
| St. John Hospital        | N6618N0031                                | Door Replacement - Recovery Room        |                                    |  |  |  |  |
| St. John Hospital        | N6618N0033                                | Repair to Colonoscope                   |                                    |  |  |  |  |
| Stuart Lake Hospital     | N6618N0005                                | Training - Biomed (for file N661790102) |                                    |  |  |  |  |
|                          | Count::                                   | 3                                       | <b>Tsf to Op In Progress Total</b> |  |  |  |  |
|                          | <b>Minor Capital &lt; \$100,000 Total</b> |   |                                    |  |  |  |  |

|  |           |           |          |           |         |            |
|--|-----------|-----------|----------|-----------|---------|------------|
|  | \$30,775  |           |          | \$30,775  | 30,775  | Completed  |
|  | \$19,457  |           |          | \$19,457  | 19,457  | Completed  |
|  | \$9,983   |           |          | \$9,983   | 9,983   | Completed  |
|  | \$2,849   | \$36,288  |          | \$39,137  | 39,137  | Completed  |
|  |           | \$5,382   |          | \$5,382   | 5,382   | Completed  |
|  | \$3,497   | \$3,000   |          | \$6,497   | 6,497   | Completed  |
|  | \$19,457  |           |          | \$19,457  | 19,457  | Completed  |
|  | \$8,429   |           |          | \$8,429   | 8,429   | Completed  |
|  |           |           | \$13,470 | \$13,470  | 13,470  | Completed  |
|  | \$6,592   |           |          | \$6,592   | 6,592   | Completed  |
|  | \$6,592   | \$94,447  | \$44,670 | \$159,179 | 159,179 |            |
|  |           | \$30,868  |          | \$30,868  |         | Approved   |
|  | \$79,010  |           |          | \$79,010  |         | Approved   |
|  | \$79,010  | \$30,868  |          | \$109,878 |         |            |
|  |           | \$23,727  |          | \$23,727  | 23,727  | Ordered    |
|  | \$6,363   |           |          | \$6,363   | 6,363   | Ordered    |
|  | \$461     | \$5,867   |          | \$6,328   | 6,255   | Ordered    |
|  | \$6,824   | \$29,594  |          | \$36,418  | 36,345  |            |
|  | \$6,617   |           |          | \$7,238   | 7,238   | Op In Prog |
|  | \$29,539  |           |          | \$29,539  | 29,539  | Op In Prog |
|  | \$25,152  |           |          | \$25,152  | 25,152  | Op In Prog |
|  | \$61,309  |           | \$621    | \$61,930  | 61,930  |            |
|  | \$10,221  |           |          | \$10,221  |         | Op In Prog |
|  | \$9,200   |           |          | \$9,200   |         | Op In Prog |
|  | \$2,696   |           |          | \$2,696   |         | Op In Prog |
|  | \$22,117  |           |          | \$22,117  |         |            |
|  | \$169,028 | \$132,139 | \$74,264 | \$389,522 | 257,454 |            |
|  | \$169,028 | \$132,139 | \$74,264 | \$389,522 | 257,454 |            |

'Approved' Count: 2      Count: 21      **Report Total**  
 'On Hold' Count: 0  
 'Ordered' Count: 3  
 'Completed' Count: 10



**Fund Budget Reconciliation**

Period Date: **November 30, 2017**

**BI - Building Integrity**

| FUNDING SOURCES       |          |                 |              |           | Actual Expenditures | Committed (Spent) |
|-----------------------|----------|-----------------|--------------|-----------|---------------------|-------------------|
| MOH                   | RHD      | Aux/ Foundation | Opening Cash | Total     |                     |                   |
| \$36,000              | \$24,000 |                 | \$213,019    | \$273,019 | \$0                 | \$56,111          |
| <b>Budget Total:</b>  | \$36,000 | \$24,000        | \$213,019    | \$273,019 | \$0                 | \$56,111          |
| <b>Expense Total:</b> |          |                 | \$56,111     | \$56,111  |                     |                   |
| <b>Variance:</b>      | \$36,000 | \$24,000        | \$156,908    | \$216,908 |                     |                   |

PAID.  
JUNE 30.

Capital Expenditures

2018

**BI - Building Integrity**

Stuart Lake Hospital N6618N0027 Air Conditioner  
 Count: 1 Tsf to Operating Total

St. John Hospital N6618N0009 Heater - Hot Water X2  
 Count: 1 Tsf to Op In Progress Total

**BI - Building Integrity Total**

'Approved' Count: 0 Count: 2 **Report Total**

'On Hold' Count: 0

'Ordered' Count: 0

'Completed' Count: 0

|  |  |  |          |          |        |            |
|--|--|--|----------|----------|--------|------------|
|  |  |  | \$10,814 | \$10,814 | 10,814 | to Operati |
|  |  |  | \$10,814 | \$10,814 | 10,814 |            |
|  |  |  | \$45,297 | \$45,297 |        | Op In Prog |
|  |  |  | \$45,297 | \$45,297 |        |            |
|  |  |  | \$56,111 | \$56,111 | 10,814 |            |
|  |  |  | \$56,111 | \$56,111 | 10,814 |            |

# **Stuart-Nechako**

## **Regional Hospital District**

# **Memo**

### **Board Agenda – January 11, 2018**

**To:** Chair Petersen and the Board of Directors  
**From:** John Illes, Treasurer  
**Regarding:** First Draft Budget for Discussion

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Attached is the initial draft 2018 Five Year Financial Plan for the Stuart Nechako Regional Hospital District.

The budget will change slightly as our 2017 year end is finalized and all adjusting entries are complete. Included in the attached spreadsheet for your reference is the budget approved in March of 2017, the updated expenditures and planned expenditures by Northern Health, and our year end estimates.

Our 2018 budget includes planned funding for three large capital projects. Two projects are hoped to be started in 2019 and one is estimated for 2022. To fund these projects we require moving our taxation from 1.79 million to 2.97 million in four years. This budget also includes a 25 year term borrowing (a debenture from Municipal Finance Authority) of 15.3 million in 2019.

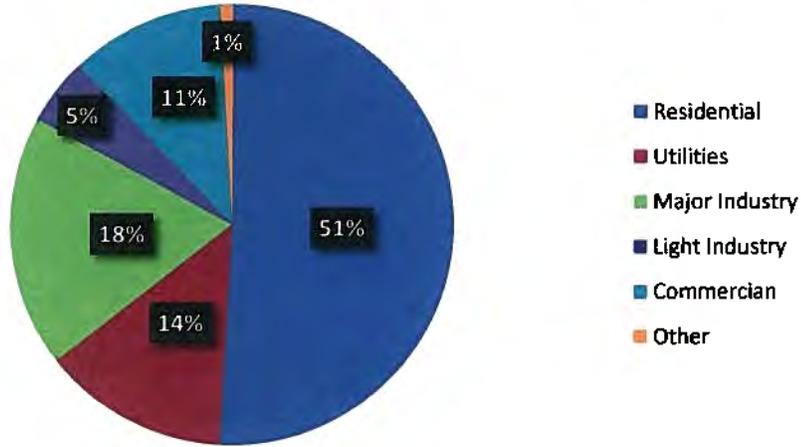
Direction is requested on how to move forward with the proposed tax increase.

Using your direction to update the budget, the budget will be brought back for first and second reading in January's Board Meeting.

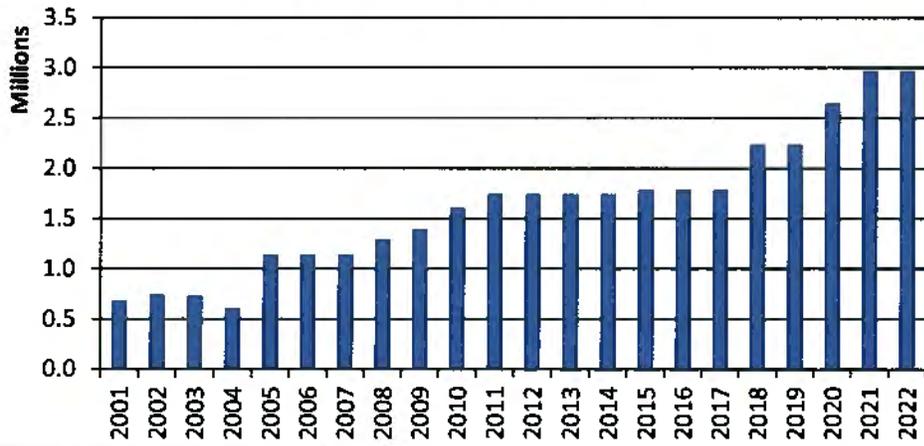
Below are three graphs illustrating historical and predicted tax rates for the Hospital District. The predicted mill rates are based on the 2017 Revised Hospital Rolls.

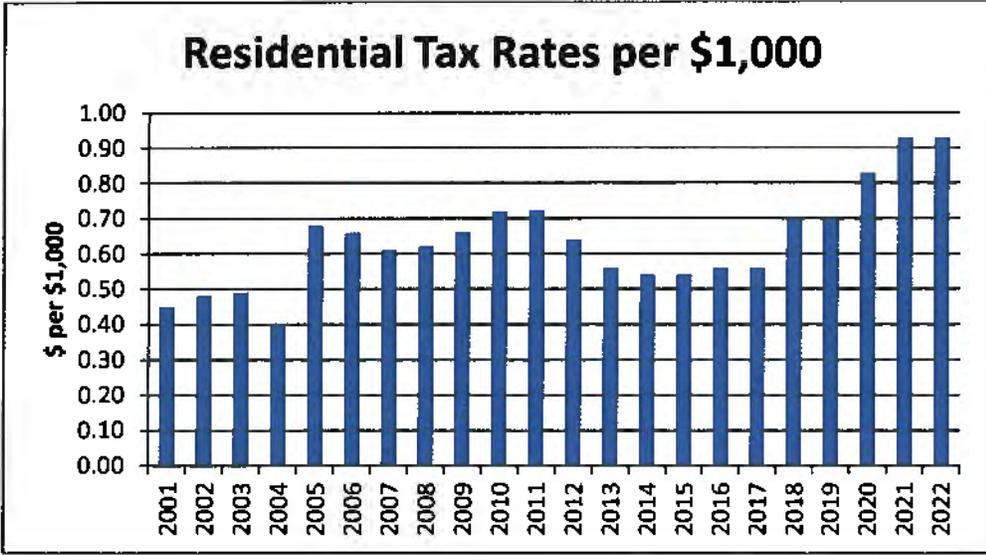
Approximately \$168,432 of the 2017 surplus is expected to be spent in the first three months of 2018. This is due to the difference in fiscal years between the Hospital District and Northern Health.

### Hospital Taxation by Property Class



### SNRHD Annual Taxation





I would be pleased to answer any questions.

**Recommendation:**

(all/directors/majority)

That the memorandum from the Treasurer, dated January 11, 2018 regarding the first draft budget for discussion be received.

**Stuart-Nechako R.H.D.**  
**2018 Preliminary Budget**

|   | 2016 Actual      | 2017 Budget<br>March | 2017 Budget/<br>Updated NH | 2017 Year End<br>EST | 2016 Provisional<br>Budget | 2019 Provisional<br>Budget | 2020 Provisional<br>Budget | 2021 Provisional<br>Budget | 2022 Provisional<br>Budget |
|---|------------------|----------------------|----------------------------|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>REVENUE:</b>                         |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Surplus from prior year                 | 535,510          | 551,738              | 551,738                    | 551,738              | 1,018,147                  | 0                          | 0                          | 0                          | 0                          |
| Interest Income                         | 7,628            | 5,000                | 5,000                      | 4,428                | 5,000                      | 500                        | 500                        | 500                        | 500                        |
| Grants in lieu of taxes                 | 9,042            | 7,900                | 7,900                      | 5,175                | 6,500                      | 6,500                      | 6,500                      | 6,500                      | 6,500                      |
| Withdrawal from Capital Reserve         |                  |                      |                            |                      |                            | 3,500,000                  |                            |                            | 2,150,000                  |
| Withdrawal from Special Capital Reserve | 62,000           |                      |                            |                      |                            |                            |                            |                            |                            |
| Borrowing                               |                  |                      |                            |                      |                            | 15,300,000                 |                            |                            |                            |
| TAXATION:                               |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Conv. Hosp. Assmts. (2017 Revised Roll) | 1,790,001        | 1,790,000            | 1,790,000                  | 1,790,000            | 2,237,500                  | 2,237,500                  | 2,646,237                  | 2,970,267                  | 2,970,267                  |
| 2017 Estimated Tax Rate                 |                  | 0.5590               |                            |                      | 0.6987                     | 0.6987                     | 0.8263                     | 0.9275                     | 0.9275                     |
| <b>Total Revenue</b>                    | <b>2,404,181</b> | <b>2,354,638</b>     | <b>2,354,638</b>           | <b>2,351,341</b>     | <b>3,267,147</b>           | <b>21,044,500</b>          | <b>2,653,237</b>           | <b>2,977,267</b>           | <b>5,127,267</b>           |

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Schedule "A"

|  | 2016 Actual      | 2017 Budget<br>March | 2017 Budget/<br>Updated NH | 2017 Year End<br>EST | 2018 Provisional<br>Budget | 2019 Provisional<br>Budget | 2020 Provisional<br>Budget | 2021 Provisional<br>Budget | 2022 Provisional<br>Budget |
|--|------------------|----------------------|----------------------------|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>EXPENDITURES:</b>                                   |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| <b>Annual Grants</b>                                   |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Building Integrity < \$100,000                         | 24,000           | 24,000               | 24,000                     | 24,000               | 24,000                     | 24,000                     | 24,000                     | 24,000                     | 24,000                     |
| Global Equipment Grant for Minor Capital <\$100,000    | 172,920          | 178,108              | 177,000                    | 177,000              | 177,000                    | 180,540                    | 184,151                    | 187,834                    | 187,834                    |
|  | 196,920          | 202,108              | 201,000                    | 201,000              | 201,000                    | 204,540                    | 208,151                    | 211,834                    | 211,834                    |
| <b>Major Capital Projects &gt; \$5,000,000</b>         |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Major Project - #1                                     |                  | 800,000              |                            | -                    | -                          | 15,000,000                 |                            |                            |                            |
| Major Project - #2                                     |                  |                      |                            |                      |                            | 3,800,000                  |                            |                            |                            |
| Major Project - #3                                     |                  |                      |                            |                      |                            |                            |                            |                            | 2,800,000                  |
| Major Project - Burns Lake Hospital Construction       | 622,582          | -                    | 15,299                     | 15,299               | -                          |                            |                            |                            |                            |
| <b>Capital Projects &lt; \$5,000,000</b>               |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Ft. St. James Primary Care Leasehold Imp               |                  |                      |                            |                      | 548,000                    |                            |                            |                            |                            |
| Pines Cafeteria Expansion                              |                  |                      |                            |                      | 400,000                    | 532,000                    |                            |                            |                            |
|  | 622,582          | 800,000              | 15,299                     | 15,299               | 948,000                    | 19,332,000                 | -                          | -                          | 2,800,000                  |
| <b>Building Integrity &gt; \$100,000</b>               |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Fort St. James - Sprinkler System (40%)                | 273,573          |                      |                            |                      |                            |                            |                            |                            |                            |
|  | 273,573          | -                    | -                          | -                    | -                          | -                          | -                          | -                          | -                          |
| <b>Contingency For Future Equipment and Projects</b>   |                  |                      |                            |                      |                            |                            |                            |                            |                            |
|  | -                | -                    | -                          | -                    | -                          | -                          | 700,000                    | 1,200,000                  | 1,200,000                  |
| <b>Major Equipment</b>                                 |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Vanderhoof & Fort St. James Telephone System Upg       | 24,112           |                      |                            |                      |                            |                            |                            |                            |                            |
| Vanderhoof & Southside Telephone System Upgrades       |                  | 105,200              | 105,200                    |                      | 105,200                    |                            |                            |                            |                            |
| SJH C Arm Replacement                                  |                  |                      |                            |                      |                            | 88,000                     |                            |                            |                            |
| Phone Systems Faser Lake/Granisle                      |                  |                      |                            |                      |                            |                            | 40,000                     |                            |                            |
| FLC Carestream Quantum                                 |                  |                      |                            |                      | 224,800                    |                            |                            |                            |                            |
| Vanderhoof C-Arm Operating Room X-ray                  |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Vanderhoof Post-Aneathetic Recovery Patient Monitoring |                  | 130,000              | 130,000                    | 66,768               | 63,232                     |                            |                            |                            |                            |
|  | 24,112           | 235,200              | 235,200                    | 66,768               | 393,232                    | 88,000                     | 40,000                     | -                          | -                          |
| <b>Information Technology Projects</b>                 |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Integrated Community Clinical Information System       | 71,224           |                      |                            |                      |                            |                            |                            |                            |                            |
| Community Health Record - Public Health, Regional C    | 0                | 77,099               | 77,099                     | 77,099               | -                          |                            |                            |                            |                            |
| Community Health Record - Mental Health/HCC/Clinic     | 0                | 45,548               | 29,514                     | 29,514               | 62,034                     | 124,904                    | 14,101                     |                            |                            |
| Emergency Department                                   |                  |                      |                            |                      |                            | 70,800                     | 83,072                     |                            |                            |
| Clinical Media Management                              |                  |                      |                            |                      |                            |                            | 42,480                     |                            |                            |
| Cardiology Information System                          |                  | 59,694               |                            |                      |                            |                            |                            |                            |                            |
| Medical imaging/Radiology Echo PACS                    |                  | 73,106               | 86,709                     | 86,709               |                            |                            |                            |                            |                            |
| Health Link North - Cerner Upgrade                     |                  | 19,132               | 19,132                     | 19,053               | 193,456                    |                            |                            |                            |                            |
|  | 71,224           | 274,579              | 212,454                    | 212,375              | 255,490                    | 195,704                    | 139,653                    | -                          | -                          |
| <b>Administration &amp; Other:</b>                     |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Directors' Remuneration & Travel                       | 5,840            | 10,000               | 10,000                     | 5,000                | 10,000                     | 10,000                     | 10,000                     | 10,000                     | 10,000                     |
| Administration (staff time, audit & other)             | 17,176           | 18,000               | 18,000                     | 18,000               | 18,000                     | 18,000                     | 18,000                     | 18,000                     | 18,000                     |
|  | 23,016           | 28,000               | 28,000                     | 23,000               | 28,000                     | 28,000                     | 28,000                     | 28,000                     | 28,000                     |
| <b>Burns Lake Hospital Healing Garden (100% donati</b> |                  |                      |                            |                      |                            |                            |                            |                            |                            |
| Debtenture Repayment                                   | 62,000           |                      |                            |                      |                            |                            |                            |                            |                            |
| Contribution to Capital Reserve                        | 579,016          | 814,751              | 814,751                    | 814,751              | 1,441,426                  | 443,716                    | 887,433                    | 887,433                    | 887,433                    |
|  |                  |                      |                            |                      |                            | 752,540                    | 650,000                    | 650,000                    |                            |
| <b>Total Expenditures</b>                              | <b>1,852,443</b> | <b>2,364,638</b>     | <b>1,506,704</b>           | <b>1,333,194</b>     | <b>3,267,148</b>           | <b>21,044,500</b>          | <b>2,653,237</b>           | <b>2,977,267</b>           | <b>5,127,267</b>           |
|  | <b>551,738</b>   | <b>0</b>             | <b>847,934</b>             | <b>1,018,147</b>     | <b>(0)</b>                 | <b>(0)</b>                 | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   |

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|   | 2016 Actual | 2017 Budget<br>March | 2017 Budget/<br>Updated NH | 2017 Year End<br>EST | 2018 Provisional<br>Budget | 2019 Provisional<br>Budget | 2020 Provisional<br>Budget | 2021 Provisional<br>Budget | 2022 Provisional<br>Budget |
|---|-------------|----------------------|----------------------------|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Capital Reserve Account                                   |             |                      |                            |                      |                            |                            |                            |                            |                            |
| Opening   |             |                      |                            | 1,371,698            | 2,204,072                  | 190,498                    | 946,848                    | 1,615,785                  | 148,101                    |
| Addition  |             |                      |                            | 814,751              | 1,441,426                  | 752,540                    | 650,000                    | 650,000                    | -                          |
| Interest Revenue (Oct 31))                                |             |                      |                            | 17,623               | 45,000                     | 3,810                      | 18,937                     | 32,318                     | 2,962                      |
| Ending Balance  |             |                      |                            | 2,204,072            | 3,690,498                  | 946,848                    | 1,615,785                  | 2,298,101                  | 151,063                    |
| Estimated 20% for major capital projects<br>for 2019/2020 | \$          | 18,800,000           |                            |                      |                            |                            |                            |                            |                            |
| Less Reserves   |             | 3,500,000            |                            |                      |                            |                            |                            |                            |                            |
| To Finance  | \$          | 15,300,000           |                            |                      |                            |                            |                            |                            |                            |
| Yearly Payments @ 3% for 25 Years                         |             | (\$887,432.89)       |                            |                      |                            |                            |                            |                            |                            |

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LEGISLATIVE ASSEMBLY  
of BRITISH COLUMBIA

RECEIVED

DEC 18 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO



John Rustad MLA  
Nechako Lakes

December 14, 2017

Minister Adrian Dix  
Room 337 Parliament Buildings  
Victoria, BC  
V8V 1X4

Dear Minister Dix,

Re: Stuart Lake Hospital Replacement Fort St James, BC

In 1972, multiple camp trailers were placed together to form the Stuart Lake Hospital in Fort St James, with a projected life span of 10 years. It is now 45 years later and the community of Fort St James continues to advocate for a new facility, as necessary improvements and the expansion of health care services have been exhausted with the aging and outdated infrastructure. In addition to the deteriorating building, the inability to attract and retain physicians and support staff are greatly impeded by the limited services the facility is able to provide.

The Stuart Lake region covers a large geographic area, with medical services being provided to approximately 4256 residents, 1243 of whom are First Nations on reserve. The Fort St James Primary Care Society, working alongside the Northern Health Authority, have successfully developed an Alternative Payment Program (APP) to attract and retain five physicians to the area, however the area still remains understaffed due in part to the lack of facilities.

The Stuart Nechako Regional Hospital District (SNRHD) is composed of 5 small, rural communities with a higher tax rate compared to the Provincial average. The burden of these tax increases reside with residential property owners. When the Lakes District Hospital in Burns Lake was constructed, an agreement was reached that SNRHD would commit to a 20% cost sharing contribution, with the understanding that the same would apply to the two other hospitals due for replacement within the SNRDH; Fort St James and Vanderhoof.

I appreciate the Ministry's work to date and their engagement on this project. In addition to the members of the Stuart Nechako Regional Hospital District, the Stuart Lake Hospital Replacement Committee and Northern Health, I would like to offer my support for the replacement of the Stuart Lake Hospital with an agreement for a 20% cost sharing contribution.

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Toll Free 1-877-964-5650  
J.Rustad@leg.bc.ca

Legislative Office:  
Room 201 Parliament Buildings  
Victoria BC V8V 1X4  
T: 250-356-6171 F: 250-387-9100

Sincerely,



John Rustad  
MLA Nechako Lakes

cc. Honourable Carole James, Minister of Finance  
Cathy Ulrich, CEO, Northern Health Authority  
Mayor Rob McDougall, Fort St James  
Jerry Peterson, Chair, Stuart Nechako Regional Hospital District  
Tom Greenaway, Director, Regional District Bulkley Nechako  
Ann McCormick, Chair, Fort St James Primary Care Society

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**District of Vanderhoof**  
Incorporated 1926  
*Geographical Centre of BC*

**RECEIVED**  
DEC 18 2017  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

December 16, 2017

The Honourable Adrian Dix  
Minister of Health  
Room 337 Parliament Buildings  
Victoria, B.C.  
V8V 1X4

Dear Minister Dix,

**Re: Replacement of Stuart Nechako Hospital**

The Stuart Lake Hospital is a critical hub for Fort St James residents and surrounding First Nations communities. This facility is 45 years old, originally assembled with camp trailers, and was meant to serve as a temporary acute care facility. This building is in dire need of replacement, we have been told that this facility replacement is top priority for the Northern Health Authority and the Stuart-Nechako Regional Hospital District.

Due to its deteriorating condition, this hospital is not able to provide an acceptable standard of care for patients. Space limitations have detrimental impacts on functionality and service levels, the public corridors are being used for patient waiting rooms and storage which compromises confidentiality and security. The Stuart-Nechako Hospital District is primarily comprised of a residential tax base which limits the ability to offset the replacement cost with tax increases.

The condition of the Stuart Lake Hospital impacts the Vanderhoof community, as it results in an influx of patients to our local hospital. The District of Vanderhoof is fully supportive of the immediate replacement of the Stuart Lake Hospital and requests that you prioritize this project within the Ministry of Health.

Thank you for your time, should you wish to discuss this further, please don't hesitate to contact me.

Regards,  
DISTRICT OF VANDERHOOF

Gerry Thiessen  
Mayor

cc: Jerry Petersen, Chair, Stuart-Nechako Regional Hospital District  
John Rustad, MLA, Nechako Lakes