

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**

**MEETING MINUTES**

**THURSDAY, OCTOBER 22, 2015**

PRESENT: Chairperson Jerry Petersen

Directors Eileen Benedict  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Bill Miller  
Mark Parker  
Luke Strimbold  
Gerry Thiessen

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Corrine Swenson, Manager of Regional Economic Development  
- arrived at 10:31 a.m.  
Wendy Wainwright, Executive Assistant

Others Tom Clement, CAO, District of Vanderhoof  
Anne Guarasci, FASD Training Lead, College of New Caledonia – Lakes District Campus – arrived at 10:30 a.m.  
Dwayne Herrick, Cluculz Lake - arrived at 10:16 a.m.  
Reta Herrick, Cluculz Lake - arrived at 10:16 a.m.  
Mike Hoefer, Regional Director, Capital Planning and Support Services, Northern Health, via teleconference 10:13 a.m. to 10:32 a.m.  
Randy Holubosh, Cluculz Lake – arrived at 10:16 a.m.  
Chad Stewart, District of Vanderhoof  
Percy Wright, Cluculz Lake – arrived at 10:16 a.m.

**CALL TO ORDER**

Chair Petersen called the meeting to order at 10:04 a.m.

**AGENDA**

Moved by Director Strimbold  
Seconded by Director Parker

**SNRHD-2015-9-1**

"That the Stuart-Nechako Regional Hospital District Agenda of October 22, 2015 be approved; and further that the Supplementary Agenda be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

**Stuart-Nechako Regional  
Hospital District Meeting  
Minutes – September 17 2015**

Moved by Director MacDougall  
Seconded by Director Miller

**SNRHD-2015-9-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of September 17, 2015 be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **DELEGATION**

### **NORTHERN HEALTH (via teleconference) Mike Hoefler, Regional Director, Capital Planning and Support Services RE: Funding for Upgrading the Pines Backup Generator**

Chair Petersen invited comment from the SNRHD Board of Directors in regard to information provided to the SNRHD from Northern Health regarding the funding for upgrading the Pines Backup Generator. Discussion took place regarding the total cost of utilizing the 2<sup>nd</sup> hand generator and whether that cost is justified. The importance of transparency and the process in which Northern Health took to reach its decision are components that the SNRHD Board of Directors needs further information. The SNRHD Board of Directors noted its frustration in regard to the lack of information and discussion from Northern Health in regard to the Pines Backup Generator.

Chair Petersen welcomed Mike Hoefler, Regional Director, Capital Planning and Support Services, Northern Health.

Chair Petersen outlined to Mr. Hoefler the need for the SNRHD Board of Directors to receive full disclosure from Northern Health when requesting funding.

Mr. Hoefler mentioned that Northern Health submitted the request for assistance in funding the generator installation at the Pines as a special procurement. Northern Health did not want to lose the advantage of utilizing the generator from the old Burns Lake Hospital. The generator is very well maintained and is in good shape. The old John Deere generator at the Pines was experiencing issues and required a manual start-up. On October 9<sup>th</sup> the Pines experienced another power outage and the generator failed to start, the generator from the old Burns Lake Hospital had been installed and was able to be used.

Director Miller spoke of his appreciation for aging equipment and the need to replace said equipment but noted the need for the Regional Hospital District Board to be provided the information that led Northern Health to make its decisions and what options were explored. The SNRHD Board of Directors required further information than what was provided in the CPAF to understand the process undertaken by Northern Health.

Mr. Hoefler indicated that Northern Health explored several options internally. The option that was chosen was to upgrade the electrical system at the Pines and utilize the old generator from the Burns Lake Hospital. The option of purchasing a new generator would have still required an electrical system upgrade. The final option was to do nothing and keep repairing the old generator at the Pines. If Northern Health had chosen to do nothing, the generator not starting on October 9<sup>th</sup> could have had serious implications for the Pines. The option to purchase a new generator would have required the cost to upgrade the electrical system along with the cost of purchasing a new generator which would have exceeded \$1 million. The generator from the Burns Lake Hospital and relocation of the generator was free as it is already an asset owned by Northern Health.

Mr. Hoefler mentioned the CPAF information that was provided to the SNRHD Board of Directors does not include a detailed breakdown as that had taken place internally. Mr. Hoefler noted that he can provide further information regarding a detailed budget breakdown of actual costs including construction, engineering, and infection control. Mr. Hoefler commented that PCL, the construction company that built the new Burns Lake Hospital, oversaw the tender process for Northern Health and chose the best quote from the top three quotes they received. He explained that every project goes through a complete procurement process.

Chair Petersen thanked Mr. Hoefler for attending the meeting via teleconference.

Discussion took place regarding the importance of the SNRHD Board of Directors receiving a complete budget breakdown of actual costs and the procurement process. Concerns were brought forward regarding the lack of information provided when the request for funding assistance was first brought forward to the Board.

## **DELEGATION (CONT'D)**

### **NORTHERN HEALTH (via teleconference) Mike Hoefler, Regional Director, Capital Planning and Support Services RE: Funding for Upgrading the Pines Backup Generator**

Moved by Director Benedict  
Seconded by Director Miller

SNRHD-2015-9-3

"That the Stuart-Nechako Regional Hospital Board of Directors direct staff to send a letter to Northern Health requesting an outline of the procurement process, quotes, breakdown of construction, electrical and infection control costs in regard to the installation of the generator from the old Burns Lake Hospital to the Pines Care Facility."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **CORRESPONDENCE**

Correspondence

Moved by Director Parker  
Seconded by Director MacDougall

SNRHD-2015-9-4

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence:

- SNRHD Letter to Northern Health re: funding for Upgrading the Pines Backup Generator;
- Northern Health – UBCM Meeting September 22, 2015;
- Northern Health letter to Stuart Lake Seniors Association – Services in Fort St. James;
- Northern Health – The Pines Electrical System Upgrade."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **BYLAWS**

### **First, Second, Third Reading and Adoption**

No. 55 & 56 Stuart-Nechako  
Regional Hospital District  
Capital Expenditure Bylaw

Moved by Director Benedict  
Seconded by Director Parker

SNRHD-2015-9-5

"That "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 55 and 56, 2015" be deferred to a future Stuart-Nechako Regional Hospital District Board Meeting."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

## **VERBAL REPORTS**

Children's Hospital Fundraiser

Director Thiessen mentioned that there was a Children's Hospital Fundraiser held in Vanderhoof that raised over \$70,000. It was a very successful event.

## **VERBAL REPORTS (CONT'D)**

Northern Health Regional  
Hospital District Board Meeting  
October 19, 2015, Prince  
George, B.C.

Chair Petersen, Director Greenaway and Hans Berndorff, Treasurer attended the Northern Health Regional Hospital District Board Meeting on October 19, 2015 in Prince George, B.C. Chair Petersen has a copy of the agenda and presentations.

Northern Health has recognized Fort St. James' need for a Primary Health Care clinic and a new hospital as two top priorities. Northern Health has submitted the concept plans to the Ministry of Health. Director MacDougall noted that the Primary Health Care clinic is critical for Fort St. James. Fort St. James is working with Northern Health to try and move the matter forward in a timely manner. Director MacDougall thanked the SNRHD Board of Directors for their support in regard to the need for a new hospital and clinic.

Chair Petersen mentioned that Northern Health extended its thank you to the SNRHD Board of Directors for its support in moving forward with the projects.

Doctor for Village of  
Fraser Lake

Director Lindstrom spoke of meeting with a physician from Ladysmith who will be starting a half time position in January, 2016 in Fraser Lake.

Receipt of Verbal  
Reports

Moved by Director Miller  
Seconded by Director MacDougall

SNRHD.2015-9-6

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **SUPPLEMENTARY AGENDA**

### **CORRESPONDENCE**

Northern Health-UBCM  
Meeting September 22, 2015

Moved by Director Miller  
Seconded by Director Parker

SNRHD-2015-9-7

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the correspondence from Northern Health RE: UBCM Meeting September 22, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **ADJOURNMENT**

Moved by Director Benedict  
Seconded by Director Miller

SNRHD-2015-9-8

"That the meeting be adjourned at 10:46 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Jerry Petersen, Chairperson

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Wendy Wainwright, Executive Assistant