

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 15

Thursday, November 23, 2017

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Chris Beach
Eileen Benedict
Shane Brienens
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Absent Thomas Liversidge, Village of Granisle

Alternate Director Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Nellie Davis, Proposal Writer – left at 12:44 p.m.
Janette Derksen, Deputy Director of Environmental Services
- arrived at 12:43 p.m., left at 1:00 p.m.
Debbie Evans, Agriculture Coordinator – left at 12:43 p.m.
Jason Llewellyn, Director of Planning – arrived at 1:00 p.m.
Rory McKenzie, Director of Environmental Services – arrived at
12:43 p.m., left at 1:00 p.m.
Corrine Swenson, Manager of Regional Economic Development
– arrived at 1:42 p.m., left at 2:16 p.m.
Wendy Wainwright, Executive Assistant

Others George Veenstra, Telkwa – left at 1:14 p.m.
Tina Veenstra, Telkwa – left at 1:14 p.m.

CALL TO ORDER

Melany de Weerd, CAO called the meeting to order at 12:21 p.m.

ELECTIONS

Chairperson

Ms. de Weerd called for nominations for the position of Chairperson of the Regional District of Bulkley-Nechako for the year 2018.

ELECTIONS (CONT'D)

Moved by Director Beach
Seconded by Alternate Director McGuire

2017-15-1

“That Director Miller be nominated for the position of Chairperson of the Regional District of Bulkley-Nechako for 2018.”

Ms. de Weerdts called for nominations for Chairperson a second time.

Ms. de Weerdts called for nominations for Chairperson a third time.

There being no further nominations, Ms. de Weerdts declared Director Miller as Chairperson for the Regional District of Bulkley-Nechako for the year 2018 by acclamation.

Vice – Chairperson

Ms. de Weerdts called for nominations for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for the year 2018.

Moved by Director Brien
Seconded by Director MacDougall

2017-15-2

“That Director Thiessen be nominated for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for 2018.”

Ms. de Weerdts called for nominations for Vice-Chairperson a second time.

Ms. de Weerdts called for nominations for Vice-Chairperson a third time.

There being no further nominations, Ms. de Weerdts declared Director Thiessen as Vice-Chairperson for the Regional District of Bulkley-Nechako for the year 2018 by acclamation.

Chairperson Miller assumed the Chair.

Chair Miller spoke of the work that the Regional District of Bulkley-Nechako Board of Directors has accomplished and the important initiatives that the Regional Board is moving forward.

Vice Chairperson Thiessen commented that it has been great working as a team with Chair Miller and is excited about initiatives moving forward.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Repen
Seconded by Director Beach

2017-15-3

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of November 23, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes **-October 26, 2017**

Moved by Director MacDougall
Seconded by Director Petersen

2017-15-4

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of October 26, 2017 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee **Meeting Minutes**

Moved by Director Newell
Seconded by Alternate Director McGuire

2017-15-5

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-November 9, 2017 (Unapproved);
- Agriculture Committee Meeting Minutes
-October 26, 2017;
- Committee of the Whole Meeting Minutes
-November 9, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
-October 12, 2017;
- Forestry Committee Meeting Minutes
-July 21, 2016;
- Rural Directors Committee Meeting Minutes
-November 9, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
- October 12, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

Committee Meeting **Recommendations** **-November 9, 2017**

Moved by Director Benedict
Seconded by Director Beach

2017-15-6

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 9 as written:

Committee of the Whole Meeting – November 9, 2017

Recommendation 1:

**Re: Northwest BC Resource Benefits Alliance –
Authorization for Directors to Attend November 24, 2017
Meeting in Terrace, B.C.**

“That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the CAO and any Directors wishing to attend the Northwest BC Resource Benefits Alliance meeting in Terrace, B.C. on November 24, 2017.”

ADMINISTRATION REPORTS (CONT'D)

Committee of the Whole Meeting – November 9, 2017 (Cont'd)

Recommendation 2:

Re: Solid Waste Management Plan – Authorization for Directors to Attend Site Visits

“That the Regional District of Bulkley-Nechako Board of Directors authorize Directors to attend site visits along with the consultants during the review of the Solid Waste Management Plan.”

Recommendation 3:

Re: District of Vanderhoof – Letter to BC Environmental Office re: Mount Milligan’s Environmental Assessment Amendment and Application for Review Under Sec. 31

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support in regard to the District of Vanderhoof’s letter to the BC Environmental Office in support of Mount Milligan’s Environmental Assessment Amendment and Application for Review Under Section 31 of the BC *Environmental Assessment Act*.”

Rural Directors Committee Meeting – November 9, 2017

Recommendation 4:

Re: Treehouse Housing Association – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

“That Treehouse Housing Association be given \$500 grant in aid monies from Electoral Area “A” (Smithers Rural) for repairs to its wheelchair lift.”

Recommendation 5:

Re: Smithers Cohousing Association – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

“That Smithers Cohousing Association be given \$1,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with a team-building workshop.

Recommendation 6:

Re: Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That the Southside Seniors Housing Society be given \$2,750 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for architectural conceptual drawings.”

ADMINISTRATION REPORTS (CONT'D)

**Rural Directors Committee Meeting – November 9, 2017
(Cont'd)**

Recommendation 7:

Re: Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That the Southside Seniors Housing Society be given \$2,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the BC Not for Profit Housing Association Rent Conference.”

Agriculture Committee Meeting – November 9, 2017

Recommendation 8:

Re: Agriculture Grant Funding Opportunities

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to submit relevant grant funding opportunities for an agriculture forum in early 2018.”

Recommendation 9:

Re: Agriculture Coordinator Work Plan

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward a 2018 Agriculture Coordinator Work Plan for review.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Northern Development Local
Government Management
Internship

Moved by Director MacDougall
Seconded by Director Repen

2017-15-7

1. “That the Regional District of Bulkley-Nechako Board of Directors support an application to Northern Development to host a Local Government Management Intern and receive a \$35,000 grant from the Northwest and Prince George Regional Advisory Committees, and;
2. That the Regional District of Bulkley-Nechako Board of Directors is committed to the vision and goals of the Local Government Management Program by committing \$15,500, providing staffing resources to host an intern, and providing training and exposure opportunities for an intern.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Smithers Lions Club Railcar
2010 Federal Gas Tax Project

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-8

“That the Regional District of Bulkley-Nechako Board of Directors waive the repayment of \$172.54 from the Smithers Lions Club to the RDBN Federal Gas Tax Fund as long as the railcar is still owned by the Smithers Lions Club and is still functioning as a tourist attraction.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
-Electoral Area "A" (Smithers
Rural) Central Park Building

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-9

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$35,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Central Park Building Society once the Society meets all of the eligibility requirements including compliance with the RDBN Purchasing Policy; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$35,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "A" (Smithers
Rural) Town of Smithers &
Boarding for Brant - Skate Park

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-10

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$30,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Town of Smithers for the Skate Park renovation and expansion; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "C" (Fort St.
(Rural) Fort St. James
Snowmobile Club and Fort
St. James Arts Council – Pope
Mountain Arts

Moved by Director Greenaway
Seconded by Director MacDougall

2017-15-11

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$698.46 of Electoral Area "C" Federal Gas Tax allocation monies from the 2011 completed Fort St. James Snowmobile Club project to the current Fort St. James Arts Council for the Pope Mountain Arts renovation project."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Cluculz Lake Community Association – Northern Development Application – Prince George RAC

Moved by Director Petersen
Seconded by Director Thiessen

2017-15-12

1. “That the Regional District of Bulkley-Nechako Board of Directors rescind October 26, 2017 Board Motion 2017-14-9 stating “That the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association’s application to Northern Development Initiative Trust (NDIT) – Community halls and Recreation Facilities in the amount of \$30,000.”

2. That the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association’s application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Request for Letter of Support

Addressed under New Business.

Tweedsmuir Park Rod and Gun Club– Northern Development Application –North West RAC

Moved by Director Benedict
Seconded by Director Beach

2017-15-13

“That the Regional District of Bulkley-Nechako Board of Directors support the Tweedsmuir Park Rod and Gun Club application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Men of the North Society – Northern Development Application Economic Diversification Infrastructure

Moved by Director Greenaway
Seconded by Director MacDougall

2017-15-14

“That the Regional District of Bulkley-Nechako Board of Directors support the Men of the North Society application to Northern Development Initiative Trust (NDIT) – Economic Diversification Infrastructure Fund for the creation of a Men of the North Leadership and Training Centre.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Grant Application Northern
Development Initiative Trust
-Economic Development
Capacity Building and Grant
Writing Support Programs
North West RAC

Moved by Director Benedict
Seconded by Alternate Director McGuire

2017-15-15

“That the Regional District of Bulkley-Nechako Board of Directors agree to enter into contracts with Northern Development Initiative Trust (NDIT) for Economic Development Initiatives and Grant Writing services as identified in the 2018 Work Plan, should the funding be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley Valley Community
Arts Council – Request for
Grant in Aid – Electoral Area
“A” (Smithers Rural)

Moved by Director Fisher
Seconded by Director Repen

2017-15-16

“That the Bulkley Valley Community Arts Council be given \$2,000 grant in aid monies form Electoral Area “A” (Smithers Rural) for an Arts Council Gala – Bursary Fundraiser.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Comfor Limited Inc.
Articles of Incorporation
Amendment

Moved by Director Benedict
Seconded by Director Beach

2017-15-17

“That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer’s November 14, 2017 memo titled “Chinook Comfor Limited Inc. Articles of Incorporation Amendment (with subsequent shareholder agreement amendments)”; and,
2. authorize Chair Miller and Director Benedict to sign the Shareholders’ resolution to change the Articles of Incorporation to amend article 17.10 (Quorum), the subsequent shareholders’ agreement and the subsequent amended limited partnership agreement – all dated for reference the 29th of August, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Comfor Forest
2017 Dividend

Moved by Director Benedict
Seconded by Director Beach

2017-15-18

“That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer’s November 14, 2017 memo titled “Chinook Community Forest 2017 Dividend”; and,
2. receive the \$50,720.95 dividend payment; and,
3. return \$25,360.47 to each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) Grant in Aid.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

District of Vanderhoof
Borrowing

Moved by Director Parker
Seconded by Director Brienens

2017-15-19

“That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer’s November 23, 2017 memo titled “District of Vanderhoof Borrowing;”
2. consent to the District of Vanderhoof borrowing of \$1,000,000 over a term of 20 years; and,
3. give three readings and adoption to Bylaw No. 1814 further in the agenda.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Internet Service Provider and
Fibre Optic Service

Moved by Director Bachrach
Seconded by Director Newell

2017-15-20

“That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer’s November 14, 2017 memo titled “Internet Service Provider and Fibre Optic Service;”
2. direct staff to enter into a five year agreement with Telus to provide fibre internet connection to the Regional District Office located at 37-3rd Ave. in Burns Lake, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area “A” Economic
Development Bylaw 1566
Amendment

Moved by Director Fisher
Seconded by Director Repen

2017-15-21

“That the Regional District of Bulkley-Nechako Board of Directors:
1. receive the Chief Financial Officer’s November 23, 2017 memo titled “Electoral Area “A” Economic Development Bylaw 1566 Amendment;” and,
2. provide three readings to “Regional District of Bulkley-Nechako Electoral Area “A” (Smithers Rural) Economic Development Service Area Establishment Amendment Bylaw No. 1815, 2017” further in the agenda.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Schedule of Board Meetings
-2018

Moved by Director MacDougall
Seconded by Alternate Director McGuire

2017-15-22

“That the Regional District of Bulkley-Nechako Board of Directors ratify the 2018 Regional District of Bulkley-Nechako Meeting Schedule.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

The Regional News Fall/Winter-2017

Moved by Director Parker
Seconded by Director Beach

2017-15-23

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Fall/Winter 2017 edition of “*The Regional News*” as amended to include RDBN contact information for “Flagging the Bus” information.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Reports

Moved by Director Brienen
Seconded by Director Newell

2017-15-24

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

-John Illes, Chief Financial Officer:

- Increase in Glacier Gulch Water Diversion Service
- Quarterly Financial Report – September 30, 2017;
- Climate Action Revenue Incentive Program (CARIP) Update;

-Rob Newell, Director, Electoral Area “G”- Northern BC Tourism Summit 2017;

-Cheryl Anderson, Corporate Officer:

- Certificate of Alternative Approval Process Results- Braeside Community Hall Service Establishment Bylaw No. 1808, 2017;
- Certificate of Alternative Approval Process Results - Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

AGRICULTURE COORDINATOR WORK PLAN

Department Priorities and Projects: 2018

Moved by Director Parker
Seconded by Director Brienen

2017-15-25

“That the Regional District of Bulkley-Nechako Board of Directors receive the Agriculture Coordinator’s Work Plan – Department Priorities and Projects: 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES REPORT

Director Beach removed himself due to a conflict of interest at 12:43 p.m. in regard to the Operations of Re-Use Sheds and Employment of four Re-Use Shed Attendants.

Operation of Re-use Sheds and Employment of 4 Re-Use Shed Attendants Moved by Director Thiessen
Seconded by Director Greenaway

2017-15-26

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Service's November 23, 2017 memo titled "Operation of the Re-use Shed and the Employment of 4 Re-use Shed Attendants."

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the four Re-use Shed Attendants positions remain temporary to be reviewed during, and at the completion of the RDBN Solid Waste Management Plan review."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen spoke of utilizing volunteers and volunteer organizations to operate the Smithers/Telkwa Re-use Shed. Discussion took place regarding the risk control survey completed by the Municipal Insurance Association of B.C. for the RDBN Re-use Sheds and the potential safety issues and challenges associated with having volunteers at the Re-use sheds. Director Repen mentioned that Smithers has volunteer groups that may potentially be an option and it should be reviewed in the future.

Discussion took place in regard to the Knockholt Re-use Shed hours of operation. Staff is currently reviewing the hours the re-use shed is open.

Director Fisher requested information and reporting in regard to tracking products going in and out of the re-use sheds. Staff will provide available information to the Regional Board.

Director Beach returned to the meeting at 1:00 p.m.

DEVELOPMENT SERVICES (All Directors)

ALR Application

ALR Application No. 1199 (Simmons) Subdivision in the ALR –Electoral Area "A" Moved by Director Fisher
Seconded by Director Bachrach

2017-15-27

"That Agricultural Land Reserve Subdivision Application No. 1199 (Simmons) be recommended to the Agricultural Land Commission for denial."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

ALR Application (Cont'd)

ALR Application No. 1200
(Glenwood Dairy Ltd.)
Subdivision in the ALR
-Electoral Area "A"

Moved by Director Fisher
Seconded by Director Brienen

2017-15-28

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the letter from George Veenstra in regard to ALR Application No. 1200 (Glenwood Dairy Ltd.) re: Application Amendment."
2. That Agricultural Land Reserve Subdivision Application No. 1200 (Glenwood Dairy Ltd.) be recommended to the Agricultural Land Commission for approval as amended as per the applicant's letter on the November 23, 2017 RDBN Supplementary Agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ALR Application No. 1201
(Huisman) Subdivision in
the ALR -Electoral Area "A"

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-29

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the letters from Orvy & Cornelia Huisman and Bob Storey in regard to ALR Application No. 1201 (Huisman)."
2. That Agricultural Land Reserve Subdivision Application No. 1201 (Huisman) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMOS

Mount Milligan EA Certificate
Amendment Process

Moved by Director Thiessen
Seconded by Director Repen

2017-15-30

1. "That the Regional District of Bulkley-Nechako Board of Directors direct staff to participate as a member of the working group for TCMC's (Thompson Creek Metals Company Inc. applications to amend their Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine.
2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter attached to the Director of Planning's report dated November 14, 2017 to the Environmental Assessment Office (EAO) as amended to include Mt. Milligan's EA Amendment and Application for Review Under Section 31 of the *BC Environmental Assessment Act*."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen spoke of the importance and need to include in the letter a reference to Mt. Milligan's EA Amendment and Application for Review under section 31 of the *BC Environmental Assessment Act*.

MEMOS (CONT'D)

Ms. de Weerd, CAO mentioned that Thompson Creek Metals Company Inc. (TCMC) and the B.C. Environmental Assessment Office contacted the RDBN to provide information in regard to the process moving forward with the application to amend their Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine.

Chair Miller noted that in the past the Regional Board determined, due to the Environmental Assessment process being very technical, it was beneficial to have staff participate.

Discussion took place in regard to the importance of Mount Milligan to the region.

REFERRALS

Mines Referral File No.
13755-02-030 Carbon
Development Corp.
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Brien

2017-15-31

"That the Regional District of Bulkley-Nechako Board of Directors provide to the Province the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 13755-02-030."

Moved by Director Repen
Seconded by Director Newell

2017-15-32

"That the Regional District of Bulkley-Nechako Board of Directors defer Mines Referral File No. 13755-02-030 Carbon Development Corp., Electoral Area "A" to the December 14, 2017 RDBN Board meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

DVP Applications

Chair Miller called for comments from the gallery.

Development Variance Permit
Application No. B-03-17
Lakes District Maintenance Inc.
Electoral Area "B"

Moved by Alternate Director McGuire
Seconded by Director MacDougall

2017-15-33

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit B-03-17 or the property located at 2155 Highway 16 West to vary Section 20.04 (i) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the rear parcel line setback from 7.5 metres (24.61 ft.) to 3.6 metres (12 ft.) for the proposed pole shed developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for Third Reading

Rezoning File No. B-01-17
Judith & Wanda Wiebe
Electoral Area "B"

Moved by Director Greenaway
Seconded by Director Fisher

2017-15-34

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017"."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be given third reading this 23rd day of November, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES (All Directors)

Memo

Monthly 9-1-1 Call Report

Moved by Director MacDougall
Seconded by Director Brien

2017-15-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the Emergency Services Manager's November 6, 2017 memo titled "Monthly 9-1-1 Call Report – November, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

OTHER (Planning Reports)

Planning Department
Reports and Correspondence

Moved by Director Beach
Seconded by Director Parker

2017-15-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Reports:
-Planning Department Enquiries Report – October, 2017;
-Building Inspector's Report –October, 2017;
-Action List –October, 2017;
-Pacific Trail Pipelines Management Inc. RE: Trail Update."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Lakes District Food Bank
Grand Opening

Director Beach attended the Lakes District Food Bank Grand Opening on October 31, 2017. There was a good turn out to the event. The Food Bank recently moved into a building that the Village of Burns Lake donated located near the Lakes District Hospital. They have expanded their services to provide coats. The donated building will help to reduce costs for the food bank.

Burns Lake Parking and
Safety Standing Committee

Director Beach mentioned that the Village of Burns Lake in response to the Burns Lake Chamber of Commerce and business community have formed a Standing Committee to review concerns in regard to parking and safety issues in the downtown core of Burns Lake. The Ministry of Transportation and Infrastructure recommended that a Standing Committee be formed to discuss the issues.

VERBAL REPORTS (CONT'D)

55 Plus Seniors Housing Report

Director Beach reported that the Village of Burns Lake has received its completed 55 Plus Seniors Housing report that was completed with grant funds. He noted that there is excellent information in the report in regard to future seniors housing needs in the community.

Climate Action Conference -Vancouver

Director Beach attended a Climate Action Conference in Vancouver and noted that it was a good event and had provided good information to the attendees.

Village of Burns Lake Change of Meetings

Director Beach informed the Regional Board that the Village of Burns Lake for the past few year has held its Council meetings on Wednesdays but the meetings have now been changed back to Tuesdays for the 2018 year.

Negative Press in regard to Hockey in Burns Lake

Director Beach commented that there has been negative press recently in regard to hockey and Minor Hockey in Burns Lake. He spoke of the increased enrolment in Burns Lake Minor Hockey for the 2017/2018 season along with good enrollment in other hockey groups and that it is an important economic driver and community builder. Director Beach spoke of his appreciation for the support that the RDBN provides in regard to the Burns Lake arena. He also noted the health and mental health benefits for youth in playing hockey and all sports.

Southside Seniors Housing Project

Director Benedict mentioned that the Southside Seniors Housing Project is moving ahead quickly after ten years of work on the project. Ten acres of land was donated to the Southside Seniors Housing Society for a facility. They are applying for grant funding and working with BC Housing to build a low income six unit housing unit for seniors. They are currently reviewing the ability to increase the facility to ten units. The facility will be a huge benefit to the area and the Southside Seniors Housing Society is hoping to have shovels in the ground in 2018.

Issues at the Le Jac Camp Brought forward at a Past Meeting

Director Lindstrom mentioned that he has spoken with Chief Larry Nooski, Nadleh Whut'en during their Tri-Meeting between the Village of Fraser Lake, Nadleh Whut'en and Stellat'en First Nation in regard to comments made at a past Delegation presentation at a RDBN Committee of the Whole meeting in regard to possible issues that occurred at the Le Jac Camp near Fraser Lake when it was in operation. He has also spoken to the RCMP in regard to the information and both agencies have indicated they will look into the information.

New Grocery Store Opens in Fraser Lake

Directors Lindstrom and Parker reported that a new grocery store opened ahead of schedule in Fraser Lake on November 17, 2017. The Grand Opening will be held November 24, 2017. They have hired three local people to work in the store. Director Parker spoke of the social benefit that a grocery store provides to a small community.

VERBAL REPORTS (CONT'D)

Meeting with BID Group in Vanderhoof

Director Thiessen mentioned that he attended a meeting this morning with BID Group in Vanderhoof. BID Group has started construction of its manufacturing plant and is in the process of purchasing property for office space in the community. They are also currently in the process of building ten more sawmills in the United States. A new Mill Manager for Nechako Lumber is also relocating to the community in the very near future. Director Thiessen spoke of the benefits of having the commitment from BID Group in the community.

Bulkley Valley Pool Energy Study

Director Fisher provided a brief update in regard to the Bulkley Valley Pool Energy Study. A consultant has been hired to complete the study.

Electoral Area "A" Services

Director Fisher noted he has been working with staff to schedule meetings to review the eight joint services in Electoral Area "A" (Smithers Rural). Director Fisher thanked John Illes, RDBN CFO for the summary of information completed for each of the services.

Electoral Area "A" Rural Halls

Director Fisher reported that each of the three Rural Halls in Electoral Area "A" (Smithers Rural) are hosting different events in the area from fundraisers for playground equipment, 4H events, cultural events and coffee houses. He spoke of the importance of the rural halls in the community.

District of Houston

Director Brienon noted that at the beginning of 2017 the District of Houston was still facing challenges from the closure of one of the sawmills, Huckleberry Mine, its grocery store and the fire that occurred at Nadina Truck Services. He noted that nearing the end of 2017 has brought forward positive initiatives in the community. Nadina Truck Services has almost completed its rebuild, the pool facility had its 10 year maintenance shutdown and two climbing walls were installed at the deep end of the pool. Cottonwood Manor is also completing works on the facility. The new grocery store is scheduled to open November 27, 2017. They have hired 43 employees currently and are planning to hire a total of 50 employees. There has also been a couple of restaurants that have completed renovations and reopened along with a new clothing store. Tahtsa Group is also operating its sawmill. There has been the creation of approximately 100 full time positions in the community.

Town of Smithers Update

Director Bachrach mentioned that the Town of Smithers is moving forward with its Airport Project and the winter road upgrade to Rosenthal Road.

October 25, 2017 Flash Flooding Event in Telkwa

Director Repen spoke of the flash flooding event that took place in Telkwa on October 25, 2017. He noted that the river had risen to its highest level in 24 years and pushed the dyke to its maximum capacity. There was significant damage to the dyke. Director Repen voiced concerns in regard to the spring freshet putting more pressure on the already damaged dyke. The river landscape changed completely in that one day event. The Village of Telkwa has recently received funding to complete a flood plain analysis. Director Repen spoke of grant funding available in the Spring of 2018 that may be utilized to repair the

VERBAL REPORTS (CONT'D)

dyke system but he raised concerns in regard to the dyke's current condition and its ability to continue to function. He noted that during the event BC Hydro had one of its towers compromised and put the risk of a power outage at extreme. BC Hydro worked extensively to repair the issue very quickly.

Receipt of Verbal Reports

Moved by Director Bachrach
Seconded by Director Repen

2017-15-37

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Administration Correspondence

Moved by Director Thiessen
Seconded by Director Bachrach

2017-15-38

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Minister of Jobs, Trade and Technology- 2018 Open for Business Awards;
- Quick Station Residents Association – Rail Transport;
- KPMG Forest Certification Services Inc.- Stakeholder Consultation – Nanaimo Forest Products Ltd. – Harmac Pacific Pulp Operations;
- Northern Society for Domestic Peace – Reporting Stats – Smithers RCMP Victim Assistance Program;
- Cheslatta Carrier Nation – Request for Donation - Annual Christmas Dinner;
- Community Futures Nadina – Support of the Northwest BC Resource Benefits Alliance;
- District of Houston – Greyhound Canada- Application for Cancellation of Northern Routes in B.C.;
- Auditor General for Local Government – AGLG Announces New Auditees;
- Citizens for Safe Technology – Action Required: Microcell Resolution & Notice of Wireless Harm;
- Crime Watch Canada – Wounded Warriors Canada Sponsorship Magazine – Request for Assistance;
- Salish Sea Trust – A Grande Finale for 2017,...Sustainable Development & Our Local & World Heritage;
- BC Rural Dividend – Fourth Rural Dividend Intake Announced!
- Bulkley Valley Research Centre – Thanks!
- Ministry of Transportation and Infrastructure - Highway 16 Transit Services to Start for Terrace to the Hazeltons;
- Northern BC Tourism Summit – Event Highlights;
- Northern Health – New Board Member, Medical Health Officer: NH Board Meeting Highlights;
- Northern Health – Bulkley Valley District Hospital Initiates Construction for New Digital Mammography Services;
- Northern Health – Apply Now! IMAGINE Community Grants of up to \$5,000 Available to Community Groups, Schools, and other Partners;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Union of B.C. Municipalities
 - Red Cross Funding Programs
 - Province Amends Flood Guidelines
 - Susie Koivu Awarded UBCM Life Membership
 - Panel Undertakes Railway Safety Act Review
 - Electoral Area Directors' Forum
 - EOC & Structural Flood Mitigation Funding
 - Input Sought on Vessel Restriction Regulations
 - Funding and Resources Update
 - Electronic Ticketing Legislation Introduced
 - Poverty Reduction Forum Underway
 - Federal Abandoned Vessels Legislation Introduced
 - Local Elections Campaign Finance Amendments
 - Excellence Awards Profile: Excellence in Action
 - 2018 LGLA Leadership Forum Registration
 - Asset Management Planning

INVITATIONS

- BC Chamber of Commerce - #TRUENORTH – Business Development Forum – January 16, 2018 – Prince George, B.C.
- 2017 Premier & Cabinet Luncheon – December 8, 2017 – Vancouver, B.C.
- BC Natural Resources Forum – Forum Speakers Sneak Preview.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell spoke of groups experiencing issues with the IMAGINE Community Grants of up to \$5,000. Director Brien noted that the District of Houston has passed a motion to write a letter requesting that the process be simplified. Director Repen spoke of the IMAGINE Community Grants being utilized for a recreational summit to assist in developing an information data base to determine recreation services available in the area. He spoke of having potential projects ready for grant applications that may become available. Ms. de Weerd spoke of parks and recreation being brought forward for discussion at the December 14, 2017 Regional Board meeting.

Director Newell commented that in speaking with Director Benedict input and topics for discussion for the Electoral Area Directors Forum January 30-31, 2018 can be submitted to her to be forwarded to UBCM.

FINANCIAL

Operating Accounts
-September, 2017

Moved by Director Benedict
Seconded by Director Beach

2017-15-39

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid October, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second, and Third Reading

No. 1815 – RDBN Electoral Area “A” (Smithers Rural) Economic Development Service Area Establishment Amendment

Moved by Alternate Director McGuire
Seconded by Director Bachrach

2017-15-40

“That “Regional District of Bulkley-Nechako Electoral Area “A” (Smithers Rural) Economic Development Service Area Establishment Amendment Bylaw No. 1815, 2017” be given first, second, and third reading this 23rd day of November, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1816 – Glacier Gulch Water Diversion Local Service Area Establishment Amendment

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-41

“That “Glacier Gulch Water Diversion Local Service Establishment Amendment Bylaw No. 1816, 2017” be given first, second, and third reading this 23rd day of November, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for First, Second, Third Reading & Adoption

No. 1814 – RDBN Security Issuing – District of Vanderhoof Aquatic Centre

Moved by Director Parker
Seconded by Director Lindstrom

2017-15-42

“That “Regional District of Bulkley-Nechako Security Issuing – District of Vanderhoof Aquatic Centre Bylaw No. 1814, 2017” be given first, second, third reading and adoption this 23rd day of November, 2017.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

Bylaws for Adoption

No. 1808 – Braeside Community Hall Service Establishment

Moved by Director Petersen
Seconded by Director Thiessen

2017-15-43

“That “Braeside Community Hall Service Establishment Bylaw No. 1808, 2017” be adopted this 23rd day of November, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1809 – Laidlaw Street Lighting Service Establishment

Moved by Director Fisher
Seconded by Director Bachrach

2017-15-44

“That “Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017” be adopted this 23rd day of November, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Bachrach
Seconded by Director Repen

2017-15-45

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS

- BC Chamber of Commerce – November 28, 2017 - Collective Perspective Dinner 2017 – Delta Grand Okanagan Resort, Kelowna, BC;
- Federation of Canadian Municipalities – Sustainable Communities conference 2018 – Ottawa, Ontario – February 6-8, 2018– Registration Now Open;

CORRESPONDENCE:

- AE Today – Issue #3 – October 2017 – Designing Highways for Climate Change/Edmonton Valley Line LRT/Calgary Water & Wastewater Energy Audit;
- BC Chamber of Commerce – Insight October 2017;
- Canada Wood Group – Global Markets Newsletter – November 2017;
- Canfor Corporation Reports Results for Third Quarter of 2017;
- City of Prince George Economic Update – September 2017;
- Clean Energy Review:
 - November 6, 2017 – Well, This is Ironic
 - October 30, 2017 – 2019: A Year for Future History Books;
- Federation of Canadian Municipalities – Connect Update:
 - November 8, 2017 – Join our Webinar on Integrated Climate Change Action;
 - October 20, 2017 – New Webinars Share Solutions to Municipal Sustainability Challenges;
- Federation of Canadian Municipalities – The Voice –
 - November 3, 2017 – CEDI Partners Share Stories of Success/FCM Recommendations to Treasury Board of Canada/Jordan Municipal Support Program
 - October 27, 2017 – Fall Economic Statement/SCC 2018/Partnerships for Municipal Innovation/Wastewater Webinar
 - October 20, 2017 – Fighting Climate Change/Women’s Scholarships/New Webinar Series;
- Northern Health – Healthier Northern Communities ebrief – November 2017;
- Resource Works – News: Naturally Resourceful Event coming Up;
- Resource Works Newsletter – October 2017 - Co-creating Solutions;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D)

-Rio Tinto Alcan - Nechako Reservoir Flow Facts:

- November 4 to November 10, 2017
- October 28 to November 3, 2017
- October 31, 2017 – Spillway Discharge Update
- October 26, 2017 – Spillway Discharge Update
- October 25, 2017 – Spillway Discharge Update
- October 14, 2017 to October 20, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Forestry Committee
Meeting Minutes
– November 9, 2017

Moved by Director Lindstrom
Seconded by Director Bachrach

2017-15-46

“That the Regional District of Bulkley-Nechako Board of Directors receive the Forestry Committee Meeting Minutes for November 9, 2017 (Unapproved).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Tourism Project Support

Moved by Director Bachrach
Seconded by Alternate Director McGuire

2017-15-47

“That the Regional District of Bulkley-Nechako Board of Directors enter into a partnership with Route 16 with a contribution of \$7,500 and Ride North with a contribution of \$5,000 in 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Corrine Swenson, Manager of Regional Economic Development mentioned that the Tourism Working Group met last week and discussed initiatives for visitbulkleynechako. A partnership with Route 16, a motorcycle initiative and Ride North, a mountain bike initiative was discussed. These initiatives were identified as the top two priorities for the region in a survey provided to the Tourism Working Group. Ms. Swenson noted that there are grant funding opportunities through Northern Development Initiative Trust in 2018.

Director Newell spoke of 360° virtual reality content for the area. Ms. Swenson mentioned that staff are developing a project and will be applying for grant funding for 360° virtual content development for the region. She mentioned that Google Backroads was in the region in 2016 and produced some content.

REPORTS (CONT'D)

Destination BC Cooperative
Marketing Partnership
Application

Moved by Director Beach
Seconded by Director Newell

2017-15-48

1. "That the Regional District of Bulkley-Nechako Board of Directors support submitting an application to Destination BC's Cooperative Marketing Partnerships Program for 2018/19 Tourism Initiatives, and,
2. "That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with Destination BC, should the funding be approved, and provide overall grant management for the project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Lakes District Family
Enhancement Society
-Donation Request for Volunteer/
Staff Dinner

Moved by Director Benedict
Seconded by Director Beach

2017-15-49

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Lakes District Family Enhancement Society regarding a Donation Request for Volunteer/Staff Dinner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

AME Roundup 2018
-January 22-25, 2018
- Vancouver, B.C.

Moved by Director Lindstrom
Seconded by Director Greenaway

2017-15-50

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Newell's attendance to AME Roundup 2018 January 22-25, 2018 in Vancouver, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR Applications

Advisory Planning Commission Meeting Minutes Electoral Area A Moved by Director Fisher
Seconded by Director Bachrach

2017-15-51 "That the Regional District of Bulkley-Nechako Board of Directors receive the following:

-Advisory Planning Commission Meeting Minutes
Electoral Area A:

- ALR No. 1199 (Simmons)
- ALR No. 1200 (Glenwood Dairy Ltd.)
- ALR No. 1201 (Huisman)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Memos

Coastal GasLink EA Certificate Amendment Electoral Area E Moved by Director Benedict
Seconded by Director Beach

2017-15-52 "That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the comments recommended in the November 22, 2017 staff report from the Planner 1 to TransCanada and the Environmental Assessment Offices as the RDBN's comments to the South of Houston Alternate Route Amendment Application review process."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Referrals

Land Referral File No. 6409021 Carbon Development Corp. Electoral Area 'A' Moved by Director Repen
Seconded by Director Fisher

2017-15-53 "That the Regional District of Bulkley-Nechako Board of Directors defer Land Referral File No. 6409021 Carbon Development Corp., Electoral Area "A" to the December 14, 2017 RDBN Board meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY PREPAREDNESS (All Directors)

Memos

October Rainfall Event & Disaster Financial Assistance Eligibility Moved by Director Newell
Seconded by Director Petersen

2017-15-54 "That the Regional District of Bulkley-Nechako Board of Directors receive the Emergency Services Manager's November 17, 2017 memo titled "October Rainfall Event & Disaster Financial Assistance Eligibility."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Director Bachrach removed himself from the meeting due to a conflict of interest at 2:22 p.m. in regard to a the Request for Letter of Support for the Smithers District Chamber of Commerce.

Request for Letter of Support Moved by Director Beach
Seconded by Director Repen

2017-15-55 "That the Regional District of Bulkley-Nechako Board of Directors provide a letter of support for the Smithers District Chamber of Commerce in support of their application to Northern Development Initiative Trust for the creation of a music industry website for the area."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Bachrach returned to the meeting at 2:25 p.m.

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Petersen

2017-15-56 "That the meeting be adjourned at 2:26 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant