

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**  
**AGENDA**  
**THURSDAY, AUGUST 15, 2024**

<b><u>PAGE NO.</u></b>		<b><u>ACTION</u></b>
	<b><u>AGENDA - August 15, 2024</u></b>	<b>Approve</b>
	<b><u>SUPPLEMENTARY AGENDA</u></b>	<b>Receive</b>
	<b><u>MINUTES</u></b>	
<b>xx</b>	<b>Stuart-Nechako Regional Hospital District Meeting Minutes - June 20, 2024</b>	<b>Approve</b>
	<b><u>REPORTS</u></b>	
<b>Xx</b>	<b>John Illes, Treasurer- Financial Statements June 30, 2024</b>	<b>Receive</b>
	<b><u>BYLAWS</u></b>	
<b>Xx</b>	<b>John Illes, Treasurer - Capital Expenditure Bylaw No. 90, 2024</b>	<b>1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading &amp; Adoption</b>
<b>Xx</b>	<b>John Illes, Treasurer - Budget Amendment Bylaw No. 91 and Capital Expenditure Bylaw No. 92</b>	<b>1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading &amp; Adoption</b>
	<b><u>CORRESPONDENCE</u></b>	
<b>XX</b>	<b>Peace River Regional District - Request for Audit of Northern Health</b>	<b>Receive</b>
	<b><u>VERBAL REPORTS</u></b>	
	<b><u>RECEIPT OF VERBAL REPORTS</u></b>	
	<b><u>SUPPLEMENTARY AGENDA</u></b>	
	<b><u>NEW BUSINESS</u></b>	

**IN-CAMERA MOTION**

**That this meeting be closed to the public pursuant to Section 90(2)(b) of the *Community Charter* for the Board to deal with matters relating to the following:**

- **Fort St. James Hospital**

**ADJOURNMENT**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**

**MEETING MINUTES**

**THURSDAY, JUNE 20, 2024**

PRESENT: Chair Judy Greenaway

Directors Martin Elphee  
Clint Lambert – via Zoom  
Linda McGuire  
Shirley Moon  
Kevin Moutray  
Mark Parker  
Michael Riis-Christianson  
Sarrah Storey  
Henry Wiebe

Staff Curtis Helgesen, Secretary  
Cheryl Anderson, Acting Secretary  
John Illes, Treasurer  
Wendy Wainwright, Confidential Clerk

Other Owen Miller, Deadwood Innovations – via Zoom  
Chris Gleddie, Deadwood Innovations – via Zoom

**CALL TO ORDER**

Chairperson Greenaway called the meeting to order at 9:32 a.m.

**AGENDA**

Moved by Director Riis-Christianson  
Seconded by Director Elphee

SNRHD.2024-5-1

“That the Stuart-Nechako Regional Hospital District Agenda of June 20, 2024 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Stuart-Nechako Regional  
Hospital District Meeting  
Minutes –March 7, 2024

Moved by Director Parker  
Seconded by Director McGuire

SNRHD.2024-5-2

“That the minutes of the Stuart-Nechako Regional Hospital District meeting of March 7, 2024 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**REPORTS**

Budget Amendment  
Consideration

Moved by Director Riis-Christianson  
Seconded by Director Elphee

2024-5-3

"That staff prepare a budget amendment to include funding for the domestic hot water upgrades for The Pines and St. John Hospital."

Moved by Director Lambert  
Seconded by Director Elphee

"That Motion 2024-5-3 be amended as follows:

"That staff prepare a budget amendment to include 30% funding for the domestic hot water upgrades for the Pines and St. John Hospital."

(All/Directors/Majority)                      DEFEATED

"That the question be called on Motion 2024-5-3 as presented."

(All/Directors/Majority)                      CARRIED UNANIMOUSLY

Discussion took place regarding:

- Timeline for project
- SNRHD and Northern Health Budget alignments
- Utilizing 2024 surplus
- SNRHD contribution in consideration of the savings being estimated for the projects.

**ADJOURNMENT**

Moved by Director Wiebe  
Seconded by Director Parker

SNRHD.2024-5-5

"That the meeting be adjourned at 9:43 a.m."

(All/Directors/Majority)                      CARRIED UNANIMOUSLY

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Judy Greenaway, Chairperson

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Wendy Wainwright, Confidential Secretary

# Stuart-Nechako Regional Hospital District Board of Directors

**To:** Chair and Board  
**From:** John Illes, Treasurer  
**Date:** August 15, 2024  
**Subject:** **Financial Statements June 30, 2024**

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**RECOMMENDATION:** (all/directors/majority)

Receipt

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## **BACKGROUND**

Attached are the financial statements for the six months ending June 30<sup>th</sup>. There has been very little financial activity for Stuart-Nechako during this time frame. The only capital contribution payment made was for the planning and engineering for the Vanderhoof Primary Care project.

The hospital district currently has \$3,214,214 in cash and investment assets.

**Attachment:** **SNRHD Financial Statements June 30, 2024**

# Stuart-Nechako Regional Hospital District

Statement of Operations January 1, 2024 to June 30, 2024

	2024 Budget	June 30th
<b>INCOME</b>		
Grant In Lieu of Taxes	\$ 24,000	\$ 1,382
Taxation	\$ 6,816,625	
Interest	\$ 150,000	\$ 55,434
	<b><u>\$ 6,990,625</u></b>	<b><u>\$ 56,816</u></b>
<b>EXPENSES</b>		
Business Planning		
Major Capital Project >\$5M		
Major Capital Project <\$5M	\$ 2,000,000	\$ 47,040
Major Equipment and Maintenance Capital	\$ 186,943	
Building Integrity and Minor Capital Grant Grant	\$ 207,000	
IT Projects Grant	\$ 102,339	
Administration	\$ 30,000	\$ 3,212
Directors Remuneration	\$ 10,000	\$ 1,828
	<b><u>\$ 2,536,282</u></b>	<b><u>\$ 52,080</u></b>
<b>NET INCOME AT END OF YEAR (Quarter)</b>	<b>\$ 4,454,343</b>	<b>\$ 4,736</b>

# Stuart-Nechako Regional Hospital District Board of Directors

**To:** Chair and Board  
**From:** John Illes, Treasurer  
**Date:** August 15, 2024  
**Subject:** **Capital Expenditure Bylaw No. 90**

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**RECOMMENDATION:** **(all/directors/majority)**

That Bylaw No. 90, Capital Expenditure Bylaw, be given first reading, second reading, third reading and adopted this 15<sup>th</sup> day of August, 2024.

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**BACKGROUND**

Bylaw No. 90 authorizes capital contribution payments for the annual expenditures planned for and approved in the 2024 Financial Plan.

This Bylaw includes payments for Major Equipment and Maintenance Capital of which there is only one project – the St. John Hospital Chemistry Analyzer. The other two payments are for the annual building integrity and minor capital grant and the information technology annual projects grant. The bylaw authorizes payment of a total of \$496,282.

**Attachment:** **Bylaw No. 90 Capital Expenditure Bylaw**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW  
BYLAW NO. 90**

**WHEREAS**, the Board of the Stuart-Nechako Regional Hospital District proposes to expend money for capital expenditures included in the 2024 annual budget;

**AND WHEREAS**, those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

**NOW THEREFORE**, the Board of the Stuart-Nechako Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*;

1. The Board hereby authorizes and approves expenditures of money necessary to complete the following capital contribution expenditures totaling up to \$496,282 representing a portion of the capital expenditures included in the 2024 budget more particularly detailed as follows:

<u>Description</u>	<u>Amount</u>
St. John Hospital Chemical Analyzer	\$186,943
Building Integrity and Minor Capital Grant	\$207,000
Information Technology Annual Grant	\$102,339

\$496,282

2. The board hereby delegates the necessary authority to the Treasurer to settle payment.
3. This bylaw may be cited for all intents and purposes as the "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 90, 2024."

READ A FIRST TIME this \_\_ day of \_\_2024

READ A SECOND TIME this \_\_ day of \_\_2024

READ A THIRD TIME this \_\_ day of \_\_2024

ADOPTED this \_\_ day of \_\_2024

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

I, hereby, certify that this is a true copy of Bylaw No. 90 as adopted.

\_\_\_\_\_  
Secretary



# Stuart-Nechako Regional Hospital District Board of Directors

**To:** Chair and Board  
**From:** John Illes, Treasurer  
**Date:** August 15, 2024  
**Subject:** **Budget Amendment Bylaw No. 91 and Capital Expenditure Bylaw No. 92**

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**RECOMMENDATION:** **(all/directors/majority)**

That Bylaw No. 91, Annual Budget Amendment Bylaw, be given first reading, second reading, third reading and adopted this 15<sup>th</sup> day of August, 2024; and

That Bylaw No. 92, Capital Expenditure Bylaw, be given first reading, second reading, third reading and adopted this 15<sup>th</sup> day of August, 2024.

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**BACKGROUND**

Bylaw No. 91 amends the 2024 budget to include the Pines Cooling and Domestic Hot Water Upgrade project and the St. John Hospital Domestic Hot Water Upgrade project. The Board discussed these projects on June 20, 2024 and asked staff to prepare a budget amendment to include these two projects. The Board memo from June 20, 2024 is attached to this memo for reference.

Bylaw No. 91 (Budget Amendment Bylaw) can be compared to Bylaw No. 88 (Original Bylaw Amendment) by referencing the current statement of operations in this agenda. The sole change was to increase the Major Equipment and Maintenance Capital from \$186, 943 to \$569,059.

Bylaw No. 92 authorizes the payment to Northern Health of these two projects.

**Attachment:** **Bylaw No. 91 Budget Amendment Bylaw**  
**Memo from June 20, 2024**  
**Bylaw No. 92 Capital Expenditure Bylaw**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**

**BYLAW NO. 91**

**Being a bylaw to amend the Annual Budget  
for the year 2024.**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw amend Bylaw No. 88, the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2024.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Amendment Bylaw No. 91, 2024."

READ A FIRST TIME this \_\_\_ day of \_\_\_, 2024

READ A SECOND TIME this \_\_\_ day of \_\_\_, 2024

READ A THIRD TIME this \_\_\_ day of \_\_\_, 2024

ADOPTED this this \_\_\_ day of \_\_\_, 2024

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

I hereby certify that this is a true copy of Bylaw No. 91 as adopted.

\_\_\_\_\_  
Secretary

**Stuart Nechako Regional Hospital District - 2024 Budget and 2025 Provisional Budget**

**Bylaw 91**

**INCOME**

	<b>2024 Budget Bylaw 91</b>	<b>2025 Provisional Budget Bylaw 88</b>
Grant In Lieu of Taxes	24,000	24,000
Taxation	6,816,625	6,816,625
Interest	150,000	292,673
	<b><u>\$ 6,990,625</u></b>	<b><u>\$ 7,133,298</u></b>

**EXPENSES**

Business Planning		
Major Capital Project >\$5M		
Major Capital Project <\$5M	2,000,000	3,400,000
Major Equipment and Maintenance Capital	569,059	466,400
Building Integrity and Minor Capital Grant Grant	207,000	210,336
IT Projects Grant	102,339	212,826
Administration	30,000	20,000
Directors Remuneration	10,000	10,000
	<b><u>\$ 2,918,398</u></b>	<b><u>\$ 4,319,562</u></b>

**NET INCOME AT END OF YEAR**

	<b>4,072,227</b>	<b>2,813,736</b>
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**Schedule B Bylaw 91**

**Major Capital Projects Approved and Continuing:**

**None**

**Major Capital Projects Funded:**

	<b>2024</b>	<i>Current Year</i>
<b>SJH Chemistry Analyzer Replacement</b>		<b>\$ 186,943</b>
<b>Vanderhoof Primary Care</b>		<b>\$ 2,000,000</b>
<b>Pines Cooling and Deomestic Hot Water Upgrade</b>		<b>\$ 193,644</b>
<b>St. John Hospital Hospital Domestic Hot Water Upgrade</b>		<b>\$ 188,472</b>
<b>Total</b>		<b><u>\$ 2,569,059</u></b>

# Stuart-Nechako Regional Hospital District Board of Directors

**To:** Chair and Board  
**From:** John Illes, Treasurer  
**Date:** June 20, 2024  
**Subject:** **Budget Amendment Consideration**

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**RECOMMENDATION:** (all/directors/majority)

That staff prepare a budget amendment to include funding for the domestic hot water upgrades for The Pines and St. John Hospital.

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**BACKGROUND**

Northern Health has requested the Board consider the two projects discussed below. The Board of Northern Health has approved these two projects for their April 1, 2024 to March 31, 2025 budget; however, these two projects were not available for consideration in January when the SNRHD budget was brought forward.

Northern Health has requested 40% funding for these two projects. The SNRHD Board has previously approved 40% funding for all projects (but one) of less than \$5 million.

**The Pines Cooling and Domestic Hot Water Upgrade**

The purpose of this project is to Improve occupant comfort, reduce trouble calls to maintenance, improve operation of existing equipment, improve energy efficiency of building. The energy savings are estimated to be \$15,000 per year.

The total budget of this project is \$484,110, with a RHD funding request of \$193,644.

**St. John Hospital Domestic Hot Water Upgrade**

The purpose of this project is to improved domestic hot water delivery, reduced trouble calls to maintenance, reduced energy consumption. The energy savings are estimated to be \$26,000 per year

The total budget of this project is \$471,181, with a RHD Funding request of \$188,472.

The SNRHD 2024 budget includes a contribution to reserves of \$4.45 million. If the Board was to support these projects, the contribution to reserve would drop to approximately \$4.07 million in order to fund these additional projects.

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW  
BYLAW NO. 92**

**WHEREAS**, the Board of the Stuart-Nechako Regional Hospital District proposes to expend money for capital expenditures included in the 2024 annual budget;

**AND WHEREAS**, those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

**NOW THEREFORE**, the Board of the Stuart-Nechako Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*;

1. The Board hereby authorizes and approves expenditures of money necessary to complete the following capital contribution expenditures totaling up to \$382,166 representing a portion of the capital expenditures included in the amended 2024 budget more particularly detailed as follows:

<u>Description</u>	<u>Amount</u>
St. John Hospital Domestic Hot Water	\$188,472
The Pines Cooling and Domestic Hot Water	\$193,644

\$382,116

2. The board hereby delegates the necessary authority to the Treasurer to settle payment.
3. This bylaw may be cited for all intents and purposes as the "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 92, 2024."

READ A FIRST TIME this \_\_ day of \_\_2024

READ A SECOND TIME this \_\_ day of \_\_2024

READ A THIRD TIME this \_\_ day of \_\_2024

ADOPTED this \_\_ day of \_\_2024

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

I, hereby, certify that this is a true copy of Bylaw No. 92 as adopted.

\_\_\_\_\_  
Secretary



PEACE RIVER REGIONAL DISTRICT

July 26, 2024

File: 0400.20.16

Honourable Adrian Dix  
Minister of Health  
PO Box 9050 Stn Prov Govt  
Victoria, BC V8W 9E2

Via Email: [HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca)

Dear Minister Dix,

**Re: Request for Audit of Northern Health**

At its July 18, 2024, Regional Board meeting, the Peace River Regional District (PRRD) Board discussed their concerns regarding the number of diversions and emergency room closures taking place within the Peace Region. The Regional Board subsequently passed the following resolution:

MOVED, SECONDED and CARRIED,

*“That the Regional Board send a letter to Premier Eby, Minister Dix, South Peace and North Peace MLAs Bernier and Davies, the Union of British Columbia Municipalities and the North Central Local Government Association, all Regional Districts in British Columbia, the Northern Rockies Regional Municipality and First Nations within the Peace River Regional District, requesting an audit of Northern Health; financial, operational, and without prejudice, the workplace.*

The Regional Board is very concerned with the ongoing number of diversions, emergency room closures and the shortage of health-care professionals resulting in reduced access to health care services, an essential service to the region. Continual closures create frustration and fear for many residents who arrive at hospitals to find them closed. Lack of communication regarding closures/diversions is unacceptable; communications need to be streamlined with an improved process that would “get the word out” in a timelier manner. The Board believes there is urgent need to find effective solutions to solve issues causing diversions with a long-term strategy to stop them from happening.

We appreciate your consideration of the Board’s request and look forward to the audit results.

Sincerely,

*Brad Sperling*

Brad Sperling  
Chair

c: MLA Peace River South – Mike Bernier  
MLA Peace River North – Dan Davies  
Mayor and Council Northern Rockies Regional Municipality  
All Regional Districts in BC  
First Nations in PRRD  
UBCM and NCLGA

diverse. vast. abundant.