

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 1

Thursday, January 25, 2018

PRESENT:

Chair	Bill Miller
Directors	Taylor Bachrach – left at 2:11 p.m., via Teleconference 2:12 p.m.- 2:16 p.m. Chris Beach Eileen Benedict Shane Brien Mark Fisher – left at 2:11 p.m., via Teleconference 2:12 p.m.- 2:16 p.m. Tom Greenaway Dwayne Lindstrom Mark Parker Jerry Petersen Darcy Repen – left at 2:11 p.m., via Teleconference 2:12 p.m.- 2:16 p.m. Gerry Thiessen
Directors Absent	Thomas Liversidge, Village of Granisle Rob MacDougall, District of Fort St. James Rob Newell, Electoral Area “G” (Houston Rural)
Alternate Director	Andrea Newell, Electoral Area “G” (Houston Rural)
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Jason Blackwell, Regional Fire Chief, arrived at 11:41 a.m., left at 1:19 p.m. Janette Derksen, Deputy Director of Environmental Services, left at 11:26 a.m. Debbie Evans, Agriculture Coordinator, left at 11:26 a.m. John Illes, Chief Financial Officer Haley Jeffrey, Emergency Services Manager - arrived at 11:41 a.m., left at 12:14 p.m., returned at 1:49 p.m. Jason Llewellyn, Director of Planning – arrived at 10:56 a.m. Rory McKenzie, Director of Environmental Services, left at 11:26 a.m. Corrine Swenson, Manager of Regional Economic Development, -left at 11:45 a.m. Wendy Wainwright, Executive Assistant
Others	Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Fraser Basin Council, via teleconference 10:04 a.m.-10:55 a.m. Terry Robert, Senior Regional Manager, Upper Fraser, Fraser Basin Council, via Teleconference 10:04 a.m.-10:55 a.m. Carey McIver, Carey McIver & Associates, left at 11:26 a.m. Lauren Quan, Project Engineer, Tetra Tech Canada Inc., left at 11:26 a.m.
Media	Flavio Nienow, Lakes District News left at 10:50 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:34 a.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Petersen
Seconded by Director Beach

2018-1-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of January 25, 2018 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-December 14, 2017

Moved by Director Bachrach
Seconded by Director Brien

2018-1-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of December 14, 2017 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Benedict
Seconded by Director Parker

2018-1-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-January 11, 2018 (Unapproved);
- Agriculture Committee Meeting Minutes
-November 9, 2017;
- Committee of the Whole Meeting Minutes
-January 11, 2018 (Unapproved);
- Committee of the Whole Meeting Minutes
-November 9, 2017;
- Rural Directors Committee Meeting Minutes
-January 11, 2018 (Unapproved);
- Rural Directors Committee Meeting Minutes
- December 14, 2017;
- Waste Management Committee Meeting Minutes
-December 14, 2017 (Unapproved);
- Waste Management Committee Meeting Minutes
-October 12, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities

Chair Miller welcomed Theresa Fresco, Regional Manager Greater Vancouver Sea to Sky and Terry Robert, Senior Regional Manager Upper Fraser, Fraser Basin Council.

Ms. Fresco and Mr. Robert provided a PowerPoint Presentation.

DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

Nechako Watershed Roundtable: Progress and Update on Activities

Nechako Watershed Roundtable – Timeline

- October, 2015
 - o Launch of the Nechako Watershed Roundtable
- October, 2015
 - o Nechako Watershed Health Report
 - o Nechako Watershed Health Atlas
- October, 2016
 - o Nechako Watershed Strategy
- 2016-2017
 - o Recruitment of new Core Committee members
 - o Implementation of the Nechako Watershed Strategy
 - o Sustainable funding for Watershed Governance Project

Core Committee Membership

- Local Government
 - o Brian Frenkel, Councillor, District of Vanderhoof (Chair)
 - Alternate – Michael Riis-Christenson, Councillor, Village of Burns Lake
 - o Director Tom Greenaway, Regional District of Bulkley-Nechako
 - o Director Lara Beckett, Regional District of Fraser-Fort George
- First Nations (seeking Chair)
 - o Mike Robertson, Cheslatta Carrier Nation
 - o Christina Ciesielski, Carrier Sekani Tribal Council
 - o Harold Prince, Councillor, Nak'azdli Whut'en
- NGO/Civil Society
 - o Steve Litke, Fraser Basin Council
 - o Dr. Margot Parkes, UNBC
 - o Wayne Salewski, Nechako Environment and Water Stewardship Society (NEWSS)
 - o Adam Thomas, Youth Representative

Sustainable Funding for Watershed Governance Initiative (SFWGI)

Project Objective

- Research, test and implement sustainable local funding mechanism(s) to support the operational and project expenses for the Nechako Watershed Roundtable

Major Outputs:

- Literature Review
- Business Case
- Successful BC Case Studies
- Comparative Analysis
- Feasibility Study

DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

NWR Funding Needs	Expenses	Cost
Operational Expenses	Coordinator labour Core Committee and Roundtable meetings Watershed queries Relationship building Administration expenses	\$90,000
Project Expenses	Coordinator labour Strategy implementation Consultant fees Travel Administration expenses	\$110,000
Total Annual Expenses		\$200,000

5-Year Sustainable Funding Proposal

Year	Local % (Total from FFGRD and BNRD for Operations)	Provincial % (For Project Based Work)	Other (E.G. Community Grants, Private Sector, etc.)
1	35% (\$70k)	35% (\$70k)	30% (\$60k)
2	35% (\$70k)	35% (\$70k)	30% (\$60k)
3	30% (\$60k)	30% (\$60k)	40% (\$80k)
4	25% (\$50k)	25% (\$50k)	50% (\$100k)
5	25% (\$50k)	25% (\$50k)	50% (\$100k)

Examples of Local Government Mechanisms

- Establishment of a Water/Watershed Service Bylaw (Regional District)
 - Examples: Shuswap Watershed Council, Regional District of Nanaimo, Shawnigan Basin Authority, Cowichan Valley Regional District
- Establishment of a Conservation Fund
 - Example: Columbia Valley Conservation Fund
- Funding the service
 - Parcel Tax (flat rate per parcel, \$ per assessed value)
 - Per Capita or Per Household levy (\$0.70/resident or \$1.73/household annually)

Revenues for 2018

Secured Revenues	
Secured	
Real Estate Foundation of BC	\$35,000
Fraser Basin Council	\$12,550
Local governments -FFGRD EA A & C, -Prince George -Vanderhoof -Fort St. James	\$8,500
Province of BC	\$10,000
Total	\$66,050

DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

Proposed Revenue Sources	
Proposed Sources	
Local governments (\$1700 x 7 remaining communities)	\$11,900
Other (Private Sector and other grants)	\$32,100
Total	\$44,000

2018 Workplan

NWR Core Operations

- 2 Roundtable meetings
- 4 Core Committee meetings
- Up to 6 Technical or Project Committee meetings

NWR Project Delivery (Strategy Implementation)

- **Engaging Decision-Makers** – To explore priorities and alignment with jurisdictions, organizational mandates, capacity and resources
- **Implementation of Priority Actions** – Actions will be identified as decision-makers are engaged. The NWR will provide financial support to leverage resources to enable implementation (e.g. beneficial management practices, environmental restoration projects, voluntary stewardship projects, supporting citizen science initiatives, etc.)
- **Public Education and Awareness Raising** – Building the capacity and “watershed IQ” of residents within the watershed
- **Total Cost of Delivery \$110,000**

Why is the NWR Important?

- **COORDINATE** initiatives at the **watershed scale** for **efficiencies** and to **avoid duplication**
- **ENGAGE** local groups in 26 communities to establish **mutual interests** through a ‘safe table’ and to explore **leveraging opportunities through collaboration**
- Provide an **INFORMATION HUB** – e.g. watershed health reports, ecosystem value of the Nechako, actions to improve watershed health, public inquiries
- **‘GO TO’ GOVERNANCE STRUCTURE** for provincial processes and priorities – Water Use Plan, Water Sustainability Plan, Landscape Level Planning, *Water Sustainability Act*

Alignment with Local Government Objectives (5 municipalities, 7 Electoral Areas)

1. Protection and enhancement of watersheds and water resources
2. Collaboration with First Nations, residents and community groups
3. Enhancing environmental awareness
4. Connection between a healthy environment and economic development

Alignment with Regional District of Bulkley-Nechako Strategic Priorities

1. Nechako Watershed as a Board Advocacy Priority
2. First Nations Relations
3. Attraction / Retention – residents, businesses, organizations, communities

Next Steps

- Working with Regional District staff to investigate sustainable funding mechanisms that could be applied
- Present to Regional District boards for approval and implementation.

DELEGATIONS (CONT'D)

FRASER BASIN COUNCIL – Theresa Fresco, Regional Manager Greater Vancouver-Sea to Sky, Terry Robert, Senior Regional Manager Upper Fraser RE: Nechako Watershed Roundtable: Progress and Update on Activities (CONT'D)

Discussion took place in regard to First Nations currently contributing in-kind works in regard to the Nechako Watershed Roundtable. There may be potential opportunities to utilize different funding options. Chair Miller noted that there may be an opportunity to utilize Federal Gas Tax Funding to support the roundtable. He mentioned that the Regional Board will consider the Nechako Watershed Roundtable request for funding at the February 8, 2018 Committee of the Whole meeting.

Chair Miller thanked Ms. Fresco and Mr. Robert for attending the meeting.

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview

Chair Miller welcomed Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc.

Agenda

1. Project Team
2. Planning Process
3. Workplan and Schedule

Project Team

- RDBN Staff
- Consulting Team
 - o Lauren Quan
 - Engineer specializing in solid waste management planning with Tetra Tech.
 - Landfills/infrastructure, diversion planning, reduction programs, solid waste master plans and management plans.
 - o Carey McIver
 - Principal, Carey McIver and Associates
 - Former Manager of Solid Waste at the Regional District of Nanaimo
 - Plans, programs and facilities

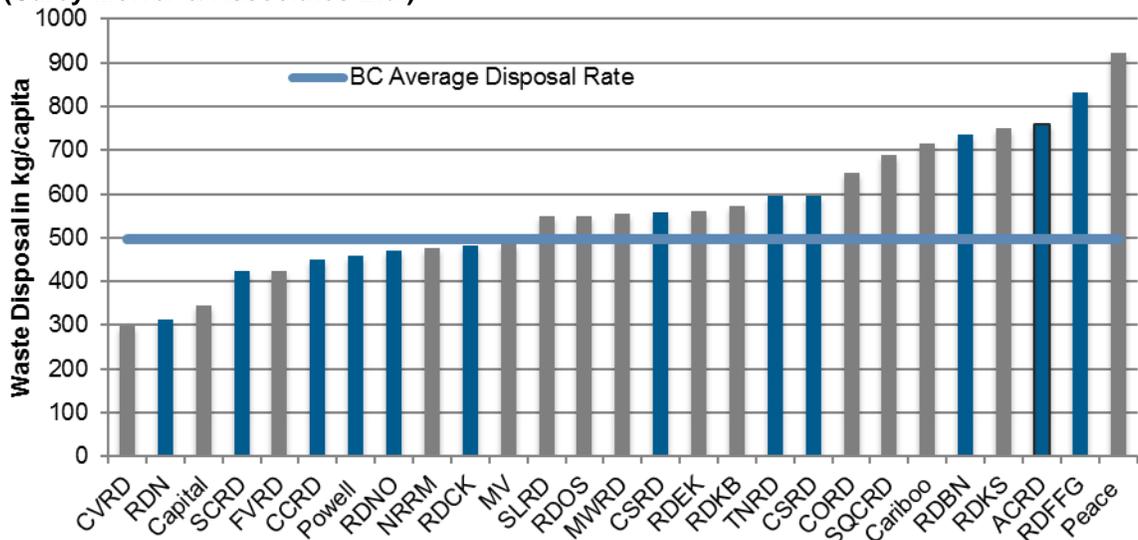
RDBN SWMP

- Prepared 1988
 - Disposal - Landfills
- Amended 1996
 - 3R's Plan
- Amended 2004
 - Zero Waste Plan (75%)
 - Residual Waste Management Plan
- Plan Update – 2012-2018

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

**BC Experience
 (Carey McIver & Associates Ltd.)**



What is “Solid Waste”

- It is discards from residential, commercial, institutional, demolition and construction activities
 - Garbage, recyclable materials, compostable materials
- It does not include heavy industrial waste, hazardous waste, biomedical waste and agricultural or forestry waste

Waste Generation

- We generate solid waste at home, at work, and at play
 - Total Waste Disposal in British Columbia
 - Residential Sources – 35%
 - Non-residential Sources 65%
- (based on 2014 data from Statistics Canada Environmental Accounts and Statistics Division)

Solid Waste Management Planning

- All regional districts in BC required to have Solid Waste Management Plans
- The Plan is comprehensive for next 10 years, with vision for next 20-30 years
- Include all material streams and aspects of solid waste management
 - Collection
 - Recycling and composting
 - Waste reduction
 - Disposal
 - Financing
 - Education

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Provincial Targets for 2020

Organics

- 75% of BC's population covered by organic waste disposal restrictions

EPR Materials

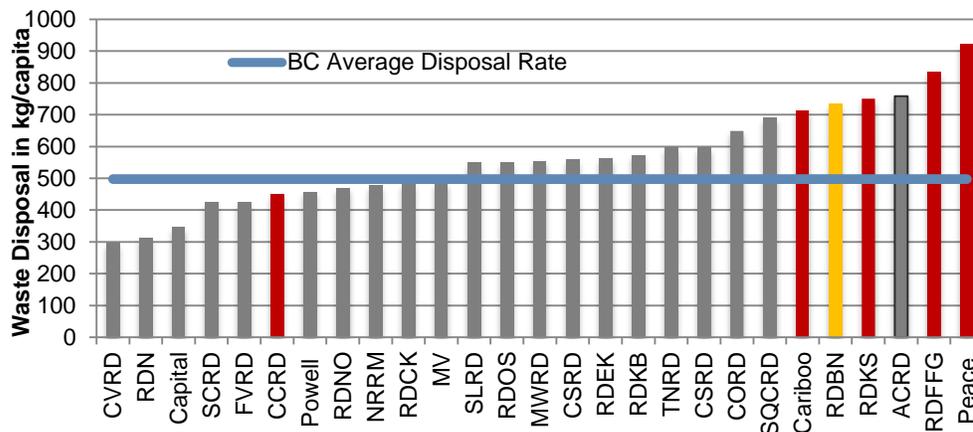
- 75% recovery of materials covered by extended producer responsibility programs (EPR)

Disposal

- Lower the provincial Municipal Solid Waste (MSW) disposal rate to 360 kg per capita

Per Capita Disposal

- RDBN has a high disposal rate compared to the province but is similar to other northern regions and neighbouring regions.



Solid Waste Management Planning Process

- Four step process
- Elements of consultation can be included throughout the plan

Step 1: Initiate the Planning Process

- Establishment of planning team
- Identify scope of work
- Identify planning and consultation process
- Establish Regional Solid Waste Advisory Committee

Step 2: Set the Plan Direction

- Prepare current system review
- Consider current trends
- Determine information gaps to fill
- Identify principles goals and targets
- Develop options for consideration

Step 3: Evaluate Options

- Develop strategies and options
 - Enhance residual waste management (Tech Memo 1)
 - Options to increase waste diversion (Tech Memo 2)
- Assess financial and administrative impacts (Tech Memo 3)
- RSWAWG (Regional Solid Waste Advisory Working Group) Committee to review and provide feedback along the way

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Step 4: Prepare and Adopt the Plan

- Prepare draft plan
- Confirm preferred strategies with the Advisory Committee
- Consult the public on options
- Prepare plan for submission
- Submit to RDBN Board for review
- Submit to Ministry of Environment and Climate Change Strategy for approval

Solid Waste Planning in the RDBN

- First plan completed in 1996
 - Transformed solid waste management in the RDBN (many disposal sites to transfer stations with two sub-regional landfills and one modified landfill)
 - Review of existing solid waste management system and completion of a waste composition study in 2009
- The 2018 update will:
 - Review existing solid waste management policies and programs
 - Identify and evaluate options for
 - reduction and diversion
 - residual management
 - financing
 - Set the RDBN's waste management guiding principles, targets and strategies for the next ten years.

Regional Solid Waste Advisory

Regional District of Bulkley-Nechako Board

- Staff and Consultants – 3
- Advisory Committee
- Board of Directors - 3
 - Communities and Businesses - 5
 - Solid Waste Industry -4
 - First Nations – 5
 - Local Government - 5

Advisory Committee Terms of Reference

- **Authority:** The RSWAC makes recommendations on the proposed plan to the RDBN Board of Directors via the Waste Management Committee. The RDBN Board of Directors is the final decision-making authority.
- **Membership Composition:**
 - 25 members representing a diversity of backgrounds, interests and geographical location
 - Technical, political and community representation
 - RSWAC elected Board member as Chair

Solid Waste Management in RDBN

- Waste Prevention
- Waste Generation
- Waste Collection
- Waste Diversion
- Waste Disposal

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Solid Waste Management

Waste Prevention

- Backyard Composting
- Buying/Selling Used Goods
- Repair and Upcycling

Waste Generation

- Homes
- Businesses
- Construction & Demolition
- Industry

Collection

- Municipal Curbside Collection
- Commercial Collection Services
- Self-Haul

Diversion

- Recycling
- Yard Waste Composting
- Extended Producer Responsibility

Disposal

- Transfer Stations
- Landfills
- Closed Landfills

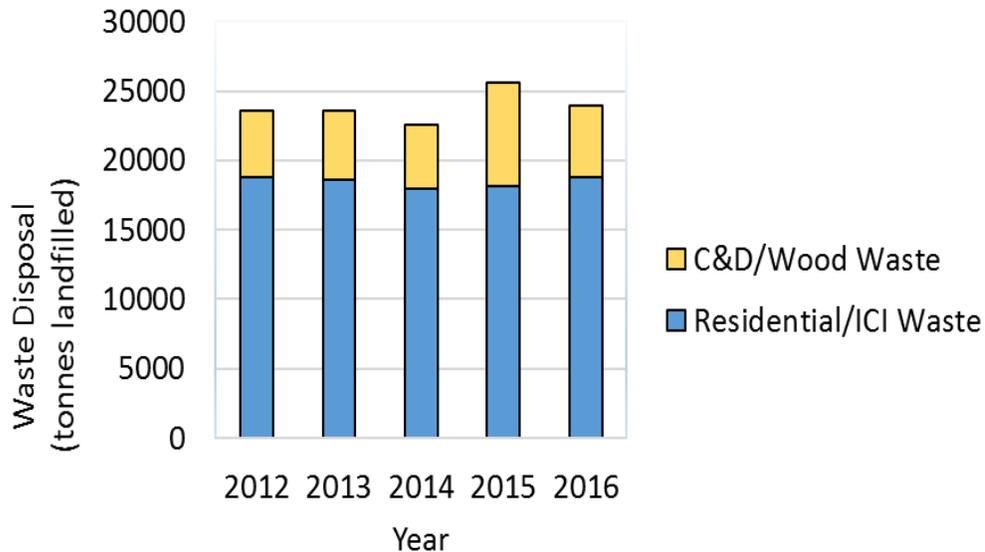
Waste Prevention

- Backyard composting
- Reuse facilities at transfer stations
 - o Reuse Sheds

RDBN Population

- Population decreased slightly from 2006 to 2016

Tonnes Disposed



DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

What is in RDBN garbage?

RDBN Waste Composition (by weight) *Based on 2008 AECOM Study

- Organics – 37%
- Paper - 20%
- Plastic – 13%
- Composite – 8%
- Metal – 6%
- Textiles – 2%
- C&D (Construction and Demolition) – 2%
- Pet Waste – 2%
- Glass – 2%
- Wood – 2%
- Electronic Waste – 1%
- Household Hazardous Waste – 1%
- Fires – 1%
- Other – 1%
- Rubber - <1%

Waste Collection

Residential

- Municipal Curbside Programs (Recycle BC)
- Self-Haul
- Private Hauler

Industrial/Commercial/Institutional (ICI)

- Municipal Curbside
- Self-Haul
- Private Hauler

Construction, Renovation & Demo

- Self-Haul
- Private Hauler

Waste Collection

<u>Municipality</u>	<u>Total Households (StatsCan 2016)</u>	<u>Curbside Collection Availability</u>	
		<u>Garbage</u>	<u>Recycling</u>
<u>Town of Smithers</u>	<u>2,389</u>	<u>EOW*</u>	<u>EOW*</u>
<u>Village of Telkwa</u>	<u>539</u>	<u>Weekly</u>	<u>EOW*</u>
<u>District of Houston</u>	<u>1,402</u>	<u>Weekly</u>	<u>N/A</u>
<u>Village of Granisle</u>	<u>176</u>	<u>Weekly</u>	<u>N/A</u>
<u>Village of Burns Lake</u>	<u>748</u>	<u>Weekly – Residential Twice Weekly – ICI</u>	<u>N/A</u>
<u>Village of Fraser Lake</u>	<u>551</u>	<u>Weekly</u>	<u>N/A</u>
<u>District of Fort St. James</u>	<u>761</u>	<u>Weekly</u>	<u>EOW*</u>
<u>District of Vanderhoof</u>	<u>850</u>	<u>Weekly</u>	<u>N/A</u>
<u>Electoral Areas</u>	<u>7,892</u>	<u>N/A</u>	<u>N/A</u>

***Every-other-week**

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Transfer Station Facilities

Transfer Station	Hours	2016 Tonnage (metric tonnes)
Smithers/Telkwa Transfer Station	Monday – Friday 8:00am-6:00pm Weekends 10:00am-6:00pm	5,831
Granisle Transfer Station	Monday, Thursday, Saturday 8:00am-6:00pm Closed Tuesday, Wednesday, Friday and Sunday	261
Burns Lake Transfer Station	Monday – Friday 8:00am-6:00pm Weekends 10:00am-6:00pm	2,509
Fort St. James Transfer Station	Monday – Friday & Sunday 10:00am-6:00pm Saturday 8:00am-6:00pm	1,959
Area D Transfer Station – Fraser Lake Rural	Monday-Wednesday and Friday 8:00am-6:00pm Weekends 10:00am-6:00pm Closed Thursdays	1,078
Southside Transfer Station	Wednesday, Friday, Weekends 10:00am-4:00pm Closed Monday, Tuesday and Thursday	271
Vanderhoof Transfer Station	Monday – Friday 8:00am-6:00pm Weekends 10:00am-6:00pm	3,892
Takla Landing Transfer Station	Operated by Takla Lake First Nation	Unknown

Disposal Facilities

Landfill and Location	Communities/Areas Served
Knockholt Landfill	Western Region Burns Lake, Granisle, Houston, Telkwa, Smithers, Electoral Area A, Electoral Area B, Electoral Area E, Electoral Area G
Clearview Landfill	Eastern Region Vanderhoof, Fort St. James, Fraser Lake, Electoral Area C, Electoral Area D, Electoral Area F
Manson Creek Landfill	Northeast Manson Creek

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey McIver, Carey McIver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

Industry Funded (Stewardship) Programs

- Programs provided through drop-off depots

Electronics	Hazardous Waste
Outdoor Power Equipment Institute of Canada	Call2Recycle
LightRecycle	Canadian Battery Association
The TELUS Return and Recycle Program	ReGeneration
Electro Recycle Small Appliance Recycling Program	BC Used Oil Management Association
Recycle My Cell	Thermostat Recovery Program
Electrical Equipment Manufacturers Association	AlarmRecycle
Electronic Products Recycling Association	
Materials	
Tire Stewardship BC	Recycle BC
Health Products Stewardship Association	BC Brewers' Recycled Container Collection Council
Encorp Pacific (Canada)	Major Appliance Recycling Roundtable

Stewardship Program for Packaging and Printed Paper

- Recycle BC was originally launched in 2014 as Multi-Material BC (MMBC)
- Recycle BC is a non-profit organization responsible for residential packaging and printed paper recycling throughout British Columbia
- Recycle BC provides recycling services either directly to communities or by working in partnership with local governments, First Nations and private companies
- Program is funded by businesses, like retailers, manufacturers and restaurants that supply packaging and printed paper to BC residents

Promotion and Education

- RDBN
- Municipalities
- Local Non-Profits
- Waste Management Companies

Finance and Administration – 2017 Cost

- Budget \$6.2 million
- Half of revenue is from taxation
- Significant surplus was carried over several years
- Tipping fees only 4% of revenue
- Majority of costs from administration and transfer station operations
- Active landfill operations are not covered by tipping fees

Guiding Principles

1. **Zero Waste** – Promote zero waste approaches and support a circular economy
2. **3 Rs** - Promote the first 3 Rs (Reduce, Reuse and Recycle)
3. **Beneficial Use** - Maximize beneficial use of waste materials and manage residuals appropriately
4. **Pay As You Throw (PAYT)** - Support polluter and user-pay approaches and manage incentives to maximize behaviour outcomes
5. **Minimize Disposal** - Prevent organics and recyclables from going into the garbage wherever practical
6. **Collaborate** - Collaborate with other regional districts wherever practical

DELEGATIONS (CONT'D)

SOLID WASTE MANAGEMENT PLAN – Carey Mclver, Carey Mclver & Associates and Lauren Quan, Project Engineer, Tetra Tech Canada Inc. RE: SWMP Overview (Cont'd)

7. **Partner** - Develop collaborative partnerships with interested parties to achieve regional targets set in plans
8. **Level the Playing Field** - Level the playing field within regions for private and public solid waste management facilities

RSWAC Meeting Schedule

- Workshop (Feb 21, 2018)
 - o Options Overview
 - o Webinar
- Meeting #2 (March 7, 2018)
 - o Options Selection
 - o RDBN Office
- Meeting #3 (March 28, 2018)
 - o Financial Analysis
 - o Webinar
- Meeting #4 (April 18, 2018)
 - o Draft Plan
 - o Consultation Plan
 - o Submit to Board for approval to go to consultation
 - o RDBN office
- Meeting #5 (June TBA)
 - o Consultation Results
 - o Final Plan
 - o RDBN Office
- July/August
 - o Submit to Board
 - o Submit to Ministry of Environment.

Discussion took place in regard to the 2009 Waste Composition Study and if the study would be updated to better understand the current waste stream. Ms. Mclver noted that waste composition studies are a snapshot of the situation at that time and since the study in 2009 there have been notable changes such as the cardboard ban that was implemented. That snapshot and the knowledge of what has occurred during 2009 to 2017 will allow for considerations to be made without having to complete a new study. With considerations and constraints to the budget conducting another study at this time may not be required.

Discussion took place in regard to the inequitable differences between some of the guidelines for residential and ICI (Industrial, Commercial, Institutional) packaging and printed paper (PPP). Ministry of Environment has indicated that including ICI and the business sector is a very complicated process. Chair Miller commented that it would be beneficial to include ICI with residential recycling in order to balance inequities in recycling between northern BC and southern BC. The need to continue to raise the issue in discussions with the Ministry of Environment and Recycle BC was discussed.

Chair Miller thanked Mmes. Mclver and Quan for attending the meeting.

ADMINISTRATION REPORTS

Director Brienens removed himself from the meeting at 11:26 a.m. due to a conflict of interest in regard to Minerals North Tradeshow Booth as he is a member of the Minerals North Organizing Committee.

Minerals North Tradeshow Booth

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-4

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to exhibit at Minerals North and invite municipalities to partner at a cost of \$100.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Brienens returned at 11:27 a.m.

RDBN Economic Development Capacity Building - Workshop Opportunity

Moved by Director Bachrach
Seconded by Director Benedict

2018-1-5

“That the Regional District of Bulkley-Nechako Board of Directors will provide the opportunity for up to 15 economic developers in the region to attend the *Michael Shuman Revitalizing Our Communities' Together* Workshop taking place in Hazelton, B.C. for a maximum cost of \$1,750.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Recommendations -December 14, 2017 & January 11, 2018

Moved by Director Parker
Seconded by Director Greenaway

2018-1-6

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 16 as written:

Waste Management Committee Meeting – December 14, 2017

Recommendation 1:

Re: Advocacy for Recycling Initiatives

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to contact the Regional District of Kitimat-Stikine and the North Coast Regional District to explore opportunities for joint advocacy in regard to recycling initiatives.”

Recommendation 2:

Re: Tipping Fees

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to discuss with Tetra Tech Canada (Consultants) to explore options in regard to tipping fees during the Solid Waste Management Plan review process.”

ADMINISTRATION REPORTS (CONT'D)

Committee of the Whole Meeting – January 11, 2018

Recommendation 3:

Re: Houston Smithers Rebroadcasting Society

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward to the RDBN Board of Directors a draft amendment bylaw to “Smithers/Houston/Telkwa Television Rebroadcasting Local Service Establishment Bylaw 630, 1990” to increase the maximum taxation by 25%; and further, that the annual grant for the Houston-Smithers Rebroadcast Society be increased by 20% and that this amount be included in the 2018 RDBN Budget.”

Recommendation 4:

**Re: UNBC Cumulative Impacts Research Consortium –
2018 CIRC Forum – Jan 18-19, 2018 – Prince George,
B.C.**

“That the Regional District of Bulkley-Nechako Board of Directors authorize Director Fisher’s attendance at the UNBC Cumulative Impacts Research Consortium re: 2018 CIRC Forum on January 18-19, 2018 in Prince George, B.C.”

Recommendation 5:

**Re: Northern Development Initiative Trust - #TrueNorth
Business Forum - Jan 16, 2018 – Prince George, B.C.**

“That the RDBN Board of Directors authorize Chair Miller and Director Newell’s attendance at Northern Development Initiative Trust’s #TrueNorth Business Forum on January 16, 2018 in Prince George, B.C.”

Recommendation 6:

**Re: BC Chamber of Commerce-Cabinet Ministers
Breakfast Series Presents: The Honourable Melanie
Mark – Jan 30, 2018 -Vancouver, B.C.**

“That the Regional District of Bulkley-Nechako Board of Directors authorize Director Fisher’s attendance at the BC Chamber of Commerce re: Cabinet Ministers Breakfast Series presents: The Honourable Melanie Mark on January 30, 2018 in Vancouver, B.C.”

Agriculture Committee Meeting – January 11, 2018

Recommendation 7:

Re: Fraser Lake Biomass Ash Project

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support for the Fraser Lake Biomass Ash Project’s application to the Rural Dividend Application.”

ADMINISTRATION REPORTS (CONT'D)

Agriculture Committee Meeting – January 11, 2018 (CONT'D)

Recommendation 8:

Re: Invitation to FPInnovations to Attend a Future RDBN Board Meeting

“That the Regional District of Bulkley-Nechako Board of Directors write a letter to FPInnovations BC Provincial Leader inviting them to attend a future Regional District of Bulkley-Nechako Board meeting to provide an update in regard to the Fraser Lake Biomass Ash Project.”

Recommendation 9:

Re: Regional Beef Producers Strategic Planning Workshop – March 2, 2018

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with planning the Regional Beef Producers Strategic Planning Workshop March 2, 2018; and further, that the Regional District of Bulkley-Nechako Board of Directors authorize applying for grant opportunities to contribute funding toward the cost of this event.”

Recommendation 10:

Re: Agriculture More Than Ever

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with registering the RDBN as a Partner with Agriculture More Than Ever.”

Recommendation 11:

Re: Climate Change Regional Adaptation Program

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to prepare an RDBN Expression of Interest for the Climate Change Regional Adaptation Program for the April 1, 2018 funding intake for Canadian Agricultural Partnership program funding.”

Recommendation 12:

Re: BC Ministry of Agriculture – Agriculture Advisory Committee Workshops

“That the Regional District of Bulkley-Nechako Board of Directors authorize registering for the BC Ministry of Agriculture Agricultural Advisory Committee Kelowna Workshop; and further, that, staff proceed with booking flights and hotels for the Chair and Agriculture Coordinator.”

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – January 11, 2018

Recommendation 13:

Re: Bulkley Valley Christian School- Request for Grant in Aid– Electoral Area “A” (Smithers Rural)

“That Bulkley Valley Christian School Society be given \$2,600 grant in aid monies from Electoral Area “A” (Smithers Rural) for the purchase of an Automated External Defibrillator (AED).”

Recommendation 14:

Re: Fort St. James Secondary Sr. Girls Soccer Team- Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Fort St. James Secondary Sr. Girls Soccer Team be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Hawaii Soccer Tour 2018.”

Recommendation 15:

Re: Houston Christian School Society - Request for Grant in Aid – Electoral Area “G” (Houston Rural)

“That the Houston Christian School Society be given \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) for the purchase of playground equipment.”

Recommendation 16:

Re: Vanderhoof Clippers/Fort St. James Falcons Speed Skating - Request for Grant in Aid – Electoral Areas “C” (Fort St. James Rural) and “F” (Vanderhoof Rural)

“That the Vanderhoof Clippers/Fort St. James Falcons Speed Skating Club be given \$750 grant in aid monies from each of Electoral Areas “C” (Fort St. James Rural) and “F” (Vanderhoof Rural) for costs associated with purchasing safety equipment for the Zone 7 Speed Skating Team travelling to the 2018 BC Winter Games in Kamloops, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Items to be brought Forward to the Public Agenda from Special (In-Camera) Meeting Moved by Director Repen
 Seconded by Director Brienen

2018-1-7

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 1 as written:

**Recommendation 1:
 RE: RDBN Solid Waste Management Plan Advisory
 Committee Recommendation**

“That the Board of Directors approve the recommended appointments to the Solid Waste Management Planning Advisory Committee Membership as listed:

	Name:	Area	Sector	Function
1	Richard Burkholder	East	Rural Committee Member (Recycling)	Operations
2	Genevieve Paterson	West	Rural Committee Member	Operations
3	Garth Schienbien	Central	Rural Committee Member	Management (CNC)
4	Sheila McCutcheon	East (Lg)	Local Government (District of Vanderhoof)	Finance
5	Dale Ross	Central	Local Government (Village of Burns Lake)	Operations
6	Roger Smith	West	Local Government (Town of Smithers)	Operations
7	Sharon Smith if available	West (Sm)	Local Government (Village of Granisle)	Management
8	Dave Christie	East (Sm)	Local Government (Village of Fraser Lake)	Management
9	Bernard Patrick	Central	First Nations (Lake Babine Nation)	Management
10	Shelly Wall	Central	First Nations (Cheslatta Carrier Nation)	Management
11	Ernie French-Downey	East	Takla First Nation	Operations
12	Mickey Philips	East	Saik'uz First Nation	Operations
13	George Halem	East	Nak'azdli Whut'en First Nation	Operations
14	Trinda Elwert	East	Recycling Group	Management
15	Earnest Harding	West	Recycling Groups	Management
16	Cindi Pohl	Regional	Waste Hauler	Finance
17	Darren Wahl	Regional	Waste Hauler/Processor	Management
18	Tim Bancroft	Regional	Large Waste Producer (SD91 &54)	Management
19	TBA	Regional	Northern Health(Smithers)	Management
20	Mark Fisher	West	Rural Director	W M Comm
21	Eileen Benedict	Central	Rural Director	W M Comm.
22	Jerry Peterson	East	Rural Director	W M Comm
23	Jon Solecki	Regional	Agricultural Sector	Operations
	Rory Mckenzie	NA	Staff	Operations
	Janette Derksen	NA	Staff	Operations
	Melany DeWeerd	NA	Staff	Management

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

FCM Membership Invoice
2018-2019

Moved by Director Bachrach
Seconded by Director Beach

2018-1-8

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 15, 2018 memo titled "FCM Membership Invoice 2018-2019"; and,
2. That the Board authorize staff to pay the annual FCM membership invoice in the amount of \$3,861.03;" and,
3. That the Board direct staff to pay for the optional Legal Defense Fund in the amount of \$540.18;" and,
4. That the Board direct staff to pay for the optional Small Communities Travel Fund in the amount of \$234.86."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "G"
(Houston Rural) Topley
Fire Protection Society

Moved by Alternate Director Newell
Seconded by Director Brienon

2018-1-9

1. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$9,480 plus GST of Electoral Area "G" Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Topley Fire hall; and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$9,480 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

Service 9105 Goetjen Road
Street Lighting Service

Moved by Director Greenaway
Seconded by Director Benedict

2018-1-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Service 9105 Goetjen Road Street Lighting Service;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1817 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Service 10501 Smithers,
Telkwa, Houston Television
Rebroadcasting

Moved by Director Repen
Seconded by Director Bachrach

2018-1-11

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Service 10501 Smithers, Telkwa, Houston Television Rebroadcasting;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1818 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Service 10201 Fort St. James
Arena Grant

Moved by Director Greenaway
Seconded by Director Benedict

2018-1-12

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 Supplementary memo titled "Service 10201 Fort St. James Arena Grant;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1819 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Service 10504 Burns Lake and
Area Television, Radio and
Internet Connectivity Reserve

Moved by Director Benedict
Seconded by Director Beach

2018-1-13

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Service 10504 Burns Lake and Area Television, Radio and Internet Connectivity Reserve;" and further,
2. That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1820 three readings further in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Landfill Post-Closure Period
Increase

Moved by Director Petersen
Seconded by Director Bachrach

2018-1-14

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Landfill Post-Closure Period Increase."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Report on Federal Gas Tax
Projects Approved in 2017

Moved by Director Parker
Seconded by Director Repen

2018-1-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the Finance/Administration Coordinator's January 11, 2018 memo titled "Report on Federal Gas Tax Projects Approved in 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional District of Bulkley-
Nechako Board Voting

Moved by Director Fisher
Seconded by Director Repen

2018-1-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Administrative Officer's January 11, 2018 memo titled "Regional District of Bulkley-Nechako Board Voting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the lack of accuracy in regard to Statistics Canada community population information.

ENVIRONMENTAL SERVICES REPORT

Fort St. James Transfer
Station-Bobcat Skid-steer
Loader Purchase Request

Moved by Director Greenaway
Seconded by Director Beach

2018-1-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' January 11, 2018 memo titled "Fort St. James Transfer Station Bobcat Skid-steer Loader Purchase Request."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to proceed with the immediate purchase of a new Bobcat Skid-steer Loader for use at the Fort St. James Transfer Station prior to formal adoption of the 2018 budget, is contingent on the total cost being equal to or less than \$65,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Referrals

Land Referral File No. 6409021
Carbon Development Corp./
Telkwa Coal Ltd. – Electoral
Area "A"

Moved by Director Fisher
Seconded by Director Repen

2018-1-18

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 6409021" be provided to the Province as the Regional District's comments on Crown Land Application 6409021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Referrals (Cont'd)

Mines File No. 13755-02-030
Carbon Development Corp./
Telkwa Coal Ltd. – Electoral
Area “A”

Moved by Director Repen
Seconded by Director Fisher

2018-1-19

“That the comment sheet titled “Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 13755-02-030” be provided to the Province as the Regional District’s comments on Mines Application 13755-02-030; and further, that Supplementary Agenda Correspondence from Telkwa Coal – clarification regarding Mines Referral No. 13755-02-030, from Dan Farmer, P.Eng. Allegiance Coal be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7407646
Lonore Reimer- Electoral
Area “F”

Moved by Director Petersen
Seconded by Director Thiessen

2018-1-20

“That the comment sheet titled “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7407646 be provided to the Province as the Regional District’s comments on Crown Land Application 7407646.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Subdivision Referral File No.
A-01-18 (Dahlie Rd.) Ministry
of Transportation and
Infrastructure – Electoral Area
“A”

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-21

“That the Regional District of Bulkley-Nechako Board of Directors not require the property owner to provide parkland dedication as part of the subdivision of Lot 5, District Lot 4266, Range 5, Coast District, Plan 2094, Except Plans PRP13594 and PRP13870.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO

Recent Agricultural Land
Commission Decisions

Moved by Director Parker
Seconded by Director Lindstrom

2018-1-22

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planner 1’s January 5, 2017 memo titled “Recent Agricultural Land Commission Decisions.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY SERVICES

Regional Emergency Support Services (ESS)

Moved by Director Benedict
Seconded by Director Greenaway

2018-1-23

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with negotiations with municipalities for a regional Emergency Support Services (ESS) model that involves joint municipal/RDBN ESS Teams.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach mentioned that the Town of Smithers Council received the Regional Emergency Support Services (ESS) report at its last council meeting. He spoke of the Town of Smithers Council potentially considering the report for further discussion.

Discussion took place in regard to having joint municipal/RDBN ESS teams and what future agreements could look like. Discussion took place that the ESS system and structure requires more resources to respond adequately throughout the region at both a regional and municipal level. Tasks which benefit from economies of scale could be performed by the RDBN and tasks which are more efficiently and effectively performed at a local level could be performed by municipalities. Director Repen brought forward the challenges of small municipalities having the capacity to provide ESS staffing allocations. Director Bachrach spoke to bringing agreements forward at municipal council meetings in the future.

The importance of having volunteer recruitment and retention, along with the ESS Director (ESSD) at a local community level was discussed. Director Bachrach identified the need to take into consideration the responsibility of an ESS volunteer in regard to regional responses similar to Fire Department Memorandums of Understanding. He also noted that volunteer recruitment is often based on local relationships and communications and that trying to develop a volunteer base at the Regional District level would be challenging. Jason Llewellyn, Director of Planning and Protective Services noted that options could be established for ESSD's for localized sub-regional teams and potentially working with Red Cross or Victims Services teams at the discretion of each local government.

Mr. Llewellyn noted that staff intends to work with member municipalities to determine specific details and potential cost allocations moving forward at the Regional Board's discretion. The importance of consulting with current ESS volunteers in moving forward with agreements was also discussed.

Director Fisher mentioned that in moving forward a more detailed cost analysis and options would need to be discussed. He also spoke of the possibility of having an ESSD Coordinator. Discussion took place in regard to the potential options for the provision of a municipal ESSD and the roles and responsibilities at both the Regional District level and the municipal level in line with the recommendations outlined by Mr. Llewellyn's January 15, 2018 staff report titled "Regional Emergency Support Services (ESS).

Break for lunch at 12:14 p.m.

Reconvened at 12:52 p.m.

RURAL FIRE PROTECTION

Road Rescue Bylaw

Moved by Director Repen
Seconded by Director Beach

2018-1-24

“That the Regional District of Bulkley-Nechako Board of Directors receive the Regional Fire Chief’s January 16, 2018 memo titled “Road Rescue Bylaws.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen brought forward concerns in regard to the impact to the Vanderhoof Fire Department with the recent announcement from EMBC not issuing task numbers to reimburse fire departments for road rescue services in areas covered by a local government road rescue service. The original intent of the Road Rescue Service Bylaw was to provide a small compensation to the Vanderhoof Fire Department for the heating of the building and storage for the road rescue vehicle. Director Petersen noted that it also provided the ability for rural areas to provide small compensation to road rescue. Director Thiessen also noted that the cost for equipment damaged while on scene can be quite substantial. He spoke of the need to change the bylaw to allow for Vanderhoof Fire Department to submit reimbursement to EMBC for road rescue services.

Jason Llewellyn, Director of Planning noted that staff will work with Topley Fire, Fort St. James Fire, Fraser Lake and Vanderhoof Fire Departments to develop recommendations for Board consideration regarding the amendment or repeal of the three road rescue bylaws.

Mr. Llewellyn reported that in 2017 EMBC awarded funding to the Fire Chiefs’ Association of British Columbia to develop a proposed governance framework for road rescue services in B.C. Staff are seeking clarification in regard to the scope of the review and to identify opportunities for local government to provide input into the review of road rescue services.

Discussion took place in regard to the absence of an identifiable provincial government agency being responsible for road rescue in B.C. and the need to encourage the Provincial Government to review the issue. Chair Miller commented that road rescue service is provided to whomever may need it. Travelers from all parts of the world utilize provincial roadways not just local residents/taxpayers and there needs to be a provincial solution to address the issue.

Director Repen mentioned that the Ministry of Transportation and Infrastructure identifies that having Highway 16 travel through communities in the region is a benefit but he noted that there is a significant cost and liability associated with having roadways and there isn’t adequate compensation for road response.

RURAL FIRE PROTECTION (CONT'D)

Emergency Extrication Moved by Director Thiessen
Contribution Local Service Area Seconded by Director Lindstrom
Establishment

2018-1-25

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to work with the District of Vanderhoof staff and other communities wanting to draft an amendment or repeal Bylaw(s) for road rescue services; and further, that staff bring forward the information to the February 8, 2018 RDBN Committee of the Whole Meeting; and further, that the RDBN Board of Directors direct staff to schedule a meeting with the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General in regard to road rescue service.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen spoke of the urgency in needing to move forward with the issue. Cheryl Anderson, Manager of Administrative Services stated that a referendum was conducted to establish the RDBN Road Rescue Bylaws and changes to the bylaw would require approval of the participants, the RDBN Board of Directors would need to provide three readings of an amendment or repeal bylaw, consent would be required by the Service Area Directors, and the bylaw would be forwarded to the Inspector of Municipalities for approval prior to being brought back for adoption by the RDBN Board of Directors. Discussions took place in regard to the time line and challenges to complete potential changes to the bylaws.

Discussion took place regarding the importance of bringing the road rescue issue forward to the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General.

Staff contacted EMBC in regard to reasons for establishing the road rescue service bylaws. EMBC clearly indicated that if a service establishment bylaw exists with the RDBN the responding fire departments do not qualify for EMBC reimbursement. EMBC has also indicated that they will only accept a formal process to either amend or repeal the bylaw before they will consider issuing task numbers to reimburse fire departments for road rescue services.

Director Lindstrom indicated Fraser Lake Fire Department is experiencing similar issues. Director Brienen will follow-up with the Houston Fire Department to determine if they are experiencing issues.

Director Brienen spoke of forwarding resolutions to NCLGA and/or UBCM in regard to road rescue service. Chair Miller noted that the issue is a very important safety matter and needs to be addressed.

Staff will have further discussions with Electoral Area Directors in regard to road rescue services.

BUILDING INSPECTION

MEMO

Building Inspection Service to the District of Houston

Moved by Director Repen
Seconded by Director Brienen

2018-1-26

“That the Regional District of Bulkley-Nechako Board of Directors
1. Authorize the RDBN to enter into an agreement with the District of Houston for the provision of building inspection service, as outlined in the Director of Planning’s January 15, 2018 staff report; and,
2. That 75% of the Building Inspector/Bylaw Enforcement Officer position be allocated to the Building Inspection function.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER (All Directors)

Planning Department Reports

Moved by Director Bachrach
Seconded by Director Brienen

2018-1-27

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Reports:
-Planning Department Enquiries Report – December, 2017;
- Action List – January, 2018

CORRESPONDENCE

- Kiel Giddens, Regional Manager, Public Affairs Coast GasLink Pipeline Project RE: CGL Presentation to RDBN Board: Sept 21, 2017;
-Dave Kmet, Team Leader – BC LNG Land Coast GasLink Pipeline Ltd. RE: Notification Letter – Permit Extension;
-Planning Department – Year-end Report 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Meeting with Nathan Cullen MP, Skeena Bulkley Valley February 21, 2018 – Telkwa, B.C., RE: CN Rail Operations and Issues

Director Repen announced that on February 21, 2018 Telkwa is hosting a meeting arranged by a community member with Nathan Cullen, MP, Skeena Bulkley-Valley to discuss issues with CN Rail and its operations. He invited the Regional Board to attend and encouraged any reports from the region be brought forward to himself or Village of Telkwa staff. He will provide the meeting information to staff to forward to the Regional Board of Directors. Director Beach noted that he will be in attendance.

Village of Telkwa Water Tower

Director Repen mentioned that the Village of Telkwa continues to work on its water tower issues.

VERBAL REPORTS (CONT'D)

UNBC Cumulative Impacts
Research Consortium - 2018
CIRC Forum – Jan 18-19, 2018
-Prince George, B.C.

Director Fisher attended the UNBC Cumulative Impacts Research Consortium (CIRC) 2018 Forum on January 18-19, 2018 in Prince George, B.C. He mentioned that it was a good session and beneficial to have a local government voice at the forum. Director Fisher noted that there were sessions in regard to youth, incorporating First Nations values in planning along with health and health indicator considerations. The youth from Vanderhoof and Fraser Lake in attendance expressed their wish to be engaged in local government and Director Fisher encouraged them to visit the Regional District in the future. He also spoke of connecting the group with the Youth Action Network at Smithers Secondary School and assisting in bringing youth across the region together.

Director Fisher attend the Forum to network with people to assist in determining the cumulative impacts on the Bulkley River. He noted that a representative from Simon Fraser University may be able to assist researching funding options to conduct a study and the Bulkley Valley Research Centre and Community Resource Board have expressed an interest in partnering as well.

Northern Voice – Waste
Management Recycling
Initiatives

Director Fisher will be meeting with Regional District of Kitimat-Stikine and North Coast Regional District January 26, 2018 and the Regional District of Fraser-Fort George, Cariboo and Peace River Regional Districts at the Electoral Area Directors Forum January 30-31, 2018 to discuss partnerships and collaboration in regard to ICI recycling and advocacy in regard to general recycling initiatives in the north.

Meeting with Doug Donaldson
In March, 2018

Director Fisher also noted he will be meeting with the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development in March, 2018.

Lakes District Cattlemen's
Association Meeting
-January 20, 2018 – Burns
Lake

Directors Parker and Benedict attended the Lakes District Cattlemen's Association Meeting January 20, 2018 in Burns Lake. Debbie Evans, RDBN Agriculture Coordinator was also in attendance and provided presentation. Director Parker noted that the event was well attended and Ms. Evans provided a good presentation. Director Benedict commented that she received numerous positive comments from the attendees in regard to Miss Evans, Agriculture Coordinator.

Fraser Lake Community Van

Director Lindstrom mentioned that the Fraser Lake Community Van has been scheduled to take its first trip of seniors from the community to Prince George Friday, January 26, 2018 for Dr. Kelly's memorial service. The van is fully booked for the trip.

Village of Burns Lake By-
Election

Director Beach reported that the Village of Burns Lake held its By-Election for a new Councillor on January 20, 2018 and Charile Rensby was elected.

VERBAL REPORTS (CONT'D)

Event in Hudson's Hope
RE: Solar Project

Director Beach spoke of an event being hosted in Hudson's Hope in June, 2018 to showcase their Solar Project. Hudson's Hope received grant funding to install grid-tied solar to the roofs of six municipal buildings including its curling rink and arena. He noted that there may be potential benefits in Burns Lake and other communities in the region to install solar panels. He commented that the Village of Burns Lake may consider sending a representative to the event.

FCM Climate Action Staff
Funding

Director Beach brought forward for consideration the Federation of Canadian Municipalities grant funding opportunity to fund 80% of a Climate Action staff member for Municipalities and Regional Districts.

BC Natural Resources Forum
-January 16-18, 2018
-Prince George, B.C.

Chair Miller attended the BC Natural Resources Forum January 16-18, 2018 in Prince George, B.C. He spoke of having the opportunity to network and meet with a number of individuals and he will provide a report at a future meeting. He met with the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development and has been in contact with his staff to schedule a future meeting.

Northwest BC Resource
Benefits Alliance Meeting
-January 23, 2018
-Terrace, B.C.

Chair Miller attended a RBA strategy meeting in Terrace, B.C. on January 23, 2018. Discussion took place regarding the strategy and refocus needing to take place moving forward along with the budget.

RDBN Letter to Provincial
Minister's RE: Provincial
Government Input Timelines

Chair Miller reported that he has received a number of calls from Provincial Government Assistant Deputy Ministers and Deputy Ministers in response to the RDBN Letter that was sent to Provincial Minister's in regard to Provincial Government Input Timelines December 20, 2017. He spoke to the feedback and follow-up that the RDBN is receiving in regard to issues brought forward during UBCM 2017 and the letter sent.

Receipt of Verbal
Reports

Moved by Director Brien
Seconded by Director Repen

2018-1-28

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Regional District Chairs/CAO
Forum – March 20-21, 2018
-Victoria, B.C. – Request for
Agenda Topics

Moved by Director Repen
Seconded by Director Brien

2018-1-29

"That the Regional District of Bulkley-Nechako Board of Directors authorize the Chair and Chief Administrative Officer's attendance at the Regional District Chairs/CAO Forum March 20-21, 2018 in Victoria, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Staff will forward the following Agenda Topics for the RD Chairs/CAO Forum: Building Inspection – Homeowner Builds and Road Rescue Extrication.

Voices for Good Air- Request for Letter of Support

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-30

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to Voices of Good Air for its grant applications for a proposed Slash to Biochar: Colloquium & Workshop.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

District of West Kelowna Request for Letter of Support Re: Cannabis Tax Sharing Formula

Moved by Director Beach
Seconded by Director Brienen

2018-1-31

“That the Regional District of Bulkley-Nechako Board of Directors receive the District of West Kelowna’s Request for a Letter of Support re: Cannabis Tax Sharing Formula.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

BC/Yukon Command Royal Canadian Legion-Request for Sponsorship

Moved by Director Bachrach
Seconded by Director Thiessen

2018-1-32

“That the Regional District of Bulkley-Nechako Board of Directors receive the BC/Yukon Command Roayl Canadian Legion – Request for Sponsorship.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration Correspondence

Moved by Alternate Director Newell
Seconded by Director Thiessen

2018-1-33

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Municipal Affairs and Housing - Building Officials Qualifications;
- Ministry of Public Safety and Solicitor General - Follow-up re: UBCM Convention;
- Office of the Premier – Follow-up – RDBN Letter re: Limited Response Time for Input;
- Burns Lake Community Forest Ltd. – Support of the Northwest BC Resources Benefits Alliance;
- Lakes Animal Friendship Society – Thank you for Support;
- Nechako-Kitamaat Development Fund Society - NKDF Grants \$283,975 for New Projects in Kitamaat, Fraser Lake and Vanderhoof;
- North Central Local Government Association- NCLGA Resolution Package 2018 & Bid Reminder;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- North Central Local Government Association - NCLGA Board Report;
- Minister of Municipal Affairs and Housing- Holiday Greetings from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing;
- Town of Smithers – Houston/Smithers Commuter Service;
- The Plant and Animal Health Strategy Team- Update;
- Village of Harrison Hot Springs – Prevention of Quagga and Zebra Mussels;
- District of Clearwater – Prevention of Quagga and Zebra Mussels;
- Town of Oliver – Prevention of Quagga and Zebra Mussels;
- City of Parksville – Prevention of Quagga and Zebra Mussels;
- City of Dawson Creek – Prevention of Quagga and Zebra Mussels;
- Town of Smithers – Letter to Minister of Environment and Climate Change Strategy re: Open Burning Smoke Control Regulations;
- District of Kent – Cannabis Sales Revenue Sharing;
- Canadian Wildlife Service – Pacific Region- Changes to Schedule 1 of the Species at Risk Act;
- Stellat'en First Nation Hockey Group – Request Receive for Sponsorship;
- Cathy Peters – Sex Trafficking;
- BC Chamber of Commerce – News Release - Site C Will Energize BC for the Next Hundred Years;
- Cycle 16 November 2017 Newsletter;
- FCM Voice December 22: 2017 Year in Review;
- New Gold Blackwater Project – Winter 2017-18 Newsletter;
- Union of B.C. Municipalities
 - Initial 2018 Strategic Wildfire Prevention Initiative Intake Announced
 - Abandoned and Wrecked Vessels
 - Former Kamloops Councillor Passes Away
 - Register for the 2018 LGLA Leadership Forum
 - Representative Sought for Road Safety Committee
 - bc211 Expands Access to Community Services
 - Community Energy Preparedness Fund;

INVITATIONS

-Canadian Bioeconomy Conference & Exhibition - June 6-8, 2018 – Prince George, B.C.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

ACTION LIST

Action Lists – September & October, 2017

Moved by Director Benedict
Seconded by Director Repen

2018-1-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the Action Lists for September and October, 2017.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-December, 2017

Moved by Director Benedict
Seconded by Director Repen

2018-1-35

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid December, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAW

Bylaw for First, Second and Third Reading

No. 1817 – Goetjen Road
Street Lighting Local Service
Establishment Repeal Bylaw

Moved by Director Greenaway
Seconded by Director Beach

2018-1-36

“That “Goetjen Road Street Lighting Local Service Establishment Repeal Bylaw No. 1817, 2018” as presented on the Supplementary Agenda be given first, second, and third reading this 25th day of January, 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1818 – Smithers/Houston
Telkwa Television Rebroad-
casting Local Service
Establishment Amendment

Moved by Director Repen
Seconded by Director Fisher

2018-1-37

“That “Smithers/Houston/Telkwa Television Rebroadcasting Local Service Establishment Amendment Bylaw No. 1818, 2018” be given first, second, and third reading this 25th day of January, 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1819 – Fort St. James
Arena Local Service
Establishment Amendment

Moved by Director Greenaway
Seconded by Director Petersen

2018-1-38

“That “Fort St. James Arena Local Service Establishment Amendment Bylaw No. 1819, 2018” be given first, second, and third reading this 25th day of January, 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for First, Second, Third Reading & Adoption

No. 1820 – Burns Lake and
Area Television Radio and
Internet Connectivity Capital Reserve

Moved by Director Benedict
Seconded by Director Beach

2018-1-39

“That “Burns Lake and Area Television, Radio and Internet Connectivity Capital Reserve Bylaw No. 1820, 2018” be given first, second, third reading and adoption this 25th day of January, 2018.”

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Thiessen
Seconded by Director Bachrach

2018-1-40

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

- Federation of Canadian Municipalities – Elected Officials: Join our Webinar on Climate Change Action – January 31, 2018;
- Federation of Canadian Municipalities – Register for Training to Help You Make Better Infrastructure Decisions – February 15 & 16, 2018;
- AE Today – Issue #4 – December 2017;
- City of Prince George Economic Update – November 2017;
- Clean Energy Review:
 - January 15, 2018 – Canadians: What do They Really Think?
 - December 18, 2018 – Alberta Breaks a Record
 - December 10, 2018 – Tis the Deadline;
- Communities in Bloom – Enhancing Green Spaces in Communities;
- Federation of Canadian Municipalities – Connect Update:
 - December 21, 2018 – Changes to Call for Applications for Climate Change Grants;
- Federation of Canadian Municipalities – The Voice
 - January 12, 2018 – New Year for Municipal Advocacy/Webinar on Climate Change Action/FCM Roll of Honour
 - January 5, 2018 – FCM’s 2018 SCC/FCM Membership/Electric Vehicle Infrastructure
 - December 15, 2018 – Fair Cannabis Revenue-Sharing/Women in Local Government/SCC 2018;
- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
 - January 6 to 12, 2018
 - December 23 to January 5, 2018
 - December 16 to December 22, 2017
 - December 18, 2017 – Nechako River Ice Warning
 - December 9 to December 15, 2017
 - December 2 to 8, 2017;
- Resource Works
 - January 9, 2018 - Some Resource Events Worth Checking Out
 - January 4, 2018 – BC Natural Resources in 2018 December 14, 2018- Newsletter;
- Smithers Exploration Group – Details for SEG’s Rock Talk 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

March 22, 2018 Board Meeting Moved by Director Beach
Seconded by Director Bachrach

2018-1-41 "That the Regional District of Bulkley-Nechako Board of Directors authorize changing the March 22, 2018 RDBN Board Meeting to March 15, 2018."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Resource Benefits Alliance
2017 Costs Moved by Director Bachrach
Seconded by Director Benedict

2018-1-42 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 16, 2018 memo titled "Resource Benefits Alliance 2017 Costs"; and further, that the Regional District of Bulkley-Nechako Board of Directors reaffirms its commitment to the Northwest B.C. Resource Benefits Alliance (RBA) for the year 2017 in the amount of \$140,000."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to the Resource Benefits Alliance (RBA) 2017 Costs. Concerns were brought forward in regard to the RBA budget.

Director Benedict brought forward concerns in regard to the potential impacts of local government elections in October, 2018 to the RBA. Chair Miller commented that in discussions with a consultant, she encouraged that the RBA refine its information provided to the province and that the politicians take it forward to the Provincial Government as soon as possible. He also spoke of the importance of having industry support. NewGold has indicated its support through its efforts with the Association for Mineral Exploration (AME) and have been promoting the RBA in other discussions.

Chair Miller mentioned that in meeting with the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, Minister Donaldson reiterated and confirmed the promise made by the Provincial Government in August, 2017 and again at UBCM 2017.

CORRESPONDENCE

Passive House Canada
-Request for Support

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-43

“That the Regional District of Bulkley-Nechako Board of Directors authorize Passive House Canada be given \$500 grant in aid monies from each of Electoral Areas “A” (Smithers Rural) and “B” (Burns Lake Rural) for costs associated with hosting a workshop and outreach activities in Smithers subject to the project proceeding; and further, that other Electoral Area Directors provide direction to staff if they wish to contribute grant in aid monies.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Referrals

Referral File Pacific Trail
Pipeline (PTP) Permit Expiry
Extension (Chevron)

Moved by Director Thiessen
Seconded by Director Lindstrom

2018-1-44

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the January 26, 2018 letter titled “Regional District Comments regarding Pacific Trail Pipeline Project (Chevron Canada Ltd.) Expiry Extension for Permit #9706458 and Permit #9706505” to the BC Oil and Gas Commission and Chevron Canada as the RDBN’s response to the Permit Expiry Extension Notification dated January 10, 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY SERVICES

Memo

Ebenezer Flats/Kidd Road
Flood Mitigation Study and
Approval

Moved by Director Fisher
Seconded by Director Bachrach

2018-1-45

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with Ebenezer Flats/Kidd Road Flooding Mitigation Study and proceed with issuing the Request for Proposal for the study.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Transportation Trade Network Moved by Director Thiessen
Seconded by Director Parker

2018-1-46

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Transportation Trade Network RE: TTN study overview and request for involvement.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mr. Llewellyn mentioned that the RDBN has been invited by the Ministry of Transportation and Infrastructure to attend a meeting February 1, 2018 with the Town of Smithers in Smithers to discuss the four at-grade rail crossings (West and East) of Smithers identified as a Transportation Trade network priority. There is also opportunity for the Regional Board to forward additional areas of concern to the Ministry of Transportation and Infrastructure (MoTI). Discussion took place in regard to the intent of the Transportation Trade Network Analysis and its review of long-term efficiencies and movement of goods along the transportation corridor including both rail and truck.

Director Brienens brought forward concerns regarding cost implications to municipalities in regard to crossing upgrades within communities. In the past there were very few trains that travelled through communities and now there is an average of 26 trains a day travelling through Houston. Director Brienens spoke of the increased traffic that may take place with industrial development in the northwest region. He also raised concerns in regard to the safety of communities with the number of trains travelling through municipalities. Discussion took place in regard to the need and importance of mitigating the impacts to communities. Frustrations were expressed regarding the lack of responsibility and open communication with the companies using and responsible for the railway system.

Director Thiessen and Brienens expressed the need to have further discussions in regard to the issue of railway safety issues and mitigating impacts to communities.

**SPECIAL IN-CAMERA
MEETING MOTION**

2018-1-47

Moved by Director Beach
Seconded by Director Brienens

“In accordance with Section 90 (1)(i) of the *Community Charter*, matters pertaining to the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Information Technology Services), it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that the meeting must be closed to the public and therefore exercise their option of excluding the public for this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Beach
Seconded by Director Thiessen

2018-1-48

“That the meeting be adjourned at 2:16 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant