

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, JANUARY 11, 2024

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>CALL TO ORDER</u>	
	<u>ELECTION OF CHAIR</u>	
	<u>ELECTION OF ACTING CHAIR</u>	
	<u>AGENDA - January 11, 2024</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
2-4	Stuart-Nechako Regional Hospital District Meeting Minutes - November 9, 2023	Approve
	<u>REPORT</u>	
5-11	John Illes, Treasurer - Budget Bylaw 2024	Recommendation
	<u>CORRESPONDENCE</u>	
12	Northern Health - UBCM Meeting -September 20, 2023	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>SUPPLEMENTARY AGENDA</u>	
	<u>NEW BUSINESS</u>	
	<u>ADJOURNMENT</u>	

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

MEETING MINUTES

THURSDAY, NOVEMBER 9, 2023

PRESENT: Chair Judy Greenaway

Directors Martin Elphee
 Clint Lambert
 Linda McGuire – via Zoom
 Shirley Moon
 Kevin Moutray
 Mark Parker
 Michael Riis-Christianson
 Sarrah Storey
 Henry Wiebe

Staff Curtis Helgesen, Secretary
 Cheryl Anderson, Acting Secretary
 John Illes, Treasurer
 Wendy Wainwright, Confidential Clerk

CALL TO ORDER Chairperson Greenaway called the meeting to order at 12:32 p.m.

AGENDA Moved by Director Lambert
 Seconded by Director McGuire

SNRHD.2023-9-1 “That the Stuart-Nechako Regional Hospital District Agenda of November 9, 2023 be approved.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Stuart-Nechako Regional Hospital District Meeting Minutes – October 12, 2023 Moved by Director Moon
 Seconded by Director Parker

SNRHD.2023-9-2 “That the minutes of the Stuart-Nechako Regional Hospital District meeting of October 12, 2023 be adopted.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

REPORT

Fall Hospital Meeting Presentation

Moved by Director Lambert
 Seconded by Director Elphee

SNRHD.2023-9-3

"That the Board receive the Treasurer's Fall Hospital Meeting Presentation memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Suggesting that an in-person/virtual hybrid meeting be considered for future meetings was discussed.

VERBAL REPORTS

Aurora Home – Vanderhoof

Director Moutray noted that two individuals have moved into the new Aurora Home, Dementia Housing in Vanderhoof. The facility is hoping to be fully operational in the next couple of months.

Provincial Announcement -Ambulance Staffing

Director Storey mentioned that the Province announced that it is changing B.C. Ambulance staffing for rural communities. There will be three new models: 24/7 Alpha, a mix shift model and an on-call shift. Fraser Lake is one of the 21 communities that will transition to the 24/7 Alpha model. The Village of Granisle is awaiting the announcement.

Receipt of Verbal Reports

Moved by Director Parker
 Seconded by Director Lambert

SNRHD.2023-9-4

"That the verbal reports of the various Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

IN-CAMERA MOTION

Moved by Director Parker
 Seconded by Director Lambert

SNRHD.2023-9-5

"That this meeting be closed to the public pursuant to Section 90(2)(b) of the *Community Charter* for the Board to deal with matters relating to the following:

- Capital Planning
- Primary Care
- Memorandum of Understanding."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Lambert
Seconded by Director Riis-Christianson

SNRHD.2023-9-6

"That the meeting be adjourned at 12:39 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Judy Greenaway, Chairperson

Wendy Wainwright, Confidential Secretary

Stuart-Nechako Regional Hospital District Board of Directors

To: Chair and Board
From: John Illes, Treasurer
Date: January 11, 2024
Subject: **Budget Bylaw for 2024**

RECOMMENDATION: **(all/weighted/majority)**

That Bylaw No. 88, being a bylaw to adopt the annual budget for 2024, be given first reading this 11th day of January, 2024.

BACKGROUND

The estimated cost sharing to Northern Health for projects in 2024 has decreased substantially with the hospital district's share of the costs for Stuart Lake Hospital and Stuart-Nechako Manor being fully paid. For the next two years the major project will be the Vanderhoof Primary Care project. The hospital district's total share of the project will be \$5.828 million, with a maximum of \$2.0 million being paid in 2024.

The weighted non-market increase in assessments for the hospital district is 14.96% in 2024. This means that the requisition for the hospital district can be increased by nearly 15% without impacting the average taxpayer. This would be an increase of the requisition from \$5,927,500 to \$6,816,625.

The Stuart-Nechako Regional Hospital District has the highest tax rate per \$1,000 in the province as of 2023 at \$1.233 per \$1,000. The proposed budget in 2024 sets the requisition at \$6,600,000 to capture most of the non-market changes (the changes due to pipeline construction) while at the same time reducing the tax rate to \$1.147 or a reduction of approximately \$0.086 per \$1,000. The long-term budget proposes a steady requisition over the next several years until the tax rate reaches \$1.00 per \$1,000 and at that time the requisition will slowly be increased while maintaining the tax rate per \$1,000.

Capturing the nearly \$675,000 in additional requisition in 2024 will allow the hospital district to maintain the requisition amount over the next several years while beginning to save for the replacement of St. John Hospital.

The requisition summary illustrates the anticipated change to each jurisdiction and the real anticipated tax decrease for residential homeowners. The decrease in anticipated

requisition for Burns Lake, Fraser Lake, and Vanderhoof may allow these municipalities added flexibility in their own budget processes. Unfortunately, because of the surging property prices in Granisle, the average taxpayer in Granisle will see an increase in hospital district taxes of 19% over those last year; however, this is still less than the average increase in home values in Granisle of 24.4%.

Recommended Option	2023 Tax Requisition	2024 Tax Requisition	Change Y/Y	Change %	Non Market Change	Anticipated Real Change
Municipalities:						
Burns Lake	320,239	312,665	(7,574)	-2.4%	0.4%	-2.8%
Fort St. James	447,173	454,023	6,850	1.5%	2.0%	-0.4%
Fraser Lake	260,172	255,952	(4,220)	-1.6%	2.1%	-3.7%
Granisle	32,540	38,713	6,173	19.0%	-0.1%	19.0%
Vanderhoof	1,148,946	1,110,045	(38,901)	-3.4%	0.3%	-3.7%
Subtot. MUNICIPALITIES	2,209,070	2,171,397	(37,673)	-1.7%		
Electoral Area B	525,341	528,143	2,802	0.5%	3.8%	-3.2%
Electoral Area C	876,291	877,301	1,010	0.1%	2.3%	-2.2%
Electoral Area D	590,364	795,644	205,279	34.8%	35.9%	-1.1%
Electoral Area E	500,311	954,040	453,728	90.7%	102.4%	-11.7%
Electoral Area F	1,226,123	1,273,475	47,352	3.9%	8.3%	-4.4%
ELECTORAL AREAS	3,718,430	4,428,603	710,173	19.1%		
TOTAL for REGION	5,927,500	6,600,000	672,500	11.3%		
TAX RATE PER \$1,000	\$1.233	\$ 1.147				

Three alternate scenarios are provided, one reduces the proposed requisition from \$6.6 to \$6.5 million and the other increases the requisitions to the non-market change amount of \$6,816,625 and the third increases the requisition to \$6.7 million.

Alternative Scenario 1	2023 Tax Requisition	2024 Tax Requisition	Change Y/Y	Change %	Non Market Change	Anticipated Real Change
Municipalities:						
Burns Lake	320,239	307,927	(12,312)	-3.8%	0.4%	-4.2%
Fort St. James	447,173	447,144	(29)	0.0%	2.0%	-2.0%
Fraser Lake	260,172	252,074	(8,098)	-3.1%	2.1%	-5.2%
Granisle	32,540	38,126	5,586	17.2%	-0.1%	17.2%
Vanderhoof	1,148,946	1,093,226	(55,720)	-4.8%	0.3%	-5.2%
Subtot. MUNICIPALITIES	2,209,070	2,138,497	(70,573)	-3.2%		
Electoral Area B	525,341	520,141	(5,200)	-1.0%	3.8%	-4.8%
Electoral Area C	876,291	864,009	(12,282)	-1.4%	2.3%	-3.7%
Electoral Area D	590,364	783,588	193,224	32.7%	35.9%	-3.2%
Electoral Area E	500,311	939,585	439,273	87.8%	102.4%	-14.6%
Electoral Area F	1,226,123	1,254,180	28,057	2.3%	8.3%	-6.0%
ELECTORAL AREAS	3,718,430	4,361,503	643,073	17.3%		
TOTAL for REGION	5,927,500	6,500,000	572,500	9.7%		
TAX RATE PER \$1,000	\$1.233	\$ 1.130				

Alternative Scenario 2	2023 Tax Requisition	2024 Tax Requisition	Change Y/Y	Change %	Non Market Change	Anticipated Real Change
Municipalities:						
Burns Lake	320,239	322,927	2,688	0.8%	0.4%	0.4%
Fort St. James	447,173	468,925	21,752	4.9%	2.0%	2.9%
Fraser Lake	260,172	264,353	4,181	1.6%	2.1%	-0.5%
Granisle	32,540	39,983	7,443	22.9%	-0.1%	22.9%
Vanderhoof	1,148,946	1,146,479	(2,467)	-0.2%	0.3%	-0.6%
Subtot. MUNICIPALITIES	2,209,070	2,242,667	33,597	1.5%		
Electoral Area B	525,341	545,478	20,137	3.8%	3.8%	0.1%
Electoral Area C	876,291	906,096	29,805	3.4%	2.3%	1.1%
Electoral Area D	590,364	821,758	231,394	39.2%	35.9%	3.3%
Electoral Area E	500,311	985,353	485,042	96.9%	102.4%	-5.5%
Electoral Area F	1,226,123	1,315,273	89,150	7.3%	8.3%	-1.0%
ELECTORAL AREAS	3,718,430	4,573,958	855,528	23.0%		
TOTAL for REGION	5,927,500	6,816,625	889,125	15.0%		
TAX RATE PER \$1,000	\$1.233	\$ 1.185				

Alternative Scenario 3	2023 Tax Requisition	2024 Tax Requisition	Change Y/Y	Change %	Non Market Change	Anticipated Real Change
Municipalities:						
Burns Lake	320,239	317,402	(2,837)	-0.9%	0.4%	-1.3%
Fort St. James	447,173	460,902	13,729	3.1%	2.0%	1.1%
Fraser Lake	260,172	259,830	(342)	-0.1%	2.1%	-2.2%
Granisle	32,540	39,299	6,759	20.8%	-0.1%	20.8%
Vanderhoof	1,148,946	1,126,864	(22,082)	-1.9%	0.3%	-2.3%
Subtot. MUNICIPALITIES	2,209,070	2,204,297	(4,773)	-0.2%		
Electoral Area B	525,341	536,145	10,804	2.1%	3.8%	-1.7%
Electoral Area C	876,291	890,594	14,303	1.6%	2.3%	-0.7%
Electoral Area D	590,364	807,699	217,335	36.8%	35.9%	0.9%
Electoral Area E	500,311	968,495	468,184	93.6%	102.4%	-8.8%
Electoral Area F	1,226,123	1,292,770	66,647	5.4%	8.3%	-2.8%
ELECTORAL AREAS	3,718,430	4,495,703	777,273	20.9%		
TOTAL for REGION	5,927,500	6,700,000	772,500	13.0%		
TAX RATE PER \$1,000	\$1.233	\$ 1.165				

**Attachment: Bylaw 88
Budget Summary**

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 88

**Being a bylaw to adopt the Annual Budget
for the year 2024
and the Provisional Annual Budget
for the year 2025.**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2024 and the provisional Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2025.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 88, 2024."

READ A FIRST TIME this ____ day of _____, 2024

READ A SECOND TIME this ____ day of _____, 2024

READ A THIRD TIME this ____ day of _____, 2024

ADOPTED this ____ day of _____, 2024

Chairperson

Secretary

I hereby certify that this is a true copy of Bylaw No. 88 as adopted.

Secretary

Stuart Nechako Regional Hospital District - 2024 Budget and 2025 Provisional Budget

Bylaw 88

INCOME

	2024 Budget Bylaw 88	2025 Provisional Budget Bylaw 88
Grant In Lieu of Taxes	24,000	24,000
Taxation	6,600,000	6,600,000
Interest	150,000	276,966
	<u>\$ 6,774,000</u>	<u>\$ 6,900,966</u>

EXPENSES

Business Planning		
Major Capital Project >\$5M		
Major Capital Project <\$5M	2,000,000	3,400,000
Major Equipment and Maintenance Capital	720,000	
Building Integrity and Minor Capital Grant Grant	207,000	213,943
IT Projects Grant	127,451	212,826
Administration	30,000	20,000
Directors Remuneration	10,000	10,000
	<u>\$ 3,094,451</u>	<u>\$ 3,856,769</u>
NET INCOME AT END OF YEAR	3,679,549	3,044,197

Schedule B Bylaw 88

Major Capital Projects Approved and Continuing:

None

Major Capital Projects Funded:

2024	<i>Current Year</i>
SJH Chemistry Analyzer Replacement	\$ 253,600
SJH FM Fire Panel Replacement	\$ 466,400
	\$ 720,000

RECEIVED

DEC 14 2023

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Board & Administration Office
#600 - 299 Victoria Street,
Prince George, BC V2L 5B8
Telephone: (250) 645-8542
www.northernhealth.ca

December 1, 2023

Stuart Nechako Regional Hospital District
Chair Judy Greenway
PO Box 820
Burns Lake, BC V0J 1E0

Dear Chair Greenway,

Re: UBCM Meeting September 20, 2023

Thank you for the opportunity to meet with you and your Council at UBCM in Vancouver. It was a pleasure to meet with you and we appreciate the time you set aside to meet with us to discuss the areas of concern for the Stuart Nechako Region.

At our meeting, we discussed the Vanderhoof Primary and Community Care Centre. It was great to join you and others at the announcement by the Honorable Adrian Dix, Minister of Health, in Vanderhoof on November 13. We are very excited about this project and the importance of it for recruitment and retention in the community. We also discussed the continuing work on the roof of Stuart Nechako Manor and are pleased at the progress and that it is close to completion. Lastly, master planning is set for 2026/27 for St John Hospital.

In addition, we continue to work on business cases for long term care and are updating our bed modeling numbers which we will be able to share with communities when completed. We recognize that there is a northern shortage on LTC beds and are extremely pleased with a recent announcement in Prince George for 200 additional LTC beds, beds that will benefit the entire region.

Thank you again for meeting with us. We value the opportunity to learn more about your community and the health needs for the residents of Stuart Nechako.

Sincerely,



Ciro Panessa
President & Chief Executive Officer
Northern Health

cc. Colleen Nyce, Chair, Northern Health Board
Sherri Tillotson, Chief Operating Officer, Northern Interior (Interim)
Megan Hunter, Health Service Administrator, Omineca District
Lisa Puglas, Health Service Administrator, Lakes District