



1

REGIONAL DISTRICT  
OF BULKLEY-NECHAKO

# AGENDA

MEETING NO. 5

APRIL 20, 2017

P.O. BOX 820  
BURNS LAKE, BC V0J 1E0  
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"A WORLD OF OPPORTUNITIES  
WITHIN OUR REGION"

**VISION**

***“A World of Opportunities  
Within Our Region”***

**MISSION**

***“We Will Foster Social,  
Environmental, and  
Economic Opportunities  
Within Our Diverse Region Through Effective  
Leadership”***

**AGENDA**

Thursday, April 20, 2017



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – April 20, 2017</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
10-33	Board Meeting Minutes – March 23, 2017	Adopt
34-40	Committee of the Whole Meeting Minutes - April 6, 2017 (Unapproved)	Receive
41-51	Committee of the Whole Meeting Minutes - March 9, 2017	Receive
52-57	Rural Directors Committee Meeting Minutes - April 6, 2017 (Unapproved)	Receive
58-62	Rural Directors Committee Meeting Minutes - March 9, 2017	Receive
63-75	RDBN Planning Session - February 9, 2017	Receive

BUSINESS ARISING OUT OF THE MINUTESDELEGATIONSPRICE WATERHOUSE COOPERS- 2016 Audit – Norm Hildebrandt, Audit PartnerNECHAKO VALLEY REGIONAL CATTLEMEN'S  
ASSOCIATION FIBRE COMMITTEE

Wayne Ray  
Trevor Tapp  
Alex Kulchar

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<b><u>PAGE NO.</u></b>	<b><u>ADMINISTRATION REPORTS</u></b>	<b><u>ACTION</u></b>
76-79	Roxanne Shepherd, Chief Financial Officer - FCM's Legal Defense Fund Contribution	Direction (Page 76)
80-83	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - April 6, 2017	Recommendation (Page 83)
84-88	Melany de Weerd, CAO - Smithers and District Transit/Paratransit Service Funding Partners' Agreement	Recommendation (Page 84)
89	Kristi Rensby, Finance/Administration Coordinator - Federal Gas Tax Funds - Electoral Area "C" (Fort St. James Rural) District of Fort St. James	Recommendation (Page 89)
90-106	Cheryl Anderson, Manager of Administrative Services – <i>The Regional News</i> – Spring 2017	Ratify
107	Director Mark Fisher, Electoral Area "A" - Electoral Area Directors Forum Report January 31/February 1 2017	Receive
<b><u>DEVELOPMENT SERVICES</u> (All Directors)</b>		
<b><u>Referrals</u></b>		
108-126	<b><u>Memo</u></b> – Jason Llewellyn, Director of Planning RE: Proposed CN Radio Communications Towers	Recommendation (Page 110)
<b><u>ALR Applications</u></b>		
127-142	ALR Application No. 1193 (Hennig) Subdivision within the ALR Electoral Area 'A'	Recommendation (Page 132)

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<b><u>PAGE NO.</u></b>	<b><u>ELECTORAL AREA PLANNING</u></b> <i>(All Directors)</i>	<b><u>ACTION</u></b>
	<b><u>Temporary Use Permits</u></b>	
143-155	Temporary Use Permit No. A-01-17 RE: B& A Rentals Ltd Electoral Area "A" <i>(Call for comments from the Gallery)</i>	Recommendation (Page 146)
156-163	Temporary Use Permit NO. A-02-17 RE: Steti Transport Ltd Electoral Area "A" <i>(Call for comments from the Gallery)</i>	Recommendation (Page 159)
	<b><u>Development Permit</u></b>	
164-182	Development Permit No. A-01-16 West-End Ventures Inc Electoral Area "A"	Recommendation (Page 167)
	<b><u>Application for First and Second Reading</u></b>	
183-189	Rezoning File No. A-04-17 Cynthia Cardinal Electoral Area "A"	Recommendation (Page 187)
190-218	Rezoning File No. A-02-17 Hudson Bay Mountain Electoral Area "A" <b><u>Application for Third Reading and Adoption</u></b>	Recommendation (Page 194)
219-226	Rezoning File No. A-01-17 Gary Fearnside Electoral Area "A"	Recommendation (Page 225)
	<b><u>PROTECTIVE SERVICES</u></b> <i>(All Directors)</i>	
	<b><u>Memos</u></b>	
227-228	Jason Blackwell, Regional Fire Chief - Luck Bay Fire Department	Recommendation (Page 228)

<u>PAGE NO.</u>	<u>OTHER (All Directors)</u> (All grey highlighted items may be received as a block)	<u>ACTION</u>
	<u>Planning Department Enquiries Report</u>	
229	For March 2017	Receive
	<u>Action List</u>	
230	For March 2017	Receive
	<u>Building Inspector's Report</u>	
231	For March 2017	Receive
	<u>Memo</u>	
232-233	Jason Llewellyn, Director of Planning RE: Electoral Area "A" Recreation Service	Recommendation (Page 233)
	<u>Correspondence</u>	
234-235	Prince Rupert Gas Transmission Newsletter RE: Transmission signs project agreement Lax Kw'allaams Band	Receive
236-237	Coastal GasLink Connector	Receive
238-244	News Releases Provincial Investment in Emergency Preparedness National Disaster Mitigation Program	Receive
245-245	Fort St. James Green Energy Limited Partnership RE: Application pursuant the Environmental Management Act	Receive
246-253	TransCanada Corporation RE: Response to OGC Notification/Invitation To Consult Regarding Permit Extension Applications	Receive

VERBAL REPORTS - Chair Miller  
RE: RBA Update

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

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<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE</u>	<u>ACTION</u>
	(All grey highlighted items may be received as a block)	
254	Pat Pimm, MLA, Peace River North - MLA Pimm's First Nations Stakeholder Advisory Committee Report (Report under separate cover)	Direction
255-256	College of New Caledonia - Nechako Region/ Nadleh Whut'en First Nation - Aboriginal Education Conference 2017 in Nadleh Whut'enne Yah - Request for Conference Sponsors	Direction/Receive
257	British Columbia Housing Management Commission	Receive
258-259	Environmental Assessment Office - Response to RDBN Letter re: Blackwater Gold Project Environmental Assessment	Receive
260	Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink - Local Government Grants Act Approval of General Government Asset Management Planning	Receive
261	Canada Post - Response to RDBN Letter re: Germansen Landing Post Office	Receive
262	Northern Development Initiative Trust - Regional Tourism Brochure Update Marketing Initiatives Program	Receive
263	Rio Tinto Alcan - Consultation and Engagement About Rio Tinto Operations	Receive
264	Rio Tinto Alcan - Rio Tinto Integrated Pest Management Plan to Manage Vegetation on Electrical, Rail, Landfill, and Dam Sites, and Associated Infrastructure	Receive
265-266	LDSS Snowboard/Ski Teams - Thank You for Support for the 2017 Provincial Championships in Whistler, B.C.	Receive
267-269	Fort St. James Secondary School Ski and Snowboard Team - Thank you for Support	Receive

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<b><u>PAGE NO.</u></b>	<b><u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u></b>	<b><u>ACTION</u></b>
270-271	Selina Robinson, MLA for Coquitlam-Maillardville - Local Government Spring Newsletter	Receive
272-273	Ministry of Forests, Lands and Natural Resource Operations - District of Coldstream Council's Resolution on the Provincial Private Moorage Program	Receive
274	Harrison Hot Springs - Council's Support Re: Provincial Private Moorage Program	Receive
275-288	Peter Urbanc, CAO, Municipal Finance Authority - Presentation to the RD Chairs/CAO Forum	Receive
289-291	The BC Rural Centre - Southern Interior Beetle Action Coalition - 2016 Year End Review	Receive
292-293	Documents Posted to the Species at Risk Public Registry for Public Comment	Receive
294-295	Fort Fraser Local Community Commission Meeting Minutes - March 14, 2017	Receive
296	Federation of Canadian Municipalities - Nominations to FCM's Board of Directors	Receive
297-298	Federation of Canadian Municipalities - Budget 2017: A Game-Changer for Communities	Receive
299-300	Ministry of Forests, Lands and Natural Resource Operations/BC Wildfire Service - Dry and Windy Conditions Increase Wildfire Threats	Receive
301-306	Municipal Advocacy Solutions Federal Budget 2017 - What's in Store for Municipalities and New Funding Available	Receive
307-310	Rio Tinto - Nechako Reservoir in Review - 2015 and 2016	Receive
311	The University of B.C. - Wildfire Prevention Survey	Receive

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**PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION**

- 312-329 Union of B.C. Municipalities Receive**
- UBCM Submission to National Energy Board Consultation
  - Funding & Resources Update
  - New Funding for Emergency Preparedness
  - Input Sought for Marijuana Regulation
  - UBCM-FCM Small Communities Travel Fund
  - Building Act Update
  - Federal Legacy Infrastructure Funds
  - Gas Tax Information Management System
  - Budget 2017 Advances Infrastructure, Housing Investments
  - Additional Funding for Wildfire Risk Reduction
  - RCMP Contract Committee Seeks Input

**INVITATIONS**

- 330-331 FCM Communiqué - Shaping Canada's Future Receive**  
- June 1-4, 2017, Ottawa, ON
- 332-333 Northern Healthy Communities Forum 2017 Receive**  
- May 2, 2017 - Terrace, B.C.

**FINANCIAL**

- 334-340 Operating Accounts Ratify**  
- Accounts Paid March, 2017

**READING FILE**

- Contents listed under Separate Cover

**SUPPLEMENTARY AGENDA**

**NEW BUSINESS**

**SPECIAL IN-CAMERA EXECUTIVE COMMITTEE MEETING**

In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to labour relations or other employee relations be held in confidence, and therefore exercise their option of excluding the public for this meeting.

**ADJOURNMENT**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEETING NO. 4****Thursday, March 23, 2017**

<b>PRESENT:</b>	Chair	Bill Miller
	Directors	Taylor Bachrach Eileen Benedict Shane Brien Mark Fisher Tom Greenaway John Illes Thomas Liversidge Rob MacDougall Rob Newell Mark Parker Jerry Petersen Darcy Repen
	Directors Absent	Dwayne Lindstrom, Village of Fraser Lake Gerry Thiessen, District of Vanderhoof
	Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Janine Dougall, Director of Environmental Services – arrived at 10:48 a.m., left at 11:23 a.m., returned at 12:45 p.m., left at 12:47 p.m. Jason Llewellyn, Director of Planning Rory McKenzie, Environmental Services Operations Manager – arrived at 10:48 a.m., left at 11:23 a.m. Roxanne Shepherd, Chief Financial Officer Corrine Swenson, Manager of Regional Economic Development Wendy Wainwright, Executive Assistant
	Others	Chris Beach, Village of Burns Lake – arrived at 11:31 a.m., left at 12:14 p.m. Justus Benckhuysen, Nechako Operations Coordinator, Rio Tinto Alcan – left at 10:56 a.m. Michel de la Salle, Burns Lake – left at 12:14 p.m. Lianne Olson, Stakeholder & Community Relations Liaison, Rio Tinto Alcan – left at 10:56 a.m. Elena Schultz, Burns Lake – left at 12:14 p.m. Ray Schultz, Burns Lake – arrived at 11:57 a.m., left at 12:14 p.m.
	Media	Flavio Nienow, LD News – arrived at 10:55 a.m., left at 11:15 a.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:30 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**Moved by Director Bachrach  
Seconded by Director Illes2017-4-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 23, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

### Board Meeting Minutes -March 2, 2017

Moved by Director MacDougall  
Seconded by Director Benedict

2017-4-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of March 2, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Committee Meeting Minutes

Moved by Director Petersen  
Seconded by Director Parker

2017-4-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes  
-March 2, 2017 (Unapproved);
- Agriculture Committee Meeting Minutes  
-January 26, 2016;
- Committee of the Whole Meeting Minutes  
-March 9, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes  
-February 9, 2017;
- Rural Directors Committee Meeting Minutes  
-March 9, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes  
- February 9, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## BUSINESS ARISING OUT OF THE MINUTES

### Letter of Support to CityWest RE: Connect to Innovate Program

Moved by Director Benedict  
Seconded by Director Newell

2017-4-4

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to CityWest for its Connect to Innovate Program application."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## DELEGATIONS

### Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update

Chair Miller welcomed Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison, Rio Tinto Alcan.

Ms. Olson and Mr. Benckhuysen provided a PowerPoint Presentation.

## **DELEGATIONS (CONT'D)**

### **Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update**

#### **Update**

1. Overall operations, smelter and reservoir;
2. Tunnel project;
3. Company contributions to the economy:
  - B.C.;
  - Regional;
  - Community;
4. Reservoir/Snowpack
5. Future.

#### **Region:**

- Terrace;
- Kitimat;
- Watershed
  - 13 First Nations communities;
  - Communities from Burns Lake to Vanderhoof.

#### **Completed new Smelter**

- New Technology – AP40;
- Fully operational;
- 1000 fully trained fulltime employees;
- Reduced greenhouse gas emissions by 50%;
- Increased production by 48%.

#### **Carbon Footprint**

- One of the lowest carbon footprints in the world in regard to the making of aluminum;
- The market demand is for an environmentally responsible product;
- Kitimat Smelter is one of the cleanest most efficient smelters in the world.

#### **Backup Tunnel**

- 2011-2012 spoke to communities regarding the Backup Tunnel Project;
- Phase 1 – linked the 2 tunnels together;
  - o Completed in 2013;
- Phase 2 – no approval as of yet;
  - o Awaiting internal approval – notice to proceed;
  - o Moving ahead on preliminary works;
  - o Will provide long-term reliability to supply power to Kemano;
  - o 8.4 km of the tunnel requires refurbishing;
  - o 7.6 km on the Tahtsa side requires drilling;
  - o Initial thought would require a 2<sup>nd</sup> intake;
    - No longer required;
    - Use existing intake;
    - Lower environmental impact;
  - o Open houses in early May to speak towards expansion of tunnel.

## **DELEGATIONS (CONT'D)**

### **Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update**

#### **2016 Contributions by Rio Tinto**

- \$339 million to the B.C. economy;
- Single largest contributor to the gross domestic product of B.C.
- \$190 million – salaries and pension funds;
- \$43 million – municipal and provincial taxes;
- 1 million to local organizations and communities;
  - o \$700,000 donations and sponsorships;
  - o \$300,000 in kind donations from the dismantling of the Kitimat Modernization Project;
- \$105 million to contract services.

#### **Research and Monitoring Initiatives**

- Environment and conservation important to Rio Tinto;
- Environmental stewardship;
  - o How to manage operations and support the Nechako Watershed;
  - o NEEF (Nechako Environmental Enhancement Fund);
  - o NFCP (Nechako Fisheries Conservation Program);
  - o BC Fisheries Society and Sturgeon Hatchery in Vanderhoof.
- Participate on National Climate Change Boards and working group
  - o Aware of initiatives.

#### **Reservoir and Snowpack 2017**

- Snowpack – normal – long-term average;
- Modeling - inflow to the reservoir will be slightly below 100% of the long-term average;
- No increase of risk of flooding or risk of water shortage at this time;
- Currently the Reservoir is slightly higher than long-term average but very minor;

Spent approximately 1 ½ years to develop better communications to provide information regarding the reservoir to residents;

- Developed new website and interactive tool;
  - o Provides Environment Canada, Province of B.C. and Rio Tinto's data in one location;
  - o Consultation and the opportunity to provide feedback asking whether the website works better? Is more information needed? Or what works well for individuals;
  - o Survey has 5 questions;
  - o Flow Facts mail out list – to receive a link and update weekly.

#### **Engagement**

- Working to engage more in communities;
  - o What's important to the communities?
  - o How do residents access information?
  - o How does Rio Tinto better get information to the communities?
  - o How to better contact Rio Tinto;
  - o What are residents' interests?
  - o Monitoring the watershed.
- Number one priority, interested in learning how to better communicate.

#### **Building Business Together**

- The new smelter is cleaner, more efficient, and more automated;
- Are investing in improvements and the reservoir;
- How to operate to better communicate with communities.

## **DELEGATIONS (CONT'D)**

### **Rio Tinto Alcan – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder & Community Relations Liaison RE: Update**

Director Newell brought forward concerns regarding the SO<sub>2</sub> emissions from the Kitimat Smelter. Sitting on the Northwest Regional Hospital District Board of Directors there is concern regarding the impact to residents near the smelter and the health issues caused by the SO<sub>2</sub> emissions. Ms. Olson noted that there are monitors throughout the airshed that test real time levels of SO<sub>2</sub>. The SO<sub>2</sub> emissions have remained the same and are lower than expected. Director Newell mentioned there are not monitors in the watershed and it is a concern. The Northwest Regional Hospital District has conducted a study to investigate the SO<sub>2</sub> impacts.

Director Benedict spoke to the need for better internet service throughout the region to be able to access services and that there may be an opportunity for Rio Tinto to provide support. Ms. Olson will follow up with Director Benedict in regard to the issue.

Discussion took place regarding Rio Tinto providing a formal statement and letter of support for the NWBC Resource Benefits Alliance (RBA). Ms. Olson indicated that the letter will be forthcoming once it has been internally approved.

Chair Miller thanked Mr. Benckhuysen and Ms. Olson for attending the meeting.

## **ADMINISTRATION REPORTS**

### **North Central Local Government Association -Executive Nomination Procedures**

Moved by Director Bachrach  
Seconded by Director Greenaway

#### **2017-4-5**

"That the Regional District of Bulkley-Nechako Board of Directors nominate Director Brien for the position of Regional Representative for the Regional District of Bulkley-Nechako for the 2017-2018 North Central Local Government Association Executive."

Moved by Director Bachrach  
Seconded by Director Greenaway

#### **2017-4-6**

"That Motion 2017-4-5 be amended to include: Director Fisher be nominated as Alternate Director for the position of Regional Representative for the Regional District of Bulkley-Nechako for 2017-2018 North Central Local Government Association Executive."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

"That the question be called on Motion 2017-4-5 as amended."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADMINISTRATION REPORTS**

License of Occupation  
#0181968 –Ft. St. James  
Bridge Rest Area

Moved by Director Greenaway  
Seconded by Director MacDougall

2017-4-7

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 12, 2017 memo titled "License of Occupation #0181968 – Ft. St. James Rest Area."
2. That the Regional Board of Directors discontinue the License of Occupation; and further,
3. That the Regional Board of Directors approve the site clean-up and the associated costs if required by the Province."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director MacDougall mentioned that the Fort St. James Tourism Group is looking to start up and there is a desire for the Kiosk to remain at the location in partnership with Ministry of Transportation and Infrastructure.

Staff has contacted the Province to determine costs for cleanup and is awaiting a response.

Committee Meeting  
Recommendations  
-March 9, 2017

Moved by Director Benedict  
Seconded by Director Illes

2017-4-8

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 9 as written:

**Rural Directors Committee Meeting – March 9, 2017**

**Recommendation 1:**

**Re: LDSS Ski and Snowboard Teams – Request for Grant in Aid – Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)**

"That School District No. 91 – LDSS Ski and Snowboard Teams be given \$250 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with LDSS Ski and Snowboard Teams attending Provincial Championships in Whistler, B.C."

**Recommendation 2:**

**Re: Fort St. James Secondary School– Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)**

"That Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship."

**ADMINISTRATION REPORTS (CONT'D)**

**Rural Directors Committee Meeting – March 9, 2017 (Cont'd)**

**Recommendation 3:**

**Re: Fort St. James Secondary School– Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

“That Fort St. James Secondary School Ski and Board Team be given \$1,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Provincial Championships in Whistler, B.C.”

**Recommendation 4:**

**Re: School District No. 91– Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)**

“That School District No. 91 be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with BC A Boys Basketball Provincials in Langley, B.C.”

**Recommendation 5:**

**Re: Fraser Lake Minor Hockey Association (Midget Team) – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)**

“That Fraser Lake Minor Hockey Association (Midget Team) be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with Midget Hockey Provincials in Clearwater, B.C.”

**Recommendation 6:**

**Re: Stellat'en First Nation – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)**

“That Stellat'en First Nation be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with an Aboriginal Youth Hockey Tournament in Prince George, B.C.”

**Recommendation 7:**

**Re: School District No. 91 – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)**

“That School District No. 91 be given \$500 grant in aid monies from Electoral Area “D”(Fraser Lake Rural) for costs associated with Junior Curling Provincials in Smithers, B.C.”

**Recommendation 8:**

**Re: Letter of Support to CityWest RE: Connect to Innovate Program**

“That the Rural Directors Committee write a letter of support from all Rural Directors to CityWest for its application to the Connect to Innovate Program.”

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**ADMINISTRATION REPORTS (CONT'D)**

**Rural Directors Committee Meeting – March 9, 2017 (Cont'd)**  
**Recommendation 9:**

**Re: NWIPC Funding for 2017**

"That the Regional District of Bulkley-Nechako Board of Directors contribute \$43,500 to the Northwest Invasive Plant Council for invasive plant management for 2017."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Chinook Comfor Limited  
Shareholders' Resolution**

Moved by Director Illes  
Seconded by Director Benedict

**2017-4-9**

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 16, 2017 memo titled Chinook Comfor Limited Shareholders' Resolution."
2. That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Shareholders' resolution appointing Lloyd Adams (Burns Lake Band Nominee) as Director effective November 15, 2016 and Shannon Haizimsque (Wet'suwet'en First Nation Nominee), as Director effective November 17, 2016."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**License of Occupation  
#6406623 –Glenannan  
Community Park**

Moved by Director Parker  
Seconded by Director Petersen

**2017-4-10**

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 12, 2017 memo titled "License of Occupation #6406623 – Gleannan Community Park"; and,
2. That the Regional Board of Directors renew the License of Occupation; and further,
3. That the Regional Board of Director approve that the \$210 fee associated with renewal of the Licence of Occupation be funded by grant in aid monies from Electoral Area "D" (Fraser Lake Rural)."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Bulkley Valley Pool Budget  
for 2017**

Moved by Director Fisher  
Seconded by Director Repen

**2017-4-11**

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's March 12, 2017 memo titled "Bulkley Valley Pool Budget for 2017"; and,
2. That the Regional Board of Directors approve the 2017 Budget for the Bulkley Valley Regional Pool."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds  
Electoral Areas "G" (Houston  
Rural) & "B" (Burns Lake Rural)  
- Topley Fire Protection Society

Moved by Director Newell  
Seconded by Director Illes

2017-4-12

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$15,000 of Electoral Area "G" and \$5,000 of Area "B" Federal Gas Tax allocation monies to the towards the energy efficiency upgrades at the Topley Fire Hall;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

3. That the RDBN Board of Directors authorize the withdrawal of up to \$20,300 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

North Central Local  
Government Association  
Convention – May 3-5, 2017  
-Terrace, B.C.

Moved by Director Greenaway  
Seconded by Director Parker

2017-4-13

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of Rural Directors and the CAO to the North Central Local Government Association Conference on May 3-5, 2017 in Terrace, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Reports

Moved by Director Brien  
Seconded by Director Parker

2017-4-14

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Manager of Administrative Services' March 14, 2017 memo titled "RDBN Directors' Remuneration Amendment Bylaw No. 1796, 2017";
- Finance/Administration Coordinator's February 17, 2017 memo titled "Report on Federal Gas Tax Projects Approved in 2016";
- Chief Financial Officer's March 12, 2017 memo titled "Final 2017 Draft Budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## ENVIRONMENTAL SERVICES REPORTS

Knockholt Landfill Phase 3A  
 Development – Authorization  
 to Proceed Using Prime  
 Contractor Arrangement

Moved by Director Illes  
 Seconded by Director Liversidge

2017-4-15

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' March 13, 2017 memo titled "Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to proceed with completion of the Phase 3A Development Project at the Knockholt Landfill with the RDBN assuming the role of Prime Contractor as authorized under Bylaw No. 1532.

3. Further, that the Regional District of Bulkley-Nechako Board of Directors approve an expenditure limit for completion of the Phase 3A Development Project of \$350,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Janine Dougall, Director of Environmental Services provided an overview of the memo titled "Knockholt Landfill Phase 3A Development – Authorization to Proceed Using Prime Contractor Arrangement." Ms. Dougall noted that the project has been in development for the last couple of years and 2016 work included the design and test fitting activities to determine the liner design required. Ms. Dougall mentioned that the RDBN has received approval from the Ministry of Environment to proceed with the development of Phase 3 of the Knockholt Landfill. This will assist in providing certainty in moving forward with the RDBN Solid Waste Management Plan. Phase 3 will include two main leachate pipes that will give more certainty for long term clogging of the holes in pipes for leachate collection. Staff reviewed the previous design and the current landfill requirements from the Ministry of Environment to determine the best possible needs for Knockholt Landfill that will provide environmental protection and would be good for the life of the landfill along with the longterm quality and efficiency without increasing costs drastically. The ability to utilize the existing clay liner material in Phase A and B will assist in costs. 2017 will include a more detailed design and actual construction of the Knockholt Landfill Phase 3A Development.

Discussion took place regarding the ammonia created from the leachate collection system downstream from the landfill with the engineered wet land system and then discharged to ground. It appears to be more in relation to the septage receiving facility above the leachate collection facility. A solution is to create an aerated lagoon system to convert the ammonia to nitrogen based compounds that can be released through the current system. Further investigation will need to take place.

**ENVIRONMENTAL SERVICES REPORTS (CONT'D)**

The lifespan of the Knockholt Landfill Phase development was discussed.

Chair Miller brought forward possible reductions to the volume being landfilled in regard to the cardboard ban that took place in July 2016. Ms. Dougall noted that waste generation data is being completed for the Ministry of Environment reporting requirements currently but a full year of data is required to determine a full data analysis. There appears to be some changes in the volumes being brought to the landfills.

**2017 District of Fort St. James  
ICI Paper Recycling Proposal**

Moved by Director Illes  
Seconded by Director Parker

2017-4-16

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' March 13, 2017 memo titled "2017 District of Fort St. James ICI Paper Recycling Proposal."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve a contract with the District of Fort St. James in support of the proposal for the continuance of ICI (Industrial, Commercial, Institutional) mixed paper recycling services for Fort St. James and Area, for the time period of January 1 – December 31, 2017 at a total cost of \$14,000 (excluding GST)."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**DEVELOPMENT SERVICES (All Directors)  
REFERRALS**

**OGC Referral: Proposed  
Coastal GasLink Pipeline  
Huckleberry Multi-Use Site  
Electoral Area "G"**

Moved by Director Newell  
Seconded by Director Benedict

2017-4-17

"That the Regional District of Bulkley-Nechako Board of Directors direct that the letter attached to the staff report dated March 14, 2017 from the Director of Planning be sent as the Regional District of Bulkley-Nechako's response to the referral for the Huckleberry Multi-Use Site."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Concern was raised regarding the lack of time to respond to the referral. It was noted that the Regional District has repeatedly requested that the deadlines be extended. It was also noted that the deadline relates to the response to the Company. It is not too late to send the response to the Oil and Gas Commission.

Concerns were brought forward in regard to the lack of response related to the location of work camps and other uses on lands not appropriately zoned. Requests have been made to the proponent to address the land use issues associated with these sites. There are also concerns that once construction begins there will be applications submitted at the last minute and there will be pressure to approve the applications or risk delaying the project. The Regional Board spoke of the importance of addressing the issues immediately.

**DEVELOPMENT SERVICES (All Directors)**

**REFERRALS (CONT'D)**

Moved by Director Repen  
 Seconded by Director Newell

2017-4-18

"That Motion 2017-4-17 be amended to include a statement noting that an application for a temporary use permit should be made to allow the Regional Board to consider the uses proposed at the Huckleberry multi-use site."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

"That the question be called on Motion 2017-4-17 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Crown Land Referral No.  
7408719 RE: Tophay Leo  
Farms, Electoral Area "C"

Moved by Director Fisher  
 Seconded by Director Greenaway

2017-4-19

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to write a letter to Crown Lands outlining the Regional Board's comments in regard to Crown Land Referral No. 7408719 Tophay Leo Farms, Electoral Area "C"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The Regional Board discussed the following in regard to Crown Land Referral No. 7408719 (Tophay Leo Farms Ltd.):

- 1 The Regional District of Bulkley-Nechako Board of Directors encourages the production of value added agricultural products. The use of large areas of land devoted to the export of hay is not the best use of the land.
- 2 The RDBN has concerns regarding the economic impacts of large industrial farm operations monopolizing available farm land on the region.
- 3 The RDBN is concerned that new entrants to farming, small farmers looking to expand their operations, and farms looking to add value to agricultural products will be impacted by the continued monopolization of farm lands by large industrial farm operations.
- 4 If single farm operations get too large and control too much land they will reduce the availability of the products they are shipping out of the region.

## ELECTORAL AREA PLANNING (All Directors)

### BYLAW FOR FIRST AND SECOND READING

Rezoning File No. A-01-17  
Gary Fearnside  
Electoral Area "A"

Moved by Director Fisher  
 Seconded by Director Repen

2017-4-20

1. "That the Regional District of Bulkley-Nechako Board of Directors approve the applicant's request to waive the \$700 application fee pursuant to Section 5.2 of "Development Procedures Bylaw No. 1422, 2007."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017" be given first and second reading this 23<sup>rd</sup> day of March, 2017 and subsequently be taken to Public Hearing.
3. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017" be held and delegated to the Director or Alternate Director for Electoral Area A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning File No. A-01-17  
Gary Fearnside  
Electoral Area "A"

Moved by Director Fisher  
 Seconded by Director Repen

2017-4-21

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to Rezoning File No. A-01-17 applicant and future applicants outlining the following:

- a. that Lunan Road is public access that currently has no amenities.
- b. Use of this space is increasing dramatically each year and the need for basic services like garbage collection have been identified.
- c. there may be future opportunities to explore a user based system to recover costs for basic services at the public access at Lunan Road.
- d. Due to the increased use of the Bulkley River the RDBN has requested that the Province consider the cumulative noise and congestion impacts of activates on and near the river to businesses, recreation users and residents living near the river.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the Lunan Road access being a road right of way under the Ministry of Transportation and Infrastructure. Any potential to create a system to recover costs for basic services will require a society or organization to take responsibility for the right of way. Due to the current access being road right of way a License of Occupation is not an option.

## ELECTORAL AREA PLANNING (All Directors)

### BYLAW FOR FIRST AND SECOND READING (CONT'D)

Rezoning File No. A-01-17  
Gary Fearnside  
Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Repen

2017-4-22

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

1. Research options in regard to the potential management of the Lunan Road public access right of way;
2. Investigate options to recover costs for basic services from businesses using the access;
3. Investigate management options for specific local sites;
4. Investigate options to partner with other agencies such as BC Parks."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### APPLICATION FOR DENIAL

The Regional Board provided Elena Schultz an opportunity to speak to her Rezoning File No. E-02-16 application.

Ms. Schultz noted that the proposed building could be changed from a one story to a two story building to minimize the footprint of the proposed building. She also indicated that the traffic associated with the proposed development could use alternate Forest Service Roads from Houston and Fraser Lake rather than the ferry to travel to the facility. Ms. Schultz spoke to the need for development and it can happen along with people wanting solitude. She also explained that they will endeavor to be very considerate of the environmental impact to the land.

Director Repen noted that the impacts to the character of the region is a concern and the infrastructure on the Southside of Francois Lake was not built to accommodate the applicant's proposed number of people expected to visit the area. Director Benedict also noted that the Area "E" Advisory Planning Committee considered the application and resolved that rezoning application E-02-16 be denied as the scale of the proposed development is not suitable for the area.

Rezoning File No. E-02-16  
Schultz, Electoral Area "E"

Moved by Director Benedict  
Seconded by Director Repen

2017-4-23

"That Rezoning Application No. E-02-16 be denied."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for Lunch at 12:14 p.m.

Reconvened at 12:45 p.m.

### THANK YOU

Thank You to Janine Dougall,  
Director of Environmental  
Services

Chair Miller thanked Janine Dougall, Director of Environmental Services for her hard work and commitment to the Regional District throughout her time with the RDBN. Ms. Dougall spoke to the team effort between staff and the Regional Board in developing Environmental Services throughout the region. Chair Miller wished Ms. Dougall well in moving forward with her new job opportunity.

**PROTECTIVE SERVICES (All Directors)**

**MEMOS**

Monthly 9-1-1 Call Report  
-January, 2017

Moved by Director MacDougall  
Seconded by Director Petersen

2017-4-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Assistant's February 17, 2017 memo titled "Monthly 9-1-1 Call Report – January 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**OTHER (All Directors)**

**PLANNING DEPARTMENT REPORTS**

Planning Department Reports

Moved by Director Bachrach  
Seconded by Director Newell

2017-4-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Enquiries Report for February, 2017;
- Action List for February, 2017;
- Building Inspector's Report for February, 2017.

**Planning Department Correspondence:**

- Prince Rupert Gas Transmission Project RE: Socio-Economic Effects Management Plan Update, Rev 1, December, 2016."

**ADMINISTRATION CORRESPONDENCE:**

- Ministry of Transportation and Infrastructure - Thank You for Meeting at 2016 UBCM Convention;
- Canadian Radio-television and Telecommunications Commission – Response to January 12, 2017 RDBN Letter re: High-Speed Internet Targets;
- BC Transit – Welcome – Bulkley Nechako Regional Transit System;
- Small Business BC Awards – RDBN: Smithers Business Nominated for Small Business BC Awards;
- Northern Development Initiative Trust – 2017 Local Government Management Internship Program;
- Northern Development Initiative Trust – Murray Ridge Trail Upgrade;
- Northern Development Initiative Trust – Fair Grounds Improvement;
- Enbridge – Shell Group LNG Announcement;
- Enbridge – Announcement: Enbridge Day 1;
- Cathy Peters – Youth and Child Exploitation: Recommendations to Help Stop It;
- District of Coldstream – Provincial Private Moorage Program;
- FCM Communiqué – Budget Day is March 22: This is Our Moment;

## ADMINISTRATION CORRESPONDENCE (CONT'D)

-Union of B.C. Municipalities:

- Budget 2017 Highlights
- Ruling Allows Municipal Regulation of Dispensaries
- New Intake for Federal Gas Tax Fund
- In Memoriam: Gerry Kingston
- National Energy Board Modernization: Expert Panel Consultations
- Windshield Repair Resolution Implemented
- Gas Tax Fund Signage Templates
- Local Governments and the Sharing Economy;

## INVITATIONS

-Raising the Profile Project Regional Community Meetings."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the Connect to Innovate Program and funding from the CRTC.

The funding from the Federal and Provincial Government for the Evergreen Transit Line in Vancouver was discussed in comparison to the discrepancy in per capita funding provided to the urban areas in relation to the per capita funding provided to rural areas. The funding model for greater Vancouver in regard to transit and health care was discussed. Chair Miller noted that these issues are in direct relation to why the NWBC Resource Benefits Alliance (RBA) was formed and the need to strengthen the RBA.

## VERBAL REPORTS

Village of Granisle  
-Successful Grant Applications

Director Liversidge commented that the Village of Granisle has been successful in receiving grant funding for a number of projects: Community Vehicle Grant, grant funding to further develop its marina and funds to create a study and model of the Village of Granisle water works system. This is very encouraging for the community.

Fraser Lake and Area "D"  
(Fraser Lake Rural) Funding

Director Parker noted that Fraser Lake and Electoral Area "D" (Fraser Lake Rural) has also received funding for the Community Vehicle Grant, the Endako Hall and the Fraser Lake Crisis Centre. Fort Fraser has also been successful in receiving \$3.1 million for its Fort Fraser Infrastructure Improvement Project.

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## VERBAL REPORTS (CONT'D)

### Presentation to the Senate on the Acquisition of Farmland

Director Parker mentioned that on March 7, 2017, he along with Director Thiessen participated in a video conference with the Senate on the Acquisition of Farmland in regard to foreign ownership of lands. The video conference was hosted by Community Futures Fraser Fort George due to equipment needed for the Video conference. Director Parker noted that the Senate Committee was not aware that B.C. did not have regulations in place to address foreign ownership of land in B.C. Director Parker and Thiessen encouraged the Senate Committee to consider a federal policy with each province having their own policy. He noted that the large amounts of land being purchased by foreign owned companies is having a negative impact on the possibility for new entrants to buy into the agriculture sector.

### Smithers Haskap Berry Farm Helps Okanagan Spirits Craft Distillery Win Gold at the World Spirit Competition

Director Fisher mentioned that Randy and Elaine Rogers had notified him informing him that the Okanagan Spirits Craft Distillery had won gold at the World Spirit Competition with the Haskap berries they provided to the distillery from their farm in Electoral Area "A" (Smithers Rural).

### North Central Local Government – Executive Meeting – Update

Director Fisher reported that he had recently attended the North Central Local Government (NCLGA) Executive Meeting. He mentioned that the NCLGA has been developing a Strategic Plan and are seeking new memberships with First Nations communities. They are also looking to develop an endowment fund to fund various local government initiatives and also develop Memorandums of Understanding (MOU) with communities similar to the NCLGA, Northern Development Initiative Trust and Omineca Beetle Action Coalition MOU.

Discussion took place with the Northern Building and Construction Associations and forming an MOU. Concerns were expressed in regard to the role of NCLGA regarding building codes.

NCLGA Convention corporate sponsorship and the levels in which there is corporate sponsorship was discussed. There needs to be further information regarding the companies providing sponsorship.

Conversation was also held in regard to making NCLGA resolutions more effective.

- o Writing of them – 2 "therefore's" and 1 "be it resolved";
- o Resolution Committee may return resolutions for further clarification;
- o After a resolution has passed at the NCLGA Convention and the committee will work to move it forward;
- o Structure in terms of advocacy;
- o Resolution committee work with host committee to move forward;
- o Priority and planning committee take themes – forestry/transportation;
- o Board is feeling there is not a lot of engagement and that follow-up is required.

# VERBAL REPORTS (CONT'D)

NCLGA is also working to increase communication with member communities and producing a video on NCLGA's organizational redevelopment. NCLGA is needing a Terms of Reference that will result in a more effective organization.

## Meeting with Building Safety Standards Branch

Director Petersen spoke of participating in a meeting with the Building Safety Standards Branch in regard to its new building code and step code document. Director Petersen voiced concerns regarding the impacts to the Regional District and that the Building Safety Standards Branch has no authority to make any changes to the regulations. He noted that the BSSB was participating in the call to inform the group of how to implement the regulations but he noted there is very serious concerns that need to be addressed. Director Petersen mentioned the need to bring the issue forward during any of the Provincial Election All Candidates Forums that may take place throughout the region.

## Topley Fire Department Building

Director Newell mentioned he attended the Topley Fire Department Annual General Meeting and received a tour of the renovated Topley Fire Department Building. He spoke of the good work completed by the volunteers with the funding provided by the Regional District.

## Village of Telkwa – Update

Director Repen spoke of being contacted by the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development in regard to the Village of Telkwa receiving funding for its much needed water tower project. He noted that the application was to the Clean Water and Waste Water Fund. He received information from the Province that they had removed the application from the Clean Water and Waste Water Fund and the funding that was being provided under the New Building Canada Fund - Small Communities Fund which requires the municipality to contribute a larger amount of funds to the project. He spoke of the Province indicating that the project was denied under the Clean Water and Waste Water Fund due to the timelines of completing the project in the timelines outlined by the fund. He expressed frustration in receiving the information that Fort Fraser still received their funds after receiving a one year deferral to complete their project.

Director Repen expressed his frustrations and concerns and felt that the Village of Telkwa was not treated fairly in the process. He noted that the Village of Telkwa is in dire need of support similar to what is provided to the District of Taylor BC through their participation in the Peace Agreement. Director Repen spoke of the need to move forward with the Resource Benefits Alliance to help support small communities such as Telkwa.

## VERBAL REPORTS (CONT'D)

### Chair's Update

#### Building Safety Standards Branch Teleconference Meeting

- Discussion took place regarding the cost implications to RDBN residents with the new regulations;
- Chair Miller, Directors Petersen and Greenaway and staff participating in the call outlined valid points of concern and impact to the region;
- More time is needed to have further discussions;
- Building Safety Standards Branch has requested a future meeting date with the RDBN.

#### NWBC Resource Benefits Alliance

- Continuing to move forward with the RBA;
- The importance of resource revenue sharing to the region and communities such as Telkwa is very much needed.

#### Spruce Beetle Public Advisory Committee

- Met with the Spruce Beetle PAC at the RDBN;
- Local FLNRO involvement;
- Gain information in regard to the Spruce Beetle for the Lakes TSA;
- The Lakes Timber Supply Area is not in a critical state in regard to the Spruce Beetle but there may be strategies to utilize and learn from what is occurring in the Omineca region;
- Suggestion that an audit be completed of the plantaking place in the Omineca region;
- Chair Miller will be a part of the audit process.

#### Local Service Area Budget Meetings

- Attending meetings with the Burns Lake Library, Village of Burns Lake and Director Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural) in regard to the joint services that are provided in the area.

#### UBCM CAO/CEO Conference and Municipal Finance Authority Conference in Victoria March 27-29, 2017

- Chair Miller and Melany de Weerd, CAO will be attending the UBCM CAO/CEO Conference;
- Providing a presentation in regard to the 9-1-1 Levy and Fee Structure.

### Receipt of Verbal Reports

Moved by Director MacDougall  
Seconded by Director Illes

2017-4-26

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## FINANCIAL

### Operating Accounts -February, 2017

Moved by Director Benedict  
Seconded by Director Illes

2017-4-27

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid February, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**READING FILE**

**Reading File**

Moved by Director Newell  
Seconded by Director Petersen

**2017-4-28**

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

**INVITATIONS:**

- Global Learning Forum 2017 – Renewable Cities Forum -May 17-19, 2017 – Vancouver, B.C.;
- National Privacy & Data Governance Congress 2017 April 5-7, 2017, Calgary, Alberta;
- BC Community Forest Association – February 2017 Newsletter;
- C3 Alliance Corp – News Release February 28, 2017 – C# Alliance Corp Announces Retirement of CO-Founder and President, Philip Jerry Asp;
- Canfor News Release March 2, 2017 – Canfor Announces Renewal of Normal Course Issuer Bid;
- Clean Energy Canada Review:
  - March 13, 2017 – Just How Big is Clean Energy
  - March 6, 2017 – Brace for Impact;
- Federation of Canadian Municipalities – Green Update – Wastewater Case Studies Solutions and Strategies;
- Federation of Canadian Municipalities – President's Corner –March 2017;
- Federation of Canadian Municipalities – FCM Voice
  - March 10, 2017 – Budget Day is March 22/Haiti Rebuilding Fund/Infrastructure Projects Extensions;
  - February 24, 2017 – Jon Montgomery at AC 2017/ #IDW2017/ March 7<sup>th</sup> Webinar/Roll of Honor;
- Ministry of Forests, lands and Natural Resource Operation
  - Update from the Minister – February 2017;
- Nechako Reservoir Update - Flow Facts:
  - February 4<sup>th</sup> to February 10<sup>th</sup>, 2017
  - February 25<sup>th</sup> to March 3<sup>rd</sup>, 2017
  - February 18<sup>th</sup> to February 24<sup>th</sup>, 2017;
- Nechako Reservoir Updates – Provide Your Feedback – Flow Facts;
- RDBN Newspaper Clippings;
- Resource Works Newsletter – Disruptive Innovation Comes to Mining;
- SeaLegacy in Partnership with The Salish Sea Trust – Is the Salish;
- Sea Canada's Next World Heritage Site?

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ADMINISTRATION BYLAWS**

### **Bylaws for First, Second, Third Reading and Adoption**

No. 1795 – Regional District of Bulkley-Nechako Financial

Moved by Director Bachrach  
 Seconded by Director Brien

2017-4-29

"That "Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1795, 2017" be given first, second, third reading and adoption this 23<sup>rd</sup> day of March, 2017."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

No. 1796 – Regional District of Bulkley-Nechako Directors' Remuneration Amendment

Moved by Director Bachrach  
 Seconded by Director Parker

2017-4-30

"That "Regional District of Bulkley-Nechako Directors' Remuneration Amendment Bylaw No. 1796, 2017" be given first, second, third reading and adoption this 23<sup>rd</sup> day of March, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **Bylaws for Adoption**

No. 1792 – Colony Point Street Lighting Local Service Establishment Amendment

Moved by Director Greenaway  
 Seconded by Director MacDougall

2017-4-31

"That "Colony Point Street Lighting Local Service Establishment Amendment Bylaw No. 1792, 2017" be adopted this 23<sup>rd</sup> day of March, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1793 – Vanderhoof Rural Fire Protection Local Service Establishment Amendment

Moved by Director Petersen  
 Seconded by Director Greenaway

2017-4-32

"That "Vanderhoof Rural Fire Protection Local Service Establishment Amendment Bylaw No. 1793, 2017" be adopted this 23<sup>rd</sup> day of March, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **SUPPLEMENTARY AGENDA**

### **DEVELOPMENT SERVICES (All Directors)**

Rezoning File No. A-01-17 RE: Ministry of Agriculture Referral Response, Gary Fearnside, Electoral Area "A"

Moved by Director Fisher  
 Seconded by Director Repen

2017-4-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the Ministry of Agriculture referral response to Rezoning File No. A-01-17, Gary Fearnside, Electoral Area "A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA (CONT'D)**

**DEVELOPMENT SERVICES (All Directors) (CONT'D)**

Rezoning File No. E-02-17  
RE: Letter – Amending  
Application, Elena & Nelson  
Schultz, Electoral Area "E"

Moved by Director Benedict  
Seconded by Director Illes

2017-4-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the letter from Elena & Nelson Schults re: Amending Application Rezoning File No. E-02-17, Electoral Area "E".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**OTHER (All Directors)**

The BC Energy Step Code  
Awareness and Readiness  
Survey – Energy Step Code,  
August 2016 Final Report

Moved by Director Petersen  
Seconded by Director Brien

2017-4-35

"That the Regional District of Bulkley-Nechako Board of Directors direct that the letter attached to the staff report dated March 12, 2017 from the Director of Planning be sent to the Minister of Natural Gas Development and Minister Responsible for Housing."

Opposed: Director Bachrach CARRIED

(All/Directors/Majority)

Jason Llewellyn, Director of Planning commented that the Province released the Energy Step Code in relation to the Province's Climate Leadership Plan. The Plan set a goal that all new buildings in British Columbia will be net zero ready within 15 years. A net-zero energy building is one that has reduced energy requirements, and renewable energy systems, so that the building produces as much energy as it consumes. The Provincial Government initiated the Energy Step Codes to assist local governments to implement the requirements by 2032. The Energy Step Code is a series of 5 steps. Under Step 1, every class of home and building will be required to be energy modeled prior to construction and then tested for airtightness prior to occupancy. Subsequent steps establish targets relating to the efficiency of the total building and the performance of the mechanical system.

Director Llewellyn noted that Northern BC may struggle to have access to the certified professionals and the costs associated to hire those individuals to provide energy modeling and testing throughout the process may be challenging.

Discussion took place regarding the different energy needs and costs to build a home in areas of the province with milder temperatures compared to homes in areas in the northern parts of the province with colder temperatures for longer periods of time. Director Petersen spoke to homes being built so airtight that ventilation and circulation of air are an issue.

**OTHER (All Directors) (CONT')**

Director Bachrach noted that buildings represent 50% of emissions in B.C. He noted that emphasis is being placed on the costs of construction and not the life span of the building. He spoke of the need to have incentives to invest in better efficiency systems at the start of a build of a home to assist with the cost to operate a home over the homes lifespan. Director Bachrach mentioned that as energy costs increase individuals will be wanting houses that are more energy efficient to operate. He commented that municipalities could provide incentives to homes being built to Step 2 and/or 3 of the Energy Step Code to encourage construction of more energy efficient homes. Director Bachrach spoke of the need to reduce emissions dramatically.

Chair Miller stated that there is a need to encourage lower energy usage in homes. He spoke of the difference between a "net-zero" home and a "passive" home. A passive house reduces the carbon foot print and reduces the energy usage in the house to a minimum. A net-zero house is one that generates only as much energy as it uses. Chair Miller noted that Europe uses a passive house building code. He spoke of the significant costs associated with building a net-zero house. Chair Miller noted that communities in the region also have very few certified builders and the cost to build a house in locations such as Burns Lake is worth more than what a house can be sold for in the community.

Director Repen spoke of concerns in regard to the dis-connect in regard to the differences between northern and southern communities and that there are differences in building homes in different locations of the Province.

Director Bachrach mentioned that the concepts of a net-zero house and a passive house are similar. He noted that the BC Energy Step Code mentions the need to be net-zero ready and that different steps of the code have higher requirements to meet. He spoke of the need to have a concept and or initiative that will send a market signal that there needs to be a change to address housing emissions and energy efficiency. Chair Miller noted the importance of addressing the carbon footprint in a cost effective manner.

**SPECIAL IN CAMERA  
MEETING MOTION**

2017-4-36

Moved by Director Illes  
Seconded by Director Brien

"In accordance with Sections (1)(c) – labor relations or other employee relations 90 (2)(b) of the *Community Charter* – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Clean Water and Waste Water Fund) or information received relating to these matters must be closed to the public therefore exercise their option of excluding the public for this meeting."

**ADJOURNMENT**

Moved by Director MacDougall  
Seconded by Director Brien

2017-4-37

"That the meeting be adjourned at 1:58 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****COMMITTEE OF THE WHOLE MEETING****Thursday, April 6, 2017**

**PRESENT:**

Chairperson	Bill Miller
Directors	Taylor Bachrach Eileen Benedict Mark Fisher Tom Greenaway John Illes Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
Directors Absent	Shane Brienens, District of Houston Dwayne Lindstrom, Village of Fraser Lake Thomas Liversidge, Village of Granisle Rob MacDougall, District of Fort St. James
Alternate Director	Linda McGuire, Village of Granisle
Staff	Melany de Weerd, Chief Administrative Officer Janette Derksen, Environmental Services Coordinator – arrived at 11:03 a.m. Jason Llewellyn, Director of Planning Rory McKenzie, Environmental Services Operations Manager – arrived at 11:03 a.m. Roxanne Shepherd, Chief Financial Officer Wendy Wainwright, Executive Assistant
Others	Cale, Vanderhoof – left at 10:57 a.m. Nikles, Vanderhoof – left at 10:57 a.m.
Media	Flavio Nienow, LD News –arrived at 11:21 a.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:43 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**Moved by Director Illes  
Seconded by Director McGuire**C.W.2017-4-1**"That the Agenda of the Regional District of Bulkley-Nechako  
Committee of the Whole meeting of April 6, 2017 be approved as  
amended to include a verbal report from the Chair; and further,  
that the Supplementary Agenda be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

Committee of the Whole  
Minutes – March 9, 2017

Moved by Director Petersen  
Seconded by Director Illes

C.W.2017-4-2

"That the Committee of the Whole meeting minutes of March 9, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## REPORTS

Vancouver Outdoor Adventure  
Show

Moved by Director Newell  
Seconded by Director Benedict

C.W.2017-4-3

"That the Committee of the Whole receive the Manager of Regional Economic Development's March 29, 2017 memo titled "Vancouver Outdoor Adventure Show."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## CHAIR'S REPORT

UBCM Chairs/CAO Forum and Municipal Finance Authority Annual General Meeting – March 28-30, 2017 – Victoria, B.C.

- Introduction speech – the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development;
  - Recognized the infrastructure and social deficit in communities;
  - Spoke of the speed of the changes/climate change coming forward – how fast its occurring;
  - Need to be prepared for the future;
  - The status quo is not acceptable.
- Chair Miller and Phil Germuth, Chair, Regional District of Kitimat-Stikine and asked questions of Minister Fassbender;
  - Emphasized the need for the RBA moving forward;
  - Negotiations needed to open.

Topics at UBCM Chairs/CAO Forum

Integrity Commission – Do B.C. Local Governments Need an Integrity Commissioner?

- The Province and UBCM completed a report;
  - Options local governments have to manage behavior at board and council tables;
    - Censor motions – verbal reprimand;
    - Codes of conduct – sense of protocol for meetings;
    - Integrity Commissioner – third party to review and give recommendation potentially with legislative backing and have enforceable penalties/reprimands;
    - Ministry oversight (no interest from the forum participants);
- Opportunity currently to build the policy – don't want it to become a provincial mandate;
- Want autonomy within own organization;
- Possibility for UBCM to have a group or contract.

Director Repen mentioned that a 2015 UBCM resolution for a municipal recall mechanism was endorsed. Chair Miller noted that it was briefly discussed in regard to a method for penalties or consequence to the issue. Chair Miller mentioned the issues that Regional Districts are experiencing in regard to Alternate Directors attending a number of meetings due to Director illness or some form of incapacitation. The electorate has voiced concerns in regard to the Alternate Director not being an elected official. Melany de Weerd, CAO recently provided the document titled "Responsible Conduct of Local Government Officials." It was recommended that local governments keep their autonomy. Chair Miller mentioned that discussion took place

### CHAIR'S REPORT (CONT'D)

regarding the number of By-Elections occurring in this term of office. He indicated that some Regional Districts are moving towards supporting policy changes to remove from the *Local Government Act* the requirement to have Alternate Directors. Discussion took place regarding potential options for the electorate to choose an Alternate Director and the challenges associated with finding Alternate Directors and their involvement during meetings. The RDBN Board of Directors has been a functional Board and has had good participation from its Directors.

Staff will provide the Survey of Local Government Elected Officials on Responsible Conduct at the May 11, 2017 Committee of the Whole Meeting.

#### Emergency Preparedness Exercise

- Vancouver Island – Complete disaster exercise that included an earthquake with tidal wave;
  - Key findings – not enough people for a sustained process –including the use of provincial backing - didn't have human resources;
  - Need for a resource pool to build capacity.

#### Building Inspection Issues

- Building inspectors recommending that inspectors need practical experience;
  - Impact - cost of construction;
  - Lack of certified people;
  - Market value not there at the end of a new home build;
  - Cost to local government for provincial regulation:
    - Building code - provincial regulation;
    - All local governments across BC are opposed;
    - Metro Vancouver and other urban centres are not the drivers;
    - Drivers -building associations and developers;
    - Strong backing to not support the new building code;
  - Meeting with Building Safety Standard Branch.

#### Transit Advice

- Key to success:
  - Ride the bus;
    - Once the transit system is in operations ride the bus to understand and relate to those using the transit system;
  - Keep dynamic – process that grows.

#### Gas Tax – Operational Funding

- No response from forum participants.

#### Presentation - 9-1-1 Levy

- Level of support was good;
- Some opposition from Metro Vancouver – open to options;
- Retaining autonomy of local governments to set up levy according to the level of service provided;
- Cost allocation - property tax vs. levy – political concerns;
- Province moving towards collecting the levy and administer;
- Continue to monitor what will happen moving forward.

#### Municipal Finance Authority Presentation – Peter Urbanc, CAO

- Engaging, personable and understandable;
- Presentation will be included in the April 20<sup>th</sup> Regional Board Meeting;
- Indicated he would attend a Regional Board Meeting in 2018;
- Participants have been asking for green investment opportunities;
- Session on how to structure and set up the funds;
- Discussed pitfalls – looking at options;

**CHAIR'S REPORT (CONT'D)**

- As financial investors – legal responsibility to do due diligence on investment returns;
- Will send a survey to Municipalities, Regional Districts, Mayors, Chairs and CAO's regarding green investment funds – level of interest;
- Requires a minimum of \$100 million for investment purposes.

**Infrastructure funding – Three Presentations**

- Partnerships BC:
  - Provincial organization can help facilitate P3's (Public, Private, Partnerships);
  - Assist with Procurement;
  - Assist with setting up financing;
- Canadian Infrastructure Bank
  - Not fully developed as of yet;
  - Ensure that gaps in funding;
    - Help facilitate Public, Private, Partnerships;
    - Facilitate funding partnership.

**NWBC Resource Benefits Alliance**

- Chairs and CAO's met;
- Engaged Communication Consultants:
  - Draft communication strategies and briefing notes being developed;
  - Moving forward at a quick pace.
- Sent letters:
  - Provincial Government and Ministries;
  - Members of the Legislative Assembly;
- Engaged Industry and Provincial Election Candidates;
- Asking representatives to attend Chamber of Commerce meeting within the region:
  - Smithers Chamber of Commerce April 11, 2017 – Director's Bachrach and Fisher;
  - Burns Lake Chamber of Commerce April 19, 2017 – Chair Miller, Directors Benedict and Illes;
  - Houston Chamber of Commerce – April 18, 2017 – Director Newell (Chair Miller will contact Director Brienien);
  - Vanderhoof Chamber of Commerce – Director Thiessen and Petersen will contact;
  - Fort St. James Chamber of Commerce – April 12, 2017 – Director Greenaway (Chair Miller will contact Director MacDougall);
  - Fraser Lake Chamber of Commerce – April 19, 2017 – Director Parker (will contact Director Lindstrom);

Discussion took place regarding the function of the Vanderhoof Chamber of Commerce and the Fort St. James Chamber of Commerce. Concerns were discussed regarding capacity of Chamber of Commerce. Chair Miller noted that the RBA wants to speak to small local business to promote the RBA initiative.

**Meeting with Ministry of Transportation and Infrastructure (MoTI) – March 27, 2018 in Prince George, B.C.**

- Current issue – interface with frozen culverts and backup ice flows and potential flooding to home owners;
- Outline responsibility levels and messaging;
- MoTI – very good communication;
- EMBC – Northwest Provincial Emergency Operations Centre;
  - Wanted to move responsibility to local government;
- Manning roads and road closures during events:
  - MoTI – responsible for MoTI roads;
  - Ministry of Forests, Lands and Natural Resource Operations – responsible for Forest Service Roads.

**CHAIR'S REPORT (CONT'D)**

Federation of Canadian  
Municipalities Convention  
June 1-4, 2017 – Ottawa, ON

Moved by Director Benedict  
Seconded by Alternate Director McGuire

C.W.2017-4-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller and Director Greenaway's attendance at the Federation of Canadian Municipalities Convention June 1-4, 2017 in Ottawa, ON."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Receipt of Chair's Verbal  
Reports

Moved by Director Bachrach  
Seconded by Director Illes

2017-4-26

"That the Committee of the Whole receive the Chair's verbal report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA**

**CORRESPONDENCE**

The Board discussed the letter from BC Housing dated March 27, 2017 regarding Owner / Builder regulations. There were questions regarding the statistics provided in the letter, and staff indicated that they would like to work with the Province to analyze the data.

Director Thiessen commented that the District of Vanderhoof is currently hiring a Building Inspector and spoke to the impacts of the Building Officials' (BO) Qualifications. Chair Miller spoke to the Regional District continuing to voice its concerns in regard to the BO Qualifications.

Jason Llewellyn, Director of Planning noted that the provincial regulations that were passed did not include any of the measures that were proposed to reduce the impacts on local governments. All of these measures are proposed to be considered in the future as part of future regulation changes. Therefore, local governments need to ensure that the Province follows through on the needed changes regulations.

Meeting with Building and  
Safety Standards Branch  
-Request for Meeting Date

Moved by Director Illes  
Seconded by Director Fisher

C.W.2017-4-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako direct staff to follow-up with the Building and Safety Standards Branch in regard to data numbers in relation to Owner Builder Authorizations in the region; and further that the next conference call meeting with the Building Safety Standards Branch occur at the next Committee of the Whole Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA (CONT'D)**

**CORRESPONDENCE (CONT'D)**

NewGold Blackwater Project  
-Proposed Change to the  
Transmission Line Routing  
- Open House and Invitation  
to Comment – April 10, 2017,  
Vanderhoof, BC

Moved by Director Illes  
Seconded by Director Petersen

C.W.2017-4-5

"That the Committee of the Whole receive the invitation titled  
"NewGold Blackwater Project – Proposed Change to the  
Transmission Line Routing – Open House and Invitation to  
Comment – April 10, 2017, Vanderhoof, B.C."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Additional wind turbine development in the region was discussed. Chair Miller indicated that New Gold's proposed changes to the transmission line alignment proposed in New Gold's Application for an Environmental Assessment (EA) Certificate was due to conversation with First Nations Communities.

Director Thiessen spoke of supporting New Gold Blackwater Gold Project by attending the meeting and in the future providing letters of support.

Discussion took place regarding New Gold Blackwater Gold Project's EA process and the benefits to the region from the project. New Gold has been a good corporate citizen in the region. The company is moving forward but construction may be delayed if the Environmental Assessment Process is not completed in a timely manner.

The link to the Resource Benefits Alliance in regard to industry that has completed its due diligence, fully engaged and is a benefit was discussed.

**NEW BUSINESS**

Podiatrist in the Region is  
Leaving

Alternate Director McGuire commented that the Podiatrist that has been practicing in the area is leaving in August, 2017. They have been attempting to recruit a replacement for the past two years with little success. She indicated that this may be a concern for area residents.

**ADJOURNMENT**

Moved by Director Illes  
Seconded by Director Bachrach

C.W.2017-4-6

"That the meeting be adjourned at 11:55 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****COMMITTEE OF THE WHOLE MEETING****Thursday, March 9, 2017**

**PRESENT:**

Chairperson	Bill Miller
Directors	Taylor Bachrach Eileen Benedict Shane Brien Tom Greenaway John Illes Dwayne Lindstrom Rob MacDougall Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
Director	Mark Fisher, Electoral Area "A" (Smithers Rural)
Absent	Thomas Liversidge, Village of Granisle
Alternate Director	Linda McGuire, Village of Granisle Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Janette Derksen, Environmental Services Coordinator – left at 11:56 a.m. Janine Dougall, Director of Environmental Services Jason Llewellyn, Director of Planning – left at 12:05 p.m. Roxanne Shepherd, Chief Financial Officer Corrine Swenson, Manager of Regional Economic Development Wendy Wainwright, Executive Assistant
Others	Penni Adams, Program Manager, Northwest Invasive Plant Council – left at 11:30 a.m. Chris Beach, Mayor, Village of Burns Lake Donovan Dias, Vice President, Sales & Project Management, CityWest - Via Teleconference – 11:30 a.m.-11:51 a.m. Darrell Hill, Field Coordinator, Northwest Invasive Plant Council – left at 11:30 a.m. Chris Marett, Chief Executive Officer, CityWest - Via Teleconference – 11:30 a.m.-11:51 a.m.
Media	Flavio Nienow, LD News

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:56 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**Moved by Alternate Director Stoltenberg  
Seconded by Director Brien**C.W.2017-3-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of March 9, 2017 be approved; and further, that the Supplementary Agenda be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

Committee of the Whole  
Minutes – February 9, 2017

Moved by Director Lindstrom  
Seconded by Director Newell

C.W.2017-3-2

"That the Committee of the Whole meeting minutes of February 9, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## DELEGATIONS

### NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update

Chair Miller welcomed Penni Adams, Program Manager and Darrell Hill, Field Coordinator, Northwest Invasive Plant Council.

Ms. Adams provided a PowerPoint Presentation.

### **Invasive Plant Management and the Role of the Northwest Invasive Plant Council**

#### **Why care about invasive species?**

- Some non-native species co-exist in their new environment without negative impacts on native species;
- Others become invasive and can have ecologically devastating impacts leading to local extinction of native species;
- First Nations loss of forage for food and medicinal plants;
- Not just plants – animals, reptiles, fish and invertebrates;
- Spread of invasive species is the second biggest threat to biodiversity after urban expansion.

#### **Terminology**

##### **Weed**

- a plant growing where it is not wanted or a plant that no one has found a use for yet; native or introduced;

##### **Invasive Plant**

- a plant with the ability to spread and dominate an ecosystem;

##### **Invasive Alien Plant**

- a non-native plant with the ability to spread and dominate an ecosystem;

##### **Noxious weed**

- the legal term to describe invasive plants covered under the *BC Weed Control Act*.

#### **Characteristics of Invasive Plants**

- aka "superweeds";
- The best strategists!
- Grow rapidly;
- Prolific seed producers;
- Highly effective seed dispersers;
- No natural controls/competition (fungi, viruses, insects, larger predators);
- Out-compete native species;
- Like disturbed soils (and good soils, too!).

## **DELEGATIONS (CONT'D)**

### **NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)**

#### **Non-native? Is it invasive?**

- Dandelion *Taraxacum officinale* – No;
- Common harebell *Campanula rotundifolia* – No;
- Mouse-ear Hawkweed *Pilosella officinarum* – Yes;
- Creeping Bellflower *Campanula rapunculoides* L. - Yes.

#### **How bad can it get?**

- Japanese knotweed *Fallopia japonica* - overgrowth;
- Spotted knapweed *Centaurea stoebe* – massive widespread;
- Mountain bluet *Centaurea montana* – massive widespread.

#### **The Bad News**

##### **Economic impacts on**

- Utilities and transportation;
- Recreation and tourism;
- Forestry;
- Agriculture;

##### **Harm to human and animal health**

- Not eaten by animals (no natural control);
- If eaten, may be toxic;
- Poisonous or thorny;

##### **Environmental impacts**

- Ecosystems at risk or destroyed;
- Invasive monocultures threaten productivity of land.

#### **Economic Impacts – Agriculture**

##### **Agricultural land and pastures**

- Invasive plants in crops cost an est. \$2.2 billion each year (CFIA 2016);
- \$1.4 billion is weed damage;
- \$0.4 billion in control measures;
- Livestock illness, mortality.

#### **Economic Impacts – Forestry**

##### **Invasive Plants**

- Increase wildfire hazard;
- Increase soil erosion and stream sedimentation;
- Suppress forest regeneration;
- Damage young trees and seedlings;
- Control requires restrictions on movement of trucks and equipment on known.

#### **Human Health and Safety Impacts**

- Leafy Spurge
  - Cause of dermatitis in humans and grazing animals;
- Common Tansy
  - Toxic and can cause skin irritations;
- Giant Hogweed
  - Sap can cause severe burns, and make skin sensitive to strong sunlight;
- Invasives create impassable barriers and impede site lines;
- Causes of hay fever and other allergies.

## **DELEGATIONS (CONT'D)**

### **NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)**

#### **Environmental Impacts**

- Reduced light, moisture, nutrients and space available to native species;
- Loss of natural habitat for native insects, birds, and other wildlife;
- Reduced forage potential for insects, birds, and other wildlife;
- Competition with and replacement of native species;
- Reduced integrity and stability of slopes, hillsides and flowing water shorelines;
- Changes to soil chemistry.

#### **The Good News**

- Invasive Species Council of BC;
- Regional Invasive Species/Weed Committees;
- **Partners**
  - Provincial, regional and municipal governments;
  - First Nations;
  - Industry;
  - Agricultural associations.

#### **Northwest Invasive Plant Council (NWIPC) Invasive Plant Management Areas (IPMA's)**

- Bulkley;
- Lakes District;
- Nechako.

#### **Who is NWIPC?**

##### **Non-profit society; board of directors**

- Operates on a partnership model;
- Approximately 600 members;
- 26 different partners;
- First Nation partnerships;
- Single point invasive plant management;
- Your invasive plant committee as per the provincial Weed Act.

#### **NWIPC Goals**

- NWIPC strives to prevent and control the spread of invasive alien plant species in northwestern BC;
- The goal is to prevent further damage to the ecosystems of northwest BC from invasive alien plants and begin to rehabilitate ecosystems that have been degraded by alien plants.

#### **Why NWIPC for Invasive Plant Work?**

- "One-Stop" agency for all things invasive plant-wise;
- Coordinates invasive plant management activities across an enormous land base (3.7 million hectares);
- Quality assurance, consistency, and data integrity;
  - IPMA contractors required to follow the provincial Invasive Alien Plant Program protocols for surveys, treatments, monitoring and data entry;
- NWIPC audits IPMA contractors' work for quality, accuracy and efficacy of treatments;
- Coordinates with IPMA contractors and partners to ensure priorities are established and the work is done;
- Is responsible for all invoicing, payments, logistics, etc.

## **DELEGATIONS (CONT'D)**

### **NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)**

#### **Continuous Improvement**

- The past two years have seen more efficient and effective workplans prepared for IPMA contractors yielding more on-the ground management, dollar for dollar;
- Increased and better communication between RDBN, NWIPC Field Coordinator and IPMA contractors;
- Containment lines (or polygons) for infestations such as Field scabious, Common tansy are being held;
- Contractors are better promoting the Landowner Weed Removal Rebate;
- Contractors given an “awareness” budget to do outreach to landowners and general public.

#### **Where do we get the funding to do the work?**

1. Provincial funding -provides for core program management and work on Crown lands;
2. Crown corporation and private sector funds;
3. Municipal government and regional districts funding:
  - May be given as up front grants; NWIPC invoices for total amount of funds; PO or Requisition; or invoices against an agreed upon maximum

The varied ways in which NWIPC receives funding and the priorities of partners lend a complexity to managing invasive plants on multiple jurisdictions.

#### **How are Funds Apportioned?**

1. Directed funds (e.g., Landowner Rebate, Education & Awareness pooled fund) are set aside and not subject to program administration levies;
2. Levies are assessed for Program Overhead, Field Operations Coordination and a fund for Regional Early Detection Rapid Response;
  - Pooled funds from all partners;
3. Remainder goes to IPMA contractor budgets for on-the-ground work; jurisdiction specific.

#### **How the NWIPC Partners with the RDBN**

The Regional District of Bulkley Nechako:

- Provides a Director to the NWIPC Board;
- Promotes NWIPC as the invasive plant agency in their district;
- Supports our IPMA contractors with maps and land ownership issues;
- Supports the Landowner Weed Removal Rebate (aka 50:50) cost-sharing program;
- Provides funding agreement which allows operations to continue, year to year, in RDBN.

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## DELEGATIONS (CONT'D)

### NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)

What the NWIPC did in 2016.

		RDBN 2016 LoA	NWIPC Billing	Difference
IPMA Budget	Bulkley IPMA	10,250.00	10,196.84	53.16
	Lakes District IPMA	10,250.00	10,299.93	-49.93
	Nechako IPMA	10,250.00	10,117.67	132.33
	<b>On the Ground Total Sub Total</b>	<b>30,750.00</b>	<b>30,614.43</b>	<b>135.57</b>
Levies Applied	Program Administration 15%	6,450.00	4,592.17	1,857.83
	REDRR 2%	800.00	612.29	187.71
	Field Ops Coordination %5	2,000.00	1,530.72	469.28
	<b>Levies Sub Total</b>	<b>9,250.00</b>	<b>6,735.18</b>	<b>2,514.82</b>
Partner Directed Funds	E&A	500.00	500.00	-
	50/50	3,000.00	2,486.38	513.62
	<b>Programs Sub Total</b>	<b>3,500.00</b>	<b>2,986.38</b>	<b>513.62</b>
	<b>GRAND TOTAL</b>	<b>43,500.00</b>	<b>40,335.99</b>	<b>3,164.01</b>

Looking at 2017

NWIPC respectfully submits its request for \$44,500

<b>Funding Request 2017</b>	<b>44,500.00</b>
<b>Budget</b>	
<b>Directed Funds</b>	
a) Landowner Weed Removal Rebate (formerly 50/50)	3,000.00
b) Education & Awareness Pooled Fund	500.00
<b>Amount remaining for "on the ground" Invasive Plant Management by NWIPC Contractors</b>	<b>41,000.00</b>
1. Program Administration and Field Operations Coordination Levies:	
a) 15% Program Management Overhead	6,150.00
b) 2% REDRR Non Contributing Landowners' Pooled Fund	820.00
c) % Field Operations Coordination	2,050.00
2. NWIPC IPMA "on the ground" contracts (10,660 per District)	31,980.00

### **A Few of the Nasties!**

- Hawkweeds (Hieracium spp.)
  - Native and non-native:
    - Orange=INVASIVE;
    - White = NATIVE;
    - Yellow = could be INVASIVE or NATIVE!
- Spotted knapweed (Centaurea stoebe.);
- Common tansy (Tanacetum vulgare);
- Leafy spurge (Euphorbia esula);
- Field scabious (Knautia arvensis);
- Oxeye daisy (Leucanthemum vulgare).

Director Parker noted that at the Agriculture Forum in 2016 it was identified that invasive plant education was extremely important. Ms. Adams mentioned that there are printed materials, brochures, fact sheets, tip sheets, carabiners with quick check information readily available from NWIPC and their field technicians. Discussion took place regarding the utilization of the Landowner Weed Removal Rebate (formerly 50/50) program. Ms. Adams noted that education to promote the program may be necessary but it is starting to be subscribed to throughout the

## **DELEGATIONS (CONT'D)**

### **NORTHWEST INVASIVE PLANT COUNCIL – Penni Adams, NWIPC Program Manager and Darrell Hill, NWIPC Field Coordinator RE: Update (Cont'd)**

region. The NWIPC has also extended the program to the Skeena Regional Cattlemen's Association.

Ms. Adams provided an overview of the "Report a Weed" app that can be downloaded to a mobile device. It provides the ability to identify plants and invasive species along with the location of the plant. The information is uploaded to the Ministry of Forests, Lands and Natural Resource Operations Invasive Species Specialist.

Discussion took place regarding the Canada Thistle that is in abundance along the highway corridor. Mr. Hill mentioned that the Canada Thistle is not identified as a top priority for the Ministry of Transportation and Infrastructure and funding is applied to high priority invasive species areas in accordance of priority. He indicated that individuals that are actively managing their lands are being identified to assist other agencies in treating right of ways.

Discussion took place regarding the management of invasive species such as the mountain bluet on organic farming land. Mr. Hill indicated that when contractors are provided the information regarding an organic farming operation there are alternate methods to treat invasive species. Individuals can contact the NWIPC if they require assistance in ridding their property of an invasive species in an organically friendly manner.

Chair Miller thanked Ms. Adams and Mr. Hill for attending the meeting

## **DELEGATIONS (CONT'D)**

### **CITY WEST – Donovan Dias, Vice President, Sales & Project Management and Chris Marett, Chief Executive Officer RE: Update and Connect to Innovate Grant Application – Via Teleconference 11:30 a.m. – 11:51 a.m.**

Chair Miller welcomed Chris Marett, Chief Executive Officer and Donovan Dias, Vice President, Sales & Project Management, City West.

Mr. Dias mentioned that CityWest has been in Prince Rupert since 1910 and now has internet telephone and television services from Prince Rupert to Houston. CityWest is investigating expanding services east of Houston. CityWest has fibre infrastructure along highway 16 with connectivity in Prince George, Vancouver and Seattle Washington, USA.

CityWest has recently been bringing fibre to home builds and replacing coaxial cable plants in Smithers, Telkwa and 40% complete in Houston and in locations west of the RDBN boundaries.

#### **Connect to Innovate Program**

- \$500 million grant program offered by the Federal Government;
- To connect communities and bring fibre backhaul to access the internet at high speed connections.

#### **What can CityWest do for the RDBN municipalities and rural areas?**

- How many households will be represented?
- Areas wanting to expand internet services to:
  - o Burns Lake and area;
  - o Fraser Lake and area;
  - o Topley and area;
  - o Vanderhoof and area.

## **DELEGATIONS (CONT'D)**

### **CITY WEST – Donovan Dias, Vice President, Sales & Project Management and Chris Marett, Chief Executive Officer RE: Update and Connect to Innovate Grant Application – Via Teleconference 11:30 a.m. – 11:51 a.m. (Cont'D)**

- Looking for Regional District support to build fibre into the RDBN municipalities which will help solidify CityWest's business case to move into the rural areas of the RDBN;
- CityWest typically builds capacity (breakouts) in the municipalities and then works to build out to the rural areas;
  - Building POP's (Point of Presence) locations can be challenging and cost prohibitive depending on distances;
- Doesn't currently have breakouts east of Houston;
- CityWest is a wire company and runs cable for its services;
  - Cables are run on BC Hydro or Telus poles (CityWest is charged for each point of pole contact);
  - Wire is long term and wireless is a short term solution;
  - Primarily focused on delivering fibre to builds.
- Ensure that the CityWest Project Manager completes the mapping project to identify underserved areas in the RDBN.

Chair Miller commented that high speed internet to the communities and rural areas in the region is a high priority of the RDBN Board of Directors. He noted that in Electoral Area "B" (Burns Lake Rural) there is very high interest to extend fibre and build capacity for high speed internet.

### **CityWest's request of the RDBN**

- Letter of support for the Connect to Innovate Program;
  - Identify institutions that are currently underserved in communities;
  - Clarify the areas in the region that have been identified as having internet service are incorrect;
- Letters of support from area Members of Legislative Assembly (MLA's) and Members of Parliament (MP's);
- RDBN provide information to the Federal Government and CRTC (Canadian Radio-television and Telecommunications) that additional areas on the maps provided by the Federal Government in regard to the Connect to Innovate Program are underserved and need to be added to the map along with correct information in regard to the backbone/last mile service;
  - Federal Government is relying on municipalities and Regional Districts to provide feedback in regard to their maps;
  - There may be updated mapping available but most of the changes that CityWest could identify were in eastern Canada;
- Identify that the bandwidth of 5 Mbps upload and 1 Mbps download speeds identified in the Connect to Innovate Program is not sufficient for current and future internet usage;
  - The CRTC has identified that the target for internet service is 50 Mbps download and 10 Mbps upload speeds.

The RDBN is working to clarify the unidentified areas on the Federal Government maps that are underserved. CityWest's project manager is working with the RDBN GIS Technician to identify areas that CityWest will be able or won't be able to serve. Once the locations that can be serviced by a POP location are identified CityWest will be able to determine the areas that can be included in the Connect to Innovate Program application. The areas that are outside of a POP location may need to be serviced by a fixed broadband company.

Discussion took place regarding ISP's (Internet Service Provider's) infringement policy agreements. The infringement policy agreement does not apply to CityWest.

**DELEGATIONS (CONT'D)**

**CITY WEST – Donovan Dias, Vice President, Sales & Project Management and Chris Marett, Chief Executive Officer RE: Update and Connect to Innovate Grant Application and Chris – Via Teleconference 11:30 a.m. – 11:51 a.m. (Cont'D)**

Discussion took place regarding additional funding to extend services beyond what can be provided through the Connect to Innovate Program.

Director Repen thanked CityWest for the work completed in Telkwa to provide high speed internet to the community.

Chair Miller thanked Mr. Donovan and Mr. Marett for attending the meeting via teleconference.

**REPORTS**

**NWIPC Funding for 2017**

Moved by Director Petersen  
Seconded by Director Bachrach

**C.W.2017-3-3**

1. "That the Committee of the Whole receive the Environmental Services Coordinator's February 28, 2017 memo titled "NWIPC Funding for 2017."
2. Further, that the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors contribute \$43,500 to the Northwest Invasive Plant Council for invasive plant management for 2017."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding the need to have additional funding for invasive species education.

**2017 Budget – Third Draft**

Moved by Director Brien  
Seconded by Alternate Director McGuire

**C.W.2017-3-4**

"That the Committee of the Whole receive the Senior Financial Assistant's February 27, 2017 memo titled "2017 Budget – Third Draft."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

The Committee of the Whole suggested the following adjustments to the 2017 Budget:

**Planning**

Plotter Purchase (Funding from Capital Reserve)  
Budgeted - \$34,000 reduce to \$20,000;

**Environmental Services**

Update the Solid Waste Management Plan (\$100,000 over 2 years)  
Budgeted - \$70,000 (for 2017) adjust to \$50,000 for 2017 and \$50,000 for 2018.

## **SUPPLEMENTARY AGENDA**

### **CORRESPONDENCE**

BC Transit – Notice of Intent  
for Direct Award- Bulkley  
Nechako Regional System

Moved by Director Newell  
Seconded by Director MacDougall

C.W.2017-3-5

"That the Committee of the Whole receive the correspondence from BC Transit titled "Notice of Intent for Direct Award – Bulkley Nechako Regional System."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Bachrach noted that preliminary research was conducted to determine if there may be companies available that have the capacity and the ability to provide transit services for the Bulkley Nechako Regional System (Highway 16 Regional Transit Service) in a timely manner. The company that has been identified in BC Transit's Notice of Intent 17.06 For Direct Award notice currently operates all but one of the systems representing the North East region, including the Prince George Transit System.

Director MacDougall spoke of encouraging BC Transit and Ministry of Transportation and Infrastructure to discuss with Pacific Western Transportation the need to explore the opportunities to work to build partnerships in the region and hire local sub-contractors, employees, etc.

North Central Local  
Government Association  
- Last Call for NCLGA  
Award Nominations

Moved by Director Benedict  
Seconded by Alternate Director Stoltenberg

C.W.2017-3-6

"That the Committee of the Whole receive the correspondence from the North Central Local Government Association titled "Last Call for NCLGA Award Nominations."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **NEW BUSINESS**

Regional District of Fraser  
-Fort George 50<sup>th</sup>  
Anniversary Celebration  
-March 8, 2017

Director Thiessen spoke of attending the Regional District of Fraser-Fort George's 50<sup>th</sup> Anniversary celebration on March 8, 2017 in Prince George.

**ADJOURNMENT**

Moved by Director Bachrach  
Seconded by Director Greenaway

C.W.2017-3-7

"That the meeting be adjourned at 12:09 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****RURAL DIRECTORS COMMITTEE MEETING****Thursday, April 6, 2017**

**PRESENT:**

Chair	Eileen Benedict
Directors	Mark Fisher – arrived at 10:06 a.m. Tom Greenaway Bill Miller Rob Newell Mark Parker Jerry Petersen
Staff	Melany de Weerd, Chief Administrative Officer Jason Llewellyn, Director of Planning Roxanne Shepherd, Chief Financial Officer Wendy Wainwright, Executive Assistant
Others	Linda McGuire, Village of Granisle John Illes, Village of Burns Lake- arrived at 10:26 a.m.

**CALL TO ORDER**

Chair Benedict called the meeting to order at 10:00 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**

Moved by Director Miller  
Seconded by Director Petersen

**RDC.2017-4-1**

"That the Rural Directors Committee Agenda for April 6, 2017 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES**

**Rural Directors Committee  
Meeting Minutes  
-March 9, 2017**

Moved by Director Greenaway  
Seconded by Director Newell

**RDC.2017-4-2**

"That the minutes of the Rural Directors Committee meeting of March 9, 2017 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****REPORTS**

**St. Luke's on the Lake Society  
-Request for Grant in Aid  
-Electoral Area "E"  
(Francois/Ootsa Lake Rural)**

Moved by Director Miller  
Seconded by Director Greenaway

**RDC.2017-4-3**

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the St. Luke's on the Lake Society be given \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with improvements to its building."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## REPORTS (CONT'D)

Lakes District Folk Music  
 Society-Request for Grant in  
 Aid – Electoral Area "E"  
 (Francois/Ootsa Lake Rural)

Moved by Director Miller  
 Seconded by Director Greenaway

RDC.2017-4-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Folk Music Society be given \$10,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with a summer music festival at the Grassy Plains fairgrounds."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stuart Lake Outreach Group  
 Society-Request for Grant in  
 Aid – Electoral Area "C"  
 (Fort St. James Rural)

Moved by Director Greenaway  
 Seconded by Director Parker

RDC.2017-4-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Outreach Group Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Foodbank."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof Community  
 Foundation- Request for Grant  
 in Aid- Electoral Area "F"  
 (Vanderhoof Rural)

Moved by Director Petersen  
 Seconded by Director Parker

RDC.2017-4-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Community Foundation be given \$25,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to assist in building the Endowment Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Rodeo  
 Association - Request for  
 Grant in Aid- Electoral Area "F"  
 (Vanderhoof Rural)

Moved by Director Petersen  
 Seconded by Director Parker

RDC.2017-4-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Rodeo Association be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 2017 BCRA Finals Rodeo."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES** (All Directors)

**REFERRALS**

Land Referral File No. 7404971 Moved by Director Petersen  
Ministry of Transportation and Infrastructure – Electoral Area "F" Seconded by Director Greenaway

RDC.2017-4-9 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7404971 be provided to the Province as the Regional District's comments on Crown Land Referral 7404971."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7409919 – Tamara & Michael Park - Electoral Area "F" Moved by Director Petersen  
Seconded by Director Greenaway

RDC.2017-4-10 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409919" be provided to the Province as the Regional District's comments on Crown Land Referral 7409919."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 6406353 – Maxine St. Amand Electoral Area "C" Moved by Director Greenaway  
Seconded by Director Miller

RDC.2017-4-11 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6406353" be amended to include: "The RDBN requests that the Province ensures consultation takes place with the Yekooche First Nations"; and further, that the comment sheet as amended be provided to the Province as the Regional District's comments on Crown Land Referral 6406353."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake Community Forest Referral – Electoral Areas "B" & "E" Moved by Director Miller  
Seconded by Director Parker

RDC.2017-4-12 "That staff be directed to send a letter to the Burns Lake Community Forest Ltd. indicating that the RDBN has no comments regarding their 5 year plan."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Village of Granisle OCP Referral – Electoral Area "G" Moved by Director Newell  
Seconded by Director Petersen

RDC.2017-4-13 "That staff be directed to send a letter to the Village of Granisle indicating that the RDBN has no land use concerns or comments regarding their Draft Official Community Plan."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## DISCUSSION

### Pipeline Referrals

#### Coastal GasLink Pipeline and Prince Rupert Gas Transmission Pipeline Report on Referrals and Future Development Issues

RDC.2017-4-14

Moved by Director Miller  
 Seconded by Director Petersen

"That the Rural Directors Committee receive the Director of Planning's report in regard to Coastal GasLink Pipeline and Prince Rupert Gas Transmission Pipeline Report on Referrals and Future Development Issues."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Parker spoke of the importance of the pipeline companies needing to consult with all landowners potentially impacted by the proposed pipeline. Director Miller mentioned that the expectation to consult with the companies should not be on the landowner and/or tax payer but the companies themselves.

Director Miller voiced concerns regarding the capacity required to address the number of referrals that are received by the RDBN with high level technical information. He also noted that First Nations communities have similar concerns.

Discussion took place regarding the need for a more transparent and user responsible process in regard to the land use process. Engaging the Union of B.C. Municipalities and North Central Local Government Association to lobby to change the process was discussed. The pipeline companies may have a negative impact in the region in regard to camps, road use, solid waste management, policing, etc. and with proper consultation and due process some of these issues may be mitigated.

### Pipeline Referrals

RDC.2017-4-15

Moved by Director Miller  
 Seconded by Director Fisher

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to:

- a) write a letter outlining concerns in regard to the consultation process;
- b) that the letter be sent to John Rustad, MLA Nechako Lakes and Doug Donaldson, MLA Stikine;
- c) that a press release be drafted and sent to regional newspapers providing information in regard to the Regional District's concerns in regard to the consultation process; and further,
- d) that the Oil and Gas Commission be requested to attend a future Regional District of Bulkley-Nechako Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to bringing the concerns forward at the North Central Local Government Association's Rural Forum Roundtable discussion.

### Pipeline Referrals (Cont'd)

Director Parker spoke to having clear direction to provide to area residents in regard to the consultation process. Discussion took place in regard to referring the landowner to pipeline companies if there are land use concerns. Jason Llewellyn, Director of Planning noted that referrals related to work camps require Regional Board approval and are brought forward to the Regional Board for consideration. The RDBN has also provided the following statement to the OGC and TransCanada: "that a lack of response from the RDBN to referrals is not an indication that the RDBN supports, or has no objection to, the proposed activity". Discussion took place regarding the number of issues that the lack of consultation will cause moving forward.

### SUPPLEMENTARY AGENDA

#### REPORTS

Permaculture Farm Festival  
Club-Request for Grant in Aid  
-Electoral Area "A"  
(Smithers Rural)

Moved by Director Fisher  
Seconded by Director Miller

RDC.2017-4-16

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Permaculture Farm Festival Club be given \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Bulkley Valley Food Security Initiative Forum May 19, 2017 in Smithers."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Southside Seniors Housing  
Society -Request for Grant in  
Aid -Electoral Area "E"  
(Francois/Ootsa Lake Rural)

Moved by Director Greenaway  
Seconded by Director Miller

RDC.2017-4-17

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Southside Seniors Housing Society be given \$3,500 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with hiring M'akola Development Services to complete an Expression of Interest for the Provincial Investment in Affordable Housing to build a 6 unit housing project for seniors."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Exhibition  
Society- Request for  
Grant in Aid- Electoral Area "F"  
(Vanderhoof Rural)

Moved by Director Petersen  
Seconded by Director Greenaway

RDC.2017-4-18

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Exhibition Society be given \$10,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for upgrades to the kitchen in the indoor arena."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **Internet Connectivity**

Director Newell asked if the Rural Directors required assistance in reviewing the CRTC mapping of each Electoral Area and correcting missing information. Ms. de Weerd mentioned that the Regional District had received updated mapping from CityWest in regard to the areas surrounding Burns Lake, Vanderhoof and Fraser Lake. Letters of Support have been provided to CityWest and ABC Communications in regard to the Connect to Innovate Fund. Director Newell indicated that in some areas there is last mile but not backbone infrastructure. Director Newell commented that if Electoral Area Directors required help reviewing their maps he would be willing to provide assistance. Staff will forward maps to Electoral Area Directors for review and changes can be provided at the May 11, 2017 meeting.

## **ADJOURNMENT**

Moved by Director Greenaway  
Seconded by Director Parker

### **RDC.2017-4-19**

"That the meeting be adjourned 10:39 a.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Eileen Benedict, Chair

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Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****RURAL DIRECTORS COMMITTEE MEETING****Thursday, March 9, 2017**

**PRESENT:** Chair Eileen Benedict

Directors Tom Greenaway – arrived at 12:53 p.m.  
Bill Miller  
Rob Newell  
Mark Parker  
Jerry Petersen

Director Absent Mark Fisher, Electoral Area "A" (Smithers Rural)

Alternate Director Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Jason Llewellyn, Director of Planning – left at 12:57 p.m.  
Roxanne Shepherd, Chief Financial Officer  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Chair Benedict called the meeting to order at 12:40 p.m.

**AGENDA**Moved by Director Newell  
Seconded by Director Miller**RDC.2017-3-1**

"That the Rural Directors Committee Agenda for March 9, 2017 be approved."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Rural Directors Committee  
Meeting Minutes  
-February 9, 2017**Moved by Director Parker  
Seconded by Alternate Director Stoltenberg**RDC.2017-3-2**

"That the minutes of the Rural Directors Committee meeting of February 9, 2017 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## REPORTS

LDSS Ski and Snowboard  
Teams-Request for Grant  
in Aid – Electoral Areas "B"  
(Burns Lake Rural) "E"  
(Francois/Ootsa Lake Rural)

Moved by Director Miller  
Seconded by Alternate Director Stoltenberg

RDC.2017-3-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District No. 91 – LDSS Ski and Snowboard Teams be given \$250 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with LDSS Ski and Snowboard Teams attending Provincial Championships in Whistler, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary  
School-Request for Grant in  
Aid – Electoral Area "C"  
(Fort St. James Rural)

Moved by Director Petersen  
Seconded by Alternate Director Stoltenberg

RDC.2017-3-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary  
School-Request for Grant in  
Aid – Electoral Area "C"  
(Fort St. James Rural)

Moved by Alternate Director Stoltenberg  
Seconded by Director Parker

RDC.2017-3-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fort St. James Secondary School Ski and Board Team be given \$1,500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Whistler, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

School District No. 91  
-Request for Grant in  
Aid – Electoral Area "D"  
(Fraser Lake Rural)

Moved by Director Parker  
Seconded by Director Miller

RDC.2017-3-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District No. 91 be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with BC A Boys Basketball Provincials in Langley, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**REPORTS (CONT'D)**

Fraser Lake Minor Hockey  
Association (Midget Team)  
Request for Grant in Aid  
– Electoral Area "D"  
(Fraser Lake Rural)

Moved by Director Parker  
Seconded by Director Petersen

RDC.2017-3-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Fraser Lake Minor Hockey Association (Midget Team) be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with Midget Hockey Provincials in Clearwater, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stellat'en First Nation  
Request for Grant in Aid  
– Electoral Area "D"  
(Fraser Lake Rural)

Moved by Director Parker  
Seconded by Alternate Director Stoltenberg

RDC.2017-3-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Stellat'en First Nation be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with an Aboriginal Youth Hockey Tournament in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

School District No. 91  
-Request for Grant in  
Aid – Electoral Area "D"  
(Fraser Lake Rural)

Moved by Director Parker  
Seconded by Director Miller

RDC.2017-3-9

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District No. 91 be given \$500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with Junior Curling Provincials in Smithers, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocations of  
Federal Gas Tax Funds  
-Fourth Quarter 2016 &  
Allocation of Federal Gas Tax  
Community Works Fund Money

Moved by Alternate Director Stoltenberg  
Seconded by Director Petersen

RDC.2017-3-10

"That the Rural Directors Committee receive the Finance/Administration Coordinator's February 10, 2017 memos titled:  
-"Electoral Area Allocations of Federal Gas Tax Funds – Fourth Quarter 2016;"  
-"Allocation of Federal Gas Tax Community Works Fund Money."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES** (All Directors)

**REFERRALS**

Land Referral File No. 6408936, Webb, Electoral Area "B" Moved by Director Miller  
Seconded by Director Newell

RDC.2017-3-11 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 6408936 be provided to the Province as the Regional District's comments on Crown Land Referral 6408936."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 74098894, Reimer Electoral Area 'F' Moved by Director Petersen  
Seconded by Director Newell

RDC.2017-3-12 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 74098894" be provided to the Province as the Regional District's comments on Crown Land Referral 74098894."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7409876, Electoral Area 'F' Moved by Director Petersen  
Seconded by Director Miller

RDC.2017-3-13 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409876" be provided to the Province as the Regional District's comments on Crown Land Referral 7409876."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 6408963, Electoral Area 'E' Moved by Director Miller  
Seconded by Alternate Director Stoltenberg

RDC.2017-3-14 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408963" be provided to the Province as the Regional District's comments on Crown Land Referral 6408963."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS**

Letter of Support to CityWest RE: Connect to Innovate Program Discussion took place regarding the Rural Directors providing letters of support to CityWest in regard to its application to the Connect to Innovate Program. Director Miller spoke of having a combination of services that will provide the backbone for internet service throughout the region. Director Petersen mentioned that in Electoral Area "F" (Vanderhoof Rural) houses are spread out and currently provided service from Telus.

**NEW BUSINESS (CONT'D)**

The challenges to provide service to homes that are a distance from Point of Presence (POP) locations was discussed. Concerns were brought forward regarding the various ISP's (Internet Service Providers) being able to provide complete coverage to all rural residents in the region.

Chair Benedict noted the need to have high speed internet to assist in attracting people to the region and that long term planning to build the best internet services in the region is required. She noted that there are areas within 3-20 km from the Village of Burns Lake that do not have adequate internet service along with the Village of Burns Lake and better service is required. Director Miller spoke to the importance of building backbone capacity and POP locations to expand the internet service. He noted that CityWest's use of fibre cable to build internet service is a benefit to services currently available and will also provide the ability for expansion of wireless services and other fibre POP locations. Director Miller stated that it is critical to build an internet base with a minimum of 50 Mbps upload speeds. Discussion took place in regard to the oversubscription of the current wireless and other available systems.

Director Newell noted that CityWest has its own backhaul service and does not have data limits in regard to its internet usage.

Discussion took place regarding the need to continue to lobby for better and adequate internet service throughout the region.

Letter of Support to CityWest  
RE: Connect to Innovate  
Program

Moved by Director Miller  
Seconded by Director Newell

RDC.2017-3-15

"That the Rural Directors Committee write a letter of support from all Rural Directors to CityWest for its application to the Connect to Innovate Program."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Alternate Director Stoltenberg  
Seconded by Director Miller

RDC.2017-3-16

"That the meeting be adjourned 1:05 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Eileen Benedict, Chair

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Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY NECHAKO****PLANNING SESSION****February 9, 2017**

**PRESENT:**

Chairperson	Bill Miller
Directors	Taylor Bachrach Eileen Benedict Shane Brien Mark Fisher Tom Greenaway – left at 3:51 p.m. John Illes Dwayne Lindstrom – left at 2:40 p.m. Rob MacDougall – left at 4:17 p.m. Rob Newell – left at 4:25 p.m. Jerry Petersen Darcy Repen Gerry Thiessen
Directors Absent	Thomas Liversidge, Village of Granisle Mark Parker, Electoral Area "D" (Fraser Lake Rural)
Alternate Director	Linda McGuire, Village of Granisle – left at 2:40 p.m.
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Jason Blackwell, Regional Fire Chief – arrived at 1:00 p.m., left at 1:25 p.m. Janine Dougall, Director of Environmental Services Jason Llewellyn, Director of Planning Roxanne Shepherd, Chief Financial Officer Corrine Swenson, Manager of Regional Economic Development Wendy Wainwright, Executive Assistant
Other	Chris Beach, Mayor, Village of Burns Lake – left at 2:40 p.m.

**CALL TO ORDER:** Chair Miller called the Strategic Planning Workshop to order at 11:33 a.m.

**OPENING REMARKS**

Bill Miller, Chair, (Director, Electoral Area "B" (Burns Lake Rural))

Chair Miller noted that the Strategic Priorities Meeting is to review the Regional Board's Strategic Priorities determined at its Strategic Planning Session in January, 2015 and understand where the Regional Board is in regard to its priorities outlined in 2015. The review will assist the Regional Board moving forward and determine where it wants to focus its resources for the remainder of this term of office.

Melany de Weerd, Chief Administrative Officer

Ms. de Weerd commented that thoughts and/or comments can be provided during the Strategic Planning Session or at a later date. She mentioned that due to timing, consideration must be

### **OPENING REMARKS (CONT'D)**

given to the 2017 Budget process. During the budget planning session held in November, 2016 the Regional Board provided direction to staff in regard to the 2017 Budget. That information has been implemented and the intent of the session is to ensure that the Regional Board and staff continue to work towards the Regional Board's priorities. Ms. de Weerd identified some projects in staff work plans as legislative and cannot be removed.

### **DISCUSSION**

Director Brien spoke to the importance of ensuring that the Strategic Priorities review session is conducted earlier in the budget process. Suggestions were made to have the review session in October or November to allow for the budget to be adjusted if required.

The need to focus on three to four items and determine regional, sub-regional, municipal, rural and advocacy categories was discussed. There is a need to prioritize certain issues and determine issues and concerns that are/or should be the focus of the Regional Board or that of the provincial government or other agencies.

Director Fisher mentioned the potential development of an Advocacy Strategy for issues that come forward to the Regional Board. The Advocacy Strategy would be a framework in place to determine the most effective tangible process to address the issue. The framework would also assist in identifying the role of the Regional Board, staff and the public in regard to an issue. Chair Miller spoke to the issues the Regional Board has addressed in the past in regard to agriculture, wildfire mitigation, forestry and the effectiveness in bringing these issues forward at a provincial level.

Discussion took place regarding the importance of the priorities that were identified by the Regional Board in 2015 and that some items are interconnected.

The following was discussed:

- Advocating the provincial government outside of the Union of B.C. Municipalities Convention (UBCM);
- Meeting Provincial Ministers during the sitting of the legislature;
- Premiers Resource Conference in Prince George – the Premier along with a number of Provincial Ministers and staff are in attendance - good networking opportunity;
- Omineca Beetle Action Coalition (OBAC) - dissolving March, 2017;
- Northwest Resource Benefits Alliance (RBA):
  - The northwest needs to see benefits from the resources being removed from the region similar to the Peace River Agreement;
  - Aging infrastructure and impact to RDBN municipalities;
  - The competitive disadvantage to the region in regard to other areas of the province that receive revenue sharing;
- Work Camp Strategy
  - Develop a checklist to provide to new industrial projects in the region that outlines the wants and the needs of the Regional District;
    - Guidance to be good corporate citizens.

**Break for Lunch at 12:07 p.m.**

**Reconvened at 1:00 p.m.**

### **EMPLOYEE RECOGNITION OF SERVICE AWARDS**

Chair Miller provided employee recognition certificates to Rory McKenzie, Environmental Services Field Operations Supervisor for 15 years' service, Jason Llewellyn, Director of Planning, Maria Sandberg, Planner, Laura O'Meara Senior Financial Assistant, Allan Domonkos, Transfer Station Attendant for 10 years' service and Ken Heer, Transfer Station Attendant for 5 years' of service to the RDBN.

### **STRATEGIC PRIORITIES**

#### **Two - Three strategic Priorities – where the Regional Board can make a real difference**

- Define/refine strategies;
- Assign actions;

#### **Balance**

- Regional;
- Sub-regional;
- Municipal;
- Rural;

#### **General Comments**

- Mutually re-enforcing;
  - Interconnected;

#### **Advocacy**

- Strategy;
- Response and communication plan for those topics;
  - Consistent flow through;
- Look at allocating funds to meetings outside of the UBCM (Union of B.C. Municipalities) Convention each September to further objectives and advocacy.

2015	STRATEGIC PRIORITIES CHART 2015 - To Date
	<b>NOW</b>
1.	<b>Fair Share</b> (Revenue sharing – Northwest Resource Benefits Alliance)
2.	<b>Legacy Proposal</b> (Legacy funding)
3.	<b>Work Camp Strategy</b> (LNG/Pipeline - work camps, industry support)
4.	<b>Waste Management Strategy – Board reading/reviewing the current waste management strategy</b> (Waste reduction/recycling, waste based economic development opportunities, wood fibre waste reduction)
5.	<b>Internet/Cell Phone Connectivity</b>
	<b>NEXT</b>
6.	<b>Diversification Strategy – (Mid-Term Timber Supply)</b> (Timber Allocation)
7.	<b>Health Services</b> (Regional health services access – local access, hospital construction)
	<b>COUNCIL ADVOCACY</b>
8.	<b>Nechako Watershed</b> (Impacts of Rio Tinto Alcan)
9.	<b>Wildfire Mitigation</b>
10.	<b>CN Emergency Meeting and Exercise</b>
	<b>OTHER ITEMS IDENTIFIED – January 12 &amp; 13, 2015</b>
11.	SWOT – Strategic Workforce Opportunities Team (Trade/Apprenticeship training)
12.	Agricultural Land Protection
13.	First Nations Relations
14.	Three Phase Power
15.	Inter community transportation – methods of moving people from one community to another (increase bus service/seniors transportation/creative transportation)

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INITIAL STRATEGIC PRIORITIES		
	<b>Fair Share</b> (Revenue Sharing - Northwest Resource Benefits Alliance)	
	<b>Waste Management Strategy – Board reading/reviewing the current waste management strategy</b> (Waste reduction/recycling, waste based economic development opportunities, wood fibre waste reduction)	
	<b>Internet/Cell Phone Connectivity</b>	
	<b>Inter community transportation</b> – methods of moving people from one community to another (increase bus service/seniors transportation/creative transportation)	
	<b>Wildfire Mitigation</b>	

Roxanne Shepherd, Chief Financial Officer provided an overview of the 2016 Census community population information.

	2011	2016	% of change
Electoral Area "A" (Smithers Rural)	5391	5256	-2.5
Electoral Area "B" (Burns Lake Rural)	2102	1938	-7.8
Electoral Area "C" (Fort St. James Rural)	1429	1415	-1.0
Electoral Area "D" (Fraser Lake Rural)	1734	1472	-15.1
Electoral Area "E" (Francois/Ootsa Lake Rural)	1507	1593	5.7
Electoral Area "F" (Vanderhoof Rural)	3702	3665	-1.0
Electoral Area "G" (Houston Rural)	975	903	-7.4
Town of Smithers	5404	5401	-0.1
Village of Telkwa	1350	1327	-1.7
District of Houston	3147	2993	-4.9
Village of Granisle	303	303	0.0
Village of Burns Lake	2029	1779	-12.3
Village of Fraser Lake	1167	988	-15.3
District of Vanderhoof	4480	4439	-0.9
District of Fort St. James	1691	1598	-5.5

#### Defining/Refining Priorities

- Review the Now, Next, Advocacy, Other Items – reexamine;
- What are the actions?
- Who will be responsible – Board/Staff?

#### Discussed:

- Combining Fair Share and Legacy Proposal;
  - Fair Share – regional;
    - RDBN, Regional District Kitimat-Stikine and Skeena-Queen Charlotte Regional District;
  - Legacy – cross regional;
    - RDBN;
  - Advocate for both Fair Share and Legacy;
  - Northwest Resource Benefits Alliance (RBA):
    - Looking for support from the Province;
    - Conversations with industry should include fair share and legacy opportunities;
      - NewGold Blackwater project – very engaged and wanting to be good corporate citizens;
  - Need to provide strategies for new industry in the region to develop fair share and legacy opportunities;

### **STRATEGIC PRIORITIES (CONT'D)**

- Industry located geographically outside the RDBN boundaries and utilizing RDBN communities for various services and resources has an impact;
  - Peace River Agreement has mechanisms in place to address industry being located outside boundaries but utilizing services within the Peace River Regional District;
- RBA working to meet with the Province to develop an agreement;
- Provincial Urban infrastructure funding urban vs. northern/rural;
- 7 out of the 15 RDBN Strategic Priorities are related to regional economic development;
  - Diversification Strategy – Mid-Term Timber Supply
  - Internet/Cell Phone Connectivity;
  - Health Services;
  - First Nations Relations;
  - Inter community transportation;
  - SWOT – Strategic Workforce Opportunities Team;
  - RBA;
- Priorities are interconnected and addressed by all staff and/or individual departments;
- Attracting international investors requires:
  - Infrastructure;
  - Healthcare;
  - Relationships with First Nations;
- Diversification Strategy - Mid-term Timber Supply:
  - The following Annual Allowable Cuts (AAC) will drop in 2017 and have an impact to the region:
    - Quesnel;
    - Prince George (includes Fort St. James and Vanderhoof);
    - Lake's AAC (includes Burns Lake and Fraser Lake).

### **Strategic Priorities Chart - 2015**

#### **Move from Now to Next**

- Legacy proposal (Legacy Funding);
- Work Camp Strategy (LNG/Pipeline – work camps, industry support);

#### **Ongoing Operational**

- Inter community transportation – methods of moving people from one community to another (increase bus service/seniors transportation/creative transportation);

Strategic priorities that move into operations may have a resource impact to the Regional District budget and staff time.

#### **Diversification Strategy – (Mid Term Timber Supply, Timber Allocation)**

- To diversify the different ways that organizations are set up to contribute to the local economy, e.g. opportunities for further processing of wood;
- Other opportunities in the region that lessen the reliance on the forest sector;
- SWOT – specific component of diversification;
  - RDBN Regional Economic Development department is involved in the working group.

#### **Waste Management Strategy – Board reading/reviewing the current Solid Waste Management Plan – (Waste reduction/recycling, waste based economic development opportunities, wood fibre waste reduction)**

- Director Fisher, Chair of the Waste Management Committee;
- Staff/Committee will be collaborating moving forward;

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## **STRATEGIC PRIORITIES (CONT'D)**

### **Regional District Committees to oversee priorities and arising issues**

- Forestry:
  - Mid Term Timber Supply;
    - Concern;
    - Downturn in AAC will have a significant impact to the region;
  - Wildfire Mitigation;
- Agriculture Committee:
  - Agricultural land protection;
- Waste Management Committee:
  - Solid Waste Management Plan (SWMP);
  - Waste reduction/recycling;
- Regional Transportation Committee:
  - Highway 16 Transit;
  - Inter-community transit, etc.
- Potential development - Economic Development Committee;
  - Most priorities are economic development;
  - More of an RDBN Board responsibility;
- Rethink committee membership:
  - Specific committees address specific topics;
  - Committees have allowed the ability for the Regional Board Chair to delegate specific issues;
  - Benefits of the Committee of the Whole:
    - Committee of the Whole meeting provides an opportunity to have larger discussions on specific subject matters.

The Regional Board to review priorities and functions and provide feedback to determine if the priorities identified remain important and are weighted correctly in terms of staff time and resources.

Director Bachrach commented that a strategic priority requires ongoing focus of the entire board and is a region wide initiative that has a proactive work plan to make incremental progress on as a corporate entity and in its internal work plans. He noted that transit, the solid waste management plan, revenue sharing, and internet connectivity fit that definition. He spoke of having three to five key priorities and other issues, concerns or items that may arise be flowed through to the various committees.

Discussion took place regarding the differences and similarities with municipal and rural areas along with developing strategies that are flexible and able to address sub-regional, regional, municipal and rural initiatives and concerns.

### **Strategic Priorities – Where we can make a real difference**

- **Define/refine strategies;**
- **Assign actions.**

<b>Strategic Priorities</b>	<b>Lead</b>
Revenue Sharing	RDBN Board
Waste Management	Waste Management Committee
Transportation	RDBN Board
Internet/Cell Connectivity	RDBN Board (Rural Directors Lead)

## **STRATEGIC PRIORITIES (CONT'D)**

### **Internet Connectivity**

- Discussions with and further discussions planned with:
  - Telus;
  - ABC Communications;
  - CityWest;
  - Network BC;
  - Applied for \$70,000 grant funding for mapping and planning of available or lack of available internet services;
- Rural Directors Committee
- Regional priority
  - Rural Directors Committee has been the lead as the majority of connectivity issues are rural but some municipalities within the region continue to have issues with upload and download speeds;
- Burns Lake is lacking fibre optic capabilities;
- Does need to be a priority of the Regional Board;
- Mapping provided by the CRTC (Canadian Radio-Television and Telecommunication) for its Connect to Innovate Program has not identified certain areas that require backbone funding;
- Very urgent need for the region.

### **Diversification/Attraction Strategy**

- Transitional time in B.C.
- Proactively marketing the region;
- Identify the specific needs of the region;
- Marketing the RDBN opportunity potential;
- How to attract people, workers and families, to the region?
- Sub-regional:
  - Fraser Lake, Vanderhoof, Fort St. James and areas;
  - Smithers, Telkwa, Houston and areas;
- Value in the RDBN Board of Directors identifying commonalities throughout the region;
  - Some communities have very limited resources to provide the message to the Province and investors;
  - Benefit from a regional approach;
- Attraction and retention at the community level;
- Census shows a decrease in population in communities but does not take into account that family size is decreasing;
  - The decrease in population does not necessarily mean an increase in people leaving the region;
  - The census is not necessarily a complete picture of what is occurring in the region and the communities;
- Communities within the region are generally safe places to raise a family and have great opportunities for outdoor recreation;
- Common need across the region to promote, educate and create awareness of the opportunities:
  - RDBN Opportunities website pages
  - Spend time working to determine what the message is and using the opportunities branding as the message;
- Communities and residents creating amazing communities with a high quality of life will be shared through word of mouth and social media sharing, "organic marketing";
  - Encourage people to come to the region;
  - Community development approach;
  - Support the community groups that work to build assets in the region, e.g. mountain biking, etc.
  - Regional District continue to support municipalities and community groups that bring initiatives forward to provide opportunities in the region;

## **STRATEGIC PRIORITIES (CONT'D)**

### **Agriculture Sector**

- RDBN developed an Agriculture Committee in 2016;
- Requires a regional focus;
- Sub-regional does not provide economies of scale;
- Agriculture land protection – too narrow in scope;
- Marketing strategy based on agriculture - potentially a regional focus;
- Advocacy:
  - Engagement with the Senate Committee re: foreign land ownership;
  - Work to promote the local agriculture sector:
    - Promote young people and local businesses in the agriculture sector and wanting to get into the agriculture sector;
    - Become self-sufficient and self-supplying.

### **Health Services**

- Two Regional Hospital Districts within the RDBN boundaries;
  - Stuart-Nechako Regional Hospital District administered by the RDBN;
  - Northwest Regional Hospital District administered by the Regional District of Kitimat-Stikine;
- Different challenges and issues;
- Sub-regional
  - Northwest Regional Hospital District requires investment to healthcare infrastructure;
- Health care a key factor in attraction and retention;
  - Proper health services;
  - Too distant from major trauma centre is an issue;
- Advocacy.

## **Strategic Priorities**

### **1. Revenue Sharing**

- Province provides a disproportionate amount of the funding share from resource extraction from the north to the south;
- Industry support (industry aware of the RBA);
- Is it time to engage a Lobbyist?
  - Time is right;
  - Worthwhile investment;
- Promote and request support from:
  - Provincial election candidates in the region;
  - In Victoria – Provincial Legislature;
- Have support from the North Central Local Government Association;
- Expand funding to the RBA for the 2017 Budget.

(The Honourable Peter Fassbender, Minister of Community Sport and Cultural (MCSC) has requested that the RBA information be sent to staff to review with a meeting to follow. Follow up to schedule a meeting has been completed – no response from MCSCD has been received at this time.)

### **2. Waste Management**

- Key issue;
- Cost to the tax payer;
- Impact to the environment.

### **3. Transportation**

- Promote and work to have an operational transit system;
- Provide links to such sectors as agriculture – providing a method of transportation for farm employees.

## **STRATEGIC PRIORITIES (CONT'D)**

### **4. Internet Connectivity**

- Very important and continue to work to support and advocate for improvements in the region.

**Break at 2:40 p.m.**

**Reconvened at 2:53 p.m.**

Director Repen spoke of running for the BC Independent Party and will make the RBA a focus of the campaign for the Provincial Election May 9, 2017.

Discussion took place regarding the Regional Board supporting the Northwest Resource Benefits Alliance (RBA). Additional funding for the RBA was also discussed. Chair Miller noted that the North Central Local Government Association in 2016 had passed a resolution to support the RBA. Director Fisher mentioned that the NCLGA Executive Board of Directors has recently discussed forming partnerships with its local government members. The hiring of a lobbyist to assist moving forward the RBA initiatives was discussed. The Provincial Legislature is in session in February and March, 2017 and may provide an opportunity for the Chair of the RBA to be in the audience representing the RBA. Chair Miller is currently the Interim Chair of the RBA and will be in Victoria March 27-30, 2017 for the CAO/CEO Conference and could possibly attend. Director Brienen is also in attendance. Staff will bring the item forward for discussion at the March 2, 2017 Regional Board Meeting for consideration if the opportunity is available to be in the audience of the Provincial Legislature.

### **Waste Management Strategy – Strategic Priority - Now**

- Solid Waste Management Plan (SWMP)
  - Develop;
  - Advisory Group
  - Legislative Process;
  - Request for Proposal:
    - Received no proposals;
    - Reissue;
    - Desired completion date may need to be adjusted.

Janine Dougall, Director of Environmental Services provided an update in regard to the Solid Waste Management Plan review process. She commented that the process and review of the plan is determined by the Provincial Government's Solid Waste Management Planning Guidelines. Ms. Dougall noted that the RDBN did not receive any RFP's when it was issued and in following up with some of the potential companies they indicated that due to their current workloads they would need more time to be able to provide a submission and complete the work. Timelines to reissue the RFP and complete the SWMP review and work was discussed. Ms. Dougall noted that staff will continue to work on the plan with the Regional Board to develop further background information and refine the scope of work in regard to reduce, reuse and recycling initiatives until the reissue of the RFP in late spring, early summer 2017. Director Fisher spoke of wood fibre waste reduction and working with the RDBN Economic Development Department in regard to waste based economic development opportunities, and the Forestry Committee in regard to forestry initiatives to reduce fibre waste. Director Fisher has volunteered to be on the newly formed Union of B.C. Municipalities (UBCM) Provincial Waste Advocacy Group. He noted that through NCLGA the Peace River Regional District is wanting to investigate cross regional formats in regard to waste management.

## **STRATEGIC PRIORITIES (CONT'D)**

### **Transportation – Strategic Priority - Now**

- Procurement Process – BC Transit the lead agency;
- Regional Transit Coordinator – to be hired;
  - May need to repost the position;
- Three Agreements to be completed:
  - Transit Service Agreement;
  - Master Operating Agreement;
  - Annual Operating Agreement;
- Joint RDBN/BC Transit Media Release's;
  - Marketing and promotion of the service;
    - E.g. magnets with schedule, free tickets, etc.
  - Messaging will be key and being proactive to promote the service;
- Community to Community Forum.

The process moving forward and time lines in regard to the establishment of the service was discussed. Director Repen spoke to the communication of promoting the service and the responsibility of being a conduit to promote the service to residents and riders of the region.

### **Internet Connectivity/Cell Phone – Strategic Priority - Now**

- ABC Communications and CityWest attending a future meeting;
- Staff reviewing maps to determine where service may or may not be available;
- Electoral Area Directors to identify and prioritize areas needing and requiring service;
- CRTC mapping is lacking information and areas that do have populations of residents and do not have service;
  - Staff to bring forward more detailed mapping to a future Rural Directors Committee Meeting;
  - Need to notify CRTC that there is a larger need for backbone service and further areas requiring internet coverage;
- Deadline for the Connect to Innovate Program has been extended to April, 2017;
- Fibre is required in the region to be able to provide adequate upload and download speeds;
- Grant funding application – awaiting response on March 10, 2017;
  - Each Electoral Area requested \$10,000 from the Rural Dividend Fund to assess gaps in internet connectivity and services;
  - Prioritize what is needed where;
  - Funding to hire a contractor to complete the planning and mapping process to confirm actual service levels;
- RDBN Contingency budget \$25,000 for Internet Connectivity initiatives.

Discussion took place regarding funding for the mapping project if the grant funding is unsuccessful.

### **Attraction/Retention – Strategic Priority (Next)**

- People/Business/Opportunities – Sub regional;
- Build on Omineca Beetle Action Coalition (OBAC) work;
  - Attraction Retention Strategy Actions;
  - Transition tool kit;
- Continue:
  - RDBN Opportunities Websites;
  - Video vignettes;
  - Consumers and Producers Agriculture Strategy;
- Identify gaps "Lifestyle";

**Attraction/Retention – Strategic Priority (Next) (CONT'D)**

- Focus groups with people who could, or did move here;
  - Quality of life, community development to retain them;
  - Create links to promote each area of the region (e.g. Smithers/Vanderhoof);
- District of Vanderhoof has created an Industrial Tax to assist with attraction and retention;
  - Request information regarding the framework of the industrial tax;
- Market in "pods" – sub-regionally.

Director Thiessen spoke of the number of people that work in Vanderhoof and live in Prince George. In 2011, there were 95 people working in Vanderhoof and living in Prince George. Director Bachrach spoke of his family's experience relocating to Smithers 12 years ago and their utilization of the internet to research the community. He mentioned that in purchasing his home the realtor provided a survey to capture data in regard to individuals moving to the community. Discussion took place regarding people visiting a community and if they like what they see and find they will stay or consider relocating. At a sub-regional level providing information to individuals in regard to what is needed in the community may also encourage people to relocate or remain in the community. Director Newell mentioned that a local heli-skiing company has information in German on their website to attract German tourists to the region.

Director Repen commented that community initiatives can be developed sub-regionally but there is a need as a region to advocate with the Provincial Government to support Northern BC and promote the general awareness for opportunity and investing in the northwest.

Chair Miller spoke of the importance of internet connectivity for small business success in the region and it is critical for attraction and retention along with agriculture as a key component of infrastructure.

Director Fisher spoke of developing an advocacy flow chart and framework to advocate for issues that come forward to the Regional Board.

Director Benedict noted that there is a need to advocate for health and mental health and addiction services in the region. She spoke of needing to advocate for the social aspect of our society and determining the provincial strategy to support northern BC. Director Fisher mentioned that utilizing the Regional Hospital Districts to advocate and support health and mental health services may be a possibility. Discussion took place regarding having two Regional Hospital Districts within the RDBN Boundaries and each Hospital District and communities having different issues. The potential to partner to address issues that affect both Hospital Districts was discussed. Director Thiessen noted that in attending a meeting with RCMP, Ministry of Children and Family Development, Northern Health and local physicians there is a lack in the ability to share information in order to provide a collaborative level of care. The challenges associated with advocating for services was discussed along with bringing the issues forward to the Regional Hospital Districts for advocacy.

STRATEGIC PRIORITIES CHART		2017
<b>NOW</b>		
1.	<b>Revenue Sharing</b> (Northwest Resource Benefits Alliance (RBA))	<b>Board/RBA</b>
2.	<b>Waste Management Strategy – Board reading/reviewing the current waste management strategy</b>	<b>Waste Management Committee/Board</b>
3.	<b>Internet Connectivity</b>	<b>Board – Rural Directors Committee - Lead</b>
4.	<b>Transportation – methods of moving people between communities.</b> <b>First Nations Relations</b> <ul style="list-style-type: none"> <li>➤ Community to Community Forum (Funding available from INAC) <ul style="list-style-type: none"> <li>▪ Focused on Transportation</li> <li>▪ Building communications</li> </ul> </li> </ul>	<b>Board</b>
<b>NEXT</b>		
6.	<b>Attraction/Retention – Residents/Business'/Organizations/Communities</b>	<b>Sub-regional/ Regional- Board support</b>
<b>BOARD ADVOCACY</b>		
7.	<b>Health Services</b> (Regional Health Services Access – Local Access, Hospital Construction)	<b>Regional Hospital Districts</b>
8.	<b>Wildfire Mitigation</b> <ul style="list-style-type: none"> <li>➤ Staff had recent contact with Emergency Management BC and they have indicated their intent to take the lead;</li> <li>➤ Continue to have regular calls and support across the North and continue to collaborate;</li> </ul>	<b>EMBC - Lead</b>
9.	<b>Nechako Watershed</b> (Impacts of Rio Tinto Alcan)	
10.	<b>CN Emergency Meeting and Exercise</b>	
11.	<b>Three Phase Power</b> <ul style="list-style-type: none"> <li>➤ Issues in regard to light industrial farming initiatives;</li> <li>➤ Lack of access to three phase power;</li> <li>➤ If three phase power was wanted the company had to pay for the infrastructure;</li> <li>➤ Southside of Francois Lake – lacks three phase power;</li> <li>➤ Study completed – capacity issues in communities identified;</li> </ul> <b>BC Hydro has completed some upgrades since the time of the study;</b>	<b>Advocacy – BC Hydro RBA - Advocating</b>
<b>OTHER</b>		
12.	<b>Diversification Strategy – (Mid-Term Timber Supply)</b>	<b>Forestry Committee</b>
13.	<b>SWOT – Strategic Workforce Opportunities Team (Trade/Apprenticeship Training)</b>	<b>Operational</b>
14.	<b>Agricultural Land Protection</b>	<b>Agricultural Committee</b>

In moving forward resource revenue sharing, waste management strategy, internet connectivity, and transportation are key factors that have been identified for the Regional Board to focus on for the remainder of its term. Director Fisher mentioned the future need for a communications process and an effective process both internally and externally for sharing information. Staff to review the process and history to date and provide the information to the Regional Board to determine next steps. Director Petersen spoke of the downloading from the Province and the concerns regarding the impact of emergency events to regional resources. The Regional Board thanked Ms. de Weerd for facilitating the Strategic Planning session and noted that the session provided the opportunity for the Regional Board to focus on its priorities moving forward.

Chair Miller summarized the role of the Regional District Board to listen to its residents and when speaking on behalf of the Regional Board it is the role of the Chair to respect and represent all communities and the entire region as a whole. He noted that each community is unique but as a region partnering and working together strengthens and provides opportunities for success. He expressed the importance of First Nations collaboration and the need to continue to build relationships and seek opportunities to work together to build a stronger region. Chair Miller also identified downloading from the Province as a continued concern and the need to remain persistent in regard to communicating the issue and concerns to the Provincial Government. He will continue to work diligently on behalf of the RDBN and the RBA to try to schedule a meeting with the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development.

The meeting adjourned at 5:10 p.m.



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### Memo – Board Agenda April 20, 2017

To: Chair Miller and the Board of Directors  
 From: Roxanne Shepherd, Chief Financial Officer  
 Date: April 7, 2017  
 Re: FCM's Legal Defense Fund contribution

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The Board is being requested to consider contributing to FCM's Legal Defense Fund as per the attached letter and invoice.

The suggested contribution is based on \$0.023 per person in the Regional District. The population of the Regional District is 39,208 including municipalities, electoral areas and First Nations. The invoice total is \$946.87 including GST. This is a voluntary invoice and any amount may be contributed.

As this invoice was just received last week, this amount has not been specifically included in the 2017 budget.

I would be pleased to answer any questions.

*R Shepherd*

Recommendation:

(all/weighted/majority)

That the Board of Directors:

1. Receive the Chief Financial Officers memo titled "FCM's Legal Defense Fund Contribution"; and,
2. Direction.



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

RECEIVED

MAR 27 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

March 17, 2017

Dear Mayor and Members of Council,

For the past 20 years, FCM's Legal Defense Fund has been a critical tool in defending the national legal interests of Canada's municipalities. When a member calls on FCM to intervene in a court case of national importance, it's the Legal Defense Fund that makes this support possible. The Fund has been instrumental in setting important legal precedents on a number of issues that are of crucial importance to all municipalities. These include rights-of-way management, payments in lieu of taxes, environmental protection as well as the constitutional ability of municipalities to exercise their legislative powers.

After years of activity, FCM's Legal Defense Fund has been fully depleted. Now we need municipalities like the Regional District of Bulkley-Nechako to help restore the long-term health of the Fund.

A robust Legal Defense Fund is more important than ever. As courts — particularly the Supreme Court — become more strict with regard to the number of intervening parties they will allow in any given case, FCM is consistently recognized as the sole municipal intervener in cases with national implications. That means the Fund is the most certain and cost-effective way of protecting municipal legal rights in bodies such as the Courts of Appeal (provincial and federal), the Supreme Court of Canada and administrative bodies like the CRTC. While the Fund is used specifically for costs incurred directly by FCM, its influence in setting national legal precedents benefits every municipality in Canada. A recapitalized Fund will enable FCM to continue its longstanding efforts to maintain adequate municipal control over local rights-of-way and to maximize cost-recovery — while also bringing the municipal voice to a broad range of legal issues. What's more, it will support a growing demand for FCM to seek out proactive legal opinions on emerging policy issues, such as marijuana legalization. This will help provide all municipalities with the best legal advice available at a fraction of the cost, while contributing to the development of a united municipal response on national issues.

FCM has established a long-term strategy to recapitalize the Legal Defense Fund annually — beginning with an immediate call for contributions to cover ongoing legal costs. While support is voluntary, we strongly encourage members to contribute. FCM's Board of Directors has established a set contribution formula of 2 cents per capita. Enclosed is a voluntary invoice that indicates the Regional District of Bulkley-Nechako's proposed contribution for this year. This amount can be changed based on your budgetary situation. Starting next fall, municipalities will be invited to make an annual voluntary contribution to the long-term viability of the Fund as part of FCM's yearly membership drive.

All of us have a role to play in advancing the legal interests of Canada's municipalities. Thank you in advance for your immediate and ongoing support of the Legal Defense Fund. For more information, visit the membership page at [fcm.ca](http://fcm.ca) or email [info@fcm.ca](mailto:info@fcm.ca).

Sincerely,

Clark Somerville  
FCM President

**President**  
**Président**

Clark Somerville  
Councillor  
Regional Municipality of  
Halton ON

**First Vice-President**  
**Prémière vice-présidente**

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City of Winnipeg MB

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**Chief Executive Officer**  
**Chef de la direction**

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Ottawa ON

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[www.fcm.ca](http://www.fcm.ca)





FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

78

Invoice / Facture

24, rue Clarence Street, Ottawa,  
Ontario, K1N 5P3  
T. 613-241-5221 F. 613-241-7440

de Weerdt, Melany  
Regional District of Bulkley-Nechako  
P.O. Box 820  
Burns Lake, British Columbia /  
Colombie-Britannique V0J 1E0

**RECEIVED**

MAR 27 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Invoice / Facture: ORD-04276-X4L3D4

DATE: 03/01/2017

ACCOUNT/COMPTE: 232

DUE DATE/DATE 04/01/2017  
LIMITE:

ITEM/DESCRIPTION	QTY/QTE	RATE/TAUX	TAX/TAXE	TOTAL
Legal Defense Fund/Fonds de défense juridique	39,208.00000	\$0.0230	\$45.09	\$946.87
GST/TPS (5%):				\$45.09
TOTAL:				\$946.87

**PAYMENT/PAIEMENT**

By cheque payable to:  
Federation of Canadian Municipalities  
Par chèque à l'ordre de:

Fédération canadienne des municipalités

24, rue Clarence Street

Ottawa, Ontario K1N 5P3

HST # / No. de TVH: 11891 3938 RT0001  
QST # / No. de TVQ: 1202728231DQ0001

By Electronic Funds Transfer/Par transfert  
électronique de fonds

Royal Bank of Canada (RBC)

90 Sparks St, Ottawa, ON K1P 5T7

Transit Number/Numéro de transit: 00006

Account Number/Numéro de compte: 1006603

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

Ref No. / No. de 232  
référence :

# FCM's Legal Defense Fund

## A TRACK RECORD OF SUCCESS



### CONSTITUTIONAL JURISDICTION OF MUNICIPALITIES

The 2001 decision by the Supreme Court of Canada in the *Spraytech v. Hudson* case, in which FCM intervened on behalf of the municipal sector, ushered in a new approach to how courts should interpret the legislative authority of municipal councils. In that case, the Supreme Court indicated that courts should show deference to the choices made by local elected officials, in this case the Town of Hudson, Quebec. The Court also indicated that municipal legislative authority should be interpreted broadly and that local rules could coexist with federal regulations. Since then, FCM has continued to play an active role, as intervener, in a number of cases where the basic ability of municipalities to use their legislative powers has been at stake. Recent examples include *Rogers v. Châteauguay*, *Windsor v. Canadian Transit Company* (both heard by the Supreme Court in 2016) and *Hamilton v. Canada Post* (Court of Appeal for Ontario in 2016).



### RIGHTS-OF-WAY MANAGEMENT

The deregulation of the telecommunications sector in 1993 completely changed the ROW environment overnight. A number of new, commercially aggressive providers sought quick access to municipal ROWs to deploy their networks. Through its Technical Committee on ROWs (some 40 legal and technical experts from across the country), FCM has coordinated the municipal sector's response for 25 years: development of best practices, information sharing and active participation in a number of legal cases. FCM was the Appellant to the Federal Court of Appeal in the landmark *Ledcor* case that established the principle that municipalities have the right to recover all incremental costs related to telecommunications activity on their land. FCM also intervened in early cases such as the Edmonton LRT tunnels as well as recent precedent-setting cases: next-generation access agreements (CRTC decision in *Hamilton v. Bell*), the applicability of general ROW bylaws to federal undertakings (Court of Appeal for Ontario in *Hamilton v. Canada Post*) and the use of bylaws to grant "consent" under the *Telecommunications Act* (brought by Calgary and currently before the CRTC).



### WHAT MUNICIPAL LEADERS ARE SAYING ABOUT THE LEGAL DEFENSE FUND:

"The FCM Legal Defense Fund has played a critical role in advancing municipalities' constitutional and legal interests. In 2012, FCM defended the sector's interests in our city's payments in lieu dispute before the Supreme Court of Canada with the federal government regarding the valuation of Halifax's Chapel Hill. After a successful Supreme Court decision, the case was successfully resolved in 2016. The Fund remains a key tool for bringing the national voice to legal disputes and in defending the municipal sector's collective interests."

Mayor Mike Savage  
City of Halifax, Nova Scotia

"Defending municipal jurisdiction in court is a tall task for municipalities to bear on their own – especially for smaller municipalities. That's why FCM's Legal Defense Fund is such a critical tool. A well-supported Fund is key to defending the legal interests of municipalities of all sizes. FCM is consistently recognized by the courts as the sole national representative of our sector in cases of national importance. We need to continue to support the Fund to ensure that FCM is able to intervene in precedent-setting cases that impact each and every one of us."

Councillor Lorne Oliver  
Las Sierritas County, Alberta



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO:** Chairperson Miller and Board of Directors

**FROM:** Wendy Wainwright, Executive Assistant

**DATE:** April 11, 2017

**SUBJECT:** Committee Meeting Recommendations  
– April 6, 2017

---

Following are recommendations from the April 6, 2017 Committee meetings for the Regional Board's consideration and approval.

**Rural Directors Committee Meeting – April 6, 2017**

**Recommendation 1:**

**Re: St. Luke's on the Lake Society – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)**

"That St. Luke's on the Lake Society be given \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with improvements to its building."

**Recommendation 2:**

**Re: Lakes District Folk Music Society – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)**

"That Lakes District Folk Music Society be given \$10,000 grant in aid monies from each of Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with a summer music festival at the Grassy Plains fairgrounds."

**Recommendation 3:**

**Re: Stuart Lake Outreach Group Society– Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)**

"That Stuart Lake Outreach Group Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Foodbank."

**Recommendation 4:**

**Re: Vanderhoof Community Foundation– Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural)**

"That Vanderhoof Community Foundation be given \$25,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to assist in building the Endowment Fund."

**Rural Directors Committee Meeting – April 6, 2017 (CONT'D)**

**Recommendation 5:**

**Re: Nechako Valley Rodeo Association– Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)**

“That Nechako Valley Rodeo Association be given \$5,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 2017 BCRA Finals Rodeo.”

**Recommendation 6:**

**Re: Burns Lake Community Forest Referral – Electoral Areas “B” & “E”**

“That staff be directed to send a letter to the Burns Lake Community Forest Ltd. indicating that the RDBN has no comments regarding their 5 year plan.”

**Recommendation 7:**

**Re: Village of Granisle OCP Referral – Electoral Area “G”**

“That staff be directed to send a letter to the Village of Granisle indicating that the RDBN has no land use concerns or comments regarding their Draft Official Community Plan.”

**Recommendation 8:**

**Re: Village of Granisle OCP Referral – Electoral Area “G”**

“That staff be directed to send a letter to the Village of Granisle indicating that the RDBN has no land use concerns or comments regarding their Draft Official Community Plan.”

**Recommendation 9:**

**Re: Pipeline Referrals**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

- a) write a letter outlining concerns in regard to the consultation process;
- b) that the letter be sent to John Rustad, MLA Nechako Lakes and Doug Donaldson, MLA Stikine;
- c) that a press release be drafted and sent to regional newspapers providing information in regard to the Regional District's concerns in regard to the consultation process; and further,
- d) that the Oil and Gas Commission be requested to attend a future Regional District of Bulkley-Nechako Board Meeting.”

**Recommendation 10:**

**Re: Permaculture Farm Festival Club– Request for Grant in Aid – Electoral Area “A” (Smithers Rural)**

“That the Permaculture Farm Festival Club be given \$2,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Bulkley Valley Food Security Initiative Forum May 19, 2017 in Smithers.”

**Rural Directors Committee Meeting – April 6, 2017 (CONT'D)**

**Recommendation 11:**

**Re: Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)**

"That Southside Seniors Housing Society be given \$3,500 grant in aid monies from each of Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with hiring M'akola Development Services to complete an Expression of Interest for the Provincial Investment in Affordable Housing to build a 6 unit housing project for seniors."

**Recommendation 12:**

**Re: Nechako Valley Exhibition Society– Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural)**

"That Nechako Valley Exhibition Society be given \$10,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for upgrades to the kitchen in the indoor arena."

**Committee of the Whole Meeting – April 6, 2017**

**Recommendation 13:**

**Re: Federation of Canadian Municipalities Convention June 1-4, 2017 – Ottawa, ON**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller and Director Greenaway's attendance at the Federation of Canadian Municipalities Convention June 1-4, 2017 in Ottawa, ON."

**Recommendation 14:**

**Re: Meeting with Building and Safety Standards Branch – Request for Meeting Date**

"That the Regional District of Bulkley-Nechako direct staff to follow-up with the Building and Safety Standards Branch in regard to data numbers in relation to Owner Builder Authorizations in the region; and further that the next conference call meeting with the Building Safety Standards Branch occur at the next Committee of the Whole Meeting."

**Waste Management Committee Meeting – April 6, 2017**

**Recommendation 15:**

**Re: RCBC Conference 2017 Attendance**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Mark Fisher and the Environmental Services Assistant's attendance at the 2017 RCBC Conference in Whistler, B.C. June 21-23, 2017."

**Waste Management Committee Meeting – April 6, 2017 (CONT'D)**

**Recommendation 16:**

**Re: Backyard Composter for Fraser Lake Tradeshow – April 22, 2017**

"That the Regional District of Bulkley-Nechako Board of Directors provide Director Parker, Electoral Area "D" (Fraser Lake Rural) a Backyard Composter for the Fraser Lake Tradeshow April 22, 2017."

**RECOMMENDATION:**

**(ALL/DIRECTORS/MAJORITY)**

Recommendations 1 through 16 as written.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**Memorandum**

**TO:** Chair Miller and Regional Board Members

**FROM:** Melany de Weerd, CAO

**SUBJECT:** Smithers and District Transit/Paratransit Service Funding Partners' Agreement

**DATE:** April 5, 2017

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At the December 6, 2016 and February 17, 2017 Transit Meetings the Smithers and District Transit Committee recommended that the current Smithers and District Transit Committee's Funding Partners Agreement be amended to add Moricetown Band as a funding partner towards the Smithers and District Transit Service. A motion was subsequently passed at the February 28, 2017 Regular Meeting of Council for the Town of Smithers. The terms of reference have also been amended.

The Town of Smithers has provided a copy of the agreement, attached hereto, and is looking for Board approval from the Regional District of Bulkley-Nechako to execute the agreement and to accept the new terms of reference.

**RECOMMENDATION**

**(ALLWEIGHTED/MAJORITY)**

That the memorandum from the Chief Administrative Officer dated April 5, 2017 regarding Smithers and District Transit/Paratransit Service Funding Partners' Agreement be received, and

That the Regional District of Bulkley-Nechako approve the revised Smithers and District Transit/Paratransit Service Funding Partners' Agreement, and

That the Regional District of Bulkley-Nechako approve the revised Terms of Reference.

# Smithers and District Transit/Para-Transit Service

## *Funding Partners' Agreement (Effective January 1, 2017)*

- A. The Town of Smithers, the Village of Telkwa, the Regional District of Bulkley-Nechako (Electoral Area A: Smithers Para-Transit Service Area) and the Moricetown Band agree to be annual funding partners of the Smithers and District Transit/Para-Transit Service.
- a) The Town of Smithers agrees to sign the annual operating agreement between the Town of Smithers, BC Transit and the Smithers Community Services Association.
  - b) The Town of Smithers, the Village of Telkwa, Regional District of Bulkley Nechako (Electoral Area A: Smithers Para-Transit Service Area) and the Moricetown Band agree to fund the annual net Municipal Share of the annual Smithers and District Transit budgeted costs (as provided by BC Transit) as follows
    - i. Regional District of Bulkley Nechako (Electoral Area A: Smithers Para-Transit Service Area): the maximum allowed under their current RDBN Bylaw.
    - ii. Village of Telkwa 16% (based on the % established in the past Funding Partner's Agreement)
    - iii. Moricetown Band: 50% of the net Smithers-Moricetown route costs
    - iv. Town of Smithers – the balance

In-kind Transit expenses, such as the storage of the bus by the Village of Telkwa for an estimated in kind cost of \$5,000, are to be included within the annual transit budget. Costs incurred by the Town to administer the Committee are to be acknowledged during each transit budget process.

- B. The funding partners of the Smithers and District Transit/Para-Transit Service agree that the voting members of the Committee have the authority to make decisions related to the operations of the Smithers and District Transit/Para-Transit service that do not require changing or amending the Annual Operating Agreement with BC Transit. This can include things such as waiving or adjusting fees for short duration special events.
- C. The funding partners of the Smithers and District Transit/Para-Transit Service agree to consult with BC Transit before making recommendations on issues such as expansionary service levels and permanent fare changes.
- D. The funding partners of the Smithers and District Transit/Para-Transit Service agree that the voting members of the Committee can make recommendation concerning Transit changes that require amending or changing the Annual Operating Agreement (such as permanent transit fare changes or changes in service that impact the annual budget) to Smithers Council, the signatory on the Annual Operating Agreement with BC Transit.
- E. The funding partners of the Smithers and District Transit/Para-Transit Service agree that each funding partner is responsible for the repairs, replacement, additions and operations of Transit service infrastructure (such as bus shelters, benches etc) within their own specific locations.

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# Smithers and District Transit/Para-Transit Service

## Funding Partners' Agreement

Signed at \_\_\_\_\_ British Columbia on \_\_\_\_\_ 2017

Signatures:

\_\_\_\_\_  
On behalf of the Town of Smithers  
Name:

February 28, 2017  
Date approved

\_\_\_\_\_  
On behalf of the Village of Telkwa  
Name:

\_\_\_\_\_  
Date approved

\_\_\_\_\_  
On behalf of the Regional District of  
Bulkley Nechako (Electoral Area A)  
Name:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
On behalf of the Moricetown Band  
Name:

\_\_\_\_\_  
Date Approved

# Smithers and District Transit/Para-Transit Committee

## Terms of Reference

The Town of Smithers agrees to establish a Smithers and District Transit Committee, a standing committee, under the provisions of Section 141 of the *Community Charter*.

### a) Role of Committee

The role of the Committee is to discuss local transit issues and make decisions and/or recommendations, on transit issues involving such items as fare changes, budgets and changes in transit levels of service.

### b) Purpose

The purpose of the Committee is to:

- generate ideas on how to increase transit ridership;
- make recommendations about transit fare changes;
- make recommendations on budgetary funding allocation changes; and
- make other decisions, or recommendations, on local transit issues as required.

### c) Membership

- There will be one representative (or alternate) assigned to represent the external Transit funding partners, from the following organizations. Each of these representatives will have voting privileges:
  - Village of Telkwa,
  - Regional District of Bulkley-Nechako (Electoral Area A)
  - Moricetown Band
- Section 141 of the *Community Charter* states that at least half of the members of a Standing Committee must be council members, therefore 3 Smithers Councillors will be appointed as 3 additional voting members.
- The following representatives may attend as advisory:
  - BC Transit representative(s) (in person or via phone/Skype).
  - Smithers Community Services representatives
  - Any additional staff from each of the funding partners
- Mayors or Board Chairs, if not officially appointed as a funding partner representative, may attend on an "Ex-Officio" basis, but not as voting members.
- Quorum will be established at 4 out of 6 representatives.

### d) Meeting Chair

The Chair position will occur on a rotational basis, starting in 2017, as follows:

1. Town of Smithers representative
2. Village of Telkwa representative
3. Regional District Representative
4. Moricetown Band Representative

The Chair shall preside at all meetings of the committee, maintain order, and ensure that rules of the committee are followed. In the event of an absence of a representative from the organization whose turn it is to be the Chair, members of the committee will elect a Chair at the beginning of the meeting.

e) Meetings

Members will respect the following rules of meeting conduct:

- Promise of informality. Group discussion is important; everyone participates;
- Provide honest, open opinions;
- Agree to disagree; consensus may not always be achieved; and
- Promise to stay on track and on topic.

f) Meeting Frequency

The Committee will meet on average 2 times per year. One of the meetings will take place in the fall in order to provide information about upcoming Transit service budgets to the funding partners.

g) Minutes

The Town of Smithers staff will prepare the minutes of all Committee meetings.

h) Delivery of Meeting Minutes

The Town of Smithers will send out minutes from the most recent meeting to the committee members. Committee members will then be responsible to take the minutes to their respective Councils/Boards.

i) Motions

Committee motions recommending changes that would require changing or amending the Annual Operating Agreement will be taken to Smithers Council for ratification.

j) Attendance at Meetings

If a Committee representative cannot make a meeting it is their responsibility to send an alternate (elected) representative to the meeting.



## Regional District of Bulkley-Nechako Board of Directors – Memorandum April 20, 2017

**To:** Chair Miller and the Board of Directors  
**From:** Kristi Rensby, Finance/Administration Coordinator  
**Date:** April 7, 2017  
**Regarding:** Federal Gas Tax Funds – Electoral Area 'C' (Fort St. James Rural)  
 District of Fort St. James

---

The District of Fort St. James has requested the Regional District's assistance in the form of Federal Gas Tax Funds to complete an upgrade project at the Cottonwood Marina, located in Fort St. James.

The District wishes to complete a number of upgrades, including replacing old pilings, extend the breakwater, replace the decking, and resurface the walkways, at an approximate cost of \$115,000. The District has committed \$45,000 of their own funding, and has received \$40,000 worth of materials, equipment, and labour in-kind from local contractors.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'C' allocation is \$223,767.55. Director Greenaway is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$30,000. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

<b>RECOMMENDATION:</b>
<ol style="list-style-type: none"> <li>1. That the RDBN Board of Directors authorize contributing up to \$30,000 of Electoral Area 'C' Federal Gas Tax allocation monies for upgrades to the District of Fort St. James' Cottonwood Marina upgrade project; and further,  <div style="text-align: right;"><b>(All/Directors/Majority)</b></div> </li> <li>2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund.  <div style="text-align: right;"><b>(Participants/Weighted/Majority)</b></div> </li> </ol>

1. That the RDBN Board of Directors authorize contributing up to \$30,000 of Electoral Area 'C' Federal Gas Tax allocation monies for upgrades to the District of Fort St. James' Cottonwood Marina upgrade project; and further,  

**(All/Directors/Majority)**
2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund.  

**(Participants/Weighted/Majority)**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO:** Chair Miller and Board of Directors

**FROM:** Cheryl Anderson  
Manager of Administrative Services

**DATE:** April 11, 2017

**SUBJECT:** *The Regional News* – Spring 2017

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Attached is a draft copy of the RDBN's electronic version of *The Regional News* – Spring 2017 Edition.

At this time, we would ask that you provide instructions to staff as to any changes or additions you would like to see included in the draft and proceed to ratify the same.

**Recommendation:** (All/Directors/Majority)

**"That the Regional Board ratify the Spring 2017 edition of *The Regional News*"."**



# The Regional News

## 2017 Meeting

### Dates:

#### Board Meetings:

- May 25th
- June 22nd
- July 20th
- August 17th
- September 21st
- October 26th
- November 23rd
- December 14th

#### Committee Meetings:

- May 11th
- June 8th
- July 20th
- August 17th
- September 7th
- October 12th
- November 9th
- December 14th

#### Questions & Comments:

Mail: P.O. Box 820  
Burns Lake, B.C. V0J 1E0

Phone: 250-692-3195

Toll Free: 1-800-320-3339

Fax: 250-692-3305

Email: [inquiries@rdbn.bc.ca](mailto:inquiries@rdbn.bc.ca)

Websites:  
[www.rdbn.bc.ca](http://www.rdbn.bc.ca)  
[opportunities.rdbn.bc.ca](http://opportunities.rdbn.bc.ca)

[www.visitbulkleynechako.com](http://www.visitbulkleynechako.com)

## A Message from the Chair

Welcome to spring. Things are heating up in our region, literally and figuratively. The construction season has started, crops are in, and new calves sprinkle our rural landscape. At the RD this year's budget has been adopted and staff have work plans in place. Some of the tasks for this year are: a solid waste management plan, land fill expansions, a business forum in September, and internet connectivity and backbone for our communities and rural areas. We continue through hard copy, along with digital media, to promote our region's assets and market its products.

The focus of the Board this year is, of course, the solid waste review. As well, we are



continuing with the agriculture committee to strengthen that sector. We continue to work with Provincial Ministries on forest related issues - timber supply, wildfire mitigation, mill closures and community sustainability are top of the list. As always, we continue to ad-

vocate for our constituents at the provincial level on issues that affect us regionally, like the new building codes and building inspector qualifications. The provincial election looms, so it is for us the time to lobby hard for a fair share agreement with the province. The Resource Benefits Alliance, composed of the three Regional Districts - Kitimat Stikine, Northcoast and Bulkley-Nechako and all of the member municipalities have joined together to follow up with the province on the business case for that revenue share.

(for more information on the Resource Benefits Alliance, see below and visit: <http://www.nwresourcebenefits.ca/>)

## Northwest Resource Benefits Alliance

### Byline: Message from Bill Miller, Chair of RDBN

In the past five years, \$13 billion in spending has happened as a result of resource development projects coming into the Northwest region of BC. From that, over \$500 million has gone straight to the provincial government by way of income and sales tax, and not one penny has come back to the Northwest communities.

In order to maintain our communities' way of life, our local governments have to spend your tax

(cont'd on Page 2)

"A WORLD OF OPPORTUNITIES  
WITHIN OUR REGION"

Spring

(Cont'd from Page 1)

dollars to address the growing list of infrastructure, service and social needs that are impacting every municipality within our region. These costs for example, are those associated with pre-development planning and permitting, service demand increases in areas like parks and recreation, police, other first responders, social programs, transportation, environmental protection, economic development and post-development.

This strain on resources forces our local governments to allocate funds sparingly, making tough decisions and sometimes losing out on other provincial funding needed to support or replace aging infrastructure and greatly needed essential services - and simply, we cannot keep up.

In order to address this critical issue, the RDBN joined the other two Northwest Regional Districts, Regional District of Kitimat-Stikine and the North Coast Regional District (formerly the Skeena-Queen Charlotte Regional District), and all 18 municipalities across the northwest to form the Northwest BC Resource Benefits Alliance (RBA) in 2015.

The first of its kind, the RBA's mandate is to negotiate a fair revenue sharing deal with the provincial government so that our communities receive:

- A share of revenue from the past five years to allow planning and begin to reduce the infrastructure deficit;
- A proportional share of revenue earned over time to cover costs;
- A legacy for the region;
- Ability to have control over distribution of contributions.

While our communities face deteriorating conditions such as failing asphalt, unpaved roads, inadequate sewer and water infrastructure, and lack of social services and amenities, the rest of the province is prospering. Local residents and businesses are forced to subsidize the provincial government, creating a significant competitive disadvantage for the region compared to the rest of BC.

The Northwest was promised revenue sharing in the last election but no progress has been made, although the province has made deals with others.

### ***We need your support!***

We don't want to be subsidizing the rest of the province and we don't want to be second-class citizens.

Speak to the electoral candidates in your region and ask if they support a regional revenue sharing deal, make sure they're aware of the RBA and vote for those who commit to pushing it forward in cabinet should they be voted in on May 9th.

As residents of the Regional District of Bulkley-Nechako, we deserve better.

For more information visit the Resource Benefit Alliance website: <http://www.nwresourcebenefits.ca/>



**NORTHWEST BRITISH COLUMBIA**  
**RESOURCE BENEFITS ALLIANCE**

My name is Tom Greenaway and I am pleased to have served as the Director of Electoral Area C (Rural Fort St James) for the last eight years. I have been a resident of Fort St James for 43 years and along with my wife have raised our 3 children here. I worked in the Forest Industry for 30 years until retiring in 2006. Along with my wife we presently run a Cow Calf operation on our farm.



My interest in politics was sparked by the downturn in the Forest Industry and what it might mean to Fort St James and Rural Area. The future will bring many new challenges in the Forest Industry with the Mountain Pine Beetle infestation ramping down and the new threat of the Omineca Spruce Beetle. Work is under way so that we get our fair return on the revenue leaving Fort St James and Rural Area in the form of a Revenue Sharing Agreement. We have seen some very positive things happening in Fort St James

and Rural Area. Mount Milligan Mine has opened, as well as the building of a Bio Mass Plant Fort St James Green Energy that will soon be online selling electricity to BC Hydro.

Through the Gas Tax the RDBN has been able to contribute to the Geo Thermal heating system in the arena, new projector and screen in the Community Hall Theater, building a new shop at the ski hill for the packer, Integrity Recycling building and upgrades to the Pope Mountain Arts building.

Through the Gas Tax, LED lighting has been installed at Music Makers, Curling Rink, and the Golf Course Building. The Grants-In-Aid have also helped to fund many school functions and helped many Non Profit Organizations.

Presently, the Stuart Nechako Regional Hospital District is working with the Primary Health Care Society and District of Fort St James to bring better health care to Fort St James. The RDBN has reopened the Reuse Shed with the addition of an attendant to help keep the building safe for everyone using it.

If you would like to discuss any issues or have any suggestions for improving life in Area "C", please do give me a call at 250 996-8484 or email me at [greenawayfarms@gmail.com](mailto:greenawayfarms@gmail.com). You can also visit the RDBN website [www.rdbn.bc.ca](http://www.rdbn.bc.ca) to find more information on these and other issues affecting our Rural Areas.

## Got Weeds?



### Northwest INVASIVE PLANT COUNCIL

Report Invasive Plants  
1-866-44-WEEDS  
(1-866-449-3337)

**A non-profit society working to prevent and control the spread of invasive plants.**



## Are you in a Fire Protection Area?

If you are unsure if you are included in a rural Fire Protection Area you can find

out by visiting the Regional District of Bulkley-Nechako website link: <http://www.rdbn.bc.ca/planning-department/mapping>, or you can call 250-692-3195 or 1-800-320-3339 and ask for the Emergency Services Manager.



## Pet Preparedness

Take the time now to get yourself and your pet ready for the unexpected. Assembling an emergency supply kit for yourself, your family and your pets, is the same regardless of the type of emergency.

Be prepared to adapt the information found on our website to your personal circumstances. With these simple preparations, you can be ready for the unexpected. Those who take the time to prepare themselves and their pets will likely encounter less difficulty, stress and worry. Take the time now to get yourself and your pet ready.

Check the Emergency Planning section of the website for a full article on pet preparedness: [www.rdbn.bc.ca](http://www.rdbn.bc.ca)



The RD Agriculture Committee was formed in February of 2016. As a Board we felt that the Agriculture sector was an important economic and social sector in our region and province and needed its own committee, similar to forestry. The committee was formed to advance and promote agriculture as well as create awareness of what it brings to the region.



In the committee's first 2 or 3 months we spent time gathering input from board members on strengths and issues they knew of in their area that needed addressing and put these in a priority system. We also reviewed what we already had for resources such as the completed Agriculture plan plus what the economic development and planning departments had on the go as part of the Ag process. As the committee started to become more involved in the Ag sector, we realized we didn't have a clear cut understanding of our role with local agriculture groups and citizens or with the province and authorities such as the Agriculture Land Commission and British Columbia Agriculture Council and many other organizations. It was because of this that the committee put on its first ever Agriculture Forum on November 9<sup>th</sup> 2016.

The forum was very successful with over 44 participants. We had representatives from the province and Agriculture Land Commission and British Columbia Agriculture Council, our planning department and economic development department as well as members from area associations and institutes and education reps. The forum was based

around defining our role as well as the role of the above representatives and what their responsibilities are and just as importantly aren't. The forum was a great starting point for the committee to hear from the Ag groups what they thought our role should be with them as well as with the province.

One major item that has stemmed from the forum was information about a study going on in Ottawa where there is a standing committee of the Senate doing a study on the acquisition of farm land in Canada. We sent in a paper with our concerns and were contacted to give a presentation to the Senate. This was a huge opportunity for our voice to be heard at the federal level. We look forward to our second year of existence and will hopefully build on our success of 2017.

Mark Parker  
Chair Agriculture Committee  
RDBN



### Connecting Consumers and Producers

2017 projects will include:

Updated RDBN Agriculture Brochure

Grant funding for Community Events



To be listed in the directory or for more information on hosting a community event visit:

[opportunities.rdbn.bc.ca/agriculture](http://opportunities.rdbn.bc.ca/agriculture)



To be listed in the directory or for more information on hosting a community event visit

[opportunities.rdbn.bc.ca/agriculture](http://opportunities.rdbn.bc.ca/agriculture)

At the board meeting on March 23, 2017, the Regional District Board of Directors approved the Financial Plan for the years 2017 to 2021. Included in the Financial Plan is the Budget for 2017, which shows a tax increase for Regional services of \$5,793 and a tax increase for Local Services of \$136,291. The table below compares the taxation budget for 2017 with 2016.

The residential tax rate for services affecting municipal taxpayers decreased from \$91.87 for a \$100,000 property in 2016 to 90.66 in 2017, primarily resulting from reduced Administration costs, partly offset by increases in the cost of the 9-1-1 Service. For rural taxpayers, the residential tax rate decreases from \$119.43 for a \$100,000 property in 2016 to \$119.32 in 2017, primarily due to the same factors cited above that affect municipal taxpayers. As well, there are decreased costs for the unsightly premise and emergency preparedness services. The decrease was partially offset by an increase in building inspection costs.

	Taxation		Increase	%
	2016	2017	(Decrease)	Change
<b><u>Regional Services</u></b>				
Environmental Services	\$3,110,493	\$3,137,000	\$26,507	0.85%
Regional Government	\$1,447,601	\$1,284,353	(\$163,248)	-11.28%
Planning & Related Services	\$662,554	\$705,932	\$43,378	6.55%
Emergency Preparedness	\$163,943	\$159,671	(\$4,272)	-2.61%
Regional Economic Development	\$274,274	\$263,021	(\$11,253)	-4.10%
9-1-1 Emergency Telephone Response	\$84,932	\$199,613	\$114,681	135.03%
	\$5,743,797	\$5,749,590	\$5,793	0.10%
<b><u>Local Services</u></b>				
Recreation & Culture	\$1,987,032	\$1,982,109	(\$4,923)	-0.25%
Fire Protection & Emergency Response	\$855,854	\$913,197	\$57,343	6.70%
Street Lighting & Transportation	\$161,292	\$242,154	\$80,862	50.13%
Sewer & Water	\$94,329	\$88,631	(\$5,698)	-6.04%
Local Economic Development	\$140,186	\$145,842	\$5,656	4.03%
Other	\$9,892	\$12,943	\$3,051	30.84%
	\$3,248,585	\$3,384,876	\$136,291	4.20%
	\$8,992,382	\$9,134,466	\$142,084	1.58%

Taxation for local services has increased by a total of \$136,291 due to new local services:

- Smithers & Area Victims Services previously funded solely by the Town of Smithers now also includes funding from Area A;
- Regional Para-Transit Service.



The graph shown here indicates that the trend-line of the residential tax rate for regional services has shown a slight increase over the last five years.



**A LOOK  
at the  
BUDGET**

## 2017 Stuart-Nechako Regional Hospital District Budget

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On March 23, 2017 the Board of the Stuart-Nechako Regional Hospital District (SNRHD) approved its 2017 budget. The total amount of taxes raised will remain at \$1,790,000, the same as 2015 and 2016. The residential tax rate on a \$100,000 property will remain at \$56, the same as 2016.

The 2017 budget includes the following items for which the amount shown is the SNRHD share:

- \$24,000 for building repairs
- \$178,108 for Minor Equipment Grants
- \$105,200 Vanderhoof & Southside Telephone System Upgrades
- \$130,000 Vanderhoof Post-Anaesthetic Recovery Patient Monitoring
- \$122,647 towards Northern Health's Community Health Record system
- \$59,694 towards Northern Health's Cardiology Information System
- \$73,106 for Medical Imaging/Radiology Echo PACS
- \$19,132 towards Health Link North – Cerner Upgrade
- \$800,000 towards a Primary Care Unit in Fort St James



In 2017, the SNRHD will contribute \$814,751 to a capital reserve to continue accumulating funds for its share of the costs of the proposed new hospital in Fort St James.

Further details on the 2017 budget can be found in the Stuart-Nechako Regional Hospital District section of our website at [www.rdbn.bc.ca](http://www.rdbn.bc.ca)

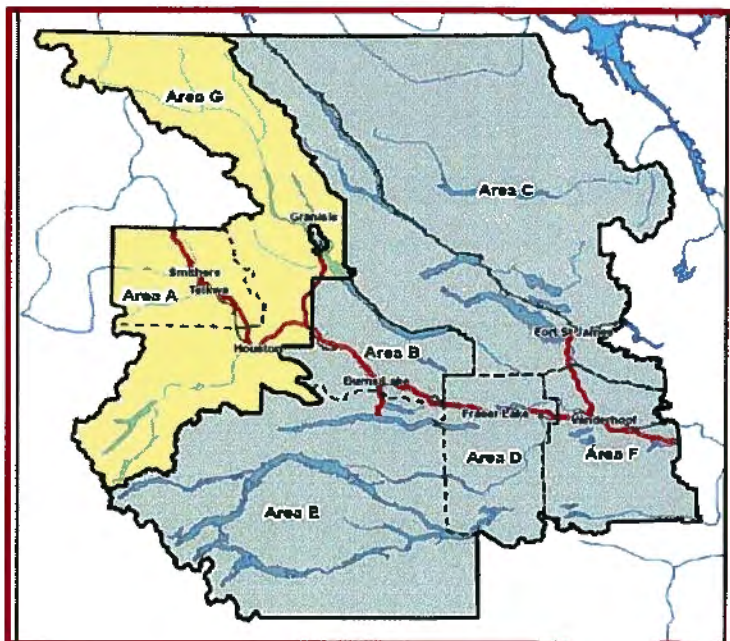
The boundaries of the Stuart-Nechako Regional Hospital District include the municipalities of Vanderhoof, Fort St. James, Fraser Lake, Burns Lake and Granisle as well as Electoral Areas "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), "E" (Francois/Ootsa Lake Rural), and "F" (Vanderhoof Rural).

## North West Regional Hospital District

On March 24, 2017, the Board of the North West Regional Hospital District (NWRHD) approved its 2017 budget. The total amount of taxes raised will be \$9,258,968, an increase from \$5,895,989 in 2016. The increase is primarily to provide additional contributions to the Capital Infrastructure Fund, as the Province has announced intentions to move forward with replacing the Terrace Mills Memorial Hospital. The residential tax rate on a \$100,000 property will increase from \$46 in 2016 to \$66 in 2017.

The construction of the new Haida Gwaii Hospital is now complete and demolition of the old hospital is in progress. The 2017 budget includes costs related to a planned addition \$7.8 million of long term borrowing to complete the project. The 2017 budget includes grants for minor and major equipment and Building Integrity funds. Highlights of projects planned and the NWRHD share include:

- \$1,135,612 for a MRI at Mills Memorial;
- \$124,000 for a Rooftop Air Handling System in Houston;
- \$240,000 for upgrades to the BVN Radiology Room in



(cont'd from page 6)

- Smithers;
- \$390,826 for a regional Medical Imaging/Radiology Echo PACs;
- \$242,041 for a regional Cardiology Information System;
- \$157,595 towards Northern Health's Integrated Community Clinical Information System;

In 2017, the NWRHD will contribute \$3 million to a capital reserve bringing the balance to \$13 million by the end of 2017. \$1,750,000 may be spent from this fund for the Mills Memorial Replacement Business Plan as discussions

are occurring regarding starting this work in the fall of 2017. Further details on the 2017 budget can be found on the NWRHD website.

The NWRHD shares the same boundaries as the entire Regional District of Kitimat-Stikine, and North Coast Regional District (formerly Skeena-Queen Charlotte Regional District), and the western portion of the Regional District of Bulkley-Nechako including Houston, Telkwa, Smithers, Electoral Area "A" & "G". For more information please visit <http://www.rdks.bc.ca/content/north-west-regional-hospital-district> or phone (250) 615-6100 or 1-800-663-3208.

## RDBN Initiatives for 2017

Continue work with Resource Benefits Alliance to investigate resource revenue sharing	Review of the Regional Emergency Plan
Working to enhance rural internet and cell phone connectivity	Fort Fraser Infrastructure Improvement Project
Emergency Social Services structure review	Implement new Regional Para-Transit service
Adopt new Zoning Bylaw	Update the Solid Waste Management Plan
Continue phase development and scale upgrades at Knockholt Landfill	Marketing the RDBN region to employees, residents, tourists and investors
Comprehensive assessment of rural fire departments in the region	Host 2017 Start-up Business Contest
RDBN Business Forum in Fall 2017	Participate in Strategic Workforce Opportunities Team to implement Regional Skills Gap

Further details of the 2017 to 2021 Financial Plan can be found in the Finance section of our website at [www.rdbn.bc.ca](http://www.rdbn.bc.ca)

## RDBN'S Federal Gas Tax Program

As we move into the Spring and Summer of 2017, there are a number of projects in our region that are being funded in whole or in part by the RDBN's Federal Gas Tax Program. In early 2017, these projects include:

- Electoral Area "A", Smithers Rural - Smithers Regional Airport Terminal Expansion; Upgrades to the Smithers Municipal Parking on 2<sup>nd</sup> Avenue; Renovations to the Buchfink Family Memorial Ski Lodge.
- Electoral Area "B", Burns Lake Rural - Burns Lake and District Health-Care Auxiliary - Furnace replacement at the newly renovated Thrift Store.
- Electoral Area "C", Fort St. James Rural - Stuart Lake Golf Club Energy Efficiency Upgrades.
- Electoral Area "G", Houston Rural and Area "B", Burns Lake Rural combined - Further Energy Efficiency Upgrades at the Topley Fire Hall.

For more information on the RDBN's Federal Gas Tax program, please contact Kristi Rensby, Finance/Administration Coordinator, or check out our website at [www.rdbn.bc.ca](http://www.rdbn.bc.ca).



### Transit Expansion

- New inter-community transit services are coming to Highway 16 from Terrace to Prince George;
- All BC Transit Highway 16 transit services allow people to travel to their next largest community and return home the same day;
- On January 30, 2017, BC Transit started a commuter service between Smithers and Moricetown, on a 6 days per week schedule. The one-way fare for this 34 km trip is \$2.75;
- Transit service between Burns Lake and Smithers and between Burns Lake and Prince George, on a 3 days per week schedule, will start later this spring;
- New transit service, 3-days per week, from the Hazeltons to Terrace will begin later this spring.

### Community transportation grant program

Twelve communities and organizations received grants worth \$2 million for the purchase and operation of community vehicles through [Highway 16 Community Transportation Funding](#).

- Binche Keyoh Bu Society – Binche and Tl'azt'en Community Connector
- Dze L K'ant Friendship Centre Society – Community Connections
- Fraser Lake and Area Community Bus Service
- Friendship House Association of Prince Rupert – 3 Sister Community Transportation Service
- Gingolx Village Government – Gingolx Transportation Service
- Gitanmaax Band – Gitanmaax Transportation Service
- Gitanyow Human Services – Gitanyow Connections Program
- Granisle Better at Home / Village of Granisle – Granisle Better at Home Transportation Services
- Kermode Friendship Society – Kermode Transportation Partnership Initiative
- Nee Tahi Buhn – Nee Tahi Buhn Community Transportation
- Saik'uz First Nation – District of Vanderhoof - Saik'uz – Vanderhoof Community Transportation
- Takla Lake First Nation – Driftwood Corridor Transportation Services

### Highway Infrastructure Safety

- Six new all-weather bus shelters have been installed along the corridor, in Vanderhoof, Fraser Lake, Wet'suwet'en First Nation, Moricetown, Gitaus and Kitimat.
- In 2016, the ministry activated five new web camera locations:
  - Highway 16 in Burns Lake at North Francois Highway;
  - Highway 16 in Telkwa at Hankin Road;
  - Highway 16 at Nautly Road in Fort George - Nechako;
  - Highway 16 at Highway 27 in Fort George;
  - Highway 16 at Main Street in Smithers.

The webcams help to increase the safety and visibility of pedestrians and motorists along Highway 16. More webcams will be installed and activated in the spring and summer.



A ribbon cutting ceremony was held before Christmas to re-open the doors to the Cluculz Lake Hall. Residents joined Jerry Petersen, Regional District of Bulkley-Nechako (RDBN) Area 'F' Regional Director; Gerry Thiessen, Mayor of Vanderhoof; and Roy Spooner, Chair of the Cluculz Lake Community Recreation Association; to celebrate the completion of upgrades to the beloved facility that has played host to over 20 years of events.

The occasion brought the community together, once again, through games and crafts for the children, Christmas-

related activities, and live music. The evening closed with a potluck dinner.

Thanks to \$250,000 in funding from the federal Gas Tax Fund, the community was able to replace the insulation, flooring and siding. It also installed a new electric furnace, fixed the drainage problems and upgraded some equipment.

The hall's reopening signals the exciting revival of community activity for Cluculz Lake residents.



### **Burn Responsibilities**

With spring upon us, everyone is looking forward to getting outside and starting spring clean-up. Please keep in mind backyard burning is one of the leading causes of forest fires at this time of year. Unattended grass or shrub fires can quickly get out of control. Wildfires threaten lives of people, livestock and wildlife, destroys timber, and other forest resources costing millions of dollars to extinguish.

When starting a backyard fire please consider the following:

- The Wildfire Act and Regulations state a fire must not exceed 2 metres in height and 3 metres in width, or if burning grass or stubble over an area that does not exceed 0.2 hectares.
- Always establish and maintain a fuel break.
- Have an adequate fire suppression system available at the burn area.
- Ensure the fire is watched and patrolled by a person equipped with firefighting hand tools.
- Never allow the fire to exceed your capacity to take timely action to prevent any fire from escaping.
- Legally, you must watch the fire to prevent escape. If an escape does occur you may:
  1. try to extinguish it if practical;
  2. report the escaped fire, and
  3. continue to fight the fire until relieved by an official.



Lighting or fueling an open fire within one kilometer of forest or grassland must comply with the Environmental Management Act and Open Burning Smoke Control Regulations.

**It is your responsibility to phone the Ministry of Forests, Lands and Natural Resource Operations to check the venting index and make sure there are no bans or restrictions in place before lighting a fire: 1-888-336-7378 or 1-888-797-1717 to register for a burn permit if required.**

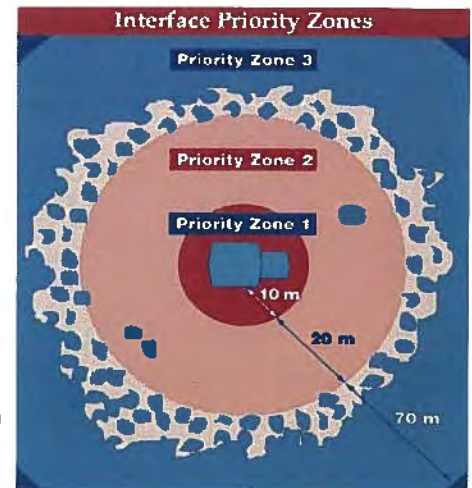
# 100 Preparing Your Home To Prevent Risks From Fire

Properly preparing your home and community doesn't guarantee that you will not incur fire damage, but it does reduce the risks. Obtain insurance coverage for all property at risk.

## **Reduce risks from fire by following these steps:**

### **Priority Zone #1—The area immediately around your home**

- Remove any shrubs, deadfall, trees, and ensure your grass is mowed and watered;
- Woodpiles and propane tanks should be moved out of this area;
- Ensure the roofs of all buildings have fire resistant roofing material;
- Regularly clean leaves and needles off roof;
- Use fire resistant materials on exterior walls;
- Install double pane, thermal pane or tempered glass windows rather than single pane windows;
- Enclose vents and eaves using a fine wire mesh;
- Use approved spark arresters on your chimney;
- Locate burn barrel well away from buildings and other combustible materials. Never leave a burning barrel unattended.



### **Priority Zone #2—10 to 20 metres away from your home**

- Thin and prune vegetation and trees;
- Trees should be spaced so their crowns are 3 to 6 metres apart;
- Remove any deadfall or thick shrubs which can spread fire upwards to the tops of trees, causing a fast spreading treetop fire.

### **Priority Zone #3—30 to 100 metres from your home**

- Thin out trees and vegetation to slow down possible fires;
- Keep trees spaced 6 metres apart.

Consider planting trees with low flammability rates, such as aspen, poplar and birch.

Learn more about being FireSmart at [www.firesmartcanada.ca](http://www.firesmartcanada.ca)



## **Wildland Interface Fires**

A wildland interface fire is a fire that threatens structures and/or people. Many wildfires in B.C. occur far from cities and towns, but sometimes they threaten homes, businesses and infrastructure. Help keep your family safe by preparing



in advance for a potential evacuation alert or order.

Nearly half of all wildfires in B.C. are caused by human carelessness. You can make a difference by following a few simple rules.

- Check for bans and restrictions before striking the match;
- Camp Responsibly;
- Use an easily controlled location for campfires;
- Campfires must be a maximum of 0.5 metres by 0.5 metres;
- Keep a shovel and at least eight litres of water nearby to extinguish your fire;
- Create a firebreak—a one-metre debris free area around your campfire;
- Don't throw garbage or foreign materials into a campfire, some materials explode in a fire;
- Before leaving, ensure your campfire is completely out and the ashes cool are to touch.

**Call 1-800-663-5555 or \*5555 on your cell if you spot smoke, flames or an unattended campfire.**

Floods can occur at any time of year and are most often caused by heavy rainfall, rapid melting of a thick snowpack, ice jams, or more rarely, the failure of a natural or human made dam.

You can lessen the impact of a flood by taking the time to prepare in advance.

### ***Preparing for a flood:***

- Put weather protection sealant around basement windows and the base of ground-level doors;
- Consider installing a sump pump and zero reverse flow valves in basement floor drains;
- Install drainage for downspouts far enough away from your home to ensure water will drain away from the building;
- Gather important papers in water-tight containers and keep a record of valuables in a safe place.

### ***During a flood:***

- If you come upon flood waters, stop, turn around, and go another way. Get to higher ground;
- Get out of a stalled vehicle immediately in rising water and move to higher ground;
- Move items in basements to higher levels. Turn off main power switch on breaker panel or all breaker switches;
- Listen to the radio to find out what areas are affected, what roads are safe, where to go and what to do if you are asked to;
- Evacuate;
- Do not walk or drive through flooded areas; the water may be deeper than it looks and fast moving water can sweep you off your feet or get your car stuck;
- Never play around high water, storm drains, ditches, ravines, or culverts. It is very easy to be swept away by fast-moving water;
- Stay away from areas with manhole covers or drains;
- Avoid crossing bridges if water is high and fast flowing.

### ***After the flood:***

- Do not return home until the authorities have advised that it is safe to do so;
- Use extreme caution when returning to your home after a flood;
- Make sure the building is structurally safe; check for buckled walls or floors;
- If the main power switch was not turned off before flooding, do not re-enter your home until a qualified electrician has determined it safe to do so;
- Appliances that may have been flooded pose a risk of shock or fire when turned on;
- Before using any flooded appliances, heaters, pressure systems, water systems and sewer systems, have them thoroughly cleaned and inspected by a qualified electrician.



## ***Emergency Preparedness Week - May 7- 13, 2017***

**The Regional District of Bulkley-Nechako would like to remind everyone to take the time during Emergency Preparedness Week to ensure your family:**

- **know the risks in our region;**
- **make a family emergency plan and practice it;**
- **prepare an emergency kit and Grab' N Go Bag for your home and vehicle to ensure you are prepared for seven days.**

**Check out website at [www.rdbn.bc.ca](http://www.rdbn.bc.ca) for information about preparing your family and home for an emergency event.**



**Regional District of  
Bulkley-Nechako  
Board of Directors**

**Municipalities**

- Town of Smithers**
  - Mayor Taylor Bachrach
- Village of Telkwa**
  - Mayor Darcy Repen
- District of Houston**
  - Mayor Shane Brien
- Village of Granisle**
  - Councillor Thomas  
Liversidge
- Village of Burns Lake**
  - Councillor John Illes
- Village of Fraser Lake**
  - Mayor Dwayne Lindstrom
- District of Fort St. James**
  - Mayor Rob MacDougall
- District of Vanderhoof**
  - Mayor Gerry Thiessen

**Electoral Areas**

- A - Smithers Rural**
  - Director Mark Fisher
- B - Burns Lake Rural**
  - Director Bill Miller
- C - Fort St. James Rural**
  - Director Tom Greenaway
- D - Fraser Lake Rural**
  - Director Mark Parker
- E - Francois/Ootsa Lake  
Rural**
  - Director Eileen Benedict
- F - Vanderhoof Rural**
  - Director Jerry Petersen
- G - Houston Rural**
  - Director Rob Newell

**Upcoming  
Events**

Remember to post your community events, sporting tournaments, art and culture activities, dances, fairs and festivals on the RDBN website.

Submit your event by clicking on the **Submit Your Event to Our Calendar** button on the RDBN website.

# Reuse Sheds 102

The reuse shed in Fort St. James was reopened in March. That means that all public sites have a reuse shed operating again with an attendant looking after them. It is gratifying to see the amount of items that are not being sent to the landfill, but instead, find a new home and a new lease on life. The sheds are open primarily on the weekends, so check your local site to see what hours they are available.

Please keep in mind that items **MUST**: 1. Be clean and in good/reusable condition and 2. Electronic devices must be in working order. There is also a list of prohibited items and some new rules for the reuse sheds. Please check out our website for further details (<http://www.rdbn.bc.ca/environmentalservices/recycling/reuse-sheds>). We appreciate the community enthusiasm for these facilities and ask for your cooperation to keep them running smoothly.



## Knockholt Western Sub-Regional Landfill Phase 3 Development

The Knockholt Landfill serves the western portion of our Region. Waste is brought there from the Southside, Burns Lake, Granisle, Houston, Telkwa & Smithers. In 2016, the total population served was 21,493 people. On average, 549 kilograms of waste is generated by each person. The landfill also accepts construction and demolition waste (at \$90 per metric tonne), along with slaughter waste. The "Phase 2" area of the landfill is going to be at full capacity this year, leading to the need to develop phase 3 of the site. "Phase 3A" will be developed this summer, which involves preparing the clay liner and installing leachate drainage pipes and connecting them in to the existing drainage system. Then we're ready to add the garbage!



(Knockholt Phase 2 Expansion Project - 2012)



(Knockholt Septage/Leachate Lagoon)



The RDBN's current Solid Waste Management Plan has been in place since 1996. A few things have changed in the last 20 years! We are looking to do a full review in late 2017 and 2018, part of which will include public consultation. Stay tuned for more info!

## Regional Invasive Plant Management

**Land Owner Weed Removal Rebate** -The Environmental Services Department is responsible for administering the Regional District's Invasive Plant Management Program, the goals of which are to provide public education and assistance in the control of invasive plant species. As a member of the Northwest Invasive Plant Council (NWIPC), the RDBN seasonally likes to pass along an option of some assistance for home owners in the region who are planning to manage invasive weeds on their property. The RDBN contributes towards NWIPC to assist with this program. This Program allows for the home owner to have 50% of the cost of the work covered up to \$500 to manage invasive weeds. To utilize this rebate, the home owner can fill

is more people out exploring our beautiful country and as



this is wonderful it brings along some side effects and that being that invasive plants are spreading

more rapidly. Educate yourself on the invasive species in your area and practice reporting any targeted species. A list of targeted species is available on the above website.



## Be Aware of Fire Hazards

Be **Fire Aware!** Campfires and human negligence is one of the leading causes of wildfires. When out in the backcountry or grilling at home, always:

- use caution;
- adhere to camp fire regulation size of 0.5 metre by 0.5 metre;
- always have a fire break around your fire;
- never leave your fire unattended;
- have water and tools to extinguish your fire at all times;
- ensure the fire is completely OUT before you leave the area.

A small fire can quickly turn into a raging inferno that could place homes, land, animals, structures and most importantly, lives in danger.

Before lighting a campfire, please inquire about fire bans in effect at [www.bcwilfire.ca](http://www.bcwilfire.ca) (or call the Northwest Fire Centre at 250-847-6600) and the wind advisories at [www.theweathernetwork.com](http://www.theweathernetwork.com) for more information.

out the designated form and submit it to NWIPC. The RDBN can assist you with sending you this form or see [www.nwipc.org](http://www.nwipc.org) files to download a copy. For more information on RDBN's involvement in invasive plant management please see our website.

**The mobile Report-a-Weed BC** - This app is available free of charge for iPhone and Android platforms. It lets you report weed sightings anywhere in BC, in just a few simple steps. Your report will go to a BC invasive plant specialist, who will coordinate follow-up activities with the appropriate local authorities. Visit [www.nwipc.org](http://www.nwipc.org) for the link. The Regional District or Bulkley- Nechako wants you to assist in the management of our environment and become educated in what weeds are out there. As we all are aware there

If you wish to be included in the distribution list to receive the "Regional News" please send an email to:

[inquiries@rdbn.bc.ca](mailto:inquiries@rdbn.bc.ca) and ask to be added to the email or mail list. You can read past issues [here](#).

# Regional Business Forum



Co-hosted by the Regional District of Bulkley-Nechako and the Burns Lake Band (Ts'il Kaz Koh)

**The Next 150 Years**

**Celebrating our History and Imagining our Future**

## Burns Lake September 19 and 20, 2017

Mark your Calendars and watch our website for more information



**[opportunities.rdbn.bc.ca](http://opportunities.rdbn.bc.ca)**

2017 Regional Business Forum is on Facebook. Search or [Click Here](#)

Where to find  
**Regional  
Economic  
Development**

On the  
Web

**[opportunities.rdbn.bc.ca](http://opportunities.rdbn.bc.ca)**  
**[visitbulkleynechako.ca](http://visitbulkleynechako.ca)**



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OVER 33,000 VISITORS CONSIDER US A VACATION DESTINATION!

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Find an adventure in your own backyard using the **Bulkley-Nechako Discovery App!**

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Contest details at [visitbulkleynechako.ca](http://visitbulkleynechako.ca)

The advertisement features a collage of outdoor activities: a person fishing in a lake, a person on a horse, a person kayaking, and a person on a mountain bike. A central image shows a Polaroid-style photo of a kayak on a river with the text 'BNAventurer Tyhee Lake' and a social media post snippet.

## Summer Grilling

This is the time of year for being outside, enjoying the sunshine and outdoor grilling. Use caution and follow these tips for a summer of safe grilling:

- place your grill in a safe location away from trees or over tall grass;
- never grill in a garage or tent as carbon monoxide is an odorless, colorless gas and silent killer;
- have a 1 metre 'safe zone' where kids and pets aren't playing;
- never wear loose clothing that could catch fire;
- use long handled utensils to prevent burns;
- keep a fire extinguisher close by, remember water;
- from a garden hose can spread a grease fire, and;
- never leave your grill unattended.



Watch for Information  
on the

## 2017 RDBN Start-up Business

Entry Forms and Contest Details

[www.rdbn.bc.ca/businesscontest](http://www.rdbn.bc.ca/businesscontest)

[opportunities.bc.ca/business](http://opportunities.bc.ca/business)



**April 25 - 27, 2017**

## Prince George

The Regional District of Bulkley-Nechako with the following partners will be attending the tradeshow at Minerals North 2017.

Village of Fraser Lake

Village of Burns Lake

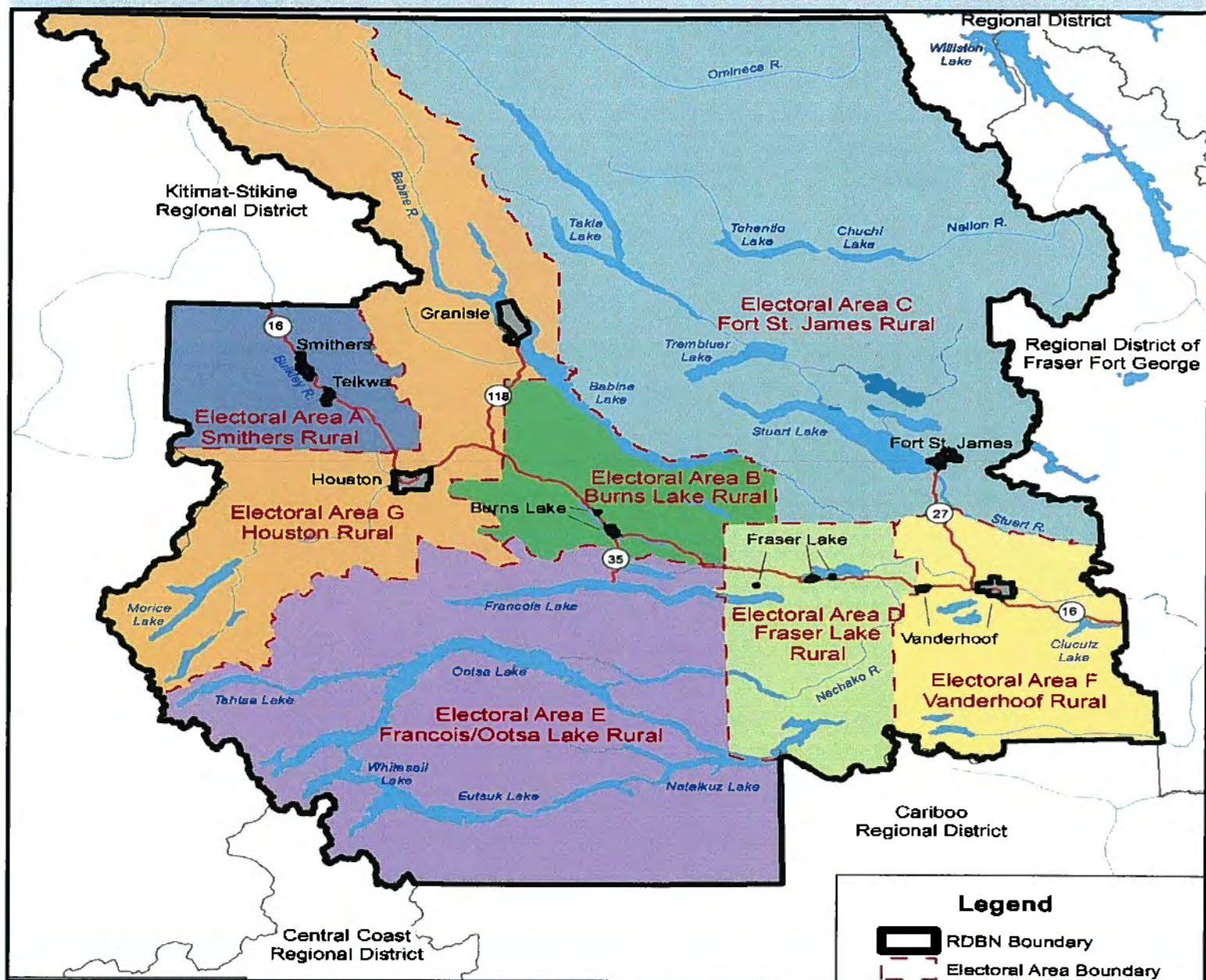
District of Fort St. James

Bulkley Valley Economic Development  
Association

Come see us at **Booths 85 & 86**

[mineralsnorth.ca](http://mineralsnorth.ca)

If you wish to be included in the distribution list to receive the "Regional News" please send an email to: [inquiries@rdbn.bc.ca](mailto:inquiries@rdbn.bc.ca) and ask to be added to the email or mail list. You can read past issues [here](#).



## **Municipalities**

[Town of Smithers](#)

[Village of Telkwa](#)

[District of Houston](#)

[Village of Granisle](#)

[Village of Burns Lake](#)

[Village of Fraser Lake](#)

[District of Fort St. James](#)

[District of Vanderhoof](#)

## **Electoral Areas**

Electoral Area "A" Smithers Rural

Electoral Area "B" Burns Lake Rural

Electoral Area "C" Fort St. James Rural

Electoral Area "D" Fraser Lake Rural

Electoral Area "E" Francois Lake/Ootsa Lake Rural

Electoral Area "F" Vanderhoof Rural

Electoral Area Directors Forum Report.  
January 31/February 1 2017

1. Address by Peter Fassbender, MCSCD.
2. Water Sustainability Act Update.
  - a. Take away idea – local water advisory committee (for BV?)
3. Forestry Report Update.
  - a. Presentation of 'Forest Policy Decision Making: The Case for Greater Community Consultation and Engagement.'  
[http://www.ubcm.ca/assets/Resolutions~and~Policy/Policy/Community~Economic~Development/Forest\\_Policy\\_Decision\\_Making-Round\\_Table\\_Discussion\\_Summary-2016-11.pdf](http://www.ubcm.ca/assets/Resolutions~and~Policy/Policy/Community~Economic~Development/Forest_Policy_Decision_Making-Round_Table_Discussion_Summary-2016-11.pdf)
  - b. Take away– local government ban slash pile burning (to spur air quality and economic development discussions/alternatives).
4. Food Security Panel.
  - a. Take away idea – 'local procurement officer'.
5. Overview of UBCM Resolutions Process.
  - a. Take away– have RD staff compile and give overview of resolutions that affect our Regional District.
6. Rural Dividend Update.
7. Collaborative Approach to Solid Waste management.
  - a. AVICC created a separate committee with 9 RDs, a budget of \$20,000 (\$500 from each RD with balance based on % of total waste disposed). Average solid waste budget is 12% taxation, 63% tipping fees. Action list includes: RDs each creating one PR radio clip for illegal dumping and shared them, unifying tipping fees and understanding impact on revenue, illegal dumping, diversion, etc., unified tracking C/D waste in region, unified education program, etc.
  - b. Take away. For illegal dumping – clarify rolls and responsibilities with other bodies (e.g. who ultimately responsible for cleaning up). If tipping fees, create concrete partnership with FLNRO and CO, crime stoppers, schools, etc.
8. Fire Service Update. Don Jolley. First Vice Preident, Fire Chiefs' Association of BC.
  - a. Take away – one tool to help viability of rural departments is sprinkler bylaw. Allowed in Fire Safety Act. Improves ratings. New technology with standard plumbing, misting suppression, very effective an affordable.
  - b. Take away – get underwriter to do community assessment and present to board..
  - c. [djolley@pittmeadows.bc.ca](mailto:djolley@pittmeadows.bc.ca)
9. Practical Tools for Physician Recruitment and Retention.
  - a. [www.discoverpriacticeinbc.ca](http://www.discoverpriacticeinbc.ca)



108

## MEMORANDUM

To: Regional District Board  
From: Jason Llewellyn, Director of Planning  
Date: April 6, 2017  
Re: Proposed CN Radio Communication Towers

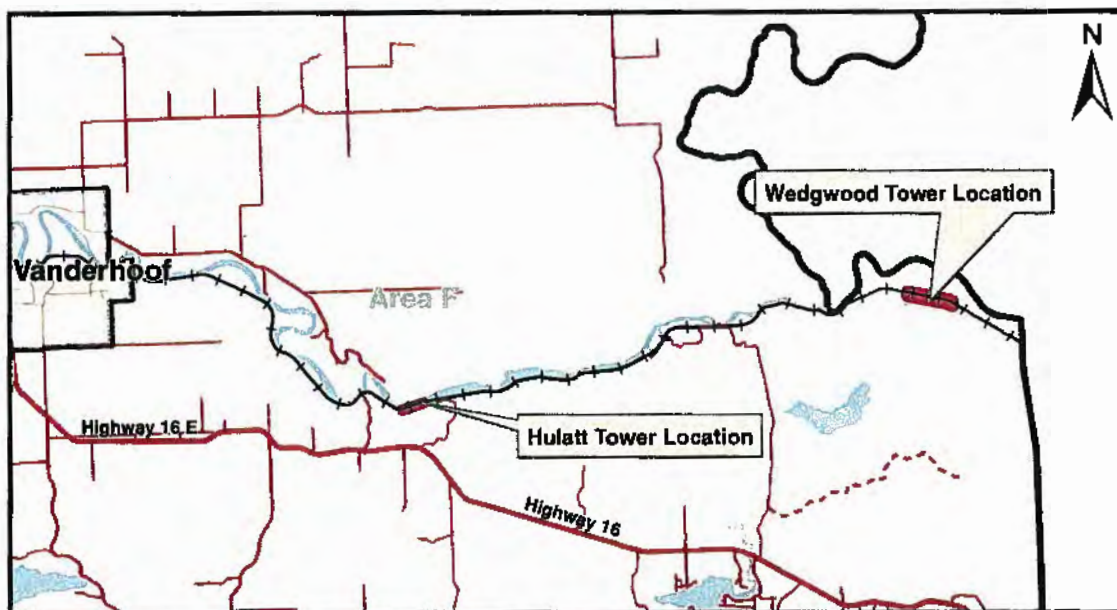
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### INTRODUCTION

The Regional District has received a referral from CN regarding two proposed radio communication towers on CN owned lands to improve weak signal areas between Vanderhoof and Prince George BC that will increase safety and efficiency along the rail line.

Both Radio Communication Towers are 150 ft. tall and are proposed to be located on CN owned lands. One proposed tower is located at the end of Hulatt Road approximately 12 kilometres east of the District of Vanderhoof; and, the second proposed tower is near Wedgwood, 30 km east of Vanderhoof.

Both application areas are zoned Rural Resource (RR1). Unattended public service or utility buildings and structures having no exterior storage of any kind are permitted in all zones of the Regional District of Bulkley-Nechako Zoning Bylaw. However, it is noted that Zoning cannot regulate telecommunications towers, as this is under Federal jurisdiction.



## INDUSTRY CANADA'S CONSULTATION REQUIREMENTS

Industry Canada has a public consultation policy that proponents must follow prior to the placement of communication towers. This policy requires that proponents consult with the local land use authority prior to construction. The RDBN relies on Industry Canada's default public consultation process which is outlined below.

The proponent is required to do the following.

1. Provide written notification to the public, the land use authority and Industry Canada of the proposed antenna system installation or modification.
2. Engage the public and the land-use authority in order to address relevant questions, comments and concerns regarding the proposal.
3. And, provide an opportunity to the public and the land use authority to formally respond in writing to the proponent regarding measures taken to address reasonable and relevant concerns.

The aim of the consultation with the local authority is to do the following

- Discuss site options;
- Ensure that local processes related to antenna systems are respected;
- Address reasonable and relevant concerns from both the land use authority and the community they represent; and,
- Obtain land use authority concurrence in writing.

Industry Canada policy provides up to 120 days for the consultation process. The 120-day consultation period commences only once proponents have formally submitted, in writing, all plans required by the land-use authority, **and does not include preliminary discussions with land-use authority representatives.**

## CN'S CONSULTATION WITH THE PUBLIC

CN has informed the RDBN that they placed the attached public notice in the Omineca Express on November 16, 2016. They also indicate that they notified adjacent landowners on February 9, 2017 by providing them with the attached public consultation information package. CN states that they have not received any comments from the public.

## CN'S CONSULTATION WITH THE RDBN

CN initially contacted the Regional District regarding the two proposed sites in July 2016. It was confirmed that CN must follow Industry Canada's Public Consultation Process, and that the RDBN's required comments as part of that process must be provided by the Regional District Board after they have considered the necessary information at a Board meeting. In December 2016 it was again confirmed with CN that Industry Canada Public Consultation

process should be followed. CN were provided with the dates for the next three Board meetings.

The Planning Department then received the attached letter dated March 13<sup>th</sup> informing staff that the RDBN has until March 27<sup>th</sup> to respond to the referral, and that if no response is received CN will proceed with installation of the tower shortly thereafter. Staff contacted CN to inform them that the RDBN cannot respond by the March 27<sup>th</sup> deadline as the Board would not be considering the referral until their April 20<sup>th</sup> meeting.

## STAFF COMMENTS

Industry Canada expects that land use consultation will be completed within 120 days from the proponent's initial formal contact with the local land use authority. However, Industry Canada Policy clearly states that "the 120-day consultation period commences only once proponents have formally submitted, in writing, all plans required by the land-use authority, and does not include preliminary discussions with land-use authority representatives."

The RDBN's communications with CN prior to their March 13<sup>th</sup> letter were preliminary, and it is clear that the RDBN were waiting for CN to provide the RDBN with a referral package that included the results of CN's public consultation efforts. In staff's opinion the RDBN has until July 2<sup>nd</sup> to respond to CN's referral.

RDBN records indicate that there is a residence approximately 224 meters from the proposed tower location on Hulatt Road. This residence would have been provided with CN's public consultation package which was mailed on February 9<sup>th</sup>, 2017. Staff were not able to make contact with the property owner to confirm that they received the consultation package from CN, and to confirm that they have no concerns regarding the location of the tower.


### Recommendation

That the Regional District Board direct staff to send a letter to CN stating that:

1. the RDBN has no objection to the proposed communication tower locations; and
2. the RDBN objects to the arbitrary and unreasonable deadlines included in their referral letters, which are not in accordance with Industry Canada's Public Communication Policy.

*Board / All Directors / Majority*

Written by:

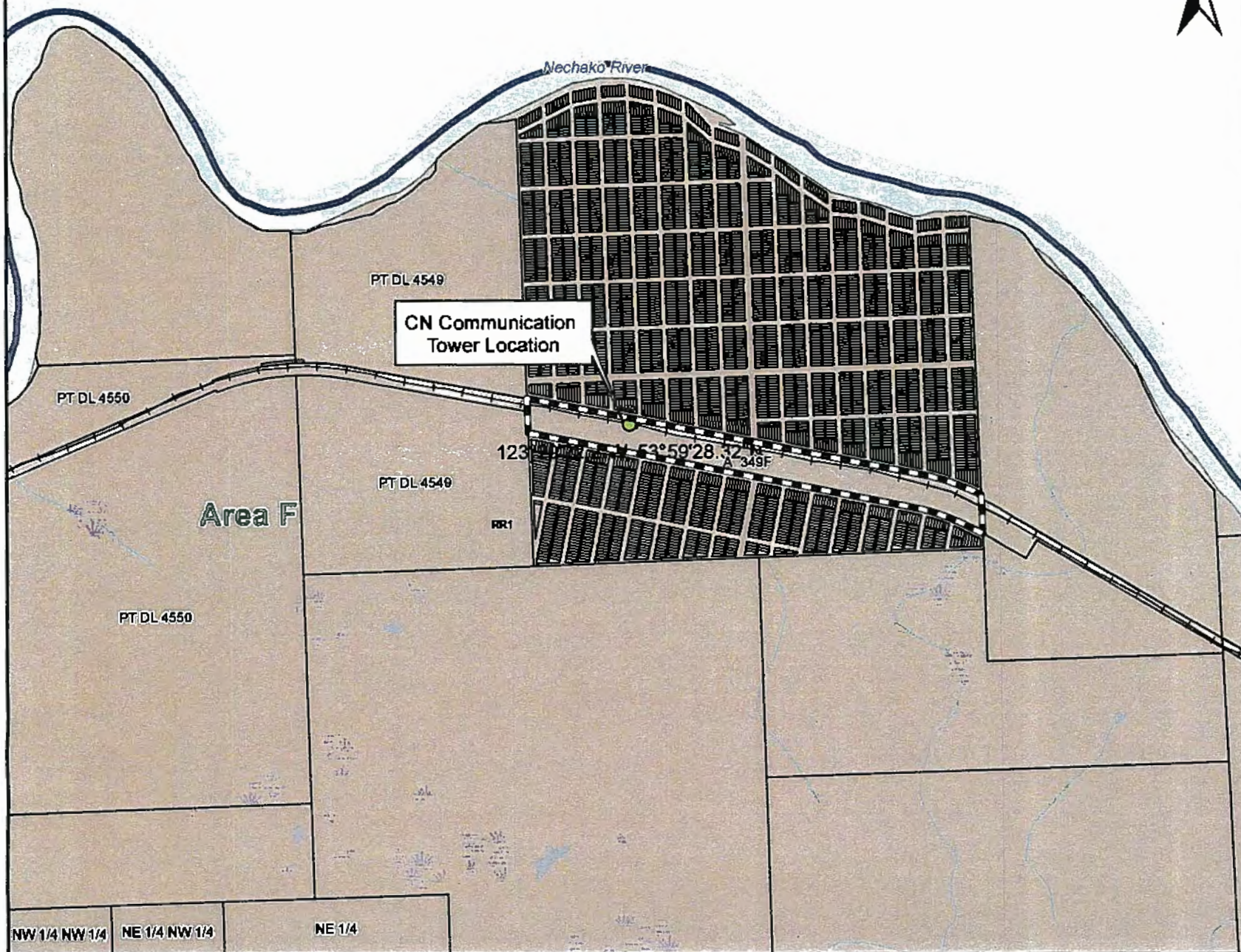
  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning



# RDBN Map

## Legend

- Railways
- Ownership Information Aug 2016
- Cadastre - Legal
- Watercourse
- Lake
- River
- Wetland
- RDBN Zoning
- CLASS
- Rural Resource (RR1)



DISCLAIMER: The Regional District of Bulkley-Nechako makes no warranty, representation or guarantee of any kind regarding other maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or failure not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 200 m

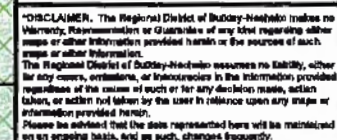
User: jennifer.mccintyre

Date: 2016-08-30

Time: 10:54:46 AM



	House
	Mobile Home
	Secondary Road
	Railways
	Ownership Information Aug 2016
	Cadastral - Legal
	Watercourses
	Lake
	River
	Wetland
	UBN Zoning
	LASS
	Agriculture (AG1)
	Recreational (P2)
	Rural Resource (RR1)



Scale: 1 cm = 113 m  
User: jennifer.maclintyre  
Date: 2018-08-30  
Time: 10:50:05 AM

**Law****Elaine Gregory**

Jr. Coordinator, Legislative Affairs  
935 de La Gauchetière Street West  
Montreal, Quebec, Canada  
H3B 2M9

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Facsimile: (514) 399-4296

E-mail: [elaine.gregory@cn.ca](mailto:elaine.gregory@cn.ca)

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Montréal (Québec) Canada  
H3B 2M9

Téléphone : (514) 399-4454

Télécopieur : (514) 399-4296

Courriel : [elaine.gregory@cn.ca](mailto:elaine.gregory@cn.ca)

March 13, 2017

Ms. Jennifer MacIntyre  
Planner – Regional District of Bulkley-Nechako  
37 3rd Avenue, PO Box 820  
Burns Lake, BC V0J 1E0  
[jennifer.macintyre@rdbn.bc.ca](mailto:jennifer.macintyre@rdbn.bc.ca)

Dear Ms. MacIntyre:

**Re: Proposed CN Radio Communication Tower, near Wedgwood, British Columbia**

The following is being provided to you as the local land-use authority in the area of CN's proposed radiocommunication tower site near Wedgwood, British Columbia and attached for your information is CN's public notification package.

The proposed tower is required for safe and efficient railway operations in your community. The location of radio communication towers and antenna systems falls under exclusive federal jurisdiction and is regulated by the *Radiocommunication Act* and the associated *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular* issued by Industry Canada. The role of the local community is to identify any concerns with the proposed installation.

Consistent with Industry Canada's Circular, CN contacted you in August 2016 to determine the existing local consultation requirements in place respecting the installation of antenna systems. The Regional District of Bulkley-Nechako advised that there was no established local public consultation process and, therefore, the default Industry Canada process was applicable.

In accordance with the consultation process established by Industry Canada, CN completed the following:

- a) Publication in the Vanderhoof Omineca Express on November 16, 2016 (tearsheet attached);

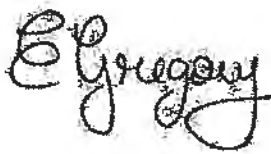
- b) Notification to adjacent landowners on February 9, 2017 (Consultation package included);

In response to the above consultation, CN received no comments.

In light of the above, CN requests that the Regional District of Bulkley-Nechako confirm their concurrence, by signing below, that CN has adequately consulted with the community. Should CN receive no response from the Regional District of Bulkley-Nechako by March 27, 2017, CN will consider that there are no objections to the proposed radiocommunication tower and will proceed with its installation shortly thereafter.

Please do not hesitate to contact the undersigned with any questions.

Yours very truly,



Elaine Gregory  
Jr. Coordinator, Legislative Affairs

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2017  
(City, Province)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature



## 1) Purpose of the new tower

Canadian National Railway is committed to the safe and efficient transportation of goods via rail across North America. To achieve this, one requirement is good radio communications to the trains and track forces along the rail line. In 2016 and 2017, CN is undertaking the construction of three new radio communication sites along the Nechako Subdivision between Prince George and Vanderhoof BC, to improve weak signal areas. The area around Wedgwood is one of these.

CN is proposing to install a 150 ft. (46 m) high, self-support, tower, on CN-owned right-of-way beside the existing track near Wedgwood. The tower will hold one antenna for radio communications to the Edmonton train dispatcher for the mainline operation and one antenna to allow track maintenance forces to communicate with each other and with CN office staff on an open channel radio system. These radios will connect to CN's existing private radio system through the trackside telecommunications infrastructure network.

CN has investigated the possibility of colocating on existing, nearby, third-party, communications towers. No other radiocommunications sites within 5 km of the Wedgwood location could be identified, thus ruling out this possibility.

## 2) Location

The tower will be located at the coordinates below. Attached hereto as Appendix 1, are maps identifying the proposed location.

Canadian National Railway Wedgwood Radio Site  
off Wedgwood / Cobb Lake Road, near Wedgwood, British Columbia  
Mile 45.07, Nechako Subdivision  
53° 59' 26" N. Latitude, 123° 29' 17" W. Longitude

## 3) Description

Tower: 150 ft., CSA-certified, welded-steel, self-support communications tower with anti-climb panels  
Building: 8 ft. x 10 ft. steel communications shelter  
Power: 240/120 VAC power provided from existing service  
Telephone: Telephone lines provided from existing service

Attached as Appendix 2 are typical tower installation photos.

## 4) Regulatory Requirements

### 4.1 Health Canada Requirements:

The radio installation at Wedgwood will be installed and operated on an on-going basis so as to comply with Health Canada's Safety Code 6, "Limits of Human Exposure to Radiofrequency Electromagnetic Energy in the Frequency Range from 3 kHz to 300 GHz", as may be amended from time to time, for the protection of the public, including any combined effects of nearby installations within the local radio environment.



#### 4.2 Transport Canada Requirements:

The radio installation at Wedgwood will be installed and operated on an on-going basis so as to comply with Transport Canada's Standard 621, "*Obstruction Marking and Lighting*", as may be amended from time to time, for aeronautical safety. Transport Canada requires that the tower be painted but not lighted, as per Standard 621. CN has received Transport Canada's approval for this installation in June 2016.

#### 4.3 NAV Canada Requirements:

The radio installation at Wedgwood will be installed and operated on an on-going basis so as to comply with NAV Canada's Land Use regulations and requirements for the protection of air navigation and weather observation systems, facilities and services for the public. CN has received NAV Canada's approval of the Land Use request in August 2016.

#### 4.4 *Canadian Environmental Assessment Act, 2012* (CEAA, 2012):

In accordance with the *Radiocommunication and Broadcasting Antenna Systems*, Industry Canada requires that the installation and modification of antenna systems be done in a manner that complies with appropriate environmental legislation. This includes the *Canadian Environmental Assessment Act, 2012* (CEAA 2012), where the antenna system is incidental to a physical activity or project designated under CEAA 2012, or is located on federal lands. The Industry Canada process provides that an antenna system may not proceed where it is incidental to a designated project (as described in the *Regulations Designating Physical Activities*), or is otherwise expressly designated by the Minister of the Environment without satisfying certain requirements applicable to designated projects.

CN confirms that the proposed radio tower is not located on federal lands and nor is it incidental to a designated project. In addition, the proposed tower has not been designated by the Minister of the Environment as requiring an environmental assessment pursuant to CEAA, 2012.

#### 4.5 Industry Canada Requirements:

The radio installation at Wedgwood will be installed and operated on an on-going basis so as to comply with Industry Canada's requirements for radiocommunications and broadcasting systems. Upon successful completion of the public consultation process, CN will apply for a radio license with Industry Canada for the required radio frequencies to be used at this location. Further information is available on Industry Canada's Spectrum Management and Telecommunications website ( <http://www.ic.gc.ca/towers> ).

# Veteran imparts drill expertise after 36-year hiatus

Vivian Chui  
Omineca Express

Armed with decommissioned World War II rifles, two Vanderhoof Air Cadets formed this year's new Remembrance Day honour guard under the tutelage of retired lieutenant colonel Shawn Burtenshaw.

Burtenshaw last touched a rifle 36 years ago, when he was part of the 15 Medicine Hat Air Cadet squadron.

"My body remembers, and I was able to do it and instruct it to the cadets," said Burtenshaw, civilian instructor of the 899 Vanderhoof Air Cadet squadron for the last five years. "That memory of drill is why I get called upon as parade marshal."

"I know what the orders are, as an innate part of me, when I learned as an air cadet at 13 years old."

It's the first time for air cadets Flight Cpl. Joe MacKinnon (right) and Sgt. Michael Bleeker (below) to perform drills involving nine-pound service arms.

MacKinnon was inspired to volunteer for the opportunity as his grandfather took part as the honour guard in the Royal Canadian Royal Force 50 years ago. For Bleeker, it was a way to do something new, as well as honour those who have fallen and his grandparents who were part of the war effort as a scout or in the front lines.

They agreed that the hardest part of the role was standing in the required position for a long time.

"It's when you're standing that all your little icks that wouldn't appear would appear," Bleeker said.

## From Prairies cadet to NATO headquarters

As Vanderhoof's parade marshal four times out of the last five years, Burtenshaw attributed his drill training and ability to give orders to 150 people to not only his cadet beginnings, but also his time with the military as he joined the Canadian Armed Forces.

In Medicine Hat, Burtenshaw eventually became a senior cadet in charge of annual inspection. When he was 19, he enrolled in the Royal Roads Military College in Victoria, where he was issued a designated rifle to participate in drill training that incorporated air, army, and navy forces.

"Being in [military] college you spent a lot of time doing drill," Burtenshaw said. "Those things stick with you, when you spend that much time on the parade square doing drill." His drill expertise continued to be recognized later as he became parade commander at several postings in Canada over the course of his military career.

Though his initial hopes to become a pilot with the Canadian air force were stumped when he failed his pilot training, Burtenshaw earned a degree in chemical engineering and found his niche in air navigation — a speciality that took him to Europe and South America.

In 1981, he was assigned to anti-submarine warfare helicopter Sea King Tactical Navigator at Canadian Force Base Shearwater in Nova Scotia — a posting that included a six-month tour with the Standing NATO Force Atlantic, now known as the Standing NATO Maritime Group 1.

"SNFL, or snaffle for those in the know," Burtenshaw said. "I went from having a small world insular view of things to going to places I never imagined I'd go to."

"I had the opportunity to do some touring by car in Iceland, and in that same trip, we ended up in Venezuela, as part of that six month tour." He also visited West Germany and Greenland with SNFL.

After five years with Sea King, his career took him to other parts of Canada such as Winnipeg, Toronto, and Vancouver Island, as well as the United States Naval Air Development Center in Pennsylvania. In 1998, posted at Shearwater again, he was involved in the search and response of Swissair Flight 111, which crashed into the Atlantic Ocean southwest of Halifax while on its way from New York City to Switzerland.

His next overseas posting took him to Brussels, Belgium in 2002, as he became part of the Canadian Forces Military Representative Staff at NATO Headquarters, taking part in developing Canadian policies related to NATO activities and the reorganization of NATO headquarters.

He showed his Canadian colours while travelling on the European continent.

"From one meeting in Czech Republic to another in Warsaw, Poland, we ended up driving, in true Canadian fashion," Burtenshaw said. "The Europeans were flabbergasted, a six-hour trip."

On a vacation to Kosovo, he drove three hours to visit a colleague's family — whose nearby relatives never visited because "it's too far."

"I'm raised in Medicine Hat, and we would travel to Calgary for a day-trip shopping, three hours there and back," he said. "We had no idea how close things are in Europe."

As he retired from his 33-year career in 2009, he finished with a reservist position in the 2010 Winter Olympics in Vancouver, the appointed commander of the Canadian Forces liaison staff to public safety. He moved to Vanderhoof.

"I'm proud to be a veteran and pass on some of what I know to the cadets," Burtenshaw said. "From what I consider humble beginnings, I'm amazed at the job opportunities I had."

"I'm very happy to be in this position to give back."



# CN

## PUBLIC NOTICE

In accordance with the *Radiocommunication Act* and the associated *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular* issued by Industry Canada, prior to approving the site of an antenna system, the federal Minister of Innovation, Science, and Economic Development of Canada requires proponents to undertake public consultation. Accordingly, Canadian National Railway Company ("CN") hereby gives notice of its intent to construct the following radiocommunication towers on CN owned right-of-way:

- mile 45.07 of its Nechako Subdivision, located in Wedgwood, in the province of British Columbia
- mile 56.99 of its Nechako Subdivision, in Hulatt, in the province of British Columbia

Communications, signalling systems and facilities related to communications constitute an integral component of railways and their operation. They are at the core of the railways' function and are necessary to ensure safe operations within your community. The proposed radio tower construction is therefore required to allow for efficient radiocommunications between train crews, track forces along the rail line, and office personnel.

CN recognizes the importance of stakeholder engagement and effective consultation with communities. In accordance with Industry Canada's *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular*, and in accordance with the consultation process established by the Regional District of Bulkley-Nechako, persons who wish to present their views must make their interest known in writing by December 16, 2016.

Correspondence should be forwarded to:

Eric Harvey  
Senior Counsel-Regulatory  
935 de la Gauchetière Street O  
Montréal, Québec, H3B 2M9  
Tel.: 514-399-5774  
eric.harvey@cn.ca

November 16, 2016

www.cn.ca

## APPENDIX 1 - Maps

Site location map:

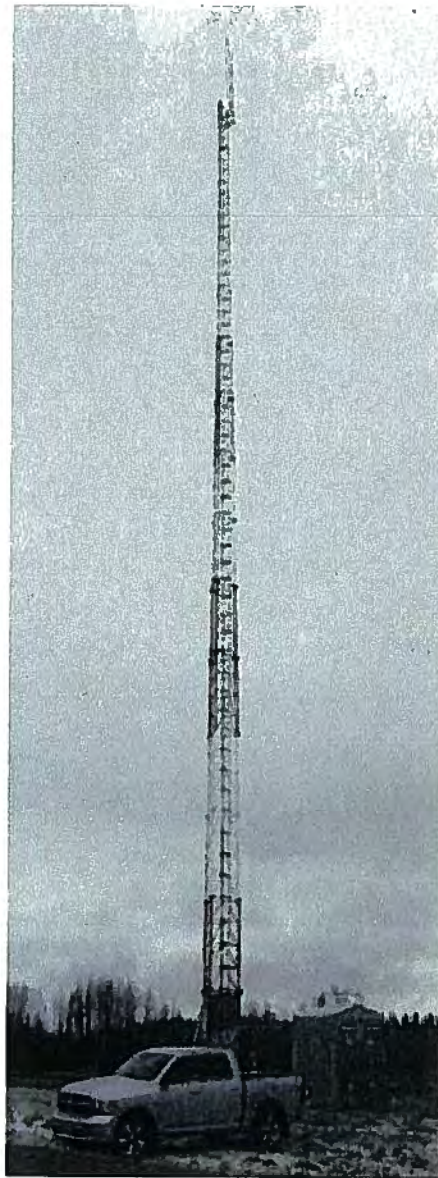
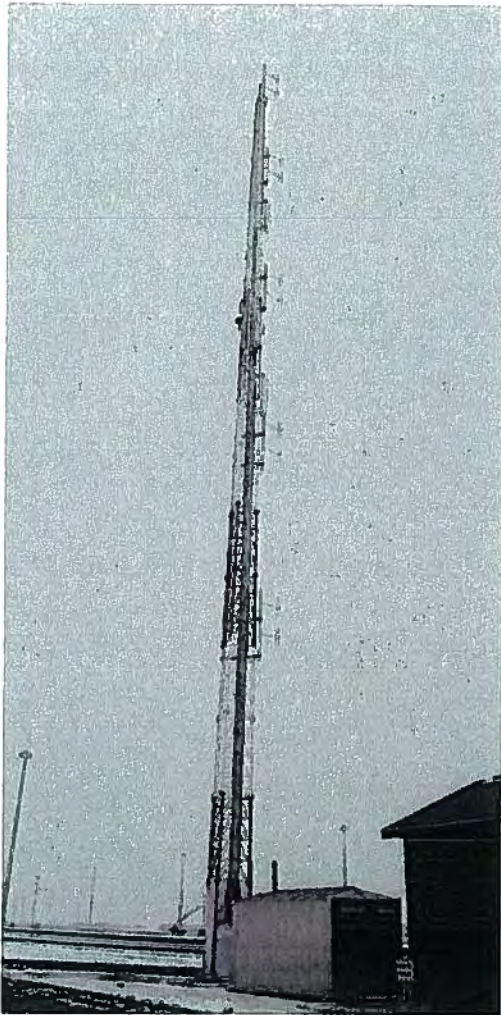


General area map:





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**APPENDIX 2 – Typical Tower Installation Photos**

**Law****Elaine Gregory**

Jr. Coordinator, Legislative Affairs  
935 de La Gauchetière Street West  
Montreal, Quebec, Canada  
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Telephone: (514) 399-4454

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E-mail: [elaine.gregory@cn.ca](mailto:elaine.gregory@cn.ca)

**Affaires Juridiques**

Coordonnatrice Jr. Affaires Législatives  
935 rue de La Gauchetière Ouest  
Montréal (Québec) Canada  
H3B 2M9

Téléphone : (514) 399-4454

Télécopieur : (514) 399-4296

Courriel : [elaine.gregory@cn.ca](mailto:elaine.gregory@cn.ca)

March 13, 2017

Ms. Jennifer MacIntyre  
Planner – Regional District of Bulkley-Nechako  
37 3rd Avenue, PO Box 820  
Burns Lake, BC V0J 1E0  
[jennifer.macintyre@rdbn.bc.ca](mailto:jennifer.macintyre@rdbn.bc.ca)

Dear Ms. MacIntyre:

**Re: Proposed CN Radio Communication Tower, near Hulatt, British Columbia**

The following is being provided to you as the local land-use authority in the area of CN's proposed radiocommunication tower site near Hulatt, British Columbia and attached for your information is CN's public notification package.

The proposed tower is required for safe and efficient railway operations in your community. The location of radio communication towers and antenna systems falls under exclusive federal jurisdiction and is regulated by the *Radiocommunication Act* and the associated *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular* issued by Industry Canada. The role of the local community is to identify any concerns with the proposed installation.

Consistent with Industry Canada's Circular, CN contacted you in August 2016 to determine the existing local consultation requirements in place respecting the installation of antenna systems. The Regional District of Bulkley-Nechako advised that there was no established local public consultation process and, therefore, the default Industry Canada process was applicable.

In accordance with the consultation process established by Industry Canada, CN completed the following:

- a) Notification to adjacent landowners on December 13, 2016 (Consultation package included);

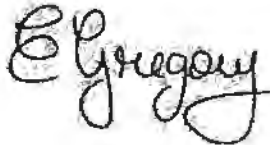
- b) Publication in the Vanderhoof Omineca Express on November 16, 2016 (tearsheet attached);

In response to the above consultation, CN received no comments.

In light of the above, CN requests that the Regional District of Bulkley-Nechako confirm their concurrence, by signing below, that CN has adequately consulted with the community. Should CN receive no response from the Regional District of Bulkley-Nechako by March 27, 2017, CN will consider that there are no objections to the proposed radiocommunication tower and will proceed with its installation shortly thereafter.

Please do not hesitate to contact the undersigned with any questions.

Yours very truly,



Elaine Gregory  
Jr. Coordinator, Legislative Affairs

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2017  
(City, Province)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

# Veteran imparts drill expertise after 36-year hiatus

Vivian Chul  
Omineca Express

Armed with decommissioned World War II rifles, two Vanderhoof Air Cadets formed this year's new Remembrance Day honour guard under the tutelage of retired lieutenant colonel Shawn Burtenshaw.

Burtenshaw last touched a rifle 36 years ago, when he was part of the 15 Medicine Hat Air Cadet squadron.

"My body remembers, and I was able to do it and instruct it to the cadets," said Burtenshaw, civilian instructor of the 899 Vanderhoof Air Cadet squadron for the last five years. "That memory of drill is why I get called upon as parade marshal."

"I know what the orders are, as an innate part of me, when I learned as an air cadet at 13 years old."

It's the first time for air cadets Flight Cpl. Joe MacKinnon (right) and Sgt. Michael Bleeker (below) to perform drills involving nine-pound service arms.

MacKinnon was inspired to volunteer for the opportunity as his grandfather took part as the honour guard in the Royal Canadian Royal Force 50 years ago. For Bleeker, it was a way to do something new, as well as honour those who have fallen and his grandparents who were part of the war effort as a scout or in the front lines.

They agreed that the hardest part of the role was standing in the required position for a long time.

"It's when you're standing that all your little itches that wouldn't appear would appear," Bleeker said.

## From Prairies cadet to NATO headquarters

As Vanderhoof's parade marshal four times out of the last five years, Burtenshaw attributed his drill training and ability to give orders to 150 people to not only his cadet beginnings, but also his time with the military as he joined the Canadian Armed Forces.

In Medicine Hat, Burtenshaw eventually became a senior cadet in charge of annual inspection. When he was 19, he enrolled in the Royal Roads Military College in Victoria, where he was issued a designated rifle to participate in drill training that incorporated air, army, and navy forces.

"Being in [military] college you spent a lot of time doing drill," Burtenshaw said. "Those things stick with you, when you spend that much time on the parade square doing drill." His drill expertise continued to be recognized later as he became parade commander at several postings in Canada over the course of his military career.

Though his initial hopes to become a pilot with the Canadian air force were stumped when he failed his pilot training, Burtenshaw earned a degree in chemical engineering and found his niche in air navigation — a speciality that took him to Europe and South America.

In 1981, he was assigned to anti-submarine warfare helicopter Sea King Tactical Navigator at Canadian Force Base Shearwater in Nova Scotia — a posting that included a six-month tour with the Standing NATO Force Atlantic, now known as the Standing NATO Maritime Group 1.

"SNFL, or snifle for those in the know," Burtenshaw said. "I went from having a small world insular view of things to going to places I never imagined I'd go to."

"I had the opportunity to do some touring by car in Iceland, and in that same trip, we ended up in Venezuela, as part of that six month tour." He also visited West Germany and Greenland with SNFL.

After five years with Sea King, his career took him to other parts of Canada such as Winnipeg, Toronto, and Vancouver Island, as well as the United States Naval Air Development Center in Pennsylvania. In 1998, posted at Shearwater again, he was involved in the search and response of Swissair Flight 111, which crashed into the Atlantic Ocean southwest of Halifax while on its way from New York City to Switzerland.

His next overseas posting took him to Brussels, Belgium in 2002, as he became part of the Canadian Forces Military Representative Staff at NATO Headquarters, taking part in developing Canadian policies related to NATO activities and the reorganization of NATO headquarters.

He showed his Canadian colours while traveling on the European continent.

"From one meeting in Czech Republic to another in Warsaw, Poland, we ended up driving, in true Canadian fashion," Burtenshaw said. "The Europeans were flabbergasted, a six-hour trip."

On a vacation to Kosovo, he drove three hours to visit a colleague's family — whose nearby relatives never visited because "it's too far."

"I'm raised in Medicine Hat, and we would travel to Calgary for a day-trip shopping, three hours there and back," he said. "We had no idea how close things are in Europe."

As he retired from his 33-year career in 2009, he finished with a reservist position in the 2010 Winter Olympics in Vancouver, the appointed commander of the Canadian Forces liaison staff to public safety. He moved to Vanderhoof.

"I'm proud to be a veteran and pass on some of what I know to the cadets," Burtenshaw said. "From what I consider humble beginnings, I'm amazed at the job opportunities I had."

"I'm very happy to be in this position to give back."



## PUBLIC NOTICE

In accordance with the *Radiocommunication Act* and the associated *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular* issued by Industry Canada, prior to approving the site of an antenna system, the federal Minister of Innovation, Science, and Economic Development of Canada requires proponents to undertake public consultation. Accordingly, Canadian National Railway Company ("CN") hereby gives notice of its intent to construct the following radiocommunication towers on CN owned right-of-way:

- mile 45.07 of its Nechako Subdivision, located in Wedgwood, in the province of British Columbia
- mile 56.99 of its Nechako Subdivision, in Hultall, in the province of British Columbia

Communications, signaling systems and facilities related to communications constitute an integral component of railways and their operation. They are at the core of the railways' function and are necessary to ensure safe operations within your community. The proposed radio tower construction is therefore required to allow for efficient radiocommunications between train crews, track forces along the rail line, and office personnel.

CN recognizes the importance of stakeholder engagement and effective consultation with communities. In accordance with Industry Canada's *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular*, and in accordance with the consultation process established by the Regional District of Bulkley-Nechako, persons who wish to present their views must make their interest known in writing by December 16, 2016.

Correspondence should be forwarded to:

Eric Harvey  
Senior Counsel Regulatory  
935 de la Gauchetière Street O  
Montréal, Québec, H3B 2M9  
Tel.: 514-399-5774  
eric.harvey@cn.ca

November 16, 2016

www.cn.ca





## Public Consultation Information

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### 1) Purpose of the new tower

Canadian National Railway is committed to the safe and efficient transportation of goods via rail across North America. To achieve this, one requirement is good radio communications to the trains and track forces along the rail line. In 2016 and 2017, CN is undertaking the construction of three new radio communication sites along the Nechako Subdivision between Prince George and Vanderhoof BC, to improve weak signal areas. The area around Hulatt, is one of these.

CN is proposing to install a 150 ft. (46 m) high, self-support, tower, on CN-owned right-of-way beside the existing track near Hulatt. The tower will hold one antenna for radio communications to the Edmonton train dispatcher for the mainline operation to the east and west and one antenna to allow track maintenance forces to communicate with each other and with CN office staff on an open channel radio system. These radios will connect to CN's existing private radio system through the trackside telecommunications infrastructure network.

CN has investigated the possibility of colocating on existing, nearby, third-party, communications towers. No other radiocommunications sites within 5 km of the Hulatt location could be identified, thus ruling out this possibility.

### 2) Location

The tower will be located at the coordinates below. Attached hereto as Appendix 1, are maps identifying the proposed location.

Canadian National Railway Hulatt Radio Site  
off Hulatt Road, near Hulatt, British Columbia  
Mile 56.99, Nechako Subdivision  
53° 57' 45" N. Latitude, 123° 45' 27" W. Longitude

### 3) Description

Tower: 150 ft., CSA-certified, welded-steel, self-support communications tower with anti-climb panels  
Building: 8 ft. x 10 ft. steel communications shelter  
Power: 240/120 VAC power provided from existing service  
Telephone: Telephone lines provided from existing service

Attached as Appendix 2 are typical tower installation photos.

### 4) Regulatory Requirements

#### 4.1 Industry Canada Requirements:

The radio installation at Hulatt will be installed and operated on an on-going basis so as to comply with Industry Canada's requirements for radiocommunications and broadcasting systems. Upon successful completion of the public consultation process, CN will apply for a radio license with Industry Canada for the required radio frequencies to be used at this location. Further information is available on Industry Canada's Spectrum Management and Telecommunications website ( <http://www.ic.gc.ca/towers> ).



## Public Consultation Information

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### 4.2 Health Canada Requirements:

The radio installation at Hulatt will be installed and operated on an on-going basis so as to comply with Health Canada's Safety Code 6, "Limits of Human Exposure to Radiofrequency Electromagnetic Energy in the Frequency Range from 3 kHz to 300 GHz", as may be amended from time to time, for the protection of the public, including any combined effects of nearby installations within the local radio environment.

### 4.3 Transport Canada Requirements:

The radio installation at Hulatt will be installed and operated on an on-going basis so as to comply with Transport Canada's Standard 621, "*Obstruction Marking and Lighting*", as may be amended from time to time, for aeronautical safety. Transport Canada requires that the tower be painted but not lighted, as per Standard 621. CN has received Transport Canada's approval for this installation in June 2016.

### 4.4 NAV Canada Requirements:

The radio installation at Hulatt will be installed and operated on an on-going basis so as to comply with NAV Canada's Land Use regulations and requirements for the protection of air navigation and weather observation systems, facilities and services for the public. CN has received NAV Canada's approval of the Land Use request in August 2016.

### 4.5 *Canadian Environmental Assessment Act, 2012* (CEAA, 2012):

In accordance with the *Radiocommunication and Broadcasting Antenna Systems*, Industry Canada requires that the installation and modification of antenna systems be done in a manner that complies with appropriate environmental legislation. This includes the *Canadian Environmental Assessment Act, 2012* (CEAA 2012), where the antenna system is incidental to a physical activity or project designated under CEAA 2012, or is located on federal lands. The Industry Canada process provides that an antenna system may not proceed where it is incidental to a designated project (as described in the *Regulations Designating Physical Activities*), or is otherwise expressly designated by the Minister of the Environment without satisfying certain requirements applicable to designated projects.

CN confirms that the proposed radio tower is not located on federal lands and nor is it incidental to a designated project. In addition, the proposed tower has not been designated by the Minister of the Environment as requiring an environmental assessment pursuant to CEAA, 2012.



## Public Consultation Information

### APPENDIX 1 - Maps

Site location map:

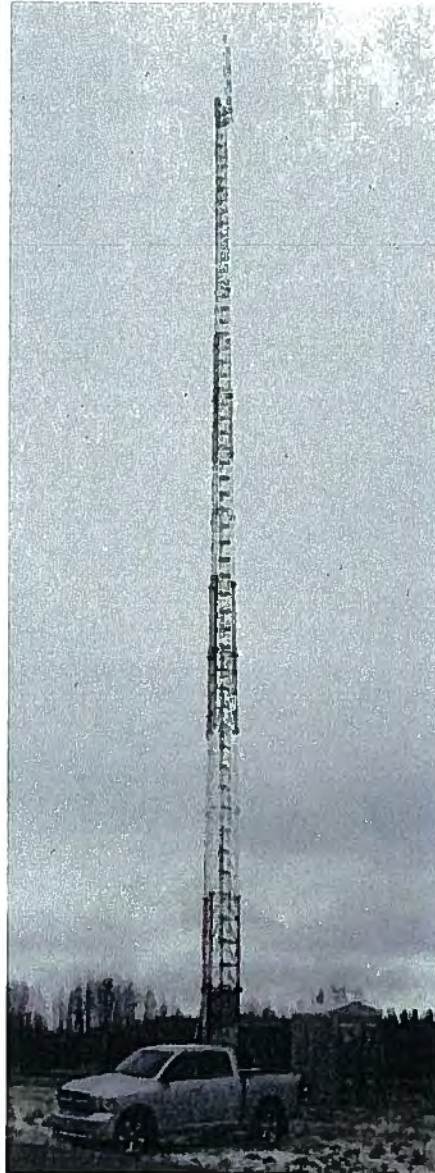
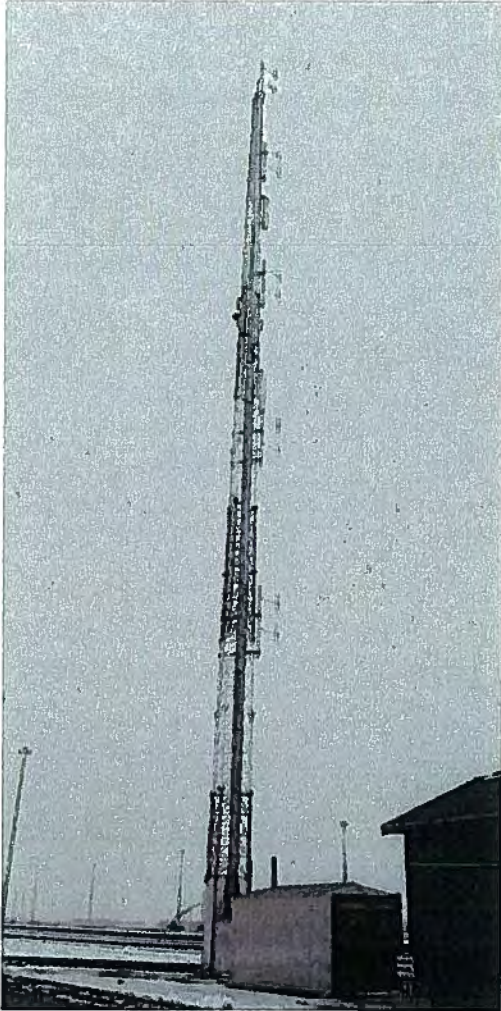


General area map





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**APPENDIX 2 – Typical Tower Installation Photos**



## APPLICATION SUMMARY

**Name of Applicant:** Martin Hennig

**Electoral Area:** A

**Subject Property:** Lot 1, Sections 36 and 31, Township 5 & 6, Range 5, Coast District, Plan EPP61667

**Location:** The subject property is located at 8265 Tyhee Lake Road, 1.5 km from the Village of Telkwa.

**Proposal:**

This application is to obtain approval Agricultural Land Commission approval to subdivide a 2 ha. parcel from the ±42.3 ha. subject property.

**O.C.P. Designation:** Agricultural (Ag) in Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014.

**Zoning:** Agriculture (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

**Existing Land Use:** Agriculture and residential

### Agricultural Capability:

Based on Canada Land Inventory mapping:

96% of the Subject Property is  
 Class 4 limited by topography and stoniness

2% of the Subject Property is  
 70% Class 6 limited by topography and shallow soil over bedrock  
 30% Class 5 limited by topography

2% of the Subject Property is  
 100% Class 3 limited by cumulative and minor adverse conditions

**Class 3** Land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.

**Class 4** Land is capable of a restricted range of crops. Soil and climate conditions

require special management considerations.

**Class 5** Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and /or climate conditions severely limit capability.

**Class 6** Land is important in its natural state as grazing land. These lands cannot be cultivated due to soil and/or climate limitations.

**Previous Applications:**

**No. 776** Southeast 1/4 Section 36, Township 5, Range 5, except Plans 4521, 5233, 5817, 6737 and Dom. Tel. R/W.

Application to subdivide 45.97 ha into two parcels: one of 8.98 ha and one of 36.99 ha as split by the Tyhee Lake Road (1990).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

**No. 817** SE 1/2 Sec 36, Township 5, Range 5, Coast District, except Plans 4521, 5233, 5817, 6737 and Dom. Tel R/W.

Application to subdivide one parcel of 9.2 ha from 32. ha. S 1/2 of SW 1/4 of Section 10 (1992).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

**No. 1146** SE 1/2 Sec 36, Township 5, Range 5, Coast District, except Plans 4521, 5233, 5817, 6737 and Dom. Tel R/W.

To allow the subdivision of the property into three parcels (2013).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

**Surrounding Applications:**

**No. 102** Fr West 1/2 NE 1/4 Section 36, Township 5, Range 5, Coast District. (1976). Application to subdivide 5 lots west of Tyhee Lake road next to the lake.

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

- No. 549**      Frac. W1/2 of the NE 1/4 Section 36, Township 5, Range 5, Coast District excepting Dom. Tel. Line R/W and Plan 8647. (1983). Application to subdivide 12 ha into 5 parcels.

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

- No. 632**      Frac. W1/2 of the NE 1/4 Section 36, Township 5, Range 5, Coast District excepting Dom. Tel. Line R/W and Plan 8647. (1985). Application to subdivide 12 ha into 4 parcels.

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

- No. 461**      E 1/2 of the NE 1/4 Section 36, Township 5 Range 5, Coast District (1981). Application to subdivide  $\pm 32.3$  ha into 13 lots of  $\pm 2$  ha and one lot of 3.6 ha.

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

- No. 331**      West 1/2 Section 31, Township 6, Range 5, Coast District except Plan 6627 (1980). Application to subdivide the southern portion of the property into 15 parcels of approximately 2 ha each.

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

- No. 164**      SE 1/4, Section 25 and SW 1/4, Section 25, Township 5, Range 5, Coast District (1977). Application to subdivide two  $\pm 2$  ha lots.

Staff recommendation:	Approval (for 1 lot)
Regional Board recommendation:	Approval (for 1 lot)
A.L.C. Decision:	Denied

## REFERRAL COMMENTS

### Area 'A' Advisory Planning Commission (APC)

Will appear on Supplemental Agenda

### Ministry of Agriculture

Will appear on Supplemental Agenda

## PLANNING DEPARTMENT COMMENTS

### Subdivision History:

The land which is Proposed Lot 1 was a previously existing Lot 7 and was part of the Bluff Road subdivision (1980). In 2015 the property owners did a boundary adjustment which included joining Lot 7 with the subject property and separating the land west of Tyee Lake Road from the subject property. The applicants are now asking to subdivide the proposed Lot 1 from the subject property.

### Zoning:

The application area is zoned Agricultural (Ag1). The minimum parcel size requirement for the Ag1 zone is 16 ha. Proposed Lot 1 does not meet this requirement. However, Section 514 of the *Local Government Act* allows the subdivision of land into parcels smaller than the minimum parcel size set by zoning, in certain circumstances, if the subdivision is to provide a family member with a residence. The qualification of a parcel for subdivision under Section 514 is determined by the Provincial Approving Officer. If the property does not qualify the applicant will be required to rezone the land prior to subdivision.

### OCP and Agricultural Plan

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

*Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.*

- a) There is limited agricultural potential within the proposed area.*
- b) Soil conditions are not suitable for agriculture.*
- c) Neighbouring uses will not be compromised.*
- d) Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) The application is in the best interest of the local community.*
- f) The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*

- g) And, traffic management issues will be considered and addressed appropriately.*

A guiding policy under RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

*The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.*

This application will be referred to the Regional Agrologist and the Area's Advisory Planning Commission for more input on the agricultural impacts from the proposed subdivision.

### **Land Use:**

The property is located near Tyhee Lake near Telkwa. The application is a mix of smaller rural residential acreages and larger agricultural parcels. The actively farmed areas surrounding the application area are mixed, comprising of managed forage and pasture lands, and mixed grass and legume field crops.



*Lands Below*



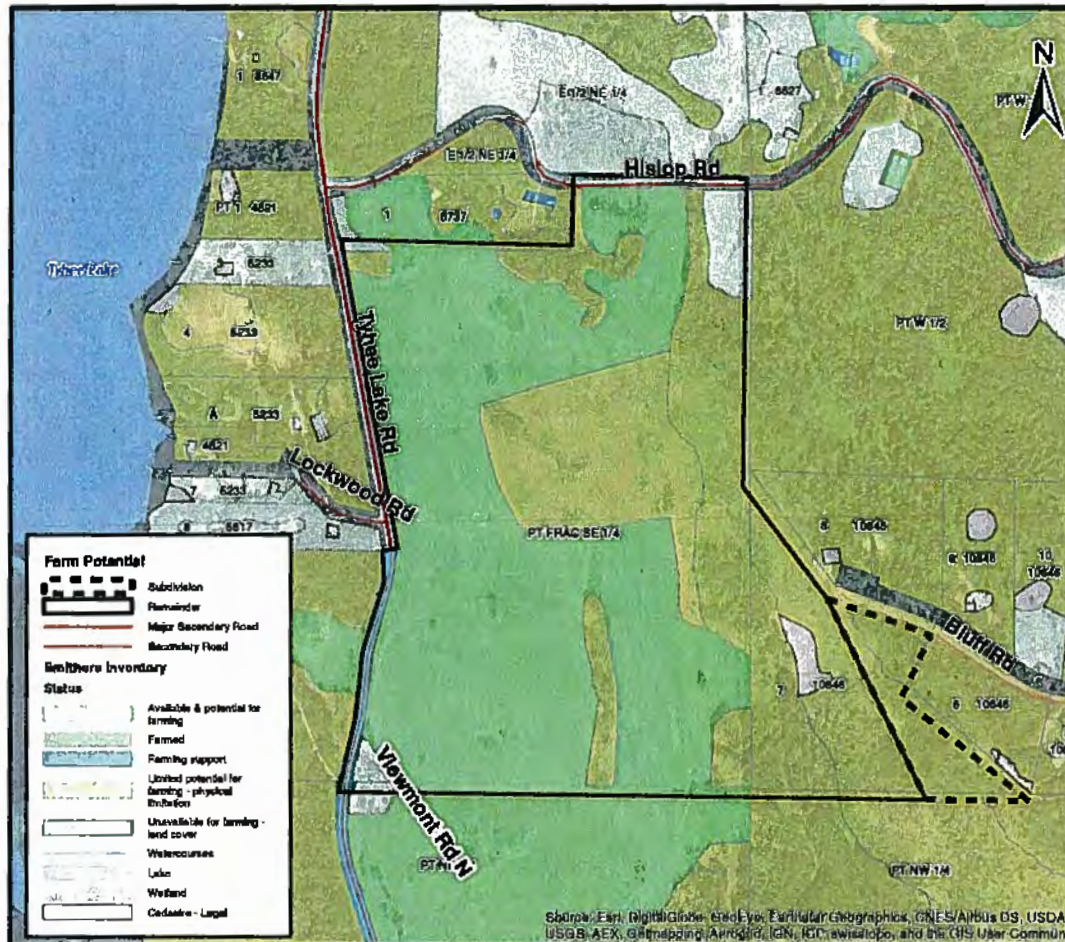
*Proposed Lot 1*

### **Agricultural Land Use Inventory – Farm Potential:**

In the summer of 2013, RDBN staff did an Agricultural Land Use Inventory (ALUI), which includes the subject property.

According to the ALUI 57% (24 ha) of the subject property is actively farmed and the remainder is inactively farmed shrubland and treed areas limited by topography. All of Proposed Lot 1 is limited by topography and is not farmed.

## Agriculture Land Use Inventory Map



## Discussion

In the Planning Department's opinion the proposed subdivision will not result in any negative impacts on the agricultural use of the property or surrounding lands. Proposed Lot 1 appears to have limited agricultural potential due to the steep topography. Proposed Lot 1 is separated from the remainder of the subject property by topography and would fit well with the character of the of the Bluff Road subdivision.

## Recommendation

**That Agricultural Land Reserve Subdivision Application No. 1193 be recommended to the Agricultural Land Commission for approval.**

**Development Services – All/Directors/Majority**

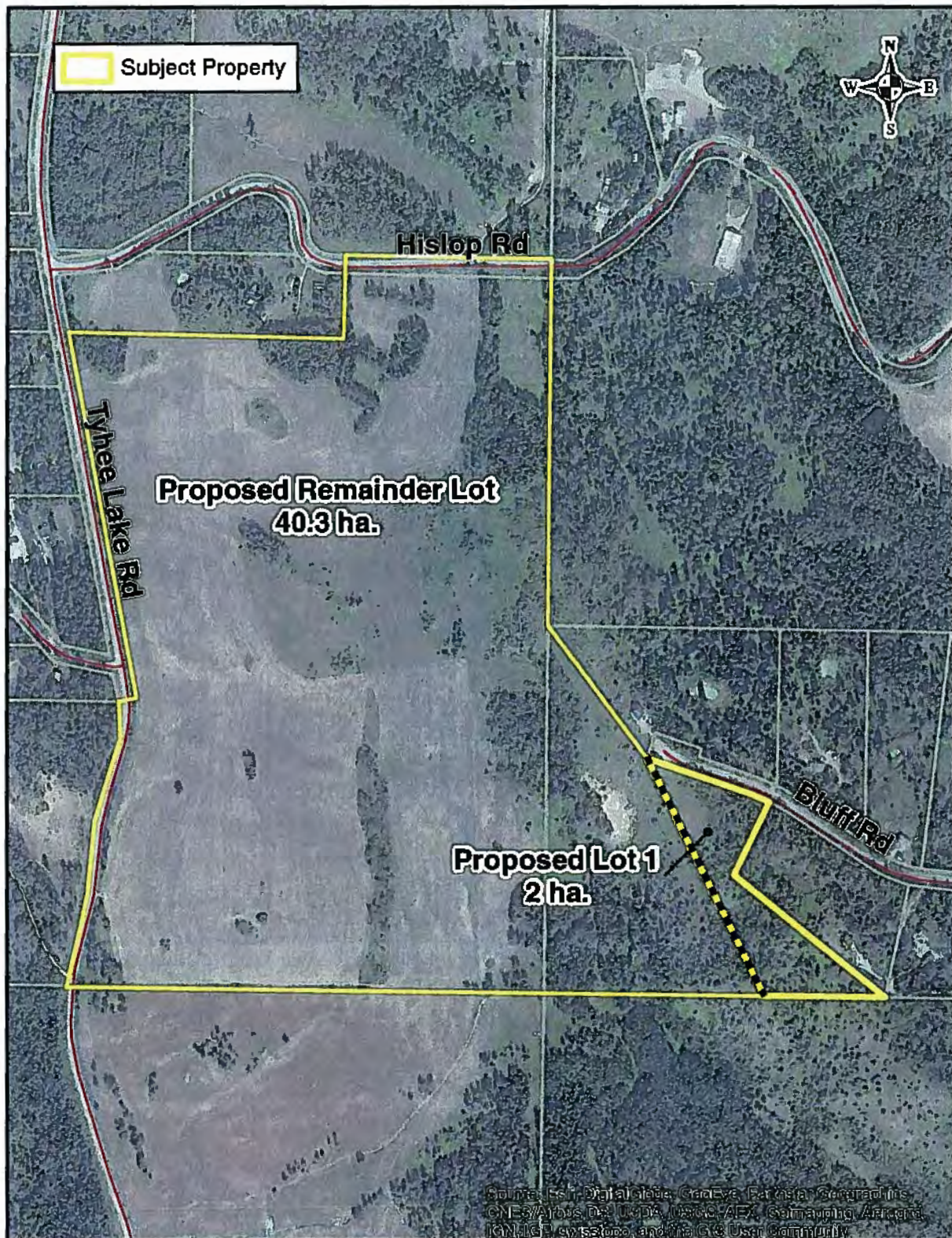
Reviewed by:

Jason Llewellyn  
Director of Planning

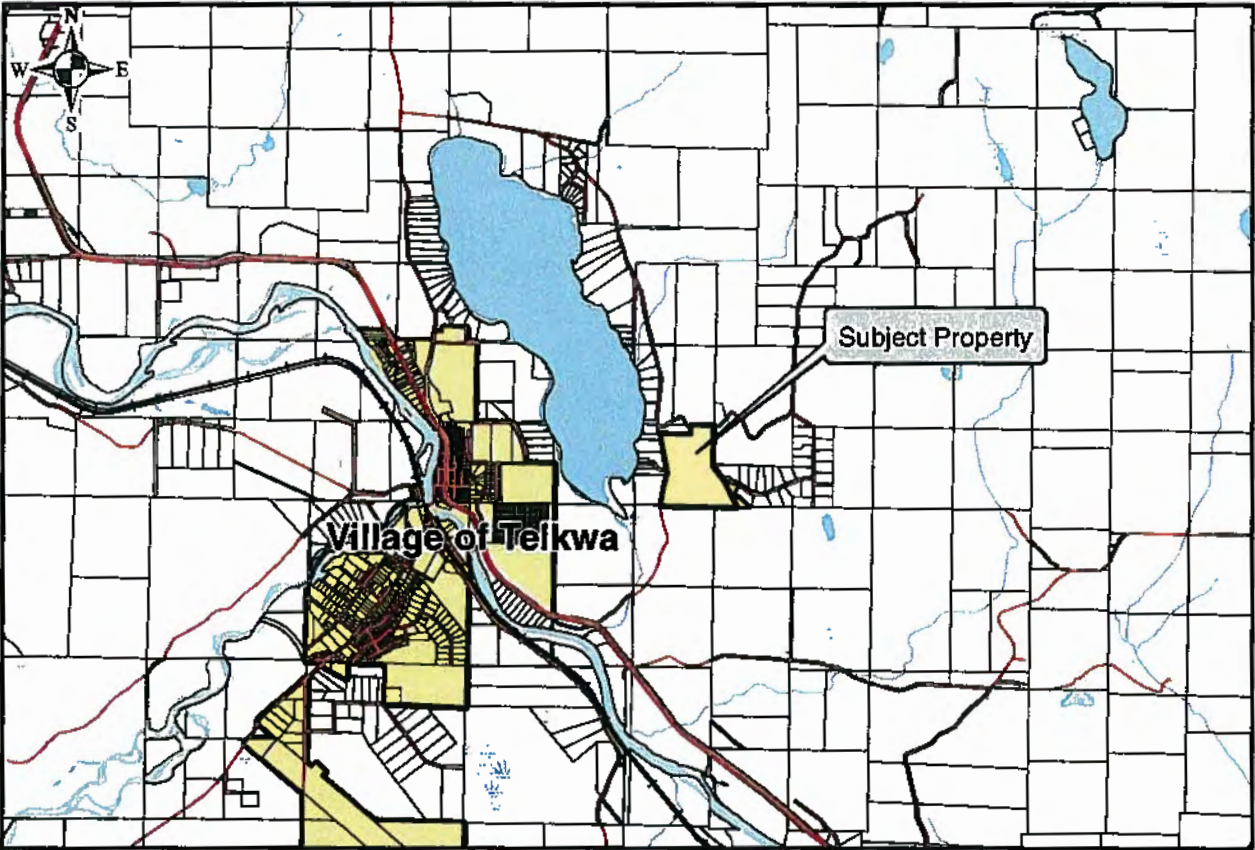
**Written by:**

Jennifer MacIntyre  
Planner I

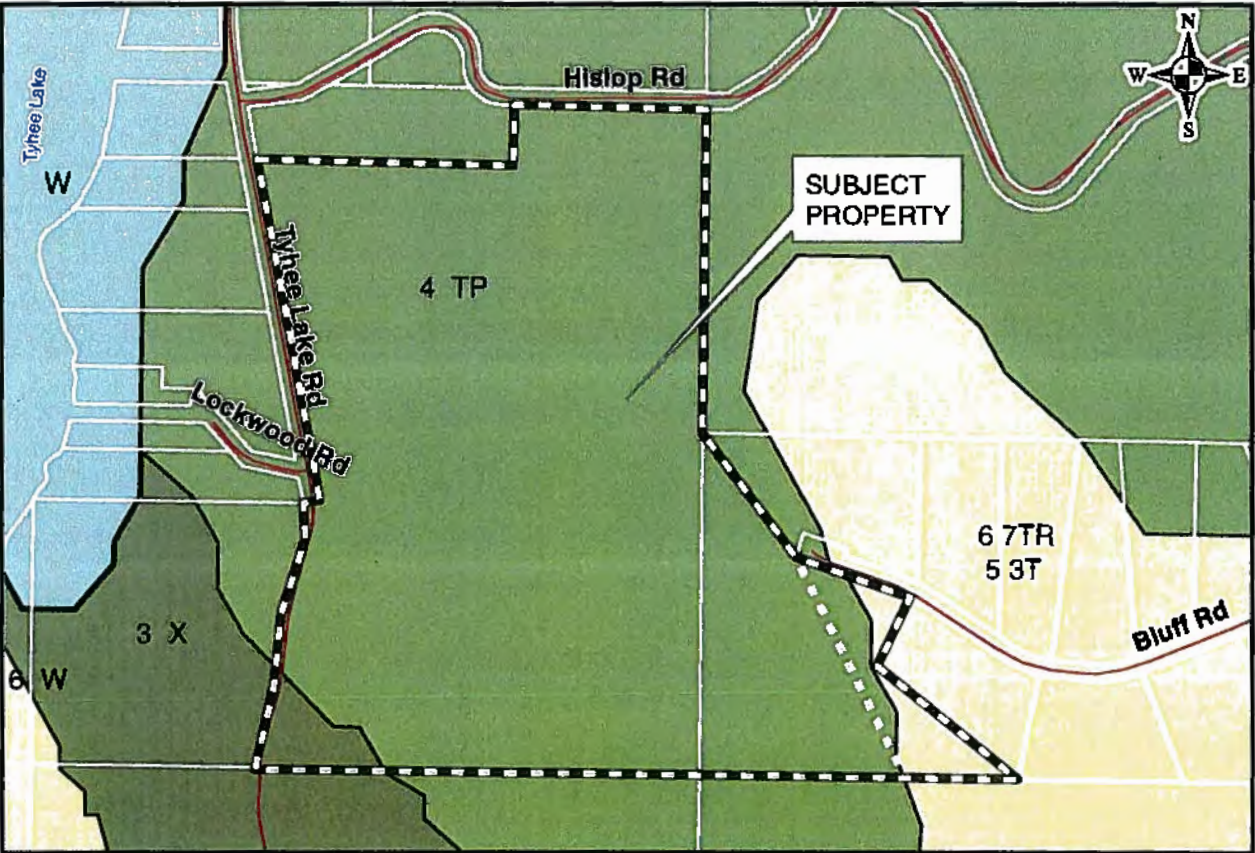
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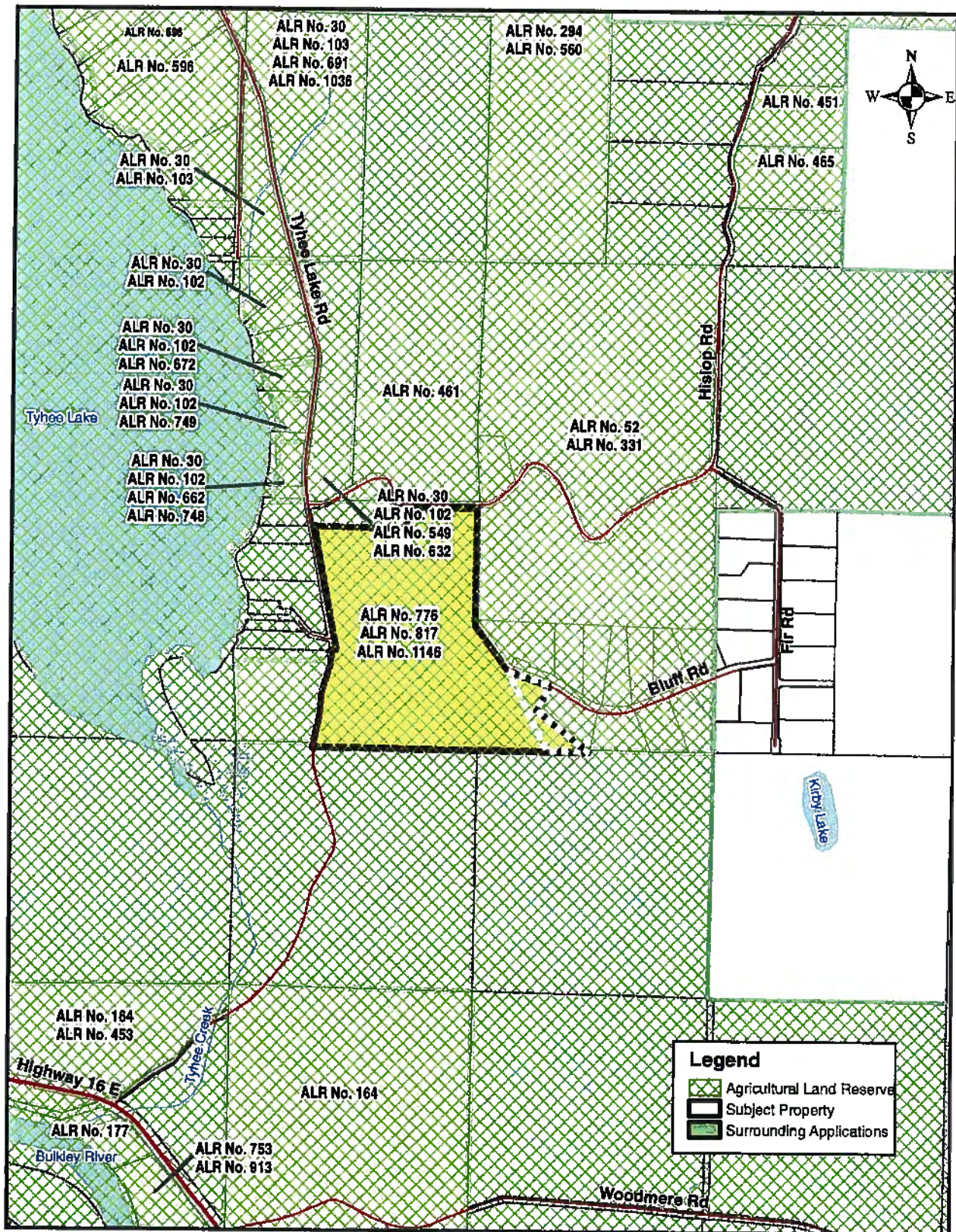
GENERAL LOCATION



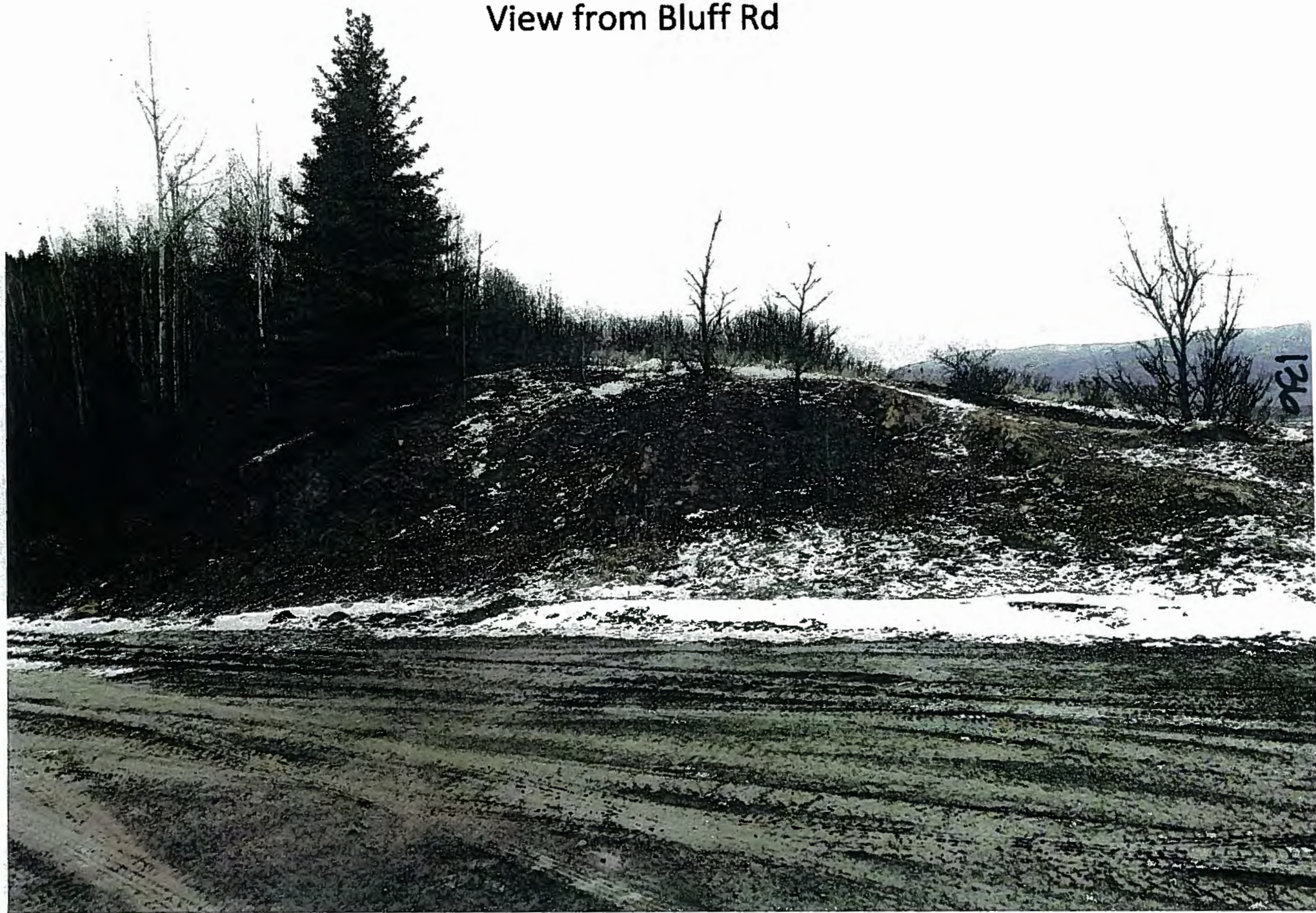
C.L.I. AGRICULTURAL CAPABILITY



Surrounding Applications, ALR Status & Surrounding Development



View from Bluff Rd



View from Bluff Rd



137



Looking at SUBJECT Property from Bluff Rd

138



Looking up to subject property

No access to subject property from below

Subject Property

Lower Property

140





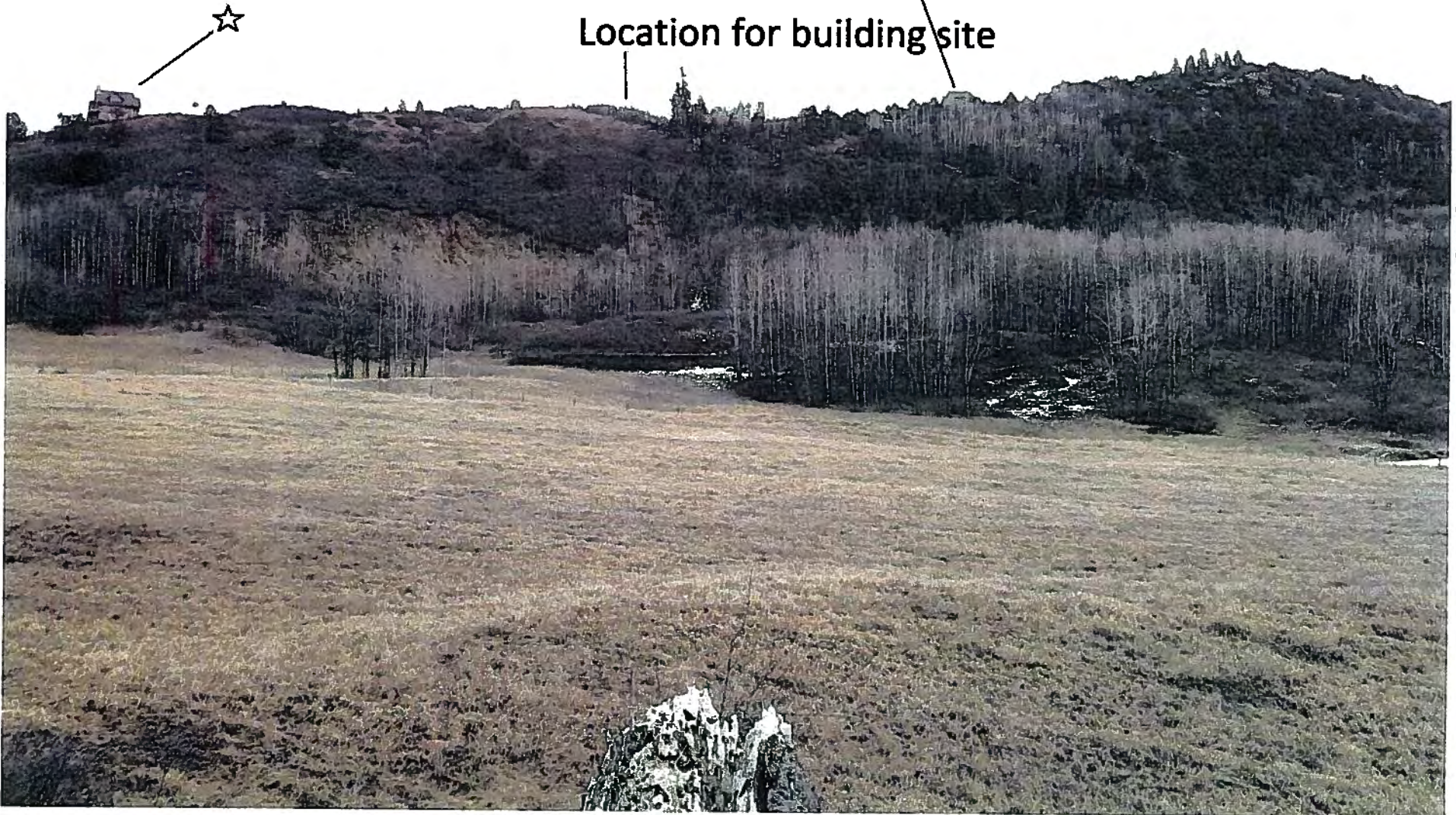
Vertical drop

View from subject  
property to lower  
property

☆  
Both houses are at the end of the subject property  
(very close to the property line)

Neighboring properties

☆  
Location for building site



eth



**Planning Department Report  
Temporary Use Permit Board Report  
File A-01-17  
April 3, 2017**

**Name of Applicant:** B&A Rentals Ltd.

**Electoral Area:** A

**Subject Property:** Lot A Section 17, Township 4, Range 5, Coast District Plan PRP 12817

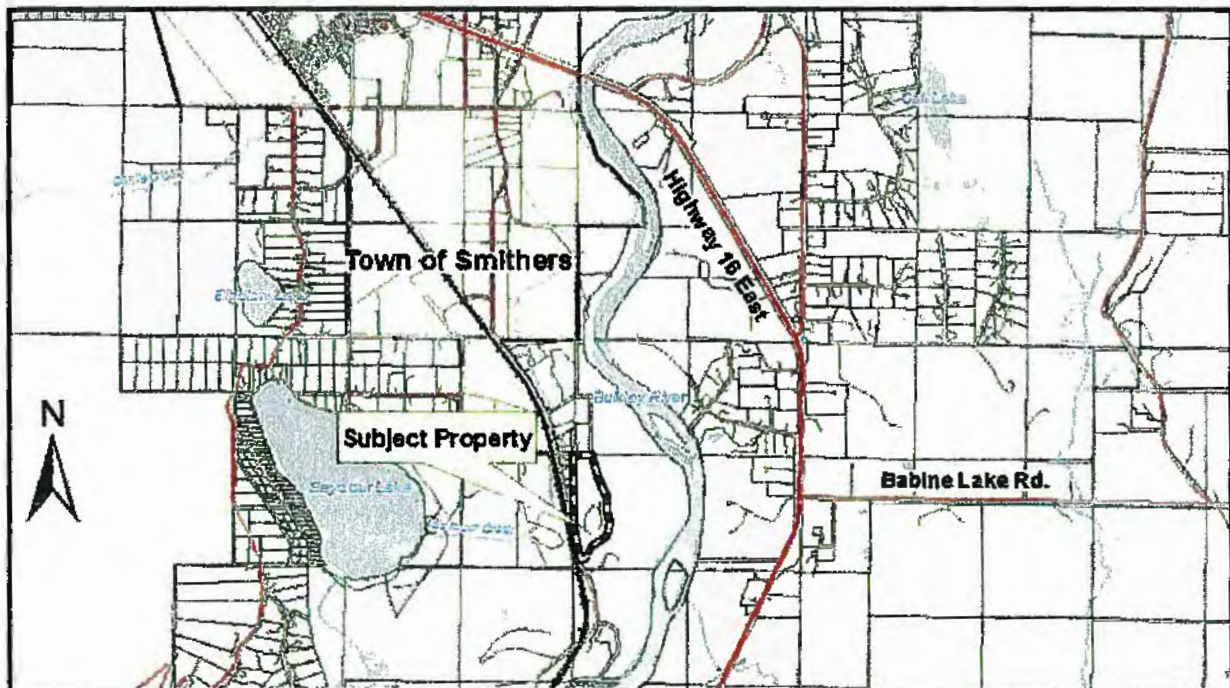
**O.C.P. Designation:** Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** Agricultural (Ag1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Gravel Extraction and Agriculture

**ALR Status:** The property is located in the Agricultural Land Reserve, and the ALC has given gravel extraction approval on the subject property for a 5 year term ending on April 30, 2021.

**Location:** The subject property is  $\pm 13.22$  ha ( $\pm 32.67$  acres) in size, and is located along Tatlow Rd., approximately 0.5 km south of the Town of Smithers.



## PROPOSAL

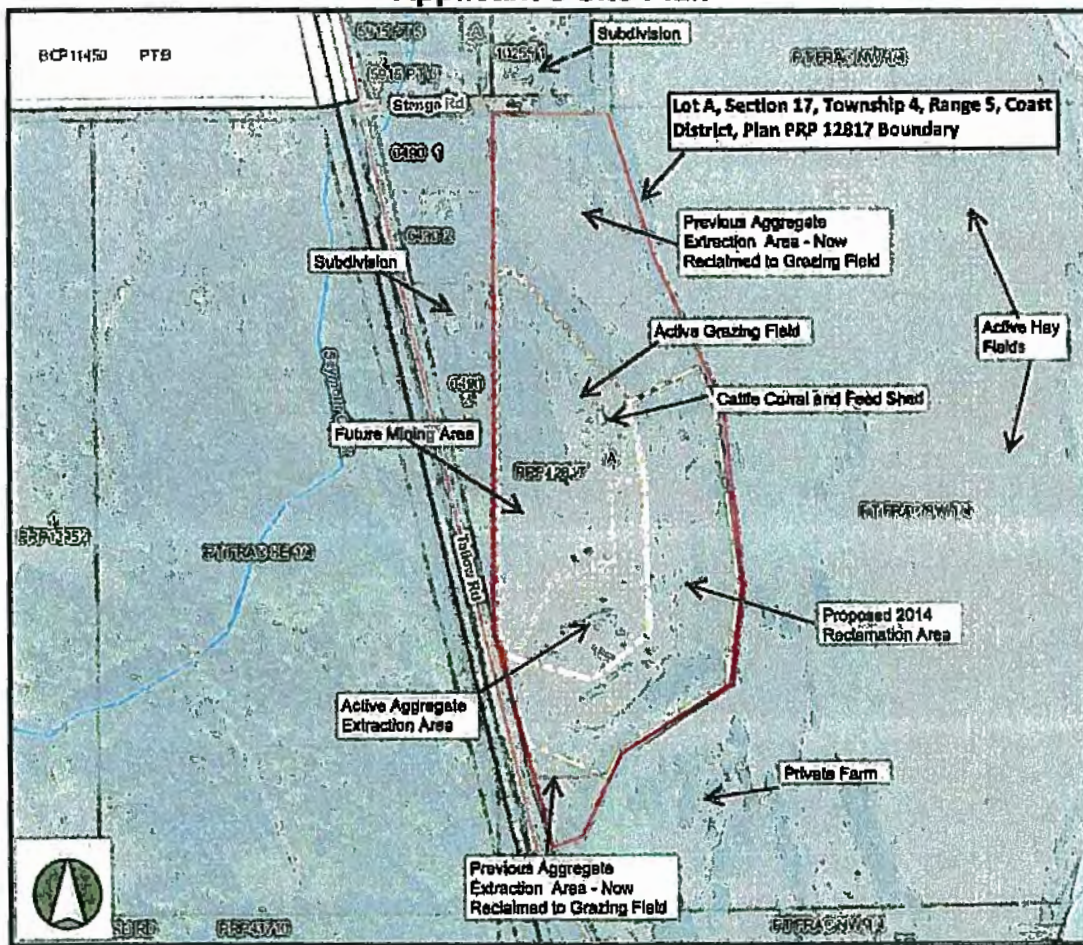
The applicant has requested the issuance of a new Temporary Use Permit (TUP) to allow the operation of a gravel crushing plant. The pit is existing and a TUP was initially issued in 2014 for the use of a gravel crusher. The applicant recently renewed his permit in 2016 and it will expire April 27, 2019.

The applicant wishes to apply for a new permit that will extend the period the operation can crush gravel from 2 weeks to 5 weeks. The crushing is proposed to occur between May 1 and October 31 each year. The proposed hours of operation are changing from 7:00 am - 6:00 pm to 8:00 am - 6:00 pm, Monday – Friday.

The subject parcel is zoned Ag1. Gravel crushing is not a permitted use under the Ag1 Zoning. The applicant has therefore applied for a TUP.

A TUP allows the use to continue for up to three years, after which a subsequent request can then be made to have the Board consider renewing the permit for an additional three years. After the six years a new application can be made to allow the use to continue.

**Applicant's Site Plan**



## Temporary Use Permits Explained

Pursuant to Section 493 of the *Local Government Act*, a Regional District Board may allow temporary uses for a period of three years or less.

The permit should only be issued in accordance with the policy identified in the applicable OCP. The Smithers Telkwa Rural Official Community Plan allows for the issuance of a Temporary Use Permit on the following basis:

- (1) *Temporary commercial or industrial permits may be issued, pursuant to Section 921 of the Local Government Act, throughout the plan area, where:*
  - (a) *The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;*
  - (b) *The environment would not be negatively affected by the proposed temporary use;*
  - (c) *The proposed temporary use will not have adverse effects on neighbouring land uses or property owners;*
  - (d) *The proposed temporary use does not require a significant amount of capital investment in a particular location; and,*
  - (e) *The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).*

## The Approval Process

Notice of this application was published in the April 12 edition of the Interior News which informed the public of the time and location of the Board's consideration of the application, and their ability to provide input. Property owners and tenants within 50 metres of the subject property have also been sent a similar notice

No comments were received from the public at the time of the writing of this report.

## REFERRAL COMMENTS

### Advisory Planning Commission (APC)

Will appear on Supplemental Agenda.

### Ministry of Transportation and Infrastructure (MoTI)

Approval Recommended Subject to Conditions Below

- 1) Applicant to ensure that truck turning signs are in place.
- 2) Access to be of sufficient width so that trucks do not cross center line into opposing land when making the turn out of property.

## PLANNING DEPARTMENT COMMENTS

### Land Use

An active gravel pit is currently located on the subject property. Farming operations also exist on the subject property and include an active grazing field and a cattle corral

and feed shed. Inactive gravel extraction areas on the subject property have been reclaimed and are now grazing fields.

There are active farming operations along the east and south boundaries of the subject property. A residential area is also located north and northwest of the property. The closest residence is located on Tatlow Rd. and is approximately 300 metres from the current gravel pit area.

### Capital Investment

The proposed development does not require a significant amount of capital investment in the property. All of the proposed equipment would be removed at the end of each job and there are no permanent structures proposed as part of the temporary use. Therefore, the use can be relatively easily removed from the site at the end of the permit period.



In 2014 the applicant agreed to maintain a treed area on the north end of the subject property and construct a 4 metre high berm within 100 metres of the crushing plant on the western and northern boundaries of the permit area. These mitigation efforts were noticed on the site visit. However the pit is visible from Tatlow Road.

With consideration to the conditions of the permit and the proposed location of the crusher on an active gravel pit, the Planning Department has no concerns regarding this application.

### Recommendation

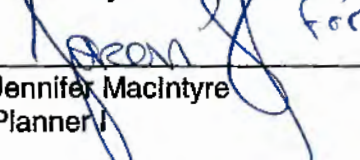
That the Regional District Board approve the issuance of Temporary Use Permit No. A-01-17.

*Electoral Area Planning – Participants/Directors/Majority  
(All Directors)*

Reviewed by:

  
Jason Llewellyn  
Director of Planning

Written by:

 For  
Jennifer MacIntyre  
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
TEMPORARY USE PERMIT NO. A-01-17**

**ISSUED TO:** William Vandergaag, B&A Rentals Ltd.  
PO Box 2680  
Smithers, BC V0J 2N0

**WITH RESPECT TO THE FOLLOWING LANDS:**

Lot A, Section 17 Township 4, Range 5, Coast District,  
Plan PRP 12817

1. This Temporary Use Permit authorizes the following temporary use:  
  
The operation of a gravel crusher.
2. The temporary use identified in Section 1 may only operate within the area identified in Schedule A, which forms part of this permit.
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. The permit holder shall, as a term of this permit:
  - a. Ensure that an industrial access permit is obtained from the Ministry of Transportation and Infrastructure.
  - b. Not set up the crusher on a permanent foundation.
  - c. Limit the hours of operation to 8 A.M. to 6 P.M. from Monday to Friday.
  - d. Operate the crushing plant for a maximum of 35 days between May 1 and October 31 of each year.
  - e. Maintain the treed area on the north end of the property throughout the life of the permit (this section does not apply to the removal of dangerous trees for safety reasons).
  - f. Construct a 4 metre high berm within 100 metres of the crushing equipment on the western and northern boundaries.
5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of issuance of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in

violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.

6. As a term of this permit the owner of the land must remove all gravel crushing equipment from the land upon which the temporary industrial use is occurring, or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board.
7. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. \_\_\_\_\_  
 , 2017

passed by the Regional Board this \_\_\_\_\_ day of \_\_\_\_\_

PERMIT ISSUED on the \_\_\_\_\_ day of \_\_\_\_\_

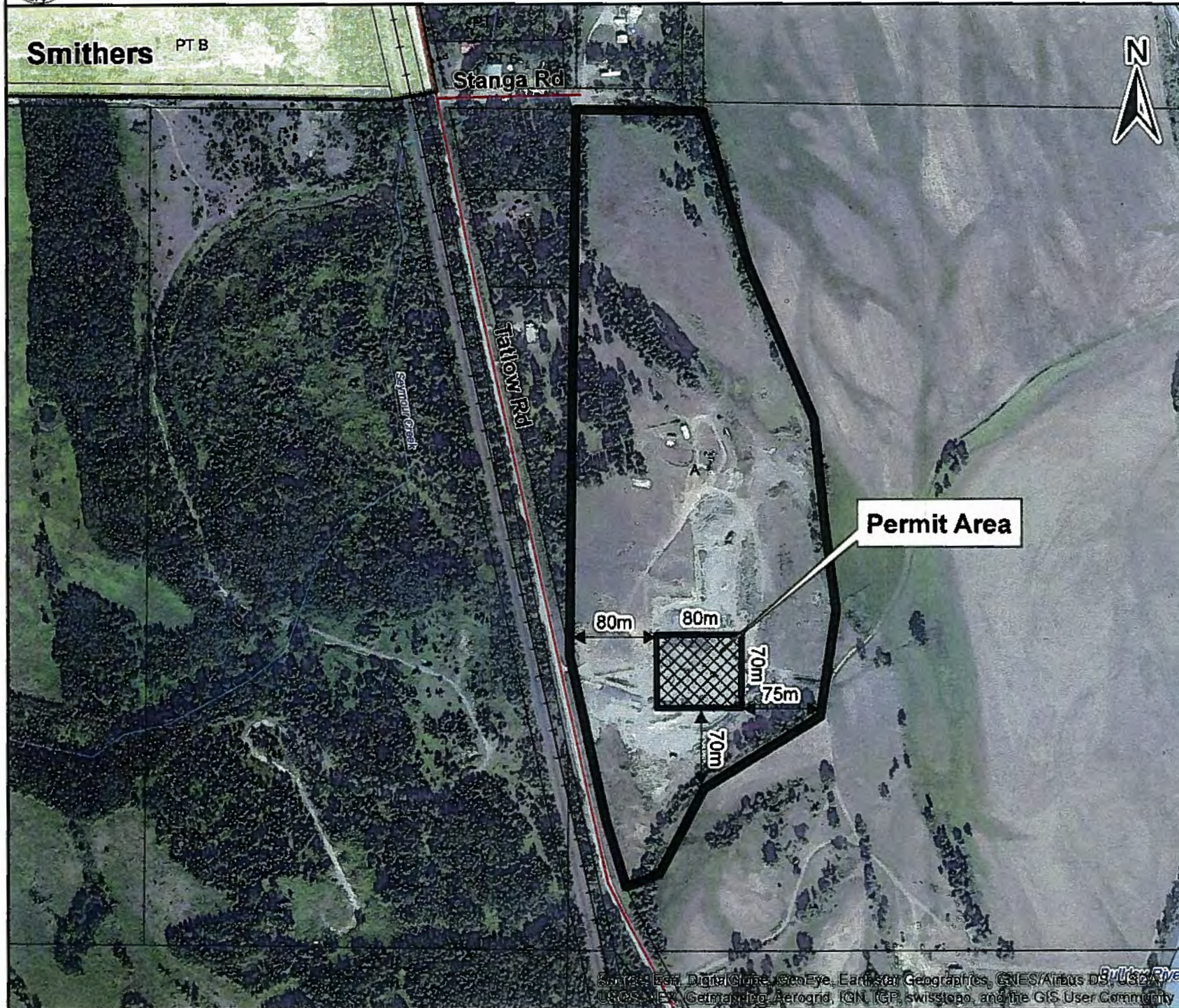
\_\_\_\_\_  
 Corporate Administrator



# Temporary Use Permit A-01-17: Schedule A

## Legend

- Subject Property
- TUPA-01-17
- CADASTRAL FABRI
- Secondary Road
- Railways
- Watercourses
- River
- Municipal Boundary



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DISCLAIMER: The Regional District of Bulkley-Nechako makes no warranty, representation or guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 50 m

User: jennifer.madntyre

Date: 2017-04-03

Time: 3:15:10 PM

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, NAVI, GeoEye, Aerogrid, IGN, IGP, Swisstopo, and the GIS User Community

February 4, 2017

Regional District of Bulkley Nechako  
PO Box 820  
Burns Lake, BC  
VOJ 1E0

Attn: Maria Sandberg [maria.sandberg@gov.bc.ca](mailto:maria.sandberg@gov.bc.ca)

RECEIVED

FEB 15 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

**Re: Temporary Use Permit (TUP) Application for Crushing – Tatlow Sand and Gravel Pit**

This application is in regards to a request for a "crushing" temporary use permit for an existing sand and gravel (aggregate) operation located on Lot A Section 17, Township 4, Range 5, Coast District, Plan 12817, located approximately 3.6 km south of Smithers, BC just off Tatlow Road, see Figures A and B of the attached TUP application.

B & A Rentals Ltd. is providing through this notification, all required pertinent information relating to a new Temporary Use Application, which was requested as per your email of September 8, 2016 (9-8-16).

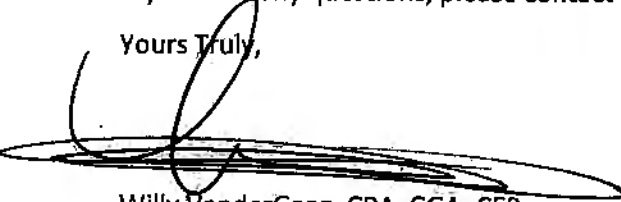
B&A Rentals Ltd., had originally requested and obtained the right to bring to site a "temporary portable crusher under contract", to crush for a period of up to two (2) weeks sometime during the period of May 1 to October 31, each year for the next twenty-five years. The period of crushing would be from 7:00 am to 6:00 pm during the two (2) week period.

However, due to revised market conditions for aggregate materials, B&A Rentals Ltd., is now requesting the right to bring to site a "temporary portable crusher under contract", to crush for a period of up to five (5) weeks instead of two (2) weeks sometime during the period of May 1 to October 31, each year for the next twenty years. The period of crushing would be from 8:00 am to 6:00 pm during the five (5) week period.

All mining of materials for the crusher will comply with the **Mines Act** and **Health Safety and Reclamation Code for Mines in BC, 2008**.

If you have any questions, please contact the undersigned at [willy@bvcga.com](mailto:willy@bvcga.com) or (250) 847-2257.

Yours Truly,



Willy VanderGaag, CPA, CGA, CFP  
President & Secretary  
B&A Rentals Ltd.

Attachments



April 26, 2016

**Agricultural Land Commission**  
133-4940 Canada Way  
Burnaby, British Columbia V5G 4K6  
Tel: 604 660-7000  
Fax: 604 660-7033  
www.alc.gov.bc.ca

ALC File: 53811

**DELIVERED BY ELECTRONIC MAIL**

Willy VanderGaag – VanderGaag & Bakker  
Box 2680 – 1076 Main Street  
Smithers BC, V0J 2N0

*EMailed to Arto B. H. G. 16/1/16*

Dear Mr. VanderGaag,

**Re: Notice of Intent to Remove Soil for a Specified Non-farm Use**  
**PID: 016-868-749**  
**Legal Description: Lot A, Section 17, Township 4, Range 5, Coast District, Plan PRP12817**  
**Civic Address: 3190 Tatlow Road, Regional District of Bulkley-Nechako**

This letter is in response to the Notice of Intent (the "NOI") that was received by the Agricultural Land Commission (the "ALC") on December 21, 2015. It also acknowledges that additional information about the proposal, as requested, was received by the ALC on March 29 & April 22, 2016. As agent, it is your responsibility to advise your clients of this, and any future, correspondence.

As described in the NOI and accompanying documents, the ALC understands the following about the proposed extraction project:

- The owner of the subject property is B & A Rentals Ltd., to which Willy VanderGaag is a Director;
- The owner has appointed Bruce Graff of Graff Engineering Inc., to act as his agent in this regard;
- The type of material proposed to be extracted from the subject property is sand and gravel;
- The total area of disturbance is currently 5.6 ha of which 1.6 ha will remain open as the active mining area while the remaining 4.0 ha will be reclaimed in 2016;
- The proposed extraction would be in three (3) distinct areas, Area 1 (2016-2020 Mining Area), 2 (2021-2025 Mining Area) and 3 (2026-2040 Mining Area);
- The proposed volume of materials to be extracted from the subject property is 5,000 m<sup>3</sup> per year;
- The maximum depth of extraction is 5 metres;
- The proposed duration of the project is twenty-five (25) years; and
- Site reclamation would occur as outlined in the following report:  
*B&A Rentals Ltd.*  
Prepared by: Bruce Graff of Graff Engineering Inc.  
Dated: April 23, 2014

The ALC understands that the above mentioned subject property has a long history of extraction activity. Specifically, the ALC originally approved an extraction project via ALC Resolution #343/91 (ALC File: 25446) and then later approved an extension of the original extraction project via ALC Resolution #457/2002 (ALC File: 29594).

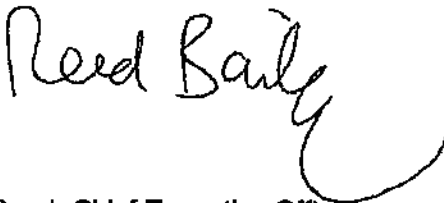
Based on the above, please be advised that your project may proceed subject to the attached terms and conditions.

Please be further advised that with this authorization, stands the requirement to comply with all applicable Acts, regulations, bylaws of local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

Further correspondence with respect to this letter should be directed to Reed Bailey ([Reed.Bailey@gov.bc.ca](mailto:Reed.Bailey@gov.bc.ca)).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per: 

Kim Grout, Chief Executive Officer

Enclosures: Terms and Conditions

cc: Regional District of Bulkley-Nechako – Attention: Maria Sandberg (**Delivered by Electronic Mail**)

Ministry of Energy and Mines (Northwest Regional Office) – Attention: Savanna Levenson (**Delivered by Electronic Mail**)

**TERMS AND CONDITIONS**

1. All aggregate extraction and/or reclamation activities must be conducted in substantial compliance with the information submitted with the NOI, including, but not limited to:
  - *B&A Rentals Ltd.* prepared by Bruce Graff of Graff Engineering Inc., dated April 23, 2014 (hereinafter referred to as the "Report"), and
  - *B&A Rentals Ltd. – ALC Application – Site Development Plan, Figure B* updated on March 20, 2016 (hereinafter referred to as the "Plans");
2. Aggregate extraction activities must be restricted to the 1.6 ha area shown on the Plans and labelled as *Existing Pit Floor and 2016 – 2020 Mining Area*;
3. That the total aggregate extraction must be limited in depth to achieve the finished grade elevations as identified on the cross sections (A-A' and B-B') shown on the Plans. The final elevation of the extraction area must coincide with the grade elevation identified on the Plans and the total volume of material is limited to 5,000 m<sup>3</sup> per year;  
25,000 m<sup>3</sup>
4. The project must be overseen by a qualified registered professional, with specific knowledge of soils, drainage, aggregate extraction and land reclamation, who must complete the following:
  - a. Status reports every twelve (12) months to update the ALC on the progress of the project. The report shall include photographs and a written description of the operation. The first such report is due on **April 30, 2017**; and
  - b. A final report submitted to the ALC upon completion of the project. The final report must include, but is not limited to, the following:
    - A written description of the completed project,
    - Evidence that the reclamation has been completed as described in the Report submitted with the NOI,
    - Final cross section profiles of the extraction area showing final post-reclamation contours,
    - Clear and accurate measurements of the final areas, depths and volumes of extracted material, and

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- o Photographs of the reclaimed area accompanied by a scale drawing (map) showing the location and direction the photos were taken;

The ALC recognizes Bruce Graff as the qualified registered professional of record with respect to this project;

5. That all existing topsoil over the extraction area must be stripped and salvaged for future soil reclamation purposes. Stock piled topsoil must not be removed from the property;
6. Unauthorized fill material must not be placed on the subject property;
7. Appropriate weed control must be practiced on all disturbed areas;
8. All soil stock piles must be seeded and established to an appropriate plant cover, or other suitable soil erosion control measure must be applied to protect the stock piles from wind, runoff or other removal process. Protection should also extend to damage which may be caused by recreational vehicles;
9. Access and egress of all vehicle traffic associated with the aggregate extraction, and other related activities, must be restricted to a single access road onto the subject property;
10. Dust suppression practices and/or restrictions on extraction related vehicle traffic must be applied when necessary to minimize air-borne dust from traffic on the access road;
11. This authorization is granted for a five (5) year term (until **April 30, 2021**). The ALC has no objection to considering an additional extension(s) of this term beyond this date to continue the project provided a written request is submitted to the ALC prior to December 31, 2020. The extension request must include a status report regarding the project to date. The ALC will also review compliance with the terms and conditions contained herein prior to authorizing any term extension(s);
12. The ALC understands that a financial security in the form of an Irrevocable Letter of Credit (the "ILOC") in the amount of \$10,000 has been posted with the Ministry of Energy and Mines. As a result, the ALC will not require a separate ILOC to be posted with the ALC but

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stipulates that the ILOC will not be returned to the operator until the ALC has confirmed that the Terms and Conditions of the NOI have been achieved. The ILOC is to ensure:

- a. The extraction operation, and the project in general, are conducted in accordance with the information and plans submitted with the application;
- b. The project continues to be overseen by a qualified registered professional;
- c. Monitoring reports are submitted; and
- d. The subject lands are returned to an agricultural standard.

For greater clarity, some or all of the ILOC will be accessible to and used by the ALC upon default of the operator to comply with all aspects of the conditions of approval contained herein. Release of the ILOC will be dependent on receipt of evidence that the project is completed to a standard deemed satisfactory by the ALC. In this regard, the ALC will consider the status and final reports that must be prepared by a qualified registered professional and submitted to this office in fulfillment of conditions 4.a. and 4.b. above; and

- 13. Approval for extraction is granted for the sole benefit of B&A Rentals Ltd., and is non-transferable without written approval of the ALC. Should the lease holder of the subject lands and/or operator of the aggregate extraction change please inform the ALC in writing.

**Please advise this office, by signing and returning one copy of these conditions, whether or not you intend to proceed with the aggregate extraction proposal on the above basis.** Should you not agree to restrictions as set out in the above 'terms and conditions', the option of submitting a formal Non-Farm Use application to the ALC is available. Should an application be made, please be advised that the ALC has the authority to grant an approval, with or without conditions, or deny the proposal. The application process is initiated by submitting the required forms and paying the requisite fee (\$600) to the local government (Regional District of Bulkley-Nechako).

I, B. A. Rentals Ltd. agree to the above terms and conditions and intend to  
(print name here) proceed with extraction as outlined above.

[Signature]  
Signature of owner or operator

AUG 08 2016  
Date



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**Planning Department Report  
Temporary Use Permit Board Report  
File A-02-17  
April 4, 2017**

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## APPLICATION SUMMARY

**Name of Owner:** Steti Transport Ltd.

**Name of Agent:** Steffen Apperloo

**Electoral Area:** A

**Subject Property:** NE 1/4 of Section 5 Township 4 Except Plans 8393 & PRP14394, Range 5, Coast District. The property is  $\pm 61$  ha ( $\pm 151$  acres) in size.

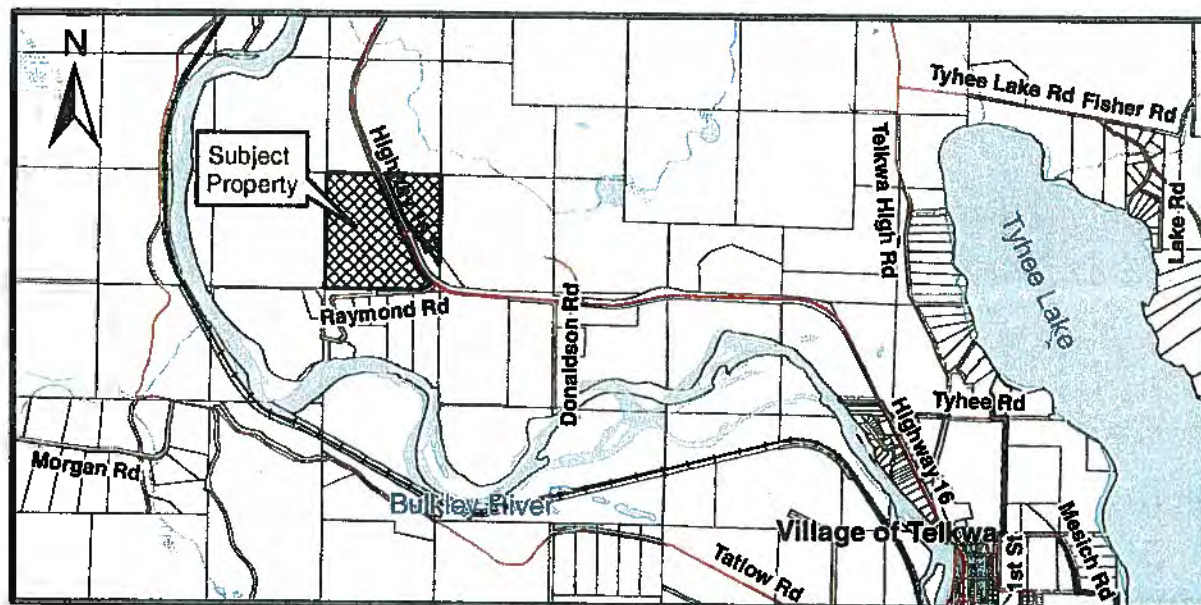
**O.C.P. Designation:** Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014

**Zoning:** Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Industrial

**ALR Status:** The property is located in the Agricultural Land Reserve, and the ALC has given approvals to operate an asphalt plant on the subject property for a 5 year term ending on December 31, 2020.

**Location:** The subject property is located at the intersection of Highway 16 and Raymond Rd, approximately 5.5 km south of the Town of Smithers.



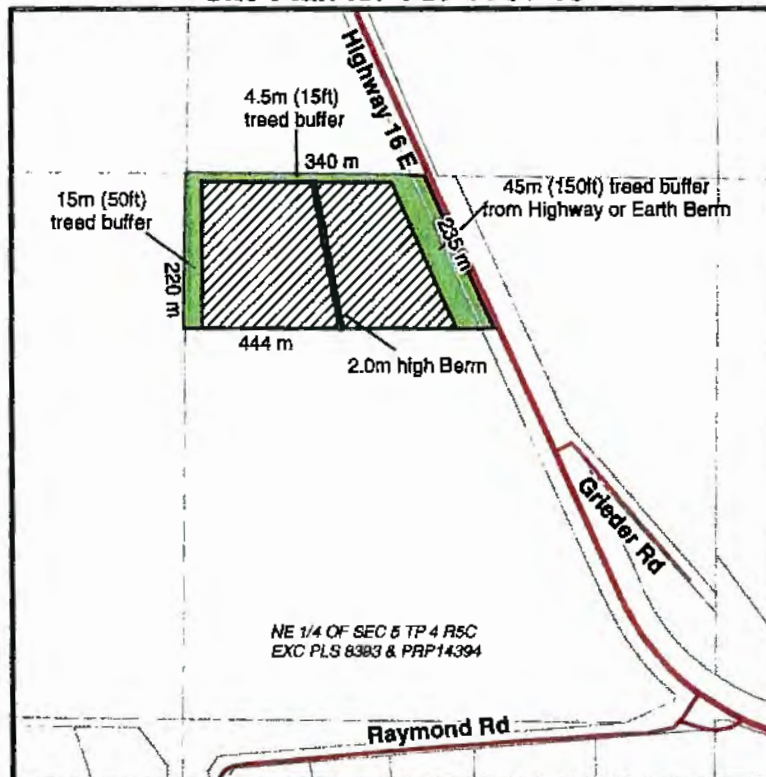
## PROPOSAL

The applicant is requesting the issuance of a Temporary Use Permit (TUP) to allow the operation of an asphalt plant, as this use is not a permitted use in the Agriculture (Ag1) zone.

The applicant operates a gravel pit on the subject property, and has been issued a Temporary Use Permit to operate a gravel crusher for a maximum of 50 days per year, excluding Sundays, from 7 am to 6 pm. This TUP is valid until September 2019. The applicant is requesting a TUP for the asphalt plant based on similar terms as their gravel crushing TUP.



**Site Plan for TUP A-01-10**



## Temporary Use Permits Explained

A TUP allows the use to continue for up to three years, after which a subsequent request can then be made to have the Board consider renewing the permit for an additional three years. After the six years, a new application can be made to allow the use to continue.

The permit should only be issued in accordance with the policy identified in the Smithers Telkwa Rural Official Community Plan, which allows for the issuance of a Temporary Use Permit on the following basis:

- (1) Temporary use permits may be issued for temporary uses, pursuant to Section 492 of the *Local Government Act*, under the following circumstances.
  - (a) The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;
  - (b) The environment would not be negatively affected by the proposed temporary use.
  - (c) The proposed temporary use will not have adverse effects on neighbouring land uses or property owners.
  - (d) The applicant has provided, for consideration as part of the application process, a decommissioning and reclamation plan, if the temporary use requires a significant amount of capital investment in a particular location, or otherwise results in the need for site reclamation.
  - (e) The need for security in the form of an irrevocable letter of credit with an automatic extension clause has been considered to ensure that required decommissioning and reclamation is completed.
  - (f) The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).

## The Approval Process

Notice of this application was published in the April 12 edition of the Interior News which informed the public of the time and location of the Board's consideration of the application, and their ability to provide input. Property owners and tenants within 50 metres of the subject property have also been sent a similar notice

No comments were received from the public at this time.

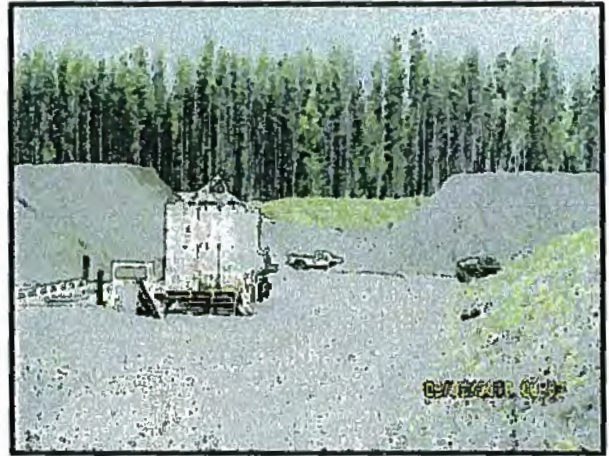
## Agricultural Land Commission

The applicant has ALR approval for non-farm use to extract gravel from an 8 ha portion of the property and to place an asphalt plant for additional processing. The approval was subject to a number of conditions and for a five-year term. The Agricultural Land

Commission extended the approval for five years, so the new expiry date is December 31, 2020.

### PLANNING DEPARTMENT COMMENTS

The subject property is located in an area with several active gravel pits and is relatively close to industrial land uses such as an abattoir and a transfer station. There are active farm operations in the area and a residential subdivision located south of the subject property. The closest residence is located on Raymond Road approximately 300-400 meters from the gravel pit area.



The proposed development does not require a significant amount of capital investment in the property. All of the proposed equipment would be removed at the end of each job and there are no permanent structures proposed as part of the temporary use. Therefore, the use can be relatively easily removed from the site at the end of the permit period.

Staff are concerned that the asphalt plant may have an adverse effect on the residents of the Raymond Road area. Asphalt plants can generate notable emissions and odor; and staff's experience is that there are notable land use conflicts when asphalt plants are located in close proximity to residential areas. Therefore, staff are unable to support this application.

#### **Recommendation**

That the Regional District Board deny the issuance of Temporary Use Permit No. A-02-17.

*Electoral Area Planning – Participants/Directors/Majority  
(All Directors)*

Reviewed by:

Jason Llewellyn  
Director of Planning

Written by:

Jennifer MacIntyre  
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
TEMPORARY USE PERMIT NO. A-02-17**

**ISSUED TO:** Steffen Apperloo (Steti Transport Ltd)  
4120 Gelley Road  
Smithers, BC V0J 2N2.

**WITH RESPECT TO THE FOLLOWING LANDS:**

NE 1/4 of Section 5, Township 4, Except Plans 8393 & PRP14394,  
Range 5, Coast District

1. This Temporary Use Permit authorizes the following temporary use:  
  
The operation of an Asphalt Plant.
2. The temporary use identified in Section 1 may only operate within the area identified in Schedule A, which forms part of this permit.
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. The permit holder shall, as a term of this permit:
  - a. Ensure that an industrial access permit is obtained from the Ministry of Transportation and Infrastructure.
  - b. Ensure that access to the gravel pit site is from Highway 16.
  - c. Not construct any permanent structures on the subject property as part of the temporary use.
  - d. Not set up the asphalt plant on a permanent foundation.
  - e. Limit the hours of operation to 7 A.M. to 6 P.M.
  - f. The asphalt plant cannot operate on Sundays.
  - g. Operate the asphalt plant for a maximum of 50 days per calendar year.
  - h. Maintain treed buffer areas or berm on the property as follows, and as shown on the attached Schedule A (this section does not apply to the removal of dangerous trees for safety reasons).
  - i. No removal of trees or other vegetation from the area of the subject property 15 metres from the west property line.

- ii. No removal of trees or other vegetation from the area of the subject property 4.5 metres from the north property line.
  - iii. No removal of trees or other vegetation from the area of the subject property 45 metres from the property line adjacent to Highway 16, or the creation of a continuous vegetated earth berm that is a minimum of 4 metres tall on the subject property along the 235 metre length of Highway 16.
  - iv. The creation of an earth berm that is a minimum of 2 metres tall through the middle of the gravel removal area.
5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of issuance of this permit.
- If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.
6. As a term of this permit the owner of the land must remove all evidence of the industrial use from the land upon which the temporary industrial use is occurring, or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board. This includes the removal of all equipment, debris and other materials involved in the use.
7. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. \_\_\_\_\_  
 day of \_\_\_\_\_, 2017

passed by the Regional Board this





PERMIT ISSUED on the \_\_\_\_\_ day of \_\_\_\_\_

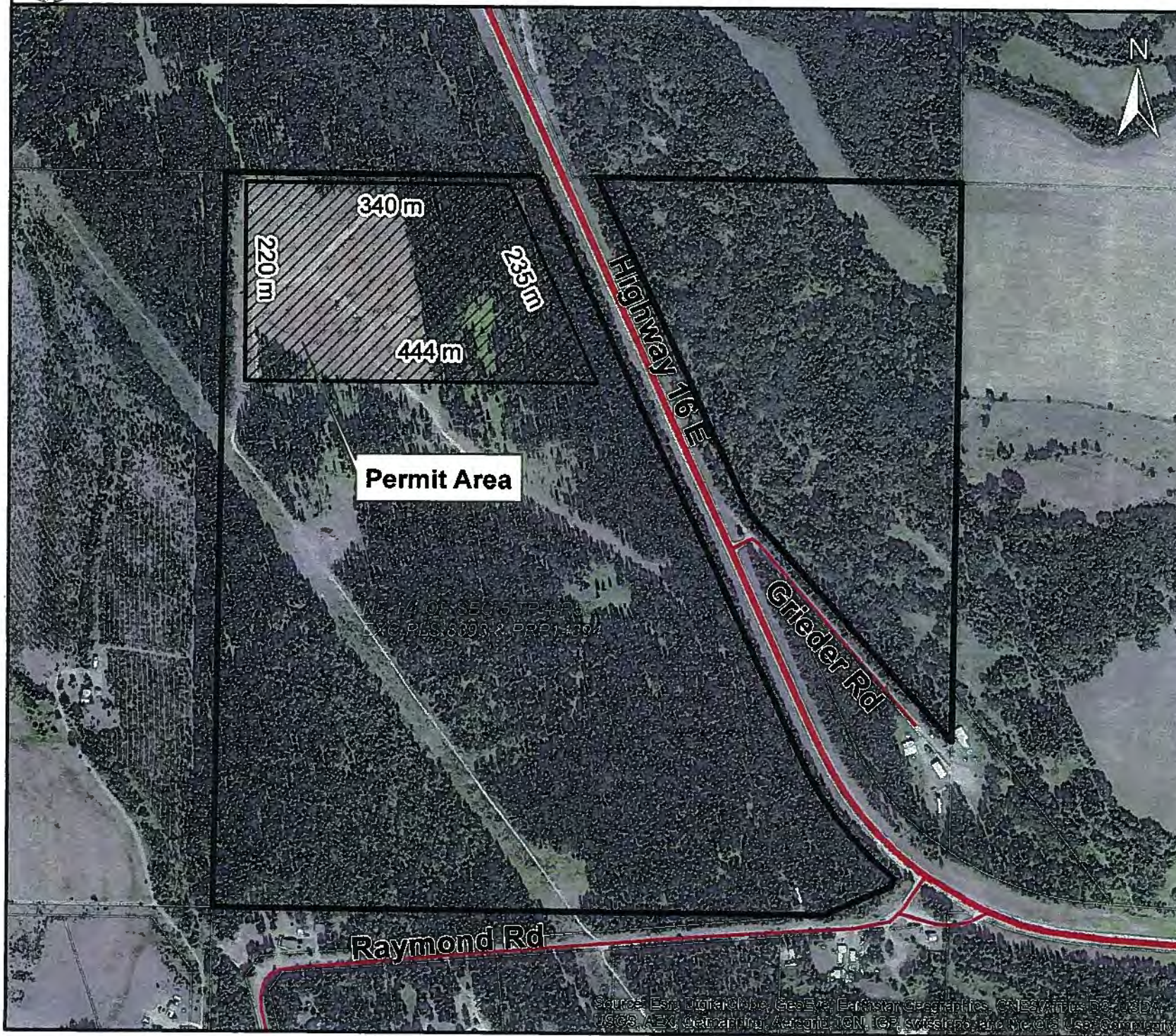
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 Corporate Administrator



# Temporary Use Permit A-02-17: Schedule A

## Legend

-  TUP A-02-17
-  Cadastre
-  Road
-  Highway



Permit Area

Highway 16 E

Grieder Rd

Raymond Rd

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This map is an approximate representation and should only be used for reference purposes.

Created by the  
Regional District of  
Bulkley-Nechako

SCALE 1:5,837

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, IGP, swisstopo, and the GIS User Community



RECEIVED

FEB 28 2017

REGIONAL DISTRICT  
OF BULKLEY-NECHAKO

February 27, 2017

Hi Jennifer,

Please review the following application as per our phone conversations.

Steti Transport Ltd. would like to apply for a temporary operating permit to allow the possibility of housing a temporary asphalt plant should the opportunity arise. There will be several paving/road building projects in the area in the next few years and we would like to be able to take part in these jobs. As we already have a TOP, we would stick to the days of the week and if need be, the existing hours of operation we are currently bound to including Sundays off.

Thank you and do not hesitate to contact me if you have any concerns/questions



Steffen Apperloo

4120 Geley Rd  
Smithers BC  
[stetitransport@gmail.com](mailto:stetitransport@gmail.com)  
V0J 2N2

Phone: 250-847-0568



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**Planning Department Report  
Development Permit Application  
File No. A-01-16  
April 6, 2017**

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## APPLICATION SUMMARY

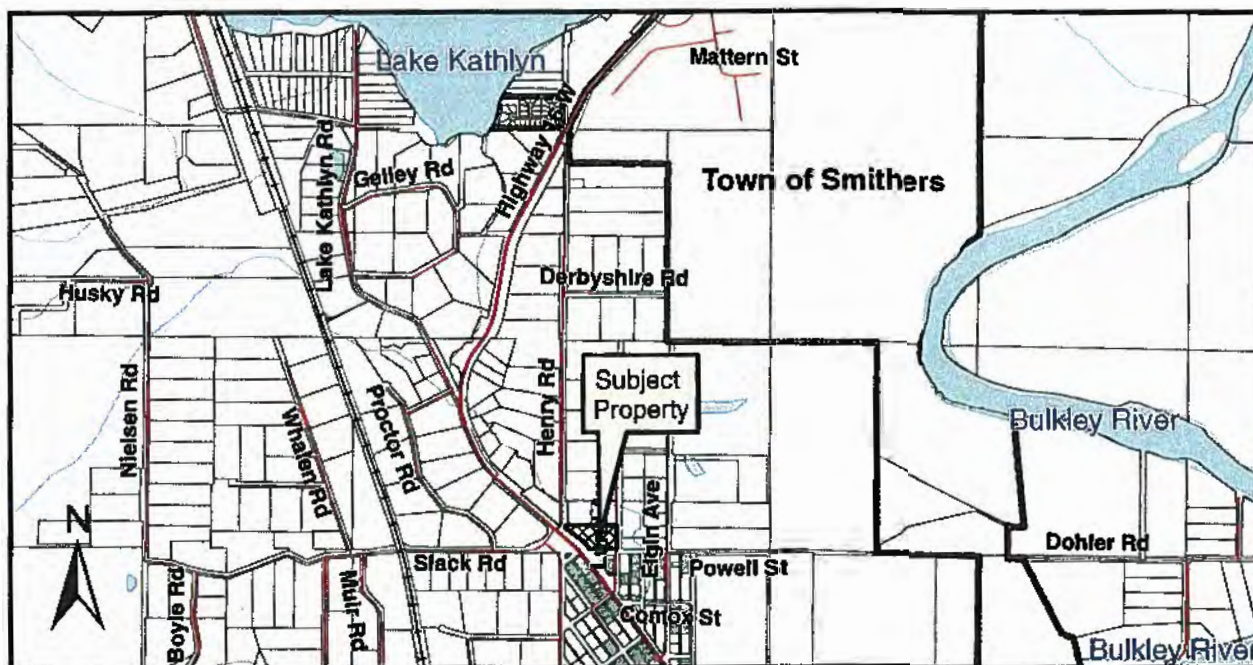
**Name of Owner:** West-End Ventures Inc.

**Name of Agent:** Colin Bruintjes

**Electoral Area:** A

**Subject Property:** Lot 3, Section 2, Township 1A, Range 5, Coast District, Plan 4733. The property is 1.35 ha (3.34 acres) in size

**Location:** The subject property is located along Highway 16 at 3844 Henry Rd, approximately 600 metres northwest of the Town of Smithers.



**O.C.P. Designation:** Commercial (C) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** Light Industrial – Contracting (M1B) Zone in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Development Permit Area:** Highway Corridor Development Permit Area

## THE HIGHWAY CORRIDOR DEVELOPMENT PERMIT AREA

In 2016 the property was rezoned from the General Commercial (C1) Zone to the newly created Light Industrial – Contracting Service (M1B) Zone. The purpose of the rezoning was to allow the property to be used for contracting; motor vehicle rentals; and warehousing. Given concerns regarding the impact of the industrial development on the area the subject property was designated as a Highway Corridor Development Permit Area.

The subject property cannot be developed until the Regional District Board approves the proposed development plans by issuing a Development Permit. The Board may refuse to issue the development permit if the proposed development does not meet the Highway Corridor Development Permit guidelines (attached).

The purpose of the Highway Commercial Development Permit is to do the following.

- (1) To provide for the appropriate form and character of commercial and industrial development given the high visibility of these areas and their exposure to Highway 16.
- (2) To facilitate the compatibility of site design and site function with the rural setting and adjacent land uses.
- (3) To identify and implement the appropriate degree of landscaping and screening with special attention to the impacts on adjacent residential development and Highway 16.
- (4) To accomplish the above in a manner that protects the natural environment, and retains land in its natural state as much as possible, and otherwise enhancing and facilitating natural processes and habitat where possible.



## PLANNING DEPARTMENT COMMENTS

In staff's opinion the proposed development plans, attached as Schedules A through G to Development Permit No. DP A-01-16, to not adequately meet the Highway Corridor Development Permit Area guidelines.

The guidelines that are not met, in staff's opinion, are discussed below.

**Guideline 5** *Parking should be focused to the rear and side of buildings away from Highway 16.*

The public parking is provided at the front of the building adjacent to Highway 16. Staff indicated to the applicant that the proposed layout would be acceptable to staff if the landscaping and development standards were well done.

**Guideline 6** *The surface of the public parking areas and vehicle maneuvering aisles should be paved or otherwise surfaced to ensure dust is not generated.*

Staff are not satisfied that gravel surfacing will ensure that dust is not generated. However, this issue alone would not result in staff recommending denial of the permit.

**Guideline 10** *A landscape buffer at least 6 metres wide should screen building and parking areas from Highway 16.*

Staff are not satisfied that the proposed landscape buffer will adequately screen the proposed development.

**Guideline 11** *Landscaped areas should contain trees and shrubs, and other features adequate to create interest and not appear barren or empty, and otherwise enhance the natural environment.*

The area that is proposed to be landscaped with grass and other vegetation is minimal and covers only a small area of the property. The majority of the developed area is crushed gravel and will appear barren and empty.

**Guideline 12** *All areas of a property should be developed with landscaping, parking areas, or building and should not appear to be unfinished. The exception is that treed areas in their natural state may be retained, and areas reserved for future phases of development may be left un-landscaped provided that they are not in an unsightly state.*

Staff are not satisfied that the site meets the full intent of this guideline. With the exception of the strip of grass and shrubbery along a portion of the Highway frontage the entire property is proposed to be either crushed gravel or unfinished. There will be no delineation or separation between vehicle maneuvering isles, parking space, pedestrian area, or other area of the property. It is proposed to be all crushed gravel. This treatment is not typical for such a development and will appear to be unfinished in staff's opinion.

### Other Comments and Concerns

- The proposed location of the garbage container is likely not practical.
- The transition between the proposed gravel area and the grass has no physical separation of any sort. Without separation by curbing, pavers, landscape ties, or other such treatment it can be expected that maintenance will be an issue over time and the grass will grow into the gravel.
- The transition between the proposed grass and the bark mulch around the shrubs has no physical separation of any sort. Without this separation the grass will grow into the planting area and the bark mulch will not stay in place.
- Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1994" requires that all industrial activity and associated materials, in the M1B zone be enclosed by a landscape screen not less than two metres (6.56 ft.) high. The proposed development plan does not meet this requirement. A landscape screen is defined as "a continuous fence, wall, compact evergreen hedge, berm or combination thereof that would effectively screen the property which it encloses and is broken only by access drives, walks and lanes."

## CONCLUSION AND RECOMMENDATIONS

As discussed above, staff's opinion is that the proposed landscaping is inadequate, and the site development standards are very low. A notable number of the Highway Commercial Development Permit Area Guidelines have not been met. And, the Zoning Bylaw screening requirements applicable to industrial development have not been met.

In staff's opinion the proposed development does not have an appropriate form or character given the high visibility of the area and its exposure to Highway 16. Therefore, staff recommend that Development Permit A-01-16 be denied as proposed.

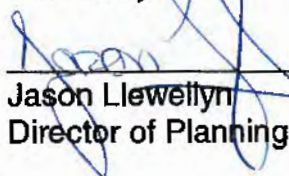
Should the application be denied staff will continue to work with the applicant to create a development plan that is in accordance with the applicable guidelines.

### Recommendation

That Development Permit A-01-16 not be approved as proposed in Schedules A through G.

*Electoral Area Planning – All Directors/Majority*

Written by:

  
 Jason Llewellyn  
 Director of Planning

## Section 7 – Development Permit Areas

### 7.1 Highway Corridor Development Permit Area

The lands highlighted in the maps in Section 7.1.5 are designated as a Highway Corridor Development Permit Area, under the authority of sections 488(1)(a)(d) and (f) of the *Local Government Act*:

- protection of the natural environment, its ecosystems and biological diversity;
- revitalization of an area in which a commercial use is permitted;
- establishment of objectives for the form and character of commercial, industrial or multi-family residential development.

Without limiting section 489 of the *Local Government Act*, a development permit is required for the alteration of land, removal of vegetation, disturbance of soils (including grubbing, scraping, and removal of top soils), and the construction or erection of buildings and structures where the development is associated with the use of the land for commercial or industrial, or related, activities.

#### 7.1.1 Objectives

- (1) To provide for the appropriate form and character of commercial and industrial development given the high visibility of these areas and their exposure to Highway 16.
- (2) To facilitate the compatibility of site design and site function with the rural setting and adjacent land uses.
- (3) To identify and implement the appropriate degree of landscaping and screening with special attention to the impacts on adjacent residential development and Highway 16.
- (4) To accomplish the above in a manner that protects the natural environment, and retains land in its natural state as much as possible, and otherwise enhancing and facilitating natural processes and habitat where possible.

#### 7.1.2 Exemptions

A development permit is not required for the following development.

- (1) Subdivision.
- (2) Temporary buildings and structures such as construction trailers, temporary hoarding or scaffolding, temporary structures associated with a sidewalk/parking lot sale, and buildings and structures permitted by a Temporary Use Permit.
- (3) Construction of, addition to, or alteration of a building or structure involving only interior renovation, repair or maintenance, façade improvement to an area less than 20% of the existing façade, construction of an accessory building, or an addition of less than 100 m<sup>2</sup> to a principal building.

- (4) Replacement of a building that has been destroyed by natural causes, in cases where the replacement building is substantially identical to the original in both form and location.
- (5) Development activities that are not related to the commercial or industrial use of the land, including stand-alone residential buildings (for greater certainty, a DP is required for the entirety of mixed-use buildings that contain a commercial or industrial use).

### 7.1.3 Guidelines

#### General

- (1) Safety and security of residents should be considered in design and layout. Design should respond positively to Crime Prevention Through Environmental Design principles.
- (2) The form and character of new development should respect the form and character of existing development in the area around the development site.
- (3) Natural environmental features on the site, such as watercourses, shall be protected. Emphasis will be placed on retaining mature trees.

#### Parking

- (4) Vehicle lanes and parking should be designed to minimize queuing that will interfere with traffic or pedestrian movement.
- (5) Parking should be focused to the rear or side of buildings away from Highway 16.
- (6) The surface of public parking areas and vehicle maneuvering aisles should be paved or otherwise surfaced to ensure dust is not generated.
- (7) Snow must be cleared and stockpiled in a manner that minimizes impact on surrounding residential uses and the natural environment and otherwise promotes the objectives. A snow management plan should be provided for any site larger than 2,500 m<sup>2</sup>.

#### Lighting

- (8) Lighting should generally be located at pedestrian level (between 3 m and 4 m high to prevent vandalism and provide illumination over a reasonable area.
- (9) Lighting should be positioned in such a manner that undesirable light falling onto abutting properties and highways is minimized.

#### Landscaping

- (10) A landscape buffer at least 6.0 m wide should screen building and parking areas from Highway 16.
- (11) Landscaped areas should contain trees and shrubs, and other features adequate to create interest and not appear barren or empty, and otherwise enhance the natural environment.

- (12) All areas of a property should be developed with landscaping, parking areas, or building and should not appear to be unfinished. The exception is that treed areas in their natural state may be retained, and areas reserved for future phases of development may be left un-landscaped provided that they are not in an unsightly state.

#### Screening

- (13) Loading, storage, or product assembly functions should not be located between a building and Highway 16 and these areas should be effectively screened from a highway and adjacent properties.
- (14) Containers for garbage and recyclables should be effectively screened behind an opaque fence on a minimum of two sides.

#### Signage

- (15) Signs should be integrated with the building facade through colour and graphic style.
- (16) Signs should not be obtrusive, should fit the scale of the development, and not result in light or undesirable glare falling onto abutting properties and highways.

#### 7.1.4 Security and Application Information

- (1) A development permit application shall include plans illustrating cross sections of the proposed development and a site plan, adequate to evaluate compliance to applicable guidelines.
- (2) Without limiting the authority under section 502 of the *Local Government Act*, where the introduction of vegetation and landscaping is required the Regional District may require the applicant to submit a landscaping and security deposit equal to the total estimated costs of all materials and labour as determined by a landscape architect or other qualified person to the satisfaction of the Regional District.

**Jason.llewellyn**

---

**From:** Jason.llewellyn  
**Sent:** Tuesday, August 2, 2016 4:43 PM  
**To:** Colin Bruintjes  
**Cc:** Maria.Sandberg  
**Subject:** RE: Development permit application

Hi Colin. I gave the info submitted a brief review and I have the following preliminary comments.

It would be nice to see the parking area and maneuvering aisles paved. How are you ensuring dust will not be generated?

The ground surfaces that is not parking area or maneuvering aisles are not identified. Grass, landscape rock, bark mulch?

Parking should be focused to the rear or side of buildings away from Highway 16. This can be varied if the parking area is made to look very appealing and is well landscaped. It is hard to evaluate given the details of the drawings. However, based on the budget I expect it will be very inadequate.

The location of the plantings and ground treatment needs to be shown. It doesn't appear to be much of a buffer and wont do much to screen the buildings or parking area or create interest.

What separates roadway and parking areas from landscaped areas?

What does the 3 foot fence look like? Wood, chain link?

The fence to be maintained along the border with the properties to the north needs to be detailed.

Where is the snow to be stored (snow management plan).

Screening behind the buildings is identified but with no further details.

What is the sewage treatment? I assume a septic system. What is going to occur in this area? What is the ground treatment?

Can you describe the manner in which the phase 2 lands will be left in and what if anything the land will be used for?

Where will the rental vehicles be parked?

Where are the loading spaces?

Where are the containers for garbage and recyclables and their screening?

Lighting is not shown so we can't evaluate the guidelines relating to lighting.

Signage is not shown so we can't evaluate the guidelines relating to signage.

We will need plans illustrating cross sections of the proposed development.

Cheers

Jason

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37, 3RD AVE, PO Box 820  
BURNS LAKE, BC  
VOJ 1E0

REGIONAL DISTRICT  
OF BULKLEY & NECHAKO  
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

October 25, 2016

West-End Ventures  
Box 820  
Smithers, BC V0J 2N0

Dear Applicants:

**Re: Development Permit Application DP A-01-16**

I am writing to acknowledge that this office has received your application and application fee for a Development Permit for Lot 3, Section 2, Township 1A, Range 5, CD Plan 4733, located at 3844 Henry, Smithers.

We have reviewed the application and offer the following comments:

- The site plan needs to show the ground treatment of all areas. In particular, it is unclear which areas are to be maintained as manicured lawn. I assume that your reference to areas planted with grass means that these areas are to be planted and maintained as manicured lawn. Please note that part of the evaluation process will be to consider the practicality of maintaining the proposed manicured lawn.
- The site plan needs to show the location and extent of the proposed concrete sidewalk.
- The site plan needs to show the roadway access, parking areas, storage areas, fenced compound, and loading zone locations at the rear of the building.
- It is noted in your letter dated October 17<sup>th</sup> that the parking area at the front of the building will be finished with crushed gravel. Can you confirm how the parking at the rear of the building and the vehicle movement lanes throughout the rest of the property will be finished? Are they to be crushed gravel as well? This needs to be shown on the site plan.
- Your letter states that staff parking, a chain link privacy fence, and a screened compound containing the garbage and recycling containers will be at the rear of the buildings. However, these features are not shown on the site plan. The site plan needs to show the location of these features along with the vehicle access location.
- Your letter notes that rental vehicles will be parked in a "secured compound". Is this secured compound the same as the "screened compound" containing the garbage and



**MUNICIPALITIES:**

SMITHERS FORT ST JAMES  
VANDERHOOF FRASER LAKE  
HOUSTON TELKWA  
BURNS LAKE GRANISLE

**ELECTORAL AREAS:**

A - SMITHERS RURAL E - FRANCOIS/DOTSA LAKE RURAL  
B - BURNS LAKE RURAL F - VANDERHOOF RURAL  
C - FORT ST JAMES RURAL G - HOUSTON RURAL  
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA

WWW.RDBN.BC.CA

PH: 250-692-3195

FX: 250-692-3305

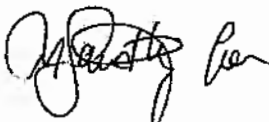
TF: 800-320-3339

recycling containers, or is it a separate area? The location of this area needs to be shown on the site plan.

- Thank you for a picture of the example of the landscaping you have looked at, and thank you for confirming that you wish to replicate the general feeling of that picture with your landscaping. The picture you have provided shows a planting area containing approximately 10 large sized shrubs. Your site plan shows 3 planting areas and your planting list identifies a total of 15 plants. It appears that there is a notable difference between the example shown and your actual plans. Can you please detail the proposed planting list for each planting area, the method used to inhibit weed growth in the planting area, and the method / materials proposed to separate the lawn area from the planting area. Also, an indication of the size of the plants would help in our evaluation.
- The estimate of the landscaping cost needs to include the cost of all materials used and labour necessary. A reasonable estimation of the labour cost is required regardless of whether that work is provided to you at no charge.
- The method of transition from roadway to landscaped area is not shown. What is the barrier, if any, proposed to separate the lawn from the driving surface?
- It is unclear where the 3 foot high fence shown in the photograph is proposed to be located. The site plan shows an 8 foot privacy fence but no 3 foot fence.
- The landscaped area appears to be behind the proposed 8 foot privacy fence. I am guessing that this is an error in the plans provided.
- An elevation drawing which appears to be looking at the property from the southeast (looking towards the northwest) shows a fence which is not shown on the site plan. Also, the alignment of the access from Lund Road appears incorrect.
- The building footprint on the site plan does not match the building drawings provided.

Please do not hesitate to contact me if you have any questions or comments.

Yours truly,



Jason Llewellyn  
Director of Planning

Enclosed: Receipt # 02396



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**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
DEVELOPMENT PERMIT NO. A-01-16**

ISSUED TO: WILSON, ALEXANDRA JANE and  
WILSON, FREDERICK PAUL  
PO BOX 820  
SMITHERS BC V0J 2N0

BRUINTJES, MURIEL MARGARET and  
BRUINTJES, COLIN THEODORE  
PO BOX 820  
SMITHERS BC V0J 2N0

WITH RESPECT TO THE FOLLOWING LANDS: Lot 3, Section 2, Township 1A, Range 5, Coast District, Plan 4733.

1. The lands shall be developed in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedules A through G, which form part of this permit.
2. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.
3. If a Building Permit for the development that is the subject of this permit has not been issued, and the construction substantially commenced within 2 years after the date of this permit's issuance, this permit shall lapse.
4. As a condition of the issuance of this permit, the Regional District of Bulkley-Nechako has required security in the amount of \$3,480 in the form of an irrevocable letter of credit with an automatic extension clause, or cash, to guarantee the performance of the terms of the permit.

AUTHORIZING RESOLUTION NO. \_\_\_\_\_ passed by the Regional Board on the  
\_\_ day of \_\_\_\_\_, 2017.

PERMIT ISSUED on the \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Corporate Administrator

WEST-END VENTURES INC.

PO BOX 820 SMITHERS BC V0J2N0

PHONE: 250-876-8149



February 3, 2017

RDBN  
PO Box 820  
Burns Lake BC

Attention: Jason Llewellyn, Maria Sandberg

RE: Development permit application DP A-01-16

Dear Jason and Maria,

In response to your October 25, 2016 letter please find the following responses to the comments therein:

1. The attached site plan has been updated to include labeling of ground treatment. In particular: a) the shrubs and manicured lawn will be developed in phases, only as the buildings are constructed. During this phase the only manicured lawn is the area between the parking lot of the proposed building and the proposed three foot high fence delineating the property line and the highway right of way, b) the area for future phases will remain in its current state which is partially gravel and grass. In 2016 this area was maintained by cutting the grass twice. This level of care will continue but this area will not be converted into manicured lawn, c) the driving and parking surface in front of the proposed building will be 1 1/2" washed crushed gravel. The transition from gravel to manicured lawn will provide a natural border for the parking area and d) snow accumulation area.
2. There is no proposed concrete sidewalk. I am not sure where you have determined that there is a concrete sidewalk from the information provided previously.
3. The area behind the building has been labeled to include details of a) the loading zone to the two large garage door at the back of the building b) the chain link screening fence with a gate to provide access to the compound c) the garbage and recycling containers in the north east corner of the compound and d) the remaining unused rear compound area for vehicle parking and storage.
4. The existing gravel road and rear compound will be crushed gravel as well and the front parking area.
5. The 3' fence delineating the property line and highway right of way will be as previously indicated a decorative metal post & chain fence. This will improve the aesthetics of the property by maintaining the visibility of the building, lawn and shrubs.
6. The 56' x 60' building foot print indicated on the site plan is the size of the building in the building plans previously provided to you.
7. The attached West Elevation signage PDF indicates that the signage to identify the business occupying the building will be a framed 4 by 8 sheet with gooseneck lighting above as previously indicated.

My hope is that the above addresses all of your comments in your previous letter. If there is any aspect of the application that you feel has not been addressed sufficiently please indicate so.

If you have any further questions or comments, please let us know as soon as possible.

Regards,

Colin Brintjes

9



NOTE:  
ELEVATIONS TO BE CONFIRMED  
IN THE FIELD PRIOR TO  
POURING THE FOOTING.



**DELWISCH**  
DESIGN GROUP

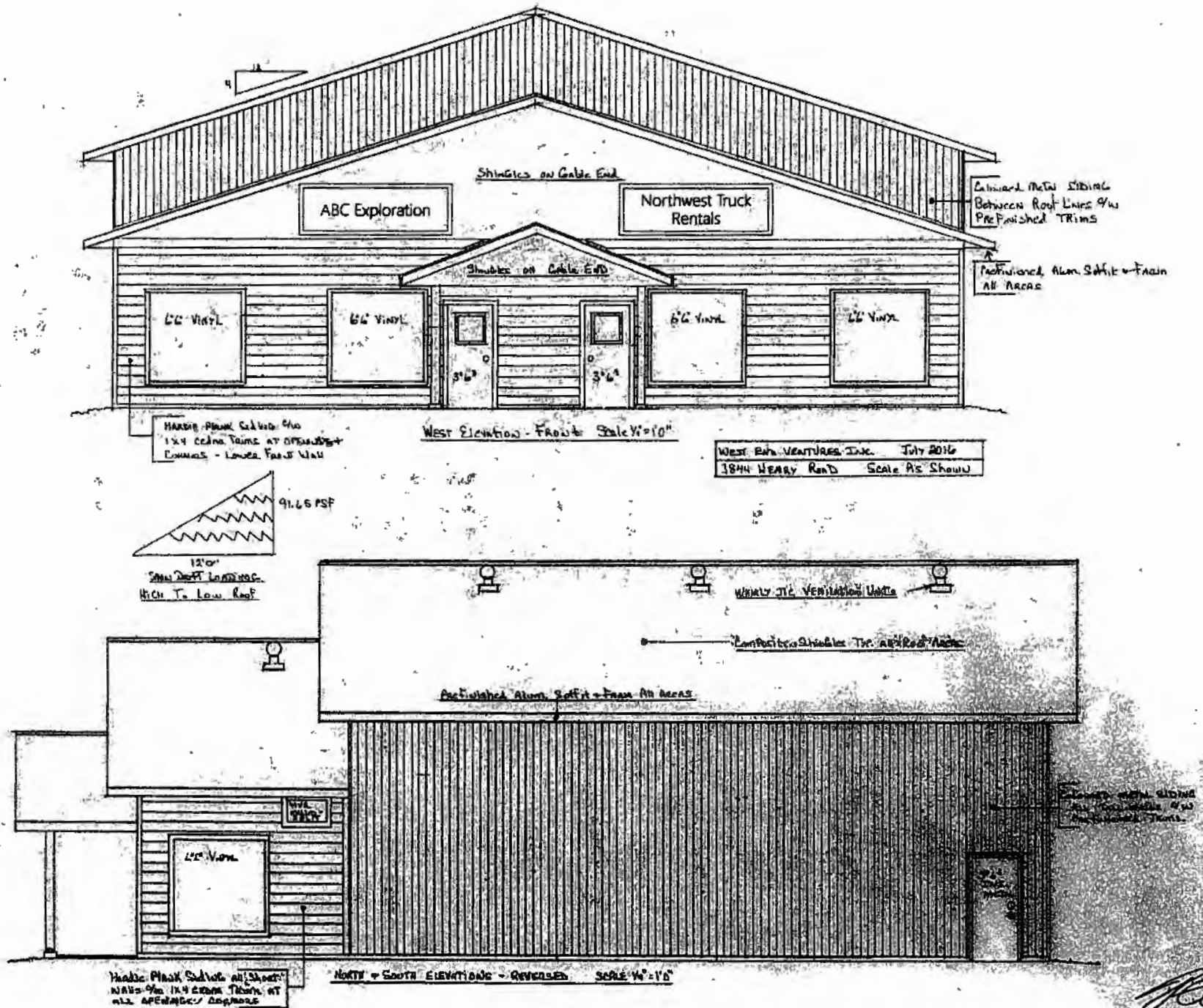
Box 88, 7-3127 Inland Road  
Sanbury BC, V0J 2N0  
Phone (250) 547-6110  
Faxes (250) 547-6110  
www.dewlisch.com

ISSUED FOR  
DISCUSSION

LOT 3 SECTION 2  
TOWNSHIP 1 A, RANGE 3  
CO PLAN 4732

DRAWN: FV  
ISSUED: JULY 27, 2018  
SCALE: AS SHOWN  
PROJECT: 14-ST77  
PAGE: PH1 REVISION: B

Printed: July 20, 2010



*[Signature]*  
12 Aug. 16



PO BOX 820 SMITHERS BC V0J2N0  
PHONE: 250-876-8149

Mar 3, 2017

RDBN  
PO Box 820  
Burns Lake BC

Attention: Jason Llewellyn, Maria Sandberg

RE: Development permit application DP A-01-16

Dear Jason and Maria,

In response to your February 17, 2017 letter via email please find the following responses to the comments therein:

1. The number of plants and species are attached on the amended landscaping quote. As far as size of plants go, as with any new plantings, they will be purchased from local greenhouses at the sizes they bring in and will, with time and care grow up to be mature trees and shrubs.
2. The ground treatment in the planted area by the plants will be the mini nugget covering also noted in the amended landscaping quote.
3. The border for the planted area will be a turf cut edge at the outside edge of the mini nugget ground treatment, as noted in the landscaping quote.
4. Please take note of the attached site/building plan copy with the other queries where surface cover and ground treatments are concerned.

My hope is that the above addresses all of your comments in your previous letter. If there is any aspect of the application that you feel has not been addressed sufficiently please indicate so.

We are really hoping this can be presented at the March meeting as time is of the essence for this year's window for moving forward on this venture.

If you have any further questions or comments, please let us know as soon as possible.

Regards,

Colin Bruinjes

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**SCHEDULE E to DEVELOPMENT PERMIT A-01-17**

March 3, 2017

TO WHOM IT MAY CONCERN:

After discussions and price comparisons at local greenhouses the estimated costs of completing the landscaping portion for phase 1 of our development on Henry road would be as follows:

Blue Spruce	$\$150.00 \times 2 = \$300.00$
Royal Red Maple	$\$150.00 \times 2 = \$300.00$
Amur Maple Bush	$\$110.00 \times 2 = \$220.00$
Cypress/Juniper	$\$30.00 \times 6 = \$180.00$
Larch	$\$50.00 \times 2 = \$100.00$
Potentilla /Day Lilly's	$\$50.00 \times 8 = \$400.00$
Mini Nuggets(SKID)	$\$780.00 \times 1 = \$780.00$ ( 1 skid of nuggets covers 40sqm for ground treatment)
Labour for Install-2 days	\$800.00
Excavator - 4 hours	<u>\$400.00</u>
<b>Total Estimated Cost</b>	<b><u>\$3480.00</u></b>

The edging of the planted area will be turf cut at edge of mini nugget ground treatment.

We hope this is sufficient information.

Regards,

Colin Bruintjes,

Owner, West-End Ventures Inc.

## 51

B. Ground ~~to~~ treatment will be planted as required ~~can be~~ by ASTTBC as per our ROWP installer.

C. Ground south of phase I ☐  
and road will be left in an  
un-landscaped, <sup>LOT 4</sup> natural grass <sup>LOT 4</sup>  
-There will be the 3' property  
delimitation fence along highway side



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DEFENDING TO BE CONVINCED  
IN THE FUTURE FROM  
REMOVING THE FLOODING



**DELWISCH**  
CONSTRUCTION

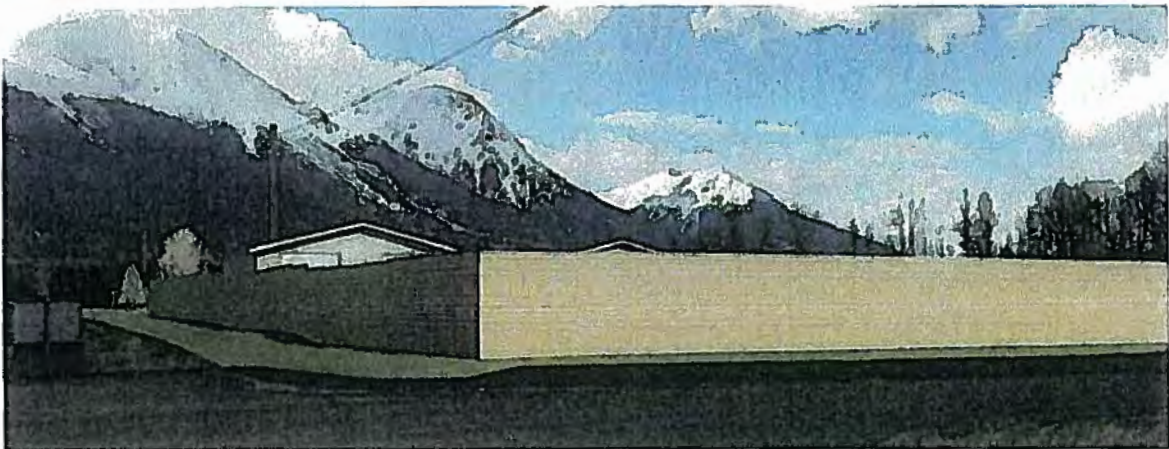
One 25<sup>th</sup> & 24<sup>th</sup> S. Valley Road  
Sandstone, NC, 28070  
Phone: (704) 547-6165  
Email: info@delwisch.com  
[www.delwisch.com](http://www.delwisch.com)

**WEST END VENTURES  
394 HENRY ROAD  
BATHING 2C  
V2J 2M2**

**ISSUED FOR  
DISCUSSION**

**OUTLINE OF  
SITE PLAN  
AND  
PROPOSED BUILDING  
PHASE 1  
LOT 1 SECTION 9  
TOWNSHIP 1 A, RANGE 5  
CO. PLUM-470**

DRAWN BY \_\_\_\_\_  
 COLORED JULY 27, 2010  
 SCALE AS SHOWN  
 PROJECT 14-577  
 PAGE PH1 REVISION 0

**SCHEDULE G to DEVELOPMENT PERMIT A-01-17 (1 of 2)****Proposed 3 foot high fence along the Highway****Proposed 8 foot high fence along Lund Avenue and Powell Street**

**SCHEDULE G to DEVELOPMENT PERMIT A-01-17 (2 of 2)**

**Existing fence to be maintained along the northern property line adjacent to Lot A**



**Existing fence to be maintained along the existing property line along Lot 4**





**Planning Department Report  
Rezoning Bylaw No. 1799  
1<sup>st</sup> & 2<sup>nd</sup> Reading Report  
File No. A-04-17  
April 5, 2017**

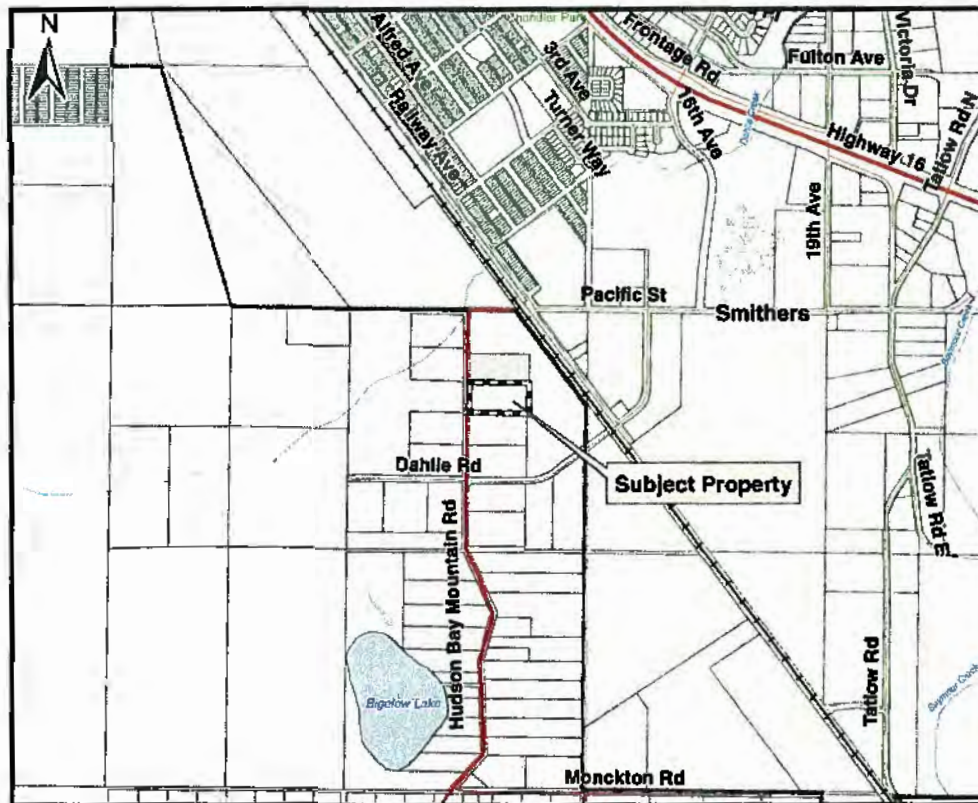
## **APPLICATION SUMMARY**

**Name of Applicants:** Cynthia Cardinal

**Electoral Area:** A

**Subject Property:** Lot A, District Lot 4266, Range 5, Coast District, Plan 8133.  
The subject property is approximately 2.14 ha. in size.

**Location:** The subject property is located at 530 Hudson Bay Mountain Road, 240 metres from the Town of Smithers.



**O.C.P. Designation:** Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** Small Holdings (H1) zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Residential and agriculture

**ALR Status:** Outside the ALR

### Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Small Holdings (H1)** to **Small Holdings (Additional Dwelling) (H1 A)** to allow a second dwelling on the subject property.

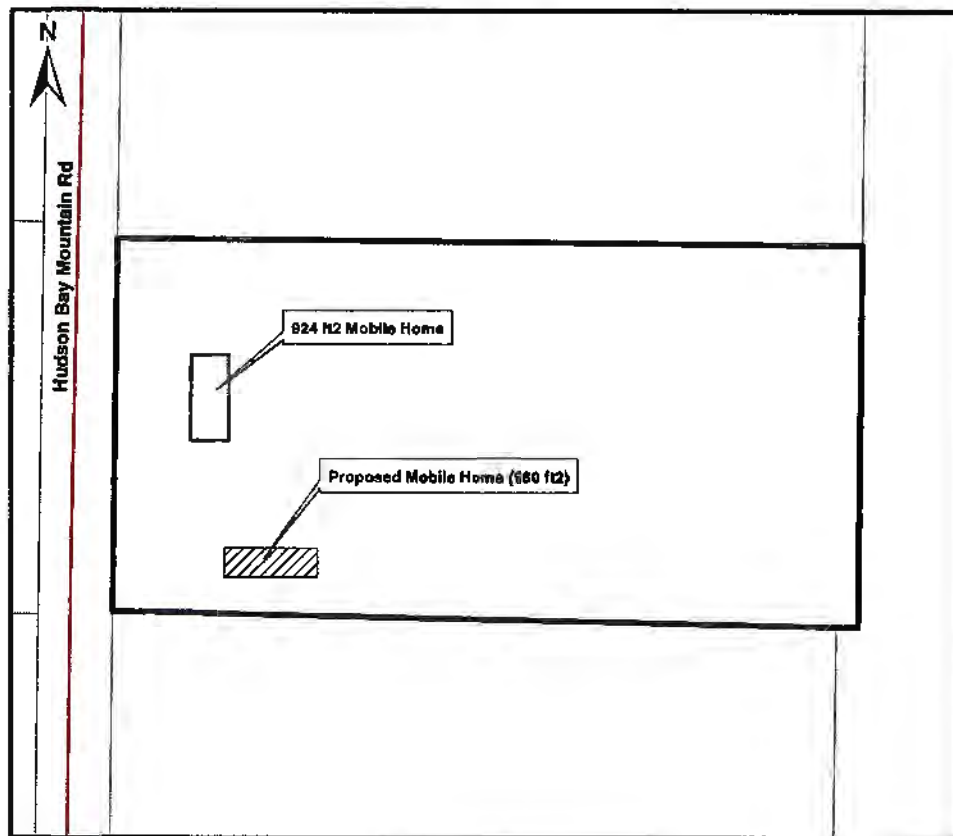
The property contains a new 14' x 66' (924 ft<sup>2</sup>) mobile home. The property also contains farm buildings consisting of a 15' x 30' hay shed, 2 small horse shelters, a storage shed and a wood shed. The applicant wishes to place a 2<sup>nd</sup> 14' x 70' (980 ft<sup>2</sup>) mobile home on the property for a family member.

The proposed second dwelling does not conform to the Small Holdings Zone (H1) Section 12.03 (1) of the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 states that:

- (1) *Not more than one single family dwelling or one two family dwelling shall be located on a parcel which is less than 4 hectares (9.88 acres) in area in the Small Holdings Zone.*

The applicant has therefore applied to rezone the subject property to the H1 A zone in order to allow the additional dwelling.

### Site Plan



## REFERRAL COMMENTS

### Town of Smithers

Approval not recommended due to reasons outlined below:

- Smithers' commitment to accommodating growth within Town boundaries is intrinsically related to how lands outside of the town boundaries are managed (OCP Bylaw #1614, Sec. 5.1).
- Town staff is concerned that permitting an additional dwellings in rural properties within 3km or a 30 minute walk from its Downtown would undermine the Town's efforts to concentrate growth within its boundaries, as well as undermine the rural character of the lands lying just outside the Town's boundaries.
- Allowing one additional small residential building to a single detached lot is considered a gentle form of infill in an urban setting. That's said, this type of development is not commonly associated with small rural holdings.
- Within Town boundaries there are a handful of properties zoned R6 Rural Residential and R7 Rural Residential Hobby Farm where single detached homes, boarding housing and two-family dwelling are permitted. Secondary suites are permitted only as an auxiliary use (a use subordinate to the principal use) and no additional dwelling is permitted. The intentional selection of permitted uses allow for the preservation of the rural character of these properties. An additional residential dwelling would not have protected the rural nature of these lots.
- Town staff would recommend investigating other auxiliary uses including secondary suites to help address the desire of rural residents for 'a mortgage helper' or ageing in place.

### Northern Health Authority

Will appear on supplemental agenda

### Ministry of Transportation

No Objections

### Area 'A' Advisory Planning Commission (APC)

Will appear on supplemental agenda

## PLANNING DEPARTMENT COMMENTS

### OCP

The subject property is designated Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 which is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

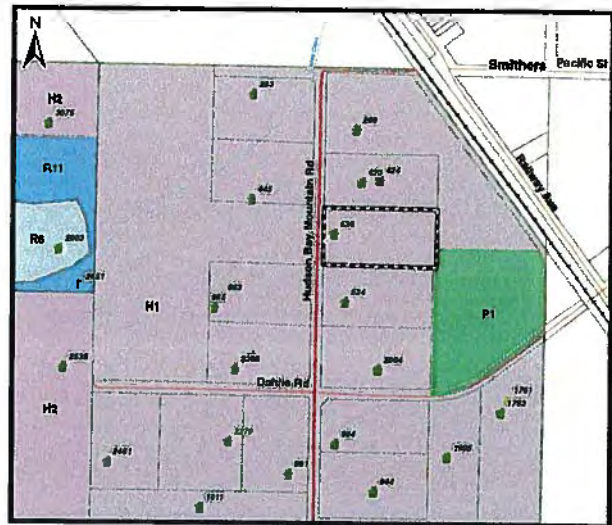
With regards to an additional dwelling in the RR designation, Section 3.4.2 (7) of the OCP states that rezoning applications to allow a second single family dwelling on a parcel may be considered under the following circumstances:

- (a) *The subject property is a minimum of 2 hectares (5 acres) in size or larger, or a 2<sup>nd</sup> single family dwelling exists and is legal but non-conforming to zoning.*
- (b) *It has been demonstrated that the parcel can accommodate an on-site sewage disposal system for two dwellings.*
- (c) *The development is compatible with adjacent land uses and maintains the rural character of the area.*
- (d) *The parcel is not located within a floodplain or on other hazard lands.*
- (e) *The development addresses wildlife and ecological values.*
- (f) *And, the future subdivision of the land into a parcel smaller than 2 hectares (5 acres) is prohibited.*

Staff have no reason to believe that the proposed 2<sup>nd</sup> dwelling is not in compliance with OCP policy. The applicant will be required to demonstrate that the application area can support an additional on-site sewage disposal system as part of any building permit approval process. Further subdivision of the property cannot occur under the current or the proposed zoning due to the existing parcel size of 2.0 ha.

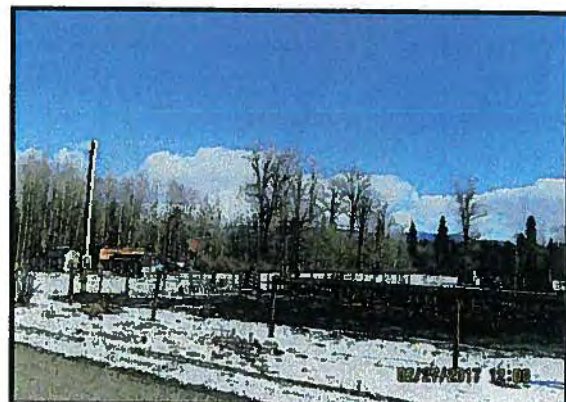
## Zoning

The Small Holdings (Additional Dwelling) Zone only permits one single family dwelling per parcel with a gross floor area exceeding 100 m<sup>2</sup> (1,076 ft<sup>2</sup>). The H1A zone has a relatively small parcel size requirement of 2 ha. Limiting the size of the second dwelling reduces the potential visual impact associated with two large houses on the property. In addition, the size restriction also serves to limit the number of bedrooms and therefore control the on-site sewage disposal impacts.



## Land Use

The surrounding area consists of residential parcels that range in size from 1.9 ha. to 2.3 ha.



Within the boundaries of Electoral Area 'A' there are only 8 properties zoned Small Holdings Additional Dwelling (H1A). This particular application to rezone to H1A will not significantly increase the density in the surrounding area so as to compromise its rural character.

### **Previous decisions**


It is noted that the Board voted to not approve a similar application for a second dwelling for a family member on Hudson Bay Mountain Road in October 2016. The Advisory Planning Commission took the opinion that approval of the rezoning application would set precedent in allowing second dwellings in an already densely populated area and on a busy road.

### **Recommendations:**

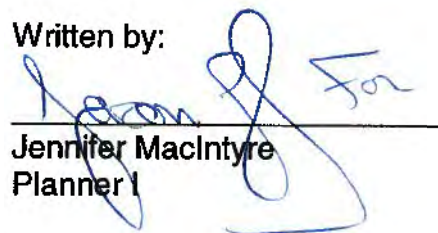
1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017" be given first and second reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017" be held and delegated to the Director or Alternate Director for Electoral Area A.

*Electoral Area Planning – All Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I



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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1799**

A Bylaw to Amend "Regional District of  
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

---

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone.

Lot A, District Lot 4266, Range 5, Coast District, Plan 8133, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017".

READ A FIRST TIME this 20<sup>th</sup> day of April, 2017

READ A SECOND TIME 20<sup>th</sup> day of April, 2017

PUBLIC HEARING HELD this       day of       , 2017

READ A THIRD TIME this       day of       , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017"

DATED AT BURNS LAKE this       day of

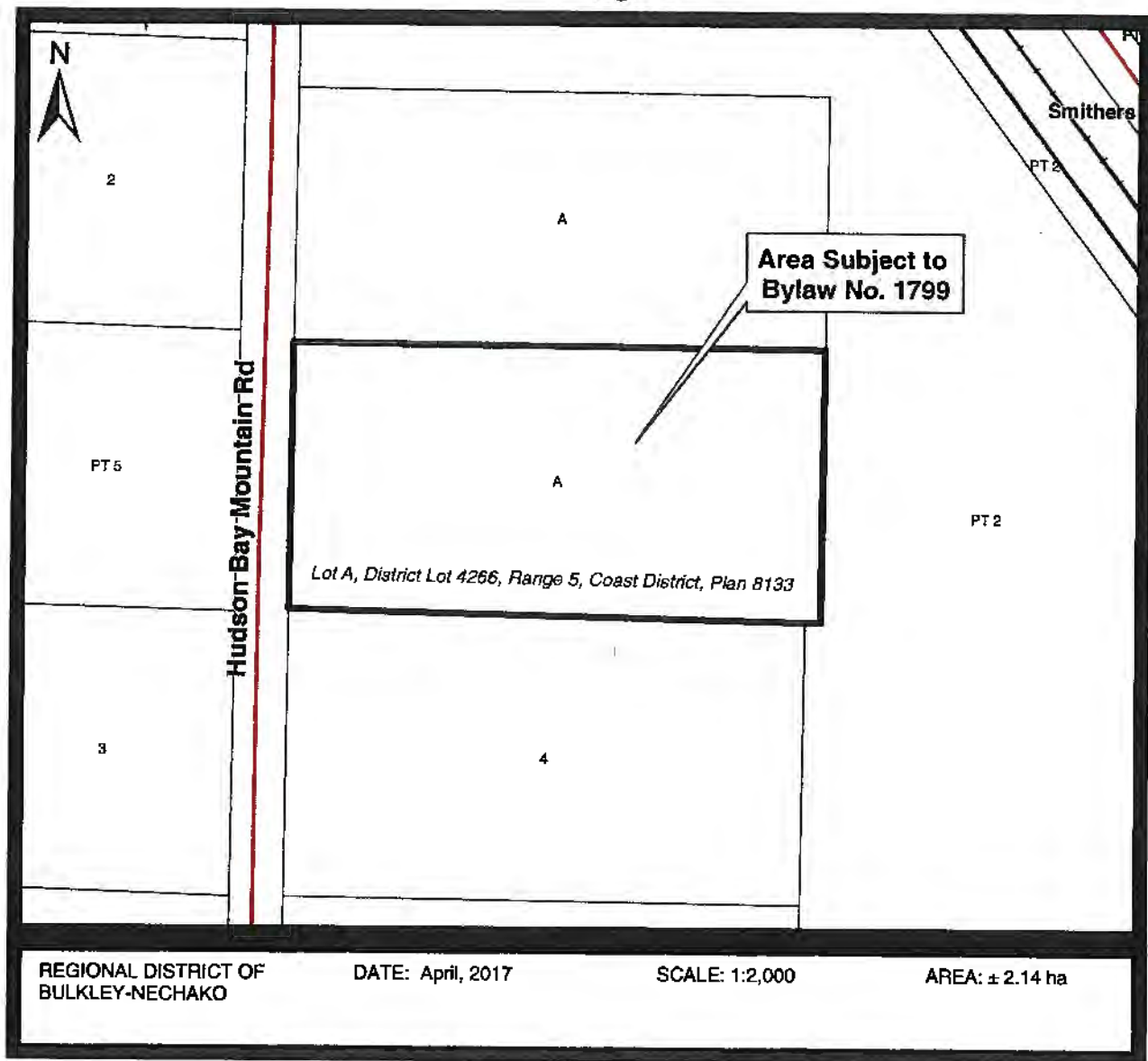
\_\_\_\_\_  
Corporate Administrator

ADOPTED this       day of

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

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### **SCHEDULE "A" BYLAW NO. 1799**

Lot A, District Lot 4266, Range 5, Coast District, Plan 8133, comprising of ±2.14 ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1799, 2017.

\_\_\_\_\_  
Corporate Administrator

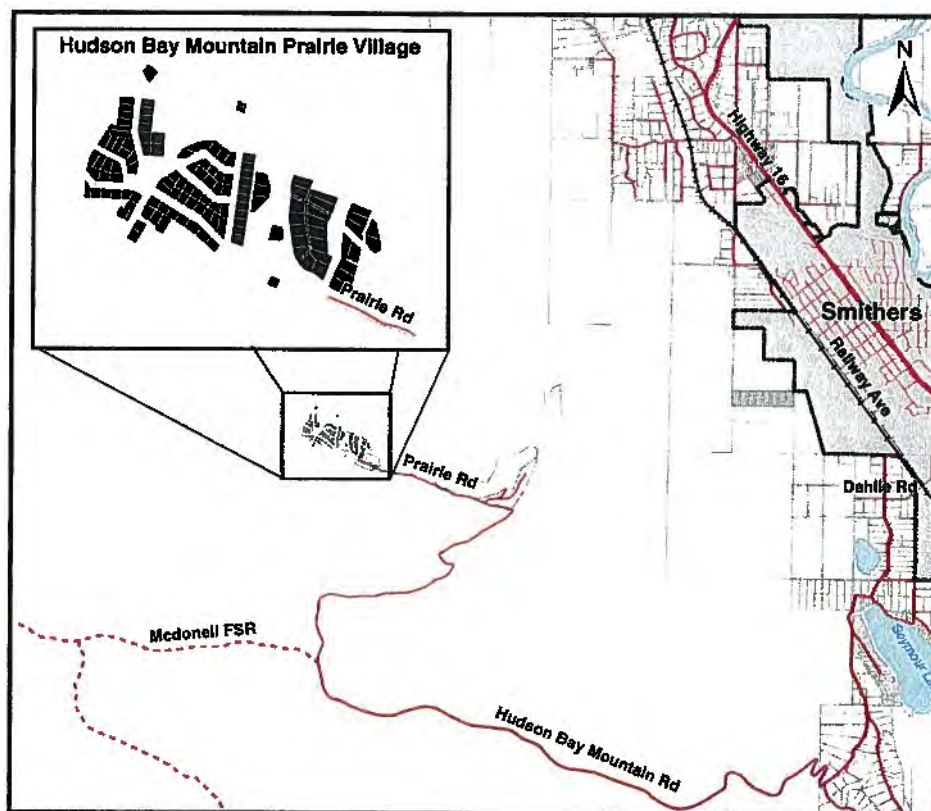


**Planning Department Report  
Rezoning Bylaw Nos. 1797 & 1798  
1<sup>st</sup> & 2<sup>nd</sup> Reading Report  
File No. A-02-17  
April 5, 2017**

## **APPLICATION SUMMARY**

**Electoral Area:** A

**Location:** Prairie Village (Cabin Colony), is located 30 minutes from the Town of Smithers on Prairie Road at Hudson Bay Mountain Resort.



**O.C.P. Designation:** Ski Smithers Development Area (SSDA) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** Hudson Bay Mountain Recreational Residential (R8) and Large Holdings (H2) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Recreational Residential

**ALR Status:** Not within the ALR

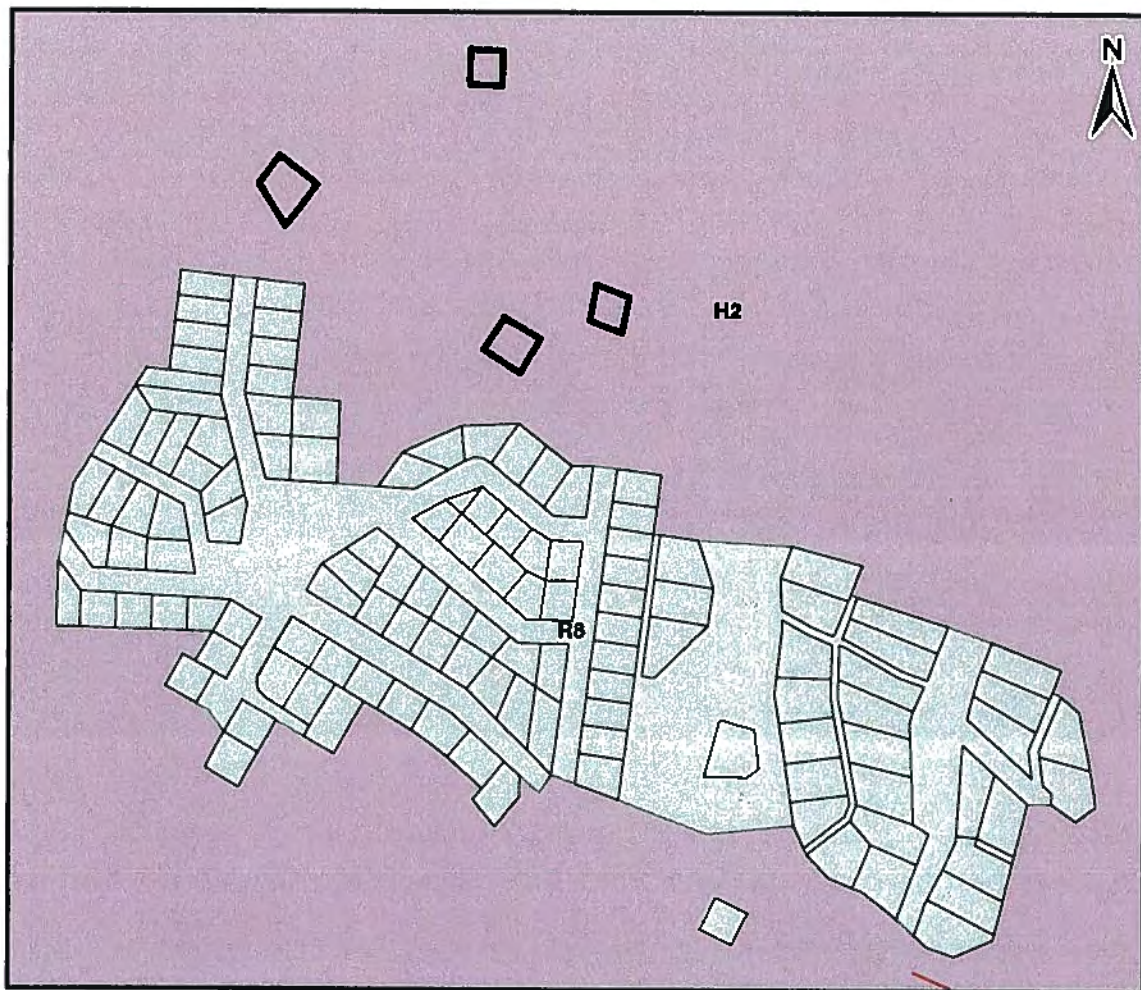
**Proposed Rezoning:**

At its January 23, 2016 meeting the Board asked staff to initiate a review of the Hudson Bay Mountain Recreation Residential (R8) Zone in "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" (Zoning Bylaw).

This review was completed in December, and presented to the Board on January 26, 2017. The review recommended the following amendments to the R8 Zone:

- Replacing the GFA restriction of 110 m<sup>2</sup> (1184 ft<sup>2</sup>) with a TFA restriction of 167.23 m<sup>2</sup> (1,800 ft<sup>2</sup>).
- Allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m<sup>2</sup> (1,800 ft<sup>2</sup>).

In addition to the amendments above, the Planning Department recommends rezoning four properties that are zoned Large Holdings (H2) to Hudson Bay Recreation Residential (R8) Zone.

**Large Holdings Lots**

## REFERRAL COMMENTS

### Ministry of Transportation

#### No Objections:

MOTI has no objections to the proposal from a road perspective, as Hudson Bay Mountain Road (Prairie Road in your document) to the cabin colony is sufficient for intended use.

Having said that, the public roads that were created by crown lands on the original survey are not constructible to minimum MoTI standards due to the steepness of the terrain.

MoTI will not create road right of way for parking areas if this zoning amendment creates more vehicles that require overnight parking.

### Ministry of Forests Lands & Natural Resources - Mountain Resort Branch (MRB)

Thank you for the opportunity to review the amendment and rezoning application for the cabin colony parcels at HBMR. In response to the referral Mountain Resorts Branch (MRB) offers the following comments.

Amendment to R8 Zoning to increase dwelling size and number of dwellings on a property:

MRB will defer to the RDBN on the decision for amending the R8 Zoning. I have reviewed our lease/licence agreements within the cabin colony and there does not appear to be a building requirement, nor do they reference the number of buildings that are allowed on the parcel. The lease/licence agreements do reference the requirement to observe, abide by and comply with all applicable laws, bylaws, orders, etc... of any governmental authority; therefore the zoning amendment would be compatible with the existing lease/licence agreements. MRB agrees that the increased permitted size and number of dwellings may increase the parking requirements. Given that additional parking would be on Crown land and within the Hudson Bay Mountain Controlled Recreation Area (CRA), we would encourage RDBN to work with the resort to ensure that there is available land for parking within the CRA that could be dedicated as such should the need arise.

Change in zoning from H2 to R8 on those parcels that are not immediately within the Cabin Colony subdivision:

1. With regard to the 3 private, surveyed lots (DL8100, DL8101 & DL2519), MRB has no concern with the change in zoning.
2. With regard to the existing residential/recreational licences (Crown land Files 6400666 & 6401018), MRB would like RDBN to consider the following when determining if :

- The licences are within the CRA and under the MDA for the resort and the MDA is a prior interest to the licence
- Given that the 2 parcels in question are within the CRA it is important that the proposed zoning will not conflict with existing and future resort development interests
- The licences do not have legal access, are not surveyed and do not convey exclusive use

### **Northern Health Authority**

No comments received.

## **PLANNING DEPARTMENT COMMENTS**

### **OCP**

The Prairie Village is currently designated as Ski Smithers Development Area (SSDA) under Smithers Telkwa Rural Official Community Plan No. 1704, 2014. The purpose of this designation is to provide for the expansion, and possible redevelopment of the ski hill including new recreation and accommodation facilities.

Objectives and policies that relate to the built environment of the Prairie Village and accommodation facilities are listed below.

#### **3.6.1 Objectives:**

1. *To support, economically and environmentally responsible development of the Ski Smithers Development Area*
2. *To encourage development of safe, functional and attractive alpine community.*
3. *To maintain current opportunities for public access to outdoor recreation on Hudson Bay Mountain and facilitate increased access in the future*
4. *To ensure that commercial development within the Ski Smithers Development Area supports, and does not compete with, the commercial activity within the Town of Smithers and the Village of Telkwa.*

### **H2 Zoned Properties**

There are two subdivided lots and two License of Occupation permit areas that are zoned Large Holdings (H2) rather than the R8 Zone. These

These lands should be considered for rezoning to R8 Zone as the H2 Zone does not appropriately limit the use and size of the buildings. The H2 Zone also allows 2 Single

Family Dwellings, has a minimum parcel size of 8 ha. and allows a relatively wide range of uses.

### **The R8 Zone**

As discussed in the attached Prairie Village Land Use Study staff recommend two changes to the R8 Zone.

Given the challenges associated with the application of the GFA regulation in the Prairie Village, and the concern that builders are taking advantage of the definition to increase building size, it is recommended that the Zoning Bylaw be amended to replace the GFA regulation with a regulation that uses a TFA measurement.

A TFA of 167.23 m<sup>2</sup> (1,800 ft<sup>2</sup>) is recommended as it is estimated to be slightly larger than a standard building with a GFA of 110 m<sup>2</sup> (1184 ft<sup>2</sup>). Therefore, the building size regulations are proposed to remain, in effect, similar to those that exist. Staff believe this is a reasonable compromise given the varied opinions of residents, and the desire to maintain the status quo with regards to sewage disposal and parking.

The inventory project brought to our attention the existence of 10 illegal second dwellings. All of the secondary dwellings were 1 story and averaged 20.3 m<sup>2</sup> (219 ft<sup>2</sup>) in size. Staff believe it is reasonable to amend the Zoning Bylaw to allow a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m<sup>2</sup> (1,800 ft<sup>2</sup>). This will allow for increased development in the Prairie Village in a manner which will not jeopardize the character of the area, the sewage disposal situation, or the parking situation.

Therefore, it is recommended that the Regional District Board amend the R8 Zone in "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1994" by:

- Replacing the GFA restriction of 110 m<sup>2</sup> (1184 ft<sup>2</sup>) with a TFA restriction of 167.23 m<sup>2</sup> (1,800 ft<sup>2</sup>).
- Allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m<sup>2</sup> (1,800 ft<sup>2</sup>).

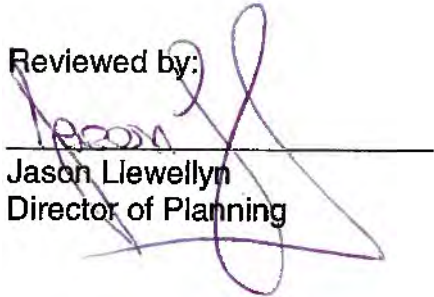
It is also noted that all references to permitted uses and parcel areas associated with a community sewer system have been removed from the proposed new zone. These regulations are not necessary.

### **Recommendations:**

1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017 and 1798, 2017" be given First and Second Reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017 and 1798, 2017" be delegated to the Director or Alternate Director for Electoral Area A.

*Electoral Area Planning – All Directors/ Majority*

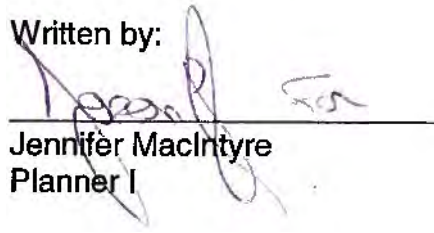
Reviewed by:



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Jason Llewellyn  
Director of Planning

Written by:



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Jennifer MacIntyre  
Planner I



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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1797**

A Bylaw to Amend "Regional District of  
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following definition of "Total Floor Area" be added to "Section 2.02 Definitions".

**TOTAL FLOOR AREA** means the total area of all the floors in a Structure measured to the exterior faces of the exterior walls of the Structure, excluding crawl spaces with a vertical clearance of less than 1.8 metres.

2. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that Section 11.1 – Hudson Bay Mountain Recreational Zone (R8) is deleted and replaced with the new R8 Zone attached as Schedule A to this Bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017".

READ A FIRST TIME this      day of April, 2017

READ A SECOND TIME this      day of April, 2017

PUBLIC HEARING HELD this      day of      , 2017

READ A THIRD TIME this      day of      , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017".

DATED AT BURNS LAKE this      day of

\_\_\_\_\_  
Corporate Administrator

ADOPTED this      day of      , 2017

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

**SCHEDULE "A" BYLAW NO. 1797****SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)****11.1.01      Permitted Uses**

- (1) In the Hudson Bay Mountain Recreational Residential Zone the following uses of land, buildings or structures, and no other uses, are permitted:
  - (a) seasonal dwelling;
  - (b) buildings and structures accessory to the permitted principal uses.
- (2) In the Hudson Bay Mountain Recreational Residential Zone, for the land described as: Block H, District Lot 2531, Range 5, Coast District, the following uses of land, buildings or structures, and no other uses, are permitted:
  - (a) seasonal dwellings;
  - (b) bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year;
  - (c) buildings and structures accessory to the permitted principal uses.

**11.1.02      Total Floor Area**

The maximum Total Floor Area permitted for a seasonal dwelling in the Hudson Bay Mountain Recreational Residential Zone is 167.23 square metres (1,800 ft<sup>2</sup>). Where there are more than one seasonal dwelling on a parcel the combined Total Floor Area of all dwellings shall not exceed 167.23 square metres (1,800 ft<sup>2</sup>).

**11.1.03      Parcel Area**

The minimum parcel area required in the Hudson Bay Mountain Recreational Residential Zone is as follows:

- (a) 1,700 square metres (18,299 ft<sup>2</sup>);
- (b) notwithstanding subclause 11.1.03 (a) the minimum parcel area required for Block L, District Lot 1586, Range 5, Coast District is 1214 square metres (13, 068 ft<sup>2</sup>).

**11.1.04      Density**

Not more than two seasonal dwellings shall be located on a parcel in the Hudson Bay Mountain Recreational Residential Zone.

11.1.05      Setback

- (1)      In the Hudson Bay Mountain Recreational Residential Zone no building or structure or part thereof shall be located within the setback prescribed below:
- (a)      7.5 metres (24.61 ft.) of any parcel line which abuts a highway;
  - (b)      1.5 metres (5 ft.) from any parcel line which does not abut a highway.

11.1.06      Height

The maximum Building height within the Hudson Bay Mountain Recreational Residential Zone is 8.0 metres (26.25 ft.).

11.1.07      Fences

No fences shall be constructed upon parcels in the Hudson Bay Mountain Recreational Residential Zone.

11.1.08      Parking

Off-street parking shall be provided in accordance with the provisions of Section 27 of this bylaw.



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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1798**

A Bylaw to Amend "Regional District of  
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That the following lands are rezoned from the "Large Holdings (H2)" to "Hudson Bay Mountain Recreational Residential Zone (R8)"

District Lot 8100, Range 5, Coast District, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

District Lot 8101, Range 5, Coast District, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing 0.09 ha, more or less, shown on Schedule "A", which is incorporated in and forms part of this bylaw (6401018).

All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing 0.09 ha, more or less, shown on Schedule "A", which is incorporated in and forms part of this bylaw (6400666).

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017".

READ A FIRST TIME this 20<sup>th</sup> day of April, 2017

READ A SECOND TIME this 20<sup>th</sup> day of April, 2017

PUBLIC HEARING HELD this      day of      , 2017

READ A THIRD TIME this      day of      , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017".

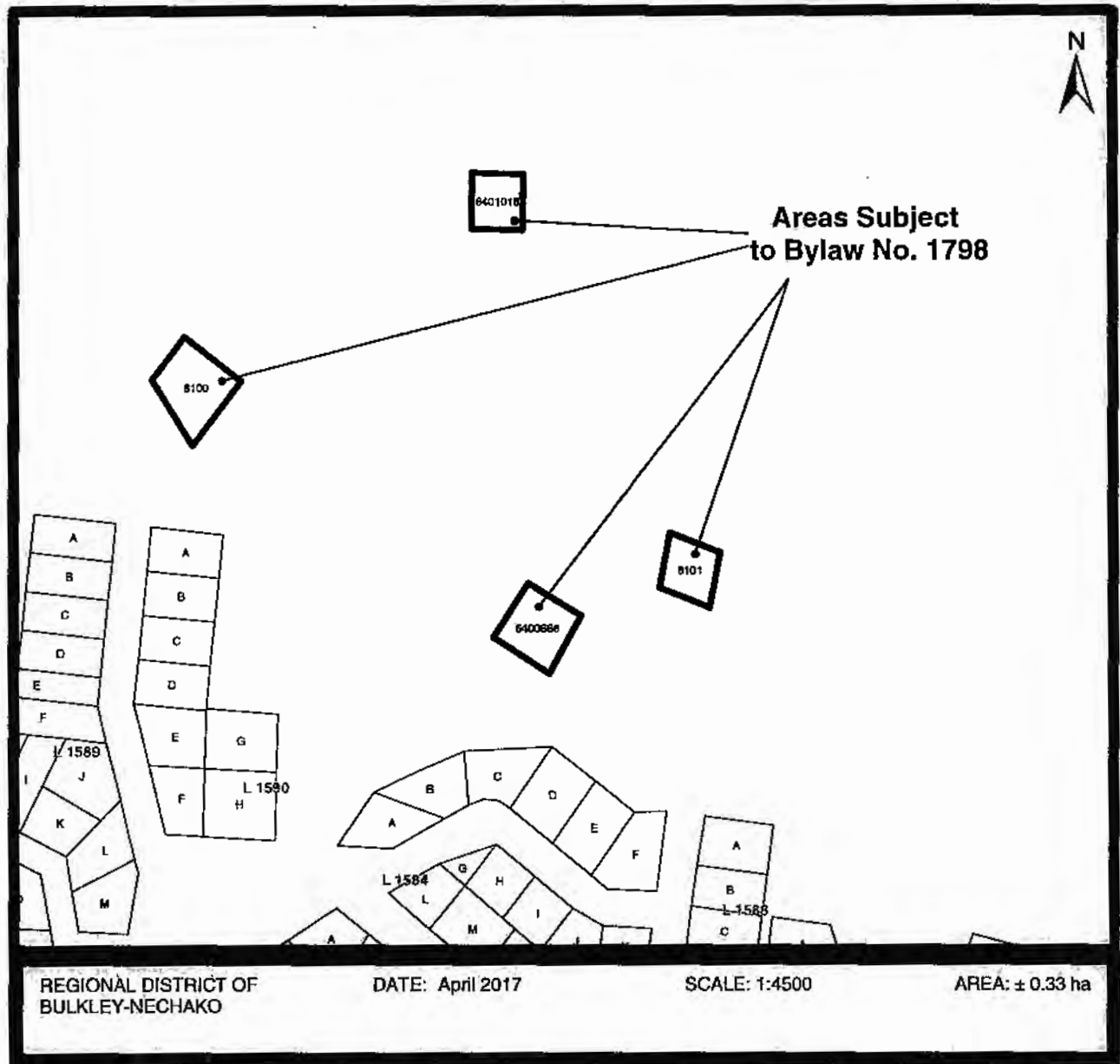
DATED AT BURNS LAKE this      day of

\_\_\_\_\_  
Corporate Administrator

ADOPTED this      day of      , 2017

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



### **SCHEDULE "A" BYLAW NO. 1798**

All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing  $\pm 0.09$  ha, more or less (6401018); All that unsurveyed land in the vicinity of District Lot 1590, Range 5, Coast District, and containing  $\pm 0.09$  ha, more or less (6400666); District Lot 8100, Range 5, Coast District, comprising of  $\pm 0.149$  ha; and, District Lot 8101, Range 5, Coast District, comprising of  $\pm 0.09$  ha. all being rezoned from the "Large Holdings (H2)" to "Hudson Bay Mountain Recreational Residential Zone (R8)" as shown.

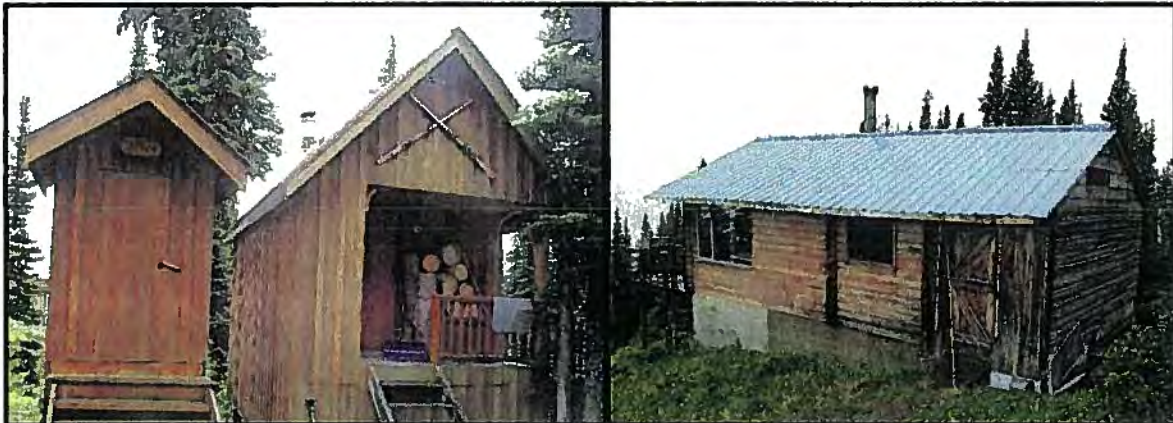
I hereby certify that this is Schedule "A" of Bylaw No. 1798, 2017.

\_\_\_\_\_  
Corporate Administrator

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## Hudson Bay Mountain Prairie Village

### Land Use and Development Inventory and R8 Zone Review



Regional District of Bulkley-Nechako  
Planning Department  
January 17, 2017

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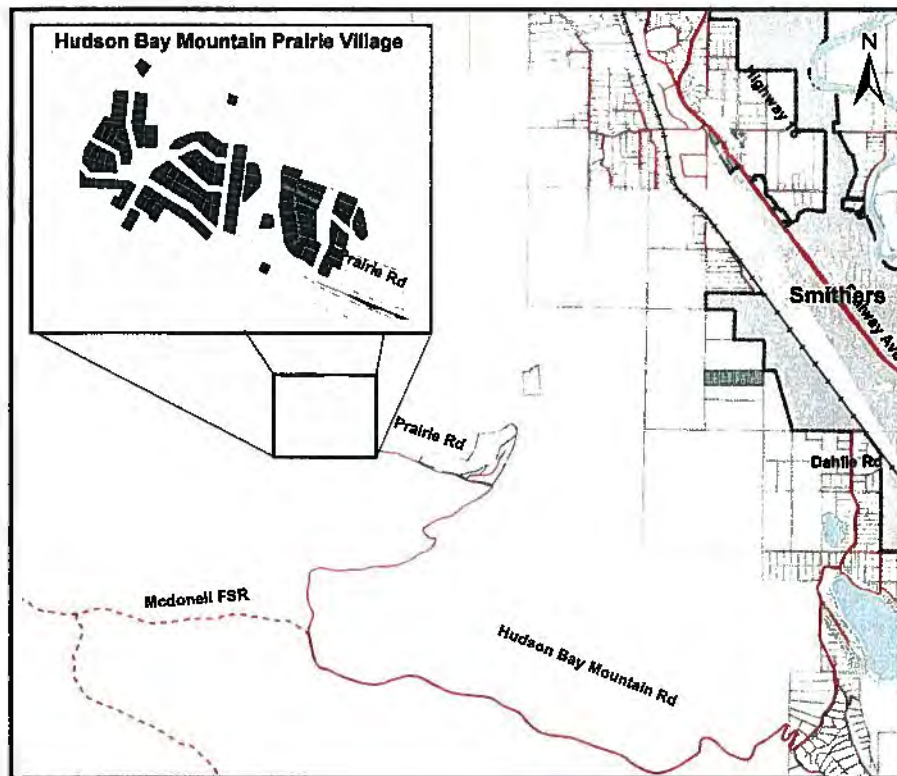
## Section 1: Background Review

### Hudson Bay Mountain Prairie Village – R8 Zone Review

#### 1.0 Development History

Hudson Bay Mountain Prairie Village, (formerly known as the Cabin Colony) is located at the base of the 'Ski Smithers' ski resort on Hudson Bay Mountain. The community is a 30 minute drive from the Town of Smithers.

Study Area & Location Map



The mountain elevation reaches 2,331 metres with valleys, ridges and meadows attracting hikers and mountain bikers in the summer, and cross country skiers, snowshoers, and downhill skiers in the winter.

Development of the Prairie Village was initiated by squatters who built recreational cabins on Crown land without permission. In 1972 the Crown lands were subdivided under the Land Act (CLSR 38T 426) to allow for the formal sale or lease of the land by the users. The subdivision was approved under the *Land Act* by the Ministry of Lands, and was not approved by the Provincial Subdivision Approving Officer. It does not appear that access, servicing, parking, or other typical land use issues were given much consideration by the Province when developing the subdivision plan.

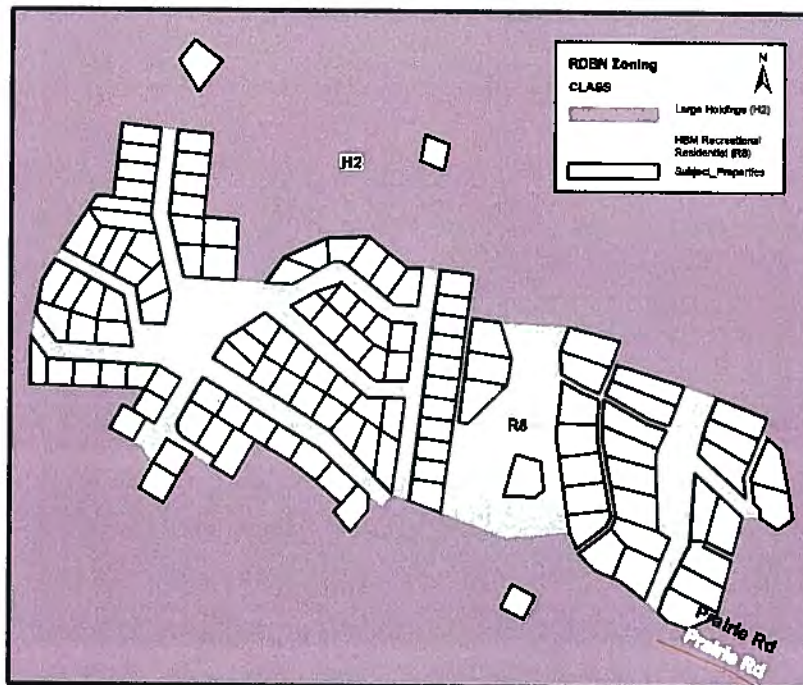
## 1.1 Zoning Regulation in the Prairie Village

Zoning was first applied to the Prairie Village in 1994, with the adoption of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1994." The area was zoned Single Family Residential (R1). In 1995, Planning Department staff were directed by the Board to draft a new zone for the area given concern regarding the use of lots, and the area's limited ability to accommodate on-site sewage disposal. The soils are characterized, in areas, as consisting of two feet or less of glacial till on top of bedrock. Therefore, there is limited ability to accommodate waste from outhouses.

In 1995 the Regional District applied the Hudson Bay Mountain Recreational Residential (R8) Zone to the Prairie Village. The zone does the following:

1. *limits the use of the dwellings to 200 days per year;*
2. *limits the building size to a gross floor area of 110 m<sup>2</sup> (1,184 ft<sup>2</sup>);*
3. *limits the building height to 8 m (26.25 ft.);*
4. *prohibits home occupations; and,*
5. *limits the number of dwellings to one seasonal dwelling per parcel.*

**Current Zoning Map**



There are three properties located within the Prairie Village neighbourhood zoned Large Holdings (H2) rather than the R8 Zone. The H2 Zone does not limit the use of the time an owner can use the dwelling, and does not limit the size and height of the buildings. The H2 Zone also allows 2 Single Family Dwellings, has a minimum parcel size of 8 ha., and allows a relatively wide range of uses.

## 1.2 Zoning Amendments:

There have been three amendments to the R8 Zone in the Prairie Village neighbourhood. Two amendments changed zoning from H2 to R8 to facilitate boundary adjustments. The third amendment was to allow the Sidewinder Inn to operate a bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year.

## 1.3 Official Community Plan

The Prairie Village is currently designated as Ski Smithers Development Area (SSDA) under Smithers Telkwa Rural Official Community Plan No. 1704, 2014. This designation area includes the Hudson Bay Mountain Estates, which is the newer subdivision that has its own sewer and water system that can support full time residences.

The purpose of this designation is to provide for the expansion, and possible redevelopment of the ski hill including new recreation and accommodation facilities.

Objectives and policies that relate to the built environment of the Prairie Village and accommodation facilities are listed below.

### 3.6.1 Objectives:

- (a) *To encourage development of safe, functional and attractive alpine community.*

### 3.6.2 Policies:

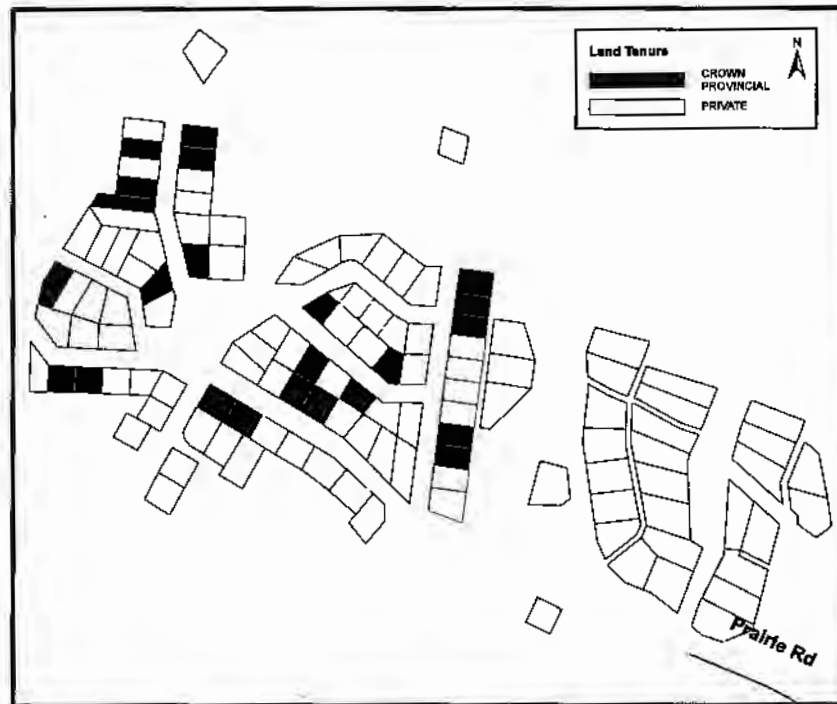
- (a) *Includes a diversity of housing types and densities*
- (b) *Incorporates alpine building styles that integrate the natural environment and the varied topography of the area*
- (c) *Includes dwelling units that are used for tourist accommodation on a daily, weekly or monthly basis*
- (f) *Encourages the control of drainage in a manner which does not increase discharge off the land, or alter the drainage pattern in a manner that negatively impacts other land*
- (j) *Does not have an unacceptable negative impact on significant views*

## 1.4 Land Tenure and Ownership

In 1995 when the R8 zone was created 35% of the parcels in the cabin area were privately owned. The majority of the lands were leased from the Crown. Currently 101 parcels (82% of the parcels) are privately owned.

This increase in private ownership has resulted in an increase in building activity and an increase in the size of recently constructed buildings.

### Current Land Tenure



### 1.5 Building Sizes are Increasing

The area was serviced with electricity in 2005. This allowed the establishment of an on-site water supply. Also, as noted there was a notable change of tenure from leases to ownership. These changes made it feasible for people to build larger dwellings in the last 15 years.

The Prairie Village was included in the Regional District's Building Inspection Area in 2005. From 2005 until December 2016 the Regional District has received a total of 12 (10%) Building Permit Applications for properties located in the Prairie Village. The Average Total Floor Area of the buildings built with permits is 150.13 m<sup>2</sup> (1,616 ft<sup>2</sup>).

Most new dwellings are two-story, and a notable portion of the ground floor of the dwellings is identified for uses that are exempted from the Gross Floor Area (GFA) calculation (parking, water cisterns). There has been concern expressed that the GFA calculation is not a reliable method to regulate floor area. Some new dwellings have water cisterns indoors which allows for a notable increase in overall building size. There is also concern that people are exaggerating the space needed for parking, and that this area will be later converted into living space.

## Section 2: Inventory

### Hudson Bay Mountain Prairie Village – R8 Zone Review

#### 2.1 Inventory Results

During the summer of 2016 the Planning Department visited each lot in the Prairie Village to inventory the development and land use that exists. The information collected during the site visits was combined with information available from the BC Assessment Authority and building permit data to complete the inventory. The following is a presentation of the inventory results.

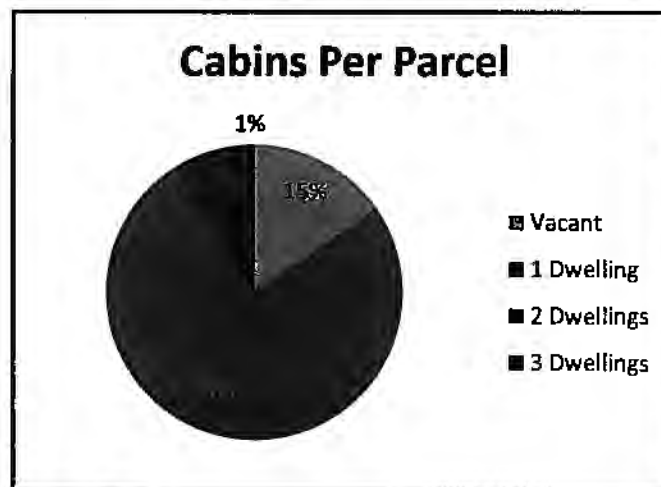
##### Parcels and Number of Dwellings:

There are a total of 124 parcels in the Prairie Village. There are 19 vacant and 105 developed parcels. During the inventory it was noticed that some parcels have more than one dwelling, contrary to zoning. In total, 117 dwellings were found on the 105 developed parcels. A total of 94 parcels contain one dwelling each, 10 parcels contain 2 dwellings each, and 1 parcel contains 3 dwellings.

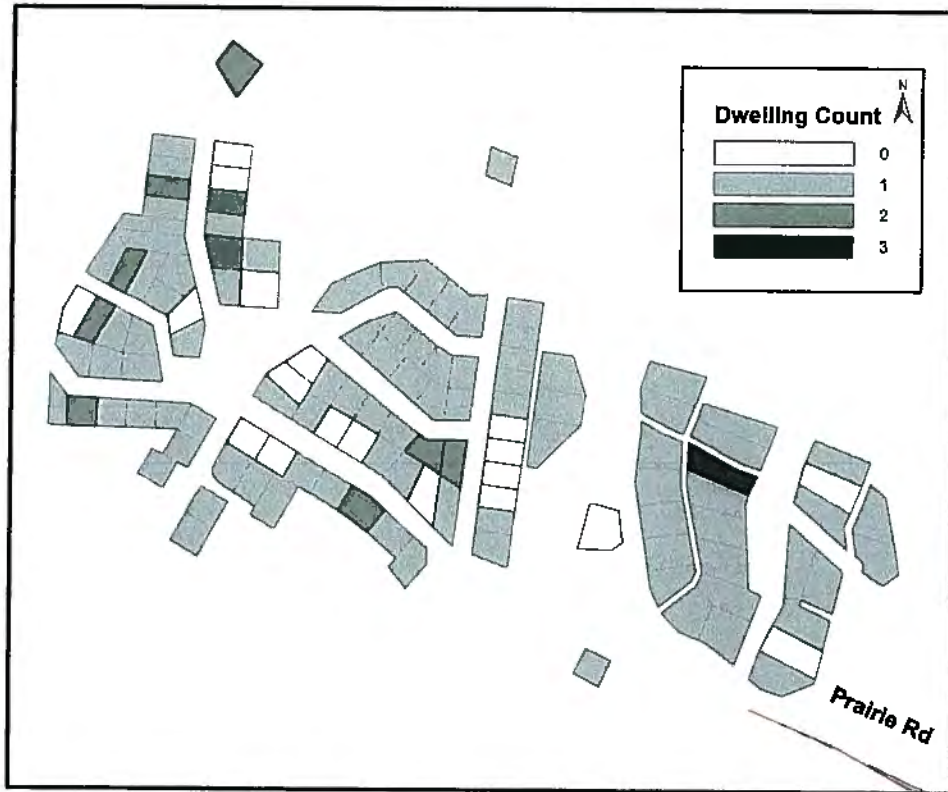
Primary dwellings are defined as the dwelling on the parcel that was measured as having the largest total floor area (TFA).

**Cabins Per Parcel**

Vacant	19	15%
1 Dwelling	94	76%
2 Dwellings	10	8%
3 Dwellings	1	1%
<b>Total Parcels</b>	<b>124</b>	<b>-</b>



## Dwelling/Parcel Map



All secondary dwellings were 1 story and averaged 20 m<sup>2</sup> (219 ft<sup>2</sup>) in size. The parcel containing three dwellings consisted of two Yurts and one typical cabin. The pictures below show examples of Prairie Village lots containing additional dwellings. The yurts are shown in the second picture below.

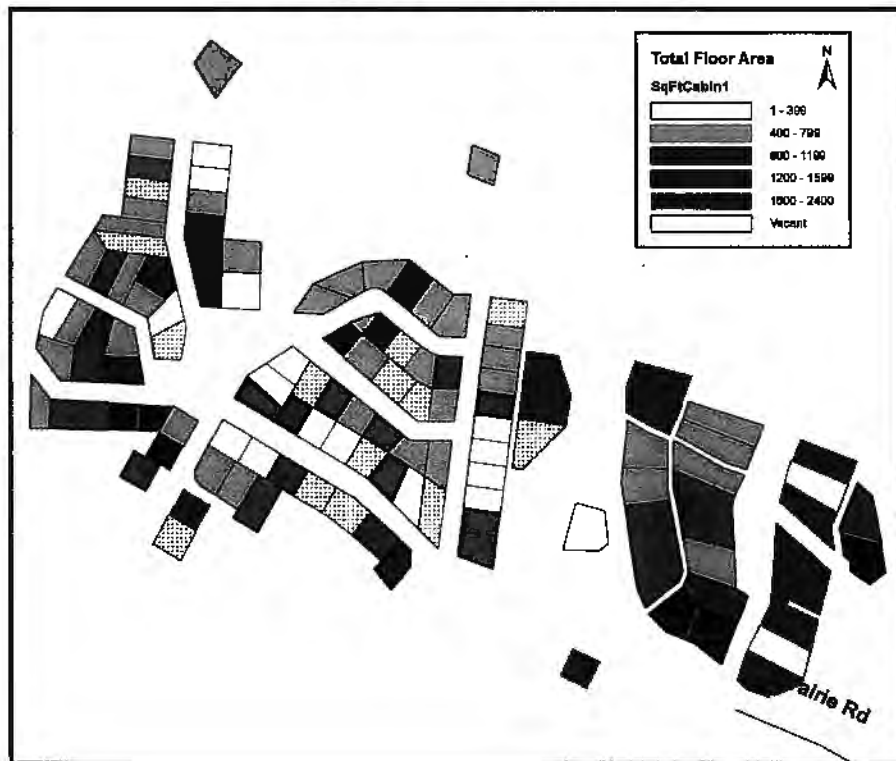


**Total Floor Area (TFA):**

During site visits measurements were taken to estimate the Total Floor Area (TFA) of the dwellings. The TFA is the total combined floor area of all livable space of all floors. Areas with dirt floors or a ceiling height of less than 6 feet were not considered livable space. Where accurate data exists from building permit records, that data was used. The TFA identified is shown in the table below. The map below shows the distribution of dwelling sizes in the neighbourhood. The mean TFA of the cabins inventoried is 70 m<sup>2</sup> (753 ft<sup>2</sup>).

**Inventoried Total Floor Area**

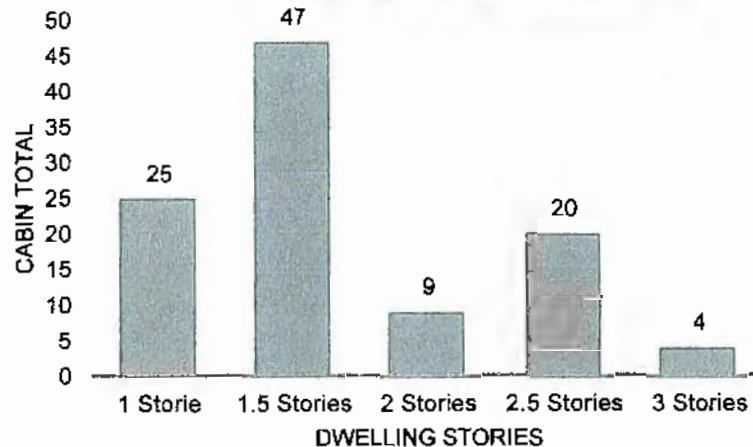
Category	Range (m <sup>2</sup> )	Range (ft <sup>2</sup> )	Cabin Count	Percentage
Very Small Dwellings	0 - 37	0 - 399	26	22.22%
Small Dwellings	37.16 - 74.22	400 - 799	38	32.48%
Medium Dwellings	74.32 - 111.39	800 - 1199	32	27.35%
Large Dwellings	111.48 - 148.55	1200 - 1599	10	8.55%
Very Large Dwellings	Over 45.30	Over 1600	11	9.40%
<b>Total</b>			<b>117</b>	

**Dwelling Size Distribution Map**

### Height

To determine the heights of the cabins we looked at the number of stories, and the floor area of the 2<sup>nd</sup> or 3<sup>rd</sup> floor for each primary cabin. A 2<sup>nd</sup> or 3<sup>rd</sup> floor that was less than half of the area of the main floor is described as a 0.5 story. Of the 105 primary cabins inventoried, we found that the majority, 47 (45%) of cabins are 1.5 stories. Only 25 (24%) are 1 story, 9 (9%) are 2 stories, and 24 (23%) are more than 2 stories.

**Dwelling Stories Distribution**



### Sewage Disposal:

Of the 105 developed parcels, 92 had at least one outhouse and 13 did not have a visible outhouse.

There were 53 permits approved by Northern Health for an outhouse with a holding tank. It is estimated that half of the dwellings are serviced primarily by an outhouse with a holding tank and half are serviced primarily by a traditional dug outhouse.

The size of the lots and the area's soil structure precludes a Type 1 septic disposal system. A Type 2 or 3 system may be accommodated subject to an evaluation of each lot and approval by the Northern Health Authority. Given the soils, cost of a type 2 or 3 system, and limited water supply it is anticipated that dwellings will continue to rely on pit privies and holding tanks for sewage disposal.



## Section 3: Owner Survey

### Hudson Bay Mountain Prairie Village – R8 Zone Review

#### 3.1 Survey Results

Staff undertook a survey of Prairie Village property owners to gain an understanding of the opinions regarding development in the Prairie Village, and the existing regulations.

A total of 212 Cabin Owners were identified using BC Assessment ownership data. The questionnaire was mailed out to these owners on February 9, 2016. The cabin owners were able to send back the questionnaire via a self-addressed-stamped-envelope, by email, or by phone. Of the 212 questionnaires sent, 95 (45%) were returned.

#### Questionnaire Design:

The questionnaire was designed to focus on resident's opinions on the regulations that control building height and size.

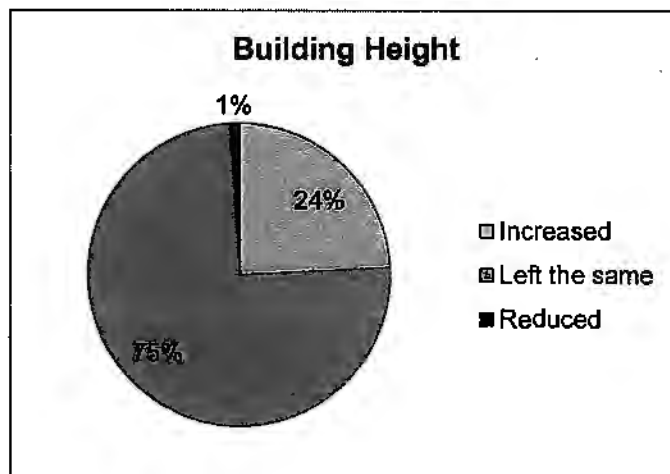
Two multiple choice questions were asked regarding Building Height and Gross Floor Area regulations. The questionnaire asked the respondent if they preferred to *increase*, *leave the same*, or *reduce* the existing regulations.

The second question asked the respondent to choose between the *Total Floor Area* option or the *Gross Floor Area* option. If respondents chose *Total Floor Area* option, there was space provided for the respondent to fill in a suggested maximum size.

At the end of the survey, there was additional space left for comments. Below is a summary of the results.

#### Question 1: Building Height

All of the 95 respondents filled out the building height question. 24 respondents (24%) listed their preference for the building height regulation to be increased. The majority of people preferred to leave building height the same, at 8 m. (26.25 ft). Only 1 respondent preferred the building height to be reduced.



**Preferred building height (increase)**

Of those who preferred an increase, 21 respondents specified a preferred height. Below is a list of the recommended heights listed by the respondents.

Increased to		Count
9.14 m	30 ft.	7
9.75 m	32 ft.	6
10 m	32.8 ft.	4
11 m	36 ft.	3
12 m	39.3 ft.	1
Total		21

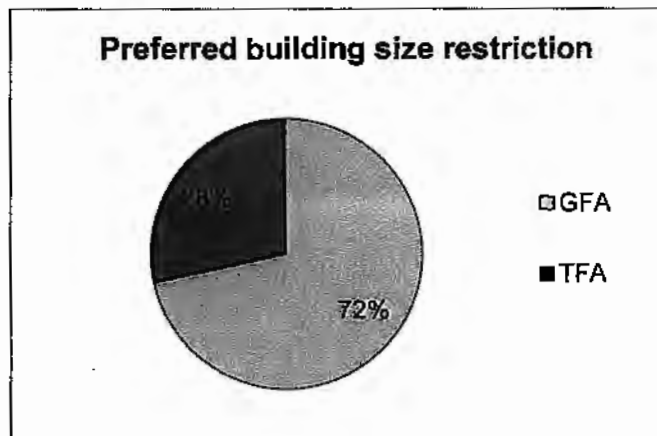
**Preferred building height (decrease)**

As mentioned above, only 1 respondent preferred a decrease in building height. However, three respondents filled in building heights that were lower than the current 8 m (26.25 ft.) building height regulation. The table below shows a list of the recommended heights listed by the respondents.

Decreased to		Count
6 m	20 ft.	2
7 m	22.96 ft.	1
Total		3

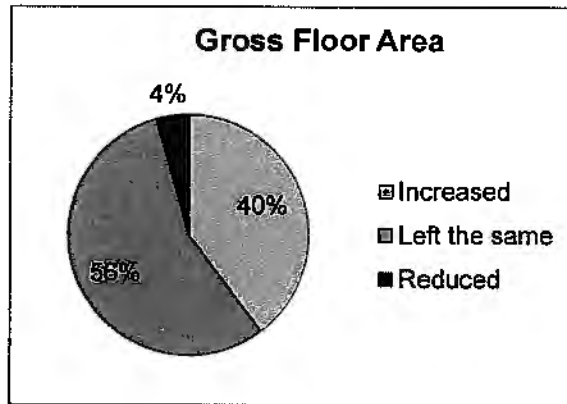
**Question 2: Gross Floor Area (GFA) or Total Floor Area**

All respondents filled out Question 2. Of the 95 respondents 68 (72%) chose the Gross Floor Area (GFA) option to regulate the size of their seasonal dwelling; whereas, 27 respondents (28%) preferred to change to the Total Floor Area (TFA) option.



### Gross Floor Area (GFA)

Of those respondents who chose the GFA option, 27 (40%) respondents preferred to increase the GFA; 3 (4%) respondents preferred a reduction to the GFA regulation. A majority of 38 (56%) respondents preferred to not change the 110 m<sup>2</sup> (1184 ft<sup>2</sup>) GFA regulation.



### Preferred Gross Floor Area (increase)

It is noted that 13 respondents who identified a preference to keep the GFA also identified a preferred TFA maximum size. These numbers are shown to the right. There is some question whether these persons are intending to identify their preferred TFA or GFA.

Range (m <sup>2</sup> )	Range (ft <sup>2</sup> )	Count
0-119	1000 - 1299	2
120 - 139	1300 - 1500	4
140 - 185	1501 - 2000	2
186 - 232	2001 - 2500	3
233 - 278	2501 - 3000	2
		11

### Preferred Total Floor Area (TFA)

Of the 27 respondents who chose the TFA option, 22 (81%) respondents specified a maximum size preference, which is shown to the right. It is reasonable to consider that a TFA of 167 m<sup>2</sup> (1800 ft<sup>2</sup>) would on average be equivalent to a GFA of 110 m<sup>2</sup> (1184 ft<sup>2</sup>).

Range (m <sup>2</sup> )	Range (ft <sup>2</sup> )	Count	Percent
92.9 - 139.3	1000 - 1500	5	(23%)
139.4 - 185.8	1501 - 2000	8	(36%)
185.9 - 232.2	2001 - 2500	5	(23%)
232.3 - 278.7	2501 - 3000	0	
278.8 - 325.1	3001 - 3500	0	
325.2 - 371.6	3501 - 4000	0	
371.7 - 418.0	4001 - 4500	4	(18%)
	<b>Totals</b>	<b>22</b>	<b>100%</b>

It is apparent that the community is quite evenly split on whether the building size regulations should be reduced or kept the same, or increased.



## **Section 4: Evaluation of Land Use Issues**

### **Hudson Bay Mountain Prairie Village – R8 Zone Review**

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#### **4.1 Character**

Neighbourhood character can be defined to mean the collective qualities and characteristics that distinguish a particular area or neighbourhood. For many Prairie Village property owners the character is defined by building scale, height, housing type, and architectural style. In staff's opinion the neighbourhood character is very much defined by a ski culture and the unique form of the majority of the buildings. Structures are built tall on posts to gain height due to the accumulation of snow. The majority of cabins are typically small and have an alpine styling. Historically, the area contained A-Frame style cabins that did not have running water and relied on outhouses for sewage disposal. Over 80% of the dwellings are under 111 m<sup>2</sup> (1200 ft<sup>2</sup>) in TFA.

The smaller dwellings ensure that views of the mountains are maintained and are not blocked by a neighbour's dwelling. The dominant features in the landscape are the trees and the natural environment, and not large imposing dwellings. The importance of maintaining this character is noted in the comments received in the questionnaire. However, the community is split on whether to increase the maximum building size.

#### **4.2 On-site Sewage Disposal**

Records indicate that one of the main reasons the R8 zone contains a limitation on building size was out of concern for the number of outhouses in an area, which has shallow soils on top of bedrock.

It appears that over half of the cabins are using a pit privy with a holding tank, which is pumped out annually. This means there is likely to be less effluent distributed into the surrounding soils. There is some concern that holding tanks may fail, or effluent may be released illegally. However, this risk is considered to be low.

The area has a very limited ground water supply, and water must be shipped to the area and stored in cisterns. In winter water cannot easily be delivered, and holding tanks cannot be emptied. These access limitations force residents to limit waste water generation and holding tank use.

Staff do not foresee any notable sewage disposal issues provided that building sizes do not increase notably.

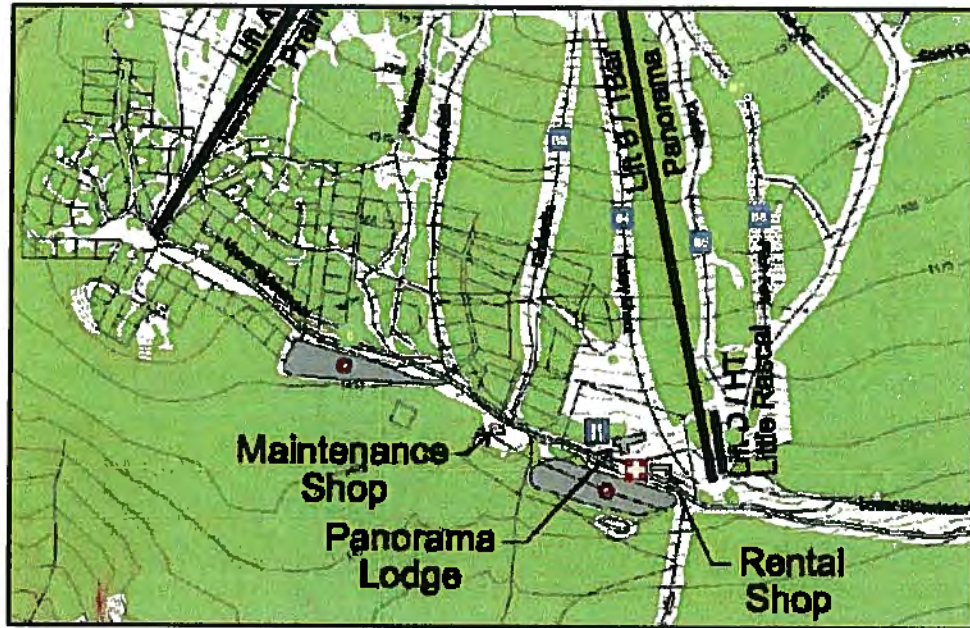
## 2.4 Parking and Prairie Village Access

The residents rely on overnight parking areas controlled and maintained by Ski Smithers. The Ski and Ride Smithers Ski Area Master Plan (2008) states that existing parking meets the current needs of the resort. However, there has been busy occasions where there is not enough parking available. The Master Plan states that "Whereas there are deeded and leased ski cabin properties within the existing and proposed controlled recreation area (CRA) and not all properties have formal right of way access, the tenure holder shall allow access, including by way of snowmobile, to all ski cabin properties. Snowmobile access across ski runs during lift operation hours will be controlled to meet safety requirements. Adequate parking will be made available for cabin owners and guests."

The Planning Department asked Ski Smithers for comment on the R8 Zone review, and their provision of parking for the benefit of the Prairie Village, on a number of occasions. Unfortunately, no response was received.

There is concern that increasing the permitted size of dwellings will increase the need for additional parking, which is already in short supply during periods of peak ski hill use. If parking demand becomes too great Ski Smithers, or area residents, can be expected to ask the RDBN to facilitate a solution utilizing Crown land.





The existing R8 zone requires two off-street parking spaces per principle dwelling unit. This parking requirement was included in the zone to "ensure that cabin owners are aware that it is their responsibility to provide off-street parking in the event that their current parking area is no longer available."

## **Section 5: Recommendations**

### **Hudson Bay Mountain Prairie Village – R8 Zone Review**

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#### **5.1 Gross Floor Area**

Given the challenges associated with the application of the GFA regulation in the Prairie Village, and the concern that builders are taking advantage of the definition to increase building size, it is recommended that the Zoning Bylaw be amended to replace the GFA regulation with a regulation that uses a TFA measurement.

A TFA of 167.23 m<sup>2</sup> (1,800 ft<sup>2</sup>) is recommended as it is estimated to be slightly larger than a standard building with a GFA of 110 m<sup>2</sup> (1184 ft<sup>2</sup>). Therefore, the building size regulations are proposed to remain, in effect, similar to those that exist. Staff believe this is a reasonable compromise given the varied opinions of residents, and the desire to maintain the status quo with regards to sewage disposal and parking.

#### **5.2 Density**

The inventory project brought to our attention the existence of 10 illegal second dwellings. All of the secondary dwellings were 1 story and averaged 20.3 m<sup>2</sup> (219 ft<sup>2</sup>) in size. Staff believe it is reasonable to amend the Zoning Bylaw to allow a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m<sup>2</sup> (1,800 ft<sup>2</sup>). This will allow for increased development in the Prairie Village in a manner which will not jeopardize the character of the area, the sewage disposal situation, or the parking situation.

#### **5.3 Staff Recommendation**

It is recommended that the Regional District Board direct staff to initiate an application to amend the R8 Zone in "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1994" by:

- replacing the GFA restriction of 110 m<sup>2</sup> (1184 ft<sup>2</sup>) with a TFA restriction of 167.23 m<sup>2</sup> (1,800 ft<sup>2</sup>), and
- allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 m<sup>2</sup> (1,800 ft<sup>2</sup>).



**Planning Department Report  
Rezoning Bylaw No. 1794  
3rd Reading & Adoption Report  
File No. A-01-17  
April 4, 2017**

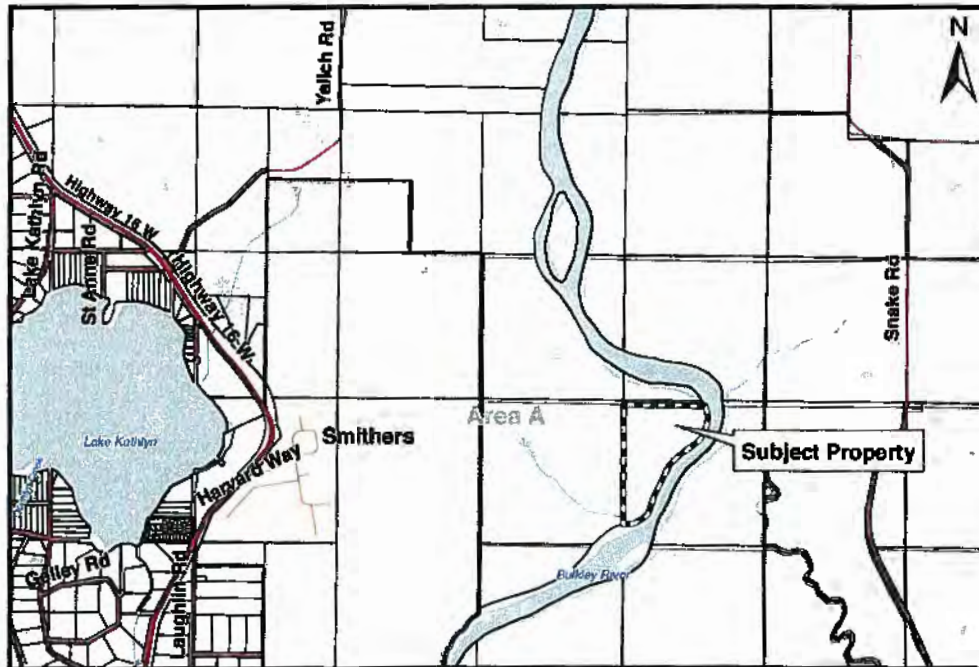
## APPLICATION SUMMARY

**Name of Applicant:** Gary Fearnside

**Electoral Area:** A

**Subject Property:** Parcel A, (Plan 9922) of the Fractional NW ¼ of Section 7, Township 2A, Range 5, Coast District. The subject property is approximately 21.65 ha. in size.

**Location:** The subject property is located on the Bulkley River, 800 metres from the Town of Smithers.



**O.C.P. Designation:** Agriculture (AG) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** Agricultural (Ag1) zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Seasonal Residential and Agriculture

**ALR Status:** Within the ALR

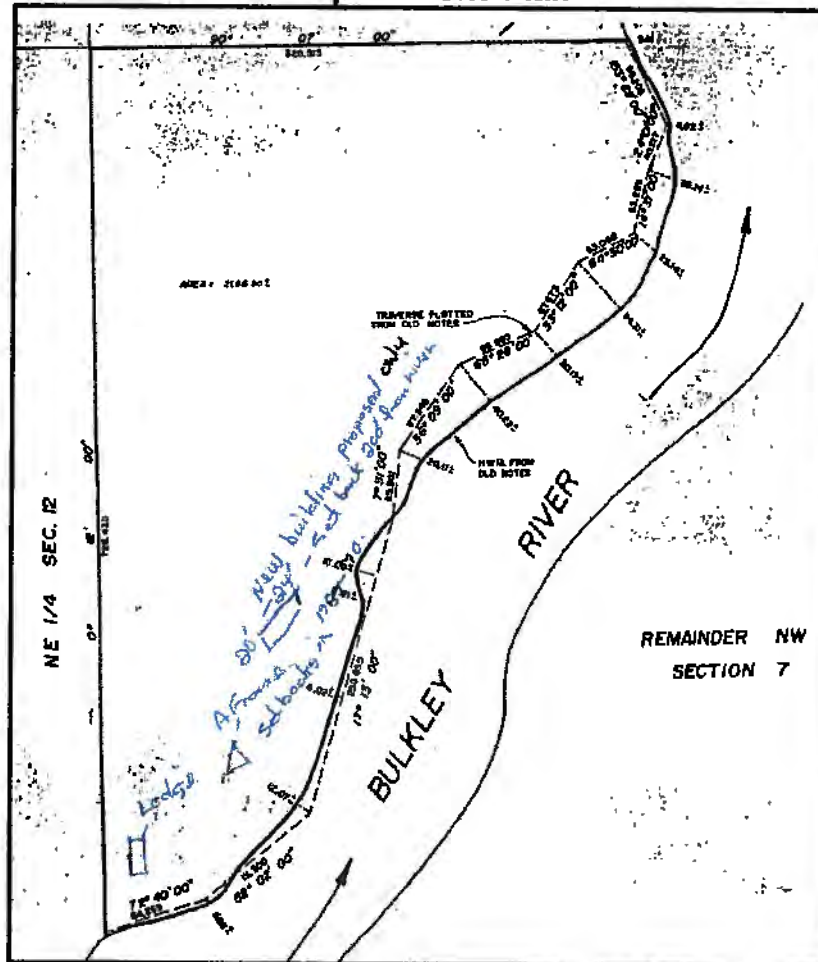
### Proposed Rezoning:

The applicant wishes to use the property for his river adventure business; including, cabin rentals, kayaking, riverboat rides, rafting and possible hovercraft tours. The proposed maximum occupancy is 8 to 10 guests at a time. The operation will be seasonal, running for 4 months/ year in the summer. The proposed and existing uses include

- Proposed 20' x 24' lodge;
- Existing 16' x 37' cabin, comprised of two dwelling units (cabins) with a shared kitchen, common space (noted as "lodge" on proposed site plan);
- Existing 18' x 26' a-frame cabin;
- Proposed camping facilities, and;
- 2 existing outhouses;

The proposed uses do not conform to the Agricultural (Ag1) Zone. Therefore, Section 14.01 of the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 must be amended to include the proposed uses mentioned above for the subject property.

**Proposed Site Plan**



### Non-Farm Use Decision

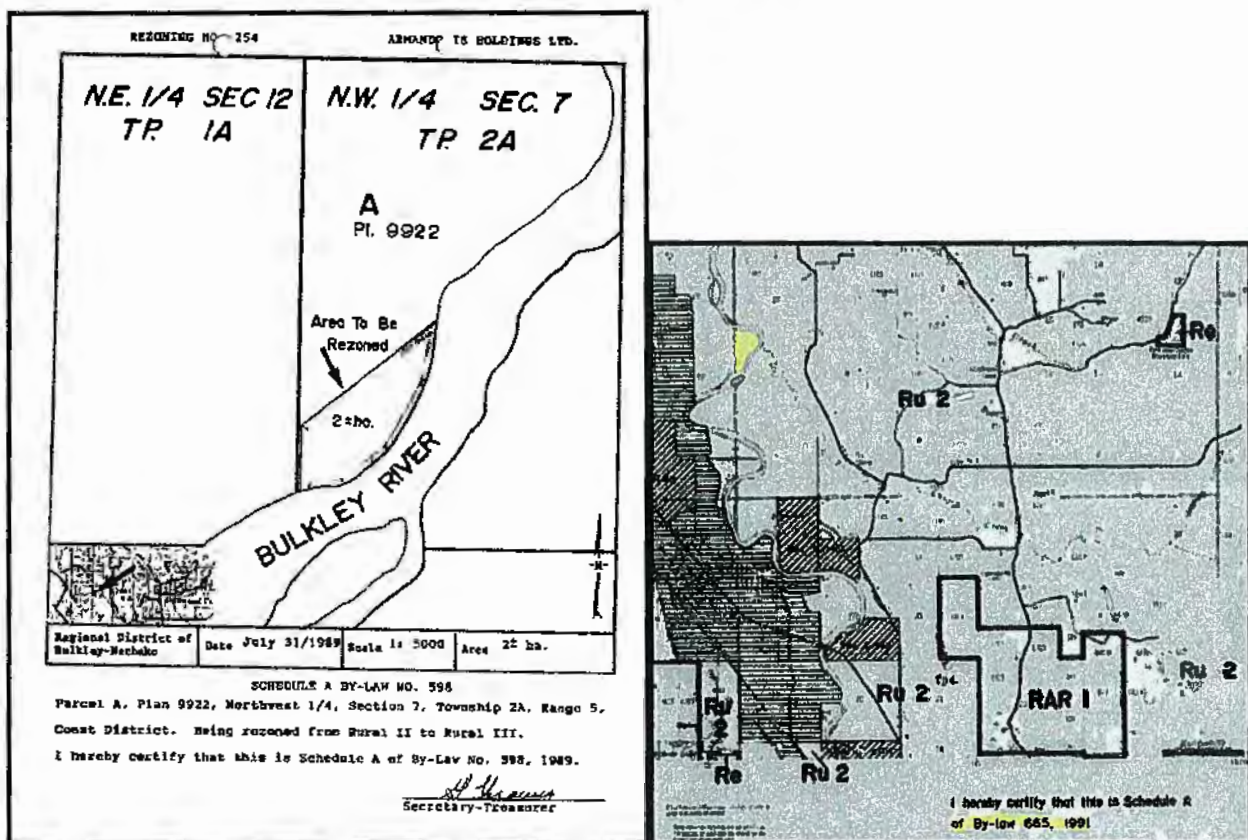
In 1989 the property went through the Agricultural Land Commission's (ALC) Non-Farm Use Application process to approve the use of the property as a small fishing camp. The property received approval for the non-farm use by ALC Resolution #467/89. The ALC permitted the use of three small rental cabins for tourist accommodation, used for seasonal use at the southernmost 0.3 ha. of the subject property.

The new proposal and site plan was referred to the ALC on January 18, 2017. An ALC Planner stated that “the proposed plan is within reasonable compliance with the ALC’s decision in 1989 for the use of a fishing camp, provided the cabins are used on a temporary basis.”

### Previous Rezoning

In 1989 the owner of the property at that time applied to rezone 2 ha. of the property from Ru 2 to Ru 3 to allow the use of a small fishing camp. Bylaw 598 was approved by the Board. However, this change was not included in Zoning Bylaw 665 in 1991; or in the current zoning bylaw. Below shows the discrepancy between Bylaw 598 and the Bylaw 665 (zoning map) that were adopted.

## Bylaws 598 & 665



It appears that Zoning Bylaw No 665 and 700 did not include the uses approved by mistake.

## **REFERRAL COMMENTS**

### **Ministry of Transportation**

"Interests Unaffected by the Bylaw.

Comments: Thank you for the opportunity to comment on the proposed rezoning. However, as the parcel is outside the required 800m (as per Sec 52 of the Transportation Act), MOTI interests are unaffected.

Having said that, we strongly advise the property owner to seek access agreements with adjacent property owners to ensure that vehicular access is obtained to this parcel."

### **Northern Health Authority**

No comments were received.

### **Ministry of Agriculture**

The subject property in question is surrounded on at least 2 sides by larger, active livestock operations. To the East, the Taylor cattle operation across the Bulkley River, would likely not be impacted other than potentially having sport fishing clients from the proposed lodge on the foreshore. The property to the North (Sunny Point Cattle Co. (Theo Huisman)), would likely be negatively impacted with any increase in vehicle access to the subject property (managing of gates, cattle guards, fences, disturbance to grazing livestock to name a few). I am aware that MoTI has encouraged the applicant to obtain road access agreements with adjacent landowners because the subject property has a charge on the title as "Water Access Only".

As per the Trespass Act of BC, individual landowners must construct a lawful fence to essentially fence livestock out of their property. If there are adjacent landowners separated by a shared fence line, then each party is liable for 50% of the fence cost. Increased commercial activity may increase pressure on existing property fences (if any?) by curious cattle and further trail/road development.

The subject parcel itself appears to have some significant limitations to soil-based agriculture endeavors (field crop production, pasture grazing of livestock) due to the presence of swampy areas and steep topography. But because of no current legal road access to the subject parcel, I have to comment based on this reality; that agriculture production and sales of any commodity produced seems unrealistic as there is really no feasible way to get products produced to markets, but this could obviously change with negotiation of access easement.

Due to the physical (soil, topography) subject parcel limitations, I do not object to the partial rezoning and non-farm use associated with a proposed commercial fishing operation and accommodation, but can foresee impacts to the existing, adjacent agriculture operations directly to the North associated with increased vehicular traffic as encouraged by MoTI.

#### **Area 'A' Advisory Planning Commission (APC)**

"Resolution: The APC recommendations are for the RDBN to update the Bylaw, amending the Bylaw to include an exception to this property only, i.e.: (t) tourist accommodation consisting of 3 seasonal dwellings, and camping facilities on the parcel legally described as Parcel A (Plan 9922) of the Fractional NW ¼ of Section 7, Township 2A, Range 5, Coast District.

Comments: Upon discussion the APC questions why the property owner was required to submit the application at all. Based upon the information provided in the application under "previous rezoning" it seems to be an internal error or omission that should be corrected as per the approval to amend Bylaw 598 which should have been included as an exception to Bylaw 665 in 1991 and would have been an exception again in the existing Bylaw 700, 1993."

### **PLANNING DEPARTMENT COMMENTS**

The public hearing for Bylaw 1794 was held on April 10, 2017. The report of the Public Hearing will be on the Supplemental Agenda.

#### **OCP**

The Subject property is designated as Agriculture (AG) under the Smithers Telkwa Rural OCP.

Section 3.1.2 (6) of the OCP states that,

*"Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.*

- a) There is limited agricultural potential within the proposed area.*
- b) Soil conditions are not suitable for agriculture.*
- c) Neighboring uses will not be compromised*
- d) Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) The application is in the best interest of the community*
- f) The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment including wildlife habitat.*
- g) And traffic management issues will be considered and addressed appropriately."*

## Zoning

The subject property is zoned Agricultural (Ag1) under Regional District Zoning Bylaw, No. 700, 1993. The permitted uses for the Ag1 zone are as follows.

- (a) *agriculture;*
- (b) *intensive agriculture;*
- (c) *horticulture, nursery, greenhouse;*
- (d) *single family dwelling;*
- (e) *two family dwelling on parcels not within the Agricultural Land Reserve;*
- (f) *logging and silviculture;*
- (g) *portable sawmill and lumber kiln (provided that the floor of the lumber kiln does not exceed 45 m<sup>2</sup>);*
- (h) *mineral, placer, coal and aggregate exploration, extraction and processing;*
- (i) *waste disposal site;*
- (j) *kennel and veterinary clinic;*
- (k) *outdoor recreation facilities;*
- (l) *primitive campsite;*
- (m) *guest ranch;*
- (n) *rural retreat;*
- (o) *peat extraction;*
- (p) *unpaved airstrips and helipads for use of aircraft flying non-schedule flights;*
- (q) *home occupation;*
- (r) *buildings and structures accessory to the permitted principal uses.*

## Land Use

The surrounding land use is primarily agriculture. The Agricultural Land Use Inventory (ALUI) classifies the property as 'limited potential for farming – physical limitation'. The soil classification for the portion of the property used for tourist accommodation is Class 6, limited by topography.

The neighboring properties are used by Sunny Point Cattle Co.; have farm class status, and use the subject property to graze cattle. The applicant has stated there is adequate fencing that separates the proposed tourist commercial uses from the farm uses on the property.

The planning department does not anticipate any impacts to the neighboring farms from this proposal.

## Access

The property's only legal access is via the Bulkley River. There is a physical access to the property via a shared driveway that connects to Yelich Road. However, this access has not been secured.

The applicant intends to have the out of town guests' park their vehicles at the Smithers Airport parking lot and will shuttle guests to the Lunan Road public boat launch to access the property by water. The applicant states that no vehicles will be left at the public boat launch.

The applicant is also exploring the option to use a helicopter service to transport guests from the airport to the subject property.

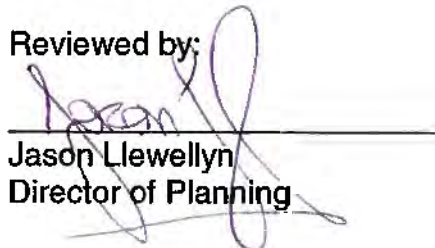
Water access is not suitable for the majority of permitted uses under the Tourist Commercial (C3) zone, which permits resort lodge, restaurants, golf courses, campgrounds, marinas, guest ranches. Therefore, it is recommended that the zone be limited to only allow the proposed uses on the subject property rather it be rezoned to the Tourist Commercial Zone.

**Recommendations:**

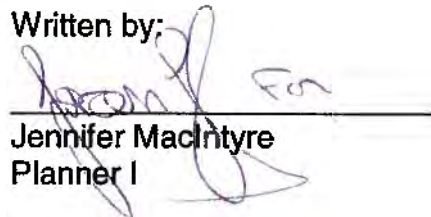
1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017"
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1788, 2016" be given third reading and adoption.

***Electoral Area Planning – All Directors/Two-Thirds***

Reviewed by:

  
Jason Llewellyn  
Director of Planning

Written by:

  
Jennifer MacIntyre  
Planner I



226  
**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1794, 2017**

A Bylaw to Amend "Regional District of  
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

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The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following text is added to Section 14.01 Permitted Uses as Section 14.01 (t):

A maximum of 3 Guest Cabins, 1 Resort Lodge and a Primitive Campsite are permitted on the land legally described as, Parcel A, of the Fractional NW ¼ of Section 7, Township 2A, Range 5, Coast District, Plan 9922.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No.1794, 2017".

READ A FIRST TIME this 23<sup>rd</sup> day of March, 2017

READ A SECOND TIME this 23<sup>rd</sup> day of March, 2017

PUBLIC HEARING HELD this 10<sup>th</sup> day of April, 2017

READ A THIRD TIME this 20<sup>th</sup> day of April, 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1794, 2017"

DATED AT BURNS LAKE this                      day of                      , 2017

\_\_\_\_\_  
Corporate Administrator

ADOPTED this 20<sup>th</sup> day of April, 2017

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



227  
**Memorandum**

To: Chair Miller and the Board of Directors  
From: Jason Blackwell (Regional Fire Chief)  
Date: March 30, 2017  
Regarding: Luck Bay Fire Department

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**PURPOSE:**

To update the Board with regards to the future of the Luck Bay Fire Department.

**BACKGROUND:**

On December 15, 2015 the Fire Underwriters Survey (FUS) reduced the Luck Bay Fire Protection Area's status to "unprotected", resulting in an impact to residents insurance rates. The main reason for the status reduction was lack of membership. There are currently 7 members who will respond to the Luck Bay Hall.

On March 3, 2017 the Ft.St.James Fire Chief contacted staff regarding the Luck Bay Fire Hall, specifically referencing a few call outs in the Luck Bay Fire Protection Area where no members of the Luck Bay Department responded. Staff met with Chief Navratil to discuss concerns and the future of Luck Bay Hall.

**DISCUSSION:**

Some of the concerns brought up by the Fire Chief are as follows:

- Membership- Only 7 members currently live in proximity to, and report to the Luck Bay Fire Hall. Advertising for recruitment has been mailed out in the past, and numerous recruit classes in FSJ have been conducted with little interest from Luck Bay residents.
- Water Supply-There is currently a well on the property, but it only has the capacity to produce approximately 800 gallons of water before being pumped dry. There are some seasonal streams in the area, but they do not contain enough water in the summer months, and sometimes freeze solid in the winter. The closest hydrant is over 10km one way from the Hall making shuttling of water not realistic. Section 2(b)(ii) of the agreement states that the Regional District will consider identifying and establishing a secondary water source.
- Apparatus-There is currently only one Engine (pumper) located at the Luck Bay Hall, ideally a Tender (tanker) should be stationed there as well.
- Distance-If all apparatus and personnel were to respond from Hall 1 (FSJ) to the Luck Bay area, response time would be drastically reduced if assistance was needed in another area.

When staff met with the Fire Chief, he stated that if nothing changes he will be recommending to his Council that the District of Ft.St.James NOT renew the Fire

Protection Agreement with Luck Bay when it expires on December 31, 2017. Section 10.(a) of the Agreement gives the District that right, it states:

*In the event that, at the discretion of the District of Fort St. James in consultation with the Regional District of Bulkley Nechako, it is determined that the District of Fort St. James can no longer provide adequate fire protection to the Service Area due to the lack of appropriate volunteer firefighters or equipment, the District may terminate this agreement with six (6) months written notice.*

Some of the concerns if the agreement is not renewed is that over 100 structures will lose fire protection services, and the Luck Bay Fire Hall which is a Regional District asset with approximately \$90,000 still owing will become vacant.

**RECOMMENDATIONS:**

Staff make the following recommendations to undertake immediately and review the situation in a few months as part of the Fire Service review process. A report to the Board will be completed with recommendations as part of the review.

**Recommendation**

- 1.) Send out letters to residences within 8km of Luck Bay Fire Hall looking for new members.
- 2.) Look into options and costs for an adequate water source within the Luck Bay Fire Protection Area.
- 3.) Work with the District of Fort St. James to come up with solutions to keep the Luck Bay Hall operational.

Written By:

  
Jason Blackwell  
Regional Fire Chief

Reviewed by:

  
Jason Llewellyn  
Director of Planning and  
Protective Services



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# Planning Department Enquiries Report,

## Month of March 2017

### **Planning Enquiries**

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of February 2017. During this month the Planning Department responded to 181 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In February 2017, the Planning Department answered 186 enquiries.

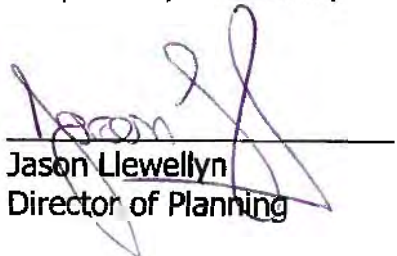
<b>Subject Area</b>	<b>Nov 2016</b>	<b>Dec 2016</b>	<b>Jan 2017</b>	<b>Feb 2017</b>	<b>March 2017</b>
Development Services	28	33	34	44	26
Electoral Area Planning	32	40	45	50	57
House Numbering	5	4	23	6	4
Maps	41	28	29	27	38
Bylaw Enforcement	10	2	5	4	4
Other	60	43	39	55	52
<b>Total</b>	<b>176</b>	<b>150</b>	<b>175</b>	<b>186</b>	<b>181</b>

### **Recommendation**

"That the Board receive the March 2017 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO****Planning Department**

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**March 2017 - Action List**

<b>PAGE #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
Page 143-154 Board Agenda March 23, 2017	OCG Referral Proposed Coastal GasLink Pipeline Huckleberry Multi-Use Site Electoral Area "G"	Amend Text	Jason	Completed	
Page 155-159 Board Agenda March 23, 2017	Crown Land Referral Tophay Leo Farms Electoral Area "C"	Letter	Jason	Ongoing	
Page 160-169 Board Agenda March 23, 2017	Rezoning File No. A-01-17 Fearnside Electoral Area "A"	Letter Staff Report	Jennifer	Completed	
Page 170-189 Board Agenda March 23, 2017	Rezoning File No. E-02-16 Schultz Electoral Area "E"	Letter	Jennifer	Completed	

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## ***Building Inspector's Report***

### ***For March, 2017***

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 4 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$1,659.20, with a total construction value of \$251,600.00. There have been 11 permits issued to date in 2017.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$12,890.00. There have been 3 permits issued to date in 2017.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2017.

4. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2017.

5. Building Permit Summary for the District of Fort St. James

There was 1 building permit application submitted this reporting period with a total construction value of \$112,812.00. There have been 3 permits issued to date in 2017.

Reviewed by:

Written by:

A blue ink signature of Jason Llewellyn, written over a horizontal line.

Jason Llewellyn

A blue ink signature of Jason Berlin, written over a horizontal line.

Jason Berlin



## MEMORANDUM

To: Board of Directors  
 From: Jason Llewellyn, Director of Planning  
 Date: April 6<sup>th</sup> 2017  
 Re: Electoral Area A Recreation Service

---

### Background:

The Highway 16 Trail Society is a community group working on establishing a commuter trail between Smithers and Telkwa. The trail is proposed to be adjacent to the Highway within the Highway right of way. In December 2016 the Society requested a letter of support. In response to this request the Regional District Board passed the following motions:

- 2016-2-4 "That the Regional District of Bulkley-Nechako Board of Directors:
1. Write a letter of support for the concept of a Smithers-Telkwa trail;
  2. Direct staff to explore a role for the Regional District in terms of ownership and insurance of the trail; and
  3. Direct staff to participate in meetings and provide information to the trail group as appropriate.
- 2016-2-5 "That item 2 of Motion 2016-2-4 be amended as follows:
2. Direct staff to explore a role for the Regional District in terms of the trail project;

### Discussion:

The proposed trail connecting Smithers and Telkwa is within the Highway right of way; therefore, it is under the jurisdiction of the Ministry of Transportation and Infrastructure (MoTI). The MoTI has indicated that they want the RDBN to be the holder of the permit and that the RDBN take responsibility for installation, operation, and maintenance of the trail. These discussions are ongoing.

Also, the Director for Electoral Area A has had discussions with the Recreation Sites and Trails Branch of the Ministry of Forests, Lands and Natural Resource Operations regarding their cooperation with the RDBN in establishing new recreation amenities in the rural area.

It is noted that the Board amended the above motion to remove the direction that staff explore a role for the Regional District in terms of ownership and insurance of the trail. Given the Board's previous direction, and the nature of the ongoing discussions, staff are seeking approval from the Board to work with stakeholders and evaluate the full

range of options for the establishment and operation of trails and recreation sites in Electoral Area A, including the proposed Highway 16 trail. These discussions, and associated research, will include the possible establishment of a parks and recreation service area for Electoral Area A.

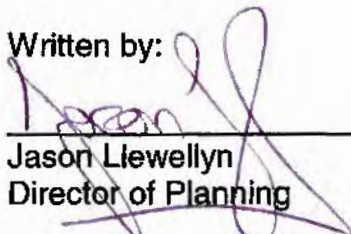
It is noted that staff will report back to the Board for further direction following the above noted research and discussions.

**Recommendations**

1. That staff work with community stakeholders and the Director for Electoral Area A to evaluate the full range of options for the establishment and operation of trails and recreation sites in Electoral Area A, including the proposed Highway 16 trail.
2. And, that staff report back to the Board for further direction following the above noted evaluation.

*Development Services – Directors/Majority*

Written by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning



## Prince Rupert Gas Transmission signs project agreement with Lax Kw'alaams Band

In February, TransCanada announced that Prince Rupert Gas Transmission project (PRGT) signed a project agreement (PA) with Lax Kw'alaams Band. The PA outlines economic and employment benefits as well as other commitments that will be provided for as long as the project is in service. The announcement of PRGT's agreement with Lax Kw'alaams comes in conjunction with agreements between Lax Kw'alaams, the Metlakatla and the Province of British Columbia and Pacific NorthWest LNG.

"This is a significant milestone for PRGT, Lax Kw'alaams, Metlakatla, Pacific NorthWest LNG and the Province of British Columbia. We're very happy to be a part of this agreement," said Tony Palmer, president of PRGT. "These agreements are the product of strong engagement practices and years of collaboration."

PRGT has now announced 14 project agreements executed with First Nations in B.C. They include: Blueberry River First Nations, Doig River, Gitanyow, Gitksan, Halfway River, Kitselas First Nation, Lake Babine Nation, McLeod Lake Indian Band, Metlakatla First Nation, Nisga'a Lisims Government, Takla Lake First Nation, Tl'azt'en Nation and Yekooche First Nation.

The \$5 billion PRGT project will provide significant economic benefits for British Columbians, local and provincial governments, and Indigenous communities as it supports the export of surplus natural gas to global markets, including:

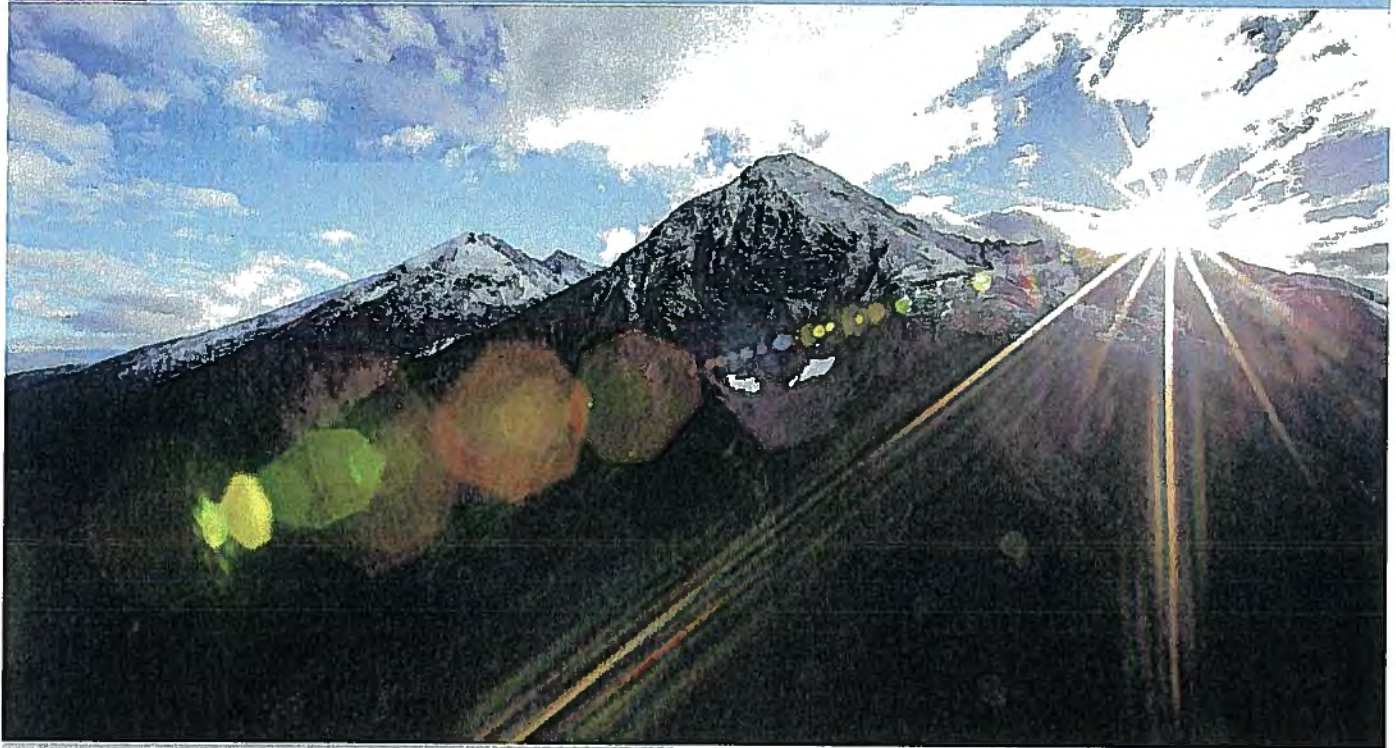
- Thousands of short-term jobs for B.C. residents;
- Opportunities for local and Aboriginal businesses;
- Millions of dollars in annual taxes to help support local services such as schools, policing, fire protection, and waste management;
- Billions of dollars in new investments for the province.



## Hudson's Hope Winter Carnival

For the fourth year, PRGT was excited to participate in the Hudson's Hope Winter Carnival, held January 28- February 4. The Carnival is a signature event for the community each year and never fails to draw a great crowd out to the festivities. Featuring activities such as the Snowed Inn Café, skiing at the local hill, and a snowshoeing workshop, residents from throughout the area came to participate in the Carnival and collect Carnival Bucks, which could be used to bid on prizes at the final auction or as tickets for prize draws. As the sponsors of the Opening Ceremonies and Ice Sculpture Contest, held on the first Saturday of the Carnival in Beattie Park, members of PRGT volunteered at the event serving hot chocolate and cookies to attendees. Thank you to all who came out to say hello!

## Prince Rupert Gas Transmission Project



## In the Community

**March 29-30, 2017**

Participation at the Vancouver Nation2Nation Forum "Discussing the Reality of Aboriginals Doing Business In BC". Vancouver, BC

**April 20, 2017**

Sponsorship of the Burns Lake Chamber of Commerce AGM. Burns Lake, BC

**April 25-26, 2017**

Sponsorship of the First Nations Safety Conference: "Safe Nations, Safe Opportunities". Sheraton Vancouver Airport Hotel

**April 24-28, 2017**

National Aboriginal Business Opportunities Conference (NABOC) Jim Ciccone Civic Centre. Prince Rupert, BC

**May 2-5, 2017**

Sponsorship of the North Central Local Government Association AGM. Terrace, BC

**May 16-18, 2017**

Sponsorship of the Spark Women's Conference. Fort St. John, BC

**May 25-27, 2017**

Sponsorship of the BC Chamber of Commerce AGM. Victoria, BC

## Five Fast Facts about Prince Rupert Gas Transmission

### Did You Know?

PRGT will support thousands of well-paying jobs throughout construction?

Natural gas supplies 30% of Canada's energy needs!

Prince Rupert Gas Transmission has signed 14 project agreements with B.C. First Nations

TransCanada has invested millions of dollars in skills training and education in northern B.C.

Prince Rupert Gas Transmission is a natural gas pipeline. It will not be converted to oil service.



# Coastal GasLink Connector

Coastal GasLink Connector

March 2017



## Awards help First Nations students reach their goals

Bianca Michell is a lifelong learner. She's also passionate about her community and plans to make a difference through her education. Michell is from a First Nations community in Northern BC, and a graduate of First Nations Studies at UNBC. "I want to be a role model for First Nations communities," said Bianca.

Last year, Michell received a financial award created by TransCanada Corporation to support First Nations students reach their educational goals. "This award helps me out quite a bit," she said. "It pays my tuition so I can put other funds towards my living expenses."

This year, seven Indigenous students from northern B.C. who attend UNBC have each received a \$3,000 scholarship to assist them in achieving their educational goals. The TransCanada Corporation Indigenous Community Development Award is providing a total of \$60,000 over the 2016-17 and 2017-18 academic years to students from First Nations communities along the Coastal GasLink Project corridor.

"TransCanada is proud of our long-standing commitment to education and we want our projects to leave a lasting legacy of stronger communities, a higher standard of living and a greater quality of life," said Rick Gateman, President of the Coastal GasLink Pipeline Project.

The UNBC Indigenous Community Development Award is part of leaving a legacy — long after our pipelines are in the ground and natural gas begins to flow. These scholarships are part of supporting the development of future Indigenous leaders in Northern BC.

For more information about these scholarships, please contact UNBC Awards & Financial Aid at 250.960.6319 or visit <http://www.unbc.ca/financial-aid>.

## In the Community

### March 29-30, 2017

Participation at the Vancouver Nation2Nation Forum "Discussing the Reality of Aboriginals Doing Business in BC". Vancouver, BC

### March 31-April 2, 2017

Sponsorship of 2017 Prince George Aboriginal Youth Hockey Championships. CN Centre, Prince George, BC

### April 20, 2017

Sponsorship of the Burns Lake Chamber of Commerce AGM. Burns Lake, BC

### April 24-28, 2017

National Aboriginal Business Opportunities Conference (NABOC) Jim Ciccone Civic Centre. Prince Rupert, BC

### May 2-5, 2017

Sponsorship of the North Central Local Government Association AGM. Terrace, BC

### May 16-18, 2017

Sponsorship of the Spark Women's Conference. Fort St. John, BC

### May 25-27, 2017

Sponsorship of the BC Chamber of Commerce AGM. Victoria, BC

**Coastal GasLink**  
Pipeline Project



## Walking in the footsteps of giants

Coastal GasLink paleontological crews discovered the ancient footprints of a "living tank." The tracks belong to a dinosaur named Ankylosaur. This 20-ton behemoth wandered a hundred million year-old stretch of land in northeastern British Columbia paleontologists call a "dinosaur highway."

This newly designated UNESCO global geopark in Tumbler Ridge is proving to be a very real Jurassic world. The region was home to some of history's most famous reptiles and the secrets of how they lived are still being uncovered in this fantastic location.

While the footprints discovered by the crew were not located within the preliminary construction footprint of the project, Coastal GasLink agreed that this find could contribute much to the knowledge of local natural history. The project provided the necessary support to ensure these tracks made their way safely to the Tumbler Ridge Dinosaur Discovery Gallery where they can be studied.

To see more of this exciting discovery watch the full length video at [coastalgaslink.com](http://coastalgaslink.com)

## Five Fast Facts about Coastal GasLink

### Did You Know?

1. Coastal GasLink has spent over 362,000 hours of field work in northern B.C. to determine the best possible route for the project?
2. Natural gas supplies 30% of Canada's energy needs!
3. Coastal GasLink has signed 17 long-term project agreements with B.C. First Nations.
4. TransCanada has invested millions of dollars in skills training and education in northern B.C.
5. Coastal GasLink is a natural gas pipeline. It will not be converted to oil service.

## Your input matters

If you have questions or comments about TransCanada's Coastal GasLink Pipeline Project, please contact our project team by email ([coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)) or by phone at 1.855.633.2011 (toll-free).

Our website has maps, videos, past newsletters and more at [www.coastalgaslink.com](http://www.coastalgaslink.com)



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British Columbia News

## Province invests over \$80 million in emergency preparedness

<https://news.gov.bc.ca/14204>

Wednesday, March 15, 2017 12:30 PM

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The Province has invested over \$80 million with partners in emergency preparedness activities in flood protection and prevention, seismic safety, local government emergency preparedness, search and rescue, and fire prevention.

Funding highlights include:

- \$32 million for the Union of British Columbia Municipalities for local government emergency preparedness;
  - Includes \$20 million to plan and implement structural flood protection projects in B.C.
  - Also includes funding for volunteer training and equipment, evacuation route assessments, flood risk assessments, and floodplain mapping.
- \$6.5 million for projects through the BC Disaster Mitigation Program;
- \$3 million for seismic projects in B.C.;
- \$2.43 million to the Fraser Basin Council;
- \$1.63 million to the Fire Chiefs Association of B.C. to support road rescue and fire safety and prevention; and,
- \$1 million to Vancouver Task Force 1's Heavy Urban Search and Rescue team.

(flickr.com)

### Quotes:

#### Premier Christy Clark –

“For households and governments alike, you can never be too prepared for an emergency. That’s why we created a ministry whose sole focus is ensuring British Columbians have the resources and plans they need to be safe if disaster strikes, and Minister Yamamoto is taking action to make sure every possible measure is in place to keep British Columbians safe.”

#### Naomi Yamamoto, Minister of State for Emergency Preparedness –

“These investments in community emergency preparedness will help us better withstand floods, fires, or earthquakes that could impact our province. Emergency preparedness is a shared responsibility that begins in every home, in every business, and across all levels of government. This funding is another of many provincial investments and initiatives to help keep British Columbians safe.”

#### Bill Adams, vice-president, Western and Pacific region, Insurance Bureau of Canada –

“Disasters can have lasting physical and financial impacts on Canadian communities. That is why the Insurance Bureau of Canada (IBC) and Canada’s property and casualty insurers are committed to working with all levels of government to help make our country safer, stronger, and more resilient. IBC applauds this important funding announcement, which will help municipalities across British Columbia better prepare for disasters. As a partner in emergency preparedness, IBC will continue to work with all stakeholders to make our cities and towns more resilient in the face of increasingly frequent and severe natural disasters.”

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### Quick Facts:

- Over \$60 million in flood mitigation investments in a number of communities is represented in this announcement.
- Since 2008, the Province has committed \$182.7 million towards flood mitigation projects in over 200 communities in B.C.

### Learn More:

Union of BC Municipalities: <http://www.ubcm.ca/>

The Fraser Basin Council: <http://www.fraserbasin.bc.ca>

BC Government flood prevention and planning: <http://ow.ly/HeWh3007cDc>

PreparedBC provides resources on how to build an emergency kit and how to prepare your family and community for emergencies: <http://www2.gov.bc.ca/preparedbc>

Follow on Twitter: @EmergencyInfoBC and @PreparedBC

For photos from the announcement visit: <https://flic.kr/p/SUZZgU> and <https://flic.kr/p/SYVvMi>

Three backgrounders follow.

### Contacts

#### Media Relations

Government Communications and Public Engagement  
Ministry of Transportation and Infrastructure  
250 356-8241

### Backgrounders

#### **\$32 million for local government emergency preparedness**

As part of over \$80 million announced today, the Province of British Columbia is providing the Union of BC Municipalities with \$32 million in funding to establish a Community Emergency Preparedness Fund (CEPF) that will support disaster response and recovery through structural mitigation, investments in flood-risk and emergency evacuation route assessments, Emergency Operations Centre (EOC) IT equipment and backup generators, and capital purchases, exercises and training for Emergency Social Services (ESS).

In order to reduce social and economic disruption and better protect families, property and the environment, \$20 million is being provided to plan and implement structural mitigation projects in B.C. Portions of this funding will meet the demand of shovel-ready projects, such as floodways, dikes and pump stations. The Province is also providing \$3 million of the CEPF for flood-risk assessments, floodplain mapping, and flood mitigation plans. This funding will help local governments identify locations and critical infrastructure at high levels of flood risk, determine how often flooding may occur, and identify strategies for mitigating flood impacts.

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ESS teams, which provide residents up to 72 hours of lodging, clothing and food following an emergency, are essential to the well-being of British Columbians in times of need. The Province is also providing \$4.2 million to bolster training and purchase equipment for these local public safety volunteers. While ESS teams in B.C. are equipped to respond to smaller events in their own communities, this funding support will help build local government capacity to respond to larger or catastrophic events.

Recent wildfires in Fort McMurray, Alta. and Tennessee's Smokey Mountains highlight the need to assess and protect communities with single evacuation routes, or evacuation routes which pose other hazards, such as susceptibilities to landslides or floods. The Province is contributing \$1 million to evacuation route assessments for emergencies posed from major hazards such as fire, floods and HAZMAT incidents.

The Province is also allocating \$3.8 million toward the purchase of EOC generators and training. As a result of Exercise Coastal Response, British Columbia's first full-scale and provincially led earthquake exercise held in 2016, the need to aid local authorities in the purchase of EOC generators, and to improve training, EOC information technology infrastructure and operational functionality was identified. These upgrades will facilitate effective emergency response communications and integration with surrounding communities and regional partners, in order to enhance local authorities' communications infrastructure, improve the ability to capture records of events and decrease the reliance on the availability of local electricity.

#### **\$10 million in support for public safety partners**

As part of the more than \$80 million announced today, the Province is investing approximately \$10 million in public safety partners, with whom it collaborates, to improve the overall preparedness and resilience of British Columbians. This includes:

##### **Fire Chiefs Association of BC – \$1.63 million**

- Of this funding, \$1 million will support the development of a governance framework for road rescue services in B.C. At present, road rescue services in B.C. do not have a high-level governance framework to support training and equipment replacement. This funding will aid the FCABC in developing this framework and better liaise between Road Rescue teams, EMBC and other stakeholders. The FCABC will also identify, prioritize and allocate funds for training and the acquisition of rescue equipment. The remaining \$630,000 will be directed toward fire prevention for at-risk homes.

##### **Canada Task Force 1 (Heavy Urban Search and Rescue or HUSAR) – \$1 million**

- This funding will replace aging equipment and enable team skills training and maintenance. Based in Vancouver, these first responders are trained to provide search-and-rescue services in large-scale, urban building collapses.

##### **Marine Environmental, Observation, Prediction and Response Network – \$800,000**

- This funding supports research, analysis and modelling to evaluate the potential response and resiliency of local communities impacted by natural hazards that affect marine transportation links and port infrastructure (e.g. major earthquakes). The results will help inform local authorities on the development of their emergency preparedness plans.

##### **The Salvation Army of BC – \$700,000**

- This funding will support the provision and retrofitting of Salvation Army mobile feeding vans, and the delivery of mass feeding training seminars and Emergency Social Services (ESS) training for volunteers and emergency program coordinators in local communities. This training will enrich the long-term emergency preparedness and resilience planning of local communities.

**BC Search and Rescue Association – \$500,000**

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- \$500,000 will go toward a pilot project for the use of Public Safety Broadband Network Deployable Systems, which are basically portable communications networks. These networks will aid emergency responders in locations where conventional communication infrastructure is damaged or non-existent.

**Avalanche Canada – \$500,000**

- Funding will support services Avalanche Canada provides including daily forecasts for much of B.C.'s mountainous backcountry, the development of avalanche safety education for recreational users, and the delivery of awareness seminars at schools throughout the province. Avalanches are the deadliest natural hazard in Canada and 80% of all fatalities occur in B.C. Avalanche Canada's programs and services play a vital role in B.C.'s winter tourism.

**Provincial Emergency Program Air (PEP Air) – \$100,000**

- Currently, PEP Air relies on verbal position updates and manual maps to estimate aircraft positions and locations of interest when searching for overdue or downed aircraft, or in supporting ground search and rescue teams. This funding will enable PEP Air to purchase flight tracking and mission management tools and equipment to improve operational safety and effectiveness.

**Canadian Red Cross – \$100,000**

- The Canadian Red Cross will procure disaster relief supplies (cots, blankets, personal hygiene products, baby supplies, cleaning kits, etc.) and strategically pre-position them at Red Cross facilities throughout B.C. This will allow communities to access this vital equipment quickly after a disaster.

**Over \$3 million announced for seismic improvements**

As part of over \$80 million announced today, the Province is investing over \$3 million in funding to support emergency management and preparedness projects will increase the overall resiliency of British Columbia.

**The Institute for Catastrophic Loss Reduction – \$2.1 million**

- This project will create seismic hazard maps, which detail the threats of earthquake shaking and potential for liquefaction and landslides in multiple Metro Vancouver municipalities. Emergency program coordinators and municipalities will be able to use the information generated by this project to inform emergency planning and land-use decisions, and to support the prioritization of mitigation efforts for buildings and other infrastructure.

**Association of Professional Engineers and Geoscientists of BC (APEGBC) – \$500,000**

- This funding will help create a training program for APEGBC members to make it easier to access their professional assistance and, in turn, better protect the overall safety of British Columbians in the aftermath and recovery phase of a catastrophic seismic event. This \$500,000 project will support the delivery of post-earthquake building assessment training for qualified professionals, such as inspectors, engineers, architects, and those identified as post-earthquake administrators. The goal of the project is to create a professional community with the specialized skills to provide post-earthquake structural assessments and aid in the immediate response and recovery efforts of all levels of government.

**Strathcona Regional District – \$500,000**

- This funding will provide seismic upgrades to the Quadra Island Community Centre, which serves as the area's Emergency Operations Centre during catastrophic emergencies.

**City of Vancouver – \$100,000**

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- In order to help prepare for an earthquake, the Province is providing Vancouverites with the means to help themselves. This funding will empower Vancouver neighbourhoods through an expansion of the disaster-support hub pilot project to prepare for the ever-present threat of earthquakes. Disaster-support hubs are designated locations where the public can initially gather to coordinate your efforts and offer assistance to other members of your community.

**Science World (City of Vancouver) – \$25,000**

- Funds will allow Science World to waive admission during national Emergency Preparedness Week in May when it hosts Lower Mainland students and helps to educate them through presentations and interactive learning materials about the importance of being prepared for natural disasters.

**Media Assets**

- [broll\\_embc\\_coastalresponse.mov](#)
- [clip\\_1.mov](#)
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[Public Safety Canada \(/index-en.aspx\)](#)

[Home](#) → [Emergency Management](#) → [Disaster Prevention and Mitigation](#) → [National Disaster Mitigation Program](#)

## National Disaster Mitigation Program (NDMP)

### Overview

[Federal Floodplain Mapping Framework \(fdpln-mppng-en.aspx\)](#)

### Shareables



[Share information about the National Disaster Mitigation Program \(NDMP\) with your communities](#)

[\(shrbls/index-en.aspx\)](#)

In recognition of increasing disaster risks and costs, Budget 2014 earmarked \$200 million over five years to establish the National Disaster Mitigation Program (NDMP) as part of the Government's commitment to build safer and more resilient communities. The NDMP will address rising flood risks and costs, and build the foundation for informed mitigation investments that could reduce, or even negate, the effects of flood events.

The NDMP fills a critical gap in Canada's ability to effectively mitigate, prepare for, respond to, and recover from, flood-related events by building a body of knowledge on flood risks in Canada, and investing in foundational flood mitigation activities. Knowledge that is up-to-date and accessible will not only help governments, communities and individuals to understand flood risks and employ effective mitigation strategies to reduce the impacts of flooding, but will also further discussions on developing a residential flood insurance market in Canada.

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## Main Objectives

The NDMP was established in April 2015 to reduce the impacts of natural disasters on Canadians by:

- Focusing investments on significant, recurring flood risk and costs; and
- Advancing work to facilitate private residential insurance for overland flooding.

## Eligibility

Provincial and territorial governments are the eligible recipients for funding under the NDMP. However, provincial and territorial authorities may collaborate with, and redistribute funding to eligible entities, such as municipal or other local governments, public sector bodies, private sector bodies, band councils, international non-government organizations or any combination of these entities.

## Program Components

Of the NDMP's \$200 million, the NDMP has an allotment of approximately \$183 million for NDMP projects that will be cost-shared with the provinces and territories (up to 50 per cent of eligible provincial projects and up to 75 per cent of eligible projects in the territories). Projects will be selected for funding through a competitive, merit-based process using objective and measurable criteria.

There are four funding streams available under the NDMP:

### Risk Assessments

This stream provides funding for the completion of risk assessments to inform flood risks. Risk assessments are the foundational step in disaster mitigation. These risk assessments will identify flood hazards; potential impacts; and community and infrastructure vulnerabilities as well as the overall flood risk profile for the area.

### Flood Mapping

This stream provides funding for the development and/or modernization of flood maps to further address flood risks. A flood map identifies the boundaries of a potential flood event based on type and likelihood and can be used to help identify the specific impacts of a flood event on, for example, structures, people and assets.

### Mitigation Planning

This stream provides funding for the development and/or modernization of mitigation plans to address flood risks. A comprehensive mitigation plan allows applicants to develop realistic and sustainable mitigation solutions by clearly outlining the plan's objectives, key activities, expected outputs, timelines, and roles and responsibilities.

### Investments in Non-structural and Small Scale Structural Mitigation Projects

This stream provides funding for other non-structural and small scale structural disaster mitigation projects. Eligible projects would include actions such as the replacement of storm culverts, or projects that improve flood resilience by proactively preventing or mitigating damages and losses.

In general, provinces and territories can access any funding stream; however, there must be evidence to indicate that proposals are evidence-based. For example, applicants for flood mapping funding must indicate that their perceived need for flood mapping was informed by a risk assessment. Applicants for mitigation planning must demonstrate that their proposals reflect a need to prevent or mitigate identified and significant flood risks.

Further, provinces and territories can apply to access different streams of funding for different projects.

In addition to the funds that will be dedicated to cost-shared projects with provinces and territories, the NDMP will also assist in building the foundation for future, informed proactive prevention and mitigation by investing \$17 million in three key areas:

- Risk, resilience and return on investment tools to provide provinces, territories and communities with the needed information and capacity to plan and evaluate their flood mitigation projects;
- A risk and resilience repository that will collect, store, manage and share NDMP information to inform future policy and program direction for all levels of government; and
- Public awareness and engagement activities

## How to Apply

Provincial and territorial authorities can apply for funding under any of the four funding streams by submitting their NDMP project proposals to the appropriate Public Safety Regional Office. Provinces and territories may also direct any questions to their appropriate Public Safety Regional Office.

The NDMP Project Proposal Form can be found in the "Resources" section below. The deadline for provinces and territories to submit NDMP proposals to Public Safety Canada for funding for 2018-2019 is October 31, 2017.

Communities and municipalities who are interested in the NDMP proposal submission process should contact their appropriate [Provincial/Territorial government department or ministry \(contact-en.aspx\)](#) as early as possible to discuss its internal process in regards to the NDMP.

## Contact Us

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RECEIVED



MAR 09 2017

REGIONAL DISTRICT  
OF BULKLEY-NECHAKO

March 7, 2017

Application File #: 107571

Regional District of Bulkley-Nechako  
37 3<sup>rd</sup> Avenue, PO Box 820  
Burns Lake, BC  
V0J 1E0

**Re: Application Pursuant to the *Environmental Management Act* on  
behalf of Fort St. James Green Energy General Partner (GP) Ltd.  
In It's Capacity as a GP for Fort St. James Green Energy Limited Partnership,  
dated October 22, 2014**

---

We enclose, for your information, a copy of the above referenced application for a Permit under the provisions of the *Environmental Management Act*.

It is our intention to complete the consultation process for this application as expeditiously as possible. Accordingly, if you wish to comment or make recommendations with respect to this application, you are requested to do so within 30 days of the date of this letter. Please forward a copy of all correspondence to the Manager, Environmental Protection, Ministry of Environment at Bag 5000 Smithers, BC, V0J 2N0. Alternatively, email comments to [authorizations.north@gov.bc.ca](mailto:authorizations.north@gov.bc.ca) and reference the applicant name, the location and/or the authorization number in the subject line.

Our staff contact for this particular application is Patrick Freer, Owner's Representative. Should you require additional time it will be necessary for you to contact us at the below noted address or telephone number. Additional time may be given if the circumstances warrant it.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Freer", is written over a horizontal line.

Patrick Freer  
Fort St. James Green Energy Limited Partnership ("FSJGE LP")

(604) 398-3049  
Suite 1010 – 1130 West Pender Street  
Vancouver BC  
V6E 4A4

**ENVIRONMENTAL PROTECTION NOTICE****Application for a Permit under the Provisions of the *Environmental Management Act***

We, Fort St. James Green Energy Limited Partnership, intend to submit this application to the Director to authorize the discharge of stormwater and effluent from a Biomass Generating Station. The sources of discharge are stormwater, spent process water and treated sanitary effluent.

The land upon which the facility will be situated is legally described as Part of Block B of the southeast ¼ of District Lot 4759, Range 5, Coast District, Plan BCP50461, located on the west side of Tachie Road, approximately 5.6 km from Fort St. James, British Columbia (BC), which is within the Regional District of Bulkley-Nechako. Conveyance piping containing stormwater discharge will terminate approximately 20 m south and away from Prairie Meadow Creek located approximately 167 m north of the northwest corner of the Biomass Generating Station. Stormwater shall discharge via a concrete weir into a rock armored channel approximately 20 m from Prairie Meadow Creek. Spent process water and treated sanitary effluent (Class A) shall discharge from a neutralization tank into four large subsurface absorption beds via gravity.

The rate of stormwater discharge from this facility will range from 0 to 260 m<sup>3</sup>/day during peak storm events. The maximum rate of spent process water and treated sanitary effluent discharged from this facility to ground will be 48.8 m<sup>3</sup>/day. The operating period for this facility will be 24 hours per day, seven days per week. The anticipated elevated parameters within the discharge streams prior to treatment are as follows:

Anticipated Elevated Stormwater Parameters (prior to manhole-based Jellyfish filter installation)			Anticipated Elevated Spent Process and Sanitary Effluent Parameters (prior to discharge to ground)		
Parameters	Units	Effluent Quality	Parameters	Units	Effluent Quality
Total Iron	µg/L	<b>371</b>	Total Iron	µg/L	<b>2880</b>
Total Zinc	µg/L	<b>79</b>	Biological Oxygen Demand	mg/L	<10
Total Suspended Solids	mg/L	<b>9</b>	Total Suspended Solids	mg/L	<10
Turbidity	NTU	11.7	Turbidity	NTU	<5
pH	pH units	7.52	pH	pH units	6.5 - 9.0
Oil and Grease	mg/L	<2	Fecal Coliform	MPN/100 mL	<2.2
			Nitrate-Nitrogen	mg/L	<10

**Shaded** = exceeds BC Approved Water Quality Guidelines

**Bold** = exceeds Canadian Council of Ministers of the Environment Guidelines

The treatment methodology applied to stormwater, spent process water and sanitary discharges are distinct. Stormwater will be treated via manhole-based Jellyfish filters, oil and water separators and a detention basin. This will serve to lower the total suspended solids and turbidity concentrations, which is anticipated to lower total metals concentrations. The detention basin will serve to regulate the discharge flow rate, and provide primary settlement. Sanitary water will be treated via a packaged secondary wastewater treatment system and discharged to the neutralization tank. Spent process water will be treated via neutralization within the underground neutralization tank. The process/sanitary effluent will be discharged to four (4) large subsurface absorption beds via gravity. The concentration of total iron within the process/sanitary effluent shall be further reduced and mitigated via subsurface infiltration. The estimated subsurface travel time between the absorption beds and Prairie Meadow Creek is in excess of three (3) years. An extensive monitoring program will be employed to ensure treatment of the stormwater and process/sanitary discharges continues to be effective.

Any person who may be adversely affected by the proposed discharge of waste and wishes to provide relevant information may, within 30 days after the last date of posting, publishing, service or display, send written comments to the applicant contact person or to the Regional Manager, Environmental Protection via email at [authorizations.north@gov.bc.ca](mailto:authorizations.north@gov.bc.ca) and reference the applicant name, the location and/or authorization number in the subject line. The identity of any respondents and the contents of anything submitted in relation to this application will become part of the public record

Contact Person:

Dated this 7<sup>th</sup> day of March 2017

Patrick Freer

(604) 398-3049

Fort St James Green Energy Limited Partnership ("FSJGE LP")

Suite 1010 – 1130 West Pender Street

Vancouver BC

V6E 4A4

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April 5, 2017

Regional District of Bulkley-Nechako  
37 3<sup>rd</sup> Ave. PO Box 820  
Burns Lake, BC  
V0J 1E0

TransCanada Corporation  
201 – 780 Kinsmen Place  
Prince George, BC  
V2M 0A8

Tel: 1-855-633-2011  
Fax: (403) 920-2443  
Email:  
[coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)  
Web: [www.coastalgaslink.com](http://www.coastalgaslink.com)

CGL4703-CGP-RDBN-LA-LTR-2006  
PRGT004776-TC-RDBN-LA-LT-0865

Re: Regional District of Bulkley-Nechako March 13, 2017 response to OGC Notification/ Invitation to Consult Regarding Permit Extension Applications for the Coastal GasLink Pipeline Project and Prince Rupert Gas Transmission Project

Attn: Jason Llewellyn

Thank you for copying us on your response sent to the BC Oil & Gas Commission dated March 13, 2017 regarding the Notification/ Invitation to Consult Regarding Permit Extension Applications for the Coastal GasLink Pipeline Project and Prince Rupert Gas Transmission (PRGT) Project. These permit renewals are important for Coastal GasLink and PRGT to be in a position to begin construction once we receive a Final Investment Decision and a notice to proceed from our customers.

TransCanada acknowledges the RDBN's previous responses to referrals provided by letters dated July 21<sup>st</sup>, 2014, October 14<sup>th</sup>, 2014, October 26<sup>th</sup> 2015, and December 10<sup>th</sup>, 2015, and intends to continue to discuss these topics with the District in detail once construction plans have progressed, and prime contractor awards have been completed. Both Coastal GasLink and PRGT also acknowledge the valuable feedback we have received from RDBN on important issues such as waste management, invasive plant control, fire protection, emergency response planning, camp locations, and TUP applications. This important feedback has helped to inform our construction planning process, and will be used in further detailed planning discussions with Coastal GasLink and PRGT prime contractors.

Coastal GasLink's responses in a letter dated December 18, 2015 are still valid. RDBN feedback from a conference call on solid waste management held on January 26, 2016 with Jason Llewellyn, Director of Planning, and Janine Dougall, Director of Environmental Services, has been considered in planning. Further RDBN feedback at a meeting held June 21, 2016 with Jason Llewellyn, Director of Planning; Janine Dougall, Director of Environmental Services; Deborah Jones-Middleton, Manager of Protective Services has also been considered. PRGT's responses in a letter dated February 11, 2016 are still valid.

Both Coastal GasLink and PRGT agree that public issues need to be addressed in a timely and responsive manner, and have included descriptions of each project's issues management process in their approved Socio-economic Effects Management Plans (SEEMP). A copy of each plan can be found on the EAO's website; [PRGT](#), see page 26, and for [Coastal GasLink](#) see page 16. TransCanada will utilize established communications practices, as outlined in each respective project's Public Consultation Plan, and Aboriginal

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Consultation Plan approved by the BC Environmental Assessment Office. We look forward to discussing our engagement plans with District staff and board members as these projects move towards construction. Please also be advised that any written response received and subsequent reply will be included in the consultation summary which is submitted to the BC Oil & Gas Commission (OGC).

You may also make a Written Submission to the OGC at any time prior to the permit being issued at:

BC Oil & Gas Commission  
Bag 2  
Fort St. John, BC V1J 2B0

Please do not hesitate to contact us should you have any questions.

Sincerely,

Dave Kmet, RPF RPFT  
Team Lead – BC LNG Land  
*TransCanada*

Cc Peter Wijtkamp, Manager, Special Projects  
BC Oil & Gas Commission  
Bag 2, Fort St. John, British Columbia  
V1J 2B0

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December 18, 2015

Sent Via Registered Mail

Regional District of Bulkley-Nechako  
Attention: Bill Miller, Board Chair  
37 – 3<sup>rd</sup> Ave, PO Box 820  
Burns Lake, British Columbia V0J 1E0

TransCanada Corporation  
450 – 1<sup>st</sup> Street S.W.  
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060  
Email: [Dave\\_Kmet@transcanada.com](mailto:Dave_Kmet@transcanada.com)  
[www.transcanada.com/](http://www.transcanada.com/)

Doc: CGW4703-HMA-LA-LTR-0246

**RE: Coastal GasLink Pipeline Project  
Response to Regional District of Bulkley- Nechako  
File Number: 12-3313**

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I am writing in response to your letter of December 10, 2015 in relation to the Coastal GasLink Pipeline Project's proposed stockpile sites, quoting referral documents CGW 1403-HMA-LA-LTR-0191, 0913, 0915 and 0917.

In your letter on behalf of the Regional District of Bulkley-Nechako, you raise four areas of concern related to Coastal GasLink construction planning. These are, in order:

- solid waste disposal;
- liquid waste disposal;
- invasive plant control, and
- fire protection and emergency response.

On December 10, 2015, Coastal GasLink provided the RDBN Director of Environmental Services, Janine Dougall, with preliminary estimates on solid and liquid waste volumes associated with each of our proposed construction camps, along with preliminary month-by-month population estimates for each camp. We also provided a matrix showing the typical waste categories that are generated by pipeline projects in Western Canada listed by typical disposal methods.

This communication was followed up with a one-hour call between project representatives and RDBN staff on December 14. Ms. Dougall and Jason Llewellyn took part on behalf of the regional district, with construction planner Richard Fafara and community relations advisor Ian McLeod representing the project.

Coastal GasLink communicated that our current plan is to incinerate most waste that might otherwise be sent to a general purpose landfill. This should reduce the volume of solid waste associated with camps by 90 per cent or more. RDBN staff stated ash from industrial-scale incineration is not accepted at regionally-managed landfills. Options for ash disposal, therefore, may include the development of on-site ash disposal or the use of sites created for other major projects in the region in recent years. Discussions with other regional districts have also flagged the possibility of selective ash composting.



In addition to incineration and ash disposal, participants in the call discussed planning issues related to the proposed expansion of the RDBN's Knockholt landfill east of Houston; prohibitions on certain categories of waste at RDBN landfills, and possible opportunities for recycling or return through provincial stewardship programs; and the need for Ministry of Environment permitting related to the open burning of wood waste and other combustibles.

With regard to liquid waste disposal, it is Coastal GasLink's intention to treat sewage on site at construction camps where practical, generating a dewatered biosolid. RDBN staff indicated that some biosolids may be accepted at RDBN landfills depending on volumes. However, we understand that the regional district prefers the use of composting methods for biosolids. As it happens, we have learned from the Regional District of Kitimat-Stikine that RDKS will feature a large-scale composting system at their new waste treatment centre set to open next year. We have asked for more information from RDKS to help acquaint us with this technology.

Our conversation with RDBN staff was productive, and has pointed us toward further research and refinement of our waste management strategies.

With regard to invasive plant species, Coastal GasLink's Environmental Lead Kyle Sherwin and Community Relations Liaison Kiel Giddens met on November 10, 2015 with Penni Adams, Executive Director of the Northwest Invasive Plant Council. This was in direct response to RDBN's ongoing expressions of interest in this issue. Coastal GasLink and NWIPC discussed project scope and potential opportunities for partnership. Coastal GasLink plans further discussions with NWIPC on sharing database information and potential opportunities to contract with the organization during the construction phase. Further discussions may also include funding opportunities for some of NWIPC's priority initiatives.

Coastal GasLink's Invasive Plant Management Plan, a component of our Environmental Management Plan, describes our approach to control weed growth and invasive plant introduction on the construction right-of-way. The plan provides details on alternative methods of weed control, avoiding the use of herbicides and pesticides, in accordance with British Columbia's *Integrated Pest Management Act* and commitments documented during Coastal GasLink's Aboriginal consultation.

With regard to fire protection and emergency response, I will offer the following

- TransCanada has extensive experience in emergency response, with an incident command structure that will include co-ordination from our Prince George office and the availability of subject matter experts at our Alberta headquarters.
- Coastal GasLink is currently in the process of finalizing commercial agreements with prospective prime contractors. Each prime contractor will be responsible for either two or three of the eight construction sections along our route. Each contractor will be required to submit safety plans for each section, including plans for emergency response.
- Prime contractors and camp contractors will be required to meet the regulatory requirements and TransCanada standards that pertain to firefighting capacity.



- We have had discussions with FLNRO to identify their expectations and capacity with regard to wildfire response. We will work alongside our contractors to develop relationships with local fire protection and emergency service providers in order to better understand their expectations.

We appreciate the commitment to due diligence that RDBN has shown in raising issues related to construction planning. Given that TransCanada expects to be in operation across Bulkley-Nechako for many years into the future, it is our firm intention to act as a good neighbour now and through the construction phase.

Please also be advised that any written response received and subsequent reply will be included in the consultation summary which is submitted to the BC Oil & Gas Commission (OGC).

You may also make a Written Submission to the OGC at any time prior to the permit being issued at:

**BC Oil & Gas Commission**  
Bag 2  
Fort St. John, BC V1J 2B0

If you have any additional concerns in regards to these matters, please feel free to contact the undersigned.

Yours truly,

**Coastal GasLink Pipeline Project**

Dave Kmet, RPF RPFT  
Regional Manager Prince George & LNG Land  
*TransCanada*


**TransCanada**
*In business to deliver*

TransCanada Corporation  
450 – 1<sup>st</sup> Street S.W.  
Calgary, AB, Canada T2P 5H1

Tel: 403-920-6481

Email:

Keri-Lynn\_bruce@transcanada.com

[www.transcanada.com/](http://www.transcanada.com/)

PRGT004776-TC-RDBN-LA-LT-0667]

February 11, 2016

Regional District Bulkley-Nechako  
37, 3<sup>RD</sup> Ave  
PO Box 820  
Burns Lake, BC  
V0J 1E0

Attn: Bill Miller  
Chair, RDBN Board

Dear Chair Miller

**Re: Prince Rupert Gas Transmission Project – Multi-Use Sites 113B & 113C**

Thank you for your letter dated December 10, 2015 regarding our proposed Multi-Use Site 113 B & C, located within the Regional District of Bulkley-Nechako. Prince Rupert Gas Transmission (PRGT) understands that the Regional District has concerns related to the potential impacts of the proposed site on existing municipal infrastructure as identified in your letter as well as during the meeting held on December 3, 2015 with PRGT.

We would first like to advise you that the application for site 113B (Laydown/Contractor Yard) has been withdrawn from the BC Oil and Gas Commission, and PRGT will not be proceeding with that site. Our application for site 113C remains with the OGC as a Multi-Use Site intended as a Camp.

**Solid Waste Disposal**

As previously discussed, PRGT is committed to maintaining engagement with the Regional District with regard to solid waste disposal. At this time the Camp Contract has not been awarded, once they have been brought on board more detailed information on anticipated Solid Waste volumes and disposal methods will be available. PRGT understands the limitations and requirements of the disposal sites available in the RD and will ensure that the Camp Contractor is made aware of these to facilitate the development of their plans. The pipeline construction schedule will influence the volumes and time frame of disposal requirements for the project. PRGT will endeavor to provide this information to the RD as soon as it becomes available to us.

**Liquid Waste Disposal**

PRGT understands the limitations for disposal at existing municipal facilities. All of our Multi-Use sites are being assessed for onsite disposal of liquid waste once we have access to the sites. Onsite disposal is the project's preferred method of treatment of liquid waste if at all possible. Once the necessary geotechnical studies have been completed and the potential for onsite disposal has been assessed we would be pleased to share those results with the RD.

**Invasive Plant Control**

Concerns regarding invasive plants have been identified by PRGT along the entire pipeline route, and an Invasive Plant Management Plan is a requirement of our Environmental Assessment Certificate. This plan is currently being developed. TransCanada has met with the North West Invasive Plant Council (NWIPC) in relation to multiple projects and expressed our willingness to support the Council's mandate in the RD.

**Fire Protection and Emergency Response**

As discussed in the meeting on December 3, 2015, PRGT will develop, in accordance with the BC Oil and Gas Commission's Emergency Management Regulation, an Emergency Response Plan for pipeline construction as the contractors are brought on board. A separate Emergency Response Plan will be developed for the operation phase of the pipeline. PRGT will follow the BC Ministry of Forests, Lands and Natural Resource Operations (FLNRO) Wildfire guidelines and relevant Act and Regulation during pipeline construction and operations. With respect to concerns noted regarding communication, PRGT is working with Telus to install telecom infrastructure at the Multi-Use site, which will be left in place for local benefit upon completion of the project.

PRGT will continue to engage the Regional District as the project continues to move forward, and provide the information noted above as it becomes available. Should you have any additional questions or concerns please do not hesitate to contact me at 403-920-6491 or by email at [keri-lynn\\_bruce@transcanda.com](mailto:keri-lynn_bruce@transcanda.com)

Sincerely

Keri Bruce  
Land Representative  
Prince Rupert Gas Transmission Project

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BOARD - DIRECTION

**Cheryl Anderson**

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**Subject:**

FW: Just happened in the legislature

Good afternoon all Regional District Chairs and Directors

- I want to say that I just had the fortunate opportunity to be able to get leave of the Legislature to table a report called MLA Pimm's First Nations Stakeholder Advisory committee Report. The link to this report is enclosed in this article, but what I found extremely undemocratic was that the Speaker of the House would not allow me to congratulate the non-partisan Peace Country constituents for all the hard work that they did in helping me put this amazing report together. I have to assume that the Speaker or someone in the Legislature did not want to see the contents of this report that shows nearly 1.5 million acres of land in the Province of British Columbia is currently under what is called Notice of Interest by MARR or Ministry of Aboriginal Relations and Reconciliations. What NOI or Notice of Interest means is that once a Ministry identifies a parcel of land that their Ministry have an Interest in, they then apply to Forest Lands, Natural Resource Operations to establish an NOI on those properties. Once a NOI has been established on a parcel of land it is nearly impossible for any other Ministry or member of the public to have the NOI changed.

There are 9 Ridings in the Province, including the two Peace Country ridings that make up 80 percent of the 1.5 million acres of land currently under NOI in the Province. These 9 Ridings are: Peace River North and Peace River South (over 20 percent of the total with nearly 400,000 acres of land currently in First Nations discussions), Stikine, Skeena, Caribou - North, Caribou-Chilcotin, Fraser-Nicola, Chilliwack-Hope and Vancouver - Sea to Sky. There are also 56 Ridings in the Province that have absolutely no NOI lands within their Boundaries. I guess you can probably guess that it would be Ridings like Victoria area, Vancouver area, Fraser Valley area, and Okanagan areas of the Province. I find it extremely nauseating that these 56 Ridings have no problem talking about and giving away lands in the rural areas of the Province but they sure's hell won't even talk about the lands in their own Regions! Please take time to read the report that my non-partisan committee put together, and if you have any questions, I would be very happy to have a discussion on this topic. I want to clarify for all readers that my non-partisan committee is not opposed to these discussions but they are very concerned at the same time that these discussions have been happening in complete Secrecy.

Pat Pimm – MLA, Peace River North

<http://www.patpimmmla.bc.ca/committeereport>

} under separate cover.

Sent from my iPad

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Board Direction/  
Receive

College of New Caledonia  
NECHAKO REGION  
Fort St. James Fraser Lake Vanderhoof



**NADLEH  
WHUT'EN**  
FIRST NATION

March 17, 2017

**Re: Aboriginal Education Conference 2017 in Nadleh Whut'enne Yah**

**Regional District of Bulkley Nechako**  
37 3rd Avenue, PO Box 820  
Burns Lake, BC V0J 1E0

**RECEIVED**

**MAR 29 2017**

**REGIONAL DISTRICT OF  
BULKLEY NECHAKO**

The College of New Caledonia-Nechako Region, in partnership with the Prince George Nechako Aboriginal Employment and Training Association (PGNAETA) and Nadleh Whut'en First Nation will be hosting the ***Blazing a Trail in Education Aboriginal Education Conference 2017***, May 31 to June 2, 2017.

The goal of the conference is to gather educators, community members and experts together to address the important issues surrounding Aboriginal Education with a goal of developing "take home" practical strategies to assist First Nations Communities to develop and expand their educational strategies for their members. There are a number of issues related to Aboriginal Education that are specific to the Northern Interior and it was for this reason that we decided to host a conference in the North. There are many agencies and individuals working to improve Aboriginal Education results and this conference will be an excellent opportunity to learn from one another and to network effectively. A call for papers and presentations has gone out to a number of educational institutions and experts in the field of Aboriginal Education, and we expect strong participation from all stakeholders. It is our hope that the Conference will become a Bi-Annual event.

We invite you to become one of the Conference sponsors to support this event. All donations will be acknowledged in our sponsorship poster and there will be opportunities to participate via tables or booths if you wish. In addition, a tax deductible receipt will be issued to you.

If you choose to be a sponsor for this conference, please fill out attached sponsorship form and make cheque payable to:

**Nadleh Whut'en-Aboriginal Education Conference 2017**

Thank you in advance for your support. If you have any questions or concerns, please contact me at any time.

Sincerely,

*Nichollette Prince*  
Nichollette Prince

College of New Caledonia  
NECHAKO REGION  
Fort St. James Fraser Lake Vanderhoof



**NADLEH  
WHUT'EN**  
FIRST NATION

## Aboriginal Education Conference 2017 in Nadleh Whut'enne Yah

### Sponsorship Package

For the conference, we have 4 Levels of Sponsorship:

Musdzi (owl) - \$ 500



Yus (wolf) - \$ 1000



Booscho (cougar) - \$ 1500



Sus (bear) \$ 2000 or more



Each Sponsorship Level will have a poster at the conference with the name of sponsor and logo



BC Housing

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Board-Receive

Home Office  
1701 - 4555 Kingsway  
Burnaby, BC V5H 4V8

Tel 604-433-1711  
Fax 604-439-4722  
[www.bchousing.org](http://www.bchousing.org)  
Ref: 22499

Bill Miller, Chair  
Regional District of Bulkley-Nechako Board  
37 3<sup>rd</sup> Avenue  
PO Box 820  
Burns Lake BC V0J 1E0

March 27, 2017

RECEIVED

MAR 31 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Bill Miller:

Your November 3, 2016 letter to Honourable Rich Coleman, Minister Responsible for Housing regarding Owner Builder Authorization in the Regional District of Bulkley-Nechako was forwarded to me for response. I am pleased to respond and appreciate the information you provided us on the homebuilding environment in your region. I apologize for the delay.

Your letter expressed concerns on the requirements for an Owner Builder Authorization, including meeting eligibility criteria and passing an exam. BC Housing strongly believes that the requirements strengthen consumer protection for both the owner builder and any subsequent purchaser by ensuring owner builders have the knowledge and understanding of home building basics.

You may be interested to learn that in 2016 more than 34 Owner Builder Authorizations were issued in the Bulkley-Nechako Regional District. I am advised that this includes 11 Owner Builder Authorizations issued to applicants with an address in the district since the introduction of the exam.

If you have any further questions or concerns on Owner Builder Authorizations or regional statistics, please feel free to contact Wendy Acheson, Vice President and Registrar, Licensing & Consumer Services at BC Housing. Wendy can be reached at 604-646-7066 or [wacheson@bchousing.org](mailto:wacheson@bchousing.org).

I appreciate you taking the time to write.

Yours truly,

Shayne Ramsay  
Chief Executive Officer





File: 30200-25/BGOL-05-03

Reference: 308434

March 13, 2017

Bill Miller  
Board Chair  
Regional District of Bulkley-Nechako  
37, 3<sup>rd</sup> Ave, PO Box 820  
Burns Lake BC V0J 1E0  
[bmiller.pbm@gmail.com](mailto:bmiller.pbm@gmail.com)

Dear Mr Miller,

Thank you for your letter dated January 26, 2017, directed to the Honourable Mary Polak. As the project lead for the Blackwater Gold Project (Blackwater) Environmental Assessment (EA), I have been asked to respond to your query.

As you noted in your letter, the timeline for the EA is currently suspended, pending the provision of information from New Gold Inc. (New Gold) regarding a number of issues raised by technical Working Group members. Blackwater was suspended on day 216 of the 180-day (extended to 222-day) review period. The letter describing the suspension is available via the Environmental Assessment Office's (EAO) project information & collaboration centre at: <https://projects.eao.gov.bc.ca/p/blackwater-gold/docs?folder=197>

The letter specifies that the suspension will remain in effect until (1) New Gold has provided adequate information to address the expectations laid out by EAO in a letter dated June 22, 2016, and (2) EAO has undertaken the assessment of this information, completed consultation and issue resolution activities, and developed the documentation necessary for its referral package for Ministers' decision. The purpose of the suspension is to allow for a thorough and robust EA that provides the information needed for Ministers to make their decision.

...2

As you noted in your letter, New Gold submitted further information on effects to water quality on February 24, 2017, which is now under review by the Blackwater EA technical Working Group. In addition, on March 5, 2017, New Gold submitted an updated report on the proposed transmission line, which includes a number of proposed changes to the transmission line routing, which will also be reviewed by the technical Working Group. Once the technical Working Group has had the opportunity to thoroughly review the information supplied by New Gold, I will be able to advise you of when EAO expects to lift the suspension and forward the project to Ministers for decision.

In the meantime, if you have any further questions on the EA for Blackwater, please contact me at 250 638-5172 or [Tavis.McDonald@gov.bc.ca](mailto:Tavis.McDonald@gov.bc.ca).

Yours truly,



Tavis McDonald  
Project Assessment Manager

cc: Honourable Mary Polak, Minister, Ministry of Environment  
[Mary.Polak@gov.bc.ca](mailto:Mary.Polak@gov.bc.ca)

Honourable Bill Bennett, Minister, Ministry of Energy and Mines and Responsible  
for Core Review  
[Bill.Bennett@gov.bc.ca](mailto:Bill.Bennett@gov.bc.ca)

Shelley Murphy, Executive Project Director, Environmental Assessment Office  
[Shelley.Murphy@gov.bc.ca](mailto:Shelley.Murphy@gov.bc.ca)

Audrey Roburn, Project Assessment Officer, Environmental Assessment Office  
[Audrey.Roburn@gov.bc.ca](mailto:Audrey.Roburn@gov.bc.ca)



Board-Receive

Ref: 205147

March 30, 2017

Mr. Bill Miller, Chair  
and Members of the Board  
Regional District of Bulkley-Nechako  
Box 820  
Burns Lake, BC V0J 1E0

RECEIVED

APR 04 2017

REGIO OF  
BUL

Dear Chair Miller and Board Members:

On behalf of the Province of British Columbia, I am pleased to advise you that your application under the *Local Government Grants Act* for an infrastructure planning grant has been approved for the following project:

Grant Description	Amount
General Government Asset Management Planning	\$10,000

Details of the terms and conditions attached to this grant will be dealt with in an agreement that will be forwarded to you by Ministry of Community, Sport and Cultural Development staff as soon as possible. This agreement must be signed and returned to the Ministry, indicating your acceptance of the terms and conditions.

The Province welcomes the opportunity to support planning in the Regional District of Bulkley-Nechako. We believe that early and ongoing planning is the best way to ensure that the environmental, social, and economic needs of your community will continue to be met in the years ahead.

Through your planning efforts, the Province encourages you to find ways to use new technology to promote environmental excellence and sustainable economic development.

Congratulations on your successful application and my best wishes with your infrastructure study.

Sincerely,

Peter Fassbender  
Minister



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Board-Receive

**Susan Margles**

Vice-President

Government Relations  
and Policy

CANADA POST  
2701 RIVERSIDE DR SUITE N1200  
OTTAWA ON K1A 0B1

Vice-présidente

Relations gouvernementales  
et politique

POSTES CANADA  
2701 PROM RIVERSIDE BUREAU N1200  
OTTAWA ON K1A 0B1

MAR 29 2017

MR. BILL MILLER, CHAIR  
REGIONAL DISTRICT OF BULKLEY-NECHAKO  
37 3RD AVE  
PO BOX 820  
BURNS LAKE BC V0J 1E0

**RECEIVED**

**APR 05 2017**

**REGIONAL DISTRICT OF  
BULKLEY NECHAKO**

Dear Mr. Miller:

Thank you for your letter regarding the post office in Germansen Landing. Please be assured that we realize the importance of postal service in your area and other rural communities.

As you may know, the Canadian Postal Service Charter outlines specific expectations for Canada Post, including those relating to rural service. The Service Charter recognizes that the provision of postal services to rural communities is an integral part of Canada Post's universal service. It also recognizes that exceptional circumstances affecting the post office's personnel or its infrastructure may impact the operation of small rural post offices. Canada Post has established a community outreach process to address these situations. Our approach is to ensure that mail delivery continues and to consult with community leaders to find practical solutions for the community and its needs.

This process commenced when the postmaster position in Germansen Landing became vacant. We initiated a staffing process to fill the vacant postmaster position, taking into consideration that the postmaster is also responsible for providing the premises for the post office. Canada Post is committed to fair and equitable hiring practices, and vacant postmaster positions are staffed in accordance with the provisions of the collective agreement between Canada Post and the Canadian Postmasters and Assistants Association. At this time, the staffing process continues. Once completed, residents will be informed of any change related to postal services in Germansen Landing.

Again, thank you for writing.

Yours sincerely,

Susan Margles

March 16, 2017

Regional District of Bulkley-Nechako  
PO Box 820  
Burns Lake, BC V0J 1E0

Attention: Chair Bill Miller

RECEIVED

MAR 29 2017

RECEIVED  
DISTRICT OF  
BULKLEY NECHAKO

Dear Chair Miller:

**Subject: Regional Tourism Brochure Update  
Marketing Initiatives Program  
Northern Development Project Number 4888 70**

The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

I am pleased to advise you that, the Community Halls and Recreation Facilities application from the Regional District of Bulkley-Nechako for the 'Regional Tourism Brochure Update' project has been approved for a grant up to \$5,945 from the Prince George Regional Development Account on March 10, 2017, subject to confirmation of other funding sources.

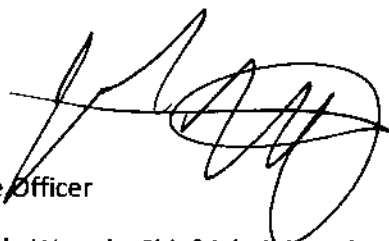
This approval is open for a period of twelve months from the date of approval, within which we expect all funding sources to be secured, a contract entered into with Northern Development and the project commenced.

Please advise us when the subjects listed above have been confirmed and our staff will work with you to develop a contract. It is important to note that expenditures incurred prior to both parties signing a contract will not be reimbursed.

We wish you every success in your project and look forward to seeing the results have a positive impact on the local economy.

Sincerely,

Joel McKay  
Chief Executive Officer



c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako  
Corrine Swenson, Manager of Regional Economic Development, Regional District of Bulkley-Nechako

RioTinto

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Board - Receive

28 March 2017

Regional District Bulkley-Nechako  
Box 820  
Burns Lake, BC V0J 1E0

RECEIVED

APR 06 2017  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Attention: Chair Miller and Board of Directors

**Consultation and Engagement about Rio Tinto Operations**

Dear Chair Miller:

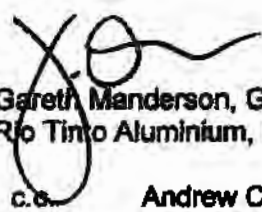
At Rio Tinto we are committed to making sure we are doing what we can to operate a sustainable business that reflects the world around us. As part of this commitment, we are launching an initiative to investigate how we can improve our communications and engagement in the region, and we are particularly interested in what we can do to improve our efforts for the benefit of the communities you represent.

This is a priority for our business and we are therefore dedicating additional resources to ensure that our watershed team has the support required to advance this initiative and meet your needs. I would like to take this opportunity to introduce you to Andrew Czornohalan, BC Works' Director of Operations, Power, Plant Services and Wharves, who will be responsible for ensuring that our commitment to you is met as we implement this process.

Our objective is to design our approach to enable you and your community to provide input and advice about our operations, including reservoir management and how we manage flow regulation in the Nechako River. Implementing a collaborative engagement process with our host community stakeholders is key to our efforts to building a sustainable business together. We look forward to hearing your thoughts about this initiative.

Please do not hesitate to contact us for more information. Please contact Justus Benckhuysen at 250-567-5105 ([justus.benckhuysen@riotinto.com](mailto:justus.benckhuysen@riotinto.com)) or Lianne Olson by phone at 250-882-4144, ([lianne.olson@riotinto.com](mailto:lianne.olson@riotinto.com)) should you have any questions or if you would like to meet regarding the above.

Regards,

  
Gareth Manderson, General Manager  
Rio Tinto Aluminium, BC Works

c.c.

Andrew Czornohalan, Director of Operations, Power, Plant Services and Wharves  
Lianne Olson, Communications & Communities Advisor, BC Works  
Justus Benckhuysen, Nechako Reservoir Operations Coordinator

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Board-Receive

**RioTinto**

1 Smeltersite Road, PO Box 1800  
Kitimat, BC V8C 2H2

RECEIVED

MAR 20 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

March 17, 2017

Bulkley-Nechako Regional District  
37, 3<sup>rd</sup> Ave., PO Box 820  
Burns Lake, BC V0J 1E0

Attention: Environmental Dept. & Invasive Weeds

**Re: Rio Tinto Integrated Pest Management Plan (IPMP) to Manage Vegetation on electrical, rail, landfill, and dam Sites, and associated infrastructure, within our Service Area. IPMP Reference # 235-575-17/22**

This letter is to advise you that Rio Tinto (BC Works) is in the process of renewing its Integrated Pest Management Plan (IPMP) for the purpose of managing undesirable vegetation and invasive weeds on associated facilities within our service area. This IPMP has been prepared in accordance with the requirements of the British Columbia *Integrated Pest Management Act* and Regulations.

Pursuant to BC Ministry of Environment Integrated Pest Management Regulations regarding notification requirements, Rio Tinto is taking comments from the public, stakeholders and local governments on the proposed IPMP. This IPMP is designed to replace the existing IPMP upon its expiry in March 2017.

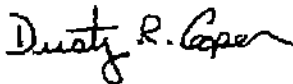
The proposed timing of pesticide applications is between May 2017 and April 2022. Precise locations cannot be determined at this time, as they are dependent on the presence of problem vegetation at each location. These sites will be assessed prior to treatments which would determine if mechanical, manual or herbicides would be required on individual sites. If you would like to review the revised IPMP document, we would be pleased to send you a copy at your request.

If you have questions or comments please share your feedback with the contact below.

Dusty Cooper, IPM Consultant

- Phone 250-766-2677 or email [e-qwest@shaw.ca](mailto:e-qwest@shaw.ca)

Sincerely,



Dusty R. Cooper

IPM Consultant c/o for Rio Tinto, Kitimat, BC

c.c.: Karina Dziuba  
Andy Lecuyer

2165

Board-Receive

RECEIVED  
MAR 29 2017  
REGIONAL DISTRICT OF  
BURLY MECHAKO



**THANK YOU!**

21do



The LDSS Snowboard/Ski Teams would like to  
**Thank You** for your support for the 2017 Provincial Championships in Whistler B.C.



We did great, the Boys and Girls Snowboard Teams individually took 3rd Place and combined took 2nd Place.

**THANK YOU!**

To Whom It May Concern:

The Fort St. James Secondary School Ski and Snowboard Team would like to thank you for your continued support. Your monetary donation this year and in years' prior aided with hotel, registration, and lift tickets costs associated with a Ski and Snowboard Championship. It also helps alleviate the financial stress placed on the students and parents, allowing for a better experience for all.

Again, our teams did very well on the Provincial stage. Our Girls Snowboard Team took 1<sup>st</sup> place and brought home the Provincial Banner. Individually, we also had 4 top 10 placings. Oscar Croucher took 1<sup>st</sup> in the Province for boys snowboarding. For Girls Snowboarding, Mara Martin took 2<sup>nd</sup>, Minna Jones took 3<sup>rd</sup>, Sierra McNeill took 4<sup>th</sup> in the Province. Our top Girl Skier was Jaynee Gauthier taking 36<sup>th</sup> and Nolan Sampson was 42<sup>nd</sup> in the top Boys Ski team spot.

As always, if there is anything we can do in return for your support we would be happy to help. Please contact me, Sarah Grill at 250-996-1428.

Thank you again,

The FSJSS Ski and Snowboard Team & Coaches

**RECEIVED**  
APR 04 2017  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Thank you So Much!  
FROM THE FS355 SKI &  
SNOWBOARDED TEAM & COACHES

Your thoughtfulness  
meant the world to me.  
JS

JS





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**geraldine.craven**

**From:** Selina Robinson <selina.robinson.mla@leg.bc.ca>  
**Sent:** March 21, 2017 2:36 PM  
**To:** inquiries  
**Subject:** Local government spring newsletter  
**Attachments:** maxdbex\_17032125142622791000311.jpg

**RECEIVED**

MAR 22 2017

REGIONAL DIR

K1

Dear Mayors, Regional Directors and Councillors,

It has been a great pleasure to have been the opposition spokesperson for local government and sport these last four years.

I have had the opportunity to meet with many of you at regional association conferences, at the UBCM annual gathering, at the legislature and for some of you, in your home communities.

I have heard some concerns that are unique to individual communities and others that impact many communities. I have heard you talk about the challenges to fund infrastructure projects, and issues related to current taxing structures and revenue issues. I have heard you share some of your concerns related to too much growth too quickly and too little growth over time.

I have come to appreciate just how similar and still how varied each community can be across our province.

I appreciate your willingness to engage with me and my opposition colleagues - to inform us about your community needs and challenges and to make sure we understood what was most important to you.

I have been disappointed to see the lack of respect Christy Clark's government has for local governments. When you don't have respect, it's impossible to engage in a collaborative working relationship between the provincial government and local governments, we all know is what British Columbians want and need.

Over the four years I have witnessed many examples of that lack of respect.

I witnessed how Christy Clark's government released the Ernst & Young Public Sector Compensation Review in the weeks before local elections in 2014 with no real consultation with mayors, councillors and directors from around the province. The timing of the release of this report suggests that the premier really didn't care about your political reality, she only cared about hers.

I watched as Minister Fassbender told mayors to "suck it up" instead of working with them to fund transit in Metro Vancouver.

I had the opportunity to uncover what was really going on when the auditor general for local government was first set up by Premier Christy Clark. Everyone was against this office except the premier, and even when it was revealed the office was in shambles, the premier and Minister Coralee Oakes pretended otherwise. Their attitude was so frustrating, as it was clear they weren't interested in listening to concerns you or I had about this office.

John Horgan and my New Democrat colleagues understand the valuable role that local governments play in building strong, resilient and vibrant communities. We understand how important it is for local governments

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and the province to work together on infrastructure projects, issues related to finance, protective services, climate action and affordable housing. We know that you are looking for a collaborative relationship guided by mutual respect and understanding.

We will be in the middle of our campaign while you are hosting your area association gatherings. I will miss seeing you this spring. All the best in your travels and deliberations. I look forward to touching base with you after the election, preferably in a very different role on the other side of the legislature.

All the best,

Selina Robinson  
MLA for Coquitlam-Maillardville  
New Democrat spokesperson for local government and sport

Follow John Horgan on [Facebook](#) | [Twitter](#) | [Instagram](#)  
[Subscribe to John's weekly e-newsletter](#)



*If you would no longer like to receive emails from me, please [click here](#)*



Board-Receive

File No. 0230-20 (SILGA)  
0410-20 (MFLNRO)

Reference: 227773

MAR 23 2017

Via Email: kaustin@coldstream.ca

His Worship Mayor Jim Garlick  
District of Coldstream  
9901 Kalamalka Road  
Coldstream, British Columbia  
V1B 1L6

ED

MAR 29 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Mayor Garlick:

Thank you for your letter of February 22, 2017, to Honourable Christy Clark, Premier of British Columbia, regarding the District of Coldstream Council's resolution on the Provincial Private Moorage Program. As this issue falls under the purview of the Ministry of Forests, Lands and Natural Resource Operations, I have been asked to respond.

I understand that you are concerned that dock owners might not be following local government requirements for those docks authorized under a General Permission for the reason that applications will not be required, and therefore, will not be referred to local government for input. Below are a number of current requirements and processes in place to address these issues, along with some of the proposed changes, prompted by your letter, which we hope will further mitigate your concerns:

- The General Permission includes a requirement that dock owners must comply with all laws applicable to the installation and use of a dock. Although this is a broad statement, I want to assure you that this does cover local government bylaws and zoning (as well as, all other relevant provincial and federal legislation).
- The Ministry of Forests, Lands, and Natural Resource Operations' Private Moorage webpage (see: <http://www2.gov.bc.ca/gov/content/industry/natural-resource-use/land-use/crown-land/crown-land-uses/residential-uses/private-moorage>) and the General Permission checklist will both be updated to specifically advise prospective dock owners to contact local governments to find out if there are any additional legal requirements that must be met before proceeding with the construction of their dock. It will also be made clear that if they do not comply with local government bylaws and zoning, then they will not be eligible to be authorized under the General Permission. At this time, there is only a general reference on the webpage that "other legal requirements (i.e. provincial, federal and local government) may also be applicable."

Page 1 of 2

His Worship Mayor Jim Garlick

- Once the above changes are made to the webpage, prospective dock owners who contact FrontCounter BC (the ministry's first point of contact regarding applications and use of Crown land), will also be given the same information directly by staff.
- Currently, before any new dock is constructed or any existing dock is significantly modified in freshwater, the proponent must apply to the ministry (through FrontCounter BC), for an authorization under the *Water Sustainability Act* (WSA), section 11: "Changes in and about a stream" (fresh waterbody). In the Okanagan Region, when an application for a section 11 WSA authorization is submitted, the Natural Resource District advises clients that they must comply with local government bylaws, and then will inform local government of those WSA applications for docks that will be subject to a General Permission. (This process is being considered for other interior locations, but is for now being focussed on the Okanagan Region.)
- The ministry understands that property owners do not always know or fully understand the provincial government laws that apply to their activities. It is for this reason that most of the dock building companies in the Thompson-Okanagan have been informed directly about the revised Private Moorage Policy and the General Permission requirements. I believe there is opportunity for local governments to follow-up with these companies, as well, in order to ensure that the local government requirements are being adhered to by the dock builders.

I trust that the requirements and information currently in place, as well as the proposed revisions described above, will address your concerns in regards to the policy changes. I encourage local governments to work with Regional Land Authorization staff to identify areas of particular concern with higher risk of impacts that may warrant consideration as "application-only areas."

Thank you again for writing.

Sincerely,



Dave Peterson  
Assistant Deputy Minister

pc: Honourable Christy Clark, Premier of British Columbia  
Honourable Steve Thomson, Minister of Forests, Lands and Natural  
Resource Operations  
Eric Foster, MLA, Vernon-Monashee  
Andy Oetter, Director, Authorizations, Thompson-Okanagan Region  
Greg Kockx, Manager, Operational Program, Tenures, Competitiveness  
and Innovation Division



Board-Receive

RECEIVED

MAR 15 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

File: 0530-01

March 13, 2017

District of Coldstream  
9901 Kalamalka Road  
Coldstream, BC V1B 1L6


**Attention: Mayor and Council**

Dear Mayor and Council:

Thank you for your letter of February 22, 2017 seeking Council's support regarding the Provincial Private Moorage Program.

At the March 6, 2017 Council Meeting, Council endorsed your resolution and supports your efforts to ensure that local government requirements are protected in relation to the construction of docks in our communities.

Sincerely,



Leo Fazio  
Mayor

cc: Council  
Union of British Columbia Municipalities



**Peter Urbanc**  
**Chief Administrative Officer**  
**Municipal Finance Authority of BC**

**Peter Urbanc**

Mr. Urbanc has almost 25 years of experience in global banking and the public sector having worked as a capital markets banker, treasurer and executive officer. From 1990 to 2009, as an investment banker with Merrill Lynch, Lehman Brothers and Barclays Capital in Canada, New York and London, Mr. Urbanc developed a specialty in serving and advising Financial Institutions as well as Sovereign, Supranational and Agency clients. In 2009, Peter joined the Province of Nova Scotia's Department of Finance and Treasury Board in Halifax as Executive Director and Treasurer. In addition to his duties as Executive Director, Mr. Urbanc served as a Director of the Nova Scotia Pension Services Corporation and Trustee of both the Nova Scotia Teachers' Pension Plan and the Nova Scotia Public Service Long Term Disability Plan Trust. In January 2016, Mr. Urbanc took on the role of Chief Administrative Officer at the Municipal Finance Authority of British Columbia in Victoria, BC. Mr. Urbanc holds a Bachelor of Commerce Magna Cum Laude from McGill University and an MBA with Distinction from the J.L. Kellogg School of Management. Peter resides in Victoria, BC with his wife and 2 children.



**MFABC**

Municipal Finance Authority of BC

# Presentation to the RD Chairs / CAO Forum

Peter Urbanc, Chief Administrative Officer

March 2017

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## MFABC INTRODUCTION

- Formed in 1970 under the ***Municipal Finance Authority of British Columbia Act***
- The MFA is independent of the Province of British Columbia
- The Municipal Finance Authority's main responsibility is to provide infrastructure financing to local government in the Province of British Columbia
- In addition to providing clients with access to stable and low cost funding, we also offer competitive investment alternatives and high quality financial education
- The MFA is profitable from operations and does not rely on taxpayer funding
- Long term debt ratings of AAA/Aaa/AAA by S&P/Moody's/Fitch

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## CLIENTS

- Regional Districts: 28
- Hospital Districts: 23
- Municipalities: 162

Estimated population of 4.7 million

## STRUCTURE

- 28 Regional Districts appoint 39 Members to the Authority
- 10 Trustees are elected from the Members
- 13 professional employees manage the business - Balance Sheet of \$8.1 billion

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## MISSION AND 2016 ACHIEVEMENTS

Our Mission is to provide our clients with:

- Access to stable and low-cost funding
- Competitive investment alternatives
- High-quality financial education

### 2016 Achievements

- Long-term lending: issued a record level of \$1.6 billion in bonds to fund new and re-financed local government borrowing
- Short-term lending: increased our capacity for short-term borrowing requests by expanding our commercial paper program to \$700 million
- Human resources: implemented plan to strategically expand and enhance our talent pool to decrease operational risk and increase our capacity to explore new opportunities

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## STRATEGIC INITIATIVE THEMES 2017 - 2018

### **Expand Organizational Capacity**

- People
- Technology
- Knowledge
- Product offerings

### **Increase Operational Excellence**

- Client Relations
- Process Review
- Education/sponsorship
- Risk Management

### **Enhance Financial Management**

- Investor relations
- Investment policies
- Retention/reserve fund strategy

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MFABC

MFABC'S MODEL IS UNIQUE AND OF TREMENDOUS VALUE TO LOCAL GOVERNMENTS AND THE BIRMINGHAM AREA

	MFA BC	Muni A	Muni B	Muni C
Annual issuance	\$ 1,250,000,000	\$ 100,000,000	\$ 50,000,000	\$ 25,000,000
Typical bond issue size	\$ 300,000,000	\$ 100,000,000	\$ 50,000,000	\$ 25,000,000
Underwriting fee	0.60%	0.65%	0.75%	0.75%
UW Fee per 25 mln	\$ 150,000	\$ 162,500	\$ 187,500	\$ 187,500
Annual ratings agency fees	\$ 165,000	\$ 130,000	\$ 100,000	\$ 75,000
Legal fees per issue	\$ 8,500	\$ 22,500	\$ 22,500	\$ 22,500
Investor Relations (IR)	\$ 50,000	\$ 25,000	\$ 10,000	\$ 10,000
IR per \$25 mln	\$ 1,000	\$ 6,250	\$ 5,000	\$ 10,000
Annual incremental interest	-	0.07%	0.09%	0.12%
Present Value of incremental interest	-	0.56%	0.72%	0.96%
Total costs per \$25 million	\$ 155,008	\$ 206,875	\$ 253,750	\$ 295,000
Costs & PV incr. interest / \$25 mln	\$ 155,008	\$ 346,875	\$ 433,750	\$ 535,000

# FINANCING INFRASTRUCTURE VIA MFABC CAN SAVE RELATIVE TO PRIVATE PUBLIC PARTNERSHIP

	MFA BC PUBLIC 10 YEAR BOND ISSUE	MFABC 30 YEAR PRIVATE PLACEMENT	P3 WITH PRIVATE SECTOR FINANCING
Size:	\$ 100,000,000	\$ 100,000,000	\$ 100,000,000
Interest rate	2.80%	3.60%	5.50%
Underwriting fee	0.60%	0.40%	1.75%
UW Fee	\$ 600,000	\$ 400,000	\$ 1,750,000
Legal fees	4,250	8,500	350,000
Technical advisor	-	-	150,000
Rating agency fees	10,000	10,000	150,000
Model auditor	-	-	10,000
Marketing	1,000	1,000	15,000
Incremental annual interest	-	\$ 700,000	\$ 2,700,000
Upfront costs (excluding interest)	\$ 615,250	\$ 419,500	\$2,425,000

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## CANADA INFRASTRUCTURE BANK

- Federal fall economic update - infrastructure spending of close to \$200 billion over 12 years announced as well as details on Federal Infrastructure Bank (FIB)
- Ambitious undertaking:
  - One stop shop for Federal infrastructure assistance on large projects (including sourcing, evaluating, structuring and financing)
  - Goal is to leverage \$35 billion of government investment into \$200 billion of total (private sector – pension plan and insurance cos) investments
  - Minimum project size of \$100 million, but focusing on \$500 mln to \$1 bln plus
- Not a threat to MFABC's model:
  - Projects will be large and require cash flow capture or user fees
- Many of the functions of the CIB are already being provided by other Federal and Provincial entities (Partnership BC, P3 Canada, Dept of Finance, MFABC, Infrastructure Ontario) and private sector investing requires high rate of return
- MFABC is actively monitoring developments at the FIB and trying to influence transparency of the organization to assist British Columbia in getting its "fair share" of infrastructure dollars going forward.

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## CREDIT STRENGTH

- **Debt Reserve Fund** - \$108 million in liquid investments
  - 1.0% cash withheld from all loan requests
  - Never been drawn against
- **Taxation Authority** on all taxable land & improvements in BC
  - No provincial government approval required
  - Property values exceed \$1.16 trillion
  - Never been used
- **Joint Liability**
  - Municipalities in each region guarantee each other's debt
  - Joint and Several guarantees never been applied

2024

## CREDIT STRENGTH

- **Investments – Sinking fund methodology**
  - Regular billing of principal and interest (no balloon payments)
  - Semi-annual interest collection to match debenture coupons
  - Principal collection invested in sinking fund for debt retirement
  - \$3.1 billion in investments (45% of Gross Debt)
- **Retained unrestricted earnings - \$55 million**
  - Profitable operations ~ \$6-7 million expected annually
  - Unrestricted and available for debt reduction

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## TRANSPARENCY & ACCOUNTABILITY

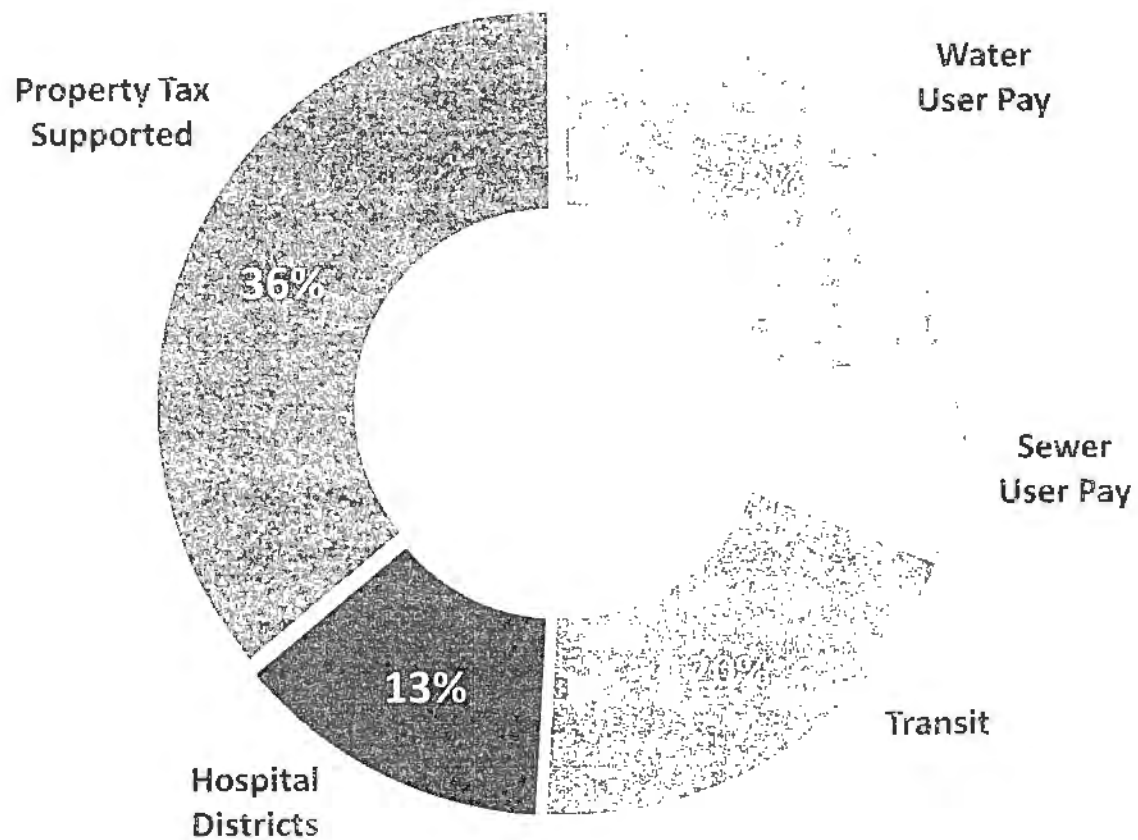
- Five year financial plans - Public consultation, by May 15
- Audited financial statements - PSAB, by May 15
- Annual report - Presented to residents, by June 30

## COMPLIANCE

- **Debt Limits**
  - Only 25% of recurring revenues eligible to service debt costs
- **Balanced Budgets**
  - Municipalities may not plan for a deficit or an accumulated deficit
- **Provincial Oversight** – Legislation requires the Provincial Inspector to:
  - Verify borrowings are legal and within debt limits
  - Verify municipalities have the financial ability to service the debt

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# DIVERSIFICATION OF LOAN PORTFOLIO BY TYPE



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## MFABC - KEY CONTACTS

Peter Urbanc, Chief Administrative Officer

[peter@mfa.bc.ca](mailto:peter@mfa.bc.ca)

Graham Egan, Director of Finance

[graham@mfa.bc.ca](mailto:graham@mfa.bc.ca)

Shelley Hahn, Director of Business Services

[shelley@mfa.bc.ca](mailto:shelley@mfa.bc.ca)

Renata Hale, Manager of Strategic Initiatives

[renata@mfa.bc.ca](mailto:renata@mfa.bc.ca)

---

217-3680 Uptown Boulevard  
Victoria, British Columbia V8W 2V1 Canada  
[www.mfa.bc.ca](http://www.mfa.bc.ca) | P: 250-383-1181 |

MFABC

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Q

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**[www.bcruralcentre.org](http://www.bcruralcentre.org)**

## ***Inspire → Share Tools → Cultivate Capacity → Facilitate Action***

Across the province, rural communities and First Nations share many common rural development challenges and aspirations. However, they often have to work with limited financial and human resources and are not always aware of rural development tools, strategies and initiatives that have been effective in other communities.

The Southern Interior Beetle Action Coalition (SIBAC) has created the BC Rural Centre as a rural development information distribution and sharing resource. The BC Rural Centre is a highly interactive, multi-media communications platform that will develop, collect and share information, tools and resources that will help facilitate rural development action in communities.

The BC Rural Centre will showcase and share rural success stories from across North America. The focus will be on sharing stories, tools, projects and strategies that have helped rural communities address their challenges and revitalize their communities.

For example, under the Resources Tab of the drop down menu - rural residents will be able to access videos, podcasts, presentations, case studies, documents and links on major rural development topic areas including:

- |                 |                  |                  |
|-----------------|------------------|------------------|
| ▪ Agriculture   | ▪ Infrastructure | ▪ Revitalization |
| ▪ Broadband     | ▪ Investment     | ▪ Services       |
| ▪ Economic Dev. | ▪ Partnerships   | ▪ Statistics     |
| ▪ Forestry      | ▪ Policy         |                  |

Rural users will also be able to ask and receive answers to their questions on rural development information and tools.

To ensure that the BC Rural Centre can continue to respond to rural resident enquires and develop and post up-to-date, relevant and useful information; SIBAC has committed at least 3 years of funding for a full-time employee to develop content and respond to enquiries.

Please check the BC Rural Centre out and let us know what you think.



## 2016 Year End Review

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To SIBAC Member Organizations:

It has been another successful and eventful year for our organization.

2016 marked the beginning of the implementation of the new SIBAC 2016 – 2018 Strategic Plan. During the spring, SIBAC Board members and staff were busy making presentations to our member organizations and other groups on the new Strategic Plan – and indeed we continue to do so. As you know, our new Strategic Plan focusses SIBAC's organizational efforts and resources on a couple of key strategic actions and projects. Given our limited financial resources, we believe that focussing on these key strategic projects will have the most significant rural development impact on our communities.

Given the new Strategic Plan and priorities, the organization advertised, interviewed and filled the two new SIBAC staff positions of SIBAC Executive Director and SIBAC Communications Director. Gordon Borgstrom of Kamloops was the successful candidate for the SIBAC Executive Director position and Randy Morse of Kaslo was the successful candidate for the SIBAC Communications Director position. Both Gordon and Randy bring many years of experience and a passion for rural development work to our organization. Having two full-time employees has significantly increased the organizational communication and project management capacity of SIBAC. Gordon and Randy will continue to travel extensively around the southern interior.

Under our Mobilizing Local Rural Investment Capital project, SIBAC staff worked intensively with Kootenay Employment Services (KES) and a community leadership group in Creston to establish the first community investment cooperative in the interior of BC. In December of 2016, after more than a year of tremendously hard work by KES staff and the community leadership group - the Creston and District Investment Cooperative signed up 107 founding members from the community and will become operational in 2017. (For more information please see [www.communityinvestmentcoop.ca](http://www.communityinvestmentcoop.ca)) SIBAC has been researching and promoting the concept of new locally controlled rural investment funds and organizations for the past five years. We are very proud of the facilitation and supporting role we were able to play in helping the Creston community make their investment cooperative a reality. We look forward to helping other southern interior communities in the coming year.

We are also very excited about a new interactive rural communications sharing platform and system we have created called the BC Rural Centre. As rural communities throughout BC – and indeed North America – we share many of the same rural development challenges and goals. We all know that in rural places it is often the same small group of dedicated volunteers working on community projects. Often, we simply don't have the luxury of spending hours and hours to try and research how other communities may have been able to respond to similar issues. Through the BC Rural Centre platform we will be able to provide timely, useful and appropriate information and tools for rural residents to help them with their rural development projects. I encourage you to spend some time exploring the website [www.bcruralcentre.org](http://www.bcruralcentre.org)

I continue to believe that SIBAC as a partnership of First Nations and local governments from across the southern interior makes us not only a unique – but valuable organization. We are doing important work that is helping our communities. On behalf of the entire SIBAC Board, thank you for your continued support.

**Rhona Martin**, SIBAC Chair



# Keeping it Rural

## 2017 Conference

SOUTHERN INTERIOR BEETLE ACTION COALITION

### **CONFERENCE NOTICE**

*Please join us June 20<sup>th</sup> & June 21<sup>st</sup> 2017 in Kelowna for two days of amazing presentations and workshops on rural community development.*

*Keeping it Rural 2017 will once again showcase some of the most successful rural development initiatives in North America and Australia.*

Keynote Speakers include:

- ❖ **Peter Kenyon** (Australia) Peter is an internationally recognized expert in small town renewal, youth empowerment and Asset Based Community development. Over the past four decades, Peter has worked with over 2000 communities across North America, Australia, Asia and the rest of the globe. In 1991, Peter created the Bank of I.D.E.A.S. to share successful community development stories and tools. [www.bankofideas.com.au](http://www.bankofideas.com.au)
- ❖ **Maggie Donin** (Vermont) Maggie is the Beginning Farmer Specialist with the Intervale Center. Created in 1988, the Intervale Center is now a globally recognized leader in agriculture sector and local food development. Maggie will be speaking on Intervale's amazing accomplishments in preserving farms - and developing a new generation of farmers - in Vermont. [www.intervale.org](http://www.intervale.org)
- ❖ **John Davis** (Minnesota) John is the Executive Director of Lanesboro Arts. Come learn how Lanesboro (pop. 754) economically revitalized itself into a thriving destination arts community - reversing population decline and creating local jobs [www.lanesboroarts.org/about/lanesboro](http://www.lanesboroarts.org/about/lanesboro)

***Please register for the conference on-line at [www.civicinfo.bc.ca/event/2017/SIBAC](http://www.civicinfo.bc.ca/event/2017/SIBAC)***

The Conference will be held at the Four Points by Sheraton Kelowna Airport Hotel.

A limited number of rooms are available for a conference rate of \$159/night plus taxes. For reservations, please call 1-855-900-5505 and request the "SIBAC" group block rate.

Please check the SIBAC BC Rural Centre website for updates about the conference [www.bcruralcentre.org/current-projects/keeping-rural-conference/2017-conference](http://www.bcruralcentre.org/current-projects/keeping-rural-conference/2017-conference).

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Board - Received  
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MAR 15 2017

From: EP.RPY / SAR.PYR (EC) <ec.ep.rpy-sar.pyr.ec@canada.ca>  
 Sent: March 14, 2017 3:30 PM  
 Cc: EP.RPY / SAR.PYR (EC)  
 Subject: Documents posted to the Species at Risk Public Registry for public comment

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Please note that a number of documents are currently open for public comment on the Species at Risk Public Registry.

- Order Amending Schedule 1 of the *Species at Risk Act*: [https://www.registrelep-sararegistry.gc.ca/document/default\\_e.cfm?documentID=3135](https://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=3135)
  - This Order follows previous consultations regarding the potential addition of several birds to the "legal list" of wildlife species at risk in Canada. The birds include Barn Swallow (found broadly across BC), Bank Swallow (found in areas of the interior and northern BC), Bobolink (found in parts of BC's interior), and Western Grebe (found mainly in the southern interior of BC).
- Consultation on Amending the List of Species under the *Species at Risk Act*: Terrestrial Species – January 2017: <https://www.registrelep-sararegistry.gc.ca/default.asp?lang=En&n=7682ECFE-1>
  - This consultation is on the Federal Government's initial response to assessments of species made by the Committee on the Status of Endangered Wildlife in Canada. Comments received will help inform the Minister's recommendation regarding an Order to amend Schedule 1 of the *Species at Risk Act*. The species in this consultation include Nine-spotted Lady Beetle (a beetle found on Vancouver Island and the southern portion of mainland BC), Nuttall's Sheep Moth (a moth found in BC's Okanagan Valley), the Western Yellow-bellied Racer (a snake found in the southern and central interior of BC), Bear's-foot Sanicle (a plant found on southern Vancouver Island), and others.
- Proposed Recovery Strategy for the Pallid Bat (*Antrozous pallidus*) in Canada: [https://www.registrelep-sararegistry.gc.ca/document/default\\_e.cfm?documentID=3132](https://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=3132)
  - The Pallid Bat is listed as Threatened under the *Species at Risk Act*. The proposed recovery strategy includes the identification of critical habitat in areas of BC's Okanagan Valley.
- Proposed Recovery Strategy for the Tiger Salamander (*Ambystoma tigrinum*) Southern Mountain population in Canada: [https://www.registrelep-sararegistry.gc.ca/document/default\\_e.cfm?documentID=3133](https://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=3133)
  - The Tiger Salamander, Southern Mountain population is listed as Endangered under the *Species at Risk Act*. The proposed recovery strategy includes the identification of critical habitat in areas of the Regional District of Okanagan-Similkameen and the Regional District of Kootenay Boundary in BC.
- Proposed Recovery Strategy for the Showy Phlox (*Phlox speciosa* ssp. *occidentalis*) in Canada: [https://www.registrelep-sararegistry.gc.ca/document/default\\_e.cfm?documentID=3125](https://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=3125)
  - The Showy Phlox is a plant listed as Threatened under the *Species at Risk Act*. The proposed recovery strategy includes the identification of critical habitat in areas of the Regional District of Okanagan-Similkameen in BC.

Please visit the links above to submit comments or view additional information. You are also welcome to contact our regional office with any questions:

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Conservation Planning Unit  
Canadian Wildlife Service - Pacific & Yukon Region  
Environment and Climate Change Canada  
5421 Robertson Road RR #1, Delta, BC, V4K 3N2  
Tel: 604-350-1900  
Email: [ec.ep.rpy-sar.pyr.ec@canada.ca](mailto:ec.ep.rpy-sar.pyr.ec@canada.ca)

**FORT FRASER LOCAL COMMUNITY COMMISSION MEETING MINUTES**  
**Tuesday, March 14, 2017**

\*\*\*\*\*

- Present** Commissioner Linda Cochran  
Commissioner Steve Cochran  
Commissioner Colleen Delong  
Area "D" Director Mark Parker  
Janine Dougall, Director of Environmental Services
- Call To Order** The meeting was called to order at 3:07 pm by Commissioner Colleen Delong.
- Minutes** The minutes of the meeting held February 14, 2017 were read by Commissioner Steve Cochran.
- Moved by Commissioner Linda Cochran  
Seconded by Director Mark Parker
- FFLCC 17-03-01** *"The minutes of the meeting held on February 14, 2017 be approved."*  
*Carried Unanimously*

**UPDATES**

**Grant Application** No news on the grant at this time.

**Bus Stop** A letter was sent to Melany Deweerdt regarding the Commission's concerns with the placement of the bus stop. Director Mark Parker will follow up.

**REPORTS**

**Financial** The Financial Report was reviewed by the Commission members with respect to the updated budget. A motion was made to accept the updated report.

Moved by Commissioner Linda Cochran  
 Seconded by Commissioner Colleen Delong

**FFLCC 17-03-02**    ***"The RDBN Financial Administrator's Report dated  
 March 14, 2017 be approved."***

***Carried Unanimously***

**Wastewater  
 Water Report**

The Water/Waste Water report was read by Commissioner Linda Cochran.

The monthly water sample results for Fort Fraser showed safe drinking water for February 2017.

The monthly weir reports were submitted.

Moved by Commissioner Colleen Delong  
 Seconded by Director Mark Parker

**FFLCC 17-03-03**    ***"The Water/Wastewater report be accepted as presented"***

***Carried Unanimously***

**Area "D" Director  
 Mark Parker**

Director Parker reported that he had a Skype meeting with the Federal Minister regarding the agricultural land and expressed a positive outlook.

**NEW BUSINESS**    No New Business

**ADJOURNMENT**    Commissioner Colleen Delong moved the meeting be adjourned at 3:48 pm. Carried.

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Colleen Delong, Chair  
 FFLCC

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Tammy Zimmerman, Secretary

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**From:** FCM Communiqué <communiqué@fcm.ca>  
**Sent:** April 3, 2017 7:28 AM  
**To:** inquiries  
**Subject:** Nominations to FCM's Board of Directors

**RECEIVED**

APR 03 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

April 3, 2017

f in  **FCM**

Communiqué

## Nominations to FCM's Board of Directors

FCM's 2017 Board of Directors election period is now open. If you are interested in running for election to FCM's Board of Directors, please [visit FCM's website](#).

For more information, contact [Julie Hayes](#), Assistant to the Chief Elections Officer, at 613-907-6283.

Find us: f in  **FCM**

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[Change your language](#) | [View email in your browser](#)

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**From:** FCM Communiqué <communiqué@fcm.ca>  
**Sent:** March 22, 2017 5:33 PM  
**To:** inquiries  
**Subject:** Budget 2017: a game-changer for communities

MAR 23 2017  
REGIONAL DISTRICT OF  
BULKLEY NECHAS

March 22, 2017

f in t v

FCM

Communiqué



## Budget 2017: a game-changer for communities

Released today, Budget 2017 is truly a game-changer for communities of all sizes. It empowers local governments to deliver more of the outcomes Canadians want: jobs and growth, shorter commutes, more affordable housing, and a better quality of life.

Municipalities have a track-record of delivering local solutions to national challenges. With more tools in local hands, we're ready to build a stronger Canada — by building more livable, competitive communities from coast to coast to coast.

- Read FCM's [budget press release](#)
- Read the [2017 federal budget](#)

**What does this budget do for cities and communities?**

- **It launches the next era of public transit** by offering cities the predictable allocations they need to launch major transit expansions — to shorten commutes and boost productivity.
- **It takes significant steps to tackle the housing crisis.** This budget delivers \$11.2 billion for affordable and social housing, and toward homelessness solutions. While the details of this commitment will matter, this is a crucial step in responding to this top municipal priority.
- **It brings growth to rural, northern and remote communities.** The plan in this budget means better infrastructure, inclusive growth, and a better quality of life for millions of Canadians.
- **It starts to address climate change at the local level.** This budget prioritizes climate change, and we'll be looking to ensure investment will flow for local projects — to reduce climate-changing emissions, adapt to new weather extremes and support other environmental priorities.

### FCM delivers

This budget caps years of unprecedented advocacy work by FCM and local leaders. The game-changers today are an allocation-based transit plan that empowers municipalities as nation-builders — and a rural growth plan that recognizes that nation-building must include communities of all sizes. And this budget's significant steps on housing underline that this government is hearing our united municipal voice.

Stay tuned for more in-depth analysis from FCM of what Budget 2017 will mean to you and your community in the coming days and weeks. And know that the government has heard our message: community-building is nation-building. And we're ready to start building a better Canada.

### @FCM\_online Tweets

Federal budget a game-changer for [#CDNmuni](#). Read FCM's news release on [#Budget2017](#). <http://bit.ly/2muiLQa>

FCM asked [#cdnpoli](#) to work with [#CDNmuni](#) to build a stronger Cda. With [#Budget2017](#) they've said, "yes, let's get started."

[#Budget2017](#) gives cities new tools to launch the next era of public transit. [#CDNmuni](#) [#cdnpoli](#)

Find us:    

# FCM

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## INDUSTRY BULLETIN

For Immediate Release  
April 5, 2017

Ministry of Forests, Lands and Natural Resource Operations  
BC Wildfire Service

### **Dry and windy conditions increase wildfire threats**

PRINCE GEORGE – Given current and predicted weather conditions in parts of the province, the BC Wildfire Service is encouraging all industry personnel to remain vigilant while doing any outdoor burning.

From April 1 to April 30, 2016, the BC Wildfire service responded to 79 wildfires in the Prince George Fire Centre. Many of these fires were the result of poorly planned open burning.

The BC Wildfire Service strongly recommends that anyone who conducted a Category 2 or Category 3 open burn within the last 12 months should return to the burn site to ensure that the fire was completely extinguished.

No fire prohibitions are currently in effect within the Prince George Fire Centre's jurisdiction. However, anyone wishing to light an open fire must watch for changing weather conditions and follow all burning regulations to reduce the number of preventable wildfires.

They should also take the following precautions:

- Ensure that enough resources are on hand to control the fire and prevent it from escaping.
- Do not burn during windy conditions. Weather conditions can change quickly and the wind may carry embers to other combustible material and start new fires. Wind was a key factor in heightened wildfire activity in the spring of 2016.
- Create an appropriately sized fireguard around the planned fire site by clearing away twigs, grass, leaves and other combustible material right down to the mineral soil.
- If you are planning a large burn, make sure you obtain a burn registration number ahead of time by calling 1 888 797-1717.
- Consider conducting smaller burns around the perimeter of the fire site before lighting the main fire. This will create a fuel break and help prevent the fire from spreading beyond its intended size.
- Never leave a fire unattended.
- Make sure that all fires are completely extinguished and the ashes are cold to the touch before leaving the area for any length of time.

A poster explaining the different categories of open burning is available online:  
<http://ow.ly/znnv309kJv5>

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## INDUSTRY BULLETIN

Please pay particular attention to the Fire Danger Rating in your area, ensure that you are using the correct weather station data for the area where you're operating and adhere to shutdown formulas in accordance with the Wildfire Regulation:

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/11\\_38\\_2005](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/11_38_2005)

Information about Fire Danger Ratings in B.C. is available online at

<http://www2.gov.bc.ca/gov/content/safety/wildfire-status/fire-danger>

Remember that if you see or cause a wildfire, you have an obligation to report it and take action with available resources to extinguish it, if practicable. Please ensure that you are carrying out industrial operations in accordance with the *Wildfire Act* and Wildfire Regulation.

The BC Wildfire Service appreciates the continued co-operation of the forest industry and other stakeholders, and their fire prevention and fire reporting efforts.

Anyone found in contravention of an open burning prohibition may be issued a violation ticket for \$1,150, required to pay an administrative penalty of \$10,000 or, if convicted in court, fined up to \$100,000 and/or sentenced to one year in jail. If the contravention causes or contributes to a wildfire, the person responsible may be ordered to pay all firefighting and associated costs.

This bulletin is provided for general information only and is not to be used for operational planning or decisions.

To report a wildfire, unattended campfire or open burning violation, call 1 800 663-5555 toll-free or \*5555 on a cellphone. For the latest information on wildfire activity, conditions and prohibitions, visit the BC Wildfire Service website: [www.bcwildfire.ca](http://www.bcwildfire.ca)

You can also follow the latest B.C. wildfire news:

- On Twitter: <http://twitter.com/BCGovFireInfo>
- On Facebook: <http://facebook.com/BCForestFireInfo>

### Contact:

Amanda Reynolds  
Fire Information Officer  
BC Wildfire Service  
Prince George Fire Centre  
250 565-6129 (office)  
250 961-4176 (cell)

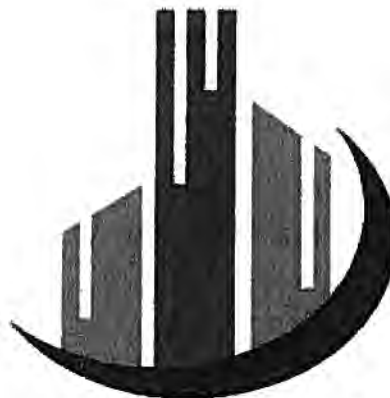
**geraldine.craven**

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**From:** Municipal Advocacy Solutions  
<Shawn=MunicipalAdvocacySolutions.ca@mail13.us4.mcsv.net> on behalf of Municipal Advocacy Solutions <Shawn@MunicipalAdvocacySolutions.ca>  
**Sent:** March 20, 2017 8:40 AM  
**To:** inquiries  
**Subject:** Municipalities in Federal Budget 2017 + New Funding Available

Municipal Intelligence Report

[View this email in your browser](#)



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**MAR 20 2017**  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

## Municipal Advocacy Solutions

Municipal intelligence report

**March, 2017**

**Federal Budget 2017 – What's in Store for Municipalities and New Funding Available**

Municipal Advocates,

The Federal Budget is all set to drop on Wednesday March 22<sup>nd</sup>, and there is great anticipation of what it may contain for Municipalities.

We know the government laid out a broad and historic infrastructure plan back

in November, a move which seems to signal this government's intent to use Fall economic updates more strategically. Since then, the main talking points the government has used when referring to the Budget have focused on an "Innovation agenda" coupled with a dampening of expectations.

Innovation fits quite well with the solutions Municipalities are able to deliver. FCM has been very adept at creating realistic stretch goals in its budget submissions, while also aligning its asks with Government priorities. We suspect much of what is in FCM's Budget Submission will become policy.

### **What to Expect in the 2017 Federal Budget for Municipalities**

- **"Investing in Canada"** will be the main theme for new phase 2 infrastructure funding with an 11-year plan and \$180 Billion (including current funding such as the Gas Tax fund and GST Rebate)
- Get ready for **more metrics, data collection and stringent reporting requirements** being launched with Budget 2017, particularly in light of this recent PBO Report on infrastructure funding.
- **New Investment in Transit** – Back end loaded investments which sees \$300 million, \$1.1 billion and \$1.1 billion invested in years 1, 2 and 3 (2017-2020) with \$25.3 billion in public transit over 11 years, with metrics on commute times and congestion. The big question will be whether it is allocation or application based, or a combination of the two.
- **Social Infrastructure** – \$1.1 billion/year in 2018-2020 and increasing from there, to total \$21.9 billion over 11 years. It is also expected that a **National Housing Strategy** will either be launched or unveiled, meanwhile the government is consulting on poverty and very interested in Municipal input. There were also two very interesting articles out recently. This one just out on Friday reporting that Municipalities will receive half of the SIF. And this interesting interview with Minister Duclos with regard to child care and how much space that priority may take up under this funding bucket.

- **Green Infrastructure** –Same funding structure as the Social infrastructure piece. The government has said projects that may receive these additional investments include: water and wastewater systems; protecting existing infrastructure from the effects of climate change (resiliency); inter-provincial transmission lines that reduce reliance on coal; the development of new low-carbon/renewable power projects; the expansion of smart grids to make more efficient use of existing power supplies; and the construction of infrastructure to help manage the risk associated with floods and wildfires.
- \$2 billion (\$200 million annually/10 years starting in 2018-19) in **new funding for rural, remote, and northern communities**. Broad eligibility criteria will be established that respect the wide-ranging nature of infrastructure needs, from expanding road access and internet connectivity, to upgrading existing heating systems, to pursuing renewable sources of energy and reducing reliance on diesel.
- The introduction of a \$35 billion **Infrastructure Bank**, which will endeavor to attract alternative sources of infrastructure financing and offer low interest loans to revenue generating projects. The value of this type of investment vs. traditional government investment will require scrutiny to make sure it actually works for Municipalities.
- It is likely the government will launch a “**Smart Cities**” challenge across Canada calling for plans to improve the quality of life for urban residents, through enhanced city planning and implementation of clean, digitally connected technology.
- New investments in **transportation infrastructure that supports trade**. Trade could be a category that certain Municipalities benefit from.

#### **New Funding Available - Municipalities for Climate Innovation Program**

Through new federal funding delivered in Budget 2016, FCM officially opened the Municipalities for Climate Innovation Program (MCIP). A few important details:

- Municipalities can apply immediately for various 'Plans' and 'Studies' funding
- More funding will be made available throughout 2017 for investments such as 'demonstration projects' and 'staff support' grants.
- The Municipal Asset Management Program, a separate \$50 million fund launched in conjunction with MCIP, will begin funding projects later this year.

### **MAS Can Provide Value for Your Municipality**

One of the services Municipal Advocacy Solutions offers is **comprehensive funding support for individual Municipalities**. This includes matching local priorities with available federal funding, application support, and strategic advice which offers the best chance of receiving funds.

Right now, federal funding is available for roads and bridges, rail projects, broadband + spectrum, affordable housing, recreation centres, remaining NBCF funding, and more. Often times this funding is available to groups such as Provinces + Territories and corporate entities in addition to Municipalities. We strive to direct this funding to Municipalities first and foremost.

### **Other Services We Offer**

#### Council and Municipal Staff Presentations

Municipal Advocacy Solutions offers Council and Municipal staff presentations on how to maximize your chances of receiving funding from the federal government. These presentations also go through a history of Federal-Municipal relations and topics of relevance today, such as Budget 2017, preparing for marijuana legalization and phase 2 infrastructure investments. If you are interested in receiving a presentation for Council or staff on these subjects, don't hesitate to contact us.

### Municipal Intelligence Reports

Receive the latest intelligence from Parliament Hill and monthly Municipal-Federal reports to your Inbox, customized by region and issues of Interest. We track Parliamentary Committees, Members of Parliament and Bills which can inform your decision-making.

### Advocacy to the Federal Government

We help individual Municipalities procure meetings with federal decision-makers and elected officials, briefing note preparation to advance client goals, Hill lobby days, and meet and greet event planning.

***"Municipal Advocacy Solutions assisted the City of Guelph by providing strategic advice on the Government's Phase 1 infrastructure Program and supporting our applications for funding. Shawn Menard and MAS provided timely, sage advice and support at a reasonable cost. The City appreciates the assistance Shawn and MAS provided on our successful funding applications."***

City of Guelph, Ontario

Sincerely,

Shawn Menard

Founder

Municipal Advocacy Solutions

[shawn@municipaladvocacysolutions.ca](mailto:shawn@municipaladvocacysolutions.ca)

613-867-6772

*Shawn Menard is a Public Policy and Government Relations Practitioner, residing in the City of Ottawa, Canada. He previously worked within the Federal Government, and also managed the Government Relations work for the Federation of Canadian Municipalities (FCM) advocating on behalf of 2,000 Municipalities with all federal political parties. He holds an MA in Public*

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*Administration from Carleton University. He owns Municipal Advocacy Solutions, working for individual municipalities and associations in Ottawa.*



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March 2017

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MAR 30 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

# Nechako Reservoir in Review - 2015 and 2016

## In this issue

- Message from BC Works General Manager, Gareth Manderson
- Flow management in the Nechako River
- Reservoir forecasting
- Management of water in the future

Aerial view of the Skins Lake Spillway



## A message from our General Manager

**Rio Tinto BC Works made a commitment to improve our information sharing about the**

**decisions we make as part of our reservoir operations.** In following up on this commitment, I am pleased to send you this brief update about our operations in the Nechako Reservoir. As we look towards the future, I am confident that by working together we can make better decisions about our operations. Over the coming year, Rio Tinto will be seeking feedback about what is important to you and will obtain your advice on how our communication and engagement can be structured to meet your needs. I look forward to your involvement.

Gareth Manderson,  
General Manager, BC Works

## About the Nechako Reservoir

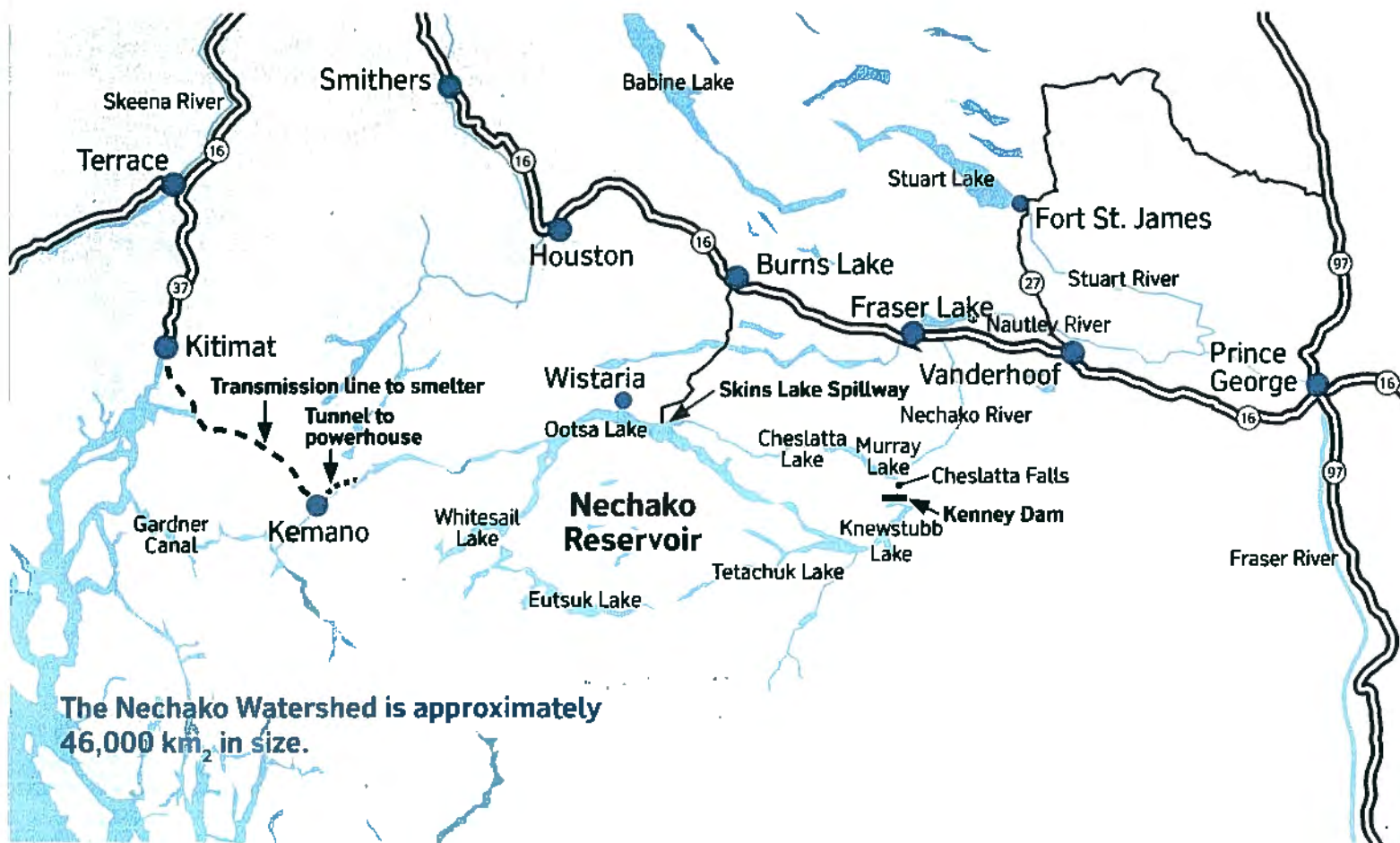
The purpose of the Nechako Reservoir is to store water that is then discharged slowly and steadily for hydro-electricity generation in Kemano. Storing the water during wet months, and discharging it during drier months enables Rio Tinto BC Works to maintain a low-carbon, affordable and reliable source of electricity. Nechako Reservoir operation and diversion of the upper Nechako watershed includes consideration for safety, fish, wildlife, and social interests.

## Continuous monitoring

Recognizing that reservoir and public safety are of utmost importance, Rio Tinto continually monitors reservoir levels. Our system monitors take into account real-time weather and hydrological conditions, which help to identify and manage potential risks and control flow in the Kemano River and discharge from Skins Lake Spillway into the Nechako Watershed.

Rio Tinto utilizes seven meteorological stations spread throughout the Nechako region. The data is collected via satellite and is shared with various utility and governmental agencies.

Over the course of time, flooding and drought are both inevitable. Rio Tinto works to minimize impacts of these unavoidable events.



## Reservoir operations in 2015 and 2016

Inflow to the Nechako Reservoir in 2015 was the third highest on record. The total amount of snow was higher than usual and the distribution was atypical. Areas which normally have the highest amount of snow were near normal levels, but other areas were much higher than normal. In addition, the spring peak inflow was almost three weeks earlier than normal.

The inflow for the winter and spring was 77% higher than average. Total inflow volume for 2015 was 131% of the long term average. This contributed to other high flows in the Nechako Watershed, resulting in the Nechako River reaching flood levels during the spring.

### Flow management in the Nechako River

On 13 February 2015, in response to high inflow volumes for the time of year, the Skins Lake Spillway discharge was increased by 50%. This decision was made as a precautionary measure even though at the time the forecast indicated there was a low risk of flooding by spring.

As the ice cover on the Nechako River downstream of Vanderhoof melted, the spillway discharge rate was increased again every few days from 27 March to 1 April as the flood risk continued to increase. By mid-April the spillway discharge rate was 283m<sup>3</sup>/s. Because Nautley River was at very high levels, spillway discharge was subsequently reduced to prevent flooding for as long as possible.

In 2015, flow level at Vanderhoof was above 550m<sup>3</sup>/s between 18 May and 25 June, reaching a peak of 676m<sup>3</sup>/s. In order to mitigate flood levels in the Nechako River, the reservoir was overfilled for 14 days to a maximum of 0.09m (0.3ft).

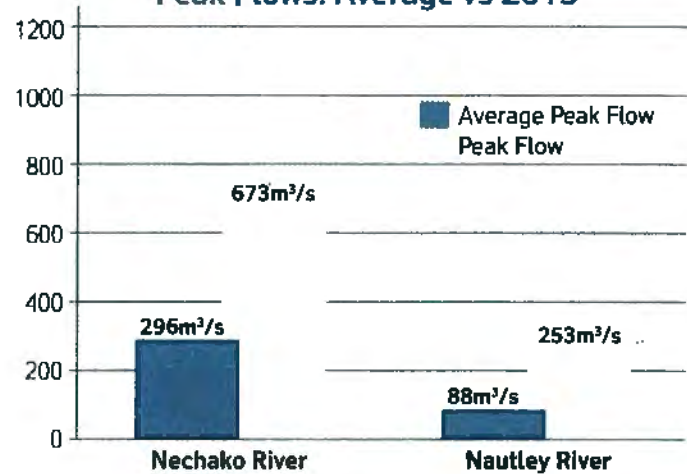
Other rivers in the Nechako Watershed also reached high flows during the spring of 2015. The Nautley River has a normal peak flow of 88m<sup>3</sup>/s, yet in 2015 it reached 253m<sup>3</sup>/s.

The end of 2015 and the beginning of 2016 were comparatively dry, and inflow to the reservoir was 63% of normal between June 2015 and February 2016. By the end of October 2016, total inflow for the reservoir for the year was 85% of normal. Natural inflows into the Nechako River were higher than normal at the end of 2016. Flow in the Nechako River at Vanderhoof increased from 50m<sup>3</sup>/s to almost 80m<sup>3</sup>/s between October and late November 2016. Spillway discharge was kept stable throughout that period and remains near the minimum required.

A few ice jams developed in various locations of the Nechako River at the end of 2016. So far these ice jams have not resulted in significant flooding.

Nechako Reservoir operation and diversion of the upper Nechako watershed includes consideration for safety, fish, wildlife, and social interests.

Peak Flows: Average vs 2015

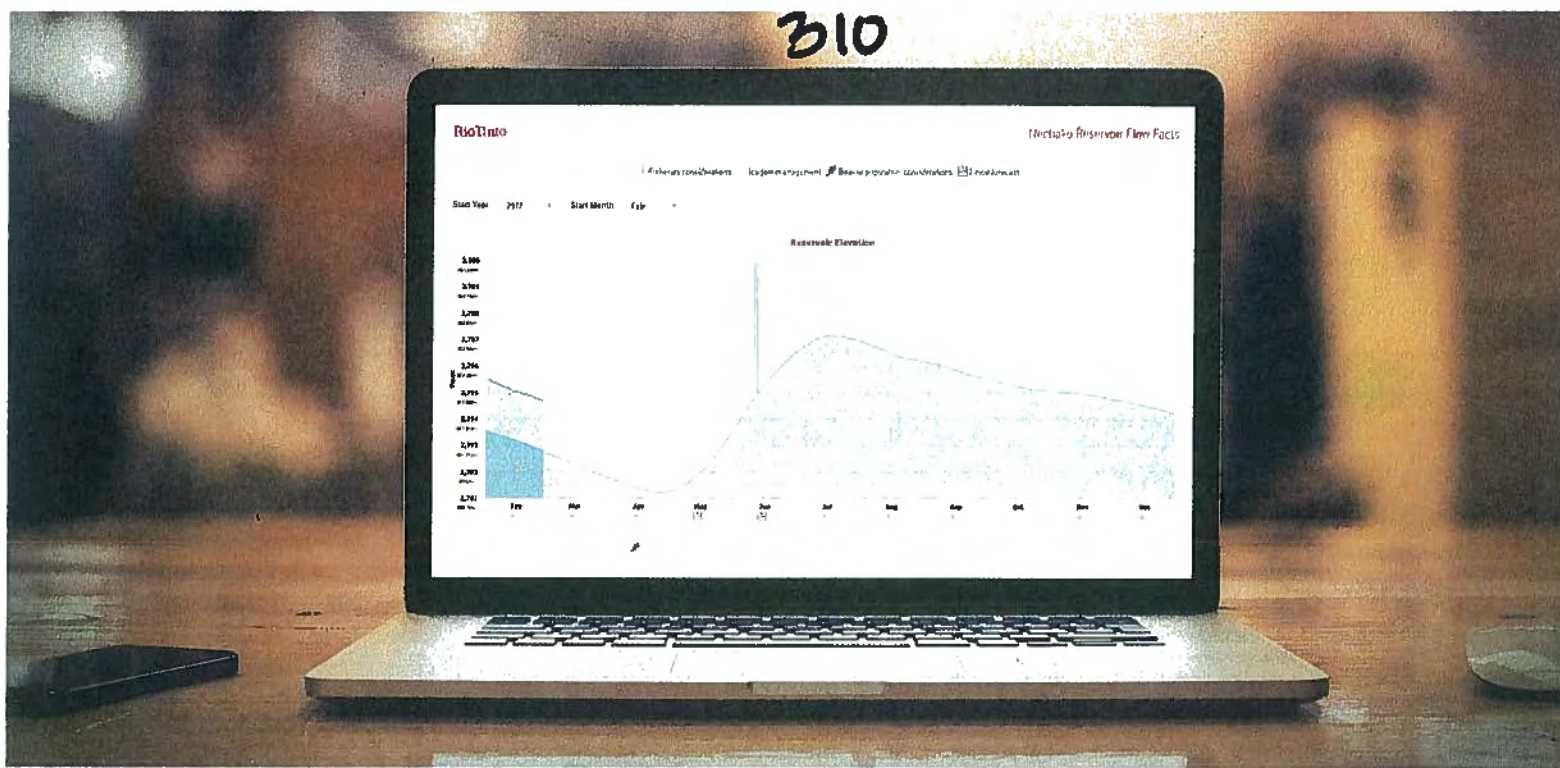


### Reservoir forecasting

The reservoir activity in the past few years is a reminder that each year and season can be different than what is considered typical. Just like farming, the best that can be done is to plan for a normal year and work with whatever nature makes happen. In the case of the Nechako Reservoir there is some flexibility due to the ability to store water. It is possible to calculate the probability of being able to store the melting snow for the coming year, but this is only a statistical estimate and does not predict how much inflow will actually occur. Reservoir management often includes balancing a simultaneous risk of flooding and water shortage.

### Principled decision making

Like with all our operational decisions, we take a principled approach to managing the reservoir – balancing reservoir safety, fisheries resources, flood risk, and smelter operations. Production shut downs create negative financial impacts for Rio Tinto, workers and their families, our host communities and the provincial economy. Restarting production can take up to nine months and would increase flood risk while operations are idle and as such, managing the reservoir safely and responsibly is critical. Rio Tinto's current decision-making framework considers the full range of historical weather patterns, and continually monitors for any indications of abnormal trends including the impacts of climate change.



## Introducing the interactive Flow Facts

Based on community feedback, in late 2016, Rio Tinto launched the Nechako Reservoir Flow Facts, an interactive web tool that provides real time data about reservoir activity, as well as historical data. Information is also provided about the various factors that must be considered as part of our decision making – from fisheries, to ice jam management, flood management and beaver populations.

You can access the interactive site by visiting [riotinto.com/bcworks/flowfacts](http://riotinto.com/bcworks/flowfacts).

If you would like to receive weekly email updates please register by emailing us at [NechakoReservoirUpdates@riotinto.com](mailto:NechakoReservoirUpdates@riotinto.com)

We are always open to receiving your feedback so if there is additional information you require from us, please let us know.

## How we manage water in the future

We operate in a complex and interconnected world – influenced by global and local factors, such as biodiversity, climate change, employment, and regional economic development. That is why at Rio Tinto, we want to work with you to ensure that our operations consider your interests and values. As we move forward, we are seeking to more actively engage First Nations, the public and government about our operations, including how we manage water and related interests. We encourage you to reach out to the Rio Tinto team to get more information and to provide your feedback. Please contact us by phone, email or by visiting us in one of our community offices. You can also access up to date information on Facebook.

We believe that by working together we can make better decisions about our operations.

### Contact us



**Burns Lake office:** 250 692-4144

**Vanderhoof office:** 250 567-5105



[NechakoReservoirUpdates@riotinto.com](mailto:NechakoReservoirUpdates@riotinto.com)



[www.riotinto.com/BCWorks](http://www.riotinto.com/BCWorks)



[www.facebook.com/bcoperations](https://www.facebook.com/bcoperations)

**RioTinto**

## Wildfire Prevention Survey

### Description

Wildfire in the wildland-urban interface is an increasing problem facing communities in British Columbia. The purpose of this survey is to better understand the views of municipalities, regional districts, First Nations communities and reserves regarding plans and actions toward wildfire prevention. We are interested in the perspectives of decision makers, planners or managers (e.g., Chief Administrative Officers, public safety or emergency services coordinators, foresters, land managers etc.) working at the level of individual communities (e.g., within regional districts, one survey should be completed per community or for a representative community).

The survey is organized into 5 sections:

1. Community characteristics
2. Community issues and priorities
3. Wildfire risk and hazard
4. Wildfire prevention and fuels management
5. Planning and reducing wildfire risk

Completing this 25-question survey will take approximately 30 minutes. Your identity will be kept strictly confidential. We do not ask for your name. The survey uses IP addresses to keep one set of responses separate from another set. At no time will this information be included in the data or in any publication. Only anonymous, aggregate results will be analyzed. We use FluidSurveys which is licensed to the University of British Columbia and hosted in Canada. Data will be stored electronically in password-protected files. Potential benefits of participating in this survey include opportunities to reflect on the challenges of wildfire prevention and fuels management in your community and provide insights that may lead to improved community action to reduce fire risk.

Your participation is completely optional. By completing the questionnaire, you are consenting to participate in this research.

If you have any concerns or complaints about your rights as a research participant and/or your experiences while participating in this study, contact the Research Participant Complaint Line in the UBC Office of Research Ethics at 604-822-8598 or if long distance e-mail [RSIL@ors.ubc.ca](mailto:RSIL@ors.ubc.ca) or call toll free 1-877-822-8598.

For more information about this project please feel free to contact the principal investigators:

Dr. Lori D. Daniels  
Forest and Conservation Sciences  
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604-822-3442  
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Dr. Shannon M. Hagermann  
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Thank you for your time!

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## **UBCM Submission to National Energy Board Consultation**

Apr. 5, 2017

As UBCM advised last month, a consultation is underway to modernize the National Energy Board (NEB). An expert panel has been established to consult with interested parties as part of the review process.

UBCM's submission to the NEB has been conveyed jointly from the Environment and Community Economic Development Committees and is based on the resolutions and policy positions that have been adopted by the membership.

UBCM will continue to monitor the response of NEB to the consultation process and advise the membership of any changes that might be forthcoming.

For further information contact Josh van Loon, UBCM Senior Policy Analyst.

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## **Funding & Resources Update**

Apr. 5, 2017

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

### **Gas Tax Program Services**

**Strategic Priorities Fund:** June 1, 2017 is the next intake deadline for local governments and other recipients (outside of the Greater Vancouver Regional District) to apply for project funding under the SPF. The program supports infrastructure and capacity building projects that are either large in scale, regional in impact or innovative, and align with the program objectives of productivity and economic growth, a clean environment and strong cities and communities. Up to 100% funding to a maximum SPF contribution \$6 million per project.

**Signage Requirements & Templates:** Infrastructure Canada has approved a new signage package for Federal Gas Tax Fund recipients. Temporary construction signage is a requirement under the communications protocol.

### **Local Government Program Services**

**2017 Strategic Wildfire Prevention Initiative:** Applications are accepted on an on-going basis under four funding streams. Applications are reviewed three times per year and the next review deadlines are April 28 and October 6, 2017.

**Regional Community to Community Forums (C2C):** Applications will be accepted until April 12, 2017, for the 2017-18 (Spring) C2C program. This program promotes increased understanding and improved overall relations between First Nations and local governments by encouraging dialogue. Matching grants of up to \$5,000 are available.

Final reports for approved forum events under the 2016-17 C2C program are due by April 28, 2017, unless a reporting extension has been confirmed.

### **Other Funding**

**First Nations Adapt Program:** This federal program supports First Nation communities to assess and respond to climate change impacts on community infrastructure and emergency management. It prioritizes communities most impacted by sea level rise, flooding, forest fires, and winter road failures. Applications are reviewed on an ongoing basis.

**New climate change and infrastructure planning programs:** The federal government and the Federation of Canadian Municipalities have launched two programs to address climate change in communities and to strengthen infrastructure planning and decision-making. The Climate Innovation Program and The Municipal Asset Management Program will deliver funding, training, and learning opportunities to build local government capacity.

**BC Active Communities Grants:** Local governments and First Nations may apply to develop programs that get people moving and promote physical activity in their communities. Deadlines and application procedures vary by Health Authority region.

**Healthy Communities Capacity Building Fund:** Local governments play a key role in improving social connectedness and helping communities thrive by creating strong social environments and resilient neighbourhoods. Register for an informational webinar taking place on April 26, 2017, and apply for grants by May 30, 2017.

**Vancouver Foundation Health and Social Development:** Short-term Develop grants (of up to \$10,000) help project teams explore complex social issues and develop viable projects that might address these issues through social innovation. Deadline: April 28, 2017.

**Rural Dividend Fund:** Applications under the BC Rural Dividend Fund are being accepted through May 31, 2017, in four categories: Community capacity building, Workforce development, Community and economic development, and Business sector development.

### **Conferences & Resources**

**CivX 2017 – Dare to Share: Local Governments & the Sharing Economy:** Explore how BC local governments are adapting to the sharing economy. Vancouver - April 12, 2017

**MIABC Risk Management Conference:** Among featured sessions is a panel on Getting Buy-in for Your Risk Management Program. Vancouver - April 20-21, 2017

**North Coast Local Government Association Convention:** Among featured sessions at this annual meeting is “EcoAsset Management Plans: What they are and why you need one” Terrace - May 2-5, 2017

**National Wildfire Community Preparedness Day:** On May 6, 2017, communities and individuals are encouraged to participate in local projects to help reduce the risk of wildfire damage to homes and neighbourhoods and promote FireSmart activities.

**Canadian Network of Asset Managers Conference:** This conference and tradeshow will deliver leading edge professional development, idea sharing and networking opportunities with peers to help municipalities of all sizes extend the framework, vision and implementation of asset management programs. Calgary - May 15-18, 2017

**Local Government Management Association Convention:** Among featured sessions is “Managing the Asset Management Message: Practical Pointers for Communicating with your Council/Board and Community”. Penticton - May 16-18, 2017

**BC Water and Waste Association Annual Conference:** UBCM staff will be presenting on “The State of Asset Management in BC: Results from the Gas Tax Asset Management Assessment - Baseline Survey”. Victoria - May 28-30, 2017

**Government Finance Officers Association Annual Conference:** A two-part session on Asset Management and Sustainable Service Delivery will be presented by the District of North Vancouver’s Financial Services Director Andy Wardell, and Manager of Financial Planning Rick Danyluk. Denver, CO - May 21-24, 2017

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## **New Funding for Emergency Preparedness**

Mar. 29, 2017

UBCM will be administering a new funding program to enhance the resiliency of local governments and their residents in responding to emergencies. The Community Emergency Preparedness Fund was announced as part of an \$80 million announcement from the Ministry of Transportation & Infrastructure.

The Community Emergency Preparedness Fund will be supported by a \$32 million contribution and will include funding for:

- Emergency operations centres and training
- Emergency social services
- Evacuation route planning
- Flood risk assessment, flood plain mapping and flood mitigation plans
- Structural mitigation

UBCM will be working with the Province in the coming weeks to design each funding stream and develop program materials.

For more information, contact Danyta Welch at 250 356-5193.

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## Input Sought for Marijuana Regulation

Mar. 29, 2017

With federal legislation to legalize marijuana expected within the next month, and regulatory development to follow soon after, UBCM is seeking membership input regarding a new regulatory regime. Responses to the survey will be accepted until Friday, April 28, 2017.

The legalization of marijuana was a campaign commitment of the Liberal Party of Canada in the 2015 federal election. Two priority resolutions (2016-A2 and 2016-A3) endorsed by UBCM delegates at the 2016 Convention highlight the challenges that local governments are facing as we await the promised legalization legislation. As UBCM prepares for the next stage of its advocacy with regard to marijuana legalization and regulation, we are seeking additional member input regarding the following issues:

- Taxation and revenue sharing with local governments;
- Federal and provincial consultation with local governments;
- Local analysis of the Federal Task Force on Cannabis Legalization and Regulation's final report, *A Framework for the Legalization and Regulation of Cannabis in Canada*;
- The potential burden on local government departments or services that may result from the legalization of marijuana;
- Existing local policies and bylaws to regulate marijuana;
- Local attitudes towards personal cultivation and dispensaries;
- Local preference for legalized marijuana distribution, regulatory oversight and enforcement; and,
- Expected implementation timelines and other needs.

This survey is intended for local government elected officials and senior staff in British Columbia. Individuals with all levels of understanding are encouraged to participate in the survey, as it will enable UBCM to assess the information needs of its members.

UBCM will use information collected in conjunction with policy set by the membership to further its advocacy efforts, which thus far have included participation in a teleconference with Task Force Chair Anne McLellan; collaboration with FCM; and providing UBCM's membership with opportunity to comment on the work of the Task Force. UBCM has also recently requested meetings with federal and provincial elected officials to discuss local government concerns and other important aspects of a new legalized marijuana regime.

Questions regarding this survey or UBCM's advocacy related to marijuana may be directed to Bhar Sihota, UBCM Policy Analyst.

### Background

In June 2016, responding to an election campaign promise, the federal government created a Task Force on Marijuana Legalization and Regulation. The Task Force released a discussion paper, *Towards the Legalization, Regulation and Restriction of Access to Marijuana*, and subsequently engaged with a range of stakeholders. In November 2016, the Task

Force released its final report, which included 80+ recommendations providing insight into a potential framework for marijuana legalization and regulation.

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## **UBCM-FCM Small Communities Travel Fund**

### **Purpose of the Fund**

The UBCM-FCM Small Communities Travel Fund ("Fund") provides financial support to local government elected officials from British Columbia attending Federation of Canadian Municipalities (FCM) Board and Standing Committee meetings. Originally established in 1989, the Fund has recently been reviewed and the following changes are effective September 1, 2017:

- Reduction in the voluntary annual dues fee from \$0.0175 to \$0.01 per capita;
- Inclusion of additional eligible expenses; and
- Changes to eligibility criteria.

### **Fund Contributions**

FCM collects voluntary annual dues from BC local governments to support the Fund. Collected funds are turned over to UBCM, where the Fund is administered.

### **Eligible Recipients**

To be eligible for reimbursement of travel expenses recipients must be:

- A local government elected official;
- From a community with a population of 55,000 or less;
- From a community that contributes to the Fund; and
- Elected to FCM's Board OR appointed to an FCM Standing Committee.

### **Eligible Expenses**

The Fund covers the following expenses related to attending FCM Board and Standing Committee meetings:

- Airfare (included associated luggage fees)
- Hotel accommodation
- Mileage, parking and ground transportation

### **Ineligible Expenses**

The Fund does not reimburse expenses incurred for food, per diems, etc. nor does the Fund cover any costs associated with attending the FCM's Annual Conference or ad hoc Committees. These ineligible expenses are the responsibility of the individual elected official or their local government.

### **UBCM Contact**

To submit claims or for further information on the Fund, please contact Kathleen Spalek, Chief Financial Officer, UBCM (604-270-8226, ext. 102).



## Building Act Update

Mar. 29, 2017

New provincial qualification requirements for building and plumbing officials established in the *Building Act* came into force February 28, 2017. In addition, the Province has amended the *Building Act* General Regulation to add additional items to the unrestricted matters list.

The building official qualifications are one of three key objectives of the 2015 *Act* and mark the first time any provincial qualifications have been required for this group of building professionals.

To be qualified, building officials will have to:

1. Be a member in good standing of the Building Officials' Association of British Columbia (BOABC);
2. Pass exams according to the level of their responsibilities;
3. Undertake annual continuing professional development;
4. Be entered in the register of qualified building officials; and
5. Pay an annual fee and submit an annual report to the registrar.

The qualification requirements will take effect in two steps over four years:

- On or before August 28, 2017 (i.e., within six months after February 28, 2017), building officials must become members of the BOABC; and
- On or before February 28, 2021 (i.e., within four years from February 28, 2017), building officials must pass the requisite exams for the class/scope of practice at which they work, and be entered in the register of qualified building officials.

Under the *Building Act*, anyone working for or on behalf of a local authority who makes a decision on whether a matter conforms to a provincial building regulation (such as the BC Building Code) must be qualified to do so: the need to be qualified does not depend on job title. Individuals in three categories are exempt (or temporarily exempt) from the qualification requirements:

- Members of the Architectural Institute of British Columbia or the Association of Professional Engineers and Geoscientists of British Columbia;
- Individuals already holding qualifications under the *Safety Standards Act*; and
- Individuals making compliance decisions about specific Code-related fire prevention and response, or fire suppression matters.

The Province has selected the BOABC to administer the new requirements due to their existing role as the professional association for building officials and their expertise in building official education and qualifications. The Province has designated Derek Townson, the Executive Director of the BOABC, as the registrar.

In addition, the Province has amended the *Building Act* General Regulation to add additional items to the unrestricted matters list.

Unrestricted matters are matters regulated in the BC Building Code (or other provincial building regulations) for which local governments will retain authority to set their own technical building requirements in bylaws. Under section 5 of the *Building Act*, if a matter is regulated in a provincial building regulation, any requirements for that matter established in local government bylaws will be of no legal force after a two-year transition period ending December 15, 2017, unless the requirements concern unrestricted matters.

The Building Act General Regulation came into force June 2016 with an initial list of unrestricted matters. The amendment adds the following items to that list:

**Unrestricted over the Longer Term**

- a) Protection of Heritage Properties

**Temporarily Unrestricted**

- a) Firefighting Water Supply (Fire-Flow Demand)
- b) Flood Construction Level Requirements

**Temporarily Unrestricted with Time Limitations**

- a) Fire Sprinklers and Fire Sprinkler Systems
- b) Accessibility of a Building
- c) Adaptable Dwelling Units

Items 3a, 3b and 3c in the list above are temporarily unrestricted only if the bylaw(s) specifying the technical building requirement(s) for the matter is enacted on or before December 15, 2017 and is not amended after that date as it relates to the matter. The Province will advise stakeholders when it intends to remove a matter from the unrestricted matters list.

More information about the new building official requirements and the changes to the unrestricted matters can be found on the on the *Building Act* website.

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## Federal Legacy Infrastructure Funds

Mar. 29, 2017

Infrastructure Canada has delivered \$3.4 million in federal legacy infrastructure funding for distribution through the Gas Tax Fund in British Columbia. The Government of Canada committed to providing this transfer in *Budget 2016*.

Local Governments will see a one-time increase to their next Community Works Fund payments later this year (\$1.3 million across 189 local governments), with the remaining legacy funding delivered to the Strategic Priorities Fund (\$400k) and Greater Vancouver Regional Fund (\$1.73 million) as per the Gas Tax allocation formula.

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## **Gas Tax Information Management System**

Mar. 29, 2017

UBCM has launched a new Program Information Management System (PIMS) to provide a single entry online portal for local governments for all Federal Gas Tax Fund related commitments with UBCM.

PIMS was developed to streamline local government Federal Gas Tax Fund project and financial reporting requirements, including:

- Annual expenditure, asset management, and outcomes reporting; and
- Management of funding contracts, including the submission of claims and grant applications.

PIMS has been launched in time for it to be the single point of submission for the current intake to Strategic Priorities Fund.

Local government finance officers will receive an information package and login details for accessing PIMS in the coming week.

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## **Budget 2017 Advances Infrastructure, Housing Investments**

Mar. 23, 2017

The federal Budget tabled by finance Minister Bill Morneau addresses a broad range of issues that have been raised by local governments in British Columbia. In addition to allocating funding for the second phase of infrastructure commitments announced in 2016, *Budget 2017* outlines the funding profile for the soon to be released National Housing Strategy, and includes increased spending focused on child care, home care, mental health, climate change, disaster mitigation and the opioid crisis.

"The commitments made in Budget 2017 will deliver billions in new funding for public transit, water, wastewater and disaster mitigation infrastructure for BC communities," said UBCM 1<sup>st</sup> Vice President Wendy Booth. "The new investments that will be coming through the National Housing Strategy demonstrate a recommitment of federal leadership in this area and will make a real impact in the diversification of housing supply in our province. Budget 2017 responds to many issues identified by our membership, and we are very appreciative of the focus and strength of these commitments."

Elements of the Budget of interest to local government are as follows:

### **1. Infrastructure**

#### **Public Transit Funding**

The Government will invest \$20.1 billion over 11 years through bilateral agreements with provinces and territories, with provincial and territorial allocations determined using a formula based on ridership (70 per cent) and population (30 per cent).

Budget 2017 also signals in Government's interest in seeing the new Canada Infrastructure Bank play a role in defining and building public transit infrastructure in Canada. As part of its mandate to structure, negotiate and deliver federal support for infrastructure projects with revenue-generating potential, the Bank will invest at least \$5 billion in public transit systems.

#### **Green Infrastructure**

Budget 2017 lays out the Government's plan to invest \$21.9 billion in green infrastructure, including initiatives, including:

\$9.2 billion will be provided through bilateral agreements with provinces and territories over the next 11 years, on a base plus per capita allocation basis, to support

priority projects, including those that reduce greenhouse gas emissions, deliver clean water, safely manage wastewater, help communities prepare for challenges that result from climate change, and help build cleaner, better-connected electricity systems.

At least \$5 billion will be available over the next 11 years for green infrastructure projects, including those that reduce greenhouse gas emissions, deliver clean air and safe water systems, and promote renewable power.

An additional \$2.8 billion will be invested over the next 11 years through a series of national programs, including:

- 120 million to deploy infrastructure for electric vehicle charging and natural gas and hydrogen refueling stations, as well as to support technology demonstration projects.
- \$182 million to develop and implement new building codes to retrofit existing buildings and build new net-zero energy consumption buildings across Canada.
- \$2 billion for a Disaster Mitigation and Adaptation Fund to support national, provincial and municipal infrastructure required to deal with the effects of a changing climate.

### **Rural and Northern Communities**

The Government will invest \$2.0 billion over 11 years to support a broad range of infrastructure projects, to be allocated to provinces and territories on a base plus per capita allocation basis. Projects could include improving road access or expanding Internet connectivity. Other infrastructure improvements could include the renewal and replacement of energy systems in northern communities, so that remote communities can reduce their reliance on diesel.

### **Smart Cities Challenge**

The Government proposes to provide Infrastructure Canada with \$300 million over 11 years to launch a Smart Cities Challenge Fund. Modeled on a similar competition in the U.S., the Smart Cities Challenge would invite cities across Canada to develop Smart Cities Plans, together with local government, citizens, businesses and civil society.

Winning cities will be selected through a nationwide, merit-based competition, facilitated by the Government's new Impact Canada Fund.

### **Canada Infrastructure Bank**

The Government will soon propose legislation establishing the Canada Infrastructure Bank. The Government will begin a process to identify the Bank's Chief Executive Officer and Chairperson of the Board of Directors, with the goal of having the Canada Infrastructure Bank operational in late 2017.

The Canada Infrastructure Bank will be responsible for investing at least \$35 billion over 11 years, using loans, loan guarantees and equity investments. These investments will be made strategically, with a focus on large, transformative projects such as regional transit plans, transportation networks and electricity grid interconnections.

### **Data Initiative**

The Government of Canada and the Canada Infrastructure Bank will work in partnership with provinces, territories, municipalities and Statistics Canada to municipalities better track, collect, use and share the data needed to measure the impact of investments in local government infrastructure. The data initiative will help all levels of government by providing intelligence to better direct infrastructure investments, and will support efforts to:

- Provide comparable data and information on issues such as infrastructure demand and usage for jurisdictions across the country.
- Provide a national picture on the state and performance of public infrastructure across asset classes.
- Deliver high-quality data analytics to help inform policy and decision-making, and promote fact-based dialogue between all orders of government.
- Track the impacts of infrastructure investments so that governments can report back to Canadians on what has been achieved.

Further details on the initiative will be announced in the coming months.

### **Accessibility**

Budget 2017 proposes to provide \$77 million over 10 years to expand the activities of the Enabling Accessibility Fund. Eligible projects will include constructing and renovating infrastructure (e.g., adding ramps, automatic door openers and accessible washrooms), providing accessible information and communication technologies and retrofitting vehicles.

## 2. National Housing Strategy

Budget 2017 proposes to invest more than \$11.2 billion over 11 years to implement the National Housing Strategy, including:

- Provide approximately \$3.2 billion over the next 11 years to provinces and territories to support key priorities for affordable housing. These priorities may include the construction of new affordable housing units; the renovation and repair of existing housing; rent subsidies and other measures to make housing more affordable; and other initiatives to support safe, independent living for Canada's seniors, persons with disabilities and other individuals requiring accessibility modifications. This investment will be provided through a new, expanded, multilateral investment framework that will replace the existing Investment in Affordable Housing initiative, which is set to expire at the end of 2018–19.
- Budget 2017 proposes to establish a National Housing Fund to address critical housing issues and prioritize support for vulnerable citizens, including: seniors; Indigenous Peoples; survivors fleeing situations of domestic violence; persons with disabilities; those dealing with mental health and addiction issues; and veterans. Administered through CMHC, this Fund will receive an investment of \$5 billion over the next 11 years.

The National Housing Fund will:

- Encourage greater collaboration and investment in housing: A new co-investment fund will be established to pool resources among many housing partners, including governments, the private sector and community organizations, to prioritize large-scale community renewal projects.
- Expand direct lending for new rental housing supply and renewal: Building on investments made in Budget 2016, the National Housing Fund will provide municipalities and other housing partners with sustained and improved access to low-cost loans for the repair and renewal of housing units, as well as for the construction of new affordable housing, through the Affordable Rental Housing Financing Initiative. This will leverage billions of dollars available for investment in affordable housing, and help improve the quality and condition of affordable housing across Canada.
- Support for innovations in affordable housing: To develop a stock of affordable rental housing that delivers a better quality of life for residents, CMHC will make up-front capital contributions available to affordable housing providers. This will encourage innovative approaches to housing development, such as energy efficiency retrofits to lower utility costs, and accessibility modifications to expand the range of housing options available to Canadians living with disabilities.
- Preserve the affordability of social housing: To help social housing providers maintain rent-geared-to-income units when long-term operating agreements expire, CMHC will provide temporary funding to social housing providers as they transition to more sustainable operating models.
- Support a strong and sustainable social housing sector: CMHC will also establish a Sector Transformation Fund and Technical Resource Centre to provide technical assistance, tools and resources to help social housing providers transition to more efficient and financially sustainable operating models. Further details about the National Housing Fund will be announced as part of the launch of the National Housing Strategy later this year.
- Budget 2017 proposes a total investment of \$2.1 billion over the next 11 years to expand and extend funding for the Homelessness Partnering Strategy beyond 2018–19, when current funding is scheduled to end. Over the next year, guided by the efforts of an advisory panel of homelessness experts, the Government will consult with stakeholders, provinces, territories and Indigenous partners on how the Homelessness Partnering Strategy can be redesigned to better reduce and prevent homelessness across Canada.

- Budget 2017 proposes to invest \$202 million over the next 11 years to make surplus federal lands and buildings available to housing providers at low or no cost for the development of affordable housing. This includes funding to top up the existing Surplus Federal Real Property for Homelessness Initiative in 2017–18, and a new expanded initiative starting in 2018–19, which will also provide funding for environmental remediation and for renovations or retrofits needed to ensure that the surplus federal buildings are suitable for use as housing.
- As part of the National Housing Strategy, Budget 2017 proposes to provide \$241 million over the next 11 years to CMHC to improve data collection and analytics, which will strengthen the ability to report the outcomes of the National Housing Strategy and make informed policy decisions.
- To address data gaps in current nationwide housing data, Budget 2017 also proposes to provide \$39.9 million over five years, and \$6.6 million per year thereafter, to Statistics Canada to develop and implement a new Housing Statistics Framework. This investment is over and above investments under the National Housing Strategy.

### **3. Environment**

#### **Protecting Marine and Freshwater Ecosystems**

To prevent the introduction of aquatic invasive species, respond rapidly to the detection of new species, and manage the spread of already established aquatic invasive species, Budget 2017 proposes to provide \$43.8 million over five years, starting in 2017–18, to Fisheries and Oceans Canada to continue and expand aquatic invasive species programming.

Budget 2017 proposes to provide up to \$70.5 million over five years, starting in 2017–18, to Environment and Climate Change Canada to protect Canada's freshwater resources, including in the Great Lakes and Lake Winnipeg Basins. This investment will refocus efforts to reduce the release of toxic chemicals; pursue ongoing cross-government collaboration on improving water quality, biodiversity conservation and sustainable use; and improve collaboration with Indigenous Peoples.

#### **Pan-Canadian Framework on Clean Growth and Climate Change**

The Framework includes a pan-Canadian approach to pricing carbon pollution, with the aim of having carbon pricing in place in all provinces and territories by 2018. Provinces and territories have the flexibility to choose between two systems: a direct price on carbon pollution or a cap-and-trade system. The Government will introduce a backstop pricing system that will apply in provinces and territories that do not meet the federal carbon pricing benchmark. In the coming months, the Government will release a consultation paper containing the technical details of the proposed federal carbon pricing backstop mechanism.

#### **Greener Buildings**

To continue the work already underway to make the building and industrial sectors more energy efficient, Budget 2017 proposes to provide Natural Resources Canada with \$67.5 million over four years, starting in 2018–19, to renew and continue existing energy efficiency programs.

Budget 2017 also proposes to provide Natural Resources Canada with \$39.8 million over four years, starting in 2018–19, to support projects and activities that increase the use of wood as a greener substitute material in infrastructure projects (for example, in mid-rise commercial and industrial buildings), helping to create new markets for sustainable Canadian products.

These programs will be supported by another Budget 2017 proposed national program to develop and implement new building codes to retrofit existing buildings and build new net-zero energy consumption buildings across Canada.

### **4. Early Learning and Childcare**

Budget 2017 proposes to invest \$7 billion over 10 years, starting in 2018–19, to support and create more high quality, affordable child care spaces across the country. A portion of this investment will be dedicated to early learning and childcare programs for Indigenous children living on- and off-reserve.

The Government is working with the provinces and territories to develop a National Framework on Early Learning and Child Care, focusing on best practices and new approaches to best serve families.

In addition, a distinct Indigenous Framework on Early Learning and Child Care, will be created in cooperation with Indigenous partners. The distinct Indigenous framework will reflect the unique cultures and needs of First Nations, Inuit and Métis children across Canada.

## **5. Canada Drugs & Substances Strategy**

Budget 2017 proposes to support the national measures associated with the Canadian Drugs and Substances Strategy through an investment of \$100 million over five years, starting in 2017–18, with \$22.7 million per year ongoing, for Health Canada, the Public Health Agency of Canada and the Canadian Institutes of Health Research.

Health Canada will support marijuana public education programming and surveillance activities in advance of the Government's plan to legalize cannabis by directing existing funding of \$9.6 million over five years, with \$1.0 million per year ongoing.

## **6. Building Strong First Nations Communities**

Budget 2017 proposes to invest an additional \$4 billion over 10 years, starting in 2018–19, to build and improve housing, water treatment systems, health facilities and other community infrastructure. This investment will be delivered through the second phase of green infrastructure and social infrastructure funding.

Budget 2017 proposes to provide \$3.1 million over three years, starting in 2017–18, to the Privy Council Office, to establish a secretariat that will support the Working Group on the Review of Laws and Policies related to Indigenous Peoples.

Budget 2017 proposes to provide an investment of \$81.6 million over five years, starting in 2018–19, to address the most immediate needs of Indigenous police forces, while the Government examines ways to increase the effectiveness of this program.

## **7. Home Care and Mental Health**

Budget 2017 proposes to invest \$6 billion over 10 years for home care, and \$5 billion over 10 years to support mental health initiatives. These targeted investments have the potential to make a real difference in the lives of all Canadians. Through this funding, Canadians can expect improved access to home, community and palliative care services; more support for informal caregivers; and better access to mental health support for as many as 500,000 young Canadians under the age of 25 who cannot currently receive even basic mental health services.

## **8. Arts and Culture**

Budget 2017 proposes to provide \$300 million over 10 years to the Canada Cultural Spaces Fund. This investment will help support the development of Canadian talent, and support entrepreneurialism in the arts and cultural communities.

The Budget Plan is available is available on the Government of Canada website.

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## **Additional Funding for Wildfire Risk Reduction**

Mar. 22, 2017

The Forest Enhancement Society of BC will be providing funding for the Strategic Wildfire Prevention Initiative to jointly fund some operational fuel treatments. Starting in April 2017, eligible applicants may apply through SWPI to access joint funding from the Forest Enhancement Society of BC.

To be eligible for joint funding, projects must be on provincial Crown land and the applicant must commit to tendering the project.

Funding permitting, joint funding for operational fuel treatments will be available:

1. To allow applicants to access funding in excess of the annual SWPI funding maximums;
2. For operationally logical treatments with areas inside the Wildland Urban Interface (WUI) and outside of the WUI;
3. For unincorporated areas within regional districts that cannot be treated due to fiscal constraints related to service area requirements and the required 10% community contribution.

For more information, refer to the updated 2017 Operational Fuel Treatment Program & Application Guide or contact UBCM at 250 356-2947.

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## **RCMP Contract Committee Seeks Input**

Mar. 22, 2017

The RCMP Local Government Contract Management Committee (LGCMC) will be meeting on April 27, 2017 to discuss the final stages of the Five Year Review, in addition to other relevant policing issues. Local governments wishing to suggest discussion items related to the agreement under which the RCMP provides local police services in BC are asked to submit input to Bhar Sihota, UBCM Policy Analyst prior to March 31.

The LGCMC is a forum for consultation, analysis and communication between local government and the Province regarding the management of the RCMP police services contract. Biannual in-person meetings present an opportunity for members to analyze and respond to changes that may be proposed from time to time by the federal government and/or RCMP, and recommend changes to the federal government and/or RCMP that may be considered necessary or appropriate.

The LGCMC is comprised of nine local government representatives from throughout the Province, appointed for two or three year terms by UBCM's Executive, as well as a representative of UBCM's Executive and the provincial Assistant Deputy Minister, Policing and Security Programs Branch. Representatives of the RCMP are invited to attend Committee meetings as required.

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geraldine.craven

**From:** FCM Communiqué <communiqué@fcm.ca>  
**Sent:** March 14, 2017 1:12 PM  
**To:** geraldine.craven  
**Subject:** 2017 Conference: Program updates

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MAR 14 2017

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

March 14, 2017

f in t d



Annual Conference and Trade Show

# SHAPING CANADA'S FUTURE

FCM.CA/AC | #FCM2017AC

## Our 2017 Annual Conference and Trade Show offers:

- Four days with more than 60 plenaries, keynotes, workshops, industry-led seminars and study tours.
- A rural-focused plenary, workshops and study tours.
- Countless networking opportunities.
- Closing keynote speaker — Olympic champion and host Jon Montgomery.
- Over 175 exhibitors at our ever-popular Trade Show.
- A special #muni150 Lounge, showcasing municipal leadership.
- NEW THIS YEAR — child-minding services for delegates.

## Program updates

Most of our plenary, workshop, forum and panel topics are now available online — one more reason to be part of the largest gathering of municipal leaders in Canada! Take a look and start planning which sessions you will attend. Workshop topics and timing are subject to change. Some places are still available for study tours.

## Don't delay

If you haven't yet done so, register today and join over 1,800 municipal leaders at Canada's largest municipal-federal conference. Early bird rates end April 14.

## Top five reasons to attend

Need help convincing your council of the value in attending our Annual Conference?  
Download these top five benefits and adapt this council resolution template.

### FCM Tweets

**#FCM2017AC Update:**  
Almost all plenary,  
workshop, forum & panel  
topics are now online.  
Register today!  
<http://bit.ly/2lsc6Fh>  
#CDNmuni

We can't wait for  
#FCM2017AC closing  
keynote by Olympian &  
#AmazingRace@Canada host  
@jonmonty. Register now!  
<http://bit.ly/2lsc6Fh>  
#CDNmuni

Join almost 2,000  
#CDNmuni leaders at  
#FCM2017AC. Register now  
for Shaping Canada's  
Future, June 1-4 in Ottawa!  
<http://bit.ly/2lsc6Fh>

Find us:    

# FCM

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This newsletter was sent to [geraldine.craven@rdn.bc.ca](mailto:geraldine.craven@rdn.bc.ca).  
To opt-out, follow this link: [Unsubscribe](#) | [Privacy Policy](#)  
[Change your language](#) | [View email in your browser](#)

**geraldine.craven**

---

**From:** wendy.wainwright  
**Sent:** March 29, 2017 11:33 AM  
**To:** geraldine.craven  
**Subject:** FW: Save the Date! Northern Healthy Communities Forum 2017

**Importance:** High

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MAR 29 2017  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Wendy Wainwright  
Executive Assistant  
Regional District of Bulkley-Nechako  
Tel: 250-692-3195  
Toll Free: 1-800-320-3339  
Fax: 250-692-3305  
[www.rdbn.bc.ca](http://www.rdbn.bc.ca)



**From:** Christian, Holly [mailto:Holly.Christian@northernhealth.ca]  
**Sent:** Tuesday, March 28, 2017 10:24 AM  
**Subject:** Save the Date! Northern Healthy Communities Forum 2017  
**Importance:** High

## Save the Date! Northern Healthy Communities Forum 2017

### Healthy Communities in Action

**DATE:** Tuesday May 2<sup>nd</sup>, 2017  
**LOCATION:** Terrace, BC  
Terrace Sportsplex  
3320 Kalum St.

Pre-convention forum in collaboration  
with the North Central Local Government  
Association (NCLGA) 2017 Convention.



*This is a free event facilitated by Northern Health.*

**REGISTER HERE**

In collaboration with the NCLGA 2017 Convention, Northern Health is pleased to again invite you to be a part of this exciting opportunity to bring together partners in healthy communities work from local governments, the health sector, and the community. This pre-convention forum will build on the work of previous years, provide opportunity to network, and highlight the innovative practices, partnerships, tools and resources available to support healthy communities work in the north.

**WHO SHOULD PARTICIPATE?**

This forum is open to northern NCLGA local government, First Nations staff, elected officials and Northern Health staff.

**PRE-REGISTRATION REQUIRED AND SPACE IS LIMITED!**

For more information, please contact Holly Christian at [holly.christian@northernhealth.ca](mailto:holly.christian@northernhealth.ca)

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
ABE001	ABERDEEN BUSINESS CONSULTING								
PA	TP-285-001	03/22/17			TP-285-001	-1,430.24	0.00		
	Vendor (ABE001) totals:					-1,430.24	0.00		
ACE002	ACE HARDWARE								
PA	30418	03/09/17			30418	-2.78	0.00		
	Vendor (ACE002) totals:					-2.78	0.00		
ALL002	ALL WEST GLASS - BURNS LAKE								
PA	TP-285-002	03/22/17			TP-285-002	-240.73	0.00		
	Vendor (ALL002) totals:					-240.73	0.00		
ALL006	ALLAN HENDERSON CONTRACTING								
PA	30441	03/29/17			30441	-105.00	0.00		
	Vendor (ALL006) totals:					-105.00	0.00		
ALT003	ALTERNATIVE GROUNDS								
PA	TP-284-001	03/09/17			TP-284-001	-126.00	0.00		
PA	TP-285-003	03/22/17			TP-285-003	-213.68	0.00		
	Vendor (ALT003) totals:					-339.68	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-284-002	03/09/17			TP-284-002	-222.61	0.00		
	Vendor (ARO001) totals:					-222.61	0.00		
BCH002	BC HYDRO								
PA	30431	03/22/17			30431	-5,391.99	0.00		
	Vendor (BCH002) totals:					-5,391.99	0.00		
BCS001	BC SAFETY AUTHORITY								
PA	TP-285-004	03/22/17			TP-285-004	-125.00	0.00		
	Vendor (BCS001) totals:					-125.00	0.00		
BLA001	BLACK PRESS GROUP LTD								
PA	TP-285-005	03/22/17			TP-285-005	-1,656.07	0.00		
	Vendor (BLA001) totals:					-1,656.07	0.00		
BLA007	JANET BLAIR + TROY LARDEN								
PA	30432	03/22/17			30432	-700.00	0.00		
	Vendor (BLA007) totals:					-700.00	0.00		
BLR001	BL RETURN-IT RECYCLING DEPOT								
PA	TP-284-003	03/09/17			TP-284-003	-2,798.25	0.00		
	Vendor (BLR001) totals:					-2,798.25	0.00		
BRI005	BRITANIA EXCAVATION LTD.								
PA	30439	03/24/17			30439	-58,800.00	0.00		
	Vendor (BRI005) totals:					-58,800.00	0.00		
BUL010	BULKLEY VALLEY WATER SERVICES								
PA	TP-284-004	03/09/17			TP-284-004	-130.00	0.00		
	Vendor (BUL010) totals:					-130.00	0.00		
BUL011	BULKLEY VALLEY WHOLESALE								
PA	TP-285-006	03/22/17			TP-285-006	-187.07	0.00		
	Vendor (BUL011) totals:					-187.07	0.00		
BUL012	BULKLEY VALLEY ECONOMIC								
PA	TP-286-001	03/30/17			TP-286-001	-3,333.37	0.00		
	Vendor (BUL012) totals:					-3,333.37	0.00		
BUL025	BULKLEY VALLEY DAIRYMEN'S ASSOC								
PA	30442	03/29/17			30442	-1,000.00	0.00		

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BUL025	BULKLEY VALLEY DAIRYMEN'S ASSOCIATION (Continued)								
	Vendor (BUL025) totals:					-1,000.00	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-284-005	03/09/17			TP-284-005	-927.54	0.00		
	Vendor (BUR001) totals:					-927.54	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-286-002	03/30/17			TP-286-002	-18,118.81	0.00		
	Vendor (BUR012) totals:					-18,118.81	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-286-003	03/30/17			TP-286-003	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-284-006	03/09/17			TP-284-006	-15.32	0.00		
	Vendor (BUR028) totals:					-15.32	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	TP-285-007	03/22/17			TP-285-007	-6,400.00	0.00		
PA	TP-286-004	03/30/17			TP-286-004	-40,707.25	0.00		
	Vendor (BVA001) totals:					-47,107.25	0.00		
CAR007	CARVELLO LAW CORPORATION								
PA	TP-284-007	03/09/17			TP-284-007	-2,218.11	0.00		
	Vendor (CAR007) totals:					-2,218.11	0.00		
CER001	LIFEWORCS CANADA LTD								
PA	30419	03/09/17			30419	-1,719.90	0.00		
	Vendor (CER001) totals:					-1,719.90	0.00		
CHE002	CHEVRON CANADA LIMITED								
PA	30416	03/09/17			30416	-5,320.22	0.00		
	Vendor (CHE002) totals:					-5,320.22	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	TP-286-005	03/30/17			TP-286-005	-1,498.28	0.00		
	Vendor (CLU003) totals:					-1,498.28	0.00		
CON001	CONCEPT DESIGN LTD.								
PA	TP-284-008	03/09/17			TP-284-008	-1,097.25	0.00		
	Vendor (CON001) totals:					-1,097.25	0.00		
DAV003	DAVERN ENTERPRISES								
PA	TP-285-008	03/22/17			TP-285-008	-152.25	0.00		
	Vendor (DAV003) totals:					-152.25	0.00		
EAG001	EAGLE AUTOMOTIVE CENTER								
PA	TP-285-009	03/22/17			TP-285-009	-1,397.20	0.00		
	Vendor (EAG001) totals:					-1,397.20	0.00		
EVE002	EVERGREEN INDUSTRIAL SUPPLIES								
PA	TP-284-009	03/09/17			TP-284-009	-238.49	0.00		
	Vendor (EVE002) totals:					-238.49	0.00		
EXT001	EXTREME SIGNS & STRIPES								
PA	TP-284-010	03/09/17			TP-284-010	-725.76	0.00		
	Vendor (EXT001) totals:					-725.76	0.00		
FOR008	FORT FRASER VOL. FIRE DEP.								
PA	TP-286-006	03/30/17			TP-286-006	-1,516.63	0.00		

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FOR008	FORT FRASER VOL. FIRE DEP. (Continued)								
	Vendor (FOR008) totals:					-1,516.83	0.00		
FOR015	FORT ST. JAMES LIBRARY								
PA	TP-286-007	03/30/17			TP-286-007	-1,145.87	0.00		
	Vendor (FOR015) totals:					-1,145.87	0.00		
FOR033	FORT SAINT JAMES TV SOCIETY								
PA	TP-286-008	03/30/17			TP-286-008	-15,015.97	0.00		
	Vendor (FOR033) totals:					-15,015.97	0.00		
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-286-009	03/30/17			TP-286-009	-118.13	0.00		
	Vendor (FOU002) totals:					-118.13	0.00		
FRA009	FRASER LAKE BUILDING SUPPLIES								
PA	30420	03/09/17			30420	-45.30	0.00		
	Vendor (FRA009) totals:					-45.30	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-286-010	03/30/17			TP-286-010	-2,013.00	0.00		
	Vendor (FRA014) totals:					-2,013.00	0.00		
FRA016	FRASER LAKE REBROADCASTING SOC								
PA	TP-286-011	03/30/17			TP-286-011	-5,563.37	0.00		
	Vendor (FRA016) totals:					-5,563.37	0.00		
FRA025	FRASER LAKE BOTTLE DEPOT								
PA	TP-284-011	03/09/17			TP-284-011	-3,960.32	0.00		
	Vendor (FRA025) totals:					-3,960.32	0.00		
HAU001	HAUL-ALL EQUIPMENT LTD.								
PA	30443	03/29/17			30443	-19,073.25	0.00		
	Vendor (HAU001) totals:					-19,073.25	0.00		
HIL003	HILL STOP TRUCK WASH								
PA	30433	03/22/17			30433	-34.78	0.00		
	Vendor (HIL003) totals:					-34.78	0.00		
HOT001	HOTSYNC COMPUTER SOLUTIONS								
PA	TP-284-012	03/09/17			TP-284-012	-7,236.25	0.00		
PA	TP-285-010	03/22/17			TP-285-010	-1,265.25	0.00		
	Vendor (HOT001) totals:					-8,501.50	0.00		
HOU018	HOUSTON BOTTLE DEPOT								
PA	TP-285-011	03/22/17			TP-285-011	-3,346.04	0.00		
	Vendor (HOU018) totals:					-3,346.04	0.00		
IGI001	IGI RESOURCES								
PA	TP-285-012	03/22/17			TP-285-012	-3,875.51	0.00		
	Vendor (IGI001) totals:					-3,875.51	0.00		
IND006	INDUSTRIAL TRANSFORMERS								
PA	TP-284-013	03/09/17			TP-284-013	-3,783.67	0.00		
	Vendor (IND006) totals:					-3,783.67	0.00		
INF001	INFOSAT COMMUNICATIONS								
PA	TP-284-014	03/09/17			TP-284-014	-55.35	0.00		
	Vendor (INF001) totals:					-55.35	0.00		
KAL003	KAL TIRE - BURNS LAKE								
PA	TP-284-015	03/09/17			TP-284-015	-3,146.22	0.00		
	Vendor (KAL003) totals:					-3,146.22	0.00		

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<b>KIL001 DIANE KILLMAN</b>									
PA	30421	03/09/17			30421	-423.75	0.00		
PA	30434	03/22/17			30434	-448.75	0.00		
PA	30444	03/29/17			30444	-437.50	0.00		
Vendor (KIL001) totals:						-1,310.00	0.00		
<b>LAK004 LAKES DISTRICT AIRPORT SOCIETY</b>									
PA	TP-286-012	03/30/17			TP-286-012	-6,250.00	0.00		
Vendor (LAK004) totals:						-6,250.00	0.00		
<b>LAK012 LAKES DISTRICT MUSEUM SOCIETY</b>									
PA	TP-286-013	03/30/17			TP-286-013	-3,083.37	0.00		
Vendor (LAK012) totals:						-3,083.37	0.00		
<b>LAK014 LAKES DISTRICT PRINTING</b>									
PA	TP-285-013	03/22/17			TP-285-013	-140.00	0.00		
Vendor (LAK014) totals:						-140.00	0.00		
<b>LAK016 LAKES DISTRICT SECONDARY SCHOOL</b>									
PA	30445	03/29/17			30445	-500.00	0.00		
Vendor (LAK016) totals:						-500.00	0.00		
<b>LAK032 LAKES DISTRICT FILM</b>									
PA	TP-286-014	03/30/17			TP-286-014	-150.00	0.00		
Vendor (LAK032) totals:						-150.00	0.00		
<b>LDF001 LD FREE CLASSIFIEDS</b>									
PA	TP-284-016	03/09/17			TP-284-016	-1,589.81	0.00		
Vendor (LDF001) totals:						-1,589.81	0.00		
<b>LEX001 LEXISNEXIS CANADA INC.</b>									
PA	TP-285-014	03/22/17			TP-285-014	-266.65	0.00		
Vendor (LEX001) totals:						-266.65	0.00		
<b>LGM001 LGMA-RECORDS</b>									
PA	30435	03/22/17			30435	-262.50	0.00		
Vendor (LGM001) totals:						-262.50	0.00		
<b>LUG001 DAVID LUGGI</b>									
PA	30430	03/14/17			30430	-2,000.00	0.00		
Vendor (LUG001) totals:						-2,000.00	0.00		
<b>M4E001 M 4 ENTERPRISES</b>									
PA	TP-284-017	03/09/17			TP-284-017	-851.20	0.00		
Vendor (M4E001) totals:						-851.20	0.00		
<b>MED001 MEDICAL SER. PLAN</b>									
PA	30413	03/02/17			30413	-4,515.00	0.00		
Vendor (MED001) totals:						-4,515.00	0.00		
<b>MIN001 MINISTER OF FINANCE</b>									
PA	30446	03/29/17			30446	-210.00	0.00		
Vendor (MIN001) totals:						-210.00	0.00		
<b>NAP001 NAPA AUTO PARTS - BL</b>									
PA	TP-285-015	03/22/17			TP-285-015	-97.84	0.00		
Vendor (NAP001) totals:						-97.84	0.00		
<b>NAP003 NAPA AUTO PARTS - HOUSTON</b>									
PA	TP-285-016	03/22/17			TP-285-016	-60.42	0.00		
Vendor (NAP003) totals:						-60.42	0.00		
<b>NOR019 NORTHLAND AUTOMOTIVE</b>									

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Vendor	Vendor Name/ Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
NOR019 NORTHLAND AUTOMOTIVE (Continued)										
	PA	TP-284-018	03/09/17			TP-284-018	-25.27	0.00		
Vendor (NOR019) totals:							-25.27	0.00		
NOR024 NORTHERN HEALTH AUTHORITY										
	PA	30422	03/09/17			30422	-150.00	0.00		
Vendor (NOR024) totals:							-150.00	0.00		
NOR036 NORTHERN CAPITAL RESTORATIONS										
	PA	30423	03/09/17			30423	-3,862.38	0.00		
Vendor (NOR036) totals:							-3,862.38	0.00		
OVE002 OVERWAITEA FOODS										
	PA	30424	03/09/17			30424	-138.72	0.00		
Vendor (OVE002) totals:							-138.72	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.										
	PA	TP-284-019	03/09/17			TP-284-019	-6,055.77	0.00		
Vendor (PAC004) totals:							-6,055.77	0.00		
PAC007 PACIFIC TRUCK & EQUIPMENT INC										
	PA	TP-285-017	03/22/17			TP-285-017	-1,174.16	0.00		
Vendor (PAC007) totals:							-1,174.16	0.00		
PLU001 PLUMBING OFFICIALS' OF BC										
	PA	30425	03/09/17			30425	-160.00	0.00		
Vendor (PLU001) totals:							-160.00	0.00		
PUR001 PURELY H2O										
	PA	TP-284-020	03/09/17			TP-284-020	-174.00	0.00		
Vendor (PUR001) totals:							-174.00	0.00		
PUR002 PUROLATOR COURIER LTD.										
	PA	TP-285-018	03/22/17			TP-285-018	-78.16	0.00		
Vendor (PUR002) totals:							-78.16	0.00		
QUI001 QUICKSCRIBE SERVICES LTD										
	PA	30447	03/29/17			30447	-130.20	0.00		
Vendor (QUI001) totals:							-130.20	0.00		
RED004 RED ROCKET SERVICES										
	PA	TP-284-021	03/09/17			TP-284-021	-262.50	0.00		
Vendor (RED004) totals:							-262.50	0.00		
ROG001 ROGERS										
	PA	TP-285-019	03/22/17			TP-285-019	-160.54	0.00		
Vendor (ROG001) totals:							-160.54	0.00		
ROS003 ROSENAU TRANSPORT LTD.										
	PA	TP-284-022	03/09/17			TP-284-022	-19.19	0.00		
	PA	TP-285-020	03/22/17			TP-285-020	-26.94	0.00		
Vendor (ROS003) totals:							-46.13	0.00		
SCH008 SCHLAMP LOGGING CONTRACTORS L1										
	PA	30448	03/29/17			30448	-220.50	0.00		
Vendor (SCH008) totals:							-220.50	0.00		
SIM002 SIMSON MAXWELL										
	PA	TP-284-023	03/09/17			TP-284-023	-1,984.35	0.00		
Vendor (SIM002) totals:							-1,984.35	0.00		
SMI007 SMITHERS PUBLIC LIBRARY										
	PA	TP-286-015	03/30/17			TP-286-015	-7,162.00	0.00		

Sort order: Control account, vendor number, report group  
 Selection: Checks from Mar 01 2017 to Mar 31 2017 with  
 All control accounts  
 Vendor number [ ] to [ZZZZZZ]  
 All report groups  
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
SMI007	SMITHERS PUBLIC LIBRARY (Continued)								
	Vendor (SMI007) totals:					-7,162.00	0.00		
SMI026	SMITHERS BIKES								
PA	30426	03/09/17			30426	-500.00	0.00		
	Vendor (SMI026) totals:					-500.00	0.00		
SOU003	SOUTHSIDE VOLUNTEER FIRE DEPT.								
PA	TP-286-016	03/30/17			TP-286-016	-1,992.00	0.00		
	Vendor (SOU003) totals:					-1,992.00	0.00		
SPO001	SPOTLESS UNIFORM LTD.								
PA	TP-284-024	03/09/17			TP-284-024	-31.24	0.00		
	Vendor (SPO001) totals:					-31.24	0.00		
SSQ001	SSQ FINANCIAL								
PA	30414	03/02/17			30414	-959.79	0.00		
	Vendor (SSQ001) totals:					-959.79	0.00		
STE012	STEWART MCDANNOLD STUART								
PA	TP-284-025	03/09/17			TP-284-025	-109.22	0.00		
PA	TP-285-021	03/22/17			TP-285-021	-651.23	0.00		
	Vendor (STE012) totals:					-760.45	0.00		
SUD001	SUDS N' DUDS								
PA	TP-284-026	03/09/17			TP-284-026	-112.42	0.00		
	Vendor (SUD001) totals:					-112.42	0.00		
SUN002	SUN LIFE FINANCIAL								
PA	30415	03/02/17			30415	-14,822.69	0.00		
	Vendor (SUN002) totals:					-14,822.69	0.00		
SWE001	SWEETING BEAUTIES JANITORIAL								
PA	TP-286-017	03/30/17			TP-286-017	-2,073.27	0.00		
	Vendor (SWE001) totals:					-2,073.27	0.00		
TAY002	TAYLOR BROS HARDWARE								
PA	TP-284-027	03/09/17			TP-284-027	-118.95	0.00		
	Vendor (TAY002) totals:					-118.95	0.00		
TEL002	TELUS COMMUNICATIONS COMPANY								
PA	30417	03/09/17			30417	-3,194.89	0.00		
	Vendor (TEL002) totals:					-3,194.89	0.00		
TEL007	TELUS MOBILITY								
PA	TP-285-022	03/22/17			TP-285-022	-1,274.55	0.00		
	Vendor (TEL007) totals:					-1,274.55	0.00		
TOP005	TOPELY FIRE PROTECTION SOC.								
PA	TP-286-018	03/30/17			TP-286-018	-2,620.76	0.00		
	Vendor (TOP005) totals:					-2,620.76	0.00		
TOU001	TOURISM PRINCE GEORGE								
PA	30436	03/22/17			30436	-442.49	0.00		
	Vendor (TOU001) totals:					-442.49	0.00		
TOU002	TOURISM KITIMAT								
PA	30437	03/22/17			30437	-891.79	0.00		
	Vendor (TOU002) totals:					-891.79	0.00		
TOU003	TOURISM SMITHERS								
PA	30438	03/22/17			30438	-106.13	0.00		
	Vendor (TOU003) totals:					-106.13	0.00		

Sort order: Control account, vendor number, report group  
 Selection: Checks from Mar 01 2017 to Mar 31 2017 with  
 All control accounts  
 Vendor number [ ] to [ZZZZZZ]  
 All report groups  
 Include fully paid transactions.

Vendor	Vendor Name /																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
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103 vendor(s) printed.