



Building Permit Application Form

FOR THE CONSTRUCTION, ALTERATION, DEMOLITION AND RELOCATION OF A BUILDING, INCLUDING MANUFACTURED HOMES, AND ALL WOOD BURNING APPLIANCE INSTALLATIONS

Pursuant to the requirements of the **Regional District** of Bulkley-Nechako Building Bylaw No. 1634, 2012, I, being the **owner** or acting with the consent of the **owner**, hereby make application to:

Describe Project: _____ Estimated Construction Value \$ _____

See Schedule A in the application package for Building Permit Fee Calculation

Intended use of new construction: _____

Property Owner(s) : _____

Mailing Address: _____

Phone#: _____ Email: _____

Legal description of property: _____

Street address of property: _____

Is the property within 200 m a body of water or watercourse? _____ If yes, describe _____

List other buildings on this property: _____

Proposed heating system: _____ Will a wood or pellet stove/furnace be installed? _____

Proposed ventilation system (ie HRV, ERV): _____ Total number of bedrooms: _____

Step Code Compliance (If applicable): Performance Approach Prescriptive Approach

Do you intend to install a secondary suite? (if yes, obtain secondary suite regulations) _____

Please review the enclosed brochure "Know your role in protecting B.C.'s archaeological sites"

Contractor name: _____

Mailing Address: _____

Phone#: _____ Email: _____

PLEASE READ THE FOLLOWING CAREFULLY

1. Please note that the *Regional District* is not responsible for ensuring correct siting with regard to minimum setbacks. It is the *owner's* responsibility to establish the property lines of the *site* and to maintain all required setbacks. The building inspector may require a surveyor to locate the proposed building on a smaller parcel or where setback compliance is in question.
2. The applicant is responsible for checking the title of the property and verifying that there are no encumbrances, restrictions, or requirements relating to the proposed building.
3. For any building designed outside of the scope of Part 9 "Housing and Small Buildings" of the B.C. Building Code, all applicable design schedules must be received prior to issuance of the building permit.
4. The Building Inspection Department must be given at least **72 hrs** notice of the following inspections:
 - a. footing forms (prior to pouring concrete)
 - b. foundation (prior to backfill)
 - c. plumbing rough-in
 - d. soil gas control
 - e. framing (prior to insulating)
 - f. heating system rough-in
 - g. insulation and vapour/air barrier
 - h. prior to occupancy
5. In consideration of the granting of this permit, I/we agree to release and indemnify the Regional District of Bulkley-Nechako, its Board members, employees and agents from and against all liability, demand claims, causes or actions, suits, judgments, losses, damages, costs, and expenses of whatever kind which I/we or any other person, partnership, or corporation or our respective heirs, successors, administrators or assignees may have or incur in consequence of or incidental to the granting of this permit or any representation, advice, inspection, failure to inspect, certification, approval, enforcement or failure to enforce the Regional District of Bulkley-Nechako Building Bylaw or the British Columbia Building Code, including negligence, on the part of the Regional District of Bulkley-Nechako, its Board members, employees and agents and I/we agree that the Regional District of Bulkley-Nechako owes me/us no duty of care in respect to these matters.
6. I acknowledge that if I am granted a building permit pursuant to this application I am responsible for compliance with the current edition of the British Columbia Building Code, the Building Bylaw of the Regional District of Bulkley-Nechako, and any other applicable enactment, code, regulation or standard relating to the work in respect of which the permit is issued, whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.
7. I acknowledge that the issuance of a permit under this bylaw, the acceptance or review of plans, specifications, drawings or supporting documents, or inspections made by or on behalf of the Regional District do not constitute a representation, warranty, assurance or statement that the

current edition of the British Columbia Building Code, the Building Bylaw of the Regional District of Bulkley-Nechako or any other applicable enactment, code, regulation or standard has been complied with.

- 8. I acknowledge that the issuance of a permit under this bylaw, the acceptance or review of plans, specifications, drawings or supporting documents, or inspections made by or on behalf of the Regional District do not constitute a representation, warranty, assurance or statement that the building site is safe for the intended or proposed use, and is not subject to flooding, mud flows, debris flows, debris torrents, erosion, land slip, rock falls, subsidence or avalanche.
- 9. Where the Regional District requires that letters of assurance be provided by a registered professional, I confirm that I will rely only on the said registered professional for the adequacy of the plans, drawings, specifications and supporting documents submitted with this application.
- 10. I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a building permit by the Regional District of Bulkley-Nechako pursuant to this application and in respect of the execution of this acknowledgement.

I have read the above agreement, release and indemnity and understand it. ***If applicable all owners of the property must sign the Building Permit Application**

_____	_____	_____
Owner Signature	Print Name	Date
_____	_____	_____
Owner Signature	Print Name	Date
_____	_____	_____
Owner Signature	Print Name	Date

Regional District of Bulkley-Nechako

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Senior Building Inspector

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Building Inspector

Fiona Richardson Email: fiona.richardson@rdbn.bc.ca
Development Services Clerk