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REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE
AGENDA
Thursday, October 12, 2017

PAGE NO.

ACTION

AGENDA- October 12, 2017

Approve

Supplementary Agenda

Receive

MINUTES

2-8 Rural Directors Committee Meeting Minutes
- July 20, 2017

Receive

REPORTS

9-14 Cheryl Anderson, Manager of Administrative
Services – Lakes District Arts Council - Request
for Grant in Aid – Electoral Area “B” (Burns Lake
Rural)

Recommendation
(Page 9)

15-20 Cheryl Anderson, Manager of Administrative
Services – District of Fort St. James – Request
for Grant in Aid – Electoral Area “C” (Fort St.
James Rural)

Recommendation
(Page 15)

21-26 Cheryl Anderson, Manager of Administrative
Services – Nechako Valley Community Services
Society – Request for Grant in Aid – Electoral Area
“F” (Vanderhoof Rural)

Recommendation
(Page 21)

27-28 Kristi Rensby, Finance/Administration Coordinator
- Electoral Area Allocations of Federal Gas Tax
Funds – Third Quarter 2017

Receive

INVITATION

29-32 BC Natural Resources Forum – January 16-18,
2018 – Prince George, B.C.

Direction/Receive

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, September 7, 2017

PRESENT: Chair Eileen Benedict – left at 3:13 p.m.

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell – arrived at 2:45 p.m., left at 3:00 p.m.
Mark Parker
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning – left at 3:15 p.m.
Deneve Vanderwolf, Regional Transit Coordinator – left at 3:23 p.m.
Roxanne Shepherd, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Other Theresa Fresco, Assistant Regional Manager, Upper Fraser, Fraser Basin Council – left at 3:30 p.m.

CALL TO ORDER Chair Benedict called the meeting to order at 2:41 p.m.

AGENDA Moved by Director Petersen
Seconded by Director Parker

RDC.2017-8-1 "That the Rural Directors Committee Agenda for September 7, 2017 be approved; and that the Supplementary Agenda be received."
(All/Directors/Majority) **CARRIED UNANIMOUSLY**

SUPPLEMENTARY AGENDA Moved by Director Petersen
Seconded by Director Miller

RDC.2017-8-2 "That the Supplementary Agenda be dealt with at this meeting."
(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Rural Directors Committee Meeting Minutes -July 20, 2017 Moved by Director Parker
Seconded by Director Miller

RDC.2017-8-3 "That the minutes of the Rural Directors Committee meeting of July 20, 2017 be received."
(All/Directors/Majority) **CARRIED UNANIMOUSLY**

DELEGATION

**FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE:
 Update Nechako Watershed**

Chair Benedict welcomed Theresa Fresco, Assistant Regional Manager, Upper Fraser, Fraser Basin Council.

Ms. Fresco provided a PowerPoint Presentation.

Nechako Watershed Roundtable (NWR): Update on Activities and Progress

Nechako Watershed Roundtable – Timeline

Date	Key Milestones
October 2015	• Launch of the Nechako Watershed Roundtable
October 2015	• Nechako Watershed Health Report • Nechako Watershed Health Online Atlas
October 2016	• Nechako Watershed Strategy
2016-2017	• Recruitment of New Core Committee Members • Implementation of the Nechako Watershed Strategy • Sustainable Funding for Watershed Governance Project

Core Committee Membership

Local Government

- Brian Frenkel, Councillor, District of Vanderhoof
 - Alternate – Micheal Riis-Christianson, Burns Lake
- Director Tom Greenaway, RDBN
- Director Lara Beckett, FFGRD

First Nations

- Mike Robertson, Cheslatta Carrier Nation
- Christina Ciesielski, Carrier Sekani Tribal Council
- TBD, Nak'azdli Whut'en

NGO / Civil Society

- Steve Litke, Fraser Basin Council (CHAIR)
- Dr. Margot Parkes, UNBC
- Wayne Salewski, Nechako Environment and Water Stewardship Society (NEWSS)
- Adam Thomas, Saik'uz First Nation (Youth Representative)

Nechako Watershed Strategy – Action Categories

- Water quality and quantity
- Lakes and Wetlands
- Invasive Species
- Education and outreach
- Addressing data gaps

Actions Underway

- Water Portal
- Data Assessment
- Citizen Science
- Relationship Building
- Watershed Planning
- Sustainable Funding

NWR Organizational Development

- ✓ Scoping and creation of the NWR
- ✓ Pursuit of shorter term development funds
- ✓ Completion of foundational research
- ✓ Strategic plan developed
- ✓ Convening of diverse interests in the watershed

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DELEGATION (CONT'D)

**FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE:
 Update Nechako Watershed (Cont'd)**

NEXT STEP:

- ❖ Pursuit of sustainable funding

Sustainable Funding for Watershed Governance Initiative (SFWGI)

PROJECT OBJECTIVE

- Research, test and implement sustainable local funding mechanism(s) to support the operational and project expenses for the Nechako Watershed Roundtable

MAJOR OUTPUTS:

- Business Case
- Successful BC Case Studies
- Comparative Analysis / Feasibility Study
- Communications Strategy to gauge public support

NWR Funding Needs	Expenses	Cost
Operational Expenses	<ul style="list-style-type: none"> • Coordinator Labour • Core Committee and Roundtable meetings • Watershed queries • Relationship building • Administration expenses 	\$90,000
Project Expenses	<ul style="list-style-type: none"> • Coordinator Labour • Strategy implementation • Consultation fees • Travel • Administration expenses 	\$110,000
Total Annual Expenses		\$200,000

Examples of Local Government Mechanisms

- Establishment of a Water/Watershed Service Bylaw (Regional District)
 - **Examples:** Shuswap Watershed Council, Regional District of Nanaimo, Shawnigan Basin Authority
- Establishment of a Conservation Fund
 - **Example:** East Kootenay Regional District – Columbia Valley Conservation Fund
- Funding the service
 - Parcel Tax (flat rate per parcel, \$ per assessed value)
 - Per Capita or Per Household levy (\$2/capita/year, \$5/household/year)

Business Case Findings

(1) Alignment with Local Government Objectives and Policies

- OCP's (5 municipalities, 7 electoral areas)
- Regional District strategic priorities
 1. Protection and enhancement of watersheds and water resources
 2. Collaboration with First Nations, residents and community groups
 3. Enhancing environmental awareness
 4. Connection between a healthy environment and economic development

(2) Value of economic activities in the Nechako watershed

- \$ value of key economic activities that depend on watershed health – forestry, mining, agriculture, tourism

NWR Information hub:

- State of watershed health
- Recommendations on actions to improve watershed health
- Valuation of the Nechako – economic activities, ecosystem services
- Public inquiries and concerns

DELEGATION (CONT'D)

**FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE:
 Update Nechako Watershed (Cont'd)**

Accomplishments to Date

Milestones	Accomplishments
Launch of the Nechako Watershed Roundtable (2015)	Consensus on the vision, mission, goals, objectives, guiding principles and governance structure from diverse interests in the watershed
Nechako Watershed Health Report (2015)	First report on the state of health of the watershed Establishment of the Technical Advisory Committee
Nechako Watershed Strategy (2016)	Overview of issues, concerns and proposed actions. List of projects and initiatives in the watershed.

Fostering Strategic Partnerships

- **FFGRD Electoral Area C and FLNRO**
 - Monitoring station on the Chilako River
 - Restoration projects to mitigate erosion
- **NEWSS, School District 91, UNBC, CNC**
 - Environmental education program with elementary and high school students
 - Students and faculty partnering with NEWSS on restoration projects and research
- **Lakes Monitoring Proposal** - NWIPC, BC Lakes Stewardship Society, Yekooche FN, Bednesti Lake Community Association

What We've Heard....

"The Roundtable has united everyone behind the same conversation. It is a place where people's voices and concerns can be heard."

"The Roundtable has demonstrated that there is a need and a momentum for watershed work. It connects and enables groups to forge strategic partnerships with stakeholders and funders."

"The greatest value of the Roundtable is communications and knowledge sharing amongst individuals, agencies and communities who live and work in the watershed."

Next Steps

- Assess feasibility of proposed local government mechanisms with local government staff
- Delegations to Nechako municipalities, electoral areas and regional districts (Sept – Nov)
- Communications strategy to engage the public and elicit support
- Seek short-term funding for the 'transition period' - \$20,000

Questions for Nechako Electoral Area Directors

- Willingness to financially support the NWR in the transition period (Oct 2017- 2018) as a sustainable funding mechanism is established?
- Willingness to support the NWR's ask for a sustainable funding mechanisms at the Regional District Board table?

Ms. Fresco mentioned that a Nechako Watershed meeting is being scheduled for October 12, 2017 in Vanderhoof. A Watershed Plan is being proposed for the Nechako Reservoir.

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DELEGATION (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Assistant Regional Manager, Upper Fraser RE: Update Nechako Watershed (Cont'd)

Discussion took place in regard to the potential workload for the Nechako Watershed Roundtable if a water use plan moves forward for the Nechako Reservoir. Ms. Fresco indicated that the Province moving forward with a plan and the scope of work the Nechako Watershed Roundtable (NWR) could potentially be used as a mechanism to engage representatives.

Director Miller questioned if there was industry funding to assist with sustainable funding for the NWR. Ms. Fresco mentioned that a 1:2 ratio for funding has been considered, local government provides funding that can be utilized to leverage additional funding from industry. Director Petersen asked if a service was developed for the Nechako Watershed Roundtable and what areas would be considered. Ms. Fresco identified the Districts of Vanderhoof and Fort St. James and the Villages of Fraser Lake and Burns Lake along with Electoral Areas "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), "E" (Francois/Ootsa Lake Rural), and "F" (Vanderhoof Rural). If a service moves forward there will need to be further consideration in regard to the area that will provide the service. Chair Benedict mentioned that involving more of the First Nations communities within the Nechako Watershed is very important moving forward. Ms. Fresco noted that she has received a verbal commitment of funding support from the Regional District of Fraser-Fort George and will provide that information to the RDBN in October, 2017.

Chair Benedict noted that in the past Rio Tinto and the Province contributed to the Watershed Council. She questioned if that funding model was considered. Ms. Fresco mentioned that it had been considered.

Discussion took place regarding the Northwest BC Resource Benefits Alliance (RBA) and the potential for funding in the future as discussions move forward with the Province.

Ms. Fresco spoke of the importance of involving residents and tax payers in the education and value of the watershed to the region. She also indicated the need to find ways to include residents in the process.

Director Greenaway mentioned that the Nechako Watershed Roundtable has moved forward due to the work from the Fraser Basin Council and the University of Northern B.C. (UNBC).

Acting Chair Miller thanked Theresa for attending the meeting.

REPORT

The Grendel Group - Request Moved by Director Fisher
for Grant in Aid – Electoral Seconded by Director Parker
Area "A" (Smithers Rural)

RDC.2017-8-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that The Grendel Group be given \$4,000 grant in aid monies from Electoral Area "A" (Smithers Rural) to purchase specialized kitchen equipment for its "From the Garden to the Kitchen" project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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DEVELOPMENT SERVICES (All Directors)

REFERRALS

Land Referral File No.7409947 Moved by Director Petersen
Prince & Harvey Seconded by Director Greenaway
- Electoral Area "F"

RDC.2017-8-4 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409947 be provided to the Province as the Regional District's comments on Crown Land Referral 7409947."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

July 2017 Transit Ridership Breakdown

Discussion took place in regard to further information being provided in the Ridership Breakdown once the Community buses become operational.

Melany de Weerd, CAO mentioned that reviewing the Ridership Breakdown is to assist the Rural Directors in determining rural contributions moving into the 2018 Budget preliminary discussions.

Staff will continue to provide the monthly Ridership Breakdown to the Rural Directors Committee.

Director Petersen noted the need to gather further information as to where riders reside that are taking the bus. Director Fisher suggested completing spot questions in the future and asking questions to have a better determination as to where people live that are riding the Regional Transit System.

July 2017 Transit Ridership Breakdown Moved by Director Greenaway
Seconded by Director Parker

RDC.2017-8-5 "That the Rural Directors Committee receive the Regional Transit Coordinator's August 24, 2017 memo titled "July 2017 Ridership Breakdown."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN – Electoral Area Grant in Aid

Acting Chair Miller mentioned that at times the needs in Electoral Area "B" (Burns Lake Rural) for electoral area grant in aid do not always fit the exact guidelines and numerous factors require consideration. Discussion took place in regard to having some flexibility in the guidelines to fit the needs of each area individually. Groups requesting grant in aid on a more consistent basis was discussed. Some groups have different projects yearly or twice yearly that benefit the communities so there are challenges to determine eligibility. If there is a need for an organization to seek annual funding the Electoral Area Director can determine if a service should be established.

Discussion took place regarding the RDBN Electoral Area Grant in Aid Guidelines working well and providing the flexibility required to be able to assist the various groups requesting grant in aid. The ability to have a simple form or report for organizations to provide if their grant in aid exceeds \$2,500 was discussed. Staff can request for organizations to provide follow up information in the letter documenting the grant approval at the discretion of the Electoral Area Director.

DISCUSSION ITEMS (CONT'D)

Discussion took place in regard to options utilized by other Regional Districts in the Province and the use of a pooled approach to grant in aid funds. The *Local Government Aict* legislation that allows Electoral Area Directors to determine the funding for grant in aid was discussed.

SUPPLEMENTARY

REPORT

Fort St. James Primary Care Services- Request for Grant in Aid – Electoral Area "C"
(Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Petersen

RDC.2017-8-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Primary Care Services be given \$1,250 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for attendance at the St. Paul's Medical Conference in Whistler, B.C."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADJOURNMENT

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2017-8-7

"That the meeting be adjourned at 3:39 p.m."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: October 3, 2017

**SUBJECT: Lakes District Arts Council - Request for Grant in Aid –
Electoral Area “B” (Burns Lake Rural)**

Attached is a request for Grant in Aid monies from the Lakes District Arts Council.

The Arts Council is seeking \$2,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with events during the 2017/18 season.

Director Miller has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Arts Council be given \$2,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with events during the 2017/18 season.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Lakes District Arts Council

Mailing Address: PO Box 835

Burns Lake, BC V0J1E0

E-mail Address: jbarth46@telus.net

Contact(s): Sandra Barth, President 250-692-3371
Name, Telephone/Fax Number 778-669-0137 (cell)

John Barth, Treasurer 250-692-3371
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Support for LDAE projects, including
17/18 performing arts season, youth projects, adult workshops, Met opera
Amount of Grant Requested \$ 2,000.00 series.

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

John Barth
JOHN BARTH
(signature of authorized signatory)

(title) Treasurer

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The LDAC presents and/or co-presents a wide range of arts and cultural events in the Lakes District. Events are well supported by youth, adults, seniors and members of the aboriginal community. Projects contribute to the local and regional economy, and contribute to the social well being of the area and region. No other organization in the Lakes District provides a comparable service.

2. Describe the geographic area that receives services or benefits from your organization.

Municipality of Burns Lake, Regional District of Bulkley-Nechako (mainly Areas 'B' and 'E') and the surrounding region. LDAC has had youth participants from Endako in the east and artist facilitators from Astorcas Hazelton in the west. Adult participants in projects and audience members come from as far as Vanderhoof in the east, from Fraser Lake, and from Houston and Smithers in the west.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

The Lakes District Arts Council is a 100% volunteer organization. No remuneration is paid to members or officers of the LDAC.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The LDAC has 15 regular volunteers and has recruited as many as 50 for special projects. We are in our twelfth season of successful operation. Volunteers have been invited to present at the UBCM annual convention in Victoria, and LDAC has been recognized as "Community Ambassador" by the Burns Lake and District Chamber of Commerce.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event(s) 17/18 performing arts season, youth projects and workshops, adult workshops, Met opera broadcasts
- other purpose _____

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

RDBN assistance will support projects such as 17/18 performing arts season of live performances from BC and across Canada, youth workshops and art and music camps; Met opera broadcasts in partnership with the community - burned Beach Theatre, adult workshops such as Willow basket making workshops (Rose Lake) and drum making workshop (Burns Lake).

3. Describe how this proposal will benefit the community.

LDAC believes that a strong and stable arts and cultural sector contributes in a significant degree to the economic health and social well being of a community. LDAC's focus on youth helps create the next generation of people literate in the arts, valuing arts and culture and prepared to provide leadership in the sector. LDAC's focus on the First Nations community and youth helps build bridges of knowledge and friendship between the two groups, First Nations and non-First Nations, that comprise our community.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Govt. of Canada	\$ 5,500 -	Y		
BC Arts Council	\$ 6,249 -	Y		
Village of Burns Lake	\$ 4,700 -	Y		
BL Community Forest	\$ 10,000	Y		
BL Dist. Community Foundation	\$ 3,000 -	Y		

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year	\$ Amount	Purpose for which assistance was used
2013	\$ 2,000 -	special projects and 13/14 season
2014	\$ 2,000 -	special projects and 14/15 season
2015	\$ 2,000 -	special projects and 15/16 season
2016	\$ 1,000 -	special projects and 16/17 season

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? YES NO * see note
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

* NOTES: The LDAE provides free tickets to youth and families, and bursaries to needy families to enable youth to participate in art and music camps and workshops. These programs are funded by small businesses, educational institutions and a local service club (Burns Lake Rotary Club). LDAE provides an annual scholarship to a high school graduate, and a bursary to a participant in the Lakes District Festival of the Performing Arts.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: October 3, 2017

SUBJECT: District of Fort St. James – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the District of Fort St. James.

The District is seeking \$5,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with equipping its new fire truck.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the District of Fort St. James be given \$5,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with equipping its new fire truck.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: District of Fort St. James

Mailing Address: Box 640
Fort St. James BC V0J 1P0

E-mail Address: corporate@fortstjames.ca

Contact(s): Lina Gasser, 250-996-8233, 250-996-2248
Name, Telephone/Fax Number
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Equipment for Ladder 12
for the Fort St. James Fire Department.

Amount of Grant Requested \$ \$5,000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Lina Gasser
(signature of authorized signatory)

(title) Deputy Chief Administrative Officer

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Fort St. James Fire Department provides fire protection service to the District of Fort St. James, Nak'azdli Whut'en and the Regional District of Bulkley Nechako Area "C". The FSJ Fire Department is the only organization that provides fire protection to the community.

2. Describe the geographic area that receives services or benefits from your organization.

The fire protection area covers the geographic area of the District of Fort St. James, Stones Bay Road, Sowchea Road, Nak'azdli Whut'en and south on Hwy 27 to Airport Road.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

The Fort St. James Fire Department has a paid full time chief. All other officers and firefighters are volunteers who receive a stipend for their time.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The Fort St. James Fire Department has 25 active members. The Fire Department has been in operation since the 1960's.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

The District of Fort St. James recently purchased a 2002 Quint Ladder truck. This truck is a replacement truck for the Fort St. James Fire Department. This truck provides much needed fire protection to the District and surrounding areas. The District is asking for a Grant In Aid to help with the costs of equipping the new truck. Ladder 12 will need new self contained breathing apparatus (SCBA), radios and other equipment.

3. Describe how this proposal will benefit the community.

The benefits to the community will included increased fire protection due to the elevated stream capabilities, benefits of having a second higher capacity fire rated pump and increased water capacity. SCBA is a vital piece of equipment that allows firefighters to enter toxic atmospheres to put out fires quickly and efficiently. Communication is an important part of safety on the fire ground. To be able to communicate effectively firefighters require durable radios. Other equipment required on a fire truck includes small tools and first aid equipment.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Conifex	\$5000.00			Y
Sinclar Forest Products	\$5000.00			Y
Naka'zdli Whut'en	\$5000.00			Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year.	\$ Amount	Purpose for which assistance was used
2016	\$1000.00	Night Market
2015	\$2500.00	Night Market

4. Does your organization:

a) Offer direct financial assistance to individuals or families? YES NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO

c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: October 3, 2017

**SUBJECT: Nechako Valley Community Services Society – Request for
Grant in Aid – Electoral Area “F” (Vanderhoof Rural)**

Attached is a request for Grant in Aid monies from the Nechako Valley Community Services Society.

The Society is requesting \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for its 3rd Annual Christmas Dinner for seniors.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Community Services Society be given \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for its 3rd Annual Christmas Dinner for seniors.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

RECEIVED

SEP 20 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

APPLICATION SUBMITTED BY:

Applicant Name: Nechako Valley Community Services Society

Mailing Address: PO Box 1249, Vanderhoof, BC V0J3A0

E-mail Address: jfraser@nvcss.ca

Contact(s): Jeannette Fraser, 250 567 9205/ 250 567 3939

Name, Telephone/Fax Number

Tyrell Arnold, 250 567 9205/ 250 567 3939

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: 3rd Annual Christmas Dinner for Seniors

Amount of Grant Requested \$ 500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.


Tyrell Arnold
(signature of authorized signatory)

(title) Executive Director

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Nechako Valley Community Services Society (NVCSS) is a registered non profit social services agency, that provides support, education, and empowerment to individuals and families to enhance independence, confidence, and wellness, respecting the diversity within our community.

Our services are deliberate in meeting individuals and families where they are situated, maximizing greater independence, strength and wellness.

2. Describe the geographic area that receives services or benefits from your organization.

Vanderhoof,
Fraser Lake
Fort St. James

3. Is your organization voluntary and non-profit? yes YES _____ NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

staff are paid

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

NVCSS has been in operation for 40 years, there are 60 staff members casual, part time, and full time
there are 25 volunteers for the Seniors Connected Program

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

The Vanderhoof Seniors Connect Program has been offering the Seniors a Christmas Dinner and this will be our 3rd year. There is no charge to the Seniors and we receive grants and donations from the community, Last year we were able to offer a Christmas dinner with all the trimmings, a goody bag with lots of items and a door prize for 85 Seniors.

With the cash donations we purchase some of the items for the goody bags and door prizes, rent the hall, food if necessary, and pay for decorating. Last year there were over 50 donators

There is tremendous support from individuals as well as businesses and we want to be able to ask different funders each year

3. Describe how this proposal will benefit the community.

The Christmas Dinner lets seniors enjoy a party like atmosphere many seniors no longer have family and friends that are able to take them to parties and dinners any more. This unique dinner provides Seniors with a place to celebrate with other seniors. Each senior receives a gift, gets to enjoy a great meal, listen to good entertainment, and have an evening of fun.

Seniors Connected Programs invite seniors from Fraser Lake and Fort St. James.

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Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant/funding from other source(s)?
yes YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Integris Credit Union	\$1000.00			Y
Four Rivers Co-operative	\$500.00			Y
New Gold	\$500.00			Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES no _____ NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? _____ YES n _____ NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? _____ YES n _____ NO

c) Provide an opportunity for individuals to make direct contributions? y YES _____ NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? _____ YES n _____ NO

Don't forget to attach the required financial report.



**Regional District of Bulkley-Nechako
Rural Directors Committee Memorandum
October 12, 2017**

To: Chair Benedict and Rural Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: September 30, 2017
Regarding: Electoral Area Allocations of Federal Gas Tax Funds – Third Quarter 2017

The Electoral Area Allocations of the Federal Gas Tax Funds have been updated for the third quarter of 2017 as per the enclosed spreadsheet.

If you have any questions, I would be pleased to discuss them further with you.

RECOMMENDATION:	(All/Directors/Majority)
That the Rural Directors Committee receive the Finance/Administration Coordinator's September 30 th memorandum titled "Electoral Area Allocations of Federal Gas Tax Funds – Third Quarter 2017".	

Updated as of: September 30, 2017

Federal Gas Tax Community Works Fund

Year: 2017

Electoral Area	Population	Opening Balance 2017	Interest Earnings	Funds Spent	Funds Committed	Funding Received	YTD Funds Available
A	5,256	1,533,964.09	15,069.91	65,549.25	684,815.50	144,391.52	943,060.77
B	1,938	202,033.64	2,023.91	21,558.10	0.00	53,240.25	235,739.71
C	1,415	309,767.68	3,054.31	44,211.97	67,021.48	38,872.53	240,461.06
D	1,472	734,066.49	7,178.84	-	475,896.20	40,438.42	305,787.55
E	1,593	171,423.12	1,715.65	-	50,300.00	43,762.50	166,601.27
F	3,665	758,227.17	7,482.44	55,531.99	511,578.88	100,683.97	299,282.70
G	903	143,169.77	1,419.47	15,000.00	-	24,806.99	154,396.23
	16,242	3,852,651.96	37,944.53	201,851.31	1,789,612.06	446,196.17	2,345,329.29

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Let the countdown begin!

Northern BC's biggest, must-attend event of the year, the 15th Annual BC Natural Resources Forum, is set for January 16-18, 2018 at the Prince George Civic Centre. Join in on the popular opening banquet, tradeshow, panel sessions, keynote luncheons, workshops, receptions, and many associated events!

Registration opens in September

Registration opens on Monday, September 18. We'll be in touch then to make sure you can capitalize on early bird pricing.

Want to be a sponsor and/or exhibitor?

Last year's Forum sponsors and exhibitors will soon receive letters offering first-right of refusal until Friday, September 15. If you are not a returning

sponsor or exhibitor, you can be added to our waitlist and we will contact you after September 15 if options are available. [Join our waitlist](#)

Captivating panel sessions

The Forum presents an excellent opportunity to network and hear from First Nations, resource sector and government leaders on the future direction of each resource sector.



Incredible networking

The Forum brings together people from industries, communities and all levels of government to collaborate and explore ways to sustainably develop our diverse resource sectors, grow our economy and benefit communities.

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BC NATURAL RESOURCES FORUM REGIONAL DISTRICT OF BULKLEY NECHAKO

January 16-18, 2018

SAVE THE DATE!

15th Annual BC Natural Resources Forum Prince George Civic Centre

The Forum presents an excellent opportunity to network and hear from First Nations, resource sector and government leaders on the future direction of the resource sectors

Join in on the popular opening banquet, tradeshow, panel sessions, keynote luncheons, workshops, receptions, and the many associated events!

Registration opens September 18th, 2017

Last year's Sponsors and Exhibitors have First-Right of Refusal until September 15th. Contact info@bcnaturalresourcesforum.com to be added to a waitlist.



Captivating panels sessions addressing each resource sector.

Incredible networking opportunities!

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