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REGIONAL DISTRICT OF BULKLEY-NECHAKO  
COMMITTEE OF THE WHOLE  
**AGENDA**

Thursday, October 9, 2014

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>AGENDA</u> – October 9, 2014	Approve
	<u>MINUTES</u>	
2-9	Committee of the Whole Meeting Minutes – September 4, 2014	Receive
	<u>DELEGATIONS</u>	
	<u>MILLIER DICKINSON BLAIS (1 Hour)</u> Brock Dickinson, Principal RE: Regional Economic Development Action Plan	
	<u>CN (1 Hour)</u> Lee Nelson, Senior Dangerous Goods Officer RE: CN Dangerous Goods Transportation	
	<u>ADMINISTRATION REPORTS</u>	
10-11	Deborah Jones-Middleton, Protective Services Manager – Drought Indices to September 22, 2014	Receive
12-17	Corrine Swenson, Manager of Regional Economic Development – Tracking Sheet Year: 2014	Receive
	<u>CORRESPONDENCE</u>	
18	Northwest British Columbia Resource Benefits Alliance – Letter to the Honourable Christy Clark RE: UBCM Convention Meeting	Receive
19-20	Ministry of Forests, Lands and Natural Resource Operations – Vanderhoof Access Management Plan for Forest Recreation	Receive
	<u>INVITATION</u>	
21-22	Northern Gateway Business Summit & Trade Fair October 20-21, 2014 – Prince George, B.C.	Receive
	<u>SUPPLEMENTARY AGENDA</u>	
	<u>NEW BUSINESS</u>	
	<u>ADJOURNMENT</u>	

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****COMMITTEE OF THE WHOLE MEETING****Thursday, September 4, 2014**

<b>PRESENT:</b>	Chair	Bill Miller
	Directors	Taylor Bachrach Stephen Freeman Carman Graf Tom Greenaway Bill Holmberg – arrived at 10:43 a.m. Dwayne Lindstrom Rob MacDougall Rob Newell Ralph Roy Stoney Stoltenberg Luke Strimbold Gerry Thiessen
	Directors Absent	Thomas Liversidge, Village of Granisle Jerry Petersen, Electoral Area "F" (Vanderhoof Rural)
	Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator Deborah Jones-Middleton, Protective Services Manager – arrived at 11:26 a.m., left at 12:02 p.m. Jason Llewellyn, Director of Planning – arrived at 11:20 a.m., left at 12:05 p.m. Corrine Swenson, Manager of Regional Economic Development – arrived at 11:29 a.m. Wendy Wainwright, Executive Assistant
	Others	Bruce Bidgood, Chair, Regional District of Kitimat-Stikine – Via Teleconference at 10:35 a.m. to 11:24 a.m. Bob Marcellin, Chief Administrative Officer, Regional District of Kitimat-Stikine – Via Teleconference at 10:35 a.m. to 11:24 a.m. Andrew Webber, Manager Development Services, Regional District of Kitimat-Stikine – Via Teleconference at 10:35 a.m. to 11:24 a.m.
	Media	Jamie Harkins, Lakes District News

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:33 a.m.

**SUPPLEMENTARY  
AGENDA & AGENDA**Moved by Director Graf  
Seconded by Director Stoltenberg**C.W.2014-7-1**"That the Supplementary Agenda be received and dealt with at  
this meeting; and further, that the agenda of the Regional District  
of Bulkley-Nechako Committee of the Whole meeting of  
September 4, 2014 be approved."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

Committee of the Whole  
Minutes – June 5, 2014

Moved by Director MacDougall  
Seconded by Director Stoltenberg

C.W.2014-7-2

“That the Committee of the Whole meeting minutes of June 5, 2014 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## DELEGATION

### REGIONAL DISTRICT OF KITIMAT-STIKINE – Bruce Bidgood, Chair; Bob Marcellin, Chief Administrative Officer; Andrew Webber, Manager Development Services – RE: Northwest BC Local Government Alliance – Resource Revenue Sharing – Via Teleconference

Chair Miller welcomed Bruce Bidgood, Chair, Bob Marcellin, Chief Administrative Officer and Andrew Webber, Manager Development Services, Regional District of Kitimat-Stikine.

Messrs. Bidgood, Marcellin and Webber provided a PowerPoint Presentation.

#### **A growing demand for Revenue Sharing by Local Government**

- Three resolutions for Revenue Sharing at 2012 UBCM Annual General Meeting:
  - B11 (globally to all local governments - i.e., 1% HST);
  - B69 (establish a committee with Federal and Provincial Government to look at allocation of funds to local government from taxes already collected);
  - B20 (**UBCM to advocate for Northwest revenue sharing agreement**).

#### **What is Revenue Sharing?**

- Revenue sharing is defined broadly as a funding arrangement that allows the provincial government to share revenue (including additional tax revenue and resource royalties) with local governments.

(Harris & Palmer, 2013)

#### **Northwest Context**

- Unprecedented economic expansion (\$80 billion of projects under EA (Environmental Assessment) and \$100 billion more proposed);
- 70% of provincial revenues derived from Northern BC;
- Only 6% of local government revenues come from Province;
- Property taxes the least responsive revenue to economic development;
- Unprecedented demand on local governments (development services, housing, infrastructure, people services (i.e., police, hospital, social).

#### **Why Revenue Sharing?: 6 Reasons**

1. Anticipated economic activity is "immense";
2. Potential impacts to region are "substantial";
3. Northwest has been economically depressed for decades;
4. Existing provincial revenues to local government is inadequate (only 1.2% of provincial revenues);
5. Local government can be a partner in resource development;
6. Precedents in the province already exist.

(Harris & Palmer 2013)

## **DELEGATION (CONT'D)**

### **REGIONAL DISTRICT OF KITIMAT-STIKINE – Bruce Bidgood, Chair; Bob Marcellin, Chief Administrative Officer; Andrew Webber, Manager Development Services – RE: Northwest BC Local Government Alliance – Resource Revenue Sharing – Via Teleconference**

#### **Regional District Kitimat-Stikine (RDKS) Recent Milestones**

- Harris Palmer report (April, 2013);
- *Minister Oakes Mandate (June, 2013)*;
- – *“rural dividend” Northwest Readiness Project launched (Fall 2013)*;
- Griffith/Tonn Workshop (December, 2013);
- RDKS Revenue Sharing Committee formed (January, 2014);
- NCLGA 2014 Meetings (Griffith/Lidstone);
- NWBC Resource Benefits Standing Committee (June, 2014);
- Engagement of Lidstone & Company;
- RDKS Memorandum of Understanding (July, 2014);
- Preparing for UBCM 2014.

(Revenue sharing discussed at previous UBCM & NCLGA meetings)

#### **Examples of Other Regional Revenue Sharing Arrangements in BC**

- Peace Regional District “Fair Share” Agreement;
- Northern Rockies MOU (2013);
- Columbia Basin Trust.

#### **How’s it Done?**

- Building consensus in local government(s);
- Population projection analysis;
- Infrastructure requirement analysis;
- Negotiation with provincial government;
- Development of revenue projections (amount to be distributed, formula for dissemination (i.e., population, assessment, historic deficit));
- Sign the agreement;
- Implementation.

#### **RDKS Memorandum of Understanding (MOU) Model**

##### **“Overarching Group” (Plenary)**

(all elected officials + key local government staff members)

##### **“Standing Committee”**

(RDKS Board supported by CAOs of municipalities and RDKS)

##### **“Advisory Group”**

(RDKS/municipal CAOs + key staff + consultants)

Industry Liaison, Recruitment of outside expertise

#### **The possible pitfalls?**

- Wishlist (conditional grants);
- “Dividend” vs. mutual investment/benefit;
- Negotiating away LG (liquid gas) revenue and environmental considerations for competitiveness;
- CAP on Assessment Taxation.

#### **The Opportunity**

- \$\$\$\$\$;
- Redress infrastructure deficit;
- Population growth and increased tax base;
- Infrastructure/capital replacement planning (i.e., prosperity fund);
- Change the nature of the Resource Extraction economy;
- Learn from previous booms.

## **DELEGATION (CONT'D)**

### **REGIONAL DISTRICT OF KITIMAT-STIKINE – Bruce Bidgood, Chair; Bob Marcellin, Chief Administrative Officer; Andrew Webber, Manager Development Services – RE: Northwest BC Local Government Alliance – Resource Revenue Sharing – Via Teleconference**

**Revenue Sharing:** Having your cake and the icing!

#### **Why the RDKS is “here”?**

- Courtesy “visit” to neighbouring community, to inform of RDKS revenue sharing project;
- RDKS MOU provides for partners beyond RDKS boundaries;
- Even if not a partner with RDKS, all northwest local governments need to deliver a common message to senior government. (UBCM 2014);
- Interested in learning about RDBN policies and strategy around revenue sharing;
- “We all win!”

“This is not just mitigating, not just catching up. We should be demonstrably better off through growth in the regional economy and equitable sharing of government revenue.

There needs to be a legacy. And foremost among its attributes will be vibrant, sustainable, healthy northern British Columbia communities.”

The discussion with the Provincial Government in regard to resource revenue sharing may be a lengthy process.

Projection of revenue and current revenue along with the portion of resource revenue that is provided to the Federal, Provincial and local government along with the complicated process to determine the information was discussed.

The importance of including industry as part of the plenary group was brought forward for discussion. Conversation took place regarding leverage partnerships with other agencies in regard to moving a project forward in a timely manner.

Concerns were brought forward regarding the impacts to communities along pipeline corridors and resource development areas of the region.

Public engagement and dialogue along with the topic being an item of discussion at both the UBCM (Union of B.C. Municipalities) Convention in Whistler on September 22-26, 2014 and an election topic was discussed.

Director Bachrach spoke of the UBCM Local Government Finance report titled “Strong Fiscal Futures: A Blueprint for Strengthening BC Local Governments’ Finance System” and the recommendations from the report along with the compatibility of resource revenue sharing. Discussion took place regarding local property taxes not being responsive enough to deal with resource growth in the North.

Meeting with First Nations regarding resource revenue sharing was also discussed.

The importance and the need for collaboration between North West local governments and all regions impacted by resource extraction and pipeline development being proposed for the region was discussed. The need to share information to create a generic process and maintain a fair and reasonable share of the resources that are in the region is also important.

Chair Miller provided an overview of the initiative by the Regional District of Bulkley-Nechako in regard to resource revenue sharing and legacy funding. In the past the provincial government and resource companies have invested in infrastructure and due to the growth and development occurring in the region the time is right to investigate and develop a strategy to do so again.

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### DELEGATION (CONT'D)

#### REGIONAL DISTRICT OF KITIMAT-STIKINE – Bruce Bidgood, Chair; Bob Marcellin, Chief Administrative Officer; Andrew Webber, Manager Development Services – RE: Northwest BC Local Government Alliance – Resource Revenue Sharing – Via Teleconference

The draft Memorandum of Understanding between the Regional District of Kitimat-Stikine and other communities will be provided to the Regional Board and will be on a future Regional District of Bulkley-Nechako Board Meeting Agenda.

Chair Miller thanked Messrs. Bidgood, Marcellin and Webber for attending the meeting via teleconference.

Further discussion took place regarding the impacts to the Regional District of Bulkley-Nechako including its municipalities in regard to resource extraction and pipeline development including the building of camps to accommodate the development.

The need for funding for all areas impacted by resource development was discussed. The Ministry of Community, Sport and Cultural Development has provided funding for select regions and communities but not within the Regional District of Bulkley-Nechako.

### ADMINISTRATION REPORT

UBCM Convention (Whistler, B.C.) – Breakfast Meetings and RDBN Dinner

Moved by Director Roy  
Seconded by Director Stoltenberg

C.W.2014-7-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize staff to schedule a Regional District of Bulkley-Nechako Board of Directors dinner for Monday, September 22, 2014 at the UBCM Convention in Whistler, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding RDBN breakfast meetings while at UBCM September 21-26, 2014. Directors will meet at the convention breakfast area at their discretion.

### CORRESPONDENCE

Discussion took place regarding the use of grant in aid funding from the Electoral Area in which the request for tax exemption is received. Concerns were discussed regarding the use of grant in aid for tax exemption purposes.

The Burns Lake Mountain Biking Association (BLMBA) leases the land that the bike park is located from Burns Lake Community Forest (BLCF). BLCF transfers the property taxes to BLMBA for payment.

The process for the Regional Board to address the issue on a yearly basis or ten year basis was brought forward for discussion. Other options discussed were the establishment of a service area or the possibility of utilizing the Burns Lake Economic Development function.

**CORRESPONDENCE (CONT'D)**

Burns Lake Mountain Biking Association (BLMBA) - Request for Tax Exemption – Electoral Area "B" (Burns Lake Rural) Moved by Director Strimbold  
Seconded by Director Freeman

C.W.2014-7-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors approve conversation between the Regional District of Bulkley-Nechako and the Village of Burns Lake in regard to the land in which the Burns Lake Mountain Biking Association Bike Park is located."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Hans Berndorff, Financial Administrator explained that the Nature Trust of B.C. is currently tax exempt but is currently leasing a portion of the land to the Department of Fisheries and Oceans (DFO) and so that portion of the land being leased by the DFO is taxable.

The Nature Trust of British Columbia - Request for Tax Exemption – Electoral Area "D" (Fraser Lake Rural)

Moved by Director Roy  
Seconded by Director Bachrach

C.W.2014-7-5

"That the Committee of the Whole recommend to the Regional District of Bulkley-Nechako that the Nature Trust of British Columbia be given grant in aid monies from Electoral Area "D" (Fraser Lake Rural) toward the Nature Trust of British Columbia's 2015 Property Tax on property PID #011-548-258."

(All/Directors/Majority)

DEFEATED

Northern Health – RE: Provincial Regulation of Air Quality and the Protection of Public Health – Outdoor Solid Wood Burning Appliances

Moved by Director Stoltenberg  
Seconded by Director Graf

C.W.2014-7-6

"That the Committee of the Whole receive the correspondence from Northern Health regarding Provincial Regulation of Air Quality and the Protection of Public Health – Outdoor Solid Wood Burning Appliances."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional Board will bring the letter forward at the Union of B.C. Municipalities Convention in Whistler, B.C. on September 22-26, 2014 with the Minister of Health and Northern Health.

**UBCM INVITATION**

Invitation to Kitimat LNG  
Project Briefing/Update at  
UBCM – Sept 24-25, 2014  
-9:00 a.m. to 4:00 p.m.  
-45 minutes on the hour

Moved by Director Stoltenberg  
Seconded by Director Lindstrom

C.W.2014-7-7

"That the Committee of the Whole receive the invitation to  
Kitimat LNG Project Briefing/Update at UBCM, September 24-  
25, 2014, 9:00 a.m. to 4:00 p.m. at 45 minutes on the hour."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DISCUSSION ITEM**

**Communication RE: Wildfire Events**

Discussion took place regarding the dissemination of information during emergency events and the importance of contacting the Regional District to confirm information when receiving it through third parties.

The Regional Board thanked staff for providing information during the wildfire event.

**SUPPLEMENTARY AGENDA**

**ADMINISTRATIVE REPORT**

2014 RDBN Business Forum

Moved by Director Holmberg  
Seconded by Director Stoltenberg

C.W.2014-7-8

"That the Committee of the Whole receive the Manager of  
Economic Development's September 3, 2014 memo titled "2014  
RDBN Business Forum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director MacDougall mentioned that it would be a great benefit if the Regional Board could assist in spreading the word regarding the 2014 RDBN Business Forum in Fort St. James.

**CORRESPONDENCE**

Correspondence

Moved by Director Roy  
Seconded by Director Stoltenberg

C.W.2014-7-9

"That the Committee of the Whole receive the following  
correspondence regarding the UBCM Convention:

- Doug Donaldson, MLA Stikine;
- Selina Robinson, MLA (Coquitlam-Maillardville)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**INVITATION**

Pacific NorthWest LNG  
-Invitation to Dinner Hosted By  
Pacific NorthWest LNG,  
TransCanada Pipelines Ltd,  
and Progress Energy Canada

Moved by Director MacDougall  
Seconded by Director Stoltenberg

C.W.2014-7-10

“That the Committee of the Whole receive the invitation from Pacific NorthWest LNG re: Invitation to Dinner Hosted by Pacific NorthWest LNG, TransCanada Pipelines Ltd. and Progress Energy Canada.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS**

International Monetary Fund  
Names a Past Student of  
the Vanderhoof School System  
as One of the Top Economists

Director Thiessen mentioned that Nathan Nunn, a past resident and student of the Vanderhoof school system, was named one of the International Monetary Fund's top 25 economists under 45. Director Thiessen also noted that Mr. Nunn is a Professor of Economics at Harvard University and is proof that the local education system is good and assists in developing outstanding individuals.

Letter of Recognition to RDBN  
Emergency Operation Centre  
Staff and Assisting Agencies

Moved by Director Stoltenberg  
Seconded by Director Roy

C.W.2014-7-11

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako direct staff to provide a letter of recognition to all Emergency Operations Centre staff, Emergency Social Services staff, and assisting agencies that were part of the Wildfire Event of 2014.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Connecting Consumers  
and Producers Brochure

Corrine Swenson, Manager of Regional Economic Development noted that the Connecting Consumers and Producers – A Guide for Eating Local in Bulkley-Nechako was completed in house and is being distributed to community events throughout the region. Included with the brochures is a book mark with a herb growing strip. The response to the brochures has been very positive.

**ADJOURNMENT**

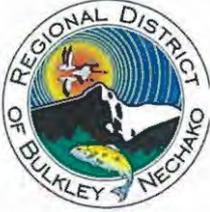
Moved by Director Holmberg  
Seconded by Director Stoltenberg

C.W.2014-7-12

“That the meeting be adjourned at 12:10 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY



**Regional District of Bulkley-Nechako  
Committee of the Whole Memorandum  
OCTOBER 9, 2014**

**To:** Chair Miller and the Committee of the Whole  
**From:** Deborah Jones-Middleton (Protective Services Manager)  
**Date:** September 24, 2014  
**Regarding:** Drought Indices to September 22, 2014

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Attached for your information are the Ministry of Forests, Lands and Natural Resource Operations - BC River Forecast Centre – 'Low Streamflow Advisory – Skeena River including Bulkley River Updated: September 22, 2014 – 5:15 PM'.

Streamflows in the Bulkley valley are not expected to improve over the next two weeks and there may even be further declines in river levels.

**Recommendation**

**AII /DIRECTORS/MAJORITY**

1. That the Board of Directors receive the memo titled "Drought Indices to September 22, 2014" from Deborah Jones-Middleton, Protective Services Manager.

**Low Streamflow Advisory – Skeena River including Bulkley River**

**Updated: September 22, 2014 – 5:15 PM**

The River Forecast Centre is maintaining a low streamflow advisory for:

- **The Skeena River and tributaries, including the Bulkley River**

Dry conditions during September in the Skeena watershed, in particular the Bulkley Valley, have resulted in continued low flow conditions for many streams in the region at this time of year. A recent rainfall event on the North Coast pushed inland resulting in moderate replenishment of flows in the lower Skeena watershed over the past 3 to 4 days. However, the Bulkley River and its tributaries continue to experience low flow conditions.

**Current streamflow conditions for the Skeena-Bulkley region\*:**

- Bulkley River at Quick (08EE004) is recording a flow of 57.34 m<sup>3</sup>/s. These flows are close to the minimum recorded flow this period of the year.
- Bulkley River near Smithers (08EE005) is recording a flow of 79.03 m<sup>3</sup>/s. These flows are close to the minimum recorded flow this period of the year.
- Babine River at outlet of Nilkitkwa (08EC013) is recording a flow of 23.04 m<sup>3</sup>/s. These flows are above the minimum recorded flow for this period of the year.
- Compass Creek near Kispiox (08EB006) is recording a flow of 0.06 m<sup>3</sup>/s. These flows are close to the minimum recorded flow for this period of the year.
- Skeena River above Babine River (08EB005) is recording a flow of 230.2 m<sup>3</sup>/s. These flows are well above the lower quartile flow for this period of the year.
- Skeena River at Usk (08EF001) is recording a flow of 512.1 m<sup>3</sup>/s. These flows are slightly below the lower quartile for this period of the year.

Environment Canada's forecast indicates seasonally warm conditions with light to moderate rainfall for the Skeena-Bulkley region over the next 10 days. Streams closer to the coast are likely to sustain the current flow conditions. Sections of the Bulkley valley are not expected to improve substantially over the next 1 to 2 weeks and further declines in river levels are expected.

The River Forecast Centre will continue to monitor conditions and will provide updates as conditions warrant. For conditions in other areas of the province, see the [Water Supply and Streamflow Conditions Bulletin](#).

\*Conditions noted in this advisory are based on provisional data from the Water Survey of Canada (WSC) that are subject to final quality-control per the WSC. In some instances, particularly at extreme low flow conditions, the rating curve at a WSC station may not be well-calibrated and may result in a variance between the *reported provisional* streamflow data and *field-measured* flow data.

Regional District of Bulkley-Nechako  
Regional Economic Development  
Tracking Sheet Year: 2014

ECONOMIC DEVELOPMENT PROJECTS			
Activity	Budget/Timing	Description	Status
Business Forum	\$17,340 February- October	<ul style="list-style-type: none"> <li>• Sponsorship of event in a host municipality</li> <li>• Create Business Forum Manual</li> <li>• Staff will:               <ul style="list-style-type: none"> <li>○ Participate on Advisory Committee</li> <li>○ Assist with planning event</li> <li>○ Assist during the event</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• COMPLETE</li> <li>• Attendance:               <ul style="list-style-type: none"> <li>○ Friday – 72</li> <li>○ Saturday – 44</li> <li>○ Gala Dinner – 54</li> </ul> </li> <li>• District of Fort St James will submit the final report Oct 13th</li> </ul>
Economic Development Workshops	\$7,500 January - December	<ul style="list-style-type: none"> <li>• Organize and Host Capacity Building Workshops for:               <ul style="list-style-type: none"> <li>○ Economic Development Professionals in the region</li> <li>○ Not for Profit Organizations in the region</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• IN PROGRESS</li> <li>• LNG training offered in April</li> <li>• Organizing investment readiness training in November</li> </ul>
Regional Skills Gap Analysis	\$23,359 January - December	<ul style="list-style-type: none"> <li>• Complete report and request Board adopt</li> <li>• Distribute report</li> <li>• Communicate project status and market the report</li> <li>• Request stakeholders join the Strategic Workforce Opportunities Team(SWOT)</li> <li>• Participate on the SWOT</li> <li>• Sponsor the launch event and priority strategies from the report as identified by the SWOT, to a maximum of \$20,000</li> </ul>	<ul style="list-style-type: none"> <li>• IN PROGRESS</li> <li>• Invited over 80 stakeholders to participate on the SWOT</li> <li>• 14 stakeholders confirmed               <ul style="list-style-type: none"> <li>○ 2 Chambers of Commerce</li> <li>○ 1 First Nations Organization</li> <li>○ 2 Post Secondary</li> <li>○ 4 Industry</li> <li>○ 1 Employment</li> <li>○ 1 EDO</li> <li>○ 1 Community Futures</li> <li>○ 2 RDBN (Board and Staff member)</li> </ul> </li> <li>• Holding first meeting in November</li> </ul>
Vicinity Job Demand Report	\$3,500 January - December	<ul style="list-style-type: none"> <li>• Identify and secure partners and funding (\$2,500) to purchase subscription to provide quarterly vicinity job demand reports</li> </ul>	<ul style="list-style-type: none"> <li>• IN PROGRESS</li> <li>• Gauging interest from the SWOT on the value of purchasing this report</li> </ul>

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September

Regional District of Bulkley-Nechako  
Regional Economic Development  
Tracking Sheet Year: 2014

		<ul style="list-style-type: none"> <li>Publish the reports on the RDBN website for access by RDBN residents/organizations</li> </ul>	
Grant Search Engine	\$3,700 January - December	<ul style="list-style-type: none"> <li>Grant Search Engine Subscription</li> <li>Manage Search engine accounts: RDBN and two rotating user accounts for community organizations (eg municipalities, chambers of commerce, First Nations, education)</li> <li>Provide a listing of current grant opportunities on the RDBN website</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Creating user agreement and guide for rotating user accounts</li> </ul>
3 year Regional Economic Development Action Plan	\$58,100 February – October	<ul style="list-style-type: none"> <li>Create 3 year Action Plan for Economic Development</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Hosted meeting September 17, 2014 to review and receive feedback on Action Plan draft from EDOs</li> <li>Completed Final Draft</li> <li>Board presentation October 9, 2014</li> </ul>
Regional Profile	January - April	<ul style="list-style-type: none"> <li>Completion of 2013 project</li> <li>Create and upload to website 4 sector profiles; 8 municipality, 7 electoral area and 1 regional profile</li> </ul>	<ul style="list-style-type: none"> <li>COMPLETE</li> <li>Profiles on RDBN website, shared with EDO's</li> <li>Provided hard copies to the EDO's</li> </ul>
Asset Mapping Database	\$5,780 January-December	<ul style="list-style-type: none"> <li>Update Asset Mapping Database</li> <li>Ensure online Bulkley-Nechako Directory entry submission form is current</li> <li>Encourage updating by businesses and organizations</li> <li>Enhancements will be determined as the database program and directories are utilized to ensure their effectiveness.</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Ongoing support for business listings in BN Directory</li> </ul>
Marketing Initiatives	\$4,500 January-December	<ul style="list-style-type: none"> <li>Marketing the RDBN to industry, residents, and visitors through advertising, promotional material and other activities to be determined</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Placed ad in EDABC – Invest in BC publication</li> </ul>
Regional Communication Meetings	\$2,000 January-	<ul style="list-style-type: none"> <li>Organize and facilitate a minimum of 2 meetings for EDO's in the region (Municipal,</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Second meeting planned for early November,</li> </ul>

September

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Regional District of Bulkley-Nechako  
Regional Economic Development  
Tracking Sheet Year: 2014

	December	Associations, Community Futures, First Nations)	date TBD
RDBN website updates to the Economic Development Section	January-December	<ul style="list-style-type: none"> <li>Update and enhance Economic Development Section of the RDBN website</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> </ul>
Outreach to Municipalities/ Business/Industry in the Region	January-December	<ul style="list-style-type: none"> <li>Communication with Municipalities/ Business/Industry in the Region</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> </ul>
Website Portals – Opportunities BC, Northwest and North Central	January - December	<ul style="list-style-type: none"> <li>Maintain and update RDBN information at <a href="http://www.investnorthwestbc.ca">www.investnorthwestbc.ca</a>; <a href="http://www.investnorthcentralbc.ca">www.investnorthcentralbc.ca</a>; and <a href="http://www.opportunitiesbc.ca">www.opportunitiesbc.ca</a></li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Reviewing manuals and updating information</li> </ul>
<b>TOURISM PROJECTS</b>			
Activity	Budget/Timing	Description	Status
Tourism Information Sessions	\$1,700 January-December	<ul style="list-style-type: none"> <li>Information sessions for local tourism operators</li> <li>Attend the NBCTA AGM</li> <li>Encourage participation on <a href="http://www.hostingbc.ca">www.hostingbc.ca</a> and <a href="http://www.hellobc.com">www.hellobc.com</a> websites</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Will determine status after TWG meeting</li> </ul>
<a href="http://www.visitbulkleynechako.ca">www.visitbulkleynechako.ca</a>	\$2,500 January - December	<ul style="list-style-type: none"> <li>Update and Enhance <a href="http://www.visitbulkleynechako.ca">www.visitbulkleynechako.ca</a></li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Average Number of Monthly page visits (July-Sept): 7,757</li> <li>Average Number of Visits(July-Sept): 1,644</li> <li>Unique Visitors: <ul style="list-style-type: none"> <li>July – 772</li> <li>August – 972</li> <li>September - 484</li> </ul> </li> </ul>

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September

Regional District of Bulkley-Nechako  
Regional Economic Development  
Tracking Sheet Year: 2014

Image Bank	\$8,670 January-June	<ul style="list-style-type: none"> <li>Maintain Image Bank</li> <li>Obtain Images and video for the Image Bank</li> <li>Training sessions for Tourism Working Group(TWG)</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Photo contest open, will assist with filling gaps in the Image Bank</li> <li>Working with JPS Media to perform an upload to the Image Bank and tagging and deleting of photos to ensure user friendliness</li> </ul>
Regional Tourism Brochure	\$1,000 April - May	<ul style="list-style-type: none"> <li>Distribute to Visitor Information Centers (VIC) around the province</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>To date have distributed the Brochures to 58 VIC around the province</li> </ul>
Activity Brochure	\$4,500 April - June	<ul style="list-style-type: none"> <li>Create and print regional activity brochure</li> <li>Distribute to VIC's within the region</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Will determine theme after TWG meeting</li> </ul>
Western Canada Mountain Bike Tourism Association Partnership	\$2,500	<ul style="list-style-type: none"> <li>Sponsorship of the Northern BC Mountain Bike Tourism Initiative (development of a marketing strategy and capacity building within communities)</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Sept 27 attended meeting for draft marketing strategy and capacity building plan</li> </ul>
MilePost, PG Visitors Guide, Northern BC Tourism Guide Advertisements	\$13,005 January - December	<ul style="list-style-type: none"> <li>Create and purchase advertisements</li> </ul>	<ul style="list-style-type: none"> <li>COMPLETE</li> <li>Created new theme with TWG to encourage visitors to check in at the VIC by submitting a selfie for a keepsake from the region</li> </ul>
Outdoor Adventure Travel Show Partnership	January – April \$3,950	<ul style="list-style-type: none"> <li>Sponsor VIC staff member to attend</li> <li>Prepare highway display</li> <li>Reconcile financials for partner cost sharing</li> </ul>	<ul style="list-style-type: none"> <li>COMPLETE</li> </ul>
<b>AGRICULTURE PROJECTS</b>			
Activity	Budget/Timing	Description	Status
Beyond the Market	\$5,000 January - December	<ul style="list-style-type: none"> <li>Participate in the advisory committee for the "Beyond the Market" Agriculture project</li> <li>Sponsorship of Beyond the Market Initiatives (training to farm operators and development of central information network)</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> </ul>

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Regional District of Bulkley-Nechako  
Regional Economic Development  
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Connecting Consumers and Producers – Regional Agriculture Marketing Project	\$30,543 January - November	<ul style="list-style-type: none"> <li>• Local Food Marketing Campaign               <ul style="list-style-type: none"> <li>○ RDBN partnering with community organizations to host events to promote locally grown foods.</li> </ul> </li> <li>• Farm Resource Library               <ul style="list-style-type: none"> <li>○ Provide funding for each library in the region to purchase \$350 worth of resources from the Farm Resource Library</li> </ul> </li> <li>• Regional Agriculture Brochure               <ul style="list-style-type: none"> <li>○ Create and distribute brochure highlighting: the purchase and preservation of local food, producers, farmers markets</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• IN PROGRESS</li> <li>• Agriculture Brochure complete and distributed</li> <li>• Community events complete</li> <li>• Reviewing final reports and issuing cheques</li> </ul>
<b>MINING PROJECTS</b>			
Activity	Budget/Timing	Description	Status
mining.rdbn.bc.ca Website	\$5,000 January-December	<ul style="list-style-type: none"> <li>• Complete additions and revisions</li> </ul>	<ul style="list-style-type: none"> <li>• IN PROGRESS</li> <li>• Average Number of Monthly page visits (July-Sept): 47,691</li> <li>• Average Number of Visits(July-Sept): 1,186</li> <li>• Unique Visitors:               <ul style="list-style-type: none"> <li>○ July – 669</li> <li>○ August – 642</li> <li>○ September - 542</li> </ul> </li> </ul>
Tradeshow Participation	\$7,820 January-May	<ul style="list-style-type: none"> <li>• Attend Minerals Roundup</li> <li>• Attend Minerals North</li> </ul>	<ul style="list-style-type: none"> <li>• COMPLETE</li> <li>• Attended Minerals North, May 21-23 with community partners:               <ul style="list-style-type: none"> <li>○ Burns Lake</li> <li>○ Telkwa</li> <li>○ Smithers</li> <li>○ Fraser Lake</li> <li>○ Houston</li> </ul> </li> </ul>

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Regional District of Bulkley-Nechako  
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			<ul style="list-style-type: none"> <li>Booked tradeshow booth for Minerals Roundup 2015 – January 28 and 29</li> </ul>
<b>OTHER WORK PLAN ACTIVITIES</b>			
Activity	Budget/Timing	Description	Status
Proposal Writing	January-December	<ul style="list-style-type: none"> <li>Proposal Writing for Non Profit Organizations</li> <li>Proposal Writing for RDBN</li> <li>Proposal Writing for First Nations</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>38 applications requesting \$529,772 submitted by September 30</li> <li>Total Value of Projects: \$1,256,925</li> <li>To date have assisted 26 organizations</li> </ul>
RDBN Emergency Preparedness	January-December	<ul style="list-style-type: none"> <li>Attend training for ESSD position</li> <li>Assist with ESS Plan (Manager of Regional Economic Development)</li> <li>Attend training for Logistics position (Regional Economic Development Assistant)</li> </ul>	<ul style="list-style-type: none"> <li>COMPLETED</li> </ul>
Assist with applications for funding to Northern Development and Lakes Economic Development Service	January – December	<ul style="list-style-type: none"> <li>Request RDBN Board resolutions for applications to Northern Development</li> <li>Administer applications for Lakes Economic Development Service and receive direction from Electoral Area B Director and Mayor of Burns Lake</li> </ul>	<ul style="list-style-type: none"> <li>IN PROGRESS</li> <li>Received two requests to Lakes Economic Development Service</li> <li>Received two requests to Northern Development</li> </ul>

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NORTHWEST BRITISH COLUMBIA  
RESOURCE BENEFITS ALLIANCE  
300-4545 Lazelle Avenue, Terrace, BC V8G 4E1

September 29, 2014

The Honourable Christy Clark  
Premier of British Columbia  
P.O. Box 9041 Stn. Prov. Govt.  
Victoria, B.C.  
V8W 9E1

Dear Premier Clark:

**Re: Northwest British Columbia Resource Benefits Alliance**

Thank you for meeting with representatives of the Resource Benefits Alliance at the UBCM Convention. We very much appreciated the opportunity to brief you and your senior ministers on our progress and discuss how best to proceed with resource benefit sharing discussions.

As we noted in our presentation, we seek an early working level meeting to establish the framework, timetable, information sharing, budget and other key elements to guide our joint effort to conclude a win/win agreement on revenue sharing. We understand that the Honourable Rich Coleman, Deputy Premier and Minister of Natural Gas Development and Minister Responsible for Housing, will be taking the lead on behalf of the provincial government.

Based on the several economic sectors involved, and the cross-ministry nature of our discussions, we suggest an early working meeting with Minister Coleman's Deputy Minister, Steve Carr and Chief of Staff, Dan Doyle to work out the details for this collaborative work. Our senior staff is available to begin these discussions as soon as practicable.

Once again, thank you for the opportunity to brief you on the Resource Benefits Alliance. Liquefied natural gas and other major resource developments in Northwest BC are a once in a generation opportunity to build a bright prosperous future for our communities.

Sincerely,

Bruce Bidgood  
Chair

cc: Honourable Rich Coleman, Deputy Premier, Minister of Natural Gas Development and  
Minister Responsible for Housing  
Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development  
Resource Benefit Alliance members

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Board-Receive



File: 11050-01/Vanderhoof Access Management Plan

September 22, 2014

To Vanderhoof Access Management Plan Participants and Interested Parties:

**Re: Vanderhoof Access Management Plan for Forest Recreation**

I would like to provide everyone with an update on the Vanderhoof Access Management Plan (VAMP) for forest recreation. We have completed a review of the last five years of implementation and monitoring for the VAMP for Forest Recreation and found no significant concerns that require the use of regulation at this time.

During this timeframe, implementation efforts were made through public meetings, signage, information maps, an update letter, information in hunting/trapping and fishing synopsis and website (<http://www.for.gov.bc.ca/tasb/SLRP/plan91.html>). Monitoring efforts included the use of helicopters; government, industry and public reporting; and outdoor cameras. Monitoring results have been useful.

Due to public concerns, we focused monitoring on three key areas with varying results. Nulki Hills show the most success in voluntary compliance while the Maliput/Fawnie North showed the least respect for non-motorized (specifically ATV usage) access management particularly during moose hunting season. Davidson showed high levels of industrial activities making it difficult to monitor recreational use.

Road density is another component of the VAMP and this five year monitoring period has provided us with key areas to focus on (Finger-Tatuk, Holy Cross, and Oona Ormond) while establishing a baseline data set to monitor overall future road developments.

Although the VAMP was dated for a five year period, this period of implementation focussed on setting benchmarks and milestones for future monitoring and determine the need to ensure implementation certainty. As a result, we will continue our implementation and monitoring efforts with a focus on the Malaput/Fawnie and Nulki Hills/Uplands with potential future developments. As a reminder, your feedback and respect of the plan will make this a success in helping to provide a diverse range of recreational opportunities and experiences within the Vanderhoof Resource District.

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Vanderhoof Access Management Plan Participants and Interested Parties

If you have any questions or concerns, please feel free to contact Gord Saito, RPF, Stewardship Forester at this office. Thank you for your continued awareness of the VAMP.

Yours truly,

A handwritten signature in cursive script, appearing to read "David Van Dolah".

David Van Dolah, RFT  
District Manager  
Vanderhoof Resource District

**Geraldine Craven**

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**From:** Community Advisory Boards <cab=northerngateway.ca@mail147.atl101.mcdlv.net> on behalf of Community Advisory Boards <cab@northerngateway.ca>  
**Sent:** September-10-14 2:21 PM  
**To:** inquiries  
**Subject:** Northern Gateway Business Summit & Trade Fair

[View web version](#)

The *Northern Gateway Business Summit & Trade Fair* will occur at the Ramada Inn in Prince George, BC on October 20 and 21, 2014!

The *Northern Gateway Business Summit* is a forum designed to share information about Northern Gateway's supply chain strategies, requirements and opportunities and will present a significant networking opportunity for Aboriginal and local businesses, service providers and contractors. The event will include updates from the Project's senior leaders and information about the Project's socio-economic requirements of contractors - including NGP's Aboriginal and local employment and business inclusion expectations.

At this event, you'll be able to meet members of our Supply Chain Team and many of our potential General Contractors who will exhibit their businesses and be on hand to explain their subcontracting opportunities. They'll also be interested in learning more about what your business has to offer to the Project. To keep the event intimate and impactful, the number of participants is 300, including our potential General Contractors and their representatives. This means plenty of opportunity for you to have important one on one conversation with the folks directly involved in the procurement of goods and services that the Project will be requiring.

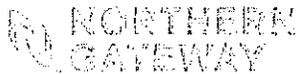
Delegate registration is at a cost of \$200 per delegate, which includes entrance to

the trade fair and conference both days, continental breakfast and lunch both days and the welcome reception we're hosting at 5:00 pm on October 20, 2014. Registration is on a "first come first served" basis, so please register early by visiting <http://www.eventbrite.ca/e/northern-gateway-business-summit-registration-12959908435>

*\*\*\*Please note, we are not using the "eventbrite" electronic payment system, so you will see that the event is listed as "free" however upon registering you will receive a payment options form by email. The \$200 payment must be received in order to confirm your registration.\*\*\**

For more information about the Summit please contact Lisa Clement at (250) 645-2404, or via email at [lisa.clement@enbridge.com](mailto:lisa.clement@enbridge.com).

Please help us spread the word about this exciting event. We are looking forward to hosting this event – our third business summit designed to connect business to opportunities!



Join the conversation

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Northern Gateway is working in partnership with B.C. and Alberta First Nations and Métis Communities and leading energy companies in Canada.

G103 Parkwood Place | 1600 15th Avenue | Prince George, BC | V2L 3X3

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