



**RURAL DIRECTORS COMMITTEE
AGENDA**

Thursday, March 6, 2014

<u>PAGE NO.</u>	<u>SUPPLEMENTARY AGENDA</u>	<u>ACTION</u>
	<u>AGENDA- March 6, 2014</u>	Approve
	<u>MINUTES</u>	
4-8	Rural Directors Committee Meeting Minutes - February 6, 2014	Receive
	<u>REPORTS</u>	
9-12	Cheryl Anderson, Manager of Administrative Services – Smithers Volunteer Firefighters Association – Request for Grant in Aid - Electoral Area “A” (Smithers Rural)	Recommendation (Page 9)
13-16	Cheryl Anderson, Manager of Administrative Services – William Konkin Elementary School - Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)	Recommendation (Page 13)
17-20	Cheryl Anderson, Manager of Administrative Services – District of Fort St. James - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 17)
21-24	Cheryl Anderson, Manager of Administrative Services – Fort St. James High School Ski and Board Team – Request for Grant in Aid - Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 21)
25-28	Cheryl Anderson, Manager of Administrative Services – Fort St. James Christian Outreach Group – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 25)
29-35	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School – Request for Grant in Aid - Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 29)

<u>PAGE NO.</u>	<u>REPORTS (CONT'D)</u>	<u>ACTION</u>
36-39	Cheryl Anderson, Manager of Administrative Services – Fort Fraser Elementary School – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 36)
40-44	Cheryl Anderson, Manager of Administrative Services – Southside Economic Development Association – Request for Grant in Aid - Electoral Area “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 40)
45-48	Cheryl Anderson, Manager of Administrative Services – Burns Lake Minor Hockey Association Midget A1 Team - Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 45)
49-52	Cheryl Anderson, Manager of Administrative Services – Lakes District Secondary School Ski and Snowboard Team – Request for Grant in Aid - Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 49)
53-56	Cheryl Anderson, Manager of Administrative Services – Lakes District 4-H Senior Council - Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 53)
57-61	Cheryl Anderson, Manager of Administrative Services – 2014 Nechako Valley Secondary School Dry Grad Committee – Request for Grant in Aid - Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 57)
62-65	Cheryl Anderson, Manager of Administrative Services – Babine Elementary Secondary School - Request for Grant in Aid – Electoral Area “G” (Houston Rural)	Recommendation (Page 62)
66-68	Hans Berndorff, Financial Administrator and Deborah Jones-Middleton, Protective Services Manager – Apportionment of Costs to Rural Fire Departments	Recommendation (Page 67)
69-70	Deborah Jones-Middleton, Protective Services Manager – Wildfire Management Communications Planning	Receive

<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES</u> (All Directors)	<u>ACTION</u>
	<u>Referrals</u>	
71-81	Land Referral File No. 7408042 Yekooche First Nation Electoral Area 'C'	Recommendation (Page 71)
82-86	Land Referral File No. 7408054 BC Hydro Electoral Area 'F'	Recommendation (Page 82)
87-89	Land Referral File No. 7409688 Edward Klassen and Laurie Cormack Electoral Area 'F'	Recommendation (Page 87)
90-93	Land Referral File No. 6403691 Murray and Elsa Abbott Electoral Area 'G'	Recommendation (Page 90)

SUPPLEMENTARY**NEW BUSINESS****ADJOURNMENT**

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, February 6, 2014**

PRESENT: Chair Jerry Petersen

Directors Stephen Freeman
Bill Miller
Ralph Roy
Stoney Stoltenberg

Directors Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)
Rob Newell, Electoral Area "G" (Houston Rural)

Alternate Director Bob Hughes, Electoral Area "C" (Fort St. James Rural)

Staff Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director Environmental Services – left at 1:46 p.m.
Carolynn Lane, Sustainability Assistant – left at 1:46 p.m.
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

Other Ian Houghton, Burns Lake

CALL TO ORDER

Chair Petersen called the meeting to order at 1:29 p.m.

SUPPLEMENTARY AGENDAMoved by Director Roy
Seconded by Director Stoltenberg**RDC.2014-2-1**

"That the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**AGENDA**Moved by Director Stoltenberg
Seconded by Director Freeman**RDC.2014-2-2**

"That the Rural Directors Committee Meeting Agenda of February 6, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee Meeting Minutes -January 9, 2014**Moved by Director Miller
Seconded by Director Freeman**RDC.2014-2-3**

"That the minutes of the Rural Directors Committee meeting of January 9, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Request for Grant in Aid

Moved by Director Stoltenberg
 Seconded by Director Roy

RDC.2014-2-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the following requests for grant in aid be approved:

- Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Bursary;
- Fort St. James Sled Dog Association be given \$2,500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Caledonia Classic Dog Sled Races;
- Fraser Lake Elementary Secondary Senior Girls Basketball be given \$2,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) to assist with costs associated with attending Zones in Bella Coola, B.C. and Provincials in Lumby, B.C.;
- Southside Economic Development Association be given \$1,758.39 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to purchase meeting room chairs and a cart;
- Grassy Plains Elementary-Junior Secondary School be given \$3,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to assist with costs associated with a school field trip for the senior secondary students;
- Southside Seniors Housing Society be given \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with a design consultant fee for the design of the seniors housing complex."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NWIPC Funding for 2014

Carolynn Lane, Sustainability Assistant noted that the Northwest Invasive Plant Council (NWIPC) operates on the basis of critical species, harm to human health and livestock, etc.

Discussion took place regarding utilization of contributions to the Northwest Invasive Plant Council (NWIPC) from the Ministry of Transportation and Infrastructure, Ministry of Environment, Ministry of Forests, Lands and Natural Resource Operations and B.C.Parks. The NWIPC has identified the need to determine funding for each IPMA (Invasive Plant Management Area) from all agencies. The NWIPC is cognizant of the funds from the various agencies matching the funding provided by the RDBN being utilized within the RDBN to augment work being completed on rural private land.

The importance of targeting invasive plants in other areas/regions within the NWIPC to prevent the spread of species was discussed.

Discussion took place regarding the need for the NWIPC to provide information to the RDBN regarding its budget allocations and use of RDBN funding. Staff will follow up on the request.

REPORTS (CONT'D)

NWIPC Funding for 2014

Moved by Director Stoltenberg
Seconded by Director Miller

RDC.2014-2-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the 2014 funding monies for the NWIPC (Northwest Invasive Plant Council) be divided equally between each IPMA (Invasive Plant Management Area) and that total funding to the NWIPC be \$43,000 for the 2014 year."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NWIPC Funding for 2014

Moved by Director Roy
Seconded by Director Miller

RDC.2014-2-6

"That the Rural Directors Committee receive the Sustainability Assistant's January 15, 2014 memo titled "NWIPC Funding for 2014."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Request for Increase in NWIPC Funding for 2014

Moved by Director Stoltenberg
Seconded by Director Freeman

RDC.2014-2-7

"That the RDBN Rural Directors Committee receive the Sustainability Assistant's February 4, 2014 memo on the Supplementary Agenda titled "Request for Increase in NWIPC Funding for 2014."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

Land Referral File No. 7409678 Deborah Foster Electoral Area "F"

Moved by Director Roy
Seconded by Director Stoltenberg

RDC.2014-2-8

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409678" be provided to the Province as the Regional District's comments on Crown Land application 7409678."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. 7408806 Innergex Wind Energy Inc. Electoral Area "F"

Moved by Director Roy
Seconded by Director Miller

RDC.2014-2-9

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7408806" be provided to the Province as the Regional District's comments on Crown Land application 7408806."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REFERRALS (All Directors) (CONT'D)

Land Referral File No. 7409674 Moved by Director Miller
Neal and Lucy Erhorn Seconded by Director Freeman
Electoral Area "F"

RDC.2014-2-10 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409674" be provided to the Province as the Regional District's comments on Crown Land application 7409674."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. 6400016 Moved by Director Stoltenberg
& 6408648 Diane Bell Seconded by Director Freeman
Electoral Area "G"

RDC.2014-2-11 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 6400016 and 6408648" be provided to the Province as the Regional District's comments on Crown Land application No. 6400016 and 6408648."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File Moved by Director Miller
No. 6408624 & 6408631 Seconded by Director Freeman
Enerfin Development BC Inc.
Electoral Area "G"/"B"

RDC.2014-2-12 "That the Rural Directors Committee approve the replacement of the document titled "Enerfin Proposal Considerations: As prepared by members of the Buck Flats Economic Development Society" with the amended document provided at the February 6, 2014 RDBN Rural Directors Committee meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No.6408624 Moved by Director Miller
& 6408631 Enerfin Seconded by Director Stoltenberg
Development BC Inc
Electoral Area "G"/"B"

RDC.2014-2-13 1. "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 6408624 and 6408631" be provided to the Province as the Regional District's comments on Crown Land applications 6408624 and 6408631.
2. That the document titled "Enerfin Proposal Considerations: As prepared by members of the Buck Flats Economic Development Society" as amended be provided to the Province for consideration."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REFERRALS (All Directors) (CONT'D)

Land Referral File No.6408639 Moved by Director Miller
Mines Referral No. 1650804 Seconded by Director Stoltenberg
Reddog Logging Ltd.
Electoral Area "G"

RDC.2014-2-14

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 6408639 and Mines Referral File No. 1650804" be provided to the Province as the Regional District's comments on Crown Land Referral No. 6408639 and Mines Referral File No. 1650804."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

DEVELOPMENT SERVICES

MEMOS

Land Referral File 7405474 Moved by Director Roy
Robert and Vicki Ophus Seconded by Director Stoltenberg
Electoral Area "F"

RDC.2014-2-15

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7405474" be provided to the Province as the Regional District's comments on Crown Land application 7405474."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File 0264947 Moved by Director Freeman
Matthew and Jennifer Muller Seconded by Director Stoltenberg
Electoral Area "E"

RDC.2014-2-16

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 0264947" be provided to the Province as the Regional District's comments on Crown Land application No. 0264947."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Roy

RDC.2014-2-17

"That the meeting be adjourned at 1:55 p.m."

 Jerry Petersen, Chair

 Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Petersen and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 27, 2014

**SUBJECT: Smithers Volunteer Firefighters Association – Request for
Grant in Aid – Electoral Area “A” (Smithers Rural)**

Attached is a request for Grant in Aid monies from the Smithers Volunteer Firefighters Association.

The Association is requesting \$25,103 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with an Ice Safety and Rescue Technician Course.

Alternate Director Murray is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Smithers Volunteer Firefighters Association be given \$25,103 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with an Ice Safety and Rescue Technician Course.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: November-22-12 4:12 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 50aebf4d60c07-Bulkley Nechako Regional District.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Smithers Volunteer Firefighters
Association***

Mailing Address:
Box 3099

Email:

kstecko@smithers.ca

Contact Person:

*Keith Stecko, 250-847-2015,
fax- 250-847-2188*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Ice Rescue Program

Amount Requested:

\$ 25,103

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

No

<p>_____ (signature of authorized signatory)</p> <p>_____ (title)</p> <p>Amount Approved: _____ Date: _____</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

No

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The services include emergency response, management and mitigation efforts to increase levels of public safety.

Describe the geographic area that receives services or benefits from your organization.

The Geographical area includes an 8 kilometer radius outside the municipal boundaries of Smithers

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Volunteer Organization

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are 42 memebtrs in our organization and have been in operation since 1914

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

this proposal would include the training and procurement of ice rescue equipment.

Describe how this proposal will benefit the community:

This proposal will increase the level of public safety for any one invoved in an ice recuse icident.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

50aebf4d60c07-Bulkley

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*2010 - \$9,00 for training in
swift water rescue*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising
campaign?:



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Petersen and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 26, 2014

**SUBJECT: William Konkin Elementary School – Request for Grant in Aid –
Electoral Area “B” (Burns Lake Rural)**

Attached is a request for Grant in Aid monies from the William Konkin Elementary School.

The School is seeking \$500 grant in aid monies from of Electoral Area “B” (Burns Lake Rural) to assist with costs associated with the “Swim at School” Program.

Director Miller has indicated that he is supportive of providing \$250 grant in aid monies.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the William Konkin Elementary School be given \$250 grant in aid monies from Electoral Area “B” (Burns Lake Rural) to assist with costs associated with the “Swim at School” Program.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-07-14 9:20 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 52f515a7ba456-Swim at School Program at theHouston Leisure Facility.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
 ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

William Konkin Elementary School

Mailing Address:
Po Box 7000

Email:

syoung@sd91.bc.ca

Contact Person:

*Shanelle Young 250-692-3146
WKE*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Swim at School Program

Amount Requested:

\$500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

_____ (signature of authorized signatory)	_____ (title)	_____ Signature of Electoral Area Director
Amount Approved: _____ Date: _____		

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

No

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We are the main public Elementary school located in the heart of Burns Lake.

Describe the geographic area that receives services or benefits from your organization.

The Burns Lake area.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

We have a small budget of \$1000 per class for field trips.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Total members 253

This school district: 50 years +/-

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

Swim at School Program through the Houston pool.

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

I am applying for funds to bus 2 classes to the Houston Pool so they can receive swim lessons.

Describe how this proposal will benefit the community:

In a place with so many lakes, learning to swim is an essential skill that would benefit our students greatly.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

52f515a7ba456-Swim at School Program at theHouston Leisure Facility.docx

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 26, 2014

SUBJECT: District of Fort St. James – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the District of Fort St. James.

The District is seeking \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Canada Day 2014 celebrations.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the District of Fort St. James be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Canada Day 2014 celebrations.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-11-14 1:14 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 52fa928274f92-2014 Canada Day Budget.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

District of Fort St. James

Mailing Address:

Box 640, 477 Stuart Drive West, Fort St. James, BC, V0J 1P0

Email:

office@fortstjames.ca

Contact Person:

Mel Chesnutt, 250-996-8233

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Canada Day 2014

Amount Requested:

2000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____ (signature of authorized signatory) (title)</p> <p>Amount Approved: _____ Date: _____</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

No

Please describe the services/benefits that your organization provides to the community. Are these

services/benefits available to the community from another organization or agency?

The District of Fort St. James annually promotes and hosts free family activities and entertainment on Canada Day, in an effort to enhance the community's knowledge and sense of belonging. The National historic park is the only other local organization that offers Canada Day activities. Last year the District worked with the National Historic Park to offer free horse & wagon rides to and from both events, which was very well received by the public, therefore we would like to offer this again this year. Starting with a parade down Main Street, then carnival games and bandstand entertainment, the day is followed by the much anticipated 'helicopter drop' for children 12 years of age and under. The evening hosts a Multicultural Dinner with a family entertainer and fireworks cap off the day's events.

Describe the geographic area that receives services or benefits from your organization.

The town of Fort St. James will benefit from this event and Rural Area 'C'.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

All monetary donations collected are for Canada Day events expenses only.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Approximately 40+ volunteers work hard to pull off this exciting fun filled day. The District of Fort St. James has always organized this event.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Canada Day 2014

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*Children's Prizes for the helicopter drop are \$500 in which 500 children attend annually.
Fireworks are \$7000.
Entertainment, security and sound equipment is \$3000.
Canada Day cake is \$350.*

Describe how this proposal will benefit the community:

All contributions towards this event will be enjoyed by the communities of Fort St. James and Nak'azdli. We try to keep as many people in town for the holiday.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

*52fa928274f92-2014
Canada Day Budget.pdf*

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

Canadian Heritage

Amount Applied for 1:

\$7,419.49

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

Canfor

Amount Applied for2:

\$3000

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

New Gold

Amount Applied for3:

\$500

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2013, \$2000, Children's Prizes

Year, Amount and Purpose for assistance

2012, \$1000, Children's Prizes

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?: *Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 26, 2014

SUBJECT: Fort St. James High School Ski and Board Team – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the Fort St. James High School Ski and Board Team.

The Team is seeking \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Ski and Board Provincials in Whistler, B.C.

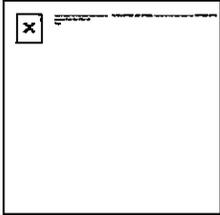
Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James High School Ski and Board Team be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Ski and Board Provincials in Whistler, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-11-14 8:31 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 52faf90f5c844-FSJS Ski and Board team Budget 2014.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Fort St. James highschool Ski and Board Team

Mailing Address:
Box 1524

Email:
Contact Person:

khaki4@hotmail.com
Sarah Grill - 2509961428

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Ski and Board Provincials in Whistler BC

Amount Requested:

2000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

No

<p>_____ (signature of authorized signatory) (title)</p> <p>Amount Approved: _____ Date: _____</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Engages youth, grades 8-12 male and female in organized physical competitive activity.
There is no other ski/board team in FSJSS*

Describe the geographic area that receives services or benefits from your organization.

Fort St. James and surrounding area

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Zero

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

19 athletes, 2 coaches, and one team mom

highschool ski and board team has been running for approx 15 years

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event other purpose

Other Assistance Requested:

Higher level competition

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*We are asking for financial assistance with the cost incurred when traveling to Whistler BC.
Hotels, Meals, Bussing, and lift tickets, are the major expenditure for the trip.*

Describe how this proposal will benefit the community:

It will assist the athletes with the financial burden of the trip. It will help allow the athletes/students experience a different environment, thus increasing their exposure to other cultural aspects of BC.

FUNDING AND FINANCIAL INFORMATION

24

files Submitted:

52faf90f5c844-FSJSS Ski and Board team Budget 2014.docx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

District of Fort St. James

Amount Applied for 1:

2000

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2012, 2000.00, provincials in Whistler, transportation

Year, Amount and Purpose for assistance

2013, 2000, Provincials in Smithers, Hotels

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising **Yes** campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 26, 2014

SUBJECT: Fort St. James Christian Outreach Group – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the Fort St. James Christian Outreach Group.

The Group is seeking \$2,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Lunch Program and Food Bank in Fort St. James.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Christian Outreach Group be given \$2,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Lunch Program and Food Bank in Fort St. James.”

26

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January-22-14 2:02 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Fort St James Christian Outreach Group
operating under St Patrick's Church***

Mailing Address:
PO Box 308, Vanderhoof, BC V0J 3A0

Email:

revgwen45@gmail.com

Contact Person:

*Gwen C Andrews Ph 250-567-6744
or 250-570-9225*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Lunch Program and Food Bank in Fort St James

Amount Requested:

\$2,500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

_____	(signature of authorized signatory)	(title)	_____	Signature of Electoral Area Director
Amount Approved: _____				
Date: _____				

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We host a hot meal every Tuesday as well as a free Christmas Dinner to the homeless, or those suffering from addictions, economic hardship, or just in need of a friendly face and a hot meal. We also run a Food Bank twice a month, again to meet the needs of the people, including many single mom's and children.

Describe the geographic area that receives services or benefits from your organization.

Fort St James, Tachie, Yecoochie, and surrounding areas.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Nil

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

We have been in operation for 3 years and have approximately 40 volunteers

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

To purchase food, especially fresh fruit and produce, and to pay for cutting and wrapping of donated beef.

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Describe how this proposal will benefit the community:

We welcome all people and provide a space for the homeless to come and enjoy fellowship and a hot meal. We are the only Food Bank in the area. Prior to our opening, the people of Fort St James had to travel to Vanderhoof, which was costly and not always possible.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *District of Fort St James*
Amount Applied for 1: *\$2,500.00*
Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2: *Mazon*
Amount Applied for2: *\$1,000.00*
Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *\$2,500.00 was used to complete the building of the kitchen.*

Year, Amount and Purpose for assistance *\$2,500.00 was used to complete the kitchen and to purchase food*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?: *Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 25, 2014

SUBJECT: Fraser Lake Elementary-Secondary School – Request for Grant
in Aid – Electoral Area “D” (Fraser Lake Rural)

Attached is a request for Grant in Aid monies from the Fraser Lake Elementary-Secondary School.

The School is seeking \$500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for two curling teams to attend the BC Winter Games/Provincials in Mission, B. and Parksville, B.C.

Director Roy has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary-Secondary School be given \$500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the curling teams to attend the BC Winter Games and Provincials.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT-IN-AID
APPLICATION

RECEIVED
FEB 14 2014
REG. DISTRICT OF
BULKLEY-NECHAKO

APPLICATION SUBMITTED BY:

Applicant Name: Fraser Lake Elementary-Secondary School

Mailing Address: Box 407

Fraser Lake, BC

E-mail Address: dlindstrom@sd91.bc.ca

Contact(s): Diana Lindstrom 250-699-
Name, Telephone/Fax Number

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: We have two teams
one juvenile and one high school going to Provincial
play downs

Amount of Grant Requested \$ 500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

(signature of authorized signatory)

(title)

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (to help with accommodation and traveling)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

Due to the distance needed to travel the costs are quite extensive and we are looking for help with the traveling and accommodation expenses.

3. Describe how this proposal will benefit the community.

Having the curlers participate in provincial playdowns will benefit the community by promoting pride and excitement in the community and encouraging more people to register for the sport.

APPLICANT PROFILE

- 1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

As the junior curling coach I provide a safe and positive environment for the curlers. It is my goal to provide curling at a minimal cost so more kids will be able to participate. The cost for them to curl one day a week is \$45. The program runs 12 weeks and ends with a FUNSPIEL and prize presentations for all the curlers

- 2. Describe the geographic area that receives services or benefits from your organization.

Childrens from Butler road to Fort Fraser and Fraser lake participate in the program

- 3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

This year I've applied for monies from 10 different organizations and have received \$200 from Plaxman Logging, \$200 Doug Wylie Trucking, \$250 Seb Logging, \$250 Duwayne Lindstrom Trucking, \$400 Fraser Lake Sawmill, \$500 from Village of Fraser Lake. Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.
25 - 30 years

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year	\$ Amount	Purpose for which assistance was used
2012	\$100	to purchase T-Shirts

4. Does your organization:

a) Offer direct financial assistance to individuals or families? YES NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO

c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

Funding and Financial Information

- Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
- Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Plowman Logging	\$200	✓		
Doug Wylie Trucking	\$200	✓		
Cech Trucking	\$250	✓		
Dwayne Lindstrom Trucking	\$250	✓		
Fraser Lake Sawmill	\$400	✓		
Village of Fraser Lake	\$500	✓		
Endako Mines	?			
Peters Logging	?			
Sherwin Logging	?			
PAC	?			



FRASER LAKE
ELEMENTARY-SECONDARY SCHOOL

Bag 1002, Fraser Lake, B.C. V0J 1S0
Telephone (250) 699-6233 • Fax (250) 699-7753

January 29, 2014

To Whom It May Concern:

I have been running the Junior Curling Program through the school since 1990. Junior Curling takes place after school on Tuesday and Wednesday with competition practices on Thursday. Our program has expanded to 30 very committed curlers.

I am delighted at the increased number of curlers, and appreciate their interest in participating in competitions. The curler registration fee covers the cost of league curling, trophy presentations and a banquet at the end of the season however, it does not cover competition costs. Our curlers generally pay for half the cost associated with travelling to competitions. These costs can run very high so to help offset them, the club has done some fundraising. We are continuing to fundraise and are planning bake sales, barbecues and a silent auction.

Our high school juvenile team (Julian Chmelyk, Colton Hartman, Joey Shen, Austyn Ketlo) have a berth to represent Zone 7 at the **BC Winter Games in Mission**, February 20-23, 2014. Our FLESS Boys' High School Team (Herbert Hummel, Zackery Peterson, Tyrone Singh, Dylan Tobiasson, Julian Chmelyk) have earned a berth in the **High School Provincials** which are being held in Parksville, March 5-8, 2014. They won this berth with their 3 straight wins at the Zones in Dawson Creek. We at FLESS are very proud of the boys' accomplishments.

The cost associated with these two amazing opportunities (travel, accommodation, registration, uniforms, etc.) is extensive. Our past and planned fundraising activities, combined with a fee per player will cover some of these costs, but we are hoping to solicit some cash donations to help defray the total cost per curler. Any financial support you might be able to offer would be greatly appreciated. We realize that the community gets inundated with requests for support and certainly understand if you are unable to support us at this time.

All donations will be recognized by a public thank you in our school newsletter and on our FLESS website. Thank you in advance for considering our request for support.

Sincerely,

Diana Lindstrom
Junior Curling Coach

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 25, 2014

**SUBJECT: Fort Fraser Elementary School – Grade 5/6/7 Class – Request
for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)**

Attached is a request for Grant in Aid monies from the Fort Fraser Elementary School – Grade 5/6/7 Class.

The Class is seeking \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for a field trip to Educo Adventure School near 100 Mile House.

Director Roy has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort Fraser Elementary School – Grade 5/6/7 Class be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for a field trip to Educo Adventure School near 100 Mile House.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-04-14 2:38 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Fort Fraser Elementary School - Grade
5/6/7 Class***

Mailing Address:
PO Box 94, Fort Fraser, BC, V0J 1N0

Email:

mmatthew@sd91.bc.ca
Margaret Matthew;
(250)690-7271; fax
(250)690-7738

Contact Person:

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Class Field Trip to Educo Adventure School near Hundred Mile House

Amount Requested:

\$1000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____ (signature of authorized signatory)</p> <p>_____ Amount Approved:</p> <p>_____ Date:</p>	<p>_____ (title)</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

No

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Fort Fraser Elementary School is a public school servicing a large aboriginal population. We also have many students from low-income families. Part of the curriculum covered with grade 5/6/7 students is related to Healthy Living and Healthy Relationships

Describe the geographic area that receives services or benefits from your organization.

Fort Fraser Elementary School services families from Nadleh, Fort Fraser and surrounding area.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Fort Fraser Elementary School is classified as a non-profit organization. Employees do receive wages; however, most of the planning, fundraising and the trip itself will be done as a volunteer activity.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

This trip involves 3 staff members: the classroom teacher, the First Nations Support Worker, a Learning Support Worker.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

The total projected costs of a five day, four night camp including transportation is \$11000. A grant of \$1000 would significantly reduce our costs, allowing students the opportunity to travel to a camp and participate in activities they otherwise may be unable to.

Describe how this proposal will benefit the community:

Educo Adventure School's mission "To provide fun, engaging and transformative experiences

that enable individuals and groups to explore who they are, discover their unique qualities and abilities, and nurture healthy, lifelong connections to nature and community."
www.educo.ca *Closely matches some of the learning objectives in grade 5/6/7 Health and Career Education curriculum under the topics of Healthy Living and Healthy Relationships.*

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *New Gold*
 Amount Applied for 1: *\$2500*
 Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2:
 Amount Applied for2:
 Status of Grant Application2:

Name of Grant or Funding Agency3:
 Amount Applied for3:
 Status of Grant Application3:

Name of Grant or Funding Agency4:
 Amount Applied for4:
 Status of Grant Application4:

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *2012 Grade 6/7 trip to Victoria - Government*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
 a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 27, 2014

SUBJECT: Southside Economic Development Association – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Southside Economic Development Association.

The Association is requesting \$5,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for development of the Takysie Adventure Site and Nature Trail.

Alternate Director Murray is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Southside Economic Development Association be given \$5,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for development of the Takysie Adventure Site and Nature Trail.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-26-14 12:23 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 530e4d1c07218-Budget for Takysie Lake Adventure Site & Nature Trail 2014.docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
 ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

SEDA

Mailing Address:
PO Box 70 Southbank BC V0J 2P0

Email:
 Contact Person:

seda@lakescom.net
Tim Plesko 250-694-3377

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Takysie Adventure Site and Nature Trail

Amount Requested:

\$5,000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____ (signature of authorized signatory)</p> <p>_____ (title)</p> <p>Amount Approved: _____ Date: _____</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these

services/benefits available to the community from another organization or agency?

SEDA represents Area E of the RDBN and was formed in 1998 to pursue community economic development. The mission of the association is to develop a forum for local residents to develop market and distribute goods and services. It also acts as a catalyst for the economic development opportunities. In general, SEDA works to support and enhance the community, encourage and develop tourism opportunities that enhance the economic stability of the area.

Describe the geographic area that receives services or benefits from your organization.

SEDA serves all of RDBN Area E

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*SEDA has one paid staff position
\$31,200/yr*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*SEDA is governed by a six person Board of Directors
Tim Plesko - Chair
Erin Wilson - Vice Chair
Janice Babych - Secretary / Treasurer
Rise' Johanson - Director
Annie VanMetre - Director
Mike Robertson - Director
and roughly 40 members*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

While the communities on the Southside are famous for their lakes and abundant nature, there is a surprising lack of public space available for recreation and enjoying the natural heritage of the area. Although there are sites such as the British Columbia Recreation Sites managed by the "Recreation Sites and Trails Branch of the Ministry of Forests, Lands, and Natural

Resource Operations”, these sites are often limited (although free) without any enhancements to encourage visitors to stay longer or to provide additional recreational opportunities for the community like a BC Park would. Locals or tourists interested in immersing themselves into the area will find that there are few functioning trails in the vicinity to hike through and those we have are not adequately signed (so difficult to find), no public recreation parks to take their children for a day in the sun, and no obvious areas to soak up the beauty of Northern BC.

This project intends to create such an area on the Southside, where families can go for a lovely day out. The spot is located on beautiful Takysie Lake, where there is currently an old camping ground, broken boat launch, and an unkempt beach. SEDA intends to clean the beach and repair the boat launch to make the area accessible to everyone. In addition, we plan to add a trail, a dock, and covered BBQ area, all intended to attract interest in the site. The proposed walking trail which will have connections to an existing heritage trail as well it will be part of the network of trails being designed to encompass the areas tourism amenities. The plan is to provide a space in the community for families to gather and to attract tourists to come spend time on the Southside

Describe how this proposal will benefit the community:

The benefits of this project to the community of the Southside will be immense. This enhanced Forestry Recreation site will provide significant health benefits as it will provide a venue for sports and active lifestyles, including walking the trail, cross country skiing in the winter, and fishing / boating / kayaking /swimming in the lake. It will also increase community ties as members of the community mingle in the public space. Lastly, and most importantly, it will provide economic benefits to the community through attracting increased visitors to the area.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

[530e4d1c07218-Budget for Takysie Lake Adventure Site & Nature Trail 2014.docx](#)

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

NKDF

Amount Applied for 1:

\$30,000

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

NDIT

Amount Applied for2:

\$30,000

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2014 - Chairs / \$1758.39, 2013 -

Hwy Billboard / \$5,000, 2013

Northside Dock \$10,000

2013 Area E Town Hall

Meetings; 2010 \$2,000

Homesteaders Centennial

Celebration

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

Yes

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 26, 2014

SUBJECT: Burns Lake Minor Hockey Association Midget A Team –
Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Burns Lake Minor Hockey Association Midget A1 Team.

The Team is seeking \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs for the Burns Lake Minor Hockey Association Midget A1 Team to attend Provincials in Clearwater, B.C. from March 15 to 20, 2014.

Directors Miller and Freeman have indicated their support of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Minor Hockey Association Midget A1 Team be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs for the Midget A1 Team to attend the Provincials in Clearwater, B.C. from March 15-20, 2014.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-24-14 1:32 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 530bba59c455b-Midget A Provincial letter to business for support 14#4.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Burns Lake Minor Hockey Association

Mailing Address:
1000 Miller Rd Burns Lake BC V0J 1E1

Email:
Contact Person:

rskinner1970@gmail.com
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance:

BLMHA Midget A1 team

Amount Requested:

\$500 from each electoral areas B and E

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____ (signature of authorized signatory)</p> <p>_____ (title)</p> <p>Amount Approved: _____ Date: _____</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

BLMHA provides our children with endless hours of fun, practice, and skills that will be with them forever.

Describe the geographic area that receives services or benefits from your organization.

Electoral areas B and E are both areas in which our players and their families live

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

we are a non profit organization

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

approx. 150 members/volunteers and over 30 years in operation

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

We are looking for assistance with travel costs associated with going to Provincial Championships held in Clearwater Mar 15-20 2014

Describe how this proposal will benefit the community:

Burns Lake will be put on the map once again as we compete with teams across the province.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

*530bba59c455b-Midget A
Provincial letter to business for
support 14#4.docx*

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*2013 Provincial Championships
\$500*

Year, Amount and Purpose for assistance

*2011 Provincial Championships
\$500*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct

contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 26, 2014

SUBJECT: Lakes District Secondary School Ski and Snowboard Team –
Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Lakes District Secondary School Ski and Snowboard Team.

The Team is seeking \$250 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs for Provincial Championships in Whistler, B.C.

Directors Miller and Freeman have indicated their support of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Secondary School Ski and Snowboard Team be given \$250 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs for the Provincial Championships in Whistler, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-12-14 3:59 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 52fc0aa7916fa-2014 Provincial Donation letter February 2014.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Lakes District Secondary School
Ski and Snowboard Team

Mailing Address:

4005 McKenna School Rd, Burns Lake
BC V0J 1E1

Email:

padube@sd91.bc.ca

Contact Person:

Patti Dube 250-692-7733, fax
250-692-4231

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Lakes District Secondary School Ski and Snowboard Teams Provincial Championships in Whistler

Amount Requested:

\$500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____ (signature of authorized signatory)</p> <p>_____ (title)</p> <p>Amount Approved: _____ Date: _____</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The LDSS Ski and Snowboard Team started in 2000 with 6 students. In 2014 we had 45 students try out for the teams. 23 students were selected to compete at the Northern Zone Championships at Powder King February 6th and 7th. The boys snowboarding team placed first overall and the girls second. We had 4 skiers also qualify to compete at the Provincial Championships individually. We are the largest and most successful team at LDSS. This gives and opportunity for all students in grade 8-12 to compete. The students also get to travel to a number of different communities with the team.

Describe the geographic area that receives services or benefits from your organization.

We have students from Topley to Priestly Hill and from Southside of Francois Lake on our teams.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are two of us who volunteer our time to coach the students and we have been coaching since 2003.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

We are requesting funding to help the students get to Whistler. The total estimated cost for the team will be \$10, 446.50. Cost per student will be \$745.18. Any help we can get from the community to help lower the students costs will be greatly appreciated.

Describe how this proposal will benefit the community:

In October of each year we have 40-50 students start dry-land training in our gym at lunch hours. Then we take them to Hudson Bay Mountain to train. For the students who make the team they get to travel to the Northern Zone Championships and then, if successful, the Provincial Championships. We are teaching kids how to be active, healthy and how to embrace our winters.

FUNDING AND FINANCIAL INFORMATION

files Submitted: *52fc0aa7916fa-2014 Provincial Donation letter February 2014.docx*

Have you applied for a grant/funding from other source(s)?: *No*

If not, please comment.:

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2013 for Provincial Championships \$ 500?

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either: *Yes*

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign? *Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 26, 2014

SUBJECT: Lakes District 4-H Senior Council – Request for Grant in Aid –
Electoral Areas “B” (Burns Lake Rural) and “E”
(Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Lakes District 4-H Senior Council.

The Council is seeking \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs associated with the Yellowhead West Region 4-H Communications Event.

Directors Miller and Freeman have indicated their support of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District 4-H Senior Council be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to assist with costs associated with the Yellowhead West Region 4-H Communications Event.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-04-14 11:19 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Lakes District 4-H Senior Council

Mailing Address:
23001 Tatalrose Rd.

Email:

cdlambert6@gmail.com
Deanna Lambert, President, 250-694-3811 or cell 250-692-0345;
Margaret Meutzner, Treasurer, 250-694-3566

Contact Person:

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Yellowhead West Region 4-H Communications Event

Amount Requested:

\$ 1,000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

No

<p>_____ (signature of authorized signatory)</p> <p>_____ (title)</p> <p>Amount Approved: _____ Date: _____</p>	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The event will be bringing families from Vanderhoof thru to Prince Rupert for this event. His will be an opportunity for our community to be seen. We will also be hosting a luncheon which will be purchased in the community and awards that we plan for the band to engrave for us.

Describe the geographic area that receives services or benefits from your organization.

The district council encompasses Area B - Burns Lake with the Silver Spurs 4-H Club, registration incomplete but looking at 6 members, and Area E- Southside with the Southside 4-H Club, Registration this year is 29 members.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

No director or members will be paid for their services. If a member has to pay for, say food or photocopying etc., then they will be reimbursed for those costs

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

This is our second year in our organization

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

We are applying for funds for all costs associated with this event. Awards, Thank you tokens, printing costs, awards, and luncheon for those in attendance.

Describe how this proposal will benefit the community:

This event will bring 4-H members and their families from other areas into our community. It will allow our local 4-H members the opportunity to compete and to experience an event on this scale that they have not been able to experience before, without the added cost associated

with travel.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: *No*

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us. *No*

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?: *Yes*



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: February 26, 2014

SUBJECT: 2014 Nechako Valley Secondary School Dry Grad Committee –
Request for Grant in Aid – Electoral Area “F” (Vanderhoof
Rural)

Attached is a request for Grant in Aid monies from the 2014 Nechako Valley Secondary School Dry Grad Committee.

The Committee is seeking \$1,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) to assist with costs associated with the 2014 Dry Grad celebrations.

Director Petersen has indicated his support of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the 2014 Nechako Valley Secondary School Dry Grad Committee be given \$1,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) assist with costs associated with the 2014 Dry Grad celebrations.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-24-14 3:42 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 530bd8b972a20-Dry Grad 2014 budget.pdf



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

2014 NVSS Dry Grad Commitee

Mailing Address:

*2608 Bute Ave ,PO Box 950 Vanderhoof
BC V0J 3A0*

Email:

edc@district.vanderhoof.ca

Contact Person:

Janine Bokvist, teacher sponsor; ph:

250-567-2291 email:

jbokvist@sd91.bc.ca

APPLICATION SUMMARY

Project or purpose for which you require assistance:

2014 Nechako Valley Secondary School Dry Grad

Amount Requested:

\$1000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____ (signature of authorized signatory)</p> <p>_____ Amount Approved:</p> <p>_____ Date:</p>	(title)	<p>_____ Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Dry Grad 2014 is a safe celebration for the graduates of 2014. A committee of volunteer parents is formed on a yearly basis to ensure that grad is a memorable, safe experience. The volunteer base is responsible for setting up the fundraising, for planning specifics of the evening and providing food and entertainment for the 110 plus grads and their dates. It is the committees responsibility to take meeting minutes, to keep a financial record and to keep a binder of the years developments for future reference. The committee is required to meet on a monthly basis and update parents via newsletters and mail out reminders. The event would not take place without the volunteer efforts of the Dry Grad Committee and the support of the community where the majority of these grads have been raised for the first 18 years of their lives.

Describe the geographic area that receives services or benefits from your organization.

*Vanderhoof
RDBN - Area "F"*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Volunteer

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*16 volunteer directly on Committee
Committee changes yearly as they are grad parents.
Dry grad has operated for about 25 years.*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Dry Grad 2014 will be held after the commencement ceremonies on Saturday, June 14, 2014. Grads/dates are required to be checked into the doors half and hour after the ceremonies are completed and do not leave the school until Sunday morning. The event has performers,



games, prizes, food, mock tails and exciting themes for each area of the school. Parents provide security and supervision throughout the entire evening.

Describe how this proposal will benefit the community:

The event provides a sustainable benefit to the community by encouraging a safe, dry celebration for the graduates. By keeping our students safe, we keep the future workforce safe. By showing the graduates a positive alternative and community support for their future, it promotes the region as a great place to work, play and live. They are our communities next 50 years of future.

FUNDING AND FINANCIAL INFORMATION

files Submitted: *530bd8b972a20-Dry Grad 2014 budget.pdf*

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.: *Trans Canada Pipelines, District of Vanderhoof, and local businesses will be approached as well.*

Name of Grant or Funding Agency1: *New Gold Inc.*
Amount Applied for 1: *\$1500.00*
Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2: *TCM-Mt. Milligan*
Amount Applied for2: *\$500.00*
Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *Saikuz First Nation*
Amount Applied for3: *\$1000.00*
Status of Grant Application3: *Approved*

Name of Grant or Funding Agency4: *Tin Toh Forest Products*
Amount Applied for4: *\$1000.00*
Status of Grant Application4: *Approved*

Have you received assistance before from us. *No*

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: February 25, 2014

SUBJECT: Babine Elementary Secondary School– Request for Grant in Aid – Electoral Area “G” (Houston Rural)

Attached is a request for Grant in Aid monies from the Babine Elementary Secondary School.

The School is requesting \$1,000 grant in aid monies from Electoral Area “G” (Houston Rural) for the addition of infant playground swings to the school playground.

Director Newell has indicated his support of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Babine Elementary Secondary School be given \$1,000 grant in aid monies from Electoral Area “G” (Houston Rural) for the addition of infant playground swings to the school playground.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February-17-14 3:00 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Babine Elementary Secondary School

Mailing Address:
PO Box 250 Granisle BC V0J 1W0

Email:
Contact Person:

lwilliams@sd91.bc.ca
Lyndsey Williams

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Adding Infant Playground Swings to School Playground

Amount Requested:

\$1000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____</p> <p>(signature of authorized signatory)</p> <p>_____</p> <p>(title)</p> <p>Amount Approved: _____</p> <p>Date: _____</p>	<p>_____</p> <p>Signature of Electoral Area Director</p>
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APPLICATION PROFILE

Is your organization voluntary and non-profit?:

No

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

64

We provide public education to community members. We are putting in a new playground for our new school and we would like to include some pre-school/ infant age play pieces.

Describe the geographic area that receives services or benefits from your organization.

We are an isolated community where there isn't a proper and to code playground for the children to play and especially nothing for under 4 aged children

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

School District 91 has provided money for an age 5 and up playground.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

We are looking to install an infant set of swings.

Describe how this proposal will benefit the community:

It will provide a playground for all age children.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

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Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:
OR, is your organization: Part of a provincial or national fund raising
campaign?:

66



Regional District of Bulkley-Nechako Memo – Rural Directors Committee February 6, 2014

To: Chair Petersen and the Rural Directors Committee
From: Hans Berndorff, Financial Administrator and Deborah Jones-Middleton, Protective Services Manager
Date: February 25, 2014
Re: Apportionment of Costs to Rural Fire Departments

Background

Historically, rural fire protection was managed by local societies or contracted to municipal fire departments with financial assistance from the RDBN through its rural fire protection service areas. RDBN staff time was minimal and consisted mostly of managing the financial aspects of the relationships with fire departments as well as facilitating any boundary expansions or new service areas. No RDBN Staff costs were charged to the rural fire protection service areas.

Current Situation

Starting in 2011, with Emergency Preparedness Staff (now Protective Services) becoming more involved in dealing with operational aspects of rural fire departments, the RDBN started allocating 20% of Emergency Preparedness Staff costs and related expenses to Rural Government. This was about \$21,000 in 2011. The draft 2014 budget includes about \$42,000 related to Protective Services Staff (including \$3,600 of premises costs that are allocated based on headcount).

The Issue

The costs of Rural Government are borne by all rural taxpayers in the RDBN, including those that are not able to receive fire protection services. Initially, when the costs were relatively small, the impact on rural taxpayers was not that material. However, as these costs have increased significantly, Finance Staff and Protective Services Staff are recommending that the costs be apportioned to the rural fire protection services in proportion to estimated time spent on those services. Based on this estimate, 75% of the cost would be allocated equally to the four rural fire protection services provided by rural fire departments organized as local societies and 25% would be allocated equally to the six rural fire protection services provided by municipal fire departments under contract with the RDBN.

Fire Protection Service Taxation Capacity

A significant consideration is the capacity of each rural fire protection service to absorb these costs under their current tax limits. The table below shows that:

1. Five rural fire protection services operated by municipal fire departments have sufficient room under the existing tax limits to absorb the additional costs;
2. Fort Fraser and Vanderhoof rural fire protection services can absorb the additional costs, but this will bring them close to their tax limits. The tax limits could be increased by 25% without referendum or alternative approval process;



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3. Southside, Cluculz Lake, Topley and Burns Lake fire protection services will require tax limit increases to accommodate the additional costs. A 25% tax limit increase is enough for Burns Lake Rural Fire Protection, but not for Southside, Cluculz Lake or Topley.

Even though not all of the rural fire protection services can accommodate the proposed changes without the approval of the electors, Staff feel that the RDBN should do what it can to allocate the costs appropriately and phase the rest in over time.

Recommendations

1. Increase the tax limits by 25% for the following rural fire protection services:
 - Fort Fraser
 - Southside;
 - Cluculz Lake;
 - Topley;
 - Burns Lake;
 - Vanderhoof.
2. Apportion 25% of the allocated Protective Services costs equally to the six municipally operated rural fire protection service areas (Fort St. James and Luck Bay count as one because they are both operated by the Fort St. James Fire Department).
3. Apportion 75% of the allocated Protective Services costs equally to the four rural fire protection services operated by local societies to the extent made possible by the new tax limits, with the excess allocated to Rural Government Administration, and phased in to the rural fire departments as tax limits permit.

If the Rural Directors Committee agrees, the appropriate bylaws to accommodate the proposed tax limit increased would be brought before the Board at its meeting on March 20, 2014 and the above recommendations would be reflected in the RDBN local service budgets for these services.

We would be pleased to answer any questions.

Recommendation: (all/directors/majority)

That the Rural Directors Committee receives the February 25, 2014 memo from the Financial Administrator and the Protective Services Manager and approve the recommendations as written.

Rural Fire Protection Services
Taxation Capacity

	Current Tax Limit	2014 Taxation		Allocated Costs	Total 2014 Taxation		25% Tax Increase		
		Amount	Per \$1,000		Amount Including Allocation	Including Allocation Per \$1,000	Tax Increase Needed?	Tax Increase Possible?	Possible New Tax Limit
Fort Fraser	\$45,000	\$34,098	\$1.31	\$ 7,875	\$ 41,973	\$1.61	Yes	Yes	\$ 56,250
Southside	Greater of \$30,000 or \$1.29 per \$1,000	\$32,450	\$1.24	\$ 7,875	\$ 40,325	\$1.54	Yes	Yes	\$ 37,500
Cluculz Lake	\$18,750	\$18,750	\$0.12	\$ 7,875	\$ 26,625	\$0.17	Yes	2017	\$ 23,438
Topley	\$18,750	\$18,750	\$0.64	\$ 7,875	\$ 26,625	\$0.91	Yes	Yes	\$ 23,438
Burns Lake	Grreater of \$70,000 or \$1.22 per \$1,000	\$105,850	\$1.20	\$ 1,750	\$ 107,600	\$1.22	Yes	Yes	\$ 110,400
Fort St. James	\$2.00 per \$1,000	\$138,372	\$1.28	\$ 1,500	\$ 139,872	\$1.29	No		
Luck Bay	\$3.00 per \$1,000	\$46,883	\$2.23	\$ 250	\$ 47,133	\$2.24	No		
Houston	\$2.25 per \$1,000	\$15,323	\$1.21	\$ 1,750	\$ 17,073	\$1.35	No		
Smithers	\$1.05 per \$1,000	\$170,798	\$0.50	\$ 1,750	\$ 172,548	\$0.51	No		
Telkwa	\$1.30 per \$1,000	\$94,874	\$1.04	\$ 1,750	\$ 96,624	\$1.06	No		
Vanderhoof	\$35,500	\$29,686	\$0.67	\$ 1,750	\$ 31,436	\$0.71	Yes	2015	\$ 44,375
				<u>\$ 42,000</u>					

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Regional District of Bulkley-Nechako Rural Directors Memorandum MARCH 6, 2014

To: Chair Petersen and the Rural Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: February 25, 2014
Regarding: Wildfire Management Communications Planning

Staff met with the Smithers and Prince George Wildfire Management staff to discuss communications protocols on August 29, 2013 and November 13, 2013.

At those meetings Regional District staff presented the following concerns:

- The Regional District of Bulkley-Nechako should know about *any* fire that may cause threat to structures in the region.
- The Regional District of Bulkley-Nechako has minimal staff and a vast region to provide emergency response to.
- The RDBN covers one of the largest areas in BC and deals with two Regional Wildfire Management Headquarters and three Zone Offices.
- The RDBN office and staff are located in Burns Lake; it is difficult to know what is going on in the rest of the region without communication from Wildfire Management.
- Staff has a responsibility to the politicians and the public should there be a concern regarding wildfire threat.
- If smoke is noticed, the phone calls start coming in; if we have no information on wildfires, staff time is spent looking for reasons/information regarding the smoke.
- Timely notice of wildfire situations will allow earlier staff preparation of work schedules, mapping, drafting notifications and documents etc. which results in more effective response.
- The RDBN does not give out fire information to the public and directs the public to the Wildfire Management Branch website.
- Much of the RDBN's EOC budget is spent on looking for wildfire information/answers, when a simple call or an e-mail would suffice in easing everyone's concerns.
- Communications from WMB have greatly improved by the end of 2013's wildfire season, which resulted in less stress for everyone – continuation and improvement is key moving forward..

As a result of the meetings the two Wildfire Management Headquarters have agreed as follows:

- 2014 WMB will provide a trial 2 tier communications system as follows:
 1. a generic e-mail that will include the following information:
 - ✓ longitude;
 - ✓ latitude;
 - ✓ geographic;
 - ✓ fire concern; and

Page: 2
Regarding: Wildfire Management Communications Planning
Date: February 25, 2014

- ✓ a 5 kms impact range will be used instead of 2 kms.
 - 2. RDBN staff will attend the Operational meetings at the Nadina Zone office on Mondays and Thursdays, starting between April 15th through to October. These meetings will discuss:
 - ✓ weather patterns and predictions;
 - ✓ wildfire situation reports;
 - ✓ a verbal update on wildfire events in the Van/Jam Zone; and
 - 3. RDBN staff will not be authorized to attend the Prince George Operational Meetings via conference call.
- Wildfire Management has dictated that extending the boundary radius to 5 kms will have a workload impact on their fire control rooms in both the Prince George and Northwest Fire Centres, and until the impact of this additional work load is documented and considered they will not be able to provide additional information.
- The 5 kms radius will trigger an automatic email to advise of any potential future issue with a wildfire, and as discussed previously if there is a need for the RDBN to prepare for response WMB will be making a phone call to our office as soon as possible. In terms of ensuring RDBN staff are available and on alert, WMB believes that action item #2 above will allow for direct contact and information from the zone manager in Burns Lake. This would allow the RDBN to assess the weather patterns and gain information on the current situation within the region.

Recommendation

AII /DIRECTORS/MAJORITY

1. The Rural Directors Committee receive the memo titled 'Wildfire Management Communications Planning' from Deborah Jones-Middleton, Protective Services Manager.



MEMORANDUM

To: Rural Directors
 From: Maria Sandberg, Planner
 Date: February 18, 2014
 Re: Land Referral File No.7408042 (Yekooche First Nation)

COMMENTS:

This application has been submitted to the Province by the Yekooche First Nation for a statutory right-of-way on Crown Land to access community wastewater facilities. The application area is 7.74 ha in size and is located adjacent to the community at Yekooche I.R No. 3, 53 kilometres northwest of the District of Fort St James.

The community, with approximately 143 residents, is served by a community septic tank and ground disposal field, constructed in 2010 and also located on Crown land. The community has an existing Licence of Occupation over the area for the community wastewater facility. The right-of-way is needed to allow access to the disposal system for operation and maintenance purposes.

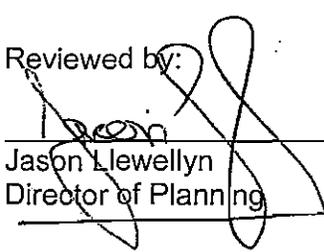
The application area is not zoned, but it is designated Resource (RE) in the Fort St. James Rural Official Community Plan.

Recommendation

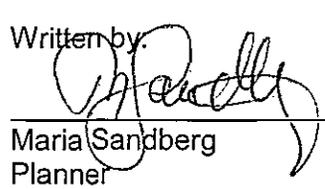
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7408042.

Rural Directors – All Directors/Majority

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Maria Sandberg
 Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET on Crown Land Referral File No. 7408042**

Electoral Area: C

Applicant: Yekooche First Nation

Existing Land Use: Vacant

Zoning: None

Plan Designation Resource (RE)

**Proposed Use Comply
With Zoning:** N/A

If not, why?

Agricultural Land Reserve: Not in the ALR

Access Highway: Forest service roads

Archaeological Site: Not according to our mapping

Building Inspection: Not within the building inspection area

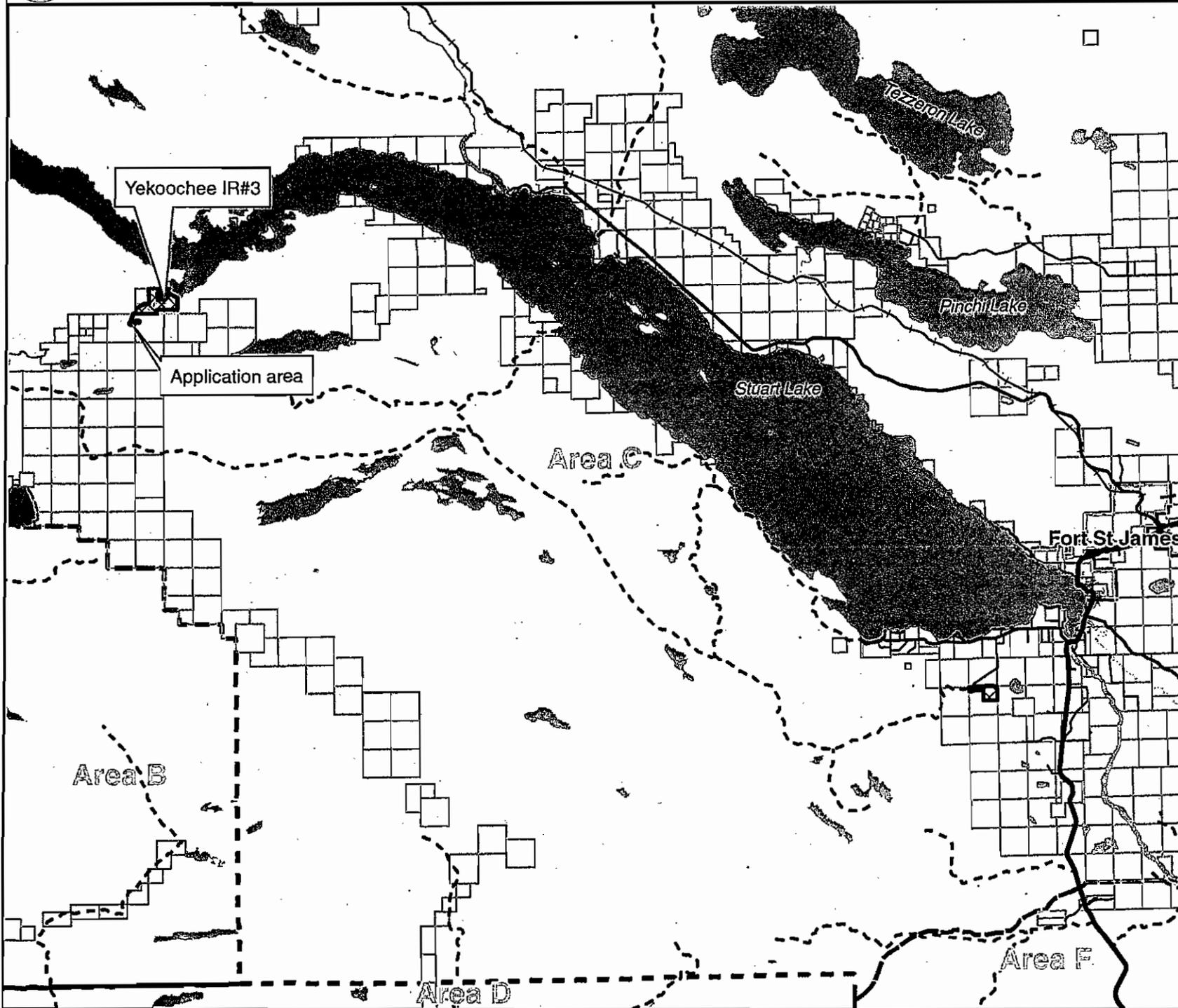
Fire Protection: Outside Rural Fire Protection Area

Other comments: None



Land Referral File No. 7408042

Legend



- - - Forest Service Road
- - - Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- - - Trail
- + Railways
- Municipal Boundary
- Electoral Area Boundary
- Parks

*DISCLAIMER: The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 3,000 m
 User: maria.sandberg
 Date: 25/02/2014
 Time: 8:58:06 AM

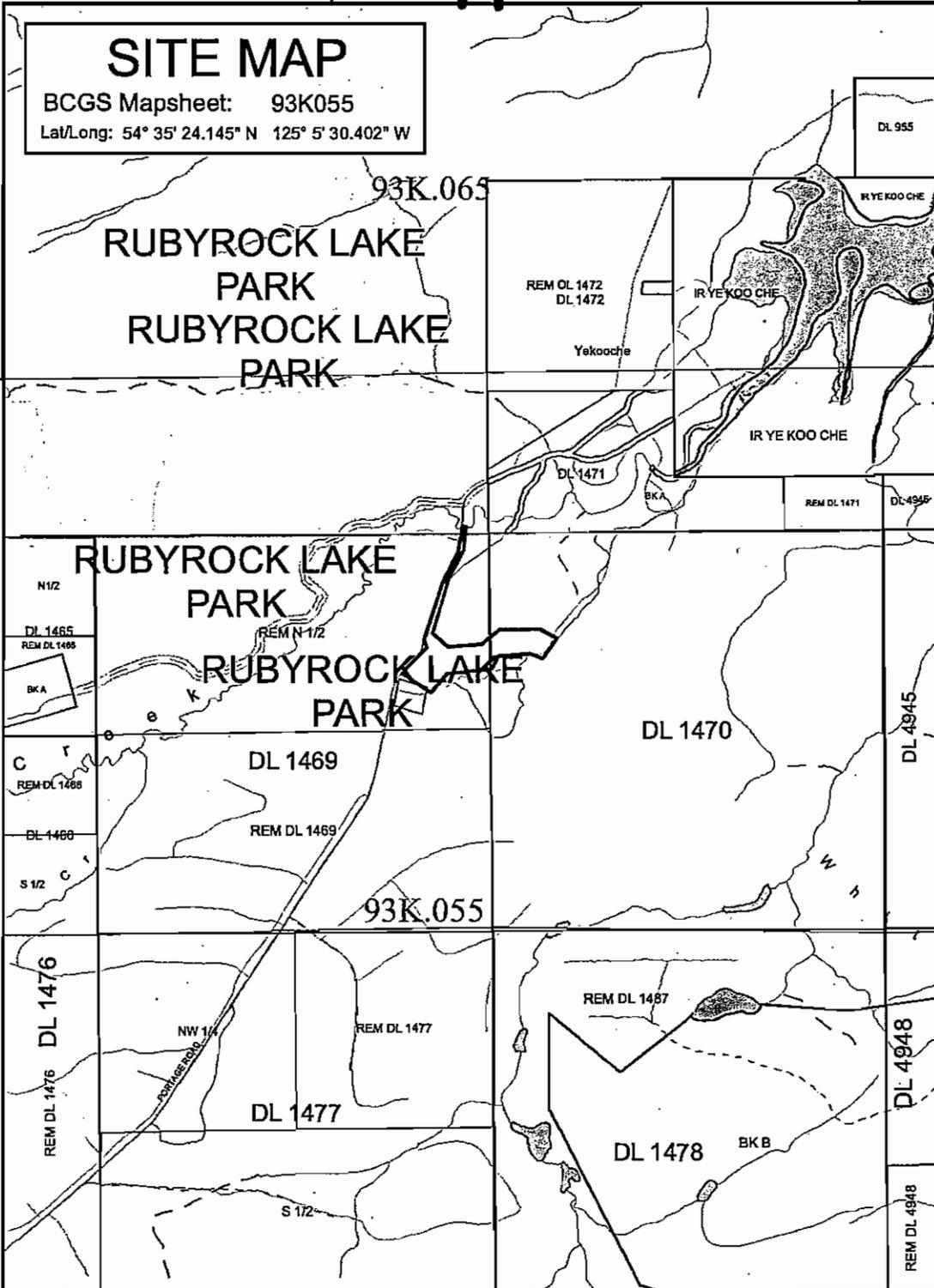
73

SITE MAP

BCGS Mapsheet: 93K055
Lat/Long: 54° 35' 24.145" N 125° 5' 30.402" W

54°35'0"N

54°35'0"N



54°35'0"N

File Number: 7408042

Site # 1 of 1 - APPLICATION Area = 7.74 Ha.

TYPE: RIGHT-OF-WAY

PURPOSE: COMMUNITY

SUBTYPE: STATUTORY RIGHT OF WAY (OR EASEMENT)

SUBPURPOSE: MISCELLANEOUS

LOCATION: YEKOOCHEE IR#3

ORTHO PHOTO YEAR: N/A

Produced by
Ministry of Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date: January 18, 2014

Scale: 1:20,000

* if printed on 8.5X14 page

Projection: BC Albers
Datum: NAD 83



Legend

- Crown Land Application
- Primary Survey Parcel
- Subdivision
- Municipality
- Surveyed Rights of Way
- Surveyed Road RW
- Gas/Oil RW District Lot
- Power Transmission RW
- Gas/Oil RW
- Telecom RW District Lot
- Miscellaneous RW
- Transportation Corridors
- Highway
- Railway
- Surveyed Road RW
- Protected Area
- Provincial Park
- Protected Area
- CIC Ecological Reserve
- Recreation Area
- Base Mapping Features (25K)
- River or Stream
- River or Stream - Dry
- Lake
- Reservoir - Definite
- Elevation Contour - 20m Interval
- Contour - 20m Interval
- Transportation - Lines (20K)
- Allfield
- Road
- Forest Service Road
- Road Permit
- Trail
- Rail Line

All measurements are approximate.



Radloff

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PROVINCE OF BRITISH COLUMBIA CROWN LAND TENURE

DEVELOPMENT PLAN Yekooche First Nation Community Disposal System



ENGINEERING • PLANNING • CONSULTING

Tab. . of Contents

LOCATION	1
BACKGROUND	1
NATURE AND USE	2
DEVELOPMENT AND OPERATING SCHEDULE	2
ALL OTHER RELEVANT DETAILS	4

Location

Ye Koo Che I.R. No. 3 is located along the northwest arm of Stuart Lake, approximately 75 km west of Fort St. James, British Columbia. The community's current infrastructure facilities consist of a school, band office, a 2 km network of gravel roads, two bridges (one pedestrian footbridge and one single lane vehicle bridge), a community water supply system, a community sewage collection system (off reserve), and a landfill (off reserve) for solid waste disposal. BC Hydro provides power to the community through overhead lines. The community also owns a private telecommunications system. This system provides both telecommunication and internet access through a wireless, satellite transmission from Yekooche that connects to the Telus system in Fort St. James. The current resident population is approximately 143.

Background

Prior to the construction of a community septic tank and ground disposal field in 2010, Yekooche's wastewater collection system consisted of a gravity sewage effluent collection system comprised of conventional sewer mains and manholes. The system collected effluent from individual septic tanks and directed the waste to a wastewater pumping station. From there it was pumped to a two-cell lagoon system. The lagoon treatment system consisted of a facultative treatment cell followed by a seasonal storage cell.

The treated wastewater was discharged from the storage cell under Permit No. PE-7411 (issued by the Ministry of Water, Land and Air Protection – MWLAP), originally issued to the Stuart-Trembleur Indian Band (now the Yekooche First Nation) in 1986. The permit allowed a maximum daily volume discharge of 280 m³ between July 1 and September 30 annually, to a natural marsh adjoining Stuart Lake. The permit required that the effluent biochemical oxygen demand (BOD), total suspended solids (TSS) and total phosphorus (TP) concentrations of 45 mg/L, 60 mg/L and 1.5 mg/L, respectively, must not be exceeded. The permit also specified that MWLAP must be notified prior to any controlled discharge or implementing any changes to the process that may affect quantity and/or quality of the effluent. The seasonal storage cell of the lagoon system experienced large amounts of infiltration/exfiltration due to a combination of unsuitable existing berm soils and a fissured rock interface with the storage cell. The existing storage cell berm was constructed of an unstable material and had slumped as much as 1.5 m at one corner of the lagoon. During the spring run-off in 1999, 2001 and 2002, emergency discharges outside the permitted discharge period were required to lower the liquid levels to a safe depth.

The Band was out of compliance with its lagoon permit on a number of occasions for a number of reasons. Given the evident substantial failure and the ongoing permit violations associated with the lagoon system, and upon request of Aboriginal Affairs and Northern Development Canada, R. Radloff & Associates completed a detailed assessment of potential treatment options for a long term wastewater disposal alternative for Yekooche.

Based on construction options, environmental impacts, hydro-geological and geotechnical conditions and operational considerations, a community septic tank and ground disposal field were installed.

Several sites were considered for the location of the new system. Geotechnical and hydro-geological investigations were undertaken (Permit No. FUP 15016) and it was determined that the location of the new system met the sewage disposal field criteria.

Use of the sewage lagoon system has been discontinued, and the existing treatment cell has been drained, but remains available for emergency backup. The seasonal storage cell has been filled in and reclaimed. The new tank and disposal field has been constructed and is now in use.

Nature and Use

Yekooche First Nation applied for a Crown Land Tenure in February 2003 for a Statutory Right of Way. The application process was never completed and the Province made the decision to issue a Licence of Occupation (Licence No. 706191). The Band is now re-applying for a Crown Land Tenure to provide a Statutory Right of Way to allow Yekooche First Nation unencumbered access to its community disposal system for operation and maintenance purposes.

Development and Operating Schedule

Yekooche's community disposal system was completed in 2010. The new lift station consists of a 2.44 m diameter Fibreglass Reinforced Plastic (FRP) structure with a concrete base. The lift station and pumping station have been designed to handle an anticipated peak flow of 2.21 L/s over a 20 year period. Using a 33 HP electric submersible pump, sewage effluent is pumped into lift station #2. Lift station #2 uses 7.5 HP electric submersible pumps to pump to the dosing tank located near the disposal fields.

The new forcemain is a 100 mm diameter high density polyethylene (HDPE DR17) pipe. The total length of the forcemain is 2,067 m starting from the lift station and ending at the dosing chamber. The forcemain follows existing road alignments and crosses Nancut Creek at two locations under the bottom of the creek. The pipe is buried under 2.7 m of earth to provide sufficient cover to protect from freezing and generally follows existing ground contour.

The dosing chamber consists of two 3.2 m long, 2.45 m wide and 2.9 m deep pre-cast concrete tanks. These have been designed to facilitate periodic discharge of sewage effluent into the disposal fields. These tanks store sewage effluent pumped from the lift station until the desired dose volume is reached. Indian and Northern Affairs Canada (INAC) Design Guidelines for Wastewater Systems recommends an intermittent dosing frequency of 4 doses/day for the sandy textured soils encountered in the disposal field areas. It also recommends maintaining a minimum pressure of 7 kPa at the end of each distribution line. To meet the requirements of the design guidelines a dose volume equal to approximately two times the internal volume of the distribution pipes was used. The dose volume and frequency is regulated by a combination of floats installed in the dosing tank and automatic valves installed on lines leading to the disposal field. The volume of the dosing chamber was determined

based on the maximum possible accumulation of sewage effluent in the tanks to maintain dosing volume and frequency while accommodating the maximum daily flow. An overflow pipe from the dosing chamber has been connected to the disposal fields to bypass sewage to the fields in case of overflowing the tanks due to malfunctioning of equipment or power outages. An automatic start back-up generator powers the whole system during power outages. The system is equipped with a visual alarm indicator and radio transmitter to communicate with the Band office in case of any malfunctioning of equipment.

Detailed hydro-geological evaluations, geotechnical investigations and environmental assessments were carried out during the pre-design stage of the project to locate a suitable site for the sewage disposal fields. A location near the existing landfill, following the trail to the village, was selected with areas for two primary sewage disposal fields and a third area for standby. The soil type in these areas was categorized in two typical zones. One zone consists of 0.15 m of topsoil over sand that extends to a typical depth of at least 2.90 m, and the other consists of 0.15 m of topsoil over sand to a depth of 0.80 m, over gravel to a depth of at least 2.20 m.

The two sewage disposal fields have been designed to evenly apply sewage effluent over the trench area. In designing the ground disposal fields, applicable sections of both the Municipal Sewage Regulation (MSR) and INAC's Design Guidelines were followed. The location of the fields is capable of handling the maximum daily flow and will be operated alternately on a yearly basis. A manually operated gate valve has been provided to switch between the fields as required. Sewage effluent is spread in trenches filled with drain rock by 75 mm diameter perforated laterals. Each field is divided into five zones, each zone having 12 laterals of 25.1 m length. The total length of laterals in each field is 1,506 m. Sewage effluent is dosed approximately four times per day (every 5.8 hours). 13.4 m³ of sewage effluent is discharged per dose into the field.

The sewage disposal fields are located along contour on ground sloping gently from southeast towards northwest direction. Field #1 lies between ground elevations of 714 and 721 m and Field #2 between elevations of 722 m and 725 m. the finished surface slopes for Field #1 and Field #2 are respectively 15% and 8%. The numbers of orifices on laterals vary in order to discharge equal volumes of effluent from each lateral depending on the residual pressure head at the lateral. Orifices are spaced equally within a trench and the variation of absorption area per orifice over the entire system was kept to a minimum to obtain even distribution of effluent within a trench as well as over the entire system. The maximum orifice discharge rate variation within each lateral for Field #1 and Field #2 are respectively 6% and 6.7%. The minimum and maximum absorption areas per orifice for Field #1 are respectively 0.55 m² and 1.05 m² and those for Field #2 are respectively 0.57 m² and 0.90 m².

The orifices are oriented at the bottom of the laterals and the sizes and numbers of orifices on laterals at the same elevation were kept uniform for ease of construction. All connection pipes have been sized to balance the entire system to maintain required flow and pressure condition minimizing head losses. Manually operated gate valves have been provided on each line heading to each zone for future adjustments if required.



The hydrogeological investigation and environmental impact study (EIS) carried out by Pacific Hydrology Consultants Ltd. addressed the effect of subsurface effluent discharge on surface and ground water and its impact on human health and the environment. After detailed evaluations and projections of groundwater mounding, path of effluent flow and direction and velocity of groundwater flow, estimates of hydraulic conductivity, using the worst-case scenario, the study concluded that the proposed effluent discharge will not adversely impact groundwater or surface streams in the area.

Construction included hydroseeding of the exposed soil in the disposal field areas as well as any areas disturbed by construction activities to minimize the potential for erosion and subsequent deleterious sedimentation.

The structural analysis and detailed design for the utility building, as well as the foundation for the lift station, were prepared by Access Engineering Consultants Ltd.

The electrical design for power supply to various equipment and related controls was performed by NRS Engineering Ltd. The electrical design work included designing a control panel for pumps and ancillary equipment, phase converter (to convert single phase electric power to 3 phases), standby power unit, control panel for dosing chamber, and miscellaneous control and protection arrangements.

The Yekooche First Nation wastewater treatment system Operation & Maintenance Manual is attached as a separate document.

All Other Relevant Details

As-built drawings are included as part of the application package and contain detailed drawings of the new system.

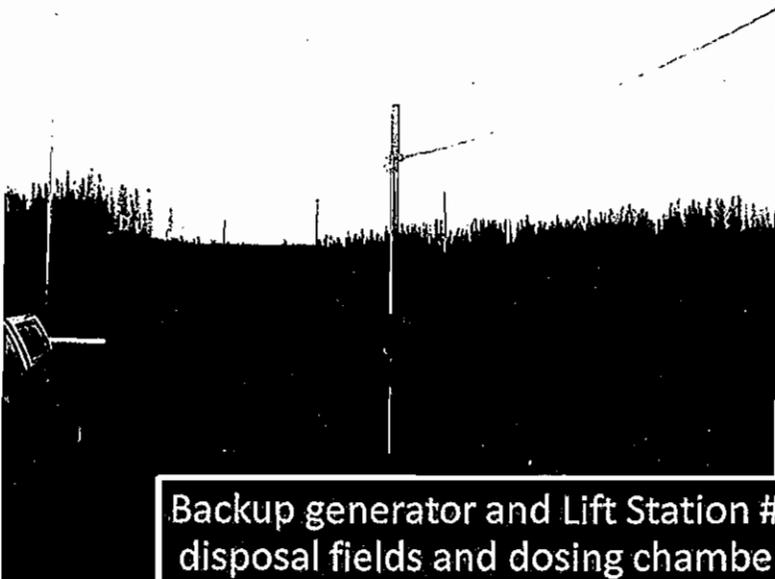
Yekooche First Nation utilizes the area for both solid waste and sewage disposal. Adjacent to the community disposal system is a transfer station which was previously used as a trench landfill and septage pit (Permit No. PR-07523).



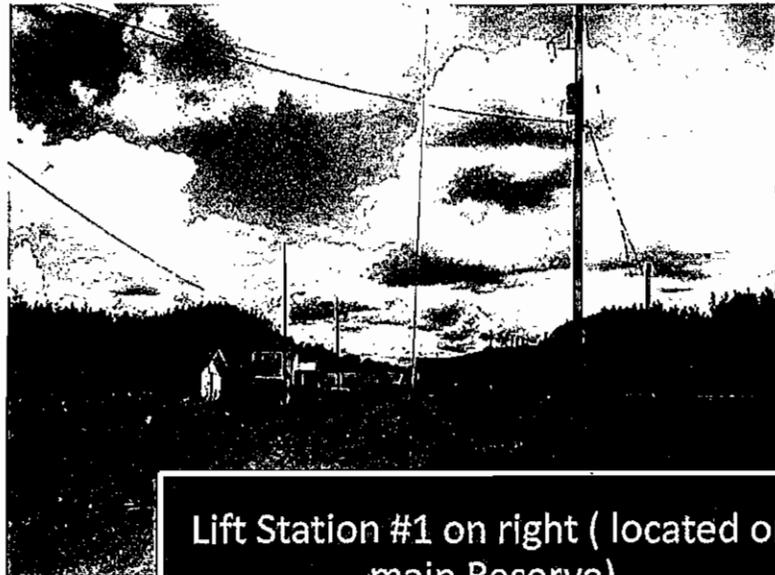
Access Road from Nancut Road to Lift Station #2



Looking to disposal fields from Lift Station #2



Backup generator and Lift Station #2, disposal fields and dosing chambers in background.



Lift Station #1 on right (located on main Reserve)



MEMORANDUM

To: Rural Directors
From: Maria Sandberg, Planner
Date: February 25, 2014
Re: Land Referral File No. 7408054 (BC Hydro)

COMMENTS:

This application to the Province is made by BC Hydro for a statutory right-of-way for an existing power line on Crown Land. BC Hydro has had a Licence of Occupation over the area since 2004 and now they have applied for a statutory right-of-way. The application area is 0.432 ha in size and is located along a driveway accessing Haynes Road, north of Cluculz Lake.

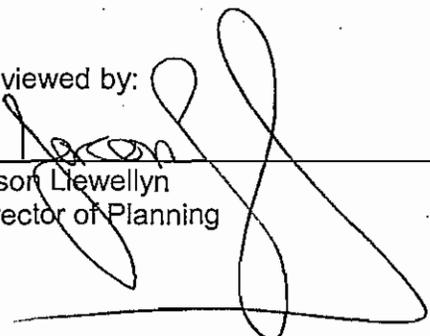
The application area is zoned Rural Resource (RR1). Unattended public service or utility buildings and structures having no exterior storage of any kind are permitted in all zones of the Regional District of Bulkley-Nechako Zoning Bylaw.

Recommendation

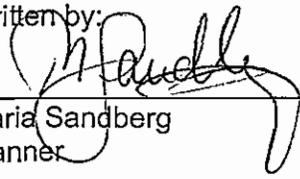
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7408054.

Rural Directors – All/Directors/Majority

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Maria Sandberg
Planner



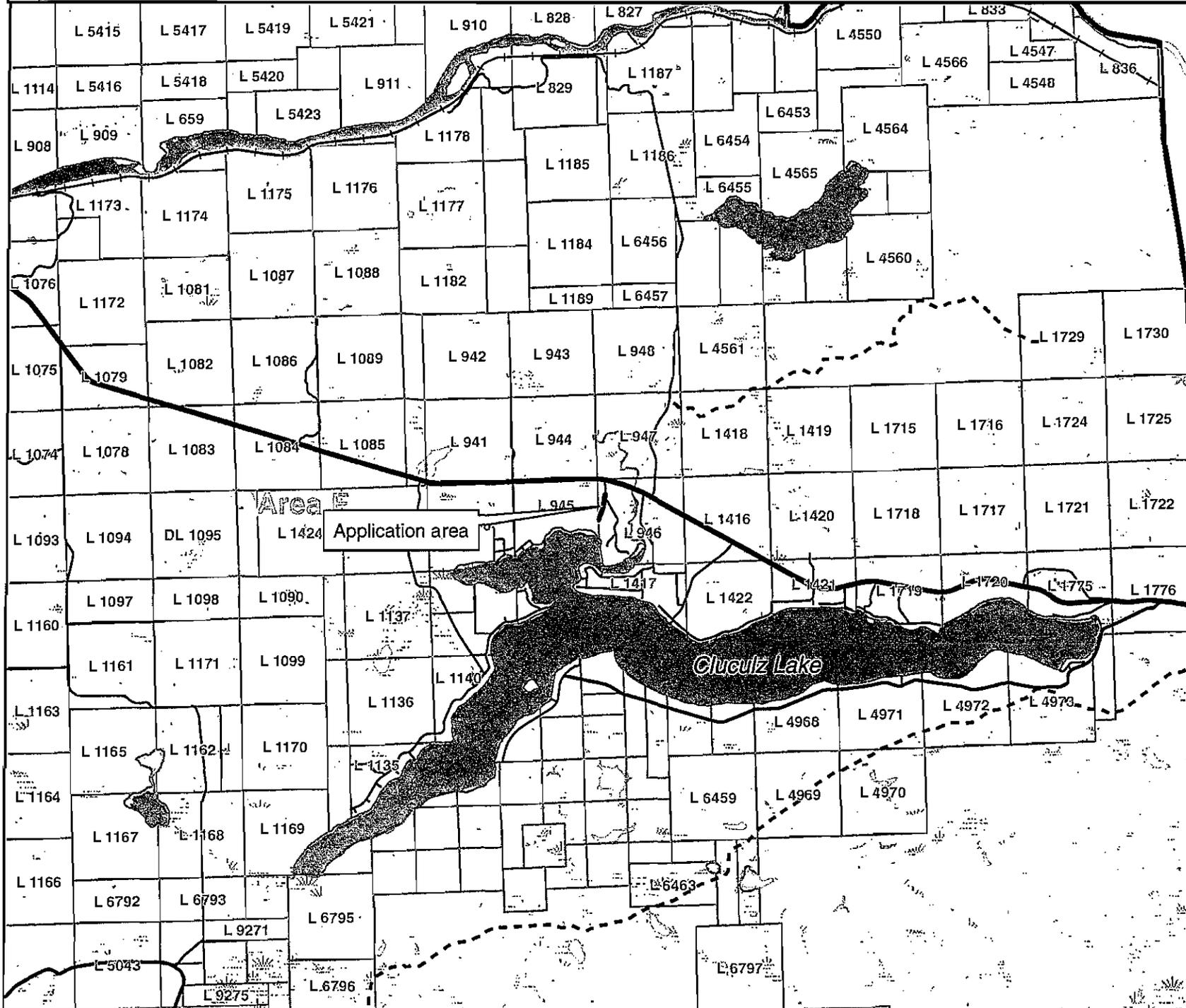
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 7408054**

Electoral Area:	F
Applicant:	BC Hydro
Existing Land Use:	Utilities
Zoning:	Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Resource (RE) in the Vanderhoof Rural OCP Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Haynes Rd
Archaeological Site:	Not according to our mapping
Building Inspection:	Within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	None



Land Referral File No. 7408054

Legend

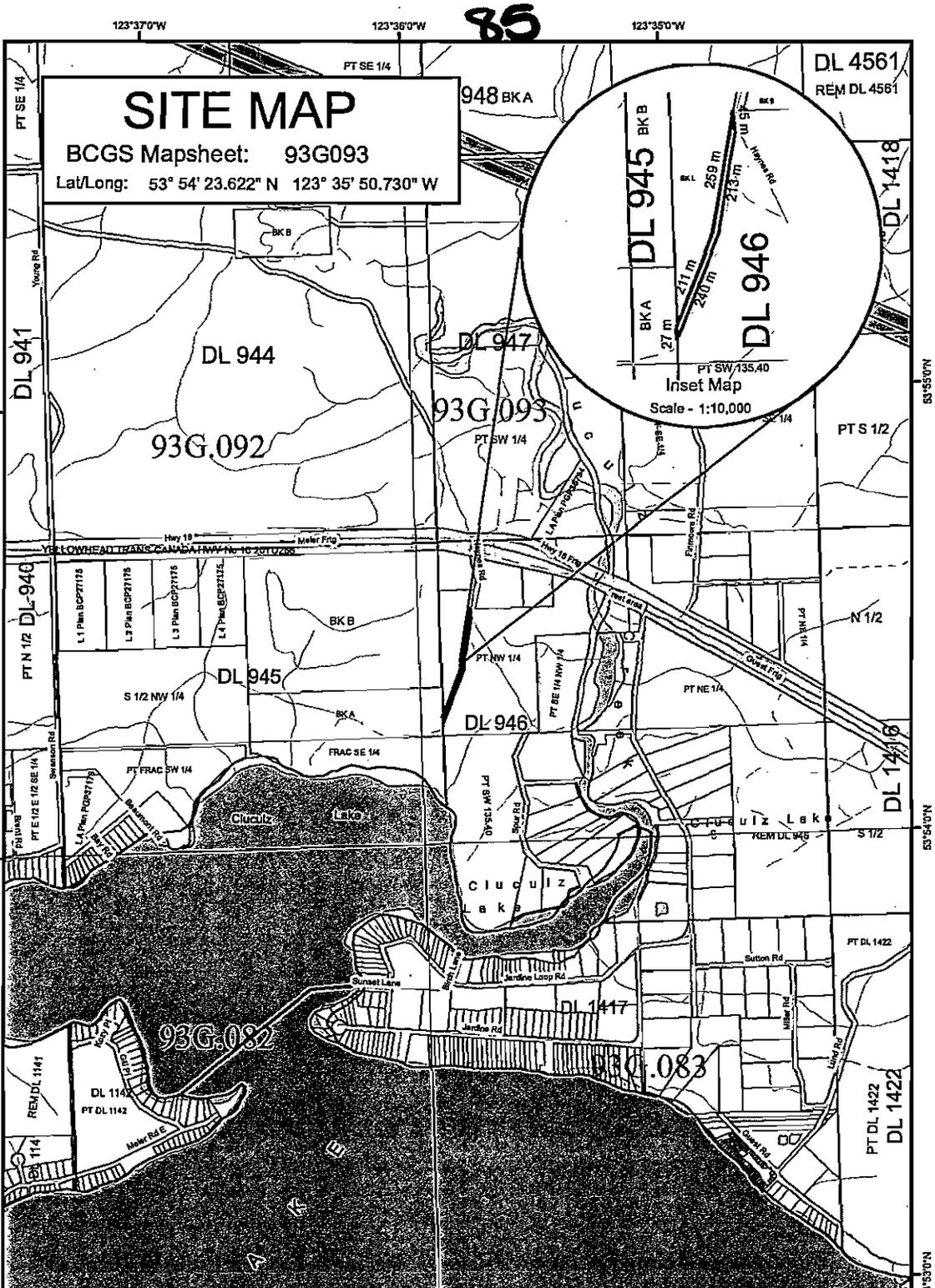


- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary
- Parks

HS

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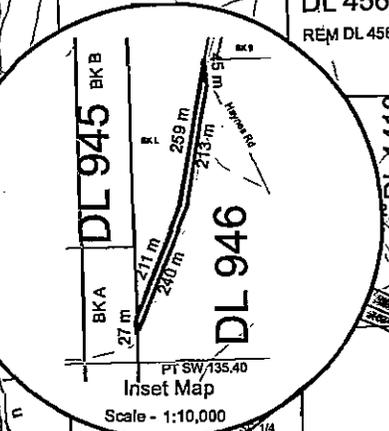
Scale: 1 cm = 1,000 m
 User: maria.sandberg
 Date: 25/02/2014
 Time: 10:33:04 AM



SITE MAP

BCGS Mapsheet: 93G093
 Lat/Long: 53° 54' 23.622" N 123° 35' 50.730" W

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Inset Map
 Scale - 1:10,000

File Number: 7408054

Site # 1 of 1 - APPLICATION Area = 0.432 Ha.
 TYPE: RIGHT-OF-WAY PURPOSE: UTILITY
 SUBTYPE: INTERIM LICENCE SUBPURPOSE: ELECTRIC POWER LINE
 LOCATION: CLUCULZ LAKE ORTHOPHOTO YEAR: N/A

Produced by
 Ministry of Natural Resources Operations
 Northern Service Centre
 FrontCounterBC
 Date: January 21, 2014

Scale: 1:20,000

* if printed on 8.5X14 page

Projection: BC Albers
 Datum: NAD 83



Legend

- | | |
|-------------------------|------------------------------|
| Crown Land Application | Protected Area |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | CMC Ecological Reserves |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road RW | Base Mapping Features (20K) |
| GeoCB RW District Lot | River or Stream |
| Power/Transmission RW | River or Stream - Dry |
| GeoCB RW | Lake |
| Telecom RW District Lot | Reservoir - Detrital |
| Miscellaneous RW | Clerical/collet |
| Transportation Corridor | Contour - 20m Interval |
| Highway | Transportation - Lines (20K) |
| Railway | Allied Road |
| Surveyed Road RW | Road |
| | Forest Service Road |
| | Road Permit |
| | Trail |
| | Roll Line |

All measurements are approximate.

Utility Management Plan Requirements for Replacement Tenures

Attach a current Site Plan of the utility project identifying the location of all improvements (buildings) structures, roads, powerlines, fences, etc.) in relation to the boundaries to the tenure area and other legal boundaries.

Where possible, provide current photographs (digital or hardcopy) of various portions of the utility line. These will assist in demonstrating the level of tenure maintenance. Digital photos may be sent directly to FrontCounter BC along with an associated Lands file number.

Please provide the following information (attach additional sheets, if necessary):

There has been no changes to the power line, no further development or upgrades are anticipated except as per regular maintenance requirements

Strategy for the management and control of invasive plant species (herbicide or mechanical control). ie. If herbicide is used, what are the specific management practices around watercourses?

All control of invasive plant species (including herbicide, where used) are done within the guidelines approved by the Ministry of Environment.

Strategy for the management and control of noxious weeds.

All control of noxious weeds (including herbicide, where used) are done within the guidelines approved by the Ministry of Environment.

Inspection schedule of the line.

4 year cycle for vegetation inspection.

7 year cycle for pole test and treat

Access to the line.

Access by truck and backhoe

Where watercourses are involved, provide details of the drainage and other environmental measures employed, such as ditching, bridging, tunnelling, fencing, etc.

Only as approved by the Ministry of Environment

Applicant/Authorized Signatory _____

BC Hydro File: 802-1602.0(X94)

Crown File: 6405326



MEMORANDUM

To: Rural Directors
 From: Maria Sandberg, Planner
 Date: February 17, 2014
 Re; Land Referral File No. 7409688, Direct sale of Crown land for Extensive Agricultural purposes

COMMENTS:

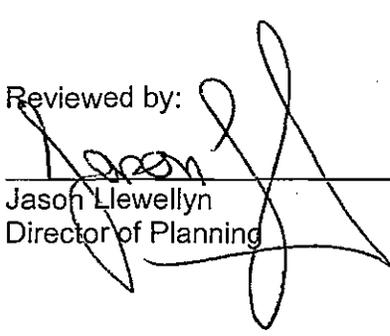
This application is regarding the direct sale of Crown Land for extensive agriculture purposes. The application area is located at the end of Ens Rd, approximately 3 kilometres east of the District of Vanderhoof, and is 125 ha in size. The applicants own land close to the application area and wish to purchase the Crown land for agricultural purposes. The area is planned to be reduced to 65 ha prior to tenure being offered as the maximum area allowed for this type of sale is 65 ha according to the Extensive Agriculture Policy.

The application area is within the Agricultural Land Reserve (ALR), and is zoned Rural Resource (RR1). The proposed agricultural use of the application area complies with Regional District Zoning Bylaw No. 700, 1993.

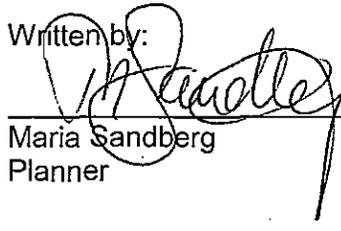
Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409688.

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Maria Sandberg
 Planner



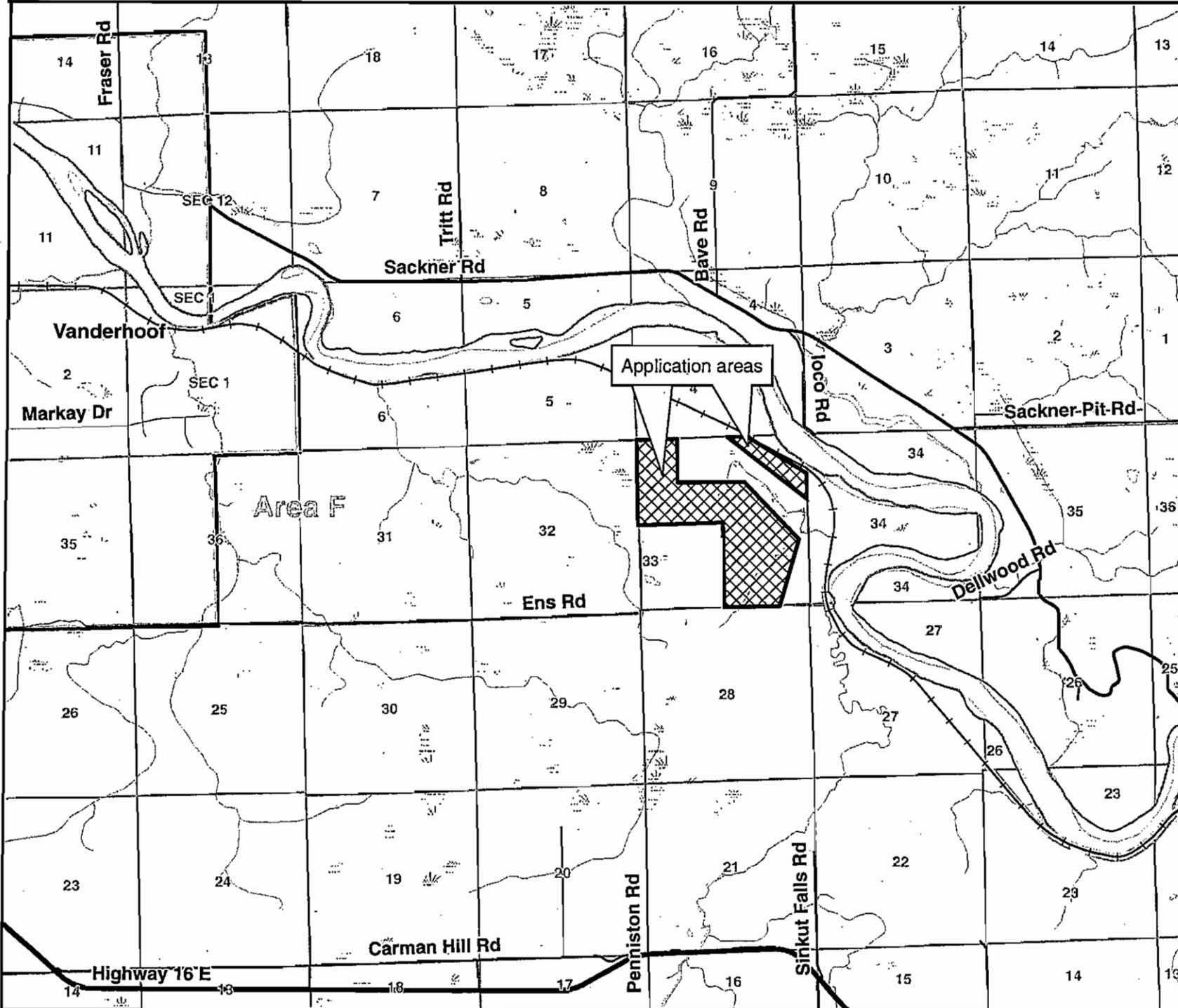
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 7409688**

Electoral Area:	F
Applicant:	Edward Klassen and Laurie Cormack
Existing Land Use:	Vacant
Zoning:	Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Agricultural (AG) in the Vanderhoof Rural OCP Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Ens Rd
Archaeological Site:	Not according to our mapping
Building Inspection:	Within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	None



Land Referral File No. 7409688

Legend



- Forest Servico Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Cadastre - Legal
- Watercourses
- Lake
- River
- Wetland
- First Nations Reserve
- Municipal Boundary
- Electoral Area Boundary
- Parks

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Scale: 1 cm = 500 m
 User: maria.sandberg
 Date: 17/02/2014
 Time: 11:20:48 AM



MEMORANDUM

To: Rural Directors
 From: Maria Sandberg, Planner
 Date: February 20, 2014
 Re: Land Referral File No. 6403691

COMMENTS:

This is a referral from the Province for an application to purchase the applicant's existing recreational Licence of Occupation. The application area is located on the shore of Nilkitkwa Lake, approximately 61 kilometres northwest of the Village of Granisle. The area is 0.179 ha in size and contains a seasonal dwelling. The lot has been used since December 1, 1988 under a series of tenures issued by the Province. The applicant wants the land subdivided into a legal parcel for their purchase and use as a dwelling.

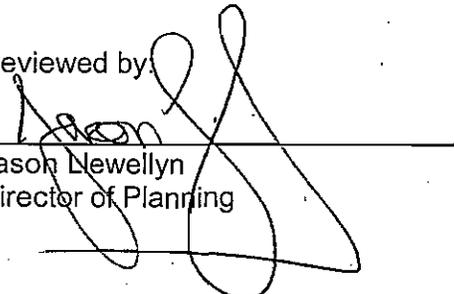
The application area is not zoned. The Planning Department does not support the creation of a small parcel of land in this remote area.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 6403691.

Rural Directors – All Directors/Majority

Reviewed by:


 Jason Newell
 Director of Planning

Written by:


 Maria Sandberg
 Planner



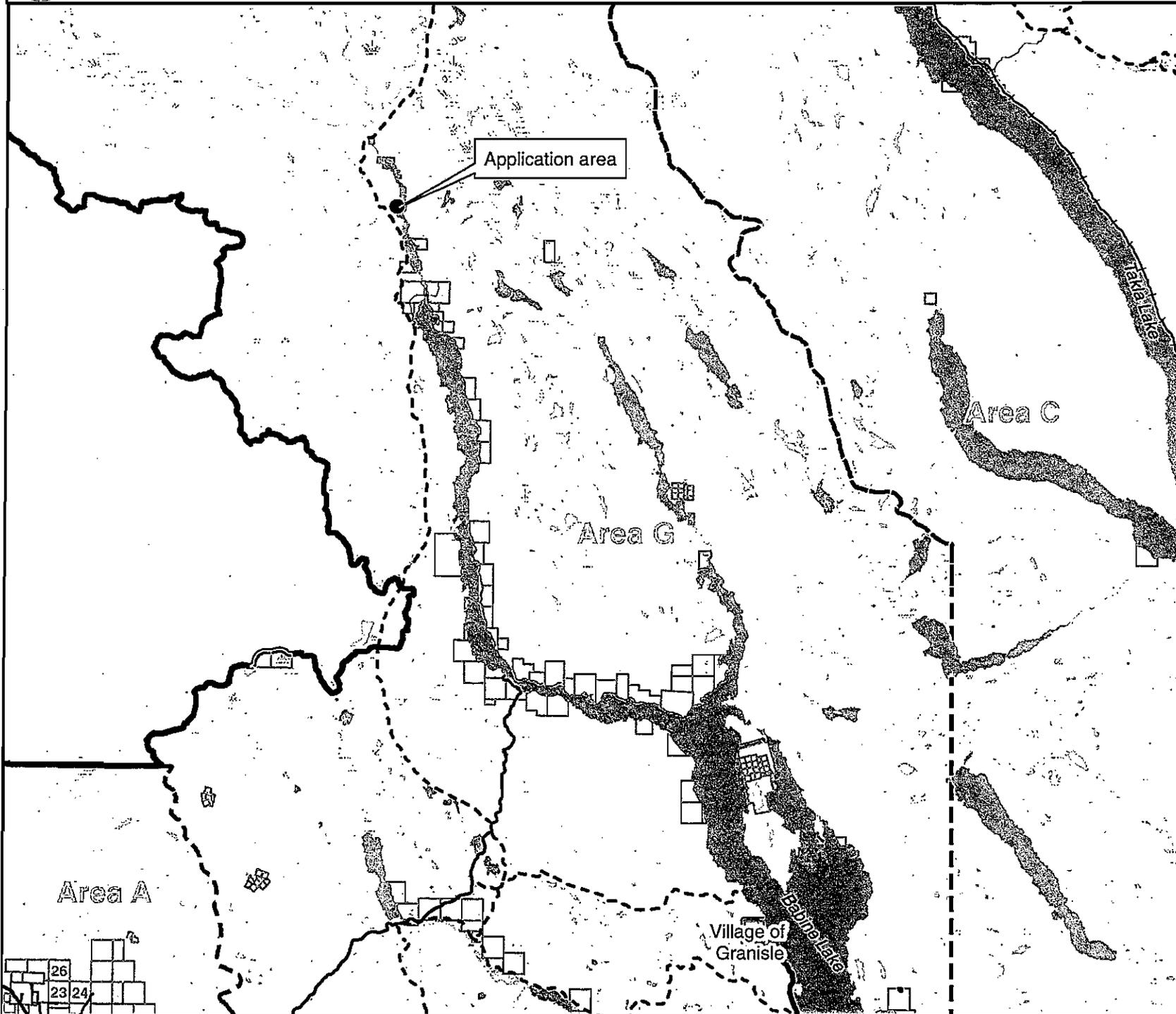
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL No. 6403691**

Electoral Area:	G
Applicant:	Murray and Elsa Abbott
Existing Land Use:	Recreational
Zoning:	Not zoned
Plan Designation	RE (Resource)
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Nilkitkwa FSR
Archaeological Site:	Not according to our mapping
Building Inspection:	Not within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	The Regional District does not support the creation of a small parcel of land in this remote area.



Land Referral File No. 6403691

Legend

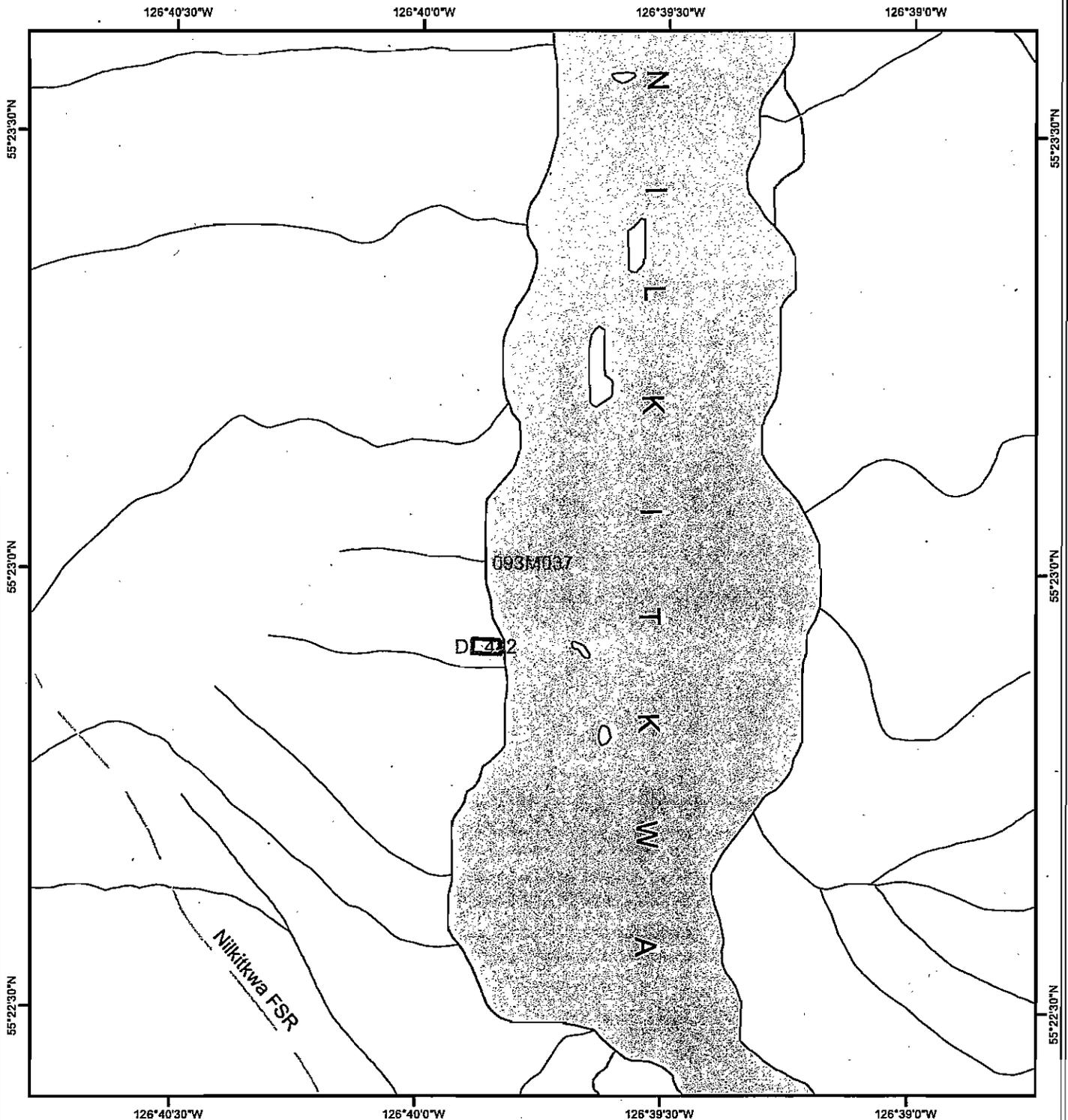


- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary
- Parks

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Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 4,000 m
 User: maria.sandberg
 Date: 21/02/2014
 Time: 10:58:22 AM



Scale: 1:12,000
 Purpose: RESIDENTIAL
 Subpurpose: RECREATIONAL RESIDENTIAL
 Type: LICENCE
 Subtype: LICENCE OF OCCUPATION

	Application Area
	Indian Reserves
	Parks and Protected Areas

Referral Map
 BRITISH COLUMBIA
www.gov.bc.ca
 Date: 27 Nov 2013
 Tantalus Area: 0.18 ha