

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 16

Thursday, December 14, 2017

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Chris Beach
Eileen Benedict
Shane Brienens
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Rob MacDougall, District of Fort St. James

Absent

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janette Derksen, Deputy Director of Environmental Services
– arrived at 1:51 p.m.
Debbie Evans, Agriculture Coordinator- arrived at 1:01 p.m., left at 1:15 p.m.
John Illes, Chief Financial Officer
Haley Jeffrey, Emergency Services Manager arrived at 1:31 p.m., left at 1:40 p.m.
Kendra Kinsley, Management Intern – arrived at 12:50 p.m., left at 1:31 p.m., returned at 1:42 p.m., left at 2:02 p.m.
Jason Llewellyn, Director of Planning – arrived at 11:34 a.m., left at 11:48 a.m., returned at 11:56 a.m., left at 1:05 p.m., returned at 1:10 p.m.
Rory McKenzie, Director of Environmental Services – arrived at 1:51 p.m.
Corrine Swenson, Manager of Regional Economic Development – arrived at 11:26 a.m., left at 1:30 p.m., returned at 1:50 p.m., left at 2:01 p.m., returned at 2:40 p.m.
Deneve Vanderwolf, Regional Transit Coordinator – arrived at 12:50 p.m., left at 1:14 p.m., returned at 1:42 p.m., left at 2:02 p.m.
Wendy Wainwright, Executive Assistant

Others Noel Fairley, Burns Lake arrived at 11:29 a.m., left at 11:58 a.m., returned at 1:46 p.m., left at 1:48 p.m.
Marlin Hennig, Telkwa – arrived at 11:47 a.m., left 11:49 a.m., returned at 11:58 a.m., left at 1:34 p.m.
Dale Littlejohn, Executive Director, Community Energy Association – via teleconference - 11:29 a.m. to 12:05 p.m.
Monique Svehla, Burns Lake, arrived at 11:26 a.m., left at 11:58 a.m., arrived at 1:28 p.m., left at 1:37 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:36 a.m.

**SPECIAL IN-CAMERA
MEETING MOTION**

Moved by Director Brien
Seconded by Director Newell

2017-16-1

"In accordance with Section 90 (1)(c) of the *Community Charter*, matters pertaining to labour relations or other employee relations and 90 (2)(b) of the *Community Charter*, consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Bulkley Valley Bottle Depot) it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that the meeting must be closed to the public and therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Reconvened the meeting at 11:25 a.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Beach
Seconded by Director Repen

2017-16-2

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of December 14, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-November 23, 2017

Moved by Director Petersen
Seconded by Director Beach

2017-16-3

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of November 23, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

COMMUNITY ENERGY ASSOCIATION (via teleconference) Dale Littlejohn, Executive Director RE: Highway 16 Electric Vehicle Charging Network

Chair Miller welcomed Dale Littlejohn, Executive Director, Community Energy Association.

Mr. Littlejohn provided a PowerPoint Presentation.

Time for the North to be in

- Core connection: Kamloops to Haida Gwaii (Southern network to tourism destination)
- Priority extensions included in modeling and planning to determine feasibility

North

- 2018 – Detailed plan & prep capital
- 2018-2020 Charger deployment
- 1,240 km plus evaluation of extensions

DELEGATION (CONT'D)

COMMUNITY ENERGY ASSOCIATION (via teleconference) Dale Littlejohn, Executive Director RE: Highway 16 Electric Vehicle Charging Network

Kootenays

- 13 DCFC (DC Fast Charging)/ 40 Level 2's
- 2017 DCFC complete
- 1,300 km of highway

Southern Alberta

- 2017 detailed DCFC plan
- 2017 Capital applied for
- 2018 Deployment

Alignment with Local Government Community Energy Plans

- Most communities in the Highway 16/97 corridor have community energy plans

Electric Vehicles in Community Energy Plans

2012 Smithers Community Energy Plan

- Plug-in Electric Vehicles - Monitor developments in the electric vehicle industry, and ensure adequate infrastructure is in place to support electric vehicles.

2015 New Hazelton Community Energy Plan

- Low Carbon and EV suite for 2019: The District could consider installing an electric vehicle charging station if more funding becomes available from higher levels of government, or if there is significant demand in the future.

2013 Houston Community Energy Plan

- The District could consider an electric vehicle for the municipal fleet. E.g. some municipalities such as Alert Bay have light duty electric trucks. Business case would need to be suitable.

2013 Terrace Community Energy Plan

- City looking at electric vehicle charging stations through Provincial funding. All stations will be on land owned by private businesses, but City playing supporting role.
- Access to existing City owned electric vehicle charging point at City Hall is already allowed.

Long Term Fuel Savings for Residents and Businesses

- \$680,000,000 annual cost of transportation fuel in the 5 regions, \$125 million in RDBN
- Electric vehicles save approximately 90% of fuel cost due to much higher efficiency and cost difference between electricity and gasoline
- Bulkley Nechako 2012 Community-wide energy spend
 - Mobility Fuels - \$125,099,033
 - Electricity - \$42,746,009
 - Natural Gas - \$10,889,000
 - Wood - \$5,584,600
 - Heating Oil - \$4,406,817
 - Propane - \$10,640,504

Benefits

- Transportation cost reduction
- Greenhouse gas emission reduction
- Transportation choice increase
- Tourism increase
- Economic development increase

DELEGATION (CONT'D)

COMMUNITY ENERGY ASSOCIATION (via teleconference) Dale Littlejohn, Executive Director RE: Highway 16 Electric Vehicle Charging Network

Proposed Scope

- **Build Capacity**
 - Facilitate electric vehicle readiness workshops for local governments in each regional district
 - Provide each local government and regional district with all the information they need to make an informed decision on electric vehicles and charging networks
 - Develop a community and car dealer outreach plan
- **Do Homework**
 - Refine the report an intern did for Ministry of Transportation and Infrastructure on Level 3 Fast Charging infrastructure along Highway 16 including identifying suitable sites with a preference for local government owned sites.
 - Define the additional 'Level 2' infrastructure required for a usable network (particularly for plug-in electric hybrids such as the Chevy Volt which cannot use 'Level 3' charging)
 - Model GHG, energy, and financial savings overall and by regional district and community
 - Assess the technical potential of extending the network
- **Roll-out and Capital Funding Plan**
 - Leverage learnings from Accelerate Kootenays and similar work that CEA has underway in southern Alberta to deploy an EV charging network
 - Establish a deployment strategy including the role of local governments and other entities in both the deployment and ongoing ownership and operation
 - Deliver a plan including costs, timing, and roles to the regional districts
 - Engage other funders for capital including Federation of Canadian Municipalities, Northern Development Initiative Trust, Ministry of Transportation and Infrastructure and others

CEA Requests that the Regional District

- Pass a resolution supporting this project
- Provide a letter of support for this project
- Commit \$9,000 in 2018 to the collaborative project subject to a successful grant application to the Federation of Canadian Municipalities (FCM) 'Municipalities for Climate Innovation Program', in particular the 'plans and studies' stream.
- Work with CEA to identify local priorities, considerations for station location, and help guide the project as part of an advisory committee.

Director Newell questioned the number of fast chargers required for the north. Mr. Littlejohn mentioned the need to provide vehicle charging service along the Highway 16 corridor it would require approximately 20 fast chargers and 50 Level 2 chargers. The Level 2 chargers are less expensive and do not require as much electricity as the fast chargers. The Level 3 Chargers are more complicated and expensive to operate.

Director Newell noted that there is an inability to regulate gas prices and questioned if that will be similar in regard to electricity prices for vehicle charging stations. Mr. Littlejohn commented that the Level 2 charging stations are currently free and require very little electricity. The operator of the Level 3 charging stations will determine the potential cost to charge a vehicle. He noted that if BC Hydro operates the Level 3 charging stations they currently are regulated by the BC Utilities Commission and must complete a process prior to any rate changes.

Mr. Littlejohn has met with the North Coast Regional District and they expressed enthusiasm for the project and passed a resolution to support the project and sent a letter of support to the Community Energy Association. The Community Energy Association is scheduled to meet with the Regional District of Kitimat-Stikine December 15, 2017 and the Regional District of

DELEGATION (CONT'D)

COMMUNITY ENERGY ASSOCIATION (via teleconference) Dale Littlejohn, Executive Director RE: Highway 16 Electric Vehicle Charging Network

Fraser Fort-George in January, 2018. Correspondence is also going forward to the Cariboo Regional District requesting support for the project. He noted that discussions are taking place with the Columbia Basin Trust in regard to a charging station in Valemount, B.C. Northern BC Tourism has approached the Community Energy Association to discuss the project being implemented in their tourism branding project update.

Director Repen spoke of support for electrical projects regarding the potential needs for electric vehicle use. Discussion took place in regard to utilizing companies such as BC Hydro and Fortis BC for capital infrastructure works. Mr. Littlejohn noted that the Kootenay electric vehicle charging station project is supported by both BC Hydro and Fortis BC.

Director Beach questioned if fuel supply had been approached in regard to partnering or sharing space for an electric vehicle charging station. Mr. Littlejohn mentioned there have been some thoughts in regard to the possibility of private sector partnerships but there is no current model and Level 3 charging stations require public sector utility involvement. There is a non-affiliated gas station in the Kootenays that hosts a charging station. The preference is to have charging stations located on public sector owned land.

Discussion took place regarding the possible number of electric vehicles north of Kamloops. Mr. Littlejohn noted the difficulty of having electric vehicles without having charging stations in place. He commented that prior to the electric vehicle charging station project in the Kootenays there was approximately five electric vehicles. Currently the Chevy dealership located in Castlegar has a wait list for 50 Chevy Volts. There are a few electric vehicles in northern BC but Mr. Littlejohn commented that he does not have data from ICBC in regard to registered electric vehicles in the RDBN.

Director Parker spoke of the sustainability and maintenance of the charging stations. Mr. Littlejohn commented that maintenance is fairly minimum. A partnership and/or service agreement with Ministry of Transportation and Infrastructure and BC Hydro has been discussed because of their knowledge of equipment required and to ensure a regular maintenance schedule.

Discussion took place regarding the ability for transport trucks to utilize Level 3 charging stations. Mr. Littlejohn explained that it would take a long time to be able to charge a transport truck and that companies are researching ideas to make it feasible.

Director Beach mentioned educating the public in regard to having an electric vehicle to utilize around home so that there is not a need for a charging station because of the ability to charge at home. Mr. Littlejohn noted that a component of the proposal is to engage car dealers and notify them of a planned charging station network which will help build confidence in the potential for the sale of electric vehicles. He also mentioned the need for community awareness and engagement and that the Fraser Basin Council has some materials that may be used for public outreach.

Chair Miller thanked Mr. Littlejohn for attending the meeting via teleconference.

ADMINISTRATION REPORTS

Chair Miller noted that due to the bus on route 161 Burns Lake to Prince George being at full capacity today an additional bus had to be called into service.

First Nation and Regional District of Bulkley-Nechako Relationship Protocol

Moved by Director Thiessen
Seconded by Director Beach

2017-16-4

“That the Regional District of Bulkley-Nechako Board of Directors approve providing the First Nation and Regional District of Bulkley-Nechako Relationship Protocol Agreement to member municipalities and First Nations for consideration and consultation.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Parks and Recreation Services

Discussion took place in regard to the RDBN not moving forward with a Parks and Recreation Service.

Director Fisher noted that he is currently in discussion in the Smithers area regarding a cultural centre.

Chair Miller spoke of the Lakes Outdoor Recreation Society in the Burns Lake area that addresses some parks and recreation services along with the Community Forest mandate for Licensees in regard to reclamation works. He commented that there may be opportunities for partnerships in regard to parks and recreation services. Chair Miller mentioned moving forward he would like to have further discussion with his constituents to determine the wants and needs in his area.

Director Beach mentioned that trail networks assist in retention and recruitment to a community and region.

BC Rural Dividend Application

Moved by Director Benedict
Seconded by Director Newell

2017-16-5

1. “That the Regional District of Bulkley-Nechako Board of Directors authorize submitting an application to the BC Rural Dividend Program for 2018/19 Tourism Initiative and that the Board supports this project through its duration; and,
2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with the Province of BC, should the funding be approved.”

Opposed: Director Fisher
Director Liversidge
Director Repen
Director Thiessen

CARRIED

(All/Directors/Majority)

Director Fisher mentioned the need to support community groups applying for Rural Dividend funding. Discussion took place in regard to Economic Development priorities and potentially focusing the Rural Dividend application for business and residential recruitment to the region. Concerns were brought forward in regard to investing in the tourism industry and the mandate of the region.

ADMINISTRATION REPORTS (CONT'D)

The 2014 Economic Development Action Plan that was created in consultation with communities, along with the RDBN Tourism Plan are due for review in the future. The initiatives outlined for the BC Rural Dividend application were brought forward in the Economic Development Action plan presented to the Regional Board in October, 2017 for consideration.

RDBN Regional Agricultural Forum

Moved by Director Parker
Seconded by Director Repen

2017-16-6

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to plan the Agriculture Forum for September 20-21, 2018 in Burns Lake, and further, that staff gather topics for discussion for the Regional District of Bulkley-Nechako Board of Directors.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Change in Vehicle Replacement Plans

Moved by Director Greenaway
Seconded by Director Parker

2017-16-7

“That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s December 14, 2017 memo titled “Change in Vehicle Replacement plans”; and

That the Board authorize the purchase of a new vehicle to replace the 2011 Ford Escape and that the Board authorize the withdrawal of the vehicle’s cost from the Vehicle Reserve account; and

That the Board amend the current Financial Plan by increasing capital expenditures in Service 1200 (General Government) by \$50,000 and increasing the withdrawal from capital reserves by \$50,000; and

That the Board direct staff to include the increase in the vehicle fleet by one vehicle in the 2018 Financial Plan.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area “A”
(Smithers Rural) Dze L
K’ant Friendship Centre Society

Moved by Director Fisher
Seconded by Director Repen

2017-16-8

“1. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$5,646.80 of Electoral Area “A” Federal Gas Tax allocation monies to the Dze L K’ant Friendship Centre Society for an energy efficiency upgrade: and further

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$5,646.80 from the Federal Gas Tax Reserve Fund.”

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
- Electoral Area "C" (Fort St.
James Rural) Stuart Lake
Outreach Group Society

Moved by Director Greenaway
Seconded by Director Petersen

2017-16-9

"1. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$20,187.25 of Electoral Area "C" Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Fort St. James Food Bank; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$20,187.25 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
- Electoral Area "F"
(Vanderhoof Rural) Cluculz
Lake Community Association

Moved by Director Petersen
Seconded by Director Thiessen

2017-16-10

"1. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$18,150 of Electoral Area "F" Federal Gas Tax allocation monies to Cluculz Lake Community Association for a Recreation Infrastructure improvement project at the Cluculz Lake Hall; and further

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$18,150 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
- Electoral Area "G" (Houston
Rural) Topley Fire Protection
Society

Moved by Director Newell
Seconded by Director Benedict

2017-16-11

"1. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$9,523 plus GST of Electoral Area "G" Federal Gas Tax allocation monies towards the energy efficiency upgrades at the Topley Fire Hall; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$9,523 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Regional Tradeshow Partnership 2018

Moved by Director Fisher
Seconded by Director Beach

2017-16-12

"That the Regional District of Bulkley-Nechako Board of Directors supports the *Travel Northern BC* partnership and attends the 2018 Vancouver Outdoor Adventure Show as well as supports the *Travel Northern BC* partnership but does not attend the 2018 Calgary Outdoor Adventure Show."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Search and Rescue – Request for Grant in Aid – Electoral Areas "D" (Fraser Lake Rural) and "F" (Vanderhoof Rural)

Moved by Director Parker
Seconded by Director Petersen

2017-16-13

"That Nechako Valley Search and Rescue be given \$1,550 grant in aid monies from each of Electoral Areas "D" (Fraser Lake Rural) and "F" (Vanderhoof Rural) to assist with costs associated with its new command vehicle."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional District of Bulkley-Nechako 2018 Appointments

Moved by Director Thiessen
Seconded by Director Newell

2017-16-14

"That the Regional District of Bulkley-Nechako Board of Directors ratify the 2018 appointments as amended:

- Forestry Committee
 - Chair Gerry Thiessen
- Nechako Watershed Roundtable
 - Tom Greenaway
 - Eileen Benedict (Alternate)
- Bulkley Valley Regional Pool
 - Darcy Repen, Mayor, Village of Telkwa (or designate from Council)
 - Taylor Bachrach, Mayor, Town of Smithers and Councillors Shelley Browne and Phil Brienesse
 - Town of Smithers Staff member
 - Mark Fisher."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Recent Promotional Material Produced

Moved by Director Newell
Seconded by Director Greenaway

2017-16-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the December 5, 2017 memo from Corrine Swenson, Manager of Regional Economic Development titled "Recent Promotional Material Produced."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Referrals

Land Referral File No. 7409961 Moved by Director Petersen
Jackson – Electoral Area “F” Seconded by Director Thiessen

2017-16-16 “That the comment sheet titled “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409961 be provided to the Province as the Regional District’s comments on Crown Land Application 7409961.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File Nos. Moved by Director Thiessen
7409976 and 7409977 Seconded by Director Liversidge
(Saik’uz First Nation)

2017-16-17 “That the comment sheets titled “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409976” and “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409977 be provided to the Province as the Regional District’s comments on Crown Land Applications 7409976 and 7409977.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Mount Milligan Environmental Moved by Director Greenaway
Assessment Certificate Seconded by Director Liversidge
Amendments

2017-16-18 “That the Regional District of Bulkley-Nechako Board of Directors receive the December 6, 2017 memo from Jason Llewellyn, Director of Planning titled “Mount Milligan Environmental Assessment Certificate Amendments.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Development Variance Permit Application

Chair Miller called for comments from the gallery in regard to Development Variance Permit A-03-17.

Martin Hennig mentioned that his Development Variance Permit Application A-03-17 is proposing to adjust his boundaries and redistribute the land to a 2 ha. lot similar to the adjacent subdivided properties.

Development Variance Permit Moved by Director Fisher
A-03-17 Martin Hennig Seconded by Director Bachrach
Electoral Area “A”

2017-16-19 1. “That the Regional District of Bulkley-Nechako Board of Directors receive the letter dated December 13, 2017 from Sybille Haeussler, PhD RPF, Forest Ecologist, Skeena Forestry Consultants; and further, that the letter be forwarded to the Ministry of Transportation and Infrastructure for consideration during its subdivision process.

Development Variance Permit Application (CONT'D)

2. That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit A-03-17 for the property legally described as "Lot 1, Sections 36 and 31, Township 5 & 6, Range 5, Coast District, Plan EPP61667" to vary Section 14.02 of the "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" from 16 ha. to 2 ha. developed in general compliance with Schedule A of the permit."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Miller called for Comments from the gallery in regard to Development Variance Permit B-02-17.

Monique Svehla commented that she owns the property adjacent to the Development Variance Permit Application B-02-17 and brought forward her concerns regarding the potential impact to property values and lack of privacy. Jason Llewellyn, Director of Planning mentioned that all RDBN zoning regulations would need to be followed and that the proposed layout of the potential subdivision will be subject to the Ministry of Transportation and Infrastructure subdivision process and requirements.

Development Variance Permit B-02-17 Judith and Wanda Wiebe (Giesbrecht) Electoral Area "B"

Moved by Director Beach
Seconded by Director Benedict

2017-16-20

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit B-02-17 for the property located at 5225 Highway 16 to vary Section 12.02 of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" from 2 ha. to 1.2 ha. for one of the proposed parcels and varied from 2 ha to 0.16 ha for a common lot used for access."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for Adoption

Rezoning File No. B-01-17 Judith and Wanda Wiebe (Giesbrecht) Electoral Area "B"

Moved by Director Benedict
Seconded by Director Beach

2017-16-21

"That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be adopted this 14th day of December, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY PREPAREDNESS AND RESPONSE

9-1-1 Fire/Rescue Dispatch Service Agreement

Moved by Director Liversidge
Seconded by Director Greenaway

2017-16-22

"That the Regional District of Bulkley-Nechako Board of Directors authorize the Chair and Corporate Officer to enter into the 9-1-1 Fire/Rescue Dispatch Service Agreement with the Regional District of Fraser Fort-George for a 5 year contract ending on December 31, 2022."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY PREPAREDNESS AND RESPONSE (CONT'D)

Proposed UBCM Emergency
Operations Centre Funding
Application

Moved by Director Fisher
Seconded by Director Bachrach

2017-16-23

“That the Regional District of Bulkley-Nechako Board of Directors support an application to UBCM’s Community Emergency Preparedness Fund’s Emergency Operations Centre program for the following activities:

1. Staff EOC training expenses including training for emergency radio communications.
2. The provision of EOC specific computers and necessary programming.
3. Consultant, facility rental and other expenses associated with hosting a functional exercise.
4. Portable generator should the EOC need to be relocated or the current EOC not have power.
5. Handheld 2-way radios and satellite phones in the event communications are down.
6. That the Regional District of Bulkley-Nechako Board of Directors will provide overall grant management.

And, that the Regional District of Bulkley-Nechako Board of Directors authorize RDBN staff to enter into an agreement with UBCM for any grants received for the above purposes.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RURAL FIRE PROTECTION (All Directors)

Luck Bay Fire Protection
Agreement

Moved by Director Greenaway
Seconded by Director Liversidge

2017-16-24

“That the Regional District of Bulkley-Nechako Board of Directors authorize the Chair and staff to enter into an agreement with the District of Fort St. James for a five (5) year contract ending on December 31, 2022.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER (All Directors)

Planning Department
Reports

Moved by Director Liversidge
Seconded by Director Greenaway

2017-16-25

“That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Reports:

- Planning Department Enquiries Report – November, 2017;
- Action List – November, 2017
- Building Inspector’s Report –November, 2017;

CORRESPONDENCE

- David Tupper, Municipal Insurance Association of BC re: MIABC Model Building Bylaw Update;
- Kevin Jardine, Associate Deputy Minister re: Mount Milligan Mine’s Short Term Water Withdrawal from Phillips and Eskers Lakes;
- Bruce McGonigal re: Control of Proliferating Billboards within the RDBN.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Receipt of Chair's
Written Report Moved by Director Thiessen
Seconded by Director Bachrach

2017-16-26 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chair's written Report."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Director Brienen removed himself from the meeting at 1:46 p.m. due to a conflict of interest in regard to Minerals North – Request for Sponsorship – Houston, B.C. – April 25-27, 2018.

Minerals North – Request
for Sponsorship – Houston,
B.C. April 25-27, 2018 Moved by Director Bachrach
Seconded by Director Fisher

2017-16-27 "That the Regional District of Bulkley-Nechako Board of Directors authorize an event at Minerals North in Houston, B.C. April 25-27, 2018 in the amount of \$5,000."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Brienen returned to the meeting at 1:48 p.m.

Nak'azdli Whut'en – Request
for Sponsorship for Community
Christmas Dinner Moved by Director Thiessen
Seconded by Director Benedict

2017-16-28 "That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Nak'azdli Whut'en re: Request for Sponsorship for Community Christmas Dinner."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration
Correspondence Moved by Director Bachrach
Seconded by Director Thiessen

2017-16-29 "That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Municipal Affairs and Housing – 2017 UBCM Convention Follow-up;
- Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment;
- Lakes District Arts Council – Thank you for Grant in Aid;
- Babine Lake Community Forest Society – Letter to Premier Horgan re Community Wildfire Mitigation and Community Forests;
- BC Assessment – Early Notification Letters to be Sent to Selected Property owners;
- Smithers District Chamber of Commerce – Business Awards Attracts Over 150 People to Celebrate the Award Category Finalists;
- Ministry of Municipal Affairs and Housing – 2018 Local Government Grants Program – Infrastructure Planning Grants;
- Greyhound – Passenger Transportation Board Public Meetings;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- District of Sicamous – Letter to Honourable George Heyman, Minister of Environment and Climate Change Strategy re: Prevention of Quagga and Zebra Mussels;
- Northern Health – Flu Policy for Visitors in Effect at all NH Facilities;
- Northern Health/Northwest Regional Hospital District – MRI Services Reach a Milestone at Mills Memorial Hospital;
- Northern Health – Northern Health Connections Modified Holiday Schedule;
- Northern Health – 17 Communities in the Northern Health Region to Benefit from Funding to Increase Physical Activity;
- Union of B.C. Municipalities
 - Excellence Awards Profile: Excellence in Action
 - MMIWG Inquiry Releases Interim Report
 - Status of Asset Management in BC
 - UBCM Submission on Cannabis Legalization

INVITATIONS

- 2018 COFI Convention – April 4-6, 2018 – Prince George, B.C.
- Sustainable Communities Conference – February 6-8, 2018 – Ottawa, ON.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Director Petersen noted that there is a high number of BC Assessment's early notification letters being sent to selected property owners in Vanderhoof Rural. Discussion took place regarding BC Assessment relying on Building Permits to provide information in regard to improvements and a number of those properties are farm land and do not require permits in Vanderhoof Rural which may be a considering factor.

2018 COFI Convention Invitation

Moved by Director Bachrach
Seconded by Director Beach

2017-16-30

“That the Regional District of Bulkley-Nechako Board of Directors authorize the RDBN Chair's attendance at the Council of Forest Industries Conventions April 4-6, 2018 in Prince George, B.C.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

FINANCIAL

Operating Accounts -November, 2017

Moved by Director Bachrach
Seconded by Director Beach

2017-16-31

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid November, 2017.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADMINISTRATION BYLAW

Bylaws for Adoption

**No. 1816 – Glacier Gulch
Water Diversion Local Service
Establishment Amendment**

Moved by Director Fisher
Seconded by Director Bachrach

2017-16-32

“That “Glacier Gulch Water Diversion Local Service Establishment Amendment Bylaw No. 1816, 2017” be adopted this 14th day of December, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Benedict
Seconded by Director Thiessen

2017-16-33

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

- Canada Research Connections – Biodiversity Conversations: From the Local to the Global;
- Canfor Corporation Reports Results for Third Quarter of 2017;
- City of Prince George Economic Update – October 2017;
- Clean Energy Review;
 - November 13, 2017 – The Big Policy no One’s Heard of Enertelligence Monthly Review: November 2016;
- Federation of Canadian Municipalities – Connect Update:
 - December 5, 2017 – Request to Participate in a Study on Municipal Waste and Landfills
 - December 1, 2017 – New Webinar: Kick Starting Your Municipal Innovation
 - November 28, 2017 – Time to Register for Canada’s Premier Sustainability Conference
 - November 9, 2017 – 3 New Brownfield Redevelopment Guides Available;
- Federation of Canadian Municipalities – The Voice
 - December 1, 2017 – Advocacy Days/Scholarships for Young Women/New CIPP Toolkit/Upcoming Webinars
 - November 10, 2017 – FCM at COP23/NAFTA Talks/Feminist International Assistance Policy;
- Federation of Canadian Municipalities – President’s Corner
 - November 2017;
- Northern BC Tourism – News & Updates from Northern BC Tourism;
- December 2017 - Northern Health – Healthier Northern Communities ebrief;
- Resource Works – Newsletter:
 - November 30, 2017 - How BC is Naturally Resourceful
 - November 16, 2017 – Celebrate BC Resource Technology November 29th;
- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
 - November 25 to December 1, 2017
 - November 11 to November 17, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Signing Agreements with
Lake Kathlyn Protection
Society

Moved by Director Fisher
Seconded by Director Bachrach

2017-16-38

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's December 14, 2017 memo titled "Signing Agreements with Lake Kathlyn Protection Society;" and,
2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize the signing of the "Diversion Works Construction Agreement" and the "Addendum to Gas Tax Contract" dated September 2, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Beach removed himself from the meeting at 2:02 p.m. due to a conflict of interest in regard to "Recycling Service Establishment Opportunity."

Recycling Service Establishment Opportunity

John Illes, Chief Financial Officer provided an overview of his December 14, 2017 memo titled "Recycling Service Establishment Opportunity."

Director Fisher mentioned that discussion in regard to establishing a recycling service fits with the Solid Waste Management Plan review process currently underway. He brought forward concerns in regard to the complexity of the funding model. He also identified components of recycling that could be a local service and components that are a region wide service. Director Fisher commented that utilizing the Alcan Grant in Lieu of taxes monies for a region wide waste diversion policy. He brought forward concerns in regard to additional taxation. Discussion took place regarding further time needed to review options moving forward and the importance of having the discussion in regard to a recycling service in conjunction with information from Recycle BC.

Concerns were brought forward in regard to the exact expenditures of services.

Discussion took place in regard to the need for a region wide recycling initiative within the entire RDBN and not individual Electoral Areas having separate service levels. Chair Miller noted the changes that Recycle BC is currently proposing as outlined on the December 14, 2017 Waste Management Committee Meeting Agenda and the potential impacts to communities and recycling levels.

Recycling Service
Establishment Opportunity

Moved by Director Fisher
Seconded by Director Benedict

2017-16-39

"That the Regional District of Bulkley-Nechako Board of Directors defer the Chief Financial Officer's December 14, 2017 memo titled "Recycling Service Establishment Opportunity." to a future RDBN Waste Management Committee Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

2018 Recycling Contract Renewals

Moved by Director Thiessen
Seconded by Director Brienen

2017-16-40

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Deputy Director of Environmental Services' December 13, 2017 memo "2018 Recycling Program Contract Renewals" as amended.

2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve the following recommendations:

- a. a contract extension with the District of Fort St. James in support of the proposal for the continuance of recycling services for Fort St. James and Area for the time period of January 1- December 31, 2018 at a total cost of \$14,000.00 (excluding taxes);
- b. a contract extension with the Nechako Healthy Community Alliance in support of the proposal for the continuance of recycling services for Vanderhoof and Area for the time period of January 1- December 31, 2018 at a total cost of \$75,651.00 (excluding taxes);
- c. a contract extension with the Fraser Lake Bottle Depot In support of the proposal for the continuance of recycling services for Fraser Lake and Area for the time period of January 1 - December 31, 2018 at a total cost of \$52,400.00 (excluding taxes);
- d. a contract extension with the Burns Lake Recycling Depot Ltd. in support of the proposal for the continuance of recycling services for Burns Lake and Area for the time period of January 1 - December 31, 2018 at a total cost of \$31,980.00 (excluding GST);
- e. a contract extension with the Houston Bottle Depot in support of the proposal for the continuance of recycling services for Houston and Area for the time period of January 1- December 31, 2018 at a total cost of \$42,232.00 (excluding taxes);
- f. a contract extension with the Smithers and Area Recycling Society in support of the proposal for the continuance of recycling services for Smithers/Telkwa and Area for the time period of January 1 - December 31, 2018 at a total cost of \$60,868.00 (excluding taxes);
- g. All contracts are subject to a quarterly contract review process wherein the contract would automatically renew unless the RDBN provides in writing notification of intention to change scope of work 60 days before the end of each quarter."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES REPORTS (CONT'D)

Discussion took place in regard to the Alcan Grant in Lieu of Taxes that is allocated to Environmental Services. Director Fisher spoke of simplifying the allocation. He also commented that clear direction needs to be provided to staff to develop a policy that provides service providers a clear formula that outlines allocation amounts for service levels. Concerns were brought forward in regard to the proposed funding allocation model and the need for a unified model throughout the region. Discussion took place in regard to further research and information to be provided to the Regional Board of Directors. Rory McKenzie, Director of Environmental Services commented that in moving forward with the Solid Waste Management Plan review process further discussion can take place in regard to the allocation of Alcan Grant in Lieu of Taxes.

Alcan Grant in Lieu of Taxes -Environmental Services

Moved by Director Fisher
Seconded by Director Bachrach

2017-16-41

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to allocate the Alcan Grant in Lieu of Taxes for Environmental Services for contracts related to diversion initiatives throughout the Regional District of Bulkley-Nechako; and further, that remaining funds be divided per capita to each Electoral Area.”

Moved by Director Benedict
Seconded by Director Greenaway

2017-16-42

“That the Regional District of Bulkley-Nechako Board of Directors defer Motion 2017-16-41 to research options in regard to the Alcan Grant in Lieu of Taxes Environmental Services allocation and outlining the current Alcan Grant in Lieu of Taxes allocation.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Cycle 16 Trail Society -Request for Letter of Support -BC Rural Dividend Fund Application

Moved by Director Bachrach
Seconded by Director Repen

2017-16-43

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to Cycle 16 Trail Society for its BC Rural Dividend Fund Application.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Beach returned to the meeting at 2:32 p.m.

CORRESPONDENCE (CONT'D)

Community Energy Association Moved by Director Bachrach
– Proposal – Electric Vehicle Seconded by Director Newell
Charging Network Collaboration

2017-16-44

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to include \$9,000 in the RDBN 2018 Draft Carbon Emissions Reduction budget for the Community Energy Association’s Electric Vehicle Charging Network Collaboration Project subject to the project receiving grant funding from the Federation of Canadian Municipalities (FCM) “Municipalities for Climate Innovation Program – Plans and Studies; and further, that a letter of support be provided for the said project.”

Opposed: Director Fisher
Director Thiessen

CARRIED

(All/Directors/Majority)

ADMINISTRATION BYLAW

Bylaw of Adoption

No. 1815 – RDBN Electoral
Area “A” (Smithers Rural)
Economic Development
Service Area Establishment
Amendment

Moved by Director Fisher
Seconded by Director Bachrach

2017-16-45

“That “Regional District of Bulkley-Nechako Electoral Area “A” (Smithers Rural) Economic Development Service Area Establishment Amendment Bylaw No. 1815, 2017” be adopted this 14th day of December, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Beach
Seconded by Director Benedict

2017-16-46

“That the meeting be adjourned at 2:46 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant