



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### WASTE MANAGEMENT COMMITTEE (Committee of the Whole)

#### AGENDA

Thursday, March 12, 2015

Page		Action
	<b>1) Accept Supplementary Agenda</b>	
	<b>2) Minutes</b>	
2-4	Waste Management Committee Meeting Minutes October 9, 2014	Receive
	<b>3) Business Arising Out of the Minutes</b>	
	<b>4) Items for Discussion</b>	
	<b>5) Reports</b>	
	<b>6) Correspondence</b>	
5	Letter to Earnie Harding, Smithers and Area Recycling Society Re: Response to Letter Dated March 3, 2015	Receive
6-7	Letter from Earnie Harding, Smithers and Area Recycling Society Re: Reference to RDBN Letter Dated February 17, 2015	Receive
8	Letter from Will Corbett, Manager, Bulkley Valley Bottle Depot Re: Diversion Credits	Receive
9-10	Letter to Earnie Harding, Smithers and Area Recycling Society Re: S.A.R.S Contract Changes November 5, 2014	Receive
11	Letter from Earnie Harding, Smithers and Area Recycling Society Re: S.A.R.S – Contract Changes November 5, 2014	Receive
	<b>7) New Business</b>	
	<b>8) Adjournment</b>	

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****WASTE MANAGEMENT COMMITTEE MEETING**  
**(Committee Of The Whole)****Thursday, October 9, 2014**

**PRESENT:** Chair Taylor Bachrach

Directors Steve Freeman  
Carman Graf  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Bill Miller  
Rob Newell  
Jerry Petersen  
Stoney Stoltenberg  
Gerry Thiessen

Directors Absent Bill Holmberg, District of Houston  
Ralph Roy, Electoral Area "D" (Fraser Lake Rural)  
Luke Strimbold, Village of Burns Lake

Alternate Directors Ken Ponsford, Electoral Area "D" (Fraser Lake Rural)

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services  
Carolynn Lane, Sustainability Assistant  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Chair Bachrach called the meeting to order at 11:42 a.m.

**AGENDA**Moved by Director Miller  
Seconded by Director Stoltenberg**WMC.2014-5-1**

"That the Waste Management Committee receive the October 9, 2014 Waste Management Committee Agenda."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Waste Management**  
**Committee Meeting Minutes**  
**-August 14, 2014**Moved by Director Graf  
Seconded by Director Petersen**WMC.2014-5-2**

"That the Minutes of the Waste Management Committee for August 14, 2014 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**REPORTS**

Discussion took place regarding the options brought forward in the staff report titled "Packaging and Printed Paper Recycling: Planning for 2015" and combining options to assist in providing recycling services for the RDBN.

An update was provided in regard to Packaging and Printed Paper (PPP) services in Fort St. James and Area. Multi-Materials BC (MMBC) has partnered with the Nak'azdli Band to provide residential depot services and curbside pickup for municipal residents and Nak'azdli Reserve. Greening Up the Fort (GUF) provides depot service to residential, commercial and institutional organizations within the Regional District of Bulkley-Nechako for the Fort St. James Area. Discussion took place regarding the Federal Gas Tax Funding used for the building for GUF's recycling facility.

The need to expand the PPP opportunities across the region was brought forward for discussion. Concerns were brought forward regarding industry collecting eco fees and not providing adequate service levels to the region.

Discussion took place regarding the need to evaluate waste management in the region and determine short term goals to address the lack of service in regard to MMBC and long term goals to continually address future changes.

Funding opportunities for communities that have implemented curbside collection through the Multi-Materials BC program was brought forward for discussion as the costs for the curbside programs are not fully funded by MMBC.

The ability of the Regional District of Bulkley-Nechako to expand the collection of products to be recycled similar to the program implemented by MMBC was discussed. There is a continued market for such products currently being collected such as paper and cardboard. Products such as Styrofoam and plastics would require further investigation to determine marketability.

Packaging and Printed Paper  
Recycling –Planning for 2015

Moved by Director Stoltenberg  
Seconded by Director Lindstrom

WMC.2014-5-3

1. "That the RDBN Waste Management Committee receive the Director of Environmental Services' September 29, 2014 memo titled Packaging and Printed Paper Recycling: Planning for 2015."
2. Further, that the Waste Management Committee recommend that the RDBN Board of Directors in the 2015 year;
  - a. Continue to fund residential PPP recycling in communities where MMBC is not providing recycling services at 2014 funding levels and reduce funding in areas where MMBC is providing residential recycling services;
    - i. in areas where there is a reduction in the direct funding of residential PPP recycling programs, that the overall budget be kept the same and the unallocated funds be made available for community recycling education programs;
  - b. direct staff to engage in further discussions with Cascades representatives to investigate the expansion of PPP recycling opportunities within the RDBN to match the products being collected under the MMBC program;
  - c. direct staff to pursue future development of product collection by MMBC within the Regional District of Bulkley-Nechako; and further,
  - d. that staff bring forward the information to a future RDBN Board of Directors meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## REPORTS

### Manson Creek Landfill -Discussions with MoE

Moved by Director Greenaway  
 Seconded by Director MacDougall

#### WMC.2014-5-4

1. "That the RDBN Waste Management Committee receive the Director of Environmental Services' September 4, 2014 memo titled "Manson Creek Landfill – Discussions with Ministry of Environment."
2. Further, that the Waste Management Committee recommend that the RDBN Board of Directors proceed with planning and budgeting for completion of required upgrades at the Manson Creek Landfill in 2015.
3. Further, that a letter be sent to the Ministry of Environment, indicating the decision of the RDBN to continue to operate the Manson Creek Landfill and the commitment to completing the required upgrades in 2015. The upgrades will include the installation of infrastructure to prevent bear access to the putrescible waste and the removal of trees for the establishment of an adequate fireguard as well as establishing some additional surface water drainage."

Opposed Director Petersen      CARRIED

(All/Directors/Majority)

Discussion took place regarding the effectiveness of an electric fence in preventing bears from accessing waste.

## NEW BUSINESS

### Cardboard Bin at the Vanderhoof Transfer Station

Director Petersen spoke of the inconvenience of having a cardboard bin at the Vanderhoof Co-op building and suggested having a cardboard bin at the Vanderhoof Transfer Station. Staff will investigate the option and costs associated with having a cardboard bin at the Vanderhoof Transfer Station.

Concerns were brought forward regarding the possible drop off of cardboard from businesses outside the Regional District of Bulkley-Nechako at the Vanderhoof Transfer Station.

## ADJOURNMENT

Moved by Director Stoltenberg  
 Seconded by Director Newell

#### WMC.2014-5-5

"That the meeting be adjourned at 12:26 p.m."

(All/Directors/Majority)      CARRIED UNANIMOUSLY

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Taylor Bachrach, Chair

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Wendy Wainwright, Executive Assistant



37, 3RD AVE, PO Box 820  
BURNS LAKE, BC  
VOJ 1E0

REGIONAL DISTRICT  
OF BULKLEY & NECHAKO  
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

March 4, 2015

Mr. Earnie Harding  
Smithers and Area Recycling Society  
Box 4041  
Smithers, BC  
VOJ 2N0

Dear Mr. Harding,

**Re: Response to Letter Dated March 3, 2015**

Thank you for the letter provided in response to a request for information from the Regional District associated with the recycling operations of the Smithers and Area Recycling Society.

It is unfortunate that you are unable to provide the information requested regarding tonnages and sources of the materials being processed in your operation. Your letter will be provided to the Regional District Board of Directors at a future meeting.

Sincerely,

Janine Dougall  
Director of Environmental Services

cc: Bill Miller – Chair, Board of Directors  
Taylor Bachrach, Chair, Waste Management Committee

MUNICIPALITIES:

SMITHERS FORT ST. JAMES  
VANDERHOOF FRASER LAKE  
HOUSTON TELKWA  
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL  
B - BURNS LAKE RURAL F - VANDERHOOF RURAL  
C - FORT ST. JAMES RURAL G - HOUSTON RURAL  
D - FRASER LAKE RURAL

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MAR 04 2015

REGIONAL DISTRICT  
BULKLEY-NECHAKO

Smithers & Area Recycling Society  
Box 4041  
Smithers, B.C.  
VOJ 2N0  
March 3, 2015

Janine Dougall  
Director of Environmental Services  
Regional District of Bulkley Nechako  
37, 3<sup>rd</sup> Avenue  
P.O. Box 820  
Burns Lake, B.C.  
VOJ 1E0

**Dear Janine:**

With reference to your letter dated February 17, 2015 the volumes and breakdown of Source materials being processed at our Facility during 2014 would only be estimates as there was no log kept of specific deliveries from Households and/or Businesses and no weights were attached. Our whole Program was developed to remove as many Recyclables from the Waste Stream as possible and there was no regards to Source. The only records we have are a calendar indicating the date that compacted loads were delivered containing I.C.I. material – no weights. Volumes generated from Curbside should come directly from the Municipalities involved not a third party.

Multimaterial BC's position is that under their contract we must segregate all I.C.I. materials from Household materials. Their interpretation of Household is those materials that are personally dropped off by Individuals at the Recycling Centre or Bottle Depot and material delivered by Westbin, Waste Management, Vans, Pickups, etc.. are I.C.I. material, even though we know the majority of this volume is generated from Households. This interpretation means that almost all our present production would be classified as I.C.I. materials.

Using MMBC "Summary of Collection Research" each Household generates 176 KG per year. Our facilities service 4,709 Households and typically should generate 828.78 tonnes per year. Additional volume would be generated from apartments and the Industrial, Commercial and Institutional Outlets. Our Facilities package in excess of 1,000 Tonnes per Year which is in line with these projections.

The MMBC Program is based on "Producer Pay" and the producers pay a fee for the Recycling of all their packaging. There is no differentiating between the End User, Households, Apartments and I.C.I. We the consumer pay for everything in the long-run anyway. If MMBC receives funding for all the Packaging and only pays to have part of it packaged and recycled what happens to the surplus funds?

Your letter of October 27<sup>th</sup>, 2014 quoted a motion that was made at the Oct. 23, 2014 Board Meeting and stipulated what the funding would be for this Facility. There was no suggestion of any opportunity to have input into an alternative funding formula. The Regional District approach to our Local Recycling Initiative is not conducive to the long term objective of a "Zero" Waste Program for the Regional District as outlined in your Jan/Feb Newsletter.

Funding for Recycling initiatives should be based on performance involving volumes being removed from the Waste Stream that results in savings by reducing Landfill costs. We have developed a Recycling Program that has State of the Art Processing Equipment and Community Support involving Funding, in kind Contributions and Volunteer Labour that has amounted to in excess of \$50,000.00 per year over the last twelve (12) years. In addition we have established a new Five Star Return-it Centre that won the Chamber of Commerce "Building Project award of Excellence" for 2013-2014. This one stop facility accepts all refundable under the Encorp and BDL Return it Program, all Electronics under the Encorp Electronic Program, all products associated with the Product Care Program, all products under the BC Lamps and Equipment Stewardship Program, all batteries under the interstate Battery return it program, all batteries under the call 2 Recycle Stewardship Program and with "Satellite Depot" Status all Recyclables under the MMBC Program. This is a true one-stop Recycling Facility.

The Regional District has taken the approach that the whole Recycling Initiative should be brought forward together at the same time. Recycling will not move forward without Community support and you cannot buy Volunteerism to make it happen. Community support is why we are where we are today. If others have and will not take the initiative to develop Recycling Initiatives then those that will should be allowed to move forward and set an example of what can be done. One key Individual that has put a great effort into Local Recycling has just resigned in frustration over obstacles in place to hinder moving forward.

We have a modern one stop Facility with the Bulkley Valley Bottle Depot and have all the Processing Equipment but require property and support if we are going to move forward and target a "Zero Waste" Program. A Business plan was presented to the Regional District to meet this objective. To deny adequate funding and have to close a Facility works against a "Zero Waste" Program. You lose initiative, Volunteers, Support and it is hard to start over again. We are at a critical Stage and it is important that there is a meeting involving all Stakeholders.

Earnie Harding

Will Corbett  
Manager, Bulkley Valley Bottle Depot  
PO Box 906, Smithers, BC, V0J 2N0

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February 25, 2015

FEB 26 2015

Janine Dougall  
Director of Environmental Services  
Bulkley Nechako Regional District  
37 3<sup>rd</sup> Ave, PO Box 820, Burns Lake, BC, V0J 1E0

REGIONAL DISTRICT  
OF BULKLEY-NECHAKO

Re: Diversion Credits

Dear Janine Dougall:

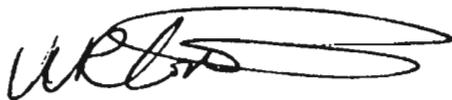
It has been brought to our attention that the Regional District of Bulkley Nechako is now providing substantial diversion credits to Bottle Depots within the Regional district that have "Depot" status for the purpose of increasing recycling volumes and reducing volumes that are going into the landfills.

We have just completed the construction of a new Five Star "Return It" Depot that processes all refundables and electronics associated with the Encorp Program, all refundables under the BDL Program, all products associated with the Product Care Return-It Program, all lamps and lighting associated with the Lamps and Lighting Equipment Stewardship Program, all products associated with the Interstate all battery center, all types of batteries and cell phones associated with the Call2recycle Stewardship Program, and all materials associated with the Multi-Material B.C. Recycling Program. In addition we have a industrial shredder service for accepting and shredding confidential documents as well as a bailer for bailing MMBC materials.

During a slow month our facility will process 2,200 transactions and during a busy month in excess of 4200 transactions. Having this many customers coming through your door will greatly enhance recycling in our area and will reduce volumes now entering the landfills.

We have developed a One Stop Recycling drop off center that provides services to Smithers and area, and we would like to make a formal application for funding as granted other depots in the Regional District. We would also like to invite you for a tour of our facility.

Yours truly,



Will Corbett  
Manager, Bulkley Valley Bottle Depot

Cc: Bill Miller – Chair, Board of Directors  
Taylor Bachrach – Chair, Waste Management Committee



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REGIONAL DISTRICT  
OF BULKLEY-NECHAKO  
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

February 17, 2015

Mr. Eamie Harding  
Smithers and Area Recycling Society  
Box 4041  
Smithers, BC  
VOJ 2N0

**COPY**

Dear Mr. Harding,

**Re: S.A.R.S Contract Changes November 5, 2014**

The purpose of this letter is to provide written notification that your letter dated February 11, 2015 was received by the Regional District of Bulkley-Nechako (RDBN) as a supplementary item at the February 12, 2015 Committee of the Whole meeting.

It was the understanding of the RDBN, based on information provided by yourself in 2012 to the RDBN, that recyclable material coming into the Smithers and Area Recycling Society Depot, prior to the initiation of the MMBC program was 40% residential and 60% institutional, commercial and industrial (ICI). Based on this, the RDBN proposed, in good faith, to reduce annual funding to the Smithers and Area Recycling Society by 40% for the 2015 year. The RDBN also provided you an opportunity to suggest an alternative funding formula if the 60/40 split was considered not viable.

You claim in your letter of February 11, 2015, that the RDBN assumed the breakdown of commercial versus residential inappropriately and that the contract terms were adjusted without adequate consultation. Further you make the statement that you will be placing your employees on notice of a permanent layoff due to the issues you are currently faced with.

In an effort to resolve this situation and fully understand the volumes and breakdown of source materials being processed at the facility, it is requested that you provide to the RDBN, at your earliest convenience, the following information for the 2014 calendar year, broken down on a monthly basis:

- Tonnages of packaging and printed paper materials processed from the Town of Smithers curbside residential program;
- Tonnages of packaging and printed paper materials processed from the Village of Telkwa curbside residential program;

MUNICIPALITIES:

SMITHERS	FORT ST. JAMES
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HOUSTON	TELKWA
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*Smithers and Area Recycling  
Request for Information  
February 17, 2015*



*Page 2 of 2*

- Tonnages of residential packaging and printed paper materials under the MMBC program collected at your "satellite depot";
- Tonnages and breakdown of material types processed from the industrial, commercial, and institutional sectors and identify source locations (ie. Town of Smithers, District of Houston, Waste Management etc.).

Thank you in advance for providing the information as requested. Should you have any questions, please contact the undersigned.

Sincerely,

A handwritten signature in cursive script that reads "Janine Dougall".

Janine Dougall

Director of Environmental Services

cc: Bill Miller – Chair, Board of Directors  
Taylor Bachrach, Chair, Waste Management Committee

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Earnie Harding  
Smithers and Area Recycling Society  
PO Box 4041, Smithers, BC V0J 2N0

RECEIVED

February 11, 2015

Janine Dougall  
Director of Environmental Services  
Bulkley Nechako Regional District  
37, 3<sup>rd</sup> Ave, PO Box 820, Burns Lake, BC V0J 1E0

FEB 12 2015

REGIONAL DISTRICT  
BULKLEY-NECHAKO

Dear Janine Dougall:

Re: S.A.R.S. – Contract changes. Nov. 5, 2014

Please accept this as official notification that we are withdrawing our authorization on your contract changes document dated October 21, 2014.

Our position is that you have assumed our recycling initiative has 40% residential component and adjusted our contract accordingly. MMBC has stated that only 2% of our production falls into their criteria for residential and 98% is ICI. Last year we removed 1,258 tonnes of recyclables from the waste stream and ended up with a loss of \$13,794.61 for the year.

During the past 12 years there has been a great local effort with donations and in-kind contributions of \$605,611.00. We have assets of \$600,454.00 that includes the equipment capacity to process the entire volume generated in the Regional District. We are operating out of a building where the owner asked us to relocate but we are unable to find an alternate site. The lease agreement for the present location has also expired.

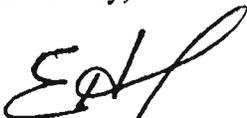
With the issues we face we have no alternative but to put our employees on notice of a permanent layoff. The additional GBN Curbside and MMBC materials we process will not make up the projected shortfall if we continue operating.

Large funding allocations proposed for private individuals to establish recycling facilities in their communities is contrary to the intent of the diversions credits initially established for recycling initiatives. We have a Bottle Depot that has “satellite Depot Status” and that has recycling initiatives that were not considered in allocations.

The effort that the Regional District puts into establishing recycling initiatives where there is no donations and in-kind contributions should be applauded but not at the expense of having established operations shut down,

We would like to meet with the Board and local Regional Reps to find a solution to having recycling continue in our area.

Sincerely,



Earnie Harding  
Smithers and Area Recycling Society