



1
**REGIONAL DISTRICT OF BULKLEY-NECHAKO
COMMITTEE OF THE WHOLE
AGENDA**

Thursday, February 6, 2014

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>AGENDA</u> – February 6, 2014	Approve
	<u>MINUTES</u>	
2-7	Committee of the Whole Meeting Minutes – January 9, 2014	Receive
	<u>DELEGATION</u>	
	<u>JOHN RUSTAD, MINISTER OF ABORIGINAL RELATIONS AND RECONCILIATION/MLA, NECHAKO LAKES</u> <u>RE: Update</u>	
	<ul style="list-style-type: none">• Framework/processes for local governments and First Nations re: Relationship Building• Revisions to the Federal Policy on Additions to Reserve/Reserve Creation• Grant Opportunities re: Fort Fraser Water Distribution System Replacement• Consultation process and framework re: referrals for pipelines• Morice Timber Supply Review• Community Forests/Increase in AAC	
	<u>ADMINISTRATION REPORTS</u>	
8-11	Carolynn Lane, Sustainability Assistant – Backyard Composting Program	Direction
12-31	Hans Berndorff, Financial Administrator – 2014 Budget Draft No. 2	Direction
32-47	Amy Wainwright, Planner – Environmental Assessment Process Update	Receive
	<u>INVITATION</u>	
48	Surrey Regional Economic Summit 2014 – February 27, 2014 – Vancouver, B.C.	Receive

SUPPLEMENTARY AGENDA

NEW BUSINESS

SPECIAL IN-CAMERA MEETING MOTION

In accordance with Section 90 (1)(g) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako that matters pertaining to litigation or potential litigation affecting the RDBN, and negotiations and related discussions (Finmoore Road, Area "F", enforcement issue) including communications necessary for that purpose must be closed to the public therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, January 9, 2014**

PRESENT:

Chair	Bill Miller
Directors	Stephen Freeman Carman Graf Taylor Bachrach Tom Greenaway Bill Holmberg Dwayne Lindstrom Rob MacDougall Rob Newell Jerry Petersen Ralph Roy Stoney Stoltenberg Gerry Thiessen - arrived at 10:40 a.m.
Directors Absent	Thomas Liversidge, Village of Granisle Luke Strimbold, Village of Burns Lake
Alternate Directors	John Illes, Village of Burns Lake Linda McGuire, Village of Granisle
Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator Janine Dougall, Director of Environmental Services – left at 12:57 p.m. Deborah Jones-Middleton, Protective Services Manager – arrived at 10:45 a.m., left at 12:57 p.m. Jason Llewellyn, Director of Planning – left at 1:06 p.m. Laura O'Meara, Senior Financial Assistant – arrived at 10:56 a.m., left at 11:33 p.m., returned at 12:34 p.m., left at 12:57 p.m. Corrine Swenson, Manager of Regional Economic Development Wendy Wainwright, Executive Assistant
Others	Agathe Bernard, Stewardship Officer, Nadina Resource District, Ministry of Forests, Lands and Natural Resource Operations – left at 11:05 a.m. Rilla Middleton, Stewardship Forester, Nadina Resource District, Ministry of Forests, Lands and Natural Resource Operations – left at 11:05 a.m.
Media	Walter Strong, Lakes District News – left at 11:19 a.m.
<u>CALL TO ORDER</u>	Chair Miller called the meeting to order at 10:30 a.m.

**AGENDA AND
SUPPLEMENTARY AGENDA**

Moved by Director Holmberg
Seconded by Director Stoltenberg

C.W.2014-1-1

"That the agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of January 9, 2014 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole
Minutes – November 7, 2013

Moved by Director MacDougall
Seconded By Director Stoltenberg

C.W.2014-1-2

"That the Committee of the Whole meeting minutes of November 7, 2013 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS –Agathe Bernard, Stewardship Officer, Rilla Middleton, Stewardship Forester, Nadina Resource District RE: Morice Timber Supply Review Process

Chair Miller welcomed Agathe Bernard, Stewardship Officer and Rilla Middleton, Stewardship Forester, Nadina Resource District, Ministry of Forests, Lands and Natural Resource Operations.

Morice Timber Supply Review Process

Current AAC

- 2,165,000 cubic metres per year;
 - Includes a non-pine species partition equating 550,000 cubic metres per year;
- Balance between harvesting susceptible pine in the short-term and maintaining sufficient non-pine volume in the mid-term;
- AAC has been in effect since February 1, 2008.

550 000 cubic metres of non-pine species is monitored by the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) post-harvest based on a harvest billing system and the forest licensees are also required to incorporate the non-pine species partition in their plans.

Timber Supply Review Process

- By law, the chief forester must determine an allowable annual cut – AAC – at least once every 10 years.
 1. Information Gathering;
 2. Data Package – defines current forest management:
 - 60 – day review and comment period; (completed in September, 2013)
 3. Timber Supply Analysis:
 - Environmental factors;
 - Socio-economic impacts;
 - Timber Supply Forecast conducted investigates the availability of fiber for 250 years;
 4. Analysis Report and Public Discussion Paper (will be released in approximately 6 weeks):
 - 60 day review and comment and consultation period;
 - Extremely important step for stakeholders to provide comment;
 5. AAC Determination.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS –Agathe Bernard, Stewardship Officer, Rilla Middleton, Stewardship Forester, Nadina Resource District RE: Morice Timber Supply Review Process

Key Forest Management Considerations

- Biodiversity, wildlife management, land base changes;
 - Dead pine harvest and conservation of timber to support mid-term harvest levels:
- In 2004 the Morice TSA witnessed drastic increases in mountain pine beetle (MPB) killed wood.
- 2012 – 32 million m³ of MPB killed in the Morice TSA;
 - 2006-2013 – 12 million m³ of MPB killed was harvested;
 - Majority of pine was killed prior to 2008;
 - 2013 - In analyzing the timber supply availability the majority of the MPB killed wood has been dead 5 years;
 - Assumption is that the dead pine is no longer economically viable after 15 years;
 - As analyses are conducted the harvest of the dead pine is a priority in the first 5 years.

2003-2013

- Non-pine partition harvest in the past 3 years has been exceeded and amounts to approximately 1.3 million m³ of non-pine over harvest;
- Not economically feasible for sawmills to harvest 100% dead pine;
- Concessions made in the non-pine partition was to allow a certain percentage of green timber to be harvested;
- 2008-2010 the average of pine harvested was 72%;
- Since 2011 pine harvested has declined and approximately 60% of pine and 40% of non-pine is being harvested.

Ms. Bernard noted that the Mountain Pine Beetle has always been present in the forests and periodically flares to larger numbers and effects various sized areas but the situation that has occurred from the Mountain Pine Beetle is unprecedented.

Director Holmberg mentioned that Steve Thomson, Minister of Forests, Lands and Natural Resource Operations will be in Houston on February 3, 2014. He also spoke of concerns regarding the movement of large amounts of timber from the Morice TSA while in the middle of a Timber Supply Review for the Morice. Discussion took place regarding decisions being made without proper timber inventory numbers.

The monitoring for the Morice TSA regarding the harvesting of non-pine timber, and the AAC Partition Order that was given by the Minister of Forests, Lands and Natural Resource Operations was brought forward for discussions. Concerns and issues were discussed regarding the regulations and legislation.

In 2012, an inventory audit was completed in the Morice TSA, wherein MFLNRO staff and area contractors completed on the ground inventory to compare with inventory from the past Timber Supply Review. Currently MFLNRO is in the process of completing a new inventory for the Morice TSA. Air photos were completed in the Summer of 2013, following the aerial photos, on the ground monitoring and plotting will need to be completed. Expected time of completion will be 2015/2016. The new AAC determination for the Morice TSA needs to be completed prior to the new inventory being completed. If required a review of the Morice AAC will be determined on completion of the Morice inventory audit in 2015/2016.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS –Agathe Bernard, Stewardship Officer, Rilla Middleton, Stewardship Forester, Nadina Resource District RE: Morice Timber Supply Review Process

What is an AAC Determination?

- Determination considers biophysical, social, and economic information:
 - Timber supply analyses;
 - Socio-economic information;
 - legal requirements, including legislation and legal objectives;
 - Crown's social and economic objectives;
 - Public and First Nations input;
- The chief forester's determination is an independent professional judgment.

Chair Miller thanked Ms. Bernard and Ms. Middleton for attending.

ADMINISTRATION REPORTS

2014 Draft Budget

The Regional Board brought forward for discussion municipal and rural taxation percentage changes from 2013 to 2014. Discussion took place regarding the allocation of staff time for rural and municipal resources. Hans Berndorff, Financial Administrator mentioned that staff completed an analysis of time spent on rural vs. region wide matters in 2011 for implementation in 2012. Direction from the Regional Board at that time was to complete the analysis every three years. A new analysis will be completed in 2014.

Regional Economic Development replacing the Grant Writer Contingency with a 4 day per week grant writer was discussed. Further discussions took place regarding the need to have a grant writer at the Regional District along with grant writers in the municipalities and the accessing of Northern Development Initiative Trust (NDIT) funds for grant writing functions. The Regional Board and staff spoke of the amount of grant funds that the region has received due to the success of having a grant writer. Discussion took place regarding the monitoring and analyzing of the service to ensure efficiencies and that there isn't a duplication of services.

Discussion took place regarding other items for consideration not currently in the 2014 Draft Budget. Director Thiessen noted that the Economic Development Workshops are a great benefit to the region and Alternate Director Illes spoke of the Contribution to Landfill Closure Reserve.

Moved by Alternate Director Illes
Seconded by Alternate Director McGuire

C.W.2014-1-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to include \$75,000 in the RDBN – 2014 Draft Budget Environmental Services Contribution to Landfill Closure Reserve."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Moved by Director Thiessen
Seconded by Director Stoltenberg

C.W.2014-1-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to include \$7,500 in the RDBN – 2014 Draft Budget Regional Economic Development Economic Development Workshops."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

6

Break for lunch at 12:01 p.m.

Reconvened at 12:34 p.m.

ADMINISTRATION REPORTS (CONT'D)

2014 Draft Budget

Moved by Director Stoltenberg
Seconded by Director Holmberg

C.W.2014-1-5

"That the Committee of the Whole receive the Financial Administrator's January 2, 2014 memo titled "2014 Draft Budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Lidstone & Company
-Additions to Reserve Policy

Moved by Director Graf
Seconded by Director McGuire

C.W.2014-1-6

"That the Committee of the Whole receive the correspondence from Lidstone & Company regarding Additions to Reserve Policy."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Concerns were brought forward regarding Additions to Reserve Policy. Director Graf is attempting to schedule a meeting with Nathan Cullen, MP, Skeena-Bulkley Valley to discuss the matter. The Regional Board may wish to bring the matter forward for discussion with John Rustad, MLA Nechako Lakes. He is scheduled to attend the RDBN Committee of the Whole Meeting on February 6, 2014.

INVITATIONS

Invitations

Moved by Director Stoltenberg
Seconded by Director Graf

C.W.2014-1-7

"That the Committee of the Whole receive the following invitations:

-YMCA of Northern BC regarding an announcement of a new program for Vanderhoof being held Friday, January 10, 2014 from 11:00-11:30 a.m. at the District of Vanderhoof Office;
-Truck Loggers Association regarding its 71st Annual Convention & Trade Show 2014 on January 15-17, 2014 in Vancouver, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

First Nations Relationship Building – Strategy Moving Forward in 2014

Discussion took place regarding Chair Miller and Gail Chapman, CAO continuing to meet with First Nations Communities and leaders through a similar process that the RDBN performs with budget presentations.

SUPPLEMENTARY AGENDA

Chair Miller noted that the RDBN has developed the Regional Skills Gap Analysis in consultation with stakeholders to provide community organizations throughout the region the information and data required to follow up on projects and initiatives to assist in the growth of the region.

The report will be brought forward to the Regional Board at its Regional Board Meeting scheduled for January 23, 2014 and the launch may take place in March, 2014.

Regional Skills Gap
Analysis-Approval of
Strategic Actions

Moved by Director Holmberg
Seconded by Director Roy

C.W.2014-1-8

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors adopt the Strategic Actions for the Regional Skills Gap Analysis Project in the Final Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Stoltenberg

C.W.2014-1-9

"That the meeting be adjourned at 1:19 p.m."

Bill Miller, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

To: Chairperson Miller and Committee of the Whole (February 6, 2014)

From:Carolynn Lane
Sustainability Assistant

Date: January 13, 2014

Subject: Backyard Composting Program

The RDBN Solid Waste Management Plan (1997) recommends the development of a backyard composting program as an effective waste reduction mechanism, including public education, provision of backyard composting bins and consultation with local community groups. To meet these recommendations, staff are proposing a backyard composting pilot program for implementation in Summer 2014.

RDBN residents dispose of approximately 515kg of waste per person annually (*Source: 2008 RDBN Waste Composition Study*). Of this 515kg, over 30% is organic material, including food scraps, yard trimmings and paper (*Source: 2008 RDBN Waste Composition Study*). By composting, much of this waste can be diverted from the landfill resulting in countless benefits, including: reducing the production of methane as organics decompose in landfills and reducing fuel consumption and emissions generated from transporting organic waste to landfills. In addition to waste reduction, compost is beneficial in home gardening; it produces a rich natural soil supplement that improves plant growth, increases moisture retention and reduces soil erosion.

There are also countless social benefits that occur as a result of backyard composting, such as higher levels of environmental awareness and attitudes through education, training and outreach, improved residential acceptance, increased capacity for social interaction, and knowledge sharing (*Source: Villegas, 2004*).

Studies have shown that the main barriers preventing many people from composting are access to compost bins and not knowing how to properly use them (*Source: Lura Consulting, 2010 and Mustel Group, 2007*). A comprehensive backyard composting program would provide compost bins to interested residents at a subsidized rate as well as provide extensive instructions for bin use. Research conducted by the North Shore Recycling Group in North Vancouver indicates that selling compost bins and mixing tools together can greatly increase the probability that residents will aerate their compost properly, thus decreasing the chances for compost problems (eg. pest/animal attraction, smell, slow decomposition). Additionally, studies indicate that providing better information on composting basics as well as composting tools (aerating tools, kitchen compost pails, etc.) would help to encourage composting among residents with existing compost bins (*Source: Mustel Group, 2007*).

By implementing an education program and offering subsidized compost bins for residents, the RDBN will be able to fulfill goals laid out in the Regional Solid Waste Management Plan, reduce waste and increase



environmental awareness among residents.

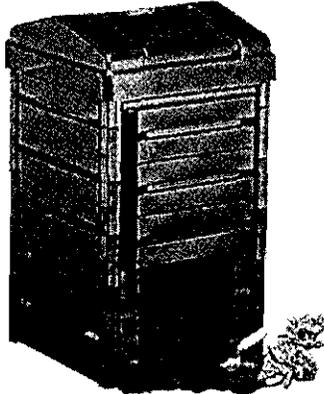
Program Description

For the main portion of the program, RDBN staff, specifically Carolynn Lane, Sustainability Assistant, will conduct “launch” sessions in each RDBN municipality in late summer/early Fall, 2014. Each launch will consist of setting up a booth where residents will be able to purchase compost packages (compost bin and mixing tool) and see a composter demonstration. In addition to purchasing compost packages, residents will be provided with thorough instructions on how to properly use the compost bin and successfully compost their food scraps and yard waste.

When residents purchase a compost package, they will be asked to “register”, by providing their name and contact information, how they heard about the compost launch, and if they would like to receive information (via email or mail) regarding best practices for composting. Approximately one year after the program launch, a survey will be mailed (or emailed) to each resident who purchased a compost package. This survey will be formulated with questions to gage the effectiveness of the program and to create a basis for future improvements.

Backyard Composting Materials

It is proposed that the following tools be provided to residents:



Garden Gourmet Compost Bins
Retail: \$62.99 at Home Hardware



Compost Mixing Tool
Retail: \$12.95 at Rona



Program Financing

The most favourable option for financing the program involves selling the composters to the public in a subsidized package (compost bin + mixing tool). The financing methodology proposed for the project is as follows:

Compost bins and compost mixing tools will be provided to the public in a package for \$40. This would mean that the RDBN would have to cover the remaining cost (\$41.26) for each compost package sold. For this pilot project, 100 composters will ideally be sold to residents in different RDBN municipalities. This allows for the following distribution (minimum of 5 composters per community):

Municipality and Surrounding Area	Single Family Households	Percentage of Total	Percentage of Composters	Total (including min. of 5)
Burns Lake and area (Area B & E, including Southside)	1665	14.9%	15%	14
Fort St. James and area (Area C)	1130	10.1%	10%	11
Fraser Lake and area (Area D)	1020	9.1%	9%	10
Granisle	140	1.3%	1%	6
Houston and area (Area G)	1100	9.9%	10%	11
Smithers and area (Area A)	3215	28.8%	29%	22
Telkwa	470	4.3%	4%	8
Vanderhoof and area (Area F)	2410	21.6%	22%	18
Total	11150	100%	100%	100

Program Budget

Items	Number	Purchase Price (per package)	Cost to Public (per package)	Cost to RDBN (per package)	Total cost to RDBN upfront	Total cost to RDBN if all compost packages are purchased
Bins and Tools						
Composter/Tool Package	100	\$81.26	\$40	\$41.26	\$8,126	\$4,126
Printed Materials						
Brochure (printing)	100	\$0.16	-	\$16.00	\$16.00	-
FAQ Sheet (printing)	100	\$0.016	-	\$1.60	\$1.60	-
Surveys (printing)	100	\$0.016	-	\$1.60	\$1.60	-
Advertising					\$444	
Staff Travel					\$200	
TOTAL					\$8,789.20	\$4,126.00

Monies have been added to the preliminary 2014 budget for this project.



RECOMMENDATION

(All/Directors/Majority)

1. That the Committee of the Whole receive the memorandum titled, "Backyard Composting Program" and dated January 13, 2014.
2. Further, that the Committee of the Whole provide direction on the proposed budget for the program and whether it wishes to go ahead with the program as proposed.

Respectfully submitted,

Carolynn Lane
Sustainability Assistant



Regional District of Bulkley-Nechako Memo – Committee of the Whole Agenda February 6, 2014

To: Chair Miller and the Committee of the Whole
From: Hans Berndorff, Financial Administrator
Date: January 29, 2014
Re: 2014 Budget Draft No. 2

The Second draft of the 2014 budget for regional services is complete. The budgets for local services are currently being prepared for discussion with the Directors that participate each local service.

Revised Projected Tax Rates for 2014

Schedule 3 indicates that the overall projected 2014 tax increase for region-wide services and regional rural services has declined by \$33,050 from \$278,350 to \$245,300. Property assessments have been updated to reflect the recently released 2014 Completed Roll by from BC Assessment.

The residential tax rate for municipal taxpayers is now projected to increase from \$77.95 for a \$100,000 property to \$80.48 (a reduction of \$0.35 compared with the first draft of the budget. The residential tax rate for rural properties is projected to decline from \$105.30 for a \$100,000 property to \$103.67, a decrease of \$2.64 from Draft No. 1. The decline in rural tax rates is primarily due to a decrease in taxation for Building Inspection resulting from higher building permit fee revenue.

Components of the Change in Taxation Compared with Draft No. 1

The attached Schedule "A" outlines the changes from the first draft of the budget.

- The increase in contributions to the landfill closure reserve and regional economic development workshops were requested by the Committee of the Whole at the January 9th meeting;
- The reduction in wages and Directors remuneration reflect actual BC inflation of 0% compared with 0.5% that was included in the previous draft;
- The surplus carried forward from 2013 reflected estimates for December results. Actual results following the first close are now reflected in the budget, resulting in an increase in the surplus of \$41,812 compared with Draft No. 1;
- Since the first draft of the budget, the Building Inspection department has increased its estimate of building permit fees;
- The first draft included the Grant in Lieu of Alcan taxes at the same level as last year's budget. The increase in the grant that was received in late 2013 has now been reflected in the 2014 budget;
- Metal recycling revenue has increased slightly;
- There was a job title change due to increased responsibilities.



Tax Rate Trend

Schedule 2 includes updated bar graphs showing our actual tax rates from 2010 to 2013 and the projected tax rate for 2014. The trend is measured separately for rural and municipal taxpayers because the number of regional services affecting rural taxpayers is greater than those affecting municipal taxpayers.

2014 Initiatives

Schedule 4 is a listing of proposed new initiatives included in the 2014 budget, which has been updated to include the items added back at the request of the Committee of the Whole at its last meeting. Annual projects that are being repeated in 2014 are not included in the list.

Other Items for Consideration

Schedule 5 is a listing of other initiatives for consideration by the Board, which has been updated to exclude the items added back to the 2014 budget. The items on this list were recommended by Department Heads, but later removed or deferred after discussion between the CAO and the CFO in an effort to limit the tax increase.

Projected Tax Changes for each Service

Schedules 6 through 17, which highlight the major items affecting the projected tax change in each region-wide service and each regional rural service has been updated to reflect the changes in Draft No. 2 of the budget.

Detailed Service Budgets

If Directors would like copies of the detailed budgets for each service, these are available on request.

I would be pleased to answer any questions.

Recommendation:

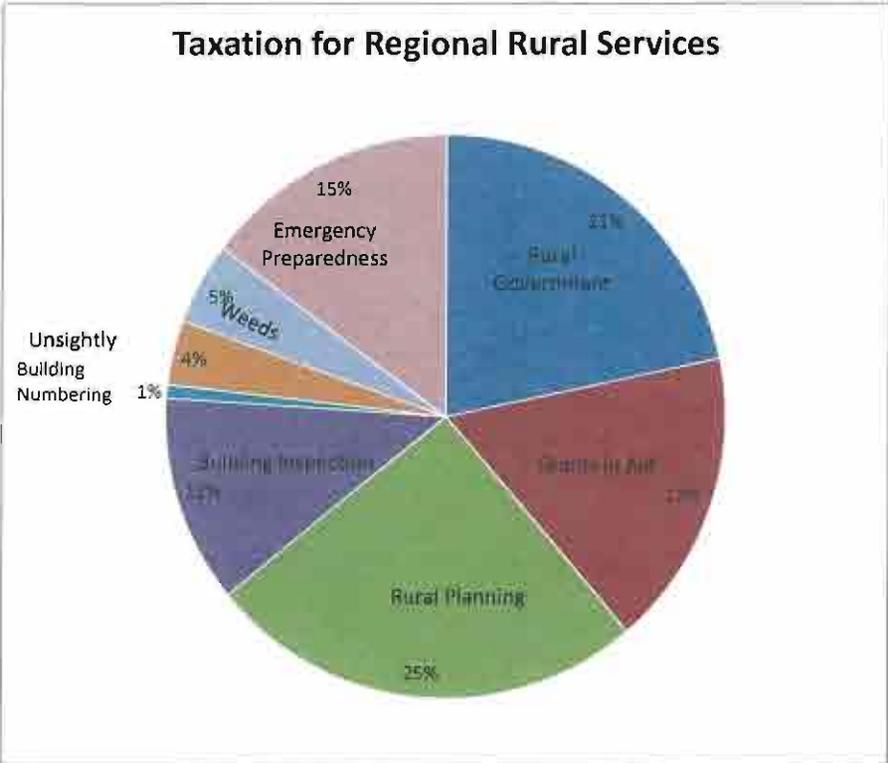
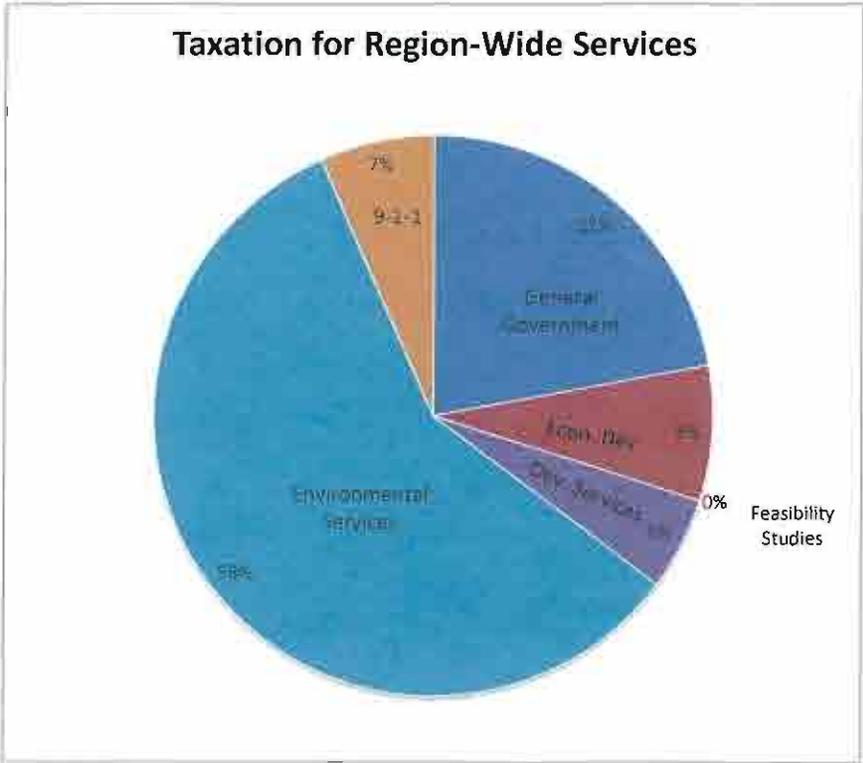
(all/directors/majority)

That the Committee of the Whole receives the Financial Administrator's January 29, 2014 memo titled "2014 Budget Draft No. 2" and provides direction regarding any changes to the draft budget.

RDBN Financial Plan 2014 to 2018 - Draft No. 2
Region-wide Services and Regional Rural Services
Change in Taxation from Draft No. 1

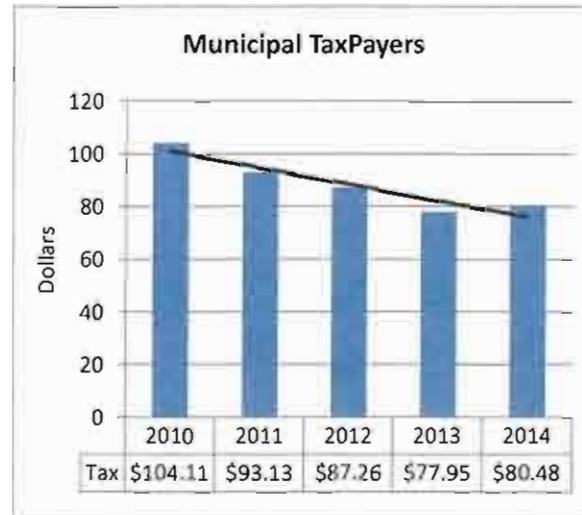
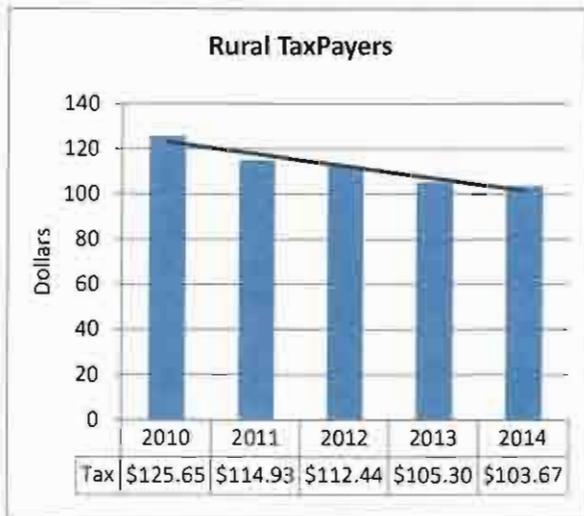
	<u>2014 Taxation</u>
Draft No. 1	<u>4,978,468</u>
Add back Contribution to Landfill Closure Reserve	75,000
Add back Economic Development Workshops	7,500
Adjust CPI to 0% for Wages and Directors Remuneration	- 16,501
Adjust 2013 Estimate to Actual (first close)	- 41,812
Increase budget for Building Permit Fee Revenue	- 30,000
Increase in Grant in Lieu of Alcan Taxes	- 28,838
Increase in Metal Recycling Revenue	- 1,695
Job title change	3,296
	<u>- 33,050</u>
Draft No. 2	<u><u>4,945,418</u></u>

RDBN - 2014 Budget
Major Components of Region-wide and Regional Rural Taxation



15

RDBN 2014 Budget - Tax on a \$100,000 Property (excludes local services)



Includes:

- General Government
- Regional Economic Development
- Feasibility Studies
- Planning
- Development Services
- Environmental Services
- 9-1-1 Service
- Rural Government
- Rural Grants in Aid
- Building Inspection
- Building Numbering
- Unsightly Premises
- Noxious Weed Control
- Emergency Preparedness

- General Government
- Regional Economic Development
- Feasibility Studies
- Planning
- Development Services
- Environmental Services
- 9-1-1 Service

16

RDBN - 2014 Budget
Projected Tax Rates for Regional Services
 (excludes local services)

Dept	Function				Converted Assessments		Tax on a \$100,000 Residential Property					
		2013 Tax	2014 Tax	2013 vs 2014	2013	2014 Completed Roll	Rural Taxpayers			Municipal Taxpayers		
							2013	2014	2014 vs 2013	2013	2014	2014 vs 2013
Region-Wide Services												
1201	General Govt - Legislative	251,049	242,439	(8,610)	526,280,097	543,712,951	4.77	4.46	(0.31)	4.77	4.46	(0.31)
1202	General Govt - Administration	339,923	412,224	72,301	526,280,097	543,712,951	6.46	7.58	1.12	6.46	7.58	1.12
1203	General Govt - Finance	253,629	281,188	27,559	526,280,097	543,712,951	4.82	5.17	0.35	4.82	5.17	0.35
		844,601	935,851	91,250	526,280,097	543,712,951	16.05	17.21	1.16	16.05	17.21	1.16
1301	Feasibility Studies	-	-	-	526,280,097	543,712,951	-	-	-	-	-	-
2500	Regional Economic Development	189,126	330,075	140,949	526,280,097	543,712,951	3.59	6.07	2.48	3.59	6.07	2.48
4301	Development Serv	231,675	227,218	(4,457)	526,280,097	543,712,951	4.40	4.18	(0.22)	4.40	4.18	(0.22)
5000	Environmental Serv.	2,423,162	2,457,583	34,421	526,280,097	543,712,951	46.04	45.20	(0.84)	46.04	45.20	(0.84)
7501	9-1-1 Service	257,006	283,552	26,546	526,280,097	543,712,951	4.88	5.22	0.33	4.88	5.22	0.33
	Total Region-Wide Services	3,945,570	4,234,280	288,710	526,280,097	543,712,951	74.97	77.88	2.91	74.97	77.88	2.91
Regional Rural Services												
1101	Rural Govt - Legislative	139,037	84,299	(54,738)	260,502,110	272,543,950	5.34	3.09	(2.24)			
1102	Rural Govt - Administration	23,310	69,877	46,567	260,502,110	272,543,950	0.89	2.56	1.67			
		162,347	154,176	(8,171)	260,502,110	272,543,950	6.23	5.66	(0.58)			
1103	Rural Grant in Aid	121,724	121,724	-	260,502,110	272,543,950	4.67	4.47	(0.21)			
4101	Rural Planning	177,199	179,999	2,800	464,616,736	543,712,951	4.47	3.97	(0.50)	2.98	2.60	(0.38)
4201	Building Inspection	129,552	85,047	(44,505)	150,340,480	157,952,776	8.62	5.38	(3.23)			
4401	Building Numbering	6,475	5,425	(1,050)	260,502,110	272,543,950	0.25	0.20	(0.05)			
4501	Unsightly Premises	15,014	26,336	11,322	240,533,961	254,063,404	0.62	1.04	0.41			
5901	Weed Control	30,626	33,602	2,976	260,502,110	272,543,950	1.18	1.23	0.06			
7601	Emergency Preparedness	101,611	97,329	(4,282)	260,502,110	272,543,950	3.90	3.57	(0.33)			
7602	Emergency Response	10,000	7,500	(2,500)	260,502,110	272,543,950	0.38	0.28	(0.11)			
	Total Regional Rural Services	754,548	711,138	(43,410)			30.32	25.79	(4.53)			
		4,700,118	4,945,418	245,300			105.30	103.67	(1.63)	77.95	80.48	2.53
	Tax Rate						1.05	1.04	-0.02	0.78	0.80	0.03

17

RDBN - 2014 Budget
Initiatives for 2014

Administration & Finance

Join NWDC (membership fees + Directors Remuneration & Travel)	10,000
Increase budget for Forestry Strategy to \$20,000	10,000
Increase budget for Resource Revenue Sharing to \$20,000	10,000
New Computers (Gail, Corrine, Mary, Grant Writer)	7,700
Replace primary Network Server (incl. installation & testing)	14,000
New Office Phone System	5,000
Replace 2003 Vibe (funding from capital reserve)	30,000
	<u>86,700</u>

Regional Economic Development

Replace Grant Writer Contingency with 4 day per week grant writer	30,500
Economic Development Action Plan	58,100
Reinstate Regional Economic Development Workshops	7,500
	<u>96,100</u>

Planning

Hire Bylaw Enforcement Officer (6 months in 2014)	47,440
Building Renovations to accommodate Bylaw Enforcement Officer	5,000
Hudson Bay Mountain Snowload Study	2,500
Increase Property Database Contingency from \$30,000 to \$40,000	10,000
	<u>64,940</u>

Environmental Services

Increase reserve for carbon emission reduction initiatives	13,250
Final Closure of 14 Inactive Landfills (Funded from Capital Reserve)	75,000
Clearview Stormwater Management Pond	50,000
Knockholt Miscellaneous Capital Expenditures	16,000
Replace Area "D" and Granisle Transfer Station Bobcats	110,000
Upgrade recycling area and woodwaste area Area "D" Trsf Stn	15,000
Upgrade recycling area and woodwaste area Vanderhoof Trsf Stn	15,000
New Storage area at Smithers/Telkwa Transfer Station	20,000
Add back Increase reserve for landfull closure	75,000
	<u>389,250</u>

Emergency Preparedness

Increase Emergency Response contingency from \$40,000 to \$50,000	10,000
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646,990

RDBN - 2014 Budget
Other Items for Consideration
(not currently in the budget)

Administration & Finance

Increase budget for Forestry Strategy to \$50,000	40,000
Increase budget for Resource Revenue Sharing to \$50,000	40,000
New Computers (Wendy and Hans)	4,000
Increase budget for new office phone system	5,000
Building Renovations to move Grant Writer out of Chair's Office	10,000
Administration Dept storage cabinets & Shelving	14,000
Records Management Software	50,000
Replace shredder	2,500
	<u>165,500</u>

Planning

Vehicle for Bylaw Enforcement Officer	<u>30,000</u>
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Regional Economic Development

Furniture for Grant Writer	2,500
	<u>2,500</u>

9-1-1 Service

Contribution to Capital Reserve	<u>50,000</u>
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248,000

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Rural Government

	(\$000s)
2013 Taxation	162
2014 Taxation	154
Increase (Decrease)	(8)

	(\$000's)		
Item	2013 Budget	2014 Budget	Tax Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	94	83	11
Grant in lieu of Alcan taxes	67	65	2
			13
<u>Expenditures</u>			
Directors remuneration	77	74	(3)
Directors travel	78	54	(24)
Salaries & Benefits	30	32	2
Conferences and Conventions	1	4	3
Share of Office Costs	10	11	1
Special Projects	11	14	3
Other			(3)
			(21)
			(8)

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
General Government

	(\$000s)
2013 Taxation	845
2014 Taxation	936
Increase (Decrease)	91

Item	(\$000's)		
	2013 Budget	2014 Budget	Tax Increase (Decrease)
Revenue			
Surplus from Prior Year	258	194	64
Grant in lieu of Alcan taxes	99	110	(11)
			53
Expenditures			
Directors remuneration	216	216	-
Directors Travel	83	90	7
Salaries & Benefits	766	768	2
Staff Travel	7	10	3
Association Dues	12	17	5
Website Maintenance	-	3	3
Newsletters	12	6	(6)
Advertising	12	9	(3)
Supplies (incl. new office phone system)	17	22	5
Special Projects	35	55	20
First Nations Dialogue	20	10	(10)
Capital Expenditures	10	15	5
Other			7
			38
			91

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Feasibility Studies

			<u>(\$000s)</u>
2013 Taxation			-
2014 Taxation			-
Increase (Decrease)			-
<u>Item</u>	<u>2012</u> <u>Budget</u>	<u>2013</u> <u>Budget</u>	<u>Tax Increase</u> <u>(Decrease)</u>
Feasibility Studies			-

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Regional Economic Development

	(\$000s)
2013 Taxation	189
2014 Taxation	330
Increase (Decrease)	<u>141</u>

Item	(\$000's)		
	2013 Budget	2014 Budget	Tax Increase (Decrease)
Revenue			
Surplus from Prior Year	131	35	96
Grant in Lieu of Alcan Taxes	22	35	(13)
Project Grants	255	56	199
Other Grant Revenues	114	100	14
			<u>296</u>
Expenditures			
Salaries & Benefits	220	238	18
New Computers	-	3	3
Share of Office Costs	16	23	7
Supplies	8	3	(5)
Other Grant Expenditures	105	100	(5)
			<u>18</u>
Projects			
- Tourism	52	32	(20)
- Bulkley-Nechako Directory	8	6	(2)
- Mining Web Portal	8	5	(3)
- Agriculture Project	37	34	(3)
- Marketing Initiatives	8	5	(3)
- Business Forum	24	17	(7)
- Entrepreneurship Contest	10	-	(10)
- Economic Development Workshops	7	-	(7)
- Regional Partner Tradeshows	5	4	(1)
- Regional Skills Gap Analysis	150	39	(111)
- Action Plan	60	58	(2)
- Minerals North & Roundup	7	8	1
- Grant Search Engine	-	4	4
- Project Contingency	20	10	(10)
			<u>(174)</u>
Other			1
Total Expenditures			<u>(155)</u>
			<u>141</u>

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Rural Planning

	(\$000s)
2013 Taxation	177
2014 Taxation	180
Increase (Decrease)	3

	(\$000's)		
Item	2013 Budget	2014 Budget	Tax Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	29	39	(10)
Agriculture Project Grants	11	-	11
Grant in Lieu of Alcan Taxes	32	29	3
			4
<u>Expenditures</u>			
Salaries & Benefits	174	168	(6)
Conferences and Conventions	2	5	3
Special Projects	13	10	(3)
Other			5
			(1)
			3

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Building Inspection

	(\$000s)
2013 Taxation	129
2014 Taxation	85
Increase (Decrease)	(44)

Item	(\$000's)		
	2013 Budget	2014 Budget	Tax Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	40	62	(22)
Building Permit Fees	36	70	(34)
			(56)
<u>Expenditures</u>			
Salaries & Benefits	197	206	9
Special Projects	-	3	3
Other			-
			12
			(44)

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Development Services

	(\$000s)
2013 Taxation	231
2014 Taxation	227
Increase (Decrease)	<u>(4)</u>

	(\$000's)		
<u>Item</u>	<u>2013</u>	<u>2014</u>	<u>Tax Increase</u>
	Budget	Budget	(Decrease)
<u>Revenue</u>			
Surplus from Prior Year	42	56	(14)
			<u>(14)</u>
<u>Expenditures</u>			
Salaries & Benefits	205	209	4
Computer Systems	49	56	7
Special Projects	6	-	(6)
Other			5
			<u>10</u>
			<u>(4)</u>

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Unightly Premises Regulatory Control

	(\$000s)
2013 Taxation	15
2014 Taxation	26
Increase (Decrease)	11

Item	(\$000's)		
	2013 Budget	2014 Budget	Tax Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	-	1	(1)
			(1)
<u>Expenditures</u>			
Salaries & Benefits	9	18	9
Staff Travel	1	3	2
Other			1
			12
			11

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Environmental Services

	(\$000s)
2013 Taxation	2,423
2014 Taxation	2,458
Increase (Decrease)	35

	(\$000's)		
Item	2013 Budget	2014 Budget	Tax Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	1,164	1,334	(170)
Transfer from Landfill Closure Reserve	433	182	251
Transfer from Landfill Development Re	50	-	50
Transfer from Gas Tax Reserve	30	-	30
Construction & Demolition Waste Fees	125	175	(50)
Contaminated Soils Revenue	10	5	5
Grants in lieu of Alcan Taxes	284	289	(5)
Metal Recycling Revenues	150	60	90
Bobcat Trade In Revenue	10	20	(10)
			191
<u>Administration Expenditures</u>			
Salaries & Benefits	444	461	17
Legal Fees	20	10	(10)
Carbon Emission Reduction Initiatives	13	26	13
Other			2
			22
<u>Operations</u>			
- Landfills	877	871	(6)
- Transfer Stations	1,436	1,512	76
- Operating Contingencies	110	60	(50)
- Landfill Closure Costs	478	182	(296)
- Recycling Expenditures	728	796	68
- Capital Expenditures	270	226	(44)
- Contributions to Reserves	56	131	75
- Other			(1)
			(178)
Total Expenditures			(156)
			35

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Weed Control

	(\$000s)
2013 Taxation	31
2014 Taxation	34
Increase (Decrease)	3

Item	(\$000's)		
	2013 Budget	2014 Budget	Tax Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	9	6	3
			3
<u>Expenditures</u>			
Salaries & Benefits	8	8	-
Contribution to NWIPC	37	37	-
Other			-
			3

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
9-1-1 Service

	(\$000s)
2013 Taxation	257
2014 Taxation	283
Increase (Decrease)	26

	(\$000's)		
Item	2013 Budget	2014 Budget	Tax Increase (Decrease)
<u>Revenue</u>			
Surplus from Prior Year	341	5	336
Grant in Lieu of Alcan Taxes	25	28	(3)
			333
<u>Expenditures</u>			
Salaries & Benefits	49	51	2
Repairs & Maintenance	40	42	2
Communications	16	14	(2)
Public Education	5	2	(3)
PSAP/RCMP Costs	123	145	22
Contribution to Capital Reserve	332	-	(332)
Other			4
			(307)
			26

Regional District of Bulkley-Nechako
Details of Projected Tax Changes
Emergency Preparedness Planning

	(\$000s)
2013 Taxation	112
2014 Taxation	105
Increase (Decrease)	<u>(7)</u>

	(\$000's)		
<u>Item</u>	<u>2013</u>	<u>2014</u>	<u>Tax Increase</u>
	Budget	Budget	(Decrease)
<u>Revenue</u>			
Surplus from Prior Year	43	65	(22)
Jepp Grants	14	-	14
Grant in Lieu of Alcan Taxes	25	24	1
			<u>(7)</u>
<u>Expenditures</u>			
Directors remuneration & travel	3	-	(3)
Salaries & Benefits	79	86	7
Conferences & Conventions	4	-	(4)
Emergency Response Expense Reser	40	50	10
Exercises	11	-	(11)
Emergency Volunteer Program	16	10	(6)
Supplies	6	3	(3)
Other			7
			<u>-</u>
			<u>(7)</u>



MEMORANDUM

To: Chair Miller and Committee of the Whole
 From: Amy Wainwright, Planner
 Date: January 28, 2014
 Re: Environmental Assessment Process Update

PURPOSE

The purpose of this report is to update the Board on the status of the ongoing Provincial Environmental Assessment (EA) processes underway in the Regional District.

DISCUSSION:

The EA process includes the establishment of a working group which advises the Province in their evaluation of applications for an EA Certificate. Local governments in the region are offered a seat on the working groups for all projects. An EA process is currently underway for the following projects in the Regional District of Bulkley-Nechako.

- Blackwater Gold Project (New Gold Inc.)
- Coastal Gaslink Pipeline (TransCanada Pipelines)
- Nulki Hills Wind Project (Innergex Wind Energy Inc.)
- Pacific Northern Gas Looping Project (Pacific Northern Gas)
- Pacific Trails Pipeline Project (Pacific Trail Pipelines Limited Partnership)
This project has been approved and there is an application in process to amend the route.
- Prince Rupert Gas Transmission Pipeline (TransCanada Pipelines)
- Westcoast Connector Gas Transmission Project (Spectra Energy)

Maps showing the proposed locations of the projects are attached to this report, along with documents describing the EA process and the Regional Districts policy regarding staff participation in the process.

The Board has directed staff to participate in the EA process working group for the following projects.

- Blackwater Gold Project (New Gold Inc.)
- Coastal Gaslink Pipeline Project
- Nulki Hills Wind Project (Innergex Wind Energy Inc.)
- Pacific Northern Gas Looping Project
- Pacific Trails Pipeline Project (Pacific Trail Pipelines Limited Partnership)

Staff have not been directed to be involved in the EA process for the following projects.

- Prince Rupert Gas Transmission Pipeline (TransCanada Pipelines)
- Westcoast Connector Gas Transmission Project (Spectra Energy)

The table below provides an overview of the status of the EA process for projects in the region, and estimated target dates associated with the process.

Project	Application Information Review Stage	Application Screening Stage	Application Review Stage	Applicant Response Stage	EA Decision Process
Blackwater Gold Mine Project	ongoing	2014	?	?	?
Coastal Gaslink Pipeline Project	completed	Feb 2014	Mar.-Aug. 2014	?	?
Nulki Hills Wind Project	ongoing	?	?	?	?
Pacific Northern Gas Looping Project	ongoing	Dec. 2014	Jan.-June 2015	?	?
Pacific Trails Pipeline Project (route amendments)	NA	NA	Feb.-March 2014	?	?
Prince Rupert Gas Transmission Pipeline	ongoing	Mar-Apr. 3014	Apr./May-Oct/Nov	?	?
Westcoast Connector Gas Transmission Project	ongoing	Mar-Apr. 3014	Apr./May-Oct/Nov	?	?

It is noted that the application screening process for the Coastal Gaslink Pipeline Project began on January 29th, 2014. In accordance with policy the Planning Department staff will participate in that process and report to the Board if staff determines that information important to an RDBN interest is missing. If the EAO determines that the application submitted is complete the application review stage will begin in March, 2014.

Recommendation:

Receive

Reviewed by:


 Jason Jewell
 Director of Planning

Written by:


 Amy Wainwright
 Planner



Environmental
Assessment Office

**Environmental Assessment Advisory Working Group
Terms of Reference**

Environmental Assessment Office

FINAL

Date Issued: 23 December 2013

1.0 PURPOSE OF THE ADVISORY WORKING GROUP

An environmental assessment (EA) evaluates the potential direct and cumulative adverse impacts (environmental, economic, social, heritage and health) associated with a proposed project. The advisory working group (working group) is the principal forum for the technical review of the proposed project. The working group provides advice to Environmental Assessment Office (EAO) and the proponent on technical issues that fall within each working group member's mandate.

2.0 MEMBERSHIP

The working group is made up of provincial, federal and local government staff with the mandates and skill sets relevant to the review of a proposed project, and representatives of potentially-affected Aboriginal groups as set out in the section 11 Order issued for the EA for a proposed project.

During the course of an EA, EAO seeks and considers advice from the working group in order to understand and assess the potential adverse effects associated with a proposed project. It is therefore important that each working group member has the:

- capacity and resources to fully participate in the EA, which includes attending working group meetings as necessary, and contributing to the review of the Application and other EA documents; and
- authority to provide advice to EAO and the proponent on behalf of their organization. The proponent is not a member of the working group; however, the proponent is required to consult with the members of the working group individually and as a group during the EA.

Note: Aboriginal groups are important members of the working group. The discussion and identification of project impacts on Aboriginal interests that occurs during the working group discussions forms part of both the EAO's and proponent's consultation records. The working group is not the only forum for discussion of issues important to Aboriginal groups; Aboriginal groups will have additional consultation opportunities with EAO and with the proponent related to potential impacts on their Aboriginal interests.

3.0 GUIDING PRINCIPLES

The following guiding principles apply to the working group, and to any individuals who are providing expert review on behalf of the designated working group member:

- **Communication and information sharing** – information is shared freely with and amongst EAO, government agencies and Aboriginal groups involved in the EA, and with the proponent.
- **Confidentiality** – the distribution of draft EA documents, such as draft Application Information Requirements, issue tracking tables, draft Assessment Report and draft Certificate conditions, is limited to individuals assisting with the review of documents and the provision of comments to EAO.

- **Transparency** – comments made by the working group through the review process may be made available to the proponent and to the public in accordance with the Public Consultation Policy Regulation and EAO's policy and practice.
- **Relevance** – working group members will provide advice and information that is within their organization's mandate, and that is consistent with the organizations established policies, procedures and standards. Members are expected to interpret and communicate their organization's policies and technical requirements within the context of the EA.

4.0 ROLES AND RESPONSIBILITIES

EAO manages the EA and must ensure that the process is conducted in accordance with the requirements of BC's *Environmental Assessment Act* its regulations and EAO's policies and practices. EAO establishes and chairs the working group, and is responsible for:

- ensuring that working group members understand their roles and responsibilities in the EA;
- ensuring that working group members are informed of all relevant project plans, EA timelines, and expectations/needs for working group review and comments; and
- tracking issues raised by working group members that need to be addressed during the EA, or referred to subsequent permitting processes.

Working Group members are responsible for providing timely advice to EAO on:

- key EA documents including, but not limited, to the selection of Valued Components, Application Information Requirements, Application and EAO's Assessment Report;
- government policy direction and/or gaps that may affect the conduct of the EA;
- potential conflicts with the legislation and/or regulations of their organizations;
- EA information requirements as compared to permitting design and information requirements. It is important to focus on the level of detail appropriate to the EA; and
- technical issues that may be raised by the public during the public consultation process.

As per the terms of the section 11 Order, the proponent may also consult directly with working group members regarding a proposed project in order to productively identify and seek resolution to specific issues.

5.0 ADMINISTRATION OF THE WORKING GROUP

The amount of time required from working group members will vary by stage in the EA process, and the key issues being addressed. Table 1 provides a list of key milestones in the EA process, and the associated working group activities and deliverables.

EAO may choose to establish technical sub-working groups for project-specific key topics, for example: water quality; fisheries; terrestrial wildlife; and social and economic assessments.

EAO may also engage working group members individually on matters within their organizations' mandates.

Timelines, Schedule and Meetings

Working groups will be active from the early pre-Application stage until the end of the Application review stage, and may also be involved in post-EA activities such as amendments and compliance monitoring in the case of some members. Timelines for the EA process vary significantly from one project to another, as does the intensity of effort. The pre-Application phase does not have a defined regulatory timeline, except for the evaluation of the Application for completeness (prior to its acceptance for review). The Application review phase has a 180-day timeline for review and referral to the responsible ministers.

Most of EAO's engagement with the working group members will be conducted by written (usually electronic) correspondence. In-person, telephone, and online meetings will be scheduled as needed. Full working group meetings tend to be held on aspects of the EA that apply to all members, and in general occur less frequently than technical sub-working group meetings. Meetings will be held in locations that best accommodate attendees and reduce attendees' overall travel requirements, often in the region of a proposed project. To facilitate working group preparation, meeting agendas and materials will be provided with advance notice and reasonable time for review.

Recognizing that working group members may be participating in more than one EA concurrently, EAO will endeavour to coordinate and schedule meetings to avoid conflicts with other project meetings and, where feasible, will consider combining meetings for similar projects occurring in proximity to one another.

At various points in the EA process, EAO will establish timelines for the working group to review and provide comment on documents. EAO commits to providing clear direction regarding timelines, and to considering all comments received by the specified deadlines. EAO may not be able to fully consider and respond to late comments.

Table 1: Environmental Assessment Working Group (WG) Roadmap

Pre-Application (no regulatory timeline)		
EA Activity	Involvement of WG	WG Deliverable
EA is initiated (section 10 Order)	Federal, provincial and local government agencies and Aboriginal groups are informed of the EA. Federal, provincial and local governments are invited to identify a representative for the WG.	WG representatives identified to EAO.
Scope, procedures and methods of EA are developed (section 11 Order)	WG is formally established in the section 11 Order. Section 11 Order identifies Aboriginal groups invited to the WG. WG members may be asked to provide feedback regarding the scope of project components and activities. WG notified when section 11 Order issued.	Potential written comments on scope of EA.
Identification and selection of valued components (VCs)	Review of proponent's initial proposed VCs, indicators and pathways.	Written comment on suitability and adequacy of valued component selection and rationale. Participation in sub-group discussions if required.
Application Information Requirements (AIR)	Review of draft Application Information Requirements to ensure complete and appropriate project-specific information for completing an Application. Review and respond to proponent's issue tracking tables.	Written comment on information requirements, including valued components, planned studies, and appropriateness of methodologies. Written comment on content of proponent's issue tracking tables, and adequacy of proponent's responses to issues raised. Participation in sub-group discussions as required.

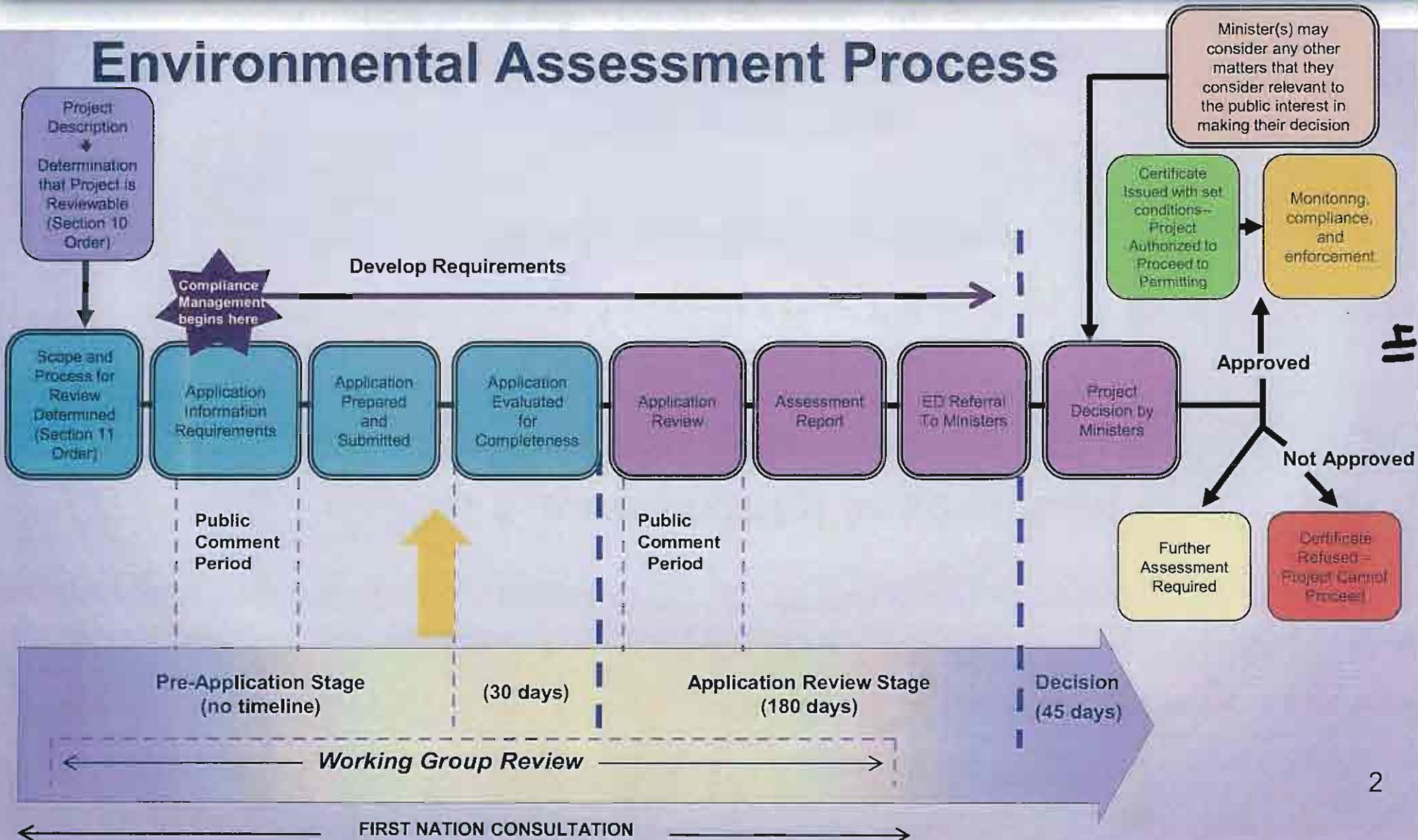
<p>Technical issues identification and resolution</p>	<p>As requested, participate in focused technical sub-working groups established by EAO to identify and resolve issues or gaps, and provide guidance to help ensure the correct information is identified, collected and/or presented to resolve issues or gaps.</p> <p>Review baseline reports.</p> <p>Provide feedback on proponent's draft chapters of EAC Application.</p>	<p>Deliverable and format adapted to specific project circumstances. Would likely be a series of sub-group meetings and correspondence with EAO and proponent on methodology, baseline studies, mitigations and preliminary results over the course of the pre-Application period.</p>
<p>Evaluation of Application ("screening") – 30 days</p>	<p>Review those sections of the Application within the mandate of the WG member's organization to determine if the information required by the AIR is present in sufficient detail to conduct a review of the Application.</p>	<p>Written advice on the presence/absence and adequacy of required information. Possible full WG meeting or conference call.</p>

<p>Application review (180-day timeline to complete review)</p>		
<p>EA Activity</p>	<p>Involvement of WG</p>	<p>WG Deliverable</p>
<p>Review of Application</p>	<p>Detailed evaluation of sections of Application relevant to WG member organizational mandate.</p> <p>Focus on evaluation of proponent's assessment of residual adverse direct & cumulative effects, adequacy of baseline studies, proposed mitigation measures, characterization of residual effects, significance analysis, and follow-up monitoring.</p>	<p>Written comments, usually due around day 45-60. Possible full WG meeting. Technical sub-WG meetings likely.</p>

<p>Review of EAO draft Assessment Report</p>	<p>Review and comment on EAO's draft assessment of the project's potential residual effects and the characterization of the factors that contribute to the significance determination in the areas relevant to the organization's mandate.</p> <p>EAO will provide at least one opportunity to review the draft Report.</p>	<p>Written comments, usually sought around days 90-130.</p>
<p>Review of EAO certified project description and table of conditions</p>	<p>Review and comment on the proposed certified project description. Review may be targeted to agencies with concurrent or subsequent permit requirements, and/or organizations that have compliance or monitoring responsibilities.</p> <p>Comment on and contribute to the development of the table of conditions for the EA Certificate.</p>	<p>Written comments, during second half of the Application review period.</p>



Environmental Assessment Process



11



Environmental
Assessment Office



BC Environmental Assessment

Application Review Readiness Working Group Meeting

Coastal GasLink Pipeline

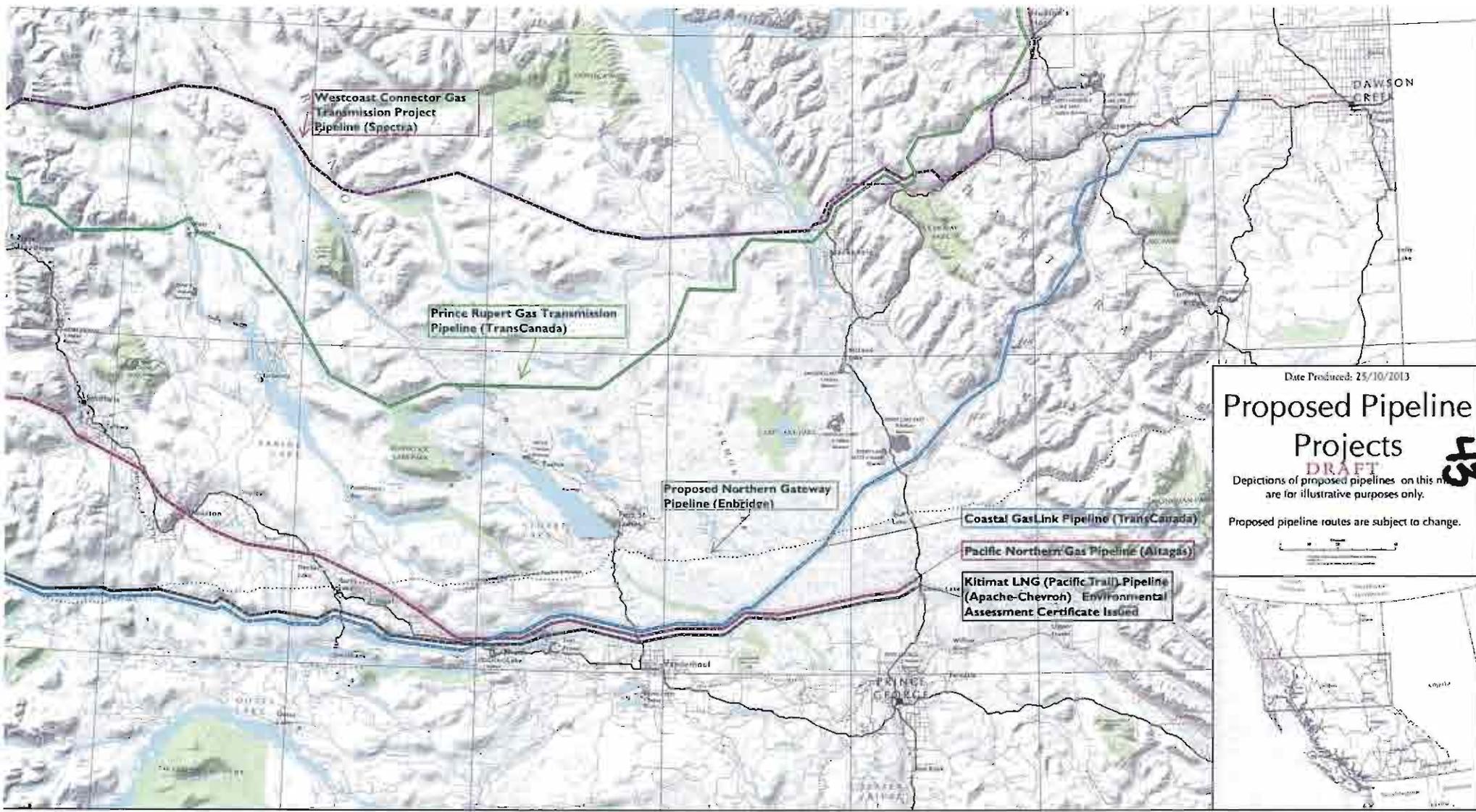
Westcoast Connector Gas Transmission

Prince Rupert Gas Transmission

January 28, 2014



42



Date Produced: 25/10/2013

Proposed Pipeline Projects

DRAFT

Depictions of proposed pipelines on this map are for illustrative purposes only.

Proposed pipeline routes are subject to change.

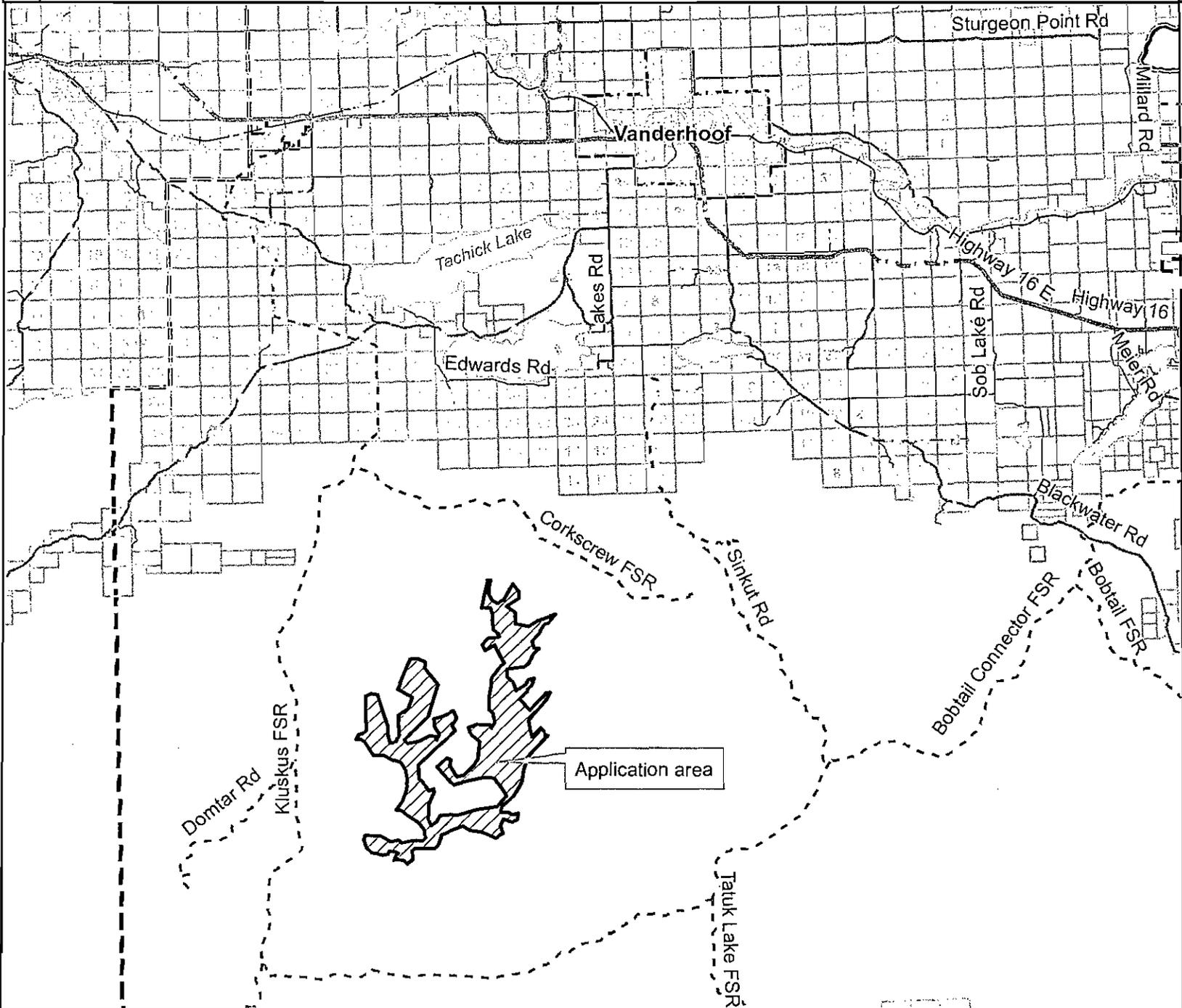


55



Land referral File 7408806

Legend



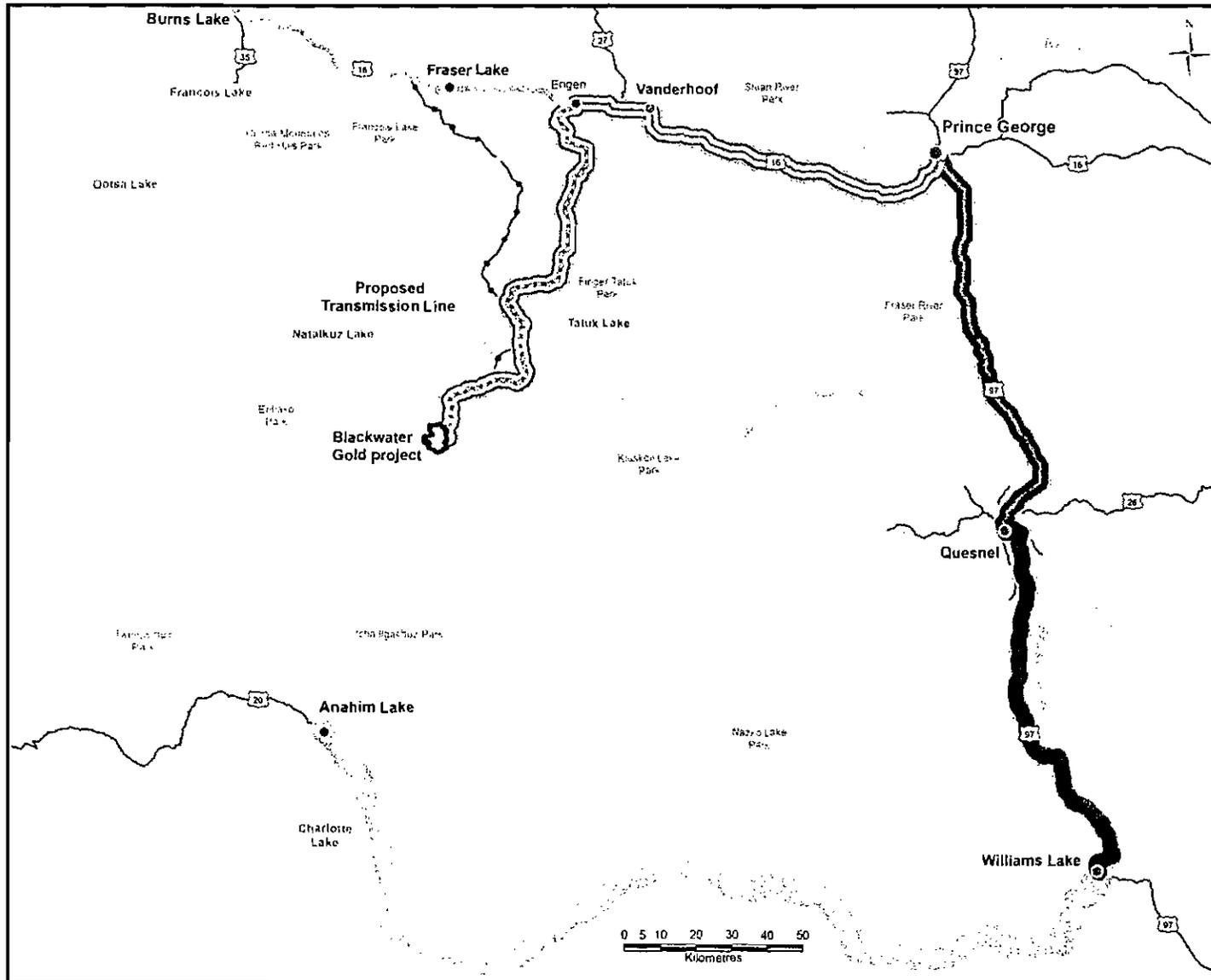
- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Municipal Boundary
- Electoral Area Boundary
- Parks

hh

*DISCLAIMER: The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding other maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 3,000 m
 User: maria.sandberg
 Date: 29/01/2014
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Blackwater Project Location to Communities



Legend

- Populated Place
- Highway
- Proposed Transmission Line
- ▭ Proposed Mine Site
- Watercourse
- Waterbody
- Parks, Protected Areas and Ecological Reserves

Regional Routes

- Route to Anahim Lake
- Route to Burns Lake
- Route to Fraser Lake
- Route to Prince George
- Route to Quesnel
- Route to Vanderhoof
- Route to Williams Lake

Community	Distance (Kilometres)
Anahim Lake	710
Burns Lake	250
Fraser Lake	180
Prince George	260
Quesnel	380
Vanderhoof	170
Williams Lake	500

SH

*Section 7 – Environmental Assessment Participation Policy***ADOPTED 2013**

POLICY # H-7
ADOPTED: June 20, 2013

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ENVIRONMENTAL ASSESSMENT PARTICIPATION POLICY**

1. Purpose

The provisions of this policy are intended to formalize procedures regarding the Regional District of Bulkley-Nechako's (RDBN's) involvement in the provincial Environmental Assessment (EA) process. The policy deals with the following:

- a) The manner in which the RDBN determines whether it will participate in an EA process;
- b) The role of staff as a participant in the process on behalf of the RDBN; and
- c) Staff's reporting on the process to the RDBN Board of Directors.

2. Requests for Participation in the EA Process

Requests to the RDBN to participate as a member of a Working Group to advise the Environmental Assessment Office (EAO) in its assessment of an application for an EA Certificate shall be provided to the RDBN Board at a regular meeting. At that meeting, the RDBN Board may direct staff to participate as a member of the Working Group on behalf of the RDBN.

If the RDBN Board provides no direction regarding the request to participate as a member of a Working Group, staff shall not participate in the EA Process.

3. RDBN Receipt of Project Information

Where the RDBN Board does not respond to, or declines, a request to participate as a member of a Working Group the EAO typically continues to provide the RDBN with detailed information regarding the project and Working Group meetings. Due to the volume of information this information will not be forwarded to the Board unless the Board, or a specific RDBN Director, requests this information. The RDBN Board will be made aware of final decisions regarding the issuance of a certificate, and correspondence addressed to the Board.



4. Staff Participation

Where the RDBN Board has directed staff to participate as a member of a Working Group the Planning Department, or designate as directed by the CAO, shall be responsible for participation in the process and reporting to the RDBN Board.

A Planning Department staff person, or designate, shall attend Working Group meetings as necessary, and review related documents and information related to the project as necessary. At Working Group meeting staff may provide opinions and comment related to RDBN land use and planning as part of the discussion process at their discretion; however, the RDBN Board shall make decisions on substantive issues or formal positions taken by the RDBN.

5. Reporting to the Board

Where the Board has directed staff to participate as a member of a Working Group staff shall report to the RDBN Board regarding the process and to receive direction as appropriate, in staff's judgement. Reporting to the Board may typically occur at the following stages in the process:

a) Draft Application Information Requirement Stage

At this stage the Working Group participants are provided with an opportunity to comment on a draft Application Information Requirement document to be submitted with their application. Staff shall report to the RDBN Board seeking direction on information required in relation to an RDBN interest, if any.

b) Application Screening Stage

At this stage the Working Group screens the application information to determine if all necessary information has been provided. Staff shall report to the Board at this stage if staff determines that information important to an RDBN interest is missing.

c) Application Analysis Stage

Once the application and associated information has been submitted and reviewed the Working Group members are given an opportunity to comment on the application. Staff shall report to the RDBN Board requesting comment on the application in relation to an RDBN interest, if any.

d) Applicant Response Stage

At this stage the applicant responds to comments received and concerns raised during the application review. Staff may not report to the RDBN Board at this stage if the RDBN had not raised any issues requiring a response.

e) EA Decision stage. Staff will forward to the RDBN Board any decisions made in a timely manner.



**Surrey
Regional
Economic
Summit
2014**



**48
INVITATION**

**Thursday, February 27, 2014 7:30am - 2:00pm
Sheraton Vancouver Guildford Hotel**

Once again, Mayor Dianne Watts and her team have created a must attend agenda for the upcoming Surrey Regional Economic Summit on February 27th.

Former Prime Ministers Julia Gillard, George Papandreu and Ehud Barak will provide a closer look at the economies of Australia, Greece and Israel and how their governments addressed a wide range of economic challenges and opportunities.

Legendary Texas oilman and energy activist T. Boone Pickens, will discuss his 'Pickens Plan' for American energy independence, the growing importance of Canada's oil and gas sectors, and the increasing role of alternative energy in the North American economy.

We'll also take a close look at the BC and Canadian economies with Ken Peacock of the Business Council of BC, Michael Goldberg of the Sauder School of Business and Andy Ramlo of Urban Futures.

Join us for this unique opportunity to hear from some of the world's leading experts in economics, finance and global politics at the Surrey Regional Economic Summit.

SPEAKERS



T. Boone Pickens



**Prime Minister
Ehud Barak**



**Prime Minister
Julia Gillard**



**Prime Minister
George Papandreu**



Michael A. Goldberg
*Dean Emeritus, Sauder
School of Business,
University of
British Columbia*



Ken Peacock
*Chief Economist and
Vice President,
Business Council of
British Columbia*



Andrew Ramlo
*Executive Director,
Urban Futures*

CHAIRS



Dianne Watts
*Mayor, City of Surrey
Honorary Chair,
Surrey Regional
Economic Summit*



Linda Hepner
*Councillor, City of Surrey
Co-Chair, Surrey Regional
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Greg D'Avignon
*President and CEO,
Business Council of
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