



1
**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SUPPLEMENTARY AGENDA**

Thursday, August 17, 2017

<u>PAGE NO.</u>	<u>REPORTS</u>	<u>ACTION</u>
2-4	Cheryl Anderson, Manager of Administrative Services – Union of B.C. Municipalities Meeting Requests 2017	Direction
5	Roxanne Shepherd, Chief Financial Officer - Proposed New RDBN Service – Laidlaw Street Lights	Receive
6-10	Cheryl Anderson, Manager of Administrative Services - Laidlaw Street Lighting Service Establishment - Alternative Approval Process	Recommendation (Page 8)

CORRESPONDENCE

11-16	Town of Smithers – CWPP and Wildfire Risk to Local Governments	Direction
-------	---	------------------

ELECTORAL AREA PLANNING (All Directors)

Correspondence

17	MaryLou and Pat Westman RE: Rezoning & Re-application No.A-06-17 (Kilback) Electoral Area “A” (see pages 140-159 Board Agenda)	Receive
18	J. Deacon-Rodgers RE: Rezoning & Re-application No. A-06-17 (Kilback) Electoral Area “A” (see pages 140-159 Board Agenda)	Receive

BYLAW FOR FIRST, SECOND AND THIRD READING

19-22	<u>No. 1809</u> – Laidlaw Street Lighting Service Establishment (All/Directors/Majority)	1st, 2nd & 3rd Reading
-------	---	--

**BYLAW FOR FIRST, SECOND, THIRD READING
AND ADOPTION**

23-24	<u>No. 1811</u> – RDBN Mail Ballot Authorization and Procedure Repeal Bylaw (All/Directors/Majority)	1st, 2nd, 3rd Reading & Adoption
-------	---	--

NEW BUSINESS

ADJOURNMENT



REGIONAL DISTRICT OF BULKLEY-NECHAKO

SUPPLEMENTARY MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: August 16, 2017

SUBJECT: Union of B.C. Municipalities Meeting Requests 2017

At the July 20, 2017 Board meeting, discussion took place regarding Minister meetings at the upcoming UBCM Convention. Direction was given to staff to schedule the same meetings as last year. Subsequently, the RDBN received a letter from Premier John Horgan (attached) outlining the process for requesting a meeting at this year's convention, with a deadline of **August 18, 2017**.

Following are the requests that were submitted last year:

- Minister of Health (Jerry Petersen – introductions)
 - Fort St. James Primary Care Clinic and Hospital (Rob MacDougall and Tom Greenaway)
 - Seniors Health Care (Gerry Thiessen)
- Minister of Transportation and Infrastructure (Bill Miller – introductions)
 - Colleymount Road (Eileen Benedict)
 - Need for more passing lanes on Hwy 16 (Bill Miller)
- Minister of Community, Sport and Cultural Development (Bill Miller – introductions)
 - Provincial Download
 - Emergency Preparedness (Bill Miller)
 - *New Fire Service Act* (Bill Miller)
 - Dangerous goods transportation (Darcy Repen)
 - Dikes (communities within the RDBN that have been impacted by the responsibility and maintenance of dikes within their communities (Darcy Repen)
- Network BC (Rob Newell)
 - Internet and cell phone connectivity
- Minister of Agriculture (Mark Parker – lead and Mark Fisher – support)
 - Tree planting agricultural land for carbon offsets
 - Foreign ownership of agricultural land
 - Support for Beyond the Market Program

- access to \$800 million Mountain Pine Beetle monies for research program re: agricultural lands

At this time, staff is requesting Direction from the RDBN Board of Directors regarding any changes to the meetings listed, in addition to any other meetings it may wish to schedule.

RECOMMENDATION:

(All/Directors/Majority)

Direction.



August 1, 2017

Dear Mayors and Regional District Chairs:

As we prepare for the 2017 Union of British Columbia Municipalities (UBCM) Convention in Vancouver, September 25 to 29, I wanted to let you know my caucus is looking forward to meeting you and working with you to build strong and vibrant communities throughout B.C.

This year's theme, *Roots to Results*, reminds us that we all have a role to play in finding solutions to the problems our communities face. UBCM gives us the opportunity to listen to one another, share ideas, and work together to build a better future for people and communities.

If you would like to request a meeting with me or a Cabinet Minister during this year's convention, please register online at <https://UBCMreg.gov.bc.ca>. This site will go live on August 3rd, 2017. Please note the invitation code is MeetingRequest2017 and it is case sensitive. If you have any questions, please contact Marlene Behrens, marlene.behrens@gov.bc.ca.

I look forward to meeting with many of you, and hearing about your communities and, exploring ways we can partner together to address common issues.

Sincerely,

A handwritten signature in black ink that reads 'John Horgan' in a cursive script.

John Horgan
Premier



Regional District of Bulkley-Nechako Memo – Supplemental Board Agenda August 17, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: August 10, 2017
Re: Proposed new RDBN Service – Laidlaw Street Lights

In 2015, the Financial Administrator contacted BC Hydro to enquire about the cost of installing 3 lights on Laidlaw Road in rural Smithers. As the poles were already in place, BC Hydro went ahead and installed the lights without approval of the RDBN. BC Hydro was contacted to explain that the Regional District was unable to pay for the lighting until a service was established so they have turned off the lights. Shortly after the lights were turned off, members of the mobile home park contacted the Regional District and requested they be turned back on.

Director Fisher has requested that an RDBN service be established using an alternative approval process to obtain public approval.

- | | |
|---------------------------------------|--|
| ●Participating Area | Area A (a portion) |
| ●Basis of Taxation | Land & Improvements |
| ●Apportionment among the Participants | Converted Value of Land & Improvements |
| ●Tax Limit | \$1,500 |

Based on 2017 property assessments, the tax limit of \$1,500 results in a residential property tax rate of \$0.2015 per \$1,000 of assessed value (\$20.15 on a \$100,000 property).

The Board is being requested to give three readings to Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017 further in the agenda.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)
That the Board of Directors:

Receive the memorandum from the Chief Financial Officer, dated August 10, 2017 regarding the 'Proposed new RDBN Service – Laidlaw Street Lights'.

6



REGIONAL DISTRICT OF BULKLEY-NECHAKO

SUPPLEMENTARY MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: August 15, 2017

SUBJECT: Laidlaw Street Lighting Service Establishment – Alternative Approval Process

“Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017” is included further on in the agenda for consideration of first, second, and third reading.

Once the bylaw has been given 3 readings and consent has been obtained on behalf of Director Fisher, the bylaw will be forwarded to the Inspector of Municipalities for approval. Upon notification of Statutory Approval, staff may proceed with the **Alternative Approval Process** to determine public support for the adoption of the bylaw.

The Alternative Approval Process allows eligible voters to register their opposition to the establishment of a service. If the number of elector responses is less than 10% of the number of eligible electors within the proposed service area, the bylaw may then be adopted.

For the Alternative Approval Process, under Section 86 of the *Community Charter*, the following steps are required:

1. Establish the deadline for receiving elector responses;
2. Establish elector response forms;
3. Make a fair determination of the total number of electors of the area to which the approval process applies;
4. Set the deadline for submission of Elector Response Forms (at least 30 days after the 2nd notice in the local newspaper);
5. Advertise the Alternative Approval Process for two (2) consecutive weeks in the local newspaper;
6. Following the submission deadline, review and tabulate the number of submissions;
7. If less than 10% of eligible electors submit Elector Response Forms, the Board may adopt the bylaw.

Determination of Number of Eligible Electors

In instances where an entire electoral area has been involved, statistics for BC Stats were used to determine the number of eligible electors. In this case, the AAP only pertains to a portion of the electoral area. There is not any statistical data that corresponds to the area in question.

The following steps were taken to determine the number of eligible voters within the proposed service area boundary:

1. Obtained a listing of the properties (legal descriptions and house numbers) within the proposed service area including the property owners' mailing addresses and determined how many properties are within the proposed service area.
2. Removed commercial, industrial, utility, Crown, etc. properties from the list.
3. Assumed properties with non-BC addresses to have renters. Counted 2 resident electors. Owners living outside of B.C. are not eligible to vote as eligible electors must have lived in B.C. for six months prior to voting.
4. Separated the remaining list into those properties with house numbers (assume occupied) and those properties without house numbers (assume vacant land).
5. Removed property owners that existed on both lists as they would automatically be eligible to vote as a resident elector, and electors may only vote once, regardless of the number of properties owned.
6. Counted properties without house numbers as non-resident property electors (1 per property). Make sure that there are no non-BC mailing addresses included.
7. Separated the properties with house numbers into two categories – those with local mailing addresses and those with addresses outside the local area (but within BC).
8. Counted those properties with house numbers and local addresses as 2 resident electors per property (assume 2 adults per household).
9. Counted the properties with house number but BC non-local addresses as 1 non-resident property elector (1 per property) and 2 resident electors (assume that the house is rented and 2 adults live in the rental).
10. Determined numbers.
11. Compared the final number with the census for the entire electoral area from latest Census (removing those under 18 years of age) to make sure that the result is reasonable.

Resident Electors	180
Non-Resident Property Electors	12
 Total Number of Eligible Voters	 192
 10% of Eligible Voters	 19

Recommendation:

(All/Directors/Majority)

“That the alternative approval process be used to determine approval of the electors for “Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017”;

Further, that for the purpose of obtaining approval for the “Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017” using the alternative approval process, 19 be used as the fair determination of 10% of the total number of eligible electors within the Laidlaw Street Lighting Service area;

Further, that the deadline for receiving elector responses for Bylaw No. 1809 be Monday, October 30, 2017;

And further, that the attached Elector Response Form be approved as the Elector Response Form for Bylaw No. 1809.”



REGIONAL DISTRICT OF BULKLEY-NECHAKO

**ALTERNATIVE APPROVAL PROCESS
ELECTOR RESPONSE FORM**
Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017
Electoral Area "A" (Smithers Rural)

As an elector in Electoral Area "A" (Smithers Rural) of the Regional District of Bulkley-Nechako, I am **OPPOSED** to the adoption of "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017" which establishes a service within a portion of Electoral Area "A" (Smithers Rural) for the purpose of providing street lighting.

I CERTIFY THAT I MEET THE FOLLOWING REQUIREMENTS:

- 18 years of age or older;
- Canadian citizen;
- resident of BC for at least 6 months immediately before signing this Elector Response Form;
- resident of OR registered owner of real property in the defined portion of Electoral Area "A" of the Regional District of Bulkley-Nechako for at least 30 days immediately prior to signing this Elector Response Form; and
- not otherwise disqualified by law from voting.

FULL NAME OF ELECTOR:

_____ (Please Print Full Name)

ELECTOR'S RESIDENTIAL ADDRESS:

_____ (State Full Civic Address)

SIGNATURE OF ELECTOR:

DATE:

To be completed by Non-Resident Property Electors Only

I am entitled to register as a non-resident property elector as an owner of the property located at the following address:

- ❖ A person must not sign more than one elector response form in relation to the same Alternative Approval Process.
- ❖ A person may only submit one elector response form, regardless of the number of properties owned.

****THIS FORM IS TO BE COMPLETED ONLY IF YOU ARE OPPOSED TO THE PROPOSED SERVICE****

Unless Alternative Approval Electoral Response Forms petitioning against the adoption of this bylaw have been received from 10% (19) of the eligible electors within the defined portion of Electoral Area "A" (Smithers Rural) of the Regional District of Bulkley-Nechako, Bylaw No. 1809 will be deemed to have received approval of the electors.

COMPLETED ELECTOR RESPONSE FORMS WILL BE RECEIVED UNTIL 4:30 PM, MONDAY, OCTOBER 30, 2017 at the following address:

Regional District of Bulkley-Nechako
Box 820
37, 3rd Avenue
BURNS LAKE, BC V0J 1E0

- **Postmarks WILL NOT be accepted as the date of submission**
- **ORIGINAL SIGNATURES ARE REQUIRED, therefore the Elector Response Forms may not be returned by fax or email.**

Resident Electors:

- age 18 or older;
- a Canadian citizen;
- a resident of British Columbia for at least 6 months immediately before signing this Elector Response Form;
- a resident of the defined portion of Electoral Area "A" (Smithers Rural) for at least 30 days before signing this Elector Response Form; and
- not disqualified by any enactment from voting in an election or otherwise disqualified by law.

Non-resident property electors:

- not entitled to register as a resident elector in Electoral Area "A" (Smithers Rural);
- age 18 or older;
- a Canadian Citizen;
- a resident of British Columbia for at least 6 months immediately before signing this Elector Response Form;
- a registered owner of real property in the defined portion of Electoral Area "A" (Smithers Rural) for at least 30 days before signing this Elector Response Form;
- not disqualified by any enactment from voting in an election or otherwise disqualified by law.

****If there is more than one registered owner of the property, only one of those individuals, with the written consent of the majority of the owners, may register as a non-resident property elector in relation to one parcel of real property in a jurisdiction. (Consent form is attached)**

****Properties registered in company/corporation names do not qualify under the *Local Government Act* to vote.**

Copies of this form may be utilized, provided that only Elector Response Forms with original signatures are submitted. Forms may also be obtained by contacting the Regional District of Bulkley-Nechako at 1-800-320-3339 or at www.rdbn.bc.ca .



PO Box 879, 1027 Aldous Street, Smithers, BC V0J 2N0
Telephone (250) 847-1600 ~ Fax (250) 847-1601 ~ www.smithers.ca

August 2, 2017

Honourable Doug Donaldson
Minister of Forests, Lands, Natural Resource Operations and Rural Development
P.O. Box 9049
Stn Prov Govt
Victoria BC
V8W 9E2

Dear Minister Donaldson:

Re: CWPP and Wildfire Risk to Local Governments

Mayor and Council would like to express our concerns about the Community Wildfire Protection Plan grant program and make recommendations for change that will prove more effective in resolving the wildfire threat in British Columbia.

In recent years, the Strategic Wildfire Prevention Initiative's Community Wildfire Protection Plan has increased the Wildland Urban Interface area for which local governments must plan for, decreased the maximum planning funds available and no longer funds operational fuel treatment.

As the Province has both the expertise to assess wildfire risk and the jurisdiction to implement fuel modification on Crown Lands, it is our position the local government should not play a role in funding and carrying out Community Wildfire Protection Plans for lands outside their local government boundaries. We would like to see the Province of BC take ownership of community wildfire protection and lead the process of planning on the interface lands which are in provincial control. The Town of Smithers would like to be a stakeholder in the planning process and not the applicant nor the project lead on the CWPP for lands beyond their jurisdiction, expertise and control.

We recommend the Province of BC increase effectiveness in resolving the wildfire risk in British Columbia by accelerating its involvement in the protection of our communities by planning for and carrying out fuel modification projects on Crown Lands located adjacent to communities. We encourage the province to prioritize interface fuel management planning and mitigation on wildland urban interface lands.

Yours truly,

Taylor Bachrach
Mayor

CC: Parliamentary Secretary for Emergency Preparedness, Jennifer Rice



REPORT TO COUNCIL

DATE: July 27, 2016 **REPORT:** FIR17-001
FROM: Keith Stecko **FILE:** 0230-30
Fire Chief
SUBJECT: Community Wildfire Protection Plan – UBCM Meeting

RECOMMENDATION:

THAT Council seek a meeting with Minister of Forests, Lands, Natural Resource Operations, and Rural Development, Hon. Doug Donaldson at Union of BC Municipalities conference to communicate its concern about wildfire risk to the Town of Smithers from the surrounding Crown Lands outside of the Town’s jurisdiction and to ask the Province to take ownership of the process of managing interface fuel on Crown Lands;

AND THAT Council send a letter to Hon. Minister Donaldson, and to Parliamentary Secretary for Emergency Preparedness, Jennifer Rice, regarding the need for the Province to immediately act on mitigating fire risk on interface provincial Crown Lands surrounding local governments.

BACKGROUND:

UBCM administers the provincially funded Strategic Wildfire Prevention Initiative (SWPI) and the Community Wildfire Protection Plan (CWPP) grant. Under the CWPP, funds are awarded to assist local governments to identify wildfire risks within and surrounding their community, to describe the potential consequences if a wildfire was to affect their community and to examine possible ways to reduce the wildfire risk. The fund mandates a large study area beyond municipal boundaries and has become more restrictive over time. The CWPP also no longer funds operational fuel treatment activities.

DISCUSSION:

British Columbia is currently in a provincial state of emergency with 168 wildfires burning, 52 evacuation orders affecting more that 43,000 individuals and 39 evacuation alerts impacting approximately 24,000 persons. The Smithers Fire Department has sent 2 deployments consisting of 4 firefighters, 1 engine and 1 support vehicle and is about to

CAO	<input type="checkbox"/>	Dir/DS	<input type="checkbox"/>	Dir/FIN	<input type="checkbox"/>	Agenda Date: Aug 8, 2017
Dir/CS	<input type="checkbox"/>	Dir/WO	<input type="checkbox"/>	Bldg Ins	<input type="checkbox"/>	In-Cam Date:
CAA	<input type="checkbox"/>	Fire	<input type="checkbox"/>	Planner	<input type="checkbox"/>	Agenda Placement: Staff A
Dir /Rec	<input type="checkbox"/>	Air/Mgr	<input type="checkbox"/>	PCSO	<input type="checkbox"/>	Other:

carry out a third deployment to assist in provincial wildland firefighting efforts. Wildfire is a persistent threat and, although the Smithers Fire Rescue teaches fire prevention education FireSmart principles, the risk of wildfire to the Town of Smithers remains.

In recent years (2008-2015), local governments have brought forward to UBCM a number of resolutions asking the Province to establish, fund and conduct a province-wide wildfire proofing program on interface lands. Communities have asked the Province to undertake major wildland forest fuel modification projects on Crown Lands located adjacent to or in close proximity of developed rural and urban lands throughout BC.

The Province has jurisdiction over the Crown Land surrounding our community and has connections as well as authority between branches of Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

The area surrounding Smithers, that the Town's CWPP should cover, is called the wildland urban interface (WUI) area. The WUI for the Town of Smithers has increased to, "within 2 kilometers of a community with a minimum density of 6 structures per square kilometer". As a result of this definition, the Town of Smithers now has WIU that extends well beyond their municipal jurisdiction and fire protection (see Map attached).

The Province has the expertise in wildfires and wildfire fuel management and is better qualified to assess, plan and carry out recommendations of Community Wildfire Protection Plans. Local governments have a role to play within their municipal boundaries when approving permits, enforcing bylaws and educating the public about FireSmart principles. The Town recommends local government be a stakeholder in the creation of the CWPP but not an applicant nor a leader in the process.

The Province recommends a CWPP is reviewed every five years to ensure the plan is in alignment with Provincial standards, local development, completed fuel treatments and FireSmart activities. There are increasing costs to municipalities to plan for and protect their town from wildfires beyond their jurisdiction.

RESOURCE CONSIDERATIONS:

Having the municipality apply on, oversee, carry out and report on wildfire mitigation on the WUI Crown Lands will cost the Town of Smithers through staff time and the 25% grant contribution from Town budget. The Town also has no jurisdiction to implement any mitigation on the Provincial lands.

Respectfully submitted by:



Keith Stecko
Fire Chief

Approved for submission by:



Anne Yanciw
Chief Administrative Officer

B59 - WILDFIRE FUEL MODIFICATIONS ON CROWN LAND
--

WHEREAS the provincial government has provided positive revenue programs to support the local governments with their efforts in undertaking urban interface fuel modification projects;

AND WHEREAS the provincial government would become even more effective in resolving wildfire threat in British Columbia by accelerating its involvement in the protection of homes, businesses and communities throughout the Province by expanding the use of Forestry Protection and Initial Attack Fire Suppression Crews to provide pre fire season and post fire season fuel modification projects on Crown Lands located adjacent to rural and urban developments within British Columbia:

THEREFORE BE IT RESOLVED that the Province of British Columbia be requested to initiate a major emphasis and to target a significant portion of Provincial funding to have Forestry Protection and Initial Attack Fire Suppression Crews deployed to undertake major wildland forest fuel modification projects on Crown Lands located adjacent to or in close proximity of developed rural and urban areas throughout British Columbia.

RESPONSE: Ministry of Forests and Range

The Province's wildfire management branch is able to assist local governments with fuel management activities by offering employment extensions to fire fighters, subject to available funding, where the local government has legal authority to conduct fuel management treatments on Crown land (generally through a forestry licence to cut).

During the last two years the province has extended crews in many areas of the province to reduce the build-up of forest fuels near communities by harvesting, thinning, pruning, brushing and pile burning. The Province is planning to do the similar work this year, is also providing technical expertise via fuel management specialists working one-on-one with communities to provide specialist knowledge.

Communities are encouraged to not rely solely on Ministry crews that are in limited supply to perform fuel treatments in their communities. They should also pursue local contractors or unemployed forestry workers to undertake some of these activities and can access funding through UBCM or the Mountain Pine Beetle community development grants now available.

It has taken decades to create the interface fuel management challenges we now face provincially. It will take cooperation, planning and funding over a long time period to correct and effectively treat the broad area affected.

B5 INTERFACE WILDFIRE PROOFING

WHEREAS the Province of British Columbia continues to experience large, aggressive wildfires and in 2014 experienced the third highest fire season (in hectares of land) in the Province's history, costing an estimated \$300 million in response;

AND WHEREAS despite the continuing fire threat, in 2014, the Strategic Wildfire Prevention Initiative – Community Wildfire Protection Plan Program restricted the funding program stream to the development or update of a Community Wildfire Protection Plan and will no longer fund operational fuel treatment activities:

THEREFORE BE IT RESOLVED that UBCM urge the Ministry of Forests, Lands & Natural Resource Operations to establish, fund and conduct a province-wide wildfire proofing program on public and private interface lands to protect British Columbia's residents and infrastructure.

RESPONSE: Ministry of Forests, Lands and Natural Resource Operations

Since 2004, over \$78 million has been directed through the Strategic Wildfire Prevention Initiative (SWPI) to help local governments and First Nations significantly reduce wildfire risks around their communities. This includes the \$10 million top-up the Premier announced at the September 2015 UBCM convention and re-iterated as part of Balanced Budget 2016.

In September 2015, the provincial government and UBCM launched the \$500,000 FireSmart Community Grant Program to encourage more communities to incorporate FireSmart principles and earn official recognition as FireSmart communities.

As of December 21, 2015, 288 Community Wildfire Protection Plans have been completed by local governments and First Nations, and another 50 are in progress. Completed fuel treatments and risk reduction efforts covered 79,734 hectares in and around communities that face a significant wildfire risk.

Mitigating wildfire risk is a shared responsibility. Local governments have a role to play in implementing FireSmart bylaws for municipal lands in urban interface areas. Likewise, homeowners who live in interface areas can help protect their properties from fire by adopting FireSmart principles.

17

July 26, 2017

Jennifer MacIntyre, Planner
Regional District of Bulkley Nechako
PO Box 820
Burns Lake, BC V0J 1E0

Re: Re-zoning application for 1698 Hudson Bay Mountain Road

I am writing to express support for the re-zoning application being submitted by Matt and Charla Kilback for their property on Hudson Bay Mountain Road.

I own a nearby property and believe re-zoning the Kilback property to accommodate a second dwelling will not have any negative impacts on our neighbourhood and meets all the requirements outlined by the Regional District as follows:

- The lots are a significant size (5 acres+) and therefore able to accommodate a second dwelling without crowding neighbouring dwellings.
- The property has a sewage lagoon that is in compliance with Northern Health requirements for two dwellings.
- The addition of a second dwelling is in keeping with several existing, non-conforming dwellings on nearby properties, as well as at least one property on which a second dwelling was approved in the past year.
- The parcel is not located within a floodplain or on other hazard lands.
- Due to the size of the property, there is no negative impact on wildlife or ecological values.
- The owners realize that the property may at no point in the future be subdivided into a parcel smaller than 5 acres.

In addition,

- The road is already heavily travelled and can easily accommodate a slight increase in traffic.
- The area is not part of the ALR and therefore additional dwellings will not compromise agricultural land.

Finally, I understand that the motivation for the re-zoning application is to allow the original owner, Joanne Kilback, to remain on her property as she ages. Her son's family recently relocated from the municipality of Smithers in order to provide her with regular assistance, and eventually care, if that becomes necessary. I believe that allowing second dwellings on similar properties will encourage our elderly residents to remain in the Regional District and "age in place".

I encourage the Regional District to apply a consistent approach to its zoning decisions when similar circumstances exist and therefore I trust the Regional District will respond favourably to the Kilback's re-zoning application.

Sincerely,

MAR. LOU WESTMAN
PAT WESTMAN

Pat Westman
Signature
Pat Westman

2300 Dablie Rd
Street Address
Smithers, BC
V0J 2N0

July 26, 2017

Jennifer MacIntyre, Planner
Regional District of Bulkley Nechako
PO Box 820
Burns Lake, BC V0J 1E0

Re: Re-zoning application for 1698 Hudson Bay Mountain Road

I am writing to express support for the re-zoning application being submitted by Matt and Charla Kilback for their property on Hudson Bay Mountain Road.

I own a nearby property and believe re-zoning the Kilback property to accommodate a second dwelling will not have any negative impacts on our neighbourhood and meets all the requirements outlined by the Regional District as follows:

- The lots are a significant size (5 acres+) and therefore able to accommodate a second dwelling without crowding neighbouring dwellings.
- The property has a sewage lagoon that is in compliance with Northern Health requirements for two dwellings.
- The addition of a second dwelling is in keeping with several existing, non-conforming dwellings on nearby properties, as well as at least one property on which a second dwelling was approved in the past year.
- The parcel is not located within a floodplain or on other hazard lands.
- Due to the size of the property, there is no negative impact on wildlife or ecological values.
- The owners realize that the property may at no point in the future be subdivided into a parcel smaller than 5 acres.

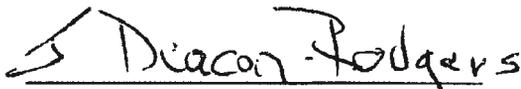
In addition,

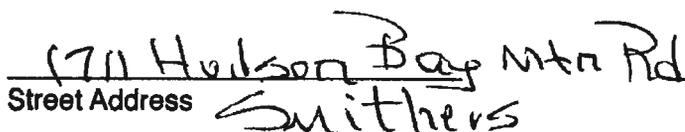
- The road is already heavily travelled and can easily accommodate a slight increase in traffic.
- The area is not part of the ALR and therefore additional dwellings will not compromise agricultural land.

Finally, I understand that the motivation for the re-zoning application is to allow the original owner, Joanne Kilback, to remain on her property as she ages. Her son's family recently relocated from the municipality of Smithers in order to provide her with regular assistance, and eventually care, if that becomes necessary. I believe that allowing second dwellings on similar properties will encourage our elderly residents to remain in the Regional District and "age in place".

I encourage the Regional District to apply a consistent approach to its zoning decisions when similar circumstances exist and therefore I trust the Regional District will respond favourably to the Kilback's re-zoning application.

Sincerely,


Signature


Street Address

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1809

A bylaw to establish a service to provide street lighting within a portion of Electoral Area "A" (Smithers Rural)

WHEREAS the Regional District may, pursuant to Section 332 of the *Local Government Act*, operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Regional District has been requested to operate street lighting within a portion of Electoral Area "A";

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under Section 342 of the *Local Government Act*;

AND WHEREAS the approval of the electors of a portion of Electoral Area "A" (Smithers Rural) has been obtained under Section 345 of the *Local Government Act* and Section 86 (2) of the *Community Charter*;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. **Service**

The service established by this Bylaw is the "Laidlaw Street Lighting Service" (the "**Service**") for the purpose of providing street lighting within a portion of Electoral Area "A".

2. **Boundaries**

The boundaries of the service area shall be comprised of a portion of Electoral area "A" as shown on Schedule "A" attached to and forming part of this bylaw and known as the "Laidlaw Street Lighting Service Area".

3. **Participating Area**

The "Participating Area" is Electoral Area "A" (Smithers Rural).

Page 2 of Bylaw No. 1809

4. Cost Recovery

As provided in Section 378 of the *Local Government Act*, the annual cost of providing the Service shall be recovered by one or more of the following:

- a) Property value taxes imposed in accordance with Division 3 of Part 11 of the *Local Government Act*;
- b) Fees and charges imposed under Section 397 of the *Local Government Act*;
- c) Revenues received by way of agreement, enterprise, gift, grant or otherwise;
- d) Revenues raised by other means authorized by the *Local Government Act*.

5. Maximum Requisition

The maximum amount that may be requisitioned annually shall be ONE THOUSAND FIVE HUNDRED (\$1,500) DOLLARS.

6. Citation

This bylaw may be cited as "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017."

READ A FIRST TIME this ___ day of _____, 2017.

READ A SECOND TIME this ___ day of _____, 2017.

READ A THIRD TIME this ___ day of _____, 2017.

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1809 at third reading, cited as "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017."

Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this
day of

ASSENT OF ELECTORS OBTAINED this day of



I hereby certify that this is Schedule "A" of Bylaw No. 1809, 2017

 Corporate Administrator Date

Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017



Coordinate System: NAD 1983 BC Environment Albers

- Street Light
- Service Area
- Legal Lots
- Tax Parcels

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1811

Being a bylaw to repeal "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Bylaw No. 1617, 2011"

WHEREAS "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Bylaw No. 1617, 2011" permitted voting by mail ballot and established procedures therefor in a portion of Electoral Area "F" (Vanderhoof Rural);

AND WHEREAS the Board of Directors of the Regional District of Bulkley-Nechako wishes to discontinue mail ballot voting within the Regional District of Bulkley-Nechako;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Repeal Bylaw No. 1811, 2017."
2. Bylaw No. 1617 cited as "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Bylaw No. 1617, 2011" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Regional District of Bulkley-Nechako Mail Ballot Authorization and Procedure Repeal Bylaw No. 1811, 2017."

Corporate Administrator

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 1811 as adopted.

Corporate Administrator