

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 4**

**Thursday, March 24, 2016**

**PRESENT:** Chair Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brien  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold – left at 11:46 a.m.  
Gerry Thiessen

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Deborah Jones-Middleton, Protective Services Manager  
– arrived at 11:00 a.m., left at 11:15 a.m.  
Jason Llewellyn, Director of Planning  
Corrine Swenson, Manager of Regional Economic Development  
– left at 11:16 a.m.  
Wendy Wainwright, Executive Assistant

Other Jillian Merrick, Coordinator, Community Futures Fraser Fort  
George –Beyond the Market - Via Teleconference 10:41 a.m. to  
10:58 a.m.

Media Flavio Nienow, LD News – arrived at 10:44 a.m., left at 11:45  
a.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:38 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**

Moved by Director Petersen  
Seconded by Director Brien

2016-4-1

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 24, 2016 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

Board Meeting Minutes  
-February 25, 2016

Moved by Director Fisher  
Seconded by Director Petersen

2016-4-2

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of February 25, 2016 be adopted”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES (CONT'D)**

### **Special Board Meeting Minutes – March 10, 2016**

Moved by Director Bachrach  
Seconded by Director Repen

2016-4-3

“That the Regional District of Bulkley-Nechako Special Board Meeting Minutes of March 10, 2016 be adopted.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

### **Committee Meeting Minutes**

Moved by Director Bachrach  
Seconded by Director Benedict

2016-4-4

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
  - February 25, 2016 (Unapproved);
- Agriculture Committee Meeting Minutes
  - February 11, 2016;
- Committee of the Whole Meeting Minutes
  - March 10, 2016 (Unapproved);
- Committee of the Whole Meeting Minutes
  - February 11, 2016;
- Forestry Committee Meeting Minutes
  - March 10, 2016 (Unapproved);
- Forestry Committee Meeting Minutes
  - February 11, 2016;
- Rural Directors Committee Meeting Minutes
  - March 10, 2016 (Unapproved);
- Rural Directors Committee Meeting Minutes
  - February 11, 2016.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **DELEGATION**

### **BEYOND THE MARKET – Jillian Merrick, Coordinator, Community Futures Fraser Fort George – Via Teleconference - 10:41 a.m. to 10:58 a.m.**

Chair Miller welcomed Jillian Merrick, Coordinator, Beyond the Market, Community Futures Fraser Fort George.

Ms. Merrick provided a brief history of the Beyond the Market Project. It is an agriculture economic development project that began in December, 2010 as a pilot project with federal funding partners. At the start of the program there were two coordinators, one in Smithers and one in Prince George. When the pilot project ended there was interest to keep it moving forward and the program has been in place now for five and half years. The funding has been project based, with four main projects, since the end of federal funding. Beyond the Market has evolved to a community based agriculture extension services with a non-government grass roots approach to offset the Ministry of Agriculture’s gap created by the reduction in its agriculture extension services.

Beyond the Market conducts workshops and training on topics that are in demand for residents along the Highway 16 corridor. They also provide one on one business coaching for operators that are interested in starting, expanding or transitioning to other farming sectors. They can receive assistance in developing a business plan, applying for funding and accessing grants.

**DELEGATION (CONT'D)**

**BEYOND THE MARKET – Jillian Merrick, Coordinator, Community Futures Fraser Fort George – Via Teleconference - 10:41 a.m. to 10:58 a.m. (CONT'D)**

Ms. Merrick mentioned that Beyond the Market provides network linking and has a full website with directory listings. They also respond to numerous call requests for information in regard to producers in the region and agencies wanting to connect and engage with the agriculture sector in the region. Regulatory and marketing information is also requested.

In the past two years, there has only been regional funding with federal funding being discontinued. The Omineca Beetle Action Coalition (OBAC) has provided funding for the Coordinator position and the partnering Regional Districts and Fort St. James contribute funding in order to have on the ground service in their communities.

In the last year Ms. Merrick has been building a case to bring forward to the province as funding is becoming more and more challenging. There has been no formal response from the province. Beyond the Market and Community Futures Prince George will continue to work to engage the province and explore options as the need for the project has been demonstrated over the past five years.

Ms. Merrick noted that she will soon be leaving her position as Coordinator and a new Coordinator will take her place. Ms. Merrick will be a part of the North Central Local Government Associations agriculture panel and will continue to provide assistance to the new Coordinator.

Director Parker spoke to meeting with Ms. Merrick on March 23, 2016 and noted the amount of work that the Beyond the Market project performs for the agriculture sector.

Ms. Merrick commented that the province would like measuring metrics to show the success of the project. She mentioned that they have provided numbers in regard to the attendance at workshops, the number of one on one business coaching sessions, etc. but there is a need to continue to work with the province to show the need for the project.

Chair Miller stated that the RDBN has recently formed an Agriculture Committee and that the RDBN has identified the need and importance of the agriculture sector and the significance that agriculture has to the economy.

Chair Miller thanked Ms. Merrick for her work on the Beyond the Market project and the opportunities that have been provided and the opening of doors for numerous stakeholders in the agriculture sector in the region.

Ms. Merrick noted that the agriculture sector in the northwest region is very different than other areas in the province with a large number of very small operators that do not have the capacity to provide representatives at meetings and forums due to their need to care for their operations. She spoke of the challenges of providing services to communities as there is a shortfall in funding. Discussion took place in regard to the locations of workshops in the RDBN. Currently workshops are planned for Fort St. James and Smithers. Community Futures in Vanderhoof is investigating options to possibly host a workshop in Vanderhoof.

She indicated that statistics have shown that in 2015 agriculture was the fastest growing industry. Ms. Merrick noted that contributing factors were the rise in the beef markets, oil prices dropping, and exports growing in fresh fruits and vegetables.

Chair Miller indicated the possibility of discussing with Northern Development Initiative Trust's Board of Directors the potential for supporting agriculture.

**DELEGATION (CONT'D)**

**BEYOND THE MARKET – Jillian Merrick, Coordinator, Community Futures Fraser Fort George – Via Teleconference - 10:41 a.m. to 10:58 a.m. (CONT'D)**

Discussion took place regarding the challenges associated with succession planning in the agriculture sector and the growing population of aging farmers having an impact. Further challenges impacting the cattle and forage markets is the large amount of capital required to operate a business. The potential for large scale horticulture in the region was discussed.

Chair Miller thanked Ms. Merrick for her commitment and foresight in developing the Beyond the Market project and for attending the meeting via teleconference.

**ADMINISTRATION REPORTS**

RDBN Committee Meetings  
-May 12, 2014

Moved by Director MacDougall  
Seconded by Director Strimbold

2016-4-5

“That the Regional District of Bulkley-Nechako Board of Directors approve holding its May 12, 2016 RDBN Committee Meetings in Vanderhoof.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting  
Recommendations  
-March 10, 2016

Moved by Director Benedict  
Seconded by Director Newell

2016-4-6

“That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 11 as written:

**Committee of the Whole – March 10, 2016**

**Recommendation 1:**

**Re: Reuse Shed Operations**

1. “That the Regional District of Bulkley-Nechako Board of Directors accept clean clothing in the reuse sheds.
2. Further, that the Regional District of Bulkley-Nechako Board of Directors reopen reuse sheds under new operational standards based upon the Risk Control Survey completed by the Municipal Insurance Authority.
3. Further, that the Regional District of Bulkley-Nechako Board of Directors adopt the following accepted and prohibited materials lists at all RDBN reuse sheds that are reopened:

**Items for placement in reuse shed must:**

1. Be clean and in good/reusable condition;
2. Electronic devices must be in working order;

**Prohibited Materials:**

1. Hazardous/toxic materials (eg. needles, medication, pesticides, cleaning products, ammunition, cosmetics);
2. Pornographic magazines and personal pleasure items intended for adult use;
3. Broken, damaged or soiled items;
4. Liquids;
5. Food;
6. Mattresses;

## **ADMINISTRATION REPORTS (CONT'D)**

### **Committee of the Whole – March 10, 2016 (CONT'D)**

#### **Recommendation 1:**

##### **Re: Reuse Shed Operations (Cont'd)**

7. Couches, loveseats or other fabric upholstered furniture;
  8. Items with safety certifications (eg. car seats, booster seats, helmets, etc.)
  9. Children's cribs, cradles, strollers, playpens, safety gates or enclosures, high chairs infant bath seats and bath rings or other items with safety standards.
4. Further, that the Regional District of Bulkley-Nechako Board of Directors adopt the following reuse shed rules at all RDBN reuse sheds that are reopened:
1. Attendant has final say in determination of acceptability of items in reuse shed;
  2. All items must be inspected by the reuse shed attendant prior to placement in the reuse shed;
  3. Items are to be dropped off only during times reuse shed is open and staffed;
  4. No loitering - maximum 15 minutes/visit, no more than 2 visits/day unless dropping items off;
  5. Children and pets are to remain in vehicles at all times;
  6. No aggressive behaviour or foul language will be tolerated;
  7. Mass purging of the reuse shed by the public is prohibited;
  8. No smoking, drug use or alcohol consumption while on RDBN property. Members of the public arriving at the reuse shed facility appearing to be under the influence of drugs or alcohol will be asked to leave the site immediately.”

#### **Recommendation 2:**

##### **Re: Martin Holzbauer – Request to Appear as a Delegation**

“That the Regional District of Bulkley-Nechako Board of Directors invite Martin Holzbauer to appear as a delegation at a future Regional District of Bulkley-Nechako Meeting.”

### **Rural Directors Committee Meeting – March 10, 2016**

#### **Recommendation 3:**

##### **Re: NWIPC Funding for 2016**

1. “That the Regional District of Bulkley-Nechako approve that the 2016 funding contribution to the NWIPC (Northwest Invasive Plant Council) be continued at a value of \$43,000, that the funding be divided equally between each IPMA and that the distribution of funds be 85% for on-the-ground work and a maximum of 15% for administration.

**ADMINISTRATION REPORTS (CONT'D)**

**Rural Directors Committee Meeting – March 10, 2016  
(CONT'D)**

**Recommendation 3:**

**Re: NWIPC Funding for 2016 (Cont'd)**

2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve the request for an additional \$500 be contributed to the NWIPC's Education & Awareness pooled funds."

**Recommendation 4:**

**Re: A.C.E – Access in the Community for Equality - Request for Grant in Aid -Electoral Area "A" (Smithers Rural)**

"That the A.C.E. Access in the Community for Equality be given \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for an accessibility audit."

**Recommendation 5:**

**Re: Decker Lake Recreation Commission – Request for Grant in Aid - Electoral Area "B" (Burns Lake Rural)**

"That the Decker Lake Recreation Commission be given \$1,500 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for purchasing new chairs and painting the cement walls and floor in the basement."

**Recommendation 6:**

**Re: Fort St. James Secondary School Ski and Board Team -Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)**

"That the Fort St. James Secondary School Ski and Board Team be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Fernie, B.C."

**Recommendation 7:**

**Re: Stuart Lake Outreach Group Society - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)**

"That the Stuart Lake Outreach Group Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Foodbank."

**Recommendation 8:**

**Re: Grassy Plains Community Hall - Request for Grant in Aid - Electoral Area "E" (Francois/Ootsa Lake Rural)**

"That the Grassy Plains Community Hall be given up to \$10,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to assist with Festival performers' costs at the Annual Summer Festival."

**ADMINISTRATION REPORTS (CONT'D)**

**Rural Directors Committee Meeting – March 10, 2016**  
**(Cont'd)**

**Recommendation 9:**

**Re: LDSS Ski and Snowboard Teams - Request for Grant in Aid - Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)**

"That the LDSS Ski and Snowboard Teams be given \$500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with LDSS Ski and Snowboard Teams attending Provincial Championships in Fernie, B.C. from February 29 to March 2, 2016."

**Recommendation 10:**

**Re: Burns Lake Minor Hockey Association - Request for Grant in Aid Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)**

"That the Burns Lake Minor Hockey Association be given \$500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) to assist with costs for the Midget Team to attend the Provincials in Port Alberni, B.C. from March 12-17, 2016."

**Recommendation 11:**

**Re: District of Vanderhoof-Request for Grant in Aid**

"That the District of Vanderhoof be given \$200 grant in aid monies from each of Electoral Areas "A" (Smithers Rural), "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), "E" (Francois/Ootsa Lake Rural), "F" (Vanderhoof Rural), and "G" (Houston Rural) to assist with costs associated with the Nechako Valley Production Greenhouse – Feasibility Study."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes Economic Development Service – Burns Lake and District Chamber of Commerce Request

Moved by Director Strimbold  
Seconded by Director Benedict

2016-4-7

"That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$9,483 of Lakes Economic Development Service funds to the Burns Lake Chamber of Commerce for publishing 8,000 copies of the Burns Lake and Lakes District Visitors Guide."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

BC Police and Security Branch Moved by Director Repen  
9-1-1 Information Request Seconded by Director Bachrach

- 2016-4-8
1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's March 15, 2016 memo titled "BC Police and Security Branch 9-1-1 Information Request."
  2. That the Regional District of Bulkley-Nechako Board of Directors approve the proposed responses, provided by staff, be submitted to the BC Police and Security Branch."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Topley Fire Protection Moved by Director Newell  
Society Seconded by Director Fisher

- 2016-4-9
1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's March 15, 2016 memo titled "Topley Fire Protection Society."
  2. That the Regional District of Bulkley-Nechako Board of Directors approve the addition of the Topley Fire Protection Society to the Regional District Municipal Insurance Association Contract."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bulkley Valley Pool Budget Moved by Director Bachrach  
for 2016 Seconded by Director Fisher

- 2016-4-10
1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator's March 14, 2016 memo titled "Bulkley Valley Pool Budget for 2016."
  2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve the 2016 Bulkley Valley Pool budget."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration Reports Moved by Director MacDougall  
Seconded by Director Strimbold

2016-4-11 "That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Financial Administrator's March 14, 2016 memo titled "Bulkley Valley Pool User Fees";
- Financial Administrator's March 15, 2016 memo titled "2016 Draft Final Budget";
- Protective Services Manager's memos:
  - March 15, 2016 - "Fire Departments – Level of Service Designation;
  - March 15, 2016 - "Monthly 9-1-1 Call Report – February, 2016 and January 2016";
- Chief Election Officer's Declaration of Official Assent Voting Results – Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015 – February 27, 2016."

(All/Directors/Majority) CARRIED UNANIMOUSLY

## **ENVIRONMENTAL SERVICES**

Bylaw Update and  
Appliances Containing  
Ozone Depleting  
Substances Fee Review

Moved by Director Bachrach  
Seconded by Director Benedict

2016-4-12

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' March 14, 2016 memo titled "Bylaw Update and Appliances Containing Ozone Depleting Substances Fee Review."
2. Further, that the Regional District of Bulkley Nechako Board of Directors authorize an increase in the fees for appliances containing ozone depleting substances to \$20/appliance."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DEVELOPMENT SERVICES (All Directors)**

### **REFERRALS**

Land Referral File No. 6408575 Moved by Director Benedict  
Northern Gateway Pipelines Inc. Seconded by Director Strimbold  
Electoral Area "B"

2016-4-13

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408575" be provided to the Province as the Regional District's comments on Crown Land Application 64084575."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. S25738 Moved by Director Benedict  
Northern Gateway Pipelines Inc. Seconded by Director Strimbold  
Electoral Area "B"

2016-4-14

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral S25738" be provided to the Province as the Regional District's comments on Crown Land Application S25738."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. S25731 Moved by Director Newell  
Northern Gateway Pipelines Inc. Seconded by Director Petersen  
Electoral Area "G"

2016-4-15

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral S25731" be provided to the Province as the Regional District's comments on Crown Land Application S25731."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors) (CONT'D)**

**REFERRALS (Cont'd)**

Land Referral File No. S25732 Moved by Director Newell  
Northern Gateway Pipelines Inc. Seconded by Director Petersen  
Electoral Area "G"

2016-4-16

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral S25732" be provided to the Province as the Regional District's comments on Crown Land Application S25732."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MEMO**

RDBN Boundary Expansion Proposal

Moved by Director Newell  
Seconded by Director Greenaway

2016-4-17

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize staff to discuss with the Ministry of Community, Sport and Cultural Development the scope of the study the Ministry is requesting, and the process that the Ministry will follow to determine if the area will be added to the Regional District of Bulkley-Nechako.
2. That staff report to the Regional District of Bulkley-Nechako Board of Directors with the results of the above discussions, and to obtain further direction regarding the requested study."

(All/Directors/Majority)

DEFEATED

RDBN Boundary Expansion Proposal

Moved by Director MacDougall  
Seconded by Director Lindstrom

2016-4-18

"That the Regional District of Bulkley-Nechako Board of Directors authorize staff to write a letter engaging the Province in discussion in expanding the Regional District of Bulkley-Nechako boundaries to include the orphan area lands plus the lands being proposed for inclusion into the Regional District of Kitimat-Stikine's eastern boundary."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the potential benefits of expanding the RDBN boundaries to include the potential orphaned area lands plus the lands being proposed for inclusion into the Regional District of Kitimat-Stikine's eastern boundary.

### **BYLAW ENFORCEMENT (All Directors)**

Enforcement Files, 21751 Reno Road, Topley – Area G; 4620 Kissock Road, Decker Lake – Area B; Moved by Director Strimbold  
Seconded by Director Petersen

2016-4-19

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize staff to send the amended letter attached to the staff report dated March 10, 2016 regarding derelict buildings to the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations."
2. That staff undertake the process to remove the derelict buildings from 21751 Reno Road and 24620 Kissock Road if the Province agrees to cover the associated costs. This includes working with local Fire Departments to burn the buildings on 21751 Reno Road as a training opportunity.
3. That staff apply to the Fire Commissioner to have the RDBN'S Regulation Compliance Officer become a Local Assistant to the Fire Commissioner so that he can authorize the burning of buildings pursuant to section 6(5)(g) of the *Environmental Management Act.*"

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **OTHER (All Directors)**

Planning Department Reports Moved by Director MacDougall  
Seconded by Director Benedict

2016-4-20

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Planning Department Inquiries Report – February, 2016;
- Action List – February, 2016;
- Building Inspector's Report – February, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### **VERBAL REPORTS**

Nechako Watershed Strategic Planning Meeting, Prince George, March 23, 2016

Director Greenaway mentioned that he attended the Nechako Watershed Strategic Planning Meeting in Prince George on March 23, 2016. He noted that there were over 30 people in attendance and that there is a desire to move forward.

College of New Caledonia -Lakes Campus Family Programs Wrap up Lunch

Director Strimbold will be attending the College of New Caledonia – Lakes Campus Family Programs wrap up lunch today. Some of the programs have been reallocated to other agencies but programs such as the Fetal Alcohol Spectrum Disorder that received worldwide recognition, will no longer continue.

## **VERBAL REPORTS (CONT'D)**

<u>Fraser Basin Council</u>	Director Lindstrom noted that the Fraser Basin Council attended a Village of Fraser Lake Council meeting in regard to the water levels in Fraser Lake and the impacts to the river tributary systems that flow in and out of Fraser Lake. Discussion took place regarding the possibility of a weir being placed in the Nadleh River and the dangers of large rocks in the lake with low lake levels.
<u>Funding for the Relocation of the Fraser Lake Museum</u>	Director Lindstrom mentioned that Fraser Lake has received funding from the Nechako Kitimaat Development Fund (NKDF) and Northern Development Initiative Trust (NDIT) for the relocation of the museum to the property along Highway 16 in Fraser Lake.
<u>Prince George Timber Supply</u>	Director Thiessen spoke of the Ministry of Forests, Lands and Natural Resource Operations reviewing the Prince George Timber Supply. He noted the importance of being involved in the process. Director MacDougall noted that comment deadline for the Prince George Timber Supply Review is May 24, 2016.
<u>Meeting with Saik'uz First Nation</u>	Director Thiessen commented that he has been meeting with Saik'uz First Nation in a community to community forum to develop economic development opportunities.
<u>Transportation Meeting Scheduled for the East/West and North/South Connectors</u>	Director MacDougall mentioned that a meeting is scheduled for Wednesday, March 30, 2016 with the Transportation Advisory Committee with a follow up meeting on Thursday, March 31, 2016 in Vanderhoof in regard to safe transportation along the Highway 16 corridor and Highways 27 (Fort St. James) and 118 (Granisle).
<u>Water Irrigation Workshop In Smithers, B.C.</u>	Director Fisher spoke of attending the Water Irrigation Workshop in Smithers. He noted that the workshop had approximately 50 people in attendance and there was good information provided in regard to watering needs and the efficient use of water.
<u>District of Houston Official Community Plan</u>	Director Brienens indicated that the District of Houston is completing its Official Community Plan (OCP).
<u>Northwest Community College in Houston facing Cutbacks</u>	<p>Director Brienens spoke of the challenges that the Northwest Community College is experiencing with cutbacks and services being removed. It is a very important community resource but there are concerns that the facility may close.</p> <p>Chair Miller expressed concerns regarding the impacts to recruitment and retention throughout the region in regard to community college service levels being reduced or the possibility for college closures. Colleges are a significant need in regional communities.</p> <p>Director Bachrach also expressed concerns regarding the impacts to local colleges and noted that the business community will be impacted by cuts in service level training. Director Bachrach spoke of the new Northwest Community College LEEDS building that was built in Smithers.</p>

## **VERBAL REPORTS (CONT'D)**

### **Tier III Bantam Provincials in Smithers**

Director Bachrach mentioned that the Tier III Bantam Provincials were held in Smithers. Vanderhoof was successful and took home the provincial banner. There were approximately 400 people who attended the event.

### **Canadian National Ski Championships**

Director Bachrach noted that Smithers also hosted the Canadian National Ski Championships which was a huge success.

### **Village of Telkwa Volunteer Fire Department**

Director Repen commented that the Village of Telkwa Volunteer Fire Department provided a presentation to the Village of Telkwa Council and noted the approval for interior operations level.

He spoke of the incredible skill level and dedication of the volunteer fire department members and the great leadership roles they undertake.

### **Chair Miller – Update**

Chair Miller mentioned that he attended a meeting along with Gail Chapman, Chief Administrative Officer and the Northwest Resource Benefits Alliance representatives with provincial staff at the Regional District Chair and CAO Forum in Victoria, B.C. on March 29-30, 2016.

Chair Miller noted that the Omineca Beetle Action Coalition has not received a commitment in regard to continued funding.

### **Receipt of Verbal Reports**

Moved by Director Parker  
Seconded by Director Greenaway

2016-4-21

“That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **Break for Lunch at 11:55 a.m.**

## **Reconvened 12:34 p.m.**

## **ADMINISTRATION CORRESPONDENCE**

### **Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink – Invitation to Engage on the Climate Leadership Team’s Recommendations**

Moved by Director Repen  
Seconded by Director Newell

2016-4-22

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink in regard to the Climate Leadership Team’s Recommendations.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

### UBCM Membership - 2016 Dues Invoice

Moved by Director Repen  
Seconded by Director Newell

2016-4-23

"That the Regional District of Bulkley-Nechako Board of Directors receive the UBCM Membership 2016 Dues Invoice."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Administration Correspondence

Moved by Director MacDougall  
Seconded by Director Newell

2016-4-24

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Regional Transit System – Letter to OBAC from Eileen Benedict, Director, Electoral Area "E" (Francois/Ootsa Lake Rural);
- Ministry of Forests, Lands and Natural Resource Operations
  - Thank You for Your Letter of February 4, 2016 RE: the Kluskus Road Connector;
- Tweedsmuir Cavaliers Saddle Club – Thank You;
- Office of the Auditor General for Local Government – AGLG Audit Report – City of Campbell River, Regional District of Fraser-Fort George;
- Ministry of Public Safety & Solicitor General-Proposal for a Provincial Call Answer Levy on Wireless Devices;
- Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour – Update - Ongoing Arrivals of Syrian Refugees;
- Ministry of Forests, Lands and Natural Resource Operations
  - Update from the Minister – February, 2016;
- Ministry of Forests, Lands and Natural Resource Operations
  - Snow Survey and Water Supply Bulletin – March 1, 2016;
- Minister of Small Business and Red Tape Reduction, Minister Responsible for the Liquor Distribution Branch and the Minister of Community, Sport and Cultural Development Minister Responsible for TransLink – Limited Number of Licences for the Sale of 100% BC Wine on Grocery Store Shelves;
- TransCanada – Prince Rupert Gas Transmission Project – Multi Use Sites 113B & 113C;
- Union of B.C. Municipalities – Resolution 2015-B111: National Inquiry on Missing and Murdered Aboriginal Women;
- North Central Local Government Association - Nominations for NCLGA Executive;
- Minerals North 2016 – Bursaries Available for First Nations;
- Association of Mineral Exploration B.C. – BC Mineral Explorers Highlight Decreasing Land Base during Prospectors & Developers Association of Canada;
- Federation of Canadian Municipalities – Rising to The Moment: FCM's 2016 Pre-Budget Submission;
- Species at Risk Recovery Unit – Short-eared Owl – (Special Concern);
- Notification of Updates to the Species at Risk Public Registry
  - February 17, 2016;

## **ADMINISTRATION CORRESPONDENCE (CONT'D)**

### -Union of B.C. Municipalities

- Forest Survey Results Confirm Need for Better Consultation
- Spill Preparedness and Response Legislation Update
- Mayors' Caucus Registration Now Open
- RCMP Contract Management Committee Seeks Input
- Share Your Economic Development Practices
- Species at Risk and Invasive Species
- Expense Limits Legislation Amendment Introduced
- Feedback Requested on Liquor Consumption in Public Places
- Local Government Support Invited for Amber Alerts
- Funding & Resources Update
- New Fire Safety Act Introduced
- Local Government Feedback on RCMP Contract
- Recruiting, Keeping Doctors a Community-wide Effort
- Special Wine Store Licence Conference Call
- Reaching Diverse Audiences in Public Engagement
- Budget Features Community Safety, Affordable Housing Initiatives
- Deadline Extended for Emergency Program Act Input
- Funding Available for BC Airports
- Investment Hub Profiles BC Communities;

### **INVITATIONS**

- "Black Tie & Blue Jeans" An Evening with the Premier – April 22, 2016 – Prince George, B.C.;
- BC Community Forest Association - 2016 Conference and AGM – May 26-28, 2016 -Lake Cowichan, B.C.;
- BC Healthy Communities - Northern Health - Northern Healthy Communities Forum – May 3, 2016 – Dawson Creek, B.C."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding the timeline for feedback requests from the Union of B.C. Municipalities being very short and often does not allow time for local government response.

Union of B.C. Municipalities  
Feedback Response Time

Moved by Director Fisher  
Seconded by Director Newell

2016-4-25

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Union of B.C. Municipalities in regard to the lack of adequate response time in regard to feedback requests."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**FINANCIAL**

Operating Accounts  
-February, 2016

Moved by Director Fisher  
Seconded by Director Greenaway

2016-4-26

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid February, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**BYLAW FOR FIRST, SECOND, THIRD READING**  
**AND ADOPTION**

No. 1766– RDBN Financial  
Plan

Moved by Director Fisher  
Seconded by Director Newell

2016-4-27

“That “Regional District of Bulkley-Nechako Financial Plan Bylaw No. 1766, 2016” as amended be given first, second, third reading and adoption this 24<sup>th</sup> day of March, 2016.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

No. 1767 Bulkley Valley  
Regional Pool and Public  
Racquet Courts Service

Moved by Director Bachrach  
Seconded by Director Fisher

2016-4-28

“That “Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1767, 2016” be given first, second, third reading and adoption this 24<sup>th</sup> day of March, 2016.”

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

**BYLAW FOR ADOPTION**

No. 1751– Lakes District  
Airport Local Service  
Establishment Bylaw

Moved by Director Benedict  
Seconded by Director MacDougall

2016-4-29

“That “Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015” be adopted this 24<sup>th</sup> day of March, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**READING FILE**

Reading File

Moved by Director Newell  
Seconded by Director Petersen

2016-4-30

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

**CORRESPONDENCE:**

-Better Value Procurements – Public Sector Sourcing And Growing our Local Economies;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- BC Chamber of Commerce – Public Affairs Update
  - March 14, 2016 – Premiers Welcome Moves on Lumber, Methane; B.C. Funds Roundtable Focusing on First Nations Employment –
  - March 7, 2016 – PM, Premiers Talk Carbon Pricing; Oil Spill Response Requirements;
  - February 29, 2016 – AltaGas Pulls LNG Plans; New Mining Compliance Penalties; B.C. Tourism Grows;
- BC Chamber of Commerce – BC Chamber Insight Newsletter:
  - March 2016 Edition
  - February 2016 Edition;
- Clean Energy Canada – Clean Energy Review:
  - March 7, 2016 – The Importance of Showing Up
  - February 29, 2016 – A Year for the Record Books;
- Clean Energy Canada – Not Sure What to Make of the First Ministers' Meeting? Keep Reading;
- Clean Energy Canada – See you at Globe?
- Coastal GasLink Pipeline Project – Connector March 2016;
- Communities in Bloom – Celebrate Canada's 150<sup>th</sup> Anniversary;
- Federation of Canadian Municipalities - FCM News Week of:
  - March 11, 2016
  - March 4, 2016
  - February 26, 2016;
- Federation of Canadian Municipalities – FCM Called Upon to Deliver Climate Change Program for the Municipal Sector;
- Federation of Canadian Municipalities – President's Corner
  - February 2016;
- Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour – “BC Jobs Plan 4-Year Progress Update”;
- Ministry of Justice – Emergency Communications Service Delivery in British Columbia;
- Nechako Reservoir Update - Flow Facts:
  - March 16, 2016
  - March 9, 2016
  - March 4, 2016
  - February 24, 2016;
- Resource Works Newsletter:
  - March 10, 2016 – Two Experts Join the Resource Works Advisory Council;
  - March 8, 2015 – MEG ENERGY: Canada's Cutting Edge Oil;
  - March 1, 2016 – LNG for BC: Progress Continues;
  - February 25, 2016 – 10 Truths about the Future of Energy in BC;
  - February 23, 2016 – Mining Makes Solar Energy Possible;
- Seniors BC – e-Newsletter February, 2016;
- Union of British Columbia Municipalities – Action Related to UBCM Resolution 2015-B111, National Inquiry on Missing and Murdered Indigenous Women and Girls;
- Union of British Columbia Municipalities – UBCM Membership;
- Vancouver Island & Coast Conservation Society – One Small Step, One Giant Leap... “

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

**ADMINISTRATION REPORTS**

Chinook Community Forest  
Contribution from the Province

Moved by Director Benedict  
Seconded by Director Parker

2016-4-31

“That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s March 23, 2016 memo titled “Chinook Comfor Limited Partnership Agreement – Revised.”

Further, whereas the Regional District of Bulkley-Nechako Board on February 25, 2016 approved a limited partnership agreement (“LPA”) for the Chinook Community Forest; and,

Whereas the Burns Lake Band wishes that its economic development entity, Ts’il Kaz Koh Development Limited Partnership, hold its units in the limited partnership instead of the First Nation itself holding such units (the “Change”); and,

Whereas the Chinook Comfor Limited Partnership Agreement has been revised to reflect the Change;

Therefore be it resolved that the Board of the Regional District of Bulkley-Nechako approves for execution by its authorized signatories the revised Chinook Comfor Limited Partnership Agreement.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Community Forest  
Contribution from the Province

Moved by Director Benedict  
Seconded by Director MacDougall

2016-4-32

“That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s March 23, 2016 memo titled “Chinook Community Forest Contribution from the Province;” and,

Further, that the Regional District Board approves an arrangement whereby the Ministry of Forests, Lands and Natural Resource Operations will contribute \$20,000 to the Hunust’ Ot’ En Investment Corporation, the economic development corporation owned by the Nee Tahí Buhn First Nation, for furthering on to Chinook Comfor once it is fully formed.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Budget for Topley Rural Fire  
Protection

Moved by Director Newell  
Seconded by Director Liversidge

2016-4-33

“That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s March 23, 2016 memo titled “Budget for Topley Rural Fire Protection.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**INVITATION**

Federation of Canadian  
Municipalities – 2016  
Annual Conference  
– Early-bird Deadline  
April 11, 2016

Moved by Director Greenaway  
Seconded by Director Bachrach

2016-4-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the invitation from the Federation of Canadian Municipalities – 2016 Annual Conference – Early-bird Deadline – April 11, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**BYLAW FOR ADOPTION**

No. 1765 – Fort St. James  
and Area Television  
Rebroadcasting Local Service  
Establishment Amendment

Moved by Director Greenaway  
Seconded by Director MacDougall

2016-4-35

“That “Fort St. James and Area Television Rebroadcasting Local Service Establishment Amendment Bylaw No. 1765, 2016” be adopted this 24<sup>th</sup> day of March, 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SPECIAL IN-CAMERA  
MEETING MOTION**

Moved by Director Bachrach  
Seconded by Director MacDougall

2016-4-36

“In accordance with Section 90 (2)(b) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Directors that the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (treaty negotiations) or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public for this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director Bachrach  
Seconded by Director Parker

2016-4-37

“That the meeting be adjourned at 12:55 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant