



AGENDA

MEETING NO. 14

DECEMBER 10, 2015

P.O. BOX 820

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VISION

***“A World of Opportunities
Within Our Region”***

MISSION

***“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”***

STRATEGIC PRIORITIES 2015-2019

Now

- 1. Fair Share**
- 2. Legacy Proposal**
- 3. Work Camp Strategy**
- 4. Waste Management Strategy—Board reading/reviewing**
- 5. Internet/Cell Phone Connectivity**

Next

- 6. Diversification Strategy - (Mid-Term Timber Supply)**
- 7. Health Services**

Board Advocacy

- 8. Nechako Watershed**
- 9. Wildfire Mitigation**
- 10. CN Emergency Meeting and Exercise**

REGIONAL DISTRICT OF BULKLEY-NECHAKO

AGENDA

Thursday, December 10, 2015

<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>ELECTION OF CHAIRPERSON</u>	
	<u>ELECTION OF VICE-CHAIRPERSON</u>	
	<u>AGENDA – December 10, 2015</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
10-32	Board Meeting Minutes – November 19, 2015	Adopt
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
	<u>ADMINISTRATION REPORTS</u>	
	<u>(All grey highlighted items may be received as a block)</u>	
33-69	Corrine Swenson, Manager of Regional Economic Direction Development – Lakes Economic Development Service – Lakes District Family Enhancement Society Application	
70	Gail Chapman, CAO – RDBN 50 th Anniversary Celebration Working Group – Recommendations	Recommendation (Page 70)
71	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) – Royal Canadian Legion Branch #63 – Bulkley Valley Legion	Recommendation (Page 71)
72	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds - Electoral Area “G” (Houston Rural) - Topley Fire Hall	Recommendation (Page 72)

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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
73	Corrine Swenson, Manager of Regional Economic Development – Request for Sponsorship: Glenwood Women's Institute in Electoral Area "A" (Smithers Rural)	Recommendation (Page 73)
74	Cheryl Anderson, Manager of Administrative Services – Referendum – Lakes District Airport Contribution Local Service Establishment Amendment	Recommendation (Page 74)
75-78	Cheryl Anderson, Manager of Administrative Services – Nechako Valley Rodeo Association - Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural)	Recommendation (Page 75)
79	Hans Berndorff, Financial Administrator - Withdrawal from Emergency Preparedness Emergency Response Reserve	Recommendation (Page 79)
80-82	Deborah Jones-Middleton, Protective Services Manager – Farmed Animal GIS Study	Recommendation (Page 80)
83-89	Cheryl Anderson, Manager of Administrative Services – <i>The Regional News</i> – Winter 2015	Ratify
90-97	Deborah Jones-Middleton, Protective Services Manager – Equity Silver Mine Emergency Response Planning	Receive
98	Cheryl Anderson, Manager of Administrative Services – Topley Emergency Response Contribution Local Service Area Establishment Repeal Bylaw No. 1759, 2015	Receive
99-100	Hans Berndorff, Financial Administrator - Impact of Endako Mine Closure	Receive
101-111	Hans Berndorff, Financial Administrator - 2015 to 2019 Financial Plan Amendments	Receive
<u>ENVIRONMENTAL SERVICES REPORT</u>		
112-115	2015 Recycling Program Update and 2016 Recycling Program Contract Renewals	Recommendation (Page 115)



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<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES</u> <i>(All Directors)</i>	<u>ACTION</u>
<u>Referrals</u>		
116-122	Addition to Reserve 5373-3-607-07507 Aboriginal Affairs and Northern Development Electoral Area 'B'	Recommendation (Page 117)
123-128	Land Referral File No. 7400440 Harvey and Leena March Electoral Area 'C'	Recommendation (Page 128)
129-135	Land Referral File No. 7409810 ABC Communications Electoral Area 'F'	Recommendation (Page 130)
136-141	Land Referral File No. 0280400 Andrew Mark and Cheryl Lynn Vogt Electoral Area 'F'	Recommendation (Page 137)
142-146	Land Referral File No. 7409817 & 7409818 Jeffrey and Valerie Johnson Chad Johnson Electoral Area 'F'	Recommendation (Page 143)
147-170	Referral from Coastal GasLink Pipeline Ltd. (TransCanada) regarding Multi-use and Stockpile Sites	Recommendation (Page 148)
171-182	Referral from Prince Rupert Gas Transmission Ltd. (TransCanada) regarding Multi-use Sites 113B and 113C	Recommendation (Page 172)
<u>Memo</u>		
183	<u>Memo</u> – Maria Sandberg, Planner RE: Recent Agricultural Land Commission Decisions	Receive
184-191	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: Building Inspection Contracts	Recommendation (Page 184)
192-194	<u>Memo</u> – Maria Sandberg – Planner RE: Zoning Bylaw Review Process	Recommendation (Page 193)

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<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING</u> (All Directors)	<u>ACTION</u>
	<u>Bylaw for First and Second Reading</u>	
195-215	Rezoning Re-Application A-03-15 (Barendregt)	Recommendation (Page 197)
* 216 -	Blank Page *	
217-229	Rezoning and OCP Amendment File No. G-03-15 Bylaws 1758 Pauline Watson (HBH) Electoral Area "G"	Recommendation (Page 221)
	<u>Bylaw for Third Reading</u>	
230-237	Rezoning File No. G-02-15 Bylaw 1756 Topley Fire Protection Society Electoral Area "G"	Recommendation (Page 235)
	<u>OTHER</u> (All Directors)	
	<u>Planning Department Enquiries Report</u> (All grey highlighted items may be received as a block)	
238	For November 2015	Receive
	<u>Action List</u>	
239-240	Action List – November 2015	Receive
	<u>Building Inspector's Report</u>	
241	For November 2015	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	(All grey highlighted items may be received as a block)	
242	Village of Telkwa – Appointees of Alternative Municipal Director	Receive
243	Ministry of Health – Follow Up on UBCM Meeting	Receive

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<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
244	Ministry of Agriculture – Follow Up on UBCM Meeting	Receive
245-246	Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink – Follow Up on UBCM Meeting	Receive
247	Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment	Receive
248	Auditor General for Local Government - Audit Report on the City of Merritt	Receive
249-250	Environmental Assessment Office – Notification: Upcoming Review of Coastal GasLink Amendment Application	Receive
251-272	Nechako Watershed Roundtable Launch Follow Up and Report	Receive
273-274	Selina Robinson, MLA, Coquitlam-Maillardville - Selina's Update from Victoria	Receive
275-280	Northern Gateway CAB Sharing Table Meeting - September 23, 2015	Receive
281	North Central Local Government Association - Executive Meeting Summary – November 13 th and 14 th , 2015	Receive
282-285	B.C. Community Forest Association - November 2015 Newsletter	Receive
286-288	Small Business BC – 13 th Annual Small Business Awards – Smithers Nomination	Receive

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PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

289-296 **Union of B.C. Municipalities: Receive**

- **Policy Update: Community Paramedicine Initiative**
- **National Long-Form Census Reinstated**
- **Respectful Leadership Focus at 2016 LGLA Forum**
- **DNA Analysis Costs Shifting to Local Government**

INVITATIONS

297-298 **International Bioenergy Conference Receive**
 - June 15-17, 2016 – Prince George, B.C.

299-301 **National Aboriginal Energy and Power Receive**
Association – NAEPA Power Breakfast
 - December 15, 2015 – Vancouver, B.C.

302 **How Can the Impacts of Development be Receive**
Better Managed in the Skeena?
 - December 10, 2015 – Prince Rupert, B.C.

303-304 **2016 Agricultural & Municipal Biogas Forum: Receive**
Closing the Loop – January 28-29, 2016
 - Abbotsford, B.C.

ACTION LIST

305-306 **Action List – October, 2015 Receive**

307-312 **Action List – November, 2015 Receive**

313-315 **Action Items in Progress – Updated Receive**
December 1, 2015

FINANCIAL

316-326 **Operating Accounts Paid – November, 2015 Ratify**

Meeting No. 14
December 10, 2015

<u>PAGE NO.</u>	<u>BYLAWS</u>	<u>ACTION</u>
	<u>Bylaw for First, Second and Third Reading</u>	
327-328	<u>No. 1759 – Topley Emergency Response Contribution Local Service Area Establishment (All/Directors/Majority)</u>	1 st , 2 nd , & 3 rd Reading
	<u>Bylaw for First, Second, Third Reading and Adoption</u>	
329-334	<u>No. 1760 – RDBN Financial Plan Amendment (All/Weighted/Majority)</u>	1 st , 2 nd , 3 rd Reading & Adoption
	<u>Bylaw for Adoption</u>	
335-337	<u>No. 1754 – Smithers Rural Fire Protection Service Area Amendment (All/Directors/Majority)</u>	Adopt

READING FILE

RECEIVE ALL

- Contents listed under Separate Cover

SUPPLEMENTARY AGENDA

NEW BUSINESS

SPECIAL IN-CAMERA MEETING MOTION

In accordance with Section 90(1)(c) of the *Community Charter*, it is the opinion of the Board of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 13****Thursday, November 19, 2015**

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Luke Strimbold
Gerry Thiessen

Director Absent Darcy Repen, Village of Telkwa

Alternate Director Brad Layton, Village of Telkwa

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Jason Blackwell, Regulation Compliance Officer – arrived at 11:17 a.m., left at 11:53 a.m.
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

Media Andrea Currie, Lakes District News

CALL TO ORDER Chair Miller called the meeting to order at 10:31 a.m.

OATH OF OFFICE Gail Chapman, Chief Administrative Officer administered the Oath of Office to Brad Layton, Alternate Director, Village of Telkwa.

AGENDA & SUPPLEMENTARY AGENDA Moved by Director Benedict
Seconded by Alternate Director Layton

2015-13-1 “That the agenda of the Regional District of Bulkley-Nechako Board meeting of November 19, 2015 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting .”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**



MINUTES

Board Meeting Minutes – October 22, 2015

Moved by Director MacDougall
Seconded by Director Petersen

2015-13-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of October 22, 2015 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Minutes

Moved by Director Benedict
Seconded by Director Fisher

2015-13-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
-November 5, 2015 (Unapproved);
- Committee of the Whole Meeting Minutes
-October 8, 2015;
- Forestry Committee Meeting Minutes
-November 5, 2015 (Unapproved);
- Forestry Committee Meeting Minutes
- October 8, 2015;
- Rural Directors Committee Meeting Minutes
-November 5, 2015 (Unapproved);
- Rural Directors Committee Meeting Minutes
-October 22, 2015.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Committee Meeting Recommendations -November 5, 2015

Moved by Director Fisher
Seconded by Director Greenaway

2015-13-4

“That the Regional District of Bulkley-Nechako Board of Directors approve recommendations 1 through 8 as amended:

Committee of the Whole – November 5, 2015

Recommendation 1:

Re: Pre-Budget Planning – Staff Work Plan Additions

“That the Regional District of Bulkley-Nechako Board of Directors include the following items for consideration on staff work plans:

Administration

- o Education:
 - Teacher shortage;
 - Class sizes;
- o Transportation – Advocacy
 - Continuing to advocate;
 - Log haul changes – concern;
- o Agricultural Sector (Admin/Planning) (on work plan)
 - Sustainability;
 - Impacts of compression hay facilities;
 - Planting of trees on Agricultural Land;
 - Agricultural Sector Meetings;

ADMINISTRATION REPORTS (CONT'D)

- Health Services – Community Based;
- Parks/Roads/Docks/Recreation (on work plan)

Finance

- Highlight and colour code increases;

Protective Services

- Spill response;
- CN Rail issues;

Bylaw Enforcement (Planning)

- Review policy in regard to enforcement issues:
 - Investigate a fine structure;

Environmental Services

- Regional hub for recycling;
- Review tipping fees Construction & Demolition and general tipping fees:
 - Solid waste management plan review – tipping fee structure;
 - ODS and C&D – investigate – budget implications to revenue stream;
- Continue discussions regarding LNG development infrastructure implications:
 - Work camps.

Recommendation 2:

Re: First Nations Health Authority/B.C. Ministry of Transportation and Infrastructure-Transportation Symposium Invitation - Smithers, BC: Tuesday, November 24, 2015

"That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Directors Fisher and Newell at the First Nations Health Authority and B.C. Ministry of Transportation and Infrastructure Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015."

Forestry Committee Meeting – November 5, 2015

Recommendation 3:

Re: Write a Letter to FP Innovations

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to FP Innovations requesting further information regarding the analysis completed by FP Innovations in regard to a tandem-drive 9-axle B-train and a tri-drive 9-axle B-train."

Rural Directors Committee – November 5, 2015

Recommendation 4:

Re: Fraser Basin Council – Request for Grant in Aid – Electoral Areas "C" (Fort St. James Rural), "D" (Fraser Lake Rural) and "F" (Vanderhoof Rural)

"That the Regional District of Bulkley-Nechako Board of Directors authorize the Fraser Basin Council be given \$1,666.67 grant in aid monies from each of Electoral Areas "C" (Fort St. James Rural), "D" (Fraser Lake Rural), and "F" (Vanderhoof Rural) for the Nechako Watershed Roundtable Watershed Strategy and Launch."

ADMINISTRATION REPORTS (CONT'D)

Recommendation 5:

Re: School District No. 91 – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Regional District of Bulkley-Nechako Board of Directors authorize School District No. 91 be given \$1,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a class trip to Haida Gwaii.”

Recommendation 6:

Re: Fort St. James Secondary School Boys Soccer Team – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Regional District of Bulkley-Nechako Board of Directors authorize Fort St. James Secondary School Boys Soccer Team be given \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Kamloops, B.C.”

Recommendation 7:

Re: Southside Economic Development Association – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That the Regional District of Bulkley-Nechako Board of Directors authorize Southside Economic Development Association be given \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for its annual Halloween Party.”

Recommendation 8:

Re: Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

“That the Regional District of Bulkley-Nechako Board of Directors authorize \$275 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) be allocated for the purchase of a dump truck load of firewood for the Burns Lake Legion’s Silent Auction.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Fort St. James Seniors Helping Seniors Transportation Service Establishment – Alternative Approval Process Moved by Director Greenaway
Seconded by Director Fisher

2015-13-5

"That the alternative approval process be used to determine approval of the electors for "Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015";

Further, that for the purpose of obtaining approval for the "Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015" using the Alternative Approval Process, 121 be used as the fair determination of 10% of the total number of eligible electors within the Fort St. James Seniors Helping Seniors Transportation Service Establishment area;

Further, that the deadline for receiving elector responses for Bylaw No. 1750 be Friday, January 15, 2016;

And further, that the attached Elector Response Form be approved as the Elector Response Form for Bylaw No. 1750."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

St. Luke's on the Lake Society – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural) Moved by Director Benedict
Seconded by Director Strimbold

2015-13-6

"That the Regional District of Bulkley-Nechako Board of Directors authorize St. Luke's on the Lake Society be given \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) toward a restoration project for a new foundation and roof."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof Children's Theatre Society – Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural) Moved by Director Petersen
Seconded by Director Thiessen

2015-13-7

"That the Regional District of Bulkley-Nechako Board of Directors authorize Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Peter Pan Production in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Round Lake Rural Fire
Protection Area Service
Agreement with the Village
of Telkwa

Moved by Director Fisher
Seconded by Alternate Director Layton

2015-13-8

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's November 6, 2015 memo titled "Round Lake Rural Fire Protection Area Service Agreement with the Village of Telkwa."
2. That the Regional District of Bulkley-Nechako Board of Directors approve staff entering into the agreement with the Village of Telkwa for Round Lake fire protection service."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Southside Volunteer Fire
Department Society Revised
Agreement

Moved by Director Benedict
Seconded by Director Strimbold

2015-13-9

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's November 6, 2015 memo titled "Southside Volunteer Fire Department Society Revised Agreement."
2. That the Regional District of Bulkley-Nechako Board of Directors approve staff entering into the agreement with the Southside Volunteer Fire Department Society.
3. That by adding the Southside Volunteer Fire Department Society to the Regional District the Municipal Insurance Association Contract as an "Associate Member" any claims incurred could potentially affect the Regional District's insurance premium and deductible."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort Fraser Volunteer Fire
Department Society Revised
Agreement

Moved by Director Parker
Seconded by Director Lindstrom

2015-13-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's November 6, 2015 memo titled "Fort Fraser Volunteer Fire Department Society Revised Agreement."
2. That the Regional District of Bulkley-Nechako Board of Directors approve staff entering into the agreement with the Fort Fraser Volunteer Fire Department Society.
3. That by adding the Fort Fraser Volunteer Fire Department Society to the Regional District the Municipal Insurance Association Contract as an "Associate Member" any claims incurred could potentially affect the Regional District's insurance premium and deductible."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Baker Airport Runway
Rehabilitation Project
-Northern Development
Application – North West RAC

Moved by Director Strimbold
Seconded by Director Benedict

2015-13-11

"That the Regional District of Bulkley-Nechako Board of Directors support the Lakes District Airport Society's application to the Northern Development Initiative Trust – Economic Diversification Infrastructure in the amount of \$250,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rose Lake Community Club
-Northern Development
Application – North West RAC

Moved by Director Petersen
Seconded by Director Strimbold

2015-13-12

"That the Regional District of Bulkley-Nechako Board of Directors support the Rose Lake Community Club's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities Program in the amount of \$15,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Decker Lake Recreation
Commission-Northern
Development Application
– North West RAC

Moved by Director Strimbold
Seconded by Director Petersen

2015-13-13

"That the Regional District of Bulkley-Nechako Board of Directors support the Decker Lake Recreation Commission's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities Program in the amount of \$11,181."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Glenwood Hall Revitalization
Project-Northern Development
Application – North West RAC

Moved by Director Fisher
Seconded by Alternate Director Layton

2015-13-14

"That the Regional District of Bulkley-Nechako Board of Directors support the Glenwood Women's Institute's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities Program in the amount of \$16,578."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grassy Plains Community Hall
Association-Northern
Development Application
– North West RAC

Moved by Director Benedict
Seconded by Director Liversidge

2015-13-15

"That the Regional District of Bulkley-Nechako Board of Directors support the Grassy Plains Community Hall Association application to the Northern Development Initiative Trust – Fabulous Festivals and Events in the amount of \$2,500."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Lakes Economic Development Service – Village of Burns Lake Moved by Director Strimbold
Application for the Wet'suwet'en First Nation China Trade Mission Seconded by Alternate Director Layton

2015-13-16

"That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$3,803 of Lakes Economic Development Service funds to the Village of Burns Lake for the Wet'suwet'en First Nations China Trade Mission."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Financial Plan Guidelines

Moved by Director Benedict
Seconded by Alternate Director Layton

2015-13-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's November 10, 2015 memo titled "Financial Plan Guidelines."
2. That the Regional District of Bulkley-Nechako Board of Directors approve Financial Plan Guidelines dated October 22, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Miller brought forward for discussion the opportunity to have a budget information session with Hans Berndorff, Financial Administrator to provide information regarding the RDBN Budget process and the differences between municipal and Regional District budgets. Director Thiessen noted that there has been a desire expressed by members of the Regional Board to have a Finance Committee. He explained that the participation of the entire Regional Board during budget discussions is beneficial. Having an information session will provide an opportunity for those that wish to delve deeper into the RDBN budgeting process can do so.

Discussion took place regarding the ability to bring suggestions from the information session forward to the Regional Board for consideration. The timeline in which to have a budget information session was discussed.

Individual Directors meeting with Mr. Berndorff was brought forward. Chair Miller indicated that it is important to continue individual meetings or to contact Mr. Berndorff at any time.

Director Thiessen spoke of the importance of having a variety of options to discuss the budget process to provide a better understanding and to make the process more efficient. Having a clearer understanding of the complexities of the RDBN budget allows for clearer decision making. Alternate Director Layton noted the importance of being able to understand the RDBN budget process in order to be able to explain the process to municipal councils and residents.

Discussion took place regarding the information session being scheduled prior to the January, 2016 RDBN Committee of the Whole meeting.

ADMINISTRATION REPORTS (CONT'D)

Chinook Community Forest
Start-up Costs

Moved by Director Benedict
Seconded by Director Strimbold

2015-13-18

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's November 10, 2015 memo titled "Chinook Community Forest Start-up Costs."
2. That the Regional District of Bulkley-Nechako Board of Directors approve the use of up to \$25,000 in electoral area grant in aid funds from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)."

Opposed: Director Greenaway CARRIED

(All/Directors/Majority)

Chinook Comfor Limited
Articles of Incorporation

Moved by Director Benedict
Seconded by Director Strimbold

2015-13-19

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's November 12, 2015 memo titled "Chinook Comfor Limited Articles of Incorporation."
2. Whereas the Regional District of Bulkley-Nechako intends to be a shareholder in a community forest corporation and has sought approval from the Inspector of Municipalities for the incorporation of the proposed Chinook Comfor Limited,

Therefore be it resolved that should the Inspector of Municipalities approve the Articles of Incorporation for the proposed Chinook Comfor Limited, the Board of the Regional District of Bulkley-Nechako approves for execution by its authorized signatories the Chinook Comfor Limited Articles of Incorporation for registration with the Registrar of Companies in accordance with the *Business Corporation Act. (BC)*."

Opposed: Director Greenaway CARRIED

(All/Directors/Majority)

Regional Board Appointment
-2015 Executive Committee

Moved by Director Greenaway
Seconded by Director Strimbold

2015-13-20

"That the Regional District of Bulkley-Nechako Board of Directors ratify the appointment of Director Mark Fisher to the 2015 Executive Committee."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Reports

Moved by Director MacDougall
Seconded by Director Brien

2015-13-21

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administrative Reports:

- Financial Administrator's November 9, 2015 memo titled "Burns Lake Airport Resurfacing";
- Financial Administrator's November 9, 2015 memo titled "Quarterly Financial Report – September 30, 2015";

ADMINISTRATION REPORTS (CONT'D)

- Manager of Regional Economic Development's November 4, 2015 memo titled "Regional Tourism Working Group Meeting Summary";
- Protective Services Manager's November 9, 2015 memos titled "Monthly 9-1-1 Call Report – September 2015; and Monthly 9-1-1 Call Report - October 2015";
- Chief Election Officer's Official Voting Results – Topley Rural Fire Protection Service Establishment Bylaw No. 1743, 2015 and Topley Rural Fire Protection Loan Authorization Bylaw No. 1744, 2015;
- Chief Election Officer's Official Voting Results – Topley Road Rescue and Medical First Responders Service Establishment Bylaw No. 1745, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Draft Guiding Principles

Moved by Director Bachrach
Seconded by Director Brien

2015-13-22

"That the Regional District of Bulkley-Nechako Board of Directors adopt the following as its guiding principles:

"We, the Board of Directors, recognize that the physical health of its citizens, much of the economic activity in the RDBN, and efficient delivery of public services are all dependent on a well-managed, vibrant, and healthy environment. As such, we welcome partnerships with industry, business, visitors, and citizens that are focused on reducing the impact of all types of activity on human health, as well as the natural environment on which we depend. Furthermore, it is the expectation of the RDBN that all types of activities in the district will be done in a way that helps communities meet the provincial air quality guidelines, does not place extra cost on residential taxpayers to increase (commercial or industrial) waste management capacity, and that it pro-actively mitigates and compensates for negative impacts on individuals' health, home and community caused by regular operations and emergency situations. We welcome industry, business, visitors, and residents who are aware and responsive to the challenges and impacts of their activities on the physical and economic health of the region. We encourage and are committed to partnerships that enhance the region and help it remain a healthy and diverse place to live, work, and play".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Referrals

Municipal (Smithers) Rezoning & OCP Amendment Bylaws No. 1782 and 1783 West Fraser Mills Ltd. Electoral Area "A" Moved by Director Fisher
Seconded by Alternate Director Layton

2015-13-23

1. "That the Regional District of Bulkley-Nechako Board of Directors request that the Town of Smithers consider holding a public meeting once the details of the OCP amendment and rezoning applications are developed to allow residents the opportunity to comment.
2. That the Regional District of Bulkley-Nechako Board of Directors recommend that the applications involve:
 - a. the development of a new zone which allows the uses proposed by the applicant, with the exception of wood grinding or chipping, and
 - b. the registration of a Section 219 Covenant on title of the subject properties that requires the maintenance of a 100 metre treed buffer along the Regional District Boundary."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the benefits of a public information session. The 100 metre treed buffer and the development of fire smart areas was also discussed.

ALR APPLICATION

**Application No. 1185
7561466 Canada Inc (HBH),
Subdivision within the ALR
Electoral Area "A"** Moved by Director Fisher
Seconded by Director Bachrach

2015-13-24

"That Agricultural Land Reserve Subdivision Application No. 1185 (7561466 Canada Inc./HBH Land Surveying Inc.) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO

**Pacific Trails Pipeline
Environmental Assessment
Certificate Amendment** Moved by Director Newell
Seconded by Director Greenaway

2015-13-25

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter attached to the staff report dated November 10th, 2015 to Chevron Canada Limited."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS FOR FIRST AND SECOND READINGS

Rezoning File No. A-03-15 Moved by Director Fisher
Bylaw 1755 Richard and Allita Seconded by Alternate Director Layton
Barendregt, Electoral Area "A"

2015-13-26

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be given first and second reading and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "A".
3. And that prior to consideration of adoption of Bylaw No. 1755, 2015 the following conditions are met:
 - a. The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.
 - b. The applicant upgrades the sewage system as necessary, recommended by the engineer, to accommodate the additional workshop residence, in accordance with Northern Health regulations."

Moved by Director Bachrach
Seconded by Director Liversidge

2015-13-27

"That the Regional District of Bulkley-Nechako Board of Directors defer Motion 2015-13-26 until staff have an opportunity to speak with the property owner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Moved by Director Bachrach
Seconded by Director Thiessen

2015-13-28

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to inform Rezoning File No. A-03-15 applicant (Richard and Allita Barendregt) of the Regional Board's concerns regarding the lack of a Section 219 Covenant on title of the property which restricts the future reinstallation of a kitchen, toilet, and bath or shower facilities in the area above the garage on the said property."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS FOR FIRST AND SECOND READINGS (CONT'D)

Rezoning File No. G-02-15
Bylaw 1756 Topley Fire
Department, Electoral Area "G"

Moved by Director Newell
Seconded by Director Brien

2015-13-29

1. That the Regional District of Bulkley-Nechako Board of Directors consider the applicant's request to waive the \$700.00 application fee pursuant to Section 5.2 of "Development Procedures Bylaw No. 1422, 2007."
2. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015" be given first and second reading this 19th day of November, 2015 and subsequently be taken to public hearing.
3. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "G".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAW FOR ADOPTION

Rezoning File No. E-01-14
Bylaw 1730 Housing
Agreement Bylaw No 1753
Southside Seniors Housing
Society Inc. No. S-51984
(Hoesing), Electoral Area "E"

Moved by Director Benedict
Seconded by Director Greenaway

2015-13-30

"That the Regional District of Bulkley-Nechako Housing Agreement (Southside Seniors – 2411 Hospital Road) Bylaw No. 1753, 2015 be given first, second, third reading, and adoption this 19th day of November, 2015."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning File No. E-01-14
Bylaw 1730 Housing
Agreement Bylaw No 1753
Southside Seniors Housing
Society Inc. No. S-51984
(Hoesing), Electoral Area "E"

Moved by Director Benedict
Seconded by Director Greenaway

2015-13-31

"That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1730, 2015" be adopted this 19th day of November, 2015."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO

**Amendment of Covenant
Document CA1963381**

Moved by Director Fisher
Seconded by Alternate Director Layton

2015-13-32

"That the Regional District of Bulkley-Nechako Board of Directors approve the proposed amendments to Covenant No. CA1963381, as approved in 2014, including the 3rd geotechnical report prepared by Ryzuk Geotechnical on Sept 22, 2015, and authorize the Board Chair to sign the covenant amendment document."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

BYLAW ENFORCEMENT (All Directors)

Chair Miller called for comments from the gallery.

**Enforcement File 2012-G-01
& 2015-G-01 – 15944 &
15806 Balsam Road, Electoral
Area "G"**

Moved by Director Newell
Seconded by Director Fisher

2015-13-33

"That the Regional District of Bulkley-Nechako Board of Directors, pursuant to "Regional District of Bulkley-Nechako Unsightly Premises Bylaw No. 1649, 2012" (the Bylaw) hereby resolves that:

1. The storage, collection and accumulation of Filth, Discarded Materials and Rubbish on the subject property, legally described as (Lot 1, District Lot 5202, Range 5, Coast District Plan 9925) (15944 Balsam Road), is in contravention of the Bylaw.
2. The owners and occupiers of the subject property have allowed the subject property to become unsightly in contravention of the Bylaw.
3. The owners and occupiers of the subject property be notified to:
 - a. Clear from the subject property any Automobile Wreck or any Derelict Motor Vehicles in excess of two (2).
 - b. Remove from the subject property all accumulations of Filth, Discarded Materials, and Rubbish.
 - c. Remove from the subject property all unsightly materials and conditions.
4. AND BE IT FURTHER RESOLVED that the Bylaw Enforcement Officer of the Regional District of Bulkley-Nechako BE AND IS HEREBY AUTHORIZED, in default of such removal or remedial measures being undertaken by the owners or occupiers by July 30th, 2016 to carry out or have such work carried out and the expense charged to the owners or occupiers. If unpaid on December 31st in the year in which the work is done, the expenses shall be added to and form part of the taxes payable on that real property as taxes in arrears."

BYLAW ENFORCEMENT (All Directors) (CONT'D)

5. That the Regional District of Bulkley-Nechako Board of Directors direct staff to monitor the land use at 15806 Balsam Road and report to the Board if an illegal use of the property occurs."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER

**Planning Department
Reports & Correspondence**

Moved by Alternate Director Layton
Seconded by Director Fisher

2015-13-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department reports:

REPORTS

- Enquiries Report - October, 2015;
- Planning Department Action List –October, 2015;
- Minutes: Advisory Planning Commission Area "G" RE: November 2, 2015;
- Building Inspector's Reports
- October, 2015;

CORRESPONDENCE:

- Coastal GasLink Pipelines Project RE: Project Activity Update #34 – October-November, 2015;
- TransCanada Pipelines Ltd. RE: Coastal GasLink Pipeline Project Socio-Economic Effects Management Plan – October 21, 2015;
- TransCanada Corporation RE: Prince Rupert Gas Transmission Project Mt. Milligan Route Alternative and Witter Lake Compressor Station Amendment November 3, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Endako Mine

Director Lindstrom mentioned that Endako Mine has officially shutdown and has moved equipment to other locations. They have also applied to BC Assessment for a reduction in taxes.

Remembrance Day Ceremony

Director Parker participated in the Remembrance Day Ceremony as Director for Electoral Area "D" (Fraser Lake Rural). He noted the large number of people in attendance.

Vanderhoof Pool Fund Raising

Director Thiessen noted that through contributions from community residents and small businesses the Vanderhoof Pool fundraising group has raised well over \$300,000 to date.

**Economic Development
Officer Leaving Fort St. James**

Director MacDougall reported that the District of Fort St. James Economic Development Officer has accepted a job with the Ministry of Jobs, Tourism and Skills Training and would be leaving the community to work in the Cariboo region. He mentioned that she will be missed.

**Meeting with Summit Camps
Electoral Area "A" (Smithers
Rural)**

Director Fisher spoke of meeting with the owner of Summit Camps and the possibility of Summit Camps being involved in the building of the LNG Pipeline work camps.

VERBAL REPORTS (CONT'D)

Northwest Invasive Plant Council Meeting

Director Fisher attended the Northwest Invasive Plant Council Meeting and mentioned that NWIPC is a great resource to have in the region.

Discussion between LNG Proponents and Local Sawmills

Director Brienen reported that he had spoken with Canfor sawmill in Houston and they have had discussions with LNG Proponents regarding the utilization of fibre from the right of way clearing. They have taken some of the fibre and will continue to investigate taking the marketable fibre. The pellet plants take wood waste from the local mills in order to be economically feasible.

Topley Rural Fire Protection Service and Topley Rural Road Rescue and Medical First Responders Service Referenda

Director Newell mentioned the referenda held on November 7, 2015 for the Topley Rural Fire Protection Service and the Topley Rural Road Rescue and Medical First Responders Service and both referendums received consent of the voters.

Village of Telkwa – Completing Community Wildfire Protection Plan (CWPP)

Alternate Director Layton commented that the Village of Telkwa is completing its Community Wildfire Protection Plan (CWPP) initiative and will be moving forward with maintenance in the future.

Wildfire Mitigation Grant Funding

Alternate Director Layton noted that there is an opportunity for a \$10,000 grant for community wildfire mitigation. The application has to be submitted by November 30, 2015.

Chair Miller –Update

Chair Miller had discussions and meetings with the following:

Northwest Resource Benefits Alliance (NWRBA)

- What is currently being done;
- What is happening;
- Commitment has been made to meet with mining, forestry and other sectors;
- Discussions taking place with Mining Association of B.C.;
- Current recognition and stance of the provincial government;
- Provincial strategy is not yet in place;
- NWRBA next steps;
- NWRBA action plan;
- Continue to try to meet with industry;
- More outreach to First Nations and the general public;
- Investigating a distribution model if funding is received;
- Building plan B;
- Province has requested more information regarding infrastructure gaps;
- Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development will be in Terrace and meeting with the NWRBA Chair;
- Possible meeting in January, 2016 including Chief Administrative Officer's;
- Possible NWRBA Group meeting in January, 2016:
 - Possibly via conference call.

VERBAL REPORTS (CONT'D)

Omineca Beetle Action Coalition (OBAC)

- Met with the Honourable Shirley Bond, Minister of Jobs, Tourism, and Skills Training and Minister Responsible for Labour:
 - Discussed Extension of funding for OBAC;
- Transportation;
- Education.

North Central Local Government Association

- Forestry Policy Paper completed by OBAC.

Chair Miller also noted that he along with the Village of Burns Lake, and Director Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural) have met to develop an Economic Development strategy.

Receipt of Verbal Reports

Moved by Director MacDougall
Seconded by Director Strimbold

2015-13-35

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for Lunch at 12:07 p.m.

Reconvened at 12:40 p.m.

ADMINISTRATION CORRESPONDENCE

Fire Prevention Officers Association of B.C. Conference Magazine – Request for Support

Moved by Director Strimbold
Seconded by Director Lindstrom

2015-13-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the Fire Prevention Officers Association of B.C. Conference Magazine – Request for Support."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Correspondence

Moved by Director MacDougall
Seconded by Director Thiessen

2015-13-37

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Town of Smithers – Appointment to the Regional District of Bulkley-Nechako Board of Directors;
- Town of Smithers – Re-use Shed at the Smithers/Telkwa Waste Transfer Station;
- Ministry of Environment – Follow Up on Meeting at 2015 UBCM Convention;
- Office of the Chief Information Officer, Network BC – Meeting with Network BC at UBCM;
- Fraser Lake Festival of the Arts Committee - Thank You for Support;
- Lakes District Art Council – Thank you for Support;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Canadian Postmasters and Assistants Association – Manson Creek Post Office;
- Auditor General for Local Government - B.C.'s New Auditor General;
- The Kordyban Lodge: A Report on Your Gift;
- Clean Energy Canada – Canada Can Lead on Climate and Clean Energy with New Liberal Government;
- Coastal GasLink Connector – October 2015;
- Prince Rupert Gas Transmission – News Release - PRGT Receives BC Oil and Gas Commission Permits;
- The College of Family Physicians of Canada - Canada's 'Top Docs' Recognized for Outstanding Contributions to Patients, Communities and Advancing Family Medicine;
- Federation of Canadian Municipalities - Federal Election;
- Nechako-Kitimaat Development Fund Society - NKDF Approves Funding for Two New Projects;
- Resource Works – Justin Trudeau's Agenda for Natural Resources;
- Union of B.C. Municipalities
 - Funding & Resources Update
 - Register for RBC Sports Day
 - 2015 Federal Election Results."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Roundup 2016
– January 25-28, 2016
- Vancouver, B.C.

Director Newell spoke to changing the Board Members' Attendance at Events Policy.

Invitations

Moved by Alternate Director Layton
Seconded by Director Liversidge

2015-13-38

"That the Regional District of Bulkley-Nechako Board of Directors receive the following invitations:

- LGLA Leadership Forum: Feb. 3-5, 2016 - Richmond, B.C.;
- Electoral Area Directors Forum – February 2-3, 2016
– Richmond, B.C.;
- Spill Response Forum – November 20, 2015 - Vancouver, B.C.;
- Freedom of Information Webinar – November 25, 2015;
- 12th Annual Dr. Bob Ewert Memorial Lecture and Dinner
– April 2, 2015 – Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-October, 2015

Moved by Director MacDougall
Seconded by Director Petersen

2015-13-39

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid October, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS

Bylaws for First, Second and Third Reading

**No. 1751– Lakes District
Airport Contribution Local
Service Establishment
Amendment**

Moved by Director Strimbold
Seconded by Director Benedict

2015-13-40

"That "Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015" be given first, second and third reading this 19th day of November, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**No. 1752 – Lakes District
Airport Loan Authorization**

Moved by Director Strimbold
Seconded by Director Benedict

2015-13-41

"That "Lakes District Airport Loan Authorization Bylaw No. 1752, 2015" be given first, second and third reading this 19th day of November, 2015."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

**No. 1754 – Smithers Rural Fire
Protection Service Area
Amendment**

Moved by Director Bachrach
Seconded by Director Fisher

2015-13-42

"That "Smithers Rural Fire Protection Service Area Amendment Bylaw No. 1754, 2015" be given first, second and third reading this 19th day of November, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS FOR ADOPTION

**No. 1743 – Topley Rural Fire
Protection Service
Establishment**

Moved by Director Newell
Seconded by Alternate Director Layton

2015-13-43

"That "Topley Rural Fire Protection Service Area Establishment Bylaw No. 1743, 2015" be adopted this 19th day of November, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**No. 1744 – Topley Rural Fire
Protection Loan Authorization**

Moved by Director Newell
Seconded by Alternate Director Layton

2015-13-44

"That "Topley Rural Fire Protection Loan Authorization Bylaw No. 1744, 2015" be adopted this 19th day of November, 2015."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

BYLAWS FOR ADOPTION (CONT'D)

No. 1745 – Topley Rural Road Rescue and Medical First Responders Service Establishment Moved by Director Newell
Seconded by Alternate Director Layton

2015-13-45

"That "Topley Rural Road Rescue and Medical First Responders Service Establishment Bylaw No. 1745, 2015" be adopted this 19th day of November, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1749 – Vanderhoof Rural Fire Protection Service Area Boundary Amendment Moved by Director Petersen
Seconded by Director Thiessen

2015-13-46

"That "Vanderhoof Rural Fire Protection Service Area Boundary Amendment Bylaw No. 1749, 2015" be adopted this 19th day of November, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director MacDougall
Seconded by Director Fisher

2015-13-47

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

- International Bioenergy Conference & Exhibition – June 15-17, 2015 Prince George, B.C. Call for presenters!;
- National Aboriginal Energy and Power Association – NAEP Power Breakfast Series – Speaker Shane Gottfriedson Terminal City Club, Vancouver, B.C.;

CORRESPONDENCE:

- BC Chamber of Commerce – Public Affairs Update:
 - November 9, 2015 – Premier Clark Signs Climate Agreement on China Trade Mission; BC MPs in Cabinet and their Priorities
 - October 26th – Western Premiers Optimistic After Election of PM Trudeau
 - October 19th – Tight Three-way Race in Battleground BC
 - October 5th – Trans-Pacific Partnership Agreement Reached;
- BC Healthy Communities – BCHC November eNews;
- BC Ministry of Energy & Mines – Community Energy Leadership Program Call for Applications 2016/2017;
- Canada Research Connections – Vote for Your Climate Future 2050;
- Canfor News Releases: October 28, 2015 – Canfor Reports Results for Third Quarter of 2016;
- Clean Energy Canada – Clean Energy Review:
 - November 9, 2015 – Right Here, Right Now

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- November 2, 2015 – No Big Deal... Just 900,000 New Jobs
- October 26, 2015 – Dear Prime Minister: Start Here
- October 21, 2015 – Canada can Lead on Climate and Clean Energy with New Liberal Government
- October 19, 2015 – Where the Federal Parties Stand on Clean Energy and Climate Solutions
- October 19, 2015 – Clean Energy on the Ballot
- October 5, 2015 – The King's Speech;
- Federation of Canadian Municipalities - FCM News Week of:
 - October 16, 2015
 - October 9, 2015
 - October 2, 2015;
- Federation of Canadian Municipalities – FCM and the New Federal Cabinet;
- Federation of Canadian Municipalities: President's Corner Update – October 2015;
- Federation of Canadian Municipalities – New Report on Seniors and Housing;
- Geoscience BC News Release:
 - November 4, 2015 – New Information for Gold Explorers in Southeastern British Columbia
 - October 20, 2015 - Rapid Surface Water analysis for Mineral Exploration
 - October 8, 2015 - Celebrating a Decade of Independent Earth Science for BC;
- Heart and Stroke Foundation – Action Required: Update from the Heart and Stroke Foundation;
- Kitimat LNG Community News Summer/Fall 2015;
- Ministry of Forests, Lands and Natural Resource Operations
 - Update from the Minister October 2015;
- The Nature Trust of British Columbia – Gifts to Nature and Upcoming Events!;
- Nechako Reservoir Update - Flow Facts:
 - November 11, 2015
 - November 4, 2015
 - October 21, 2015
 - October 7, 2015;
- North Central Local Government Association – Stepping up Seniors' Care;
- Northern BC Tourism Association – Northern BC Tourism Wins Innovation Award;
- Northern BC Tourism Association – Northern BC Tourism Wins Tourism Impact Award;
- Northern BC Tourism – DBC Strategy & Marketing Plan Update;
- Northern Health – BC Seniors' Fall Prevention Awareness Week November 2-8, 2015;
- Northern Health – Workplace Health and Safety Programs Front and Center at Northern Health Board Meeting;
- Northern Health – Northern Health Marks Canadian Patient Safety Week;
- Northern Health – New Seniors' Health Action Plan to Guide Northern Health for Next Five Years;
- Northern Health – Healthier Northern Communities ebrief:
 - October 15, 2015;
- Northern Health – Getting Inked? Make Sure it is from an Approved Tattoo Service;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

-Resource Works:

- November 10, 2015 Making Their Mark in the Energy Sector
- November 6, 2015 – Leading Edge Women of Industry -
- November 5, 2015 - Busting Myths, Connecting BC & Hunting Fugitive Emissions
- October 22, 2015 - BC Resources and First Nations
- October 15, 2015 - Resources and the Election;
- Seniors BC – e-Newsletter October 2015;
- Smithers Exploration Group – SEG November 2015 Enews Update;
- Union of British Columbia Municipalities – Policy Update: Poverty Reduction.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Federal Gas Tax Funds
– Electoral Area “F”
(Vanderhoof Rural) – Nechako
Valley Sporting Association

Moved by Director Petersen
Seconded by Director Greenaway

2015-13-48

“That the Regional District of Bulkley-Nechako Board of Directors authorize the change in scope of the Nechako Valley Sporting Association’s Ski Trail Lighting Project and allow the Nechako Valley Sporting Association to access \$3,355.80 of the project contingency.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES *(All Directors)*

Correspondence

John Stevenson, Regional
Agrologist RE: ALR
Application No. 1185

Moved by Director Benedict
Seconded by Director Fisher

2015-13-49

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from John Stevenson, Regional Agrologist regarding ALR Application No. 1185.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING *(All Directors)*

Memo

RE: Zoning Bylaw
Review

Moved by Director Petersen
Seconded by Director MacDougall

2015-13-50

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planner’s November 17, 2015 memo titled “Zoning Bylaw Review” and provide feedback to staff on the proposed draft bylaw.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER (All Directors)

APC Minutes

Minutes: Advisory Planning
Commission Area "A"
RE: November 9, 2015

Moved by Director Fisher
Seconded by Alternate Director Layton

2015-13-51

"That the Regional District of Bulkey-Nechako Board of Directors receive the minutes from the Advisory Planning Commission Area "A" for November 9, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SPECIAL IN-CAMERA
MEETING**

Moved by Director Brienon
Seconded by Director Greenaway

2015-13-52

"In accordance with Section 90 (1)(g) of the *Community Charter*, it is the opinion of the Board of the Regional District of Bulkey-Nechako that matters pertaining to litigation or potential litigation or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Petersen

2015-13-53

"That the meeting be adjourned at 1:00 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant



**Regional District of Bulkley-Nechako
Board of Directors
December 10, 2015**

To: Chair Miller and the Board of Directors
From: Corrine Swenson, Manager of Regional Economic Development
Date: December 2, 2015
Regarding: Lakes Economic Development Service – Lakes District Family
Enhancement Society Application

The Lakes District Family Enhancement Society is requesting that Lakes Economic Development Service (LEDS) contribute \$10,000 for the development of a project plan for the Rural Centre of Excellence in Post-Secondary Education in Burns Lake.

For more information on the proposal please see the attached application and supporting documentation.

Directors Miller and Strimbold are supportive of the Lakes District Family Enhancement Society accessing a grant of \$10,000 from the Lakes Economic Development Service for this initiative.

RECOMMENDATION:	(All/Directors/Majority)
Direction.	

REGIONAL DISTRICT OF BULKLEY-NECHAKO
LAKES DISTRICT ECONOMIC DEVELOPMENT

APPLICATION FOR FUNDING SUBMITTED BY:

Applicant Name: Lakes District Family Enhancement Society
PO Box 5000, Burns Lake, BC V0J 1E0

E-mail Address: bernicemagee45@gmail.com

Contact(s): Bernice Magee 250-692-7081
Cathy Ashurst 250-692-9430

APPLICATION SUMMARY

Develop a detailed project plan for the Rural Centre of Excellence in Post Secondary Education in Burns Lake

Amount of Grant Requested \$10,000

BACKGROUND

The Lakes District Family Enhancement Society oversees the Food bank and is closely linked to the contracts that CNC currently operates as a hub model for families in our community. These integrated services are funded by both provincial and federal partners, and include:

- *Healthy Babies Brighter Future (FASD Prevention Program);*
- *Licensed Daycare – 33 children (Includes strategies for children with special needs);*
- *CDBC (Complex Developmental & Behavioural Conditions) – Diagnosis;*
- *Early Intervention Program –Occupational, Speech, and Physical Therapy;*
- *Family Centered Programs – parental support for children at risk (i.e. prevention of children being removed from their families to enter care) ; and*
- *Kid's Edge – 0-6 capacity development for children with special needs (including FASD).*

These programs, provided in a breakthrough hub model, have had an immeasurable positive impact on the wellbeing of our local residents and reach an extremely vulnerable population. In fact, this set of programs has been used as a pilot project by MCFD to create and refine intervention and treatment programs for marginalized families and those impacted by FASD. The ability to provide all of these programs in one place has increased the efficacy of the initiative dramatically.

DELIVERABLES

Funding is being requested to address the first stages in bringing a Rural Centre of Excellence in Post-Secondary Education to Burns Lake; specifically, community engagement and development of a detailed project plan. The Centre of Excellence concept has been identified as the best way to mitigate the significant adverse economic, social and educational impacts associated with recent and proposed funding and program cuts at the Burns Lake campus of the College of New Caledonia (CNC). The Centre, which will blend post-secondary education with services for families in an innovative community hub model, will retain crucial programs and professionals in the community, and bring new jobs to the region.

A Project Planner and an Assistant Project Planner will be hired to develop the Plan. Project activities will consist of:

- *Extensive community engagement to develop the concept of the Centre through a*

community-driven process

- Development of partnerships and stakeholder support
- Research into best practices for service delivery and governance
- Preparation of a detailed budget and work plans
- Submission of a final plan to the Province for consideration as a Pilot.

COMMUNITY AND ECONOMIC BENEFITS

A recently commissioned Socio-Economic Impact Assessment (attached) found that the Lakes District will experience the loss of 88 direct and indirect jobs over the next two years and a corresponding decline of \$3.7 million annually in employment income as a result of the cuts at CNC. In addition, the number of students able to obtain education and training at the college will drop dramatically (from 354 FTEs in 2012/13 to an estimated 81 FTEs in 2016/17), which will have an adverse impact on the local labour market. Many of the programs that will be discontinued as of April 2016 provide crucial social and health services to children and families. Action is required to prevent the loss of the valuable professionals who work in these programs. A model for the Centre will be developed through community engagement combined with research into best practices. This model will be captured in a Plan that will be the first step in bringing the Centre to the region as a pilot project. The Centre will prevent the loss of jobs and employment income noted above (which account for 5.3% of the service-producing labour force in Burns Lake and 3.4% of the total employment income in the region). Ensuring that residents can continue to obtain training in the region will maintain the local labour pool; retain revenues from employee training within the local economy; and meet the needs of local First Nations for targeted training with holistic supports provided close to home. The Centre will offer well-paying positions that will attract professionals and their families to the region. Ultimately, the Centre will not only mitigate the losses resulting from recent cuts at the College - it will create additional social and economic diversity and stability in the region.

BUDGET

Please see attached.

OTHER FUNDING REQUESTS:

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
NDIT	\$100,000			X
NKDF	\$20,000			X
Comfor Management Services Ltd.	\$20,000	X		
LEDS	\$10,000			X
VILLAGE	\$20,000	X		
School District 91	\$12,600			X
Industry	\$5,000 each			X
RDBN Area E and G	\$5,000 each			X

Budget

Lakes District Post Secondary Education Pilot Project Feasibility Study					
Item	Cost	Source (Estimate or Quote)	Funding Organization	Amount	Status (In-Kind, Confirmed, Pending)
Contract Wages					
Project Lead	\$127,400	(\$70/hr x 35 hrs/wk x 52 wks)	Burns Lake Community Forest	\$20,000	confirmed
Project Support	\$39,000	(\$30/hr x 25 hrs/wk x 52 wks)	NDIT	\$100,000	Pending
			NKDF	\$20,000	Pending
			Regional District Area E and G	\$10,000	Pending
			Lakes Economic Development Function – VBL/RDBN Area B	\$10,000	Pending
Administration	17,900	(10% of the total)	Village of Burns Lake	\$20,000	confirmed
			Other	\$4,846	Pending
Subtotal	\$184,300			\$184,846	
Other Costs					
Office Rental	\$4,800	\$400/month	School District 91	\$4,800	Pending In-kind
Phones	\$1,800	2 Phones @ \$75/month	School District 91	\$1,800	Pending In-kind
Computer	\$1,200	2 Stations @ \$50/month	School District 91	\$1,200	Pending In-kind
Travel	\$1,500	ave 250 km/month at 0.5 per km	School District 91	\$1,500	Pending
Food	\$300	6 Community Meetings @ \$50/meeting	School District 91	\$300	Pending
Postage and Printing	\$3,000	\$250/month	School District 91	\$3,000	Pending In-kind
Subtotal	\$12,600			\$12,600	
Subtotal	\$196,900				
GST	546	(\$7,800 GST taxable)			
Total costs incl. GST	\$197,446		Total Funding	\$197,446	

Funding and Programming Reductions at College of New Caledonia, Lakes District Campus (CNC Lakes)

Campus and Community Profile

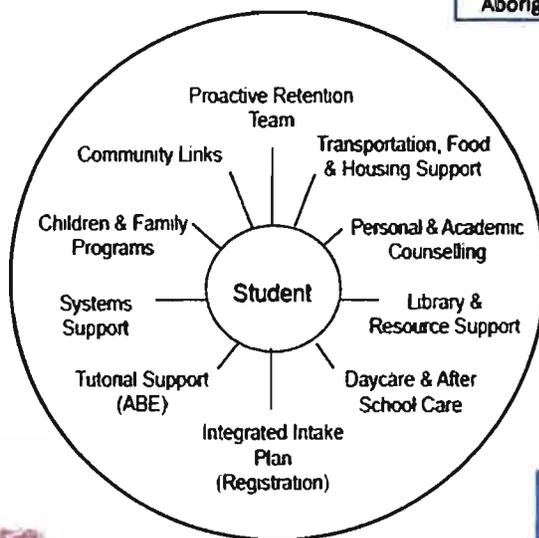
The Lakes District Campus of the College of New Caledonia (CNC Lakes) has been providing community-driven education and social programs to the Lakes District region in north-central British Columbia for nearly 40 years.

An innovative community-driven model that provides wrap-around supports has ensured student success.

College restructuring is threatening the sustainability of this vibrant community hub.



Hub Model



Student Success

Table 1: Lakes District Social Profile ^{1,6}

Demographics	Lakes District (HLA 55)	British Columbia
Average Family Income (2010)	\$62,845	\$78,580
Low-income individuals (2010)	27%	16%
Unemployment Rate (2011)	12%	8%
No Post-Secondary (2011)	56%	35%
Population Under Age 25 (2015)	26%	20%
Aboriginal Population (2006)	28%	5%

Table 3: Full Time Equivalency, 2009/10-2013/14 ²

Campus	FTE (5 Year Average)	FTE/1000 Pop
Burns Lake	372	47
Nechako/Fort St. James	223	14
Mackenzie	110	27
Quesnel	313	14
Prince George	2781	32

Table 4: Aboriginal Student Outcomes 2006 ³

Program	Outcome for Aboriginal Students
Home Support Resident Care	81% received certification
Office Worker Preparation	92% received certification
Aboriginal Teacher Assistant	78% received certification
Forest Equipment Operator	85% employed or in further training
Social Service Worker	95% course completion
Early Childhood Education	70% found employment in ECE field

Table 5: Healthier Babies Brighter Futures Program Outcomes 2013 ⁴

Measure at Intake	Measure after One Program Year
72% living in unstable housing	34% living in unstable housing
78% misusing substances	72% abstain or decrease substance use
0 % using reliable birth control	54% utilizing reliable birth control
88% lack food security	73% increased food security
72% experiencing domestic violence	47% experiencing domestic violence
0% accessing child development services	67% accessing child development services

Guiding Principles

- Equality Based
- Encouraging
- Interdependent
- Learner Centered
- Community Based
- Accountable
- Competitive and Innovative
- Comfortable and Healthy

Impacts of Proposed Changes

Figure 1: FTEs by Program Area, 2012/13–2016/17⁵

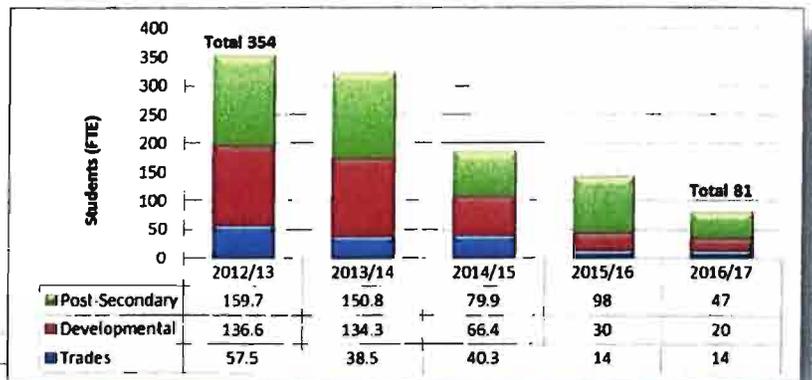


Figure 2: Enrollments, 2012/13–2016/17⁵

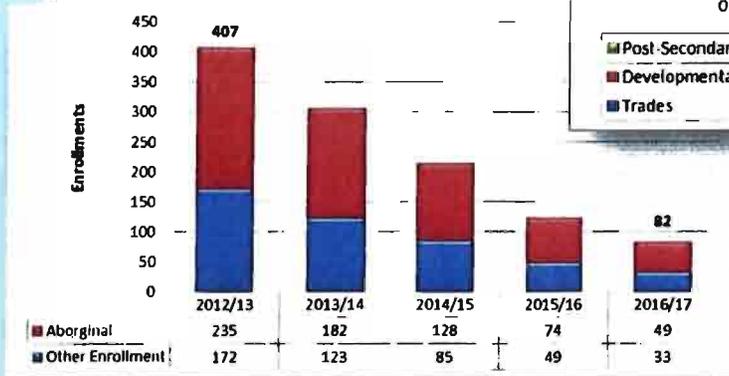


Table 6: Lost Community Income, 2012/13 - 2016/17⁶

Employment Type	Income Lost
Direct Employment Income	-\$2.91M
Indirect and Induced Employment Income	-\$0.75M
Total Employment Income	-\$3.7M
Percent of Total Regional Employment Income	3.4%

Figure 3: CNC Lakes Change in Employment, 2012/13–2016/17⁵

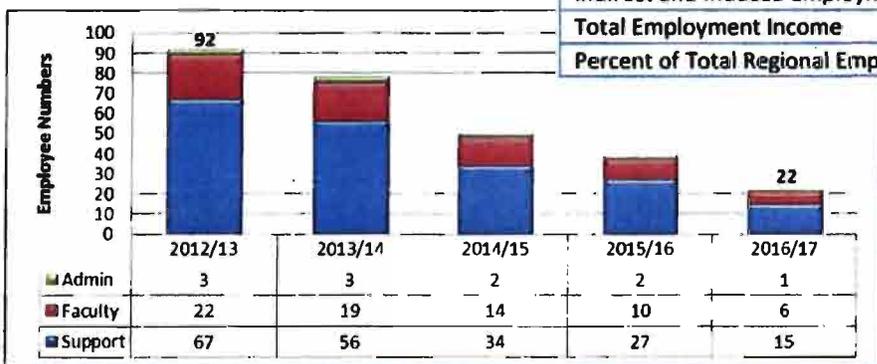
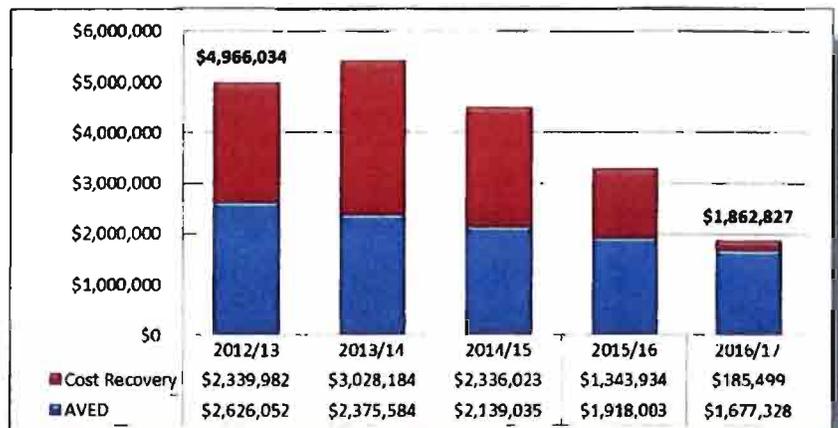


Figure 4: CNC Lakes Budget, 2012/13–2016/17⁵



Sources

1. Northern Health. Burns Lake Health Profile, 2014
2. CNC Planning and Institutional Research. 5-Year Trend by Campus
3. Lake Babine Nation, CNC Lake. Aboriginal Community and College Partnerships
4. CNC Lakes. HBBF Annual Report, 2013
5. CNC Lakes Regional Campus Advisory, 2015
6. CNC Lakes Impact Assessment, 2015

**Socio-Economic Impact Assessment of
Funding and Programming Reductions at the
Lakes District Campus of the College of New Caledonia**



Prepared for:

Lakes District Family Enhancement Society
Burns Lake, BC

Prepared by:

Peak Solutions Consulting Inc., Kamloops BC

In association with:

Westcoast CED Ltd., Vernon, BC

September 17, 2015

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1 INTRODUCTION

1.1 Background

The Lakes District Campus of the College of New Caledonia (CNC Lakes) has been providing educational programs and social services to the Lakes District region in north-central British Columbia for nearly 40 years. Restructuring at the College is threatening the sustainability of this vibrant community hub.

CNC Lakes has been offering a wide range of courses, programs and services designed to meet community needs since 1976. The main campus is located in the community of Burns Lake, with outreach provided through satellite campuses and on local First Nations reserves. Overall, the campus region covers approximately 20,000 sq. km with a population of more than 8,000 (CNC. 2015).

The campus has developed an innovative holistic, wrap-around approach to education. This is reflected in the campus' eight Guiding Principles which include: equality based; encouraging; interdependent; learner centred; community based; accountable; competitive and innovative; and comfortable and healthy (CNC Lakes. nd). The campus is known for providing students with the supports they need to achieve their personal and academic goals. Staff are recognized for their leadership in the community and have received international recognition for their innovative work in Fetal Alcohol Spectrum Disorder (FASD) (CNC. 2015).

Meeting the needs of local First Nations has been a particular focus at the campus. Typically, over 60 percent of the students attending the campus each year are Aboriginal and most are members of one of the six First Nations in the region (Burns Lake Band, Cheslatta Carrier Nation, Lake Babine Nation, Nee Tahi Buhn Band, Skin Tyee Nation, and Wet'suwet'en First Nation).

Participant numbers at the campus have historically been very high. For example, in 2013/14, total registrations exceeded 3000 across the full range of programs (traditional academic courses and programs; trades and technical programs; essential skills and other entry level programs; vocational training; and social service programs for adults, children and families and online programming) (CNC Lakes Regional Campus Advisory. 2015).

Starting in 2013/14, the College of New Caledonia began to implement a philosophical change in delivery approach for the Lakes District Campus, shifting away from the holistic and community-driven approach that has made CNC Lakes a leader in education and social service support. Associated with this shift in delivery model is a significant decline in the funding provided to CNC Lakes and elimination of the cost recovery social programs designed to meet community need. It is anticipated that the number of regular employees at CNC Lakes will drop from 92 in 2012/13 to 22 in 2016/17 (a 76 percent decline), with FTEs also dropping 80 percent (from 407 in 2012/13 to a projected low of 82 by 2016/17).

1.2 Report Purpose

The purpose of this report is to assess the socio-economic impacts of the recent and proposed funding, program and service cuts at CNC Lakes. As noted above, these cuts are significant. The assessment will document the impacts on the local communities and First Nations throughout the Lakes District service area. Specifically, the report will focus on:

- An analysis of economic impacts (current and projected);
- An assessment of the educational implications (current and projected); and,
- An analysis of social impacts, both at the community and individual level.

1.3 Report Outline

The report is organized as follows:

- Section 2 provides an overview of the campus;
- Section 3 provides community context and information on population, education, labour force, and social vulnerability;
- Section 4 outlines the economic implications of the transition at CNC Lakes specifically assessing the impacts on direct and total employment and employment income, household numbers and population;
- Section 5 investigates the educational impacts; and
- Section 6 presents the social impacts focusing on impacts on students, participants in family programs, staff, self control, and critical mass of skilled workers.

Finally, Appendices outlining the methodologies for the economic and social assessments and references are provided.

2 CNC LAKES

2.1 Introduction

It is safe to assume that all rural BC, small town satellite college campuses have a positive educational impact on their communities and surrounding areas as they draw mainly from their local area, e.g. College of the Rockies – Invermere, Okanagan College – Revelstoke, Northwest Community College – Smithers, and College of New Caledonia – Quesnel to list just a few. Most of these campuses have programs designed for their local residents. The educational impact that they create for this analysis is referred to as the “base level”. CNC Lakes would be expected, given its location, small community size and rural location with substantial distance (2.5 hours travel time) from a major campus, to produce results similar to the other campuses with the same mix of courses and programs for local students.

2.2 Enrollment and Success

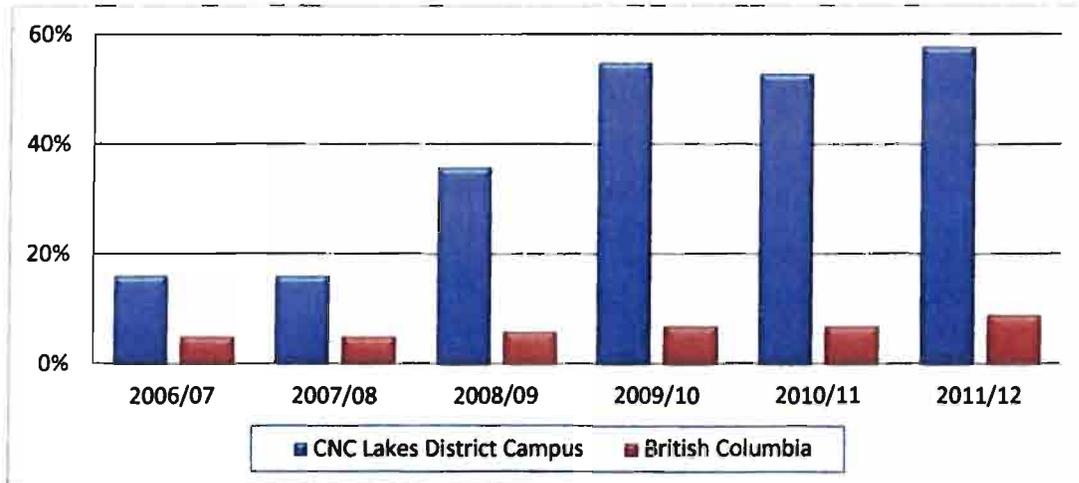
The CNC Lakes enrollment, full-time equivalency (FTE) count, and staffing, as compared to other similar campuses, clearly indicates that the campus is somehow generating more enrollment, FTE count, staffing, and high success rates. This holds true with aboriginal students (self identified) which make up at least 60 percent of the CNC Lakes student body. Table 1 and Figure 1 and Figure 2 show high levels of enrollment and success. It is this incremental difference that is the focus of this analysis. When CNC Lakes is compared, on a population basis, with other campuses in the CNC catchment area their participation rates are higher with a higher percentage of aboriginal students, while achieving high success rates.

Table 1: 2013-2014 Fiscal Year CNC Lakes Student & Program Profile: Full-Time Equivalency

FTE excluding PPD					
Campus (Group)	Course Registrants*	Distinct count of Course Sec ID	FTE	FTE/1000 pop	
Burns Lake	1,068	142	163.3	20	
Nechako (incl. Fort St. James)	752	108	108.0	7	
Mackenzie	768	156	70.2	17	
Quesnel	1,880	171	291.4	12	
PPD FTE					
Campus (Group)	Course Registrants*	Distinct count of Course Sec ID	FTE		
Burns Lake	3,082	247	101.6	13	
Nechako (incl. Fort St. James)	3,603	413	101.8	6	
Mackenzie	867	101	22.5	6	
Quesnel	302	70	29.3	1	

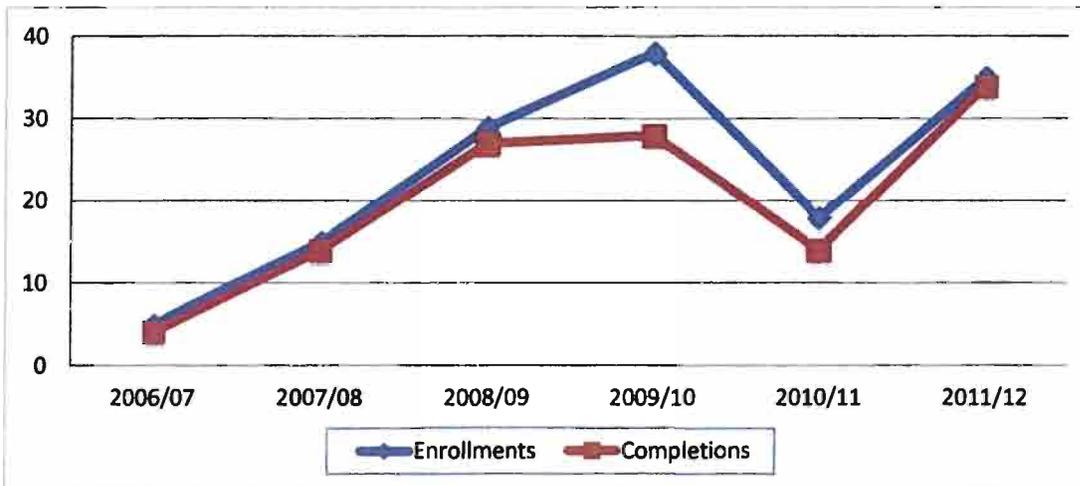
Source: CNC (2014)

Figure 1: Aboriginal Enrollment in Apprenticeship Programs



Source: CNC (nda)

Figure 2: Aboriginal Student Enrollments and Completions – Trades Programs, CNC Lakes



Source: CNC (nda)

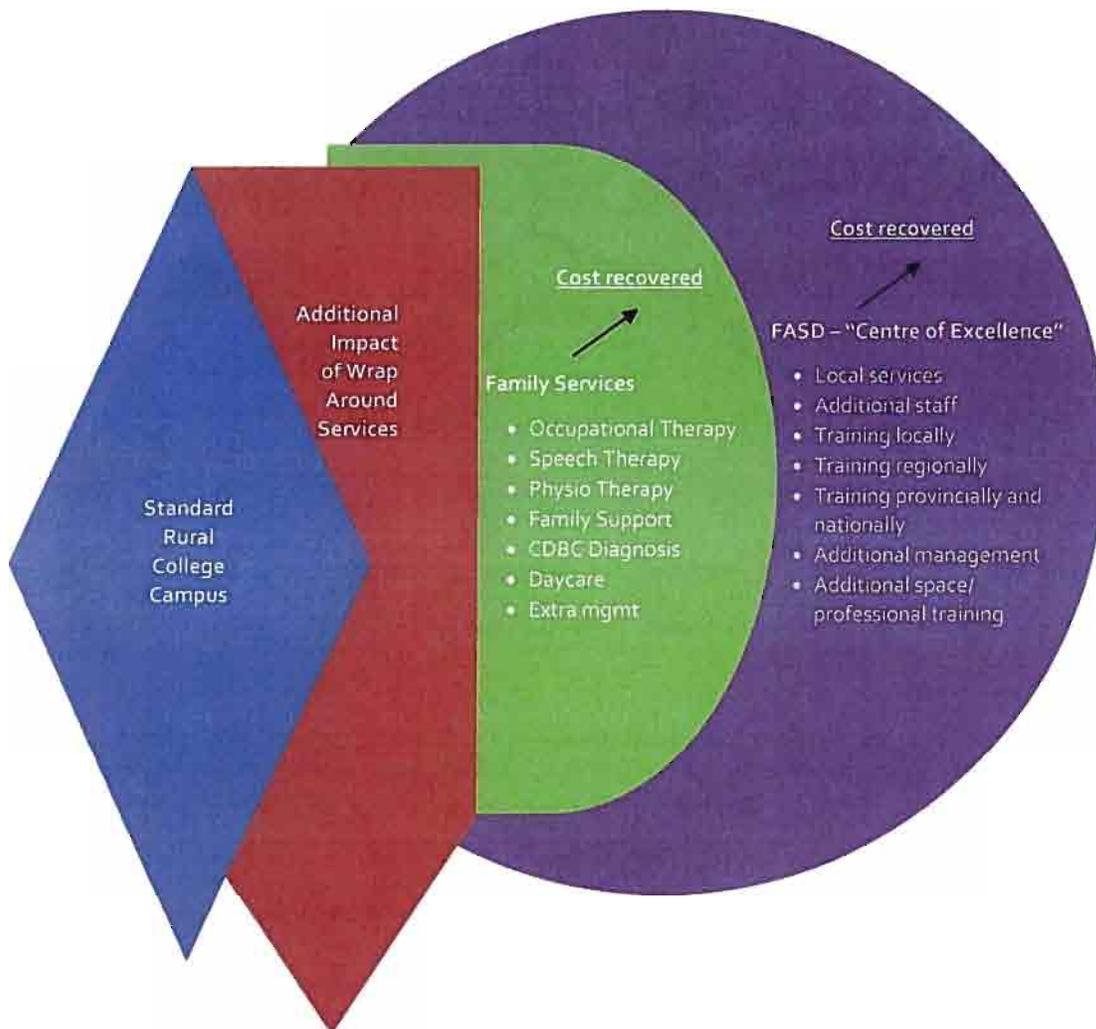
For ease of this analysis, post secondary students are divided in four arbitrary levels as follows: 1) young, with solid high school graduation grades, financial means and interest in moving away to obtain their post secondary education; 2) young, with either lower high school grades, constrained financial means and/or more limited interest in moving away to obtain their post secondary education; 3) more mature students with constrained financial means, and/or barriers to relocation for education; 4) more mature students, often with poor previous academic performance (usually without Grade 12), constrained financial means, and/or barriers to relocation for post secondary education and/or young students with significant academic and personal barriers to post secondary education. A potential student living in an urban setting, even with barriers to relocation, has multiple choices for post secondary education depending on their subject of interest, current level of academic standard, and financial means. In a rural setting, relocation constraints, financial constraints, or other barriers to post secondary education, severely limit attendance in a post secondary institution. Rural college campuses with standard

programs offered obtain primarily Level 3 and Level 4 students at their institutions often requiring more educational and personal support services. This appears to be the case for CNC Lakes as well, creating a more educationally challenging environment than what is experienced in educational institutions populated by mainly Level 1 and Level 2 students.

2.2.1 What is the difference?

So, why the significantly higher number of attendees, FTEs, staff, and graduates at CNC Lakes. The low education levels for the catchment area (see Section 3.4) clearly shows that it is not a historical hot bed for high achievement in the K-12 system. The difference is the student and participant wrap-around system, as shown in Figure 3 and Figure 4, targeted at meeting the wide variety of educational and non-educational needs of the students and participants.

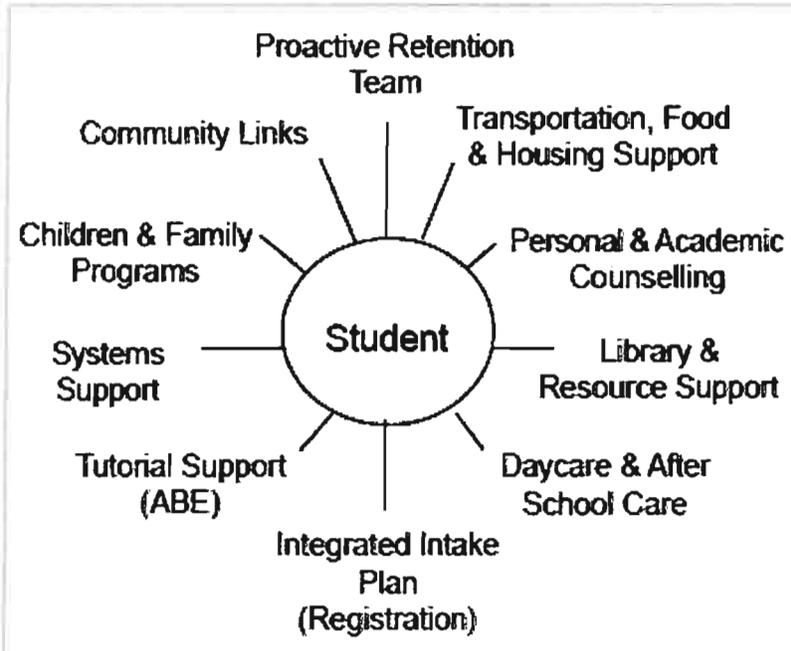
Figure 3: CNCLakes Educational & Wrap-around Services



2.2.2 Wrap-around Services

In general, the headings and descriptors of each of the wrap-around services (see Figure 4) are more common at many large post secondary institutions but rare, if ever, at rural campuses. At CNC Lakes, these services appear to have been taken to a whole new level by the Campus managers and service providers obtaining a mix of the usual funding from the Ministry of Advanced Education (AVED) with funding from the BC Ministry of Children and Family Development (MCFD) and BC Ministry of Health (MoH), Public Health Agency of Canada (PHAC), as well as support from the six First Nations in the catchment area.

Figure 4: CNC Lakes: Student 'Wrap-around' Supports



Source: CNC Lakes and Lake Babine Nation (nd)

Establishing and maintaining the mix of funding for these wrap-around student and community services over a few decades of programming required the building of true partnerships with the six First Nations, Northern Health (NH), particularly the Burns Lake Health Area providers, the managers of the provincial social services, and employers in the region. These types of real partnerships not only increased funding levels, but also impacted program selection, design, delivery, and attendance. The advisory committee of six First Nation communities in the service area describe generating programs "with us" not "for us".

The partnerships have generated efficiencies of scale particularly for personal and professional development courses. The cost efficiency of locally available certificate programs for local employers is significant. The responsiveness to employers' needs has contributed to program design, attendance numbers, success rates, and access to employment upon completion for students. Examples are cohort training for specific occupations offered in years when enough demand emerges. This responsiveness also created a high level of success for the students, as shown in Table 2. The end result is that CNC Lakes is consistently described as a community-owned college.

Table 2: CNC Lakes Outcomes for Aboriginal Students, 2006

Program	Outcome for Aboriginal Students
Home Support Resident Care	81% received certification
Office Worker Preparation	92% received certification
Aboriginal Teacher Assistant	78% received certification
Forest Equipment Operator	85% employed or in further training
Social Service Worker	95% course completion
Early Childhood Education	70% found employment in ECE field
Courses	Outcome for Aboriginal Students
Food safe	96% received certification
FASD Online University Transfer	100% course completion
Occupational First Aid, Level 3	100% received certification

Source: CNC Lakes and Lake Babine Nation (nd)

The intensive learner centered bias, combined with these true partnerships, pushed CNC Lakes to create wrap-around services that are well outside of what rural college campuses traditionally provide, including personal health, child day care, child development, housing support, counselling, physiotherapy, speech therapy, occupational therapy, etc. The value of the integrated services in a single location, housed within the non-medical college campus building, contributed to ease of access and a secondary link to college education programs. The interrelationships between the wrap-around services, community needs, learners' needs, and capable educators generated specialized programs for vocations, trades and personal development including for FASD affected children, their parents, future parents and those in the FASD field, locally, regionally, provincially, nationally and internationally. These wrap-around services created what is commonly known as a centre of excellence regarding FASD and its prevention. It also created, as per the key informant interviews, a safe, secure, learning and drop-in environment. The services increased the rate of change experienced by participants. Not surprising, there are now young adults attending CNC Lakes who started down the hall at the day care.

Establishing specialized programming and services, particularly where it must be done on a cost recovery basis, required substantial creative management time. There is a direct connection between availability of management time and innovative programs, curriculum, services, and financing mechanisms. CNC Lakes developed a snowball effect of program development by consistently finding additional outside resources that enabled it to hire and keep quality entrepreneurial staff that developed programs and services that have obtained superior results. They also lassoed enough efficiencies and economies of scale to be able to keep the snowball rolling down hill to develop the next program or service. Critical to the process has been the consistent initiation by CNC Lakes advisory group, staff, and managers not waiting for opportunities to be handed to them. Over time, the number of college staff and participants continued to grow on the back of the consistent program and service development snowball. Re-starting this momentum would be costly.

There are many, many personal examples of individuals entering the CNC Lakes building at the east end, accessing the family services and then, over time, shifting west down-the-hall to educational programs. This shift would occur as their comfort, capacity, resources, and confidence grew. The term consistently used by former participants is "it changed my whole life". These types of comments are not uncommon for graduates of post secondary educational institutions but at CNC Lakes the starting point is often much further back of where most education facilities start. The required steps to go from adult basic

education to vocational or other programs are many more and the success rate at CNC Lakes with these transitions is impressive. What makes the success even more impressive is that many of the students come from households where often no one in the household has pursued post secondary education before; where there is a significant distrust of education institutions built out of the residential schools experience; and where household members have had poor experiences at public schools. The success in creating a safe environment for learning cannot be overstated.

2.2.3 FASD – “Centre of Excellence”

Many of those who are most vulnerable begin their relationship with CNC Lakes by participating in the Healthier Babies Brighter Futures (HBBF) program. Table 3 provides a snapshot of HBBF client profiles as at September 30, 2009. These are women experiencing very high barriers to a high quality of life, yet are demonstrating success. The caseloads for the HBBF workers are high, with 24 Early Intervention Services (EIS) child assessments per year and a caseload of hundreds at any one time. The early, systematic intervention with children 0-6 years of age has often been dramatic as articulated by parents, staff, and program reports. Kindergarten teachers report children with special needs being much better prepared for their classroom participation and learning.

Table 3: HBBF 08/09 Program Outcomes and Successes

MEASURE AT INTAKE	MEASURE AT MARCH 31/13
72% living in unstable housing.	34% living in unstable housing
78% misusing substances	72% abstain or decrease substance use
0 using reliable birth control	54% utilizing reliable birth control measures*
88% lack food security	73% increased food security
72% experiencing domestic violence	47% experiencing domestic violence
0% accessing child development services	67% accessing child development services

Data Source: CNC Lakes (ndb)

What has been the educational impact of this mix of wrap-around services? The general social and economic impacts of increased education is well documented and it is well accepted that increases in education, particularly to the Grade 12 level and certification beyond Grade 12, results in a variety of positive impacts on both the individual and their family as it relates to income, health, quality of life, and life expectancy. The clear link between improved educational outcomes and quality of life is embedded in the Provincial post secondary education policies for targeted advancement in general and for aboriginals specifically. The positive correlation between these social indicators and education are not discussed here, instead are accepted as foundational.

3 COMMUNITY CONTEXT

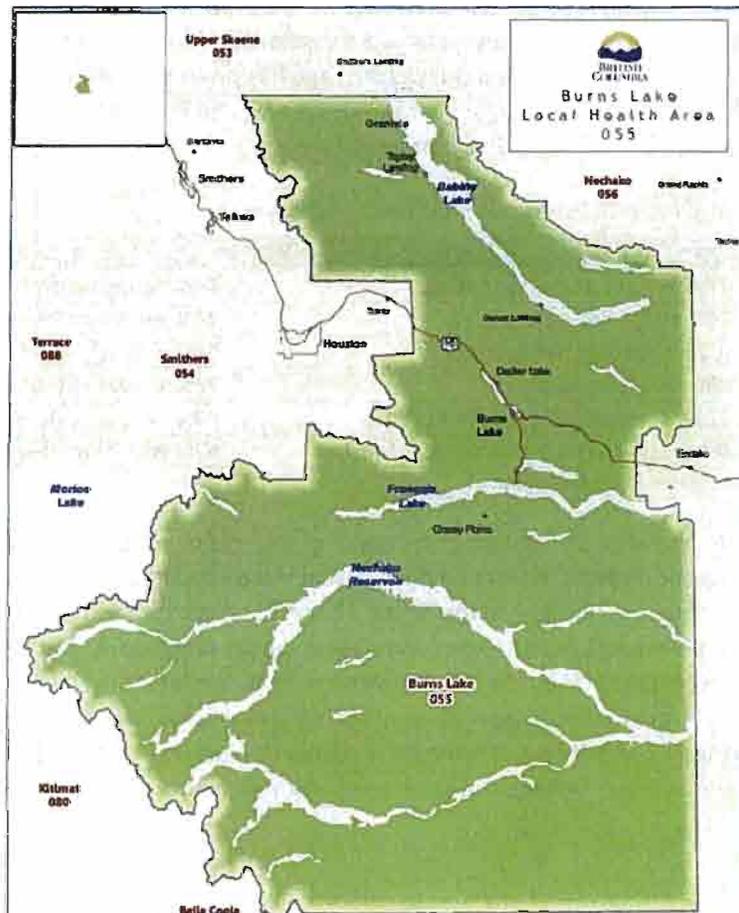
3.1 Introduction

Burns Lake is located in central British Columbia and is located 228 kilometres from Prince George via Highway 16. Within the CNC Lakes Campus area approximately 75 percent of residents live outside the Village of Burns Lake. In addition to geographic isolation, weather can be a factor in mobility for many residents. Travel in the winter months on icy and often isolated road system with virtually no public transportation system can be a challenge for many residents.

3.2 Service and Study Area

CNC lakes is located in the Village of Burns Lake and serves an area similar to the Burns Lake Local Health Area (LHA). Figure 5 outlines the Burns Lake LHA, also known as LHA 055. The communities in the service area also include the Village of Granisle, the unincorporated communities of Topley Landing, Donald Landing, Decker Lake, Grassy Plains, Tintagle and Southbank. The service area is also home to several First Nations including Burns Lake Band, Lake Babine Nation, Cheslatta Carrier Nation, Nee Tahi Buhn Band, Skin Tye Nation, and Wet'suwet'en First Nation.

Figure 5: Map of Burns Lake LHA



Source: BC Stats.(2011)

3.3 Population Trends and Characteristics

3.3.1 Historical and Future Population

Population between 1991 and 2041 for the Burns Lake LHA, Bulkley Nechako Regional District and British Columbia are presented in Table 4. While the population declined locally and regionally between 2001 and 2015, this has started to change with both the Burns Lake LHA and Bulkley Nechako Regional District beginning to add new residents and this trend is anticipated to continue for the foreseeable future.

Table 4: Historical, Current and Projected Population, 1991-2041

	1991	2001	2011	2015	2031	2041
Burns Lake LHA	7,275	7,605	6,875	7,000	7,455	7,945
Bulkley Nechako RD	38,880	41,260	39,905	40,550	43,715	47,810
British Columbia	3,373,785	4,076,880	4,195,765	4,681,750	5,634,440	6,118,280

Source: BC Stats (1998)(2015a) (2015b)

3.3.2 First Nations Population

A key component of the Burns Lake LHA population is the area's First Nation population. In 2011, First Nations were estimated to make up 32.5 percent of population in the Burns Lake LHA. This is much higher than was observed at the provincial level which had a First Nations population share of 5.3 percent in 2011 (Statistics Canada 2013a). Table 5 outlines the population by First Nations who have communities within the Burns Lake LHA.

Table 5: First Nations with Communities in Burns Lake LHA, by Residence, 2014

	Reserve & Crown Land	Off Reserve	Total
Burns Lake	80	48	128
Cheslatta Carrier Nation	181	170	351
Lake Babine Nation	1,022	1,418	2,440
Nee-Tahl-Buhn	90	54	144
Skin Tyee	121	58	179
Wet'suwet'en First Nation	146	96	242
Total	1,640	1,844	3,484

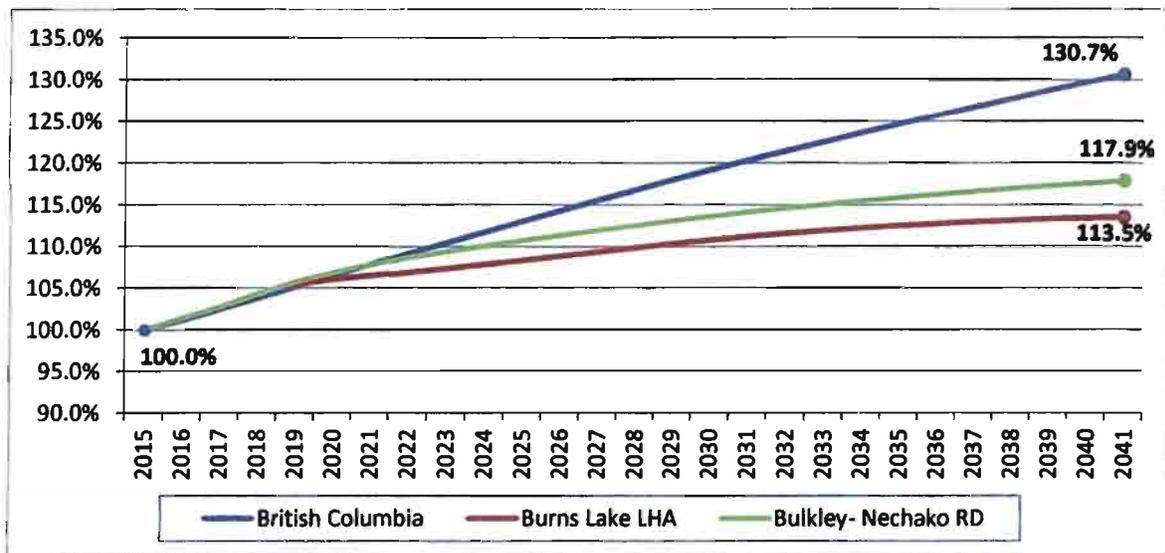
Source: AANDC (2014)

Note: Not all First Nations members listed in the Table above live within the Burns Lake LHA.

3.3.3 Status Quo Population Forecast

Figure 6 outlines the current growth forecast for the Burns Lake area, as measured by BC Stats' population projections for the Burns Lake Local Health Area, Bulkley-Nechako Regional District and BC.

Figure 6: Burns Lake LHA, Bulkley-Nechako RD and BC Population Change 2015 to 2041 (2015=100%)



Source: BC Stats (2014)

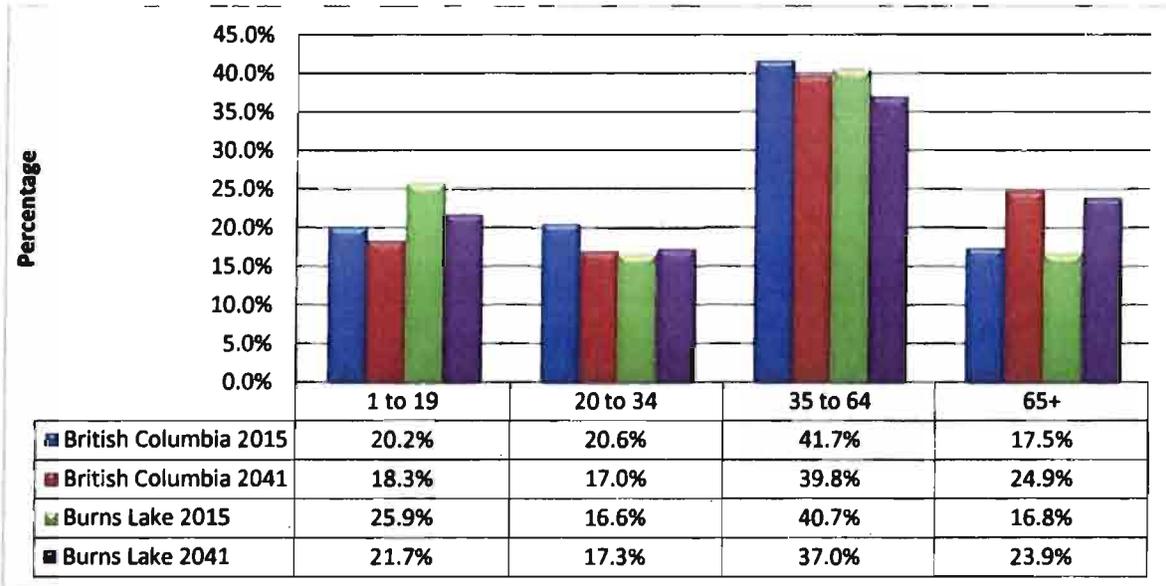
As illustrated, the population in the Burns Lake LHA and Bulkley-Nechako Regional District is expected to match the growth anticipated at the provincial level between 2015 and 2020. This is unusual for a rural area in British Columbia, as most rural parts of British Columbia are typically seeing flat population growth and are noticeably lagging the provincial level population growth rate.

3.3.4 Age Characteristics

Figure 7 outlines the age characteristics for the Burns Lake LHA and British Columbia in 2015 and the projected age characteristics in 2041. As illustrated, the Burns Lake LHA has a noticeably younger demographic than the province, with 25.9 percent of the population under 19 years of age and 16.8 percent of the population over 65 years of age. At the provincial level, 20.2 percent of the population is under 19 years of age and 17.5 percent is over 65 years of age.

Looking ahead to 2041, Burns Lake LHA will continue to have a larger number of residents in the younger demographics than is generally observed at the provincial level; thereby illustrating the need for ongoing post-secondary educational options.

Figure 7: Burns Lake LHA and British Columbia Age Characteristics, 2015 and 2041



Source: BC Stats (2014)

3.4 Educational Attainment

Table 6 outlines the educational attainment in the Burns Lake LHA and compares this with the provincial levels. As outlined, the Burns Lake area has a significantly higher share of their population that has not graduated from high school than generally observed at the provincial level. However, the local area matches the province in the share of population with apprenticeship or trades certificates, diplomas or degrees, and College and other non-university certification or diplomas.

Table 6: Burns Lake LHA and British Columbia Education Attainment, 2011

	Burns Lake LHA	British Columbia
No certificate; diploma or degree	27.0%	13.8%
High school diploma or equivalent	33.8%	24.9%
Postsecondary certificate; diploma or degree		
Apprenticeship or trades certificate or diploma	12.9%	11.7%
College; CEGEP or other non-university certificate or diploma	16.2%	18.9%
University certificate or diploma below bachelor level	2.1%	6.1%
Bachelor's degree	5.9%	15.4%
University certificate; diploma or degree above bachelor level	2.0%	9.2%
Sub-Total	39.2%	61.3%
Total	100.0%	100.0%

Source: Statistics Canada (2013b)

3.5 Experienced Labour Force

Experienced labour force data for the Burns Lake area is outlined in Table 7 and is compared to the experienced labour force shares for the province. The Burns Lake area with 36.4 percent of its experienced labour force in the goods producing sector of the economy has almost twice the share observed at the provincial level. Much of this labour force, as illustrated by the labour force in forestry and manufacturing, is within the forest sector.

Table 7: Experienced Labour Force, Burns Lake Area and British Columbia, 2011

	Burns Lake Area		BC
11 Agriculture; forestry; fishing and hunting	435	13.7%	2.6%
21 Mining; quarrying; and oil and gas extraction	80	2.5%	1.1%
22 Utilities	0	0.0%	0.6%
23 Construction	160	5.0%	7.7%
31-33 Manufacturing	485	15.2%	6.3%
Total Goods Producing Sector	1,160	36.4%	18.3%
41 Wholesale trade	60	1.9%	3.8%
44-45 Retail trade	200	6.3%	11.3%
48-49 Transportation and warehousing	165	5.2%	5.0%
51 Information and cultural industries	0	0.0%	2.6%
52 Finance and insurance	40	1.3%	3.9%
53 Real estate, and rental and leasing	0	0.0%	2.3%
54 Professional; scientific and technical services	20	0.6%	7.6%
55 Management of companies and enterprises	0	0.0%	0.1%
56 Admin & support; waste management & rem services	60	1.9%	4.2%
61 Educational services	290	9.1%	7.1%
62 Health care and social assistance	240	7.5%	10.6%
71 Arts; entertainment and recreation	0	0.0%	2.4%
72 Accommodation and food services	115	3.6%	7.6%
81 Other services (except public administration)	115	3.6%	4.8%
91 Public administration	360	11.3%	6.1%
Total Service Producing Sector	1,665	52.3%	79.4%
All industries	2,825	88.7%	97.9%
Industry – not applicable	360	11.3%	2.1%
Total labour force	3,185	100.0%	100.0%

Source: Statistics Canada (2013b)

Note: Burns Lake area has been developed from several Statistics Canada geographies including: Village of Burns Lake, Bulkley-Nechako Regional District Electoral Areas B and E, Village of Granisle, Burns Lake IR 18, Cheslatta IR 1, Babine IR 6, Babine IR 25, and Woyenne IR 27.

Conversely, the service producing sector constitutes a much smaller share than observed at the provincial level. Within the service producing sector, public administration and educational services are the only portions of the service producing sector that are noticeably larger than observed at the provincial level.

The high goods producing share in the Burns Lake LHA also highlights the region's low diversity index score. In general, a more diversified economy in a local area is seen as good for long term prosperity and helps protect a community against economic hardship. In 2006, the last year data was available, Burns Lake scored a diversity index rating of 60 compared to an average of 69 for the 63 local areas in British Columbia (not including Metro Vancouver and Victoria) (BC Stats. 2009).

3.6 Social Vulnerability

3.6.1 Income

Income greatly impacts health by affecting living conditions (e.g. adequate housing and transportation options), access to healthy choices (e.g., healthy food options and recreational activities), and stress levels. Those with the lowest levels of income experience the poorest health, and with each step in income, health improves.

In the Burns Lake LHA, the average family income after-tax in 2010 was \$62,845 compared to the provincial average of \$78,580. Individuals with low-income after-tax in 2010 made up 26.6 percent of the residents in the Burns Lake LHA compared to 16.4 percent at the provincial level. Overall, incomes lag that of the provincial level on this key health indicator. (Northern Health. nd.)

3.6.2 Employment Levels

Employment provides income and a sense of security for individuals. Underemployment or unemployment can lead to poorer physical and mental well-being due to reduced income, lack of employment benefits and elevated stress levels (Northern Health. nd). In 2011, Burns Lake LHA had an unemployment rate of 12.1 percent compared to 7.8 percent at the provincial level. This compares to an unemployment rate of 10.1 percent in the Burns Lake LHA in 2006 and a rate of 5.4 percent provincially. (Northern Health. nd.)

Employment rates can change rapidly over a short period of time; however, as illustrated above, the Burns Lake LHA has a high dependency on the forest sector and there remains uncertainty in the area as impacts of the mountain pine beetle epidemic continue to play out throughout the interior of British Columbia.

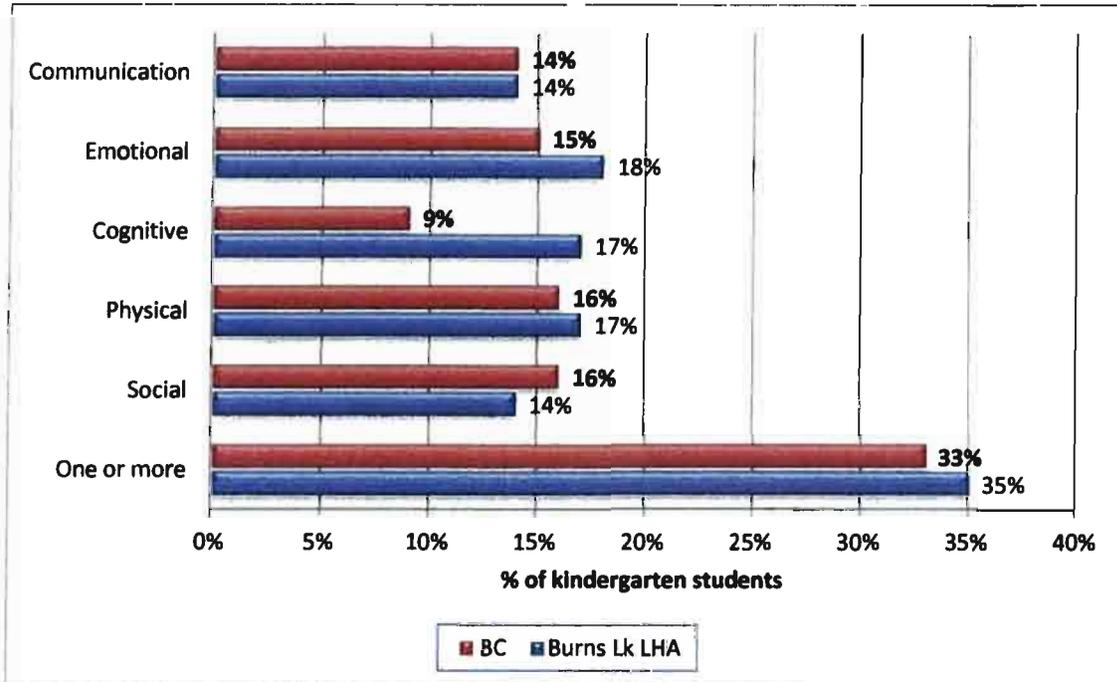
3.6.3 Early Childhood Development

Social support from family, friends and communities is associated with better health. Through support and provision of social programming, local and First Nations governments, community organizations, and health authorities can increase social support and connectedness in their communities. Of particular importance is early childhood development, which has a profound impact on emotional and physical health in later years.

One measure of healthy childhood development in a community is the Early Development Instrument which measures five core areas that are known to be good predictors of adult health, education, and social outcomes. These five core areas include: social competence; physical health and well-being; communication skills and cognitive development; emotional maturity; communication skills and general

knowledge. As illustrated in Figure 8, the Early Development Instrument highlights the percentage of children in kindergarten who may be considered vulnerable in one or more of these core areas.

Figure 8: Vulnerability in early childhood (Early Development Instrument) in 2011 - 2013



Source: Northern Health (2014)

Overall, the Burns Lake LHA has a slightly higher share of its early childhood population at risk than is typically observed at the provincial level.

4 ECONOMIC IMPACTS

4.1 Introduction

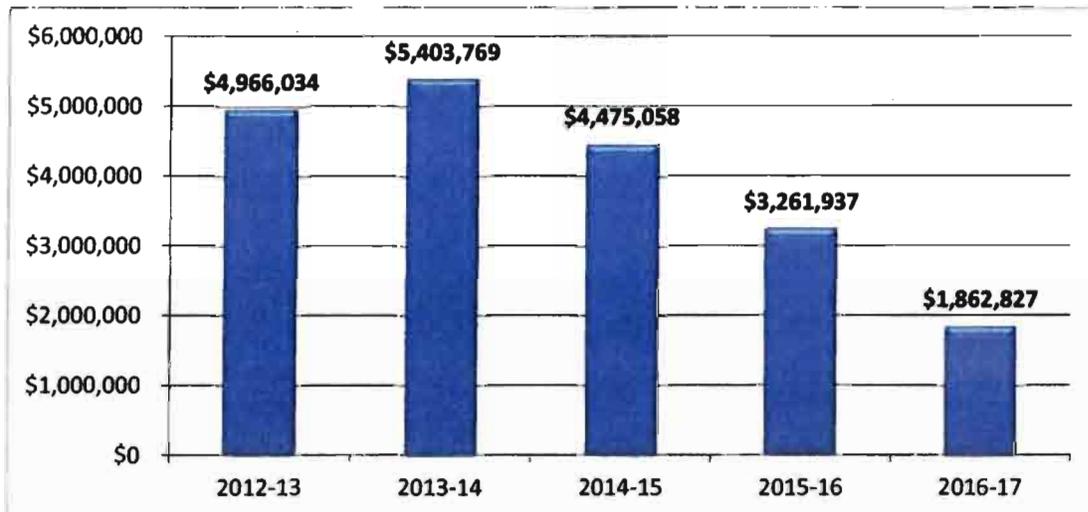
The change in the budget at CNC Lakes will drive the economic impacts experienced in the region. This section focuses on the direct and indirect employment impacts and the associated impacts on employment income and population.

4.2 Decline in Budgets and Employment at CNC Lakes

4.2.1 Change in Budget

As illustrated in Figure 9, the total budget for CNC Lakes stood at just under \$5 million in the 2012/13 fiscal year and began to decline in the 2014/15 fiscal year to just under \$4.5 million. This is forecast to be followed by further declines, and by 2016/17 the total budget for the CNC Lakes Campus is forecasted to stand at just over \$1.8 million.

Figure 9: CNC Lakes Budget, 2012/13 to 2016/17

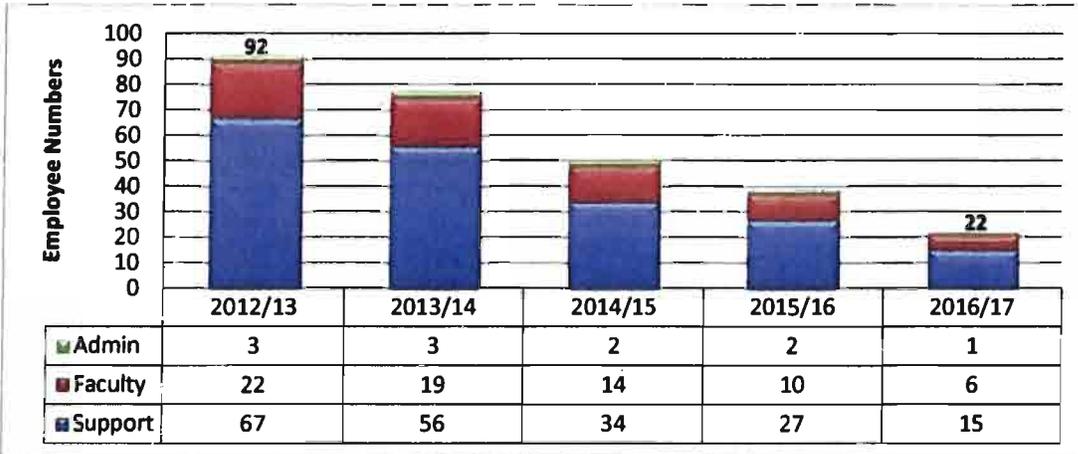


Source: CNC Lakes Regional Campus Advisory Committee (2015)

4.2.2 Change in Employment

Employment at CNC Lakes is expected to also decline, roughly following the decline in the budgets. As outlined in Figure 10, employment is anticipated to decline from a regular administration, faculty and support staff complement of 92 in 2012/13 to 78 in 2013/14, and further each of the next two years until reaching a low estimated at 22 in 2016/17. It is at this 2016/17 level that CNC Lakes employment is anticipated to stabilize and operate at moving forward.

Figure 10: CNC Lakes Change in Employment, 2012/13 to 2016/17

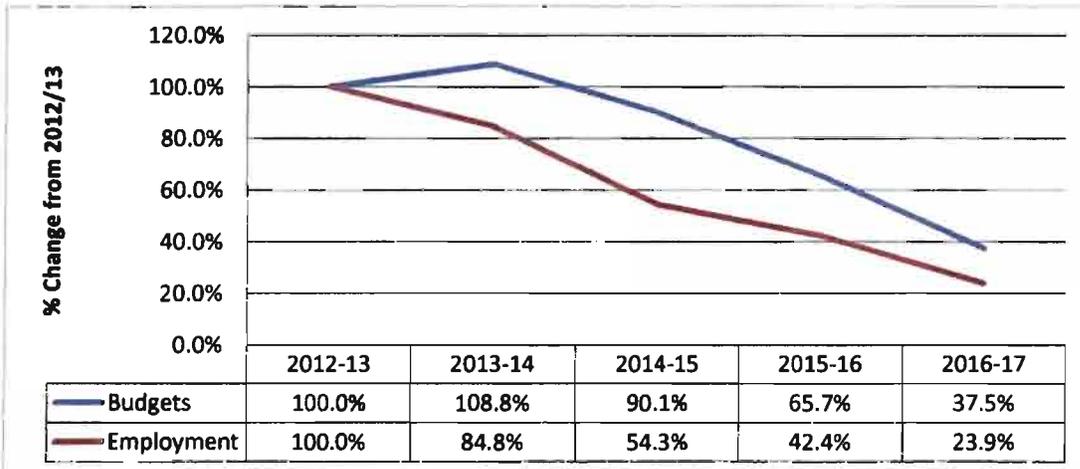


Source: CNC Lakes Regional Campus Advisory Committee (2015)

4.2.3 Overall Budget and Employment Percentage Share Trend

As outlined in Figure 11, the 2016/17 funding level represents just 37.5 percent of the funding available at CNC Lakes in 2012/13. In addition, the funding cuts will also lead to fewer staff with an even more dramatic decline from 2012/13 with only 23.9 percent of the staffing remaining in 2016/17. This rapid and significant decline in budget and employment levels at CNC Lakes will dramatically change the local delivery of educational programs and social services within CNC Lakes area.

Figure 11: CNC Lakes Percentage Change Budget and Employment, 2012/13= 100%



Source: CNC Lakes Regional Campus Advisory Committee (2015)

4.3 Total Employment and Employment Income Impacts

The direct employment and employment income declines will also have a further negative indirect (indirect and induced) impact on employment and employment income in the Lakes Region, primarily in Burns Lake. Table 8 outlines the decline year to year from 2012/13 to 2016/17 in total employment (direct and indirect), total employment income and the aggregate losses for the entire transition.

Table 8: Burns Lakes LHA Change in Employment and Employment Income, 2012/13 to 2016/17 and Total

	2012/13	2013/14	2014/15	2015/16	2016/17	Total
Direct Employment	0	-14	-28	-11	-17	-70
Indirect & Induced Employment	0	-4	-7	-3	-4	-18
Total Employment	0	-18	-35	-14	-21	-88
Direct Employment Income	0	-\$530,517	-\$1,161,134	-\$446,329	-\$768,664	-\$2,906,644
Indirect & Induced Emp. Income	0	-\$167,234	-\$292,659	-\$125,425	-\$167,234	-\$752,553
Total Employment Income	0	-\$697,751	-\$1,453,793	-\$571,754	-\$935,898	-\$3,659,197

Overall, the total employment loss will include 70 direct employees at CNC Lakes and a further 18 indirect local jobs for a total local employment decline of 88 jobs. The 70 direct jobs from CNC Lakes are associated with the 650 individuals identified as part of the educational and public administration experienced labour force within the Burns Lake LHA. The loss of the direct CNC Lakes jobs will amount to a reduction of approximately 10.8 percent of total educational and public administration labour force in the Burns Lake LHA. Furthermore, the 88 total direct and indirect jobs collectively make up 5.3 percent of the 1,665 service-producing labour force in the Burns Lake LHA.

The lost employment income associated with the former CNC Lakes employees will be approximately \$2.91 million annually and will result in further indirect losses of local employment income of \$0.75 million annually, resulting in a total local employment income decline of \$3.7 million annually. In 2012, workers in Burns Lake and area earned employment income of approximately \$107.7 million. The \$3.7 million employment income loss associated with CNC Lakes reductions amounts to a decline of 3.4 percent in the employment income locally (Statistics Canada 2012).

Overall, the decline in direct and indirect employment and employment income is significant and will result to the further loss in employment and income diversification in the Burns Lake area, a region that already has a low diversity index. This decline in economic diversity will further increase the overall economic vulnerability of the area, in an area that is already ranked among the lesser diversified areas of the provinces (refer to section 2.3 experienced labour force).

4.4 Households and Population Impacts

Table 9 outlines the household and population impacts associated with CNC Lakes downsizing. As illustrated, with a total employment impact in the Burns Lake LHA 88 households would be affected resulting in impacts on upwards of 255 people. If these households leave the LHA as a result of job losses it would represent an out migration of 3.6 percent of the population in the LHA. With 30 percent of the households being within the Village of Burns Lake and the remainder within close proximity of the Village the impact will be concentrated on this Village of 2,000.

Table 9: CNC Lakes Household and Population Change, 2012/13 to 16/17 and Total

	2012/13	2013/14	2014/15	2015/16	2016/17	Total
Households	0	-18	-35	-14	-21	-88
Population	0	-52	-102	-40	-61	-255

5 EDUCATIONAL IMPACTS

5.1 Introduction

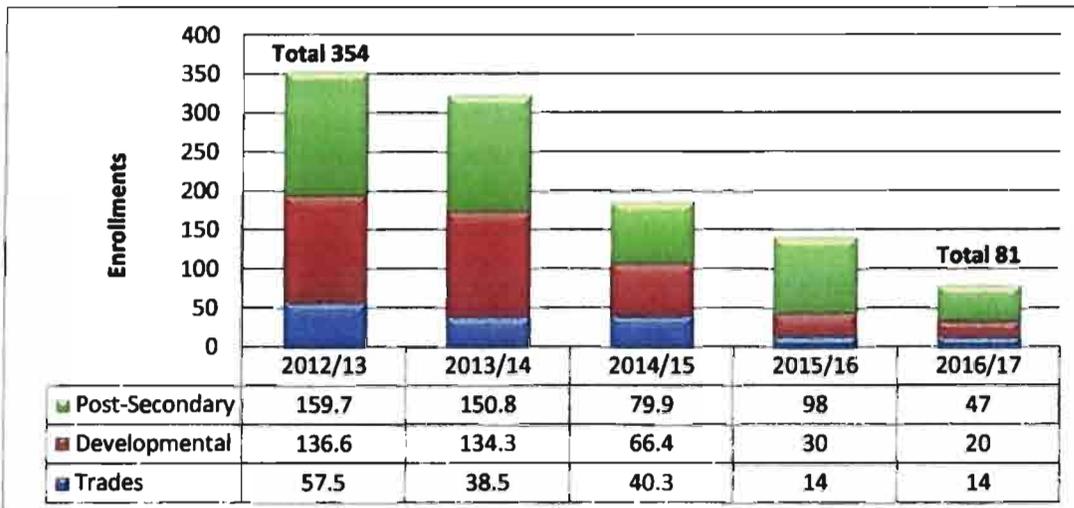
The educational impacts will include a decline in participation, measured both from FTEs, First Nations participation, and participant registration. However, the educational impacts extend beyond just a numerical impact, but also impact the access students will have to educational opportunities and wrap around services currently supported by family services in place.

5.2 CNC Lakes Operational Transition Quantified

5.2.1 FTEs

The operational change at CNC Lakes will have a significant impact on the full-time equivalents (FTEs) attending the Campus with FTEs projected to drop steeply over the next few years. As illustrated in Figure 12, in 2012/13 almost 354 student FTEs were generated at the CNC Lakes Campus. Based on the anticipated transition, it is predicted that total student FTEs will decline to approximately 81 by 2016/17, a 77 percent drop.

Figure 12: Program Area Breakdown by FTEs, 2012/13 to 2016/17



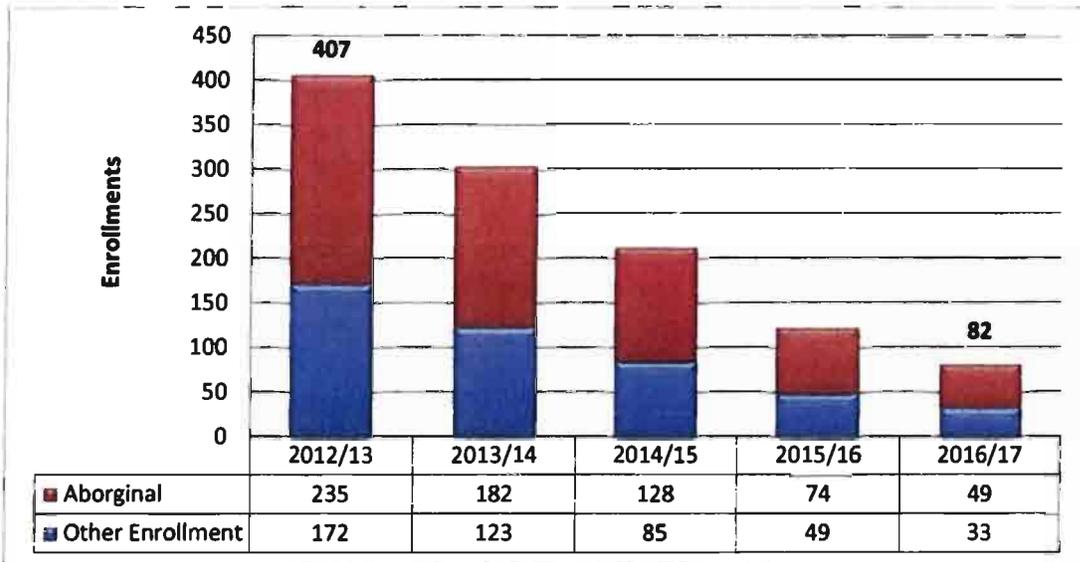
Source: CNC Lakes Regional Campus Advisory Committee (2015)

5.2.2 Aboriginal Enrollment

Figure 13 outlines the Aboriginal and total enrollments under the current delivery and forecasted projected delivery. In 2012/13, there were almost 407 enrollments at CNC Lakes, with 235 of these, or 58 percent, being students who identified themselves as Aboriginal.

Based on the anticipated transition, it is forecast that total student enrollments will decline sharply to approximately 82 by 2016/17. Of these total enrollments, the projected Aboriginal numbers will also decline sharply, with only an estimated 49 Aboriginal enrollments predicted for 2016/17.

Figure 13: CNC Lakes Aboriginal and Other Enrollments (excluding Continuing Ed), 2012/13 to 2016/17

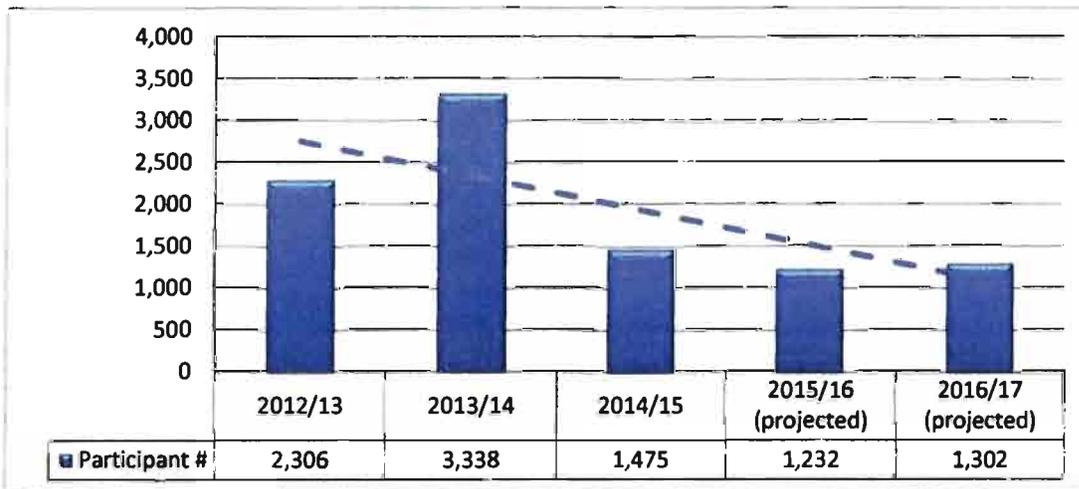


Source: CNC Lakes Regional Campus Advisory Committee (2015)

5.2.3 Course and Program Registrations

An even more dramatic reduction is shown in the course and program registrations at CNC Lakes. As illustrated in Figure 14, the trend in total registrations is clearly down, with more than 1,000 fewer registrations projected for 2016/17 compared to 2012/13.

Figure 14: CNC Lakes Total Course and Program Registrations, 2012/13 to 2016/17



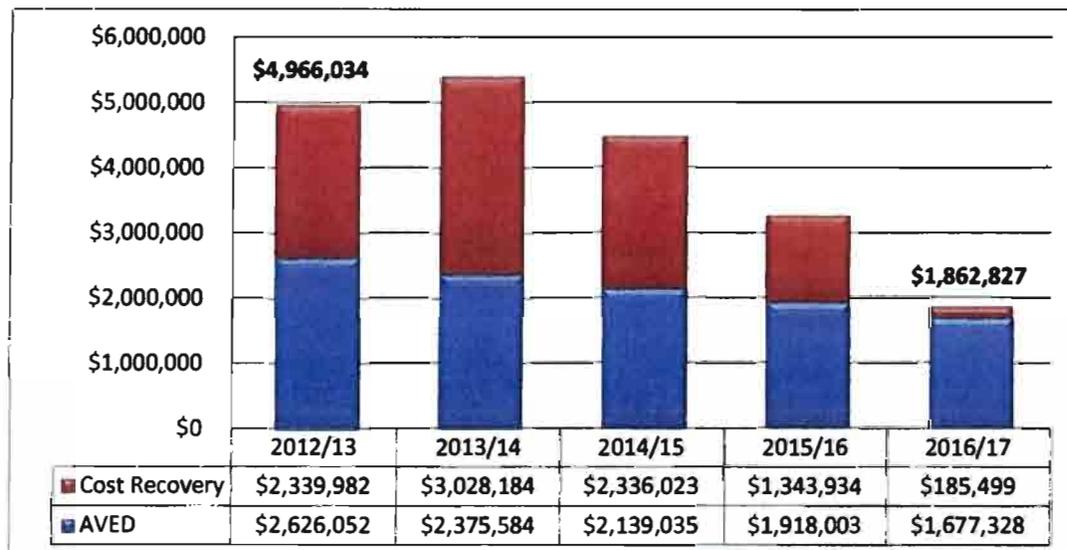
Source: CNC Lakes Regional Campus Advisory Committee (2015)

5.2.4 Cost Recovery Funding

Another significant implication of the decline in staffing and spending at CNC Lakes will be the amount of dollars leveraged. Over the years, CNC Lakes staff has become very proficient at leveraging funding from other organizations to support complementary educational and social objectives for the residents in the region. This has been extremely critical in building local capacity and supporting many local residents facing specific challenges to succeed in their educational and employment endeavours.

As illustrated in Figure 15, as the overall budget of CNC Lakes declines from almost \$5.0 million to approximately \$1.9 million, a significant share of the decline will be from leveraged or cost recovery programming that CNC Lakes staff have been able to attract to the area. Between 2012/13 and 2016/17 the overall budget declines by 62.5 percent. CNC's senior administration in Prince George have made decisions to decrease activities and funding at CNC Lakes including reducing cost recovery activities that formerly provided substantial administration fees to CNC Prince George.

Figure 15: CNC Lakes Budget Breakout, 2012/13 to 2016/17



Source: CNC Lakes Regional Campus Advisory Committee (2015)

5.3 Education Impacts – Expected

The changes as outlined above are projected to decrease FTEs from 405+ to less than 85. The elimination of many of the wrap-around services are expected to lower the success rates, generating less than 60 graduates per year. Some of the drop in FTEs will be picked up elsewhere in the CNC systems but very few given the barriers to mobility experienced by the level 3 and 4 potential students. The likely removal of the built in recruitment system through the family services and the rapid decline in successful students at CNC Lakes will make recruiting students more difficult. The lack of staff and administration support for building local cohorts are expected to severely limit the education partnerships with employers reinforcing the declining numbers of FTEs and cost recovery programs. For local industry, it will increase the cost of recruitment and retention of skilled employees as many fewer locals will be accessing formal training. For locals training elsewhere it will be much less likely for them

to be connected to local employers given the removal of direct contact with employers that was part of the previous CNC Lakes training system.

The downgrading of the true partnerships with the six local First Nations' governments pushes the relationship back almost 20 years. It undermines the carefully, jointly built, deep trust relationship so critical to program development, course delivery, student success, and community enhancement. The change is expected to immediately impact Aboriginal influence in all programs. If Aboriginal funding is withdrawn from programs currently joint funded, then the negative impact will be felt by all potential students wanting to access these joint funded programs. The impact will add downward pressure on the CNC Lakes budgets as projected in Figure 15.

5.4 Family Services Impact – Expected

Family services are currently directed to be contractually removed from CNC Lakes as of April 1, 2016. The minimum negative impact for the participants and area would be to have the programs administratively taken over by a single organization and remain in their current physical situation with the same budgets, on a rental or lease basis. If this takes place then only the built in systematic links with CNC Lakes will be interrupted minimizing the expected educational impact on participants. It will also maintain the possibility that the services that they provide, including the educational components, will survive intact and that a formal centre of excellence with enhanced activities will emerge.

If the service budgets are reduced, physically moved, or even worse reduced and/or split up, the negative impacts will grow particularly with the relocation of the day care and special services currently housed together. If the services are split up, then experience shows that there will be substantial pressure over time to slowly sacrifice components of the overall program and eliminate the program level innovative management. Any direct negative changes to the program will immediately affect the most vulnerable children and their parents and potential parents in the community. Removing the services physically from its current physical situation is expected to remove the significant easy and inviting link to educational programs, decreasing the likelihood that participants will enroll in educational programs. Splitting up the program in components is expected to dramatically limit the potential development of a formal centre of excellence.

6 SOCIAL IMPACTS

6.1 Introduction

The social impacts on the Lakes District are many including impacts on students, employers, staff, and non-college related community organizations and activities as outlined below.

6.2 Students

6.2.1 Access

Mobility barriers to accessing out of town education, e.g. no vehicle, no valid driver's licence, no current vehicle insurance, family responsibilities requiring relocation of children, and family accommodation for many potential students are not surmountable. Therefore, locally available, further education is the only viable option for many Level 3 and Level 4 students. Having locally available education creates an instant opportunity for jumping on the upward spiral of advancement. CNC Lakes has created a local culture of accessing the upward spiral of Grade 12 (Dogwood Certification) and post secondary certified training as being potentially attainable for the many that did not see this as possible.

The large numbers of CNC Lakes students are making different kinds of decisions with time and resource allocation which contributes to an adjustment of the health of the broader community. The number of adults choosing to take additional education, or furthering whatever education level they were at, has created critical college attendance masses. Remember 60 percent of the students are Aboriginal with much different social practice than nuclear family.

Student success has created a low cost, built in, word of mouth marketing system for CNC Lakes. The college is now known as a successful, safe, interracial educational environment presenting an example for the wider community both in terms of a success example to observe as well as hundreds of adults practicing tolerant, supportive, and complimentary interracial behaviors; a true incubator for relationships without racial barriers.

6.2.2 Employment Success

Level 3 and Level 4 potential students who never expected to be able to obtain steady, skilled, family supporting employment are now able to based on the education success that was dependent on the wrap-around supports through often constant personal crises. The education in many cases has been accompanied with work experience opportunities in their home community enabling a smoother transition from unemployment or underemployment to education to employment. Successful students obtaining the necessary skills, education, and certification to obtain jobs, or better paying jobs in the community continues to breakdown cultural separateness. The alternative of not obtaining formal education and skills leads to reinforcing the current situation of higher likelihood of unemployment, poverty, serious health issues, and serious social problems.

6.3 Participants in the Family Programs

The level of service for 0-6 year olds with special needs, and their parents, are near full coverage creating substantially better outcomes for most children involved, starting with being much better prepared for Kindergarten. The better success in early school years has a large impact on the scholastic and social success of teenagers and thus impacts on youth productivity and conversely crime. The joint

action built on health and social service partnerships creates a local service where otherwise there would not be any.

Being able to access the high level support services in Burns Lake removes the need to travel to Prince George to obtain services. Long distance travel is a massive barrier for those in poverty. Removing the long distance trip (at least five hours round trip), even for parents of special needs children that have the resources, is very significant particularly for kids struggling with hyperactivity. The distance also limits the service contact and contact with other joint service providers thus limiting the potential positive impact of the service. Some parents, with the financial flexibility to leave the community, have indicated that they will seek outside services if the local service disappears. This adds to the complexity of recruitment and retaining of skilled staff for all employers.

6.4 Staff

6.4.1 CNC Lakes Staff

CNC Lakes management, in creating these wrap-around services, found committed professionals to come to or stay in Burns Lake to deliver these wrap-around services and post secondary education in an exciting, challenging, stable, out-of-box, and learner centred environment. The group of service and education providers, which grew to more than 90 at one time, created a critical mass of committed community members who provided volunteer leadership to the community on many fronts and in many of the smaller communities in the Lakes District. The critical mass of educators and administrators created a significant indirect social impact on the Lakes District as evident by their involvement as board members, coaches, and leaders in not-for-profits, social service agencies, recreation activities and clubs. The system has identified, built, and retained leaders that are active in many other settings outside the college. Examples are the establishment of the community food bank and the staff created and funded hardship fund for students.

An unexpected additional social impact, as consistently reported in key informant interviews, was that the college staff as a group functioned evenly across ethnic groups creating a model of a functioning organization in an interracial community positively affecting their own families, friends and the community at large. The classroom settings generated a model for healthy, safe interracial functioning for students as well.

Employment stability for skilled workers has been critical to maintaining quality staff. Without the stability skilled workers in rural communities often advance their education and experience for a few years and then shift to larger centres.

6.4.2 Other Professionals

CNC Lakes with its relatively large professional staff provided critical employment for spouses making it easier to hire professionals in other parts of the economy, e.g. teachers, RCMP, accountants, lawyers, information technologists and skilled trades, as they usually come with a spouse with similar level of education and interest in employment. Expanded, skilled employment opportunity potentials for spouses are a significant key employee recruitment advantage and conversely a significant disadvantage when not available.



6.5 Social Impacts – Expected

6.5.1 Self Control – Resilience

The community resilience literature, now reinforced with over 30 years of study, consistently points to communities building institutions that enable the community to have self control of critical components in its economy and its local services as a key foundation in their resiliency to handle significant challenges. CNC Lakes under a system of self direction and “length of rope” for partnership, program, leadership and community development became a critical component of the community’s resiliency which was demonstrated during the aftermath of the mill explosion. The developed of local joint responsibility for the well being of the communities and its residents is in itself a positive structural social impact.

The first expected social impact will be CNC Lakes will experience a rapid decline as a positive, critical, social change vehicle in the area. The positive social impact from its students will shrink by 75 percent directly equal to the shrinking FTE count, and the decline reinforced by the shrinking staff from 92 to 22. If staff that leave move from the area then their impact as community volunteers will be immediately felt. In small communities key people often play many key roles in a variety of volunteer organizations and activities amplifying the impact of their exit. Its community role as a positive interracial model is expected to shrink relative to its operating size. Much of CNC Lakes’ contributing capacity for community self reliance will be lost with the staff reductions, particularly management capacity, to assist in times of rapid change or an emergency in the community.

The lack of local training will mean more of the future skilled jobs will be taken by outsiders, reinforcing the skills, employment and income gap between the bottom socio-economic groups in the area and the employers of skilled workers. For those professionals affected by job loss, there will be pressure to leave the community to seek employment elsewhere, which in many cases is expected to impact other family members including those employed as skilled or professional workers in the community. Double skilled worker families are expected to leave the area with the decline in employment at CNC Lakes.

6.6 Critical Mass of Skilled Workers

Critical mass of skilled workers created markets for higher end services in a small community, reinforcing the quality of community for incoming or retained skilled workers.

Recruitment of replacement skilled and professional staff is made more difficult with the lack of potential for employment at CNC Lakes. The combination of fewer professionals at CNC Lakes and the professional vacancies as a result of other professional leaving the community will make the community even less attractive for attracting incoming professionals.

APPENDIX A – IMPACT FORECAST METHODOLOGY

A-1 Employment Numbers

The direct actual and forecasted CNC Lakes Campus employment impacts have been provided by the Lakes CNC Advisory Committee. Indirect employment is derived by additional spending by the CNC Lakes Campus in the local community on goods and services while induced employment is generated by the spending of direct workers in the community. In this report the indirect and induced spending is referred to collectively as indirect employment.

The Indirect employment is derived from the local area economic dependencies generated by BC Stats for the Burns Lake area. The No-Safety Net case has been used to reflect the likely scenario over the long run (BC Stats. 2009). The public sector impacts have been used and identified a ratio of 1.25. That is for every one direct jobs lost and additional 0.25 in local employment will be lost.

A-2 Employment Income

The direct employment actual and forecasted CNC Lakes Campus employment income impacts have been provided by the Lakes CNC Advisory Committee. The indirect employment income is derived by the number of indirect jobs determined from the employment methodology above. Indirect employment income uses the Service producing industries [41-91N] category for 2014 derived from the Survey of Employment, Payrolls and Hours (SEPH), average weekly earnings by type of employee from CANSIM Table 281-0027 (Statistics Canada. 2015). The employment income for the service producing industry category in 2014 was \$871.01 per week.

A-3 Household and Population Estimates

The number of direct households associated with direct employment at CNC Lakes Campus was estimated by Lakes CNC Advisory Committee. The average household size for the Burns Lake LHA was obtained from a semi-custom run of census data published by BC Stats (BC Stats. nd). The average for the Burns Lake LHA was 2.9 residents per household. It was assumed that one wage earner resided in each household.

A-4 Social Impact

A list of a cross section of 45 potential key informants was developed by the project steering committee in consultation with the consulting team. The potential key informants were reduced to 40 based on selecting a mix of formal involvement with the CNC Lakes over the last decade or more. All 40 were contacted by phone or e-mail by the research project coordinator inviting them to participate in a 20-45 minute key informant interview based on consistent, preset questions. All who agreed to be interviewed (32) were forwarded the questions and a one page background sheet on the expected budgetary changes for CNC Lakes. Interviews were conducted, primarily face-to-face at the Campus (21), on September 1, 2 and 3. An additional five interviews were conducted face-to-face at the interviewee's place of business, and five more were conducted by phone based on personal circumstance, for a total of 31 completed key informant interviews. One additional interview did not take place due to timing. Almost all of the interviews lasted the complete 45 minutes. Notes were taken free hand by the interviewer. Follow-up conversations were had with four interviewees to clarifying the information obtained. No interviewees have been quoted in the document.

APPENDIX B – REFERENCES

B-1 Abbreviations

AVED	BC Ministry of Advance Education
CNC	College of New Caledonia
EIS	Early Intervention Services
FASD	Fetal Alcohol Spectrum Disorder
FTE	Full time equivalent
HBBF	Healthier Babies Brighter Futures
LHA	Local Health Area
nd	No date
RD	Regional District
SEPH	Survey of Employment, Payrolls and Hours

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Regional District Board of Directors
FROM: Gail Chapman, CAO
DATE: December 2, 2015
SUBJECT: RDBN 50th Anniversary Celebration Working Group
(Directors Benedict, Parker, Repen, Miller) - Recommendations

The RDBN 50th Anniversary Celebration (2016) Working Group was tasked with consideration of celebration initiatives/events as a result of 2016 being the RDBN's 50th Anniversary. The following are recommendations that are being brought forward from the RDBN 50th Anniversary Celebration Working Group to the Regional District Board of Directors for consideration:

1. Engaging young people
 - Directors (Mayors/Electoral Area Directors) attend "Career Days" and/or attend local schools to speak to Grade 4/5 students regarding Regional Districts;
2. Community Celebrations (ie. Canada Day Celebrations, etc.)
 - Directors may take part in parades which feature magnetic RDBN Banner plus separate 50th Anniversary logo to be attached to vehicles and/or RDBN booth presence whenever possible;
3. RDBN Brochure/Leaflet to be developed which integrates "then and now" with a detachable portion re "future vision for RDBN" to be returned to RD;
4. RDBN Website
 - Include 50th Anniversary logo;
 - RDBN "Then and Now" information, together with opportunity for public feedback on-line re the RDBN's future;
 - Include names of all Regional Board of Directors from 1966-2016.

Recommendation

(All/Directors/Majority)

"That the Regional District of Bulkley-Nechako Board of Directors approve the RDBN 50th Anniversary Celebration recommendations as presented by the RDBN 50th Anniversary Celebration Working Group."



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
December 10, 2015**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: November 20, 2015
 Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Royal Canadian Legion Branch #63 – Bulkley Valley Legion

The Royal Canadian Legion Branch #63 – Bulkley Valley Legion, a non-profit organization, has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete an Energy Efficiency improvement project at the Bulkley Valley Legion, located in Smithers.

The BV Legion wishes to have the old roof removed, and insulation installed or replaced (there is little or no insulation in the existing roof), and a new roof installed. The total project cost is estimated at \$44,625, and the BV Legion has committed \$11,625 in funding already for this project.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$1,037,674.10. Director Fisher is supportive of this project and accessing Federal Gas Tax Funds in the amount of \$33,000. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing \$33,000 of Electoral Area 'A' Federal Gas Tax allocation monies to Royal Canadian Legion Branch #63 – Bulkley Valley Legion for an energy efficiency improvement project at the Bulkley Valley Legion;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,
(All/Directors/Majority)
3. That the RDBN Board of Directors authorize the withdrawal of up to \$33,300 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Board of Directors Memorandum December 10, 2015

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: December 1, 2015
 Regarding: Federal Gas Tax Funds – Electoral Area 'G' (Houston Rural)
 Topley Fire Hall

The Topley Fire Protection Society has requested the Regional District's assistance in the form of Federal Gas Tax Funds to complete an energy efficiency upgrade project to the newly acquired Topley Fire Hall, located in Electoral Area 'G'.

The Society wishes to complete a large renovation to the new building, including a number of energy efficient upgrades: insulated overhead doors, frame and insulate walls, insulated doors and windows, frame down and insulate ceiling, upgraded lighting, and replace an inefficient heating system with a more energy efficient alternative. The cost for the energy efficiency portion of the renovation project is estimated at \$103,687.50.

At the January 29, 2015 Board Meeting, the RDBN Board of Directors passed a resolution to authorize contributing \$23,064 in Gas Tax Funds to the Topley Fire Protection Society for energy efficiency upgrades to the previous fire hall. The Society has respectfully requested to transfer this previous commitment to the new project. Director Newell is in favour of this change, and of increasing the total Area 'G' Federal Gas Tax Funds commitment to \$50,000 for this project. Director Miller is also supportive of this project to a total contribution of \$20,000 in Area 'B' Federal Gas Tax funding.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'G' allocation is \$91,754.67, and in Area 'B' is \$113,905.26. A Board resolution is required to contribute further Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors rescind Motion 2015-1-40 passed on January 29, 2015;
2. That the RDBN Board of Directors authorize contributing \$50,000 of Electoral Area 'G' Federal Gas Tax allocation monies and \$20,000 of Electoral Area 'B' Federal Gas Tax allocation monies towards the energy efficiency portion of the renovation project at the Topley Fire Hall;
3. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,
(All/Directors/Majority)
4. That the RDBN Board of Directors authorize the withdrawal of up to \$70,300 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors
December 10, 2015**

To: Chair Miller and the Board of Directors
 From: Corrine Swenson, Manager of Regional Economic Development
 Date: December 1, 2015
 Regarding: **Request for Sponsorship: Glenwood Women's Institute in
 Electoral Area 'A' (Smithers Rural)**

The Glenwood Women's Institute is requesting the RDBN act as a sponsor agency for receiving a grant donation of \$5000 from the Bulkley Valley Community Foundation (BVCF) for Phase II of Glenwood Hall Upgrade Project.

Phase II includes:

- Installing vinyl plank flooring in the entrance, bar and addition;
- Installing slate tile on the base and backdrop of the wood heater;
- Installing a storage closet;
- Purchasing 150 chairs;
- Installing a kitchen island;
- Resurfacing the stage; and
- Purchasing a commercial cooler.

Glenwood Women's Institute is an institute in good standing under the Farmers and Women's Institutes Act of BC that has provided the RDBN with a completed application for sponsorship including a resolution from their Board approving the request and agreeing to enter into an agreement with the RDBN.

A Board resolution is required in order to sponsor the Glenwood Women's Institute for the purpose of issuing charitable donation receipts. When the Regional District accepts donations for a project and issues tax receipts, there is a responsibility on the RDBN to ensure that the funds are spent on the project for which it is intended. A letter of agreement will be requested from the Glenwood Women's Institute, committing the group to spending the donations received on the intended project and submitting a final report to the RD upon completion.

The Regional District of Bulkley-Nechako has previously sponsored other Not for Profit Societies in the same manner.

Director Fisher is supportive of this request.

RECOMMENDATION

(All/Directors/Majority)

"That the Regional District of Bulkley-Nechako Board of Directors approves of the RDBN acting as a sponsoring agency for the Glenwood Women's Institute funding application to Bulkley Valley Community Foundation (BVCF), thus entering into an agreement with Glenwood Women's Institute and the BVCF as well as issuing a tax receipt to the BVCF."

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: December 1, 2015

**SUBJECT: Referendum – Lakes District Airport Contribution Local Service
Establishment Amendment**

At its November 19, 2015 Board Meeting, the Regional Board gave three readings to "Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015."

A referendum to acquire assent is required, and therefore it is recommended that the referendum be held on Saturday, February 27, 2016.

Also, to satisfy the *Local Government Act* a Chief Election Officer and a Deputy Chief Election Officer must be appointed.

RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)

"That the Regional District of Bulkley-Nechako schedule a referendum to take place on Saturday, February 27, 2016 regarding "Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015." Further, that Cheryl Anderson be appointed Chief Election Officer and Geraldine Craven be appointed Deputy Chief Election Officer."



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: December 1, 2015

**SUBJECT: Nechako Valley Rodeo Association – Request for Grant in Aid
– Electoral Area “F” (Vanderhoof Rural)**

Attached is a request for Grant in Aid monies from the Nechako Valley Rodeo Association.

The Association is requesting \$3,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its 4th Annual Nechako Valley Rodeo.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Nechako Valley Rodeo Association be given \$3,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its 4th Annual Nechako Valley Rodeo.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: November-17-15 3:51 PM
To: Cheryl Anderson
Subject: ***SPAM***New submission from "Grant in Aid Application!"
Attachments: 564bbd5032670-2016 budget.docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Nechako Valley Rodeo Association

Mailing Address:
Box 1634

Email:

*sferggie@hotmail.com
Sandy Ferguson 250-570-9917*

Contact Person:

APPLICATION SUMMARY

Project or purpose for which you require assistance:

to being back the 4th annual Nechako Valley Rodeo to our region

Amount Requested:

\$3000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The NVRA is proud to host the 4th annual BCRA-sanctioned rodeo to our area. Benefits: Local enthusiast and families can enjoy a rodeo event without the expense of travel, local youth can experience the thrill of rodeo and hone their developing skills, businesses gain revenue from contestants and spectators who travel to our area.

Describe the geographic area that receives services or benefits from your organization.

Nechako Valley, Prince George, Burns Lake, Fraser Lake and Fort St. James Fort Fraser. as well as contestants from all over our province.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

none

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

NVRA was incorporated as a Not for Profit Society in January 2013. Board members 9 Association members 35

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Funding sought to contribute to budget required to bring this event to the region. All funds are raised from local/regional businesses, local government, and granting agencies. 2nd annual Rodeo Queen competition, this will continue to give local young women an opportunity to compete and become ambassadors for our association in areas such as public speaking, horsemanship, and interview skills. We would welcome the Regional District to sponsor this worthwhile event

Describe how this proposal will benefit the community:

The entire local area gets exposure; businesses, restaurant, motels benefit from the visitors in the area; area seen as a desirable place to visit and live.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

*564bbd5032670-2016
budget.docx*

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

District of Vanderhoof

Amount Applied for 1:

\$2500.00

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

Integris Credit Union

Amount Applied for2:

\$1500.00

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

Enbridge

Amount Applied for3:

\$1500.00

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2015 \$2500.00 Purpose as above

Year, Amount and Purpose for assistance

2014: \$2000.00 Purpose as above

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:



Regional District of Bulkley-Nechako Memo – Board Agenda December 10, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: December 2, 2015
Re: Withdrawal from Emergency Preparedness Emergency Response Reserve

The current balance in the Emergency Response Reserve for expenditures not reimbursed by Emergency Management BC (EMBC) is \$50,915.

During the 2015 wildfire and flooding events, expenditures for on call overtime were incurred before the official start of the event as determined by EMBC by issuing a task number and advertising expenditures were incurred after EMBC closed the event. As a result, EMBC has not reimbursed \$13,900 of emergency response expenditures. Invoices are still trickling in.

The Board is being requested to authorize the withdrawal up to \$15,000 from the Emergency Response Reserve for unreimbursed emergency response expenditures.

I would be pleased to answer any questions.

Recommendation:

(all/weighted/majority)

1. That the memorandum from the Financial Administrator, dated December 2, 2015 regarding a request for withdrawal from the Emergency Response Reserve be received; and,
2. That the withdrawal up to \$15,000 from the Emergency Response Reserve for unreimbursed emergency response expenditures be authorized.



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
DECEMBER 10, 2015**

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton, Protective Services Manager
Date: December 1, 2015
Regarding: Farmed Animal GIS Study

Attached for your information is the 'Conclusions and Recommendations' provided by VRK Consulting Inc. for the Phase 2 Farmed Animal GIS study and a map indicating where potentially suitable sites have been identified.

The Investment Agriculture Foundation of BC has advised that the Ministry of Agriculture has revised Protocol #1, which has relaxed the slope requirements for farmed animal burial. Investment Agriculture Foundation of BC has requested that McElhanney and Associates rerun the original GIS study using Protocol #1 which may identify other potential sites within the region. The updated mapping will be provided to the Regional District upon completion.

The current recommend sites are ready to go to the next phase of the project which is exploratory drilling and installation of piezometers for a period of one year to ensure selected sites meet the seasonal groundwater level required.

The budget for this phase of the project is \$150,000.00, which will be covered by the Investment Agriculture Foundation of BC, except for Regional District staff time.

Recommendation

AII /DIRECTORS/MAJORITY

1. "That the Board of Directors receive the December 1, 2015 memo titled "Farmed Animal GIS Study" from Deborah Jones-Middleton, Protective Services Manager.
2. That staff work with the Investment Agriculture Foundation of BC identify potential sites for farmed animal mass carcass burial."

Conclusions and Recommendations

The Phase 2 study conducted by VRK Consulting Inc. has resulted in the identification of at least 3 potential sites in each of the central, west and south sub-areas of RDBN. Of the 3 sites surveyed in the east sub-area, none are deemed to be potentially suitable. That is not to say there are no potentially suitable sites in the east sub-area but that the limited number of sites identified for EM31 survey did not reveal any potentially suitable sites. If site 2 in the central sub-area is utilized for the intended purpose, it may also have to serve the needs of the east sub-area. Details of site information and the process to identify potential sites based on the Phase 1 GIS study are described in subsequent sections of this report.

The short list of potential sites presented below need to be investigated by drilling to confirm their suitability for the intended purpose. The inclusion of these sites on the list does not guarantee their suitability. The EM31 non-intrusive geophysical survey is an “indicator” tool to identify the best potential sites within a subset, and drilling, as a “diagnostic” tool, is required to confirm suitability.

The potential sites in the central, west and south sub-areas are:

Sub-area	Site Rank	Site #	Land location
Central	1	64	DL5354
	2	2	DL3814
	3	12	10 - 339942 E, 5998076 N
West	1	58	DL4304
	2	59	DL4196
	3	52	DL6617
South	1	93	9 - 696527 E, 5971762 N
	2	84	9 - 683782 E, 5982411 N
	3	88	9 - 674159 E, 5979029 N

In addition to this report, deliverables to RDBN under this contract include georeferenced EM31 surveys in GIS format to be provided to RDBN for future reference.

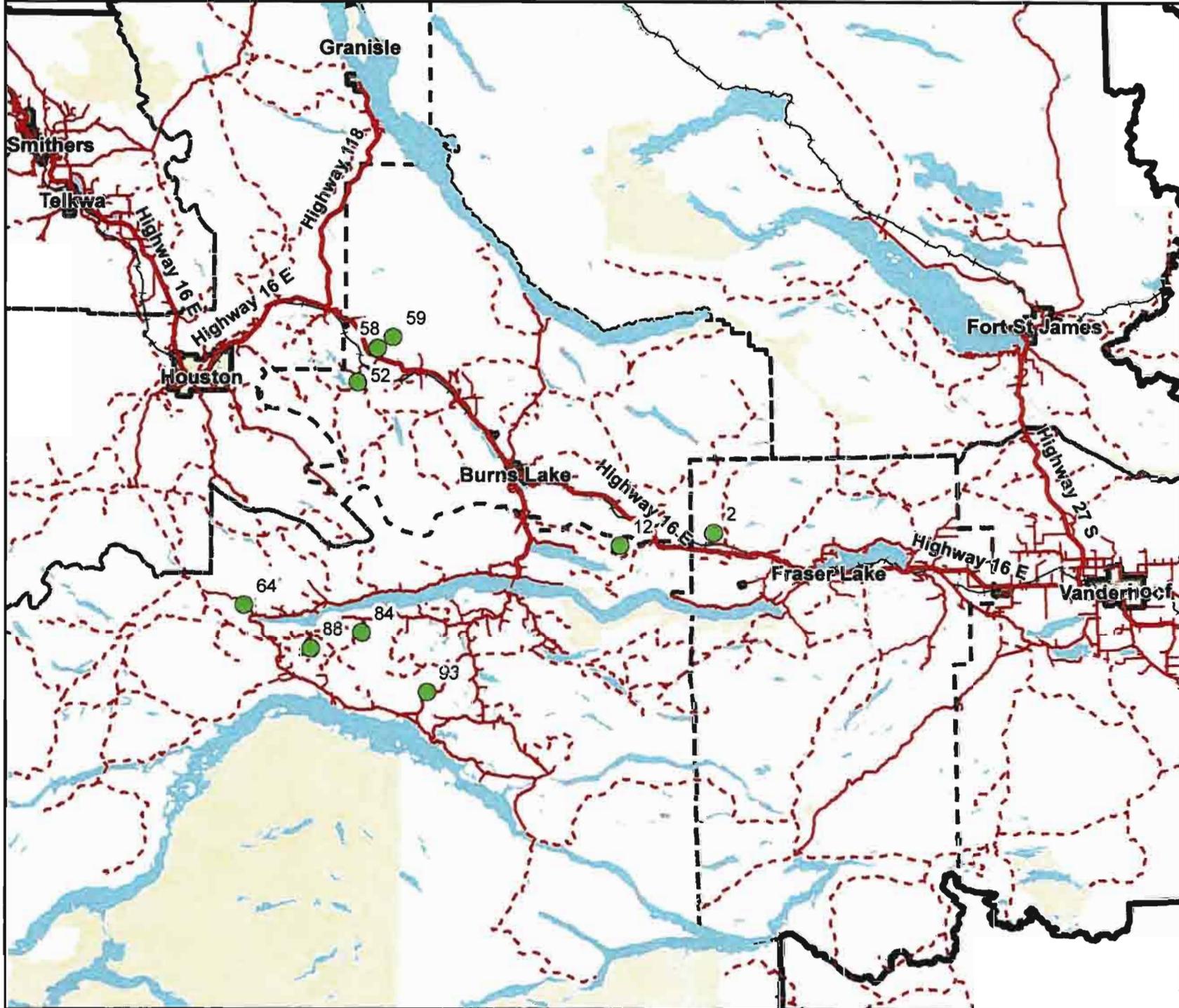
If RDBN decides to proceed to Phase 3 of the project, next steps are as follows:

- Request a quote from qualified professional engineering consultants to conduct Phase 3 studies based on the following process:
 - Conduct a drilling program to confirm that soil conditions at the top ranked sites in the central, west and south sub-areas meet Protocol #1 criteria.
 - If the initial test hole at a site indicates suitable conditions, continue the drilling program to characterize site conditions with a minimum of 3 test holes
 - The layout of all test holes at all stages of the Phase 3 process should be guided by the EM31 surveys
 - At those sites with suitable site conditions, install one or more piezometers to monitor seasonal water levels.
 - Monitor piezometers for at least one year to confirm that seasonal groundwater levels meet Protocol #1 criteria
- Apply for Phase 3 funding from IAF BC based on the quotes. Note that there is likely to be considerable variation in the quotes due to the uncertainty of how much drilling will be required and the high cost of drilling test holes.



RDBN Landfill Assessment - Phase 3 Potential Sites

Legend



- Potential Sites for Phase 3
- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Municipal Boundary
- Parks



DISCLAIMER The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding other maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 10,000 m
 User: diond tan
 Date: 13/11/2015
 Time: 11:59:37 AM

82



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: December 1, 2015

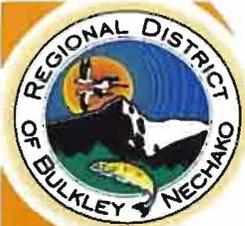
SUBJECT: *The Regional News* – Winter 2015

Attached is a draft copy of the RDBN's electronic version of *The Regional News* – Winter 2015 Edition.

At this time, we would ask that you provide instructions to staff as to any changes or additions you would like to see included in the draft and proceed to ratify the same.

Recommendation: (All/Directors/Majority)

“That the Regional Board ratify the Winter 2015 edition of “*The Regional News*”.”



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The Regional News



2016 Meeting Dates:

Board Meetings:

- January 28th
- February 25th
- March 24th
- April 28th
- May 26th
- June 23rd
- July 21st
- August 18th
- September 22nd
- October 20th
- November 24th
- December 15th

Committee Meetings:

- January 14th
- February 11th
- March 10th
- April 14th
- May 12th
- June 9th
- September 8th
- October 6th
- November 3rd



Holiday Hours:

The RDBN will be closed Thursday, December 24th, Friday, December 25th, 2015 and Friday, January 1st, 2016

Connecting Consumers and Producers

There is a growing movement in our region towards eating locally produced food. Locally produced food often is grown without pesticides or fertilizers. We, as consumers, want to purchase high quality food but may have a difficult time finding a place to purchase locally. *Connecting Consumers and Producers* is a regional economic development project. It promotes local food producers and provides resources about how to eat locally produced food all year round.

The 2015 *Connecting Consumers and Producers* project saw numerous successes.

- 82 producers listed in the Agriculture Brochure
- 900 Agriculture Brochures distributed
- 8 community events hosted
- \$6,830 locally produced food purchased for the 8 events
- 20,000 consumers reached



Events included interactive farming education for kids at

two of our fall fairs, three harvest dinner celebrations, support for our future producers, and two Farmers' Market events.

"It was great to see so many aspects of country life, vegetables, eggs, the animals...plus the Agriculture Brochure from the RDBN, I found to be an excellent source of where to get local food from and how to preserve and store it." Ruth Lloyd on the Bulkley Acres Farm at the Bulkley Valley Exhibition.

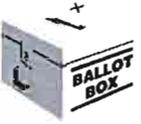
This was the second year the RDBN has run this project. To download the Agriculture Brochure click [here](#).

Happy Holidays to you and yours from the Directors & Staff of the Regional District of Bulkley-Nechako

Topley Referenda Official Results



On Saturday, November 7th, the Regional District of Bulkley-Nechako held referenda at the Topley Community Hall. It was to determine if the voters in a portion of Electoral Area "B" (Burns Lake Rural), and also a portion of Electoral Area "G", (Houston Rural), were in favour of replacing the existing Topley Emergency Response Service with the Topley Rural Fire Protection Service and the Topley Road Rescue and Medical First Responder Service. A public meeting was held at the Topley Community Hall on Thursday, October 15th to discuss the proposed services. The results of the referenda are:



Topley Rural Fire Protection Service Establishment Bylaw No. 1743, 2015 and Topley Rural Fire Protection Loan Authorization Bylaw No. 1744, 2015:

Yes	No
82	21

Topley Road Rescue and Medical First Responders Service Establishment Bylaw No. 1745, 2015:

Yes	No
97	15

Is your family prepared for an emergency?

Emergency preparedness is everyone's responsibility. The public is encouraged to develop a personal emergency plan and prepare an emergency kit - including battery operated radios and analogue phones (that do not require power to work). By taking a few simple steps, you can become better prepared to face a range of emergencies—anytime, anywhere. For more information regarding personal and family preparedness please visit www.getprepared.ca.



Fort St. James Seniors Helping Seniors Transportation Service

The District of Fort St. James currently provides a transportation service called Seniors Helping Seniors. This service provides transportation for seniors in both the municipality and the surrounding rural area that need to travel to a medical appointment in Fort St. James, Vanderhoof, or Prince George. It is operated by volunteers of the Fort St. James Seniors Society and is funded by the District of Fort St. James, supplemented by grants and donations.

The existing service incurs operating costs that are currently manageable, but funds are required for capital expenditures to replace the existing vehicles on a rotational basis. Since rural residents also benefit from the service, an expansion of the tax base is being proposed as a means of accessing the additional funds. A Regional District of Bulkley-Nechako service is being proposed that would tax properties in both the District of Fort St. James and the surrounding rural area. The resulting funds would be contributed to the District of Fort St. James to enable it to continue to manage the Seniors Helping Seniors Service and fund the capital expenditures needed to replace vehicles from time to time.

Pursuant to the *Community Charter*, the Regional District of Bulkley-Nechako will be seeking the assent of the electors in the defined portion of Electoral Area "C" by means of the Alternative Approval Process.

The total net cost of the service, including annual contributions to a reserve for vehicle purchases, is currently about \$38,000. To allow for future cost increases, the limit on annual taxation for the service would be \$43,000. This is equivalent to a residential tax rate of \$0.115 per \$1,000 of assessed property values (\$11.50 for a \$100,000 property), based on 2015 assessments in both the District of Fort St. James and the surrounding portion of Electoral Area "C." This amount excludes the 5% fee that the Province charges to collect property taxes for regional districts in the rural areas.

The bylaw will be deemed to be approved by the electors unless at least 10% of the electors submit a signed Elector Response Form indicating their opposition to the bylaw by 4:30 pm on January 15, 2016. More information on the Alternative Approval Process can be obtained by contacting the Regional District of Bulkley-Nechako or at www.rdbn.bc.ca.

Initiation of RDBN Landfill Operations

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In early 2015, the RDBN Board of Directors made a decision to transition the operations of the Knockholt and Clearview Sub-Regional Landfills from contractor based to internal RDBN operations. This decision was made following the completion of a detailed financial analysis comparing RDBN internal costs to those of contractor bids obtained in December 2014. The financial analysis indicated that there were significant cost savings if the landfill operations were internalized.

The RDBN took over operations at the Knockholt Landfill on September 1, 2015 following the hiring of three new employees to work at the facility and the purchase of a landfill compactor, an excavator, a crawler dozer, a roll-off truck and a dump truck. The RDBN will be taking over the operations at the Clearview Landfill beginning December 1, 2015. Equipment for use at the facility has been purchased, including a landfill compactor, excavator and crawler dozer. One new staff member has been hired to work at the facility.

A grant application was submitted in April 2015 to the Federal Gas Tax Strategic Priorities Fund in an attempt to receive grant monies for some of the capital costs of taking over the landfill operations. To date, the RDBN has not received any notice on the success or failure of the



Backyard Composting Promotion Program

Organic waste, including kitchen scraps and yard trimmings, makes up 32% of the waste stream in the RDBN. In an effort to encourage the diversion of this waste from landfill, the RDBN continued with its backyard composting promotion program in 2015. A limited number of composting kits were made available to residents in each area of the RDBN. The kits, which were sold for \$40, included an Earth Machine compost bin, instruction manual and a compost mixing tool (an \$80 value). A total of 100 composting kits were made available across the RDBN and these were sold out in a short order with waiting lists established in many areas.



Planning Department Update

RDBN's Planning Department is undertaking a comprehensive review of its zoning by-laws. Zoning by-laws regulate how land and buildings are used, the location of buildings, lot coverage, building heights and other provisions necessary to ensure proper development. Watch for advertisements in your local newspaper spring, 2016 for information and notice of public hearings. Please call the Regional District Planning Department for more information at 250-692-3195 or www.rdbn.bc.ca

Manson Creek Landfill Upgrades

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Regional District of Bulkley-Nechako Board of Directors

Municipalities

- Town of Smithers**
 - Mayor Taylor Bachrach
- Village of Telkwa**
 - Mayor Darcy Repen
- District of Houston**
 - Mayor Shane Brien
- Village of Granisle**
 - Councillor Thomas Liversidge
- Village of Burns Lake**
 - Mayor Luke Strimbold
- Village of Fraser Lake**
 - Mayor Dwayne Lindstrom
- District of Fort St. James**
 - Mayor Rob MacDougall
- District of Vanderhoof**
 - Mayor Gerry Thiessen

Electoral Areas

- A - Smithers Rural**
 - Director Mark Fisher
- B - Burns Lake Rural**
 - Director Bill Miller
- C - Fort St. James Rural**
 - Director Tom Greenaway
- D - Fraser Lake Rural**
 - Director Mark Parker
- E - Francois/Ootsa Lake Rural**
 - Director Eileen Benedict
- F - Vanderhoof Rural**
 - Director Jerry Petersen
- G - Houston Rural**
 - Director Rob Newell

The Manson Creek Landfill site is located on unsurveyed crown land approximately 6 kilometres north-northwest of Manson Creek, British Columbia at kilometer 65.5 on the Finlay-Manson Forest Service Road. The site has been operated as an unattended landfill since 1987 and land-filling is conducted in excavated trenches. The site contractor is required to compact and cover the disposed garbage at least once per month from June through October. There are separate piles for wood and metal wastes.

In 2015, upgrades to the facility were completed including new site signage and the installation of an electric fence and cattle guard to minimize bear access to the exposed garbage. If the weather and metal prices cooperate, the RDBN is hoping to have the accumulated metal removed from the site and recycled in 2015.



Questions or Comments:

Mail: P.O. Box 820
Burns Lake, B.C. V0J 1E0

Phone: 250-692-3195

Toll Free: 1-800-320-3339

Fax: 250-692-3305

Email: inquiries@rdbn.bc.ca

Websites: www.rdbn.bc.ca

www.mining.rdbn.bc.ca

www.visitbulkleynechako.com

The Regional News

If you wish to be included in the distribution list to receive the "Regional News" please send an email to

inquiries@rdbn.bc.ca or

phone the Regional District Office at (250) 692-3195 or 1-800-320-3339

Wildfire Workshop

In response to community concerns about wildfire trends and the potential consequences for community safety and forest resources, the Regional District hosted an information and discussion workshop. Approximately 55 people attended. Participants included a cross section of perspectives, including local government, industry, and staff from the wildfire management and resource management departments of the provincial government.

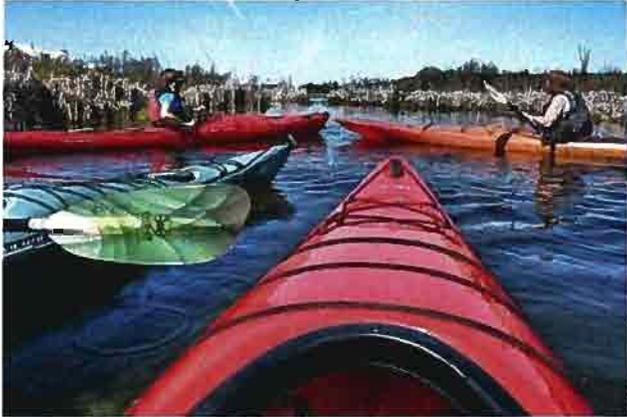


Winners of the "Give Us Your Best Shot" Regional 2015 Photo Contest



Adventure in the Region

1st Place - Betty Bandstra



2nd Place - Anna Marie Douglas



Our Animal Friends

1st Place - Dyanne DiMassimo



2nd Place - Linda Cutsforth



Experiencing the Arts

1st Place - Dyanne DiMassimo



2nd Place - Linda Cutsforth

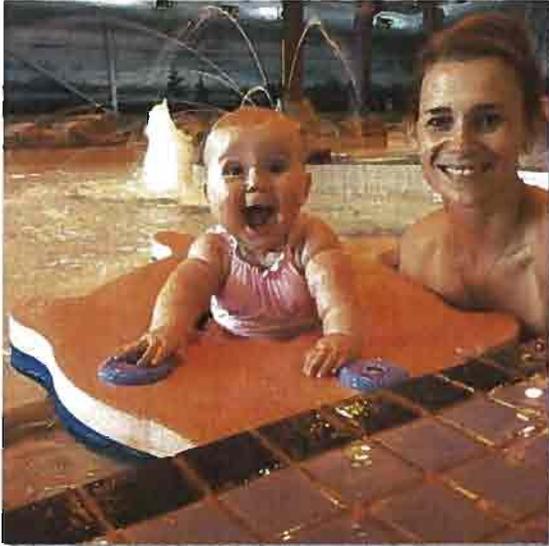


Winners of the "Give Us Your Best Shot"

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People in Action

1st Place - Emily Dekens



2nd Place - Patricia Kolida

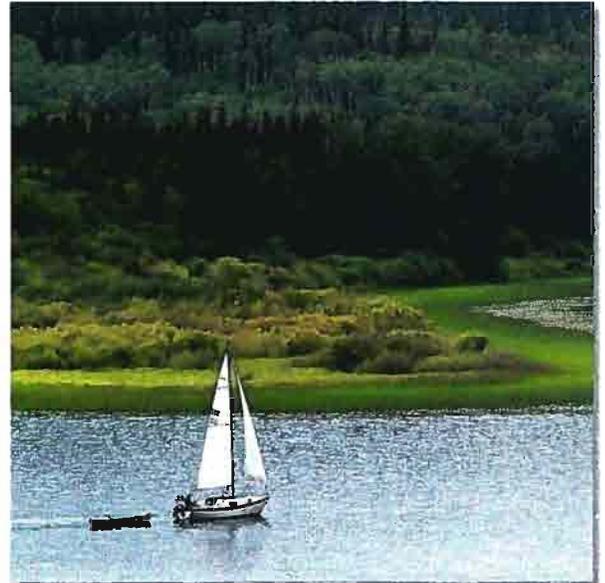


Creative Photography

1st Place - Patricia Kolida



2nd Place - Linda Cutsforth



People's Choice Award - Most "likes" Photo

Jennifer Hols

321 Likes on our Facebook Page





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Regional District of Bulkley-Nechako Board of Directors Memorandum DECEMBER 10, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton, Protective Services Manager
Date: November 30, 2015
Regarding: Equity Silver Mine Emergency Response Planning

Attached for your information is information received from a resident of the Buck Flats area expressing concern regarding the at Equity Silver Mines 'Tailings Ponds'.

Staff at Equity Silver Mines have advised that they will be reviewing and revising their 'Emergency Plan over the next few months and will be engaging with Regional District Emergency Program staff regarding their Emergency Plan and how we can integrate plans that will be effective in case of a dam breach in the future.

Staff discussed the issues surrounding evacuation of residents and emergency response costs with Emergency Management BC given Equity Silver Mine is Industry. Although Industry is responsible for all impacts caused due to their business ventures, Emergency Management BC has confirmed that the local authority is eligible for support from the province in such circumstances that result in an emergency situation. For example EMBC reimbursed the Cariboo Regional District for approved emergency costs associated to their response to the Mount Polley Mine Tailings Pond Breach in 2014. Although compensated for overtime Emergency Management BC does not compensate Local Government for their daily staff hours.

Once residents are evacuated from their primary residence, due to an emergency or disaster, the Regional District is responsible to ensure their immediate necessities such as food and accommodations are provided.

Staff will meet with Equity Silver Mine to ensure the Regional District is not exposed to more responsibility than required under the *Emergency Program Act*.

Recommendation

AII /DIRECTORS/MAJORITY

1. "That the Board of Directors receive the November 30, 2015 memo titled "Equity Silver Mine Emergency Response Planning" from Deborah Jones-Middleton, Protective Services Manager."

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To the Board of the Regional District of Bulkley Nechako

c/o Deborah Jones Middleton

from Glenda Ferris, Buck Flats Road

November 2015

glendaferris@hotmail.com

(250) 845-3177

EQUITY SILVER MINE TAILINGS DAM FAILURE: EMERGENCY COMMUNICATIONS PLAN

I have formally requested that the Regional District Board and staff begin a procedure that will finalize an Emergency Communication and Evacuation Plan for the areas, Buck Flats Road and the Bulkley Lake and rural Houston-area homeowners.

This work should be completed in consultation with all “communities of interest.” Key issues include:

- Information sharing and capacity building with local homeowners that will be directly affected.
- Alarm system on Equity mine dams that provides an early warning.
- Emergency communication between authorities, and to local residents, is immediate and timely.
- Evacuation is based upon specific information and knowledge of which dam has failed; which specific watershed area will be impacted.
- Road blocks necessary to prevent ancillary traffic on road systems with the Peak Flood Zone.

This letter is meant to provide decision-makers with my knowledge and opinion regarding a dam collapse emergency at the Equity Silver Mine and our collective obligation and responsibility to save lives, where possible.

THE PEOPLE THAT LIVE IN THE BUCK CREEK VALLEY

The prologue to our discussions is grounded in the fact that fee-simple land within the Buck Creek valley, as a legal definition that provides those of us that live here with our land base and our homes, existed long before the Equity Silver Mine was developed. My quarter section was deeded in 1912 by Swiss emigrants. All decisions made at the mine site should have acknowledged our homes and our lives; historical records show that this ethic of acknowledgement never entered into any form of decision, during the operational life of the mine, 1980 to 1994.

Since Equity mine has closed, however, there have been collective assessments of all mine site conditions and a good framework of communication and information sharing. Many mine site improvements have been implemented; expanded and improved monitoring and reporting is routine. And, in this context of shared information, decision-making remains corporate and GoldCorp is now

legally liable for those decisions. In a province where “prescriptive” regulation is shunned; we all now depend upon GoldCorp.

I do not want to hear a response, as has been said many times in the past, that “we” local residents should be quiet, since the mine was “here first”, or, if “we” do not like the situation, then “we” should move. All of the above have been said to my face, when I have asked local government for “help”.

I have been directly involved with the Equity Mine issues since November 18th, 1981. Everything that I have done has been paid for out of my own pocket. I have participated as a public member of the Equity Public committee since March of 1982. My words contain accurate information and credibility; my concerns should be respected. I am not “worried” about Equity Silver Mine impoundment dams; I am addressing a hazard that exists; I reject false hope.

“Optimism is a force multiplier.” Colin Powell

“What passes for optimism is most often the effect of intellectual error.” Raymond Aron

*From page 159; “The Positive Power of Negative Thinking” that deals with the effective engagement of mind and intellect named “negative thinking” versus the hopeful-delusion of “positive illusions.”

My approach to the challenges I have faced at Equity Silver Mine, their staff and their corporate context has always been one of “defensive pessimism”. I base my decisions upon knowledge, not “hope”. I frame my interests as reflections of my own values which are in turn based upon the place within which I live, the Buck Creek valley. And, I have had quite enough of hearing that I am misplaced in my “worries”...that I need to be more “positive.”

Nothing about the history of Equity Silver Mine, from initial phases of construction to present day Post Closure is “positive” to my life or my interests.....or my home.

Emergency plans cannot only reflect the hope that dam-failure will never happen; emergency plans are developed to foreclose risks of non-communication/timely warning and the resulting loss of life that could occur during a crisis of dam collapse at the Equity mine site.

BACKGROUND

THE DAMS

Due to the extreme nature of tailings impoundment dam failure hazards, outlined within the AMEC: “Dam Break and Inundation Assessments: Equity Silver Mine”, dated November 25, 2014; I have now asked the Regional District staff to consider the creation of an Emergency Communication and Evacuation Plan specifically designed as a response to dam-collapse at the Equity Silver Mine site.

The “Order” requiring dam-break assessment for every major impoundment dam in BC, due December 1st, 2014....was a response to the tailings’ Perimeter Embankment failure at the Mount Polley Mine, August 4th, 2014. In any case, the assessments had always been on-the-books as a legal requirement, with flexible due dates. The purpose of the dam break analyses was primarily to review dam-

classifications and potentially to re-classify the dams according to the standards of the CDA/Canadian Dam Association guidelines. Criteria include:

- Critical fish and wildlife habitats.
- Infrastructure loss.
- Loss of Life.

The AMEC assessment under-estimated the “loss of life” (or lives at risk) category for the Buck Creek valley; my response to the AMEC report has already been distributed to the Regional District staff.

The conditions that arise from an impoundment dam failure at the Equity mine site cannot be addressed by the typical wildfire or even flood-warning approaches that are now standard practice. The dam failure event will be more “time” constrained, that is, from moment of failure (if alarms systems have been installed on the dams) to run-out impacts in areas of people’s homes, may be only a few hours.

This letter and my request for a plan focus upon the crisis of a tailings impoundment dam failure at the Equity Silver Mine. There are three major impoundment dams at the Equity site:

- #1 Dam @ 65meters height
- #2 Dam @ 20 meters height
- Diversion Dam @ 35 meters height *please note that in all cases of AMEC assessment, assumptions have been made regarding the “height” of erosion/collapse of dams and in all cases, assumption/s that impoundment dams at Equity will only fail to within the elevation of their “compacted till and rock foundation layers”.

To put in simple terms, AMEC Models do not represent “total” failure of dams, as height measure, but only to the height of foundation layers, that are “compacted” till and downstream rock fill. This means that AMEC has not proceeded with any form of Worst Case Modelling as regards dam-structure collapse. They/AMEC have not accepted the possibility that till/rock foundations could be eroded by the massive force of the Center-line Dam breach-width-portion collapse. This means height of dam-failure in some cases is reported as a mere 7-meter failure, or 8 meters of free water plus a 7 meter tailings run-out that would equal 15 meters collapse zone. This AMEC-approach of assumption for foundation integrity and containment is a maximum uncertainty contained within the AMEX calculations and projections of Peak Wave Height and for Peak Velocity that results in impacts.

- #1 Dam sits at elevation above the Foxy Creek/Maxan Creek, Bulkley Lake, and Upper Bulkley River watershed....to Houston.
- #2 Dam is located on the Bessemer Creek, Upper Buck Creek, Goosly Lake, and Buck Creek watershed to Houston.
- The Diversion Dam, while possibly releasing flows to the Foxy drainage, could just as easily run out across the main access road and into the Bessemer/Buck watershed.

Any mistake when naming the dam that has failed during the communication of emergency could result in loss of life, since two distinct watersheds are below the Equity Silver Mine tailings dams.

Please note that in addition to major-dam flows, several smaller impoundments exist along the Bessemer Creek drainage for the collection of ARD/acid rock drainage, and, that Lu Lake is an artificially impounded water body that could also add, as a cascade failure, to the run-out flows of the Diversion Dam collapse.

Impoundment Dam failure and collapse, at any dam location within the Equity mine site, will be catastrophic. As with any emergency plan, we will not discuss “if” there is a probability of dam failure....I want to discuss “how” an emergency effective emergency response will save people’s lives. I will attempt to discuss the AMEC Model uncertainties and how they might relate to out-flows, velocity and time-of-impact of the Peak Flood: height of pressure wave and velocity. I intend to focus upon the Buck Creek watershed since I have lived here for forty-three years; the Foxy-Bulkley watershed will have similar issues although the terrain and homes-at-risk are very different.

THE PEAK FLOOD RUN OUT

The estimated total volumes of water and tailings (and interstitial water/pore water) stand at 30million m³. 5million m³ is accounted as free-water. Since all assessments of dam collapse are calibrated for total dam failure with a designated “breach” width of the dam in question, the volume of liquefied tailings/entrained tailings and water flow labeled Peak Flow will be destructive. Please note that on page 27/AMEC, the “top” of the tailings solids is estimated to be (or to average) 1285.5m elevation @ 25million m³ of solids....with no estimation for tailings interstitial water. Tailings utilized in dam construction are not accounted.

Breach width, the length of the top of the dam that will collapse, is a key factor and will directly affect tailings run-out, peak flow and peak velocity of the initial dam collapse effects. We should notice that AMEC has chosen a range of breach widths that may in fact not be meaningful when describing outcomes of a dam failure at Equity mine site. **Peak velocity** directly affects **time** to run-out impact. Page 28/AMEC: Dam Breach Assessment Parameters.

- Breach height and elevation
- Breach side slope ratio
- Breach width*4.3m to 68m-flood scenario/3.5m to 56m sunny day scenario: AMEC.
- Breach formation time *1.5 to 2 hours.
- Initial conditions*including dam construction type.
- Boundary conditions*run-out terrain

While references are made by AMEC for “total” tailings released: “On average, the total amount of tailings released during the breach is anticipated to be approximately one fifth (20%) of the total impounded tailings. (Azam and Li, 2010)”; page 27/AMEC.....the report then accounts only 1.0million m³ tailings release for sunny-day scenario and 1.3million m³ tailings released for flood scenario. This is due to AMEC assumption that “foundations” of dams or even internal structure of tailings mass will not erode during dam collapse. Please note 20% (referenced above) of 25million m³ is 5million m³ of tailings released, as an average of historical record.

At Mount Polley Mine in 2014, 6.1million m3 of tailings were released....an approximation or guess of Imperial Metals, from the Perimeter Embankment tailings dam of 35meters in height that failed into the foundation tills of the impoundment.

AMEC rightly implies that free water will form the majority of the Peak Flood Wave, but their Model is limited to 'water'....and so does not include entrained and/or liquefied-tailings into any calculation. This shortfall means that velocity (and time-lapse to impact) and peak wave height are under-estimated in all scenarios within the assessment.

****Please note that there has been agreement at the Equity Mine Public Advisory Group that a reduction of free-water within the Equity Mine impoundment is a priority, as a Phased Approach to lowering the hazard and even the risks of dam failure. Assessment work and implementation will proceed on that aspect of site management within the coming year, 2016.**

MODEL SCENARIO/S AND FAILURE OUTCOMES

The scenario-choices of the consultant engineers/AMEC for a "Sunny Day" scenario or a "1000-year flood event" scenario do not meet the needs of our working group, let alone inform local residents of the risks that they face. A more rational approach for dam-break-scenario would have been, "Sunny day high-flow spring run-off" and Medium Flow 200 year Storm Event. However, that said, we can all extrapolate flooded zones, terrain features, locations of homes and Buck Flats Road and build our own impact zone at risk landscape. As in all Modelling exercises, we have to deal with uncertainty and a range of potential outcomes.

Needless to say, if we are experiencing a 1000-year event, emergency procedures will already be in place. I will focus upon Sunny Day scenario/s.

I will not include all of the factors that might create tailings dam collapse except to state that there are many external events (earthquake, storm event) and internal dam conditions(internal erosion, static liquefaction) that can create dam failure. There is also the knowledge that at Equity Mine, the upstream sections of all three impoundment dams are constructed utilizing tailings combined with filter blanket sections. When "modified centerline" dams collapse, they fail far more substantially due to that feature of tailings sands being a part of the dam itself; the dam is then dependent for stability upon those upstream tailings; and, when those tailings section of dam/s "flow", more volumes move out of the impoundment and downstream.

Due to the elevation of the tailings impoundment and the dams, run-out will be enhanced by the terrain slope and the lack of 'structure' (roughness of ground surface), especially at the Bessemer Creek ravine that drops approximately 300meters in four kilometers and at the Buck Creek waterfalls and canyon. The run-out velocity will also be enhanced by wetland system complexes above and below Goosly Lake with their water-levels, ubiquitous/everywhere beaver dams and lack of terrain feature obstacles along the flood path of Upper Buck, Goosly Lake and Buck Creek. Key aspects of run-out include:

- slope of stream/channel
- floodplain width
- roughness of ground surface

Flow velocity, and therefore time-lapse-to-impact of pressure wave, will vary depending upon the interplay of all of these factors, inclusive of dam height and dam-failure-breach width. *from "Prediction of Velocities for a Range of Streamflow Conditions in Pennsylvania" by Lloyd A. Reed and Marla H. Stuckey: Department of Environmental Protection; 2002.

The Model used by AMEC HEC-RAS (Hydrologic Engineering Center River Analysis System) was also refined by 'reach' along the watersheds and seems to correlate to terrain topography, named "reach geometry" in most cases, but not to "roughness of ground." Or, I should state, that wetland systems do not necessarily "represent" obstacle/s to peak wave or velocity.

TAILINGS RELEASE THAT INCLUDES FREE WATER VOLUMES

Page 28/29 of AMEC states "the combined volume of water and entrained tailings volumes are:

- 7,644,000m³ for flood event, (although 1000-year flood event also overcomes peak flow at many locations.)
- 5,567,000m³ for sunny day scenario,(although in recent times there has been 5.5million m³ of free-water alone within the Equity impoundment.)

These numbers do not in any form represent the potential for the volumes of mine waste that will be released during a dam collapse at Equity mine. There is no mention or calculation for tailings pore water, that is, the volume of interstitial water also released as tailings liquefy. And, these estimated volumes barely account for free-water/supernatant that now exists above the tailings or for the tailings utilized for the dam construction, that is, center-line till core with tailings and filter-blanket/s on upstream dam face.

*Since the failure of #2Dam (and the Diversion Dam that was not accounted during assessment) will impact/destroy the Equity power sub-station and hydro lines, an alarm system is being designed at this moment by GoldCorp that would be independent of the hydro-grid and tied into a communication system that will facilitate our proposed Emergency response and evacuation.

Page iii/AMEC: "Dam classification sets the stage for surveillance and **emergency planning.**"

And, page 31: 4th bullet: "For emergency planning, notification and evacuation, should consider **less available time** than estimated by dam breach modeling."

And on page 32/AMEC; "The modelling results presented in the following sections should be viewed in this (uncertainty) context and consideration should be given to these uncertainties when **developing and executing the Emergency Preparedness Plan (EPP)** and any other manuals or procedures."

And, a further consideration....page 27; "Many of the previously published dam breach studies accounted only for water releases and did not take into account the relative contribution of tailings' re-suspension to the flood wave." If this AMEC statement is true, why did they then Model a "water-only" series of dam failure scenarios? How does entrained tailings' specific gravity affect peak velocity of flow?

At Stava, Trento, Italy, dam failure, 1985, the peak flow was estimated to be between 60km and 90km/hour. This dams' failure killed 268 people; they had no warning.

The travel time for sunny-day scenario; estimates of the Peak Wave, pressure wave arrival:

- 10 hours to be upstream of Bulkley Lake.
- 23.8 hours to be downstream of Bulkley Lake. ??doubtful, and discounted by AMEC stating that "by-pass" of Bulkley Lake could occur.
- 5.8 hours to be at Goosly Lake. ????
- 13.1 hours to my home and my neighbors' homes. ????

Please note that I discount the 1000-year flood event arrival-times, since the 1000-year impacts will already be in play; emergency declared and evacuations completed; and will also subsume both flood and water quality effects of dam failure flows at certain locations.

Please note that I do not accept the AMEC time-to-impact of the pressure wave estimates (nor do they)....these calculations and assumptions should be re-visited by experts.

SECONDARY WATER QUALITY IMPACTS AND LONG TERM EFFECTS

"Secondary flow" during either the flood or sunny day collapse, while slower and longer than peak flood/pressure wave should still be acknowledged by us, since this outflow will contribute to mine tailings contamination of the run-out-zone, with 2.5million m3 estimated, or 5million m3 tailings plus all ARD/acid rock drainage flows and sediments within the ARD Collection System. Please note that history shows there will be no "clean up" of mine waste post-dam-collapse, except where mine site requires excavation or where stream flow must be re-established. That said, it will be the initial peak wave: free water, tailings and interstitial water.... that will endanger our lives and our homes.

While best case prevention could be the key to our collective well-being; we still need to prepare a Plan for saving lives here, in the event that the unthinkable Equity Silver Mine tailings dam failure happens.

Submitted by Glenda Ferris, Buck Flats Road



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: December 1, 2015

**SUBJECT: Topley Emergency Response Contribution Local Service Area
Establishment Repeal Bylaw No. 1759, 2015**

At its November 19, 2015 Board Meeting, the Regional Board adopted the following bylaws:

- Topley Rural Fire Protection Service Establishment Bylaw No. 1743, 2015
- Topley Rural Fire Protection Loan Authorization Bylaw No. 1744, 2015
- Topley Road Rescue and Medical First Responders Service Establishment Bylaw No. 1745, 2015

During the initial review process of the bylaws by the Ministry of Community, Sport and Cultural Development, the Advisory Officer requested that the Regional Board repeal "Topley Emergency Response Contribution Local Service Area Establishment Bylaw No. 1129, 1999" should the referenda in regard to the above-noted bylaws pass.

The Board is requested to consider giving three readings to Bylaw No. 1759 further in the agenda which will repeal Bylaw No. 1129.

RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)

"That the memorandum from the Manager of Administrative Services dated December 1, 2015 regarding "Topley Emergency Response Contribution Local Service Area Establishment Repeal Bylaw No. 1759, 2015" be received."



Regional District of Bulkley-Nechako Memo – Board Agenda December 10, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: November 26, 2015
Re: Impact of Endako Mine Closure

With the closing of the Endako Mine, it filed an application with BC Assessment for a reduction in the taxable assessed amount, which has been granted by BC Assessment.

Attached is an analysis that shows that this will result in a 3.4% reduction in the RDBN tax base. The net result is an increase in the residential tax rate for region-wide services from \$0.93 per \$1,000 to \$0.96 per \$1,000, all other things being equal. This represents an increase of \$3 from \$93 to \$96 for a \$100,000 property.

I would be pleased to answer any questions.

A handwritten signature in black ink, appearing to read "Hans Berndorff".

Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated November 26, 2015 regarding the impact of the Endako Mine closure on the RDBN residential tax rate be received.

Endako Mine Closure
Impact on Tax Base

		Effect of Assessments		
		2015 Net	2016 Net	
		<u>Taxable Value</u>	<u>Taxable Value</u>	<u>Difference</u>
Folio 705000	Fraser Lake	11,517,000	7,110,942	-4,406,058
Folio 707002	Fraser Lake	52,344,000	7,814,421	-44,529,579
Folio 1694315	Area "D"	12,542,000	4,862,730	-7,679,270
		<u>76,403,000</u>	<u>19,788,093</u>	<u>-56,614,907</u>
Class Multiplier				3.4
Impact on Converted Assessments				<u>-19,249,068</u>

Effect of Residential Tax Rate		
	<u>RDBN</u>	<u>SNRHD</u>
Total Converted Assessments	558,114,610	331,723,544
Reduction Due To Endako Closure	<u>-19,249,068</u>	<u>-19,249,068</u>
	<u>538,865,542</u>	<u>312,474,476</u>
Percentage Reduction	<u>-3.4%</u>	<u>-5.8%</u>
2015 Region-wide Residential Tax Rate per \$1,000	0.90	0.54
Tax Rate Reflecting Endako Closure	0.93	0.57
Increase in Residential Tax Rate	<u>0.03</u>	<u>0.03</u>



Regional District of Bulkley-Nechako Memo – Board Agenda – December 10, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: December 2, 2015
Re: 2015 to 2019 Financial Plan Amendments

The RDBN Financial Plan is its statutory authority to expend funds. From time to time, circumstances make it desirable for the Board to approve expenditures differently than authorized by the budget. In such cases, a budget amendment is necessary to authorize those expenditures. For example, this can occur when unexpected grant funds become available to undertake a project that was not anticipated in the budget or when emergency repairs must be made.

1. **Rural Government.** The 2015 budget includes Gas Tax expenditures of \$700,000 and a corresponding withdrawal from the Gas Tax Reserve. It appears that this amount will be exceeded in 2015. As a result, an increase of \$100,000 in the budget for both Gas Tax expenditures and the budget for withdrawal from the Gas Tax Reserve is being proposed.
2. **Topley Fire Protection/Medical First Response**
 - a. **Rural Fire Protection.** – This new service was recently approved by the electors in a referendum. The 2016 budget will include a budget for this service. The plan is to start funding the service in January, before approval of the 2016 budget. Normally, authorization to spend funds in the stub period between January 1st and the approval of the new budget in March is based on the 2016 column in the current 2015 to 2019 financial plan. The current financial plan does not include a budget for Topley Fire Protection because the service did not exist when it was adopted in March, 2015. As a result, an amendment to the 2015 to 2019 Financial Plan is being proposed to include this service starting in 2016.
 - b. **Topley Road Rescue/Medical First Responders**
This service was established at the same time as the Topley Rural Fire Protection Service, so the same issues exist and the same solution is being proposed.
 - c. **Topley Emergency Response**
This service will be replaced by the above two services. As a result, the 2016 to 2019 budgets for this service are being eliminated in the draft budget amendment.



3. Emergency Preparedness Planning

- a. The RDBN received a grant of \$12,610 to host the Northern Emergency Social Services Training event. As a result an amendment to the 2015 budget is being proposed to increase miscellaneous revenues and increase the emergency volunteer program expenditures by that amount.
- b. The RDBN incurred \$13,900 in emergency response costs not reimbursed by Emergency Management BC (EMBC). As a few invoices are still trickling in, a \$15,000 amendment to the 2015 budget is being proposed to decrease the recovery from EMBC and provide for a withdrawal from the Emergency Expenditures Reserve. An explanation of the shortfall and a request for authorization to withdraw the funds from the reserve is included elsewhere in the agenda.
- c. The 2015 budget includes costs for a GIS study for farmed animal carcass burial in the amount of \$70,000 offset by a grant from Investment Agriculture of \$70,000. The costs and offsetting grant are expected to be higher. A budget amendment to increase both the revenue and the expenditure by \$6,000 is being requested.

A summary of the proposed amendments to the 2015 budget is attached as Schedule 1 along with detailed 2015 to 2019 financial plans for each service affected. There is no impact on 2015 taxation.

The Board is being requested to give three readings and adoption to Bylaw No. 1760 further in the agenda.

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated December 2, 2015 regarding proposed amendments to the 2015 to 2019 Financial Plan be received.

Regional District of Bulkley-Nechako
Amendments to the 2015 Budget

	<u>Budget Changes</u>
<u>Rural Government</u>	
Increase in withdrawal from Gas Tax Reserve	100,000
Increase in Gas Tax Expenditures	<u>100,000</u>
	<u>0</u>
<u>Emergency Preparedness Planning</u>	
Increase in Miscellaneous Revenue	12,610
Increase in Emergency Volunteer Program Expenditures	12,610
Increase in Other Grant Revenue	6,000
Increase in GIS Study costs for Farmed Animal Mass Carcass Burial	<u>6,000</u>
	<u>0</u>

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
RURAL GOVERNMENT ADMINISTRATION**

(1102)

	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Five Year Financial Plan:				
					2015	2016	2017	2018	2019
REVENUE:									
400004 Taxation									
Converted Hospital Assessments (Completed Roll)		260,502,110	272,573,980		276,888,733				
Estimated Residential Tax Rate (cents per \$1,000)									
[Excludes Grant in Aid]		0.0089	0.0255		0.0218				
General Taxation on All Electoral Areas (A to G)		23,310	69,518	69,518	60,379	61,461	61,461	61,461	61,461
420099 Transfer From Federal Gas Tax Reserve		401,179	700,000	383,206	800,000	700,000	700,000	700,000	700,000
442001 Federal Gas Tax Revenue		838,331	838,699	852,182	838,699	838,699	838,699	838,699	838,699
444001 UBCM Community Tourism Grant									
443001 Province of B.C. - Admin. Grant		42,851	42,851	42,851	32,400	32,400	32,400	32,400	32,400
446002 Grant in Lieu of Alcan Taxes		5,807	16,245	16,938	12,419	12,419	12,419	12,419	12,419
499999 Prior Year's Surplus - Operations		57,659	8,471	8,470	3,582				
TOTAL REVENUE:	-	1,369,137	1,675,784	1,373,165	1,747,479	1,644,979	1,644,979	1,644,979	1,644,979

EXPENDITURE:

601001 Salaries		23,768	24,876	27,914					
601101 Employee Benefits		5,729	6,305	6,375					
601201 Accrued Overtime Payout		-42	1,000	-92					
601205 Allocation of staff costs from General Govt.		81,000	81,000	81,000	95,777	95,777	95,777	95,777	95,777
601301 Staff Education		38	4,000	3,606					
601401 Staff Travel		11	300	605					
601801 Association Dues & Memberships		196	200	202					
602001 Office Utilities		382	412	502					
603002 Office Cleaning		429	420	401					
603008 Office R & M - repairs, snow removal & office upgrades		426	505	319					

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	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Five Year Financial Plan:				
					2015	2016	2017	2018	2019
603009	Parking Costs		27	33	30				
604001	Computer Systems (allocated costs)		225	883	966				
604021	Website Content		16	100	60				
604011	Website Maintenance		172	162	164				
606001	Communications (allocated phone system costs)		297	336	351				
606003	Advertising			250					
606005	Postage		204	126	132				
607001	Legal Fees		597	2,000	2,640				
608001	Property Insurance		95	100	102				
608002	Liability Insurance <i>Split with General Government, Building Inspection, Rural Planning, Development Services, Fort Fraser Sewer, Fort Fraser Water, SouthSide Fire, FF Fire, and Bulkley Valley Pool)</i>		4,750	5,929	5,929	6,794	6,794	6,794	6,794
609001	Supplies		771		712				
609011	Meeting Expenses		426	500	59				
609003	Copying cost incl. supplies		486	500	513				
609005	Admin Building Replacement Charge		273	252	252				
609006	Copy Equipment Charge		124	114	114				
612301	Federal Gas Tax Expenditures		401,179	700,000	383,206	800,000	700,000	700,000	700,000
612801	Special Projects			6,162	719	5,589	3,089	3,089	3,089
	- Minerals North Sponsorship					2,500			
	- Contingency					3,089			
						<u>5,589</u>			
781004	Contribution to Insurance Reserve Fund		755	620	620	620	620	620	620
781099	Contribution to Gas Tax Reserve		838,332	838,699	852,182	838,699	838,699	838,699	838,699
TOTAL EXPENDITURE:			0	1,360,666	1,675,784	1,369,583	1,747,479	1,644,979	1,644,979
			0.0		3,582	0			

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TOPLEY RURAL FIRE PROTECTION**

(7103)

	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Five Year Financial Plan:		2017	2018	2019
					2015	2016			
REVENUE:									
400004 Taxation Portion of Electoral Area "g"									
Converted Hospital Assessments (Completed Roll)					3,780,960				
Estimated Residential Tax Rate (cents per \$1,000)					1.69				
By-law No. 1743, 2015 - \$72,000						63,946	63,947	63,947	63,947
430003 Debenture Proceeds						383,639			
490001 Transfer from Equity in TCA						14,000	14,000	14,000	14,000
499999 Prior Year's Surplus									
TOTAL REVENUE	-	-	-	-	-	461,585	77,947	77,947	77,947
EXPENDITURE:									
Central Training Costs <i>Training, Evaluation & Governance</i>						7,000	7,000	7,000	7,000
601102 Accident Insurance WCB/TOS						900	900	900	900
608001 Property Insurance						750	750	750	750
608002 Liability Insurance (MIA)						1,030	1,030	1,030	1,030
608003 Vehicle Insurance						2,850	2,850	2,850	2,850
612220 Monthly Grant to Topley Volunteer Fire Dept						26,150	26,150	26,150	26,150
780001 Capital Expenditures						377,500			
Fire Truck									
Fire Hall									
780101 Amortization Expense						14,000	14,000	14,000	14,000
781004 Contribute to Insurance Reserve						71	71	71	71
783001 Interest Expense MFA						15,346	15,346	15,346	15,346
784001 Sinking Fund Payments MFA						9,850	9,850	9,850	9,850
785001 Debenture Issue Costs						6,138			
799999 Prior year's deficit									
TOTAL EXPENDITURE	-	-	-	-	-	461,585	77,947	77,947	77,947
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TOPLEY ROAD RESCUE/MEDICAL FIRST RESPONDERS**

(7406)

	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Five Year Financial Plan:		2017	2018	2019
					2015	2016			
REVENUE:									
400004 Taxation Portion of Electoral Area "g"									
Converted Hospital Assessments (Completed Roll)						4,054,497			
Estimated Residential Tax Rate (cents per \$1,000)						0.13			
By-law No. 1743, 2015 - \$72,000						5,340	5,340	5,340	5,340
430003 Debenture Proceeds									
490001 Transfer from Equity in TCA						1,000	1,000	1,000	1,000
499999 Prior Year's Surplus									
TOTAL REVENUE	-	-	-	-	-	6,340	6,340	6,340	6,340
EXPENDITURE:									
Central Training Costs						1,000	1,000	1,000	1,000
608002 Liability Insurance (MIA)						100	100	100	100
612220 Monthly Grant to Topley Volunteer Fire Dept						4,230	4,230	4,230	4,230
780101 Amortization Expense						1,000	1,000	1,000	1,000
781004 Contribute to Insurance Reserve						10	10	10	10
799999 Prior year's deficit									
TOTAL EXPENDITURE	-	-	-	-	-	6,340	6,340	6,340	6,340
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TOPLEY EMERGENCY RESPONSE**

(7302)

	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Five Year Financial Plan:				
					2015	2016	2017	2018	2019
REVENUE:									
400004 Taxation									
Portion of Electoral Area "G"									
Converted Hospital Assessments (Completed Roll)	2,611,709	2,738,323	2,909,549		2,947,899				
Estimated Residential Tax Rate (cents per \$1,000)	0.72	0.6847	0.6444		0.6360				
By-law No. 1480, 2008 \$18,750 Limitation	18,750	18,750	18,750	18,750	18,750				
499999 Surplus	157	204	88	88	20				
TOTAL REVENUE	18,907	18,954	18,838	18,838	18,770	-	-	-	-
EXPENDITURE:									
601102 Accident Insurance - WCB/TOS	696	812	900	880	900				
601801 Association Dues					104				
612220 Monthly Grant to Topley Fire Department	18,007	18,054	17,938	17,938	17,766				
799999 Prior year's deficit									
TOTAL EXPENDITURE	18,703	18,866	18,838	18,818	18,770	-	-	-	-
Revenues minus Expenditures	204	88	-	20	-	-	-	-	-

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	2012 Actual	2013 Actual	2014 Budget	2014 Nov YTD	Five Year Financial Plan:				
					2015	2016	2017	2018	2019
601101 Benefits	11,526	15,327	16,880	15,498	36,052	36,773	37,509	38,259	39,024
601201 Accrued Overtime	1,680	1,001	1,500	65,098	2,500	2,500	2,500	2,500	2,500
601301 Upgrading	5,012	2,864	2,000	1,606	11,000	7,000	5,500	5,500	5,500
601401 Staff Travel	903	315	1,000	305	4,500	4,500	4,500	4,500	4,500
601701 Hiring Expense	430	-	-	3,045	3,000	-	-	-	-
601801 Association Dues	240	50	300	50	560	560	560	560	560
601901 Safety Program	114	108	70	-	70	-	70	0	0
Allocated Building Occupancy Costs					8,885	9,063	9,244	9,429	9,617
602001 Utilities	-	993	1,072	1,154	-	-	-	-	-
603002 Office Cleaning	-	1,116	1,092	949	-	-	-	-	-
603008 Repairs & Maintenance	7,775	1,108	1,313	656	-	-	-	-	-
603009 Parking Costs	-	71	85	71	-	-	-	-	-
604001 Computer Systems	992	1,835	4,295	4,247	-	-	-	-	-
Allocated Computer Network Costs					4,463	4,552	4,643	4,736	4,831
Allocated Website Maintenance & Upgrades					1,723	1,757	1,793	1,828	1,865
604002 Website Content	-	313	750	374	750	750	750	750	750
604003 Website Maintenance	-	784	420	897	-	-	-	-	-
604004 Website Upgrades	-	-	500	-	500	500	500	500	500
605299 Consulting Fees - GIS Study	-	-	34,125	27,259	76,000	-	-	-	-
605801 Emergency Response Expenses	50,842	4,238	300,000	126,059	300,000	300,000	300,000	300,000	300,000
605803 Exercises	-	14,609	-	-	-	11,000	0	-	-
605810 Emergency Volunteer Program	3,646	15,212	9,815	12,916	24,610	24,610	24,610	24,610	24,610
606001 Communications	3,455	2,092	2,174	2,049	1,100	1,100	1,100	1,100	1,100
606003 Advertising	1,015	1,300	-	-	-	-	-	-	-
606005 Postage	-	517	328	345	-	-	-	-	-

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REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM

To: Chairperson Miller and Board of Directors (December 10, 2015)

From: Janine Dougall
Director of Environmental Services

Date: November 27, 2015

Subject: 2015 Recycling Program Update and 2016 Recycling Program Contract Renewals

At the February 26, 2015 Board Meeting the following recommendation was carried regarding budget funding allocations for recycling programs in the RDBN:

That the Regional District of Bulkley-Nechako Board of Directors continue to support sustainable recycling initiatives across the RDBN; and further that, the Board of Directors authorize the allocation of sufficient funding in the annual recycling budgets in each area to fully cover the projected costs of the expanded recycling programs in those areas where MMBC is not providing PPP recycling services.

Further that, in those areas where the current annual allocation is sufficient to cover costs of the expanded program, keep the annual allocations the same and continue to carry forward unused allocations to future years. In those areas where the annual allocation is insufficient, increase the annual allocation to match the projected costs of the expanded recycling program. The increase in annual allocation would only take effect once any residual (unused) allocations were fully utilized.

2015 Recycling Program Update

As directed by the motion carried by the Board, the Environmental Services Budget was adjusted as required and efforts were made by RDBN staff to expand programs in those areas where MMBC was not providing PPP recycling services. The following is a community by community update on the 2015 recycling programs.

Fort St. James

MMBC provides PPP services to the community and surrounding area through a partnership with the Nak'azdli Band. Curbside and depot services are available.

In 2015, the Greening Up Fort (GUF) group, who received funding from the RDBN, dissolved their involvement in recycling operations. The recycling depot that was constructed using RDBN Gas Tax funding was transferred to the District of Fort St. James and a new funding partnership was established between the RDBN and the Nak'azdli Band for the provision of ICI recycling of paper and cardboard.

In accordance with previous direction from the Board of Directors, the funding available for ICI recycling was reduced to 60% of historic levels. An analysis of printed paper and packaging (PPP) and waste composition data (pre-MMBC) indicated that 60% of PPP is generated from the commercial sector, whereas 40% is generated from residential sources.



Smithers/Telkwa

MMBC provides PPP recycling in the Smithers and Telkwa area through partnerships with the Town of Smithers, Village of Telkwa and the Smithers and Area Recycling Society (SARS). Both the Town of Smithers and Village of Telkwa provide curbside collection for their residents while the SARS group operates a depot in Smithers.

Similar to Fort St. James, the RDBN established a contract scope change with SARS that reflected the 40% decrease in funding as directed by the Board.

Burns Lake

MMBC initiated PPP recycling services in 2015 through a partnership with the Burns Lake Recycling Depot. Prior to MMBC services being established in the community, bins for the collection and recycling of cardboard and paper products were located at the Burns Lake Transfer Station.

Once the MMBC program was established, the bins at the Burns Lake Transfer Station were removed, and new bins for the collection of ICI cardboard and paper were located in a fenced compound at the Burns Lake Recycling Depot with a funding agreement established between the Burns Lake Recycling Depot and the RDBN.

Southside of Francois Lake

MMBC services for the collection and recycling of PPP is not provided to residents living on the southside of Francois Lake. In 2015 the existing bins, which are paid for by the RDBN, for collection of mixed paper and cardboard were maintained at the Southside Transfer Station. The program was not expanded.

Vanderhoof

MMBC does not provide PPP recycling services in the Vanderhoof area. Recycling services for cardboard, mixed paper and mixed plastics are provided through a funding partnership between the RDBN and the Nechako Waste Reduction Initiative. The program was not expanded in 2015 as the only material that would be added to the program would have been metal containers and tin cans are already collected at the Vanderhoof Transfer Station for recycling with the scrap metal.

Granisle

MMBC does not provide PPP recycling services in the Granisle area, and the RDBN also does not provide recycling opportunities for materials such as paper and cardboard. This did not change in 2015. Historically, the funding available to the area was utilized to promote backyard composting through a partnership with the Granisle Lions Club.

Houston

MMBC does not provide PPP recycling services in the Houston area. In 2015, the RDBN was able to expand the recycling program for the community through funding partnerships with the Houston Bottle Depot and Cascades Recovery Inc. The Houston Bottle Depot now accepts, in addition to mixed paper and cardboard, mixed containers (plastics and metal).

Fraser Lake

MMBC does not provide PPP recycling services in the Fraser Lake area. The RDBN has an ongoing partnership with the Fraser Lake Bottle Depot for the provision of mixed paper and cardboard recycling services. The existing program was not able to be expanded in 2015, primarily due to the inability to



switch bin providers without significant financial penalties, from Waste Management to Cascades Recovery Inc. In addition, the market for mixed containers plummeted to a point where Cascades Recovery Inc. began stockpiling the materials.

Region Wide Cardboard Ban

At the July 23, 2015 Board Meeting, the following motion was carried unanimously with respect to implementation of a region wide cardboard ban:

1. That the Board of Directors receive the memorandum titled, "Region Wide Cardboard Ban – Workshop Summary" and dated July 14, 2015.
2. Further, that the Board of Directors recommend proceeding with the implementation of a region wide cardboard ban beginning July 1, 2016.
3. Further, that the Board of Directors adopt the following guiding principles associated with the cardboard ban:
 - a. The ban will apply equally to all residents, businesses, municipalities, industries and institutions including educational facilities and hospitals. No cardboard is to be landfilled.
 - b. The RDBN will work to ensure that, at minimum, drop-off cardboard recycling opportunities are available for residential customers.
 - c. For institutional, commercial and industrial (ICI) customers, the RDBN will not provide recycling services. It will be the responsibility of ICI sector customers to arrange for cardboard recycling services directly with local collectors and recycling service providers.
4. Further, that the RDBN Board of Directors authorize staff to issue the attached media release to provide an initial notice of the intent of the RDBN to implement a region wide cardboard ban beginning July 1, 2016.

2016 Contract Renewals

Currently the RDBN has contracts for recycling services in Fort St. James, Vanderhoof, Fraser Lake, Burns Lake, Southside of Francois Lake, Houston and Smithers. All of these contracts are set to expire on December 31, 2015.

The implementation of the region wide cardboard ban, beginning July 1, 2016, will result in changes required to the scope of work provided by the local recycling groups as well as the funding from the RDBN. As such, at this time, the recommendation is being made by staff to extend existing contracts for existing service provision from January 1 to June 30, 2016. Further, and in line with the direction provide by the Board of Directors back in February 2015, that the funding allocations required for continuance of the services be adjusted as required.

In addition to the above, consideration and direction is being sought on funding levels associated with ICI sector recycling services. As discussed previously, pre-MMBC program initiation and based on available data at the time, it was estimated that the split between PPP generated from the ICI sector versus the residential sector was 60/40. It was always the intent of staff to review these numbers once MMBC programs were established and viable data could be collected. Data collected from progress



reports submitted by the SARS group in Smithers is indicating that the split may be closer to 80/20.

Following review of the numbers available, and through discussion with the local area Directors, Bachrach, Fisher and Repen, it is being recommended that the split for ICI versus residential in the Smithers area be changed to 80/20. This change to the split would also change the funding levels to the SARS group. Specific to the SARS contract is the following recommendation:

"Renew contract for 6 months (January 1, 2016 to June 30, 2016) at 80% of historic funding levels (as compared to the current 60%) pending accurate reporting and regular meetings are held to move forward with the development of a long term sustainable business plan that does not include funding from the RDBN."

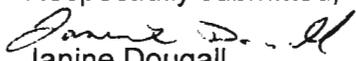
To be consistent, and assuming the 80/20 split is a more accurate estimate of the split between ICI and residentially generated PPP, the same funding structure should be provided to the Nak'azdli Band in Fort St. James. As such the recommendation specific to the Nak'azdli Band program is that the funding available to support ICI recycling is to be at 80% of historic funding levels (pre-MMBC program - \$49,450 in 2014).

RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "2015 Recycling Program Update and 2016 Recycling Program Contract Renewals" and dated November 27, 2015.
2. Further, that the Board of Directors approve the following recommendations:
 - a. For the recycling programs in Vanderhoof, Fraser Lake, Burns Lake, Southside of Francois Lake and Houston, extend the contracts with the existing service providers and provide sufficient funding for the continuance of existing recycling programs for the months of January 1 to June 30, 2015.
 - b. For the Smithers and Area Recycling Society, renew contract for ICI recycling service provision for 6 months (January 1, 2016 to June 30, 2016) at 80% of historic funding levels (as compared to the current 60%) pending accurate reporting and regular meetings are held to move forward with the development of a long term sustainable business plan that does not include funding from the RDBN. The 80% funding would equate to a total of \$34,939.60 for a six month program.
 - c. For the recycling program in Fort St. James, extend the contract with the Nak'azdli Band for ICI mixed paper and cardboard recycling and increase the funding available to 80% of historic funding levels (pre-MMBC program). The 80% funding would equate to a total of \$19,780 available for funding a six month program.

Respectfully submitted,


Janine Dougall

Director of Environmental Services



MEMORANDUM

To: Regional District Board
From: Maria Sandberg, Planner
Date: November 30, 2015
Re: Addition to Reserve 5373-3-607-07507

PROPOSAL

Aboriginal Affairs and Northern Development Canada (AANDC) have received a request from the Lake Babine First Nation to add 4 parcels of land to the Woyenne Indian Reserve No. 27.

Parcel A and D are located in the Regional District of Bulkley-Nechako, and parcels B and C are located within the Village of Burns Lake. This report deals only with parcels A and D as the Village of Burns Lake has been sent a referral by AANDC and has an opportunity to provide their comments directly.

Parcel A is 27 ha in size and is located directly north of IR 27. Parcel A contains a residence, 1830 Babine Lake Rd. Our understanding is that the residence is occupied by a band member.

Parcel D is vacant, 1.6 ha in size, and is enclosed by Parcel A.

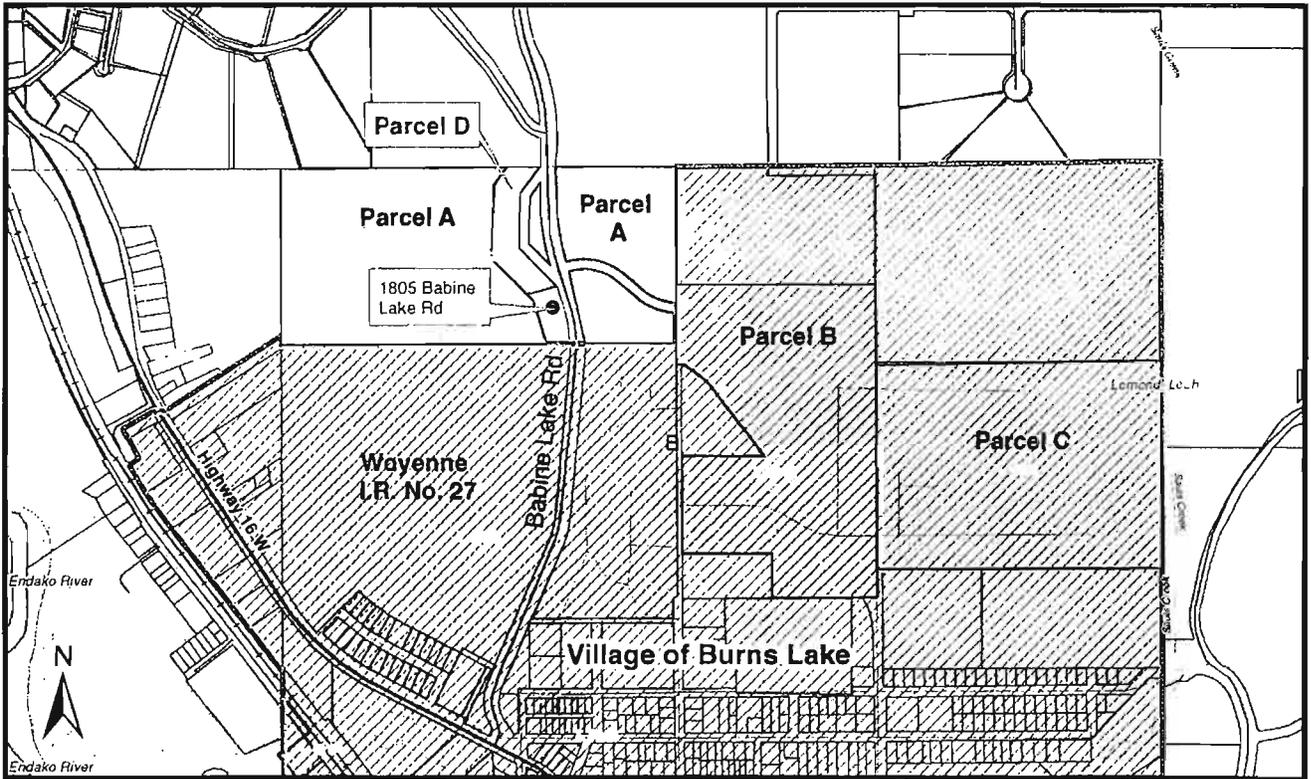
Both parcels are zoned Small Holdings (H1) and are owned by the Federal Government.

The property at 1805 Babine Lake Rd, which contains a residential dwelling, is bordered on all sides by the proposed reserve lands.

DISCUSSION

Federal lands, including reserves, are not subject to local government regulations. As the land is already federally owned there is no known land use risk associated with the land being added to IR 27.

The AANDC is strongly encouraged to consult with the owner of 1805 Babine Lake Rd.



Recommendation

That the attached comment sheet be provided to Aboriginal Affairs and Northern Development Canada as the Regional District's comments on Addition to Reserve Referral No. 5373-3-607-07507.

Development Services – All/Directors/Majority

Reviewed by:

Jason Llewellyn
Director of Planning

Written by:

Maria Sandberg
Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON Addition to Reserve Referral No. 5373-3-607-07507**

Electoral Area:	B
Applicant:	Lake Babine First Nation
Existing Land Use:	Vacant, residential
Zoning:	Small Holdings (H1) pursuant to RDBN Zoning Bylaw No. 700, 1993.
Plan Designation	Rural Residential (RR) pursuant to Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1514, 2009.
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Babine Lake Rd
Archaeological Site:	Not according to Provincial Government mapping
Building Inspection:	Within the building inspection area
Fire Protection:	In the Burns Lake Rural Fire Protection Area
Other comments:	The property at 1805 Babine Lake Rd (L A DL 5342 R5C PL 3390 EXC PL 11279) is bordered on all sides by the proposed reserve lands. AANDC is encouraged to consult with the owner of that property regarding the proposal.



November 13, 2015

Our File: 5673-3-607-07507

Email: gail.chapman@rdbn.bc.ca

Regional District of Bulkley-Nechako
37 3rd Avenue, PO Box 820
Burns Lake, BC
V0J 1E0

Attention: Gail Chapman, Chief Administrative Officer

**RE: Proposed Addition to Reserve – Lake Babine First Nation
Proposed Addition of Land to Woyenne Indian Reserve No. 27**

This letter is to inform you that the Lake Babine First Nation has formally requested certain lands to be set apart as an addition to Woyenne Indian Reserve No. 27.

Before setting apart land as a reserve, it is the policy of Canada to consider whether the addition to the reserve would have an adverse impact on the Aboriginal or Treaty Rights of other Aboriginal Groups, and to consult where appropriate. Accordingly, we are providing you with notice of the Proposed Addition to Reserve.

Woyenne IR #27 is located within the municipality of Burns Lake. Part of these lands fall within the municipal boundaries and part fall within the Bulkley-Nechako Regional District.

The legal description of the lands which are being considered for the addition to reserve are as follows:

Part within District Lot 5342 (27.008 hectares)

(Shown as Parcel A on attached colour map)

Parcel Identifier: 014-499-347,

District Lot 5342 Range 5 Coast District except Plans 3390 and 11279

Part within DL 5343 (21.6 hectares)

(Shown as Parcel B on attached colour map)

Parcel Identifier: 023-204-231,

Lot 1 District Lot 5342 Range 5 Coast District Plan PRP14498

(Now known as EPP 2212)

Part within DL 5347 (24.29 hectares)

lao

(Shown as Parcel C on attached colour map)

Parcel Identifier: 015-276-015,

That part of District Lot 5347 Range 5 Coast District on Plan attached to 6098I except Plans 3749 4694 4776 5475 6391 7966 8618 8826 9041 9791 11406 11485 Plan PRP12888 and PRP123352

(Now known as EPP 1841)

(collectively the "Lands")

The legal description of the lands which may also be considered for a separate addition to IR 27 in the future are as follows:

Part within Lot B of DL 5342 Plan 3390 (1.6015 hectares)

(Shown as Parcel D on attached colour map)

Parcel Identifier: 012-093-475

Lot B District Lot 5342 Range 5 Coast District Plan 3390

Parcel 1 Plan PRP 11279 (Road)

Parcel 2 Plan PRP 11279 (Road)
(Now known as EPP1877)

Please find enclosed copies of the surveys referenced above and a Google map showing the approximate location of the Lands.

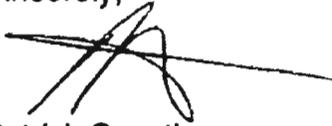
Please provide us with any comments or concerns that you may have regarding this proposed addition to reserve by February 13, 2016.

If you do not have any comments or concerns, we would appreciate it if you could acknowledge this by signing and dating the enclosed approval and returning the page to me at the address below.

121

If you require any further information please do not hesitate to contact me by telephone or e-mail.

Sincerely,



Patrick Crowther
A/ Project Manager – Additions to Reserve
Indigenous and Northern Affairs Canada
600-1138 Melville Street
Vancouver, BC V6E4S3
Patrick.Crowther@aadnc-aandc.gc.ca
Phone: (604) 364-3879
Fax: (604) 775-7149

cc: Lake Babine First Nation

Enclosures - Plan EPP 1877
- Plan EPP 2212
- Plan EPP 1841
- Google map of lands
- Approval

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APPROVAL

I confirm, on behalf of the Regional District of Bulkley-Nechako, that we have no comments or concerns regarding the proposed addition to reserve of the land described as:

Part within District Lot 5342 (27.008 hectares)
(Shown as Parcel A on attached colour map)
Parcel Identifier: 014-499-347,
District Lot 5342 Range 5 Coast District except Plans 3390 and 11279

Part within DL 5343 (21.6 hectares)
(Shown as Parcel B on attached colour map)
Parcel Identifier: 023-204-231,
Lot 1 District Lot 5342 Range 5 Coast District Plan PRP14498
(Now known as EPP 2212)

Part within DL 5347 (24.29 hectares)
(Shown as Parcel C on attached colour map)
Parcel Identifier: 015-276-015,
That part of District Lot 5347 Range 5 Coast District on Plan attached
to 60981 except Plans 3749 4694 4776 5475 6391 7966 8618 8826
9041 9791 11406 11485 Plan PRP12888 and PRP123352
(Now known as EPP 1841) - > 028-276-353

Part within Lot B of DL 5342 Plan 3390 (1.6015 hectares)
(Shown as Parcel D on attached colour map)
Parcel Identifier: 012-093-475
Lot B District Lot 5342 Range 5 Coast District Plan 3390
Parcel 1 Plan PRP 11279 (Road)
Parcel 2 Plan PRP 11279 (Road)
(Now known as EPP1877)

for the use and benefit of the Lake Babine First Nation, as set out in the letter dated November 13, 2015.

Signature

Date

Name (Please Print)

Position

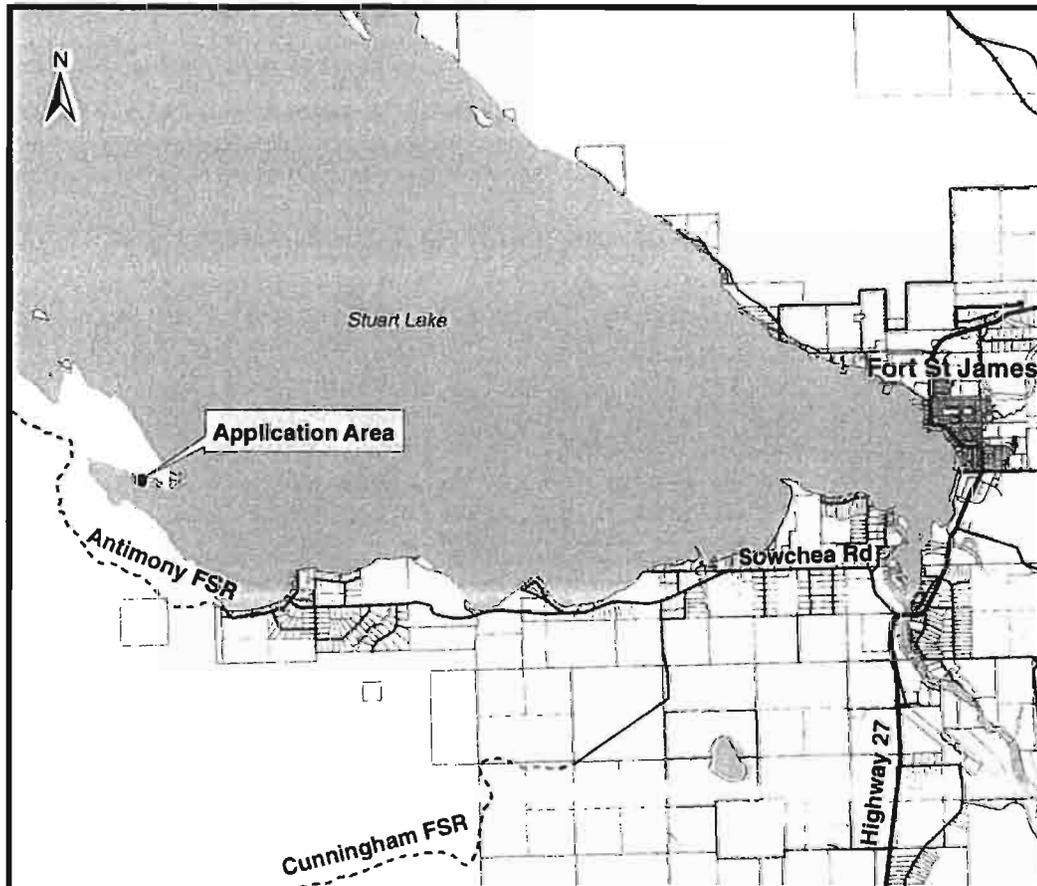


MEMORANDUM

To: Regional District Board
From: Jennifer MacIntyre, Planner I
Date: November 17, 2015
Re: Land Referral File No. 7400440

This application is regarding a Crown Grant on Crown land for recreational residential purposes.

The applicant currently holds a Land Act Lease for the Subject Property (Block B, District Lot 7944, Range 5, Coast District) located on Stuart Lake, 16 kilometres west of Fort St. James. The application area is approximately 0.288 ha (0.711 acres) in size.



The subject property is one of twenty small recreation parcels in the Sowchea Bay area of Stuart Lake. Eight lots are leased and twelve lots are privately owned.

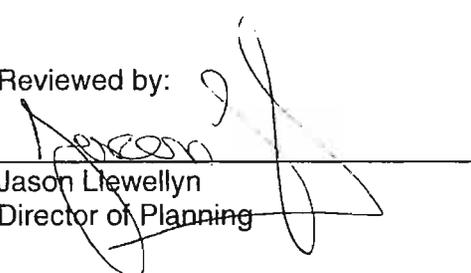
In situations such as this where the parcel is relatively small achieving appropriate on-site sewage disposal may be challenging. It is noted that a more expensive pump and haul system may be required. As there is an existing dwelling on the property, it is recommended that the Province ensure that any sewage disposal system on the property was installed, and is being operated, in accordance with provincial regulations, prior to the sale of the property.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 7400440.

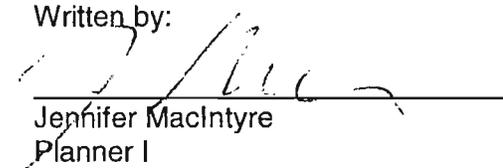
Rural Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



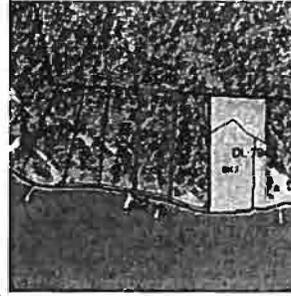
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL No. 7400440**

Electoral Area:	C
Applicant:	Harvey March and Leena March
Existing Land Use:	Recreation Residential
Zoning:	Not Zoned under RDBN Zoning Bylaw No. 700, 1993.
Plan Designation	Lakeshore (L) under the Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010.
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Water access only
Archaeological Site:	Not according to our mapping
Building Inspection:	Within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	It is recommended the Province ensure that any sewage disposal system on the property was installed, and is being operated, in accordance with provincial regulations, prior to the sale of the property.

SITE MAP

BCGS Mapsheet: 93K048

Lat/Long: 54° 26' 25.162" N 124° 28' 30.448" W



Inset Map
Scale - 1:5,000

54°27'0"N

54°27'0"N

93K.048

54°28'0"N

54°28'0"N

SOWCHEA BAY PARK

54°29'0"N

File Number: 7400440

Site # 1 of 1 - APPLICATION Area = 0.288 Ha.

TYPE: CROWN GRANT

PURPOSE: RESIDENTIAL

SUBTYPE: DIRECT SALE

SUBPURPOSE: RECREATIONAL RESIDENTIAL

LOCATION: STUART LAKE

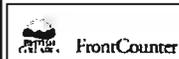
ORTHO PHOTO YEAR: 2014

Produced by
Ministry of Natural Resource Operations
Northern Service Centre
FrontCounter BC
Date: October 16, 2015

Scale: 1:20,000

* if printed on 8.5X14 page

Projection: BC Albers
Datum: NAD 83



Legend

- | | |
|--------------------------|------------------------------|
| Crown Land Application | Protected Area |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | OIC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road R/W | Base Mapping Features (20K) |
| Geo/OI R/W District Lot | River or Stream |
| Power Transmission R/W | River or Stream - Dry |
| Geo/OI R/W | Lake |
| Telecom R/W District Lot | Reservoir - Debris |
| Miscellaneous R/W | Glacier/icefield |
| Transportation Corridors | Contour - 20m Interval |
| Highway | Transportation - Lines (20K) |
| Railway | Airstrip |
| Surveyed Road R/W | Road |
| | Forest Service Road |
| | Road Parcel |
| | Trail |
| | Rail Line |

All measurements are approximate.

124°30'0"W

124°29'0"W

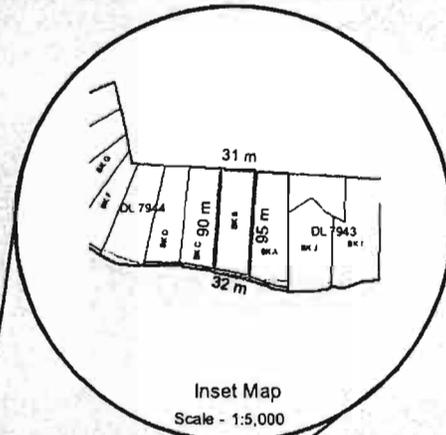
124°28'0"W

124°27'0"W

SITE MAP

BCGS Mapsheet: 93K048

Lat/Long: 54° 26' 25.162" N 124° 28' 30.448" W

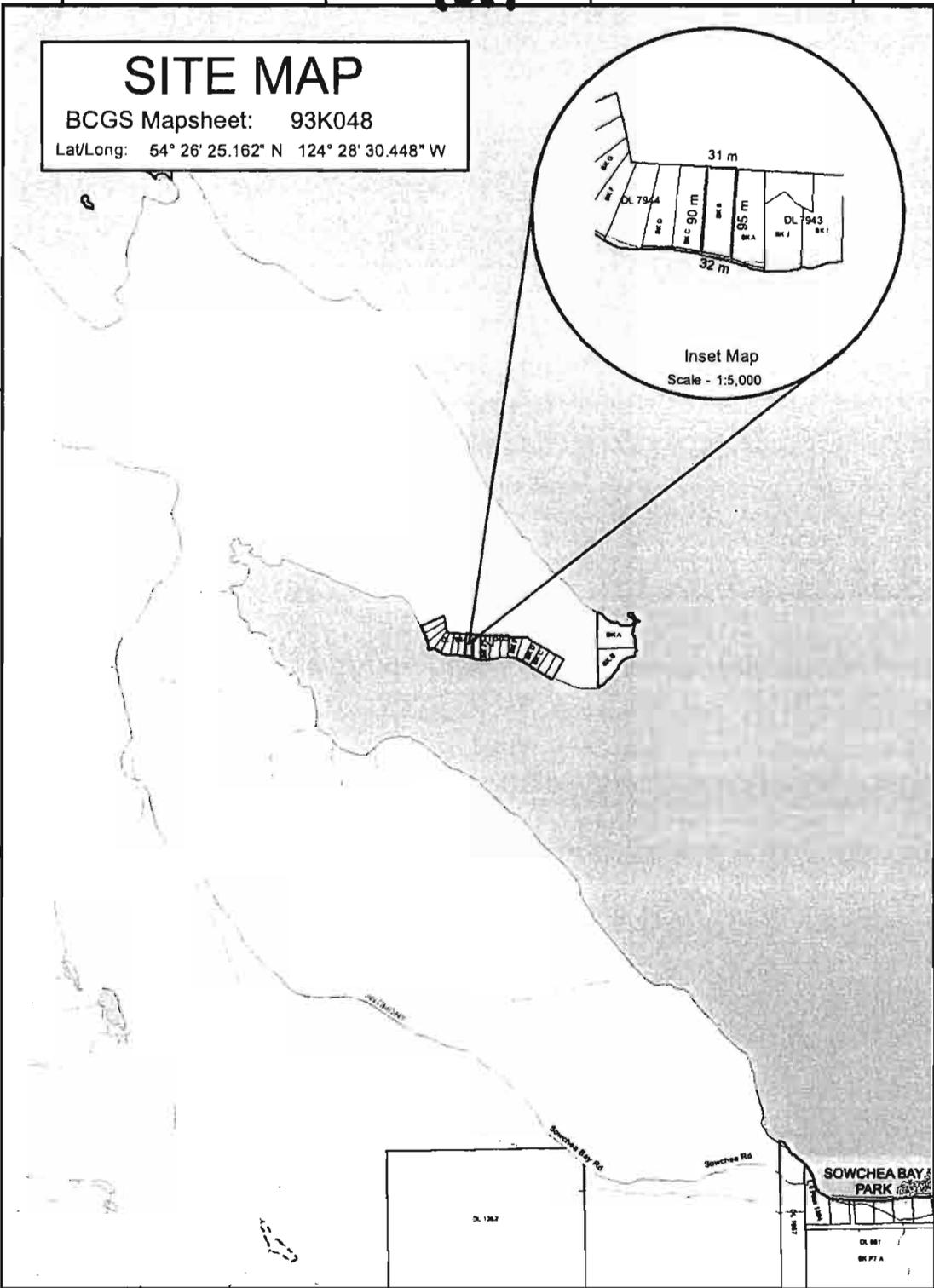


54°27'0"N

54°27'0"N

54°26'0"N

54°26'0"N



54°25'0"N

File Number: 7400440

Site # 1 of 1 - APPLICATION Area = 0.288 Ha.

TYPE: CROWN GRANT

PURPOSE: RESIDENTIAL

SUBTYPE: DIRECT SALE

SUBPURPOSE: RECREATIONAL RESIDENTIAL
ORTHO PHOTO YEAR: N/A

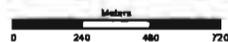
LOCATION: STUART LAKE

Produced by
Ministry of Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date: October 26, 2015

Scale: 1:20,000

* if printed on 8.5X14 page

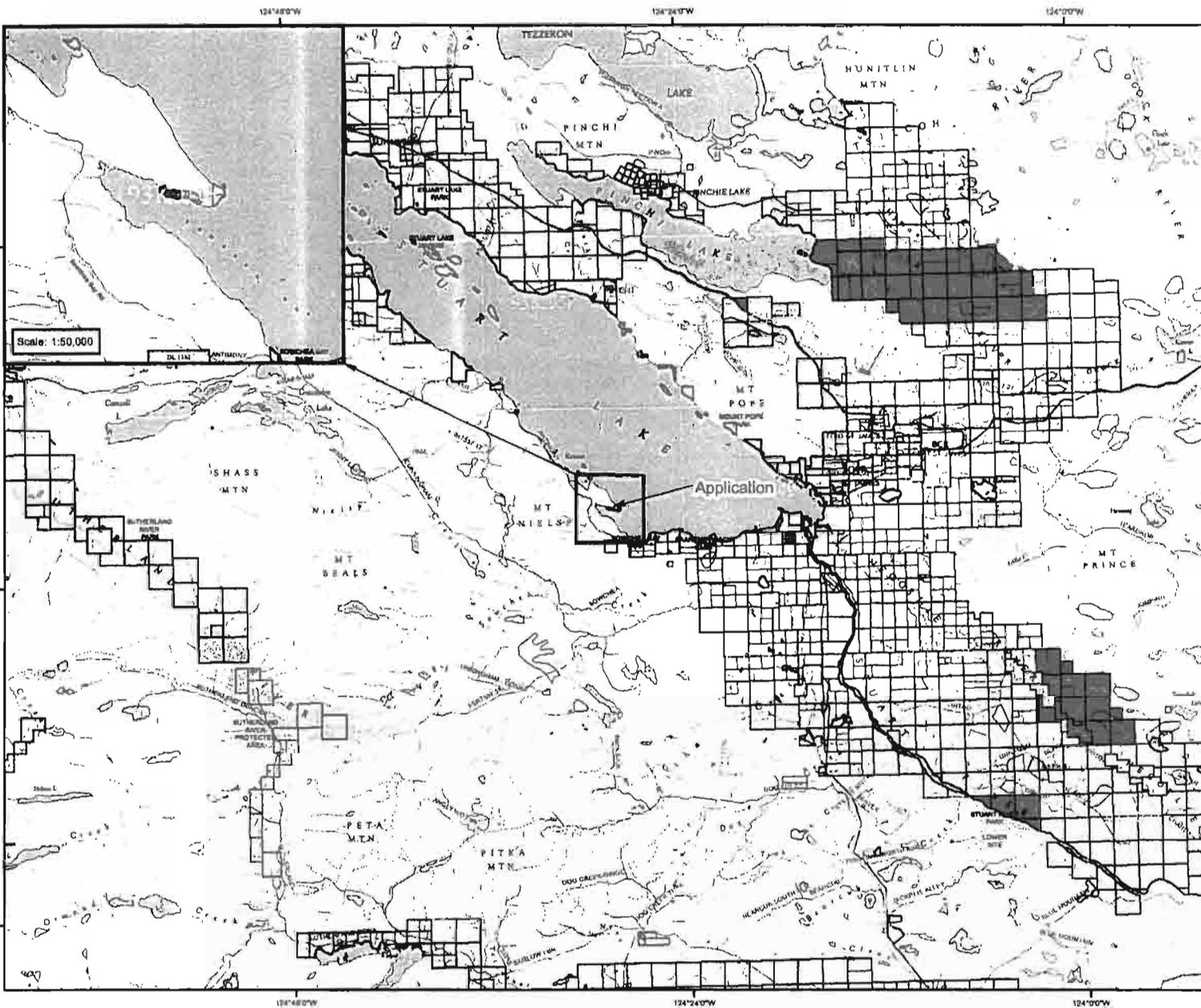
Projection: BC Albers
Datum: NAD 83



Legend

- | | |
|---------------------------------|-------------------------------------|
| Crown Land Application | Protected Area |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | OIC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road RW | Base Mapping Features (20K) |
| Gas/Oil RW District Lot | River or Stream |
| Power Transmission RW | River or Stream - Dry |
| Gas/Oil RW | Lake |
| Telecom RW District Lot | Reservoir - Definite |
| Miscellaneous RW | Glacier/icefield |
| Transportation Corridors | Contour - 20m Interval |
| Highway | Transportation - Lines (20K) |
| Railway | Airfield |
| Surveyed Road RW | Road |
| | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

All measurements are approximate.



LOCATION MAP
 File - 7400440 Area = 0.29 Ha
 Client - HARVEY NICHOLAS MARCH
 and LEENA HELEN MARCH

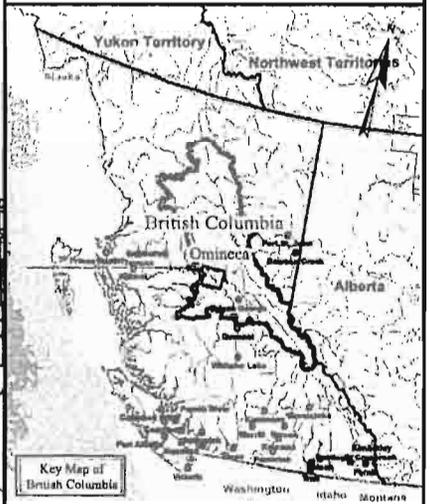
Legend

Crown Land Application	Water Fishways
Municipal Boundary	Rapids
Primary Survey Parcel	River or Stream - Debris
Subbasin	River or Stream - Dry
Surveyed Rights of Way	River or Stream - Intake
Protected Area - Provincial Park	Dam - section Base
Protected Area - Phased Area	Flooded Land - mandated
OAC Ecological Reserve	Lake - Debris
Highway	Lake - Indefinite
Railway	Land - Inefficient
Surveyed Road RW	Reservoir - Outlets
Road	Colour
Forest Service Road	Island - Debris
Trail	Sand Bar
Gas Line	Contours
	Contour - interval 200m

Produced by:
 Ministry of Forests, Lands and
 Natural Resource Operations
 Prince George
 FromCounterBC
 Date: October 26, 2015

Scale - 1:250,000
 If printed on 17X11 page

BC Albers Projection/NAD 83



170



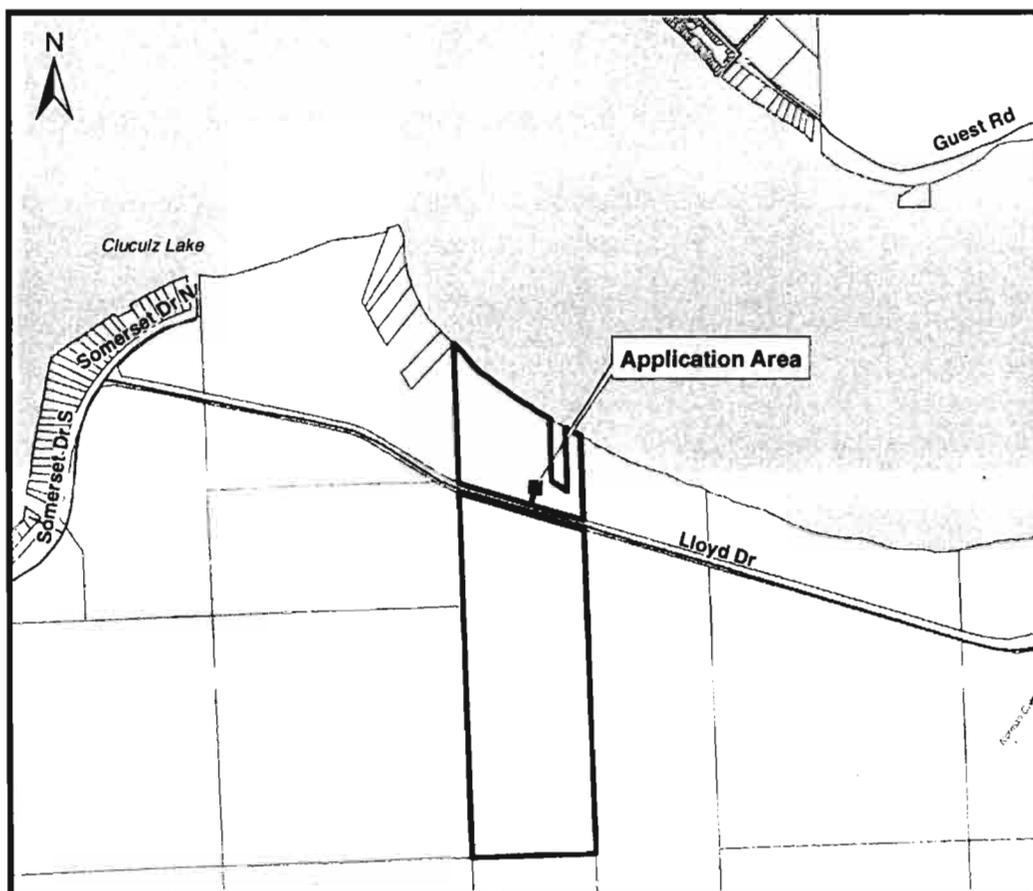
MEMORANDUM

To: Rural Directors
From: Jennifer MacIntyre, Planner I
Date: November 16, 2015
Re: Land Referral File No. 7409810 (ABC Communications)

This application is regarding a Licence of Occupation application to install a 27 metre (88 ft.) tall tower to provide broadband internet services to the community around Cluculz Lake. The application area is 0.19 ha (0.48 acres) in size and will be accessed by Lloyd Drive.

Development within the application area is proposed to include a communication tower built on a concrete foundation that includes anti-climbing measures to prevent public access and a shed to house equipment. ABC Communications currently have no plans for further construction.

Location Map



The subject property is vacant. The area proposed to contain the tower is zoned Recreational (P2). Section 4.02 of RDBN Zoning Bylaw No. 700, 1993 permits public utility buildings and structures in all zones.

The public consultation required by the Province, to be undertaken by the applicant, includes publishing a notification of the proposal in the local newspaper for two consecutive weeks. The public input received is reviewed by the Province as part of the application process.

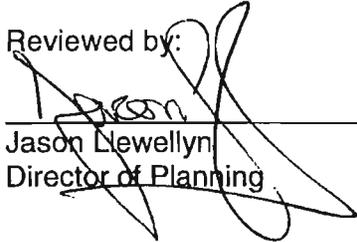
There is the potential that there may be public concerns regarding the visual impact of the tower on the area. Therefore, it is recommended that the applicant be required to place ads in both the Vanderhoof Omineca Express and the Prince George Citizen newspapers to better ensure that property owners are aware of their opportunity to comment. Also, it is recommended that the applicant be required to obtain the input of the Cluculz Lake Community Association.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409810.

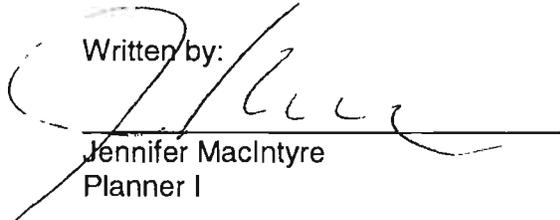
Rural Directors – All/Directors/Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:

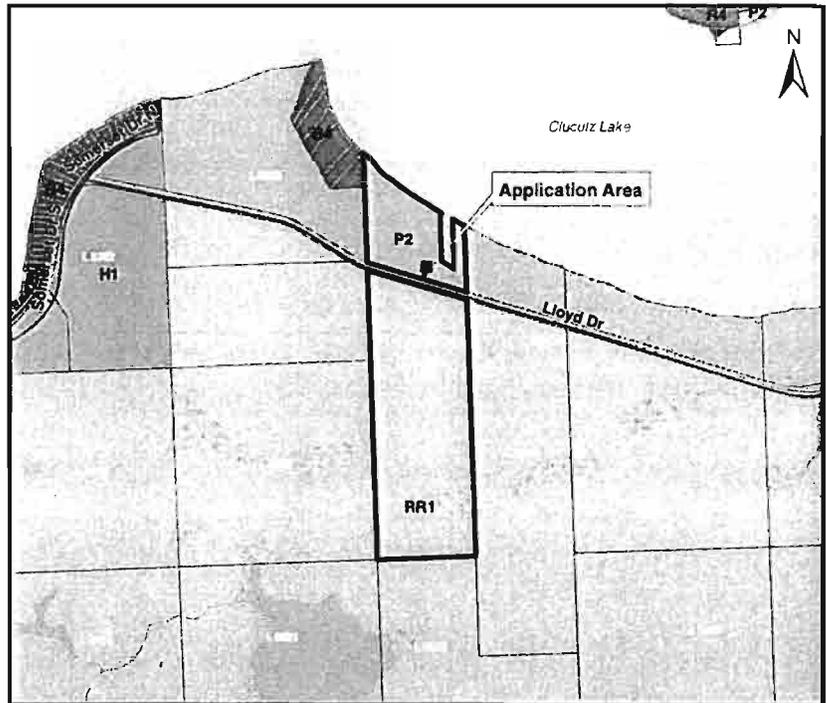


Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409810

Electoral Area: F
Applicant: ABC Communications
Existing Land Use: Vacant
Zoning: SPLIT – Recreation (P2) and Rural Resource (RR1)



Plan Designation Park (P) under
Proposed Use Comply With Zoning: Yes
If not, why?
Agricultural Land Reserve: Not in the ALR
Access Highway: Lloyd Drive
Archaeological Site: Not according to our mapping
Building Inspection: Within the building inspection area
Fire Protection: Outside of Rural Fire Protection Area

Other comments:

There is the potential that there may be public concerns regarding the visual impact of the tower on the area. Therefore, it is recommended that the applicant be required to place ads in both the Vanderhoof Omineca Express and the Prince George Citizen newspapers to better ensure that property owners are aware of their opportunity to comment. Also, it is recommended that the applicant be required to obtain the input of the Cluculz Lake Community Association.

123°37'0"W

123°36'0"W

133

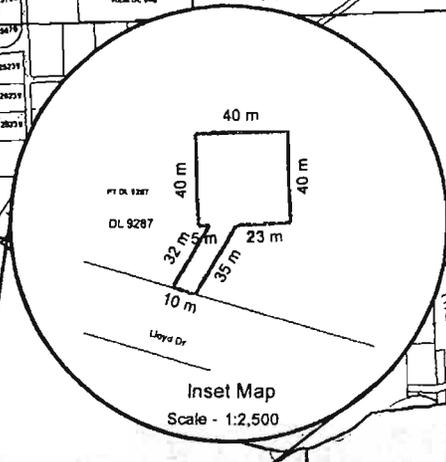
123°34'0"W

SITE MAP

BCGS Mapsheet: 93G083

TE Lat/Long: 53° 52' 29.775" N 123° 35' 20.502" W

TELECOM R/W Plan 23516

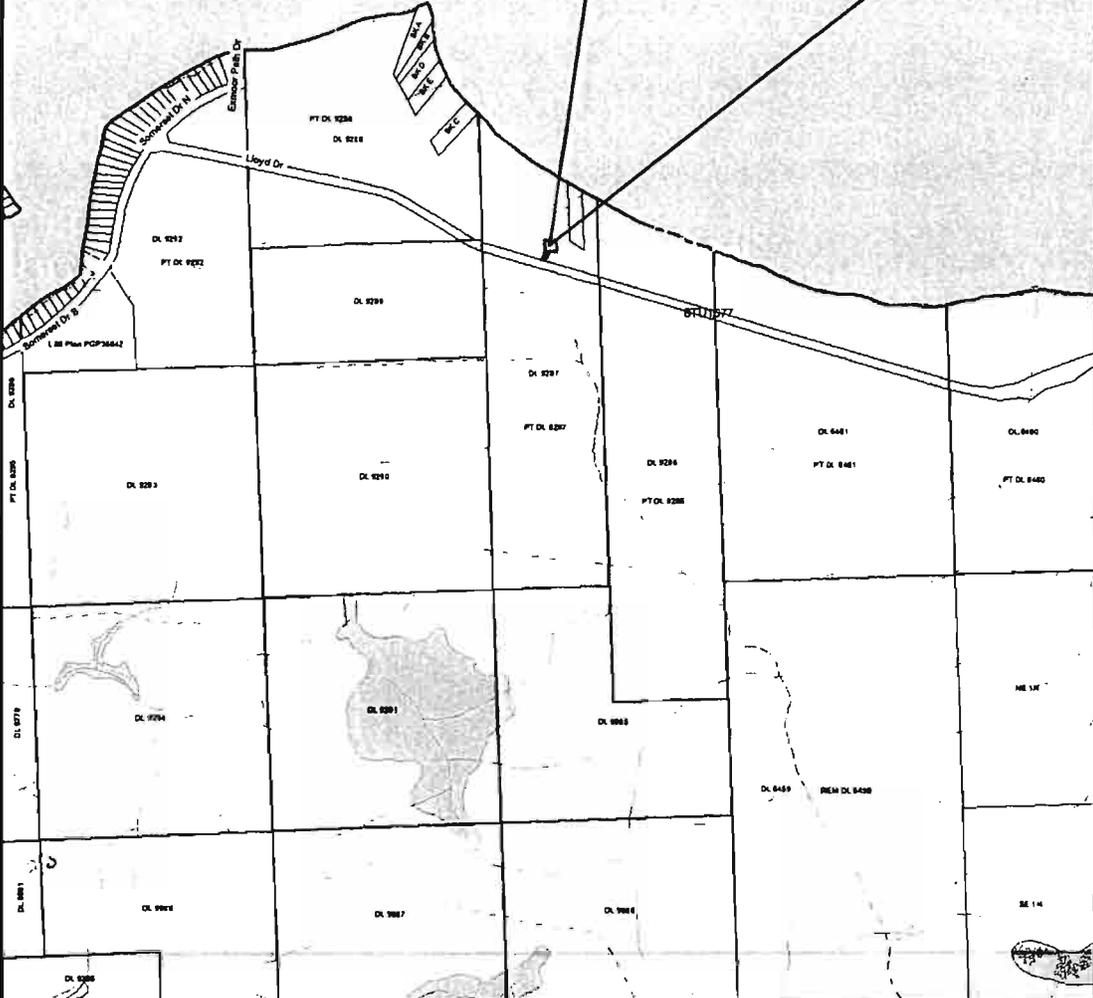


N 53°53'0"N

N 53°52'0"N

53°53'0"N

53°52'0"N



File Number: 7409810

Site # 1 of 1 - APPLICATION Area = 0.194 Ha.

TYPE: LICENCE

PURPOSE: COMMUNICATION

SUBTYPE: LICENCE OF OCCUPATION

SUBPURPOSE: COMMUNICATION SITES

LOCATION: CLUCULZ LAKE

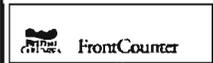
ORTHOPHOTO YEAR: N/A

Produced by
Ministry of Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date November 8, 2015

Scale: 1:20,000

* if printed on 8.5X14 page

Projection: BC Albers
Datum: NAD 83



Legend

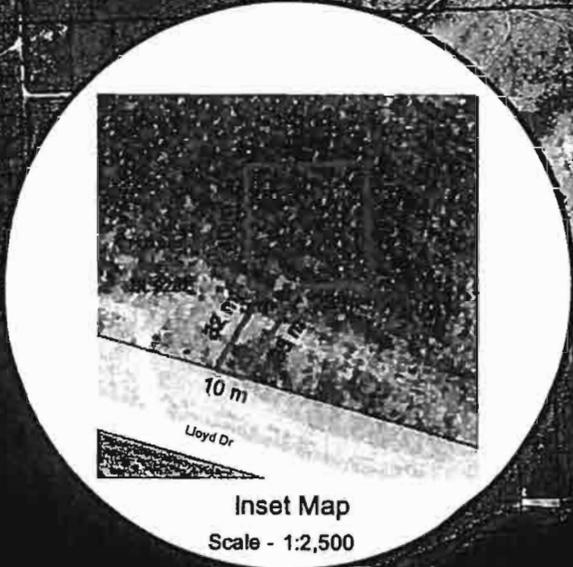
- | | |
|--------------------------------|-------------------------------------|
| Crown Land Application | Protected Area |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | DIC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road R/W | Base Mapping Features (20K) |
| GeoID R/W District Lot | River or Stream |
| Power Transmission R/W | River or Stream - Dry |
| GeoID R/W | Lake |
| Telecom R/W District Lot | Reservoir - Debris |
| Miscellaneous R/W | Glacier/field |
| Transportation Carriers | Contour - 20m Interval |
| Highway | Transportation - Lines (20K) |
| Railway | Airfield |
| Surveyed Road R/W | Road |
| | Forest Service Road |
| | Road Parcel |
| | Trail |
| | Rail Line |

All measurements are approximate.

SITE MAP

BCGS Mapsheet: 93G083

Lat/Long: 53° 52' 29.775" N 123° 35' 20.502" W



53°53'0"N

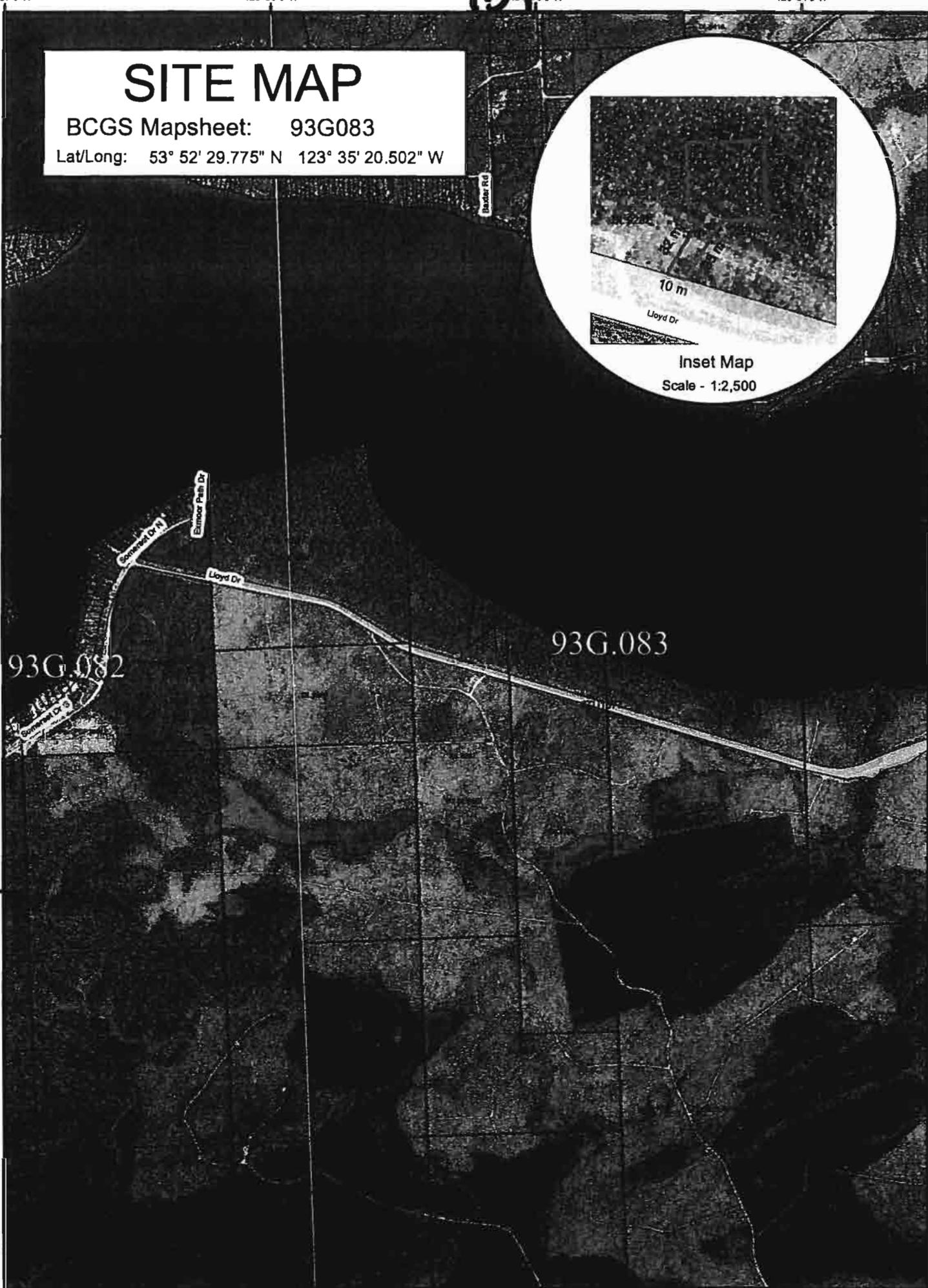
53°53'0"N

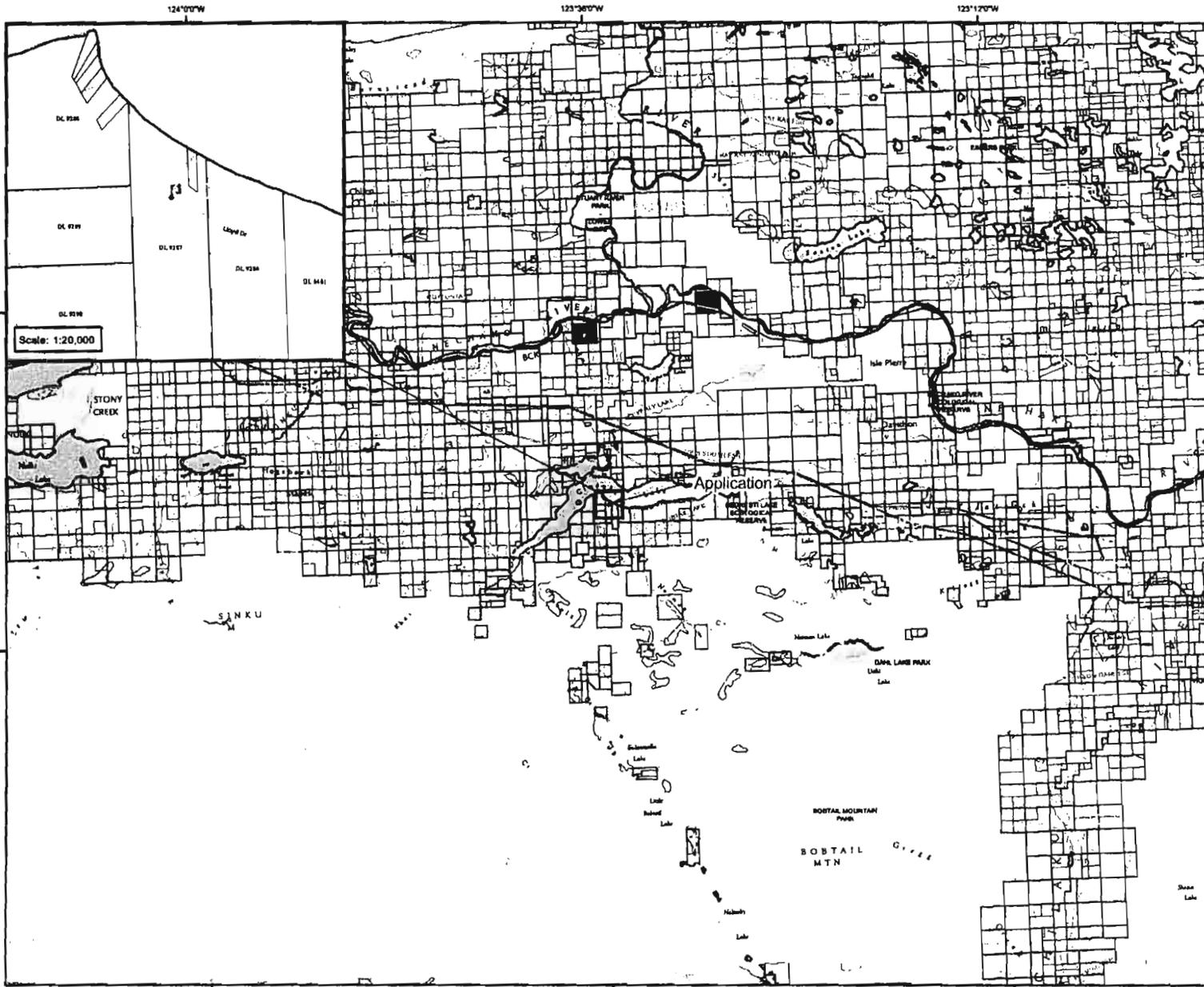
93G.082

93G.083

53°52'0"N

53°52'0"N





LOCATION MAP

File - 7409810 Area = 0.19 Ha
 Client - A.B.C. ALLEN BUSINES COMMUNICATIONS LTD.

Legend

- | | |
|------------------------|--------------------------------|
| Crown Land Application | Water Features |
| Municipal Boundary | Rapid |
| Primary Survey Parcel | River or Stream - Definite |
| Subdivision | River or Stream - Dry |
| Surveyed Rights of Way | River or Stream - Intermittent |
| Protected Areas | Dam section Base |
| Provincial Park | Flooded Land - Inundated |
| Protected Area | Lake - Definite |
| OIC Ecological Reserve | Lake - Indefinite |
| Transportation | Lake - Intermittent |
| Highway | Reservoir - Definite |
| Railway | Glacier |
| Surveyed Road RW | Island - Definite |
| Road | Sand Bar |
| Forest Service Road | Contours |
| Trail | Contour Interval 200m |
| Res Line | |

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 Ministry of Forests, Lands and
 Natural Resource Operations
 Prince George
 FrontCounterBC
 Date: November 5, 2015

Scale: 1:250,000

If printed on 1/8x11 paper



FrontCounter





136

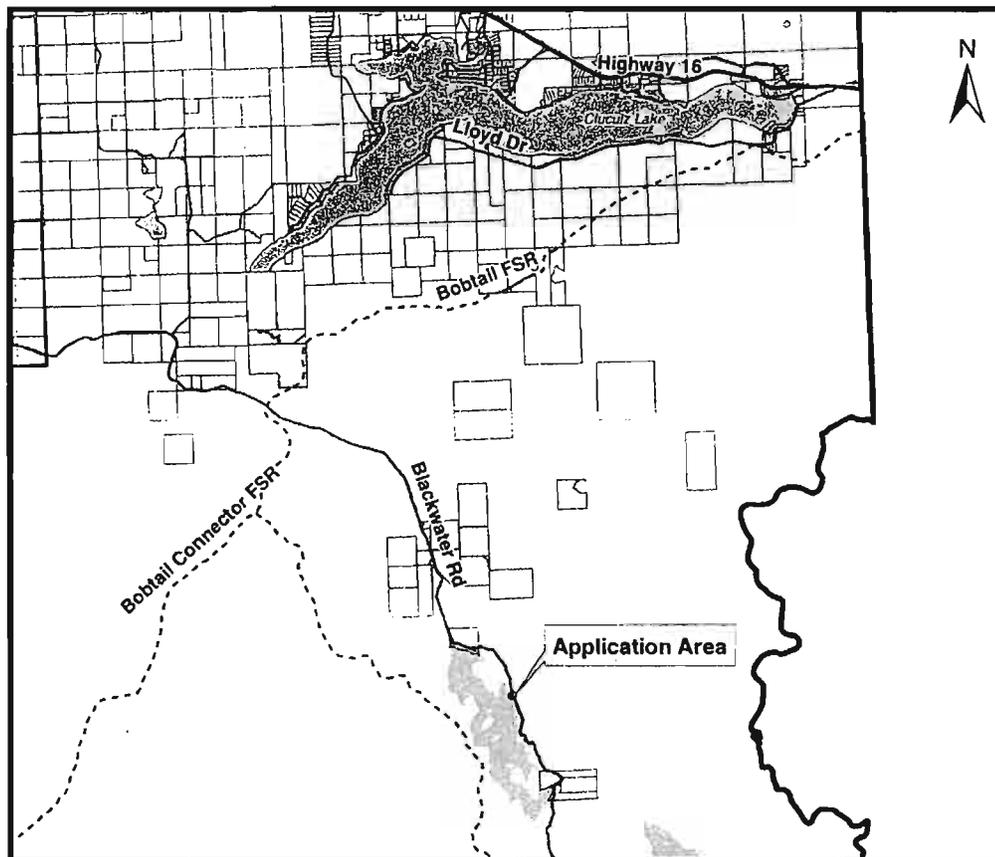
MEMORANDUM

To: Regional District Board
From: Jennifer MacIntyre, Planner I
Date: December 1, 2015
Re: Land Referral File No. 0280400 (Vogt)

This application is regarding a Crown Grant on Crown land for residential purposes.

The subject property (Block B, District Lot 1247, Cariboo District) is located at 45419 Blackwater Road on Eulatazella Lake, 28 kilometres South of Cluculz Lake. It is approximately 0.197 ha (0.486 acres) in size. The applicants wish to purchase the property which is currently leased from the Crown.

The applicants have constructed a seasonal dwelling on the property. The applicant does not intend to build any significant structure beyond what currently exists on the property and intends to keep it as recreational property. The applicant specifies that there are no utilities on the property and none will be required.



It is noted that the parcel is relatively small, and may not be able to support an on-site sewage disposal system. Therefore it is recommended that the Province be requested to identify the capacity of the lot to accommodate onsite sewage disposal, and that purchasers be made aware of the limitations of the property.

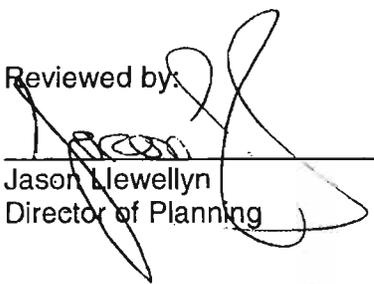
It is also noted that these isolated development parcels created by the Province, and scattered throughout the region are not "firesmart." During a wildfire these isolated developments represent a challenge to firefighters who must focus attention on protecting structures. This increases firefighting costs and uses resources. Therefore, it is recommended that the Ministry of Forests, Lands, and Natural Resource Operations consult with their Wildfire Management Branch to determine if it is appropriate to sell this remote and isolated parcel. Selling the property may facilitate its long term use and encourage additional building.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 0280400.

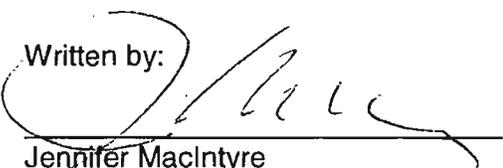
Development Services – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL No. 0280400

Electoral Area:	F
Applicant:	Andrew Mark Vogt and Cheryl Lynn Vogt
Existing Land Use:	Recreational, Seasonal Dwelling
Zoning:	Not Zoned under RDBN Zoning Bylaw No. 700, 1993.
Plan Designation	N/A
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Blackwater Road
Archaeological Site:	Not according to our mapping
Building Inspection:	Not within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	<p>It is recommended that the Ministry of Forests, Lands, and Natural Resource Operations identify the capacity of the lot to accommodate onsite sewage disposal, and that purchasers be made aware of the limitations of the property.</p> <p>These isolated development parcels created by the Province, and scattered throughout the region are not "firesmart." During a wildfire these isolated developments represent a challenge to firefighters who must focus attention on protecting structures. This increases firefighting costs and uses resources. Therefore, it is recommended that the Ministry of Forests, Lands, and Natural Resource Operations consult with their Wildfire Management Branch to determine if it is appropriate to sell this remote and isolated parcel. Selling the property may facilitate its long term use and encourage additional building.</p>

123°38'0"W

123°35'0"W

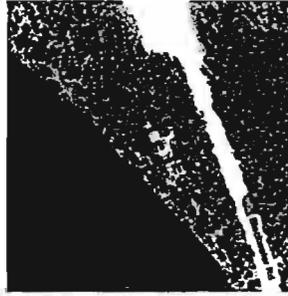
123°34'0"W

139

SITE MAP

BCGS Mapsheet: 93G073

Lat/Long: 53° 44' 20.429" N 123° 35' 4.493" W



Inset Map
Scale - 1:5,000

53°45'0"N

53°45'0"N

53°44'0"N

53°44'0"N

53°43'0"N

53°43'0"N

93G.072

93G.073

File Number: 0280400

Site # 1 of 1 - APPLICATION Area = 0.197 Ha.

TYPE: CROWN GRANT

PURPOSE: RESIDENTIAL

SUBTYPE: DIRECT SALE

SUBPURPOSE: RECREATIONAL RESIDENTIAL

LOCATION: EULATAZELLA LAKE

ORTHO PHOTO YEAR: 2012

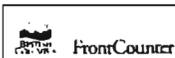
Produced by
Ministry of Natural Resources Operations
Northern Service Centre
FrontCounterBC
Date: October 28, 2015

Scale: 1:20,000

* if printed on 8.5X14 page

Projection: BC Albers

Datum: NAD 83



Legend

- | | |
|---------------------------------|-------------------------------------|
| Crown Land Application | Provincial Park |
| Primary Survey Parcel | Protected Area |
| Subdivision | QC Ecological Reserve |
| Municipality | Recreation Area |
| Surveyed Rights of Way | Base Mapping Features (20K) |
| Surveyed Road R/W | River or Stream |
| Gas/Oil R/W District Lot | River or Stream - Dry |
| Power Transmission R/W | Lake |
| Gas/Oil R/W | Reservoir - Debris |
| Telecom R/W District Lot | Glacier/icefield |
| Miscellaneous R/W | Contour - 20m Interval |
| Transportation Corridors | Transportation - Lines (20K) |
| Highway | Aerial |
| Railway | Road |
| Surveyed Road R/W | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

All measurements are approximate.

123°36'0"W

123°35'0"W

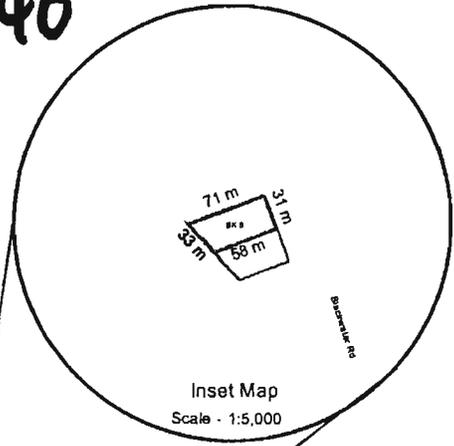
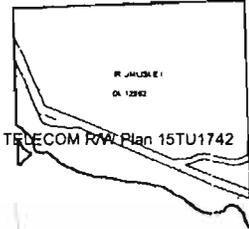
123°34'0"W

140

SITE MAP

BCGS Mapsheet: 93G073

Lat/Long: 53° 44' 20.429" N 123° 35' 4.493" W



53°45'0"N

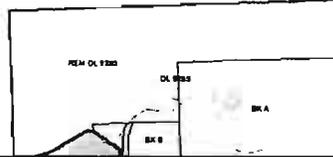
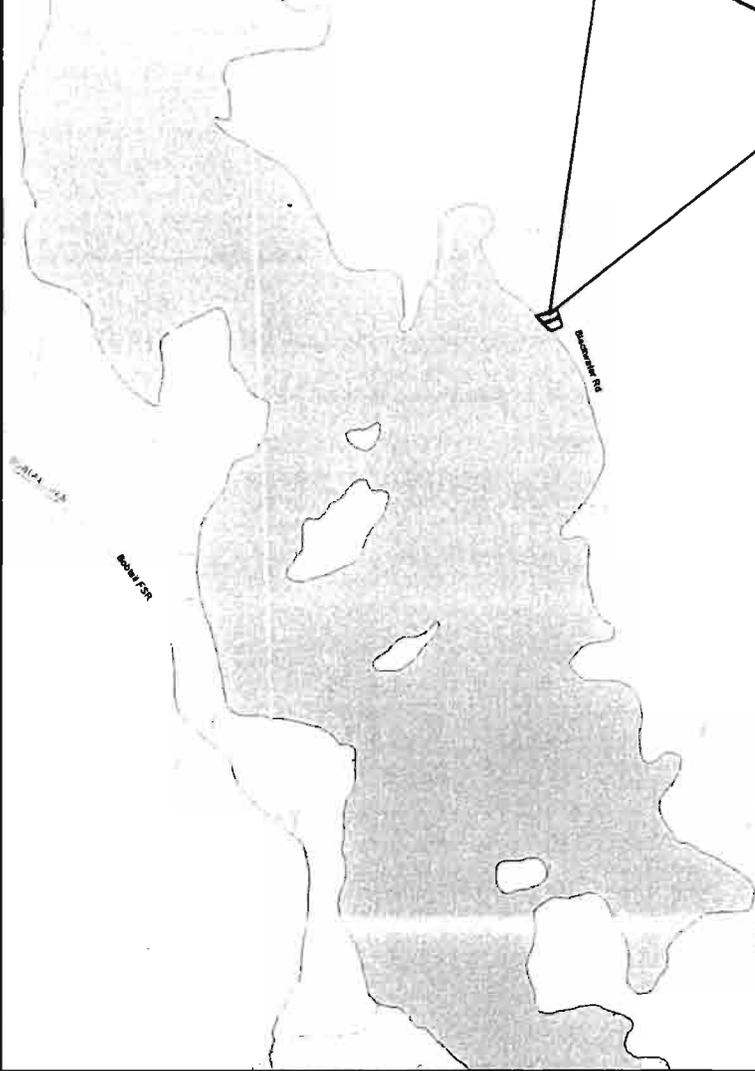
53°44'0"N

53°43'0"N

53°45'0"N

53°44'0"N

53°43'0"N



File Number: 0280400

Site # 1 of 1 - APPLICATION Area = 0.197 Ha.

TYPE: CROWN GRANT

PURPOSE: RESIDENTIAL

SUBTYPE: DIRECT SALE

SUBPURPOSE: RECREATIONAL RESIDENTIAL

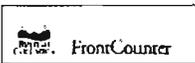
LOCATION: EULATAZELLA LAKE

ORTHO PHOTO YEAR: N/A

Produced by
Ministry of Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date October 29, 2015

Scale: 1:20,000
* If printed on 8.5X14 page

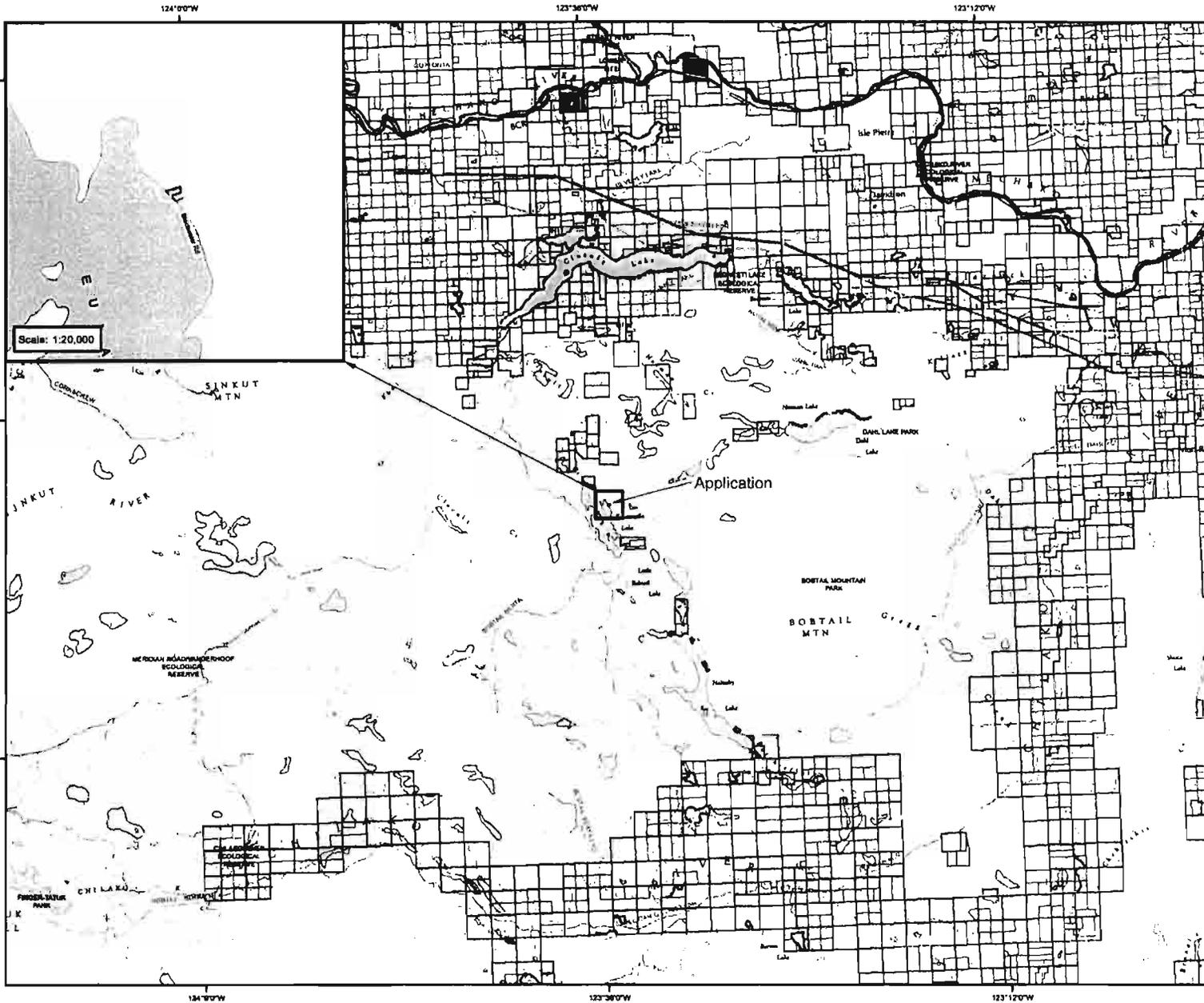
Projection: BC Albers
Datum: NAD 83



Legend

- | | |
|---------------------------------|-------------------------------------|
| Crown Land Application | Protected Area |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | OIC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road R/W | Base Mapping Features (20K) |
| Gas/Oil R/W District Lot | River or Stream |
| Power Transmission R/W | River or Stream - Dry |
| Gas/Oil R/W | Lake |
| Telecom R/W District Lot | Reservoir - Debris |
| Miscellaneous R/W | Glacier/icefield |
| Transportation Corridors | Contour - 20m Interval |
| Highway | Transportation - Lines (20K) |
| Railway | Airfield |
| Surveyed Road R/W | Road |
| | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

All measurements are approximate.



Scale: 1:20,000

LOCATION MAP

File - 0280400 Area = 0.2 Ha
 Client - ANDREW MARK VOGT AND
 CHERYL LYNN VOGT

Legend

- | | |
|---|---|
| <ul style="list-style-type: none"> Crown Land Application Municipal Boundary Primary Survey Parcel Subdivision Surveyed Rights of Way | <ul style="list-style-type: none"> Water Features Rapids River or Stream - Definite River or Stream - Dry River or Stream - Indefinite Dam - section Base Flooded Land - inundated Lake - Definite Lake - Indefinite Lake - Intermittent Reservoir - Definite Glacier Icefield Island - Definite Sand Bar |
| <ul style="list-style-type: none"> Protected Area Provincial Park Protected Area OIC Ecological Reserve | <ul style="list-style-type: none"> Transportation Highway Railway Surveyed Road RW Road Forest Service Road Trail Rail Line |
| <ul style="list-style-type: none"> Contours Contour - interval 200m | |

Produced by
 Ministry of Forests, Lands and
 Natural Resource Operations
 Prince George
 FrontCounter/BC
 Date: October 29, 2015

Scale - 1:250,000
 If printed on 17X11 paper

BC Albers Projection/NAD 83



Key Map of British Columbia

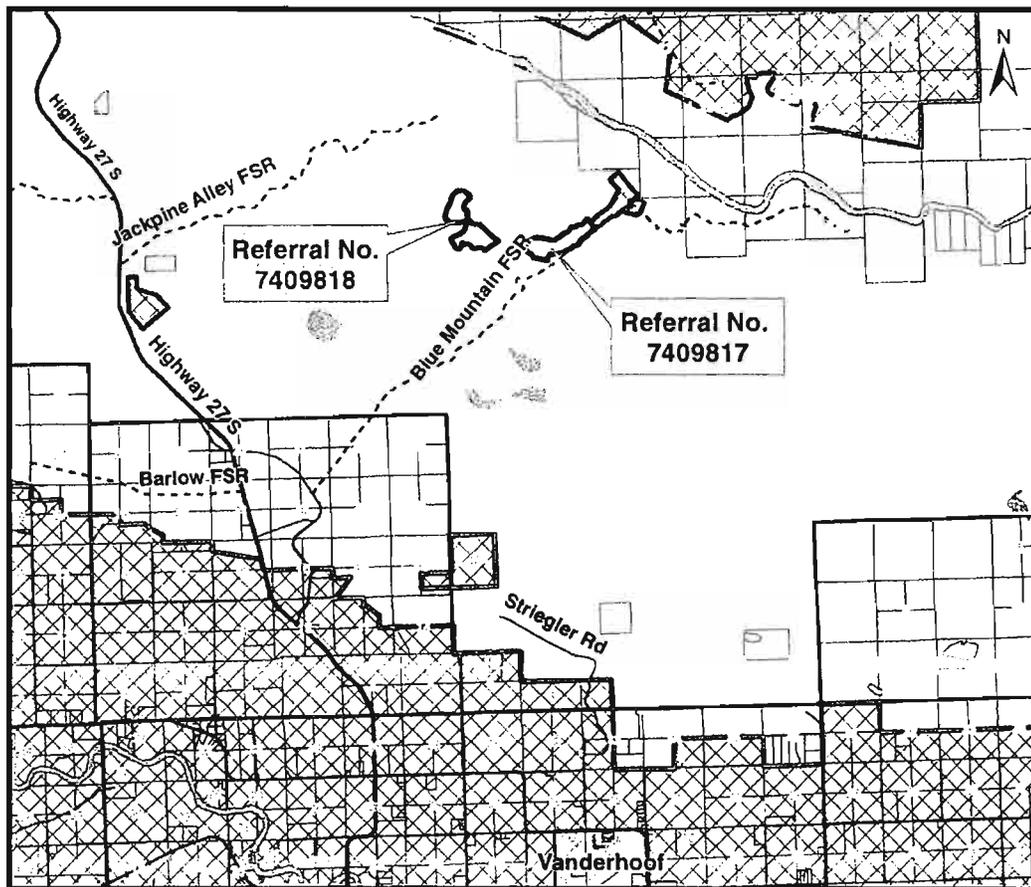


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MEMORANDUM

To: Rural Directors
From: Jennifer MacIntyre, Planner I
Date: November 27, 2015
Re: Land Referral File No. 7409817 and 7409818 (Johnson)

These applications are regarding a Crown Grant to obtain additional land for extensive agriculture purposes. The subject property is located on unsurveyed crown land, in the vicinity of Kec Creek, Range 5, Coast District, approximately 16 kilometres from the District of Vanderhoof. Land Referral File No. 7409817 area is approximately 81.89 ha in size and Land Referral File No. 7409818 area is approximately 94.82 ha in size.



The intent of this application is to provide additional arable land to their existing grazing lease. The applicant proposes to establish fencing, harvest merchantable timber, and clear the land for pasture. The land is currently vacant and forested.

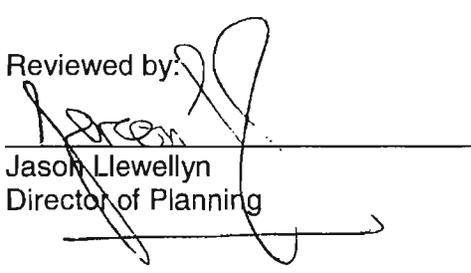
The application area is not zoned under Regional District of Bulkley Nechako Zoning Bylaw No. 700, 1993 and is accessed by Blue Mountain FSR.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409817 and 7409818.

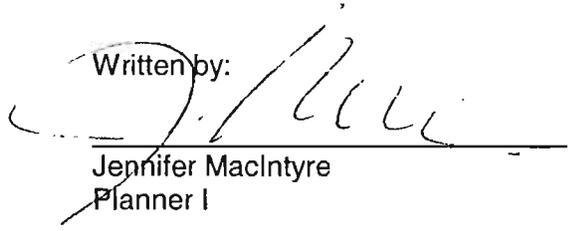
Rural Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409817 and 7409818

Electoral Area:	F
Applicants:	Jeffrey and Valerie Johnson for Referral 7409817 and Chad Johnson for Referral 7409818
Existing Land Use:	Vacant, Forested
Zoning:	Not zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Plan Designation	N/A
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Blue Mountain FSR
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the building inspection area
Fire Protection:	Not within a Rural Fire Protection Area
Other comments:	None

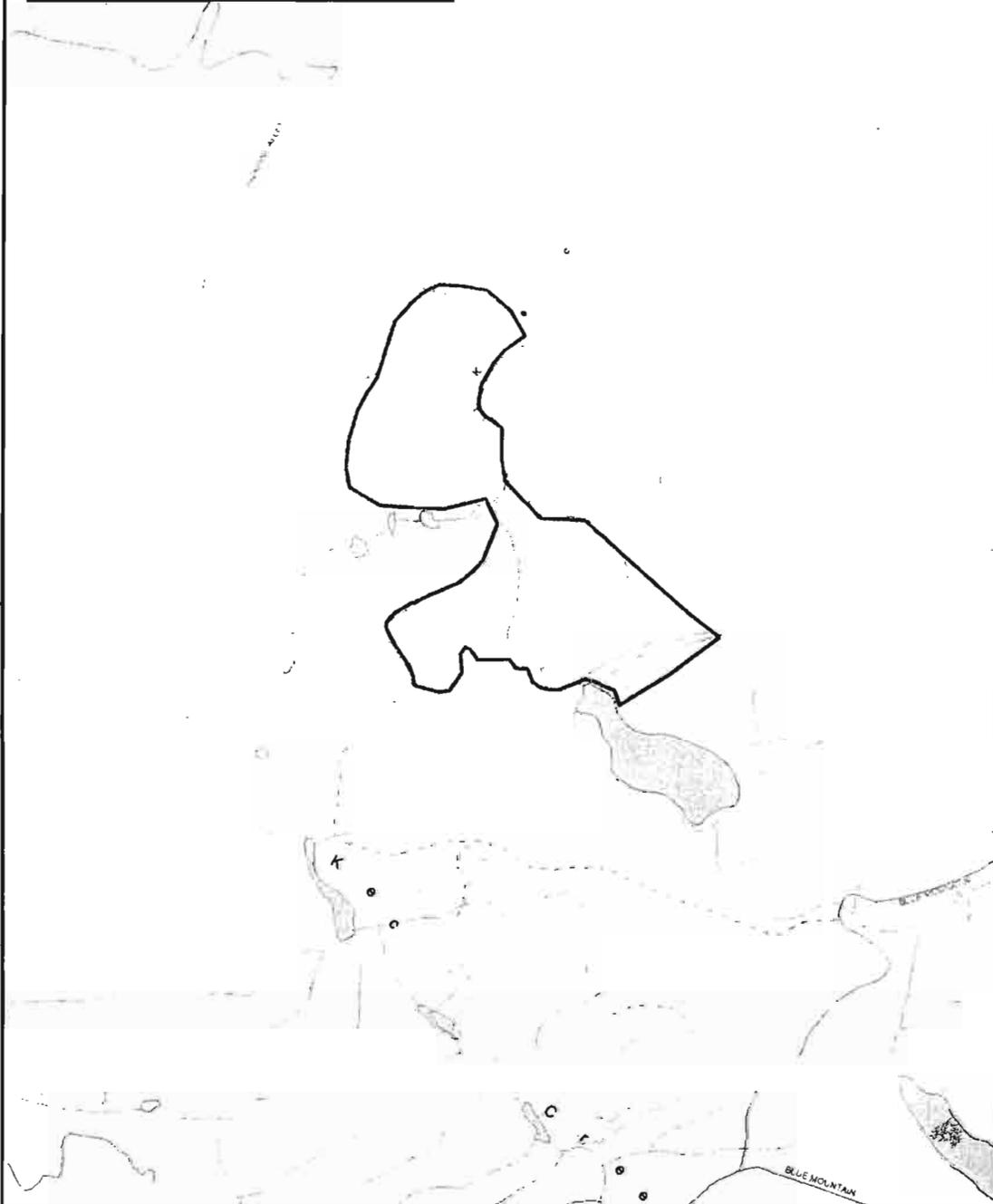
SITE MAP

BCGS Mapsheet: 93K030
Lat/Long: 54° 12' 8.250" N 124° 3' 46.011" W

DL 2788

54°12'0"N

54°12'0"N



File Number: 7409818

Site # 1 of 1 - APPLICATION Area = 94.824 Ha.

TYPE: CROWN GRANT

PURPOSE: AGRICULTURE

SUBTYPE: DIRECT SALE

SUBPURPOSE: EXTENSIVE

LOCATION: KEC CREEK

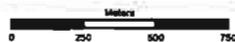
ORTHO PHOTO YEAR: N/A

Produced by
Ministry of Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date: November 17, 2015

Scale: 1:20,000

* if printed on 8.5X14 page

Projection: BC Albers
Datum: NAD 83



Legend

- | | |
|--------------------------|------------------------------|
| Crown Land Application | Provincial Park |
| Primary Survey Parcel | Protected Area |
| Subdivision | OIC Ecological Reserve |
| Municipality | Recreation Area |
| Surveyed Rights of Way | Bank Mapping Features (BANK) |
| Surveyed Road R/W | River or Stream |
| Gas/Oil R/W District Lot | River or Stream - Dry |
| Power Transmission R/W | Lake |
| Gas/Oil R/W | Reservoir - Debris |
| Telecom R/W District Lot | Glacier/icefield |
| Miscellaneous R/W | Contour - 20m Interval |
| Transportation Corridors | Transportation - Lines (20K) |
| Highway | Airfield |
| Railway | Road |
| Surveyed Road R/W | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

All measurements are approximate.



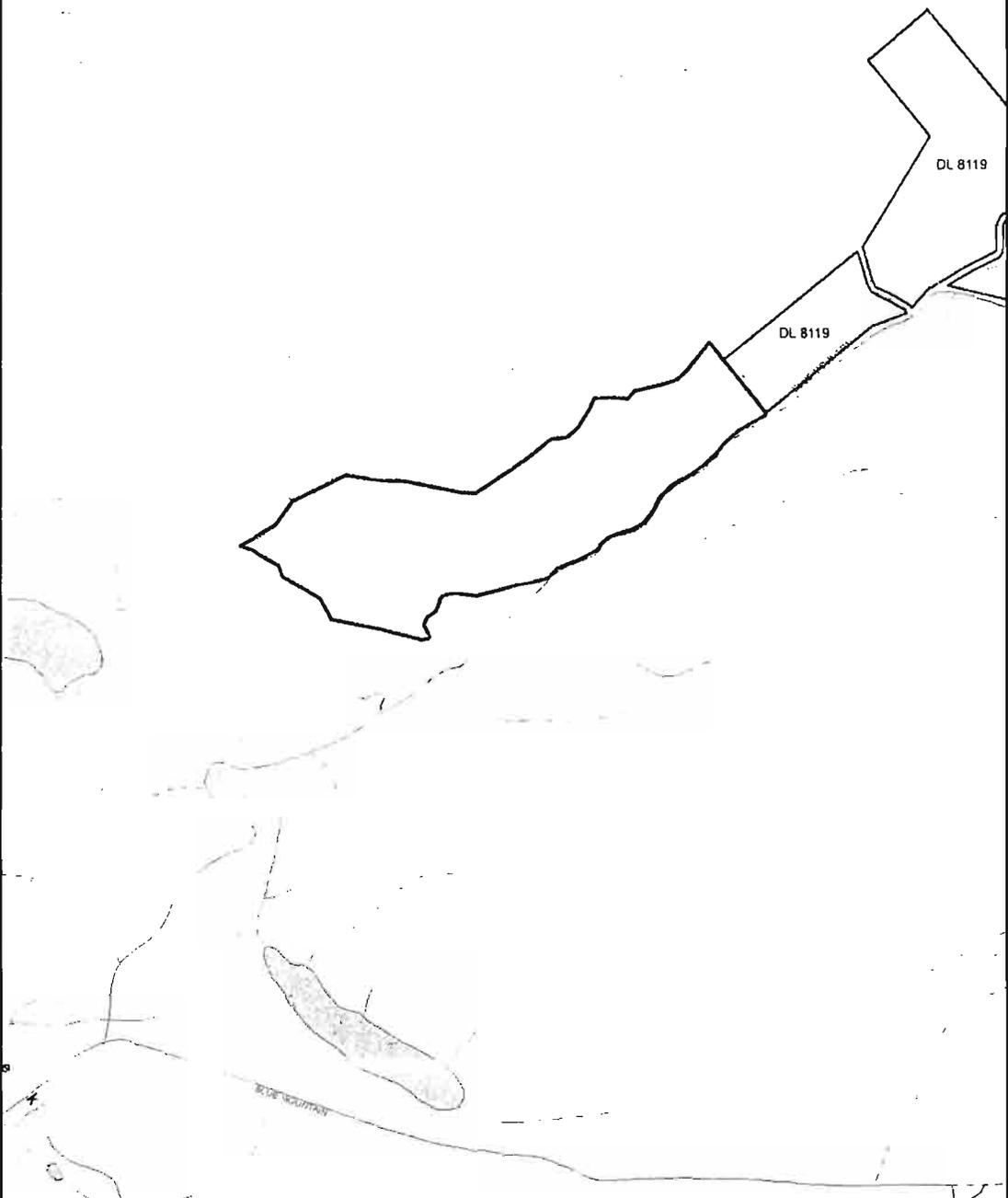
SITE MAP

BCGS Mapsheet: 93K020
 Lat/Long: 54° 11' 51.244" N 124° 1' 32.127" W

STUART RIVER PARK
 -
 LOWER SITE
 STUART RIVER PARK
 -
 LOWER SITE

54°20'N

54°12'N



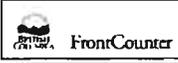
File Number: 7409817

Site # 1 of 1 - APPLICATION Area = 81.891 Ha.

TYPE: CROWN GRANT PURPOSE: AGRICULTURE
 SUBTYPE: DIRECT SALE SUBPURPOSE: EXTENSIVE
 LOCATION: Omineca ORTHOPHOTO YEAR: N/A

Produced by
 Ministry of Natural Resources Operations
 Northern Service Centre
 FrontCounterBC
 Date November 20, 2015

Scale: 1:20,000
 * if printed on 8.5X14 page
 Projection: BC Albers
 Datum: NAD 83



Legend

- | | |
|--------------------------|------------------------------|
| Crown Land Application | Protected Areas |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | OC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road RW | Base Mapping Features (20K) |
| Gas/Oil RW District Lot | River or Stream |
| Power Transmission RW | River or Stream - Dry |
| Gas/Oil RW | Lake |
| Telecom RW District Lot | Reservoir - Dike/Levee |
| Miscellaneous RW | Glacier/icefield |
| Transportation Corridors | Contour - 20m interval |
| Highway | Transportation - Lines (20K) |
| Railway | Airfield |
| Surveyed Road RW | Road |
| | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

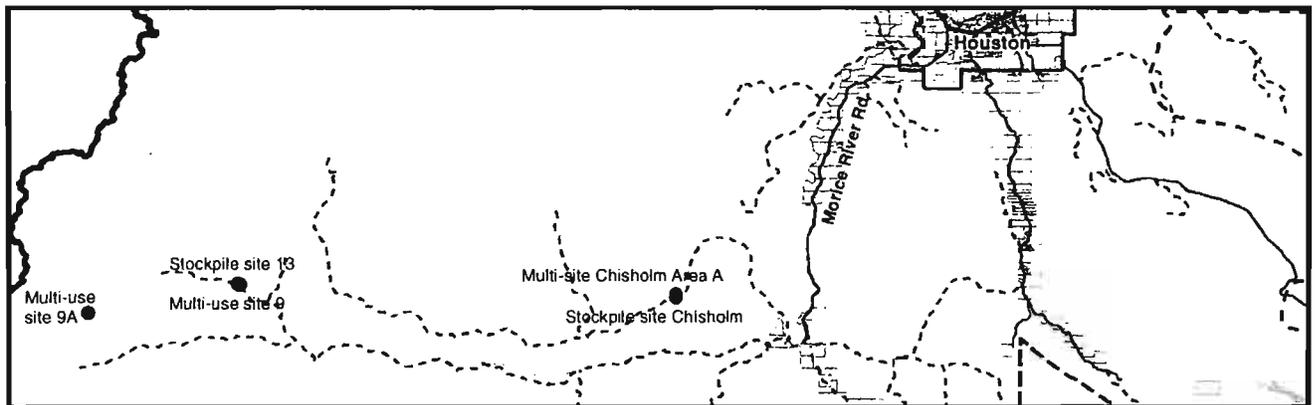
All measurements are approximate.



MEMORANDUM

To: Regional District Board
 From: Maria Sandberg, Planner
 Date: November, 30, 2015
 Re: **Notification from Coastal GasLink Pipeline Ltd. (TransCanada) regarding Multi-use and Stockpile Sites**

The Regional District has received five notification letters from TransCanada Corporation regarding their intent to apply to the Oil and Gas Commission for permits to construct and operate three multi-use sites and two stock pile sites south of Houston along the Coastal GasLink pipeline route.



The multi-use sites will contain construction camps, contractor yard, field offices and temporary warehouse structures for storing materials. The construction camp equipment will include dormitory trailers, dining facilities, recreation facilities, power generation facilities, office trailers and waste handling facilities.

The stockpile sites will be used to store pipe. Project assemblies and excess construction materials may also be stored on-site.

The five referral areas are:

1. Multi-use site 9A is located 58 kilometres southwest of the District of Houston on Shea Creek FSR (within units 58, 59, 68 & 69, Block I, Group 93-L-4) is 21 ha in size.
2. Multi-use site 9 is located 47 kilometres southwest of the District of Houston on Shea Creek FSR (within units 75 & 85, Block L, Group 93-L-3) and is 9 ha in size.
3. Stockpile site 13 is located 47 kilometres southwest of the District of Houston on Shea Creek FSR (within units 74, 75, 76, 84, 85 & 86, Block L, Group 93-L-3) and is

42 ha in size.

4. Multi-use site Chisholm is located 23 kilometres southwest of the District of Houston on Chisholm FSR (within units 79, 80, 89 & 90, Block L, Group 93-L-2) and is 18 ha in size.
5. Stockpile site Chisholm is located 23 kilometres southwest of the District of Houston on Chisholm FSR (within units 79, 80, Block L, Group 93-L-2) and is 17 ha in size.

The land is not zoned and is not in the ALR. The locations are outside of building inspection and fire protection areas. Our mapping indicates that there are no residences or private properties in the vicinity of the referral sites.

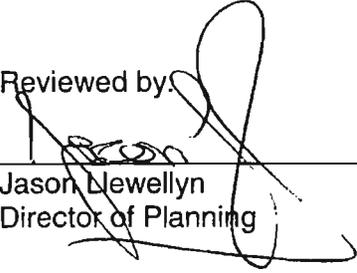
The referral response provided in the attached draft letter is in accordance with the RDBN's existing position regarding pipeline development in the Regional District. The referral comments are limited to issues associated with work camps and facilities, and not the more general construction process. Staff recommends that the RDBN send the attached letter to TransCanada.

Recommendation

That the letter attached to the staff report dated November 30th, 2015 be sent to TransCanada.

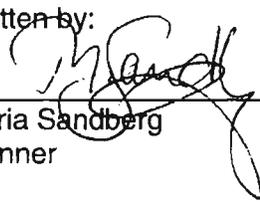
Development Services – All/Directors/Majority

Reviewed by:



Jason Dewellyn
Director of Planning

Written by:



Maria Sandberg
Planner

December 10th, 2015

Dave Kmet, Sr. Land Representative
TransCanada Corporation.
450-1 Street SW
Calgary, AB, Canada, T2P 5H1

Sent by e-mail to Dave_Kmet@transcanada.com

Re: Notification regarding Coastal GasLink Pipeline Ltd. (TransCanada) Multi-use and Stockpile Sites referral document CGW 4703-HMA-LA-LTR-0191, 0913, 0915, and 0917

The lands containing the proposed Multi-use and Stockpile Sites are not zoned and are not in the ALR according to our records. The locations are also outside of building inspection and fire protection areas. Our mapping indicates that there are no residences or private properties in the vicinity of the referral sites.

As TransCanada is aware the Regional District of Bulkley-Nechako has the following concerns regarding worker camps, and other facilities associated with the construction process.

Solid Waste Disposal

There is additional consultation required regarding the pipeline's solid waste disposal needs to allow the RDBN to identify any potential impacts on our infrastructure, determine our ability to accommodate the waste, and allow for the necessary planning and budgeting. The following is an example of some of the information required:

- How much solid waste (in tonnes) is proposed to be disposed of at each RDBN landfill?
- How much of that waste is industrial waste and hazardous waste?
- Over what time period is the waste proposed to be disposed?
- What waste reduction activities will be conducted to minimize waste generated (recycling, composting, etc.)

There is no certainty that the RDBN may be able to accommodate certain solid waste from pipeline construction at our landfills. There needs to be discussions relating to the capacity of our facilities, our operational limitations, and our long term costs well in advance of any request to utilize RDBN facilities.

Liquid Waste Disposal

The RDBN's ability to accept liquid waste at our facilities is very limited. The most practical solution may be the disposal of liquid waste at municipal facilities; however, the capacity of municipal facilities to accommodate the waste from all of the potential pipeline projects is likely not known. It may be in the best interest of Coastal GasLink Pipeline Ltd. to begin working with municipalities to identify their capacity to accept liquid waste, identify any facility upgrades that may be necessary, and discuss the fees that may be associated with utilizing municipal facilities. It may also be an option to develop a regional facility. This may be an opportunity for the region to obtain upgrades to infrastructure for the benefit of the region's residents. This same opportunity may be available for municipal water systems. The RDBN's Environmental Services Department is open to facilitating the necessary discussions between the municipalities and the pipelines.

Invasive Plant Control

The proposed Coastal Gaslink Pipeline right of way can be expected to facilitate the spread of invasive plants. The RDBN is asking that Coastal GasLink Pipeline Ltd. develop an invasive plant management plan (for the RDBN's review), and commit to provide annual funding to the Northwest Invasive Plant Council (NWIPC) to support their weed control efforts in the RDBN.

Fire Protection and Emergency Response

Coastal GasLink Pipeline Ltd. should consult with the RDBN regarding fire protection, emergency response, and their emergency management plan. The Regional District is concerned that there will be inadequate and inconsistent plans and protocols between camps, and pipeline contractors. Of particular concerns are the communications protocols and emergency evacuation components of the plan.

Cheers,

Bill Miller,
Chair, RDBN Board

cc: Peter Wijkamp, Manager, Special Projects, OGC (Peter.Wijkamp@bcogc.ca)
Scott Bailey, Executive Project Director LNG Facilities, EAO (Scott.Bailey@gov.bc.ca)
BC Oil and Gas Commission, Bag 2, Fort St. John, BC, V1J 2B0
Sandra Dixon – Project Manager, (Sandra.dixon@rpsgroup.com)

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November 10, 2015

Regional District of Bulkley - Nechako
PO Box 820, 37-3rd Avenue
Burns Lake, British Columbia V0J 1E0

TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060
Fax: 403-920-2334
Emergency: 1-855-633-2011
Email:
Dave_Kmet@transcanada.com
www.transcanada.com/

Doc: CGW4703-HMA-LA-LTR-0197

RE: Coastal GasLink Pipeline Ltd.
Proposed Multi-Use Site #9A within Units 58, 59, 68 & 69, Block I, Group 93-L-4
Crown Disposition - Regional District

Please be informed that our client, Coastal GasLink Pipeline Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate the above mentioned Multi-Use Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

As the party being notified and falling within the prescribed area, you may provide a written response to **Coastal GasLink Pipeline Ltd.** or to HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Coastal GasLink Pipeline Ltd.** application to the OGC should not be carried out or should be modified; and/or
- request a meeting with **Coastal GasLink Pipeline Ltd.** and/or HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** to discuss the proposed activities.

If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Written responses may be sent to the following addresses:

Coastal GasLink Pipeline Ltd.
450 – 1 Street SW
Calgary, Alberta T2P 5H1

Attn: Dave Kmet
Email: Dave_Kmet@transcanada.com

Coastal GasLink
Pipeline Project

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Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

BC Oil & Gas Commission
Bag 2
Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

HMA Land Services Ltd.
Sandra Dixon, Project Manager
Email: Sandra.dixon@rpsgroup.com
Phone: 403-385-4255

Yours truly,
HMA Land Services Ltd.

Sandra Dixon
Project Manager
as agent for Coastal GasLink Pipeline Ltd.

/MG
/Encl
CGW4703-MCSL-G-MP-557
CGW4703-MCSL-G-MP-575
CGW4703-MCSL-G-MP-576
CGW4703-MCSL-G-MP-577
Program Summary

Coastal GasLink
Pipeline Project

Ancillary Sites – Multi-use Sites

Site #9A (approximately KP 577)

The Coastal GasLink Project, a wholly owned subsidiary of TransCanada Corporation, will require ancillary sites for preparation and use of construction camps, laydowns and contractor yards before and during pipeline construction activities. Site #9A is located approximately 65 km southwest of Houston, B.C.

PURPOSE

Multi-use sites will be required to provide infrastructure to support the pipeline construction activities. These sites will need to be accessed and prepared before the start of the pioneering activities leading up to construction completion, and will continue to be used until the cleanup activities have been completed. Multi-use sites include construction camps, which will be used to accommodate personnel during these activities, and contractor yards, which will be used to store equipment and maintenance materials for fuel storage and designated refuelling areas, as well as provide field office space.

LOCATION AND ACCESS

The ancillary sites are located where an appropriate area of relatively level ground is available, located close to the pipeline right-of-way, with suitable ground access to the site and the right-of-way. Ground access will include existing highways and industry service roads, some of which will be upgraded before use.

SIZE

Multi-use site #9A will be used for a construction camp site, contractor yard, field offices and temporary warehouse structures for storing materials. Site #9A will be approximately 21 hectares.

SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will take place in August 2016, pending regulatory approvals. The ancillary sites are scheduled to be used during pipeline construction between August 2016 and October 2020.

EQUIPMENT AND PERSONNEL

Equipment associated with contractor yards include pipe trucks/trailers, cranes, bulldozers, excavators, front-end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers, delivery vehicles and fuel storage. The construction camp equipment will include dormitory trailers, dining facilities, recreation facilities, power generation facilities, office trailers and waste handling facilities.

Example of a laydown area



Example of contractor yard and construction camp



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November 10, 2015

Regional District of Bulkley - Nechako
PO Box 820, 37-3rd Avenue
Burns Lake, British Columbia V0J 1E0

TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060
Fax: 403-920-2334
Emergency: 1-855-633-2011
Email:
Dave_Kmet@transcanada.com
www.transcanada.com/

Doc: CGW4703-HMA-LA-LTR-0195

RE: Coastal Gaslink Pipeline Ltd.
Proposed Multi-Use Site #9 within Units 75 & 85, Block L, Group 93-L-3
Crown Disposition - Regional District

Please be informed that our client, Coastal GasLink Pipeline Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate the above mentioned Multi-Use Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

As the party being notified and falling within the prescribed area, you may provide a written response to **Coastal GasLink Pipeline Ltd.** or to HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Coastal GasLink Pipeline Ltd.** application to the OGC should not be carried out or should be modified; and/or
- request a meeting with **Coastal GasLink Pipeline Ltd.** and/or HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** to discuss the proposed activities.

If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Written responses may be sent to the following addresses:

Coastal GasLink Pipeline Ltd.
450 – 1 Street SW
Calgary, Alberta T2P 5H1

Attn: Dave Kmet
Email: Dave_Kmet@transcanada.com

Coastal GasLink
Pipeline Project

156



Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

BC Oil & Gas Commission
Bag 2
Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

HMA Land Services Ltd.
Sandra Dixon, Project Manager
Email: Sandra.dixon@rpsgroup.com
Phone: 403-385-4255

Yours truly,
HMA Land Services Ltd.

Sandra Dixon
Project Manager
as agent for Coastal GasLink Pipeline Ltd.

/cs
/Encl
CGW4703-MCSL-G-MP-556
CGW4703-MCSL-G-MP-567
CGW4703-MCSL-G-MP-568
CGW4703-MCSL-G-MP-569
Investigative Summary

Coastal GasLink
Pipeline Project

Ancillary Sites – Multi-use Sites

Site #9 (approximately KP 563)

The Coastal GasLink Project, a wholly owned subsidiary of TransCanada Corporation, will require ancillary sites for preparation and use of construction camps, laydowns and contractor yards before and during pipeline construction activities. Site #9 is located approximately 55 km southwest of Houston, B.C.

PURPOSE

Multi-use sites will be required to provide infrastructure to support the pipeline construction activities. These sites will need to be accessed and prepared before the start of the pioneering activities leading up to construction completion, and will continue to be used until the cleanup activities have been completed. Multi-use sites include construction camps, which will be used to accommodate personnel during these activities, and contractor yards, which will be used to store equipment and maintenance materials for fuel storage and designated refuelling areas, as well as provide field office space.

LOCATION AND ACCESS

The ancillary sites are located where an appropriate area of relatively level ground is available, located close to the pipeline right-of-way, with suitable ground access to the site and the right-of-way. Ground access will include existing highways and industry service roads, some of which will be upgraded before use.

SIZE

Multi-use site #9 will be used for a construction camp site, contractor yard, field offices and temporary warehouse structures for storing materials. Site #9 will be approximately 9 hectares.

SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will take place in August 2016, pending regulatory approvals. The ancillary sites are scheduled to be used during pipeline construction between August 2016 and October 2020.

EQUIPMENT AND PERSONNEL

Equipment associated with contractor yards include pipe trucks/trailers, cranes, bulldozers, excavators, front-end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers, delivery vehicles and fuel storage. The construction camp equipment will include dormitory trailers, dining facilities, recreation facilities, power generation facilities, office trailers and waste handling facilities.

Example of a laydown area



Example of contractor yard and construction camp



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RECEIVED

REC'D IN OFFICE
OF BULKLEY NECHAKO



TransCanada

In business to deliver

November 10, 2015

Regional District of Bulkley-Nechako
P.O. Box 820, 37- 3rd Avenue
Burns Lake, British Columbia V0J 1E0

TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060
Fax: 403-920-2334
Emergency: 1-855-633-2011
Email:
Dave_Kmet@transcanada.com
www.transcanada.com/

Doc: CGW4703-HMA-LA-LTR-0189

RE: Coastal Gaslink Pipeline Ltd.
Proposed Stockpile Site #13 within Units 74, 75, 76, 84, 85 and 86, Block L, Group 93-L-3
Crown Disposition - Regional District

Please be informed that our client, Coastal GasLink Pipeline Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate the above mentioned Stockpile Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

As the party being notified and falling within the prescribed area, you may provide a written response to **Coastal GasLink Pipeline Ltd.** or to HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Coastal GasLink Pipeline Ltd.** application to the OGC should not be carried out or should be modified; and/or
- request a meeting with **Coastal GasLink Pipeline Ltd.** and/or HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** to discuss the proposed activities.

If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Written responses may be sent to the following addresses:

Coastal GasLink Pipeline Ltd.
450 – 1 Street SW
Calgary, Alberta T2P 5H1

Attn: Dave Kmet
Email: Dave_Kmet@transcanada.com

Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

Coastal GasLink
Pipeline Project

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BC Oil & Gas Commission

Bag 2
Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

HMA Land Services Ltd.

Sandra Dixon, Project Manager
Email: Sandra.dixon@rpsgroup.com
Phone: 403-385-4255

Yours truly,
HMA Land Services Ltd.

Sandra Dixon
Project Manager
as agent for Coastal GasLink Pipeline Ltd.

/cs
/End
CGW4703-MCSL-G-MP-562
CGW4703-MCSL-G-MP-599
CGW4703-MCSL-G-MP-600
CGW4703-MCSL-G-MP-601
Investigative Summary

Coastal GasLink
Pipeline Project

Ancillary Sites – Stockpile Sites

Site #13 (approximately KP 563)

The Coastal GasLink Project, a wholly owned subsidiary of TransCanada Corporation, will require ancillary sites for preparation and use of construction camps, laydown areas, stockpile sites, and contractor yards before and during pipeline construction activities. Site #13 is located approximately 55 km southwest of Houston, B.C.

PURPOSE

The pipe is typically hauled from the rail siding to the stockpile site then hauled to the right-of-way during the pipeline construction, to coincide with the contractor's schedule, providing an efficient delivery system. These sites will need to be accessed and prepared prior to the start of the pipe delivery and utilized until all construction activities have been completed.

LOCATION AND ACCESS

The stockpile sites are located where an appropriate area of relatively level ground is available, located close to the pipeline right-of-way, with suitable ground access to the site and the right-of-way. Ground access will include existing highways and industry service roads, some of which will be upgraded before use. The stockpile site will have the surface material stockpiled, leveled, the travel paths will be graveled and then the sites will be reclaimed at the end of use.

SIZE

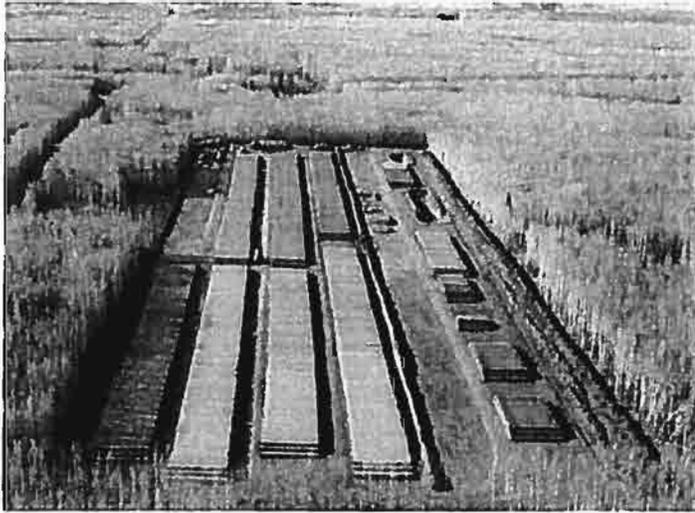
Site #13 will be used to stockpile approximately 20 km of pipe. Project assemblies (valves/fittings) and excess construction material may also be stored at the site, which will be approximately 42 hectares.

SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will take place in January 2017, pending regulatory approvals. The ancillary sites are scheduled to be used during pipeline construction between January 2017 and October 2020.

EQUIPMENT AND PERSONNEL

Equipment associated with stockpile sites include pipe trucks/trailers, cranes, bulldozers, excavators, front-end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers and delivery vehicles.



Example of stockpile site

RECEIVED

2015

REGIONAL DISTRICT
OF BULKLEY-NECHAKO



TransCanada

In business to deliver

November 10, 2015

Regional District of Bulkley - Nechako
Mail - PO Box 820, 37- 3rd Avenue
Burns Lake, British Columbia VOJ 1E0

TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060

Fax: 403-920-2334

Emergency: 1-855-633-2011

Email:

Dave.Kmet@transcanada.com

www.transcanada.com/

Doc: CGW4703-HMA-LA-LTR-0193

RE: Coastal GasLink Pipeline Ltd.
Proposed Multi-Use Site Chisholm within Units 79, 80, 89 & 90, Block L, Group 93-L-2
Crown Disposition - Regional District

Please be informed that our client, Coastal GasLink Pipeline Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate the above mentioned Multi-Use Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

As the party being notified and falling within the prescribed area, you may provide a written response to **Coastal GasLink Pipeline Ltd.** or to HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Coastal GasLink Pipeline Ltd.** application to the OGC should not be carried out or should be modified; and/or
- request a meeting with **Coastal GasLink Pipeline Ltd.** and/or HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** to discuss the proposed activities.

If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Written responses may be sent to the following addresses:

Coastal GasLink Pipeline Ltd.

450 – 1 Street SW

Calgary, Alberta T2P 5H1

Attn: Dave Kmet

Email: Dave.Kmet@transcanada.com

Coastal GasLink
Pipeline Project

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Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

BC Oil & Gas Commission
Bag 2
Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

HMA Land Services Ltd.
Sandra Dixon, Project Manager
Email: Sandra.dixon@rpsgroup.com
Phone: 403-385-4255

Yours truly,
HMA Land Services Ltd.

Sandra Dixon
Project Manager
as agent for Coastal GasLink Pipeline Ltd.

/cs
/Encl
CGW4703-MCSL-G-MP-553
CGW4703-MCSL-G-MP-563
CGW4703-MCSL-G-MP-564
CGW4703-MCSL-G-MP-565
Investigative Summary

Coastal GasLink
Pipeline Project

Ancillary Sites – Multi-use Sites

Site Chisholm (approximately KP 533)

The Coastal GasLink Project, a wholly owned subsidiary of TransCanada Corporation, will require ancillary sites for preparation and use of construction camps, laydowns and contractor yards before and during pipeline construction activities. Site Chisholm is located approximately 30 km southwest of Houston, B.C.

PURPOSE

Multi-use sites will be required to provide infrastructure to support the pipeline construction activities. These sites will need to be accessed and prepared before the start of the pioneering activities leading up to construction completion, and will continue to be used until the cleanup activities have been completed. Multi-use sites include construction camps, which will be used to accommodate personnel during these activities, and contractor yards, which will be used to store equipment and maintenance materials for fuel storage and designated refuelling areas, as well as provide field office space.

LOCATION AND ACCESS

The ancillary sites are located where an appropriate area of relatively level ground is available, located close to the pipeline right-of-way, with suitable ground access to the site and the right-of-way. Ground access will include existing highways and industry service roads, some of which will be upgraded before use.

SIZE

Multi-use site Chisholm will be used for a construction camp site, contractor yard, field offices and temporary warehouse structures for storing materials. Site Chisholm will be approximately 18 hectares.

SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will take place in August 2016, pending regulatory approvals. The ancillary sites are scheduled to be used during pipeline construction between August 2016 and October 2020.

EQUIPMENT AND PERSONNEL

Equipment associated with contractor yards include pipe trucks/trailers, cranes, bulldozers, excavators, front-end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers, delivery vehicles and fuel storage. The construction camp equipment will include dormitory trailers, dining facilities, recreation facilities, power generation facilities, office trailers and waste handling facilities.

Example of a laydown area



Example of contractor yard and construction camp



167



November 10, 2015

Regional District of Bulkley-Nechako
P.O. Box 820, 37-3rd Avenue
Burns Lake, British Columbia V0J 1E0



TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060
Fax: 403-920-2334
Emergency: 1-855-633-2011
Email:
Dave.Kmet@transcanada.com
www.transcanada.com/

Doc: CGW4703-HMA-LA-LTR-0191

RE: Coastal Gaslink Pipeline Ltd.
Proposed Stockpile Site Chisholm within Units 79 & 80, Block L, Group 93-L-2
Crown Disposition - Regional District

Please be informed that our client, Coastal GasLink Pipeline Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate the above mentioned Stockpile Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

As the party being notified and falling within the prescribed area, you may provide a written response to **Coastal GasLink Pipeline Ltd.** or to HMA Land Services Ltd., authorized agent on behalf of **Coastal GasLink Pipeline Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Coastal GasLink Pipeline Ltd.** application to the OGC should not be carried out or should be modified; and/or
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If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Written responses may be sent to the following addresses:

Coastal GasLink Pipeline Ltd.
450 – 1 Street SW
Calgary, Alberta T2P 5H1

Attn: Dave Kmet
Email: Dave.Kmet@transcanada.com

Coastal GasLink
Pipeline Project

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Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

BC Oil & Gas Commission

Bag 2

Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

HMA Land Services Ltd.

Sandra Dixon, Project Manager

Email: Sandra.dixon@rpsgroup.com

Phone: 403-385-4255

Yours truly,

HMA Land Services Ltd.


Sandra Dixon
Project Manager
as agent for Coastal GasLink Pipeline Ltd.

/cs

/Encl

CGW4703-MCSL-G-MP-559

CGW4703-MCSL-G-MP-595

CGW4703-MCSL-G-MP-596

CGW4703-MCSL-G-MP-595

CGW4703-MCSL-G-MP-597

Investigative Summary

Coastal GasLink
Pipeline Project

Ancillary Sites – Stockpile Sites Chisholm (approximately KP 533)

The Coastal GasLink Project, a wholly owned subsidiary of TransCanada Corporation, will require ancillary sites for preparation and use of construction camps, laydown areas, stockpile sites, and contractor yards before and during pipeline construction activities. The Chisholm site is located approximately 30 km southwest of Houston, B.C.

PURPOSE

The pipe is typically hauled from the rail siding to the stockpile site then hauled to the right-of-way during the pipeline construction, to coincide with the contractor's schedule, providing an efficient delivery system. These sites will need to be accessed and prepared prior to the start of the pipe delivery and utilized until all construction activities have been completed.

LOCATION AND ACCESS

The stockpile sites are located where an appropriate area of relatively level ground is available, located close to the pipeline right-of-way, with suitable ground access to the site and the right-of-way. Ground access will include existing highways and industry service roads, some of which will be upgraded before use. The stockpile site will have the surface material stockpiled, leveled, the travel paths will be graveled and then the sites will be reclaimed at the end of use.

SIZE

The Chisholm site will be used as a stockpile. Project assemblies (valves/fittings) and excess construction material may also be stored at the site, which will be approximately 17 hectares.

SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will take place in January 2017, pending regulatory approvals. The ancillary sites are scheduled to be used during pipeline construction between January 2017 and October 2020.

EQUIPMENT AND PERSONNEL

Equipment associated with stockpile sites include pipe trucks/trailers, cranes, bulldozers, excavators, front-end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers and delivery vehicles.



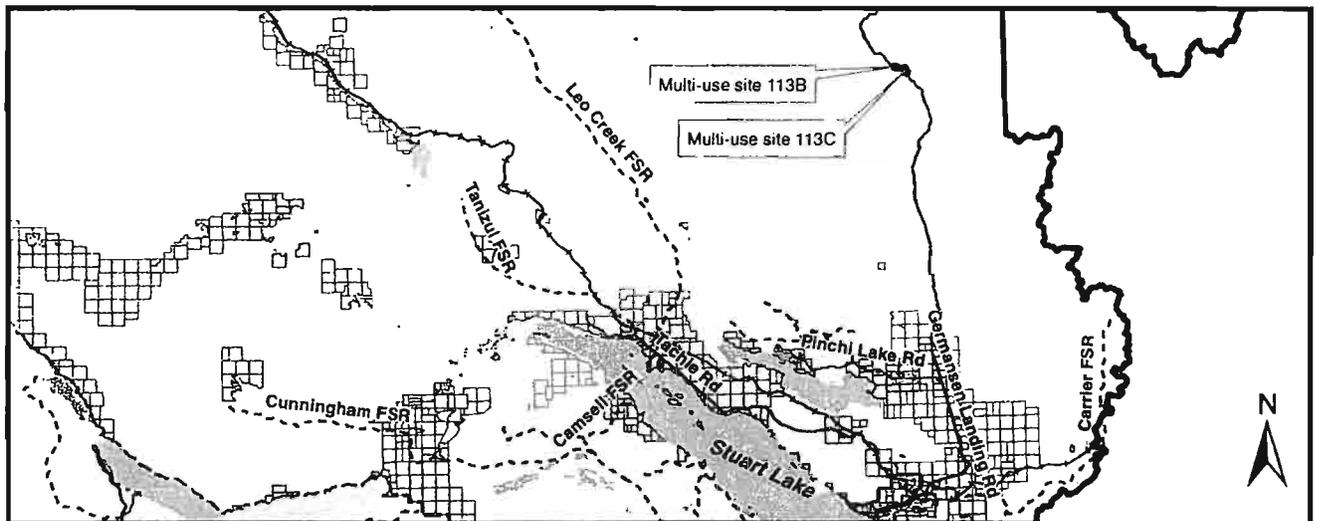
Example of stockpile site



MEMORANDUM

To: Regional District Board
 From: Maria Sandberg, Planner
 Date: November, 30, 2015
 Re: **Notification from Prince Rupert Gas Transmission Ltd. (TransCanada)
 Multi-use sites 113B and 113C**

The Regional District has received two notification letters from TransCanada Corporation regarding their intent to apply to the Oil and Gas Commission for permits to construct and operate two multi-use sites located on Germansen Landing Road, 50 kilometres north of the District of Fort St James.



Multi-use site 113 B will be approximately 12 ha in size and used to locate temporary offices and warehouse structures for storing materials.

Multi-use site 113 C will be approximately 32ha in size and used to locate initially a camp housing 200-300 personnel in 100 trailers and then a full construction camp housing 800-1200 personnel in 275 trailers. The camps will have modular trailers on site that consist of kitchens, recreational facilities, sleeping accommodations and security and medical services. Parking lots, communications systems, power generation (diesel or propane), water supply and waste handling systems are some of the other infrastructure that will be present on-site.

The land is not zoned and is not in the ALR. The locations are outside of the building inspection and fire protection areas. Our mapping indicates that there are no residences or private properties in the vicinity of the referral sites.

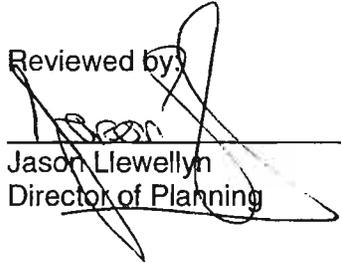
The referral response provided in the attached draft letter is in accordance with the RDBN's existing position regarding pipeline development in the Regional District. The referral comments are limited to issues associated with work camps and facilities, and not the more general construction process. Staff recommend that the RDBN send the attached letter to TransCanada.

Recommendation

That the letter attached to the staff report dated November 30th, 2015 be sent to TransCanada.

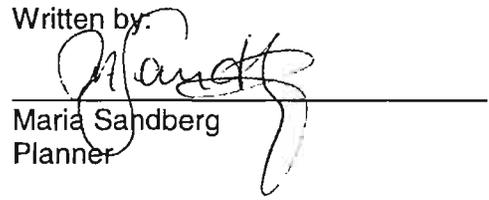
Development Services – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Maria Sandberg
Planner

December 10th, 2015

Keri-Lynn Bruce, Land Representative
Prince Rupert Gas Transmission Ltd.
450-1 Street SW
Calgary, AB, Canada, T2P 5H1

Sent by e-mail to keri-lynn_bruce@transcanada.com

Re: Notification regarding Prince Rupert Gas Transmission Ltd. (TransCanada) Multi-use sites 113B and 113C

The lands containing the proposed multi use sites are not zoned and are not in the ALR. The locations are outside of building inspection and fire protection areas. Our mapping indicates that there are no residences or private properties in the vicinity of the referral sites.

As Trans Canada is aware the Regional District of Bulkley-Nechako has the following concerns regarding worker camps and other facilities associated with the construction process.

Solid Waste Disposal

There is additional consultation required regarding the pipeline's solid waste disposal needs to allow the RDBN to identify any potential impacts on our infrastructure, determine our ability to accommodate the waste, and allow for the necessary planning and budgeting. The following is an example of some of the information required:

- How much solid waste (in tonnes) is proposed to be disposed of at each RDBN landfill?
- How much of that waste is industrial waste and hazardous waste?
- Over what time period is the waste proposed to be disposed?
- What waste reduction activities will be conducted to minimize waste generated (recycling, composting, etc.)

There is no certainty that the RDBN may be able to accommodate certain solid waste from pipeline construction at our landfills. There needs to be discussions relating to the capacity of our facilities, our operational limitations, and our long term costs well in advance of any request to utilize RDBN facilities.

Liquid Waste Disposal

The RDBN's ability to accept liquid waste at our facilities is very limited. The most practical solution may be the disposal of liquid waste at municipal facilities; however, the capacity of municipal facilities to accommodate the waste from all of the potential pipeline projects is likely not known. It may be in the best interest of Prince Rupert Gas Transmission Ltd. to begin working with municipalities to identify their capacity to accept liquid waste, identify any facility upgrades that may be necessary, and discuss the fees that may be associated with utilizing municipal facilities. It may also be an option to develop a regional facility. This may be an opportunity for the region to obtain upgrades to infrastructure for the benefit of the region's residents. This same opportunity may be available for municipal water systems. The RDBN's Environmental Services Department is open to facilitating the necessary discussions between the municipalities and the pipelines.

Invasive Plant Control

The proposed pipeline right of way can be expected to facilitate the spread of invasive plants. The RDBN is asking that Prince Rupert Gas Transmission Ltd. develop an invasive plant management plan (for the RDBN's review), and commit to provide annual funding to the Northwest Invasive Plant Council (NWIPC) to support their weed control efforts in the RDBN.

Fire Protection and Emergency Response

Prince Rupert Gas Transmission Ltd. should consult with the RDBN regarding fire protection, emergency response, and their emergency management plan. The Regional District is concerned that there will be inadequate and inconsistent plans and protocols between camps, and pipeline contractors. Of particular concerns are the communications protocols and emergency evacuation components of the plan.

Cheers,

Bill Miller,
Chair, RDBN Board

cc: Peter Wijkamp, Manager, Special Projects, OGC (Peter.Wijkamp@bcogc.ca)
Scott Bailey, Executive Project Director LNG Facilities, EAO (Scott.Bailey@gov.bc.ca)
BC Oil and Gas Commission, Bag 2, Fort St. John, BC, V1J 2B0
Sandra Dixon – Project Manager, (Sandra.dixon@rpsgroup.com)

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RECEIVED
2015 NOV 10
REGIONAL DISTRICT
OF BULKLEY-NECHAKO



TransCanada
In business to deliver

TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 1-855-253-0099
Email:
PrinceRupertGas@transcanada.com

November 6, 2015

REGISTERED MAIL

Regional District of Bulkley-Nechako
P.O. Box 820, 37-3rd Avenue
Burns Lake, British Columbia V0J 1E0

Doc: PRGT004776-HMA-LA-LT-2590

Re: PRINCE RUPERT GAS TRANSMISSION LTD.
HMA File No. 13-3551
Crown Disposition - Regional District
Proposed Multi-Use Site 113B within Units 26, 27, & 37, Block J, 93-K-16

Please be informed that our client, Prince Rupert Gas Transmission Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate a Multi-Use Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

Project Description: Multi-Use Site will be required to provide infrastructure to support pipeline construction activities.

Timing of Activities: It's anticipated that preparation for these sites will take place in February of 2016, pending regulatory approval. The use of the ancillary sites during pipeline construction activities are scheduled to take place between February 2016 and January 2020.

As the party being notified and falling within the prescribed area, you may provide a written response to **Prince Rupert Gas Transmission Ltd.** or to HMA Land Services Ltd., authorized agent on behalf of **Prince Rupert Gas Transmission Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Prince Rupert Gas Transmission Ltd.** application to the OGC should not be carried out or should be modified; and/or
- request a meeting with **Prince Rupert Gas Transmission Ltd.** and/or HMA Land Services Ltd., authorized agent on behalf of **Prince Rupert Gas Transmission Ltd.** to discuss the proposed activities.

If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Prince Rupert
Gas Transmission Project

176



Written responses may be sent to the following addresses:

Prince Rupert Gas Transmission Ltd.
450 – 1 Street SW
Calgary, Alberta T2P 5H1

Attn: Keri-Lynn Bruce
Email: keri-lynn_bruce@transcanada.com

Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

BC Oil & Gas Commission
Bag 2
Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

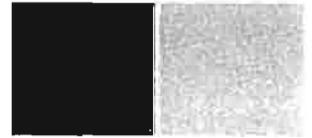
HMA Land Services Ltd.
Sandra Dixon, Project Manager
Email: Sandra.dixon@rpsgroup.com
Phone: 403-385-4255

Yours truly,
HMA Land Services Ltd.

Sandra Dixon
Project Manager
as agent for Prince Rupert Gas Transmission Ltd.

/Encl.
Program Summary
130511SK03R0
130511BC03R0_SK03R0
130511PM03R0_SK03R0
130511AM03R0_SK03R0

**Prince Rupert
Gas Transmission Project**



Ancillary Sites

Site 113B (approximately KP 263)

Prince Rupert Gas Transmission (PRGT) Ltd., a wholly owned subsidiary of TransCanada Corporation, will require ancillary sites for preparation and use of construction camps, stockpile sites, and contractor yards prior to and during pipeline construction activities. Site 113B is located approximately 70km southwest of Mackenzie, BC.

PURPOSE

Ancillary sites will be required in order to provide infrastructure to support the pipeline construction activities. These sites will need to be accessed and prepared prior to the start of the pioneering activities leading up to construction, and will continue to be utilized until the clean-up activities after construction have been completed. The sites include: construction camps, which will be used to accommodate personnel during all phases of the project; stockpile sites, which will be used to store pipe before it is transported to the pipeline right of way, and; contractor yards, which will be used to store equipment and maintenance materials, as well as provide field office space.

LOCATION AND ACCESS

The ancillary sites are located where there is an availability of an appropriate area of relatively level ground, located close to the pipeline right of way with suitable ground access to the site and the right of way. Ground access will include existing highways and industry service roads, some of which may be upgraded prior to use.

SIZE

Site 113B will be approximately 12 ha (29 acres) and will be used to setup temporary offices for the contractor, TransCanada construction management team as well as temporary warehouse structures for storing materials.

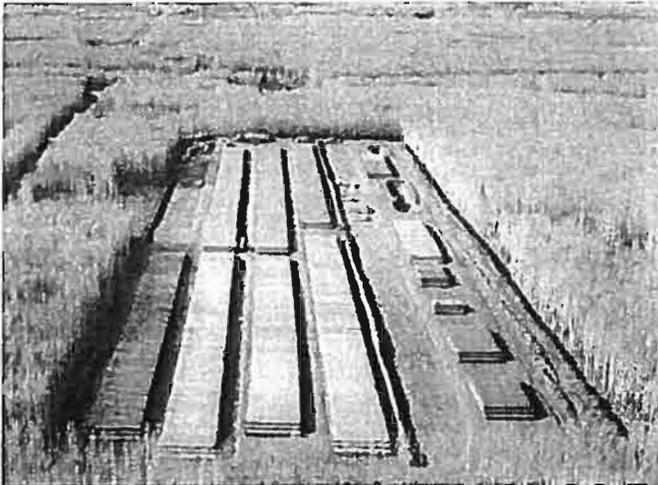
SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will begin in February 2016, pending regulatory approvals. The use of the ancillary sites during pipeline construction activities are scheduled to take place between February 2016 and January 2020.

EQUIPMENT AND PERSONNEL

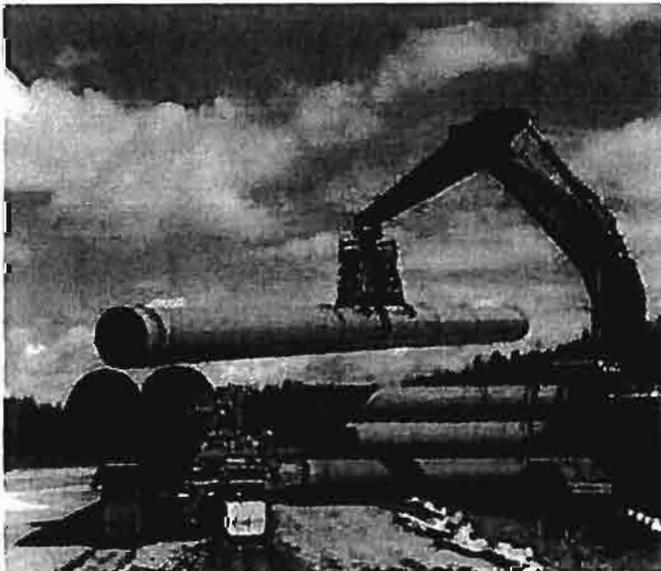
The camps will have modular trailers on site that consist of kitchens, recreational facilities, sleeping accommodations, and security and medical services. Parking lots, communications system, power generation (diesel or propane), water supply, and waste handling systems are some of the other infrastructure that will be present. Contractor yards will have construction and transportation machinery, fuel, maintenance equipment, and helicopter landing pads in addition to temporary offices and warehouses.

Equipment associated with camps and contractor yards include bulldozers, excavators, front end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers and delivery vehicles.



Example of stockpile site with approximately 160km of pipe (left)

Example of contractor yard and construction camp with accommodations for approximately 700 personnel (right)



Example of equipment used to unload and load pipe for transport (left)

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RECEIVED
REGIONAL DISTRICT
OF BULKLEY-NECHAKO



TransCanada

In business to deliver

TransCanada Corporation
450 – 1st Street S.W.
Calgary, AB, Canada T2P 5H1

Tel: 1-855-253-0099
Email:
PrinceRupertGas@transcanada.com

November 6, 2015

REGISTERED MAIL

Regional District of Bulkley-Nechako
P.O. Box 820, 37-3rd Avenue
Burns Lake, British Columbia V0J 1E0

Doc: PRGT004776-HMA-LA-LT-2592

Re: PRINCE RUPERT GAS TRANSMISSION LTD.
HMA File No. 13-3551
Crown Disposition - Regional District
Proposed Multi-Use Site 113C within Units 15, 25, & 26, Block J, 93-K-16

Please be informed that our client, Prince Rupert Gas Transmission Ltd., a wholly owned subsidiary of TransCanada, is preparing to make application for permit(s) to construct and operate a Multi-Use Site as shown on the attached plans. Please see the enclosed description of the proposed scope of work and schedule for the activity.

The site will be constructed and operated in accordance to government regulations and guidelines.

Project Description: Multi-Use Site will be required to provide infrastructure to support pipeline construction activities.

Timing of Activities: It's anticipated that preparation for these sites will take place in February of 2016, pending regulatory approval. The use of the ancillary sites during pipeline construction activities are scheduled to take place between February 2016 and January 2020.

As the party being notified and falling within the prescribed area, you may provide a written response to **Prince Rupert Gas Transmission Ltd.** or to HMA Land Services Ltd., authorized agent on behalf of **Prince Rupert Gas Transmission Ltd.** within 14 days of receiving this notification that does one or both of the following:

- sets out the reasons why the proposed activities that will be the subject of **Prince Rupert Gas Transmission Ltd.** application to the OGC should not be carried out or should be modified; and/or
- request a meeting with **Prince Rupert Gas Transmission Ltd.** and/or HMA Land Services Ltd., authorized agent on behalf of **Prince Rupert Gas Transmission Ltd.** to discuss the proposed activities.

If a request to meet is included in your written response, please provide additional contact information, and a schedule outlining the best time to contact you for further discussions.

Prince Rupert
Gas Transmission Project

Written responses may be sent to the following addresses:

Prince Rupert Gas Transmission Ltd.

450 – 1 Street SW
Calgary, Alberta T2P 5H1

Attn: Keri-Lynn Bruce

Email: keri-lynn_bruce@transcanada.com

Written submissions may also be sent by direct mail to the Commission's office any time prior to the application decision at:

BC Oil & Gas Commission

Bag 2
Fort St. John, British Columbia V1J 2B0

Once all of the agreements with Landowners/Stakeholders are obtained and the consultation/notification period has been completed, an application to the BC Oil & Gas Commission will be submitted in order to obtain a permit on the above noted project.

For further information about this project, please contact:

HMA Land Services Ltd.

Sandra Dixon, Project Manager
Email: Sandra.dixon@rpsgroup.com
Phone: 403-385-4255

Yours truly,
HMA Land Services Ltd.



Sandra Dixon
Project Manager
as agent for Prince Rupert Gas Transmission Ltd.

/Encl.
Program Summary
130511SK04R0
130511BC04R0_SK04R0
130511AM04R0_SK04R0
130511PM04R0_SK04R0



Ancillary Sites

Site 113C (approximately KP 263)

Prince Rupert Gas Transmission (PRGT) Ltd., a wholly owned subsidiary of TransCanada Corporation, will require ancillary sites for preparation and use of construction camps, stockpile sites, and contractor yards prior to and during pipeline construction activities. Site 113C is located approximately 70km southwest of Mackenzie, BC.

PURPOSE

Ancillary sites will be required in order to provide infrastructure to support the pipeline construction activities. These sites will need to be accessed and prepared prior to the start of the pioneering activities leading up to construction, and will continue to be utilized until the clean-up activities after construction have been completed. The sites include: construction camps, which will be used to accommodate personnel during all phases of the project; stockpile sites, which will be used to store pipe before it is transported to the pipeline right of way, and; contractor yards, which will be used to store equipment and maintenance materials, as well as provide field office space.

LOCATION AND ACCESS

The ancillary sites are located where there is an availability of an appropriate area of relatively level ground, located close to the pipeline right of way with suitable ground access to the site and the right of way. Ground access will include existing highways and industry service roads, some of which may be upgraded prior to use.

SIZE

Site 113C is planned as a pioneering camp initially housing 200-300 personnel in about 100 trailers, and will be expanded to a full construction camp housing 800-1200 personnel in approximately 275 trailers. The site will be approximately 32ha (79ac).

SCHEDULE AND DURATION

It is anticipated that the clearing and preparation of these sites will begin in February 2016, pending regulatory approvals. The use of the ancillary sites during pipeline construction activities are scheduled to take place between February 2016 and January 2020.

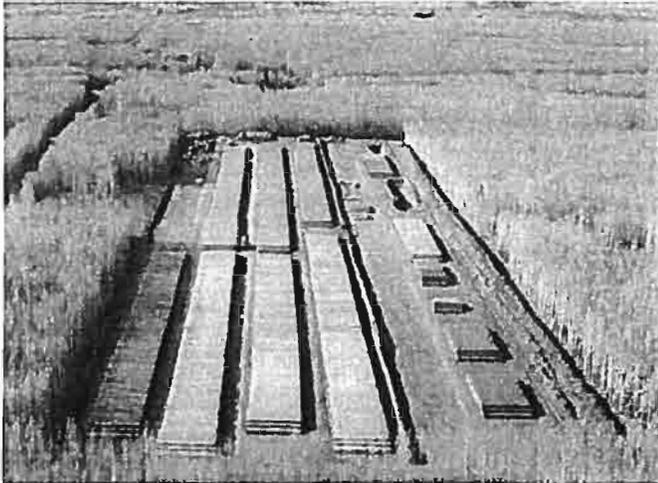
EQUIPMENT AND PERSONNEL

The camps will have modular trailers on site that consist of kitchens, recreational facilities, sleeping accommodations, and security and medical services. Parking lots, communications system, power generation (diesel or propane), water supply, and waste handling systems are some of the other infrastructure that will be present. Contractor yards will have construction and transportation machinery, fuel, maintenance equipment, and helicopter landing pads in addition to temporary offices and warehouses.

Equipment associated with camps and contractor yards include bulldozers, excavators, front end loaders, pickup trucks, fuel trucks, water trucks, side booms, tractor trailers and delivery vehicles.

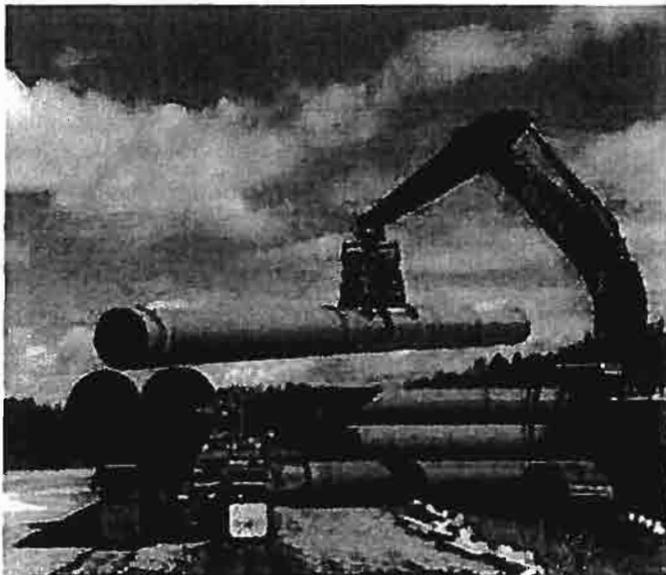
Prince Rupert Gas Transmission Project

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Example of stockpile site with approximately 160km of pipe (left)

Example of contractor yard and construction camp with accommodations for approximately 700 personnel (right)



Example of equipment used to unload and load pipe for transport (left)

MEMORANDUM



To: Chair Miller and Board of Directors
 From: Maria Sandberg, Planner
 Date: November 17, 2015
 Re: Recent Agricultural Land Commission Decisions

For the Board's information, the following is a summary of recent decisions handed down by the Agricultural Land Commission. Please contact the Planning Department if you would like a copy of the ALC Minutes of Resolution for these applications.

File #	Elec. Area	Applicant	Description	Board Recommendation	Commission Decision
1162	A	Phil's Boxes (HBH)	Exclusion of 11.5 ha property	Recommend denial	Approval
1168	F	Andrew and Diana Teichroeb	Approval to subdivide into two parcels of approx. 32.3 ha	Recommend denial	Refused
1176	A	Jannes and Lenny Boonstra	Subdivision into one 11.7 ha parcel and one 31.7 ha parcel	<ol style="list-style-type: none"> 1. That ALR Subdivision Application No. 1176 (Boonstra) be recommended to the ALC for approval. 2. That the ALC be encouraged to require the applicant to register on title the proposed covenant prohibiting proposed Lot A from being used for farming cattle, and restricting animals from accessing the swampy land and riparian area adjacent to Round Lake and Lacroix Creek to mitigate the environmental impacts associated with the subdivision. 3. That the benefit of the proposed covenant also be forwarded to the Provincial Subdivision Approving Officer for consideration. 	<p>Approval subject to:</p> <ol style="list-style-type: none"> a. The subdivision being in substantial compliance with the plan. b. Completed within 3 years from the date of release of the decision. c. Any covenant requested by the RDBN or any other body during the subdivision process that proposes to restrict or prohibit agriculture on the Property must be forwarded to the Commission for review and approval.

Development Services - All/Directors/Majority

Reviewed by:

Jason Newell
 Director of Planning

Written by:

Maria Sandberg
 Planner



MEMORANDUM

To: Rural Directors Committee
From: Jason Llewellyn, Director of Planning
Date: November 30th, 2015
Re: Building Inspection Contracts

The Regional District of Bulkley-Nechako currently provides Building Inspection Services to the Village of Burns Lake, the Village of Fraser Lake, the Village of Granisle, and the District of Fort St. James. The existing 5 year contracts expire December 31, 2015.

In staff's opinion this arrangement with the municipalities is mutually beneficial and should be continued. The existing contracts have worked well and there are no recommended amendments to the terms of the contracts.

A contract document is attached for the board's information.

Recommendation

1. That staff offer to provide building inspection services to the Village of Burns Lake, the Village of Fraser Lake, the Village of Granisle, and the District of Fort St. James for the next 5 years on the same terms as the existing contracts.
2. That the Regional District Board Chair and CAO be authorized to enter into the contracts for the provision of building inspection services with the Village of Burns Lake, the Village of Fraser Lake, the Village of Granisle, and the District of Fort St. James for the next 5 years on the same terms as the existing contracts.

Respectfully submitted,



Jason Llewellyn
Director of Planning



**BUILDING INSPECTION
SERVICE AGREEMENT**

BETWEEN

**REGIONAL DISTRICT OF BULKLEY-
NECHAKO**

AND

VILLAGE OF BURNS LAKE

BUILDING INSPECTION SERVICE AGREEMENT

THIS AGREEMENT made this day of 2015

BETWEEN:

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Box 820
37 3rd Avenue
Burns Lake, BC, V0J 1E0

(hereinafter called the “**RDBN**”)

OF THE FIRST PART

AND:

VILLAGE OF BURNS LAKE

Box 570
Burns Lake, British Columbia, V0J 1E0

(hereinafter called the “**Village**”)

OF THE SECOND PART

WHEREAS the RDBN and Village, under Section 176 (1)(b) and 837 of the *Local Government Act*, may enter into an agreement to provide the municipality a service that is a work or service within the powers of the Municipality;

AND WHEREAS the RDBN and Village are willing to enter into an agreement for the RDBN to provide Building Inspection Service within the boundaries of the Village;

NOW THEREFORE the parties hereto in consideration of the performance of the covenants hereinafter contained and for other valuable consideration, the sufficiency and receipt of which is hereby acknowledged, covenant and agree as follows:

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Term:

1. This Agreement is for a term of 5 years commencing on January 1st, 2016 and terminating on December 31st, 2020.

Intent:

2. The intent of this Agreement is to outline the manner and terms by which the RDBN shall provide Building Inspection Service to the Village. The parties, as independent jurisdictions, agree that the RDBN shall provide Building Inspection Service to the Village for the benefit of both the RDBN and Village.
3. Both parties agree that Building Inspection Service shall be delivered in accordance with this Agreement.
4. This Agreement forms a contract between the RDBN and Village, with the RDBN being the contractor for the Village. The Building Inspectors for the RDBN shall be representatives of the Village during the course of their duties under this Agreement, and all terms of the *Local Government Act* and the *Community Charter* respecting building inspection shall apply.

Termination or Amendment:

5. Either party may terminate this Agreement by delivering to the other party written notice, a minimum of six (6) months in advance of the termination date.

Waiver

6. This Agreement is binding upon the parties hereto and their successors and assignees. The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

Definitions:

7. In this Agreement:

“Building Bylaw” means the Village of Burns Lake Building Bylaw No. 943, 2013, as amended, or a replacement building bylaw.

“Building Inspection Service” means administering and enforcing the Village of Burns Lake Building Bylaw No. 943, 2013 as amended, or a replacement building bylaw, and performing the role of the building inspector in relation to Division 8 of the *Community Charter*. This includes the following:



- (a) receiving, reviewing and renewing applications for permits under the Building Bylaw;
- (b) issuing permits;
- (c) processing permit renewal applications;
- (d) carrying out building inspections;
- (e) following up on apparent Building Bylaw violations and lapsed permits and using best efforts to resolve these occurrences and close files;
- (f) issuing stop work orders and correction notices as necessary;
- (g) reporting unresolved Building Bylaw violations to the Village;
- (h) handling requests from members of the public to review or obtain copies of the contents of building inspection files, including requests under the *Freedom of Information and Protection of Privacy Act* (British Columbia).

Provision of Building Inspection Service:

8. The RDBN shall be responsible for the following.
 - a. Providing Building Inspection Service for the area incorporated as the Village of Burns Lake from the RDBN office.
 - b. Providing the Building Inspection Service according to the policies of the Council of the Village and in accordance with accepted procedures established by the Director of Planning, CAO, or designate of the RDBN.
 - c. Maintaining all building inspection files open for review by the Village during ordinary business hours.
 - d. Ensuring that enforcement action involving stop work orders are undertaken with the knowledge of the Village. In the case where an imminent threat to public safety or damage to property exists a stop work order may be issued without Village knowledge. The Village will be advised as soon as reasonably possible.
 - e. Designating the Director of Planning, Building Inspector, and Chief Administrative Officer for the RDBN as the sole contacts with Village staff with respect to the provision of Building Inspection Service.
 - f. Providing a monthly report on building inspection activity within the Village.
 - g. Reporting to the Chief Administrative Officer of the Village any infractions of building or zoning bylaws noted during inspections.
9. The RDBN will deliver the building inspection service in a diligent manner utilizing qualified building officials having suitable training and being properly supervised.

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10. The Village shall be responsible for the following.
 - a. Designating the Building Inspectors for the RDBN by Council as building inspectors for the municipality and as persons to enforce the Building Bylaw as authorized agents under Section 16 of the *Community Charter*.
 - b. Designating the Chief Administrative Officer for the Village as the contact with RDBN staff with respect to the provision of Building Inspection Service.
 - c. Providing all necessary information to the Building Inspector including, but not limited to, community plans, zoning bylaws, and municipal service information on an ongoing basis as necessary. The Village shall also provide the required interpretation and administration of these bylaws and documents associated with the provision of the Building Inspection Service on an ongoing basis.
 - d. Dealing with any enforcement action involving fines or Court action.
 - e. Required Building Permit fees calculated by the Building Inspectors in accordance with the Village's fee schedule, shall be made to and collected by, the Village.
11. The RDBN and the Village acknowledge the powers contained within Part 21 of the *Local Government Act* that can only be exercised exclusively by the Village Council.
12. The RDBN will provide the Building Inspection Service in accordance with RDBN procedure unless a specific request for an alternative procedure is made by the Village. The RDBN may require this request in writing.
13. The Village shall not adopt any procedures in relation to the provision of the Building Inspection Service inconsistent with those of the RDBN without the prior written consent of the RDBN.
14. The RDBN and the Village shall communicate annually to exchange information pertaining to outstanding permit files. The RDBN and Village shall jointly establish goals for closing outstanding files.
15. In the event of the absence of Building Inspector/s necessary to provide the Services the RDBN may not be required to provide Building Inspection Service until adequate resources are available. The RDBN shall make all reasonable efforts to ensure that required staffing levels are provided.
16. The Village Mayor or Councillors shall not contact the Building Inspectors directly regarding Building Inspection Services.

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Service Delivery Cost Recovery:

17. In consideration for providing the Services under this Agreement:
- a. The RDBN shall receive an annual fee (paid quarterly) for the Building Inspection Service calculated in accordance with the table attached as Schedule A to this agreement.
 - b. The RDBN shall receive a fee of \$45.00 per hour for Building Inspector time spent preparing evidence or attending in court to give evidence of alleged violations of the Building Bylaw or BC Building Code, on behalf of the Village.
 - c. The fee identified in Section 17a. shall be amended annually on the same basis as the fee identified in Section 17a. and shall take effect January 1st of each year.

Cost of Claims:

18. The Village shall reimburse the RDBN for any deductible amount that the RDBN is obliged to pay in relation to a claim arising from services provided within the municipality.
19. The Village shall reimburse the RDBN for any damages award or portion thereof that actually results from a claim and that is not covered by the RDBN's errors and omissions insurance.
20. The Village shall reimburse the RDBN for any staff costs actually incurred by the RDBN in dealing with a claim arising from services provided within the municipality.

Binding Effect:

21. This Agreement shall endure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

Dispute Resolution:

22. In the event of any dispute or disagreement arising from the interpretation or application of this Agreement, or in the event of any breach or alleged breach by either party first written notice may be provided by either party to the other party describing the nature of the breach or alleged breach, or the disagreement or dispute. In the event that such notice is given, the parties shall:
- a. immediately proceed to negotiate in good faith to resolve the matter to the mutual satisfaction of both parties; and
 - b. if a resolution satisfactory to both parties is not achieved within 60 (sixty) days of the first written notice being delivered to either party, then either party may

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serve a second written notice upon the other party that the matter is to be referred to binding arbitration; and

- c. a single arbitrator shall be appointed by Agreement of the parties within 90 (ninety) days of the second written notice being delivered, and failing such Agreement, the arbitrator shall be appointed pursuant to the *Commercial Arbitration Act* to hear both parties to the dispute and the decision of that arbitrator shall be final, conclusive and binding on both parties, with costs payable in respect of the arbitration to be determined by the arbitrator.

Law Applicable:

- 23. This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia. Nothing in this Agreement shall negate or fetter the legal authority of either party.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their seals on the day and year first above written.

The Corporate Seal of the RDBN was affixed hereto in the presence of:

Chairperson

Chief Administrative Officer

The Corporate Seal of the VILLAGE OF BURNS LAKE was affixed hereto in the presence of:

Mayor

Chief Administrative Officer



MEMORANDUM

To: Chairperson Miller and Board of Directors
 From: Maria Sandberg, Planner
 Date: November 30, 2015
 Re: Zoning Bylaw Review Process

At the November 19th, 2015 Board meeting a staff report and preliminary draft zoning bylaw was presented to the Board for review. This report discusses a proposed process for public review and formal consideration of a new zoning bylaw. At this stage staff are asking the Board to approve the public review process proposed to occur prior to the formal approval process.

It is noted that the process to consider the new zoning bylaw is accompanied by a process to terminate Land Use Contracts (LUCs) and consider incorporating the use in the new zoning bylaw. LUCs that do not require accommodation in the zoning bylaw will automatically be terminated on June 30, 2024 in accordance with the *Local Government Act*.

PROCESS:

Step 1: Preparation and Bylaw Review - December 2015 to January 2016

In preparation the Planning Department is working to expedite current rezoning applications and close old applications. To clear the books the Board will be asked to formally deny some dormant outstanding rezoning applications.

A legal review of the draft zoning bylaw is proposed. The Planning Department's draft 2016 budget includes \$5000 for this purpose.

Step 2: Consultation - February to March 2016

Where staff consider that land use on a particular property is specifically impacted the property owners will be contacted by letter to inform them of the proposed change and to solicit their input.

Preliminary public review of the draft bylaw is proposed to take place through regional public open houses which will be advertised in local newspapers. These open houses will be an opportunity for property owners, residents, business owners, and others to review and ask questions regarding the draft bylaw prior to the formal public hearing process.

Staff propose holding meetings in Vanderhoof, Burns Lake and Smithers. The meetings will be advertised through the RDBN website, local newspapers, and hand-

outs to local businesses and public places. Property owners directly affected by the draft zoning bylaw will be mailed notifications of the meetings.

The draft zoning bylaw has been referred to each APC. Staff will attend any APC meeting on request.

The draft bylaw will then be referred to First Nations, and stakeholders such as provincial government ministries, and municipalities. The bylaw may be amended based on the comments received.

Step 3: Approval Process - March to May 2016

Once preliminary comments have been received and considered, the finalized bylaw will be presented to the Board for consideration of first and second reading. It is important that the formal approval process occur as efficiently as possible. When the formal approval process is underway no new rezoning applications should be processed under the existing bylaw as it is likely that that bylaw may no longer exist when that rezoning process is complete. Applicants will have to wait until a new bylaw is adopted prior to completing an application to amend the new bylaw.

Staff are anticipating that the proposed new zoning bylaw will be brought to the Board for consideration of first and second reading at the March 2016 Board meeting. Staff can be expected to propose that a single public hearing for the bylaw be held in Burns Lake in April.

Recommendation

That the Board direct staff to undertake steps 1 and 2 as outlined in the November 30, 2015 report from Maria Sandberg, Planner titled "Zoning Bylaw Review Work Plan".

Electoral Area Planning – Participants/Directors/Majority

Reviewed by:

Jason Lewellyn
Director of Planning

Written by:

Maria Sandberg
Planner

APPENDIX A
Zoning Bylaw Review Work Plan

			2015		2016				
	Task	Anticipated Completion	N	D	J	F	M	A	M
1. Review									
<input type="checkbox"/>	Report to Board with bylaw draft	November							
<input type="checkbox"/>	Letter and draft to all Electoral Area APCs	November							
<input type="checkbox"/>	Report to Board for approval of work plan	December							
<input type="checkbox"/>	Contact directly affected property owners	December							
<input type="checkbox"/>	Legal review of draft	January							
2. Consultation									
<input type="checkbox"/>	Hold public information meetings in Vanderhoof, Burns Lake and Smithers								
<input type="checkbox"/>	Meet with Advisory Planning Commissions, if required								
<input type="checkbox"/>	Referrals to First Nations and stakeholders								
<input type="checkbox"/>	Amend draft based on input								
3. Approval Process									
<input type="checkbox"/>	Present draft zoning bylaw and LUC termination bylaw to the Board for First & Second Reading	March							
<input type="checkbox"/>	Final Revisions if required	April							
<input type="checkbox"/>	Public Hearing for zoning bylaw and LUC termination bylaw	April							
<input type="checkbox"/>	Present zoning bylaw and LUC termination bylaw to Board for Third Reading	April							
<input type="checkbox"/>	Bylaw to MoTI for signature								
<input type="checkbox"/>	Adoption	May							

hbl



MEMORANDUM

To: Regional District Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: December 2, 2015
 Re: **Rezoning Re-Application A-03-15 (Barendregt)**

BACKGROUND:

At the November 19th Board Meeting the attached staff report regarding Rezoning Application A-03-15 dated November 6, 2015 was considered. At that meeting the following motion was made.

2015-13-26

1. *That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be given first and second reading and subsequently be taken to public hearing.*
2. *That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "A".*
3. *And that prior to consideration of adoption of Bylaw No. 1755, 2015 the following conditions are met:*
 - a. *The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.*
 - b. *The applicant upgrades the sewage system as necessary, recommended by the engineer, to accommodate the additional workshop residence, in accordance with Northern Health regulations."*

The above motion was discussed and concern was expressed regarding the possibility that the facilities in the garage could be replaced and the residential use of the building could be re-established. There was also discussion regarding enforcement options should this occur. The Board expressed concern that the applicants did not accept staff's suggestion to

register a covenant on title which restricts the reestablishment of kitchen, toilet and bathing facilities in the building. The following motions were made.

2015-13-27

"That the Regional District of Bulkley-Nechako Board of Directors defer Motion 2015-13-26 until staff have an opportunity to speak with the property owner."

2015-13-28

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to inform Rezoning File No. A-03-15 applicant (Richard and Allita Barendregt) of the Regional Board's concerns regarding the lack of a Section 219 Covenant on title of the property which restricts the future reinstallation of a kitchen, toilet, and bath or shower facilities in the area above the garage on the said property."

DISCUSSION:

The Planning Department informed the applicant of the above motions in the attached letter dated November 20, 2015 and requested that the property owners reconsider offering a Section 219 covenant that restricts the future reinstallation of a kitchen, toilet and bath or shower facilities in the area above the garage.

The applicants confirmed, in the attached letter dated December 1, 2015 that they agree to the registration of a Section 219 covenant on title that "restricts the future reinstallation of kitchen, and toilet and bath or shower facilities in the area above the garage."

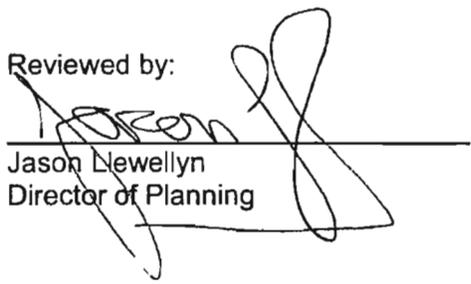
The applicants December 1, 2015 letter suggest that they had previously agreed to this covenant and had requested a copy of covenant wording. The attached email chain shows that the covenant previously offered proposed to restrict the use of the building and not the future installation of the facilities.

Recommendations

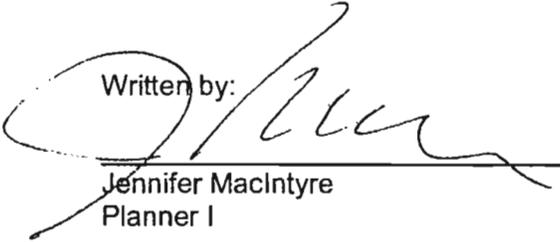
- A. That the Regional District Board reconsider motion 2015-13-26 which reads:
1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be given first and second reading and subsequently be taken to public hearing.
 2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "A".
 3. And that prior to consideration of adoption of Bylaw No. 1755, 2015 the following conditions are met:
 - a. The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.
 - b. The applicant upgrades the sewage system as necessary, recommended by the engineer, to accommodate the additional workshop residence, in accordance with Northern Health regulations."
- B. And, that the Board direct that the public hearing for Bylaw No. 1755, 2015 not be held until the proposed covenant document has been drafted to the satisfaction of the Director of Planning.

Electoral Area Planning – All Directors/Majority

Reviewed by:


Jason Lewellyn
Director of Planning

Written by:


Jennifer MacIntyre
Planner I



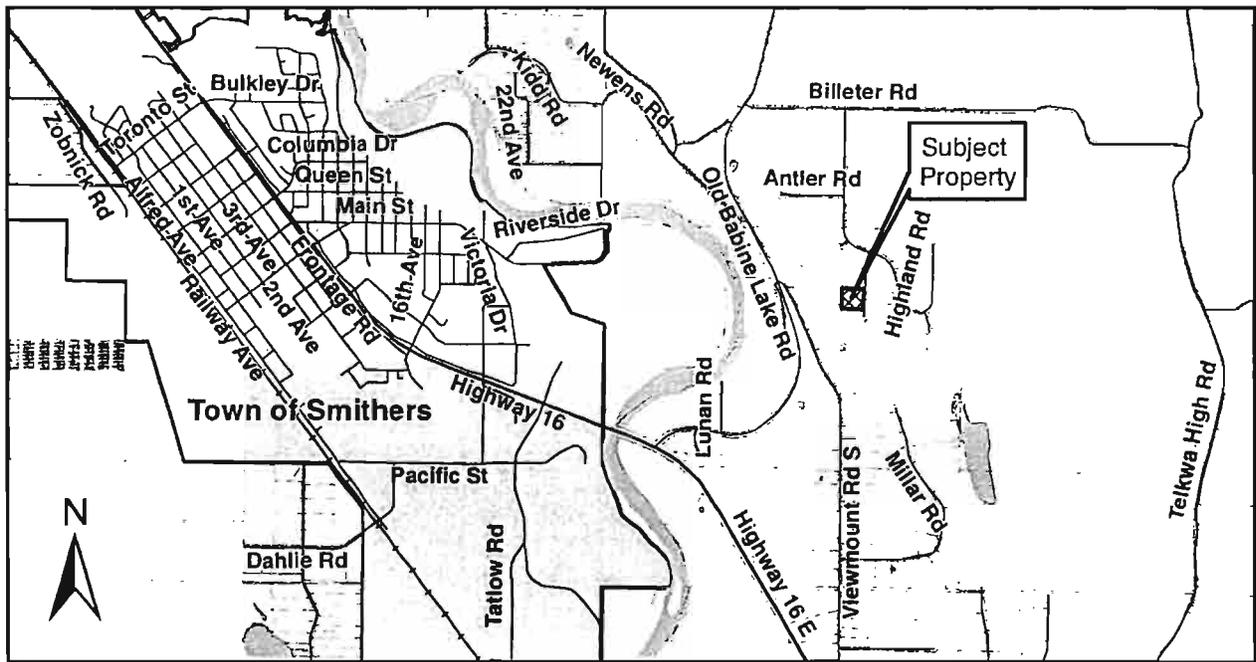
APPLICATION SUMMARY

Name of Applicants: Richard and Allita Barendregt

Electoral Area: A

Subject Property: Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551. The subject property is approximately 2.023 ha.

Location: The subject property is located at 1067 Lowland Rd. approximately 2 km east of the Town of Smithers.



O.C.P. Designation: Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

Zoning: Small Holdings (H1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential

ALR Status: Not in the ALR

Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Small Holdings (H1)** to **Small Holdings (Additional Dwelling) (H1 A)** to legalize a second dwelling on the subject property.

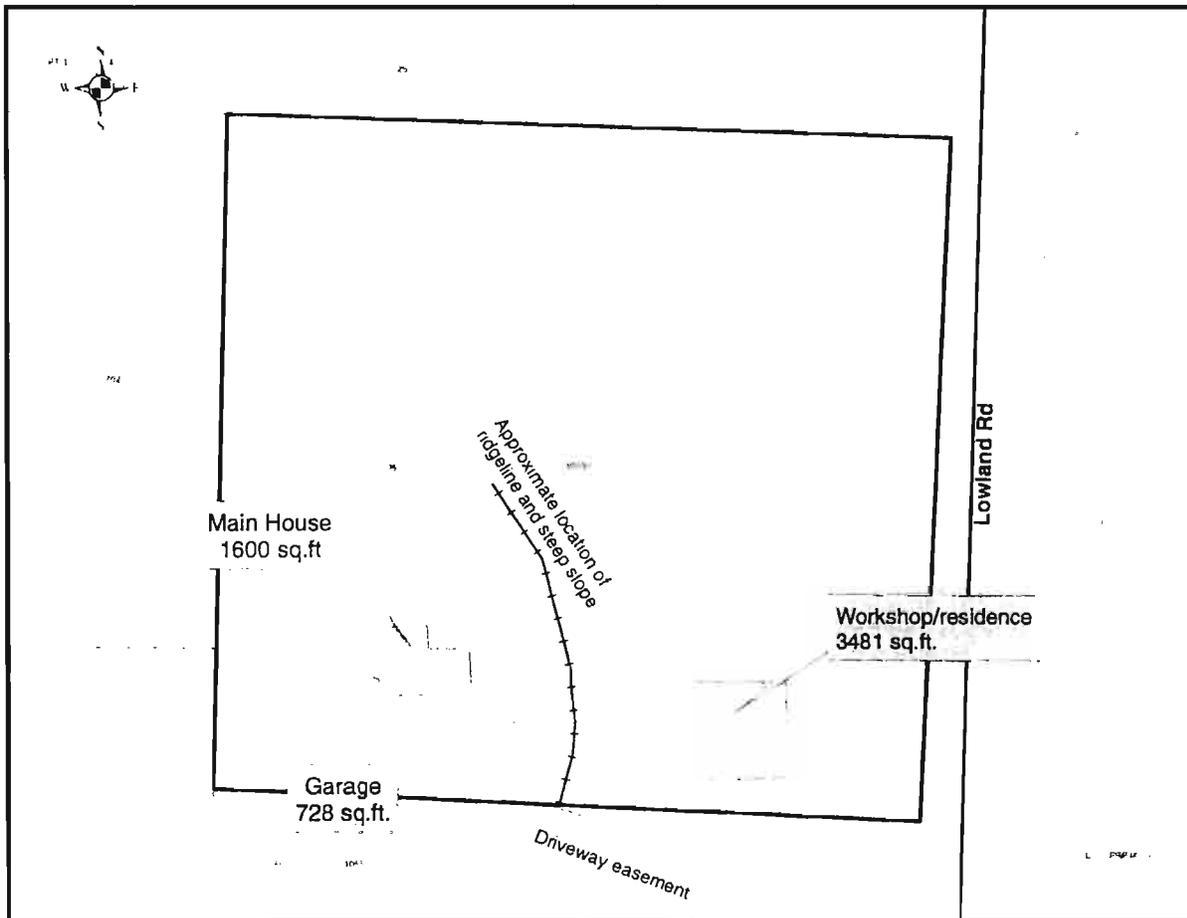
In the H1 zone only one single family dwelling is permitted on a property that is smaller than 4 hectares (9.88 acres) in size.

Previous Application:

A similar rezoning application (A-09-14) was denied by the Board in March, 2015. At the time of the previous rezoning application there were three residential dwellings located on the property. In addition to the main house, there was a garage with a dwelling above it, and a large shop containing a third dwelling.

The dwelling above the garage has now been decommissioned; therefore, only one illegal dwelling in the workshop remains. It also appears that a number of issues associated with the sewer system capacity and building code are being addressed.

Site Plan



REFERRAL COMMENTS

MINISTRY OF TRANSPORTATION

“Approval recommended subject to conditions: Proponent to ensure that access permit or brochure is secured prior to construction of any new access.”

NORTHERN HEALTH AUTHORITY

“Approval recommended subject to conditions:

Sewage Disposal: According to Eerik Lilles', PEng. report, the current lagoon is not capable of supporting the sewage from both the main house and workshop residence. I agree with Lilles' findings. Based on his measurements of the lagoon, his findings are consistent with the Standard Practices Manual (v.3). Therefore, I recommend that the RDBN requires the applicant to make proper alterations to the sewage system to accommodate the estimated daily flow generated by the workshop residence. A defined completion date may be established by the RDBN. An option for an alteration may include Lilles' recommendation to add an additional lagoon cell to the current sewerage system to meet the estimated daily flow. Improvements must be designed and constructed under the supervision of an authorized person. Significant alterations to sewerage systems must be filed with the Northern Health prior to construction, as per the *Sewerage System Regulation* [BC Reg 326/2004].

Comments:

Drinking Water: Currently, the well located on the subject property supplies water to the main house, garage, and workshop/ residence. The drinking water supply system has received health approval from Northern Health and will be subject to routine inspections.”

ADVISORY PLANNING COMMISSION

A meeting was held in 2014 and it is noted that a quorum was not present at this meeting.

“Resolution: The APC recommends approval of rezoning application A-09-14 provided that the illegal dwelling above the garage is decommissioned as discussed in the staff report.

Comments: if the third illegal dwelling is not decommissioned it will be too easily converted back into residential use.”

PLANNING DEPARTMENT COMMENTS

OCP

The subject property is designated Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 which is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

With regards to an additional dwelling in the RR designation, Section 3.4.2 (7) of the OCP states that rezoning applications to allow a 2nd single family dwelling on a parcel may be considered under the following circumstances:

- (a) *The subject property is a minimum of 2 hectares (5 acres) in size or larger, or a 2nd single family dwelling exists and is legal but non-conforming to zoning.*
- (b) *It has been demonstrated that the parcel can accommodate an on-site sewage disposal system for two dwellings.*
- (c) *The development is compatible with adjacent land uses and maintains the rural character of the area.*
- (d) *The parcel is not located within a floodplain or on other hazard lands.*
- (e) *The development addresses wildlife and ecological values.*
- (f) *And, the future subdivision of the land into a parcel smaller than 2 hectares (5 acres) is prohibited.*

Zoning

In the Small Holdings (Additional Dwelling) Zone only one single family dwelling per parcel is permitted a gross floor area which exceeds 100 square metres (1,076 ft²). The second dwelling proposed to be legalized is 71 m² (764.2 ft²) in area.

Further subdivision of the property cannot occur under the current or the proposed zoning due to the existing parcel size of 2.023 ha. Given the information received to date the OCP allows the Regional District Board to consider the proposed rezoning.

Land Use Issues

A key consideration in rural land use planning is the desire to keep rural densities at a reasonable level to maintain a rural character, avoid the environmental issues that can be associated with on-site sewage disposal and water supply, and control the need for land use regulations associated with higher density. There are also considerations related to the appropriate balance between rural and urban growth.

One of the key ways in which rural density is controlled is through the regulation of the number of dwellings allowed on a parcel. Unfortunately, it is becoming increasingly common in Electoral Area A for property owners to apply for a building permit for an accessory building with a “studio” or “office” use and then convert that area into an illegal dwelling once the building permit process is complete. This is what occurred twice on the subject property. It is noted that the property owner is an experienced residential builder in the area.

This growing non-compliance with the RDBN's zoning regulations, Northern Health regulations, and the *BC Building Code* is problematic and can be expected to lead to increased rural density, land use conflict and negative long term issues. It is also unfair in that it places the property owners that voluntarily follow the regulations at a disadvantage. This growing trend needs to be addressed through changes to the building permit approval process, increased enforcement, or new regulation.

Sewage

The applicant has submitted a letter from an engineer confirming that the lagoon system is suitable for the existing three bedroom main house only. The engineer recommends the applicant build an additional cell to accommodate the workshop residence. This recommendation is also supported by Northern Health Authority, who recommend the application be approved subject to the applicant make the proper alterations to the sewerage system to accommodate the estimated daily flow generated by the workshop residence.

Staff recommend that the work needed in order for the dwelling to comply to the RDBN's Building Bylaw be completed following Third Reading and prior to Board Consideration of adoption.

Water Supply

In September, 2015 a Northern Health Environmental Health Officer (EHO) inspected the visible components of the well including the storage tank and the treatment room. The EHO confirmed that one well services the main residence and the workshop/dwelling. It appears that the applicants are in compliance with the Drinking Water Protection Act. Sampling sites have also been set up so the property owners can sample monthly.

Building Permits

The property is located in the Regional District Building Inspection area. There are building permits on file for the dwelling and the accessory buildings. The original building permits and inspection process did not anticipate the use of the accessory building as dwellings; therefore, additional work would be needed in order for the workshop residence to comply with the *BC Building Code*.

A RDBN building inspector met with the property owner to discuss the work necessary to comply with RDBN's Building Bylaw. A building permit will have to be issued and based on a preliminary review of the building it appears that the following work may be necessary:

- the installation of two interconnected smoke/carbon alarms;
- the installation of a ducted kitchen exhaust fan;
- the installation of a interlocked bathroom exhaust fan and central make-up air intake fan;
- a one hour fire resistance rating between the shop and residence; and
- testing for radon gas.

Decommissioning of the Third Dwelling

It appears that the illegal dwellings were established with the knowledge that the second and third dwellings are not permitted. Given the history of bylaw contravention staff are concerned that the area above the garage may again be used as a third dwelling contrary to the proposed new zoning, if the application is approved.

The property owners have undertaken the following work to decommission the third dwelling unit above the garage.

- Removal of the kitchen facilities including appliances and cupboards.
- Disconnection of the electrical wiring for the appliances from a power supply and capping of the wires.
- Removal of the bath and / shower facilities and capping of the drain beneath the floor.
- Removal of the toilet and capping of the drain beneath the floor.

The Planning Department has asked that the property owner consider a covenant that restricts the future reinstallation of a kitchen, toilet, and bath or shower facilities in the area above the garage. This would allow the RDBN additional enforcement options should the third illegal suite be reinstalled after the rezoning is completed. The applicant has not agreed to the registration of such a Section 219 covenant on title.

Staff recommendations

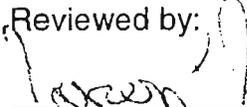
Given the applicant's recent efforts to comply with Northern Health Regulations, and RDBN's Building Bylaw, staff are able to recommend that the application be given first and second reading, and be taken to a public hearing.

Recommendations:

1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be given first and second reading and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be held and delegated to the Director or Alternate Director for Electoral Area A.
3. And that prior to consideration of adoption Bylaw No. 1755, 2015 the following conditions are met:
 - a) The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.
 - b) The applicant upgrades the sewage system as necessary recommended by the engineer to accommodate the additional workshop residence, in accordance with Northern Health regulations.

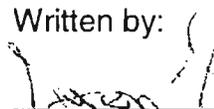
Electoral Area Planning – All Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:

 FOL

Jennifer MacIntyre
Planner I



RDN
REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1755

A Bylaw to Amend "Regional District of
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone.

Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015".

READ A FIRST TIME this day of

READ A SECOND TIME day of

PUBLIC HEARING HELD this day of

READ A THIRD TIME this day of

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015"

DATED AT BURNS LAKE this day of

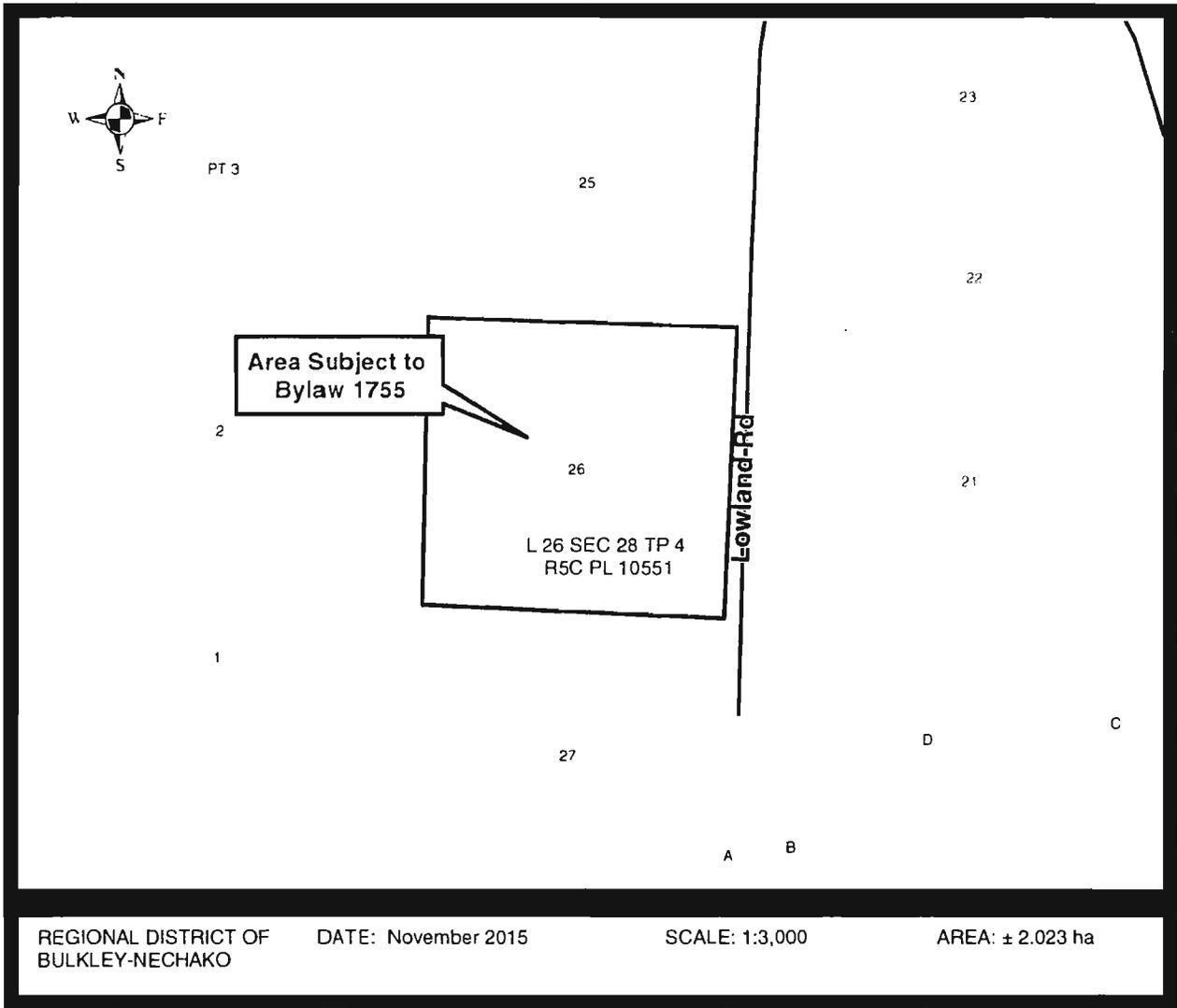
Corporate Administrator

ADOPTED this day of

Chairperson

Corporate Administrator

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SCHEDULE "A" BYLAW NO. 1755

Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551, comprising of ±2.023 ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1755, 2015.

Corporate Administrator



June 1, 2015

Our File: 15.123

Ridgeview Construction
1067 Lowland Rd
Smithers, BC V0J 2N0

Attention: Richard Barendregt

Dear Richard,

Re: Assessment of existing sewage lagoon at 1067 Lowland Rd.

Bulkley Valley Engineering Services Ltd. (BVES) was engaged to provide recommendation as to suitability of the existing sewerage system for additional use. Our Mr. Jeremy Shriber visited the site on May 29, 2015 and was able to access the lagoon, surrounding area, and the existing buildings (exterior only) on the property. BVES assessed the existing onsite sewerage system in accordance with the British Columbia Sewerage Regulation and the Sewerage System Standard Practice Manual Version 3 (SPM). The assessment is based on measurements and visual observations made during the site visit.

Observations-

The Lagoon construction was found to conform generally to standard practices with top inside dimensions of 34 meters long by 16 meters wide. Depth was estimated to be the required three (3) meters. The ditch on the exterior of the berm was found to be functioning properly with exception of one small area of standing water at the outside base of the berm on the Northeast corner. Many small trees have taken root on the inside and outside slopes of the berm. Multiple cleanouts were visible on the sewer line leading to the lagoon from the main house.

Results and Recommendations-

The existing lagoon as built has a surface area of approx. 544 sq. meters and is therefore suitable for 1510 L/Day Design Flow. This is adequate for the existing three (3) bedroom main house only. The berm of this existing lagoon should be maintained to prevent trees from growing near the lagoon. It is important for the lagoon to not be shaded by trees, as they diminish the surface evaporation necessary for proper function. Deep and/or extensive roots within the berm can potentially cause structural and leakage issues as well.

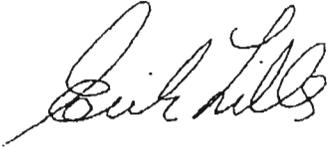
According to the BC Sewerage Regulations (SPM), a one-bedroom suite requires 700 L/Day Design Flow which would bring the total Design Flow for the property to 2000 L/Day. The existing lagoon is lacking by 490 L/Day capacity. One potential design to accommodate the one bedroom suite could include an additional lagoon cell adjacent to the existing lagoon (on the South end). This extra cell would have approximate top-inside dimensions of 14 meters by 15 meters with a 3 meter depth. Any modification or addition to a sewerage system should include design and filing to Northern Health by an Authorized Person.

COPY

BVES

If you have any questions or require additional information, feel free to contact the undersigned.

Bulkley Valley Engineering Services Ltd



Eerik Lilles, P.Eng. LEED AP



COPY

BVES



37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

BULKLEY & NECHAKO
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

November 20, 2015

Richard and Allita Barendregt
1121 / 1067 Lowland Road
Smithers, BC V0J 2N6

Dear Richard and Allita Barendregt

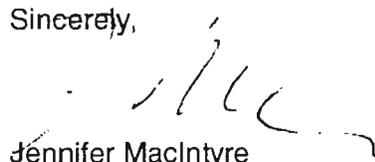
Re: Rezoning Application A-03-15 (Barendregt)

At the November 19, 2015 Board meeting the Board considered your application to rezone your property (Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551) to legalize a second dwelling. At that meeting the Board discussed the possibility that the facilities in the garage could be replaced and the residential use of the building could be re-established. There was also discussion regarding enforcement options should this occur. The Board expressed concern that you did not accept staff's suggestion that you register a covenant on title which restricts the reestablishment of kitchen, toilet, and bathing facilities in the building.

The Board made the decision to defer consideration of your application to allow staff to discuss your application with you further. This is an opportunity for you to consider whether to amend your application to include an offer to register, on title of the property, a Section 219 covenant that restricts the future reinstallation of a kitchen, toilet, and bath or shower facilities in the area above the garage.

Please provide your response to this letter in writing. We will provide your response to the Board and they can proceed with consideration of your application.

Sincerely,


Jennifer MacIntyre
Planner I

MUNICIPALITIES:

SMITHERS FORT ST JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A · SMITHERS RURAL E · FRANCOIS/OOTSA LAKE RURAL
B · BURNS LAKE RURAL F · VANDERHOOF RURAL
C · FORT ST JAMES RURAL G · HOUSTON RURAL
D · FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA

WWW.RDBN.BC.CA

PH 250-692-3195

FX 250-692-3305

TF 800-320-3339

December 1, 2015

Bulkley Nechako Regional District

PO Box 820

Burns Lake, BC V0J 2E0

Re: Rezoning Application A-03-15 (Barendregt)

We are writing in response to your letter sent to us November 20, 2015

Since the time you have made us aware that we are not in compliance with our zoning by-laws, we have been trying our best to comply with the by-laws.

We have applied and been denied our original change zoning application.

We have met with Mark Fisher, after we had been denied, to get a better understanding for the reasons of our denial. We have learned that the Regional District had difficulty with our unit above the garage: We have since taken the following action:

We have had our tenants move out, had kitchen appliances and cabinets removed and electric range plug taken out. Removed bathroom vanity, removed toilet, had sewer pipes disconnected and concrete placed in the drain. Once completed, we had your By-law reinforcement officer come for an inspection, he declared the unit "decommissioned"

We also learned from a letter from Jason to the RDBN that our sewer system was not up to code, we have taken the following action:

We had Bulkley Valley Engineering come to the property and re-assess the system. We have supplied a letter with the recommended changes to be done once the zoning has been granted'

In this same letter we learned that our water system was not approved by Northern Health, and may be in contradiction with the Drinking Water Protection Act. We took the following action:

We registered our water system with Northern Health and applied for a construction permit for a water system. Our system was inspected and approved by Northern Health. They will continue to monitor the water system by monthly water tests.

In this same letter we learned that our suite may not be up to code and we may have to apply for a building permit to get the suite up to code. we have taken the following action:

We had Richard Wainwright walk thru suite and discussed what has to be done to bring suite up to code. We are willing to do this. As stated in correspondence dated Jan 27/15 and your confirmation letter dated Feb 6/15.

In your latest letter to us you would like us to register

A Section 219 covenant that, "restricts the future reinstallation of kitchen, and toilet and bath or shower facilities in the area above the garage."

We are willing to do this.



Please send us a copy of what this covenant on our property would look like. We have requested a copy of this covenant in a letter with Jason Llweellyn on Sept 1 2015.

By all the above actions that we have done we hope it is clear to you that we are trying to comply with all of your rezoning requirements.

Richard and Allita Barendregt

Jason Ilewellyn

From: Jason Ilewellyn
Sent: September-03-15 8:13 AM
To: Ridgeview Construction
Cc: Jennifer MacIntyre
Subject: RE: decommissioned suite and inspection

We will proceed to the Board as soon as possible to see if the Board wishes to consider your application. We do appreciate your efforts.

Cheers

Jason

From: Ridgeview Construction [mailto:ridgeview@bukley.net]
Sent: September-03-15 5:33 AM
To: Jason Ilewellyn
Subject: RE: decommissioned suite and inspection

Looking forward to the visit. Yes we will offer a covenant that will restrict the use of the building for the purpose of a dwelling unit.



Please also note that your letter to the Regional District Board had a whole list of things that showed why we were not a good fit to have the zoning changed. We have now address every one of those issues. So no you did not ask us to do any of these points, we did go ahead to make sure that all of our home work was done on our end to show that beyond any doubt that we are trying our very best to comply with your zoning bylaws. Hope this helps you to understand that we are trying to take out all of the road blocks for the regional district board to approve our application. We want our suite that we have to be legal, and we are trying our very best to get it that way.

We hope that you can continue to work with us in this way

Thanks again for your time.

Richard

From: Jason Ilewellyn [mailto:jason.ilewellyn@rdbn.bc.ca]
Sent: September-02-15 8:50 AM
To: Ridgeview Construction
Cc: Jennifer MacIntyre; Jason Blackwell
Subject: RE: decommissioned suite and inspection

I just wanted to confirm that we have not asked that you do the decommissioning work at this time. We asked you to confirm what you are proposing to do. Typically work such as the decommissioning, registration of covenants, etc. are undertaken after the board has indicated some acceptance of the proposal by providing 1st, 2nd, and 3rd reading, and prior to adoption of the rezoning bylaw.

We have draft templates of covenants that we can provide to your solicitor. We can also suggest specific wording once we understand the intent of the covenant. Please note that we are just asking if you are offering a covenant and this will be considered along with the entire proposal associated with your application.

The bylaw enforcement officer (Jason Blackwell) will contact you today to discuss his inspection of the area decommissioned and the remaining suite. Jenifer MacIntyre is the planner who is working on your application.

Jason Llewellyn

From: Ridgeview Construction [mailto:ridgeview@bulkley.net]
Sent: September-01-15 10:10 PM
To: Jason Llewellyn
Subject: RE: decommissioned suite and inspection

We were declined on our first application. When we stated "we have complied with everything you have ask for" means that we have looked into all those reason the board declined and have made the proper advances to comply with what you wanted from us.

Could you send us a copy of the covenant that you would like us to sign? We are willing to sign, stating: that we will not replace items in the studio unit for the purpose of making it a dwelling unit.

When can we expect to have a by-law officer come by and inspect the work that we have done regarding the decommissioning of suite in the garage.

There is a cc to Jeninfer MacIntyre, Who is this?

Richard and Allita Barendregt

From: Jason Llewellyn [mailto:jason.llewellyn@rdbn.bc.ca]
Sent: September-01-15 10:41 AM
To: Ridgeview Construction
Cc: Jennifer MacIntyre; Maria Sandberg
Subject: RE: decommissioned suite and inspection

Thank you for identifying the work you have done to decommission one of the dwelling units.

A covenant restricting the use of this building does not do much as the zoning bylaw clearly controls the use. A covenant restricting use would simply be a duplication. A covenant restricting certain facilities from the structure would provide additional enforcement options that do not already exist to better ensure there is future compliance to zoning. At this point I am just wanting to clarify what you are proposing for the Board's consideration, should they agree to consider the application.

The comment in your e-mail below says that "In regards to our rezoning application we have once again complied with every thing that you have asked for." It appears that you are saying that we asked that you do the decommissioning at this time. I note that we have not asked or required that you do anything in association with this application other than clarify exactly what you are proposing.

The Board first needs to give staff direction to process the application as a reapplication within 1 year of denial requires special approval. We may be able to get your application on the agenda for the September 17th Board meeting. We will let you know as soon as we can.

Cheers

Jason

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From: Ridgeview Construction [mailto:ridgeview@bulkley.net]
Sent: September-01-15 6:10 AM
To: Jason Llewellyn
Subject: RE: decommissioned suite and inspection

Jason I have talked with Richard the building inspector yesterday and he is coming out on Thursday to do the inspections.

I think it would be a great idea if he took a look at the suite the we want to use as our secondary dwelling unit. The suite that we are planning to use for the H1A zoning change. We can go thru it and discuss what changes have to be made in order to bring this unit upto code.

In regards to our rezoning application we have once again complied with every thing that you have asked for. We have remove all of the kitchen cabinets, removed the toilet, kitchen sink, bathroom sink, and laundry. We have decommission the plumbing by cutting the main drain stack flush with the floor at the exit of the building and filled the pipe with concrete. We have decommissioned the range plug in. This unit is now completely not usable as a secondary dwelling unit.

As far as a covenant goes we are willing to do this, but I would like to see in your regulations or bylaws, where this is agreed upon by the regional district board. In a conversation with Marc, our local regional district representative, he too questioned the removal of the plumbing appliances because we already have an approved final on this building. I will repeat thou the we do **not** want to use this building as a secondary dwelling unit as you have laid it out in your bylaws. The idea we have in mind for this unit is to use it as an office space, we are finding that our current office space is to small. I repeat we are willing to have a covenant restricting the use of this building.

Richard



From: Jason Llewellyn [mailto:jason.llewellyn@rdbn.bc.ca]
Sent: August-31-15 10:55 AM
To: Ridgeview Construction
Cc: Maria Sandberg; Jennifer MacIntyre; Richard Wainwright
Subject: RE: decommissioned suite and inspection

Thank you for the information on the actions you have taken to comply with zoning. I will ask our Bylaw Enforcement Officer to contact you to inspect the area above the garage and the illegal suite in the workshop. I will also inform the Building Inspector of the need for an inspection of the storage building.

Would you like the Building Inspector to inspect the illegal suite above the workshop to help determine the process and actions necessary to bring the residential use of this building into compliance with the RDBN's Building Bylaw (if the use is legalized by rezoning)?

Can you please confirm what you are proposing to do as part of your rezoning application proposal to decommission the suite? Does the decommissioning involve removing the kitchen facilities, disconnecting the electrical wiring for the appliances, and removing the shower and toilet facilities? Also, please confirm your position regarding the previously proposed covenant on title restricting the placement of the above noted facilities in the area above the garage.



Cheers

Jason Llewellyn
Director of Planning

From: Ridgeview Construction [mailto:ridgeview@bulkley.net]
Sent: August-29-15 3:19 PM
To: Maria Sandberg; Jason Llewellyn
Subject: decommissioned suite and inspection

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We have decommissioned the suite above the garage, we are ready for an inspection.
The covered storage area that we have applied for a building permit is also ready for an inspection.
Richard is working in town and would be available to meet with you for an inspection the week of Aug 31, 2015
We have also completed the final paper work that the Water Works system required and will be dropping it by their office on Monday, Aug 31.

Please call Richard to schedule an inspection 250-847-1266

Richard and Allita Barendregt.

From: Maria Sandberg [mailto:maria.sandberg@rdbn.bc.ca]
Sent: August-07-15 8:29 AM
To: Ridgeview Construction
Subject: RE: Rezoning application

Great, thank you.

Do not hesitate to contact me if you need further information.

Maria Sandberg
Planner



Regional District of Bulkley-Nechako
P.O. Box 820
37 3rd Avenue
Burns Lake, BC V0J 1E0

Phone: (250) 692-3195
Toll Free: 1 800 320-3339
Fax 250) 692-1220
Website: www.rdbn.bc.ca

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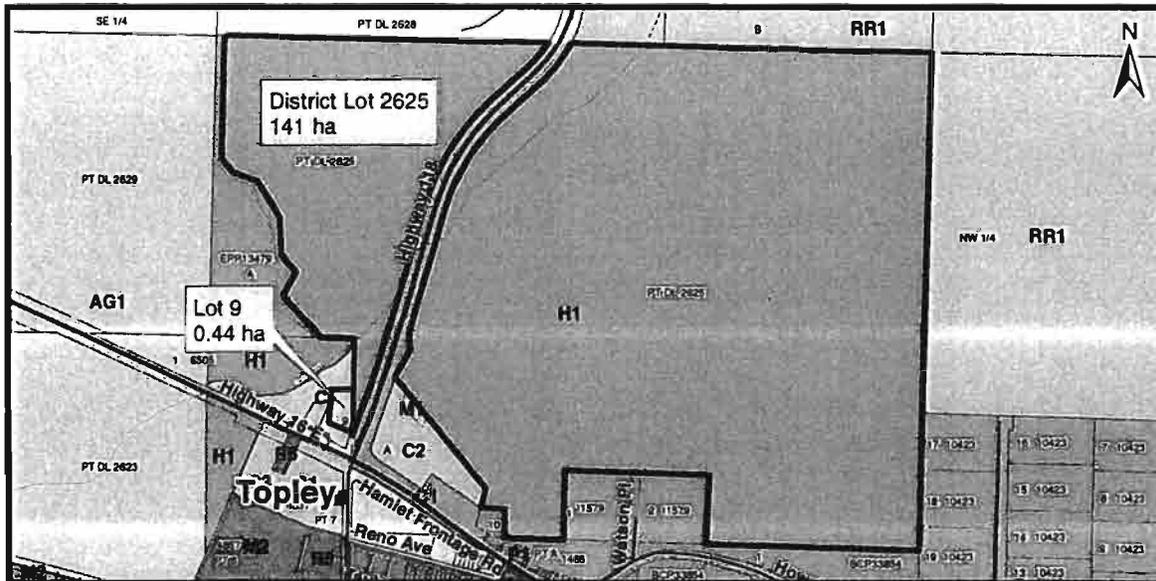


Planning Department Report
 OCP Amendment Bylaw No. 1757
 & Rezoning Bylaw No. 1758
 1st & 2nd Reading
 File No. G-03-15
 December 1, 2015

APPLICATION SUMMARY

- Name of Property Owner:** Pauline Watson
- Name of Agent:** HBH Land Surveying Inc.
- Electoral Area:** G
- Subject Properties:**
- District Lot 2625, Range 5, Coast District Except the South 160 Acres and Except Plans 4672 4870 5169 8353 11579 PRP14464 4042 and EPP13479; and
 - Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547.
- Location:** The subject properties are located at 12003 Highway 118 and 21889 Strimbolt Pit Rd, in the community of Topley, BC.

Location & Zoning Map



- O.C.P. Designation:** Commercial (C) and Rural Residential (RR) in the Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1622, 2011

Zoning: General Commercial (C1) and Small Holdings (H1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential and vacant

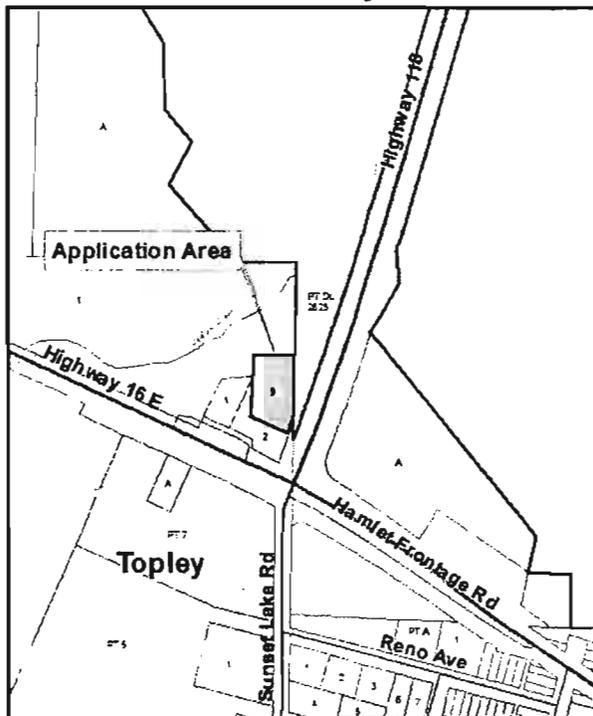
ALR Status: Not in the ALR

Proposed OCP Amendment and Rezoning:

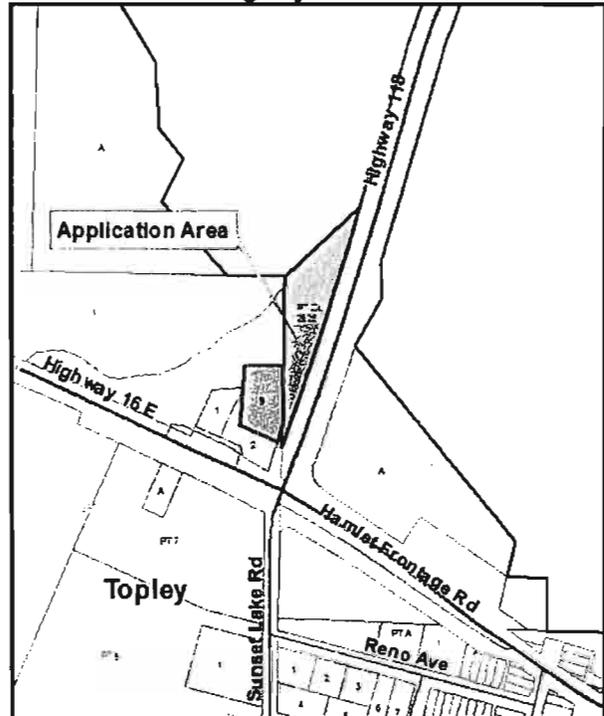
To amend Houston, Topley, Granisle Rural Official Community Plan from **Commercial (C)** to **Rural Residential (RR)** for part of the application area.

To amend RDBN Zoning Bylaw No. 700, 1993 from **General Commercial (C1) Zone** and **Small Holdings (H1) Zone** to **Rural Residential (R6) Zone** for the application area.

OCP Amendment Bylaw No. 1757



Rezoning Bylaw No. 1758



The property owner owns two adjacent parcels and wishes to do a boundary adjustment that would add 1.1 ha to the smaller parcel from the larger parcel. The first parcel, Lot 9, is 0.44 ha. in size and contains an 815 ft² residence, which was built in 1966, and is occupied by the property owner's son. The parcel is zoned General Commercial (C1). The second parcel, District Lot 2625, is 141 ha in size and zoned Small Holdings (H1). It contains the property owner's residence, built in the 1960's, and is accessed from Strimbolt Pit Rd.

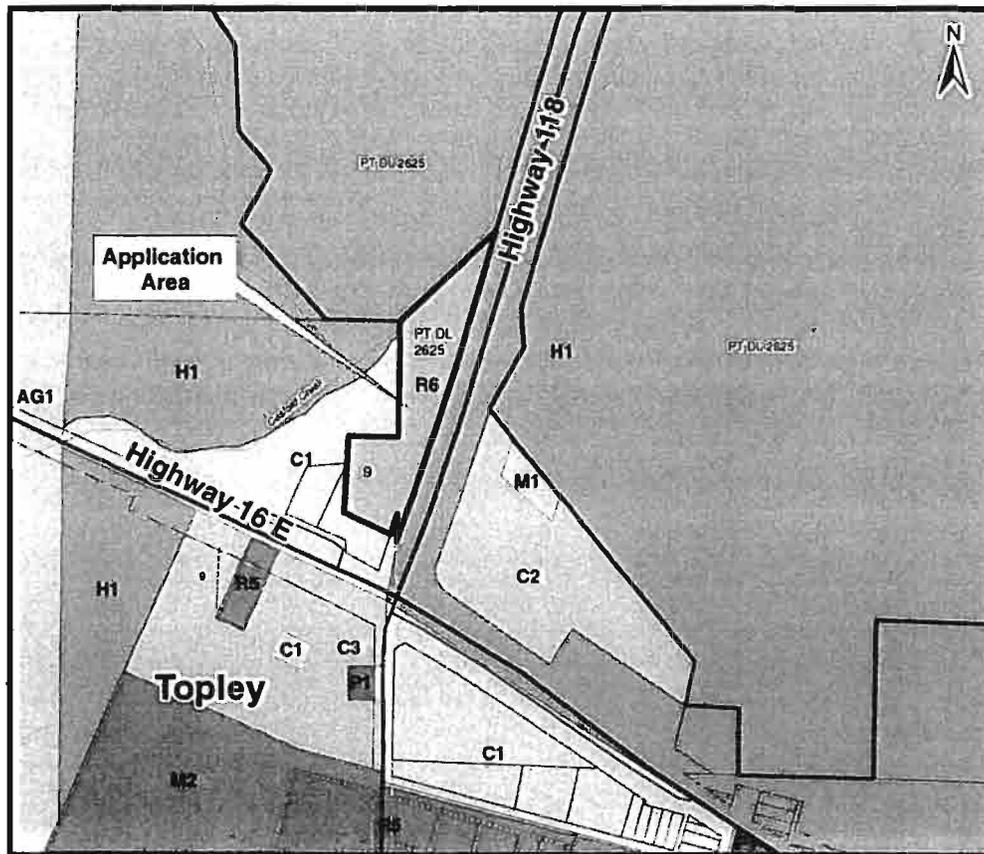
The 1.1 ha portion of DL 2625 that is south of Cesford Creek is proposed to be consolidated with Lot 9. That portion is not accessible from the remainder of DL 2625,

and the creek acts as a natural boundary for the proposed parcel. The proposed parcel will be 1.5 ha in size.

The residential use of the proposed parcel and the proposed size of 1.5 ha do not comply with the current C1 and H1 zoning. The property owner is therefore applying to rezone the proposed parcel to the Rural Residential (R6) Zone.

The proposed R6 Zone does not comply with the Commercial (C) designation of Lot 9 so the property owner is applying to amend the designation to Rural Residential (RR), to allow the rezoning to occur.

Proposed Zoning



REFERRAL COMMENTS

Ministry of Transportation:

“Approval recommended subject to conditions below:

- No further access to Hwy 118 or Hwy 16 will be approved.”

Northern Health:

Will be provided on the Supplemental Agenda.

Advisory Planning Commission:

Will be provided on the Supplemental Agenda.

CONSULTATION FOR OCP AMENDMENTS

The *Local Government Act* requires that local governments consider consultation with persons, organizations and authorities it considers will be affected by an OCP amendment. Specifically, the local government must:

- (a) consider whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and ongoing, and
- (b) specifically the RDBN Board should consider if consultation is required with:
 - the board of any regional district that is adjacent to the area covered by the plan,
 - the council of any municipality that is adjacent to the area covered by the plan,
 - First Nations,
 - School District Boards, Greater Boards and Improvement District Boards; and,
 - the Provincial and Federal governments and their agencies.

On November 25, 2015 the application was referred to the Office of the Wet'suwet'en and School District 91. No referral response has been received to date.

A further Local Government Act requirement is that all OCP amendments be considered in conjunction with the financial plan, and any waste management plan that is applicable or Regional District. The proposed OCP amendment bylaws are consistent with the most recent capital expenditure program and waste management plan.

Staff recommend that the Board consider the consultation options outlined in the consultation checklist attached as Appendix A, and approve the consultation identified.

PLANNING DEPARTMENT COMMENTS

The Rural Residential designation (RR) in "Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1622, 2011" is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

The following uses are permitted in the proposed R6 zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *field crops and horticulture;*
- (d) *non-commercial farm livestock;*
- (e) *home occupation;*
- (f) *buildings and structures accessory to the permitted principal uses.*

The proposed rezoning will legalize the historic residential use of Lot 9. The proposed boundary adjustment will create a new larger parcel, which is more appropriate for a rural area.

Lot 9 is located adjacent to a property currently under application to be rezoned to Civic/Institutional (P1) to accommodate the Topley Fire Hall. Lot 9 also has an easement for well access to the fire hall property to the south (Lot 2). Staff are concerned that the water capacity could be a potential issue for the neighboring residence if the well does not regenerate quickly. The fire department will require the use of this well to fill their tanks to haul water; therefore, both applicants are encouraged to investigate the well yield to verify if the water supply is suitable for the fire department and subject property.

The access to Lot 9 from Highway 118 is through an easement over DL 2625, in the area that is proposed to be consolidated with Lot 9. The property also appears to be accessed through the neighboring property to the south onto Topley Post Office Rd.

There is no building permit on file for Lot 9, as the house was built in the mid 1960-ies, prior to the inception of the RDBN.

Recommendations:

1. That "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be given first and second reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be held and delegated to the Director or Alternate Director for Electoral Area G.
3. That the Board consider and approve the consultation identified in the consultation checklist attached as Appendix A.

Electoral Area Planning – All Directors/Majority

Reviewed by:

Jason Llewellyn
Director of Planning

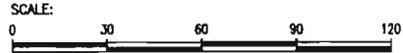
Written by:

Jennifer MacIntyre
Planner I

PROPOSED SUBDIVISION PLAN

Of Lot 9 DL 2623 Plan 5547;
 And Part of DL 2625 Except the South 160 Acres
 and Except Plans 4672 4870 5169 8353 11579
 PRP13561 PRP14464 4042 and EPP13479
 Both of Range 5 Coast District

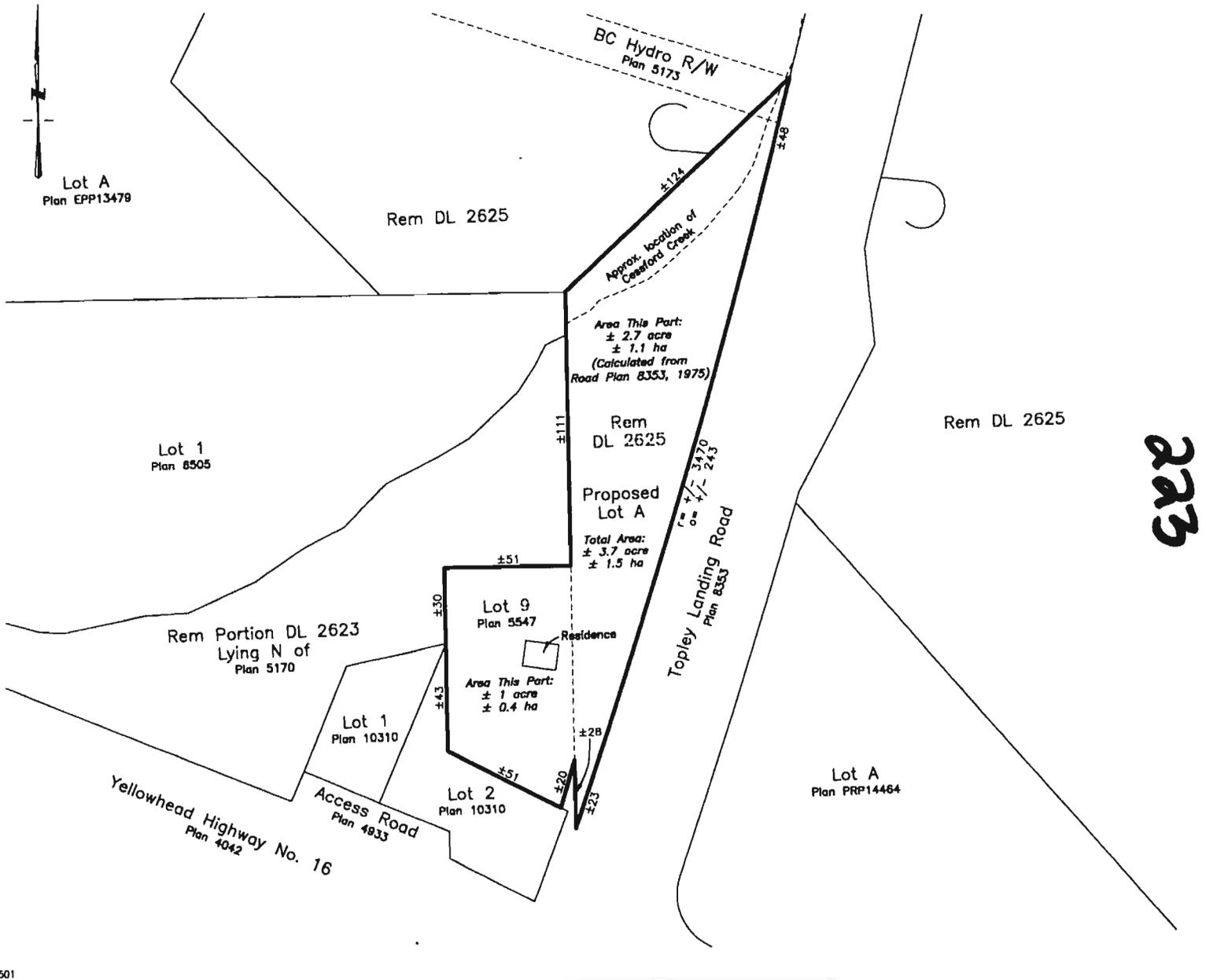
BCGS 93L059



The intended plot size of this plan is 432mm in width by
 280mm in height (B size) when plotted at a scale of 1:1500.

NOTE:

Dimensions shown are in metres unless otherwise noted.
 Aerial photo underlay location is assumed.
 Areas and location of Cessford Creek are subject to survey.



223



224

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO.1757

A Bylaw to Amend "Houston, Topley, Granisle Rural Official
Community Plan Bylaw No. 1627, 2011"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting
assembled enacts as follows:

That the "Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1627,
2011" be amended such that the designation of the following land is changed from
Commercial (C) to Rural Residential (RR).

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547 and shown on
Schedule "A", which is incorporated in and forms part of this bylaw."

This bylaw may be cited as "Houston, Topley, Granisle Rural Official Community Plan
Amendment Bylaw No. 1757, 2015".

READ A FIRST TIME this day of

READ A SECOND TIME this day of

PUBLIC HEARING HELD this day of

READ A THIRD TIME this day of

I hereby certify that the foregoing is a true and correct copy of "Houston, Topley,
Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015".

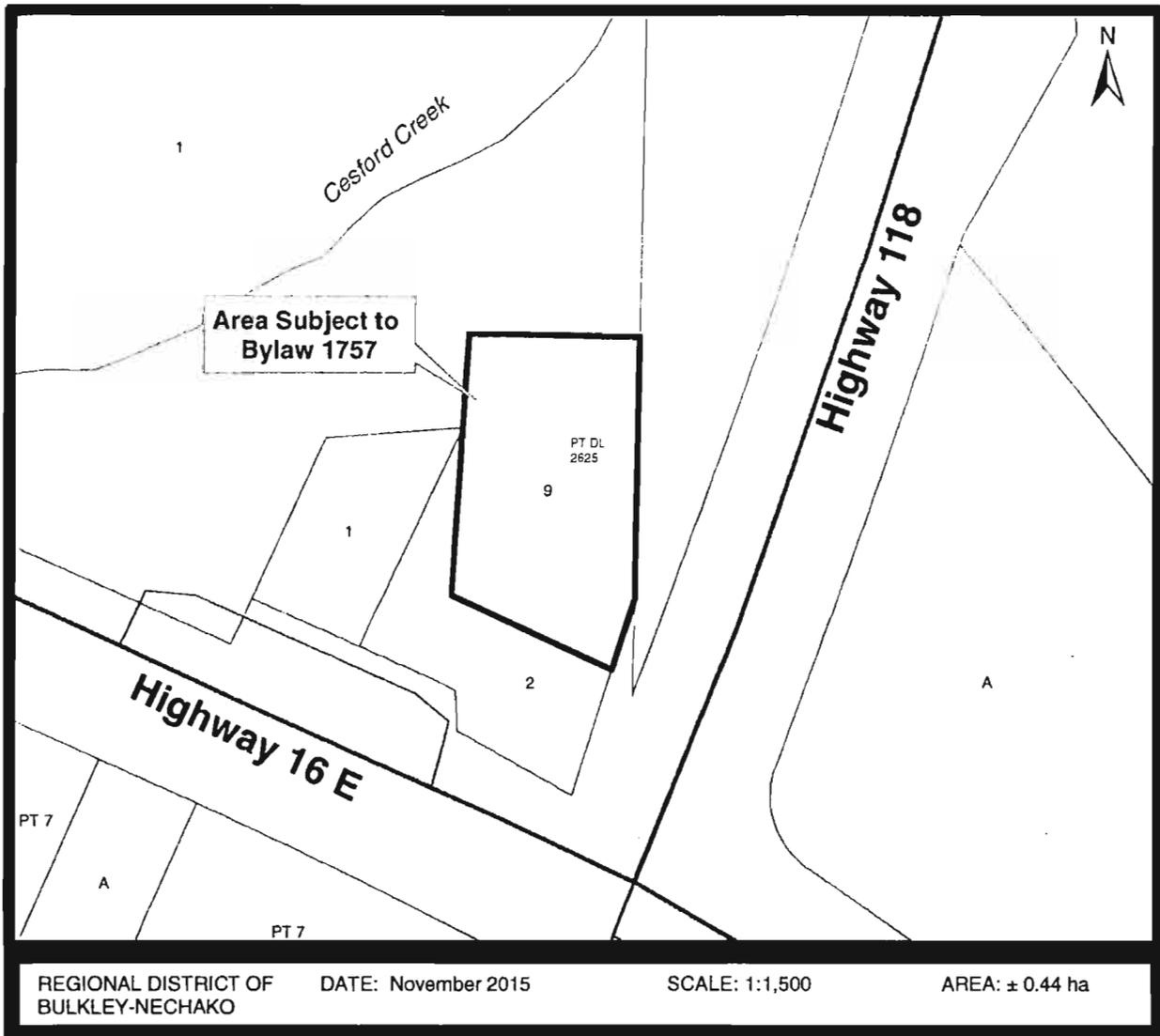
DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1757

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547, comprising of ± 0.44 ha.

Designation being changed from Commercial (C) to Rural Residential (RR).

I hereby certify that this is Schedule "A" of Bylaw No. 1757, 2015.

Corporate Administrator



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1758

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "General Commercial (C1) Zone and Small Holdings (H1) Zone to Rural Residential (R6)" Zone.

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547, and; a portion of District Lot 2625, Range 5, Coast District, Except the South 160 Acres and Except Plans 4672, 4870, 5169, 8353, 11579, PRP13561, PRP14464, 4042 and EPP13479.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015".

READ A FIRST TIME this day of

READ A SECOND TIME day of

PUBLIC HEARING HELD this day of

READ A THIRD TIME this day of

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015"

DATED AT BURNS LAKE this day of

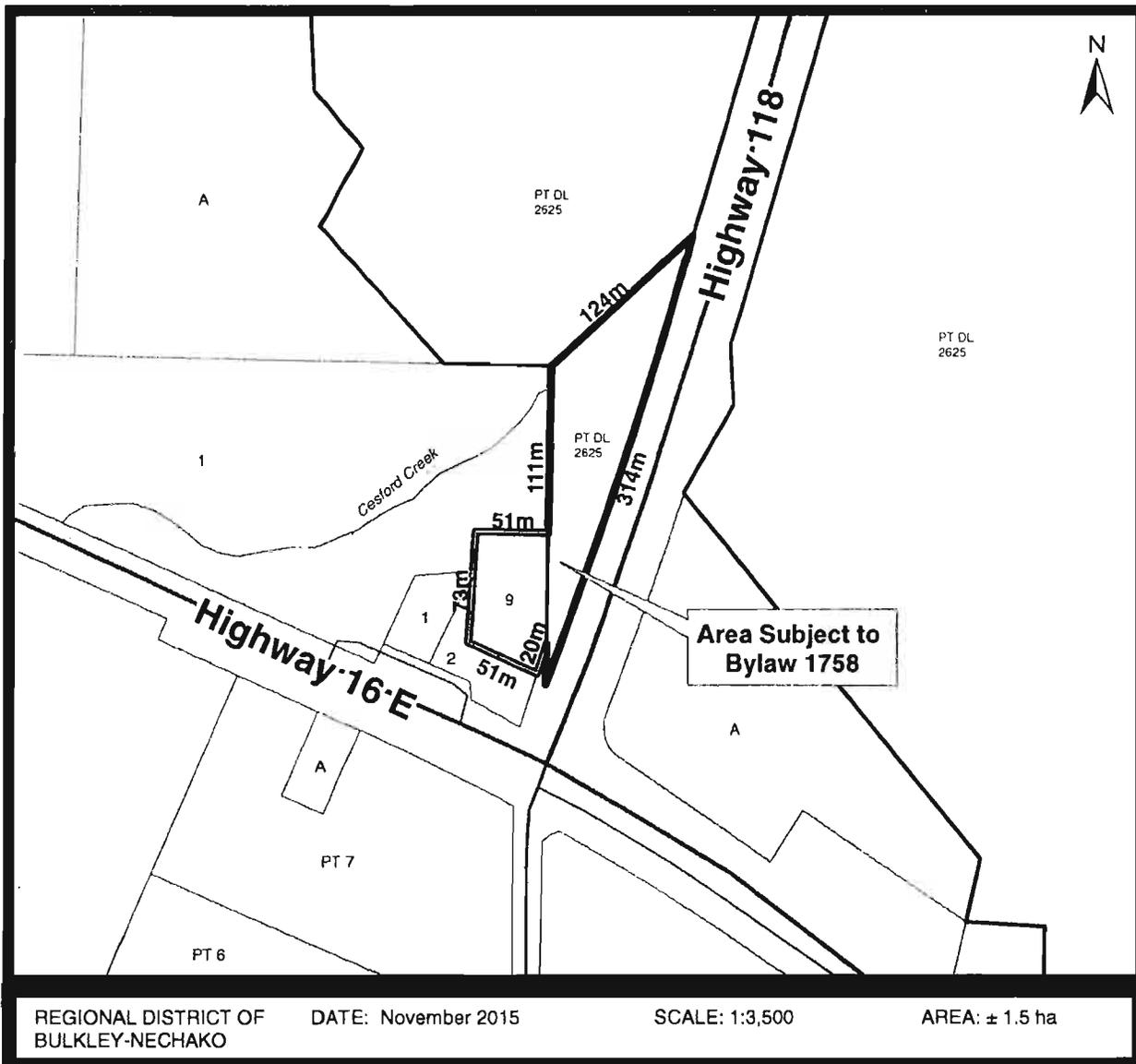
Corporate Administrator

APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of

Chairperson

Corporate Administrator



REGIONAL DISTRICT OF BULKLEY-NECHAKO

DATE: November 2015

SCALE: 1:3,500

AREA: ± 1.5 ha

SCHEDULE "A" BYLAW NO. 1758

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547, and a portion of District Lot 2625, Range 5, Coast District Except the South 160 Acres and Except Plans 4672 4870 5169 8353 11579 PRP14464 4042 and EPP13479, comprising of ± 1.5 ha Being rezoned from the "General Commercial (C1)" and "Small Holdings (H1)" Zone to the Rural Residential (R6)" Zone as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1758, 2015.

Corporate Administrator

Appendix A

Official Community Plan (OCP) Amendment Consultation Checklist

1. Associated OCP amendment application number: **G-03-15**
Associated OCP Amendment Bylaw number: **1757**

2. Special Conditions

- Agricultural Land Reserve
- Zoning Bylaw Floodplain Overlay
- Environmentally sensitive area
- Potential contaminated site
- Within 800 metres of a Provincial Highway
- Crown land
- Other (specify) _____

3. Consideration of affected persons, organizations, and authorities

Prior to the Public Hearing for the OCP bylaw amendment, consideration has been given to consultation with the following:

- Cariboo Regional District
- Regional District of Fraser Fort George
- Regional District of Kitimat-Stikine
- Regional District of Peace Rive
- Village of Vanderhoof
- District of Fort St James
- Village of Fraser Lake
- Village of Burns Lake
- District of Houston
- Village of Telkwa
- Village of Granisle
- Town of Smithers
- Agricultural Land Commission
- Federal / Provincial Ministries or Agencies
 - Ministry of Transportation and Infrastructure
 - Ministry of Agriculture
 - Ministry of Environment
 - Ministry of Natural Resource Operations
 - Ministry of Community, Sport and Cultural Development
 - Ministry of Forests, Mines and Lands
 - Northern Health
 - Department of Fisheries and Oceans
 - Other (specify) – Advisory Planning Commission

- ✓ First Nations - Wet'suwet'en First Nation, Office of the Wet'suwet'en
 - ✓ School District No. 91
 - School District No. 54
 - Improvement Districts
 - Public
 - ✓ Immediate neighbours (within 200 metres of subject property)
 - Surrounding neighbourhood
 - Region wide
 - ✓ Public Hearing
 - ✓ Other (specify) - RDBN Website
4. Statutory Approvals Required for OCP Amendment Bylaw or associated Rezoning Bylaw
- ✓ Ministry of Transportation and Infrastructure
 - Ministry of Community, Sport and Cultural Development

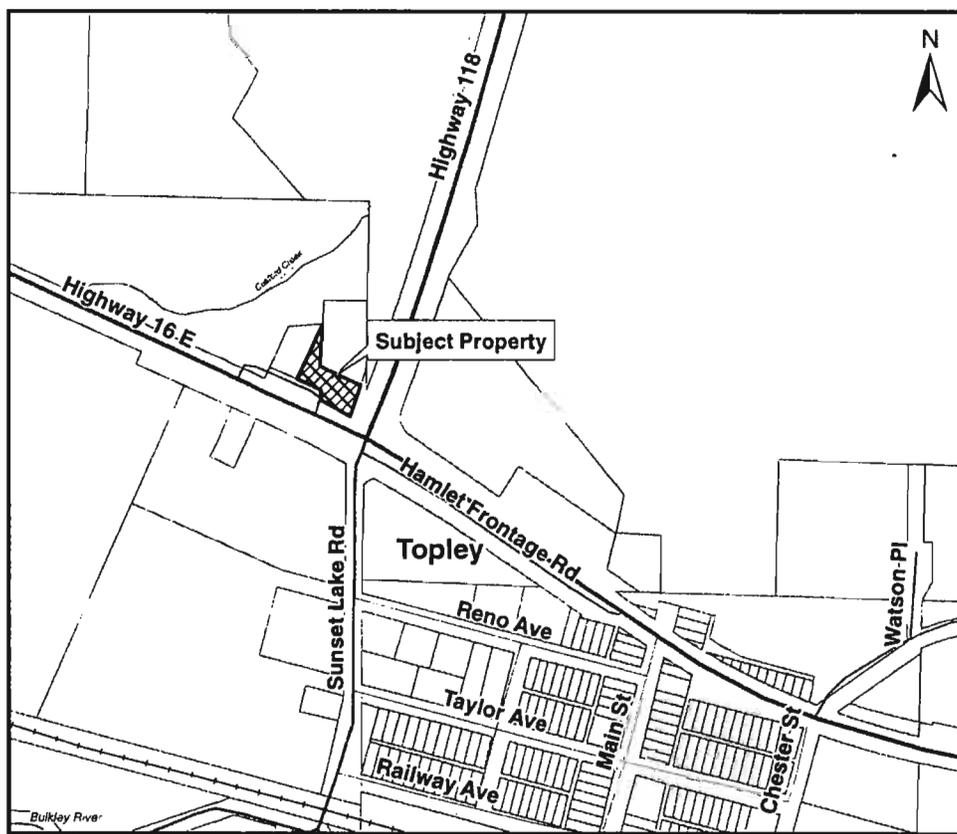


Planning Department Report
Rezoning Bylaw No. 1756
3rd Reading,
File No. G-02-15
December 1, 2015

APPLICATION SUMMARY

Name of Applicants:	Topley Fire Protection Society
Name of Agent:	David Townsend
Electoral Area:	G
Subject Property:	Lot 2, District Lot 2623, Range 5, Coast District, Plan 10310. The subject property is ± 0.26 ha (± 0.64 acres) in size.
Location:	The subject property is located at 21628 Topley Post Office Road, at the intersection of Highway 118 and Highway 16 E in the community of Topley, BC.

Site Plan



231

O.C.P. Designation: Commercial (C) in the Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1622, 2011.

Zoning: General Commercial (C1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Garage

ALR Status: Not in the ALR

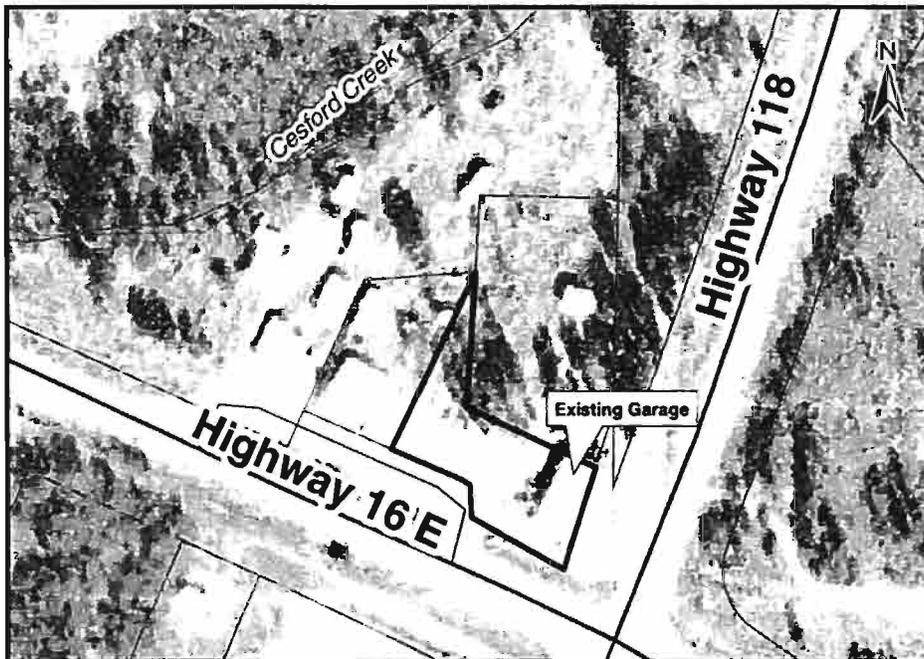
Proposed Rezoning:

To rezone the subject property from **General Commercial (C1) Zone** to **Civic/Institutional (P1)**.

The purpose of this application is to allow the relocation of the Topley Fire Hall to the subject property from their current location across Highway 16. The society has recently purchased the subject property which contains a vacant automobile garage that the Fire Department plans to convert into a fire hall.

The C1 zone does not allow the property to be used as a fire hall; therefore, a rezoning to P1 is necessary.

Aerial of subject property



REFERRAL COMMENTS

Ministry of Transportation and Infrastructure

"No objections. Please notify MoTI if fire hall is moving as we will need to move some signs and order and install another."

Northern Health Authority

“Approval Recommended Subject to Conditions Below:

Water:

All water sources intended for public drinking or domestic use by the public must be potable as stipulated in the Drinking Water Protection Act and Regulation. Application to Northern Health for a water system construction and operating permit will be required.

Sewage:

Any sewage and wastewater from the site must be disposed of in an adequate wastewater treatment system as described in the Sewerage System Regulation and its supporting documents (Sewerage System Standard Practice Manual). If a new sewerage system is to be installed or the current system altered, a sewage filing and letter of certification must be completed by an authorized person (Registered Onsite Wastewater Practitioner or a professional).

All operations related to this proposal must also comply with the Public Health Act and its associated regulations.”

Advisory Planning Commission

“Resolution: No Quorum, but all in attendance are in favour of this application.

Comments: Jerry Botti spoke on behalf of the Topley Fire Protection Society.”

PLANNING DEPARTMENT COMMENTS**Public Hearing**

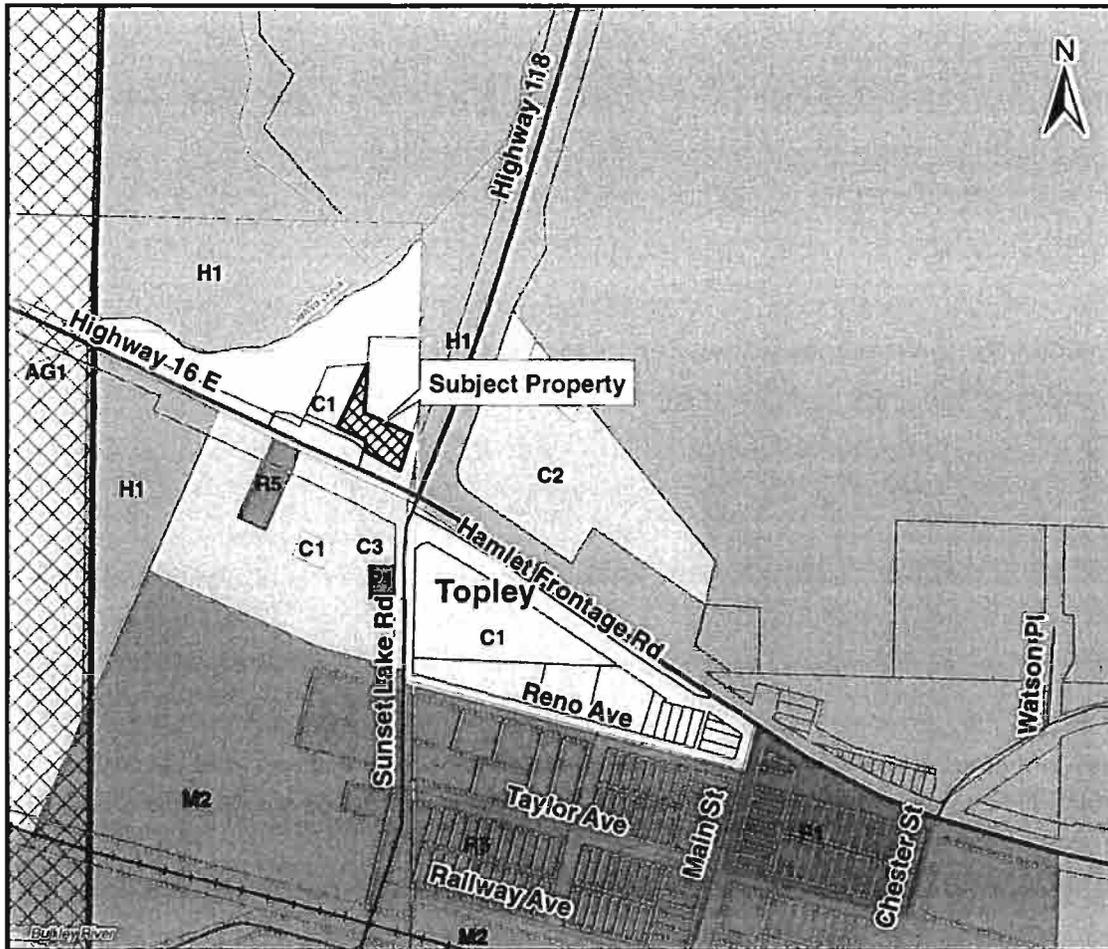
The public hearing for Bylaw No. 1756 is scheduled for December 8th. The report of the Public Hearing will appear on the Supplemental Agenda

OCP

The subject property is designated Commercial (C) in the “Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1622, 2011”. This designation is intended to provide for limited and appropriate opportunities for tourist and neighbourhood commercial development throughout the Plan areas, where those services are necessary and do not conflict with existing uses.

Section 3.6.2 (1) of the Official Community Plan states that rural fire halls are acceptable in any designation, subject to zoning. Therefore, an amendment to the OCP is not required.

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Zoning Map



Zoning

The permitted uses in the proposed Civic/Institutional (P1) zone are as follows:

- (a) public institutional uses including schools, hospitals, fire halls, police stations, and correctional centers;
- (b) churches and cemeteries;
- (c) community halls and associated recreation facilities including baseball diamonds, tennis courts, riding rings and skating rinks;
- (d) fraternal lodges and clubs;
- (e) community care facilities;
- (f) fire suppression crew camps;
- (g) public utility uses;
- (h) government offices, storage structures and compounds.

Land Use

The subject property is located in Topley, at the junction of Highway 16 and Highway 118. The area is zoned commercial and has a light-industrial character. In the Planning Department's opinion the Fire Hall fits the character of the area.

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The Fire Hall would have good access to both highways at this location. Currently the driveway is located on Topley Post Office Road. There is access to Highway 118 along the east side of the building.

There is a residence to the north of the subject property located at 12003 Highway 118. Registered on the subject property's title is an easement for well access to this residence. The covenant states that the property owner must allow access to the well and shall not obstruct access or interfere with or damage equipment associated with the well.

Staff are concerned that the water capacity could be a potential issue for the neighboring residence if the well does not regenerate quickly. The fire department will require the use of this well to fill their tanks to haul water; therefore, the applicant is encouraged to investigate the well yield to verify if the water supply is suitable for the fire department and neighboring residence.

Building Code & Building Bylaw Issues

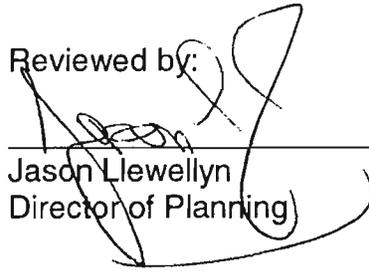
In order for the Topley Fire Protection Society to utilize the existing garage, the property owners are required to apply for a Building Permit. The applicant is working with the Building Inspector regarding this requirement.

Recommendations:

1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015".
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015" be given third reading.

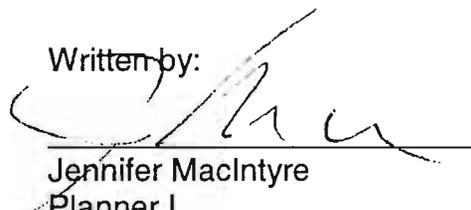
Electoral Area Planning – All Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



236

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1756

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "General Commercial (C1)" Zone to the "Civic/Institutional (P1)" Zone.

Lot 2, District Lot 2623, Range 5, Coast District, Plan 10310, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015".

READ A FIRST TIME this 19th day of November, 2015

READ A SECOND TIME 19th day of November, 2015

PUBLIC HEARING HELD this 8th day of December, 2015

READ A THIRD TIME this day of

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015"

DATED AT BURNS LAKE this day of

Corporate Administrator

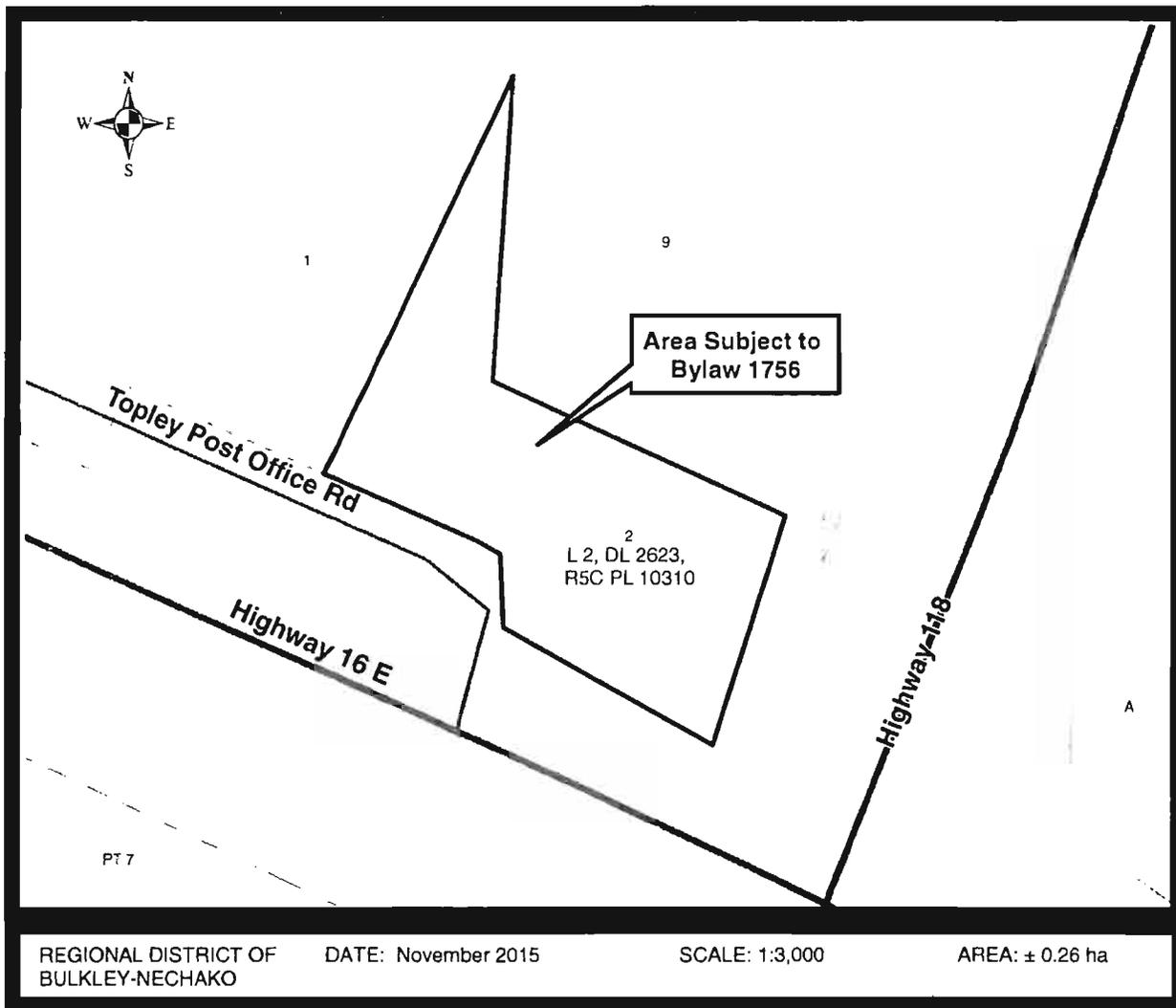
APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of

Chairperson

Corporate Administrator

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SCHEDULE "A" BYLAW NO. 1756

Lot 2, District Lot 2623, Range 5, Coast District, Plan 10310, comprising of ± 0.26 ha. Being rezoned from the "General Commercial (C1)" Zone to the "Civic/Institutional (P1)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1756, 2015.

Corporate Administrator



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Planning Department Enquiries Report, Month of November 2015

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of November 2015. During this month the Planning Department responded to 190 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In November 2014, the Planning Department answered 149 enquiries.

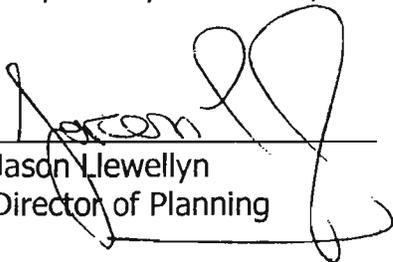
Subject Area	June 2015	July 2015	August 2015	Sept 2015	Oct 2015	Nov 2015
Development Services	54	45	32	37	31	31
Electoral Area Planning	58	60	45	40	33	41
House Numbering	26	16	19	26	18	19
Maps	59	42	26	26	31	46
Bylaw Enforcement	13	11	15	10	8	9
Other	32	53	52	43	30	44
Total	242	227	189	182	151	190

Recommendation

"That the Board receive the November 2015 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



Jason Llewellyn
Director of Planning

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
Planning Department**

November 2015 – Action List

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 80-91 Board Agenda Oct 22, 2015	Memo: Board of Variance Nominations	Receive Board of Variance nominations. Report to Board in January 2016.	Jason Llewellyn	Ongoing	
Page 29-33 Rural Agenda Nov 5, 2015	Rec Referral File REC192084 FLNRO Recreation Sites Electoral Area "G"	Respond to Referral	Jennifer	Completed	November 6, 2015
Page 34-36 Rural Agenda Nov 5, 2015	Land Referral File No. 7409808 Robert Davidson and Mandi Bessette Electoral Area "F"	Respond to Referral	Jennifer	Completed	November 6, 2015
Page 228-274 Board Agenda Nov 19, 2015	Smithers Municipal Rezoning & OCP Amendment Bylaws No 1782 & 1783 West Fraser Mills Ltd Electoral Area "A"	Respond to Referral with Board recommendations	Jennifer	Completed	November 20, 2015
Page 275-289 Board Agenda Nov 19, 2015	ALR Application 1185 7561466 Canada Inc (HBH) Subdivision within the ALR Electoral Area "A"	Submit application to ALC	Jennifer	Completed	November 23, 2015
Page 290-313 Board Agenda Nov 19, 2015	PTP Environmental Assessment Certificate Amendment Chevron Canada Ltd	Send Letter to Chevron	Jason L	Completed	November 19, 2015

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PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 314-322 Board Agenda Nov 19, 2015	Rezoning File No A-03-15 Bylaw 1755 Richard and Allita Barendregt Electoral Area "A"	Advise applicant of Board decision	Jennifer	Completed	November 20, 2015
Page 323-330 Board Agenda Nov 19, 2015	Rezoning File No G-02-15 Bylaw 1756 Topley Fire Department Electoral Area "G"	Advise applicant of Board decision	Jennifer	Completed	November 19, 2015
Page 331-343 Board Agenda Nov 19, 2015	Rezoning File No E-01-15 Bylaw 1730 Housing Agreement Bylaw 1753 Southside Seniors Housing Society Inc No S-51984 (Hoelsing) Electoral Area "E"	Advise applicant of Board decision	Maria	Completed	November 23, 2015
Page 344-373 Board Agenda Nov 19, 2015	Amendment of Covenant Document CA1963381 Electoral Area "A"	Informa applicant of Board's decision	Jason L	Completed	November 23, 2015
Page 374-379 Board Agenda Nov 19, 2015	Enforcement File 2012-G-01 & 2015-G-01 15944 & 15806 Balsam Road Electoral Area "G"	Advise applicant of Board decision	Jason Blackwell	Completed	November 23, 2015
Page 4-19 Board Agenda Supp Nov 19, 2015	Zoning Bylaw Review	Distribute to Board for feedback	Maria	Ongoing	

2120



Building Inspector's Report For November, 2015

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 3 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$600.00, with a total construction value of \$85,500.00. There have been 101 permits issued to date in 2015.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$3,500.00. There have been 24 permits issued to date in 2015.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There have been 7 permits issued to date in 2015.

4. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period. There have been 5 permits issued to date in 2015.

5. Building Permit Summary for the District of Fort St. James

There were no building permit applications submitted this reporting period. There have been 45 permits issued to date in 2015.

Reviewed by:

A handwritten signature in black ink, appearing to read "Jason Lewellyn", written over a horizontal line.

Jason Lewellyn

Written by:

A handwritten signature in black ink, appearing to read "Jason Berlin", written over a horizontal line.

Jason Berlin



Board-Receive
RECEIVED
NOV 20 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Regional District of Bulkley Nechako
PO Box 820 37 Third Ave.
Burns Lake BC, V0J 1E0

November 16, 2015

Dear Gail Chapman:

Re: Appointees of Alternative Municipal Director

At the November 9, 2015 General Council Meeting Council adopted the following resolution:

*"**THAT** Councillor Layton be appointed as first alternate municipal director to attend in the event that Mayor Repen is unable to attend a Regional District of Bulkley Nechako Committee meeting as the municipal director;*

***AND THAT** Councillor Morgan be appointed as second alternate municipal director in the event that both Mayor Repen and first alternate municipal director Councillor Layton are unable to attend a Regional District of Bulkley Nechako Committee meeting."*

Sincerely,

THE CORPORATION OF THE
VILLAGE OF TELKWA

Debbie Joyjan
Administrative Manager
dj/jd



Board-Receive
RECEIVED
NOV 16 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

NOV 05 2015

1040719

Mr. Bill Miller
Board Chair
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake BC V0J 1E0

Dear Mr. *Bill* Miller:

I appreciated meeting with you and your delegation at the 2015 Union of British Columbia Municipalities Convention in Vancouver on September 22.

Regarding the replacement of the Fort St. James Hospital (FSJH), your support for this project and your commitment to assist in funding the business development plan are both appreciated. As discussed at our meeting, the replacement of FSJH and other proposed capital projects will be subject to the provincial prioritization process and confirmation of capital funding availability that is likely to occur in the coming months. Any work on FSJH's business development plan will need to await the outcome of that process.

I have also noted your concerns with the condition of the primary health care facility in Fort St. James, and appreciated receiving your perspectives on the mental health and substance use challenges in your region. If you have not yet had the opportunity to do so, I would encourage you to discuss your concerns and share your knowledge with the management team at the Northern Health Authority.

Thank you for taking the time to meet, and for the important role the Regional District of Bulkley-Nechako plays in the delivery of health care services to citizens. Thank you too for the kind invitation to go dog sledding should my calendar permit!

Sincerely,



Terry Lake
Minister

*P.S. Great to hear Dr. Meyer
recognized as BC's Family
Doc. of the Year!*

244

Board - Receive



NOV 23 2015

File: 0280-30
Ref: 183202

RECEIVED

NOV 27 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Bill Miller
Chair
Regional District of Bulkley-Nechako
37 3rd Ave
PO Box 820
Burns Lake BC V0J 1E0

Dear Mr. Miller:

I would like to thank you and your colleagues for meeting with me at the 2015 Union of British Columbia Municipalities (UBCM) convention to discuss current agricultural issues in your area. Personal meetings are an important part of forging a good working relationship. It is also inspiring to see the passion and dedication local governments have for making their communities a better place to live.

With respect to the issue of planting trees on agricultural lands, the Ministry of Agriculture is monitoring the situation closely and will continue to work with industry, the Agricultural Land Commission and other interested parties here in BC to ensure that the concerns of British Columbians are addressed.

British Columbia produces over 200 agriculture commodities, over 100 different seafood species and is home to over 1,400 processing businesses making our province one of the most diverse food producing regions in North America. Producers in BC need our continued support, not only for the fresh and healthy foods they provide us but because the agrifoods industry is a job-creator and an integral part of B.C.'s economy. The Province is proud of our agrifoods sector and we will continue to work towards building an innovative, adaptive and globally competitive agrifoods sector for the benefit of all British Columbians.

Again, thank you for participating in this year's convention. Please accept my best wishes for another successful year.

Sincerely,

Norm Letnick
Minister



Board - Receive

OCT 28 2015

Ref: 159583

Ms. Stacey Tyers
Chair
Northwest BC Resource Benefits Alliance
303 - 4545 Lazelle Avenue
Terrace, BC V8G 4E1

RECEIVED

NOV 16 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Chair Tyers:

Thank you for our productive meeting at UBCM on September 21. It was helpful for me to hear from the delegates on your individual and collective perspectives on the pressures and opportunities for communities in the Northwest, and I appreciated your communities' willingness to come together to facilitate our meeting.

The Province understands the concerns of communities in addressing their infrastructure needs, which is why we are very pleased to have been able to provide significant support to communities through the new Building Canada Fund phases 1 and 2 (now launched), Gas Tax Agreements, over \$1 million to North West Community Readiness in grant funding and various additional supports, as well now with the significant new opportunity of the Rural Dividend announced by Premier Clark at UBCM on September 25, 2015.

That said, and as I stated at our meeting, it continues to be important that our dialogue continues. The concerns I heard from your communities are complex, and you have my commitment that Ministry staff will continue to work with the regional districts represented to make sure we fully understand the impacts of forecast economic and population growth in the northwest, particularly due to LNG related developments in the region. They will also continue to include colleagues in other relevant ministries, particularly from the Ministry of Forests, Lands and Natural Resource Operations, who have responsibility for implementing the \$75 million Rural Dividend, in discussions to ensure we benefit from their perspectives.

As your Minister for local government, I look forward to continuing these discussions and our partnerships going forward. From our Local Government Division, Ms. Nichola Wade, Executive Director, Northwest Community Readiness, and Ms. Meggin Messenger, Executive Director, Intergovernmental Relations and Planning, will be in contact with you regarding more information on the items you raised at our UBCM meeting.

.../2

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Ms. Stacey Tyers
Page 2

I look forward to receiving regular updates and to meeting you again in person during an upcoming tour of the Northwest this fall.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Fassbender', with a long horizontal line extending to the right.

Peter Fassbender
Minister

pc: Mr. Barry Pages
Vice Chair
Northwest BC Resource Benefits Alliance

✓ Mr. Bill Miller
Vice Chair
Northwest BC Resource Benefits Alliance

Mr. Andrew Webber
Manager, Planning and Economic Development
Regional District of Kitimat-Stikine

247



November 26, 2015

RECEIVED

DEC 01 2015

REGIONAL DISTRICT OF
BURNABY

Chair Bill Miller
Bulkley-Nechako Regional District
Box 820
Burns Lake, BC V0J 1E0

Dear Chair Bill Miller:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2015/2016. An electronic transfer of \$426,090.84 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

UBCM is also making an additional payment towards CWF funding for fiscal 2015/2016 from interest accumulated over the term of the first Gas Tax Agreement.

CWF Payment (2015/2016): \$419,466.25

Interest Payment (2015/2016): \$6,624.59

Total EFT Transfer: \$426,090.84

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

Chair Al Richmond
UBCM President

PC: Hans Berndorff, Financial Administrator

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Board-Receipts



AUDITOR GENERAL FOR
LOCAL GOVERNMENT

ACCESSIBILITY · INDEPENDENCE · TRANSPARENCY · PERFORMANCE



BRITISH
COLUMBIA

November 16, 2015

Ref: 165113

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

RECEIVED
NOV 16 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

I am pleased to inform you that the Office of the Auditor General for Local Government will be releasing a performance audit report on the City of Merritt under the topic "Local Government Performance in Managing Policing Agreements and Police Budget Oversight."

The audit report will be published on our website www.aglg.ca on Tuesday, November 17 at 11:00 am.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on the report to be issued tomorrow.

Sincerely,

Gordon Ruth, FCPA, FCGA
Auditor General for Local Government

pc: Chief Administrative Officers

249

Board- Received
RECEIVED

Geraldine Craven

NOV 12 2015

From: Shepard, Michael EAO:EX <Michael.Shepard@gov.bc.ca>
Sent: November-10-15 1:47 PM
Cc: Shepard, Michael EAO:EX; Motisca, Dan EAO:EX; Griffiths, Felice EAO:EX; Mayall, Jane EAO:EX
Subject: Notification: Upcoming review of Coastal GasLink Amendment Application
Attachments: CGW4703-MCSL-G-MP-537-OoW_Houses_Morice_River_North_Route-Rev0.pdf

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Coastal GasLink Working Group

We are writing to inform you that Coastal GasLink Pipeline Ltd. is seeking to amend their Environmental Assessment Certificate (EAC) #E14-03 for the Coastal GasLink Pipeline Project (Coastal GasLink) and to add an alternate route, the proposed Morice River North Amendment route. We have attached a map of the proposed route for your information.

We are sending this email to you as you were the contact on the Working Group for the Coastal GasLink Environmental Assessment. Please let us know if you would not like to participate on the Working Group for the Amendment Application or if there is an alternate contact.

We expect to receive the Amendment Application from Coastal GasLink within the next week. We will be sharing this material with the Working Group for review at that time. During the amendment review, the Working Group will have the opportunity to participate in the technical review of the amendment application, which may include a working group meeting and discussions.

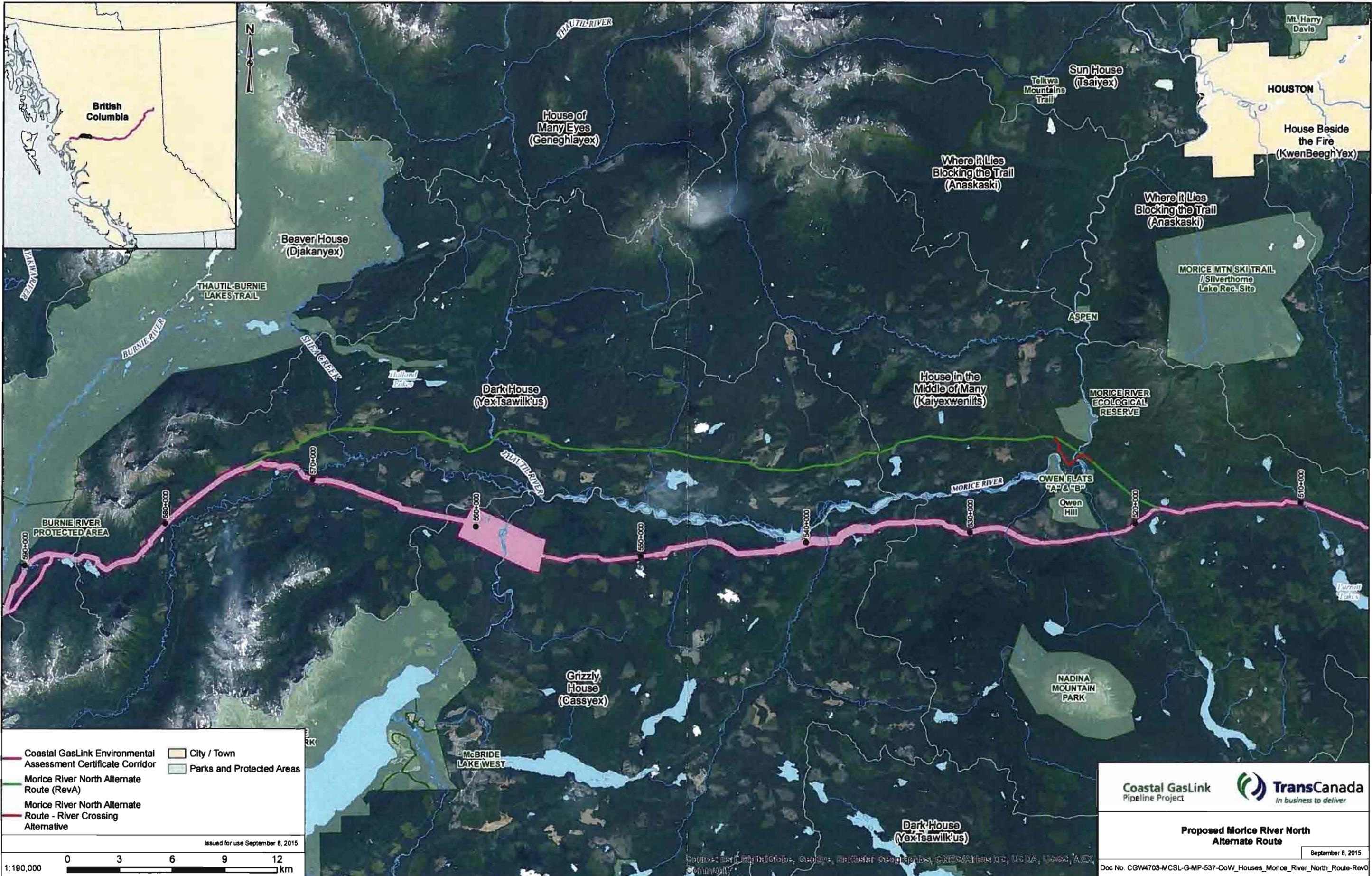
EAO will provide three weeks for the Working Group to review the Amendment Application and submit comments to EAO. EAO will be reviewing comments and Coastal GasLink's responses, as we prepare a draft Amendment Referral Package in the new year. EAO will share a draft Amendment Referral Package with the Working Group for review and will consider comments and feedback in finalizing the package.

Please let us know if you have any concerns with this proposed approach. We will be contacting you shortly with more information on the Amendment Application and on the proposed timelines.

In the meantime, if you have any questions or concerns, please don't hesitate to contact me.

Regards,

Michael Shepard
Project Assessment Manager
Environmental Assessment Office
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Office: 1-250-387-0233





nechako watershed roundtable

Nechako Watershed Roundtable Launch | October 21 & 22, 2015 | University of Northern BC, Prince George



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Acknowledgements

The Nechako Watershed Roundtable Launch events would not have been possible without the generous contributions from the Real Estate Foundation of BC, the Omineca Beetle Action Committee, the Regional Districts of Fraser-Fort George and Bulkley-Nechako, the Ministry of Forests, Lands and Natural Resource Operations, the University of Northern BC and the Fraser Basin Council.

This support is greatly appreciated!

1.0 Background on the Nechako Watershed Roundtable

British Columbians recognize water as one of our most precious natural resources¹ and healthy watersheds are critical to our long-term social, economic, environmental and cultural well-being. Yet, the Nechako Watershed – a magnificent river system in north-central BC – is facing significant challenges including impacts of the mountain pine beetle epidemic and salvage logging, climate change, and diversion of water out of the watershed to name a few. Effective stewardship of the Nechako Watershed today is critical to future generations.

In light of these challenges, there is a need to enhance awareness and collaboration to help ensure the long-term environmental health of the Nechako watershed while addressing today's needs for responsible resource development and resilient communities.

Although several organizations have been, and to continue to work to improve the health of the Nechako River, various activities could be better coordinated, limited resources could be pooled more effectively, and increased opportunities are needed for decision makers and the public to become more aware and engaged in the health of the watershed.

In 2012, a group of people undertaking various projects in the watershed came together to explore the potential to better coordinate their activities. They continued to meet informally eventually establishing themselves as the Nechako Watershed

¹ McAllister Opinion Research. (2014). 'Freshwater Insights BC 2013: A Survey of British Columbian Attitudes on Fresh Water.' <http://www.refbc.com/sites/default/files/V1.02-PUBLIC-RELEASE-BC-WATER-POLL-2013-Final-Topline-Findings.pdf>

Alliance. The intent of this informal group was to share information and knowledge, explore common interests and brainstorm on actions needed to advance watershed health.

In the spring of 2015, the Nechako Watershed Alliance decided to adopt a roundtable governance structure that included representatives of government (provincial, local and First Nations), community groups, academic and research communities and the general public. This would become the more formal Nechako Watershed Roundtable set to formally launch in October 2015.

Guided by a core leadership committee, the Nechako Watershed Roundtable intends to develop and implement a watershed strategy and to undertake and advise on water stewardship activities in the Nechako River Basin.

Representatives of the following organizations contributed to establishing the Roundtable:

- Bulkley-Nechako Regional District
- Carrier-Sekani Tribal Council
- Cheslatta Carrier Nation
- City of Prince George
- District of Vanderhoof
- Fraser Basin Council
- Fraser-Fort George Regional District
- Integrated Watershed Research Group, University of Northern BC
- Ministry of Environment
- Ministry of Forests, Lands and Natural Resource Operations
- Nechako Environment and Water Stewardship Society
- Northern Health
- Saik'uz First Nation

2.0 Overview

The Nechako Watershed Roundtable hosted their official launch events on October 21st and 22nd, 2015 at the University of Northern BC in Prince George. An evening open house and reception took place on October 21st at the UNBC Atrium and aimed to raise awareness about the Nechako Watershed Roundtable, inspire action to improve watershed health and provide a forum for networking. Honourable Judith Guichon, Lieutenant-Governor of BC was among the introductory speakers to provide attendees some thoughts related to the importance of watershed sustainability. About 60 participants attended the evening open house.

The inaugural business meeting of the Roundtable took place on October 22nd at the UNBC Bentley Centre. The meeting aimed to formally launch the Roundtable, to engage the community and broaden participation with interested groups and individuals and to explore priorities and opportunities to work together to improve the health of the Nechako watershed. About 50 participants attended the business meeting.

The discussions and participants' comments during the Roundtable Business Meeting provided useful feedback for the Terms of Reference and re-affirmed the Roundtable's general approach to date.

This report focuses on the key highlights of the Nechako Watershed Roundtable Business Meeting. It summarizes the key issues and proposed actions for further consideration by the Roundtable.

3.0 Business Meeting Highlights

The business agenda provided an overview of the Roundtable's vision and mission, the Nechako Watershed Health Indicators Report, the NWR and Core Committee Terms of Reference and the proposed Nechako Watershed Strategy. (See Appendix B).

Vision, Mission and Principles of the Nechako Watershed Roundtable

As stated in the Terms of Reference, the vision, mission and principles of the NWR are as follows:

Vision:

For the Nechako watershed to be healthy for generations to come.

Mission:

To protect and improve the health of the Nechako watershed and its communities.

Guiding Principles:

- a) Mutual Dependence – Land, water, air and all living organisms including humans are integral parts of the ecosystem. Biodiversity must be conserved.
- b) Accountability – Each of us is responsible for the social, economic and environmental consequences of our decisions and accountable for our actions.
- c) Equity – All communities and regions must have equal opportunities to provide for the social, economic and

- environmental needs of residents.
- d) Integration – Consideration of social, economic and environmental costs and benefits must be an integral part of all decision-making.
 - e) Adaptive Approaches – Plans and activities must be adaptable and able to respond to external pressures and changing social values.
 - f) Coordinated and Cooperative Efforts – Coordinated and cooperative efforts are needed among all government and non- government interests.
 - g) Open and Informed Decision-Making – Open decision-making depends on the best available information.
 - h) Exercising Caution – Caution must be exercised when shaping decisions to avoid making irreversible mistakes.
 - i) Managing Uncertainty – A lack of certainty should not prevent decisive actions for sustainability.
 - j) Recognition – There must be recognition of existing rights, agreements and obligations in all decision-making.
 - k) Aboriginal Rights and Title – We recognize that Aboriginal nations within the Nechako Basin assert Aboriginal rights and title. These rights and title, now being defined, must be acknowledged and reconciled in a just and fair manner.
 - l) Transition Takes Time – Sustainability is a journey that requires constant feedback, learning and adjustment. In the short- term, the elements of sustainability may not always be in balance.

No major points of discussion were raised by participants and the vision, mission and guiding principles were agreed to in principle. Some refinements were suggested for further consideration by the Core Committee. In particular, the principle regarding “Recognition” should not be seen as limiting opportunities for change and for improving decision-making.

State of the Nechako River Watershed

Steve Litke provided an overview of the Nechako Watershed Health Report and Online Atlas which was prepared by the Fraser Basin Council in March 2015² in partnership with members of the Nechako Watershed Alliance and other regional partners. The report and online atlas were created in order to inform actions and decision

² The Nechako Watershed Health Report can be found online at http://www.fraserbasin.bc.ca/Library/Water_BCWF/Nechako-Mar31-2015_FINAL.pdf. Data and findings from this report are also available on an online watershed atlas at <http://cmnmaps.ca/Nechako/>.

that could improve the health of the watershed. Best available data was collected and analyzed relating to five themes:

1. Water Quantity and Quality
2. Fish and Wildlife
3. Ecosystems
4. Resource Development and Use
5. Resource Conservation and Stewardship

Some key findings and major concerns highlighted in the report included:

- Water flows in the Nechako River, diversion of water from the Nechako Reservoir, and flooding and erosion related to reservoir operations.
- Warm freshwater temperatures impacting salmon migration and survival in the summer due to water diversion.
- Loss of forest cover from mountain pine beetle, salvage logging and forest fires resulting impacts on water quality, riparian areas and biodiversity.
- Endangered species such as white sturgeon and mountain caribou.
- Healthy, resilient communities.

Decision-Making by the Nechako Watershed Roundtable

All decisions made by the Roundtable will be by consensus. Should consensus not be reached, the matter will be brought to the Core Committee for future deliberation and revisited by the Roundtable at a later date.

The Roundtable sets the strategic direction on activities it wishes to pursue with the Core Committee serving as the body to advance this direction. The Core Committee membership will be comprised of 10-12 members representing the following sectors:

Category	Members
Local/Regional Government (municipalities)	3
First Nations Government	3
Not for Profits/NGOs/Civil Society (FBC and UNBC temporary)	4
Total Members	10-12 members

During the Roundtable's launch period, a Founding Core Committee will be established for a one-year term. After this initial year, the

appointment terms for the Core Committee representatives will be 1 to 2 years.

Proposed candidates for the Founding (interim) Core Committee were announced at the Business Meeting, including:

Name	Affiliation	Core Committee Category
Lara Beckett	Electoral Area C (Chilako River-Nechako) Director, Fraser-Fort George Regional District	Local Government
Tom Greenaway	Electoral Area C (Fort St. James Rural) Director, Bulkley-Nechako Regional District	Local Government
Brian Frenkel	President, North Central Local Government Association	Local Government
Christina Ciesielski	Fisheries Program Manager, Carrier-Sekani Tribal Council	First Nations Government
Mike Robertson	Senior Policy Advisor, Cheslatta Carrier Nation	First Nations Government
Chief Fred Sam	Chief of Nak'azdli First Nation	First Nations Government
Margot Parkes	Integrated Water Research Group, University of Northern BC	Not for Profits/NGOs/Civil Society
Steve Litke	Senior Manager, Watersheds and Water Resources Program, Fraser Basin Council	Not for Profits/NGOs/Civil Society
Wayne Salewski	Director, Nechako Environment and Water Stewardship Society (NEWSS)	Not for Profits/NGOs/Civil Society

Participants at the business meeting also provided the following suggestions for additional members of the Core Committee:

- *Member at Large*
 - The Member at Large would not represent a specific organization or sector
- *Youth Member*
 - This would include high school and university youth
 - A Youth Committee could also be established with the Chair as the Youth Member
- *Core Committee Elder*
 - The Elder representative would provide guidance and wisdom to the Core Committee
 - The representative could be First Nations or non-First Nations

Individuals and representatives from all sectors including industry are invited to participate and sit on the Roundtable provided that they agree and adhere to the Terms of Reference.

Towards a Strategy for the Nechako River Watershed

An early priority of the NWR is to seek input towards the development of a comprehensive strategy for the long-term health of the Nechako watershed, including priorities for early, medium and long-term action. This will engage the communities within the watershed including Prince George, Vanderhoof, Fort St. James, Fraser Lake and Burns Lake as well as First Nations communities. Representatives of non-government organizations and the private sector will also be engaged in order to garner input from a diversity of perspectives and build a sense of shared ownership for watershed health and a shared commitment to implement the strategy.

4.0 Issues and Priorities for the Nechako Watershed Roundtable (Breakout Session)

For this section of the business meeting, participants were divided into four groups and had the opportunity to provide feedback on the following questions:

1. What are some priority issues that the NWR could focus on?
2. What actions could help advance these priorities?
3. Where do you see yourself/your organization advancing these priorities?

Priority Issues

Water Allocation and Environmental Flows

Participants noted the challenges related to water allocation and environmental flows in the Nechako watershed. Concerns focused on future access to water given the impacts of a changing climate and the many competing uses of water such as agriculture, domestic drinking water, hydroelectric power generation and water necessary for fish and wildlife. The importance of the volume and timing of flows in the Nechako River was cited as an important factor in the maintenance of water temperatures, survival of species in the watershed and overall watershed health. This related to low flows in the watershed but also flooding and its impacts on communities were highlighted. Participants also noted the lack of technical interventions and planning tools to deal with these issues such as a cold water release facility to help establish more natural flows in the river or a water use plan to better coordinate the competing uses of water.

Forestry

Forestry related issues were raised including the impacts on water quantity, flow and temperatures due to the mountain pine beetle and salvage logging, biodiversity and habitat loss, declines in forest supply and impacts of sediment on fish spawning grounds. Participants also noted the impacts of forestry on view corridors and the tourism industry.

Fish

The health of Nechako White Sturgeon and salmon were of concern to participants. Low water levels, high temperatures, sedimentation, impacts to fish habitat, stream connectivity, barriers to fish passage and impacts of a changing climate were noted as major issues for these species. Other impacts included off road vehicles crossing through riparian corridors and run-off from agricultural lands. Participants stressed the need for more integrated planning and management as well as accountability mechanisms to address these challenges.

Current water management approaches

Participants stressed that many of the biophysical challenges related to the Nechako watershed are the result of the lack of integrated planning that takes into account upstream and downstream impacts of activities as well as the cumulative impacts of past and present development. Rapid resource development continues to occur without adequate planning practice and/or consultation. This demonstrated the need for some kind of integrated planning process such as a Water Use Plan or Water Sustainability Plan and a change in current management approaches that focus on water as an industrial asset rather than a public good.

Data Gaps

Many gaps in data and studies related to the health of the Nechako were identified by participants. These included:

- Integrated assessment of biophysical values (e.g. flow, sediment, etc.)
- Hydrological studies, flow balance and water availability
- Land coverage change studies
- Baseline groundwater data and observation of groundwater wells
- Mapping of private wells in the watershed
- GIS maps

In addition to these data gaps, challenges with data fragmentation demonstrate the need for a centralized hub of data and information for organizations and the general public.

Climate Change

There are many gaps in knowledge of the impacts of a changing climate in the Nechako watershed. Participants discussed the need for climate adaptation strategies to better prepare and educate communities.

Public Engagement and Education

Participants noted that more awareness of the importance of the Nechako watershed and issues impacting its health is needed among the general public. This could be driven through their engagement and increased involvement in restoration projects and through targeted media coverage. Youth engagement was also identified as a priority issue for the Roundtable.

Communication between different interests

Given the diversity of stakeholders involved in the use, management and stewardship of the Nechako watershed, there is a need for an entity to facilitate communication between them, foster collaboration and mediate conflict.

Other Issues

Other issues mentioned were:

- Aboriginal rights and title
- The health and well-being of communities
- Air quality in Prince George

NWR Actions to advance priorities

Engagement of and communication between different watershed interests

Participants saw the Nechako Watershed Roundtable playing a key facilitation and mediation role by setting a safe table for all of the key interests in the Nechako watershed. Key interests to engage include federal, provincial, local and First Nations governments, industry, academia, NGOs and civil society. The impartial role of the NWR could also help manage any conflicts between the different interests. Participants noted that the Roundtable would enable organizations to do their work individually but also provide a forum that brings different interests together to share information, best practices, stories of success and activities to foster partnerships. Participants also agreed that the Roundtable could be influential

through communication and dissemination of its research and recommendations for actions bettering watershed health. These recommendations could be communicated to groups on the ground but also decision-makers and key government representatives such as Members of the Legislative Assembly, regional directors, provincial Ministers, First Nations Chiefs and Councils, etc. It was suggested that informing these representatives that the Nechako Watershed Roundtable has launched should be an early priority action.

Data Gaps and Studies

A gap analysis of data and information related to the Nechako watershed was identified as a key action for the Roundtable. Some examples and suggestions for data and studies included:

- Sediment and impact on fish and water levels
- Climate adaptation and mitigation strategies
- Watershed health assessment reports
- Groundwater mapping
- Environmental flow and thresholds: how much water does the river need?
- Homes in flood plain: why were they there?
- Implications of dredging Tahtsa Narrows
- Stream connectivity map

Participants saw the NWR as a clearing house for data and information and a place where this information could be centralized and accessible. This would require coordination among data collectors and managers and a mechanism to transfer data. UNBC is currently creating a Water Portal that could serve as this centralized information hub.

Collaboration with UNBC faculty and students was also seen a key action to address data gaps. Faculty could suggest thesis and project topics to students that would directly address data and information needs identified by the Nechako Watershed Roundtable. This information would then create the baseline for further assessments of watershed health and the formulation of recommendations.

Watershed Planning Tools

To help better inform decision-making related to the Nechako watershed, participants discussed the role of the NWR in creating watershed planning tools. These included examples such as target

objectives and guidelines, watershed assessments, a watershed strategy and a water use or water sustainability plan.

Public Engagement and Education

Keeping the momentum and excitement about the Nechako Watershed Roundtable was discussed as an important next step for the NWR. Several recommendations on how to best engage the public were put forward. Public open houses / community information sessions were suggested as an important forum to disseminate information and work well in communities like Vanderhoof. To engage youth, integration of stewardship activities within school curricula is already underway in some communities. Continued partnerships with the school districts across the watershed would help this work continue and roll out in other communities. Social media, online webinars and other online mechanisms were suggested as ways to engage the public and keep them informed. Getting people out into their streams was also noted as an important way to build connections to the watershed.

Environmental Flows

To address the issue of environmental flows, participants suggested several actions. The costs and benefits of the status quo should be analyzed as well as the costs and benefits of alternative future scenarios. These would assess the costs/benefits of inaction, current damage to the environment, the impact of flooding and of dredging the Tahtsa Narrows. Further exploration of the proposed regulations of the Water Sustainability Act may also have implications for environmental flows in the Nechako watershed. It was also suggested that a process should begin to reopen the 1997 and 1998 agreements that relate to flow.

Funding

Funding was noted as a major challenge to undertaking any watershed related work. The NWR could be a source where people could get information on where to secure funding to do various projects and initiatives aimed at advancing watershed health.

Commitments to advancing priorities

Commitment	Name	Organization/Affiliation
Partner with Cumulative Impacts Research Consortium (CIRC) to plan symposium in 2015	Margot Parkes	Integrated Water Research Group, UNBC
Serve on Core Committee (communication, engagement, travel for presentations, archive of data for portal) and engage with BC and Rio Tinto Alcan	Mike Robertson	Cheslatta Carrier Nation
Local government level action – lobbying	Art Kaehn	Fraser-Fort George Regional District
Getting people/communities involved through the NCLGA network, First Nation involvement, lobbying	Brian Frenkel	North Central Local Government Association (NCLGA)
Education, community engagement, involvement, etc. Canadian water network student involvement, youth activities	Ken Young	School District 91
Bringing in aboriginal youth, sturgeon awareness	Christina Ciesielski	Carrier-Sekani Tribal Council
Participation, education (how	Lianne Olson	Rio Tinto Alcan

operations work) ideas to mitigate. RTA wants involvement and needs an invitation to the table.		
Serve on the Technical Advisory Committee. Data and information sharing and management.	Omineca region FLNRO team	Ministry of Forests, Lands and Natural Resource Operations (FLNRO)
Look at revisiting the planning process for projects	Chris Buse	Cumulative Impact Research Consortium (CIRC)
Look into funding and present findings to the Roundtable	Nadine Frenkel	Constituency Assistant to MLA John Rustad
Any projects that need technical analysis, UNBC can provide those services.	Hossein Kazemian	UNBC

Conclusion and Next Steps

The inaugural Nechako Watershed Roundtable Business Meeting was successful in engaging a broad range of participants and eliciting feedback on the Roundtable's Terms of Reference and future priorities and actions. Many helpful questions, comments and suggestions were brought forward by presenters and participants creating a rich foundation of information and insights to begin the Roundtable's work. Core Committee appointments were also brought forward filling all vacancies. These events mark an exciting step forward for the NWR!

The key next steps are to confirm appointments to the Core Committee, convene the first Core Committee meeting, finalize the Terms of Reference and continue the process to develop a strategy for a healthy Nechako watershed. This will involve a Technical Advisory Committee as well as a series of community meetings throughout the region.

Appendix A: Public Open House Agenda

NECHAKO WATERSHED ROUNDTABLE LAUNCH PUBLIC OPEN HOUSE

Public Open House
Wednesday, October 21st, 2015
6:00pm – 9:00pm with registration at 5:30pm
 UNBC Atrium, Administration Building - University of Northern BC Campus

Objectives:

- To raise awareness about the Nechako Watershed Roundtable.
- To inspire action to improve the health of the Nechako River watershed and its communities
- To facilitate opportunities for networking with the Nechako Watershed Roundtable members.

AGENDA

- 5:30 pm On-Site Registration, Refreshments and Networking**
- 6:00 pm Welcome Remarks**
- A. Terry Robert, Fraser Basin Council and Margot Parkes, University of Northern BC (Event Emcees)
 - B. First Nations Welcome - Chief Terry Teegee, Carrier Sekani Tribal Council and Edie Frederick, Lheidli T'enneh
 - C. Honourable Judith Guichon, Lieutenant Governor of British Columbia
 - D. Khas't'an Drummers performance
 - E. President Daniel Weeks, University of Northern BC
 - F. Lara Beckett, Fraser Fort-George Regional District
 - G. Bill Miller, Bulkley-Nechako Regional District
- 6:45 pm Who are we? The Story of the Nechako Watershed Roundtable**
- A. The Nechako Watershed Council and history of collaborative work in the Nechako watershed
 - Joan Chess, Fraser Basin Council
 - B. Collaboration in Action: The Nechako Watershed Alliance to the Nechako Watershed Roundtable
 - Theresa Fresco, Fraser Basin Council
 - C. Presentation for the NWR Story
 - Christina Ciesielski, Carrier-Sekani Tribal Council
 - Barry Booth, University of Northern BC
 - Cory Williamson, Nechako White Sturgeon Recovery Initiative
 - Kevin Moutray, District of Vanderhoof
 - Chelton van Geloven, Ministry of Forests, Lands and Natural Resource Operations

7:30 pm Where do we go from here? Opportunities in the Nechako watershed

- A. First Nations and watershed governance in the Cowichan
 - Tim Kulchyski, Cowichan Watershed Board

- B. Restoration in the Nechako Watershed: NEWSS' work and the NWR
 - Wayne Salewski, Nechako Environment and Water Stewardship Society (NEWSS)

- C. Research and Community Connections
 - Ellen Peticrew, Integrated Water Research Group, University of Northern BC

- D. Next Steps for the Nechako Watershed Roundtable
 - Steve Litke, Fraser Basin Council

8:05pm – 9pm Networking and Refreshments



Appendix B: Nechako Watershed Roundtable Business Meeting Agenda

NECHAKO WATERSHED ROUNDTABLE LAUNCH BUSINESS MEETING

Nechako Watershed Roundtable Meeting
Thursday, October 22nd, 2015
9:00am-4:00pm with registration at 8:30am
Bentley Centre - University of Northern BC Campus

Objectives:

- To formally launch the Nechako Watershed Roundtable
- To engage the community and broaden participation on the Nechako Watershed Roundtable with interested groups and individuals.
- To explore priorities and opportunities to work together to improve the health of the Nechako River watershed.

AGENDA

- 8:30 am** **On-Site Registration, Refreshments and Networking**
- 9:00 am** **Welcome Remarks**
A. Steve Litke, Fraser Basin Council (Event Emcee)
B. First Nations Welcome
C. Mayor Lyn Hall, City of Prince George
D. Stephen Dery, Integrated Water Research Group, University of Northern BC
E. Brian Frenkel, North Central Local Government Association
- 9:30 am** **Who's in the Room and Why are we Here?**
- 10:15am** **Business Agenda**
A. Vision, Mission and Principles of the Nechako Watershed Roundtable
 - Q & A with meeting participants
B. State of the Nechako River Watershed
C. Decision-Making by the Nechako Watershed Roundtable
 - Highlights from Terms of Reference
 - Introduction of transitional Core Committee members
 - Discussion about inclusion and observer status of the industry representatives
 - Amendments and adoption of the Terms of Reference
D. Towards a Strategy for the Nechako River Watershed
- 12:15pm** **Lunch and Networking**
- 1:00pm** **Issues and Priorities for the Nechako Watershed Roundtable: Breakout Session**
 - What are some priorities that the NWR could focus on?
 - How could they advance on these priorities?

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3:00pm **Facilitators back in plenary**
• Next Steps for the NWR

4:00pm **Adjourn**

Appendix C: Participant List (October 22nd)

Name	Organization / Affiliation
Art Kaehn	Fraser-Fort George Regional District
Barry Booth	Integrated Water Research Group, UNBC
Brian Frenkel	North Central Local Government Association
Chelton van Geloven	Ministry of Forests, Lands and Natural Resource Operations
Chief Fred Sam	Nak'azdli First Nation
Chief Terry Teegee	Carrier-Sekani Tribal Council
Chris Buse	Cumulative Impacts Research Consortium, UNBC
Cory Williamson	Nechako White Sturgeon Recovery Initiative / Freshwater Fisheries Society of BC
David Loewen	Northern Health – Aboriginal Health
Dennis Wood	Nechako Retreat
Diana Tescon	Fraser Basin Council
Edie Frederick	Lhedli T'enneh First Nation
Ethan McLean	UNBC
Gina Layte Liston	City of Prince George
Henry Klassen	Former Chair of the Nechako Watershed Council
Ian Picketts	UNBC
Jeremy Greenfield	BC Timber Sales TPG
Jianbing Li	UNBC
John DeGagne	Ministry of Forests, Lands and Natural Resource Operations
Jon Erickson	Canfor
Jun Yin	Ministry of Forests, Lands and Natural Resource Operations
June Wood	Nechako Retreat
Kariann Aarup	Rio Tinto Alcan
Kate Hewitt	UNBC
Keith Prakke	Vanderhoof resident

Ken Young	School District 91
Lianne Olson	Rio Tinto Alcan
Lori Borth	Ministry of Forests, Lands and Natural Resource Operations
Margot Parkes	Integrated Water Research Group, UNBC
Mayor Lyn Hall	City of Prince George
Mike Robertson	Cheslatta Carrier Nation
Nadine Frenkel	Constituency Assistant to John Rustad
Natasha Cvenkel	UNBC
Natasha Overduin	POLIS Project on Ecological Governance
Norm Billodeau	Ministry of Forests, Lands and Natural Resource Operations
Phil Owens	Integrated Water Research Group, UNBC
Sandra Allison	Northern Health
Sarah Bale	UNBC
Sharon Bennett	
Sharon Hurd	Chilako River Group
Sharon Tower	Omineca Beetle Action Committee
Stephen Dery	Integrated Water Research Group, UNBC
Steve Korpi	Fraser Basin Council Committee Member
Steve Litke	Fraser Basin Council
Terry Robert	Fraser Basin Council
Theresa Fresco	Fraser Basin Council
Todd Doherty	MP for Cariboo-Prince George
Tom Greenaway	Bulkley-Nechako Regional District
Wayne Salewski	Nechako Environment and Water Stewardship Society (NEWSS)

Geraldine Craven

From: Selina Robinson <selina.robinson.mla@leg.bc.ca>
Sent: November-26-15 11:06 AM
To: inquiries
Subject: Selina's update from Victoria

Dear Mayor/Councillor/Director,

Another legislative session has drawn to a close, and as Opposition Spokesperson for Local Government I would like to share with you what has gone on at the Legislature, and how it impacts local governments in British Columbia.

Many communities faced a trying fire season last summer. I had the opportunity to acknowledge the hardwork of local government elected officials in dealing with this challenge in the Legislature. You can see the 2-minute statement, Local Governments Rise to the Occasion, [here](#).

The government introduced legislation to 'fix' the Auditor General for Local Government legislation. Just a quick recap: The first AGLG, Basia Ruta, cost BC taxpayers \$5.2 million dollars over two years and produced just two reports. The government said all was well. A whistleblower said all was not well, and produced a private report commissioned by the Minister that demonstrated the office was in disarray. No wonder local governments were frustrated by the incompetence and confusion of the role and the office of the AGLG.

After many questions in the legislature about what was going on in this office Ms. Ruta was eventually fired. Ms. Ruta then sued the government for wrongful dismissal. The government settled for an undisclosed amount this summer and has since hired a replacement AGLG.

This debacle led the government to address some of their concerns by altering the legislation this fall that gave this office its powers. Some of the key changes include:

- eliminating the requirement that the auditor general for local government be an auditor,
- increasing the number of members of the audit council so that these two members would have some local government experience,
- reducing the independence of the office

You can read some of what the media had to say about these changes [here](#).

The second piece of legislation that was introduced in the Legislature this session is related to local election expense limits. Debate will not occur until the spring session, slated to begin mid-February 2016. In the meantime, government is holding additional consultation with stakeholders until Nov. 27, and I invite you to have a look at the legislation and share any thoughts or concerns you might have. For more information on submitting feedback, please visit

<http://www.cscd.gov.bc.ca/LocalGovtElectionReform/>. *Note: We apologize for the short notice – technical difficulties prevented us from sending this message to you on the intended, earlier date.*

I would like to note that in collaboration with my caucus colleagues, we asked the Committee on Local Elections Expense Limits to consider asking the Legislature to expand our scope to include contribution limits as well. We were outnumbered, and as a result there is nothing in this bill related to contribution limits.

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My colleague MLA Mike Farnworth, Opposition Spokesperson for Justice, and I have been closely monitoring the latest offloading of costs related to DNA analysis onto municipalities from the Federal and Provincial governments. We recognize the financial challenges this latest offload presents to local governments and we will continue to advocate for a renegotiation of this arrangement. Learn more [here](#).

I look forward to seeing you at the various area association meetings coming up this spring. I look forward to listening to your resolution debates and hearing your thoughts on how your provincial government can work with you to strengthen your communities.

In the meantime, don't hesitate to keep me posted as issues arise in your communities that affect local government. I can be reached at Selina.robinson.mla@leg.bc.ca or at my constituency office, 604.933.2001.

Until next time,

Selina Robinson
MLA Coquitlam-Maillardville
Opposition Spokesperson for Local Government, Sport and Seniors

If you would no longer like to receive emails from me regarding local government, please [click here](#)



CAB Sharing Table Meeting – September 23, 2015

Hyatt Regency Hotel – Vancouver

Welcome – Donny van Dyk**Round Table Introductions:**

Tom Cheng

Dwight Davidson

Jeff Mohr

Neil Shewchuk

Bill Eynon

Rob Newell

Bev New

Wayne Salewski

NGP Team:

Catherine Pennington

Donny van Dyk

Sam Munckhof-Swain

Donna Dueck

Lisa Clement

Communication – Sam Munckhof –Swain

Two types of Communication:

Internal – Northern Gateway communicating to the Community Advisory Board Members & Community Advisory Board Members communicating with Northern Gateway.

External – Communication between Northern Gateway and the external public and the Community Advisory Board members and the general public.

It will be important for each of the CAB Sharing Table members to bring back information to the members of their regional CAB.

Northern Gateway Update – Catherine Pennington

- There have been many changes within Northern Gateway over the last year including changes to our funding due to the current oil and gas industry struggles.
- Leading up to the JRP hearings, Northern Gateway has been very visible in the communities and in main stream media.

- The Community Communications Representative program has allowed us a different opportunity to communicate with communities.
- Northern Gateway may seem quiet on the external front but we continue to engage with communities on a more grassroots level including: dialogue circles and right of way tours across both BC and Alberta.
- We currently have 28 Aboriginal Equity Partners which is of great importance to our project.
- The funding partners are very committed to the Northern Gateway Project and to the CAB process.

Comments:

- Northern Gateway needs to ensure that the compensation and legacy is shared among all the Right of Way Communities. We need help from the larger companies to help identify to the government that the small communities are valuable.

Terms of Reference & Operational Guidelines Discussion

NG Planning team has heard from CAB members that this document is too long and not necessarily relevant at this time. The Operational Guidelines are repetitive of Terms of Reference, CAB members felt they are not required and the information could be combined to one document referred to at the Terms of Reference.

Comments:

- CAB members need the ToR to be in simple terms and to define what the expectation of the CAB members are.
- The intent of the original document was to create some continuity but it is very out of date.
- The Terms of Reference should be reflective of the current mandate and respectful of the past
- It should include details on the expectations of the Sharing Table including how long a member will sit on the sharing table.
- Our mandate should be clean and simple. The Community Advisory Board process is an opportunity for an open line of communication between Northern Gateway and the communities along the Right of Way.

Communication – there should be both internal and external communication from the CAB members to their communities and back to Northern Gateway.

Possible communication ideas for external communications:

- The sharing table should be looking at a strategy to get the information out. Sharing it with the communities around us.
- NG could Host presentations in communities to local service groups and bring a few CAB members.
- When there are local events along the right of way, show up and be involved. Include the local CAB members in events. Example: host a community BBQ (NG would purchase a BBQ) assisted by CAB members and when the BBQ is over donated the BBQ to a local service organization.

Information & Education –The CAB Sharing table agrees that the CABs should be providing information to the communities. This information should be provided by NG and supported by the CABs.

Participation – Challenge ideas and not people, listen generously, stay focused, holding one conversation at a time.

Community Benefits and Interest – Explore minimizing impacts and maximizing benefits, ensure that benefits are realized at the local level.

Legal Update – Joe Sebestyen

Aboriginal vs Industry

- **Consultation** – is the responsibility of the federal and provincial crown. They often delegate consultation to industry. First Nations have an obligation to participate in the process; they cannot frustrate the process by refusing to engage. If an Aboriginal group isn't happy with the consultation, they can challenge it judicially. The courts will look at the consultation process to determine if the consultation was meaningful and if there was a willingness to change. The courts may instruct the company to go back and do more consultation.
- **Aboriginal Right** – Aboriginal Community has the right to use the land
- **Aboriginal Title** – gives ownership of the land - in order to obtain ownership you have to be able to prove that your ancestors lived and used the land exclusively 150 years ago (prior to European contact)
- **Reserves** - lands that the government allows the First Nations to use exclusively but they do not own the land.
- **Unseeded Territory** - land that was never given up to the government by an Aboriginal community.

An aboriginal group can start the title process at any time, including during or after a project is built. This is a long process and can take many years.

Federal Court Legal Challenges

The Federal Court review is set to start on October 1, 2015 and will last 6 days. A ruling isn't expected until early in 2016.

The two complaints that have been raised are:

1. Northern Gateway didn't do adequate consultation
2. There wasn't enough evidence presented at the JRP process to support the decision made by the panel.

If the court determines that more consultation is necessary, they will send the organization back to discuss specific items that they don't believe have been consulted on enough.

Comments:

- The government has indicated it will be providing Metis people the same consultation rights, what will that do for NG?

Catherine response:

We have always engaged Metis people in our consultation; it is something we are very proud of.

Introductions Leadership Panel:

Joe Sebestyen

Stephen Kelly

Catherine Pennington

President Bruce Dumont

Questions/Comments:

Northern Gateway has always had a great ally in the province of AB. How do you manage the current government or do you have any influence?

- We need to get through the federal election and see what happens after that. There are a lot of factors at play including Keystone XL, line 9, Alberta Clipper. Northern Gateway is committed to work with the new Alberta government and shares their interests in strong environmental protection and inclusion of Aboriginal communities

The Premier of BC has a love affair with LNG but we are unsure of where she stands on all other issues.

- People are happy to know that the Premier has policies and expectations for what industrial development can offer.

What does an equity partner mean to Metis Nation BC when it comes to this project?

- It was taken to 35 chartered communities in 7 regions when MNBC first got involved. They were invited to the table to discuss this project and we received full support from 22 of the 29 present. We see this project as very beneficial for our people. Northern Gateway is setting the standards for best practice for Aboriginal consultation. They are the first company to recognize Metis rights (section 35). There has already been considerable funding put towards training for our people. The Metis people are waiting for these opportunities to come to fruition.

Can you elaborate on the Stewardship program?

- About 2 years ago, the AEP members (26 at the time) thought they needed to be able to make recommendations. There are currently 4 stewards. We have developed a strategy and it was well received by Northern Gateway. We meet with management; we meet with the funding partners. The AEP members are all owners of the pipeline, it is important for us to work together. It is a very powerful partnership that will continue to evolve into an even greater program. We recognize it is very important because it creates a space to do things better.

There is a lot of talk in Kitimat and the area about David Black's refinery. Is Enbridge averse to supporting a refinery?

- Northern Gateway is agnostic when it comes to refineries. Enbridge is a transportation company so if it moves product to the refinery or it moves to a ship our job is to move the products.

Community involvement, will it be expanded next year?

- We are always looking for ways that we can engage with community. We will be looking to continue the conversation. (Gateway in your Community)

Suggested CAB Agenda Items	
Terms of Reference & Operational Guidelines	NGP Organizational Changes (Org chart) Part of update
Economics presentation from Donny	Wildlife studies & Protection (part of the update)
Sharing Table Presentation	Kalamazoo Cleanup – presentation perhaps a lunch presentation
Socio Economics Outcomes of the last breakout sessions	Communication
Election – outcomes	
If we do breakout sessions it should be on different topics	
Question and Answer with an expert (Steven Joe Bruce?)	
Leak detection methods & technology	
Mitigation & Emergency Response push back to another meeting. Learn more about what the government is doing about emerg. Response.	

Action Item	Person Responsible	Due by
Review the ToR and the OG and update.	Donny, Sam, Lisa Catherine, Donna	Early October so they have time to respond prior to the next CAB Meeting
Look at seeing Steve at the CAB meetings.		
Ensure there is an elder to start the meeting.	Catherine	
Have more time for meetings so it isn't so rushed.		
NG needs to ensure that the CAB members are more up to date on what is happening with the project.	CAB Planning Team	Ongoing
Communications discussion – bulletin	CAB Planning Team	

**NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
Executive Meeting Summary
November 13th & 14th, 2015**

The NCLGA's 2016 Call for Resolutions are now open, as is the Call for 2017 Convention Bids. All local government politicians will be emailed the newly updated booklets on December 1st. If you would like a copy before then, visit our website (www.nclga.ca) to access the documents online.

The 2016 Convention in Dawson Creek is on track as well. All sessions have been confirmed & a schedule will be available shortly. This year will feature no concurrent sessions as per the feedback forms. Also, all First Nations in the NCLGA area will be invited to attend the convention with non-delegate passes.

Received presentations from the following organizations:

- Fraser Basin Council, Terry Robert
 - Discussed organization as a whole, how working together could be beneficial, possible MOU to be investigated
- Omineca Beetle Action Coalition/Northern Development
 - Received update as per our MOU. Discussed current operations & other regional 'BACs'
- Northern Health, Dr. Sandra Allison (Chief Medical Officer)
 - Discussion regarding how we can work together to gain key statistics for our region, relayed to us the findings of recent First Nations Health Authority report.
- Spinal Cord Injury BC, Nancy Harris
 - Explained their newest endeavor: list of accessible, outdoor tourist spots in Northern BC. They also asked communities to reconsider the initiatives set forth by Measuring Up the North in 2007-09 and reevaluate how their communities are doing based on the previously-set goals.

Received invitations to:

- Ministry of Transportation and Infrastructure's Highway 16 event in Smithers (Nov 24th)
- NEBC Resource Municipalities Coalition's Upstream Update Forum Series (Nov 25th) in Ft St John

NCLGA is hosting the 'Natural Resource Permitting Project' launch (information session) with FLNRO on Nov 25th in Prince George

NCLGA's 'Human Trafficking' & 'Rape Culture in Canada' resolutions were endorsed at UBCM, and will be forwarded to FCM

Working together with the RDIFFG representatives, discussion around the issue of foreign ownership of ALR lands was continued. Branching off from the Reckitt Benckiser topic in summer 2015, issues regarding economy, food security, etc were also brought up. A letter will be written and regional districts, industry, and related organizations will be approached as signatories. A resolution will also be put forth to the NCLGA's 2016 Convention.

Renewed call to revisit enrollment capacities at smaller regional post-secondary campuses. A minimum enrollment of 16 is too high, said many representatives. Regardless of enrollment numbers, we need skilled workers, and Northerners trained in the North stay in the North.

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Geraldine Craven

From: Susan Mulkey, BCCFA Extension and Communications Manager
<smulkey=bccfa.ca@mail132.atl121.mcsv.net> on behalf of Susan Mulkey, BCCFA Extension and Communications Manager <smulkey@bccfa.ca>
Sent: November-20-15 9:08 AM
To: inquiries
Subject: BCCFA Newsletter - November 2015

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NOV 19 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Circulate widely

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November 2015 Newsletter



Burns Lake Com For
L to R Jim McCormack-President of the Board of Directors, Ron Zayac – Vice President, Kerry Martin, Manager



Chief Louie Paddle Company

James Rakochoy, Land and Resource Manager, Mike Robertson, Senior Policy Advisor and Susan Mulkey with Cheslatta produced hand-crafted canoe paddles, wood products and custom laser engraving

Welcome to our two new members

The community forest network is growing! The Chinook Community Forest is the largest in the province and the only one to have a partnership between six First Nations - Burns Lake Band, Lake Babine Nation, Cheslatta Carrier Nation, Wet'suwet'en First Nation, Skin Tye Nation and Nee Tahi Buhn First Nation and two local governments - Village of Burns Lake and the Regional District of Bulkley-Nechako (Area B & E). Their application has been approved and they are waiting for approval of their FSP. Our other new member is the Town of Gibsons, located on the Sunshine Coast, and they are seeking an invitation for a community forest.

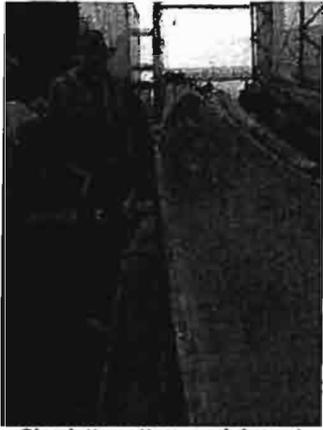
2015 Indicators Survey - Thanks for your participation

26 surveys have been received from CFAs that have been operating for a minimum of a full fiscal year, with a few more promised. 8 other members have also completed the members section of the survey. This is over two times the sample size of the 2014 Survey. Nicely done everyone! Preliminary results will be available in December, with the final report released in the new year.

How can UBC Forestry help my community forest? [read more](#)

Summer Student Program Deadline is December 4th

Expressions of Interest are now invited for four undergraduate



Cheslatta cottonwood dugout canoe



Francois Lake



K1M

Cheslatta Community Forest Manager James Rackochy rides the ferry across Francois Lake with a load.

internships to be placed at two community forests in the summer of 2016. Funding has been confirmed for 3 years which will allow for a longer notice of the opportunity to participate in the program. Meanwhile the deadline for this year is December 4th so that communities will have a broader selection of students to choose from. BCCFA members interested in participating in the program are asked to provide a proposal to Tony Loring Co-op Coordinator at UBC Faculty of Forestry. [read more](#)

2016 BCCFA Conference and AGM - May 26-28 Mark the Dates

The Cowichan Lake Community Forest Cooperative and Susan have been working to line up accommodation and venue details along with other logistics for the 2016 conference. The official conference host will be the Qaly?it Community Forest, a new partnership between the Cooperative and the Pacheedaht First Nation. The conference dates have been confirmed for May 26-28. A gold level sponsorship donation (\$5000) has already been received by the BCCFA Victoria office from the Cooperative. The donation will ensure funds to secure guest speakers. Online registration will be available in March. **Local accommodations are in short supply so Book your accommodation NOW!** [Accommodation Guide](#)

Reports and Meeting Minutes - available to members only

2015 Draft BCCFA AGM Minutes

October Executive Director's Report

November Executive Director's Report

September BCCFA Board Minutes

September Joint Working Group Minutes

October Joint Working Group - no October meeting. Face-to-face meeting Nov.24-25 in Kamloops

Mountain Biking Trails and Community Forests

Hans Granander from Bella Coola asked for some resources on the development of mountain biking on the Bella Coola Community Forest. BCCFA staff compiled a list of resources that includes information from all over BC. If your community forest has developed policy or if you have access to additional resources please contact Susan. [read more](#)

Small Employer Occupational Health and Safety (OHS) Training Course - A Testimonial

Read this testimonial about why even seasoned forest industry workers should take this course. [read more](#)

National Forestry Survey - Please Participate when contacted!

The survey is being conducted by the Universities of Saskatchewan, Manitoba, and Alberta, looking at participation and decision-making in



Robin Hood Health News

We are sad to report that Robin has been diagnosed with throat and esophageal cancer. He is currently in the Kelowna hospital waiting for a surgery to place a stent in his throat so that he can take in food.

Following the surgery, he will be transferred to Vancouver where he will have tests to assess the extent of the cancer and appropriate treatment. He is bored and has his phone and computer if you feel inclined to reach out.

forest advisory committees, community forest boards, and model forests. [read more](#)

Other News

October Update from Minister Thomson [read more](#)

The Competitiveness and Innovation Branch of the Ministry of Forests, Lands and Natural Resource Operations has published the Major Primary Timber Processing Facilities in British Columbia Report for 2014. [read more](#) The List of Mills Appendix is available as an Excel spreadsheet [read more](#)

The Final Wood Waste 2 Rural Heat NEWS

Unable to find further funding, the WW2RH project has come to a close. The website will stay up for a limited time. Thank you David Dubois for your leadership on this issue and for your enthusiasm and vast knowledge. [read more](#)

Western Silvicultural Contractors' Association

2016 Annual Conference & Tradeshow

Wednesday, February 3 to Friday, February 6, 2016

Coast Capri Hotel, Kelowna [read more](#)

WSCA Rumour Mill RoundUpdate

October 30, 2015 [read more](#)

November 13, 2015 [read more](#)

International Model Forest

River Mira Basin Model Forest, Croatia develops Sustainable Truffle Strategy [read more](#)

Restoring the landscape to improve livelihoods in the Chorotega Model Forest, Costa Rica [read more](#)

The Working Forest Newspaper

The national publication is planning to focus the next issue of their newspaper on success stories related to forest education. Do you have a good story to tell? [read more](#)

2015

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You are receiving this email because you have expressed interest in the work of the BCCFA

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Geraldine Craven

From: Mark Blendheim <Blendheim.Mark@smallbusinessbc.ca>
Sent: November-27-15 7:06 PM
To: inquiries
Subject: Regional District of Bulkley-Nechako: Smithers Business Nominated for Small Business BC Awards
Attachments: Press Release - 13th Annual Small Business BC Awards - Smithers Nominati....pdf; BC-Shareable[1].jpg; Nomination and voting shareable.png

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Hi Regional District of Bulkley-Nechako,

I hope you're well. I wanted to send you a message to let you know that a business in your community has been nominated in this year's Small Business BC Awards. I have attached the press release with more info.

Are you able to share the news with your community through an article or a social post congratulating them?

If you do a story on the business, I'd be happy to connect you with the owner, as well as a member of Small Business BC staff for quotes. Please let me know.

Also, it would be great to have more companies nominated from Smithers, and the surrounding area. Would you be able to post info about it in your news section or RT/share a tweet like this <http://twitter.com/SmallBusinessBC/status/661988596656685056> to help spread the word?

This would be a huge help in raising awareness.

I look forward to hearing from you.

Kind regards,

MARK BLENDHEIM
 COMMUNICATIONS MANAGER
 Suite 54 – 601 West Cordova St. Vancouver, BC V6B 1G1
 Tel: 604 775 5607 | Toll-free: 1 800 667 2272 | Fax: 604 775 5520
 Email: blendheim.mark@smallbusinessbc.ca
 Website: www.smallbusinessbc.ca



To get the latest information relevant to YOUR business, join the [Small Business BC Community](#).

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SMALL BUSINESS BC AWARDS

Your passion. Our awards.
NOMINATE & VOTE TODAY!
 October 1 - November 30
 ▶ sbbcawards.ca

Did you know that over 1 million people are employed by small businesses in BC?

PRESS RELEASE

**LOCAL BUSINESS IN SMITHERS NOMINATED FOR
13th ANNUAL SMALL BUSINESS BC AWARDS**

November 27, 2015 – British Columbia: Small Business BC, the province's premier resource centre for entrepreneurs, opened nominations and voting for the 13th Annual Small Business BC Awards on October 1, 2015. Carters Jewellers Ltd in Smithers has been nominated for Best Community Impact.

The Small Business BC Awards are the most visible awards program in BC for small business owners and entrepreneurs. A key part of the awards' mission is to celebrate the contributions new and existing businesses registered in BC, with fewer than 50 employees, make to their local communities and the global economy.

"Small Business BC takes great pride in celebrating entrepreneurs and helping them to become more successful. While individually small, these businesses have a big reputation across Canada and around the world," says George Hunter, CEO at Small Business BC. "I am delighted to see Smithers' vibrant business community entering the Small Business BC Awards to be recognized for their achievements both locally and globally."

The Best Community Impact Award, sponsored by Vancity, goes to the company that's truly making a difference in their community. This business has taken positive action to invest in their community and sees social responsibility as an integral part of the business' success.

Recipients of Small Business BC Awards will be recognized with the Premier's Prize in the amount of \$1,500 cash. The winners will also be offered a one-year all-access pass to Small Business BC education resources and experts, and one-on-one business mentorship opportunities with notable advisors from award sponsors.

The contest is open for nominations and voting until November 30, 2015. The public is invited to nominate their favourite small businesses for a Small Business BC Award. Nominated business owners will be tasked with gaining as many votes as possible through social media, word of mouth, e-mail or any other means possible.

The businesses with the highest number of votes in each award category will be announced as the Top 10 on December 11, 2015. These nominees will submit a detailed application that judges will use to determine the Top 5 finalists from each award category, announced on January 29, 2016. The Top 5 finalists will then be invited to present a 10-minute Dragons' Den-style pitch to the judges to prove themselves as one of BC's best.

The winners of each category will be announced at the Small Business BC Awards Ceremony on February 25, 2016 at the Pan Pacific Vancouver Hotel.

More details on the Small Business BC Awards can be found at www.sbbcawards.ca.

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Other Quotes

"Small businesses are the backbone of communities across BC. The Premier's People's Choice Award is an opportunity to recognize and celebrate a small business that goes the extra mile for its neighbours." – Premier Christy Clark.

"IBC is proud to once again be a part of the Small Business BC Awards. Small businesses are the economic drivers of our province and these awards recognize the hard-working and resourceful entrepreneurs in BC. On behalf of IBC, I wish all the skilled nominees good luck in this year's competition." – Bill Adams, Vice-President, Western and Pacific, IBC

Quick Facts

- Over 3,500 entrepreneurs have participated in the Small Business Awards since its inception
- There is a new award category for Best Apprentice Training sponsored by Industry Training Authority
- The Province of British Columbia and Premier Clark support for the Small Business BC Awards through the Premier's People's Choice Award, and the Premier's Prize of \$1,500 cash given to each winner.
- The contest is free to enter to all new and existing small businesses in BC.

Media Contact:

Mark Blendheim
Communications Manager, Small Business BC
Direct: 604-775-5607
blendheim.mark@smallbusinessbc.ca

About Small Business BC

Small Business BC provides entrepreneurs with the information and guidance necessary to build a solid foundation for their business. Through a wide range of products, services, education and resources there's a piece that fits

with every business. No matter what stage or what skill level, when an entrepreneur finds themselves asking "How do I...?" Small Business BC is the one to call.

About Insurance Bureau of Canada

Insurance Bureau of Canada (IBC) is pleased to celebrate 50 years as a valuable resource for insurance information. Since 1964, IBC has been working with governments across Canada to make our communities safer, championing issues that directly affect Canadians and the property and casualty (P&C) insurance industry. IBC is the national industry association representing Canada's private home, car and business insurers. Its member companies represent 90% of the P&C insurance market in Canada. The private P&C insurance industry employs over 118,600 Canadians, pays more than \$7 billion in taxes and levies to the federal, provincial and municipal governments, and has a total premium base of \$48 billion.

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Policy Update: Community Paramedicine Initiative

Nov 18, 2015

In April of this year, the BC Emergency Health Services (BCEHS) launched the province's first Community Paramedicine Initiative, a program that will help provide patients with better access to health care in rural and remote communities by expanding the role of qualified paramedics. This article provides a look at how this program is operating in BC.

A 2014 UBCM Resolution (B 130) called on the BC government and BCEHS to research the Community Paramedicine Model of health care for use in all of rural and remote BC communities. The resolution also requested that ambulance paramedics be employed full time to deliver this service.

BCEHS is working closely with the Ministry of Health, the province's Health Authorities, the Ambulance Paramedics of British Columbia (Local 873), the First Nations Health Authority, UBCM and others to implement the initiative, which will see 80 new full-time equivalent (FTE) community paramedics over the next four years.

The initiative was initiated in three "prototype" communities in Northern Health: Chetwynd, Fort St. James and Hazelton, followed in August by the Interior Health communities of Creston and Princeton. BCEHS is expected to announce the remaining prototype communities (from Island Health) later this month. All of the prototype communities were identified by BCEHS and the relevant Health Authority based on a combination of community need and the availability of resources to ensure a successful start.

During this first exploratory stage, paramedic unit chiefs familiar with the communities are working with local health care providers to help define the scope of services required and participate in the development a service plan. One of those paramedic unit chiefs is Ms. Patti Thompson, who is based in Hazelton and brings 28 years of experience as a paramedic to her position.

Over the past few months, Ms. Thompson has been spending her time on community outreach and building awareness of community paramedicine in Hazelton, New Hazelton, Smithers and the most of the eight neighbouring First Nations communities. She's met with doctors and nurses, participated in hospital rounds, discussed safety issues with local RCMP, spoken with municipal officials, made presentations to municipal councils and others, visited a number of First Nations' health centres in the area, participated in the Hazelton Kidney Walk, and set up CPR classes for health care providers.

"Community paramedics need to have a solid understanding of the demographics in the communities we serve," Thompson explains. "The time I've been spending talking to people about the program, and helping them understand our approach in the communities we serve, is so important. Every conversation gives us positive, productive information to help move this project forward."

The paramedic unit chiefs serving the prototype communities are not yet seeing patients in their homes: that will come in 2016 when the program rolls out to additional rural and remote communities, the community paramedics are hired and trained, and the necessary regulatory changes are in place.

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Patients, referred by their family physician or other health care provider, will primarily be those living with chronic diseases such as congestive heart failure, chronic obstructive pulmonary disease and diabetes. Regular visits from a community paramedic can help these patients live longer in their own home, reduce their reliance on medically unnecessary 911 calls, and help ensure they stay connected with their doctor.

Thompson emphasized the need for paramedics to collaborate with other health care professionals, community leaders, first responder agencies, and everyone else providing care to the more vulnerable members of our community. "The job may not appeal to all paramedics, but it's ideal for those who want to be able to build relationships and serve in their local communities."

She also notes that a key objective of the initiative is to help stabilize paramedic staffing in rural and remote communities. "Smaller communities tend to have fewer paramedics on staff, primarily because of the lower call volumes," she explains. "With community paramedicine, BCEHS will be able to offer new full and regular part-time positions to qualified paramedics. The part-time paramedics will be able to sign up for additional shifts in pre-hospital emergency response. That means better service for the community and more stable employment for the paramedic."

Communities selected for the provincial rollout of the Community Paramedicine Initiative are expected to be announced in early 2016.

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Board-Receive



National Long-Form Census Reinstated

Nov 18, 2015

The federal government has announced the reinstatement of the mandatory long-form census. Innovation, Science and Economic Development Minister Navdeep Bains made the announcement the day after the Liberal Party of Canada took office.

The national census, which is conducted every five years, provides a detailed snapshot of Canadian society. Local governments rely on census data for long-term program and service planning.

In 2010 the Government of Canada replaced the long-form census with a voluntary "National Household Survey", which had a response rate of less than 70 per cent and was widely criticized for the gaps in the data it provided. Local governments in BC endorsed a resolution calling for the return of the long-form census at the 2011 UBCM Convention.

The 61-question long-form census will be reinstated in time for the 2016 census.

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Respectful Leadership Focus at 2016 LGLA Forum

Nov 18, 2015

One of the keynote speakers at the 2016 Local Government Leadership Forum is Dr. Gordon McIntosh. In this article, Dr. McIntosh anticipates some of the themes he will explore during his session on respectful leadership:

In a comfortable condition, most of us can be whatever social style we wish. This usually means employing 'appropriate' conduct valued by others for the situation. In local and regional government settings, we can adapt our personal behaviour to achieve decision-making, public support and interpersonal relation success.

However, in conflictual situations we may revert to our instinctive leadership style. When we cannot achieve personal aims, this can result in behaviours that inhibit organizational processes. A by-product of this repetitive approach is an erosion of relations and trust among and between elected officials (and staff), as well as public confidence.

While efforts may be taken to improve governmental process and governance effectiveness, it is incumbent on individuals to demonstrate respectful leadership. An effective civic leader – even in times of conflict – understands the 'double-edged sword' they wield. Their behavioural choice can inhibit or contribute to the situation and ultimately the organizational culture of confrontation or collaboration.

The fundamental premise of respectful leadership is the powerful advocacy of interests and influencing of processes without harming others. Understanding personal impact is essential to avoid bringing out the worst in other people. Likewise, it is important to know the triggers that cause inhibitor behaviours with negative consequences for personal, group and organizational effectiveness.

Now more than ever before, amidst increasing demands, complex challenges and limited resources, civic officials need to practice civility. Codes of conduct, shared values and process protocols can be developed, but these all lack effect without 'contributing' individual behaviours. At the end of the day – it is up to each individual to take some responsibility for the respectful leadership choices that they make.

Dr. Gordon McIntosh has 37 years of experience as an executive, consultant and educator and provides governance, strategic and leadership consultancy and training services to local governments and municipal associations throughout Canada and overseas. Dr. McIntosh will deliver the plenary session 'CIVILITAS: Respectful Leadership - Your Personality Impact on Others' at the 2016 LGLA Leadership Forum, to be held Feb 3-5 at the Radisson Hotel in Richmond. Register online or visit the 2016 LGLA Forum event page for the full agenda and event announcements.

Please contact Errin Morrison, Local Government Leadership Academy Program Manager, with any questions.

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DNA Analysis Costs Shifting to Local Government

Nov 16, 2015

Local governments in British Columbia have begun to receive invoices for DNA analysis services. This new charge to local governments follows on an agreement between the Province of BC and Government of Canada with regard to Biological Casework (DNA) analysis. Information on this agreement was referenced in an update on the National RCMP Contract Management Committee that was distributed to local governments in June 2015.

Background

The invoices for DNA services are being delivered by the Organized Crime Agency of British Columbia.

DNA analysis services are not funded through the RCMP contract, but are provided instead through a separate agreement between the federal and provincial orders of government that expired in 2014. Since 1999, the federal government funded the cost of the DNA service, with a contribution from the provincial government, despite much of the laboratory work originating from local police agencies. As of 2004, provinces and territories contributed a fixed amount of \$3.8 million annually for DNA analysis, with the federal government paying the remaining cost. BC's share of the \$3.8 million has worked out to about \$1.3 million annually.

In 2013, the federal government advised the Province that either a new agreement based on actual costs would be reached, or DNA services would be reduced and eventually withdrawn completely. Dianne Watts, Co-Chair of the LGCMC and Mayor of Surrey at the time, subsequently wrote to Public Safety Minister Steven Blaney expressing local government concern about the federal position and the need for financial certainty in relation to policing costs. The possibility of reduced or withdrawn services was further emphasized by the fact that due to the specialized nature of DNA analysis, there is currently no alternative for having this work done which could immediately absorb the volume of service required by police agencies or whose results could be uploaded directly to the National DNA Databank. In British Columbia, all police agencies, including municipal police departments, primarily use the services of the RCMP DNA lab, with some support of accredited private laboratories.

A new agreement was reached between the federal and provincial governments in early 2015 that ensures continuity of service. It calls for 54% of the actual costs of DNA analysis to be charged to the provinces and territories. The federal government has agreed to pay 46%. The amount paid by each province or territory will be based on their proportionate share of DNA analysis requests originating from their respective jurisdictions. These changes are to be phased in over 3 years, in the following way:

- In BC, the provincial government agreed to pay the full cost apportioned to the Province and municipalities for 2014/15 (April 1, 2014 – March 31, 2015). This ended up being \$2.5 million (up from \$1.3 million in 2013/14).
- In 2015/16, the provincial government agreed to make a base contribution of \$1.3 million, plus pay 75% of the remaining cost (representing the period April 1, 2015 to December 31, 2015). After paying \$1.3 million, the remaining 2015/16 costs for BC were \$2.3 million. The Province paid \$1.7 million (75%), leaving \$567,000 (25%) to

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be split among local governments. Last week, local governments began to receive invoices for their portion of the remaining \$567,000.

- In 2016/17, the phase in period will be complete, as the Province will continue to pay its \$1.36 million base contribution, and the remaining cost will be split between local governments and the Province based on usage. The cost of DNA service to be split by usage is estimated at \$3.5M for 2016/17 and is set to rise further to actual costs after the phase in period. Starting in 2017/18, the charges will be based on the two-year average actual costs of the lab and the two-year average usage; the new charge will be set every two years. As per the table below, RCMP laboratory budgets are expected to increase with inflation over time to the extent that further efficiencies cannot be found. The federal cost share of 46% will remain in place.
- An analysis of the 2016/17 DNA analysis services billing projections for local governments is available on the UBCM website.

Fiscal Year	Cost to BC	BC Base Contribution	BC One-Time Contribution (for 3Q's, ending Dec. 31, 2015)	Remaining Balance to be Billed to Other Police Agencies
2014/15	\$2,542,817.69	\$2,542,817.69	N/A	\$0
2015/16	\$3,632,596.71	\$1,366,336.00	\$1,699,695.53	\$566,565.18
2016/17	\$4,904,005.55	\$1,366,336.00	N/A	\$3,537,669.55
2017/18	\$5,602,608.00*	\$1,366,336.00	N/A	\$4,236,272.00
2018/19	\$5,602,608.00	\$1,366,336.00	N/A	\$4,236,272.00
2019/20	\$5,770,686.24	\$1,366,336.00	N/A	\$4,404,350.24

***Projection for future years (parameters / assumptions)**

National Lab Cost	\$28,820,000
BC Share of Lab Usage	36%
Cost to BC Before Federal Contribution	\$10,375,200
Federal Contribution	\$4,772,592 (per MOU)
Cost to Prov. BC (Collected by OCABC)	\$5,602,608

Next Steps

UBCM will continue its advocacy through the Local Government Contract Management Committee (LGCMC), which will hold its next meeting in December 2015. UBCM will continue to advocate for a policing framework that provides efficient and cost-effective services to local governments, and will use the next LGCMC meeting to discuss this particular issue in greater detail with representatives from the Province and RCMP. As part of its involvement with the National Contract Management Committee, UBCM will continue to monitor this issue on behalf of its membership.

If you have any questions or concerns, please contact Bhar Sihota, UBCM Policy Analyst, at (604) 270-8226 x114.

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Board - Receive

Geraldine Craven

From: Cam McAlpine, Bioenergy 2016
<cam=bioenergyconference.org@mail152.atl101.mcdlv.net> on behalf of Cam
McAlpine, Bioenergy 2016 <cam@bioenergyconference.org>
Sent: November-25-15 1:59 PM
To: inquiries
Subject: Registration is now open for Bioenergy 2016!

International Bioenergy Conference & Exhibition 2016

[View this email in your browser](#)



15 - 17 JUNE 2016
PRINCE GEORGE, BRITISH COLUMBIA, CANADA

REGISTRATION NOW OPEN



Dear Tom,

Registration is now open for the [7th International Bioenergy Conference & Exhibition](#).

[Take Advantage of Early Bird Pricing and Save \\$100](#)

This year's theme is [Partnerships for Innovation: Driving Success in Bioenergy](#). There will be many opportunities to learn about the industry in British Columbia, as well as the latest global trends in fibre supply, sustainability, products, technology, policies and other drivers of the future bioeconomy.

We've got three days of informative sessions and networking opportunities lined up for you. [Register now](#) and join us at Canada's largest bioenergy expo.

Book Your Booth Early to Secure the Best Location

The International Bioenergy Conference and Exhibition in Prince George is known as the place to make deals and generate high value leads. Our exhibitors are industry leaders in manufacturing, technology, production, distribution and support services. And this year they come together under one roof with direct and immediate access to an audience of decision-makers from the forestry and bioenergy sectors.

Our all-in-one format means a larger and more diverse expo. All meals and networking events take place on the trade show floor, putting exhibitors at the centre of the action from morning til night. **Book now** to reserve your spot.

We look forward to welcoming you to Prince George next year!

Best regards,
Cam McAlpine, Event Manager

Join us in Prince George, BC for the 7th International Bioenergy Conference and Exhibition – Canada's largest and longest-running biomass event.

June 15-17, 2016 Prince George, British Columbia, Canada

As the biomass industry continues to evolve, so does Canada's largest bioenergy conference. In 2016, we will be taking a look at the transformation of the industry as it combines legacy sectors such as pellets and CHP with new technologies and innovative thinking to create new product pathways and integrated systems that lead the way to a sustainable low carbon future.

What you'll find at Bioenergy 2016:

- An international lineup of presenters and bioenergy experts
- The largest biomass trade show in Canada
- An international partnerships forum and dedicated business-to-business meeting opportunities
- Pre-conference and post-conference industry tours
- The best social and business networking opportunities in the industry



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Geraldine Craven

From: Cam McAlpine, Bioenergy 2016
<cam=bioenergyconference.org@mail152.atl101.mcdlv.net> on behalf of Cam
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Sent: November-25-15 1:59 PM
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Board-Receive

Geraldine Craven

From: National Aboriginal Energy and Power Association
<magdalena=naepa.ca@mail95.suw17.mcsv.net> on behalf of National Aboriginal
Energy and Power Association <magdalena@naepa.ca>
Sent: November-24-15 11:09 AM
To: inquiries
Subject: NAEPA Power Breakfast Tuesday, December 15, 2015 Honourable John Rustad

NAEPA Power Breakfast ~ Tuesday, December 15, 2015

Speaker: Honourable John Rustad
Date: Tuesday, December 15, 2015
Time: 7:00am - 8:30am
Location: Terminal City Club
837 West Hastings Street
Vancouver, BC
Dress Code: Business Casual
Ticket Price: Individual \$55/Table of 8 \$443.50 (tax included)

300



National Aboriginal
Energy and Power Association



2015/2016

POWER BREAKFAST SERIES

Learning From One Another

Tuesday, December 15, 2015

Please join us to hear the Honourable John Rustad

John Rustad was re-elected to represent the riding of Nechako Lakes on May 14, 2013, and was appointed Minister of Aboriginal Relations and Reconciliation on June 7, 2013.

He was first elected in 2005 and has served as Parliamentary Secretary for Forestry to the Minister of Forests, Lands and Natural Resource Operations. He has also served as a member of the Environment and Land Use Committee, the Legislative Review Committee, Treasury Board, the Select Standing Committee on Education, the Select Standing Committee on Public Accounts and the Select Standing Committee on Health.

7:00 am - 8:30 am
Terminal City Club
837 West Hastings Street
Vancouver, BC

Tickets:

Individual \$55.00
(\$52.55 + \$2.45 GST)

Table of Eight \$443.50
(\$423.55 + \$19.95 GST)

Registration required by

**Wednesday
December 9, 2015**

Dress Business Casual



Upcoming Power Breakfast Dates

Tuesday, February 23, 2016 - Ian Anderson, President, Kinder Morgan Canada

Tuesday, April 26, 2016 - Chief Shane Gottfriedson

Click on the registration link below or visit www.naepa.ca for more information

No tickets available at the door; no refunds issued after December 9, 2015

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[Click here to register](#) for the December 15th Power Breakfast featuring the Honourable John Rustad.

Registration information for the next two breakfasts in the Power Series will be available soon!

Our mailing address is:

Suite 408-688 West Hastings Street, Vancouver, BC V6B 1P1

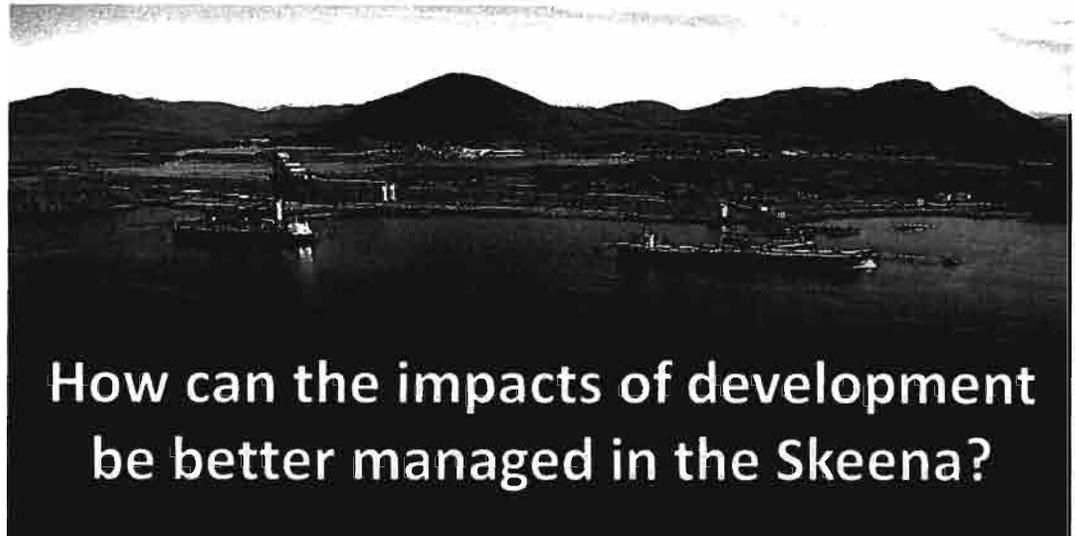
Contact: Magdalena Kelly ~ magdalena@naepa.ca

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How can the impacts of development be better managed in the Skeena?

Photo credit: Mike Ambach

Cumulative effects are the combined effects of past, present and future human activities.

On December 10th, come join us for an evening of learning to find out more about this highly relevant topic in the Skeena. Our keynote speakers will explain cumulative effects, and the challenges and solutions for better resource management both in the Skeena and in Canada, more broadly.

Dr. Kevin Hanna is the Director of the new UBC centre for Environmental Assessment (EA) Research. Dr. Hanna's research focuses on integrated approaches to natural resource management, EA, and cumulative effects assessment. Kevin will present his perspectives on environmental assessment in Canada moving forward.

Peter Nagati is a professional forester who joined the Office of the Auditor-General of British Columbia four years ago as a director of performance audit. Peter will present on the key findings of the Auditor-General's report "Managing the Cumulative Effects of Natural Resource Development in B.C.," and identify recommendations for better cumulative effects management.

Since all human activities impact the natural environment to some extent, these impacts "added up" can potentially compromise our ecosystems, our economies and our communities.

TIME & LOCATION
 December 10th, 6:00-9:00pm
 Orea Room, North Coast
 Meeting & Convention Centre
 240 1st Avenue West
 Prince Rupert, B.C. V8J 1A8
 Finger food and cash bar will be available.

The B.C. Auditor General's office recently found that cumulative effects have not been adequately addressed in recent natural resource use decisions in northwest B.C. Understanding cumulative effects can help us make informed decisions to better manage our resources.

To register, please email INFO@WWFCANADA.ORG or call 604-678-5152 ext. 6507



**Tradex Centre in Abbotsford, B.C. (1190 Cornell St.) January 28th -
29th 2016**

The 2016 Agricultural & Municipal Biogas Forum: Closing the Loop provides the best venue for learning how to take advantage of organic material to contribute towards job and wealth creation, energy self-sufficiency, and environmental sustainability.

**Sponsored
by**

**Thursday afternoon
January 28th**

Sessions

Agricultural Biogas
Nutrient Management
Special Early Registration
\$20
for farmers
(after Jan 12th registration
is \$ 40)*



Photo's courtesy of the Canadian Biogas Association

Friday January 29th

Sessions

Municipal Guide to Biogas
CNG as a Stepping Stone to
RNG
Biogas to RNG Upgrading

Registration: **\$65** (after Jan
11th:**\$95**)

**Diamond
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Growing Forward 2 
A federal-provincial-territorial initiative



Canada

Gold Sponsor

** farmer ID card required*

The 2016 Biogas Forum is designed for farmers, municipalities, food processors, facility and fleet managers, waste haulers, project developers, consultants, and other organic waste management professionals to learn about biogas and renewable natural gas (RNG), its benefits, how it fits with

agricultural and municipal operations, and outcomes and lessons learned from biogas systems across Canada, the US and Sweden.



The 2016 Agricultural & Municipal Biogas Forum: Closing the Loop, organized by the B.C. Agriculture Council and Canadian Biogas Association, covers all bases for biogas and RNG, including:

- The basics about biogas, nutrient management and RNG;
- How biogas and RNG fit with your operation;
- The benefits and opportunities of biogas and RNG;
- Biogas and RNG research; and
- Outcomes and lessons learned from biogas and RNG projects across Canada, the US and Sweden.

[Click Here for Full Agenda](#) [Click Here to Register](#)

Sponsorship Opportunities

Conference organizers are now inviting sponsors to choose from the many options please [click here](#). Please direct all sponsorship inquiries to Matt Dickson matt@hallbarconsulting.com or (604) 753-7189



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2016 Agricultural & Municipal Biogas Forum: Closing the Loop
Tradex Centre in Abbotsford, B.C. (1190 Cornell St.) January 28th - 29th 2016

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Regional District of Bulkley-Nechako

Action List - October, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2015-7-3 Committee of the Whole Meeting October 8, 2015	2016 RDBN Business Forum	The RDBN hosting of the 2017 Business Forum; and , further that the opportunity to host a future Business Forum be provided to the municipalities of the RDBN.	Corrine/Gail	On Going	
RDC.2015-9-3 Rural Directors Committee October 22, 2015	Parks & Recreation	Defer Discussion Item "Parks & Recreation" to November 19, 2015	Cheryl/Gail	Meeting to be scheduled in January, 2016	
2015-12-4 Board Meeting October 22, 2015	Mail Ballot Voting	Staff to draft a cost analysis report in regard to mail ballot voting in the Regional District of Bulkley-Nechako and; further that the report be brought forward at a future RDBN Board meeting.	Cheryl/Gail	In Progress	
2015-12-5 Board Meeting October 22, 2015	Lakes District Family Enhancement Society Letter of Support	Write a letter of support expressing the RDBN's support of the hub model of service delivery and the philosophies of the Lakes District Family Enhancement Society.	Cheryl/Gail	Completed	October 26, 2015
2015-12-6 Board Meeting October 22, 2015	Lake Babine Nation - Northern Development Application - Northwest RAC	Provide notification of the RDBN Board of Directors support of the application to Northern Development Initiative Trust - Northwest Regional Advisory Committee from Lake Babine Nation for a \$250,000 grant towards Phase Two of a biomass heating project.	Corrine/Gail	Completed	November 9, 2015
2015-12-9 Board Meeting October 22, 2015	Smithers Rural Fire Protection and Recreation and Culture Agreement Renewal	Staff to enter into the Smithers Rural Fire Projection and Recreation and Culture Agreement which will expire on December 31, 2015	Deb JM/Gail	In Progress	

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Regional District of Bulkley-Nechako

Action List - October, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-12-26 Board Meeting October 22, 2015	Coastal GasLink Pipeline Project	Send the letter attached to the October 19, 2015 staff report regarding the Coastal GasLink Pipeline Project as the RDBN's comments on the Traffic Control Management Plan, Timber Salvage Strategy, and Access Control Management Plan.	Jason L/Gail	Completed	October 26, 2015
2015-12-27 Board Meeting October 22, 2015	Notification/Invitation to Consult on the Coastal GasLink Pipeline Project	Staff to send a new referral response letter with the same content as the referral response letter dated July 21, 2014; and further, that the letter be amended to include "the Regional Board's request for the information is to be able to consider support for the pipeline projects."	Jason L/Gail	Completed	October 26, 2015
2015-12-28 Board Meeting October 22, 2015	Pipeline Media Release	Staff to distribute the media release dated Monday, October 26, 2015 titled "Regional District of Bulkley-Nechako Efforts to Mitigate LNG Pipeline Impacts; and further, that the said document also be provided to the municipalities within the RDBN.	Jason L/Gail	Completed	October 26, 2015
Board Meeting October 22, 2015	Delegation Thank You Letter	Write a thank you letter to Anne Guarasci, FASD Training Lead, College of New Caledonia, Lakes District Campus.	Cheryl/Gail	Completed	November 27, 2015
Committee of the Whole Meeting October 8, 2015	Delegation Thank You Letter	Write a letter to Tracy Calogheros, Liberal Party Candidate, Cariboo-Prince George.	Cheryl/Gail	Completed	October 30, 2015

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Regional District of Bulkley-Nechako

Action List - November, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2015-8-6 Committee of the Whole Meeting November 5, 2015	First Nations Health Authority/B.C. MoTi - Transportation Symposium Invitation - Smithers, B.C. Tuesday Nov 24, 2015	Register Directors Fisher and Newell to attend the First Nations Health Authority and B.C. Ministry of Transportation and Infrastructure Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015	Ger/Gail	Completed	November 17, 2015
F.C.2015-8-5 Forestry Committee Meeting November 5, 2015	RDBN Write a Letter to FP Innovations	Write a letter to FP Innovations requesting further information regarding the analysis completed by FP Innovations in regard to a tandem-drive 9-axle B-train and a tri-drive 9-axle B-train.	Gail	In Progress	
RDC.2015-10-3 Rural Dir. Comm. Meeting November 5, 2015	Fraser Basin Council - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural), "D" (Fraser lake Rural) and "F" (Vanderhoof Rural)	Write a letter and contribute \$1,666.67 grant in aid monies from each of Electoral Areas "C" (Fort St. James Rural), "D" (Fraser Lake Rural) and "F" (Vanderhoof) Rural to the Fraser Basin Council for the Nechako Watershed Roundtable Watershed Strategy and Launch.	Cheryl/Hans/Gail	Completed	November 23, 2015
RDC.2015-10-4 Rural Dir. Comm. Meeting November 5, 2015	School District No. 91 - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$1,500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to School District No. 91 for a class trip to Haida Gwaii.	Cheryl/Gail	Completed	November 23, 2015

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Regional District of Bulkley-Nechako

Action List - November, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2015-10-5 Rural Dir. Comm. Meeting November 5, 2015	Fort St. James Secondary School Boys Soccer Team Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to Fort St. James Secondary School Soccer Team for costs associated with Provincial Championships in Kamloops, B.C.	Cheryl/Gail	Completed	November 23, 2015
RDC.2015-10-6 Rural Dir. Comm. Meeting November 5, 2015	Southside Economic Development Association- Request for Grant in Aid-Electoral Area "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$500 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to the Southside Economic Development Association for its annual Halloween Party.	Cheryl/Gail	Completed	November 23, 2015
RDC.2015-10-5 Rural Dir. Comm. Meeting November 5, 2015	Request for Grant in Aid-Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$275 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for the purchase of a dump truck load of firewood for the Burns Lake Legion's Silent Auction.	Cheryl/Gail	Completed	November 20, 2015
2015-13-5 Board Meeting November 19, 2015	Fort St. James Seniors Helping Seniors Transportation Service Establishment - Alternative Approval Process	That the alternative approval process be used to determine approval of the electors for "Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015. The Elector Response Form be mailed to residents within the said service establishment area. Further, that the deadline for receiving elector responses for Bylaw No. 1750 be Friday, January 15, 2016.	Cheryl/Hans/Gail	In Progress	

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Regional District of Bulkley-Nechako

Action List - November, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-13-6 Board Meeting November 19, 2015	St. Luke's on the Lake Society- Request for Grant in Aid-Electoral Area "E" (Francois/Ootsa	Write a letter and contribute \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to the St. Luke's on the Lake Society toward a restoration project for a new foundation and roof.	Cheryl/Hans/Gail	Completed	November 23, 2015
2015-13-7 Board Meeting November 19, 2015	Vanderhoof Children's Theatre Society - Request for Grant in Aid - Electoral Area "F" (Vanderhoof Rural)	Write a letter and contribute \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to the Vanderhoof Children's Theatre Society for costs associated with its Peter Pan Production in Prince George, B.C.	Cheryl/Hans/Gail	Completed	November 23, 2015
2015-13-8 Board Meeting November 19, 2015	Round Lake Rural Fire Protection Area Service Agreement with the Village of Telkwa	Staff enter into the agreement with the Village of Telkwa for Round Lake fire protection service.	Debjm/Gail	In Progress	
2015-13-9 Board Meeting November 19, 2015	Southside Volunteer Fire Department Society Revised Agreement	Staff enter into the agreement with the Southside Volunteer Fire Department Society.	Debjm/Gail	In Progress	
2015-13-10 Board Meeting November 19, 2015	Fort Fraser Volunteer Fire Department Society Revised Agreement	Staff enter into the agreement with the Fort Fraser Volunteer Fire Department Society.	Debjm/Gail	In Progress	

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Regional District of Bulkley-Nechako

Action List - November, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-13-11 Board Meeting November 19, 2015	Baker Airport Runway Rehabilitation Project - Northern Development Application-North West RAC	Provide notification to Northern Development regarding the RDBN's support of the Lakes District Airport Society's application to the Northern Development Initiative Trust - Economic Diversification Infrastructure in the amount of \$250 000.	Corrine/Gail	Completed	December 1, 2015
2015-13-12 Board Meeting November 19, 2015	Rose Lake Community Club - Northern Development Application - North West RAC	Provide notification to Northern Development regarding the RDBN's support of the Rose Lake Community Club's application to the Northern Development Initiative Trust - Community Halls and Recreation Facilities Program in the amount of \$15 000.	Corrine/Gail	Completed	December 1, 2015
2015-13-13 Board Meeting November 19, 2015	Decker Lake Recreation Commission - Northern Development Application - North West RAC	Provide notification to Northern Development regarding the RDBN's support of the Decker Lake Recreation Commission's application to the Northern Development Initiative Trust - Community Halls and Recreation Facilities Program in the amount of \$11,181.	Corrine/Gail	Completed	December 1, 2015
2015-13-14 Board Meeting November 19, 2015	Glenwood Hall Revitalization Project - Northern Development Application - North West RAC	Provide notification to Northern Development regarding the RDBN's support of the Glenwood Hall Revitalization Project's application to the Northern Development Initiative Trust - Community Halls and Recreation Facilities Program in the amount of \$16,578.	Corrine/Gail	Completed	December 1, 2015

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Regional District of Bulkley-Nechako

Action List - November, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-13-15 Board Meeting November 19, 2015	Grassy Plains Community Hall Association - Northern Development Application - North West RAC	Provide notification to Northern Development regarding the RDBN's support of the Grassy Plains Community Hall Association's application to the Northern Development Initiative Trust - Fabulous Festivals and Events in the amount of \$2,500.	Corrine/Gail	Completed	December 1, 2015

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Regional District of Bulkley-Nechako

Action List - November, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2015-13-16 Board Meeting November 19, 2015	Lakes Economic Development Service - Village of Burns Lake Application for the Wet'suwet'en First Nations China Trade Mission	Provide notification and contribute \$3,803 of Lakes Economic Development Service funds to the Village of Burns Lake for the Wet'suwet'en First Nations China Trade Mission.	Corrine/Hans/Gail	Completed	December 1, 2015
2015-13-18 Board Meeting November 19, 2015	Chinook Community Forest Start-up Costs	Use up to \$25,000 in electoral area grant in aid funds from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for Chinook Community Forest Start-up Costs.	Hans/Gail	In Progress	
2015-13-19 Board Meeting November 19, 2015	Chinook Comfor Limited Articles of Incorporation	Be it resolved that should the Inspector of Municipalities approve the Articles of Incorporation for the proposed Chinook Comfor Limited, the Board of the Regional District of Bulkley-Nechako approves for execution by its authorized signatories the Chinook Comfor Limited Articles of Incorporation for registration with the Registrar of Companies in accordance with the <i>Business Corporation Act (BC)</i> .	Hans/Gail	In Progress	
2015-13-48 Board Meeting November 19, 2015	Federal Gas Tax Funds - Electoral Area "F" (Vanderhoof Rural) Nechako Valley Sporting Association	Provide \$3,355.80 of project contingency to the Nechako Valley Sporting Association's Ski Trail Lightning Project.	Kristi/Hans/Gail	Completed	November 30, 2015

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ACTION ITEMS IN PROGRESS

Updated: December 1, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS
2015-9-7 Board Meeting July 23, 2015	Emergency Resources Agreement (Mutual Aid)	Topley Volunteer Fire Department to enter into the Emergency Resources Agreement	DebJM/Gail	In Progress
2015-9-10 Board Meeting July 23, 2015	Region Wide Cardboard Ban-Workshop Summary	1. Proceed with the implementation of a region wide cardboard ban beginning July 1, 2016. 2. Further, that the Regional District of Bulkley-Nechako Board of Directors adopt the following guiding principles associated with the cardboard ban: a. The ban will apply equally to all residents, businesses, municipalities, industries, and institutions including educational facilities and hospitals. No cardboard is to be landfilled. b. The RDBN will work to ensure that, at minimum, drop-off cardboard recycling opportunities are available for residential customers. c. For institutional, commercial, and industrial (ICI) customers, the RDBN will not provide recycling services. It will be the responsibility of ICI sector customers to arrange for cardboard recycling services directly with local collectors and recycling service providers.	Janine/Gail	In Progress
2015-9-18 Board Meeting July 23, 2015	Socio-Economic Effects Management Plan (SEEMP)	Direct that staff: That the memo regarding the Socio-Economic Effect Management Plan (SEEMP) for the Prince Rupert Gas Transmission project be formulated into a public announcement/press release regarding the perceived impacts, and what the Regional District of Bulkley-Nechkao requires to mitigate the impacts, and what responses the Regional District requires	Jason L/Gail	Completed
2015-9-21 Board Meeting July 23, 2015	Planning Service to Municipalities	Direct Staff to: Work with the Village of Burns Lake to develop a work plan for the municipal OCP reviews, and a contract for the planning services to be provided to the Village of Burns Lake	Jason L/Gail	On Going
Board Meeting August 20, 2015	RDBN Forums Re: Sectors	Further discussion will take place at a future Committee of the Whole meeting in regard to RDBN Forums Re: Sectors	Cheryl/Gail	On Going

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ACTION ITEMS IN PROGRESS

Updated: December 1, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS
C.W.2015-6-4 Committee of the Whole Meeting September 3, 2015	Re-Use Shed Closure and Salvaging Ban	Further, that the Committee of the Whole recommended that the Regional District of Bulkley-Nechako Board of Directors authorize staff to proceed with the public meetings as outlined.	Janine/Gail	Completed October 26, 2015 Report being prepared for Board consideration Dec 10, 2015 Waste Management Committee Mtg
RDC.2015-7-3 Rural Directors Committee Meeting September 3, 2015	Federal Gas Tax Community Works Fund Repayment Potential	Write a letter to non-profit societies that have been granted Federal Gas Tax community Works funds and request that an annual report be sent once a year to the RDBN that includes a copy of the society's annual report, and further, that they be provided an opportunity to provide a written update.	Kristi/Hans/Gail	Completed
2015-11-7 Board Meeting September 17, 2015	Topley Rural Fire Protection Service Establishment and Topley Road Rescue and Medical First Responders Service Establishment Referenda - November 7, 2015	That the Regional District of Bulkley-Nechako Board of Directors schedule a referendum to take place on Saturday, November 7, 2015 regarding "Topley Rural Fire Protection Service Establishment Bylaw No. 1743, 2015," "Topley Rural Fire Protection Loan Authorization Bylaw No. 1744, 2015," and "Topley Road Rescue and Medical First Responders Service Establishment Bylaw No. 1745, 2015." Further, that Cheryl Anderson be appointed Chief Election Officer and Geraldine Craven be appointed Deputy Chief Election Officer.	Cheryl/Gail	Referenda conducted November 7, 2015/Bylaws for Adoption on November 19, 2015 Board Agenda
2015-11-15 Board Meeting September 17, 2015	Derelict Buildings on Crown Land	Staff work with local fire departments to identify the potential for burning of the buildings, and report back to the Regional District Board with a draft budget for the clean-up of the properties, further, that the Regional Board bring forward the issue of derelict buildings on Crown Land to John Rustad, MLA Nechako Lakes and Doug Donaldson, MLA Stikine	Jason L/Gail	On Going to be brought forward in January, 2016
2015-11-17 Board Meeting September 17, 2015	Derelict Buildings on Crown Land	Write a letter to the Ministry of Forests, Lands and Natural Resource Operations seeking compensation for costs of derelict buildings on Crown Land and bring forward the Regional Boards concerns in regard to the hazards and liability associated in not cleaning up the properties.	Jason L/Gail	On Going to be brought forward in January, 2016

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ACTION ITEMS IN PROGRESS

Updated: December 1, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS
2015-11-8 Board Meeting September 17, 2015	Federal Gas Tax Funds	Electoral Area "B" (Burns Lake Rural) - Rose Lake Community Hall - up to \$13,300	Kristi/Hans/Gail	In Progress
2015-11-28 Board Meeting September 17, 2015	Federal Gas Tax Funds	Electoral Area "D" (Fraser Lake Rural) District of Vanderhoof -District of Vanderhoof to build the Vanderhoof Pool complex - up to \$200,000	Kristi/Hans/Gail	In Progress
2015-11-29 Board Meeting September 17, 2015	Federal Gas Tax Funds	Electoral Area "F" (Vanderhoof Rural) District of Vanderhoof -District of Vanderhoof to build the Vanderhoof Pool complex - up to \$500,400	Kristi/Hans/Gail	In Progress
2015-11-17 Board Meeting September 17, 2015	Derelict Buildings on Crown Land	Write a letter to the Ministry of Forests, Lands and Natural Resource Operations seeking compensation for costs of derelict buildings on Crown Land and bring forward the Regional Boards concerns in regard to the hazards and liability associated in not cleaning up the properties.	Jason L/Gail	In Progress
2015-11-31 Board Meeting September 17, 2015	Nechako Water Use Plan	Staff to continue work on a Nechako Watershed Plan.	Gail	Continued dialogue with the District of Vanderhoof
Committee of the Whole September 17, 2015	Delegation Thank You Letter	Write a thank you letter to Nathan Cullen, MP Skeena Bulkley.	Cheryl/Gail	Completed Oct 30/15
Committee of the Whole September 17, 2015	Delegation Thank You Letter	Write a thank you letter to Brad Layton, Liberal Candidate - Skeena Bulkley.	Cheryl/Gail	Completed Oct 30/15

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Sort order: Control account, vendor number, report group
 Selection: Checks from Nov 01 2015 to Nov 30 2015 with
 All control accounts
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 All report groups
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Vendor Name /	Vendor Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
ABS001 ABSOLUTE ENERGY										
	PA	TP-206-001	11/26/15			TP-206-001	-25.37	0.00		
Vendor (ABS001) totals:							<u>-25.37</u>	<u>0.00</u>		
ALT003 ALTERNATIVE GROUNDS										
	PA	TP-202-001	11/03/15			TP-202-001	-97.13	0.00		
	PA	TP-205-001	11/19/15			TP-205-001	-90.30	0.00		
	PA	TP-206-002	11/26/15			TP-206-002	-202.61	0.00		
Vendor (ALT003) totals:							<u>-390.04</u>	<u>0.00</u>		
ARC001 ARCTIC MANUFACTURING										
	PA	29509	11/25/15			29509	-107.02	0.00		
Vendor (ARC001) totals:							<u>-107.02</u>	<u>0.00</u>		
ARM001 ARMTEC										
	PA	TP-202-002	11/03/15			TP-202-002	-734.47	0.00		
Vendor (ARM001) totals:							<u>-734.47</u>	<u>0.00</u>		
ARO001 ARO AUTOMOTIVE & INDUSTRIAL										
	PA	TP-202-003	11/03/15			TP-202-003	-22.36	0.00		
Vendor (ARO001) totals:							<u>-22.36</u>	<u>0.00</u>		
BAN004 BETTY BANSTRA										
	PA	29525	11/30/15			29525	-200.00	0.00		
Vendor (BAN004) totals:							<u>-200.00</u>	<u>0.00</u>		
BCH002 BC HYDRO										
	PA	TP-203-001	11/10/15			TP-203-001	-6,552.73	0.00		
Vendor (BCH002) totals:							<u>-6,552.73</u>	<u>0.00</u>		
BLA001 BLACK PRESS GROUP LTD										
	PA	TP-205-002	11/19/15			TP-205-002	-5,921.49	0.00		
Vendor (BLA001) totals:							<u>-5,921.49</u>	<u>0.00</u>		
BLR001 BL RETURN-IT RECYCLING DEPOT										
	PA	TP-202-004	11/03/15			TP-202-004	-4,173.75	0.00		
Vendor (BLR001) totals:							<u>-4,173.75</u>	<u>0.00</u>		
BUL011 BULKLEY VALLEY WHOLESALE										
	PA	TP-206-003	11/26/15			TP-206-003	-265.41	0.00		
Vendor (BUL011) totals:							<u>-265.41</u>	<u>0.00</u>		
BUL012 BULKLEY VALLEY ECONOMIC										
	PA	29526	11/30/15			29526	-445.00	0.00		
	PA	TP-204-001	11/27/15			TP-204-001	-3,333.33	0.00		
Vendor (BUL012) totals:							<u>-3,778.33</u>	<u>0.00</u>		
BUL015 BULKLEY VALLEY FARMERS' MARKET										
	PA	29510	11/25/15			29510	-824.89	0.00		
Vendor (BUL015) totals:							<u>-824.89</u>	<u>0.00</u>		
BUL017 BULKLEY VALLEY AGRICULTURE &										
	PA	29420	11/03/15			29420	-1,250.00	0.00		
Vendor (BUL017) totals:							<u>-1,250.00</u>	<u>0.00</u>		
BUR001 BURNS LAKE AUTOMOTIVE SUPPLY										
	PA	TP-205-003	11/19/15			TP-205-003	-5,261.23	0.00		
Vendor (BUR001) totals:							<u>-5,261.23</u>	<u>0.00</u>		
BUR006 BURNS LAKE FLOWERS										
	PA	29447	11/19/15			29447	-55.95	0.00		
Vendor (BUR006) totals:							<u>-55.95</u>	<u>0.00</u>		

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BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-204-002	11/27/15			TP-204-002	-14,487.42	0.00		
	Vendor (BUR012) totals:					-14,487.42	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-204-003	11/27/15			TP-204-003	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR024	BL MOUNTAIN BIKING ASSOC.								
PA	29527	11/30/15			29527	-52.50	0.00		
	Vendor (BUR024) totals:					-52.50	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-205-004	11/19/15			TP-205-004	-341.70	0.00		
	Vendor (BUR028) totals:					-341.70	0.00		
BUR040	BURNS LAKE CITIZENS ON PATROL								
PA	29528	11/30/15			29528	-52.50	0.00		
	Vendor (BUR040) totals:					-52.50	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	TP-204-004	11/27/15			TP-204-004	-52,540.58	0.00		
	Vendor (BVA001) totals:					-52,540.58	0.00		
BVH001	B. V. HISTORICAL & MUSEUM SOC.								
PA	29529	11/30/15			29529	-52.50	0.00		
	Vendor (BVH001) totals:					-52.50	0.00		
CAR005	CARSWELL								
PA	TP-202-005	11/03/15			TP-202-005	-286.31	0.00		
PA	TP-203-002	11/10/15			TP-203-002	-570.74	0.00		
	Vendor (CAR005) totals:					-857.05	0.00		
CAR007	CARVELLO LAW CORPORATION								
PA	TP-205-005	11/19/15			TP-205-005	-1,259.22	0.00		
	Vendor (CAR007) totals:					-1,259.22	0.00		
CAS002	CASCADES RECOVERY INC.								
PA	29421	11/03/15			29421	-4,924.45	0.00		
PA	29448	11/19/15			29448	-2,100.48	0.00		
	Vendor (CAS002) totals:					-7,024.93	0.00		
CDW001	CDW CANADA INC								
PA	TP-205-006	11/19/15			TP-205-006	-2,189.32	0.00		
	Vendor (CDW001) totals:					-2,189.32	0.00		
CHE002	CHEVRON CANADA LIMITED								
PA	29436	11/09/15			29436	-8,747.60	0.00		
	Vendor (CHE002) totals:					-8,747.60	0.00		
CHI001	CHILCO CREEK CONTRACTING								
PA	29511	11/25/15			29511	-274.05	0.00		
	Vendor (CHI001) totals:					-274.05	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	TP-204-005	11/27/15			TP-204-005	-1,511.67	0.00		
	Vendor (CLU003) totals:					-1,511.67	0.00		
CON004	THE CONCRETE MAN								
PA	TP-205-007	11/19/15			TP-205-007	-667.80	0.00		
	Vendor (CON004) totals:					-667.80	0.00		
CUT001	LINDA CUTSFORTH								

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CUT001 LINDA CUTSFORTH (Continued)									
PA	29530	11/30/15			29530	-1,150.00	0.00		
	Vendor (CUT001) totals:					-1,150.00	0.00		
DAD002 DADDIO'S FAMILY RESTAURANT LTD.									
PA	29512	11/25/15			29512	-191.63	0.00		
	Vendor (DAD002) totals:					-191.63	0.00		
DEK002 EMILY DEKENS									
PA	29531	11/30/15			29531	-200.00	0.00		
	Vendor (DEK002) totals:					-200.00	0.00		
DEL003 DELL CANADA INC.									
PA	TP-206-004	11/26/15			TP-206-004	-1,247.64	0.00		
	Vendor (DEL003) totals:					-1,247.64	0.00		
DIM002 DYANNE DIMASSIMO									
PA	29532	11/30/15			29532	-400.00	0.00		
	Vendor (DIM002) totals:					-400.00	0.00		
DOU007 ANNA MARIE DOUGLAS									
PA	29533	11/30/15			29533	-100.00	0.00		
	Vendor (DOU007) totals:					-100.00	0.00		
DUN003 CHRIS DUNCAN									
PA	29449	11/19/15			29449	-1,306.25	0.00		
	Vendor (DUN003) totals:					-1,306.25	0.00		
DZE001 DZE L K'ANT FRIENDSHIP CENTRE									
PA	29513	11/25/15			29513	-45,000.00	0.00		
	Vendor (DZE001) totals:					-45,000.00	0.00		
EAG001 EAGLE AUTOMOTIVE CENTER									
PA	TP-205-008	11/19/15			TP-205-008	-1,284.78	0.00		
	Vendor (EAG001) totals:					-1,284.78	0.00		
END001 ENDAKO HALL SOCIETY									
PA	29534	11/30/15			29534	-52.50	0.00		
	Vendor (END001) totals:					-52.50	0.00		
FIN003 FINNING (CANADA)									
PA	TP-205-009	11/19/15			TP-205-009	-1,590.52	0.00		
	Vendor (FIN003) totals:					-1,590.52	0.00		
FOR008 FORT FRASER VOL. FIRE DEP.									
PA	TP-204-006	11/27/15			TP-204-006	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015 FORT ST. JAMES LIBRARY									
PA	TP-204-007	11/27/15			TP-204-007	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,145.83	0.00		
FOR018 FORT ST. JAMES SECONDARY									
PA	29535	11/30/15			29535	-2,000.00	0.00		
	Vendor (FOR018) totals:					-2,000.00	0.00		
FOR033 FORT SAINT JAMES TV SOCIETY									
PA	TP-204-008	11/27/15			TP-204-008	-10,970.83	0.00		
	Vendor (FOR033) totals:					-10,970.83	0.00		
FOU002 FOUR STAR COMMUNICATIONS INC									
PA	TP-204-009	11/27/15			TP-204-009	-118.13	0.00		
	Vendor (FOU002) totals:					-118.13	0.00		

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FRA008 FRASER BASIN COUNCIL									
PA	29536	11/30/15			29536	-5,000.00	0.00		
Vendor (FRA008) totals:						-5,000.00	0.00		
FRA009 FRASER LAKE BUILDING SUPPLIES									
PA	29450	11/19/15			29450	-146.49	0.00		
Vendor (FRA009) totals:						-146.49	0.00		
FRA014 FRASER LAKE LIBRARY BOARD									
PA	TP-204-010	11/27/15			TP-204-010	-1,679.67	0.00		
Vendor (FRA014) totals:						-1,679.67	0.00		
FRA016 FRASER LAKE REBROADCASTING SOC									
PA	TP-204-011	11/27/15			TP-204-011	-5,583.33	0.00		
Vendor (FRA016) totals:						-5,583.33	0.00		
FRA025 FRASER LAKE BOTTLE DEPOT									
PA	TP-202-006	11/03/15			TP-202-006	-3,583.88	0.00		
Vendor (FRA025) totals:						-3,583.88	0.00		
GIR002 GIRLING CRANE TRUCK SERVICE									
PA	29514	11/25/15			29514	-630.00	0.00		
Vendor (GIR002) totals:						-630.00	0.00		
GOE001 BETH GOERTZEN									
PA	29463	11/20/15			29463	-116.25	0.00		
Vendor (GOE001) totals:						-116.25	0.00		
GOL001 GOLD HOOK CRANE SERVICE									
PA	29515	11/25/15			29515	-787.50	0.00		
Vendor (GOL001) totals:						-787.50	0.00		
GOS001 GOSPEL CHAPEL EVANGELICAL									
PA	29464	11/20/15			29464	-27,055.70	0.00		
Vendor (GOS001) totals:						-27,055.70	0.00		
GRO002 GROUSE MOUNTAIN TRUCKING LTD.									
PA	29422	11/03/15			29422	-2,903.81	0.00		
Vendor (GRO002) totals:						-2,903.81	0.00		
HAN004 NAOMI HANSON									
PA	29434	11/05/15			29434	-992.25	0.00		
PA	29516	11/25/15			29516	-413.44	0.00		
Vendor (HAN004) totals:						-1,405.69	0.00		
HOB001 HOBAN EQUIPMENT LTD									
PA	TP-202-007	11/03/15			TP-202-007	-26,308.65	0.00		
Vendor (HOB001) totals:						-26,308.65	0.00		
HOL003 JENNIFER HOLDS									
PA	29537	11/30/15			29537	-250.00	0.00		
Vendor (HOL003) totals:						-250.00	0.00		
HOT001 HOTSUNC COMPUTER SOLUTIONS									
PA	TP-202-008	11/03/15			TP-202-008	-5,244.76	0.00		
PA	TP-205-010	11/19/15			TP-205-010	-1,708.74	0.00		
Vendor (HOT001) totals:						-6,953.50	0.00		
HOU018 HOUSTON BOTTLE DEPOT									
PA	TP-205-011	11/19/15			TP-205-011	-2,964.26	0.00		
Vendor (HOU018) totals:						-2,964.26	0.00		
IGI001 IGI RESOURCES									

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IGI001 IGI RESOURCES (Continued)									
PA	TP-203-003	11/10/15			TP-203-003	-922.14	0.00		
Vendor (IGI001) totals:						-922.14	0.00		
IMM001 IMMACULATE HEART OF MARY CHRCH									
PA	29538	11/30/15			29538	-52.50	0.00		
Vendor (IMM001) totals:						-52.50	0.00		
INL001 INLAND KENWORTH									
PA	TP-205-012	11/19/15			TP-205-012	-253.42	0.00		
Vendor (INL001) totals:						-253.42	0.00		
KOL001 PATRICIA KOLIDA									
PA	29539	11/30/15			29539	-300.00	0.00		
Vendor (KOL001) totals:						-300.00	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
PA	TP-204-012	11/27/15			TP-204-012	-6,250.00	0.00		
Vendor (LAK004) totals:						-6,250.00	0.00		
LAK007 LAKE BABINE NATION									
PA	29540	11/30/15			29540	-500.00	0.00		
Vendor (LAK007) totals:						-500.00	0.00		
LAK008 LAKES DISTRICT FAIR ASSOC.									
PA	29423	11/03/15			29423	-743.45	0.00		
Vendor (LAK008) totals:						-743.45	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
PA	TP-204-013	11/27/15			TP-204-013	-2,750.00	0.00		
Vendor (LAK012) totals:						-2,750.00	0.00		
LAK032 LAKES DISTRICT FILM									
PA	TP-204-014	11/27/15			TP-204-014	-150.00	0.00		
Vendor (LAK032) totals:						-150.00	0.00		
LDF001 LD FREE CLASSIFIEDS									
PA	TP-202-009	11/03/15			TP-202-009	-854.14	0.00		
PA	TP-205-013	11/19/15			TP-205-013	-777.57	0.00		
Vendor (LDF001) totals:						-1,631.71	0.00		
M4E001 M 4 ENTERPRISES									
PA	TP-205-014	11/19/15			TP-205-014	-9,143.15	0.00		
Vendor (M4E001) totals:						-9,143.15	0.00		
MAG001 MAGNUM TRAILER & EQUIPMENT									
PA	29424	11/03/15			29424	-3,192.00	0.00		
Vendor (MAG001) totals:						-3,192.00	0.00		
MAT003 MATTHEW CARPENTER CONSTRUCTIO									
PA	29451	11/19/15			29451	-8,085.00	0.00		
Vendor (MAT003) totals:						-8,085.00	0.00		
MAX001 MAXXAM ANALYTICS INC									
PA	TP-202-010	11/03/15			TP-202-010	-3,470.25	0.00		
Vendor (MAX001) totals:						-3,470.25	0.00		
MED001 MEDICAL SER. PLAN									
PA	29425	11/03/15			29425	-3,726.00	0.00		
Vendor (MED001) totals:						-3,726.00	0.00		
MET004 MARY METZLER									
PA	29438	11/10/15			29438	-37.00	0.00		

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MET004 MARY METZLER (Continued)										
Vendor (MET004) totals:							-37.00	0.00		
MIN002 MINISTER OF FINANCE										
PA		29452	11/19/15			29452	-300.00	0.00		
Vendor (MIN002) totals:							-300.00	0.00		
MOB001 MOBY CONCRETE LTD.										
PA		TP-202-011	11/03/15			TP-202-011	-2,049.60	0.00		
Vendor (MOB001) totals:							-2,049.60	0.00		
MON006 MONSTER INDUSTRIES										
PA		29426	11/03/15			29426	-1,640.80	0.00		
PA		TP-206-005	11/26/15			TP-206-005	-494.34	0.00		
Vendor (MON006) totals:							-2,135.14	0.00		
MOR007 HAROLD MOROSKI										
PA		29541	11/30/15			29541	-550.00	0.00		
Vendor (MOR007) totals:							-550.00	0.00		
NAK001 NAK'AZDLI BAND										
PA		TP-202-012	11/03/15			TP-202-012	-3,487.37	0.00		
Vendor (NAK001) totals:							-3,487.37	0.00		
NAP001 NAPA AUTO PARTS - BL										
PA		29453	11/19/15			29453	-26.52	0.00		
Vendor (NAP001) totals:							-26.52	0.00		
NAP003 NAPA AUTO PARTS - HOUSTON										
PA		29454	11/19/15			29454	-163.01	0.00		
Vendor (NAP003) totals:							-163.01	0.00		
NEC005 NECHAKO VALLEY SPORTING ASSOC.										
PA		29465	11/20/15			29465	-6,714.19	0.00		
Vendor (NEC005) totals:							-6,714.19	0.00		
NEC012 NECHAKO HEALTHY COM. ALLIANCE										
PA		TP-203-004	11/10/15			TP-203-004	-6,380.92	0.00		
Vendor (NEC012) totals:							-6,380.92	0.00		
NEC022 NECHAKO VALLEY FOOD NETWORK										
PA		29435	11/05/15			29435	-2,267.63	0.00		
Vendor (NEC022) totals:							-2,267.63	0.00		
NEC024 NECHAKO VALLEY SOCIETY OF THE PE										
PA		29542	11/30/15			29542	-52.50	0.00		
Vendor (NEC024) totals:							-52.50	0.00		
NEO001 NEOPOST										
PA		TP-206-006	11/26/15			TP-206-006	-2,100.00	0.00		
Vendor (NEO001) totals:							-2,100.00	0.00		
NOR015 NORTHERN LITES TECH LTD										
PA		29427	11/03/15			29427	-5,250.00	0.00		
Vendor (NOR015) totals:							-5,250.00	0.00		
NOR022 NORTHWEST FUELS LTD.										
PA		TP-202-013	11/03/15			TP-202-013	-1,751.56	0.00		
Vendor (NOR022) totals:							-1,751.56	0.00		
NOR029 NORTH CENTRAL PLUMBING & HEATI										
PA		TP-203-005	11/10/15			TP-203-005	-1,179.15	0.00		
Vendor (NOR029) totals:							-1,179.15	0.00		

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OUE001 OUELLETTE BROS									
PA	29517	11/25/15			29517	-33.96	0.00		
Vendor (OUE001) totals:						<u>-33.96</u>	<u>0.00</u>		
OVE002 OVERWAITEA FOODS									
PA	29428	11/03/15			29428	-269.89	0.00		
Vendor (OVE002) totals:						<u>-269.89</u>	<u>0.00</u>		
P&H001 P & H SUPPLIES									
PA	TP-202-014	11/03/15			TP-202-014	-27.81	0.00		
Vendor (P&H001) totals:						<u>-27.81</u>	<u>0.00</u>		
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-202-015	11/03/15			TP-202-015	-2,778.47	0.00		
Vendor (PAC004) totals:						<u>-2,778.47</u>	<u>0.00</u>		
PAC007 PACIFIC TRUCK & EQUIPMENT INC									
PA	TP-205-015	11/19/15			TP-205-015	-682.06	0.00		
Vendor (PAC007) totals:						<u>-682.06</u>	<u>0.00</u>		
PAY002 PAYNE'S SEPTIC SERVICE (2010)									
PA	29455	11/19/15			29455	-126.00	0.00		
Vendor (PAY002) totals:						<u>-126.00</u>	<u>0.00</u>		
PER005 WENDY PERRY									
PA	29543	11/30/15			29543	-159.00	0.00		
Vendor (PER005) totals:						<u>-159.00</u>	<u>0.00</u>		
PID001 PIDHERNY CONTRACTING LTD.									
PA	29456	11/19/15			29456	-3,570.01	0.00		
Vendor (PID001) totals:						<u>-3,570.01</u>	<u>0.00</u>		
PLE001 PLEASANT VALLEY EXPRESS									
PA	TP-206-007	11/26/15			TP-206-007	-53.55	0.00		
Vendor (PLE001) totals:						<u>-53.55</u>	<u>0.00</u>		
PRA002 PRAGMATIC CONFERENCING									
PA	TP-206-008	11/26/15			TP-206-008	-62.75	0.00		
Vendor (PRA002) totals:						<u>-62.75</u>	<u>0.00</u>		
PUR001 PURELY H2O									
PA	TP-206-009	11/26/15			TP-206-009	-180.00	0.00		
Vendor (PUR001) totals:						<u>-180.00</u>	<u>0.00</u>		
PUR002 PUROLATOR COURIER LTD.									
PA	TP-202-016	11/03/15			TP-202-016	-24.27	0.00		
Vendor (PUR002) totals:						<u>-24.27</u>	<u>0.00</u>		
RAD001 RADLEY CONTRACTING									
PA	29429	11/03/15			29429	-6,688.50	0.00		
Vendor (RAD001) totals:						<u>-6,688.50</u>	<u>0.00</u>		
RAM002 RAM STEAMCLEANING & POWERWASH									
PA	29518	11/25/15			29518	-1,102.50	0.00		
Vendor (RAM002) totals:						<u>-1,102.50</u>	<u>0.00</u>		
RED004 RED ROCKET SERVICES									
PA	29457	11/19/15			29457	-378.00	0.00		
Vendor (RED004) totals:						<u>-378.00</u>	<u>0.00</u>		
REI001 REITSMA'S HOME HARDWARE									
PA	TP-206-010	11/26/15			TP-206-010	-13.98	0.00		
Vendor (REI001) totals:						<u>-13.98</u>	<u>0.00</u>		

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RIC002 RICK LEFFERS CONTRACTING LTD.										
PA	29519	11/25/15				29519	-527.63	0.00		
Vendor (RIC002) totals:							-527.63	0.00		
ROG001 ROGERS										
PA	TP-206-011	11/26/15				TP-206-011	-159.77	0.00		
Vendor (ROG001) totals:							-159.77	0.00		
SKO001 John Skog										
PA	29439	11/10/15				29439	-140.40	0.00		
Vendor (SKO001) totals:							-140.40	0.00		
SMI007 SMITHERS PUBLIC LIBRARY										
PA	TP-204-015	11/27/15				TP-204-015	-6,600.50	0.00		
Vendor (SMI007) totals:							-6,600.50	0.00		
SMS001 SMS EQUIPMENT INC.										
PA	29440	11/10/15				29440	-173,050.50	0.00		
Vendor (SMS001) totals:							-173,050.50	0.00		
SOU002 SOUTHSIDE ECONOMIC DEVELOPMEN'										
PA	29544	11/30/15				29544	-500.00	0.00		
Vendor (SOU002) totals:							-500.00	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.										
PA	TP-204-016	11/27/15				TP-204-016	-1,983.33	0.00		
Vendor (SOU003) totals:							-1,983.33	0.00		
SPO001 SPOTLESS UNIFORM LTD.										
PA	TP-203-006	11/10/15				TP-203-006	-143.00	0.00		
Vendor (SPO001) totals:							-143.00	0.00		
SSQ001 SSQ FINANCIAL										
PA	29430	11/03/15				29430	-764.41	0.00		
Vendor (SSQ001) totals:							-764.41	0.00		
STE012 STEWART MCDANNOLD STUART										
PA	29458	11/19/15				29458	-2,934.40	0.00		
Vendor (STE012) totals:							-2,934.40	0.00		
STL002 ST. LUKE'S ON THE LAKE SOCIETY										
PA	29545	11/30/15				29545	-5,000.00	0.00		
Vendor (STL002) totals:							-5,000.00	0.00		
STU012 STUART LAKE HOSPITAL AUXILARY										
PA	29546	11/30/15				29546	-52.50	0.00		
Vendor (STU012) totals:							-52.50	0.00		
SUD001 SUDS N' DUDS										
PA	TP-205-016	11/19/15				TP-205-016	-96.19	0.00		
Vendor (SUD001) totals:							-96.19	0.00		
SUN002 SUN LIFE FINANCIAL										
PA	29431	11/03/15				29431	-10,667.05	0.00		
Vendor (SUN002) totals:							-10,667.05	0.00		
SUP003 SUPERIOR PROPANE										
PA	TP-206-012	11/26/15				TP-206-012	-1,246.12	0.00		
Vendor (SUP003) totals:							-1,246.12	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL										
PA	TP-204-017	11/27/15				TP-204-017	-1,996.67	0.00		
PA	TP-205-017	11/19/15				TP-205-017	-314.62	0.00		

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Vendor Name / Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
SWE001 SWEEPING BEAUTIES JANITORIAL (Continued)									
PA	TP-206-013	11/26/15			TP-206-013	-132.41	0.00		
Vendor (SWE001) totals:						<u>-2,443.70</u>	<u>0.00</u>		
TAK001 TAKYSIE LAKE ENTERPRISES									
PA	TP-206-014	11/26/15			TP-206-014	-308.00	0.00		
Vendor (TAK001) totals:						<u>-308.00</u>	<u>0.00</u>		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-205-018	11/19/15			TP-205-018	-50.91	0.00		
Vendor (TAY002) totals:						<u>-50.91</u>	<u>0.00</u>		
TEL002 TELUS COMMUNICATIONS COMPANY									
PA	TP-202-017	11/03/15			TP-202-017	-3,117.06	0.00		
Vendor (TEL002) totals:						<u>-3,117.06</u>	<u>0.00</u>		
TEL007 TELUS MOBILITY									
PA	TP-205-019	11/19/15			TP-205-019	-1,154.09	0.00		
Vendor (TEL007) totals:						<u>-1,154.09</u>	<u>0.00</u>		
TIM001 TIMBER PEAK CONSTRUCTION									
PA	29441	11/10/15			29441	-21,735.00	0.00		
Vendor (TIM001) totals:						<u>-21,735.00</u>	<u>0.00</u>		
TIN002 TINY'S CONTRACTING									
PA	29520	11/25/15			29520	-1,964.08	0.00		
Vendor (TIN002) totals:						<u>-1,964.08</u>	<u>0.00</u>		
TIR002 TIRETECH									
PA	TP-205-020	11/19/15			TP-205-020	-4,181.04	0.00		
Vendor (TIR002) totals:						<u>-4,181.04</u>	<u>0.00</u>		
TOP002 TOPLEY COMMUNITY CLUB									
PA	29459	11/19/15			29459	-400.00	0.00		
Vendor (TOP002) totals:						<u>-400.00</u>	<u>0.00</u>		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-204-018	11/27/15			TP-204-018	-1,478.83	0.00		
Vendor (TOP005) totals:						<u>-1,478.83</u>	<u>0.00</u>		
TOW003 TOWER COMMUNICATIONS									
PA	TP-203-007	11/10/15			TP-203-007	-3,150.23	0.00		
Vendor (TOW003) totals:						<u>-3,150.23</u>	<u>0.00</u>		
TRI005 TRIANGLE RESOURCES INC.									
PA	29442	11/10/15			29442	-3,580.70	0.00		
Vendor (TRI005) totals:						<u>-3,580.70</u>	<u>0.00</u>		
TWI001 TWISTERS CAR WASH									
PA	TP-205-021	11/19/15			TP-205-021	-131.99	0.00		
Vendor (TWI001) totals:						<u>-131.99</u>	<u>0.00</u>		
UNI006 UNION OF BC MUNICIPALITIES									
PA	29460	11/19/15			29460	-219.89	0.00		
Vendor (UNI006) totals:						<u>-219.89</u>	<u>0.00</u>		
USB001 US BANK CANADA									
PA	TP-207-001	11/26/15			TP-207-001	-20,113.21	0.00		
Vendor (USB001) totals:						<u>-20,113.21</u>	<u>0.00</u>		
VAL005 VALLEY DIESEL									
PA	29461	11/19/15			29461	-861.98	0.00		
Vendor (VAL005) totals:						<u>-861.98</u>	<u>0.00</u>		

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VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-206-015	11/26/15			TP-206-015	-12,032.86	0.00		
Vendor (VAN005) totals:						<u>-12,032.86</u>	<u>0.00</u>		
VAN007 VANDERHOOF CHILDREN'S THEATER									
PA	29547	11/30/15			29547	-4,000.00	0.00		
Vendor (VAN007) totals:						<u>-4,000.00</u>	<u>0.00</u>		
VIL001 VILLAGE OF FRASER LAKE									
PA	29548	11/30/15			29548	-500.00	0.00		
Vendor (VIL001) totals:						<u>-500.00</u>	<u>0.00</u>		
VIL002 VILLAGE OF GRANISLE									
PA	29549	11/30/15			29549	-500.00	0.00		
Vendor (VIL002) totals:						<u>-500.00</u>	<u>0.00</u>		
VIL003 VILLAGE OF TELKWA									
PA	29550	11/30/15			29550	-475.00	0.00		
Vendor (VIL003) totals:						<u>-475.00</u>	<u>0.00</u>		
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	29432	11/03/15			29432	-220.50	0.00		
Vendor (VIS001) totals:						<u>-220.50</u>	<u>0.00</u>		
WEI002 WEIGH TRONIX CANADA, ULC									
PA	29433	11/03/15			29433	-2,085.78	0.00		
Vendor (WEI002) totals:						<u>-2,085.78</u>	<u>0.00</u>		
WHE001 MIKE WHEELER									
PA	29521	11/25/15			29521	-357.00	0.00		
Vendor (WHE001) totals:						<u>-357.00</u>	<u>0.00</u>		
WHI006 Adam Whitwell									
PA	29443	11/10/15			29443	-70.20	0.00		
Vendor (WHI006) totals:						<u>-70.20</u>	<u>0.00</u>		
XER001 XEROX CANADA LTD.									
PA	TP-203-008	11/10/15			TP-203-008	-1,048.86	0.00		
PA	TP-205-022	11/19/15			TP-205-022	-289.47	0.00		
Vendor (XER001) totals:						<u>-1,338.33</u>	<u>0.00</u>		
YEL004 YELLOWHEAD ROAD & BRIDGE									
PA	29522	11/25/15			29522	-168.00	0.00		
Vendor (YEL004) totals:						<u>-168.00</u>	<u>0.00</u>		
YIN001 YINTAH CONSULTING									
PA	29462	11/19/15			29462	-2,256.25	0.00		
Vendor (YIN001) totals:						<u>-2,256.25</u>	<u>0.00</u>		
Control account (1) totals:						<u>-660,290.78</u>	<u>0.00</u>		
COM001 COMMISSIONER OF MUN. SUPERAN.									
MC	19560001	11/13/15				-13,484.59	0.00		
MC	19570001	11/05/15				-4,914.78	0.00		
MC	19720001	11/20/15				-5,247.26	0.00		
MC	19730001	11/27/15				-13,744.35	0.00		
Vendor (COM001) totals:						<u>-37,390.98</u>	<u>0.00</u>		
REC002 RECEIVER GENERAL									
PA	29446	11/13/15			29446	-28,740.99	0.00		
Vendor (REC002) totals:						<u>-28,740.99</u>	<u>0.00</u>		

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Control account (2) totals:						-66,134.97	0.00		
Report Total						-726,422.75	0.00		

153 vendor(s) printed.

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1st, 2nd & 3rd
Reading

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1759

A Bylaw to Repeal the "Topley Emergency Response Contribution Local Service Area Establishment Bylaw No. 1129, 1999"

WHEREAS "Topley Emergency Response Contribution Local Service Area Establishment Bylaw No. 1129 established a service for the purpose of contributing to the Topley Volunteer Fire Department which provides emergency response to a portion of Electoral Area "G";

AND WHEREAS the Board of the Regional District of Bulkley-Nechako has established a new service known as the Topley Rural Fire Protection Service for the purpose of fire protection and suppression;

AND WHEREAS the Board of the Regional District of Bulkley-Nechako has established a new service known as the Topley Rural Road Rescue and Medical First Responders Service for the purpose of road rescue and medical first response;

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. "Topley Emergency Response Contribution Local Service Area Establishment Bylaw No. 1129, 1999" is hereby repealed.
2. This Bylaw may be cited as "Topley Emergency Response Contribution Local Service Area Establishment Repeal Bylaw No. 1759, 2015."

READ A FIRST TIME this day of , 2015

READ A SECOND TIME this day of , 2015

READ A THIRD TIME day of , 2015

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1759 at third reading.

Corporate Administrator

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "G" RECEIVED this
day of , 2015

Regional District of Bulkley-Nechako
2016 to 2019 Financial Plan - Amended by Bylaw No. 1780

Schedule "A"

2016 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Prnts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	273,912				957,541	1,231,453				191,882						1,423,335
1200 General Government Services	1,037,089		11,700		292,404	1,341,193	3,015	197,785	70,000	270,800	3,800	55,950	70,000	1,482,243		1,611,993
1301 Feasibility Studies					1,805	1,805			17,276	17,276				19,081		19,081
1501 Local Community of Fort Fraser					5,000	5,000			5,564	5,564				10,564		10,564
1701 Chhnook Community Forest					50,000	50,000								29,924	20,076	50,000
2100 Lakes Economic Development	97,593				1,000	98,593		94,809		94,809				193,402		193,402
2200 Area "E" Economic Development	22,764				27,232	49,996	-1,000	3,404		2,404				52,400		52,400
2300 Stuart-Nechako Economic Development								10,218		10,218				10,218		10,218
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	294,550				304,298	598,848	-1,790	74,929		73,139				671,987		671,987
3101 Member Fiscal Services					713,618	713,618					713,618					713,618
4101 Planning	199,178		12,250		29,746	241,174	8,173	35,964	4,000	48,137		10,700	4,000	274,611		289,311
4201 Building Inspection	141,041		159,542			300,583	-9,850	22,974	9,000	22,124			9,000	313,707		322,707
4301 Development Services	278,687		5,000		31,236	314,923	27,008	65,933	6,000	98,941		34,000	6,000	373,864		413,864
4401 Building Numbering Extended Service	5,896				1,213	7,109		-230	2,939	2,709				9,818		9,818
4501 Unslightly Premises Regulatory Control	36,131				4,687	40,818	-1,762	3,611		1,849				42,667		42,667
5101 Environmental Services	3,007,330		365,000	1,547,000	378,094	5,297,424	988,600	859,805	450,000	2,298,205	256,682	2,752,000	450,000	4,136,947		7,595,629
5901 Weeds	38,602		5,029		14,440	58,071		8,211		8,211				66,281		66,281
5902 Lake Kathryn Aquatic Weed Harvesting		7,472	544		150	8,166		9		9				8,175		8,175
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625		16,487		16,487				19,112		19,112
6101 Ft. Fraser Sewer System		43,308	25,000			68,308	-18,058	6,663	15,200	5,805	2,305		15,200	56,608		74,113
6201 Ft. Fraser Water System		51,064	41,303			92,367	-80,129	35,847	28,100	3,818			28,100	68,085.17		96,185
6301 Clucutz Lake - Somerset Estates Sewer								3,358		3,358				3,358		3,358
6401 Pump & Haul Sewer Disposal			500			500								500		500
6402 Liquid Waste Disposal			6,000			6,000		4,356		4,356				10,356		10,356
7101 Ft. Fraser Fire Protection	34,616				5,000	39,616	-3,571	856	10,800	8,085	14,617		10,800	22,284		47,701
7102 Southside Rural Fire Protection	32,664					32,664	-4,071	415	18,000	14,344			18,000	29,008		47,008
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	152,778					152,778	-10,000			-10,000				142,778		142,778
7203 Houston Rural Fire Protection	15,238					15,238	-1,250			-1,250				13,988		13,988
7204 Luck Bay Rural Fire Protection	53,686					53,686	-3,000		9,300	6,300	10,732		9,300	39,299	695	59,886
7205 Smithers Rural Fire Protection	169,839					169,839	-10,000			-10,000				159,839		159,839
7206 Telkwa Rural Fire Protection	97,017					97,017								97,017		97,017
7207 Vanderhoof Rural Fire Protection	33,303					33,303								33,303		33,303
7208 Round Lake Fire Protection				19,817		19,817					317	19,500		18,944		19,817
7301 Clucutz Lake Emergency Response	18,750					18,750		194		194				18,944		18,944
7302 Topley Emergency Response	18,750					18,750		20		20				18,770		18,770
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extrication Services	2,907					2,907								2,907		2,907
7403 Lakes District Emergency Services	699				302	1,001		193		193				1,194		1,194
7404 Area "D" Extrication	2,174				2,601	4,775		2,362		2,362				7,137		7,137
7405 Area "C" Road Rescue Service	17,568					17,568		47		47				17,615		17,615
7501 9-1-1 Service	237,235		172,600		22,673	432,508	-50,271	32,796	70,000	52,525			70,000	416,033		485,033
7600 Emergency Preparedness Planning	182,180				412,836	595,016	24,611	33,186	1,000	58,797		10,700	1,000	642,113		653,813
7701 Burns Lake & Area Victim Services	12,518				2,995	15,513		1,254		1,254				16,767		16,767
8101 Lakes District Airport	93,750				29,486	123,236		3,631		3,631				126,867		126,867
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		8,908	350			9,258								9,171	85	9,256
9102 Endako Street Lighting	3,068		224			3,292								3,267	25	3,292
9103 Ft. Fraser Street Lighting	7,492		353			7,845								7,300	545	7,845
9104 Gerow Island Street Lighting	4,060					4,060								4,000	60	4,060
9105 Goetjen Road Street Lighting								504		504				504		504
9106 Colony Point Street Lighting	2,586					2,586								2,562	24	2,586
10101 Bulkley Valley Regional Pool and Rec. Centre	804,970				19,135	824,105	-117,567	23,944	90,000	-3,643	1,200		90,000	728,262		820,462
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-79,496	15,125		-64,371	19,030			162,500		181,530
10301 Smithers Rural Recreation/Culture	259,312					259,312								259,312		259,312
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,959		40			1,999		1		1				2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,501				625	50,126								50,000	126	50,126
10502 Fraser Lake and Area TV Rebroadcasting	42,240				24,055	66,295		10,375		10,375				76,670		76,670
10503 Ft. St. James and Area TV Rebroadcasting	120,702				2,200	131,902								131,650	252	131,902
10504 Burns Lake and Area TV Rebroadcasting	22,735				7,329	30,064		3,961		3,961				34,025		34,025
10601 Burns Lake and Area Library Grant	129,848				41,047	170,895		6,991		6,991				177,886		177,886
10602 Fraser Lake Rural Library Grant	9,049		100		10,825	19,974		3,518		3,518				23,492		23,492
10603 Fort St. James Library	13,685					13,685		65		65				13,750		13,750
10701 Burns Lake Museum Society	24,737				7,848	32,585		2,582		2,582				35,167		35,167
10801 Fort Fraser Community Hall	2,445		50			2,495		5		5				2,500		2,500
Total All Departments	8,634,738	113,170	805,785	1,966,817	3,403,948	14,524,436	640,316	1,844,874	781,400	3,296,590	1,022,301	2,882,850	781,400	13,082,566	21,888	17,791,024

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Regional District of Bulkley-Nechako

2015 to 2019 Financial Plan - Amended by Bylaw No. 1760

Schedule "B"

2016 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)			EXPENDITURES:						
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	323,018				957,541	1,280,560	-147,028			-147,028				1,133,534		1,133,534
1200 General Government Services	1,177,647		11,700		268,704	1,458,051	-13,434	70,000	56,566	3,800	10,000	70,000		1,428,817		1,512,617
1301 Feasibility Studies	18,500				3,000	21,500								21,500		21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290								8,290		8,290
1701 Chinook Community Forest																
2100 Lakes Economic Development	112,644				1,000	113,644								113,644		113,644
2200 Area "E" Economic Development	24,768				27,232	52,000								52,000		52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2600 Regional Economic Development	348,852				281,806	630,658	-1,790		-1,790					628,868		628,868
3101 Member Fiscal Services					708,772	708,772				708,772						708,772
4101 Planning	238,451		12,250		29,748	280,447	-2,527	4,000	1,473			4,000		277,920		281,920
4201 Building Inspection	154,930		159,542			314,472	21,150	9,000	30,150		31,000	9,000		304,622		344,622
4301 Development Services	339,012		5,000		31,236	375,248	-6,992	6,000	-992			6,000		378,256		374,256
4401 Building Numbering Extended Service	9,026				1,213	10,239	-230		-230					10,008.61		10,009
4501 Unsightly Premises Regulatory Control	39,273				4,687	43,960	-1,762		-1,762					42,198		42,198
5101 Environmental Services	3,516,857		265,000		378,094	4,159,951	-17,900	450,000	432,100	499,201	150,000	450,000		3,492,851		4,592,051
5901 Weeds	46,979		6,029		14,440	66,448								66,448		66,448
5902 Lake Kathryn Aquatic Weed Harvesting			7,481		544	8,175								8,175		8,175
5903 Glacier Gulch Water Diversion			2,420		180	2,625								2,625		2,625
6101 Ft. Fraser Sewer System			41,703		32,000	73,703	-16,058	15,200	-858	2,305		15,200		55,340		72,845
6201 Ft. Fraser Water System			78,680		42,129	120,809	-60,129	28,100	-32,029			28,100		60,680		88,780
6301 Chacutz Lake - Somerset Estates Sewer					500	500								500		500
6401 Pump & Haul Sewer Disposal					6,000	6,000								6,000		6,000
7101 Ft. Fraser Fire Protection	35,488				5,000	40,488	-3,671	10,800	7,229	14,617		10,800		22,300		47,717
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929			18,000		29,008		47,008
7103 Topley Rural Fire Protection	83,948			383,639		447,585	-71	14,000	13,929	31,334	377,500	14,000		38,680		481,514
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	165,684					165,684	-10,000		-10,000					155,684		155,684
7203 Houston Rural Fire Protection	16,103					16,103								16,103		16,103
7204 Luck Bay Rural Fire Protection	52,851					52,851	-5,000	9,300	4,300	10,896		9,300		36,955		57,151
7205 Smithers Rural Fire Protection	161,614					161,614	-10,000		-10,000					151,614		151,614
7206 Telkwa Rural Fire Protection	95,264					95,264								95,264		95,264
7207 Vanderhoof Rural Fire Protection	33,956					33,956								33,956		33,956
7208 Round Lake Fire Protection	10,091					10,091		400	400	1,656		400		8,435		10,491
7301 Chacutz Lake Emergency Response	18,750					18,750								18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extrication Services	2,964					2,964								2,964		2,964
7403 Lakes District Emergency Services	882				302	1,184								1,184		1,184
7404 Area "D" Extrication	4,536				2,801	7,137								7,137		7,137
7405 Area "C" Road Rescue Service	10,762					10,762								10,762		10,762
7406 Topley Road Rescue/Medical First Responders	5,340					5,340	-10	1,000	990			1,000		5,330		6,330
7501 9-1-1 Service	281,055		138,788		53,533	473,356	-50,271	70,000	19,729			70,000		423,085		493,085
7600 Emergency Preparedness Planning	239,242				337,471	576,713	-1,089	1,000	-88			1,000		575,624		576,624
7701 Burns Lake & Area Victim Services	12,247				2,995	15,242								15,242		15,242
8101 Lakes District Airport	93,228				33,500	126,728								126,728		126,728
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		9,265	350			9,615								9,615		9,615
9102 Endako Street Lighting	3,206		224			3,430								3,430		3,430
9103 Ft. Fraser Street Lighting	7,305		360			7,665								7,665		7,665
9104 Gerow Island Street Lighting	4,200					4,200								4,200		4,200
9105 Goetjen Road Street Lighting	504					504								504		504
9106 Colony Point Street Lighting	2,690					2,690								2,690		2,690
10101 Bulkley Valley Regional Pool and Rec. Centre	817,171				19,135	836,306	-117,587	90,000	-27,587	1,200		90,000		717,519		808,719
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371		-64,371	19,030				162,500		181,530
10301 Smithers Rural Recreation/Culture	252,788					252,788								252,788		252,788
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,980		40			2,000								2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				625	50,000								50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870								76,870		76,870
10503 Ft. St. James and Area TV Rebroadcasting	163,722				2,200	155,922								155,922		155,922
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525								33,525		33,525
10601 Burns Lake and Area Library Grant	136,838				41,047	177,886								177,886		177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492								23,492		23,492
10603 Fort St. James Library	13,750					13,750								13,750		13,750
10701 Burns Lake Museum Society	26,319				7,848	36,167								36,167		36,167
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500		2,500
Total for all Departments	9,774,900	139,549	679,788	383,639	3,261,612	14,239,465	-512,739	798,800	284,061	1,292,610	568,500	796,800	11,866,416			14,623,526

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Regional District of Bulkley-Nechako

2015 to 2019 Financial Plan - Amended by Bylaw No. 1760

Schedule "C"

2017 Financial Plan:

Service	FUNDING					TRANSFERS From/To				EXPENDITURES:						
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	324,582				857,541	1,282,133										1,135,107
1200 General Government Services	1,184,582		11,700		268,704	1,462,986	-13,434		70,000	56,588	3,800	10,000	70,000			1,435,732
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290										8,290
1701 Chinook Community Forest																
2100 Lakes Economic Development	112,644				1,000	113,644								113,644		113,644
2200 Area "E" Economic Development	24,768				27,232	52,000								52,000		52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000										40,000
2500 Regional Economic Development	325,379				281,806	607,185	-1,790		-1,790							605,395
3101 Member Fiscal Services					708,772	708,772					708,772					708,772
4101 Planning	238,451		12,250		29,748	280,447	-2,527		4,000	1,473			4,000		277,920	281,920
4201 Building Inspection	159,577		159,542			319,119	21,150		9,000	30,150		31,000	8,000		309,269	349,269
4301 Development Services	314,465		5,000		31,236	350,701	-5,992		8,000	-992			8,000		343,709	349,709
4401 Building Numbering Extended Service	9,182				1,213	10,395	-230			-230					10,165	10,165
4501 Unsanitary Premises Regulatory Control	39,869				4,687	44,556	-1,762			-1,762					42,794	42,794
5101 Environmental Services	3,294,172		365,000		363,094	4,022,266	252,600		450,000	702,800	499,201	342,000	450,000		3,433,685	4,724,866
5901 Weeds	47,148		5,029		14,440	66,617									66,617	66,617
5902 Lake Kathryn Aquatic Weed Harvesting		7,484	544		150	8,158									8,158	8,158
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625									2,625	2,625
6101 Ft. Fraser Sewer System		31,360	32,640			64,000	-16,058		15,200	-858			15,200		47,942	63,142
6201 Ft. Fraser Water System		78,327	42,971			119,298	-60,129		28,100	-32,029			28,100		59,169	87,269
6301 Klucutz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal			500			500									500	500
6402 Liquid Waste Disposal			6,000			6,000									6,000	6,000
7101 Ft. Fraser Fire Protection	35,505				5,000	40,505	-3,571		10,800	7,229	14,817		10,800		22,317	47,734
7102 Southside Rural Fire Protection	33,079					33,079	-4,071		16,000	13,929			18,000		29,008	47,008
7103 Topley Rural Fire Protection	63,947					63,947	-71		14,000	13,929	25,196		14,000		36,880	77,876
7201 Burns Lake Rural Fire Protection	103,017					103,017									103,017	103,017
7202 Ft. St. James Rural Fire Protection	159,441					159,441	-10,000			-10,000					149,441	149,441
7203 Houston Rural Fire Protection	16,322					16,322									16,322	16,322
7204 Luck Bay Rural Fire Protection	54,384					54,384	-7,800		9,300	1,700	10,896		8,300		35,888	56,084
7205 Smithers Rural Fire Protection	163,213					163,213	-10,000			-10,000					153,213	153,213
7206 Telkwa Rural Fire Protection	97,202					97,202									97,202	97,202
7207 Vanderhoof Rural Fire Protection	34,609					34,609									34,609	34,609
7208 Round Lake Fire Protection	10,227					10,227			400	400	1,856		400		8,571	10,627
7301 Klucutz Lake Emergency Response	18,750					18,750									18,750	18,750
7401 Area "A" Emergency Services	5,000					5,000									5,000	5,000
7402 Area "F" Extrication Services	3,021					3,021									3,021	3,021
7403 Lakes District Emergency Services	892				302	1,194									1,194	1,194
7404 Area "D" Extrication	4,536				2,601	7,137									7,137	7,137
7405 Area "C" Road Rescue Service	10,762					10,762									10,762	10,762
7406 Topley Road Rescue/Medical First Responders	5,340					5,340	-10		1,000	990		1,000			5,330	8,330
7501 9-1-1 Service	291,305		135,993		53,533	480,831	-50,271		70,000	19,729			70,000		430,560	500,560
7600 Emergency Preparedness Planning	227,631				337,471	565,102	-1,089		1,000	-89			1,000		564,013	565,013
7701 Burns Lake & Area Victim Services	12,533				2,995	15,528									15,528	15,528
8101 Lakes District Airport	93,228					33,500	126,728								126,728	126,728
8201 Smithers Para-Transit	5,000					5,000									5,000	5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000									1,000	1,000
9101 Decker Lake Street Lighting		9,731	350			10,081									10,081	10,081
9102 Endako Street Lighting	3,377		224			3,601									3,601	3,601
9103 Ft. Fraser Street Lighting	7,688		360			8,048									8,048	8,048
9104 Gerow Island Street Lighting	4,410					4,410									4,410	4,410
9105 Goetjen Road Street Lighting	504					504									504	504
9106 Colony Point Street Lighting	2,825					2,825									2,825	2,825
10101 Bulkley Valley Regional Pool and Rec. Centre	817,966				19,135	837,101	-117,587		90,000	-27,587	1,200		90,000		718,314	809,514
10201 Ft. St. James Arena Grant	24,000					24,000									24,000	24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371			-64,371	19,030				162,500	181,530
10301 Smithers Rural Recreation/Culture	255,479					255,479									255,479	255,479
10302 Vanderhoof Recreation & Culture	85,885					85,885									85,885	85,885
10401 Ft. Fraser Cemetery Grant	1,860		40			2,000									2,000	2,000
10402 Topley Cemetery Grant	1,500					1,500									1,500	1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				825	50,000									50,000	50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870									76,870	76,870
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012									164,012	164,012
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525									33,525	33,525
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886									177,886	177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492									23,492	23,492
10603 Fort St. James Library	13,750					13,750									13,750	13,750
10701 Burns Lake Museum Society	29,319				7,648	37,167									37,167	37,167
10801 Fort Fraser Community Hall	2,450		50			2,500									2,500	2,500
Total for all Departments	9,530,563	127,302	778,473			3,248,812	-244,839		796,800	551,961	1,284,368	383,000	796,800		11,770,743	14,234,911

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Regional District of Bulkley-Nechako

2015 to 2019 Financial Plan - Amended by Bylaw No. 1760

Schedule "D"

2018 Financial Plan:

Service	FUNDING					TRANSFERS From/To				EXPENDITURES:						
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	326,197				957,541	1,283,738										1,186,972
1200 General Government Services	1,186,951		11,700		266,704	1,465,355	1,568		70,000	71,568	3,800	25,000	70,000			1,438,121
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	7,290				5,000	12,290										12,290
1701 Chinook Community Forest																
2100 Lakes Economic Development	112,844				1,000	113,844										113,844
2200 Area "E" Economic Development	24,768				27,232	52,000										52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000										40,000
2500 Regional Economic Development	396,554				215,806	812,360	-1,790			-1,790						610,570
3101 Member Fiscal Services					705,086	705,086					705,086					705,086
4101 Planning	239,532		12,250		29,748	281,528	12,473		4,000	16,473		15,000	4,000			279,001
4201 Building Inspection	184,016		159,542			323,558	-9,850		9,000	-850			9,000			313,708
4301 Development Services	320,027		5,000		31,236	356,263	-6,992		6,000	-992			6,000			349,271
4401 Building Numbering Extended Service	9,342				1,213	10,555	-230			-230						10,325
4501 Unseighty Premises Regulatory Control	40,477				4,687	45,164	-1,762			-1,762						43,402
5101 Environmental Services	3,448,645		265,000		373,094	4,086,739	261,480		450,000	711,480	499,201	102,000	450,000			3,747,018
5901 Weeds	47,322		5,029		14,440	66,791										66,791
5902 Lake Kathryn Aquatic Weed Harvesting		7,484	544		150	8,158										8,158
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625										2,625
6101 Ft. Fraser Sewer System		31,285	33,293			64,578	-16,058		15,200	-858			15,200			48,520
6201 Ft. Fraser Water System		75,938	43,831			119,769	-60,129		28,100	-32,029			28,100			58,640
6301 Clucutz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal			600			600										600
6402 Liquid Waste Disposal			6,000			6,000										6,000
7101 Ft. Fraser Fire Protection	35,522				5,000	40,522	-3,571		10,800	7,229	14,617		10,800			22,334
7102 Southside Rural Fire Protection	33,079					33,079	-4,071		18,000	13,929			18,000			29,008
7103 Topley Rural Fire Protection	63,947					63,947	-71		14,000	13,929	25,196		14,000			38,880
7201 Burns Lake Rural Fire Protection	103,017					103,017										103,017
7202 Ft. St. James Rural Fire Protection	161,989					161,989	-10,000			-10,000						151,989
7203 Houston Rural Fire Protection	16,545					16,545										16,545
7204 Luck Bay Rural Fire Protection	54,864					54,864	-7,600		9,300	1,700	10,896		8,300			36,368
7205 Smithers Rural Fire Protection	184,828					184,828	-10,000			-10,000						154,828
7206 Telkwa Rural Fire Protection	99,428					99,428										99,428
7207 Vanderhoof Rural Fire Protection	35,262					35,262										35,262
7208 Round Lake Fire Protection	10,384					10,384			400	400	1,856		400			8,708
7301 Clucutz Lake Emergency Response	18,750					18,750										18,750
7401 Area "A" Emergency Services	5,000					5,000										5,000
7402 Area "F" Extrication Services	3,078					3,078										3,078
7403 Lakes District Emergency Services	892				302	1,194										1,194
7404 Area "D" Extrication	4,536				2,801	7,137										7,137
7405 Area "C" Road Rescue Service	17,815					17,815										17,815
7406 Topley Road Rescue/Medical First Responders	5,340					5,340	-10		1,000	990		1,000				5,330
7501 9-1-1 Service	301,738		133,273		53,533	488,544	-50,271		70,000	19,729			70,000			438,273
7600 Emergency Preparedness Planning	231,456				337,471	568,927	-1,089		1,000	-89			1,000			567,838
7701 Burns Lake & Area Victim Services	12,825				2,995	15,820										15,820
8101 Lakes District Airport	93,228				33,500	126,728										126,728
8201 Smithers Para-Transit	5,000					5,000										5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000										1,000
9101 Decker Lake Street Lighting		10,221	350			10,571										10,571
9102 Endako Street Lighting	3,557		224			3,781										3,781
9103 Ft. Fraser Street Lighting	8,091		360			8,451										8,451
9104 Gerow Island Street Lighting	4,631					4,631										4,631
9105 Goetjen Road Street Lighting	504					504										504
9106 Colony Point Street Lighting	2,966					2,966										2,966
10101 Bulkeley Valley Regional Pool and Rec. Centre	818,800				19,135	837,935	-117,587		90,000	-27,587	1,200		90,000			719,148
10201 Ft. St. James Arena Grant	24,000					24,000										24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371			-64,371	19,030					162,500
10301 Smithers Rural Recreation/Culture	258,192					258,192										258,192
10302 Vanderhoof Recreation & Culture	95,985					95,985										95,985
10401 Ft. Fraser Cemetery Grant	1,960		40			2,000										2,000
10402 Topley Cemetery Grant	1,500					1,500										1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				625	50,000										50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870										76,870
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012										164,012
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525										33,525
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886										177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492										23,492
10603 Fort. St. James Library	13,750					13,750										13,750
10701 Burns Lake Museum Society	30,319				7,848	38,167										38,167
10801 Fort Fraser Community Hall	2,450		50			2,500										2,500
Total for all Departments	9,811,078	127,328	677,266		3,186,926	13,802,596	-186,899		796,800	610,101	1,280,682	142,000	796,800	12,193,217		14,412,898

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Regional District of Bulkley-Nechako

2016 to 2019 Financial Plan - Amended by Bylaw No. 1780

Schedule "E"

2019 Financial Plan:

Service	FUNDING					TRANSFERS From/To				EXPENDITURES:						
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Pmts. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	327,834				957,541	1,285,375	-147,028		-147,028					1,138,349		1,138,349
1200 General Government Services	1,209,624		11,700		286,704	1,488,028	-13,434	70,000	56,566	3,800	10,000	70,000		1,460,794		1,544,594
1301 Feasibility Studies	18,500				3,000	21,500								21,500		21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290								8,290		8,290
1701 Chinook Community Forest																
2100 Lakes Economic Development	112,644				1,000	113,644								113,644		113,644
2200 Area "E" Economic Development	24,768				27,232	52,000								52,000		52,000
2300 Stuart-Nechako Economic Development																
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	332,597				215,806	548,403	-1,790		-1,790					546,613		546,613
3101 Member Fiscal Services					644,876	644,876				644,876						644,876
4101 Planning	240,694		12,250		29,748	282,690	-2,527	4,000	1,473			4,000		280,163		284,163
4201 Building Inspection	166,851		159,542			326,393	-9,850	9,000	-850			9,000		318,543		325,543
4301 Development Services	325,700		5,000		31,238	361,938	-6,992	6,000	-992			8,000		354,844		360,844
4401 Building Numbering Extended Service	9,505				1,213	10,718	-230		-230					10,488		10,488
4501 Unsanitary Premises Regulatory Control	41,098				4,687	45,785	-1,762		-1,762					44,023		44,023
5101 Environmental Services	3,373,058		365,000		393,094	4,131,152	280,478	450,000	730,478	418,210	535,000	450,000		3,460,420		4,861,830
5901 Weeds	52,498			29	14,440	66,967								66,967		66,967
5902 Lake Kathryn Aquatic Weed Harvesting		7,464	544		150	8,158								8,158		8,158
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625								2,625		2,625
6101 Ft. Fraser Sewer System		31,170	33,959			65,128	-16,058	15,200	-858			15,200		49,070		64,270
6201 Ft. Fraser Water System		75,509	44,708			120,217	-60,129	28,100	-32,029			28,100		60,088		88,188
6301 Clucutz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal				500		500								500		500
6402 Liquid Waste Disposal			6,000			6,000								6,000		6,000
7101 Ft. Fraser Fire Protection	35,539				5,000	40,539	-3,571	10,800	7,229	14,617		10,800		22,351		47,788
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929			18,000		29,008		47,008
7103 Topley Rural Fire Protection	83,947					83,947	-71	14,000	13,929	25,198		14,000		38,880		77,878
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	164,589					164,589	-10,000		-10,000					154,589		154,589
7203 Houston Rural Fire Protection	16,772					16,772								16,772		16,772
7204 Luck Bay Rural Fire Protection	55,354					55,354	-7,800	9,300	1,700	10,898		9,300		38,858		57,054
7205 Smithers Rural Fire Protection	166,497					166,497	-10,000		-10,000					156,497		156,497
7206 Telkwa Rural Fire Protection	102,051					102,051								102,051		102,051
7207 Vanderhoof Rural Fire Protection	35,500					35,500								35,500		35,500
7208 Round Lake Fire Protection	10,404					10,404		400	400	1,856		400		8,748		10,804
7301 Clucutz Lake Emergency Response	18,750					18,750								18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Exctrication Services	3,125					3,125								3,125		3,125
7403 Lakes District Emergency Services	892				302	1,194								1,194		1,194
7404 Area "D" Exctrication	4,536				2,601	7,137								7,137		7,137
7405 Area "C" Road Rescue Service	10,782					10,782								10,782		10,782
7406 Topley Road Rescue/Medical First Responders	6,340					6,340	-10	1,000	890			1,000		5,330		6,330
7501 9-1-1 Service	312,359		130,607		63,533	496,499	-50,271	70,000	19,728			70,000		446,228		516,228
7600 Emergency Preparedness Planning	235,430				337,471	572,901	-1,089	1,000	-89			1,000		571,812		572,812
7701 Burns Lake & Area Victim Services	13,123				2,995	16,118								16,118		16,118
8101 Lakes District Airport	93,228				33,500	126,728								126,728		126,728
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		10,735	350			11,085								11,085		11,085
9102 Endako Street Lighting	3,747		224			3,971								3,971		3,971
9103 Ft. Fraser Street Lighting	8,513		360			8,873								8,873		8,873
9104 Gerow Island Street Lighting	4,862					4,862								4,862		4,862
9105 Goetjen Road Street Lighting	504					504								504		504
9106 Colony Point Street Lighting	3,114					3,114								3,114		3,114
10101 Bulkley Valley Regional Pool and Rec. Centre	819,876				19,135	838,811	-117,587	90,000	-27,587	1,200		90,000		720,024		811,224
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371		-64,371	19,030				182,500		181,530
10301 Smithers Rural Recreation/Culture	260,959					260,959								260,959		260,959
10302 Vanderhoof Recreation & Culture	95,985					95,985								95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,960		40			2,000								2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,376				625	50,000								50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,615				24,055	76,670								76,670		76,670
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012								164,012		164,012
10504 Burns Lake and Area TV Rebroadcasting	28,196				7,329	33,525								33,525		33,525
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886								177,886		177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492								23,492		23,492
10603 Fort St. James Library	13,750					13,750								13,750		13,750
10701 Burns Lake Museum Society	30,319				7,848	38,167								38,167		38,167
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500		2,500
Total for all Departments	9,728,098	127,298	771,143		3,148,718	13,773,265	-247,961	796,800	548,839	1,137,481	546,000	796,800	11,842,813			14,322,094

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1754

**A bylaw to amend the boundaries of the
Smithers Rural Fire Protection Service Area
within a portion of Electoral Area "A"**

WHEREAS the Regional District of Bulkley-Nechako has adopted "Smithers Rural Fire Protection Local Service Establishment Bylaw No. 884, 1995" for the provision of fire prevention and suppression and assistance in the case of emergencies within a portion of Electoral Area "A";

AND WHEREAS the Regional District has received a request from the owners of NW 1/4 OF FRAC SEC 6 TP 4 R5C EXC THEREOUT A STRIP OF LAND BEING THE MOST SLY 20 M IN PARL WIDTH, that this property be included in the Smithers Rural Fire Protection Service Area;

AND WHEREAS the Director of Electoral Area "A" has consented in writing to the adoption of this bylaw in accordance with Section 802(1)(b) of the *Local Government Act*;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. The Regional District of Bulkley-Nechako hereby amends the boundaries of the Smithers Rural Fire Protection Service Area by including the following property:

NW 1/4 OF FRAC SEC 6 TP 4 R5C EXC THEREOUT A STRIP OF LAND
BEING THE MOST SLY 20 M IN PARL WIDTH

2. The amended boundaries of the service area shall be a portion of Electoral Area "A" as shown outlined on the plan attached as Schedule "A" to this bylaw.
3. This bylaw may be cited as the "Smithers Rural Fire Protection Service Area Amendment Bylaw No. 1754, 2015."

READ A FIRST TIME this 19th day of November, 2015

READ A SECOND TIME this 19th day of November, 2015

READ A THIRD TIME this 19th day of November, 2015

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1754.

Hail Chapman
Corporate Administrator

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "A" RECEIVED
this 19th day of November, 2015

ADOPTED this day of , 2015

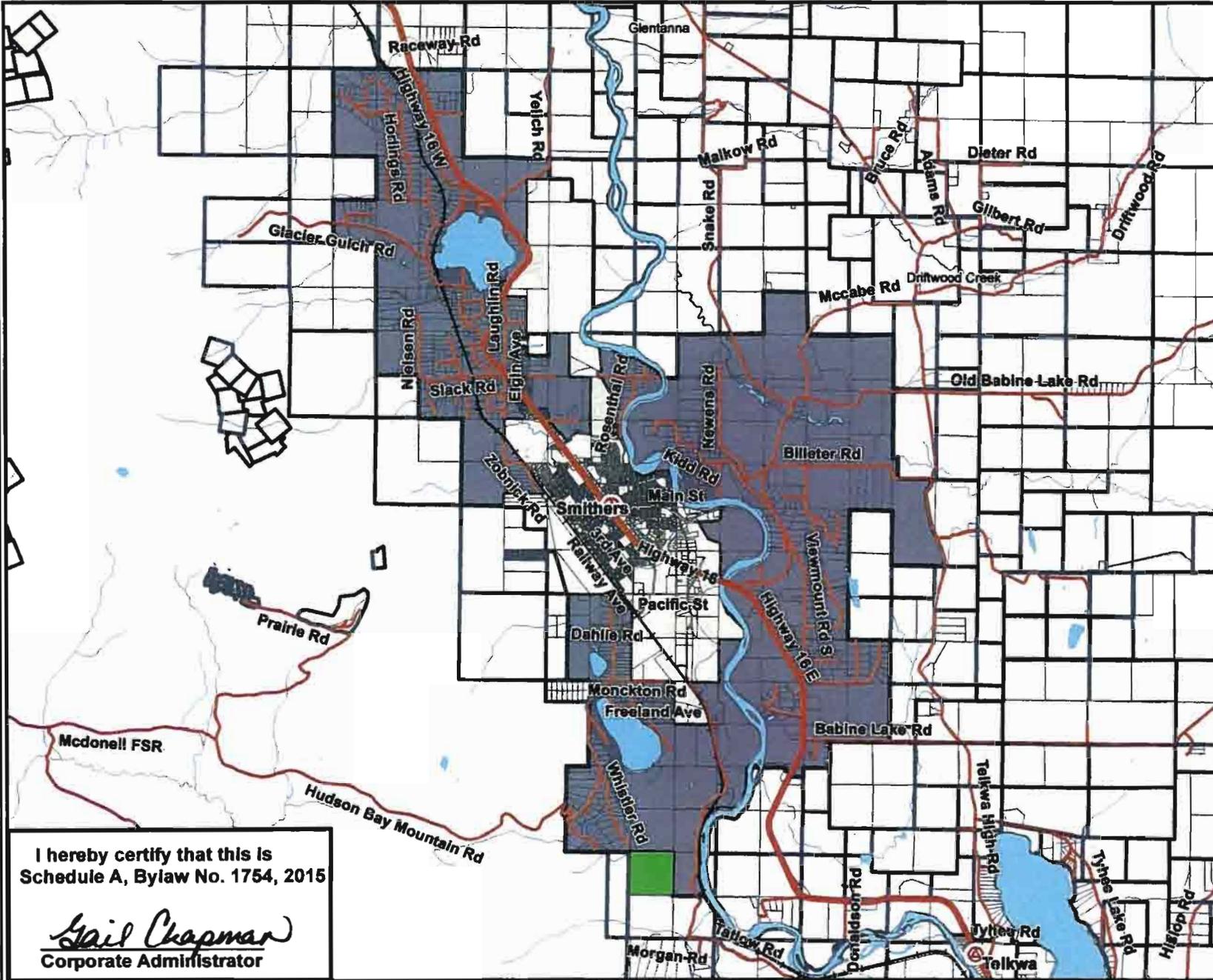
Chairperson

Corporate Administrator



Smithers Rural Fire Protection Service Area Boundary Amendment Bylaw No. 1754, 2015 - Schedule A

Legend



- Fire Departments
- ~ Highway
- ~ Secondary Street
- ~ Railway
- Cadastre
- District Lots
- Lakes
- ~ Streams
- Municipalities
- First Nation Reserve
- Existing Fire Protection Area
- Expansion Properties



This map is an approximate representation and should only be used for reference purposes.

I hereby certify that this is
Schedule A, Bylaw No. 1754, 2015

Gail Chapman
Corporate Administrator

Created by the
Regional District of
Bulkley-Nechako
Nov 3rd, 2015
SCALE 1:100,000

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