

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**

**MEETING MINUTES**

**THURSDAY, MAY 11, 2017**

PRESENT: Chairperson Jerry Petersen

Directors Eileen Benedict  
Tom Greenaway  
John Illes  
Dwayne Lindstrom – arrived at 10:04 a.m.  
Rob MacDougall  
Bill Miller  
Mark Parker

Directors Thomas Liversidge, Village of Granisle  
Absent Gerry Thiessen, District of Vanderhoof

Alternate Linda McGuire, Village of Granisle  
Directors

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Roxanne Shepherd, Treasurer  
Wendy Wainwright, Executive Assistant

Others Karen Andrews, District Operations Manager, Fort George, Ministry of Transportation and Infrastructure  
Cailey Brown, A/Program Manager, Development Approvals, Bulkley-Stikine, Ministry of Transportation and Infrastructure – arrived at 10:11 a.m.  
Cpl. John Graham, Acting Unit Commander, North District, RCMP – arrived at 10:11 a.m.  
Val Hunsaker, District CVSE Manager, Fort George CVSE, Ministry of Transportation and Infrastructure  
Ron Marshall, District Manager, Fort George, Ministry of Transportation and Infrastructure – left at 10:16 a.m.

**CALL TO ORDER**

Chair Petersen called the meeting to order at 10:00 a.m.

**AGENDA & SUPPLEMENTARY AGENDA**

Moved by Director Parker  
Seconded by Director Illes

SNRHD.2017-6-1

“That the Stuart-Nechako Regional Hospital District Agenda of May 11, 2017 be approved; and further, that the Supplementary Agenda be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Stuart-Nechako Regional Hospital District Meeting Minutes – April 20, 2017

Moved by Alternate Director McGuire  
Seconded by Director Greenaway

SNRHD.2017-6-2

“That the minutes of the Stuart-Nechako Regional Hospital District meeting of April 20, 2017 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES (CONT'D)**

Stuart-Nechako Regional  
Hospital District Meeting  
Minutes – May 26, 2016

Moved by Director MacDougall  
Seconded by Director Miller

SNRHD.2017-6-3

“That the minutes of the Stuart-Nechako Regional Hospital District meeting of May 26, 2016 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**REPORTS**

Capital Expenditure Bylaw  
-Fort St. James Primary  
Care Leasehold Improvements

Moved by Director Miller  
Seconded by Director Parker

SNRHD.2017-6-4

1. “That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer’s May 1, 2017 memo titled “Capital Expenditure Bylaw – Fort St. James Primary Care Leasehold Improvements.”
2. That the Stuart-Nechako Regional Hospital District Board of Directors give three readings and adoption to Bylaw No. 62 further in the agenda.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Spring Meeting with Northern  
Health – April 18, 2017

Moved by Director Illes  
Seconded by Director Greenaway

SNRHD.2017-6-5

“That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer’s May 1, 2017 memo titled “Spring Meeting with Northern Health – April 18, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to having BC Ambulance attend a future SNRHD meeting to discuss Air Ambulance landing criteria, procurement of service and helicopter emergency medical services in Northern BC. Melany de Weerd, CAO mentioned that BC Ambulance has been scheduled to meet with Northern Health in the fall of 2017 due to BC Ambulance being a key component in other Regional Hospital Districts.

Invitation to BC Ambulance  
to Attend a Future SNRHD  
Meeting

Moved by Director Miller  
Seconded by Director MacDougall

SNRHD.2017-6-6

“That the Stuart-Nechako Regional Hospital District Board of Directors invite BC Ambulance to a future SNRHD Meeting to discuss Air Ambulance and helicopter access; and further, that the invitation be forwarded to the Regional District of Bulkley-Nechako Board of Directors and the Regional Airport Societies within the SNRHD.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Financial Statements  
-March 31, 2017

Moved by Director Miller  
Seconded by Director Illes

SNRHD.2017-6-7

“That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer’s April 28, 2017 memo titled “Financial Statements – March 31, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **CORRESPONDENCE**

### Correspondence

Moved by Director Benedict  
Seconded by Director Illes

### SNRHD.2017-6-8

“That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence:

- Ministry of Health re: Response to Invitation to Meet at NCLGA;
- Fort St. James Primary Care Facility Meeting – March 7, 2017;
- Northern Health re: Review of Northwest Radiology Images Complete.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **VERBAL REPORTS**

### Village of Granisle -Pharmacy Opening

Alternate Director McGuire reported that the new Pharmacy in Granisle will be opening in the next few weeks.

### Village of Granisle Taxation

Alternate Director McGuire mentioned that the Village of Granisle has had to increase taxation due to the tax assessment decrease.

### Letter of Support for the Recruitment of Physicians

Director Illes commented that the Village of Burns Lake received a letter of support for the recruitment of physicians to Burns Lake from the Burns Lake Medical Clinic. He noted that two new physicians have been hired at the Primary Care Clinic located in the Lakes District Hospital and Health Centre. Burns Lake now has two fee for service clinics.

### Fraser Lake Community Health Centre Administrator Retired

Director Lindstrom mentioned that the Fraser Lake Community Health Centre Administrator has recently retired. The new administrator has moved to Fraser Lake and has begun work.

### Seniors Housing Meeting in Vanderhoof

Chair Petersen mentioned that a meeting was held in Vanderhoof in regard to Seniors Housing. Director Thiessen was in attendance.

### Receipt of Verbal Reports

Moved by Director Miller  
Seconded by Director Illes

### SNRHD.2017-6-9

“That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **BYLAW**

### **Bylaw for First, Second, Third Reading & Adoption**

### No. 62 – SNRHD Capital Expenditure

Moved by Director Greenaway  
Seconded by Director Miller

### SNRHD.2017-6-10

“That “Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 62, 2017” be given first, second, third reading and adoption this 11<sup>th</sup> day of May, 2017.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director MacDougall  
Seconded by Director Miller

SNRHD.2017-6-11

“That the meeting be adjourned at 10:17 a.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Jerry Petersen, Chairperson

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Wendy Wainwright, Executive Assistant